

PASSAIC COUNTY IMPROVEMENT AUTHORITY
LIST OF AGENDA ITEMS

Meeting to be held on Monday, July 19, 2021 at 6 pm. The meeting will be held virtually. The meeting may be accessed by following this link and instructions:

<https://passaiccounty.webex.com/meet/pcia>

Or join by phone

+1-408-418-9388 United States Toll Access code: 129 639 6347

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Open Public Meetings Notice
5. Approval of the Minutes of the May 26, 2021 Board Meeting
6. Presentation of the Audit – Steve Wielkocz, Wielkocz & Company, LLC
7. Public Comment. *(The Chairman will ask if any member of the public wishes to make a comment and to so signify through the Webex or on the conference call. He will then set the order of those wishing to make a public comment).*
8. Executive Session
9. Official Action
 - a. R 21-031 Resolution of the Passaic County Improvement Authority Authorizing Payment of Bills and Reimbursements
 - b. R 21-032 Resolution of the Passaic County Improvement Authority Acknowledging Receipt of 2020 Audit Authorizing Submission to the Local Finance Board
10. Old Business/New Business
11. Adjournment.

PASSAIC COUNTY IMPROVEMENT AUTHORITY

MINUTES OF THE BOARD MEETING OF MAY 26, 2021

The meeting was called to order via virtual zoom meeting at approximately 6 p.m. Pledge of Allegiance was said. Roll was taken. Commissioners Alston, Bradley, Petriello and Chairman Marco were present. Also present were Nicole S. Fox, Executive Director, Heather Litzebauer, Financial Advisor, and Peter Tucci, Esq. Mr. Tucci read the notice, pursuant to the Open Public Meetings Act.

Minutes

Chairman Marco asked for a motion to approve the minutes from the April 28, 2021 meeting. The motion was made by Commissioner Petriello and seconded by Commissioner Alston. All were in favor.

Seeing no Public Present, the Commissioners did not open the public portion of the meeting.

Chairman Marco then asked for a motion to go into Executive Session, motion was moved by Commissioner Bradley and Seconded by Commissioner Alston. Motion carried.

Commissioner Alston moved to close Executive Session, Commissioner Petriello seconded. Motion carried.

Official Action

The Commissioners then considered the following items:

R 21-027 Resolution of the Passaic County Improvement Authority Awarding Contract for Surety Bond	Commissioners	M/S	Y	N	No Vote
	Alston		X		
	Bradley	S	X		
	Glovin				
	Petriello	M	X		
	Marco		X		

R 21-028 Resolution of the Passaic County Improvement Authority Authorizing Payment of Bills and Reimbursements	Commissioners	M/S	Y	N	No Vote
	Alston	S	X		
	Bradley		X		
	Glovin				
	Petriello	M	X		
	Marco		X		

R 21-029 Resolution of the Passaic County Improvement Authority Authorizing the Extension of the Contract with Property Registration Champions LLC for a Period of One Year to Continue Administering the County-wide Opt-in Property Registration Program	Commissioners	M/S	Y	N	No Vote
	Alston		X		
	Bradley	M	X		
	Glovin				
	Petriello	S	X		
	Marco		X		

R 21-030 Resolution of the Passaic County Improvement Authority Authorizing Payment of Bills and Reimbursements from the Escrow Account Established in Connection with the Application Submitted by Hinchliffe Master Urban Renewal, L.P.	Commissioners	M/S	Y	N	No Vote
	Alston		X		
	Bradley	S	X		
	Glovin				
	Petriello	M	X		
	Marco		X		

New Business / Old Business

None.

Commissioner Alston made a motion to adjourn the meeting, seconded by Commissioner Bradley. Motion carried unanimously.

**RESOLUTION OF THE
PASSAIC COUNTY IMPROVEMENT AUTHORITY AUTHORIZING
PAYMENT OF BILLS AND REIMBURSEMENTS**

WHEREAS, a regular meeting of the Passaic County Improvement Authority (the “Authority”) was held on July 19, 2021;

WHEREAS, the Authority has previously approved agreements for the provision of goods and services;

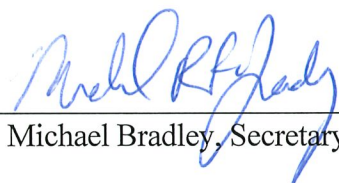
WHEREAS, the Authority has also authorized reimbursements for certain items, either through prior resolution or agreement; and

WHEREAS, the Authority desires to authorize payment for the aforementioned items.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the payment of the items as listed in the attached schedule.
2. The Executive Director is authorized and directed to take all appropriate action to effectuate payment of the items listed in the attached schedule.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Passaic County Improvement Authority at a meeting held on July 19, 2021.



Michael Bradley, Secretary

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Wayne Alston				✓
Michael Bradley	✓			
Michael Glovin	✓			
Joseph Petriello, Vice Chairman	✓			
Dennis Marco, Chairman	✓			

Passaic County Improvement Authority

Bill List Summary
Revised

Res. No. BR 21- 6

Date: July 19, 2021

<u>Item #</u>	<u>Payee/Vendor</u>	<u>Payment Reference</u>		<u>Amount</u>
1	Nicole S. Fox	Jul-21 Expenses	\$	252.24
2	Payroll	July -Sept 21	\$	25,686.00
3	Passaic County Benefits	Jul-Sept 21 Benefits	\$	9,098.49
4	Passaic County Rent	Jul-Sept 21 Rent	\$	4,500.00
5	NJ Municipalities	Annual Subscription	\$	30.00
6	Herald News	Annual Subscription	\$	169.07
7	Wielkotz & Company, LLC	Balance bill for 2020 Audit	\$	8,250.00
8	Fed Ex	Jul-21 Invoice	\$	81.58
			TOTAL \$	48,067.38

**RESOLUTION OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY
ACKNOWLEDGING RECEIPT OF 2020 AUDIT AUTHORIZING SUBMISSION
TO THE LOCAL FINANCE BOARD**

WHEREAS, a regular meeting of the Passaic County Improvement Authority (the “Authority”) was held on July 19, 2021;

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause and annual audit of its accounts to be made;

WHEREAS, the annual audit report for the fiscal year ended December 31, 2020, has been completed and filed with the Passaic County Improvement Authority pursuant to N.J.S.A. 40A: 5A-15;

WHEREAS, N.J.S.A. 40A: 5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled “General Comments and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board;

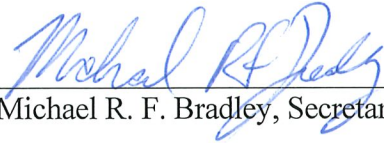
WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled “General Comments and Recommendations” in accordance with the N.J.S.A. 40A: 5A-17;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS
OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The governing body of the Passaic County Improvement Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2020, and specifically has reviewed the sections of the audit report entitled “General Comments and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

2. The Secretary-Treasurer and Executive Director of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Passaic County Improvement Authority at a meeting held on July 19, 2020.


Michael R. F. Bradley, Secretary

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Wayne Alston				✓
Michael Bradley	✓			
Michael Glovin	✓			
Joseph Petriello, Vice Chairman	✓			
Dennis Marco, Chairman	✓			