

PASSAIC COUNTY IMPROVEMENT AUTHORITY  
PUBLIC NOTICE

Notice is hereby given that the Passaic County Improvement Authority (the "Authority") will be seeking qualifications for the provision of certain professional and extraordinary unspecifiable services. The qualifications are being sought as part of a fair and open process being undertaken by the Authority pursuant to N.J.S.A. 19:44A-20.4 et seq.

Responses to provide the services will be received by the Authority at its offices located at 401 Grand Street, Room 417, Paterson, New Jersey 07505, until 11:00 a.m. prevailing time, on February 10, 2021, at which time the responses will be publicly opened and the name of the responder shall be read aloud.

Qualifications will be accepted for the following:

**LEGAL COUNSEL - GENERAL OPERATIONS.** The Authority requires general legal counsel for all of its operations. The duties include representation of the Authority in all of its operations, including but not limited to, general administrative preparation and review of contracts, appearance at Authority meetings, advice in connection with Authority projects and financings, and general advice to the Authority. The minimum threshold criteria that will be utilized for the evaluation of the responses shall be as follows:

- a) Licensed to practice law in the State of New Jersey for a minimum of five (5) years;
- b) Representation and experience with governmental entities and laws applicable to governmental entities for a minimum of five (5) years;
- d) Have a multi-disciplinary law practice in the area of civil matters for a minimum of five (5) years; and
- e) Knowledge of the Authority and its operations.

The Authority Board shall select the professional or business entity for the position so advertised. Selection shall be by resolution of the Authority Board. The Authority reserves the right to cancel or amend this process at any time.

**Individuals and/or firms are to submit one (1) copy and one (1) digital copy (USB drive) of their responses evidencing their qualifications, along with any other information that the firm desires that the Authority consider, and a proposed contract for professional services to be provided to the Authority to: Nicole S. Fox, Executive Director, Passaic County Improvement Authority, 401 Grand Street, Room 417, Paterson, New Jersey 07505 no later than 11:00 a.m. on February 10, 2021.** Questions concerning this notice may be directed to Nicole S. Fox at (973) 881-4550

**The foregoing represents the full RFQ for these services. Should there be any changes, additions, modifications, or questions and answers regarding this RFQ, they will be posted on the Authority's official website at [www.passaiccountynj.org/PCIA](http://www.passaiccountynj.org/PCIA).**