

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Meeting Venue

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 - 1. Akhter
 - 2. Best
 - 3. Duffy
 - 4. James
 - 5. Lepore
 - 6. Deputy Director Lazzara
 - 7. Director Bartlett
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: September 24, 2019
- G. Approval of Proclamation:

H. Freeholder Reports:

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, Jr.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pat Lepore

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. Resolution:

ADMINISTRATION AND FINANCE

1. RESOLUTION REFERRING LITIGATION ENTITLED ESTATE OF ANGELA COLLAZO VS. PREAKNESS HEALTHCARE CENTER TO THE LAW FIRM OF WISNIEWSKI & ASSOCIATES, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
2. RESOLUTION REFERRING LITIGATION ENTITLED TISHELL JACKSON VS. COUNTY OF PASSAIC, ET AL., TO THE LAW FIRM OF HOAGLAND, LONGO, MORAN, DUNST & DOUHAS, LLP, TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
3. RESOLUTION RE-APPOINTING BARBARA TANIS & HARVEY J. NUTTER AS MEMBERS OF THE BOARD OF TRUSTEES OF PASSAIC COUNTY COMMUNITY COLLEGE FOR THE TERM PROVIDED BY LAW, EFFECTIVE NOVEMBER 1, 2019 AND TERMINATING ON OCTOBER 31, 2023, ALL AS NOTED IN THE RESOLUTION.
4. REQUESTING CHANGE IN TITLE, TEXT, OR AMOUNT OF APPROPRIATION IN THE 2019 BUDGET Pursuant to N.J.S. 40A:4- 85 HUD-HF NJ0585, ALL AS NOTED IN THE RESOLUTION

5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) V-16-17, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OOH-16-2019, ALL AS NOTED IN THE RESOLUTION
7. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CDBG, ALL AS NOTED IN THE RESOLUTION
8. RESOLUTION AMENDING R-2019-0112 DATED FEBRUARY 12, 2019 AND RESOLUTION R-2019-0210 DATED MARCH 12, 2019 TO PROVIDE YOLANDA ESQUICHE BE REAPPOINTED AS A MEMBER OF THE BOARD OF TRUSTEES OF PASSAIC COUNTY COMMUNITY COLLEGE EFFECTIVE IMMEDIATELY AND TERMINATING OCTOBER 31, 2021, ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION AUTHORIZING APPOINTMENTS TO THE YOUTH SERVICES COMMISSION FOR A ONE YEAR PERIOD RETROACTIVE TO JANUARY 1, 2019 AND TERMINATING ON DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AA BERMS LLC OF BELLEVILLE, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #1, #2, #3, #4, #5, #7, #9, #10 AS PER BID, ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS, INC. OF PATERSON, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #6 AND #8 AS PER BID, ALL AS NOTED IN THE RESOLUTION.
12. RESOLUTION AWARDED CONTRACT TO THE FIRM OF HAWKINS, DELAFIELD & WOOD, LLP FOR ARBITRAGE REBATE SERVICES FOR THE PASSAIC COUNTY DEPARTMENT OF FINANCE, ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION TO AMEND RESOLUTION R-2017-0725 DATED SEPTEMBER 12, 2017 TO EXTEND CONTRACT BY AND BETWEEN COUNTY OF PASSAIC AND VITAL COMMUNICATIONS, INC. FOR MAINTENANCE OF THE MOD IV COMPUTER SYSTEM UTILIZED BY THE PASSAIC COUNTY BOARD OF TAXATION, ALL AS NOTED IN THE RESOLUTION.

14. RESOLUTION RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 11 OF THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS REPRESENTING EMPLOYEES IN THE COUNTY PARA-TRANSIT DEPARTMENT FOR A PERIOD COMMENCING JANUARY 1, 2020 THROUGH DECEMBER 31, 2023, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

15. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR WINTER PRODUCTS FOR PASSAIC COUNTY AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

HEALTH AND COMMUNITY AFFAIRS

16. RESOLUTION TO AUTHORIZE A UNIFORM SHARED SERVICES AGREEMENT BETWEEN THE CITY OF NEWARK AND THE COUNTY OF PASSAIC FOR LOCAL PUBLIC HEALTH SERVICES, ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HEALTH TO ENTER INTO AN IMMUNIZATION SERVICE AGREEMENT FOR FLU CLINIC IN COLLABORATION WITH WALGREENS PHARMACY FOR EMPLOYEES AND RESIDENTS ON OCTOBER 16, 2019, ALL AS NOTED IN THE RESOLUTION.
18. RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HEALTH SERVICES, DIVISION OF MOSQUITO TO PURCHASE ONE (1) NEW 2019 FORD RANGER (4-WHEEL DRIVE PICK-UP TRUCK) FROM ROUTE 23 AUTOMALL THROUGH MORRIS COUNTY COOPERATIVE PRICING COUNCIL, (CONTRACT #15-C, ITEM #4), IN THE AMOUNT OF \$24,510.00, ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLY FOR AND ACCEPT A GRANT FROM OFFICE OF LOCAL PUBLIC HEALTH (OLPH) STRENGTHENING LOCAL PUBLIC HEALTH CAPACITY PROGRAM-OPERATIONS, IN THE AMOUNT OF \$95,000.00
20. RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO REQUEST FROM THE FREEHOLDER BOARD TO PLEDGE THE SUPPORT TO INITIATE THE PASSAIC COUNTY SUGARFREED PROGRAM , ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION AUTHORIZING THE REQUEST OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLY FOR A GRANT TO RECEIVE FUNDS FROM THE NEW JERSEY HEALTH COMMUNITIES, IN THE AMOUNT OF \$10,000.00, ALL AS NOTED IN THE RESOLUTION.

22. RESOLUTION AUTHORIZING THE REQUEST FROM THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLYING FOR GRANTS TO RECEIVE HEPATITIS INOCULATION FUND FOR THE REIMBURSEMENT OF COSTS OF HEPATITIS B, IN THE AMOUNT OF NO LESS THAN \$5,000.00 ON BEHALF OF THE FOLLOWING MUNICIPALITIES OF WOODLAND PARK, WANAQUE, WEST MILFORD AND HALEDON, ALL AS NOTED IN THE RESOLUTION.

HEALTH AND COMMUNITY AFFAIRS

23. RESOLUTION AUTHORIZING A NON FAIR AND OPEN CONTRACT WITH BIG BELLY SOLAR, INC., FOR AN UPGRADE TO THE 4G SYSTEM FOR ALL UNITS, FOR THE MAINTENANCE OF SEVERAL UNITS, AND FOR THE REPLACEMENT OF SEVERAL BATTERIES, IN THE AMOUNT OF \$19,005.00

HUMAN SERVICES

24. RESOLUTION AUTHORIZING THE APPLICATION TO NEW JERSEY TRANSIT AND ACCEPTING OPERATING FUNDS IN THE AMOUNT OF \$75,000.00 FOR (1) MIN-VAN/MV-1 AND (1) STANDARD CUTAWAY WITH REAR LIFT AND (2) ACCESSIBLE LOCATIONS UNDER THE FFY 2017 FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310 GRANT FEDERAL GRANT PROGRAM TO PROVIDE TRANSPORTATION SERVICES FOR THE ELDERLY AND RESIDENTS WITH DISABILITIES, ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT ADDITIONAL LIHEAP WEATHERIZATION 2018 GRANT FUNDS IN THE AMOUNT OF \$86,005.28 FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, ALL AS NOTED IN THE RESOLUTION.
26. RESOLUTION AUTHORIZING THE FIRST ONE (1) YEAR OPTION TO RENEW TO ACULABS, INC., of EAST BRUNSWICK, NJ, FOR LABORATORY SERVICES FOR PREAKNESS HEALTHCARE CENTER, COMMENCING DECEMBER 1, 2019 TO NOVEMBER 30, 2020, IN THE AMOUNT OF \$40,000.00, ALL AS NOTED IN THE RESOLUTION.
27. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ADL DATA SYSTEMS, INC., FOR THE MAINTENANCE OF PROPRIETARY SOFTWARE FOR CLINICAL AND FINANCIAL SYSTEMS FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION AUTHORIZING THE ONE (1) YEAR OPTION TO RENEW THE CONTRACT WITH AMERICAN WEAR UNIFORMS, COMMENCING DECEMBER 1, 2019 TO NOVEMBER 30, 2020, IN THE AMOUNT OF \$50,000.00, ALL AS NOTED IN THE RESOLUTION.
29. RESOLUTION AUTHORIZING THE SECOND ONE (1) YEAR OPTION TO RENEW TO KRATOS PUBLIC SAFETY AND SECURITY SOLUTIONS, INC., OF SAN DIEGO, CA, FOR NURSE CALL SYSTEM MAINTENANCE AND REPAIR FOR PREAKNESS HEALTHCARE CENTER, COMMENCING DECEMBER 1, 2019 TO NOVEMBER 30, 2020, IN THE AMOUNT OF \$50,000.00, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

30. RESOLUTION AUTHORIZING THE PURCHASE OF 2U ENTERPRISE PROPRIETARY SERVER VIA AN APPROVED NJ COOPERATIVE, THAT BEING VENDOR SHI INTERNATIONAL, CORP., ALL AS NOTED IN THE RESOLUTION.

31. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES, IN THE AMOUNT OF \$1,000.00 FOR STIGMA FREE GRANT, BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019 TO THE FOLLOWING ENTITIES: CLIFTON AGAINST SUBSTANCE ABUSE; WAYNE ALLIANCE AND GROWING IN GRACE COUNSELING GROUP, ALL AS NOTED IN THE RESOLUTION.

32. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO JEWISH FAMILY, IN THE AMOUNT OF \$17,500.00, BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019, FOR TRAUMA-INFORMED TRAINING SERVICES, ALL AS NOTED IN THE RESOLUTION.

33. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO PATERSON PUBLIC SCHOOLS, IN THE AMOUNT OF \$17,500.00, BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019, FOR TRAUMA AND GRIEF TRAINING AND SERVICES, ALL AS NOTED IN THE RESOLUTION.

34. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC, DEPARTMENT OF HUMAN SERVICES, TO APPLY AND ACCEPT FUNDING FROM THE NJ TRANSIT FOR NJ-JARC (JOBS ACCESS REVERSE COMMUTE), IN THE AMOUNT OF \$200,000.00 FOR JULY 1, 2019 THROUGH JUNE 30, 2020, ALL AS NOTED IN THE RESOLUTION.

35. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT CSBG NON-DISCRETIONARY GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS FOR CY 2020, JANUARY 1, 2020 TO DECEMBER 31, 2020, IN THE AMOUNT OF \$77,984.00, ALL AS NOTED IN THE RESOLUTION.

36. RESOLUTION AMENDING CONTRACT DATED MARCH 27, 2019 WITH CARDINAL FOODS, INC., TO INCREASE THE ORIGINAL AWARD BY \$30,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

37. RESOLUTION AMENDING CONTRACT DATED MARCH 27, 2019, WITH CARDINALS FOOD, INC., TO INCREASE THE ORIGINAL AWARD BY \$40,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

38. RESOLUTION AMENDING CONTRACT DATED JUNE 26, 2019 WITH DRISCOLL FOODS, INC., TO INCREASE THE ORIGINAL AWARD BY \$25,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.
39. RESOLUTION AMENDING CONTRACT DATED JUNE 26, 2019 WITH DRISCOLL FOODS, INC., TO INCREASE THE ORIGINAL AWARD BY \$35,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.
40. RESOLUTION AMENDING CONTRACT DATED MARCH 18, 2019 WITH MIVILA FOODS, INC., TO INCREASE THE ORIGINAL AWARD BY \$40,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

41. RESOLUTION FOR 2ND AMENDMENT TO CONTRACT FOR WSP USA (FORMERLY THE LOUIS BERGER GROUP) AS IT CONCERNS THE PATERSON-HAMBURG TURNPIKE & ALPS ROAD INTERSECTION IMPROVEMENTS IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
42. RESOLUTION AUTHORIZING FINAL PAYMENT TO ON-LINE CONTRACTING, INC. FOR THE EMERGENCY ON-CALL DRAINAGE PROJECT AT EAST 33RD STREET & 14TH AVENUE IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
43. RESOLUTION AWARDED A CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR PREPARATION OF CONSTRUCTION DOCUMENTS AS IT PERTAINS TO THE 2020 & 2021 ROAD RESURFACING PROGRAMS IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
44. RESOLUTION AUTHORIZING THE PURCHASE OF PARTS AND/OR REPAIRS AND SUBSEQUENT AWARD OF CONTRACT TO GROFF TRACTOR NEW JERSEY, LLC FOR PASSAIC COUNTY-OWNED HEAVY EQUIPMENT VEHICLES FOR CALENDAR YEAR 2019, ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION FOR CHANGE ORDER #1 FOR C.J. VANDERBECK AND SON, INC. AS IT PERTAINS TO BOILER REPLACEMENT PROJECTS AT 77 HAMILTON STREET, 80 HAMILTON STREET & 401 GRAND STREET IN PATERSON, NJ AND AT 30 KING ROAD IN TOTOWA, NJ, ALL AS NOTED IN THE RESOLUTION.
46. RESOLUTION FOR CHANGE ORDER #26 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

47. RESOLUTION AUTHORIZING THE OFFICE OF THE PASSAIC COUNTY SHERIFF TO ESTABLISH A sUAS PROGRAM IN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

48. RESOLUTION AUTHORIZING PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDS FROM FFY19 STATE HOMELAND SECURITY PROGRAM, ALL AS NOTED IN THE RESOLUTION.

49. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.

50. RESOLUTION AUTHORIZING THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT TO ACCEPT THE AWARD OF \$285,000 FROM THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS ON BEHALF OF THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

51. RESOLUTION AUTHORIZING PURCHASE OF A SERVICE AGREEMENT FOR X-RAY SYSTEM MACHINES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

52. RESOLUTION AUTHORIZING PARTICIPATION IN THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PURCHASING PROGRAM, ALL AS NOTED IN THE RESOLUTION.

53. RESOLUTION AUTHORIZING THE AMENDMENT TO RESOLUTION R2017-0347 DATED APRIL 25, 2017 WHICH AUTHORIZED THE CONTRACT BETWEEN THE COUNTY OF PASSAIC AND NORTH HUDSON COMMUNITY ACTION CORPORATION TO PROVIDE SPECIALTY CARE FOR PASSAIC COUNTY JAIL INMATES WHO SUFFER FROM INFECTIOUS DISEASES, ALL AS NOTED IN THE RESOLUTION.

54. RESOLUTION AUTHORIZING THE AMENDMENT TO RESOLUTION R2018-0601 DATED JULY 17, 2018 WHICH AUTHORIZED THE CONTRACT BETWEEN THE COUNTY OF PASSAIC AND NORTH HUDSON COMMUNITY ACTION CORPORATION TO PROVIDE SPECIALTY CARE FOR PASSAIC COUNTY JAIL INMATES WHO SUFFER FROM INFECTIOUS DISEASES, ALL AS NOTED IN THE RESOLUTION.

55. RESOLUTION AUTHORIZING A CONTRACT EXTENSION BETWEEN THE COUNTY OF PASSAIC AND NORTH HUDSON COMMUNITY ACTION CORPORATION TO PROVIDE SPECIALTY CARE FOR PASSAIC COUNTY JAIL INMATES WHO SUFFER FROM INFECTIOUS DISEASES, ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

56. RESOLUTION AUTHORIZING A ONE (1) YEAR EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO THE BOROUGH OF HALEDON FOR THE ROE STREET PARK LANDSCAPING AND SIGNAGE PROJECT (2017), THROUGH OCTOBER 2020, ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

57. RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION.
58. RESOLUTION AUTHORIZING A RELOCATION REQUEST FROM THIRD WARD TO ARMORY PARK TO THE CITY OF PASSAIC FOR THE DOG PARK PROJECT (COUNTY OPEN SPACE AWARD 2018), ALL AS NOTED IN THE RESOLUTION.
59. RESOLUTION AUTHORIZING APPOINTMENTS OF DAVID SPUNGEN AS A MEMBER OF THE PASSAIC COUNTY MOTION PICTURE & TV FILM COMMISSION FOR A TERM ENDING DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION
60. RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R2019-0669, DATED JULY 16, 2019, ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$132,048.00, FOR FY-2020-2021, FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY (NJTPA) SUBREGIONAL TRANSPORTATION PLANNING (STP) GRANT PROGRAM, WITH A COUNTY MATCH OF \$33,012.00 AND \$15,000 FOR THE SUBREGIONAL WORK SUPPORT PROGRAM WHICH IS 100% FEDERALLY FUNDED, ALL AS NOTED IN THE RESOLUTION.
61. RESOLUTION AUTHORIZING A GRANT APPLICATION FOR FY 2020-2021 NJTPA/SUBREGIONAL TRANSPORTATION PLANNING PROGRAM (STP) TO SUPPORT LOCAL AND REGIONAL TRANSPORTATION PLANNING, FOR \$180,050.00 WITH A COUNTY MATCH OF \$33,010.00, ALL AS NOTED IN THE RESOLUTION.
62. RESOLUTION AUTHORIZING A JURISDICTIONAL AGREEMENT BETWEEN THE COUNTY OF PASSAIC, THE TOWNSHIP OF WAYNE, AND 910 HAMBURG TURNPIKE, LLC, ALL AS NOTED IN THE RESOLUTION.
63. RESOLUTION AUTHORIZING A MAINTENANCE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND 910 HAMBURG TURNPIKE, LLC, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

64. RESOLUTION TO AUTHORIZE SHARED SERVICES AGREEMENT FOR PUBLIC HEALTH SERVICES BETWEEN THE COUNTY OF PASSAIC AND TOWNSHIP OF WEST MILFORD, NJ, ALL AS NOTED IN THE RESOLUTION.

65. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

66. AMENDED: RESOLUTION TEMPORARILY SUSPENDING THE PASSAIC COUNTY PARK ORDINANCE WHICH PROHIBITS THE USE OR SALE OF ALCOHOLIC BEVERAGES IN ALL PASSAIC COUNTY PARKS AT ALL TIMES FOR A WEDDING WHICH IS TO TAKE PLACE AT THE DEY MANSION WASHINGTON'S HEADQUARTERS ON SATURDAY, OCTOBER 12, 2019 AND A WEDDING AT THE GARRET MOUNTAIN RESERVATION PASQUALE "PAT" DIANNI BOATHOUSE & PICNIC AREA ON SUNDAY, OCTOBER 13, 2019, ALL AS NOTED IN THE RESOLUTION.
67. RESOLUTION AUTHORIZING INCREASES IN RATES FOR CURRENT EMPLOYEES, RETIREES OF INDEPENDENT AND AUTONOMOUS AGENCIES OF THE COUNTY OF PASSAIC AND COBRA PARTICIPANTS PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

L. 12. New Business:

1. Personnel
2. Bills

M. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

September 24th, 2019

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 6:00pm

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

Absent:

Akhter

Best

Duffy

James

Lepore

Deputy Director Lazzara

Director Bartlett

Invocation: Louis E. Imhof III, Clerk of the Board

Pledge of Allegiance: Lead by Freeholder Duffy

Approval of Minutes:

Motion made by Freeholder Duffy, second by Freeholder Lepore, that the minutes for September 10, 2019, be approved which motion was carried on a roll call of seven (7) votes in the affirmative.

Proclamation: A motion was made by Freeholder Lepore, second by Freeholder Lazzara for approval of proclamations and the motion was carried on a roll call of seven (7) votes in the affirmative.

Director Bartlett asked if there are any Freeholder Reports:

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, JR.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pat Lepore

County Administrator Anthony J. De Nova III and Freeholder Bruce James were excused from the meeting at 6:30pm

COMMUNICATION: None

Oral Portion:

Duffy: Motion to open public portion

Lepore: Second

Roll Call: Akhter, Yes: Director Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Absent: Deputy Director Lazzara, Yes.

At this time the following people appeared before the Board:

1. Rene Allison, West Milford
2. Norma Steel, Hewitt
3. Robin Rese Bennett, Hewitt
4. Frank Angiulli, West Milford
5. Carl Steel, Hewitt
6. Richard Stomber, Wayne
7. Ann Schuckengerg, Clifton
8. James Weston, PBA
9. Dan Elic, PBA
10. John Welsh, PBA
11. Robert Piccico, PBA

Duffy: Motion to close the public portion of the meeting

Lepore: Second

Roll Call: Akhter, Yes: Director Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Absent: Deputy Director Lazzara, Yes.

A motion was made by Freeholder Duffy second by Freeholder Akhter to suspend the regular order of business and go into close session, which motion was carried on a roll call of five (5) votes in the affirmative with Freeholder Best voting no and Freeholder James being absent.

Motion made by Freeholder Duffy, second by Deputy Director Lazzara to resume the regular order of business, which motion was carried on a roll call of six (6) votes in the affirmative with Freeholder James being absent.

Consent Agenda Resolution:

A motion was made by Freeholder Best, second by Freeholder Lepore to amend resolution K-12 and the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder James being absent.

A motion was made by Freeholder Akhter second by Freeholder Best to adopt resolution K-12, to the consent agenda and the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder James being absent.

A motion was made by Freeholder Lepore, second by Freeholder Best that resolutions K-1 through K-11 and K-13 through K-35 be adopted and the motion was carried on a roll call of six (6) votes in the affirmative with freeholder James being absent

“End of Consent Agenda”

Roll Call: Akhter, Yes: Director Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Absent: Deputy Director Lazzara, Yes.

New Business:**Personnel:**

A motion was made by Freeholder Lepore, second by Freeholder Lazzara that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with six (6) votes in the affirmative with Freeholder James being absent.

Bills:

A motion was made by Freeholder Lepore, second by Freeholder Lazzara,

Current Fund	8-01	37,712.84
Current Fund	9-01	5,821,327.28
Hud Budget Expenditures	9-25	5,719.09

Year Total: 5,827,046.37

General Capital Fund Budget	C-04	1,385,321.89
State/Federal Grant Fund	G-01	2,357,710.67
Open Space Trust Fund FY2018	O-18	567.12
Open Space Trust Fund FY2019	O-19	11,609.46

Year Total: 12,176.58

Ded Trust-Homelessness Trust Fu.	T-12	8,750.00
Professional Liab	T-19	12,876.85
Trust Fund Other	T-20	6,833.10
Municipal Forfeiture	T-22	1,939.84
Prosecutor's Confiscated Funds	T-23	179,845.90
Para Transit Trust Fund	T-24	12,191.69

Year Total: 222,437.38

Private Industry Council	Z-81	956.37
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Year Total: 9,843,362.10

Current Fund	9-01	12,072,479.58
Payroll Agency Deductions	9-05	4,146,241.13
HUD Budget Expenditures	9-25	13,560.75
State/Federal Grant Fund	G-01	479,627.81
Confiscated Trust Fund	T-15	14,830.00
Professional Liability Trust	T-19	7,274.49
Trust Fund Other	T-20	499.33
Municipal Forfeiture Fund	T-22	2,448.00

Para Transit Trust Fund	T-24	450.70
Private Industry Council	Z-81	10,193.46

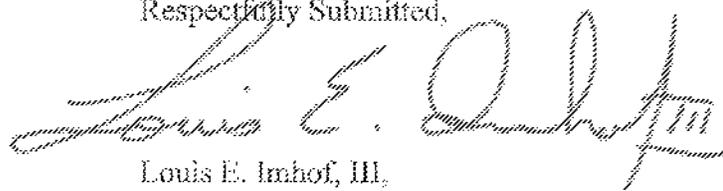
Total All Funds: \$16,747,605.25

Be approved which motion was carried on roll call with six (6) votes in the affirmative with Freeholder James being absent.

Adjournment:

A motion was made by Freeholder Lepore, seconded by Freeholder Lepore that the regular meeting be adjourned at 7:40p.m., and the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder James being absent.

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Jasmine Amador

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

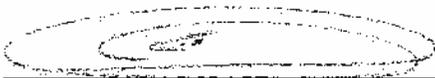
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED ESTATE OF ANGELA COLLAZO VS. PREAKNESS HEALTHCARE CENTER TO THE LAW FIRM OF WISNIEWSKI & ASSOCIATES, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190861							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-1							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION REFERRING LITIGATION ENTITLED ESTATE
OF ANGELA COLLAZO VS. PREAKNESS HEALTHCARE
CENTER TO THE LAW FIRM OF WISNIEWSKI & ASSOCIATES,
LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC
COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2019 by Resolution R2018 1051 dated December 27, 2018 and Resolution R2019 0427 adopted May 14, 2019 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Estate of Angela Collazo vs. Preakness Healthcare Center (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Wisniewski & Associates, LLC, for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

MHG:lc

Dated: October 8, 2019

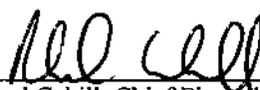
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referencing litigation entitled estate or Angela Collazo vs. Preakness Healthcare Center to the Law Firm of Wisniewski & Associates, LLC.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED TISHELL JACKSON VS. COUNTY OF PASSAIC, ET AL., TO THE LAW FIRM OF HOAGLAND, LONGO, MORAN, DUNST & DOUHAS, LLP, TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

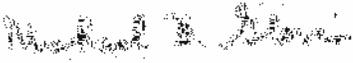
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190862							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION REFERRING LITIGATION ENTITLED TISHELL JACKSON VS. COUNTY OF PASSAIC, ET AL., TO THE LAW FIRM OF HOAGLAND, LONGO, MORAN, DUNST & DOUHAS, LLP, TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2019 by Resolution R2018 1051 dated December 27, 2018 and Resolution R2019 0427 adopted May 14, 2019 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Tishell Jackson vs. County of Passaic, et al. (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Hoagland, Longo, Moran, Dunst & Douhas, LLP, for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

MHG:lc

Dated: October 8, 2019

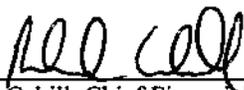
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referencing litigation entitled Tishell Jackson vs. County of Passaic to the law firm of Hoagland, Longo, Moran, Dunst & Douhas, LLP.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RE-APPOINTING BARBARA TANIS & HARVEY J. NUTTER AS MEMBERS OF THE BOARD OF TRUSTEES OF PASSAIC COUNTY COMMUNITY COLLEGE FOR THE TERM PROVIDED BY LAW, EFFECTIVE NOVEMBER 1, 2019 AND TERMINATING ON OCTOBER 31, 2023, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190863							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION RE-APPOINTING BARBARA TANIS & HARVEY J. NUTTER AS MEMBERS OF THE BOARD OF TRUSTEES OF PASSAIC COUNTY COMMUNITY COLLEGE FOR THE TERM PROVIDED BY LAW, EFFECTIVE NOVEMBER 1, 2019 AND TERMINATING ON OCTOBER 31, 2023

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Freeholder Board”) is vested with the power to appoint members of the Board of Trustees of the Passaic County Community College (the “Trustee Board”) for terms of four (4) years, pursuant to N.J.S.A 18A:64A-8; and

WHEREAS the Board previously appointed Barbara Tanis and Harvey J. Nutter as members of the Board of Trustees by Resolution(s) of the Board R-2018-0032 dated January 23, 2018 and R-2017-0910 dated October 24, 2017 both of whose terms expire on October 31, 2019; and

WHEREAS consequently, the Board is desirous of re-appointing Mr. Nutter and Ms. Tanis for new terms commencing on November 1, 2019 and terminating on October 31, 2023; and

WHEREAS the Freeholder members of the Administration & Finance Committee considered this matter at its September 25, 2019 meeting and are recommending these appointments to the full Board for consideration.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Barbara Tanis and Harvey J. Nutter be and hereby are re-appointed to the Board of Trustees of Passaic County Community College for the term provided by law, effective November 1, 2019 and terminating on October 31, 2023.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING CHANGE IN TITLE, TEXT, OR AMOUNT OF APPROPRIATION IN THE 2019 BUDGET Pursuant to N.J.S. 40A:4- 85 HUD-HF NJ0585, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190864							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Resolution Requesting Change in Title, Text Pursuant to N.J.S. 40A:4-85

WHEREAS, N.J.S. 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of the governing body of Passaic County, make correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the need of any county,

NOW, THEREFORE, BE IT FURTHER RESOLVED, that in accordance with the provisions of NJS 40A:4-85, the County of Passaic hereby requests the Director of the Division of Local Government Services to make the following correction in the 2019 budget:

That the appropriation provided for in the approved budget entitled:
Operations Unclassified: Matching funds for Grants
be reduced by the sum of \$31,030.00
and an appropriation in the like amount of \$31,030.00 be added to the budget entitled:
Operations Excluded from CAPS:
State and Federal Programs HUD-HF NJ0585-1800 (NJ0585L2F111800)

SECTION II.

BE IT FURTHER RESOLVED that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute referred to above, and is necessary for the orderly operation of the Passaic County for the reasons set forth:

At the Freeholder meeting of September 10, 2019 resolution number R20190765 was passed for the grant of HUD-HF NJ0585-1800 (NJ0585L2F111800) in the amount of \$124,114.00 and no County match was appropriated at that time, and the County is now desirous of allocating matching funds.

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) V-16-17, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190865							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Victim Witness Advocacy (VOCA) [2017-VA-GX-0058/V-16-17]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$545,769.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$545,769.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Victim Witness Advocacy (VOCA) [2017-VA-GX-0058/V-16-17]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$545,769.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Victim Witness Advocacy (VOCA) [2017-VA-GX-0058/V-16-17]

BE IT FURTHER RESOLVED that a like sum of \$316,115.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2019 under the caption of "Prosecutor Salary and Wage" and is hereby appropriated under the caption of:

"PROSECUTOR'S S&W 9-01-20-109-001-101"

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OOH-16-2019, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190866							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Operation Helping Hand (OHH-16-2019)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$100,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$100,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law & Public Safety, Operation Helping Hand (OHH-16-2019)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$100,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law & Public Safety, Operation Helping Hand (OHH-16-2019)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
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Pasquale "Pat" Lepore

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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CDBG, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190867							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Community Development Block Grant (CDBG) [B-19-UC-34-0112]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$860,233.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$860,233.00

Which item is now available as revenue from a grant award from the U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-19-UC-34-0112]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$860,233.00 be and the same is hereby appropriated under the caption U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-19-UC-34-0112]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2019-0112 DATED FEBRUARY 12, 2019 AND RESOLUTION R-2019-0210 DATED MARCH 12, 2019 TO PROVIDE YOLANDA ESQUICHE BE REAPPOINTED AS A MEMBER OF THE BOARD OF TRUSTEES OF PASSAIC COUNTY COMMUNITY COLLEGE EFFECTIVE IMMEDIATELY AND TERMINATING OCTOBER 31, 2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190868							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AMENDING R-2019-0112 DATED FEBRUARY 12, 2019 AND RESOLUTION R-2019-0210 DATED MARCH 12, 2019 TO PROVIDE YOLANDA ESQUICHE BE REAPPOINTED AS A MEMBER OF THE BOARD OF TRUSTEES OF PASSAIC COUNTY COMMUNITY COLLEGE EFFECTIVE IMMEDIATELY AND TERMINATING OCTOBER 31, 2021

WHEREAS the Passaic County Board of Chosen Freeholders, by Resolution R-2019-0112 dated February 12, 2019, authorized the reappointment of Yolanda Esquiche as a Trustee on the Passaic County Community College Board of Trustees for a new four (4) year term beginning on February 12, 2019 and terminating on February 11, 2022; and

WHEREAS pursuant to the statute (N.J.S.A. 18A:64-9) dealing with appointments to Community College Board of Trustees by County Board of Chosen Freeholders, appointment of citizens for terms are to begin on November 1 and end on October 31 and are to be made for the unexpired period when made in between terms; and

WHEREAS as a consequence of that law, Resolution R-2019-0112 dated February 12, 2019 needed to be corrected to conform with the statute which necessitated the amended Resolution R-2019-0210 dated March 12, 2019; and

WHEREAS it now appears that the amended Resolution R-2019-0210 contained a typographical error and pursuant to the above-mentioned statute, her term should end on October 31, 2021; and

WHEREAS the Freeholders on the Finance & Administration Committee have been briefed on this matter and have recommended that the Resolution be amended accordingly.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby amends its Resolution R-2019-0112 dated February 12, 2019 and Resolution R-2019-0210 dated March 12, 2019 to provide that Yolanda Esquiche be re-appointed as a member of the Board of Trustees of Passaic County Community College for a term effective immediately and terminating October 31, 2021, in conformity with N.J.S.A. 18A:64A-9.

BE IT FURTHER RESOLVED that in all other respects the terms and conditions set forth in Resolution R-2019-0112 dated February 12, 2019 and Resolution R-2019-0210 dated March 12, 2019 shall remain in full force and effect.

October 8, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
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Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING APPOINTMENTS TO THE YOUTH SERVICES COMMISSION FOR A ONE YEAR PERIOD RETROACTIVE TO JANUARY 1, 2019 AND TERMINATING ON DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190869							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING APPOINTMENTS TO THE
YOUTH SERVICES COMMISSION FOR A ONE YEAR
PERIOD RETROACTIVE TO JANUARY 1, 2019 AND
TERMINATING ON DECEMBER 31, 2019**

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of making appointments for calendar year 2019 to the Youth Services Commission retroactive to January 1, 2019; and

WHEREAS this matter was reviewed and approved by the Freeholder Finance & Administration Committee at its September 25, 2019 meeting; and

WHEREAS the Board is desirous of appointing the individuals, as set forth in the attached roster prepared by the Office of the Passaic County Administrator, to the Youth Services Commission for a one year period retroactive January 1, 2019 and terminating December 31, 2019.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic is desirous of appointing the individuals on the attached roster to the Youth Services Commission.

October 8, 2019

Appointments to the Youth Services Commission retroactive to January 1, 2019
and expiring December 31, 2019:

- Humberto Cuadrado
- Kelly Pacelli
- Cynthia Heller
- Carolyn McCombs
- Jana Patel, Esq.
- Matthew P. Jordan, Esq.
- Marqueesha Guthrie
- Kerry Klug
- Nick Bucci
- Susan Butterfield

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AA BERMS LLC OF BELLEVILLE, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #1, #2, #3, #4, #5, #7, #9, #10 AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190870							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AA BERMS LLC OF BELLEVILLE, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #1, #2, #3, #4, #5, #7, #9, #10 AS PER BID

WHEREAS, there exists a need for snow plowing services for Passaic County Roads District #1, #2, #3, #4, #5, #6, #7, #8, #9, and #10; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-055 Re-Bid Snow Plowing Services for Passaic County Roads District #1 thru #10 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 24, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to AA Berms LLC of Belleville, NJ as specified below as to the Route No., Municipality, Hourly/Stand By Rates Monday thru Friday and Hourly/Stand By Rates Saturday, Sunday & Holidays for plowing only in Districts #1, #2, #3, #4, #5, #7, #9, and #10:

<u>Route No.</u>	<u>Municipality</u>	<u>Monday – Friday Rates</u> Hourly - Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly - Stand-By
One (1)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Two (2)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Three (3)	Paterson	\$340.00 - \$99.00	\$340.00 - \$99.00
Four (4)	Clifton/Passaic	\$340.00 - \$99.00	\$340.00 - \$99.00
Five (5)	Clifton	\$340.00 - \$99.00	\$340.00 - \$99.00
Seven (7)	Wayne	\$340.00 - \$99.00	\$340.00 - \$99.00
Nine (9)	West Milford	\$340.00 - \$99.00	\$340.00 - \$99.00
Ten (10)	Wanaque	\$250.00 - \$99.00	\$250.00 - \$99.00

; and

WHEREAS, AA Berms LLC will provide the goods and services as submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 25, 2019 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of

Introduced on: ~~\$10,000.00~~ \$10,000.00; and
 Adopted on: October 8, 2019
 Official Resolution#: R20190870

WHEREAS, a certificate is attached hereto, indicating that \$10,000.00 in funds are available as recorded in purchase

requisition #R0-06160 in budget account #9-01-26-151-001-S02
with the remainder in future years budget for the within
contemplated expenditure; and

WHEREAS, AA Berms LLC indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to AA Berms LLC of Belleville, NJ for the services referenced above.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 9-01-26-151-001-S02

PURPOSE: Resolution authorizing award of contract to AA Berms LLC of Belleville, NJ for Re-Bid Snow Plowing Services.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

September 26, 2019

Ms. Sherry Arvanitakis, QPA
Purchasing Agent, County of Passaic
495 River Street
Paterson, New Jersey 07524

Re: 2019 – 2020 Snow Plowing Bid

Dear Ms. Arvanitakis:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing for the 2019 – 2020 snow plowing season. I am recommending that the bid be awarded to the lowest responsible bidder, AA Berms, LLC, P.O. Box 180, 106 Mill Street, Belleville, New Jersey 07109 as follows:

Route No.	Municipality	Monday – Friday Rates	Saturday, Sunday & Holidays Rates
		Hourly - Stand By	Hourly - Stand-By
One (1)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Two (2)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Three (3)	Paterson	\$340.00 - \$99.00	\$340.00 - \$99.00
Four (4)	Clifton/Passaic	\$340.00 - \$99.00	\$340.00 - \$99.00
Five (5)	Clifton	\$340.00 - \$99.00	\$340.00 - \$99.00
Seven (7)	Wayne	\$340.00 - \$99.00	\$340.00 - \$99.00
Nine (9)	West Milford	\$340.00 - \$99.00	\$340.00 - \$99.00
Ten (10)	Wanaque	\$250.00 - \$99.00	\$250.00 - \$99.00

The matter was discussed at the September 25, 2019 Meeting of the Public Works Committee and approved. A resolution request form and requisition are attached.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc

Enclosure

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190870



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM - SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING THE AWARD OF A CONTRACT TO AA BERMS, LLC, P.O. BOX 180, 106 MILL STREET, BELLEVILLE, NJ 07109 FOR SNOW PLOWING ROUTES 1,2,3,4,5,7,9 AND 10 AS PER SPECIFICATIONS CONTAINED IN BID NO. SB 19-055 FROM NOVEMBER 1, 2019 THRU APRIL 30, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 10,000.00 (BALANCE OF 2019)

REQUISITION # R9-06160

ACCOUNT # 9-01-26-151-001-S02

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

9/25/19

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

COUNTY OF PASSAIC
 ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.10-7

REQUISITION	
NO.	R9-06160

S H I P T O	
V E N D O R	VENDOR #: 12819 AA BERMS, LLC P.O. BOX 180 BELLEVILLE, NJ 07109

ORDER DATE: 09/26/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2019-2010 SNOW PLOWING CONTRACT FOR ROUTES 1,2,3,4,5,7,9, AND 10 AS PER BID NO. S8-19-055 AS PER PASSAIC COUNTY CONTRACT AS PER RESOLUTION NO. PLEASE SET UP FOR PARTIAL PAYMENTS	9-01-26-151-001-502	10,000.0000	10,000.00
			TOTAL	10,000.00

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190870

 REQUESTING DEPARTMENT DATE



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

September 26, 2019

Ms. Sherry Arvanitakis, QPA
Purchasing Agent, County of Passaic
495 River Street
Paterson, New Jersey 07524

Re: 2019 – 2020 Snow Plowing Bid

Dear Ms. Arvanitakis:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing for the 2019 – 2020 snow plowing season. I am recommending that the bid be awarded to the lowest responsible bidder, AA Berms, LLC, P.O. Box 180, 106 Mill Street, Belleville, New Jersey 07109 as follows:

<u>Route No.</u>	<u>Municipality</u>	<u>Monday – Friday Rates</u> Hourly - Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly - Stand-By
One (1)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Two (2)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Three (3)	Paterson	\$340.00 - \$99.00	\$340.00 - \$99.00
Four (4)	Clifton/Passaic	\$340.00 - \$99.00	\$340.00 - \$99.00
Five (5)	Clifton	\$340.00 - \$99.00	\$340.00 - \$99.00
Seven (7)	Wayne	\$340.00 - \$99.00	\$340.00 - \$99.00
Nine (9)	West Milford	\$340.00 - \$99.00	\$340.00 - \$99.00
Ten (10)	Wanaque	\$250.00 - \$99.00	\$250.00 - \$99.00

The matter was discussed at the September 25, 2019 Meeting of the Public Works Committee and approved. A resolution request form and requisition are attached.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc

Enclosure

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190870

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS, INC. OF PATERSON, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #6 AND #8 AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190871							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS, INC. OF PATERSON, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #6 AND #8 AS PER BID

WHEREAS, there exists a need for snow plowing services for Passaic County Roads District #1, #2, #3, #4, #5, #6, #7, #8, #9, and #10; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-055 Re-Bid Snow Plowing Services for Passaic County Roads District #1 thru #10 in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 24, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to F. Antonucci & Sons, Inc. of Paterson, NJ as specified below as to the Route No., Municipality, Hourly/Stand By Rates Monday thru Friday and Hourly/Stand By Rates Saturday, Sunday & Holidays for plowing only in Districts #6, and #8:

<u>Route No.</u>	<u>Municipality</u>	<u>Monday - Friday Rates</u> Hourly-Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly-Stand-By
Six (6)	Totowa	\$275.00 - \$100.00	\$300.00 - \$100.00
Eight (8)	Little Falls	\$275.00 - \$100.00	\$300.00 - \$100.00

; and

WHEREAS, F. Antonucci & Sons, Inc. will provide the goods and services as submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 25, 2019 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of \$5,000.00; and

WHEREAS, a certificate is attached hereto, indicating that \$5,000.00 in funds are available as recorded in purchase requisition #R0-06157 in budget account #9-01-26-151-001-S02

with the remainder in future years budget for the within contemplated expenditure; and Res-Pg:k.11-3

WHEREAS, F. Antonucci & Sons. Inc. indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to F. Antonucci & Sons, Inc. of Paterson, NJ for the services referenced above.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,000.00

APPROPRIATION: 9-01-26-151-001-S02

PURPOSE: Resolution authorizing award of contract to F. Antonucci & Sons, Inc. of Paterson, NJ for Re-Bid Snow Plowing Services from November 1, 2019 through April 30, 2020.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

September 26, 2019

Ms. Sherry Arvanitakis, QPA
Purchasing Agent, County of Passaic
495 River Street
Paterson, New Jersey 07524

Re: 2019 – 2020 Snow Plowing Bid

Dear Ms. Arvanitakis:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing for the 2019 – 2020 snow plowing season. I am recommending that the bid be awarded to the lowest responsible bidder, F. Antonucci & Sons, Inc., 283 Edmund Avenue Paterson, New Jersey 07502 as follows:

<u>Route No.</u>	<u>Municipality</u>	<u>Monday – Friday Rates</u> Hourly - Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly - Stand-By
Six (6)	Totowa	\$275.00 - \$100.00	\$300.00 - \$100.00
Eight (8)	Little Falls	\$275.00 - \$100.00	\$300.00 - \$100.00

The matter was discussed at the September 25, 2019 Meeting of the Public Works Committee and approved. A resolution request form and requisition are attached.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

Kenneth A. Simpson

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosure

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190871



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM - SUPERVISOR OF ROADS
 Telephone #: 973-881-4500
- DESCRIPTION OF RESOLUTION: AUTHORIZING THE AWARD OF A CONTRACT TO F. ANTONUCCI & SONS, 283 EDMUND AVENUE, PATERSON, NJ 07502 FOR SNOW FLOWING ROUTES 6 AND 8 AS PER THE SPECIFICATIONS CONTAINED IN BID NO. SB 19-055 FROM NOVEMBER 1, 2019 THRU APRIL 30, 2020.
2. CERTIFICATION INFORMATION:
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. AMOUNT OF EXPENDITURE: \$ 5,000.00 (BALANCE OF 2019)
 REQUISITION # R9-06157
 ACCOUNT # 9-01-26-151-001-S02
4. METHOD OF PROCUREMENT:
 RFP RFQ Bid
 Other: _____
5. COMMITTEE REVIEW: _____ DATE: _____
- | | |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>9/25/19</u> |
6. DISTRIBUTION LIST:
 Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (O) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.11-7

REQUISITION	
NO.	R9-06157

SHIP TO	
VENDOR	VENDOR #: 01538 F. ANTONUCCI & SONS 283 EDMUND AVENUE PATERSON, NJ 07502

ORDER DATE: 09/26/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SNOW PLOWING FOR ROUTES 6 & 8 FOR THE 2019-2020 CONTRACT AS PER BID NO. SB-19-055 AS PER PASSAIC COUNTY CONTRACT AS PER RESOLUTION NO. PLEASE SET UP FOR PARTIAL PAYMENTS	9-01-26-151-001-S02	5,000.0000	5,000.00
			TOTAL	5,000.00

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190871

REQUESTING DEPARTMENT

DATE



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

September 26, 2019

Ms. Sherry Arvanitakis, QPA
Purchasing Agent, County of Passaic
495 River Street
Paterson, New Jersey 07524

Re: 2019 – 2020 Snow Plowing Bid

Dear Ms. Arvanitakis:

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<u>Route No.</u>	<u>Municipality</u>	<u>Monday – Friday Rates</u> Hourly - Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly - Stand-By
Six (6)	Totowa	\$275.00 - \$100.00	\$300.00 - \$100.00
Eight (8)	Little Falls	\$275.00 - \$100.00	\$300.00 - \$100.00

The matter was discussed at the September 25, 2019 Meeting of the Public Works Committee and approved. A resolution request form and requisition are attached.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

Kenneth A. Simpson

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosure

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190871

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO THE FIRM OF HAWKINS, DELAFIELD & WOOD, LLP FOR ARBITRAGE REBATE SERVICES FOR THE PASSAIC COUNTY DEPARTMENT OF FINANCE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190872							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

Res-Pg:k.12-2

**RESOLUTION AWARDING CONTRACT TO THE FIRM
OF HAWKINS, DELAFIELD & WOOD, LLP FOR ARBITRAGE
REBATE SERVICES FOR THE PASSAIC COUNTY
DEPARTMENT OF FINANCE**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform arbitrage rebate services for the Passaic County Department of Finance in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS a group of firms were qualified by Resolution of the Board of Chosen Freeholders of the County of Passaic, R-2019-0782 dated September 10, 2019; and

WHEREAS the County of Passaic requires the services of an arbitrage rebate firm to perform professional rebate report services to the County of Passaic, all as more fully described in the public solicitation; and

WHEREAS the firm of Hawkins, Delafield & Wood, LLP of 7 World Trade Center, 250 Greenwich Street, New York, NY submitted a proposal to perform the needed services in response to the public solicitation; and

WHEREAS the Passaic County Director of Finance is recommending (see attachment) that the said firm of Hawkins, Delafield & Wood, LLP be retained to prepare eleven (11) rebate reports for various bond issues between 2014 and 2018 at \$2,100 per report for a total of \$23,100 plus an additional approximately \$7,000 for any added expenses for a total upset fee of \$30,000; and

Finance & Administration Committee at its September 25, 2019 meeting; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract to the firm of Hawkins, Delafield & Wood, LLP of New York, NY to provide the above services, for a fee based on preparing eleven (11) rebate reports at \$2,100 per report for a total of \$23,100 plus additional expenses of approximately \$7,000 for a total upset fee of \$30,000 for various bond issues of the County of Passaic between 2014 and 2018; and

BE IT FURTHER RESOLVED that this contract is awarded as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
 - (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess;
- and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-

above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: 8-01-20-103-001-233

PURPOSE: Resolution awarding contract to the firm of Hawkins, Delafield & Wood, LLP for Arbitrage Rebate Services.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr

Glovin, Michael

From: Cahill, Richard
Sent: Monday, September 30, 2019 11:01 AM
To: Glovin, Michael
Subject: Arbitrage Rebate

Mike,

I would like to award a contract to Hawkins, Delafield & Wood, LLP to provide arbitrage rebate services on the October 8, 2019 agenda. There are 11 rebate reports to be prepared for bond issues between 2014 and 2018. Hawkins has proposed a price of \$2,100 per report which totals \$23,100. I would like to award the contract not to exceed \$30,000 in case there are any ancillary issues that come up and need to be addressed. Please prepare the resolution to award the contract. Please also let me know if there are any questions or concerns.

Rich

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190872

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AMEND RESOLUTION R-2017-0725 DATED SEPTEMBER 12, 2017 TO EXTEND CONTRACT BY AND BETWEEN COUNTY OF PASSAIC AND VITAL COMMUNICATIONS, INC. FOR MAINTENANCE OF THE MOD IV COMPUTER SYSTEM UTILIZED BY THE PASSAIC COUNTY BOARD OF TAXATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190873							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION TO AMEND RESOLUTION R-2017-0725 DATED
SEPTEMBER 12, 2017 TO EXTEND CONTRACT BY AND
BETWEEN COUNTY OF PASSAIC AND VITAL
COMMUNICATIONS, INC. FOR MAINTENANCE OF THE MOD
IV COMPUTER SYSTEM UTILIZED BY THE PASSAIC COUNTY
BOARD OF TAXATION**

WHEREAS the Board of Chosen Freeholders of the County of Passaic, by Resolution R-2017-0725 dated September 12, 2017, awarded a two-year contract for software and maintenance support for the computer system utilized by the Passaic County Board of Taxation, known as the Mod IV Computer System, to Vital Communications, Inc. of Trenton, NJ for the period October 1, 2017 through September 30, 2019 for the estimated price of \$42,300.00; and

WHEREAS it is necessary to procure the services for the needed software and maintenance for the said Board of Taxation through a new competitive contract (Request for Proposal – RFP) process for a new period, which was recently authorized by a Resolution of the said Tax Board; and

WHEREAS in order to properly secure those services, the Tax Board Administrator, by letter to the County Counsel dated October 2, 2019 attached hereto and made part hereof, is requesting that the Board of Chosen Freeholders of the County of Passaic extend the contract by and between the County of Passaic and Vital Communications, Inc. from October 1, 2019 to December 31, 2019 for the sum of \$10,575.00; and

WHEREAS the Freeholders on the Finance & Administration Committee have been briefed by e-mail of this request and are recommending that it be approved by the full Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders and the County of Passaic that it hereby amends its Resolution R-2017-0725 dated September 12, 2017 to extend the contract by and between the County of Passaic and Vital Communications, Inc. for maintenance of the Mod IV Computer System utilized by the Passaic County Board of Taxation from September 30, 2019 through December 31, 2019 for the sum of \$10,575.00 for the reasons set forth above.

BE IT FURTHER RESOLVED that other than extending the contract period, all of the terms and conditions of the original award of contract shall remain in full force and effect.

October 8, 2019

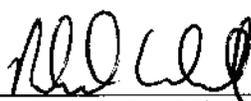
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,575.00

APPROPRIATION: T-20-56-880-002-801

PURPOSE: Resolution to extend contract with Vital Communications, Inc. for maintenance of the MOD IV Computer System.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Passaic County Board of Taxation
Telephone #: 973-720-7399

DESCRIPTION OF RESOLUTION:

Computer Services contract extension for the Passaic County Board of Taxation

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 10,575.00
REQUISITION # R9-05910
ACCOUNT # T-20-56-880-002-801

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____



County of Passaic

435 Hamburg Turnpike • Wayne, NJ 07470

COUNTY BOARD OF TAXATION
TEL: (973) 720-7399

JAY R. SCHWARTZ, M.P.A., C.T.A.
County Tax Administrator

October 2, 2019

County of Passaic
401 Grand St.
Paterson, NJ 07505
Attn: Michael Glovin, Esq., County Counsel

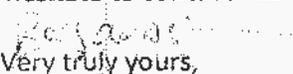
RE: Mod IV Vendor

Dear Mike:

Enclosed you will find a copy of the Passaic County Board of Taxation Resolution authorizing that an RFP for a Mod IV computer vendor be drawn.

I recently spoke with Ms. Tracey Timony of Vital Communications, Inc. requesting a three-month extension of their current contract. They agreed to extend the contract for a three-month period beginning October 1, 2019 and ending December 31, 2019, in the total amount of \$10,575.00.

If you have any questions, please do not hesitate to contact me.


Very truly yours,

Jay R. Schwartz, M.P.A., C.T.A.
Tax Administrator

JRS:mb
Enclosure

cc: Sherry Arvanitakis, QPA, Director of Purchasing, County of Passaic
Carol Fava



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Passaic County Board of Taxation
Telephone #: 973-720-7399

DESCRIPTION OF RESOLUTION:

Computer Services contract extension for the Passaic County Board of Taxation

2. **CERTIFICATION INFORMATION:**

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PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 10,575.00
REQUISITION # R9-05910
ACCOUNT # T-20-56-880-002-801

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|--------------|
| <input checked="" type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
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401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 11 OF THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS REPRESENTING EMPLOYEES IN THE COUNTY PARA-TRANSIT DEPARTMENT FOR A PERIOD COMMENCING JANUARY 1, 2020 THROUGH DECEMBER 31, 2023, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190874							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 11 OF THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS REPRESENTING EMPLOYEES IN THE COUNTY PARA-TRANSIT DEPARTMENT FOR A PERIOD COMMENCING JANUARY 1, 2020 THROUGH DECEMBER 31, 2023

WHEREAS contract negotiations were heretofore conducted between the County of Passaic and Local 11 of the International Brotherhood of Teamsters (the "Union"), representing employees in the Para-Transit Department, in accordance with a Memorandum of Agreement dated September 10, 2019, for the period commencing January 1, 2010 through December 31, 2023, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Board of Chosen Freeholders is desirous of ratifying said Memorandum of Agreement between the County and said employees for the period stated above; and

WHEREAS the Administration, Finance and Personnel Committee considered this matter at its meeting of September 25, 2019 and recommended this resolution to the full Board for adoption.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the said Board does hereby ratify the contract between the County and said employees in accordance with the terms of the attached Memorandum of Agreement dated September 10, 2019 for the period January 1, 2020 to December 31, 2023.

BE IT FURTHER RESOLVED that all appropriate officers and employees be and hereby are authorized and directed to execute such documents and take such further

actions as are necessary to effectuate the purpose of this resolution.
Res-Pg:k.14-3

October 8, 2019

Memorandum of Agreement

between the

County of Passaic

and

International Brotherhood of Teamsters, Local 11

representing employees in the Paratransit Division

WHEREAS, this Memorandum of Agreement (hereafter "MOA") is entered into between the County of Passaic (hereafter "County") and the International Brotherhood of Teamsters, Local 11 (hereafter "Local 11" or "Union"), who are the designated bargaining unit representing Paratransit Division employees; and

WHEREAS, the terms negotiated herein were done so in good faith and in compliance with N.J.S.A. 34:13A-1, *et seq.*, and amend the collective bargaining agreement (hereafter "Agreement") that expires between the County and Union on December 31, 2019; and

WHEREAS, at a negotiation session between representatives of the County and Union that took place on September 10, 2019, and having bargained in good faith and mutually agreed, hereby state the following amendments to the Agreement:

COVER PAGE

Strike the language and replace with the following: January 1, 2020 through December 31, 2023

CHANGES THROUGHOUT AGREEMENT

The County proposes making the following amendments throughout the Agreement:

1. Adding section titles for ease of clarity in the table of contents;
2. Referring to the County of Passaic as "County";
3. Referring to the International Brotherhood of Teamsters, Local 11, as "Union";
4. When a clause in the Agreement is deleted, the Article shall be renumbered for ease of clarity; and
5. Sections within Articles can be renumbered for sake of organization and ease of clarity, without materially changing the intent of the language.

PREAMBLE

Amend the language as follows:

~~THIS AGREEMENT~~ made and entered into on this _____ day of _____, 2019~~6~~, by and between the ~~BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC~~, hereinafter referred to as the "EMPLOYER" County of Passaic (hereafter "County") with its principal place of business located at 401 Grand Street, Room 205, Paterson, New Jersey 07505, and ~~LOCAL NO. 11, affiliated with the INTERNATIONAL BROTHERHOOD OF TEAMSTERS~~ the International Brotherhood of Teamsters, Local No. 11 (hereafter "Union"), with its principal place of business located at 8130 Belmont Avenue, North Haledon, New Jersey, 07508 a labor organization representing all blue-collar full time (25 hours or more) Para Transit drivers Motor Vehicle Operator Elderly & Handicap employees in the Paratransit Division. and Mechanics, hereinafter referred to as the "UNION".

ARTICLE 1. RECOGNITION

Article 1. Recognition, Section 1. Amend the language as follows:

~~The Board of Chosen Freeholders of the County of Passaic hereby recognizes the Union as the exclusive bargaining agent for all blue-collar~~ Motor Vehicle Operator Elderly & Handicap employees in the Paratransit Division employees now employed or to be employed working as full-time twenty five (25) hours or more, Para Transit Drivers and Mechanics, exclusive of supervisory, office, and clerical employees, in all those matters specifically provided herein pertaining to rates of pay, hours of work, and other conditions of employment for a collective bargaining agreement (hereafter "Agreement") pursuant to N.J.S.A. 34:13A-1, *et seq.*

Article 1. Recognition, Section 2. Amend the language as follows:

Wherever used herein the term "Employees" shall mean and to be construed only as referring to the ~~blue-collar full time (25 hours or more) Para Transit Drivers and Mechanics~~ Motor Vehicle Operator Elderly & Handicap employees in the Paratransit Division, exclusive of supervisors, office, and clerical employees.

ARTICLE 2. UNION SECURITY

Article 2. Union Security, Section 2 (a). Amend the language as follows:

All present employees who are members of the ~~Local Union~~ on the effective date of this Agreement can remain members of the ~~Local Union~~ in good standing by payment of the regular monthly dues. All present employees who are not members of the ~~Local Union~~ will can opt to pay a Voluntary Representation Fee as set forth hereafter in Article 3 of the Agreement.

Article 2. Union Security, Section 2 (b). Amend the language as follows:

~~It is agreed at time of hire, newly hired employees, who fall within the bargaining unit, will be informed that they have a chance to join the Union thirty (30) days thereafter or pay to the Local Union a Representation Fee.~~

At the time of hire, new employees in the Union will be informed of their right to join the Union within thirty (30) days or pay the Voluntary Representation Fee.

ARTICLE 3. CHECK-OFF UNION DUES

Article 3. Check-Off Union Dues, Section 2, Representation Fee (a). Amend the language as follows:

If an employee does not become a member of the Union during any membership year which is covered in whole or in part by the Agreement, said employee can opt to pay a voluntary representation fee to the Union for that membership year. The purpose of the voluntary representation fee is to offset the employee's per capita cost of services rendered by the Union as the majority representative.

Article 3. Check-Off Union Dues, Section 2, Representation Fee (b). Amend the language as follows:

Prior to the beginning of each membership year, the Union will notify the County in writing of the amount of the regular membership dues and initiation fee charged by the Union to its members for that membership year. The voluntary representation fee shall be eighty five percent (85%) of that amount.

Article 3. Check-Off Union Dues, Section 2, Representation Fee (c). Amend the language as follows:

Once during each membership year covered in whole or in part by this Agreement, the Union will submit to the County a list of employees who have not become members of the Union for said membership year.

Article 3, Check-Off Union Dues, Representation Fee (d). Amend the language as follows:

The County will deduct the voluntary representation fee in equal installments, as nearly as possible, from the paychecks paid to each employee in the aforesaid list during the remainder of the membership year in question. The deductions will begin with the first pay check paid:

- i. Within twenty one (21) days after receipt of the aforesaid list by the County; or
- ii. Thirty (30) days after the employee begins his/her employment in the Union, unless the employee previously served in the Union and continued in the employ of the County in a non-Union position, or was on layoff, in which event the deductions will begin the first paycheck paid ten (10) days after the resumption of the employee's employment in the Union position, whichever is later.

Article 3, Check-Off Union Dues, Representation Fee (e). Amend the language as follows:

Except as otherwise provided in this Article, the mechanics for the deduction of voluntary representation fees and the transmission of such fees to the Union will, as nearly as possible, be the same as those used for the deduction and transmission of regular membership dues to the Union.

Article 3, Check-Off Union Dues, Representation Fee (f). Amend the language as follows:

The Union will notify the County in writing of any changes in the list provided as set forth herein and/or the amount of the voluntary representation fee, and such changes will be reflected in any deductions made more than twenty one (21) days after the County received said notice.

Article 3, Check-Off Union Dues, Representation Fee (g). Amend the language as follows:

On or about the last day of each month, the County will submit to the Union a list of all employees who began their employment in a Union position during the preceding thirty (30) day period. The list will include names, job titles, and dates of employment for all such employees.

Article 3, Check-Off Union Dues, Representation Fee (i). Amend the language as follows:

The Union shall hold the County harmless from any claims raised against it by an employee as a result of fulfilling its obligation under Article 3.

ARTICLE 5. WORK WEEK

Article 5, Work Week, Section 1. Amend the language as follows:

The normal work week shall consist of eight (8) hours per day, five (5) days per week. Employees shall work a forty (40) hour work week.

ARTICLE 6. HOURS OF WORK

Article 6, Hours of Work, Part A, Paratransit Drivers. Amend the language as follows:

Employees will be scheduled according to the needs of the County department. In order to provide adequate coverage, the County retains the right to adjust the schedule in accordance with the collective bargaining Agreement:

6:00 AM to 2:30 PM (~~8 hours~~)
 7:00 AM to 3:30 PM (~~8 hours~~)
 7:30 AM to 4:00 PM (~~8 hours~~)
 8:30 ~~8:00~~ AM to 4:30 PM ~~5:00~~ (~~8 hours~~)

Article 6, Hours of Work, Part B, Para Transit Mechanics. Amend the language as follows:

~~In order to provide adequate mechanic coverage, the mechanics may be assigned to three shifts. In order to provide adequate coverage, the County retains the right to adjust the schedule in accordance with the collective bargaining agreement.~~

6:00 AM to 2:30 PM (8 hours)
 7:00 AM to 3:30 PM (8 hours)
 7:30 AM to 4:00 PM (8 hours)

ARTICLE 7. RATES OF PAY

Article 7, Rates of Pay, Section 2, Call-In Pay, Part C. Amend the language as follows:

~~The Employer guarantees a minimum of thirty five (35) hours of work per week per employee that opts to work a thirty five (35) hour week and a minimum of forty (40) hour week provided that no more than one half of the employees in the unit are eligible for the forty (40) hour workweek immediately upon execution of this Agreement and one half of the employees in the unit are eligible for the forty (40) hour workweek immediately upon execution of this Agreement and one half of the employees in the unit will be eligible for the forty (40) hour workweek in July 2003. Eligibility for the forty (40) hour workweek shall be determined by seniority.~~

Article 7, Rates of Pay, Section 7, Employee Rate of Pay. Amend the language as follows:

~~All employees in the Union will receive a one half (1/2) step movement on the Salary Guide on an employee's anniversary of employment, either January 1st or July 1st, and another one half (1/2) step six (6) months thereafter. Employees at the end of the Salary Guide will receive a one percent (1%) cost of living increase each year of the Agreement.~~

Section 1. Salary Guide.

Effective January 1, 2020, the Salary Guide attached as hereto shall be applicable to all employees in the Union.

Section 2. Rate of Pay in 2020.

Effective January 1, 2020, employees in the Union will move one (1) step on the Salary Guide with no cost of living adjustment. Effective January 1, 2020, all employees at maximum on the Salary Guide shall receive one thousand two hundred and fifty dollars (\$1,250.00) on base salary.

Section 3. Rate of Pay in 2021.

Effective January 1, 2021, employees in the Union will move one (1) step on the Salary Guide with no cost of living adjustment. Effective January 1, 2021, all employees at maximum on the Salary Guide shall receive one thousand two hundred and fifty dollars (\$1,250.00) on base salary.

Section 4. Rate of Pay in 2022.

Effective January 1, 2022, employees in the Union will move one (1) step on the Salary Guide with no cost of living adjustment. Effective January 1, 2022, all employees at maximum on the Salary Guide shall receive one thousand two hundred and fifty dollars (\$1,250.00) on base salary.

Section 5. Rate of Pay in 2023.

Effective January 1, 2023, employees in the Union will move one (1) step on the Salary Guide with no cost of living adjustment. Effective January 1, 2023, all employees at maximum on the Salary Guide shall receive one thousand two hundred and fifty dollars (\$1,250.00) on base salary.

ARTICLE 8. PAY FOR TIME NOT WORKED

Article 8, Pay for Time Not Worked, Section 2, Eligibility. Amend the language as follows:

- (a) An employee, to be eligible for holiday pay, must work the last regularly scheduled workday before and the first regularly scheduled workday after the holiday, unless the day is an excused day with pay.
- (b) If an employee calls in sick prior to or after a holiday, a sick day is not considered an excused day unless a medical document is submitted upon returning to work.

ARTICLE 16. MISCELLANEOUS BENEFITS

Article 16, Miscellaneous Benefits, Section 4, Mechanics Tool Allowance. Amend the language as follows:

~~Mechanics will receive a tool allowance as follows:~~

~~2016 – \$700
2017 – \$700
2018 – \$700
2019 – \$700~~

~~The employee must provide the County a receipt of a purchase. The employee will be reimbursed by voucher.~~

Article 16, Miscellaneous Benefits, Section 8, Shoe Allowance. Amend the language as follows:

The County shall contribute two hundred dollars (\$200.00) per employee towards the purchase of work shoes each year of the Agreement, payable in the second pay period of each year, with no requirement of receipt. Employees may purchase multiple shoes up to two hundred dollars (\$200.00).

Article 16, Miscellaneous Benefits, Section 11. Amend the language as follows:

~~Any mechanic who holds a Certification to repair Air Conditioners shall receive an annual stipend, not on base, as follows:~~

~~2012 – \$1,000
2013 – \$1,000
2014 – \$1,000
2015 – \$1,000~~

ARTICLE 24. GENERAL PROVISIONS

Article 24, General Provisions, Section 5. Amend the language as follows:

~~The County shall provide a fifteen (15) minute rest period on the morning and a fifteen (15) rest period in the afternoon for mechanics only.~~

Article 24, General Provisions, Section 6. Amend the language as follows:

~~All previous benefits shall remain in effect.~~

Article 24, General Provisions, Section 11, Mechanics lunch – break. Amend the language as follows:

~~It is agreed that the Mechanics will be allotted lunch and break in accordance with the current contract. A memorandum will be distributed to all staff members, clarifying the lunch and break schedule provided for in the contract. A copy of this memorandum will be forwarded to the Union Representative.~~

ARTICLE 25. DURATION OF AGREEMENT

Amend the language as follows:

THIS AGREEMENT shall become effective on January 1, 2020~~16~~ and shall continue in full force and effect until December 31, 2023~~19~~, shall automatically renew itself from year to year thereafter, unless either of the parties is given notice in writing at least ninety (90) days prior to the expiration date to change or modify or terminate this Agreement. In such cases, the parties shall endeavor to negotiate a new Agreement within the ninety (90) days prior to the expiration of this Agreement.

APPENDIX A

Amend the language as follows:

The County and Union agreed to establish a Labor Management Committee (hereafter "Committee") comprised of the Passaic County Administrator or his/her designee, the Personnel Director or his/her designee, the department directors, the designated Union Shop Stewards, and the designated officials from the Union. The Committee shall meet on a quarterly basis to resolve all issues related to the Agreement, including safety, workplace, and other grievances that may arise in the administration of the Agreement.

APPENDIX B

Amend the language as follows:

~~The County agrees with the Union that any items that are not mentioned in the above contract that employees in the bargaining union are enjoying now will not be discontinued.~~

APPENDIX C. EDUCATION FUND

Amend the language as follows:

~~The Employer County agrees to contribute two cents (\$0.02)~~ three cents (\$0.03) per hour to the Teamster Local 11 Education Program Fund (hereafter "Fund") for all hours an employee receives pay. ~~Such~~ The Fund is to be administered in accordance with the Local 11 Benefit Plan Trust Agreement by an equal number of ~~Employer~~ County and employee Trustees. Such contribution will be submitted to the Union on a quarterly basis.

ACKNOWLEDGEMENT OF RATIFICATION AND INCORPORATION

The County and Union agree to recommend these terms and conditions to their respective constituents for ratification. All issues agreed to shall be incorporated into the new Agreement. All issues not previously agreed to and not mentioned herein are withdrawn. All other language in the expired Agreement shall continue in the new contract and remain status quo.

COUNTY OF PASSAIC:

IBT TEAMSTERS LOCAL 11:



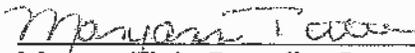
Anthony J. DeNova, III
Passaic County Administrator



Michael Curcio, President
International Brotherhood of Teamsters,
Local 11

DATED:

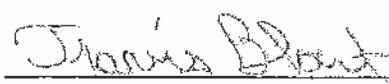
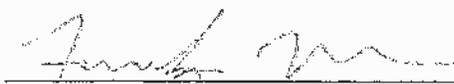
DATED: 9/10/19



Maryann Tittle, Recording Secretary and
Business Representative
International Brotherhood of Teamsters,
Local 11

DATED:

**IBT TEAMSTERS LOCAL 11
NEGOTIATION COMMITTEE:**



Motor Vehicle Operator Elderly and Handicapped Persons (40 hour week)

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
29,360.00	30,199.00	32,371.00	35,132.00	37,557.00	39,393.00	40,981.00	41,649.00

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution: R20190874

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR WINTER PRODUCTS FOR PASSAIC COUNTY AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190875							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR WINTER PRODUCTS FOR PASSAIC COUNTY AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for winter products for Passaic County and Institutions as per bid; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-19-053 Winter Products, Including Bulk Rock Salt, Grits, Bagged Calcium Chloride, Liquid Calcium Chloride and Bagged Magnesium Chloride for Passaic County and Institutions as per a Cooperative bid in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 20, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

Chemical Equipment Labs of DE, Inc., Item #1 Rock Salt at a price of **\$55.91 per ton** for a total contemplated expenditure this season of: **\$1,245,000.00** prices available to Cooperative #38PCCP

Chemical Equipment Labs of DE, Inc., Item #3 Magnesium Chloride Flakes at a price of **\$9.75 per bag** for a total contemplated expenditure this season of: **\$17,160.00** prices available to Cooperative #38PCCP

Chemical Equipment Labs of DE, Inc., Item #4 Calcium Chloride Bags at a price of **\$16.00 per bag** for a total contemplated expenditure this season of: **\$13,824.00** prices available to Cooperative #38PCCP

Peckham Material Corp., Item #5 Liquid Calcium Chloride at a price of **\$1.05 per gallon** for a total contemplated expenditure this season of: **\$17,850.00** prices available to Cooperative #38PCCP

Chemical Equipment Labs of DE, Inc., Item #6 Magnesium Chloride Bags at a price of **\$14.50 per bag** for a total contemplated expenditure this season of: **\$25,520.00** prices available to Cooperative #38PCCP

WHEREAS, the contract period will be from December 1, 2019 through November 30, 2020 for a total estimated award of \$1,301,504.00 to Chemical Equipment Labs of DE, Inc. for Items #1, #3, #4 and #6 and for a total estimated award of \$17,850.00 to Peckham Material Corp. for Item #5 with purchases to be made on an as-needed basis, for a total contemplated expenditure of \$1,319,354.00 from the above referenced vendors (see attachment made part hereof); and

WHEREAS, a certificate is attached hereto, indicating that \$1,319,354.00 in funds are available in the budget account # 9-01-26-151-001-238 for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed \$1,319,354.00 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

October 8, 2019

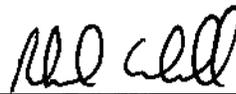
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,319,354.00

APPROPRIATION: \$19,354.00 – 9-01-26-151-001-238
\$1,300,000.00- *Contingent upon availability of funds in 2020 on a needs basis.

PURPOSE: Resolution authorizing award of contract to the vendors listed below for winter products.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
 FAX: (973) 742-2498
 kenneths@passaiccountynj.org

Ms. Sherry Arvanitakis, QPA
 Purchasing Agent, County of Passaic
 495 River Street
 Paterson, New Jersey 07524

October 4, 2019

Re: SB-19-053 – Winter Products – December 1, 2019 thru November 30, 2019

Dear Ms. Arvanitakis:

Please be advised that I have reviewed the bids received by your Department for Winter Products, including Bulk Rock Salt, Grits, Bagged Calcium Chloride, Liquid Calcium Chloride and Bagged Magnesium Chloride. I am recommending that the award be given to the lowest responsible bidders as follows:

Item No. 1, Rock Salt – 20,000 Tons @ \$55.91 per ton - Chemical Equipment Labs of DE, Inc.
 Total Contract Amount - \$1,245,000.00

Item No. 3, Magnesium Chloride Flakes - 1,760 bags @ \$9.75 per bag – Chemical Equipment Labs of DE, Inc. – Total Contract Amount - \$17,160.00

Item No. 4, Calcium Chloride Bags – 864 bags @ \$16.00 per bag – Chemical Equipment Labs of DE, Inc. – Total Contract Amount - \$13,824.00

Item No. 5, Liquid Calcium Chloride – 17,000 gallons @ \$1.05 per Gallon, Peckham Material Corp.
 Total Contract Amount - \$17,850.00

Item No. 6, Magnesium Chloride Bags – 1,760 bags @ \$14.50 per bag – Chemical Equipment Labs of DE, Inc. – Total Contract Amount - \$25,520.00

Total Award – Chemical Equipment Labs of DE, Inc. for Items 1, 3, 4 and 6 - \$1,301,504.00

Total Award – Peckham Material Corp. for Item 5 - \$17,850.00

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

Kenneth A. Simpson, CPWM
 Supervisor of Roads

KAS/esc

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190875

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AUTHORIZE A UNIFORM SHARED SERVICES AGREEMENT BETWEEN THE CITY OF NEWARK AND THE COUNTY OF PASSAIC FOR LOCAL PUBLIC HEALTH SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

Official Resolution#		R20190876						
Meeting Date		10/08/2019						
Introduced Date		10/08/2019						
Adopted Date		10/08/2019						
Agenda Item		k-16						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION TO AUTHORIZE A UNIFORM SHARED
SERVICES AGREEMENT BETWEEN THE CITY OF NEWARK
AND THE COUNTY OF PASSAIC FOR LOCAL PUBLIC HEALTH
SERVICES**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all the executive and legislative powers of the County of Passaic (the “County”), pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS the City of Newark has a vacancy in the position of Health Officer and is actively seeking a person to fill that position to advise and consult the Director of Health & Community Wellness of the City; and

WHEREAS in the interim, Newark is seeking to utilize the services of the licensed Passaic County Health Officer, to direct and supervise its Health Department for a period of up to one (1) year; and

WHEREAS the said Board is desirous of executing a formal Shared Services Agreement with the City, for a period of no more than one (1) year for the sum of \$24,000.00 per annum payable to the County of Passaic prorated monthly for the duration of the agreement beginning on October 9, 2019; and

WHEREAS this arrangement has been reviewed by the Freeholder Committee for Health, Education & Community Services at its October 2, 2019 meeting who are recommending this Resolution to the entire Board for adoption.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the

Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) it hereby authorizes the execution of a formal agreement with the City of Newark for utilization by the City of the services of the Passaic County Health Officer pursuant to the terms and conditions set out above.

BE IT FURTHER RESOLVED that all necessary County officers and employees be and hereby are authorized and directed to take such further actions and execute such documents as are necessary to effectuate the purposes of this Resolution.

BE IT FURTHER RESOLVED that upon execution, a copy of the Agreement shall be filed with the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

October 8, 2019

PROFESSIONAL SERVICE AGREEMENT

This shared services agreement (hereinafter "Agreement"), made the ____ day of _____, 2019, between the City of Newark (hereinafter the "Recipient"), a municipal corporation of the State of New Jersey with the principal place of business at 920 Broad Street, Newark, New Jersey 07102, and the Passaic County, a County within the State of New Jersey with the principal place of business at 401 Grand Street, Paterson, NJ, 07505 (hereinafter the "Provider").

THIS AGREEMENT, pursuant to N.J.S.A.26:3-22, shall be for the purpose of Newark ensuring coverage of a duly licensed Health Officer therefore maintaining a public health program in accordance with N.J.A.C. 8:52 Public Health Practice Standards of Performance for Local Boards of Health in New Jersey and any other applicable administrative rules and/or statutes promulgated by the State of New Jersey.

WHEREAS, the Recipient's Health Officer cannot provide Health Officer coverage due to pending personnel action; and

WHEREAS, the personnel action impacts the Recipient's public health services and activities; and

WHEREAS, the Recipient is required to maintain Health Officer coverage pursuant to N.J.S.A.26 et al; and

WHEREAS, the Provider agrees to make available Health Officer coverage consistent with N.J.A.C. 8:52.; and

WHEREAS, the Provider has agreed to share the services of its Health Officer with the Recipient for a period of one year or until such a Health Officer is retained in the City of Newark. The period of shared service may be renewed upon the execution of a written agreement of extension by both the Recipient and the Provider; and

WHEREAS, This Agreement is authorized by the Shared Services Act N.J.S.A. 40A:65-1, et seq. and is exempt from public bidding requirement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-5 (2).

NOW, THEREFORE, in consideration of the foregoing recitals and of the conditions, covenants and agreements set forth below and pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, the Parties agree as follows:

1. The Provider, through its licensed Health Officer, shall provide and deliver Health Officer services to the Recipient to carry out and discharge Health Officer activities, duties and responsibilities as required by all local, state and federal laws, rules and regulations as required by minimum standards of performance of local health departments in New Jersey.
2. To fulfill the requirements of core public health activities in the Recipient's jurisdiction, the Provider's Health Officer shall consult with the Director of the Department of Health

and Community Wellness, and make recommendations to the Director of the Department of Health regarding delegation of duties and activities. and shall satisfy the requirements of N.J.A.C. 8:52, Public Health Practice Standards of Performance for Local Boards of Health in New Jersey and N.J.A.C. 8:7 Licensure of Persons for Public Health Positions.

3. The Provider's Health Officer shall report to and serve as a consultant for the Director of the Newark Department of Health and Community Wellness while conducting public health activity for the City of Newark during the term of this agreement.
4. The Recipient shall provide notice in the amount of at least 5 business days if the attendance of the Provider's Health Officer is desired at any meetings called by the Recipient, unless mutually agreed upon by the Directors of Health within each jurisdiction.
5. The Provider shall be deemed the primary employer of the Health Officer and the Health Officer shall take employment direction from the Provider and be subject to all benefits and services from the Provider.
6. The Health Officer shall copy the City of Newark, Director of Department of Health and Community Wellness on **all** correspondence received from and sent to the New Jersey Department of Health as it relates to the services provided as interim covering Health Officer
7. The Health Officer shall contact the City of Newark, Director of Department of Health and Community Wellness by telephone, text, and/or e-mail any and all correspondences or communications regarding decisions or position, prior to public issuance as it relates to the services provided as interim covering Health Officer.

CONSIDERATION:

1. The annual consideration paid by the Recipient to the Provider, set forth herein, shall not exceed \$24,000.00 (or \$2,000.00 each month).
2. Payments shall be made at the end of each month and shall not begin until the Agreement is fully executed and effective in accordance with the procedures set forth herein.

INSURANCE:

1. The Provider and Recipient will maintain respective policies of liability insurance providing coverage for claims against the Health Officer.
2. The Provider and the Recipient agree to indemnify and hold harmless each other from and against any and all claims, damages, actions, liabilities, including reasonable attorneys' fees that may occur as a result of the performances under this agreement, but only in proportion to and to the extent such claims, damages, actions, liabilities, costs and

expenses, are caused by or result from their respective negligent or intentional acts or omissions.

DURATION:

This Agreement shall be for one year commencing upon receipt of all parties' signature and terminate one year unless extended or renegotiated in writing by both parties or terminated early by the Recipient subject to the provisions of this Agreement.

TERMINATION:

Either party reserves the right to terminate this Agreement prior to the expiration of the one year by providing thirty (30) days advance written notification to terminate the Agreement and setting forth the proposed date of withdrawal.

A fully executed copy of this Agreement shall be filed in the Offices of the Municipal Clerk in the respective municipalities. A fully executed copy of this Agreement shall be submitted to the New Jersey Department of Health and the New Jersey Department of Community Affairs, Division of Local Government Services.

By the approval of this Agreement, the Mayor and Municipal Council expressly authorizes the Business Administrator and/or the Director of Health, to adopt the necessary protocols to effectuate this Agreement.

This Agreement is governed by the laws of the State of New Jersey and contains all the terms and conditions agreed upon by the parties hereto and there are no other agreements, oral or otherwise, between the parties regarding the subject matters of this Agreement.

IN WITNESS WHEREOF, each party has caused this Agreement to be signed and their corporate seals to be hereunto affixed, pursuant to duly adopted resolutions of their governing bodies, passed for that purpose.

CITY OF NEWARK

APPROVED AS TO FORM AND LEGALITY

MARK J. WADE, MD
DIRECTOR
DEPARTMENT OF HEALTH AND
COMMUNITY WELLNESS

KENYATTA STEWART
CORPORATION COUNSEL

DATED:

DATED:

ATTEST:

KENNETH LOUIS
CITY CLERK

COUNTY OF PASSAIC

CHARLENE W. GUNGIL
HEALTH OFFICER

DATED:

ANTHONY D. DE NOVA
COUNTY ADMINSTRATOR

MICHAEL H. GLOVIN, ESQ
COUNTY COUNSEL

DATED:

DATED:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HEALTH TO ENTER INTO AN IMMUNIZATION SERVICE AGREEMENT FOR FLU CLINIC IN COLLABORATION WITH WALGREENS PHARMACY FOR EMPLOYEES AND RESIDENTS ON OCTOBER 16, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

Official Resolution#	R20190877							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY
DEPARTMENT OF HEALTH TO ENTER INTO AN IMMUNIZATION
SERVICE AGREEMENT FOR FLU CLINIC IN COLLABORATION
WITH WALGREENS PHARMACY FOR EMPLOYEES AND
RESIDENTS ON OCTOBER 16, 2019**

WHEREAS the Passaic County Health Department as part of its mission to promote the general health of the citizens of Passaic County operate free health screenings throughout the County from time to time; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of entering into an Immunization Service Agreement for Flu Clinic in collaboration with Walgreens Pharmacy for Employees and Residents of Woodland Park on October 16, 2019 (attached hereto and made a part hereof); and

WHEREAS this matter was reviewed and approved at the Health Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said Immunization Service Agreement with Walgreens Pharmacy as set forth above; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any necessary documents to effectuate the above.

JDP:lc

Dated: October 8, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Charlene W. Gungil
Telephone #: (973) 881-4396

DESCRIPTION OF RESOLUTION:

The Passaic County Department of Health is requesting a resolution for Flu Clinic in collaboration with Wilgreens Pharmacy for Employees & Residents of Woodland Park on October 16, 2019

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 0

REQUISITION # _____

ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190877



IMMUNIZATION SERVICE AGREEMENT

This **IMMUNIZATION SERVICE AGREEMENT** ("**Agreement**") by and between the party indicated below ("**Client**"), and Walgreen Co., on behalf of itself and its subsidiaries and affiliates ("**Walgreens**") is made and entered into on the date last signed by an authorized representative of both the Client and Walgreens (the "**Effective Date**"). Walgreens and Client may be individually referred to as a "**Party**" or collectively as the "**Parties.**"

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Client and Walgreens, by their signatures below, hereby agree Walgreens will provide the immunizations indicated in Attachment A, attached hereto and incorporated herein, consisting of dispensing and administering of such immunizations ("**Immunizations**") to participants ("**Participants**") at mutually agreed upon location(s) outside of Walgreens' store locations, referred to as off-site locations, and/or at Walgreens' participating store locations through issuance of a voucher ("**Covered Services**").

ATTACHMENT A

For each Covered Service whether through a voucher, at an off-site location or both, Client or Participant, as applicable, will reimburse Walgreens at the rates set forth in Table 1, below. Client acknowledges that the reimbursement rates set forth herein are Walgreens' confidential and proprietary information and Client agrees not to disclose the rates to any third-party other than as minimally necessary under the terms of this Agreement. The rates listed below are inclusive of the cost of vaccine, dispensing fee, administration fee and any applicable taxes imposed in connection with Covered Services.

Table 1

Immunization	Payment	Rate N/A
Influenza - High Dose (65+)	Submit Claims to Insurance	

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190877

Clinic Location: A

5 Brophy IANE
Location: Woodland Park, NJ
07424

Date: 10/16/2019
Time: 11:00 am - 3:00
pm

Contact: Charlene Gungil MD
Phone: 973-585-2131
Email: charleneg@passaiccountynj.org

<u>Immunization</u>	<u>Payment</u>	<u>Est. Shots</u>
Influenza - High Dose (65+)	Submit Claims to Insurance	50

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190877

IN WITNESS WHEREOF, Client and Walgreens have executed this Agreement.

Business Name: Passaic County Department of Health
Name: Charlene W. Gungil
eSig: *Charlene W. Gungil*
Title: Health Officer
Date: 10/01/2019

WALGREEN CO.
Name: Ritsa Skordos
eSig: *Ritsa Skordos*
Title: Pharmacy Manager
Date: 09/10/2019
District#: 744

Send Legal Notice To Client At:

Attn: Ritsa Skordos
350 Preakness Ave
Paterson, NJ 07502

Send Legal Notice To Walgreens At:

Attn: Health Law - Divisional Vice President
Healthcare Innovations Group
200 Wilmot Rd, MS2222
Deerfield, IL 60015
cc: clinicalcontracts@walgreens.com

**WALGREENS COMMUNITY OFF-SITE CLINIC AGREEMENT
TERMS AND CONDITIONS**

I. WALGREENS' RESPONSIBILITIES

1.1 Covered Services. Subject to the limitations or restrictions imposed by federal and state contracts, laws, and regulations, and the availability of the appropriate Immunization, Walgreens will provide the Covered Services to Participants. With respect to such Covered Services, the Parties will comply with the procedures set forth herein. When required by state law, Walgreens will require Participants to provide a valid prescription from their physician or allow the health care professional to contact their physician to obtain a valid prescription; however, for influenza Immunizations, Walgreens will be responsible for obtaining standing orders from physicians. Participants will be required to complete a Walgreens' vaccine administration record and consent form before receiving an Immunization.

1.2 Professional Judgment. Walgreens may withhold Covered Services to a Participant for good cause, including but not necessarily limited to, Client's or Participant's (where applicable) failure to pay for Covered Services rendered; requests by Participant for services inconsistent with the legal and regulatory requirements; or where, in the professional judgment of the health care professional, the services should not be rendered.

1.3 Provision of Healthcare Professional. If the Parties agree in writing that Walgreens will provide Covered Services at off-site locations, Walgreens will provide Client with the appropriate number of qualified health care professionals and technicians to provide Covered Services at such off-site locations. Any requests for additional personnel will be subject to mutual agreement by the Parties and may require additional agreed-upon fees to be paid by Client to Walgreens in accordance with this Agreement.

II. CLIENT'S RESPONSIBILITIES

2.1 Vouchers. If the Parties agree in writing that Walgreens will provide Covered Services upon receipt of a voucher, Client will provide Participants with a voucher (in a format agreeable to both Parties) which Participants may redeem

at a participating Walgreens store location. Once the voucher is approved by both Parties it may not be modified. Client may not rescind, retract, reduce or deny payment owed to Walgreens for claims where Covered Services have been provided to its Participants, even if Client no longer considers the individual redeeming the voucher to be a Participant.

2.2 Off-Site Locations. If the Parties agree in writing, that Walgreens will provide Covered Services at off-site locations, Client will provide Participants with notice of the dates, times and locations for such off-site locations and provide a private, clean room location, tables and chairs for Walgreens' personnel and Participants. Additionally, Client guarantees that an average minimum of 25 Immunizations will be administered to Participants at each of Client's off-site locations per influenza season (August – April) ("**Site Minimum**"). If Walgreens determines that the Site Minimum is not achieved for the influenza season (determined by taking the total number of Immunizations administered at all off-site locations divided by the number of off-site locations in such influenza season ("**Site Average**")), at Walgreens' discretion, it will invoice Client for the difference between the Site Minimum and Site Average multiplied by the number of off-site events. The sum of which will be multiplied by the lowest reimbursement rate set forth in table in Attachment A and Client shall pay such amount within 30 days of being invoiced by Walgreens.

III. PAYMENT AND BILLING

3.1 Payment. For Covered Services where: (i) Participant provides evidence of coverage under third-party insurance or a government funded program (e.g., Medicare) prior to the provision of Covered Services; (ii) and Walgreens is contracted such third-party insurance or government funded program, Walgreens will submit the claim for that Participant and any copayment, coinsurance, deductible owed by the Participant will be collected at the time of service or billed at a later date. If such evidence is not provided at the time

of service, Walgreens will either, as agreed to by the Parties, collect from the Participant or invoice the Client monthly at the lesser of the prices stated herein or the Usual and Customary Charge. If a claim for reimbursement is later denied, the Parties agree that Walgreens can seek reimbursement from the Participant. As used in this Agreement, "Usual and Customary Charge" shall refer to the amount charged to a cash customer for an immunization by the administering pharmacy at the time of administration, exclusive of: (i) sales tax; (ii) discounts claimed, and (iii) discounts provided for prescription drug savings card or other similar discounts. Client will reimburse Walgreens within 30 days from receipt of the monthly invoice and must be sent to the remittance address stated on the invoice. The invoice will contain the following data elements, and no further information will be provided: Group ID, store number, prescription number, patient name, recipient number, physician name, cost, service fee, copayment amount, sales tax, total charge, date of service, and drug name/NDC. At the time of payment, Client will provide Walgreens with a written explanation of the specific claims for which payment is made.

3.2 Late Payment. All sums owed by Client to Walgreens will bear interest of 1.5% per month from the date payment is due until paid; however, in no event will such interest rate be greater than the rate permitted by law. Client shall be solely responsible for any and all costs incurred by Walgreens in seeking collection of any delinquent amounts owed by Client. Walgreens may invoice Client for interest and costs due under this Section on a monthly basis and payment will be due within 30 days from receipt.

IV. TERM AND TERMINATION

4.1 Term and Termination. This Agreement will become effective on the Effective Date and shall continue in full force and effect for an initial term of one year. Upon expiration of the initial term, this Agreement will automatically renew for successive one-year terms. Either Party may terminate this Agreement at any time without cause by giving at least thirty (30) days' prior written notice to the other Party.

4.2 Effect of Termination. Termination will have no effect upon the rights or obligations of the Parties arising out of any transactions occurring prior to the effective date of such termination.

4.3 Waiver. No waiver by either Party with respect to any breach or default of any right or remedy and no course of dealing may be deemed to constitute a continuous waiver of any other breach or default or of any other right or remedy unless such waiver is expressed in writing by the Party to be bound.

V. INSURANCE AND INDEMNIFICATION

5.1 Insurance. Each Party will self-insure or maintain at its sole expense, and in amounts consistent with industry standards, such insurance as may be necessary to insure each respective Party, its employees, and agents against any claim or claims for damages arising out of or in connection with its duties and obligations under this Agreement. Walgreens will automatically name Client as Additional Insured under its applicable insurance policy(ies). Evidence of such insurance can be downloaded from Walgreens' website. Client will provide a memorandum or certificate of insurance coverage to Walgreens upon request.

5.2 Indemnification. To the extent permitted by law, each Party will indemnify, defend, and hold harmless the other Party, including its employees and agents, from and against any and all third-party claims or liabilities arising from the negligence or wrongful act of the indemnifying Party, its employees, or agents in carrying out its duties and obligations under the terms of this Agreement. This Section will survive the termination of this Agreement.

VI. GENERAL TERMS

6.1 Confidentiality of PHI. Both Parties warrant that they will maintain and protect the confidentiality of all individually identifiable health information specifically relating to Participants ("**Protected Health Information**" or "**PHI**") in accordance with the Health Insurance Portability and Accountability Act of 1996 and all applicable federal and state laws and regulations. However, nothing herein will limit either Party's

use of any aggregated Participant information that does not contain PHI. This Section will survive the termination of this Agreement.

6.2 Advertising. Neither Party may advertise or use any trademarks, service marks, or symbols of the other Party without first receiving the written consent of the Party owning the mark and/or symbol with the following exceptions: Client may use the name and the addresses of Walgreens' locations in materials to inform Participants that Walgreens provides Covered Services. Any other reference to Walgreens in any Client materials must be pre-approved, in writing, by Walgreens.

6.3 Force Majeure. The performance by either Party hereunder will be excused to the extent of circumstances beyond such Party's reasonable control, such as flood, tornado, earthquake, or other natural disaster, epidemic, war, material destruction of facilities, fire, acts of terrorism, acts of God, etc. In such event, the Parties will use their best efforts to resume performance as soon as reasonably possible under the circumstances.

6.4 Compliance. The Parties will comply with all applicable laws, rules, and regulations for each jurisdiction in which Covered Services are provided under this Agreement. Each Party will cooperate with reasonable requests by the other Party for information that is needed for its compliance with applicable laws, rules, and/or regulations.

6.5 Assignment. Neither Party may assign this Agreement to a third-party without the prior written consent of the other Party, except that either Party will have the right to assign this Agreement to any direct or indirect parent, subsidiary or affiliated company or to a successor company without such consent. Any permitted assignee will assume all obligations of its assignor under this Agreement. No assignment will relieve any Party of responsibility for the performance of

any obligations which have already occurred. This Agreement will inure to the benefit of and be binding upon each Party, its respective successors and permitted assignees.

6.6 Notices. All notices provided for herein must be in writing, sent by U.S. certified mail, return receipt requested, postage prepaid, or by overnight delivery service providing proof of receipt to the address set forth following the signature blocks. Notices will be deemed delivered upon receipt or upon refusal to accept delivery.

6.7 Entire Agreement. This Agreement, which includes any and all attachments, exhibits, riders, and other documents referenced herein, constitutes the entire and full agreement between the Parties relating to the subject matter herein and supersedes any previous contract, for which the signatories are authorized to sign for, and no changes, amendments, or alterations will be effective unless reduced to a writing signed by a representative of each Party. Any prior agreements, documents, understandings, or representations relating to the subject matter of this Agreement not expressly set forth herein or referred to or incorporated herein by reference are of no force or effect.

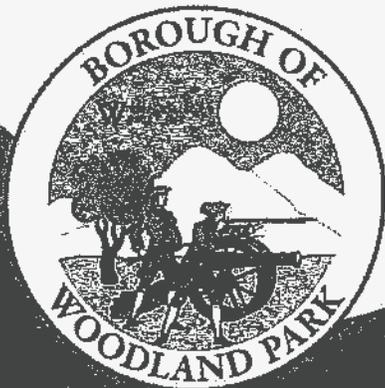
6.8 Counterparts. This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument, provided that each Party has received the other Party's executed instruments. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file (or similar format however designated), such signature shall create a valid and binding obligation of the Party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

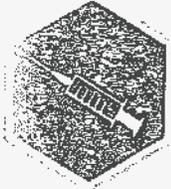
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PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
**PASSAIC COUNTY
DEPT. OF HEALTH**

IN COLLABORATION WITH



FLU 
CLINIC

PASSAIC COUNTY RESIDENTS

BRING YOUR

- INSURANCE CARD
- MEDICARE CARD

TO RECEIVE THE FLU SHOT
NO PRE-APPROVAL NEEDED

ALSO AVAILABLE

SHINGLES &
PNEUMOCOCCAL
VACCINE

MUST BRING IN OR FAX YOUR
INSURANCE INFORMATION
BY SEPTEMBER 30, 2019 FOR
PRE-APPROVAL

QUESTIONS

PLEASE CALL: SANDY
(973) 345-8100 EXT 214
EMAIL: NURSE@WPNJ.US

WEDNESDAY

OCTOBER 16, 2019

11:30AM - 3:30PM

WP BOYS & GIRLS CLUB

8 MEMORIAL DRIVE

WOODLAND PARK, NJ

CDC FLU FACT

Adults 65+ are at high risk for serious flu illness. Get your flu shot and encourage your loved ones to get vaccinated



#FIGHT-FLU



THE BOROUGH OF WOODLAND PARK

MAYOR KEITH KAZIARK
THE MUNICIPAL COUNCIL AND
THE RECREATION DEPARTMENT

www.wpnj.us
councilmembers@wpnj.us



973-345-8100 ext. 214
kkazark@wpnj.us



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
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401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

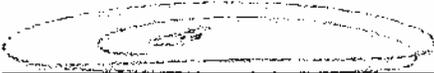
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HEALTH SERVICES, DIVISION OF MOSQUITO TO PURCHASE ONE (1) NEW 2019 FORD RANGER (4-WHEEL DRIVE PICK-UP TRUCK) FROM ROUTE 23 AUTOMALL THROUGH MORRIS COUNTY COOPERATIVE PRICING COUNCIL, (CONTRACT #15-C, ITEM #4), IN THE AMOUNT OF \$24,510.00, ALL AS NOTED IN THE RESOLUTION.

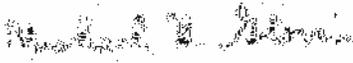
THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

Official Resolution#	R20190878							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-18							
CAF #	C-04-55-157-013-901							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HEALTH SERVICES, DIVISION OF MOSQUITO TO PURCHASE ONE (1) NEW 2019 FORD RANGER (4-WHEEL DRIVE PICK-UP TRUCK) FROM ROUTE 23 AUTOMALL THROUGH MORRIS COUNTY COOPERATIVE PRICING COUNCIL, (CONTRACT #15-C, ITEM #4), IN THE AMOUNT OF \$24,510.00

WHEREAS the County of Passaic Department of Health Services, Division of Mosquito, has requested to purchase one (1) new 2019 Ford Ranger (4-Wheel Drive Pick-Up Truck) from Route 23 Automall through Morris County Cooperative Pricing Council (Contract #15-C, Item #4), in the amount of \$24,510.00; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS this matter was approved by the Freeholder Standing Committee of Health; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorize the purchase of one (1) new 2019 Ford Ranger (4-Wheel Drive Pick-Up Truck) from Route 23 Automall through Morris County Cooperative Pricing Council (Contract #15-C, Item #4), in the amount of \$24,510.00; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$24,510.00

APPROPRIATION: C-04-55-157-013-901

PURPOSE: Resolution authorizing the Passaic County Department of Health Services, Division of Mosquito to Purchase one new 2019 Ford Ranger.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Joseph Pezzillo, superintendent
Telephone #: (973) 305-5754

DESCRIPTION OF RESOLUTION:

Requesting authorization to purchase one (1) new 2019 Ford Ranger (4-wheel drive pick-up truck) from Route 23 Automall [Morris County Cooperative Pricing Council, Contract # 15-C, item # 4]

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 24,510.00
REQUISITION # _____
ACCOUNT # C-04-55-157-013-901

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | | |
|--|--------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190878



MORRIS COUNTY COOPERATIVE PRICING COUNCIL

A SHARED SERVICES SUCCESS STORY SINCE 1974

NOTIFICATION OF AWARD

CONTRACT #15-C: UTILITY VEHICLES (2019 MODELS)

Contract Period: November 1, 2018 – October 31, 2019

Vehicle Cut-Off Information:

Items #13, #14, #15, #16 and #17 (cab/chassis) – April 12, 2019 (dealer will be pre-ordering 2 F-350 cab/chassis and 4 F-550 cab/chassis to be available after cut-off date)

Items #8, #9, #10, #11, #12 and #13 – August 15, 2019

VENDOR INFORMATION:

Vendor: Route 23 Automall, LLC

Address: 1301 Route 23, Butler, New Jersey 07405

Contact Person: David Armiger

Title: Commercial Municipal Truck Manager

Tel #: 973-838-0800, Ext. 122

Fax #: 973-838-5572

E-Mail: darmiger@23automall.com

Discount off other MSRP options not included in detailed description below: 5%

Installation rate for other options not included in detailed description below: \$94.00/hour

Vendor: DFFLM, LLC

Address: 215 Route 202, Flemington, New Jersey 08822

Contact Person: Rick Hungerford

Title: Fleet Manager

Tel #: 908-782-3673

Fax #: 908-782-7305

E-Mail: rhungerford@flemington.com

Discount off other options not included in detailed description below: 5%

Installation rate for other options not included in detailed description below: \$85.00/hour

ITEM AND DESCRIPTION	VENDOR
Item #1: Small utility vehicle, 4-door SUV, automatic transmission, gasoline engine, all-wheel drive, 160 HP or greater, new, unused, 2019 model or newer	Route 23 Automall
Item #2: Mid-size utility vehicle, 4-door SUV, automatic transmission, gasoline engine, all-wheel drive, 260 HP or greater, new, unused, 2019 model or newer	Route 23 Automall
Item #3: Full-size utility vehicle, 4-door SUV, automatic transmission, 4-wheel drive, 300 HP or greater, gasoline engine, new, unused, 2019 model or newer	Route 23 Automall
Item #4: Small pick-up truck, automatic transmission, 4-wheel drive, gasoline engine, new, unused, 2019 model or newer	Route 23 Automall
Item #5: Full-size pick-up truck, regular cab truck with 8' bed, ½ ton, automatic transmission, 4-wheel drive, gasoline engine, new, unused, 2019 model or newer	Route 23 Automall
Item #6: Full-size pick-up truck, extended cab with 6.0' minimum bed, ½ ton, V-8, automatic transmission, 4-wheel drive, gasoline engine, new, unused, 2019 model or newer	Route 23 Automall
Item #7: Full-size pick-up truck, crew cab with 5.0' minimum bed, ½ ton, V-8, automatic transmission, 4-wheel drive, gasoline engine, new, unused, 2019 model or newer	Route 23 Automall
Item #8: Full-size pick-up truck, regular cab, ¾ ton, V-8, gasoline engine, automatic transmission, 4-wheel drive, new, unused, 2019 model or newer	DFFLM

Introduced on: October 8, 2019

Adopted on: October 8, 2019

Official Resolution#: R20190878

ITEM AND DESCRIPTION	VENDOR
Item #9: Full-size pick-up truck, extended cab, ¾ ton, V-8, gasoline engine, automatic transmission, 4-wheel drive, new, unused, 2019 model or newer	DFFLM
Item #10: Full-size pick-up truck, crew cab, ¾ ton, V-8, gasoline engine, automatic transmission, 4-wheel drive, new, unused, 2019 model or newer	DFFLM
Item #11: Full-size pick-up truck, regular cab, one (1) ton, super duty, V-8, gasoline engine, automatic transmission, single rear wheel, 4-wheel drive, new, unused, 2019 model or newer	DFFLM
Item #12: Full-size pick-up truck, extended cab, one (1) ton, super duty, V-8, gasoline engine, automatic transmission, single rear wheel, 4-wheel drive, new, unused, 2019 model or newer	DFFLM
Item #13: Full-size cab/chassis, one (1) ton, super duty, V-8, gasoline engine, automatic transmission, dual rear wheel, 4-wheel drive, new, unused, 2019 model or newer	DFFLM
Item #14: Heavy duty cab/chassis, 16,500 lbs. GVW, V-8, gasoline engine, automatic transmission, dual rear wheel, 4-wheel drive, new, unused, 2019 model or newer	DFFLM
Item #15: Heavy duty cab/chassis, 16,500 lbs., GVW, V-8, diesel engine, automatic transmission, dual rear wheel, 4-wheel drive, new, unused, 2019 model or newer	DFFLM
Item #16: Heavy duty cab/chassis, 19,500 lbs. GVW, V-8, diesel engine, automatic transmission, dual rear wheel, 4-wheel drive, new, unused, 2019 model or newer	DFFLM
Item #17: Heavy duty cab/chassis, 19,000 lbs. GVW, V-10, gasoline engine, automatic transmission, dual rear wheel, 4-wheel drive, new, unused, 2019 model or newer	DFFLM
Item #18: Commercial van, gasoline engine, automatic transmission, 169 HP or greater, new, unused, 2019 model or newer	Route 23 Automall

AWARDED ITEMS BEGIN ON NEXT PAGE

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190878

Item #1: Small utility vehicle, 4-door SUV, automatic transmission, all-wheel drive, 160 HP or greater, new, unused, 2019 model or newer

Make/Model: Ford Escape, 2019 Model
 Vendor: Route 23 Automall

Base Bid (including all applicable delivery charges)
 Without Extended Powertrain Warranty: \$22,482.00
 With Extended Powertrain Warranty (7 years/64,000 miles): \$23,322.00
 Delivery Days: 120 days ARO (excluding VSO orders)

Item #1 to include:

Engine:

Manufacturer standard

Transmission:

Manufacturer standard automatic transmission

Suspension:

Manufacturer standard suspension

Brakes:

Manufacturer standard

Steering:

Manufacturer standard

Emissions:

Northeast system

Tires and Wheels:

Four manufacturer standard mud/snow tires and wheels.
 One full-size spare tire and wheel (in addition to any standard compact spare, if applicable). All tires and wheels must be the same.

Color:

Manufacturer standard color with clear coat protective finish to be selected at the time of order

Cab and Equipment:

Reclining cloth covered bucket seats
 Lund "Catch-It" vinyl floor mats or equivalent (removable type to cover all driver and passenger areas) – after market if necessary
 Dome light
 Air conditioning
 AM/FM Radio
 Spare tire cover (if body mounted)
 Rear windshield wiper/defogger/release
 Power windows and door locks package
 Splash guards

Full Rust Protection to Include Undercoating:

Rust protection (which is to include undercoating) is to be applied to the following areas (unless stainless steel): All skin seams on hood, doors and trunk/gate to be sprayed with seam penetrating aerosol; all upper body sheet metal seams and metal-to-metal contact points (i.e., door hinges, under hood fender seams) to be sprayed with seam penetrating aerosol; hood, fenders, doors and trunk/gate to be sprayed internally with seam penetrating sealant; all underbody sheet metal seams and weld points to be sprayed with seam penetrating aerosol; all hat, boxed or hollow areas of the underbody and frame to be internally sprayed with seam penetrating sealant; visible underbody, brake lines, fuel lines and frame to be coated with undercoating that meets military specifications MIL-C-62218A. Exclusions: No coating should be applied to the drive shaft and half shaft or rotating members. Upon delivery of vehicle, vendor is to provide warranty documentation covering a minimum five-year warranty period (excluding the oil pan and transmission pan) for each vehicle ordered/delivered.

Manuals:

One complete set of shop repair and service manuals, wiring diagrams, electrical service manual and engine emissions diagnostic manual (hard copy and electronic copy) must be supplied at time of delivery by manufacturer or dealer.

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190878

Item #2: Mid-size utility vehicle, 4-door SUV, automatic transmission, all-wheel drive, 260 HP or greater, new, unused, 2019 model or newer

Make/Model: Ford Explorer, 2019 Model
Vendor: Route 23 Automall

Base Bid (including all applicable delivery charges)

Without Extended Powertrain Warranty: \$27,409.00

With Extended Powertrain Warranty (7 years/84,000 miles): \$28,343.00

Delivery Days: 120 Days ARO (excluding VSO orders)

Item #2 to include:

Engine:

Manufacturer standard

Transmission:

Manufacturer standard automatic transmission

Suspension:

Manufacturer standard suspension

Brakes:

Manufacturer standard

Steering:

Manufacturer standard

Emissions:

Northeast system

Electrical System:

Battery – manufacturer standard

Alternator – manufacturer standard

Tires and Wheels:

Four manufacturer standard mud/snow tires and wheels.

One full-size spare tire and wheel (in addition to any standard compact spare, if applicable). All tires and wheels must be the same.

Color:

Manufacturer standard color with clear coat protective finish to be selected at the time of order

Cab and Equipment:

5-passenger minimum seating

Front reclining cloth covered bucket seats

Rear folding bench seat

Lund "Catch-It" vinyl floor mats or equivalent (removable type to cover driver and all passenger areas) -- after market if necessary

Dome light

AM/FM radio

Spare tire cover, if body mounted

Air conditioning

Splash guards

Power door locks and windows package

Cab and Equipment: (Continued)

Tilt wheel and cruise control

Rear window washer, wiper and defogger (for tailgate style rear doors only)

Trailer tow group package

Full Rust Protection to Include Undercoating:

Rust protection (which is to include undercoating) is to be applied to the following areas (unless stainless steel): All skin seams on hood, doors and trunk/gate to be sprayed with seam penetrating aerosol; all upper body sheet metal seams and metal-to-metal contact points (i.e., door hinges, under hood fender seams) to be sprayed with seam penetrating aerosol; hood, fenders, doors and trunk/gate to be sprayed internally with seam penetrating sealant; all underbody sheet metal seams and weld points to be sprayed with seam penetrating aerosol; all hat, boxed or hollow areas of the underbody and frame to be internally sprayed with seam penetrating sealant, visible underbody, brake lines, fuel lines and frame to be coated with undercoating that meets military specifications MIL-C-62218A. Exclusions: No coating should be applied to the drive shaft and half shaft or rotating members. Upon delivery of vehicle, vendor is to provide warranty documentation covering a minimum five-year warranty period (excluding the oil pan and transmission pan) for each vehicle ordered/delivered.

Manuals:

One complete set of shop repair and service manuals, wiring diagrams, electrical service manual and engine emissions diagnostic manual (hard copy and electronic copy) **must be supplied at time of delivery by manufacturer or dealer.**

Introduced on: October 8, 2019

Adopted on: October 8, 2019

Official Resolution#: R20190878

Item #3: Full-size utility vehicle, 4-door SUV, automatic transmission, 4-wheel drive, 300 HP or greater, new, unused, 2019 model or newer

Make/Model: Ford Expedition, 2019 Model
Vendor:

Base Bid (including applicable delivery charges)
Without Extended Powertrain Warranty: \$
With Extended Powertrain Warranty (7 years/84,000 miles): \$38,403.00
Delivery Days: 120 Days ARO (excluding VSO orders)

Item #3 to include:

Engine:
Manufacturer standard

Transmission:
Manufacturer standard automatic transmission

Suspension:
Manufacturer standard

Brakes:
Manufacturer standard

Gross Vehicle Weight:
Manufacturer standard

Electrical System:
Battery – manufacturer standard
Alternator – manufacturer standard

Emissions:
Northeast system

Tires and Wheels:
Four manufacturer standard mud/snow tires and wheels.
One full-size spare tire and wheel (in addition to any standard compact spare, if applicable). All tires and wheels must be the same.

Color:
Manufacturer standard color with clear coat protective finish to be selected at the time of order

Cab and Equipment:
5-passenger minimum seating
Front reclining cloth covered bucket seats
Rear folding bench seat
Lund "Catch-It" vinyl floor mats or equivalent (removable type to cover driver and all passenger areas) – after market if necessary
Dome light
AM/FM radio
Spare tire cover, if body mounted
Air conditioning
Power door locks and windows package
Tilt wheel and cruise control
Rear window washer, wiper and defogger (for tailgate style rear doors only)

Cab and Equipment: (Continued)
Splash guards
Trailer tow group package
Running boards (manufacturer standard or after market if necessary) - driver and passenger sides

Full Rust Protection to Include Undercoating:
Rust protection (which is to include undercoating) is to be applied to the following areas (unless stainless steel): All skin seams on hood, doors and trunk/gate to be sprayed with seam penetrating aerosol; all upper body sheet metal seams and metal-to-metal contact points (i.e., door hinges, under hood fender seams) to be sprayed with seam penetrating aerosol; hood, fenders, doors and trunk/gate to be sprayed internally with seam penetrating sealant; all underbody sheet metal seams and weld points to be sprayed with seam penetrating aerosol; all hat, boxed or hollow areas of the underbody and frame to be internally sprayed with seam penetrating sealant; visible underbody, brake lines, fuel lines and frame to be coated with undercoating that meets military specifications MIL-C-62218A. Exclusions: No coating should be applied to the drive shaft and half shaft or rotating members. Upon delivery of vehicle, vendor is to provide warranty documentation covering a minimum five-year warranty period (excluding the oil pan and transmission pan) for each vehicle ordered/delivered.

Manuals:
One complete set of shop repair and service manuals, wiring diagrams, electrical service manual and engine emissions diagnostic manual (hard copy and electronic copy) must be supplied at time of delivery by manufacturer or dealer.

Adopted on: October 3, 2019
Official Resolution#: R20190878
Item #3: Small pickup truck, automatic transmission, 4-wheel drive, new, unused, 2019 model or newer



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Joseph Pezzillo, superintendent
Telephone #: (973) 305-5754

DESCRIPTION OF RESOLUTION:

Requesting authorization to purchase one (1) new 2019 Ford Ranger (4-wheel drive pick-up truck) from Route 23 Automall [Morris County Cooperative Pricing Council, Contract # 15-C, item # 4]

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 24,510.00

REQUISITION # _____

ACCOUNT # C-04-55-157-013-901

4. **METHOD OF PROCUREMENT:**

- RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

- Administration & Finance _____
- Budget _____
- Health _____
- Human Services _____
- Law & Public Safety _____
- Planning & Economic Development _____
- Public Works _____

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190878

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLY FOR AND ACCEPT A GRANT FROM OFFICE OF LOCAL PUBLIC HEALTH (OLPH) STRENGTHENING LOCAL PUBLIC HEALTH CAPACITY PROGRAM-OPERATIONS, IN THE AMOUNT OF \$95,000.00

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.

COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution#	R20190879							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLY FOR AND ACCEPT A GRANT FROM OFFICE OF LOCAL PUBLIC HEALTH (OLPH) STRENGTHENING LOCAL PUBLIC HEALTH CAPACITY PROGRAM-OPERATIONS, IN THE AMOUNT OF \$95,000.00

WHEREAS the Passaic County Department of Health Services (PCDHS) is committed to serving the community through the delivery and promotion of services focused on improving and protecting the health of our residents and the environment; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic, Passaic County Health Department, is desirous of applying for a grant from Office of Local Public Health (**OLPH**) Strengthening Local Public Health Capacities Program-Operations in the amount of \$95,000.00; and

WHEREAS this matter was reviewed and approved at the Health Committee Meeting on October 2, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the County Health Officer to apply and accept the grant from Office of Local Public Health (OLPH) Strengthening Local Public Health Capacity Program-Operations in the amount of \$95,000.00; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: October 8, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Charlene W. Gungil 10/02/19
 Telephone #: 973-881-4396

DESCRIPTION OF RESOLUTION:

Request and apply for a grant to receive \$95,000.00 from OLPH Strengthening Local Public Health Capacities Program-Operations.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:** DATE:
- | | |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input checked="" type="checkbox"/> Health | <u>10/2/19</u> |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190879



Strengthening Local Public Health Capacity Program - Operations

11/01/19 to 06/30/2020

Request for Application (RFA)

I. IMPORTANT DATES

REQUEST FOR APPLICATION ANNOUNCEMENT:	Monday, September 9, 2019
LETTER OF INTENT DUE:	Friday, September 13, 2019
APPLICATION OPEN DATE IN SAGE:	Monday, September 23, 2019
APPLICATION CLOSE DATE IN SAGE:	Friday, October 4, 2019
ANTICIPATED START DATE:	Friday, November 1, 2019
ALL WORK COMPLETED AND FUNDS OBLIGATED BY:	Tuesday, June 30, 2020
ALL FUNDS EXPENDED BY:	Thursday, July 30, 2020

The New Jersey Department of Health (NJDOH) - Office of Local Public Health's (OLPH) Strengthening Local Public Health Capacity Program - Operations is a competitive grant funding opportunity is being announced on Monday, September 9, 2019. The expected start date is Friday, November 1, 2019. This is a one-year grant for State Fiscal Year 2020. Funding must be obligated by Tuesday, June 30, 2020 and grant activities must be completed/funding expended by Thursday July 30, 2020.

Local health departments (LHDs) interested in applying must submit a Letter of Intent (LOI) by 5:00 PM (EST) on Friday, September 13, 2019 to Public.Health@doh.nj.gov. LHDs may submit questions about the RFA in their LOI. Questions will not be accepted in any other format or at any other time. Written responses submitted in the LOIs will be emailed to prospective applicants in a Q&A format by 5:00 PM (EST) on Friday, September 20, 2019.

To submit an application for this funding opportunity, a LHD must be a listed entity in the System for Administering Grants Electronically (SAGE). Visit the following website to apply/manage your SAGE access: www.sage.nj.gov. The Request for Application (RFA) will open in SAGE at 12:00 AM (EST) on Monday, September 23, 2019. Applications must be received no later than 11:59 PM (EST) on Friday, October 4, 2019 via the SAGE IntelliGrants System. **Applications received after this date/time will not be accepted.**

Applications may be returned for revisions and/or additional information; if the applicant fails to complete this process, or fails to provide revisions and/or additional information by the requested due date, NJDOH reserves the right to deny further review of the application.

Awards are contingent upon the receipt of state funds by NJDOH.

II. INTRODUCTION AND EXECUTIVE SUMMARY

In New Jersey, local health departments are the boots on the ground for public health services. Through the statutory authority granted to municipalities, local boards of health are responsible for providing essential services in areas such as emergency response and disaster resiliency, communicable disease investigation and outbreak response, environmental and sanitation inspections, chronic disease prevention and health promotion. There are currently 94 LHDs in New Jersey, serving diverse populations and ensuring swift and comprehensive public health response to the numerous communicable diseases that threaten the health and safety of the State's nearly nine (9) million residents. These LHDs have varied infrastructures, where some agencies may provide services to an entire county, some to a single city or municipality, and some to a group of municipalities. When the statutorily-required, formula-based Public Health Priority Funding was discontinued in 2011, many LHDs were forced to reduce their workforce and curtail services available to residents.

This competitive grant opportunity will allow 21 LHDs to strengthen their communicable disease preparedness and response capacity through enhancing an existing program or developing an innovative initiative to address a communicable disease-related need (i.e. infrastructure, investigation, outreach) as defined by the applicant LHD. Successful awardees will demonstrate organizational capacity and readiness; define a communicable disease-related need and proposed program; demonstrate collaborative efforts in their jurisdiction; list evaluation metrics; and describe how they will sustain efforts beyond this funding cycle.

III. GOAL

NJDOH will provide funding to local health departments to strengthen local public health capacity in any area of communicable disease outbreak preparedness and response. There are two programs by which NJDOH will provide funding: **Strengthening Local Public Health Capacity Program – Operations Grants** (to be awarded through this RFA) and **Strengthening Local Public Health Capacity Program – Training Scholarships** (to be awarded and distributed by the New Jersey Association for County and City Health Officials). The **Strengthening Local Public Health Capacity Program – Operations Grants** will provide grants to a maximum of 21 local health departments to enhance an existing program or implement an innovative initiative in any area of communicable disease outbreak preparedness and response. For local health departments that do not qualify, apply or receive an operational grant, the **Strengthening Local Public Health Capacity Program – Training Scholarships** will provide training scholarships to a maximum of 73 local health departments to support workforce development in any area related to communicable disease outbreak preparedness and response. These combined programs were designed to provide statewide coverage by ensuring all 94 local health departments in New Jersey have an opportunity to apply for funding, if interested.

IV. ELIGIBILITY

This is a competitive grant for State Fiscal Year 2020. There is a maximum of 21 awards available. *If less than 21 applications are received, or if a LHD does not submit an application following the eligibility criteria and directions in this RFA, less than 21 awards will be issued.*

Eligible applicants include LHDs in New Jersey that serve a population of at least 25,000 residents **OR** provide communicable disease-related services to a LHD that serves a population of at least 25,000 residents **AND** demonstrate compliance with N.J.A.C. 8:52-3.3 and N.J.A.C. 8:52-4.1 (a). **Note:** *LHDs with fewer than 25,000 residents are encouraged to collaborate with neighboring LHDs.*

Eligible LHDs that would like to submit an application for this competitive funding opportunity must send a Letter of Intent (LOI) to OLPH at Public.Health@doh.nj.gov by 5:00 PM (EST) on Friday, September 13, 2019. If a LOI is not received, a LHD will **not** be permitted to apply for this funding opportunity.

V. FUNDING

This funding opportunity is intended to strengthen local public health capacity in any area of communicable disease outbreak preparedness and response by enhancing an existing program or implementing an innovative initiative.

OLPH will award a maximum of 21 grants, for up to \$95,000 per award,* for LHDs to strengthen LHD capacity in any area of communicable disease preparedness and response by enhancing an existing program or implementing an innovative initiative. **The amount per award may vary based on the number of applications received and the total score per application. The maximum amount reserved for awards is \$1,995,000.*

FUNDING OVERVIEW
Up to \$95,000 per award to strengthen LHD capacity in any area of communicable disease preparedness and response.
Maximum of 21 awards.
Applicant is a LHD in New Jersey that serves a population of at least 25,000 residents OR provides communicable-disease related services to a LHD that serves a population of at least 25,000 residents AND demonstrates compliance with N.J.A.C. 8:52-3.3 and N.J.A.C. 8:52-4.1 (a). Note: <i>LHDs with fewer than 25,000 residents are encouraged to collaborate with neighboring LHDs.</i>
Letter of intent is required.

VI. LETTER OF INTENT AND Q&A REGARDING APPLICATIONS

LHDs interested in applying must submit a Letter of Intent (LOI) by 5:00 PM (EST) on Friday, September 13, 2019. The LOI must include: 1) the name of the applicant LHD; 2) the name of the full-time licensed health officer; and 3) an email address for grant application-related communication. If a LHD will be providing communicable disease-related services outside of its jurisdiction, the LOI must also specify the name(s) and jurisdiction(s) that will be covered outside of its jurisdiction. **Although submitting a LOI does not obligate a LHD to complete an application for this funding opportunity, an application will only be accepted if a LOI is submitted.**

LHDs may submit questions about the RFA within the LOI. Questions will not be accepted in any other format, such as via email or by phone, or at any other time. All LHDs that submitted a LOI will receive written responses to these questions in a Q&A format by 5:00 PM (EST) on Friday, September 20, 2019.

VII. HOW TO ACCESS AN APPLICATION

NJDOH requires all grant applications to be submitted electronically through SAGE at www.sage.gov. If your agency does not have an existing account in SAGE, an account will need to be created to apply for this grant.

If you are a first time NJDOH applicant whose organization has never registered in the NJDOH SAGE system, you must contact the SAGE System Administrator, Cynthia Satchell-Gore at Cynthia.Satchell-Gore@doh.nj.gov or at (609) 633-8009. A new agency form must be completed and submitted to NJDOH. The submitted documents will be reviewed to ensure that applicants have satisfied all applicable requirements. When approved, the organization's status will be activated in SAGE. The SAGE System Administrator will inform the organization's Authorized Official via email or by phone of their authorized access to the grant application in SAGE. Organizations will not have access to any application in SAGE until all documents are received and all procedures are satisfied.

Paper submission of the application or any attachments will not be accepted. SAGE will automatically reject applications after the closing date and time listed in the RFA. No extensions will be granted.

Log into SAGE (www.sage.nj.gov) and search for the "*Strengthening Local Public Health Capacity Program 2020*" application and complete as directed.

VIII. REQUIRED INFORMATION/SCORING CRITERIA

Eligible applicants submitting an application must provide information in two sections: 1) a **Project Plan** (maximum value = 90 points); and 2) a **Project Budget** (maximum value = 10 points).

The **Project Plan** is divided into six sub-sections which include the following: 1) Background/Organizational Capacity; 2) Problem Statement; 3) Program Implementation; 4) Collaboration; 5) Evaluation; and 6) Sustainability. Applicants must provide information for all six sub-sections and should address as many of the questions/bullets listed in each sub-section to receive the maximum value for that section. **The Project Plan must be submitted as a single-spaced narrative in 12-pt font size not to exceed eight (8) pages with 1-inch margins.**

The **Project Budget** is a table divided into two sections: 1) Schedule A; and 2) Schedule B. There are no size restrictions to the Project Budget.

SECTION 1 - PROJECT PLAN (Section Value = 90 points):

1. Background/Organizational Capacity (Maximum Value = 10 points)

- Eligibility and description of the applicant LHD.
 - Describe how the applicant LHD is compliant with N.J.A.C. 8:52-3.3 and N.J.A.C. 8:52-4.1 (a).
 - Provide an organizational chart or narrative that describes the location of the proposed initiative(s) within the applicant LHD organizational structure.
 - Describe the training, skills, expertise and/or experience of the applicant LHD related to communicable disease outbreak preparedness and response.
 - Describe any existing response plans, policies or standard operating procedures (SOPs) the applicant LHD has for communicable disease investigations/outbreaks.
 - Describe how the applicant LHD engages with NJDOH, other LHDs and relevant partners (i.e. healthcare facilities, schools, etc.) in their county or region during communicable disease investigations and/or outbreaks.
 - Describe the applicant LHD readiness (i.e., the ability to quickly implement and complete the proposed initiatives within one year), if funding is awarded.

2. Problem Statement (Maximum Value = 10 points)

- Statement of problem(s) the proposed program/initiative(s) will address.
 - Outline the problem(s) as it relates to communicable disease outbreak preparedness and response.
 - Describe the public health significance of the problem(s) as it relates to populations served by the proposed program.
 - Provide documentation of the municipality/municipalities, county or other geographic areas to be served.
 - Provide demographics describing communities to be served, including items such as age, race, ethnicity, language and healthcare facilities.
 - Provide summary statistics describing risk factors specific to communities to be served, including items such as disease burden, social determinants of health, medically-vulnerable populations and barriers to healthcare and/or public health services.

3. Program Implementation (Maximum Value = 20 points)

- Description of the program/initiative(s).
 - What are the goals, objectives and activities for the program/initiative(s)?

- Are the objectives and activities S.M.A.R.T. (Specific, Measurable, Attainable, Relevant and Time-bound)?
- How will the program/initiative(s) address the areas described in the applicant's Problem Statement?
- How will the program/initiative(s) impact the target populations described in the applicant's Problem Statement?
- How will the program/initiative(s) strengthen local public health capacity in communicable disease preparedness and response?
- Description of how the proposed program/initiative(s) will be implemented.
 - Describe any *existing* tools, practices, staff, plans and/or policies that will be used to implement the program/initiative(s).
 - Describe any *new* tools, practices, staff, plans and/or policies that will be created to implement the program/initiative(s).
 - Describe how these *existing* and *new* resources relate to each other and/or will be integrated to achieve the program/initiative(s) goals, objectives and activities.
 - Describe the outcome(s) that will be reached through the program/initiative(s).
 - Provide a timeline of how the program/initiative(s) will be implemented in relation to the outcome(s) that will be reached. Be sure the timeline specifies how the project will be operational within 30 days of the start of the grant award and how funding will be spent within 30 days of the end of the grant award.

4. Collaboration (Maximum Value = 10 points)

- Description of how the program/initiative(s) will engage with other partners and stakeholders.
 - Applicants should provide at least 2 letters of support for this sub-section.
 - Describe any new jurisdictions the applicant LHD will be covering through this grant funding, and how providing communicable disease services for these jurisdictions is beneficial to the community and local public health landscape. Note: Any new jurisdiction must be finalized by a shared services agreement within 3 months of the grant award.
 - Provide a list of any neighboring LHDs and describe how the applicant LHD will gain participation and support from these LHDs, as it relates to both the specific program/initiative(s) and overall communicable disease preparedness and response. Be sure to include a description of any current data-sharing/data-use agreements or a timeline of when the applicant LHD will obtain these types of agreements.
 - Describe how the applicant LHD will ensure there is back-up coverage for critical positions including the health officer, public health nurse and a health educator. Be sure to include a description of any current mutual aid agreements or a timeline of when the applicant LHD will obtain these types of agreements.
 - Provide examples of community organizations and health care partners (i.e. hospitals, long term care facilities, ambulatory care centers) related to the proposed program/initiative(s) and describe how the applicant LHD will gain participation and support from these partners.

- Provide a narrative describing the applicant LHD's local board(s) of health (type of board and number of boards), and include a plan of how the applicant LHD will engage and/or maintain engagement of its local board(s) of health to ensure members are educated and informed in the area of communicable disease preparedness and response, especially as it relates to the unique needs of the applicant LHD's jurisdiction.
- Describe how the proposed program/initiative(s) will complement existing communicable disease activities in the applicant LHD's community.

5. Program Evaluation (Maximum Value = 20 points)

- Develop a plan to evaluate the process and outcome(s) of the proposed program/initiative(s).
 - Provide a list of process-oriented metrics that will be used to evaluate the proposed program/initiative(s). Be sure to specify the following: 1) data source; 2) the baseline value, or how a baseline value will be derived; 3) the target value, or how a target value will be derived; 4) a description of how data will be gathered; 5) the person(s) who will be accountable for reporting these process-oriented metrics; and 6) the frequency by which the metrics will be generated (at minimum, once per quarter during the grant cycle).
 - Provide a list of short-term outcome metrics related to increased local public health capacity in communicable disease outbreak preparedness and response that will be used to evaluate the proposed program/initiative(s). Be sure to specify the following: 1) the data source; 2) the baseline value, or how a baseline value will be derived; 3) the target value, or how a target value will be derived; 4) a description of how data will be gathered; 5) the person(s) who will be accountable for reporting these short-term outcome metrics; and 6) the frequency by which the metrics will be generated (at minimum, once per quarter during the grant cycle).
 - Provide a list of long-term outcome metrics that will be used to evaluate the proposed program/initiative(s) related to increased local public health capacity in communicable disease outbreak preparedness and response. Be sure to specify the following: 1) the data source; 2) the baseline value or how a baseline value will be derived; 3) the target value, or how a target value will be derived; 4) a description of how data will be gathered; 5) the person(s) who will be accountable for reporting these long-term outcomes metrics; and 6) the frequency by which the metrics will be generated (at minimum, once per quarter during the grant cycle).
 - Describe how these short- and/or long-term outcomes and metrics relate to New Jersey public health priorities, local community health needs assessments and/or the State Health Improvement Plan.
 - Describe any continuous quality improvement (CQI) programs, policies or staff and performance management systems at the applicant LHD and how the evaluation plan will be integrated in the current CQI culture.

6. Sustainability (Maximum Value = 10 points)

- Description of how the applicant LHD will work toward sustaining the local public health capacity in communicable disease preparedness and response beyond this funding cycle.

- Describe how the applicant LHD will continue achieving the goals of the proposed program/initiative(s) after the close of the grant year in June 2020.
- Describe how the applicant LHD will ensure communicable disease preparedness and response trainings are available for staff, policies and procedures are routinely evaluated and updated, and mutual aid agreements for backup staff remain in effect, to maintain minimum capacity beyond the close of the grant year in June 2020.
- Provide a list of outreach activities the applicant LHD can adopt or improve to routinely communicate information about communicable disease preparedness and response, ensuring that LHD staff, community stakeholders and health care partners remain informed and engaged should an emergent risk or need arise.
- Provide a narrative describing the applicant LHD's local governmental structure specific to local public health funding, local public health capacity and local public health advocacy, and include a plan of how the applicant LHD will leverage the current structure to gain support for funding needs.

SECTION 2 - PROJECT BUDGET (Section Value = 10 points):

The applicant LHD must complete both Schedule A (salary-related costs) and Schedule B (all other costs) in SAGE.

Funding restrictions:

- NJDOH must review and approve all consultant service agreements before contracts are executed. All consultants used for the sole purpose of auditing compliance with the grant/or expenditures funded by the grant are exempt from this restriction.
- Awardees may not make purchases until NJDOH approval is granted.
- Reimbursement of pre-award staff salaries is not permitted.

Funding exclusions:

- Awardees may not use funds to purchase clothing.
- Awardees may not use funds for construction or major renovations.
- Awardees cannot use funds to purchase or lease vehicles.

Recipient use / financial participation:

Applicants must demonstrate sufficient organizational and policy commitment to support personnel, services, activities and allowable purchases/expenses through this grant.

Indirect Cost Rates:

Applicant may apply for indirect costs. If indirect costs are requested, a current indirect cost Health & Human Services (HHS) agreement must be uploaded in SAGE under the Cost Summary page. Indirect costs are capped at 10%.

If a current indirect cost agreement does not exist, applicants may request a flat de minimis rate of 10% of Modified Total Direct Costs (MTDC). MTDC comprises all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award).

MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs. (2 C.F.R. §200.68)

If certain costs are excluded from the indirect cost agreement (i.e. facility, equipment, etc.), applicant may request those as direct costs, provided that these costs can be directly associated to the grant award and its related activities.

IX. OTHER INFORMATION

PROPOSAL REVIEW PROCEDURES

- o Proposals will be reviewed for completeness and compliance with RFA requirements. Incomplete proposals and/or proposals that deviate from the required format will not be reviewed. Applications that satisfactorily pass the compliance review will be sent to the NJDOH RFA Review Committee for evaluation.
- o The RFA Review Committee will be comprised of Department staff. Applications will be graded based on the RFA scoring criteria. OLPH reserves the right to render final decisions on the awarding of grants under this RFA, including the determination of noncompliant or incomplete proposals.

GRANT REPORTING

- o Awardees will be required to submit quarterly progress and expenditure reports in SAGE.
- o Progress reports must address all items and metrics as listed in the applicant LHD's grant application.

TECHNICAL ASSISTANCE

- o To obtain general and technical assistance during the grant period, contact your Program Management Officer (PMO) and/or Grant Management Officer (GMO):

PMO	GMO
Paula Van Clef New Jersey Department of Health Office of Local Public Health PO Box 360 Trenton, NJ 08625-0360 609-376-8699 Paula.VanClef@doh.nj.gov	Devon Henry New Jersey Department of Health Office of Local Public Health PO Box 360 Trenton, NJ 08625-0360 609-376-8708 Devon.Henry@doh.nj.gov

GRANT REPORTS**Expenditure Report Schedule**

Grant Expenditure Reporting Periods	Report Number	Due Date
November 1, 2019– December 30, 2019	1	January 10, 2020
January 1, 2020 - March 31, 2020	2	April 10, 2020
April 1, 2020 - June 30, 2020	*3/Final	July 10, 2020 / July 30, 2020

*The 3rd Expenditure Report must be submitted on or before July 10, 2020. IF the 3rd quarter report will also serve as the final report, be sure to check the "Final Report" box in SAGE. If additional time is needed to complete grant paperwork, in addition to the 3rd quarter report, a **final** report must be submitted on or before July 30, 2020.

Note: Final Expenditure Reports MUST be submitted no later than JULY 30, 2020. If a Final Expenditure Report is not received by JULY 30, 2020, the grant may be closed out based on the last Expenditure Report submitted.

Progress Report Schedule

Progress Reporting Periods	Monthly Report Number	Monthly Report Due Date
November 1, 2019– December 30, 2019	1	January 10, 2020
January 1, 2020 - March 31, 2020	2	April 10, 2020
April 1, 2020 - June 30, 2020	Final	July 10, 2020

Important: Timely submissions are used as a performance measure/indicator that may have an impact on future grant awards if reporting requirement due dates are not met. Failure to submit timely reports will delay payments to grantee. In addition, late reporting may result in an overall 5% reduction of the grant. If necessary, reporting extensions must be submitted with a justification, via email, to the NJDOH PMO/GMO. NJDOH PMO/GMO must approve the request in order for the extension to be valid.

Last date to initiate a Grant Amendment in SAGE is Friday, April 3, 2020.

Last date to initiate a Budget Revision in SAGE is Friday, May 15, 2020.

Grant Amendment & Budget Revision Requests

Upon approval by NJDOH of a Grant Amendment or Budget Revision Request (Step 1), a revised grant budget (Step 2) must be completed & submitted within ten (10) business days.

Note: Applicant is permitted a maximum of two (2) Budget Revision Requests during the budget period.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

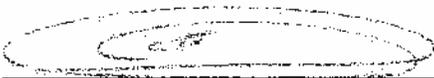
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO REQUEST FROM THE FREEHOLDER BOARD TO PLEDGE THE SUPPORT TO INITIATE THE PASSAIC COUNTY SUGARFREED PROGRAM , ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.

COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution#	R20190880							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO REQUEST FROM THE FREEHOLDER BOARD TO PLEDGE THE SUPPORT TO INITIATE THE PASSAIC COUNTY SUGARFREED PROGRAM

WHEREAS the Board of Chosen Freeholders of the County of Passaic through its of Department of Health Services (PCDHS), is committed to serving the community through the delivery and promotion of services focused on improving and protecting the health of our residents and the environment; and

WHEREAS every day, millions of children, teenagers and adults consume sugar filled drinks and products which contribute to the increases of risks of obesity; developing diabetes; causing cavities; as well as the unfortunate diagnosis of many types of cancers; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of embarking on a campaign initiative- Passaic County-Sugarfreed- to discourage sugary drinks and products and, alternatively to help those in the community at large to promote a healthier lifestyle overall; and

WHEREAS the Board is further desirous of taking the official pledge to participate in a broader social media campaign that furthers a better understanding of mitigating the health risks such as tooth decay or chronic diseases like diabetes; and

WHEREAS this matter was reviewed and approved by the Health Committee on October 2, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby officially

pledges its support towards the Passaic County-Sugarfreed Campaign as set forth above; and

BE IT FURTHER RESOLVED that the Freeholder Board calls upon the community at large to discourage the consumption of sugary drinks and products in effort to further healthier lifestyles overall.

JDP:lc

Dated: October 8, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Charlene W. Gungil 10/03/19
 Telephone #: 973-881-4396

DESCRIPTION OF RESOLUTION:

Requesting a resolution to pledge the support to initiate the Sugarfreeed Program in Passaic County

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190880

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

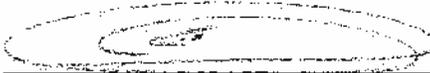
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REQUEST OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLY FOR A GRANT TO RECEIVE FUNDS FROM THE NEW JERSEY HEALTH COMMUNITIES, IN THE AMOUNT OF \$10,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.

COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution#	R20190881							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE REQUEST OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLY FOR A GRANT TO RECEIVE FUNDS FROM THE NEW JERSEY HEALTH COMMUNITIES, IN THE AMOUNT OF \$10,000.00

WHEREAS the Passaic County Department of Health Services (PCDHS) is committed to serving the community through the delivery and promotion of services focused on improving and protecting the health of our residents and the environment; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic, Passaic County Health Department is desirous of authorizing the request and applying for a grant to receive funds from the New Jersey Health Communities, in the amount of \$10,000.00; and

WHEREAS this matter was reviewed and approved at the Health Committee Meeting on October 2, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the request of the Health Services Department to applying for a grant to receive funds from the New Jersey Health Communities, in the amount of \$10,000.00; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: October 8, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Charlene W. Gungil 10/02/19
Telephone #: 973-881-4396

DESCRIPTION OF RESOLUTION:

Request and apply for a grant to receive funds from the New Jersey Health communities in the amount of \$10,000.00.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

10/2/19

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190881

Eligible Applicants: The following entities are eligible to apply for funding through this program

- Municipalities
- Counties
- Health care organizations
- K-12 public schools
- School districts
- Institutions of higher education
- Non-profit 501(c)(3) organizations

Please note: Applicants must identify two partners, with an optional third, that will play a specific, active role in the project. Partners can be from any sector necessary to help the project succeed—local business, municipal departments, the parent-teachers' association, a county Freeholder, advocacy groups, faith-based organizations, and others.

Overview: Through its 2020-2021 Grants Program, the NJHCN is providing funding support to organizations to implement changes to policy, systems, and the built environment to promote healthy eating and active living and help prevent obesity and chronic disease. The program aims to increase access to healthy foods and beverages and promote opportunities for daily physical activity for all New Jersey residents through policy, systems, and environmental changes. Funds are to be used to support direct expenses essential to the implementation of selected strategies. A breakdown of the four main funding categories is below:

- **Healthy Eating (HE)**
 - Conduct a healthy eating audit and build a plan and partnership to increase access to healthy foods (year one audit followed by year two implementation);
 - Expand access to affordable produce through fruit and vegetable incentive programs;
 - Increase the number of convenient outlets for affordable produce through farmers' markets, farm stands and/or mobile markets; and
 - Increase participation in federal child nutrition programs among low-income children, including school breakfast (in particular, Breakfast after the Bell), summer food (SFSP) and/or after-school meals.
- **Active Living (AL)**
 - Conduct an active living audit and build a plan and partnership to increase opportunities for physical activity (year one audit followed by year two implementation);
 - Enhancing access to places for physical activity; and
 - Design streets to encourage walking, biking and rolling ("Complete Streets").
- **Social Determinants of Health**
 - NJHCN has not pre-selected strategies for social determinants of health. Applicants must identify an evidence-based strategy through research, as well as the policy, systems or environmental change needed.
- **Strategies by Setting (early care and education centers, K-12 schools, worksites, etc.)**
 - **Early care and education**
 - HE: improve access to healthy foods through changes in organizational policy, menu planning, food procurement, and/or staff training; and
 - AL: improve access to physical activity through changes in organizational policy, increased time for physical activity, changes to play environment or equipment, and/or staff training.
 - **K-12 Schools**
 - HE: Increase participation in federal child nutrition programs, including school breakfast (especially Breakfast after the Bell), summer food (SFSP) and/or after-school meals.
 - HE: School gardens
 - AL: Support physical activity outside of physical education
 - AL: Walking and Biking to School

- NJHCN has not pre-selected strategies for worksite but does include general guidelines for strategies implemented. Grantees are required to convene a worksite wellness committee to guide the project that must include both employers and employees. Grantees are required to address both access to healthy foods and opportunities for physical activity during the workday.

Please note that municipal and county-level applicants must pursue both an HE and AL strategy in their application, or apply under the Social Determinants of Health or one of the Strategies by Setting categories listed above.

Please note priority consideration will be given to programs targeting service to the following populations:

- Low-income communities (i.e., in a census tract where 50 percent or more of residents are at 185 percent of the federal poverty line or below);
- Schools where 50 percent or more of the students are eligible to receive free or reduced-price meals;
- Sites/Sponsors participating in the Summer Food Service Program;
- Food pantries;
- Federally qualified health centers (FQHCs) and/or their satellites;
- Early childhood education centers serving low-income children (e.g., a Head Start or Early Head Start center, a center where 50 percent or more of the students are receiving child care subsidies, or a center where 50 percent or more of the students are receiving Medicaid);
- Affordable housing developments; and
- Organizations working to create inclusive communities for individuals with physical disabilities.

Past Recipients: The following entities have previously received funding through this program

- Manasquan Public School District (Manasquan, NJ): Improve access to healthy foods and opportunities to be physically active in workplaces.
- EZ RIDE (Long Branch, NJ): Healthy eating healthy menu initiatives at restaurants.
- Community Food Bank Of New Jersey (CFBNJ) (Woodbine, NJ): Comprehensive school wellness policies with clear implementation plans (led by school wellness committee)

Website:

http://www.sustainablejersey.com/fileadmin/media/Grants_and_Resources/Resource_Opportunities/NJHCN/NJHCN_2020-2021_Application_Information_Package.pdf

Andrea M. Ramalho

Senior Grants Manager
Millennium Strategies, LLC
60 Columbia Road
Building B, Suite 230
Morristown, NJ 07960
Office: (973) 226-3329 x104
Cell: (973) 998-1920
Email: aramalho@m-strat.com

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REQUEST FROM THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLYING FOR GRANTS TO RECEIVE HEPATITIS INOCULATION FUND FOR THE REIMBURSEMENT OF COSTS OF HEPATITIS B, IN THE AMOUNT OF NO LESS THAN \$5,000.00 ON BEHALF OF THE FOLLOWING MUNICIPALITIES OF WOODLAND PARK, WANAQUE, WEST MILFORD AND HALEDON, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution#	R20190882							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE REQUEST FROM THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLYING FOR GRANTS TO RECEIVE HEPATITIS INOCULATION FUND FOR THE REIMBURSEMENT OF COSTS OF HEPATITIS B, IN THE AMOUNT OF NO LESS THAN \$5,000.00 ON BEHALF OF THE FOLLOWING MUNICIPALITIES OF WOODLAND PARK, WANAQUE, WEST MILFORD AND HALEDON

WHEREAS the Passaic County Department of Health Services (PCDHS) is committed to serving the community through the delivery and promotion of services focused on improving and protecting the health of our residents and the environment; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous to request and apply for a grant to receive Hepatitis Inoculation Fund for the reimbursement of costs of Hepatitis B, in the amount of no less than \$5,000.00 on behalf of the following Municipalities: Woodland Park, Wanaque, West Milford and Haledon; and

WHEREAS this matter was reviewed and approved at the Health Committee Meeting on October 2, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the request from the Passaic County Health Department to apply for and receive grants to receive Hepatitis Inoculation Fund for the reimbursement of costs of Hepatitis B, in the amount of no less than \$5,000.00 on behalf of the following Municipalities: Woodland Park, Wanaque, West Milford and Haledon; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: October 8, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Charlene W. Gungil 10/02/19
Telephone #: 973-881-4396

DESCRIPTION OF RESOLUTION:

Request and apply for a grant to receive \$5,000.00 from the Hepatitis Inoculation Fund for the reimbursement of costs of hepatitis B.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A ***REQUISITION***. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | | |
|--|----------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input checked="" type="checkbox"/> Health | <u>10/2/19</u> |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190882



State of New Jersey

DEPARTMENT OF HEALTH

DIVISION OF EPIDEMIOLOGY, ENVIRONMENTAL AND OCCUPATIONAL HEALTH

PO BOX 369

TRENTON, N.J. 08625-0369

www.nj.gov/health

SEP - 9 2019

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

JUDITH M. PERSICILLI, RN, BSN, MA
Acting Commissioner

September 5, 2019

Dear Health Officer:

The New Jersey Department of Health is pleased to announce that funds are available from the Hepatitis Inoculation Fund for the reimbursement of costs of hepatitis B inoculations for certain emergency medical technicians, firefighters and police officers. The funds are a continuation of monies already distributed for this purpose between 1996 and 2018 in accordance with N.J.A.C. 8:57B.

Each municipality may receive up to \$5,000 in reimbursement for the cost of protecting its emergency medical technicians, firefighters and police officers against hepatitis B. Payments of funds to municipalities will be based on the collection of state forfeiture recoveries from confiscated property that had been involved in illegal activity. Under the adopted rules, first preference will be given to municipalities with volunteer EMTs and volunteer firefighters. Second priority will be given to municipalities with a combined total of fewer than 100 EMTs, firefighters and police officers. Finally, municipalities with more than 100 emergency services workers will receive funding.

To ensure equal access to the available money, the Department may assign applicants a number and hold a lottery to determine in what order municipalities receive funding. All first priority municipalities will receive money before second and third priority municipalities can be reimbursed. If funds are depleted at any point, distributions will stop until more money is available. Reimbursements will then continue in the order established by the lottery. Reimbursements cannot be made if the individual has already been reimbursed under this program. Additionally, a municipality shall not claim expense reimbursement for a covered individual whose medical insurance pays for the full cost of the hepatitis inoculation, but may claim expense reimbursement for any portion of the cost disallowed by such medical insurance.

Each interested applicant municipality shall appoint a liaison who will be responsible for preparing and submitting an application to the Division of Epidemiology, Environmental and Occupational Health on behalf of all emergency services personnel within its jurisdiction. Applications received by the Division directly from individual first aid and rescue squads, fire companies, departments and districts, and police departments or their members and/or staff shall be disallowed. The actual reimbursable costs allowed, not to exceed \$5,000 per municipality, will be based on the cost of the hepatitis B vaccine and the fees of professional medical services for administration of the vaccine.

If your municipality is interested in applying for the reimbursable costs for hepatitis B vaccinations, the following will be required in a letter format:

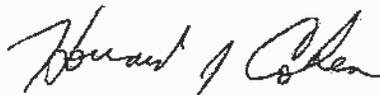
- 1) The name of the municipality, along with address, contact person and phone number on municipal stationary.
- 2) The total amount expended for the inoculations in each of the individuals specified below (Number #3).
- 3) The total composition of the municipality's emergency services personnel including:
 - a. Number of volunteer emergency medical technicians - ambulance.
 - b. Number of volunteer firefighters.
 - c. Number of paid EMTs - ambulance.
 - d. Number of paid firefighters.
 - e. Number of police officers.
- 4) The total amount sought for reimbursement including actual costs incurred for inoculations of each individual specified in number 3, and the cost of fees for professional medical services for administration of the vaccine.
- 5) A statement certifying that the reimbursement applied for represents actual costs incurred and that such costs are not eligible for coverage and have not been covered through any other source, nor has the cost for each individual been reimbursed by these funds in the past.

Please send your application to:

Mr. Howard Cohen
New Jersey Department of Health, Division of Epidemiology, Environmental and
Occupation Health
Office of Assistant Commissioner
Post Office Box 369
Trenton, New Jersey 08625-0369

All applications must be postmarked by October 4, 2019. If you have any questions regarding this matter, please call me at (609) 633-8725 or reach me by email at Howard.Cohen@doh.nj.gov

Sincerely,



Howard J. Cohen
Contract Administrator

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A NON FAIR AND OPEN CONTRACT WITH BIG BELLY SOLAR, INC., FOR AN UPGRADE TO THE 4G SYSTEM FOR ALL UNITS, FOR THE MAINTENANCE OF SEVERAL UNITS, AND FOR THE REPLACEMENT OF SEVERAL BATTERIES, IN THE AMOUNT OF \$19,005.00

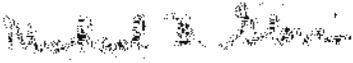
THIS RESOLUTION WAS REQUESTED BY:

RECYCLING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

Official Resolution#	R20190883							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-23							
CAF #	G-01-41-761-016-213							
Purchase Req. #	R9-05481							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING A NON FAIR AND OPEN CONTRACT WITH BIG BELLY SOLAR, INC., FOR AN UPGRADE TO THE 4G SYSTEM FOR ALL UNITS, FOR THE MAINTENANCE OF SEVERAL UNITS, AND FOR THE REPLACEMENT OF SEVERAL BATTERIES, IN THE AMOUNT OF \$19,005.00

WHEREAS pursuant to Resolution R-2017-1003 dated December 12, 2017 the Board of Chosen Freeholders of the County of Passaic passed a Resolution authorizing an award of contract to Big Belly Solar, Inc., of Needham, MA, for big belly solar compactors related software and accessories or equivalent for the Passaic County Solid Waste and Recycling Program; and

WHEREAS the Freeholder Board is desirous of passing a resolution for expenditure of funds for Big Belly Solar, Inc., for an upgrade to the 4G system for all units, for the maintenance of several units and for the replacement of several batteries, in the amount of \$19,005.00; and

WHEREAS the proposed contract is one for goods or services for the support and maintenance of the proprietary items and is therefore exempt from public bidding pursuant to the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(dd); and

WHEREAS the Board, by Resolution 06-97 dated February 14, 2006, established a policy of only awarding contract for exempt services in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exemption to that policy because of the unique circumstances of this case; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of contract for exempt services and the contract itself must be available for public inspection; and

WHEREAS the Freeholder Health Committee reviewed this matter at its October 2, 2019 meeting, and recommends that this agreement be awarded as an exempt service with the understanding that the recipient has not made or will make political contributions as set forth under the Campaign Contribution Expenditure Recording Act (NJSA19:44A-1) and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes a non fair and open contract with Big Belly Solar, Inc., for an upgrade to the 4G system for all units, for the maintenance of several units, and for the replacement of several batteries, in the amount of \$19,005.00; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exemption to the policy of the Board as set forth in its resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary agreement to effectuate the above; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as one for goods or services for the maintenance of proprietary items, in accordance with the Local Public Contract Law, specifically NJSA:40A:11-5(1)(dd); and

BE IT FURTHER RESOLVED that a notice of this action be published in the North Jersey Herald News.

JDP:lc

Dated: October 8, 2019

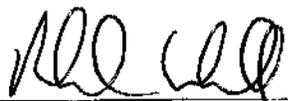
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,005.00

APPROPRIATION: G-01-41-761-016-213

PURPOSE: Resolution authorizing a non-fair and open contract with Big Belly Solar Inc. for the maintenance of several units and replacement of several batteries.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Nina Seiden
 Telephone #: 973-305-5736

DESCRIPTION OF RESOLUTION:

Requesting a resolution for expenditure of funds for Big Belly Solar, Inc. for an upgrade to the 4G system for all units, for the maintenance of several units, and for the replacement of several batteries.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 19,005.00
 REQUISITION # R9-05481
 ACCOUNT # G-01-41-761-016-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190883



Big Belly Solar, Inc.
 150 A Street
 Suite 103
 Needham MA 02484

Estimate

Date 7/29/2019
 Estimate # 11807
 Shipping Method Delivery

Bill To
 Nina Seiden
 County of Passaic
 18 Clark St
 Paterson NJ 07505

Ship To
 Greg Moore
 Passaic, County of
 311 Pennsylvania Avenue
 Patterson NJ 07505

Notes
 Provision of parts & labor to Upgrade (62) Main Control Boards to the 4g network, replace (8) batteries to resolve active battery related CLEAN alerts as of July 15, 2019. Preventative Maintenance inspection will be performed on each unit during upgrade, an additional estimate for repairs of any damages found will be provided.

Quoted prices are in \$USD and exclude customs and brokerage fees.
 Please submit credit card information or an approved purchase order.
 Quoted prices are valid for 30 days.

Item	Qty	Description	Unit Price	Amount
BB5-UPGRADE-US	82	Promo: Network upgrade board - HC5 US	175.00	10,850.00
KITBB50014	8	Battery Assembly, 18Ah, with Battery, Harness & Boot - HC5	75.00	600.00
Service-Billable	36	Billable Service Hours	196.00	7,056.00

Subtotal 18,506.00
 Shipping (Delivery) 489.00
 Total \$19,005.00

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190883



Estimate

Big Belly Solar, Inc.
 150 A Street
 Suite 103
 Needham MA 02494

Date 7/29/2019
 Estimate # 11807
 Shipping Method Delivery

Bill To
 Nina Seiden
 County of Passaic
 18 Clark St
 Paterson NJ 07505

Ship To
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Notes
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 Please submit credit card information or an approved purchase order.
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Item	Quantity	Description	Unit Price	Amount
BB5-UPGRADE-US	62	Promo: Network upgrade board - HC5 US	175.00	10,850.00
KITBB50014	8	Battery Assembly, 18Ah, with Battery, Harness & Boot - HC5	75.00	600.00
Service-Billable	36	Billable Service Hours	196.00	7,056.00

Subtotal 18,506.00
 Shipping (Delivery) 499.00
 Total \$19,005.00

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190883

COUNTY OF PASSAIC
 HEALTH DEPT, CO OF PASSAIC
 (Q) 973-881-4396
 18 CLARK STREET
 PATERSON, NJ 07505

Res-Pg:k.23-9

REQUISITION	
NO.	R9-05481

SHIP TO	COUNTY OF PASSAIC HEALTH DEPARTMENT 18 CLARK STREET PATERSON, NJ 07505
VENDOR	VENDOR #: 11599 BIG BELLY SOLAR, INC 150 A STREET, SUITE 103 NEEDHAM, MA 02494

ORDER DATE: 08/21/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

Nina

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
62.00 EA	Promo: Network Upgrade Board HCS US Item #BB5-UPGRADE-US. Price as per quote #11807, 7/29/2019. Resolution #R0171003, 12/12/2017 ** NOTE: PLEASE CALL NINA SEIDEN @ (973)305-5736 OR (973) 305-5738 FOR ANY QUESTIONS ***	G-01-41-761-016-213	175.0000	10,850.00
8.00 EA	Battery Assembly, 18Ah, with Battery Harness & Boot - HCS Item #KITBB50014	G-01-41-761-016-213	75.0000	600.00
36.00 HRS	Billable Service Hours	G-01-41-761-016-213	196.0000	7,056.00
1.00 HRS	Shipping (Delivery)	G-01-41-761-016-213	499.0000	499.00
			TOTAL	19,005.00

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190883

REQUESTING DEPARTMENT

DATE



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Nina Seiden
 Telephone #: 973-305-5736

DESCRIPTION OF RESOLUTION:

Requesting a resolution for expenditure of funds for Big Belly Solar, Inc. for an upgrade to the 4G system for all units, for the maintenance of several units, and for the replacement of several batteries.

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ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 19,005.00
 REQUISITION # R9-05481
 ACCOUNT # G-01-41-761-016-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190883

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE APPLICATION TO NEW JERSEY TRANSIT AND ACCEPTING OPERATING FUNDS IN THE AMOUNT OF \$75,000.00 FOR (1) MIN-VAN/MV-1 AND (1) STANDARD CUTAWAY WITH REAR LIFT AND (2) ACCESSIBLE LOCATIONS UNDER THE FFY 2017 FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310 GRANT FEDERAL GRANT PROGRAM TO PROVIDE TRANSPORTATION SERVICES FOR THE ELDERLY AND RESIDENTS WITH DISABILITIES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190884							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-24							
CAF #	G-01-41-803-019-101							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTON AUTHORIZING THE APPLICATION TO NEW JERSEY TRANSIT AND ACCEPTING OPERATING FUNDS IN THE AMOUNT OF \$75,000.00 FOR (1) MIN-VAN/MV-1 AND (1) STANDARD CUTAWAY WITH REAR LIFT AND (2) ACCESSIBLE LOCATIONS UNDER THE FFY 2017 FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310 GRANT FEDERAL GRANT PROGRAM TO PROVIDE TRANSPORTAION SERVICES FOR THE ELDERLY AND RESIDENTS WITH DISABILITIES

WHEREAS the County of Passaic is desirous of applying to New Jersey Transit and accepting funds in the amount of \$75,000.00 for (1) Min-Van/MV-1 and (1) standard cutaway with rear lift and (2) accessible locations under the FFY2017 Federal Transit Administration (FTA) Section 5310 Grant Federal Grant Program to provide transportation services for the elderly and residents with disabilities; and

WHEREAS the County will provide a 50% in-kind local share operating match of \$75,000.00; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of the grant funds and equipment; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to enter into any necessary agreements to effectuate the above.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: G-01-41-803-019-101

PURPOSE: To certify in-kind matching funds for the FFY2017
Federal Transit Administration Section 5310 grant.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr

Phillip D. Murphy, Governor
 Sheila Y. Oliver, Lieutenant Governor
 Diane Gutierrez-Scascetti, Commissioner
 Kevin S. Corbett, Executive Director



One Penn Plaza East
 Newark, NJ 07105-2246
 973-491-7000

June 5, 2019

Mr. John McGill
 Passaic County
 930 Riverview Drive
 Suite # 200
 Totowa, NJ 07512

Re: FFY2017 Federal Transit Administration (FTA) Section 5310 Program -- Notification of Inclusion

Dear Mr. McGill:

I am pleased to announce that your application for the FFY 2017 FTA Section 5310 grant program has been selected for inclusion in the statewide FTA Program of Projects (POP) application. We anticipate that our POP will be approved by the FTA sometime in the next eight to ten months; your Section 5310 award in this POP is as follows:

Vehicle(s) Award: One (1) Mini-Van/MV-1 and One (1) Standard Cutaway with Rear Lift and 2 Accessible Seurement Locations

During NJ TRANSIT's federal vehicle procurement process, all Section 5310 vehicles are built (manufactured) to conform with bus specifications compliant to federal requirements. Please note, we do not anticipate actual delivery of vehicle award(s) until 24 months from date of this letter.

Mobility Management Federal Award: \$0.00 (this amount represents 80% of the project cost)
 \$0.00 (this amount represents your 20% Local Share)

Operating Federal Award: \$75,000.00 (this amount represents 50% of the project cost)
 \$75,000.00 (this amount represents your 50% Local Share)

Operating and/or Mobility Management agreements can take up to a year to receive from date of this letter. Those approved for Operating and/or Mobility Management must comply with the following:

- Document and provide your agencies local match. In your Initial Section 5310 application, you identified **County funds** as your source of local match for Operating and/or Mobility Management.
- Prior to your purchase NJ TRANSIT staff is required to review and approve all third party specifications whether for operations, planning, equipment or software to ensure all purchases follow **FTA procurement procedures**. This is a reimbursement program; we will not reimburse Section 5310 expenditures that are not compliant with FTA procurement requirements. ~~(No local match requirement for equipment purchases.)~~

While we congratulate you on the above award(s), please note that we are unable to approve all requests. The selection of your application represents a continued expression of the Governor's support for programs that enhance mobility of senior citizens and people with disabilities. Since the Section 5310 Program began in 1975, more than 1,950 vehicles have been purchased and delivered to eligible private non-profit organizations, counties and municipalities across New Jersey.

If you have any questions about the review and evaluation of your application, please call 973-491-8767 and you will be redirected to your assigned regional administrator. Again, congratulations and thank you for your continued participation in community transportation.

Sincerely,

Anna Magri

Anna Magri
 Director of Local Programs, Minibus Support and Community Mobility
 NJ TRANSIT

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190884

Phillip D. Murphy, Governor
 Sheila Y. Oliver, Lieutenant Governor
 Diane Gutierrez-Scazzetti, Commissioner
 Kevin S. Corbett, Executive Director



One Penn Plaza East
 Newark, NJ 07105-2246
 973-491-7000

June 5, 2019

Mr. John McGill
 Passaic County
 930 Riverview Drive
 Suite # 200
 Totowa, NJ 07512

Re: FFY2017 Federal Transit Administration (FTA) Section 5310 Program -- Notification of Inclusion

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Sincerely,

Anna Magri

Anna Magri
 Director of Local Programs, Minibus Support and Community Mobility
 NJ TRANSIT

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190884

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT ADDITIONAL LIHEAP WEATHERIZATION 2018 GRANT FUNDS IN THE AMOUNT OF \$86,005.28 FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

WEATHERIZATION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190885							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING THE DIVISION OF
WEATHERIZATION AND HOME ENERGY TO ACCEPT
ADDITIONAL LIHEAP WEATHERIZATION 2018 GRANT FUNDS IN
THE AMOUNT OF \$86,005.28 FROM THE NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

WHEREAS pursuant to Resolution R-2019-0290 dated March 26, 2019, the Division of Weatherization and Home Energy authorized an amendment to Grant Agreement 2018-05130-0294-02 LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) WEATHERIZATION 2018 to accept additional funds from the New Jersey Department of Community Affairs, in the amount \$300,000.00, thereby raising the total award amount to \$533,419.00; and

WHEREAS pursuant to Resolution R-2018-0502 dated June 02, 2018, the Division of Weatherization and Home Energy authorized Grant Agreement 2018-05130-0294-02 LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) WEATHERIZATION 2018 to accept funds from the New Jersey Department of Community Affairs, in the amount \$233,419.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic through its Division of Weatherization and Home Energy has received notification from the New Jersey Department of Community Affairs to amend Grant Agreement 2018-05130-0294-02/**LIHEAP WEATHERIZATION 2018**; and

WHEREAS the proposed purpose of this amendment is to increase the award amount of the Agreement through the addition of \$86,005.28 in new funds, thereby raising the total award amount of \$619,424.28.00; and

WHEREAS it is requested that the grant period be extended from September 30, 2019 to December 31, 2019; and

WHEREAS this matter was reviewed and approved by the Human Services Committee on September 25, 2019;

NOW THEREFOR BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of Grant Agreement 2018-05130-0294-02 **LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) WEATHERIZATION 2018** to increase the award amount of the Agreement through the addition of \$89,005.28 in new funds, thereby raising the total award amount of \$619,424.28; and

BE IT FURTHER RESOLVED that the grant period is hereby extended to December 31, 2019; and

BE IT FURTHER RESOLVED that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Kevin Batacchi, Director
Weatherization & Home Energy
County of Passaic County

John W. Bartlett
Freeholder Director
County of Passaic

JDP:lc

Dated: October 8, 2019



GRANT APPLICATION REQUEST FORM

1. Grant Title: LIHEAP Weatherization 2018

2. Funding Source: Federal State Other : _____

3. Description of Grant:

The Division of Weatherization and Home Energy in the Passaic County Department of Senior Services is requesting a resolution authorizing the acceptance of the addition of \$86,005.28 in new funds, thereby raising the total award amount from \$533,419.00 to \$619,424.28. An extension of the grant service period end date from September 30, 2019 to December 31, 2019 is also being requested.

4. Grant Period: From 4/1/2018 To 12/31/2019

5. Amount Requested: \$ 86,005.28 increase (\$619,424.28 total award amou

6. Is a dollar match required? : Yes No

7. If yes, how much? : \$ _____

8. Is the match: Monetary In-Kind (Identify): _____

9. Account #: _____

10. Is this a: New Program Existing Program Amendment

11. Grant Administrator (Name/Title/ Department):

Kevin Batacchi, Director, Weatherization and Home Energy Division - Department of Senior Services



Kevin Batacchi
Director

COUNTY OF PASSAIC

WEATHERIZATION & HOME ENERGY ASSISTANCE PROGRAM

930 RIVERVIEW DRIVE	SUITE 250	TOTOWA, NJ 07512
301 MAIN STREET	ROOM 125	PATERSON, NJ 07505
330 PASSAIC STREET	1 ST FLOOR	PASSAIC, NJ 07055



TEL: 973.569.4032
FAX: 973.812.3160

September 17, 2019

Angie Armand,
Supervisor of Weatherization Assistance
Dept. of Community Affairs
101 South Broad Street, PO Box 811
Trenton, NJ 08625-0811

RE: **Grant #: 2018-05130-0294-02**
LIHEAP Weatherization 2018 Grant
GRANT AMENDMENT REQUEST

This amendment is to request an amendment of Passaic County's LIHEAP Weatherization 2018 Grant budget, to request \$86,005.28 additional funds for the production of 10 additional units, which are part of the 380 Straight Street, Paterson, NJ multi-family boiler replacement project. This amendment also requests for the grant service period end date to be extended from September 30, 2019 to December 31, 2019.

The \$86,005.28 requested will increase the LIHEAP Weatherization 2018 grant from \$533,419.00 to \$619,424.28; the grant's total unit production target will be increased from 58 total units to 68 total units.

Submitted in SAGE is a request to amend the budget.

Passaic County would like to thank you in advance for your time and consideration in this matter.

Sincerely,

Kevin Batacchi

Director, Division of Weatherization & Home Energy
Passaic County Department of Senior Services, Disability & Veterans
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190885

Budget Detail
 LIHEAP Weatherization 2018: LIHEAP Weatherization 2018
 Passaic County

Introduced on:
 Adopted on:
 Official Resolution #:

Budget Category	State Funds	Other Funds	Total
Administration			
Admin			
Administrative	\$30,928.48		\$30,928.48
Minor Category Sub-Total	\$30,928.48		\$30,928.48
Training/TA			
Training/TA	\$8,595.80		\$8,595.80
Minor Category Sub-Total	\$8,595.80		\$8,595.80
Financial Audit			
Financial Audit			
Minor Category Sub-Total	\$0.00		\$0.00
Liability Insurance			
Liability Insurance			
Minor Category Sub-Total	\$0.00		\$0.00
Health & Safety			
Health & Safety	\$86,719.40		\$86,719.40
Minor Category Sub-Total	\$86,719.40		\$86,719.40
Program Support			
Contract Services/Labor	\$154,964.89		\$154,964.89
Program Expense/Support	\$84,338.98		\$84,338.98
Minor Category Sub-Total	\$239,303.87		\$239,303.87
Weatherization Materials			
Contract Services/Materials	\$253,876.73		\$253,876.73
Minor Category Sub-Total	\$253,876.73		\$253,876.73
Major Category Sub-Total	\$619,424.28		\$619,424.28

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE FIRST ONE (1) YEAR OPTION TO RENEW TO ACULABS, INC., of EAST BRUNSWICK, NJ, FOR LABORATORY SERVICES FOR PREAKNESS HEALTHCARE CENTER, COMMENCING DECEMBER 1, 2019 TO NOVEMBER 30, 2020, IN THE AMOUNT OF \$40,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190886							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-26							
CAF #	9-01-27-172-001-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING THE FIRST ONE (1) YEAR
OPTION TO RENEW TO ACULABS, INC., of EAST BRUNSWICK,
NJ, FOR LABORATORY SERVICES FOR PREAKNESS
HEALTHCARE CENTER, COMMENCING DECEMBER 1, 2019
TO NOVEMBER 30, 2020, IN THE AMOUNT OF \$40,000.00**

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-18-079 on February 13, 2018, awarding a contract to Aculabs, Inc., of East Brunswick, NJ, for Laboratory Services for Preakness Healthcare Center, the contract term is December 1, 2017 through November 30, 2019 with three one (1) year option to renew, in the amount of \$40,000.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the first one (1) year option to renew commencing December 1, 2019 to November 30, 2020, in the amount of \$40,000.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services on September 25, 2019; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the first one (1) year option to renew to Aculabs, Inc., of East Brunswick, NJ, for Laboratory Services for Preakness Healthcare Center commencing December 1, 2019 to November 30, 2020, in the amount of \$40,000.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board be authorized to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,000.00

APPROPRIATION: \$3,333.33 – 9-01-27-172-001-213
\$36,666.67- *Contingent upon availability of
funds in 2020 adopted budget.

PURPOSE: Resolution authorizing the first one (1) year option to
renew to Aculabs, Inc., of East Brunswick, NJ for
Laboratory services from December 1, 2019 through
November 30, 2019.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to exercise the 1st one year option to renew for Laboratory Services with Aculabs Inc. for Preakness Healthcare Center for the period of 12/1/19 to 11/30/20.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 40,000
REQUISITION # To be Determined
ACCOUNT # 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>9/25/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190886

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

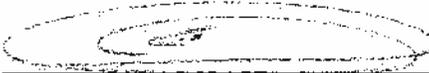
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ADL DATA SYSTEMS, INC., FOR THE MAINTENANCE OF PROPRIETARY SOFTWARE FOR CLINICAL AND FINANCIAL SYSTEMS FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190887							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-27							
CAF #	9-01-27-172-001-219							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT
TO ADL DATA SYSTEMS, INC., FOR THE
MAINTENANCE OF PROPRIETARY SOFTWARE FOR
CLINICAL AND FINANCIAL SYSTEMS FOR
PREAKNESS HEALTHCARE CENTER**

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing a one year contract commencing November 1, 2019 to October 31, 2020, in the amount of \$48,579.00; and

WHEREAS pursuant to R-2016-0779 dated September 9, 2016, the Board of Chosen Freeholders of the County of Passaic authorized an extension to ADL Data Systems, Inc., for the Maintenance of Proprietary software for clinical and financial systems for Preakness Healthcare Center for a one year period; and

WHEREAS the proposed contract is one for goods or services for the support or maintenance of proprietary computer software, and is therefore exempt from public bidding pursuant to the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(dd); and

WHEREAS said Board, by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts for exempt services in excess of the monetary threshold set forth

under the Pay to Play Law only under a fair and open process;
and

WHEREAS the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

WHEREAS the local Public Contracts Law, N.J.S.A 40A:11-1 et seq., requires that the resolution authorizing the award of contract for exempt services and the contracts themselves must be available for public inspection; and

WHEREAS the Freeholder Human Services Committee has reviewed this matter at its September 25, 2019 meeting and recommends that this agreement be awarded as an exempt service with the understanding that the recipient has not made or will make political contributions as set forth under the Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1); and

WHEREAS a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED that the Board hereby authorizes a non fair and open agreement between the County of Passaic, Preakness Healthcare Center and ADL Data Systems, Inc., for the maintenance of proprietary software for clinical and financial systems for Preakness Healthcare Center, commencing November 1, 2019 to October 31, 2020, in the amount of \$48,579.00; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the

special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute all necessary documents on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as one for goods or services for the support or maintenance of proprietary computer software, in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(dd); and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALS & NEWS.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$48,579.00

APPROPRIATION: \$8,096.50 – 9-01-27-172-001-219
\$40,482.50 *Contingent upon availability of
funds in 2020 adopted budget.

PURPOSE: Resolution authorizing award of contract to ADL Data
Systems, Inc. starting November 1, 2019 to October
31, 2020.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to extend contract of ADL Data Systems, Inc. for the maintenance of proprietary software for clinical and financial systems for Preakness Healthcare Center for one year 11/1/19 to 10/31/20.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 48,570
REQUISITION # To be Determined
ACCOUNT # 9-01-27-172-001-219

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: Contract

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>9/25/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190887

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ONE (1) YEAR OPTION TO RENEW THE CONTRACT WITH AMERICAN WEAR UNIFORMS, COMMENCING DECEMBER 1, 2019 TO NOVEMBER 30, 2020, IN THE AMOUNT OF \$50,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190888							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-28							
CAF #	9-01-27-172-001-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING THE ONE (1) YEAR
OPTION TO RENEW THE CONTRACT WITH AMERICAN
WEAR UNIFORMS, COMMENCING DECEMBER 1, 2019
TO NOVEMBER 30, 2020, IN THE AMOUNT OF
\$50,000.00**

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-17-0934 dated November 21, 2017, awarding a contract to American Wear Uniforms to provide rental and launder security uniforms; and

WHEREAS the contract term is two (2) years, with a one (1) year option to renew; and

WHEREAS the County is desirous of exercising the one year option, for a fee of \$50,000.00, for the period December 1, 2019 to November 30, 2020; and

WHEREAS this matter was discussed at the Freeholder Human Services Committee meeting of September 25, 2019, and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the one (1) year option to renew to American Wear Uniform, commencing December 1, 2019 to November 30, 2020 in the amount of \$50,000.00; and

BE IT FURTHER RESOLVED that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: \$4,166.67 – 9-01-27-172-001-213
\$45,833.33 *Contingent upon availability of funds in 2020 adopted budget.

PURPOSE: Resolution authorizing the one (1) year option to renew the contract with American Wear Uniforms from December 1, 2019 through November 30, 2020.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to rent and launder Security Uniforms pursuant to Resolution R-17-934. Recommend to exercise the 1-year option to renew for the period of (12/1/19 - 11/30/20).

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 23,270
REQUISITION # To be Determined
ACCOUNT # 9-01-27-172-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>9/25/19</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190888

Handwritten signature/initials

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

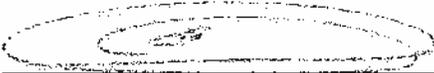
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SECOND ONE (1) YEAR OPTION TO RENEW TO KRATOS PUBLIC SAFETY AND SECURITY SOLUTIONS, INC., OF SAN DIEGO, CA, FOR NURSE CALL SYSTEM MAINTENANCE AND REPAIR FOR PREAKNESS HEALTHCARE CENTER, COMMENCING DECEMBER 1, 2019 TO NOVEMBER 30, 2020, IN THE AMOUNT OF \$50,000.00, ALL AS NOTED IN THE RESOLUTION.

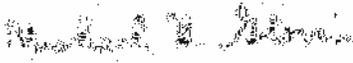
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190889							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-29							
CAF #	9-01-27-172-001-219							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE SECOND ONE (1) YEAR OPTION TO RENEW TO KRATOS PUBLIC SAFETY AND SECURITY SOLUTIONS, INC., OF SAN DIEGO, CA, FOR NURSE CALL SYSTEM MAINTENANCE AND REPAIR FOR PREAKNESS HEALTHCARE CENTER, COMMENCING DECEMBER 1, 2019 TO NOVEMBER 30, 2020, IN THE AMOUNT OF \$50,000.00

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-17-01061 on December 28, 2017, awarding a contract to Kratos Public Safety and Security Solutions, Inc., of San Diego, CA, for Nurse Call System Maintenance and Repair for Preakness Healthcare Center, the contract term is December 1, 2017 through November 30, 2018 with two one (1) year option to renew, in the amount of \$50,000.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-18-0916 on November 20, 2018, awarding the first one (1) year option to renew to Kratos Public Safety and Security Solutions, Inc., of San Diego, CA, for Nurse Call System Maintenance and Repair for Preakness Healthcare Center, the contract term is December 1, 2018 to November 30, 2019, in the amount of \$50,000.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the second and last one (1) year option to renew commencing December 1, 2019 to November 30, 2020, in the amount of \$50,000.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services on September 25, 2019; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the second and last one (1) year option to renew to Kratos Public Safety and Security Solutions, Inc., of San Diego, CA, for Nurse Call System Maintenance and Repair for Preakness Healthcare Center commencing December 1, 2019 to November 30, 2020, in the amount of \$50,000.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board be authorized to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: October 8, 2019

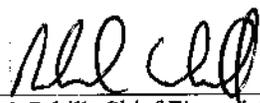
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: 9-01-27-172-001-219

PURPOSE: Resolution authorizing the second one (1) year option to renew to Kratos Public Safety and security solutions, Inc.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to exercise the second and last 1-year option to renew contract for Kratos Public Safety d/b/a Securitas Electronic Security for Nurse Call System Maintenance and Repair for Preakness Healthcare Center, R-17-081 for the period 12/1/19 to 11/30/20.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000
REQUISITION # To be Determined
ACCOUNT # 9-01-27-172-001-219

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | | |
|--|----------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>9/25/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190889

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF 2U ENTERPRISE PROPRIETARY SERVER VIA AN APPROVED NJ COOPERATIVE, THAT BEING VENDOR SHI INTERNATIONAL, CORP., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190890							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-30							
CAF #	C-04-55-107-301-901							
Purchase Req. #	R9-05556							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE PURCHASE OF 2U ENTERPRISE PROPRIETARY SERVER VIA AN APPROVED NJ COOPERATIVE, THAT BEING VENDOR SHI INTERNATIONAL, CORP.

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS pursuant to resolution R-2019-0388 dated April 24, 2019 the Board of Chosen of the County of Passaic authorized an award of contract to Platinum Networks, LLC, for Forward Looking Infrared Radar (FLIR) Cameras for Preakness Healthcare Center as per bid SB-19-010; and

WHEREAS it is necessary to purchase 2U enterprise proprietary server in order to integrate the cameras purchased through the above referenced bid; and

WHEREAS originally the resolution request was brought before the Human Services Committee at its meeting on August 28, 2019 as a change order request; and

WHEREAS subsequent to the aforesaid August 28, 2019 Human Services Committee meeting it was determined that the same server was available via an approved New Jersey Cooperative; and

WHEREAS the vendor, SHI International, Corp., has agreed to supply this item at the same price, that being \$20,750.00, which is better because it is not a non-fair open resolution request; and

WHEREAS the aforesaid is the New Jersey Cooperative Purchasing Alliance which is a service of the County of Bergen, County Executive James J. Tedesco, and the Board of Chosen Freeholders; and

WHEREAS pursuant to N.J.S.A.40A:11-11(6), the County of Passaic may by this Resolution and a properly executed purchase order purchase any goods or services from approved contract vendors under the County Cooperative Pricing System; and

WHEREAS the procurement of goods and services through a Cooperative Purchasing Program is considered to be an open and fair process under the New Jersey Pay to Play Law N.J.S.A.19:44A-20.4 et seq.; and

WHEREAS this matter was reviewed and approved a the Human Services Committee on September 25, 2019; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the purchase of 2U Enterprise proprietary server via an approved New Jersey Cooperative, as stated above, that being vendor SHI International, Corp.,; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary agreement to effectuate the above.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,750.00

APPROPRIATION: C-04-55-107-301-901

PURPOSE: Resolution authorizing the purchase of 2U enterprise proprietary server via an approved NJ Cooperative; SHI International Corp.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado, LNHA
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution authorizing purchase of 2U Enterprise proprietary server through NJ Cooperative Purchasing Alliance/BC cooperative. Vendor is SHI International.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE ***A REQUISITION***. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 20,750.00
REQUISITION # R9-05556
ACCOUNT # C-04-55-107-301-901

4. **METHOD OF PROCUREMENT:**

- RFP RFQ Bid
- Other: NJ Cooperative Purchasing Alliance

5. **COMMITTEE REVIEW:**

DATE:

- Administration & Finance _____
- Budget _____
- Health _____
- Human Services 9/24/19
- Law & Public Safety _____
- Planning & Economic Development _____
- Public Works _____

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
- Clerk to the Board Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190890

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES, IN THE AMOUNT OF \$1,000.00 FOR STIGMA FREE GRANT, BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019 TO THE FOLLOWING ENTITIES: CLIFTON AGAINST SUBSTANCE ABUSE; WAYNE ALLIANCE AND GROWING IN GRACE COUNSELING GROUP, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190891							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-31							
CAF #	G-01-41-737-019-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES, IN THE AMOUNT OF \$1,000.00 FOR STIGMA FREE GRANT, BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019 TO THE FOLLOWING ENTITIES: CLIFTON AGAINST SUBSTANCE ABUSE; WAYNE ALLIANCE AND GROWING IN GRACE COUNSELING GROUP

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Division of Mental Health and Addiction Services administers programs throughout the County to address the problems of drug and alcohol abuse and mental health outreach and prevention; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of awarding funds from the State of New Jersey, Division of Mental Health and Addiction, in the amount of \$1,000.00 for Stigma Free Grant, beginning October 1, 2019 and ending December 31, 2019 to the following entities:

Clifton Against Substance Abuse

Wayne Alliance

Growing in Grace Counseling Group; and

WHEREAS this matter was reviewed and approved by the Human Services Department at its September 25, 2019; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the award of funding from the State of New Jersey, Division of Mental Health and Addiction Services as set forth above; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary document to effectuate the above.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,000.00

APPROPRIATION: G-01-41-737-019-213

PURPOSE: Resolution authorizing the Department of Human Services to award funding from the State of New Jersey, Division of Mental Health and addiction services for stigma free grant from October 1, 2019-December 31, 2019: Clifton Against Substance Abuse; Wayne Alliance and Growing in Grace Counseling Group.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO GROWING IN GRACE COUNSELING GROUP IN THE AMOUNT OF \$1,000 FOR STIGMA FREE GRANT FOR THE CITY OF PATERSON. BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 1,000

REQUISITION # _____

ACCOUNT # G-01-41-737-019-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: DIRECT AWARD

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 9/25/19

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190891

PROJECT SUMMARY SHEET

Project Title: Paterson Stigma-Free Day 2019Name of Agency or Municipality Applying: Growing in Grace Counseling GroupMailing Address: 496 East 39th Street Paterson, NJ 07504Telephone: 862-262-8862 Fax: _____E-mail Address: minister7929@aol.comTarget Municipality: Paterson, NJ

For information requested below, you can submit responses on a separate sheet.

1. Provide a description of the stigma-free efforts, planned or already in place, in the target municipality

The objective of Paterson Stigma-Free Day is to present informative workshops, outreach efforts, and initiatives to bring awareness about the feelings of shame, embarrassment, distress, and hopelessness that may be experienced when individuals with mental illness or addiction consider seeking professional help. Additionally, we want to encourage the community at large to break down barriers and to engage in the care of others by being mindful of what they say and do to those that may be suffering.

2. Provide a summary of stigma-free activities to be conducted

Paterson Stigma-Free Day is an event planned to provide practical resources to the community pursuant to its mission to serve families, caregivers and those affected by mental illness issues and addiction. We plans to offer workshops on grief, recovery, and understanding money and its relationship to mental health. The event concludes with an Oktoberfest for the whole family. The theme for our 2019 Paterson-Stigma-Free Day is "Family & Mental Health Matter". We want to be an encouragement to the many individuals and families that face the challenges of coping with mental illness and addiction.

3. Describe other funding sources to support this Initiative:



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO CLIFTON AGAINST SUBSTANCE ABUSE IN THE AMOUNT OF \$1,000 FOR CLIFTON STIGMA FREE GRANT FOR THE CITY OF CLIFTON BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 1,000
REQUISITION # R9-05906
ACCOUNT # G-01-41-737-019-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: DIRECT AWARD

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>9/25/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

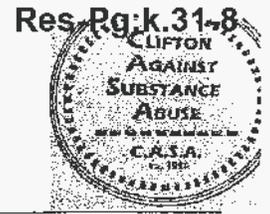
Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190891



CLIFTON AGAINST SUBSTANCE ABUSE
900 CLIFTON AVENUE CLIFTON NJ 07013
CHAIRPERSON, TOM WHITTLES-973-800-2938



1. Provide a description of the stigma-free efforts, planned or already in place, in the target municipality:
 - a. Clifton has established a Stigma-free Taskforce to advance the Stigma-free initiative of building strong self-worth and speaking up about mental illness.
 - b. Mental Health First Aid classes were hosted for local first responders, health professionals and community members.
 - c. The Municipal Alliance (CASA) participates in the Stigma-free taskforce
2. Provide a summary of stigma-free activities to be conducted
 - a. The message we expect to convey with Mallory's Army presentation is to build strong self-worth in each student as well as remind parents the importance of teaching their children about speaking up about mental illness and incidents that may lead to depression and suicide.
3. Describe other funding sources to support this initiative: Local fundraising
4. Describe what the funding will be used for (attach budget): The funding will assist with paying for the program while additional funding will be raised through fundraising efforts.
 - a. The program costs \$1200, which includes wrist bands.
 - b. There is an additional parent program for \$500 as well
5. Brief Program Summary:

Assembly & Community Event Program Information

Due to the sensitive nature of our story, we feel it is ideal for 4th graders through High School, parents and school administrators.

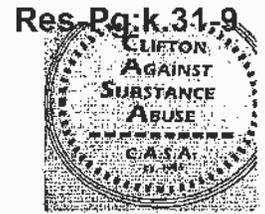
Presented by: Dianne Grossman, Mallory's Mother, the 1-hour assembly covers

- A presentation explaining intention for good, gone bad
- A message for teachers
- Mallory's life at school and how being excluded & bullied hurt her
- Mallory's mantra of living a bracelet KIND of life and what that means
- Each student receives the effective blue band EMPOWERING the children to be the 'up standers.'

By bringing a program such as this to the community, children and parents will have the opportunity to learn about the effects of building a strong self-esteem, teaching coping skills and most importantly, asking for help for anxiety, fear and depression.



CLIFTON AGAINST SUBSTANCE ABUSE
900 CLIFTON AVENUE CLIFTON NJ 07013
CHAIRPERSON, TOM WHITTLES-973-800-2938



Additional information A:

Many thanks for the opportunity to provide this additional information.

In speaking with Mallory's Mom we covered the fact that bullying comes in many forms with a wide variety of causes, reactions and solutions.

We're finding that children today are in crisis without the coping skills necessary to recognize solutions on their own which can lead to the misuse of alcohol, legal and illegal drugs.

The more time they spend on social media, the more likelihood that anxiety will heighten, which can lead to fear and frustration followed by self-medication and/or self-harm.

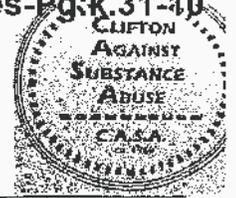
The program helps adults understand their place in educating their children in the proper use of social media. She covers how to recognize that stigma can prevent children and young adults from showing behavioral signs of their struggles leading them to turn to the misuse of substances and the possibility of self-harm in their own quest to cope.

The audience is given activities to reduce stigma and help in changing the behavior of the bullied 'receiver' so that they may better cope with the anxiety and avoid substance misuse.

In speaking with our Alliance Chairperson, Tom Whittles, there is good community support that would assist with funding for the additional program cost should we be a recipient of this grant.



CLIFTON AGAINST SUBSTANCE ABUSE
900 CLIFTON AVENUE CLIFTON NJ 07013
CHAIRPERSON, TOM WHITTLES-973-800-2938



Additional Information B:

1. CASA works very closely with the schools. Our president has recently met with the NEW Superintendent to discuss CASA programs. He was clear and adamant in his support of our collaboration. The two middle schools have over 2000 students.
2. Stigma-free information will be shared at the event before and after the presentation. This will give the opportunity to increase the reach of the Taskforce and solidify a working relationship between the 2 teams. CASA can support the Stigma-free taskforce by preparing literature to distribute at the event. Through GCACA / CASA Community Awareness funding we can work with the Taskforce to share the Stigma-free message.
3. Successful events have had over 100 attendees. This will be an excellent opportunity to share the Stigma-free message and how we must remove stigma in order to prevent substance abuse. Children need to learn how their value comes from within themselves. The objective is to raise self-esteem and alleviate the effects of peer pressure.
4. The assembly costs \$1200.00. The vendor expects to Grant the additional \$200.

What does the budget for the 1-hour assembly cover?

- A presentation explaining intention for good, gone bad
- A message for teachers/parents
- Mallory's life at school and how being excluded & bullied hurt her
- Mallory's mantra of living a bracelet KIND of life and what that means
- Each student receives the effective blue band EMPOWERING the children to be the up standers
- Q & A session for Dianne Grossman, Mallory's mom, to answer questions from the audience.

Respectfully submitted,
Robbin Gulino, Coordinator
Wayne Alliance for the Prevention of Substance Abuse
862-686-3112



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:
 RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO WAYNE ALLIANCE IN THE AMOUNT OF \$1,000 FOR STIGMA FREE GRANT FOR THE TOWNSHIP OF WAYNE BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019.

2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
 PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 1,000
REQUISITION # R9-05907
ACCOUNT # G-01-41-737-019-213

4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: DIRECT AWARD

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>9/25/19</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**
 Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190891

John Plunkett
Chairperson

Matt Singer
Vice-Chairperson

Robbin Gulino
Treasurer & Coordinator

Maryam Sayyed
Recording

Carol Mescio
Corresponding Secretary



**WAYNE ALLIANCE FOR THE PREVENTION
OF SUBSTANCE ABUSE**

475 Valley Road
Wayne, NJ 07470
Phone: 973-694-1800 x 3244
Email: alliance@waynetownship.com

1. Provide a description of the stigma-free efforts, planned or already in place, in the target municipality:
 - a. Wayne has established a Stigma-free Taskforce which meets monthly to advance the Stigma-free initiative of building strong self-worth and speaking up about mental illness.
 - b. Road signage has been distributed throughout the township as well as including our message in family friendly events like our recent walkathon.
 - c. Mental Health First Aid classes were hosted for local professionals and community members with another for first responders and college aged students scheduled this summer. We're expecting the college students to bring the Stigma-free message back to school with them for the fall semester.
2. Provide a summary of stigma-free activities to be conducted
 - a. The message we expect to convey with Mallory's Army presentation is to build strong self-worth in each student as well as remind parents the importance of teaching their children about speaking up about mental illness and incidents that may lead to depression and suicide.
3. Describe other funding sources to support this initiative: Local fundraising
4. Describe what the funding will be used for (attach budget): The funding will assist with paying for the program while additional funding will be raised through fundraising efforts.
 - a. The program costs \$1200, which includes wrist bands.
 - b. There is an additional parent program for \$500 as well

5. Brief Program Summary:

Assembly & Community Event Program Information

Due to the sensitive nature of our story, we feel it is ideal for 4th graders through High School, parents and school administrators.

Presented by: Dianne Grossman, Mallory's Mother, the 1-hour assembly covers a presentation explaining intention for good, gone bad

A message for teachers

Mallory's life at school and how being excluded & bullied hurt her

Mallory's mantra of living a bracelet KIND of life and what that means

Each student receives the effective blue band EMPOWERING the children to be the 'up standers.'

By bringing a program such as this to the community, children and parents will have the opportunity to learn about the effects of building a strong self-esteem, teaching coping skills and most importantly, asking for help for anxiety, fear and depression.

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190891

Tuesday, August 13, 2019



**WAYNE ALLIANCE FOR THE PREVENTION
OF SUBSTANCE ABUSE**

475 Valley Road
Wayne, NJ 07470
Phone: 973-694-1800 x 3244
Email: alliance@waynetownship.com

Additional information A:

Many thanks for the opportunity to provide this additional information.

In speaking with Mallory's Mom we covered the fact that bullying comes in many forms with a wide variety of causes, reactions and solutions.

We're finding that children today are in crisis without the coping skills necessary to recognize solutions on their own which can lead to the misuse of alcohol, legal and illegal drugs.

The more time they spend on social media, the more likelihood that anxiety will heighten, which can lead to fear and frustration followed by self-medication and/or self-harm.

The program helps adults understand their place in educating their children in the proper use of social media. She covers how to recognize that stigma can prevent children and young adults from showing behavioral signs of their struggles leading them to turn to the misuse of substances and the possibility of self-harm in their own quest to cope.

The audience is given activities to reduce stigma and help in changing the behavior of the bullied 'receiver' so that they may better cope with the anxiety and avoid substance misuse.

The program costs \$1200, which includes the blue bands. Dianne (Mallory's mom) explained to me that the Wayne PBA helped raise money for them and therefore she would use part of that to fund the remaining \$200 should we be the recipient of this grant.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO GROWING IN GRACE COUNSELING GROUP IN THE AMOUNT OF \$1,000 FOR STIGMA FREE GRANT FOR THE CITY OF PATERSON. BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,000

REQUISITION # _____

ACCOUNT # G-01-41-737-019-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: DIRECT AWARD

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 9/25/19

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190891

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO JEWISH FAMILY, IN THE AMOUNT OF \$17,500.00, BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019, FOR TRAUMA-INFORMED TRAINING SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190892							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-32							
CAF #	9-01-27-162-002-213							
Purchase Req. #	R9-05888							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO JEWISH FAMILY, IN THE AMOUNT OF \$17,500.00, BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019, FOR TRAUMA-INFORMED TRAINING SERVICES

WHEREAS the Passaic County Division of Mental Health and Addiction Services administers programs throughout the County to address the problems of drug and alcohol abuse and mental health outreach and prevention; and

WHEREAS the Passaic County Division of Mental Health is desirous of awarding funds from the State of New Jersey, Division of Mental Health and Addiction Services to Jewish Family, in the amount of \$17,500.00, beginning on October 1, 2019 and ending on December 31, 2019, for Trauma-Informed Training Services; and

WHEREAS pursuant to N.J.S.A. 40:23-8.11, the Board of Chosen Freeholders of the County of Passaic may annually appropriate funding to non-profit organizations in furtherance of the diagnosis and treatment of mentally ill persons; and

WHEREAS the amount of \$17,500.00, as requested in the grant proposal, is not subject to the requirement of the New Jersey Pay to Play Law (N.J.S.A. 19:44A-20.4) inasmuch as the funding requested does not exceed the monetary threshold set forth in that legislation; and

WHEREAS this matter was reviewed and approved by the Freeholder members of the Human Services Committee at a meeting on September 25, 2019 who are recommending approval by the full Board; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of grant funding from the State of New Jersey, Division of Mental Health and Addiction Services to Jewish Family, in the amount of \$17,500.00, for Trauma-Informed Training Services; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board and County Counsel are hereby authorized to execute any document necessary to effectuate the purposes of this Resolution.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: 9-01-27-162-002-213

PURPOSE: Resolution authorizing the Department of Human Services to award funding from the State of New Jersey, Division of Mental and Addiction Services.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD \$17,500 OF MENTAL HEALTH BOARD FUNDING TO JEWISH FAMILY SERVICES FOR TRAUMA-INFORMED TRAINING SERVICES. OCTOBER 1, 2019 THROUGH DECEMBER 31, 2019

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 17,500

REQUISITION # R9-05888

ACCOUNT # 90127162002213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: DIRECT AWARD

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 9/25/19

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190892

109
27

Preliminary Proposal for the provision of Trauma Informed Care services to the Passaic County mental health and juvenile justice systems.

Agency Experience:

The Jewish Family Service & Children's Center of Clifton/Passaic (JFS) has a long history of providing trauma informed care to the clients from Passaic County. In 2012 some of the agency services were consolidated and enhanced under the Sandy Rappaport Trauma Center for Children and Families, with the stated mission of "providing trauma informed care with a range of evidence informed services and interventions that address trauma related difficulties provided by knowledgeable, skilled and culturally respectful staff. Services are confidential. Most insurances accepted. No one is turned away because of inability to pay."

Under the umbrella of the Rappaport Center, JFS provides P.A.L.S. (Peace, A Learned Solution) an intensive treatment program for children between the ages of 2 and 12 who have witnessed domestic violence. The program is a collaboration with the Passaic County Women's Center and is fully funded by DCP&P. The staff is all trauma trained and with bi-lingual capacity. The treatment modalities in this program include family based trauma care, play therapy designed to increase parent child attachment, and art and movement therapies designed to increase the children's ability to master overwhelming emotions. Intensive case management is a key element of the program. We recognize that it is critical to healing that basic human needs are met.

JFS has also offered a domestic violence and sexual abuse program called Project S.A.R.A.H. for the last twenty years that has included trauma informed treatment for victims based on empowerment, relationship development with the treating therapists, affect and behavioral regulation techniques based on the principles of Dialectical Behavior Therapy, and peer support. Conscious efforts to insure client safety and anonymity are essential elements, as are case management and vocational support services. A great deal of community education and child sexual abuse prevention programming is built into the program. Agency has demonstrated ability to do community education and large and small group skills building activities.

The JFS clinical team is comprised of licensed social workers and professional counselors. An advanced practice psychiatric NP and Geriatric psychiatrist are on staff to provide medication evaluations and follow up. In addition, the agency is a training site for many local masters programs including Montclair University, Rutgers, Columbia, Wurzweiler, and Touro. The agency is actively engaged in staff development and teaching new clinicians the tools required to provide trauma informed care to any client coming into the agency.

JFS has several funders who continue to believe in and sustain our vision of supporting and strengthening family life by ensuring access to high-quality, affordable mental health services; helping individuals reach their full potential; educating the community; and providing a safety net for persons at risk.

Funding Sources

Our top funding sources come from both government and private funders:

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190892

Government Funders (top 3)

- Victims Assistance Grant 2nd year continuation (through August 30, 2019)-\$300,000.00
- Division of Women/Domestic Violence Funding- \$150,000.00
- FVPSA Funding through Division on Women - \$100,000.00

Foundations

- Conference on Material Claims Against Germany \$350,000
- Horizon \$50,000

Need:

Current research on Adverse Childhood Experiences (ACES) spoke compellingly to our agency staff. The evidence that 4 or more ACES were highly predictive of long terms physical, social and mental health challenges matched our agency experience with the clients in our care. This tool could potentially prove to be a resource in developing and expanding the potential impact of our trauma informed work.

The Adverse Childhood Experiences (ACE) Study is a longitudinal study conducted in 1995 that explores the long-lasting impact of childhood trauma into adulthood. The ACE Study included over 17,000 participants ranging in age from 19 to 90. Their conclusion was that *traumatic experiences in childhood have been linked to increased medical conditions throughout the individuals' lives*. Researchers gathered medical histories over time while also collecting data on the subjects' childhood exposure to abuse, violence, and impaired caregivers. Results indicated that nearly 64% of participants experienced at least one exposure, and of those, 69% reported two or more incidents of childhood trauma. Results demonstrated the connection between childhood trauma exposure, high-risk behaviors (e.g., smoking, unprotected sex), chronic illness such as heart disease and cancer, and early death.

A basic analysis of the demographics of Passaic County indicates a high probability that many members of the community have experienced high numbers of ACES. Poverty, child abuse, and incarceration statistics published in the latest KIDS Count for Passaic County are as follows:

- In 2016, 28 percent of Passaic County's roughly 123,000 children lived in poverty.
- The unemployment rate, at 5.7 percent, was higher than the state's rate of 4.6 percent
- Rental costs proved to be a burden to many Passaic County households with 53 percent spending 30 percent or more of their income on rent.
- The percentage of teens not in school and not working, (sometimes referred to as idle or disconnected youth), was 8 percent, exceeding the state's average of 6 percent.
- Substantiated or established cases of child abuse and neglect rate is 8.1%
- Juvenile Arrest Rate (Per 1,000 Children under 18) 14.7.
- Hispanic women are at the highest risk for living in poverty with 17% of the total Passaic County population at or below the national poverty line.

Without completing a formal ACES study, these numbers alone suggest multiple risk factors for Adverse Childhood Experiences are prevalent within the County.

"If you have never felt safe or remember safety, how will you know when it is present? "

The National Child Traumatic Stress Network describes the elements of trauma informed systems:

A trauma-informed child and family service system is one in which all parties involved recognize and respond to the impact of traumatic stress on those who have contact with the system including children, caregivers, and service providers. Programs and agencies within such a system infuse and sustain trauma awareness, knowledge, and skills into their organizational cultures, practices, and policies. They act in collaboration with all those who are involved with the child, using the best available science, to maximize physical and psychological safety, facilitate the recovery of the child and family, and support their ability to thrive.

A service system with a trauma-informed perspective is one in which agencies, programs, and service providers:

Routinely screen for trauma exposure and related symptoms.

We propose introducing routine use of ACE's questionnaire as a key element in developing trauma informed systems of care in Passaic County.

1. Use evidence-based, culturally responsive assessment and treatment for traumatic stress and associated mental health symptoms.
2. Make resources available to children, families, and providers on trauma exposure, its impact, and treatment.
3. Engage in efforts to strengthen the resilience and protective factors of children and families impacted by and vulnerable to trauma.
4. Address parent and caregiver trauma and its impact on the family system.
5. Emphasize continuity of care and collaboration across child-service systems.
6. Maintain an environment of care for staff that addresses, minimizes, and treats secondary traumatic stress, and that increases staff wellness.

These activities are rooted in an understanding that trauma-informed agencies, programs, and service providers:

1. Build meaningful partnerships that create mutuality among children, families, caregivers, and professionals at an individual and organizational level.
2. Address the intersections of trauma with culture, history, race, gender, location, and language, acknowledge the compounding impact of structural inequity, and are responsive to the unique needs of diverse communities.

A key ingredient in the early stage of trauma informed care is to establish, confirm, or reestablish a support system, including culturally appropriate activities, as soon as possible. Social supports and relationships can be protective factors against traumatic stress. However, trauma typically affects relationships significantly, regardless of whether the trauma is interpersonal or is of some other type. Relationships require emotional exchanges, which means that others who have close relationships or friendships with the individual who survived

the trauma(s) are often affected as well—either through secondary traumatization or by directly experiencing the survivor's traumatic stress reactions.

"In the context of everyday medical practice, we came to recognize that the earliest years of infancy and childhood are not lost but, like a *child's footprints in wet cement, are often life-long*," Felitti and Robert Anda, (epidemiologist and ACE Study co-author.)

Frequent or prolonged activation of the stress-response systems in young children, in the absence of a supportive adult who can help them cope, can have particularly severe consequences, researchers say. A group of researchers based at Harvard's Center on the Developing Child dubbed this "toxic stress," and warn that it has the potential to affect parts of the brain involved in learning, memory and perceiving threats, and to set children's stress-response systems to become overly reactive or under-responsive to threats.

When a child has too many experiences with danger or unpredictable threats, "It's almost like their brain decides, 'Well, this is a dangerous world, I'm going to stay on alert,'" said Patricia Wilcox, who leads the Traumatic Stress Institute at Klingberg Family Centers in New Britain. "And they get stuck in that danger activation mode." It's hard to learn when you're living in a heightened state of anxiety, focused on danger, she noted.

Adolescence is a time of great opportunity, but also turmoil. As many as two-thirds of all teens face the additional challenge of coping with traumatic events such as life-threatening accidents, injuries, illness, disaster, or violence or sexual or emotional abuse and exploitation. That figure rises to closer to 100 percent for those who live in families or communities in which violence, poverty, neglect, racism or discrimination based on gender, gender identity or disability are prevalent. We assume that the majority of juveniles who are justice involved in Passaic County will present high ACE scores.

Not surprisingly, 90-plus percent of youths involved in juvenile justice have experienced at least one (and typically several) of these traumatic stressors, and as many as 25 to 33 percent of these youth (compared to 5 percent in community samples) have developed post-traumatic stress disorder (PTSD).

Youth in the juvenile justice system often have been exposed not only to multiple types of interpersonal victimization but also to other childhood adversities (such as separation from or impaired relationships with biological parents and family). In total, this more than doubles the number of traumatized youth in juvenile justice programs (i.e., 67 to 75 percent) who need effective services in order to recover from not only PTSD but also for a wide range of related emotional, developmental, academic and behavioral problems (such as substance use, attention deficit, oppositional-defiant, affective, anxiety, dissociative, sexual, sleep and eating disorders, suicidality self-harm and exploitation [e.g., sexual trafficking]).

The 2012 report of the U.S. Attorney General's Task Force on Children Exposed to Violence identified nine practical steps based on the experience of experts in law enforcement, the judiciary, juvenile justice services, child protective services, racial and ethnic disparities, and traumatic stress. This was done under the leadership of Robert Listenbee, the administrator of the Office of Juvenile Justice and Delinquency Prevention:

- 1. Make trauma-informed screening, assessment and care the standard in juvenile justice services.**

2. Abandon juvenile justice correctional practices that traumatize children and further reduce their opportunities to become productive members of society.
3. Provide juvenile justice services appropriate to children's ethnocultural background that are based on an assessment of each violence-exposed child's individual needs.
4. Provide care and services to address the special circumstances and needs of girls.
5. Provide care and services to address the special circumstances and needs of LGBTQ (lesbian/gay/bisexual/transsexual/questioning) youth.
6. Develop and implement policies in every school system across the country that aim to keep children in school rather than relying on policies that lead to suspension and expulsion and ultimately drive children into the juvenile justice system.
7. Guarantee that all violence-exposed children accused of a crime have legal representation.
8. Help, do not punish, child victims of sex trafficking.
9. Whenever possible, prosecute young offenders in the juvenile justice system instead of transferring their cases to adult courts.

The first recommendation speaks to the goal of not letting traumatized youth fall between cracks, instead identifying them and then providing them with services that actually help them to recover from chronic post-traumatic stress problems. Rather than treating traumatized youth as either irredeemably antisocial (and therefore warranting more restrictive sentences and confinement) or mentally deformed (and thus requiring psychiatric behavior management-oriented treatment), a less stigmatizing and potentially more effective approach is to provide evidence-based treatment or services designed to help them to overcome traumatic stress reactions.

This proposal is for 6 months of service, with the longer term goal of ultimately helping the County develop a robust array of trauma informed responses, available at multiple entry points in the systems of care in the County.

1) JFS will begin using the ACES questionnaire as a screening tool for history of trauma. The ACES Inventory will be evaluated for ease of use and utility within the current system. Data will be collected on the use of the questionnaire post-training; trainees will submit aggregate numbers to begin developing a County profile for the ACES scores. This training will help to sensitize first responders and others to the effects of trauma and how it manifests in the lives of children and juveniles. The education of first responders, including court involved personnel, police departments, emergency response teams, doctors and others involved with the care of young adults in the County will be the beginning of shifting the community climate to one of trauma informed care.

ACES QUESTIONNAIRE

Prior to your 18th birthday:

1. Did a parent or other adult in the household often or very often... Swear at you, insult you, put you down, or humiliate you? or Act in a way that made you afraid that you might be physically hurt?
No ___ If Yes, enter 1 ___
 2. Did a parent or other adult in the household often or very often... Push, grab, slap, or throw something at you? or Ever hit you so hard that you had marks or were injured?
No ___ If Yes, enter 1 ___
 3. Did an adult or person at least 5 years older than you ever... Touch or fondle you or have you touch their body in a sexual way? or Attempt or actually have oral, anal, or vaginal intercourse with you?
No ___ If Yes, enter 1 ___
 4. Did you often or very often feel that ... No one in your family loved you or thought you were important or special? or Your family didn't look out for each other, feel close to each other, or support each other?
No ___ If Yes, enter 1 ___
 5. Did you often or very often feel that ... You didn't have enough to eat, had to wear dirty clothes, and had no one to protect you? or Your parents were too drunk or high to take care of you or take you to the doctor if you needed it?
No ___ If Yes, enter 1 ___
 6. Were your parents ever separated or divorced?
No ___ If Yes, enter 1 ___
 7. Was your mother or stepmother:
Often or very often pushed, grabbed, slapped, or had something thrown at her? or Sometimes, often, or very often kicked, bitten, hit with a fist, or hit with something hard? or Ever repeatedly hit over at least a few minutes or threatened with a gun or knife?
No ___ If Yes, enter 1 ___
 8. Did you live with anyone who was a problem drinker or alcoholic, or who used street drugs?
No ___ If Yes, enter 1 ___
 9. Was a household member depressed or mentally ill, or did a household member attempt suicide?
No ___ If Yes, enter 1 ___
 10. Did a household member go to prison?
No ___ If Yes, enter 1 ___
- Now add up your "Yes" answers: _ This is your ACE Score

2) Train JFS clinical staff in the specific implementation of the TARGET program – an evidence based program used within the juvenile justice system to provide initial work with juveniles and their care givers within the system (from the website) TARGET (Trauma Affect Regulation: Guide for Education and Therapy), is a multisession gender-specific ethnoculturally adapted intervention for traumatized youth (and adults) that can be done as a one-to-one, group, family or milieu therapy, and/or as a training on emotion regulation skills for juvenile justice staff to use on a 24-hour, seven-day-a-week basis in community or congregate justice programs.

TARGET begins with psychoeducation that explains PTSD as a survival adaptation by the brain's stress response system that makes sense but becomes a problem when the brain's amygdala (the "alarm") becomes stuck in survival mode and hijacks the hippocampus (the "memory filing center") and the prefrontal cortex ("thinking center") and body.

Overcoming traumatic stress reactions therefore means learning how to reset the brain's alarm so that it provides helpful alerts but isn't stuck in survival mode. TARGET then teaches a seven-step sequence of emotion and behavioral self-regulation skills that accomplish the goal of resetting the alarm, summarized by an acronym,

FREEDOM.

F R - Focusing and Recognizing triggers. This skill enables the youth (or adult) to activate the brain's thinking and filing centers in order to think before reacting. **E** – Emotional Differentiation

E - Evaluate cognitions

D O - Deliberate goals and Options for action, based on whether they are simply alarm messages or a team effort of the thinking, filing and alarm centers.

M - Making a contribution, helps youths (and adults) recognize that being able to handle stress reactions in a self-regulated manner makes them more effective in achieving their personal goals.

By providing practical knowledge that is interesting and useful for adolescents (and for adult staff, administrators, advocates and family members) TARGET provides a basis for truly collaborative and trauma-informed juvenile justice supervisory, rehabilitative and therapeutic services. With TARGET, everyone teams up to take on the challenge of thinking clearly and making choices that reflect their goals and values rather than impulsive or expedient reactions to stress.

This is a crucial paradigm shift that honors both youth's and adult/system's perspectives while calling upon all participants to take responsibility for mindfully handling stress reactions. In so doing, it enables the adults to demonstrate good faith by walking the walk (i.e., managing their own stress reactions just as they want the youths to manage theirs) without stigmatizing anyone (youth or adults) for having expectable (albeit not always adaptive) stress reactions.

TARGET is not a panacea, nor a replacement for other empirically supported approaches to traumatic stress treatment (and cognitive and behavioral rehabilitation) for traumatized youth in the juvenile justice system. It is an evidence-based clinical therapy and also a template for making traumatic stress understandable, transparent and manageable for youth and adults. As such it fosters communication and collaboration among law enforcement officers, program staff and administrators, treatment providers and the youth and family.

TARGET's goal is to enable youth and adults to recognize and responsibly handle stress reactions that may be due to trauma (for youths, and for adults who have trauma histories of their own) or to the expectable challenges of working in correctional/justice programs with youth who are dysregulated and in some cases capable of posing a threat to the adults' safety. ***This is the core goal of trauma-informed systems/services, to enable everyone — traumatized youth, their families, adults responsible for public safety and entire communities — to become safer and more effective.***

Therefore, it is essential that trauma-informed reforms go beyond simply acknowledging that many justice-involved youth have been traumatized, and provide practical skills that adults and



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD \$17,500 OF MENTAL HEALTH BOARD FUNDING TO JEWISH FAMILY SERVICES FOR TRAUMA-INFORMED TRAINING SERVICES. OCTOBER 1, 2019 THROUGH DECEMBER 31, 2019

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 17,500
REQUISITION # R9-05888
ACCOUNT # 90127162002213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: DIRECT AWARD

- | | |
|--|----------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>9/25/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190892

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Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
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Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO PATERSON PUBLIC SCHOOLS, IN THE AMOUNT OF \$17,500.00, BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019, FOR TRAUMA AND GRIEF TRAINING AND SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190893							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-33							
CAF #	9-01-27-162-002-213							
Purchase Req. #	R9-05887							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO PATERSON PUBLIC SCHOOLS, IN THE AMOUNT OF \$17,500.00, BEGINNING OCTOBER 1, 2019 AND ENDING DECEMBER 31, 2019, FOR TRAUMA AND GRIEF TRAINING AND SERVICES

WHEREAS the Passaic County Division of Mental Health and Addiction Services administers programs throughout the County to address the problems of drug and alcohol abuse and mental health outreach and prevention; and

WHEREAS the Passaic County Division of Mental Health is desirous of awarding funds from the State of New Jersey, Division of Mental Health and Addiction Services to Paterson Public Schools, in the amount of \$17,500.00, beginning on October 1, 2019 and ending on December 31, 2019, for Trauma and Grief Training and Services; and

WHEREAS this matter was reviewed and approved by the Freeholder members of the Human Services Committee at a meeting on September 25, 2019 who are recommending approval by the full Board; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of grant funding from the State of New Jersey, Division of Mental Health and Addiction Services to Paterson Public Schools, in the amount of \$17,500.00, for Trauma and Grief Training and Services; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board and County Counsel are hereby authorized to execute any document necessary to effectuate the purposes of this Resolution.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: 9-01-27-162-002-213

PURPOSE: Resolution authorizing the Department of Human Services to award funding from the State of New Jersey, Division of Mental and Addiction Services.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD \$17,500 OF MENTAL HEALTH BOARD FUNDING TO PATERSON PUBLIC SCHOOLS IN THE AMOUNT OF \$17,500 FOR TRAUMA AND GRIEF TRAINING AND SERVICES FOR STUDENTS, PARENTS AND STAFF. OCTOBER 1, 2019 THROUGH DECEMBER 31, 2019

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 17,500
REQUISITION # R9-05887
ACCOUNT # 90127162002213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: DIRECT AWARD

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>9/25/19</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190893



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD \$17,500 OF MENTAL HEALTH BOARD FUNDING TO PATERSON PUBLIC SCHOOLS IN THE AMOUNT OF \$17,500 FOR TRAUMA AND GRIEF TRAINING AND SERVICES FOR STUDENTS, PARENTS AND STAFF. OCTOBER 1, 2019 THROUGH DECEMBER 31, 2019

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 17,500

REQUISITION # R9-05887

ACCOUNT # 90127162002213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: DIRECT AWARD

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 9/25/19

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190893

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC, DEPARTMENT OF HUMAN SERVICES, TO APPLY AND ACCEPT FUNDING FROM THE NJ TRANSIT FOR NJ-JARC (JOBS ACCESS REVERSE COMMUTE), IN THE AMOUNT OF \$200,000.00 FOR JULY 1, 2019 THROUGH JUNE 30, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

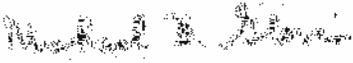
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190894							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC,
DEPARTMENT OF HUMAN SERVICES, TO APPLY AND ACCEPT
FUNDING FROM THE NJ TRANSIT FOR NJ-JARC (JOBS
ACCESS REVERSE COMMUTE), IN THE AMOUNT OF
\$200,000.00 FOR JULY 1, 2019 THROUGH JUNE 30, 2020**

WHEREAS the Federal Transit Administration, under the Section 5310 Grant Program, makes funds available to the State of New Jersey, through New Jersey Transit, for the purchase of vehicles for the transportation of senior citizens and people with disabilities; and

WHEREAS accepting funding, 2019 Federal Transit Administration (FTA) Section 5310 in the amount of \$200,000.00. Federal Transit Administration, NJTRANSIT—Enhanced Mobility of Seniors and Individuals with Disabilities, Section 5310. NJ Transit Section 5310 strives to improve mobility for seniors and individuals with disabilities by funding programs planned and performed to meet the special transportation needs of these populations. Eligible applicants may apply for three types of awards. Vehicles, Mobility Management or Operating Expenses; and

WHEREAS in the State of New Jersey, the FTA 5310 Program is administered on behalf of the Federal Transit Administration (FTA), U.S. Department of Transportation (DOT), by the New Jersey Transit Corporation (NJ TRANSIT).

WHEREAS the County of Passaic recognizes the need and importance of securing equipment support transportation for its senior citizens and disabled residents; and

WHEREAS the County of Passaic is desirous of applying and accepting these grants funds and equipment from New Jersey

Transit, as well as securing a no fee agreement as will be proposed by New Jersey Transit; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services of September 25, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby applies for and accepts the grant funds and equipment; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board and any other necessary official is authorized to execute the grant receipt documents, certifications and other supporting documents.

JDP:lc

Dated: October 8, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT FUNDING FROM NJ TRANSIT FOR NJ-JARC (JOBS ACCESS REVERSE COMMUTE) IN THE AMOUNT OF \$200,000 FOR JULY 1, 2019 THROUGH JUNE 30, 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>9/25/19</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190894



Community Transportation

**NJ-JARC 6 OPERATING AGREEMENT
BETWEEN NEW JERSEY TRANSIT CORPORATION
AND
*County of Passaic***

This Agreement is made as of _____, 2019, (date to be inserted by NJ TRANSIT upon execution of this Agreement), by and between the New Jersey Transit Corporation (hereinafter "NJ TRANSIT"), an instrumentality of the State of New Jersey and the **County of Passaic** (hereinafter "SUBRECIPIENT"), with offices at **1310 Route 23 North, Wayne, NJ 07470** (collectively the "Parties").

WHEREAS, NJ TRANSIT is empowered, pursuant to the New Jersey Public Transportation Act of 1979 (N.J.S.A. 27:25-1 et seq.), to contract for transportation services operated in the State of New Jersey; and

WHEREAS, NJ TRANSIT has created the state-funded NJ-JARC program as the successor to the former federally-funded Job Access and Reverse Commute (JARC) program; and

WHEREAS, NJ TRANSIT is providing the operating funding for transportation services planned, designed, and carried out to improve access to employment and/or to employment-related activities for low-income individuals and to transport residents of urban areas and non-urban areas to suburban employment opportunities;

WHEREAS, NJ TRANSIT has determined that the service, as set forth in the Subrecipient's grant application in **EXHIBIT A** and pursuant to the terms below (the "Service"), is eligible for funding under the NJ-JARC program;

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein the Parties hereto covenant and agree with each other as follows:

1. **PURPOSE, TERM, RESPONSIBILITIES AND PAYMENT:** This Agreement between NJ TRANSIT and the Subrecipient is solely for the purpose of operating public transportation services provided by the Subrecipient as described in their application **EXHIBIT A**. The Subrecipient itself or through a contract with another organization shall directly and fully promote the Service at the Subrecipient's expense. The Service shall be at all times under the control and supervision of the Subrecipient. It is understood and agreed by the Parties that the Subrecipient is not an agent of NJ TRANSIT. It is further understood that if the Subrecipient elects to provide the Service by contracting with another entity, that such entity shall be an independent contractor of the Subrecipient, not NJ TRANSIT. The Term of this Agreement shall be from **July 1, 2019 to June 30, 2020** ("Agreement Term"). **NJ TRANSIT funds to be expended by June 30, 2020.**
2. **Agreement Amount:** The amount of NJ TRANSIT funds to be reimbursed to the Subrecipient during the Agreement Term shall not exceed **\$200,000** during the first twelve (12) months of documented service expenses. SUBRECIPIENT shall provide a match of **\$200,000** for these twelve (12) months of this project. **The total budget amount shall not exceed the total \$400,000.**
3. **CHANGES IN SERVICE:** Any changes in the Service by the Subrecipient during the Agreement Term shall be submitted as revised **EXHIBIT A**, as appropriate, in a timely manner to NJ TRANSIT for review and concurrence within sixty (60) days prior to the proposed change. NJ TRANSIT reserves the right to disapprove any change in Service, and in such case the Subrecipient either shall not implement the change or shall retract the change.

4. **TERMS OF PAYMENT:** NJ TRANSIT shall pay the Subrecipient up to fifty (50%) percent of the total Service cost, including all operating costs associated with the Service. During the Agreement Term, the Subrecipient shall submit to NJ TRANSIT properly executed monthly reimbursement requests within forty five (45) days from the end of the month for which payment is being requested. All final monthly reimbursement requests up to and including June 2020 must be received no later than July 8, 2020 to ensure payment of final bills. See **EXHIBIT B** for additional details. NJ TRANSIT shall be permitted to verify, audit, and adjust any claim made by the Subrecipient. All payments shall be subject to adjustment following a federal or state audit, and the Subrecipient shall be responsible for any adjustments as a result of any such audit exceptions.
5. **MONITORING AND REPORTING PROGRAM PERFORMANCE:** The Subrecipient shall submit to NJ TRANSIT Monthly Summary Reports (MSR). These reports shall be submitted twenty (20) days after the end of every calendar month. These reports should be electronically submitted to NJ TRANSIT via S-RIDES as described in **EXHIBIT C**. The Subrecipient must clearly indicate the NJ-JARC ridership on their MSR and must show the funding source as "State" for the Service. From time to time, NJ TRANSIT may determine, at its sole discretion, based on ridership results and other factors, and in the best interest of NJ TRANSIT, whether it wishes to continue this Service and may terminate the Agreement and the Service pursuant to Section 24, below.
6. **EMPLOYEE REQUIREMENTS:** The Subrecipient and/or its contractor must have complete control over the employment of all personnel required to provide the Service detailed in **EXHIBIT A**.
7. **DRIVER TRAINING:** The Subrecipient or its contractor must be responsible for all driver training and shall certify that drivers operating the Service are at all times in possession of valid Commercial Driver License ("CDL") drivers licenses which have not lapsed and are familiar with routes, fares, and policies of the Service.
8. **FARE SYSTEM AND ZONE STRUCTURE:** The Subrecipient may establish and charge fares for the Service, subject to written approval by NJ TRANSIT, as attached in **EXHIBIT D**. Fares shall be uniformly applied to all passengers without regard to their place of residence or place of employment.
9. **EQUIPMENT:** Equipment to operate the Service accessible vehicles will be provided by the Subrecipient. The Subrecipient shall be responsible for providing and maintaining sufficient accessible back-up vehicles.
10. **INSPECTION:** NJ TRANSIT inspectors and their designated agents and representatives shall, upon presentation of valid identification, have the unimpeded right to enter upon the Subrecipient's or contractor's premises, and to enter and travel upon, or inspect all equipment utilized in providing this Service, for the purpose of conducting inspections. NJ TRANSIT shall make a reasonable effort not to unduly interfere with the operations or maintenance schedules of the Subrecipient during these inspections.
11. **INSURANCE and IDEMNIFICATION:**
 - a. **Insurance**
The Subrecipient shall maintain a minimum combined single limit liability insurance policy of \$5,000,000 with a loss payee endorsement in favor of NJ TRANSIT and any other party in interest designated by NJ TRANSIT. The Subrecipient shall furnish NJ TRANSIT with certificates of insurance or written evidence of insurance indicating coverage in amounts stated herein, which will include NJ TRANSIT as an additional insured party and provide for written notice to NJ TRANSIT within 30 days of cancellation or reduction in the amount stated herein. The maintenance of insurance under this section shall not relieve the Subrecipient of any liability where liability for injury, death or property damage is greater than the insurance coverage.
 - b. **Indemnification**
The SUBRECIPIENT shall have full control of the service to be provided under this Agreement. The SUBRECIPIENT and any service provider hired by the SUBRECIPIENT to perform the services subject

to this Agreement shall defend, protect, indemnify and save harmless the State of New Jersey, NJ TRANSIT, its departments, officers, board members, agents, subsidiaries and employees from and against all claims and expenses of any nature arising out of the acts or omissions of the SUBRECIPIENT, its officers, employees and agents, whether negligent or not, in its performance of the Agreement, including the SUBRECIPIENT's possession, maintenance, use and operation of any vehicle which is subject to this Agreement. In the event of any such claim, demand, or suit against or joining the State of New Jersey, NJ TRANSIT, their boards, officers, agents, and employees arising out of the performance of this Agreement, the SUBRECIPIENT shall assume and take over the investigation and defense thereof at its own cost and expense as set forth.

12. **NOTIFICATION:** The Subrecipient must immediately notify NJ TRANSIT in writing of any change of the Subrecipient's address and/or its primary contact. Any request, demand, authorization, direction, notice, consent, waiver or other document provided or permitted by this Agreement to be made upon, given or furnished it, or filed shall be in writing and shall be delivered by hand or by deposit in the registered mails of the United States, postage prepaid, in an envelope and addressed as follows:

If to NJ TRANSIT: Anna Magri, Director
Local Programs, Minibus Support, & Community Transportation
NJ TRANSIT
One Penn Plaza East, 4th Floor
Newark, NJ 07105-2246

If to the Subrecipient: *John McGill, Director, Paratransit*
County of Passaic
1310 Route 23 North
Wayne, NJ 07470

13. **NONDISCRIMINATION:** The provisions of N.J.S.A. 10:2-1 through 10:2-2 and N.J.S.A. 10:5-31 et seq. (L. 1975, c.127, as amended and supplemented) dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereto and the provisions set forth in the regulations, are hereby made a part of this Agreement, including NJ TRANSIT's Equal Employment Opportunity Information (Exhibit E).
14. **SECTION 504 AND ADA COMPLIANCE:** Americans with Disabilities Act of 1990, as amended (ADA), specify Federal civil rights of individuals with disabilities. Subrecipients must comply with 49 C.F.R. Parts 27, 37, and 38, implementing ADA and amending the Section 504 rule. Among other requirements, the regulations: prohibit discrimination against individuals with disabilities; require that vehicles acquired be accessible to and usable by individuals with disabilities, including individuals using wheelchairs (with limited exceptions for demand responsive systems providing equivalent service to individuals with disabilities or a demonstration of inability to obtain an accessible used vehicle despite good faith efforts to do so). It is the Subrecipient's obligations under this Agreement to adhere to all ADA service provisions required by law.

All services, equipment and/or vehicles acquired with project funds must be equipped, maintained, and operated in accordance with the regulations. Subrecipients must ensure that service provided does not discriminate against individuals with disabilities. In addition, Subrecipient should be aware that they also have responsibilities under other provisions of ADA in the areas of employment, public accommodations, and telecommunications.

Subrecipient that are public entities shall make reasonable modifications in policies, practices, or procedures when the modifications are necessary to avoid discrimination on the basis of disability or to provide program accessibility to their services. The Subrecipient shall make information about how to contact the agency to make requests for reasonable modifications readily available to the public on agency website and marketing materials, and must be accessible.

Further, Subrecipient are required to have procedures for addressing ADA complaints that incorporate appropriate due process standards and provide for prompt and equitable resolution. Subrecipient are required to sufficiently advertise the ADA complaint process through means such as websites and marketing materials. The ADA complaint process must include the contact information (name and/or title, address, telephone number, and email address) for the individual designated to coordinate compliance, process for filing an ADA-related complaint and information on how they will promptly respond to any individual filing a complaint. Subrecipient must retain copies of ADA-related complaints for at least one year and a summary of all ADA-related complaints for at least five years. If the subrecipient does not operate service directly or is a pass-through entity, it must ensure that those entities operating service directly have a procedure for addressing ADA complaints.

15. **CONSCIENTIOUS EMPLOYEE PROTECTION ACT:** The Subrecipient will be subject to the provisions of the New Jersey Conscientious Employee Protection Act (N.J.S.A. 34:19-1 to 34:19-14) which states that it is unlawful for an employer, whether public or private to discharge, suspend or demote an employee when: a) the employee discloses, or threatens to disclose, to a supervisor or a public body, a policy, activity, or practice of the employer that the employee reasonably believes is unlawful; b) the employee provides information to, or testifies before, a public body conducting an investigation or inquiring into the employer's violations of a law, rule, or regulation; or, c) the employee objects to, or refuses to participate in, any activity, policy, or practice which the employee reasonably believes is unlawful, fraudulent or criminal, or incompatible with a clear mandate of public policy concerning public health, safety, or welfare.
16. **FRAUD:** Any evidence of any intentional misrepresentation by the Subrecipient or its contracting carrier, its officers, agents or employees will be forwarded to the Attorney General for appropriate action.
17. **COMPETITION:** The Subrecipient certifies that it will not operate the services funded under this Agreement in competition with any autobus regular routes service. The SUBRECIPIENT shall not operate the contracted service in competition with any carrier operating on regular routes authorized by the New Jersey Department of Transportation, NJ TRANSIT, or the Surface Transportation Board.
18. **NON-ASSIGNMENT:** The Subrecipient shall not assign any of its benefits or rights nor delegate any of its obligations, responsibilities and duties under this Agreement for the Service without the prior written approval of NJ TRANSIT, and NJ TRANSIT may refuse to permit any requested assignment in its sole and absolute discretion. Any assignment made in contravention of this section shall automatically, simultaneously and immediately terminate this Agreement for the Service.
19. **REMEDIES NOT EXCLUSIVE; NON-WAIVER:** The remedies in this Agreement for the Service provided in favor of NJ TRANSIT shall not be deemed to be exclusive, but shall be cumulative, and shall supplement and be in addition to all other remedies in NJ TRANSIT'S favor existing at law or in equity or otherwise. The Subrecipient hereby waives any mandatory requirements of law, now or hereafter in effect, which might limit or modify in any manner any of the remedies herein provided for NJ TRANSIT, to the extent that such waiver is permitted by law. The failure of NJ TRANSIT to exercise any of the rights or remedies granted it hereunder upon any action, behavior, contingency or occurrence related to or subject to this Agreement for the Service shall not constitute a waiver of any such right or remedy and shall not constitute consent for the continuation or recurrence of any such actions, behavior, contingency or occurrence or similar action, behavior or contingencies or occurrences by the Subrecipient.
20. **AMENDMENT OF AGREEMENT:** NJ TRANSIT, in its discretion, reserves the right to amend this Agreement for the Service at any time by giving the Subrecipient written notice of the amendment. The Subrecipient shall then either accept in writing within ten (10) calendar days NJ TRANSIT's amendment, or NJ TRANSIT may terminate this Agreement on thirty (30) calendar days' notice to the Subrecipient. Except, the Subrecipient understands that this Agreement may be subject to federal requirements and thus agrees that it shall execute any proposed amendment (or part thereof) that addresses any federal requirement or requirements (whether past, current, or future).

21. **SUBRECIPIENT FILING OBLIGATIONS:** In addition to other reports required elsewhere in this document, the Subrecipient shall submit reports to NJ TRANSIT in a form prescribed by NJ TRANSIT and by the times prescribed in attached **EXHIBIT C** and **EXHIBIT F**. **EXHIBIT F** provides additional detail on National Transit Database (NTD) requirements. Revenue vehicle miles, passenger miles and other measures required by, and to be gathered in accordance with, reporting procedures for NJ TRANSIT's annual submission to the NTD of the Federal Transit Administration. The Subrecipient shall also provide, as NJ TRANSIT may request, at any time, any additional information deemed necessary by NJ TRANSIT. Payment for contracted services will be withheld until reports required by this Agreement are received. Failure of the Subrecipient to file such monthly reports shall not excuse the Subrecipient from any assessments provided by the contract. The Subrecipient shall also prepare and file, by the prescribed date, any and all reports or other documents required to be filed by the Subrecipient with any federal, state, local or any other governmental body. The Subrecipient shall also comply in a timely fashion with its obligations to deposit and pay any sums due to any federal, state, local or any other governmental body pursuant to any statute, ordinance, regulation or otherwise, including but not limited to any fees, taxes owed by the Subrecipient, or any sums withheld from employees' wages. The Subrecipient shall also prepare and deliver upon request by NJ TRANSIT, copies of any of the aforesaid materials, or proof of any of the aforesaid payments, including any such materials for companies affiliated with the Subrecipient which are directly or indirectly related to the Subrecipient's operations, obligations, or claims under this Agreement.
22. **ACCIDENTS/INCIDENTS:** The Subrecipient must notify NJ TRANSIT of any and all accidents or property damage, personal injury or death occurring within NJ JARC funded service. Notification shall be within 24 hours either by fax, phone or email.
23. **AUDIT:** The Subrecipient shall maintain, and NJ TRANSIT auditors and their agents will have the right to examine and/or photocopy, the Subrecipient's books of account, records, reports, and all other documents that are related, directly or indirectly, to the Subrecipient's operations, receipts, obligations, and claims while performing the Service. The Subrecipient shall also allow unimpeded access to its real and personal property for the purpose of such inspection by NJ TRANSIT examiners. The Subrecipient shall permit NJ TRANSIT, New Jersey State Auditor, New Jersey Comptroller, the Comptroller General of the United States, the United States Department of Transportation, FTA, or their authorized representatives to inspect all vehicles and equipment leased by NJ TRANSIT as part of this Agreement and all transportation services rendered by the Subrecipient by use of such equipment, including all relevant data and records. The Subrecipient shall also permit the above-mentioned persons to audit the operating books and records of the Subrecipient, and any operating subsidiary or affiliate under common control of the Subrecipient, as may be deemed necessary by the aforementioned persons pertaining to this Agreement.
24. **APPLICABLE LAW:** This Agreement shall be construed in accordance with and governed by the procedural and substantive laws of the State of New Jersey and any applicable Federal laws, regulations, rules, circulars, or requirements.
25. **LAWS AND REGULATIONS:** The SUBRECIPIENT shall comply with all governmental laws, regulations, and rules with respect to administration, maintenance, and operation of the Service. The SUBRECIPIENT agrees to maintain all equipment and operate the Service in full compliance with such laws, regulations, requirements, and rules during the term of this Agreement. If the SUBRECIPIENT fails to comply with this Section, NJ TRANSIT may withhold payments due the SUBRECIPIENT pursuant to Section 4 of this Agreement.
26. **TERMINATION OF AGREEMENT:**
- (a) **FOR CONVENIENCE:** NJ TRANSIT reserves the right to terminate this Agreement at any time for any reason and at its sole and absolute discretion, convenience and at its pleasure without any further obligation remaining for NJ TRANSIT under this Agreement upon giving the Subrecipient thirty (30) calendar days'

notice in writing. The Subrecipient may terminate this Agreement upon giving NJ TRANSIT thirty (30) calendar days' notice in writing.

(b) **FOR DEFAULT:** If, during the term of this Agreement, the SUBRECIPIENT fails to comply with any provisions of this Agreement or fails to comply with any applicable law, regulation, or rule, and and/or does not provide deliver services in accordance with this Agreement, or any other applicable law, regulation, or rule, and such default shall continue for five (5) days after written notice from NJ TRANSIT to the SUBRECIPIENT specifying the default and demanding the same to be remedied, NJ TRANSIT, at its option, may: (1) Proceed with appropriate court action, either at law or in equity, to compel performance by the SUBRECIPIENT or to recover damages for the breach thereof; or both; or (2) By notice in writing to the SUBRECIPIENT, terminate this Agreement, whereupon SUBRECIPIENT shall only be paid for services performed in accordance with the manner of performance set forth in this Agreement.

27. **INSOLVENCY:** This Agreement may be immediately terminated without advance notice at the election of NJ TRANSIT if the Subrecipient shall have filed a voluntary petition in bankruptcy; shall have made an assignment for the benefit of creditors; shall have been voluntarily or involuntarily adjudicated as bankrupt by any court of competent jurisdiction; or if a receiver shall have been appointed for the Subrecipient's business; or, if the Subrecipient shall have permitted or suffered any distress, attachment, levy, or execution to be made or levied against any or all of the property of the Subrecipient. In the event that this Agreement shall have been terminated under this section or any other section, the Subrecipient shall not thereby be released of any liability or obligation for its failure to make any payment or act in any manner required hereunder by the Subrecipient or for the Subrecipient's failure or inability to perform the terms, covenants, and conditions of this Agreement.
28. **NO ABATEMENT OR SET-OFF:** Sums payable by the Subrecipient to NJ TRANSIT under any provisions of this Agreement shall not be subject to any set-off, counterclaim, or recoupment whatsoever, by reason of damage to, or loss or destruction of the equipment or any part thereof, or by reason of any interruption from whatever cause in the use, operation, or possession of the equipment or any part thereof.
29. **DRUG AND ALCOHOL:** Subrecipients that only receive state funding are not subject to FTA's Drug and Alcohol testing rules, but must comply with the Federal Motor Carrier Safety Administration (FMCSA) rule for employees who hold Commercial Driver's Licenses (49 CFR part 382). NJ-JARC subrecipients that also receive funding under FTA Section 5307 and or Section 5311 should include any employees funded under NJ-JARC projects in their testing program.
30. **PRESS RELEASES, PUBLICATIONS, ANNOUNCEMENTS, AND NEWS ARTICLES:** NJ TRANSIT, through Community Mobility, must be notified immediately of any articles or news coverage regarding this grant funded program that appear in a newspaper, report or any other forms of media and, if applicable, a copy of that coverage must be forwarded in a timely way to NJ TRANSIT.
31. **CODE OF ETHICS:** NJ TRANSIT is governed by a number of civil and criminal laws which control how NJ TRANSIT does business with subrecipients. These provisions include various criminal laws prohibiting bribery (N.J.S.A. 2C:27-2), and prohibiting offers of unlawful benefits to public servants for official behavior (N.J.S.A. 2C:27-10 & -11). Subrecipient agrees to comply with provisions set forth in **EXHIBIT G** - NJ TRANSIT Code of Ethics. This Certification must be signed and notarized annually by the SUBRECIPIENT'S legal authority certifying compliance.

No Subrecipient shall either directly or indirectly pay, offer to pay, or agree to pay any fee, commission, compensation, gift, gratuity, or other thing of value of any kind to any NJ TRANSIT Board Member, officer or employee or to any member of the immediate family, as defined by N.J.S.A. 2C:27-10 & -11 and N.J.S.A. 52:13D-13i of any such Board Member of employee, officer or to any partnership, firm, or corporation with which any such Board Member, officer or employee is employed or associated, or in which he/she has an interest within the meaning of N.J.S.A. 2C:27-10 & -11 and N.J.S.A. 52:13D-13i.

The solicitation of any fee, commission, compensation, gift, gratuity or other thing of value by an NJ TRANSIT Board Member, officer or employee from any Subrecipient shall be reported in writing forthwith by the Subrecipient to NJ TRANSIT's Ethics Liaison Officer. (The term "gift" is broadly and widely defined. It includes all things and objects, tangible or intangible, including services, gratuities, meals, entertainment, tickets to events, access to membership clubs, travel costs, and lodging. Simply put, a "gift" is any thing of value.)

Whether or not pursuant to employment, contract or other agreement, expressed or implied, no Subrecipient may, directly or indirectly, undertake any private business, commercial or entrepreneurial relationship with, or sell any interest in such to any NJ TRANSIT Board Member, officer or employee having any duties or responsibilities in connection with the purchase, acquisition or sale of any property or services by or to NJ TRANSIT or with any person, firm or entity with which he/she is employed or associated or in which he/she has an interest within the meaning of N.J.S.A. 2C:27-10 & -11 and N.J.S.A. 52:13D-13i. Any relationships subject to this provision shall be reported in writing forthwith to NJ TRANSIT's Ethics Liaison Officer who will consult with the State Ethics Commission and the Office of the Attorney General about further action. The State Ethics Commission may, upon application of the NJ TRANSIT Board Member officer or employee, grant a waiver of this restriction upon a finding that the present or proposed relationship does not present a potential, or actual appearance of a conflict of interest.

No Subrecipient shall influence, or attempt to influence or cause to be influenced, any NJ TRANSIT Board Member, officer or employee in his official capacity in any manner which might tend to impair the objectivity or independence of judgment of any Board Member, officer or employee.

No Subrecipient shall influence, or attempt to influence or cause to be influenced, any NJ TRANSIT Board Member, officer or employee to use, or attempt to use, his official position in any manner to secure unwarranted privilege or advantage for the Subrecipient or any other person.

No Subrecipient may offer any NJ TRANSIT Board Member, officer, employee or family member any gift, payment, loan or other thing of value regardless of whether it might be reasonably inferred that such gift, payment, loan, service or other thing of value was given or offered for the purpose of influencing the Board Member, officer or employee in the discharge of his or her official duties. In addition, Board Members, officer, employees or family members of NJ TRANSIT are not permitted to accept breakfasts, lunches, dinners, alcoholic beverages, tickets to entertainment and/or sporting events, wagers or other item or consideration which could be construed as having more than nominal value. Failure of Subrecipient to comply with this policy will subject them to debarment pursuant to N.J.A.C. 16:72-4.1.

Additional information and a thorough summary of the ethics laws applicable to entities that contract with State entities can be found at the State's Business Ethics Guide at:
https://www.state.nj.us/treasury/purchase/ethics_guide.shtml.

32. **AFFIDAVIT OF COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT:** The Subrecipient must complete **EXHIBIT H that must be signed, dated, and returned to NJ TRANSIT.** All subrecipients are to certify that its transportation service funded under NJ-JARC serves people with disabilities including those needing lift equipped vehicles.
33. **SEVERABILITY:** This Agreement embodies the entire agreement between the parties. It may not be modified or terminated except as provided herein or by subsequent written agreement of the parties. If any provision herein is declared invalid, it shall be considered deleted here from and shall not invalidate the remaining provisions.

CHARGES, FEES AND EXPENSES: The SUBRECIPIENT shall be responsible for the payments of any charges, license fees, registration fees, inspection fees, or other costs, including gross receipts taxes, highway use taxes, or vehicle excise taxes, imposed upon the operation thereof, whether such taxes, charges, fees, or other costs are levied against the operator or the owner, the SUBRECIPIENT shall pay, in addition to the

above expenses, all charges, fees and taxes incurred in connection with all expenses in connection with the use and operation of the equipment used during the term of this Agreement including but not limited to, fuel, oil, grease, repairs, maintenance, or other expenses thereof.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed as of the day and year first above written.

SUBRECIPIENT:

ATTESTED BY:

Signature: _____

Signature: _____

Name (Print/Type): _____

Name (Print/Type): _____

Title of Subrecipient Official: _____

Title of Subrecipient Official: _____

Date: _____

Date: _____

NEW JERSEY TRANSIT CORPORATION:

ATTESTED BY:

Signature: _____

Signature: _____

Name (Print/Type): Eric R. Daleo

Name (Print/Type): _____

Title of Official: Sr. VP of Capital Programs

Title of Official: _____

Date: _____

Date: _____

The aforementioned agreement has been reviewed and approved as to form only.

Gurbir S. Grewal
Attorney General of New Jersey

By: _____
Deputy Attorney General

Date: _____

NJ JARC Round 6 (July 1, 2019 – June 30, 2020)

LIST OF EXHIBITS

- Exhibit A Subrecipients SY19/20 Application (on file)

- Exhibit B Monthly Expenditure Report and
 Reimbursement Report

- Exhibit C Monthly Summary Report (SRIDES)

- Exhibit D Subrecipient must attach/describe fare information for NJ JARC funded
 service(s)

- Exhibit E Equal Employment Opportunity

- Exhibit F National Transit Database (NTD) Reporting Requirements

- Exhibit G Annual Affidavit of Compliance with NJ TRANSIT'S Code of Ethics
 Subrecipients, vendors and consultants - State of New Jersey Ethics Law – Requires
 Signature and Date Signed

- Exhibit H ADA Affidavit Requires signature, date and form completion

EXHIBIT A

SUBRECIPIENT'S SFY2019/SFY2020 (two-year) NJ-JARC APPLICATION ALREADY ON FILE AT NJ TRANSIT

EXHIBIT B
Monthly Expenditure Report and Reimbursement Request

INTRODUCTION

In order for NJ TRANSIT to make payment for the Service, the Subrecipient must submit monthly properly executed Expenditure Report and Reimbursement Request forms accompanied by supporting documentation of actual expenses incurred. The Expenditure Report and Reimbursement Request forms and the corresponding Monthly Service Report forms must be compiled on a monthly basis.

When submitted the Expenditure Report and Reimbursement Request forms, along with supporting documentation of actual expenses incurred forms must be mailed to NJ TRANSIT no later than forty-five (45) days from the last day of each month. If more than forty-five (45) days is required, the Subrecipient shall notify NJ TRANSIT in writing at the start of the contract year. The Monthly Summary Reports (MSRs) are due to NJ TRANSIT electronically on SRIDES twenty (20) days after the end of the month. To be reimbursement for expenses, the Subrecipient must be up to date with submittals of their Monthly Summary Reports.

GENERAL INSTRUCTIONS

Subrecipient shall receive Reimbursement Request forms from NJ TRANSIT once their agreement is fully executed. These forms will contain the approved Operating line item budget in the Project Budget column. The Subrecipient must complete the form by supplying the information regarding payable (ORGANIZATION NAME AND MAILING ADDRESS) and the (NAME, TITLE AND PHONE NUMBER) of the Authorized Certifying official. The project budget, address and name cannot be changed since it must match NJ TRANSIT's Financial System.

The Subrecipient must enter the **REPORT DATE, EXPENSE PERIOD, REIMBURSEMENT REQUEST, and REIMBURSEMENT TO DATE** information each month and have the authorized certifying official sign the Expenditure Report and Reimbursement Request form. See sample form under this exhibit.

PROJECT BUDGET

The Expenditure Report and Reimbursement Request forms contain each project's Operating line item budget in the Project Budget column. The line items containing dollar amounts are the only expense categories that will be reimbursed. The Subrecipient may request line item budget revisions, the budget revision request must be submitted in writing and require NJ TRANSIT approval. If approved NJ TRANSIT send approved revised reimbursement form to the Subrecipient.

REIMBURSEMENT REQUEST

Subrecipient must compile its expense records, subtotal expenses by category line item and record the subtotals on the appropriate reimbursement form. The line items should then be added and the total recorded on the Total Expenses line. Finally, after the required match (and fare and or donation if applicable) is deducted the reimbursable total is entered on the Total Reimbursable line. Reimbursement documentation should be attached for equaling amounts to be reimbursed.

REIMBURSEMENT TO DATE

This column accumulates prior and current period reimbursement requests by line item and will assist the local project manager in monitoring project expenditures against the project budget. Values in the "Reimbursement To Date" column are updated monthly by adding the line item values of the current month's "Reimbursement Request" column to the prior month's "Reimbursement To Date" line item values. The Subrecipient will not be reimbursed for amounts over the total Approved Budget.

**EXHIBIT B - Monthly Expenditure Report and Reimbursement Request
(Continued)**

SUMMARY

This instruction sheet explains the procedures for completing the NJ TRANSIT Monthly Expenditure Report and Reimbursement Request form.

Request for reimbursement must be mailed to:

Fred Storey, Manager, Community Transportation
NJ TRANSIT, Community Transportation
One Penn Plaza East, 4th Floor
Newark, New Jersey 07105-2246

OPERATING BUDGET – Line items

Salaries/Fringe: *Operating* staff the expense associated with the salaries and fringe benefits of drivers, dispatchers, schedulers, operations managers, or mechanics that provide service directly relating to the operations of the organization. (Note: Grant Administration allowed up to 10% of the budget).

Licenses and Registration – costs involving vehicle registration and driver licenses.

Third Party Contract Services: Cost involving services that are contracted for, from any entity outside of organization. Would include operating contracts, service subsidy or computer support services, such as, service or maintenance contracts.

Maintenance/Repairs: Reflects cost associated with maintenance of vehicles such as, repairs, lubricants, oil, vehicles servicing and any small parts.

Materials Consumed: Cost of gasoline, diesel fuel etc.

Miscellaneous: Any miscellaneous item that neither fits any other category nor occurs on a regular basis (i.e. uniforms).

Reimbursement Documentation: We ask that you submit the Expenditure Report and Reimbursement Request forms on a monthly basis no later than forty five (45) days from the last day of each month. All reports must include supporting documentation of actual expenses incurred. Back-up documentation must include check ledger showing expenses paid and any additional documentation of incurred expenses. All reimbursement documentation must pass an auditors review.

EXHIBIT B - Monthly Expenditure Report and Reimbursement Request

(Continued)

SAMPLE FORM-NJ-JARC
Monthly Expenditure Report and Reimbursement Request
 OPERATING (CONTRACT YEAR TERM _____ - _____)

Grantee:
 Report Number: _____ Agreement: From: _____ To: _____
 Report Date: _____ Expenses: From: _____ To: _____
 Service Start Date: _____
 Name of Service: _____

REIMBURSEMENT PAYABLE TO:

Signature of Authorized Certifying Official: _____ Date: _____
 Print Name & Title: _____
 Phone No: _____

OPERATING BUDGET LINE ITEMS	PROJECT BUDGET	REIMBURSEMENT REQUEST	REIMBURSEMENT REQUESTED TO DATE
Salaries/Fringe Benefits (Operations manager, drivers, mechanics, and dispatchers, etc.)			
Administration (10% Max)			
Licenses and Registration			
Third Party Contract Services			
Maintenance & Repairs			
Materials Consumed (oil, fuel, etc.)			
Other Miscellaneous Expenses (Including uniforms)			
Total Operating Expenses			
(- Fares, Donations)			
Net Operating Expenses			
(-) 50% Local Share			
Total Reimbursement Request			

THE EXPENSE DOCUMENTATION AND SERVICE REPORT MUST BE ATTACHED.

NJ TRANSIT USE ONLY			
REIMBURSEMENT SOURCE	AMOUNT	Project / Line #	PO #
Total Reimbursement Approved			

Signature indicates that Reimbursement form and all procurement documents were reviewed and are in compliance with Federal Regulations.

Approved for Payment _____ Date: _____

EXHIBIT C
MONTHLY SUMMARY REPORT (MSR)

Introduction

The Monthly Summary Report form is used by the Subrecipient to report the transportation services supplied to all funding sources during each month.

In order for NJ TRANSIT to make payment, the Subrecipient must submit monthly properly executed Expenditure Report and Reimbursement Request forms accompanied by supporting documentation of actual expenses incurred.

Since NJ TRANSIT is implementing the electronic submittal of Monthly Summary Reports it no longer ask that these accompany the Expenditure Report and Reimbursement Request forms.

The Monthly Summary Report information must be compiled monthly and submitted electronically to NJ TRANSIT no later than twenty (20) days after the close of each month.

The trip data reported for NJ-JARC should be clearly identified and noted as State funded Route Deviation or Demand Response on the Subrecipient's MSR.

General Instructions:

The MSR provides for the reporting of non-financial data which is necessary to fulfill both State and Federal requirements to support coordinated transportation operations. The non-financial data includes the Number of Passengers, Passenger Trip Purposes, and Client/User Characteristics to measure the benefits provided to agency consumers.

The MSR maintains data on the units of service received each month through the Senior Citizen and Disabled Resident Transportation Assistance program and by other funding services, which reimburse the transportation project. The MSR is used to summarize monthly services received by each agency or program on a separate line.

The Service Report is the basic document of accountability of services provided and enables each funding agency to monitor these services on a regular basis.

Program:

This column lists the various funding sources that you receive, and then following the columns to the right is where the Subrecipient inputs the data per each funding source. At a minimum the Subrecipient must list all the funding sources they receive that are administered by NJ TRANSIT and the Subrecipient contribution. NJ TRANSIT administered funding programs include the following: SCDRTAP (on the report this appears as Casino), CMAQ, Community Shuttle, Rural Transportation (5311), New Freedom (5317) and Urbanized Area (5307) and NJ TRANSIT operating (NJ-JARC, SCOOT).

The Subrecipient may choose to list their other funding sources individually or combine them into one as an "other" category.

For Federally funded programs that require a match are to report the data as if fully funded by the Federal program. The Subrecipient may however break out a Subrecipient contribution if the cost of the service is above and beyond the cost of the Federal funding being provided.

**EXHIBIT C – MONTHLY SUMMARY REPORT (MSR)
(Continued)**

Mode of Service Headings:

This section is split into two areas Demand Response and Route Deviation as defined below. By funding source complete the requested data in each of the columns below these headings.

Demand Response – Shared ride service operating in response to calls from passengers or their agents to the transit operator who schedules a vehicle to pick up the passengers to transport them to their destinations. Demand Response mode of service consists of Regular Passenger Trips and Subscription Trips as defined below.

Route Deviation – Transit service that operates along a fixed alignment or path at generally fixed times, but may deviate from the route alignment to collect or drop off passengers who have requested the deviation.

The following definitions correspond with each column's heading:

Demand Response and Route Deviation

Demand Response Passenger Trip – In order for a customer to take this trip, they must have requested transportation from origin to a destination on a specified date and time. A unit of service equals one passenger traveling in one direction from an origin to a destination; also referred to as a "one-way trip" or "unlinked passenger trip". For example two people are traveling in one direction equal two one-way trips; two people making a round trip equal four one-way trips. Personal care attendants and companions of a passenger are counted; however, they should be included in the "Other" category. **For the purpose of this report you are to count your regular Passenger Trips separately from your Subscription Trips.**

Demand Response Subscription Trips – Trips that customers take on a regular basis, usually 3-5 days a week. Unlike regular demand response trips once given a subscription trip these customers do not have to call daily to arrange their trip, instead these trips are scheduled to meet the travel needs of customers who sign up for the service in advance. For the purpose of this report the Subrecipient is to count its Subscription Trips separately from their regular Passenger Trips.

Demand Response Fares – The amount of money collected in fares from the Demand Response Services during the reporting period.

Total Trips for Demand Response = This number is automatically calculated by the system as a sum of your regular Passenger Trips and Subscription Trips.

Route Deviation Passenger Trips – In order for a customer to take this trip, they either board the vehicle as it operates along its fixed alignment or path, or they call to request a deviation of that route for their pick-up or drop-off. A unit of service equals one passenger traveling in one direction from an origin to a destination; also referred to as a "one-way trip" or "unlinked passenger trip". For example two people are traveling in one direction equal two one-way trips; two people making a round trip equal four one-way trips. Personal care attendants and companions of a passenger are counted; however, they should be included in the "Other" category.

**EXHIBIT C – MONTHLY SUMMARY REPORT (MSR)
(Continued)**

Number of actual deviations – This is the actual number of times your vehicle deviate from its original route to pick up a passenger.

% of actual deviations- The system will calculate this for you.

Route Deviation Fares – The amount of money collected in fares from the Route Deviation Services during the reporting period.

Total Trips for Demand Response & Route Deviation = This number is automatically calculated by the system as the sum of each mode of service's trips. Total Trips = Demand Response Passenger Trips + Demand Response Subscription Trips + Route Deviation Passenger Trips.

Customer Trip Purpose:

Medical – trips taken for medical appointments such as dialysis, doctor's offices, physical therapy, chemotherapy, etc.

Non Competitive Employment – trips to places of employment of a non-competitive nature (i.e. sheltered workshop or extended employment center).

Competitive Employment – trips to places of gainful employment.

Recreation – trips to senior centers, sporting events, concerts, plays or community sponsored special events as well as planned social outings.

Education & Training – trips to schools or vocational training centers, full-time or part-time, day or evening, credited or non-credited.

Nutrition – trips exclusively to/from designated nutrition sites and centers with the primary purpose of obtaining a meal.

Shopping & Personal – trips to any shopping area or store, or for individual recreation purposes.

Other – Any trip that does not fit in any of the above trip purpose categories, for example personal care attendants, companions or for a deviated route service (open door policy) where you do not collect this data.

Total Trips - This number is automatically calculated by the system as the sum of each Trip Purpose.

Customer Characteristics:

Senior Ambulatory – A trip taken by a customer who is 60 years of age or older, who can walk with or without a mobility device such as a cane or walker.

Senior Non-Ambulatory – A trip taken by a customer who is 60 years of age or older who uses a mobility device such as a wheelchair or scooter.

Disabled Ambulatory – A trip taken by an individual who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such an impairment, or is regarded as having such an impairment who can walk with or without a mobility device such as a cane or walker.

**EXHIBIT C – MONTHLY SUMMARY REPORT (MSR)
(Continued)**

Disabled Non-Ambulatory – A trip taken by an individual who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such an impairment, or is regarded as having such an impairment who uses a mobility device such as a wheelchair or scooter.

Other – Any customer trip that does not fit in any of the above Customer Characteristic categories such as personal care attendants, companions or for a deviated route service (open door policy) where you do not collect this data.

Total Trips - This number is automatically calculated by the system as the sum of each Customer Characteristic.

Demand Response Only and Route Deviation Only Headings (for all programs):

This section is also split into the two areas Demand Response Only and Route Deviation Only. This section is a total for all funding sources combined. The heading will indicate for all programs, please enter total in each of the columns below these headings.

VOMMS (Vehicles Operated in Monthly Maximum Service) – The number of vehicles operating to meet the maximum service requirement (exclude atypical days such as holiday celebrations or one-time special events), or how many vehicles you operate during your peak hours of service.

Number of Days Operated – The number of days the vehicle operated to meet the maximum service provided for the reporting month (exclude atypical days such as holidays but include weekends if you offer service during that time).

Number of Days Not Operated - The number of days the vehicle did not operate to meet the maximum service provided for the reporting month (exclude atypical days such as holidays but include weekends if you offer service during that time).

Days Not Operated Due to Emergency – The number of days that service did not operate due to emergencies, such as floods, snowstorms, or tornadoes. A person in authority (usually the mayor, Subrecipient head or governor) must officially declare an emergency.

Monthly Ridership (for all programs):

Passenger Miles – This box must be completed by everyone receiving funding from any of the following funding sources: CMAQ, 5309/Community Shuttle, 5309/ Earmarks, 5307/Urban, 5316/JARC, 5317/New Freedom. This number shall be the cumulative sum of passenger miles for all of your funding sources including those not listed above. Passenger miles are the cumulative sum of distances ridden by each customer. A unit of service equals one customer traveling in a vehicle per one mile; example: ten customers travelling one mile equals ten passenger miles. Your passenger miles shall be inclusive of all Subrecipient's funding sources supporting all demand response service that you operate. This definition also applies to Route Deviation Service.

Actual Miles – The actual miles a vehicle travels; the sum of vehicle service and non-service miles. This definition also applies to Route Deviation Service.

Revenue Miles – The number of miles a vehicle travels in service from the time of the first passenger pickup and the last passenger drop off. It does not include deadhead miles, those miles between the garage to the first passenger pickup and between the last passenger drop off and garage. *This definition also applies to Route Deviation Service.*

EXHIBIT C – MONTHLY SUMMARY REPORT (MSR)
(Continued)

Actual Hours – The actual hours a vehicle is in service; the sum of vehicle service and non-service hours. This definition also applies to Route Deviation Service.

Revenue Hours - The total number of hours driven from the time of the first passenger pickup to the last passenger drop-off. It does not include the time between the garage to the first passenger pickup and between the last passenger drop off and the garage. This definition also applies to Route Deviation Service.

Monthly Cancellations (for all programs):

Provider Cancelled Trips - A trip that the provider/operator cannot provide as scheduled. The customer is expecting service and the transportation provider cancelled the trip.

Customer Cancelled Trips – A trip that the customer cancelled within the prescribed timeframe allowed for cancellations.

Customer No Shows - A trip in which the vehicle arrives at the pick up point of the customer but the customer requesting the trip is not available or present. In many cases a NO SHOW is also defined as when a passenger gives less than a prescribed notice of cancellation. (For example: less than 30 minutes before a scheduled trip).

Denials - A trip request, which was not accepted because the service provider, for a variety of reasons, cannot accommodate the trip for the day and/or time requested; the provider is not able to offer an alternative acceptable to the passenger.

**EXHIBIT C – MONTHLY SUMMARY REPORT (MSR)
(Continued)**

MONTHLY SUMMARY REPORT (MSR) must be submitted to NJ TRANSIT electronically via S-RIDES

SAMPLE

S-RIDES

Home | **S-RIDES** | Import | Account History

Monthly Ridership

Year: 2013 | Month: January | Search

Status: DRAFT

Filter Date: All Programs | Edit | Select

Export PAMA into Excel

Program	Demand Response Passenger Trips	Demand Response Subscription Trips	Demand Response Fare	Total Trips for Demand Response	Route Deviation Passenger Trips	Number of Actual Deviations	% of Actual Deviations	Route Deviation Fare	Total Trips for Demand Response & Route Deviation
21 PLUS	0	0	0	0	0	0	0	0	0
MEDICAID (TITLE XIX)	0	0	0	0	0	0	0	0	0
NEW FREEDOM	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TITLE IX (MUTATION)	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

Program	Medical	Non-Comp. Employment	Comp. Employment	Recreation	Education & Training	Business	Shopping & Personal	Other	Total Trips
21 PLUS	0	0	0	0	0	0	0	0	0
MEDICAID (TITLE XIX)	0	0	0	0	0	0	0	0	0
NEW FREEDOM	0	0	0	0	0	0	0	0	0

**EXHIBIT C – MONTHLY SUMMARY REPORT (MSR)
(Continued)**

Safety & Security Form
Must be submitted to NJ TRANSIT electronically via S-RIDES

Reports must be submitted on or before the 20th of the month following the close of the reporting month **if there are no incidents to report.**

If there is a major incident such as fatality, injury requiring immediate assistance away from the scene, property damage equal to or exceeding \$25,000 or an evacuation for safety reasons, a Safety & Security report must be submitted to NJ TRANSIT immediately.



[Logout](#)
[ABC Test Agency](#)

[Home](#)
[e-Forms](#)
[Import](#)
[Account History](#)

Safety And Security

Year: 2011 Month: January

Status: Draft

Summary

▲ Incidents and Injuries

Safety and Security Related Incidents	Transit Passengers	Transit Facility Occupants	Transit Employees	Other Workers	Trespassers	Others	Fatalities	Total Injuries	Total Incidents
Collision	0	0	0	0	0	0	0	0	0
Fire	0	0	0	0	0	0	0	0	0
Not Otherwise Classified	0	0	0	0	0	0	0	0	0
Personal Security	0	0	0	0	0	0	0	0	0
System Security	0	0	0	0	0	0	0	0	0

▲ Total Property Damage(\$)

Fire	Vehicle Leaving Roadway	Not Otherwise Classified	Collision	Security Non Suicide	Security Suicide
0	0	0	0	0	0

Details

▲ Incidents and Injuries

EXHIBIT D

NJ JARC FARES

(SUBRECIPIENT TO INSERT LANGUAGE OR EXHIBIT)

EXHIBIT E

EQUAL EMPLOYMENT OPPORTUNITY

The parties to the Agreement do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 and N.J.S.A. 10:2-31 et seq. (p.l. 1975, C.127) as amended and supplemented and the rules and regulations promulgated pursuant thereto are incorporated herein and constitute a part of this agreement.

In connection with the execution and performance of this Agreement, the SUBRECIPIENT shall not discriminate against any employee or applicant for employment because of race, color, sex or national origin. The SUBRECIPIENT shall take affirmative action to insure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, sex or national origin. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff, or termination; rates of pay, or other forms of compensation; and selection for training, including apprenticeship.

EXHIBIT F
National Transit Database (NTD) Reporting
Requirements

Please refer to the National Transit Database website, www.ntdprogram.gov to obtain samples of the following annual reports and related instructions required of the Subrecipient and/or any 3rd Party Subcontractors.

Instructions on navigating your way through the NTD website:

- Go to www.ntdprogram.gov
- Click on Annual Reporting (on right side of page)
- Click on Current Annual Reporting Manual (on top of page)

You will see a list of all the report module forms that are applicable to you as an Independent Reporter. If your total fleet is less than 30 vehicles (buses, vans, etc.) you will qualify for a Small Systems Waiver. The report forms required annually include, but not limited to, the following:

NTD Reporting Forms

- B-10 Identification
- B-20 Contracts
- B-30 Corporate Relationships

Financials

- F-10 Sources of funds/Funds Expended and Earned (must prepare one per type of service, deviated fixed route or demand response)
- F-20 Uses of capital
- F-30 Operating expenses (must prepare one per type of service, deviated fixed route or demand response)
- F-40 Operating Expenses Summary (the total of all F-30 forms)
- FFA-10 Federal Funding Allocation Statistics

Assets

- A-10 Stations and Maintenance Facilities (must prepare one per type of service, deviated fixed route or demand response)
- A-30 Vehicle Inventory

Service

- S-10 Service Form (must prepare one per type of service, deviated fixed route or demand response)

Resources

- R-10 Employees (must prepare one per type of service, deviated fixed route or demand response)
- R-20 Maintenance Performances
- R-30 Energy Consumption

Small Systems Waiver

- W-30 Small Systems Waiver

CEO Declarations

- D-10 CEO Certification
Annual Safety & Security

EXHIBIT G

NJ TRANSIT Code of Ethics

IMPORTANT NOTICE TO ALL SUBRECIPIENTS AND CONSULTANTS/VENDORS

NJ Transit is an instrumentality of the State of New Jersey and its employees and officers, including members of the NJ Transit Board of Directors, are public servants. NJ Transit, its employees and officers are governed by a number of civil and criminal laws, which control how NJ Transit and its personnel do business with contractors and consultants. These provisions include the Conflicts of Interest Law, NJSA 52:13D-12; and various criminal laws prohibiting bribery (N.J.S.A. 2C:27-2), and prohibiting offers of unlawful benefits to public servants for official behavior (N.J.S.A. 2C:27-10 & -11). These provisions contain unequivocal and stringent restrictions relating to gifts and gratuities.

Be advised that the law prohibits the receipt of gifts and gratuities by any NJ Transit employee or officer from any person, company or entity doing business – or wanting to do business – with NJ Transit. You are prohibited from offering, and NJ Transit Board members, officers or employees are prohibited from accepting, gifts, gratuities, benefits and other items of value.

The term "gift" is broadly and widely defined. It includes all things and objects, tangible or intangible, including services, gratuities, meals, entertainment, tickets to events, access to membership clubs, travel costs and lodging. Simply put, a "gift" is anything of value.

Do not, under any circumstance, tempt or put a NJ Transit employee in an awkward position of having to refuse a gift or return a gift, no matter how well intentioned or innocuous the gift may be in your eyes.

The bright line rule for you and your staff in doing business with NJ Transit is simple: Offer nothing and give nothing to any NJ Transit employee or officer. It is your responsibility to circulate this Notice in your company and educate accordingly all personnel who do business with NJ Transit.

(Continue to next page and sign and Notarize affidavit)

Exhibit G (continued)

**ANNUAL AFFIDAVIT OF COMPLIANCE WITH
NJ TRANSIT'S CODE OF ETHICS FOR SUBRECIPIENTS, VENDORS AND CONSULTANTS
AND
STATE OF NEW JERSEY ETHICS LAW**

I, _____ (*Name of Individual*), executing this document on behalf of the undersigned company, partnership, corporation, or entity hereinafter referred to as "SUBRECIPIENT", presently doing business with NJ Transit, hereby warrant and affirm to NJ Transit as follows:

1. I warrant and affirm that the SUBRECIPIENT has received a copy of NJ Transit's Code of Vendor Ethics and that I have read and studied this document and distributed this document to all of the SUBRECIPIENT's personnel doing business with NJ Transit and required said personnel to fully read this document. In addition, I further warrant and affirm that the SUBRECIPIENT has received from NJ Transit a document entitled "Important Notice to All SUBRECIPIENTS and Consultants" and that I have read and studied this document, including the page setting forth various New Jersey statutory provisions, and that the SUBRECIPIENT has distributed this document to all of the SUBRECIPIENT's personnel doing business with NJ Transit and required said personnel to fully read this document.
2. The SUBRECIPIENT warrants and affirms that it has issued written instructions to all of the SUBRECIPIENT's personnel doing business with NJ Transit instructing and requiring same to strictly adhere to the SUBRECIPIENT's responsibilities as set forth in NJ Transit's Code of Vendor Ethics and in the "Important Notice to all SUBRECIPIENTS and Consultants."
3. The SUBRECIPIENT warrants and affirms that during the term of the contract with NJ Transit no gratuities or other inducements have been offered or given or will be offered or given in any form including gifts, gratuities, benefits, inducements, meals (other than *de minimis* valued snacks such as coffee, tea, soda, pretzels, cookies, or similar non-meal items), entertainment, or any other thing of value or favors of any kind to any member of NJ Transit's board of Directors, officer or employee of NJ Transit, except as SUBRECIPIENT has heretofore disclosed to NJ Transit.
4. The SUBRECIPIENT warrants and affirms that during the term of the contract with NJ Transit, the SUBRECIPIENT has not and will not make any offers of employment to any NJ Transit officer or employee directly involved with this contract of solicit or interview therefore, directly or indirectly, without first seeking and obtaining written approval from NJ Transit's Ethics Liaison Officer.
5. The SUBRECIPIENT warrants and affirms that it has promptly reported in writing to NJ Transit, and, that in the future, it shall so report to NJ Transit every instance that comes except as SUBRECIPIENT has heretofore disclosed to NJ Transit, to the SUBRECIPIENT's attention and knowledge regarding any member of NJ Transit's Board of Directors, officer or employee of NJ Transit who has, during the term of the contract between NJ Transit and the SUBRECIPIENT, solicited or asked SUBRECIPIENT to provide gifts, gratuities, benefits, inducements, meals (other than *de minimis* valued snacks such as coffee, tea, soda, pretzels, cookies, or similar non-meal items), entertainment or any other thing of value or favors of any kind or has made any solicitation or request, directly or indirectly, for employment with or through the SUBRECIPIENT.
6. The SUBRECIPIENT acknowledges and accepts that for breach or violation of the foregoing warranties and affirmations, NJ Transit shall have the discretion and legal right to terminate the contract between the SUBRECIPIENT and NJ Transit without any fee, cost, assessment, liability or penalty of any kind and NJ Transit has the right to take any other action permitted or required by law.

(Print Name of SUBRECIPIENT)

(Signature of Authorized Principal or Officer)

(Print Name and Title of Signatory)

Sworn to and subscribed to before me, this _____ day of _____, 201_____.

(Notary)

EXHIBIT H
ANNUAL AFFIDAVIT OF COMPLIANCE WITH
THE AMERICANS WITH DISABILITIES ACT

I, _____ (Name of Individual), executing this document on behalf of the undersigned company, partnership, corporation, or entity hereinafter referred to as "SUBRECIPIENT", presently doing business with NJ TRANSIT, hereby warrant and affirm to NJ TRANSIT as follows:

- The SUBRECIPIENT certifies that its transportation service is in compliance with the DOT ADA Regulations as per 49 CFR Parts 37, 38 and 39.
- The SUBRECIPIENT certifies that any contractors operating some or all of the SUBRECIPIENT's service complies with the DOT ADA regulations as per 49 CFR Parts 37, 38 and 39.
- The SUBRECIPIENT certifies that the transportation service offered to individuals with disabilities, including individuals who use mobility devices, is equivalent to the level and quality of service offered to individuals without disabilities.
- The SUBRECIPIENT shall not deny service to a person with a disability based on what it perceives to be "safe" or "unsafe" for that individual. Individuals with disabilities have the right to decide the level of risk they are willing to take to travel independently.
- The SUBRECIPIENT shall not impose special charges for providing required accessible services to individuals with disabilities.
- The SUBRECIPIENT shall not require that an individual with disabilities be accompanied by an attendant.
- The SUBRECIPIENT shall not refuse to serve an individual with a disability because its insurance company conditions coverage or rates on the absence of individuals with disabilities.
- The SUBRECIPIENT may refuse to provide service to an individual with disabilities because that individual engages in violent, seriously disruptive, or illegal conduct, or represents a direct threat to the health or safety of others. However, a SUBRECIPIENT shall not refuse to provide service to an individual with disabilities solely because the individual's disability results in appearance or involuntary behavior that may offend, annoy, or inconvenience employees of the SUBRECIPIENT or other persons.
- The SUBRECIPIENT shall ensure that vehicle operators and other personnel make use of accessibility-related equipment or features required by Part 38 of the ADA.
- The SUBRECIPIENT shall maintain in operative condition those features of vehicles that are required to make the vehicle readily accessible to and usable by individuals with disabilities. These features include, but are not limited to, lifts and ramps, lighting, mobility aid securement areas and systems, and seat belts and shoulder harnesses.
- The SUBRECIPIENT shall promptly repair accessibility features if they are damaged or out of order.
- The SUBRECIPIENT shall establish a system of regular and frequent maintenance checks of lifts and ramps sufficient to determine if they are operative. The SUBRECIPIENT shall ensure that vehicle operators report, by

the most immediate means available, any failure of a lift or ramp to operate in service. When a lift or ramp is discovered to be inoperative, the SUBRECIPIENT shall take the vehicle out of service before beginning the vehicle's next service day and ensure that the lift/ramp is repaired before the vehicle returns to service.

- The SUBRECIPIENT should carry the occupant and their wheelchair if the lift and vehicle can accommodate them.
- The SUBRECIPIENT is not required to permit riders who use wheelchairs to ride in places other than designated securement locations on the vehicle.
- The SUBRECIPIENT shall allow riders who use wheelchairs to board and ride accessible vehicles. A wheelchair is defined as "a mobility aid belonging to any class of three- or more-wheeled devices, usable indoors, designed or modified for and used by individuals with mobility impairments, whether operated manually or powered." A wheelchair does not require specific elements or equipment such as front rigging (footplates or leg rests), wheel locks or brakes, push handles, or positioning belts or harnesses.
- The SUBRECIPIENT may require that an individual permit his or her wheelchair to be secured. The SUBRECIPIENT may not deny transportation to a wheelchair or its user on the ground that the device cannot be secure or restrained satisfactorily by the vehicle's securement system.
- The SUBRECIPIENT may recommend to a user of a wheelchair that the individual transfer to a vehicle seat. The entity may not require the individual to transfer.
- The SUBRECIPIENT shall permit individuals with disabilities who do not use wheelchairs, including standees, to use a vehicle's lift or ramp to enter the vehicle.
- When necessary or upon request, the SUBRECIPIENT's personnel shall assist individuals with disabilities with the use of securement systems, ramps and lifts. If it is necessary for the personnel to leave their seats to provide this assistance, they shall do so.
- The SUBRECIPIENT shall permit service animals to accompany individuals with disabilities in vehicles.
- The SUBRECIPIENT shall not prohibit an individual with a disability from traveling with a respirator or portable oxygen supply.
- The SUBRECIPIENT shall make available to individuals with disabilities adequate information concerning transportation services. This obligation includes making adequate communications capacity available, through accessible formats and technology, to enable users to obtain information and schedule service.
- The SUBRECIPIENT shall ensure that personnel are trained to proficiency, as appropriate to their duties, so that they operate vehicles and equipment safely and properly assist and treat individuals with disabilities who use the service in a respectful and courteous way, with appropriate attention to the difference among individuals with disabilities.
- SUBRECIPIENTs that are public entities that provide general public transportation shall make reasonable modifications in policies, practices, or procedures when the modifications are necessary to avoid discrimination on the basis of disability or to provide program accessibility to their services. The SUBRECIPIENT shall make

information about how to contact the agency to make requests for reasonable modifications readily available to the public on agency website and marketing materials, and must be accessible.

- SUBRECIPIENTS are required to have procedures for addressing ADA complaints that incorporate appropriate due process standards and provide for prompt and equitable resolution. SUBRECIPIENTS are required to sufficiently advertise the ADA complaint process through means such as websites and marketing materials. The ADA complaint process must include the contact information (name and/or title, address, telephone number, and email address) for the individual designated to coordinate compliance, process for filing an ADA-related complaint and information on how they will response promptly to any individual filing a complaint. SUBRECIPIENTS must retain copies of ADA-related complaints for at least one year and a summary of all ADA-related complaints for at least five years. If the SUBRECIPIENT does not operate service directly or is a pass-through entity, it must ensure that those entities operating service directly have a procedure for addressing ADA complaints.

Any and all ADA complaints shall be reported to NJ TRANSIT:



COMPLAINTS	
Has your agency received any complaints, investigations or lawsuits alleging discrimination in the delivery of transportation service in the last year?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If YES, provide a detailed description of the allegation and the current status and/or outcome.	
Has any federal entity conducted an ADA compliance review of your agency within the last three years?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If YES, provide the purpose/reason for the review, the name of the agency that performed the review, a summary of Findings/Recommendations, and the status and/or disposition.	
Has your agency had a finding of non-compliance by any other federal agency?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Certification of ADA Compliant Service

This is to certify that _____ (Name of Agency) transportation services meet the requirements as listed above and those of 49 CFR part 37 Transportation Services for Individuals with Disabilities (ADA) as applicable.

Signature

Print Name of Authorized Official

Title

Date

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT CSBG NON-DISCRETIONARY GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS FOR CY 2020, JANUARY 1, 2020 TO DECEMBER 31, 2020, IN THE AMOUNT OF \$77,984.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

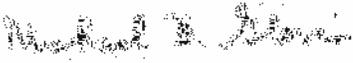
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190895							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT CSBG NON-DISCRETIONARY GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS FOR CY 2020, JANUARY 1, 2020 TO DECEMBER 31, 2020, IN THE AMOUNT OF \$77,984.00

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of applying for and accepting CSBG Non-Discretionary grant funding from the State of New Jersey, Department of Community Affairs for CY 2020, January 1, 2020 to December 31, 2020, in the amount of \$77,984.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Committee of Human Services on September 25, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to apply for and accept CSBG Non-Discretionary grant funding from the State of New Jersey, Department of Community Affairs for CY 2020, January 1, 2020 to December 31, 2020, in the amount of \$77,984.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized to execute any agreements that may be necessary in connection with applying for, accepting and receiving the above referenced funds.

JDP:lc

Dated: October 08, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT FUNDING FROM NJ DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF HOUSING AND COMMUNITY RESOURCES FOR COMMUNITY SERVICE BLOCK GRANT (CSBG) IN THE AMOUNT OF \$77,984 FOR JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 9/25/19
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190895



State of New Jersey
URBAN ENTERPRISE ZONE AUTHORITY
101 SOUTH BROAD STREET
PO BOX 822
1ST FLOOR
TRENTON, NJ 08625-0822

PHILIP D. MURPHY
Governor

LT. GOVERNOR SHELLA Y. OLIVER
Commissioner

September 18, 2019

Mr. Charles Feathersan
Passaic County Department of Human Services
401 Grand St.
4th Floor, Room 417
Paterson, NJ 07505

RE: Grant #: 2020-05235-XXXX

Déar Mr. Feathersan,

Passaic County will receive a FFY20 non-discretionary Community Service Block Grant (CSBG) for approximately level funding of your FY19 allocation. The award amount will be determined once the FFY20 budget is passed. Your first allocation for the FY20 award is \$77,984.

The CSBG grant funds are available from 01/01/2020 through 12/31/2020. Your grant cycle will begin 01/01/2019. The Department is trying to eliminate overlapping contracts. Please ensure that the agencies you subcontract with are aware of the timeframe, since this may differ from past years. If any should require additional time to utilize funds a grant revision would be necessary.

If you have any questions, please do not hesitate to contact me at (609) 777-2971.

Sincerely,

Stephanie Dillahunt
Grant Manager
CSBG
Division of Housing and Community Resources
Department of Community Affairs

2019 SEP 23 PM 3:16



Produced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190895

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING CONTRACT DATED MARCH 27, 2019 WITH CARDINAL FOODS, INC., TO INCREASE THE ORIGINAL AWARD BY \$30,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190896							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-36							
CAF #	9-01-27-172-001-F04							
Purchase Req. #	19-01845							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AMENDING CONTRACT DATED MARCH 27,
2019 WITH CARDINAL FOODS, INC., TO INCREASE THE
ORIGINAL AWARD BY \$30,000.00 FOR THE REMAINDER OF
2019**

WHEREAS on March 12, 2019, Resolution R-2019-0207 the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Cardinal Foods, Inc., for groceries and canned goods for Preakness Healthcare Center, for a period of one year commencing February 1, 2019 through January 31, 2020, on an as needed basis, in the amount of \$30,000.00; and

WHEREAS the amount of money need to fund this contract was estimated and it now appears that the amount was vastly under estimated such that the contract now needs to be amended; and

WHEREAS the Freeholder Board is desirous of amending said contract to increase it by \$30,000.00 for the remainder of 2019; and

WHEREAS this matter was reviewed and approved by the Freeholder Human Services Committee at its September 25, 2019 meeting; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of the original contract to Cardinal Foods, Inc., to increase it by \$30,000.00 for the remainder of 2019.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: 9-01-27-172-001-F04

PURPOSE: Resolution authorizing an additional contract to Cardinal Foods, Inc; provider of food products for Preakness Healthcare.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to increase encumbrance for Cardinal Foods to provide food products to Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 30,000
 REQUISITION # 19-01845
 ACCOUNT # 9-01-27-172-001-F04

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | | |
|--|----------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>9/25/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190896

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
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Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

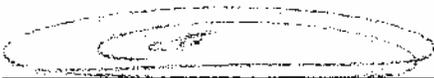
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING CONTRACT DATED MARCH 27, 2019, WITH CARDINALS FOOD, INC., TO INCREASE THE ORIGINAL AWARD BY \$40,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190897							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-37							
CAF #	9-01-27-172-001-M02							
Purchase Req. #	19-01839							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AMENDING CONTRACT DATED MARCH 27, 2019, WITH CARDINALS FOOD, INC., TO INCREASE THE ORIGINAL AWARD BY \$40,000.00 FOR THE REMAINDER OF 2019

WHEREAS on December 27, 2018 Resolution R-2018-1032 the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Cardinal Foods, Inc., for Food Products for Preakness Healthcare Center, for a period of one year commencing January 1, 2019 through December 31, 2019, on an as needed basis, in the amount of \$30,000.00; and

WHEREAS the amount of money need to fund this contract was estimated and it now appears that the amount was vastly under estimated such that the contract now needs to be amended; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$40,000.00 for the remainder of 2019; and

WHEREAS this matter was reviewed and approved by the Freeholders Human Services Committee at its September 25, 2019 meeting; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of the original contract to Cardinal Foods, Inc., to increase it by \$40,000.00 for the remainder of 2019.

JDP:lc

Dated: October 8, 2019

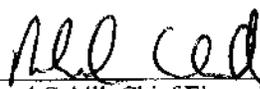
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,000.00

APPROPRIATION: 9-01-27-172-001-M02

PURPOSE: Resolution authorizing an additional contract to Cardinal Foods, Inc; provider of food products for Preakness Healthcare from January 1, 2019 – December 31, 2019.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING CONTRACT DATED JUNE 26, 2019 WITH DRISCOLL FOODS, INC., TO INCREASE THE ORIGINAL AWARD BY \$25,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190898							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-38							
CAF #	9-01-27-172-001-M02							
Purchase Req. #	19-01841							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AMENDING CONTRACT DATED JUNE 26, 2019
WITH DRISCOLL FOODS, INC., TO INCREASE THE ORIGINAL
AWARD BY \$25,000.00 FOR THE REMAINDER OF 2019**

WHEREAS pursuant to Resolution R-2018-1032 dated December 27, 2018, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Driscoll Foods, Inc., for food products for Preakness Healthcare Center, for a period of one year commencing January 1, 2019 through December 31, 2019, on an as needed basis, in the amount of \$30,000.00; and

WHEREAS the amount of money need to fund this contract was estimated and it now appears that the amount was vastly under estimated such that the contract now needs to be amended; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$25,000.00 for the remainder of 2019; and

WHEREAS this matter was reviewed and approved by the Freeholders Human Services Committee at its September 25, 2019 meeting; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of the original contract to Driscoll Foods, Inc., increase it by \$25,000.00 for the remainder of 2019.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: 9-01-27-172-001-M02

PURPOSE: Resolution authorizing an additional contract to award \$25,000.00 to Driscoll Foods, Inc. as a provider of food products.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to increase encumbrance for Driscoll Foods to provide food products to Preakness Healthcare Center.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000
 REQUISITION # 19-01841
 ACCOUNT # 9-01-27-172-001-M02

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 9/25/19
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: October 8, 2019 Other: _____
 Adopted on: October 8, 2019
 Official Resolution#: R20190898

Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

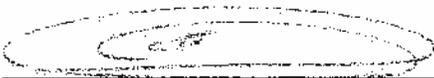
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING CONTRACT DATED JUNE 26, 2019 WITH DRISCOLL FOODS, INC., TO INCREASE THE ORIGINAL AWARD BY \$35,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190899							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-39							
CAF #	9-01-27-172-001-F04							
Purchase Req. #	19-01844							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AMENDING CONTRACT DATED JUNE 26, 2019
WITH DRISCOLL FOODS, INC., TO INCREASE THE ORIGINAL
AWARD BY \$35,000.00 FOR THE REMAINDER OF 2019**

WHEREAS pursuant to Resolution R-2018-1032 dated December 27, 2018, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Driscoll Foods, Inc., for food products for Preakness Healthcare Center, for a period of one year commencing January 1, 2019 through December 31, 2019, on an as needed basis, in the amount of \$30,000.00; and

WHEREAS the amount of money need to fund this contract was estimated and it now appears that the amount was vastly under estimated such that the contract now needs to be amended; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$35,000.00 for the remainder of 2019; and

WHEREAS this matter was reviewed and approved by the Freeholder Human Services Committee at its September 25, 2019 meeting; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of the original contract to Driscoll Foods, Inc., increase it by \$35,000.00 for the remainder of 2019.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,000.00

APPROPRIATION: 9-01-27-172-001-F04

PURPOSE: Resolution authorizing an additional contract to award \$35,000.00 to Driscoll Foods, Inc. as a provider of food products.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to increase encumbrance for Driscoll Foods to provide food products to Preakness Healthcare Center.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 35,000
REQUISITION # 19-01844
ACCOUNT # 9-01-27-172-001-F04

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>9/25/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: October 8, 2019 Other: _____
 Adopted on: October 8, 2019
 Official Resolution#: R20190899

Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING CONTRACT DATED MARCH 18, 2019 WITH MIVILA FOODS, INC., TO INCREASE THE ORIGINAL AWARD BY \$40,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190900							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-40							
CAF #	9-01-27-172-001-F04							
Purchase Req. #	19-01843							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AMENDING CONTRACT DATED MARCH 18, 2019 WITH MIVILA FOODS, INC., TO INCREASE THE ORIGINAL AWARD BY \$40,000.00 FOR THE REMAINDER OF 2019

WHEREAS pursuant to Resolution R-2018-1032 dated December 27, 2018, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Mivila Foods, Inc., for food products for Preakness Healthcare Center, for a period of one year commencing January 1, 2019 through December 31, 2019, on an as needed basis, in the amount of \$30,000.00; and

WHEREAS the amount of money need to fund this contract was estimated and it now appears that the amount was vastly under estimated such that the contract now needs to be amended; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$40,000.00 for the remainder of 2019; and

WHEREAS this matter was reviewed and approved by the Freeholder Human Services Committee at its September 25 2019 meeting; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of the original contract to Mivila Foods, Inc., to increase it by \$40,000.00 for the remainder of 2019.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,000.00

APPROPRIATION: 9-01-27-172-001-F04

PURPOSE: Resolution amending contract dated March 18, 2019 with Mivila Foods, Inc., to increase the original award by \$40,000.00



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to increase encumbrance for Mivila Foods to provide food products to Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 40,000
 REQUISITION # 19-01843
 ACCOUNT # 9-01-27-172-001-F04

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

9/25/19

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190900

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR 2ND AMENDMENT TO CONTRACT FOR WSP USA (FORMERLY THE LOUIS BERGER GROUP) AS IT CONCERNS THE PATERSON-HAMBURG TURNPIKE & ALPS ROAD INTERSECTION IMPROVEMENTS IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190901							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION FOR 2ND AMENDMENT TO CONTRACT FOR WSP USA (FORMERLY THE LOUIS BERGER GROUP) AS IT CONCERNS THE PATERSON-HAMBURG TURNPIKE & ALPS ROAD INTERSECTION IMPROVEMENTS IN THE TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS a professional engineering consultant services contract was awarded to Louis Berger Group, now known as WSP USA, by Resolution R-08-777 dated September 23, 2008 as it concerns the Paterson-Hamburg Turnpike & Alps Road Intersection Improvements in the Township of Wayne, New Jersey; and

WHEREAS by Resolution R-2018-0806 dated October 9, 2018 this contract was amended; and

WHEREAS WSP USA has submitted a request for additional work needed due to anticipated utility conflicts identified in the 80% plans, and the consultant has determined the requirement for test pits at 7 locations prior to final plans which is outlined in their proposal dated August 30, 2019 (attached hereto and made part hereof) in the amount of \$23,429.50; and

WHEREAS the Passaic County Engineer by letter dated September 30, 2019 is recommending that said WSP USA be awarded a contract modification to perform these additional services for an amount of \$23,429.50 pursuant to its proposal dated August 30, 2019 (copy of letter and proposal attached hereto and made a part hereof);

WHEREAS the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on September 25, 2019 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional engineering consulting services contract for WSP USA for providing engineering services for the Paterson-Hamburg Turnpike & Alps Road Intersection Improvements in the Township of Wayne, NJ for additional work outside the original scope of the project as set forth above and in its additional contract modification request attached hereto.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

October 8, 2019



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

September 30, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Paterson-Hamburg Turnpike & Alps Rd intersection Improvements
Township of Wayne, County of Passaic
WSP (former The Louis Berger Group)
Contract Modification #2

Members of the Board:

Attached for your approval is Contract Modification #2 to a professional engineering services contract with Louis Berger Group of Morristown, NJ for the purpose of modifying a contract for the design of the Paterson-Hamburg Turnpike & Alps Road Intersection Improvements.

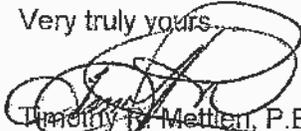
Louis Berger was originally contracted in April 2008 to perform these services. Contract Modification #1 was authorized October 9, 2018 and increased the contract amount to \$939,207.28.

Due to anticipated utility conflicts identified in the 80% plans, the consultant has determined the requirement for test pits at 7 locations prior to final plans. The consultant has proposed to do the test pits for \$23,429.50.

The Public Works and Buildings and Grounds Committee approved this recommendation at their meeting of September 25, 2019.

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Contract Modification #2 in the amount of \$23,429.50. This will result in a revised contract in the amount of \$962,636.78.

Very truly yours,


Timothy B. Mettlen, P.E.
Deputy County Engineer

Attachment

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190901



Date: August 30, 2019

Mr. Timothy R. Mettlen, P.E.
Deputy County Engineer
County of Passaic
401 Grand Street, Rm 524
Paterson, NJ 07505

RE: Revised Scope Modification incorporating comments: Reconstruction of Paterson-Hamburg Turnpike & Alps Road Intersection, Wayne Township, Passaic County, New Jersey

Dear Mr. Mettlen:

The County of Passaic selected The Louis Berger Group, Inc. in April 2008 to provide consulting services for Reconstruction of Paterson-Hamburg Turnpike & Alps Road Intersection, Wayne Township, Passaic County, New Jersey. At the Intersection Paterson Hamburg Turnpike is oriented in an east-west direction and Alps Road in a north-south direction. Two-lane jughandles to accommodate turning movements at the intersection were proposed in the northeast quadrant thru the Preakness Shopping center and in the southeast quadrant around several commercial properties.

On August 1st, 2019, a gas utility verification meeting held with PSE&G and county engineer. Review comments from PSE&G on the utility relocation plan resulted in additional scope of work. The need of test pits has been addressed for the locations with conflicts between existing gas mains and proposed full depth pavement. There are seven (7) location identified for test pits. Location plan is attached.

This modification is based at the discussion on the utility verification meeting

This modification includes an additional cost of the test pits.

THE FOLLOWING ARE ITEMIZED SCOPE MODIFICATIONS:

TASK G: UTILITY ENGINEERING

Due to the discussion on the utility verification meeting, additional efforts will be required to prepare required test pit location plans for the additional excavation of test pits. Efforts will be needed to put out Bid for SUE, select SUE subcontractor and prepare subcontractor agreement. Also, conflicts may be determined by the test

ASP-JSA
412 Mount Kemble Avenue
Morristown, NJ 07982
+1 973-403-1000

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190901

WSP

pits, it will require additional effort for coordination and preparation for the utility relocation plans and documents. Field trip will be required for the inspection of the test pit work.

At least one more submission is anticipated – 100% final in September 2019. Separately Utility relocation plan submissions are anticipated to the Utility companies.

The cost estimate to complete the additional effort herein is summarized on the attached table.

Should you have any questions or comments regarding this proposal or require additional clarification, please feel free to contact me at (973) 407-1091.

Sincerely,



Michael T. Dunn, PE
Associate Vice President
Louis Berger U.S. Inc.
A WSP Company

CC: Hong Y. Sun
Anil Mishra
File

FINAL DESIGN SERVICES AND CONSTRUCTION INSPECTION SERVICES
 Reconstruction of Patterson-Hambling Turnpike & Alpo Road Intersection
 COUNTY OF PASSAIC

Company Name: The Louis & Bruce Group, Inc.

DATE: AUGUST 28th, 2019

Task	Description	Project Manager	Senior Project Engineer	Project Engineer	Assistant Project Engineer	Senior Engineer	Engineer	Head Drafting Technician	Principal Draft Tech	Senior Draft Tech	Drafting Technician	TOTAL TASK HOURS
		P.VII	P.VI	P.V	P.IV	P.III	P.II	ET3	ET4	ET3	ET1	
A	NEW BI PLANS AND STUDIES											
B	FIELD SURVEY											
C	DRAWING ANALYSIS											
D	GEOTECHNICAL ENGINEERING											
E	STRUCTURES											
F	COST ESTIMATE			16		46						84
G	UTILITY ENGINEERING											
H	RIGHT-OF-WAY DOCUMENTS											
I	PERMITS											
J	CONSTRUCTION CONTRACT DOCUMENTS											
K	BIDDING PROCESS & AWARD OF CONTRACT											
L	WORKING DRAWINGS											
M	CONSULTATION AND INSPECTION SERVICES											
N	REVIEW CONTRACTOR'S PAYMENTS											
O	FINAL INSPECTION											
P	TRAFFIC ANALYSIS AND SIGNAL WARRANT ANALYSIS REPORT											
Q	PUBLIC MEETINGS (E)											
	Total Engineering Hours	0	0	572.14	0	32						84
	Direct Labor/Hour	\$0.00	\$92.53	\$72.14	\$0.00	\$42.86	\$0.00	\$0.00	\$46.57	\$0.00	\$0.00	\$0.00
	Direct Labor Cost	\$0.00	\$740	\$577	\$0	\$370	\$0	\$0	\$745	\$0	\$0	\$3432

LABOR COST	\$	3,431.92
OVERHEAD	\$	4,945.40
FEE	\$	772.18
TOTAL LABOR COST	\$	\$9,149.50
TOTAL DIRECT EXPENSES	\$	\$14,280.00
BERGERTOTAL	\$	\$23,429.50
TOTAL SUB CONSULTANTS	\$	\$0.00
TOTAL PROJECT COST		\$23,429.50

DIRECT EXPENSES		
POSTAGE	\$	180.00
TRAVEL	\$	100.00
REPRODUCTION	\$	-
ENVIR DRILLING CONTRACTOR	\$	14,000.00
Envir Laboratory Analysis		
Test Plus-SUE (assume 7 test plus\$2000/p/h)		
NDSP Permit Fee, Paid		
Total Direct Expenses		\$14,280.00

Introduced on:
 Adopted on:
 Official Resolution:

Passaic County Board of Chosen Freeholders

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO ON-LINE CONTRACTING, INC. FOR THE EMERGENCY ON-CALL DRAINAGE PROJECT AT EAST 33RD STREET & 14TH AVENUE IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190902							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-42							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING FINAL PAYMENT TO ON-LINE CONTRACTING, INC. FOR THE EMERGENCY ON-CALL DRAINAGE PROJECT AT EAST 33RD STREET & 14TH AVENUE IN PATERSON, NEW JERSEY

WHEREAS an emergency contract was awarded to On-Line Contracting, Inc. of Boonton, NJ for the on-call drainage project at East 33rd Street & 14th Avenue in Paterson, NJ; and

WHEREAS the construction of this project was authorized on September 10, 2019 by Resolution R-2019-0797 in the amount of \$22,868.00, and all contract requirements, including construction and corrective actions have been completed; and

WHEREAS by letter dated September 30, 2019, the Office of the Passaic County Engineer advised the County Counsel that they recommended approval of the final payment to On-Line Contracting, Inc.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office recommends final payment to On-line Contracting, Inc. according to the payment certificate attached hereto in the amount of \$2,286.80; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on September 25, 2019 who recommended that it be approved by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by On-Line Contracting, Inc. for the emergency on-call drainage contract at East 33rd Street & 14th Avenue in Paterson, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

October 8, 2019



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

September 30, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Emergency On-Call Drainage
E. 33rd Street & 14th Avenue, Paterson
Acceptance and Final Payment

Members of the Board:

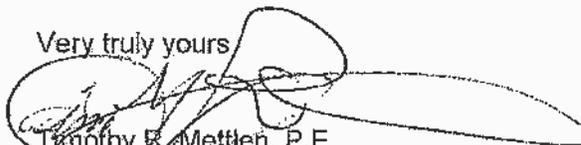
We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing **Acceptance and Final Payment** for the Emergency On-Call Drainage E. 33rd Street & 14th Avenue, Paterson project.

The construction contract for this project, in the amount of \$22,868.00 was authorized by Resolution R-2019-0797 on September 10, 2019 to On-Line Contracting, Inc., Boonton, NJ. All contract requirements, including construction and corrective actions have been completed.

Upon acceptance, the final payment for this project will be \$2,286.80.

This matter was discussed with the Public Works and Buildings and Grounds Committee on September 25, 2019, 2019.

Very truly yours



Timothy R. Mettlen, P.E.
Deputy County Engineer

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190902

PARTIAL PAYMENT



COUNTY OF PASSAIC
 401 GRAND STREET - ROOM 439
 PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 19-07195

CONTRACT NO. _____

PAYEE ON-LINE CONTRACTING, INC.

DEPARTMENT Engineering

ADDRESS 272 MYRTLE AVENUE
BOONTON, N.J.

VENDOR # 12608

DATE		
MONTH	DAY	YR
09	25	2019

ACCOUNT NUMBER -
 C-04-55-153-0001-907

CHECK NUMBER

DESCRIPTION	AMOUNT
EMERGENCY ON CALL DRAINAGE AT EAST 33RD ST. & 14TH AVENUE PAYMENT # 2 (FINAL)	
Beginning Forward Balance:	\$2,286.80
Original Contract Amount	\$22,868.00
Contract Completed to Date	\$22,868.00
Less Amounts Previously Paid	(\$20,581.20)
Amount Due this Invoice	\$2,286.80
Balance of Contract	\$0.00
Ending Balance:	<input type="text" value="0"/>

AMOUNT OF PAYMENT IN WORDS Two Thousand Two Hundred Eighty Six Dollars and Eighty Cents \$ 2,286.80

INSTRUCTIONS - ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.

After payment appears in the check register, introduce on October 8, 2019
 Adopted and check number 0902 file copy and
 Official Resolution # 20190902

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR PREPARATION OF CONSTRUCTION DOCUMENTS AS IT PERTAINS TO THE 2020 & 2021 ROAD RESURFACING PROGRAMS IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190903							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AWARDING A CONTRACT TO REMINGTON &
VERNICK ENGINEERS FOR PREPARATION OF
CONSTRUCTION DOCUMENTS AS IT PERTAINS TO THE 2020
& 2021 ROAD RESURFACING PROGRAMS IN PASSAIC
COUNTY, NEW JERSEY**

WHEREAS there exists a need for Professional Consulting Design Engineering Services as it concerns the preparation of construction documents for the 2020 and 2021 Road Resurfacing Programs in Passaic County, NJ; and

WHEREAS Remington & Vernick Engineers, 51 Haddonfield Road, Cherry Hill, NJ 08002 submitted a proposal, dated September 16, 2019, for the total amount of \$132,000.00, which is being recommended by the Office of the Passaic County Engineer by way of letter to the Board dated September 30, 2019, which is attached hereto and made a part hereof; and

WHEREAS the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at a meeting on September 25, 2019 who are recommending approval by the entire Board; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Remington & Vernick Engineers has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic R-2019-0026 dated January 22, 2019 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consulting Design Engineering Services for the above-mentioned project be awarded to Remington & Vernick Engineers in accordance with the terms and conditions set forth above.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$132,000.00

APPROPRIATION: C-04-55-157-004-902

PURPOSE: Resolution awarding a contract to Remington & Vernick Engineers for preparation of construction documents as it pertains to the 2020 & 2021 road resurfacing programs.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

September 30, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2020-2021 Road Resurfacing Programs
Preparation of Construction Documents
Professional Services Contract – Remington & Vernick Engineers

Members of the Board:

We respectfully request that the Board of Chosen Freeholders authorize a Professional Services Contract with Remington & Vernick Engineers, 51 Haddonfield Road, Suite 260, Cherry Hill, NJ 08002, in the amount of \$132,000.00, for the purpose of preparing Construction Documents for the 2020 and 2021 Road Resurfacing Programs.

R&V's proposal of September 16, 2019 is attached.

The Public Works and Buildings & Grounds Committee, discussed this during on September 25, 2019 and recommended that the full Board authorize this Professional Services Contract.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing a Professional Services Contract with Remington & Vernick Engineers in the amount of \$132,000.00.

Very truly yours

Timothy R. Mettlen, P.E.
Assistant County Engineer

Encl: Proposal

TRM

cc: County Administrator
County Engineer
Public Works Committee
Finance

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190903



**REMINGTON
& VERNICK
ENGINEERS**

19 SEP 23 AM 9:17

RVE HQ:
232 Kings Highway East
Haddonfield, NJ 08033
O: (856) 795-9595
F: (856) 795-1882

September 16, 2019

Jonathan Pera, PE, County Engineer
County of Passaic
Administration Building
401 Grand Street, Room 524
Paterson, NJ 07505

Subj: Request for Proposals - Consulting Engineering Services 2020 and 2021 County Roadway Resurfacing

Dear Mr. Pera:

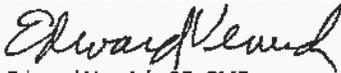
REMINGTON & VERNICK ENGINEERS, INC. (RVE) has the experience, resources, and desire to continue to provide Passaic County (County) with the professional services necessary for the 2020 and 2021 County Resurfacing Program. RVE has successfully served the County on all its road resurfacing projects since 2011, and bring unmatched recent experience, expertise and understanding to this project's requirements. Our proposal has been tailored to address the specifications set forth in the County's request.

RVE is committed to providing Passaic County with the highly qualified staff necessary to undertake this effort and has selected Justin DiBiase, PE, PTOE, to be our Project Manager. Mr. DiBiase has more than 10 years of experience including serving the County in the same role for the 2019 County Aid Resurfacing Project. Key competitive advantages the RVE Team offers the County include:

- **IN-DEPTH PROJECT EXPERIENCE** - RVE has provided engineering services for the County Road Resurfacing Projects since 2011. We offer exclusive knowledge of the County's requirements for this project, in addition to an understanding of the expectations, regulations, and requirements of the County. RVE's experience providing engineering services for roadway improvement projects throughout New Jersey for various clients gives us a greater understanding of the best management practices to this effort. RVE's team has successfully completed this project before and offers a unique knowledge of the County and the communication skills required to complete this project.
- **ADHERENCE TO CONTRACT REQUIREMENTS** - RVE's experienced design team has the skills needed to effectively and efficiently complete the project in accordance with all requirements of the New Jersey Department of Transportation (NJDOT), American Association of State Highway and Transportation Officials (AASHTO), Manual on Uniform Traffic Control Devices (MUTCD), and the Public Right-of-Way Accessibility Guidelines (PROWAG).

Enclosed in this proposal is the scope of services and associated fees for the project, which will be prepared as two separate construction contracts for 2020 and 2021. Additionally, we have included our NJDOT prequalification form for Highway Design (H1), confirming our ability to perform the required services.

Having provided the County with engineering services for each of its roadway resurfacing projects since 2011, we look forward to continuing to serve the County. Should you need additional information, please contact Justin DiBiase, PE, PTOE at (856) 795-9595 ext. 1817 or via email at Justin.DiBiase@rve.com. Thank you for considering RVE for this most important project.

Sincerely,
REMINGTON & VERNICK ENGINEERS

Edward Vernick, PE, CME
President

RVE.com

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190903



2020 and 2021 County Roadway Resurfacing Projects

Overview

The 2020/2021 County Aid Resurfacing Project will entail the resurfacing of approximately 9.3 miles of County roadways within various municipalities in Passaic County. In addition to the resurfacing scope of services, RVE will investigate and design upgrades to the drainage system at selected locations along Totowa Road, Berdan Avenue and Black Oak Ridge Road in Wayne Township and Ringwood Avenue in Pompton Lakes Township, as identified by the County.

As required in the scope of services, RVE will inspect the entire length of all roadways included in this Resurfacing Program and specifically identify the:

- Condition, ownership, size and location of all manholes within the project limits.
- Manholes that need to be reset, repaired or reconstructed, including replacement of castings and frames.
- Condition, exact type, and location of all inlets within the project limits.
- Inlets that need to be reset, repaired or reconstructed, including replacement of castings and frames.
- Condition of all existing curb ramps at all intersections and mid-block locations within the project limits, including assessment for Americans with Disabilities (ADA) compliance. Determine if additional ADA compliant curb ramps are required within the project limits.
- Locations where road failures indicate adverse subsurface or surface water conditions
- Locations where shoulder repair is required on sections of roadway without curbs
- Locations of all existing street warning signs "W" and "S" signs, and the locations of all existing County route signs
- Locations that may require new, repair of, or resetting of, guide rail

The plan limits will extend 100 feet past the project limits of each roadway and 25 feet along each of the intersecting local side streets from the existing gutter line.

All necessary traffic control for RVE's field surveys will be in accordance with the current edition of the MUTCD and the Passaic County Sheriff's Office.

Schedule

The schedule for the project is as follows:

TASK	RESURFACING 2020	RESURFACING 2021
Notice to Proceed (NTP)	October 15, 2019	April 1, 2020
Phase I Design	December 1, 2019	July 1, 2020
Phase II Design	January 1, 2020	September 1, 2020
Submit to NJDOT	February 10, 2020	November 1, 2020
Project Advertisement	March 2, 2020	January 2, 2021
Receive Construction Bids	March 31, 2020	January 25, 2021
Construction Start	May 7, 2020	April 1, 2021



2020 and 2021 County Roadway Resurfacing Projects

Project Limits

The roadways included in the construction contract include:

2020 Road Resurfacing Program

	STREET	LENGTH	DISTANCE
1	City of Clifton	Valley Road, Claverack Road to Rock Hills Road	0.58
2	Haledon/Wayne	Preakness Avenue, Ford Road to Borzatta Boulevard	0.55
3	Wayne Township	Colfax Avenue, Vale Road to Gorge Way	0.55
4	City of Paterson	West Broadway, Broadway to Passaic River	0.20
5	West Milford Township	Macopin Road, Mountain Springs Road to Echo Lake Road	1.58
6	Ringwood Borough	Sloatsburgh Road, Morris Road to State Line	1.38

2021 Road Resurfacing Program

	STREET	LENGTH	DISTANCE
1	West Milford Township	Echo Lake Road, Blakeley Lane to 0.8 miles north	0.8
2	West Milford Township	Union Valley Road, Bearfort Road to Plymouth Avenue	0.38
3	Wayne Township	Totowa Road, Municipal Boundary to French Hill Road	0.66
4	Wayne Township	Berdan Avenue, Valley Road to South of Wayne Hills High School Driveway	0.5
5	Wayne Township	Black Oak Ridge Road, Route 23 Ramp to Wendt Lane (may include drainage improvements)	0.98
6	Pompton Lakes Township	Ringwood Avenue, Hamburg Turnpike to Wanaque Municipal Boundary	1.02

Additionally, drainage improvements will be designed along Totowa Road in Wayne Township. Drainage improvements along Berdan Avenue and Black Oak Ridge Road in Wayne Township and Ringwood Avenue in Pompton Lakes Township will be designed as directed by the County. We acknowledge the potential presence of a broken drainage pipe on Berdan Avenue in Wayne Township. If the County wishes to have this pipe or any other pipe within the project limits videoed to determine condition, RVE will provide this service to the County at an additional cost. The County's standard construction details for roadway resurfacing programs will be utilized as part of the construction documents and revised as necessary for any of the project particulars.

RVE will prepare construction documents and assist the County during the bidding and construction phase of the project.

Scope of Services

RVE's extensive experience with the County's road resurfacing projects since 2011, as well as major resurfacing road programs with other agencies for county, municipal, and toll roads, will aid the County in completing a high-quality effort within time and budget constraints. The scope of work is detailed below.



2020 and 2021 County Roadway Resurfacing Projects

Phase I: Preliminary Plans

Gather Existing Information - Our initial task will be to obtain any existing information, such as funding applications, available GIS information, existing plans of the roadway, signals, intersections and/or utilities. This information will be used to aid in the overall design and document preparation for the project. Included in this effort will be an onsite field review, inventory and photo log of all elements of the project. The results of this information effort will be incorporated into a report that identifies the existing condition and a recommendation for improvements to the fixed asset.

Preparation of Base Plans - Utilizing existing aerial mapping, we will create base plans for the roadways. The plans will be prepared at a scale of 1"=30' or larger and be based in AutoCAD 2019 format. The plans will show the edge of pavement and cross streets and any other features (manholes, inlets, guiderail, etc.) that may be affected by the road resurfacing. The base plans will be field verified by our engineers and a baseline will be established. RVE's team will also locate features and pavement markings impacted by the resurfacing.

Utility Coordination - Notification letters will be prepared and sent to the various utility companies within the project area to coordinate any anticipated utility repair work with this project. Base plans for any drainage improvements will be transmitted to the various utility companies to obtain utility location information. Approximate location of utilities will be obtained from the companies and added to our base plans to support the drainage facility design.

Preparation of Preliminary Construction Plans, Specifications, and an Engineer's Estimate - This task will consist of utilizing the base plans and designing the road resurfacing. Plans will be prepared at a 1"= 30' scale or larger, consisting of the following:

- Title Sheet with Key Map and Index of Sheets
- Legend and Notes
- Estimate and Distribution of Quantities & Details and
- Typical Sections
- Construction Plans
- Construction Details, including accessible curb ramp details.

All designs will be in accordance with NJDOT and County standards. A review of the construction plans will be performed with the County to ensure the final end product of the project. Any items requiring design exceptions will be noted and documented accordingly. Specifications will be prepared in coordination with the County following NJDOT 2019 Road and Bridge Construction Standard Specifications. Additionally, a preliminary engineer's estimate of the proposed construction will be prepared. The contract documents will be forwarded to the County for review and approval.

Based on previous communication with Hudson-Essex-Passaic Soil Conservation District (HEPSCD), we understand HEPSCD will require certification only for those roads within the resurfacing program along which 5,000 square feet of soil disturbance are anticipated, on a per-road basis. Therefore, Soil Erosion and Sediment Control (SESC) plans will be prepared only for certain roads within the program. We will prepare an application for SESC plan certification for County signature and submit the application to HEPSCD. Since the amount of soil disturbance is unknown at this time, the fees for certification cannot yet be determined and are not included in this proposal. We understand the County will issue separate payment for HEPSCD



2020 and 2021 County Roadway Resurfacing Projects

fees, or we will prepare a proposal for RVE payment and County reimbursement of these fees above our contract amount with the County.

Phase II: Final Design and Specification

Upon receipt of comments from the County and NJDOT, RVE will finalize the construction documents for public bidding. A final Engineers' Design Certification will be provided and the estimate will be finalized for comparison to the bids received. We will provide the County with reproducible contract drawings and specifications for reproduction and distribution to the prospective bidders.

Phase III: Bidding Support

Work under this task will consist of coordinating with the County to advertise the project for construction bids, answering bidder questions, and opening the bids in public. A bid tabulation will be prepared, bids reviewed and an award recommendation will be made.

Phase IV: Construction

Pre-Construction and Progress Meetings - RVE will attend the pre-construction meeting for the project with the contractor and County under this task. Additional progress meetings will be attended, as requested by the County, to facilitate construction.

Submittal and Payment Application Review - This task will consist of reviewing required submittals, material certifications, and any contractor payment application as requested by the County. Recommendations will be made to the County.

Design Services During Construction - This task will consist of performing periodic site inspections on an as-needed basis to verify contractor's work, payment requests, and compliance to the overall contract documents. We will also answer the contractor's questions and interpret the documents, as requested. Construction inspection and construction management services are not included in this contract.

Fees

Our lump-sum fees are as follows, based on the four phases detailed above and in accordance with the County's Method of Payment as outlined in the RFP. We will invoice on a percentage-complete basis at a 30-day period with no payment request exceeding 50% of the phase, unless it is completed. We will utilize each of the phases during the two design periods for the separate resurfacing projects.

TASK	
Phase I: Preliminary Design	\$80,500.00
Phase II: Final Design and Specifications	\$34,800.00
Phase III: Bidding Support	\$6,000.00
Phase IV: Construction	\$10,700.00
Total Lump-Sum Fee	\$132,000.00



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

September 30, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2020-2021 Road Resurfacing Programs
Preparation of Construction Documents
Professional Services Contract – Remington & Vernick Engineers

Members of the Board:

We respectfully request that the Board of Chosen Freeholders authorize a Professional Services Contract with Remington & Vernick Engineers, 51 Haddonfield Road, Suite 260, Cherry Hill, NJ 08002, in the amount of \$132,000.00, for the purpose of preparing Construction Documents for the 2020 and 2021 Road Resurfacing Programs.

R&V's proposal of September 16, 2019 is attached.

The Public Works and Buildings & Grounds Committee, discussed this during on September 25, 2019 and recommended that the full Board authorize this Professional Services Contract.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing a Professional Services Contract with Remington & Vernick Engineers in the amount of \$132,000.00.

Very truly yours

Timothy R. Mettlen, P.E.
Assistant County Engineer

Encl: Proposal

TRM

cc: County Administrator
County Engineer
Public Works Committee
Finance

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190903

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF PARTS AND/OR REPAIRS AND SUBSEQUENT AWARD OF CONTRACT TO GROFF TRACTOR NEW JERSEY, LLC FOR PASSAIC COUNTY-OWNED HEAVY EQUIPMENT VEHICLES FOR CALENDAR YEAR 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190904							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-44							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

Res. Pg. k 44-2

**RESOLUTION AUTHORIZING THE PURCHASE OF PARTS
AND/OR REPAIRS AND SUBSEQUENT AWARD OF CONTRACT
TO GROFF TRACTOR NEW JERSEY, LLC FOR PASSAIC
COUNTY-OWNED HEAVY EQUIPMENT VEHICLES FOR
CALENDAR YEAR 2019**

WHEREAS the Supervisor of Passaic County Roads recently reported that he needed to purchase parts and/or repairs needed for various vehicles and/or heavy equipment operated by the Passaic County Road Department for the loading of salt during snow emergencies and for various road projects over the year from Groff Tractor New Jersey of Vineland, New Jersey (formerly Trico Equipment) in the amount of \$40,000.00 for calendar year 2019; and

WHEREAS the said Supervisor is reporting that Groff Tractor New Jersey is the only local vendor who is able to repair and supply needed parts for existing equipment owned by Passaic County; and

WHEREAS other vendors were contacted, as noted in letter attached dated September 26, 2019, but were either unable to perform major repairs to said equipment and vehicles or are located over 100 miles from either the Pompton Lakes Garage or Paterson Garage; and

WHEREAS the said Board by Resolution R-06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy in this case because of this vendor's familiarity with vehicles and equipment currently used by the Passaic County Road Department; and

Grounds reviewed this matter at its September 25, 2019 meeting and is recommending approval by the entire Board; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Groff Tractor New Jersey of Vineland, New Jersey in the amount of \$40,000.00 to authorize the purchase of parts and/or repairs for Passaic County-owned heavy equipment vehicles through the end of calendar year 2019 in conformity with the attached request.

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect.

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

October 8, 2019

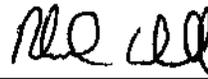
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,000.00

APPROPRIATION: 9-01-26-151-001-219

PURPOSE: Resolution authorizing the purchase of parts and/or repairs and subsequent award of contract to Groff Tractor New Jersey, LLC.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

September 26, 2019

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Groff Tractor New Jersey (Formerly Trico Equipment)

Dear Ms. Allwaters:

At the September 25th, 2019 meeting of the Public Works Committee, a request was heard to authorize the purchase of parts and/or repairs of the various pieces of equipment used by the Passaic County Road Department for the loading of salt during snow emergencies and for various road projects over the year, by Groff Tractor New Jersey (Formerly Trico Equipment), 200 Bomont Place, Totowa, New Jersey, in the amount of \$40,000.00 for calendar year 2019. Area vendors contacted, Construction & Industrial Equipment Corp., 200 Rt. #17, Lodi, New Jersey and, John Deere/Jesco Inc., 17B Daniel Road, Fairfield, New Jersey, do not repair Case Equipment. Precision Rentals, LLC, 1 Tidland Road, Oak Ridge, NJ is over the threshold and, are unable to do major repairs to Case Equipment. GT Mid Atlantic, 551 N. Harding Highway, Vineland, New Jersey, is the main office for Groff Tractor New Jersey in New Jersey, and they do major repairs on Case equipment but they are located over 100 miles from either our Pompton Lakes Garage or Paterson Garage.

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190904



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. STIMPSON, CPWM SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING THE PURCHASE OF PARTS, RENTAL OF EQUIPMENT, AND/OR MAJOR REPAIR OF EQUIPMENT USED BY THE PASSAIC COUNTY ROAD DEPARTMENT FROM GROFF TRACTOR NEW JERSEY, 200 BOMONT PLACE, TOTOWA, NJ MAIN OFFICE LOCATED AT 551 NORTH HARDING HIGHWAY, VINELAND, NJ 08360 IN THE AMOUNT OF \$40,000.00 FOR THE REMAINDER OF CALENDAR YEAR 2019.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 40,000.00

REQUISITION # R9-05885

ACCOUNT # 9-01-26-151-001-219

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: NON FAIR-NON OPEN

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

9-25-19

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

September 26, 2019

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Groff Tractor New Jersey (Formerly Trico Equipment)

Dear Ms. Allwaters:

At the September 25th, 2019 meeting of the Public Works Committee, a request was heard to authorize the purchase of parts and/or repairs of the various pieces of equipment used by the Passaic County Road Department for the loading of salt during snow emergencies and for various road projects over the year, by Groff Tractor New Jersey (Formerly Trico Equipment), 200 Bomont Place, Totowa, New Jersey, in the amount of \$40,000.00 for calendar year 2019. Area vendors contacted, Construction & Industrial Equipment Corp., 200 Rt. #17, Lodi, New Jersey and, John Deere/Jesco Inc., 17B Daniel Road, Fairfield, New Jersey, do not repair Case Equipment. Precision Rentals, LLC, 1 Tidland Road, Oak Ridge, NJ is over the threshold and, are unable to do major repairs to Case Equipment. GT Mid Atlantic, 551 N. Harding Highway, Vineland, New Jersey, is the main office for Groff Tractor New Jersey in New Jersey, and they do major repairs on Case equipment but they are located over 100 miles from either our Pompton Lakes Garage or Paterson Garage.

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190904

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR C.J. VANDERBECK AND SON, INC. AS IT PERTAINS TO BOILER REPLACEMENT PROJECTS AT 77 HAMILTON STREET, 80 HAMILTON STREET & 401 GRAND STREET IN PATERSON, NJ AND AT 30 KING ROAD IN TOTOWA, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190905							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION FOR CHANGE ORDER #1 FOR C.J. VANDERBECK AND SON, INC. AS IT PERTAINS TO BOILER REPLACEMENT PROJECTS AT 77 HAMILTON STREET, 80 HAMILTON STREET & 401 GRAND STREET IN PATERSON, NJ AND AT 30 KING ROAD IN TOTOWA, NJ

WHEREAS a contract was awarded to C.J. Vanderbeck and Son, Inc. for the boiler replacement projects at 77 Hamilton Street, 80 Hamilton Street & 401 Grand Street in Paterson, NJ and at 30 King Road in Totowa, NJ; and

WHEREAS by letter dated September 30, 2019 from the Passaic County Engineer attached hereto and made part hereof, it is now necessary that a change order be made which addresses equipment that needed to be replaced, as per request by the County, and a trip hazard that impeded egress out of the boiler room in case of an emergency reflecting an increase in cost in the amount of \$38,223.00; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 25, 2019 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in the amount of \$38,223.00 results in an increase to the amount of the contract and the adjusted contract amount is \$1,337,733.00, up to and including Change Order #1, in connection with the above-

Office of the Passaic County Engineer by letter dated **Res-Pg:k.45-3**
September 30, 2019 and attached hereto, be and the same is
hereby approved.

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See September 30, 2019 letter attached hereto

Addition	\$ 38,223.00
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REASON FOR CHANGE

See September 30, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 1,299,550.00
Previous Additions		\$ -00-
Total		\$ 1,299,550.00
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 1,299,550.00
Amount of This Change	Add	\$ 38,223.00
Contract Amount to Date		\$ 1,337,773.00

October 8, 2019

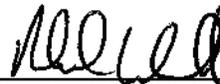
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$38,223.00

APPROPRIATION: C-04-55-157-009-902

PURPOSE: Resolution for change order #1 for C.J. Vanderbeck and Son, Inc.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 30, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Boiler Replacement Projects
77 Hamilton Street, 80 Hamilton Street, 401 Grand Street- Paterson NJ
30 King Road- Totowa NJ
Change Order #1- C.J. Vanderbeck and Son, Inc.

Members of the Board:

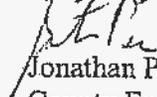
This Office is in receipt of Change Order #1 in the amount of \$38,223.00.

Change Order addresses equipment that needed to be replaced as per request by the County and a trip hazard that also impeded egress out of the boiler room in case of an emergency.

This Change Order was reviewed and discussed at the Public Works Committee meeting of September 25, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #1 to the contractor C.J. Vanderbeck and Son, Inc. in the amount of \$38,223.00 (thirty-eight thousand two hundred and twenty-three dollars). The total contract amount and including Change Order #1 is \$1,337,733.00.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

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Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190905

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 (ADD)
 PROJECT No.
 DATE: September 25, 2019

PROJECT TITLE: PASSAIC COUNTY BOILERS REPLACEMENT PROJECT
 LOCATION: PATERSON, NJ
 DATE OF CONTRACT: 27-Dec-18
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: C.J. VANDERBECK AND SON INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Additions					
<u>1</u>	401 Grand St Boiler room Replace 2 B&G expansion tanks- Demo 3 guys 1 day: Rigging: 3 guys 1 day: Piping: 3 guys 1 day: 2 new expansion tanks: \$2,000.00 (labor) Laborer \$105.51 per hr \$2,000.00 (labor) Laborer \$105.51 per hr \$2,000.00 (labor) Pipefitter \$116.66 per hr Material \$19,853.00 (see attached vendor material quote) (Overhead and Profit Incl)	1	EA	\$ 29,823.00	\$ 29,823.00
<u>2</u>	401 Grand Street Boiler room- Saw cut and jackhammer 2 existing housekeeping pads, grind down under slab and install top bond to eliminate trip hazard (Overhead and Profit Incl)	1	EA	\$ 8,400.00	\$ 8,400.00

Deductions

Total Supplementals

Total Adds	\$ 38,223.00
Total Deducts	\$ -

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	December 30, 2019
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	December 30, 2019

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190905

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

1 (ADD)

DATE: September 25, 2019

PROJECT TITLE: PASSAIC COUNTY BOILERS REPLACEMENT PROJECT
LOCATION: PATERSON, NJ
DATE OF CONTRACT: 27-Dec-18
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: C.J. VANDERBECK AND SON INC.

2. REASON FOR CHANGE

This change order addresses equipment that needed to be replaced as per request by the County and a trip hazard that also impeded egress out of the boiler room in case of an emergency

Introduced on: **October 8, 2019**
Adopted on: **October 8, 2019**
Official Resolution#: **R20190905**

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

1 (ADD)

DATE: September 25, 2019

PROJECT TITLE: PASSAIC COUNTY BOILERS REPLACEMENT PROJECT

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 27-Dec-18

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: C.J. VANDERBECK AND SON INC.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 1,299,550.00
PREVIOUS ADDITIONS.....	\$ -
TOTAL.....	\$ 1,299,550.00
PREVIOUS DEDUCTIONS.....	\$ -
NET PRIOR TO THIS CHANGE.....	\$ 1,299,550.00
AMOUNT OF THIS CHANGE (Add).....	\$ 38,223.00
AMOUNT OF THIS CHANGE (Deduct).....	\$ -
CONTRACT AMOUNT TO DATE.....	\$ 1,337,773.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR -C.J. VANDERBECK AND SONS INC.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Architect)

Reviewed By and Recommended
for Processing By: _____ Date _____
(County Architect)

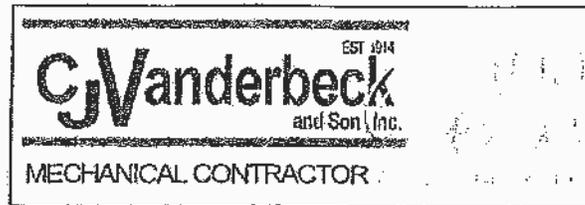
Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____

John Bartlett, Freeholder - Director

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190905



August 8, 2019

Attn: Andrew Thompson
 County of Passaic
 401 Grand St.
 Paterson, NJ 07524

Re: **Change Order #1 Project C-19-013 Passaic County Boilers Replacement Project @ Various County Facilities (401 Grand St Boiler Room)**

To County of Passaic:

We are pleased to present the following CO#1 proposal, the scope of work will be:

- Replace 2 B&G expansion tanks

Demo: 3 guys 1 day:	\$2,000.00 (labor) Laborer \$105.51 per hr
Rigging: 3 guys 1 day:	\$2,000.00 (labor) Laborer \$105.51 per hr
Piping: 3 guys 1 day:	\$2,000.00 (labor) Pipefitter \$116.66 per hr
2 new expansion tanks:	\$19,853.00 (see attached vendor material quote)
10% profit:	\$1,985.00
10% overhead:	\$1,985.00

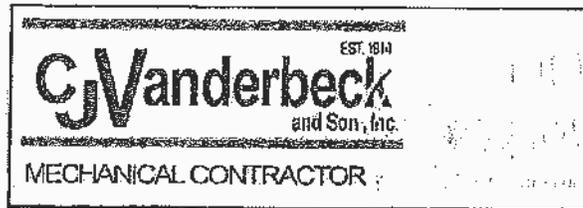
The total price for the above mentioned work will be: **Twenty Nine Thousand Eight Hundred Twenty Three Dollars (\$29,823.00)**

Sincerely,

Paul L. Vanderbeck

Paul L. Vanderbeck
 President

Becht Comment: Scope of work and costs are reasonable and acceptable.



August 26, 2019

Attn: Andrew Thompson
 County of Passaic
 401 Grand St.
 Paterson, NJ 07524

Re: **Change Order #2-Safety Trip Hazard** Project C-19-013 Passaic County Boilers Replacement Project @ Various County Facilities (401 Grand St Boiler Room)

To County of Passaic:

We are pleased to present the following CO#2 proposal, the scope of work will be:

Saw cut and jackhammer 2 existing housekeeping pads, grind down under slab and install top bond to eliminate trip hazard

Murray Contracting Quote	\$7,000.00
10% profit	\$ 700.00
10% overhead	\$ 700.00
Total CO#2	\$8,400.00

The total price for the above-mentioned work will be: **Eight Thousand Four Hundred Dollars (\$8,400.00)**

Please see attached quote from Murray Contracting

Sincerely,

Paul L. Vanderbeck

Paul L. Vanderbeck
 President

Becht Comment: Provide break-down by material and labor costs (hours and rates) in order fully review and evaluate this CO.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 30, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Boiler Replacement Projects
77 Hamilton Street, 80 Hamilton Street, 401 Grand Street- Paterson NJ
30 King Road- Totowa NJ
Change Order #1- C.J. Vanderbeck and Son, Inc.

Members of the Board:

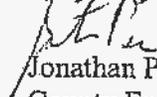
This Office is in receipt of Change Order #1 in the amount of \$38,223.00.

Change Order addresses equipment that needed to be replaced as per request by the County and a trip hazard that also impeded egress out of the boiler room in case of an emergency.

This Change Order was reviewed and discussed at the Public Works Committee meeting of September 25, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #1 to the contractor C.J. Vanderbeck and Son, Inc. in the amount of \$38,223.00 (thirty-eight thousand two hundred and twenty-three dollars). The total contract amount and including Change Order #1 is \$1,337,733.00.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

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Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190905

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #26 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190906							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-46							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION FOR CHANGE ORDER #26 FOR H & S
CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO
RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE
ANNEX IN PATERSON, NEW JERSEY**

WHEREAS the County of Passaic did, on the date of June 12, 2017, adopt Resolution R-2017-0478 awarding a contract to H & S Construction & Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex; and

WHEREAS this Change Order addresses additional work for the restored Hamilton Street entrance doors that required additional hinges not anticipated upon fabrication, the relocation of the electrical panel in the mechanical room due to revised layout of the boiler breeching pipe, additional structural support due to an HVAC design change and re-route, and urgent repairs required for the structurally-deficient existing Hamilton Street exterior stairs resulting in the total Change Order amount of \$63,381.06 and the total contract amount including Change Order #26 is \$10,113,708.12; and

WHEREAS this proposed Change Order #26 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

WHEREAS the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is

- 1) a written certification by the contractor containing the following:
 - i) an explanation of the factual circumstances which necessitate issuance of the change order;
 - ii) a statement indicating why these circumstances could not have been foreseen;
 - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
 - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

WHEREAS the County of Passaic is in receipt of a certification from the County Engineer dated September 30, 2019, see copy attached hereto; and

WHEREAS the Office of the County Engineer has also submitted a letter to the Board dated September 30, 2019 requesting the adoption of Change Order #26, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Passaic County Administrator has filed a letter with the Board of Chosen Freeholders dated October 1, 2019 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

WHEREAS this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) but is being considered because it would be impractical to award a new contract for this additional work; and

WHEREAS this matter was discussed and approved at the Public Works and Buildings & Grounds Committee meeting of September 25, 2019 at which time said Committee specifically authorized this amendment; and

WHEREAS a certification is attached hereto to reflect the availability of funds.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #26 of the contract awarded to H & S Construction & Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex, which was recommended for approval by the Office of the Passaic County Engineer by letter dated September 30, 2019 and attached hereto, be and the same is hereby approved:

CHANGE ORDER #26

1. DESCRIPTION AND VALUE OF CHANGE

See September 30, 2019 letter attached hereto

Addition	\$ 63,381.06
----------	--------------

REASON FOR CHANGE

See September 30, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 7,994,000.00
Previous Additions	\$ 2,492,467.46
Total	\$10,486,467.46
Previous Deductions	\$ 361,140.40
Net Prior to This Change	\$10,050,327.06
Amount of This Change Add	\$ 63,381.06
Contract Amount to Date	\$10,113,708.12

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County.

BE IT FURTHER RESOLVED that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds.

BE IT FURTHER RESOLVED that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

October 8, 2019

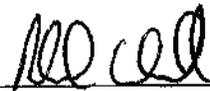
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$63,381.06

APPROPRIATION: C-04-55-157-007-901

PURPOSE: Resolution for change order #26 for H&S Construction & Mechanical, Inc.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 30, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #26– H&S Mechanical Inc.

Members of the Board:

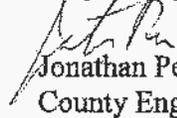
This Office is in receipt of Change Order #26 in the amount of \$63,381.06.

Change Order #26 addresses additional work for the restored Hamilton Street entrance doors which required additional hinges not anticipated upon fabrication. In the mechanical room the electrical panel needed to be relocated due to revised layout of boiler breeching pipe. Due to an HVAC design change and re-route, additional structural support was needed due to unforeseen conditions for the new location. It was discovered that the existing Hamilton Street exterior stairs were structurally deficient and urgent repairs are needed.

This Change Order was reviewed and discussed at the Public Works Committee meeting of September 25, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #26 to the contractor H&S Mechanical Inc. in the amount of \$63,381.06 (sixty-three thousand, three hundred and eighty-one dollars and six cents) which results in an increase to the adjusted contract amount. The total contract amount and including Change Order #26 is \$10,113,708.12.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\pssaic1.local\departments\Engineering\Users\andrew_fm\My Documents\PC Courthouse Annex\Construction\Change Orders\C.O. #26.docx

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190906



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

September 30, 2019

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Mr. Anthony J. DeNova
County Administrator
Passaic County Administration Building
401 Grand Street
Paterson, N.J. 07505

Re: Renovations to the Court House Annex
H & S Contracting
Change Order # 26

Dear Mr. DeNova,

A net Change Order for additional work in the amount of \$63,381.06 was reviewed and recommended for approval by the Public Works Committee at its meeting of August 28, 2019. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This Change Order can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% was due to additional work needed for the restored Hamilton Street entrance doors which required additional hinges not anticipated upon fabrication. In the mechanical room the electrical panel needed to be relocated due to revised layout of boiler breeching pipe. Due to an HVAC design change and re-route, additional structural support was needed due to unforeseen conditions for the new location. It was discovered that the existing Hamilton Street exterior stairs were structurally deficient and urgent repairs are needed.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jonathan C. Pera".

Jonathan C. Pera, P.E.
County Engineer

AT/si
Attachment
cc: Chairman, Public Works Committee
County Counsel
Director of Finance

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190906



County of Passaic

Administration Building

401 Grand Street, Paterson, New Jersey 07505-2023

ENGINEERING DEPARTMENT
 JONATHAN PERA, P.E.
 COUNTY ENGINEER

ROOM 524
 TELEPHONE: (973) 881-4456
 FAX: (973) 742-3936

STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders
 FROM: Jonathan Pera, P.E., County Engineer
 DATE: September 30, 2019
 SUBJECT: H & S Mechanical, Inc.

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

CONTRACTOR: H & S Mechanical, Inc.

Summary of Change Order:

Original Contract Amount	\$7,994,000.00
Previous Additions	<u>\$2,492,467.44</u>
Total	\$10,486,467.44
Previous Deductions	<u>\$ 361,140.40</u>
Net Prior to this Change	\$10,050,327.06
Amount of this Change ADD	<u>\$ 63,381.06</u>
Contract Amount to Date	\$10,113,708.12

This is to request a Change Order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11/9. I do hereby certify to the following:

1. Explanation of the Factual Circumstances which necessitates issuance of the Change Order:

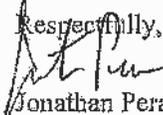
Additional work for the restored Hamilton Street entrance doors was required as there were additional hinges not anticipated upon fabrication. In the mechanical room the electrical panel needed to be relocated due to revised layout of boiler breeching pipe. Due to an HVAC design change and re-route, additional structural support was needed due to unforeseen conditions for the new location. It was discovered that the existing Hamilton Street exterior stairs were structurally deficient and urgent repairs are needed.

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190906

2. **Statement indicating why these circumstances could not have been foreseen:**
Due to the fact there are many layers of material not documented and the building was constructed in the late 1890's, certain structural components are not discovered until demolition is done that affect these components. In addition there were necessary design changes that had to be made to accommodate functionality of the building.

3. **Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules:**
As this project was issued to the lowest bidder, and the awarded contractor has been performing the scope of the work on schedule, it would cost significant delay and cost if work was stopped due to non-issuance of the change order.

4. **I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 ET. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.**

Respectfully,

Jonathan Pera, P.E.
County Engineer



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova
County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: adenova@passaiccountynj.org

MEMORANDUM

To: Board of Chosen Freeholders

From: Anthony J. DeNova III, County Administrator

Date: October 1, 2019

RE: H & S Contracting
Renovations to the Court House Annex
Change Order #26 – (add) exceeding 20% of the contract

Dear Board of Chosen Freeholders,

In my capacity of Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order pertaining to the above referenced contract, reflecting an increase in the contract in the amount of \$ \$63,381.06. By way of background to the request, I received a letter from the County Engineer Jonathan Pera, along with its attachment outlining the various factors that contributed to this project exceeding the 20% required under the Local Public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$63,381.06 resulted in a new contract amount of \$10,113,708.12.

Under the above-mentioned circumstance, I join in the recommendations of both the County Engineer and Freeholder Members of the Public Works Committee, that this change order in excess of the original contract be awarded and adjusted by the amount of \$63,381.06 to H & S Contracting.

Anthony J. DeNova III
County Administrator

Atts.

AND/mda

C: Public Works, Freeholder Committee:
T.J. Best, Chair, Asaad Akhter, John Bartlett
Michael Glovin, County Counsel
Jonathan Per, P.E., County Engineering
Richard Cahill, Director of Finance

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190906

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 26 (ADD)
PROJECT No.

DATE: September 27, 2019

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 12-Jun-17

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Additions</u>					
<u>1</u>	C.O. 73- Cost of Labor, and equipment to add an additional hinge to each of six wood doors. (Note: Cost includes handling, protection storage wrapping, unwrapping and cleaning of doors due to storage while decisions were made to revise hardware.)	1	EA	\$ 3,079.00	\$ 3,079.00
<u>2</u>	C.O. 82 - Provide the cost of Labor, Material and Equipment to relocate previously installed electric panel in the boiler room due to interference with relocated boiler breaching pipe which engineer had to revise to avoid structural issues by cutting new location into existing chimney. (Overhead and Profit included)	1	EA	\$ 10,464.00	\$ 10,464.00
<u>3</u>	C.O. 87- Provide the cost of labor, material and equipent to furnish and install additional steel and concrete footing at the Ground floor duct opening made as part of previous change order #80R.1 due to steel column not existing on original structural details. See engineers revised sketch SK-1 & 2 dated 8/22/19 attached	1	EA	\$ 2,478.00	\$ 2,478.00
<u>4</u>	C.O. 88 -Provide the cost of labor, material and equipent to cut several opening in existing white masonry brick walls in the first floor lobby walls not shown on mechanical demolition or ductwork plans in room 103 & 108. (Overhead and Profit included)	1	EA	\$ 1,832.00	\$ 1,832.00
<u>5</u>	C.O. 89- Provide the cost of labor, material and equipment to repair stairs at the Hamilton Street entrance (Overhead and Profit included)	1	EA	\$ 45,528.06	\$ 45,528.06

Introduced: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190906

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
 PROJECT No.

26 (ADD)

DATE: September 27, 2019

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 12-Jun-17

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

Deductions

Total Extras \$ 63,381.06

Total Supplementals

Total Adds \$ 63,381.06

Total Deduct \$ -

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	September 9, 2019
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	12 Calendar Days
NEW DATE FOR COMPLETION IS.....	September 21, 2019

2. REASON FOR CHANGE

Hamilton Street entrance doors required additional hinges not anticipated upon fabrication. Electrical panel needed to be relocated due to revised layout of boiler breeching pipe. Additional structural support needed due to unforeseen conditions. Hamilton Street exterior stairs were structurally deficient and urgent repairs are needed.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 30, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #26– H&S Mechanical Inc.

Members of the Board:

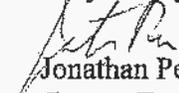
This Office is in receipt of Change Order #26 in the amount of \$63,381.06.

Change Order #26 addresses additional work for the restored Hamilton Street entrance doors which required additional hinges not anticipated upon fabrication. In the mechanical room the electrical panel needed to be relocated due to revised layout of boiler breeching pipe. Due to an HVAC design change and re-route, additional structural support was needed due to unforeseen conditions for the new location. It was discovered that the existing Hamilton Street exterior stairs were structurally deficient and urgent repairs are needed.

This Change Order was reviewed and discussed at the Public Works Committee meeting of September 25, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #26 to the contractor H&S Mechanical Inc. in the amount of \$63,381.06 (sixty-three thousand, three hundred and eighty-one dollars and six cents) which results in an increase to the adjusted contract amount. The total contract amount and including Change Order #26 is \$10,113,708.12.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

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Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190906

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

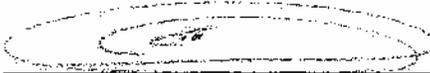
Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE OFFICE OF THE PASSAIC COUNTY SHERIFF TO ESTABLISH A sUAS PROGRAM IN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190907							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-47							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE OFFICE OF THE PASSAIC COUNTY SHERIFF TO ESTABLISH A sUAS PROGRAM IN PASSAIC COUNTY

WHEREAS the use of small unmanned aircraft systems (sUAS) commonly referred to as drones offer strategic and tactical insight and enhanced situational awareness, while minimizing the risk of death or serious bodily injury to both the public and first responders; and

WHEREAS the Passaic County Sheriff's Office is desirous of instituting a drone program in Passaic County; and

WHEREAS the Passaic County Sheriff's Office drone program will be conducted in compliance with all of the rules and regulations of the FAA, as well as those adopted by the Passaic County Sheriff's Office, which are attached to this document; and

WHEREAS the Law & Public Safety Committee considered this matter and recommended this resolution be presented to the full Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Sheriff Office to institute a drone program in Passaic County; and

BE IT FURTHER RESOLVED that the Passaic County Sheriff and all other officers and employees are hereby authorized to execute the documents necessary to effectuate the purpose of this resolution.

October 8, 2019

PASSAIC COUNTY SHERIFF'S OFFICE

Sheriff Richard H. Berdnik

Undersheriff Joseph C. Dennis
 Undersheriff Mario Recinos
 Undersheriff Leonard Lovely



Chief George Rosenthal
 Chief Daryl Walton
 Warden Michael Tolerico, CPM, CJM
 Deputy Warden Kevin Dickson

The Passaic County Sheriff's Office is looking to institute the use of small unmanned aircraft systems (sUAS). The use of small unmanned aircraft systems (sUAS), commonly referred to as "drones", has become more commonplace in the response to emergency situations. These systems offer strategic and tactical insight and enhanced situational awareness to on-going critical incidents. This heightened awareness can assist incident commanders in the response and decision making process. In addition, injury and death to all involved, including the public and first responders can also be reduced.

The intent of the sUAS is to provide an aerial perspective and to provide crucial, otherwise unobtainable situational awareness in responding to emergency situations, for exigent circumstances, and for the following objectives:

1. **SITUATIONAL AWARENESS/VISUAL:** To assist decision makers (e.g., incident command staff, first responders, supervisory personnel, and other government officials) in understanding the nature, scale, and scope of an incident; and for planning and coordinating an effective public safety response.
2. **SEARCH & RESCUE (Land or Water):** To assist with missing person investigations, AMBER Alerts, Silver Alerts, lost hikers, and other search and rescue missions.
3. **TACTICAL DEPLOYMENT:** To support the tactical deployment of law enforcement personnel and equipment in emergency situations (e.g., incidents involving hostages and barricaded subjects, support for large-scale tactical operations, SWAT operations and other perimeter security situations).
4. **VISUAL PERSPECTIVE:** To provide an aerial visual perspective to assist incident commanders and managers in providing direction for crowd control, traffic incident management, temporary perimeter security and other special operations (e.g. During mass gatherings such as the county fair, large scale emergency incidents and natural disasters).
5. **SCENE DOCUMENTATION:** To document a crime scene, crash scene, or other major incident scene (e.g., disaster management, incident response, large-scale forensic scene investigation).
6. **SITE ASSESSMENTS:** To obtain aerial imagery of critical infrastructure and key resources for risk and vulnerability assessments as part of a homeland security mission.

Any deployment of a sUAS will be authorized by the Passaic County Sheriff's Office (PCSO) sUAS Coordinator or their designee. The following safeguards will also be put in place:

1. The PCSO and its personnel will be required to adhere to all FAA and State of New Jersey regulations and statutes.

Introduced on: October 3, 2019
 Adopted on: October 3, 2019
 Official Resolution#: R20190907

2. The PCSO will obtain all applicable authorizations, permissions or certificates required by the FAA. These authorizations, permissions, and certificates shall be maintained and current. A copy of all authorizations, permissions, and certificates shall be kept on file at the Passaic County Sheriff's Office.
3. All sUAS operated by the Passaic County Sheriff's Office shall be registered according to FAA regulations. This registration number shall be affixed to the aircraft, controller, and video display at all times.
4. The sUAS will be operated only by personnel (pilots and crew members) who have been trained and certified in the operation of the sUAS.
5. All deployments of a sUAS and flights will be documented on the appropriate forms, including but not limited to: who authorized the deployment; the exact date(s)/time(s) and location (City, State, Latitude/Longitude) of each flight; the corresponding case/investigation #; the reason for the flight; the staff assigned; and a summary of the activities covered, actions taken, and outcomes from the deployment.
6. In all cases where there are specific and articulable grounds to believe that the sUAS will collect evidence of criminal wrongdoing and/or if the sUAS will be used in a manner that may intrude upon reasonable expectations of privacy, the requesting agency will obtain a search warrant prior to conducting the flight. Exceptions to the warrant requirement shall mirror that of case law and where missions are taking place in which the exigency or the need to protect public safety negates the practicality of obtaining a search warrant.

It is not the intention of this program to utilize a sUAS in any manner which would violate public trust or infringe on the public's right to privacy. A sUAS will only be used as a means of gathering intelligence and/or evidence under a valid court order that specifically grants the permission to utilize a drone in such a manner.

Initially, the Passaic County Sheriff's Office would seek to purchase two (2) sUAS. One would be used for operational purposes. The second would be for training purposes. The PCSO would begin with two (2) "pilots" who would be trained and licensed to operate a sUAS. The primary focus of the UAS unit would be scene documentation through the Passaic County Sheriff's Office-Crime Scene Investigations unit. The sUAS will also be utilized to supplement the PCSO Emergency Response Teams such as Search and Rescue, SCUBA/Swift Water Rescue, Hostage Negotiators, SWAT and Bomb Squad.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDS FROM FFY19 STATE HOMELAND SECURITY PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190908							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-48							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING PASSAIC COUNTY PROSECUTOR'S
OFFICE TO APPLY FOR AND ACCEPT FUNDS FROM FFY19 STATE
HOMELAND SECURITY PROGRAM**

WHEREAS the Passaic County Prosecutor's Office wishes to apply to the New Jersey Office of Homeland Security and Preparedness (OHSP) for funds in connection with a project entitled "FFY19 State Homeland Security Program (SHSP-Local Share)" for the period of September 1, 2019 to August 31, 2022, and

WHEREAS the goals of this Program will be to enhance the County's ability to build, maintain and sustain national preparedness capabilities and to prevent, detect, deter, respond to and recover from threats and acts of terrorism; and

WHEREAS it is anticipated that funding for this project will be \$ 333,176.71 with no County match required; and

WHEREAS the Law and Public Safety Committee has considered this matter at its meeting of October 1, 2019 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to participate with the New Jersey Office of Homeland Security and Preparedness (OHSP) to the greatest extent possible for the operation of the said Passaic County FFY 19 State Homeland Security Grant Program: and

BE IT FURTHER RESOLVED that the Director of the Office of Homeland Office Security and Preparedness be and is hereby requested to accept the application on behalf of Passaic County, and the Passaic County Director of Finance be authorized to accept the funds in connection with said project from the said Director of the Office of Homeland Security and Preparedness and make disbursements in accordance with the application herein; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk of Board, County Counsel, Finance Director and all other necessary officers and employees be and hereby are authorized to execute such other documents as are necessary to effectuate this Resolution.

October 8, 2019



PHILIP D. MURPHY
GOVERNOR

SHEILA Y. OLIVER
LT. GOVERNOR

State of New Jersey
Office of Homeland Security and Preparedness
PO Box 091
TRENTON, NJ 08625-0091

JARED M. MAPLES
DIRECTOR

September 1, 2019

Mr. Anthony J. DeNova
Passaic County Administrator
401 Grand Avenue
Patterson, New Jersey 07505

RE: FFY19 State Homeland Security Program (SHSP-Local Share)
(CFDA #97.067, Award #EMW-2019-SS-00022)
(DUNS # 063148811, EIN # 22-6002466)

2019 SEP 23 10 30 AM
OFFICE OF THE ATTORNEY GENERAL

Dear Mr. DeNova:

The New Jersey Office of Homeland Security and Preparedness (OHSP) is pleased to advise you that Passaic County is awarded \$333,176.71 for approved projects from the federal FFY19 SHSP Local Share Grant Program. The main purpose of this funding is to enhance your agency's ability to build, maintain and sustain national preparedness capabilities.

These funds will be available to reimburse your agency for allowable program expenditures upon the completion of the requirements listed below:

- 1.) Return of a signed FFY19 Grant Agreement and required attachments (A through F) by October 11, 2019, to the Grants Management Bureau, OHSP, at the above address.
- 2.) The awarding of these funds is conditioned upon your agency's full participation with the OHSP Grant Management System (GMS). Your grant coordinator will be contacted by our grant liaison once the system is ready to accept entries for your approved projects.

Once these requirements are satisfied, spending authority will be granted and a fully executed Grant Agreement will be returned for your records. Failure to complete these requirements within the prescribed time frames may cause this award to be rescinded and any expenditures will be ineligible for reimbursement.

The attached Grant Agreement sets forth the certifications, terms, conditions and assurances required of your agency before OHSP will authorize the agency to make program expenditures eligible for reimbursement. Please review the Grant Agreement carefully. It is important that the Grant Agreement and required federal certifications are signed and returned to OHSP by October 11, 2019. It is extremely important to implement the activities in the approved Project Proposal(s) and Annex(es) in a timely manner to avoid reprogramming of any awarded funds.

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190908

Mr. Anthony J. DeNova, Passaic County Administrator
 September 1, 2019
 Page 2

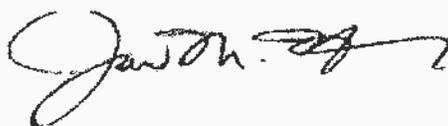
The FFY19 SHSP grant program has a thirty-six (36) month period of performance (September 1, 2019 to August 31, 2022). On or about February 1, 2021, OHSP will conduct a mid-term financial and programmatic review to determine progress in meeting stated objectives/goals and expenditure activity (at least 50% of these funds should be legally/contractually obligated). As referenced within the Grant Agreement, please note that 100% of these funds shall be legally/contractually obligated by February 1, 2022. Final reimbursement packages are to be completed and forwarded to OHSP by July 31, 2022. In addition, reimbursement request packages are to be submitted to OHSP on a quarterly basis, reference Section IX, A in the attached Grant Agreement.

OHSP recognizes there may be extraordinary circumstances that necessitate an extension on a case-by-case basis. FEMA has informed us, however, that they will only approve extensions based upon compelling legal, policy or operational challenges. Therefore, it is critical to observe the above provided performance dates.

During the period of performance for this grant, any intended programmatic changes must be submitted to OHSP within the GMS. Once the revised spending plan(s) have been reviewed and approved, spending authority for the documented changes will be granted. All programmatic changes must be approved by the County Working Group (CWG) from where the project was approved.

If you have any questions regarding this agreement, please contact Brian Doering, SHSP Grants Coordinator, at 609-584-4827. Thank you for your support as we continue working collectively to ensure the safety of our citizens.

Sincerely,



Jared M. Maples, Director
 Office of Homeland Security and Preparedness

JMM:DM:is

Enclosures

cc: Laura Thibodeau, Financial Bureau Chief, OHSP
 Daniel Morocco, Grants Management Bureau Chief, OHSP
 Gary Furman, Grants Management Deputy Bureau Chief, OHSP
 Brian Doering, SHSP Grants Coordinator, OHSP
 Craig Johnson, Grant Liaison, OHSP
 Camelia M. Valdes, Prosecutor, Passaic County
 Todd Stanley, Passaic County Prosecutor's Office
 Anthony J. DeNova, III Administrator, Passaic County
 Cassandra Lazzara, Freeholder Director, Passaic County
 Edward Murphy, Domestic Preparedness Planner, Passaic County
 Denis Dooan, Risk Mitigation Planner, Passaic County
 Robert Cohen, Risk Mitigation Coordinator, Passaic County

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190908



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Todd Stanley

Telephone #: 973-569-5093

DESCRIPTION OF RESOLUTION:

Permission to Accept:

FFY19 State Homeland Security Grant Program (SHSP-Local Share)
Federal Award No.: ESHW-2019-SS-D0022
CFDA No.: 67.057
Grant Award Amount: \$ 323,176.71
No Match Required
Administered by the NJ Office of Homeland Security and Preparedness
Grant Period: 8/1/19-8/31/2022
Continuation Grant



2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ See Above

REQUISITION # See Above

ACCOUNT # See Above

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: State Contract/Other Purchasing Cooperatives

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

9/3/19

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190908

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

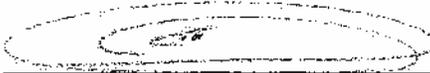
Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190909							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-49							
CAF #								
Purchase Req. #	R9-06087							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS
BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

WHEREAS the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules, Bid/RFP/RFQ or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget, grant accounts or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the Law and Public Safety Committee considered this matter on October 1, 2019 and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules, Bid/RFP/RFQ or other authorized contracts:

Description:	Purchase of (4) Radar Units
Using Agency:	Wayne Police Department
Purchase Price:	\$ 11,704.15
Vendor:	All Traffic Solutions Inc.
Authority:	New Jersey State Contract
Contract #:	17-FLEET-00776
Account:	Wayne Local Forfeiture Account
Account #:	T-22-56-850-028-801
Requisition #:	R9-06087

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: October 8, 2019

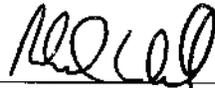
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$11,704.15

APPROPRIATION: T-22-56-850-028-801

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Prosecutor's Office.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Todd Stanley

Telephone #: 973-569-5093

DESCRIPTION OF RESOLUTION:

Request for a resolution for the purchase of (4) Shield 128 Radar Speed display Units and accessories for use by the Wayne Police Department. The total purchase price is \$ 11,704.15. The vendor is All Traffic Solutions and the authority for the procurement falls under New Jersey State Contract Number 17-FLEET-00776. The Wayne Police Department's Local Forfeited Funds Trust Account (T-22-56-850-028-801) will fund the purchase as per requisition number R9-06087.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ See Above

REQUISITION # See Above

ACCOUNT # See Above

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: State Contract/Other Purchasing Cooperatives

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety 9/3/19

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190909

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT TO ACCEPT THE AWARD OF \$285,000 FROM THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS ON BEHALF OF THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190910							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-50							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT TO ACCEPT THE AWARD OF \$285,000 FROM THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS ON BEHALF OF THE COUNTY OF PASSAIC

WHEREAS the Board of Chosen Freeholders of Passaic County are desirous of enhancing the County's ability to help build, maintain and sustain national preparedness capabilities; and

WHEREAS the New Jersey Office of Homeland Security and Preparedness has awarded the County of Passaic \$285,000 for approved projects (See attachment.) from the FFY19 UASI-Local Share Grant Program to help in this endeavor; and

WHEREAS the aforementioned funds are to be used during a 36 month period from September 1, 2019 to August 31, 2022; and

WHEREAS this matter was discussed by the Freeholder Law and Public Safety Committee on October 1, 2019 and recommended this matter to the full Board for approval; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that the Passaic County Office of Emergency Management is hereby authorized to accept the award of \$285,000 on behalf of the County of Passaic for approved projects (See attachment.) from the FFY19 UASI-Local Share Grant Program; and

BE IT FURTHER RESOLVED that there is no County match of funds required; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board and all required County officers and employees are

hereby authorized to execute all documents necessary to effectuate the terms of this grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution and the signed FFY19 Grant Agreement be forwarded to the Grants Management Bureau of the State of New Jersey's Office of Homeland Security and Preparedness.

Dated: October 8, 2019

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Edward Murphy
Office of Emergency Management

Telephone #: 973-904-3625

DESCRIPTION OF RESOLUTION:

The Office of Homeland Security & Preparedness has awarded Passaic County \$ 285,000.00 under the FY-19 Urban Area Security Initiative (UASI). (CFDA #97.067, Award #EMW-2019-SS-00022) The funds are to be used for:

1- P. C. OEM/BOC Maintenance/Credentialing System	\$30,000.00
2- RMP Salaries (PCPO Doohan)	\$90,000.00
3 -Mutualink System for EOC	\$15,000.00
4- Meter Maintenance (Fire/Hazmat)	\$5,000.00
5- OEM Unified Approach to Active Shooter	\$90,000.00
6- Socet Software Training	\$20,000.00
7- ALPR Computers/Storage	\$25,000.00
8- Qxygen Cascade Trailer	\$5,000.00
9- Generator/Light Towers	\$5,000.00

The Grant must be expended by August 31, 2022. , and there is no County match required. A resolution is needed to execute the Grant.

2. CERTIFICATION INFORMATION:

3. AMOUNT OF EXPENDITURE: \$ N/A

4. COMMITTEE REVIEW:

	<u>DATE</u>
<u> </u> Administration & Finance	<u> </u>
<u> </u> Public Works / Buildings & Grounds	<u> </u>
<u> </u> Planning & Economic Development	<u> </u>
<u> </u> Health, Human Services & Community Affairs	<u> </u>
<u> X </u> Law & Public Safety	10/01/2019
<u> </u> Energy	<u> </u>

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190910
 Specify:



PHILIP D. MURPHY
GOVERNOR

SHEILA Y. OLIVER
LT. GOVERNOR

State of New Jersey
Office of Homeland Security and Preparedness
PO Box 091
TRENTON, NJ 08625-0091

JARED M. MAPLES
DIRECTOR

September 1, 2019

Mr. Anthony J. DeNova
Passaic County Administrator
401 Grand Avenue
Paterson, New Jersey 07505

RE: FFY19 Urban Areas Security Initiative (UASI-Local Share)
(CFDA #97.067, Award #EMW-2019 – SS - 0022)
(DUNS # 063148811, EIN # 22-6002466)

Dear Mr. DeNova:

The New Jersey Office of Homeland Security and Preparedness (OHSP) is pleased to advise you that Passaic County is awarded \$285,000.00 for approved projects from the FFY19 UASI-Local Share Grant Program. The main purpose of this funding is to enhance your agency's and the UASI region's ability to build, maintain and sustain national preparedness capabilities for the below listed projects which are outlined in the enclosed approved Project Proposals and Annexes.

<u>Project Name</u>	<u>Amount</u>
1. Credentialing System Maintenance	\$ 30,000.00
2. RMP Salary (1 Year) Doohan	\$ 90,000.00
3. Mutualink for EOC's	\$ 15,000.00
4. Meter Maintenance	\$ 5,000.00
5. Unified Approach to Active Shooter Incidents	\$ 90,000.00
6. Socet Software Training	\$ 20,000.00
7. ALPR Computers and Storage	\$ 25,000.00
8. Oxygen Cascade Trailer Maintenance	\$ 5,000.00
9. Generator - Light Towers	\$ 5,000.00
TOTAL	\$ 285,000.00

These funds will be available to your agency for allowable program expenditures upon the completion of the requirements listed below:

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190910

2019 SEP 23 P 3

Mr. Anthony J. DeNova, Passaic County Administrator
September 1, 2019
Page 2

These funds will be available to your agency for allowable program expenditures upon the completion of the requirements listed below:

- 1.) Return of a signed FFY19 Grant Agreement and required attachments (A through F) by October 11, 2019, to the Grants Management Bureau, OHSP, at the above address.
- 2.) The awarding of these funds is conditioned upon your agency's full participation with the OHSP Grant Management System (GMS). Your grant coordinator will be contacted by our grant liaison once the system is ready to accept entries for your approved projects.

Once these requirements are satisfied, spending authority will be granted and a fully executed Grant Agreement will be returned for your records. Failure to complete these requirements within the prescribed time frames may cause this award to be rescinded and any expenditures will be ineligible for reimbursement.

The attached Grant Agreement sets forth the certifications, terms, conditions and assurances required of your agency before OHSP will authorize the agency to make program expenditures eligible for reimbursement. Please review the Grant Agreement carefully. It is important that the Grant Agreement and required federal certifications are signed and returned to OHSP by October 11, 2019. It is extremely important to implement the activities in the approved Project Proposal(s) and Annex(es) in a timely manner to avoid reprogramming of any awarded funds.

The FFY19 UASI grant program has a thirty-six (36) month period of performance (September 1, 2019 to August 31, 2022). On or about **February 1, 2021**, OHSP will conduct a mid-term financial and programmatic review to determine progress in meeting stated objectives/goals and expenditure activity (at least 50% of these funds should be legally/contractually obligated). As referenced within the Grant Agreement, please note that 100% of these funds shall be legally/contractually obligated by **February 1, 2022**. Final reimbursement packages are to be completed and forwarded to OHSP by **July 31, 2022**. In addition, reimbursement request packages are to be submitted to OHSP on a quarterly basis, reference Section IX, A in the attached Grant Agreement.

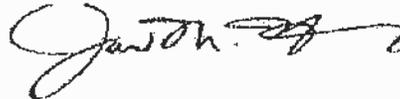
OHSP recognizes there may be extraordinary circumstances that necessitate an extension on a case-by-case basis. FEMA has informed us, however, that they will only approve extensions based upon compelling legal, policy or operation challenges. Therefore, it is critical to observe the above provided performance dates.

During the period of performance for this grant, any intended programmatic changes must be submitted to OHSP within GMS. Once the revised spending plan(s) have been reviewed and approved, spending authority for the documented changes will be granted. All programmatic changes must be approved by the UASI Sub-Committee from where the project was funded and the UASI Executive Committee.

Mr. Anthony J. DeNova, Passaic County Administrator
September 1, 2019
Page 3

If you have any questions regarding this agreement, please contact Lisa Conte, UASI Grants Coordinator, at 609-584-5091. Thank you for your support as we continue working collectively to ensure the safety of our citizens.

Sincerely,



Jared M. Maples, Director
Office of Homeland Security and Preparedness

JMM:DM:is

Enclosures

cc: Laura Thibodeau, Financial Bureau Chief, OHSP
Daniel Morocco, Grants Management Bureau Chief, OHSP
Gary Furman, Grants Management Deputy Bureau Chief, OHSP
Lisa Conte, UASI Grant Coordinator, OHSP
Craig Johnson, Grant Liaison, OHSP
Camelia M. Valdes, County Working Group Chair, Passaic County
Todd Stanley, Prosecutor's Office, Passaic County
Cassandra Lazzara, Freeholder Director, Passaic County
Joseph Dooley, Fire/CBRNE Subcommittee Chair, Linden Fire Department
Edward J. Murphy, Domestic Preparedness Planner, Passaic County
Denis Doohan, Risk Mitigation Planner, Passaic County
James Sheehan, UASI PMO, Rutgers University
Rachel Tkatch, UASI PMO, Rutgers University

**Police Academy**

214 Oldham Road

Wayne, New Jersey 07470-2205

Tel: 973-395-6411 Fax: 973-395-6874

County of Passaic

Department of Public Safety

**Weights & Measures**

Consumer Protection

Tele: 973-305-5881 Fax: 973-628-1796

**Emergency Management**

300 Oldham Road

Wayne, New Jersey 07470-2205

Tel: 973-904-3621 Fax: 973-904-3843

Robert A. Lyons, Director/County Coordinator

LAW & PUBLIC SAFETY MEETING

October 1, 2019 @ 2pm

OEM

Resolution request – The Office of Homeland Security & Preparedness has awarded Passaic County \$285,000.00 under the FY 19 Urban Area Security Initiative (UASI). CFDA#97.067, Award # EMW-2019-SS-00022). The funds are to be used for:

1 -	PC OEM/EOC Maintenance/Credentialing System	\$30,000.00
2 -	RMP Salaries (PCPO Doohan)	\$90,000.00
3 -	Mutuallink System for EOC	\$15,000.00
4 -	Meter Maintenance (Fire/Hazmat)	\$ 5,000.00
5 -	OEM Unified Approach to Active Shooter	\$90,000.00
6 -	Socet Software Training	\$20,000.00
7 -	ALPR Computers/Storage	\$25,000.00
8 -	Oxygen Cascade Trailer	\$ 5,000.00
9 -	Generator/Light Towers	\$ 5,000.00

The Grant must be expended by August 31, 2022, and there is no County match required. A resolution is needed to execute the Grant.

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190910

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF A SERVICE AGREEMENT FOR X-RAY SYSTEM MACHINES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20190911							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-51							
CAF #								
Purchase Req. #	R9-04268							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING PURCHASE OF A SERVICE AGREEMENT FOR X-RAY SYSTEM MACHINES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT

WHEREAS the Passaic County Sheriff's Office has requested to purchase a service agreement for the Smiths Detection, Inc. x-ray system used in various Passaic County facilities, in the amount of \$28,399.00; and

WHEREAS the total dollar amount of this purchase exceeds the monetary threshold established under the New Jersey Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

WHEREAS the Freeholder Board of Passaic County by Resolution R-06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS Smiths Detection, Inc. is the manufacturer of the x-ray system in question and the software therein is proprietary in nature, the Board is desirous of making an exception to that policy; and

WHEREAS the members of the Freeholder Law and Public Safety Committee considered this matter at their meeting on October 1, 2019 and are recommending approval of this resolution by the full Board; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open purchase by and between the County of Passaic and Smiths Detection, Inc. in the amount of \$28,399.00 for a service agreement for the Smiths Detection, Inc. x-ray system used throughout various Passaic County facilities; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances explained herein and the policy of the Board as set forth in this Resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary Passaic County officers and Passaic County employees are hereby authorized and directed to take the action(s) necessary to effectuate the purpose of this resolution, including but not limited to the issuance of the appropriate Purchase Order and the execution of the aforementioned service agreement.

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$28,399.00

APPROPRIATION: 9-01-22-130-001-213

PURPOSE: Resolution authorizing purchase of a service agreement for X-Ray system machines for the Passaic County Sheriff's Department.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase a service agreement for the X-Ray system from Smiths Detection, Inc. in the total amount of \$28,399.00

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 28,399.00

REQUISITION # R9-04268

ACCOUNT # 9-01-22-130-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: NON-FAIR, NON-OPEN

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Introduced on: October 8, 2019 Clerk to the Board Procurement

Adopted on: October 8, 2019

Official Resolution#: R20190911

Other: _____

COUNTY OF PASSAIC
 SHERIFF'S DEPT, ATTN: SHANNAN
 CO OF PASSAIC, (Q)973-247-3312
 435 HAMBURG TURNPIKE
 WAYNE, NJ 07470

REQUISITION	
NO.	R9-04268

S H I P T O	
V E N D O R	VENDOR #: 04834 SMITHS DETECTION, INC. ATTN: KATIE JOYNES 2202 LAKESIDE BOULEVARD EDGEWOOD, MD 21040

ORDER DATE: 06/14/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
7.00 EA	QUOTE # 20099789 1 YEAR ON-SITE MAINTENANCE AGREEMENT MAY 15, 2019 - MAY 14, 2020 ON SITE SERVICE COVERAGE 8AM - 5PM MONDAY - FRIDAY EXCLUDING HOLIDAYS RESPONSE TIME WITHIN 36 HOURS INCLUDES ALL LABOR, TRAVEL TIME & TRAVEL EXPENSES 24/7/365 CALL CENTER TECHNICAL SUPPORT ONE ANNUAL PREVENTATIVE MAINTENANCE INSPECTION (PMI) WITH COMPLETE OPERATIONAL AND CALIBRATION PROCEDURE PERFORMED EQUIPMENT DETAILS/SERIAL NUMBERS 81622, 21870, 21867, 19696, 21861, 130404, 131045 PENDING RESOLUTION	9-01-22-130-001-213	4,057.0000	28,399.00
			TOTAL	28,399.00

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190911

REQUESTING DEPARTMENT

DATE

Service Quotation

smiths detection

bringing technology to life

Smiths Detection
 2202 Lakeside Blvd
 Edgewood Maryland 21040
 USA

T -

Valid from	05-21-2019 Valid to 09-30-2020	Quotation No	20099789
Date	05-28-2019	Customer Reference No.	
Sold to No.	398452	Customer Reference Date	05-21-2019
Sold to name	PASSAIC COUNTY COURT	RMA No.	
Sold to address	401 GRAND STREET PATERSON New Jersey 07501 USA		
Equipment		Planned Service	-
Material		Warranty Details	-
Serial No.			-
Quantity	1	Contract Details	-

Additional Remarks	<p>***1 YEAR ON-SITE MAINTENANCE AGREEMENT***</p> <p>May 15, 2019- May 14, 2020</p> <hr/> <p>ON-SITE SERVICE AGREEMENT</p> <ul style="list-style-type: none"> - On-Site Service Coverage - 8:00a.m. - 5:00p.m. Monday - Friday Excluding Holidays - Response Time: Within 36 hours - Includes All Labor, Travel Time and Travel Expenses - Includes All Replacement Parts Required - 24/7/365 Call Center Technical Support - One Annual Preventive Maintenance Inspection (PMI) with Complete Operational and Calibration Procedure Performed - Valued Customer Status - 15% Discount On Instructor-Led Training <hr/> <p>EQUIPMENT DETAILS</p> <p>Serial Numbers</p> <p>81622 21870 21867 19686 21861 130404 131045</p>
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Standard Terms and Conditions	<p>This Sale is subject to Smiths Detection Terms and Conditions of Sale. All other terms and conditions are hereby expressly rejected.</p> <p>Smiths Detection terms and conditions are available on our website: http://www.smithsdetection.com/US_terms_conditions.php</p> <p>Where applicable, this sale is contingent on Smiths obtaining the required export licenses and end user certificates.</p>
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Customer acknowledge (sign):

Date:

Service Quotation

smiths detection

bringing technology to life
 Smiths Detection
 2202 Lakeside Blvd
 Edgewood Maryland 21040
 USA
 T -

Valid from Date Sold to No. Sold to name Sold to address Phone No. Fax No. Email	05-21-2019 Valid to 09-30-2020 05-28-2019 309452 PASSAIC COUNTY COURT 401 GRAND STREET PATERSON New Jersey 07501 USA 973-881-7500 973-881-7500	Quotation No. Customer Reference Date Smiths Contact Person Phone No. Fax No. Email	20089789 05-21-2019 KATIE JOYNES 410-612-2541 Katie.joynes@smiths-detection.com
Ship to No. Ship to name Ship to address Phone No. Fax No. Email	309452 PASSAIC COUNTY COURT 401 GRAND STREET PATERSON New Jersey 07501 USA 973-881-7500	Terms of Delivery Payment Terms Contact Person Tel	FOB Edgewood 2009 Net 30
Equipment Material Serial No. Quantity	1	Planned Service Warranty Service Contract	- - -

Item No.	Material Information	Qty	UOM	Unit Price	Total Unit Price	Curr
10	Material No. 6040-1PMCM Material Description ONSITE W/PMI 36 HR RESP	7.000	EA	4057.00	28399.00	USD

Total Unit Price	28399.00
Grand Total	28399.00

The grand total price of our quotation does not include pricing for alternatives and/or options

US TERMS AND CONDITIONS OF SERVICE

smiths detection
 bringing technology to life

1. DEFINITIONS

- (a) "Company" means Smiths Detection Inc., 2202 Lakeside Boulevard, Edgewood, MD 21040, USA.
- (b) "Equipment" means all components, spare parts, goods, equipment, or materials of any kind, which have been supplied by the Company under a Company Purchase Order.
- (c) "liability whatsoever" shall include, without prejudice to the generality of the expression, liability in tort and in contract, including liability for consequential loss (including loss of revenue or profit) or damage of any kind howsoever caused or arising.
- (d) "ICC Incoterms" means the International Chamber of Commerce's Incoterms as published from time to time and "Ex Works" and "FCA" shall have the meanings given them by ICC Incoterms from time to time save where such meanings are inconsistent with the terms hereof.
- (e) "Losses" means losses, claims, causes of action, suits, damages, liabilities, expenses (including, without limitation, fees and disbursements of legal counsel and expenses of litigation) or other obligations.
- (f) "Operator" means the operator or user of Equipment.
- (g) "Order" shall mean the agreement between the Company and the Purchaser (individually "Party" and collectively "the Parties") for the sale and purchase of the Equipment/Services, referencing the Terms and Conditions of Sale and any other contemporaneous writing, signed by both Parties.
- (h) "Purchaser" means the company, firm or individual who has bought, or agreed to buy, the Equipment and/or Services.
- (i) "Purchaser Delays" means any delay by Purchaser in performing any contractual obligations or any other circumstances for which Purchaser is responsible, including, without limitation, delays to attend testing (if required), take delivery, arrange shipment or import licences, or be available for Company technicians attendance at Purchaser's locations.
- (j) "Quotation" means the quotation addressed to the Purchaser by the Company.
- (k) "Service Agreement" means the agreement between the Parties for the sale and purchase of the Services, referencing the Terms and Conditions of Service herein and any other contemporaneous writing, signed by both Parties.
- (l) "Services" means all services, including maintenance and installation services, and operator training where applicable, provided under the Service Agreement.

2. GENERAL

- (a) The Quotation does not constitute an offer to supply any Equipment or Services and no contract exists unless and until there has been an acceptance by the Company in writing of the Service Agreement.
- (b) The acceptance of the Service Agreement whether or not based on a Quotation from the Company shall, unless otherwise specifically agreed by the Company in writing, be deemed to be subject to the terms and conditions herein contained which shall apply to the exclusion of any other provisions contained in any other document issued by the Purchaser at any time before or after this contract and, in particular, but without prejudice to the generality of the foregoing, contained in any order by the Purchaser.
- (c) Unless otherwise stated in writing all descriptions, specifications, drawings and particulars of weights and dimensions submitted by the Company or otherwise contained in the Company's handbooks, manuals, catalogues, brochures, price lists and other published matter are approximate only and none of these form part of any contract or gives rise to any independent or collateral liability upon the part of the Company being intended merely to present a general idea of the Equipment as described therein.
- (d) The performance figures in respect of the Equipment included in the Company's specifications, product brochures and other published matter are indicative only and based on results obtained by the Company representative testing. The Company accordingly represents only that the Equipment met or demonstrated those performance standards or characteristics which are specifically attributed thereto in such specifications made available by the Company to the Purchaser and the Company gives no warranty that the Equipment will be suitable for any particular use to which the Purchaser may put them or how they will perform in such use or application.
- (e) The Purchaser shall ensure that any of its employees, agents or representatives or other person to whom the Purchaser shall provide the Equipment shall receive a copy of any operator manual in respect of the Equipment which is available from the Company.

3. PRICE

- (a) The price of the Services is current as of the date of the Quotation and valid for a period of 90 days thereafter, unless stated to the contrary by the Company in writing.
- (b) The Services shall be those specified in the Service Agreement as confirmed by the Company's acceptance in writing and the Company reserves the right to increase the price if the Purchaser requests an alteration to the Service Agreement or requests any modification to the Equipment.
- (c) Unless otherwise agreed in writing the price for the Services excludes VAT and all applicable taxes and duties the cost of which shall be determined as at the date of the invoice and shall be payable by the Purchaser.
- (d) The cost of any special packaging shall be determined at the date of the invoice and shall be payable by the Purchaser.
- (e) The Purchaser shall not be entitled to make any deduction from the price of the Services in respect of any set-off or counter-claim unless both the

validity and the amount thereof have been expressly admitted by the Company in writing.

4. PAYMENT

- (a) The Purchaser shall, except where other payment arrangements are specifically agreed in writing, make full payment in US Dollars for the Services not later than 30 days after the date of the invoice relating thereto or, if earlier, on the day which a receiver of the Purchaser's undertaking is appointed or upon which any act is done or event occurs which is related to the insolvency of the Purchaser. If payment for the Equipment is not made when due the Company may charge interest thereon at the rate of one and a half per cent (1.5%) per month or the maximum rate allowable by law. Time of payment shall be of the essence.
- (b) Any failure to pay the price or any part thereof and other moneys payable by the Purchaser hereunder when due will also entitle the Company to refuse to provide the Services under this contract or under any other contract with the Purchaser and without incurring any liability whatsoever to the Purchaser for any delay.
- (c) The Company shall, in the event of the Purchaser being insolvent or failing to pay the Service price due under any other contract with the Company, be entitled to a general lien on all goods of the Purchaser in the Company's possession for the unpaid price of the Equipment sold and delivered to the Purchaser by the Company under this or any other contract. In the case of repairs or overhauls performed pursuant to this Service Agreement, the Purchaser hereby grants to the Company a perfected security interest in all Equipment retained in possession of the Company upon which any repair or overhaul services have been performed by the Company. To the extent that the Company maintains possession of Equipment under repair, the Purchaser agrees that the Company is a secured creditor of the Purchaser and has all the rights of a secured creditor. Any such liens or security interests granted herein may not be subordinated by the Purchaser.
- (d) No defect in the Services shall operate to interfere with the terms of payment.
- (e) The Company reserves the right to change the terms of payment whenever it reasonably appears that Purchaser's financial condition requires such changes, and may demand assurance of the Purchaser's ability to pay whenever it reasonably appears that such ability is in doubt. Such demand shall be in writing and the Company may, upon making such demand, stop production and/or suspend shipments hereunder without any liability whatsoever to the Purchaser.

5. DELIVERY

- (a) Unless otherwise agreed in writing and to the extent applicable: (i) all shipments of Equipment made by the Company shall be Ex-Works Company's Designated Facility (INCOTERMS 2010); (ii) notwithstanding the foregoing, all shipments exported outside of the United States shall be FCA Company's Designated Facility (INCOTERMS 2010).
- (b) Unless otherwise stated in writing any time or date for the delivery shall run from the date communicated to the Purchaser.
- (c) Delivery and the Purchaser's acceptance of the Equipment shall be deemed to have taken place at the earliest point in time at which risk passes to the Purchaser under the ICC Incoterms. Signature of any delivery note by any agent, employee or representative of the Purchaser or by any independent carrier shall be conclusive proof of the delivery and the Purchaser's acceptance of the Equipment. Notwithstanding such delivery, the Company shall have a general and particular lien over the Equipment for all claims by the Company against the Purchaser and all monies owing by the Purchaser to the Company howsoever arising.
- (d) Without prejudice to any rights of the Company hereunder, if the Purchaser shall fail to give on or before the agreed date of delivery all instructions reasonably required by the Company and all necessary documents, licences, consents and authorities (which the Purchaser is obliged under these terms and conditions or by law to obtain) for forwarding the Equipment or if there is any other Purchaser Delay, the Purchaser shall pay to the Company all storage and insurance costs and any other out of pocket expenses incurred arising from such delay.
- (e) The Purchaser shall be obliged to take delivery of the Equipment and/or Services when they are delivered or tendered for delivery. Where the Purchaser refuses or is unable (for any reason) to accept delivery of the Equipment and/or Services or if there is any other Purchaser Delay, the Company shall have the right (without prejudice to its other rights) to invoice the Purchaser in respect thereof (payment to be made within 30 days of the invoice date) and the Equipment and/or Services shall be deemed Delivered. The Company shall be entitled to invoice the Purchaser for the reasonable costs of re-delivery, storage and all other handling costs arising directly or indirectly therefrom and the Purchaser shall make payment to the Company within 30 days of the invoice date.
- (f) Purchaser Delays shall be considered excusable delays for the Company and result in a corresponding automatic extension of any agreed upon time for the performance of the Company's obligations under this Service Agreement. The Company shall not be liable to the Purchaser under any circumstances whatsoever for any penalty, damage or loss resulting directly or indirectly from any Purchaser Delays.
- (g) Unless otherwise stated in writing the Company shall be entitled to make partial deliveries by instalments and (where the Company has agreed to be responsible for delivery of the Equipment to the Purchaser) to determine the route and manner of delivery of the Equipment and shall be deemed to have the Purchaser's authority to make such contract with any carrier as the Company may deem reasonable. If the route involves

Introduced on: October 3, 2013
 Adopted on: October 3, 2013
 Official Resolution#: R20130911

sea transit the Company shall not be obliged to give the Purchaser any notice.

- (h) Where delivery of the Equipment is made in instalments, each instalment shall be construed as constituting a separate agreement to which all the provisions of these conditions shall (with any necessary alterations) apply.
- (i) Time shall not be of the essence for delivery.
- (j) In the event of any delay in delivery or installation whether attributable to cause outside the Company's control or not the Company shall be under no liability whatsoever to the Purchaser.

6. TERMS OF SERVICE

- (a) The Company shall not be required to provide Services in the event of any of the following: moving of the Equipment; damage to the Equipment caused by external sources or Force Majeure; Buyer's negligence or abuse; special modifications including, without limitation, tunnel extensions, connect of units to custom or non-Company-provided Baggage Handling System, or UPS; damage to equipment which has been dropped, bumped, or abused by Buyer; or for any damage caused by Buyer other than ordinary use, System Regeneration requirements, where applicable, are not included in this agreement.
- (b) All Services shall be performed between the hours of 8:00 a.m. and 5:00 p.m., local time, Monday through Friday, exclusive of the Company's published holidays, unless work outside these hours is approved in advance by Smiths or where the customer will be responsible for payment at the then-current Company billable rates.
- (c) Unless otherwise specified in a given Service Agreement, the prices specified are for equipment coverage for 12 months.
- (d) Equipment not currently covered by a Company Services Agreement must be inspected by an authorized Company Services representative and must be deemed in good working condition prior to inclusion in a Services Agreement. Inspection fees may apply. The Company will only offer coverage to units in good working order. The Company reserves the right to refuse coverage of any Equipment for any reason.
- (e) When required, replacement parts may be new or refurbished. Replacement parts carry a standard Company warranty for 90 days from installation, or for the remainder of the coverage of the Service Agreement, whichever is longer.
- (f) Service Agreements which priced at the Multi-System or Multi-Year discount shall revert to the full, non-discounted price in the event of an authorized cancellation or other interruption of the Agreement.
- (g) Cancellation. If this Service Agreement is cancelled by the customer, without cause, a 25% cancellation fee will be charged; the Purchaser must provide at least 30 days prior written notice to the Company to cancel this Service Agreement without cause. If no Services have been provided, the Company will provide a prorated refund from the cancellation notification date and will not be subject to the 25% cancellation fee. If service has been provided, the greater of the following amounts shall be charged to the Purchaser: (i) The prorated amount of the contract or; (ii) The value of all service rendered to include all parts, labor, travel and expenses during contract term. The prices for parts and labor are calculated using Company standard time and material rates; prices for travel and expenses will be calculated at cost. A 25% cancellation fee shall apply in the event of cancellation under Sections 6(g)(i) and (ii), respectively. This cancellation policy only applies to prepaid services and does not apply to fixed rate or flat fee repairs.
- (h) Any on-site vendor, certification, regulatory authority, or other applicable fees shall be borne by Buyer.
- (i) This Service Agreement does not cover Equipment that has been highly contaminated by foreign substances. Equipment returned to the Company for repair is assumed to be free of contamination. If the Company has any reason to believe that any Equipment is contaminated, it is the Purchaser's responsibility to have the product decontaminated prior to returning the product to Smiths. The Purchaser shall be fully and solely liable to the Company in the event of any damages or illness caused by the Purchaser's failure to abide by this Section 6(i) and shall indemnify and hold the Company harmless accordingly, consistent with the terms of Section 8 herein.
- (j) Buyer agrees to ensure the safe and timely return of any loaned Equipment provided under this agreement. The loaned Equipment must be returned to the Company within two days after Customer's receipt of the repaired equipment or immediately upon request from the Company. Buyer shall be charged current pricing in effect for Products not received at the Company's designated facility within 30 days of the agreed return date. Buyer shall be responsible for any damage or loss to the Equipment, normal wear and tear excepted. The Equipment must be returned to the Company in the proper packaging to avoid damage during shipping.

7. LIMITATION OF LIABILITY

- (a) The Purchaser is relying on its own skill and judgement in relation to the Services supplied under this contract and the Company accepts no liability whatsoever. The Purchaser hereby acknowledges it or its employees, agents or representatives have read and understood the purpose for which the Services are provided.

(b) The Purchaser acknowledges and agrees that:

- (i) The Equipment is intended to be used as security screening equipment, in order to assist in the detection of illegal and/or hazardous materials;
- (ii) The degree of success with which the Equipment will fulfill their intended use is dependent on numerous factors, including without limitation the sophistication of efforts to conceal illegal and/or hazardous materials, the chemical identity and quantity of such materials, the skill, diligence and qualifications of the Operator (where applicable) and environmental conditions; and
- (iii) No security screening equipment is capable of detecting every threat, and neither the Purchaser nor the Operator has any expectation that the Equipment are capable of detecting, or that they will detect, all illegal and/or hazardous materials (this being the case whether the Equipment are operated with or without Operator supervision, and regardless of the degree of diligence with which services of the Company, if any, are or have been performed).
- (c) The Company makes no guaranty or warranty as to the results that will be achieved through the use of the Equipment and it is agreed that the sole responsibility for such results shall be borne by Purchaser.
- (d) The remedies provided in Clause 7 above shall be the Purchaser's sole remedy under the Terms of Service and all further remedies are hereby expressly excluded.
- (e) Neither the Company nor any of its affiliates shall be under any liability whatsoever to the Purchaser for indirect or consequential loss (including, but without limitation, loss of profit, loss of revenue, loss of goodwill, special, consequential, incidental, exemplary or other damages, including damages resulting from substitute procurement, loss of use, loss of data, loss of savings, loss of business, failure or delay in performance, even if the Company or its affiliates have been advised of the possibility of any such damages and whether or not arising out of any liability of the Purchaser to any other person) and all conditions, warranties or other terms whether express or implied, statutory or otherwise, inconsistent with the provisions of this Section, are hereby expressly excluded.
- (f) The aggregate liability of the Company and its affiliates taken together in respect of the direct consequences and, in the event that the Company is not entitled (for any reason) to rely on the provisions of paragraph (d) above, the indirect consequences (including but without limitation loss of profit, revenue or goodwill and whether or not arising out of any liability of the Purchaser to any other person) resulting from any breach of contract, breach of a duty of care, statutory duty, product liability or otherwise howsoever suffered shall be limited to the lesser of: (i) the amount of the Service Agreement to which the Equipment relate or (ii) US\$500,000, and all conditions, warranties or other terms whether express or implied, statutory or otherwise, inconsistent with provisions of this Section are hereby expressly excluded.
- (g) All, if any, statements, recommendations and advice given by the Company or the Company's servants or agents to the Purchaser or its servants or agents as to any matter relating to the Services are given without responsibility and shall not give rise to any liability whatsoever on the part of the Company and the Purchaser hereby represents and warrants to the Company that no representation has been made to it by or on behalf of the Company that has in any way induced the Purchaser to enter into the contract with the Company.
- (h) Should these Conditions apply to a consumer transaction the Purchaser's statutory rights shall not be affected by this Section 8.

8. INDEMNITY

To the fullest extent permitted by applicable law, the Purchaser shall defend, indemnify, and hold harmless the Company and its affiliates from and against any and all Losses and threatened Losses to the extent they result from or in connection with the use and/or operation of Equipment by Purchaser or Operator, including but not limited to any of the following: (i) the death or bodily injury of any agent, employee, customer, business invitee, or business visitor or other person, and the damage, loss, or destruction of any real or tangible personal property; (ii) any action taken by or on behalf of Purchaser and/or Operator in the performance of this Agreement that causes the Company or its affiliates to be obligated to indemnify, defend, and/or hold harmless any third party; (iii) any claim, demand, charge, action, cause of action, or other proceeding resulting from an act or omission of the Purchaser, its employees, agents, or subcontractors acting in its or their capacity as an employer or potential employer with respect to the claimant; and (iv) any claim by the Purchaser or the Operator, whether based on warranty or other contract breach, negligence or other tort, for matters disclaimed in subsection 8(d) above. The Purchaser shall fully indemnify and completely hold harmless the Company and its affiliates as provided above, whether or not negligence or other fault of the Company or any of its affiliates contributed to, or is claimed or alleged to have contributed to, the claim, action, damage, loss, cost, liability or expense. Nothing in subsection 8(g) or this Section 9 shall exclude or limit the liability of the Company or its affiliates, or require the Purchaser to defend, indemnify or hold harmless the Company or its affiliates, in circumstances where the Losses claimed are alleged to have resulted from (i) willful misconduct or gross negligence of the Company and/or its affiliates, (ii) any fraud or fraudulent conduct on the part of the Supplier the Company and/or its affiliates, or (iii) any other liability that cannot be excluded by law, and where (in each case) such fault on the part of the Company

and/or its affiliates or liability is adjudicated to be the cause of the Losses.

9. COMPLIANCE WITH APPLICABLE LAW

The Purchaser shall comply with all applicable laws, treaties, regulations and codes of practice including, without limitation, the laws of the United States, and shall be solely liable for obtaining and maintaining any licenses, permits, or approvals that may be required for the purchase and operation of the Equipment.

10. EXPORT AND IMPORT CONTROLS

- (a) In the case of exports direct to Purchaser's designated location, all import duties, charges and assessments shall be paid by the Purchaser and the obtaining of any necessary import licences in respect of the Equipment shall be the sole responsibility of the Purchaser and the Company shall be under no liability whatsoever to the Purchaser in respect of goods exported without the necessary import licences. The number and expiry date of any import licence shall be furnished to the Company with the shipping instructions at least one month prior to the delivery date. If the import licence expires before the Equipment has been made available the Purchaser shall be responsible for its renewal. The Company shall not be liable for any expense or loss caused by a Purchaser Delay in obtaining such licence or the renewal thereof.
- (b) When the export of the goods from the United States is subject to control, the contract will be conditional on the grant of an export licence. Applications for this licence will be made by the Company only when the Company is responsible for shipment. In all other cases the Company may assist the Purchaser in the procurement of such licence, but without being under any legal liability to do so.
- (c) The sale, resale or other disposition of the Equipment and any related technology or documentation are subject to the export control laws, regulations and orders of the United States and may be subject to the export and/or import control laws and regulations of other countries. The Purchaser agrees to comply with such laws, regulations and orders and shall not permit its employees, distributors, customers, brokers, freight forwarders, and/or agents to export or re-export any of the Equipment or any technology to any foreign person without complying with the applicable laws. To the fullest extent permitted by applicable law, the Purchaser shall defend, indemnify, and hold harmless the Company and its affiliates from and against any and all Losses and threatened Losses to the extent they result from a breach of this Section 11.

11. INTELLECTUAL PROPERTY RIGHTS

In the event of any claim being made or action being brought or threatened in respect of infringement of patents, copyright, trade marks, trade names, registered designs or any other intellectual property rights in respect of the Equipment or Services, the Purchaser will make no admission in respect thereof and will notify the Company thereof forthwith and the Company shall be entitled to conduct all negotiations and take all necessary proceedings to dispute the same in its own name and in the name of the Purchaser and the conduct of all proceedings and negotiations shall be completely at the discretion of the Company. In such event the Purchaser will execute all such documents and do all such things and render all such assistance to the Company as the Company shall require and the Purchaser shall indemnify the Company against all costs, expenses, loss or damage incurred by the Company in respect of any claim being made or action brought or threatened as a result of work done in relation to the Equipment by the Company in accordance with the Purchaser's specification or by the use to which the Equipment are put by the Purchaser.

12. SUB-CONTRACTS

The Company reserves the right to sub-contract the performance of the contract or any part thereof.

13. ASSIGNMENT

The Purchaser shall not assign or transfer or purport to assign or transfer any contract to which these Conditions apply or the benefit thereof to any other person whatsoever without the consent of the Company.

14. CONFIDENTIALITY

- (a) The Parties agree that in the course of performance of the contract to which these Conditions apply, it may be necessary and desirable for them to exchange confidential information. For example, all Services, updates, repairs, replacements, fixes, modifications, and other changes to the Equipment shall be considered the Company's proprietary information. To accomplish this confidentiality, the parties agree as follows: Purchaser shall not disclose confidential information of the Company to any person outside its employ, except when authorized by the Company. Purchaser shall use the same level of care in preserving the confidential nature of the confidential information as it uses to protect its own confidential information but not less than reasonable care.

- (b) **PROPRIETARY INFORMATION STATEMENT:** The Quotation contains information confidential and proprietary to the Company. No part of this information may be reproduced or transmitted in any form without the prior written permission of the Company. The Quotation supersedes all previous quotations for 90 days from date of issue, unless otherwise stated.

15. GOVERNING LAW

The Service Agreement and these Terms and Conditions of Sale shall be governed by and construed in accordance with the laws of New York State without reference to its conflicts or choice of laws provisions. Any legal action shall be brought in the exclusive venue of the federal and state courts of New York State in Manhattan, New York, NY. The Company and the Purchaser hereby irrevocably waive the right to a jury trial to the extent permissible by law. **THIS SERVICE AGREEMENT SHALL NOT BE GOVERNED BY THE 1980 U.N. CONVENTION ON CONTRACTS FOR THE INTERNATIONAL SALE OF GOODS.** Notwithstanding the foregoing, the federal laws of the United States of America shall be the governing laws, to the extent appropriate, with respect to issues involving patent, copyright, or trademark.

16. CHANGES AND TERMINATION

- (a) Company shall have the right, in its sole discretion, to terminate the Service Agreement if the Purchaser:
- (i) is unable to pay its debts generally as and when they become due;
 - (ii) is the subject of a legal process declaring it insolvent;
 - (iii) ceases or threatens to cease carrying on its business;
 - (iv) commits any breach of the Service Agreement which is (a) incapable of remedy (as reasonably determined by the Company) ; or (b) not remedied within 14 days of the date of the breach.
- (b) Purchaser may make a written request for amendment, modification, or termination. If a request for amendment or modification is accepted by the Company, and any changes cause an increase or decrease in the cost of, or the time required for, the performance of any work under the Service Agreement an equitable adjustment shall be made in the price or delivery schedule, or both, and the Service Agreement shall be modified in writing accordingly. Wherever the cost of property made obsolete as a result of the change is included in the price adjustment, Purchaser shall have the right to prescribe the manner of disposition of such property. If request for termination is accepted by the Company, equitable provision shall be made to The Company for a recoupment of all costs incurred under the Service Agreement and for reasonable profit based on time and costs expended. The Service Agreement shall continue in effect until such time as payment is received. A written request as specified herein shall give The Company adequate reason to demand written assurance of Purchaser's ability and intent to carry out the Service Agreement.

17. FORCE MAJEURE

The Company shall not be liable to the Purchaser for any loss or damage arising due to delay or non-performance of its obligations under this Agreement arising from any cause beyond its reasonable control including, without limitation, any of the following: act of God, exceptional adverse weather conditions, flood, lightning or fire (except if the cause of fire originates from the Equipment), strike or lockout, terrorist and/or insurgent activity, armed conflict, large scale organized criminal activity, the act or omission of Government or administrative or other competent authority, war, military operations or riot. The Company shall be permitted to suspend its obligations under the Service Agreement for the duration of any force majeure event.

18. SOFTWARE

To the extent that the Equipment contains or are proprietary software, or that the Services include proprietary software, Company hereby grants to Purchaser a non-exclusive, non-transferable, personal license to use the proprietary software and related documentation solely with the Equipment. Purchaser's use of the Equipment conclusively evidences its acceptance of this license and these Terms and Conditions, including this Section 22. Title to the software shall at all times remain with Company. Purchaser agrees that the software, all enhancements, related documentation, and derivative works are, and will remain, the sole property of the Company and includes valuable trade secrets. Purchaser agrees to treat the software and related documentation as confidential and to not copy, reproduce, sub-license, or otherwise disclose the software and related documentation to third parties. Purchaser agrees to not disassemble, decompile, reverse engineer, create derivative works from, attempt to derive the source code or otherwise translate, customize, localize, modify, add to, or in any way alter, rent, or loan the software or related documentation.

19. X-RAY BODY SCANNER

- (a) Purchaser is hereby notified that the exposure of human beings to x-ray radiation may be harmful. Purchaser acknowledges that the safe operation of the Equipment is entirely the Purchaser's responsibility and that the Company shall have no liability relating to the use or operation of the Equipment by Purchaser or anybody acting on the Purchaser's behalf. Purchaser undertakes to exercise such care and to adopt and follow such procedures in the use and operation of the Equipment as may be necessary to eliminate or minimize the hazards referred to in this section. Without limiting the generality of the foregoing, Purchaser undertakes to use the Equipment in full compliance with Company' maintenance procedures and operator manuals, to comply with the requirements of all applicable environmental or occupational health and safety laws, radiation safety laws and industry standards relating to radiation safety for personnel security screening systems using x-rays,



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase a service agreement for the X-Ray system from Smiths Detection, Inc. in the total amount of \$28,399.00

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 28,399.00

REQUISITION # R9-04268

ACCOUNT # 9-01-22-130-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: NON-FAIR, NON-OPEN

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Introduced on: October 8, 2019 Clerk to the Board Procurement

Adopted on: October 8, 2019

Official Resolution#: R20190911

Other:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

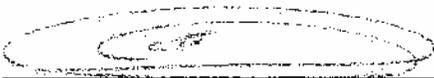
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PARTICIPATION IN THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PURCHASING PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190912							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-52							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING PARTICIPATION IN THE
HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION
COOPERATIVE PURCHASING PROGRAM**

WHEREAS pursuant to N.J.S.A. 40A:11-10 the governing bodies of two or more contracting units may provide by joint agreement for the purchase of work, materials and supplies for their respective jurisdictions; and

WHEREAS the cooperative being considered is the Hunterdon County Educational Services Commission Cooperative Purchasing Program (34HUNCCP) with the Hunterdon County Educational Services Commission designated as its lead agency; and

WHEREAS said lead agency has offered to permit the County of Passaic to join the HUNCCP for the purchase of goods and services; and

WHEREAS it is anticipated that participation in this cooperative pricing program will afford the County of Passaic significant savings on the purchasing of many items; and

WHEREAS members of the Law & Public Safety Committee considered this matter and recommended this resolution be presented to the full Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the participation by the County of Passaic in the Hunterdon County Educational Services Commission Cooperative

Purchasing Program to the fullest extent possible under the Public Contracts Law N.J.S.A. 40A:11-1 et seq.

BE IT FURTHER RESOLVED that the Director, Administrator and Clerk to the Board pursuant to N.J.A.C. 5:34-7.12 be authorized to enter into an agreement with the lead agency or any other contracting unit of the Hunterdon County Educational Services Commission Cooperative Purchasing Program pursuant to the terms and conditions set out above.

October 8, 2019



**Hunterdon County Educational Services
Commission**

37 Hoffmans Crossing Road
Califon, New Jersey 07830

Phone: 908-439-4280 Fax: 908-975-3753

*Marie Gorey/ Superintendent x4500
Corinne Steinmetz, SBA/Board Secretary x4501
Doreen Pirozzi, Purchasing Manager x1513*

COOPERATIVE PRICING AGREEMENT

This agreement, made and entered into this ___ day of _____, 20___, by and between the Board of Directors of Hunterdon County Educational Services Commission, referred to as the "Lead Agency" and various governing boards, authorities, commissions and other governmental contracting units within the State of New Jersey.

WITNESSETH

WHEREAS, the Lead Agency is conducting a voluntary Cooperative Pricing System with boards of education, municipalities, and other types of public bodies located within the State of New Jersey, utilizing the Lead Agency's administrative purchasing services and facilities in order to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, the Cooperative Pricing System is authorized by N.J.S.A. 40A: 11-11 and has been approved by the Division of Local Government Services in the Department of community Affairs pursuant to N.J.A.C. 5:34-7.1 et seq., and

WHEREAS, all the parties hereto shall approve this Agreement by Ordinance or Resolution, as appropriate, in accordance with the aforesaid statue; and

NOW, THEREFORE, it is mutually agreed as follows:

- 1) *The work, materials or supplies to be priced cooperatively may include fuels, office supplies, paper products, instructional materials and equipment, vehicles, modulars and such other items and services as two or more participating contracting units in the system agree can be purchased on a cooperative basis.*
- 2) *Upon approval of the Cooperative Pricing System and during each January thereafter, the Lead Agency shall publish a legal ad in such format as required by the State Division of Local Government Services in a newspaper normally used for such purpose by it, to include such information required by N.J.A.C. 5:34-7.9. as may be amended from time to time, including:*

- a. *The name of the participating contracting unit, and*
 - b. *The name of the Lead Agency soliciting competitive bids or informal quotations, and*
 - c. *The address and telephone number of Lead Agency, and*
 - d. *The State Identification Code for the Cooperative Pricing System, and*
 - e. *The expiration date of the Cooperative Pricing Agreement.*
- 3) *Each of the participating contracting units shall indicate, in writing to the Lead Agency, the items to be purchased by the contracting unit, the approximate quantities desired, the location for delivery and other such requirements necessary for the Lead Agency to prepare specifications as provided by law. Although the Lead Agency endeavors to serve the needs of all registered members of the Cooperative Pricing System, the Lead Agency may not be able to prepare specifications and/or solicit bids for all projects and makes no such guarantee.*
- 4) *The specifications shall be prepared and approved by the Lead Agency and filed as required by law, and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.*
- 5) *A single advertisement for bids/proposals or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be presented by the Lead Agency on behalf of all registered members desiring to purchase any item in the Cooperative Pricing System. All advertisements and solicitations shall be made in compliance with the Public School Contracts Law.*
- 6) *The Lead Agency shall receive bids or quotations on behalf of all participating contracting units. The Lead Agency shall review said bids and, on behalf of all registered members, either reject all bids, or award a contract in compliance with the Public School Contract Law and the specifications. This award shall result in the Lead Agency entering into a master contract with the successful bidder(s) providing for two categories of purchases:*
- a. *The quantities ordered for the Lead Agency's own needs, and*
 - b. *The estimated aggregate quantities to be ordered by other participating contracting units by separate contract, subject to the specifications and prices set forth in the Lead Agency's overall (master) contract.*

The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) when required by law and, only after the Lead Agency has certified the funds available only for its own needs.

Each registered member shall: (1) certify that it has the funds available necessary for its own order(s) from the Cooperative Pricing System; (2) enter into a formal written contract directly with the successful bidder(s) when required by law and the project specifications; (3) issue purchase orders in its own name directly to the successful bidder(s) against said contract; (4) accept its own deliveries; (5) be invoiced by and receive statements from the successful bidder(s) and (6) be responsible for any tax liability. No registered member shall be responsible for payment for any items ordered or for performance generally, by or to any other registered member. Each registered member shall accordingly be liable only for its own performance and for items ordered and received by it.

The provisions of this paragraph shall be quoted or referred to and sufficiently described in all advertisements for bids by the Lead Agency so that each bidder shall be on notice as to the respective responsibilities and liabilities of the registered members.

- 7) *Nothing in this Agreement shall prevent any registered member from awarding contracts of purchase, individually and on its own behalf, with or without advertising, except that invitations for such individual bids shall not be advertised nor bids be received during the period in which the Lead Agency is advertising for and receiving bids for the same items or commodities other than, in the case of the registered member's emergency or hardship.*
- 8) *The Lead Agency reserves the right to exclude any item or commodity from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable as to the Lead Agency or the registered members..*
- 9) *The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement. It is understood that all fees for each participating contracting unit are paid to the Lead Agency by the successful bidder(s) with the exception of HCESC in-house order preparation (4%) and the fuel participation. This amount shall be paid forty-five (45) days from the receipt of billing from the Lead Agency.*
- 10) *This agreement shall become effective upon approval of the Director of the Division of Local Government Services and shall continue in effect for a period of five (5) years pursuant to N.J.A.C. 5:34-7.5(f), or until a party to this Agreement shall give written notice of its intention to terminate its participation in the Cooperative Pricing System..*
- 11) *All records or documents maintained or utilized pursuant to terms of this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services and such other numbers*

as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.

- 12) Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.
- 13) This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed.

GOVERNING BOARD / BOARD OF EDUCATION

DISTRICT/MUNICIPALITY: _____

ATTEST: _____
Secretary to the Board

BY: _____
Board President

DATE: _____

**LEAD AGENCY
HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION**

ATTEST: _____
Secretary to the Board

BY: _____
Board President

DATE: _____



Hunterdon County ESC
Cooperative Purchasing
37 Hoffmans Crossing Rd., Califon, NJ 07830
<http://purchasing.hcesc.com>

Contact Information Survey - 19/20

Name & Address of Participant:

Primary Contact Name: _____

Position Title: _____

Email: _____

Tele. w/ext #: _____

Technology Contact Name: _____

Email: _____

Tele. w/ext #: _____

*Roxanne Wolf, Purchasing rwolf@hunterdonesc.org
Ph: 908-439-4280 x1474 Fax: 908-975-3753*

#34HUNCCP

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AMENDMENT TO RESOLUTION R2017-0347 DATED APRIL 25, 2017 WHICH AUTHORIZED THE CONTRACT BETWEEN THE COUNTY OF PASSAIC AND NORTH HUDSON COMMUNITY ACTION CORPORATION TO PROVIDE SPECIALTY CARE FOR PASSAIC COUNTY JAIL INMATES WHO SUFFER FROM INFECTIOUS DISEASES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190913							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-53							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING THE AMENDMENT TO
RESOLUTION R2017-0347 DATED APRIL 25, 2017 WHICH
AUTHORIZED THE CONTRACT BETWEEN THE COUNTY OF
PASSAIC AND NORTH HUDSON COMMUNITY ACTION
CORPORATION TO PROVIDE SPECIALTY CARE FOR PASSAIC
COUNTY JAIL INMATES WHO SUFFER FROM INFECTIOUS
DISEASES**

WHEREAS the Board of Chosen Freeholders of Passaic County adopted Resolution 2017-0347 on April 25, 2017 which authorized the agreement between the County of Passaic and North Hudson Community Action Corporation to provide specialty care for Passaic County jail inmates who suffer from infectious diseases; and

WHEREAS the cost of the treatment was estimated at \$32,400.00 but that figure did not include the cost of the medicine which was provided; and

WHEREAS the cost of the medicine which was provided was \$114,018.24; and

WHEREAS the aforesaid was discussed by the Freeholder Law and Public Safety Committee on October 1, 2019 and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby authorizes an amendment to the contract by and between the County of Passaic and North Hudson Community Action Corporation for said Corporation to provide medicine as well as specialized medical

services for Passaic County Jail inmates as set forth in Resolution 2017-0347 for an additional \$114,018.24 ; and

BE IT FURTHER RESOLVED that with the exception of the corrections set forth herein, all terms and conditions contained in Resolution 2017-0347 shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and all required County employees are hereby authorized to execute all of the documents necessary to effectuate the purpose of this resolution.

October 1, 2019

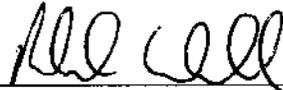
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$114,018.24

APPROPRIATION: 8-01-25-157-001-213

PURPOSE: Resolution authorizing the amendment to resolution R2017-0347 dated April 25, 2017 which authorized the contract between The County of Passaic and North Hudson Community Action Corporation provide special car for inmates.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:ft

DRAFT

September 18, 2019

Warden Michael Tolerico
Passaic County Jail
11 Marshall Street
Paterson, NJ 07501

RE: North Hudson Community Action Corporation
Service Description / Quote for the Passaic County Jail

STATEMENT OF SERVICES TO BE PROVIDED

The North Hudson Community Action Corporation (NHCAC) will provide specialty infection disease services for inmates in the Passaic County Jail. This will be accomplished through a contract between the County of Passaic and the NHCAC for services to be rendered at its Passaic NJ health Center. The frequency of the health center sessions will vary depending upon the number of patients that require specialty care, as identified by the Jail Medical Director.

It is anticipated that there will be two (2) sessions per month for a total of twelve (12) patients cared for per month or six (6) patients per session.

Cost Per Month for 2 sessions: \$2,700

In addition, due to the new technology available to NHCAC, the organization is prepared to offer the County of Passaic the opportunity to have the sessions listed above performed through the use of telemedicine where the patient remains in the Jail and there is established an electronic connection which will allow for the medical professional at the NHCAC to appropriately diagnose and treat the patient.

Cost Per Visit _____
Projected Cost per month _____

The NHCAC proposes to utilize its best efforts to provide pharmacy services to the inmates at the Passaic County Jail through the use of the 340b program. This program allows NHCAC, as a Federally Qualified Health Center (FQHC), to provide medications at a discounted price for eligible populations. Based on the history of our service to the Passaic County Jail the NHCAC proposes the following :

Cost of Medication per month:	
Anticipated not to exceed	\$15,000
Cost of Medication per year:	
Not to exceed	\$180,000

As part of the monitoring of costs, NHCAC will provide the monthly invoices and an accounting of how much the County has been charged during the year of the contract.

The NHCAC has not billed the County of Passaic since August, 2017 for the medications or the sessions provided to the inmates at the Passaic County Jail, during this professional relationship. Therefore, the NHCAC proposes that the County reimburse the cost of medications and the cost of the sessions, as follows:

August 2017 to December, 2017:

Medications:	\$28,368.51
Sessions:	\$ 6,750.00
TOTAL:	\$35,118.5

January 2018 to October 2018:

Medications:	\$61,829.62
Sessions:	\$13,500.00
TOTAL:	\$75,329.62

November 2018 to July 2019:

Medications:	\$125,753.19
Sessions:	\$ 13,500.00
TOTAL:	\$139,253.19

It is requested that the County of Passaic approve a resolution awarding a contract which will allow for the County to retroactively pay NHCAC for the amounts that are in arrears, totaling \$249,701.32.

DRAFT

September 18, 2019

Warden Michael Tolerico
Passaic County Jail
11 Marshall Street
Paterson, NJ 07501

RE: North Hudson Community Action Corporation
Service Description / Quote for the Passaic County Jail

STATEMENT OF SERVICES TO BE PROVIDED

The North Hudson Community Action Corporation (NHCAC) will provide specialty infection disease services for inmates in the Passaic County Jail. This will be accomplished through a contract between the County of Passaic and the NHCAC for services to be rendered at its Passaic NJ health Center. The frequency of the health center sessions will vary depending upon the number of patients that require specialty care, as identified by the Jail Medical Director.

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Cost Per Month for 2 sessions: \$2,700

In addition, due to the new technology available to NHCAC, the organization is prepared to offer the County of Passaic the opportunity to have the sessions listed above performed through the use of telemedicine where the patient remains in the Jail and there is established an electronic connection which will allow for the medical professional at the NHCAC to appropriately diagnose and treat the patient.

Cost Per Visit _____
Projected Cost per month _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AMENDMENT TO RESOLUTION R2018-0601 DATED JULY 17, 2018 WHICH AUTHORIZED THE CONTRACT BETWEEN THE COUNTY OF PASSAIC AND NORTH HUDSON COMMUNITY ACTION CORPORATION TO PROVIDE SPECIALTY CARE FOR PASSAIC COUNTY JAIL INMATES WHO SUFFER FROM INFECTIOUS DISEASES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190914							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-54							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING THE AMENDMENT TO
RESOLUTION R2018-0601 DATED JULY 17, 2018 WHICH
AUTHORIZED THE CONTRACT BETWEEN THE COUNTY OF
PASSAIC AND NORTH HUDSON COMMUNITY ACTION
CORPORATION TO PROVIDE SPECIALTY CARE FOR PASSAIC
COUNTY JAIL INMATES WHO SUFFER FROM INFECTIOUS
DISEASES**

WHEREAS the Board of Chosen Freeholders of Passaic County adopted Resolution 2018-0601 on July 17, 2018 which authorized the agreement between the County of Passaic and North Hudson Community Action Corporation to provide specialty care for Passaic County jail inmates who suffer from infectious diseases; and

WHEREAS the cost of the treatment was estimated at \$32,400.00, but that figure did not include the cost of the medicine which was provided; and

WHEREAS the actual cost of the medicine which was provided was \$62,234.98; and

WHEREAS the aforesaid was discussed by the Freeholder Law and Public Safety Committee on October 1, 2019 and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby authorizes an amendment to the contract by and between the County of Passaic and North Hudson Community Action Corporation for said Corporation to provide medicine, as well as specialized medical services for Passaic County Jail inmates as set forth in Resolution 2018-0601 for an additional \$62,234.98; and

BE IT FURTHER RESOLVED that with the exception of the corrections set forth herein, all terms and conditions contained in Resolution 2018-0601 shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and all required County employees are hereby authorized to execute all of the documents necessary to effectuate the purpose of this resolution.

October 1, 2019

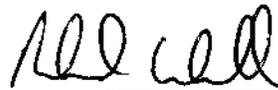
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$62,234.98

APPROPRIATION: 8-01-25-157-001-213

PURPOSE: Resolution authorizing the amendment to resolution R2018-0601 dated July 17, 2018 which authorized the contract between The County of Passaic and North Hudson Community Action Corporation provide special car for inmates. .



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr

DRAFT

September 18, 2019

Warden Michael Tolerico
Passaic County Jail
11 Marshall Street
Paterson, NJ 07501

RE: North Hudson Community Action Corporation
Service Description / Quote for the Passaic County Jail

STATEMENT OF SERVICES TO BE PROVIDED

The North Hudson Community Action Corporation (NHCAC) will provide specialty infection disease services for inmates in the Passaic County Jail. This will be accomplished through a contract between the County of Passaic and the NHCAC for services to be rendered at its Passaic NJ health Center. The frequency of the health center sessions will vary depending upon the number of patients that require specialty care, as identified by the Jail Medical Director.

It is anticipated that there will be two (2) sessions per month for a total of twelve (12) patients cared for per month or six (6) patients per session.

Cost Per Month for 2 sessions: \$2,700

In addition, due to the new technology available to NHCAC, the organization is prepared to offer the County of Passaic the opportunity to have the sessions listed above performed through the use of telemedicine where the patient remains in the Jail and there is established an electronic connection which will allow for the medical professional at the NHCAC to appropriately diagnose and treat the patient.

Cost Per Visit _____
Projected Cost per month _____

The NHCAC proposes to utilize its best efforts to provide pharmacy services to the inmates at the Passaic County Jail through the use of the 340b program. This program allows NHCAC, as a Federally Qualified Health Center (FQHC), to provide medications at a discounted price for eligible populations. Based on the history of our service to the Passaic County Jail the NHCAC proposes the following :

Cost of Medication per month:	
Anticipated not to exceed	\$15,000
Cost of Medication per year:	
Not to exceed	\$180,000

As part of the monitoring of costs, NHCAC will provide the monthly invoices and an accounting of how much the County has been charged during the year of the contract.

The NHCAC has not billed the County of Passaic since August, 2017 for the medications or the sessions provided to the inmates at the Passaic County Jail, during this professional relationship. Therefore, the NHCAC proposes that the County reimburse the cost of medications and the cost of the sessions, as follows:

August 2017 to December, 2017:

Medications:	\$28,368.51
Sessions:	\$ 6,750.00
TOTAL:	\$35,118.5

January 2018 to October 2018:

Medications:	\$61,829.62
Sessions:	\$13,500.00
TOTAL:	\$75,329.62

November 2018 to July 2019:

Medications:	\$125,753.19
Sessions:	\$ 13,500.00
TOTAL:	\$139,253.19

It is requested that the County of Passaic approve a resolution awarding a contract which will allow for the County to retroactively pay NHCAC for the amounts that are in arrears, totaling \$249,701.32.

DRAFT

September 18, 2019

Warden Michael Tolerico
Passaic County Jail
11 Marshall Street
Paterson, NJ 07501

RE: North Hudson Community Action Corporation
Service Description / Quote for the Passaic County Jail

STATEMENT OF SERVICES TO BE PROVIDED

The North Hudson Community Action Corporation (NHCAC) will provide specialty infection disease services for inmates in the Passaic County Jail. This will be accomplished through a contract between the County of Passaic and the NHCAC for services to be rendered at its Passaic NJ health Center. The frequency of the health center sessions will vary depending upon the number of patients that require specialty care, as identified by the Jail Medical Director.

It is anticipated that there will be two (2) sessions per month for a total of twelve (12) patients cared for per month or six (6) patients per session.

Cost Per Month for 2 sessions: \$2,700

In addition, due to the new technology available to NHCAC, the organization is prepared to offer the County of Passaic the opportunity to have the sessions listed above performed through the use of telemedicine where the patient remains in the Jail and there is established an electronic connection which will allow for the medical professional at the NHCAC to appropriately diagnose and treat the patient.

Cost Per Visit _____
Projected Cost per month _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT EXTENSION BETWEEN THE COUNTY OF PASSAIC AND NORTH HUDSON COMMUNITY ACTION CORPORATION TO PROVIDE SPECIALTY CARE FOR PASSAIC COUNTY JAIL INMATES WHO SUFFER FROM INFECTIOUS DISEASES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL
Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190915							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-55							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING A CONTRACT EXTENSION
BETWEEN THE COUNTY OF PASSAIC AND NORTH HUDSON
COMMUNITY ACTION CORPORATION TO PROVIDE SPECIALTY
CARE FOR PASSAIC COUNTY JAIL INMATES WHO SUFFER
FROM INFECTIOUS DISEASES**

WHEREAS the County of Passaic is responsible for the operation of the Passaic County Jail (Jail) which is within the operational purview of the Office of the Passaic County Sheriff; and

WHEREAS the Jail houses inmates with various degrees of illness and diseases and as such is required to maintain a level of medical care that is comparable to the “community standard of care”; and

WHEREAS in order to maintain that the said standard of care is met the County of Passaic has contracted, as a result of a competitive contract process, with Corizon Inc. to provide general medical care to the Passaic County Jail inmates; and

WHEREAS in order to provide a level of specialty care for patients within the Jail who suffer from infectious diseases such as HIV, HEP C and other, the County and North Hudson Community Action Corporation (NHCAC) entered into a one year agreement, to provide said specialized services; and

WHEREAS the County and NHCAC are desirous of renewing this Agreement for an additional one (1) year period, commencing retroactively from August 1, 2019 through July 31, 2020 pursuant to the terms and conditions contained in the original Agreement between the parties, for an upset fee of \$152,400.00; and

WHEREAS the aforesaid was discussed by the Freeholder Law and Public Safety Committee on October 1, 2019 and recommended to the full Board for approval; and

WHEREAS the Local Public Contract Law N.J.S.A. 40A-11.1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS the total cost of goods and services with this vendor is over the monetary threshold set forth under the Pay to Play Law (N.J.S.A. 19:44A-20.3, et seq.); and

WHEREAS the said Board by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy in this case in order to receive the quality and significant savings by using this medical provider; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby authorizes a contract renewal by and between the County of Passaic and North Hudson Community Action Corporation for said Corporation to provide specialized medical services for Passaic County Jail inmates as set forth above; and

BE IT FURTHER RESOLVED that the County forward official notification to NHCAC of the action taken by this Board; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect.

October 1, 2019

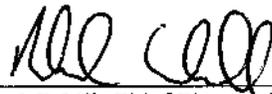
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$152,400.00

APPROPRIATION: 9-01-25-157-005-M01

PURPOSE: Resolution authorizing a contract extension between The County of Passaic and North Hudson Community Action Corporation to provide specialty care for Passaic county Jail.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
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Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A ONE (1) YEAR EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO THE BOROUGH OF HALEDON FOR THE ROE STREET PARK LANDSCAPING AND SIGNAGE PROJECT (2017), THROUGH OCTOBER 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190916							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-56							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING A ONE (1) YEAR EXTENSION
FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO
THE BOROUGH OF HALEDON FOR THE ROE STREET
PARK LANDSCAPING AND SIGNAGE PROJECT (2017),
THROUGH OCTOBER 2020**

WHEREAS preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing a one (1) year extension for an award made to the Borough of Haledon for Roe Street Park Landscaping and Signage Project (2017), via Freeholder Resolution R-2017-0566, dated June 27, 2017, through October 2020; and

WHEREAS the reason for the extension of the 2017 grant for construction of a monument and landscaping is to combine the work with the 2018 Grant (Field Lighting and Safety Netting) previously authorized by the Board of Chosen Freeholders of the County of Passaic; and

WHEREAS this matter was reviewed and recommended for approval by the County Open Space Advisory Committee at its meeting on September 26, 2019 and subsequently reviewed and approved at the Freeholder Committee of Planning & Economic Development on October 1, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the one (1) year extension for award made to the

Borough of Haledon for Roe Street Park Landscaping and
Signage Project (2017) through October 2020.

JDP:lc

Dated: October 8, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kathleen M. Caren
 Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Authorization to grant a one-year extension request (through September 2020) to the Borough of Haledon for the Roe Street Park Landscaping and Signage Project (County Open Space Award, 2017), in order to bid along with the 2018 grant award, as outlined in the attached letter from Administrator Allan Susen, dated September 28, 2019 and as recommended by the County Open Space, Farmland and Historic Preservation Trust Fund Advisory Committee at their meeting on September 28, 2019.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ n/a
 REQUISITION # _____
 ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|---|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>10/1/19</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019 Other: _____
 Official Resolution#: R20190916

BOROUGH OF HALEDON

A Pioneer Community



DOMENICK STAMPONE
MAYOR

ALLAN R. SUSEN, RMC/MMC
MUNICIPAL CLERK/ADMINISTRATOR

TELEPHONE: 973-595-7766 EXT. 103
FACSIMILE: 973-790-4781

September 26, 2019

Passaic County Department of Planning and Economic Development
Kathleen Caren, Open space Coordinator/CADB Administrator
930 Riverview Drive, Suite 250
Totowa, NJ 07512

RE: 2017 & 2018 Open Space Grants

Dear Ms Caren:

The Borough of Haledon currently has two Open Space Grants for work to be completed at the Roe Street Athletic Field. . I am requesting a one year extension for the 2017 Grant for construction of a monument and landscaping so I can combine the work with the 2018 Grant (Field Lighting and Safety Netting). A 2020 construction schedule is planned. The idea of combining the projects is to hopefully get better item pricing.

I appreciate your consideration of this request.

Respectfully,

Handwritten signature of Allan R. Susen in cursive.

Allan R. Susen, RMC/MMC
Municipal Clerk/Administrator

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190916

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190917							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-57							
CAF #	O-19-56-600-770-603							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM
THE OPEN SPACE, FARMLAND AND HISTORIC
PRESERVATION TRUST FUND**

WHEREAS the Board of Chosen Freeholders of the County of Passaic created an Open Space and Farmland Preservation Trust Fund Program in conformity with the will of the voters in the 1996 election; and

WHEREAS pursuant to the mandates of the Program the Board did approve and appoint an Open Space, Farmland and Historic Preservation Trust Fund Advisory Committee (“the Committee”) to study the open space issue and make recommendations concerning the distribution of funds to worthy applicants; and

WHEREAS several municipalities and non-profit organizations submitted grant applications for funding under the 2019 Open Space Trust Fund rounding of funding; and

WHEREAS pursuant to the provisions of N.J.S.A. 40:12-15(b), a county shall not expend more than \$100,000 for any proposed project unless the governing body of the county first conducts a public hearing on the proposed project or use and adopts a resolution, as appropriate, authorizing the expenditure; and

WHEREAS the Passaic County Board of Chosen Freeholders authorized and held a public hearing on August 13, 2019 for the following approved park improvement projects:

1. Clifton – Richard Scale Park (D)	\$150,000
2. Little Falls – Duva Field Improvement Project (R)	\$150,000
3. Paterson – East Side Park Improvements (R)	\$150,000
4. Paterson – Ivanhoe Mill Wheelhouse, Upper Raceway Park (R)	\$175,000
5. Pompton Lakes – Willow Field/Joe Grill Complex Project (R/D)	\$150,000
6. Wayne – Shai Shacknai Park – inclusive Playground (D)	<u>\$200,000</u>
Total	\$975,000;

WHEREAS this matter was reviewed by the Freeholder’s Committee for Planning and Economic Development at its June 18, 2019 Administration and Finance Committee meeting where the recommended grant awards were presented in accordance with the committee’s recommendations; and

WHEREAS a certification of funds is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by The Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of grants as set forth above from the Open Space, Farmland and Historic Preservation Trust Fund in an amount totaling \$975,000; and

BE IT FURTHER RESOLVED that all municipalities receiving funds must agree to place in their tax letter an insert that indicates that they received funds from the Passaic County Open Space, Farmland and Historic Preservation Trust Fund Program.

JDP:lc

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$975,000.00

APPROPRIATION: O-19-56-770-005-603

PURPOSE: Resolution authorizing the award of grants from the Open Space, Farmland and Historic Preservation Trust Fund.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kathleen M. Caren
Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Authorization to award 2019 Open Space, Farmland and Historic Preservation Trust Fund Grant Award Recommendations (that required a Public Hearing, held on August 13, 2019) from Open Space Advisory Committee

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 975,000
REQUISITION # _____
ACCOUNT # O-19-56-600-770-603

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

6/18/19

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: October 8, 2019 Other: _____
 Adopted on: October 8, 2019
 Official Resolution#: R20190917



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kathleen M. Caren

Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Authorization to award 2019 Open Space, Farmland and Historic Preservation Trust Fund Grant Award Recommendations (that required a Public Hearing, held on August 13, 2019) from Open Space Advisory Committee

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 975,000

REQUISITION # _____

ACCOUNT # O-19-56-600-770-603

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development 6/18/19

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: October 8, 2019 Other: _____
 Adopted on: October 8, 2019
 Official Resolution#: R20190917

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Public Meeting (Board Meeting)

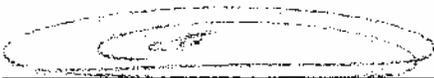
Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A RELOCATION REQUEST FROM THIRD WARD TO ARMORY PARK TO THE CITY OF PASSAIC FOR THE DOG PARK PROJECT (COUNTY OPEN SPACE AWARD 2018), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190918							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-58							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING A RELOCATION REQUEST
FROM THIRD WARD TO ARMORY PARK TO THE CITY OF
PASSAIC FOR THE DOG PARK PROJECT (COUNTY OPEN
SPACE AWARD 2018)**

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-2017-0648 dated August 15, 2017 authorized an amendment to the 2017 Open Space Farmland & Historic Trust Fund budget approved by the said Board on January 24, 2017 to fund two (2) Open Space Project applications from the City of Passaic; namely, One Hundred Thousand (\$100,000.00) dollars into a new budget line entitled “City of Passaic Veteran’s Memorial Third Ward Dog Park Project” and One Hundred Thousand (\$100,000.00) dollars into a new budget entitled “City of Passaic Christopher Columbus Park Walkway Project”; and

WHEREAS subsequent to the above, the Freeholder Board, by way of Resolution, re-allocated the funding of the two (2) projects awarded on August 15, 2017 by transferring Seventy-Five Thousand (\$75,000.00) dollars from the Veteran’s Memorial Third Ward Dog Park Project budget line into the Christopher Columbus Park Track Project for a total of \$175,000.00 for that project and leaving the remaining balance of Twenty-Five Thousand (\$25,000.00) dollars in the budget line for the Veteran’s Memorial Third Ward Dog Park Project; and

WHEREAS pursuant to attached letter, dated July 29, 2019 the City of Passaic is desirous of relocating that project

from Veteran's Memorial Third Ward Park to Armory Park,
with no change in scope or cost; and

WHEREAS this matter was reviewed and recommended
for approval by the County Open Space Advisory Committee at
its meeting on September 26, 2019, and subsequently
reviewed and approved at the Freeholder Committee for
Planning & Economic Development on October 1, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of
Chosen Freeholders of the County of Passaic hereby
authorizes the relocation from the Veterans Memorial Third
Ward Park on Passaic Avenue to Armory Park on Main Avenue
in the City of Passaic for the Dog Park Project (County Open
Space award 2018).

JDP:lc

Dated: October 8, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kathleen M. Caren
 Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Authorization to grant a relocation request (from Third Ward to Amory Park) to the City of Passaic for the Dog Park Project (County Open Space Award, 2018), due to circumstances beyond their control, as outlined in the attached letter from Mayor Hector Lora, dated July 29, 2019 and as recommended by the County Open Space, Farmland and Historic Preservation Trust Fund Advisory Committee at their meeting on September 26, 2019.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ n/a
 REQUISITION # _____
 ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development 10/1/19
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: October 8, 2019
 Adopted on: October 8, 2019 Other: _____
 Official Resolution#: R20190918



CITY OF PASSAIC

330 PASSAIC STREET
PASSAIC, NEW JERSEY 07055

OFFICE OF THE MAYOR
HECTOR C. LORA

TELEPHONE (973) 365-5510
FAX NUMBER (973) 472-2639
hlora@cityofpassaicnj.gov

July 29, 2019

Anthony J. DeNova III
County Administrator
401 Grand Street, Suite 205
Paterson, NJ 07505

RE: Dog Park Project Location Change

Dear Mr. DeNova & Passaic County Freeholder,

I would like to express my sincere gratitude for your assistance in providing funds for our city's first Dog Park Project. I would like to inform you that due to circumstances beyond our control we were required to change the location of the dog park from Veteran's Memorial Third Ward Park on Passaic Avenue to Armory Park on Main Avenue. The original estimate and scope of work provided did not change.

We truly appreciate your consideration in this matter and look forward to our continued partnership to successfully increase recreational opportunities in our community. If you have any questions or concerns please do not hesitate to call me directly at 973-986-8269.

Sincerely,

A handwritten signature in black ink, appearing to read "Hector C. Lora".

Hector C. Lora
Mayor

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190918

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING APPOINTMENTS OF DAVID SPUNGEN AS A MEMBER OF THE PASSAIC COUNTY MOTION PICTURE & TV FILM COMMISSION FOR A TERM ENDING DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190919							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-59							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING APPOINTMENTS OF DAVID SPUNGEN AS A MEMBER OF THE PASSAIC COUNTY MOTION PICTURE & TV FILM COMMISSION FOR A TERM ENDING DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION

WHEREAS, Mr. David Spungen has contacted the Passaic County Motion Picture and TV Film Commission requesting that he join the Commission in an effort to share his film production expertise and assist in the development and implementation of the Passaic County Film Workshop and the Passaic County Film Festival; and

WHEREAS, Mr. David Spungen possesses a distinguished 20-year career in film production, working for CBS news, 48 Hours, and special news programs; and ABC news productions and has received two National Academy of Television News and Documentary Emmy Awards in 2011 and 2013 and was nominated in 2010 and 2012 (note attached resume); and

WHEREAS, the Freeholder Committee for Planning and Economic Development, at its meeting of October 1, 2019, in consultation with the Freeholder Director, reviewed this appointment and is recommending to the full Board that Mr. David Spungen be appointed to the Passaic County Motion Picture and TV Film Commission, for term ending December 31, 2019;

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby

appoint Mr. David Spungen to the Passaic County Motion
Picture and TV Film Commission.

JRS/meg

Dated: October 8, 2019

David A. Spungen

website: <http://creativescenarios.com>
 cell: (201) 233-3538 e-mail: daspungen@gmail.com

Independent producer/editor, and documentarian forming Creative Scenarios, Ltd. to market production expertise and package programming for the multimedia marketplace.

CAREER HIGHLIGHTS:

2018 - 2019

Creative Scenarios, LTD - documentaries, promotions and PSAs produced for Paterson, NJ

2001 -2018

Producer/Editor - 48 Hours, CBS News Specials, Sunday Morning - long form segments and hours. Credits include the week long coverage of events beginning on September 11, 2001.

Independent Productions - producer, editor & program packager for a variety of projects including music videos and **ELECTRONIC PRESS KITS** for *The Good Wife* (CBS-TV), *Vegas* (CBS-TV) and *23 Blast* (independent feature).

CBS Special Events -producer/editor: The GRAMMYS Will Go On, The Committee to Protect Journalists, Presidential Inaugurations, Surviving Survivor, Katie Couric's All Access Grammy, Fashion's Night Out

New York University- Adjunct Professor (2002-present): Created graduate course, *The Art of Video Editing*, for documentary filmmakers.

National Academy of Television News & Documentary Emmy Awards 2011 & 2013, nominated in 2010 & 2012.

1985 - 2001

Consultant to IBEW advocating for the free-lance work force in contract negotiations with CBS-TV

Free lance editor/producer - credits include: *20/20, Downtown, John Stossel Special, [ABC-TV]; Who Shot JFK? Person of the Century, Good Grief: A tribute to Charles Schulz, [CBS-TV]; Headliners & Legends, [MSNBC-TV]. Vietnam: A Soldiers Story (9 part series [TLC] Wild Wings Heading South [PBS].*

ABC NEWS PRODUCTIONS & INTERACTIVE: Editor/On-line coordinator, producer and writer blending archival materials with original footage to develop new programming. Coordinated multiple nonlinear and analog projects for delivery to diverse new media client base.

ABC NEWS Editor: *World News Tonight, Good Morning America, Nightline, ABC News Special Events, World News Now, Weekend Evening News, 20/20 and Interviews of a Lifetime.*

CBS NEWS PRODUCTIONS Supervising editor/segment producer repackaging 25 years of CBS News' *On The Road with Charles Kuralt* segments into 60 half-hour episodes.

JAZZVISION Producer/editor/concept: music videos for the contemporary jazz marketplace.

CREATIVE SCENARIOS, LTD./VIDEOSPEC INTERNATIONAL LTD. JOINT VENTURE. Creative consultant developing cost efficient concepts. Specialized in re-purposing archival footage for new programing. Producer, writer, editor and narrator for a variety of projects.

Production Background

PRO SKATE INTERNATIONAL, INC. President & Co-founder
Television & entertainment company creating three original figure skating projects, which performed internationally including the Metropolitan Opera House & the Royal Albert Hall.

CANDID PRODUCTIONS INC. Coordinating Producer: *The Superstars* and *The Superteams*.
Producer of figure skating and gymnastics events for network, cable and international telecasts.

Special Skills:

Introduced on: October 8, 2019
 Adopted on: Non-linear editing, highly proficient with Avid editing systems
 Official Resolution#: R20190919
 Adobe Photoshop, After Effects and Premier Pro

Education:

Master of Science (telecommunications)

Indiana University

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R2019-0669, DATED JULY 16, 2019, ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$132,048.00, FOR FY-2020-20121, FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY (NJTPA) SUBREGIONAL TRANSPORTATION PLANNING (STP) GRANT PROGRAM, WITH A COUNTY MATCH OF \$33,012.00 AND \$15,000 FOR THE SUBREGIONAL WORK SUPPORT PROGRAM WHICH IS 100% FEDERALLY FUNDED, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190920							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-60							
CAF #	9-01-41-203-001-MGU							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R2019-0669, DATED JULY 16, 2019, ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$132,048.00, FOR FY-2020-20121, FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY (NJTPA) SUBREGIONAL TRANSPORTATION PLANNING (STP) GRANT PROGRAM, WITH A COUNTY MATCH OF \$33,012.00 AND \$15,000 FOR THE SUBREGIONAL WORK SUPPORT PROGRAM WHICH IS 100% FEDERALLY FUNDED

WHEREAS, by Resolution R-2019-0669, dated July 16, 2019, the Passaic County Board of Chosen Freeholders authorized the acceptance of \$132,048.00 in grant funds from the North Jersey Transportation Planning Authority for Fiscal Year 2020 Unified Planning Work Program (UPWP), Subregional Transportation Planning Program, for the North Jersey Transportation Planning Authority, Inc. (NJTPA) at the New Jersey Institute of Technology (NJIT); and

WHEREAS, the notice indicates that grant funds will be provided as follows:

Subregional Transportation Planning Program:

Federal Funding:	\$132,048.00
County Match:	\$ 33,012.00
Total	\$165,060.00; and

WHEREAS, under the terms of the grant award, there is a required county match of \$33,012.00; and

WHEREAS, by error, Resolution R-2019-0669 indicates a county in-kind match of \$33,012.00 instead of a county match; and

WHEREAS, under the terms of the said grant award, effective July 1, 2019, the County of Passaic is also authorized to incur

additional cost, not to exceed \$15,000, for the Subregional Work Support Program, which will be 100% federally funded; and

WHEREAS, this matter was considered by the Members of the Planning and Economic Development Committee on October 1, 2019 and it is being recommended to the whole Board for approval; and

WHEREAS, a certification attached hereto, indicating that the funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby amends Resolution R-2019-0669, dated July 16, 2019, for acceptance of \$132,048.00 in grant funds with a county match of \$33,012.00, and also the acceptance of \$15,000 for the Subregional Work Support Program, as stated above; and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board are hereby authorized to execute all necessary documents and agreements by and between the County of Passaic and the North Jersey Transportation Planning Authority, Inc. and the New Jersey Institute of Technology, for Fiscal Year 2020 Unified Planning Work Program (UPWP), Subregional Transportation Planning Program.

Dated: October 8, 2019

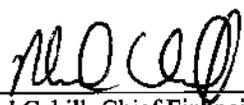
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$33,012.00

APPROPRIATION: 9-01-30-203-001-MGU

PURPOSE: Certification of grant matching funds for the
Subregional Transportation Planning Grant FY 2020-
2021.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Michael Lysicatos
 Telephone #: (973) 569-4047

DESCRIPTION OF RESOLUTION:

Amend Resolution R2019-0699; Dated: 7/16/19, accepting grant funds in the amount of \$132,048.00 for FY 2020 STP Grant Program, with a change from "in-kind match to a hard cash match" in the amount of \$33,012.00. Certification of Funds needed. All other language will remain the same.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$33,012.00

REQUISITION # _____

ACCOUNT # 9-01-41-203-001-MGU

4. **METHOD OF PROCUREMENT:**

- RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

- | | |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | <u>10/1/19</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: October 8, 2019 Other: _____
 Adopted on: October 8, 2019
 Official Resolution#: R20190920

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION FOR FY 2020-2021 NJTPA/SUBREGIONAL TRANSPORTATION PLANNING PROGRAM (STP) TO SUPPORT LOCAL AND REGIONAL TRANSPORTATION PLANNING, FOR \$180,050.00 WITH A COUNTY MATCH OF \$33,010.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190921							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-61							
CAF #	0-01-41-203-001-MGU							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING A GRANT APPLICATION FOR FY 2020-2021 NJTPA/SUBREGIONAL TRANSPORTATION PLANNING PROGRAM (STP) TO SUPPORT LOCAL AND REGIONAL TRANSPORTATION PLANNING, FOR \$180,050.00 WITH A COUNTY MATCH OF \$33,010.00

WHEREAS, the Subregional Transportation Planning (STP) Program allows each subregion to carryout essential transportation planning, programming and administrative activities that support the North Jersey Transportation Planning Authority (NJTPA)'s regional transportation planning efforts, consistent with the comprehensive, coordinated and continuing (3-C) planning process.

WHEREAS, the NJTPA's Unified Planning Work Program (UPWP) supports the subregional planning work conducted through the STP Program ii mandatory for subregions that wish to be eligible to receive federal funds for transportation improvements through the U.S. Department of Transportation (USDOT), funding for the STP Program is allocated based on a population drive formula; and

WHEREAS, central staff, with subregional input, updates the core requirements of the STP Program on an annual basis consistent with the development of Chapter 1 of the UPWP, which incorporates the Board of Trustees direction as well as USDOT and New Jersey Department of Transportation (NJDOT) emphasis areas; and

WHEREAS, the NJTPA conducts a continuous and inclusive metropolitan planning process that identifies and

mobility problems, issues and needs and collaborates with stakeholders, such as subregional partners, and the public to identify appropriate strategies to address them, which is done within a data driven analytical framework that takes geographic variation; and

WHEREAS, the Planning Department is requesting authorization to submit a grant application to the NJTPA FY2020-2021/Subregional Transportation Planning (STP) Program in the amount of \$180,050.00 with a county match in the amount of \$33,010.00; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on October 1, 2019 and was recommended to the full Board for approval; and

WHEREAS, a certification is attached hereto, indicating that the funds are available for the within contemplated expenditure;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the County Planning Department to submit a grant application to the NJTPA FY 2020-2021/Subregional Transportation Planning (STP) Program, in the amount of \$180,050.00 with a county match of \$33,010.00, as set forth above; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are hereby authorized to execute the grant

agreement and any and all necessary documents on behalf of the County of Passaic, and that their signature constitutes acceptance of the terms and conditions of the Grant Agreement.

BE IT FURTHER RESOLVED that the Clerk to the Board is hereby authorized to forward a certified as a true copy of this Resolution electronically.

Dated: October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$33,010.00

APPROPRIATION: 9-01-30-203-001-MGU

PURPOSE: Certification of grant matching funds for FY 2020-2021 NJTPA/ STP Grant.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr



GRANT APPLICATION REQUEST FORM

1. Grant Title: FY 2021 NJTPA STP Program
2. Funding Source: Federal State Other: _____
3. Description of Grant:
Annual Subregional Transportation Planning (STP) Program allotment to Passaic County in support of regional transportation planning and programming and for intern support. This includes support of the North Jersey Transportation Planning Agency's (NJTPA) core planning and programming required through the Transportation Capital Program and Transportation Improvement Program. The activities also support for the Freeholder designed on the NJTPA board and all reporting.
4. Grant Period: From July 2020 To June 2021
5. Amount Requested: \$ 180,050.00
6. Is a dollar match required? : Yes No
7. If yes, how much? : \$ 33,010.00
8. Is the match: Monetary In-Kind (Identify): _____
9. Account #: 0-01-41-203-001-MGU (Pending Budget Adoption)
10. Is this a: New Program Existing Program Amendment
11. Grant Administrator (Name/Title/ Department):



GRANT APPLICATION REQUEST FORM

1. Grant Title: FY 2021 NJTPA STP Program
2. Funding Source: Federal State Other: _____
3. Description of Grant:
Annual Subregional Transportation Planning (STP) Program allotment to Passaic County in support of regional transportation planning and programming and for intern support. This includes support of the North Jersey Transportation Planning Agency's (NJTPA) core planning and programming required through the Transportation Capital Program and Transportation Improvement Program. The activities also support for the Freeholder designed on the NJTPA board and all reporting.
4. Grant Period: From July 2020 To June 2021
5. Amount Requested: \$ 180,050.00
6. Is a dollar match required? : Yes No
7. If yes, how much? : \$ 33,010.00
8. Is the match: Monetary In-Kind (Identify): _____
9. Account #: 0-01-41-203-001-MGU (Pending Budget Adoption)
10. Is this a: New Program Existing Program Amendment
11. Grant Administrator (Name/Title/ Department):

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A JURISDICTIONAL AGREEMENT BETWEEN THE COUNTY OF PASSAIC, THE TOWNSHIP OF WAYNE, AND 910 HAMBURG TURNPIKE, LLC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190922							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-62							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING A JURISDICTIONAL AGREEMENT BETWEEN THE COUNTY OF PASSAIC, THE TOWNSHIP OF WAYNE, AND 910 HAMBURG TURNPIKE, LLC

WHEREAS the Passaic County Department of Planning and Economic Development is in receipt of a proposed Jurisdictional Agreement relating to the installation of a traffic control signal (“the traffic signal”) at the intersection of Paterson-Hamburg Turnpike and Leonard Terrace in the Township of Wayne, New Jersey 07470; and

WHEREAS the Applicant, 910 Hamburg Turnpike, LLC (“the Applicant”), a limited liability corporation of the State of New Jersey, submitted a site plan application to the Passaic County Planning Board (“the Planning Board”) proposing the construction of a commercial development containing three buildings on a parcel identified as Block 3103, Lot 2 on the Tax Assessment Map of the Township of Wayne, NJ; and

WHEREAS the Planning Board reviewed the Applicant’s Site Plan dated August 29, 2018, revised June 3, 2019, and the Traffic Signal Plan dated November 19, 2018, revised July 12, 2019, pursuant to the provisions of the Passaic County Site Plan Resolution, and granted a conditional approval; and

WHEREAS the conditional approval granted by the Planning Board required the Applicant to enter into an

agreement with the County of Passaic regarding the installation, jurisdiction, and future maintenance and repair of the traffic signal; and

WHEREAS the Passaic County Engineer and the Municipal Engineer of the Township of Wayne negotiated the attached Jurisdictional Agreement with the Applicant, requiring the Applicant to install the traffic signal in accordance with the approved Traffic Signal Plan; and

WHEREAS upon completion of the work, it has been agreed that the Township of Wayne will accept jurisdiction and will be responsible for future maintenance and repair of the traffic signal and the County of Passaic will not be responsible for installation or future maintenance and repair of the traffic signal; and

WHEREAS the Passaic County Engineer has reviewed the above referenced agreement and recommended that the Jurisdictional Agreement be executed by the Freeholder Director on behalf of Passaic County; and

WHEREAS this matter was discussed at the Freeholder Planning & Economic Development Committee meeting of October 1, 2019 and recommended to the full Board for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Freeholder Director and Clerk of the Board be and are hereby

authorized to execute the attached Jurisdictional Agreement
by and between the County of Passaic, the Township of
Wayne, and the Applicant, as set forth above.

Dated: October 8, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Jason Miranda
 Telephone #: 973-569-4044

DESCRIPTION OF RESOLUTION:

Authorization to execute a jurisdictional agreement, between the County, Wayne Township, and the applicant, for a new traffic signal at the intersection of Paterson-Hamburg Turnpike and Leonard Terrace.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 0
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

- RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

- | | |
|---|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>10/1/2019</u> |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

- Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190922



County of Passaic

Department of Planning & Economic Development
930 Riverview Drive, Suite 250
Totowa, New Jersey 07512

www.passaiccountynj.org

Michael Lysicatos AICP, PP
Director

PLANNING BOARD
TEL (973) 569-4040
FAX (973) 812-3450

September 13th, 2019

Wayne Planning Board
475 Valley Road
Wayne, NJ 07470

Re: Site Plan Review – Prop. Retail Center (The Parke at Hamburg); 910 Paterson-Hamburg Turnpike, Wayne; Block 3103, Lot 2 (Passaic County File Number SP-18-051)

Members of the Board,

The above referenced site plan dated August 29th, 2018, revised as of June 3rd, 2019; the “Road Improvement Plans” dated November 19th, 2018, revised as of July 12th, 2019; and the retaining wall plans dated July 1st, 2019, revised as of August 21st, 2019, were all reviewed pursuant to the provisions of the Passaic County Site Plan Resolution.

This site plan application has been granted **conditional approval** pending receipt in an acceptable form of the following:

1. The previously approved 7’ utility easement must be recorded with the Passaic County Clerk’s office, and a copy of the recorded easement submitted to Planning staff.
2. Staff have reviewed the submitted “Jurisdictional Agreement” for the proposed traffic signal at the intersection of the main site driveway with Paterson-Hamburg Turnpike and Leonard Terrace. A redlined version of the agreement is attached to this letter. The agreement must be revised accordingly and submitted for staff review.
3. Staff have reviewed the submitted “Maintenance Agreement” for the proposed retaining wall within the Paterson-Hamburg Turnpike right-of-way. A redlined version of the agreement is attached to this letter. The agreement must be revised accordingly and submitted for staff review.

Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be returned without review or comment.

Best regards,

Jason Miranda
Senior Planner

Introduced on: Cc: ~~October 8, 2019~~
Adopted on: ~~October 8, 2019~~
Official Resolution#: R20190922

Passaic County Engineer
Thomas A. Vogel, Esq.

March Realty, LLC
Greg Oman, P.E.

Rage Realty, LLC
File

JURISDICTIONAL AGREEMENT

THIS JURISDICTIONAL AGREEMENT, entered into this 19 day of September 2019 by and among the County of Passaic (hereinafter referred to as the "County"), the Township of Wayne with an address of 475 Valley Road, Wayne, New Jersey 07470 (hereinafter referred to as the "Township") and 910 Hamburg Turnpike, LLC (the "Applicant"), with a business address of 601 Hamburg Turnpike, Wayne, NJ 07470 with respect to the installation of a Traffic Signal Plan at the access to Applicant's Property located at 910 Paterson Hamburg Turnpike in the Township of Wayne, Passaic County, New Jersey ("Property").

WHEREAS, on March 25, 2019, the Planning Board of the Township of Wayne adopted Resolution PB-2019-012 entitled "Preliminary and Final Major Site Plan Approval with Ancillary Bulk Variance Relief, Design Standard Exceptions, Environmental Protection Waiver" to Applicant to construct a commercial development containing three buildings identified as Block 3103, Lot 2 on the Tax Assessment Map of the Township of Wayne, more commonly known as 910 Hamburg Turnpike, Wayne, New Jersey; and

WHEREAS, Paterson Hamburg Turnpike is a county road and county concurrence is required to have the improvements installed at the above-referenced location; and

WHEREAS, the County of Passaic Department of Planning & Economic Development reviewed the Applicant's Site Plan dated August 29, 2018, revised June 3, 2019, and the Road Improvement Plans dated November 19, 2018, revised June 11, 2019 pursuant to the provisions of the Passaic County Site Plan Resolution

(Passaic County File Number SP-18-051) and granted conditional approval pending receipt of certain conditions; and

WHEREAS, the conditional approval granted by the County of Passaic requires the Applicant to enter into an agreement with the County of Passaic and the Township of Wayne for the installation and future maintenance of the traffic control signal in accordance with the Traffic Signal Plan prepared by Gregory S. Oman, P.E., Menlo Engineering Associates dated November 19, 2018, Revision 3, dated July 12, 2019 (the "Traffic Signal Plan"), a copy of which is attached hereto and incorporated herein as "Exhibit A"; and

WHEREAS, the parties are willing to enter into this Agreement which outlines the parties' respective responsibilities as to the traffic control signal at the intersection of Paterson Hamburg Turnpike and Leonard Terrace;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the County and the Township agree as follows:

1. 910 Hamburg Turnpike, LLC shall be responsible for all costs related to the installation and related improvements of the Traffic Signal Plan at the intersection of Paterson Hamburg Turnpike and Leonard Terrace.
2. Upon the completion of the Traffic Signal Plan, the Township will accept jurisdiction, ownership and maintenance of the traffic signal equipment, which shall include maintenance of the equipment, any necessary repairs, all electrical costs and related improvements within the intersection, including the traffic island, curbing, sidewalks, signs, parking prohibitions,

striping of cross walks, and stop bars. Said acceptance is contingent on the following:

- a. Applicant must provide a certification by a Professional Engineer licensed to practice in the State of New Jersey that the Traffic Signal Plan has been constructed in accordance with approved plans and MUTCD regulations.
 - b. Applicant must post with the Township a two (2) year maintenance bond in the amount of the total costs of the installation of the traffic signal(s).
 - c. Applicant shall deposit \$20,000.00 in escrow with the Township in perpetuity to be used for the costs of all repairs, electrical costs, and related improvements for the maintenance of said lights. Said escrow account shall be replenished by Applicant when the amount falls at or below \$5,000.00. Said replenishment must be made within thirty (30) days of receipt of written notice of same.
3. The Township agrees to retain all jurisdiction of any municipal owned cross streets involved in the within project.
 4. The County, Township, and Applicant agree to comply with all rules, regulations, statutes, resolutions or ordinances of the State of New Jersey, the County of Passaic, or the municipality wherein the Traffic Signal Plan is located.

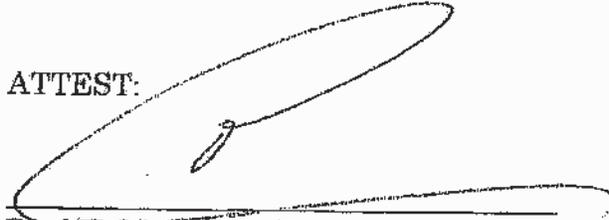
5. The County, Township, and Applicant shall not assign any interest in this agreement nor transfer any interest in the same (whether by assignment or novation) without the prior written consent of all other parties.
6. After completion of the Traffic Signal Plan and related improvements and acceptance of jurisdictional control, the Township shall save and hold harmless the County, its officers, agent, representatives, successors and assigns and other governmental agencies from any and all suits or actions of every nature and kind which may be brought for or on account of any injury or damage arising or growing out of the negligent acts or omissions of the Township, its officers, agents or employees related to the maintenance of said lights.
7. This Agreement shall be binding upon the parties hereto, their heirs, successors and assigns. The parties further agree that this Agreement shall be recorded in the Passaic County Clerk's Office.

Notwithstanding the above, the parties shall not be relieved of liability to any other party for damages sustained by each of them by virtue of any breach of this agreement nor shall any party be limited with respect to any rights it may have to institute appropriate legal action in the event of a breach of this agreement by any other party.

This Agreement is subject to the State and Federal Rules and Regulations, nor or hereafter promulgated or enacted, which shall be paramount to the content of this agreement.

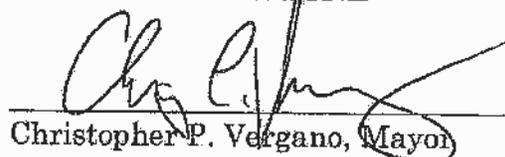
IN WITNESS WHEREOF, the County, Township and Applicant have executed this agreement as of the date first written.

ATTEST:



Paul V. Margiotta, Township Clerk

TOWNSHIP OF WAYNE



Christopher P. Vergano, Mayor

ATTEST:

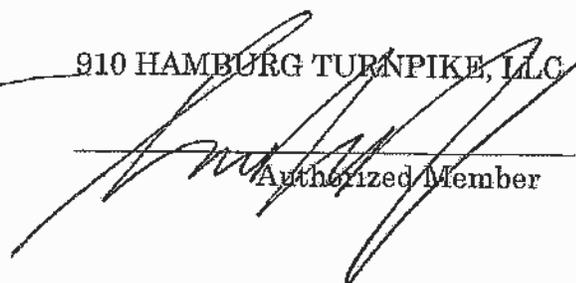
COUNTY OF PASSAIC

ATTEST:

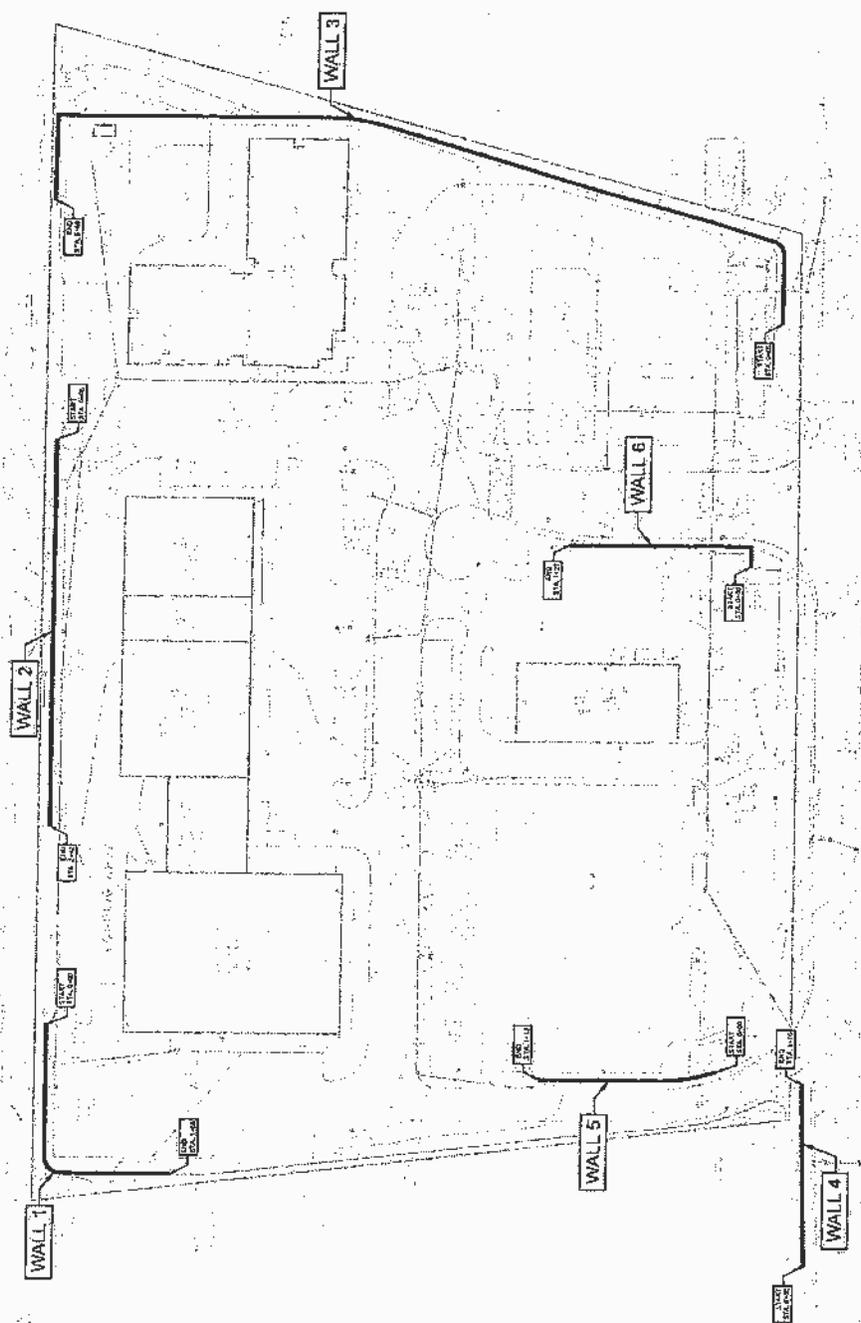


Witness

910 HAMBURG TURNPIKE, LLC



Authorized Member



WALL IDENTIFICATION PLAN
Worksheet 2024 1-31

WALL IDENTIFICATION PLAN FOR IDENTIFICATION ONLY. WALL STAKE OUT TO BE PERFORMED ON SITE. PLAN PREPARED BY MERO ENGINEERING ASSOCIATES.
 BOUNDARY AND TOPOGRAPHIC INFORMATION TAKEN FROM GRADING & FINISHING PLAN PREPARED BY MERO ENGINEERING ASSOCIATES DATED THROUGH MARCH 20, 2019. ACCURACY OF THE SITE PLAN IS THE RESPONSIBILITY OF THE CLIENT. ANY CHANGES TO THE SITE PLAN WHICH RESULTS IN AN INCREASE IN WALL HEIGHT OR AREA SHALL BE REPORTED TO ACCOMMODATE THE ACTUAL GRADING.

NO.	DESCRIPTION	DATE	BY	CHECKED
1	ISSUED FOR PERMIT	10/08/19	MM	MM
2	REVISION			
3	REVISION			
4	REVISION			
5	REVISION			
6	REVISION			
7	REVISION			
8	REVISION			
9	REVISION			
10	REVISION			

FPA
 PROFESSIONAL ENGINEERING
 PROFESSIONAL ARCHITECTURE
 PROFESSIONAL LANDSCAPE ARCHITECTURE
 PROFESSIONAL SURVEYING
 PROFESSIONAL CIVIL ENGINEERING
 PROFESSIONAL ELECTRICAL ENGINEERING
 PROFESSIONAL MECHANICAL ENGINEERING
 PROFESSIONAL CHEMICAL ENGINEERING
 PROFESSIONAL INDUSTRIAL ENGINEERING
 PROFESSIONAL AERONAUTICAL ENGINEERING
 PROFESSIONAL AGRICULTURAL ENGINEERING
 PROFESSIONAL METALLURGICAL ENGINEERING
 PROFESSIONAL NUCLEAR ENGINEERING
 PROFESSIONAL OCEANOGRAPHIC ENGINEERING
 PROFESSIONAL PETROLEUM ENGINEERING
 PROFESSIONAL THERMAL ENGINEERING
 PROFESSIONAL TRANSPORTATION ENGINEERING
 PROFESSIONAL WIND ENGINEERING
 PROFESSIONAL POLYMER ENGINEERING
 PROFESSIONAL FOOD ENGINEERING
 PROFESSIONAL BIOMEDICAL ENGINEERING
 PROFESSIONAL AEROSPACE ENGINEERING
 PROFESSIONAL ACOUSTIC ENGINEERING
 PROFESSIONAL ENVIRONMENTAL ENGINEERING
 PROFESSIONAL SAFETY ENGINEERING
 PROFESSIONAL SYSTEMS ENGINEERING
 PROFESSIONAL MATERIALS ENGINEERING
 PROFESSIONAL CHEMICAL ENGINEERING
 PROFESSIONAL METALLURGICAL ENGINEERING
 PROFESSIONAL NUCLEAR ENGINEERING
 PROFESSIONAL OCEANOGRAPHIC ENGINEERING
 PROFESSIONAL PETROLEUM ENGINEERING
 PROFESSIONAL THERMAL ENGINEERING
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 PROFESSIONAL AEROSPACE ENGINEERING
 PROFESSIONAL ACOUSTIC ENGINEERING
 PROFESSIONAL ENVIRONMENTAL ENGINEERING
 PROFESSIONAL SAFETY ENGINEERING
 PROFESSIONAL SYSTEMS ENGINEERING
 PROFESSIONAL MATERIALS ENGINEERING

WALL IDENTIFICATION PLAN
 FOR
 HANDBURG THORSBROCK RETAIL
 USE RETAINING WALLS
 PROJECT NO. 19-0001
 SHEET NO. 1 OF 1
 DATE: 10/08/19
 DRAWN BY: MM
 CHECKED BY: MM

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190922

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A MAINTENANCE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND 910 HAMBURG TURNPIKE, LLC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190923							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-63							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION AUTHORIZING A MAINTENANCE AGREEMENT
BETWEEN THE COUNTY OF PASSAIC AND 910 HAMBURG
TURNPIKE, LLC**

WHEREAS the Passaic County Department of Planning and Economic Development is in receipt of a proposed Maintenance Agreement relating to the installation of a retaining wall (“Wall 4”) within the right-of-way of Paterson-Hamburg Turnpike in the Township of Wayne, New Jersey 07470; and

WHEREAS the Applicant, 910 Hamburg Turnpike, LLC (“the Applicant”), a limited liability corporation of the State of New Jersey, submitted a site plan application to the Passaic County Planning Board (“the Planning Board”) proposing the construction of a commercial development containing three buildings on a parcel identified as Block 3103, Lot 2 on the Tax Assessment Map of the Township of Wayne, NJ; and

WHEREAS the Planning Board reviewed the Applicant’s Site Plan dated August 29, 2018, revised June 3, 2019, and the “Hamburg Turnpike Retail MSE Retaining Walls” plan set dated July 1, 2019, revised August 21, 2019, pursuant to the provisions of the Passaic County Site Plan Resolution, and granted a conditional approval; and

WHEREAS the conditional approval granted by the Planning Board required the Applicant to enter into an agreement with the County of Passaic regarding the installation, future maintenance and removal of Wall 4, or any part of Wall 4, within the County right-of-way; and

WHEREAS the Applicant has agreed to the Planning Board's conditions and also to indemnify and hold the County harmless for the activities described above under the terms and conditions of the attached Maintenance Agreement; and

WHEREAS this matter was discussed at the Freeholder Planning & Economic Development Committee meeting of October 1, 2019 and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Freeholder Director and Clerk of the Board be and are hereby authorized to execute the attached Maintenance Agreement by and between the County of Passaic and the Applicant, as set forth above.

October 8, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Jason Miranda
 Telephone #: 973-569-4044

DESCRIPTION OF RESOLUTION:

Authorization to execute a maintenance agreement, between the County and the applicant, for a new retaining wall (Wall 4) within the right-of-way of Paterson-Hamburg Turnpike.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 0
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

- RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

- Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development 10/1/2019
 Public Works _____

6. DISTRIBUTION LIST:

- Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: October 8, 2019 Other: _____
 Adopted on: October 8, 2019
 Official Resolution#: R20190923

MAINTENANCE AGREEMENT

THIS MAINTENANCE AGREEMENT, entered into this _____ day of _____, 2019 by and between the County of Passaic (the "County"), and 910 Hamburg Turnpike, LLC (the "Applicant"), with a business address of 601 Hamburg Turnpike, Wayne, NJ 07470 with respect to the Site Plan for Applicant's Property located at 910 Paterson Hamburg Turnpike in the Township of Wayne, Passaic County, New Jersey ("Property").

WHEREAS, on March 25, 2019, the Planning Board of the Township of Wayne adopted Resolution PB-2019-012 entitled "Preliminary and Final Major Site Plan Approval with Ancillary Bulk Variance Relief, Design Standard Exceptions, Environmental Protection Waiver" to Applicant to construct a commercial development containing three buildings identified as Block 3103, Lot 2 on the Tax Assessment Map of the Township of Wayne, more commonly known as 910 Hamburg Turnpike, Wayne, New Jersey; and

WHEREAS, Paterson Hamburg Turnpike is a county road and approval from the County is required to have the improvements installed at the above-referenced location; and

WHEREAS, the County of Passaic Department of Planning & Economic Development reviewed the Applicant's Site Plan dated August 29, 2018, revised June 3, 2019, and the Road Improvement Plans dated November 19, 2018, revised July 12, 2019 pursuant to the provisions of the Passaic County Site Plan Resolution (Passaic

County File Number SP-18-051) (the "Site Plan"), and granted conditional approval pending receipt of certain conditions; and

WHEREAS, the conditional approval granted by the County requires the Applicant to enter into an agreement with the County regarding the installation, future maintenance and removal/demolition of Wall 4 as shown on the Applicant's Site Plan; and

WHEREAS, the Applicant agrees to enter into this Agreement which shall control the terms of the installation, maintenance and removal/demolition of Wall 4, or any part of Wall 4, in the County right-of-way.

NOW, THEREFORE, in consideration of the approval by the County, the Applicant agrees as follows:

1. 910 Hamburg Turnpike, LLC shall be responsible for all costs related to the installation and related improvements of Wall 4 as shown on the Site Plan.
2. Upon the completion of Wall 4, it shall be maintained by the Applicant at Applicant's sole cost and expense.
3. After completion of Wall 4, in the event the owner of the adjacent property located at Lot 3, Block 3101 ("Adjacent Owner"), makes an application and secures approvals for development on the Adjacent Owner's property, and upon demand by the County or County Planning Board, Applicant, at Applicant's sole cost and expense, shall remove that part of Wall 4 in the County right-of-way, that will interfere or effect with the Adjacent Property Owner's property or development plans, as may be determined by the

County.

4. Upon proper notice from the County of Passaic, the 910 Hamburg Turnpike LLC shall remove the encroachment at its expense should Passaic County require the use of the right-of-way for widening of the Paterson Hamburg Turnpike in the Township of Wayne, New Jersey or for any other reason as may be required by the County in the future.
5. Should 910 Hamburg Turnpike LLC modify or abandon the need for this encroachment, the portion containing the encroachment of the structure shall be removed and, thus, this encroachment permission within the County right-of-way shall cease to exist.
6. After completion of Wall 4 and related improvements and acceptance, the 910 Hamburg Turnpike, LLC shall save and hold harmless the County, its officers, agents, representatives, successors and assigns and other governmental agencies from any and all suits or actions of every nature and kind which may be brought for or on account of any injury or damage arising or growing out of the negligent acts or omissions of the 910 Hamburg Turnpike, LLC, its officers, agents or employees related to the encroachment and future maintenance of said Wall 4.
7. This Agreement shall be binding upon the parties hereto, their heirs, successors and assigns. The parties further agree that this Agreement shall be recorded in the Passaic County Clerk's Office.

IN WITNESS WHEREOF, the County, Township and Applicant have executed this agreement as of the date first written.

ATTEST:

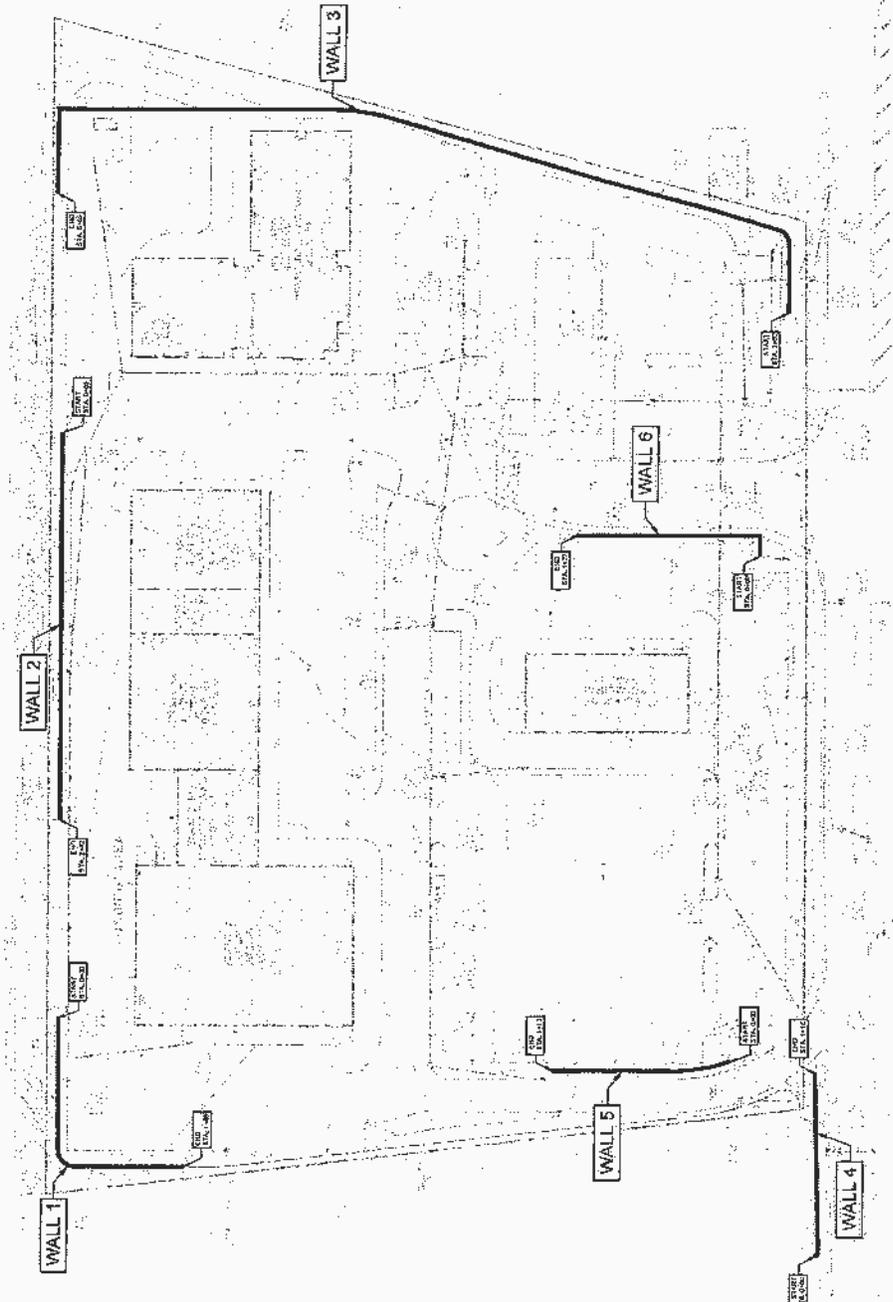
COUNTY OF PASSAIC

ATTEST:

910 HAMBURG TURNPIKE, LLC

Witness

Authorized Member



WALL IDENTIFICATION PLAN
 APPROVED: 2019.08.14

WALL IDENTIFICATION PLAN FOR THE PROJECT ONLY. WALL STAGE OUT TO BE BASED ON SITE PLAN PREPARED BY MENLO ENGINEERING ASSOCIATES.

BOUNDARY AND TOPOGRAPHIC INFORMATION TAKEN FROM GRADING & DRAINAGE PLAN PREPARED BY MENLO ENGINEERING ASSOCIATES DATED THROUGH MARCH 20, 2019. ACCURACY OF THIS SITE PLAN DOES NOT MAKE ANY WARRANTY AS TO THE ACCURACY OF THE SITE PLAN. THERE IS A POSSIBILITY OF AN INCREASE IN WALL HEIGHT, FRENCH AND PARRELLS ASSOCIATES TO BE NOTIFIED IMMEDIATELY SO THE WALLS CAN BE RE-DESIGNED TO ACCOMMODATE THE ACTUAL GRADING.

<p>FPA PROFESSIONAL FILING AND PUBLIC ACCESS</p>	
<p>ROBERTO N. KATZ, PE PROFESSIONAL ENGINEER, STATE OF CALIFORNIA</p>	
<p>WALL IDENTIFICATION PLAN FOR MANHOLE TO MANHOLE RETAINING WALLS</p>	
<p>DATE: 08/14/19</p>	<p>SCALE: AS SHOWN</p>
<p>PROJECT NO: 19-001</p>	<p>SHEET NO: 1 OF 1</p>

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190923

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

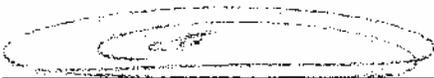
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AUTHORIZE SHARED SERVICES AGREEMENT FOR PUBLIC HEALTH SERVICES BETWEEN THE COUNTY OF PASSAIC AND TOWNSHIP OF WEST MILFORD, NJ,LL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.

COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20190924							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-64							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION TO AUTHORIZE SHARED SERVICES
AGREEMENT FOR PUBLIC HEALTH SERVICES BETWEEN THE
COUNTY OF PASSAIC AND TOWNSHIP OF WEST MILFORD, NJ**

WHEREAS the Township of West Milford, a municipality within Passaic County, provides health services to its residents pursuant to the Local Health Services Act (N.J.S.A. 26:3A2-1 et seq.); and

WHEREAS the County of Passaic has established a County Health Department in conformity with the County Environmental Health Act N.J.S.A. 26:3A2-21, but has the ability and resources to perform public health activities under the Local Health Act; and

WHEREAS the Township has approached the County of Passaic about furnishing required health services under that Act within Wanaque; and

WHEREAS pursuant to the Uniform Shared Services & Consolidation Act (N.J.S.A. 40A:65-1 et seq.), local public entities are permitted to provide any services to other local entities they are empowered to provide, such as public health services; and

WHEREAS as a consequence of the request, the Township and County are proposing a Shared Services Agreement for the Passaic County Health Department to provide health services for the Township of West Milford for a five (5)-year period beginning on October 1, 2019 through September 30, 2024 at the following rate: Year 1 - \$115,000.00; Year 2 - \$117,300.00; Year 3 - \$119,646.00; Year 4 - \$122,038.92 and Year 5 - \$124,479.70

with one (1) five (5)-year option, if exercised, at a 2% increase for each of the five (5) years; and

WHEREAS the proposed Shared Services Agreement, which is attached hereto and made part hereof, outlines the public health services to be performed by the Passaic County Health Department for the Township of West Milford; and

WHEREAS the Freeholder Committee for Finance & Administration reviewed this arrangement at its September 11, 2019 meeting and is recommending it to the full Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Shared Services Agreement by and between the County of Passaic and the Township of West Milford which designates the Passaic County Health Officer as the Municipal Health Officer of West Milford and delineates the health services to be provided to the Township of West Milford for a five (5)-year period beginning October 1, 2019 through September 30, 2024 with one (1) five (5)-year option for the agreed-upon compensation set out above (copy of proposed Shared Services Agreement attached).

BE IT FURTHER RESOLVED that upon execution of the Agreement, the Clerk to the Board shall forward a certified copy of same to the Division of Local Government Services in the New Jersey Department of Community Affairs for filing, in conformity with N.J.S.A. 40A:65-4(3)(b).

October 8, 2019

Shared Services Agreement for Public Health Services
between the
County of Passaic
and
Township of West Milford

Prepared by:

The Office of the Passaic County Administrator
401 Grand Street, Room 205
Paterson, New Jersey 07505
Phone: (973) 881-4405
Fax: (973) 881-2853

THIS AGREEMENT, made on this _____ day of _____ 2019 between the:

County of Passaic (hereafter "County") with its principal place of business at 401 Grand Street, Paterson, New Jersey 07505

-AND-

Township of West Milford (hereafter "Township" or "West Milford") with its principal place of business at 1480 Union Valley Road, West Milford, NJ 07480

WITNESSETH

WHEREAS, N.J.S.A. 40A:65-1, *et seq.*; also known as the Uniform Shared Services and Consolidation Act ("Act") promotes the broad use of shared services to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township desires to contract with the County for the furnishing of health services as set forth in N.J.S.A. 26:3A2-1, *et seq.*; and

NOW, THEREFORE, in consideration of the mutual terms herein, the County and Township agree as follows:

1. **Schedule of Services and Fees.** The County shall set for the services set forth in the attached Appendix A for a total cost to the Township as follows:

October 1, 2019 to September 30, 2020	-	\$115,000.00
October 1, 2020 to September 30, 2021	-	\$117,300.00
October 1, 2021 to September 30, 2022	-	\$119,646.00
October 1, 2022 to September 30, 2023	-	\$122,038.92
October 1, 2023 to September 30, 2024	-	\$124,479.70

Any appearances at public meetings or other Township functions not state herein shall be billed by the County at a rate of sixty five dollars (\$65.00)/per hour.

2. **Payments.** Payments from the Township to the County shall be made on a quarterly basis in the following manner: October 15, February 15, June 15, and September 15 of each year of the agreement.
3. **Designation of Health Officer.** The Township will designate the Health Officer of the County as its Municipal Health Officer. By contracting with the County the Township is appointing the County as its Public Health Agency as required by the Public Health Practice Standards of Performance for Local Boards of Health in New Jersey pursuant to N.J.A.C. 8:52.
4. **Enforcement.** The County Health Officer shall be the enforcement agent of the Township for the Sanitary Laws for the State of New Jersey and for Ordinances adopted by the Township. The Health Officer shall be available to review proposed Ordinances by the Township prior to their effective date and within the scope and purview of the Health Officer's license.
5. **Fees.** The County will collect any fees associated with fines levied pursuant to the laws of the State of New Jersey, County, and Township, and process payment to the Township. Any fees collected shall be subject to a revenue sharing agreement, whereby the County shall retain twenty percent (20%) of the fine collected and the Township eighty percent (80%), less any administrative costs incurred by the County.
6. **Required Court Appearances.** The County shall provide the appropriate personnel to appear in the appropriate court of jurisdiction to prosecute any violations of the public health laws of the Township, County, and State of New Jersey, as set forth herein.
7. **Supervision.** The Health Officer of the County shall direct and supervise all public health activities and employees engaged in public health activities of the Township pursuant to N.J.A.C. 8:52.
8. **Public Health Staff.** Any employee of the Township tasked with public health related duties are required to inform the County in a timely fashion of all emergencies, including but not limited to the spread of communicable diseases or natural disasters, to the Health Officer of the County or his/her designee.

- 9. **Hold Harmless.** Except for acts of gross negligence, deliberate or criminal actions of the County, its officers, agents, servants, and employees, the Township shall defend, indemnify, protect and hold harmless the County, its officers, agents, servants, and employees from and against any and all suits, claims, demands or damages of any kind or nature, arising out of, or claimed to arise out of, any act, error, or omission of the Township, its consultants, contractors, agents, servants and employees, including, but not limited to, expenditures for investigation, legal defense and/or judgment. Any health related function or activity not within the scope of the Health Officer license shall be the sole responsibility of the Township and the Township shall indemnify and hold harmless the County from any such activity.
- 10. **State and Federal Aid.** State or Federal grants received by the County shall be shared pro rata to the population of the Township. The County shall take the appropriate steps to apply for and attempt to secure outside funding for both the County and the Township.
- 11. **Miscellaneous.** It is the Township's sole responsibility, including all expenses, to provide a Qualified Secretary/Registrar, Animal Control Officer, physician services, Registered Environmental Health Specialists, and, public health laboratory services. Additionally, the County reserves the right to sub-contract the terms of the services listed herein if the County's licensed Health Officer leaves the employ of the County.
- 12. **Term.** This Agreement shall commence on October 1, 2019 through September 30, 2024 for a term of five (5) years. The Township shall retain one (1) five (5) year option to extend the agreement, with a two percent (2.00%) yearly increase.
- 13. **Termination.** This Agreement will continue in effect on the terms and conditions provided herein and shall continue unless and until: (1) the term is completed; or (2) the agreement is terminated, with or without cause, with one hundred and twenty (120) days written notice at any time, with proof of delivery, on either Party.

IN WITNESS WHEREOF, the County and Township have caused this Agreement to be signed, pursuant to the duly adopted resolutions of their governing bodies, passed for that purpose.

Attest: COUNTY OF PASSAIC

Louis I. Imhof
Clerk, Board of Chosen Freeholders

John W. Bartlett
Director, Board of Chosen Freeholders

As to form and legality:

Michael Glovin, Esq.
Passaic County Counsel

Attest: TOWNSHIP OF WEST MILFORD

Diane Curcio
Acting Municipal Clerk

Michele Dale
Mayor, Township of West Milford

APPENDIX A

Shared Services Agreement for Public Health Services
Page 4 of 5

Programmatic Proposal for Public Health Services

The County shall furnish the following local health services to the Township:

- A. Administration of Public Health Activities. Provision of a licensed Health Officer who shall: ensure compliance with N.J.A.C. 8:52, Public Health Practice Standards of Performance for Local Boards of Health in New Jersey; enforce state and local public health regulations, and all relevant current and future West Milford Township Ordinances; supervise and manage public health personnel; complete annual reports or other documents as authorized and required by the NJ Department of Health; prepare and exercise plans relative to public health emergencies; provide guidance to the Board of Health, and assist with review of any proposed local public health ordinances. The Health Officer or his/her designee shall attend Board of Health meetings, attend any required state public health conferences or meetings, and attend the Governmental Public Health Partnership meetings. Additionally, the Health Officer will be available to the Township on an as-needed basis and will periodically be in the Township to review health activities and meet with Township officials.
- B. Health Education & Promotion. Provision of a certified Health Educator to plan, implement, and evaluate health education programs and/or interventions at various venues in accordance with N.J.A.C. 8:52, Public Health Practice Standards of Performance for Local Boards of health in New Jersey in areas such as: alcohol and drug abuse control; smoking prevention and cessation; nutrition; injury control; physical fitness and exercise; emergency preparedness; chronic disease (diabetes, cardiovascular, cancer; and communicable disease control.
- C. Public Health Emergency Response & Preparedness. Provision and implementation of public health emergency preparedness plans relative to mass immunization/medication clinics, quarantine, bioterrorism, other hazards, and is indicated in the Recipient's emergency management plans. The Township of West Milford agrees to provide the necessary staff including Township employees and/or volunteers to assist in developing and implementing the plans referenced in this section.
- D. Public Health Nursing, Communicable Disease, and Adult Health Services. Provision of public health nursing coverage supervision in accordance with N.J.A.C. 8:52, Public Health Standards of Performance for Local Boards of Health in New Jersey, Appendix, Programmatic Guidelines for Best Practices, Public Health Nursing, provision of public health nursing coverage as indicated in appendices 2, 3, 4, and 5. The Public Health Nurse (hereafter "PHN") will be on site in the Township for all or portions of three (3) days per week, at a mutually agreeable time between the County and Township. The PHN hours can be adjusted based on the needs of the Township.
- E. Occupational Health Services. Provision of an occupational health program in compliance with Public Health Practice Standards of Performance, Appendix Section 1.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

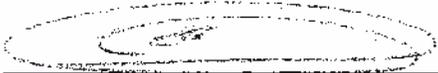
Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20190925							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-65							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

**RESOLUTION TO PURCHASE VIA STATE CONTRACT AND
COUNTY COOPERATIVES**

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommend this Resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditures;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor:	SHI
State:	#89851; 40116
Bergen Coop#	CK-04 19-34
Description:	Software, Hardware & Maint.
Using Agency:	Various
Requisition No.:	Various

Amount: \$75,000.00
Account: Various

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees to and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

October 8, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: All accounts on a needs basis

PURPOSE: Resolution authorizing purchase by various departments via state contract and county cooperatives.



Flavio Rivera, Treasurer

DATED: October 8, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Sherry Arvanitakis
Telephone #: 973-247-3304
- DESCRIPTION OF RESOLUTION:**
 Software, Hardware & Maint. State Contract 89851; 40116 and Bergen Co-op - CK#04 19-34
2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 75,000.00
REQUISITION # Various
ACCOUNT # Various
4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: _____
5. **COMMITTEE REVIEW:** **DATE:**
- | | |
|--|-------|
| <input checked="" type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |
6. **DISTRIBUTION LIST:**
- Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: AMENDED: RESOLUTION TEMPORARILY SUSPENDING THE PASSAIC COUNTY PARK ORDINANCE WHICH PROHIBITS THE USE OR SALE OF ALCOHOLIC BEVERAGES IN ALL PASSAIC COUNTY PARKS AT ALL TIMES FOR A WEDDING WHICH IS TO TAKE PLACE AT THE DEY MANSION WASHINGTON'S HEADQUARTERS ON SATURDAY, OCTOBER 12, 2019 AND A WEDDING AT THE GARRET MOUNTAIN RESERVATION PASQUALE "PAT" DIANNI BOATHOUSE & PICNIC AREA ON SUNDAY, OCTOBER 13, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PARKS & RECREATION DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20190926							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-66							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

AMENDED**RESOLUTION TEMPORARILY SUSPENDING THE PASSAIC COUNTY PARK ORDINANCE WHICH PROHIBITS THE USE OR SALE OF ALCOHOLIC BEVERAGES IN ALL PASSAIC COUNTY PARKS AT ALL TIMES FOR A WEDDING WHICH IS TO TAKE PLACE AT THE DEY MANSION WASHINGTON'S HEADQUARTERS ON SATURDAY, OCTOBER 12, 2019 AND A WEDDING AT THE GARRET MOUNTAIN RESERVATION PASQUALE "PAT" DiIANNI BOATHOUSE & PICNIC AREA ON SUNDAY, OCTOBER 13, 2019**

WHEREAS pursuant to its authority under N.J.S.A. 40:32-7.9 and 40:37-18, the Board of Chosen Freeholders of Passaic County have established and adopted Rules and Regulations for conduct of the public in all Passaic County Parks, which are commonly known as Passaic County Park Ordinances; and

WHEREAS the Director of the Passaic County Parks & Recreation Department received a permit application (a copy of which is attached hereto) from Oshin Castillo of Paterson, NJ to celebrate her wedding at the Pasquale "Pat" DiIanni Boathouse & Picnic Area located within Garret Mountain Reservation in Woodland Park, NJ on Sunday, October 13, 2019 from 9:00 a.m. to 11:45 p.m.; and

WHEREAS the estimated number of attendees is approximately 300 and Ms. Castillo has requested permission to allow the consumption of alcoholic beverages during the event; and

WHEREAS said Director of Parks & Recreation is requesting permission, by way of memorandum dated October 8, 2019 attached hereto and made part hereof, for the Board to temporarily suspend the Passaic County Park Ordinance which

prohibits the selling, serving and consumption of alcoholic beverages in County Parks; and

WHEREAS the Freeholder members of the Public Works and Buildings & Grounds Committee were informed of this request and application by way of e-mail communication from the Passaic County Director of Parks & Recreation on October 8, 2019 and are recommending approval by the full Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it authorizes the temporary suspension of the Passaic County Park Ordinance prohibiting the sale, serving and consumption of alcoholic beverages in all Passaic County Parks to permit alcoholic beverages to be consumed during a wedding to be held at Garret Mountain Reservation on Sunday, October 13, 2019.

BE IT FURTHER RESOLVED that this resolution is hereby amended to include the approval by the Board for a wedding to take place at the Dey Mansion Washington's Headquarters, located in Wayne, NJ, on Saturday, October 12, 2019 for which the temporary suspension of the Passaic County Park Ordinance prohibiting the sale, serving and consumption of alcoholic beverages will remain in effect.

October 8, 2019



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters
From: Darryl Sparta, Director of Parks & Recreation
Date: October 8, 2019
Re: Temporary Suspension of Article II, Section 28, prohibiting the use or sale of alcoholic beverages in all Passaic County Parks.

The Passaic County Parks Department received a permit application from Oshin Castillo of Paterson, New Jersey to celebrate her wedding on Sunday, October 13, 2019 from 9:00 am to 11:45 pm, at the Pasquale "Pat" DiLanni Boathouse and Picnic Area located within Garret Mountain Reservation.

Ms. Castillo is requesting permission to allow consumption of alcoholic beverages during the wedding. The request was brought to and approved by the Public Works and Buildings & Grounds Committee by way of email communication on October 8, 2019. Ms. Castillo has provided the necessary insurance documents and has signed a hold harmless agreement.

The Passaic County Parks Department therefore requests that the Board of Chosen Freeholders adopt the necessary resolution authorizing a temporary suspension of the Passaic County Park Ordinance (Article II, Section 28), that prohibits the sale, serving and consumption of alcoholic beverages in all Passaic County Parks, in order to permit the consumption of alcoholic beverages during the above noted event to be held at the Garret Mountain Reservation on Sunday, October 13, 2019.

Dicristina, Donna

From: contact@passaiccountynj.org
Sent: Sunday, February 3, 2019 12:32 PM
To: Dicristina, Donna
Cc: Vargas, Zoraida; Winfrey, Jahmeelah; Sanchez, Marisel; Moore, Natacha
Subject: Park Permit Application

Name or Contact = Oshin
Address = Castillo
Address_Line_2 = 239 Trenton ave
City_Town = Paterson
State = NJ
Zip Code = 07503
Phone # = 862-299-9787
Email = Oshincastillo27@gmail.com
County Resident = Yes
Non-Profit = No
Name and Description Of Event = n/a
Event Date = 2019-10-13
Arrival Time = 9:00 am
Departure Date = 2019-10-13
Time the Event Ends = 11:45 pm
Estimated Attendance = 300
of vehicles = 150
of Staff = 2
Which Park = Garret Mt. Reservation
Garret Mountain Reservation = Pasquale "Pat" Dilanni Boathouse & Picnic Area
Rifle Camp Park = Select
Goffle Brook Park = Select
Weasel Brook Park = Select
Highlands Preserve = Select
Plans/Speeches/Shows = n/a
Props and Equipment = tent
table/ chairs
DJ
Contractors, Bands, Etc = n/a
Booths/Tables/Stages = n/a
Park Attendant = Yes
Access to Water = Yes
Permission to Serve Food = Yes
Live Music = Yes
Do you need electricity = Yes
Plan on Advertising = no
Have you been here before = Yes
Have you Applied Before = No
If Yes =
If Yes =



CERTIFICATE OF LIABILITY INSURANCE

Res-Pg:k 66-6

DATE (MM/DD/YYYY)

10/07/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945	CONTACT NAME: Will Maddux	PHONE (A/C, No, Ext): (530) 477-6521	FAX (A/C, No):
	E-MAIL ADDRESS: info@theevenhelper.com		
INSURED Orlando Cruz 239 Trenton Ave Apt 5 Paterson NJ 07503	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Evanston Insurance Company		35378
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		3DS5468-M2665521	10/12/2019 12:01 AM	10/15/2019 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Deductible \$ 1,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additions) Remarks Schedule, may be attached if more space is required
Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19.
Attendance: 200, Event Type: Wedding.

CERTIFICATE HOLDER County of Passaic 401 Grand St Paterson NJ 07505	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies Insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

<p>Name Of Additional Insured Person(s) Or Organization(s): County of Passaic 401 Grand St Paterson, NJ 07506</p>

A. Section II – Who Is An Insured is amended to include as an additional Insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any Insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

- 1. In the performance of your ongoing operations; or
- 2. In connection with your premises owned by or rented to you.

However;

- 1. The insurance afforded to such additional Insured only applies to the extent permitted by law; and
- 2. If coverage provided to the additional Insured is required by a contract or agreement, the insurance afforded to such additional Insured will not be broader than that which you are required by the contract or agreement to provide for such additional Insured.

B. With respect to the insurance afforded to these additional Insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional Insured is required by a contract or agreement, the most we will pay on behalf of the additional Insured is the amount of insurance:

- 1. Required by the contract or agreement; or
 - 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING INCREASES IN RATES FOR CURRENT EMPLOYEES, RETIREES OF INDEPENDENT AND AUTONOMOUS AGENCIES OF THE COUNTY OF PASSAIC AND COBRA PARTICIPANTS PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20190927							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-67							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

RESOLUTION AUTHORIZING INCREASES IN RATES FOR CURRENT EMPLOYEES, RETIREES OF INDEPENDENT AND AUTONOMOUS AGENCIES OF THE COUNTY OF PASSAIC AND COBRA PARTICIPANTS PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the "Board") is committed to containing the cost of its self-funded employee benefits programs to the maximum extent practicable; and

WHEREAS several independent and autonomous agencies of the County of Passaic offer benefits to its employees and retirees through the County self-funded benefits program and reimburse the County for these employees and retirees; and

WHEREAS under the Consolidated Omnibus Budget Act of 1985 (COBRA), the County of Passaic is required to offer separated employees continued health coverage at its group rate for a period of up to 18 months; and

WHEREAS all current employees of the County of Passaic also pay a portion of their health coverage premiums pursuant to N.J.S.A. 40A:10-21.1 (P.L. 2011, chap. 78); and

WHEREAS the County of Passaic previously permitted employees who had less than 25 years of service with the County to, upon retirement, receive benefits at lesser rates based upon their years of service and those rates are also adjusted annually; and

WHEREAS the County undertakes a periodic review of rates in order to ensure that they are adjusted when appropriate to

the Board dated October 24, 2017 (R-2017-0909); and

WHEREAS in accordance with this goal as stated above, the Board is desirous of adjusting the rates for those former employees on COBRA and retirees based upon a statistical evaluation of benefits paid last year from its insurance consultants Fairview Insurance Agency Associates, Inc.; and

WHEREAS this matter was reviewed by the Freeholders on the Committee for Finance & Administration and is being recommended to the entire Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a change in premium for current employees, retirees, and COBRA participants receiving medical, prescription, and dental benefits under the County of Passaic self-funded benefits program, as set forth in the attachment, for the period of January 1, 2020 through December 31, 2020.

October 8, 2019

County of Passaic COBRA Rates January 1, 2020 - December 31, 2020

Medical

Traditional Plan	
Tier	COBRA Rate includes 2%
Single	\$1,471.73
2 Adults	\$3,167.47
P & C	\$1,841.94
Family	\$3,767.93

EPO Direct Access Plan	
Tier	COBRA Rate includes 2%
Single	\$760.68
2 Adults	\$1,637.14
P & C	\$952.03
Family	\$1,910.82

POS Plan	
Tier	COBRA Rate includes 2%
Single	\$676.13
2 Adults	\$1,455.19
P & C	\$846.23
Family	\$1,731.06

H.S.A Plan - \$2,500 Ded., 80%/60%	
Tier	COBRA Rate includes 2%
Single	\$617.03
2 Adults	\$1,323.37
P & C	\$771.24
Family	\$1,573.49

Prescription Drug

\$5/\$10 with 1 x's Mail Order Co-pay	
Tier	COBRA Rate includes 2%
Single	\$421.49
2 Adults	\$889.35
P & C	\$602.71
Family	\$1,057.94

\$20/\$40/\$60 with 1 x's Mail Order Co-pay	
Tier	COBRA Rate includes 2%
Single	\$243.96
2 Adults	\$514.77
P & C	\$348.86
Family	\$612.36

Dental

Horizon Dental Choice (Fully Insured)	
Tier	COBRA Rate includes 2%
Single	\$16.24
2 Adults	\$35.77
P & C	\$35.77
Family	\$53.55

Traditional (Self Insured)	
Tier	COBRA Rate includes 2%
Single	\$13.74

County of Passaic Retiree Rates - January 1, 2020-December 31, 2020						
January 2020 Premium Equivalent			Carve Out Rates (Medicare Primary)			
Single	\$1,494.52		Single 65+	\$ 971.44		
H&W	\$3,216.54		H & W one over 65	\$ 2,669.73		
Family	\$3,826.30		H & W both over 65	\$ 2,090.75		
P & C	\$1,870.47		Family one over 65	\$ 3,214.09		
			Family both over 65	\$ 2,487.09		
			P & C over 65	\$ 1,215.80		
1/1/2020						
Medical Retiree Rates		1-9 Years	10-17 years	18-24 years	widow < 65	widow > 65
Single under 65		\$ 472.38	\$ 354.30	\$ 347.22	\$ 294.05	\$ 191.13
single over 65		\$ 307.05	\$ 295.50	\$ 288.79		
H & W both under 65		\$ 1,016.68	\$ 762.49	\$ 648.12		
H & W one over 65		\$ 843.84	\$ 632.89	\$ 537.96		
H & W both over 65		\$ 661.21	\$ 612.89	\$ 524.35		
Family both under 65		\$ 1,209.41	\$ 907.06	\$ 771.02		
Family one over 65		\$ 1,003.82	\$ 757.11	\$ 648.94		
Family both over 65		\$ 786.11	\$ 589.58	\$ 577.98		
P & C under 65		\$ 1,119.66	\$ 516.76	\$ 382.39	\$ 392.74	\$ 391.47
P & C over 65		\$ 689.03	\$ 515.08	\$ 366.98		
1/1/2020						
Prescription Retiree Rates		Retiree				
		Current	Renewal			
Single	\$413.23	\$ 121.45	\$ 121.45			
H & W	\$871.91	\$ 245.36	\$ 245.36			
Family	\$1,037.20	\$ 291.88	\$ 291.88			
P & C	\$590.89	\$ 166.32	\$ 166.32			
ASSUMPTIONS						
Assumes carve out rate is 65% of active rate/under 65 rate. Uses 83% of active rate for one over 65, one under 65.						

County of Passaic Active Rates January 1, 2020 - December 31, 2020

Medical

Traditional Plan		
Tier	Current Rate	Renewal Rates
Single	\$1,338.47	\$1,442.87
2 Adults	\$2,880.67	\$3,105.36
P & C	\$1,675.16	\$1,805.82
Family	\$3,426.76	\$3,694.05

EPO Direct Access Plan		
Tier	Current Rate	Renewal Rates
Single	\$724.74	\$745.76
2 Adults	\$1,559.81	\$1,605.04
P & C	\$907.06	\$933.36
Family	\$1,820.55	\$1,873.35

POS Plan		
Tier	Current Rate	Renewal Rates
Single	\$662.87	\$662.87
2 Adults	\$1,426.66	\$1,426.66
P & C	\$829.64	\$829.64
Family	\$1,697.12	\$1,697.12

H.S.A. Plan - \$2,500 Ded., 80%/60%		
Tier	Current Rate	Renewal Rates
Single	\$604.93	\$604.93
2 Adults	\$1,297.42	\$1,297.42
P & C	\$756.12	\$756.12
Family	\$1,542.64	\$1,542.64

Prescription Drug

\$5/\$10 with 1 x's Mail Order Co-pay		
Tier	Current Rate	Renewal Rates
Single	\$413.23	\$413.23
2 Adults	\$871.91	\$871.91
P & C	\$590.89	\$590.89
Family	\$1,037.20	\$1,037.20

\$20/\$40/\$60 with 1 x's Mail Order Co-pay		
Tier	Current Rate	Renewal Rates
Single	\$239.18	\$239.18
2 Adults	\$504.68	\$504.68
P & C	\$342.02	\$342.02
Family	\$600.35	\$600.35

Dental

Horizon Dental Choice (Fully Insured)		
Tier	Current Rate	Renewal Rates
Single	\$15.92	\$15.92
2 Adults	\$35.07	\$35.07
P & C	\$35.07	\$35.07
Family	\$52.50	\$52.50

Traditional (Self Insured)		
Tier	Current Rate	Renewal Rates
Single	\$13.47	\$13.47