

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Meeting Venue

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
  - 1. Akhter
  - 2. Best
  - 3. Duffy
  - 4. James
  - 5. Lepore
  - 6. Deputy Director Lazzara
  - 7. Director Bartlett
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: August 13, 2019
- G. Approval of Proclamation:

1. The Passaic County Board of Chosen Freeholders wishes to recognize Gil L. Balisi from our county MIS Department wishing him well on his retirement.
2. The Passaic County Board of Chosen Freeholders wishes to recognize the American Legion on celebrating its 100th Anniversary on September 16th 2019.
3. The Passaic County Board of Chosen Freeholders wishes to recognize the month of September as National recovery Month.

H. Motion to suspend the regular Order of Business:

I. Refunding Bond Ordinance 2019-08:

1. Refunding Bond Ordinance of the County of Passaic, State of New Jersey (The "County") providing for (i) the Refunding of certain outstanding General Obligation Bonds (Consisting of General Improvement Bonds and county College Bonds) of the County to achieve debt service savings for the County, and (ii) authorizing the issuance of not to exceed \$10,750,000 aggregate principal amount of General Obligation Refunding Bonds of the County to effect such refunding and appropriating the proceeds therefor
2. Motion to open the Public Hearing on Refunding Bond Ordinance 2019-08\_\_\_\_\_
3. Director:Does anyone present desire to be heard on Refunding Bond Ordinance 2019-08.
4. Motion to close the Public Hearing on Refunding Bond Ordinance 2019-08\_\_\_\_\_
5. Motion to adopt Refunding Bond Ordinance 2019-08\_\_\_\_\_

J. Motion to resume the regular Order of Business:

K. Freeholder Reports:

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, Jr.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pat Lepore

L. Communications: None

M. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

N. Resolution:

1. RESOLUTION PROVIDING FOR THE REFUNDING OF CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS (CONSISTING OF GENERAL IMPROVEMENT BONDS AND COUNTY COLLEGE BONDS) OF THE COUNTY TO ACHIEVE DEBT SERVICE SAVINGS FOR THE COUNTY, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,750,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING BONDS (THE "BONDS") TO EFFECT SUCH REFUNDING AND APPROPRIATING THE PROCEEDS THEREFOR, AUTHORIZED BY A REFUNDING BOND ORDINANCE HERETOFORE DULY ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, ON SEPTEMBER 10, 2019, PROVIDING FOR THE FORM OF SUCH BONDS AND CERTAIN MATTERS WITH RESPECT TO THE SALE AND ISSUANCE OF THE BONDS, ALL AS NOTED IN THE RESOLUTION.

O. Resolutions - Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) DRIVE SOBER, ALL AS NOTED IN THE RESOLUTION
2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) NUTRITION, ALL AS NOTED IN THE RESOLUTION
3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OOA PLAN, ALL AS NOTED IN THE RESOLUTION
4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD BONUS, ALL AS NOTED IN THE RESOLUTION
5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD 1ST, ALL AS NOTED IN THE RESOLUTION

6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD NJ0242, ALL AS NOTED IN THE RESOLUTION

**ADMINISTRATION AND FINANCE**

7. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD NJ0329, ALL AS NOTED IN THE RESOLUTION
8. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD NJ0585, ALL AS NOTED IN THE RESOLUTION
9. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PHLP20LNCO23, ALL AS NOTED IN THE RESOLUTION
10. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CSBG, ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION CANCELLATION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET 2019-CSBG, ALL AS NOTED IN THE RESOLUTION
12. RESOLUTION CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION
13. RESOLUTION CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION
14. RESOLUTION CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION
15. RESOLUTION CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION
16. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDOR LISTED BELOW, FOR PAPER GOODS, BAG LINERS, FOODSERVICE SUPPLY AND RELATED PRODUCTS AS NEEDED (BULK PURCHASE), FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2021, AS PER RE-BID SB-19-050, ALL AS NOTED IN THE RESOLUTION.

17. RESOLUTION QUALIFYING A POOL OF QUALIFIED FIRMS FOR SPECIAL LEGAL COUNSEL FOR SHARED SERVICES AGREEMENTS RFQ-19-060 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

**ADMINISTRATION AND FINANCE**

18. RESOLUTION AUTHORIZING AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND O.C.A. BENEFIT SERVICES, LLC FOR ADMINISTRATION AND BILLING SERVICES FOR RETIREES AND COBRA PARTICIPANTS IN THE COUNTY OF PASSAIC HEALTH BENEFITS PROGRAM RETROACTIVE TO MAY 10, 2018 THROUGH DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC AND THE FRIENDS OF DEY MANSION, INC. ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION RE-APPOINTING KENNETH SIMPSON AS SUPERVISOR OF PASSAIC COUNTY ROADS FOR A FIVE YEAR TERM EFFECTIVE SEPTEMBER 15, 2019 AND TERMINATING ON SEPTEMBER 14, 2024, ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC PRIVATE INDUSTRY COUNCIL D/B/A THE ONE STOP AND THE COUNTY OF PASSAIC FOR STORAGE OF ARCHIVED RECORDS BELONGING TO THE ONE STOP, ALL AS NOTED IN THE RESOLUTION.
23. RESOLUTION AUTHORIZING AN INCREASE OF LEGAL FEES FOR PROFESSIONAL LEGAL SERVICES FOR LITIGATION ENTITLED DENNIS RUFFIN VS. STATE OF NEW JERSEY, PASSAIC COUNTY PROSECUTOR'S OFFICE, COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF WEBER DOWD LAW, LLC FOR THE DEFENSE OF DEFENDANT COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.
24. RESOLUTION AUTHORIZING SALE OF SURPLUS COUNTY PROPERTY ON GOVDEALS.COM, ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION QUALIFYING A POOL OF QUALIFIED FIRMS FOR THE COUNTY OF PASSAIC DEPARTMENT OF FINANCE FOR ARBITRAGE REBATE SERVICES, RFQ 19-061, AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

26. RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE PASSAIC COUNTY HISTORICAL SOCIETY RELATED TO THE RENOVATION OF THE LAMBERT CASTLE AND CARRIAGE BARN AT GARRET MOUNTAIN RESERVATION, ALL AS NOTED IN THE RESOLUTION.

**ADMINISTRATION AND FINANCE**

27. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW, FOR JANITORIAL SUPPLIES FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020, AS PER BID SB-19-040, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION AUTHORIZING A NON-FAIR AND NON-OPEN CONTRACT TO THE PADDED WAGON MOVING AND STORAGE TO MOVE ARTIFACTS OWNED BY THE PASSAIC COUNTY HISTORICAL SOCIETY FROM LAMBERT CASTLE, ALL AS NOTED IN THE RESOLUTION.

**HUMAN SERVICES**

29. RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS20AAA014 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION AUTHORIZING THE SOLICITATION FOR PHARMACEUTICAL SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO THE BOROUGH OF WOODLAND PARK, IN THE AMOUNT OF \$1,000.00 FOR STIGMA FREE GRANT, BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION.
32. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO NEW HOPE INTEGRATED BEHAVIORAL HEALTH CARE, IN THE AMOUNT OF \$17,500.00, BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, TO PROVIDE ADOLESCENT RESIDENTIAL DRUG TREATMENT FOR YOUTH IN NEED OF THIS LEVEL OF CARE AND NOT OTHERWISE ELIGIBLE FOR STATE SPONSORED TREATMENT, ALL AS NOTED IN THE RESOLUTION.

33. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO TURNING POINT IN THE AMOUNT OF \$15,000.00 BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, TO PROVIDE CLINICAL ENHANCEMENT SERVICES FOR ADULTS ENROLLED IN RESIDENTIAL ADDICTIONS TREATMENT ADOLESCENT AND IN NEED OF ADDITIONAL CLINICAL SERVICES THAT ARE NOT OTHERWISE AVAILBLE THROUGH STATE SPONSORED TREATMENT, ALL AS NOTED IN THE RESOLUTION.

#### **HUMAN SERVICES**

34. RESOLUTION AMENDING R-2019-0555, DATED JUNE 25, 2019, TO INCREASE THE AWARD TO CATHOLIC CHARITIES FOR INTENSIVE CASE MANAGEMENT BY \$180,000.00 FROM \$508,725 TO \$688,725 AS A PASS THROUGH GRANT FROM THE DIVISION OF FAMILY DEVELOPMENT TO PROVIDE SERVICES FOR ESSEX COUNTY CLIENTS, ALL AS NOTED IN THE RESOLUTION.

#### **PUBLIC WORKS**

35. RESOLUTION FOR CHANGE ORDER #2 TO SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2018 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, PATERSON, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.
36. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR BOSWELL ENGINEERING AS IT CONCERNS CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE HIGH FRICTION SURFACE TREATMENT PROJECT IN BLOOMINGDALE, RINGWOOD, WANAQUE AND WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
37. RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT WITH TILCON NEW YORK INC. FOR THE PASSAIC COUNTY ROAD DEPARTMENT ROAD MATERIALS DISTRICT #I, ALL AS NOTED IN THE RESOLUTION.
38. RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT WITH TILCON NEW YORK INC. FOR THE PASSAIC COUNTY ROAD DEPARTMENT ROAD MATERIALS DISTRICT #II, ALL AS NOTED IN THE RESOLUTION.
39. RESOLUTION CONSENTING TO ORDINANCE 2018-009 BY THE TOWNSHIP OF WEST MILFORD, NJ WHICH ESTABLISHES A MID-BLOCK CROSSWALK AT 165 LAKESIDE ROAD, ALL AS NOTED IN THE RESOLUTION.

40. RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO ONLINE CONTRACTING, INC. OF BOONTON, NJ FOR EMERGENCY STORM SEWER DRAIN REPAIR AT THE INTERSECTION OF E. 33RD STREET AND 14TH AVENUE IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

### **PUBLIC WORKS**

41. RESOLUTION AWARDED CONTRACT TO FRED KOSZEWNIAK PAINTING CONSERVATOR AS IT CONCERNS MURAL RESTORATION FOR THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
42. RESOLUTION AWARDED CONTRACT TO DELL TECH, INC. AS IT CONCERNS MINOR ADDITIONAL ROOF REPAIRS AT THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.
43. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE ELEVATOR REHABILITATION PROJECTS AT THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES LOCATED AT 80 HAMILTON STREET AND THE PASSAIC COUNTY EMPLOYEE PARKING GARAGE IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.
44. RESOLUTION FOR CHANGE ORDER #25 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NATIONAL DUST CONTROL CORP. FOR FLOOR MAT SERVICES AT VARIOUS PASSAIC COUNTY-OWNED BUILDINGS, ALL AS NOTED IN THE RESOLUTION.
46. RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF PORTIONS OF RIFLE CAMP ROAD, WEASELDRIFT ROAD AND THE PARK ROAD INSIDE THE GARRET MOUNTAIN RESERVATION AND RIFLE CAMP PARK IN WOODLAND PARK, NJ IN ORDER TO HOLD THE FIRST ANNUAL LAMBERT CLASSIC 8K ON SEPTEMBER 22, 2019 BETWEEN 6:30 AM AND 11:30 AM, ALL AS NOTED IN THE RESOLUTION.
47. RESOLUTION AUTHORIZING THE PURCHASE OF LUMBER AND BUILDING SUPPLIES FOR USE BY THE PASSAIC COUNTY DEPARTMENT OF PARKS & RECREATION, PUBLIC BUILDINGS DEPARTMENT, AND SHERIFF'S DEPARTMENT FROM EXTECH BUILDING MATERIALS INC, ALL AS NOTED IN THE RESOLUTION.

48. RESOLUTION RATIFYING THE TEMPORARY SUSPENSION OF THE PASSAIC COUNTY PARK ORDINANCE MANDATING THAT ALL PARKS BE CLOSED ONE HOUR AFTER SUNSET IN ORDER TO ALLOW A MOVIE NIGHT AT RIFLE CAMP PARK AMPHITHEATER WHICH TOOK PLACE ON AUGUST 30, 2019 FROM 7 PM TO 11 PM, ALL AS NOTED IN THE RESOLUTION.

#### **PUBLIC WORKS**

49. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR DEWBERRY ENGINEERS INC. AS IT CONCERNS ADDITIONAL WORK ASSOCIATED WITH THE DESIGN PHASE FOR THE REPLACEMENT OF FAIR LAWN (FIFTH) AVENUE BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600-009, IN THE CITY OF PATERSON AND BOROUGH OF FAIR LAWN, PASSAIC AND BERGEN COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
50. RESOLUTION FOR CHANGE ORDER #1 FOR MURRAY PAVING & CONCRETE, LLC AS IT PERTAINS TO THE PAINTING PROJECT AT THE PASSAIC COUNTY COURT HOUSE IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
51. RESOLUTION AUTHORIZING CHANGE ORDER #4 FOR ADDITIONAL ELECTRICAL WORK SUPPLIED BY SCHINDLER ELEVATOR CORP. FOR ELEVATOR CAR UPGRADE RECONDITION SERVICE OF TWO ELEVATORS AT THE PASSAIC COUNTY JAIL IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
52. RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO DEWBERRY ENGINEERS TO PROVIDE PROFESSIONAL INSPECTION AND DESIGN SERVICES FOR STRUCTURAL REPAIRS TO THE WESTSIDE PARK PEDESTRIAN BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600019, IN THE CITY OF PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.
53. RESOLUTION FOR CHANGE ORDER #1 FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO SCOUR COUNTERMEASURES AT VARIOUS PASSAIC COUNTY BRIDGES, ALL AS NOTED IN THE RESOLUTION.
54. RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR CONCRETE CONSTRUCTION CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF MARSHALL HILL ROAD BRIDGE, STRUCTURE NO. 1600-282, OVER TRIBUTARY TO BELCHERS CREEK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
55. RESOLUTION FOR CHANGE ORDER #2 (FINAL) FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO THE REPAIRS OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, STRUCTURE NO. 1600-041 & REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, STRUCTURE NO. 1600-252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

## **PUBLIC WORKS**

56. RESOLUTION FOR ENCROACHMENT PERMIT FOR THE CONTINUANCE OF EXISTING ENCROACHMENTS AT 92 WASHINGTON STREET (COUNTY FRONTAGE: MAIN ST.) IN THE CITY OF PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.
  
57. RESOLUTION AMENDNG RESOLUTION R-2019-0653 DATED JULY 2, 2019 FOR RICOH COPIER UTILIZED BY THE PASSAIC COUNTY ENGINEERING DEPARTMENT OFF STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
  
58. RESOLUTION AMENDING R-2019-0727 DATED AUGUST 13, 2019 AUTHORIZING OFFERS OF PURCHASE AND SALE FOR THE ACQUISITION OF PARTIAL FEE TAKINGS AND EASEMENTS FROM A TOTAL OF 22 LOTS OWNED BY PRIVATE PARTIES IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
59. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TECTONIC OF SHORT HILLS, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
60. RESOLUTION AWARDING CONTRACT TO THE LOUIS BERGER GROUP FOR EVALUATION OF LOSS OF DEVELOPMENT POTENTIAL CLAIM BY OWNER OF REAL PROPERTY NEEDED BY THE COUNTY OF PASSAIC RELATING TO THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK IN PASSAIC AND MORRIS COUNTIES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
61. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF PARKS & RECREATION TO APPLY TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR A GRANT TO EXPAND PARTICIPATION IN THE CURRENT COUNTY YOUTH GOLF PROGRAM TO INDIVIDUALS WITH ONE OR MORE DISABILITY, ALL AS NOTED IN THE RESOLUTION.

## **LAW AND PUBLIC SAFETY**

62. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.
  
63. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

64. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO APPLY FOR AND ACCEPT THE DONATION TOYS AND TURKEYS FROM STOP & SHOP, ALL AS NOTED IN THE RESOLUTION.

**PLANNING AND ECONOMIC DEVELOPMENT**

65. RESOLUTION AUTHORIZING THE COUNTY PLANNING DEPARTMENT TO SUBMIT A GRANT APPLICATION TO THE NEW JERSEY TRANSPORTATION PLANNING AUTHORITY, FOR FY2021-2022 SUBREGIONAL STUDIES PROGRAM, TO DEVELOP A PASSAIC COUNTY BICYCLE PLAN, ALL AS NOTED IN THE RESOLUTION.
66. RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM, FOR THE DEVELOPMENT OF A BICYCLE PLAN, FOR THE CITY OF PATERSON, ALL AS NOTED IN THE RESOLUTION.

**LATE STARTERS**

67. RESOLUTION AUTHORIZING AWARD OF CONTRACTS TO CABLEVISION LIGHTPATH NJ, LLC (ALTICE BUSINESS) AND COOPERATIVE COMMUNICATIONS INC, FOR INTERNET/VOICE ACCESS WITH INTEGRATED VOICE OPTION AS PER BID#19-001, FOR THREE YEARS FROM NOVEMBER 1, 2019 AND OCTOBER 31, 2022, WITH ONE TWO-YEAR OPTION TO REVIEW AS PER RECOMMENDATION, ALL AS NOTED IN THE RESOLUTION,
68. RESOLUTION AMENDING R-2019-0538 DATED JUNE 25, 2019, TO AWARD ITEM #34 TO SITEONE LANDSCAPE SUPPLY, FOR FERTILIZER/CHEMICAL MATERIALS, FOR THE COUNTY OF PASSAIC GOLF COURSE, FOR THE PERIOD OF JUNE 1, 2019 THROUGH MAY 31, 2020, AS PER BID SB-19-028, ALL AS NOTED IN THE RESOLUTION.

P. 12. New Business:

1. Personnel
2. Bills

Q. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS**

**MINUTES FOR REGULAR MEETING HELD ON**

**August 13th, 2019**

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 6:00pm

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

**Absent:**

Akhter

Best

Duffy

James

Lepore

Deputy Director Lazzara

Director Bartlett

**Invocation:** Louis E. Imhof III, Clerk of the Board

**Pledge of Allegiance:** Lead by Freeholder Duffy

**Approval of Minutes:**

Motion made by Freeholder Duffy, second by Freeholder Lazzara, that the minutes for July 16, 2019, be approved which motion was carried on a roll call of seven (7) votes in the affirmative.

**Proclamation: None**

Director Bartlett asked if there are any Freeholder Reports:

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, JR.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pat Lepore

**COMMUNICATION:** None

**Oral Portion:**

James: Motion to open public portion

Lazzara: Second

**Roll Call:** Akhter, Yes: Director Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Yes: Deputy Director Lazzara, Yes.

Duffy: Motion to close the public portion of the meeting

Lepore: Second

**Roll Call:** Akhter, Yes: Director Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Yes: Deputy Director Lazzara, Yes.

**Consent Agenda Resolution:**

A motion was made by Freeholder Lepore, second by Freeholder Akhter to add resolution K-84, to the consent agenda and the motion was carried on a roll call of seven (7) votes in the affirmative.

A motion was made by Freeholder James, second by Freeholder Lepore that resolutions K-1 through K-84 be adopted and the motion was carried on a roll call of seven (7) votes in the affirmative.

**“End of Consent Agenda”**

**At this time Freeholder Akhter asked to open the Consent Agenda to change his vote on Resolution K-73**

**Roll Call:** Akhter, Yes: Director Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Yes: Deputy Director Lazzara, Yes.

A motion made by Freeholder James second by Freeholder Akhter, to suspend the regular order of business, which motion was carried on a roll call of seven (7) votes in the affirmative.

A motion was made by Freeholder Akhter to abstain from K-73 on the consent agenda, and the motion was carried on a roll call of seven (7) votes in the affirmative.

A motion made by Freeholder James second by Freeholder Akhter, to resume the regular order of business, which motion was carried on a roll call of seven (7) votes in the affirmative.

**New Business:**

Receipt of the filed Supplemental Debt Statement from the CFO was received and filed.

**Refunding Bond Ordinance 2019-08:**

Motion made by Freeholder Lepore seconded by Freeholder James, that Refunding Bond Ordinance 2019-08 under consideration at this time be introduced on first reading, and that the Clerk of the Board be directed to publish said ordinance in full, together with statement of notice as required by law in the North Jersey Herald & News, which motion was carried on roll call of seven (7) votes in the affirmative.

**Personnel:**

A motion was made by Freeholder James, second by Freeholder Lepore that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

**Bills:**

A motion was made by Freeholder James, second by Freeholder Lepore,

Current Fund	8-01	193,165.54
Current Fund	9-01	4,135,874.16
Hud Budget Expenditures	9-25	21,017.99

**Year Total: 4,156,892.15**

General Capital Fund Budget	C-04	2,901,605.65
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State/Federal Grant Fund	G-01	1,320,959.33
Open Space Trust Fund FY2016	O-16	10,080.00
Open Space Trust Fund FY2017	O-17	63,576.78
Open Space Trust Fund FY2018	O-18	14,845.00
Open Space Trust Fund FY2019	O-19	41,976.29

**Year Total: 130,478.07**

Passaic CO Open S	T-16	61,136.00
Register of Deeds	T-17	24,009.00
Professional Liab	T-19	135,231.58
Trust Fund Other	T-20	9,790.85
Municipal Forfeiture	T-22	69,679.10
Para Transit Trust Fund	T-24	1,201.00

**Year Total: 301,047.53**

Private Industry Council	Z-81	10,760.41
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**Year Total: 9,014,908.68**

Current Fund	9-01	21,531,927.22
Payroll Agency Deductions	9-05	5,455,524.82
HUD Budget Expenditures	9-25	26,863.05
State/Federal Grant Fund	G-01	1,530,235.65
Professional Liability Trust	T-19	12,390.18
Trust Fund Other	T-20	113,245.92
Prosecutor's Confiscated Funds	T-23	3,664.69
Para Transit Trust Fund	T-24	1,502.53
Private Industry Council	Z-81	27,162.28

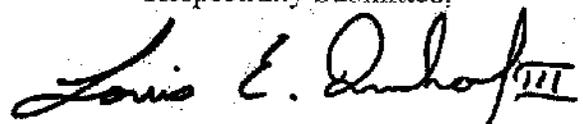
**Total All Funds: \$28,702,516.34**

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

**Adjournment:**

A motion was made by Freeholder Lepore, seconded by Freeholder Lepore that the regular meeting be adjourned at 6:15p.m., and the motion was carried on a roll call with seven (7) votes in the affirmative.

Respectfully Submitted,



Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Jasmine Amador

Introduced on: September 10, 2019  
Adopted on:  
Official Resolution#:

2019-08

**REFUNDING BOND ORDINANCE OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY (THE "COUNTY") PROVIDING FOR (i) THE REFUNDING OF CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS (CONSISTING OF GENERAL IMPROVEMENT BONDS AND COUNTY COLLEGE BONDS) OF THE COUNTY TO ACHIEVE DEBT SERVICE SAVINGS FOR THE COUNTY, AND (ii) AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,750,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING BONDS OF THE COUNTY TO EFFECT SUCH REFUNDING AND APPROPRIATING THE PROCEEDS THEREFOR**

**WHEREAS**, The County previously issued \$22,746,000 aggregate principal amount of General Obligation Bonds, consisting of \$19,671,000 General Improvement Bonds (the "2010 General Improvement Bonds"), \$945,000 County Vocational School Bonds (New Jersey School Bond Reserve Act, P.L. 1980, c.72) (the "2010 Vocational Bonds") and \$2,130,000 County College Bonds (the "2010 College Bonds" and together with the 2010 General Improvement Bonds and the 2010 Vocational Bonds, the "2010 Bonds"), dated April 13, 2010; and

**WHEREAS**, \$10,376,000 of such 2010 Bonds, consisting of \$10,196,000 2010 General Improvement Bonds and \$180,000 2010 College Bonds, maturing on April 1 in each of the years 2021 through 2024, inclusive and as applicable (the "Refunded Bonds"), are currently outstanding and are subject to redemption, either in whole or in part, prior to their stated maturity; and

**WHEREAS**, the Board of Chosen Freeholders of the County desires to achieve debt service savings on the County's existing indebtedness through the issuance of its General Obligation Refunding Bonds in an aggregate principal amount not to exceed \$10,750,000 (the "General Obligation Refunding Bonds") consisting of, if applicable, General Improvement Refunding Bonds and County College Refunding Bonds, which may be issued in more than one series and on different dates to refund all or a portion of the aforesaid Refunded Bonds; and

**WHEREAS**, in its efforts achieve debt service savings on its existing indebtedness, the Board of Chosen Freeholders of the County now desires to adopt and enact this Refunding Bond Ordinance (the "Refunding Bond Ordinance") authorizing the issuance of the General Obligation Refunding Bonds in an aggregate principal amount not exceeding \$10,750,000, consisting of, if applicable, General Improvement Refunding Bonds and County College Refunding Bonds, a portion of the sale proceeds of which shall be used to refund the Refunded Bonds.

**BE IT ORDAINED AND ENACTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

**SECTION 1.** The refunding of all or a portion of the Refunded Bonds is hereby authorized.

**SECTION 2.** In order to refund the Refunded Bonds and to pay all related costs associated therewith, the County is hereby authorized to issue General Obligation Refunding Bonds in an aggregate principal amount not to exceed \$10,750,000, consisting of, if applicable, General Improvement Refunding Bonds and County College Refunding Bonds which may be issued in more than one series and on different dates, all in accordance with the requirements of N.J.S.A. 40A:2-51, and appropriate the proceeds of such General Obligation Refunding Bonds to such purpose described in Sections 1, 3 and 4 hereof. Such General Obligation Refunding Bonds shall be designated as "General Obligation Refunding Bonds", along with such other designation as may be necessary to identify such bonds, including but not limited to, if applicable, General Improvement Refunding Bonds and County College Refunding Bonds.

**SECTION 3.** The purpose of the issuance of the General Obligation Refunding Bonds is to achieve debt service savings on the County's existing indebtedness by refunding all or a portion of the Refunded Bonds.

**SECTION 4.** An aggregate amount not exceeding \$205,000, may be allocated from the aggregate principal amount of the General Obligation Refunding Bonds to pay for items of expense listed and permitted under N.J.S.A. 40A:2-51(b), including, but not limited to, the aggregate allocated costs of issuance thereof, including but not limited to, underwriting, printing, credit enhancement or other insurance, advertising, accounting, financial, legal and other expenses in connection therewith.

**SECTION 5.** A certified copy of this Refunding Bond Ordinance has been filed with the Director of the Division of Local Government Services, in the New Jersey Department of Community Affairs prior to final adoption and enactment hereof.

**SECTION 6.** The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk to the Board of Chosen Freeholders and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, in the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the County as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this Refunding Bond Ordinance and the said bonds and notes authorized by this Refunding Bond Ordinance will be within all debt limitations prescribed by the Local Bond Law.

**SECTION 7.** The Chief Financial Officer/Director of Finance of the County is hereby authorized and directed to determine all matters and terms in connection with

the General Obligation Refunding Bonds, all in consultation with the County bond counsel and the County auditor, and the manual or facsimile signature of the Chief Financial Officer/Director of Finance of the County upon any documents shall be conclusive as to all such determinations. The Director of the Board of Chosen Freeholders of the County, the Deputy Director of the Board of Chosen Freeholders of the County, the Chief Financial Officer/Director of Finance of the County, the Clerk to the Board of Chosen Freeholders and any other County official, officer or professional, including but not limited to, the County bond counsel and the County auditor, are each hereby authorized and directed to execute and deliver such documents as are necessary to consummate the sale and closing of the General Obligation Refunding Bonds, including the refunding report required to be filed pursuant to N.J.A.C 5:30-2.5, and to take such actions or refrain from such actions as are necessary for the issuance of the General Obligation Refunding Bonds, in consultation with County bond counsel and the County auditor, and any and all actions taken heretofore with respect to the sale and issuance of the General Obligation Refunding Bonds are hereby ratified and confirmed.

**SECTION 8.** The within Refunding Bond Ordinance will be considered for final adoption after a public hearing thereon at a meeting of the Board of Chosen Freeholders. The Clerk to the Board of Chosen Freeholders is hereby authorized and directed to arrange for the publication of such Refunding Bond Ordinance in full or in summary after introduction upon first reading and after final adoption in full or in summary as required by law.

**SECTION 9.** This Refunding Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption hereof, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING**

**DATED: August 13, 2019**

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**LOUIS E. IMHOF, III**  
**Clerk to the Board of Chosen Freeholders**

**ADOPTED ON SECOND READING**

**DATED: September 10, 2019**

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**LOUIS E. IMHOF, III**  
**Clerk to the Board of Chosen Freeholders**

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION PROVIDING FOR THE REFUNDING OF CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS (CONSISTING OF GENERAL IMPROVEMENT BONDS AND COUNTY COLLEGE BONDS) OF THE COUNTY TO ACHIEVE DEBT SERVICE SAVINGS FOR THE COUNTY, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,750,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING BONDS (THE "BONDS") TO EFFECT SUCH REFUNDING AND APPROPRIATING THE PROCEEDS THEREFOR, AUTHORIZED BY A REFUNDING BOND ORDINANCE HERETOFORE DULY ADOPTED BY THE BOARD OF ...

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190757</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	n-1							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION PROVIDING FOR THE REFUNDING OF CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS (CONSISTING OF GENERAL IMPROVEMENT BONDS AND COUNTY COLLEGE BONDS) OF THE COUNTY TO ACHIEVE DEBT SERVICE SAVINGS FOR THE COUNTY, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,750,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING BONDS (THE "BONDS") TO EFFECT SUCH REFUNDING AND APPROPRIATING THE PROCEEDS THEREFOR, AUTHORIZED BY A REFUNDING BOND ORDINANCE HERETOFORE DULY ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, ON SEPTEMBER 10, 2019, PROVIDING FOR THE FORM OF SUCH BONDS AND CERTAIN MATTERS WITH RESPECT TO THE SALE AND ISSUANCE OF THE BONDS**

**WHEREAS**, pursuant to the Local Bond Law, N.J.S.A. 40A:2-1 *et seq.*, as amended and supplemented (the "Local Bond Law"), the County of Passaic (the "County"), had previously issued \$22,746,000 aggregate principal amount of General Obligation Bonds, consisting of \$19,671,000 General Improvement Bonds (the "2010 General Improvement Bonds"), \$945,000 County Vocational School Bonds (New Jersey School Bond Reserve Act, P.L. 1980, c.72) (the "2010 Vocational School Bonds") and \$2,130,000 County College Bonds (the "2010 College Bonds" and together with the 2010 General Improvement Bonds and the 2010 Vocational Bonds, the "2010 Bonds"), dated April 13, 2010; and

**WHEREAS**, \$10,376,000 of such 2010 Bonds, consisting of \$10,196,000 2010 General Improvement Bonds and \$180,000 2010 College Bonds, maturing on April 1 in each of the years 2021 through 2024, inclusive and as applicable (the "Refunding Bonds"), are currently outstanding and are subject to redemption, either in whole or in part, prior to their state maturity; and

**WHEREAS**, the Board of Chosen Freeholders (the "Board") of the County desires to achieve debt service savings on the County's existing bonded indebtedness through the issuance of its General Obligation Refunding Bonds in an aggregate principal amount not to exceed \$10,750,000 (the "General Obligation Refunding Bonds" or "Bonds") consisting of, if applicable, General Improvement Refunding Bonds and County College Refunding Bonds, which may be issued in more than one series and on different dates to refund all or a portion of the aforesaid Refunded Bonds as provided by the refunding bond ordinance heretofore finally adopted by the Board on September 10, 2019 (the "Ordinance"); and

**WHEREAS**, in its efforts to achieve debt service savings on its existing bonded indebtedness, the Board now desires and finds it necessary to issue the Bonds pursuant to the Ordinance, in the aggregate principal amount not to exceed \$10,750,000, and it is deemed advisable and in the best interests of the County to provide for the form, sale,

maturity dates and other matters in connection with such authorization, sale, issuance and delivery of the Bonds.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:**

SECTION 1. Authority for Resolution. Pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., the Board has heretofore adopted the Ordinance that authorizes the issuance of the Bonds in the aggregate principal amount not to exceed \$10,750,000, which may be issued in more than one series and on different dates, and the Board hereby determines to issue, pursuant to the Ordinance, the Bonds of the County in an aggregate principal amount not to exceed \$10,750,000 as described below in Section 2.

SECTION 2. Authorization of the Bonds. In accordance with the Local Bond Law, and for the purpose of providing funds to (i) achieve debt service savings on the County's existing bonded indebtedness by refunding all or a portion of the Refunded Bonds, and (ii) pay the allocable portion of the costs of issuance relating to the Bonds, including printing, advertising, underwriting, accounting, fiduciary, financial and legal services and rating agency and credit enhancement fees, as applicable, and as more fully set forth in the Ordinance, there shall be issued Bonds of the County in an aggregate principal amount not to exceed \$10,750,000 consisting of, if applicable, General Improvement Refunding Bonds and County College Refunding Bonds, which may be issued in more than one series and on different dates to refund all or a portion of the aforesaid Refunded Bonds. Said Bonds shall be designated, as applicable for each issue, "General Obligation Refunding Bonds, Series 2019", "General Improvement Refunding Bonds, Series 2019" or "County College Refunding Bonds, Series 2019" (or such other designation(s) as shall be appropriate at the time of issuance for the Bonds).

SECTION 3. Details of the Bonds. The Bonds shall be payable with respect to principal and interest in any coin or currency of the United States of America which, at the respective dates of payment thereof, is legal tender for the payment of public and private debts, shall be issued in fully registered book-entry only form, without coupons, payable to a Securities Depository (as defined herein) or its registered assigns, and in denominations of \$5,000, except that those Bonds in excess of the largest principal amount thereof not equaling a multiple of \$5,000 shall be in denominations of \$1,000 or any integral multiple thereof, and shall be issued in the form provided in Section 8 of this Resolution, with such omissions, insertions and variations as are properly required and per the advice of Bond Counsel (as defined herein) to the County. The Bonds shall be dated, shall mature in each of the years, shall bear interest from their date of issuance and shall contain such other terms, including but not limited to redemption provisions, as shall be determined by the Chief Financial Officer/Director of Finance (upon the advice of Bond Counsel to the County). The Bonds shall be numbered consecutively from "GR-1" upwards.

The Bonds shall mature in each of the years and shall bear interest at the respective rates of interest per annum from their date of issuance, until such Bonds shall be paid or discharged as shall be set forth in the Bond Purchase Agreement to be dated the date of the sale and award of the Bonds by and between the County and NW Capital

Markets Inc., Hoboken, New Jersey, as the underwriter named therein (the "Bond Purchase Agreement").

Interest on the Bonds shall be payable as shall be determined by the Chief Financial Officer/Director of Finance (upon the advice of Bond Counsel) and as shall be set forth in the Bond Purchase Agreement (each an "Interest Payment Date") in each year until maturity, by wire transfer of the Paying Agent (as defined herein) to the registered owners thereof whose names appear on the registration books of the Paying Agent fifteen (15) days preceding each Interest Payment Date (the "Record Date"), at their respective addresses as shown in the registration books of the Paying Agent.

SECTION 4. Redemption. The Bonds shall be subject to redemption prior to their stated maturities in accordance with the terms of the Bond Purchase Agreement.

SECTION 5. Payment of the Bonds. The principal of the Bonds, when due, shall be payable upon presentation and surrender thereof at 401 Grand Street, Paterson, New Jersey 07505, acting in the capacity of Paying Agent or the principal corporate trust office of any paying agent duly appointed by the County (collectively, the "Paying Agent").

SECTION 6. Execution of the Bonds. The Bonds shall be executed in the name of the County by the manual or facsimile signatures of the Director of the Board of Chosen Freeholders or the Deputy Director of the Board of Chosen Freeholders and the Chief Financial Officer/Director of Finance of the County, and the seal of the County shall be affixed, imprinted or reproduced thereon and attested to by the manual signature of the Clerk of the Board of Chosen Freeholders of the County. If any officer whose signature appears on the Bonds ceases to hold office before the delivery of the Bonds, his or her signature shall nevertheless be valid and sufficient for all purposes. In addition, any Bond may bear the signature of, or may be signed by, such persons as at the actual time of the signing of such Bond shall be the proper officers to sign such Bond although at the date of such Bond such persons may not have been officers.

SECTION 7. Registration of the Bonds. The Paying Agent shall also maintain and keep books for the registration and transfer of the Bonds. The Paying Agent shall also act as agent for the County with respect to the transfer or exchange of any of the Bonds.

SECTION 8. Forms of the Bonds. Subject to the provisions of this Resolution, the Bonds shall be in the form set forth in Exhibit A attached hereto, with such additions, deletions, omissions, endorsements and variations as may be required or permitted by this Resolution or the Ordinance or as may be consistent with this Resolution and the Ordinance and necessary or appropriate to conform to the rules and requirements of any governmental authority or any usage or requirement of law with respect thereto or as may be necessary for the County to market the Bonds in accordance with the requirements of DTC (upon advice of Bond Counsel).

SECTION 9. Book-Entry Only System. The Bonds shall be initially issued in book-entry only form in the form of one certificate for the aggregate principal amount of the Bonds maturing in each year and, when issued, will be registered in the name of and held by Cede & Co., as registered owner and nominee for The Depository Trust Company, New York, New York ("DTC"), which is hereby appointed as securities depository

("Securities Depository") for the Bonds. All of the outstanding Bonds shall be registered in the name of and held by Cede & Co., as registered owner and nominee for DTC. The County, in its sole discretion and without the consent of any other person, may terminate the services of DTC with respect to the Bonds.

SECTION 10. Application of Proceeds of the Bonds. (a) From the proceeds of the sale of the Bonds, the following amounts, if stated herein, shall simultaneously with the issuance of such Bonds (or as soon as practicable thereafter) be paid by the County as follows:

(i) To the payees designated by the Director of the Board of Chosen Freeholders or the Deputy Director of the Board of Chosen Freeholders and/or Chief Financial Officer/Director of Finance, amounts representing the costs of issuance for the Bonds, which shall be in an amount not to exceed \$205,000;

(ii) To the County, an amount representing accrued interest on the Bonds from the Issue Date to the date of delivery thereof and payment therefor, such amount to be used for the payment of interest on the Bonds as the same shall become due and payable on the first Interest Payment Date; and

(iii) To the Escrow Agent (as defined herein) to be appointed pursuant to Section 10(b) hereof, an amount to be held in trust to accomplish the redemption and/or payment at maturity of all or a portion of the Refunded Bonds.

(b) The Chief Financial Officer/Director of Finance is hereby authorized and directed, in consultation with Bond Counsel and the Auditor, to (i) appoint an Escrow Agent (the "Escrow Agent") to act as Escrow Agent for all or a portion of the Refunded Bonds; and (ii) negotiate and approve an Escrow Deposit Agreement by and between the County and the Escrow Agent (the "Escrow Deposit Agreement") providing for the portion of the proceeds of the sale of the Bonds described in Section 10(a)(iii) hereof (the "Refunding Proceeds") to be deposited in an escrow fund to be held by the Escrow Agent in trust to, among other things, (i) pay at maturity and/or currently refund, as applicable, all or a portion of the Refunded Bonds, (ii) pay interest on all or a portion of the Refunded Bonds until the applicable date fixed for maturity and/or redemption, and (iii) pay the applicable redemption premium on the principal amount of certain Refunded Bonds on the date fixed for redemption. The Director of the Board of Chosen Freeholders or the Deputy Director of the Board of Chosen Freeholders and the Chief Financial Officer/Director of Finance are each hereby authorized and directed to execute and deliver the Escrow Deposit Agreement on behalf of the County. Any moneys in such fund may be invested as provided in the Local Bond Law and other applicable law and any moneys in excess of the amounts required for such purpose may be used for any lawful purpose of the County.

(c) Pending disbursement for the purposes thereof, the portion of the proceeds of the sale of the Refunding Bonds not constituting Refunding Proceeds may be invested to the extent permitted by law.

SECTION 11. Award of Bonds. NW Capital Markets Inc., Hoboken, New Jersey, is hereby appointed underwriter (the "Underwriter") for the Bonds. The Director of the Board of Chosen Freeholders or the Deputy Director of the Board of Chosen

Freeholders and the Chief Financial Officer/Director of Finance are each hereby authorized and directed, in consultation with Bond Counsel, to negotiate and approve the terms of the Bond Purchase Agreement with the Underwriter for the purchase of the Bonds, including the compensation to the Underwriter for the marketing and purchase of the Bonds. Such fee shall be in an aggregate amount not to exceed \$43,000 (based on \$4.00 per \$1,000 of Bonds sold). The Bonds are hereby authorized to be sold to the Underwriter in accordance with the terms of the Bond Purchase Agreement. The Director of the Board of Chosen Freeholders or the Deputy Director of the Board of Chosen Freeholders and/or Chief Financial Officer/Director of Finance are each hereby authorized and directed to execute and deliver the Bond Purchase Agreement on behalf of the County.

SECTION 12. Prior Action. All actions taken to date by the officers, employees, professionals and agents of the County with respect to the authorization, sale and issuance of the Bonds be and the same hereby are approved, ratified, adopted and confirmed, *nunc pro tunc*, and the Director of the Board of Chosen Freeholders or the Deputy Director of the Board of Chosen Freeholders and/or Chief Financial Officer/Director of Finance are hereby authorized and directed to execute and deliver any such agreements, documents or submissions, and the Clerk of the Board of Chosen Freeholders of the County is hereby authorized and directed to attest to the signatures of the Director of the Board of Chosen Freeholders or the Deputy Director of the Board of Chosen Freeholders and the Chief Financial Officer/Director of Finance and to affix the seal of the County on such agreements, documents or submissions.

SECTION 13. Official Statement. All action taken to date by the officers, employees, professionals and agents of the County with respect to the authorization, sale and issuance of the Bonds, and all actions taken by Bond Counsel and the Auditor (as defined herein) on behalf of the County with respect to the preparation of the Official Statement (the "Official Statement") and the preliminary form thereof (the "Preliminary Official Statement") to be used in connection with the marketing of the Bonds are hereby approved, ratified and confirmed, *nunc pro tunc*. The distribution by the Underwriter of such Preliminary Official Statement on behalf of the County to be used in connection with the marketing of such Bonds by the Underwriter, is hereby approved and the Chief Financial Officer/Director of Finance is hereby authorized and directed to "deem final" the Official Statement prepared with respect to the issuance of the Bonds and pursuant to the provisions of the Rule (as defined herein) and to execute a certificate regarding same.

Upon the sale of the Bonds to the Underwriter, the Preliminary Official Statement shall be modified, in consultation with Bond Counsel, to reflect the effect of the Bond Purchase Agreement and any other revisions not inconsistent with the substance thereof deemed necessary or advisable by Bond Counsel, and said Preliminary Official Statement (deemed "final" by the County in accordance with the Rule) as so modified shall constitute the final Official Statement. The Director of the Board of Chosen Freeholders or the Deputy Director of the Board of Chosen Freeholders and Chief Financial Officer/Director of Finance is hereby authorized and directed on behalf of the County to execute and deliver said Official Statement.

SECTION 14. Delivery of Bonds. The Bonds, in registered form shall, as soon as practicable, be prepared, executed and delivered in definitive form to the Underwriter at the expense of the County, upon payment in full of the purchase price for the Bonds.

SECTION 15. Actions to be Taken on Behalf of the County. The various officers of the County are hereby authorized and directed to do all matters necessary, useful, convenient or desirable to accomplish the (a) sale, issuance and delivery of the Bonds to the Underwriter as promptly as possible, in accordance with the provisions hereof, and (b) execution of the closing documents necessary in connection with the sale, issuance and delivery of the Bonds.

The Underwriter, the County's auditor, Ferraioli, Wielkocz, Cerullo & Cuva, P.A., Pompton Lakes, New Jersey (the "Auditor"), and the County's bond counsel, Archer & Greiner P.C., Red Bank, New Jersey ("Bond Counsel") are each hereby authorized to prepare and arrange for the printing or reproduction of the Preliminary Official Statement, the Official Statement and the Bonds, and any such actions heretofore taken by such Underwriter, Auditor and Bond Counsel are hereby ratified and confirmed, *nunc pro tunc*.

SECTION 16. Auditor. The County hereby appoints and authorizes the Auditor to prepare the financial statements for inclusion in the Preliminary Official Statement and Official Statement to be used in conjunction with the marketing, sale and issuance of the Bonds.

SECTION 17. Authorizations. The Chief Financial Officer/Director of Finance is hereby authorized and directed to determine all matters in connection with the Bonds, all in consultation with Bond Counsel, and the manual or facsimile signature of the Chief Financial Officer/Director of Finance upon the Bonds and any other documents shall be conclusive as to all such determinations. The Chief Financial Officer/Director of Finance shall report in writing to the governing body at the next meeting thereof as to the principal amounts, maturities and numbers of the Bonds so delivered, which report shall be entered in the minutes of the governing body, and a copy of such report shall be filed within five (5) days thereafter with the Director of the Local Finance Board. The Director of the Board of Chosen Freeholders, the Deputy Director of the Board of Chosen Freeholders, the Chief Financial Officer/Director of Finance, the Clerk of the Board of Chosen Freeholders and any other County officer, official or professional are each hereby authorized and directed to execute and deliver such documents as are necessary to consummate the sale and closing of the Bonds, including the Bonds and the refunding report required to be filed pursuant to N.J.A.C 5:30-2.5, and to take such actions or refrain from such actions as are necessary for the issuance of the Bonds, in consultation with Bond Counsel and all such actions or inactions by the aforesaid County officers, officials and professionals heretofore are hereby ratified and confirmed, *nunc pro tunc*.

SECTION 18. Pledge of County. The full faith and credit of the County are hereby pledged for the payment of the principal of and interest on the Bonds. The Bonds shall be direct obligations of the County, and the County shall be obligated to levy *ad valorem* taxes upon all the taxable property within the County for the payment of the principal of and interest on the Bonds without limitation as to rate or amount.

SECTION 19. Ratings and Insurance. The Chief Financial Officer/Director of Finance is hereby authorized and directed, upon consultation with Bond Counsel the Underwriter and the Auditor, to submit information and financial data to rating agencies and municipal bond insurance companies so long as the purchase of municipal bond insurance for the Bonds is cost effective in the marketing of the Bonds to reduce the interest costs to the County and, if so, then to execute and deliver a commitment for municipal bond insurance (the "Commitment") with a bond insurer to insure the payment of principal of and interest on the Bonds; and is further authorized and directed to carry out the terms and conditions contained in the Commitment and to execute and deliver all documents, agreements and conditions in connection with the issuance of the Bonds and the Commitment.

SECTION 20. Continuing Disclosure. The County hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate (the "Certificate") which will set forth the obligation of the County to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material in accordance with the provisions of Rule 15c2-12 (the "Rule") promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended. The Chief Financial Officer/Director of Finance is hereby authorized and directed to execute and deliver this Certificate to the purchaser of the Bonds evidencing the County's undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the County to comply with the Certificate shall not be considered a default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance, to cause the County to comply with its obligations hereunder and thereunder. The Chief Financial Officer/Director of Finance or any other County officer, official or professional are each hereby authorized and directed to execute and deliver all certificates, documents and agreements in connection therewith and to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events as required to comply with and in accordance with the provisions of the Rule.

SECTION 21. Verification of Escrow. The Chief Financial Officer/Director of Finance is hereby authorized and directed, in consultation with Bond Counsel and the Auditor, to (i) appoint a Verification Agent (the "Verification Agent") to serve as Verification Agent for the Refunded Bonds, and (ii) execute and deliver an agreement with such duly appointed Verification Agent to verify the sufficiency of the escrow created to refund the Refunded Bonds.

SECTION 22. Effective Date. This Resolution shall take effect upon the effective date of the Ordinance and in accordance with the provisions of the Local Bond Law.

**EXHIBIT A**

(Form of Bond)

**UNITED STATES OF AMERICA  
STATE OF NEW JERSEY  
COUNTY OF PASSAIC**

**[GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019]  
[GENERAL IMPROVEMENT REFUNDING BONDS, SERIES 2019]  
[COUNTY COLLEGE REFUNDING BONDS, SERIES 2019]**

**NUMBER:** [GR][GI][CC]-\_\_

<b><u>DATE OF ORIGINAL ISSUE</u></b>	<b><u>MATURITY DATE</u></b>	<b><u>RATE OF INTEREST PER ANNUM</u></b>	<b><u>CUSIP NUMBER</u></b>
	April 1, ____	%	

**REGISTERED OWNER:** Cede & Co.

**PRINCIPAL SUM:** \$ \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)

The COUNTY OF PASSAIC, a body politic and corporate of the State of New Jersey (the "County"), hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as Securities Depository (the "Securities Depository"), on the Maturity Date specified above, the Principal Sum specified above, and to pay interest on such sum from the Date of Original Issue of this Bond at the Rate of Interest Per Annum specified above on April 1, 2020 and semiannually thereafter on the first day of April and October (each an "Interest Payment Date") in each year until maturity or earlier redemption. Principal of and interest on this Bond will be paid to the Securities Depository by the County, or a duly designated paying agent, and will be credited to the participants of DTC, as listed on the records of DTC, as of the first day of April and October preceding each Interest Payment Date (the "Record Dates" for such payments).

This Bond is not transferable as to principal or interest except to an authorized nominee of DTC. DTC shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers.

[The Bonds maturing prior to \_\_\_\_\_, 20\_\_ are not subject to redemption prior to their stated maturities. The Bonds maturing on or after \_\_\_\_\_, 20\_\_ are redeemable at the option of the County, in whole or in part, on any date on or after \_\_\_\_\_, 20\_\_, upon notice as required herein, at one hundred percent (100%) of the principal amount being redeemed (the "Redemption Price"), plus accrued interest to the date fixed for redemption.]

[A notice of redemption ("Notice of Redemption") shall be given by mailing such notice at least thirty (30) days but not more than sixty (60) days before the date fixed for redemption by first class mail in a sealed envelope with postage prepaid to the registered owners of such Bonds at their respective addresses as they last appear on the registration books kept for that purpose by the County or a duly appointed Bond Registrar. So long as DTC (or any successor thereto) acts as Securities Depository for the Bonds, Notice of Redemption shall be sent to such Securities Depository and shall not be sent to the beneficial owners of the Bonds. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the County determines to redeem a portion of the Bonds prior to maturity, such Bonds shall be selected by the County. The Bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.]

[If Notice of Redemption has been given as provided herein, the Bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption. Interest shall cease to accrue on the Bonds after the date fixed for redemption.]

This Bond is one of an authorized issue of Bonds issued pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented, a refunding bond ordinance finally adopted by the Board of Chosen Freeholders of the county on September 10, 2019, published as required by law and entitled, "REFUNDING BOND ORDINANCE OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY (THE "COUNTY") PROVIDING FOR (i) THE REFUNDING OF CERTAIN OUTSTANDING OBLIGATION BONDS (CONSISTING OF GENERAL IMPROVEMENT BONDS AND COUNTY COLLEGE BONDS) OF THE COUNTY TO ACHIEVE DEBT SERVICE SAVINGS FOR THE COUNTY, AND (ii) AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,750,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING BONDS OF THE COUNTY TO EFFECT SUCH REFUNDING AND APPROPRIATING THE PROCEEDS THEREFOR" and a resolution adopted by the Board of Chosen Freeholders of the County on September 10, 2019 and entitled, "RESOLUTION PROVIDING FOR THE REFUNDING OF CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS (CONSISTING OF GENERAL IMPROVEMENT BONDS AND COUNTY COLLEGE BONDS) OF THE COUNTY TO ACHIEVE DEBT SERVICE SAVINGS FOR THE COUNTY, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,750,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING BONDS (THE "BONDS") TO EFFECT SUCH

REFUNDING AND APPROPRIATING THE PROCEEDS THEREFOR, AUTHORIZED BY A REFUNDING BOND ORDINANCE HERETOFORE DULY ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, ON SEPTEMBER 10, 2019, PROVIDING FOR THE FORM OF SUCH BONDS AND CERTAIN MATTERS WITH RESPECT TO THE SALE AND ISSUANCE OF THE BONDS”.

The full faith and credit of the County are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this Bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this Bond exist, have happened and have been performed and that the issue of Bonds of which this is one, together with all other indebtedness of the County, is within every debt and other limit prescribed by such Constitution or statutes.

IN WITNESS WHEREOF, the County of Passaic, State of New Jersey has caused this Bond to be executed in its name by the manual or facsimile signatures of its Director of the Board of Chosen Freeholders and its Chief Financial Officer/Director of Finance, its corporate seal to be hereunto imprinted or affixed, this Bond and the seal to be attested to by the manual signature of the Clerk of the Board of Chosen Freeholders, and this Bond to be dated the Date of Original Issue as specified above.

COUNTY OF PASSAIC

(SEAL)

By: \_\_\_\_\_  
JOHN W. BARTLETT, ESQ.,  
Director of the Board of Chosen  
Freeholders

ATTEST:

By: \_\_\_\_\_  
LOUIS E. IMHOF, III,  
Clerk of the Board of Chosen  
Freeholders

By: \_\_\_\_\_  
RICHARD CAHILL,  
Chief Financial Officer/Director of  
Finance

**CERTIFICATE**

I, LOUIS E. IMHOF, III, Clerk of the Board of Chosen Freeholders of the County of Passaic, State of New Jersey (the "County"), DO HEREBY CERTIFY that the annexed resolution entitled, "RESOLUTION PROVIDING FOR THE REFUNDING OF CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS (CONSISTING OF GENERAL IMPROVEMENT BONDS AND COUNTY COLLEGE BONDS) OF THE COUNTY TO ACHIEVE DEBT SERVICE SAVINGS FOR THE COUNTY, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,750,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING BONDS (THE "BONDS") TO EFFECT SUCH REFUNDING AND APPROPRIATING THE PROCEEDS THEREFOR, AUTHORIZED BY A REFUNDING BOND ORDINANCE HERETOFORE DULY ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, ON SEPTEMBER 10, 2019, PROVIDING FOR THE FORM OF SUCH BONDS AND CERTAIN MATTERS WITH RESPECT TO THE SALE AND ISSUANCE OF THE BONDS", is a copy of a resolution which was duly adopted by the Board of Chosen Freeholders of the County at a meeting of such governing body duly called and held on September 10, 2019 in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., at which meeting a quorum was present and acting throughout and which resolution has been compared by me with the original thereof as contained in the minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to within and aforesaid resolution has not been repealed, amended or rescinded but remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the County as of this \_\_\_\_ day of \_\_\_\_\_, 2019.

(SEAL)

\_\_\_\_\_  
LOUIS E. IMHOF, III,  
Clerk of the Board of Chosen Freeholders

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) DRIVE SOBER, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190758</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-1							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Drive Sober Or Get Pulled Over [EA-19-45-01-MS-67]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$5,500.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$5,500.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Drive Sober or Get Pulled Over [EA-19-45-01-MS-67]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$5,500.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Drive Sober or Get Pulled Over [EA-19-45-01-MS-67]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) NUTRITION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190759</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Aging Area Nutrition (DOAS19AAA018)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$727,631.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$727,631.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition (DOAS19AAA018)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$727,631.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition (DOAS19AAA018)

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OOA PLAN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190760</b>						
Meeting Date		09/10/2019						
Introduced Date		09/10/2019						
Adopted Date		09/10/2019						
Agenda Item		o-3						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Aging Area Plan Grant (DOAS19AAA018)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$514,113.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$514,113.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Plan Grant (DOAS19AAA018)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$514,113.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Aging Area Plan Grant (DOAS19AAA018)

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD BONUS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190761</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-4							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC Housing First BONUS (NJ0365L2F111804)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$91,807.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$91,807.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, PC Housing First BONUS (NJ0365L2F111804)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$91,807.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, PC Housing First BONUS (NJ0365L2F111804)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD 1ST, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190762</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC Housing First (NJ0364L2F111804)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$1,270,027.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$1,270,027.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, PC Housing First (NJ0364L2F111804)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$1,270,027.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, PC Housing First (NJ0364L2F111804)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD NJ0242, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190763</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-6							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC Housing First (NJ0242L2F111804)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$708,838.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$708,838.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, PC Housing First (NJ0242L2F111804)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$708,838.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, PC Housing First (NJ0242L2F111804)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD NJ0329, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190764</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-7							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) HUD-HF NJ0329-808 (NJ0329L2F111808)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$308,540.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$308,540.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, HUD-HF NJ0329-808 (NJ0329L2F111808).

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$308,540.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, HUD-HF NJ0329-808 (NJ0329L2F111808)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Bruce James  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD NJ0585, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190765							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) HUD-HF NJ0585-1800 (NJ0585L2F111800)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$124,114.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$124,114.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, HUD-HF NJ0585-1800 (NJ0585L2F111800).

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$124,114.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, HUD-HF NJ0585-1800 (NJ0585L2F111800)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PHLP20LNCO23, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190766</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-9							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PHLP LINC'S Agencies (PHLP20LNC023)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$526,569.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$526,569.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, PHLP LINC'S Agencies (PHLP20LNC023)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$526,569.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, PHLP LINC'S Agencies (PHLP20LNC023)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda:

REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CSBG, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190767							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) CSBG Non-Discretionary (CSBG 2019-05235-0409-01)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$307,654.39 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$307,654.39

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, CSBG Non-Discretionary (CSBG 2019-05235-0409-01)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$307,654.39 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, CSBG Non-Discretionary (CSBG 2019-05235-0409-01)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION CANCELLATION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET 2019-CSBG, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190768							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Resolution Cancelling State and Federal Grant Community Service Block Grant -  
Non Discretionary [CSBG 2019-05235-0409-00]

WHEREAS, the County was awarded 2019 CSBG Non Discretionary Grant in  
the amount of \$311,936.00, and

WHEREAS, the 2019 Budget was Adopted and included said grant, and

WHEREAS, the grantor has changed the amount of the grant and it is  
now necessary to cancel said grant, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen  
Freeholders of the County of Passaic that the Director of Finance be authorized  
to cancel 2019 CSBG Non Discretionary Grant in the amount of \$311,936.00.

This resolution was requested by:  
Richard Cabill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190769							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Resolution Cancelling State Grant WorkFirst New Jersey TANF 17/18

WHEREAS, the grant award was previously accepted in the 2017 Budget, in the amount of \$4,093,976.00 on Resolution number R-2017-0535 approved on 6/27/2017 and on Resolution number R-2017-0742 approved on 9/12/2017.

WHEREAS, the grant award was reduced to \$3,542,949.00 and it is now necessary to cancel the difference between the original award and the reduction in the amount of \$551,027.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Director of Finance be authorized to cancel the difference \$551,027.00

This resolution was requested by:  
Richard Cabill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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Anthony J. De Nova III

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Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190770							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Resolution Cancelling State Grant WorkFirst New Jersey GA/SNAP 17/18

WHEREAS, the grant award has previously been accepted in the 2017 Budget, in the amount of \$816,371.00 on Resolution number R-2017-0535 approved on 6/27/2017.

WHEREAS, the grant award was reduced to \$806,765.00 and it is now necessary to cancel the difference between the original award and the reduction in the amount of \$9,606.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Director of Finance be authorized to cancel the difference \$9,606.00

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190771							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Resolution Cancelling State Grant WorkFirst New Jersey SNAP 17/18

WHEREAS, the grant award has previously been accepted in the 2017 Budget, in the amount of \$825,640.00 on Resolution number R-2017-0535 approved on 6/27/2017.

WHEREAS, the grant award was reduced to \$797,716.00 and it is now necessary to cancel the difference between the original award and the reduction in the amount of \$30,924.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Director of Finance be authorized to cancel the difference \$30,924.00.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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Anthony J. De Nova III

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Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190772							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**COUNTY OF PASSAIC**

**STATE NEW JERSEY**

**RESOLUTION CANCELLING BALANCE OF MEDICAL ASSISTED  
TREATMENT GRANT**

**WHEREAS**, a Medical Assisted Treatment Grant was accepted by the County in the amount of \$200,000 on resolution R-2018-0225 dated 3/27/18, and,

**WHEREAS**, the term of the grant has expired and no additional extensions have been grant, and

**WHEREAS**, a balance of \$107,064.63 remains in the grant and it is necessary to cancel the remaining unexpended balance,

**NOW, THEREFORE, BE IT RESOLVED**, that the Passaic County Board of Chosen Freeholders does hereby approve the cancellation of the remaining Medical Assisted Treatment Grant balance in the amount of \$107,064.63

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDOR LISTED BELOW, FOR PAPER GOODS, BAG LINERS, FOODSERVICE SUPPLY AND RELATED PRODUCTS AS NEEDED (BULK PURCHASE), FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2021, AS PER RE-BID SB-19-050, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190773</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-16							
CAF #	Various TBD							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDOR LISTED BELOW, FOR PAPER GOODS, BAG LINERS, FOODSERVICE SUPPLY AND RELATED PRODUCTS AS NEEDED (BULK PURCHASE), FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2021, AS PER RE-BID SB-19-050**

**WHEREAS**, there exists a need for paper goods, bag liners, food service supply and related products, as needed for the County of Passaic Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for re-bid SB-19-050 for paper goods, bag liners, food service supply and related products, for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on August 8, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee reviewed this matter at its August 28, 2019 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the vendor has indicated in its re-bid response if it is willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, the contract period will be from September 1, 2019 through August 31, 2021 for a total estimated award of \$31,906.45, with purchases to be made on an as-needed basis from the following vendor:

**W.B. Mason Co., Inc.:** Items (9) estimated **\$31,906.45**

Line items: 4, 5, 11, 12, 13, 15, 33, 34, 49

**WHEREAS**, a certificate attached hereto, indicating that \$573,406.35 in funds are available in various budget accounts for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendor for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's response. Purchases will be made on an as-needed basis in an amount not to exceed \$31,906.45 in accordance with N.J.A.C. 5:30-11.10 (a) open-ended Contracts; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$31,906.45

-APPROPRIATION: Various Accounts  
\* - Purchases to be made on a needed basis.

PURPOSE: Resolution authorizing award of contract to W.B  
Mason Co., Inc. for paper goods, bag liners,  
foodservice supply and related products as need in  
bulk purchases.

  
Richard Cabill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Procurement Center -Carmen Santana

**Telephone #:** 973-247-3307

**DESCRIPTION OF RESOLUTION:**

SB-19-050 Re-bid Paper Goods, Bag Liners, Food Service Supply and Related Products, As Needed (Bulk Purchase)

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 31,906.45

**REQUISITION #** Various TBD

**ACCOUNT #** Various TBD

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance

8/8/ 2019

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190773



### RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Procurement Center -Carmen Santana

Telephone #: 973-247-3307

**DESCRIPTION OF RESOLUTION:**

SB-19-050 Re-bid Paper Goods, Bag Liners, Food Service Supply and Related Products, As Needed (Bulk Purchase)

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 31,906.45

**REQUISITION #** Various TBD

**ACCOUNT #** Various TBD

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

8/8/ 2019

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: September 10, 2019

Adopted on: September 10, 2019

Official Resolution#: R20190773

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda:

RESOLUTION QUALIFYING A POOL OF QUALIFIED FIRMS FOR SPECIAL LEGAL COUNSEL FOR SHARED SERVICES AGREEMENTS RFQ-19-060 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190774</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-17							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION QUALIFYING A POOL OF QUALIFIED FIRMS FOR  
SPECIAL LEGAL COUNSEL FOR SHARED SERVICES  
AGREEMENTS RFQ-19-060 AS PER QUALIFICATION**

**WHEREAS**, there exists a need for Special Legal Counsel for Shared Services Agreements; and

**WHEREAS**, the County issued public solicitation RFQ-19-060 for qualified law firms to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the responses to said public solicitation were received on August 8, 2019 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

**WHEREAS**, the Evaluation and Review Committee has found Archer Greiner, Esq., 1 Centennial Square, Haddonfield, NJ 08033 and Eric M. Bernstein & Associates, LLC, 34 Mountain Boulevard, Building A, Warren, NJ 07059 qualified to perform the necessary services on an as-needed basis; and

**WHEREAS**, the Finance and Administration Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-060 on an as-needed basis to Archer Greiner, Esq. and Eric M. Bernstein & Associates, LLC; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the “Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

September 10, 2019



## County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

**Matthew P. Jordan, Esq.**

*Deputy County Administrator*

TEL: (973) 881-4405

FAX: (973) 881-2853

*e-mail: [matthewj@passaiccountynj.org](mailto:matthewj@passaiccountynj.org)*

August 30, 2019

Michael Glovin, Esq.  
Passaic County Counsel  
401 Grand Street, 214  
Paterson, New Jersey 07505

**RE: Special Legal Counsel for Shared Services Agreements  
RFQ-19-060**

Dear Mr. Glovin:

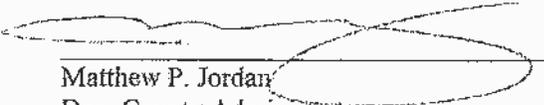
On August 8, 2019, the Passaic County Purchasing Department received proposals from law firms seeking to be qualified as special legal counsel for shared services agreement for the County of Passaic (hereafter "County"). The following two (2) law firms submitted qualification proposals:

1. Archer Greiner, 1 Centennial Square, Haddonfield, NJ 08033; and
2. Eric M. Bernstein & Associates, LLC, 34 Mountain Boulevard, Building A, Warren, NJ 07059.

I reviewed both proposals and am recommending that both firms be qualified to provide the legal services set forth in RFQ-19-060 at the September 10, 2019 meeting of the Passaic County Board of Chosen Freeholders.

I am available if there are any questions or concerns. Thank-you for your anticipated cooperation.

Sincerely,

  
Matthew P. Jordan  
Dep. County Administrator

cc: Anthony J. DeNova, Passaic County Administrator  
Sherry Arvanitakis, Purchasing Agent

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190774

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND O.C.A. BENEFIT SERVICES, LLC FOR ADMINISTRATION AND BILLING SERVICES FOR RETIREES AND COBRA PARTICIPANTS IN THE COUNTY OF PASSAIC HEALTH BENEFITS PROGRAM RETROACTIVE TO MAY 10, 2018 THROUGH DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190775							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND O.C.A. BENEFIT SERVICES, LLC FOR ADMINISTRATION AND BILLING SERVICES FOR RETIREES AND COBRA PARTICIPANTS IN THE COUNTY OF PASSAIC HEALTH BENEFITS PROGRAM RETROACTIVE TO MAY 10, 2018 THROUGH DECEMBER 31, 2019**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-0369 dated May 10, 2016 authorized retaining the firm of O.C.A. Benefit Services LLC of Mercerville, NJ to administer premium billing and collection services from retirees, early retirees, disabled retirees and COBRA participants who are enrolled in the County of Passaic Self-Funded Benefits Program who are obligated to pay some or all of the premiums for their benefits for the annual sum of \$39,277.00 for the period May 9, 2016 through May 9, 2018; and

**WHEREAS** the original Request for Proposals contained a one-year option, which was authorized by R-2017-1075 dated December 28, 2017 retroactive to May 10, 2017 through May 9, 2018; and

**WHEREAS** through inadvertence, the company continued to provide the premium billing service but no new Resolution was prepared and approved; and

**WHEREAS** it is now necessary to authorize payment for the services provided by said O.C.A. Benefit Services for the period January 1, 2018 through July 31, 2019 in the amount of \$11,696.45 and authorize the continuation of those services through December 31, 2019 in order to conduct a new Request for Proposal process by the County of Passaic's Insurance Consultant, Fairview Insurance Agency Associates, Inc.; and

**WHEREAS** the purchase of insurance consultant services is an exception under the Local Public Contract Law pursuant to N.J.S.A. 40A:11-5(1)(m) and does not have to be procured in accordance with that Law; and

**WHEREAS** the said Board, by Resolution 06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the Resolution authorizing the award of contract for exempt services and the contracts themselves must be available for public inspection; and

**WHEREAS** the Freeholder Committee for Finance & Administration at its August 28, 2019 meeting reviewed this matter and is recommending that this contract be authorized by the entire Freeholder Board of Passaic County; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Board hereby authorizes an agreement by and between the County of Passaic and O.C.A. Benefit Services, LLC for administration and billing services for retirees and COBRA participants in the County of Passaic health benefits program for the period of approximately

nineteen (19) months retroactive to May 10, 2018 through December 31, 2019 for the sum of no more than \$39,277.00.

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as one for insurance consulting services in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(m).

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$39,277.00

-APPROPRIATION: 9-01-20-120-001-213

PURPOSE: Resolution authorizing agreement by and between The County of Passaic and O.C.A Benefit Services for administration and billing services for retirees and cobra participants.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC AND THE FRIENDS OF DEY MANSION, INC. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190776</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-19							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC AND THE FRIENDS OF DEY MANSION, INC.**

**WHEREAS** the Passaic County Board of Chosen Freeholders, as part of its Park System, operates the Dey Mansion in Wayne Township, NJ, which served as the headquarters of George Washington during a portion of the American Revolution and is perhaps the most historical building in the County of Passaic, which is operated as a museum by the Passaic County Department of Cultural & Historic Affairs; and

**WHEREAS** the Board remains committed to investing in the Dey Mansion and its surrounding Parkland and is aggressive in seeking grant and private sources to supplement budgeted monies towards maintenance, programming, and infrastructure improvements in the operation of the said Mansion by the Passaic County Department of Cultural & Historic Affairs; and

**WHEREAS** in an effort to raise private donations for the ongoing operations of the Museum and qualify for grant opportunities not available to government units, the Board created the Friends of Dey Mansion, Inc., a New Jersey non-profit corporation via Resolution 2017-0147 on February 27, 2018; and

**WHEREAS** since its creation, the Friends of Dey Mansion, Inc. has undertaken a number of roles to enhance and promote the Dey Mansion and its surroundings; and

**WHEREAS** the Board seeks to formalize the role and relationship of the Friends of Dey Mansion, Inc. in the County's long term efforts to revitalize and rehabilitate the Dey Mansion and

surrounding Parkland and clarify its role through a Memorandum of Understanding (copy attached hereto and made part hereof); and

**WHEREAS** the Freeholder Administration & Finance Committee reviewed the MOU at its August 28, 2019 meeting and is recommending that it be approved by the full Freeholder Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Memorandum of Understanding by and between the said Board of Freeholders and the Friends of Dey Mansion, Inc.

**BE IT FURTHER RESOLVED** that the Director, Clerk to the Board, and County Counsel are hereby authorized to execute the MOU on behalf of the Board.

September 10, 2019

**Memorandum of Understanding**

*between the*

**Passaic County Board of Chosen Freeholders**

*and the*

**Friends of Dey Mansion, Inc.**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter "Board") owns the Dey Mansion at the Preakness Valley Park, a historic site listed on the National and State Registers of Historic Places, that is operated as a museum by the Passaic County Department of Cultural and Historic Affairs, hosting daily tours, events, and other programming; and

**WHEREAS**, the Board remains committed to investing in and promoting its historic sites in the County of Passaic (hereafter "County"), and is aggressive in seeking grant and private sources to supplement budgeted monies towards maintenance, programming, and capital improvements at the Dey Mansion; and

**WHEREAS**, in an effort to raise private donations for the Dey Mansion, and qualify for grant opportunities not available to government units, the Board created the Friends of Dey Mansion, Inc. (hereafter "Friends"), a New Jersey non-profit corporation via Resolution No. R20170147 on February 27, 2018; and

**WHEREAS**, the Board seeks to formalize the role and relationship of the Friends in the County's long term efforts to seek private donations and grant funding to sustain programming, events, and infrastructure improvements to the Dey Mansion; and

**NOW THEREFORE LET IT BE RESOLVED AS FOLLOWS:**

1. The County shall work in concert with the Friends of Dey Mansion, Inc. Board of Trustees to submit grant applications, as applicable, for programming, events, exhibits, studies, and/or capital improvements to the Dey Mansion.
2. The County shall, when appropriate, provide professional and technical support to the Friend's grant applications, manage capital projects, and provide matching funds, as approved by the Board, to further investment in the Dey Mansion.
3. The County shall provide space on its website for the Friends to post, among other important documents, its certificate of incorporation, its IRS non-profit exemption letter, the Board of Trustee bylaws, meeting agendas, meeting minutes, and audit reports.
4. The Friends is authorized to apply for grants on behalf of the Board for funding priorities outlined herein, including, but not limited to, capital improvement projects, planning documents, research and programming.
5. The Friends shall undertake other actions, as appropriate, to promote the Dey Mansion and increase visitation thereto.

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190776

- 6. The Friends shall, on an annual basis, provide the Board with approved minutes from its meetings of the Friends of Passaic County Parks, Inc. Board of Trustees and provide an audit report of its financial spending on a yearly basis.

**LET IT BE FURTHER RESOLVED**, that this Memorandum of Understanding shall remain valid and binding until such time that the Board passes a Resolution dissolving the FOPCP.

**Attest:**

**COUNTY OF PASSAIC**

\_\_\_\_\_  
**Louis I. Imhof**  
 Clerk, Board of Chosen Freeholders

\_\_\_\_\_  
**John W. Bartlett**  
 Director, Board of Chosen Freeholders

As to form and legality:

\_\_\_\_\_  
**Michael Glovin, Esq.**  
 Passaic County Counsel

**Attest:**

**FRIENDS OF DEY MANSION, INC.**

\_\_\_\_\_  
**Kelly Ruffel**  
 Secretary

\_\_\_\_\_  
**Isaehl Spiegel**  
 Chairwoman

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190777</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-20							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION TO PURCHASE VIA STATE CONTRACT AND  
COUNTY COOPERATIVES**

**WHEREAS** various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Passaic County Finance Committee has considered this matter and recommend this Resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditures.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of goods and/services in accordance with the terms of the applicable State Contract described below:

<b>Vendor:</b>	<b>Atlantic Tomorrows Office</b>
State:	#G40467
Description:	Copiers (2)
Using Agency:	Board of Elections Offices
Requisition No.:	R9-05168
Amount:	\$21,744.00
Account:	9-01-30-201-001-223

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees to and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

September 10, 2019

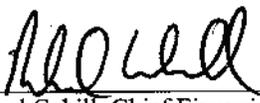
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$21,744.00

APPROPRIATION: 9-01-30-201-001-223

PURPOSE: Resolution authorizing the purchase of goods and/services via State Contract with Atlantic Tomorrows Office.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: GIL BALISI
Telephone #: 973-754-6855

DESCRIPTION OF RESOLUTION:
RESOLUTION TO PURCHASE FROM ATLANTIC TOMPRROW'S OFFICE 2 COPIERS FOR THE BOARD OF ELECTIONS UNDER STATE CONTRACT.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISTION FROM EDMUNDS
PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISTION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISTION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 21,744.00
REQUISTION # R9-05168
ACCOUNT # 9-01-30-201-001-223

4. METHOD OF PROCUREMENT:
RFP RFQ Bid
Other:

5. COMMITTEE REVIEW: DATE:
Administration & Finance
Budget
Health
Human Services
Law & Public Safety
Planning & Economic Development
Public Works

6. DISTRIBUTION LIST:
Administration Finance Counsel
Clerk to the Board Procurement
Other:

Introduced on: September 10, 2019
Adopted on: September 10, 2019
Official Resolution#: R20190777

Requisition No: R9-05168  
 Status: Held Vendor: 07641 Entered By: MIS6  
 P.O. Number: ATLANTIC TOMORROWS OFFICE 1st Aprv By: RCHILL 07/31/19  
 Requested Date: 07/31/19 ATTN: ARLENE HASSELE 2nd Aprv By:  
 Due Date: 134 WEST 26TH ST - 3RD FLOOR 3rd Aprv By:  
 Description: BoE COPIERS NEW YORK, NY 10001  
 Req Total: 21,744.00 State Contract: G40467  
 Quote 2: Vendor Name: STATE CONTRACT VENDOR Amount: 1.00 Comment:  
 Quote 3: Vendor Name: STATE CONTRACT VENDOR Amount: 1.00 Comment:

Seq	Catalog Num	Qty	Unit	Price	Item Total	Charge Acct	Invoice
Line	Item Descript					Charge Description	Prch Type Tracking Id
	Line Item Notes					Commodity Code	
1	Savin MP 6503	1.0000		8,033.0000	8,033.00	B 9-01-30-201-001-223 EXPENDABLE EQUIPMENT	State
2	Savin MP 6503 Fax Option	1.0000		409.0000	409.00	B 9-01-30-201-001-223 EXPENDABLE EQUIPMENT	State
3	Savin MP C6503	1.0000		12,879.0000	12,879.00	B 9-01-30-201-001-223 EXPENDABLE EQUIPMENT	State
4	Savin MP C6503	1.0000		423.0000	423.00	B 9-01-30-201-001-223 EXPENDABLE EQUIPMENT	State

As per quote dated Jul 28 2019

For Board of Elections Use

Reso #R2018-1044

Dated 12/27/2018

21,744.00

Budget Account	Description	Requested Balance
9-01-30-201-001-223	EXPENDABLE EQUIPMENT	26,893.67



**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** GIL BALISI  
**Telephone #:** 973-754-6855

**DESCRIPTION OF RESOLUTION:**

RESOLUTION TO PURCHASE FROM ATLANTIC TOMPRROW'S OFFICE 2 COPIERS FOR THE BOARD OF ELECTIONS UNDER STATE CONTRACT.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISTION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISTION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISTION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$21,744.00  
**REQUISTION #** R9-05168  
**ACCOUNT #** 9-01-30-201-001-223

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190777

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION RE-APPOINTING KENNETH SIMPSON AS SUPERVISOR OF PASSAIC COUNTY ROADS FOR A FIVE YEAR TERM EFFECTIVE SEPTEMBER 15, 2019 AND TERMINATING ON SEPTEMBER 14, 2024, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190778</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-21							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION RE-APPOINTING KENNETH SIMPSON AS SUPERVISOR OF PASSAIC COUNTY ROADS FOR A FIVE YEAR TERM EFFECTIVE SEPTEMBER 15, 2019 AND TERMINATING ON SEPTEMBER 14, 2024**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with the power to appoint a County Supervisor of Roads for a term of five (5) years, pursuant to N.J.S.A. 40A:9-44; and

**WHEREAS** the Board previously appointed Kenneth Simpson of Paterson, NJ as Supervisor of Passaic County Roads for a five (5)-year term pursuant to Resolution R-2014-0533 dated July 22, 2014, whose term will expire on September 14, 2019; and

**WHEREAS** the Board is desirous of re-appointing Kenneth Simpson as Supervisor of Passaic County Roads for a five (5)-year term provided by law, i.e. effective September 15, 2019 and terminating September 14, 2024; and

**WHEREAS** the Administration and Finance Committee considered this matter at its meeting of August 28, 2019 and recommended this resolution to the full Board for adoption.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that Kenneth Simpson be and hereby is re-appointed as Supervisor of Passaic County Roads for a five (5)-year term provided by law, i.e. effective September 15, 2019 and terminating September 14, 2024.

September 10, 2019

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC PRIVATE INDUSTRY COUNCIL D/B/A THE ONE STOP AND THE COUNTY OF PASSAIC FOR STORAGE OF ARCHIVED RECORDS BELONGING TO THE ONE STOP, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190779							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING A SHARED SERVICES  
AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC  
PRIVATE INDUSTRY COUNCIL D/B/A THE ONE STOP AND  
THE COUNTY OF PASSAIC FOR STORAGE OF ARCHIVED  
RECORDS BELONGING TO THE ONE STOP**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic set up and incorporated the Private Industry Council of the County of Passaic many years ago, doing business as the Passaic County One Stop (hereafter referred to as the One Stop), as a non-profit separate corporation to conduct employee training and placement of residents of Passaic County principally funded through New Jersey State grant funding; and

**WHEREAS** the said One Stop has approached the County about providing a storage area for some of its archived records at the County of Passaic River Street warehouse facility; and

**WHEREAS** the County Administration has suggested that the said One Stop pay \$100 per month plus One (\$1) Dollar per box, which would include pickup and delivery of records, storage of boxes, retrieval of boxes and destruction of such records upon the direction of the One Stop, retroactive to July 1, 2019; and

**WHEREAS** since said One Stop, as mentioned above, is a separate corporation, it would be appropriate to handle this under a short Shared Services Agreement which is authorized pursuant to N.J.S.A. 40A:65-1 et seq.; and

**WHEREAS** this matter was reviewed by the Freeholder Committee for Finance & Administration at its August 28, 2019 meeting and recommended for approval by the full Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of

Chosen Freeholders of the County of Passaic that it hereby

authorizes a Shared Services Agreement by and between the County of Passaic Private Industry Council d/b/a/ the One Stop and the County of Passaic for the County of Passaic to store records of the said One Stop at the County of Passaic warehouse facility for the sum of \$100 per month plus One (\$1) Dollar per box stored retroactive to July 1, 2019.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board as well as the County Counsel be authorized to execute the said Agreement on behalf of the County of Passaic.

September 10, 2019

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN INCREASE OF LEGAL FEES FOR PROFESSIONAL LEGAL SERVICES FOR LITIGATION ENTITLED DENNIS RUFFIN VS. STATE OF NEW JERSEY, PASSAIC COUNTY PROSECUTOR'S OFFICE, COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF WEBER DOWD LAW, LLC FOR THE DEFENSE OF DEFENDANT COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:  


Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190780							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-23							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING AN INCREASE OF LEGAL FEES FOR PROFESSIONAL LEGAL SERVICES FOR LITIGATION ENTITLED DENNIS RUFFIN VS. STATE OF NEW JERSEY, PASSAIC COUNTY PROSECUTOR'S OFFICE, COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF WEBER DOWD LAW, LLC FOR THE DEFENSE OF DEFENDANT COUNTY OF PASSAIC**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic by Resolution R2019 0377 dated April 23, 2019 assigned a lawsuit entitled Dennis Ruffin vs. State of New Jersey, Passaic County Prosecutor's Office, County of Passaic, et al. docketed in the Superior Court of New Jersey (BER-L-8190-18) to the law firm of Weber Dowd Law, LLC for defense of defendant County of Passaic which firm has been qualified through a fair and open process; and

**WHEREAS** that Resolution, in conformity with the policy of the County of Passaic was for a fee of up to \$17,500.00; and

**WHEREAS** the County of Passaic's Third Party Insurance Administrator, Bergen Risk Managers, recently notified the Passaic County Counsel that the legal fees in that lawsuit are approaching the \$17,500.00 threshold and based upon the complexity and activity currently ongoing with that litigation, are recommending that the fee be expanded in the amount of \$17,500.00 for a total of up to \$30,000.00; and

**WHEREAS** this matter was reviewed by the Freeholder Finance and Administration Committee at its August 28, 2019 meeting, and is recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board o Chosen Freeholders of Passaic County that it hereby amends Resolution R2019 0377 dated April 23, 2019 to authorize that the upset fee of \$17,500.00 in that

Resolution be increased by \$17,500.00 for a total fee not to exceed \$30,000.00;

and

**BE IT FURTHER RESOLVED** that in all other respects that original Resolution remains in full force and affect.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing an increase of legal fees for professional legal services referring to litigation entitled Dennis Ruffin vs. State of New Jersey, ET AL. to the law firm of Weber Dowd Law LLC to provide outside legal services to Passaic County

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr

**REQUEST FOR ADDITIONAL LEGAL DEFENSE FEE  
AUTHORIZATION**

**REQUEST DATE** : August 27, 2019

**REQUEST TO** : COUNTY COUNSEL'S OFFICE

**CASE NAME** : Dennis Ruffin v. County of Passaic, et al.  
BER-L-8190-18

**CLAIM TYPE** : Law Enforcement Liability

**BACKGROUND** : Plaintiff was indicted by a Grand Jury for 2nd Degree Death by Auto. The defendant (plaintiff, in our case) file a Motion to Dismiss the indictment. While evaluating the MTD, the PCPO determined that a mistake was made in the original Grand Jury presentation. The PCPO went back to the grand jury, with the MTD pending, and re-presented the case, with the mistake corrected. The Grand Jury came back with a 2st degree death by auto indictment. Plaintiff alleging that the second presentation to the grand jury should have never happened, and both indictments should be dismissed. The plaintiff is suing the County, PCPO, a number of Assistant Prosecutors, and two judges. The case has been venued in Bergen, since several Passaic judges are named defendants.

Plaintiff epresented by Eldridge Hawkins, Esq.

The Complaint went into default. Though the plaintiff was ultimately able to produce proof of service, the County was unaware of the complaint, and did not timely file an Answer. The default has since been vacated.

**FILED DATE** : November 14, 2018

**DEFENSE FIRMS** : Weber Dowd Law, LLC

**DEFENDANTS** : County of Passaic

**DATE ASSIGNED** : April 24, 2019

**CURRENT AUTHORIZATION** : \$ 17,500

**TOTAL PTD** : \$ 15,254.53 (for legal services through 7/31/2019)

**STATUS** : Default vacated. Currently a Motion to Dismiss, for failure of plaintiff to state a claim upon which relief may be granted, is pending. Given the County of Passaic played no role in the arrest or prosecution of the plaintiff, the dismissal should be granted.

**RECOMMENDATION:** Seeking additional authorization of\$ 12,500 for a Gross authorization of \$30,000

**REQUEST FOR ADDITIONAL LEGAL DEFENSE FEE  
AUTHORIZATION**

**REQUEST DATE** : August 27, 2019

**REQUEST TO** : COUNTY COUNSEL'S OFFICE

**CASE NAME** : Dennis Ruffin v. County of Passaic, et al.  
BER-L-8190-18

**CLAIM TYPE** : Law Enforcement Liability

**BACKGROUND** : Plaintiff was indicted by a Grand Jury for 2nd Degree Death by Auto. The defendant (plaintiff, in our case) file a Motion to Dismiss the indictment. While evaluating the MTD, the PCPO determined that a mistake was made in the original Grand Jury presentation. The PCPO went back to the grand jury, with the MTD pending, and re-presented the case, with the mistake corrected. The Grand Jury came back with a 2st degree death by auto indictment. Plaintiff alleging that the second presentation to the grand jury should have never happened, and both indictments should be dismissed. The plaintiff is suing the County, PCPO, a number of Assistant Prosecutors, and two judges. The case has been venued in Bergen, since several Passaic judges are named defendants.

Plaintiff epresented by Eldridge Hawkins, Esq.

The Complaint went into default. Though the plaintiff was ultimately able to produce proof of service, the County was unaware of the complaint, and did not timely file an Answer. The default has since been vacated.

**FILED DATE** : November 14, 2018

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**RECOMMENDATION:** Seeking additional authorization of\$ 12,500 for a Gross authorization of \$30,000

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING SALE OF SURPLUS COUNTY PROPERTY ON GOVDEALS.COM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190781</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-24							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING SALE OF SURPLUS  
COUNTY PROPERTY ON GOVDEALS.COM**

**WHEREAS** the County Of Passaic is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS** the Freeholders are desirous of selling said surplus property in an “as is” condition without express or implied warranties; and

**WHEREAS** the County of Passaic desires to authorize the auction of surplus vehicles and equipment with an on-line auction with Govdeals.com the terms and condition of the agreement are available on the vendor’s website and in the Clerk’s office, said vendor approved by the Division of Local Government Services as noted in LFN (Local Finance Notice) 2008-9 and LFN 2008-21.

**WHEREAS** the Administration and Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**NOW THEREFORE BE IT RESOLVED** by the Freeholders of the County Of Passaic, the sale of surplus property shall take place, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the agreement. The terms and conditions of the agreement entered into with GovDeals are available online at [www.govdeals.com](http://www.govdeals.com) and are also available in the Office of the Passaic County Clerk of the Board.

(2) The sale will be conducted online and the address of the auction site is [govdeals.com](http://govdeals.com).

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) The surplus property consists of surplus vehicles and equipment located in various Passaic County locations. A formal list of property to be auctioned shall be reviewed by the purchasing agent and advertised accordingly in a timely manner.

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The County Of Passaic reserves the right to accept or reject any bid submitted; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all

other necessary officers and employees be and hereby are authorized to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate purchase order.

YEAR	MAKE/MODEL	VIN #
<b>151 E. 11th Street, Paterson, NJ 07524</b>		
	14 New Double Water Fountains Stainless Steel (LZSTL8S1C)	EQUIPMENT
	15 New Single Water Fountains Stainless Steel (LZS8S4)	EQUIPMENT
	2 Plastic 1000 Gallon Fluid Tanks	EQUIPMENT
	2 Dayton Generators (3WY45)	EQUIPMENT
	Big Sweeper Brush	EQUIPMENT
2003	Ford Taurus Wagon	11A1P58273A216697
2002	Dodge Caravan	2B8GT44L92R725697
2002	Chrysler Town & Country Wagon	2C8GP54L22R667722
2009	Ford 550 Pickup	1FDAF57R19EA10505
<b>65 Columbia Avenue, Paterson, NJ 07524</b>		
2008	Dodge Durango Wagon	1D8HB38N98F156188
2007	Dodge Durango 4DR	1D8HB38P87F568392
2008	Dodge Durango Wagon	1D8HB38NX8F156197
2009	Ford Explorer Wagon	11MEU73L89UA43626
2007	Dodge Charger	2B3KA43H27H878051
2007	Dodge Durango 4DR	1D8HB38P67F568391
2000	International AM Trans Bus	1HVBHAAP9YA930837
2003	Infinity I'X35	JNRAS08W73X003898
2007	BMW 5 S	WBAN133547CW70850
<b>519 Ringwood Avenue, Pompton Lakes, NJ 07442</b>		
2003	GMC Mason Dump Pickup Truck	1GDJK341X3E284324
2002	International Tandem Salt Spreader	1HTGLAET92H535205
<b>40 Valley View, Haledon, NJ 07508</b>		
1989	International Tractor	1HTGLGDT6KH684692

September 10, 2019

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION QUALIFYING A POOL OF QUALIFIED FIRMS FOR THE COUNTY OF PASSAIC DEPARTMENT OF FINANCE FOR ARBITRAGE REBATE SERVICES, RFQ 19-061, AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190782							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION QUALIFYING A POOL OF QUALIFIED FIRMS  
FOR THE COUNTY OF PASSAIC DEPARTMENT OF FINANCE  
FOR ARBITRAGE REBATE SERVICES, RFQ 19-061, AS PER  
QUALIFICATIONS**

**WHEREAS** there exists a need for Arbitrage Rebate Services for the County of Passaic Department of Finance; and

**WHEREAS** the County issued public solicitation RFQ 19-061 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS** the responses to said public solicitation were received on August 13, 2019 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

**WHEREAS** the Evaluation and Review Committee has found the following agencies are qualified to perform the necessary arbitrage rebate services: Phoenix Advisors, LLC, BLX Group, LLC, Hawkins Delafield & Wood, LLP, and AMTEC on an as-needed basis;

**WHEREAS** the Freeholder Finance & Administration Committee has reviewed this matter at its August 28, 2019 meeting and recommended this resolution to the full Board of adoption; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ 19-061 on an as needed basis to the above referenced agencies.

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic.

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the “Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

September 10, 2019



# County of Passaic

Administration Building, Room 439

401 Grand Street • Paterson, New Jersey 07505-2023

**RICHARD CAHILL**  
**DIRECTOR OF FINANCE**

Telephone (973) 881-4440

Fax: (973) 881-0196

**ACCOUNTS PAYABLE**  
**PAYROLL**

To: Sherry Arvanitakis

From: Rich Cahill

RC

Re: RFQ 19-061 Arbitrage Rebate Services

After reviewing the submissions received for Requests for Qualifications 19-061 for Arbitrage Rebate Services, it appears that each of the firms is qualified to provide this service. Please create a pool of qualified firms for Arbitrage Rebate Services as follows:

- Phoenix Advisors, LLC
- BLX Group, LLC
- Hawkins Delafield & Wood, LLP
- AMTEC

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190782

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE PASSAIC COUNTY HISTORICAL SOCIETY RELATED TO THE RENOVATION OF THE LAMBERT CASTLE AND CARRIAGE BARN AT GARRET MOUNTAIN RESERVATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190783</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE PASSAIC COUNTY HISTORICAL SOCIETY RELATED TO THE RENOVATION OF THE LAMBERT CASTLE AND CARRIAGE BARN AT GARRET MOUNTAIN RESERVATION**

**WHEREAS** the Passaic County Historical Society, a non-profit agency, is housed within and operates a museum at the County of Passaic-owned Lambert Castle under a 2014 lease; and

**WHEREAS** beginning in the early part of 2020, the County will begin a multi-million dollar renovation project of the Lambert Castle and the nearby Carriage Barn and, consequently, the artifacts, paintings and other objects owned by the Society need to be packed, moved, and relocated during the renovation; and

**WHEREAS** after discussion between the Society and Passaic County Administration, it has been agreed that the County will be responsible for moving the artifacts, paintings and other objects to and from the Castle and will store those items at no charge at the County facility located at 151 East 11<sup>th</sup> Street in Paterson, NJ; and

**WHEREAS** a proposed Agreement outlining in more specific detail the terms and conditions of this arrangement has been drafted (copy attached hereto and made part hereof); and

**WHEREAS** the Freeholder Committee for Finance & Administration reviewed this matter at its August 28, 2019 meeting and is recommending that the Agreement be approved by the full Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby

authorizes an Agreement by and between the County of Passaic

and the Passaic County Historical Society with regard to the moving and storing of the artifacts, paintings, and other objects owned by the Society during the renovation of the Lambert Castle and Carriage Barn at the Garret Mountain Reservation.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board, as well as the Deputy County Counsel be authorized to execute the Agreement on behalf of the County of Passaic.

September 10, 2019

**AGREEMENT**

**THIS AGREEMENT**, made on this \_\_\_\_\_ day of \_\_\_\_\_, 2019 by and between the County of Passaic (hereafter "County"), a corporate body politic, having its principal offices located at 401 Grand Street, Paterson, New Jersey 07505 and the Passaic County Historical Society (hereafter "Society"), a duly incorporated historical society, having its principal offices located at the Lambert Castle, 3 Valley Road, Paterson, New Jersey 07503 (collectively referred to as the "Parties").

**WTINESSETH:**

**WHEREAS**, the Passaic County Historical Society has served the public since it was established in 1925, and since 1934 has occupied and operated Lambert Castle as a museum and library; and

**WHEREAS**, the Society currently occupies the Lambert Castle pursuant to the terms of a lease agreement between the County and Society dated November 30, 2014 (hereafter "Lease"); and

**WHEREAS**, beginning on or about January 1, 2020, the County is beginning the Lambert Castle and Carriage Barn Restoration Project (hereafter "Project"), a multimillion dollar renovation and preservation of the Lambert Castle and Carriage Barn to protect the historic structure for future generations; and

**WHEREAS**, pursuant to part 6 of the Lease, the Society is required to cooperate with the County in any restoration and/or renovation of Lambert Castle; and

**WHEREAS**, in order to complete the Project, the artifacts, paintings, and other objects stored at Lambert Castle that are owned by the Society need to be packed, moved, and relocated for the duration of construction; and

**WHEREAS**, upon mutual agreement, the County is going to fund the move of the artifacts, paintings, and other objects and/or property owned by the Society located at the Lambert Castle, subject to the terms stated herein, to be stored for the duration of the Project at a County facility located at 151 East 11<sup>th</sup> Street, Paterson, New Jersey 07542; and

**NOW, THEREFORE**, in consideration of the mutual promised contained herein, the County and Society agree as follows:

1. **Term**. The Agreement shall remain in full force and effect beginning as of the date listed above for the duration of the Project, or until such time as the Society is able to move its artifacts, paintings, and other objects stored by the County back to the Lambert Castle.
2. **Moving Costs**. The County shall be responsible for the moving costs for the Society's artifacts, paintings and other objects stored at Lambert Castle, reflected in the quote provided by Padded Wagon Moving and Storage (hereafter "Padded Wagon"), attached hereto as *Appendix A*. The County shall contract directly with Padded Wagon for the services outlined therein.
3. **Storage Costs**. The County shall store the Society's artifacts, paintings, and other objects and/or property at no cost, subject to the terms and conditions as set forth herein.
4. **Coordination of Move**. The County shall coordinate with the Society on all aspects of the move and storage of its artifacts, paintings, and other objects, as outlined herein. The artifacts,

Introduced on: September 10, 2019

Adopted on: September 10, 2019

Official Resolution#: R20190783

AGREEMENT – COUNTY OF PASSAIC AND PASSAIC COUNTY HISTORICAL SOCIETY

Page 1 of 4

paintings, and other objects and/or property owned by the Society and being moved as outlined herein, shall not be relocated until the secure location described in part 6 of this Agreement is constructed by the County.

5. **Storage of Society Property.** Padded Wagon shall pack, move, and deliver the Society's artifacts, paintings, and other objects to be stored at the County facility located at 151 East 11<sup>th</sup> Street, Paterson, New Jersey 07542 (hereafter "Storage Facility"). The County shall store same in a secured location that will be constructed by the County and locked, with a designee from the Society retaining the only key to same. The secured area shall only be accessed by designated agents of the Society, and said key shall only be used by the County in cases of emergency. The Society shall be notified within twenty four (24) hours upon any access by the County. The designated secured area used by the Society shall be solely for property owned by the Society and being stored for the reasons as set forth herein.
6. **Secure Location to Store Society Property.** The artifacts, paintings, and other objects and/or property owned by the Society shall be apart from any other materials in the County's Storage Facility and contained within a separately locked space. The separate space designated for the Society shall be built by the County at its sole expense with appropriate materials and enclosed on all sides, and shall be designated solely as Society space, and to be equipped with its own lock or security device for additional security.
7. **Access to Society Property.** The Society shall be granted reasonable access to all of its property being stored by the County upon notice no less than twenty four (24) hours prior to the date on which an agent and/or employee of the Society is seeking to visit.
8. **Inventory of Society Property.** The Society shall provide a list of the artifacts, paintings, and other objects and/or property being stored for the Society by the County.
9. **Damage or Theft of Society Property.** The County shall not be held responsible for any damage or theft of Society property being stored by the County for the duration of the Agreement.
10. **Insurance.** The Society is responsible for insuring all of its property being stored by the County, and under no circumstances shall the County be responsible for insuring artifacts, paintings, or other objects owned by the Society being stored by the County as set forth herein.
11. **Indemnification.** To the fullest extent allowable by the law, the Society, shall hold harmless, indemnify, defend, and release the County of Passaic and their members, directors, officers, employees, agents, and contractors, successors, and assigns from and against all suits, liabilities, penalties, costs, losses, damages, expenses or claims, including without limitation, reasonable attorney's fees arising from or in any way connected with the County's performance, attempted performance, or failure to perform in connection with this Agreement or other activities as described in the Agreement, including, but not limited to, any injury to or death of any person or any damage to any property resulting from any act, omission, condition, or other manner related to this Agreement, regardless of cause. Additionally, the County shall be held harmless for any theft or damage of artifacts, paintings, and other objects owned by the Society and stored by the County as set forth herein.
12. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.

Introduced on: September 10, 2019

Adopted on: September 10, 2019

Official Resolution#: R20190783

AGREEMENT – COUNTY OF PASSAIC AND PASSAIC COUNTY HISTORICAL SOCIETY

Page 2 of 4

13. **Severability/Waiver.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.
14. **Entire Agreement.** This Agreement contains all of the terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.
15. **Amendments and Modifications.** This Agreement may be amended only by instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding by the County, it must be accompanied by a resolution authorizing same.
16. **Notice.** All notices, reports, statements, requests, authorizations required to be given hereunder shall be personally delivered or sent by first class mail to the Parties at the following addresses, unless a party has been notified of a change of address:  
  
    TO: County of Passaic  
        401 Grand Street, Room 205  
        Paterson, New Jersey 07505  
        Attn: Office of the Administrator  
  
    TO: Passaic County Historical Society  
        C/O A. Michael Rubin, Esq.  
        1330 Hamburg Turnpike, Suite 1  
        Wayne, New Jersey 07470
17. **Authority.** By the signatures below, the County and Society execute this Agreement and confirm that they are mutually bound and fully authorized and empowered to enter into and bind their organization by all provisions contained therein.

IN WITNESS of the foregoing provisions, the County and Society delivered this Agreement as of the date set forth above:

**Attest:**

**COUNTY OF PASSAIC**

\_\_\_\_\_  
Louis E. Imhof, Clerk  
Board of Chosen Freeholders

\_\_\_\_\_  
John W. Bartlett, Director  
Board of Chosen Freeholders

**As to form and legality:**

\_\_\_\_\_  
Nadege Allwaters, Esq.  
Deputy County Counsel

**Attest:**

**PASSAIC COUNTY HISTORICAL SOCIETY**

\_\_\_\_\_  
Heather Garside, Curator  
Passaic County Historical Society

\_\_\_\_\_  
A. Michael Rubin, President  
Passaic County Historical Society

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW, FOR JANITORIAL SUPPLIES FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020, AS PER BID SB-19-040, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190784</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-27							
CAF #	Various TBD							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW, FOR JANITORIAL SUPPLIES FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020, AS PER BID SB-19-040**

**WHEREAS**, there exists a need for janitorial supplies, for the County of Passaic various Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for bid SB-19-040, for Janitorial Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on July 23, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee Members reviewed this matter by e-mail and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, the contract period will be from September 1, 2019 through August 31, 2020 for a total estimated award of \$219,042.30, with purchases to be made on an as-needed basis from the following vendors:

**Spruce Industries, Inc.:** Items awarded (11) **\$ 7,397.28**  
Line item: 6, 9, 16, 22, 32, 49, 62, 76, 80, 99 and 105.

***Give a 20% discount for non-bid items off their catalog price.***

**United Sales USA Corp.:** Items awarded (9) **\$ 56,188.10**

Line item: 1, 17, 24, 35, 36, 64, 65, 67 and 73.

***Give a 30% discount for non-bid items off their catalog price.***

**E. A. Morse & Co.:** Items awarded (43) **\$ 106,486.50**

Line item: 5, 10, 11, 14, 18, 19, 20, 23, 27, 29, 30, 31, 33, 34, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 55, 56, 57, 58, 59, 60, 61, 63, 68, 69, 70, 71, 72, 75, 77, 79 and 91

***Give a 30% discount for non-bid items off their catalog price and a 10% discount on equipment.***

**Donna Jenna Enterprizes LLC:** Items awarded (6)

**\$ 8, 085.34**

Line item: 12, 13, 21, 26, 92 and 100.

**Pariser Industries:** Items awarded (15) **\$ 39,535.28**

Line item: 78, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 101, 102, 103 and 104.

**Scoles Floorshine Industries:** Items awarded (2) **\$ 1,349.76**

Line item: 95 and 96.

**WHEREAS**, a certificate attached hereto, indicating that \$219,042.30 in funds are available in various budget accounts for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's response. Purchases will be made on an as-needed basis in an amount not to exceed \$219,042.30 in accordance with N.J.A.C. 5:30-11.10 (a) open-ended Contracts; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$219,042.30

APPROPRIATION: All accounts on a needs basis

PURPOSE: Resolution authorizing award of contract to the vendors listed on the attached resolution for janitorial supplies for various County of Passaic Departments and Institutions for the period of September 1, 2019 through August 31, 2020.



Flavio Rivera, Treasurer

DATED: September 10, 2019



### RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** BUILDINGS & GROUNDS  
**Telephone #:** 973-881-4425

**DESCRIPTION OF RESOLUTION:**

1. RE-BID JANITORIAL SUPPLIES FOR VAIROUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 219,042.30

**REQUISITION #** N/A

**ACCOUNT #** VARIOUS ACCOUNTS

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_



### RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** BUILDINGS & GROUNDS  
**Telephone #:** 973-881-4425

**DESCRIPTION OF RESOLUTION:**

1. RE-BID JANITORIAL SUPPLIES FOR VAIROUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 219,042.30

**REQUISITION #** N/A

**ACCOUNT #** VARIOUS ACCOUNTS

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A NON-FAIR AND NON-OPEN CONTRACT TO THE PADDED WAGON MOVING AND STORAGE TO MOVE ARTIFACTS OWNED BY THE PASSAIC COUNTY HISTORICAL SOCIETY FROM LAMBERT CASTLE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190785</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-28							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING A NON-FAIR AND NON-OPEN CONTRACT TO THE PADDED WAGON MOVING AND STORAGE TO MOVE ARTIFACTS OWNED BY THE PASSAIC COUNTY HISTORICAL SOCIETY FROM LAMBERT CASTLE**

**WHEREAS** the Passaic County Historical Society, a non-profit agency, is housed within and operates a museum at the County of Passaic-owned Lambert Castle under a 2014 lease; and

**WHEREAS** beginning in the early part of 2020, the County will begin a multi-million dollar renovation project of the Lambert Castle and the nearby Carriage Barn and, consequently, the artifacts, paintings and other objects owned by the Society need to be packed, moved, and relocated during the renovation; and

**WHEREAS** after discussion between the Society and Passaic County Administration, it has been agreed that the County will be responsible for moving the artifacts, paintings and other objects to and from the Castle and will store those items at no charge at the County facility located at 151 East 11<sup>th</sup> Street in Paterson, NJ; and

**WHEREAS** the County Administration has solicited three quotations from three moving and storage companies in New Jersey specializing in the moving of historic artifacts; the lowest quotation being received from Padded Wagon Moving and Storage of Branchville, NJ in the amount of \$40,000 (copy of estimate attached hereto and made part hereof); and

**WHEREAS** the Passaic County Board of Chosen Freeholders, by Resolution 06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay-to-Play Law only under a fair and open process; and

**WHEREAS** the Passaic County Administration is requesting that the Board make an exception in this case because of the fact that a mover specializing in the moving of historical artifacts is needed to conduct the move in this case; and

**WHEREAS** the Freeholder Committee for Finance & Administration reviewed this matter at its August 28, 2019 meeting and is recommending that the Agreement be approved by the full Board; and

**WHEREAS** a certification is attached which indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open contract to the Padded Wagon Moving and Storage of Branchville, NJ for an amount not to exceed \$40,000 to move the artifacts, paintings, and other objects owned by the Passaic County Historical Society from the Lambert Castle to the County facility in the City of Paterson, NJ.

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board as well as the County Counsel be authorized to execute any agreements to effectuate this Resolution on behalf of the County of Passaic.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,000.00

APPROPRIATION: T-20-56-880-014-801

PURPOSE: Resolution authorizing an award of contract to the Padded Wagon Moving and Storage for the relocation of property owned by the Passaic County Historical Society.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 706 - 6640  
 e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

August 29, 2019

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO THE PADDED WAGON MOVING & STORAGE  
 FOR MOVING THE PASSAIC COUNTY HISTORIC SOCIETY COLLECTIONS  
 AT LAMBERT CASTLE MUSEUM, PATERSON**

Members of the Board:

Proposals for the professional services for the above referenced project were solicited, received, and reviewed. The project is to properly package and move the collections from Lambert Castle Museum to the County's storage facility. The following is a summary of proposals received:

<u>Name of Vendor</u>	<u>Amount</u>
1. Crozier Fine Arts 525 West 20th Street New York, NY	\$174,018.25
2. Atelier Art Services, Inc. 3060 West Jefferson Street Philadelphia, PA 19121	\$173,475.00
3. The Padded Wagon Moving and Storage 281 Route 206 South Branchville, NJ 07826	\$40,000.00

The lowest proposal received was from Padded Wagon. Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Padded Wagon in the amount of \$40,000.00 for these services, subject to the availability of funds. In addition, the Finance Committee reviewed and recommended at its meeting of August 28, 2019, that the full Board authorize awarding this contract. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
 Cultural & Historic Affairs

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190785



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Matthew P. Jordan  
 Telephone #: (973) 881-4405

## DESCRIPTION OF RESOLUTION:

Resolution authorizing an award of contract to the Padded Wagon Moving and Storage for the relocation of property owned by the Passaic County Historical Society

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 40,000.00  
 REQUISITION # \_\_\_\_\_  
 ACCOUNT # T-20-56-880-014-801

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: Non-Fair, Non-Open Award

- | 5. COMMITTEE REVIEW:   | DATE:           |
|--|-----------------|
| <input checked="" type="checkbox"/> Administration & Finance | <u>08/28/19</u> |
| <input type="checkbox"/> Budget                              | _____           |
| <input type="checkbox"/> Health                              | _____           |
| <input type="checkbox"/> Human Services                      | _____           |
| <input type="checkbox"/> Law & Public Safety                 | _____           |
| <input type="checkbox"/> Planning & Economic Development     | _____           |
| <input type="checkbox"/> Public Works                        | _____           |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: September 09, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190785



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
Director

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO THE PADDED WAGON MOVING & STORAGE  
FOR MOVING THE PASSAIC COUNTY HISTORIC SOCIETY COLLECTIONS  
AT LAMBERT CASTLE MUSEUM, PATERSON**

Members of the Board:

Proposals for the professional services for the above referenced project were solicited, received, and reviewed. The project is to properly package and move the collections from Lambert Castle Museum to the County's storage facility. The following is a summary of proposals received:

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3. The Padded Wagon Moving and Storage 281 Route 206 South Branchville, NJ 07826	\$40,000.00

The lowest proposal received was from Padded Wagon. Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Padded Wagon in the amount of \$40,000.00 for these services, subject to the availability of funds. In addition, the Finance Committee reviewed and recommended at its meeting of August 28, 2019, that the full Board authorize awarding this contract. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190785

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS20AAA014 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190786</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-29							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING THE EXECUTION OF THE  
AFORESAID GRANT AGREEMENT DOAS20AAA014  
FROM THE NEW JERSEY DEPARTMENT OF HUMAN  
SERVICES, DIVISION OF AGING SERVICES**

**WHEREAS** the Passaic County Area Agency on Aging has obtained a Grant Agreement DOAS20AAA014 from the New Jersey Department of Human Services, Division of Aging Services for 2020 in the amount of \$2,724,738.00, which is available at this time to carry out a program to develop a comprehensive and coordinated system of services for the elderly under the Older Americans Act of 1965, as amended; and

**WHEREAS** these funds for said agreement are set forth in Policy Memorandum 2019-7, I-7, 2020 Area Plan Contract; Contract Application Provisions; Advanced Planning Documents; Intent to Fund/Initial Distribution of Title III, and Related State Match, State Funded and other Federal Programs, for Execution of the 2020-2021 Area Plan Contract (APC), 2020 Area Plan contract Funding Allocations Services, dated August 20, 2019 will be distributed as follows: Title IIIB, \$301,764.00; Title IIIC1, \$350,636.00; Title IIIC2, \$203,849.00; Title IIID, \$18,644.00; Title IIIE, \$141,557.00; with an accompanying New Jersey State Match of \$88,785.00 and an additional grant from the State of New Jersey for the Weekend Home Delivered Meals Program of \$59,060.00; Safe Housing and Transportation Program of \$70,010.00; Adult Protective Service of \$350,148.00, Social Service Block Grant of \$545,054.00; State Home Delivered Meals of \$166,360.00; Care Management Quality Assurance of \$23,810.00;

Medicaid Match of \$32,261.00; COLA of \$324,300.00; NSIP (USDA) of \$48,500.00; and

**WHEREAS** included is a spreadsheet showing 50% of anticipated Federal Title III-B, C-1, C-2, D, E and related State Match, as well as 100% for State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Service Block Grant (SSBG), Care Management Quality Assurance (CMQA), Supplemental Funds (Formerly known as COLA - Cost of Living Adjustment), State Home Delivered Meals (SHDM) and Medicaid reimbursement. Also included is the initial 27% allocation of Nutrition Services Incentive Program (NSIP) and 100% allocation of the anticipated Medicaid reimbursement amount; and

**WHEREAS** the balance of Title III, State Match and NSIP funds will be distributed to AAAs in the midyear and final amendments once the notice of grant award is received from the Administration on Aging; and

**WHEREAS** this matter has been recommended by the County's Area Aging Director and was reviewed and recommended for approval by the Freeholder Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above and in the aforementioned 2020 Initial Allocation, the Director and Clerk to the Board be, and they hereby are, authorized to execute the aforesaid Grant Agreement DOAS20AAA014 to carry out the terms thereof, subject

to the actual receipt of the above stated funds from the New Jersey Department of Human Services, Division of Aging Services.

JDP:lc

Dated: September 10, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
Telephone #: (973)569-4070

DESCRIPTION OF RESOLUTION:

Resolution authorizing the execution of Grand Agreement No. DOAS20AAA014 from the New Jersey Department of Human Services, Division of Aging Services for 2020 in the amount of \$2,724,738 to carry out services and programs for the elderly through the Department of Senior Services.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$
REQUISITION #
ACCOUNT #

4. METHOD OF PROCUREMENT:

[ ] RFP [ ] RFQ [ ] Bid
[ ] Other:

5. COMMITTEE REVIEW:

DATE:

[ ] Administration & Finance
[ ] Budget
[ ] Health
[x] Human Services
[ ] Law & Public Safety
[ ] Planning & Economic Development
[ ] Public Works

8/28/19

6. DISTRIBUTION LIST:

[ ] Administration [ ] Finance [ ] Counsel
[ ] Clerk to the Board [ ] Procurement

[ ] Other:

Introduced on: September 10, 2019
Adopted on: September 10, 2019
Official Resolution#: R20190786



## GRANT APPLICATION REQUEST FORM

1. **Grant Title:** Area Agencies on Aging (AAA), 2020 Area Plan Contract Initial Allocation
  
2. **Funding Source:**  Federal  State  Other: \_\_\_\_\_
  
3. **Description of Grant:**  
 This grant follows the guidelines set forth under the Older American Act, and State regulations, to provide home and community based services to older adults to prevent or delay nursing home placement.
  
4. **Grant Period:** From 1/01/2020 To 12/31/2020
  
5. **Amount Requested:** \$ 2,724,738
  
6. **Is a dollar match required? :**  Yes  No
  
7. **If yes, how much? :** \$ 1,900,000
  
8. **Is the match:**  Monetary  In-Kind (Identify): 120,000
  
9. **Account #:** G-01-41-801 / G-01-41-802
  
10. **Is this a:**  New Program  Existing Program  Amendment
  
11. **Grant Administrator (Name/Title/ Department):**



The New Jersey Department of Community Affairs, Division of Local Government Services, is cognizant of these authorizations and will approve corresponding county budget appropriations for counties receiving APC funds under this Policy Memorandum.

**CRITICAL DATES:**

- 10/15/19 By 4:00 pm, the AAAs shall submit the completed APC contract applications in SAGE. (Note that SAGE cannot accommodate an extension of this deadline).
- 12/31/19 The current APC expires.

For questions regarding the APC programmatic requirements, please contact Stephanie Rietze at (609) 438-4742 or [Stephanie.Rietze@dhs.state.nj.us](mailto:Stephanie.Rietze@dhs.state.nj.us). For questions regarding this Policy Memorandum, SAGE and fiscal matters, please contact either Warren Clanton at (609) 438-4752 or [Warren.Clanton@dhs.state.nj.us](mailto:Warren.Clanton@dhs.state.nj.us) or Bruce Sutton at (609) 438-4738 or [Bruce.Sutton@dhs.state.nj.us](mailto:Bruce.Sutton@dhs.state.nj.us).

Thank you for your cooperation in the APC process.



---

Louise Rush, Director  
Division of Aging Services

LR/TZ/bas/smr  
Attachments

**Division of Aging Services  
Office of Area Agency on Aging Administration and State Community Programs**

**2020 AREA PLAN CONTRACT APPLICATION PROVISIONS**

The 2020 Area Plan Contract (APC) represents the second year of the 2019-2021 APC cycle. Area Agencies on Aging (AAAs) must submit new applications, schedules, certification forms, business associate agreements and other required documents. The 2020 APC period is January 1, 2020, through December 31, 2020.

**A. APC Application Review and Approval:**

1. AAAs must submit 2020 APC applications before 4:00 pm on October 15, 2019.
2. The Division of Aging Services (DoAS) will review the applications through SAGE. DoAS will notify the AAA through SAGE if changes to the application are necessary. The AAAs also will be notified via SAGE when the APC is approved by DoAS.
3. DoAS will return deficient or incomplete APC applications to the AAA. The AAA shall make all required changes and return the revised application to DoAS within 10 working days. Failure to submit a properly revised application within 10 working days may result in delayed approval of the APC and, as a result, may impact the timing of payments.

**B. Funding Applicability:** All APC funds shall follow Older Americans Act (OAA) Title III requirements and DoAS policies. The Title III requirements shall apply to every funded service, whether partially or completely, under the APC unless otherwise noted. Non-federal funds shall be used as Maintenance of Effort for the federal funds provided under the APC.

**C. Integrated Program Summary (IPS):**

1. All programs and services funded under the 2020 APC must be included in an IPS.
2. The official name of the agency, as written on its business registration certificate, must be used in the APC.
3. The use of a "To Be Determined" (TBD) IPS must be used sparingly. DoAS will accept TBDs only when the AAA has not determined a service or provider by the APC application deadline. AAAs shall resolve all TBDs by April 1, 2020. (See Instruction Guide for additional details about TBDs and programmatic amendments).
4. Initial IPS documents in SAGE must be established at the level included on Attachments B1 and B2. Local, other and consumer contributions can be included at a percentage equivalent to or higher than the initial allocation. Full Maintenance of Effort and match requirement must be allocated when the AAA processes the mid-year amendment.
5. When services are to be provided by the AAA, the IPS field for the "Agency Name" must begin with "AAA" and must be followed by the AAA's agency name. (See Instruction Guide for additional details).
6. If funds are included on the IPS personnel line, a corresponding personnel justification form must be completed. (See Instruction Guide for additional details).
7. If funds are included on the IPS "Consultant/Contract" line for services to be provided by the AAA, all contracts and agreements related to these funds must be uploaded to the corresponding upload box located at the bottom of the IPS after the certification.
8. If funds are included on the IPS "Other" line, a detailed explanation must be provided and uploaded to the "Other Cost Detail" upload box located at the bottom of the IPS after the certification.
9. The AAA Executive Director must certify each IPS. The certification states that, by checking the box, the Executive Director certifies that (1) the information is accurate to the best of his or her knowledge and (2) in awarding the funds set forth in the IPS, the Executive Director consulted with and sought the guidance of the County Purchasing Agent, who is responsible for ensuring that public funds are awarded in compliance with the Local Public Contracts Law.
10. The Budget Plan will be populated automatically with the information entered on the IPS, but there are sections that indicate "INPUT REQUIRED" when data entry is necessary.

**D. Waiver Provisions:**

Introduced on: **September 10, 2019**  
 Adopted on: **September 10, 2019**  
 Official Resolution#: **R20190786**

Forms must be completed for direct service, priority, or proprietary waivers. Forms must be submitted in SAGE and accompanied by the required justifying documentation in accordance

with PM 91-9, III-4 "Waiver Forms & Procedures for Area Agencies on Aging." The forms are available in SAGE. (See 2020 APC Application Instruction Guide for additional details).

2. The AAA must receive written approval from DoAS prior to entering into a contract with a for-profit entity
3. The AAA must receive written approval from DoAS before it can render services as a direct service provider.
4. Unless otherwise specified, approved waivers are valid for the remainder of the 2019-2021 contract period ending December 31, 2021.
5. If there is a change in the circumstances that justified the original waiver request, the AAA shall submit a new waiver request. A change in circumstances includes but is not limited to administrative and fiscal oversight, capacity to serve the anticipated number of consumers, cost of service or proposals to add services.
6. If a change in circumstances occurs after submission of the 2020 APC application, the AAA shall notify DoAS promptly. DoAS will provide technical assistance.

**E. Governmental Providers:**

1. When the AAA proposes to use the services of another government agency, for services funded under the APC the AAA shall submit the completed Request for Governmental Agency Service Provider forms and the required justifying documentation. The forms and documentation shall be submitted in SAGE as part of the 2020 APC application. (See 2020 APC Application Instruction Guide for additional details).
2. The AAA must receive written approval from DoAS before it enters into an agreement with a government agency.
3. Unless otherwise specified, approved governmental providers are valid for the remainder of the 2019-2021 contract period ending December 31, 2021.
4. If there is a change in the circumstances that justified the original request, the AAA shall submit a new governmental provider request form. A change in circumstances includes but is not limited to administrative and fiscal oversight, capacity to serve the anticipated number of consumers, cost of service or proposals to add services.

**F. Confidentiality:** The AAA shall maintain the privacy of personal and confidential information provided by consumers in the course of accessing services and supports. The AAA shall require all users of SAMS to sign a confidentiality agreement promulgated by DoAS before the user is permitted to access SAMS. Furthermore, the AAA shall notify DoAS when a SAMS user no longer requires access to SAMS and his or her SAMS ID must be deactivated. The AAA shall review the confidentiality agreements signed by SAMS users as part of its monitoring and auditing processes. (See 2020 Administrative Requirements, Subcontract Requirements and Supplemental Provisions for additional details).

**G. Intent to Fund:** A resolution adopted by county government officials utilizing either Attachment A or B is required in order to accept and obligate the APC funds. After the adopted resolution, APC funds shall be made available for use to ensure continued services to older adults as intended.

**H. Notice of Grant Award:**

1. Once DoAS approves the APC, an executed Notice of Grant Award will be available in SAGE and the AAA will be notified by a message in SAGE. The AAA then will be able to print a copy of the signed contract documents. DoAS will no longer mail paper copies of contracts.
2. Upon approval, DoAS will make payments in accordance with the APC. DoAS will not make any payments for costs incurred in carrying out the terms of the APC until DoAS issues a fully executed Notice of Grant Award

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190786

## Procedures for Budgeting 2020 Funding Sources

The Advance Planning Documents are used to establish the initial allocation for APC 2020. The formula utilized by DoAS to determine the distribution of FFY19 Title III funds and related State match is detailed in the State Plan on Aging and in PM 92-13, III-6 "Funding Formula," PM 93-4, III-2 "Supplemental Funding Formula," and PM 2001-8, III-7, "Title III E, National Family Caregiver Support Program." Non-Title III funds are distributed in accordance with the funding formulas established through policy memoranda issued at the inception of each program. The census figures included in the formulas are taken from the American Community Survey (ACS) and the data is updated every two years. For the 2020 APC, the census figures are from 2011-2015. Headings II and III below correspond to the headings on the Agency Budget Plan form in the Application Forms Cont. section in SAGE. Please complete those forms based on the instructional information below.

### **I. Advance Planning Document Attachments:**

**A-1 and A-2:** These attachments address the anticipated 100% allocation for the 2020 APC and are for planning purposes only. Do not use these attachments to complete the initial APC. Use A-1 and A-2 as a guide for projecting service levels. Be sure to use the correct codes when preparing all IPS documents and the Quarterly Program Reports (QPR A and B). The allocation code for each program is located at the top row of Attachment A. County contracts with providers can be executed using the 100% funding level if allowed by your county.

**B-1 and B-2:** These attachments are used to complete the APC Budget Plan. The budget planning figures are based on the current available 2020 funding allocations. The balance of FFY20 funds will be included in the mid-year contract amendment upon receipt of the Federal grant award.

Attachments B-1 and B-2 show 50% of anticipated Federal Titles III B, C1, C2, D, E funds and related State Match, and 100% anticipated State funding, which includes State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Service Block Grant (SSBG), Care Management Quality Assurance (CMQA), Supplemental Funds (*formerly known as COLA-Cost of Living Adjustment*), Community Based Senior Program (CBSP), and State Home Delivered Meals (SHDM) as well as the initial allocation for the Nutrition Services Incentive Program (NSIP) and 100% allocation for the anticipated Medicaid reimbursement amount.

### **II. Title III Funding (Older Americans Act (OAA) Funds)**

- A. New Funds:** Attachments B-1 and B-2 provide the allocations for Titles III B, C1, C2, D, and E funds.
- B. Administrative:** These show the anticipated source and amounts of Title III administration by subtracting permissible amounts per OAA from the following four allocations: B, C1, C2 and E. The total OAA administration amount will be transferred from the IPS and must equal the amounts deducted from Titles B, C1, C2 and E.
1. Administrative funding cannot be deducted from Title III D.
  2. Administrative expenses taken from Title III E must not exceed 10% of the total Title III E allocation.
  3. When necessary, subtractions can be noted with a minus sign or parentheses.
  4. The total of administrative funds will be shown in the column at far left on the Budget Plan.
  5. The "Funds Total" column must net to zero.
    - *Title III Administration Allocation Transfers (Input Required): Total OAA administration shall not exceed 10% of the total new Title III funds (Title III B, C1, C2, D, and E).*
- C. Allocation Transfer (Input Required):** These show anticipated transfers between B, C1 and C2 (for 2020). The AAA may transfer up to 30% between B and C and up to 40% between C1 and C2. To calculate, multiply the percentage by the total of C1 and C2 funds. Fund totals for transfers must net to zero.
- o **Note:** (This is for instructional purposes. Transfers can be done at any time but many counties complete the transfers at the mid-year when the official transfer request is sent to AoA)
- D. New Allocation:** The amount of 2020 APC funds available for services after administration and allocation transfers are calculated on this line.

The following sections (labeled here E & F) for Prior Year Approved Carryover and Prior Year Excess Funds are not to be completed until the midyear.

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September 19, 2019 Approved Carryover (Input Required): Enter the projected carryover amounts as accurately as possible. Do not exceed 8% per PM 2007-5, III-3, "Title III Carry-Over Procedures."

- F. *Prior Year Excess Funds: The funds that exceed the maximum of 8% Prior Year Approved Carryover, if any, become Prior Year Excess Funds and the amount must be entered on Prior Year Excess Funds line.*
- G. **State Match:** This shows the current year allocations from Attachments B-1 and B-2 taken directly from completed IPSs.

*The following sections (labeled here H & I) for Prior Year Approved State Match Carryover and Prior Year State Match Excess Funds are not to be completed until the midyear.*

- H. *Prior Year Approved State Match Carryover (Input Required): Enter the projected State match carryover as accurately as possible. As with Title III funding, State match carryover is limited to the maximum of 8%.*
- I. *Prior Year State Match Excess Funds: The funds that exceed the maximum of 8% Prior Year Approved State Match Carryover, if any, become Prior Year State Match Excess Funds and the amount must be entered on Prior Year State Match Excess Funds line.*
- J. **Local Public: Maintenance of Effort (MOE)** figures are based on the best available historical funding data for allocations as stated in PM 2006-9, III-7. MOE will be calculated for the 2020 APC based on the AAA's certification amounts from the prior year.
- K. **Local Private:** MOE figures are based on the best available historical data and any anticipated private matching funds for new grantees as stated in PM 2006-9, III-7.
- L. **Participant Income:** These figures represent the total anticipated consumer contributions. The AAAs shall encourage consumer contributions and give consumers the opportunity to contribute for all services, except Adult Protective Services. All income realized from consumer contributions shall be included in this category. Therefore, other than Adult Protective Services (Taxonomy Service Code 324), all programs and services funded through the APC must have consumer income projections on IPSs. See PM 2017-13, I-13.
- M. **Income Other:** These figures represent funds (other than consumer contributions) that qualify as project income, such as interest on checking or savings, Medicaid payments and property or equipment disposal proceeds.
- N. **Supplemental Funds** (formerly known as COLA-Cost of Living Adjustment): These funds are for services, not administration. They must be used in appropriate programs and identified on the IPS.
- O. **NSIP:** The 2020 APC allocation is based on an initial amount of FFY19 funding. Any necessary adjustments will be made in the mid-year amendment. NSIP amounts may be entered for each nutrition-funding source (Title III C-I, Title III C-II, SWHDM, SHDM, SSBG, or non-APC funds).
- P. **Allocation Total:** Totals are calculated on this line.
- Q. **Actual Contract Allocation:** Entered by DoAS on this separate chart line. No action is required of the AAA.
- R. **Federal Fund Balance:** This is calculated automatically by SAGE adding the prior year carryover and the prior year excess funds. No action is required of the AAA.
- S. **State Match Fund Balance:** This is calculated automatically by adding the prior year approved State match carryover and the prior year State Match excess funds. No action is required of the AAA.
- T. **Title III D Funds for Evidence Based Health Promotion (EBHP) Programs (Column):** The Administration for Community Living requires that all activities under Title III D are demonstrated to be evidenced-based.
  1. AAAs shall ensure that EBHP programs receiving Title III D funds meet all of the components specified in PM 2015-10; I-10 to satisfy the new federal definition of "evidence-based."
  2. AAAs shall complete a Title III D Funding Information Form (connected to Title III D fund IPSs in SAGE) for all proposed EBHP programs and shall receive approval from DoAS prior to implementation. (See instruction booklet for additional details).
  3. Taxonomy service code, allocation figures and anticipated consumers on IPSs must match Title III D Funding Information Forms.
- U. **Maintenance of Effort Requirement (Column):** Enter the MOE requirement as provided by DoAS.

### III. Non-Title III Funding (State and Other Funds)

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
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- A. **New Funds:** Attachments B-1 and B-2 provide the allocations for SHTP, SSBG, SWHDM, SHDM, NSIP, Medicaid Match, CMQA, Supplemental Funds, Community Based Senior Programs, Federal Financial Participation and Adult Protective Services programs.
- B. **SSBG/SHTP Administrative Transfers:** This represents the anticipated amount of administration that the AAA will transfer from SHTP and SSBG allocations. The AAA may transfer up to 8% of the SHTP allocation and 10% of SSBG allocation for AAA administration.
- C. **Local Public: Match:** These figures are based on the best available historical funding data for allocations as it relates to PM 2006-9, III-7, "Title III Maintenance of Effort (MOE) and State Program Match Requirements."
- D. **Local Private: Match:** These figures are based on the best available historical data and any anticipated private matching funds for new grantees as relates to PM 2006-9, III-7, "Title III Maintenance of Effort (MOE) and State Program Match Requirements."
- E. **Income Consumer:** These figures represent the total anticipated consumer contributions. The AAAs shall encourage consumer contributions and give consumers the opportunity to contribute for all services, except Adult Protective Services. All income that is realized from consumer contributions is to be included in this category. Therefore, other than Adult Protective Services (Taxonomy Service Code 324), all programs and services funded through the APC must have consumer income projections on IPSs. See PM 2017-13, I-13 November 30, 2017, "Contribution Policy for Services Under the Area Plan Contract."
- F. **Income Other:** These figures represent funds (other than consumer contributions) that qualify as project income, such as interest on checking or savings, Medicaid payments, and property or equipment disposal proceeds.
- G. **Supplemental Funds** (formerly known as COLA-Cost of Living Adjustment): These funds are for services, not administration. They must be used in appropriate programs and identified on the IPS.
- H. **NSIP:** This is based on the total NSIP allocated to your county. Show the NSIP amounts for each nutrition-funding source (SSBG, SWHDM, SHDM or non-APC funds). NSIP funds may be included under non-Title III programs to show funds allocated to the county cooperative agreements.
- I. **Allocation Total:** Totals are calculated on this line. Pursuant to PM 97-5, III-3, "Administrative Requirements Social Service Block Grant (SSBG)," all unexpended SSBG funds are subject to recovery by DoAS. State and Casino Revenue funded programs, such as SHTP, SHDM, SWHDM, CMQA, Supplemental Funds, Community Based Senior Programs and Adult Protective Services do not have carryover provisions. The carryover line is omitted from this budget. (See PM 99-4, III-4, pg. 2).
- J. The totals for Total Funds from the State, Fund Balance, Total New Funds, Funds from Other Sources and Total Funds Needed are calculated automatically in SAGE.
  - Please note that a line for State Match is not included on this budget page. State Match is intended for use with Title III funded programs.

Please note: The figures provided are for planning purposes and that actual 2020 figures may vary.

DEPARTMENT OF HUMAN SERVICES  
 DIVISION OF AGING SERVICES  
 2020 INITIAL ALLOCATION

Allocation Percentage is Approximately: 50.00%

Attachment B-1

*Allocation Code:	D2	D3	D4	10	D6	STATE MATCH-50%			TOTAL
						Federal Totals	TITLE III A-D	TITLE III E	
COUNTY	50% B	50% C-1	50% C-2	50% D	50% E				
Atlantic	168,677	195,771	113,599	10,461	78,906	567,414	25,861	23,672	49,533
Bergen	542,924	630,111	364,769	33,274	253,831	1,824,899	83,174	76,090	159,264
Burlington	220,820	256,181	147,646	13,491	102,735	740,873	33,764	30,821	64,585
Camden	284,223	330,001	190,737	17,438	132,783	955,162	49,539	39,828	89,367
Cape May	75,191	79,664	45,936	6,676	32,024	244,491	11,248	8,807	20,055
Cumberland	88,010	102,175	59,279	6,820	41,266	297,570	13,868	12,386	25,954
Essex	502,952	585,046	340,680	30,963	237,174	1,886,815	77,274	71,152	148,426
Gloucester	126,801	145,963	84,772	7,916	58,983	425,445	19,401	17,887	37,098
Hudson	412,629	480,260	279,867	25,442	194,672	1,392,570	63,419	58,401	121,820
Hunterdon	78,191	86,566	34,524	5,802	24,083	209,116	9,799	7,210	17,009
Mercer	197,149	228,978	132,316	12,114	92,097	682,652	30,206	27,628	57,835
Middlesex	429,835	499,548	287,818	26,222	200,451	1,443,974	65,833	60,136	125,969
Monmouth	310,149	359,435	207,794	19,101	144,571	1,041,050	47,461	43,371	90,832
Morris	232,988	270,079	155,633	14,275	106,210	781,195	35,628	32,462	68,090
Ocean	376,668	434,778	251,168	23,124	174,715	1,259,443	57,426	52,415	109,841
Passaic	301,764	350,836	203,848	18,644	141,557	1,016,450	46,318	42,467	88,785
Salem	76,312	66,366	24,375	6,407	16,972	194,632	9,406	5,082	14,488
Somerset	156,882	181,766	104,728	9,661	72,798	525,636	23,969	21,840	45,809
Sussex	78,228	65,902	37,933	6,646	26,406	216,113	10,044	7,922	17,966
Union	307,239	357,050	207,831	18,946	144,683	1,035,749	47,174	43,404	90,578
Warren	78,367	88,568	33,846	6,152	23,531	208,452	9,780	7,060	16,850
TOTALS	5,049,677	5,755,040	3,308,880	323,575	2,302,209	16,789,391	764,322	690,662	1,454,984

\* Allocation Code for Title III Admin - 01, SHTP Admin - 12, SSBG Admin - 21 and FFP Admin - 31

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DEPARTMENT OF HUMAN SERVICES  
DIVISION OF AGING SERVICES  
2020 INITIAL ALLOCATION

Attachment B-2

Allocation Code:	08	11	14	20	19	17	30/31	35	48	100% Supplemental Funds	NON-TITLE III FUNDS ALLOCATED	NON-TITLE III FUNDS AUTHORIZED	GRAND TOTAL AUTHORIZED
COUNTY	100% SWHDM	100% SHTP	100% APS	100% SSBG	100% SHDM	100% CMCA	FFP Reimbursement	100% Medicaid	approx. 27% NSIP	100% CBSP			
Atlantic	32,016	37,857	180,817	369,920	0	23,810	0	17,949	55,193	180,178	1,127,817	1,127,817	1,695,231
Bergen	105,017	124,111	507,788	812,489	0	23,810	0	57,747	120,515	578,857	2,553,080	2,553,080	4,377,779
Burlington	42,514	50,151	183,017	176,650	0	23,810	0	23,428	29,783	232,531	826,499	826,499	1,567,362
Camden	54,877	64,910	311,010	786,589	46,605	23,810	0	30,245	28,357	300,676	1,730,416	1,730,416	2,885,578
Cape May	13,345	15,699	78,122	126,922	7,287	23,810	0	7,267	26,011	0	402,906	402,906	647,397
Cumberland	16,543	19,799	111,067	482,458	1,097	23,810	0	9,358	13,790	73,133	876,754	876,754	1,174,324
Essex	97,975	116,366	550,912	1,440,915	146,871	23,810	0	53,631	47,190	538,769	3,175,065	3,175,065	4,871,900
Gloucester	24,361	28,700	128,867	168,480	20,044	23,810	0	13,430	31,565	0	599,127	599,127	1,024,572
Hudson	80,812	96,088	494,935	1,622,931	75,053	23,810	0	44,238	96,667	441,418	3,099,982	3,099,982	4,492,552
Hunterdon	13,000	12,199	73,121	75,342	20,097	23,810	0	5,609	10,133	53,938	304,158	304,158	613,274
Mercer	38,385	45,409	197,019	561,167	0	23,810	0	20,993	32,654	0	1,186,691	1,186,691	1,849,343
Middlesex	84,861	100,451	407,864	513,809	25,492	23,810	0	45,854	87,034	452,260	1,847,314	1,847,314	3,291,288
Monmouth	60,125	70,859	304,512	720,492	0	23,810	0	32,871	72,949	0	852,757	852,757	1,633,942
Morris	45,807	53,734	210,129	96,533	11,566	23,810	0	24,708	74,321	0	1,703,683	1,703,683	2,744,733
Ocean	71,900	84,565	371,744	227,542	0	23,810	0	39,672	60,625	0	1,384,248	1,384,248	2,643,691
Passaic	59,050	70,910	350,148	545,054	166,360	23,810	0	32,261	49,500	324,300	1,708,268	1,708,268	2,724,738
Salem	13,000	8,276	71,375	230,076	15,373	23,810	0	3,863	6,462	0	425,438	425,438	620,070
Somerset	30,531	36,054	124,389	218,530	15,851	23,810	0	16,659	30,831	0	164,542	164,542	248,427
Sussex	13,000	13,239	74,949	12,505	19,486	23,810	0	6,043	8,140	59,289	248,427	248,427	464,540
Union	59,871	71,081	283,605	459,442	16,598	23,810	0	32,807	81,806	0	1,456,324	1,456,324	2,494,073
Warren	13,000	11,442	74,010	103,729	37,310	23,810	0	5,353	7,418	26,682	372,766	372,766	581,218
TOTALS	970,000	1,131,000	5,109,000	9,742,934	625,000	500,010	0	524,086	952,344	360,396	26,590,766	26,590,766	43,330,147

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DEPARTMENT OF HUMAN SERVICES  
DIVISION OF AGING SERVICES  
2020

Area Plan Contract  
Advance Planning Document

Attachment A-1

Allocation Percentages:

100.00%

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
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COUNTY	TITLE III*					STATE MATCH*			TOTAL
	B	C1	C2	D	E	Federal Totals	TITLE IV B-D	TITLE III E	
Atlantic	337,353	391,541	227,199	20,822	157,812	1,134,827	51,724	47,344	98,068
Bergen	1,085,850	1,260,223	729,519	66,550	507,253	3,649,405	166,349	152,179	318,528
Burlington	441,640	512,262	295,291	26,991	205,471	1,481,745	67,567	61,641	129,208
Camden	568,445	660,004	381,473	34,875	255,528	1,910,325	87,077	79,658	166,735
Cape May	156,381	159,327	91,872	17,352	64,047	488,979	22,486	19,214	41,700
Cumberland	176,019	204,350	116,557	13,641	82,571	595,438	27,136	24,771	51,907
Essex	1,005,803	1,170,093	681,361	61,925	474,347	3,393,629	154,550	142,304	296,854
Gloucester	253,802	293,925	169,544	15,831	117,997	850,889	38,801	35,396	74,197
Hudson	825,260	950,522	559,133	50,866	385,343	2,785,144	126,837	115,803	243,640
Hunterdon	156,361	133,131	89,048	11,803	48,066	418,229	19,597	14,420	34,017
Mercer	394,900	457,953	284,631	24,228	154,195	1,325,307	60,412	55,259	115,671
Middlesex	858,870	999,096	575,836	52,443	400,903	2,887,847	131,667	120,271	251,938
Monmouth	620,298	718,671	415,589	38,201	289,142	2,062,101	94,921	86,743	181,664
Morris	465,978	540,199	311,263	28,549	218,421	1,562,372	71,266	64,926	136,182
Ocean	751,316	869,595	502,337	46,246	349,420	2,518,867	114,854	104,829	219,683
Passaic	603,527	701,272	407,598	37,290	283,113	2,032,909	92,636	84,934	177,570
Salem	156,623	183,131	108,750	16,814	33,944	2,032,909	18,611	10,183	28,794
Somerset	313,163	363,532	209,456	19,322	145,598	389,262	47,937	43,679	91,616
Sussex	156,454	133,803	75,868	13,291	52,811	432,225	20,087	15,843	35,930
Union	814,479	714,101	415,663	37,894	289,365	2,071,502	94,348	86,810	181,158
Warren	156,713	133,131	67,892	12,303	47,062	416,901	19,960	14,119	33,669
<b>TOTALS</b>	<b>10,099,385</b>	<b>11,510,092</b>	<b>6,617,780</b>	<b>647,149</b>	<b>4,604,419</b>	<b>33,478,765</b>	<b>1,528,643</b>	<b>1,361,326</b>	<b>2,909,969</b>

\* Excludes carry-over, redistribution and first year employment.

DEPARTMENT OF HUMAN SERVICES  
DIVISION OF AGING SERVICES  
2020

Area Plan Contract\*  
Advance Planning Document

Attachment A-2

COUNTY	SWHDM	SWHDM Required 25% Match**	SHTP	SHTP 10% Match***	APS	SSBG	SSBG Required 25% Match**	STATE HDM	CMQA	FFP	Medicaid Match	NSIP**	CBSP	Supplemental Funds	NON-TITLE III AWARDS	GRAND TOTAL
Atlantic	32,016	8,004	37,867	3,786	180,817	369,920	92,480	0	23,810	0	17,949	199,905	180,544	180,178	1,322,054	2,455,881
Bergen	106,017	26,254	124,111	12,411	507,786	812,499	203,125	0	23,810	0	57,747	436,500	65,472	576,957	3,028,379	6,677,734
Burlington	42,814	10,629	50,151	5,015	189,017	176,650	44,163	0	23,810	0	23,428	107,872	0	232,631	969,181	2,490,926
Camden	54,877	13,719	64,910	6,491	311,010	786,559	196,640	46,605	23,810	0	30,245	102,709	0	300,876	1,868,135	3,798,461
Cape May	13,345	3,336	15,899	1,570	78,122	128,922	32,231	7,287	23,810	0	7,267	94,210	8,455	73,133	451,350	960,939
Cumberland	16,843	4,161	19,798	1,980	111,067	482,468	120,615	1,087	23,810	0	9,358	49,948	79,245	93,543	938,865	1,534,003
Essex	97,975	24,494	116,366	11,637	560,912	1,440,915	360,229	146,871	23,810	0	53,831	170,921	0	538,789	3,447,244	6,840,873
Gloucester	24,361	6,090	28,700	2,870	128,897	158,460	39,615	20,044	23,810	0	13,430	114,325	0	132,792	718,887	1,569,876
Hudson	80,812	20,203	96,088	9,609	494,935	1,622,931	405,733	75,063	23,810	0	44,238	358,092	0	441,418	3,481,027	6,286,171
Hunterdon	15,000	3,250	12,199	1,220	73,121	75,342	18,886	20,097	23,810	0	5,509	36,703	0	53,939	347,736	785,965
Mercer	39,385	9,596	45,409	4,541	187,019	561,167	140,292	0	23,810	0	20,993	116,273	0	209,419	1,330,146	2,665,453
Middlesex	84,861	21,215	100,451	10,045	407,864	513,809	128,452	25,402	23,810	0	45,854	242,795	0	462,260	2,149,044	4,036,951
Monmouth	50,125	15,031	70,859	7,066	304,612	720,492	180,123	0	23,810	0	32,871	264,217	0	267,233	1,885,763	4,067,884
Morris	45,607	11,402	53,734	5,373	210,129	95,539	23,883	11,565	23,810	0	24,708	269,911	0	245,059	1,116,239	2,676,611
Ocean	71,900	17,975	84,565	8,457	371,744	227,542	56,896	0	23,810	0	39,572	219,580	0	394,549	1,653,045	4,171,932
Passaic	59,060	14,765	70,010	7,001	350,148	545,054	136,264	166,350	23,810	0	32,261	175,664	0	324,300	1,924,217	3,957,137
Salem	13,000	3,250	8,276	828	71,375	230,076	57,519	15,873	23,810	0	3,853	23,404	0	38,795	455,676	846,138
Somerset	30,531	7,633	36,054	3,605	124,389	218,530	54,633	15,851	23,810	0	16,659	111,570	0	164,542	833,652	1,884,723
Sussex	13,000	3,250	13,239	1,324	74,849	12,905	3,226	19,466	23,810	0	5,043	29,483	0	59,268	287,734	719,959
Union	58,971	14,983	71,081	7,108	293,605	459,442	114,861	16,598	23,810	0	32,807	295,295	0	328,626	1,763,394	3,634,886
Warren	13,000	3,250	11,442	1,144	74,010	103,728	25,932	37,310	23,810	0	5,353	26,666	26,682	53,163	409,655	825,966
TOTALS	970,000	243,000	1,131,000	113,100	5,109,000	9,742,934	2,430,000	625,000	500,010	0	824,086	3,449,347	360,398	5,221,000	30,542,744	64,021,529

\*\*SHTP allocation calculated pending final allocation for APS funding. Annual allocations may vary based on FY12 award.  
\*\*\*These columns indicate the impact of the 10% match requirement for SHTP, APS and SSBG. This is county dollars and is not included in the table dollars provided from the state.

8/18/2019

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190786

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE SOLICITATION FOR PHARMACEUTICAL SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190787							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING THE SOLICITATION FOR  
PHARMACEUTICAL SERVICES FOR THE PASSAIC COUNTY  
PREAKNESS HEALTHCARE CENTER AS A COMPETITIVE  
CONTRACT**

**WHEREAS** the Board of Chosen Freeholders of Passaic County (the "Board") is committed to maintaining the efficiency of County government by all means practicable and the Passaic County Preakness Healthcare Center is in need of pharmaceutical services to effectuate efficiency in their operations; and

**WHEREAS** an experienced vendor with a high level of expertise is necessary for the provision of pharmaceutical services at Preakness Healthcare Center; and

**WHEREAS** pursuant to N.J.S.A. 40A:11-4.1(h) these specialized goods and services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40a:11-4.3; and

**WHEREAS** the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

**WHEREAS** the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1-4.5 that the County utilize competitive contracting for pharmaceutical services for the Passaic County Preakness Healthcare Center; and

**BE IT FURTHER RESOLVED** that the appropriate County officials shall prepare a Request for Proposal for said services in accordance with N.J.S.A. 40A:11-4.4.

JDP:lc

Dated: September 10, 2019



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado, LNHA  
 Telephone #: 973-585-2169

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing use of competitive contracting pursuant to NJSA 40A:11-4.1 - 4.5 to solicit vendors for Pharmaceutical Services for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 450,000.00 estimated (annual)  
 REQUISITION # pending  
 ACCOUNT # 9-01-27-172-001-M01

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services 8/28/19

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190787

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
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Tel: 973-881-4402  
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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

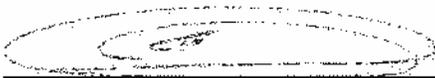
Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO THE BOROUGH OF WOODLAND PARK, IN THE AMOUNT OF \$1,000.00 FOR STIGMA FREE GRANT, BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190788							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-31							
CAF #	G-01-41-737-019-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO THE BOROUGH OF WOODLAND PARK, IN THE AMOUNT OF \$1,000.00 FOR STIGMA FREE GRANT, BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019**

**WHEREAS** the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

**WHEREAS** the Division of Mental Health and Addiction Services administers programs throughout the County to address the problems of drug and alcohol abuse and mental health outreach and prevention; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of awarding funds from the State of New Jersey, Division of Mental Health and Addiction Services to the Borough of Woodland Park in the amount of \$1,000.00 for Stigma Free Grant, beginning September 1, 2019 and ending December 31, 2019; and

**WHEREAS** this matter was reviewed and approved by the Human Services Department at its August 29, 2019; and

**WHEREAS** a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the award of funding from the State of New Jersey,

Division of Mental Health and Addiction Services to the  
Borough of Woodland Park in the amount of \$1,000.00 for  
Stigma Free Grant, beginning September 1, 2019 and ending  
December 31, 2019; and

**BE IT FURTHER RESOLVED** that the Director and  
Clerk are hereby authorized to execute any necessary  
document to effectuate the above.

JDP:lc

Dated: September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,000.00

APPROPRIATION: G-01-41-737-019-213

PURPOSE: Resolution authorizing the department of Human Services to award funding from the state of NJ Division of Mental Health and Addiction Services to the Borough of Woodland Park.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW

Telephone #: 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO THE BOROUGH OF WOODLAND PARK IN THE AMOUNT OF \$1,000 FOR STIGMA FREE GRANT. BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 1,000

**REQUISITION #** \_\_\_\_\_

**ACCOUNT #** G-01-41-737-019-213

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: DIRECT AWARD

5. **COMMITTEE REVIEW:** **DATE:**

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services 8/28/19

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190788

PROJECT SUMMARY SHEET

Project Title: Woodland Park Stigma Free 2019 Color Run

Name of Agency or Municipality Applying: Borough of Woodland Park

Mailing Address: 5 Brophy Lane, Woodland Park, New Jersey 07424-2752

Telephone: 973-345-8100

Fax: 973-345-8194

E-mail Address: kkazmark@wpnj.us

Target Municipality: Woodland Park

For information requested below, you can submit responses on a separate sheet.

Please see attached responses.

1. Provide a description of the stigma-free efforts, planned or already in place, in the target municipality
2. Provide a summary of stigma-free activities to be conducted
3. Describe other funding sources to support this initiative:
4. Describe what the funding will be used for (attach budget):
5. Brief Program Summary:

All notices relevant to this proposal should be sent to the following designated agency contact person:

Name: Tracy Amato

Address: 101 Brookview Drive, Woodland Park, NJ

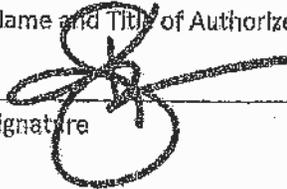
Telephone: 201-486-0359

E-mail Address: tamato67@gmail.com

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190788

As the duly authorized representative of the Board of Trustees of the entity named above, I certify that the information contained in this application, including the representations made in the Narrative and the expenses and revenues contained in the budget for the proposed project are accurate, and complete to the best of my knowledge, and I understand that proof of corporate status, copies of certified audits, articles of incorporations and bylaws, board membership lists, and other documents and assurances will need to be submitted prior to the actual award of funds, and that failure to submit such documents and assurances will lead to loss of the award.

Name and Title of Authorized Signatory: Keith Kazmark, Mayor

  
Signature

July 12, 2019

Date

1. Provide a description of the stigma-free efforts, planned or already in place, in the target municipality

The Borough of Woodland Park has an active group of volunteers on the Task Force for Mental Health Awareness who work with the Mayor and Council in providing information, education and assistance to residents regarding mental illness and other diagnosable conditions. This initiative strives to alleviate the negative connotation of mental illness/substance abuse and increase dialogue which will help people feel more comfortable seeking help as they would for any other illness. The efforts of this group have been increasing with informational packets, pins, glow sticks, stickers and window decals being offered at major Borough events such as: The Annual Tree Lighting, The Annual Night Out and the Annual Woodland Park Health Fair as well as providing informational pamphlets to be offered at all businesses in the Borough. This year, the Borough will take the next step and sponsor a Stigma Free Color Run in mid-September. This will be the Borough's first effort to have a dedicated program specific to Mental Health information and incorporating the stigma free philosophy.

2. Provide a summary of stigma-free activities to be conducted

The Borough of Woodland Park is planning a Stigma Free Color Run for September 14, 2019. This event is deliberately being scheduled during Suicide Awareness week which is September 8-14, 2019. This new event will not supplant the ongoing activities and marketing that is currently ongoing, but will complement these efforts and provide a dedicated forum for our Stigma Free mission and goals.

3. Describe other funding sources to support this initiative:

The Borough's Stigma Free efforts have been supplemented by donations from the Woodland Park Municipal Alliance and the generosity of gifts and donations from volunteers, residents and business owners.

4. Describe what the funding will be used for (attach budget):

Please see attached budget. If the Borough is graciously awarded funding for this grant the monetary value will help to offset the total cost of the event.

5. Brief Program Summary:

The Woodland Park Task Force for Mental Health Awareness is comprised of and is represented by active members of various community groups, residents, health care providers educators in the school district, business owners, elected officials, clergy, law enforcement, fire and first aid volunteers, library staff and other volunteers working together to bring awareness to the conditions of mental health and substance abuse. This

group espouses the need for a shift in mindset to one of support for those individuals living with or suffering from mental illness and other diagnosable conditions.

The Woodland Park Task force for Mental Health Awareness exists to increase community awareness surrounding mental health and substance abuse. This task force seeks to offer information, education, assistance and support to those who are living with or suffering from mental illness and diagnosable conditions as well as individuals who are impacted by mental health disease.

The Task Force goals are:

- Develop and implement strategies to reduce the stigma associated with needing and receiving mental health and suicide prevention services.
- Implement educational workshops in the community on mental health awareness; suicide prevention, intervention and post intervention.
- Increase knowledge of the risk factors and warning signs of suicide and high risk groups
- Increase capability to help and support individuals in crisis
- Educate the community
- Increase and identify availability and use of crisis intervention and mental health resources
- Create a community wide support group and designate a safe haven



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO THE BOROUGH OF WOODLAND PARK IN THE AMOUNT OF \$1,000 FOR STIGMA FREE GRANT. BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,000
REQUISITION #
ACCOUNT # G-01-41-737-019-213

4. METHOD OF PROCUREMENT:

[ ] RFP [ ] RFQ [ ] Bid
[ ] Other: DIRECT AWARD

5. COMMITTEE REVIEW:

DATE:

[ ] Administration & Finance
[ ] Budget
[ ] Health
[ ] Human Services 8/28/19
[ ] Law & Public Safety
[ ] Planning & Economic Development
[ ] Public Works

6. DISTRIBUTION LIST:

[ ] Administration [ ] Finance [ ] Counsel
[ ] Clerk to the Board [ ] Procurement

[ ] Other: September 10, 2019

Introduced on: September 10, 2019
Adopted on: September 10, 2019
Official Resolution#: R20190788

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO NEW HOPE INTEGRATED BEHAVIORAL HEALTH CARE, IN THE AMOUNT OF \$17,500.00, BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, TO PROVIDE ADOLESCENT RESIDENTIAL DRUG TREATMENT FOR YOUTH IN NEED OF THIS LEVEL OF CARE AND NOT OTHERWISE ELIGIBLE FOR STATE SPONSORED TREATMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190789							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-32							
CAF #	G-01-41-737-019-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO NEW HOPE INTEGRATED BEHAVIORAL HEALTH CARE, IN THE AMOUNT OF \$17,500.00, BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, TO PROVIDE ADOLESCENT RESIDENTIAL DRUG TREATMENT FOR YOUTH IN NEED OF THIS LEVEL OF CARE AND NOT OTHERWISE ELIGIBLE FOR STATE SPONSORED TREATMENT**

**WHEREAS** the Passaic County Division of Mental Health and Addiction Services administers programs throughout the County to address the problems of drug and alcohol abuse and mental health outreach and prevention; and

**WHEREAS** the Passaic County Division of Mental Health is desirous of awarding funds from the State of New Jersey, Division of Mental Health and Addiction Services to New Hope Integrated Behavioral Health Care, in the amount of \$17,500.00, beginning on September 1, 2019 and ending on December 31, 2019, to provide adolescent residential drug treatment for youth in need of this level of care and not otherwise eligible for state sponsored treatment; and

**WHEREAS** pursuant to N.J.S.A. 40:23-8.27 & 8.28, the Board of Chosen Freeholders of the County of Passaic is permitted to make appropriations to non-profit organizations for the purpose of developing, promoting and coordinating health and welfare programs offered by such organizations in the County; and

**WHEREAS** the amount of \$17,500.00, as requested in the grant proposal, is not subject to the requirement of the New Jersey Pay to Play Law (N.J.S.A. 19:44A-20.4) inasmuch as the

funding requested does not exceed the monetary threshold set forth in that legislation; and

**WHEREAS** this matter was reviewed and approved by the Freeholder members of the Human Services Committee at a meeting on August 29, 2019 who are recommending approval by the full Board; and

**WHEREAS** a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of grant funding from the State of New Jersey, Division of Mental Health and Addiction Services to New Hope Integrated Behavioral Health Care, in the amount of \$17,500.00, to provide adolescent residential drug treatment for youth in need of this level of care and not otherwise eligible for state sponsored treatment; and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board and County Counsel are hereby authorized to execute any document necessary to effectuate the purposes of this Resolution.

JDP:lc

Dated: September 10, 2019

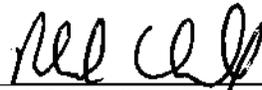
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: G-01-41-737-019-213

PURPOSE: Resolution authorizing the department of Human Services to award funding from the state of NJ Division of Mental Health and Addiction Services to Hew Hope Integrated Behavioral Health Care.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



### RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW  
 Telephone #: 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO NEW HOPE INTEGRATED BEHAVIORAL HEALTH CARE IN THE AMOUNT OF \$17,500 BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, TO PROVIDE ADOLESCENT RESIDENTIAL DRUG TREATMENT FOR YOUTH IN NEED OF THIS LEVEL OF CARE AND NOT OTHERWISE ELIGIBLE FOR STATE SPONSORED TREATMENT.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 17,500  
 REQUISITION # \_\_\_\_\_  
 ACCOUNT # G-01-41-737-019-213

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: DIRECT AWARD

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services 8/28/19  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration     Finance     Counsel  
 Clerk to the Board     Procurement

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190789

**NEW HOPE IBHC PROPOSAL FOR PASSAIC COUNTY**  
**Adolescent Residential 2019 – 4<sup>th</sup> Quarter**

### ADOLESCENT SHORT-TERM, RESIDENTIAL REHABILITATION

New Hope IBHC provides short-term residential addiction treatment services for alcohol and other drug dependent adolescents, which approximates the American Society of Addiction Medicine (ASAM) Level 3.7: Medically Monitored Intensive Inpatient care (i.e. target population). Our residential services are available to all residents of Morris County. Although our services are provided 24-hours per day, 7-days per week; screening and admissions to the short-term residential programs are performed during regular business days and hours. Family programming and visits for the adolescent unit are offered on Wednesday evenings and Saturdays.

All New Hope programs are subject to the oversight of our Plan for the Improvement of Organizational Performance, as approved by CARF and in line with New Jersey Licensure standards. In addition, ongoing clinical supervision is conducted through a structure that includes mandatory, weekly, clinical care treatment-team-meetings, where the appropriateness of objectives and the efficacy of clinical strategies implemented are reviewed by the multi-disciplinary team and appropriate steps taken, toward meeting the individual needs of each client in our care.

The program accommodates both males and females and gender-specific interventions are in place. We are capable of treating individuals with co-occurring substance use and mental disorders if psychiatric conditions are stable and not of a level that would interfere with their participation in addiction treatment or their impairment is so severe that they would not benefit from our services.

#### **Activities:**

All clients are provided with bio-psychosocial assessments and individualized treatment plans that, at minimum, address chemical dependency recovery needs, this includes familiarizing them with 12-Step methodology and fellowship support by providing in-house AA & NA meetings. Medical and counseling staff members participate in on-going assessment activities and the development of treatment plans while a client is in treatment. Clients and their families/significant others collaborate in their treatment planning. Accredited high school is offered through a 'virtual format' which allows students to have individualized education coordinated with their particular school district. Schooling includes reading and life skills classes independent of the virtual classes. The unit also provides lectures/experiential learning exercises targeted towards increasing self-knowledge and all aspects of addiction and recovery are provided on a daily basis. In-house AA, NA and GA meetings, professionally facilitated peer groups and recreational activities are part of the daily routine, as well. Individual sessions are provided at least once per week, family groups are offered twice weekly and family conjoint sessions are arranged as clinically indicated. Recently yoga, musical activities and pet therapies have been incorporated into programming.

**NEW HOPE IBHC PROPOSAL FOR PASSAIC COUNTY**  
**Adolescent Residential 2019 – 4<sup>th</sup> Quarter**

Customized discharge plans are devised for all clients. Continuing addiction treatment, ongoing medical/psychiatric care, housing and other needs are commonly coordinated. Discharge plans should reflect the continuum of care that would logically best serve a client's development in recovery based in ASAM placement criteria and resources that can be made available. The objective is to insure for the successful transition to the next level of care and living context either through physical placement or through moving the client as close to key continuum components as possible. Medical and counseling personnel make recommendations and explain the benefits of continuing in treatment while devising a written continuing care plan and may schedule appointments to address needs uncovered in bio-psychosocial assessment activities.

Physicians will devise personalized treatment plans (i.e. medication, diet, etc.) to ameliorate the medical and/or psychiatric needs of the individual. Medical needs are addressed in discharge planning as well. A complete history and physical is taken on all incoming clients. Nursing assessments, including a nutritional assessment, are performed on all incoming residential clients. Nurses are available 24-hours per day. They collect lab work, routinely check blood pressures and are available to assess any complaints or observable indications of illness.

**Minimum Levels of Service - Service Description/Service Definition:**

Intake Assessment - Initial medical screening, NJ-SAMS (State data-gathering/outcome measurement system) and counseling interviews screen clients for the appropriate level of care and establish an initial treatment plan.

Educational/Recreational Programming - Individualized academic tutorial plan developed provides for remedial and/or academic instruction designed to advance grade level and improve academic skills. High school classes are provided 4-hours per day/5-days per week during the school year with more recreation but some classes during summer months. Holidays are excluded. Recreational activities are also scheduled each day.

Individual Sessions - To include on-going bio-psychosocial assessment activities, individualized treatment planning, monitoring and treatment plan review; to specifically address issues, assess status and progress. Our counselors are trained in motivational enhancement techniques, 12-Step facilitation, cognitive-behavioral skills training techniques, integrated care for the dually diagnosed and other supportive therapies.

Group Session - To include psychotherapy and psycho-educational/didactic groups; to facilitate education, integration of new knowledge and psychotherapy.

Family Group -Therapy session with families and significant others allows family members to support one another and educates them on strategies to cultivate a supportive recovery environment as well as the importance of self-care.

**NEW HOPE IBHC PROPOSAL FOR PASSAIC COUNTY**  
**Adolescent Residential 2019 – 4<sup>th</sup> Quarter**

Family Sessions - Therapy sessions – individual and conjoint - with family members and significant others - involves families in treatment and discharge planning as well as providing a forum for the process of issue resolution to begin. Session seek to promote assertive communication among family members.

Case Management - Management supervision and review of cases including follow-up i.e., referral contacts, networking and continuum of care planning and follow-up.

Affiliation agreements are in place for medical and psychiatric emergencies and evaluations as well as with other addiction treatment (i.e. to provide a continuum of care) and other human service providers throughout the state.

Transportation - We are equipped to provide limited transportation for adolescent residential clients however we require that a parent(s)/guardian(s) be present for the intake interview both to obtain a complete bio-psychosocial history and to get emergency medical forms signed. We may be able to transport, during regular business hours, both the client and parent(s) but may only be able to arrange that the parent return on public transportation and bring them to the nearest bus/train station that meets their transportation need. We will also pick-up and drop-off parents at mass transit hubs for family programming and conjoint counseling sessions. Family programming and visits for the adolescent residential unit are offered on Wednesday evenings and Saturday mornings.

Performance Management Meetings are held monthly by Administration with all Unit Directors. Quality assurance indicators are reviewed and strategies developed to continually improve all aspects of care. For instance, New Hope tracks completed treatment rates comparing them to a five-year average, which, in turn, has promoted clinical focus on client engagement, revitalizing training in Motivational Enhancement Techniques (MET), although, as noted above, our success rates are historically excellent in comparison with State averages. Statistics are maintained by age, gender, and race on: potential clients, clients screened, referrals made, program components participated in, clients completing treatment, and the early dismissal from, or participant termination of treatment. Cases of early discharge or termination are investigated in full detail by the unit and fall under the auspices of overall quality assurance review. In addition, a standardized and validated client satisfaction survey, Treatment Perceptions Questionnaire (attached) is completed with discharging clients. In part, the survey inquires whether, while in treatment, generally accepted 'best practices' were implemented - from the client's perspective.

New Hope Programs utilize the HAID (How am I doing?) and HAWD (How are we doing?). The HAID (attached) surveys the six ASAM Dimensions and is a self report that guarantees ongoing assessment and a client-centered approach. The HAWD (attached) elicits client feedback about one's course of treatment and the therapeutic alliance. A strong therapeutic alliance is predictive of better treatment outcomes. The HAID is administered at 30-days post-discharge by telephone in order to measure longer term outcomes. We also contact clients by mail at approximately 30-days post discharge to invite them to participate in our regular Graduation Ceremonies.

**NEW HOPE IBHC PROPOSAL FOR PASSAIC COUNTY  
Adolescent Residential 2019 – 4<sup>th</sup> Quarter**

**GOAL STATEMENT:**

Our goal is to reduce the incidence of addiction and its related costs to the citizenry of Passaic County by providing effective and efficient addiction treatment services that will empower youths to be healthy and productive community members and be able to experience success within their stage of development and through their lifespan.

**OBJECTIVE STATEMENT:***Process Objective*

To provide medically monitored, intensive inpatient addiction treatment services for approximately one **(1) Passaic County youth (88 bed-days @ \$200/day with a 88-day average length of stay)** and to engage them in a long-term process of recovery (placement in continued care and engagement in the 12-step self-help community as well as with Passaic CountyCMO/care management, where appropriate). **Total Request: \$ 17,500 for 88 bed days.**

*Program Objectives*

1. To advance clients to a more productive stage-of-change (counselor assessment);
2. To improve client medical and mental health status – Physician, nursing and counselor assessment (psychiatrist if needed evaluation), medication compliance - all documented in chart;
3. To improve client levels of psychosocial stress and the ability to manage life stressors and relapse triggers – improvement in overall functioning, individualized relapse avoidance plan devised and documented in collaboration with youth and HAID (How am I doing?) and HAWD (How are we doing?) improvements;
4. To actively engage clients in 12-step self-help recovery program;
5. To insure overall client satisfaction, *Treatment Perceptions Questionnaire* measures;
6. To improve academic status, pre/post educational assessment – school report card.

**ACTIVITIES:**

1. Bio-psychosocial and problem/strength assessment at admission to include:
  - a. Mental status (at prescreening and admission with psychiatric evaluation, or follow-up when called for)
  - b. Nursing assessment
  - c. Nutritional assessment
  - d. Lab work (within 24-hours)
  - e. Physician History and Physical (within 48-hours)
  - f. Master treatment plan (within 5-days)
2. Discharge planning (upon admission, reviewed weekly and results in continuing care plan)
3. Treatment plan review (weekly)
4. Individual counseling (at least 1 hour per week)
5. Group therapy (at least 7-hours per week)
6. Psycho-education (at least 6-hours per week)

**NEW HOPE IBHC PROPOSAL FOR PASSAIC COUNTY  
Adolescent Residential 2019 – 4<sup>th</sup> Quarter**

7. Family psycho-education (at least 2-hours per week)
8. Family group/individual/conjoint therapy (at least 1 session per treatment episode when family/significant others can be engaged).
9. Accredited high school educational programming – individualized with 'Virtual School' (20-hours per week during school year).

**OUTCOME GOALS:**

1. To advance the client to a more productive stage-of-change (pre/post stage-of-change assessment);
2. To improve client medical and mental health status (pre/post DSM-V assessment, pre vs. post strengths/needs assessment in discharge summary);
3. To improve level of functioning and perception of psychosocial stressors
  - a. Pre/post DSM-V assessment
  - b. Improved family support (level and effectiveness of family involvement)
  - c. Improved community support (12-step engagement)
  - d. Reduced relapse potential (pre/post relapse prevention & predictor scale as well as a specific relapse avoidance plan)
  - e. HAID and HAWD improvements
  - f. Improved educational status – report cards
  - g. HAID (based on ASAM Dimensions) survey improvements at periodic follow-up.\*

\*We initially contact clients to reinforce learning and assess progress at approximately 30-days post-discharge. The HAID will then be administered. In this way we will try to keep better contact with clients, assess their status and be more readily available if intervention again is needed.

Outcomes are managed, measured and monitored in terms of engagement (completed treatment rates), the regular assessment of whether the therapies applied are working (HAID and HAWD scores), the status of a clients progress and needs at discharge (HAID), and how effectively a client is linked with his next level of service or recovery; our electronic medical record calls for clinicians to declare, on a graduated scale, how closely a client was brought to the next called for professional and self help services; for example “gave a meeting list” vs. “introduced to temporary sponsor, or brought to a meeting.” The objective of these technologies is to regularly assess and manage the outcome of three key indicators of treatment success:

1. The successful engagement of clients in treatment;
2. The ability to regularly assess if the treatments we are providing are working; and,
3. The successful engagement of clients in both continuing treatment and the self-help community.

Our focus on improving outcomes at New Hope IBHC has resulted in exceptionally high rate for clients successfully completing treatment. Organization-wide in 2018, New Hope boasted a 77% successful completion rate compared to a 49% State average (DMHAS-NJSAMS). Our goal is to keep

**NEW HOPE IBHC PROPOSAL FOR PASSAIC COUNTY  
Adolescent Residential 2019 -- 4<sup>th</sup> Quarter**

the rate of successful completions within optimal ranges, regardless of our high rates of multi-problem clients (e.g. co-occurring physical ailments and/or emotional-behavioral challenges, unstable home environments, etc.).



### RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW  
 Telephone #: 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO NEW HOPE INTEGRATED BEHAVIORAL HEALTH CARE IN THE AMOUNT OF \$17,500 BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, TO PROVIDE ADOLESCENT RESIDENTIAL DRUG TREATMENT FOR YOUTH IN NEED OF THIS LEVEL OF CARE AND NOT OTHERWISE ELIGIBLE FOR STATE SPONSORED TREATMENT.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 17,500  
 REQUISITION # \_\_\_\_\_  
 ACCOUNT # G-01-41-737-019-213

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: DIRECT AWARD

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services 8/28/19  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190789

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO TURNING POINT IN THE AMOUNT OF \$15,000.00 BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, TO PROVIDE CLINICAL ENHANCEMENT SERVICES FOR ADULTS ENROLLED IN RESIDENTIAL ADDICTIONS TREATMENT ADOLESCENT AND IN NEED OF ADDITIONAL CLINICAL SERVICES THAT ARE NOT OTHERWISE AVAILBLE THROUGH STATE SPONSORED TREATMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190790							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-33							
CAF #	G-01-41-737-019-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO TURNING POINT IN THE AMOUNT OF \$15,000.00 BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, TO PROVIDE CLINICAL ENHANCEMENT SERVICES FOR ADULTS ENROLLED IN RESIDENTIAL ADDICTIONS TREATMENT ADOLESCENT AND IN NEED OF ADDITIONAL CLINICAL SERVICES THAT ARE NOT OTHERWISE AVAILBLE THROUGH STATE SPONSORED TREATMENT**

**WHEREAS** the Passaic County Division of Mental Health and Addiction Services administers programs throughout the County to address the problems of drug and alcohol abuse and mental health outreach and prevention; and

**WHEREAS** the Passaic County Division of Mental Health and Addiction Services is desirous of awarding funding from the State of New Jersey, Division of Mental Health and Addiction Services to Turning Point, in the amount of \$15,000.00 beginning September 1, 2019 and ending December 31, 2019, to provide Clinical Enhancement Services for adults enrolled in residential addictions treatment adolescent and in need of additional clinical services that are not otherwise available through state sponsored treatment; and

**WHEREAS** pursuant to N.J.S.A. 40:23-8.27 & 8.28, the Board of Chosen Freeholders of the County of Passaic is permitted to make appropriations to non-profit organizations for the purpose of developing, promoting and coordinating health and welfare programs offered by such organizations in the County; and

**WHEREAS** the amount of \$15,000.00, as requested in the grant proposal, is not subject to the requirement of the New

Jersey Pay to Play Law (N.J.S.A. 19:44A-20.4) inasmuch as the funding requested does not exceed the monetary threshold set forth in that legislation; and

**WHEREAS** this matter was reviewed and approved by the Freeholder members of the Human Services Committee at a meeting on August 29, 2019 who are recommending approval by the full Board; and

**WHEREAS** a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the awards of funding from the State of New Jersey, Division of Mental Health and Addiction Services to Turning Point, in the amount of \$15,000.00 beginning September 1, 2019 and ending December 31, 2019, to provide Clinical Enhancement Services for adults enrolled in residential addictions treatment adolescent and in need of additional clinical services that are not otherwise available through state sponsored treatment; and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board and County Counsel are hereby authorized to execute any document necessary to effectuate the purposes of this Resolution.

JDP:lc

Dated: September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: G-01-41-737-019-213

PURPOSE: Resolution authorizing the department of Human Services to award funding from the state of NJ Division of Mental Health and Addiction Services to Turning Point.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Francine Vince, MSW  
**Telephone #:** 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO TURNING POINT, IN THE AMOUNT OF \$15,000 BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, TO PROVIDE CLINICAL ENHANCEMENT SERVICES FOR ADULTS ENROLLED IN RESIDENTIAL ADDICTIONS TREATMENT ADOLESCENT AND IN NEED OF ADDITIONAL CLINICAL SERVICES THAT ARE NOT OTHERWISE AVAILABLE THROUGH STATE SPONSORED TREATMENT.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 15,000  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** G-01-41-737-019-213

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: DIRECT AWARD

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services 8/28/19  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190790

## Section I – Agency Description

### A. Provide a brief summary of the agency's history and describe the services and programs currently provided.

Turning Point has been providing substance abuse treatment for over 40 years, beginning with a 10-bed residential program for men in 1975. During this time, Turning Point has treated over 40,000 clients with a mission of providing compassionate treatment for alcoholism, drug addiction, and related mental health issues. We seek to reduce the stigma associated with addiction and mental illness with a priority to treat the underserved and disadvantaged adults in New Jersey. Our primary goal is to assist each client in arresting their active use of substances and to provide a blueprint for a continued life of sobriety. Over the years, Turning Point has responded to the increasing number and complexity of client needs by expanding our programs to serve the most vulnerable and challenging populations.

Turning Point offers a full continuum of care from sub-acute detoxification, to short and long-term residential treatment, halfway house services for women, and outpatient/intensive outpatient treatment in four different counties. Turning Point currently operates the following programs:

Paterson, NJ:	Detox (24 beds), Short-Term Residential (71 beds), Long-Term Residential (42 beds)
Whitehouse Station, NJ:	Halfway House (15 beds), Transitional Living (11 beds)
Paterson, NJ:	Outpatient, Intensive Outpatient
Verona, NJ:	Outpatient, Intensive Outpatient
Lakewood, NJ:	Outpatient, Intensive Outpatient

Turning Point has been accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF) since 2000. During the last CARF re-accreditation survey (2019), Turning Point received a three-year reaccreditation and was commended on our advocacy efforts to address the complex treatment needs of clients. Turning Point is dedicated to being a leader in the field of addiction treatment in New Jersey and was designated in 2017 as a preferred provider for RWJBarnabas Health, the largest hospital/healthcare provider in New Jersey. We are working closely with their representatives to determine opportunities to expand our services to their multiple hospital campuses. For this reason, we remain committed to being on the cutting edge of addiction treatment and adapting to meet the changing needs of our clients and funding sources.

Turning Point is an approved provider in the co-occurring disorders network, the medication assisted treatment initiative (MATI) for enhanced detox and short-term residential treatment as well as the Driving Under the Influence Initiative, South Jersey Initiative, Drug Court, Substance Abuse Treatment and Prevention Initiative, State Targeted Opioid Response Initiative, New Jersey Statewide Initiative and Work First Substance Abuse Initiative.

### B. Is your agency involved or exploring collaborative efforts with other Passaic County non-profit agencies? If yes, please describe.

Yes, Turning Point is actively exploring a partnership with a non-profit facility in Passaic County.

## Section II -- Proposed Program Information

- A. Provide a detailed description of the proposed program, service or specific activities to be funded. Include information regarding the target population to be served, the geographic area to be served, where the service will be provided, hours/days of operation and transportation options.**

Turning Point will provide short-term residential services (variable length of stay) to Passaic County Residents at its residential facility located in Paterson, NJ. Turning Point provides specialized residential treatment to clients with co-occurring addiction and mental illness (COD) and to pregnant, addicted women through the use of specialized groups, individual counseling and didactic sessions.

Turning Points' philosophy of treatment follows the Minnesota Model of Chemical Dependency Treatment and is strongly oriented towards the Twelve Step Programs of recovery, primarily Alcoholics Anonymous and Narcotics Anonymous.

The goals of treatment are:

- to help the individual to stop using drugs and begin a drug free lifestyle
- to assist the individual in developing skills to resist drug use
- to improve problem solving abilities
- to treat mental illness and drug addiction in an integrated way
- to return the individual to productive functioning in the family, workplace and community

Upon entering Turning Point, each client is assessed in the bio-psycho-social-spiritual areas using the Addiction Severity Index and an Assessment of Psychiatric Disorders. With client input, an individualized treatment plan is then formulated. Clients work on treatment plan assignments in their individual and group sessions, through their participation in didactic and other therapy sessions. Treatment plans are reviewed and revised weekly, but more frequently if needed. The environment is recovery-oriented and each client is treated with respect and dignity.

Turning Point's clinical staff is well credentialed and experienced. Most have been academically prepared for their profession while others have completed or are close to completion of the Certified Alcohol and Drug Counselor (CADC) credentialing process. Primary Counselors carry a caseload of no more than eight short-term clients and share responsibility for group and individual therapy and didactic education sessions. Counselor Aides provide support for clinical interventions and staff the facility 24 hours per day.

Short-term residential clients receive the following services:

- Individual Counseling (1-2 hours per week)
- Group counseling (10 or more hours per week)
- Addiction/Drug Education (minimum 2 hours per day/ 14 hours per week)
- AA/NA Meetings (daily)
- Family Education (weekly)
- Art Therapy
- Individualized treatment and discharge planning

- Psychiatric evaluation and follow-up
- Pharmacotherapy for psychiatric stabilization (when indicated)
- Medication education and promotion of self-management
- Group Education, Social Skills and Living Skills
- Individual case management
- Referral to alternate level of care or continuum of care

Turning Point incorporates the following evidence-based practices into their treatment programs while focusing on the specific need of each individual:

- **Motivational Enhancement Therapy (MET)** – MET is based on principles of motivational psychology and is designed to produce rapid, internally motivated change and to mobilize the client’s own resources.
- **Cognitive-Behavioral Therapy (CBT)**—This approach is utilized by the clinician to address unhealthy ways of thinking and behaving. The client works on recognizing situations in which they are most likely to use drugs or alcohol, develops strategies for dealing with these situations and builds specific skills to address unhealthy behaviors.
- **Trauma-Informed Care**—Turning Point utilizes the Seeking Safety Curriculum, an evidence-based counseling model to help people attain safety from trauma and/or substance abuse. It can be conducted in group (any size) and/or individual modality. It is a safe model as it directly addresses both trauma and addiction, but without requiring clients to delve into the trauma narrative (the detailed account of disturbing trauma memories), thus making it relevant to a very broad range of clients and easy to implement. All clients are screened for trauma upon intake.
- **Contingency Management**—This model is employed by Turning Point to reinforce positive behaviors and to lessen and/or eliminate negative ones. The use of incentives for program participation, personal accountability, and reaching individual treatment goals works to encourage the client to attain success and mastery over past self-defeating behaviors.
- **Self-Help Groups**—Incorporating a 12-step component is an important way to build recovery support following discharge from formal treatment. Turning Point provide information on any number of alternative self-help groups.
- **Medicated Assisted Treatment (MAT)**— Offered when indicated and overseen by Turning Point’s Medical Director, MAT is a viable adjunct to “talk” therapy when monitored and managed appropriately. Clients on MAT will be provided with essential education regarding the benefits and use of their medication as well as weekly check-ins with medical personnel.
- **Nicotine Replacement Therapy (NRT)**— Upon admission, all clients’ nicotine use is assessed using the Nicotine Use Self-Assessment tool. Treatment plans are developed outlining an individual plan designed to meet the needs of each client. NRT is available, in consultation with the medical department in the form of Nicotine Patches, lozenges or approved medications.
- **Relapse Prevention Therapy (RPT)**—An evidenced-based curriculum which uses techniques from cognitive-behavioral coping skills training to teach clients self-management and self-control of their thoughts and behaviors, this approach views addictive behaviors as acquired habits with biological, psychological and social causes and consequences. RPT suggests that relapse is less likely to occur when a person possesses an arsenal of effective coping skills to deal with high-risk situations. Clients ultimately experience an increase in self-efficacy and, as the length of abstinence increases and effective coping with risk situations multiplies, the likelihood of relapse lessens.

The target population for these contract funds are adults, aged 18 and above, who reside in Passaic County and lack the financial means to access treatment due to lack of insurance or the ability to pay for services. This funding request will enable consumers from all municipalities of Passaic County with co-occurring mental health disorders to access treatment. Our residential program is located in Paterson at the Barnert Medical Arts Complex facility. The program is staffed 24-hours per day, seven days per week with bi-lingual nursing and counseling staff.

- B. Outline a client's progression through the program. Include point of access, client intake, anticipated service delivery time frames, development of service plan, reassessment, discharge procedure and follow-up.**

### **Referral/enrollment process**

#### *Initial Contact and Telephone Screening*

Turning Point is dedicated to facilitating access to treatment services. Our Access Center is staffed 12 hours per day during the height of call volume, seven (7) days per week, including holidays. Turning Point is dedicated to having knowledgeable, compassionate trained telephone screeners answer every call. The Access Specialists are trained in the efficient and effective pre-screening of clients to determine the need for services and the appropriate level of care, verify eligibility for funding and secure funding authorizations. Senior staff respond to urgent calls that are forwarded to their mobile devices; all other calls are returned the next business day.

Turning Point's intake/admissions process is a three-phase process. The first step is *Triage/Screening* to determine the appropriate level of care and, when necessary, secure authorization for funding, the second is *Assessment* to obtain critical information regarding each individual's specific treatment needs and the third is *Intake/Admissions*.

#### *Triage/Screening*

Consistent with changes in New Jersey's public addiction treatment system, Turning Point has adopted the screening and referral process developed as part of the Interim Management Entity (IME) roll-out. Telephone Screeners complete the DAS Income Eligibility (DASIE) registration, the UNCOPE screening tool and the Immediate Needs Profile (INP). In addition, screeners administer a brief pre-screening instrument to help staff determine whether the client needs addiction treatment, including indication of what may be the most appropriate level of care, eligibility for Passaic County funding, and the need for an in-person pre-admission assessment.

#### *Assessments*

For clients entering the short-term program, in-person assessments are conducted as part of the intake/admissions appointment.

#### *Intake/Admissions*

For clients entering the short-term program, the admission interview includes information gathering as well as assessment. During the admission interview, a urine drug screen is

administered, client's paperwork and identification are checked, the admissions portion of the New Jersey Substance Abuse Monitoring System (NJSAMS) is completed, person and belongings are searched, and all of the Turning Point's responsibilities, as well as the client's rights and rules are thoroughly reviewed with the client.

Medical staff gathers the client's vital signs while the admissions staff collects insurance information and other documents for identification, reviews current medications and provides information to the client and his/her family (if appropriate) about treatment options.

The clinical staff completes a thorough assessment of the client's situation, his/her medical, psychiatric and drug use needs and histories and treatment needs according to the Level of Care Index (LOCI). Clinical staff completes the Addiction Severity Index (ASI) to determine treatment and other needs. The goal of assessment is to engage the client as quickly as possible following the request for treatment and to gather more information about the client's specific treatment needs.

#### **Prioritization of Intake Requests**

Admission priority is given to the homeless, pregnant women, injection drug users, and clients with co-occurring disorders. Access Center personnel identify the need for prioritization during the pre-screening process and notify the Director of Admissions, who maintains and manages a priority list to ensure admission/intake priority.

#### **Referral to Acceptance/Admission**

The length of time from referral to acceptance/admission is typically 24-48 hours.

#### **Treatment Planning**

With client input, an individualized treatment plan is then formulated addressing withdrawal symptoms/process and mental health stabilization when applicable. Clients work on treatment plan assignments in their individual and group sessions, through their participation in didactic and other therapy sessions. Treatment plans are reviewed weekly at least one time during the treatment episode, but more frequently if needed.

The treatment plan is multidisciplinary and is developed in consultation with clinical and medical staff as well as external monitoring authorities. The supervising clinical staff and a representative from the nursing/medical departments will review and sign the treatment plan along with the client and counselor.

#### **Case Management and Recovery Support**

Turning Point counselors work with clients during their stay to address outstanding legal, family and employment issues as well as identify all community resources that will support their recovery when they leave treatment. Counselors assist clients in contacting courts, lawyers, places of employment or family members to handle short-term issues, and to be responsible and proactive in handling these important matters in their lives. Case management also entails the identification of all the social service resources in the community that will support recovery following discharge.

### Discharge Planning and Referral

The discharge planning process begins upon admission and utilizes ASAM criteria and other standardized measures to evaluate clients' needs for ongoing treatment and to guide discharge planning. Discharge, or aftercare plans include referrals to continue addiction treatment as well as referrals to support services that will improve outcomes and help clients get on the road to a stable, sober and productive life.

Aftercare plans are formulated with the client and the treatment team to best enable the client to maintain a chemical free lifestyle. Post-treatment plans are elicited during the admission interview and passed on to the clinical team via the admissions progress note. From there, the client and Primary Counselor continue the discharge planning discussion during the bio-psycho-social assessment process. Input from the client and family, if desired, is incorporated into the initial discharge plan. Discharge planning is a client-driven process and focuses on matching the client's wishes with available resources. When appropriate, the client is offered services within the Turning Point's continuum of care. In addition, Turning Point has affiliation agreements in place with providers that are more geographically accessible or that may better serve the client post-discharge. Whenever possible, and when the client desires, referrals will be made back to the agency or community of residence prior to admission.

### Transportation:

Turning Point is conveniently located off Route 80 and Route 20 and in close proximity to other major highways. Several bus routes stop at the facility and we are within a few miles of train stations/train lines. Turning Point staff work with the clients to ensure they have traveling directions by car, bus or train for their admission. Accommodations can be made on a case-by-case basis to either transport to a public transportation hub (bus or train) or to combine a transportation trip to accommodate a drop-off or pick-up in Passaic County. Turning Point employs a full-time driver to meet the transportation needs of our clients and funders.

#### C. Describe how the program will provide reasonable accommodations for individuals with specific needs; such as, but limited to:

- Language Barriers
- Mental Illness
- People with disabilities
- HIV/AIDS

Turning Point is committed to making its programs accessible to the special needs of individuals with specific needs:

*Language Barriers:* Turning Point employs several staff members who are bilingual (English-Spanish) and one conversant in Polish. Through current technology including Google Translator, Turning Point staff can interact with clients in a language other than English. Turning Point does have a small language bank of resources to provide brief interventions.

*Mental Illness:* Turning Point has a long history of treating clients with co-occurring substance abuse and mental health disorders. Turning Point's staff includes ASAM-certified physicians, a full-time psychiatric APN, nurses and clinical staff who have extensive experience in treatment of psychological disorders.

*People with Disabilities:* Turning Point's facilities are all ADA accessible so that clients with physical disabilities are accommodated in accessing the building, facilities and services. Barrier free toilets and showers are available. Turning Point can provide care to clients with hearing or visual impairments when proper supports are available. Turning Point has accommodated clients who are visually impaired, including clients with guide dogs, and provides alternatives to written materials for clients whose visual impairments or reading impairments prohibit reliance on written materials. Clients with cognitive disabilities can be accommodated on a case-by-case basis.

*HIV/AIDS:* Turning Point has been providing treatment to clients with HIV/AIDS since the onset of the AIDS epidemic. All clients who enter Turning Point are provided HIV Education and offered testing. Testing is provided through a partnership with Planned Parenthood of Metropolitan NJ (PPMNJ). PPMNJ is located within the same building as our residential programs in Paterson. Specialized support groups are available for clients who are infected or affected by HIV.

### **Section III – Personnel and Program Implementation**

- A. List the staff positions involved with the proposed program and indicate the anticipated percentage of the time directly allocated to the program for each employee listed below.**

The funding being requested through this proposal would support clinicians and direct client care. For the short-term residential program, this includes Registered Nurses, Primary Counselors, including a counselor bilingual in English and Spanish, and Counselor Aides. The primary functions of the positions are described below:

#### **Nurses (RNs)**

All nursing staff are Licensed in the state of New Jersey as Registered Nurses. They are responsible for the overall assessment and coordination of the delivery of care to clients in the residential programs. Nurses work closely with the Medical Director and consulting physicians and perform nursing assessments, administer medication, lab work, provide individualized education to clients on their medication protocols and other health issues, coordinate client's treatment, length of stay and referral to community-based medical care with detox counselors and provide discharge instruction and follow-up for all clients.

#### **Primary Counselors**

Primary Counselors carry a caseload of no more than eight clients. They share responsibility for group therapy and didactic education sessions. Their primary role is to assess client needs, develop an individualized treatment plan with the client's input, conduct individual counseling, case management and discharge planning/referrals.

#### **Counselor Aides**

Counselor Aides provide support for clinical interventions and staff the facility 24 hours per day. They provide direct supervision and support to clients in the Residential Program, with special

focus on supporting clients with co-occurring mental health disorders. They perform roll calls and daily inspection of the facility; assist clients in maintaining the safety and cleanliness of the facility and follow established schedules. Counselor Aides observe and document client behavior and consult with primary counselors as needed.

The anticipated percentage of time directly allocated to the program for the aforementioned employees is approximately 1-2%.

**B. State the program’s professional training and ongoing staff development plan.**

Turning Point believes that its human resources are its most valuable asset and recently made a substantial investment in an extensive on-line training resource, Relias Learning is available to all staff on-demand at the office or at home. The Relias platform offers all the content comprising our comprehensive, organization-wide annual training as well as specialized professional training, administrative and supervisory training and training targeting an array of performance-improvement needs. Continuing education is also available to staff externally through participation in seminars and workshops, membership in professional associations and appointment to local and regional advisory councils and committees.

On-going staff development is a high priority. Monthly learning sessions, "Ground Rounds", are presented by staff to share new evidence-based practices in a participative, practicum forum. Turning Point also partners with other organizations and professionals to arrange for workshops in its state-of-the-art learning facility on premises.

**C. Identify the steps needed to implement the proposed program, including anticipate completion dates (i.e. hiring dates, purchasing material, etc.)**

N/A – the proposed program is operational.

**Section IV – Program Outcome Measurement**

The County of Passaic requires all funded programs and services to have a process that measures effectiveness. Please complete the following outcome measurement tool as it pertains to your program.

<i>Service Provided</i>	<i>Objectives</i>	<i>Activities (Methods)</i>	<i>Output Measures</i>
<i>Short-Term Residential Services</i>	<p><i>100% of clients admitted to the program will meet specific program criteria.</i></p> <p><i>100% of clients admitted to the program will be assessed for medication-assisted treatment.</i></p>	<ul style="list-style-type: none"> <li>• Individual and group counseling</li> <li>• Addiction/Drug Education</li> <li>• AA/NA Meetings</li> </ul>	<p><i>Funding utilization reports</i></p> <p><i>Discharge Completion Rates</i></p>



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO TURNING POINT, IN THE AMOUNT OF \$15,000 BEGINNING SEPTEMBER 1, 2019 AND ENDING DECEMBER 31, 2019, TO PROVIDE CLINICAL ENHANCEMENT SERVICES FOR ADULTS ENROLLED IN RESIDENTIAL ADDICTIONS TREATMENT ADOLESCENT AND IN NEED OF ADDITIONAL CLINICAL SERVICES THAT ARE NOT OTHERWISE AVAILABLE THROUGH STATE SPONSORED TREATMENT.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 15,000
REQUISITION #
ACCOUNT # G-01-41-737-019-213

4. METHOD OF PROCUREMENT:

[ ] RFP [ ] RFQ [ ] Bid
[x] Other: DIRECT AWARD

5. COMMITTEE REVIEW:

DATE:

[ ] Administration & Finance
[ ] Budget
[ ] Health
[x] Human Services 8/28/19
[ ] Law & Public Safety
[ ] Planning & Economic Development
[ ] Public Works

6. DISTRIBUTION LIST:

[ ] Administration [ ] Finance [ ] Counsel
[ ] Clerk to the Board [ ] Procurement

Introduced on: September 10, 2019
Adopted on: September 10, 2019
Official Resolution#: R20190790

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AMENDING R-2019-0555, DATED JUNE 25, 2019, TO INCREASE THE AWARD TO CATHOLIC CHARITIES FOR INTENSIVE CASE MANAGEMENT BY \$180,000.00 FROM \$508,725 TO \$688,725 AS A PASS THROUGH GRANT FROM THE DIVISION OF FAMILY DEVELOPMENT TO PROVIDE SERVICES FOR ESSEX COUNTY CLIENTS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190791							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-34							
CAF #	G-01-41-819-019-213							
Purchase Req. #	R9-03433 & R9-04500							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AMENDING R-2019-0555, DATED JUNE 25, 2019, TO INCREASE THE AWARD TO CATHOLIC CHARITIES FOR INTENSIVE CASE MANAGEMENT BY \$180,000.00 FROM \$508,725 TO \$688,725 AS A PASS THROUGH GRANT FROM THE DIVISION OF FAMILY DEVELOPMENT TO PROVIDE SERVICES FOR ESSEX COUNTY CLIENTS**

**WHEREAS** the County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county's disadvantaged and homeless citizens; and

**WHEREAS** pursuant to Resolution R-2019-0555, dated June 25, 2019, the Board of Freeholders of the County of Passaic authorized the acceptance of funding in the amount of \$508,725.00 for the Catholic Charities Case Management and Intensive Case Management (ICM) in Passaic County retroactively to January 1, 2019 to September 30, 2019 to allow the Passaic County Department of Human Services to go through a new qualification process for use of these funds; and

**WHEREAS** the purpose of this Resolution is to amend R-2019-0555, dated June 25, 2019, to increase the award by \$180,000.00 for a total award of \$655,725.00 for the period of January 1, 2019 to September 30, 2019; and

**WHEREAS** this matter was discussed at the Freeholder Human Services Committee meeting and recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** pursuant to the terms and conditions set forth above, the Board of Chosen Freeholders of the County of Passaic hereby amends R-2019-0555, dated June 25, 2019, as referenced above; and

**BE IT FURTHER RESOLVED** that the Director and the Clerk of the Board are hereby authorized to sign any documents On behalf of the County of Passaic.

JDP:lc

Dated: September 10, 2019

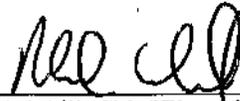
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$180,000.00

APPROPRIATION: G-01-41-819-019-213

PURPOSE: Resolution amending R-2019-0555, dated June 25, 2019, to increase the award to Catholic Charities for intensive case management by \$180,000.00.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW  
**Telephone #:** 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION TO AMEND R 2019-0555, DATED JUNE 25, 2019 TO INCREASE THE AWARD TO CATHOLIC CHARITIES FOR INTENSIVE CASE MANAGEMENT BY \$180,000, FROM \$508,725 TO \$688,725 AS A PASS THROUGH GRANT FROM THE DIVISION OF FAMILY DEVELOPMENT TO PROVIDE SERVICES FOR ESSEX COUNTY CLIENTS.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 180,000  
**REQUISITION #** R9-03433 & R9-04500  
**ACCOUNT #** G-01-41-819-019-213

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: Pass Through Grant from New Jersey Division of Fa

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance  
 Budget  
 Health  
 Human Services  
 Law & Public Safety  
 Planning & Economic Development  
 Public Works

8/28/19

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190791

# Essex County

## Social Services for the Homeless

FY '18  
1/1/2018 thru 12/31/2018

	Case Management	Prevention	Total
ICM	\$84,000	\$96,000	\$180,000
<b>Total</b>	<b>\$84,000</b>	<b>\$96,000</b>	<b><u>\$180,000</u></b>

<b>Contract Number</b>	SH19007
<b>Contract Effective Date</b>	1/1/2019
<b>Contract Expiration Date</b>	12/31/2019
<b>Duns Number</b>	071 758 903
<b>Agency Vendor Number</b>	22-6002433 08
<b>FEIN</b>	1216000928C3
<b>Federal Funding</b>	Department of Health and Human Services, Administration for Children and Families, under the Temporary Assistance for Needy Families (TANF) program.
<b>Amount of Federal Funding</b>	\$356,890
<b>Federal Award Date</b>	7/1/2018
<b>Total Monies this Action</b>	\$98,986,280
<b>Cumulative Award</b>	\$402,701,508
<b>CFDA</b>	93.558
<b>Grant Number</b>	1801 NJTANF
<b>R &amp; D Included In Award</b>	No
<b>Indirect Cost Rate</b>	20%

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190791

**Passaic County**  
Social Services for the Homeless

FY '19  
1/1/2019 thru 12/31/2019

**REVISED**

	Client Services	Admin	Total
State SSH	\$751,218	\$75,122	\$826,340
TANF	\$198,800	\$19,880	\$218,680
	Case Management	Prevention	
ICM	\$100,000	\$578,300	\$678,300
Total	\$1,050,018	\$673,302	<u>\$1,723,320</u>

Contract Number	SH 19016
Contract Effective Date	1/1/2019
Contract Expiration Date	12/31/2019
Duns Number	063 148 811
Agency Vendor Number	226002466 48
FEIN	1216000928C3
Federal Funding	Department of Health and Human Services, Administration for Children and Families, under the Temporary Assistance for Needy Families (TANF) program.

Amount of Federal Funding	\$218,680
Federal Award Date	7/1/2018
Total Monies this Action	\$98,986,280
Cumulative Award	\$402,701,508
CFDA	93.558
Grant Number	1801 NJTANF
R & D Included in Award	No
Indirect Cost Rate	20%

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190791

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDINGS IN THE AMOUNT OF \$508,725.00 FOR THE CATHOLIC CHARITIES CASE MANAGEMENT AND INTENSICE CASE MANAGEMENT (ICM) IN PASSAIC COUNTY RETROACTIVELY TO JANUARY 1, 2019 TO SEPTEMBER 30, 2019, TO ALLOW THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO GO THROUGH A NEW QUALIFICATION PROCESS FOR USE OF THESE FUNDS FOR 2019. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190555							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-26							
CAF #	G-01-41-819-019-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett								
Lazzara								
Akhter								
Best Jr.								
Duffy								
James								
Lepore								

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190791

Dated: September 4, 2019

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDINGS IN THE AMOUNT OF \$508,725.00 FOR THE CATHOLIC CHARITIES CASE MANAGEMENT AND INTENSIVE CASE MANAGEMENT (ICM) IN PASSAIC COUNTY RETROACTIVELY TO JANUARY 1, 2019 TO SEPTEMBER 30, 2019, TO ALLOW THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO GO THROUGH A NEW QUALIFICATION PROCESS FOR USE OF THESE FUNDS FOR 2019**

**WHEREAS** by Resolution R-2018-0447, dated

June 8, 2018, the Board of Freeholders of the County of Passaic authorized the Passaic County Human Services Department to award a Grant in the amount of \$140,000.00 for a regular case management and \$884,880.00 for Intensive Case Management (ICM) services for a total of \$1,021,880.00 to Catholic Charities for the calendar year January 1, 2018 to December 31, 2018; and

**WHEREAS** these funds were passed through the said Department of Human Services provided to the County of Passaic from the State of New Jersey Department of Human Services, Division of Family Development; and

**WHEREAS** it is now necessary that said Passaic County Department of Human Services develop and put out a new Request For Proposal going forward;

**WHEREAS** at this time the said Department is also in the process of applying for funding for this Program for 2019 and in the interim is recommending that the current Grant award in the amount of \$508,725.00 for the year be authorized through October 1, 2019 by the said Board; and

**WHEREAS** the Freeholders on the Human Services Committee have been advised of this by email and are

**WHEREAS** a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of funding in the amount of \$508,725.00 for the for the Catholic Charities Case Management and Intensive Case Management (ICM) in Passaic County retroactively to January 1, 2019 to September 30, 2019 to allow the Passaic County Department of Human Services to go through a new qualification process for use of these funds; and

**BE IT FURTHER RESOLVED** that the said Board hereby authorizes the Director and Clerk to the Board as well as County Counsel to execute any documents necessary to effectuate this action.

JDP:lc

Dated: June 25, 2019



**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Francine Vince, MSW  
 Telephone #: 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING CATHOLIC FAMILY SERVICES TO CONTINUE TO PROVIDE SERVICES UNDER THE SOCIAL SERVICES FOR THE HOMELESS (SSH) INTENSIVE CASE MANAGEMENT (ICM) GRANT, AS PER RESOLUTION R-2018-0447, DATED JUNE 12, 2018 UNDER A MONTH TO MONTH BASIS WHILE THE RFP FOR SERVICES IS ADVERTISED UNTIL SEPTEMBER 30, 2019, AS DETAILED IN THE ATTACHED.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: \$ 508,725  
REQUISITION # R9-03433  
ACCOUNT # G-01-41-819-019-213

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

DATE:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Administration & Finance
- Budget
- Health
- Human Services
- Law & Public Safety
- Planning & Economic Development
- Public Works

6. **DISTRIBUTION LIST:**

- Administration       Finance       Counsel
- Clerk to the Board       Procurement

Introduced on: September 9, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190791



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$508,725.00

APPROPRIATION: G-01-41-819-019-213

PURPOSE: Resolution authorizing the award of funding in the amount of \$508,725.00 for the Catholic Charities case management and intensive case management.

  
Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW  
**Telephone #:** 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION TO AMEND R 2019-0555, DATED JUNE 25, 2019 TO INCREASE THE AWARD TO CATHOLIC CHARITIES FOR INTENSIVE CASE MANAGEMENT BY \$180,000, FROM \$508,725 TO \$688,725 AS A PASS THROUGH GRANT FROM THE DIVISION OF FAMILY DEVELOPMENT TO PROVIDE SERVICES FOR ESSEX COUNTY CLIENTS.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 180,000  
**REQUISITION #** R9-03433 & R9-04500  
**ACCOUNT #** G-01-41-819-019-213

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: Pass Through Grant from New Jersey Division of Fa

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance  
 Budget  
 Health  
 Human Services  
 Law & Public Safety  
 Planning & Economic Development  
 Public Works

8/28/19

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190791

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #2 TO SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2018 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, PATERSON, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190792							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

Res- Pg. 035-2

**RESOLUTION FOR CHANGE ORDER #2 TO SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2018 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, PATERSON, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NEW JERSEY**

**WHEREAS** a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2018 Roadway Resurfacing Project in Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, West Milford, and Woodland Park, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting a net decrease in the contract amount due to the need for replacing milling and paving on Paulison Avenue from Highland Ave. to US 46 in Clifton, NJ with similar work on Macopin Road from Gould Road to West Brook Road in West Milford, NJ; and

**WHEREAS** this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee at a meeting on August 28, 2019 who recommended that it be approved by the entire Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated August 29, 2019 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 2

DESCRIPTION AND VALUE OF CHANGE

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190792

See letter August 29, 2019 attached hereto

Deduction \$ 86,492.88

## REASON FOR CHANGE

See letter August 29, 2019 attached hereto

## 1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 4,349,055.38
Previous Additions		46,520.43
Total		4,395,575.81
Previous Deductions		-0-
Net Prior to This Change		4,395,575.81
Amount of This Change	Deduct	86,492.88
Contract Amount to Date		4,309,082.93

September 10, 2019



County of Passaic  
Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2018 Roadway Resurfacing  
Change Order #2 (Deduct)

Members of the Board:

Attached for your approval is Change Order #2 (Deduct) to be issued to the Contractor, reflecting a net decrease in the in the contract amount.

The change order is for replacing milling and paving on Paulison Ave from Highland Ave to US 46 in Clifton with Macopin Rd from Gould Rd to West Brook Rd in West Milford.

The County was notified by PSE&G that they planned to install a new under-road electrical conduit the entire length of Paulison Ave with the same limits. All preparation work – ADA ramps and drainage work – for Paulison had already been completed under this contract. The next road in line for resurfacing not currently under contract that didn't require significant preparation work of approximately the same size was selected as a replacement roadway.

The total amount of the decrease is \$86,492.88 resulting in a new contract amount of \$4,309,082.93.

Change orders to date are -0.9% of the original contract.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of August 28, 2019.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #2 in the amount of -\$86,492.88.

Very truly yours,

Timothy R. Mettlen, P.E.  
Deputy County Engineer

Attachment:

TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190792

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 (Deduct)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: August 5, 2019

PROJECT TITLE: 2018 Roadway Resurfacing  
 LOCATION: Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, W. Milford, W. Park  
 DATE OF CONTRACT: August 16, 2018  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>DEDUCT</b>					
15	HMA Milling 3" or less	-24905.00	SY	\$ 3.98	-\$99,121.90
19	HMA 9.5m64 Surface Course 2" Thick	-2930.00	Ton	\$ 83.59	-\$244,918.70
31	Reset Existing Castings	-8.00	UN	\$ 518.50	-\$4,148.00
56	Traffic Stripes LL Epoxy Resin 4"	-9610.00	LF	\$ 0.35	-\$3,363.50
57	Traffic Stripes LL Epoxy Resin 8"	-16600.00	LF	\$ 0.70	-\$11,620.00
58	Traffic Markings Lines Thermo 6"	-1070.00	LF	\$ 1.00	-\$1,070.00
59	Traffic Markings Lines Thermo 12"	-260.00	LF	\$ 1.32	-\$343.20
60	Traffic Markings Lines Thermo 24"	-670.00	LF	\$ 3.45	-\$2,311.50
61	Traffic Markings Symbols Thermo	-2025.00	SF	\$ 6.00	-\$12,150.00
63	RPM Bi-Directional Amber	-76.00	UN	\$ 38.40	-\$2,918.40
66	Bicycle Lane Markings	-21.00	UN	\$ 685.00	-\$14,385.00
	Deducts				<u>-\$396,350.20</u>
<b>Add</b>					
15	HMA Milling 3" or less	22264.00	SY	\$ 3.98	\$88,610.72
19	HMA 9.5m64 Surface Course 2" Thick	2590.00	Ton	\$ 83.59	\$216,498.10
56	Traffic Stripes LL Epoxy Resin 4"	1300.00	LF	\$ 0.35	\$455.00
57	Traffic Stripes LL Epoxy Resin 8"	1300.00	LF	\$ 0.70	\$910.00
58	Traffic Markings Lines Thermo 6"	400.00	LF	\$ 1.00	\$400.00
59	Traffic Markings Lines Thermo 12"	50.00	LF	\$ 1.32	\$66.00
60	Traffic Markings Lines Thermo 24"	150.00	LF	\$ 3.45	\$517.50
61	Traffic Markings Symbols Thermo	400.00	SF	\$ 6.00	\$2,400.00
63	RPM Bi-Directional Amber	75.00	UN	\$ 38.40	\$2,880.00
	Total Adds				<u>\$309,857.32</u>
<b>Total Change</b>					<b>-\$86,492.88</b>

**1. DESCRIPTION AND VALUE OF CHANGE (Con't)**

DEDUCT FROM THE AMOUNT OF CONTRACT..... \$ (86,492.88)  
 ORIGINAL DATE FOR COMPLETION..... July 31, 2019  
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 92 Calendar Days  
 NEW DATE FOR COMPLETION IS..... October 31, 2019

**2. REASON FOR CHANGE**

**All Items**

The purpose of this change order is to replace milling & resurfacing work on Paulison Avenue, Clifton with similar work on Macopin Road, West Milford. The change is due to PSE&G work on Paulison Avenue that will negate the need for the County to do the work.

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190792

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 (Deduct)
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: August 5, 2019

PROJECT TITLE: 2018 Roadway Resurfacing
LOCATION: Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, W. Milford, W. Park
DATE OF CONTRACT: August 16, 2018
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

Completion Date

3 months have been added to the completion date due to a combination of residual delays from the 2018 TTF shutdown and the requirement to insert the HFST remedial work into the timeline.

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT (\$4,349,055.38), PREVIOUS ADDITIONS (\$48,520.43), TOTAL (\$4,395,575.81), PREVIOUS DEDUCTIONS (\$), NET PRIOR TO THIS CHANGE (\$4,395,575.81), AMOUNT OF THIS CHANGE (\$86,492.88), and CONTRACT AMOUNT TO DATE (\$4,309,082.93).

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith Sondy
SIGNATURE DATE

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: (County Inspector) Date

Reviewed By and Recommended for Processing By: (Project Engineer) Date

Recommend for Approval By: (County Engineer) Date

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY
SIGNATURE Freeholder - Director DATE:

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR BOSWELL ENGINEERING AS IT CONCERNS CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE HIGH FRICTION SURFACE TREATMENT PROJECT IN BLOOMINGDALE, RINGWOOD, WANAQUE AND WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190793</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-36							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1  
FOR BOSWELL ENGINEERING AS IT CONCERNS  
CONSTRUCTION ENGINEERING AND INSPECTION SERVICES  
FOR THE HIGH FRICTION SURFACE TREATMENT PROJECT  
IN BLOOMINGDALE, RINGWOOD, WANAQUE AND WEST  
MILFORD, NEW JERSEY**

**WHEREAS** a professional engineering consultant services contract was awarded to Boswell Engineering of South Hackensack, NJ by Resolution R-2016-0749 dated September 13, 2016 as it concerns construction engineering and inspection services for the High Friction Surface Treatment Project in the municipalities of Bloomingdale, Ringwood, Wanaque and West Milford, NJ; and

**WHEREAS** due to significant issues with the process and finished product, FHWA and NJDOT have authorized the County to remove by milling and resurfacing, a majority of the material placed under the contract and to replace the treatment and, as part of the consultant services for the above referenced project, Boswell Engineering has submitted a supplemental proposal for additional work, which was not included in the original scope for the project, and is detailed in their July 30, 2019 letter attached hereto and made part hereof for the amount of \$110,000.00; and

**WHEREAS** the Office of the Passaic County Engineer is recommending that said Boswell Engineering be awarded a contract modification to perform these additional services for an amount of \$110,000.00 pursuant to a letter from the Deputy County Engineer dated August 29, 2019 (copy of letter attached hereto and made a part hereof);

**WHEREAS** the matter was discussed with the Freeholder members of the Public Works and Buildings & Grounds

recommended for approval by the entire Board; and

**WHEREAS** a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional engineering consultant services contract for Boswell Engineering for providing engineering consulting services for relating to High Friction Surface Treatment in Bloomingdale, Ringwood, Wanaque and West Milford, NJ to include additional work outside the original scope of the project, as set forth above and in its supplemental proposal attached hereto.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

September 10, 2019

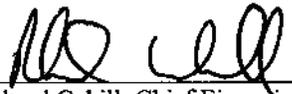
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$110,000.00

APPROPRIATION: C-04-55-121-001-920

PURPOSE: Resolution authorizing contract modification # 1 for Boswell Engineering concerning construction, engineering and inspection services for High Friction Surface Treatment Project in Bloomingdale.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



**County of Passaic**  
**Administration Building**  
 401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER  
 Jonathan C. Pera, P.E.

Room 524  
 TEL: (973) 881-4456  
 FAX: (973) 742-3936  
 TDD: (973) 279-9786

August 29, 2019

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, New Jersey 07505

Re: High Friction Surface Treatment  
 Bloomingdale, Ringwood, Wanaque, West Milford  
**Construction Engineering and Inspection Services**

Members of the Board:

Passaic County has previously received competitive Quality Based proposals for Construction Engineering and Inspection Services for the High Friction Surface Treatment Project in the municipalities of Bloomingdale, Ringwood, Wanaque and West Milford.

Under the Federal Process for selecting professional engineering consultants, a multi-agency evaluation of the proposals was conducted and Boswell Engineering of South Hackensack, NJ, was selected as having the best qualitative proposal. The final fee negotiated, approved by this Board on August 30, 2016, and submitted to NJDOT for approval was \$105,228.30.

Due to significant issues with the process and finished product, FHWA and NJDOT have authorized the County to remove by milling and resurfacing a majority of the material placed under the contract and to replace the treatment. The original Construction Engineering and Inspection firm, Boswell Engineering, submitted a supplemental proposal to continue through the new work in the amount of \$110,000.00

The above-mentioned Proposal was discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of August 28, 2019.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Amended Contract to Boswell Engineering.

Very truly yours,

Timothy R. Mettlen, P.E.  
 Deputy County Engineer

JP/trm

cc: Chair, Public Works and Buildings & Grounds Committee  
 County Administrator  
 County Counsel  
 Director of Finance

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190793



**County of Passaic**  
**Administration Building**  
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER  
Jonathan C. Pera, P.E.

Room 524  
TEL: (973) 881-4456  
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TDD: (973) 279-9786

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: High Friction Surface Treatment  
Bloomingdale, Ringwood, Wanaque, West Milford  
**Construction Engineering and Inspection Services**

Members of the Board:

Passaic County has previously received competitive Quality Based proposals for Construction Engineering and Inspection Services for the High Friction Surface Treatment Project in the municipalities of Bloomingdale, Ringwood, Wanaque and West Milford.

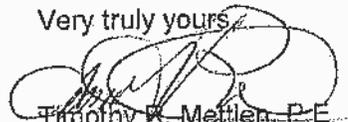
Under the Federal Process for selecting professional engineering consultants, a multi-agency evaluation of the proposals was conducted and Boswell Engineering of South Hackensack, NJ, was selected as having the best qualitative proposal. The final fee negotiated, approved by this Board on August 30, 2016, and submitted to NJDOT for approval was \$105,228.30.

Due to significant issues with the process and finished product, FHWA and NJDOT have authorized the County to remove by milling and resurfacing a majority of the material placed under the contract and to replace the treatment. The original Construction Engineering and Inspection firm, Boswell Engineering, submitted a supplemental proposal to continue through the new work in the amount of \$110,000.00

The above-mentioned Proposal was discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of August 28, 2019.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Amended Contract to Boswell Engineering.

Very truly yours,

  
Timothy R. Mettlen, P.E.  
Deputy County Engineer

JP/trm

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance  
Director of Procurement

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190793

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT WITH TILCON NEW YORK INC. FOR THE PASSAIC COUNTY ROAD DEPARTMENT ROAD MATERIALS DISTRICT #1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190794</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-37							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT WITH TILCON NEW YORK INC. FOR THE PASSAIC COUNTY ROAD DEPARTMENT ROAD MATERIALS DISTRICT #I**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-2018-0790 dated October 9, 2018, awarding a contract to Tilcon New York Inc. of Parsippany, NJ to provide Passaic County Road Department Road Materials District #1; and

**WHEREAS** the contract term is November 1, 2018 through October 31, 2019, with a one-year option to renew; and

**WHEREAS** the County is desirous of exercising the one-year option, for a fee of \$198,781.15 for the period November 1, 2019 to October 31, 2020; and

**WHEREAS** this matter was discussed by the Freeholder Public Works and Buildings & Grounds Committee meeting on September 28, 2019 and recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the contract renewal option for a one-year period for Passaic County Road

Department's Road Materials District #I provided by Tilcon New York Inc. of Parsippany, NJ.

**BE IT FURTHER RESOLVED** that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

September 10, 2019

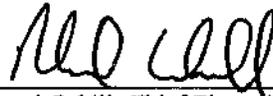
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$198,781.15

APPROPRIATION: 9-01-26-151-001-238  
\$188,781.15 - Contingent upon availability of funds in 2020 adopted budget.

PURPOSE: Resolution authorizing contract modification # 1 for Boswell Engineering concerning construction, engineering and inspection services for High Friction Surface Treatment Project in Bloomingdale.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

**Kenneth A. Simpson, CPWM**  
Passaic County  
Supervisor of Roads

TEL: (973) 881-4500  
FAX: (973) 742-2498  
kenneths@passaiccountynj.org

September 29, 2019

Ms. Nadege Allwaters, Esq.  
Deputy Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request – Road Materials – District I

Dear Ms. Allwaters:

At the September 28<sup>th</sup>, 2019 meeting of the Public Works and Buildings & Grounds Committee, a request was heard authorizing the acceptance and initiation of the one year renewal option contained in the 2018 – 2019 Road Materials Award for District I. The current contract period is from November 1, 2018 thru October 31, 2019. The option for renewing said contract is for a one year period to commence on November 1, 2019 thru October 31, 2020. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form is attached with a copy of the original resolution number R2018-0790.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM  
Supervisor of Passaic County Roads

KAS/esc

Enclosures

cc: Michael Glovin, Esq., Passaic County Counsel  
Jonathan Pera, P.E., Passaic County Engineer

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190794

**COUNTY OF PASSAIC**

ROADS DEPT, CO OF PASSAIC  
 (Q) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

Res-Pg:o.37-6

REQUISITION	
NO.	R9-05542

S H I P  T O	
V E N D O R	VENDOR #: 01104 TILCON NEW YORK INC. A CRH COMPANY 9 ENTIN ROAD PARSIPPANY, NJ 07054

ORDER DATE: 08/26/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT - DISTRICT 1 FOR ROAD MATERIALS FOR DISTRICT I FOR 2019 THRU 2020  AS PER PASSAIC COUNTY CONTRACT PLEASE SET UP FOR PARTIAL PAYMENTS AS PER RESOLUTION NO.	9-01-26-151-001-238	10,000.0000	10,000.00
			TOTAL	10,000.00

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190794

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM, SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING A ONE YEAR EXTENSION OF A CONTRACT WITH TILCON NEW YORK, INC., 9 ENTIN ROAD, PARSIPPANY, NJ 07054 FOR ROAD MATERIALS FOR DISTRICT I FOR 11/1/19 THRU 10/31/20 FOR ITEMS NO. 2,5,6,7,8,9,10,11,12,13,15,16, AND 17. AS PER RESOLUTION NO. R20180790, 10/8/18.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 198,781.15

REQUISITION # R9-05542

ACCOUNT # \$10,000.00 (BALANCE OF 2019) 9-01-26 151-001-238

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works 8-28-19

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190794

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
TILCON NEW YORK INC OF WHARTON, NJ FOR PASSAIC  
COUNTY ROAD MATERIALS DISTRICT #1 AS PER BID**

**WHEREAS**, there exists a need for road materials for Passaic County Roads; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors titled SB-18-050 Passaic County Road Materials District #1 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on August 24, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Tilcon New York Inc; and

**WHEREAS**, Tilcon New York Inc will provide the goods and services as submitted with their bid response; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its September 12, 2018 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from November 1, 2018 through October 31, 2019 with a one-year option to renew as per the County of Passaic for a total estimated award of \$198,781.15; and

**WHEREAS**, a certificate is attached hereto, indicating that \$15,000.00 in funds are available as recorded in purchase requisition #R8-06060 in budget account #8-01-26-151-001-R03 for the within contemplated expenditure with the remainder \$183,781.15 contingent upon adoption of future years budget; and

**WHEREAS**, Tilcon New York Inc indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution #: R20190790  
 Adopted on: October 9, 2018  
 Official Resolution #: R20180790

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Ticon New York LLC of Wharton, NJ for the services referenced above; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

October 9, 2018

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190794  
Introduced on: October 9, 2018  
Adopted on: October 9, 2018  
Official Resolution#: R20180780

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$198,781.15

APPROPRIATION: \$15,000.00 - 8-01-20-151-001-R03  
\$183,781.15- \*Contingent upon availability of  
Funds in next year's adopted  
Budget.

PURPOSE: Resolution authorizing award of contract to Tilcon  
New York Inc of Wharton, NJ for Passaic County  
Road Materials District #1.

  
Richard Cahill, Chief Financial Officer

DATED: October 9, 2018

RC:fr



# County of Passaic

Administration Building Annex  
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Kenneth A. Simpson, CPWM  
Passaic County  
Supervisor of Roads

ROAD DEPARTMENT

TEL: (973) 881-4500  
FAX: (973) 742-2498  
kenneths@passaiccountynj.org

September 27, 2018

Mr. Michael Marinello, Purchasing Director  
Passaic County Procurement Center  
495 River Street  
Paterson, New Jersey 07524

Re: Road Materials Bid, District I, for November 1, 2018 thru October 31, 2019  
SB-18-050

Dear Mr. Marinello:

I have reviewed the bids received by your Department for Road Materials, District I, for maintenance and repair of Passaic County roadways for a one-year period beginning on November 1, 2018 and ending on October 31, 2019. Attached you will find individual, itemized award, resolution request form, and requisition. The award is as follows:

<i>Tilcon New York</i> .....	\$ 198,781.15
<i>Total Award District I</i> .....	\$198,781.15*

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,

*Kenneth A. Simpson*  
Kenneth A. Simpson  
Supervisor of Roads

KAS/esc  
Enclosures

Introduced on: September 27, 2018  
Adopted on: September 27, 2018  
Official Resolution#: R20190794

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM, SUPERVISOR OF ROADS  
Telephone #: 973-881-4500 Date: 9-27-18

DESCRIPTION OF RESOLUTION:  
AUTHORIZING AN AWARD OF CONTRACT TO TILCON NEW YORK, INC. 625 MT. HOPE  
RD., WHARTON, NJ 07885 FOR DELIVERY OF ROAD MATERIALS FOR DISTRICT I FOR  
CONTRACT PERIOD 11/1/18 THRU 10/31/19 FOR ITEMS NO. 2,5,6,7,8,9,  
10,11,12,13,15,16, AND 17. ESTIMATED TOTAL \$198,781.15.

PROCUREMENT SOLICITATION (if any)#: SB18-050

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 198,781.15

REQUISITION # R8-06060 (\$15,000 FOR 2018)  
ACCOUNT # 8-01-26-151-001-R03

4. COMMITTEE REVIEW:

DATE

Administration & Finance

Public Works / Buildings & Grounds

9/26/18

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

Other Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to the Board

Procurement



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

**Kenneth A. Simpson, CPWM**  
*Passaic County*  
 Supervisor of Roads

TEL: (973) 881-4500  
 FAX: (973) 742-2498  
[kenneths@passaiccountynj.org](mailto:kenneths@passaiccountynj.org)

September 29, 2019

Ms. Nadege Allwaters, Esq.  
 Deputy Passaic County Counsel  
 401 Grand Street  
 Paterson, New Jersey 07505

Re: Resolution Request – Road Materials – District I

Dear Ms. Allwaters:

At the September 28<sup>th</sup>, 2019 meeting of the Public Works and Buildings & Grounds Committee, a request was heard authorizing the acceptance and initiation of the one year renewal option contained in the 2018 – 2019 Road Materials Award for District I. The current contract period is from November 1, 2018 thru October 31, 2019. The option for renewing said contract is for a one year period to commence on November 1, 2019 thru October 31, 2020. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form is attached with a copy of the original resolution number R2018-0790.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM  
 Supervisor of Passaic County Roads

KAS/esc

Enclosures

cc: Michael Glovin, Esq., Passaic County Counsel  
 Jonathan Pera, P.E., Passaic County Engineer

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190794

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT WITH TILCON NEW YORK INC. FOR THE PASSAIC COUNTY ROAD DEPARTMENT ROAD MATERIALS DISTRICT #II, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190795</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT WITH TILCON NEW YORK INC. FOR THE PASSAIC COUNTY ROAD DEPARTMENT ROAD MATERIALS DISTRICT #II**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-2018-0968 dated December 11, 2018, awarding a contract to Tilcon New York Inc. of Parsippany, NJ to provide Passaic County Road Department Road Materials District #2; and

**WHEREAS** the contract term is November 1, 2018 through October 31, 2019, with a one-year option to renew; and

**WHEREAS** the County is desirous of exercising the one-year option, for a fee of \$21,522.60 for the period November 1, 2019 to October 31, 2020; and

**WHEREAS** this matter was discussed by the Freeholder Public Works and Buildings & Grounds Committee meeting on September 28, 2019 and recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the contract renewal option for a one-year period for Passaic County Road

Department's Road Materials District #II provided by Tilcon New York Inc. of Parsippany, NJ.

**BE IT FURTHER RESOLVED** that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$21,522.60

-APPROPRIATION: 9-01-26-151-001-238

PURPOSE: Resolution authorizing the one-year option to renew contract with Tilcon New York Inc. for the Passaic County Road Department Road Material District II.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

**Kenneth A. Simpson, CPWM**  
Passaic County  
Supervisor of Roads

TEL: (973) 881-4500  
FAX: (973) 742-2498  
kenneths@passaiccountynj.org

September 29, 2019

Ms. Nadege Allwaters, Esq.  
Deputy Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request – Road Materials – District II

Dear Ms. Allwaters:

At the September 28<sup>th</sup>, 2019 meeting of the Public Works and Buildings & Grounds Committee, a request was heard authorizing the acceptance and initiation of the one year renewal option contained in the 2018 – 2019 Road Materials Award for District II. The current contract period is from November 1, 2018 thru October 31, 2019. The option for renewing said contract is for a one year period to commence on November 1, 2019 thru October 31, 2020. The Committee directed that a resolution be made authorizing same, and that it be placed before the Board of Chosen Freholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form is attached with a copy of the original resolution number R2018-0968.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM  
Supervisor of Passaic County Roads

KAS/esc  
Enclosures  
cc: Michael Glovin, Esq., Passaic County Counsel  
Jonathan Pera, P.E., Passaic County Engineer

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190795



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: ~~KENNETH A. SIMPSON, CPWM~~, SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING A ONE YEAR CONTRACT EXTENSION FOR ROAD MATERIALS FOR DISTRICT II WITH TILCON NEW YORK, INC., 9 ENTIN ROAD, PARSIPPANY, NJ STARTING 11/1/19 THRU 10/31/20 FOR ITEM NOS. 2, 10 AND 11 AS PER RESOLUTION NO. R20180968, 12/11/18

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 21,522.60

REQUISITION # R2019-05544

ACCOUNT # 9-01-26-151-001-238 (\$5,000.00 FOR BALANCE OF 2019)

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

8/28/19

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190795

# COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC  
 (Q) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

Res-Pg: 0.38-7

REQUISITION	
NO.	R9-05545

SHIP TO	
VENDOR	VENDOR #: 01830 STONE INDUSTRIES, INC. 400 CENTRAL AVENUE HALEDON, NJ 07508

ORDER DATE: 08/26/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT - DISTRICT II FOR ROAD MATERIALS FOR DISTRICT II FOR 2019 - 2020  AS PER PASSAIC COUNTY CONTRACT PLEASE SET UP FOR PARTIAL PAYMENTS AS PER RESOLUTION NO.	9-01-26-151-001-238	10,000.0000	10,000.00
			TOTAL	10,000.00

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190795

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**

ROADS DEPT, CO OF PASSAIC  
 (Q) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

Res-Pg:0.38-8

REQUISITION	
NO.	R9-05544

S H I P  T O	
V E N D O R	VENDOR #: 01104  TILCON NEW YORK INC. A CRH COMPANY 9 ENTIN ROAD PARSIPPANY, NJ 07054

ORDER DATE: 08/26/19  
 DELIVERY DATE: 08/26/19  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT - DISTRICT II ROAD MATERIALS FOR DISTRICT II FOR 2019 THRU 2020  AS PER PASSAIC COUNTY CONTRACT PLEASE SET UP FOR PARTIAL PAYMENTS AS PER RESOLUTION NO.	9-01-26-151-001-238	5,000.0000	5,000.00
			TOTAL	5,000.00

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190795

\_\_\_\_\_  
 REQUESTING DEPARTMENT

\_\_\_\_\_  
 DATE

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT #2 AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20180968						
Meeting Date		12/11/2018						
Introduced Date		12/11/2018						
Adopted Date		12/11/2018						
Agenda Item		I-13						
CAF #		8-01-26-151-001-R03						
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190795

Dated: December 13, 2018

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT #2 AS PER BID**

**WHEREAS**, there exists a need for road materials for district #2 for County Roads Division; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-18-063 Re-Bid Passaic County Road Materials District #2 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on October 30, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its November 19, 2018 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, the contract period will be from November 1, 2018 through October 31, 2019 with a one-year option to renew as per the County of Passaic for a total estimated award of \$156,445.60 with purchases to be made on an as-needed basis from the following vendors:

**Tilcon New York** (3 item) **\$ 21,522.60**  
Bid item # 2, 10, 11 price available to Cooperative #38PCCP

**Stone Industries, Inc.** (11 items) **\$134,923.00**  
Bid items # 3, 4, 5, 6, 7, 8, 9, 12, 13, 15, 17 prices not available to Cooperative #38PCCP

**WHEREAS**, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$156,445.60 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

December 11, 2018

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution #: R2019079  
Introduced on: December 11, 2018  
Adopted on: December 11, 2018  
Official Resolution #: R20180968

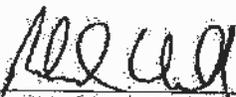
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$156,445.60

APPROPRIATION: \$5,000.00 - 8-01-26-151-001-R03  
\$10,000.00- 8-01-26-151-001-R03  
\$141,445.60- \*Contingent upon availability of  
Funds in 2019 budget.

PURPOSE: Resolution authorizing award of contract to the  
vendors listed below for Passaic County road  
materials district #2.

  
Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

Kenneth A. Simpson, CPWM  
Passaic County  
Supervisor of Roads

ROAD DEPARTMENT

TEL: (973) 881-4500  
FAX: (973) 742-2498  
kenneths@passaiccountynj.org

November 08, 2018

Mr. Michael Marinello, Purchasing Director  
Passaic County Procurement Center  
495 River Street  
Paterson, New Jersey 07524

Re: Road Materials Bid, District II, for November 1, 2018 thru October 31, 2019  
SB-18-063

Dear Mr. Marinello:

I have reviewed the bids received by your Department for Road Materials, District II, for maintenance and repair of Passaic County roadways for a one-year period beginning on November 1, 2018 and ending on October 31, 2019. Attached you will find individual, itemized awards. They are as follows:

<i>Stone Industries, Inc</i> .....	\$134,923.00
<i>Tilcon New York, Inc.</i> .....	\$ 21,522.60
<b>Total Award District II</b> .....	<b>\$156,445.60*</b>

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,

Kenneth A. Simpson  
Supervisor of Roads

KAS/esc  
Enclosures

Introduced on: September 11 2019  
Adopted on: September 11 2019  
Official Resolution #: Res 090905



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. STIMPSON, CPWM-SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION:

AUTHORIZING THE AWARD OF A CONTRACT TO TILCON NEW YORK, INC., 625 MT. HOPE ROAD, WHARTON, NJ 07885 FOR DELIVERY OF ROAD MATERIALS FOR DISTRICT 11 FOR 2018-2019 CONTRACT PERIOD FOR ITEMS NO. 2, 10 AND 11. ESTIMATED TOTAL \$21,522.60

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 21,522.60

REQUISITION# R8-06885 (BALANCE OF 2018)

ACCOUNT# 8-01-26-151-001-R03

4. METHOD OF PROCUREMENT:

RFP  RFQ  Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works 9-26-18

6. DISTRIBUTION LIST:

Administration  Finance  Counsel

Clerk to the Board  Procurement

Other: \_\_\_\_\_

Introduced on: December 14, 2018  
Adopted on: September 11, 2018  
Official Resolution#: R20180908

PASSAIC COUNTY – NOVEMBER 1, 2018 THRU OCTOBER 31, 2019

FOR MAINTENANCE & REPAIR

ROAD MATERIALS – ROAD DEPARTMENT – DISTRICT 11

TILCON NEW YORK, INC.  
625 MT. HOPE ROAD  
WHARTON, NJ 07885

ITEM NO.	APPROXIMATE QUANTITIES	DESCRIPTION OF MATERIALS	UNIT PRICE	AMOUNT
2	100 TONS	UPM COLD MIX	\$210.00	\$ 21,000.00
10	10 TONS	#8 BROKEN STONE	\$ 26.13	\$ 261.30
11	10 TONS	#9 BROKEN STONE	\$ 26.13	\$ 261.30

TOTAL AMOUNT OF CONTRACT .....\$ 21,522.60\*

FOR LOWER COUNTY REGIONS  
DISTRICT #2  
FROM – NOVEMBER 1, 2018 THRU OCTOBER 31, 2019

COUNTY OF PASSAIC  
 ROADS DEPT, CO OF PASSAIC  
 (O) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

Res-Pg:l.13-8

REQUISITION	
NO.	R8-06885

SHIP TO	
VENDOR	VENDOR #: 01104 TILCON NEW YORK, INC. ATTN: CREDIT DEPARTMENT 625 MOUNT HOPE ROAD WHARTON, NJ 07885

ORDER DATE: 11/08/18  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD MATERIALS FOR DISTRICT II FOR 2018 THRU 2019  AS PER PASSAIC COUNTY CONTRACT PLEASE SET UP FOR PARTIAL PAYMENTS AS PER RESOLUTION NO.	8-01-26-151-001-R03	5,000.0000	5,000.00
			TOTAL	5,000.00

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R2019095

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPM-SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION:

AUTHORIZING THE AWARD OF A CONTRACT TO STONE INDUSTRIES, INC. 400-402 CENTRAL AVE., HALEDON, NJ FOR DELIVERY OF ROAD MATERIALS FOR DISTRICT II FOR 2018-2019 CONTRACT PERIOD FOR ITEMS 3,4,5,6, 7,8,9,12,13,15, AND 17. ESTIMATED TOTAL \$134,923.00

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$134,923.00

REQUISITION# R8-06886 (BALANCE OF 2018)

ACCOUNT# R-01-26-151-001-R03

4. METHOD OF PROCUREMENT:

RFP  RFQ  Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

9-26-18

6. DISTRIBUTION LIST:

Administration  Finance  Counsel

Clerk to the Board  Procurement

Other: \_\_\_\_\_

Introduced on: September 11, 2019  
Adopted on: September 18, 2019  
Official Resolution#: R20190795

## PASSAIC COUNTY - NOVEMBER 1, 2018 THRU OCTOBER 31, 2019

## FOR MAINTENANCE &amp; REPAIR

ROAD MATERIALS - ROAD DEPARTMENT - DISTRICT II

STONE INDUSTRIES, INC.  
P.O. BOX 8310  
400 - 402 CENTRAL AVENUE  
HALEDON, NEW JERSEY 07538

ITEM NO.	APPROXIMATE QUANTITIES	DESCRIPTION OF MATERIALS	UNIT PRICE	AMOUNT
3	65 TONS	BITUMINOUS STABILIZED SURFACE COURSE - I-2	\$ 59.00	\$ 3,835.00
4	65 TONS	BITUMINOUS CONCRETE SURFACE COURSE - I-3	\$ 60.00	\$ 3,900.00
5	1500 TONS	BITUMINOUS CONCRETE SURFACE MIX - I-5	\$ 62.00	\$ 93,000.00
6	50 TONS	BITUMINOUS CONCRETE SURFACE MIX - I-6	\$ 75.00	\$ 3,750.00
7	100 TONS	#2 BROKEN STONE	\$ 12.98	\$ 1,298.00
8	100 TONS	#3 BROKEN STONE	\$ 12.98	\$ 1,298.00
9	10 TONS	#57 BROKEN STONE	\$ 13.20	\$ 132.00
12	74 TONS	RIP-RAP	\$ 15.00	\$ 1,110.00
13	200 TONS	DENSE GRADED AGGREGATE BASE COURSE	\$ 11.20	\$ 2,240.00
15	200 GALLONS (40 - 5GAL PAILS)	RRM-C-70 TACK COAT	\$ 84.00	\$ 3,360.00
17	200 TONS	WINTER MIX	\$ 105.00	\$ 21,000.00
<b>TOTAL AMOUNT OF CONTRACT .....</b>				<b>\$ 134,923.00*</b>

FOR LOWER COUNTY REGION  
DISTRICT #2

FROM NOVEMBER 1, 2018 THRU OCTOBER 31, 2019

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R2019085



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

Kenneth A. Simpson, CPWM  
Passaic County  
Supervisor of Roads

ROAD DEPARTMENT

TEL: (973) 881-4500  
FAX: (973) 742-2498  
kenneths@passaiccountynj.org

November 08, 2018

Mr. Michael Marinello, Purchasing Director  
Passaic County Procurement Center  
495 River Street  
Paterson, New Jersey 07524

Re: Road Materials Bid, District II, for November 1, 2018 thru October 31, 2019  
SB-18-063

Dear Mr. Marinello:

I have reviewed the bids received by your Department for Road Materials, District II, for maintenance and repair of Passaic County roadways for a one-year period beginning on November 1, 2018 and ending on October 31, 2019. Attached you will find individual, itemized awards. They are as follows:

<i>Stone Industries, Inc.</i> .....	\$134,923.00
<i>Tilcon New York, Inc.</i> .....	\$ 21,522.60
<b>Total Award District II</b> .....	<b>\$156,445.60*</b>

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,

*Kenneth A. Simpson*  
Kenneth A. Simpson  
Supervisor of Roads

KAS/esc  
Enclosures



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

**Kenneth A. Simpson, CPWM**  
Passaic County  
Supervisor of Roads

TEL: (973) 881-4500  
FAX: (973) 742-2498  
kenneths@passaiccountynj.org

September 29, 2019

Ms. Nadege Allwaters, Esq.  
Deputy Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request – Road Materials – District II

Dear Ms. Allwaters:

At the September 28<sup>th</sup>, 2019 meeting of the Public Works and Buildings & Grounds Committee, a request was heard authorizing the acceptance and initiation of the one year renewal option contained in the 2018 – 2019 Road Materials Award for District II. The current contract period is from November 1, 2018 thru October 31, 2019. The option for renewing said contract is for a one year period to commence on November 1, 2019 thru October 31, 2020. The Committee directed that a resolution be made authorizing same, and that it be placed before the Board of Chosen Frecholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form is attached with a copy of the original resolution number R2018-0968.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM  
Supervisor of Passaic County Roads

KAS/esc  
Enclosures  
cc: Michael Glovin, Esq., Passaic County Counsel  
Jonathan Pera, P.E., Passaic County Engineer

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION CONSENTING TO ORDINANCE 2018-009 BY THE TOWNSHIP OF WEST MILFORD, NJ WHICH ESTABLISHES A MID-BLOCK CROSSWALK AT 165 LAKESIDE ROAD, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190796</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-39							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION CONSENTING TO ORDINANCE 2018-009 BY THE  
TOWNSHIP OF WEST MILFORD, NJ WHICH ESTABLISHES A  
MID-BLOCK CROSSWALK AT 165 LAKESIDE ROAD**

**WHEREAS** the Township of West Milford adopted Ordinance 2018-009 which establishes a mid-block crosswalk at 165 Lakeside Road, approximately 1,350 feet north of Reidy Place (see copy of Ordinance No. 2018-009 attached hereto and made part hereof); and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution in light of the fact that Lakeside Road is a County road; and

**WHEREAS** said Resolution was discussed at the August 28, 2019 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution which establishes a mid-block crosswalk on Lakeside Road in the Township of West Milford, approximately 1,350 feet north of Reidy Place.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to a Resolution as referenced above and in the attached letter from the County Traffic Engineer dated September 3, 2019.

September 10, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

September 3, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *Township of West Milford Ordinance 2018-009*  
Mid-Block Crosswalk on Lakeside Road

Dear Members of the Board:

Our office received from the Township of West Milford the final copy of the referenced Ordinance.

It establishes a mid-block crosswalk at 165 Lakeside Rd, approximately 1,350 feet north of Reidy Place. Since Lakeside Rd is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the August 28, 2019 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution.

Very truly yours,

A handwritten signature in black ink, appearing to read "Charles S. Silverstein".

Charles S. Silverstein, P.E.  
County Traffic Engineer

CSS/sl  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190796

## Township of West Milford

Passaic County, New Jersey

### ~ Ordinance 2018 -- 009 ~

#### ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING CHAPTER X, TRAFFIC, SCHEDULE XVI MID-BLOCK CROSSWALKS FOR #165 LAKESIDE ROAD

WHEREAS, the Zoning Board of Adjustment has approved an application at 165 Lakeside Road for nine residential townhouse units; and

WHEREAS, Lakeside Road is a Passaic County road and Passaic County has determined that a mid-block crosswalk is necessary; and

WHEREAS, the Passaic County approval of the application is subject to a local ordinance to enact the mid-block crosswalk.

NOW, THEREFORE, BE IT ORDAINED by the Active Mayor and Township Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

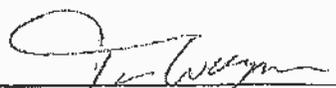
1. Chapter X, Traffic, Schedule XVI Mid-Block Crosswalks is amended to include 165 Lakeside Road, 1,350 feet north of Reidy Place.
2. Construction of the mid-block crosswalk in conformance with Passaic County, the New Jersey Department of Transportation and the Manual on Uniform Traffic Control Devices to be performed by the owner/developer of Block 3401, Lot 21 and Block 3406, Lot 23.
3. Maintenance of the mid-block crosswalk lighting, signage and striping to be the responsibility of the homeowners association.
4. If any section, subsection, clause or phrase in this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
5. All ordinances of the Township of West Milford which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of inconsistency.
6. This Ordinance shall take effect immediately upon final passage, approval and publication as provided by law and upon approval by the New Jersey Commissioner of Transportation, if required.

Introduced: October 17, 2018  
 Adopted: November 7, 2018  
 Effective Date: November 27, 2018

ATTEST:

  
 Antonette Ballaglia, Township Clerk

TOWNSHIP OF WEST MILFORD  
 COUNTY OF PASSAIC  
 STATE OF NEW JERSEY

By:   
 Tim Wagner, Acting Mayor

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190796

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO ONLINE CONTRACTING, INC. OF BOONTON, NJ FOR EMERGENCY STORM SEWER DRAIN REPAIR AT THE INTERSECTION OF E. 33RD STREET AND 14TH AVENUE IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190797							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY  
ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO  
ONLINE CONTRACTING, INC. OF BOONTON, NJ FOR  
EMERGENCY STORM SEWER DRAIN REPAIR AT THE  
INTERSECTION OF E. 33<sup>RD</sup> STREET AND 14<sup>TH</sup> AVENUE IN THE  
CITY OF PATERSON, NEW JERSEY**

**WHEREAS** on August 12, 2019, the storm sewer drain located at the intersection of E. 33<sup>rd</sup> Street and 14<sup>th</sup> Avenue in the City of Paterson, NJ failed; and

**WHEREAS** as a consequence thereof, the Passaic County Engineering Department contacted OnLine Contracting of Boonton, NJ, who is a qualified contractor selected from the 2017-2019 On-Call Drainage contractor list for the County of Passaic, to conduct emergency repairs at the site, which is more fully explained in the letter from Deputy County Engineer dated August 29, 2019 attached hereto and made part hereof; and

**WHEREAS** the bill for the emergency storm sewer drain repairs, which were completed on August 21, 2019, amounted to \$22,868.00; and

**WHEREAS** upon receipt of the bill, the Passaic County Administrator determined, by memo dated August 30, 2019, that the situation was one which could have affected the health, safety and welfare of the public and authorized the emergency contract to OnLine Contracting, Inc. in the amount of \$22,868.00 (copy of memo and bill attached hereto and made a part hereof); and

**WHEREAS** a certification is attached hereto that indicates the availability of funds for said expenditure; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds at its August 28, 2019 meeting reviewed this matter and recommended that the full Board ratify this action.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administration in awarding an emergency contract to OnLine Contracting, Inc. of Boonton, NJ, a 2017-2019 On-Call Drainage contractor for the County of Passaic, in the amount of \$22,868.00 for the emergency storm sewer drain repairs at the intersection of E. 33<sup>rd</sup> Street and 14<sup>th</sup> Avenue in the City of Paterson, NJ pursuant to the attached correspondence.

**BE IT FURTHER RESOLVED** that in conformity with the emergency provisions of the Local Public Contracts Law N.J.S.A. 40A:11-6, it hereby authorizes a contract for this emergency and payment to the contractor for all work performed in connection with this emergency.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,868.00

APPROPRIATION: C-04-55-153-001-907

PURPOSE: Resolution authorizing emergency contract to Online Contracting, Inc. of Boonton, NJ for emergency storm sewer drain repair.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr





County of Passaic  
Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: On-Call Drainage – Emergency Storm Sewer Repair  
E. 33<sup>rd</sup> St & 14<sup>th</sup> Ave  
City of Paterson  
Award of Contract

Members of the Board:

Due to the requirement for an emergency storm drain repair at the intersection of E. 33<sup>rd</sup> St and 14<sup>th</sup> Ave in the City of Paterson, discovered on August 12, 2019, OnLine Contracting of Boonton, NJ was selected from the 2017-2019 On-Call Drainage contractors to respond. On August 13, OnLine responded, with Deputy County Engineer, to the site to determine the extent of the damage and prepare a plan of action. OnLine completed repairs on August 21, 2019.

We recommend that the Board of Chosen Freeholders award an emergency contract to On-Line Contracting, Inc in the final amount of \$22,868.00 for repair of the storm sewer intersection of E. 33<sup>rd</sup> St and 14<sup>th</sup> Ave in Paterson and acceptance of the project.

This matter was discussed with the Public Works and Buildings and Grounds Committee on August 28, 2019.

Very truly yours,

Timothy R. Mettlen, P.E.  
Deputy County Engineer

Attachment

cc: Public Works Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190797



## County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova

County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)

### Memorandum

**TO:** Sherry Arvanitakis, Acting Purchasing Director

**FROM:** Anthony J. DeNova County Administrator

**RE:** Authorization to Award Contract to OnLine Contracting for Emergency Storm Drain Repair at the Intersection of East 33<sup>rd</sup> Street and 14<sup>th</sup> Avenue, Paterson, NJ

**DATE:** August 30, 2019

This is to advise that in my capacity as County Administrator of the County of Passaic, I authorized the immediate award of a contract to OnLine Contracting Inc. for emergency repairs due to the storm drain breakage, resulting in road collapse at the intersection of East 33<sup>rd</sup> Street and 14<sup>th</sup> Avenue, Paterson, New Jersey. The drain breakage in this intersection, in my opinion, was certainly a situation that would affect the health, safety, and welfare of the motoring public.

On Tuesday, August 13, 2019 OnLine Contracting Inc. and the Deputy County Engineer responded to the site and determined the extent of the damage and prepared a plan of action. This matter was discussed on August 28, 2019 with the Public Works and Building & Grounds Committee. The County Engineer verified that following services were provided by On-Line Contracting, Inc. for the emergency contract:

- a. Emergency mobilization
- b. 10" PVC schedule 40
- c. Extra depth 5 to 12.5 ft. x 20
- d. Additional saw cutting, asphalt removal and disposal, excavation and compaction due to sink hole
- e. Reconstruct manholes
- f. Removal of concrete road base 6"
- g. Provide and install man hole cover
- h. Provide and install fittings
- i. Concrete base for 2 basin
- j. Provide and install road plates
- k. 8 bags of cold patch asphalt
- l. Concrete road base
- m. 9.5 M64
- n. Traffic Control

Thereafter, the Public Works Committee authorized a resolution ratifying my actions in authorizing an emergency award. In light of the above and given the urgent need for these services, I authorized an immediate award of contract to OnLine Contracting, Inc. in the amount of \$22,868.00 for the emergency storm sewer repair located at the intersection of East 33<sup>rd</sup> Street and 14<sup>th</sup> Avenue, Paterson, New Jersey.

Thank you for your kind and immediate attention to this matter.



Anthony J. DeNova III  
County Administrator

CC: Board of Chosen Freeholders  
Michael H. Glovin, Deputy County Counsel  
Richard Cahill, Finance Officer  
Matthew P. Jordan Esq., Deputy County Administrator  
Jonathan Pera, County Engineer  
Sherry Arvanitakis, Acting Purchasing Director



County of Passaic  
Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: On-Call Drainage – Emergency Storm Sewer Repair  
E. 33<sup>rd</sup> St & 14<sup>th</sup> Ave  
City of Paterson  
Award of Contract

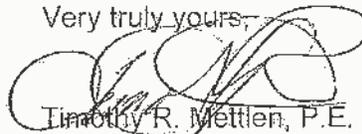
Members of the Board:

Due to the requirement for an emergency storm drain repair at the intersection of E. 33<sup>rd</sup> St and 14<sup>th</sup> Ave in the City of Paterson, discovered on August 12, 2019, OnLine Contracting of Boonton, NJ was selected from the 2017-2019 On-Call Drainage contractors to respond. On August 13, OnLine responded, with Deputy County Engineer, to the site to determine the extent of the damage and prepare a plan of action. OnLine completed repairs on August 21, 2019.

We recommend that the Board of Chosen Freeholders award an emergency contract to On-Line Contracting, Inc in the final amount of \$22,868.00 for repair of the storm sewer intersection of E. 33<sup>rd</sup> St and 14<sup>th</sup> Ave in Paterson and acceptance of the project.

This matter was discussed with the Public Works and Buildings and Grounds Committee on August 28, 2019.

Very truly yours,



Timothy R. Mettlen, P.E.  
Deputy County Engineer

Attachment

cc: Public Works Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190797

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AWARDDING CONTRACT TO FRED KOSZEWNIAK PAINTING CONSERVATOR AS IT CONCERNS MURAL RESTORATION FOR THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190798</b>						
Meeting Date		09/10/2019						
Introduced Date		09/10/2019						
Adopted Date		09/10/2019						
Agenda Item		o-41						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

Page 1-2

**RESOLUTION AWARDING CONTRACT TO FRED KOSZEWNIAK  
PAINTING CONSERVATOR AS IT CONCERNS MURAL  
RESTORATION FOR THE PASSAIC COUNTY COURT HOUSE  
ANNEX IN PATERSON, NEW JERSEY**

**WHEREAS** the Passaic County Court House Annex, located at 63 Hamilton Street in Paterson, NJ, is currently undergoing major renovations and is currently under construction; and

**WHEREAS** Passaic County requested a proposal from Fred Koszewnik Painting Conservator of Marlton, NJ to address the restoration of the mural in the 2<sup>nd</sup> floor Grand Jury Room at the Passaic County Court House Annex at 63 Hamilton Avenue in Paterson, NJ; and

**WHEREAS** said proposal for the restoration of the mural to its original state dated May 17, 2019 for a fee of \$8,500.00 is attached hereto and made part hereof and is being recommended by the Passaic County Engineer in a letter to the Board dated August 29, 2019, a copy of which is also attached hereto and made a part hereof; and

**WHEREAS** the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of August 29, 2019 and recommended to the full Board for approval; and

**WHEREAS** this award of contract is not subject to the requirement of the New Jersey Pay to Play Law (N.J.S.A. 19:44A-20.4) inasmuch as the award for this repair does not exceed the monetary threshold set forth in that legislation; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of

contract for the above-mentioned restoration services project for  
the mural in the 2<sup>nd</sup> floor Grand Jury room at the Passaic County  
Court House Annex on 63 Hamilton Street in Paterson, NJ be  
awarded to Fred Koszewnik Painting Conservator in accordance  
with the terms and conditions set forth above.

**BE IT FURTHER RESOLVED** that the Director, Clerk of the  
Board and County Counsel are hereby authorized to execute the  
necessary contract on behalf of the County of Passaic.

September 10, 2019

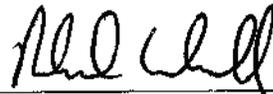
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,500.00

APPROPRIATION: C-04-55-157-007-901

PURPOSE: Resolution awarding contract to Fred Koszewnik for Passaic County Courthouse Mural Restoration.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: County of Passaic  
Mural Restoration for the Passaic County Courthouse Annex  
63 Hamilton St. Paterson, NJ  
**AWARD OF RESTORATION SERVICES FOR COUNTY MURAL IN  
GRAND JURY ROOM**

Dear Members of the Board:

Passaic County requested a proposal from Fred Koszewnik Painting Conservator to address the restoration of the mural in the 2<sup>nd</sup> floor Grand Jury room at the 63 Hamilton Courthouse Annex Roof.

This work was requested due to soiled condition of the mural. The contractor would restore the mural to its original intent.

The amount of the attached invoice is \$8,500.00 which is under the bid threshold of \$17,500. Mr. Koszewnik has had previous experience in restoring historic hand painted murals.

This matter was discussed during the Public Works Committee meeting on August 29, 2019 and an award of contract for \$8,500.00 to Fred Koszewnik Painting Conservator is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Fred Koszewnik Painting Conservator in the amount of \$8,500.00 for the restoration of the mural in the 2<sup>nd</sup> floor Grand Jury room at the 63 Hamilton Courthouse Annex subject to the availability of funds.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee

Introduced on: September 10, 2019

Adopted on: September 10, 2019

Official Resolution#: R20190798  
Director of Finance

FRED KOSZEWNIK  
PAINTING CONSERVATOR

30 Burgundy Drive • Marlton, NJ 08053 • 856.985.8085 • FredKoszewnik@Comcast.net

May 17, 2019

Dear Kelly,

I have examined the mural at the Paterson Courthouse Annex for condition and have made the following observations:

The painting, oil on canvas, measures H. 3' 9" x W. 36' 6" and is signed and dated: Wm. L. Frignoca/1937 at the bottom left and bottom right.

The painting is executed on a preprimed, medium grade, plain weave, canvas fabric. The canvas has been solid mounted on the reverse to a plaster wall using an unidentified adhesive. The adhesive bond between the canvas and the wall has broken down resulting in localized areas of dry pockets of separation between the canvas and the wall. These separations are most evident along the lower edge.

A medium, vehicular, oil paint is applied with low impasto. The paint film is well adhered to the canvas beneath it and remains in a good state of preservation. However, it was noted that there are darkened and mismatched areas of repaint in the central panel which appear as disfiguring, dark, linear, vertical lines. This repainting was probably made to compensate for paint loss as a result of water damage running down the surface at some point in the mural's history.

There does not appear to be a protective varnish coating on the surface. There is a deposit of accumulated airborne soot and grime.

TREATMENT RECOMMENDATIONS:

- 1). Reattach the canvas to the wall in the areas of separation using an appropriate adhesive.
- 2). Remove/reduce the dirt film as well as the disfiguring areas of repaint as is safely possible.
- 3). Apply a protective varnish coating.
- 4). Minimally fill and inpaint areas of paint loss and abrasion.

ESTIMATE: \$ 7,500. – 8,500. (not to exceed \$ 8,500.)

There will be three separate payments broken down as follows:

Payment One: \$ 3,000.  
Payment Two: \$ 2,500.  
Payment Three: \$ 2,000. – \$ 3000,

There are three mural sections on three adjoining walls.

Work on the second wall will begin after the first mural section has been completed and the first payment has been received.



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: County of Passaic  
Mural Restoration for the Passaic County Courthouse Annex  
63 Hamilton St. Paterson, NJ  
**AWARD OF RESTORATION SERVICES FOR COUNTY MURAL IN  
GRAND JURY ROOM**

Dear Members of the Board:

Passaic County requested a proposal from Fred Koszewnik Painting Conservator to address the restoration of the mural in the 2<sup>nd</sup> floor Grand Jury room at the 63 Hamilton Courthouse Annex Roof.

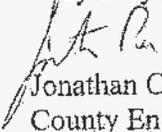
This work was requested due to soiled condition of the mural. The contractor would restore the mural to its original intent.

The amount of the attached invoice is \$8,500.00 which is under the bid threshold of \$17,500. Mr. Koszewnik has had previous experience in restoring historic hand painted murals.

This matter was discussed during the Public Works Committee meeting on August 29, 2019 and an award of contract for \$8,500.00 to Fred Koszewnik Painting Conservator is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Fred Koszewnik Painting Conservator in the amount of \$8,500.00 for the restoration of the mural in the 2<sup>nd</sup> floor Grand Jury room at the 63 Hamilton Courthouse Annex subject to the availability of funds.

Very truly yours,

  
Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee

Introduced on: September 10, 2019

Adopted on: September 10, 2019

Official Resolution#: R20190798  
Director of Finance

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AWARDDING CONTRACT TO DELL TECH, INC. AS IT CONCERNS MINOR ADDITIONAL ROOF REPAIRS AT THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190799</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-42							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AWARDING CONTRACT TO DELL TECH, INC. AS IT CONCERNS MINOR ADDITIONAL ROOF REPAIRS AT THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NJ**

**WHEREAS** the Passaic County Court House Annex, located at 63 Hamilton Street in Paterson, NJ, is currently undergoing major renovations and is currently under construction; and

**WHEREAS** Dell Tech, Inc., 930 New York Avenue, Trenton, NJ, by Resolution R-2019-0406 dated April 23, 2019, was awarded an emergency contract to repair the roof of said Passaic County Court House Annex; and

**WHEREAS** due to a recurring leak caused by a roof condition and the inability of the current contractor to close up walls due to this condition, Passaic County requested a proposal from Dell Tech, Inc. to address additional repairs needed for the 63 Hamilton Avenue Court House Annex Roof; and

**WHEREAS** said proposal for the necessary additional minor roof repair services dated July 3, 2019 for a fee of \$8,589.21 is attached hereto and made part hereof and is being recommended by the Passaic County Engineer in a letter to the Board dated August 29, 2019, a copy of which is also attached hereto and made a part hereof; and

**WHEREAS** the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of August 29, 2019 and recommended to the full Board for approval; and

**WHEREAS** this award of contract is not subject to the requirement of the New Jersey Pay to Play Law (N.J.S.A. 19:44A-20.4) inasmuch as the award for this repair does not exceed the monetary threshold set forth in that legislation; and

funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the award of contract for the above-mentioned construction services project for additional minor roof repairs to the Passaic County Court House Annex on 63 Hamilton Street in Paterson, NJ be awarded to Dell Tech, Inc. in accordance with the terms and conditions set forth above.

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,589.21

APPROPRIATION: C-04-55-157-007-901

PURPOSE: Resolution awarding contract to Dell Tech, Inc. for the Courthouse Annex Roof Project.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: County of Passaic  
Roof Repairs for the Passaic County Courthouse Annex  
63 Hamilton St. Paterson, NJ  
**AWARD OF CONSTRUCTION SERVICES FOR 63 HAMILTON ROOF  
MINOR REPAIRS**

Dear Members of the Board:

Passaic County requested a proposal from Dell Tech to address additional repairs needed for the 63 Hamilton Courthouse Annex Roof.

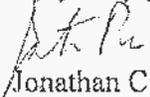
This work was requested as a recurring leak was located due to a roof condition. The contractor doing the renovation to the Courthouse Annex could not close up walls due to this condition.

The amount of the attached invoice is \$8,589.21 which is under the bid threshold of \$17,500. Dell Tech has previous experience with the Courthouse Annex roof.

This matter was discussed during the Public Works Committee meeting on August 29, 2019 and an award of contract for \$8,589.21 to Dell Tech Inc. is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Dell Tech Inc. in the amount of \$8,589.21 for minor repairs for the roof of the 63 Hamilton Courthouse Annex roof subject to the availability of funds.

Very truly yours,

  
Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190799

COUNTY OF PASSAIC  
 ENGINEERING DEPT, CO OF PASSAIC  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

REQUISITION	
NO.	R9-04905

S H I P  T O	
V E N D O R	VENDOR #: 10155 DELL-TECH, INC 930 NEW YORK AVENUE TRENTON, NJ 08638

ORDER DATE: 07/17/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	TO FURNISH LABOR AND MATERIAL TO PERFORM ROOFING WORK AT THE COURTHOUSE ANNEX ROOF LOCATED AT 63 HAMILTON STREET PATERSON PROVIDE SOLDIERING OF VALLEY FLASHING AT THE SIDE VALLEY AND TURRET AREA	C-04-55-153-001-908	8,589.2100	8,589.21
			TOTAL	8,589.21

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190799

REQUESTING DEPARTMENT

DATE



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: County of Passaic  
Roof Repairs for the Passaic County Courthouse Annex  
63 Hamilton St. Paterson, NJ  
**AWARD OF CONSTRUCTION SERVICES FOR 63 HAMILTON ROOF  
MINOR REPAIRS**

Dear Members of the Board:

Passaic County requested a proposal from Dell Tech to address additional repairs needed for the 63 Hamilton Courthouse Annex Roof.

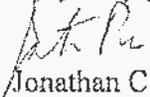
This work was requested as a recurring leak was located due to a roof condition. The contractor doing the renovation to the Courthouse Annex could not close up walls due to this condition.

The amount of the attached invoice is \$8,589.21 which is under the bid threshold of \$17,500. Dell Tech has previous experience with the Courthouse Annex roof.

This matter was discussed during the Public Works Committee meeting on August 29, 2019 and an award of contract for \$8,589.21 to Dell Tech Inc. is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Dell Tech Inc. in the amount of \$8,589.21 for minor repairs for the roof of the 63 Hamilton Courthouse Annex roof subject to the availability of funds.

Very truly yours,

  
Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190799

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE ELEVATOR REHABILITATION PROJECTS AT THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES LOCATED AT 80 HAMILTON STREET AND THE PASSAIC COUNTY EMPLOYEE PARKING GARAGE IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190800							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

Res. No. 43-2

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS  
AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT  
OF BIDS FOR THE ELEVATOR REHABILITATION PROJECTS  
AT THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
LOCATED AT 80 HAMILTON STREET AND THE PASSAIC  
COUNTY EMPLOYEE PARKING GARAGE IN PATERSON, NJ**

**WHEREAS** the Passaic County Engineer's Office has received the plans and specifications for the elevator rehabilitation projects at the following facilities: the Passaic County Board of Social Services located at 80 Hamilton Street and the Passaic County Employee Parking Garage, both of which are located in the City of Paterson, NJ; and

**WHEREAS** the Office of the Passaic County Engineer has reviewed the plans and specifications and finds them to be in conformance with Passaic County engineering standards; and

**WHEREAS** by letter dated August 29, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said plans and specifications and authorize the Director of Purchasing to advertise and receive bids; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting held on August 28, 2019 who are recommending approval by the entire Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the plans and specifications for the aforementioned project and authorizes the Director of Purchasing to advertise and receive bids for this project.

September 10, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

August 29, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Elevator Rehabilitation Projects  
80 Hamilton Street-Board of Social Services and Employee  
Parking Garage Paterson NJ  
**AUTHORIZATION TO BID**

Members of the Board:

Specifications and drawings have been prepared for elevator rehabilitation projects for the following facilities, 80 Hamilton Street and the Employee Parking Garage in Paterson NJ.

My office has reviewed these Plans and Specifications and finds them to be in conformance with Passaic County and other Engineering Standards.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee Meeting of August 28, 2019.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution and authorize the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190800

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #25 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190801</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-44							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION FOR CHANGE ORDER #25 FOR H & S  
CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO  
RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE  
ANNEX IN PATERSON, NEW JERSEY**

**WHEREAS** the County of Passaic did, on the date of June 12, 2017, adopt Resolution R-2017-0478 awarding a contract to H & S Construction & Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex; and

**WHEREAS** this Change Order addresses final costs for the electric generator rental and associated fuel costs due to delays in connection with an activation of permanent electrical service, additional work needed by the electrical subcontractor due to added scope from the Passaic County Vicinage for I.T. requirements required by NJ Courts, additional carpentry costs for unforeseen conditions and work needed after additional abatement was completed, and additional HVAC work needed due to unforeseen conditions on the 1<sup>st</sup> floor resulting in the total amount of \$80,249.55; and

**WHEREAS** this proposed Change Order No. 25 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

**WHEREAS** the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:
  - i) an explanation of the factual circumstances which necessitate issuance of the change order;
  - ii) a statement indicating why these circumstances could not have been foreseen;
  - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
  - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

**WHEREAS** the County of Passaic is in receipt of a certification from the County Engineer dated August 29, 2019, see copy attached hereto; and

**WHEREAS** the Office of the County Engineer has also submitted a letter to the Board dated August 29, 2019 requesting the adoption of Change Order No. 25, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the Passaic County Administrator has filed a letter with the Board of Chosen Freeholders dated September 3, 2019 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

**WHEREAS** this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) but is being considered because it would be impractical to award a new contract for this additional work; and

**WHEREAS** this matter was discussed and approved at the Public Works and Buildings & Grounds Committee meeting of August 28, 2019 at which time said Committee specifically authorized this amendment; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #25 of the contract awarded to H & S Construction & Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex, which was recommended for approval by the Office of the Passaic County Engineer by letter dated August 29, 2019 and attached hereto, be and the same is hereby approved:

1. DESCRIPTION AND VALUE OF CHANGE

See August 29, 2019 letter attached hereto

Addition \$ 80,249.55

REASON FOR CHANGE

See August 29, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 7,994,000.00
Previous Additions		\$ 2,412,217.89
Total		\$10,406,217.89
Previous Deductions		\$ 361,140.40
Net Prior to This Change		\$10,045,077.49
Amount of This Change	Add	\$ 80,249.55
Contract Amount to Date		\$10,125,327.04

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

**BE IT FURTHER RESOLVED** that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$80,249.55

APPROPRIATION: C-04-55-157-007-901

PURPOSE: Resolution approving change order # 25 to H&S  
Construction for the Passaic County Courthouse  
Annex Renovations.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: County of Passaic  
Renovations to Passaic County Courthouse Annex  
Paterson, NJ  
Change Order #25— H&S Mechanical Inc.

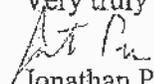
Members of the Board:

This Office is in receipt of Change Order #25 in the amount of \$80,249.55.

Change Order #25 addresses final costs for the electric generator rental and associated fuel costs due to delays in connection an activation of permanent electrical service. Additional work was needed by the electrical subcontractor due to added scope from Passaic County Vicinage for I.T. requirements required by NJ Courts. Change Order #25 addresses additional carpentry costs for unforeseen conditions and work needed after additional abatement was completed and additional HVAC work needed due to unforeseen condition on 1st floor.

This Change Order was reviewed and discussed at the Public Works Committee meeting of August 28, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #25 to the contractor H&S Mechanical Inc. in the amount of \$80,249.55 (eighty-thousand, two hundred and forty-nine dollars and fifty five cents) which results in an increase to the adjusted contract amount. The total contract amount and including Change Order #25 is \$10,125,327.04.

Very truly yours,  
  
Jonathan Pera, P.E.  
County Engineer

/AET  
cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

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Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190801



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

August 29, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Mr. Anthony J. DeNova  
County Administrator  
Passaic County Administration Building  
401 Grand Street  
Paterson, N.J. 07505

Re: Renovations to the Court House Annex  
H & S Contracting  
Change Order # 25

Dear Mr. DeNova,

A net Change Order for additional work in the amount of \$80,249.55 was reviewed and recommended for approval by the Public Works Committee at its meeting of August 28, 2019. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This Change Order can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% was due to final costs for electric generator rental and fuel costs due to delays with turn on of electrical service. Additional work needed to be done by the electrical subcontractor due to added scope from Passaic County Vicinage for I.T. requirements required by NJ Courts. There were additional carpentry costs for unforeseen conditions and work needed after additional and final abatement was completed. There was additional HVAC work needed due to unforeseen condition on 1st floor.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

AT/si

Attachment

cc: Chairman, Public Works Committee  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190801



## County of Passaic

Administration Building

401 Grand Street, Paterson, New Jersey 07505-2023

ENGINEERING DEPARTMENT  
 JONATHAN PERA, P.E.  
 COUNTY ENGINEER

ROOM 524  
 TELEPHONE: (973) 881-4456  
 FAX: (973) 742-3936

### STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders  
 FROM: Jonathan Pera, P.E., County Engineer  
 DATE: August 29, 2019  
 SUBJECT: H & S Mechanical, Inc.

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

CONTRACTOR: H & S Mechanical, Inc.

Summary of Change Order:

Original Contract Amount	\$7,994,000.00
Previous Additions	<u>\$2,412,217.89</u>
Total	\$10,406,217.89
Previous Deductions	<u>\$ 361,140.40</u>
Net Prior to this Change	\$10,045,077.49
Amount of this Change ADD	<u>\$ 80,249.55</u>
Contract Amount to Date	\$10,125,327.04

This is to request a Change Order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11/9. I do hereby certify to the following:

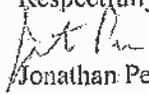
**1. Explanation of the Factual Circumstances which necessitates issuance of the Change Order:**

Final costs for electric generator rental and fuel costs due to delay in connection and activation of permanent electrical service. Additional work was needed by electrical subcontractor due to added scope from Passaic County Vicinage for I.T. requirements required by NJ Courts. Additional carpentry costs were necessary for unforeseen conditions and work needed after additional abatement was completed. Additional HVAC work needed due to unforeseen condition on 1st floor.

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190801

2. **Statement indicating why these circumstances could not have been foreseen:**  
Due to the fact there are many layers of material not documented and the building was constructed in the late 1890's, certain structural components are not discovered until demolition is done that affect these components. In addition there were necessary design changes that had to be made to accommodate functionality of the building.
  
3. **Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules:**  
As this project was issued to the lowest bidder, and the awarded contractor has been performing the scope of the work on schedule, it would cost significant delay and cost if work was stopped due to non-issuance of the change order.
  
4. **I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 ET. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.**

Respectfully,

  
Jonathan Pera, P.E.  
County Engineer



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

August 29, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: County of Passaic  
Renovations to Passaic County Courthouse Annex  
Paterson, NJ  
Change Order #25— H&S Mechanical Inc.

Members of the Board:

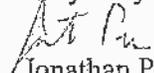
This Office is in receipt of Change Order #25 in the amount of \$80,249.55.

Change Order #25 addresses final costs for the electric generator rental and associated fuel costs due to delays in connection an activation of permanent electrical service. Additional work was needed by the electrical subcontractor due to added scope from Passaic County Vicinage for I.T. requirements required by NJ Courts. Change Order #25 addresses additional carpentry costs for unforeseen conditions and work needed after additional abatement was completed and additional HVAC work needed due to unforeseen condition on 1st floor.

This Change Order was reviewed and discussed at the Public Works Committee meeting of August 28, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #25 to the contractor H&S Mechanical Inc. in the amount of \$80,249.55 (eighty-thousand, two hundred and forty-nine dollars and fifty five cents) which results in an increase to the adjusted contract amount. The total contract amount and including Change Order #25 is \$10,125,327.04.

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

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Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190801

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NATIONAL DUST CONTROL CORP. FOR FLOOR MAT SERVICES AT VARIOUS PASSAIC COUNTY-OWNED BUILDINGS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190802</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

Res. No. 45-2

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO  
NATIONAL DUST CONTROL CORP. FOR FLOOR MAT  
SERVICES AT VARIOUS PASSAIC COUNTY-OWNED  
BUILDINGS**

**WHEREAS** the Passaic County Superintendent of Buildings & Grounds recently reported that floor mat services from National Dust Control Corp. of Middlesex, New Jersey in the amount of \$25,000.00 were provided at various Passaic County-owned buildings, as listed in his letter dated September 3, 2019 attached hereto and made a part hereof; and

**WHEREAS** this expenditure will bring the total amount of floor mat services for year 2019 over the monetary threshold established under the Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

**WHEREAS** the said Board, by Resolution 06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay-to-Play law only under a fair and open process; and

**WHEREAS** the Passaic County Superintendent of Buildings & Grounds is requesting that the said Board make an exception in this case because of the fact the materials for these services have already been incorporated into County-owned buildings; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at its August 28, 2019 meeting and is recommending that the Board make an exception in this case; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution No. 45-2

Chosen Freeholders of the County of Passaic that it hereby

authorizes a non-fair and non-open contract to National Dust Control Corp. of Middlesex, New Jersey for floor mats used at various County-owned buildings throughout the County of Passaic.

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this resolution shall remain in full force and effect.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic if necessary.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: 9-01-20-112-001-207

PURPOSE: Resolution authorizing an award of contract to National Dust Control Corp. for floor mat services.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



**County of Passaic**  
**BUILDINGS & GROUNDS DEPT.**  
151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07505

**Stephen Orsini**  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (973) 592-2168  
E-MAIL: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

September 03, 2019

Mr. Michael Glovin, Esq.  
Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Resolution Request- National Dust Control**  
200 Blackford Avenue  
Middlesex, NJ 08846-2599

Dear Mr. Glovin,

At the August 28, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for National Dust Control.

Description of Resolution- Resolution awarding a non-fair-non open contract to National Dust Control for Floor Mat Service in the amount of \$ 25,000.00 for pending and upcoming invoices. Buildings & Grounds is over threshold and is requesting additional funds for the following locations.

- Locations being serviced are:
- 80 Hamilton St (Social Services)
  - 151 E. 11<sup>th</sup> St (Buildings & Grounds office)
  - 77 Hamilton St (Courthouse)
  - 401 Grand St (New Administration Bldg.)
  - 501 River St (Procurement Center)
  - 317 Pennsylvania Ave (Roads Dept.)
  - 930 Riverview Dr. (Adult Day Care Center)
  - 305 Old Ham Rd (Preakness Healthcare Center)

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

REGARDS

Stephen Orsini  
SUPERINTENDENT  
BUILDINGS & GROUNDS  
SO/IT

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190802



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS  
 Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AWARDING A CONTRACT TO NATIONAL DUST FOR A NON-FAIR NON OPEN CONTRACT. AN AMOUNT OF \$25,000.00 IS NEEDED TO COVER ALL SERVICES

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000.00  
 REQUISITION # R9-05558  
 ACCOUNT # 9-01-20-112-001-207

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

- | 5. COMMITTEE REVIEW:                                     | DATE:            |
|--|------------------|
| <input type="checkbox"/> Administration & Finance        | _____            |
| <input type="checkbox"/> Budget                          | _____            |
| <input type="checkbox"/> Health                          | _____            |
| <input type="checkbox"/> Human Services                  | _____            |
| <input type="checkbox"/> Law & Public Safety             | _____            |
| <input type="checkbox"/> Planning & Economic Development | _____            |
| <input checked="" type="checkbox"/> Public Works         | <u>8/28/2019</u> |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_



**County of Passaic**  
**BUILDINGS & GROUNDS DEPT.**  
151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07505

Stephen Orsini  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (973) 592-2168  
E-MAIL: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

September 03, 2019

Mr. Michael Glovin, Esq.  
Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Resolution Request- National Dust Control**  
200 Blackford Avenue  
Middlesex, NJ 08846-2599

Dear Mr. Glovin,

At the August 28, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for National Dust Control.

Description of Resolution- Resolution awarding a non-fair-non open contract to National Dust Control for Floor Mat Service in the amount of \$ 25,000.00 for pending and upcoming invoices. Buildings & Grounds is over threshold and is requesting additional funds for the following locations.

Locations being serviced are:

- 80 Hamilton St (Social Services)
- 151 E. 11<sup>th</sup> St (Buildings & Grounds office)
- 77 Hamilton St (Courthouse)
- 401 Grand St (New Administration Bldg.)
- 501 River St (Procurement Center)
- 317 Pennsylvania Ave (Roads Dept.)
- 930 Riverview Dr. (Adult Day Care Center)
- 305 Old Ham Rd (Preakness Healthcare Center)

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

REGARDS

Stephen Orsini  
SUPERINTENDENT  
BUILDINGS & GROUNDS  
SO/IT

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190802

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

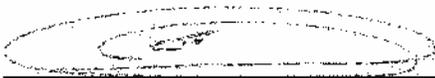
Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF PORTIONS OF RIFLE CAMP ROAD, WEASELDRIFT ROAD AND THE PARK ROAD INSIDE THE GARRET MOUNTAIN RESERVATION AND RIFLE CAMP PARK IN WOODLAND PARK, NJ IN ORDER TO HOLD THE FIRST ANNUAL LAMBERT CLASSIC 8K ON SEPTEMBER 22, 2019 BETWEEN 6:30 AM AND 11:30 AM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190803</b>						
Meeting Date		09/10/2019						
Introduced Date		09/10/2019						
Adopted Date		09/10/2019						
Agenda Item		o-46						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION RATIFYING THE TEMPORARY SUSPENSION OF THE PASSAIC COUNTY PARK ORDINANCE MANDATING THAT ALL PARKS BE CLOSED ONE HOUR AFTER SUNSET IN ORDER TO ALLOW A MOVIE NIGHT AT RIFLE CAMP PARK AMPHITHEATER WHICH TOOK PLACE ON AUGUST 30, 2019 FROM 7 PM TO 11 PM**

**WHEREAS** pursuant to its authority under N.J.S.A. 40:32-7.9 and 40:37-18, the Board of Chosen Freeholders of Passaic County have established and adopted Rules and Regulations for conduct of the public in all Passaic County Parks, which are commonly known as Passaic County Park Ordinances; and

**WHEREAS** the Director of the Passaic County Department of Parks & Recreation, by memo dated September 5, 2019 attached hereto and made part hereof, is reporting that he received a permit request from the Passaic County Sheriff's Office for a movie night which was held at Rifle Camp Park Amphitheater on August 30, 2019 from 7 pm to 11 pm; and

**WHEREAS** in order to allow this to take place, it was necessary to temporarily suspend the Passaic County Park Ordinance restricting the Park hours at Rifle Camp Park to allow visitors to remain at the Amphitheater from 7 pm to 11 pm on August 30, 2019 in order to attend the Movie Night; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds at its August 28, 2019 meeting reviewed this matter and is recommending ratification by the full Board regarding the temporary suspension of the Park Ordinance mandating that County Parks be closed one hour after sunset which allowed the Passaic County Sheriff's Office to sponsor a Movie Night at Rifle Camp Park Amphitheater on August 30, 2019 from 7 pm to 11 pm.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that it ratifies the temporary suspension of the Passaic County Park Ordinance mandating the closure of all Parks one hour after sunset which allowed the Passaic County Sheriff's Office to sponsor a Movie Night at Rifle Camp Park Amphitheater on August 30, 2019 from 7 to 11 pm.

September 10, 2019

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF LUMBER AND BUILDING SUPPLIES FOR USE BY THE PASSAIC COUNTY DEPARTMENT OF PARKS & RECREATION, PUBLIC BUILDINGS DEPARTMENT, AND SHERIFF'S DEPARTMENT FROM EXTECH BUILDING MATERIALS INC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190804</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-47							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

Res. Pg. 047-2

**RESOLUTION AUTHORIZING THE PURCHASE OF LUMBER  
AND BUILDING SUPPLIES FOR USE BY THE PASSAIC COUNTY  
DEPARTMENT OF PARKS & RECREATION, PUBLIC  
BUILDINGS DEPARTMENT, AND SHERIFF'S DEPARTMENT  
FROM EXTECH BUILDING MATERIALS INC.**

**WHEREAS** the Passaic County Parks Department, Public Buildings Department, and Sheriff's Department have previously purchased lumber and other building supplies from Extech Building Materials Inc. of Brooklyn, NY, who is a MCCPC CO-OP vendor (Contract #24, CAT A, Item 3); and

**WHEREAS** by way of memo dated September 5, 2019 attached hereto and made part hereof, the Passaic County Director of Parks & Recreation is reporting that he, along with the Public Buildings Department, and the Sheriff's Department, desires to purchase lumber and other building supplies to be used for new projects and for the repair and maintenance of existing structures/projects; and

**WHEREAS** the cost for these supplies and lumber would be purchased through the Morris County Cooperative Pricing Council for the amount of \$25,000.00 and is, therefore, not subject to the requirement of the New Jersey Pay-to-Play Law (N.J.S.A. 19:44A-20.4); and

**WHEREAS** the Director of Parks & Recreation is requesting that the said Board authorize the purchase of these supplies as they will be used for repair and maintenance of existing structures and also for new projects by the said three Passaic County Departments and institutions and have previously been purchased from said Extech Building Materials Inc., a MCCPC CO-OP vendor (Contract #24, CAT A, Item 3) (see copy of September 5, 2019 memo attached hereto and made a part

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds has reviewed this matter at its August 28, 2019 meeting and is recommending that the Board make an exception in this case; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of lumber and building supplies from Extech Building Materials Inc. of Brooklyn, NY in the amount of \$25,000.00 for use by the Passaic County Department of Parks & Recreation, Public Buildings Department, and the Passaic County Sheriff's Department.

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

**BE IT FURTHER RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of said tires as described above and in the attached correspondence in accordance with the terms of the applicable MCCPC CO-OP Contract.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board, as well as the Purchasing Agent, are hereby authorized and directed to take such further actions and sign

resolution, including but not limited to issuance of an appropriate  
Res-Pg:0.47-4

Purchase Order.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: various accounts on a needs basis

PURPOSE: Resolution authorizing the purchase of lumber and building supplies for use by the Passaic County Building Department, and sheriff's department from Extech Building Material Inc.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



**COUNTY OF PASSAIC  
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Aliwaters, County Counsel  
From: Darryl Sparta, Director of Parks & Recreation  
Date: September 5, 2019  
Re: Extech Building Materials Inc.

The Passaic County Parks Department along with the Public Buildings Department and the Sheriff's Department purchases lumber and other building supplies from Extech Building Materials Inc. (87 Browne Street, Brooklyn, NY 11231).

Extech Building Materials Inc. is a MCCPC CO-OP vendor (Contract #24, CAT A, Item 3). These supplies are used for new projects and for the repair and maintenance of existing structures/projects.

At the Public Works Committee meeting held on August 28, 2019 an over the threshold request was made and approved in the amount of \$25,000 for Extech Building Materials Inc.

The Passaic County Parks Department is requesting that the Board of Chosen Freeholders adopt the necessary resolution authorizing the additional \$25,000 in purchases from Extech Building Materials Inc. that will be utilized by the Passaic County Parks Department, Public Buildings Department and the Sheriff's Department.



### RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Darryl Sparta, requesting for Parks,  
Telephone #: Public Buildings, and the Sheriff's Department.

**DESCRIPTION OF RESOLUTION:**

CONTACT: 973-872-6417. resolution authorizing an additional \$25,000 in purchases from Extech Building Materials Inc. to be utilized by the Passaic County Parks Department, Public Buildings Department and the Sheriff's Department.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 25,000  
**REQUISITION #** TBD  
**ACCOUNT #** Various

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Public Works	<u>8/28/2019</u>

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190804



**COUNTY OF PASSAIC  
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Aliwaters, County Counsel  
From: Darryl Sparta, Director of Parks & Recreation  
Date: September 5, 2019  
Re: Extech Building Materials Inc.

The Passaic County Parks Department along with the Public Buildings Department and the Sheriff's Department purchases lumber and other building supplies from Extech Building Materials Inc. (87 Browne Street, Brooklyn, NY 11231).

Extech Building Materials Inc. is a MCCPC CO-OP vendor (Contract #24, CAT A, Item 3). These supplies are used for new projects and for the repair and maintenance of existing structures/projects.

At the Public Works Committee meeting held on August 28, 2019 an over the threshold request was made and approved in the amount of \$25,000 for Extech Building Materials Inc.

The Passaic County Parks Department is requesting that the Board of Chosen Freeholders adopt the necessary resolution authorizing the additional \$25,000 in purchases from Extech Building Materials Inc. that will be utilized by the Passaic County Parks Department, Public Buildings Department and the Sheriff's Department.



**COUNTY OF PASSAIC  
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Aliwaters, County Counsel  
From: Darryl Sparta, Director of Parks & Recreation  
Date: September 5, 2019  
Re: Extech Building Materials Inc.

The Passaic County Parks Department along with the Public Buildings Department and the Sheriff's Department purchases lumber and other building supplies from Extech Building Materials Inc. (87 Browne Street, Brooklyn, NY 11231).

Extech Building Materials Inc. is a MCCPC CO-OP vendor (Contract #24, CAT A, Item 3). These supplies are used for new projects and for the repair and maintenance of existing structures/projects.

At the Public Works Committee meeting held on August 28, 2019 an over the threshold request was made and approved in the amount of \$25,000 for Extech Building Materials Inc.

The Passaic County Parks Department is requesting that the Board of Chosen Freeholders adopt the necessary resolution authorizing the additional \$25,000 in purchases from Extech Building Materials Inc. that will be utilized by the Passaic County Parks Department, Public Buildings Department and the Sheriff's Department.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION RATIFYING THE TEMPORARY SUSPENSION OF THE PASSAIC COUNTY PARK ORDINANCE MANDATING THAT ALL PARKS BE CLOSED ONE HOUR AFTER SUNSET IN ORDER TO ALLOW A MOVIE NIGHT AT RIFLE CAMP PARK AMPHITHEATER WHICH TOOK PLACE ON AUGUST 30, 2019 FROM 7 PM TO 11 PM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190805							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-48							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION RATIFYING THE TEMPORARY SUSPENSION OF THE PASSAIC COUNTY PARK ORDINANCE MANDATING THAT ALL PARKS BE CLOSED ONE HOUR AFTER SUNSET IN ORDER TO ALLOW A MOVIE NIGHT AT RIFLE CAMP PARK AMPHITHEATER WHICH TOOK PLACE ON AUGUST 30, 2019 FROM 7 PM TO 11 PM**

**WHEREAS** pursuant to its authority under N.J.S.A. 40:32-7.9 and 40:37-18, the Board of Chosen Freeholders of Passaic County have established and adopted Rules and Regulations for conduct of the public in all Passaic County Parks, which are commonly known as Passaic County Park Ordinances; and

**WHEREAS** the Director of the Passaic County Department of Parks & Recreation, by memo dated September 5, 2019 attached hereto and made part hereof, is reporting that he received a permit request from the Passaic County Sheriff's Office for a movie night which was held at Rifle Camp Park Amphitheater on August 30, 2019 from 7 pm to 11 pm; and

**WHEREAS** in order to allow this to take place, it was necessary to temporarily suspend the Passaic County Park Ordinance restricting the Park hours at Rifle Camp Park to allow visitors to remain at the Amphitheater from 7 pm to 11 pm on August 30, 2019 in order to attend the Movie Night; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds at its August 28, 2019 meeting reviewed this matter and is recommending ratification by the full Board regarding the temporary suspension of the Park Ordinance mandating that County Parks be closed one hour after sunset which allowed the Passaic County Sheriff's Office to sponsor a Movie Night at Rifle Camp Park Amphitheater on August 30, 2019 from 7 pm to 11 pm.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that it ratifies the temporary suspension of the Passaic County Park Ordinance mandating the closure of all Parks one hour after sunset which allowed the Passaic County Sheriff's Office to sponsor a Movie Night at Rifle Camp Park Amphitheater on August 30, 2019 from 7 to 11 pm.

September 10, 2019



**COUNTY OF PASSAIC  
PARKS & RECREATION**  
209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel  
From: Darryl Sparta, Director of Parks & Recreation  
Date: September 5, 2019  
Re: Movie Night-Rifle Camp Park

The Passaic County Parks Department received a permit request from the Passaic County Sheriff's Office for a movie night to be held at Rifle Camp Park Amphitheater on August 30, 2019 from 7pm to 11pm. This permit request requires the park to remain open after sunset.

A resolution request for keeping the park open was presented and approved at the Public Works Committee meeting held on August 28, 2019.

The Passaic County Parks Department is therefore recommending that the Board of Chosen Freeholders adopt the necessary resolution authorizing Rifle Camp Park to remain open for the movie night to be held on August 30, 2019.

**Dicristina, Donna**

---

**From:** contact@passaiccountynj.org  
**Sent:** Friday, August 16, 2019 6:48 PM  
**To:** Dicristina, Donna  
**Cc:** Vargas, Zoraida; Winfrey, Jahmeelah; Sanchez, Marisel; Moore, Natacha  
**Subject:** Park Permit Application

Name or Contact = Officer LaKisha Jones #185  
 Address = 435 Hamburg Tpk  
 Address\_Line\_2 =  
 City\_Town = Wayne  
 State = NJ  
 Zip Code = 07470  
 Phone # = 973-461-6175  
 Email = Ljones@pcsheriff.org  
 County Resident = Yes  
 Non-Profit = No  
 Name and Description Of Event = PC Sheriff Office/Patrols Movie Night  
 Event Date = 2019-08-30  
 Arrival Time = 7:00  
 Departure Date = 2019-08-30  
 Time the Event Ends = 11:00  
 Estimated Attendance = 40  
 # of vehicles = 25  
 # of Staff = 4  
 Which Park = Rifle Camp Park  
 Garret Mountain Reservation = Select  
 Rifle Camp Park = 1. Amphitheater  
 Goffle Brook Park = Select  
 Weasel Brook Park = Select  
 Highlands Preserve = Select  
 Plans/Speeches/Shows = N/A  
 Props and Equipment = Projector, Inflatable- Screen, Speakers  
 Contractors, Bands, Etc = Passaic County Sheriff Officers.  
 Booths/Tables/Stages = N/A  
 Park Attendant = No  
 Access to Water = No  
 Permission to Serve Food = No  
 Live Music = No  
 Do you need electricity = Yes  
 Plan on Advertising = no  
 Have you been here before = Yes  
 Have you Applied Before = Yes  
 If Yes = May 31st 2019  
 If Yes =  
 Will your event be disrupted = no  
 Comments =  
 Client IP = 172.56.29.5  
 Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190805

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR DEWBERRY ENGINEERS INC. AS IT CONCERNS ADDITIONAL WORK ASSOCIATED WITH THE DESIGN PHASE FOR THE REPLACEMENT OF FAIR LAWN (FIFTH) AVENUE BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600-009, IN THE CITY OF PATERSON AND BOROUGH OF FAIR LAWN, PASSAIC AND BERGEN COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190806</b>						
Meeting Date		09/10/2019						
Introduced Date		09/10/2019						
Adopted Date		09/10/2019						
Agenda Item		o-49						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1  
FOR DEWBERRY ENGINEERS INC. AS IT CONCERNS  
ADDITIONAL WORK ASSOCIATED WITH THE DESIGN PHASE  
FOR THE REPLACEMENT OF FAIR LAWN (FIFTH) AVENUE  
BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600-  
009, IN THE CITY OF PATERSON AND BOROUGH OF FAIR  
LAWN, PASSAIC AND BERGEN COUNTY, NEW JERSEY**

**WHEREAS** a professional engineering consultant services contract was awarded to Dewberry Engineers Inc. of Bloomfield, NJ by Resolution R-2013-773 dated October 8, 2013 as it concerns design services for the Replacement of Fair Lawn (Fifth) Avenue Bridge over the Passaic River, Structure No. 1600-009, in the City of Paterson and Borough of Fair Lawn, Passaic and Bergen County, NJ; and

**WHEREAS** due to unforeseen complications encountered during the design phase, such as conformance with new NJDEP regulations, extra work associated with right-of-way utilities and development of the street improvement permit application, additional out-of-scope consultation by Dewberry was needed, which is detailed in in their August 27, 2019 letter attached hereto and made part hereof for the amount of \$109,719.11; and

**WHEREAS** the Office of the Passaic County Engineer is recommending that said Dewberry Engineers Inc. be awarded a contract modification to perform these additional services for the amount of \$109,719.11 pursuant to a letter from the County Engineer dated September 3, 2019 (copy of letter attached hereto and made a part hereof);

**WHEREAS** the cost of this additional work is reimbursable by NJDOT under the grant for this Project; and

**WHEREAS** the matter was discussed with the Freeholder

recommended for approval by the entire Board; and

**WHEREAS** a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional engineering consultant services contract for Dewberry Engineers Inc. for providing design phase engineering consulting services relating to Replacement of Fair Lawn (Fifth) Avenue Bridge over the Passaic River, Structure No. 1600-009, in the City of Paterson and Borough of Fair Lawn, Passaic and Bergen County, NJ to include additional work outside the original scope of the Project, as set forth above and in its proposal attached hereto.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$109,719.11

APPROPRIATION: C-04-55-105-001-902

PURPOSE: Resolution approving contract modification # 1 to Dewberry-Goodkind, Inc. Engineers for the replacement of the Fair Lawn Avenue Bridge over the Passaic River.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 3, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

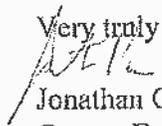
Re: Replacement of Fair Lawn Avenue Bridge over the Passaic River  
Structure No. 1600-009  
City of Paterson and Borough of Fair Lawn, Passaic and Bergen County  
Contract Modification – Design Services, Extra Work, Dewberry

Members of the Board:

The Consultant Dewberry is providing design services for the Replacement of the Fair Lawn Avenue Bridge over the Passaic River project. Due to unforeseen complications encountered during the design phase such as conformance with new NJDEP regulations, extra work associated with Right-of-Way and utilities and the development of the Street Improvement Permit application, Dewberry had to provide additional consultation. A detailed description of the additional out of scope of work is provided in the attached Dewberry's letter dated August 27, 2019. The estimated cost for this additional work is \$109,719.11. The cost of this additional work is reimbursable by NJDOT under the grant.

This modification to the contract was discussed at the Public Works Committee meeting of August 28, 2019 and recommended to the full Board.

Based upon the above, I recommend that the Board of Chosen Freeholders adopt a Resolution amending the contract with Dewberry to include this extra work in the amount of \$109,719.11 and authorize the County Counsel to prepare the necessary Agreements based upon the attached proposal and subject to the availability of funds, and NJDOT approval.

Very truly yours,  
  
Jonathan C. Pera, P.E.  
County Engineer

/am

Attachment

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190806



Dewberry Engineers Inc. | 973.338.9100  
 200 Broadacres Drive, Suite 410 | 973.338.5860 fax  
 Bloomfield, NJ 07003 | www.dewberry.com

August 27, 2019

Jonathan Pera, P.E., P.P.  
 County of Passaic  
 401 Grand Street, Room 524  
 Paterson, New Jersey 07505-2023

Attn: Aura Ionescu

Rc: Replacement of Structure No. 1600-009  
 Fair Lawn (Fifth) Avenue over the Passaic River  
 City of Paterson and Borough of Fair Lawn, Passaic and Bergen County  
 Design Phase Extra Work Change Order

Dear Ms. Ionescu:

Dewberry is requesting a change order be prepared for additional efforts associated with the unforeseen complications encountered during design, conformance with new NJDEP regulations, design modifications directed by the County that required rework, extra work associated with Right-of-Way and utilities, and development of a Street Improvement Permit application. A summary of these additional services is outlined below:

- Conformance to new Flood Hazard Area regulations that went into effect in June 2016. This change was implemented during hydraulic analysis and preparation of permits, and as such, additional unanticipated effort was expended.
- Revisions to ROW plans and utility relocation schemes due to change in ownership of the PowerTech property to Fair Lawn Riverview, LLC after ROW plans and utility relocation design was essentially completed. Multiple meetings were attended by Dewberry with the County Engineer, County Counsel, PSE&G Electric, Fair Lawn Riverview representatives and their attorney, and the Borough of Fair Lawn to arrive at an aerial relocation scheme that was acceptable to all stakeholders.
- Additional coordination with PSE&G electric and Passaic Valley Sewerage Commission (PVSC) to an extent that was not expected during proposal development. Dewberry has expended appreciable effort to finalize relocation schemes at the Fair Lawn Riverview property as well as relocation of the facilities along Route 20. PVSC has raised concerns with proximity of construction to their sewer line that is not within the footprint of proposed work, which has resulted in additional coordination and meetings. Utility coordination efforts are ongoing.
- Coordination with NJDOT for the new signalized intersection of Fair Lawn Avenue and Route 20 required significantly more effort than anticipated. Multiple field meetings were held with the County and NJDOT design staff to develop a design solution that was acceptable to both parties. Subsequent to developing this solution, NJDOT SME's

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution # R20190606  
 Fair Lawn (Fifth) Avenue Extra Work Proposal

Mr. Jonathan Pera  
 Replacement of Structure No. 1600-009  
 Fair Lawn (Fifth) Avenue over the Passaic River  
 August 27, 2019

provided additional comments on progress review submittals that were not consistent with the agreed upon solution. Resolution of NJDOT SME's comments regarding the traffic signal design are ongoing.

- Effort to set the bridge opening and low chord to satisfy hydraulic requirements was much greater than anticipated. Numerous iterations were performed to arrive at an acceptable solution that considered conflicts between existing and proposed foundations, superstructure depth and the Route 20 approach roadway geometry. Additionally, investigations were performed to determine whether to use the effective FEMA data or starting water surface elevations from FEMA's Preliminary Flood Insurance Study (2015). This impacted the flows and starting WSEL in the HEC-RAS models.
- NJDEP provided comments on the permit applications that were in conflict with direction provided at the pre-application meeting. These comments required revisions to the hydraulic model and changes to riparian impact categories, which resulted in additional effort to revise the limit of disturbance and riparian impacts to remain below mitigation threshold limits.
- NJDEP provided direction on design details that were in direct conflict with Bergen County Soil Conservation District requirements, which must be followed. This resulted in a resubmission of the soil erosion certification with Bergen County and correspondence with NJDEP to address this issue, which is still ongoing.
- Selection and design of the proposed foundations proved to be more challenging than we expected. We evaluated the use of drilled shafts, pipe piles, micropiles and spread footings as well as feasible sheeting types for cofferdams. The presence of rock required more detailed evaluations with respect to structural resistance, installation and scour.
- Developing a final pile layout and design at the West abutment was difficult since the proposed abutment falls within the footprint of the existing abutment. Layout had to consider the presence of existing piles that likely cannot be removed and as-built information does not exist. The proposed design provides a wider spacing in the footprint of the existing foundations to allow for field adjustment. Dewberry expended additional effort on this analysis to mitigate potential construction issues and contractor claims.
- The County requested we change the bridge parapet from a concrete barrier shape to a 4 bar open steel railing. Our design at that time was progressed with the use of concrete barriers; we had to revise geometry, plans and reinforcement bar detailing accordingly.
- The County requested we limit the length of the proposed right turn lane on Route 20 to limit utility and environmental impacts. As such, we had to revise roadway and retaining wall geometry. This resulted in additional roadway design, structures design and permit plan preparation effort.

Mr. Jonathan Pera  
Replacement of Structure No. 1600-009  
Fair Lawn (Fifth) Avenue over the Passaic River  
August 27, 2019

- NJDOT required the submission of a Street Improvement Application Permit from Major Access, which was not anticipated in our original proposal. Work under this effort included determining the proper permit type, coordination with NJDOT, attending a pre-application meeting, and preparing permit application package.
- New inlets and drainage pipes are proposed at the Route 20 intersection to capture drainage from the new bridge before it reaches the Route 20 drainage system maintained by NJDOT. The new inlets and drainage pipes fall within NJDOT's ROW. As such, a Jurisdictional Map needs to be developed to demarcate maintenance responsibilities, which was not included in our scope of work.
- Dewberry prepared an Environmental Reevaluation form in advance of construction authorization.

Please see the attached fee summary sheet along with staffing estimate for a breakdown of the additional costs.



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 3, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

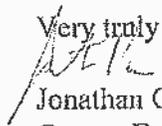
Re: Replacement of Fair Lawn Avenue Bridge over the Passaic River  
Structure No. 1600-009  
City of Paterson and Borough of Fair Lawn, Passaic and Bergen County  
Contract Modification – Design Services, Extra Work, Dewberry

#### Members of the Board:

The Consultant Dewberry is providing design services for the Replacement of the Fair Lawn Avenue Bridge over the Passaic River project. Due to unforeseen complications encountered during the design phase such as conformance with new NJDEP regulations, extra work associated with Right-of-Way and utilities and the development of the Street Improvement Permit application, Dewberry had to provide additional consultation. A detailed description of the additional out of scope of work is provided in the attached Dewberry's letter dated August 27, 2019. The estimated cost for this additional work is \$109,719.11. The cost of this additional work is reimbursable by NJDOT under the grant.

This modification to the contract was discussed at the Public Works Committee meeting of August 28, 2019 and recommended to the full Board.

Based upon the above, I recommend that the Board of Chosen Freeholders adopt a Resolution amending the contract with Dewberry to include this extra work in the amount of \$109,719.11 and authorize the County Counsel to prepare the necessary Agreements based upon the attached proposal and subject to the availability of funds, and NJDOT approval.

Very truly yours,  
  
Jonathan C. Pera, P.E.  
County Engineer

/am

Attachment

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190806

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR MURRAY PAVING & CONCRETE, LLC AS IT PERTAINS TO THE PAINTING PROJECT AT THE PASSAIC COUNTY COURT HOUSE IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190807							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-50							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION FOR CHANGE ORDER #1 FOR MURRAY  
PAVING & CONCRETE, LLC AS IT PERTAINS TO THE  
PAINTING PROJECT AT THE PASSAIC COUNTY COURT  
HOUSE IN PATERSON, NEW JERSEY**

**WHEREAS** a contract was awarded to Murray Paving & Concrete, LLC for the painting of the Passaic County Court House in the City of Paterson, NJ; and

**WHEREAS** it is now necessary that a change order be made which addresses additional work and an increase of \$8,916.40 in the contract amount, as evidenced in attached letter from the Passaic County Engineer dated August 29, 2019 and

**WHEREAS** this proposed Change Order No. 1 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

**WHEREAS** the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:
  - i) an explanation of the factual circumstances which necessitate issuance of the change order;
  - ii) a statement indicating why these circumstances could not have been foreseen;

- iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
  - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

**WHEREAS** the County of Passaic is in receipt of a certification from the Superintendent of Buildings & Grounds dated August 29, 2019, see copy attached hereto; and

**WHEREAS** the Office of the County Superintendent of Buildings & Grounds has also submitted a letter to the County Administrator dated August 29, 2019 requesting the adoption of Change Order No. 1, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the Passaic County Administrator has filed a letter with the Board of Chosen Freeholders dated September 5, 2019 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

**WHEREAS** this proposed change order will bring the

is being considered because it would be impractical to award a new contract for this additional work; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on August 28, 2018 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated August 29, 2019 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See August 29, 2019 letter attached hereto

Addition \$ 8,916.40

REASON FOR CHANGE

See August 29, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 47,073.66
Previous Additions		\$ -00-
Total		\$ 47,073.66
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 47,073.66
Amount of This Change	Add	\$ 8,916.40
Contract Amount to Date		\$ 55,990.06

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,916.40

APPROPRIATION: \$2,233.34 - C-04-55-153-001-908  
\$6,683.06 - C-04-55-157-007-902

PURPOSE: Resolution for change order #1 for Murray Paving & Concrete LLC as it pertains to the painting project at the Passaic County Court House.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



**County of Passaic**  
**Buildings & Grounds Dept.**  
151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07503

Stephen Orsini  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

August 29, 2019

Mr. Anthony J. DeNova III  
Passaic County Administrator  
401 Grand Street  
Paterson, New Jersey 07505

**Re:Resolution Request- MURRAY PAVING & CONCRETE, LLC**  
**210 S. NEWMAN STREET**  
**HACKENSACK, NJ 07601**

Dear Mr. DeNova,

A change order for additional work in the amount of \$ 8,916.40 was reviewed and recommended for approval by the Public Works committee at its meeting of August 28<sup>TH</sup> 2019. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This change can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% primarily involved:

When onsite it was determined that existing ceiling areas and wall areas have a thick vinyl covering that was weighed heavily and pulled away from the surface, extent of repair was greater than anticipated and required full removal of side wall canvas areas and center ceiling area, and spackle to a level 5 finish.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

RESPECTFULLY,

STEPHEN ORSINI  
SUPERINTENDENT  
BUILDINGS & GROUNDS  
SO/IT  
ENCLOSURE



**County of Passaic**  
**BUILDINGS & GROUNDS DEPT**  
151 E. 11<sup>TH</sup> STREET, Paterson, New Jersey 07505

Stephen Orsini  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

August 29th, 2019

Mr. Michael Glovin, Esq.  
Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request- Murray Paving & Concrete, LLC  
210 S. Newman Street  
Hackensack, NJ 07601

Dear Mr. Glovin:

At the August 28th, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Murray Paving & Concrete, LLC.

Description of Resolution- Resolution Awarding a change order for Murray Paving for existing purchase order # 19-06271. An increase is needed for additional work required at the Passaic County Courthouse.

When onsite it was determined that existing ceiling areas and wall areas have a thick vinyl covering that was weighed heavily and pulled away from the surface, extent of repair was greater than anticipated and required full removal of side wall canvas areas and center ceiling area, and spackle to a level 5 finish.

A total of \$ 8,916.40 is needed to cover expenses.  
Account # C-04-55-153-001-908

If you should have any questions or I can be of additional assistance, please feel free to contact me.  
Thank you for your attention and your assistance with this matter.

Very truly yours,

Stephen Orsini  
Superintendent of Buildings & Grounds



## County of Passaic

Administration Building

151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07524

Stephen Orsini  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201)937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

August 29, 2019

**Details pertaining to the Passaic County Courthouse (Murray Paving and Concrete):**

Reference: Murray Paving and Concrete  
Painting Job at the Passaic County Courthouse  
Painting Job (PASSAIC COUNTY JAIL)

Initial Contract: \$47,073.66  
Previous Additions: \$ 0.00  
Additional work: \$8,916.40  
Final Contract: \$55,990.06

The initial contract was intended to address issues that were apparent from a visual surface survey of the condition of the Ceiling. The following items were not included in the contract as the project had unpredictable damages.

When onsite it was determined that existing ceiling areas and wall areas have a thick vinyl covering that was weighed heavily and pulled away from the surface, extent of repair was greater than anticipated and required full removal of side wall canvas areas and center ceiling area, and spackle to a level 5 finish.

During renovation, observation of the Ceiling by the Project Engineer resulted in additional work identified in the field.

Additional adjustments to the Ceiling

Due to Safety Issues, the installation was approved.

- 8,916.40

The total contract change is +8,916.40 for a final contract amount of \$55,990.06

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention with this matter.

REGARDS,

Stephen Orsini  
SUPERINTENDENT



**County of Passaic**  
**Buildings & Grounds Department**  
151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07524

Steve Orsini  
Superintendent  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

**STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT**

**TO: BOARD OF CHOSEN FREEHOLDERS**

**FROM: STEPHEN ORSINI, SUPERINTENDENT**

**DATE: AUGUST 29, 2019**

**SUBJECT: MURRAY PAVING AND CONCRETE  
PAINTING PROJECT AT THE PASSAIC COUNTY COURTHOUSE**

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

**Contractor: MURRAY PAVING AND CONCRETE**

**Summary of Change Order:**

**Original Contract Amount: \$47,073.66**  
**Previous Additions: 0**  
**Total: 47,073.66**  
**Previous Deductions: 0**  
**Net Prior to this Change: 47,073.66**  
**Amount of This Change: \$8,916.40**  
**Contract Amount to Date: 55,990.06**

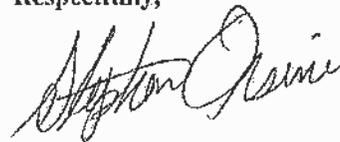
This is to request a change order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11.9. I do hereby certify to the following:

1. **Explanation of the Factual Circumstances which necessitate issuance of the change order:**  
The principal reason this change order exceeds 20% of the original contract is total inability to accurately judge the type and amount of work required as the existing ceiling areas and wall areas have a thick vinyl covering that has weighed heavily and pulled away from the surface, extent of repair was greater than anticipated and required full removal of side wall canvas areas and center ceiling area and spackle to a level 5 finish. Paint areas.  
**Statement indicating why these circumstances could not have been foreseen:**  
During the remodel of the ceiling, it was determined onsite that the tasks stated above needed to be adjusted.

**Introduced on: September 10, 2019**  
**Adopted on: September 10, 2019**  
**Official Resolution#: R20190807**

2. **Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules.**  
This project involved renovating the ceiling at the Passaic County Courthouse. Re-advertising would have created a significant Safety issues for Staff and the Public.
  
3. **I have the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 et. Seq., and Certify that the proposed change order may be allowed under the aforementioned rules.**

Respectfully,



Stephen Orsini, CPWM  
Superintendent  
Buildings & Grounds Department

(Original to be retained by the Clerk to the Freeholder Board with a certified copy of the Resolution;  
signed duplicate to be kept by appropriate official)



## County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova

County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)

### MEMORANDUM

To: All Board of Chosen Freeholders

From: Anthony J. DeNova III, County Administrator

Date: September 5, 2019

RE: Murray Paving and Concrete  
Painting Project at Passaic County Jail (Passaic County Courthouse)  
Change Order #1 (add) exceeding 20% of the contract

Dear Board of Chosen Freeholders,

In my capacity of Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order pertaining to the above referenced contract, reflecting an increase in the contract in the amount of \$8,916.40. By way of background to the request, I received a letter from the Superintendent of Buildings and Grounds, along with its attachment outlining the various factors that contributed to this project exceeding the 20% required under the Local Public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$8,916.40 resulted in a new contract amount of \$55,990.06.

Under the above-mentioned circumstance, I join in the recommendations of both the Superintendent of Buildings & Grounds and Freeholder Members of the Public Works Committee, that this change order in excess of the original contract be awarded and adjusted by the amount of \$8,916.40 to Murray Paving and Concrete.

Anthony J. DeNova III  
County Administrators

Atts.

AND/mda

C: Public Works, Freeholder Committee:  
T.J. Best, Chair, Asaad Akhiter, John Bartlett  
Michael Glovin, County Counsel  
Stephen Orsini, Superintendent Buildings & Grounds

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190807





Scope of Work

ESCNJ State Approved Coop #65MCESCCPS

To: Contractor Project Manager  
Murray Paving and Concrete  
210 South Newman Street  
Hackensack, NJ 07601

From: Steve Orsini  
Passaic County  
No Address Input  
2019372576

Job Order No: 068285.01  
Job Order Title: Passaic County - Courthouse Painting .01  
Contract #: ESCNJ 16/17-54 GC1

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

- Existing ceiling areas and wall areas have a thick vinyl covering that has weighed heavily and pulled away from the surface.
- Extent of repair was greater than anticipated and required full removal of side wall canvas areas and center ceiling area.
- Spackle to a level 5 finish. Paint areas.

Subject to the terms and conditions of JOC Contract ESCNJ 16/17-54 GC1.

  
 \_\_\_\_\_  
 Steve Orsini Date

\_\_\_\_\_  
 Contractor Project Manager Date

### Contractor's Cost Proposal - Summary (L/E/M)

ESCNJ State Approved Coop #65MCECCPS

---

Date: August 28, 2019

Re: IQC Master Contract #: ESCNJ 18/17-54 GC1  
JOC Work Order #: 068285.01  
Owner PO #:  
Title: Passaic County - Courthouse Painting .01.  
Contractor: Murray Paving and Concrete  
Proposal Value: \$8,916.40

---

Section - 01	\$2,856.30
Section - 09	\$6,060.10
<b>Proposal Total</b>	<b>\$8,916.40</b>

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

**Contractor's Cost Proposal - Detail (L/E/M)**

ESC NJ State Approved Coop #65MCE SCCPS

Date: August 28, 2019.

Re: IQC Master Contract #: ESCNJ 1647-54 GC1  
 JOC Work Order #: 068285.01  
 Owner PO #:  
 Title: Passaic County - Courthouse Painting .01  
 Contractor: Murray Paving and Concrete  
 Proposal Value: \$8,916.40

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
<b>Section - 01</b>					
1	01 22 20 00 0806		HR	Carpenter For tasks not included in the Task Catalog and as directed by owner only.	\$2,856.30
			Installation	Quantity 32.00 x Unit Price 82.02 x Factor 0.9700 = Total 2,856.30	
				FUR OUT EXISTING CEILING; DRILL INTO EXISTING CONCRETE DECK; SET ANCHORS FOR SHEETROCK INSULATION; REMOVE AND RESET LIGHT CANOPY	
<b>Subtotal for Section - 01</b>					<b>\$2,856.30</b>
<b>Section - 09</b>					
2	09 29 00 00 0016		SF	1/2" Type C Fire Rated Gypsum Board	\$2,837.25
			Installation	Quantity 1,500.00 x Unit Price 1.47 x Factor 0.9700 = Total 2,138.85	
			Demolition	Quantity 1,500.00 x Unit Price 0.48 x Factor 0.9700 = Total 698.40	
				NEW SHEETROCK VENEER	
3	09 29 00 00 0016 0046		MOD	For Adhesive Applied Sheets Instead Of Fasteners (Includes Bracing Until Adhesive Is Bonded), Add	\$80.03
			Installation	Quantity 750.00 x Unit Price 0.11 x Factor 0.9700 = Total 80.03	
4	09 29 00 00 0016 0345		MOD	For Horizontal Installation >10' High, Add	\$771.15
			Installation	Quantity 1,500.00 x Unit Price 0.53 x Factor 0.9700 = Total 771.15	
5	09 29 00 00 0016 0346		MOD	For Walls >10' High, Add	\$116.40
			Installation	Quantity 1,500.00 x Unit Price 0.08 x Factor 0.9700 = Total 116.40	
6	09 29 00 00 0057		SF	>10' High, Walls, Tape, Spackle And Finish Gypsum Board Use this task for the entire wall area when the wall is >10' high.	\$560.18
			Installation	Quantity 750.00 x Unit Price 0.77 x Factor 0.9700 = Total 560.18	
				SPACKLE SHEETROCK AREAS	
7	09 29 00 00 0057 0053		MOD	For ASTM C840 Level 5 High Quality Finish, Add	\$414.68
			Installation	Quantity 750.00 x Unit Price 0.57 x Factor 0.9700 = Total 414.67	
8	09 29 00 00 0060		SF	>10' High, Ceilings, Tape, Spackle And Finish Gypsum Board Use this task for the entire wall area when the wall is >10' high.	\$734.78
			Installation	Quantity 750.00 x Unit Price 1.01 x Factor 0.9700 = Total 734.78	
				SPACKLE SHEETROCK AREAS	
9	09 29 00 00 0060 0053		MOD	For ASTM C840 Level 5 High Quality Finish, Add	\$545.63
			Installation	Quantity 750.00 x Unit Price 0.75 x Factor 0.9700 = Total 545.63	

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 068285.01  
Job Order Title: Passaic County - Courthouse Painting .01

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Subtotal for Section - 09	\$6,060.10
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<b>Proposal Total</b>	<b>\$8,916.40</b>
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This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. \$ 1.00  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: 29-Aug-19

PROJECT TITLE: PAINTING PROJECT AT THE PASSAIC COUNTY COURTHOUSE ( MURRAY PAVING AND CO  
 LOCATION: PATERSON, NJ  
 DATE OF CONTRACT: JULY 25, 2019  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR:

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
	WHEN ONSITE IT WAS DETERMINED THAT EXISTING CEILING AREAS AND WALL AREAS HAVE A THICK VINYL COVERING THAT HAS WEIGHED HEAVILY AND PULLED AWAY FROM THE SURFACE, EXTENT OF REPAIR WAS GREATER THAN ANTICIPATED AND REQUIRED FULL REMOVAL OF SIDE WALL CANVAS AREAS AND CENTER CEILING AREA, AND SPACKLE TO A LEVEL 5 FINISH				\$8,916.40
Total Additions					\$8,916.40
<u>Supplemental</u>					
Total Supplemental					\$ -
Total Change Order					\$8,916.40

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$8,916.40
ORIGINAL DATE FOR COMPLETION.....	January 31, 2019
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	January 31, 2019

2. REASON FOR CHANGE

UNANTICIPATED DAMAGES WERE DISCOVERED

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. \$ 1.00  
ENGINEERING DIVISION PROJECT No.  
401 GRAND STREET  
PATERSON, NEW JERSEY 07605 DATE: 28-Aug-19

PROJECT TITLE: PAINTING PROJECT AT THE PASSAIC COUNTY COURTHOUSE ( MURRAY PAVING AND CO  
LOCATION: PATERSON, NJ  
DATE OF CONTRACT: JULY 25, 2019  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: MURRAY PAVING & CONCRETE LLC

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**County of Passaic**  
**Buildings & Grounds Dept.**  
151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07503

Stephen Orsini  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

August 29, 2019

Mr. Anthony J. DeNova III  
Passaic County Administrator  
401 Grand Street  
Paterson, New Jersey 07505

**Re:Resolution Request- MURRAY PAVING & CONCRETE, LLC**  
**210 S. NEWMAN STREET**  
**HACKENSACK, NJ 07601**

Dear Mr. DeNova,

A change order for additional work in the amount of \$ 8,916.40 was reviewed and recommended for approval by the Public Works committee at its meeting of August 28<sup>TH</sup> 2019. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This change can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% primarily involved:

When onsite it was determined that existing ceiling areas and wall areas have a thick vinyl covering that was weighed heavily and pulled away from the surface, extent of repair was greater than anticipated and required full removal of side wall canvas areas and center ceiling area, and spackle to a level 5 finish.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

RESPECTFULLY,

STEPHEN ORSINI  
SUPERINTENDENT  
BUILDINGS & GROUNDS  
SO/IT  
ENCLOSURE

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #4 FOR ADDITIONAL ELECTRICAL WORK SUPPLIED BY SCHINDLER ELEVATOR CORP. FOR ELEVATOR CAR UPGRADE RECONDITION SERVICE OF TWO ELEVATORS AT THE PASSAIC COUNTY JAIL IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190808</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-51							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING CHANGE ORDER #4 FOR  
ADDITIONAL ELECTRICAL WORK SUPPLIED BY SCHINDLER  
ELEVATOR CORP. FOR ELEVATOR CAR UPGRADE  
RECONDITION SERVICE OF TWO ELEVATORS AT THE PASSAIC  
COUNTY JAIL IN PATERSON, NEW JERSEY**

**WHEREAS** pursuant to R-2018-0663 dated August 14, 2018, the Board of Chosen Freeholders of the County of Passaic authorized a contract to Schindler Elevator Corp. of Morristown, New Jersey for upgrade and recondition services for elevators at the Passaic County Jail in Paterson, NJ under State Contract #T2946 and the sum of \$354,000 be allocated to cover the cost pursuant to the terms and hourly rates set forth in the State bid; and

**WHEREAS** the Passaic County Superintendent of Buildings & Grounds, by letter dated August 29, 2019 attached hereto and made part hereof, is now requesting an increase of funds in the amount of \$39,784.80 for additional electrical installations for elevator car upgrade at the Passaic County Jail at Marshall Street in Paterson, NJ (see Change Order attached hereto); and

**WHEREAS** this proposed Change Order No. 4 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

**WHEREAS** the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:

- i) an explanation of the factual circumstances which necessitate issuance of the change order;
  - ii) a statement indicating why these circumstances could not have been foreseen;
  - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
  - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision;
- and

**WHEREAS** the County of Passaic is in receipt of a certification from the Superintendent of Buildings & Grounds dated August 28, 2019, see copy attached hereto; and

**WHEREAS** the Office of the County Superintendent of Buildings & Grounds has also submitted a letter to the County Administrator dated August 28, 2019 requesting the adoption of Change Order No. 4, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the Passaic County Administrator has filed a letter with the Board of Chosen Freeholders dated September 5, 2019

requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

**WHEREAS** this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) but is being considered because it would be impractical to award a new contract for this additional work; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at its August 28, 2019 meeting and is recommending that it be approved by the full Board; and

**WHEREAS** a certification is attached indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an additional \$39,784.80 of funds for purchase order #18-06774 to Schindler Elevator Corp. for work required on two elevators at the Passaic County Jail on Marshall Street as per the attached Change Order.

**CHANGE ORDER NO. 4**

1. DESCRIPTION AND VALUE OF CHANGE

See August 29, 2019 letter attached hereto

Addition	\$ 39,784.80
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REASON FOR CHANGE

See August 29, 2019 letter attached hereto

## STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 354,000.00
Previous Additions	\$ 80,531.50
Total	\$ 434,531.50
Previous Deductions	\$ -00-
Net Prior to this Change	\$ 434,531.50
Amount of this Change (Add)	\$ 39,784.80
Contract Amount to Date	\$ 474,316.30

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$39,794.80

APPROPRIATION: C-04-55-157-007-901

PURPOSE: Resolution authorizing change order #4 for additional electrical work supplied by Schindler Elevator Corp. for elevator car upgrade recondition service.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



**County of Passaic**  
**BUILDINGS & GROUNDS DEPT**  
151 E. 11<sup>TH</sup> STREET, Paterson, New Jersey 07505

Stephen Orsini  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

August 29th, 2019

Mr. Michael Glovin, Esq.  
Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request- SCHINDLER ELEVATOR CORP.  
20 WHIPPANY RD. SUITE 225  
MORRISTOWN, NEW JERSEY

Dear Mr. Glovin:

At the August 28th, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Schindler Elevator.

Description of Resolution- Resolution Awarding a change order for Schindler Elevator for existing purchase order # 18-06774. An increase is needed for additional work required at the Passaic County Jail.

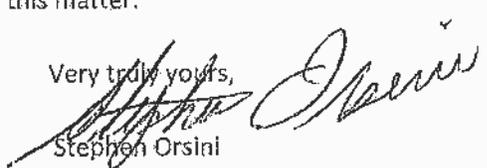
**Additional Installations are:**

**Installation of new 400amp feeder, install branch conduit and wiring, disconnect existing elevator controllers, install new light fixtures, install trough and main feeder, and install temporary feeder from existing disconnect to one new elevator controller to allow for installation of new cab cars.**

A total of \$39,784.80 is needed to cover expenses.  
State Contract number: T#2946

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

  
Stephen Orsini

Superintendent of Buildings & Grounds

SO/it

Enclosure

Cc: Freeholder Best Chair, Public Works and Buildings & Grounds Committee

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190808



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS  
 Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

RESOLUTION REQUEST FOR SCHINDLER ELEVATOR FOR AN ADDITIONAL CHANGE ORDER ON RENOVATING THE PASSAIC COUNTY JAIL

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 39,784.80  
*REQUISITION #* PURCHASE ORDER # 18-06774  
*ACCOUNT #* G-04-55-157-007-901

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

- | 5. COMMITTEE REVIEW:                                     | DATE:            |
|--|------------------|
| <input type="checkbox"/> Administration & Finance        | _____            |
| <input type="checkbox"/> Budget                          | _____            |
| <input type="checkbox"/> Health                          | _____            |
| <input type="checkbox"/> Human Services                  | _____            |
| <input type="checkbox"/> Law & Public Safety             | _____            |
| <input type="checkbox"/> Planning & Economic Development | _____            |
| <input checked="" type="checkbox"/> Public Works         | <u>8/28/2019</u> |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190808



## County of Passaic

Administration Building

151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07524

Stephen Orsini  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201)937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

August 29, 2019

**Details pertaining to the Elevators located at the Passaic County Jail:**

Reference: SCHINDLER ELEVATOR CORPORATION-ELECTRICAL WORK DONE BY LEMCO  
PART OF MODERNIZATION  
ELEVATOR REFURBISHMENT (PASSAIC COUNTY JAIL)

Initial Contract:	\$354,000.00
Previous Additions:	\$ 80,531.50
Additional work:	\$39,784.80
Final Contract:	\$474,316.30

The initial contract was intended to address issues that were apparent from a visual surface survey of the condition of the Elevators. The following items were not included in the contract as the project had unpredictable installations.

- Installation of new 400amp feeder, install branch conduit and wiring, disconnect existing elevator controllers, and install new light fixtures.

During renovation, observation of the refurbished elevator by the Project Engineer resulted in additional work identified in the field.

- Electrical installations

Due to Safety Issues, the installation was approved.

- \$39,784.80

The total contract change is +39,784.50 for a final contract amount of \$474,316.30

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention with this matter.

REGARDS

Stephen Orsini  
SUPERINTENDENT



## County of Passaic

Buildings & Grounds Department

151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07524

Steve Orsini  
Superintendent  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: BOARD OF CHOSEN FREEHOLDERS

FROM: STEPHEN ORSINI, SUPERINTENDENT

DATE: AUGUST 28, 2019

SUBJECT: SCHINDLER ELEVATOR CORPORATION  
ELECTRICAL WORK DONE BY LEMCO CORPORATION-PART OF MODERNIZATION

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

Contractor: SCHINDLER ELEVATOR CORPORATION

**Summary of Change Order:**

Original Contract Amount: \$354,000.00  
Previous Additions: \$80,531.50  
Total: \$434,531.50  
Previous Deductions: 0  
Net Prior to this Change: 434,531.50  
Amount of This Change: \$39,784.80  
Contract Amount to Date: 474,316.30

This is to request a change order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11.9. I do hereby certify to the following:

1. **Explanation of the Factual Circumstances which necessitate issuance of the change order:**  
The principal reason this change order exceeds 20% of the original contract is total inability to accurately judge the type and amount of work required as the elevator had unpredictable damages. As new unanticipated damages were discovered, Part of the additional quantities included installation of new 400amp feeder, install branch conduit and wiring, disconnect existing elevator controllers, and install new light fixtures.
2. **Statement indicating why these circumstances could not have been foreseen:**  
During the remodel of both elevators, the contractor had to hire a sub-contractor to install electrical equipment on the elevators.

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190808

3. Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules.

This project involved renovating two elevators that are heavily used by Prisoners and authorities. Re-advertising would have created a significant Safety issues for Prisoners and Correction Officers.

4. I have the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 et. Seq., and Certify that the proposed change order may be allowed under the aforementioned rules.

Respectfully,



Stephen Orsini, CPWM  
Superintendent  
Buildings & Grounds Department

(Original to be retained by the Clerk to the Frecholder Board with a certified copy of the Resolution; signed duplicate to be kept by appropriate official)



# County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

**Anthony J. DeNova**

*County Administrator*

TEL: (973) 881-4405

FAX: (973) 881-2853

*e-mail: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)*

## MEMORANDUM

To: All Board of Chosen Freeholders

From: Anthony J. DeNova III, County Administrator

Date: September 5, 2019

RE: Schindler Elevator Corp  
Elevator Car Upgrade Recondition Services – Passaic County Jail  
Change Order #4 (add) exceeding 20% of the contract

Dear Board of Chosen Freeholders,

In my capacity of Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order pertaining to the above referenced contract, reflecting an increase in the contract in the amount of \$39,784.80. By way of background to the request, I received a letter from the Superintendent of Buildings and Grounds, along with its attachment outlining the various factors that contributed to this project exceeding the 20% required under the Local Public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$39,784.80 resulted in a new contract amount of \$474,316.30.

Under the above-mentioned circumstance, I join in the recommendations of both the Superintendent of Buildings & Grounds and Freeholder Members of the Public Works Committee, that this change order in excess of the original contract be awarded and adjusted by the amount of \$39,784.80 to Schindler Elevator Corp.

Anthony J. DeNova III  
County Administrators

Atts.

AND/mda

C: Public Works, Freeholder Committee:  
T.J. Best, Chair, Asaad Akhter, John Bartlett  
Michael Glovin, County Counsel  
Stephens Quinlan, Superintendent Buildings & Grounds

Introduced on: September 5, 2019  
Adopted on: September 10, 2019  
Official Resolution #: R20190808  
Richard Caballero, Director of Finance



**County of Passaic**  
**Buildings & Grounds Dept.**  
 151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07503

Stephen Orsini  
 County Superintendent of  
 Buildings & Grounds

TEL: (973) 881-4425  
 CELL PHONE: (201) 937-2576  
 E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

August 28, 2019

Mr. Anthony J. DeNova III  
 Passaic County Administrator  
 401 Grand Street  
 Paterson, New Jersey 07505

**Re: Resolution Request- SCHINDLER ELEVATOR CORPORTION**  
**ELECTRICAL WORK DONE BY LEMCO CORPORATION**  
**CHANGE ORDER # 4 (ADD) EXCEEDING 20% OF THE CONTRACT**

Dear Mr. DeNova,

A change order for additional work in the amount of \$ 39,784.80 was reviewed and recommended for approval by the Public Works committee at its meeting of August 28<sup>TH</sup> 2019. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This change can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% primarily involved:

- Disconnect existing elevator controllers to allow for installation of new equipment.
- Install temporary feeder from existing disconnect to one new elevator controller to allow for installation of new cab cars.
- Start installation of new 400amp feeder from existing distribution panel to elevator machine room.
- Continue installation of main elevator feeder. Install trough and main feeder. Prepare for installation of new elevator disconnects.
- Install branch conduit and wiring from distribution panel to elevator machine room for cab lights and oil coolers.
- Install elevator disconnects. Install wiring from disconnects to elevator controllers. Install conduit only from fire alarm through to elevator disconnects. Install new light fixtures in elevator room.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

RESPECTFULLY,

STEPHEN ORSINI  
 SUPERINTENDENT

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190808

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: 8/29/2019

PROJECT TITLE: PASSAIC COUNTY JAIL, MARSHALL STREET ELEVATOR REFURBISHMENT  
 LOCATION: PATERSON, NJ  
 DATE OF CONTRACT: AUGUST 14, 2018  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: \_\_\_\_\_

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
1	DISCONNECT EXISTING ELEVATOR CONTROLLERS				
2	INSTALLATION OF NEW 400 AMP FEEDER				
3	INSTALL TROUGH AND MAIN FEEDER				\$39,784.80
4	INSTALL BRANCH CONDUIT AND WIRING FROM DISTRIBUTION PANEL				
Total Additions					
<u>Supplemental</u>					
Total Supplemental					\$ -
Total Change Order					\$39,784.80

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

ADD TO THE AMOUNT OF CONTRACT.....	\$39,784.80
ORIGINAL DATE FOR COMPLETION.....	January 31, 2019
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	January 31, 2019

2. REASON FOR CHANGE

ELECTRICAL WORK DONE BY LEMCO -PART OF MODERNIZATION

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190808

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS            CHANGE ORDER No.  
ENGINEERING DIVISION            PROJECT No.  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505            DATE: 8/29/2019

PROJECT TITLE: PASSAIC COUNTY JAIL, MARSHALL STREET ELEVATOR REFURBISHMENT  
LOCATION: PATERSON, NJ  
DATE OF CONTRACT: AUGUST 14, 2018  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: \_\_\_\_\_

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Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190808

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
ENGINEERING DIVISION PROJECT No.  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505 DATE: 8/29/2018

PROJECT TITLE: PASSAIC COUNTY JAIL, MARSHALL STREET ELEVATOR REFURBISHMENT  
LOCATION: PATERSON, NJ  
DATE OF CONTRACT: AUGUST 14, 2018  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: \_\_\_\_\_

ORIGINAL CONTRACT AMOUNT.....	\$	354,000.00
PREVIOUS ADDITIONS.....	\$	80,531.50
TOTAL.....	\$	434,531.50
PREVIOUS DEDUCTIONS.....		
NET PRIOR TO THIS CHANGE.....	\$	434,531.50
AMOUNT OF THIS CHANGE.....		\$89,784.80
CONTRACT AMOUNT TO DATE.....	\$	474,316.30

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

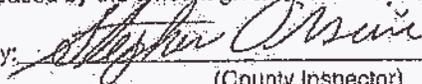
I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR

SIGNATURE  DATE 9/3/19

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By:  Date \_\_\_\_\_  
(County Inspector)

Reviewed By and Recommended for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Freeholder - Director

**Schindler Elevator Corporation**  
P.O. Box 1935  
Morristown, NJ 07962-1935  
Phone: 973-397-6197  
Fax: 973-397-3710

### CHANGE ORDER AGREEMENT

Date: 08/28/2019

Estimate Number: RELL-BFFSA5 (2019.5.1)

To:  
Passaic County Buildings (MI)  
-  
Paterson, NJ 07524

Customer:  
Passaic County Jail  
11 Marshall St  
Paterson, NJ 07524

Attn: Stephen Orsini

#### Electrical Work done by LEMCO Corporation- Part of Modernization

Work done by LEMCO:

12/5/18: Disconnect existing elevator controllers to allow for installation of new equipment.

12/21/18: Install temporary feeder from existing disconnect to one new elevator controller to allow for installation of new cab cars.

4/17/19: Start installation of new 400amp feeder from existing distribution panel to elevator machine room.

4/24/19: Continue installation of main elevator feeder. Install trough and main feeder. Prepare for installation of new elevator disconnects.

4/25/19: Install branch conduit and wiring from distribution panel to elevator machine room for cab lights and oil coolers.

6/3/19: Install elevator disconnects. Install wiring from disconnects to elevator controllers. Install conduit only from fire alarm through to elevator disconnects. Install new light fixtures in elevator room.

**Price:** \$39,784.80, tax exempt. (Quotations valid for 60 days; price based upon work during regular working hours of regular working days)

**Payment:** 50% of the price is due upon acceptance of this proposal;  
Balance will be billed in installments as work progresses, within 30 days of invoice.  
Schindler retains title to any equipment furnished hereunder until final payment is made. Late or non-payment will result in assessment of interest charged at a rate of 1 1/2% per month or the highest legal rate available, and any attorneys' fees, expenses and costs of collection.

The attached terms and conditions are incorporated herein by reference.

Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

Accepted:

\_\_\_\_\_

\_\_\_\_\_

By: Rym Elassal

By: \_\_\_\_\_

For: Schindler Elevator Corporation

For: Passaic County Buildings (MI)

Title: Sales Representative

Title: \_\_\_\_\_

Date: 8/28/2019

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_

By: Michael Joseph

Title: District Manager

Date: \_\_\_\_\_



**County of Passaic**  
**BUILDINGS & GROUNDS DEPT**  
151 E. 11<sup>TH</sup> STREET, Paterson, New Jersey 07505

Stephen Orsini  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

August 29th, 2019

Mr. Michael Glovin, Esq.  
Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request- SCHINDLER ELEVATOR CORP.  
20 WHIPPANY RD. SUITE 225  
MORRISTOWN, NEW JERSEY

Dear Mr. Glovin:

At the August 28th, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Schindler Elevator.

Description of Resolution- Resolution Awarding a change order for Schindler Elevator for existing purchase order # 18-06774. An increase is needed for additional work required at the Passaic County Jail.

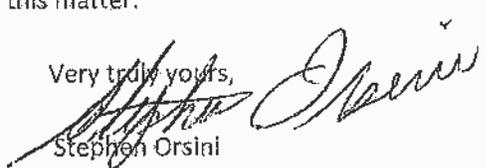
**Additional Installations are:**

**Installation of new 400amp feeder, install branch conduit and wiring, disconnect existing elevator controllers, install new light fixtures, install trough and main feeder, and install temporary feeder from existing disconnect to one new elevator controller to allow for installation of new cab cars.**

A total of \$39,784.80 is needed to cover expenses.  
State Contract number: T#2946

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

  
Stephen Orsini

Superintendent of Buildings & Grounds

SO/it

Enclosure

Cc: Freeholder Best Chair, Public Works and Buildings & Grounds Committee

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190808

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO DEWBERRY ENGINEERS TO PROVIDE PROFESSIONAL INSPECTION AND DESIGN SERVICES FOR STRUCTURAL REPAIRS TO THE WESTSIDE PARK PEDESTRIAN BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600019, IN THE CITY OF PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190809							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-52							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AWARDING A PROFESSIONAL SERVICES  
CONTRACT TO DEWBERRY ENGINEERS TO PROVIDE  
PROFESSIONAL INSPECTION AND DESIGN SERVICES FOR  
STRUCTURAL REPAIRS TO THE WESTSIDE PARK  
PEDESTRIAN BRIDGE OVER THE PASSAIC RIVER,  
STRUCTURE NO. 1600019, IN THE CITY OF PATERSON, NJ**

**WHEREAS** there exists a need for Professional Engineering Consulting Services for the inspection and design of proposed structural repairs to the Westside Park Pedestrian Bridge over the Passaic River, Structure No. 1600019, in the City of Paterson, NJ; and

**WHEREAS** Dewberry Engineers, Inc. of Bloomfield, NJ has submitted a proposal dated August 22, 2019 (attached hereto and made part hereof) for the necessary services for a fee of \$68,646.00 to perform a detailed inspection to evaluate the condition of the bridge and to design the repairs necessary to restore the deteriorated bottom chords, which is being recommended by Office of the Passaic County Engineer (see correspondence dated September 3, 2019 attached hereto and made part hereof); and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**WHEREAS** the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of August 28, 2019 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2019-0026 dated January 22, 2019 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Consulting Engineering Services for the above-mentioned project be awarded to Dewberry Engineers, Inc. of Bloomfield, NJ in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

September 10, 2019

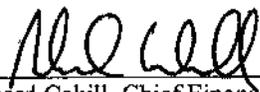
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$68,646.00

APPROPRIATION: C-04-55-121-001-920

PURPOSE: Resolution awarding contract to Dewberry-Goodkind, Inc. Engineers for the inspection and design to the Westside Park pedestrian Bridge in the City of Paterson.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

September 3, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

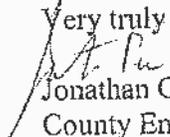
Re: Westside Park Pedestrian Bridge over the Passaic River  
Structure No. 1600019  
City of Paterson  
Inspection and Design of the Structural Repairs Proposal  
Award of Contract to Dewberry

#### Members of the Board:

The Westside Park Pedestrian Bridge over the Passaic River had to be closed to pedestrian traffic due to the deterioration of the truss bottom chords. The Consultant Dewberry was contacted to submit a proposal to perform a detailed inspection to evaluate the condition of the bridge and to design the repairs necessary to restore the deteriorated bottom chords. A detailed description of the work to be performed along with the cost estimate is provided in the attached Dewberry's letter dated August 22, 2019. The estimated cost for this work is \$68,646.00

This proposal was discussed at the Public Works Committee meeting of August 28, 2019 and recommended to the full Board.

Based upon the above, I recommend that the Board of Chosen Freeholders adopt a Resolution awarding the contract for inspection and design of the structural repairs services to Dewberry in the amount of \$68,646.00, and authorize the County Counsel to prepare the necessary Agreements based upon the attached proposal and subject to the availability of funds.

Very truly yours,  
  
Jonathan C. Pera, P.E.  
County Engineer

/am

Attachment

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190809



Dewberry Engineers Inc. | 973.338.9100  
 200 Broadacres Drive, Suite 410 | 973.338.5880 fax  
 Bloomfield, NJ 07003 | www.dewberry.com

August 22, 2019

Jonathan Pera, P.E.  
 Passaic County Engineer  
 County of Passaic  
 401 Grand Street, Room 524  
 Paterson, New Jersey 07505-2023

Attn: Aura Ionescu

Re: Westside Park Pedestrian Bridge  
 City of Paterson, Passaic County, New Jersey  
 Inspection and Structural Repairs Proposal

Dear Ms. Ionescu:

As requested by the County, Dewberry is submitting our proposal for the inspection, evaluation and development of proposed repairs for the Westside Park Pedestrian Bridge. Our proposed scope of work includes the following:

**Field Inspection:** Under this task we will perform a detailed inspection of the bridge to identify locations for structural steel repairs and to prepare a formal Bridge Re-Evaluation Survey Report. We will review existing plans and the previous inspection report for the structure, identify measurements to be obtained in the field to confirm member section properties, and prepare field note sketches of truss panels, panel point connections, and other relevant bridge components prior to initiating the field inspection. It is anticipated that the field inspection will be completed in five days. All structural elements of the bridge will be inspected (deck, superstructure, substructure, deck joints, parapets, railings, approach roadway pavement, etc.) and the conditions will be noted on standard NJDOT bridge inspection forms. A boat mounted scaffold will be used to inspect the truss bottom chord and diagonals, the floor system, and the substructure units. A hands-on inspection will be performed for all truss members and all pertinent dimensions will be obtained as needed for structural analysis and repairs that include truss chords and diagonals, and gusset plates. Areas of deterioration on the structural steel will be measured to determine the remaining thickness of metal.

**Load Ratings/Structural Analysis:** Load rating calculations will be performed using the Allowable Stress Method to determine the inventory and operating ratings for the bridge. Both As-Built & As-Inspected ratings will be reported. Load rating calculations will be performed for the truss members, gusset plates, floorbeams and stringers. The truss will be analyzed using STAAD.Pro and excel spreadsheets will be used to post process the results for each truss member. Two floorbeams (interior and end) and one interior stringer will be rated. Four representative gusset plates will be rated using the FHWA Guidelines for Design and Ratings of Gusset-Plate Connections for Steel Truss Bridges (Publication No. FHWA-HRT-14-063). A structural analysis

Jonathan Pera, P.E.  
Westside Park Pedestrian Bridge  
August 20, 2019

of the truss will be performed. Upon completion of the rating analysis, we will meet with the County to discuss the inspection findings and proposed repairs before commencing with repair design.

**Structural Steel Repairs:** Repairs to restore the deteriorated truss bottom chords will be designed and detailed. Drawings will be prepared that include a location plan indicating the members to be repaired, and details and sizes of the proposed repair plates and angles. We have assumed repairs are required at two locations near the center span joint. It is assumed that all work will conform to the 2019 NJDOT Standard Specifications for Road and Bridge Construction and no supplementary specifications will be required.

**Inspection Report:** We will prepare a report that conforms to Bridge Re-evaluation Survey Report Format C outlined in Section 43.5 of the NJDOT Design Manual for Bridges and Structures Design Manual. Structure Inventory and Appraisal (SIA) sheets and Bridge Element Inspection Report Data (formerly PONTIS) will not be included with this report.

**Construction Support Services:** We will answer Contractor Requests for Information (RFI's) and review working drawings submitted by the Contractor during the construction phase. We have assumed three RFI's and one working drawing for this proposal.

Please see the attached fee summary sheet along with staffing estimate for a breakdown of the costs.

We trust that this proposal is responsive to your needs. If you have any questions please contact our Project Manager, Bryan Garbasz, at 973-780-9256.

Sincerely,  
Dewberry Engineers, Inc.



H. Ali Vaezi, P.E.  
Senior Vice President



Bryan Garbasz, P.E.  
Project Manager

ENGINEERING SERVICES FOR WESTSIDE PARK PEDESTRIAN BRIDGE  
INSPECTION AND STRUCTURAL REPAIRS  
CITY OF PATERSON, PASSAIC COUNTY

FEE SUMMARY

DEWBERRY ENGINEERS INC.

DIRECT LABOR	\$22,088.09
OVERHEAD (143.73%)	\$31,680.95

	<hr style="border-top: 3px double #000;"/> SUBTOTAL \$53,769.04
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FIXED FEE (10%)	\$5,376.90
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NON-SALARY DIRECT EXPENSES:

Boat Mounted Scaffold	\$9,000.00
Mileage, Printing, etc.	\$500.00
	<hr style="border-top: 3px double #000;"/> SUBTOTAL \$9,500.00

	TOTAL <span style="border: 1px solid black; padding: 2px;">\$68,646</span>
--	--



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 3, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

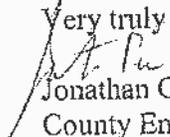
Re: Westside Park Pedestrian Bridge over the Passaic River  
Structure No. 1600019  
City of Paterson  
Inspection and Design of the Structural Repairs Proposal  
Award of Contract to Dewberry

#### Members of the Board:

The Westside Park Pedestrian Bridge over the Passaic River had to be closed to pedestrian traffic due to the deterioration of the truss bottom chords. The Consultant Dewberry was contacted to submit a proposal to perform a detailed inspection to evaluate the condition of the bridge and to design the repairs necessary to restore the deteriorated bottom chords. A detailed description of the work to be performed along with the cost estimate is provided in the attached Dewberry's letter dated August 22, 2019. The estimated cost for this work is \$68,646.00

This proposal was discussed at the Public Works Committee meeting of August 28, 2019 and recommended to the full Board.

Based upon the above, I recommend that the Board of Chosen Freeholders adopt a Resolution awarding the contract for inspection and design of the structural repairs services to Dewberry in the amount of \$68,646.00, and authorize the County Counsel to prepare the necessary Agreements based upon the attached proposal and subject to the availability of funds.

Very truly yours,  
  
Jonathan C. Pera, P.E.  
County Engineer

/am

Attachment

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190809

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO SCOUR COUNTERMEASURES AT VARIOUS PASSAIC COUNTY BRIDGES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190810</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-53							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION FOR CHANGE ORDER #1 FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO SCOUR COUNTERMEASURES AT VARIOUS PASSAIC COUNTY BRIDGES**

**WHEREAS** a contract was awarded to Sparwick Contracting, Inc. for the project known as the Scour Countermeasures at Various Passaic County Bridges in Bloomingdale, Wanaque, North Haledon, Little Falls, Pompton Lakes, and West Milford, NJ; and

**WHEREAS** by letter dated September 4, 2019 from the Passaic County Engineer attached hereto and made part hereof, it is now necessary that a change order be made reflecting a net increase cost in the amount of \$233,330.00 for the Priority 1 scour repairs of Structure No. 1600-371 recommended by JMT in a letter dated June 28, 2019, attached hereto and made part hereof; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on August 28, 2019 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in the amount of \$233,330.00, which results in a net increase to the adjusted contract amount up to and including Change Order #1, is

\$3,216,390.00 (Net Increase of 7.8%) in connection with the

above-mentioned Project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 4, 2019 and attached hereto, be and the same is hereby approved.

**BE IT FURTHER RESOLVED** that this Project is funded by a NJDOT Grant.

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See September 4, 2019 letter attached hereto

Addition \$ 233,330.00

REASON FOR CHANGE

See September 4, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,983,060.00
Previous Additions		\$ -00-
Total		\$ 2,983,060.00
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 2,983,060.00
Amount of This Change	Add	\$ 233,330.00
Contract Amount to Date		\$ 3,216,390.00

September 10, 2019

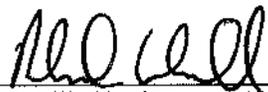
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$233,330.00

APPROPRIATION: C-04-55-116-001-903

PURPOSE: Resolution approving change order # 3 to Sparwick Contracting for the Bridge Scour Countermeasures Project.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 4, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

RE: Scour Countermeasures at Various Passaic County Bridges, Various Municipalities, Passaic County  
Sparwick Contracting, Inc.  
**CHANGE ORDER # 1**

Members of the Board:

Attached, for your approval, is the Change Order #1 to be issued to the Contractor, reflecting a net increase cost in the amount of \$233,330.00 for the Priority 1 scour repairs of Structure No. 1600-371 recommended by JMT in a letter dated June 28, 2019.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of August 28, 2019.

Therefore, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution to approve and issue Change Order # 1 to the contractor, Sparwick Construction, Inc. of 21 Sunset Inn Road, Lafayette, New Jersey in the amount of \$233,330.00 (Two Hundred and Thirty-three Thousand, Three Hundred and Thirty, and No Cents), which results in a net increase to the adjusted Contract amount. The total contract amount up to and including Change Order #1 is \$3,216,390.00 (Net Increase of 7.8%). This Project is funded by a NJDOT Grant.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

/te

cc: Public Works, and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190810

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1  
PROJECT No. C-19-002

DATE: September 4, 2019

PROJECT TITLE:  
Scour Countermeasures at Various Passaic County Bridges

LOCATION: Bloomingdale, Wanaque, North Haledon, Little Falls, Pompton Lakes and West Milford  
DATE OF CONTRACT: April 9, 2019  
OWNER PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Sparwick Contracting, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described

## 1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<b>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</b>					
None		0	None	\$0.00	\$0.00
TOTAL DEDUCTIONS					<u>\$0.00</u>
<b>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</b>					
	SILT FENCE	225	None	\$1.00	\$225.00
	FLOATING TURBIDITY BARRIER, TYPE 2	30	None	\$1.00	\$30.00
	TRAFFIC DIRECTOR, FLAGGER	192	None	\$70.00	\$13,440.00
	DRUMS	35	None	\$1.00	\$35.00
	CONSTRUCTION SIGNS	200	None	\$11.00	\$2,200.00
	EXCAVATION, TEST PIT PIT (IF & WHERE DIRECTED)	4	None	\$50.00	\$200.00
	GROUT BAGS (IF & WHERE DIRECTED)	7	None	\$500.00	\$3,500.00
	A-JACKS CONCRETE ARMOR UNITS	265	None	\$100.00	\$26,500.00
TOTAL ADDITIONS					<u>\$46,130.00</u>
<b>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</b>					
S-01	MOBILIZATION	1	L.S.	\$23,000.00	\$23,000.00
S-02	CONSTRUCTION LAYOUT	1	L.S.	\$2,200.00	\$2,200.00
S-03	CLEARING SITE, COFFERDAM - BRIDGE 1600-030	1	L.S.	\$162,000.00	\$162,000.00
TOTAL ADDITIONS					<u>\$187,200.00</u>
NET CHANGE ORDER (ADDITION)					<u>\$233,330.00</u>
ADDITION TO THE AMOUNT OF CONTRACT.....					\$233,330.00
ORIGINAL TIME FOR COMPLETION.....			150 Calendar Days		
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....					
NEW DATE FOR COMPLETION IS.....			<u>November 14, 2019</u>		

## 2. REASON FOR CHANGE

Marafret King Ave (CR 698) over Ringwood River, Structure No. 1600-371 was added to Scour Countermeasure at Various County Bridges project, all September 10, 2019 additional bridge.  
Adopted on: September 10, 2019  
Official Resolution#: R20190810

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT .....	\$2,983,060.00
PREVIOUS ADDITIONS .....	\$0.00
TOTAL .....	\$2,983,060.00
PREVIOUS DEDUCTIONS .....	\$0.00
NET PRIOR TO THIS CHANGE .....	\$2,983,060.00
AMOUNT OF THIS CHANGE .....	\$233,330.00
CONTRACT AMOUNT TO DATE .....	\$3,216,390.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any

CONTRACTOR - Concrete Construction Corporation

SIGNATURE: \_\_\_\_\_

Date: \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_  
(County Inspector)

Date: \_\_\_\_\_

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_

Date: \_\_\_\_\_

(Project Engineer)  
Recommend for Approval By: \_\_\_\_\_

Date: \_\_\_\_\_

(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE: \_\_\_\_\_

Date: \_\_\_\_\_

Introduced by: John W. B... Director  
Adopted on: September 10, 2019  
Official Resolution#: R20190810



June 28<sup>th</sup>, 2019

Hardesty & Hanover  
303 Fellowship Rd, Suite 200  
Mount Laurel, NJ 08054

Attention: Mr. Christopher Dwyer

**Reference:** Structure No. 1600-371; Margret King Avenue CR 698 over Ringwood River  
Borough of Ringwood, Passaic County  
Priority 1 Repair 1600-371\_20190625\_PR1\_01

Dear Mr. Davis,

JMT performed the underwater inspection of the above referenced Passaic County bridge on June 26<sup>th</sup>, 2019. Our findings show that undermining has developed under the west abutment, and has increased 30% under the east abutment since the last inspection (see drawings for more detail of undermining conditions present).

We recommend the following Priority 1 repairs to be made within 60 days. In addition, we recommend an interim inspection to be conducted annually until the repairs are made.

No.	Item	Unit	Quantity
1.	Remove existing deteriorating concrete scour protection along east abutment.	CY	6
2.	Install formwork full height along east and west abutments in front of undermined areas.	LF	43
3.	Fill undermined areas with concrete.	CY	15
4.	Place riprap in front of east and west abutment for scour protection.	CY	19

If you should have any questions or require additional information, please do not hesitate to call our office.

Very truly yours,

Kevin Reinhard  
Project Manager

Photos

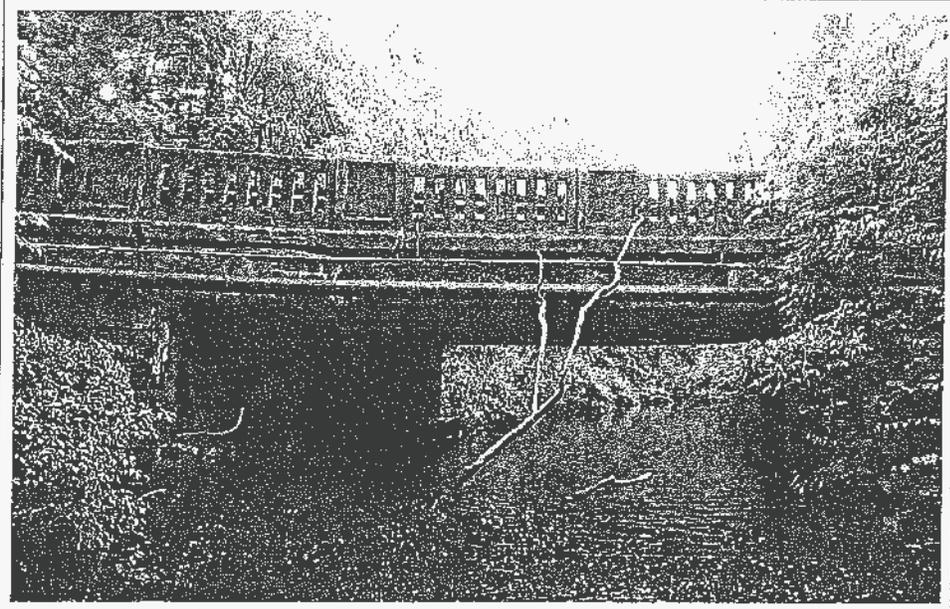


Photo: PR1-01

<b>Location:</b>	North elevation, looking South.
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<b>Description:</b>	General elevation view of bridge.
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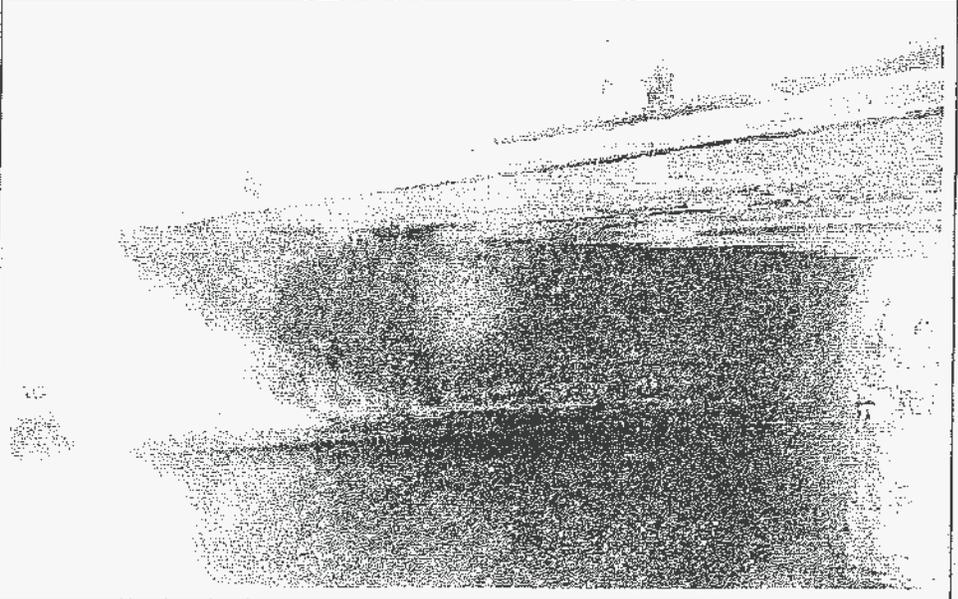


Photo: PR1-02

<b>Location:</b>	West abutment, looking northwest.
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<b>Description:</b>	General elevation view of the west abutment.
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Photo: PR1-03

Location:	East abutment, looking southeast.
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Description:	General elevation view of abutment.
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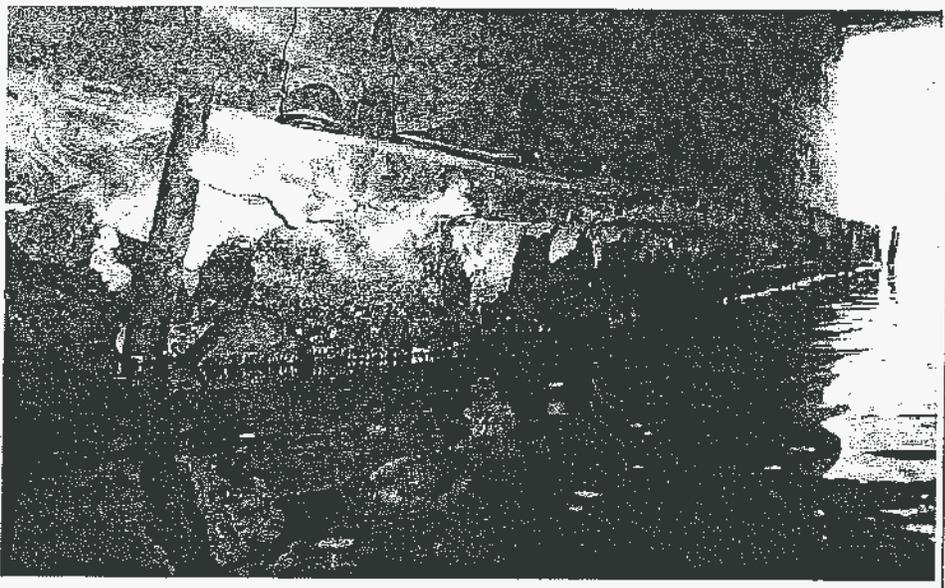
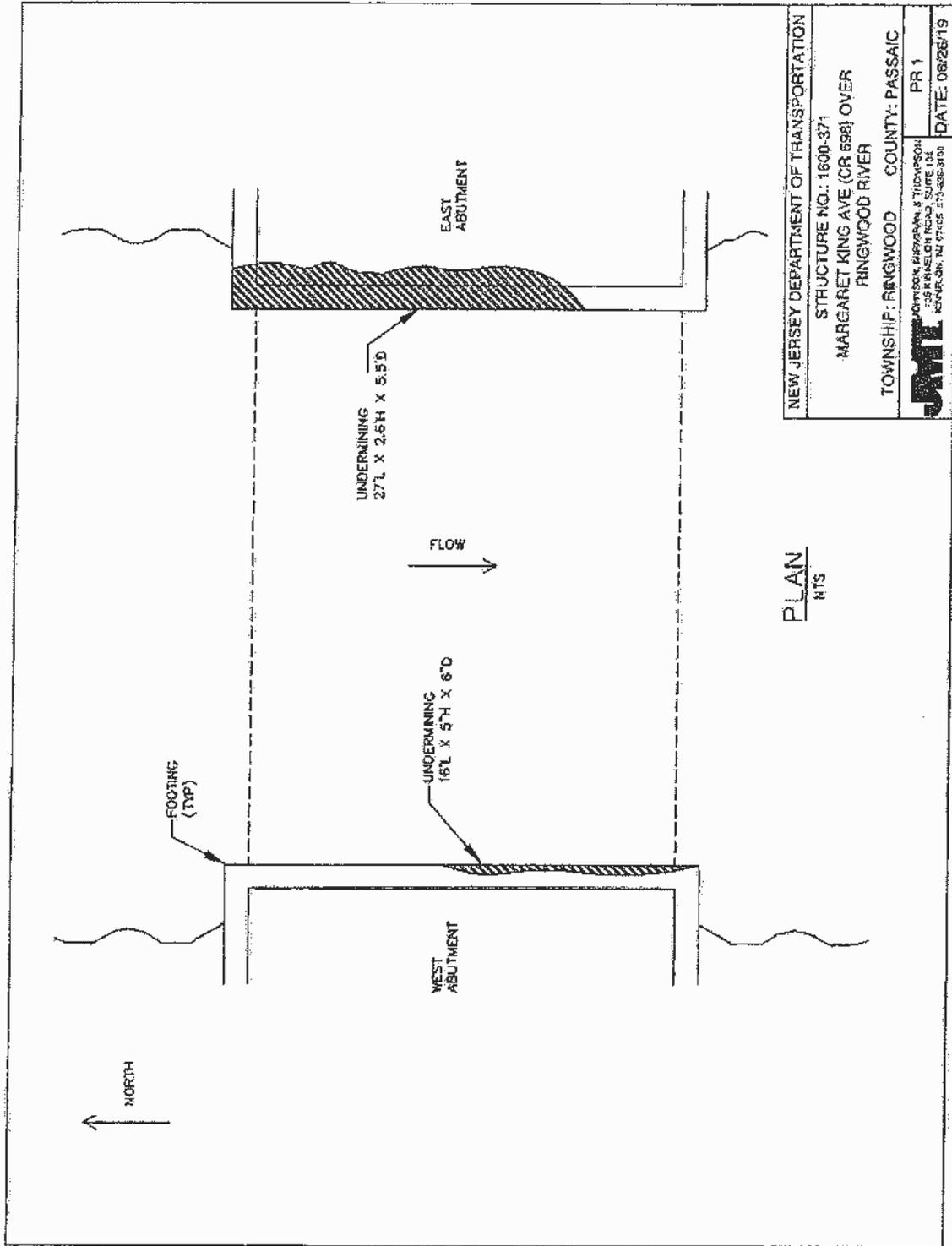


Photo: PR1-04

Location:	East abutment, looking southeast.
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Description:	The existing concrete scour protection is failing and undermined.
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NEW JERSEY DEPARTMENT OF TRANSPORTATION  
 STRUCTURE NO.: 1600-371  
 MARGARET KING AVE (CR 698) OVER  
 RINGWOOD RIVER  
 TOWNSHIP: RINGWOOD COUNTY: PASSAIC  
 DATE: 08/26/19

PLAN  
 HTS

**JMT**  
 JOHN M. TROTTA, P.E.  
 233 KAMELON ROAD, SUITE 200  
 ROSELAND, NJ 07068 873-635-3100



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 4, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

RE: Scour Countermeasures at Various Passaic County Bridges, Various Municipalities, Passaic County  
Sparwick Contracting, Inc.  
**CHANGE ORDER # 1**

Members of the Board:

Attached, for your approval, is the Change Order #1 to be issued to the Contractor, reflecting a net increase cost in the amount of \$233,330.00 for the Priority 1 scour repairs of Structure No. 1600-371 recommended by JMT in a letter dated June 28, 2019.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of August 28, 2019.

Therefore, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution to approve and issue Change Order # 1 to the contractor, Sparwick Construction, Inc. of 21 Sunset Inn Road, Lafayette, New Jersey in the amount of \$233,330.00 (Two Hundred and Thirty-three Thousand, Three Hundred and Thirty, and No Cents), which results in a net increase to the adjusted Contract amount. The total contract amount up to and including Change Order #1 is \$3,216,390.00 (Net Increase of 7.8%). This Project is funded by a NJDOT Grant.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

/te

cc: Public Works, and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190810

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR CONCRETE CONSTRUCTION CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF MARSHALL HILL ROAD BRIDGE, STRUCTURE NO. 1600-282, OVER TRIBUTARY TO BELCHERS CREEK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190811							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-54							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR  
CONCRETE CONSTRUCTION CORPORATION AS IT  
PERTAINS TO THE REPLACEMENT OF MARSHALL HILL  
ROAD BRIDGE, STRUCTURE NO. 1600-282, OVER  
TRIBUTARY TO BELCHERS CREEK IN THE TOWNSHIP OF  
WEST MILFORD, NEW JERSEY**

**WHEREAS** a contract was awarded to Concrete Construction Corporation for the project known as the Replacement of Marshall Hill Road Bridge, Structure No. 1600-282, Over Tributary to Belchers Creek in the Township of West Milford, NJ; and

**WHEREAS** it is now necessary that a change order be made in the amount of \$3,307.50, reflecting an increase in the contract amount due to supplemental surveying work, as more fully explained in the attached letter dated September 3, 2019 from the Passaic County Engineer; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on August 28, 2019 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 3 (Final) in connection with the above-mentioned Project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 3, 2019 and attached hereto, be and the same is hereby approved:

## CHANGE ORDER NO. 3 (FINAL)

## 1. DESCRIPTION AND VALUE OF CHANGE

See September 3, 2019 letter attached hereto

Addition	\$ 3,307.50
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## REASON FOR CHANGE

See September 3, 2019 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 1,181,000.00
Previous Additions	\$ -00-
Total	\$ 1,181,000.00
Previous Deductions	45,625.01
Net Prior to this Change	\$ 1,135,374.99
Amount of This Change      Add	\$ 3,307.50
Contract Amount to Date	\$ 1,138,682.49

September 10, 2019

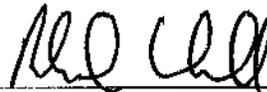
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,307.50

APPROPRIATION: C-04-55-137-001-903

PURPOSE: Resolution approving change order # 4 to Concrete Construction Corporation for the Replacement of the Marshall Hill Road Bridge.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



County of Passaic  
Administration Building  
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 3, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

PROJECT: Replacement of Marshall Hill Road Culvert  
Township of West Milford, Passaic County  
CHANGE ORDER No. 3 & Final

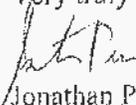
Members of the Board:

Attached for your Approval is Change Order #3 & FINAL to be issued to the Contractor, reflecting an increase in the contract amount due to supplemental surveying work.

The total net amount of the increase is \$3,307.50, resulting in a new final contract amount of \$1,138,682.49.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of August 28, 2019.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 3 & FINAL to the Contractor, Concrete Construction Corporation, of South Hackensack, New Jersey, in the amount of \$3,307.50 (Three Thousand Three Hundred and Seven Dollars and Fifty Cents), which results in an increase to the previously reduced Contract amount. The total final contract amount including Change Order No. 3 & Final is \$1,138,682.49 (3.58% total net decrease).

Very truly yours,  
  
Jonathan Pera, P.E.  
County Engineer

Attachment  
/ham

cc: Public Works and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190811

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 3 & FINAL  
 PROJECT No. 18-002

DATE: August 27, 2019

PROJECT TITLE:

Replacement of Marshall Hill Road Bridge (Structure No. 1600-282)  
 Over Tributary to Belchers Creek

LOCATION: Marshall Hill Road, Township of West Milford

DATE OF CONTRACT: May 31, 2018

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Concrete Construction Corporation

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
S-09	Supplemental Survey for Installation of Iron Pin Property Corner Markers for 46 Marshall Hill Road	1	L.S.	\$3,307.50	\$3,307.50
TOTAL ADDITIONS					<u>\$3,307.50</u>
NET CHANGE ORDER (ADDITION)					<u>\$3,307.50</u>

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT.....		\$3,307.50
ORIGINAL TIME FOR COMPLETION.....	180 Calendar Days	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		
NEW DATE FOR COMPLETION IS.....	<u>December 15, 2018</u>	

2. REASON FOR CHANGE

*Item No. S-09 - Supplemental Survey for Installation of Iron Pin Property Corner Markers for 46 Marshall Hill Road: The contractor was required to replace an iron pin property corner marker for 46 Marshall Hill Road (Block 5708, Lot 2) that was removed for installation of the new culvert. Due to incorrect installation of existing property corner markers completed by others, additional survey services are required to research and confirm existing property boundaries, and to install property corners at the correct location in accordance with the Title Recordation Law. This resulted in establishing a new pay item for Supplemental Survey for Installation of Iron Pin Property Corner Markers for 46 Marshall Hill Road.*



County of Passaic  
Administration Building  
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 3, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

PROJECT: Replacement of Marshall Hill Road Culvert  
Township of West Milford, Passaic County  
CHANGE ORDER No. 3 & Final

Members of the Board:

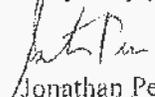
Attached for your Approval is Change Order #3 & FINAL to be issued to the Contractor, reflecting an increase in the contract amount due to supplemental surveying work.

The total net amount of the increase is \$3,307.50, resulting in a new final contract amount of \$1,138,682.49.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of August 28, 2019.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 3 & FINAL to the Contractor, Concrete Construction Corporation, of South Hackensack, New Jersey, in the amount of \$3,307.50 (Three Thousand Three Hundred and Seven Dollars and Fifty Cents), which results in an increase to the previously reduced Contract amount. The total final contract amount including Change Order No. 3 & Final is \$1,138,682.49 (3.58% total net decrease).

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

Attachment  
/ham

cc: Public Works and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190811

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #2 (FINAL) FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO THE REPAIRS OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, STRUCTURE NO. 1600-041 & REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, STRUCTURE NO. 1600-252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190812							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-55							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION FOR CHANGE ORDER #2 (FINAL) FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO THE REPAIRS OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, STRUCTURE NO. 1600-041 & REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, STRUCTURE NO. 1600-252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY**

**WHEREAS** a contract was awarded to Sparwick Contracting, Inc. for the project known as the Repairs of Lakeside Avenue Bridge over Pompton Lake, Structure No. 1600-041 & Rehabilitation of Lakeside Avenue Culvert over Acid Brook, Structure No. 1600-252 in the Borough of Pompton Lakes, NJ; and

**WHEREAS** by letter dated September 4, 2019 from the Passaic County Engineer attached hereto and made part hereof, it is now necessary that a change order be made reflecting a net increase cost in the amount of \$23,907.53 for the repairs of Structure No. 1600-252 and Structure No. 1600-041: and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on August 28, 2019 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 (Final) in the amount of \$23,907.53 in connection with the above-mentioned project,

amount, and recommended for approval by the Office of the  
 Passaic County Engineer by letter dated September 4, 2019  
 and attached hereto, be and the same is hereby approved:

**CHANGE ORDER NO. 2 (FINAL)**

1. DESCRIPTION AND VALUE OF CHANGE

See September 4, 2019 letter attached hereto

Addition	\$ 23,907.53
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REASON FOR CHANGE

See September 4, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 965,814.00
Previous Additions		\$ 20,315.80
Total		\$ 986,129.80
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 986,129.80
Amount of This Change	Add	\$ 23,907.53
Contract Amount to Date		\$1,010,037.33

September 10, 2019

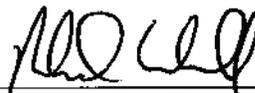
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$23,907.53

APPROPRIATION: G-01-45-700-018-903

PURPOSE: Resolution approving change order # 2 to Sparwick Contracting for the Repairs to the Lakeside Avenue Bridge and Culvert.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 4, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

RE: Repair of Lakeside Avenue Bridge over Pompton Lake, Structure No. 1600-041 and  
Rehabilitation of Lakeside Avenue Culvert over Acid Brook, Structure No. 1600-252,  
Borough of Pompton Lakes, Passaic County  
Sparwick Contracting, Inc.  
**CHANGE ORDER # 2**

Members of the Board:

Attached, for your approval, is the Change Order #2 (Final) to be issued to the Contractor, reflecting a net increase cost in the amount of \$23,907.53 for the repairs of Structure No. 1600-252 and Structure 1600-41.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of August 28, 2019.

Therefore, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution to approve and issue Change Order # 2 (Final) to the contractor, Sparwick Construction, Inc. of 21 Sunset Inn Road, Lafayette, New Jersey in the amount of \$23,907.53 (Twenty-three Thousand, Nine Hundred and Seven, and Fifty-three Cents), which results in a net increase to the adjusted Contract amount. The total contract amount up to and including Change Order #2 is \$1,010,037.33 (Net Increase of 4.6%). This Project is funded by a NJDOT Grant.

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

/te

cc: Public Works, and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel

Introduced on: Direct Superior, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190812

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2 & FINAL  
PROJECT No. 18-002

DATE: August 26, 2019

## PROJECT TITLE:

Repairs of Lakeside Avenue Bridge over Pomton Lake (Structure No. 1600-041) and  
Rehabilitation of Lakeside Avenue Culvert over Acid Brook (Structure No. 1600-252)

LOCATION: Pompton Lakes and Township of Wayne

DATE OF CONTRACT: November 20, 2018

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Sparwick Contracting, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
4	FIELD OFFICE TYPE C MAINTENANCE	(2)	MO	\$875.00	(\$1,750.00)
6	MONUMENT	(5)	UNIT	\$475.00	(\$2,375.00)
7	MONUMENT BOX	(5)	UNIT	\$475.00	(\$2,375.00)
8	SILT FENCE	(190)	L.F.	\$2.00	(\$380.00)
12	DRUM	(63)	UNIT	\$13.00	(\$819.00)
13	TRAFFIC CONE	(18)	UNIT	\$5.00	(\$90.00)
16	CONSTRUCTION BARRIER CURB	(65.00)	L.F.	\$5.00	(\$325.00)
17	FLASHING ARROW BOARD, 4' X 8'	(2.00)	UNIT	\$3,000.00	(\$6,000.00)
18	TEMPORARY TRAFFIC STRIPES, 4"	(500)	L.F.	\$1.30	(\$650.00)
20	ASPHALT PRICE ADJUSTMENT	(1)	L.S.	\$4,000.00	(\$4,000.00)
26	POLYMERIZED JOINT ADHESIVE	(1088)	L.F.	\$5.00	(\$5,440.00)
31	TEMPORARY CHAIN LINK FENCE, 6' HIGH	(400)	L.F.	\$9.00	(\$3,600.00)
32	CONCRETE SIDEWALK, 4" THICK	(27)	S.Y.	\$70.00	(\$1,862.00)
37	TRAFFIC STRIPES, LONG LIFE EPOXY RESIN 6" WHITE	(184)	L.F.	\$1.10	(\$202.40)
38	TRAFFIC MARKINGS LINES, THERMOPLASTIC	(56)	S.F.	\$6.00	(\$336.00)
41	REGULATORY AND WARNING SIGN	(7.50)	S.F.	\$35.00	(\$262.50)
54	TEMPORARY CRASH CUSHION	(2)	UNIT	\$6,500.00	(\$13,000.00)
55	TEMPORARY MASKING TAPE	(325)	L.F.	\$3.00	(\$975.00)
58	PREFORMED ELASTOMERIC JOINT ASSEMBLY	(14)	L.F.	\$125.00	(\$1,750.00)
59	PLUG JOINT (THORMA JOINT)	(6)	L.F.	\$160.00	(\$960.00)
62	EXCAVATION, UNCLASSIFIED	(140)	C.Y.	\$35.00	(\$4,900.00)
66	TEMPORARY SHEETING	(2000.00)	S.F.	\$0.01	(\$20.00)
67	REINFORCEMENT STEEL, EPOXY COATED	(4224)	LB	\$2.00	(\$8,448.00)
79	SOIL SAMPLING AND ANALYSES, REGULATED	(2)	UNIT	\$1,200.00	(\$2,400.00)
TOTAL DEDUCTIONS					<u>(\$62,919.90)</u>
<u>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
19	TRAFFIC DIRECTORS, FLAGGERS	144	HR	\$70.00	\$10,080.00
25	HMA MILLING, 3" OR LESS	1197	S.Y.	\$6.00	\$7,182.00
28	HOT MIX ASPHALT 9.5M64, SURFACE COURSE	126.17	TON	\$110.00	\$13,878.70
30	HOT MIX ASPHALT 19M64, BASE COURSE	18.16	TON	\$110.00	\$1,997.60
33	DETECTABLE WARNING SURFACE	1.00	S.Y.	\$200.00	\$200.00
34	9" X 18" CONCRETE VERTICAL CURB	15.17	L.F.	\$27.00	\$409.59
35	GRANITE CURB	3.17	L.F.	\$50.00	\$158.50
36	TRAFFIC STRIPES, LONG LIFE EPOXY RESIN 4" YELLOW	269	L.F.	\$0.75	\$201.75
39	TRAFFIC MARKING SYMBOLS	40.00	S.F.	\$6.00	\$240.00
40	20" CONCRETE VERTICAL CURB	20	L.F.	\$32.00	\$640.00
41	SPRAY APPLIED WATER PROOFING MEMBRANE	32	S.F.	\$9.00	\$288.00

Introduced on 10/20/2018 September 10, 2019

Adopted on 10/20/2018 September 10, 2019

Official Resolution#: R20190812

ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS

S2	Removal of Membrane Waterproofing	1	L.S.	\$8,651.75	\$8,651.75
S3	Shot and Sandblasting	30	HRS	\$525.00	\$15,750.00
S4	Reconstruction of Existing Inlets	8	EA	\$2,718.55	\$21,748.40
S5	Dawes Highway Bridge Plaque Rehabilitation	1	EA	\$5,401.14	\$5,401.14
TOTAL ADDITIONS					\$86,827.43
NET CHANGE ORDER (ADDITION)					\$23,907.53

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190812

**1. DESCRIPTION AND VALUE OF CHANGE (Cont.)**

ADDITION TO THE AMOUNT OF CONTRACT.....		\$23,907.53
ORIGINAL TIME FOR COMPLETION.....	210 Calendar Days	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		
NEW DATE FOR COMPLETION IS.....	September 16, 2019	

**2. REASON FOR CHANGE**

*Item No. 4 - Field Office Type C Maintenance:* The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Field Office Type C Maintenance.

*Item No. 6 - Monument:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Monument.

*Item No. 7 - Monument Box:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Monument Box.

*Item No. 8 - Silt Fence:* The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Silt Fence.

*Item No. 12 - Drum:* The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Drum.

*Item No. 13 - Traffic Cone:* The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Traffic Cone.

*Item No. 16 - Construction Barrier Curb:* The full amount of this pay item quantity was not required. This resulted in an decrease in the allowance for Construction Barrier Curb.

*Item No. 17 - Flashing Arrow Board, 4' x 8':* The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Flashing Arrow Board, 4' x 8'.

*Item No. 18 - Temporary Traffic Stripes, 4":* The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Temporary Traffic Stripes, 4".

*Item No. 19 - Traffic Directors, Flaggers:* Additional Traffic Directors, Flaggers (If and Where Directed) was required by the local police.

*Item No. 20 - Asphalt Price Adjustment:* The full amount of this pay item quantity was ultimately not required because the minimum 1000 Tons was not used on the project. This resulted in the decrease in the amount for Asphalt Price Adjustment.

*Item No. 25 - HMA Milling, 3" or Less:* Additional HMA Milling, 3" or Less was required based on final field quantities.

*Item No. 28 - Hot Mix Asphalt, 9.5M64 Surface Course:* Additional Hot Mix Asphalt, 9.5M64 Surface Course was required based on final field quantities.

*Item No. 30 - Hot Mix Asphalt, 25M64 Base Course:* Additional Hot Mix Asphalt, 25M64 Base Course Surface Course was required based on final field quantities.

*Item No. 31 - Temporary Chain-Link-Fence:* The full amount of this pay item quantity was ultimately not required. This resulted in an decrease in the quantity for Temporary Chain-Link-Fence.

*Item No. 32 - Concrete Sidewalk, 4" thick:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Concrete Sidewalk, 4" thick.

*Item No. 33 - Detectable Warning Surface:* The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Detectable Warning Surface.

*Item No. 34 - 9" x 18" Concrete Vertical Curb: Additional 9" x 18" Concrete Vertical Curb was required based on final field quantities.*

*Item No. 35 - Granite Curb: Additional Granite Curb was required based on final field quantities.*

*Item No. 36 - Traffic Stripes, Long Life Epoxy Resin 4" Yellow: Additional Traffic Stripes, Long Life Epoxy Resin 4" Yellow was required based on final field quantities.*

*Item No. 37 - Traffic Stripes, Long Life Resin 6" White: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Traffic Stripes, Long Life Resin 6" White.*

*Item No. 38 - Traffic Markings Lines, Thermoplastic: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Traffic Markings Lines, Thermoplastic.*

*Item No. 39 - Traffic Markings Symbols: Additional Traffic Stripes, Long Life Epoxy Resin 4" Yellow was required based on final field quantities.*

*Item No. 41 - Regulatory and Warning Sign: The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Regulatory and Warning Sign.*

*Item No. 49 - 9" x 20" Concrete Vertical Curb: Additional 9" x 20" Concrete Vertical Curb was required based on final field quantities.*

*Item No. 54 - Temporary Crash Cushion: The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Temporary Crash Cushion.*

*Item No. 55 - Temporary Masking Tape: The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Temporary Masking Tape.*

*Item No. 57 - Spray Applied Waterproofing Membrane: Additional Spray Applied Waterproofing Membrane was required based on final field quantities..*

*Item No. 58 - Preformed Elastomeric Joint Assembly: The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Preformed Elastomeric Joint Assembly.*

*Item No. 59 - Plug Joint (Thorma Joint): The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Plug Joint (Thorma Joint).*

*Item No. 62 - Excavation, Unclassified: The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Excavation, Unclassified.*

*Item No. 66 - Temporary Sheeting: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Temporary Sheeting.*

*Item No. 67 - Reinforcement Steel, Epoxy Coated: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Reinforcement Steel, Epoxy Coated.*

*Item No. 79 - Soil Sampling and Analyses, Regulated: The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for Soil Sampling and Analyses, Regulated.*

*Item No. S2 - Removal of Membrane Waterproofing: Due to field adjustments this item was added. This resulted in an increase in the quantity for Removal of Membrane Waterproofing.*

*Item No. S3 - Shot and Sandblasting: Due to field adjustments this item was added. This resulted in the increase in the amount for Shot and Sandblasting.*

**Introduced on: September 10, 2019**  
**Adopted on: September 10, 2019**  
**Official Resolution#: R20190812**



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 4, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

RE: Repair of Lakeside Avenue Bridge over Pompton Lake, Structure No. 1600-041 and  
Rehabilitation of Lakeside Avenue Culvert over Acid Brook, Structure No. 1600-252,  
Borough of Pompton Lakes, Passaic County  
Sparwick Contracting, Inc.  
**CHANGE ORDER # 2**

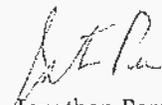
Members of the Board:

Attached, for your approval, is the Change Order #2 (Final) to be issued to the Contractor, reflecting a net increase cost in the amount of \$23,907.53 for the repairs of Structure No. 1600-252 and Structure 1600-41.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of August 28, 2019.

Therefore, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution to approve and issue Change Order # 2 (Final) to the contractor, Sparwick Construction, Inc. of 21 Sunset Inn Road, Lafayette, New Jersey in the amount of \$23,907.53 (Twenty-three Thousand, Nine Hundred and Seven, and Fifty-three Cents), which results in a net increase to the adjusted Contract amount. The total contract amount up to and including Change Order #2 is \$1,010,037.33 (Net Increase of 4.6%). This Project is funded by a NJDOT Grant.

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

/te

cc: Public Works, and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel

Introduced on: Direct Superior, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190812

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION FOR ENCROACHMENT PERMIT FOR THE CONTINUANCE OF EXISTING ENCROACHMENTS AT 92 WASHINGTON STREET (COUNTY FRONTAGE: MAIN ST.) IN THE CITY OF PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190813</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-56							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION FOR ENCROACHMENT PERMIT FOR THE  
CONTINUANCE OF EXISTING ENCROACHMENTS AT 92  
WASHINGTON STREET (COUNTY FRONTAGE: MAIN ST.) IN  
THE CITY OF PATERSON, NJ**

**WHEREAS** the County of Passaic has a policy which prohibits the placement of encroachments on rights-of-way of the County of Passaic; and

**WHEREAS** the encroachment waiver application that is attached hereto and made a part hereof, has been made by T-Mobile Northeast LLC c/o Allyson M. Kasetta, Esq., who is the authorized corporate official for the owner of property located at 92 Washington Street (County Frontage: Main Street), Block 4401, Lots 10 and 20 in the City of Paterson, New Jersey; and

**WHEREAS** the aforesaid encroachment consists of a cellar door located in the County right-of-way; and

**WHEREAS** this matter was discussed and has been recommended for approval by the Public Works and Buildings & Grounds Committee at its meeting of August 28, 2019 with the conditions as noted in the letter prepared by the County Traffic Engineer dated September 3, 2019, which is attached hereto, subject to the following conditions:

1. The property owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of this encroachment;

2. Upon proper notice from the County of Passaic, the property owner is to remove the encroachment at its expense should the County of Passaic require the use of the right-of-way for widening Main Street at that location in the City of Paterson, New Jersey or for any other reason as may be required by the

for this encroachment, the part containing the encroachment of the structures shall be removed and, thus, this encroachment permission within the County right-of-way shall cease to exist.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the above-mentioned encroachment waiver at 92 Washington Street (County Frontage: Main Street), Block 4401, Lots 10 and 20 in the City of Paterson, New Jersey subject to the above-stated terms and conditions.

**BE IT FURTHER RESOLVED** that the aforesaid encroachment waiver is not to be considered a change of policy by the County of Passaic and future requests for encroachment waivers shall be considered on a case-to-case basis.

**BE IT FURTHER RESOLVED** the Director, Clerk of the Board and County Counsel are hereby authorized to execute an Encroachment Agreement on behalf of Passaic County.

September 10, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

September 3, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: **Encroachment** into Existing Passaic County Right-of-Way  
City of Paterson, Block: 4401 Lots: 10 and 20

Dear Members of the Board:

This Office received the attached Encroachment Permit Application, requesting the continuance of existing encroachments at the property at 92 Washington Street (*County Frontage: Main St*) in the **City of Paterson**. The encroachments are detailed below.

The encroaching features consist of the following:

**a) Cellar Door**

The Passaic County Planning Board is requiring that for the site plan No. **SP 18-057**, the applicant receive an encroachment permit. This request and the accompanying encroachment plan have been reviewed and recommended for approval by the Public Works Committee at its meeting of August 28, 2019.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary Resolution authorizing the establishment of encroachments as described above at this location, with any restrictions as stipulated above and contained within the Conditions of Approval as noted on the Encroachment Permit Application, and that the Office of County Counsel prepare any necessary Agreements between the County of Passaic and the Owner for these encroachments.

Very truly yours,

Charles S. Silverstein, P.E.  
County Traffic Engineer

CSS:sl

cc: Public Works Committee Chair  
County Administrator  
William J. Pascrell III, County Counsel (*with application and plan*)  
Passaic County Planning Board

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190813



**COUNTY OF PASSAIC**  
**DEPARTMENT OF ENGINEERING**  
**401 GRAND STREET, ROOM 524**  
**PATERSON, NEW JERSEY 07505**  
**OFFICE -- 973-881-4450    FAX -- 973-742-3936**

REGISTERED  
 ENGINEER

19 AUG - 5

**APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT**

T-Mobile Northeast LLC 8/2/19  
 Name of Applicant Date

Owner  Partner  Authorized Corporate Official

Name of Company (if applicable)

Partnership  Corporation  Limited Liability Company

Street Address of Encroachment

137 Main Street

Municipality Paterson Block(s) 4401 Lot(s) 20

Type of Encroachment (check all that apply): New  Existing

Canopy(s)	<input type="checkbox"/>	Sign(s)	<input type="checkbox"/>
Building Structure (1 <sup>st</sup> Floor):	<input type="checkbox"/>	Building Structure (2 <sup>nd</sup> Floor or higher)	<input type="checkbox"/>
Cellar Door(s)	<input checked="" type="checkbox"/>	Roof Overhang	<input type="checkbox"/>
Window Overhang	<input type="checkbox"/>	Door Opens into County Right-of-way	<input type="checkbox"/>
Fence	<input type="checkbox"/>	Retaining Wall	<input type="checkbox"/>

Other  Describe: \_\_\_\_\_

Address of Applicant

T-Mobile Northeast LLC c/o Allyson M. Kasetta, Esq.

Price, Meese, Shulman & D'Arminio, P.C., 50 Tice Boulevard  
 Woodcliff Lake NJ 07677

City	State	Zip Code
(201) 391-3737		akasetta@pricemeese.com

Telephone Number email

The following must accompany the application:

- Four (4) copies of the property survey/site plan showing and describing in detail the encroachment with dimensions and outside boundaries; and the Passaic County Right-of-Way line.
- Photographs clearly showing the existing encroachment. The center of the picture should be oriented along the Right-of-Way line.

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190813

APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT (Continued)

This Encroachment has  has not  been submitted to the Passaic County Planning Board as part of a subdivision or site plan. If yes:

SP 18 - 057

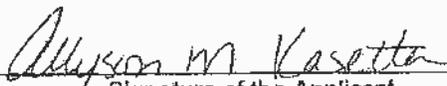
Site Plan #

Subdivision #

If the Permit is Granted:

The applicant and owner shall accept and adhere to all of the requirements of the permit, including:

1. The applicant and owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of the granted encroachments.
2. Should the County of Passaic require the use of the Right-of-way for any reason and upon proper written notice from the county of Passaic, the owner shall remove any and all encroachments at the owner's expense.
3. Should the owner no longer have need of the encroachment, the owner shall immediately remove the encroachment. At that time, this Permit shall cease to exist.
4. Should the owner wish to modify the encroachment, in any way changing the size, location height or other physical characteristics of the approved encroachment, this permit shall become null and void and the owner shall apply for a new permit.

  
 \_\_\_\_\_  
 Signature of the Applicant

See attached affidavit of consent

\_\_\_\_\_  
Signature of the Owner (if different than the applicant)

Mailing Address of the Owner (if different than the applicant):

Address A.J. Holdings II, LLC  
65 Warren Street

Clifton

NJ

07410

City

State

Zip

Please contact Applicant's Attorney with any questions

Phone

email

Submit 4 completed and original signed copies of this application to the Passaic County Engineer along with 4 copies of the survey or site plan and photographs, as described above, showing the encroachment limits.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AMENDNG RESOLUTION R-2019-0653 DATED JULY 2, 2019 FOR RICOH COPIER UTILIZED BY THE PASSAIC COUNTY ENGINEERING DEPARTMENT OFF STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190814</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-57							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AMENDNG RESOLUTION R-2019-0653 DATED  
JULY 2, 2019 FOR RICOH COPIER UTILIZED BY THE  
PASSAIC COUNTY ENGINEERING DEPARTMENT OFF STATE  
CONTRACT**

**WHEREAS** the Passaic County Board of Chosen Freeholders, by Resolution R-2019-0653 dated July 16, 2019, authorized the purchase of a Ricoh Model MP5055SPG copier off State Contract #A40467 in the amount of \$5,500.00 for use by the Engineering Department; and

**WHEREAS** further review of the specifications and capabilities of said copier, it did not meet the criteria for the heavy volume required for the Department and, by letter dated September 5, 2019 attached hereto and made part hereof, the County Engineer states that he received a quote of \$7,519.00 for a Ricoh 6503SP off State Contract #A40467 which would be better suited for use by the Engineering Department and, therefore, would like to exchange the current Ricoh Model MP5055SPG copier for Ricoh 6503SP copier; and

**WHEREAS** this matter was discussed via e-mail with the Freeholder members of the Public Works and Buildings & Grounds Committee on September 5, 2019 who recommended approval by the full Board; and

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic adopt a Resolution to amend Resolution R-2019-0653 dated July 16, 2019 to change the purchase of the Ricoh copier stated in that Resolution for a

Ricoh 6503SP in the amount of \$7,519.00 off State Contract  
#A40467.

**BE IT FURTHER RESOLVED** that all parties involved are authorized to sign any documents necessary to effectuate the purchases of this Resolution.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,519.00

APPROPRIATION: 9-01-30-201-001-223

PURPOSE: Resolution amending resolution R-2019-0653 dated July 2, 2019 for Ricoh Copier utilized by the Passaic County Engineering Department.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

September 5, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Replacement Copier  
Award of Contract

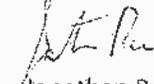
Dear Members of the Board:

On the July 2, 2019 Public Works Committee Meeting, the Committee approved the purchase of a Ricoh Model MP5055SPG Copier off State Contract #A40467, in the amount of \$5,500.00 for the Engineering Department. After further reviewing the specifications and capabilities of this copier, it did not meet the criteria of heavy volume needed for our Department. We received a quote of \$7,519.00 for a Ricoh 6503SP off of State Contract # A40467.

This was discussed via e-mail with the Public Works Committee on September 5, 2019.

Based on the above, this Office recommends that the Passaic County Board of Chosen Freeholders Adopt a Resolution to amend the current award from \$5,500.00 to \$7,519.00 in Resolution R2019-0653

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

/s/

cc: Public Works and Building & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190814



COUNTY OF PASSAIC  
 ENGINEERING DEPT, CO OF PASSAIC  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

REQUISITION	
NO.	R9-05677

S H I P T O	COUNTY OF PASSAIC ENGINEERING DEPARTMENT 401 GRAND ST. ROOM 524 PATERSON, NJ 07505
V E N D O R	VENDOR #: 10614 RICOH USA, INC. ATTN: CHRISTOPHER NATALE 5 DEDRICK PLACE WEST CALDWELL, NJ 07006

ORDER DATE: 09/04/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	RICOH MP6503 AS PER STATE CONTRACT A40467	9-01-30-201-001-223	7,519.0000	7,519.00
			TOTAL	7,519.00

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190814

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

September 5, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Replacement Copier  
Award of Contract

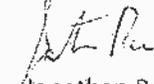
Dear Members of the Board:

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This was discussed via e-mail with the Public Works Committee on September 5, 2019.

Based on the above, this Office recommends that the Passaic County Board of Chosen Freeholders Adopt a Resolution to amend the current award from \$5,500.00 to \$7,519.00 in Resolution R2019-0653

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

/s/

cc: Public Works and Building & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190814

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AMENDING R-2019-0727 DATED AUGUST 13, 2019 AUTHORIZING OFFERS OF PURCHASE AND SALE FOR THE ACQUISITION OF PARTIAL FEE TAKINGS AND EASEMENTS FROM A TOTAL OF 22 LOTS OWNED BY PRIVATE PARTIES IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

\_\_\_\_\_

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190815							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-58							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AMENDING R-2019-0727 DATED AUGUST 13, 2019 AUTHORIZING OFFERS OF PURCHASE AND SALE FOR THE ACQUISITION OF PARTIAL FEE TAKINGS AND EASEMENTS FROM A TOTAL OF 22 LOTS OWNED BY PRIVATE PARTIES IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY**

**WHEREAS** the County of Passaic is planning on undertaking a project known as the Reconstruction of the Intersection of Paterson Hamburg Turnpike & Alps Road in the Township of Wayne, NJ which requires that the County obtain partial fee takings and easements from a total of twenty-two (22) lots owned by private parties; and

**WHEREAS** pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisitions through bona fide negotiations with the affected property owners; and

**WHEREAS** the firm Lasser Sussman Associates, LLC of Summit, New Jersey has completed real property appraisal reports relative to the value of the lands that need to be acquired and the value of damages associated with the acquisition of the necessary lands and easements; and

**WHEREAS** the subject matter of the necessary acquisitions and easements from the private parties are identified hereafter as to the square footage to be taken and/or used as easements, lot and block number as well as the record title holders with the compensation set forth in the appraisal reports; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic by Resolution R-2019-0727 dated August 13, 2019

needed for the said Project upon receipt of the completed appraisals from Lasser Sussman Associates, which have recently been received; and

**WHEREAS** nineteen (19) of the needed appraisals have been received and reviewed by the County Engineer who is recommending that formal offers now be made to those property owners: and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of obtaining the acquisitions and easements through offers of purchase and sale to the record title holders of the parcels based upon the established values as provided by the said firm of Lasser Sussman Associates, LLC as follows:

1. Parcel #1 – 1318 Hamburg Turnpike, LLC. (owner) – 1318 Hamburg Turnpike Block 3206, Lot 6, Wayne, NJ, partial fee taking of 45 square feet. Total valuation without consideration of soil and ground water contamination on site with damages - \$900.00
2. Parcel #2 – 1310 Hamburg Realty Associates, LLC (owner) – 1310 Hamburg Turnpike, Block 3206, Lot 5, Wayne, NJ, partial fee taking of 995 square feet. Total valuation without consideration of soil and ground water contamination on site - \$19,900.00
3. Parcel 3 – Kipiani Real Estate, LLC (owner) – 1302 Hamburg Turnpike, Block 3206, Lot 4, Wayne, NJ, commercial, partial fee taking of 1,030 square feet. Total valuation without consideration of soil contamination including damages and proposed improvements - \$20,600.00
4. Parcel #4 – NJ Endo, LLC (owner), 1292 Hamburg Turnpike, Block 3206, Lot 3, Wayne, NJ, vacant land, partial fee taking

consisting of 1,080 square feet. Total valuation without consideration of soil contamination including damages \$21,600.00

5. Parcel #5 – Wayne PSC LLC C/O Hakemian & Co., (Owner) Block 3206, Lot 1, Wayne, NJ, partial fee taking consisting of 2,525 square feet, temporary construction easement consisting of 1,715 square feet. Total consideration without consideration of soil and ground water contamination - \$800.00
6. Parcel #6- 1329 Hamburg Turnpike LLC (Owner) Block 2604 Lot 12, Wayne New Jersey, a permanent slope easement consisting of 760 square feet. Total valuation \$11,250.00
7. Parcel #7- Bell Atlantic-Prop C/O Duff & Phelps (Owner) Block 2604, Lot 13 Wayne, NJ, permanent slope easement consisting of 1305 square feet. Total valuation \$ 20,900.00
8. Parcel #8- Anthony Conza & Angelo DeBellis (Owner) Block 2604, Lot 14, Wayne, NJ, a permanent slope easement consisting of 1,470 square feet. Total valuation \$ 18, 800.00
9. Parcel #9-Sema Zefkiser (Owner) Block 2604, Lot 3, Wayne, NJ a permanent slope easement consisting of 1,525 square feet. Total valuation \$ 14,600.00
10. Parcel # 10- Since 1902 LLC (Owner) Block 2604, Lot 1, Wayne, NJ, Wayne, NJ partial fee taking consisting of 2,360 square feet, a permanent slope easement consisting of 1,665 square feet. Total valuation \$87,500.00
11. Parcel #11- Sherwood Harvey JR & Daria K. Lojik (Owner) Block 2601, Lot 7, Wayne, NJ a temporary construction easement consisting of 795 square feet. Total

12. Parcel #12-Aniko & Peter A. Ploger (Owner) Block 2601, Lot 8, Wayne, NJ, a temporary construction easement consisting of 475 square feet. Total valuation is \$ 900.00
13. Parcel # 13- NJ Energy R, LLC C/O TJK Partners LLC (Owner) Block 2711, Lot 101, Wayne, NJ a permanent slope easement consisting of 350 square feet. Total valuation is 6,700.00
14. Parcel # 14-DJK Property, LLC (Owner) Block 2711, Lot 102, Wayne NJ, a permanent slope easement consisting of 1,375 square feet. Total valuation - \$20,400.00
15. Parcel #15-Walid Mazokh & Samira Mazokh (Owners) Block 2711, Lot 99 Wayne, NJ partial fee taking consisting of 925 square feet, permanent slope easement consisting of 345 square feet. Total consideration without consideration of soil and ground water contamination - \$14,400.00
16. Parcel #16- Vito F. Rocco & Lucia Rocco (Owners) Block 2711, Lot 98, Wayne, NJ partial fee taking consisting of 1,005 square feet, permanent slope easement consisting of 395 square feet. Total consideration without consideration of soil and ground water contamination - \$15,900.00
17. Parcel #17-Koushby Majagah & Imane Majagah (Owners) Block 2711, Lot 97, partial fee taking consisting of 1,460 square feet, permanent slope easement consisting of 385 square feet. Total consideration without consideration of soil and ground water contamination - \$21,200.00
18. Parcel #20-C/O Charley Brown's (Owner) Block 2711, Lot 105, Wayne, NJ temporary construction easement

Block 2711, Lot 106, Wayne, NJ permanent slope easement consisting of 765 square feet. Total valuation-\$2,600.00

**WHEREAS** this list of prospective property acquisitions was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its August 28, 2019 meeting at which time it recommended that these offers be approved by the entire Board; and

**WHEREAS** it is now necessary that the Office of the County Counsel prepare and forward offers of purchase and sale to each of the above-listed property owners before the project can move forward; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby amends its Resolution R-2019-0727 dated August 13, 2019 to specifically identify nineteen (19) of the twenty-two (22) properties needed for the Reconstruction of the Paterson Hamburg Turnpike & Alps Road Project as mentioned above and as set forth in that Resolution, offers of purchase and sale of those acquisitions are hereby authorized.

**BE IT FURTHER RESOLVED** that the said Board hereby directs the County Counsel to draft and forward the above-mentioned documents to the said prospective property owners and the Director and Clerk of said Board are hereby authorized to execute same on behalf of the County of Passaic.

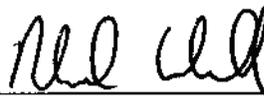
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$182,450.00

APPROPRIATION: C-04-55-157-003-902

PURPOSE: Resolution approving funds to make an offer,for the PHT/ALPS intersection improvement project.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TECTONIC OF SHORT HILLS, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190816</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-59							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO  
TECTONIC OF SHORT HILLS, NJ FOR ON-CALL  
GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR  
THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY IN  
THE TOWNSHIP OF WAYNE, NEW JERSEY**

**WHEREAS** bids were received by the County of Passaic on February 27, 2019 for construction and geotechnical on-call testing services; and

**WHEREAS** the Passaic County Engineering Department by letter dated September 3, 2019 is recommending that said Tectonic be authorized to be paid an allowance for providing professional testing services in the amount of \$40,000.00 for the project known as the New Department of Public Works Facility, 1310 Route 23 North, Wayne, NJ in conformity with their February 27, 2019 bid (copy of letter attached hereto and made a part hereof); and

**WHEREAS** the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on August 28, 2019 and recommend that it be approved by the entire Board; and

**WHEREAS** a certification is attached indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of Tectonic of Short Hills, NJ to conduct the needed professional construction testing and laboratory services for the Project named above for the sum of \$40,000.00.

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

September 10, 2019

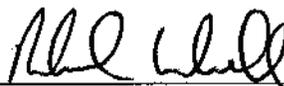
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,000.00

APPROPRIATION: C-04-65-400-000-500

PURPOSE: Resolution awarding contract to Tectonic for the New DPW Facility on Call Construction Testing.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



County of Passaic  
Administration Building  
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 3, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: New Department of Public Works Facility  
1310 Route 23 North  
Township of Wayne, Passaic County  
**AWARD OF CONSULTING ON-CALL TESTING SERVICES**

Dear Members of the Board:

As per Resolution R-2019-294, dated March 28, 2019, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for the period of March 1, 2019 to February 28, 2021, on February 27, 2019.

The New Department of Public Works Facility project in the Township of Wayne requires a variety of field testing and inspection services, including, but not limited to, the following: inspections and testing of fill materials, structural concrete and earthwork; testing and sampling of hot-mix asphalt; inspection of masonry construction; and structural inspection of bolted and welded connections for the pre-engineered metal building. Tectonic was selected to perform the work based on the lowest price on the On-Call Testing Services proposal. The work includes all coordination, sampling, field testing, transportation, reports, analytical laboratory testing of samples, and preparation of test results for this project. The estimated cost of this work is \$40,000.00. These cost is based upon the rates submitted by Tectonic for Resolution R-2019-294 mentioned above.

This matter was discussed by the Public Works Committee on August 28, 2019 and was recommended to the full Board.

Based on the above, this Office recommends that the Board of Chosen Freeholders Adopt a Resolution Awarding a Contract to Tectonic of Short Hills, N.J., in the amount of \$40,000.00, for anticipated testing and laboratory services for the New Department of Public Works Facility project in the Township of Wayne, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190816

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AWARDDING CONTRACT TO THE LOUIS BERGER GROUP FOR EVALUATION OF LOSS OF DEVELOPMENT POTENTIAL CLAIM BY OWNER OF REAL PROPERTY NEEDED BY THE COUNTY OF PASSAIC RELATING TO THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK IN PASSAIC AND MORRIS COUNTIES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190817							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-60							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

RES-19-017-2

**RESOLUTION AWARDDING CONTRACT TO THE LOUIS BERGER GROUP FOR EVALUATION OF LOSS OF DEVELOPMENT POTENTIAL CLAIM BY OWNER OF REAL PROPERTY NEEDED BY THE COUNTY OF PASSAIC RELATING TO THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK IN PASSAIC AND MORRIS COUNTIES, NEW JERSEY**

**WHEREAS** the County of Passaic is currently undergoing the Reconstruction of the Two Bridges Road Bridge and West Belt Extension Project in the Township of Wayne and Borough of Lincoln Park in Passaic and Morris Counties, NJ which requires acquisition of fee takings and easements from a private party; namely, MacGregor Realty LLC; and

**WHEREAS** a real property appraisal report relative to the value of the land that needs to be acquired including the value of damages associated with said acquisition was prepared by the County appraiser, and an offer was made to said property owner; and

**WHEREAS** MacGregor Realty LLC did not respond to the offer made to them and Passaic County, therefore, filed for condemnation in the Superior Court of New Jersey; and

**WHEREAS** the owner of the property subsequently retained the services of their own appraiser to value the damages associated with this property acquisition, which appraisal is substantially higher than the appraisal prepared by the County's appraiser, and is entirely based upon the claim made by MacGregor Realty's engineer that the fee taking and easement acquisition by Passaic County resulted in a loss of development potential; and

**WHEREAS** The Louis Berger Group of Morristown, NJ, the

Bridge and West Belt Extension Project, was then contacted by the County to submit a proposal in order to evaluate MacGregor Realty's claim; said proposal in the amount of \$15,257.25 being attached hereto and made part hereof; and

**WHEREAS** the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of August 28, 2019 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said Louis Berger Group has been qualified as a pool professional appraiser in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2019-0026, dated January 22, 2019; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Engineering Consultant Services award of contract to evaluate the property owner's claim of loss of development potential related to the above-mentioned Project be awarded to the Louis Berger Group in accordance with the terms and conditions set forth above.

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the

**BE IT FURTHER RESOLVED** that this contract is awarded ~~Res. No. 60-4~~

without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,257.25

APPROPRIATION: C-04-55-105-001-902

PURPOSE: Resolution awarding contract to Louis Berger for the evaluation of MacGregor Realty's claim of loss.

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 3, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Two Bridges Road Bridge and West Belt Extension  
Township of Wayne and Borough of Lincoln Park  
Passaic and Morris County  
Appraisal of the Taking, Parcels 10A, 10B, X10C, 10D, 10E & 11, MacGregor  
Realty  
**Award of Contract for Evaluation of MacGregor Realty's Claim  
Of Loss of Development Potential to Louis Berger**

Members of the Board:

The construction of the Two Bridges Road Bridge and West Belt Extension project requires acquisition of the fee taking and easements from MacGregor Realty LLC. The County appraiser prepared a real property appraisal report relative to the value of the land that needs to be acquired and the value of damages associated with the acquisition of necessary land and an offer was made to the property owner. The property owner was non-responsive and the County Counsel filed for condemnation in the Superior Court of New Jersey. The Order for Payment into Court and for Possession was filed and the declaration of taking was received.

The owner of the property, MacGregor Realty LLC retained the services of McNerney and Associates, Inc. to value the damages associated with this acquisition. The value of damages is substantially higher than the one prepared by the County's Appraiser. The entire valuation is based on the claim made by the owner's engineer that the taking caused a loss of development potential.

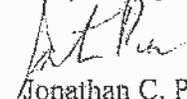
The County contacted Louis Berger the designer of the Two Bridges Road Bridge and West Belt Extension to submit a proposal to evaluate MacGregor Realty claim. Louis Berger submitted a proposal in the amount of \$15,257.25 to provide these services. Copy of the Consultant's proposal is attached.

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190817

This Proposal was discussed at the Public Works Committee meeting of August 28, 2019 and recommended to the full Board.

Based upon the above, I recommend that the Board of Chosen Freeholders adopt a Resolution awarding the contract for evaluation of the property owner's claim in amount of \$15,257.25 to Louis Berger, and authorize the County Counsel to prepare the necessary Agreement based upon the attached proposal and availability of funds,

Very truly yours,

  
Jonathan C. Pera, P.E.  
County Engineer

/am

Attachment

Cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair



August 21, 2019

Mr. Jonathan Pera, P.E.  
Passaic County Engineer  
401 Grand Street, Room 524  
Paterson, New Jersey 07505

**RE: Proposal for Draft Engineering Report to assist in evaluating MacGregor Realty's claim of loss of development potential for the Two Bridges Road Bridge over the Pompton River and West Belt Highway Extension, Borough of Lincoln Park and Wayne Township Morris and Passaic Counties**

Dear Mr. Pera:

Attached please find the proposal for Draft Engineering Report to assist in evaluating MacGregor Realty's claim of loss of development potential for your review and approval.

Should you have any questions or need any further information regarding this proposal, please contact me at (973) 407-1532 or at [mhusain@louisberger.com](mailto:mhusain@louisberger.com).

Very truly yours,

LOUIS BERGER U.S., INC.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Husain'.

Muzamil Husain, PE  
Department Manager, Structures

CC: A. Mayer, H. Sun, M. Dunn, L. Keño, T. Mugabe, File

412 Mount Kemble Avenue | Morristown | New Jersey | 07960 | USA | +1.973.401.1000

Introduced on: September 10, 2019

Address: [louisberger.com](http://louisberger.com)

Official Resolution#: R20190817

Louis Berger U.S., Inc.

Two Bridges Road Bridge over the Pompton  
River and West Belt Highway Extension

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**TWO BRIDGES ROAD BRIDGE OVER THE POMPTON RIVER AND  
WEST BELT HIGHWAY EXTENSION, BOROUGH OF LINCOLN PARK  
AND WAYNE TOWNSHIP, MORRIS AND PASSAIC COUNTY**

**PROPOSAL FOR DRAFT ENGINEERING REPORT TO ASSIST IN  
EVALUATING MACGREGOR REALTY'S CLAIM OF LOSS OF  
DEVELOPMENT POTENTIAL**

INTRODUCTION

The County of Passaic (County) has requested that Louis Berger U.S., Inc. (Berger) prepare a proposal to review the reports/plans provided by Bohler Engineering in order to assist in evaluating the MacGregor Realty's claim of loss of development potential, and provide a written report based on the engineering design performed by Berger.

SCOPE OF SERVICES

Draft Engineering Report

The scope of the report will include:

- 1) Evaluation of the FEMA flood maps published between January 2016 and December 2017. A parallel evaluation of NJDEP flood maps published in the same period will also be included in the report.
- 2) Analysis of the Township of Wayne's Total Adjusted Disturbed Area and Maximum Area Disturbance requirements and building setback requirements from the roadway.

Notes:

- 1) Hours already spent on evaluation of reports/plans and attending coordination meeting with County of Passaic on 8/12/19 are included in the cost proposal.
- 2) Any additional requested meetings and/or coordination is not included in this scope of work.

TWO BRIDGES ROAD BRIDGE OVER THE POMPTON RIVER AND WEST BELT HIGHWAY EXTENSION  
BOROUGH OF LINCOLN PARK AND WAYNE TOWNSHIP, MORRIS AND PASSAIC COUNTY

PROPOSAL FOR DRAFT ENGINEERING REPORT TO ASSIST IN EVALUATING  
MACGREGOR REALTY'S CLAIM OF LOSS OF DEVELOPMENT POTENTIAL

PROPOSAL SUMMARY - LOUIS BERGER GROUP, INC.

DIRECT LABOR:		
TOTAL DIRECT LABOR	( TOTAL HOURS = 90 )	<u>\$5,755.27</u>
OVERHEAD @ 144.10%		\$8,293.34
TOTAL LABOR COST		\$14,048.61
FIXED FEE (22.50% OF DL)		<u>\$1,208.61</u>
SUBTOTAL		\$15,257.22
DIRECT EXPENSES:		
TOTAL DIRECT EXPENSES:		\$0.00
SUBCONSULTANTS:		
TOTAL SUBCONSULTANTS:		<u>\$0.00</u>
TOTAL PROJECT (Not to Exceed Fee)		<u>\$15,257.22</u>

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190817



TWO BRIDGES ROAD BRIDGE OVER THE POMPTON RIVER AND WEST BELT HIGHWAY EXTENSION  
 BOROUGH OF LINCOLN PARK AND WAYNE TOWNSHIP, MORRIS AND PASSAIC COUNTY

PROPOSAL FOR DRAFT ENGINEERING REPORT TO ASSIST IN EVALUATING  
 MACGREGOR REALTY'S CLAIM OF LOSS OF DEVELOPMENT POTENTIAL

DIRECT LABOR SUMMARY - LOUIS BERGER GROUP, INC.

<u>TITLE</u>	<u>ASCE GRADE</u>	<u>HOURS</u>	<u>AVG. RATE</u>	<u>AVG. RATE ESCALATED @0% ANNUALLY</u>	<u>DIRECT LABOR</u>
CHIEF ENGINEER	PVIII	0	\$113.04		\$0.00
DIRECTOR	PVII	0	\$92.46		\$0.00
SENIOR PROJECT ENGINEER	PVI	36	\$92.51		\$3,330.36
PROJECT ENGINEER	PV	0	\$72.14		\$0.00
ASSISTANT PROJECT ENGINEER	PV	18	\$67.23		\$1,230.14
SENIOR ENGINEER	PIII	0	\$42.80		\$0.00
ENGINEER	PII	25	\$35.30		\$882.50
ASSISTANT ENGINEER	PI	0	\$29.49		\$0.00
HEAD DRAFTING TECHNICIAN	ET-5	0	\$49.80		\$0.00
PRINCIPAL DRAFT. TECH.	ET-4	11	\$46.57		\$512.27
<u>TOTAL HOURS/DIRECT LABOR</u>		<u>90</u>			<u>\$6,755.27</u>

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190817

TWO BRIDGES ROAD BRIDGE OVER THE POMPTON RIVER AND WEST BELT HIGHWAY EXTENSION  
BOROUGH OF LINCOLN PARK AND WAYNE TOWNSHIP, MORRIS AND PASSAIC COUNTY  
PROPOSAL FOR DRAFT ENGINEERING REPORT TO ASSIST IN EVALUATING  
MACGREGOR REALTY'S CLAIM OF LOSS OF DEVELOPMENT POTENTIAL

DIRECT EXPENSES - LOUIS BERGER GROUP, INC.

1. Travel (Mileage and Tolls)	(non company vehicles)	
0 trips to project site x (44 miles/trip x \$0.55/mile)		\$0.00
0 trips to County x (50 miles/trip x \$0.55/mile)		\$0.00
2. Reproduction / Material / Supplies: Drawings & Reports		\$0.00
<b>Total Direct Expenses</b>		<b>\$0.00</b>
4. Subconsultants		\$0.00
<b>Total - Subconsultants</b>		<b>\$0.00</b>
<b>Total Direct Expenses and Subconsultants</b>		<b><u>\$0.00</u></b>

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190817



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 3, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Two Bridges Road Bridge and West Belt Extension  
Township of Wayne and Borough of Lincoln Park  
Passaic and Morris County  
Appraisal of the Taking, Parcels 10A, 10B, X10C, 10D, 10E & 11, MacGregor  
Realty  
**Award of Contract for Evaluation of MacGregor Realty's Claim  
Of Loss of Development Potential to Louis Berger**

Members of the Board:

The construction of the Two Bridges Road Bridge and West Belt Extension project requires acquisition of the fee taking and easements from MacGregor Realty LLC. The County appraiser prepared a real property appraisal report relative to the value of the land that needs to be acquired and the value of damages associated with the acquisition of necessary land and an offer was made to the property owner. The property owner was non-responsive and the County Counsel filed for condemnation in the Superior Court of New Jersey. The Order for Payment into Court and for Possession was filed and the declaration of taking was received.

The owner of the property, MacGregor Realty LLC retained the services of McNerney and Associates, Inc. to value the damages associated with this acquisition. The value of damages is substantially higher than the one prepared by the County's Appraiser. The entire valuation is based on the claim made by the owner's engineer that the taking caused a loss of development potential.

The County contacted Louis Berger the designer of the Two Bridges Road Bridge and West Belt Extension to submit a proposal to evaluate MacGregor Realty claim. Louis Berger submitted a proposal in the amount of \$15,257.25 to provide these services. Copy of the Consultant's proposal is attached.

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190817

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF PARKS & RECREATION TO APPLY TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR A GRANT TO EXPAND PARTICIPATION IN THE CURRENT COUNTY YOUTH GOLF PROGRAM TO INDIVIDUALS WITH ONE OR MORE DISABILITY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190818							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-61							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

Passaic Co. 61-2  
Res. 19-039

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC  
DEPARTMENT OF PARKS & RECREATION TO APPLY TO THE  
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR A  
GRANT TO EXPAND PARTICIPATION IN THE CURRENT  
COUNTY YOUTH GOLF PROGRAM TO INDIVIDUALS WITH  
ONE OR MORE DISABILITY**

**WHEREAS** the Director of the County of Passaic Department of Parks & Recreation is desirous of applying to the New Jersey Department of Community Affairs for a grant which will be used to expand participation in the County's current youth golf program to individuals who have one or more disability; and

**WHEREAS** said Director would like to apply for no more than \$35,000, and is more fully explained in a memorandum dated September 5, 2019 (copy of memo attached hereto and made a part hereof); and

**WHEREAS** the County of Passaic will match this grant with \$7,000, or no less than 20% of the total grant award, if this grant is awarded; and

**WHEREAS** this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee via e-mail on September 4, 2019 and is recommended to the full Board for approval.

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the Passaic County Department of Parks & Recreation to apply to the New Jersey Department of Community Affairs for a grant to enable the County to expand participation in the current youth golf program to individuals who have one or more disability.

**BE IT FURTHER RESOLVED** that the Board of Chosen

Director and Clerk of the Board, as well as the Office of Res. No. 61-3  
County Counsel, to execute any necessary documents to apply for  
the grant as set forth above and also to receive funds accordingly.

September 10, 2019



**COUNTY OF PASSAIC  
PARKS & RECREATION**  
209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel  
From: Darryl Sparta, Director of Parks & Recreation  
Date: September 5, 2019  
Re: Grant: New Jersey Department of Community Affairs

The Passaic County Parks Department would like to apply for and obtain a grant from the New Jersey Department of Community Affairs for no more than \$35,000. This grant will be used to expand participation in the County's current youth golf program to individuals who have one or more disabilities. The County will match this grant with \$7,000 or no less than 20% of the total grant award.

The resolution request to apply for this grant opportunity was approved via email by the members of the Public Works Committee on September 4, 2019.

The Passaic County Parks Department would therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the application for this grant opportunity.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190819</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-62							
CAF #								
Purchase Req. #	R9-05522;R9-05523							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY  
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules, Bid/RFP/RFQ or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchases are to be funded either directly from the County budget, grant accounts or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the

applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** the members of the Freeholder Law and Public Safety Committee considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules, Bid/RFP/RFQ or other authorized contracts:

Description:	Purchase of (3) Defibrillators
Using Agency:	Wayne Police Department
Purchase Price:	\$ 2,397.00
Vendor:	Life Savers Inc.
Authority:	New Jersey State Contract
Contract #:	84689
Account:	Wayne Local Forfeiture Account
Account #:	T-22-56-850-028-801
Requisition #:	R9-05522

Description: Purchase of Ammunition  
Using Agency: Wayne Police Department  
Purchase Price: \$ 38,007.35  
Vendor: Eagle Point Gun Inc.  
Authority: New Jersey State Contract  
Contract #: #17 -FLEET-00721, Line #3, T#0106  
Effective 5/2019  
Account: Wayne Local Forfeiture Account  
Account #: T-22-56-850-028-801  
Requisition #: R9-05523

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: September 10, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,404.35

APPROPRIATION: T-22-56-850-028-801

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Prosecutor's Office.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190820</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-63							
CAF #								
Purchase Req. #	R9-05447;R9-05458;R9-05568							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY  
THE PASSAIC COUNTY SHERIFF'S DEPARTMENT**

**WHEREAS** the Passaic County Passaic County Sheriff's Department has requested the purchase of various goods and services from qualified vendors for use in furtherance of its administrative objectives; and

**WHEREAS** said goods and services are being procured through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchases are to be funded either directly from the County budget or grant funds; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** members of the Freeholder Law and Public Safety Committee considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description: Purchase of annual service contract  
 Using Agency: Passaic County Sheriff's Department  
 Purchase Price: \$21,068.00  
 Vendor: All Traffic Solutions  
 Authority: State Contract  
 Contract #: 17 FLEET-00776  
 Requisition #: R9-05447

Description: Purchase of VMw vSPHERE STD-ENTPLUS  
 1p License  
 Using Agency: Passaic County Sheriff's Department  
 Purchase Price: \$15,519,84  
 Vendor: PKA Tech IT Solutions  
 Authority: State Contract  
 Contract #: 40116  
 Requisition #: R9-05458

Description: Purchase of onsite consultation for VDI  
 Project  
 Using Agency: Passaic County Sheriff's Department  
 Purchase Price: \$23,520.00  
 Vendor: PKA Tech IT Solutions  
 Authority: State Contract  
 Contract #: 88130  
 Requisition #: R9-05568

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: September 10, 2019,

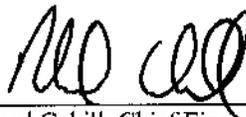
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,107.84

APPROPRIATION: \$21,068.00 9-01-25-157-001-213  
\$15,519.84 9-01-25-157-001-219  
\$23,520.00 9-01-25-157-001-233

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Sheriff's Department.



Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr

**ALL TRAFFIC SOLUTIONS**



All Traffic Solutions Inc  
 12950 Worldgate Drive, Ste 310 Herndon, VA 20170  
 Phone 814-237-9005 • Fax 814-237-9006  
 Tax ID: 25-1887906  
 Purchase Order Address: 3100 Research Dr  
 State College, PA 16801

**Bill To:**

Passaic County Sheriffs Department  
 Attn: Antonio Gagliostro  
 435 Hamburg Tpke  
 Wayne, NJ 07470

**RENEWAL INVOICE**

Renewal Number: Q-40227  
 Issue Date: 7/12/2019

Account ID: 211914

For Questions please contact:  
 Mark Faies  
 (571) 339-3982  
 mfaies@alltrafficsolutions.com

*YB*  
 7/19/2019

**Multi-Year Discount Options:**

24 Month Renewal, Save 10%  
 36 Month Renewal, Save 15%

Current/Prior Expiration Date 8/23/2019 12:00:00 AM  
 Renewal Term: 12 Month  
 Expiration after Renewal: 8/23/2020 12:00:00 AM

Item No	Description	For Qty Devices	Annual Unit Price	Total Per Billing Interval
4000647	App, Traffic Suite (12mo), Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	14.00	1500.00	21000.00
4000771	App, Messaging Suite (12mo); Equip Mgmt, Image Mgmt, Alerts, Mapping and PremierCare	2.00	950.00	1900.00
4001191	App, Discount - Renewal	1.00	-1832.00	-1832.00

Please provide a tax-exempt certificate or sales tax will be applied if applicable.

**Total: \$21,068.00**

**Special Notes:** All 16 Signs are up for renewal on 8/23/2019. This is a 12 Month Quote to extend the TrafficCloud subscription and PremierCare warranty on each device  
 14- signs are SpeedAlerts  
 2- signs are InstAlerts

**Renewal Options:**

- **Pay From This Invoice:** Pay directly from this invoice and the services will be extended by the duration(s) indicated upon receipt.
- **Sign and Return invoice:** Sign below indicating you have initiated payment process and authorize the continuation of services. Payment must be received within 30 days from expiration for continuity of service.
- **Issue Purchase Order:** Issue a Purchase Order for the renewal. We will re-submit a new invoice referencing that PO.

**Renewal Authorization:** By Signing below I indicate that I am authorized to commit my organization to the above services and have submitted this invoice for payment.

Print Name, Title

Signature

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190820

**ALL TRAFFIC SOLUTIONS**



All Traffic Solutions Inc  
 12950 Worldgate Drive, Ste 310 Herndon, VA 20170  
 Phone 814-237-9005 • Fax 814-237-9006  
 Tax ID: 25-1887906  
 Purchase Order Address: 3100 Research Dr  
 State College, PA 16801

**Bill To:**

Passaic County Sheriffs Department  
 Attn: Antonio Gagliostro  
 435 Hamburg Tpke  
 Wayne, NJ 07470

**RENEWAL INVOICE**

Renewal Number: Q-40227  
 Issue Date: 7/12/2019

Account ID: 211914

For Questions please contact:  
 Mark Faies  
 (571) 339-3982  
 mfaies@alltrafficsolutions.com

*YB*  
 7/19/2019

**Multi-Year Discount Options:**

24 Month Renewal, Save 10%  
 36 Month Renewal, Save 15%

Current/Prior Expiration Date 8/23/2019 12:00:00 AM  
 Renewal Term: 12 Month  
 Expiration after Renewal: 8/23/2020 12:00:00 AM

Item No	Description	For Qty Devices	Annual Unit Price	Total Per Billing Interval
4000647	App, Traffic Suite (12mo), Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	14.00	1500.00	21000.00
4000771	App, Messaging Suite (12mo); Equip Mgmt, Image Mgmt, Alerts, Mapping and PremierCare	2.00	950.00	1900.00
4001191	App, Discount - Renewal	1.00	-1832.00	-1832.00

Please provide a tax-exempt certificate or sales tax will be applied if applicable.

**Total: \$21,068.00**

**Special Notes:** All 16 Signs are up for renewal on 8/23/2019. This is a 12 Month Quote to extend the TraffiCloud subscription and PremierCare warranty on each device  
 14- signs are SpeedAlerts  
 2- signs are InstAlerts

**Renewal Options:**

- **Pay From This Invoice:** Pay directly from this invoice and the services will be extended by the duration(s) indicated upon receipt.
- **Sign and Return invoice:** Sign below indicating you have initiated payment process and authorize the continuation of services. Payment must be received within 30 days from expiration for continuity of service.
- **Issue Purchase Order:** Issue a Purchase Order for the renewal. We will re-submit a new invoice referencing that PO.

Renewal Authorization: By Signing below I indicate that I am authorized to commit my organization to the above services and have submitted this invoice for payment.

Print Name, Title

Signature

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190820

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO APPLY FOR AND ACCEPT THE DONATION TOYS AND TURKEYS FROM STOP & SHOP, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190821</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-64							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO APPLY FOR AND ACCEPT THE DONATION TOYS AND TURKEYS FROM STOP & SHOP**

**WHEREAS** the Office of the Passaic County Sheriff has requested authorization to both apply for and accept donations of toys and turkeys from Stop & Shop to be used in the Passaic County Sheriff's Community Policing program in which toys and turkeys are distributed to various homes in Passaic County during the holiday season; and

**WHEREAS** the Freeholder Committee for Law and Public Safety reviewed this offer and is recommending that this matter be submitted for approval by the entire Board; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of accepting this kind offer from Stop & Shop;and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Office of the Passaic County Sheriff to both apply for and accept donations of toys and turkeys from Stop & Shop; and

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders of the County of Passaic wishes to publicly thank Stop & Shop for its generous donation.

Dated: September 10, 2019

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE COUNTY PLANNING DEPARTMENT TO SUBMIT A GRANT APPLICATION TO THE NEW JERSEY TRANSPORTATION PLANNING AUTHORITY, FOR FY2021-2022 SUBREGIONAL STUDIES PROGRAM, TO DEVELOP A PASSAIC COUNTY BICYCLE PLAN, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190822</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-65							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING THE COUNTY PLANNING DEPARTMENT TO SUBMIT A GRANT APPLICATION TO THE NEW JERSEY TRANSPORTATION PLANNING AUTHORITY, FOR FY2021-2022 SUBREGIONAL STUDIES PROGRAM, TO DEVELOP A PASSAIC COUNTY BICYCLE PLAN**

**WHEREAS**, the North Jersey Transportation Planning Authority (NJTPA) Subregional Studies Program (SSP) is a critical part of the metropolitan planning process; and

**WHEREAS**, Passaic County has been successfully implementing bike lanes and shared lane markings through its Complete Street resurfacing program; and

**WHEREAS**, this Study will build upon the County's 2012 Transportation Element of the Master Plan to assign a bicycle facility type to the Bicycle and Pedestrian Priority Routes in the Master Plan; and

**WHEREAS**, the recommended facilities will reflect the County's diverse development patterns, landscape and desire to attract cyclists of all ages and abilities and will be based on current state and local national guidance; and

**WHEREAS**, the study will encourage broader participation and awareness of bicycling through public activities and outreach events; and

**WHEREAS**, the goal of the study will be to create a comprehensive vision of bikeways along roadways, rivers, parks and trails to enhance the bicycling environment and improve the safety of all users; and

**WHEREAS**, the County of Passaic wishes to authorize the Planning Department Staff to formalize and submit a

grant application for the FY 2021-2022 NJTPA Subregional Studies Program to develop a Passaic County Bicycle Plan; and

**WHEREAS**, this matter was considered by the Members of Freeholder Planning and Economic Development Committee and was recommended to the full Board for approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the County Planning Department to formalize and submit a grant application to the North New Jersey Transportation Program Authority (NJTPA) Subregional Studies Program FY 2021-2022, for a project entitled: Passaic County Bicycle Plan; and

**BE IT FURTHER RESOLVED** that the Freeholder Director and Clerk to the Board are hereby authorized to execute all necessary documents and agreements by and between the County of Passaic and the North New Jersey Transportation Program Authority (NJTPA) Subregional Studies Program FY 2021-2022, as set forth above.

Dated: September 10, 2019



**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Elizabeth Ward  
 Telephone #: 973-569-4045

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing Passaic County staff to formalize an application to the FY 2021-22 NJTPA Subregional Studies Program to develop a Passaic County Bicycle Plan.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ N/A  
 REQUISITION # \_\_\_\_\_  
 ACCOUNT # \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>9/3/2019</u>
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: September 10, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190822

**FY 2021 – FY 2022 SUBREGIONAL STUDIES PROGRAM SOLICITATION**  
**APPENDIX B1 – THUMBNAIL SKETCH PROPOSAL TEMPLATE (recommended)**

*The NJTPA Subregional Studies Program (SSP) is a critical part of the metropolitan planning process. Plans generated through this program implement the current LRTP, Plan 2045 – Connecting North Jersey. Prior to Thumbnail submission, subregions are recommended to meet with the NJTPA Central Staff to discuss any proposal ideas. For details on how to fill in the template, refer to the FY 2021 – FY 2022 SSP Solicitation’s Required Proposal Elements and Subregional Studies Proposal Submission Requirements sections. Study descriptions should be no more than 1-2 pages.*

---

**Proposal Sponsor:** Passaic County

**Title of Proposed Study:** Bike PC

**Study Rank (if submitting more than one thumbnail):**

**Estimated Budget Requested (\$ Federal Share/ \$ Local Match):** \$375,000 (\$300,000/\$75,000)

**Anticipated Study Duration:** 12 months

---

**I. Project Management**

- A. **Subregional Project Manager name and title:** Elizabeth Ward, Principal Planner
- B. **Identification of agencies and municipalities from which letters of support and active participation are required**

**II. Study Description (see page 15 for Proposal Submission Requirements)**

**A. Regional Need**

Bicycling is a healthy, environmentally-friendly and cost-effective mode of transportation that can help the region achieve its goals of improving quality of life, increasing economic activity and competitiveness, and providing affordable, accessible and dynamic transportation systems. *Bike PC* will create a comprehensive vision of priority bikeways along roadways, rivers, parks and trails to enhance the bicycling environment and improve the safety of all users. By developing and promoting projects that enhance bicycle access to major activity centers, transit and recreational opportunities, it will have positive impacts on health, safety and quality of life for residents and visitors. In addition, a more bike friendly Passaic County will be more affordable, economically competitive, and sustainable.

## B. Subregional Need

Passaic County has been successful at implementing bike lanes and shared lane markings through its Complete Streets resurfacing program. However, this approach is inherently piecemeal and has generally been limited to restriping. This study will go a step further and set a vision for a safer, more comfortable and accessible countywide bicycle network.

This study will build upon the County's 2012 Transportation Element of the Master Plan to assign a bicycle facility type to the Bicycle and Pedestrian Priority Routes included in the Master Plan. The recommended facility will reflect the County's diverse development patterns, landscape and desire to attract cyclists of all ages and abilities and will be based on current state and local national guidance. For example, a cycle track or sidepath may be assigned to a suburban or urban roadway with higher volumes and speeds while a bikeable shoulder may be preferred for a rural roadway with less traffic. This study may also consider municipal roadways since local roads are often more bikeable than the higher volume, higher speed county roads. The study will also develop preliminary planning concepts and cost estimates for up to ten critical corridors selected based on connections to existing bike facilities, links to key destinations, local support and geographic distribution across the County. The County's Green Streets Guidelines will also be considered. This will provide the County and municipal partners with a blueprint for future capital projects.

While the County has been successful in implementing improvements and developing trails and greenways, there remains a large need in educating the public and promoting new users to new bike lanes and recreational destinations. Developing a working group of participants and engaged individuals would be a precursor for a Passaic County Bike Coalition that will better help in quantifying the demand for future projects and promote their utilization. This group would help ensure that the most vulnerable of users is represented in the design process.

## C. Study Goals and Objectives

The goal of this study is to further refine the recommendations made in the Transportation Element to create a vision of a comprehensive network of on- and off-road bicycle facilities to guide implementation. Objectives include:

- Creating a vision statement and defining goals
- Summarizing current bicycling conditions
- Identifying critical gaps and barriers to bicycling
- Defining a countywide network of bicycle facility types
- Developing preliminary planning concepts with cost estimates for priority corridors
- Building a group of engaged individuals to support implementation of facilities
- Addressing the impact of and potential of micromobility including bikeshare, e-bikes and e-scooters

## D. Methodology

The proposed methodology includes:

1. Assessment of current conditions including an evaluation of crash data, existing on- and off-road bicycling facilities, major destinations, demographic data, summary of existing plans (including local Bicycle and Pedestrian Master Plan completed by Pompton Lakes and Ringwood) and projects.
2. Outreach will be based on the County's three regions: Highlands, middle suburban, and lower urban core. The study will have a robust outreach process with multiple events in each region potentially including rides and pop-up events. In addition to an Advisory Committee, the study proposes surveys and other online engagement tools.
3. Needs assessment will be based on GIS data, field work, and outreach. The Bicycle and Pedestrian Priority Routes identified in the Transportation Element will be a starting point for evaluation. The assessment will identify critical gaps, challenging intersections and barriers to bike facility development such as environmental constraints and right-of-way limitations. The study will define which areas have the greatest need and opportunity.
4. Recommendations will include a network of bike facility types as well as locations for ancillary amenities such as bike parking at trailheads. A process for selecting priority corridors will be developed and may include connections to existing bike facilities, links to key destinations, local support and geographic distribution across the County.

#### **E. Advisory Committee**

The Advisory Committee will include representatives from:

- Local municipalities including representatives from government, health, schools, police, advocacy groups and nonprofit organizations
- NJ Bike Walk Coalition
- NJ Highlands Council
- NYNJ Trails Conference
- Passaic County Parks and Recreation
- Passaic County Department of Engineering

#### **F. Related Prior Work and Future Work**

This study will build upon findings and recommendations developed through previous subregional studies programs. The priority routes recommended in the Transportation Element of the County Master Plan will be a starting point for this plan. This study will utilize the major destinations defined in the Heritage Tourism Element of the County Master Plan and will consider the Green Streets Guidelines created as part of the Green Stormwater Infrastructure Plan.

This study will also evaluate connections to the Highlands Rail Trail (HRT) and Morris Canal Greenway (MCG). The County received \$1.5 million from TAP to complete the first phase of the HRT in Wanaque and \$3 million in Regional TAP for the Morris Canal Greenway Pompton Feeder project. Construction of the HRT is expected in spring/summer 2020. Connecting to these two off-road spine systems will be a consideration for selecting priority corridors.

**G. Deliverables**

The final deliverables will include:

- 1) A comprehensive countywide bicycle facility network map (i.e. bike lanes, cycle track, shared use path, river path)
- 2) Planning concepts and cost estimates for up to ten priority bikeway corridors
- 3) Recommendations for programmatic activities to support and encourage bicycling (i.e. Open Streets type events, establishment of a County or Regional Bike Coalition)

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
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Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) LOCAL BYCYCLE/ PEDESTRIAN PLANNING ASSITANCE PROGRAM, FOR THE DEVELOPMENT OF A BICYCLE PLAN, FOR THE CITY OF PATERSON, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190823</b>							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-66							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING A GRANT APPLICATION  
TO THE NEW JERSEY DEPARTMENT OF  
TRANSPORTATION (NJDOT) LOCAL BYCYCLE/  
PEDESTRIAN PLANNING ASSITANCE PROGRAM, FOR  
THE DEVELOPMENT OF A BICYCLE PLAN, FOR THE CITY  
OF PATERSON**

**WHEREAS**, the New Jersey Bicycle Pedestrian Transportation Plan has established a vision for New Jersey as a place where people choose to walk or bicycle with confidence and a sense of security; and

**WHEREAS**, to assist in fulfilling this vision, and to facilitate the implementation of capital projects that fulfill the safety and access needs of pedestrians and bicyclists, the NJDOT has created the Local Bicycle/Pedestrian Planning Assistance Program (LBPPAP); and

**WHEREAS**, under this Program, NJDOT has retained the services of several consultants with expertise in local bicycle and pedestrian planning; and

**WHEREAS**, these services of this consultants are provided at no cost to counties and municipalities that demonstrate a need and desire to undertake planning activities that will lead to capital improvements to benefit the non-motorized transportation modes; and

**WHEREAS**, the County of Passaic wishes to submit a grant application and to execute a grant contract with the New Jersey Department of Transportation/Local Bicycle Planning Assistance Program; and

**WHEREAS**, there is no financial cost but staff will participate in the study on behalf of the County and the County will be the lead applicant but the City of Paterson will be a partner; and

**WHEREAS**, the Bicycle Plan for the City of Paterson will supplement the County-Bicycle Master Plan, the Planning Department is applying to develop through the NJTPA Subregional Studies Program; and

**WHEREAS**, the County commits to make a good faith effort to implement the recommendations of the planning study and agrees to follow up with NJDOT one year after study completion in order to document the status of improvements based on study recommendations; and

**WHEREAS**, this matter was considered by the Members of Freeholder Planning and Economic Development Committee and was recommended to the full Board for approval;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Passaic County Planning Department to submit a grant application to the New Jersey Department of Transportation/Local Bicycle Planning Assistance Program (LBAPP), for the development of a Bicycle Plan for the City of Paterson; and

**BE IT FURTHER RESOLVED** that the Freeholder Director and Clerk to the Board are hereby authorized to

execute the grant agreement and any and all necessary documents on behalf of the County of Passaic with respect to the grant funds for the above stated project.

Dated: September 10, 2019



### RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Elizabeth Ward  
Telephone #: 973-569-4045

DESCRIPTION OF RESOLUTION:

Resolution authorizing Passaic County staff to apply to the NJDOT Local Bicycle/Pedestrian Planning Assistance Program to develop a Bicycle Plan for the City of Paterson.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ N/A  
REQUISITION # \_\_\_\_\_  
ACCOUNT # \_\_\_\_\_

4. METHOD OF PROCUREMENT:

- RFP       RFQ       Bid  
 Other: Consultant assigned by NJDOT at no cost to County

5. COMMITTEE REVIEW:

DATE:

- Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development 9/3/2019  
 Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

- Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: September 10, 2019  
Adopted on: September 10, 2019  
Official Resolution#: R20190823

**LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM**

**Local Bicycle/Pedestrian Planning  
Assistance Program  
PROGRAM GUIDELINES**

## **LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM**

### **LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM**

#### **Background**

The New Jersey Bicycle and Pedestrian Transportation Master Plan has established a vision for New Jersey as a place where people choose to walk or bicycle with confidence and a sense of security...where both activities are a routine part of the transportation and recreation systems. The Department has taken steps to fulfill this vision through the adoption of a Complete Streets Policy through which the Department commits to the planning, design construction, maintenance and operation of facilities that will provide for the safe access and mobility of pedestrians, bicyclists and transit users of all ages and abilities.

In order to implement this policy and make New Jersey a better place to bicycle and walk, it is essential that infrastructure improvements be undertaken that address the safety and access needs of non-motorized transportation modes. The benefits of such improvements are maximized if they evolve from a rational planning process, in fulfillment of a local vision that complements the one expressed in the NJ Bicycle and Pedestrian Master Plan; a process that reflects a conscious and concerted effort to create livable communities and complete streets where the needs of vulnerable roadway users such as pedestrians and bicyclists are central.

To assist in fulfilling this vision, and to facilitate the implementation of capital projects that fulfill the safety and access needs of pedestrians and bicyclists; the Department has created the **Local Bicycle/Pedestrian Planning Assistance Program (LBPPAP)**. Under this program, the Department has retained the services, of several consultants with expertise in local bicycle and pedestrian planning. The services of these consultants are provided at no cost to counties and municipalities that demonstrate a need and desire to undertake planning activities that will lead to capital improvements to benefit the non-motorized transportation modes.

Municipalities (or counties) that determine they are interested in participating in this program should develop an application in accordance with the information provided below and submit the package to:

Elise Bremer-Nei, AICP/PP  
Office of Bicycle & Pedestrian Programs  
New Jersey Department of Transportation  
1035 Parkway Avenue  
P.O. Box 600  
Trenton, NJ 08625-0300

## **LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM**

### Application Package Checklist

Local governments that wish to be considered for inclusion in this program must submit an application package. Applications will be accepted at any time throughout the year. The application should demonstrate a strong interest in and/or need to provide improved or enhanced accommodations for pedestrian or bicycle travel in the community and evidence of a sincere commitment to implement the recommendations that evolve from the planning effort. The application package for the LBPPAP must include:

- A cover letter on the letterhead of the applicant, county or municipality, expressing interest in the program, signed by an appropriate representative of the county or municipality.
- A description of the proposed planning effort to be undertaken, prioritizing the efforts. This should include justification in terms of the needs, problems, populations served or opportunities being addressed.
- Additional information, if available, including sketches, maps which define the proposed study area, etc.,
- Supporting data, statistics and mapping demonstrating significant safety issues in the county or municipality that may be addressed in the study.
- A description of how the municipality intends to participate in the study. This can include financial participation, though financial participation is not required.
- A resolution of support from the governing body (if available at the time of the submittal) or an indication that a resolution of support will be forthcoming. The resolution must include a commitment to make a good faith effort to implement the recommendations (actual or implied) of the planning study. *Note: A task order with the Department's consultant, commissioning the work, will not be issued without receipt of a resolution of support from the local governing body.*
- The identity of the contact person and/or staff person who will participate in the study on behalf of the county or municipality.
- The identity of any local citizen groups or task forces or other entities with an interest in bicycling or walking who support the planning effort and may be available to participate in the study.
- An agreement to follow up with NJDOT one year after study completion in order to document the status of improvements based on study recommendations.

## **LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM**

### **Evaluation Process/Selection Criteria**

Since applications are accepted at any time, the Department does not, strictly speaking, review and evaluate applications on a competitive basis. The program is competitive only in that there may be more applicants than resources available to accommodate them. As such, we cannot guarantee that technical assistance will be available at any particular time. The evaluation process is intended to determine whether an application is to be accepted (or not) into the program. Applications will be evaluated in terms of the following selection criteria:

- Clarity of the presentation of the planning issues to be addressed
- Inclusion of supporting data, statistics and mapping to back up narrative provided
- Evidence of commitment of local staff/resources (mapping, providing data, setting up meetings, providing meeting space, etc.)
- Evidence that a significant pedestrian or bicycle safety issue is to be addressed
- Evidence that the planning effort includes consideration of improving non-motorized access to transit stops and stations
- Evidence that the planning effort is to be directed to the needs of special populations such as senior citizens, transportation disadvantaged, school children, etc.
- Evidence that the planning effort is to be directed towards the enhancement, vitality or economic viability of downtown or central business district (CBD) areas through the improvement of bicycle and pedestrian access and safety
- Documentation that the applicant municipality or county has an existing Complete Streets Policy or a commitment of their intention to adopt one
- Documentation of local support (A resolution of support from the governing body is required. Other documentation could include letters of support from public safety officials, the school board, etc.)
- Documentation of support/involvement of the county (if a municipal application)
- Documentation of support by the Transportation Management Association (TMA) and/or the Metropolitan Planning Organization (MPO)
- Documentation that other activities or projects have been undertaken to support bicycling or walking in the county or municipality, including Safe Routes to School programs

### **Other Considerations**

Planning efforts to be undertaken through this program are to be locally driven. It is essential that applicants understand that this assistance is to be provided under a partnership arrangement, and that applicants must commit staff and/or financial resources to these efforts.

All studies undertaken must have a strong public outreach aspect, including continuing involvement by both the official representatives of the county or municipality as well as participation by local citizens.

## **LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM**

It is anticipated that study recommendations will be consistent with state of the practice guidelines for bicycle and pedestrian accommodations.

Communities participating in the program will be contacted periodically after the completion of the planning effort to provide information on progress made toward implementing study recommendations resulting outcomes. Specifically, we will be asking whether there has been an increase in safety due to the changes made, whether a Complete Streets policy has been adopted, as well as whether or not the community has seen an increase in bicyclists and pedestrians. Also, we will assist in determining whether the community is eligible for inclusion in the Bike Friendly Communities Program with the League of American Bicyclists. An important part of the process will be the identification of the contact person within the local government who will sign the Local Technical Assistance Scope Approval form. This person will not only agree to the goals and objectives of the study, but will also agree to serve as our liaison for the aforementioned progress reports.

### **Eligible Planning Activities**

Examples of planning activities that may be eligible for this technical assistance program include but are not limited to:

- Evaluation of bicycle and/or pedestrian safety issues and the development of potential solutions
- Comprehensive bicycle and/or pedestrian plans or circulation elements
- Bicycle and/or pedestrian circulation studies focusing on key corridors or activity centers in the county or municipality, e.g. downtowns, key attractors (parks and other community facilities) shopping centers, etc.
- Planning location or feasibility assessments for shared use path projects including rail-trails and rail with trail
- Complete Streets policy development and implementation plan assistance.
- Sidewalk inventories
- Walkability audits
- Inventories or audits of bicycle compatible roadways and designated bicycle facilities.
- Bicycle suitability mapping
- Deficiency analyses, in terms of bicycle and/or pedestrian travel along selected routes to schools, transit facilities, downtown areas, etc., along with recommendations for mitigating those deficiencies
- Residential neighborhood traffic calming
- Safe Routes to School travel plans

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

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Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACTS TO CABLEVISION LIGHTPATH NJ, LLC (ALTICE BUSINESS) AND COOPERATIVE COMMUNICATIONS INC, FOR INTERNET/VOICE ACCESS WITH INTEGRATED VOICE OPTION AS PER BID#19-001, FOR THREE YEARS FROM NOVEMBER 1, 2019 AND OCTOBER 31, 2022, WITH ONE TWO-YEAR OPOTION TO REVIEW AS PER RECOMENDATION, ALL AS NOTED IN THE RESOLUTION,

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20190824							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-67							
CAF #	9-01-31-223-001-U02,							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACTS TO CABLEVISION LIGHTPATH NJ, LLC (ALTICE BUSINESS) AND COOPERATIVE COMMUNICATIONS INC, FOR INTERNET/VOICE ACCESS WITH INTEGRATED VOICE OPTION AS PER BID#19-001, FOR THREE YEARS FROM NOVEMBER 1, 2019 AND OCTOBER 31, 2022, WITH ONE TWO-YEAR OPOTION TO REVIEW AS PER RECOMENDATION**

**WHEREAS**, on March 28, 2019, proposals were received and opened for the Request for Proposals (RFP) Dedicated Internet Access with Integrated Voice Option services to be used at various County Buildings as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

**WHEREAS**, both vendors who submitted proposals agreed to extend their prices beyond the 60 day set forth under the Local Public Contract law; and

**WHEREAS**, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

**WHEREAS**, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Cablevision Lightpath NJ, LLC (Altice Business), for 7 locations and Cooperative Communications Inc., for 1 location in conformity with their proposals of March 28, 2019 and for Bid#19-001, to provide Dedicated Internet Access with Integrated Voice Option for a Three(s) Year contract period from November 1, 2019 through October 31, 2022, with One, Two-Year Option to renew, for a total estimated price of \$17,001.00 monthly as set forth in the attached memorandum, and pursuant to their Proposals of March 28, 2019, Bid#19-001; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 23, 2019 committed meeting and recommends this resolution to the full Board for adoption; and

**WHEREAS**, a certification of funds is attached hereto, indicating that \$34,003.00 funds are available in budget accounts #9-01-31-223-001-U02 and #9-01-31-223-001-U03 for the within contemplated expenditure; and

**WHEREAS**, the County issued a public solicitation to qualified vendors to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contracts under the Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Cablevision Lightpath NJ, (Altice Business) and to Cooperative Communications Inc., as set forth above; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Dedicated Internet Access with Integrated Voice Option, as a competitive contract.

September 10, 2019



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Joshua Schmookler  
 Telephone #: 973-754-6855

**DESCRIPTION OF RESOLUTION:**

Resolution awarding contract for Internet / Voice services pursuant to RFP-19-001

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 34,003  
 REQUISITION # R9-05444, R9-05398, R5-05394  
 ACCOUNT # 9-01-31-223-001-U02, 9-01-31-223-001-U03

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: September 04, 2019  
 Adopted on: September 10, 2019  
 Official Resolution#: R20190824

Memorandum

**TO:** Sherry Arvanitakis

**FROM:** Joshua Schmookler, Passaic County MIS Department  
Joe Rizzo, Passaic County Prosecutors Office

**RE:** RFP-19-001, Dedicated Internet Access

**DATE:** 8/10/2019

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Introduction

On March 28<sup>th</sup>, 2019, the Passaic County Purchasing Department received bids for dedicated internet access and voice services to be used at various county buildings. It was determined that bids would be reviewed by Joshua Schmookler, of the Passaic County MIS Department, as well as Joe Rizzo of the Passaic County Prosecutors Office, IT Division. Bids were received from Altice Business, as well as Cooperative Communications

Scoring of Respondents

Mr. Rizzo and Mr. Schmookler reviewed the received proposals in depth, and determined that related to the management and cost categories of scoring, Altice Business and Cooperative Communications were functionally equivalent, or nearly so in most categories. Thus the determining factor for the majority of the award is cost, with meeting the multi-carrier resiliency requirement being another determining factor.

Review Committee Recommendation

Based upon the scoring of the Review Committee, it is recommended that the RFP be awarded as follows:

Site	Option	Vendor	Cost
401 Grand St	1	Altice Business	\$5,025.00
495 River St	3	Cooperative Communications	\$2,450.00
495 River St	1	Altice Business	\$3,375.00
305 Oldham Road	N/A	Altice Business	\$1,500.00
930 Riverview Drive	N/A	Altice Business	\$1,000.00
30 King Road	N/A	Altice Business	\$1,000.00
11 Marshall St	N/A	Altice Business	\$1,000.00
300 Oldham Road	N/A	Altice Business	\$1,550.00
		<b>Total Altice Award Monthly Cost:</b>	<b>\$14,450</b>
		<b>Total Cooperative Award Monthly Cost:</b>	<b>\$2,450</b>

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$612,036.00

APPROPRIATION: \$34,002- Various Accounts  
\$578,034.00- \*Contingent upon availability of  
funds in future years' budgets.

PURPOSE: Resolution authorizing award of contract to  
Cablevision Lightpath NJ, LLC (Altice Business)  
from November 1, 2019 through October 31, 2022..

  
Richard Cahill, Chief Financial Officer

DATED: September 10, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 10, 2019 - 6:00 PM

Location: Passaic County Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AMENDING R-2019-0538 DATED JUNE 25, 2019, TO AWARD ITEM #34 TO SITEONE LANDSCAPE SUPPLY, FOR FERTILIZER/CHEMICAL MATERIALS, FOR THE COUNTY OF PASSAIC GOLF COURSE, FOR THE PERIOD OF JUNE 1, 2019 THROUGH MAY 31, 2020, AS PER BID SB-19-028, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Late Starters

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COMMITTEE NAME

Official Resolution#	R20190825							
Meeting Date	09/10/2019							
Introduced Date	09/10/2019							
Adopted Date	09/10/2019							
Agenda Item	o-68							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 12, 2019

**RESOLUTION AMENDING R-2019-0538 DATED JUNE 25, 2019, TO AWARD ITEM #34 TO SITEONE LANDSCAPE SUPPLY, FOR FERTILIZER/CHEMICAL MATERIALS, FOR THE COUNTY OF PASSAIC GOLF COURSE, FOR THE PERIOD OF JUNE 1, 2019 THROUGH MAY 31, 2020, AS PER BID SB-19-028**

**WHEREAS**, by Resolution R-2019-0538, dated June 25, 2019, the Passaic County Board of Chosen Freeholders awarded a contracts to various vendors for fertilizer, chemical materials, for use at the Preakness Valley Golf Course (Passaic County Golf Course) as a result of bids received on May 7, 2019; and

**WHEREAS**, it now appears that one of the twelve items awarded to Nutrien AG Solutions Inc. (Item #34) was awarded to them in error made by that vendor and should had been awarded to SiteOne Landscape Supply (see copy of the memo dated August 15, 2019 attached hereto and made a part thereof); and

**WHEREAS**, as a consequence thereof, it is necessary to amend the previous Resolution R-2019-0538 to award Item #34 to SiteOne Landscape Supply, and rescind the award of item #34 to Nutrien AG Solutions Inc.; and

**WHEREAS**, the Finance, Administration and Personnel Committee reviewed this matter at its August 28, 2019 meeting and recommended this resolution to the full Board for adoption;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amend to Resolution R-2019-0538, dated June 25, 2019, to rescind the award of item #34 of

the May 7, 2019 bid, for fertilizer and chemical material, to Nutrien AG Solutions Inc. and instead award Item #34 to SiteOne Landscape Supply inasmuch as they, not said NutrienAG Solutions was the low bidder for item #34; and

**BE IT FURTHER RESOLVED** that in all other respects R-2019-0538, dated June 25, 2019, shall remain in full force and effect.

September 10, 2019