

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett

Deputy Director Cassandra "Sandi"

Assad R. Akhter

Theodore O. Best, Jr.

Terry Duffy

Bruce James

Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

**Anthony J. De Nova III**

*Administrator*

**Michael H. Glovin, Esq.**

*County Counsel*

**Louis E. Imhof, III, RMC**

*Clerk Of The Board*



## Meeting Venue

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
  - 1. Akhter
  - 2. Best
  - 3. Duffy
  - 4. James
  - 5. Lepore
  - 6. Deputy Director Lazzara
  - 7. Director Bartlett
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: April 23, 2019
- G. Approval of Proclamation:

1. The Board of Chosen Freeholders wishes to recognize Jacob Ross who is being awarded by Boy Scouts of America Troop #388 in scouting the rank of Eagle Scout.
2. The Board of Chosen Freeholders wishes to recognize Russell "G" Graddy for his street naming ceremony, renaming 2 two blocks Mr. Russell "G" Graddy Way in Paterson, NJ.
3. The Board of Chosen Freeholders wishes to recognize Jane Silverstein who was honored at a retirement celebration at the Brownstone for her dedication of 57 years with the Paterson Public School System.
4. The Board of Chosen Freeholders wishes to recognize Teri Duda who is being honored at the Giblin Association's 65th Anniversary Dinner for her service as a Senior Vice President in Government Relations at Berkeley College.
5. The Board of Chosen Freeholders wishes to recognize Jim Tansey who is being honored at the Giblin Association's 65th Anniversary Dinner.
6. The Board of Chosen Freeholders wishes to recognize Dr. Daniel Huq as a honoree for our Asian Pacific American Heritage month celebration.
7. The Board of Chosen Freeholders wishes to recognize Jabeen Ahmed as a honoree for our Asian Pacific American Heritage month celebration.
8. The Board of Chosen Freeholders wishes to recognize Hitesh Bhatt as a honoree for our Asian Pacific American Heritage month celebration.

H. Freeholder Reports:

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, Jr.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pat Lepore

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

K. Consent Agenda:

1. RESOLUTION AUTHORIZING SALE OF SURPLUS COUNTY PROPERTY ON GOVDEALS.COM, ALL AS NOTED IN THE RESOLUTION.

**ADMINISTRATION AND FINANCE**

2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SHIP, ALL AS NOTED IN THE RESOLUTION
3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PCCHC, ALL AS NOTED IN THE RESOLUTION
4. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DOMINION VOTING SYSTEMS FOR SUPPORT SERVICES AND SPARE PARTS FOR ELECTIONS TO BE HELD IN 2019, IN AN AMOUNT NOT TO EXCEED \$125,655.10. ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION REFERRING LITIGATION ENTITLED MILLENNIUM HEALTHCARE OF CLIFTON, LLC, ATTORNEY IN FACT FOR J.V.R. VS. COUNTY OF PASSAIC, ET AL TO THE LAW FIRM OF INGLESINO WEBSTER WYCISKALA, TAYLOR, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY. ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION AUTHORIZING FURTHER AMENDMENT OF RESOLUTION R-2018-0403 DATED MAY 22, 2018 IN CONNECTION WITH A LAWSUIT ENTITLED CWA, AFL-CIO LOCAL 1032 V. THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS AND THE COUNTY OF PASSAIC DOCKET NO. C184-17 TO ALLOW AN ADDITIONAL ALLOCATION OF NINE THOUSAND DOLLARS TO COVER LEGAL EXPENSES INCURRED FROM JULY 2018 THROUGH APRIL 2019. ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION QUALIFYING AND EXPANDING THE POOL OF OUTSIDE LEGAL COUNSEL/SPECIAL LITIGATION COUNSEL FOR THE COUNTY OF PASSAIC RFQ-19-052 AS PER QUALIFICATIONS. ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION REFERRING LITIGATION ENTITLED MODINO GARCIA VS. PASSAIC COUNTY JAIL, ET AL., TO THE LAW FIRM OF WISNIEWSKI AND ASSOCIATES, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS PASSAIC COUNTY JAIL, PASSAIC COUNTY DEPARTMENT OF CORRECTIONS, SERGEANT ROMEO, SERGEANT GONZALEZ, OFFICER FERNANDEZ, OFFICER ELIASSEN, OFFICER LOPEZ, OFFICE FIGUEROA, OFFICER DEMONTE. ALL AS NOTED IN THE RESOLUTION.

**HEALTH AND COMMUNITY AFFAIRS**

9. RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN CONNECTION WITH BIOTERRORISM PREPAREDNESS. ALL AS NOTED IN THE RESOLUTION.

## **HEALTH AND COMMUNITY AFFAIRS**

10. RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF "RIGHT TO KNOW" GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH. ALL AS NOTED IN THE RESOLUTION.

## **HUMAN SERVICES**

11. RESOLUTION AUTHORIZING PURCHASE OF A SAVIN MP 6503 COPIER THROUGH STATE CONTRACT WITH ATLANTIC TOMORROW'S OFFICE. ALL AS NOTED IN THE RESOLUTION.
12. RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION TO INCREASE CERTIFICATION OF FUNDS IN ASSOCIATION WITH CONTRACT/BID AWARDS FOR SB-18-031 WEATHERIZATION PROGRAM RESIDENTIAL WINDOWS/DOORS REPAIRS & INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND SB-18-032 WEATHERIZATION PROGRAM RESIDENTIAL INSULATION & VENTILATION REPAIRS & INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES. ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION AUTHORIZING THE AWARD OF ONE-STOP FUNDS TO THEIR PERSPECTIVE VENDORS, IN THE AMOUNT OF \$1,280,000.00 FOR JULY 1, 2019 TO JUNE 30, 2020, ALL AS NOTED IN THE RESOLUTION.

## **PUBLIC WORKS**

14. RESOLUTION AUTHORIZING PURCHASE OF ONE 8' TORNADO 1.9 CU.YD. CAPACITY SALT SPREADER NEEDED FOR THE PASSAIC COUNTY DEPARTMENT OF BUILDINGS & GROUNDS TO BE INSTALLED ON EXISTING 2012 FORD F350 SUPER DUTY TRUCKS FROM VAN DINES INC. D/B/A VAN DINE MOTORS, INC. THROUGH STATE CONTRACT. ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MAINTAINCO INC. OF SOUTH HACKENSACK, NJ FOR A 2019 TOYOTA OR EQUAL MODEL 8FGCU25 INTERNAL COMBUSTION LIFT TRUCK FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID. ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION FOR CHANGE ORDER #6 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER PASSAIC RIVER STRUCTURE NO. 1600-004 IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION FOR AWARD OF CONTRACT TO TSUJ CORP. FOR THE PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT IN THE CITY OF PATERSON, NJ AS PER BID. ALL AS NOTED IN THE RESOLUTION.

18. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE CLEANING OF STORMWATER DRAINAGE PIPES ALONG A SECTION OF FRANCISCO AVENUE IN THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.

### **PUBLIC WORKS**

19. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE PASSAIC COUNTY EMPLOYEE PARKING GARAGE REPAIRS IN THE CITY OF PATERSON, NJ. ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR REPAIR OF UNDERGROUND STORAGE TANKS LOCATED AT GOFFLE BROOK PARK (HAWTHORNE, NJ), THE PASSAIC COUNTY SHERIFF'S DEPARTMENT (WAYNE, NJ), AND PENNSYLVANIA AVENUE (PATERSON, NJ) AS PER STATE CONTRACT. ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION FOR AWARD OF CONTRACT TO NEW PRINCE CONCRETE CONSTRUCTION COMPANY, INC. FOR THE REPLACEMENT OF TERRACE AVENUE CULVERT OVER TRIBUTARY TO MOLLY ANN BROOK, STRUCTURE NO. 1600-421, IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY AS PER BID. ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION CONSENTING TO ORDINANCE 02-28-2019 FROM THE BOROUGH OF HALEDON WHICH LOWERS THE SPEED LIMIT ON ALL ROADS IN HALEDON TO 25 MPH. ALL AS NOTED IN THE RESOLUTION.
23. RESOLUTION CONSENTING TO ORDINANCE 19-016 BY THE CITY OF PATERSON, NJ REPEALING THE ESTABLISHMENT OF HANDICAPPED PARKING SPACES ON CERTAIN DESIGNATED ROADS WITHIN THE CITY OF PATERSON, NEW JERSEY AS NO LONGER NEEDED. ALL AS NOTED IN THE RESOLUTION.
24. RESOLUTION FOR ENCROACHMENT PERMIT FOR THE CONTINUANCE OF EXISTING ENCROACHMENTS AT 321 6TH AVENUE IN THE CITY OF PATERSON, NJ. ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION FOR AWARD OF CONTRACT TO ALLIED SIGNAGE CORPORATION FOR THE PASSAIC COUNTY WAYFINDING SYSTEM PHASE II PROJECT AS PER BID. ALL AS NOTED IN THE RESOLUTION.
26. RESOLUTION FOR CHANGE ORDER #21 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

27. RESOLUTION AWARDING CONTRACT TO ETM ASSOCIATES LLC FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF A MAINTENANCE PLAN FOR THE DEY MANSION GARDENS LOCATED IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.

### **PUBLIC WORKS**

28. RESOLUTION AWARDING CONTRACT TO CLARKE CATON HINTZ FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF AN ASSESSMENT OF PHASE I OF THE DEY MANSION HVAC SYSTEM, ALL AS NOTED IN THE RESOLUTION.

### **LAW AND PUBLIC SAFETY**

29. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE. ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HARLEY DAVIDSON OF BERGEN, INC. FOR THE FURNISHING AND DELIVERY OF EIGHT (8) 2019 OR NEWER HARLEY DAVIDSON FLHTP ELECTRA GLIDE POLICE MOTORCYCLES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID. ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION AUTHORIZING THE EXECUTION OF A SUB GRANT AGREEMENT BETWEEN THE COUNTY OF PASSAIC OFFICE OF EMERGENCY MANAGEMENT AND THE STATE OF NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT FOR THE PASSAIC COUNTY LOCAL MULTIJURISDICTIONAL MULTI HAZARD MITIGATION PLAN UPDATE PROJECT NUMBER PDMC-PL-02-NJ-2017-002. ALL AS NOTED IN THE RESOLUTION.
32. RESOLUTION AUTHORIZING TRANSFER OF ONE 2006 DODGE CHARGER BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO THE PROSPECT PARK POLICE DEPARTMENT. ALL AS NOTED IN THE RESOLUTION.
33. RESOLUTION AUTHORIZING TRANSFER OF ONE 2016 FORD EXPLORER BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO THE WANAQUE POLICE DEPARTMENT. ALL AS NOTED IN THE RESOLUTION.
34. RESOLUTION AUTHORIZING PURCHASE OF SOFTWARE AND SUPPORT SERVICES BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT. ALL AS NOTED IN THE RESOLUTION.
35. RESOLUTION AUTHORIZING PAYMENT TO GREAT FALLS DIALYSIS, LLC FOR SERVICES RENDERED TO INMATES AT THE PASSAIC COUNTY JAIL. ALL AS NOTED IN THE RESOLUTION.
36. RESOLUTION AUTHORIZING PAYMENT TO CAPITAL HEALTH SYSTEM, INC. FOR MEDICAL SERVICES PROVIDED TO INMATES FROM THE PASSAIC COUNTY JAIL AT THE ANN KLEIN FACILITY, ALL AS NOTED IN THE RESOLUTION.

**LAW AND PUBLIC SAFETY**

- 37. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CORIZON HEALTH INC. FOR INSTITUTIONAL HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
  
- 38. RESOLUTION AMENDING R-2019-0414 DATED APRIL 23, 2019 TO APPLY FOR A 2016 NATIONAL CRIME STATISTICS EXCHANGE (NCS-X) IMPLIMENTATION ASSISTANCE PROGRAM: PHASE II-SUPPORT FOR STATE PROGRAMS, ALL AS NOTED IN THE RESOLUTION.

**PLANNING AND ECONOMIC DEVELOPMENT**

- 39. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FITZGERALD & HALLIDAY, INC. OF HARTFORD, CT FOR THE PATERSON-NEWARK TRANSIT MARKET SUDY AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
  
- 40. RESOLUTION AUTHORIZING A PUBLIC HEARING AND ADVERTISEMENT OF THE NOTICE OF PUBLIC DISPLAY FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY 2019 ANNUAL ACTION PLAN. ALL AS NOTED IN THE RESOLUTION.
  
- 41. RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2020 PASSAIC COUNTY FILM FESTIVAL. ALL AS NOTED IN THE RESOLUTION.

**LATE STARTERS**

- 42. RESOLUTION APPROVING THE SETTLEMENT OF LITIGATION ENTITLED NEW JERSEY STATE POLICEMEN’S BENEVOLENT ASSOCIATION LOCAL #265 ET ALS. v. THE COUNTY OF PASSAIC AND THE PASSAIC COUNTY PROSECUTOR’S OFFICE DOCKET NO. PAS-L-471-18 AND AUTHORIZING ACTIONS NECESSARY TO IMPLEMENT THE SETTLEMENT
  
- 43. RESOLUTION APPOINTING SHIRLEY FORCE TO THE POSITION OF PASSAIC COUNTY DIRECTOR OF SENIOR SERVICES, DISABILITY AND VETERANS AFFAIRS, EFFECTIVE IMMEDIATELY

L. New Business:

- 1. Receipt of the filed Supplemental Debt Statement from the CFO.
  
- 2. Capital Ordinance 2019-05:
  
- 3. CAPITAL ORDINANCE OF THE COUNTY OF PASSAIC, NEW JERSEY AUTHORIZING THE ACQUISITION AND INSTALLATION OF A CAMERA SURVEILLANCE SYSTEM FOR USE OF THE PASSAIC COUNTY JAIL, AND APPROPRIATING \$1,100,000 FROM GENERAL CAPITAL FUND BALANCE OF THE COUNTY.
  
- 4. Motion to approve Capital Ordinance 2019-05 on first reading\_\_\_\_\_.

5. Personnel:
6. Bills:
7. Payroll Certification:
8. Departmental Reports:

M. Adjournment:

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS**

**MINUTES FOR REGULAR MEETING HELD ON**

**April 23, 2019**

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day at St. Joseph's Wayne Medical Center Meyers Conference Room: 224 Hamburg Turnpike, Wayne, NJ at 6:11pm

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

**Absent:**

Akhter

Duffy

Best

James

Lepore

Deputy Director Lazzara

Director Bartlett

**Invocation:** Louis E. Imhof III, Clerk of the Board

**Pledge of Allegiance:** Lead by Freeholder Lepore

**Approval of Minutes:**

Motion made by Freeholder Lepore, second by Deputy Director Lazzara , that the minutes for April 9, 2019, be approved which motion was carried on a roll call of six (6) votes in the affirmative with Freeholder Duffy being absent.

**Proclamation:**

A motion was made by Freeholder Lepore, second by Deputy Director Lazzara for approval of proclamations and the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder Duffy being absent.

At this time Director Bartlett asked if there was any Freeholder Reports:

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra " Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, JR.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pat Lepore

**COMMUNICATION:** None

**Oral Portion:**

Lazzara: Motion to open public portion

James: Second

**Roll Call:** Akhter, Yes: Director Bartlett, Yes: Best, Yes: Duffy, Absent: Lepore, Yes: James, Yes: Deputy Director Lazzara, Yes.

At this time the following people appeared before the Board:

1. Claudio Logan, West Milford, NJ
2. JoAnn Blom, West Milford, NJ

Lepore: Motion to close the public portion of the meeting

James: Second

**Roll Call:** Akhter, Yes: Director Bartlett, Yes: Best, Yes: Duffy, Absent: Lepore, Yes: James, Yes: Deputy Director Lazzara, Yes.

**Consent Agenda Resolution:**

A motion was made by Freeholder James, second by Deputy Director Lazzara to add resolutions K-48 and K-49, the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder Duffy being Absent.

A motion was made by Deputy Director Lazzara, second by Freeholder James that resolutions K-1 through K-49 be adopted and the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder Duffy being absent, Freeholder Akhter abstaining on resolution K-19 and K-49.

**“End of Consent Agenda”**

**Personnel:**

A motion was made by Freeholder James, second by Freeholder Lepore that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (6) votes in the affirmative with Freeholder Duffy being absent.

**Bills:**

A motion was made by Freeholder James, second by Freeholder Lepore,

Current Fund	8-01	110,349.82
Current Fund	9-01	1,423,573.35
Hud Budget Expenditures	9-25	5,782.69

**Year Total: 1,429,356.04**

General Capital Fund Budget	C-04	1,283,313.03
State/Federal Grant Fund	G-01	956,933.62
Open Space Trust Fund FY2017	O-17	77,859.64
Open Space Trust Fund FY2018	O-18	1,375.00
Open Space Trust Fund FY2019	O-19	18,706.74

**Year Total: 97,941.38**

Passaic Co Open Space	T-16	19,354.00
Register of Deeds Trust	T-17	255.00
Professional Liability Trust	T-19	18,489.00
Trust Fund Other	T-20	3,554.72
Municipal Forfeiture	T-22	146,604.19

**Year Total: 188,256.91**

Private Industry Council	Z-81	2,886.95
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**Year Total: 4,069,034.75**

Current Fund	8-01	1,397.90
Current Fund	9-01	43,459,559.69
Payroll Agency Deductions	9-05	2,403,553.03
HUD Budget Expenditures	9-25	13,302.30
State/Federal Grant Fund	G-01	575,372.92
Professional Liability Trust	T-19	6,195.09
Prosecutors Confiscated Funds	T-23	3,168.32
Private Industry Council	Z-81	13,686.50

**Total All Funds: \$46,476,235.75**

Be approved which motion was carried on roll call with six (6) votes in the affirmative with Freeholder Duffy being absent.

**Payroll Certification:**

A motion was made by Freeholder James, second by Freeholder Lepore, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with six (6) votes in the affirmative with Freeholder Duffy being absent.

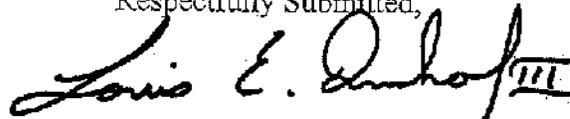
**Departmental Reports:**

Departmental Reports were received and filed in the Office of the Clerk of the Board.

**Adjournment:**

A motion was made by Freeholder Best, seconded by Freeholder Akhter that the regular meeting be adjourned at 7:00p.m., and the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Duffy being absent.

Respectfully Submitted,



Louis E. Imhof, III.  
Clerk of the Board

Prepared by: Jasmine Amador

# Passaic County Board of Chosen Freeholders

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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

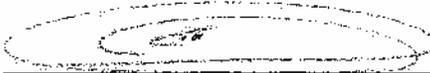
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING SALE OF SURPLUS COUNTY PROPERTY ON GOVDEALS.COM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

COMMITTEE NAME

Official Resolution#	R20190421							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING SALE OF SURPLUS  
COUNTY PROPERTY ON GOVDEALS.COM**

**WHEREAS** the County Of Passaic is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS** the Freeholders are desirous of selling said surplus property in an “as is” condition without express or implied warranties; and

**WHEREAS** the County of Passaic desires to authorize the auction of surplus equipment with an on-line auction with Govdeals.com the terms and condition of the agreement are available on the vendor’s website and in the Clerk’s office, said vendor approved by the Division of Local Government Services as noted in LFN (Local Finance Notice) 2008-9 and LFN 2008-21; and

**WHEREAS** the Administration and Finance Committee has considered this matter and recommended this resolution to the full Board for adoption.

**NOW THEREFORE BE IT RESOLVED** by the Freeholders of the County Of Passaic, the sale of surplus property shall take place, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the agreement. The terms and conditions of the agreement entered into with GovDeals are available online at [www.govdeals.com](http://www.govdeals.com) and are also available in the Office of the Passaic County Clerk of the Board.

(2) The sale will be conducted online and the address of the auction site is [govdeals.com](http://govdeals.com).

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) The surplus property consists of surplus vehicles and equipment located in various Passaic County locations. A formal list of property to be auctioned shall be reviewed by the purchasing agent and advertised accordingly in a timely manner.

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The County Of Passaic reserves the right to accept or reject any

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate purchase order.

YEAR	MAKE/MODEL	VIN #
	POPCORN MACHINE	EQUIPMENT
2001	CHEVY IMPALA	2G1WF55K619291782
2003	FORD CROWN VICTORIA POLICE INTERCEPTOR SEDAN	2FAFP71W63X112881
1999	FORD TAURUS WAGON SE	1FADP58U7XA252736
2007	JEEP GRAND CHEROKEE (SALVAGE TITLE)	1J81R78347C594190
	3 OFFICE TRAILERS	TRAILERS
	2 FREIGHT TRAILERS	TRAILERS

5/14/19

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## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SHIP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190422							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) 2019 State Health Insurance Program (SHIP) [DOAS19SHF025]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$32,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$32,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, Division of Aging Services, 2019 State Health Insurance Program (SHIP) [DOAS19SHF025]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$32,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Human Services, Division of Aging Services, 2019 State Health Insurance Program (SHIP) [DOAS19SHF025]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PCCHC, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190423							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019. Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PCCHC Arts Re-grant

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$3,400.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$3,400.00

Which item is now available as revenue from a grant award from the Passaic County Cultural and Heritage Council, PCCHC Arts Re-grant

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$3,400.00 be and the same is hereby appropriated under the caption Passaic County Cultural and Heritage Council, PCCHC Arts Re-grant

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
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Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DOMINION VOTING SYSTEMS FOR SUPPORT SERVICES AND SPARE PARTS FOR ELECTIONS TO BE HELD IN 2019, IN AN AMOUNT NOT TO EXCEED \$125,655.10. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190424							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

Res. Pg:k.4-2

**RESOLUTION AUTHORIZING AWARD OF CONTRACT  
TO DOMINION VOTING SYSTEMS FOR SUPPORT SERVICES  
AND SPARE PARTS FOR ELECTIONS TO BE HELD IN 2019,  
IN AN AMOUNT NOT TO EXCEED \$125,655.10**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) previously adopted a resolution dated September 27, 2005 (R-05-499) authorizing the purchase of an integrated voting system from Sequoia Voting Systems, Inc. (“Sequoia”); and

**WHEREAS** the voting system was to be comprised of 650 AVC Advantage Voting Machines together with associated proprietary software and related goods and services from Sequoia, including specified support services for a period of one (1) year, as more fully described in the Agreement between the parties; and

**WHEREAS** the Board has subsequently adopted resolutions awarding contracts to Sequoia for annual license fees, support services and spare parts required after the expiration of the initial contract term, the most recent of which pertained to elections held in 2016; and

**WHEREAS** the Board was advised in August, 2010 that Dominion Voting Systems, Inc. (“Dominion”) had acquired substantially all the assets of Sequoia; and

**WHEREAS** the Board adopted resolution (R-10-708, 09/28/10) consenting to Sequoia’s assignment to Dominion in connection with the asset acquisition; and

**WHEREAS** the various election offices have submitted a request to the Board for a contract award to Dominion to provide necessary support services and spare parts for elections to be held in 2019, as well as payment of the annual software licensing fee, in

\$50,000.00 for the Board of Elections, \$50,000.00 for the Superintendent of Elections and \$25,655.10 for the County Clerk);  
and

**WHEREAS** said goods and services are necessary to conduct an election, and are therefore exempt from public bidding pursuant to the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5 (l);  
and

**WHEREAS** the said Board, by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

**WHEREAS** the local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of contract for exempt services and the contracts themselves must be available for public inspection; and

**WHEREAS** the Finance & Administration Committee at its May 1, 2019 meeting reviewed this matter and recommend that this agreement be awarded as an exempt service with the understanding that the recipient has not made or will make political contributions as set forth under the Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1); and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** that the Board hereby authorizes agreements between the various election offices and

Dominion Voting Systems for election support services and Res page 4-4  
parts for 2019 in an amount not to exceed \$125,655.10.

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as one for goods and services necessary to conduct an election, in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(l).

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

May 14, 2019

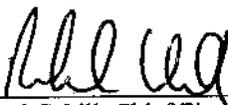
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$125,655.10

APPROPRIATION: \$50,000.00 – 9-01-22-139-001-E01  
\$50,000.00 – 9-01-22-141-001-E01  
\$25,655.10 – 9-01-20-107-002-E01

PURPOSE: Resolution authorizing award of contract to Dominion Voting Systems to be held in 2019, in an amount not to exceed \$125,655.10.

  
Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Ailyson Clavijo 973-754-6865
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Authorizing renewal of contract agreement with Dominion Voting which bought Sequoia Voting Systems for annual license fee, training classes, support service & spare parts in the amount of \$125,655.10 for 2019 broken down into the following account numbers:

Board of Elections 9-01-22-139-001-E01 \$50,000.00  
Superintendent 9-01-22-141-001-E01 \$50,000.00  
County Clerk 9-01-20-107-002-E01 \$25,655.10

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$125,655.10

BUDGET ACCOUNT # See Above

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE
- |  |       |
|--|-------|
| <u>XX</u> Administration & Finance             | _____ |
| ___ Public Works / Buildings & Grounds         | _____ |
| ___ Planning & Economic Development            | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety                        | _____ |
| ___ Energy                                     | _____ |
| ___ Other Specify: _____                       | _____ |

5. DISTRIBUTION LIST:

XX Administration  
 \_\_\_ Finance  
XX Counsel  
 \_\_\_ Clerk to Board

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R2019024

April 30, 2019  
01:39 PM

COUNTY OF PASSAIC  
Detail Budget Account Status Including Requisition Items

Page No: 1

Range of Accounts: 9-01-22-139-001-E01 to 9-01-22-139-001-E01 Include Cap Accounts: Yes As of: 04/30/19  
Current Period: 04/01/19 to 04/30/19 Skip Zero Activity: Yes  
Note: Requisitions charged to Existing Blanket PO's are not included in Requested YTD.

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD Requested YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
9-01-22-139-001-E01	ELECTION COSTS	100,000.00 0.00 0.00	0.00 0.00 50,000.00	0.00 0.00 0.00	100,000.00 0.00 0.00	50,000.00 100,000.00	0
Control Total		100,000.00 0.00 0.00	0.00 0.00 50,000.00	0.00 0.00 0.00	100,000.00 0.00 0.00	50,000.00 100,000.00	0
Extd Total		100,000.00 0.00 0.00	0.00 0.00 50,000.00	0.00 0.00 0.00	100,000.00 0.00 0.00	50,000.00 100,000.00	0
Department Total		100,000.00 0.00 0.00	0.00 0.00 50,000.00	0.00 0.00 0.00	100,000.00 0.00 0.00	50,000.00 100,000.00	0
CAFR Total		100,000.00 0.00 0.00	0.00 0.00 50,000.00	0.00 0.00 0.00	100,000.00 0.00 0.00	50,000.00 100,000.00	0
Fund Budgeted		100,000.00 0.00 0.00	0.00 0.00 50,000.00	0.00 0.00 0.00	100,000.00 0.00 0.00	50,000.00 100,000.00	0
Fund Non-Budgeted		0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Fund Total		100,000.00 0.00 0.00	0.00 0.00 50,000.00	0.00 0.00 0.00	100,000.00 0.00 0.00	50,000.00 100,000.00	0
Final Budgeted		100,000.00 0.00 0.00	0.00 0.00 50,000.00	0.00 0.00 0.00	100,000.00 0.00 0.00	50,000.00 100,000.00	0
Final Non-Budgeted		0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Final Total		100,000.00 0.00 0.00	0.00 0.00 50,000.00	0.00 0.00 0.00	100,000.00 0.00 0.00	50,000.00 100,000.00	0

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190424

**COUNTY OF PASSAIC**  
 BD OF ELECTION, CO OF PASSAIC  
 (Q) 973-754-6865  
 401 GRAND ST. ROOM 123  
 PATERSON, NJ 07505

REQUISITION	
NO.	R9-03342

S H I P  T O	
V E N D O R	VENDOR #: 09319 DOMINION VOTING 1201 18TH STREET SUITE 210 DENVER, CO 80202-1421

ORDER DATE: 04/30/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2019 ELECTIONS TEAMWORK ANNUAL LINCENSE FEE ALL ELECTIONS IN 2019 TEAMWORK MAIL-IN BALLOTS PROGRAMING ONSITE SUPPORT FOR: PUBLIC TEST TALLY MAIL-IN BALLOTS TALLY 48HRS MAIL-IN BALLOTS TALLY PROVISIONAL BALLOTS	9-01-22-139-001-E01	50,000.0000	50,000.00
			TOTAL	50,000.00

April 29, 2019  
09:42 AM

COUNTY OF PASSAIC  
Detail Budget Account Status Including Requisition Items

Page No: 1

Range of Accounts: 9-01-22-141-001-E01 to 9-01-22-141-001-E01 Include Cap Accounts: Yes As Of: 04/29/19  
Current Period: 04/01/19 to 04/29/19 Skip Zero Activity: Yes  
Note: Requisitions charged to Existing Blanket PO's are not included in Requested YTD.

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD Requested YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
9-01-22-141-001-E01	ELECTION COSTS	263,687.00	0.00	0.00	263,687.00	215,518.64	0
		60.78	232.70	0.00	0.00	263,626.22	
		60.78	47,874.88	0.00	293.48		
Control Total		263,687.00	0.00	0.00	263,687.00	215,518.64	0
		60.78	232.70	0.00	0.00	263,626.22	
		60.78	47,874.88	0.00	293.48		
Extd Total		263,687.00	0.00	0.00	263,687.00	215,518.64	0
		60.78	232.70	0.00	0.00	263,626.22	
		60.78	47,874.88	0.00	293.48		
Department Total		263,687.00	0.00	0.00	263,687.00	215,518.64	0
		60.78	232.70	0.00	0.00	263,626.22	
		60.78	47,874.88	0.00	293.48		
CAFR Total		263,687.00	0.00	0.00	263,687.00	215,518.64	0
		60.78	232.70	0.00	0.00	263,626.22	
		60.78	47,874.88	0.00	293.48		
Fund Budgeted		263,687.00	0.00	0.00	263,687.00	215,518.64	0
		60.78	232.70	0.00	0.00	263,626.22	
		60.78	47,874.88	0.00	293.48		
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00		
Fund Total		263,687.00	0.00	0.00	263,687.00	215,518.64	0
		60.78	232.70	0.00	0.00	263,626.22	
		60.78	47,874.88	0.00	293.48		
Final Budgeted		263,687.00	0.00	0.00	263,687.00	215,518.64	0
		60.78	232.70	0.00	0.00	263,626.22	
		60.78	47,874.88	0.00	293.48		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00		
Final Total		263,687.00	0.00	0.00	263,687.00	215,518.64	0
		60.78	232.70	0.00	0.00	263,626.22	
		60.78	47,874.88	0.00	293.48		

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190424

COUNTY OF PASSAIC  
 SUPERINTENDENT OF ELECTIONS  
 CO OF PASSAIC, (Q)973-881-4515  
 501 River Street  
 PATERSON, NJ 07524

REQUISITION	
NO.	R9-03303

S H I P  T O	
V E N D O R	VENDOR #: 09319 DOMINION VOTING 1201 18TH STREET SUITE 210 DENVER, CO 80202-1421

ORDER DATE: 04/29/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2019 Parts, Maintenance,winEDS	9-01-22-141-001-E01	50,000.0000	50,000.00
			TOTAL	50,000.00

\_\_\_\_\_  
 REQUESTING DEPARTMENT

\_\_\_\_\_  
 DATE

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190424

April 4, 2019  
08:35 AM

COUNTY OF PASSAIC  
Detail Budget Account Status Including Requisition Items

Page No: 1

Range of Accounts: 9-01-20-107-002-E01 to 9-01-20-107-002-E01 Include Cap Accounts: Yes As Of: 04/04/19  
Current Period: 01/01/19 to 04/04/19 Skip Zero Activity: Yes  
Note: Requisitions charged to Existing Blanket PO's are not included in Requested YTD.

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD Requested YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
9-01-20-107-002-E01	RECEPTION COSTS	300,000.00	0.00	0.00	300,000.00	245,564.27	10
		6,335.00	22,182.55	0.00	0.00	293,665.00	
		6,335.00	25,918.18	0.00	28,517.55		
Control Total		300,000.00	0.00	0.00	300,000.00	245,564.27	10
		6,335.00	22,182.55	0.00	0.00	293,665.00	
		6,335.00	25,918.18	0.00	28,517.55		
Excl Total		300,000.00	0.00	0.00	300,000.00	245,564.27	10
		6,335.00	22,182.55	0.00	0.00	293,665.00	
		6,335.00	25,918.18	0.00	28,517.55		
Department Total		300,000.00	0.00	0.00	300,000.00	245,564.27	10
		6,335.00	22,182.55	0.00	0.00	293,665.00	
		6,335.00	25,918.18	0.00	28,517.55		
CAPR Total		300,000.00	0.00	0.00	300,000.00	245,564.27	10
		6,335.00	22,182.55	0.00	0.00	293,665.00	
		6,335.00	25,918.18	0.00	28,517.55		
Fund Budgeted		300,000.00	0.00	0.00	300,000.00	245,564.27	10
		6,335.00	22,182.55	0.00	0.00	293,665.00	
		6,335.00	25,918.18	0.00	28,517.55		
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	0.00	
Fund Total		300,000.00	0.00	0.00	300,000.00	245,564.27	10
		6,335.00	22,182.55	0.00	0.00	293,665.00	
		6,335.00	25,918.18	0.00	28,517.55		
Final Budgeted		300,000.00	0.00	0.00	300,000.00	245,564.27	10
		6,335.00	22,182.55	0.00	0.00	293,665.00	
		6,335.00	25,918.18	0.00	28,517.55		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	0.00	
Final Total		300,000.00	0.00	0.00	300,000.00	245,564.27	10
		6,335.00	22,182.55	0.00	0.00	293,665.00	
		6,335.00	25,918.18	0.00	28,517.55		

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190424

COUNTY OF PASSAIC  
 COUNTY CLERK, CO OF PASSAIC  
 (O) 973-881-4784  
 401 GRAND ST. ROOM 130  
 PATERSON, NJ 07505

REQUISITION	
NO.	R9-02760

S H I P  T O	
V E N D O R	VENDOR #: 09319  DOMINION VOTING 1201 18TH STREET SUITE 210 DENVER, CO 80202-1421

ORDER DATE: 04/04/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	WINEOS ANNUAL LICENSE FEE 2019 CUSTOMER NUMBER USNJPASSAICK	9-01-20-107-002-E01	25,655.1000	25,655.10
			TOTAL	25,655.10

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190424

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Aug 14, 2018 - 5:30 PM

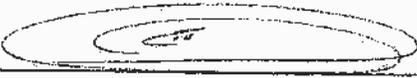
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DOMINION VOTING SYSTEMS FOR SUPPORT SERVICES AND SPARE PARTS FOR ELECTIONS TO BE HELD IN 2018, IN AN AMOUNT NOT TO EXCEED \$139,433.43, ALL AS NOTED IN THE RESOLUTION.

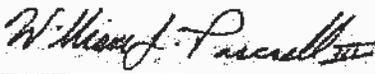
THIS RESOLUTION WAS REQUESTED BY:

Official Resolution#	R20180632							
Meeting Date	08/14/2018							
Introduced Date	08/14/2018							
Adopted Date	08/14/2018							
Agenda Item	k-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara		<						
James	✓				<			
Akhter	✓			✓	<			
Bartlett	✓		<		<			
Best Jr.	✓				<			
Duffy	✓				<			
Lepore	✓				<			

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: August 15, 2018

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190424

**RESOLUTION AUTHORIZING AWARD OF CONTRACT  
 TO DOMINION VOTING SYSTEMS FOR SUPPORT SERVICES  
 AND SPARE PARTS FOR ELECTIONS TO BE HELD IN 2018,  
 IN AN AMOUNT NOT TO EXCEED \$139,433.43**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the "Board") previously adopted a resolution dated September 27, 2005 (R-05-499) authorizing the purchase of an integrated voting system from Sequoia Voting Systems, Inc. ("Sequoia"); and

**WHEREAS** the voting system was to be comprised of 650 AVC Advantage Voting Machines together with associated proprietary software and related goods and services from Sequoia, including specified support services for a period of one (1) year, as more fully described in the Agreement between the parties; and

**WHEREAS** the Board has subsequently adopted resolutions awarding contracts to Sequoia for annual license fees, support services and spare parts required after the expiration of the initial contract term, the most recent of which pertained to elections held in 2016; and

**WHEREAS** the Board was advised in August, 2010 that Dominion Voting Systems, Inc. ("Dominion") had acquired substantially all the assets of Sequoia; and

**WHEREAS** the Board adopted resolution (R-10-708, 09/28/10) consenting to Sequoia's assignment to Dominion in connection with the asset acquisition; and

**WHEREAS** the various election offices have submitted a request to the Board for a contract award to Dominion to provide necessary support services and spare parts for elections to be held in 2018, as well as payment of the annual software licensing fee, in

in an amount not to exceed \$139,433.43 (consisting of

Introduced on: May 14, 2019  
 Adopted on: August 14, 2018  
 Adopted on: May 14, 2019  
 Official Res. No. R-19-0424

\$50,000.00 for the Board of Elections, \$65,000.00 for the Superintendent of Elections and \$24,433.43 for the County Clerk);  
and

**WHEREAS** said goods and services are necessary to conduct an election, and are therefore exempt from public bidding pursuant to the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5 (l);  
and

**WHEREAS** the said Board, by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

**WHEREAS** the local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of contract for exempt services and the contracts themselves must be available for public inspection; and

**WHEREAS** the Freeholders on the Finance & Administration Committee reviewed this matter and recommend that this agreement be awarded as an exempt service with the understanding that the recipient has not made or will make political contributions as set forth under the Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1); and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** that the Board hereby authorizes agreements between the various election offices and

Dominion Voting Systems for election support services ~~and parts~~ ~~for~~ ~~2018~~ ~~in~~ ~~an~~ ~~amount~~ ~~not~~ ~~to~~ ~~exceed~~ \$139,433.43.

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as one for goods and services necessary to conduct an election, in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(l).

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

August 14, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$139,433.43

APPROPRIATION: \$50,000.00 – 8-01-22-139-001-E01  
\$65,000.00 – 8-01-22-141-001-E01  
\$24,433.43 – 8-01-20-107-002-E01

PURPOSE: Resolution authorizing award of contract to Dominion Voting Systems for support services and spare parts for elections to be held in 2018, in an amount not to exceed \$139,433.43

  
Richard Cahill, Chief Financial Officer

DATED: August 14, 2018

RC:fr

Introduced on: August 14, 2018  
Approved on: August 14, 2018  
Official Resolution#: R20190424

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Allyson Clavijo 973-754-6865

2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Authorizing renewal of contract agreement with Dominion Voting which bought Sequoia Voting Systems for annual license fee, training classes, support service & spare parts in the amount of \$139,433.43 for 2018 broken down into the following account numbers:

Board of Elections 8-01-22-139-001-E01 \$50,000.00  
Superintendent 8-01-22-141-001-E01 \$65,000.00  
County Clerk 8-01-20-107-002-E01 \$24,433.43

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$139,433.43

BUDGET ACCOUNT # See Above

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE

XX Administration & Finance \_\_\_\_\_

\_\_\_ Public Works / Buildings & Grounds \_\_\_\_\_

\_\_\_ Planning & Economic Development \_\_\_\_\_

\_\_\_ Health, Human Services & Community Affairs \_\_\_\_\_

\_\_\_ Law & Public Safety \_\_\_\_\_

\_\_\_ Energy \_\_\_\_\_

\_\_\_ Other Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:

XX Administration

\_\_\_ Finance

XX Counsel

\_\_\_ Clerk to Board

\_\_\_ (s)

Introduced on:

Approved on:

Official Resolution#:

Official Resolution#:

August 14, 2018

August 14, 2018

R20180817

R20190424

COUNTY OF PASSAIC  
 BD OF ELECTION, CO OF PASSAIC  
 (Q) 973-754-6865  
 401 GRAND ST. ROOM 123  
 PATERSON, NJ 07505

REQUISITION	
NO.	R8-04268

SHIP TO	
VENDOR	VENDOR #: 09319 DOMINION VOTING 1201 18TH STREET SUITE 210 DENVER, CO 80202-1421

ORDER DATE: 06/21/18  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2018 ELECTIONS TEAMWORK ANNUAL LICENSE FEE 2018 ALL ELECTIONS IN 2018 TEAMWORK MAIL-IN BALLOTS PROGRAMING ONSITE SUPPORT FOR: PUBLIC TEST TALLY MAIL-IN BALLOTS TALLY PROVISIONAL BALLOT	8-01-22-139-001-e01	50,000.0000	50,000.00
			TOTAL	50,000.00

Introduced on: August 14, 2018  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190424

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SUPERINTENDENT OF ELECTIONS  
 CO OF PASSAIC, (Q)973-881-4515  
 501 River Street  
 PATERSON, NJ 07524

REQUISITION	
NO.	RB-04881

SHIP TO	
VENDOR	VENDOR #: 09319 DOMINION VOTING 1201 18TH STREET SUITE 210 DENVER, CO 80202-1421

ORDER DATE: 07/24/18  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2018 Parts, Maintenance, WineDS	8-01-22-141-001-E01	65,000.0000	65,000.00
			TOTAL	65,000.00

Introduced on: August 14, 2018  
 Adopted on: August 14, 2018  
 Official Resolution#: R20190424  
 Official Resolution#: R20190424

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 COUNTY CLERK, CO OF PASSAIC  
 (Q) 973-881-4784  
 401 GRAND ST. ROOM 130  
 PATERSON, NJ 07505

REQUISITION	
NO.	RB-04244

SHIP TO	COUNTY OF PASSAIC COUNTY CLERK 401 GRAND ST. ROOM 130 PATERSON, NJ 07505
VENDOR	VENDOR #: 09319 DOMINION VOTING 1201 18TH STREET SUITE 210 DENVER, CO 80202-1421

ORDER DATE: 06/20/18  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	WINEDS LICENSE FEE JANUARY 1, 2018-DECEMBER 31, 2018  DVS122233	8-01-20-107-002-E01	24,433.4300	24,433.43
			TOTAL	24,433.43

Introduced on: August 14, 2018  
 Adopted on: August 14, 2018  
 Official Resolution#: R20190424

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

July 25, 2018  
12:55 PM

COUNTY OF PASSAIC  
Detail Budget Account Status Including Requisition Items

Page No: 1

Range of Accounts: 8-01-20-107-002-E01 to 8-01-20-107-002-E01 Include Cap Accounts: Yes As of: 07/25/18  
Current Period: 07/01/18 to 07/25/18 Skip Zero Activity: Yes  
Note: Requisitions charged to Existing Blanket PO's are not included in Requested YTD.

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	
		Expended YTD Expended Curr	Encumber YTD Requested YTD	Reimbrsd YTD Reimbrsd Curr	Canceled Pd/Chrgd YTD	Unexpended	%Used
8-01-20-107-002-E01	ELECTION COSTS	300,000.00	0.00	0.00	300,000.00	66,570.34	70
		189,410.23	19,586.00	0.00	0.00	110,589.77	
		165,862.00	24,433.43	0.00	208,996.23		
Control Total		300,000.00	0.00	0.00	300,000.00	66,570.34	70
		189,410.23	19,586.00	0.00	0.00	110,589.77	
		165,862.00	24,433.43	0.00	208,996.23		
Excd Total		300,000.00	0.00	0.00	300,000.00	66,570.34	70
		189,410.23	19,586.00	0.00	0.00	110,589.77	
		165,862.00	24,433.43	0.00	208,996.23		
Department Total		300,000.00	0.00	0.00	300,000.00	66,570.34	70
		189,410.23	19,586.00	0.00	0.00	110,589.77	
		165,862.00	24,433.43	0.00	208,996.23		
CAPR Total		300,000.00	0.00	0.00	300,000.00	66,570.34	70
		189,410.23	19,586.00	0.00	0.00	110,589.77	
		165,862.00	24,433.43	0.00	208,996.23		
Fund Budgeted		300,000.00	0.00	0.00	300,000.00	66,570.34	70
		189,410.23	19,586.00	0.00	0.00	110,589.77	
		165,862.00	24,433.43	0.00	208,996.23		
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	0.00	
Fund Total		300,000.00	0.00	0.00	300,000.00	66,570.34	70
		189,410.23	19,586.00	0.00	0.00	110,589.77	
		165,862.00	24,433.43	0.00	208,996.23		
Final Budgeted		300,000.00	0.00	0.00	300,000.00	66,570.34	70
		189,410.23	19,586.00	0.00	0.00	110,589.77	
		165,862.00	24,433.43	0.00	208,996.23		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	0.00	
Final Total		300,000.00	0.00	0.00	300,000.00	66,570.34	70
		189,410.23	19,586.00	0.00	0.00	110,589.77	
		165,862.00	24,433.43	0.00	208,996.23		

Introduced on: August 14, 2018  
Approved on: May 14, 2019  
Official Resolution#: R20190424

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Ailyson Clavijo 973-754-6865
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Authorizing renewal of contract agreement with Dominion Voting which bought Sequoia Voting Systems for annual license fee, training classes, support service & spare parts in the amount of \$125,655.10 for 2019 broken down into the following account numbers:

<u>Board of Elections</u>	<u>9-01-22-139-001-E01</u>	<u>\$50,000.00</u>
<u>Superintendent</u>	<u>9-01-22-141-001-E01</u>	<u>\$50,000.00</u>
<u>County Clerk</u>	<u>9-01-20-107-002-E01</u>	<u>\$25,655.10</u>

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$125,655.10

BUDGET ACCOUNT # See Above

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE

<u>XX</u> Administration & Finance	_____
<u>    </u> Public Works / Buildings & Grounds	_____
<u>    </u> Planning & Economic Development	_____
<u>    </u> Health, Human Services & Community Affairs	_____
<u>    </u> Law & Public Safety	_____
<u>    </u> Energy	_____
<u>    </u> Other Specify: _____	_____

5. DISTRIBUTION LIST:

XX Administration  
     Finance  
XX Counsel  
     Clerk to Board

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R2019024

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED MILLENNIUM HEALTHCARE OF CLIFTON, LLC, ATTORNEY IN FACT FOR J.V.R. VS. COUNTY OF PASSAIC, ET AL TO THE LAW FIRM OF INGLESINO WEBSTER WYCISKALA, TAYLOR, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY CLERK

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190425							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION REFERRING LITIGATION ENTITLED  
MILLENNIUM HEALTHCARE OF CLIFTON, LLC,  
ATTORNEY IN FACT FOR J.V.R. VS. COUNTY OF  
PASSAIC, ET AL TO THE LAW FIRM OF INGLESINO  
WEBSTER WYCISKALA, TAYLOR, LLC TO PROVIDE  
OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY**

**WHEREAS** the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS** the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2019 by Resolution R2018 1051 dated December 27, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

**WHEREAS** the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Millennium Healthcare of Clifton, LLC, Attorney in Fact for J.V.R. vs. County of Passaic, et al., Superior Court of New Jersey, Docket No.: PAS-L-001099-19 (the “Case”); and

**WHEREAS** the Board is desirous of assigning the Case to the

law firm of Inglesino, Webster, Wyciskala, Taylor, LLC for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

**WHEREAS** the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

**BE IT FURTHER RESOLVED** that a Notice of this action  
be published in the NORTH JERSEY HERALD & NEWS.

Dated: May 14, 2019

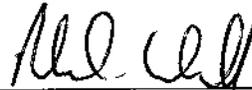
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Millennium Healthcare of Clifton, LLC, attorney in fact for J.V.R VS. County of Passaic, ET AL to the law firm of Inglesino Webster Wyciskala, Taylor, LLC to provide outside legal services to Passaic County.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING FURTHER AMENDMENT OF RESOLUTION R-2018-0403 DATED MAY 22, 2018 IN CONNECTION WITH A LAWSUIT ENTITLED CWA, AFL-CIO LOCAL 1032 V. THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS AND THE COUNTY OF PASSAIC DOCKET NO. C184-17 TO ALLOW AN ADDITIONAL ALLOCATION OF NINE THOUSAND DOLLARS TO COVER LEGAL EXPENSES INCURRED FROM JULY 2018 THROUGH APRIL 2019. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190426							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING FURTHER AMENDMENT OF  
RESOLUTION R-2018-0403 DATED MAY 22, 2018 IN  
CONNECTION WITH A LAWSUIT ENTITLED CWA, AFL-CIO  
LOCAL 1032 V. THE PASSAIC COUNTY SUPERINTENDENT OF  
ELECTIONS AND THE COUNTY OF PASSAIC DOCKET NO.  
C184-17 TO ALLOW AN ADDITIONAL ALLOCATION OF NINE  
THOUSAND DOLLARS TO COVER LEGAL EXPENSES  
INCURRED FROM JULY 2018 THROUGH APRIL 2019**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic and the Communications Workers of America (CWA) AFL-CIO Local 1032, who represent the employees in the Office of the Superintendent of Elections, have been in an ongoing dispute concerning certain benefits given to a few employees based upon a Collective Bargaining Agreement (CBA) which the said Superintendent entered into without any input from any County officials; and

**WHEREAS** this dispute was handled under the contract by two separate arbitrations in which counsel for the County was not permitted to participate and has now resulted in a lawsuit filed in the Superior Court of New Jersey by the CWA known as *CWA, AFL-CIO Local 1032 v. The Passaic County Superintendent of Elections and The County of Passaic*, Docket No. C184-17; and

**WHEREAS** as a result of the dispute, including proceedings before PERC, the two arbitrations and the recent lawsuit, all of which resulted in the said Superintendent having her own counsel, the total amount of billings from her counsel for legal services for the past one (1) year has now exceeded the monetary threshold permitted under the New Jersey Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.) and was \$23,928.93; and

Freeholders of the County of Passaic adopted Resolution R-2018-403 dated May 22, 2018 which awarded a non-fair and non-open contract to the law firm of Kaufman, Semeraro & Leibman, LLP of Fort Lee, New Jersey to represent the Office of the Passaic County Superintendent of Elections in the above-referenced matter and Resolution R-2018-0638 dated August 14, 2018 to pay the outstanding bills; and

**WHEREAS** the said law firm recently submitted an updated bill in the amount of \$8,754.83 for legal services in connection with the case for the months of July 2018 through April 2019; and

**WHEREAS** the Board is desirous of setting aside the sum of Nine Thousand (\$9,000.00) Dollars to cover this bill; and

**WHEREAS** the Freeholders on the Finance & Administration Committee reviewed this matter at its May 1, 2019 meeting and are again reluctantly recommending approval by the full Board; and

**WHEREAS** a certification is attached hereto that indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby further amends Resolution R-2018-0403 dated May 22, 2018 which awarded a non-fair and non-open contract to the law firm of Kaufman, Semeraro & Leibman, LLP of Fort Lee, NJ to provide legal services to the Office of Passaic County Superintendent of Elections in connection with the lawsuit entitled *CWA, AFL-CIO Local 1032 v. The Passaic County Superintendent of Elections and*

allocation of Nine Thousand (\$9,000.00) Dollars to cover ongoing  
Res-Pg:R.6-4  
legal expenses incurred in defending that matter.

**BE IT FURTHER RESOLVED** that the said Board  
authorizes payment of the outstanding legal bill for those services  
in the amount of \$8,754.83.

May 14, 2019

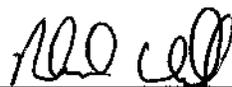
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,000.00

APPROPRIATION: \$6,167.00 – 8-01-22-141-001-233  
\$2,833.00 - 9-01-22-141-001-233

PURPOSE: Resolution authorizing further amendment of resolution R-2018-0403 dated May 22, 2018 in connection with a lawsuit entitled CWA, AFL-CIO Local 1032 V. The Passaic County Superintendent of Elections.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

**Glovin, Michael**

**From:** McDuffie, Kevin  
**Sent:** Tuesday, April 30, 2019 3:31 PM  
**To:** Mark Semeraro  
**Cc:** Cahill, Richard; Glovin, Michael  
**Subject:** RE: Payment of bills

Deducting \$450 from your total of \$9204.83, I come up with a sum of \$8754.83.

Deductions: 12/4/18 Calls to Mike Glovin	\$ 45.00
1/3/19 Letter to Glovin	\$ 45.00
1/4/19 Letter to Glovin	\$ 90.00
1/21/19 email from Glovin	\$ 75.00
1/22/19 email from Kevin McDuffie	\$ 75.00
2/21/19 email from McDuffie	\$ 60.00
3/5/19 message for Glovin	\$ 60.00
<b>TOTAL</b>	<b>\$450.00</b>

I will recommend that we pay this amount. If we already have a resolution authorizing this amount we can pay you right away. If there is no resolution covering this amount a new resolution will have to be done. I should have an answer for you by Friday. As soon as I know, I will let you know.

**From:** Mark Semeraro [mailto:MSemeraro@northjerseyattorneys.com]  
**Sent:** Tuesday, April 30, 2019 10:12 AM  
**To:** Cahill, Richard <rcahill@passaiccountynj.org>; McDuffie, Kevin <kevinm@passaiccountynj.org>  
**Cc:** Scott Fahrney <sfahrney@northjerseyattorneys.com>; Mark Semeraro <MSemeraro@northjerseyattorneys.com>; El-Abd, Sherine <sherinee@passaiccountynj.org>  
**Subject:** FW: Payment of bills

Gentlemen:

I have answers to the questions presented.

1. The 1000+/- bill in June was a billing error. Those services were mistakenly billed in the old matter and should have been billed in the active AFL/CIO file. The services were provided and rightfully billed and are due and owing, but my office accidentally billed under the wrong file name. please advise how you would like this corrected. We can place it in the correct matter and issue corrected invoices, or it can processed as it is and you can note your accounting files according. I will await your direction.
2. All invoices reflecting services provided including the missing invoice noted by Rich, are included in the second attachment. Obviously this excludes the services which should have been billed and are included in

Introduced on the first attachment.  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190426

**Glovin, Michael**

**From:** McDuffie, Kevin  
**Sent:** Tuesday, April 30, 2019 3:31 PM  
**To:** Mark Semeraro  
**Cc:** Cahill, Richard; Glovin, Michael  
**Subject:** RE: Payment of bills

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<b>TOTAL</b>	<b>\$450.00</b>

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**From:** Mark Semeraro [mailto:MSemeraro@northjerseyattorneys.com]  
**Sent:** Tuesday, April 30, 2019 10:12 AM  
**To:** Cahill, Richard <rcahill@passaiccountynj.org>; McDuffie, Kevin <kevinm@passaiccountynj.org>  
**Cc:** Scott Fahrney <sfahrney@northjerseyattorneys.com>; Mark Semeraro <MSemeraro@northjerseyattorneys.com>; El-Abd, Sherine <sherinee@passaiccountynj.org>  
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Introduced on the first attachment.  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190426

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



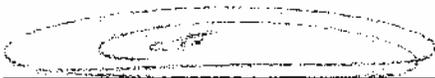
## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION QUALIFYING AND EXPANDING THE POOL OF OUTSIDE LEGAL COUNSEL/SPECIAL LITIGATION COUNSEL FOR THE COUNTY OF PASSAIC RFQ-19-052 AS PER QUALIFICATIONS. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:  
  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL  
Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190427							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION QUALIFYING AND EXPANDING THE POOL OF  
OUTSIDE LEGAL COUNSEL/SPECIAL LITIGATION COUNSEL  
FOR THE COUNTY OF PASSAIC RFQ-19-052 AS PER  
QUALIFICATIONS**

**WHEREAS**, there exists a need to qualify and expand the pool of attorneys for outside legal and special litigation counsel in the County of Passaic for calendar year 2019 which was established by the Board of Chosen Freeholders of the County of Passaic by Resolution R-2018-1051 dated December 28, 2018; and

**WHEREAS**, the County issued public solicitation RFQ-19-052 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the responses to said public solicitation were received on May 3, 2019 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

**WHEREAS**, the Evaluation and Review Committee has found the following firms are qualified to perform the necessary services, on an as-needed basis:

- Ruderman & Roth, LLC
- Post Polak, PA
- Chasan Lamparello Mallon & Caooyzzo
- Wisniewski & Associates, LLC
- Shain Schaffer PC
- Carella Byrne, Cecchi, Olstein, Brody & Angnello

**WHEREAS**, the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

**WHEREAS**, the Freeholder members of the Finance and Administration Committee have reviewed this matter and recommended this resolution to the full Board of adoption.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the above-referenced

firms be qualified to provide the referenced service for calendar year 2019.

**BE IT FURTHER RESOLVED** that the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board.

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

May 14, 2019

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED MODINO GARCIA VS. PASSAIC COUNTY JAIL, ET AL., TO THE LAW FIRM OF WISNIEWSKI AND ASSOCIATES, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS PASSAIC COUNTY JAIL, PASSAIC COUNTY DEPARTMENT OF CORRECTIONS, SERGEANT ROMEO, SERGEANT GONZALEZ, OFFICER FERNANDEZ, OFFICER ELIASSEN, OFFICER LOPEZ, OFFICE FIGUEROA, OFFICER DEMONTE. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190428</b>							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-8							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION REFERRING LITIGATION ENTITLED  
MODINO GARCIA VS. PASSAIC COUNTY JAIL, ET AL.,  
TO THE LAW FIRM OF WISNIEWSKI AND ASSOCIATES,  
LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO  
DEFENDANTS PASSAIC COUNTY JAIL, PASSAIC  
COUNTY DEPARTMENT OF CORRECTIONS,  
SERGEANT ROMEO, SERGEANT GONZALEZ, OFFICER  
FERNANDEZ, OFFICER ELIASSEN, OFFICER LOPEZ,  
OFFICE FIGUEROA, OFFICER DEMONTE**

**WHEREAS** the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

**WHEREAS** the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2019 by Resolution R2018 1051 dated December 27, 2018 and a subsequent Resolution adopted May 14, 2019 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

**WHEREAS** the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Modino Garcia vs. Passaic County Jail, et al., Superior Court of New Jersey, Docket No.: PAS-L-1073-19(the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Wisniewski and Associates, LLC for defense of named defendants Passaic County Jail, Passaic County Department of Corrections, Sergeant Romeo, Sergeant Gonzalez Officer Fernandez, Officer Eliassen, Officer Lopez, Officer Figueroa, Officer Demonte, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

**WHEREAS** the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;

- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: May 15, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Modino Garcia vs. Passaic County Jail, ET, AL., to the law firm of Wisniewski and Associates, LLC to provide outside legal services to Passaic County departments.



Richard Cahill  
Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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## Public Meeting (Board Meeting)

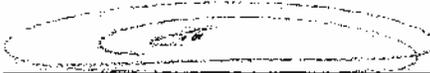
Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN CONNECTION WITH BIOTERRORISM PREPAREDNESS. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Health and Community Affairs  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190429</b>						
Meeting Date		05/14/2019						
Introduced Date		05/14/2019						
Adopted Date		05/14/2019						
Agenda Item		k-9						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN CONNECTION WITH BIOTERRORISM PREPAREDNESS**

**WHEREAS** the New Jersey Department of Health has awarded to the Passaic County Department of Health a grant to further develop the Emergency Preparedness and response plan: Bio-Terrorism Preparedness, pandemic flu and other public health threats. This grant is effective July 1, 2019 to June 30, 2020, in the amount of \$526,569.00 of which \$219,955.00 will go to the Sub-Grantee Paterson Division of Health; and

**WHEREAS** the Board of Freeholders is desirous of applying for and receiving said grant from the New Jersey Department of Health, Division of Public Health Infrastructure, Laboratories and Emergency Preparedness; and

**WHEREAS** this matter was reviewed and approved by the Health Committee;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Health Department to apply for and receive grant dollars as set forth in the resolution; and

**BE IT FURTHER RESOLVED** that the Passaic County Health Officer is hereby authorized to execute the Agreement on behalf of the Passaic County Health Department.

JDP:lc

Dated: May 14, 2019



### RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Charlene W. Gungil  
**Telephone #:** (973) 881-4396

**DESCRIPTION OF RESOLUTION:**

The New Jersey Department of Health has awarded to the Passaic County Department of Health a grant to further develop the Emergency Preparedness and response plan: Bio-Terrorism Preparedness, pandemic flu and other public health threats. This grant is effective 7/1/2019-6/30/2020 in the amount of \$526,569.00 of which \$219,956.00 will go to the Sub-Grantee Paterson Division of Health.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 526,569.00  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190429



State of New Jersey  
DEPARTMENT OF HEALTH

PO BOX 360  
TRENTON, N.J. 08625-0360

[www.nj.gov/health](http://www.nj.gov/health)

PHILIP D. MURPHY  
Governor

SHEILA Y. OLIVER  
Lt. Governor

SHEREEF M. ELNAHAL, MD, MBA  
Commissioner

May 1, 2019

Charlene Gungil  
Passaic County Health Department  
18 Clark Street  
Paterson, NJ 07505

Dear Health Officer,

SUBJECT: LETTER OF INTENT

The New Jersey Department of Health, Division of Public Health Infrastructure, Laboratories, and Emergency Preparedness intends to process your Grant application for PHLP20LNC in the amount of \$526,569. This amount is inclusive of \$219,955 that is to be provided to the City of Paterson as a sub-grant. The award is contingent upon the fully executed award signed by the Department's Approval Officer and the availability of funds. This award will be effective for the grant period 07/01/2019 through 06/30/2020.

Please consider this letter as notice of the Department's intent to fund in accordance with the legal provisions of such grant, and that the Notice of Grant Award document will be processed as soon as possible.

The Department will not be able to provide cash payments for any costs incurred by carrying out the items of this grant application until a fully executed Notice of Grant Award has been processed. Upon completion of this process, payment will be made in accordance with the grant provisions.

The Grantee recognizes and agrees that funding under a grant agreement is expressly dependent upon the availability of funds to the Department, appropriated by the State Legislature from State or federal revenue, or such other funding sources as may be applicable. The Department shall not be held liable for any breach of this agreement, resulting from the absence of available funding appropriations.

Project Category	Funding Amount	Budget Period
CDC Base	\$424,569 (includes \$219,955 for City of Paterson sub-grant)	07/01/2019 - 06/30/2020
CDC CRI	\$102,000	07/01/2019 - 06/30/2020

The grant award will further be contingent upon the fiscal and programmatic completeness of your application, as well as the fulfillment of any grant objectives, if applicable. Grant applications are to be completed on-line via the System for Administering Grants Electronically (SAGE). "Terms and Conditions" as well as Cost Controlling Initiatives will apply and may be found under "Management Activities" within each application. SAGE can be accessed at [njsage.intelligrants.com](http://njsage.intelligrants.com). Paper applications will not be accepted. SAGE will be open for PHLP20LNC on April 9, 2019 and close on May 10, 2019 at 11:59PM.

If you have any questions or are in need of assistance, contact Susan Johnson, Program Management Officer, at 609-847-0475 or Rina Warehall, Grant Management Officer at 609-826-4909.

Sincerely,

  
Dana B. Johnson  
Acting Director, Office of Disaster Resilience

cc: SAGE Application  
Maurò Focarelli, Fiscal Management  
Carline Dixon Joe, Service Director  
Susan Johnson, Program Management Officer  
Rina Warehall, Grant Management Officer

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190429

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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## Public Meeting (Board Meeting)

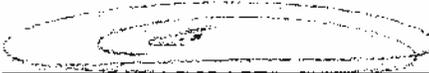
Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF "RIGHT TO KNOW" GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Health and Community Affairs  
COMMITTEE NAME

Official Resolution#	R20190430							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF “RIGHT TO KNOW” GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH**

**WHEREAS** the New Jersey Department of Health, Division of Epidemiology Occupational and Environmental Health is providing grant monies to improve the health communication network in Passaic County; and

**WHEREAS** this system will enable the Passaic County Department of Health to alert citizens of any and all potential health problems within Passaic County; and

**WHEREAS** the New Jersey Department of Health has made funds available to the Passaic County Department of Health to continue the implementation of the Right To Know Program in the sum of \$15,213.00, the amount of \$3,803.25 will be dispersed quarterly beginning July 1, 2019 to June 30, 2020, including the first two quarterly allocations of (\$3,803.25) for the state fiscal year of 2020; and

**WHEREAS** the said State Department of Health has been supporting the Right to Know Program in the Passaic County Department of Health for the past several years; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of accepting the funds to further protect the health, safety and welfare of the Passaic County residents; and

**WHEREAS** this matter was reviewed and approved by the Freeholders on the Health Committee meeting;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic authorizes the Director of the Passaic County Health Department, to enter into an agreement necessary for the receipt of funding the above referenced Right to Know grant provided by the New Jersey Department of Health; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: May 14, 2019



**State of New Jersey**  
**DEPARTMENT OF HEALTH**  
 DIVISION OF EPIDEMIOLOGY, ENVIRONMENTAL AND OCCUPATIONAL HEALTH  
 PO BOX 369  
 TRENTON, N.J. 08625-0369  
[www.nj.gov/health](http://www.nj.gov/health)

**RECEIVED**

2019 MAY -2 P 3 33

ROBERT M. FINAHL, MD, MBA  
 PASSAIC COUNTY  
 COUNSEL'S OFFICE

PHILIP D. MURPHY  
 Governor

SHEILA Y. OLIVER  
 Lt. Governor

April 24, 2019

John Pogorelec  
 County Counsel  
 Passaic County  
 401 Grand Street  
 Paterson, NJ 07505

Dear Mr. Pogorelec,

**SUBJECT: LETTER OF INTENT**

The New Jersey Department of Health, Division of Epidemiology, Environmental & Occupational Health intends to process your Grant application for 2020 Right to Know Letter of Agreement in the amount of \$15,213.00. The award is contingent upon the fully executed award signed by the Department's approval Officer and the availability of funds. This award will be effective for the grant period 7/1/2019 through 6/30/2020.

Please consider this letter as notice of the Department's intent to fund in accordance with the legal provisions of such grant, and that the Notice of Grant Award document will be processed as soon as possible.

The Department will not be able to provide cash payments for any costs incurred by carrying out the items of this grant application until a fully executed Notice of Grant Award has been processed. Upon completion of this process, payment will be made in accordance with the grant provisions.

The Grantee recognizes and agrees that funding under a grant agreement is expressly dependent upon the availability of funds to the Department appropriated by the State Legislature from State of federal revenue, or such other funding sources as may be applicable. The Department shall not be held liable for any breach of this agreement, resulting from the absence of available funding appropriations.

Project Category	Funding Amount	Budget Period
2020 RTK LOA	\$15,213.00	7/1/2019 - 6/30/2020

The grant award will further be contingent upon the fiscal and programmatic completeness of your application, as well as the fulfillment of any current grant objectives, if applicable. Grant applications are to be completed on-line via the System for Administering Grants Electronically (SAGE). "Terms and Conditions" as well as Cost Controlling Initiatives will apply and may be found under "Management Activities" within each application. SAGE can be accessed at [njsage.intelligrants.com](http://njsage.intelligrants.com). Paper applications will not be accepted. SAGE will be open for 2020 RTK LOA applications on 4/23/2019 and close on 5/17/2019.

If you have any questions or are in need of assistance, contact Cherrelle Shelton, Program Management Officer at 609 292-9691 or Laura Collazo, Grant Management Officer at 609 826-4905.

Sincerely,

Gary Cerfontani, Director  
 Consumer, Environmental & Occupational Health  
 Service

cc: SAGE Application  
 Ashwani Chopra, Fiscal Management  
 Cherrelle Shelton, Program Management Officer  
 Laura Collazo, Grant Management Officer

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190430

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING PURCHASE OF A SAVIN MP 6503 COPIER THROUGH STATE CONTRACT WITH ATLANTIC TOMORROW'S OFFICE. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190431</b>							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-11							
CAF #	C-04-55-148-001-9A5							
Purchase Req. #	R9-02350							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING PURCHASE OF  
A SAVIN MP 6503 COPIER THROUGH STATE CONTRACT  
WITH ATLANTIC TOMORROW'S OFFICE**

**WHEREAS** the Director of Preakness Healthcare Center has requested the purchase of a SAVIN MP 6503 Copier pursuant to State Contract #A51464 for a total amount of \$7,856.00, as indicated in more detail in the attached correspondence dated May1, 2019; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Human Services Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/or services described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and

sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

JDP:lc

Dated: May 14, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,856.00

APPROPRIATION: C-04-55-148-001-9A5

PURPOSE: Resolution authorizing purchase of a Savin MP 6503 Copier through state contract with Atlantic Tomorrow's Office.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado  
 Telephone #: 973-585-2169

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing purchase via NJ State Contract for a copier for Preakness Healthcare Center's Business Office.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 7,856.00  
 REQUISITION # R9-02350  
 ACCOUNT # C-04-55-148-001-9A5

4. **METHOD OF PROCUREMENT:**

- RFP       RFQ       Bid  
 Other: NJ State Contract A51464

5. **COMMITTEE REVIEW:**

DATE:

- |  |                 |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance        | _____           |
| <input type="checkbox"/> Budget                          | _____           |
| <input type="checkbox"/> Health                          | _____           |
| <input checked="" type="checkbox"/> Human Services       | <u>05/01/19</u> |
| <input type="checkbox"/> Law & Public Safety             | _____           |
| <input type="checkbox"/> Planning & Economic Development | _____           |
| <input type="checkbox"/> Public Works                    | _____           |

6. **DISTRIBUTION LIST:**

- Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION TO INCREASE CERTIFICATION OF FUNDS IN ASSOCIATION WITH CONTRACT/BID AWARDS FOR SB-18-031 WEATHERIZATION PROGRAM RESIDENTIAL WINDOWS/DOORS REPAIRS & INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND SB-18-032 WEATHERIZATION PROGRAM RESIDENTIAL INSULATION & VENTILATION REPAIRS & INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190432							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-12							
CAF #	G-01-41-707-018-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION TO INCREASE CERTIFICATION OF FUNDS IN ASSOCIATION WITH CONTRACT/BID AWARDS FOR SB-18-031 WEATHERIZATION PROGRAM RESIDENTIAL WINDOWS/DOORS REPAIRS & INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND SB-18-032 WEATHERIZATION PROGRAM RESIDENTIAL INSULATION & VENTILATION REPAIRS & INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES**

**WHEREAS** pursuant to Resolution R-2018-0435, dated June 12, 2018, the Board of Chosen Freeholders, awarded a contract for SB-18-031 Weatherization Program Residential Windows/Doors Repairs and Installation with Other Energy Conservation Measures to C.A. Spinella Inc of Boonton NJ, and awarded a contract for SB -18-032 Weatherization Program Residential Insulation and Ventilation Repairs and Installation with Other Energy Conservation Measures to Divine Energy Solutions Inc of Dover, NJ, and qualifying Comfort Seal LLC of Clifton, NJ; and

**WHEREAS** pursuant to Resolution R-2018-0645, dated August 14, 2018, the Board of Chosen Freeholders, increased the funds in association with contract/bid SB-18-031 Weatherization Program Residential Windows/Doors Repairs and Installation with Other Energy Conservation Measures and contract/bid SB-18-032 Weatherization Program Residential Insulation and Ventilation Repairs and Installation with Other Energy Conservation Measures, the increase amount of \$403,350.00 thereby raising the total certification of funds amount to \$524,804.00; and

**WHEREAS** the Division of Weatherization is requesting an increase of funds in association with contract/bid SB-18-031 Weatherization Program Residential Windows/Doors Repairs and Installation with Other Energy Conservation Measures and contract/bid SB-18-032 Weatherization Program Residential Insulation and Ventilation Repairs and Installation with Other Energy Conservation Measures, the increase amount of \$75,349.00 thereby raising the total certification of funds amount to \$600,153.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$75,349.00 in funds are available in the following grant accounts:

- HIP 18; G-01-41-707-018-213 (\$42,700.00)
- LIHEAP Wx 19 Flood Waiver; G-01-41-709-019-213 (\$32,649.00)

for the within contemplated expenditure with the remaining funds contingent on funds being appropriated in future years budgets; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the increase of funds in association with contract/bid SB-18-031 Weatherization Program Residential Windows/Doors Repairs and Installation with Other Energy Conservation Measures and contract/bid SB-18-032 Weatherization Program Residential Insulation and Ventilation Repairs and Installation with Other Energy Conservation Measures, the increase amount of

\$75,349.00 thereby raising the total certification of funds amount to \$600,153.00; and

**BE IT FURTHER RESOLVED that** the Director and Clerk of the Board of Chosen Freeholders of the County of Passaic are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: May 14, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,349.00

APPROPRIATION: \$42,700.00 – G-01-41-707-018-213  
\$32,649.00- G-01-41-709-019-213

PURPOSE: Resolution authorizing the Division of Weatherization to increase contract amount to the vendors listed on the attached resolution.

  
Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kevin Batacchi, Weatherization Director

**Telephone #:** 973-569-4710

**DESCRIPTION OF RESOLUTION:**

I am requesting an increase of certification of funds in association with contract/bid awards for SB-18-031 Weatherization Program Residential Windows/Doors Repairs & Installation with Other Energy Conservation Measures and SB-18-032 Weatherization Program Residential Insulation & Ventilation Repairs & Installation with Other Energy Conservation Measures.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$42,700.00 (HIP 18); \$32,649.00 (LIF

**REQUISITION #** TBD

**ACCOUNT #** G-01-41-707-018-213 (HIP 18); G-01-41-709-019-213

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: SB-18-031 and SB-18-032

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

5/1/19

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190432

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING THE AWARD OF ONE-STOP FUNDS TO THEIR PERSPECTIVE VENDORS, IN THE AMOUNT OF \$1,280,000.00 FOR JULY 1, 2019 TO JUNE 30, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WORKFORCE DEVELOPMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

Official Resolution#	R20190433							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING THE AWARD OF ONE-STOP FUNDS TO THEIR PERSPECTIVE VENDORS, IN THE AMOUNT OF \$1,280,000.00 FOR JULY 1, 2019 TO JUNE 30, 2020**

**WHEREAS** the mission of the Workforce Development Board is to ensure that optional investments are made in Passaic County to support workforce development, training and job preparation for residents; and

**WHEREAS** the Workforce Development Board is requesting authorization to award in the amount of \$1,280,000.00, One-Stop funds to their perspective vendors as set forth below; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of awarding said funds from the Notice of Award Program Year 2019-Workforce Innovation and Opportunity Act Youth Allotments to the following vendors:

Paterson Public Schools/Adult – NJ Youth Corps	\$320,000
St. Paul’s Comm. Dev. Corp. – WIOA Youth Program	\$240,000
Passaic County Community College – Youth Rise: Academic Readiness and Career Pathway – Passaic City	\$360,000
Passaic County Community College – Youth Rise: Academic Readiness and Career Pathways – County-Wide	<u>\$360,000</u>
	\$1,280,000

**WHEREAS** this matter was reviewed and approved at the Human Services Committee;

**WHEREAS** a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the award of contract to the above-referenced vendors for July 1, 2019 to June 30, 2020; and

**BE IT FURTHER RESOLVED** that the Director and Clerk are authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: May 14, 2019

**PASSAIC COUNTY ONE-STOP CAREER CENTER  
PASSAIC COUNTY WORKFORCE DEVELOPMENT CENTER  
2019 YOUTH PROPOSALS  
WIOA OUT-OF-SCHOOL YOUTH**

**RFP-19-011**

RFP #	ORGANIZATION	PROGRAM	COST	COST PER PERSON	LEVEL OF SERVICE	AVERAGE SCORES
<b>Y1901</b>	Paterson Public Schools	<i>New Jersey Youth Corps</i>	320,000	5,333	60	<b>89</b>
<b>Y1902</b>	St. Paul's Community Development Corporation	<i>WIOA Youth Program</i>	240,000	6,000	40	<b>81</b>

**RE-BID RFP-19-014**

RFP #	ORGANIZATION	PROGRAM	COST	LEVEL OF SERVICE	COST PER	SCORES
<b>Y1903</b>	Passaic County Community College	<i>Youth Rise: Academic Readiness and Career Pathways – Passaic City</i>	360,000	60	6,000	<b>79</b>
<b>Y1904</b>	Passaic County Community College	<i>Youth Rise: Academic Readiness and Career Pathways – County-Wide</i>	360,000	60	6,000	<b>76</b>

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING PURCHASE OF ONE 8' TORNADO 1.9 CU.YD. CAPACITY SALT SPREADER NEEDED FOR THE PASSAIC COUNTY DEPARTMENT OF BUILDINGS & GROUNDS TO BE INSTALLED ON EXISTING 2012 FORD F350 SUPER DUTY TRUCKS FROM VAN DINES INC. D/B/A VAN DINE MOTORS, INC. THROUGH STATE CONTRACT. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190434							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

Res-Pg:k.14-2

**RESOLUTION AUTHORIZING PURCHASE OF ONE 8'  
TORNADO 1.9 CU.YD. CAPACITY SALT SPREADER  
NEEDED FOR THE PASSAIC COUNTY DEPARTMENT OF  
BUILDINGS & GROUNDS TO BE INSTALLED ON EXISTING  
2012 FORD F350 SUPER DUTY TRUCKS FROM VAN DINES  
INC. D/B/A VAN DINE MOTORS, INC. THROUGH STATE  
CONTRACT**

**WHEREAS** the Acting Passaic County Superintendent of Buildings & Grounds has requested the purchase of one 8' Tornado 1.9 cu.yd. capacity salt spreader needed for installation on existing 2012 Ford F350 Super Duty trucks pursuant to State Contract #A88270 in the amount of \$18,232.83 from Van Dines Inc; d/b/a Van Dine Motors, Inc. of Hackensack, NJ, as indicated in more detail in the attached correspondence dated May 6, 2019; and

**WHEREAS** the Public Works and Buildings & Grounds Committee has considered this matter at the May 1, 2019 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of an 8' Tornado 1.9 cu.yd. capacity salt spreader for installation on 2012 Ford F350 Super Duty trucks for the Passaic County Buildings & Grounds Department as described above and in the attached

correspondence in accordance with the terms of the applicable  
State Contract. Res-Pg:k.14-3

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

May 14, 2019

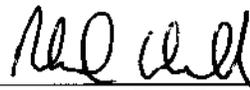
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$18,232.83

APPROPRIATION: C-04-55-157-001-901

PURPOSE: Resolution authorizing purchase of one 8' Tornado 1.9 CU.YD. Capacity salt spreader needed for the Passaic County Department of Building & Grounds to be installed on existing 2012 ford F350 super duty trucks.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



**County of Passaic**  
**BUILDINGS & GROUNDS DEPARTMENT**  
151 E. 11<sup>TH</sup> STREET, Paterson, New Jersey 07524

Stephen Orsini  
Acting County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

May 6th, 2019

Mr. Michael Glovin  
County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request-VAN DINES INC,  
D/B/A VAN DINE MOTORS, INC.  
135 RAILROAD AVENUE  
HACKENSACK, NJ 07601

Dear Mr. Glovin,  
At the May 1<sup>st</sup> meeting of the Public Works and Buildings & Grounds Committee a request was heard for Van Dines, Inc.

Description of Resolution- Resolution awarding a contract to Van Dines Inc. to Install 8' tornado 1.9 cu. Ya. Capacity installed on 2012 Ford F350 Super Duty,

These are salt Spreaders for 3 Existing F-350 Trucks

A total of \$18,232.83 is needed to cover costs.

If you should have any questions or I can be of additional assistance, please feel free to contact me.  
Thank you for your attention with this matter.

REGARDS,

Stephen Orsini  
ACTING SUPERINTENDENT  
BUILDINGS & GROUNDS  
SO/IT  
ENCLOSURE



**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: BUILDINGS & GROUNDS  
 Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

Description of Resolution-RESOLUTION REQUEST FOR VAN DINES INC. INSTALL AN 8' TORNADO 1.9 CU. YD. CAPACITY ON A 2012 FORD F350 SUPER DUTY

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 18,232.83  
 REQUISITION # R9-03008  
 ACCOUNT # C-04-55-157-001-901

4. METHOD OF PROCUREMENT:

RFP     RFQ     Bid  
 Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Public Works	<u>5/1/2019</u>

6. DISTRIBUTION LIST:

Administration     Finance     Counsel  
 Clerk to the Board     Procurement  
 Other: \_\_\_\_\_

COUNTY OF PASSAIC  
 PUBLIC BUILDINGS, CO OF PASSAIC  
 (Q) 973-881-4425  
 151 East 11th Street  
 PATERSON, NJ 07524

REQUISITION	
NO.	R9-03008

SHIP TO	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
	VENDOR #: 12130 VAN DINES INC. D/B/A VAN DINE MOTORS, INC. 135 RAILROAD AVENUE HACKENSACK, NJ 07601

ORDER DATE: 04/12/19  
 DELIVERY DATE:  
 STATE CONTRACT: A88270  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	8' TORANDO 1.9 CU.YA. CAPACITY INSTALLED ON 2012 FORD F350 SUPER DUTY	C-04-55-157-001-901	28,941.0000	28,941.00
1.00	NJ STATE CONTRACT 37% DISCOUNT	C-04-55-157-001-901	10,708.1700-	10,708.17-
	THESE ARE SALT SPREADERS FOR 3 EXISTING F-350 TRUCKS			
	"AS PER ESTIMATE # 2643"			
	STATE CONTRACT # A88270			
	PENDING RESOLUTION			
			TOTAL	18,232.83

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190434



**County of Passaic**  
**BUILDINGS & GROUNDS DEPARTMENT**  
151 E. 11<sup>TH</sup> STREET, Paterson, New Jersey 07524

Stephen Orsini  
Acting County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

May 6th, 2019

Mr. Michael Glovin  
County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request-VAN DINES INC,  
D/B/A VAN DINE MOTORS, INC.  
135 RAILROAD AVENUE  
HACKENSACK, NJ 07601

Dear Mr. Glovin,  
At the May 1<sup>st</sup> meeting of the Public Works and Buildings & Grounds Committee a request was heard for Van Dines, Inc.

Description of Resolution- Resolution awarding a contract to Van Dines Inc. to Install 8' tornado 1.9 cu. Ya. Capacity installed on 2012 Ford F350 Super Duty,

These are salt Spreaders for 3 Existing F-350 Trucks

A total of \$18,232.83 is needed to cover costs.

If you should have any questions or I can be of additional assistance, please feel free to contact me.  
Thank you for your attention with this matter.

REGARDS,

Stephen Orsini  
ACTING SUPERINTENDENT  
BUILDINGS & GROUNDS  
SO/IT  
ENCLOSURE

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MAINTAINCO INC. OF SOUTH HACKENSACK, NJ FOR A 2019 TOYOTA OR EQUAL MODEL 8FGCU25 INTERNAL COMBUSTION LIFT TRUCK FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190435							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MAINTAINCO INC. OF SOUTH HACKENSACK, NJ FOR A 2019 TOYOTA OR EQUAL MODEL 8FGCU25 INTERNAL COMBUSTION LIFT TRUCK FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID**

**WHEREAS**, there exists a need for one (1) 2019 Toyota or equal model 8FGCU25 internal combustion lift truck for the Passaic County Road Department; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-023 2019 Toyota or Equal Model 8FGCU25 Internal Combustion Lift Truck for the Passaic County Road Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on April 25, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Maintainco Inc. of South Hackensack, NJ; and

**WHEREAS**, Maintainco Inc. will provide the vehicle at the price of \$30,262.00 as submitted with their bid response; and

**WHEREAS**, the Public Works and Buildings & Grounds Committee reviewed this matter at its May 1, 2019 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be delivery as soon as possible with prices to remain in effect for eighteen months after award of contract at a price of \$30,262.00; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

**WHEREAS**, Maintainco Inc. indicated in their bid response that they are willing to provide this to the registered members of Passaic County Cooperative Pricing System #38-PCCP.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Maintainco Inc. of South Hackensack, NJ for

**BE IT FURTHER RESOLVED** that the Clerk of the Board, Res-Pg:k.15-3

the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

May 14, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,262.00

APPROPRIATION: C-04-55-157-001-90.1

PURPOSE: Resolution authorizing award of contract to Maintain Inc. of South Hackensack, NJ for a 2019 Toyota or equal model 8FGCU25 Internal Combustion Lift Truck.

  
Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



**County of Passaic**  
**Administration Building**  
151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07524

Stephen Orsini  
Acting County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201)937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

May 6th, 2019

Mr. Michael Glovin, Esq.  
Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Resolution Request- Maintainco Inc.**  
65 East Leuing Street  
South Hackensack, NJ 07606

Dear Mr. Glovin,

At the May 1st, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Maintainco Inc.

Description of Resolution- Resolution awarding a resolution to Maintainco, Inco. To purchase a 2019 Toyota or equal model 8FGCU25 internal combustion truck from bid # 19-023.

**A total of \$30,262.00is needed to cover expenses.**

If you should have any questions or I can be of additional assistance, please feel free to contact me.  
Thank you for your attention with this matter.

REGARDS,

Stephen Orsini  
ACTING SUPERINTENDENT



COUNTY OF PASSAIC  
 PUBLIC BUILDINGS, CO OF PASSAIC  
 (Q) 973-881-4425  
 151 East 11th Street  
 PATERSON, NJ 07524

REQUISITION	
NO.	R9-03247

SHIP TO	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
VENDOR	<div style="text-align: right;">VENDOR #: 13071</div> MAINTAINCO, INC. 65 EAST LEUNING STREET SOUTH HACKENSACK, NJ 07606

ORDER DATE: 04/25/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PURCHASING TOYOTA 8FGU25	C-04-55-157-001-901	30,262.0000	30,262.00
	BID # SB-19-023			
	PENDING RESOLUTION			
			TOTAL	30,262.00

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190435



**COUNTY OF PASSAIC  
PROCUREMENT CENTER  
Michael Marinello, Purchasing Agent QPA, CCPO**

BID# SB-19-023

*C-04-55-157-001-901*

NAME OF BIDDER:                     MAINTAINCO INC.                     CONTRACT  
 PERIOD: Vendor must hold the unit price for a period of 18 months from the date the contract is awarded.

The County of Passaic is inviting qualified vendors to bid:

**2019 Toyota or Equal Model 8FGCU25 Internal Combustion Lift Truck**

**RECEIPT OF BIDS**

This bid is to be received on Thursday April 25, 2019 at 10:30 am (prevailing time) by the County of Passaic Procurement Center, located at 495 River Street, Paterson, New Jersey 07524.

**NO BID PROPOSAL SHALL BE RECEIVED IN PERSON OR BY MAIL AFTER THE HOUR DESIGNATED.**

**BID DOCUMENT CHECKLIST**

This form is provided for the bidder's use in assuring compliance with all the required documents to be submitted with this bid proposal. Failure to submit these documents could be cause for rejection of this bid proposal. All signatures and seals, where required, must be original signatures and seals.

Required by the County of Passaic	Document	Read, Sign and Submit
X	Stockholder Disclosure Certification (Exhibit I)	
X	Non-Collusion Affidavit (Exhibit II)	
	Bid Guarantee (10% Bid Bond, Certified Check, or Cashier Check) (Exhibit III)	
	Consent of Surety (Exhibit IV)	
X	Disclosure of Investment Activities in Iran (Exhibit V)	
X	Last Page Signature (Exhibit VI)	
	Public Works Registration Certificate	
X	State of NJ Business Registration Certificate	

**NOTE: Bid Document return envelopes MUST CLEARLY IDENTIFY THE BID NAME, BID NUMBER AND BID OPENING DATE ON THE EXTERIOR OF THE COMMON CARRIER OR COMPANY MAILING ENVELOPE.**

BID #SB-19-023

**COUNTY OF PASSAIC  
NOTICE TO BIDDERS**

Notice is hereby given that sealed bids will be received on Thursday April 25, 2019 at 10:30 am (prevailing time) in the Passaic County Procurement Center, located at 495 River St, 2<sup>nd</sup> Fl, Paterson, NJ 07524 for the following:

**2019 Toyota or Equal Model 8FGCU25 Internal Combustion Lift Truck**

Bid specifications are available by download via our website [www.passaiccountynj.org](http://www.passaiccountynj.org). If you experience difficulty downloading a bid, please email [bidrequest@passaiccountynj.org](mailto:bidrequest@passaiccountynj.org) and provide your full contact information including US mail address and fax number and a proposal can be emailed.

All proposals must be submitted on the forms supplied, in paper format with all original signatures, along with (2) paper copies plus 1 on CD or USB Flash Drive.

Proposals must be received either in person at the hour designated in this advertisement or previous thereto to the PASSAIC COUNTY PROCUREMENT CENTER. NO LATE PROPOSALS OR BIDS WILL BE ACCEPTED.

The proposal must be accompanied by all documents required by the conditions and specifications for submitting a proposal. Bidders are required to comply with the requirement of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-5.2.

The Board of Chosen Freeholders of the County of Passaic reserves the right to consider the bids for sixty (60) days after the receipt thereof and further reserves the right to reject any and all bids, waive informalities, and make such awards or take action as may be in the best interest of the County.

For bidders future reference, copies of Notice to Bidders can be also received via email alerts. Please visit Passaic County's website at [www.passaiccountynj.org](http://www.passaiccountynj.org) and click "RECEIVE NOTIFICATIONS."

Michael Marinello QPA, CCPO, Purchasing Agent  
(973) 247-3300 [bids@passaiccountynj.org](mailto:bids@passaiccountynj.org)

GENERAL INSTRUCTIONS AND CONDITIONS TO BIDDERSPROCEDURE FOR SUBMITTING BID PROPOSAL:

This bid shall be delivered either in person at the hour designated above and in the advertisement on Page 2, OR previous thereto by hand delivery, regular mail or overnight delivery to the Passaic County Procurement Center located at 495 River St, 2nd Floor, Paterson, NJ 07524.

Please take note that some overnight delivery services guarantee delivery of your packages by 7:00 am. The county offices are not open this early and some vendors are discovering that the delivery services will not re-attempt delivery of the package until after the bid opening. It is incumbent upon you, the bidder, to insure that your bid is received and delivery is not simply attempted prior to the bid opening.

Any bidder who has mailed, hand delivered or overnight delivered a bid to the County Procurement Center ahead of time may attend the bid opening for the reading of the bids. However, the County of Passaic is not responsible for any bid that is either sent by mail or overnight delivered from not arriving at the prevailing bid time. Bids received after the designated time and date will be returned unopened. Bids will be opened and read aloud at the prevailing time. Bid Packages will not be available for review until the Department of Purchasing and/or the appropriate using Department has the opportunity to review and tabulate the results of the bids.

CONDITIONS FOR SUBMITTING A PROPOSAL:

1. Bids must be submitted, in ink or, typewritten ONLY. The County of Passaic reserves the right to reject any penciled bids.
2. Bidders shall not submit bids with qualifying conditions or provisions.
3. Bidders are urged to read and familiarize themselves with the conditions, legal notice, specifications and proposal as outlined herein.
4. Bidders shall not submit more than one (1) unit price per item or submit prices on more items than is requested, or the bid shall be rejected as "Conditional".

THE FOLLOWING CONDITIONS FOR SUBMITTING A PROPOSAL CAN NOT BE WAIVED:

The specifications and proposal shall be submitted in their entirety, completed and signed on the LAST PAGE, EXHIBIT VI, as detailed therein, with:

5. A non-collusion affidavit, Exhibit II that must be SIGNED AND NOTARIZED and
6. In all cases where required, a certified check, or cashier's check, OR bid bond, utilizing our form, Exhibit III attached, issued to the County of Passaic, in the amount of 10% of the bid, not to exceed \$20,000 dollars, guaranteeing acceptance of the contract if awarded, and
7. A statement (Exhibit I) setting forth the names and addresses of all stockholders in a corporation who own ten percent (10%) or more of its stock of any class, or all individual partners in the partnership who own a ten percent (10%) or greater interest therein, and or sole proprietor or not for profit corporation.
8. In all cases where required, Service, Maintenance and Installation Contracts shall require a certification from a surety company (Consent of Surety), stating that it will provide the contractor with a guarantee performance bond in the amount of the contract, utilizing our form, Exhibit IV, attached.

FOR MERCHANDISE BIDS ONLY, THE CERTIFICATE OF SURETY SHALL BE REQUIRED IF THE TOTAL BID SUBMITTED IS MORE THAN \$125,000.00.

If any discrepancies or omissions appear in the specifications, the bidder shall notify the Purchasing Agent in writing of any such discrepancy or omission.

9. A Disclosure of Investment Activities in Iran certificate, Exhibit V must be completed and SIGNED.

**BIDDERS ARE RESPONSIBLE FOR ERRORS MADE BY THE PARTY SUBMITTING THE BID**

**PREVAILING WAGE RATES:**

The New Jersey Prevailing Wage Act, N.J.S.A. 34:11-55.25, et. seq. P.D.1963, Chapter 150, are hereby made a part of every contract entered into by the County of Passaic and by any non-County public participant, except those contracts which are not within the contemplation of the Act; and the bidder's signature on his proposal is his guarantee that neither he nor any subcontractors he might employ to perform the work covered by this proposal are listed or are on record in the Office of the Commissioner of the New Jersey State Department of Labor as one who has failed to pay prevailing wages in accordance with the provisions of this Act.

Effective February 18, 1992, Regulation N.J.A.C. 12:60-2.1 and 6.1 of the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-55.25 et. seq. requires that all public works contractors shall submit a certified payroll record to the County of Passaic, county Counsel Room 214 or lesser which contracted for the public works project for each payroll period within ten (10) days of the payment of wages. Employers not paying the itemized employee benefits to a payee designated in a collective bargaining agreement shall pay them directly to the employee on each payday as part of their wages. The County of Passaic shall review, file and make available for inspection during normal business hours the certified payroll records.

Applicable rates are those wages and fringe benefit rates in effect on the date the contract is awarded all predetermined rate increases listed at the time of the contract award must also be paid, beginning on the dates specified. Rates may change between the time of issuance of this determination and the award of the public works contract. Therefore, prior to the award of the public works contract, verification must be made with the Public Contracts Section, to insure that the rates contained in the determination are still prevailing. If a new rate is not listed after the expiration date, the old rate will continue to prevail. Contractors and subcontractors shall post the prevailing wage rates, for each classification as herein determined, in a prominent and easily accessible place at the site of the work or at such places as are used to pay workmen their wages.

**NON-COLLUSION AFFIDAVIT:**

The bidder must submit a signed non-collusion affidavit that is attached to each bid, and must be notarized see Exhibit II.

**BIDS SECURITY GUARANTEE: (BID BOND REQUIREMENT)** If required as marked on Cover Page: The proposal, when submitted shall be accompanied by a bid security guarantee in the form of a certified check, cashier's check or bid bond, utilizing our form, Exhibit III, attached, made payable to the County of Passaic Treasurer, in the sum of not less than ten percent (10%) of the amount of the proposal, except that the amount of the check or bid bond need not exceed \$20,000.00 Pursuant to N.J.S.A. 40A11-21. **AS TO ONLY BIDS FOR FROZEN FOODS, FOWL AND FISH, WHEN A PERFORMANCE BOND IS NOT PROVIDED, THE COUNTY OF PASSAIC RESERVES THE RIGHT TO RETAIN THE TEN PERCENT (10%) BID SECURITY GIVEN BY SUCCESSFUL BIDDERS UNTIL COMPLETION OF THE AGREEMENT.**

The surety company providing the Bid Bond, if required with this bid proposal, consent of surety and the performance bond must, be authorized pursuant to New Jersey Statutes to carry on business in the State of New Jersey as specified in N.J.S.A. 17:171 (G) and must have Best's Rating of B+ or better and a Best's Financial Size Category of VII or larger, the minimum ratings and financial size categories are those listed for the Surety Company in the most current issues of Best's Key rating Guide, Property-Casualty, published by the A.M. Best Company, Oldwick, New Jersey.

**RETURN OF BID SECURITY:**

N.J.S.A. 40A: 11-24 provides for the return of deposits as follows: All bid security, except the security of the three apparent lowest responsible bidders, shall be returned, unless otherwise requested by the bidder, within ten (10) days after the opening of the bids, Sundays and Holidays excluded, and the bids of such bidders shall be considered as withdrawn. Within three (3) days, Sundays and Holidays excluded, after the awarding and signing of the contract and the approval of the contractor's performance bond, the bid security of the remaining unsuccessful bidders shall be returned to them.

**CERTIFICATE OF SURETY:**

If required as marked on Cover Page: Pursuant to N.J.S.A. 40A: 11-22, the proposal must be accompanied by a certificate from a surety company duly authorized to do business in this State and satisfactory to the Board of Chosen Freeholders of the County Of Passaic, stating that such surety company will provide the bidder with the guaranty performance bond or other security required as a guarantee indemnification, required in the specifications, conditioned upon the faithful performance of any and all provisions of the Contract utilizing our form, Exhibit IV attached. **FOR MERCHANDISE ONLY, THIS CERTIFICATE WILL BE REQUIRED IF THE TOTAL BID SUBMITTED IS MORE THAN \$125,000.00.**

In all cases. Service, Maintenance and Installation Contracts shall require a certification of surety.

**PERFORMANCE BOND:**

The successful bidder shall, when applicable, simultaneously with the delivery of the executed contract, submit an executed bond in the amount of one hundred (100%) of the acceptable bid as security for the faithful performance of this contract. However, notwithstanding the above, the successful bidder awarded a contract for this bid shall not be required to submit a bond in an amount greater than \$250,000.00, for the term of the contract, if the bidder's total contract award exceeds this figure. On multi-year contracts, the term of the contract shall constitute the entire term.

**Affirmative ACTION STATEMENT:**

The provisions of Chapter 127, Public Laws of 1975, (N.J.A.C. 17-27) are applicable to this contract. Bidders are required to familiarize themselves and comply with the requirements of the State of N.J. statute. See Exhibit A for Goods, Professional Services and General Service Contracts. See Exhibit B for Construction Contracts.

**REQUIRED AFFIRMATIVE ACTION EVIDENCE:**

For Procurement (Goods), Professional and Service Contracts, all successful vendors shall submit within seven (7) days of the notice of intent to award or the signing of the contract, one of the following:

1. A photocopy of their Federal Letter of Affirmative Action Plan Approval
2. A photocopy of their Certificate of E wee Information Report or
3. A completed Affirmative Action Employee Information Report (AA302).

**STATE OF NJ BUSINESS CERTIFICATE:**

Each bidder (contractor) is required to submit proof of business registration prior to award of contract. Proof of registration shall be a copy of the bidder's Business Registration Certificate (BRC). N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors

that knowingly provide goods or perform services for a contractor fulfilling this contract:

1. The contractor shall obtain and provide the owner the BRC of subcontractors knowingly used on this contract.
2. The contractor shall maintain and submit to the contracting agency a list of subcontractor's and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods and services rendered under the contract.
3. During the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all taxable sales of tangible personal property delivered into the State.

Failure to submit the BRC with the bid is *NOT* a cause for rejection. However, the County prefers the BRC be submitted with the bid response. If it is not provided prior to execution of a contract the bidder's bid guarantee shall be forfeited and the contract shall be awarded to the next lowest responsible bidder.

A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency.

A BRC is obtained from the New Jersey Division of Revenue and Enterprise Services. Information on obtaining a BRC is available on the internet at [www.nj.gov/treasury/revenue/busregcert.shtml](http://www.nj.gov/treasury/revenue/busregcert.shtml) or by phone at (609) 292-9292.

#### FORM W-9

Please complete, sign and include with your bid response Form W-9 Request for Taxpayer Identification Number and Certification. Web-link: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

#### SIGNING OF CONTRACT

After an award of a contract by the Board of Chosen Freeholders, the successful bidder will be required to return an executed contract within ten (10) calendar days of physically receiving the contract for execution **RIGHT - TO - KNOW -(MATERIAL) SAFTY DATA SHEETS AND LABELING REQUIREMENTS:**

As Per New Jersey Worker and Community Right to Know Act N.J.S.A. 34:5A-1 et seq. and the New Jersey Public Employees' Occupational Safety and Health Act- N.J.S.A. 34:6A-25 et seq. Hazard Communication Standard N.J.A.C 12:100-7.1, the New Jersey Department of Health has mandated that manufacturers and/or distributors must develop (material) safety data sheets for all products which they manufacture or distribute. Therefore, under the provisions of N.J.A.C 12:100-7.7, each bidder must furnish the County of Passaic with current "(Material) Safety Data Sheets", based on the new Globally Harmonized System (GHS) for Classification and Labeling\* guidelines, for each product they supply to the County of Passaic. These (Material) Safety Data Sheets must be submitted to the County of Passaic upon receipt of bids. The County of Passaic requests that a copy of the applicable (Material) Safety Data Sheet be forwarded with the delivery of a product to the appropriate County Department, and an additional copy of the applicable (Material) Safety Data Sheets must be forwarded to the County of Passaic Right to Know Project Specialist listed below.

Furthermore, under the provisions of N.J. A.C. 12:100-7.6, each product supplied to the County of Passaic shall have a label affixed or stenciled onto each container and as of 12/1/15 using GHS label guidelines.

Renee B. Alessio, Right to Know Project Specialist  
County of Passaic Department of Health  
18 Clark Street  
Paterson, New Jersey 07505  
973-225-3651 fax-973-225-0222 [renee@passaiccountynj.org](mailto:renee@passaiccountynj.org)

DISPUTE:

At Passaic County's discretion, all disputes arising under construction contracts entered into, in accordance with the local public contracts law, shall required submittal to, non-binding arbitration prior to being submitted to a court for adjudication. The parties shall proceed under the alternative dispute resolution practices as found under the New Jersey Arbitration Act NJSA.

Any contractor entering into a contract with Passaic County covered under this provision shall not cease to do any work or refuse to proceed to perform any act or provide any service pending such time as the parties proceed to arbitration. The only remedy the contractor may have is to document the dispute(s) and perform as directed by the county and or its authorized agents and employees and present its claim to the arbitrator.

Notwithstanding industry rules or any provision of law to the contrary, Whenever a dispute concerns more than one contract, such as when a dispute in a contract involving construction relates to a contract involving design, architecture, engineering or management, upon the demand of a contracting party, other interested parties to the dispute shall be joined unless the arbitrator or person appointed to resolve the dispute determines that such joinder is inappropriate. Notwithstanding industry rules or any provision of law to the contrary, whenever more than one dispute of a similar nature arises under a construction contract, or related construction contracts, upon the demand of a contracting party, the disputes shall be joined unless the arbitrator or person appointed to resolve the dispute determines that the disputes are inappropriate for joinder.

For the purposes of this section, the term "construction contract" means a contract involving construction, or a contract related thereto concerning architecture, engineering or construction management L.1997,c.371.

INSURANCE:

Unless otherwise agreed in writing by the County, the contractor shall maintain such insurance as will protect him from all claims under Worker's Compensation Acts; General Liability Insurance protecting him from any other claims for damage for personal injury, including death, which may arise from operations under this contract, whether such operations be by himself or by any sub-contractor or anyone directly or indirectly employed by either of them, and property damage. Guarantees of such insurance shall be in the amount of \$1,000,000.00 and filed with the County if it requires, and shall be subject to its approval for adequacy of protection.

The Contractor shall carry Automobile Liability Insurance covering any owned auto (Symbol 1) in limits not less than \$500,000.00 bodily injury liability each person, \$1,000,000.00 each occurrence and a \$500,000.00 property damage liability or \$1,000,000.00 combined single limit. If coverage is provided under simplified auto forms, the County of Passaic is to be named as an additional insured as respects the acts of the Contractor.

The Contractor shall furnish a certificate of insurance for both Worker's Compensation and Auto Insurance. The certificate will state that insurers will provide the County of Passaic with not less than 30 days notice of termination of coverage.

In the event the Contractor shall cause his insurance coverage to lapse, the Contractor shall immediately notify the County of Passaic of such occurrence. In addition, the insurance policy additional named insured provision naming the County as an additional insured on same shall contain language regarding the insurer to provide timely notification to the County about lapse in coverage. The Contractor shall also agree to indemnify and hold harmless the County for all claims, cost and judgments arising out of the allegations of negligence, errors, omissions, or allegations otherwise sounding in tort while performing within the scope of this agreement, to include but not limited to the actions of any subcontractors or suppliers.

SUBCONTRACTING:

The holder of the contract shall not sub-contract any part of the contract without prior written permission of the County of Passaic.

PUBLIC DISCLOSURE REQUIREMENTS:

The provisions of Chapter 33, Public Laws of 1977 (N.J.S.A. 52:25-24.2)(The notice of 10% ownership interest) are applicable to this contract. Bidders are required to familiarize themselves and comply with the requirements of the statutes. Failure to supply this information before or with your bid proposal shall be cause to reject the bid.

AWARD:

The original proposal must be submitted in its entirety, completed as detailed. A copy is to be retained by the bidder. The Board of Chosen Freeholders, County of Passaic, shall award contracts for purchases of goods and services to the lowest responsible bidder after a review of the proposals. Interest or late fees will not be paid regardless of language provided by the bidder. Bids and proposals that show any omission, irregularity, alteration of forms, additions not called for, conditions, or unconditionally unresponsive proposals, obviously unbalanced, shall be rejected.

This proposal and bid is irrevocable by the subscriber, or his, their or its personal or legal representative. This proposal and bid, if awarded there under, is made to the subscriber by the Board of Chosen Freeholders of the County of Passaic, and if accepted by the County of Passaic in writing after such awards shall bind the subscriber his heirs, executors, administrators or successors.

Assignment to any third party of any monies due or to grow due the bidder or any contract based on this bid is absolutely prohibited and will not be recognized by the County; furthermore, should any such assignment of monies be filed with the County of Passaic, the County reserves the right thereafter to refuse all bids from the bidder violating this provision.

The County of Passaic hereby reserves the right to reject any and all bids where two or more merchants are tied on the bid submitted, and reserves the right to make the award to one of the tie bidders, based upon the best specification compliance as to item.

The County of Passaic reserves the right to reject the bid or proposal of any bidder who has previously been disqualified or whose contract has been terminated or who has otherwise failed to comply with the terms of any public contract, including contracts with the County of Passaic.

IDENTICAL BIDS:

When two (2) or more responsible bidders submit the lowest and best bids, and these bids are identical in both amount and nature, the County of Passaic shall enter into a contract with only one of the responsible bidders and reject all other bids. The one bidder shall be selected by the casting of lots. It should be noted that this does not prohibit multiple or progressive awards if specified in the bid invitation.

DOMESTIC PRODUCTS:

American goods and products are to be used where possible or wherever available, as per County of Passaic Resolution dated April 20, 1983, "Buy American", pursuant to the provisions of N.J.S.A. 40A:11-18.

UNIT PRICE:

Bidders submitting more than one (1) unit price per item and submitting more items than requested in the specification shall have their bid proposal rejected as conditional. All unit prices are to be net. No discounts

are allowed. Any trade or other discounts are to be included in one net unit price. If the quantity requested in the specifications is one, that price will be considered the unit price if additional quantities are purchased subsequent to the initial award. The prices are for the items delivered to the institutions and departments, and/or services rendered. The County of Passaic reserves the right to correct any arithmetical or typographical errors in the extensions of the unit price, and the corrected extensions will then be totaled. In the event that there is a discrepancy between the unit prices and the extended totals, the unit prices shall prevail.

**QUALITY AND BRAND:**

All supplies bid upon are to be as per brand or brands submitted as "equal" or better. Bidders must submit BRAND as well as unit price and total on each item bid upon. In the event the bid is based upon "equal", complete specifications must be attached to the bid, and samples may be requested whenever applicable.

Damaged merchandise shall not be acceptable. In case of failure to furnish any or all of the articles herein specified in accordance with said advertisement and this proposal and bid and the agreement affected thereby the County of Passaic may purchase said articles elsewhere and deduct the cost from the account of the successful bidder.

**COUNTY RECYCLING PROGRAM:**

To emphasize and reinforce the social, economic and environmental importance of recycling and source reduction. The County of Passaic has instituted an official policy that favors the purchase of recycled products and the environment for prudent product use.

It is an ongoing objective of the County of Passaic to continue research and development in the area of recycled product purchases and to evaluate purchasing practices and waste reduction guidelines on a continuing basis to remain current with new technology, products and techniques.

The County of Passaic has made a strong commitment to reduce waste wherever possible. All vendors servicing the County will be expected to decrease the amount of packaging materials used and to use recyclable or reusable packaging.

**DELIVERY:**

All articles shall be delivered to all Departments and Institutions specified with all charges prepaid, (F.O.B. Destination) in such quantities as ordered by the County of Passaic, which may be greater or lesser in amount than herein specified and in case no specific time for delivery is included by the County of Passaic when the order is given, then such goods must be delivered immediately.

No additional charges will be allowed for any transportation cost resulting from partial shipments made at the vendor's convenience.

**MERCHANTS WHO SUBSTITUTE COMMODITIES OR DELIVER COMMODITIES NOT ACCORDING TO SPECIFICATIONS, OR WHO DO NOT DELIVER AT TIME SPECIFIED IN THE PROPOSAL WILL BE CLASSIFIED, AS UNDESIRABLE AND THEIR PROPOSALS WILL BE REFUSED IN FUTURE BIDDING.**

**GUARANTY /WARRANTY:**

The bidder hereby certifies that the equipment offered is standard new equipment, the latest model or regular stock product, with parts regularly used for the type of equipment offered that such parts are in production and none likely to be discontinued. All new equipment is to be unconditionally guaranteed for a period of one year from the time of delivery unless specified otherwise and that the manufacturer of the equipment passes through all warranties expressed or implied.

The bidder further warrants that these products are free from defects in material and workmanship and during the warranty period will repair any defect in material or workmanship.

TERMINATION:

In the event that the Contractor shall fail to comply with any of the conditions herein provided and as covered by the "Contract, the purchasing Agent shall notify the Contractor of such failure or default and demand that the same be remedied within five (5) days. In the event of the failure of the Contract to remedy the same within said period, the Purchasing Agent shall take steps to terminate the contract, and the performance bond shall be forfeited.

QUANTITY:

It is understood that the quantities listed are estimated quantities based upon both previous consumption and estimated consumption for the present contract, and they will control in the awarding of the contract. However, the County of Passaic reserves the right to decrease in any amount the quantities herein specified, because estimates are supplied by the institutions and departments, and lead time may make certain requests obsolete and unnecessary during the contract period. The County of Passaic reserves the right to increase up to twenty percent (20%) the quantities herein specified. Furthermore, the actual orders may be greatly decreased in quantity for any and all items on the bid proposal form, and some items may not be ordered at all.

PURCHASE ORDER:

A Purchase Order must be issued by Passaic County prior to the commencement of any work or delivery of any product.

LIQUIDATED DAMAGES:

If any of the terms and conditions of the contract are violated or if there is a failure to perform the contract in accordance with its terms and conditions including but not limited to the delivery requirements, the County of Passaic shall be entitled to liquidated damages. If the vendor fails to deliver the equipment, supplies or services as specified in the bid proposal, the County of Passaic is entitled to \$150.00 per day as liquidated damages, and not as a penalty.

EQUAL OPPORTUNITY FOR INDIVIDUALS WITH DISABILITIES:

See Exhibit C

TAXES:

The County of Passaic is exempt from any State sales tax or Federal excise tax.

ANTI-KICKBACK ACT

The bidder shall comply with the applicable regulation of the Secretary of Labor, United States Department of Labor, and pursuant to the so-called "Anti-Kickback Act", of June 13, 1934 (48 Stat. 863; Title 18 U.S.C., Sec. 874, and Title 40 V.S.C., Section 276 c) and any amendment or modifications thereof, and shall cause appropriate provisions to be inserted in sub-contracts to insure compliance therewith by all sub-contractors.

P.L. 2012, c.25

P.L. 2012, c.25 prohibits State and local public contracts with persons or entities engaging in certain investment activities in energy or finance sectors of Iran. Exhibit V

WILLING TO PROVIDE THE GOODS OR SERVICES HEREIN BID UPON TO THE LEAD MEMBER (COUNTY OF PASSAIC) AND THE REGISTERED MEMBERS IN PASSAIC COUNTY COOPERATIVE PRICING SYSTEM # 38-PCCP

THE COUNTY OF PASSAIC IS THE LEAD MEMBER OF PASSAIC COUNTY COOPERATIVE PRICING SYSTEM # 38-PCCP

\_\_\_\_\_ Check here if willing to provide the goods or services herein bid upon to Registered Members in System Passaic County Cooperative Pricing #38-PCCP who have submitted estimates without substitution or deviation from specifications, size, features, quality, price or availability as herein set forth. It is understood that orders will be placed directly by the registered members identified herein by separate contract, subject to the overall terms of the Master Contract to be awarded by the County of Passaic, that no additional service or delivery charges will be allowed, except as permitted by these specifications.

**2019 TOYOTA OR EQUAL MODEL 8FGCU25 Internal Combustion Lift Truck**

Quality engineered or with the following specification:

- Cushion Tires
- LP Gas Powered - UL Type "LP" Rating

This forklift is equipped with a 3-Way Catalytic Muffler System as standard equipment, and conforms to current Federal EPA and California ARB regulations for off-road large spark ignited engines.

**SYSTEM OF ACTIVE STABILITY™ (SAS)**

System of Active Stability (SAS) helps reduce lift truck instability by electronically monitoring and controlling various functions of the lift truck.

- **Active Control Rear Stabilizer:** Various lift truck sensors simultaneously monitor vehicle speed, fork height, load weight, and vehicle yaw (or angular acceleration). Should the operator inadvertently place the truck in a potentially unstable lateral condition, the sensors trigger the SAS controller to activate the Active Control Rear Stabilizer to help reduce the likelihood of a lateral tip over. (Note: Does not apply to dual drive configured models)
- **Active Mast Function Controller (AMC):** Should the operator inadvertently place the lift truck in a potentially unstable longitudinal condition, these same sensors trigger the SAS controller to activate the AMC, which limits forward tilt and/or tilt back speed to help reduce the likelihood of a longitudinal tip over.

**AUTOMATIC FORK LEVELING**

Toyota's Automatic Fork Leveling feature increases productivity while reducing damage with a push of a button. By depressing the Automatic Fork Leveling button during forward tilt, operators are quickly and easily able to level the forks.

**TOYOTA ENGINE**

Engineered to the highest standards of quality, durability, and reliability, your Toyota 8-Series lift truck is outfitted with the industry's most respected industrial engines.

**ULTRA COMFORT 4-WAY ADJUSTABLE, FULL SUSPENSION SEAT WITH NON CINCHING SEAT BELT**

Ultra Comfort 4-way adjustable, full suspension vinyl seat. With lumbar, weight, tilt, and almost 6 inches of fore/aft adjustability, your operators will be comfortable and productive throughout their shift. Standard Non-cinching seat belts provide additional comfort in applications requiring frequent reverse travel.

**Mast:** 3-Stage (FSV) mast with full free lift provides excellent visibility to load and fork tips, while providing smooth, quiet and consistent operation. Mast specifications:

Maximum Fork Height - 189"

Overall Lowered Height - 83.3" (Overhead Guard Height - 80.70")

Free Lift - 35.3" with standard Load Backrest

**Lifting Capacity:** Base Model Capacity - 5,000 lbs. @ 24" load center  
Actual Capacity, based on quoted specifications, - 5,000 lbs. @24" load center to 189"  
MFH

**Tilt:** 6 degrees forward and 5 degrees backwards  
**Carriage:** ITA Hook Type, 36" Carriage  
**Forks:** Forks 48" x 5" x 1.6" - Class II  
**Load Backrest:** 48" High Load Backrest  
**Attachments:** 36" Integral Sideshifter (Includes 3rd Function Internal Hosing)  
**Speeds:** Travel Speed: 10.60 mph Lift Speed: 121 fpm  
**Engine:** 2.2L 4Y-ECS Industrial Gasoline Engine  
 136 cubic inch displacement, 4 cylinder, overhead valve (OHV)  
 Net Torque Rating: 118 @ 2100 rpm SAE ft-lb (gasoline system)  
 Net Horsepower Rating: 51 @ 2570 rpm SAE HP  
**Transmission:** Automatic Transmission  
 1 speed forward, 1 speed reverse standard.  
**Steering:** Load Sensing Hydrostatic Power Steering with Tilt Steering Column  
**Wheels and Tires:** Front Tires: 21x7x15  
 Rear Tires: 16x5x10-1/2  
**Additional Equipment:** Rear Combination Lights  
 Engine Oil Quick Drain Valve  
 Rear View Mirrors (Left & Right Sides)  
 Back-up Alarm  
 Rear Pillar Assist Grip with Horn Button  
 UL Approved Model Type "LP" (tank not included)  
 60" Fork Extensions  
 Capacity Plate

**Other Outstanding Features:**

- EPA/CARB Certified Engine with 3-Way Closed loop catalytic muffler system
- Operator Presence Sensing System (OPSS)
- Fully Stamped Steel Side Panels
- Technician Programmable Electronic Speed Control
- Overly Spacious Leg Room
- Weather Protected Electrical System
- Unparalleled Fork Tip Visibility
- Foot Activated Park Brake with High Mount Release
- Adjustable Headlights with Guards
- Electronic Shift Control
- 7" Cyclone Air Cleaner
- Fully Insulated Stamped Steel Engine Hood

- Dual Operator Assist Grips
- Oversized Cup Holder and Amenity Tray
- Heavy Duty, Non-Slip Rubber Floor Mat
- Automotive Style Headlight Switch

Some standard items listed within this quotation may be replaced or altered due to optional equipment.

**Warranty**

12 Months or 2,000 hours whichever occurs first: Basic

36 Months or 6,000 hours whichever occurs first: Powertrain

PRICE PROPOSAL

MODEL (Quantity 1) TOYOTA 8FGCU25

Unit price - (in dollars) \$ 30,262.00

Unit price - (in words) Thirty Thousand Two Hundred Sixty Two and 00/100 Dollars



EXHIBIT I - CONTINUED (PAGE 2)

BUSINESS ADDRESS:

65 East Leuning Street, South Hackensack, New Jersey 07606

Street Address	City	State	Zip
	201/487-2565		201-487-3138
	Telephone #		Fax#

Listed below are the names and addresses of all stockholders, partners or individuals who own ten (10%) percent or more of its stock of any class, or who own ten (10%) percent or greater interest therein. If one or more such stockholder, partner or owner is itself a corporation or partnership, the stockholder holding 10% or more of that corporation's stock, or the individual partners owning 10% or greater interest in that partnership, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, exceeding the 10% ownership criteria established in this act, has been listed.

Name James G. Picarillo  
 Address \_\_\_\_\_

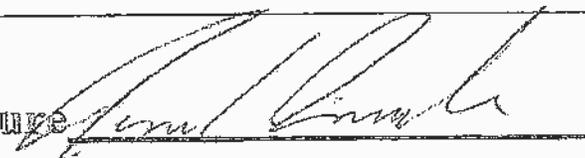
Name Raymond Picarillo  
 Address \_\_\_\_\_

Name \_\_\_\_\_  
 Address \_\_\_\_\_

Publicly Traded Parent Company Disclosure:

Submit the Website (URL) providing the last annual SEC, or foreign equivalent filing:

Please list the applicable page number(s) of the SEC or foreign equivalent filing:

Signature  Date April 17, 2019

Print Name & Title By: Derek Picarillo, General Manager

CONTINUE ON ADDITIONAL SHEET IF NECESSARY: YES  NO

EXHIBIT II

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY:

COUNTY OF PASSAIC:

I, Derek Picarillo of the City of South Hackensack in the County of Bergen, and the State of New Jersey of full age, being duly sworn according to the law on my oath, depose and say that:

I am Derek Picarillo of the firm of Maintainco Inc.

Bidder making the proposal for the above-named contract, and that I executed the said proposal with full authority so to do; that said bidder has not, directly or indirectly, entered into an agreement, participate in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above-named contract, and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the County of Passaic relied upon the truth of the statements contained in said proposal and in this affidavit in awarding the Contract for the said proposal.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such Contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fees, except bonafide employees or bonafide established commercial or selling agencies maintained

(Name of Vendor)

Authorized Signature: [Signature]

Name of Signatory: Derek Picarillo

Company Name: MAINTAINCO INC.

Address: 65 East Leuning Street  
South Hackensack, NJ 07606

Telephone: 201-487-2565 Fax: 201-487-3138

Email Address: derek.picarillo@maintainco.com

Date: April 17, 2019

Subscribes and Sworn to before me this

17 Day of April

[Signature]  
(Signature of Notary Public)

Notary Public of Bergen County

ANNE R. OMMUNDSEN  
ID#2453177

My Commission Expires Aug 3, 2020  
NOTARY PUBLIC  
STATE OF NEW JERSEY

EXHIBIT III

BID BOND

Ten Percent of amount of bid \$ 30,262.00 not to exceed Twenty Thousand and no/100 Dollars (10% NTE \$20,000.00).

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Derek Picarillo, General Manager ~~as Principal~~, and Maintainco Inc., as Surety, is hereby held and firmly bound unto the county of Passaic, as Owner, in the Penal Sum of for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

Signed this 17 day of April 2019

The condition of the above obligation is such that whereas the Principal has submitted to a certain bid, attached hereto and hereby made a part hereof, to enter into a contract in writing for the Toyota BFGCU25

NOW THEREFORE.

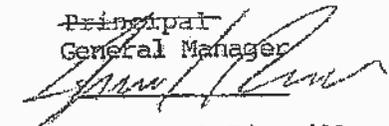
- A) If said bid shall be rejected or in the alternative,
- B) If said bid shall be accepted and the Principal shall execute and deliver a contract in the form of contract attached hereto (properly completed in accordance with said bid) and shall furnish a bond for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in the connection therewith, and shall in all other respects perform the agreement created in the acceptance of said bid,

Then this obligation shall be void, otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value receive, hereby stipulates and agrees that the obligations of said Surety and its bond shall in no way be impaired or affected by any extension of time within which the Owner may accept such bid; and Surety does hereby waive notice of such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

By   
Witness

~~Principal~~  
~~General Manager~~  
  
By: Derek Picarillo

\_\_\_\_\_  
Surety

By \_\_\_\_\_

\_\_\_\_\_  
Attorney-in-Fact

EXHIBIT IV

CONSENT OF SURETY

KNOW ALL MEN BY THESE PRESENTS, that for and in consideration of the sum of \$1.00, lawful money of the United States of America, the receipt whereof is hereby acknowledged, paid the undersigned corporation, and for other valuable consideration, the \_\_\_\_\_ Incorporated, organized and existing under the laws of the State of \_\_\_\_\_ and licensed to do business in the State of New Jersey, certifies and agrees, that if contract for: \_\_\_\_\_ is awarded to: \_\_\_\_\_ the undersigned Corporation will execute the bond or bonds as required of the contract documents and will become Surety in the full amount set forth in the contract documents for the faithful performance of all obligations of the Contractor

Signed and Sealed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

~~Attorney-in-Fact~~

EXHIBIT V

COUNTY OF PASSAIC DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN  
SIGNATURE REQUIRED ON BOTTOM OF THIS PAGE

Solicitation Number: \_\_\_\_\_

Bidder/Offeror: SB-19-023

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the Department of the Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the person or entity.

I certify, pursuant to Public Law 2012, c. 25, that the person or entity listed above for which I am authorized to bid/renew:

is not providing goods or services of \$20,000,000 or more in the energy sector of Iran, including a person or entity that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipe lines used to transport oil or liquefied natural gas, for the energy sector of Iran, AND is not a financial institution that extends \$20,000,000 or more in credit to another person or entity, for 45 days or more, if that person or entity will use the credit to provide goods or services in the energy sector in Iran.

In the event that a person or entity is unable to make the above certification because it or one of its parents, subsidiaries, or affiliates has engaged in the above-referenced activities, a detailed, accurate and precise description of the activities must be provided in part 2 below to the Division of Purchase under penalty of perjury. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN: You must provide, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

Name \_\_\_\_\_ Relationship to Bidder/Offeror \_\_\_\_\_  
Description of Activities \_\_\_\_\_  
Duration of Engagement \_\_\_\_\_ Anticipated Cessation Date \_\_\_\_\_  
Bidder/Offeror Contact Name \_\_\_\_\_ Contact Phone Number \_\_\_\_\_

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that Passaic County is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Passaic County, New Jersey and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Signature: [Handwritten Signature] Print Name: Derek Picarillo

Title: General Manager Date: April 17, 2019

## EXHIBIT VI

LAST PAGE SIGNATURE

This form must be completed and signed regardless of bid guarantee requirements. By completing and signing this form you are confirming that you have carefully examined the advertisements, addenda and specifications for the furnishing and delivery of the enclosed named item(s) and that he will contract to furnish said items as specified in the schedule of prices. Accompanying this proposal, if required in the Bid Document Checklist, is a Certified Check or Cashier's Check payable to the County of Passaic Treasurer, in the sum of \$ , which the undersigned agrees is to be forfeited, if the contract is awarded to the undersigned, and the undersigned shall fail to execute the Contract for the items or furnish the bond required within the stated time: otherwise the check will be returned to the undersigned. The undersigned is: \_\_\_\_\_ (an individual), \_\_\_\_\_ (a partnership), a corporation x under the laws of the State of New Jersey, having principal offices at 65 East Leuning Street, South Hackensack, NJ 07606

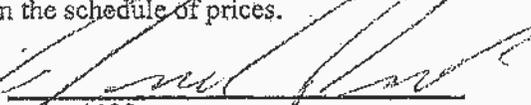
IN THE EVENT THE BID OF THE UNDERSIGNED IS ACCEPTED, FOLLOWING ARE THE NAMES AND TITLES OF EITHER THE PRESIDENT OR VICE-PRESIDENT AND THE SECRETARY OF THE CORPORATION WHO WILL EXECUTE THE CONTRACT AND PERFORMANCE BOND ON BEHALF OF THE CORPORATION.

IF THE CONTRACT AND PERFORMANCE BOND ARE TO BE EXECUTED BY OFFICERS OTHER THAN THE PRESIDENT OR VICE-PRESIDENT AND THE SECRETARY OF THE CORPORATION, INDICATE THE NAMES AND TITLES OF SUCH OTHER OFFICERS. IN THIS EVENT, A CERTIFIED COPY OF A RESOLUTION ADOPTED BY THE CORPORATION AUTHORIZING SUCH OTHER OFFICERS TO EXECUTE MUST ACCOMPANY THE PROPOSAL.

1.	<u>James G. Picarillo</u>	<u>President</u>
	NAME	TITLE
2.	<u>Derek Picarillo</u>	<u>General Manager</u>
	NAME	TITLE

After the award is made, a contract will be drawn. All rights and liabilities of the contracting parties are contained in this contract agreement. When executed, this agreement incorporates the terms and conditions of all prior documents, including the request for quotation, the specifications and the bid.

The undersigned hereby declares that he has carefully examined the advertisements, addendums and specifications for the furnishing and delivery of the enclosed named item(s) and that he will contract to furnish said items as specified in the schedule of prices.

Authorized Signature: 

Name of Signatory: Derek Picarillo

Company Name: MAINTAINCO INC.

Address: 65 East Leuning Street, South Hackensack, NJ 07606

Telephone: 201-487-2565 Fax: 201-487-3138

Email Address: derek.picarillo@maintainco.com Date: April 17, 2019

NOTE: VENDORS: All respondents, including Non-Profits must complete, sign and submit this page.  
PLEASE WRITE YOUR FEDERAL ID NUMBER HERE: 221-628-030/000

## EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE  
 N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

**EXHIBIT A (Cont)**

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken with-out regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval  
 Certificate of Employee Information Report Employee  
 Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.

## EXHIBIT B

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE  
N.J.S.A 10:5-31etseq., N.J.A.C. 17:27

CONSTRUCTION CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the applicable employment goal prescribed by N.J.A.C. 17:27-7.3; provided, however, that the Division may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B and C, as long as the Division is satisfied that the contractor or subcontractor is employing workers provided by a union which provides evidence, in accordance with standards pre-scribed by the Division, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the applicable employment goal established in accordance with N.J.A.C. 17:27-7.3.

**EXHIBIT B (Cont)**

The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A). If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to attempt to hire or schedule minority and women workers directly, consistent with the applicable employment goal. If the contractor's or subcontractor's prior experience with a construction trade union, regard-less of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with the applicable employment goal, the contractor or subcontractor agrees to be prepared to hire or schedule minority and women workers directly, consistent with the applicable employment goal, by complying with the hiring or scheduling procedures pre-scribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines or is so notified by the Division that the union is not referring minority and women workers consistent with the applicable employment goal.

(B). If the hiring or scheduling of a workforce consistent with the employment goal has not or cannot be achieved for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions consistent with the applicable county employment goals:

1. To notify the public agency compliance officer, the Division, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;
2. To notify any minority and women workers who have been listed with it as awaiting available vacancies;
3. Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;
4. To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area until such time as the workforce is consistent with the employment goal;
5. If it is necessary to lay off some of the workers in a given trade on the construction site, to assure, consistent with the applicable State and Federal statutes and court decisions, that sufficient minority and women employees remain on the site consistent with the employment goal; and to employ any minority and women workers so laid off by the contractor on any other construction site on which its workforce composition is not consistent with an employment goal established pursuant to rules implementing N.J.S.A. 10:5-31 et. seq.

**EXHIBIT B (Cont)**

6. To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor.
  - i. If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall determine the qualifications of such individuals and if the contractor's or subcontractor's workforce in each construction trade is not consistent with the applicable employment goal, it shall hire or schedule those individuals who satisfy appropriate qualification standards. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Division. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.
  - ii. If the contractor's or subcontractor's workforce is consistent with the applicable employment goal, the name of any interested women or minority individual shall be maintained on a waiting list for the first consideration, in the event the contractor's or subcontractor's workforce is no longer consistent with the applicable employment goal.
  - iii. If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Division.
7. To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Division and submitted promptly to the Division upon request.

(C). The contractor or subcontractor agrees that nothing contained in (13) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that,

**EXHIBIT B (Cont)**

in implementing the procedures of (B) above it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Division an initial project workforce report (Form AA 201) provided to the public agency by the Division for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Division and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the-job programs for outreach and training of minorities and women .

(D). The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

**EXHIBIT C****EQUAL OPPORTUNITY FOR INDIVIDUALS WITH DISABILITIES:**

The Contractor and the County of Passaic do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. 12101 *et seq.*) which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County grievance procedure, the Contractor agrees to abide by any decision of the County which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance Procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the County pursuant to this paragraph.

It is further agreed and understood that the County assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this Agreement nor shall they be construed to relieve the Contractor from any liability, nor preclude the County from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Form **W-9**  
 (Rev. October 2018)  
 Department of the Treasury  
 Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>MAINTAINCO, INC.</b>	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. <b>65 East Leuning Street</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>South Hackensack, NJ 07606</b>	
7 List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number													
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2	2	-	1										
6	2	8	0										
3	0												

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification Instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	Date ▶ <b>4/17/19</b>
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

- Form 1099-INT (interest earned or paid)



**County of Passaic**  
**Administration Building**  
151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07524

Stephen Orsini  
Acting County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201)937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

May 6th, 2019

Mr. Michael Glovin, Esq.  
Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Resolution Request- Maintainco Inc.**  
65 East Leuing Street  
South Hackensack, NJ 07606

Dear Mr. Glovin,

At the May 1st, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Maintainco Inc.

Description of Resolution- Resolution awarding a resolution to Maintainco, Inco. To purchase a 2019 Toyota or equal model 8FGCU25 internal combustion truck from bid # 19-023.

**A total of \$30,262.00is needed to cover expenses.**

If you should have any questions or I can be of additional assistance, please feel free to contact me.  
Thank you for your attention with this matter.

REGARDS,

Stephen Orsini  
ACTING SUPERINTENDENT

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION FOR CHANGE ORDER #6 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER PASSAIC RIVER STRUCTURE NO. 1600-004 IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:  
  
\_\_\_\_\_  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:  
  
\_\_\_\_\_  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works  
\_\_\_\_\_  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190436</b>						
Meeting Date		05/14/2019						
Introduced Date		05/14/2019						
Adopted Date		05/14/2019						
Agenda Item		k-16						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION FOR CHANGE ORDER #6 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER PASSAIC RIVER STRUCTURE NO. 1600-004 IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY**

**WHEREAS** a contract was awarded to Konkus Corporation for the project known as the Replacement of Eighth Street Bridge over Passaic River Structure No. 1600-004 in the City of Passaic and Borough of Wallington, New Jersey; and

**WHEREAS** it is now necessary that a change order be made reflecting an increase of \$10,222.78 due to Project changes, as evidenced in attached letter dated May 6, 2019; and

**WHEREAS** the New Jersey Department of Transportation will reimburse the County for this additional work; and

**WHEREAS** this matter was discussed by the Freeholder members on the Committee for Public Works and Buildings & Grounds at a meeting on May 1, 2019 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 6 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated May 6, 2019 and attached hereto, be and the same is hereby approved:

## CHANGE ORDER NO. 6

## 1. DESCRIPTION AND VALUE OF CHANGE

See May 6, 2019 letter attached hereto

Addition	\$10,222.78
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## REASON FOR CHANGE

See My 6, 2019 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$12,712,108.59
Previous Additions		\$ 197,304.81
Total		\$12,909,413.40
Previous Deductions		\$ -0-
Net Prior to This Change		\$12,909,413.40
Amount of This Change	Add	\$ 10,222.78
Contract Amount to Date		\$12,919,636.18

May 14, 2019

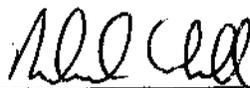
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,222.78

APPROPRIATION: C-04-55-140-001-9B0

PURPOSE: Resolution for change order #6 for Konkus Corporation as it Pertains to the replacement of Eight Street Bridge over Passaic River.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 6, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Replacement of Eighth Street Bridge over Passaic River  
Structure No. 1600-004  
City of Passaic and Borough of Wallington  
Passaic and Bergen County  
**CHANGE ORDER # 6**

Members of the Board:

Attached for your Approval is Change Order # 6 to be issued to the Contractor, reflecting a net increase in the contract amount due to Project changes.

The total amount of this increase is \$ 10,222.78 resulting in a new contract amount of \$12,919,636.16.

New Jersey Department of Transportation will reimburse the County for this additional work.

The above-mentioned Change Order was reviewed and recommended for approval by the Public Works and Buildings and Grounds Committee at their meeting of May 1, 2019..

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 6 to KONKUS Corp. of Branchburg, New Jersey in the amount of \$10,222.78 (Ten Thousand Two Hundred Twenty Two Dollars and Seventy-eight Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jonathan C. Pera".

Jonathan C. Pera, P.E.  
County Engineer

Attachment  
/am

cc: Public Works Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190436







# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 6, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Replacement of Eighth Street Bridge over Passaic River  
Structure No. 1600-004  
City of Passaic and Borough of Wallington  
Passaic and Bergen County  
**CHANGE ORDER # 6**

Members of the Board:

Attached for your Approval is Change Order # 6 to be issued to the Contractor, reflecting a net increase in the contract amount due to Project changes.

The total amount of this increase is \$ 10,222.78 resulting in a new contract amount of \$12,919,636.16.

New Jersey Department of Transportation will reimburse the County for this additional work.

The above-mentioned Change Order was reviewed and recommended for approval by the Public Works and Buildings and Grounds Committee at their meeting of May 1, 2019..

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 6 to KONKUS Corp. of Branchburg, New Jersey in the amount of \$10,222.78 (Ten Thousand Two Hundred Twenty Two Dollars and Seventy-eight Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

Attachment  
/am

cc: Public Works Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190436

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO TSUJ CORP. FOR THE PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT IN THE CITY OF PATERSON, NJ AS PER BID. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190437							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION FOR AWARD OF CONTRACT TO TSUJ CORP.  
FOR THE PASSAIC COUNTY JAIL GENERATOR  
REPLACEMENT PROJECT IN THE CITY OF PATERSON, NJ AS  
PER BID**

**WHEREAS** bids for the Passaic County Jail Generator Replacement Project at 11 Marshall Street in the City of Paterson, NJ were received on April 30, 2019; and

**WHEREAS** a total of three (3) responsive bids were received from three (3) qualified bidders (bid tabulations attached hereto and made part hereof); and

**WHEREAS** the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

**WHEREAS** TSUJ Corp. of Wayne, NJ submitted the lowest responsible bid for the above-mentioned project and the Passaic County Engineer has recommended an award in the sum of \$1,558,477.00, as per the terms of the attached letter dated May 3, 2019; and

**WHEREAS** this Project will be partially funded by a FEMA grant of \$438,908.00; and

**WHEREAS** this matter was discussed by the members of the Public Works and Buildings & Grounds Committee at their meeting on May 1, 2019 and is being recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto to the effect that funds for the within contemplated expenditure are available.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Passaic County Jail Generator

Replacement Project at 11 Marshall Street in Paterson, NJ in the amount of \$1,558,477.00 to TSUJ Corp. of Wayne, NJ.

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County to effectuate the purposes of this resolution.

May 14, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,558,477.00

APPROPRIATION: \$438,908.00 – G-01-41-883-017-213  
\$1,119,569.00- C-04-55-148-001-9A6

PURPOSE: Resolution for award of contract to TSUJ Corp. for the Passaic County Jail generator replacement project.

  
Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

May 3, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Passaic County Jail  
Generator Replacement Project  
City of Paterson, NJ  
**AWARD OF CONSTRUCTION CONTRACT**

Dear Members of the Board:

Bids for the construction of the above referenced project were received on April 30, 2019. The project will involve a complete upgrade to the existing stand-by emergency power system at the Passaic County Jail located at 11 Marshall St. Paterson NJ. This will include removal of the existing generators, installation of a new generator in the parking lot of the County Jail. Work will also include electrical distribution, automatic transfer switches, generator distribution switchboard, portable engine connection boxes, new structural support facilities, reconfiguration of existing sprinkler service piping, as well as removal of existing generator/fuel tank equipment

Three (3) bidders submitted bids. The following is a summary of the bids received:

<u>Name of Bidder</u>	<u>Amount</u>
1. TSUJ Corp. P.O. Box 4621 Wayne, NJ 07470	\$1,558,477.00
2. Manor II Electric Inc. 3 Ardsley Court Holmdel, NJ 07733	\$3,697,220.00
3. Multi-Phase Inc. 15 William St. Closter, NJ 07624	\$4,798,659.00

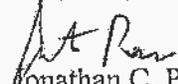
The lowest bid received was from TSUJ Corp.

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190437

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to TSUJ Corp. in the amount of \$1,558,477.00 for the Passaic County Jail Generator Replacement project subject to the availability of funds.

The project will be partially funded by a FEMA grant of \$438,908.00.

Very truly yours,

  
Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance  
Passaic County Sheriff

\\passaic1.local\departments\Engineering\Users\andrew\_\My Documents\PC Jail\FEMA Generator Replacement\19-008\BCF\_Award\_2019\_04\_22.docx

**COUNTY OF PASSAIC  
BID TALLY SHEET**

Michael Marinello, OPA  
Purchasing Agent

William J. Pascrell, III, Esq.  
County Counsel

Jose Santiago, Esq.  
Assistant County Counsel

Michael Glavin  
Deputy County Counsel

Taken by Attorney JOSE SANTIAGO  
Faken by ISENIA COLON  
Typed by Theresa Scuttaro

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM**. On **APRIL 30, 2019** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For :

**C-19-008 PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT**

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB.		PRIME	SUB	
MANOR II ELECTRIC INC. JOSE C. ROQUE 3 ARDSLEY COURT HOLMDEL, NJ 07733	3	X	X	X	X	X	11-13-20	6-9-20	PETER HYWEL PLUMBING	X	X	TOTAL BID \$3,697,220.00
								10-18-20	REIVAX CONTRACTING	X	X	

**COUNTY OF PASSAIC  
 BID TALLY SHEET**

Michael Marinello, QPA  
 Purchasing Agent

William J. Pascrell, III, Esq.  
 County Counsel

Jose Santiago, Esq.  
 Assistant County Counsel

Michael Glavin  
 Deputy County Counsel

Taken by Attorney \_\_\_\_\_  
 Taken by \_\_\_\_\_  
 Typed by \_\_\_\_\_

**PROCUREMENT DEPARTMENT**

Bids received at **10:30 AM** On **APRIL 30, 2019** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For:

**C-19-008 PASSAIC COUNTY JAIL GENERATOR REPLACEMENT PROJECT**

Vendor	ACK OF ADDEND A	Disc. Str. (Exh. D)	Non-Call Aff. (Exh. I)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
MULTI PHASE STEVE DIPIETRO 15 WILLIAM ST. CLOSTER, NJ 07624	3	X	X	X	X	X	10-4-19	N/A	BURGESS STEEL OF NJ	X	N/A	<b>MULTIPHASE</b>  <b>TOTAL</b> \$4,798,659.09
								N/A	NORDIC CONTRACTING		N/A	
								N/A	A & A INDUSTRIAL PIPING		N/A	
								N/A	UNIQUE SCAFFOLDING SYSTEMS		N/A	



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

May 3, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Passaic County Jail  
Generator Replacement Project  
City of Paterson, NJ  
**AWARD OF CONSTRUCTION CONTRACT**

Dear Members of the Board:

Bids for the construction of the above referenced project were received on April 30, 2019. The project will involve a complete upgrade to the existing stand-by emergency power system at the Passaic County Jail located at 11 Marshall St. Paterson NJ. This will include removal of the existing generators, installation of a new generator in the parking lot of the County Jail. Work will also include electrical distribution, automatic transfer switches, generator distribution switchboard, portable engine connection boxes, new structural support facilities, reconfiguration of existing sprinkler service piping, as well as removal of existing generator/fuel tank equipment

Three (3) bidders submitted bids. The following is a summary of the bids received:

<u>Name of Bidder</u>	<u>Amount</u>
1. TSUJ Corp. P.O. Box 4621 Wayne, NJ 07470	\$1,558,477.00
2. Manor II Electric Inc. 3 Ardsley Court Holmdel, NJ 07733	\$3,697,220.00
3. Multi-Phase Inc. 15 William St. Closter, NJ 07624	\$4,798,659.00

The lowest bid received was from TSUJ Corp.

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190437

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE CLEANING OF STORMWATER DRAINAGE PIPES ALONG A SECTION OF FRANCISCO AVENUE IN THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190438</b>						
Meeting Date		05/14/2019						
Introduced Date		05/14/2019						
Adopted Date		05/14/2019						
Agenda Item		k-18						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

Res Pg: k.18-2

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS  
AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT  
OF BIDS FOR THE CLEANING OF STORMWATER DRAINAGE  
PIPES ALONG A SECTION OF FRANCISCO AVENUE IN THE  
TOWNSHIP OF LITTLE FALLS, NEW JERSEY**

**WHEREAS** the Passaic County Engineer's Office has received the plans and specifications for the cleaning of stormwater drainage pipes along a section of Francisco Avenue in the Township of Little Falls, NJ; and

**WHEREAS** the Office of the Passaic County Engineer has reviewed the plans and specifications and finds them to be in conformance with Passaic County engineering standards; and

**WHEREAS** by letter dated May 8, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said plans and specifications and authorize the Director of Purchasing to advertise and receive bids; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds via e-mail on May 7, 2019 who are recommending approval by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the plans and specifications for the aforementioned project and authorizes the Director of Purchasing to advertise and receive bids for this project.

May 14, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

May 8, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Cleaning of Stormwater Drainage Pipes  
Along a Section of Francisco Avenue  
Township of Little Falls  
**AUTHORIZATION ADVERTISE AND RECEIVE BIDS**

Dear Members of the Board:

The County has prepared bid documents for the proposed Cleaning of Stormwater Drainage Pipes along a Section of Francisco Avenue in the Township of Little Falls.

My office has reviewed the Plans and Specifications and find them in conformance with Passaic County and other Engineering Standards.

The above-mention Project was discussed and recommended for approval to the Public Works Committee via email on May 7, 2019.

Therefore, this Office recommends that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, authorizing the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
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Terry Duffy  
Bruce James  
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Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE PASSAIC COUNTY EMPLOYEE PARKING GARAGE REPAIRS IN THE CITY OF PATERSON, NJ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190439							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

Res. Pg: k.19-2

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS  
AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT  
OF BIDS FOR THE PASSAIC COUNTY EMPLOYEE PARKING  
GARAGE REPAIRS IN THE CITY OF PATERSON, NJ**

**WHEREAS** the Passaic County Engineer's Office has received the plans and specifications for the Passaic County Employee Parking Garage Repairs in the City of Paterson, NJ; and

**WHEREAS** the Office of the Passaic County Engineer has reviewed the plans and specifications and finds them to be in conformance with Passaic County engineering standards; and

**WHEREAS** by letter dated May 8, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said plans and specifications and authorize the Director of Purchasing to advertise and receive bids; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds via e-mail on May 7, 2019 who are recommending approval by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the plans and specifications for the aforementioned project and authorizes the Director of Purchasing to advertise and receive bids for this project.

May 14, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

May 8, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: County Employee Parking Garage Repairs  
City of Paterson  
**AUTHORIZATION ADVERTISE AND RECEIVE BIDS**

Dear Members of the Board:

The County's Consultant, Dewberry Engineers, Inc., Bloomfield, NJ, has designed and prepared the proposed County Employee Parking Garage Repairs in the City of Paterson.

My office has reviewed the Plans and Specifications and find them in conformance with Passaic County and other Engineering Standards.

The above-mention Project was discussed and recommended for approval to the Public Works Committee via email on May 7, 2019.

Therefore, this Office recommends that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, authorizing the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR REPAIR OF UNDERGROUND STORAGE TANKS LOCATED AT GOFFLE BROOK PARK (HAWTHORNE, NJ), THE PASSAIC COUNTY SHERIFF'S DEPARTMENT (WAYNE, NJ), AND PENNSYLVANIA AVENUE (PATERSON, NJ) AS PER STATE CONTRACT. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190440							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR REPAIR OF UNDERGROUND STORAGE TANKS LOCATED AT GOFFLE BROOK PARK (HAWTHORNE, NJ), THE PASSAIC COUNTY SHERIFF'S DEPARTMENT (WAYNE, NJ), AND PENNSYLVANIA AVENUE (PATERSON, NJ) AS PER STATE CONTRACT**

**WHEREAS** the Underground Storage Tanks (UST) located at Goffle Brook Park located in the Borough of Hawthorne, NJ, the Passaic County Sheriff's Department located in Wayne, NJ, and Pennsylvania Avenue in Paterson, NJ need to be repaired to meet the annual NJDEP compliance requirements; and

**WHEREAS** the scope of the work includes the replacement of fuel islands, dispenser pumps, and manhole lids; and

**WHEREAS** T. Slack Environmental Services of Kenilworth, New Jersey holds a State Contract (#A42266) for these types of services; and

**WHEREAS** said T. Slack has submitted a proposal dated April 18, 2019 to perform the Compliance Test Repairs for the sum of \$20,585.00 (copy of proposal and copy of May 8, 2019 recommendation letter from Passaic County Engineer attached hereto and made a part hereof); and

**WHEREAS** the members of the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at their meeting on May 1, 2019 and recommended this Resolution to the full Board for adoption; and

**WHEREAS** a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to T. Slack Environmental Services of Kenilworth, New Jersey for the Compliance Test Repairs to the Underground Storage Tanks (UST) at the County locations listed above pursuant to its proposal and applicable State Contract.

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

May 14, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,585.00

APPROPRIATION: C-04-55-157-006-901

PURPOSE: Resolution for award of contract to T. Slack Environmental Services, Inc. for repair of underground storage tanks.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

May 8, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**PROJECT:** Underground Storage Tanks (UST) Repairs at County Locations  
Goffle Brook Park (Hawthorne), Sheriff Department (Wayne)  
And Pennsylvania Avenue (Paterson)  
State Contract #A42266, T. Slack Environmental Services, Inc.  
**AWARD OF CONTRACT**

Dear Members of the Board:

The Underground Storage Tank (UST) for the fuel dispensers at Goffle Brook Park, Sheriff Department, and Pennsylvania Avenue sites need repairs to meet the annual NJDPE compliance requirements. The scope of work includes the replacement of fuel islands, dispenser sumps, and manhole lids. Under State Contract (#A42266), the County has received proposals from T. Slack of Kenilworth, New Jersey to provide these services in the amount of \$20,585.00.

This matter was discussed at the Public Works Committee meeting on May 1, 2019, and an award of contract to T Slack Environmental Services is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to T Slack Environmental Services in the amount of \$20,585.00 for the replacement of fuel islands, dispenser sumps, and manhole lids at the UST at Goffle Brook Park, Sheriff Department, and Pennsylvania Avenue, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator

Introduced on: County Council  
Adopted on: May 16, 2019  
Official Resolution#: R20190440  
K:\Users\jonathan\UST\BCF\_UST\_2019\_05\_0.doc

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334

NJ BUSINESS REGISTRATION  
#0106912

**T**  
**SLACK**  
**ENVIRONMENTAL SERVICES**

April 18, 2019

Mr. Jonathan Pera  
County of Passaic – Engineering  
401 Grand Street, Room 524  
Paterson, NJ 07505

Phone: 973-881-4450  
Fax: 973-742-3936  
E-mail: jonathanp@passaiccountynj.org

Job Scope: Compliance Test Repairs  
Job Site: Goffle Brook Park  
Proposal No. TS-15111

Dear Mr. Pera,

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review.

**Scope of Work:** T. Slack Environmental Services will replace the fuel island and dispenser sump that failed a hydrostatic test during the annual compliance testing. **Pricing is from our NJ State Contract #A42266.**

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00030	Laborers (S/T) Commodity Code 830-69-086783	16	Hours	\$70.00	\$1,120.00
00035	C-2100-PEVR Spill Container, 5 Gallon Thread-on 4" with Plug Commodity Code 830-69-089792	1	Each	\$640.59	\$640.59
00035	Concrete Disposal Commodity Code 830-69-089792	1	Load	\$200.00	\$200.00
00035	Concrete Restoration Commodity Code 830-69-089792	1	Lump Sum	\$250.00	\$250.00
00036	LSRP Commodity Code 830-69-089792	4	Hours	\$145.00	\$580.00

Introduced on: May 14, 2019  
Adopted on: May 14, 2019

Official Resolution#: R20190440 180 MARKET STREET, KENILWORTH, NEW JERSEY 07033

PHONE: 908.964.5360 • FAX: 908.964.4244 • E-MAIL ADDRESS: TSLACKENV@COMCAST.NET

NJ DEP  
 USE CERTIFICATION PROGRAM  
 #US08334



NJ BUSINESS REGISTRATION  
 #0100012

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00036	Soil Samples Commodity Code 830-69-089792	1	Each	\$185.00	\$185.00
00036	PID Meter Commodity Code 830-69-089792	1	Day	\$125.00	\$125.00
00036	Concrete Saw Commodity Code 830-69-089792	1	Day	\$275.00	\$275.00
00036	Jackhammer Commodity Code 830-69-089792	1	Day	\$195.00	\$195.00
00036	Compressor Commodity Code 830-69-089792	1	Day	\$325.00	\$325.00
00036	Retest Spill Bucket Commodity Code 830-69-089792	1	Each	\$125.00	\$125.00
					\$4,020.59

COST: \$4,020.59

THIS QUOTE IS VALID FOR 60 DAYS

SCHEDULING: Project can be initiated within five (5) working days.

PAYMENT TERMS: Net due upon completion.

DISPUTES: Any dispute or disagreement which cannot be resolved by the parties and any controversy, claim or dispute otherwise arising out of or in connection with this agreement, or the breach thereof, or otherwise arising from the project, shall be settled under the rules of the American Arbitration Association. Arbitration proceedings shall be held in Kenilworth, New Jersey, USA, or such other place as is mutually acceptable to both parties. The award in any arbitration proceeding shall be final and binding upon all parties and judgment thereon may be entered in any court of competent jurisdiction upon application of either of the parties. In the event T. Slack Environmental Services, Inc. shall be required to institute litigation and/or arbitration proceedings to enforce the terms of this agreement, or any such matters are placed in the hands of an attorney, T. Slack Environmental Services, Inc. shall be entitled to reimbursement of reasonable attorney's fees, interest and all costs of suit and/or arbitration proceedings.

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190440

NJDEP  
EST CERTIFICATION PROGRAM  
#1500334



NJ BUSINESS REGISTRATION  
#0100012

If this proposal is acceptable, please sign and return the signatory sheet attached. If you have any questions or comments regarding this proposal, please feel free to contact me at (908) 964-5360. Thank you for considering T. SLACK ENVIRONMENTAL SERVICES, INC. to assist you in your environmental needs.

Sincerely,

A handwritten signature in black ink, appearing to read "Vincent D'Alessandro", written in a cursive style.

Vincent D'Alessandro  
Operations Manager

NJDEP  
UST CERTIFICATION PROGRAM  
#TS00334



NJ BUSINESS REGISTRATION  
#0100912

April 18, 2019

Mr. Jonathan Pera  
County of Passaic – Engineering  
401 Grand Street, Room 524  
Paterson, N.J 07505

Phone: 973-881-4450  
Fax: 973-742-3936  
E-mail: jonathanp@passaiccountynj.org

Job Scope: Compliance Testing Repairs  
Job Site: Goffle Brook Park  
Proposal No. TS-15111

T. Slack Environmental Services Inc.

  
\_\_\_\_\_  
Vincent D. Alessandro

Customer

\_\_\_\_\_

Date of Acceptance

\_\_\_\_\_

"In order to proceed with this project, this signatory sheet must be signed and returned to our office."

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334

NJ BUSINESS REGISTRATION  
#0106912



April 18, 2019

Mr. Jonathan Pera  
County of Passaic – Engineering  
401 Grand Street, Room 524  
Paterson, NJ 07505

Phone: 973-881-4450  
Fax: 973-742-3936  
E-mail: jonathanp@passaiccountynj.org

Job Scope: Replace Fuel Island & Dispenser Sump  
Job Site: Goffle Brook Park  
Proposal No. TS-15112

Dear Mr. Pera,

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review.

**Scope of Work:** T. Slack Environmental Services will replace the fuel island and dispenser sump that failed a hydrostatic test during the annual compliance testing. Pricing is from our NJ State Contract #A42266.

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00018	Backhoe & Operator (S/T) Commodity Code 830-69-086771	8	Hours	\$125.00	\$1,000.00
00021	Electrician (S/T) Commodity Code 830-69-086774	16	Hours	\$97.00	\$1,552.00
00024	Plumber (S/T) Commodity Code 830-69-086777	16	Hours	\$92.00	\$1,472.00
00030	Laborers (S/T) Commodity Code 830-69-086783	32	Hours	\$70.00	\$2,240.00
00035	#3EC-4824 Prime Steel End Cap 4"X2" Commodity Code 830-69-089792	2	Each	\$170.64	\$341.28
00035	#DP-1123 11X23 Dispenser Pan Commodity Code 830-69-089792	1	Each	\$481.74	\$481.74

Introduced on: May 14, 2019  
Adopted on: May 14, 2019

Official Resolution#: R20190440 180 MARKET STREET, KENILWORTH, NEW JERSEY 07033  
PHONE: 908.964.5360 • FAX: 908.964.4244 • E-MAIL ADDRESS: TSLACKENV@COMCAST.NET

NIDEP  
UST CERTIFICATION PROGRAM  
#1500552



SI BUSINESS REGISTRATION  
#1106912

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00035	#SBK-1100J Stabilizer Bar Kit Commodity Code 830-69-089792	1	Each	\$79.87	\$79.87
00035	#EBF-0300 3" Entry Boot Commodity Code 830-69-089792	1	Each	\$70.23	\$70.23
00035	#TBA-3020 3"-2" FRP Test Boot with Air Stern Commodity Code 830-69-089792	1	Each	\$39.72	\$39.72
00035	2" FRP Pipe Commodity Code 830-69-089792	10	Lin. Ft.	\$15.00	\$150.00
00035	2" FRP Fittings Commodity Code 830-69-089792	4	Each	\$27.00	\$108.00
00035	3" FRP Double-Wall Commodity Code 830-69-089792	10	Lin. Ft.	\$25.00	\$250.00
00035	3" FRP Fittings Double Wall Commodity Code 830-69-089792	4	Each	\$63.00	\$252.00
00035	FRP Glue Kits Commodity Code 830-69-089792	2	Each	\$19.00	\$38.00
00035	3/8" Clean Stone Commodity Code 830-69-089792	10	Tons	\$40.00	\$400.00
00035	Concrete & Disposal Commodity Code 830-69-089792	1	Lump Sum	\$500.00	\$500.00
00035	Electrical Fittings Commodity Code 830-69-089792	4	Each	\$23.00	\$92.00
00036	Jackhammer Commodity Code 830-69-089792	1	Day	\$195.00	\$195.00

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190440

NJ DEP  
 LIST CERTIFICATION PROGRAM  
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NJ BUSINESS REGISTRATION  
 20106912

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00036	Compressor Commodity Code 830-69-089792	1	Day	\$325.00	\$325.00
00036	Re-Testing of Sump Commodity Code 830-69-089792	1	Each	\$250.00	\$250.00
00036	LSRP Commodity Code 830-69-089792	4	Hours	\$145.00	\$580.00
00036	Soil Sample Commodity Code 830-69-089792	1	Each	\$185.00	\$185.00
					\$10,601.84

COST: \$10,601.84

THIS QUOTE IS VALID FOR 60 DAYS

**SCHEDULING:** Project can be initiated within five (5) working days.

**PAYMENT TERMS:** Net due upon completion.

**DISPUTES:** Any dispute or disagreement which cannot be resolved by the parties and any controversy, claim or dispute otherwise arising out of or in connection with this agreement, or the breach thereof, or otherwise arising from the project, shall be settled under the rules of the American Arbitration Association. Arbitration proceedings shall be held in Kenilworth, New Jersey, USA, or such other place as is mutually acceptable to both parties. The award in any arbitration proceeding shall be final and binding upon all parties and judgment thereon may be entered in any court of competent jurisdiction upon application of either of the parties. In the event T. Slack Environmental Services, Inc. shall be required to institute litigation and/or arbitration proceedings to enforce the terms of this agreement, or any such matters are placed in the hands of an attorney, T. Slack Environmental Services, Inc. shall be entitled to reimbursement of reasonable attorney's fees, interest and all costs of suit and/or arbitration proceedings.

If this proposal is acceptable, please sign and return the signatory sheet attached. If you have any questions or comments regarding this proposal, please feel free to contact me at (908) 964-5360. Thank you for considering T. SLACK ENVIRONMENTAL SERVICES, INC. to assist you in your environmental needs.

Sincerely,

Vincent D'Alessandro, Operations Manager

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190440

NIDDP  
UST CERTIFICATION PROGRAM  
#0800354



NJ BUSINESS REGISTRATION  
#1006012

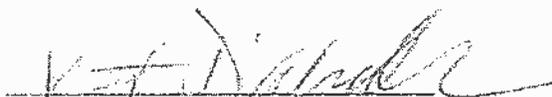
April 18, 2019

Mr. Jonathan Pera  
County of Passaic – Engineering  
401 Grand Street, Room 524  
Paterson, NJ 07505

Phone: 973-881-4450  
Fax: 973-742-3936  
E-mail: jonathanp@passaiccountynj.org

Job Scope: Replace Fuel Island & Dispenser Sump  
Job Site: Goffle Brook Park  
Proposal No. TS-15112

T. Slack Environmental Services Inc.

  
Vincent D. Alessandro

Customer \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

\*In order to proceed with this project, this signatory sheet must be signed and returned to our office.\*

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190440

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334

NJ BUSINESS REGISTRATION  
#0106912



April 18, 2019

Mr. Jonathan Pera  
County of Passaic – Engineering  
401 Grand Street, Room 524  
Paterson, NJ 07505

Phone: 973-881-4450  
Fax: 973-742-3936  
E-mail: jonathanp@passaiccountynj.org

Job Scope: Compliance Test Repairs  
Job Site: Passaic County Sheriff  
Proposal No. TS-15113

Dear Mr. Pera,

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review.

**Scope of Work:** T. Slack Environmental Services will replace the fuel island and dispenser sump that failed a hydrostatic test during the annual compliance testing. **Pricing is from our NJ State Contract #A42266.**

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00030	Laborers (S/T) Commodity Code 830-69-086783	16	Hours	\$70.00	\$1,120.00
00035	C-2100-PEVR Spill Container, 5 Gallon Thread-on 4" with Plug Commodity Code 830-69-089792	1	Each	\$640.59	\$640.59
00035	Concrete Disposal Commodity Code 830-69-089792	1	Load	\$200.00	\$200.00
00035	Concrete Restoration Commodity Code 830-69-089792	1	Lump Sum	\$250.00	\$250.00
00036	LSRP Commodity Code 830-69-089792	4	Hours	\$145.00	\$580.00

Introduced on: May 14, 2019  
Adopted on: May 14, 2019

Official Resolution#: R20190440

180 MARKET STREET, KENILWORTH, NEW JERSEY 07033

PHONE: 908.964.5360 • FAX: 908.964.4244 • EMAIL ADDRESS: TSLACKENV@COMCAST.NET

NJ DEP  
LIST CERTIFICATION PROGRAM  
#E800334



NJ BUSINESS REGISTRATION  
#0100017

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00036	Soil Samples Commodity Code 830-69-089792	1	Each	\$185.00	\$185.00
00036	PID Meter Commodity Code 830-69-089792	1	Day	\$125.00	\$125.00
00036	Concrete Saw Commodity Code 830-69-089792	1	Day	\$275.00	\$275.00
00036	Jackhammer Commodity Code 830-69-089792	1	Day	\$195.00	\$195.00
00036	Compressor Commodity Code 830-69-089792	1	Day	\$325.00	\$325.00
00036	Refest Spill Bucket Commodity Code 830-69-089792	1	Each	\$125.00	\$125.00
					\$4,020.59

COST: \$4,020.59

THIS QUOTE IS VALID FOR 60 DAYS

SCHEDULING: Project can be initiated within five (5) working days.

PAYMENT TERMS: Net due upon completion.

DISPUTES: Any dispute or disagreement which cannot be resolved by the parties and any controversy, claim or dispute otherwise arising out of or in connection with this agreement, or the breach thereof, or otherwise arising from the project, shall be settled under the rules of the American Arbitration Association. Arbitration proceedings shall be held in Kenilworth, New Jersey, USA, or such other place as is mutually acceptable to both parties. The award in any arbitration proceeding shall be final and binding upon all parties and judgment thereon may be entered in any court of competent jurisdiction upon application of either of the parties. In the event T. Slack Environmental Services, Inc. shall be required to institute litigation and/or arbitration proceedings to enforce the terms of this agreement, or any such matters are placed in the hands of an attorney, T. Slack Environmental Services, Inc. shall be entitled to reimbursement of reasonable attorney's fees, interest and all costs of suit and/or arbitration proceedings.

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190440

SJ06P  
SNT CERTIFICATION PROGRAM  
#C 800334



NEW BUSINESS REGISTRATION  
#0106912

If this proposal is acceptable, please sign and return the signatory sheet attached. If you have any questions or comments regarding this proposal, please feel free to contact me at (908) 964-5360. Thank you for considering E. SLACK ENVIRONMENTAL SERVICES, INC. to assist you in your environmental needs.

Sincerely,

A handwritten signature in black ink, appearing to read "V. D'Alessandro", written over a light blue horizontal line.

Vincent D'Alessandro  
Operations Manager

NDDP  
UST CERTIFICATION PROGRAM  
#US00134



NJ BUSINESS REGISTRATION  
#R106912

April 18, 2019

Mr. Jonathan Pera  
County of Passaic – Engineering  
401 Grand Street, Room 524  
Paterson, NJ 07505

Phone: 973-881-4450  
Fax: 973-742-3936  
E-mail: jonathamp@passaiccountynj.org

Job Scope: Compliance Test Repairs  
Job Site: Passaic County Sheriff  
Proposal No. TS-15113

T. Slack Environmental Services Inc.

  
\_\_\_\_\_  
Vincent D'Alessandro

Customer

\_\_\_\_\_

Date of Acceptance

\_\_\_\_\_

\*In order to proceed with this project, this signatory sheet must be signed and returned to our office.\*

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190440

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334

NJ BUSINESS REGISTRATION  
#0106912



April 24, 2019

Mr. Jonathan Pera  
County of Passaic – Engineering  
401 Grand Street, Room 524  
Paterson, NJ 07505

Phone: 973-881-4450  
Fax: 973-742-3936  
E-mail: jonathanp@passaiccountynj.org

Job Scope: Replacement of Manhole Lids  
Job Site: Pennsylvania Ave. Garage  
Proposal No. TS-15117

Dear Mr. Pera.

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review.

**Scope of Work:** T. Slack Environmental Services' technician noticed during the monthly inspection, that the manhole lids over the UST sumps were in poor condition and ready to collapse. The following is our quote to replace them. Pricing is from our NJ State Contract #A-42266.

Material/Description	QTY	Unit	Unit Price	Net Amount
Labor	2	Hours	\$85.00	\$170.00
#A0716-039CL Lids	2	Each	\$885.99	\$1,771.98
				\$1,941.98

COST: \$1,941.98

**THIS QUOTE IS VALID FOR 60 DAYS**

**SCHEDULING:** Project can be initiated within five (5) working days.

**PAYMENT TERMS:** Net due upon completion.

**DISPUTES:** Any dispute or disagreement which cannot be resolved by the parties and any controversy, claim or dispute otherwise arising out of or in connection with this agreement, or the breach

Introduced on: May 14, 2019

Adopted on: May 14, 2019

Official Resolution#: R20190440

180 MARKET STREET, KENILWORTH, NEW JERSEY 07033  
PHONE: 908.964.5360 • FAX: 908.964.4244 • EMAIL ADDRESS: TSLACKENV@COMCAST.NET

NJDEP  
BEST CERTIFICATION PROGRAM  
#1800334



NJ BUSINESS REGISTRATION  
#0106912

thereof, or otherwise arising from the project, shall be settled under the rules of the American Arbitration Association. Arbitration proceedings shall be held in Kenilworth, New Jersey, USA, or such other place as is mutually acceptable to both parties. The award in any arbitration proceeding shall be final and binding upon all parties and judgment thereon may be entered in any court of competent jurisdiction upon application of either of the parties. In the event T. Slack Environmental Services, Inc. shall be required to institute litigation and/or arbitration proceedings to enforce the terms of this agreement, or any such matters are placed in the hands of an attorney, T. Slack Environmental Services, Inc. shall be entitled to reimbursement of reasonable attorney's fees, interest and all costs of suit and/or arbitration proceedings.

If this proposal is acceptable, please sign and return the signatory sheet attached. If you have any questions or comments regarding this proposal, please feel free to contact me at (908) 964-5360. Thank you for considering T. SLACK ENVIRONMENTAL SERVICES, INC. to assist you in your environmental needs.

Sincerely,

A handwritten signature in black ink, appearing to read "Vincent D'Alessandro", written over a horizontal line.

Vincent D'Alessandro  
Operations Manager



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

May 8, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**PROJECT:** Underground Storage Tanks (UST) Repairs at County Locations  
Goffle Brook Park (Hawthorne), Sheriff Department (Wayne)  
And Pennsylvania Avenue (Paterson)  
State Contract #A42266, T. Slack Environmental Services, Inc.  
**AWARD OF CONTRACT**

Dear Members of the Board:

The Underground Storage Tank (UST) for the fuel dispensers at Goffle Brook Park, Sheriff Department, and Pennsylvania Avenue sites need repairs to meet the annual NJDPE compliance requirements. The scope of work includes the replacement of fuel islands, dispenser sumps, and manhole lids. Under State Contract (#A42266), the County has received proposals from T. Slack of Kenilworth, New Jersey to provide these services in the amount of \$20,585.00.

This matter was discussed at the Public Works Committee meeting on May 1, 2019, and an award of contract to T Slack Environmental Services is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to T Slack Environmental Services in the amount of \$20,585.00 for the replacement of fuel islands, dispenser sumps, and manhole lids at the UST at Goffle Brook Park, Sheriff Department, and Pennsylvania Avenue, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator

Introduced on: County Council  
Adopted on: May 16, 2019  
Official Resolution#: R20190440  
K:\Users\jonathan\UST\BCF\_UST\_2019\_05\_0.doc

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO NEW PRINCE CONCRETE CONSTRUCTION COMPANY, INC. FOR THE REPLACEMENT OF TERRACE AVENUE CULVERT OVER TRIBUTARY TO MOLLY ANN BROOK, STRUCTURE NO. 1600-421, IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY AS PER BID. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190441							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION FOR AWARD OF CONTRACT TO NEW PRINCE  
CONCRETE CONSTRUCTION COMPANY, INC. FOR THE  
REPLACEMENT OF TERRACE AVENUE CULVERT OVER  
TRIBUTARY TO MOLLY ANN BROOK, STRUCTURE NO. 1600-  
421, IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY  
AS PER BID**

**WHEREAS** bids for the Replacement of Terrace Avenue Culvert over Tributary to Molly Ann Brook, Structure No. 1600-421, in the Borough of North Haledon, New Jersey were received on May 7, 2019; and

**WHEREAS** a total of three (3) responsive bids were received from three (3) qualified bidders (bid tabulations attached hereto and made part hereof); and

**WHEREAS** the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

**WHEREAS** the County has elected to award a contract based upon the lowest responsible bid to New Prince Concrete Construction Company, Inc. of Hackensack, New Jersey with a submitted total bid amount of \$697,547.00, as per the terms of the attached letter from the Office of the Passaic County Engineer dated May 8, 2019; and

**WHEREAS** this project is funded by a NJDOT County Aid Grant; and

**WHEREAS** this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee via e-mail on May 7, 2019 who recommended approval by the entire Board; and

**WHEREAS** a certification is attached hereto to the effect that funds for the within contemplated expenditure are available.

Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Replacement of Terrace Avenue Culvert over Tributary to Molly Ann Brook, Structure No. 1600-421, in the Borough of North Haledon to New Prince Concrete Construction Company, Inc. of Hackensack, New Jersey as per its lowest responsible bid in the amount of \$697,547.00.

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk of the Board, Director of Purchasing and County Counsel are authorized to execute all necessary documents on behalf of Passaic County.

May 14, 2019

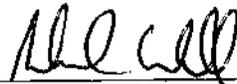
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$697,547.00

APPROPRIATION: G-01-45-700-018-903

PURPOSE: Resolution for award of contract to New Prince  
Concrete Construction, Inc. for the replacement of  
Terrace Avenue Culvert.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$697,547.00

APPROPRIATION: G-01-45-700-018-903

PURPOSE: Resolution for award of contract to New Prince  
Concrete Construction, Inc. for the replacement of  
Terrace Avenue Culvert.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

Official Record #:

May 14, 2019

Jonathan C. Pera, P.E.  
County Engineer

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

May 8, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Replacement of Terrace Avenue Culvert  
Over Tributary to Molly Ann Brook  
Structure No. 1600-421  
North Haledon

### AWARD OF CONTRACT

Dear Members of the Board:

The County of Passaic received Open Competitive Bids at 10:30 A.M. on Tuesday, May 7, 2019 at the Passaic County Procurement Center, 475 River Street, Paterson, New Jersey 07505 in the Conference Room for the Replacement of Terrace Avenue Culvert over Tributary to Molly Ann Brook, Structure No. 1600-421, in the Borough of North Haledon, Passaic County. The following Vendors submitted Total Price Bids as follows:

NAME OF BIDDER	TOTAL AMOUNT BID	
	AS READ/SUBMITTED	CORRECTED
1. New Prince Concrete Construction Company, Inc. 215 Ellen Terrace Hackensack, NJ 07601	\$697,547.00	No Change
2. Persistent Construction, Inc. 58 Industrial Avenue Fairview, NJ 07022	\$794,104.00	No Change
3. Colonnelli Brothers, Inc. 409 South River Street Hackensack, NJ 07601	\$988,623.00	\$988,649.00

Board of Chosen Freeholders

May 8, 2019

Page 2 of 2

Introduced on:  
Adopted On:

May 14, 2019  
May 14, 2019

Official Resolution#: R20190441

Attached is a Summary of Bid Tabulation Chart for the bids received above for your information. The Engineer's Estimate for this Project is \$796,000.00.

The above correspondences were reviewed and discussed via email on May 7, 2019 with the Public Works Committee.

In view of the above, the Committee recommended that the Contract be awarded to the lowest responsible bidder, New Prince Concrete Construction Company, Inc. of Hackensack, New Jersey, with a submitted total amount bid of \$697,547.00. This project is funded by a NJDOT County Aid Grant.

Based on the above, this Office recommends that the Passaic County Board of Chosen Freeholders ADOPT a RESOLUTION awarding a Contract to the lowest responsible Bidder, namely, New Prince Concrete Construction Company, Inc. of Hackensack, New Jersey in the amount of \$697,547.00 (Six Hundred and Ninety-Seven Thousand, Five Hundred and Forty-Seven Dollars and Zero Cents), subject to availability of funds, and further authorizing the Director of the Board and the Director of Purchasing to sign and execute said Contract in behalf of the Board and County.

Very truly yours,



Jonathan Pera, P.E.  
County Engineer

/s/

Enclosures

cc: Public Works and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

REPLACEMENT OF TERRACE AVENUE CULVERT OVER TRIBUTARY TO MOLLY ANN BROOK  
 PASSAIC COUNTY STRUCTURE NO. 1600-421  
 NORTH HALEDON IN PASSAIC COUNTY  
 DATE: APRIL 9, 2019

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R2019044

NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	New Prince Concrete Construction		Persistent Construction, inc.		Colonnelli Brothers, Inc.	
						Unit Price	Total	Unit Price	Total	Unit Price	Total
1	MOBILIZATION	1	L.S.	\$ 50,000.00	\$ 50,000.00	\$20,000.00	\$20,000.00	\$18,730.00	\$18,730.00	\$79,500.00	\$79,500.00
2	CONSTRUCTION LAYOUT	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$10,000.00	\$10,000.00	\$23,740.00	\$23,740.00	\$9,500.00	\$9,500.00
3	SILT FENCE	350	L.F.	\$ 3.00	\$ 1,050.00	\$4.00	\$1,400.00	\$2.00	\$700.00	\$7.00	\$2,450.00
4	INLET FILTER, TYPE 1	175	S.F.	\$ 8.00	\$ 1,400.00	\$10.00	\$1,750.00	\$5.00	\$875.00	\$10.00	\$1,750.00
5	BREAKAWAY BARRICADE	30	UNIT	\$ 80.00	\$ 2,400.00	\$1.00	\$30.00	\$40.00	\$1,200.00	\$50.00	\$1,500.00
6	DRUM	50	UNIT	\$ 60.00	\$ 3,000.00	\$1.00	\$50.00	\$25.00	\$1,250.00	\$35.00	\$1,750.00
7	TRAFFIC CONE	75	UNIT	\$ 25.00	\$ 1,875.00	\$1.00	\$75.00	\$7.00	\$525.00	\$5.00	\$375.00
8	CONSTRUCTION SIGNS	418	S.F.	\$ 20.00	\$ 8,360.00	\$15.00	\$6,270.00	\$11.00	\$4,598.00	\$13.00	\$5,434.00
9	CONSTRUCTION BARRIER CURB	80	L.F.	20.00	\$ 1,600.00	\$50.00	\$4,000.00	\$55.00	\$4,400.00	\$35.00	\$2,800.00
10	PORTABLE VARIABLE MESSAGE SIGNS	2	UNIT	\$ 3,000.00	\$ 6,000.00	\$1.00	\$2.00	\$3,500.00	\$7,000.00	\$3,750.00	\$7,500.00
11	PERFORMANCE BOND AND PAYMENT BOND	1	L.S.	20,000.00	\$ 20,000.00	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$7,000.00	\$7,000.00
12	FIELD OFFICE, TYPE C, SETUP	1	UNIT	\$ 10,000.00	\$ 10,000.00	\$30,000.00	\$30,000.00	\$2,000.00	\$2,000.00	\$6,500.00	\$6,500.00
13	FIELD OFFICE, TYPE C, MAINTENANCE	7	MONTH	\$ 1,250.00	\$ 8,750.00	\$2,000.00	\$14,000.00	\$50.00	\$350.00	\$500.00	\$3,500.00
14	TRAFFIC DIRECTOR, FLAGGER	100	HOUR	70.00	\$ 7,000.00	\$70.00	\$7,000.00	\$70.00	\$7,000.00	\$70.00	\$7,000.00
15	CLEARING SITE	1	L.S.	\$ 25,000.00	\$ 25,000.00	\$2,000.00	\$20,000.00	\$43,140.00	\$43,140.00	\$30,000.00	\$30,000.00
16	CLEARING SITE, BRIDGE	1	L.S.	\$ 50,000.00	\$ 50,000.00	\$2,000.00	\$20,000.00	\$99,330.00	\$99,330.00	\$90,000.00	\$90,000.00
17	EXCAVATION, TEST PIT	10	C.Y.	\$100.00	\$ 1,000.00	\$300.00	\$3,000.00	\$245.00	\$2,450.00	\$25.00	\$250.00
18	FOUNDATION EXCAVATION, ROCK	50	C.Y.	\$150.00	\$ 7,500.00	\$200.00	\$10,000.00	\$200.00	\$10,000.00	\$50.00	\$2,500.00
19	EXCAVATION, UNCLASSIFIED	1,150	C.Y.	75.00	\$ 86,250.00	\$35.00	\$40,250.00	\$55.00	\$63,250.00	\$48.00	\$55,200.00
20	I-9 SOIL AGGREGATE	200	C.Y.	75	\$ 15,000.00	\$70.00	\$14,000.00	\$91.00	\$18,200.00	\$55.00	\$11,000.00
21	COARSE AGGREGATE #67	50	C.Y.	50.00	\$ 2,500.00	\$70.00	\$3,500.00	\$43.00	\$2,150.00	\$50.00	\$2,500.00
22	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	550	S.Y.	12.00	\$ 6,600.00	\$15.00	\$8,250.00	\$18.00	\$9,900.00	\$15.00	\$8,250.00
23	HMA MILLING, 3 OR LESS	275	S.Y.	50.00	\$ 13,750.00	\$20.00	\$5,500.00	\$32.00	\$8,800.00	\$30.00	\$8,250.00
24	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	130	TON	85.00	\$ 11,050.00	\$130.00	\$16,900.00	\$145.00	\$18,850.00	\$160.00	\$20,800.00
25	HOT MIX ASPHALT 12.5M64 INTERMEDIATE COURSE, 2" THICK	80	TON	85.00	\$ 6,800.00	\$130.00	\$10,400.00	\$130.00	\$10,400.00	\$160.00	\$12,800.00
26	HOT MIX ASPHALT 19M64 BASE COURSE, 4" THICK	150	TON	90.00	\$ 13,500.00	\$130.00	\$19,500.00	\$135.00	\$20,250.00	\$155.00	\$23,250.00
27	ASPHALT PRICE ADJUSTMENT	1	ALLOW	3.50	\$ 3.50	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
28	NO ITEM			3.50	\$ 3.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	18" REINFORCED CONCRETE PIPE, CLASS V	90	L.F.	85.00	\$ 7,650.00	\$100.00	\$9,000.00	\$170.00	\$15,300.00	\$75.00	\$6,750.00
30	RECONSTRUCTED MANHOLE, SANITARY SEWER, USING NEW CASTING	2	UNIT	300.00	\$ 600.00	\$2,000.00	\$4,000.00	\$2,145.00	\$4,290.00	\$2,000.00	\$4,000.00
31	INLET, TYPE B	2	UNIT	3,000.00	\$ 6,000.00	\$4,000.00	\$8,000.00	\$3,200.00	\$6,400.00	\$5,200.00	\$10,400.00
32	INLET, TYPE DOUBLE B	2	UNIT	4,000.00	\$ 8,000.00	\$7,000.00	\$14,000.00	\$5,745.00	\$11,490.00	\$7,800.00	\$15,600.00
33	RIPRAP CHANNEL PROTECTION, 18" THICK (d50 = 6")	20	S.Y.	60.00	\$ 1,200.00	\$100.00	\$2,000.00	\$150.00	\$3,000.00	\$135.00	\$2,700.00
34	CONCRETE SIDEWALK, 4" THICK	60	S.Y.	55.00	\$ 3,300.00	\$100.00	\$6,000.00	\$115.00	\$6,900.00	\$65.00	\$3,900.00
35	9" X 18" CONCRETE VERTICAL CURB	370	L.F.	30	\$ 11,100.00	\$40.00	\$14,800.00	\$53.00	\$19,610.00	\$28.00	\$10,360.00
36	TREE REMOVAL, OVER 12" TO 24" DIAMETER	3	UNIT	1,500.00	\$ 4,500.00	\$1,000.00	\$3,000.00	\$990.00	\$2,970.00	\$1,000.00	\$3,000.00
37	TRAFFIC STRIPES, LONG LIFE EPOXY RESIN, 4" YELLOW	460	L.F.	2.00	\$ 920.00	\$2.50	\$1,150.00	\$2.00	\$920.00	\$2.00	\$920.00
38	TRAFFIC STRIPES, LONG LIFE EPOXY RESIN, 6" WHITE	290	L.F.	3.00	\$ 870.00	\$3.00	\$870.00	\$3.00	\$870.00	\$3.00	\$870.00
39	TRAFFIC MARKINGS, LINES, THERMOPLASTIC, 12"	20	L.F.	5.00	\$ 100.00	\$25.00	\$500.00	\$23.00	\$460.00	\$25.00	\$500.00
40	TOPSOILING, 4" THICK	350	S.Y.	5.00	\$ 1,750.00	\$5.00	\$1,750.00	\$10.00	\$3,500.00	\$7.00	\$2,450.00
41	FERTILIZING AND SEEDING, TYPE A-3	350	S.Y.	1.00	\$ 350.00	\$1.00	\$350.00	\$1.00	\$350.00	\$3.00	\$1,050.00
42	STRAW MULCHING	350	S.Y.	1.00	\$ 350.00	\$1.00	\$350.00	\$1.00	\$350.00	\$2.00	\$700.00
43	ADVANCE DATE OF CONSTRUCTION SIGN 4'X6'	2	UNIT	750.00	\$ 1,500.00	\$500.00	\$1,000.00	\$850.00	\$1,700.00	\$500.00	\$1,000.00
44	TEMPORARY COFFERDAM	1	L.S.	10,000.00	\$ 10,000.00	\$20,000.00	\$20,000.00	\$2,200.00	\$2,200.00	\$1,250.00	\$1,250.00
45	BRIDGE PLAQUE	1	UNIT	3,000.00	\$ 3,000.00	\$5,000.00	\$5,000.00	\$2,200.00	\$2,200.00	\$1,250.00	\$1,250.00
46	12" DIAMETER PIPE STEEL SLEEVE	30	L.F.	85.00	\$ 2,550.00	\$200.00	\$6,000.00	\$575.00	\$17,250.00	\$350.00	\$10,500.00



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

Official Recognition #:

May 14, 2019

Jonathan C. Pera, P.E.  
Civil Engineer

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

May 8, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Replacement of Terrace Avenue Culvert  
Over Tributary to Molly Ann Brook  
Structure No. 1600-421  
North Haledon

### AWARD OF CONTRACT

Dear Members of the Board:

The County of Passaic received Open Competitive Bids at 10:30 A.M. on Tuesday, May 7, 2019 at the Passaic County Procurement Center, 475 River Street, Paterson, New Jersey 07505 in the Conference Room for the Replacement of Terrace Avenue Culvert over Tributary to Molly Ann Brook, Structure No. 1600-421, in the Borough of North Haledon, Passaic County. The following Vendors submitted Total Price Bids as follows:

NAME OF BIDDER	TOTAL AMOUNT BID	
	AS READ/SUBMITTED	CORRECTED
1. New Prince Concrete Construction Company, Inc. 215 Ellen Terrace Hackensack, NJ 07601	\$697,547.00	No Change
2. Persistent Construction, Inc. 58 Industrial Avenue Fairview, NJ 07022	\$794,104.00	No Change
3. Colonnelli Brothers, Inc. 409 South River Street Hackensack, NJ 07601	\$988,623.00	\$988,649.00

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION CONSENTING TO ORDINANCE 02-28-2019 FROM THE BOROUGH OF HALEDON WHICH LOWERS THE SPEED LIMIT ON ALL ROADS IN HALEDON TO 25 MPH. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190442							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION CONSENTING TO ORDINANCE 02-28-2019 FROM  
THE BOROUGH OF HALEDON WHICH LOWERS THE SPEED  
LIMIT ON ALL ROADS IN HALEDON TO 25 MPH**

**WHEREAS** the Borough of Haledon adopted Ordinance 02-28-2019 which lowers the speed limit on all roads in Haledon to 25 mph; and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that County roads are involved; and

**WHEREAS** said Resolution was discussed at the May 1, 2019 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution which lowers the speed limit on all roads in Haledon to 25 mph.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to a consenting Resolution as referenced above and in the attached letter from the County Traffic Engineer dated May 7, 2019.

May 14, 2019

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190442



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 7, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *Haledon Ordinance 02-28-2019*  
*Revised Speed Limits*

Dear Members of the Board:

Our office received from the Borough of Haledon the final copy of the referenced Ordinance. It lowers the speed limit on all roads in Haledon to 25 mph.

Since County roads are involved, a consenting Resolution is required. This Ordinance was reviewed and recommended for approval at the May 1, 2019 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the Borough of Haledon.

Very truly yours,

Charles S. Silverstein, P.E.  
County Traffic Engineer

CSS/sl  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190442

**BOROUGH OF HALEDON  
ORDINANCE # 02 -28 -2019**

**AN ORDINANCE AMENDING CHAPTER 205  
OF THE CODE OF THE BOROUGH OF HALEDON  
ENTITLED VEHICLES AND TRAFFIC**

WHEREAS, the Borough of Haledon has determined it to be in the best interests of the safety, health and welfare of the residents of the Borough of Haledon to provide for the safe flow of traffic on Borough streets; and

WHEREAS, the Borough Engineer has conducted a Traffic and Speed Limit Assessment dated December 17, 2018 which recommended a Borough wide speed limit of 25 mph; and

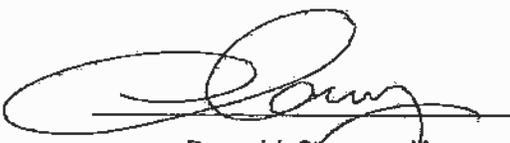
WHEREAS, the Borough of Haledon Police Department has concurred with this recommendation; and

NOW THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Haledon as follows:

1. Chapter 205, Section 12 of the Code of the Borough of Haledon shall be amended as follows:
  - a. The speed limit for vehicular traffic on all streets in the Borough of Haledon shall be 25 mph.
2. All unauthorized signs regulating traffic and/or parking shall be identified and removed within 30 days of the passage and publication of this ordinance and no unauthorized signs shall be erected without a supporting ordinance duly passed and published as provided by law.
3. This Ordinance shall become effective immediately upon passage and publication as provided by law.

Introduced: 2/28/2019

Adopted: 3/28/2019



Domenick Stampone Mayor

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION CONSENTING TO ORDINANCE 19-016 BY THE CITY OF PATERSON, NJ REPEALING THE ESTABLISHMENT OF HANDICAPPED PARKING SPACES ON CERTAIN DESIGNATED ROADS WITHIN THE CITY OF PATERSON, NEW JERSEY AS NO LONGER NEEDED. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190443</b>						
Meeting Date		05/14/2019						
Introduced Date		05/14/2019						
Adopted Date		05/14/2019						
Agenda Item		k-23						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

Res. Pg. 23-2

**RESOLUTION CONSENTING TO ORDINANCE 19-016 BY THE  
CITY OF PATERSON, NJ REPEALING THE ESTABLISHMENT OF  
HANDICAPPED PARKING SPACES ON CERTAIN DESIGNATED  
ROADS WITHIN THE CITY OF PATERSON, NEW JERSEY AS NO  
LONGER NEEDED**

**WHEREAS** the City of Paterson adopted Ordinance 19-016 which repeals the establishment of eighteen (18) handicapped parking spaces on certain designated roads within the City of Paterson due to the fact that they are no longer needed (see copy of Ordinance No. 19-016 attached hereto and made part hereof); and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution in light of the fact that the designated roads are County roads; and

**WHEREAS** said Resolution was discussed at the May 1, 2019 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution which establishes the eighteen (18) parking spaces, previously reserved for parking for only persons with disabilities, are now reverted back to unrestricted, general parking (subject to any State Statute prohibitions).

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to a Resolution as referenced above and in the attached letter from the County Traffic Engineer dated May 7, 2019.

March 26, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 7, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *City of Paterson - Ordinance No. 19-016*  
Remove Parking Spaces for the Disabled

Dear Members of the Board:

Our office received from the City of Paterson the final copy of the referenced Ordinance. 18 parking spaces, previously reserved for parking for only persons with disabilities, are now reverted back to unrestricted, general parking (subject to any State Statute prohibitions). Since all are County roads, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the May 1, 2019 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

Charles S. Silverstein, P.E.  
County Traffic Engineer

CSS/sl  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

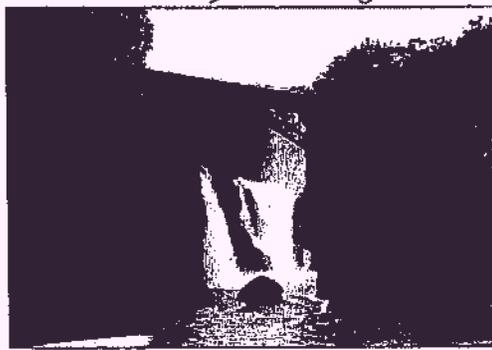
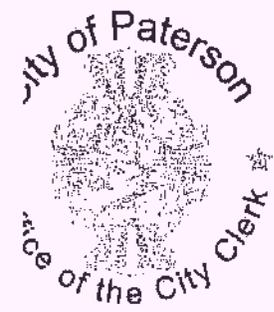
# Office of the City Clerk

SONIA L. GORDON, RMC  
City Clerk

CITY HALL - 3RD FLOOR  
155 MARKET STREET  
PATERSON, NEW JERSEY 07505

OFFICE: (973) 321-1310  
FAX: (973) 321-1311

**ORIGINAL COPY  
RETURN TO  
FILE**



April 15, 2019

The Honorable John W. Bartlett, Esq., **Director**  
Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Dear Honorable Director Bartlett:

At a Regular Meeting of the Paterson **Municipal Council** held on April 12, 2019, the following enclosed Ordinance was adopted:

- **ORDINANCE REPEALING ESTABLISHMENT OF HANDICAPPED PARKING SPACE ON COUNTY ROADS.**

The Ordinance upon passage requires the **Board of Chosen Freeholders** to adopt a concurring Resolution. Kindly forward me a **certified copy** of the concurring Resolution upon adoption by the Board of Chosen Freeholders.

If you have any question regarding this **matter**, please contact my office at (973) 321-1310.

Sincerely yours,

*S. Gordon*  
Sonia L. Gordon  
City Clerk

/pr

Enc.

Cc: Vaughn L. McKoy, Esq., **Business Administrator**  
Honorable Members of the Board of **Chosen Freeholders**  
Louis E. Imhof, Clerk, Board of **Chosen Freeholders**  
Khalifah L. Shabazz, Esq., **Corporation Counsel**  
William Rodriguez, Director, **Department of Public Works**  
Hongchao Yu, Traffic Engineer

19 APR 25 AM 10:58

RECEIVED  
CITY CLERK'S OFFICE  
PATERSON, NJ  
APR 25 2019

COUNTY SEAL OF PASSAIC COUNTY - RANKS THIRD IN POPULATION IN THE STATE  
OLDEST INDUSTRIAL CITY IN THE UNITED STATES

Ordinance of the City of Paterson, N.J. Res-Pg:k.23-5

No. 11 .....1st Reading No. 19-016 .....

Date March 12, 2019 .....

No. 5 .....Public Hearing  
(2nd Rdg. & Final Passage)

Date to Mayor March 13, 2019..

Date Returned March 14, 2019.

Division .....TRAFFIC.....

Date Submitted to Council .....FEBRUARY 26, 2019

TITLE: **ORDINANCE REPEALING ESTABLISHMENT  
OF HANDICAPPED PARKING SPACE ON  
COUNTY ROADS**  
(dpw.ord.repeal.countyroads 02-12-19)

Factual Contents Verified to By  
*[Signature]* Director 2/28/19  
Title Date

Approved As To Form and Legality  
on Basis of Facts Set Forth  
*[Signature]* CORPORATION COUNSEL 2/12/19  
Date

COUNCILPERSON LUIS VELEZ ..... Moved the Following Ordinance:

WHEREAS, previous resolutions established parking space for the use of handicapped individuals on a County road in the City of Paterson; and

WHEREAS, it has been established that there is no longer a need for parking space for the handicapped at certain location.

NOW, THEREFORE BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON that the following location be returned to their previous status of general parking:

**STREET ADDRESS**

- 335 East 18<sup>th</sup> Street
- 411 East 18<sup>th</sup> Street                      Plate # W88DBF
- 70 Grand Street                              Plate # 9927HB
- 71 Grand Street                              Plate # S19HMG
- 100 Lafayette Street
- 29 Madison Avenue
- 109 Madison Avenue
- 560 Madison Avenue
- 572 Madison Avenue
- 573 Madison Avenue                      Plate # S56HS2
- 798 Madison Avenue                      Plate # VRU66T
- 1028 Madison Avenue
- 301 West Broadway
- 66 Union Avenue
- 345 Straight Street
- 1051 Madison Avenue                      Plate # ZUN25U
- 61 Madison Avenue                      Plate # RJN17H
- 579 Market Street

**ORDINANCE REPEALING ESTABLISHMENT  
OF HANDICAPPED PARKING SPACE ON  
COUNTY ROADS**

**BE IT FURTHER RESOLVED** that the Director of Public Works of his designee is hereby directed to remove the signs and other markings designating this location as a parking space for the handicapped; and

**BE IT FURTHER RESOLVED** that this ordinance shall take effect upon passage as required by law and a concurring resolution from the Passaic County Board of Chosen Freeholders.

**STATEMENT OF PURPOSE**

This Ordinance is to repeal previously established handicapped parking spaces on County road.

SECONDED BY COUNCILPERSON .. RUBY N. COTTON .....

*Do Not Use Space Below This Line*

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. ABDELAZIZ, ALAA "AL"	X			
2. COTTON, RUBY N.	X			
3. DAVILA, MARITZA	X			
4. JACKSON, MICHAEL	X			
5. KHALIQUE, SHAHIN	X			
6. MCKOY, WILLIAM C.	X			
7. MIMMS, LILISA	X			
8. RIVERA, FLAVIO	X			
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on FEBRUARY 26, 2019 ..... Adopted on second and final reading after hearing on March 12, 2019 .....

Approved \_\_\_\_\_ Reconsidered \_\_\_\_\_ Over \_\_\_\_\_  
 Rejected By \_\_\_\_\_ By Council \_\_\_\_\_ Ride \_\_\_\_\_  
ANDRE SATEGH Mayor \_\_\_\_\_ Vote \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_  
MARITZA DAVILA Council President \_\_\_\_\_ SONIA L. GORDON City Clerk \_\_\_\_\_

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION FOR ENCROACHMENT PERMIT FOR THE CONTINUANCE OF EXISTING ENCROACHMENTS AT 321 6TH AVENUE IN THE CITY OF PATERSON, NJ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190444</b>							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-24							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION FOR ENCROACHMENT PERMIT FOR THE  
CONTINUANCE OF EXISTING ENCROACHMENTS AT 321 6<sup>TH</sup>  
AVENUE IN THE CITY OF PATERSON, NJ**

**WHEREAS** the County of Passaic has a policy which prohibits the placement of encroachments on rights-of-way of the County of Passaic; and

**WHEREAS** the encroachment waiver application that is attached hereto and made a part hereof, has been made by David Rodriguez, who is the owner of property located at 321 6<sup>th</sup> Avenue (County Frontage: East 18<sup>th</sup> Street), Block 2112, Lot 25 in the City of Paterson, New Jersey; and

**WHEREAS** the aforesaid encroachment consists of hood exhaust ductwork and 2<sup>nd</sup> floor overhang located in the County right-of-way; and

**WHEREAS** this matter was discussed and has been recommended for approval by the Public Works and Buildings & Grounds Committee at its meeting of May 1, 2019 with the conditions as noted in the letter prepared by the County Traffic Engineer dated May 7, 2019, which is attached hereto, subject to the following conditions:

1. The property owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of this encroachment;

2. Upon proper notice from the County of Passaic, the property owner is to remove the encroachment at its expense should the County of Passaic require the use of the right-of-way for widening East 18<sup>th</sup> Street in the City of Paterson, New Jersey or for any other reason as may be required by the County of

for this encroachment, the part containing the encroachment of the structures shall be removed and, thus, this encroachment permission within the County right-of-way shall cease to exist; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the above-mentioned encroachment waiver at 321 6<sup>th</sup> Avenue (County Frontage: East 18<sup>th</sup> Street), Block 2112, Lot 25 in the City of Paterson, New Jersey subject to the above-stated terms and conditions; and

**BE IT FURTHER RESOLVED** that the aforesaid encroachment waiver is not to be considered a change of policy by the County of Passaic and future requests for encroachment waivers shall be considered on a case-to-case basis.

**BE IT FURTHER RESOLVED** the Director, Clerk of the Board and County Counsel are hereby authorized to execute an Encroachment Agreement on behalf of Passaic County.

May 14, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 7, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: **Encroachment** into Existing Passaic County Right-of-Way  
City of Paterson, Block: 2112 Lot: 25

Dear Members of the Board:

This Office received the attached Encroachment Permit Application, requesting the continuance of existing encroachments at the property at 321 6<sup>th</sup> Avenue (*County Frontage: East 18<sup>th</sup> Street*) in the **City of Paterson**. The encroachments are detailed below.

The encroaching features consist of the following:

- a) **Hood Exhaust Ductwork**
- b) **2<sup>nd</sup> Floor Overhang**

The Passaic County Planning Board is requiring that for the site plan No. **SP 18-041**, the applicant receive an encroachment permit. This request and the accompanying encroachment plan have been reviewed and recommended for approval by the Public Works Committee at its meeting of May 1, 2019.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary Resolution authorizing the establishment of encroachments as described above at this location, with any restrictions as stipulated above and contained within the Conditions of Approval as noted on the Encroachment Permit Application, and that the Office of County Counsel prepare any necessary Agreements between the County of Passaic and the Owner for these encroachments.

Very truly yours,

Charles S. Silverstein, P.E.  
County Traffic Engineer

CSS:sl

cc: Public Works Committee Chair  
County Administrator  
William J. Pascrell III, County Counsel (*with application and plan*)

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190444



COUNTY OF PASSAIC  
 DEPARTMENT OF ENGINEERING  
 401 GRAND STREET, ROOM 524  
 PATERSON, NEW JERSEY 07505  
 OFFICE - 973-881-4450 FAX - 973-742-3936

**APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT**

DAVID RODRIGUEZ Name of Applicant 4-18-2019 Date

Owner  Partner  Authorized Corporate Official   
EL SITO RESTAURANT  
 Name of Company (if applicable)

Partnership  Corporation   
321 6<sup>TH</sup> AVENUE, PATERSON, NJ  
 Street Address of Encroachment

PATERSON Municipality 2112 Block(s) 25 Lot(s)

Type of Encroachment (check all that apply): New  Existing

- |   |                          |  |                                     |
|---|--------------------------|--|-------------------------------------|
| Canopy(s)                                   | <input type="checkbox"/> | Sign(s)  | <input type="checkbox"/>            |
| Building Structure (1 <sup>st</sup> Floor): | <input type="checkbox"/> | Building Structure (2 <sup>nd</sup> Floor or higher) | <input checked="" type="checkbox"/> |
| Cellar Door(s)                              | <input type="checkbox"/> | Roof Overhang  | <input type="checkbox"/>            |
| Window Overhang                             | <input type="checkbox"/> | Door Opens into County Right-of-way                  | <input type="checkbox"/>            |
| Fence                                       | <input type="checkbox"/> | Retaining Wall                                       | <input type="checkbox"/>            |

Other  Describe: HOOD EXHAUST DUCT WORK TO ROOF  
321 6<sup>TH</sup> AVENUE  
 Address of Applicant

PATERSON City NJ State 07505 Zip Code

(862) 262-0040 Telephone Number DAVID.RODRIGUEZT@YANOO.COM email

The following must accompany the application:

- Four (4) copies of the property survey/site plan showing and describing in detail the encroachment with dimensions and outside boundaries; and the Passaic County Right-of-Way line.
- Photographs clearly showing the existing encroachment. The center of the picture should be oriented along the Right-of-Way line.

PASSAIC COUNTY PLANNING BOARD  
 FILE NO SP-18-041

**RECEIVED**  
 Introduced on: May 14, 2019  
 Adopted on: APR 18 2019  
 Official Resolution#: R20190444

APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT (Continued)

This Encroachment has  has not  been submitted to the Passaic County Planning Board as part of a subdivision or site plan. If yes:

SP -  
Site Plan # 18-041 Subdivision # \_\_\_\_\_

If the Permit is Granted:

The applicant and owner shall accept and adhere to all of the requirements of the permit, including:

1. The applicant and owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of the granted encroachments.
2. Should the County of Passaic require the use of the Right-of-way for any reason and upon proper written notice from the county of Passaic, the owner shall remove any and all encroachments at the owner's expense.
3. Should the owner no longer have need of the encroachment, the owner shall immediately remove the encroachment. At that time, this Permit shall cease to exist.
4. Should the owner wish to modify the encroachment, in any way changing the size, location height or other physical characteristics of the approved encroachment, this permit shall become null and void and the owner shall apply for a new permit.



Signature of the Applicant

Signature of the Owner (if different than the applicant)

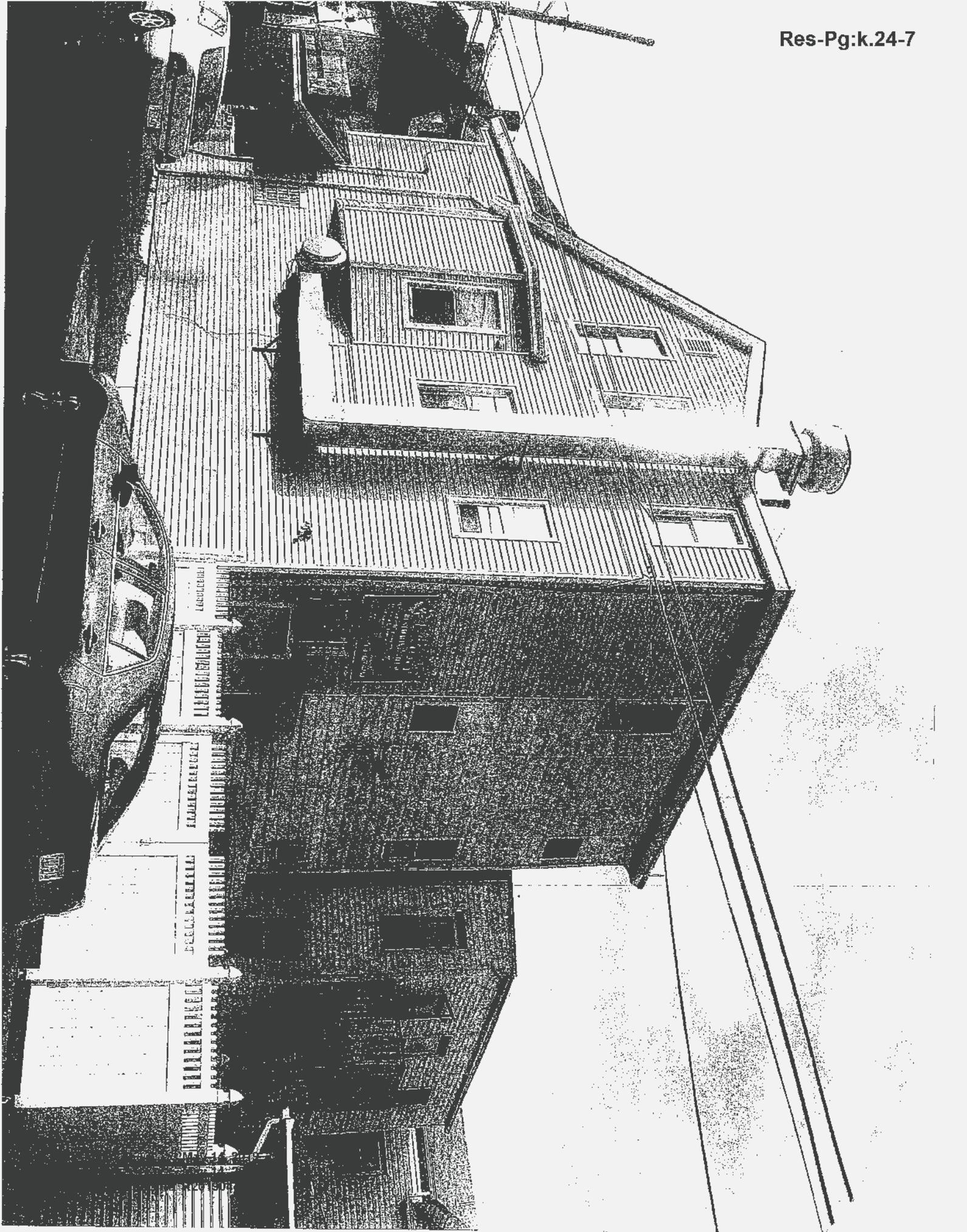
Mailing Address of the Owner (if different than the applicant):

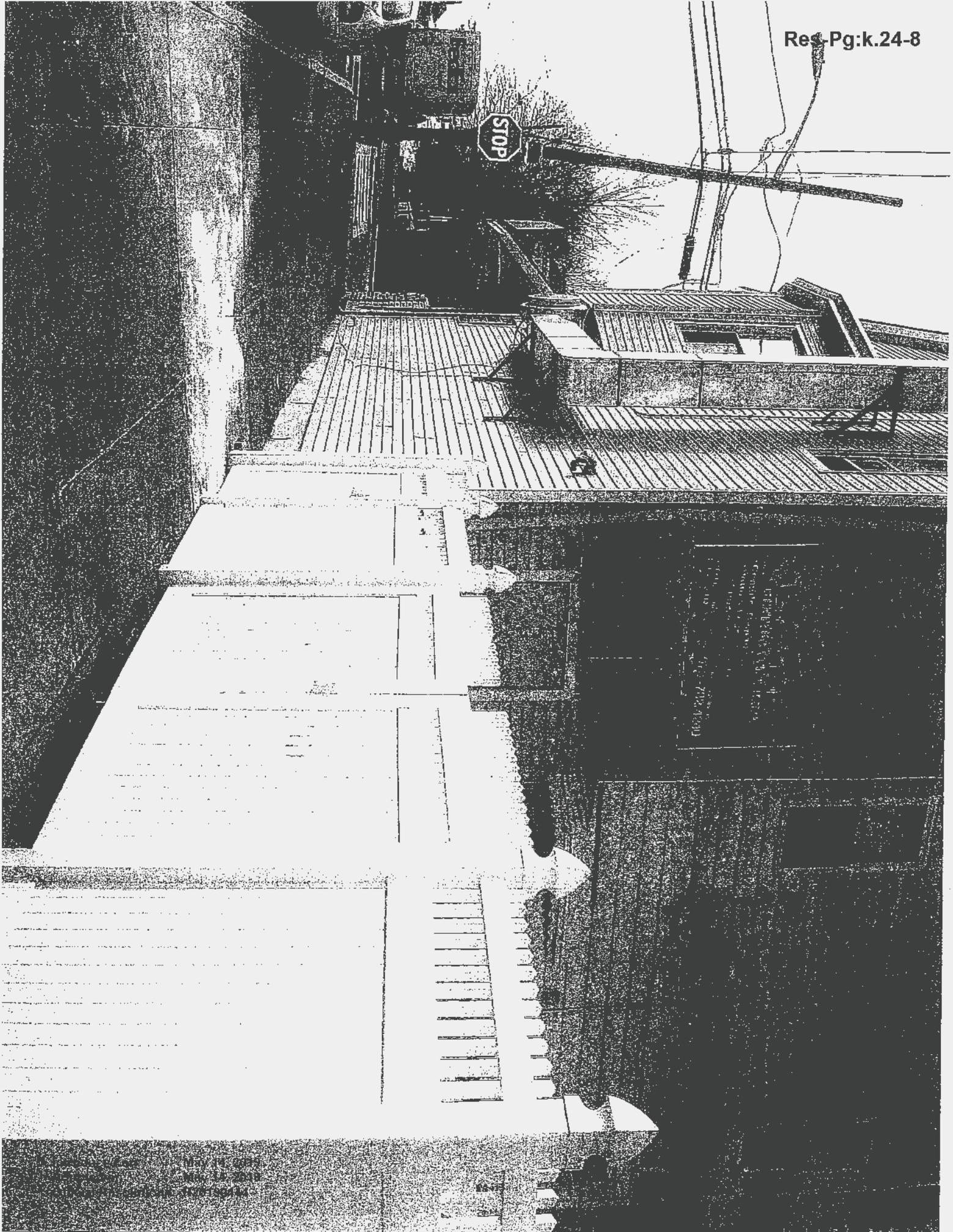
Address \_\_\_\_\_

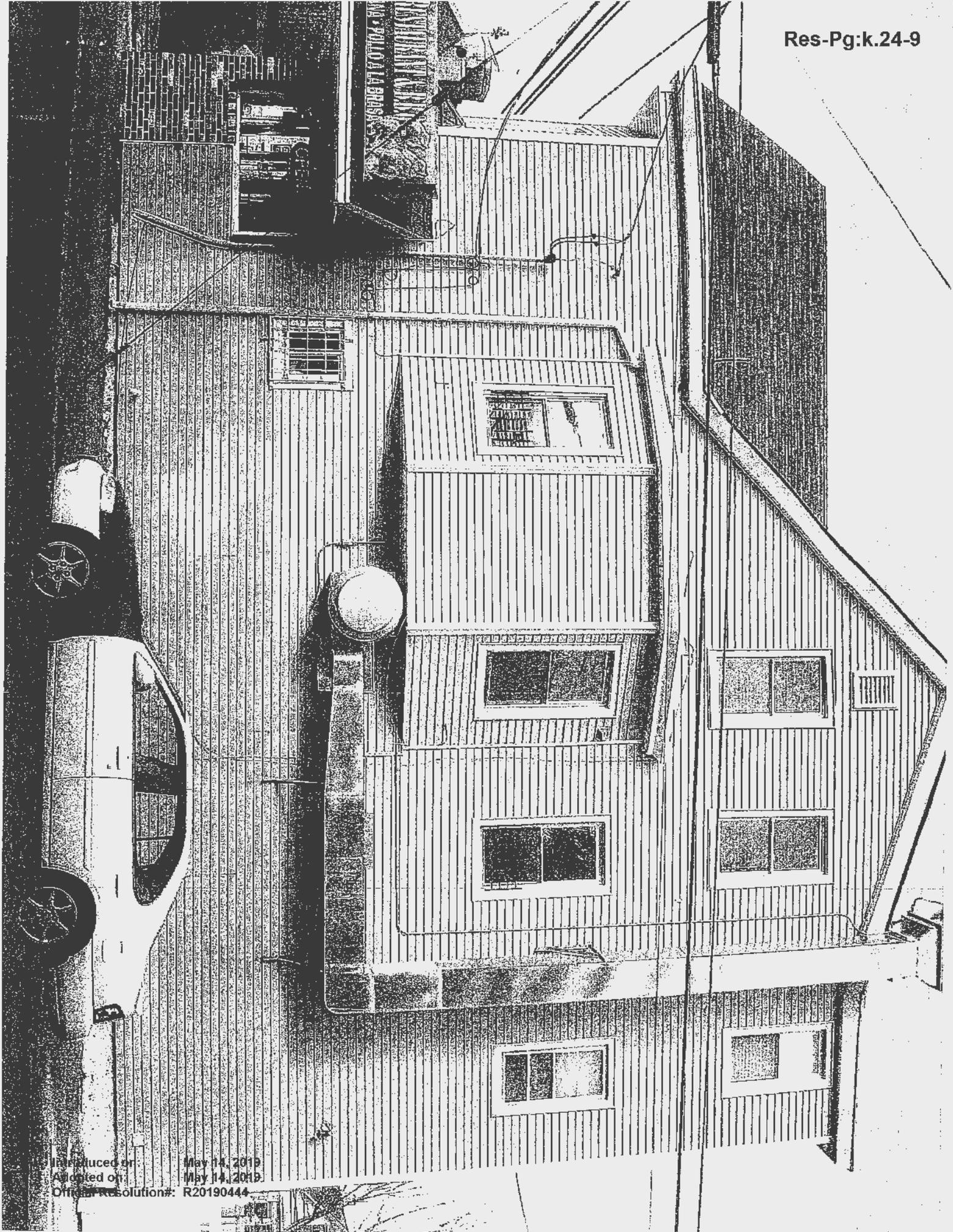
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

Submit 4 completed and original signed copies of this application to the Passaic County Engineer along with 4 copies of the survey or site plan and photographs, as described above, showing the encroachment limits.







# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO ALLIED SIGNAGE CORPORATION FOR THE PASSAIC COUNTY WAYFINDING SYSTEM PHASE II PROJECT AS PER BID. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190445</b>							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-25							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION FOR AWARD OF CONTRACT TO ALLIED  
SIGNAGE CORPORATION FOR THE PASSAIC COUNTY  
WAYFINDING SYSTEM PHASE II PROJECT AS PER BID**

**WHEREAS** bids for the Passaic County Wayfinding System Phase II Project were received on May 3, 2019; and

**WHEREAS** the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

**WHEREAS** two (2) responsive bids were received from two (2) qualified bidders (bid tabulations attached hereto and made part hereof); and

**WHEREAS** Allied Signage Corporation of Farmingdale, NJ submitted the lowest responsible bid for the above-mentioned project and the Passaic County Engineer has recommended an award in the sum of \$604,720.00, as per the terms of the attached letter dated May 7, 2019; and

**WHEREAS** this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee via e-mail and is being recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto to the effect that funds for the within contemplated expenditure are available.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Passaic County Wayfinding System Phase II Project in the amount of \$604,720.00 to Allied Signage Corporation of Farmingdale, NJ.

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County to effectuate the purposes of this resolution.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$604,720.00

APPROPRIATION: \$20,971.60 - C-04-55-157-005-901  
\$264,000.00 - T-20-56-880-018-801  
\$200,000.00 - O-18-56-665-000-602  
\$119,748.40 - O-19-56-665-000-602

PURPOSE: Resolution for award of contract to Allied Signage Corporation for the Passaic County Wayfinding system Phase II Project.

  
Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 7, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *Wayfinding Signs – Phase II (C-19-011)*  
*Contract Award*

Dear Members of the Board:

On May 3, 2019, the County received two bids for the referenced project.

The bids were received and tabulated by this office. The low bidder is **Allied Signage Corporation of Farmingdale, NJ**. The bids are summarized below, and tabulated on the enclosed sheet.

BIDDER	AMOUNT
Allied Signage Corporation	\$604,720
Forman Signs	\$757,880

This project has been discussed with the Public Works Committee Freeholders via email, and recommended for approval.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the referenced project to **Allied Signage Corporation**, and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

JP/CSS/si

cc: County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing  
PWC Chair



**COUNTY OF PASSAIC  
 BID TALLY SHEET**

Michael Marinello, QPA  
 Purchasing Agent

Jose Santiago, Esq.  
 Assistant County Counsel

Reviewed by Attorney \_\_\_\_\_  
 Prepared by \_\_\_\_\_  
 Approved by \_\_\_\_\_

Michael Glovin, Esq.  
 County Counsel

Nadege Allwater  
 Deputy County Counsel

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM.** On **APRIL 30, 2019** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
 For :

**C-19-011 PASSAIC COUNTY WAYFINDING SYSTEM PHASE II PROJECT**

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
Allied Signacraft Corporation 69 Megill Rd Asiminkale, NJ 07727	X	X	X	X	X	X		PRIME 7/6/2020	SUB None		PRIME X	\$604,720.00

Standard questionnaire X



# County of Passaic

Res-Pg:k.25-7

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 7, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *Wayfinding Signs – Phase II (C-19-011)*  
*Contract Award*

Dear Members of the Board:

On May 3, 2019, the County received two bids for the referenced project.

The bids were received and tabulated by this office. The low bidder is **Allied Signage Corporation of Farmingdale, NJ**. The bids are summarized below, and tabulated on the enclosed sheet.

BIDDER	AMOUNT
Allied Signage Corporation	\$604,720
Forman Signs	\$757,880

This project has been discussed with the Public Works Committee Freeholders via email, and recommended for approval.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the referenced project to **Allied Signage Corporation**, and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

JP/CSS/si

cc: County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing  
PWC Chair



**COUNTY OF PASSAIC  
BID TALLY SHEET**

Michael Marinello, QPA  
Purchasing Agent

Jose Santiago, Esq.  
Assistant County Counsel

Reviewed by Attorney \_\_\_\_\_  
Reviewed by \_\_\_\_\_  
Approved by \_\_\_\_\_

Michael Glovin, Esq.  
County Counsel

Nadege Allwater  
Deputy County Counsel

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM.** On **APRIL 30, 2019** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
For :

**C-19-011 PASSAIC COUNTY WAYFINDING SYSTEM PHASE II PROJECT**

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
Allied Signacast CORPORATION 69 Megill Rd Asimigdale, NJ 07727	X	X	X	X	X	X	None	None			X	\$604,720.00

Standard questionnaire X



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 7, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *Wayfinding Signs – Phase II (C-19-011)*  
*Contract Award*

Dear Members of the Board:

On May 3, 2019, the County received two bids for the referenced project.

The bids were received and tabulated by this office. The low bidder is **Allied Signage Corporation of Farmingdale, NJ**. The bids are summarized below, and tabulated on the enclosed sheet.

BIDDER	AMOUNT
Allied Signage Corporation	\$604,720
Forman Signs	\$757,880

This project has been discussed with the Public Works Committee Freeholders via email, and recommended for approval.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the referenced project to **Allied Signage Corporation**, and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

JP/CSS/si

cc: County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing  
PWC Chair

**CONSTRUCTION BID  
COUNTY OF PASSAIC  
BID TALLY SHEET**

Michael Marinello, QPA  
Purchasing Agent

Jose Santiago, Esq.  
Assistant County Counsel

Made by Attorney Jose Santiago  
Taken by Sherry A.  
Filed by Vicky J.

Michael Glovin, Esq.  
County Counsel

Nadege Allwater  
Deputy County Counsel

PROCUREMENT DEPARTMENT

Bids received at 10:30 AM. On APRIL 30, 2019 in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
For :

**C-19-011 PASSAIC COUNTY WAYFINDING SYSTEM PHASE II PROJECT**

Vendor	ACK OF ADDEND A	Disc. Stim. (Exh. D)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
FORMAN SIGN CO. INC. 10447 DRUMMOND RD. HILADELPHIA, PA 19154	X	X	X	X	X	X	10-5-2019	None			X	\$ 757,880.00 (Included \$17,920.00 Traffic Allowance)
												see referencs subject to Review

Standard questionnaire



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 7, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *Wayfinding Signs – Phase II (C-19-011)*  
*Contract Award*

Dear Members of the Board:

On May 3, 2019, the County received two bids for the referenced project.

The bids were received and tabulated by this office. The low bidder is **Allied Signage Corporation of Farmingdale, NJ**. The bids are summarized below, and tabulated on the enclosed sheet.

BIDDER	AMOUNT
Allied Signage Corporation	\$604,720
Forman Signs	\$757,880

This project has been discussed with the Public Works Committee Freeholders via email, and recommended for approval.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the referenced project to **Allied Signage Corporation**, and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

JP/CSS/si

cc: County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing  
PWC Chair

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION FOR CHANGE ORDER #21 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190446							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION FOR CHANGE ORDER #21 FOR H & S  
CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO  
RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE  
ANNEX IN PATERSON, NEW JERSEY**

**WHEREAS** the County of Passaic did, on the date of June 12, 2017, adopt Resolution R-2017-0478 awarding a contract to H & S Construction & Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex; and

**WHEREAS** it has now been determined that the contract must be increased due to additional asbestos abatement required by the Department of Consumer Affairs (DCA) for a total additional amount of \$78,309.95; and

**WHEREAS** this proposed Change Order No. 21 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

**WHEREAS** the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:
  - i) an explanation of the factual circumstances which necessitate issuance of the change order;

- ii) a statement indicating why these circumstances could not have been foreseen;
  - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
  - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

**WHEREAS** the County of Passaic is in receipt of a certification from the County Engineer dated May 8, 2019, see copy attached hereto; and

**WHEREAS** the Office of the County Engineer has also submitted a letter to the Board dated May 8, 2019 requesting the adoption of Change Order No. 21, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the Passaic County Administrator has filed a letter with the Board of Chosen Freeholders dated May 9, 2019 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

**WHEREAS** this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) but is being considered because it would be impractical to award a new contract for this additional work; and

**WHEREAS** this matter was discussed and approved at the Public Works and Buildings & Grounds Committee meeting of May 1, 2019 at which time said Committee specifically authorized this amendment; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #21 of the contract awarded to H & S Construction & Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex, which was recommended for approval by the Office of the Passaic County Engineer by letter dated May 8, 2019 and attached hereto, be and the same is hereby approved:

**CHANGE ORDER NO. 21**

1. DESCRIPTION AND VALUE OF CHANGE

See May 8, 2019 letter attached hereto

Addition \$ 78,309.95

REASON FOR CHANGE

See May 8, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Res-Pg:k.26-5

Original Contract Amount		\$ 7,994,000.00
Previous Additions		\$ 1,950,020.42
Total		\$ 9,944,020.42
Previous Deductions		\$ 351,648.40
Net Prior to This Change		\$ 9,592,372.02
Amount of This Change	Add	\$ 78,309.95
Contract Amount to Date		\$ 9,670,681.97

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

**BE IT FURTHER RESOLVED** that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

May 14, 2019

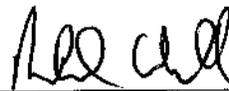
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$78,309.95

APPROPRIATION: C-04-55-153-001-908

PURPOSE: Resolution for change order #21 for H&S Construction & Mechanical, Inc. as it pertains to renovation to the Passaic County Court House.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 8, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Mr. Anthony J. DeNova  
County Administrator  
Passaic County Administration Building  
401 Grand Street  
Paterson, N.J. 07505

Re: Renovations to the Court House Annex  
H & S Contracting  
Change Order # 21

Dear Mr. DeNova,

A Change Order for additional work in the amount of 78,309.95 was reviewed and recommended for approval by the Public Works Committee at its meeting of May 1, 2019. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This Change Order can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% was due to additional asbestos abatement required by the DCA, and costs associated with extending the project for an additional eight month period.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

AT/si  
Attachment  
cc: Chairman, Public Works Committee  
County Counsel  
Director of Finance



County of Passaic  
Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

May 8, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, N.J. 07505

Reference: H & S Mechanical, Inc.  
Court House Annex Renovations  
Change Order # 21 (Add) Exceeding 20% of the Contract

Dear Members of the Board:

Attached for your approval is Change Order # 21 to be issued to the Contractor reflecting an increase in the contract amount required to complete the project. This Change Order adjusts the quantities to reflect As-Built Quantities as completed on this project.

The total amount of this additional work is \$78,309.95 and causes the contract to exceed the original contract amount more than 20%. Attached is documentation required by N.J.S.A.C. 5:30-11.9.

The total amount of the addition is \$78,309.95, resulting in a new contract amount of \$9,670,681.97.

This matter was discussed with the Public Works and Building and Grounds Committee at its meeting of May 1, 2019.

I respectfully request that the Board of Chosen Freeholder Adopt a Resolution Approving Change Order # 21.

Very truly yours,

Jonathan C. Pera  
County Engineer

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190446



## County of Passaic

Administration Building

401 Grand Street, Paterson, New Jersey 07505-2023

ENGINEERING DEPARTMENT  
 JONATHAN PERA, P.E.  
 COUNTY ENGINEER

ROOM 524  
 TELEPHONE: (973) 881-4456  
 FAX: (973) 742-3936

### STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders  
 FROM: Jonathan Pera, P.E., County Engineer  
 DATE: May 8, 2019  
 SUBJECT: H & S Mechanical, Inc.

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

CONTRACTOR: H & S Mechanical, Inc.

Summary of Change Order:

Original Contract Amount	\$7,994,000.00
Previous Additions	<u>\$1,950,020.42</u>
Total	\$9,944,020.42
Previous Deductions	<u>\$ 351,648.40</u>
Net Prior to this Change	\$9,592,372.02
Amount of this Change	<u>\$ 78,309.95</u>
Contract Amount to Date	\$9,670,681.97

This is to request a Change Order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11/9. I do hereby certify to the following:

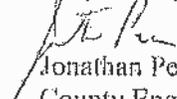
**1. Explanation of the Factual Circumstances which necessitates issuance of the Change Order:**

This Change Order addresses unforeseen conditions such as structural issues for unsupported openings, additional furring of walls to avoid additional abatement work, leveling of existing bathroom floors to provide proper drainage by code and addressing subcontractor delay claims for labor caused by additional asbestos abatement.

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190446

2. Statement indicating why these circumstances could not have been foreseen:  
This project involved additional asbestos contract not realized in the original scope of work. The Department of Consumer Affairs (DCA) made a determination to abate significantly more material which added cost and time to the initial schedule.
3. Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules:  
As this project was issued to the lowest bidder, and the awarded contractor has been performing the scope of the work on schedule, it would cost significant delay and cost if work was stopped due to non-issuance of the change order.
4. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 ET. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.

Respectfully,

  
Jonathan Pera, P.E.  
County Engineer



# County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova  
County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)

## MEMORANDUM

To: All Board of Chosen Freeholders

From: Anthony J. DeNova III, County Administrator

Date: May 9, 2019

RE: H & S Contracting  
Renovations to the Court House Annex  
Change Order #21 (add) exceeding 20% of the contract

Dear Board of Chosen Freeholders,

In my capacity of Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order pertaining to the above referenced contract, reflecting an increase in the contract in the amount of \$ \$78,309.95. By way of background to the request, I received a letter from the County Engineer Jonathan Pera, along with its attachment outlining the various factors that contributed to this project exceeding the 20% required under the Local public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$78,309.95 resulted in a new contract amount of \$9,670,681.97.

Under the above-mentioned circumstance, I join in the recommendations of both the County Engineer and Freeholder Members of the Public Works Committee, that this change order in excess of the original contract be awarded and adjusted by the amount of \$78,309.95 to H & S Contracting.

Anthony J. DeNova III  
County Administrators

Atts.

AND/mda

C: Public Works, Freeholder Committee:  
T.J. Best, Chair, Asaad Akhter, John Bartlett  
Michael Glovin Esq., County Counsel  
Jonathan Pera, P.E., County Engineering  
Richard Cahill, Director of Finance

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190446

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
PROJECT No.

21 (ADD)

DATE: March 22, 2019

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 12-Jun-17

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Additions</u>					
<u>1</u>	C.O. 35 -Due to increasing the amount of additional asbestos abatement required by the DCA the amount of additional abatement required extending the project by an additional eight (8) months. The following are subcontractor's labor costs associated with extending the project for this 8 month period.	1	EA	\$ 67,118.95	\$ 67,118.95
<u>2</u>	C.O. 41 -Provide the necessary labor and material and equipment to cut, chop, and dig out concrete obstructions within the area of the elevator pit for the new elevator.(Overhead and Profit Incl)	1	EA	\$ 4,236.00	\$ 4,236.00
<u>3</u>	C.O. 53 -Cost of Labor, Material and Equipment to repair, rebuild and add center concrete (CMU) block stepped wall under existing exterior stone stairs which was found to be inadequate to support stair restoration. (Overhead and Profit Incl)	1	EA	\$ 1,496.00	\$ 1,496.00
<u>4</u>	C.O. 55- Cost to provide penetrations is included in base contract, however, steel lintels and the cost of installation is an extra to the contract. (Overhead and Profit Incl)	1	EA	\$ 5,459.00	\$ 5,459.00
<b>Total Extras</b>					<b>\$ 78,309.95</b>

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190446

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
 PROJECT No.

21 (ADD)

DATE: March 22, 2019

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 12-Jun-17

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

**Total Supplementals**

**Total Adds** **\$ 78,309.95**

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	July 20, 2019
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	6 Calendar Days
NEW DATE FOR COMPLETION IS.....	July 26, 2019

2. REASON FOR CHANGE

**This change order addresses delay claims for labor caused by additional asbestos abatement, various unforeseen conditions such as removal of concrete obstructions in the elevator pit, the improper exterior stair support which was hazardous and steel lintels needed because brick coursework was improperly supported.**



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 8, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Mr. Anthony J. DeNova  
County Administrator  
Passaic County Administration Building  
401 Grand Street  
Paterson, N.J. 07505

Re: Renovations to the Court House Annex  
H & S Contracting  
Change Order # 21

Dear Mr. DeNova,

A Change Order for additional work in the amount of 78,309.95 was reviewed and recommended for approval by the Public Works Committee at its meeting of May 1, 2019. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This Change Order can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% was due to additional asbestos abatement required by the DCA, and costs associated with extending the project for an additional eight month period.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

AT/si  
Attachment  
cc: Chairman, Public Works Committee  
County Counsel  
Director of Finance

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AWARDDING CONTRACT TO ETM ASSOCIATES LLC FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF A MAINTENANCE PLAN FOR THE DEY MANSION GARDENS LOCATED IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190447							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AWARDING CONTRACT TO ETM ASSOCIATES  
LLC FOR PROFESSIONAL CONSULTING SERVICES FOR  
PREPARATION OF A MAINTENANCE PLAN FOR THE DEY  
MANSION GARDENS LOCATED IN WAYNE, NJ**

**WHEREAS** there exists a need for Professional Consultant Services for the preparation of a maintenance plan for the Dey Mansion Gardens located in Wayne, New Jersey; and

**WHEREAS** ETM Associates LLC, 1202 Raritan Avenue, Highland Park, NJ 08904 submitted a proposal, a copy of which is attached, for the necessary consulting services to be provided for a total fee of \$12,272.00 and is being recommended by the Director of the Department of Cultural & Historic Affairs for Passaic County in a letter to the Board dated May 9, 2019, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on May 1, 2019 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS** said ETM Associates LLC, by Resolution R-2019-0024 dated January 22, 2019, is qualified as a pool professional architect by a “Fair and Open” procedure as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the professional services relating to the preparation of a maintenance plan of the Dey Mansion Gardens in Wayne, NJ be awarded to ETM Associates LLC in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

May 14, 2019

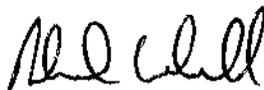
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,272.00

APPROPRIATION: O-19-56-650-000-603

PURPOSE: Resolution awarding contract to ETM Associates LLC  
for professional consulting services.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

May 9, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO ETM ASSOCIATES LLC. FOR  
PROFESSIONAL SERVICES FOR THE PREPARATION OF A  
MAINTENANCE PLAN OF DEY MANSION GARDENS, WAYNE, NJ.**

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare a maintenance plan for the Dey Mansion gardens; located in Wayne, NJ. EMT Associates LLC. was prequalified for the calendar year of 2019.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to ETM Associates LLC. in the amount of \$12,272.00 for professional services in connection with Dey Mansion's garden restoration project, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of May 1, 2019, that the full Board authorize awarding this contract in effort to continue to preserve one of the County's historic sites. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs



### RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel

Telephone #: 973-706-6640

**DESCRIPTION OF RESOLUTION:**

Resolution to award contract to ETM Associates, LLC. for Professional Services for the preparation of a maintenance plan for the Dey Mansion Gardens

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 12,272.00

REQUISITION # R9-03362

ACCOUNT # O-19-56-650-000-603

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works 05/01/19

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: May 14, 2019  
Adopted on: May 14, 2019 Other: \_\_\_\_\_  
Official Resolution#: R20190447

COUNTY OF PASSAIC  
 CO OF PASSAIC, DEY MANSION  
 (Q) 973-706-6640  
 199 TOTOWA ROAD  
 WAYNE, NJ 07470

REQUISITION	
NO.	R9-03362

SHIP TO	COUNTY OF PASSAIC DEY MANSION 199 TOTOWA ROAD WAYNE, NJ 07470
VENDOR	VENDOR #: 03326 ETM ASSOCIATES, L.L.C. 1202 RARITAN AVENUE HIGHLAND PARK, NJ 08904-3643

ORDER DATE: 04/30/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Professional Services Professional Services to Prepare a Maintenance Plan for the Dey Mansion Gardens	0-19-56-650-000-602	12,272.0000	12,272.00
			TOTAL	12,272.00

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190447

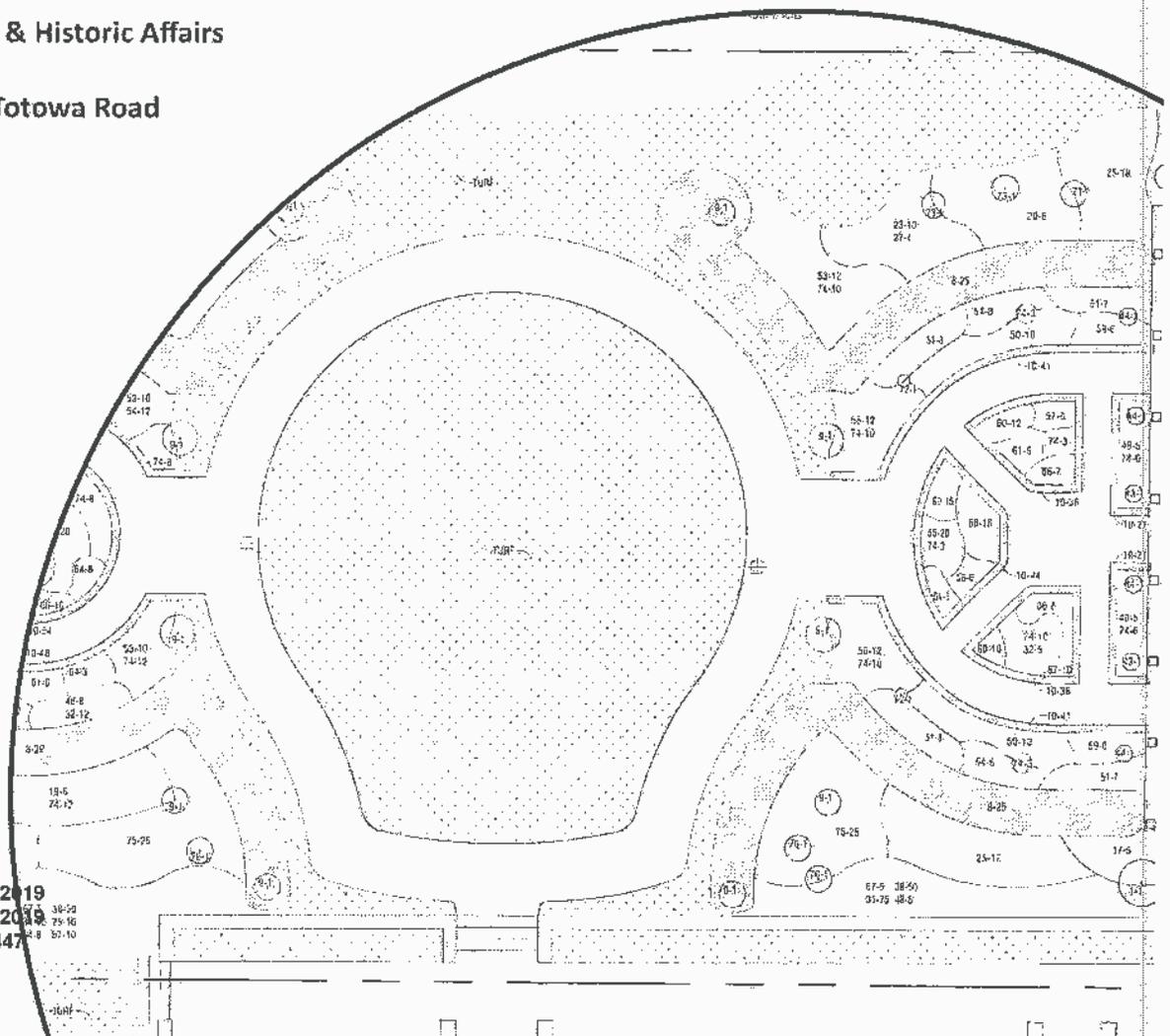
\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

# DEY MANSION GARDEN RESTORATION MAINTENANCE PLAN PROPOSAL

Kelly C. Ruffel, Director  
Department of Cultural & Historic Affairs  
County of Passaic  
The Dey Mansion, 199 Totowa Road  
Wayne, New Jersey  
07470

Submitted by:  
ETM Associates LLC  
1202 Raritan Avenue,  
Highland Park, NJ  
08904-3643

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190447





**Re: Maintenance Plan for the Dey Mansion Garden Restoration Project**

Dear Ms. Ruffel,

Please accept this letter and proposal as evidence of our interest in preparation of a comprehensive maintenance plan for the Dey Mansion Garden Restoration project, which is now in construction and is scheduled for completion in spring of 2019.

As per your request, we have prepared a proposal to develop a plan outlining maintenance needs and protocols for the detailed plantings, site amenities, and hardscapes surrounding the Dey Mansion as per the Dey Mansion Garden Restoration project (anticipated completion spring 2019). As you know, the project design materials and plantings specified in the Garden Restoration project are not typical low maintenance selections, and will require frequent inspection and care to effectively maintain. We understand that the Passaic County Park Commission will be responsible for ongoing care of the Dey Mansion grounds and this document will serve as the maintenance guide. Additionally, if the County elects to hire a private landscape maintenance contractor to maintain the grounds in the future, the maintenance plan will serve as a basis to define an annual maintenance services contract.

The maintenance plan will be a comprehensive document that addresses maintenance and care of all applicable components of the project design including, but not limited to:

- Brick paving
- Stabilized aggregate paving
- Asphalt paving
- Steel edging
- Wood bench seating
- Pedestals with armillary sphere and lead statue
- Cedar wood arbor structures
- Planting maintenance (Trees, Shrubs, perennials, groundcovers)

Our approach to preparing the maintenance plan will include:

- Research of specific maintenance needs and considerations for all site elements
- Development of content (maintenance concerns/issues and recommended protocols)
- Preparation of a seasonal maintenance schedule for all plant materials
- Preparation of a maintenance plan manual



## ETM ASSOCIATES, L.L.C.

PUBLIC SPACE MANAGEMENT  
PROJECT MANAGEMENT  
PUBLIC LEADERSHIP

### PLANT CARE

Due to the detailed nature of the planting design, each individual plant species will be addressed in the maintenance plan. Common pests and diseases will be identified and illustrated and horticultural care protocols and such as fertilizing, pruning, deadheading, mulching, and fall cutback will be identified and specified with a seasonal plant care schedule. Although plantings have been selected for lower likelihood of damage from deer browsing, some browsing can be anticipated and the document will address methods to monitor and reduce potential damage from deer browsing.

Additionally, each plant care protocol will include species identification imagery to allow maintenance crews to identify the individual plants in the field. Imagery will focus on features such as flower, leaf shape and color in various seasons. As built planting plans and detailed planting schedules will be included in the document to further assist in plant location and identification.

The seasonal plant care schedule will be developed using a monthly calendar that identifies the necessary times throughout the seasons to perform all required maintenance and care tasks.

### HARDSCAPE AND SITE FURNISHING MAINTENANCE

All individual paving types and site features will be individually addressed with typical annual maintenance and care needs as well as long term repair and replacement recommendations. Recommendations for snow removal and snow melter protocols will also be addressed for the various paving types in the document.

The document will also include an as built hardscape and site furnishing plan with all features noted for quick reference. Any applicable installation details will also be included so materials and components can be repaired or replaced as originally designed. ETM will also collaborate with the project contractor (Turco Golf, Inc.) to identify or confirm all suppliers used to acquire project materials (e.g. paving aggregates and binders, benches, cedar arbor wood material, steel edging, etc.). Product names, descriptions, and contact information for local/regional suppliers will be provided for quick reference. Additionally, any maintenance products called for in the maintenance plan such as sealers or paints will also be specified with necessary product information and contact information for local/regional suppliers.

### DELIVERABLES

Upon completion of the 90% draft maintenance plan, ETM will present our work to the County in a digital format at the County Offices for review and discussion. Any comments will be addressed and updated as the final Dey Mansion Grounds Maintenance Plan. We envision maintenance plan preparation ideally occurring in tandem with final project construction completion, spring 2019. This will allow the maintenance plan to be in-hand and ready to use by maintenance personnel shortly after final completion.

The final Maintenance Plan will be prepared as a "desk and field reference" for maintenance workers to use as a daily guide. We will provide the County with a digital PDF file of the final document as well as 2 bound copies with covers of the printed manual.

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190447



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

May 9, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO ETM ASSOCIATES LLC. FOR  
PROFESSIONAL SERVICES FOR THE PREPARATION OF A  
MAINTENANCE PLAN OF DEY MANSION GARDENS, WAYNE, NJ.**

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare a maintenance plan for the Dey Mansion gardens; located in Wayne, NJ. EMT Associates LLC. was prequalified for the calendar year of 2019.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to ETM Associates LLC. in the amount of \$12,272.00 for professional services in connection with Dey Mansion's garden restoration project, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of May 1, 2019, that the full Board authorize awarding this contract in effort to continue to preserve one of the County's historic sites. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AWARDDING CONTRACT TO CLARKE CATON HINTZ FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF AN ASSESSMENT OF PHASE I OF THE DEY MANSION HVAC SYSTEM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190448</b>							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-28							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AWARDING CONTRACT TO CLARKE CATON HINTZ FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF AN ASSESSMENT OF PHASE I OF THE DEY MANSION HVAC SYSTEM**

**WHEREAS** there exists a need for Professional Consultant Services for the preparation of an assessment of the HVAC system – Phase I - for the Dey Mansion located in Wayne, New Jersey; and

**WHEREAS** Clarke Caton Hintz, 100 Barrack Street, Trenton, NJ 08608 submitted a proposal dated April 22, 2019, a copy of which is attached, for the necessary consulting services to be provided for a total fee of \$9,230.00 and is being recommended by the Director of the Department of Cultural & Historic Affairs for Passaic County in a letter to the Board dated May 9, 2019, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on May 1, 2019 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS** said Clarke Caton Hintz, by Resolution R-2019-0024 dated January 22, 2019, is qualified as a pool professional architect by a “Fair and Open” procedure as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the professional services relating to the preparation of an assessment of the HVAC system- Phase I - for the Dey Mansion in Wayne, NJ be awarded to Clarke Caton Hintz in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

May 14, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,230.00

APPROPRIATION: \$2,364.57- O-18-56-650-000-602  
\$6,865.43- O-19-56-650-000-602

PURPOSE: Resolution awarding contract to Clarke Caton Hintz  
for Professional consulting services.

  
Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

May 9, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO CLARK CATON HINTZ FOR  
PROFESSIONAL SERVICES FOR THE PREPARATION OF A HVAC  
ASSESSMENT FOR THE DEY MANSION, WAYNE, NJ.**

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare an assessment and reevaluation of the HVAC system at Dey Mansion Washington's Headquarters; located in Wayne, NJ. Clark Caton Hintz was prequalified for the calendar year of 2019.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Clark Caton Hintz in the amount of \$9,230.00 for professional services in connection with Dey Mansion, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of May 1, 2019, that the full Board authorize awarding this contract in effort to continue to preserve one of the County's historic sites. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs



### RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel

Telephone #: 973-706-6640

**DESCRIPTION OF RESOLUTION:**

Resolution to award contract to Clark Caton Hintz for Professional Services for Phase One – Assessment and Preliminary Design for the Dey Mansion HVAC System

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 9230

REQUISITION # R9-03305

ACCOUNT # O-18-56-650-000-602 / O-19-56-650-000-603

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works 05/01/19

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190448

COUNTY OF PASSAIC  
 CO OF PASSAIC, DEY MANSION  
 (Q) 973-706-6640  
 199 TOTOWA ROAD  
 WAYNE, NJ 07470

REQUISITION	
Res-Pg:k.28-7	
NO.	R9-03305

SHIP TO	COUNTY OF PASSAIC DEY MANSION 199 TOTOWA ROAD WAYNE, NJ 07470
VENDOR	VENDOR #: 12505 CLARKE CATON HINTZ P.C. 100 BARRACK STREET TRENTON, NJ 08608

ORDER DATE: 04/29/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Assessment of Dey Mansion HVAC 25.62 % 74.38 % Professional Services for Phase One "Assessment and Preliminary Design, Dey Mansion HVAC System "Review of existing documentation "Survey of the existing HVAC system to confirm as-built conditions "HVAC load calculations to verify cooling and heating capacities of the existing system. we will check sizing of equipment, ductwork and hydronic distribution systems "Humidification calculations and assessment "Control system assessment Approved Resolution No: Date of Resolution:	0-18-56-650-000-602 0-19-56-650-000-602	9,230.0000	9,230.00
			TOTAL	9,230.00

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190448

REQUESTING DEPARTMENT

DATE



Jonathan Pera, PE  
Dept. of Engineering  
County of Passaic  
401 Grand St., Rm. 524  
Paterson, NJ 07505

April 22, 2019

**RE: Assessment of Dey Mansion HVAC System**

Dear Mr. Pera:

On behalf of the Clarke Caton Hintz (CCH) team, we are pleased to submit our proposal for the Assessment of Dey Mansion HVAC System.

CCH believes we have assembled the ideal team for your project, comprised of leading historic preservation professionals at the national, regional and local level. In addition to CCH, our team is comprised of Princeton Engineering Group, mechanical, electrical and plumbing engineers; and Harrison-Hamnett, consulting structural engineers. We are a proven team, successfully completing the recent renovations to the John Rea House as well as currently completing the construction documents for the restoration of Lambert Castle for Passaic County.

The CCH team proposes a two-phased approach to the assessment of the Dey Mansion HVAC system. The initial phase will consist of an assessment and preliminary design. The second phase will be the implementation of the HVAC recommendations.

### **Phase One - Assessment and Preliminary Design**

We will evaluate the design and installation of the existing HVAC system and perform an assessment of its suitability to serve the historic structure and the artifacts housed within. Our work will include:

- Review of existing documentation
- Survey of the existing HVAC system to confirm as-built conditions
- HVAC load calculations to verify cooling and heating capacities of the existing system. We will check sizing of equipment, ductwork and hydronic distribution systems
- Humidification calculations and assessment
- Control system assessment

We will prepare a report summarizing our observations and provide recommendations for system improvements. We have included one meeting to present the findings of our report. In addition, from our site visit, we are uncertain if the plaster cracking experienced is directly related to the HVAC system performance or due to other concerns. We have included a structural engineer on our team to evaluate the cracking and movement the building may be experiencing. CCH will also offer recommendations for plaster and finish repair in the affected areas.

**Introduced on:** May 14, 2019  
**Adopted on:** May 14, 2019  
**Official Resolution#:** R20190448



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

May 9, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO CLARK CATON HINTZ FOR  
PROFESSIONAL SERVICES FOR THE PREPARATION OF A HVAC  
ASSESSMENT FOR THE DEY MANSION, WAYNE, NJ.**

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare an assessment and reevaluation of the HVAC system at Dey Mansion Washington's Headquarters; located in Wayne, NJ. Clark Caton Hintz was prequalified for the calendar year of 2019.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Clark Caton Hintz in the amount of \$9,230.00 for professional services in connection with Dey Mansion, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of May 1, 2019, that the full Board authorize awarding this contract in effort to continue to preserve one of the County's historic sites. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

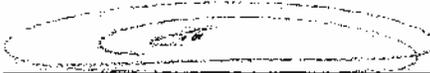
Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190449							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-29							
CAF #								
Purchase Req. #	R9-03400							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY  
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the

applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** the Law and Public Safety Committee considered this matter on May 7, 2019 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase of Twenty Dell Optiplex Desktop Computer Packages and Twenty Microsoft Office Licenses
Using Agency:	Passaic County Prosecutor's Office
Purchase Price:	\$ 21,179.20
Vendor:	CDW Government
Authority:	ESCNJ Purchasing Cooperative
Contract #:	18/19-03
Account:	Prosecutor's Local Forfeiture Account T-23-56-850-000-801
Requisition #:	R9-03400

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: May 14, 2019

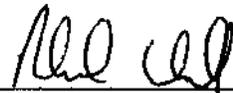
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$21,179.20

APPROPRIATION: T-23-56-850-000-801

PURPOSE: Resolution authorizing purchase of various item by the Passaic County Prosecutor's office.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

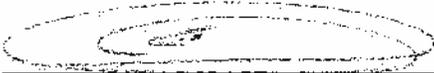
Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HARLEY DAVIDSON OF BERGEN, INC. FOR THE FURNISHING AND DELIVERY OF EIGHT (8) 2019 OR NEWER HARLEY DAVIDSON FLHTP ELECTRA GLIDE POLICE MOTORCYCLES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190450							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-30							
CAF #								
Purchase Req. #	R9-03439							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HARLEY DAVIDSON OF BERGEN, INC. FOR THE FURNISHING AND DELIVERY OF EIGHT (8) 2019 OR NEWER HARLEY DAVIDSON FLHTP ELECTRA GLIDE POLICE MOTORCYCLES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID**

**WHEREAS**, there exists a need for eight (8) 2019 or newer Harley Davidson FLHTP Electra Glide Police Motorcycles for the Passaic County Sheriff's Department; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors titled SB19-025 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on May 1, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Harley Davidson of Bergen, Inc.; and

**WHEREAS**, the Freeholder Law and Public Safety Committee has reviewed this matter at its May 7, 2019 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be eighteen (18) months after the signing of the contract, for a total estimated award of \$209,420.00 with services to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

**WHEREAS**, Harley Davidson Motorcycles of Bergen, Inc. has indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Harley Davidson of Bergen, Inc., for the services referenced above; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic.

Dated: May 14, 2019

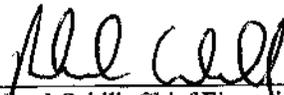
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$209,420.00

APPROPRIATION: T-22-56-850-012-803

PURPOSE: Resolution authorizing award of contract to Harley Davidson of Bergen, Inc. for the furnishing and delivery of Eight (8) 2019 or newer Harley Davidson FLHTP Electra Glide Police Motorcycles.

  
Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A SUB GRANT AGREEMENT BETWEEN THE COUNTY OF PASSAIC OFFICE OF EMERGENCY MANAGEMENT AND THE STATE OF NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT FOR THE PASSAIC COUNTY LOCAL MULTIJURISDICTIONAL MULTI HAZARD MITIGATION PLAN UPDATE PROJECT NUMBER PDMC-PL-02-NJ-2017-002. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190451</b>							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-31							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING THE EXECUTION OF A SUB  
GRANT AGREEMENT BETWEEN THE COUNTY OF  
PASSAIC OFFICE OF EMERGENCY MANAGEMENT AND  
THE STATE OF NEW JERSEY OFFICE OF EMERGENCY  
MANAGEMENT FOR THE PASSAIC COUNTY LOCAL  
MULTIJURISDICTIONAL MULTI HAZARD MITIGATION  
PLAN UPDATE  
PROJECT NUMBER PDMC-PL-02-NJ-2017-002**

**WHEREAS** the County of Passaic through the Passaic County Office of Emergency Management has received notification from the New Jersey Office of Emergency Management (NJOEM), that said NJOEM has been designated as the Grantee to receive, administer and disburse FEMA funds for cost-effective mitigation activities areas of New Jersey; and

**WHEREAS** the County of Passaic is an eligible sub-grantee as it concerns the Passaic County Pre-Disaster Mitigation Grant FY2-017 (PDMC-PL-NJ-2017-002) Local Multijurisdictional Multi-hazard Mitigation Plan Update and to receive Federal grant funds in the amount of \$126,000.00 with a \$42,000.00 in-kind County match for the period August 14, 2017 through March 22, 2021; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter at its May 7, 2019 meeting, and recommends it to the full Board for approval; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of accepting the above-mentioned grant funds and

authorize the execution of the Sub-grant Agreement as it concerns the County's Multi-Jurisdictional Multihazard Mitigation Plan Update;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the acceptance of FEMA funds through the NJOEM for the purpose cited above, and pursuant to the terms and conditions set forth in the attached sub-grant agreement; and

**BE IT FURTHER RESOLVED** that the Passaic County Office of Emergency Management coordinator be authorized to execute the said sub-grant agreement and accept the award of this grant on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that all required Passaic County Officers and employees be authorized to execute all necessary documents as it concerns the referenced Local Multijurisdictional Multihazard Mitigation Plan Update, in order to effectuate the terms of this resolution.

Dated: May 14, 2019

U.S. Department of Homeland Security  
Region II  
Jacob K. Javits Federal Office Building  
26 Federal Plaza, Room 1311  
New York, New York 10278-0002



**FEMA**

February 12, 2019

Captain Bryan Lawyer  
Recovery Bureau Chief  
New Jersey Office of Emergency Management  
P.O. Box 7068  
Trenton, NJ 08625

RE: Pre-Disaster Mitigation Competitive Grant FY 2017  
PDMC-PL-02-NJ-2017-002  
Local Multijurisdictional Multihazard Mitigation Plan Update  
Passaic County, New Jersey

Dear Capt. Lawyer:

This letter serves as a supplemental notice of the Grant award to NJOEM, obligated on 2/12/2019, for the FY 17 Pre-disaster Mitigation program. This notice is for the obligation of the Passaic County Pre-Disaster Mitigation sub grant: PDMC-PL-02-NJ-2017-002. The award letter, agreement articles and conditions of approval are identified within the Federal Emergency Management Agency (FEMA) eGrants system.

The period of performance (POP) for this grant is August 14, 2017 through March 22, 2021, as established by the program office. This period provides ample time for the sub-recipient to complete all activities identified within the approved scope of work and to address any potential delays that may arise due to unforeseen circumstances. It also includes sufficient time for your office to conclude its administrative requirements after the project is completed.

Funding will be made available in an amount not to exceed the total project cost of \$168,000.00 with a Federal share of \$126,000.00 and the required non-Federal matching share of \$42,000.00.

Any change to the approved scope of work must be submitted to FEMA Region II for consideration and approval prior to implementation. Implementation of any modifications to the approved scope of work prior to receipt of FEMA Region II's approval would jeopardize grant reimbursement.

Capt. Lawyer  
February 12, 2019  
Page 2 of 2

We suggest that your office immediately notify the sub-recipient regarding our approval and meet with the sub-recipient to review each of the required project conditions. This would also afford the recipient the opportunity to establish a follow-up schedule/expectation of project implementation, quarterly reports information, and fiscal documentation requirements.

Should additional information be required, please contact Robert Tranter at (212) 680-3628.

Sincerely,

ROBERT J  
TRANTER

Digitally signed by  
ROBERT J. TRANTER  
Date: 2019.02.13  
15:46:28 -05'00'

for

Michael Moriarty, Director  
Mitigation Division

CC: SFC Bradley Waugh, Assistant Unit Head, Mitigation

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190451

**SUB-GRANT AGREEMENT  
PRE DISASTER MITIGATION COMPETITIVE (PDMC)  
GRANT PROGRAM (CFDA#97.047)  
PDMC-PL-02-NJ-2017-002**

This Sub-grant Agreement (the "Agreement") is made and entered into by, and between, the State of New Jersey, Office of Emergency Management, located at PO Box 7068, West Trenton, New Jersey 08628 (herein referred to as the "Grantee"); and **Passaic County**, located at 300 Oldham Road, Wayne, New Jersey 07470 (herein referred to as the "Sub-grantee").

The period of performance of this Project is the period beginning **August 14, 2017**, and ending **March 22, 2021**.

1. Pursuant to the provisions of Section 1361(A) of the National Flood Insurance Act (NFIA or the Act), 42 USC 4104c, as amended by the National Flood Insurance Reform Act (NFIRA) of 1994 (42 U.S.C. 4101) ("NFIRA") and the Bunning-Bereuter-Blumenauer Flood Insurance Reform Act of 2004, Pub Law 108-264, the Federal Emergency Management Agency ("FEMA") has been authorized by Congress to make grants to states to mitigate natural disasters through the Pre-Disaster Mitigation-Competitive Grant Program (PDMC) with the goal of reducing the overall risk to the population and structures from future hazard events, while also reducing reliance on Federal funding from future disasters. The Grantee has received grant funds for that purpose.
2. **The New Jersey Office of Emergency Management** has been designated as the Grantee to receive, administer, and disburse FEMA funds for cost-effective mitigation activities in areas of New Jersey. The PDMC is authorized by Section 203 of the Stafford Act, 42 U.S.C. 5133. The Grantee shall monitor and evaluate the implementation of mitigation activities and control the disbursement of PDMC funds from FEMA.
3. **Passaic County** is the Sub-grantee and has submitted an **Application**, which is attached as **Exhibit A** and incorporated herein by reference, setting forth a list of activities (here referred to as "the Project"). The Grantee and FEMA have approved the Project (number **PDMC-PL-02-NJ-2017-001**) along with any exceptions that have been made prior to signing this Agreement, and FEMA has provided to the Grantee a **February 11, 2019 Award Letter with Conditions of Approval**, which is attached as **Exhibit B** and incorporated herein by reference. In the event of any conflict between this Sub-grant agreement and the **Conditions of Approval**, the **Conditions of Approval** will control. The Sub-grantee agrees to complete the Project prior to the Project completion date specified in the Award Letter unless a time extension is granted by the Grantee and FEMA.
4. The Sub-grantee warrants that it has the legal authority to accept mitigation funds, and shall provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state mitigation funds. The Sub-grantee must comply with the terms and conditions contained in the **Award Letter with Conditions of Approval** as well as with all applicable law and regulations including, but not limited to, 2 C.F.R. Part 200 ("Uniform Administrative Requirements, Cost Principles, and Audit Requirements"), 2 C.F.R. Part 170, and the Hazard Mitigation Assistance Guidance at the time of the application.
5. The Sub-grantee shall use the mitigation funds solely for the Approved Scope of Work identified in the **Award Letter with Conditions of Approval**. Only those costs, which are reasonable and allowable, and allocable pursuant to 2 C.F.R. Part 200, Subpart E "Cost Principles"

Introduced on: ~~May 14, 2019~~  
Adopted on: **May 14, 2019**  
Official Resolution#: **R20190451**

PDMC Passaic County  
Page 2

(2 C.F.R. 200.400 et seq.), will be paid reimbursable. All costs must be incurred within the approved performance period.

- a. This Subaward Agreement in the amount of \$168,000.00 will serve as the contract between the Grantee and the Sub-grantee for the purpose of the approved Project. This subaward amount represents the total Federal share of the cost of the activities, the required local contribution plus an administrative allowance as described below.
- b. Total estimated cost of the mitigation Project is **\$168,000.00**  
Federal Share: **\$126,000.00**  
Non-Federal Share: **\$42,000.00**
- c. Total administrative allowance shall not exceed the amount allowed by statute and/or regulation based on the total PDMC funds provided for the Project. Administrative funds are to be used to offset extraordinary costs of administering the mitigation Project (e.g., travel, telephone supplies, etc.). At close-out the administrative expense will be adjusted to reflect the actual amount of federal funds expended.
- d. The Sub-grantee agrees to provide the necessary local cost share as required by 2 C.F.R. § 200.306 and the funding will be available within the specified period of time for completion of the activities. Documentation of the use of the local cost share is required.
- e. The Sub-grantee agrees to provide the Grantee documentation showing a full accounting of 100% of the eligible Project costs for individual Project costs, including those in excess of the federal share allocated. The Sub-grantee shall be responsible for tracking and verification of all costs.
- f. The Sub-grantee will be reimbursed for costs incurred based on the following schedule:
  - a. Upon Project approval, signing of the contract with the consultant and procurement documentation (10%).
  - b. Upon submission of final draft plan to the Grantee (25%).
  - c. Upon FEMA approval (25%).
  - d. Upon adoption by all participants and posting of the Final Approved Plan online and submission of two (2) digital copies of the plan to the Grantee and distribution of the plan to local participants (40%).
- g. Any revision, change or modification to the approved budget or scope of work must be submitted to Grantee and be approved by FEMA prior to implementation. Any revision, change or modification that does not receive prior FEMA approval will violate the conditions of the grant. Requests must be supported by adequate justification from the Sub-grantee.
- h. All work under this Agreement shall be completed by the period of performance end date, unless an extension is approved by the Regional Administrator.

## PDMC Passaic County

Page 3

7. The Sub-grantee shall comply with all applicable state and local ordinances, laws, regulations, building codes and standards applicable to this Project.
8. The Sub-grantee shall maintain records for the period set forth in 2 C.F.R. § 200.333 and shall give State and Federal agencies access to, and the right to examine all records and documents related to use of mitigation funds.
9. The Sub-grantee has read, understands, and shall comply with the State of New Jersey Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid (15-08-OMB), and 2 C.F.R. Part 200, Subpart F (2 C.F.R. § 200.500 et seq.).
10. The Sub-grantee shall comply with 2 C.F.R. § 200.318 in all procurements, including the contract provisions found in subsection § 200.326. In particular,
  - a. The Sub-grantee shall comply, as applicable, with provisions of Federal laws and regulations pertaining to labor standards, and the State of New Jersey Prevailing Wages laws and regulations.
  - b. The Sub-grantee shall not enter into any contract with any party which is debarred or suspended from participating in Federal assistance programs, or is otherwise ineligible pursuant to E.O. 12549, Debarment and Suspension, as implemented at 2 C.F.R. § 200.213. The Sub-grantee shall not enter into any contract with any party which is listed in the State of New Jersey Consolidated Debarment Report.
11. The Sub-grantee shall submit to the Grantee quarterly progress reports (QPR), due the 7th day of the month following the end of the quarter on the following schedule:
 

a.	January – March	Due April 7
	April – June	Due July 7
	July – September	Due October 7
	October – December	Due January 7

  - b. A report must be submitted for every quarter during the period of performance, including partial calendar quarters as well as for periods where no grant activity occurs. Failure to provide the required reports will result in suspension of grant funds until the required reports are provided and approved by the Grantee.
  - c. The QPR should reflect the status and completion date for the Project and any problems or circumstances affecting the completion date, scope of work, Project costs, or which could be expected to result in noncompliance with the approved grant conditions.
12. ENFORCEMENT (2 C.F.R. § 200.338)
  - a. If the Sub-grantee fails to comply with the terms of the award, whether stated in the **Award Letter with Conditions of Approval**, a Federal statute or regulation, an Executive Order, or otherwise, the Grantee may, at its discretion, avail itself of one or more of the following remedies for noncompliance, as provided in 2 C.F.R. § 200.338:

PDMC Passaic County

Page 4

appropriate under the circumstances:

- 1) Temporarily withhold cash payments pending correction of the deficiency;
  - 2) Disallow all or part of the cost of the activity or action not in compliance;
  - 3) Wholly or partly suspend or terminate the current award for the program;
  - 4) Withhold further awards for the program; and
  - 5) Take other remedies that may be legally available.
- b. In taking an enforcement action, FEMA and/or the Grantee shall provide an opportunity for such hearing, appeal, or other administrative proceeding to which the Grantee or the Sub-grantee is entitled under any statute or regulation applicable to the action involved.
- c. Costs resulting from obligations incurred by the Sub-grantee during a suspension or after termination of an award are not allowable unless FEMA expressly authorizes them in the notice of suspension or termination. Other costs during suspension or after termination that are necessary and not reasonably avoidable are allowable if:
- 1) The costs result from obligations which were properly incurred before the effective date of suspension or termination, are not in anticipation of it, and, in the case of a termination, are not cancelable; and
  - 2) The costs would be allowable if the award were not suspended or expired normally at the end of the funding period in which the termination takes place.

### 13. SCOPE OF WORK

- a. The approved scope of work involves updating the Passaic County Multi-Jurisdictional Hazard Mitigation Plan. The plan update will follow the process outlined by the 2000 Disaster Mitigation Act and FEMAs 2/27/2015 HMPG, and will culminate in a more focused plan including an improved mitigation strategy.
- b. The Sub-grantee should reference the grant **Award Letter and Conditions of Approval** for further eligibility and restriction information. Any request for substitution must be submitted in writing. Reimbursement is subject to all terms and conditions in the **Award Letter and Conditions of Approval**.

### 14. CLOSEOUT (2 C.F.R. § 200.343)

- a. The Sub-grantee will notify the Grantee that the Project has been completed, and shall provide a Final Progress Report, financial report, and any other required documents specified by program regulations by the end of the closeout period approved by FEMA. If necessary, the Grantee shall conduct or arrange for a final site visit within 30 days of receiving the final progress report and financial report. Upon review of the Sub-grantee's final reports, the Grantee shall provide the Sub-grantee with findings. The findings will outline the results of the site visit and/or any necessary financial reconciliation and will provide any upward or downward adjustment to allowable costs.

Introduced on: May 14, 2019

Adopted on: May 14, 2019

Official Resolution# R20190451

The closeout of the subaward does not affect the right of FEMA or the Grantee to

disallow costs and recover funds on the basis of a later audit or other review, the obligation to return any funds due as a result of later refunds, corrections, or other transactions, record retention requirements in 2 C.F.R. § 200.333, property and equipment management requirements in 2 C.F.R. §§ 200.310 through 200.316, and audit requirements in 2 C.F.R. Part 200, Subpart F (2 C.F.R. §200.500 et seq.).

- c. Any funds not returned within a reasonable period of time after request, may result in an administrative offset against other requests for assistance, withholding advance payments otherwise due, and other action permitted by law.

#### 15. PERIOD OF PERFORMANCE EXTENSION

Should the Sub-grantee require a period of performance extension, a request must be submitted to the Grantee at least ninety (90) days prior to period of performance end date. This request must include a justification for the extension, including: a summary of all work completed and remaining; a statement demonstrating that all work can be completed within the extension period; a revised budget form (if applicable); copies of contracts between the Sub-grantee and third parties for work to be performed; copies of the contract of sale; and any other material supporting the extension.

#### 16. NON DISCRIMINATION

The Sub-grantee agrees to administer the Project in an equitable and impartial manner, without discrimination on the grounds of race, color, religion, nationality, sex, age, or economic status. The Sub-grantee must comply with Title VI of the 1964 Civil Rights Act and other applicable laws.

#### 17. INDEMNIFICATION

The Sub-grantee agrees that it shall be solely responsible for and shall keep, save and hold the State of New Jersey and its employees harmless from all claims, loss, liability, expense or damage resulting from all mental or physical injuries or disabilities, including death, to its employees or recipients of the Sub-grantee's services or to any other persons, or from any damage to any property sustained in connection with the delivery of the Sub-grantee's services that results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent contractors, or from the Sub-grantee's failure to provide for the safety and protection of its employees, whether or not due to negligence, fault or default of the Sub-grantee. The Sub-grantee's responsibility shall also include all legal fees and costs that may arise from these actions. The Sub-grantee's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING TRANSFER OF ONE 2006 DODGE CHARGER BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO THE PROSPECT PARK POLICE DEPARTMENT. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190452							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING TRANSFER OF ONE 2006 DODGE CHARGER BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO THE PROSPECT PARK POLICE DEPARTMENT**

**WHEREAS** the Passaic County Sheriff's Department is in sole and exclusive possession along with the title owner, the County of Passaic, of one 2006 Dodge Charger VIN # 69903; and

**WHEREAS** by letter dated May 3, 2019 from the Sheriff's Department to the Passaic County Counsel, the Passaic County Board of Chosen Freeholders has been advised that this vehicle has come to the end of its useful life and is now considered a surplus vehicle; and

**WHEREAS** the Prospect Park Police Department has previously made inquiry as to whether Passaic County has available surplus vehicles for transfer to the Borough so that the Borough may use said vehicles in conjunction with its administrative needs; and

**WHEREAS** pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

**WHEREAS** the Freeholder Committee of Law and Public Safety considered this matter at its May 7, 2019 meeting and recommended this resolution to the full Board approval;

**NOW THEREFORE IT BE RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby approves the transfer of one 2006 Dodge Charger, VIN# 69903, to the Prospect Park Police Department, for a nominal consideration of One Dollar and No Cents (\$1.00) each; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any documents necessary to effectuate the transfer of the within referenced surplus property.

Dated: May 14, 2019

# PASSAIC COUNTY SHERIFF'S OFFICE

*Sheriff Richard H. Berdnik*

Undersheriff Joseph C. Dennis  
Undersheriff Mario Recinos  
Undersheriff Leonard Lovely



Chief George Rosenthal  
Chief Daryl Walton  
Warden Michael Tolerico, CPM, CJM  
Deputy Warden Kevin Dickson

Michael Glovin  
Passaic County Council  
401 Grand Street  
Paterson, NJ 07505

May 3, 2019

RE: Transfer of vehicle as per NJSA 40A:11-36-2

Mr. Glovin;

The Passaic County Sheriff's Office has a vehicle that has come to the end of usefulness to this agency and is now considered surplus property.

The Prospect Park Police has made inquiry as to the availability of a surplus vehicle transfer to that agency. The Sheriff's Office has identified a 2006 Dodge Charger, VIN# 69903 to transfer as per NJSA 40A:11-36(2).

If there should be any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Gary F. Giardina".

Gary F. Giardina  
Business Administrator

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING TRANSFER OF ONE 2016 FORD EXPLORER BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO THE WANAQUE POLICE DEPARTMENT. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190453</b>						
Meeting Date		05/14/2019						
Introduced Date		05/14/2019						
Adopted Date		05/14/2019						
Agenda Item		k-33						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING TRANSFER OF ONE 2016 FORD EXPLORER BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO THE WANAQUE POLICE DEPARTMENT**

**WHEREAS** the Passaic County Sheriff's Department is in sole and exclusive possession along with the title owner, the County of Passaic, of one 2016 Ford Explorer VIN # 1FM5K8AR7GGA52850; and

**WHEREAS** by letter dated April 16, 2019 from the Sheriff's Department to the Passaic County Counsel, the Passaic County Board of Chosen Freeholders has been advised that this vehicle has come to the end of its useful life and is now considered a surplus vehicle; and

**WHEREAS** the Wanaque Police Department has previously made inquiry as to whether Passaic County has available surplus vehicles for transfer to the Township so that the Township may use said vehicles in conjunction with its administrative needs; and

**WHEREAS** pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

**WHEREAS** the Freeholder Committee of Law and Public Safety considered this matter at its May 7, 2019 meeting and recommended this resolution to the full Board approval;

**NOW THEREFORE IT BE RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby approves the transfer of one 2016 Ford Explorer, VIN# 1FM5K8AR7GGA52850, to the Wanaque Police Department, for a nominal consideration of One Dollar and No Cents (\$1.00) each; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any documents necessary to effectuate the transfer of the within referenced surplus property.

Dated: May 14, 2019

# PASSAIC COUNTY SHERIFF'S OFFICE

*Sheriff Richard H. Berdnik*

Undersheriff Joseph C. Dennis  
Undersheriff Mario Recinos  
Undersheriff Leonard Lovely



Chief George Rosenthal  
Chief Daryl Walton  
Warden Michael Tolerico, CPM, CJM  
Deputy Warden Kevin Dickson

Michael Glovin  
Passaic County Council  
401 Grand Street  
Paterson, NJ 07505

April 16, 2019

RE: Transfer of vehicle as per NJSA 40A:11-36-2

Mr. Glovin;

The Passaic County Sheriff's Office has a vehicle that has come to the end of usefulness to this agency and is now considered surplus property.

The Township of Wanaque Police has made inquiry as to the availability of a surplus vehicle transfer to that agency. The Sheriff's Office has identified a 2016 Ford Explorer, VIN# 1FM5K8AR7GGA52850 to transfer as per NJSA 40A:11-36(2).

If there should be any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Gary F. Giardina".

Gary F. Giardina  
Business Administrator



# Wanaque Police Department

579 Ringwood Avenue  
Wanaque, New Jersey 07465



Robert C. Kronyak Jr.  
*Chief of Police*

HEADQUARTERS  
(973) 835-5600  
FAX (973) 839-6120

To: Sheriff Richard Berdnik  
From: Chief Robert Kronyak  
Date: April 3, 2019  
RE: Police Vehicle

Dear Sheriff Berdnik,

On March 7, 2019 two of my detectives were returning back into town while conducting interviews for an active case. While traveling north bound on Wanaque Ave in Pompton lakes, a pickup truck tried to beat a traffic light pulling in front of the police vehicle causing them to collide. Both detectives were hurt in the incident and unfortunately the vehicle was totaled.

I am now in dire need of a new vehicle in which at this present time ! don't have the funds in my Police budget to replace it. My police fleet is depleted and most of my vehicles are past there time for safety issues, we have been passing vehicles down that are way overdue for replacing them. The vehicle that was totaled was a 2007 and was one of our better cars. Now I am forced to put old retired marked units as a replacement.

If there is anything that you can do to assist the Wanaque Police Department I would greatly appreciate it.

Respectfully Submitted,

*Robert C. Kronyak Jr.*  
Chief Robert Kronyak

**RECEIVED**

By Executive Undersheriff Joseph Dennis at 7:35 am, Apr 05, 2019

APPROVED BY THE SHERIFF.

**APPROVED**

By Executive Undersheriff Joseph Dennis at 11:10 am, Apr 18, 2019

2016 FORD EXPLORER  
VIN 1FM5K8AR7GGA52850

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190453

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

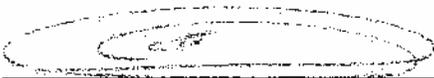
Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING PURCHASE OF SOFTWARE AND SUPPORT SERVICES BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190454							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-34							
CAF #								
Purchase Req. #	R9-03462							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING PURCHASE OF SOFTWARE AND  
SUPPORT SERVICES BY THE PASSAIC COUNTY SHERIFF'S  
DEPARTMENT**

**WHEREAS** the Passaic County Passaic County Sheriff's Department has requested the purchase of software and support service from SHI, in the amount of \$24,439.84 through State Contract #89851 for use in furtherance of its administrative objectives; and

**WHEREAS** said goods and services are being procured through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchase is to be funded either directly from the County budget or grant funds; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** members of the Freeholder Law and Public Safety Committee considered this matter on May 7, 2019 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of software and support services from SHI in accordance with the terms of the aforementioned State Contract; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: May 14, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$24,439.84

APPROPRIATION: 9-01-25-157-001-213

PURPOSE: Resolution authorizing purchase of software and support services by the Passaic County Sheriff's department.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING PAYMENT TO GREAT FALLS DIALYSIS, LLC FOR SERVICES RENDERED TO INMATES AT THE PASSAIC COUNTY JAIL. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190455							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-35							
CAF #								
Purchase Req. #	R9-01788							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING PAYMENT TO GREAT FALLS  
DIALYSIS, LLC FOR SERVICES RENDERED TO INMATES AT THE  
PASSAIC COUNTY JAIL**

**WHEREAS** Corizon Health Services of New Jersey, LLC is the contracted provider of medical services for the care of inmates at the Passaic County Jail; and

**WHEREAS** while said Corizon as the said Passaic County Jail medical provider is not obligated to provide outside kidney dialysis services to inmates who need such services, it did as part of contracted services negotiate these services at a greatly reduced rate (Medicare rate) from Great Falls Dialysis, LLC at its renal facility at St. Joseph's Hospital in the City of Paterson; and

**WHEREAS** pursuant to that agreement said Great Falls Dialysis, LLC has recently submitted requests for payment from the Passaic County Sheriff's Department for services rendered to inmates for 2018 and 2019, totaling \$97,200.00, reduced from a total billing of \$577,736.04; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter at its May 7, 2019 meeting and recommends this Resolution to the full Board for approval; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that pursuant to the agreement entered into by Corizon Health Services of New Jersey, LLC and Great Falls Dialysis, LLC, it does hereby authorize payment of \$97,200.00 to said Great Falls Dialysis, LLC for kidney dialysis treatment for Passaic County Jail inmates for the years 2018 and 2019 to date.

Dated: May 14, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$97,200.00

APPROPRIATION: \$67,200.00- 8-01-25-157-005-M01  
\$30,000.00 – 9-01-25-157-005-M01

PURPOSE: Resolution authorizing payment to Great Falls  
Dialysis, LLC for services rendered to inmates at the  
Passaic County Jail.

  
Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
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401 Grand Street  
Paterson, New Jersey 07505  
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Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING PAYMENT TO CAPITAL HEALTH SYSTEM, INC. FOR MEDICAL SERVICES PROVIDED TO INMATES FROM THE PASSAIC COUNTY JAIL AT THE ANN KLEIN FACILITY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190456</b>							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-36							
CAF #								
Purchase Req. #	R9-03052;PO#18-09314							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING PAYMENT TO CAPITAL HEALTH SYSTEM, INC. FOR MEDICAL SERVICES PROVIDED TO INMATES FROM THE PASSAIC COUNTY JAIL AT THE ANN KLEIN FACILITY**

**WHEREAS** from time to time inmates at the Passaic County Jail are in need of psychiatric care that cannot be provided at the Jail and when that occurs, those inmates are transported by the Passaic County Sheriff's Department to Ann Klein facility at the New Jersey State Psychiatric Center in West Trenton, NJ; and

**WHEREAS** those inmates when committed by a State psychiatrist to that facility are covered by State Home Commission rates, they are not covered for needed medical coverage when physically ill; and

**WHEREAS** recently Capital Health System Inc. of Trenton, NJ who supplies those outside medical services to the NJ State Psychiatric Center, recently submitted medical bills to the Passaic County Sheriff's Department for various inmates committed at said Ann Klein for the years 2015-2017 in the amount of \$414,381.00 and for 2018 in the amount of \$178,406.00; and

**WHEREAS** Corizon Health of New Jersey, LLC, the contracted provider of medical services at the Passaic County Jail with the assistance of the County of Passaic Jail medical consultant, reviewed the bills and negotiated a payment of those bills at the reduced Medicaid rate of \$42,133.71; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter on May 7, 2019 and

recommended this resolution to the full Board for approval;  
and

**WHEREAS** a certification is attached indicating that  
funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of  
Chosen Freeholders of Passaic County that pursuant to the  
agreement entered into with Capital Health System Inc., it  
does hereby authorize the payment of \$42,133.71 to Capital  
Health System, Inc. for medical treatment of inmates from the  
Passaic County Jail at the Ann Klein facility for the years 2015  
through 2018.

Dated: May 14, 2019

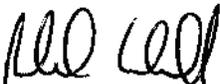
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$42,133.71

APPROPRIATION: 9-01-55-003-000-601

PURPOSE: Resolution authorizing payment to Capital Health System, Inc.

  
Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

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Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CORIZON HEALTH INC. FOR INSTITUTIONAL HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190457</b>							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-37							
CAF #								
Purchase Req. #	Acct. #: 9-01-25-157-005-213							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CORIZON HEALTH INC. FOR INSTITUTIONAL HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL AS PER COMPETITIVE CONTRACT**

**WHEREAS**, on April 12, 2019 proposals were received and opened for RFP19-012 Institutional Healthcare Services for the Passaic County Jail as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

**WHEREAS**, at the Board of Chosen Freeholders meeting of December 27, 2018 Resolution R20181104 was passed Authorizing the use of competitive contracting pursuant to NJSA 40A; 11-4.3; and

**WHEREAS**, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

**WHEREAS**, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Corizon Health Inc. for the within referenced services; and

**WHEREAS**, the Freeholder Law and Public Safety Committee has reviewed this matter on May 7, 2019 and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the contract period will be May 20, 2019 through May 19, 2022 for a total estimated amount of \$4,040,364.00 for the first year, with a total estimated amount of \$12,450,036.00 for the contract period; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of

Introduced on: **May 14, 2019**  
 Adopted on: **May 14, 2019**  
 Official Resolution#: **R20190457**

Chosen Freeholders of the County of Passaic that it hereby

accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Corizon Health Inc.; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP to Corizon Health Inc. as a competitive contract.

Dated: May 14, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,450,036.00

APPROPRIATION: \$2,188,530.50 – 9-01-25-157-005-213  
\$10,261,505.50- Contingent upon availability of  
Funds in future years' budgets.

PURPOSE: Resolution authorizing award of contract to Corizon  
Health Inc. for institutional healthcare services for the  
Passaic County Jail from May 19, 2019 through May  
19, 2022.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190457

# Warden M. Tolerico, BA, CPM, CJM



11 Sheriff's Plaza  
Paterson, NJ 07501

Date: May 3, 2019

To: Sheriff Richard H. Berdnik

Re: Institutional Healthcare Services for the Passaic County Jail (RFP #19-012)

The Institutional Healthcare Services Review Committee conducted an in-depth review of the RFP proposals submitted on April 12, 2019. The proposals were scored in accordance with the specifications of the RFP.

The highest scoring vendor was Corizon Health with a total score of 86.44; as such the committee is recommending this contract be awarded to Corizon Health Inc. of Brentwood, TN at a cost of \$4,040,364 for the first year.

The total cost of this 3-year contract is \$12,450,036; it includes all Medical and Mental Health staffing at the jail and also provides an additional \$25,000 annually towards to cost of medical supplies.

All proposals were reviewed, scored and ranked in the areas of technical, management and cost as outlined below. As the jail's priorities have changed over the past two years, the review committee focused on overall cost, experience in urban jails, ease of implementation, and scope of services.

PCJ Institutional Healthcare Services RFP # 19-012						
	weight	max points	CFG	VitalCore	Naphcare	Corizon
Technical	35%	35	34.965	34.65	34.65	34.44
Management	35%	35	22.5	15	25	35
Cost	30%	30	26	28	13	17
<b>Total</b>	<b>100%</b>	<b>100</b>	<b>83.47</b>	<b>77.65</b>	<b>72.65</b>	<b>86.44</b>

Funding for this contract is available in the jail budget, line # x-01-25-157-005-223

Respectfully,

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190457

*Live with Compassion – Protect with Courage*

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

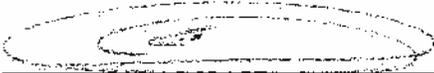
Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

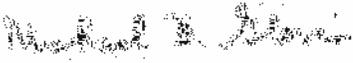
Agenda: RESOLUTION AMENDING R-2019-0414 DATED APRIL 23, 2019 TO APPLY FOR A 2016 NATIONAL CRIME STATISTICS EXCHANGE (NCS-X) IMPLIMENTATION ASSISTANCE PROGRAM: PHASE II-SUPPORT FOR STATE PROGRAMS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190458							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AMENDING R-2019-0414 DATED APRIL 23, 2019 TO  
APPLY FOR A 2016 NATIONAL CRIME STATISTICS EXCHANGE (NCS-  
X) IMPLIMENTATION ASSISTANCE PROGRAM: PHASE II-SUPPORT  
FOR STATE PROGRAMS**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic by Resolution R-2019-0414 dated April 23, 2019 authorized the Passaic County Sheriff's Office to apply for grant funds and execute grant documents in connection with the 2016 National Crime Statistic Exchange Implementation Assistance Program: Phase II-Support for State Programs on behalf of Passaic County; and

**WHEREAS** the grantee, the State of New Jersey, Department of Law and Public Safety has requested that the above referenced Resolution be slightly amended to include some additional required language which specifically states how the funds would be used; and

**WHEREAS** the Passaic County Sheriff's Office has applied to the FBI, for funds (\$20,000.00 no matching funds) in connection with a "2016 NATIONAL CRIME STATISTICS EXCHANGE (NCS-X) IMPLIMENTATION ASSISTANCE PROGRAM: PHASE II- SUPPORT FOR STATE PROGRAMS" to upgrade the CAD system to be FBI compliant, Subaward (NCSX-2016-018) from 11/1/2016-9/30/2019; and

**WHEREAS** the Passaic County Sheriff's Office does hereby accept the 2016 NCX subaward grant, Number NCSX-2016-018, in the amount of \$20,000.00 for the award period 11/1/2016-9/30/2019; and

**WHEREAS** the PCSO will complete this project by installing software, upgrading servers, etc to collect and report UCR data in required NIBRS format to support NCS-X project; and

**WHEREAS the** Board of Chosen Freeholders of the County and the Passaic County Sheriff's Office are desirous of receiving this grant; and

**WHEREAS** the Law and Public Safety Committee reviewed applying for this grant at its meeting; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby amends R-2019-0414, dated April 23, 2019 which authorizes the Passaic County Sheriff's Office to apply for, accept and execute the FBI Grant; and

**BE IT FURTHER RESOLVED** that all necessary County officers and employees are hereby authorized and directed to take further actions and execute such documents as are required to effectuate the purpose of this resolution.

This resolution was requested by:

\_\_\_\_\_

Reviewed by:

\_\_\_\_\_  
 ANTHONY J. DE NOVA  
 COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
 MICHAEL GLOVIN  
 COUNTY COUNSEL

**RECORD OF VOTE**

Freeholder	Y	N	NV	ABS	RES	SEC
Bartlett						
Best						
Lazzara						
Duffy						
James						
Akhter						
Lepore						

Y=yes	N=no	NV=not voting
ABS=abstain	RES=moved	SEC=seconded

Dated:

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FITZGERALD & HALLIDAY, INC. OF HARTFORD, CT FOR THE PATERSON-NEWARK TRANSIT MARKET SUDY AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190459</b>							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-39							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FITZGERALD & HALLIDAY, INC. OF HARTFORD, CT FOR THE PATERSON-NEWARK TRANSIT MARKET STUDY AS PER COMPETITIVE CONTRACT**

**WHEREAS**, on April 25, 2019, proposals were received and opened for RFP19-013, for Paterson-Newark Transit Market Study as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A:11-4.1 et seq.; and

**WHEREAS**, at the Board of Chosen Freeholders meeting of October 23, 2018 Resolution R2018-0864 was passed Authorizing the use of competitive contracting pursuant to NJSA 40A; 11-4.3; and

**WHEREAS**, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the Evaluation Committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

**WHEREAS**, the Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Fitzgerald & Halliday, Inc. of Hartford, CT, for the Paterson-Newark Transit Market Study (see attached); and

**WHEREAS**, the Planning & Economic Development Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from May 15, 2019 To June 30, 2020 for a total estimated amount of \$250,000.00; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Fitzgerald & Halliday, Inc. of Hartford, CT, in the amount of \$250,000.00, as set forth above; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP 19-013, for the Paterson-Newark Transit Study, as a competitive contract.

Dated: May 14, 2019

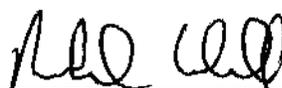
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$250,000.00

APPROPRIATION: G-01-41-834-019-233

PURPOSE: Resolution authorizing award of contract to Fitzgerald & Halliday, Inc. of Hartford.



Richard Cahill, Chief Financial Officer

DATED: May 14, 2019

RC:fr



**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Elizabeth Ward  
**Telephone #:** 973-569-4045

**DESCRIPTION OF RESOLUTION:**

A resolution to award a contract to Fitzgerald & Halliday, Inc. of Hartford, CT for the Paterson-Newark Transit Market Study. This works falls under the FY19-20 Subregional Studies grant awarded to the County from the North Jersey Transportation Planning Authority.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. **AMOUNT OF EXPENDITURE:** \$ 250,000.00

**REQUISITION #** \_\_\_\_\_

**ACCOUNT #** G-01-41-834-019-233

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: RFP-19-013

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

\_\_\_\_\_

Budget

\_\_\_\_\_

Health

\_\_\_\_\_

Human Services

\_\_\_\_\_

Law & Public Safety

\_\_\_\_\_

Planning & Economic Development

5/7/2019

Public Works

\_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190459



## County of Passaic

Department of Planning & Economic Development  
 930 Riverview Drive, Suite 250  
 Totowa, New Jersey 07512

### MEMORANDUM

**FROM:** Elizabeth Ward, Principal Planner  
**DATE:** May 7, 2019  
**RE:** **Evaluation Committee Report**  
**Paterson-Newark Transit Market Study – RFP-19-013**

An Evaluation Committee comprised of members from Passaic County Planning Department, NJ TRANSIT, the North Jersey Transportation Planning Authority (NJTPA) and Essex County Division of Planning reviewed and scored proposals associated with RFP-19-013.

Under the Local Public Contracts Law 40A:11-4.1 the County sought competitive contracting for the procurement of professional services. The following criteria was used to score proposals:

- I. Technical Approach – 55%
- II. Management – 35%
- III. Cost – 10%

The County received five (5) responses to RFP-19-013. Based upon the scoring criteria as set forth in the RFP, the Evaluation Committee recommends awarding the contract to Fitzgerald & Halliday, Inc. See attached scoring sheets.

1. **Fitzgerald and Halliday, Inc. (FHI)** with Dewberry and Sobers Consulting  
 The proposal is well written and clearly demonstrated understanding of the project goals, existing assets and potential service options. The team has a wealth of institutional knowledge and experience. FHI provided a technical approach that exceeded the approach laid out in the RFP.  
*Total weighted score = 86*
2. **WSP** with InGroup Networking and Radin Consulting  
 WSP provided a strong proposal. The technical approach was well written but it didn't provide a clear understanding of the modal options. The team was well rounded and knowledgeable in the study area however the team lacked some of the technical expertise of the other proposals.  
*Total weighted score = 79*
3. **AECOM** with Malick & Scherer and Sobers Consulting  
 AECOM put together a solid team with good institutional knowledge. The proposal lacked details and a lot was copied from the RFP.  
*Total weighted score = 77*



## County of Passaic

Department of Planning & Economic Development  
930 Riverview Drive, Suite 250  
Totowa, New Jersey 07512

4. **Sam Schwartz** with Nelson/Nygard and Arterial  
Sam Schwartz provided a proposal that was under budget. Their proposal didn't provide enough insight into the infrastructure conditions assessment. The budget was heavy on outreach and light on data collection.  
*Total weighted score = 76*
  
5. **Arup** with Matrix New World and Haas Media  
Arup provided an innovative proposal but it lacked details. The team did not convey knowledge of the study area. Some of the deliverables were limited and duties pushed to the County that others were willing to provide. The outreach plan missed the mark.  
*Total weighted score = 62*

Consultant Proposal Evaluation Summary of Scores: Average Scores

Palatka-Venark Transit Market Study

CRITERIA	WEIGHTED % / TOTAL POSSIBLE SCORE	CONSULTANTS				
		AECOM	Sam Schwartz	WSP	ARUP	FHI
1 Technical - This includes a demonstrated understanding of the requested scope of work and familiarity with the project area and other county and locally led activities that affect the project area. Provide a detailed description of how the respondent will approach the technical aspects of the project. The respondent's degree of innovation and creativity of proposed methodologies will be considered in this evaluation criteria.	35	43	41	43	34	50
2 Management - This includes but is not limited to demonstrated technical expertise, organizational capacity, project management ability, qualifications of assigned staff, past projects success working with county or local governments. The management structure of the team and responsibilities for the proposal should be clearly demonstrated (including any sub consultants) to ensure sufficient personnel are available to respond to any requests from the County. This includes outlining a detailed set of project management activities that will ensure that the overall project schedule and deliverables are met.	35	26	27	28	20	29
3 Cost Proposal	10	8	8	8	8	8
OVERALL TOTAL SCORE	100	77	76	79	62	86
RANKING		3	4	2	5	1

EVALUATED BY: Consultant Selection Committee

DATE: 5/6/2019



**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Elizabeth Ward  
**Telephone #:** 973-569-4045

**DESCRIPTION OF RESOLUTION:**

A resolution to award a contract to Fitzgerald & Halliday, Inc. of Hartford, CT for the Paterson-Newark Transit Market Study. This works falls under the FY19-20 Subregional Studies grant awarded to the County from the North Jersey Transportation Planning Authority.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. **AMOUNT OF EXPENDITURE:** \$ 250,000.00

**REQUISITION #** \_\_\_\_\_

**ACCOUNT #** G-01-41-834-019-233

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: RFP-19-013

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

\_\_\_\_\_

Budget

\_\_\_\_\_

Health

\_\_\_\_\_

Human Services

\_\_\_\_\_

Law & Public Safety

\_\_\_\_\_

Planning & Economic Development

5/7/2019

Public Works

\_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 14, 2019  
 Adopted on: May 14, 2019  
 Official Resolution#: R20190459

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
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*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING A PUBLIC HEARING AND ADVERTISEMENT OF THE NOTICE OF PUBLIC DISPLAY FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY 2019 ANNUAL ACTION PLAN. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

Official Resolution#	R20190460							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING A PUBLIC HEARING AND  
ADVERTISEMENT OF THE NOTICE OF PUBLIC DISPLAY FOR  
THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK  
GRANT FY 2019 ANNUAL ACTION PLAN**

**WHEREAS**, the Passaic County Board of Chosen Freeholders, adopted resolution R-08-760 on September 9, 2008 which adopted the Passaic County Citizen Participation Plan under 24 CFR Part 91, Sec 91.105, for the Community Development Block Grant Program; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted resolution R-2016-701 on August 16, 2016 which amended the Passaic County Citizen Participation Plan to comply with recent HUD regulations to include the Affirmatively Furthering Fair Housing (AFFH) Final Rule requirements found at 24 CFR 91.105 and 24 CFR 5; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-630 on July 18, 2017 which amended the Passaic County Citizen Participation Plan to comply with recent HUD regulations to expand outreach to organizations and agencies and incorporated the following language in the Citizen Participation Plan, “The County encourages the participation of local and regional institutions, the Continuum of Care, businesses, developers, nonprofit organizations, philanthropic organizations, broadband internet services providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources,

and emergency management agencies, and community-based and faith-based organizations in the process of developing, revising, amending, adopting and implementing all documents covered by this Plan. This will be achieved through stakeholder interviews, focus groups and/or public meetings;” and

**WHEREAS**, the plan allows for a 30 day period of review of the action to be taken by the Board of Chosen Freeholders on recommendations for the award of funds included in the Community Development Block Grant FY 2019 Action Plan and in conformance with the adopted Consolidated Plan 2018-2022; and

**WHEREAS**, the Passaic County Department of Planning and Economic Development has received and reviewed applications from various participating municipalities and not-for-profit organizations for program fiscal year 2019 and has made recommendations for awards; and

**WHEREAS**, the Department of Planning and Economic Development seeks to have a public hearing on the applications and awards on June 11, 2019 at the Freeholders’ regular conference meeting; and

**WHEREAS**, the Department of Planning and Economic Development also seeks to publish an advertisement (note attached) in a newspaper of local circulation, announcing the availability of the FY 2019 Annual Action Plan for a 30 day public review period including the recommendation of grant awards; and

**WHEREAS**, this matter was reviewed by the Freeholders Planning and Economic Development Committee and was recommended to the full Board for approval; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Clerk to the Board is hereby authorized to publish, in a newspaper of local circulation, notice of a public hearing to be held on June 11, 2019 at 5:30 p.m., or as soon thereafter as the matter can be heard, to allow for public comment on the Passaic County recommendation of awards included in the FY 2019 Passaic County Community Development Block Grant Program Annual Plan.

JRS/meg

May 14, 2019



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Deborah Hoffman

Telephone #: 973-569-4720

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING A PUBLIC HEARING AND ADVERTISEMENT OF THE NOTICE OF PUBLIC DISPLAY FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY 2019 ANNUAL ACTION PLAN

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 70.05

**REQUISITION #** No invoice from North Jersey Media as yet

**ACCOUNT #** G-01-41-838-018-201

4. **METHOD OF PROCUREMENT:** Not Applicable

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development 5/7/2019

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 14, 2019  
Adopted on: May 14, 2019  
Official Resolution#: R20190460

Res Pg:k.40-6

**NOTICE OF PASSAIC COUNTY, NJ CDBG ANNUAL ACTION PLAN ON PUBLIC  
DISPLAY AND PUBLIC HEARING**

**ANNUAL ACTION PLAN FOR FY 2019 AND PUBLIC HEARING JUNE 11, 2017**

**PASSAIC COUNTY, NJ**

Notice is hereby given that in accordance with the Federal regulations at 24 CFR, Part 91 and the Passaic County Citizen Participation Plan, as amended, Passaic County has prepared a new Annual Action Plan for FY 2019 for the Community Development Block Grant Program. The FY 2019 Annual Plan covers program period from September 1, 2019 to August 31, 2020.

Passaic County will hold a public hearing on Tuesday, June 11, 2019. The hearing will be held at the Passaic County Administration Building at 5:30 p.m. at the following location:

**Passaic County Administration Building  
401 Grand Street – 2<sup>nd</sup> Floor Freeholder Meeting Room  
Paterson, NJ 07505**

The purpose of the hearing is to solicit citizen comments on the Annual Action Plan. The FY 2019 Annual Plan identifies the activities that will be undertaken to address priority needs and local objectives during FY 2019.

Copies of the Annual Action Plan for FY 2019 are available for public inspection and review at the following locations for a thirty-day period from May 23, 2019 to June 21, 2019.

**PASSAIC COUNTY DEPARTMENT OF PLANNING  
AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ, Suite 250**

**AND**

**PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 HAMILTON PLAZA,  
PATERSON, NJ**

**AND**

**MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING MUNICIPALITIES:  
BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE FALLS, PROSPECT PARK, TOTOWA,  
WANAQUE, WEST MILFORD, AND WOODLAND PARK**

**AND**

**<http://www.passaiccountynj.org>**

The County expects to receive \$850,000 for the program year that runs from September 1, 2019 to August 31, 2020. Activities in nine communities providing infrastructure and public facility improvements and two non-profit agencies providing public services are included in the FY 2019 Action Plan. All activities proposed will serve low and moderate income populations.

Passaic County intends to submit the Annual Action Plan for FY 2019 to the U.S. Department of Housing and Urban Development (HUD) on or about July 15, 2019. The Passaic County Board of Chosen Freeholders is expected to take action on the FY 2019 Annual Action Plan on June 25, 2019. Interested persons are encouraged to express their views on the documents at the public hearing or in writing to the Passaic County, Department of Planning and Economic Development, 930 Riverview Drive, Suite 250, Totowa, NJ 07512. Persons requiring information in alternative formats should contact the Department at (973) 569-4720 (TDD Users: 7-1-1 NJ Relay Center). All comments received on or by June 21, 2019 will be considered.

Introduced on: May 14, 2019  
Adopted on: May 23, 2019  
Official Resolution#: R20190460

Publication date: May 23, 2019

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2020 PASSAIC COUNTY FILM FESTIVAL. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

Official Resolution#	R20190461							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE  
PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO  
SUPPORT THE 2020 PASSAIC COUNTY FILM FESTIVAL**

**WHEREAS**, the Passaic County Board of Chosen Freeholders has annually sponsored the Passaic County Film Festival since 2005 and will sponsor the 2020 Passaic County Film Festival in April 2020; and

**WHEREAS**, the Division of Economic Development operates the Passaic County Film Festival which will feature a wide range of film projects created by students and independent film makers who live, attend school, or work in Passaic County; and

**WHEREAS**, the Film Festival is a juried exhibition of young and independent filmmakers' work; and

**WHEREAS**, the Division of Economic Development seeks to apply to the Passaic County Cultural and Heritage Council for a grant of \$3,000 to financially support the implementation of the 2020 Passaic County Film Festival; and

**WHEREAS**, this matter was reviewed by the Freeholders' Planning and Economic Development Committee and recommended to the full Board for approval;

**NOW THEREFORE, BE IT RESOLVED** that the Passaic County Board Chosen Freeholder hereby authorizes the Director of the Division of Economic Development to apply for and accept a grant from the Passaic County Cultural and Heritage Foundation, for the 2020 Passaic County Film Festival; and

**BE IT FURTHER RESOLVED** that the Board of Chosen

Freeholders hereby authorizes the Freeholder Director and the Clerk to the Board and the Director of the Division of Economic Development to sign the grant application and grant award documentation on behalf of the County of Passaic.

Dated: May 14, 2019

**AUTHORIZING A GRANT APPLICATION TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2019 PASSAIC COUNTY FILM FESTIVAL**

**WHEREAS**, the Passaic County Board of Chosen Freeholders has annually sponsored the Passaic County Film Festival since 2005 and will sponsor the 2019 Passaic County Film Festival in April 2019; and

**WHEREAS**, the Division of Economic Development operates the Passaic County Film Festival which will feature a wide range of film projects created by students and independent film makers who live, attend school, or work in Passaic County; and

**WHEREAS**, the Film Festival is a juried exhibition of young and independent filmmakers' work; and

**WHEREAS**, the Division of Economic Development seeks to apply to the Passaic County Cultural and Heritage Council for a grant of \$3,500 to financially support the implementation of the 2019 Passaic County Film Festival; and

**WHEREAS**, this matter was discussed at the Freeholders' Planning and Economic Development Committee meeting on June 5, 2018 and recommended to the full Board for approval;

**NOW THEREFORE, BE IT RESOLVED** that the Passaic County Board Chosen Freeholder hereby authorizes the Director of the Division of Economic Development to apply for and accept a grant from the Passaic County Cultural and Heritage Foundation, for the 2019 Passaic County Film Festival; and

**BE IT FURTHER RESOLVED** that the Board of Chosen

Freeholders hereby authorizes the Freeholder Director and the Clerk to the Board and the Director of the Division of Economic Development to sign the grant application and grant award documentation on behalf of the County of Passaic.

Dated: June 12, 2018

**RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2018 PASSAIC COUNTY FILM FESTIVAL**

**WHEREAS**, the Passaic County Board of Chosen Freeholders has annually sponsored the Passaic County Film Festival since 2005 and will sponsor the 2018 Passaic County Film Festival in April 2018; and

**WHEREAS**, the Division of Economic Development operates the Passaic County Film Festival which will feature a wide range of film projects created by students and independent film makers who live, attend school, or work in Passaic County; and

**WHEREAS**, the Film Festival is a juried exhibition of young and independent filmmakers' work; and

**WHEREAS**, the Division of Economic Development seeks to apply to the Passaic County Cultural and Heritage Council for a grant of \$3,500 to financially support the implementation of the 2018 Passaic County Film Festival; and

**WHEREAS**, this matter was discussed at the Freeholders' Planning and Economic Development Committee meeting on May 2, 2017 and recommended to the full Board for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Passaic County Board Chosen Freeholders hereby authorize the Director of the Division of Economic Development to apply for and accept a grant from the Passaic County Cultural and Heritage Foundation, for the 2018 Passaic County Film Festival; and

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders hereby authorizes the Freeholder Director and the Clerk to the Board and the Director of the Division of Economic Development to sign the grant application and grant award documentation on behalf of the County of Passaic.

Dated: May 9, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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Pasquale "Pat" Lepore

401 Grand Street  
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Tel: 973-881-4402  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION APPROVING THE SETTLEMENT OF LITIGATION ENTITLED NEW JERSEY STATE POLICEMEN'S BENEVOLENT ASSOCIATION LOCAL #265 ET ALS. v. THE COUNTY OF PASSAIC AND THE PASSAIC COUNTY PROSECUTOR'S OFFICE DOCKET NO. PAS-L-471-18 AND AUTHORIZING ACTIONS NECESSARY TO IMPLEMENT THE SETTLEMENT

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Late Starters

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COMMITTEE NAME

Official Resolution#	R20190462							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-42							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION APPROVING THE SETTLEMENT OF LITIGATION ENTITLED *NEW JERSEY STATE POLICEMEN'S BENEVOLENT ASSOCIATION LOCAL #265 ET ALS. v. THE COUNTY OF PASSAIC AND THE PASSAIC COUNTY PROSECUTOR'S OFFICE* DOCKET NO. PAS-L-471-18 AND AUTHORIZING ACTIONS NECESSARY TO IMPLEMENT THE SETTLEMENT**

**WHEREAS** the County of Passaic and the Passaic County Prosecutor's Office are named as defendants in litigation venued in the Superior Court of New Jersey Passaic County entitled *New Jersey State Policemen's Benevolent Association Local #265 et als. v. the County of Passaic and the Passaic County Prosecutor's Office*, Docket No. PAS-L-471-18 (the Litigation); and

**WHEREAS** the said New Jersey PBA Local #265, on behalf of several of its members who were investigative staff for the Passaic County Prosecutor's Office and are now retired, filed suit in the Superior Court over those employees' medical benefits in retirement; and

**WHEREAS** the Litigation encompasses claims relating to whether a Collective Bargaining Agreement and Schedule A attached to that Agreement between the parties, relating to certain medical benefits for retirees from the Prosecutor's Office, was superseded by the enactment of P.L. 2011, Chapter 78; and

**WHEREAS** the parties have agreed to settle the matter in order to avoid the risks of continued litigation in the Superior Court, which settlement is predicated on the plaintiffs receiving medical benefits in conformity with the law in place prior to the enactment of P.L. 2011, Chapter 78; and

**WHEREAS** the parties are desirous of entering into a formal agreement to memorialize the terms of the settlement (copy of Settlement Agreement and Release attached hereto and made part hereof); and

**WHEREAS** the Freeholder Finance & Administration Committee considered this matter at its meeting of May 1, 2019 and recommended this resolution to the full board for adoption;

**NOW THEREFORE BE IT RESOLVED** the Board of Chosen Freeholders of the County of Passaic that the County of Passaic hereby approves the settlement of the litigation Unfair Charge on the terms agreed to by the parties, as set forth in the attached Settlement Agreement and Release.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board, as well as the County Counsel, be authorized to execute the Settlement Agreement on behalf of the County of Passaic and all other employees of the County are hereby authorized to take such actions and execute such documents that may be required to effectuate this Settlement.

May 14, 2019

**Settlement Agreement and Release**

This Settlement Agreement and Release (the "Agreement") is entered into by and between the County of Passaic ("County"); the Passaic County Prosecutor's Office ("Prosecutor's Office"); Prosecutor Camelia M. Valdes ("Prosecutor"), in her official and individual capacities; New Jersey State Policemen's Benevolent Association Local 265 ("Local 265"); Passaic County Prosecutor's Superior Officers Association ("Association"); William Marotta ("Marotta") and Zach Weismann ("Weismann"); Dean Bradle ("Bradle"); Barry Feinberg ("Feinberg"), Danyal Bachok ("Bachok") (collective, the "Parties").

WHEREAS, the County, Prosecutor's Office, and Local 265 are parties to a collective negotiations agreement in effect between January 1, 2015 through December 31, 2018 and the County, Prosecutor's Office, and Association are parties to a collective negotiations agreement in effect between January 1, 2015 through December 31, 2018 (collectively the "CNA");

WHEREAS, the CNA sets forth the terms and conditions of employment, including certain rights and obligations regarding health benefits in retirements for individuals identified therein on Schedule A ("Schedule A"); and

WHEREAS, Schedule A is incorporated by referenced into the CNA;

WHEREAS, the Parties have disputed the applicability of certain provisions contained in the CNA and Schedule A;

WHEREAS, Local 265, the Association, Marotta, and Weismann filed an action before the Superior Court of New Jersey, docketed as Docket No. PAS-L-000471-18 (the "Action");

WHEREAS, the Parties now deem it in their respective best interests to resolve their disputes without additional litigation and enter into this Agreement for the purpose of avoiding the burden expense, delay and uncertainties of additional litigation;

NOW THEREFORE, in consideration of the promises and covenants contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the Parties agree as follows:

Reimbursement; Amendment to Schedule A.

1. *Marotta, Weismann, Bradle, Feinberg and Bachok.* In consideration of the representations, promises, covenants and releases contained herein and in full and complete satisfaction of all claims, allegations or actions, direct or indirect that Marotta, Weismann, Bradle, Feinberg and Bachok may have or may have had against the County, Prosecutor's Office or the Prosecutor regarding the application of the CNA or Schedule A as pertaining to their health benefits in retirement, the County shall reimburse Marotta, Weismann, Bradle, Feinberg and Bachok the difference between (1) the amount actually contributed by Marotta, Weismann, Bradle, Feinberg and Bachok to the cost of their health benefits since their retirement, respectively and (2) 1.5% of their respective annual pension amounts since the time of their retirement as follows:

2. The reimbursements shall be paid by check made out to "William Marotta," "Zach Weismann," "Dean Bradle," "Barry Feinberg," and "Danyal Bachok" respectively and shall be sent directly to these five individuals at addresses to be provided by counsel of record. Payment will be made upon proof of annual pension payment entitlements and proof of submission of payments to O.C.A. since their retirements and which will be provided to counsel for the County through Plaintiff's counsel. Marotta, Weismann, Bradle, Feinberg and Bachok may produce the 1099

DB  
WOM  
BF  
the difference

documents received from the Division of Pensions and Benefits as proof. Payment be made within 45 days of receipt of proof of annual pension payments.

3. ***Retirees/Employees Identified in Schedule A.*** In consideration of the representations, promises, covenants and releases contained herein and in full and complete satisfaction of all claims, allegations or actions, direct or indirect that Local 265 or the Association may have or may have had against the County, Prosecutor's Office and/or Prosecutor regarding the application of the CNA or Schedule A as pertaining to health benefits in retirement, the County, Prosecutor's Office, Prosecutor and Association agree that Schedule A shall be amended to add the following: "Employees retiring after November 1, 2017 will contribute on an annual basis to the cost of retiree health benefits an amount equal to 1.5% of their annual pension." This amendment to Schedule A will be incorporated by reference to the 2015-2018 CBA and both Schedule A and the CNA shall otherwise remain in full force and effect. A copy of Schedule A shall be attached to this settlement as **Exhibit A**.

4. **Stipulation of Dismissal.** Within 5 business days of the receipt of the payments of the Reimbursements, counsel for Marotta, Weismann, Bradle, Feinberg and Bachok, PBA Local 265 and the Association shall deliver to Genova Burns LLC, counsel for the County and the Prosecutor's Office ("Genova Burns"), an executed copy of the Stipulation of Dismissal with Prejudice of the Appeal, annexed hereto as **Exhibit B**. Genova Burns shall promptly thereafter file the Stipulation of Dismissal.

5. **Tax Consequences.** Marotta, Weismann, Bradle, Feinberg and Bachok agree and acknowledge that the County, Prosecutor's Office and Prosecutor, and their attorneys have not made any representations to them regarding the tax consequences of any Reimbursements. Marotta, Weismann, Bradle, Feinberg and Bachok acknowledge that it is their responsibility to

make any and all tax payments due, if any, from them in connection with the Reimbursements. Marotta, Weismann, Bradle, Feinberg and Bachok agree to indemnify and hold the County, Prosecutor's Office and Prosecutor harmless from and against the payment of any taxes, interest, penalties, and other liabilities or costs that may be assessed on account of the payment of the Reimbursements and the costs of any and all associated audits, actions, or suits, which may be brought in the future by governmental taxing authorities in an effort to recover any taxes due and owing on account of payment of the Reimbursements.

6. **Release.** Marotta, Weismann, Bradle, Feinberg and Bachok each on their own behalf and on behalf of their respective heirs, executors, administrators, representatives, agents, attorneys, successors and assigns; and Local 265 and the Association, on their own behalf and on behalf of its present and former members, officers, partners, employees, agents, attorneys, insurers and all their respective present and former parents, subsidiaries, affiliates, successor and assigns, REMISE, WAIVE, RELEASE AND FOREVER DISCHARGE, WITH PREJUDICE the County, and its present and former freeholders, members, officers, partners, employees, agents, attorneys, insurers and all their present and former parents, subsidiaries, affiliates, successor and assigns (the "County Releasees"); the Prosecutor's Office and its present and former members, officers, partners, employees, agents, attorneys, insurers and all their present and former parents, subsidiaries, affiliates, successor and assigns (the "Prosecutor's Office Releasees"); and the Prosecutor and her heirs, executors, administrators, representatives, agents, attorneys, successors and assigns (the "Prosecutor Releasees") (collectively "Releasees") from any and all actions, causes of action, suits, charges, complaints, claims, demands, rights, liabilities, grievances, arbitrations, damages, accounts, judgments, wages, commissions, rights of contribution and indemnification, debts, obligations, promises, contracts, representations, agreements,

controversies, expenses, attorneys' fees, costs and all other liabilities of any kind or description whatsoever, either in law or equity, whether known or unknown, suspected or unsuspected, now or hereafter recognized, that in any way relate to the application, interpretation or effectuation of Schedule A or the CNA as pertaining to health benefits in retirement, including but not limited to the claims asserted in the Action for actions taken by the Releasees up to the date of the execution of this Agreement.

7. **No Other Payments.** Marotta, Weismann, Bradle, Feinberg and Bachok, Local 265 the Association acknowledge and represent that they are entitled to no payments under this Agreement except as set forth in Paragraph 1 above. Marotta, Weismann, Bradle, Feinberg and Bachok, Local 265 and the Association shall not seek, request or claim entitlement to any payments of any nature or form from the County Releasees, the Prosecutor's Office Releasees or the Prosecutor Releasees.

8. **Impact on Future Bargaining.** The Parties agree that nothing in this Agreement waives or forfeits the right or ability of the County, the Prosecutor's Office, the Prosecutor, Local 265 or the Association to engage in collective bargaining over future terms and conditions of employment, including health benefits. Notwithstanding the foregoing and anything to the contrary in this Agreement, the County, the Prosecutor's Office, the Prosecutor, Local 265 and the Association agree that modification or alteration of the covenants in Schedule A and Paragraph 1 of this Agreement with respect to the individuals identified in Schedule A (the list of such individuals being attached hereto as Schedule 1), shall not be made unless such Schedule 1 individuals expressly agree to such modification or alteration. In so agreeing, the parties acknowledge that the rights of the individuals in Schedule 1 to the benefits outlined in Schedule A, assuming they individually meet the criteria outlined in Schedule A, are fully vested and cannot be modified without their express written consent.

9. **Non-Admission.** This Agreement is not, and shall not in any way be construed as, an admission by the County, Prosecutor's Office or the Prosecutor of a violation of Schedule A, the CNA, or any express or implied contract of employment, or any breach of the public policy of the State of New Jersey, or violation of any other legal duty. This Agreement, and the discussions and negotiations leading to its consummation, shall not be introduced as evidence or referred to in any proceeding involving the Parties, other than in a subsequent proceeding concerning an alleged breach of this Agreement.
10. **Governing Law; Jurisdiction.** This Agreement shall be governed by and construed in accordance with the substantive laws of the State of New Jersey. The Parties further agree that all disputes arising out of or relating to this Agreement, or breach thereof, shall be resolved exclusively in the Superior Court of New Jersey and hereby submit to the exclusive jurisdiction and venue of the Superior Court of New Jersey.
11. **Entire Agreement.** This Agreement contains and constitutes the entire understanding and agreement of the parties with respect to the subject matter of this Agreement.
12. **Severability.** The provisions of this Agreement are severable and if any part is found to be unenforceable, the other portions shall remain fully valid and enforceable. However, if the waivers and releases set forth in Paragraph 3 of this Agreement are held to be invalid, illegal, void and/or unenforceable by a court of competent jurisdiction, Marotta, Weismann, Bradle, Feinberg, Local 265 and the Association agree immediately to duly execute and deliver to the County, Prosecutor's Office and Prosecutor a release and waiver that is legal and enforceable to the fullest extent permitted by law and consistent with the intent of the parties.
13. **Modification or Amendment.** This Agreement may not be amended, modified,

supplemented, changed, released, discharged or abandoned in any manner, except by an instrument in writing of concurrent or subsequent date signed by the Parties.

14. Non-Waiver. The Parties' failure to insist upon strict compliance with any provision of this Agreement or the failure to assert any right that the Parties may have under this Agreement shall not be deemed a waiver of such provision or right or any other provision or right under this Agreement.

15. Construction. Each Party to this Agreement has been advised and represented by counsel in connection with the negotiation and preparation hereof, and each Party to this Agreement shall be deemed its co-author for purposes of the Agreement's construction. The section headings contained in this Agreement are for reference purposes only and shall not affect the interpretation of the Agreement.

16. Freeholder Approval. This Agreement is expressly conditioned upon approval by the County of Passaic Board of Chosen Freeholders.

17. Counterparts; Facsimile/Electronic Signature. This Agreement may be executed by the Parties hereto in one or more counterparts, and each fully executed counterpart shall be deemed an original. Any facsimile and/or electronic copy of an executed signature page hereto shall be deemed an original signature page hereto for all purposes.

IN WITNESS WHEREOF AND INTENDING TO BE LEGALLY BOUND  
HEREBY, the Parties do execute this Settlement Agreement and Release.

COUNTY OF PASSAIC

PASSAIC COUNTY PROSECUTOR'S OFFICE

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Dated:

Dated:

PASSAIC COUNTY PROSECUTOR

CAMELIA M. VALDES

Dated:

Wm. H. C. [Signature]  
PASSAIC COUNTY SUPERIOR  
OFFICERS ASSOCIATION

DATED: 5-13-19

[Signature]  
LACH WEISMANN

Dated: 5-11-19

[Signature]  
DEAN BRADLE

Dated: 5/11/19

[Signature]  
DANYAL BACHOK

Dated: 5-10-19

POLICEMEN'S BENEVOLENT ASSOCIATION  
LOCAL 265

BY: [Signature]

Dated: 5/12/2019

William Marotta  
WILLIAM MAROTTA

DATED: 5/11/19

COUNTY OF PASSAIC BOARD OF CHOSEN  
FREEHOLDERS

BY: \_\_\_\_\_

Dated:

Barry Feinberg  
BARRY FEINBERG

Dated: 5-10-19

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 14, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07601

Agenda: RESOLUTION APPOINTING SHIRLEY FORCE TO THE POSITION OF PASSAIC COUNTY DIRECTOR OF SENIOR SERVICES, DISABILITY AND VETERANS AFFAIRS, EFFECTIVE IMMEDIATELY

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20190463							
Meeting Date	05/14/2019							
Introduced Date	05/14/2019							
Adopted Date	05/14/2019							
Agenda Item	k-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓			✓	✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore		✓						

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 15, 2019

**RESOLUTION APPOINTING SHIRLEY FORCE TO THE  
POSITION OF PASSAIC COUNTY DIRECTOR OF SENIOR  
SERVICES, DISABILITY AND VETERANS AFFAIRS,  
EFFECTIVE IMMEDIATELY**

**WHEREAS** there exists a vacancy in the position of Passaic County Director of Senior Services, Disability and Veterans Affairs; and

**WHEREAS** the Freeholder Finance & Administration Committee is recommending that Shirley Force of Bloomingdale, New Jersey, who has been the Acting Director of that Department and has been an employee and supervisor for almost twenty (20) years, be appointed to the permanent position as Director, which is a position in the unclassified service (see resume attached); and

**WHEREAS** this action is necessary in order to comply with the Senior Area Plan contract that the County of Passaic has with the State of New Jersey, Division of Aging Services in the Department of Human Services.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby appoints Shirley Force to the unclassified position of Passaic County Director of Senior Services, Disability and Veterans Affairs, effective immediately.

**BE IT FURTHER RESOLVED** that the Clerk to the Board is hereby authorized to forward a certified copy of this Resolution to the Division of Aging Services in the Department of Human Services of the State of New Jersey.

May 14, 2019

**Shirley Force**  
**239 C Glenwild Avenue**  
**Bloomingtondale, New Jersey 07403**

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Career Summary/Objectives

- Education:** Norfolk Public School Skills Center, Norfolk, Virginia  
 Graduated April 1985, Degree in Office Occupational Specialist
- Ferris High School, Jersey City, New Jersey  
 Graduated 1974 with High School Degree in College Prep Courses
- Certifications:** NJ EASE, Assisted Living Training  
 NJ Ease Training  
 SHIP (State Health Insurance Program)  
 Emergency Management / FEMA  
 Institute for Transportation Coordination  
 Mental Health First Aid  
 New Jersey Civil Service Commission TIPS  
 Passaic County Medical Reserve Corp  
 Deacon
- Recognitions:** Abe Berliner Community Service Award  
 New Jersey State Senate Citation Community Service Award  
 Congressional Honoree "Women Champions of Peace & Nonviolence"  
 National Council of Negro Women
- Work Experience:** **County of Passaic**  
 Information & Assistance Supervisor/Community Service Aide (11/1999 - 3/31/2019)  
 Passaic County Medicare SHIP Coordinator  
 Passaic County Art Show Coordinator  
 Account Clerk (7/1996 - 11/1999)  
**Duties** – responsible to ensure all programs, benefits, entitlements and services are properly administered to Passaic County Seniors, Disabled & Veterans. Interact with various municipal liaison, county and state department officials on maintaining accurate and up to date information to provide maximum services. Following establish protocol, responsible for submitting timely, accurate and complete statistical information to appropriate reporting agencies.
- Southland Corporation/7 Eleven Stores**  
 Receptionist, Marketing Secretary, Human Resources Clerk (5/1986 - 3/1996)  
**Duties** – telephone answering, direct interaction with applicants as well as employees. Liaison to store managers and district managers. Sort reports, filing, typing, account procedures, OSHA log entry and tracking, knowledge on unemployment laws/procedures, entering employees performance. Knowledge in insurance enrollment/changes as well as informative action forms.

Other Experience/Skills: Personnel Skills - familiar with employment verifications, CRT screens, Human Resources policies, OSHA logs, payroll discrepancies, screening and testing applicants for management test, direct relations with the public.

Acquired additional experience in working independently with little supervision and have proven the skill to meet deadlines. I have acquired a strong personal relationship with the public. I am a detailed oriented person and feel that with proper training and materials I can learn the necessary programs in a reasonable time and would be able to implement it in a creative fashion.

2019-05

CAPITAL ORDINANCE OF THE COUNTY OF PASSAIC, NEW JERSEY AUTHORIZING THE ACQUISITION AND INSTALLATION OF A CAMERA SURVEILLANCE SYSTEM FOR USE OF THE PASSAIC COUNTY JAIL, AND APPROPRIATING \$1,100,000 FROM GENERAL CAPITAL FUND BALANCE OF THE COUNTY.

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BE IT ORDAINED by the Board of Chosen Freeholders of the County of Passaic, New Jersey, as follows:

Section 1. The County of Passaic, New Jersey (the "County") is hereby authorized to acquire and install a camera installation system for use of the Passaic County Jail including any electrical and technological upgrades deemed necessary as well as all applicable appurtenances needed, by and for the County.

Section 2. The sum of \$1,100,000 is hereby appropriated to the payment of the project authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from the County's General Capital Fund Balance, as hereinafter provided. The sum of \$1,100,000 is hereby appropriated from the County's General Capital Fund Balance to the payment of the cost of said purpose.

Section 3. Said acquisition and installation is a lawful capital improvement having a period of usefulness of at least five (5) years.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of Chosen Freeholders and is available for public inspection.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.