

PASSAIC COUNTY IMPROVEMENT AUTHORITY
LIST OF AGENDA ITEMS

Meeting to be held on Wednesday, April 28, 2021 at 6 pm. The meeting will be held virtually.

The meeting may be accessed by following this link and instructions:

<https://passaiccounty.webex.com/meet/pcia>

Or join by phone

+1-408-418-9388 United States Toll Access code: 129 639 6347

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Open Public Meetings Notice
5. Approval of the Minutes of the March 24, 2021 Board Meeting
6. Public Comment. *(The Chairman will ask if any member of the public wishes to make a comment and to so signify through the Webex or on the conference call. He will then set the order of those wishing to make a public comment).*
7. Executive Session
8. Official Action
 - a. R 21-025 Resolution of the Passaic County Improvement Authority Authorizing Payment of Bills and Reimbursements
 - b. R 21-026 Resolution of the Passaic County Improvement Authority Establishing Rates for Reimbursement of Travel and for Reimbursement of Cellular Telephone and Data Services
 - c. R 21-027 Resolution of the Passaic County Improvement Authority Awarding Contract for Surety Bond
9. Old Business/New Business
10. Adjournment.

PASSAIC COUNTY IMPROVEMENT AUTHORITY

MINUTES OF THE BOARD MEETING OF MARCH 24, 2021

The meeting was called to order via virtual zoom meeting at approximately 6 p.m. Pledge of Allegiance was said. Roll was taken. Commissioners Alston, Glovin, Petriello and Chairman Marco were present. Also present were Nicole S. Fox, Executive Director, Heather Litzebauer, Financial Advisor, and Peter Tucci, Esq. Mr. Tucci read the notice, pursuant to the Open Public Meetings Act.

Minutes

Chairman Marco noted a change needed in the minutes regarding the Commissioner Bradley’s nomination as Secretary/Treasurer. Motion was made by Commissioner Glovin and seconded by Commissioner Alston to approve the minutes as amended from the meeting held on February 24, 2021.

Commissioner Bradley Joined the meeting.

Seeing Public Present. Chairman Marco opened the Public Portion of the meeting, welcomed Mr. Guarasci and gave him the floor.

Mr. Guarasci asked if the Improvement Authority can assist with Non-profits and that he is working on a project in Hawthorne.

Chairman Marco indicated that the Authority has worked with Non-profits before, noting the Yeshiva refunding and 200 Hospital Plaza project. Ms. Litzebauer explained that our involvement depends on the security being pledged towards the project. Ms. Fox offered to reach out to Mr. Guarasci after the meeting to get more details on the project.

Commissioner Alston motioned to close the Public Portion which was seconded by Commissioner Glovin. All were in favor.

Chairman Marco, not seeing a need for Executive Session, then moved on to Official Action.

The Commissioners briefly discussed the Hinchliffe Stadium Project.

Official Action

The Commissioners then considered the following items:

R 21-021 Resolution of the Passaic County Improvement Authority Authorizing Payment of Bills and Reimbursements	Commissioners	M/S	Y	N	No Vote
	Alston		X		
	Bradley		X		
	Glovin	S	X		
	Petriello	M	X		
	Marco		X		

R 21-022 Resolution of the Passaic County Improvement Authority Restricting the Spending of Certain Fees Collected in Connection with a Non-Recourse Loan for Hinchliffe Stadium Neighborhood Restoration Project (the "Project") in an Aggregate Principal Amount Not to Exceed \$60,000,000 <i>As amended as per Auditor Recommendations</i>	Commissioners	M/S	Y	N	No Vote
	Alston	S	X		
	Bradley		X		
	Glovin	M	X		
	Petriello		X		
Marco		X			

R 21-023 Resolution of the Passaic County Improvement Authority Authorizing the Submission of an Application to the Local Finance Board Pursuant to N.J.S.A. §40A:5A-6 and N.J.S.A. §40A:37A-80 Requesting a One Year Extension of the 2019-2020 Capital Equipment Lease Program	Commissioners	M/S	Y	N	No Vote
	Alston		X		
	Bradley	M	X		
	Glovin		X		
	Petriello	S	X		
Marco		X			

R 21-024 Resolution of the Passaic County Improvement Authority Authorizing Payment of Bills and Reimbursements from the Escrow Account Established in Connection with the Application Submitted by Hinchliffe Master Urban Renewal, L.P.	Commissioners	M/S	Y	N	No Vote
	Alston	S	X		
	Bradley		X		
	Glovin	M	X		
	Petriello		X		
Marco		X			

New Business / Old Business

Ms. Fox announced that the Authority received an application from the Classical Academy Charter School of Clifton.

Commissioner Alston made a motion to adjourn the meeting, seconded by Commissioner Petriello. Motion carried unanimously.

**RESOLUTION OF THE
PASSAIC COUNTY IMPROVEMENT AUTHORITY AUTHORIZING
PAYMENT OF BILLS AND REIMBURSEMENTS**

WHEREAS, a regular meeting of the Passaic County Improvement Authority (the “Authority”) was held on April 28, 2021;

WHEREAS, the Authority has previously approved agreements for the provision of goods and services;

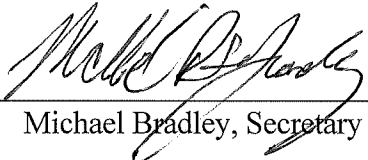
WHEREAS, the Authority has also authorized reimbursements for certain items, either through prior resolution or agreement; and

WHEREAS, the Authority desires to authorize payment for the aforementioned items.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the payment of the items as listed in the attached schedule.
2. The Executive Director is authorized and directed to take all appropriate action to effectuate payment of the items listed in the attached schedule.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Passaic County Improvement Authority at a meeting held on April 28, 2021.



 Michael Bradley, Secretary

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Wayne Alston	✓			
Michael Bradley	✓			
Michael Glovin	✓			
Joseph Petriello, Vice Chairman	✓			
Dennis Marco, Chairman	✓			

**RESOLUTION OF THE
PASSAIC COUNTY IMPROVEMENT AUTHORITY ESTABLISHING RATES
FOR REIMBURSEMENT OF TRAVEL AND FOR REIMBURSEMENT OF
CELLULAR TELEPHONE AND DATA SERVICES**

WHEREAS, a regular meeting of the Passaic County Improvement Authority (the “Authority”) was held on April 28, 2021;

WHEREAS, the Authority desires to set the rates for reimbursement of travel in accordance with the rates for reimbursement of travel set by the United States General Services Administration; and

WHEREAS, the Authority desires to provide its Executive Director with the use of a cellular telephone and related data services, in the form of reimbursement for the cost of those services, in order to foster the effective and efficient operation of the Authority.


NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby sets as its rates for reimbursement of travel expenses as the rates set by the United States General Services Administration.

2. Prior to any employee or agent incurring travel expenses in excess of \$200, the Authority must first approve such travel expense. Regardless of the amount, appropriate documentation of the travel expenses must be submitted to the Authority, prior to reimbursement.

3. The Authority hereby approves a monthly reimbursement in the amount of \$65 to the Executive Directory for cellular telephone and data services.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Passaic County Improvement Authority at a meeting held on April 28, 2021.



 Michael R. F. Bradley, Secretary

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Wayne Alston	✓			
Michael Bradley	✓			
Michael Glovin	✓			
Joseph Petriello, Vice Chairman	✓			
Dennis Marco, Chairman	✓			