

## **PUBLIC NOTICE**

**PLEASE TAKE NOTICE:** The Board of County Commissioners of the County of Passaic adopted Resolution No. R20210001 at its January 7, 2021 meeting setting the regular meeting schedule for calendar year 2021 in compliance with N.J.S.A. 10:4-18 to take place at the following dates and times:

January 26, 2021 at 5:30 PM  
February 9, 2021 at 5:30 PM  
February 23, 2021 at 5:30 PM  
March 9, 2021 at 5:30 PM  
March 23, 2021 at 5:30 PM  
April 13, 2021 at 5:30 PM  
April 27, 2021 at 5:30 PM  
May 11, 2021 at 5:30 PM  
May 25, 2021 at 5:30 PM  
June 8, 2021 at 5:30 PM  
June 22, 2021 at 5:30 PM  
July 20, 2021 at 5:30 PM  
August 10, 2021 at 5:30 PM  
September 8, 2021 at 5:30 PM  
September 28, 2021 at 5:30 PM  
October 12, 2021 at 5:30 PM  
October 26, 2021 at 5:30 PM  
November 9, 2021 at 5:30 PM  
November 23, 2021 at 5:30 PM  
December 14, 2021 at 5:30 PM  
December 28, 2021 at 10:00 AM

Meetings of the Board shall be conducted using electronic equipment on Facebook Live and Cisco WebEx in compliance with the requirements and conditions as set forth in the N.J.S.A. 10:4-9.3, et seq. because of the Public Health Emergency declared by New Jersey Governor Phillip Murphy pursuant to Executive Order No. 103 and renewed thereafter by subsequent executive orders and in compliance with the Board's By-Laws. If a member of the public wishes to place a public comment on the record please email [public@passaiccountynj.org](mailto:public@passaiccountynj.org) stating your name, address, and matter to be addressed by the Board no later than 5:30 PM on the date of the scheduled meeting. The Clerk of the Board shall read same into the public record. Additionally, a member of the public may participate electronically via Cisco WebEx on the date of the meeting at <https://passaiccountynj.org/MeetingofCommissioners> and shall be afforded time to participate in the public portion of the meeting in compliance with the Board's By-Laws. Official action will be taken. This notice is being issued pursuant to the Open Public Meetings Act, P.L. 1975, Chapter 231, N.J.S.A. 10:4-06, et seq.

### **BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS**

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Louis E. Imhof III, Clerk of the Board

Dated: January 18, 2021

Published in: Herald News  
Bergen Record

On File with the Passaic County Clerk

**Louis E. Imhof III**  
**Clerk of the Board**  
**Board of County Commissioners**  
**County of Passaic**  
**(973) 881-4412 or [Louisi@passaiccountynj.org](mailto:Louisi@passaiccountynj.org)**

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Meeting Venue

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

### A. Roll Call:

1. Akhter
2. Bartlett
3. Best
4. Duffy
5. Lazzara
6. Deputy Director James
7. Director Lepore

### B. Announcement of the Open Public Meeting Law

### C. Invocation:

### D. Pledge of Allegiance

### E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces

### F. Approval of Minutes: February 9, 2021

G. Approval of Proclamation: None

H. Administrator's Report:

1. Black History Month Celebration
2. Update on County of Passaic response to the Covid-19 Pandemic by Dr. Charlene Gungil, Director & Health Officer.

I. County Commissioner Reports:

1. Commissioner Director Pasquale "Pat" Lepore
2. Commissioner Deputy Director Bruce James
3. Commissioner Assad R. Akhter
4. Commissioner John W. Bartlett
5. Commissioner Theodore O. Best, Jr.
6. Commissioner Terry Duffy
7. Commissioner Cassandra "Sandi" Lazzara

J. Communications: None

K. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

L. Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. RESOLUTION REAPPOINTING DENNIS MARCO AS COMMISSIONER ON THE PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR A FIVE-YEAR TERM, PURSUANT TO N.J.S.A. 40:37A-48, ALL AS NOTED IN THE RESOLUTION.
2. RESOLUTION DESIGNATING MARC SEEMON AS THE CUSTODIAN OF RECORDS FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 47: 1A-1.1, ALL AS NOTED IN THE RESOLUTION.

3. RESOLUTION REAPPOINTING GABRIELLA MARRIELLO TO A THREE-YEAR TERM ON THE PASSAIC COUNTY ADVISORY COUNCIL ON THE DISABLED BEGINNING MARCH 1, 2021 AND EXPIRING FEBRUARY 28, 2024, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

#### **ADMINISTRATION AND FINANCE**

4. RESOLUTION REAPPOINTING MOHAMMAD QUADAH TO A FIVE-YEAR TERM AS AN ALERNATE MEMBER OF THE PASSAIC COUNTY UTILITIES AUTHORITY BEGINNING FEBRUARY 1, 2021 AND EXPIRING FEBRUARY 1, 2026, PURSUANT TO N.J.S.A. 40: 14B-4, ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION RETAINING LASSER SUSSMAN ASSOCIATES, LLC FOR AN APPRAISAL REPORT OF 74-102 RAILROAD AVENUE, PATERSON, NEW JERSEY 07505, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION RETAINING WISNIEWSKI & ASSOCIATES, LLC FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF TEUBNER V. COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-001639-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION RETAINING ERIC M. BERNSTEIN & ASSOCIATES, LLC FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF ALTAMAR V. OMAR BASUF AND COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-251-21, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION EXPANDING THE POOL OF QUALIFIED LAW FIRMS FOR OUTSIDE LEGAL COUNSEL IN CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION AUTHORIZING AND ADOPTING AN ASSESSMENT ON CERTAIN SERVICES FURNISHED BY HOSPITALS LOCATED WITHIN THE COUNTY'S BORDERS FOR THE PURPOSE OF INCREASING FUNDING TO SUPPORT THE PROVISION OF NECESSARY SERVICES BY SUCH HOSPITALS TO LOW-INCOME CITIZENS AND PROVIDE NEW FISCAL RESOURCES TO THE COUNTY OF PASSAIC, PURSUANT TO P.L. 2018, c 136. AND N.J.A.C. 10:52B-2.2, ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION APPROVING THE ISSUANCE BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY OF NOT-TO-EXCEED \$60,000,000 TAXABLE REVENUE NOTES (HINCHLIFFE STADIUM PROJECT), SERIES 2021 TO HINCHLIFFE MASTER URBAN RENEWAL, L.P. AND LIFE MANAGEMENT, INC. IN FURTHERANCE OF THE REDEVELOPMENT OF HINCHLIFFE STADIUM IN THE CITY OF PATERSON, PURSUANT TO N.J.S.A. 40:37A-56, ALL AS NOTED IN THE RESOLUTION.

11. RESOLUTION AUTHORIZING A CONTRACT OF SALE WITH 101 MAIN LLC FOR THE PURCHASE OF 18-20 CLARK STREET, PATERSON, NEW JERSEY 07505, PURSUANT TO N.J.S.A. 40A:12-13.1, ALL AS NOTED IN THE RESOLUTION.

### **HEALTH & HUMAN SERVICES**

12. RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO FATHER JIM MOSS, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ, ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO SISTER PAT AVICOLLI, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ, ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO OPTICAL ACADEMY OF CLIFTON, NJ TO PROVIDE OPHTHALMOLOGIST SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5 (3), ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO OPTICAL ACADEMY OF CLIFTON, NJ TO PROVIDE OPTICIAN SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION AUTHORIZING THE PURCHASE OF NUTRITIONAL FORUMLAS AND MEDICAL SUPPLIES FROM JML MEDICAL, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION AUTHORIZING THE PURCHASE OF FOOD AND BEVERAGE ITEMS FROM US FOODS, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
18. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DR. AMANULLAH VAZIR AND DR. AVTAR SINGH TO PROVIDE PULMONOLOGIST SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SUNSHINE PROSTHETICS & ORTHOTICS OF WAYNE, NJ TO PROVIDE PEDORTHIST SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION.

20. RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION FOR MEDICAL AND DENTAL SUPPLIES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

### **HEALTH & HUMAN SERVICES**

21. RESOLUTION TO ACCEPT FUNDING FROM THE UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES TO PARTICIPATE IN PROJECT ECHO COVID-19 TRAINING PROGRAM FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ, ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO RESPIRATORY HEALTH SERVICES, LLC FOR RESPIRATORY THERAPY SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ, ALL AS NOTED IN THE RESOLUTION.

### **PUBLIC WORKS**

23. RESOLUTION AUTHORIZING CHANGE ORDER #4 FOR ALLIED SIGNAGE CORPORATION FOR THE WAYFINDING SIGNS PHASE II (VARIOUS MUNICIPALITIES) PROJECT, PASSAIC COUNTY, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ, ALL AS NOTED IN THE RESOLUTION.
24. RESOLUTION AUTHORIZING CHANGE ORDER NO. 5 FOR ASCEND CONSTRUCTION MANAGEMENT, INC. FOR THE ELEVATOR REHABILITATION PROJECTS AT THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AND PASSAIC COUNTY EMPLOYEE PARKING GARAGE, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION AUTHORIZING CHANGE ORDER #3 FOR TSUJ CORPORATION FOR THE PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT IN THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.
26. RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 WITH THOMAS AND SONS BUILDERS, LLC DBA DEVELOP BUILDERS THE GOFFLE BROOK PARK TURF FIELD PARKING LOT IMPROVEMENTS PROJECT, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
27. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION WITH NEW JERSEY REALTY ADVISORY GROUP, LLC FOR APPRAISAL SERVICES FOR THE RIFLE CAMP ROAD IMPROVEMENT PROJECT LOCATED IN THE BOROUGH OF WOODLAND PARK IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, PURSUANT TO PURSUANT TO N.J.A.C. 5:30-11.6, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR CARPET INSTALLATION AT 930 RIVERVIEW DRIVE, SUITE 250, TOTOWA, NEW JERSEY TO RFS COMMERCIAL, INC. UNDER STATE CONTRACT# A81751, PURSUANT TO N.J.S.A 40A: 11-12, ALL AS NOTED IN THE RESOLUTION.

### **PUBLIC WORKS**

29. RESOLUTION AUTHORIZING THE PURCHASE OF VEHICLES FOR THE BUILDINGS AND GROUNDS DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. , ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION AUTHORIZING THE PURCHASE OF A 26' VAN BODY WITH LIFTGATE FOR THE BUILDINGS AND GROUNDS DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION #1 FOR CONNOLLY & HICKEY HISTORICAL ARCHITECTS FOR LANDSCAPING ARCHITECTURAL SERVICES RELATED TO THE VANDERHOEF HOUSE IN WEASEL BROOK PARK, PURSUANT TO N.J.A.C. 5:30-11.6, ALL AS NOTED IN THE RESOLUTION.
32. RESOLUTION FOR AWARD OF CONTRACT TO COMMERCIAL FURNITURE INTERIORS FOR INSTALLATION OF NEW OFFICE FURNITURE FOR THE CULTURAL AND HISTORIC AFFAIRS DEPARTMENT AT THE DEY MANSION TO ACCOMMODATE ADDITION STAFF THROUGH STATE CONTRACT, PURSUANT TO N.J.S.A 40A:11-12, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

### **LAW AND PUBLIC SAFETY**

33. RESOLUTION APPROVING THE BID RECEIVED FROM PROGRESSIVE CAR CARE FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BID # SB-21-007 – BRUSHLESS HAND CAR WASH SERVICE, PURSUANT TO N.J.S.A 40A:11-4, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
34. RESOLUTION AUTHORIZING PURCHASE OF A 2021 FORD EXPLORER BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR USE BY THE PASSAIC CITY POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
35. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO RECEIVE AN ARMORED PERSONNEL CARRIER (MRAP) FROM THE 1033 PROGRAM AT NO COST TO THE COUNTY, ALL AS NOTED IN THE RESOLUTION.

### **PLANNING AND ECONOMIC DEVELOPMENT**

36. RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION TO JUNE 30, 2021 TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES, ALL AS NOTED IN THE RESOLUTION.

### **LATE STARTERS**

37. RESOLUTION QUALIFYING A POOL OF FIRMS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, ARCHEOLOGISTS, AND CULTURAL RESOURCE MANAGEMENT CONSULTANTS FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

M. New Business:

1. Personnel:
2. Bills:

N. Adjournment:



**PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS  
MINUTES FOR REGULAR MEETING HELD ON**

**February 9, 2021**

A regular meeting of the Passaic County Board of County Commissioners was held this day via WebEx at 5:30 PM.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

1. Akhter
2. Bartlett
3. Best
4. Duffy
5. Lazzara
6. Deputy Director James
7. Director Lepore

**Invocation:** Louis E. Imhof, III

**Pledge of Allegiance**

**Approval of Minutes:**

Motion made by County Commissioner Duffy, second by County Commissioner Bartlett, that the minutes for January 26, 2021, be approved which the motion was carried on a roll call of seven (7) votes in the affirmative.

**Proclamations:** None

**Administrator's Report:**

**COVID-19 Update:** At this time Passaic County Health officer Dr. Charlene Gungil gave an update on the COVID-19 testing results for the County of Passaic.

**Presentation of the 2021 Budget for the County of Passaic by Anthony J. DeNova, County Administrator.**

Motion made by County Commissioner James, second by County Commissioner Duffy to suspend the regular order of business, which motion was carried on a roll call of seven (7) votes in the affirmative.

**Budget Matters:**

Motion made by County Commissioner Lazzara, second by County Commissioner Bartlett, to adopt on First Reading, 2021 "CAP" Resolution to Exceed Index Rate N.J.S.A40A:45:15, which motion was carried on a roll call of seven (7) votes in the affirmative.

Motion made by County Commissioner Deputy Director James, second by Commissioner Lazzara to introduce the Passaic County Budget for FY 2021 and adopting same on first reading in accordance with the requirement of the Local Budget Law, which motion was carried on a roll call of seven (7) votes in the affirmative.

Read the Public Notice for the Public Hearings for the CAP Resolution and the Passaic County Budget for 2021 on March 9, 2021 at 5:30 PM.

**Bond Ordinance 2021-01**

Director Lepore reported that Bond Ordinance #2021-01 together with notice of this hearing was published as required by law.

Motion made by County Commissioner Bartlett, second by County Commissioner Duffy, that the Public Hearing be opened, which motion was carried on a roll call of seven (7) votes in the affirmative.

Director Lepore asked if there was anyone present who desired to be heard?

At this time no one appeared before the Board.

Motion made by County Commissioner Duffy, second by Deputy Director James, that the Public hearing be closed, which motion was carried on a roll call of seven (7) votes in the affirmative.

Motion made by Deputy Director James, second by County Commissioner Lazzara, that Bond Ordinance #2021-01 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven (7) votes in the affirmative.

**Bond Ordinance 2021-02**

Director Lepore reported that Bond Ordinance #2021-02 together with notice of this hearing was published as required by law.

Motion made by County Commissioner Lazzara, second by County Commissioner Bartlett, that the Public Hearing be opened, which motion was carried on a roll call of seven (7) votes in the affirmative.

Director Lepore asked if there was anyone present who desired to be heard?

At this time there was one person via email.

1. Anne Schnackenberg, Clifton, NJ.

Motion made by County Commissioner Bartlett, second by County Commissioner Duffy, that the Public hearing be closed, which motion was carried on a roll call of seven (7) votes in the affirmative.

Motion made by Deputy Director James, second by County Commissioner Lazzara, that Bond Ordinance #2021-02 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven (7) votes in the affirmative.

**Bond Ordinance 2021-03**

Director Lepore reported that Bond Ordinance #2021-03 together with notice of this hearing was published as required by law.

Motion made by County Commissioner Lazzara, second by Deputy Director James, that the Public Hearing be opened, which motion was carried on a roll call of seven (7) votes in the affirmative.

Director Lepore asked if there was anyone present who desired to be heard?

At this time there was one person via email.

1. Anne Schnackenberg, Clifton, NJ.

Motion made by County Commissioner Duffy, second by County Commissioner Bartlett, that the Public hearing be closed, which motion was carried on a roll call of seven (7) votes in the affirmative.

Motion made by County Commissioner Lazzara, second by County Commissioner Duffy, that Bond Ordinance #2021-03 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven (7) votes in the affirmative.

Motion made by Deputy Director James, second by County Commissioner Duffy, to resume the regular order of business, which motion was carried on a roll call of seven votes in the affirmative.

At this time Director Lepore, asked if there were any County Commissioner Reports.

1. County Commissioner Director Pasquale "Pat" Lepore
2. County Commissioner Deputy Director Bruce James
3. County Commissioner Assad R. Akhter
4. County Commissioner John W. Bartlett
5. County Commissioner Theodore O. Best, Jr.
6. County Commissioner Terry Duffy
7. County Commissioner Cassandra "Sandi" Lazzara

**COMMUNICATION: None**

**ORAL PORTION:**

Duffy: Motion to open the public portion.  
Bartlett: Second.

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Director Lepore, Yes: Lazzara, Yes:

At this time no one appeared before the Board.

Duffy: Motion to close the Public Portion of the Meeting.  
Bartlett: Second

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Director Lepore, Yes: Lazzara, Yes:

**Resolutions that require 2/3 votes:**

Motion made by Deputy Director James, seconded by County Commissioner Bartlett that Resolution R-1 be adopted, which motion was carried on roll call with seven (7) votes in the affirmative.

**Consent Agenda Resolutions:**

A motion was made by County Commissioner Bartlett, seconded by Deputy Director James to add Resolution S-44 and S-45 to the consent agenda, and the motion was carried on roll call with seven (7) votes in the affirmative.

A motion was made by County Commissioner Duffy, seconded by Deputy Director James that Resolutions S-1 through S-45 be adopted, and the motion was carried on roll call with seven (7) votes in the affirmative.

**“End of Consent Agenda”****New Business:****Personnel:**

A motion was made by Deputy Director James, Second by County Commissioner Lazzara, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

**Bills:**

Motion made by Deputy Director James, seconded by County Commissioner Lazzara, that

Current Fund	0-01	836,271.81
HUD Budget Expenditures	0-25	<u>269.30</u>
	<b>Year Total:</b>	<b>836,541.11</b>
Current Fund	1-01	552,652.31
HUD Budget Expenditures	1-25	<u>10,070.62</u>
	<b>Year Total:</b>	<b>562,722.93</b>
General Capital Fund Budget	C-04	372,755.60
State/Federal Grant Fund	G-01	3,840,922.17
Open Space Trust	O-19	730.00
Open Space Trust	O-20	<u>2,436.78</u>
	<b>Year Total:</b>	<b>3,166.78</b>
Professional Liability Trust	T-19	41,622.15
Trust Fund Other	T-20	16,205.51
Para Transit Trust	T-24	<u>1,000.00</u>
	<b>Year Total:</b>	<b>58,827.66</b>
Private Industry Council	Z-81	2,683.50
	<b>Total of All Funds</b>	<b>\$5,675,411.25</b>
Current Fund	0-01	322,259.37
Payroll Agency Deductions	0-05	250.00
State/Federal Grant Fund	G-01	961,123.23
Current Fund	1-01	14,608,038.26
Payroll Agency Deductions	1-05	2,585,882.06
HUD Budget	1-25	12,303.47
Professional Liability Trust	T-19	6,584.33
Trust Fund Other	T-20	440.84
Private Industry Council	Z-81	12,517.05
	<b>Total All Funds:</b>	<b>\$18,509,307.65</b>

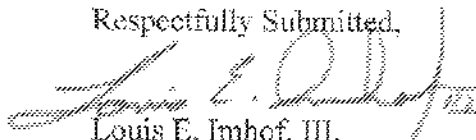
Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

**Adjournment**

Motion made by County Commissioner Dully, seconded by County Commissioner Akhter that the regular meeting be adjourned at 7:08 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,



Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Zeana Moulayes

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
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Anthony J. De Nova III  
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*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION REAPPOINTING DENNIS MARCO AS COMMISSIONER ON THE PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR A FIVE-YEAR TERM, PURSUANT TO N.J.S.A. 40:37A-48, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210147</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-1							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION REAPPOINTING DENNIS MARCO AS COMMISSIONER ON THE  
PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR A FIVE-YEAR TERM,  
PURSUANT TO N.J.S.A. 40:37A-48**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-44, et seq., County Improvement Authorities Law, the Board approved Resolution No. R02685 creating the Passaic County Improvement Authority (hereafter “PCIA”); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-48, the Board is authorized to appoint commissioners of the PCIA for five (5) year terms, to carry out the statutory duties as prescribed in the County Improvement Authorities Law; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-46, the commissioners appointed by the Board to the PCIA must be residents of Passaic County; and

**WHEREAS**, on February 23, 2016 the Board approved Resolution No. R20160127, reappointing Dennis Marco of North Haledon, New Jersey as a commissioner on the PCIA, for a term commencing March 1, 2016 and expiring March 1, 2021; and

**WHEREAS**, Dennis Marco is a resident of Passaic County as required under N.J.S.A. 40:37A-46, and is otherwise qualified under the County Improvement Authorities Law to serve as a commissioner on the PCIA, and is being recommended by the County Administrator for a five (5) year term; and

**WHEREAS**, this matter was discussed at the February 10, 2021 Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:37A-48 the Board of County Commissioners of the County of Passaic is reappointing Dennis Marco to a five (5) year term on the Passaic County Improvement Authority effective March 1, 2021 and expiring March 1, 2026.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board shall send a certified copy of this resolution to the New Jersey Secretary of State, as required under the law.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take all necessary action to carry out the purposes of this resolution, as prescribed under the law.

MPJ

February 23, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION DESIGNATING MARC SEEMON AS THE CUSTODIAN OF RECORDS FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 47: 1A-1.1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210148</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-2							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021



**RESOLUTION DESIGNATING MARC SEEMON AS THE CUSTODIAN OF RECORDS FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 47: 1A-1.1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County is required to comply with N.J.S.A. 47:1A-1, et seq., commonly known as the Open Public Records Act, and make government records readily accessible for inspection, copying, and examination by citizens of the State of New Jersey, with certain exceptions as set forth in the law; and

**WHEREAS**, pursuant to N.J.S.A. 47:1A-1.1, the County is required to designate a Custodian of Records, an officer of the governing body required to comply with the requirements of the law; and

**WHEREAS**, Marc Seemon is the Deputy Administrator for the County, and as such, is familiar with the requirements and duties of the Custodian of Records set forth in the law, and is qualified and experienced to ensure compliance with same; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Administration and Finance Committee, and is being recommended to Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 47:1A-1-1 that the Board of County Commissioners of the County of Passaic designates Marc Seemon as the Custodian of Records for the County of Passaic and required to ensure compliance with N.J.S.A. 47:1A-1, et seq.

**LET IT BE FURTHER RESOLVED**, that Marc Seemon is authorized to take all necessary actions to carry out the purpose of this resolution and ensure compliance with N.J.S.A. 47:1A-1, et seq., and make government records readily accessible for inspection, copying, and examination by citizens of the State of New Jersey, with certain exceptions as set forth in the law.

MPJ

February 23, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION REAPPOINTING GABRIELLA MARRIELLO TO A THREE-YEAR TERM ON THE PASSAIC COUNTY ADVISORY COUNCIL ON THE DISABLED BEGINNING MARCH 1, 2021 AND EXPIRING FEBRUARY 28, 2024, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210149</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-3							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION REAPPOINTING GABRIELLA MARRIELLO TO A THREE-YEAR TERM ON THE PASSAIC COUNTY ADVISORY COUNCIL ON THE DISABLED BEGINNING MARCH 1, 2021 AND EXPIRING FEBRUARY 28, 2024, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on May 21, 1997 the Board approved Resolution No. R2197R15 authorizing the creation of the Advisory Council on the Disabled (hereafter “Advisory Council”) to inform the Board on all matters related to the disabled population in Passaic County; and

**WHEREAS**, the Director of the Senior Services, Disability, Nutrition, and Veteran Affairs Department is recommending that Gabriella Marriello be reappointed to the Advisory Council for a three (3)-year term beginning March 1, 2021 and expiring February 28, 2024; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, et seq., that the Board of County Commissioners of the County of Passaic hereby reappoints Gabriella Marriello to the Advisory Council on the Disabled for a three (3)-year term beginning March 1, 2021 and expiring February 28, 2024.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take out any action necessary to carry out the purposes of this resolution.

MPJ

February 23, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION REAPPOINTING MOHAMMAD QUADAH TO A FIVE-YEAR TERM AS AN ALERNATE MEMBER OF THE PASSAIC COUNTY UTILITIES AUTHORITY BEGINNING FEBRUARY 1, 2021 AND EXPIRING FEBRUARY 1, 2026, PURSUANT TO N.J.S.A. 40: 14B-4, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210150</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-4							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION REAPPOINTING MOHAMMAD QUADAH TO A FIVE-YEAR TERM AS  
AN ALTERNATE MEMBER OF THE PASSAIC COUNTY UTILITIES AUTHORITY  
BEGINNING FEBRUARY 1, 2021 AND EXPIRING FEBRUARY 1, 2026,  
PURSUANT TO N.J.S.A. 40:14B-4**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:14B-4, the Board created the Passaic County Utilities Authority (hereafter “PCUA”); and

**WHEREAS**, pursuant to N.J.S.A. 40:14B-4(b)(2), members of the PCUA are appointed to five (5)-year terms, with terms commencing on February 1 of such year and expiring on February 1 in the fifth year after such year; and

**WHEREAS**, on April 25, 2017 the Board passed Resolution No. R20170329 reappointing Mohammad Quadah as an Alternate Member of the PCUA, for a term expiring on February 1, 2021; and

**WHEREAS**, the County Administrator is recommending that Mohammad Quadah is reappointed as an Alternate Member of the PCUA for a five (5)-year term beginning retroactively on February 1, 2021 and expiring on February 1, 2026, as set forth under the law; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:14B-4(b)(2) the Board of County Commissioners of the County of Passaic reappoints Mohammad Quadah for a five (5)-year term beginning retroactively on February 1, 2021 and expiring on February 1, 2026.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take out any action necessary to carry out the purposes of this resolution.

MPJ

February 23, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION RETAINING LASSER SUSSMAN ASSOCIATES, LLC FOR AN APPRAISAL REPORT OF 74-102 RAILROAD AVENUE, PATERSON, NEW JERSEY 07505, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210151</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-5							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION RETAINING LASSER SUSSMAN ASSOCIATES, LLC FOR AN APPRAISAL REPORT OF 74-102 RAILROAD AVENUE, PATERSON, NEW JERSEY 07505, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County requires an appraisal report for the real property located at 74-102 Railroad Avenue, Paterson, New Jersey 07505, Block 6105 Lot 1 (hereafter "Property"), to determine the fair market value of same; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-21-008, seeking qualifications for a pool of outside real estate appraisers for calendar year 2021, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification for the pool of outside real estate appraisers for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 8, 2020 the Board passed Resolution No. R20201055 qualifying a pool of outside real estate appraisers for calendar year 2021, as recommended by the County Counsel, to be hired on an as-needed basis, which included Lasser Sussman Associates, LLC; and

**WHEREAS**, the County Administrator is recommending to the Board to retain Lasser Sussman Associates, LLC for an amount not to exceed six thousand five hundred dollars (\$6,500.00), to provide an appraisal report for the Property; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic is retaining Lasser Sussman Associates, LLC for an amount not to exceed six thousand five hundred dollars (\$6,500.00), to provide an appraisal report of the real property located at 74-102 Railroad Avenue, Paterson, New Jersey 07505, Block 6105 Lot 1.

**LET IT BE FURTHER RESOLVED** the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Lasser Sussman Associates, LLC and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

MPJ

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,500.00

APPROPRIATION: 1-01-20-102-001-233

PURPOSE: Resolution retaining Lasser Sussman Associates, LLC.



Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr



# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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Deputy Director Bruce James  
Assad R. Akhter  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION RETAINING WISNIEWSKI & ASSOCIATES, LLC FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF TEUBNER V. COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-001639-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210152</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-6							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION RETAINING WISNIEWSKI & ASSOCIATES, LLC FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF TEUBNER V. COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-001639-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County is a named defendant in the matter of Teubner v. County of Passaic, et al., Docket No. PAS-L-001639-20, filed in Superior Court of New Jersey, requiring the retention of outside legal counsel; and

**WHEREAS**, on September 8, 2020 the Board approved Resolution No. R20200686 retaining Wisniewski & Associates, LLC to provide outside legal services in this matter, which the County Counsel is recommending be rescinded; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-21-001, seeking qualifications for a pool of outside legal counsel for calendar year 2021, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on November 16, 2020 the Board passed Resolution No. R20200937 qualifying a pool of outside legal counsel for calendar year 2021, as recommended by the County Counsel, to be hired on an as-needed basis, which included Wisniewski & Associates, LLC; and

**WHEREAS**, the Passaic County Counsel is recommending to the Board to retain Wisniewski & Associates, LLC for an amount not to exceed twenty-eight thousand eight hundred seventy-three dollars and sixty cents (\$28,873.60), to provide legal defense for the County in this matter; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic authorizes the following: (1) Resolution No. R20200686 is hereby rescinded; (2) Payment to Wisniewski & Associates in the amount of six thousand one hundred twenty six dollars and forty cents (\$6,126.40) for legal services performed in calendar year 2020 is hereby approved; (3) Wisniewski & Associates, LLC is retained to provide outside legal services in this matter in an amount not to exceed twenty-eight thousand eight hundred seventy-three dollars and sixty cents (\$28,873.60).

**LET IT BE FURTHER RESOLVED** the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Wisniewski & Associates, LLC and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

MPJ

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$28,873.60

APPROPRIATION: T-19-56-850-020-801

PURPOSE: Resolution retaining Wisniewski & Associates, LLC  
for outside legal services.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

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Deputy Director Bruce James  
Assad R. Akhter  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION RETAINING ERIC M. BERNSTEIN & ASSOCIATES, LLC FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF ALTAMAR V. OMAR BASUF AND COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-251-21, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210153</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-7							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION RETAINING ERIC M. BERNSTEIN & ASSOCIATES, LLC FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF ALTAMAR V. OMAR BASUF AND COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-251-21, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County is a named defendant in the matter of Altamar v. Omar Basuf and County of Passaic, et al., Docket No. PAS-L-251-21, filed in Superior Court of New Jersey, requiring the retention of outside legal counsel; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-21-001, seeking qualifications for a pool of outside legal counsel for calendar year 2021, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on November 16, 2020 the Board passed Resolution No. R20200937 qualifying a pool of outside legal counsel for calendar year 2021, as recommended by the County Counsel, to be hired on an as-needed basis, which included Eric M. Bernstein & Associates, LLC; and

**WHEREAS**, the Passaic County Counsel is recommending to the Board to retain Eric M. Bernstein & Associates, LLC for an amount not to exceed twenty-five thousand dollars (\$25,000.00), to provide legal defense for the County and Omar Basuf in this matter; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic is retaining Eric M. Bernstein & Associates, LLC for an amount not to exceed twenty-five thousand dollars (\$25,000.00) to provide legal defense for Omar Basuf and the County in this matter.

**LET IT BE FURTHER RESOLVED** the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Eric M. Bernstein & Associates, LLC and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

MPJ

February 23, 2021

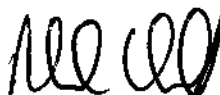
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution retaining Eric M. Bernstein & Associates, LLC for outside legal services.



Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION EXPANDING THE POOL OF QUALIFIED LAW FIRMS FOR OUTSIDE LEGAL COUNSEL IN CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210154</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-8							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION EXPANDING THE POOL OF QUALIFIED LAW FIRMS FOR OUTSIDE LEGAL COUNSEL IN CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County requires qualified law firms to undertake representation in various legal proceedings in which the County is a named party; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the Purchasing Agent issued RFQ-21-079, Outside Legal Counsel Expand the Pool (hereafter “RFQ-21-079”) seeking qualifications for a pool of outside legal counsel for calendar year 2021, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, Connell Foley, LLP, Vaughan, Baio & Partners, Methfessel & Werbel, and Adams, Gutierrez & Lattiboudere, LLC submitted responses to RFQ-21-079 in compliance with the law, were reviewed by the County Counsel, and are being recommended for qualification by the Board for approval as outside legal counsel in calendar year 2021; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED** pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic is qualifying Connell Foley, LLP, Vaughan, Baio & Partners, Methfessel & Werbel, and Adams, Gutierrez & Lattiboudere, LLC, to be hired on an as-needed basis, as recommended by the County Counsel for outside legal services in calendar year 2021.

**LET IT BE FURTHER RESOLVED** that the County Counsel is hereby authorized and directed to recommend law firms from the qualified list, as needed, in calendar year 2021 for the Board to retain outside legal counsel.

MPJ

February 23, 2021



# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

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Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AND ADOPTING AN ASSESSMENT ON CERTAIN SERVICES FURNISHED BY HOSPITALS LOCATED WITHIN THE COUNTY'S BORDERS FOR THE PURPOSE OF INCREASING FUNDING TO SUPPORT THE PROVISION OF NECESSARY SERVICES BY SUCH HOSPITALS TO LOW-INCOME CITIZENS AND PROVIDE NEW FISCAL RESOURCES TO THE COUNTY OF PASSAIC, PURSUANT TO P.L. 2018, c 136. AND N.J.A.C. 10:52B-2.2, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210155</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-9							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING AND ADOPTING AN ASSESSMENT ON CERTAIN SERVICES FURNISHED BY HOSPITALS LOCATED WITHIN THE COUNTY'S BORDERS FOR THE PURPOSE OF INCREASING FUNDING TO SUPPORT THE PROVISION OF NECESSARY SERVICES BY SUCH HOSPITALS TO LOW-INCOME CITIZENS AND PROVIDE NEW FISCAL RESOURCES TO THE COUNTY OF PASSAIC, PURSUANT TO P.L. 2018, c 136. AND N.J.A.C. 10:52B-2.2**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, hospitals in Passaic County provide millions of dollars of uncompensated health care to Medicaid and uninsured patients; and

**WHEREAS**, on November 1, 2018, the New Jersey Legislature enacted the County Option Hospital Fee Pilot Program (hereafter "County Option Program") to help support local hospitals in designated counties and ensure the provision of necessary services to low-income patients (P.L.2018, c. 136); and

**WHEREAS**, pursuant to P.L.2018, c. 136, the County is eligible to participate in the County Option Program and is thereby authorized to impose an Assessment on hospitals located within the County's borders; and

**WHEREAS**, pursuant to N.J.A.C. 10:52B-2.2, for the County to participate in the County Option Program, the Board may enact a county ordinance or resolution, as appropriate, including the terms and condition set forth in N.J.A.C. 10:52B-2.2(a), et seq.; and

**WHEREAS**, the funding from the County Assessment will be transferred to the New Jersey Division of Medical Assistance and Health Services ("DMAHS") to enable the State of New Jersey (hereafter "State") to draw down federal matching funds to support a rate increase in payments to hospitals in the County for certain services furnished to Medicaid/NJ FamilyCare beneficiaries; and

**WHEREAS**, the County, in partnership with St. Joseph's University Medical Center, St. Mary's General Hospital, and Kindred Hospital, developed a model to participate in the County Option program, based on a comprehensive process of consulting and gathering feedback from the Assessed Hospitals; and

**WHEREAS**, the consultation process consisted of educating all Assessed Hospitals on the intent and goals of the program and associated requirements, supporting hospital submission of required data forms, presenting available options to all Assessed Hospitals and hosting multiple hospital-wide discussions and follow-up discussions as requested, and soliciting written feedback from all Assessed Hospitals to inform the County's Assessment selection; and

**WHEREAS**, on December 10, 2020, the County submitted the required Fee & Expenditure Report to DMAHS describing its proposed model and on January 29, 2021, DMAHS approved the proposal; and

**WHEREAS**, the County has an interest in supporting access to health care to its low-income residents, as well as the broader community through support of necessary care provided by local hospitals; and

**WHEREAS**, imposing an assessment to help fund the provision of necessary care by local hospitals to low-income patients in the County is a valid public purpose that benefits the health, safety and welfare of its citizens; and

**WHEREAS**, ensuring the financial stability and viability of local hospitals providing such necessary health care supports important contributors to the County's economy; and

**WHEREAS**, the County desires to participate in the County Option program through the model described in the approved Fee and Expenditure Report including by levying and collecting an Assessment on certain services furnished by hospitals located within the County's borders more specifically described herein; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of County Commissioners of the County of Passaic, pursuant to P.L. 2018, c. 136, as follows:

**Section 1. Recitals.**

The Recitals set forth above are hereby incorporated by reference.

**Section 2. Definition.**

As used in this Resolution, the following capitalized terms, not otherwise defined herein, shall have the following meanings, unless the context hereof otherwise requires.

- (a) "Assessment" means the assessment imposed and levied upon the Assessed Hospitals as defined herein.
- (b) "Assessment Notice" means the notice distributed to each Assessed Hospital at the beginning of each Program Year specifying the annual Assessment owed and the quarterly Assessment amounts owed by each Assessed Hospital, and any additional elements specified herein.
- (c) "Assessed Discharges" means, with respect to each Assessed Hospital, the total number of annual discharges reported on the most recent "Data Form for County Option Hospital Fee Pilot Program" prepared by the Assessed Hospital and submitted to the State prior to the effective date of this Resolution. Such total discharges are determined by adding together the Medicaid, Medicare, and Other inpatient discharges reported in Columns A, B, and C, respectively, of Lines 11 and 12 of such data form.
- (d) "Assessed Hospitals" means the hospital facilities located within County's borders that provide inpatient hospital services.
- (e) "Board" means the Board of County Commissioners of the County of Passaic.
- (f) "County" means the County of Passaic.
- (g) "Directed Payments" means the Medicaid managed care rate increase payments distributed by DMAHS through the Managed Care Organizations to hospitals as authorized under the County Option Program.
- (h) "Director" means the Director of the Board of County Commissioners of the County of Passaic.
- (i) "Implementation Date" means July 1, 2021 provided that the County Option Program has received all necessary federal approvals, but in no case shall the Assessment be implemented if the County has not entered into an Intergovernmental Agreement consistent with Section 11.
- (j) "Intergovernmental Agreement" means the agreement between the County and DMAHS governing the transfer of the Assessment funds collected from the Assessed Hospitals.

- (k) "Managed Care Organizations" means the health plans under contract with DMAHS to provide covered services to Medicaid beneficiaries through the Medicaid/NJ FamilyCare program and that will be directed to distribute Medicaid managed care rate increase payments to hospitals under the County Option Program.
- (l) "Program Year" means each 12-month period of the County Option Program, beginning with July 1, 2021 through June 30, 2022.
- (m) "Quarterly Assessment Invoice" means the notice distributed to each Assessed Hospital prior to each quarterly Assessment due date specifying the quarterly Assessment amount due, any interest incurred, and any additional elements specified herein.

**Section 3. Authority.**

This Resolution is adopted pursuant to P.L.2018, c. 136.

**Section 4. Assessment Scope; Basis; and Use.**

- (a) There is hereby imposed on all Assessed Hospitals an Assessment calculated as set forth in Section 5, to take effect on the Implementation Date.
- (b) The County shall use the amounts collected from the Assessment only as follows:
  - i. The County shall transfer ninety-one percent (91%) of total collected funds to DMAHS to be used as outlined in the Intergovernmental Agreement, described in Section 11.
  - ii. The County shall retain nine percent (9%) of total collected funds to be allocated and appropriated at the discretion of the Board.
- (c) If DMAHS returns all or a portion of the transferred Assessment funds to the County, the County shall refund to each Assessed Hospital within fifteen (15) days of receipt the pro rata portion of such funds.
- (d) If an individual Assessed Hospital is determined to have overpaid their Assessment or otherwise paid in error, the County shall refund the overpayment, or the amount paid in error to the Assessed Hospital within 15 days of the later of:
  - i. Discovering the overpayment or error if the funds have not been transferred to DMAHS; or
  - ii. Receipt of a refund of the overpayment or amount paid in error if the funds have been transferred to DMAHS.
- (e) Assessed Hospitals shall not pass on the cost of the fee to any patient, insurer, self-insured employer program, or other responsible party, nor list it separately on any invoice or statement sent to a patient, insurer, self-insured employer program, or other responsible party.

**Section 5. Computation of Assessment.**

- (a) The annual Assessment for each Assessed Hospital shall equal five hundred twenty-six dollar and sixty-seven cents (\$526.67) multiplied by the number of Assessed Discharges.
- (b) The annual Assessment for each Assessed Hospital, calculated pursuant to Section 5, Computation of Assessment, Part (a), shall equal the following:

i.	St. Joseph's University Medical Center	-	\$17,582,325
ii.	St. Mary's General Hospital	-	\$3,183,189
iii.	Kindred Healthcare	-	\$150,627

- (c) The annual Assessment shall be payable in four (4) quarterly installments, each equal to twenty five percent (25%) of the annual Assessment amount.

**Section 6. Assessment Notice.**

- (a) At least thirty (30) days prior to the due date of the first Assessment of each Program Year, the County shall provide an Assessment Notice by first class mail and electronic to the designated representative of each Assessed Hospital.

- (b) The Assessment Notice shall include:

- i. A brief explanation of the Assessment;
- ii. A description of the methodology used to determine the Assessment amount;
- iii. The annual Assessment amount owed by the Assessed Hospital for the upcoming Program Year;
- iv. The quarterly Assessment amounts owed by the Assessed Hospital for the Program Year;
- v. The acceptable methods of payment;
- vi. The dates on which each quarterly Assessment is due;
- vii. The interest rate that will be charged for late payments; and
- viii. A statement of the Assessed Hospital's appeal right and the timing and requirements of such appeal.

**Section 7. Assessment Invoice.**

- (a) At least twenty (20) days prior to each quarterly Assessment due date, the County shall provide an Assessment Invoice by first class mail and electronic mail to the designated representative of each Assessed Hospital.

- (b) The Assessment Invoice shall include:

- i. The Assessment amount due for the relevant quarter, including any accrued interest from prior quarters;
- ii. The acceptable methods of payment; and
- iii. The due date of such payment.

**Section 8. Interest.**

Should an Assessed Hospital fail to remit the quarterly Assessment amount by the date specified in the Assessment Invoice, the County may require the Assessed Hospital to pay interest in the amount of one and a half percent (1.5%) of the outstanding payment amount per month, to be added to the following quarter's Assessment Invoice.

**Section 9. Appeals.**

- (a) Upon receipt of the Assessment Notice at the beginning of each Program Year, Assessed Hospitals shall have 15 days to file an appeal of the Assessment amount stated in the Assessment Notice with the County's Appeal Tribunal.
- (b) All appeals shall be in writing and shall indicate the specific basis for the appeal and shall include all documentation in support thereof. The appeals shall be made to the County's Appeal Tribunal which shall consist of the County Administrator, Chief Financial Officer, and County Treasurer. The Appeal Tribunal shall review the appeal submission and shall provide the appealing party with an opportunity to make an oral presentation if so desired. The Appeal Tribunal shall render a written decision within 15 days in any case where an oral presentation is made or within 15 days of receipt of the written appeal materials where no oral presentation is requested. The decision of the Appeal Tribunal shall be final, binding, and no further appeal may be taken.

**Section 10. Requirements to Submit Necessary Documentation.**

Assessed Hospitals shall submit any data forms related to the County Option Program requested by the County by the due date specified by the County.

**Section 11. Intergovernmental Agreement.**

The County is authorized to enter into an Intergovernmental Agreement with DMAHS governing the transfer of Assessment funds from the County to the State. The agreement shall include the following:

- (a) Timing requirements for the transfer of Assessment funds from the County to DMAHS, from DMAHS to the Managed Care Organizations, and from the Managed Care Organizations to the hospitals.
- (b) A requirement that DMAHS use ninety percent (90%) of the Assessment amount to fund the non-federal share of Directed Payments under the County's County Option Program, except that DMAHS may permit the Managed Care Organizations that make the Directed Payments to retain up to five percent (5%) of the total amount paid to them exclusively to cover their incremental cost of any state insurance premium tax.
- (c) Assurances that the County will not be liable for any unpaid Assessment amounts and will only be responsible for transferring Assessed funds to the extent received by the Assessed Hospitals.
- (d) A requirement that DMAHS return to the County the non-federal share of any Directed Payment funds recouped by DMAHS from Assessed Hospitals.
- (e) A statement that any resulting Medicaid/NJ Family Care payments distributed under the County Option Program shall not supplant or otherwise offset payments made to hospitals from other State or federal funding mechanisms or pools, except that payments may be otherwise limited to the hospital's hospital-specific disproportionate share limit as provided in Section 1923(g) of the Social Security Act (42 U.S.C. § 1394r-4).
- (f) Assurances that funds generated by the Assessment shall not supplant or offset any current or future State funds allocated to the County.
- (g) Any other terms and conditions as necessary to carry out the purpose of this Resolution and the County Option Program.

**Section 12. Termination.**

The Assessment shall terminate upon expiration of the County Option Program under State law, unless any of the following conditions occur earlier:

- (a) DMAHS notifies the County that the Assessment funds do not qualify as the State share of Medicaid program expenditures eligible for federal financial participation; or
- (b) The County Option Program is terminated or fails to obtain required approval or reapproval by the federal Centers for Medicare and Medicaid Services; or
- (c) The Intergovernmental Agreement described in Section 11 is terminated or no longer meets the conditions described in such section.

**Section 13. Impact of Termination.**

If the Assessment terminates pursuant to Section 12, Termination, Parts (a) – (d), the County shall refund to each Assessed Hospital within thirty (30) days of the effective date of such termination the pro rata portion of:

- (a) Any funds that have not been transferred to DMAHS or that DMAHS returns to the County; and
- (b) Any of the portion allocated for the County's use pursuant to Section 4, Assessment Scope; Basis; and Use, Part (b)(ii) that has not already been spent or irrevocably allocated for its designated purposes.

**Section 14. Notice of Resolution; Filed with Clerk of the Board.**

The Resolution shall be published by the Clerk of the Board, posted on the County website, and kept on file for public inspection in the Office of the Clerk of the Board.

**Section 15. Severability.**

If any section, paragraph, subdivision, clause or provision of this Resolution shall be judged invalid such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so judged, and the remainder of the Resolution shall be deemed valid and effective.

**Section 16. Effective Date.**

The Resolution shall take effect immediately after passage by the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Administrator, County Counsel, Chief Financial Officer, and Director of the Board are authorized to take any and all action necessary to carry out the purpose of this Resolution.

EYMAN/MPJ

February 23, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING THE ISSUANCE BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY OF NOT-TO-EXCEED \$60,000,000 TAXABLE REVENUE NOTES (HINCHLIFFE STADIUM PROJECT), SERIES 2021 TO HINCHLIFFE MASTER URBAN RENEWAL, L.P. AND LIFE MANAGEMENT, INC. IN FURTHERANCE OF THE REDEVELOPMENT OF HINCHLIFFE STADIUM IN THE CITY OF PATERSON, PURSUANT TO N.J.S.A. 40:37A-56, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210156</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-10							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021



**RESOLUTION APPROVING THE ISSUANCE BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY OF NOT-TO-EXCEED \$60,000,000 TAXABLE REVENUE NOTES (HINCHLIFFE STADIUM PROJECT), SERIES 2021 TO HINCHLIFFE MASTER URBAN RENEWAL, L.P. AND LIFE MANAGEMENT, INC. IN FURTHERANCE OF THE REDEVELOPMENT OF HINCHLIFFE STADIUM IN THE CITY OF PATERSON, PURSUANT TO N.J.S.A. 40:37A-56**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-44, et seq., County Improvement Authorities Law, the Board approved Resolution No. R02685 creating the Passaic County Improvement Authority (hereafter "PCIA"); and

**WHEREAS**, the PCIA is authorized, pursuant to N.J.S.A. 40:37A-54(1), to provide, within the County, subject to the prior approval of the Local Finance Board, the planning, design, acquisition, construction, improvement, renovation, installation, maintenance and operation of facilities or any other type of real or personal property within the County for a corporation or other person organized for any one or more of the purposes described in subsection a. of N.J.S.A 15A:2-1; and

**WHEREAS**, RPM Development Group and BAW Development Group (the "Developers") have proposed the redevelopment of the historic Hinchliffe Stadium (hereafter "Stadium") in the City of Paterson (hereafter "City") and the construction of parking, restaurant and exhibition facilities; and

**WHEREAS**, the Developers have requested financial assistance from the PCIA to monetize the Hinchliffe Credits through the issuance of a not-to-exceed \$60,000,000 non-recourse loan (the "Authority Loan") pursuant to N.J.S.A. 40A:5A-6; and

**WHEREAS**, the PCIA has determined to finance the redevelopment of a portion of a project to renovate the Stadium in the City that will be owned, developed and leased by RPM Development Group and BAW Development, L.L.C. (the "Redevelopers"), who will undertake a \$74.2 million comprehensive community redevelopment project including the rehabilitation of Hinchliffe Stadium as a 7,800-seat first-class recreation, cultural, and entertainment facility; a restaurant and exhibition space of approximately 11,000 square feet; a 300-space parking garage; and 75 units of age-restricted affordable housing with ground floor childcare space (collectively, the "Project"); and

**WHEREAS**, the costs associated with the design, construction and financing of the Project will be funded through: the issuance of not-to-exceed \$60,000,000 Taxable Revenue Notes (Hinchliffe Stadium Project), Series 2021 (the "Governmental Note") which will be repaid through: (a) the monetization of \$44,250,515 in New Jersey Economic Recovery and Growth tax credits made available to the City; (b) \$4,811,505 in Federal Housing Tax Credits; (c) \$1,000,000 in Grants for Urban Parks; (d) a \$3,627,000 contribution from the City; and (e) \$5,733,000 in New Market Tax Credits; and

**WHEREAS**, on February 16, 2020 the PCIA adopted Resolution No. 21-003 entitled BOND RESOLUTION OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AUTHORIZING AND DIRECTING THE ISSUANCE AND SALE OF IT'S NOT TO EXCEED \$60,000,000 TAXABLE REVENUE NOTE (HINCHLIFFE STADIUM PROJECT), SERIES 2021 AND AUTHORIZING AND DIRECTING THE EXECUTION AND DELIVERY OF A FUNDING LOAN AGREEMENT, PROJECT LOAN AGREEMENT, AND RELATED INSTRUMENTS AND AUTHORIZING OTHER ACTIONS IN CONNECTION THEREWITH; and

**WHEREAS**, the PCIA has provided to the County a report for the Project, pursuant to the requirements of N.J.S.A. 40:37A-56; and

**WHEREAS**, the PCIA now seeks from the Board approval in order to effectuate the financing of the Project by way of the issuance of the Authority Loan;

**WHEREAS**, the County has reviewed the Project report as presented by the PCIA and has concluded that the proposed Project will serve the interests of the citizens of the County of Passaic in that the Project; and

**WHEREAS**, this matter was discussed at the February 10, 2021 Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:37-56 that the Board of County Commissioners of the County of Passaic authorizes the following:

1. Based upon the representations contained in the Funding Resolution adopted by the PCIA (attached as Exhibit A) and the information contained therein, the approval of the undertaking of the Project through the issuance by the Authority of the Governmental Notes are hereby approved.
2. In accordance with all other applicable law, the Board hereby consents to: (i) the financing of the Project by means of the Governmental Notes, the Authority Loan, the Funding Resolution, and the financing documents of the Authority to be executed and delivered in connection therewith ("Authority Documents"); (ii) the execution and delivery by the PCIA of the Authority Documents; (iii) the adoption by the PCIA of the Funding Resolution and such other amendments or supplements thereto as may be necessary from time to time; and (iv) the issuance, sale and delivery of the not-to-exceed \$60,000,000 aggregate principal amount of the Governmental Notes to be issued in one or more series.
3. The Director or Deputy Director of the Board, and any designee thereof or officer or official of the County, including, without limitation, the County Treasurer, the Clerk or Deputy Clerk of the Board, County Counsel or any other County official, officer or professional designated by the Director to act for the County, are hereby severally authorized and directed to execute closing certificates and other documents as may be necessary for the issuance by the PCIA of the Governmental Notes and/or the financing of the Project.
4. The issuance of the Bonds is contingent upon the satisfaction of all conditions set forth by the PCIA in the Funding Resolution and any final resolutions and in such other documents which establish conditions and requirements for the financing.
5. By adoption of this Resolution, the Board hereby formally waives the otherwise applicable estoppel period set forth in N.J.S.A. 40:37A-50 related to the effective date of the adoption by the Authority of the Funding Resolution and hereby approves the February 16, 2021 meeting minutes of the Authority previously provided to each member of the Board for consideration in accordance with N.J.S.A. 40:37A-50.
6. This Resolution shall take effect immediately upon its adoption.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, County Treasurer, Chief Financial Officer, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purposes of this resolution.

MPJ

February 23, 2021

**EXHIBIT A**

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210156

21-003

## PASSAIC COUNTY IMPROVEMENT AUTHORITY

## FUNDING RESOLUTION

RESOLUTION OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY; AUTHORIZING AND DIRECTING THE ISSUANCE AND SALE OF ITS NOT TO EXCEED \$60,000,000 TAXABLE REVENUE NOTE (HINCHLIFFE STADIUM PROJECT), SERIES 2021 AND AUTHORIZING AND DIRECTING THE EXECUTION AND DELIVERY OF A FUNDING LOAN AGREEMENT, PROJECT LOAN AGREEMENT, AND RELATED INSTRUMENTS AND AUTHORIZING OTHER ACTIONS IN CONNECTION THEREWITH

ADOPTED: February 16, 2021

WHEREAS, the Passaic County Improvement Authority (the "Authority"), has been duly created by resolution of the County of Passaic, State of New Jersey (the "County"), as a public body corporate and politic of the State of New Jersey, pursuant to the County Improvement Authorities Law, chapter 183 of the Laws of New Jersey of 1960, as amended and supplemented (N.J.S.A. 40:37A-44 et seq.) (the "Act"); and

WHEREAS, the Authority is authorized, pursuant to N.J.S.A. 40:37A-54(I), to provide, within the County, subject to the prior approval of the Local Finance Board, the planning, design, acquisition, construction, improvement, renovation, installation, maintenance and operation of facilities or any other type of real or personal property within the County for a corporation or other person organized for any one or more of the purposes described in subsection a. of N.J.S.A. 15A:2-1; and

WHEREAS, the Authority is authorized by law to finance such public facilities through the issuance of debt, including without limitation the Governmental Note (as defined herein); and

WHEREAS, the Authority has determined to finance the redevelopment of a portion of a project to renovate historic Hinchliffe Stadium (the "Stadium"), in the City of Paterson (the "City") that will be owned, developed and leased by RPM Development Group and BAW Development, L.L.C. (collectively the "Redevelopers"), who will undertake a \$93.8 million comprehensive community redevelopment project including the rehabilitation of Hinchliffe Stadium as a 7,800-seat first-class recreation, cultural, and entertainment facility; a restaurant and exhibition space of approximately 11,000 square feet; a 300-space parking garage; and 75 units of age-restricted affordable housing with ground floor childcare space (collectively, the "Project"); and

WHEREAS, the costs associated with the design, construction and financing of the Project will be funded through: the issuance of not to exceed \$60,000,000 Taxable Revenue Notes (Hinchliffe Stadium Project), Series 2021 (collectively the "Governmental Note") which will be repaid through a) the monetization of \$44,490,375 in New Jersey Economic Recovery and Growth tax credits made available to the City; b) \$4,811,505 in Federal Housing Tax Credits; c) \$1,000,000 in Grants for Urban Parks; d) a \$3,627,000 contribution from the City; and \$5,733,000 in New Market Tax Credits; and

WHEREAS, as an inducement to the Redevelopers to undertake the Project, the Authority, in furtherance of the purposes of the Act and to assist in financing the cost of the Project, proposes to issue its Governmental Note and to secure said Governmental Note by a pledge of moneys to be received by the Authority and the assignment of certain rights of the Authority with respect to the Project, which pledge and assignment are hereby declared to further secure the payment of the principal and interest on the Governmental Note; and

WHEREAS, the Authority proposes to apply the proceeds of the Governmental Note to make a loan to the Life Management, Inc., a New Jersey corporation (the "Borrower") for the financing of a portion of the Project in accordance with a Borrower Loan Agreement by and between the Authority and the Borrower (the "Project Loan Agreement") providing, in part, for payments by the Borrower sufficient to meet installments of interest and principal on the Governmental Note; and

WHEREAS, the Authority proposes to execute a Funding Loan Agreement (the "Funding Loan Agreement") by and among Goldman Sachs "Bank USA, a New York State chartered bank (the "Funding Lender") the Authority, and U.S. Bank National Association, as fiscal agent (the "Fiscal Agent"), and the Authority has determined to enter into the Funding Loan Agreement; pursuant to which the Authority proposes the sale of the Governmental Note by Fiscal Agent, and assigning all of the Authority's rights under the Project Loan Agreement, the Project Note to the Funding Lender, except for certain indemnity and other reserved rights enumerated therein; and

WHEREAS, the Authority proposed to execute an Assignment of Loan Documents (the "Assignment of Loan Documents") by and between the Authority and Funding Lender and the Authority has determined to enter into the Assignment of Loan Documents; pursuant to which the Authority proposes the assigning of all of the Authority's rights under the Project Loan Documents (as such term is defined therein), except for certain reserved rights enumerated therein; and

WHEREAS, the Authority submitted the required application (the "Application") to the Local Finance Board in the Division of Local Government Services, New Jersey Department of Community Affairs (the "Local Finance Board") for the issuance of its Governmental Note; and

WHEREAS, the Local Finance Board issued positive findings with respect to the Authority's Application on February 10, 2021; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY, AS FOLLOWS:

Section 1. To accomplish the purposes and objectives of the Act, the Authority hereby finds and further determines; that the Project shall be financed in the City, the Project to constitute the facility as set forth in the preambles hereto. In order to finance a portion of the costs of the Project, the Governmental Note of the Authority are hereby authorized to be issued in an aggregate principal amount not to exceed of \$60,000,000 for the Governmental Note. The Governmental Note, shall be dated, shall bear interest at such rate of interest and shall be payable as to principal, interest and premium, if any, as is specified therein. The Governmental Note shall be in one or more series having one or more maturities within each series, shall be dated, shall be in the amounts, shall bear interest at such rates of interest and shall be payable as to principal, interest and premium, if any, all as be determined at the time of sale of the Governmental Note. The Governmental Note shall be issued in the form, shall mature, shall be subject to redemption

prior to maturity and shall have such other details and provisions as are prescribed by the Funding Loan Agreement.

Section 2. The Governmental Note shall be a special obligation of the Authority, payable solely out of the moneys derived pursuant to the Project Loan Agreement, and all such moneys are hereby pledged to the payment of such series of Governmental Note. The payment of the principal of, premium, if any, and interest on the Governmental Note shall be secured by a pledge and assignment of revenues and certain rights of the Authority as provided in the Project Loan Agreement. Neither the Commissioners of the Authority nor any person executing the Governmental Note issued pursuant to this Resolution and the Act, shall be liable personally on the Governmental Note by reason of issuance thereof. The Governmental Note shall not be in any way a debt or liability of the State of New Jersey or any political subdivision other than the Authority, whether legal moral or otherwise.

Section 3. The form of the Project Loan Agreement to be entered into by the Authority and the Borrower and all instruments attached as exhibits thereto or referenced therein, substantially in the forms submitted to this meeting, are hereby approved. The Authority's Chairman, Vice Chairman or Executive Director are each hereby authorized and directed, (the "Authorized Representatives") to execute, acknowledge and deliver the Project Loan Agreement and all instruments attached as exhibits thereto with any and all changes, insertions, modifications and omissions as may be approved, in consultation with Archer & Greiner, P.C. Bond Counsel to the Authority, by the Authorized Representatives, and the Secretary or Assistant Secretary of the Authority is hereby authorized to attest the same. The execution of the Project Loan Agreement shall be conclusive evidence of any approval required by this Section.

Section 4. U.S. Bank National Association is hereby approved to serve as Fiscal Agent for the Governmental Note. The form of Funding Loan Agreement to be entered into by the Authority, the Funding Lender and the Fiscal Agent and all instruments attached as exhibits thereto, substantially in the forms submitted to this meeting, are hereby approved. The Authorized Representatives are hereby authorized to execute, acknowledge and deliver the Project Loan Agreement and all instruments attached as exhibits thereto with any and all changes, insertions, modifications and omissions as may be approved, in consultation with Bond Counsel, by the Authorized Representatives, and the Secretary or Assistant Secretary of the Authority is hereby authorized to attest the Project Loan Agreement and all instruments attached as exhibits thereto. The Authorized Representatives are hereby authorized to execute, acknowledge and deliver the Funding Loan Agreement and all instruments attached as exhibits thereto with any and all changes, insertions, modifications and omissions as may be approved, in consultation with Bond Counsel, by the Authorized Representatives, and the Secretary or Assistant Secretary of the Authority is hereby authorized to attest the Funding Loan Agreement and all instruments attached as exhibits thereto. The Authorized Representatives are hereby authorized to execute, acknowledge and deliver the Assignment of Loan Documents and all instruments attached as exhibits thereto with any and all changes, insertions, modifications and omissions as may be approved, in consultation with Bond Counsel, by the Authorized representatives, and the Secretary or Assistant Secretary of the Authority is hereby authorized to attest the Assignment of Loan Documents and all instruments attached as exhibits thereto. Notwithstanding the foregoing approval of U.S. Bank National Association to serve as Fiscal Agent, the Authorized Representatives are hereby authorized to approve such other bank or trust company having appropriate trust powers as may be approved by the Borrower to serve as Fiscal Agent. The execution of the Funding Loan Agreement shall be conclusive evidence of any approval required by this Section.

Section 5. The Authorized Representatives are each hereby authorized and directed, in consultation with Bond Counsel, to negotiate the terms of the Funding Loan Agreement, to be dated the date of sale of the Governmental Note, between the Authority and the Funding Lender. The Chairman, Vice Chairman or Executive Director be, and each hereby is, authorized and directed on behalf of the Authority to approve the terms of the aforesaid Funding Loan Agreement and to execute and deliver said Funding Loan Agreement to the Funding Lender. The Authority's Chairman, Vice Chairman or Executive Director are each hereby authorized and directed to execute and deliver the Governmental Note upon original issuance. The Authority's Chairman, Vice Chairman or Executive Director are each hereby authorized and directed to execute and deliver the Assignment of Loan Documents.

Section 6. The issuance of the Governmental Note are hereby authorized. The form of Governmental Note as set forth in the Funding Loan Agreement is hereby approved, the manual or facsimile signatures of the Authorized Representatives are hereby authorized and any such required signatures are directed to be printed on the face of the Governmental Note in substantially such form, and the corporate seal (or the facsimile) of the Authority is hereby authorized to be imprinted thereon; and any Authorized Representatives is hereinafter authorized to present the Governmental Note for authentication under the Funding Loan Agreement and, when the Governmental Note have been authenticated, to deliver the Governmental Note or cause the Governmental Note to be delivered to the Funding Lender upon receipt of the purchase price, plus any accrued interest due, and to deposit the amount so received by the Fiscal Agent as provided in the Project Loan Agreement and Funding Loan Agreement. The Fiscal Agent is hereby requested to authenticate the Governmental Note and to deliver them to or upon the order of any Authorized Representative of the Authority.

Section 7. The Authorized Representatives are hereby designated to be the authorized representatives of the Authority, charged by this Resolution with the responsibility for issuing the Governmental Note and each of them is hereby authorized and directed to execute and delivery any and all papers, instruments, opinions, certificates, affidavits and other documents and to do and cause to be done any and all acts and things necessary or proper for carrying out this Resolution, the Funding Loan Agreement, the Assignment of Loan Documents, the Project Loan Agreement, the issuance of the Governmental Note and undertaking of the Project.

Section 8. (a) The Authority does hereby, as applicable, award, approve and authorize payment for the following to render professional services and/or provide services in connection with the Project or to the Authority in conjunction with the Project to be paid out of the proceeds of the Governmental Note issued for the Project as set forth in the Application approved by Local Finance Board.

(b) The Secretary is hereby authorized and directed to publish a brief notice of these awards, approvals and/or authorizations in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i).

(c) The Certifying Finance Officer has certified that the funds for the services shall be paid out of the proceeds of the Governmental Note issued for the Project.

(d) All other professional services or costs for services undertaken by or on behalf the Redevelopers in connection with the Project or the issuance of the Governmental Note

are to be awarded pursuant to the respective entities procurement process and shall also be paid out of the proceeds of the Governmental Note issued for the Project.

Section 9. In case any one or more provisions of this Resolution, the Funding Loan Agreement, the Project Loan Agreement, the Funding Loan Agreement or the Governmental Note issued hereunder shall be for any reason held to be illegal or invalid, such illegality or invalidity shall not to affect any other provision of this Resolution, the Funding Loan Agreement, the Project Loan Agreement, the Funding Loan Agreement and the Governmental Note shall be construed and enforced as if such illegal or invalid provision had not been contained therein.

Section 10. All prior resolutions of this Authority or portions thereof which are inconsistent with this Resolution are hereby repealed.

Section 11. The Authority's Bond Counsel and General Counsel are each hereby authorized and directed to arrange for the publication of the Notice of Adoption of Funding Resolution on or about February 17, 2021 in an Authorized Newspaper of the Authority.

Section 12. Capitalized terms used herein and not otherwise defined shall have the same meanings ascribed to such terms in the Project Loan Agreement.

Section 13. This resolution shall become effective upon the Local Finance Board issuing findings with respect to the Authority's Application.

Dated: February 16, 2021

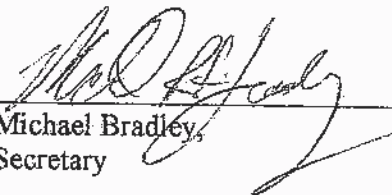


CERTIFICATE

I, Michael Bradley, Secretary of the Passaic County Improvement Authority (the "Authority"), DO HEREBY CERTIFY that the above resolution entitled " RESOLUTION OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY; AUTHORIZING AND DIRECTING THE ISSUANCE AND SALE OF IT'S NOT TO EXCEED \$60,000,000 HINCHLIFFE STADIUM GENERAL OBLIGATION REVENUE NOTES (HINCHLIFFE STADIUM PROJECT), SERIES 2021 AND AUTHORIZING AND DIRECTING THE EXECUTION AND DELIVERY OF A FUNDING LOAN AGREEMENT, PROJECT LOAN AGREEMENT, AND RELATED INSTRUMENTS AND AUTHORIZING OTHER ACTIONS IN CONNECTION THEREWITH" (the "Resolution") was duly adopted by the Authority at a regular meeting held on February 16, 2021 duly called and held in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., at which meeting a quorum was present and acting throughout, and that said Resolution is a true and correct copy thereof and of the whole appearing in the books and records of the Authority as of the date hereof.

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of the Authority this 16<sup>th</sup> day of February, 2021.

(SEAL)

  
\_\_\_\_\_  
Michael Bradley,  
Secretary

**EXECUTIVE SUMMARY**

This is a Funding Resolution of the Authority that authorizes the financing and undertaking of the development of a project to renovate historic Hinchliffe Stadium (the "Stadium"), in the City of Paterson (the "City") that will be owned, developed and leased by RPM Development Group and BAW Development, L.L.C. (collectively the "Redevelopers"), who will undertake a \$74.2 million comprehensive community redevelopment project including the rehabilitation of Hinchliffe Stadium as a 7,800-seat first-class recreation, cultural, and entertainment facility; a restaurant and exhibition space of approximately 11,000 square feet; a 300-space parking garage; and 75 units of age-restricted affordable housing with ground floor childcare space. The Funding Resolution further authorizes the preparation, execution and delivery of the certain documents that, among other things, secure the payment for the Governmental Note, including but not limited to, a Funding Loan Agreement, a Project Loan Agreement and Related Instruments. Additionally, the Funding Resolution authorizes the award, approval and payment of professional services and/or other services in connection with the Project to be paid out of the proceeds of the Governmental Note issued for the Project. Lastly, the Funding Resolution authorizes certain Authorized Representatives of the Authority to undertake any actions in connection with the issuance of the Governmental Note and the undertaking of the Project.

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT OF SALE WITH 101 MAIN LLC FOR THE PURCHASE OF 18-20 CLARK STREET, PATERSON, NEW JERSEY 07505, PURSUANT TO N.J.S.A. 40A:12-13.1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210157</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-11							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING A CONTRACT OF SALE WITH 101 MAIN LLC FOR THE  
PURCHASE OF 18-20 CLARK STREET, PATERSON, NEW JERSEY 07505,  
PURSUANT TO N.J.S.A. 40A:12-13.1**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on December 8, 2020 the Board approved Resolution No. R20201054 authorizing an open public auction of 18-20 Clark Street, Paterson, New Jersey 07505 (hereafter "18-20 Clark Street") to the highest bidder; authorizing a public hearing; authorizing public notice requirements; and retaining Max Spann R.E. & Auction Co. (hereafter "Max Spann") for auction marketing services, pursuant to N.J.S.A. 40A:12-13, et seq.; and

**WHEREAS**, on February 18, 2021 Max Spann conducted an open public auction of 18-20 Clark Street in compliance with the requirements as set forth in N.J.S.A. 40A:12-13(a) which included ten (10) qualified bidders; and

**WHEREAS**, the highest bidder at the auction conducted by Max Spann on behalf of the County for 18-20 Clark Street was 101 Main LLC, for a bid price of five hundred twenty thousand dollars (\$520,000.00), as reflected in the Contract for Sale of Real Estate (hereafter "101 Main LLC Bid"), attached to and made part of this resolution; and

**WHEREAS**, the 101 Main LLC Bid was made in compliance of the requirements as set forth in N.J.S.A. 40A:12-13.8 and is being recommended for acceptance by the County Administrator; and

**WHEREAS**, this matter was discussed by the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:12-13.1 that the Board of County Commissioners of the County of Passaic authorizes the following:

1. The 101 Main LLC Bid is accepted by the Board for the purchase of 18-20 Clark Street for a total purchase price of five hundred twenty thousand dollars (\$520,000.00).
2. The County Administrator is authorized to execute the Contract for Sale of Real Estate, attached to, and made part of this resolution.
3. The sale and conveyance of 18-20 Clark Street to Sergey Indyk of 101 Main LLC shall take place no sooner than ninety (90) days from the date of the public hearing scheduled on February 23, 2021 at 5:15 PM.
4. The County Counsel, County Administrator, and Chief Financial Officer are authorized to take any and all action necessary to convey 18-20 Clark Street to 101 Main LLC in compliance with the terms of conditions of the Contract for Sale of Real Estate, and any other requirements under the laws of the State of New Jersey.

**LET IT BE FURTHER RESOLVED** that the public notice requirements as set forth in N.J.S.A. 40A:12-13(a) and notice of public hearing requirement as set forth in N.J.S.A. 40A:12-13.6, et seq. were completed by the Clerk of the Board, as required under the law, and the public is invited to offer written comment on the proposed sale of 18-20 Clark Street until the close of business on March 3, 2021.

**LET IT BE FURTHER RESOLVED** that the report on 18-20 Clark Street required under N.J.S.A. 40A:12-13.5 has been completed and posted on the County website and been generally available to the public.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Chief Financial Officer, County Administrator, and Director of the Board of County Commissioners are

authorized to take any other steps necessary to carry out the purpose of this resolution, and carryout the sale of 18-20 Clark Street, Paterson, New Jersey 07505.

KJB/MPJ

February 23, 2021

NOTICE

To Buyer and Seller
Read This Notice Before Signing The Contract

The Law requires real estate brokers to give you the following information before you sign this contract. It requires us to tell you that you must read all of it before you sign. The purpose is to help you in this purchase or sale.

- 1) As a real estate broker, I represent the seller, not the buyer. The title company does not represent either the seller or the buyer.
2) You will not get any legal advice unless you have your own lawyer. Neither I nor anyone from the title company can give legal advice to either the buyer or the seller.
3) The contract is the most important part of the transaction. It determines your rights, risks, and obligations.
4) The contract is final and binding. You cannot change or cancel the contract unless the seller agrees.
5) Another important service of a lawyer, is to order a survey, title report, or other important reports.
6) A buyer without a lawyer runs special risks. Only a lawyer can advise a buyer about what to do if problems arise concerning the purchase of this property.
7) Whether you retain a lawyer is up to you. It is your decision. The purpose of this notice is to make sure that you have the information needed to make your decision.

Handwritten signatures and lines for Seller, Buyer, and Selling Broker, along with a date of 2/18/21.

### CONSUMER INFORMATION STATEMENT ON NEW JERSEY REAL ESTATE RELATIONSHIPS

In New Jersey, real estate licensees are required to disclose how they intend to work with buyers and sellers in a real estate transaction. (In rental transactions, the terms "buyers" and "sellers" should be read as "tenants" and "landlords", respectively.)

1. AS A SELLER'S AGENT OR SUBAGENT, I, AS A LICENSEE, REPRESENT THE SELLER AND ALL MATERIAL INFORMATION SUPPLIED TO ME BY THE BUYER WILL BE TOLD TO THE SELLER.

2. AS A BUYER'S AGENT, I, AS LICENSEE, REPRESENT THE BUYER AND ALL MATERIAL INFORMATION SUPPLIED TO ME BY THE SELLER WILL BE TOLD TO THE BUYER.

3. AS A DISCLOSED DUAL AGENT, I, AS A LICENSEE, REPRESENT BOTH PARTIES, HOWEVER, I MAY NOT, WITHOUT EXPRESS PERMISSION, DISCLOSE THAT THE SELLER WILL ACCEPT A PRICE LESS THAN THE LISTING PRICE OR THAT THE BUYER WILL PAY A PRICE GREATER THAN THE OFFERED PRICE.

4. AS A TRANSACTION BROKER, I, AS A LICENSEE, DO NOT REPRESENT EITHER THE BUYER OR THE SELLER. ALL INFORMATION I ACQUIRE FROM ONE PARTY MAY BE TOLD TO THE OTHER PARTY.

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of business relationship you have with that licensee. There are four business relationships: (1) seller's agent; (2) buyer's agent; (3) disclosed dual agent; and (4) transaction broker. Each of these relationships imposes certain legal duties and responsibilities on the licensee as well as on the seller or buyer represented. These four relationships are defined in greater detail below. Please read carefully before making your choice.

#### SELLERS' AGENT

A seller's agent **WORKS ONLY FOR THE SELLER** and has legal obligations, called fiduciary duties, to the seller. These include reasonable care, undivided loyalty, confidentiality and full disclosure. Seller's agents often work with buyers, but do not represent the buyers. However, in working with buyers a seller's agent must act honestly. In dealing with both parties, a seller's agent may not make any misrepresentations to either party on matters material to the transaction, such as the buyer's financial ability to pay, and must disclose

defects of a material nature affecting the physical condition of the property, which a reasonable inspection by the licensee would disclose.

Seller's agents include all persons licensed with the brokerage firm, which has been authorized through a listing agreement to work as the seller's agent. In addition, other brokerage firms may accept an offer to work with the listing broker's firm as the seller's agents. In such cases, those firms and all persons licensed with such firms are called "sub-agents." Sellers who do not desire to have their property marketed through sub-agents should so inform the seller's agent.

#### BUYER'S AGENT

A buyer's agent **WORKS ONLY FOR THE BUYER**. A buyer's agent has fiduciary duties to the buyer, which include reasonable care, undivided loyalty, confidentiality and full disclosure. However, in dealing with sellers, a buyer's agent must act honestly. In dealing with both parties, a buyer's agent may not make any misrepresentations on matters material to the transaction, such as the buyer's financial ability to pay, and must disclose defects of a material nature affecting the physical condition of the property which a reasonable inspection by the licensee would disclose.

A buyer wishing to be represented by a buyer's agent is advised to enter into a separate written buyer agency contract with the brokerage firm, which is to work as their agent.

#### DISCLOSED DUAL AGENT

A disclosed dual agent **WORKS FOR BOTH THE BUYER AND SELLER**. To work as a dual agent, a firm must first obtain the informed written consent of the buyer and the seller. Therefore, before acting as a disclosed dual agent, brokerage firms must make written disclosure to both parties. Disclosed dual agency is most likely to occur when a licensee with a real estate firm working as a buyer's agent shows the buyer properties owned by sellers for whom that firm is also working as a seller's agent or sub-agent.

A real estate licensee working as a disclosed dual agent must carefully explain to each party, that, in addition to working as their agent, their firm will also work as the agent for the other party. They must also explain what effect their working as a disclosed dual agent will have on the fiduciary duties their firm owes to the buyer and to the seller. When working as a disclosed dual agent, a brokerage firm must have the express permission of a party prior to disclosing confidential information to the other party. Such information includes the highest price a buyer can afford to pay and the lowest price a seller will accept and the parties' motivation to buy or sell.

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Remember, a brokerage firm acting as a disclosed dual agent will not be able to put one party's interests ahead of those of the other party and cannot advise or counsel either party on how to gain an advantage at the expense of the other party on the basis of confidential information obtained from or about the other party.

If you decide to enter into an agency relationship with a firm, which is to work as a disclosed dual agent, you are advised to sign a written agreement with that firm.

#### TRANSACTION BROKER

The New Jersey Real Estate Licensing Law does not require licensees to work in the capacity of an "agent" when providing brokerage services. A transaction broker works with a buyer or a seller or both in the sales transaction without representing anyone. A TRANSACTION BROKER DOES NOT PROMOTE THE INTERESTS OF ONE PARTY OVER THOSE OF THE OTHER PARTY TO THE TRANSACTION. Licensees with such a firm would be required to treat all parties honestly and to act in a competent manner, but they would not be required to keep confidential any information. A transaction broker can locate qualified buyers for a seller or suitable properties for a buyer. They can then work with both parties in an effort to arrive at an agreement on the sale or rental of real estate and perform tasks to facilitate the closing of a transaction.

A transaction broker primarily serves as a manager of the transaction, communicating information between the parties to assist them in arriving at a mutually acceptable agreement and in closing the transaction, but cannot advise or counsel either party on how to gain an advantage at the expense of the other party. Owners considering working with transaction brokers are advised to sign a written agreement with that firm which clearly states what services that firm will perform and how it will be paid. In addition, any transaction brokerage agreement with a seller or landlord should specifically state whether a notice on the property to be rented or sold will or will not be circulated in any or all Multiple Listing System(s) of which that firm is a member.

YOU MAY OBTAIN LEGAL ADVICE ABOUT THESE BUSINESS RELATIONSHIPS FROM YOUR OWN LAWYER.

THIS STATEMENT IS NOT A CONTRACT AND IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY.

#### ACKNOWLEDGEMENT OF RECEIPT OF CONSUMER INFORMATION STATEMENT (CIS)

##### FOR SELLERS AND LANDLORDS

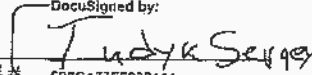
"By signing this Consumer Information Statement, I acknowledge that I received this Statement from Max Spann Real Estate & Auction Co (name of brokerage Firm) prior to discussing my motivation to sell or lease or my desired selling or leasing price with one of its representatives."

Signed: \_\_\_\_\_

##### FOR BUYERS AND TENANTS

"By signing this Consumer Information Statement, I acknowledge that I received this Statement from Max Spann Real Estate & Auction Co (name of brokerage firm) prior to discussing my motivation or financial ability to buy or lease with one of its representatives."

Signed: \_\_\_\_\_

DocuSigned by:  
  
 # # # # 588CA77FFD38A1...

#### DECLARATION OF BUSINESS RELATIONSHIP

I, Bob Dann, (name of licensee) as an authorized representative of Max Spann RE & Auction Co, (name of brokerage firm) intend, as of this time, to work with you as a (indicate one of the following):

Seller's Agent Only

Buyer's Agent Only

Seller's Agent and Disclosed Dual Agent if the opportunity arises

Buyer's Agent and Disclosed Dual Agent if the opportunity arises

Transaction Broker Only

Seller's Agent on properties on which this firm is acting as the seller's agent and transaction broker on other properties

DATE: 2/18/21

2012 CIS (A)



## CONTRACT FOR SALE OF REAL ESTATE

This CONTRACT made this 18th day of February 2021 between the County of Passaic, whose address is 401 Grand St. Paterson, NJ 07505 hereinafter referred to as the "Seller", and 101 main LLC Purchaser whose address is 86 heights rd Paramus, NJ 07652 hereinafter referred to as "Purchaser".

1. PURCHASE CONTRACT. The Seller agrees to sell and the Purchaser agrees to buy the Property described in this contract, known as 18-20 Clark Street, Paterson, NJ 07505 being approximately 0.08 acres.

2. PURCHASE PRICE.	Bid Price	\$ <u>520,000</u>
	Buyers Premium (10% of Bid Price)	\$ <u>52,000</u>
	Total Purchase Price	\$ <u>572,000</u>

3. PROPERTY. The Property to be sold together with the buildings and improvements thereon consists of land and all of the Seller's rights and privileges relating to the land thereto ("Property"), appertaining, situated, lying and being in the municipality of Paterson in the County of Passaic, and the State of New Jersey known as Block 6203, Lot 10. A full legal description of the Property is attached hereto and made a part hereof.

4. PAYMENT OF PURCHASE PRICE. The Purchaser will pay the purchase price as follows:

Initial deposit in the form of a certified check, bank cashier's check or other check approved in advance by Max Spann Real Estate & Auction Company and payable to \_\_\_\_\_ County of Passaic ("Escrow Holder") upon signing of contract.

\$ 57,200

Balance to be paid at closing of title by certified or bank cashier's check drawn on a Federal Deposit Insurance Corporation member institution (subject to adjustment at closing), on delivery of Bargain and Sale, Covenants against Grantor's Acts Deed on the terms and conditions provided in this Contract, to be delivered at the office of \_\_\_\_\_ on or \_\_\_\_\_ before 90 days following the execution of this contract.

\$ 514,800

Total

\$ 572,000

5. DEPOSIT MONIES. All deposit monies will be held in escrow by the County of Passaic until closing. If the deposit is invested in an interest-bearing account, all earnings belong to the Seller and will not be a credit against the purchase price.

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210157

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6. TRANSFER OF OWNERSHIP. At the closing, the Seller will transfer ownership of the Property to the Purchaser. The Seller will give the Purchaser a properly executed Deed and an adequate Affidavit of Title. Seller shall also provide Purchaser with a Release of Mortgage or funds for the release of any Mortgage which may affect the Property.
7. TYPE OF DEED. A Deed is a written document used to transfer ownership of Property. In this sale, the Seller agrees to provide and the Purchaser agrees to accept a Deed known as Bargain and Sale Deed with Covenants against Grantor's Acts.
8. PHYSICAL CONDITION OF THE PROPERTY. This Property is being sold "AS IS". PURCHASER ACKNOWLEDGES AND AGREES THAT IT IS PURCHASING THE PROPERTY IN "AS IS" AND "WHERE IS" CONDITION, WITH ANY AND ALL FAULTS AND DEFECTS, WHETHER LATENT OR PATENT, AND SUBJECT TO ORDINARY WEAR AND TEAR FROM THE DATE HEREOF THROUGH THE CLOSING DATE. PURCHASER ACKNOWLEDGES THAT IT IS NOT RELYING UPON, AND THAT SELLER IS NOT LIABLE FOR OR BOUND BY, ANY EXPRESS OR IMPLIED WARRANTIES, GUARANTEES, PROMISES, BROKER'S "SET-UPS", STATEMENTS, REPRESENTATIONS OR INFORMATION REGARDING THE PROPERTY' PHYSICAL OR ENVIRONMENTAL CONDITION, INCOME, EXPENSES, OPERATION, USE, COMPLIANCE WITH LAWS, HABITABILITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE, EXCEPT AS MAY BE SPECIFICALLY SET FORTH IN THIS CONTRACT. The Seller, Max Spann Real Estate & Auction Company, or anyone on behalf of the Seller or the Max Spann Real Estate & Auction Company, does not make any claims or promises about the condition, zoning or uses, or value of any of the Property included in this sale. The Purchaser acknowledges and agrees that it has inspected the Property or Purchaser hereby waives such right to inspect the Property.
9. CONDITION OF TITLE - TITLE INSURANCE. **Quality of Title.** Title to be transferred by **Seller to Buyer** shall be insurable by any title insurance company licensed to do business in the State of New Jersey, subject to easements and restrictions of record providing the easements and restrictions do not render title uninsurable. If title is not insurable, the **Buyer's** sole remedy shall be to terminate this Contract, and upon termination all of the deposit monies paid, if any, shall be returned to the **Buyer**.
10. SURVEY. The Purchaser and Seller agree that any survey will be at the expense of the Purchaser. If the Purchaser does not obtain the applicable survey and submit it to the title company within the time appropriate to the title company prior to the closing date hereof, Purchaser agrees to take title subject to the survey exception set forth in the Title Report.
11. RISK OF LOSS. The Seller is responsible for any damage to the Property, except for in the event loss or damage to the Property exceeds 10%, then Seller may elect to either repair the damage, provide an appropriate credit at closing, or terminate this Contract.
12. ASSESSMENT FOR MUNICIPAL IMPROVEMENTS. Certain municipal improvements (such as sidewalks and sewers) may result in the municipality charging Property owners to pay for the improvements. All charges (assessments) against the Property levied prior to closing of title will be the responsibility of the Seller.

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210157

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13. **ADJUSTMENTS AT CLOSING.** Taxes, Rents and any other municipal liens are to be apportioned as of the Closing Date. The collected rents, if any, security deposits, if any, water, sewer, taxes, fuel, and all other items normally adjusted shall be apportioned and allowed as of midnight of the day immediately prior to the Closing Date. The parties shall split evenly any real estate transfer tax associated with this transaction. The Purchaser shall be responsible for obtaining any municipal certificates required in connection with this purchase and sale.
14. **POSSESSION.** At the closing the Purchaser will be given possession of the Property. This conveyance shall be subject to the rights, if any, of the public and others in and to any streets and waterways on or abutting the Property.
15. **PARTIES LIABLE; liquidated damages.** This contract is binding upon all parties who sign it. Neither this Contract, nor any right or rights under this Contract, shall be assigned by the Purchaser without the prior written consent of the Seller. Any assignment made in violation of these provisions shall be null and void. Purchaser represents that he/she has sufficient cash available to consummate the within transaction. Unless the conditions of this Contract shall in all respects be complied with by Purchaser in the manner provided in this Contract, Purchaser shall lose all rights, remedies or actions either at law or equity under this Contract, Purchaser shall lose the deposit as liquidated damages, such damages being difficult, if not impossible, to ascertain, and Seller shall be released from all obligations to convey said Property and retains the right to seek further damages due to Purchaser's default. This Contract shall become null and void and neither party shall have further rights against the other. Purchaser agrees that this Contract shall not be recorded. If Seller is unable to convey title as set forth herein, Purchaser's sole remedy shall be the return of Purchaser's deposit.
16. **NOTICES.** All notices under this contract must be in writing. The notices must be delivered personally or mailed by certified mail, return receipt requested, to the other party at the address written in this contract or to that party's attorney. Service shall be deemed effective upon the earlier of actual notice or two (2) business days after placing such notice in the mail.
17. **BROKERAGE.** Seller has agreed to pay to Max Spann Auction Real Estate & Auction Company a commission pursuant to a separate commission Contract. Max Spann Real Estate & Auction Company shall be responsible for any commission to be paid to other brokers, but only as by prior written Contract executed by Max Spann Real Estate & Auction Company.
18. **PURCHASER'S PREMIUM.** A Buyer's Premium equal to 10% of purchase price payable by the Purchaser shall be added to the winning bid to determine the final selling price.
19. **COMPLETE CONTRACT.** This contract is the entire and only Contract between the Purchaser and the Seller. This contract replaces and cancels any previous Contract between the Purchaser and the Seller. This contract can only be changed by a Contract in writing signed by both Purchaser and Seller. The Seller states that the Seller has not made any other contract to sell the Property to anyone else.

Introduced on: February 23, 2021  
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20. FARMLAND ASSESSMENT, Property is not presently under farmland assessment. Rollback taxes, if any, as a result of a change in use by Purchaser, will be the responsibility of the Purchaser.
21. TENANCIES. The Property is sold free of all tenancies except for the following:
22. ATTORNEY REVIEW. This Contract was reviewed and prepared by Seller's counsel. While the terms and conditions herein are non-negotiable and will not be altered, it has been made available for review by prospective purchasers and their legal representation prior to Auction Day and on Auction Day itself. Both parties agree that this is a legal binding contract subject to review by an attorney of the Buyer's choice within the three (3) day period from the time of the acceptance of your bid. If this Contract relates to a new construction sale, the attached cancellation addendum shall apply pursuant to New Jersey State Law.
23. CONSUMER INFORMATION STATEMENT ACKNOWLEDGMENT: By signing below the Sellers and Purchasers acknowledge they received the Consumer Information Statement on New Jersey Real Estate Relationships from the brokerage firms involved in this transaction prior to the first showing of the Property.
24. DECLARATION OF LICENSEE BUSINESS RELATIONSHIP(S):
- I, MAX SPANN, AS AN AUTHORIZED REPRESENTATIVE OF MAX SPANN REAL ESTATE & AUCTION COMPANY AM WORKING IN THIS TRANSACTION AS A SELLER'S AGENT.
  - INFORMATION SUPPLIED BY Palisades Real Estate  
(name of other firm) HAS INDICATED THAT IT IS OPERATING IN THIS TRANSACTION AS A X PURCHASER'S AGENT
25. MEGAN'S LAW STATEMENT: UNDER NEW JERSEY LAW, THE COUNTY PROSECUTOR DETERMINES WHETHER AND HOW TO PROVIDE NOTICE OF THE PRESENCE OF CONVICTED SEX OFFENDERS IN AN AREA. IN THEIR PROFESSIONAL CAPACITY, REAL ESTATE LICENSEES ARE NOT ENTITLED TO NOTIFICATION BY THE COUNTY PROSECUTOR UNDER MEGAN'S LAW AND ARE UNABLE TO OBTAIN SUCH INFORMATION FOR YOU. UPON CLOSING, THE COUNTY PROSECUTOR MAY BE CONTACTED FOR SUCH FURTHER INFORMATION AS MAY BE DISCLOSABLE TO YOU.
26. NOTICE ON OFF-SITE CONDITIONS: PURSUANT TO THE NEW RESIDENTIAL CONSTRUCTION OFF-SITE CONDITIONS DISCLOSURE ACT, P.L. 1995 C. . .253, THE CLERKS OF MUNICIPALITIES IN NEW JERSEY MAINTAIN LISTS OF OFF-SITE CONDITIONS WHICH MAY AFFECT THE VALUE OF RESIDENTIAL PROPERTIES IN THE VICINITY OF THE OFF-SITE CONDITION. PURCHASERS MAY EXAMINE THE LISTS AND ARE ENCOURAGED TO INDEPENDENTLY INVESTIGATE THE AREA SURROUNDING THIS PROPERTY IN ORDER TO BECOME FAMILIAR WITH ANY OFF-SITE CONDITIONS WHICH MAY AFFECT THE VALUE OF THE PROPERTY. IN CASES WHERE A PROPERTY IS LOCATED NEAR THE BORDER OF A MUNICIPALITY, PURCHASERS MAY WISH TO ALSO EXAMINE THE LIST MAINTAINED BY THE MUNICIPALITY.

Introduced on: February 23, 2021  
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 Official Resolution#: R20210157

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- 27. SUPPLEMENTAL INFORMATION: Purchaser acknowledges receipt of and has reviewed the additional information about the Property.
- 28. CLOSING: The closing shall take place on or before ninety (90) days after the execution of this Contract (the "Closing Date") at 401 Grand Street, Room 214, Paterson, New Jersey 07505. In the event that the closing has not taken place by the Closing Date, either party may declare a TIME OF THE ESSENCE Closing Date upon ten (10) calendar days prior written notice to the other party. At the closing, Purchaser shall deliver payment of the Purchase Price along with all closing documents for the benefit of Seller, and Seller shall deliver an executed Deed conveying the Property to Purchaser along with all closing documents for the benefit of Purchaser.
- 29. RELEASE. Max Spann Real Estate & Auction Company is acting only as Auctioneer and Agents and shall no way be liable to the Purchaser or Seller for the performance or non-performance of any of the foregoing conditions of sale. Purchaser releases, quit claims and forever discharges Seller, Max Spann Real Estate & Auction Company, their LICENSEES, EMPLOYEES and any OFFICER or PARTNER of any one of them and any other PERSON, FIRM or CORPORATION who may be liable by or through them from any and all claims, losses or demands, including, but not limited to, personal injury and property damage and all of the consequences thereof, whether known or not, which may arise from the presence of termites or other wood-boring insects, radon, lead-based paint hazards, mold, fungi or indoor air quality, environmental hazards, any defects in the individual on-lot sewage disposal system or deficiencies in the on-site water service system, or any defects or conditions on the Property. Should Seller be in default under the terms of this Contract, or in violation of any seller disclosure law or regulation, this release does not deprive Purchaser of any right to pursue any remedies that may be available under law or equity. This release will survive settlement.

IN WITNESS THEREOF, the parties hereto have duly executed this Contract this day and year first above written.

		DocuSigned by: <i>Judy K. Serrano</i> 5B8CA77FFD3B4A1...	2/18/2021
Witness	Purchaser		Date

Witness	Purchaser		Date
<i>Louis E. Imhof, III</i>	<i>[Signature]</i>		2/18/21
Witness <i>Louis E. Imhof, III</i> <i>Clerk to the Board</i>	Seller <i>Anthony J. DeNova, III</i> <i>County Administrator</i>		Date

Witness	Seller		Date

APPROVED AS TO FORM AND LEGALITY  
 BY: *[Signature]*  
**MATTHEW P. JORDAN, ESQ.**  
 COUNTY COUNSEL

DATE: February 18, 2021

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210157

100-DEED - BARGAIN AND SALE (Owner as to Grantor & Acct)  
 NO TO-HO OR CORP - Plain Language 40 GRV 7-1

Developed 1992 by ALL-STATE LEGAL SUPPLY CO  
 One Chambers Drive, Cranford, NJ 07016

I 2215 **DEED**

Prepared by: (Print signor's name below signature)  
*[Signature]*  
 Reginald F. Hopkinson, Esq.

This Deed is made on July 31, 1986

BETWEEN SMITH & CLARK STREET REALTY CO., a partnership,  
 whose address is \_\_\_\_\_ New Jersey,  
 referred to as the Grantor,  
 AND COUNTY OF PASSAIC, a body politic of the State of New Jersey,

whose post office address is Administration Building, 317 Pennsylvania Avenue, Paterson, New Jersey 07503-1738, referred to as the Grantee.  
 The words "Grantor" and "Grantee" shall mean all Grantors and all Grantees listed above.

Transfer of Ownership. The Grantor grants and conveys (transfers ownership of) the premises described below to the Grantee. This transfer is made for the sum of \_\_\_\_\_

The Grantor acknowledges receipt of this money

Tax Map Reference: (N.J.S.A. 40:15-2.1) Municipality of Paterson, New Jersey.  
 Block No. J1104 Lot No. 16 Account No. \_\_\_\_\_  
 No property tax identification number is available on the date of this deed. (Check box if applicable.)

Property. The property consists of the land and all the buildings and structures on the land in the City of Paterson and State of New Jersey. The legal description is:

- BEGINNING on the westerly side of Clark Street at a point two hundred feet southerly from Market Street, thence running
- (1) Along Clark Street, southerly, fifty feet to Smith Street; thence running
  - (2) Along Smith Street, westerly, sixty-three feet and four inches; thence running
  - (3) Northerly parallel with Clark Street, seventy-three feet; and thence
  - (4) Easterly parallel with Market Street, fifty-eight feet and four inches to the place of beginning.

BEING the same premises conveyed to the Grantor herein by Smith & Clark Street Realty Co., by Deed dated January 31, 1974 and recorded in Book G-95 of Deeds for Passaic County, at page 42; and

BEING the same premises conveyed to the Grantor herein by Jennie D. Nulken, by Deed dated August 18, 1983 and recorded in Book Y-110 of Deeds for Passaic County, at page 146.

Subject to statutory and municipal regulations and requirements and to covenants, easements and restrictions of record.

COUNTY OF PASSAIC  
 CONSIDERATION \$ \_\_\_\_\_  
 REALTY TRANSFER FEE \$ \_\_\_\_\_  
 DATE 9/11/86 BY *[Signature]*




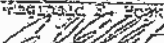
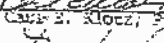
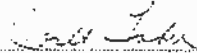
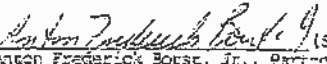
SEP-4 PM 2:58 1986  
 FRANK W. SYLVESTER  
 REGISTER

B 117-482

Promises by Grantor. The Grantor promises that the Grantor has done no act to encumber the property. This promise is called a "covenant as to grantor's acts" (N.J.S.A. 46:4-9). This promise means that the Grantor has not allowed anyone else to obtain any legal rights which affect the property such as by making a mortgage or allowing a judgment to be entered against the Grantor).

Signatures. The Grantor signs this Deed as of the date on the top of the first page.

Witnessed by:

	Harman Jaffer, Partner (Seal)
	Jerome A. Vogel, Partner (Seal)
	Reginald F. Hopkinson, Partner (Seal)
	Carl E. Klotz, Partner (Seal)
	Gordon D. Meyer, Partner (Seal)
	Janet Faber
	Anton Frederick Borst, Jr., Partner (Seal)

STATE OF NEW JERSEY, COUNTY OF PASSAIC SS:

I CERTIFY that on July 31, 1986, Harman Jaffer, Jerome A. Vogel, Reginald F. Hopkinson, Carl E. Klotz, Gordon D. Meyer and Anton Frederick Borst, Jr., Partners trading as SMITH & CLARK STREET REALTY CO., personally came before me and acknowledged under oath, to my satisfaction, that this person (or if more than one, each person):

- (1) is named in and personally signed this Deed;
- (2) signed, sealed and delivered this Deed as his or her act and deed; and
- (3) made this Deed for \$ \_\_\_\_\_ as the full and actual consideration paid or to be paid for the transfer of title. (Such consideration is defined in N.J.S.A. 17:27.)

  
 J. FABER  
 JANET FABER  
 A NOTARY PUBLIC OF NEW JERSEY  
 My Commission Expires July 11, 1987

0 117-484

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM


Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO FATHER JIM MOSS, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ, ALL AS NOTED IN THE RESOLUTION.

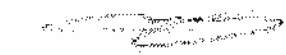
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210158</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-12							
CAF #	1-01-27-172-001-213							
Purchase Req. #	R1-10568							
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021



**RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO FATHER JIM MOSS, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, Father Jim Moss is the health care center's volunteer chaplain and does not receive a salary from Preakness because he has taken a vow of poverty; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

**WHEREAS**, this matter was discussed for the February 10, 2021 meeting of Health and Human Services Committee and is being recommended to the Board for approval;

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, et seq., the Board of County Commissioners of the County of Passaic hereby authorizes the award of stipend to Father Jim Moss for pastoral care services at Preakness Healthcare Center in the amount of seven thousand dollars (\$7,000.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

February 23, 2021

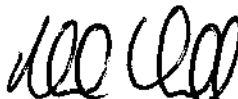
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,000.00

APPROPRIATION: 1-01-27-172-001-213

PURPOSE: Resolution authorizing the award of a stipend to father Jim Moss for pastoral care services.



Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM


Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO SISTER PAT AVICOLLI, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ, ALL AS NOTED IN THE RESOLUTION.

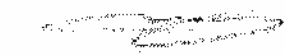
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210159</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-13							
CAF #	1-01-27-172-001-213							
Purchase Req. #	R1-10567							
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO SISTER PAT AVICOLLI, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, Sister Pat Avicolti is the health care center's volunteer chaplain and does not receive a salary from Preakness because she has taken a vow of poverty; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

**WHEREAS**, this matter was discussed for the February 10, 2021 meeting of Health and Human Services Committee and is being recommended to the Board for approval;

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, et seq., the Board of County Commissioners of the County of Passaic hereby authorizes the award of stipend to Sister Pat Avicolti for pastoral care services at Preakness Healthcare Center in the amount of seven thousand dollars (\$7,000.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,000.00

APPROPRIATION: 1-01-27-172-001-213

PURPOSE: Resolution authorizing the award of a stipend to sister Pat Aviccoli.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO OPTICAL ACADEMY OF CLIFTON, NJ TO PROVIDE OPHTHALMOLOGIST SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210160</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-14							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO OPTICAL ACADEMY OF CLIFTON, NJ TO PROVIDE OPHTHALMOLOGIST SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3).**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, Preakness is in need of ophthalmologists to provide ophthalmology services for Preakness residents; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the ophthalmologists at Preakness is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), the Purchasing Agent issued RFQ-21-020, Preakness Healthcare Center Ophthalmologists for Calendar Year 2021 (hereafter “RFQ-21-020”), to be hired for a period beginning January 1, 2021 through December 31, 2021, to be an Ophthalmologist at Preakness, and no responsive bids were received; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), the Purchasing Agent issued RFQ-21-038, Re-Bid Preakness Healthcare Center Ophthalmologists for Calendar Year 2021 (hereafter “RFQ-21-038”), to be hired for a period beginning January 1, 2021 through December 31, 2021, to be an Ophthalmologist at Preakness, and no responsive bids were received; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3), when bids have been advertised pursuant to N.J.S.A. 40A:11-4 on two occasions, having received no bids on either occasion in response to the advertisements, the County may negotiate a contract that may be awarded upon two-thirds affirmative vote of the Board; and

**WHEREAS**, moreover, the Purchasing Agent made reasonable efforts to determine that the services sought in the bids are not available to purchase under any State contracts or cooperative agreements to which the County is a member; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3), the Executive Director of Preakness negotiated with Optical Academy of Clifton, NJ for a contract to provide ophthalmologist services for residents of Preakness for the calendar year 2021; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3)(ii) the terms, conditions, restrictions, and specifications set forth in the contract will not be substantially different from those which were the subject of competitive bidding; and

**WHEREAS**, neither Preakness nor the County will be the responsible payor for the services of Optical Academy of Clifton, NJ; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(3), the Board of County Commissioners of the County of Passaic authorizes an award of contract to Optical Academy of Clifton, NJ to provide ophthalmologist services for Preakness Healthcare Center for the calendar year 2021.

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to

Optical Academy of Clifton, NJ and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute the contracts, and take any other steps necessary to carry out the purpose of this resolution.

KJB

February 23, 2021



# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO OPTICAL ACADEMY OF CLIFTON, NJ TO PROVIDE OPTICIAN SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210161</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-15							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO OPTICAL ACADEMY OF CLIFTON, NJ TO PROVIDE OPTICIAN SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3).**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, Preakness is in need of opticians to provide ophthalmology services for Preakness residents; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the opticians at Preakness is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), the Purchasing Agent issued RFQ-21-036, Preakness Healthcare Center Opticians for Calendar Year 2021 (hereafter “RFQ-21-036”), to be hired for a period beginning January 1, 2021 through December 31, 2021, to be an Optician at Preakness, and no responsive bids were received; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), the Purchasing Agent issued RFQ-21-055, Re-Bid Preakness Healthcare Center Opticians for Calendar Year 2021 (hereafter “RFQ-21-055”), to be hired for a period beginning January 1, 2021 through December 31, 2021, to be an Optician at Preakness, and no responsive bids were received; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3), when bids have been advertised pursuant to N.J.S.A. 40A:11-4 on two occasions, having received no bids on either occasion in response to the advertisements, the County may negotiate a contract that may be awarded upon two-thirds affirmative vote of the Board; and

**WHEREAS**, moreover, the Purchasing Agent made reasonable efforts to determine that the services sought in the bids are not available to purchase under any State contracts or cooperative agreements to which the County is a member; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3), the Executive Director of Preakness negotiated with Optical Academy of Clifton, NJ for a contract to provide optician services for residents of Preakness for the calendar year 2021; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3)(ii) the terms, conditions, restrictions, and specifications set forth in the contract will not be substantially different from those which were the subject of competitive bidding; and

**WHEREAS**, neither Preakness nor the County will be the responsible payor for the services of Optical Academy of Clifton, NJ; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(3), the Board of County Commissioners of the County of Passaic authorizes an award of contract to Optical Academy of Clifton, NJ to provide optician services for Preakness Healthcare Center for the calendar year 2021.

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to

Optical Academy of Clifton, NJ and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute the contracts, and take any other steps necessary to carry out the purpose of this resolution.

KJB

February 23, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF NUTRITIONAL FORMULAS AND MEDICAL SUPPLIES FROM JML MEDICAL, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210162</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-16							
CAF #	R1-10636							
Purchase Req. #	Acct. 1-01-27-172-001-F04 State contract 85420							
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

**RESOLUTION AUTHORIZING THE PURCHASE OF NUTRITIONAL FORMULAS AND MEDICAL SUPPLIES FROM JML MEDICAL, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, JML Medical provided a quote for the purchase of Nutritional Formulas, Therapeutic Enteral/Oral Feeding Tube Rental and Supplies in an amount not to exceed twenty-five thousand and one dollars (\$25,001.00), attached to and made part of this resolution, which is being recommended for approval by the Executive Director of Preakness; and

**WHEREAS**, JML Medical submitted competitive pricing for T1621- Nutritional Formulas – Therapeutic: Enteral Oral and Feeding – Pump Administration Sets, Master Blanket Purchase Order 85420, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the February 10, 2021 Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:11-12, the Board of County Commissioners of the County of Passaic is authorizing the purchase of Nutritional Formulas, Therapeutic Enteral/Oral Feeding Tube Rental and Supplies from JML Medical in an amount not to exceed \$25,001.00.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

KJB

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,001.00

APPROPRIATION: 1-01-27-172-001-F04

PURPOSE: Resolution authorizing the purchase of nutritional formulas and medical supplies from JML Medical.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

**COUNTY OF PASSAIC**  
 PREAKNESS HEALTH, Co of Passaic  
 (Q) 973-585-1493  
 305 OLDHAM RD - WYKENA GREEN  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-10636

S H I P T O	COUNTY OF PASSAIC PREAKNESS HEALTHCARE CENTER 305 OLDHAM ROAD WAYNE, NJ 07470
V E N D O R	VENDOR #: 07794 JML MEDICAL 1 HAVENWOOD COURT UNIT #502 LAKEWOOD, NJ 08701-4651

ORDER DATE: 02/04/21  
 DELIVERY DATE:  
 STATE CONTRACT: 85420  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Nutritional, Therapeut. Enteral Products, and supplies  R2021 - 2/23/2021	1-01-27-172-001-F04	25,001.0000	25,001.00
			TOTAL	25,001.00

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210162

\_\_\_\_\_  
 REQUESTING DEPARTMENT

\_\_\_\_\_  
 DATE

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF FOOD AND BEVERAGE ITEMS FROM US FOODS, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210163</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-17							
CAF #	Acct. #0-01-27-172-0							
Purchase Req. #	St. contract 89932							
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021



**RESOLUTION AUTHORIZING THE PURCHASE OF FOOD AND BEVERAGE ITEMS  
FROM US FOODS, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, US Foods provided a quote for the purchase of food items and beverage items in an amount not to exceed ten thousand dollars (\$10,000.00), attached to and made part of this resolution, which is being recommended for approval by the Executive Director of Preakness; and

**WHEREAS**, US Foods submitted competitive pricing for T1439- Foods: Coffee, Liquid, Concentrate – Includes Dispensing Systems, Master Blanket Purchase Order 89932, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the February 10, 2021 Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:11-12, the Board of County Commissioners of the County of Passaic is authorizing the purchase of food items and beverage items from State Contract T1439- Foods: Coffee, Liquid, Concentrate – Includes Dispensing Systems, Master Blanket Purchase Order 89932 from US Foods in an amount not to exceed \$10,000.00.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

KJB

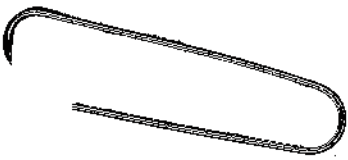
February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 1-01-27-172-001-F04



PURPOSE: Resolution authorizing the purchase of food and beverage items from us foods.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DR. AMANULLAH VAZIR AND DR. AVTAR SINGH TO PROVIDE PULMONOLOGIST SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210164</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-18							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DR. AMANULLAH VAZIR AND DR. AVTAR SINGH TO PROVIDE PULMONOLOGIST SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3).**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, Preakness is in need of pulmonologists to provide ophthalmology services for Preakness residents; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pulmonologists at Preakness is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), the Purchasing Agent issued RFQ-21-048, Pulmonologists for PHC (hereafter “RFQ-21-048”), to be hired for a period beginning January 1, 2021 through December 31, 2021, to be a pulmonologist at Preakness, and no responsive bids were received; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), the Purchasing Agent issued RFQ-21-055, Re-Bid Pulmonologists for PHC (hereafter “RFQ-21-055”), to be hired for a period beginning January 1, 2021 through December 31, 2021, to be a pulmonologist at Preakness, and no responsive bids were received; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3), when bids have been advertised pursuant to N.J.S.A. 40A:11-4 on two occasions, having received no bids on either occasion in response to the advertisements, the County may negotiate a contract that may be awarded upon two-thirds affirmative vote of the Board; and

**WHEREAS**, moreover, the Purchasing Agent made reasonable efforts to determine that the services sought in the bids are not available to purchase under any State contracts or cooperative agreements to which the County is a member; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3), the Executive Director of Preakness negotiated with Dr. Amanullah Vazir and Dr. Avtar Singh for contracts to provide pulmonologist services for residents of Preakness for the calendar year 2021; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3)(ii) the terms, conditions, restrictions, and specifications set forth in the contract will not be substantially different from those which were the subject of competitive bidding; and

**WHEREAS**, neither Preakness nor the County will be the responsible payor for the services of Dr. Amanullah Vazir and Dr. Avtar Singh; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(3), the Board of County Commissioners of the County of Passaic authorizes awards of contract to Dr. Amanullah Vazir and Dr. Avtar Singh to provide pulmonologist services for Preakness Healthcare Center for the calendar year 2021.

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts to Dr.

Amanullah Vazir and Dr. Avtar Singh and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute the contracts, and take any other steps necessary to carry out the purpose of this resolution.

KJB

February 23, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SUNSHINE PROSTHETICS & ORTHOTICS OF WAYNE, NJ TO PROVIDE PEDORTHIST SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210165</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-19							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SUNSHINE PROSTHETICS & ORTHOTICS OF WAYNE, NJ TO PROVIDE PEDORTHIST SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5(3).**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, Preakness is in need of pedorthists to provide pedorthist services for Preakness residents; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pedorthist at Preakness is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), the Purchasing Agent issued RFQ-21-014, Pedorthists for Preakness Healthcare Center (hereafter “RFQ-21-014”), to be hired for a period beginning January 1, 2021 through December 31, 2021, to be a pedorthist at Preakness, and no responsive bids were received; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), the Purchasing Agent issued RFQ-21-075, Re-Bid Pedorthists for Preakness Healthcare Center (hereafter “RFQ-21-075”), to be hired for a period beginning January 1, 2021 through December 31, 2021, to be a pedorthist at Preakness, and no responsive bids were received; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3), when bids have been advertised pursuant to N.J.S.A. 40A:11-4 on two occasions, having received no bids on either occasion in response to the advertisements, the County may negotiate a contract that may be awarded upon two-thirds affirmative vote of the Board; and

**WHEREAS**, moreover, the Purchasing Agent made reasonable efforts to determine that the services sought in the bids are not available to purchase under any State contracts or cooperative agreements to which the County is a member; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3), the Executive Director of Preakness negotiated with Sunshine Prosthetics & Orthotics of Wayne, NJ for contracts to provide pedorthist services for residents of Preakness for the calendar year 2021; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3)(ii) the terms, conditions, restrictions, and specifications set forth in the contract will not be substantially different from those which were the subject of competitive bidding; and

**WHEREAS**, neither Preakness nor the County will be the responsible payor for the services of Sunshine Prosthetics & Orthotics of Wayne, NJ; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(3), the Board of County Commissioners of the County of Passaic authorizes an award of contract to Sunshine Prosthetics & Orthotics of Wayne, NJ to provide pedorthist services for Preakness Healthcare Center for the calendar year 2021.

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Sunshine Prosthetics & Orthotics of Wayne, NJ and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute the contracts, and take any other steps necessary to carry out the purpose of this resolution.

KJB

February 23, 2021



# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION FOR MEDICAL AND DENTAL SUPPLIES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210166</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-20							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION FOR MEDICAL AND DENTAL SUPPLIES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the Purchasing Agent issued SB-20-035, Medical and Dental Supplies Catalog Discount Pricing for the County of Passaic Departments and Institutions (hereafter “SB-20-035”) for Preakness, in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified vendors for the goods and services sought therein; and

**WHEREAS**, on October 13, 2020, the Board approved Resolution No. R20200840 authorizing an award of contracts to five vendors, including JML Medical, Inc. for Medical and Dental supplies to be used by Preakness; and

**WHEREAS**, the Executive Director of Preakness is seeking approval for an additional appropriation to JML Medical, Inc. in an amount not to exceed forty thousand dollars (\$40,000.00) for additional medical and dental supplies; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to as set forth herein; and

**WHEREAS**, this matter was discussed at the February 10, 2021 Health and Human Services Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4 et seq., that the Board of County Commissioners of the County of Passaic authorizes an increase in the appropriation to JMI. Medical, Inc. in an amount not to exceed forty thousand dollars (\$40,000.00)

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, Purchasing Agent, Chief Financial Officer and Director of the Board of County Commissioners of the County of Passaic are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,000.00

APPROPRIATION: 1-01-27-172-001-M01

PURPOSE: Authorizing an increase in contract with JML Medical, Inc.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

**COUNTY OF PASSAIC**  
 PREAKNESS HEALTH, Co of Passaic  
 (Q) 973-585-1493  
 305 OLDHAM RD - WYKENA GREEN  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-10575

S H I P  T O	COUNTY OF PASSAIC PREAKNESS HEALTHCARE CENTER 305 OLDHAM ROAD WAYNE, NJ 07470
V E N D O R	VENDOR #: 07794
	JML MEDICAL 1 HAVENWOOD COURT UNIT #502 LAKEWOOD, NJ 08701-4651

ORDER DATE: 02/02/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Medical and Dental Supplies	1-01-27-172-001-M01	20,000.0000	20,000.00
1.00	Medical and Dental Supplies	1-01-27-172-001-F04	20,000.0000	20,000.00
	September 1, 2020 - August 31, 2020			
	Resolution: _____ Date: _____			
			TOTAL	40,000.00

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210166

REQUESTING DEPARTMENT

DATE

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION TO ACCEPT FUNDING FROM THE UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES TO PARTICIPATE IN PROJECT ECHO COVID-19 TRAINING PROGRAM FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210167</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-21							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION TO ACCEPT FUNDING FROM THE UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES TO PARTICIPATE IN PROJECT ECHO COVID-19 TRAINING PROGRAM FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19”) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, the United States Department of Health and Human Services, Agency for Healthcare Research and Quality has determined, due to the high number of nursing facility residents that have died as a result of COVID-19 in relation to the total number of deaths nationally, to fund, by and through Project ECHO, a training program for skilled nursing facilities in the United States around infectious disease prevention and control relative to the COVID-19 virus (hereafter “Training Program”); and

**WHEREAS**, Project ECHO has developed a curriculum for the Training Program and has activated a network of participating academic health centers, including Rutgers University, to implement and effectuate the Training Program by and through local training providers such as Rutgers University; and

**WHEREAS**, Preakness desires to participate in the Training Program and Rutgers University desires to provide the Training Program to Preakness utilizing the established ECHO Platform; and

**WHEREAS**, by participating in the Training Program, Preakness will be eligible for an award in the amount of six thousand dollars (\$6,000.00); and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1 et seq. the Board of County Commissioners of the County of Passaic authorizes Preakness Healthcare Center to enter into the Training Program designed by Project ECHO and implemented locally by Rutgers University, to train nursing home staff at Preakness Healthcare Center in prevention and control of COVID-19.

**LET IT BE FURTHER RESOLVED**, pursuant to N.J.S.A. 40:20-1 et seq. the Board of County Commissioners of the County of Passaic authorizes the acceptance of an award in the amount of six thousand dollars (\$6,000.00) to enter into the Training Program.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute the contracts, and take any other steps necessary to carry out the purpose of this resolution.

KJB

February 23, 2021

Attachment B: the enclosed contract must be signed by an authorized signatory at your facility

**PROJECT ECHO COVID-19 SKILLED NURSING FACILITY  
TRAINING PROGRAM PARTICIPATION AGREEMENT**

THIS PROJECT ECHO COVID-19 SKILLED NURSING FACILITY TRAINING PROGRAM PARTICIPATION AGREEMENT (this "Agreement") is entered into by and among the Regents of the University of New Mexico, for its public operation known as the UNM Health Sciences Center, specifically its Project ECHO ("Project ECHO"), and [redacted] ("SNF Participant"), Project ECHO, Local Training Provider and SNF Participant may be referred to herein individually as a "Party" and collectively as the "Parties."

WHEREAS, the U.S. Department of Health & Human Services, Agency for Healthcare Research and Quality ("AHRQ") has determined that due to the high number of nursing facility residents that have died as a result of COVID-19 in relation to the total number of deaths nationally, to fund, by and through Project ECHO, a training program for skilled nursing facilities in the United States around infectious disease prevention and control relative to the COVID-19 virus (the "Training Program"); and

WHEREAS, Project ECHO has developed a curriculum for the Training Program as described in Attachment B attached to this Agreement and has activated its network of participating academic health centers to implement and effectuate the Training Program by and through the Local Training Provider; and

WHEREAS, SNF Participant desires to participate in the Training Program and Local Training Provider desires to provide the Training Program to the SNF Participant utilizing its established ECHO platform, on the terms and subject to the conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and promises set forth herein and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follows:

1. Agreement to Participate. SNF Participant agrees to participate in the Training Program and to make nursing home staff available to participate in the Training Program.

2. Compensation to Participate in Training Program. In consideration of the benefits provided by Project ECHO as described in Attachment A attached to this Agreement and incorporated herein by reference, Project ECHO will provide the compensation described in such Attachment A. Participant understands, acknowledges and agrees that Project ECHO's obligation to make the payments contemplated in Attachment A are contingent upon Project ECHO's receipt of funding under its prime grant agreement with AHRQ. See Attachment A.

3. Nursing Home Attendance Report. See Attachment D.

4. Term and Termination of Agreement.

4.1 Term. The period of performance under this Agreement shall begin on the Effective Date and shall end at the end of the Term, unless terminated sooner in accordance with the provisions of Section 3.2 below. The Term may be extended only by mutual agreement in writing signed by the Authorized Representative of each Party.

4.2 Termination.

(a) Local Training Provider may terminate this Agreement and SNF Participant's engagement hereunder promptly with Cause. For purposes of this Agreement, "Cause" means Local Training Provider's reasonable determination that any of the following has occurred: (i) failure by SNF Participant to participate in the Training Program under this Agreement; and/or (ii) a material breach by SNF Participant of any provision of this Agreement. SNF Participant shall be entitled to payment of any earned but unpaid and undisputed compensation as of the date of termination. SNF Participant shall not be entitled to any additional or future compensation. For purposes of this Agreement, "Termination" means the termination of SNF Participant's engagement with Local Training Provider for any of the reasons set forth in this Section 3.2, and "Termination Date" means the date of SNF Participant's Termination.

(b) If at any time AHRQ terminates its grant to Project ECHO and Project ECHO terminates its subcontract with Local Training Provider resulting in a loss of a material portion of the funding needed by Local Training Provider to fund the Project, Local Training Provider reserves the right to terminate this Agreement by giving written notice to SNF Participant, and termination shall be effective promptly upon receipt by SNF Participant of such written termination notice from the Local Training Provider. In such event, Local Training Provider and SNF Participant may mutually decide to explore opportunities for replacement sources of funding or explore scaling back the scope of the Training Program consistent with the loss of funding; but any such efforts and changes must be mutually agreed in writing, and if no such agreement can be reached in a timely manner, neither Local Training Provider nor Project ECHO shall have any further obligation to SNF Participant beyond what is provided in Section 3.3.

4.3 Obligations Upon Early Termination. Upon the early termination of this Agreement for any reason, SNF Participant shall reimburse Local Training Provider all unexpended Funds except non-cancellable obligations incurred by SNF Participant and authorized in writing by Local Training Provider in the performance of the Project up through the date of termination. Local Training Provider shall cause SNF Participant to pay for all satisfactorily performed work completed prior to receipt of notice of termination and reimburse SNF Participant for non-cancellable and un-disputed obligations properly incurred prior to receipt of notice of termination within thirty (30) days of receipt of invoice.

5. Limitation of Liability. In no event shall either Party (including Project ECHO) be responsible or liable to the other Party for any exemplary or punitive damages, or indirect, special, incidental, or consequential damages, including, but not limited to, lost revenues, lost profits or lost prospective economic advantage, (collectively, "Consequential Damages"), whether or not foreseeable, whether arising out of or relating in any way to the Training Program or this Agreement, or whether based on warranty, contract, statutory liability, tort, warranty claims or any other legal theory, and each Party hereby releases and waives any claims against the other Party (including against Project ECHO) regarding such Consequential Damages. The liability of Project ECHO to any claimant will be subject in all cases to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1 *et seq.* NMSA 1978, as amended, and nothing contained in this Agreement shall be construed to be an agreement by Project ECHO to in any way indemnify SNF Participant for its or its public employees' acts or omissions to act in carrying out the terms of this Agreement. Furthermore, nothing in either execution of this Agreement, the participation by SNF Participant in the Training Program, or the creation of the curriculum developed in whole or in part by Project ECHO shall in any way be construed to be a waiver of any of the privileges and immunities afforded Project ECHO, as an operation of the University of New Mexico under the Eleventh Amendment to the U.S. Constitution.

6. Disclaimer of Warranties. THE TRAINING PROGRAM AND THE CURRICULUM MATERIALS AND ANY SERVICE PROVIDED BY PROJECT ECHO AND THE LOCAL TRAINING PROVIDER ARE PROVIDED "AS IS." NO WARRANTIES OR REPRESENTATIONS OF ANY KIND, EXPRESS OR IMPLIED, ARE MADE WITH RESPECT TO THE TRAINING PROGRAM OR THE CURRICULUM MATERIALS OR PROJECT ECHO AND THE UNIVERSITY OF NEW MEXICO EXPRESSLY DISCLAIM ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTIES OF MERCHANTABILITY, TITLE, OR FITNESS FOR A PARTICULAR PURPOSE AND ANY OTHER IMPLIED WARRANTIES WITH RESPECT TO THE CAPABILITIES, SAFETY, UTILITY, APPLICATION OF THE TRAINING PROGRAM AND/OR THE CURRICULUM MATERIALS OR PROJECT ECHO.

7. Medical Decision-Making. The Parties understand, acknowledge, and agree that the ultimate decision-making relative to patient care and treatment rests exclusively with SNF Participant, its Medical Director, the physicians practicing in any SNF Participant facility, any nurse practitioner practicing in any SNF Participant facility, and the Director of Nursing in any SNF Participant facility, and not with either Local Training Provider or Project ECHO, even though SNF Participant, its Medical Director, the physicians practicing in any SNF Participant facility, any nurse practitioner practicing in any SNF Participant facility, and/or the Director of Nursing in any SNF Participant facility may present information about one or more facility residents as a part of the Training Program.

8. Grant of License and Ownership of Intellectual Property. Project ECHO hereby grants to SNF Participant a nonexclusive right and license to use and reproduce the Project ECHO curriculum materials provided to SNF Participant as a part of the Training Program for non-commercial purposes only. Notwithstanding the foregoing, SNF



Participant shall not have the authority to sub-license such curriculum materials to any third party. This Agreement does not provide SNF Participant with title or ownership to the Project ECHO curriculum materials provided to SNF Participant as a part of the Training Program, but only the limited rights of use as provided in this Agreement. SNF Participant shall reproduce and include in all copies of such curriculum materials the copyright notices and propriety legends of the University of New Mexico Health Sciences Center and/or the University of New Mexico as they appear in such curriculum materials and on media containing the curriculum materials.

9. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement.

10. Waiver. Failure of either Party to insist, in one or more instances, on performance by the other in strict accordance with the terms and conditions of this Agreement shall not be deemed a waiver or relinquishment of any right granted in this Agreement or of the future performance of any such term or condition or of any other term or condition of this Agreement, unless such waiver is contained in a writing signed by the Party making the waiver.

11. Entire Agreement; Amendment. This Agreement contains the entire agreement between Local Training Provider and SNF Participant with respect to the subject matter hereof; and, from and after the date hereof, this Agreement shall supersede any other agreement, written or oral, between the parties relating to the subject matter of this Agreement. This Agreement may not be amended or modified otherwise than by a written agreement executed by the Parties hereto or their respective successors and legal representatives. No amendment or modification or waiver of any term of this Agreement shall be binding on either Party unless and until each Party's Authorized Representative has signed an amendment executed in accordance with the same procedures as this Agreement.

12. Retention of Records. SNF Participant will maintain detailed records indicating the date, time and nature of services provided under this Agreement for a period of at least five (5) years after termination of this Agreement, and will allow access for inspection by Project ECHO, the Local Training Provider, the Secretary for Health and Human Services, the Comptroller General, and the Inspector General to such records for the purpose of verifying costs associated with provision of services under this Agreement.

11. Eligibility for Participation in Government Programs. Each Party represents that neither it, nor any of its management or any other employees or independent contractors who will have any involvement in the services or products supplied under this Agreement, have been excluded from participation in any government healthcare program, debarred from or under any other federal program (including but not limited to debarment under the Generic Drug Enforcement Act), or convicted of any offense defined in 42 U.S.C. § 1320a-7, and that it, its employees, and independent contractors are not otherwise ineligible for participation in federal healthcare programs. Further, each Party represents that it is not aware of any such pending action(s) (including criminal actions) against it or its employees or independent contractors. Each Party shall notify the other Parties immediately upon becoming aware of any pending or final action in any of these areas.

12. No Inducement to Refer. Nothing contained in this Agreement will require any Party or any physician of a Party to admit or refer any patients to another Party's facilities. The Parties enter into this Agreement with the intent of conducting their relationship in full compliance with applicable federal, state and local law, including the Medicare/Medicaid Anti-Fraud and Abuse Amendments and the Physician Ownership and Referral Act (commonly known as the Stark Law). Notwithstanding any unanticipated effect of any of the provisions herein, no Party will intentionally conduct itself under the terms of this Agreement in a manner to constitute a violation of these provisions.

13. Federal Flow-Through Provisions. The parties understand, acknowledge and agree that the funding for this Agreement comes from federal funding through AHRQ with the usual and customary federal flow-through provisions and are hereby incorporated into this Agreement. See Attachment C.

IN WITNESS WHEREOF, the parties have entered into this Agreement by and through their duly authorized representatives.

**Nursing Facility Entity or Organization:**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Regents of the University of New Mexico,  
For the Health Sciences Center**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix 4

**PART II-CONTRACT CLAUSES**  
**SECTION I-CONTRACT CLAUSES**

**PART II -CONTRACT CLAUSES**  
**SECTION I CONTRACT CLAUSES**

**GENERAL CLAUSES FOR A FIXED-PRICE CONTRACT**

This contract incorporates the following clauses by reference, with the same force and effect as if they were given in full text. The full text of a clause may be accessed electronically as follows: FAR Clauses- <https://www.acquisition.gov/far/>

HHSAR Clauses- <http://www.hhs.gov/regulations/hhsar/>

**FEDERAL ACQUISITION REGULATION (FAR) (48 CFR CHAPTER 1) CLAUSES:**

FAR CLAUSE NO	TITLE	DATE
52.202-1	Definitions	June 2020
52.203-3	Gratuities	4 Or 1984
52.203-5	Covenant Against Contingent Fees	May 2014
52.203-6	Restrictions on Subcontractor Sales to the Government	June 2020
52.203-7	Anti-Kickback Procedures	June 2020
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	May 2014
52.203-10	Price or Fee Adjustment for Illegal or Improper	May 2014
52.203-12	Limitation on Payments to Influence Certain Federal Transactions (Over \$150,000)	June 2020
52.203-13	Contractor Code of Business Ethics and Conduct (Over \$5.5M and POP is 120 days or more)	June 2020
52.203-14	Display of Hotline Poster(s) (Over \$5.5M) DHHS Poster: <a href="http://oig.hhs.gov/fraud/report-fraud/OIG_Hotline_Poster.pdf">http://oig.hhs.gov/fraud/report-fraud/OIG_Hotline_Poster.pdf</a>	June 2020
52.203-17	Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights	Apr 2014
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreement on Statements	Jan 2017
52.204-4	Printed or Copied Double-Sided on Recycled Paper	May 2011
52.204-7	System for Award Management	Oct 2018
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards (\$30,000 or more)	June 2020
52.204-13	System for Award Management Maintenance	Oct 2018
52.204-14	Service Contract Reporting Requirements	Oct 2016

FAR CLAUSE NO	TITLE	DATE
52.204-18	Commercial and Government Entity Code Maintenance	Aug 2020
52.204-25	Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment	Aug 2020
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment (Over \$35,000)	June 2020
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters <sup>1</sup>	Oct 2018
52.209-10	Prohibition on Contracting with Inverted Domestic Corporations	Nov 2015
52.211-11	Liquidated Damages- Supplies, Services, or Research and Development	Sept 2000
52.215-2	Audit and Records- Negotiation, Alternate II (Apr 1998) (Applies to state and local governments, educational institutions and other non-profits)	June 2020
52.215-8	Order of Precedence- Uniform Contract Format	Oct 1997
52.215-10	Price Reduction for Defective Cost or Pricing Data (Over \$750,000)	Aug 2011
52.215-12	Subcontractor Cost or Pricing Data (Over \$750,000)	Aug 2020
52.215-14	Integrity of Unit Prices	June 2020
52.215-15	Pension Adjustments and Asset Reversions (Over \$750,000)	Oct 2010
52.215-17	Waiver of Facilities Capital Cost or Money <sup>2</sup>	Oct 1997
52.215-18	Reversion or Adjustment of Plans for Post-Retirement Benefits (PRB) other than Pensions	Jul 2005
52.215-19	Notification of Ownership Changes	Oct 1997
52.215-21	Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data - Modifications	June 2020
52.215-23	Limitations on Pass-Through Charges	June 2020
52.219-8	Utilization of Small Business Concerns	Oct 2018
52.219-9	Small Business Subcontracting Plan (Over \$700,000), Alternate II (Nov 2016)	June 2020
52.219-16	Liquidated Damages - Subcontracting Plan (Over \$700,000)	Jan 1999
52.219-28	Post-Award Small Business Program Representation	Jul 2013
52.222-3	Convict Labor	Jun 2003
52.222-21	Prohibition of Segregated Facilities	Apr 2015
52.222-26	Equal Opportunity	Sept 2016
52.222-35	Equal Opportunity for Veterans (Over \$150,000)	June 2020
52.222-36	Equal Opportunity for Workers with Disabilities	June 2020
52.222-37	Employment Reprisals on Veterans (Over \$150,000)	June 2020

<sup>1</sup> 52.209-9 will be included in contract award if the offeror checked "has" in paragraph (b) of the provision at 52.209-7.

<sup>2</sup> Waiver of Facilities Capital Cost or Money (Oct 1997) will be included in contract award if the offeror does not propose facilities capital cost of money.

FAR CLAUSE NO	TITLE	DATE
52.222-40	Notification of Employee Rights under the National Labor Relations Act	Dec 2010
52.222-50	Combating Trafficking in Persons	Jan 2019
52.222-54	Employment Eligibility Verification	Oct 2015
52.223-6	Drug-Free Workplace	May 2001
52.223-18	Encouraging Contractor Policies to Ban Text Messaging While Driving	June 2020
52.224-1	Privacy Act Notification	Apr 1984
52.224-2	Privacy Act	Apr 1984
52.224-3	Privacy Training	Jan 2017
52.225-1	Buy American Act - Supplies	May 2014
52.225-13	Restrictions on Certain Foreign Purchases	Jun 2008
52.227-1	Authorization and Consent	June 2020
52.227-2	Notice and Assistance Regarding Patent and Copyright Infringement	June 2020
52.227-17	Rights in Data- Special Works	Dec 2007
52.229-3	Federal, State and Local Taxes	Feb 2013
52.230-5	Cost Accounting Standards- Educational Institution	June 2020
52.230-6	Administration of Cost Accounting Standards	Jun2010
52.232-1	Payments	Apr 1984
52.232-8	Discounts for Prompt Payment	Feb 2002
52.232-9	Limitation on Withholding of Payments	Apr 1984
52.232-11	Extras	Apr 1984
52.232-18	Availability of Funds	Apr 1984
52.232-23	Assignment of Claims	May 2014
52.232-25	Prompt Payment	Jan2017
52.232-33	Payment by Electronic Funds Transfer-System for Award Management	Oct 2018
52.232-39	Unenforceability of Unauthorized Obligations	Jun 2013
52.232-40	Providing Accelerated Payments to Small Business Contractors	Dec 2013 (Deviation Apr 2020)
52.233-1	Disputes	May 2014
52.233-3	Protest After Award	Aug 1996
52.233-4	Applicable Law for Breach of Contract Claim	Oct 2004
52.239-1	Privacy or Security Safeguards	Aug 1996
52.242-5	Payments to Small Business Subcontractors	Jan 2017
52.242-13	Bankruptcy	Jul 1995
52.243-1	Changes -Fixed Price, Alternate I, Alternate V (Apr 1984)	Aug 1987
52.244-6	Subcontracts for Commercial Items	Aug 2019 (Deviation Apr 2020)

FAR CLAUSE NO	TITLE	DATE
52.246-4	Inspection of Services -Fixed Price	Aug 1996
52.246-25	Limitation of Liability- Services	Feb 1997
52.246-26	Reporting Nonconforming Items	June 2020
52.249-2	Termination for the Convenience of the Government (Fixed Price)	Apr 2012
52.249-5	Termination for Convenience of the Government (Educational and Other Nonprofit Institutions)	Aug 2016
52.251-1	Government Supply Sources	Apr 2012
52.253-1	Computer Generated Forms	Jan1991

#### HHSAR REGULATION (48 CFR CHAPTER 3) CLAUSES

HHSAR CLAUSE NO.	TITLE	DATE
352.203-70	Anti-Lobbying	Dec 2015
352.208-70	Printing and Duplication	Dec 2015
352.211-1	Public Accommodations and Commercial Facilities	Dec 2015
352.211-3	Paperwork Reduction Act	Dec 2015
352.222-70	Contractor Cooperation in Equal Employment Opportunity Investigations	Dec 2015
352.224-70	Privacy Act	Dec 2015
352.224-71	Confidential Information	Dec 2015
352.227-70	Publications and Publicity	Dec 2015
352.231-70	Salary Rate Limitation	Dec 2015
352.233-71	Litigation and Claims	Dec 2015
352.237-74	Non-Discrimination in Service Delivery	Dec 2015
352.237-75	Key Personnel	Dec 2015
352.239-74	Electronic and Information Technology Accessibility	Dec 2015

#### ADDITIONAL FAR CONTRACT CLAUSES INCLUDED IN FULL TEXT

Additional clauses other than those listed below which are based on the type of contract/Contractor shall be determined during negotiations. Any contract awarded from this solicitation will contain the following:

#### FAR 52.204-21 Basic Safeguarding of Contracting Information Systems (June 2016)

(a) Definitions. As used in this clause-

"Covered contractor information system" means an information system that is owned or operated by a contractor that processes, stores, or transmits Federal contract information.

"Federal contract information" means information, not intended for public release, that is provided by or generated for the Government under a contract to develop or deliver a product or service to the Government, but not including information provided by the Government to the public (such as on public websites) or simple transactional information, such as necessary to process payments.

"Information" means any communication or representation of knowledge such as facts, data, or opinions, in any medium or form, including textual, numerical, graphic, cartographic, narrative, or audiovisual (Committee on National Security Systems Instruction (CNSSI) 4009).

"Information system" means a discrete set of information resources organized for the collection, processing, maintenance, use, sharing, dissemination, or disposition of information (44 U.S.C. 3502).

"Safeguarding" means measures or controls that are prescribed to protect information systems.

(b) Safeguarding requirements and procedures.

(1) The Contractor shall apply the following basic safeguarding requirements and procedures to protect covered contractor information systems. Requirements and procedures for basic safeguarding of covered contractor information systems shall include, at a minimum, the following security controls:

- (i) Limit information system access to authorized users, processes acting on behalf of authorized users, or devices (including other information systems).
- (ii) Limit information system access to the types of transactions and functions that authorized users are permitted to execute.
- (iii) Verify and control/limit connections to and use of external information systems.
- (iv) Control information posted or processed on publicly accessible information systems.
- (v) Identify information system users, processes acting on behalf of users, or devices.
- (vi) Authenticate (or verify) the identities of those users, processes, or devices, as a prerequisite to allowing access to organizational information systems.
- (vii) Sanitize or destroy information system media containing Federal Contract Information before disposal or release for reuse.
- (viii) Limit physical access to organizational information systems, equipment, and the respective operating environments to authorized individuals.
- (ix) Escort visitors and monitor visitor activity; maintain audit logs of physical access; and control and manage physical access devices.
- (x) Monitor, control, and protect organizational communications (i.e., information transmitted or received by organizational information systems) at the external boundaries and key internal boundaries of the information systems.
- (xi) Implement subnetworks for publicly accessible system components that are physically or logically separated from internal networks.
- (xii) Identify, report, and correct information and information system flaws in a timely manner.
- (xiii) Provide protection from malicious code at appropriate locations within organizational information systems.

(xiv) Update malicious code protection mechanisms when new releases are available.

(xv) Perform periodic scans of the information system and real-time scans of files from external sources as files are downloaded, opened, or executed.

(2) Other requirements. This clause does not relieve the Contractor of any other specific safeguarding requirements specified by Federal agencies and departments relating to covered contractor information systems generally or other Federal safeguarding requirements for controlled unclassified information (CUI) as established by Executive Order 13526.

(c) Subcontracts. The Contractor shall include the substance of this clause, including this paragraph (c), in subcontracts under this contract (including subcontracts for the acquisition of commercial items, other than commercially available off-the-shelf items), in which the subcontractor may have Federal contract information residing in or transiting through its information system.

(End of clause)

**FAR 52.217-7 OPTION for Increased Quantity-Separately Priced Line Item (March 1989)**

The Government may require the delivery of the numbered line item, identified in the Schedule as an option item, in the quantity and at the price stated in the Schedule. The Contracting Officer may exercise the option by written notice to the Contractor within any time during the period of performance. Delivery of added items shall continue at the same rate that like items are called for under the contract, unless the parties otherwise agree.

**FAR 52.217-8 Option to Extend Services (Nov 1999)**

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

**FAR 52.217-9 Option to Extend the Term of the Contract (MAR 2000)**

(a) The Government may extend the term of this contract by written notice to the Contractor within 1 day; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 12 months.

(End of clause)



**PART IV- REPRESENTATIONS AND CERTIFICATIONS**

**SECTION K- REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS**

FAR 52.204-19 Incorporation by Reference of Representations and Certification (Dec 2014)

The Contractor's representations and certification, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

**\*\*\*End Section\*\*\***

**Substitute Form W-9**  
Request for Taxpayer Identification Number and Certification (Revised November, 2018)

Id #:

1. Name (as shown on your income tax return) Name is required on this line; do not leave this line blank.
2. Business Name/disregarded entity name, if different from above
3. Check appropriate box for Federal Tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.
<input type="checkbox"/> Individual or sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/Estate <input type="checkbox"/> Limited Liability Company. Enter the tax classification (C=C Corporation, S=S Corporation, P= Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶
4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5. Address (number, street, and apt. or suite no.) See instructions.
6. City, state, and Zip Code
7. List account number(s) here (optional)

**Part I - Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Social Security Number**

--	--	--	--	--	--	--	--	--	--

**OR**

**Employer Identification Number**

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Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Business Classification**

<input type="checkbox"/> Hub Zone Business (Must be SBA Certified) <input type="checkbox"/> Large Business <input type="checkbox"/> Service Disabled Veteran Owned Small Business <input type="checkbox"/> Small Business	<input type="checkbox"/> Small Disadvantaged Business (Must be SBA Certified) <input type="checkbox"/> Veteran-Owned Small Business <input type="checkbox"/> Women-Owned Small Business
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Part II - Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
  2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
  3. I am a U.S. citizen or other U.S. person (defined below); and
  4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.
- Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Signature of U.S. person ▶	Date ▶
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## SMALL AND SMALL DISADVANTAGED BUSINESS CERTIFICATION

- 1.0 Small Business – An enterprise independently owned and operated, not dominant in its field and meets employment and/or sales standards developed by the Small Business Administration. See 13 CFR 121.201
- 1.a Small Disadvantaged Business – a Small Business Concern owned and controlled by socially and economically disadvantaged individuals; and
- (1) Which is at least 51% owned by one or more socially and economically disadvantaged individuals; or in the case of any publicly owned business, at least 51% of the stock of which is owned by one or more socially and economically disadvantaged individuals and
  - (2) Whose management of daily operations is controlled by one or more such individuals. The contractor shall presume Black Americans, Hispanic Americans, Native Americans (such as American Indians, Eskimos, Aleuts and Native Hawaiians), Asian-Pacific Americans and other minorities or any other individual found to be disadvantaged by the Administration pursuant to Section 8 (a) of the Small Business Act and
  - (3) Is certified by the SBA as a Small Disadvantaged Business.
- 1.b Women-Owned Business Concern – A business that is at least 51% owned by a woman or women who also control and operate it. Control in this context means exercising the power to make policy decisions. Operate in this context means being actively involved in the day-to-day management.
- 1.c HUBZone Small Business Concern – A business that is located in historically underutilized business zones, in an effort to increase employment opportunities, investment and economic development in those areas as determined by the Small Business Administration's (SBA) List of Qualified HUBZone Small Business Concerns.
- 1.d Veteran-Owned Small Business Concern – A business that is at least 51% owned by one or more veterans; or in the case of any publicly owned business, at least 51 % of the stock of which is owned and controlled by one or more veterans and the management and daily business operations of which are controlled by one or more veterans.
- 1.e Service Disabled Veteran-Owned Small Business – A business that is at least 51% owned by one or more service disabled veterans; or in the case of any publicly owned business, at least 51 % of the stock of which is owned and controlled by one or more service disabled veterans and the management and daily business operations of which are controlled by one or more service disabled veterans. Service disabled veteran means a veteran as defined in 38 U.S.C. 101(2) with a disability that is service connected as defined in 13 U.S.C 101(16).

### THANK YOU FOR YOUR COOPERATION.

Notice: In accordance with U.S.C. 645(d), any person who misrepresents a firm's proper size classification shall (1) be punished by imposition of a fine, imprisonment, or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act. If you have difficulty determining your size status, you may contact the Small Business Administration at 1-800-ASK-SBA OR 202-205-6618. You may also access the SBA website at [www.sba.gov/size](http://www.sba.gov/size) or you may contact the SBA Government Contracting Office at 817-684-5301.

Please return this form to:  
 University of New Mexico  
 Purchasing Department  
 PO Box 4548  
 Albuquerque, NM 87196-4548  
 505-277-1028 (fax)

#### Note:

This certification is valid for a one-year period. It is your responsibility to notify us if your size or ownership status changes during this period. After one year, you are required to re-certify with us.

Attachment D

Purchase Order Number \_\_\_\_\_

Nursing Home Attendance Report

Please list the names and titles of staff members in attendance at each teleECHO session. Document if attendance has been met using an alternative means of training such as watching a YouTube recording.

Week	Names and titles of staff members in attendance (minimum of 2 must attend for compensation)
1	1) 2) 3) 4)
2	1) 2) 3) 4)
3	1) 2) 3) 4)
4	1) 2) 3) 4)
5	1) 2) 3) 4)
6	1) 2) 3) 4)
7	1) 2) 3) 4)
8	1) 2) 3) 4)
9	1) 2) 3) 4)
10	1) 2) 3) 4)
Introduced on: February 23, 2021	
Adopted on: 11 February 23, 2021	
Official Resolution#: R2021-167	

	3) 4)
12	1) 2) 3) 4)
13	1) 2) 3) 4)
14	1) 2) 3) 4)
15	1) 2) 3) 4)
16	1) 2) 3) 4)

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210167

Attachment E: Invoice and Attestation

# INVOICE

For: ECHO Nursing Home Training Project

**BILL TO**

Accounts Payable  
 PO Box 4548  
 Albuquerque, NM 87196  
 Email Invoice to: acctspay@unm.edu

Purchase Order Number \_\_\_\_\_

Invoice # \_\_\_\_\_

Enter nursing facility name:		
Contact person, email, and phone number:		
Billing Address - Remit to:		
Name of the ECHO hub partner where you received		
Amount of compensation due for attending 13-16		\$6,000
Name and title of authorized signatory:		
(initial)	As an authorized signatory for _____ (enter nursing home name), Under the terms of the agreement, I attest that the teleECHO session attendance report is accurate. I understand that if the attendance report is found to be inaccurate during a post review, the funds must be returned.	
(initial)	As an authorized signatory for _____ (enter nursing home name), I attest that the facility was eligible to receive a payment from the Provider Relief Fund distribution announced on August 27, 2020 and that we have accepted the terms and conditions of that payment	

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO RESPIRATORY HEALTH SERVICES, LLC FOR RESPIRATORY THERAPY SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210168</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-22							
CAF #	Account # 1-01-27-17							
Purchase Req. #	R1-09845							
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO RESPIRATORY HEALTH SERVICES, LLC FOR RESPIRATORY THERAPY SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, Preakness is seeking to retain an organization that provides respiratory therapy services for Preakness residents; and

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(h) specifically authorizes the County to utilize competitive contracting to procure services related to the performance of patient care services by contracted medical staff at county long-term care facilities, under which this program falls; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R20050480, authorizing competitive contracting to identify a provider of respiratory therapy services; and

**WHEREAS**, on December 15, 2020, the Purchasing Agent unsealed responses to Respiratory Therapy Services for Preakness Healthcare Center, RFP-20-029 (hereafter “RFP-20-029”); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.5(d), in a memorandum dated February 10, 2021, which is attached to and made part of this resolution, the proposals submitted were reviewed and ranked based on a methodology for the awarding of competitive contracts, which included technical, management, and cost related criteria; and

**WHEREAS**, the January 21, 2021 memorandum is recommending an award an award of contract to Respiratory Health Services, LLC for a one (1) year term, with four (4) one-year options to renew, for an amount not to exceed Nine Hundred Fifty Thousand Dollars (\$950,000.00) for the calendar year 2021; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for proposals is a fair and open process, specifically, the request for proposals for Respiratory Therapy Services is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed for the February 10, 2021 meeting of Health and Human Services Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Board of County Commissioners of the County of Passaic hereby authorizes the award of contract to Respiratory Health Services, LLC for respiratory therapy services for Preakness Healthcare Center, commencing March 1, 2021 to February 28, 2022, with four (4) one-year options to renew, for an amount not to exceed nine hundred fifty thousand dollars (\$950,000.00).

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to



Respiratory Health Services, LLC, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$950,000.00

APPROPRIATION: \$791,666.70 - 1-01-27-172-001-213  
\$158,333.30- \*Contingent upon availability of  
Funds in 2022 adopted budget.

PURPOSE: Resolution authorizing an award of contract to  
Respiratory Health Services, LLC.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr



# *Preakness Healthcare Center*

*A Legacy of Caring Since 1929*

**TO:** Human Services Committee Freeholders

**FR:** Lucinda Corrado, Executive Director

**DATE:** February 10, 2021

**RE:** RFP-20-029 – Respiratory Therapy Services for Preakness Healthcare Ctr

A Competitive Contracting RFP was issued for Respiratory Therapy Services and one response was received:

- Respiratory Health Services LLC of Towson, MD

The review committee met and the response was reviewed and evaluated based on the criteria established in the above referenced solicitation: Management 20 points, Technical 40 points, cost 40 points. Respiratory Health Services LLC met the management and technical criteria and their cost was acceptable: total score 98.

Based on a review of the RFP responses, the committee recommends awarding a contract to Respiratory Health Services LLC of Towson, MD for Respiratory Therapy Services for Preakness Healthcare Ctr for one year with four (4) one-year options to renew: contract period, March 1, 2021 to February 28, 2022, with four (4), one-year options to renew (County of Passaic option). Purchases are on an as-needed basis. The anticipated annual expenditure is \$ 950,000.00 per year. The expected budget account to be used 1-01-27-172-001-213.

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210168

305 Oldham Rd. Wayne, NJ 07470 - Phone: 973-317-7020

[www.passaiccountynj.org/Preakness](http://www.passaiccountynj.org/Preakness)

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #4 FOR ALLIED SIGNAGE CORPORATION FOR THE WAYFINDING SIGNS PHASE II (VARIOUS MUNICIPALITIES) PROJECT, PASSAIC COUNTY, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210169</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-23							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING CHANGE ORDER #4 FOR ALLIED SIGNAGE CORPORATION FOR THE WAYFINDING SIGNS PHASE II (VARIOUS MUNICIPALITIES) PROJECT, PASSAIC COUNTY, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize change orders pursuant to the conditions as set forth therein for work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted, or accepted except by the procedures established therein; and

**WHEREAS**, the Passaic County Board of County Commissioners (hereafter "Board") passed resolution R2019-0445 on May 24, 2019 awarding a contract to Allied Signage Corporation for the Wayfinding Signs Phase II (Various Municipalities) project in the sum of \$604,720.00; and

**WHEREAS**, on October 22, 2019 the Board adopted Resolution R2019-0952 authorizing Change Order #1 increasing the contract amount by \$8,071.00, for a total contract price of \$612,791.00; and

**WHEREAS**, on June 16, 2020 the Board adopted Resolution R2020-0478 authorizing Change Order #2, an addition in the amount of \$12,600.00, which brought the contract total to \$625,391.00; and

**WHEREAS**, on October 27, 2020, the Board passed Resolutions R2020-0915 authorizing Change Order #3 an addition in the amount of \$7,200.00 resulting in an overall increase to the contract in the amount of \$632,591.00; and

**WHEREAS**, it is now necessary that a change order (Change Order #4) be made reflecting a deduction in the amount of \$300.00 for the deletion of installation of New Park Kiosk resulting in decrease in the overall contract total to \$632,291.00; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, et seq the Passaic County Board of County Commissioners that it hereby approves Change Order #4 of the contract awarded to Allied Signage Corporation for the Wayfinding Signs Phase II (Various Municipalities) decreased by an amount of three hundred dollars (\$300.00):

**CHANGE ORDER #4**

**1. DESCRIPTION AND VALUE OF CHANGE**

See letter attached hereto

Decrease	\$ 300.00
----------	-----------

**REASON FOR CHANGE**

**2. STATEMENT OF CONTRACT AMOUNT**

Original Contract Amount	\$ 604,720.00
Previous Additions	\$ 27,871.00
Total	\$ 632,591.00
Previous Deductions	\$ 0.00
Net Prior to This Change	\$ 632,591.00
Amount of This Change	\$ 300.00
Deduct	

Contract Amount to Date

\$ 632,291.00

**LET IT BE FURTHER RESOLVED**, that the Passaic County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, County Engineer, Director of the Board, and Purchasing Agent are authorized to take any other steps necessary to carry out the purpose of this resolution.

NDA

February 23, 2021

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4 & FINAL

DATE: February 4, 2021

PROJECT TITLE:  
Passaic County Wayfinding Signs - Phase II

LOCATION: Various Locations  
 DATE OF CONTRACT: June 12, 2019  
 OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS  
 CONTRACTOR: Allied Signage Corporation

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTION - SUPPLEMENTAL CONTRACT PAY ITEM</u>					
S-02	Credit for deletion of installation of New Park Kiosk	(1)	UNIT	\$300.00	(\$300.00)
TOTAL DEDUCTIONS					(\$300.00)
NET CHANGE ORDER (DEDUCTION)					(\$300.00)

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT					(\$300.00)
ORIGINAL TIME FOR COMPLETION			270 Calendar Days		
ADD TO OR DEDUCT FROM -- THE PRESENT CONTRACT TIME			0		
NEW DATE FOR COMPLETION IS			March 21, 2020		

2. REASON FOR CHANGE

Item No. S-02 - Credit for deletion of installation of New Park Kiosk: The contractor delivered the kiosk for the Highlands Preserve Athletic Field Improvements. County Parks will install the kiosk at a later date. This results in establishing a new pay item for Credit for deletion of installation of New Park Kiosk.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$604,720.00
PREVIOUS ADDITIONS.....	\$27,871.00
TOTAL.....	\$632,591.00
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$632,591.00
AMOUNT OF THIS CHANGE..... DEDUCT.....	(\$300.00)
CONTRACT AMOUNT TO DATE.....	\$632,291.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract, except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of County Commissioners, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - Allied Signage Corporation

SIGNATURE: *K. P. [Signature]* Date: 2/4/2021

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: *MR [Signature]* Date: 2/5/21  
(County Inspector)

Reviewed By and Recommended  
for Processing By: *MR [Signature]* Date: 2/5/21  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date: \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF COUNTY COMMISSIONERS OF PASSAIC COUNTY

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_  
Pasquale "Pat" Lepore, Director



# County of Passaic Board of County Commissioners

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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 5 FOR ASCEND CONSTRUCTION MANAGEMENT, INC. FOR THE ELEVATOR REHABILITATION PROJECTS AT THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AND PASSAIC COUNTY EMPLOYEE PARKING GARAGE, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210170</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-24							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 5 FOR ASCEND  
CONSTRUCTION MANAGEMENT, INC. FOR THE ELEVATOR REHABILITATION  
PROJECTS AT THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AND  
PASSAIC COUNTY EMPLOYEE PARKING GARAGE,  
PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, on December 30, 2019 the Board approved Resolution No. R20191221 authorizing an award of contract to Ascend Construction Management, Inc. for the Elevator Rehabilitation Projects at the Passaic County Board of Social Services and Passaic County Employee Parking Garage (hereafter “Project”) as the lowest responsible bidder, pursuant to N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize change orders pursuant to the conditions as set forth therein for work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted, or accepted except by the procedures established therein; and

**WHEREAS**, the Passaic County Engineer is recommending that Change Order No. 5 be authorized for an addition to the contract for the Project with Ascend Construction Management, Inc. by an amount of three thousand eight hundred twenty six dollars and thirty seven cents (\$3,826.37), amending the contract for the Project to an amount of two million two hundred twenty two thousand four hundred seventy seven dollars and sixty six cents (\$2,222,477.66.); and

**WHEREAS**, a certification of funds attesting to the availability of funds for the change order signed by the Chief Financial Officer is attached to and made part of this resolution; and

**WHEREAS**, this matter was discussed at the February 10, 2021 Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, et seq. that the Passaic County Board of County Commissioners authorizes Change Order No. 5 for the Elevator Rehabilitation Projects at the Passaic County Board of Social Services and Passaic County Employee Parking Garage by an amount of three thousand eight hundred twenty-six dollars and thirty-seven cents (\$3,826.37).

**LET IT BE FURTHER RESOLVED**, that the Passaic County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, County Engineer, Director of the Board, and Purchasing Agent are authorized to take any other steps necessary to carry out the purpose of this resolution.

NDA

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,826.47

APPROPRIATION: C-04-55-163-002-905

PURPOSE: Resolution authorizing change order for elevator rehabilitation to Ascend Construction.



Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
 PROJECT No.

5 (ADD)

DATE: February 3, 2021

PROJECT TITLE: PASSAIC COUNTY ELEVATORS REPLACEMENT PROJECTS

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 25-Feb-20

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: ASCEND CONSTRUCTION INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Additions</b>					
1	C.O.P #6- Additional costs to run power to new fire alarm panel at the Employee Parking Garage Labor and Materials included. (Overhead and Profit included)	1	EA	\$ 1,302.67	\$ 1,302.67
2	C.O.P #7- Additional costs to furnish and install shunt trip contact at 80 Hamilton for elevator #3 Labor and Materials included. (Overhead and Profit included)	1	EA	\$ 2,523.70	\$ 2,523.70

**Deductions**

**Total Supplementals**

<b>Total Adds</b>	<b>\$ 3,826.37</b>
<b>Total Deducts</b>	<b>\$ -</b>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	February 9, 2021
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	2 Calendar Days
NEW DATE FOR COMPLETION IS.....	February 11, 2021

**2. REASON FOR CHANGE**

**This change order addresses additional equipment needs additional costs to furnish dedicated power for the new fire and smoke alarm system at the Employee Parking garage**

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210170

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
PROJECT No.

5 (ADD)

DATE: February 3, 2021

PROJECT TITLE: PASSAIC COUNTY ELEVATORS REPLACEMENT PROJECTS

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 25-Feb-20

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: ASCEND CONSTRUCTION INC.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	2,139,100.00
PREVIOUS ADDITIONS.....	\$	79,551.29
TOTAL.....	\$	2,218,651.29
PREVIOUS DEDUCTIONS.....	\$	-
NET PRIOR TO THIS CHANGE.....	\$	-
AMOUNT OF THIS CHANGE (Add).....	\$	3,826.37
AMOUNT OF THIS CHANGE (Deduct).....	\$	-
CONTRACT AMOUNT TO DATE.....	\$	2,222,477.66

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of County Commissioners, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR -ASCEND CONSTRUCTION INC.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Architect)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Architect)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF COUNTY COMMISSIONERS OF PASSAIC COUNTY

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210170  
SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Pat Lepore, County Commissioner - Director



COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
 PROJECT No.

5 (ADD)

DATE: February 3, 2021

PROJECT TITLE: PASSAIC COUNTY ELEVATORS REPLACEMENT PROJECTS

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 25-Feb-20

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: ASCEND CONSTRUCTION INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Additions</b>					
1	C.O.P #6- Additional costs to run power to new fire alarm panel at the Employee Parking Garage Labor and Materials included. (Overhead and Profit included)	1	EA	\$ 1,302.67	\$ 1,302.67
2	C.O.P #7- Additional costs to furnish and install shunt trip contact at 80 Hamilton for elevator #3 Labor and Materials included. (Overhead and Profit included)	1	EA	\$ 2,523.70	\$ 2,523.70

**Deductions**

**Total Supplementals**

<b>Total Adds</b>	<b>\$ 3,826.37</b>
<b>Total Deducts</b>	<b>\$ -</b>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	February 9, 2021
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	2 Calendar Days
NEW DATE FOR COMPLETION IS.....	February 11, 2021

**2. REASON FOR CHANGE**

**This change order addresses additional equipment needs additional costs to furnish dedicated power for the new fire and smoke alarm system at the Employee Parking garage**

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210170

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #3 FOR TSUJ CORPORATION FOR THE PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT IN THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210171</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-25							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021



**RESOLUTION AUTHORIZING CHANGE ORDER #3 FOR TSUJ CORPORATION FOR THE PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT IN THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Passaic County Board of County Commissioners (hereafter "Board") is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize change orders pursuant to the conditions as set forth therein for work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted, or accepted except by the procedures established therein; and

**WHEREAS**, the Passaic County Board of County Commissioners (hereafter "Board") passed resolution R2019-0437 on May 14, 2019 awarding a contract to TSUJ Corp., for the Passaic County Jail Generator Replacement Project in Paterson, NJ in the amount of \$1,558,477.00; and

**WHEREAS**, the Passaic County Engineer is recommending that Change Order No. 3 be authorized for an addition to the contract for the Passaic County Jail Generator Replacement by an amount of four thousand two hundred eighty dollars (\$4,280.00), amending the contract for the Project to an amount of one million six hundred fourteen thousand four dollars and fifty cents (\$1,614,004.50); and

**WHEREAS**, this project was partially funded by a FEMA Grant of \$438,908.99; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Public Works Committee, and is being recommended to Board for approval; and

**WHEREAS**, a certification of funds attesting to the availability of funds for the change order signed by the Chief Financial Officer is attached to and made part of this resolution; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, et seq. that the Passaic County Board of County Commissioners authorizes Change Order No. 3 for the Passaic County Jail Generator Replacement Projects by an amount of four thousand two hundred eighty dollars (\$4,280.00).

**CHANGE ORDER #3**

1. DESCRIPTION AND VALUE OF CHANGE

See letter attached hereto

Increase	\$ 4,280.00
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**REASON FOR CHANGE**

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 1,558,477.00
Previous Additions	\$ 51,247.50
Total	\$ 1,609,724.50
Previous Deductions	\$ 0.00
Net Prior to This Change	\$ 0.00
Amount of This Change	\$ 4,280.00
Contract Amount to Date	\$ 1,614,004.50

**LET IT BE FURTHER RESOLVED**, that the Passaic County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, County Engineer, Director of the Board, and Purchasing Agent are authorized to take any other steps necessary to carry out the purpose of this resolution.

NDA

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,280.00

APPROPRIATION: C-04-55-148-001-9A6

PURPOSE: Resolution authorizing change order for generator replacement project to TSUJ.

  
\_\_\_\_\_

Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
 PROJECT No.

3 (ADD)  
 C-19-008

DATE: February 3, 2021

PROJECT TITLE: PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 26-Jun-19

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: TSUJ CORPORATION

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Additions</b>					
1	Quote #6- Disconnect and Cut off the switchgear 9, 4" Galvanized pipes. Seal all 9 pipes with 4" Inside of pipe Gripper Mechanical Plugs. Seal all 9 holes in the switchgear with 4" Ko seals. Miscellaneous material: \$220.00 Labor (regular rate): Foreman \$120.00 x 6 Hours= \$720.00 \$1,380.00 Journeyman \$110.00 x 6 Hours= \$660.00	1	EA	\$ 1,600.00	\$ 1,600.00
2	Quote #6- Overhead and Profit	1	EA	\$ 160.00	\$ 160.00
3	Quote #7- Supply and install NC Relay and associated wire in to Roof Mounting Kitchen Make Up Air unit to deenergize it when the emergency generator will be working. Miscellaneous material: \$420.00 Labor (regular rate): Foreman \$120.00 x 8 Hours= \$960.00 \$1,840.00 Journeyman \$110.00 x 8 Hours= \$880.00	1	EA	\$ 2,260.00	\$ 2,260.00
4	Quote #7- Overhead and Profit	1	EA	\$ 260.00	\$ 260.00
<b>Deductions</b>					
<b>Total Supplementals</b>					
<b>Total Adds</b>					<b>\$ 4,280.00</b>
<b>Total Deducts</b>					

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....

ORIGINAL DATE FOR COMPLETION.....

November 9, 2020

ADD TO OR DEDUCT FROM THE PRESENT CONTRACT TIME.....

0 Calendar Days

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210171

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
PROJECT No.

3 (ADD)  
C-19-008

DATE: February 3, 2021

PROJECT TITLE: PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 26-Jun-19

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: TSUJ CORPORATION

NEW DATE FOR COMPLETION IS..... November 9, 2020

2. REASON FOR CHANGE

This change order addresses the repairs needed for water coming in through abandoned conduits in the switchgear room servicing the newly installed generator. In addition this change order addresses the exhaust fumes into the kitchen issue by installing relays to shut off the kitchen fans when the generator is running in test mode.

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210171

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
 PROJECT No.

3 (ADD)  
 C-19-008

DATE: February 3, 2021

PROJECT TITLE: PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 26-Jun-19

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: TSUJ CORPORATION

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	1,558,477.00
PREVIOUS ADDITIONS.....	\$	51,247.50
TOTAL.....	\$	1,609,724.50
PREVIOUS DEDUCTIONS.....	\$	-
NET PRIOR TO THIS CHANGE.....	\$	-
AMOUNT OF THIS CHANGE (Add).....	\$	4,280.00
AMOUNT OF THIS CHANGE (Deduct).....	\$	-
CONTRACT AMOUNT TO DATE.....	\$	1,614,004.50

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of County Commissioners, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR -TSUJ CORPORATION

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Architect)

Reviewed By and Recommended  
 for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Architect)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Engineer)

ACCEPTED BY: BOARD OF COUNTY COMMISSIONERS OF PASSAIC COUNTY

SIGNATURE February 23, 2021 DATE: \_\_\_\_\_  
 Adopted on: February 23, 2021 Pat Lepore, County Commissioner - Director  
 Official Resolution#: R20210171

**TSUJ CORPORATION**

PO Box 4621, Wayne, NJ 07474

NJ Electrical License 14559

Phone: 973-291-6488, Fax 973-291-6162

Email: TSUJCorp@optonline.net

12.01.2020

Alex Ortiz, PE, CEM  
 Senior Electrical Engineer  
**Associated Technology, Inc. (ATI)**  
**Mechanical & Electrical Consulting Engineers**  
[www.atiengeers.com](http://www.atiengeers.com)

Andrew Thompson AIA LEED AP BD+C  
 County Architect  
 401 Grand St Rm 524  
 Paterson, NJ 07505-2023  
 (973) 881-4424 office  
 (201) 421-4523 cellular  
[Andrew.T@passaiccountynj.org](mailto:Andrew.T@passaiccountynj.org)

**RE: Passaic County Jail, Generator upgrade. Leaking pipes in 1600A switchgear.**

**Quote # 6**

No.	Description	Amount
1.	Disconnect and Cut off the switchgear 9, 4" Galvanized pipes. Seal all 9 pipes with 4" Inside of pipe Gripper Mechanical Plugs. Seal all 9 holes in the switchgear with 4" Ko seals.	
	Miscellaneous material:	\$220.00
	Labor (regular rate): Foreman \$120.00 x 6 Hours = \$720.00 Journeyman \$110.00 x 6 Hours = \$660.00	\$1,380.00
	Subtotal:	\$1,600.00
	Overhead & Profit 10%:	\$160.00
	Total:	\$1,760.00

- Note: 1. Quote will be valid if work starts within 30 days from date of quote.  
 2. All additional works (if any) will be quoted additionally.

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210171

**TSUJ CORPORATION**

PO Box 4621, Wayne, NJ 07474

NJ Electrical License 14559

Phone 973-291-6488, Fax 973-291-6162

Email: TSUJCorp@optonline.net

01.18.2021

Alex Ortiz, PE, CEM  
 Senior Electrical Engineer  
*Associated Technology, Inc. (ATI)*  
 Mechanical & Electrical Consulting Engineers  
[www.atiengeers.com](http://www.atiengeers.com)

Andrew Thompson AIA LEED AP BD+C  
 County Architect  
 401 Grand St Rm 524  
 Paterson, NJ 07505-2023  
 (973) 881-4424 office  
 (201) 421-4523 cellular  
[AndrewT@passaiccountynj.org](mailto:AndrewT@passaiccountynj.org)

**RE: Passaic County Jail, Generator upgrade. Relay for the Kitchen Make Up Air unit.**

**Quote # 7**

No.	Description	Amount
1.	Supply and install NC Relay and associated wire in to Roof Mounting Kitchen Make Up Air unit to deenergize it when the emergency generator will be working.	
	Miscellaneous material:	\$420.00
	Labor (regular rate): Foreman \$120.00 x 8 Hours = \$960.00 Journeyman \$110.00 x 8 Hours = \$880.00	\$1,840.00
	Subtotal:	\$2,260.00
	Overhead & Profit 10%:	\$260.00
	Total:	\$2,520.00

- Note: 1. Quote will be valid if work starts within 30 days from date of quote.  
 2. All additional works (if any) will be quoted additionally.

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210171





Associated Technology, Inc.  
 Mechanical & Electrical Consulting Engineers  
 695 Route 46 West, Suite 102  
 Fairfield, NJ 07004  
 862-702-3833 (V) | 862-702-3837 (F) | www.atiengineers.com

## PROJECT CHANGE ORDER

**DATE:** 12/10/2020  
**TO:** Andrew Thompson, Passaic County  
**FROM:** Alex Ortiz, ATI Engineers  
**RE:** ATI Project #1739.00  
**SUBJECT:** Change Order Evaluations  
 Project Change Order – PCO #6 Leaking Pipes in 1600A Switchgear

### Project Change Order (PCO):

ATI Engineers has received the Project Change Order #6 (PCO) Leaking Pipes in 1600A Switchgear for Passaic County Jail. The PCO description includes prices for the following:

No.	Description	Amount
1.	Disconnect and cut off the switchgear 9, 4" galvanized pipes. Seal all 9 pipes with 4" inside of pipe gripper mechanical plugs. Seal all 9 holes in the switchgear with 4" Ko seals.	
	Miscellaneous Material:	\$220.00
	Labor (regular rate): Foreman \$120.00 x 6 Hours = \$720.00 Journeyman \$110.00 x 6 Hours = \$660.00	\$1,380.00
	Subtotal:	\$1,600.00
	Overhead & Profit 10%:	\$ 160.00
	Total:	\$1,760.00

Note: 1. Quote will be valid if work starts within 30 days from date of quote.  
 Additional works (if any) will be quoted.

Following are our comments on the information submitted.

### Response:

We have received and reviewed the project change order as requested. Our comments are contained here within. Please note that we have provided our review of the change order based on our knowledge of the industry and our interpretation of the technical requirements.

The proposed scope of work is based in a solution eliminate further water infiltration into the electrical equipment, and an expedient solution to the water pipe infiltration issue. The facility should further evaluate the conduits and openings conditions to apply a more permanent solutions, which may include video scoping of interior pipes, clean out and welded cap at all ends.

Introduced on: February 23, 2021

Adopted on: February 23, 2021  
 Official Resolution#: R20210171

We would recommend that this change order is approved at this time to resolve matter as described above.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
 PROJECT No.

3 (ADD)  
 C-19-008

DATE: February 3, 2021

PROJECT TITLE: PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 26-Jun-19

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: TSUJ CORPORATION

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Additions</b>					
1	Quote #6- Disconnect and Cut off the switchgear 9, 4" Galvanized pipes. Seal all 9 pipes with 4" Inside of pipe Gripper Mechanical Plugs. Seal all 9 holes in the switchgear with 4" Ko seals. Miscellaneous material: \$220.00 Labor (regular rate): Foreman \$120.00 x 6 Hours= \$720.00 \$1,380.00 Journeyman \$110.00 x 6 Hours= \$660.00	1	EA	\$ 1,600.00	\$ 1,600.00
2	Quote #6- Overhead and Profit Quote #7- Supply and install NC Relay and associated wire in to Roof Mounting Kitchen Make Up Air unit to deenergize it when the emergency generator will be working.	1	EA	\$ 180.00	\$ 180.00
3	Miscellaneous material: \$420.00 Labor (regular rate): Foreman \$120.00 x 8 Hours= \$960.00 \$1,840.00 Journeyman \$110.00 x 8 Hours= \$880.00	1	EA	\$ 2,260.00	\$ 2,260.00
4	Quote #7- Overhead and Profit	1	EA	\$ 260.00	\$ 260.00
<b>Deductions</b>					
<b>Total Supplementals</b>					
<b>Total Adds</b>					<b>\$ 4,280.00</b>
<b>Total Deducts</b>					

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....

ORIGINAL DATE FOR COMPLETION.....

November 9, 2020

ADD TO OR DEDUCT FROM THE PRESENT CONTRACT TIME.....

0 Calendar Days

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210171

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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401 Grand Street  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 WITH THOMAS AND SONS BUILDERS, LLC DBA DEVELOP BUILDERS THE GOFFLE BROOK PARK TURF FIELD PARKING LOT IMPROVEMENTS PROJECT, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210172</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-26							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 WITH THOMAS AND SONS BUILDERS, LLC DBA DEVELOP BUILDERS THE GOFFLE BROOK PARK TURF FIELD PARKING LOT IMPROVEMENTS PROJECT, PURSUANT TO N.J.A.C. 5:30-11.3, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic County Board of County Commissioners (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize change orders pursuant to the conditions as set forth therein for work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted, or accepted except by the procedures established therein; and

**WHEREAS**, the Passaic County Board of County Commissioners (hereafter “Board”) passed resolution R2020-0426 on May 19, 2020 awarding a contract to Thomas & Sons Builders for the Goffle Brook Park Turf Field Parking Lot Improvements Project in the amount of two hundred four thousand five hundred fifty three dollars (\$204,553.00); and

**WHEREAS**, the Passaic County Engineer is recommending that Change Order No. 1 be authorized for a deduction to the contract for the Goffle Brook Park Turf Field Parking Lot Improvements Project in the amount of one thousand one hundred sixty five dollars (\$1,165.00), amending the contract for the Project to an amount of two hundred three thousand three hundred eighty eight dollars (\$203,388.00); and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Public Works Committee, and is being recommended to Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, et seq. that the Passaic County Board of County Commissioners authorizes Change Order No. 1 for the Goffle Brook Park Turf Field Parking Lot Improvements Project in the deduction amount of one thousand one hundred sixty-five dollars (\$1,165.00).

**LET IT BE FURTHER RESOLVED**, that the Passaic County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, County Engineer, Director of the Board, and Purchasing Agent are authorized to take any other steps necessary to carry out the purpose of this resolution.

NDA

February 23, 2021

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 & FINAL

DATE: February 4, 2021

PROJECT TITLE:  
**Goffle Brook Park - Turf Field Parking Lot Improvements**

LOCATION: Goffle Brook Park, Borough of Hawthorne

OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACTOR: Thomas & Sons Builders, LLC

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM No.</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
<b>DEDUCTIONS - FINAL CONTRACT ADJUSTMENTS</b>					
1	PERFORMANCE BOND AND PAYMENT BOND	(0.22)	LS	\$5,233.00	(\$1,165.00)
<b>TOTAL DEDUCTIONS</b>					<b>(\$1,165.00)</b>
<b>NET CHANGE ORDER (DEDUCTION)</b>					<b>(\$1,165.00)</b>

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

DEDUCTION FROM THE AMOUNT OF CONTRACT.....		(\$1,165.00)
ORIGINAL COMPLETION DATE.....	August 9, 2020	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	
NEW DATE FOR COMPLETION IS.....	August 9, 2020	

2. REASON FOR CHANGE

Actual cost for Performance Bond and Payment Bond was less than the bid amount.

3. STATEMENT OF CONTRACT AMOUNT

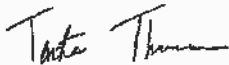
ORIGINAL CONTRACT AMOUNT.....	\$204,553.00
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$204,553.00
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$204,553.00
AMOUNT OF THIS CHANGE..... DEDUCT.....	(\$1,165.00)
CONTRACT AMOUNT TO DATE.....	\$203,388.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:


I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of County Commissioners, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - Thomas & Sons Builders, LLC

SIGNATURE:  Date: 02/05/21

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By:  Date: 2/05/21  
(County Inspector)

Reviewed By and Recommended for Processing By:  Date: 2/05/21  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date: \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF COUNTY COMMISSIONERS OF PASSAIC COUNTY

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_  
Pasquale "Pat" Lepore, Director

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION WITH NEW JERSEY REALTY ADVISORY GROUP, LLC FOR APPRAISAL SERVICES FOR THE RIFLE CAMP ROAD IMPROVEMENT PROJECT LOCATED IN THE BOROUGH OF WOODLAND PARK IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, PURSUANT TO PURSUANT TO N.J.A.C. 5:30-11.6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210173</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-27							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING A CONTRACT MODIFICATION WITH NEW JERSEY REALTY ADVISORY GROUP, LLC FOR APPRAISAL SERVICES FOR THE RIFLE CAMP ROAD IMPROVEMENT PROJECT LOCATED IN THE BOROUGH OF WOODLAND PARK IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, PURSUANT TO PURSUANT TO N.J.A.C. 5:30-11.6.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic County Board of County Commissioners (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 27:16-1, et seq., the Board is authorized to, among other actions: (1) widen, alter, straighten, and change the grade or location of any road or highway under its control, or any part thereof; or (2) improve, pave, repave, surface or resurface, repair and maintain any road or highway under its control, either in whole or in part; and

**WHEREAS**, the Rifle Camp Road Improvement Project (hereafter “Project”) is a road reconstruction project in the Borough of Woodland Park, County of Passaic, State of New Jersey, being managed by the Office of the Passaic County Engineer (hereafter “County Engineer”); and

**WHEREAS**, to determine the fair market value of the real property that needs to be purchased in the Rifle Camp Road Parcel Map, a qualified real estate appraiser is required; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-20-055, seeking qualifications for a pool of real estate appraisers for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of real estate appraisers for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on January 28, 2020 the Board passed Resolution No. R20200026 qualifying a pool of real estate appraisers for calendar year 2020, as recommended by the County Counsel, to be hired on an as-needed basis, which included New Jersey Realty Advisory Group, LLC; and

**WHEREAS**, on December 29, 2020, the Board passed Resolution R2020-1190 awarding a contract to New Jersey Realty Advisory Group in the amount of twenty-eight thousand dollars (\$28,000); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, the Passaic County Engineer is recommending to the Board to increase the appraisal services by an amount not to exceed thirty twenty-two thousand dollars (\$22,000.00) to New Jersey Realty Advisory Group, LLC per proposal dated February 8, 2021 to provide additional appraisal services to include the all 53 properties and 66 parcels for the County related to the Project increasing the contract amount to fifty thousand dollars (\$50,000.00) and

**WHEREAS**, a certification of funds attesting to the availability of funds for the change order signed by the Chief Financial Officer is attached to and made part of this resolution; and



**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Public Works Committee and is being recommended to the Board approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6 that the Passaic County Board of County Commissioners is authorizing additional appraisal services for the Rifle Camp Road Improvement Project (hereafter "Project") in the Borough of Woodland Park, County of Passaic, State of New Jersey Inc. in an amount not to exceed twenty-two thousand dollars (\$22,000.00).

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification herein, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Commissioner are authorized to take any other steps necessary to carry out the purpose of this resolution.

NDA

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,000.00

APPROPRIATION: \$16,777.20 – C-04-55-157-003-902  
\$ 5,222.80 – C-04-55-163-002-907

PURPOSE: Resolution authorizing a contract modification to New Jersey Realty Advisory Group.



Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

## New Jersey Realty Advisory Group, LLC

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178 Main Street, Woodbridge, NJ 07095  
Phone: (732) 853-0271 \* Fax: (732) 835-2377

February 8, 2021

Nadege D. Allwaters  
Deputy County Counsel  
County of Passaic  
401 Grand Street  
Paterson, NJ 07505  
E-Mail: [nadegea@passaiccountynj.org](mailto:nadegea@passaiccountynj.org)

RE: Amended Proposal For:  
Rifle Camp Rd Reconstruction  
Improvements Project  
Borough of Woodland Park, NJ  
Passaic County

Dear Mr. Allwaters,

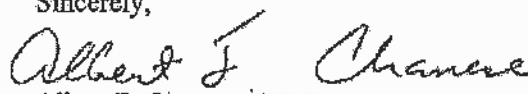
In response to your request for an amended proposal for additional appraisal services on the above captioned project.

The purpose for the appraisal is to arrive at a Fair Market Value of acquisition of easements for this project along with the acquisitions of temporary easements. Our original proposal dated December 7th was for 24 properties. The amendment to the proposals covers the additional 29 properties that are to be added to this project.

Based on the additional 29 properties our additional proposal fee for this assignment will be \$22,000, resulting in a new total fee of \$50,000. The time needed to complete is project has been increased to 80 days.

If you have any additional questions or comments, please email me or call me at (732) 853-0271.

Sincerely,

  
Albert F. Chanese, MAI

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director: Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Dec 29, 2020 - 10:00 AM

Location: County Administration Building  
220 - Webex  
401 Grand Street  
Paterson, NJ 07505

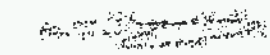
Agenda: RESOLUTION AUTHORIZING A CONTRACT WITH NEW JERSEY REALTY ADVISORY GROUP, LLC FOR APPRAISAL SERVICES FOR THE RIFLE CAMP ROAD IMPROVEMENT PROJECT LOCATED IN THE BOROUGH OF WOODLAND PARK IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY; PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20201190							
Meeting Date	12/29/2020							
Introduced Date	12/29/2020							
Adopted Date	12/29/2020							
Agenda Item	I-52							
CAF #								
Purchase Req. #								
Result:	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: December 29, 2020

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210173

**RESOLUTION AUTHORIZING A CONTRACT WITH NEW JERSEY REALTY  
ADVISORY GROUP, LLC FOR APPRAISAL SERVICES FOR THE RIFLE CAMP  
ROAD IMPROVEMENT PROJECT LOCATED IN THE BOROUGH OF WOODLAND  
PARK IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY;  
PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

WHEREAS, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and,

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders of the County of Passaic (hereafter "Board") are vested with decision making powers on behalf of the County; and,

WHEREAS, pursuant to N.J.S.A. 27:16-1, et seq., the Board is authorized to, among other actions: (1) widen, alter, straighten, and change the grade or location of any road or highway under its control, or any part thereof; or (2) improve, pave, repave, surface or resurface, repair and maintain any road or highway under its control, either in whole or in part; and,

WHEREAS, the Rifle Camp Road Improvement Project (hereafter "Project") is a road reconstruction project in the Borough of Woodland Park, County of Passaic, State of New Jersey, being managed by the Office of the Passaic County Engineer (hereafter "County Engineer"); and,

WHEREAS, on November 16, 2020 the Board passed Resolution No. R20200997 approving the Parcel, Permanent Easement for Roadway Purposes & Temporary Construction Acquisition Summary Table, Richard A. Alaimo Engineer Company Project No. A016002600 dated October 30, 2020 (hereafter "Rifle Camp Road Parcel Map"), representing the real property that needs to be acquired by the County for the Project; and,

WHEREAS, to determine the fair market value of the real property that needs to be purchased in the Rifle Camp Road Parcel Map, a qualified real estate appraiser is required; and,

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-20-055, seeking qualifications for a pool of real estate appraisers for calendar year 2020; to be hired on an as-needed basis, to provide professional services to the County; and,

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification for the pool of real estate appraisers for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and,

WHEREAS, on January 28, 2020 the Board passed Resolution No. R20200026 qualifying a pool of real estate appraisers for calendar year 2020, as recommended by the County Counsel, to be hired on an as-needed basis, which included New Jersey Realty Advisory Group, LLC; and,

WHEREAS, the County Counsel solicited six (6) quotes for the appraisal of real property on the Rifle Camp Road Parcel Map, the lowest of which was submitted by the New Jersey Realty Advisory Group, LLC in an amount not to exceed twenty-eight thousand dollars (\$28,000.00), which is being recommended for approval by the County Counsel; and,

WHEREAS, a certification of funds attesting to the availability of funds for the change order signed by the Chief Financial Officer is attached to and made part of this resolution; and,

WHEREAS, this matter was discussed at the December 9, 2020 meeting of the Public Works Committee and is being recommended to the Board approval; and,

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of Chosen Freeholders of the County of Passaic is authorizing an award of contract to New Jersey Realty Advisory Group, LLC in an amount not to exceed twenty-eight

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution No. R20201150

## New Jersey Realty Advisory Group, LLC

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178 Main Street, Woodbridge, NJ 07095  
Phone: (732) 853-0271 \* Fax: (732) 835-2377

February 8, 2021

Nadege D. Allwaters  
Deputy County Counsel  
County of Passaic  
401 Grand Street  
Paterson, NJ 07505  
E-Mail: [nadegea@passaiccountynj.org](mailto:nadegea@passaiccountynj.org)

RE: Amended Proposal For:  
Rifle Camp Rd Reconstruction  
Improvements Project  
Borough of Woodland Park, NJ  
Passaic County

Dear Mr. Allwaters,

In response to your request for an amended proposal for additional appraisal services on the above captioned project.

The purpose for the appraisal is to arrive at a Fair Market Value of acquisition of easements for this project along with the acquisitions of temporary easements. Our original proposal dated December 7th was for 24 properties. The amendment to the proposals covers the additional 29 properties that are to be added to this project.

Based on the additional 29 properties our additional proposal fee for this assignment will be \$22,000, resulting in a new total fee of \$50,000. The time needed to complete is project has been increased to 80 days.

If you have any additional questions or comments, please email me or call me at (732) 853-0271.

Sincerely,

  
Albert F. Chanese, MAI

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR CARPET INSTALLATION AT 930 RIVERVIEW DRIVE, SUITE 250, TOTOWA, NEW JERSEY TO RFS COMMERCIAL, INC. UNDER STATE CONTRACT# A81751, PURSUANT TO N.J.S.A 40A: 11-12, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210174</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-28							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR CARPET  
INSTALLATION AT 930 RIVERVIEW DRIVE, SUITE 250, TOTOWA, NEW  
JERSEY TO RFS COMMERCIAL, INC. UNDER STATE CONTRACT# A81751,  
PURSUANT TO N.J.S.A 40A: 11-12**

**WHEREAS**, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, the County of Passaic (hereafter "County") is in need of new installation of Mannington Spacia Wood LVD color and an Interface Cubic Carpet Tile color TBD for the County Courthouse at 77 Hamilton Street and Cubic Carpet Tile for Passaic County Nutrition Services at 930 Riverview Drive, Totowa, NJ ; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, et seq. the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, RFS Commercial, Inc. is State Approved under State Contract ID # A81751 and A81756; and

**WHEREAS**, the Superintendent of Buildings and Grounds has recommended award of the contract to RFS Commercial, Inc. of Saddle Brook, NJ to supply and install Mannington Spacia Wood LVD, color TBD in the amount of eight thousand three hundred fifty one dollars and eighty-seven cents (\$8,351.87) and for the installation of Interface Cubic Carpet Tile, color TDB in the amount of eleven thousand nine hundred sixty eight dollars and seven cents (\$11,968.07) for an accumulative total of twenty thousand three hundred nineteen dollars and ninety-four cents (\$20,319.94); and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed on February 10, 2021 by the Public Works Committee and is being recommended to the Passaic County Board of Commissioners for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Commissioners hereby awards a contract to RFS Commercial under the State Approved Contract #A81751 &A81756 for supply and installation of Mannington Spacia Wood LVD at 930 Riverview Drive, Totowa, NJ and installation of Interface Cubic Carpet Tile at 77 Hamilton Street, Paterson, New Jersey in the amount of twenty thousand three hundred nineteen dollars and ninety-four cents (\$20,319.94) as recommended by the Passaic County Superintendent of Buildings and Grounds.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NDA

February 23, 2021



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,319.94

APPROPRIATION: 1-01-44-900-003-002

PURPOSE: Resolution authorizing award of contract for Carpet Installation at 930 Riverview Drive.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

# RFS Commercial

*transforming space into place*

280 N. Midland Avenue  
 Building M, Postal Unit 220  
 Saddle Brook, NJ 07663

## Proposal

Proposal Date: 2/1/2021  
 Proposal #: 95251

**Bill To:**

County of Passaic  
 Engineering Department  
 401 Grand Street Rm 524  
 Paterson, NJ 07505  
 Attn: Sandy Laufer

**Ship To**

Passaic County Nutrition Services  
 Meals on Wheels 3 Rooms  
 930 Riverview Drive  
 Totowa NJ  
 Steve Orsini 201-937-2576

PO #	Project	Terms	Due Date	REP
		Net 21 Days	3/1/2021	ARP

Description	Qty	Unit of Meas	Rate	Total
<b>NJ State Contract - Mannington - A 81751</b>				0.00
The following proposal is to supply and install Mannington Spacia Wood LVT color TBD in the location referenced above. Prior to installation, remove existing broadloom and dispose off premises. Grind floor if needed, patch and prep existing concrete subfloor to prepare for new installation. New 4" vinyl cove base color TBD on wall perimeters to replace existing. Vinyl transitions at doorways as necessary. Furniture to be handled by RFS during installation. Price is inclusive of daytime hours, Monday-Friday, 8am-4pm.			0.00	0.00
Spacia Wood LVT 7.25" x 48" Color TBD	609	sq/ft	1.99	1,211.91
Mannington PSA-4 Adhesive - 4 gallon pail	1	pail	138.07	138.07
Mannington's Burke Mercer 4" x 4" x 8" Vinyl Cove Base Color TBD	200	ft	0.51	102.00
Mannington Wall Base Adhesive R101G4 Rubber & Vinyl	1	pail	93.32	93.32
Non Common Carrier/Freight		min	231.80	231.80
Mannington - regular time	27	hours	243.51	6,574.77

<b>ML</b> Materials will only be held in RFS warehouse for 30 day. After 30 days you will receive a materials only invoice an arrangements for deliver will be made.	<b>Total</b> \$8,351.87
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------

Phone:

201-796-0006

Web Site

www.rfcommercial.com

**STATE CONTRACTS:**

Mannington - A81751

Mohawk - A81753

Interface - A81756

Furniture & Accessories - ESCNJ 20/21-01

Ardex - ESCNJ 18/19-59

Shaw Sourcewell -080819-SII

Tarkett-Tandus - 81755

Tarkett - Sourcewell - 080819-IFU

Commercial Air Purifiers #ESCNJ 20/21-48

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210174

COUNTY OF PASSAIC  
 PUBLIC BLDGS, Co Of Passaic  
 (Q) 973-881-4425  
 317 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

REQUISITION	
NO.	R1-10619

S H I P T O	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
V E N D O R	VENDOR #: 11682 RFS COMMERCIAL, INC. 280 N. MIDLAND AVENUE BUILDING M - POSTAL UNIT #220 SADDLE BROOK, NJ 07663

ORDER DATE: 02/03/21  
 DELIVERY DATE:  
 STATE CONTRACT: A-81751  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	PASSAIC COUNTY NUTRITION MEALS ON WHEELS 3 ROOMS SUPPLY AND INSTALL MANNINGTON SPACIA WOOD LVT COLOR TBD IN THE LOCATION REFERENCED ABOVE. PRIOR TO INSTALLATION, REMOVE EXISTING BROADLOOM AND DISPOSE OFF PREMISES. GRIND FLOOR IF NEEDED, PATCH AND PREP EXISTING CONCRETE SUBFLOOR TO PREPARE FOR NEW INSTALLATION. NEW 4" VINYL COVE BASE COLOR TBD ON WALL PERIMETERS TO REPLACE EXISTING. VINYL TRANSITIONS AT DOORWAYS AS NECESSARY. FURNITURE TO BE HANDLED BY RFS DURING INSTALLATION. PRICE IS INCLUSIVE OF DAYTIME HOURS - MONDAY THROUGH FRIDAY AS PER PROPOSAL #95251, DATED 2/1/21 NJ STATE CONTRACT MANNINGTON A 81751	1-01-44-900-003-002	8,351.8700	8,351.87
			TOTAL	8,351.87

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210174

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



**RESOLUTION REQUEST FORM**

**NAME OF REQUESTER:** Steve Orsini **DEPARTMENT/DIVISION:** Building & Grounds

**1. DESCRIPTION OF RESOLUTION:**

**TYPE OF RESOLUTION:** Purchases of Goods and/or Services

**PROJECT NAME & NO. (if applicable):** Carpet Replacement 77 Hamilton Street

**PROJECT LOCATION (if applicable):** Passaic County Courthouse, Paterson, N.J.

**SUMMARY:**

Resolution Approving Awarding a Contract to RFS Commercial, off State Contract A81756 in the amount of \$11,968.07, for the installation of Interface Cubic Carpet Tile, color TBD in Rooms 130, 131, 132, Judge Brogans Chambers and room 100 secretary's office. Prior to installation, remove existing broadloom carpet and dispose off premises, patch and prep existing concrete subfloor as needed to prepare for new installation as per their proposal # 95243, dated 1/27/21.

This was discussed and recommended for approval at the February 17, 2021 Public Works Committee Meeting and recommended for approval by the full Board.

**2. CERTIFICATION OF FUNDS:**

**AMOUNT OF EXPENDITURE:** \$ 11,968.07

**REQUISITION #** R1-10604  
*(A copy of the requisition from Edmunds must be attached)*

**PURCHASE ORDER #** \_\_\_\_\_  
*(A copy of the purchase order and change order request form must be attached)*

**ACCOUNT #** 1-01-44-900-003-002  
*(If more than one account please list individually below with designated amounts)*

<b>ACCOUNT #</b> _____	<b>Amount:</b> _____
<b>ACCOUNT #</b> _____	<b>Amount:</b> _____
<b>ACCOUNT #</b> _____	<b>Amount:</b> _____
<b>ACCOUNT #</b> _____	<b>Amount:</b> _____

3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_  RFQ #: \_\_\_\_\_  
Add qualifying resolution no. if requesting an award

BID #: \_\_\_\_\_  CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: A81756

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: \_\_\_\_\_

4. COMMITTEE REVIEW / DISTRIBUTION:

(Please check off the committee(s) the resolution request is being submitted to and the meeting date it is associated with)

Administration & Finance Meeting Date: \_\_\_\_\_

Health & Human Services Meeting Date: \_\_\_\_\_

Law & Public Safety Meeting Date: \_\_\_\_\_

Planning & Economic Development Meeting Date: \_\_\_\_\_

Public Works Meeting Date: January 17, 2021



280 N. Midland Avenue  
 Building M, Postal Unit 220  
 Saddle Brook, NJ 07663

# Proposal

Proposal Date: 1/27/2021  
 Proposal #: 95243

**Bill To:**

County of Passaic  
 Engineering Department  
 401 Grand Street Rm 524  
 Paterson, NJ 07505  
 Attn: Sandy Laufer

**Ship To**

Passaic County Courthouse  
 Multiple Areas Listed Below  
 77 Hamilton Street  
 Paterson, NJ 07505  
 Attn: Steve Orsini

PO #	Project	Terms	Due Date	REP
		Net 21 Days	2/17/2021	ARP

Description	Qty	Unit of Meas	Rate	Total
Interface - A-81756			0.00	0.00
Rooms 130, 131, 132, Judge Brogan's Chambers, and Room 100 Secretary				0.00
The following proposal is to supply and install Interface Cubic Carpet Tile, Color TBD in the locations referenced above. Prior to installation, remove existing broadloom carpet and dispose off premises. Patch and prep existing concrete subfloor as needed to prepare for new installation. New 4" x 1/8" vinyl cove base, Color TBD on wall perimeters to replace existing. Vinyl transitions at doorways as necessary. Furniture to be handled by RFS Commercial, Inc. during installation. Price is inclusive of 2nd shift hours.			0.00	0.00
Interface Carpet Tile, Cubic, Colors TBD for all areas	107.64	yds	18.34	1,974.12
Interface 2000 Plus Adhesive - 4 gal	4	pail	91.52	366.08
Mannington 4" Vinyl Cove Base, Color TBD	300	ft	0.51	153.00
Non Common Carrier Freight	1	min	373.98	373.98
Interface 2nd shift hours	37	hours	245.97	9,100.89
Upon removal of the existing broadloom in Room 100, if it is determined VAT tile is present underneath the broadloom, the abatement of the existing VAT tile will be required prior to continuing with the removal and new installation. RFS will provide an estimate at that time.				0.00

KZ	<b>Total</b>	<b>\$11,968.07</b>
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Phone:

201-796-0006

Web Site

www.rfcommercial.com

STATE CONTRACTS:  
 Mannington - A81751  
 Mohawk - A81753  
 Interface - A81756  
 Furniture & Accessories - ESCNJ 2021-01  
 Ardex - ESCNJ 18/19-59  
 Shaw Sourcewell - 080819-SII  
 Tarkett-Tandus - 81755  
 Tarkett - Sourcewell - 080819-TFU  
 Commercial Air Purifiers #ESCNJ 20/21-48

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210174

# RFS Commercial

*transforming space into place*

280 N. Midland Avenue  
 Building M, Postal Unit 220  
 Saddle Brook, NJ 07663

# Proposal

Proposal Date: 2/1/2021  
 Proposal #: 95251

**Bill To:**

County of Passaic  
 Engineering Department  
 401 Grand Street Rm 524  
 Paterson, NJ 07505  
 Attn: Sandy Laufer

**Ship To**

Passaic County Nutrition Services  
 Meals on Wheels 3 Rooms  
 930 Riverview Drive  
 Totowa NJ  
 Steve Orsini 201-937-2576

PO #	Project	Terms	Due Date	REP
		Net 21 Days	3/1/2021	ARP

Description	Qty	Unit of Meas	Rate	Total
<b>NJ State Contract - Mannington - A 81751</b>				0.00
The following proposal is to supply and install Mannington Spacia Wood LVT color TBD in the location referenced above. Prior to installation, remove existing broadloom and dispose off premises. Grind floor if needed, patch and prep existing concrete subfloor to prepare for new installation. New 4" vinyl cove base color TBD on wall perimeters to replace existing. Vinyl transitions at doorways as necessary. Furniture to be handled by RFS during installation. Price is inclusive of daytime hours, Monday-Friday, 8am-4pm.			0.00	0.00
Spacia Wood LVT 7.25" x 48" Color TBD	609	sq/ft	1.99	1,211.91
Mannington PSA-4 Adhesive - 4 gallon pail	1	pail	138.07	138.07
Mannington's Burke Mercer 4" x 4" x 8" Vinyl Cove Base Color TBD	200	ft	0.51	102.00
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Phone:

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Web Site

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**STATE CONTRACTS:**

Mannington - A81751

Mohawk - A81753

Interface - A81756

Furniture & Accessories - ESCNJ 20/21-01

Ardex - ESCNJ 18/19-59

Shaw Sourcewell -080819-SII

Tarkett-Tandus - 81755

Tarkett - Sourcewell - 080819-IFU

Commercial Air Purifiers #ESCNJ 20/21-48

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210174

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF VEHICLES FOR THE BUILDINGS AND GROUNDS DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ. , ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210175</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-29							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021



**RESOLUTION AUTHORIZING THE PURCHASE OF VEHICLES FOR THE BUILDINGS  
AND GROUNDS DEPARTMENT,  
PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, N.J.S.A. 40A:11-10, et seq. the governing bodies of two or more contracting units may provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdictions; and

**WHEREAS**, the County is a member of the Educational Services Commission of New Jersey, Co-op No. 65MCESCCPS (hereafter “ESCNJ”), a joint cooperative pricing system offering competitive pricing for various goods and services; and

**WHEREAS**, in compliance with the law, ESCNJ issued and awarded a contract to various vendors pursuant to Bid No. ESCNJ 20/21-09 and 17/18-30; and

**WHEREAS**, the Superintendent of Buildings and Grounds Department received quotes for the purchase of one (1) 2022 Ford F-750 DRW (F7A) regular Cab for an amount not to exceed fifty four thousand thirteen dollars and eighty cents (\$54,013.80) from Beyer Ford, LLC of Morristown, NJ and one (1) 2021 Ford Transit Cutaway (U8P) T-350 16” Box Truck AWD DRW 178” WB 11000 for an amount not to exceed fifty-five thousand six hundred forty five dollars and five cents (\$55,645.05) from Beyer Ford, LLC of Morristown, New Jersey which are being recommended for approval; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to make the purchases described herein; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10, et seq. and the Board of County Commissioners of the County of Passaic authorizes the following vehicle purchases:

1. 2022 Ford F-750 DRW (F7A) regular Cab in an amount not to exceed fifty-four thousand thirteen dollars and eighty cents (\$54,013.80) from Beyer Ford, LLC of Morristown, NJ
2. 2021 Ford Transit Cutaway (U8P) T-350 “16 Box Truck AWD DRW 178” for an amount not to exceed fifty-five thousand six hundred forty five dollars and five cents (\$55,645.05) from Beyer Ford, LLC of Morristown, New Jersey

**LET IT BE FURTHER RESOLVED** that the County Administrator, County Counsel, Clerk of the Board, Chief Financial Officer, and Purchasing Agent are authorized to take all necessary action to carry out the purpose of this resolution.

NDA

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$109,658.84

APPROPRIATION: 1-01-44-900-003-000.

PURPOSE: Resolution authorizing the purchase of vehicles for the buildings and grounds.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

Quote



**BEYER FORD**

170 Ridgedale Ave.  
Morristown, NJ 07960

To:	Passaic Co	From: Jim Longobardi
		Phone/Fax: (973) 319-7008 / (973) 884-2850
		Vehicle Pick Up Location
		Bayer Fleet
		31 Williams Parkway
		East Hanover, NJ 07936

ESCNJ Quote Approval Confirmation # **CH-322**  
 2022 Ford F-750 DRW (F7A) Regular Cab  
 Educational Services Commission of NJ  
 ESC Co-Op #85MCE8CCPS - ESCNJ 17/18-30

Code	Description	List Price	Discount	Net Price
F7A	Gas Regular Cab F750	\$ 62,100.00	21.20%	\$ 49,034.00
09H	7.3L V8 Gas 350HP 488 lbs. @ 3800 rpm	\$ -	5.00%	\$ -
41H	Engine Block Heater	\$ 60.00	5%	\$ 57.00
41P	Power Tera Off	\$ 295.00	5%	\$ 280.25
72H	Front Tires Goodyear 11R22.5G FuelMax R9A	\$ -	5%	\$ -
R2B	Rear Tires Goodyear 11R22.5H FuelMax R7D	\$ 140.00	5%	\$ 133.00
67H	Hydraulic Brake System	\$ -	5%	\$ -
152	Trailer Connection Sockety 7-way	\$ 100.00	5%	\$ 95.00
43P	Front Axle 12,000 lb Cap Non Driving Drive	\$ 425.00	5%	\$ 403.75
61D	Front Taper Leaf Springs Perbole 12,000 lb Cap	\$ 305.00	5%	\$ 289.75
16B	Front Stabilizer Bar	\$ 480.00	5%	\$ 456.00
80A	Front Axle Lub EmGard 50W Synthetic Oil	\$ 60.00	5%	\$ 57.00
476	Rear Axle 21,000 lb Single Radon Open Drive Spline 210648	\$ -	5%	\$ -
66R	Rear Multi-Leaf Springs 22,000 Cap	\$ 220.00	5%	\$ 209.00
66J	Shock Absorbers, Rear Double	\$ 105.00	5%	\$ 99.75
607	Rear Axle Lub EmGard 75W-90 Synthetic Oil	\$ 100.00	5%	\$ 95.00
X6D	8.50 Axle Ratio	\$ -	5% NC	\$ -
188WA	168" Wheelbase / 84" OA / 46" AF / 246" OAL	\$ -	5%	\$ -
630	Single Chassis Straight C 14,10 8M 120 PSI	\$ 305.00	5%	\$ 289.75
100	Special Rating GVWR 26,099 lb GVWR	\$ 120.00	5%	\$ 114.00
47E	Extra HD Alternator 240 Amps	\$ 410.00	5%	\$ 389.50
63B	Two 600 CCA Batteries (each 1800)	\$ 60.00	5%	\$ 57.00
062	Daytime Running Lamps	\$ 25.00	5%	\$ 23.75
17M	Backup Alarm	\$ 110.00	5%	\$ 104.50
16V	Voltmeter	\$ 100.00	5%	\$ 95.00
88R	30/80 Air Ride Dr - Integral Air Pump - & Freq Pass w/ Console - 1	\$ 440.00	5%	\$ 418.00
80P	Power Equipment Group	\$ 470.00	5%	\$ 446.50
05A	BodyLock Passlock Anti-Theft System	\$ 120.00	5%	\$ 114.00
85K	Remote Keyless Entry w/ 2 Key Fobs	\$ 105.00	5%	\$ 99.75
67P	Interior Dual Handed & Molded Steering Wheel XL2020 90" Width	\$ 245.00	5%	\$ 232.75

YZ Color: Oxford White  
 Options \$ 4,854.00  
 Delivery to Passaic County \$ 215.00

Item	Contract Options Price	Percentage Off	ESCNJ Price
		0.00%	\$ -
		0.00%	\$ -
		Contract Option Total	\$ -

Item	Non-Contract Options Price
	Non-Contract Option \$ -

**Total \$ 54,013.80**

Date: 1/26/21  
 FINANCE CHARGE TO THE BUYER FOR THE DELAY OF PAYMENT FOR A CHASSIS PRIOR TO THE COMPLETION OF BODY WORK: \$450.00 PER MONTH.

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210175

COUNTY OF PASSAIC  
 ENGINEERING DEPT, CO OF PASSAIC  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

REQUISITION	
NO.	R1-10628

S H I P  T O	
V E N D O R	VENDOR #: 11508 BEYER OF MORRISTOWN, LLC T/A BEYER CHRYSLER DODGE JEEP 200 RIDGEDALE AVENUE MORRISTOWN, NJ 07960-4000

ORDER DATE: 02/03/21  
 DELIVERY DATE:  
 STATE CONTRACT: ESCNK 17/18-30  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	2022 FORD F-750 DRW (F7A) REGULAR CAB ESC CO-OP #65MCESCCPS-ESCNJ 17/18-30 AS PER QUOTE FROM JIM LONGOBARDI \$54,013.80	1-01-44-900-003-000	54,013.8000	54,013.80
			TOTAL	54,013.80

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210175

REQUESTING DEPARTMENT

DATE

Quote



**BEYER FORD**

170 Ridgedale Ave.  
Morristown, NJ 07960

2021 Ford Transit Cutaway (U8P) T-350 AWD DRW 178" WB 11000 GVWR  
Educational Services Commission of NJ  
ESC Co-Op #65MCECCOPS - ESCNJ 20/21-09

MSRP	\$	41,490.00
Destination	\$	1,695.00
ESCNJ % off		25.03%
ESCNJ Total	\$	32,375.79

**Factory Options**

Item	Price
YZ Oxford White	
21M Ebony Cloth Bucket Seats	\$ 115.00
63C Dual Alternators (250 Amps Each)	\$ 845.00
63E Dual AGM Batteries (70 Amp-hr Each)	\$ 295.00
87E Auxiliary Fuse Panel -Inc: high spec interface connector	\$ 385.00
43B Back Up Alarm -Inc: 102 dB(A) warning capability	\$ 125.00
61D Spare Tire & Wheel -Inc: 4 ton jack, tool kit and full-size matching tire	\$ 260.00
65D Front Fog Lamps	\$ 105.00
68C Chassis Cab/Cutaway Running Boards -Inc: Covers A-B pillar on both driver/passenger-side	\$ 345.00
91B AutoLamp	\$ 35.00
942 Daytime Running Lights	\$ 45.00
60C Cruise Control	\$ 325.00
61A Rear View Camera & Prep Kit	\$ 225.00
67C Uplifter Package -Inc: high capacity uplifter switches, Large Center Console, an Integrated shifter, a dual cup holder and an additional storage area.	\$ 610.00
86F 2 Additional Keys (4 Total) -Inc: key fobs	\$ 75.00
644 Long-Arm Manual-Folding Heated Power Adjust Mirrors -Inc: turn signals	\$ 400.00
43B Back Up Alarm	\$ 145.00
58X Radio: AM/FM w/SYNC 3 & 8" Screen -Inc:Bluetooth	\$ 410.00
Options	\$ 4,735.00
ESCNJ % off	5.00%
Factory Option Total	\$ 4,498.25
Delivery	\$ 175.00

**Contract Options**

Item	Price	Percentage Off	ESCNJ Price
	0	0.00%	\$ -
Contract Option Total	\$		-

**Non-Contract Options**

Item	Price
Morgan Dry Freight Van Body 15" Body Is quoted with Therman (TVL-16) 1,600lb. roll liftgate 90" X 36" + 5" STEEL PLATFORM, ABOVE BED, CUT OFF SWITCH, , cross members on 12" centers, 2 rows of "E" track, and steel kickplate	\$ 16,182.00
(2) E-Track Shoring Bars	\$ 320.00
Aftermarket Rear Back Up Sensors	\$ 579.00
Vehicle Undercoating	\$ 495.00
DOT 4 Amber LEDs, (2) on Grill & (2) on Rear of Body	\$ 895.00
Set of Ford Front Heavy Duty Tray Style Floor Mats (Front Only)	\$ 125.00
Non-Contract Option Total	\$ 18,596.00

Date: 1/11/2021

**Total \$ 55,645.04**

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210175

Fully Galvanized Steel Panels  
Black Grills  
Fully Automatic Aero-Composite Halogen Auto (High-Beam) Headlamps  
Cab Clearance Lights  
Entertainment  
External Memory Control  
Radio: AM/FM Stereo - Inc Bluetooth, dual USB ports, a 4.0" multi-function display and 4 speakers (front)  
Fixed Antenna  
Bluetooth Wireless Phone Connectivity  
1 LCD Monitor in The Front

Ford Co-Pilot360 w/Side Wind Stabilization Electronic Stability Control (ESC)  
And Roll Stability Control (RSC)  
Safety-Exterior  
Side Impact Beams  
Safety-Interior  
Dual Stage Driver And Passenger Seat-Mounted Side Airbags  
Emergency Sts

Ford Co-Pilot360 - Pre-Collision Assist with Automatic Emergency Braking (AEB)  
Ford Co-Pilot360 - Lane-Keeping Assist Lane Departure Warning  
Low Tire Pressure Warning  
Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch  
Safety Canopy System Curtain 1st Row Airbags  
Airbag Occupancy Sensor  
Protections



## BEYER FORD

170 Ridgedale Ave.  
Morristown, NJ 07960

Quote

To:

From: Brooks Buxton

Phone/Fax: (973) 319-7009 / (973) 884-2650

Vehicle Pick Up Location

Beyer Fleet  
31 Williams Parkway  
East Hanover, NJ 07936

2021 Ford Transit Cutaway (U8P) T-850 AWD DRW 178" WB 11000 GVWR  
Educational Services Commission of NJ  
ESC Co-Op #65MCESCOPS - ESCNJ 20/21-09

### Mechanical

Engine: 3.5L EcoBoost V6 (STD) w/o 47F-Inc; auto start-stop technology  
Transmission: 10-Speed Automatic w/OD & SelectShift -Inc; auxiliary transmission  
oil cooler (STD)  
3.73 Limited-Slip Axle Ratio  
50-State Emissions System

Automatic Full-Time All-Wheel  
70-Amp/hr Maintenance-free Battery w/Run Down Protection  
250 Amp Alternator

6070lb Maximum Payload  
GVWR: 11,000 lbs

Gas-Pressurized Front Shock Absorbers and HD Rear Shock Absorbers  
Front Anti-Roll Bar  
Electric Power-Assist Steering  
25.1 Gal. Fuel Tank  
Single Stainless Steel Exhaust  
Permanent Locking Hubs  
Strut Front Suspension w/Coil Springs  
Leaf Rear Suspension w/Leaf Springs  
4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Disc, Brake Assist and Hill  
Hold Control

### Exterior

ornament only comes on the front wheels and not on the rear wheels  
Tires 205/75R16C 113/111 AS BSW  
Clearcoat Paint  
Black Front Bumper  
Black Bodyside Cladding and Black Wheel Well Trim  
Black Side Windows Trim and Black Front Windshield Trim  
Black Door Handles  
Light Tinted Glass  
Rain Detecting Variable Intermittent Wipers

### Interior

Dark Pilezzo Gray Vinyl Bucket Seats -Inc: 2-way manual driver seat, 2-way  
manual passenger seat and driver armrest (STD)

4-Way Driver Seat  
4-Way Passenger Seat

Manual Tilt/Telescoping Steering Column  
Gauges -Inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer and  
Trip Odometer

Mobile Hotspot Internet Access

Front Cupholder  
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic  
Button

Manual Air Conditioning

Locking Glove Box

Driver Foot Rest

Interior Trim -Inc: Metal-Look Instrument Panel Inset

Front Cloth Headliner

Urethane Gear Shifter Material

Vinyl Front Bucket Seats

Partial Floor Console w/Storage and 2 12V DC Power Outlets

Front Map Lights

Fade-To-Off Interior Lighting

Front Only Vinyl/Rubber Floor Covering

customized wiring harness provisions

Instrument Panel Bin, Driver And Passenger Door Bins

Power 1st Row Windows w/Driver 1-Touch Down

Power Door Locks w/Autolock Feature

Analog Display

Manual Adjustable Front Head Restraints

Engine Immobilizer

2 12V DC Power Outlets

Safety-Mechanical

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210175

Quote



**BEYER FORD**

170 Ridgedale Ave.  
Morristown, NJ 07960

To:	Passaic Co	From: Jim Longobardi
		Phone/Fax: (973) 319-7008 / (973) 884-2850
		Vehicle Pick Up Location
		Bayer Fleet
		31 Williams Parkway
		East Hanover, NJ 07936

ESCNJ Quote Approval Confirmation # **CH-322**  
 2022 Ford F-750 DRW (F7A) Regular Cab  
 Educational Services Commission of NJ  
 ESC Co-Op #85MCE8CCPS - ESCNJ 17/18-30

Code	Description	List Price	Discount	Net Price
F7A	Gas Regular Cab F750	\$ 62,100.00	21.20%	\$ 49,034.00
09H	7.3L V8 Gas 350HP 488 lbs. @ 3800 rpm	\$ -	5.00%	\$ -
41H	Engine Block Heater	\$ 60.00	5%	\$ 57.00
41P	Power Tera Off	\$ 295.00	5%	\$ 280.25
72H	Front Tires Goodyear 11R22.5G FuelMax R9A	\$ -	5%	\$ -
72B	Front Tires Goodyear 11R22.5H FuelMax RTD	\$ 140.00	5%	\$ 133.00
67H	Hydraulic Brake System	\$ -	5%	\$ -
55Z	Trailer Connection Sockets 7-way	\$ 100.00	5%	\$ 95.00
43P	Front Axle 12,000 lb Cap Non Driving Drive	\$ 425.00	5%	\$ 403.75
61D	Front Taper Leaf Springs Perbole 12,000 lb Cap	\$ 305.00	5%	\$ 289.75
16B	Front Stabilizer Bar	\$ 480.00	6%	\$ 451.20
80A	Front Axle Lub EmGard 50W Synthetic Oil	\$ 60.00	6%	\$ 56.40
476	Rear Axle 21,000 lb Single Radon Open Drive Spline 210648	\$ -	4%	\$ -
66R	Rear Multi-Leaf Springs 22,000 Cap	\$ 220.00	5%	\$ 209.00
66J	Shock Absorbers, Rear Double	\$ 105.00	5%	\$ 99.75
607	Rear Axle Lub EmGard 75W-90 Synthetic Oil	\$ 100.00	5%	\$ 95.00
X6D	3.50 Axle Ratio	\$ -	5% NC	\$ -
188WA	168" Wheelbase / 84" OA / 46" AF / 246" OAL	\$ -	5%	\$ -
630	Single Chassis Straight C 14,10 8M 120 PSI	\$ 305.00	5%	\$ 289.75
100	Special Pricing GVWR 26,099 lb GVWR	\$ 120.00	5%	\$ 114.00
47E	Extra HD Alternator 240 Amps	\$ 410.00	6%	\$ 386.60
63B	Two 500 CCA Batteries (val 1800)	\$ 60.00	6%	\$ 56.40
062	Daytime Running Lamps	\$ 25.00	5%	\$ 23.75
17M	Backup Alarm	\$ 110.00	5%	\$ 104.50
16V	Voltmeter	\$ 100.00	5%	\$ 95.00
88R	30/80 Air Ride Dr - Integral Air Pump - & Freq Pass w/ Console - 1	\$ 440.00	5%	\$ 417.80
80P	Power Equipment Group	\$ 470.00	5%	\$ 446.50
05A	BodyLock Passlock Anti-Theft System	\$ 120.00	6%	\$ 112.80
85K	Remote Keyless Entry w/ 2 Key Fobs	\$ 105.00	5%	\$ 99.75
67P	Interior Dual Handed & Molded Steering Wheel XL2020 90" Width	\$ 246.00	5%	\$ 233.70

YZ Color: Oxford White  
 Options \$ 4,854.00  
 Delivery to Passaic County \$ 215.00

Item	Contract Options Price	Percentage Off	ESCNJ Price
		0.00%	\$ -
		0.00%	\$ -
		Contract Option Total	\$ -

Item	Non-Contract Options Price
	Non-Contract Option \$ -

**Total \$ 54,013.80**

Date: 1/26/21  
 FINANCE CHARGE TO THE BUYER FOR THE DELAY OF PAYMENT FOR A CHASSIS PRIOR TO THE COMPLETION OF BODY WORK: \$450.00 PER MONTH.



# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF A 26' VAN BODY WITH LIFTGATE FOR THE BUILDINGS AND GROUNDS DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210176</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-30							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING THE PURCHASE OF A 26' VAN BODY WITH LIFTGATE FOR THE BUILDINGS AND GROUNDS DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-10, et seq., the governing bodies of two or more contracting units may provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdictions; and

**WHEREAS**, the County is a member of the Educational Services Commission of New Jersey, Co-op No. 65MCESCCPS (hereafter "ESCNJ"), a joint cooperative pricing system offering competitive pricing for various goods and services; and

**WHEREAS**, in compliance with the law, ESCNJ issued and awarded a contract to various vendors pursuant to Bid No. ESCNJ 20/21-09 and 17/18-20; and

**WHEREAS**, the Superintendent of Buildings and Grounds Department received quotes for the purchase of a 26' Van Body with liftgate, aluminum van body model VA26 96-84 in an amount not to exceed twenty-five thousand one hundred eighty two dollars (\$25,182.00) which is being recommended for approval; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to make the purchases described herein; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10, et seq. the Board of County Commissioners of the County of Passaic authorizes the purchase of a 26' Van Body with liftgate, aluminum van body model VA26 96-84 in an amount not to exceed twenty-five thousand one hundred eighty two dollars (\$25,182.00).

**LET IT BE FURTHER RESOLVED** that the County Administrator, County Counsel, Clerk of the Board, Chief Financial Officer, and Purchasing Agent are authorized to take all necessary action to carry out the purpose of this resolution.

NDA

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,182.00

APPROPRIATION: 1-01-44-900-003-000

PURPOSE: Resolution authorizing the purchase of a 26' Van with Liftgate.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr



Passaic County B&G  
307 Pennsylvania Ave  
Paterson, NJ 07503  
973-981-4426  
steve@passaiccountynj.org  
REF: 26' Van Body W/Liftgate

Cliffside Body Corp.  
130 Broad Avenue  
Fairview, NJ 07022  
Ph: 201-946-3970  
Fax: 201-946-7634  
bill@cliffsidebody.com  
www.cliffsidebody.com

Date: JANUARY 18, 2021  
Quote #: BK01182021C  
Model: VA26 96 84  
Phone: (973) 294-6911  
ESCNJ CONTRACT

## ALUMINUM VAN BODY QUOTATION

LENGTH: 26' L.D.

WIDTH: 96" O.D.

HEIGHT: 84" I.D.

Construction:	(.040) Pre-painted white aluminum panels with high strength extruded aluminum (not steel) "Z" posts on 16" centers. Seven front wall posts (not five) for added strength and durability. Extruded aluminum front corner radius posts, (not roll formed) for maximum strength.
Roof:	(.032) Aluminum roof panel with anti-sag roof bows on 24" centers, "Zephyr" 12" fuel saving roof radius design with heavy-duty cast aluminum (not plastic) corner castings.
Rear Frame:	12 Ga. Stainless steel, internally and externally reinforced, and gusseted at all stress points. <i>Stainless steel is now standard on all US Truck bodies.</i>
Side Door(s):	None.
Rear Door:	Whiting Premium 3/4" plywood roll up, 88" wide x 78-1/2" high clear opening, Stainless steel rivets and "B" coated hardware.
Rear:	WALTCO HLF/AP-25 Truck under lift gate, 2500# capacity, 84" X 60" Aluminum wedge platform. Heavy duty 2-steps and rubber bumpers.
Grab Handle(s):	Curb side and road side on rear frame.
Rear Lighting:	LED lights on rear frame posts.
Floor:	1-1/8" high quality domestic laminated hardwood.
Cross members:	3" steel I-Beam cross members on 12" centers with full steel wheel pan support over wheel area.
Interior Sides:	Sides - 3/8" full height premium plywood.
Interior Front:	Front - 1/2" full height premium plywood.
Interior Ties:	Sides - Two rows recessed B-Track @ 24" & 48" O.C. Front - None

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210176





Passaic County B&G  
307 Pennsylvania Ave  
Paterson, NJ 07503  
973-981-4426  
steve@passaiccountynj.org  
REF: 26' Van Body W/Liftgate

Cliffside Body Corp.  
130 Broad Avenue  
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Side Door(s):	None.
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Interior Sides:	Sides - 3/8" full height premium plywood.
Interior Front:	Front - 1/2" full height premium plywood.
Interior Ties:	Sides - Two rows recessed B-Track @ 24" & 48" O.C. Front - None

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210176

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION #1 FOR CONNOLLY & HICKEY HISTORICAL ARCHITECTS FOR LANDSCAPING ARCHITECTURAL SERVICES RELATED TO THE VANDERHOEF HOUSE IN WEASEL BROOK PARK, PURSUANT TO N.J.A.C. 5:30-11.6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210177</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-31							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING A CONTRACT MODIFICATION #1 FOR CONNOLLY & HICKEY HISTORICAL ARCHITECTS FOR LANDSCAPING ARCHITECTURAL SERVICES RELATED TO THE VANDERHOEF HOUSE IN WEASEL BROOK PARK, PURSUANT TO N.J.A.C. 5:30-11.6**

**WHEREAS** the Vanderhoef House, is a part of the Passaic County Park System and is located in Weasel Brook Park in Clifton, New Jersey; and

**WHEREAS**, on February 26, 2021, the Passaic County Board of County Commissioners (hereafter "Board") approved Resolution No. R2019-0186 retaining Connolly & Hickey Historical Architects, for landscaping services related to the Project; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-19-048 seeking qualifications for a pool of preservation architects, architectural historians, archeologists landscape architects and cultural resource management consultants, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification for the pool of preservation architects, landscape architects architectural historians, archeologists and cultural resource management consultants is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on January 22, 2019 the Board passed Resolution No. R2019-0024 qualifying a pool of preservation architects, architectural historians, landscape architects, archeologists and cultural resource management consultants, as recommended by the Director of Cultural and Historic Affairs, to be hired on an as-needed basis, which included Connolly & Hickey Historical Architects; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, the Passaic Director of Cultural and Historic Affairs is recommending to the Board to increase the landscaping services by an amount not to exceed two thousand seven hundred nineteen dollars and forty cents (\$2,719.40) for Connolly & Hickey Historical Architects to expend additional funds to sub-consultant John Morgan Thomas to provide hardscape issues including the sign, paving, fence for the County related to the Project; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6 that the Passaic County Board of County Commissioners is authorizing additional landscaping services for the upgrades at the Vanderhoef House in Weasel Brook Park for Connolly & Hickey Historical Architects, not to exceed two thousand seven hundred nineteen dollars and forty cents (\$2,719.40).

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification herein, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,719.40

APPROPRIATION: O-20-56-650-000-602

PURPOSE: Resolution authorizing a contract modification #1 for Connolly & Hickey.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

# County of Passaic Board of County Commissioners

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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO COMMERCIAL FURNITURE INTERIORS FOR INSTALLATION OF NEW OFFICE FURNITURE FOR THE CULTURAL AND HISTORIC AFFAIRS DEPARTMENT AT THE DEY MANSION TO ACCOMMODATE ADDITION STAFF THROUGH STATE CONTRACT, PURSUANT TO N.J.S.A 40A:11-12, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210178</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-32							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION FOR AWARD OF CONTRACT TO COMMERCIAL FURNITURE INTERIORS FOR INSTALLATION OF NEW OFFICE FURNITURE FOR THE CULTURAL AND HISTORIC AFFAIRS DEPARTMENT AT THE DEY MANSION TO ACCOMMODATE ADDITION STAFF THROUGH STATE CONTRACT, PURSUANT TO N.J.S.A 40A:11-12, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) requested proposals for the installation of new office furniture in the Cultural and Historic Affairs to accommodate additional staff; and

**WHEREAS** pursuant to N.J.S.A. 40A:11-12, et seq., the County may, without advertising for bids, purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, National Office Furniture, Inc of Jasper, In, through Commercial Furniture Interiors, holds a State contract for these types of services (State of NJ Contract: A81721); and

**WHEREAS**, the scope of the work includes installation kitchen furniture at the Dey Mansion and the visitor center for additional staff thereto, as more fully explained in the January 26, 2021 proposal from Commercial Furniture Interiors attached hereto and made part hereof; and

**WHEREAS**, the Director of Cultural and Historic Affairs is requesting said contract be awarded to National Office Furniture, Inc, through Commercial Furniture Interiors, under a state contract for furniture for Dey Mansion summer kitchen and visitor center in the amount of thirteen thousand six hundred seventy dollars and forty cents (\$13,670.40) necessary for completion of the Project; and

**WHEREAS**, this matter was discussed by the Public Works Committee on February 10, 2021 and is being recommended to the Board for approval.

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution attesting to the availability of funds to award the contract described herein.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12 et seq., that Passaic County Board of Commissioners hereby authorizes an award of contract to National Office Furniture, Inc, through Commercial Furniture Interiors for thirteen thousand six hundred seventy dollars and forty cents (\$13,670.40) for the Cultural and Historic Affairs Department.

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA

February 23, 2021


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,670.40

APPROPRIATION: \$6,607.98 - O-21-56-650-000-602  
\$7,062.42- O-20-56-650-000-602

PURPOSE: Resolution authorizing a contract to Commercial Furniture Interiors.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr



**Commercial Furniture Interiors**  
 1154 Route 22 West  
 Mountainside, NJ 07092  
 Phone: 908.518.1670  
 www.cfioffice.com

Order Number	105602
Date	02/09/2021
Customer PO No	
Customer Name	County of Passaic
Salesperson	Fran Clark
Project Number	
Terms	NET 30
Page	1 of 6

**Bill To**

County of Passaic- Purchasing  
 495 River Street  
 Paterson, NJ 07524  
  
 ATTN: Sherry Arvanitakis  
 Phone: 973.247.3300  
 Email: sherryA@passaiccountynj.org

**Install At**

County of Passaic - Dey Mansion  
 199 Totowa Road  
 Wayne, NJ 07470  
  
 ATTN: Kelly Ruffel  
 Phone: 973.706.6640 x 3358  
 Email: kellyr@passaiccountynj.org  
 Cell: 973.647.8976

Resale/Tax Exempt ID #:Government

**Team Members:**

Sales, Fran Clark, fclark@cfioffice.com, 973.934.9899

**Pricing is based on National NJ State Contract #A81721**

**Make your PO out to:**

**National Office Furniture, Inc.**

**C/o Commercial Furniture Interiors, Inc.**

**1610 Royal Street**

**Jasper, IN 47546**

**For processing, email your PO to: fclark@cfioffice.com**

Line	Quantity	Description	Unit Price	Extended Amount
1	1.00 Each	National Office Furniture WW2466WSSDL--M-VAD-G11PLL-X-X-X-STD-AD WAVEWORKS,24DX66W,SURFACE,RECTANGULAR,HPL M:MAIN VAD:SOFTENED PVC,ALMOND G11PLL:GROMMET,PLATINUM,LEFT X:NO WIRE MANAGER X:NO MODIFIED DEPTH (STANDARD) X:NO MODIFIED WIDTH (STANDARD) STD:STANDARD LAMINATE AD:ALMOND Tag: Tag TC: PLAN, 2ND FL	259.20	259.20
2	1.00 Each	National Office Furniture WW2466WSSDL--M-VAD-G11PLR-X-X-X-STD-AD WAVEWORKS,24DX66W,SURFACE,RECTANGULAR,HPL M:MAIN VAD:SOFTENED PVC,ALMOND G11PLR:GROMMET,PLATINUM,RIGHT X:NO WIRE MANAGER X:NO MODIFIED DEPTH (STANDARD) X:NO MODIFIED WIDTH (STANDARD) STD:STANDARD LAMINATE AD:ALMOND Tag: Tag TC: PLAN, 2ND FL	259.20	259.20
3	2.00 Each	National Office Furniture WW2448WSSDL--E-VAD-G11PLC-X-X-X-STD-AD WAVEWORKS,24DX48W,SURFACE,RECTANGULAR,HPL	201.60	403.20

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210178



**Commercial Furniture Interiors**  
1154 Route 22 West  
Mountainside, NJ 07092  
Phone: 908.518.1670  
www.cfioffice.com

Order Number	105602
Date	02/09/2021
Customer PO No	
Customer Name	County of Passaic
Salesperson	Fran Clark
Project Number	
Terms	NET 30
Page	2 of 6

		VAD:SOFTENED PVC,ALMOND G1IPLG:GROMMET,PLATINUM,CENTER X:NO WIRE MANAGER X:NO MODIFIED DEPTH (STANDARD) X:NO MODIFIED WIDTH (STANDARD) STD:STANDARD LAMINATE AD:ALMOND Tag: Tag TC: PLAN. 2ND FL		
4	4.00 Each	National Office Furniture WW2328EPL--X-X-419 WAVEWORKS,23DX28H,END PANEL,LAMINATE X:NO GROMMET X:NO MODIFIED DEPTH (STANDARD) 419:WALLABY Tag: Tag TC: PLAN. 2ND FL	149.40	597.60
5	2.00 Each	National Office Furniture NAC0236SUR ACCESSORIES,36W,UNDERSURFACE SUPPORT RAIL,BLACK Tag: Tag TC: PLAN. 2ND FL	98.40	196.80
6	2.00 Each	National Office Furniture WW6608MPL--M-X-419 WAVEWORKS,66WX8H,MODESTY PANEL,1/3 HEIGHT,LAMINATE M:MAIN X:NO MODIFIED WIDTH (STANDARD) 419:WALLABY Tag: Tag TC: PLAN. 2ND FL	124.80	249.60
7	2.00 Each	National Office Furniture WW2315PUFFL--88PL-X-KS1S-419-419 WAVEWORKS,23DX15W,PEDESTAL,FILE/FILE,UNDERSURFACE,LAMINATE 88PL:LEVEL,PLATINUM METALLIC X:NO GROMMET KS1S:SPECIFY 1 SILVER CORE SEPARATE 419:WALLABY 419:WALLABY Tag: Tag TC: PLAN. 2ND FL	452.40	904.80
8	2.00 Each	National Office Furniture WW1527MPVL--419 WAVEWORKS,15WX27H,PEDESTAL BACK PANEL,VERT GRAIN,LAM 419:WALLABY Tag: Tag TC: PLAN. 2ND FL	69.60	139.20
9	2.00 Each	National Office Furniture WW2315PMBFZL--88PL-KS1S-419-419 WAVEWORKS,23DX15W,PEDESTAL,MOBILE,BOX/FILE,HPL 88PL:LEVEL,PLATINUM METALLIC KS1S:SPECIFY 1 SILVER CORE SEPARATE 419:WALLABY 419:WALLABY Tag: Tag TC: PLAN. 2ND FL	630.00	1,260.00
10	8.00 Each	National Office Furniture WW1830LFF2M--5-KS1S-STD-419 WAVEWORKS,18DX30W LATERAL FILE,FREESTANDING,TWO DRAWER,METAL KS1S:SPECIFY 1 SILVER CORE SEPARATE	438.00	3,504.00

Introduced on: February 23, 2021

Adopted on: February 23, 2021

Official Resolution#: R20210178



**Commercial Furniture Interiors**  
 1154 Route 22 West  
 Mountainside, NJ 07092  
 Phone: 908.518.1670  
 www.cfioffice.com

Order Number	105602
Date	02/09/2021
Customer PO No	
Customer Name	County of Passaic
Salesperson	Fran Clark
Project Number	
Terms	NET 30
Page	3 of 6

		STD:STANDARD,NON-METALLIC PAINT 419:WALLABY Tag: Tag TC: PLAN. 2ND FL		
11	3.00 Each	National Office Furniture WW1860WSSDL--M-VAD-X-X-X-STD-419 WAVEWORKS,18DX60W,SURFACE,RECTANGULAR,HPL M:MAIN VAD:SOFTENED PVC,ALMOND X:NO CROMMET X:NO WIRE MANAGER X:NO MODIFIED DEPTH (STANDARD) X:NO MODIFIED WIDTH (STANDARD) STD:STANDARD LAMINATE 419:WALLABY Tag: Tag TC: PLAN. 2ND FL	213.00	639.00
12	2.00 Each	National Office Furniture NCCB001S CASEGOODS,LOCK CORE & KEY,SILVER,NO 001 Tag: Tag TC: PLAN. 2ND FL	10.20	20.40
13	2.00 Each	National Office Furniture NCCB002S CASEGOODS,LOCK CORE & KEY,SILVER,NO 002 Tag: Tag TC: PLAN. 2ND FL	10.20	20.40
14	8.00 Each	National Office Furniture NCCB003S CASEGOODS,LOCK CORE & KEY,SILVER,NO 003 Tag: Tag TC: PLAN. 2ND FL	10.20	81.60
15	2.00 Each	National Office Furniture WW3618SOHML--KS1S-419-419 WAVEWORKS,36WX18H,OVERHEAD,DOORS,WALL MOUNT,LAMINATE KS1S:SPECIFY 1 SILVER CORE SEPARATE 419:WALLABY 419:WALLABY Tag: Tag TC: VISITOR	415.80	831.60
16	2.00 Each	National Office Furniture NAC3619WPTBA--A-8620 ACCESSORIES,36WX19H,TACKBOARD,RAILROAD A:GRADE A 8620:DUNE DARKNESS Tag: Tag TC: VISITOR	149.40	298.80
17	1.00 Each	National Office Furniture WW3672DRFLI--VAD-88PL-G11PLL-KS1S-STD-AD-419-419 WAVEWORKS,36DX72W,DESK,RIGHT PEDESTAL,BBF,HPL VAD:SOFTENED PVC,ALMOND 88PL:LEVEL,PLATINUM METALLIC G11PLL:GROMMET,PLATINUM,LEFT KS1S:SPECIFY 1 SILVER CORE SEPARATE STD:STANDARD LAMINATE AD:ALMOND 419:WALLABY 419:WALLABY Tag: Tag TC: VISITOR	1,234.20	1,234.20
18	1.00 Each	National Office Furniture Tag: Tag TC: VISITOR	201.50	201.50

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolutions: R20210178



**Commercial Furniture Interiors**  
 1154 Route 22 West  
 Mountainside, NJ 07092  
 Phone: 908.518.1670  
 www.cfioffice.com

Order Number	105602
Date	02/09/2021
Customer PO No	
Customer Name	County of Passaic
Salesperson	Fran Clark
Project Number	
Terms	NET 30
Page	4 of 6

	Each	WW2448WSSDL--F-VAD-GT1PLC-X-X-X-STD-AD WAVEWORKS,24DX48W,SURFACE,RECTANGULAR,HPL F:FILLER VAD:SOFTENED PVC,ALMOND GT1PLC:GROMMET,PLATINUM,CENTER X:NO WIRE MANAGER X:NO MODIFIED DEPTH (STANDARD) X:NO MODIFIED WIDTH (STANDARD) STD:STANDARD LAMINATE AD:ALMOND Tag: Tag TG: VISITOR		
19	1.00 Each	National Office Furniture WW1872WSSDL--M-VAD-X-X-X-STD-AD WAVEWORKS,18DX72W,SURFACE,RECTANGULAR,HPL M:MAIN VAD:SOFTENED PVC,ALMOND X:NO GROMMET X:NO WIRE MANAGER X:NO MODIFIED DEPTH (STANDARD) X:NO MODIFIED WIDTH (STANDARD) STD:STANDARD LAMINATE AD:ALMOND Tag: Tag TG: VISITOR	241.20	241.20
20	1.00 Each	National Office Furniture WW2328EPL--X-X-419 WAVEWORKS,23DX28H,END PANEL,LAMINATE X:NO GROMMET X:NO MODIFIED DEPTH (STANDARD) 419:WALLABY Tag: Tag TG: VISITOR	149.40	149.40
21	1.00 Each	National Office Furniture WW2336LFM2L--88PL-X-KS15-419-419 WAVEWORKS,23DX36W,LATERAL FILE,UNDERSURFACE,2 DRAWER,LAM 88PL:LEVEL,PLATINUM METALLIC X:NO GROMMET KS15:SPECIFY 1 SILVER CORE SEPARATE 419:WALLABY 419:WALLABY Tag: Tag TG: VISITOR	541.80	541.80
22	2.00 Each	National Office Furniture WW1836LFF3M--5-KS15-STD-419 WAVEWORKS,18DX36W LATERAL FILE,FREESTANDING,THREE DWR,METAL 5:INTEGRATED KS15:SPECIFY 1 SILVER CORE SEPARATE STD:STANDARD,NON-METALLIC PAINT 419:WALLABY Tag: Tag TG: VISITOR	647.40	1,294.80
23	1.00 Each	National Office Furniture WW2472WSSDL--M-VAD-X-X-X-STD-AD WAVEWORKS,24DX72W,SURFACE,RECTANGULAR,HPL M:MAIN VAD:SOFTENED PVC,ALMOND X:NO GROMMET X:NO WIRE MANAGER	260.40	260.40

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210178





**Commercial Furniture Interiors**  
1154 Route 22 West  
Mountainside, NJ 07092  
Phone: 908.518.1670  
www.cfioffice.com

Order Number	105602
Date	02/09/2021
Customer PO No	
Customer Name	County of Passaic
Salesperson	Fran Clark
Project Number	
Terms	NET 30
Page	5 of 6

		X:NO MODIFIED DEPTH (STANDARD) X:NO MODIFIED WIDTH (STANDARD) STD:STANDARD LAMINATE AD:ALMOND Tag: Tag TC: VISITOR		
24	6.00 Each	National Office Furniture NCCB004S CASEGOODS,LOCK CORE & KEY,SILVER,NO 004 Tag: Tag TC: VISITOR	10.20	61.20
25	1.00 Each	National Office Furniture NCCBCK CASEGOODS,LOCK CORE,STYLE B,CHANGE KEY Tag: Tag TC: MISC.	10.20	10.20
26	1.00 Each	National Office Furniture NCCBMK CASEGOODS,LOCK CORE,STYLE B,MASTER KEY Tag: Tag TC: MISC.	10.20	10.20

Order Price Total		\$13,670.40
Tax Exempt		50.00
Total Order		\$13,670.40
When Received		50.00

Remit to: Commercial Furniture Interiors, 1154 Rt 22 West, Mountainside, NJ 07092  
Please review this quotation and notify us promptly of any corrections required.  
Thank you for the opportunity to be of service.

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210178



**Commercial Furniture Interiors**  
 1154 Route 22 West  
 Mountainside, NJ 07092  
 Phone: 908.518.1670  
 www.cfioffice.com

Order Number	105602
Date	02/09/2021
Customer PO No	
Customer Name	County of Passaic
Salesperson	Fran Clark
Project Number	
Terms	NET 30
Page	1 of 6

**Bill To**

County of Passaic- Purchasing  
 495 River Street  
 Paterson, NJ 07524  
  
 ATTN: Sherry Arvanitakis  
 Phone: 973.247.3300  
 Email: sherryA@passaiccountynj.org

**Install At**

County of Passaic - Dey Mansion  
 199 Totowa Road  
 Wayne, NJ 07470  
  
 ATTN: Kelly Ruffel  
 Phone: 973.706.6640 x 3358  
 Email: kellyr@passaiccountynj.org  
 Cell: 973.647.8976

Resale/Tax Exempt ID #:Government

**Team Members:**

Sales, Fran Clark, fclark@cfioffice.com, 973.934.9899

**Pricing is based on National NJ State Contract #A81721**

**Make your PO out to:**

**National Office Furniture, Inc.**

**C/o Commercial Furniture Interiors, Inc.**

**1610 Royal Street**

**Jasper, IN 47546**

**For processing, email your PO to: fclark@cfioffice.com**

Line	Quantity	Description	Unit Price	Extended Amount
1	1.00 Each	National Office Furniture WW2466WSSDL--M-VAD-G11PLL-X-X-X-STD-AD WAVEWORKS,24DX66W,SURFACE,RECTANGULAR,HPL M:MAIN VAD:SOFTENED PVC,ALMOND G11PLL:GROMMET,PLATINUM,LEFT X:NO WIRE MANAGER X:NO MODIFIED DEPTH (STANDARD) X:NO MODIFIED WIDTH (STANDARD) STD:STANDARD LAMINATE AD:ALMOND Tag: Tag TC: PLAN, 2ND FL	259.20	259.20
2	1.00 Each	National Office Furniture WW2466WSSDL--M-VAD-G11PLR-X-X-X-STD-AD WAVEWORKS,24DX66W,SURFACE,RECTANGULAR,HPL M:MAIN VAD:SOFTENED PVC,ALMOND G11PLR:GROMMET,PLATINUM,RIGHT X:NO WIRE MANAGER X:NO MODIFIED DEPTH (STANDARD) X:NO MODIFIED WIDTH (STANDARD) STD:STANDARD LAMINATE AD:ALMOND Tag: Tag TC: PLAN, 2ND FL	259.20	259.20
3	2.00 Each	National Office Furniture WW2448WSSDL--E-VAD-G11PLC-X-X-X-STD-AD WAVEWORKS,24DX48W,SURFACE,RECTANGULAR,HPL	201.60	403.20

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210178

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING THE BID RECEIVED FROM PROGRESSIVE CAR CARE FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BID # SB-21-007 – BRUSHLESS HAND CAR WASH SERVICE, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210179</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-33							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION APPROVING THE BID RECEIVED FROM PROGRESSIVE  
CAR CARE FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT  
BID # SB-21-007 – BRUSHLESS HAND CAR WASH SERVICE,  
PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Sheriff’s Department (hereafter “PCSD”) has requested the purchase of Brushless Hand Car Wash Service for the time period from February 1, 2021 through January 31, 2022; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the Passaic County Purchasing Agent issued SB-21-007 Bid for Brushless Hand Car Wash Service for the Passaic County Sheriff’s Department Vehicles (hereinafter “SB-21-007”), in compliance with N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, the responses for SB-21-007 were reviewed by representatives of the Sheriff’s Department who are recommending the lowest and only bidder, Progressive Car Care, be awarded the contract, for an amount not to exceed twenty-two thousand dollars (\$22,000); and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein contingent on availability of funds in the 2021 budget; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23 the County issued bid # SB-21-007 advertisement for bids which was published in advance of the date fixed for receiving the bids to promote competitive bidding; the County received bids for SB-21-007 on February 4, 2021; and

**WHEREAS**, this matter was reviewed by the Law and Public Safety Committee and is being recommended to the full Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., the Board of County Commissioners of the County of Passaic is authorizing a contract award to Progressive Car Care for Brushless Hand Car Wash Service for the Passaic County Sheriff’s Department, for an amount not to exceed twenty-two thousand dollars (\$22,000); and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Board of County Commissioners of the County of Passaic are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

LSP

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,000.00

APPROPRIATION: 1-01-25-157-001-213

PURPOSE: Resolution approving the bid received from Progressive Car Care.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-10733

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 435 HAMBURG TURNPIKE WAYNE, NJ 07470
	VENDOR #: 05338 PROGRESSIVE CAR CARE 587 UNION BLVD TOTOWA, NJ 07512

ORDER DATE: 02/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CAR WASHES FOR THE PASSAIC COUNTY SHERIFF'S DEPT. FLEET  AS PER BID # 58-21-007  CONTRACT PERIOD 2/1/2021 - 1/31/2022 WITH ONE YEAR OPTION TO RENEW  TO BE PAID IN PARTIAL PAYMENTS  PENDING RESOLUTION  STARTING WITH TEMPORARY BUDGET	1-01-25-157-001-213	4,950.0000	4,950.00
			TOTAL	4,950.00

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210179

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-10733

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 435 HAMBURG TURNPIKE WAYNE, NJ 07470
	VENDOR #: 05338 PROGRESSIVE CAR CARE 587 UNION BLVD TOTOWA, NJ 07512

ORDER DATE: 02/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CAR WASHES FOR THE PASSAIC COUNTY SHERIFF'S DEPT. FLEET  AS PER BID # 58-21-007  CONTRACT PERIOD 2/1/2021 - 1/31/2022 WITH ONE YEAR OPTION TO RENEW  TO BE PAID IN PARTIAL PAYMENTS  PENDING RESOLUTION  STARTING WITH TEMPORARY BUDGET	1-01-25-157-001-213	4,950.0000	4,950.00
			TOTAL	4,950.00

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210179

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF A 2021 FORD EXPLORER BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR USE BY THE PASSAIC CITY POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210180</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-34							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021



**RESOLUTION AUTHORIZING PURCHASE OF A 2021 FORD EXPLORER BY THE  
PASSAIC COUNTY PROSECUTOR'S OFFICE FOR USE BY THE PASSAIC CITY  
POLICE DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Prosecutor's Office (hereafter "PCPO") has requested the purchase of a 2021 Ford Explorer for use by the Passaic City Police Department with funds it maintains for the Passaic City Police Department Local Forfeiture; and

**WHEREAS**, said goods and services are being procured through Cooperative Purchasing Agreements in which the County of Passaic is a member, as permitted by N.J.S.A. 40A:11-10 et seq. and as specified below; and

**WHEREAS**, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, this matter has been reviewed by the Law and Public Safety Committee and is being recommended to the Board of for approval; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10 et seq. by the Board of County Commissioners of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable Cooperative Purchasing Agreements:

Description:	2021 Ford Explorer
Using Agency:	Passaic City Police Department
Purchase Price:	\$28,712.27
Vendor:	Beyer of Morristown T/A Beyer Chrysler Dodge Jeep
Authority:	Educational Services Commission of New Jersey
Contract #:	ESCNJ 20/21-09

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

LSP

February 23, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$28,712.27



APPROPRIATION: T-22-56-850-020-801

PURPOSE: Resolution authorizing purchase of a 2021 Ford Explorer by the Passaic County Prosecutor's Office.

  
Richard Cahill, Director of Finance

DATED: February 23, 2021

RC:fr

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, (Q)973-225-5301  
 PROSECUTOR'S OFFICE S. ALADWAN  
 401 GRAND ST. 7TH FLOOR  
 PATERSON, NJ 07505

REQUISITION	
NO.	R1-10467

S H I P T O	Passaic Police Dept. Deputy Chief of Police Louis M. Gentile 973-365-3955
V E N D O R	VENDOR #: 11508 BEYER OF MORRISTOWN, LLC T/A BEYER CHRYSLER DODGE JEEP 200 RIDGEDALE AVENUE MORRISTOWN, NJ 07960-4000

ORDER DATE: 01/28/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	2021 FORD EXPLORER (K88) ADMIN. EDITION, BASE 4WD  ALL ITEMS PER QUOTE DATED 1/14/21  ESC CO-OP #65 MCESCPS-ESCNJ 20/21-09  Passaic PD Local Forfeiture Account	T-22-56-850-020-801	28,712.2700	28,712.27
			TOTAL	28,712.27

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210180

### Passaic County Prosecutor's Office REQUEST FOR USE OF FORFEITURE FUNDS

Local Funds \_\_\_\_\_ Federal Funds \_\_\_\_\_

Municipality City of Passaic

Vendor Beyer Fleet

Amount 28,712.27 Date \_\_\_\_\_

Description of Requested Property (add additional sheets if needed)

2021 Ford Explorer (admin edition)

State Contract # \_\_\_\_\_ Quote#1. \_\_\_\_\_

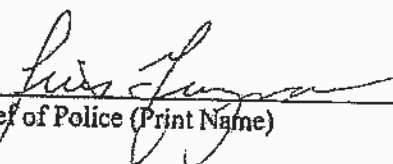
Morris Cty. Co-Op # \_\_\_\_\_ #2. \_\_\_\_\_

Somerset Cty. Co-Op # \_\_\_\_\_ #3. \_\_\_\_\_

ESC Co-op # #65MCE5CCPS

Law Enforcement Purpose (add additional sheets if needed)

Surveillance and reconnaissance

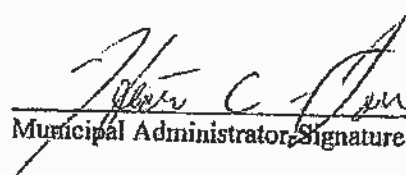
Requested By  LUIS GERMAIN  
Chief of Police (Print Name)

\* Purchasing Guidelines: \$0 - 17,500 requires 3 quotes (return with form)  
\$17,500 or above requires a public bid (return with form)

If items are being purchased under State Contract or Morris County Co-Op or Somerset County Co-Op, no quotes or public bids are required.

**No purchase order will be issued unless above purchasing guidelines are adhered to.**

  
Chief of Police Signature

  
Municipal Administrator Signature

\*All disbursements in excess of \$5,000 shall require the signature of the agency executive and the municipal administrator.



## BEYER FORD

170 Ridgedale Ave.  
Morristown, NJ 07960

Quote

<b>To:</b>  <b>PASSAIC PD</b>	<b>From: Coert Seely</b> <b>Phone/Fax: (973) 463-3065 / (973) 884-2650</b>
	<b>Vehicle Pick Up Location</b>  <b>Beyer Fleet</b> <b>31 Williams Parkway</b> <b>East Hanover, NJ 07936</b>

**2021 Ford Explorer (K8B) Base 4WD**  
**Educational Services Commission of NJ**  
**ESC Co-Op #65MCESCCPS - ESCNJ 20/21-09**

**Mechanical**

Engine: 2.3L EcoBoost I-4 -Inc: auto start-stop technology (STD)  
 Transmission: 10-Speed Automatic w/SelectShift -Inc: active transmission warm-up (ATWU) (STD)  
 50 State Emissions System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles with the 3.3L TI-VCT V6 engine  
 Transmission w/Driver Selectable Mode  
 Electronic Transfer Case

Automatic Full-Time Four-Wheel Drive  
 3.58 Non-Limited-Slip Rear Axle Ratio  
 Engine Oil Cooler  
 Battery w/Run Down Protection  
 Towing Equipment -Inc: Trailer Sway Control  
 GVWR: 6,160 lbs  
 Gas-Pressurized Shock Absorbers  
 Front And Rear Anti-Roll Bars

Electric Power-Assist Speed-Sensing Steering  
 19.2 Gal. Fuel Tank  
 Quad-Dual Stainless Steel Exhaust  
 Auto Locking Hubs

Strut Front Suspension w/Coil Springs

Multi-Link Rear Suspension w/Coil Springs  
 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Descent Control, Hill

Hold Control and Electric Parking Brake

**Exterior**

Wheels: 18" Painted Aluminum

Tires: P255/65R18 AS 85W -Inc: mini spare  
 Steel Spare Wheel  
 Spare Tire Mounted Inside Under Cargo  
 Clearcoat Paint

Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent

**Exterior cont.**

Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent

Black Bodyside Cladding and Black Wheel Well Trim

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles

Black Power Side Mirrors w/Manual Folding

Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster  
 Deep Tinted Glass

Speed Sensitive Variable Intermittent Wipers

Galvanized Steel/Aluminum Panels

Up Spoiler

Black Grille

Power Liftgate Rear Cargo Access

Tailgate/Rear Door Lock Included w/Power Door Locks

Fully Automatic Aero-Composite Led Low/High Beam Auto High Beam Daytime

Running Lights Preference

Setting Headlamps w/Delay-Off

LED Brake Lights

Entertainment

Radio w/Seek-Scan, Clock, Aux Audio Input Jack and Steering Wheel Controls  
 Radio: AM/FM Stereo -Inc: MP3 capability, 6 speakers, speed-compensated volume and SiriusXM radio w/a 6 month prepaid subscription. Service is not available in Alaska and Hawaii SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at [www.siriusxm.com](http://www.siriusxm.com). All fees and programming.  
 Streaming Audio  
 Integrated Roof Antenna  
 FordPass Connect -Inc: 4G LTE Wi-Fi hotspot connects up to 10 devices (Includes a complimentary trial

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210180

<p>Entertainment cont. subscription of 3 months or 3 gigabytes, whichever comes first, Wireless service plan required after trial subscription ends, Visit <a href="http://att.com/ford">att.com/ford</a> to start complimentary trial and sign up for a wireless service plan), remotely start, lock and unlock vehicle (Includes service for 1 year from the vehicle sale date as recorded by the dealer), schedule specific times to remotely start vehicle (includes service for 1 year from the vehicle sale date as recorded by the dealer), locate parked vehicle and check vehicle status (includes service for 1 year from the vehicle sale date as recorded by the dealer), Note: Ford Telematics and data services prep included for fleet only: FordPass Connect 4G Wi-Fi modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts, Device enables telematics services through Ford or authorized providers, Activate at <a href="http://www.fleet.ford.com">www.fleet.ford.com</a> or call 833-FCS-Ford, (833-327-3673) SYNC 3 Communications &amp; Entertainment System -inc: enhanced voice recognition, 8" LCD capacitive touchscreen in center stack w/swipe capability, AppLink, 911 Assist, Apple Car Play and Android Auto</p>	<p>Interior cont. Full Carpet Floor Covering -inc: Carpet Front And Rear Floor Mats Carpet Floor Trim Trunk/Hatch Auto-Latch Cargo Area Concealed Storage Cargo Space Lights FOB Controls -inc: Trunk/Hatch/Tailgate Driver / Passenger And Rear Door Blns Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down Delayed Accessory Power Power Door Locks w/Autolock Feature Systems Monitor Trip Computer</p>
<p>compatibility and 1 smart-charging multimedia USB port in the media hub, Bluetooth Wireless Phone Connectivity 2 LCD Monitors In The Front Interior Driver Seat Passenger Seat 40-20-40 Folding Split-Bench Front Facing Manual Reclining Tumble Forward Cloth Rear Seat w/Manual Fore/Aft Manual Tilt/Telescoping Steering Column Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Trip Odometer and Trip Computer Power Rear Windows and Fixed 3rd Row Windows Fixed 50-50 Split-Bench Cloth 3rd Row Seat Front, Manual Fold Into Floor and 2 Fixed Head Restraints Front Cupholder Rear Cupholder Compass Cruise Control w/Steering Wheel Controls Voice Activated Dual Zone Front Automatic Air Conditioning Rear HVAC w/Separate Controls</p>	<p>Outside Temp Gauge Analog Display Seats w/Cloth Back Material Manual Adjustable Rear Head Restraints Front Center Armrest 2 Seatback Storage Pockets Securilock Anti-Theft Ignition (pats) Engine Immobilizer 5 12V DC Power Outlets Air Filtration Safety-Mechanical AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC) Terrain Management System ABS And Driveline Traction Control Safety-Exterior Side Impact Beams Safety-Interior Dual Stage Driver And Passenger Seat-Mounted Side Airbags Reverse Sensing System Rear Parking Sensors</p>
<p>HVAC -inc: Underseat Ducts, Auxiliary Rear Heater and Headliner/Pillar Ducts</p>	<p>Ford Co-Pilot350 - Blind Spot Information System (blis) Blind Spot Sensor</p>
<p>Locking Glove Box Driver Foot Rest Interior Trim -inc: Piano Black Instrument Panel Insert, Metal-Look Door Panel Insert, Piano Black Console Insert and Chrome/Metal-Look Interior Accents Full Cloth Headliner Cloth Floor Trim Insert Cloth Bucket Seats -inc: 8-way power driver's seat w/power recline, 4-way manual front passenger seat w/manual recline and 4-way manually adjustable driver and front passenger head restraints</p>	<p>Ford Co-Pilot350 - Automatic Emergency Braking (aeb) and Cross-Traffic Alert Ford Co-Pilot350 - Lane-Keeping Assist Lane-Keeping Assist Ford Co-Pilot360 - Lane-Keeping Assist Lane Departure Warning Tire Specific Low Tire Pressure Warning Dual Stage Driver And Passenger Front Airbags Safety Canopy System Curtain 1st, 2nd And 3rd Row Airbags</p>
<p>Day-Night Rear-view Mirror</p>	<p>Airbag Occupancy Sensor Driver And Passenger Knee Airbag Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound</p>
<p>Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 5 12V DC Power Outlets</p>	<p>Chimes and Beltminder w/Audio Mute</p>
<p>Front And Rear Map Lights Fade-To-Off Interior Lighting</p>	<p>Rear Child Safety Locks Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners Back-Up Camera w/Washer</p>

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210180

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, (Q)973-225-5301  
 PROSECUTOR'S OFFICE S. ALADWAN  
 401 GRAND ST. 7TH FLOOR  
 PATERSON, NJ 07505

REQUISITION	
NO.	R1-10467

S H I P T O	Passaic Police Dept. Deputy Chief of Police Louis M. Gentile 973-365-3955
V E N D O R	VENDOR #: 11508
	BEYER OF MORRISTOWN, LLC T/A BEYER CHRYSLER DODGE JEEP 200 RIDGEDALE AVENUE MORRISTOWN, NJ 07960-4000

ORDER DATE: 01/28/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	2021 FORD EXPLORER (K88) ADMIN. EDITION, BASE 4WD  ALL ITEMS PER QUOTE DATED 1/14/21  ESC CO-OP #65 MCESCPS-ESCNJ 20/21-09  Passaic PD Local Forfeiture Account	T-22-56-850-020-801	28,712.2700	28,712.27
			TOTAL	28,712.27

REQUESTING DEPARTMENT

DATE

Introduced on: February 23, 2021  
 Adopted on: February 23, 2021  
 Official Resolution#: R20210180

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO RECEIVE AN ARMORED PERSONNEL CARRIER (MRAP) FROM THE 1033 PROGRAM AT NO COST TO THE COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210181</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-35							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021



**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT  
TO RECEIVE AN ARMORED PERSONNEL CARRIER (MRAP) FROM THE 1033  
PROGRAM AT NO COST TO THE COUNTY**

**WHEREAS**, the County of Passaic (hereinafter the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioner of the County of Passaic (hereinafter the "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, by Resolution R2021 0089, dated January 26, 2021, the Board authorized the Passaic County Sheriff's Department (hereinafter "PCSD") to participate in the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program, which makes use of excess Department of Defense personal property by making it available to municipal and State law enforcement agencies; and

**WHEREAS**, Resolution R2021 0089 also required the PCSD to obtain specific authorization prior to receiving certain controlled items, including MRAPS; and

**WHEREAS**, the PCSD seeks to obtain an armored personnel carrier (MRAP) from the 1033 program at no cost to the County, which will be used for SWAT and other specialized units and is seeking permission from the Board; and

**WHEREAS**, this matter was reviewed by the Law and Public Safety Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Board of County Commissioners for the County of Passaic hereby authorizes the Passaic County Sheriff's Department to receive an armored personnel carrier (MRAP) from the 1033 Program at no cost to the County.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Sheriff, County Administrator and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

LSP

February 23, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
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Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION TO JUNE 30, 2021 TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210182</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-36							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 24, 2021

**RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION TO JUNE 30, 2021  
TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-  
DR) CONSULTING SERVICES**

**WHEREAS**, there exists a need for Community Development Block Grant Disaster Recovery Consulting Services for the Passaic County Division of Economic Development; and

**WHEREAS**, the County issued a public solicitation for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the responses to said public solicitation were received on July 19, 2012 and the Evaluation and Review Committee reviewed the submittal and found that Mullin & Lonergan Associates of Pittsburgh, PA, was qualified to perform the necessary services; and

**WHEREAS** the Passaic County Board of County Commissioners (hereafter "Board") adopted resolution R-2013-137 on February 26, 2013 to award a contract to Mullin and Lonergan for the services referenced above for a contract period of January 1, 2013 through December 31, 2015, for a total fee not to exceed \$150,000.00, for Community Development Block Grant Disaster Recovery (hereafter "CDBG-DR") services for the Passaic County Division of Economic Development; and

**WHEREAS**, the New Jersey Department of Community Affairs (hereafter "NJDCA") provided a no-cost time extension of the CDBG-DR grant to September 30, 2017 to the County to complete the scope of work of the grant; and

**WHEREAS**, the Board adopted Resolution R-2015-884 on November 24, 2016 to provide a no-cost time extension of the contract with Mullin & Lonergan Associates, to September 30, 2017, to assist Passaic County in the completion of the CDBG-DR scope of work; and

**WHEREAS**, the Passaic County Board adopted Resolution R-2017-171 on March 14, 2017 to provide additional funding of \$30,000 to the existing contract with Mullin & Lonergan Associates, for a total contract not to exceed \$180,000, to assist Passaic County in the completion of the CDBG-DR scope of work; and

**WHEREAS**, the NJDCA provided a no-cost time extension of the CDBG-DR grant to December 31, 2017 to the County of Passaic to complete the scope of work of the grant; and

**WHEREAS**, the Board adopted Resolution R-2017-274 on March 28, 2017 accepting the CDBG-DR grant extension from the NJDCA until December 31, 2017; and

**WHEREAS**, the Board adopted Resolution R-2017-776 on September 12, 2017 to provide a no-cost time extension of the contract with Mullin & Lonergan Associates, to December 31, 2017, to assist the County in the completion of the CDBG-DR scope of work; and

**WHEREAS**, the Board adopted Resolution R-2017-822 on September 26, 2017 to approve a no-cost grant extension of the CDBG-DR grant until December 31, 2018; and

**WHEREAS**, the Board provided an extension of the Mullin & Lonergan contract until December 31, 2018 via the adoption of Resolution R-2017-823 on September 26, 2017 to enable them to provide continuous consulting services to the CDBG-DR program; and

**WHEREAS**, the Board adopted Resolution R-2017-823 reducing the contract with Mullin & Lonergan from a total of \$180,000 to \$177,850 to permit the County to pay other administrative costs directly related to the CDBG-DR program; and

**WHEREAS**, the Board provided a no-cost time extension of the Mullin & Lonergan contract until July 31, 2019 via the adoption of Resolution R-2018-1106 on December 27, 2018 to enable them to provide continuous consulting services to the CDBG-DR program; and

**WHEREAS**, the NJ Department of Community Affairs provided a no-cost CDBG-DR grant extension to the County of Passaic until October 31, 2019; and

**WHEREAS**, the Board provided a no-cost time extension of the Mullin & Lonergan contract until October 31, 2019 via the adoption of Resolution R-2019-0526 on June 11, 2019 to enable them to provide continuous consulting services to the CDBG-DR program; and

**WHEREAS**, the Board adopted Resolution R-2019-1172 on December 10, 2019 to provide a time extension of their contract until December 31, 2020 and reduce the dollar value of the contract with Mullin and Lonergan Associates to \$153,376.25 which reflects a reprogramming of the CDBG-DR grant funds; and

**WHEREAS**, the NJDCA provided a no-cost CDBG-DR time extension to the County of Passaic until June 30, 2021; and

**WHEREAS**, the Board seeks to provide a no-cost time extension of the contract with Mullin and Lonergan until June 30, 2021 to enable them to continue to support the administrative activities of the CDBG-DR grant; and

**WHEREAS**, this matter was considered by the members of the Planning and Economic Development Committee on February 11, 2021 and is being recommended this Resolution to the Board for adoption;

**NOW, THEREFORE, LET IT BE RESOLVED** by the Board of Commissioners of the County of Passaic that it hereby authorizes a no-cost time extension of the existing Mullin & Lonergan Associates CDBG-DR contract to June 30, 2021 to assist in the implementation of the CDBG-DR Program; and

**LET IT BE FURTHER RESOLVED**, that the County Commissioner Director; Clerk to the Board; and the Director of the Division of Economic Development are hereby authorized to execute all documents and certifications on behalf of the County of Passaic.

JDP/mcg

Dated: February 23, 2021

**Hoffman, Deborah**

---

**From:** Benton, Bruce <Robert.Benton@dca.nj.gov>  
**Sent:** Thursday, January 21, 2021 5:55 PM  
**To:** Hoffman, Deborah; Karen Parish  
**Subject:** RE: Request for no-cost grant extension of Passaic County CDBG DR grant to June 30, 2021

This sender is trusted.

Please extend CDBG-DR Grant 2013-02300-0277 in SAGE to June 30, 2021, which will enable the County of Passaic to complete the objectives, enter accomplishment data and close the grant. This process can be started immediately by submitting a grant revision in SAGE.

Please don't hesitate to contact me if you have any questions. Thank you and good luck.

R. Bruce Benton, Administrator  
NJ Small Cities CDBG Programs, NJDCA  
(609) 633-6277  
(609) 306-1770 mobile  
(609) 292-9653 fax  
[Robert.Benton@dca.nj.gov](mailto:Robert.Benton@dca.nj.gov)

Visit the Small Cities CDBG Program's website at <http://www.nj.gov/dca/divisions/dhor/offices/cdbg.html>  
Visit the Division of Community Resources' website at <http://www.nj.gov/dca/divisions/dhor/>  
This e-mail contains advisory, consultative, and deliberative information intended solely for the recipient.

Introduced on: February 23, 2021  
Adopted on: February 23, 2021  
Official Resolution#: R20210182

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 23, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A POOL OF FIRMS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, ARCHEOLOGISTS, AND CULTURAL RESOURCE MANAGEMENT CONSULTANTS FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210183</b>							
Meeting Date	02/23/2021							
Introduced Date	02/23/2021							
Adopted Date	02/23/2021							
Agenda Item	I-37							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: February 24, 2021

**RESOLUTION QUALIFYING A POOL OF FIRMS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, ARCHEOLOGISTS, AND CULTURAL RESOURCE MANAGEMENT CONSULTANTS FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the County requires qualified preservation architects, architectural historians, archeologists and cultural resource management consultants for calendar year 2021 to be used on an as-need basis for various projects; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the Purchasing Agent issued RFQ-21-081 , Expand Pool of preservation architects, architectural historians, archeologists and cultural resource management consultants (hereafter “RFQ-21-082”) seeking qualifications for a pool of the listed professional service firms for calendar year 2021, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of preservation architects, architectural historians, archeologists and cultural resource management consultants for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, the responses submitted in compliance with the law to RFQ-21-081 are attached hereto as **Schedule A**, were reviewed by the Passaic County Director of Cultural and Historic Affairs, and are being recommended for qualification by the Board for approval in calendar year 2021; and

**WHEREAS**, this matter was discussed at the February 10, 2021 meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED** pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic is qualifying the pool of preservation architects, architectural historians, archeologists and cultural resource management consultants for calendar year 2021 as set forth in **Schedule A**, attached to and made part of this resolution, to be hired on an as-needed basis as recommended by the Director of Cultural and Historic Affairs.

**LET IT BE FURTHER RESOLVED** that the Director of Cultural and Historic Affairs is hereby authorized and directed to recommend consultants from the qualified list, as needed, in calendar year 2021 for the Board to retain same.

NDA

February 23, 2021

**SCHEDULE A**

1. **AECOM**, Piscataway, NJ
2. **Connolly & Hickey Historical Architects**, Cranford, NJ
3. **Clark Caton Hintz**, Trenton, NJ
4. **E2 Project Management LLC**, Rockaway, NJ
5. **Easton Architects LLP**, New York, NY
6. **ETM Associates, LLC.**, Highland Park, NJ
7. **Hunter Research Inc.**, Trenton, NJ
8. **Historic Building Architects, LLC**, Trenton, NJ
9. **HMR Architects**, Princeton, NJ
10. **JMT**, Trenton, NJ
11. **Paleowest Archeology**, Brooklyn, NY
12. **Richard Grubb & associates Inc.**, Cranbury, NJ



## **PUBLIC NOTICE**

**PLEASE TAKE NOTICE:** The Board of County Commissioners of the County of Passaic adopted Resolution No. R20210001 at its January 7, 2021 meeting setting the regular meeting schedule for calendar year 2021 in compliance with N.J.S.A. 10:4-18 to take place at the following dates and times:

January 26, 2021 at 5:30 PM  
February 9, 2021 at 5:30 PM  
February 23, 2021 at 5:30 PM  
March 9, 2021 at 5:30 PM  
March 23, 2021 at 5:30 PM  
April 13, 2021 at 5:30 PM  
April 27, 2021 at 5:30 PM  
May 11, 2021 at 5:30 PM  
May 25, 2021 at 5:30 PM  
June 8, 2021 at 5:30 PM  
June 22, 2021 at 5:30 PM  
July 20, 2021 at 5:30 PM  
August 10, 2021 at 5:30 PM  
September 8, 2021 at 5:30 PM  
September 28, 2021 at 5:30 PM  
October 12, 2021 at 5:30 PM  
October 26, 2021 at 5:30 PM  
November 9, 2021 at 5:30 PM  
November 23, 2021 at 5:30 PM  
December 14, 2021 at 5:30 PM  
December 28, 2021 at 10:00 AM

Meetings of the Board shall be conducted using electronic equipment on Facebook Live and Cisco WebEx in compliance with the requirements and conditions as set forth in the N.J.S.A. 10:4-9.3, et seq. because of the Public Health Emergency declared by New Jersey Governor Phillip Murphy pursuant to Executive Order No. 103 and renewed thereafter by subsequent executive orders and in compliance with the Board's By-Laws. If a member of the public wishes to place a public comment on the record please email [public@passaiccountynj.org](mailto:public@passaiccountynj.org) stating your name, address, and matter to be addressed by the Board no later than 5:30 PM on the date of the scheduled meeting. The Clerk of the Board shall read same into the public record. Additionally, a member of the public may participate electronically via Cisco WebEx on the date of the meeting at <https://passaiccountynj.org/MeetingofCommissioners> and shall be afforded time to participate in the public portion of the meeting in compliance with the Board's By-Laws. Official action will be taken. This notice is being issued pursuant to the Open Public Meetings Act, P.L. 1975, Chapter 231, N.J.S.A. 10:4-06, et seq.

### **BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS**

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Louis E. Imhof III, Clerk of the Board

Dated: January 18, 2021

Published in: Herald News  
Bergen Record

On File with the Passaic County Clerk

**Louis E. Imhof III**  
**Clerk of the Board**  
**Board of County Commissioners**  
**County of Passaic**  
**(973) 881-4412 or [Louisi@passaiccountynj.org](mailto:Louisi@passaiccountynj.org)**