

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Meeting Venue

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 1. Akhter
 2. Bartlett
 3. Best
 4. Duffy
 5. Lepore
 6. Deputy Director James
 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: December 11, 2018
- G. Approval of Proclamation: None

1. The Passaic County Board of Chosen Freeholders wishes to recognize Boy Scout Troop #388 of Pompton Lakes's Thomas Dougherty who has earned the most distinguished Award in scouting, the rank of Eagle Scout.
2. The Passaic County Board of Chosen Freeholders wishes to recognize Councilman William Liess for his service to the Township of Little Falls and the County of Passaic.
3. The Passaic County Board of Chosen Freeholders wishes to recognize Angela Coxen as she retires from the Paterson Public School district.

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. 2/3 Vote Resolution:

1. RESOLUTION TO TRANSFER FUNDS III, ALL AS NOTED IN THE RESOLUTION

L. Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION CANCELLING CURRENT STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION.

2. RESOLUTION AUTHORIZING FINANCE CANCELLATION OF OUTSTANDING CHECKS PAYROLL AGENCY, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

3. RESOLUTION AUTHORIZING FINANCE CANCELLATION OF OUTSTANDING CHECKS CLEARING ACCOUNT, ALL AS NOTED IN THE RESOLUTION.
4. RESOLUTION CANCELLING OPEN SPACE TRUST APPROPRIATION BALANCES, ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION ESTABLISHING A CAPITAL RESERVE, ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION RE-APPOINTING JOHN BLEEKER AS A MEMBER OF THE PASSAIC COUNTY CONSTRUCTION BOARD OF APPEALS FOR A FOUR (4) YEAR TERM COMMENCING JANUARY 1, 2019 THROUGH DECEMBER 31, 2022, ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION AMENDING R-2017-0923 DATED NOVEMBER 21, 2017 TO ALLOW AN INCREASE OF THE AWARD OF CONTRACT TO ROBERT T. CALISE OF WAYNE, NJ FOR ACCOUNTING CONSULTING SERVICES FOR 2018 TO AN AMOUNT NOT TO EXCEED \$87,000.00, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION AWARDED A CONTRACT TO SCRIPTWISE CONSULTANTS LLC OF PARAMUS, NJ AND QUALIFYING PHARMA-CARE INC OF CLARK, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PHARMACY CONSULTANT SERVICES CALENDAR YEAR 2019 RFQ-19-037, AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION AWARDED A CONTRACT TO ROBERT G. CALISE OF WAYNE, NJ FOR PASSAIC COUNTY ACCOUNTING CONSULTING SERVICES RFQ-19-005 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION QUALIFYING A LIST OF PROVIDERS AND AWARDED CONTRACTS FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF SERVICES CALENDAR YEAR 2019 RFQ-19-020 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RP BAKING LLC OF HARRISON, NJ FOR RE-BID BREAD PRODUCTS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

12. RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER HOSPICE SERVICES CALENDAR YEAR 2019 RFQ-19-034 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

13. RESOLUTION AWARDING A CONTRACT TO LOUIS A. GAMBETTA MD OF LITTLE FALLS, NJ AND HARESH S. KANE MD OF PRINCETON, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER RE-BID WOUND SPECIALIST PHYSICIANS CALENDAR YEAR 2019 RFQ-19-039 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION REFERRING LITIGATION ENTITLED DANIEL DEL VALLE VS. COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF HOAGLAND LONGO MORAN DUNST & DOUKAS, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY AND PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION REFERRING LITIGATION ENTITLED MARIA DITONDO VS. VICTOR CAMILO, ET AL. TO THE LAW FIRM OF FOSTER AND MAZZIE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION REFERRING LITIGATION ENTITLED MIGUEL A. FERREIRA VS. JOSE R. DIAZ, ET AL. TO THE LAW FIRM OF WISNIEWSKI AND ASSOCIATES, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS JOSE R. DIAZ AND PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION REFERRING LITIGATION ENTITLED SALVATORE LEPERA VS. PASSAIC COUNTY SHERIFF'S DEPARTMENT, ET AL. TO THE LAW FIRM OF WATERS MCPHERSON MCNEILL, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY SHERIFFS' DEPARTMENT, SHERIFF RICHARD H. BERDNIK, DETECTIVES MIGUEL LOPEZ AND JOSE VARGAS, ALL AS NOTED IN THE RESOLUTION.
18. RESOLUTION REFERRING LITIGATION ENTITLED TALVIN A. RANDOLPH VS. 73 4TH STREET, LLC, ET AL. TO THE LAW FIRM OF FRIEND AND WENZEL, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION REFERRING LITIGATION ENTITLED SANDRA SMITH VS COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF FLORIO KENNY RAVAL, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS PASSAIC COUNTY, PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS AND PASSAIC COUNTY COMMUNITY COLLEGE ALL AS NOTED IN THE RESOLUTION.

20. RESOLUTION QUALIFYING AND AWARDING A CONTRACT TO BRIAN KRONICK, ESQ OF JERSEY CITY, NJ TO PERFORM PROFESSIONAL SERVICES AS A HEARING OFFICER FOR THE COUNTY OF PASSAIC RFQ-19-042 AS PER QUALIFICATION ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

21. RESOLUTION AUTHORIZING THE PURCHASING AGENT TO NEGOTIATE AND AWARD TO J.R. HAFTEK CO OF PATERSON, NJ ACCORDANCE WITH N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION TO PURCHASE VIA STATECONTRACT AND COUNTY COOPERATIVES ALL AS NOTED IN THE RESOLUTION.
23. RESOLUTION AUTHORIZING THE ISSUANCE OF AN RFP FOR PROFESSIONAL CONSULTING SERVICES TO CREATE AND DEVELOP A MARKETING AND TOURISM CAMPAIGN FOR PASSAIC COUNTY ALL AS NOTED IN THE RESOLUTION
24. RESOLUTION QUALIFYING A POOL OF OUTSIDE LEGAL COUNSEL/PATIENT ADVOCATE RFQ-19-033AS PER QUALIFICATIONS ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION TO AMEND RESOLUTION R-2018-0881 DATED NOVEMBER 20, 2018 TO REFLECT THE CORRECT YEARLY AMOUNT OF \$30,000.00 INSTEAD OF \$35,000.00 TO BE PAID TO THE EXECUTIVE DIRECTOR OF THE PASSAIC COUNTY PUBLIC HOUSING AGENCY TO ACT AS THE PART-TIME ADMINISTRATOR OF THE CITY OF CLIFTON PUBLIC HOUSING AGENCY ALL AS NOTED IN THE RESOLUTION.
26. RESOLUTION AMENDING R20181011 DATED DECEMBER 22, 2018 AWARDS A CONTRACT TO NORTHPOINTE INC OD/BA/ EQUIVANT OF TRAVERSE CITY, MI FOR ASSESSMENT SOFTWARE FOR PASSAIC COUNTY RE-ENTRY PROGRAM AND MEDICATION ASISTED TREATMENT PROGRAM RFQ-18-071 TO REFLECT THE CORRECT AWARD AMOUNT, ALL AS NOTED IN THE RESOLUTION.
27. RESOLUTION QUALIFYING A POOL OF BOND COUNSEL FOR THE COUNTY OF PASSAIC RFQ-19-028 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION QUALIFYING A POOL OF LABOR COUNSEL FOR THE COUNTY OF PASSAIC RFQ-19-029 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

29. RESOLUTION QUALIFYING A POOL OF OUTSIDE LEGAL COUNSEL/SPECIAL LITIGATION COUNSEL FOR THE COUNTY OF PASSAIC RFQ-19-030 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

30. RESOLUTION QUALIFYING A POOL OF SPECIAL COUNSEL FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER RFQ-19-031 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

31. RESOLUTION AUTHORIZING A NEW SEAL KNOWN AS THE HISTORIC PASSAIC COUNTY SEAL, ALL AS NOTED IN THE RESOLUTION.

32. RESOLUTION AUTHORIZING CONTRACT TO BASH CONTRACTING, INC. FOR THE GARRET MOUNTAIN DEER FENCE PROJECT IN THE BOROUGH OF WOODLAND PARK, NJ ON BEHALF OF THE FRIENDS OF PASSAIC COUNTY PARKS, INC. ALL AS NOTED IN THE RESOLUTION.

33. RESOLUTION REAPPOINTING SHARON CHAMBERS SMITH AND ALONZO MOODY TO THE BOARD OF TRUSTEES OF THE PASSAIC COUNTY COMMUNITY COLLEGE, ALL AS NOTED IN THE RESOLUTION.

34. RESOLUTION AUTHORIZING PAYMENT TO GARFUNKEL WILD, P.C. OF HACKENSACK, NJ FOR LEGAL SERVICES IN ASSISTING THE COUNTY OF PASSAIC IN SECURING CLAIMED AMOUNTS FROM THE STATE OF NEW JERSEY WITH REGARD TO UNDERPAYMENT OF MEDICAID FUNDS FROM YEARS 2008-2011 ALL AS NOTED IN THE RESOLUTION.

35. RESOLUTION ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PASSAIC AND DISTRICT 1199J, AFSCME, REPRESENTING NURSING SUPERVISORS AT PREAKNESS HEALTHCARE CENTER FOR A CONTRACT PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2022 ALL AS NOTED IN THE RESOLUTION.

36. RESOLUTION ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PASSAIC AND DISTRICT 1199J, AFSCME, REPRESENTING REGISTERED NURSES AND LICENSED PRACTICAL NURSES AT PREAKNESS HEALTHCARE CENTER FOR A CONTRACT PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2022 ALL AS NOTED IN THE RESOLUTION.

37. RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO BEYER FORD FOR EMERGENCY REPAIR OF A PASSAIC COUNTY PARKS DEPARTMENT FORD F-550 MASON DUMP TRUCK ALL AS NOTED IN THE RESOLUTION.

38. RESOLUTION EXERCISING ONE (1)-YEAR OPTION TO PERMIT SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND TOWNSHIP OF WEST MILFORD TO ALLOW CERTAIN PASSAIC COUNTY-OWNED VEHICLES TO BE FUELED AT TOWNSHIP FUELING FACILITIES TO RUN THROUGH NOVEMBER 30, 2019, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

39. RESOLUTION AUTHORIZING A FIVE YEAR LEASE BY AND BETWEEN THE COUNTY OF PASSAIC AND THE HAWTHORNE HISTORICAL SOCIETY FOR THE PASSAIC COUNTY-OWNED JOHN W. REA HOUSE IN THE BOROUGH OF HAWTHORNE, NJ BEGINNING JANUARY 1, 2019 AND TERMINATING ON DECEMBER 31, 2023, ALL AS NOTED IN THE RESOLUTION.
40. RESOLUTION TO AMEND THE UNIFORM BODY OF RULES AND REGULATIONS GOVERNING THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION.
41. RESOLUTION TO APPOINT STEVEN J. EDMOND TO THE PASSAIC COUNTY PLANNING BOARD AS ALTERNATE MEMBER #1 EFFECTIVE IMMEDIATELY AND TERMINATING ON DECEMBER 31, 2019 AND REAPPOINT BOTH NAKIMA REDMON AND KENNETH SIMPSON FOR TERMS EFFECTIVE JANUARY 1, 2019 TO DECEMBER 31, 2022, ALL AS NOTED IN THE RESOLUTION.
42. RESOLUTION AWARDING A CONTRACT BETWEEN HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY AND THE COUNTY OF PASSAIC FOR PERFORMANCE OF ADMINISTRATIVE SERVICES RELATIVE TO THE COUNTY'S SELF-FUNDED HEALTH BENEFITS PLAN FOR THE PERIOD OF JANUARY 1, 2019 THROUGH JUNE 30, 2019, ALL AS NOTED IN THE RESOLUTION.
43. RESOLUTION TO AUTHORIZE SHARED SERVICES AGREEMENT FOR PUBLIC HEALTH SERVICES BETWEEN THE COUNTY OF PASSAIC AND BOROUGH OF WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION.
44. RESOLUTION APPROVING THE VOTER VERIFIED PAPER AUDIT TRAIL PILOT PROGRAM FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION AUTHORIZING PURCHASE OF AN INSURANCE CONTRACT WITH SUN LIFE FINANCIAL SERVICES FOR "STOP-LOSS" COVERAGE FOR THE POLICY PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 ALL AS NOTED IN THE RESOLUTION.

46. RESOLUTION APPOINTING TAINA POU AS A MEMBER OF THE BOARD OF TRUSTEES OF PASSAIC COUNTY COMMUNITY COLLEGE FOR THE TERM PROVIDED BY LAW, I.E. COMMENCING IMMEDIATELY AND TERMINATING OCTOBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

47. RESOLUTION REAPPOINTING ANTHONY J. DeNOVA, III OF NORTH HALEDON AS COUNTY ADMINISTRATOR FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:9-42, FOR A TERM COMMENCING ON JANUARY 1, 2019 AND TERMINATING DECEMBER 31, 2023, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

48. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT IN ACCORDANCE WITH THE DEVELOPMENT OF THE AREA PLAN CONTRACT WITH THE STATE DEPARTMENT OF HUMAN SERVICES, ALL AS NOTED IN THE RESOLUTION.
49. RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02863 BY \$16,000.00 TO \$52,000.00 FOR HASSON PSYCHOLOGICAL GROUP, LLC, TO PSYCHOLOGICAL SERVICES FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER FOR 2018, ALL AS NOTED IN THE RESOLUTION.
50. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC d/b/a PREAKNESS HEALTHCARE CENTER TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES FOR A GRANT FOR THE RESIDENTS OF THE PREAKNESS HEALTHCARE CENTER LONG-TERM HEALTH PROGRAM, ALL AS NOTED IN THE RESOLUTION.
51. RESOLUTION AUTHORIZING THE APPOINTMENT OF COLEEN STEVENS-PORCHER, CEO 4 C's OF PASSAIC COUNTY TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING NOVEMBER 27, 2018 TERMINATING NOVEMBER 26, 2021, ALL AS NOTED IN THE RESOLUTION.
52. RESOLUTION AUTHORIZING THE APPOINTMENT OF FRANCINE VINCE, DIRECTOR, PASSAIC COUNTY HUMAN SERVICES TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING DECEMBER 12, 2018 TERMINATING DECEMBER 11, 2021, ALL AS NOTED IN THE RESOLUTION.
53. RESOLUTION AUTHORIZING THE HUMAN SERVICES DERPARTMENT TO INITIATE A REQUEST FOR PROPOSALS (RFP) TO SOLICIT BIDDERS TO PROVIDE MENTAL HEALTH SERVICES IN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

54. RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO INITIATE A REQUEST FOR PROPOSALS (RFP) TO SOLICIT BIDDERS TO PROVIDE ADDICTION PREVENTION, EARLY INTERVENTION, TREATMENT, AND RECOVERY SUPPORT SERVICES IN ACCORDANCE WITH THE PASSAIC COUNTY COMPREHENSIVE ADDICTION PLAN ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

55. RESOLUTION AUTHORIZING THE ALLOCATION OF 2018 CASINO REVENUE AND TITLE III FUNDS TO THE MUNICIPALITIES OF PATERSON, CLIFTON AND PASSAIC FOR THE PURPOSE OF PROVIDING SENIOR TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES ALL AS NOTED IN THE RESOLUTION.
56. AMENDED: RESOLUTION AUTHORIZING A “POOL” OF PRE-QUALIFIED AGENCIES TO PERFORM PROFESSIONAL SERVICES PROVIDED BY THE AREA AGENCY ON AGING ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

57. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NATIONAL ENDOWMENTS FOR THE HUMANITIES – PUBLIC HUMANITIES PROJECT GRANT FY 2019 FOR PLANNING PROGRAMS ON WOMEN OF THE AMERICAN REVOLUTION FOR DEY MANSION WASHINGTON’S HEADQUARTERS IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.
58. RESOLUTION FOR CHANGE ORDER #2 FOR GROVE CONTRACTING LLC AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE JOHN W. REA HOUSE IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
59. RESOLUTION FOR CHANGE ORDER #4 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER PASSAIC RIVER STRUCTURE NO. 1600-004 IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.
60. RESOLUTION FOR CHANGE ORDER #5 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER PASSAIC RIVER STRUCTURE NO. 1600-004 IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.
61. RESOLUTION FOR FOURTH AMENDMENT TO THE CONTRACT FOR T&M ASSOCIATES AS IT CONCERNS THE WEASEL BROOK PARK IMPROVEMENTS – PHASE II IN THE CITY OF CLIFTON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

62. RESOLUTION AUTHORIZING THE CONTRACT AWARDED TO FRENCH & PARRELLO ASSOCIATES BY RESOLUTION R-2012-683 DATED SEPTEMBER 11, 2012 FOR THE PATERSON-HAMBURG TURNPIKE/VALLEY ROAD INTERSECTION IMPROVEMENT PROJECT IN THE TOWNSHIP OF WAYNE, NJ BE RE-OPENED AND AMENDED TO PROVIDE AN ADDITIONAL AMOUNT PAYABLE FOR EXTRA TESTING SERVICES ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

63. RESOLUTION FOR CHANGE ORDER #1 FOR COLONNELLI BROTHERS, INC. AS IT PERTAINS TO THE REPLACEMENT OF GROVE STREET CULVERT NO. 1600-68 OVER WEASEL BROOK IN THE CITY OF CLIFTON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.
64. RESOLUTION FOR CHANGE ORDER #1 FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE REPAIRS PROJECT AT VARIOUS LOCATIONS IN PASSAIC COUNTY, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.
65. RESOLUTION FOR CHANGE ORDER #1 (FINAL) FOR ZUCCARO, INC. FOR THE PATERSON TRANSIT FACILITY PEDESTRIAN SAFETY PROJECT IN THE CITY OF PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.
66. RESOLUTION FOR CHANGE ORDER #1 FOR ZUCCARO, INC. AS IT PERTAINS TO THE HALEDON AVENUE GREEN STREET IMPROVEMENTS PROJECT IN PATERSON, NJ ALL AS NOTED IN THE RESOLUTION.
67. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE REPLACEMENT OF TERRACE AVE. CULVERT NO. 1600-421 OVER TRIBUTARY TO MOLLY ANN BROOK IN THE BOROUGH OF NORTH HALEDON, NJ ALL AS NOTE IN THE RESOLUTION.
68. RESOLUTION TO AMEND RESOLUTION R-18-0998 DATED DECEMBER 11, 2018 TO INCLUDE AN ADDITIONAL BRIDGE IN THE APPLICATION AND GRANT AGREEMENT FOR NJDOT STATE/LOCAL BRIDGE FUND FOR THE 2019 CALENDAR YEAR FOR THE COUNTY OF PASSAIC ALL AS NOTED IN THE RESOLUTION.
69. RESOLUTION CONSENTING TO ORDINANCE 18-038 BY THE CITY OF PATERSON, NJ WHICH ESTABLISHES A 15-MINUTE PARKING ZONE FROM 9:00 A.M. TO 7:00 P.M. AT 286 UNION AVE, WHERE PARKING IS ALREADY PERMITTED ALL AS NOTED IN THE RESOLUTION.
70. RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY, ALL AS NOTED IN THE RESOLUTION.

71. RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO LEMCO CORPORATION FOR EMERGENCY SERVICE CALL AND SUBSEQUENT REPAIRS TO THE ELECTRICAL SYSTEM AT LAMBERT CASTLE IN CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

72. RESOLUTION AWARDED CONTRACT TO TREE KING UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL, ALL AS NOTED IN THE RESOLUTION.
73. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF PARKS & RECREATION TO APPLY FOR A NJUCF STEWARDSHIP – RESILIENCY PLANNING GRANT FROM THE NJDEP URBAN AND COMMUNITY FORESTRY PROGRAM FOR THE CREATION OF A HAZARDOUS TREE INVENTORY FOR EASTERN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
74. RESOLUTION FOR AWARD OF CONTRACT TO CYPRECO INDUSTRIES INC. FOR ROOF REPAIRS OF THE BOARD OF SOCIAL SERVICES BUILDING AT 80 HAMILTON STREET IN PATERSON, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.
75. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO TECTONIC OF SHORT HILLS, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR SEVEN BRIDGES IN THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.
76. RESOLUTION AUTHORIZING SERVICES OF KEN’S TREE CARE TO REMOVE TREE FROM PASSAIC COUNTY-OWNED FRIENDSHIP PARK IN BLOOMINGDALE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
77. RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF RINGWOOD, NEW JERSEY FOR ROCK SALT STORAGE, DELIVERY AND REPLACEMENT FACILITY ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

78. RESOLUTION AUTHORIZING TRANSFER OF ONE 2008 DODGE VEHICLE BY THE COUNTY OF PASSAIC, SHERIFF’S DEPARTMENT TO THE PROSPECT PARK POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.
79. RESOLUTION AUTHORIZING TRANSFER OF ONE 1995 FORD AMBULANCE BY THE COUNTY OF PASSAIC, SHERIFF’S DEPARTMENT TO THE MUNICIPALITY OF MAO IN THE DOMINICAN REPUBLIC ALL AS NOTED IN THE RESOLUTION.

80. RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A SCHEDULE TO CONDUCT PUBLIC AUCTIONS (JUNK TITLE ONLY) BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT FOR VEHICLES WHICH HAVE BEEN IMPOUNDED FOR 30 OR MORE DAYS ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

81. RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH CORIZON HEALTH OF NEW JERSEY, LLC TO PROVIDE INSTITUTIONAL HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

82. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND SCHEDULING OF A PUBLIC HEARING AND MEETING ON THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK FY 2019 GRANT APPLICATION, ALL AS NOTED IN THE RESOLUTION.

83. RESOLUTION AUTHORIZING THE DIVISION OF ECONOMIC DEVELOPMENT TO ISSUE A REQUEST FOR PROPOSALS TO ENGAGE A CONSULTANT TO IMPLEMENT A PLANNING STUDY FUNDED BY THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA), ALL AS NOTED IN THE RESOLUTION.

84. RESOLUTION AUTHORIZING A NO-COST GRANT EXTENSION OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY GRANT FROM THE NJ DEPARTMENT OF COMMUNITY AFFAIRS UNTIL JULY 31, 2019 FOR THE COUNTY OF PASSAIC, AND UNTIL JUNE 30, 2019 FOR THE CITY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

85. RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION TO JULY 31, 2019 TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES , ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

86. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR AMBULANCE TYPE III CUT-A-WAY MODULAR 2018 OR NEWER FORD E-350 DRW AS PER BID, ALL AS NOTED IN THE RESOLUTION.
87. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR AMBULANCE TRANSIT VAN HIGH ROOF 2018 OR NEWER FORD T-350 W2X AS PER BID, ALL AS NOTED IN THE RESOLUTION.
88. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR SOLAR POWERED SECURITY CAMERAS TO Q-STAR TECHNOLOGY, LLC AS PER BID, ALL AS NOTED IN THE RESOLUTION.

89. RESOLUTION AUTHORIZING AN INSURANCE CONTRACT BETWEEN THE COUNTY OF PASSAIC AND TRAVELERS INDEMNITY GROUP OF NEW JERSEY FOR MASTER PROPERTY INSURANCE COVERAGE FOR VARIOUS PASSAIC COUNTY BUILDINGS FOR A POLICY PERIOD OF JANUARY 1, 2019 TO JANUARY 1, 2020 FOR A TOTAL PREMIUM OF \$392,323.00, ALL AS NOTED IN THE RESOLUTION.

M. New Business:

1. Personnel:
2. Bills:
3. Payroll Certification:
4. Departmental Reports:

N. Adjournment:

PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

MINUTES FOR REGULAR MEETING HELD ON

December 11, 2018

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Board Room at the Passaic County Administration building, 401 Grand St. Paterson, NJ at 6:03pm.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

1. Akhter
2. Bartlett
3. Best (Absent)
4. Duffy
5. Lepore
6. Deputy Director James
7. Director Lazzara

Invocation: Louis E. Imhof III., Clerk to of the Board

Pledge of Allegiance: Lead by Freeholder Duffy

Approval of Minutes;

Motion made by Freeholder Duffy, seconded by Freeholder Lepore, that the minutes for November 20, 2018, be approved which motion was carried on a roll call six (6) votes in the affirmative, with Freeholder Best being absent.

Proclamation: None

At this time Director Lazzara asked if there were any Freeholder Reports

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad Akhter
4. Freeholder John Bartlett
5. Freeholder Theodore "TJ" Best
6. Freeholder Terry Duffy
7. Freeholder Pasquale "Pat" Lepore

Communications: None

Oral Portion:

James: Motion to open public portion

Bartlett: Second

Roll Call: Akhter, Yes: Bartlett, Yes: Absent: Best: Duffy, Yes: Lepore, Yes: Deputy Director James, Yes: Director Lazzara, Yes.

At this time the following people appeared before the Board:

1. Robert Nolan. West Milford, NJ

Duffy: Motion to close public portion of the meeting

James: Second

Roll Call: Akhter, Yes: Bartlett, Yes: Absent: Best: Duffy, Yes: Lepore, Yes: Deputy Director James, Yes: Director Lazzara, Yes.

2/3 Vote Resolution: A motion was made by Freeholder James, second by Freeholder Bartlett to adopt resolution K-1 and the motion was carried on a roll call with six (6) votes in the affirmative, with Freeholder Best being absent.

Consent Agenda:

A motion was made by Freeholder Bartlett, second by Freeholder James to add Resolutions L-65 and L-66, which motion was carried on a roll call with six (6) votes in the affirmative, with Freeholder Best being absent.

A motion was made by Freeholder James, second by Freeholder Lepore to adopt Resolution L- 1 through L – 66, which motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Akhter recusing himself from Resolution L-2 and Freeholder Best being absent.

“End of Consent Agenda”

“New Business”

Personnel:

A motion was made by Freeholder Lepore, second by Deputy Director James, that all Personnel matters be approved were submitted by the Office of Human Resources. Then the Office of Human Resources shall directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with six (6) votes in the affirmative with Freeholder Best, being absent.

Bills:

A motion was made by Freeholder Lepore, second by Freeholder James,

Current Fund	8-01	9,603,500.08
Payroll Agency Deduction	8-05	5,922,192.26
HUD Budget Expenditure	8-25	13,264.99
State/Federal Grant Fund	G-01	788,859.44
Professional Liability	T-19	6,058.79
Trust Fund Other	T-20	6,133.49
Para Transit Trust Fund	T-24	580.37
Private Industry Council	Z-81	12,518.55
		\$ 16,356,291.47
Current Fund	7-01	136,508.91
Current Fund	8-01	4,216,002.21
Hud Budget Expenditures	8-25	8,979.89
		Year Total: 4,224,982.10
General Capital Fund Budget	C-04	993,210.65
State/Federal Grant Fund	G-01	454,315.81
Open Space Trust FY206 Fund	O-16	50,000.00
Open Space Trust FY2017Budget	O-17	208,513.20
Open Space Trust FY2018 Budget	O-18	126,440.66
		Year Total: 384,953.86
Passaic CO Open Space Trst Fun	T-16	166,575.00

Register of Deeds Trust	T-17	7,307.76
Professional Liability Trust	T-19	151,758.55
Trust Fund Other	T-20	19,515.64
Municipal Forfeiture Fund	T-22	171,571.93
Prosecutor's Confiscated Funds	T-23	770.00

Year Total: 517,498.88

Private Industry Council	Z-81	3,877.10
--------------------------	------	----------

Total of All Funds: 6,715,347.31

Be approved which motion was carried on roll call with six (6) votes in the affirmative with Freeholder Best being absent.

Payroll Certification:

A motion was made by Freeholder Lepore; second by Deputy Director James, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with six (6) votes in the affirmative with Freeholder Best being absent.

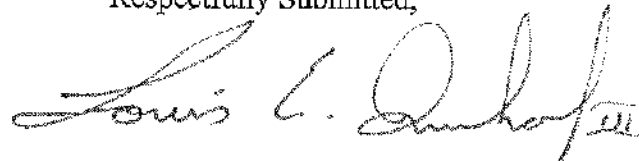
Departmental Reports:

Departmental Reports were received and filed in the Office of the Clerk of the Board

Adjournment:

Motion made by Freeholder Duffy, seconded by Freeholder Akhter that the regular meeting be adjourned at 6:17pm, and the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Best being absent.

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Marqweesha Guthrie

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

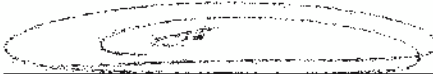
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

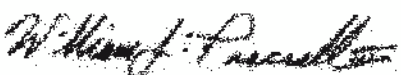
Agenda: RESOLUTION TO TRANSFER FUNDS III, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181022							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

COUNTY OF PASSAIC, NEW JERSEY

Resolution Authorizing Transfers Between
Appropriations # 3

WHEREAS, transfers are permitted between appropriations during the last two months of the fiscal year per N.J.S.A. 40A:4-58

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic, in the State of New Jersey by not less than 2/3's vote of the full membership thereof, the transfers between 2018 Budget Appropriations as follows:

<u>ACCOUNT</u>	<u>TITLE</u>	<u>FROM</u>	<u>TO</u>
<u>FINANCE DEPARTMENT</u>			
8-01-20-103-001-101	Salary & Wage	25,000	
<u>PARKS & RECREATION DEPARTMENT</u>			
8-01-28-198-001-101	Salary & Wage	102,000	
<u>BLDGS & GRNDS - Postage Division</u>			
8-01-20-112-005-229	Other Expenses		20,000
<u>MENTAL HEALTH BOARD</u>			
8-01-27-162-001-101	Salary & Wage		5,000
<u>YOUTH SERVICES</u>			
8-01-27-170-001-M01	Other Expenses		102,000
		<u>127,000</u>	<u>127,000</u>

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

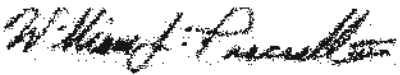
Agenda: RESOLUTION CANCELLING CURRENT STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181023							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

COUNTY OF PASSAIC

STATE NEW JERSEY

RESOLUTION CANCELLING CURRENT STATE AND FEDERAL GRANTS

WHEREAS, the County of Passaic Budget contained and Anticipated Revenue and Appropriation for various State and Federal Grants of Prior Years, and

WHEREAS, the grant balances are old and will not be realized. They can now be canceled,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Director of Finance be authorized to cancel the following:

<u>Account</u>	<u>Grant Name</u>	<u>Receivable</u>
G-01-08-728-301	FY97 WORKFIRST-ABAWD GRANT	89,402.00
G-01-08-751-327	PHIP-17-LNC008	15.00
G-01-08-763-316	MOSQUITO ID	404.89
G-01-08-810-316	STATE COMMUNITY PARTNERSHIP	518.00
G-01-08-816-313	PC HOUSING 1ST NJ0242C2F110900	92,851.40
G-01-08-816-314	PC HOUSING FIRST [NJ0128C2F110800]	831,066.82
G-01-08-816-319	PC HOUSING FIRST NJ0241C2f110900	380,412.42
G-01-08-816-328	HUD - St. Paul's NJ36309	117,949.00
G-01-08-816-329	HUD - St. Joesph NJ36310	186,660.00
G-01-08-819-313	JABG 13-16	3,601.38
G-01-08-825-315	JARC Round 14 FFY2012	35,563.90
G-01-08-834-315	Great Falls 2015-NJIT-UPWP-SSP	7,047.52
G-01-08-835-315	2015-NJIT-STP	456.92
G-01-08-835-316	2016-NJIT-STP	1,541.41
G-01-08-846-314	UASI Local Share (2014-SS-00099-S01)	133,534.76
G-01-08-860-316	Nurse Sart/FNE VS-60-14/2014-VA-GX-0032	23,550.00
G-01-08-863-315	VicWit V-16-15/2015-VA-GX-0021	461.00
G-01-08-872-315	(SHSP) EMW-2015-SS-00039-S01	1.00
G-01-08-914-313	EVA NJ0329C2F11101	46,905.82
G-01-08-914-314	EVA'S VILLAGE - NJ0329L2F111202	51,912.99
G-01-08-914-315	EVA'S VILLAGE - NJ0329L2F111303	36,980.50
G-01-08-915-314	SCATTERED SITES - NJ0330L2F111202	4,666.50
G-01-08-916-314	ST. JOE'S CDC - NJ0328L2F111202	10,599.85
G-01-08-916-315	St. Joe's CDC (NJ0328L2F111303)	9,151.26
G-01-08-916-316	ST. JOE'S CDC (NJ0328L2F111404)	3,433.72

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181023

G-01-08-917-314	ST. Paul's CDC - NJ0330C2F11110	47,736.00
G-01-08-917-315	ST. Paul's CDC - NJ0330L2F111303	4,667.00
G-01-08-917-316	G-01-08-917-316	12,507.90
G-01-08-920-314	HOUSING FIRST PILOT - NJ0387L2F111201	7,740.82
G-01-08-920-315	HOUSING 1st PILOT 2007 [NJ0387L2F111302]	40,436.23

2,181,776.01

<u>Account</u>	<u>Grant Name</u>	<u>Reserve</u>
G-01-41-751-027-000	PHLP (LINCS Agencies)	16.94
G-01-41-763-016-000	Mosquito ID & Control Efforts	404.89
G-01-41-801-015-000	AGING NUTRITION FY15	925,475.21
G-01-41-801-016-000	Aging Area Nutrition	964,652.95
G-01-41-802-016-000	Aging Area Plan Grant	37,924.15
G-01-41-810-016-000	State Community Partnership	23,559.23
G-01-41-811-015-000	Social Services for the Homeless	12,796.75
G-01-41-811-016-000	Social Services for the Homeless	27,977.60
G-01-41-812-013-000	BERN 2013	35,618.76
G-01-41-812-015-000	15BERN	66,643.94
G-01-41-814-016-000	Division Of Child Behavioral Health Serv	14,729.62
G-01-41-815-014-000	Transportation & TIP	131,207.95
G-01-41-815-015-000	Transportation & TIP	25,993.09
G-01-41-816-013-000	NJ 511 PC HOUSING FIRST	68,214.58
G-01-41-816-014-000	PC HOUSING FIRST	597,458.45
G-01-41-816-019-000	NJ 511 PC HOUSING 1ST COLLABORTIVE II	285,358.07
G-01-41-816-029-000	HUD - St. Joseph	186,660.00
G-01-41-818-015-000	CSBG Non-Discretionary 2015	2,418.00
G-01-41-818-016-000	CSBG Non-Discretionary 2016	1.00
G-01-41-819-013-000	JUVENILE ACCOUNTABILITY BLOCK GRANT	677.40
G-01-41-820-016-000	Juvenile Detention Alt Innovations	1,218.84
G-01-41-822-016-000	16BERN PERSONAL ASSISTANCE SERVICES PROG	215.20
G-01-41-823-015-000	Family Court Services	18,497.45
G-01-41-823-016-000	Family Court Services	1,773.05
G-01-41-825-012-000	Job Access and Reverse Commute	1.00
G-01-41-825-015-000	JARC Round 14 FFY2012	89,948.79
G-01-41-834-015-200	Great Falls O/E	8,598.62
G-01-41-835-015-000	SUBREGIONAL TRANSPORTATION PLANNING PROG	1,615.68
G-01-41-835-016-000	SUBREGIONAL TRANSPORTATION PLANNING PROG	1,785.61
G-01-41-846-014-000	UASI Local Share FY14	187,771.88
G-01-41-846-015-000	UASI - Local Share FY15	63.46
G-01-41-860-016-000	Sexual Assault Nurse Examiner SART/FNE	23,551.39

G-01-41-871-015-000	Multi-Jurisdictional Narcotics Task Forc	50,044.60
G-01-41-918-013-000	NJ 511 PC HOUSING First 2013	323,555.36
G-01-41-922-015-000	CoC Planning Grant	27,313.00
G-01-45-703-016-000	2016-2017 LSP - Center Rumble Strips	<u>271,442.66</u>
		<u><u>4,415,185.17</u></u>

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINANCE CANCELLATION OF OUTSTANDING CHECKS PAYROLL AGENCY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181024							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING FINANCE CANCELLATION OF
OUTSTANDING CHECKS**

WHEREAS, there are bank reconciliations that contain outstanding checks issued by the County of Passaic prior to JUNE 30, 2018; and

WHEREAS, the accounts and values of the outstanding checks are as follows:

Account #622410326 – Payroll Agency - \$189.07

WHEREAS, these checks are old and it is beneficial to the County to cancel these checks.

WHEREAS, in the event that a future claim is received, the County of Passaic will refund such funds from its current year Operating account. A listing of these checks will be retained by the County Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that checks from the above listed account representing the referenced amounts be and are hereby cancelled and are to be credited to miscellaneous revenue in Current Fund.

STATEMENT OF PURPOSE:

TO CANCEL STALE DATED CHECKS THAT HAVE NOT BEEN CASHED.

December 27, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Clerk Of The Board



Public Meeting (Board Meeting)

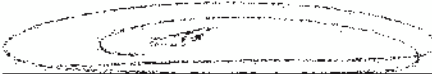
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
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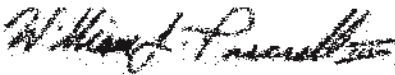
Agenda: RESOLUTION AUTHORIZING FINANCE CANCELLATION OF OUTSTANDING CHECKS CLEARING ACCOUNT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181025							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING FINANCE CANCELLATION OF
OUTSTANDING CHECKS**

WHEREAS, there are bank reconciliations that contain outstanding checks issued by the County of Passaic prior to June 30, 2018; and

WHEREAS, the accounts and values of the outstanding checks are as follows:

Account #624408984 – Clearing Account - \$119,039.81

WHEREAS, these checks are old and it is beneficial to the County to cancel these checks.

WHEREAS, in the event that a future claim is received, the County of Passaic will refund such funds from its current year Operating account. A listing of these checks will be retained by the County Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that checks from the above listed account representing the referenced amounts be and are hereby cancelled and are to be credited to miscellaneous revenue in Current Fund.

STATEMENT OF PURPOSE:

TO CANCEL STALE DATED CHECKS THAT HAVE NOT BEEN CASHED.

December 27, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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William J. Pascrell, III, Esq.
County Counsel
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Clerk Of The Board



Public Meeting (Board Meeting)

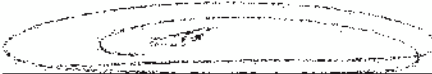
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

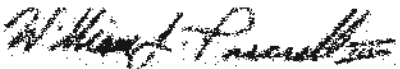
Agenda: RESOLUTION CANCELLING OPEN SPACE TRUST APPROPRIATION BALANCES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181026							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

COUNTY OF PASSAIC

STATE NEW JERSEY

RESOLUTION CANCELLING OPEN SPACE TRUST APPROPRIATION
BALANCES

WHEREAS, there are several Open Space Trust Fund appropriations that remain on the books where the projects have been completed or the funds are no longer needed for their original intended purpose, and

WHEREAS, it is beneficial to the County to cancel these appropriations to the reserve for unallocated projects so that they can be utilized for new projects, and

WHEREAS, the appropriations are currently pledged to accounts within the Open Space Trust Fund as follows:

<u>Account #</u>	<u>Project/Account Name</u>	<u>Amount</u>
O-16-56-735-001-602	Goffle Brk.-Monument Rest.	\$ 117.34
O-16-56-735-002-602	Goffle Brk.-Synthetic Field	4,725.39
O-16-56-755-004-602	PVGC Renovation Driving Range	154.59
O-16-56-770-002-603	Sancap Park Improvements	3,301.65
O-16-56-770-003-603	Trail Development	770.00
O-17-56-645-001-603	PVGC Golf Shop Renovations	3,306.08
O-18-56-600-002-101	Park Ranger Program	51,770.00
T-16-56-850-000-801	Freeholder Fund	0.94
T-16-56-850-001-233	Municipal/Nonprofit Awards	11,849.38
T-16-56-850-003-DPM	Discretionary/Admin. Fund	1,904.50
		-
		\$ 77,899.87

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of Chosen Freeholders does hereby approve the cancellation of the above listed Open Space Trust Fund appropriations in the amount of \$77,899.87 to the Reserve for Unallocated Projects where they can be utilized for future projects.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

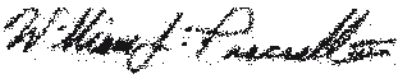
Agenda: RESOLUTION ESTABLISHING A CAPITAL RESERVE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181027							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

COUNTY OF PASSAIC

STATE NEW JERSEY

RESOLUTION ESTABLISHING A CAPITAL RESERVE

WHEREAS, the County of Passaic received significant funding from the Center for Medicaid Services (CMS), and

WHEREAS, the net proceeds of the CMS funding amounts to \$11,055,323.37, and

WHEREAS, the County would like to dedicate these proceeds for capital acquisitions by establishing and depositing the funds in a capital reserve dedicated for this purpose, and

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of Chosen Frecholders does hereby approve the creation of a Reserve for Capital Acquisitions and dedicates funding received from CMS in the net amount of \$11,055,323.37 for that purpose.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

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Paterson, New Jersey 07505
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

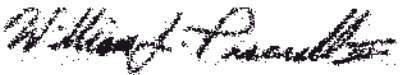
Agenda: RESOLUTION RE-APPOINTING JOHN BLEEKER AS A MEMBER OF THE PASSAIC COUNTY CONSTRUCTION BOARD OF APPEALS FOR A FOUR (4) YEAR TERM COMMENCING JANUARY 1, 2019 THROUGH DECEMBER 31, 2022, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181028							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION RE-APPOINTING JOHN BLEEKER AS A MEMBER OF THE PASSAIC COUNTY CONSTRUCTION BOARD OF APPEALS FOR A FOUR (4) YEAR TERM COMMENCING JANUARY 1, 2019 THROUGH DECEMBER 31, 2022

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-01-252 on May 8, 2001, appointing members to the Passaic County Construction Board of Appeals in accordance with the provisions of NJSA 52:27D-127 and NJAC 5:23A-1.3; and

WHEREAS by virtue of Resolution R-01-252, John Bleeker was appointed as a member of said Board in the capacity of Registered Architect; and

WHEREAS said Board of Chosen Freeholders adopted subsequent resolutions, re-appointing John Bleeker to said Board of Appeals, with his current appointment being January 1, 2015 through December 31, 2018; and

WHEREAS the Passaic County Board of Chosen Freeholders is desirous of re-appointing Mr. Bleeker for a four (4) year term commencing January 1, 2019 and terminating December 31, 2022; and

WHEREAS this matter was considered by the Freeholder members of the Finance and Administration Committee and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, John Bleeker be and he is hereby re-appointed to serve as a member of the Passaic County

Construction Board of Appeals for a term commencing January 1, 2019 and terminating December 31, 2022; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Bureau of Regulatory Affairs/Division of Codes and Standards.

Dated: December 27, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2017-0923 DATED NOVEMBER 21, 2017 TO ALLOW AN INCREASE OF THE AWARD OF CONTRACT TO ROBERT T. CALISE OF WAYNE, NJ FOR ACCOUNTING CONSULTING SERVICES FOR 2018 TO AN AMOUNT NOT TO EXCEED \$87,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181029							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AMENDING R-2017-0923 DATED NOVEMBER 21, 2017 TO ALLOW AN INCREASE OF THE AWARD OF CONTRACT TO ROBERT T. CALISE OF WAYNE, NJ FOR ACCOUNTING CONSULTING SERVICES FOR 2018 TO AN AMOUNT NOT TO EXCEED \$87,000.00

WHEREAS as a result of a Request for Qualifications for accounting consulting services for 2018 issued by the County of Passaic, the Board of Chosen Freeholders of the County of Passaic by Resolution R-2017-0923 dated November 21, 2017 awarded a one year contract for the period of January 1, 2018 through December 31, 2018 to Robert G. Calise of Wayne, New Jersey in the amount not to exceed \$75,000.00; and

WHEREAS the Chief Financial Officer of the County of Passaic recently reported that due to the volume of accounting services necessary during 2018 and the fact that two employees in the Finance Office at the Preakness Healthcare Facility recently retired, Mr. Calise is nearing the \$75,000.00 upset limitation and has requested that the Board allocate an additional \$12,000.00 so that the necessary services needed for 2018 can be completed; and

WHEREAS the Freeholder Committee for Finance & Administration at its December 12, 2018 meeting reviewed this matter and is recommending this Resolution to the full Board; and

WHEREAS a certification is attached hereto and made a part hereof which indicates the availability for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby amends its Resolution R-2017-0923 dated November 21, 2017 to allow an increase in the award of contract to Robert G. Calise of Wayne, New

Jersey for accounting consulting services for 2018 in an amount not to exceed \$87,000.00.

BE IT FURTHER RESOLVED that the Clerk and Director of the Board as well as the County Counsel be authorized to execute any documentation necessary to effectuate this Resolution.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,000.00

APPROPRIATION: 8-01-20-103-001-213

PURPOSE: Resolution amending R-2017-0923 dated November 21, 2017 to allow an increase of the award of contract to Robert T. Calise of Wayne, NJ for accounting consulting services for 2018 to an amount not to exceed \$87,000.00.


Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Richard Cahill
Telephone #: 973-881-4440 Date: 12/12/18

DESCRIPTION OF RESOLUTION:
Increase contract award to Robert Calise from \$75,000 to \$87,000

PROCUREMENT SOLICITATION (if any)#: RFQ 18-007

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ not to exceed \$87,000

REQUISITION # PO # 18-00193
ACCOUNT # 8-01-20-103-001-213

4. COMMITTEE REVIEW:	<u>DATE</u>
<input checked="" type="checkbox"/> Administration & Finance	<u>12/12/18</u>
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:
- Administration
 - Finance
 - Counsel
 - Clerk to the Board
 - Procurement

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181029

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Pasquale "Pat" Lepore

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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AWARDDING A CONTRACT TO SCRIPTWISE CONSULTANTS LLC OF PARAMUS, NJ AND QUALIFYING PHARMA-CARE INC OF CLARK, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PHARMACY CONSULTANT SERVICES CALENDAR YEAR 2019 RFQ-19-037, AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181030							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-8							
CAF #	9-01-27-172-001-233							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AWARDING A CONTRACT TO SCRIPTWISE CONSULTANTS LLC OF PARAMUS, NJ AND QUALIFYING PHARMA-CARE INC OF CLARK, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PHARMACY CONSULTANT SERVICES CALENDAR YEAR 2019 RFQ-19-037 AS PER QUALIFICATION

WHEREAS, there exists a need for pharmacy consultant services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-037 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 16, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Scriptwise Consultant LLC of Paramus, NJ and Pharma-Care Inc of Clark, NJ are qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 for a total estimated award of \$60,000.00 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating funds are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its November 19, 2018 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-037 Pharmacy Consultant Services for the Passaic County Preakness Healthcare Center on an as-needed basis to Scriptwise Consultant LLC of Paramus, NJ and qualifying Pharma-Care Inc of Clark, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 27, 2018

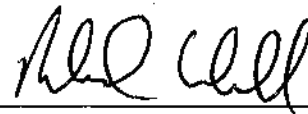
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,000.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution awarding a contract to Scriptwise
Consultants LLC of Paramus, NJ and Qualifying
Pharma-Care Inc. of Clark, NJ for calendar year 2019.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 10, 2018

RE: RFQ-19-037 Pharmacy Consultant

A Request for Qualification for Pharmacy Consultant was issued and responses were received by:

- Scriptwise Consultants LLC
- Pharma-Care, Inc.

It is our recommendation to qualify Scriptwise Consultants LLC and Pharma-Care, Inc.

It is our recommendation to award a contract to Scriptwise Consultants LLC.

LC/jm

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 10, 2018

RE: RFQ-19-037 Pharmacy Consultant

A Request for Qualification for Pharmacy Consultant was issued and responses were received by:

- Scriptwise Consultants LLC
- Pharma-Care, Inc.

It is our recommendation to qualify Scriptwise Consultants LLC and Pharma-Care, Inc.

It is our recommendation to award a contract to Scriptwise Consultants LLC.

LC/jm

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AWARDDING A CONTRACT TO ROBERT G. CALISE OF WAYNE, NJ FOR PASSAIC COUNTY ACCOUNTING CONSULTING SERVICES RFQ-19-005 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181031							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-9							
CAF #	9-01-20-103-001-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AWARDING A CONTRACT TO ROBERT G. CALISE
OF WAYNE, NJ FOR PASSAIC COUNTY ACCOUNTING
CONSULTING SERVICES RFQ-19-005 AS PER QUALIFICATION**

WHEREAS, there exists a need for Accounting Consulting Services for the County of Passaic; and

WHEREAS, the County issued public solicitation RFQ-19-005 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on October 24, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Robert G. Calise of Wayne, NJ is qualified to perform the necessary services on an as-needed basis, from January 1, 2019 through December 31, 2019 in an amount not to exceed \$85,000.00; and

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 24, 2018 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-005 Accounting Consulting Services for the County of Passaic on an as-needed basis in an amount not to exceed \$85,000.00 to Robert G. Calise; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the ”Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$85,000.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution awarding a contract to Robert G. Calise of
Wayne, NJ for Passaic County Accounting Consulting
Services for the period of January 1, 2019 through
December 31, 2019.


Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:ft



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

RICHARD CAHILL

Director

**ACCOUNTS PAYABLE
PAYROLL**

DEPARTMENT OF FINANCE

Room 439

TEL: (973) 881-4440

FAX: (973) 881-0196

To: Michael Marinello

From: Rich Cahill

Date:10/26/2018

Re: RFQ 19-005 Accounting Services

A request for Qualifications for Accounting Services was issued and a response was received from:

Robert G. Calise

It appears that Mr. Calise has the required qualifications to provide the requested accounting services.

It is recommended that a contract for these services be awarded to Robert G. Calise.



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

RICHARD CAHILL

Director

**ACCOUNTS PAYABLE
PAYROLL**

DEPARTMENT OF FINANCE

Room 439

TEL: (973) 881-4440

FAX: (973) 881-0196

To: Michael Marinello

From: Rich Cahill

Date:10/26/2018

Re: RFQ 19-005 Accounting Services

A request for Qualifications for Accounting Services was issued and a response was received from:

Robert G. Calise

It appears that Mr. Calise has the required qualifications to provide the requested accounting services.

It is recommended that a contract for these services be awarded to Robert G. Calise.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Bruce James
Assad R. Akhter
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION QUALIFYING A LIST OF PROVIDERS AND AWARDING CONTRACTS FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF SERVICES CALENDAR YEAR 2019 RFQ-19-020 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181032							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-10							
CAF #	9-01-27-172-001-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION QUALIFYING A LIST OF PROVIDERS AND
AWARDING CONTRACTS FOR THE PASSAIC COUNTY
PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF
SERVICES CALENDAR YEAR 2019 RFQ-19-020 AS PER
QUALIFICATION**

WHEREAS, there exists a need for agency clinical staff services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-020 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 2, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following agencies are qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 with a recommendation of an estimated award (amount in parenthesis) to five vendors on an as-needed basis:

- Nursing Network, LLC: (\$830,000.00)
- Towne Nursing: (\$175,000.00)
- Interstaff Inc: (\$30,000.00)
- United Staffing Solutions: (\$550,000.00)
- Careline Services Inc: (\$24,000.00)
- Acute Medical Staffing
- Axion Worldwide LLC
- Delta-T Group
- BrightStar Care
- Medical Staffing Services, Inc.
- Horizon Staffing

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its November 19, 2018 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to award RFQ-19-020 Agency Clinical Staff Services for the Passaic County Preakness Healthcare Center on an as-needed basis to the above referenced list of providers; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,609,000.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution qualifying a list of providers and awarding
contracts for the Passaic County Preakness Healthcare
Center agency clinical staff services calendar year
2019 on a needs basis.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marineilo, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 11, 2018

RE: RFQ-19-020 Agency Clinical Staff

A Request for Qualification for Agency Clinical Staff was issued and responses were received by:

- Nursing Network LLC
- Horizon Healthcare Staffing
- Towne Nursing
- Inter Staff Inc.
- BrightStar Care of Wayne
- Careline Services Inc.
- Delta-T Group
- United Staffing Solutions
- Acute Medical Staffing
- Axion Worldwide LLC
- Medical Staffing Services, Inc.

It is our recommendation to qualify and award contracts with certification of funds to:

- Nursing Network LLC
- Towne Nursing
- Inter Staff Inc.
- Careline Services Inc.
- United Staffing Solutions

It is our recommendation to qualify and award contracts without certification of funds at this point in time to:

- Acute Medical Staffing
- Axion Worldwide LLC
- Delta-T Group
- BrightStar Care
- Medical Staffing Services, Inc.
- Horizon Staffing

LC/jm

CC Carmen Santana, Principle Purchasing Agent
Nick Naumov, Materials Management

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181032

305 Oldham Road, Wayne, NJ 07470
Phone: (973) 317-7020 www.passaiccountynj.org/Preakness



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2189

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Nursing Network, LLC, pursuant to RFQ-19-020 to provide agency clinical staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: \$ 830,000.00
 REQUISITION # To be determined in 2019
 ACCOUNT # 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>12/13/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Towne Home Care, LLC, pursuant to RFQ-19-020 to provide agency clinical staff on an as needed basis for Prealness Healthcare Center for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 175,000.00
 REQUISITION # To be determined in 2019
 ACCOUNT # 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW: _____ DATE: _____

Administration & Finance _____

Budget _____

Health _____

Human Services 12/13/18

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Interstaff Inc., pursuant to RFQ-19-020 to provide agency clinical staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 30,000.00
 REQUISITION # To be determined in 2019
 ACCOUNT # 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW: DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>12/13/18</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181032



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Careline Services Inc., pursuant to RFQ-19-020 to provide agency clinical staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/19 to 12/31/19.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 24,000.00
REQUISITION # To be determined in 2019
ACCOUNT # 9-01-27-172-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 12/13/18
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to United Staffing Solutions, pursuant to RFQ-19-020 to provide agency clinical staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 550,000.00
 REQUISITION # To be determined in 2019
 ACCOUNT # 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 12/13/18
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marineilo, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 11, 2018

RE: RFQ-19-020 Agency Clinical Staff

A Request for Qualification for Agency Clinical Staff was issued and responses were received by:

- Nursing Network LLC
- Horizon Healthcare Staffing
- Towne Nursing
- Inter Staff Inc.
- BrightStar Care of Wayne
- Careline Services Inc.
- Delta-T Group
- United Staffing Solutions
- Acute Medical Staffing
- Axion Worldwide LLC
- Medical Staffing Services, Inc.

It is our recommendation to qualify and award contracts with certification of funds to:

- Nursing Network LLC
- Towne Nursing
- Inter Staff Inc.
- Careline Services Inc.
- United Staffing Solutions

It is our recommendation to qualify and award contracts without certification of funds at this point in time to:

- Acute Medical Staffing
- Axion Worldwide LLC
- Delta-T Group
- BrightStar Care
- Medical Staffing Services, Inc.
- Horizon Staffing

LC/jm

CC Carmen Santana, Principle Purchasing Agent
Nick Naumov, Materials Management

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181032

305 Oldham Road, Wayne, NJ 07470
Phone: (973) 317-7020 www.passaiccountynj.org/Preakness

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RP BAKING LLC OF HARRISON, NJ FOR RE-BID BREAD PRODUCTS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS, B&G, PCSD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181033							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-11							
CAF #	9-01-27-172-001-M02							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RP BAKING LLC OF HARRISON, NJ FOR RE-BID BREAD PRODUCTS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for bread and other baked goods for Passaic County Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-19-005 Re-Bid Bread Products for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on December 4, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to RP Baking LLC of Harrison, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 12, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, RP Baking LLC of Harrison, NJ indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from January 1, 2019 through December 31, 2019 for a total estimated award of \$159,559.61 with purchases to be made on an as-needed basis from the following vendors:

RP Baking LLC (49 items) \$159,559.61

Line item: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36a, 36b, 36c, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48 prices available to Cooperative #38PCCP

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendor for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$159,559.61 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

December 27, 2018

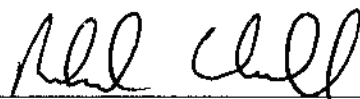
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$159,559.61

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution authorizing award of contract to RP
Baking LLC of Harrison, NJ for re-bid bread products
for the County of Passaic departments and institutions.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Procurement Center
495 River Street, Paterson, N.J. 07524

NNaumov@passaiccountynj.org

Tel: (973) 247-3306

Fax: (973) 742-8295

Nicola F. Naumov
Deputy Purchasing Agent

MEMORANDUM

TO: Michael Marinello, Director of Procurement
Carmen Santana, Principal Purchasing Assistant

DATE: December 6, 2018

RE: Recommendation for award for SB-19-005 Re-Bid Bread Products for the County of Passaic Departments and Institutions.

Executive Director L. Corrado (PHC) approved the following vendor award recommendation based on the lowest responsible and responsive bid.

RP Baking LLC (49 items) \$ 159,559.61

Line item: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36a, 36b, 36c, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

Line item 22: No Bid

Nick



County of Passaic

Procurement Center
495 River Street, Paterson, N.J. 07524

NNaumov@passaiccountynj.org

Tel: (973) 247-3306

Fax: (973) 742-8295

Nicola F. Naumov
Deputy Purchasing Agent

MEMORANDUM

TO: Michael Marinello, Director of Procurement
Carmen Santana, Principal Purchasing Assistant

DATE: December 6, 2018

RE: Recommendation for award for SB-19-005 Re-Bid Bread Products for the County of Passaic Departments and Institutions.

Executive Director L. Corrado (PHC) approved the following vendor award recommendation based on the lowest responsible and responsive bid.

RP Baking LLC (49 items) \$ 159,559.61

Line item: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36a, 36b, 36c, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

Line item 22: No Bid

Nick

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

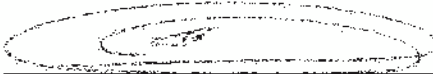
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

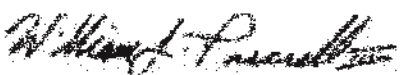
Agenda: RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER HOSPICE SERVICES CALENDAR YEAR 2019 RFQ-19-034 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181034							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AWARDING A CONTRACT TO A LIST OF
PROVIDERS FOR THE PASSAIC COUNTY PREAKNESS
HEALTHCARE CENTER HOSPICE SERVICES CALENDAR YEAR
2019 RFQ-19-034 AS PER QUALIFICATION**

WHEREAS, there exists a need for hospice providers services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-034 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 16, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following providers are qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis;

- Compassionate Care Hospice of Clifton LLC
- Grace Healthcare Services LLC
- Hospice of New Jersey LLC

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its November 19, 2018 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-034 Hospice Services for the Passaic County Preakness Healthcare Center on an as-needed basis to the above referenced list of providers; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the “Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 27, 2018



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 10, 2018

RE: RFQ-19-034 Hospice Services

A Request for Qualification for Pool of Hospice Providers was issued and responses were received by:

- Compassionate Care Hospice of Clifton LLC d/b/a Compassionate Care Hospice
- Grace HS, LLC d/b/a Grace Healthcare Services LLC
- Hospice of New Jersey, LLC d/b/a Hospice of New Jersey

It is our recommendation to qualify and award contracts to Compassionate Care Hospice of Clifton, LLC d/b/a Compassionate Care Hospice; Care Alternatives Inc.; Grace HS, LLC d/b/a Grace Healthcare Services, LLC; and Hospice of New Jersey, LLC d/b/a Hospice of New Jersey.

In order to ensure compliance with Federal and State Nursing Home Regulations, including Corporate Compliance, each hospice must sign the contract that was prepared by our healthcare attorneys, Garfunkel Wild, PC.

LC/jm

CC: Nick Naumov, Materials Management

Carmen Santana, Principle Purchasing Assistant





RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contracts pursuant to RFQ-19-034 to Compassionate Care Hospice, Hospice of New Jersey and Grace Healthcare to establish a pool of Hospice Providers for Preakness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Fees billed to 3rd party insurance
 REQUISITION # N/A
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>12/13/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AWARDDING A CONTRACT TO LOUIS A. GAMBETTA MD OF LITTLE FALLS, NJ AND HARESH S. KANE MD OF PRINCETON, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER RE-BID WOUND SPECIALIST PHYSICIANS CALENDAR YEAR 2019 RFQ-19-039 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181035							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AWARDING A CONTRACT TO LOUIS A. GAMBETTA MD OF LITTLE FALLS, NJ AND HARESH S. KANE MD OF PRINCETON, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER RE-BID WOUND SPECIALIST PHYSICIANS CALENDAR YEAR 2019 RFQ-19-039 AS PER QUALIFICATION

WHEREAS, there exists a need for wound specialist physicians for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-039 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 16, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Louis A. Gambetta MD of Little Falls, NJ and Haresh S. Kane of Princeton, NJ are qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its November 19, 2018 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-039 Wound Specialist Physicians for the Passaic County Preakness Healthcare Center on an as-needed basis to Louis A. Gambetta MD of Little Falls, NJ and Haresh S. Kane MD of Princeton, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the “Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 27, 2018



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 11, 2018

RE: RFQ-19-039 Wound Specialist Physicians Pool

A Request for Qualification for "Wound Specialist Physicians" was issued and responses were received by:

- Louis A. Gambetta, DPM
- Haresh S. Kane, MD of Princeton Wound Care Center

It is our recommendation to qualify and award contracts to Louis Gambetta, DPM and Haresh S. Kane, MD, of Princeton Wound Care Center.

LC/jm

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent





RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2189

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contracts to Hareesh S. Kane, MD of Princeton Wound Care Center and Louis A. Gambetta, DPM pursuant to RFQ-19-039 to establish a pool of Wound Specialist Physicians for residents of Breakness Healthcare Center for the period of 1/1/19 to 12/31/19.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Fees billed to 3rd party insurance
 REQUISITION # N/A
 ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>12/13/18</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION REFERRING LITIGATION ENTITLED DANIEL DEL VALLE VS. COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF HOAGLAND LONGO MORAN DUNST & DOUKAS, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY AND PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181036							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
DANIEL DEL VALLE VS. COUNTY OF PASSAIC, ET AL.
TO THE LAW FIRM OF HOAGLAND LONGO MORAN
DUNST & DOUKAS, LLP TO PROVIDE OUTSIDE LEGAL
SERVICES TO PASSAIC COUNTY AND PASSAIC
COUNTY SHERIFF'S DEPARTMENT**

WHEREAS the County of Passaic (the "County") previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the "Board") previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Daniel Del Valle vs. County of Passaic, et al., Superior Court of New Jersey, Docket No.: PAS-L-3822-18 (the "Case"); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Hoagland Longo Moran Dunst & Doukas, LLP for defense of defendants County of Passaic and Passaic County Sheriff's Department which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a "Professional Service" in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: December 27, 2018

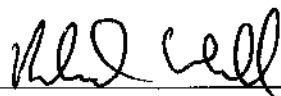
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled, Daniel Del Valle vs. County of Passaic, Et AL. to the law firm of Hoagland Longo Moran Dunst & Doukas, LLP to provide outside legal services to Passaic County.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

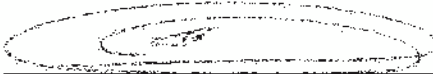
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

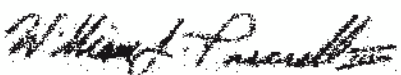
Agenda: RESOLUTION REFERRING LITIGATION ENTITLED MARIA DITONDO VS. VICTOR CAMILO, ET AL. TO THE LAW FIRM OF FOSTER AND MAZZIE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181037							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
MARIA DITONDO VS. VICTOR CAMILO, ET AL. TO THE
LAW FIRM OF FOSTER AND MAZZIE, LLC TO
PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC
COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Maria DiTondo vs. Victor Camilo, et al., Superior Court of New Jersey, Docket No.: PAS-L-3500-18 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Foster and Mazzie, LLC for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play”

Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled, Maria Ditondo vs. Victor Camilo, ET AL. to the law firm of Foster and Mazzic, LLC to provide outside legal services to Passaic County.


Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION REFERRING LITIGATION ENTITLED MIGUEL A. FERREIRA VS. JOSE R. DIAZ, ET AL. TO THE LAW FIRM OF WISNIEWSKI AND ASSOCIATES, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS JOSE R. DIAZ AND PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181038							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-16							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION REFERRING LITIGATION ENTITLED MIGUEL A. FERREIRA VS. JOSE R. DIAZ, ET AL. TO THE LAW FIRM OF WISNIEWSKI AND ASSOCIATES, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS JOSE R. DIAZ AND PASSAIC COUNTY

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter Miguel A. Ferreira vs. Jose R. Diaz, et al., Superior Court of New Jersey, Docket No.: PAS-L-003938-18 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Wisniewski and Associates, LLC for defense of defendants Jose R. Diaz and County of Passaic which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with

“Fair and Open” procedures as established in the “Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled, Miguel A. Ferreira vs. Jose R. Diaz, ET AL. to the law firm of Wisniewski and Associates, LLC to provide outside legal services to Passaic County.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED SALVATORE LEPERA VS. PASSAIC COUNTY SHERIFF'S DEPARTMENT, ET AL. TO THE LAW FIRM OF WATERS MCPHERSON MCNEILL, P.C. TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY SHERIFFS' DEPARTMENT, SHERIFF RICHARD H. BERDNIK, DETECTIVES MIGUEL LOPEZ AND JOSE VARGAS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20181039							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
SALVATORE LEPERA VS. PASSAIC COUNTY SHERIFF'S
DEPARTMENT, ET AL. TO THE LAW FIRM OF WATERS
MCPHERSON MCNEILL, P.C. TO PROVIDE OUTSIDE
LEGAL SERVICES TO PASSAIC COUNTY SHERIFFS'
DEPARTMENT, SHERIFF RICHARD H. BERDNIK,
DETECTIVES MIGUEL LOPEZ AND JOSE VARGAS**

WHEREAS the County of Passaic (the "County") previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the "Board") previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter Salvatore Lepera vs. Passaic County Sheriff's Department, et al., Superior

Court of New Jersey, Docket No.: PAS-L-3168-18(the “Case”);
and

WHEREAS the Board is desirous of assigning the Case to the law firm of Waters McPherson McNeill, P.C. for defense of Passaic County Sheriff’s Department, Sheriff Berdnik, Detectives Lopez and Vargas, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;

- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Salvatore Lepera vs. Passaic County Sheriff's Department, ET AL. to the law firm of Waters McPherson McNeil, P.C. to provide outside legal services to Passaic County Sheriff's Department.


Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

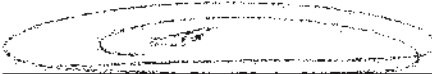
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION REFERRING LITIGATION ENTITLED TALVIN A. RANDOLPH VS. 73 4TH STREET, LLC, ET AL. TO THE LAW FIRM OF FRIEND AND WENZEL, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181040							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
TALVIN A. RANDOLPH VS. 73 4TH STREET, LLC, ET AL. TO
THE LAW FIRM OF FRIEND AND WENZEL, LLC TO
PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC
COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Talvin A. Randolph vs. 73 4th Street LLC, et al., Superior Court of New Jersey, Docket No.: PAS-L-3503-18 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Friend and Wenzel, LLC for defense, which firm is included in the pool of qualified Outside Counsel and/or Special

Litigation Counsel established by prior resolution, for a fee not to exceed 17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A:11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: December 27, 2018

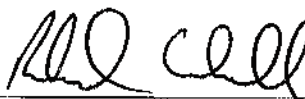
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled, Talvin A. Randolph vs. 73 4th Street, LLC, ET AL. to the law firm of Friend and Wenzel, LLC to provide outside legal services to Passaic County.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

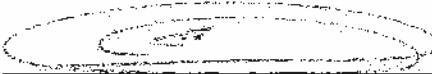
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

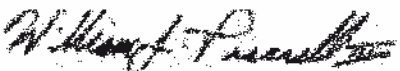
Agenda: RESOLUTION REFERRING LITIGATION ENTITLED SANDRA SMITH VS COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF FLORIO KENNY RAVAL, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS PASSAIC COUNTY, PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS AND PASSAIC COUNTY COMMUNITY COLLEGE ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181041							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION REFERRING LITIGATION ENTITLED SANDRA SMITH VS COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF FLORIO KENNY RAVAL, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS PASSAIC COUNTY, PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS AND PASSAIC COUNTY COMMUNITY COLLEGE

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter Sandra Smith vs. County of Passaic, et al., Superior Court of New Jersey Docket No.: PAS-L-3900-18 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Florio Kenny Raval, LLC for defense of defendants County of Passaic, Passaic County Board of Chosen Freeholders and Passaic County Community College, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: December 27, 2018

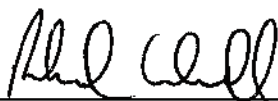
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled, Sandra Smith vs. County of Passaic, ET AL. to the law firm of Florio Kenny Raval, LLC to provide outside legal services to Passaic County.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

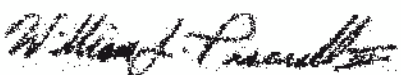
Agenda: RESOLUTION QUALIFYING AND AWARDDING A CONTRACT TO BRIAN KRONICK, ESQ OF JERSEY CITY, NJ TO PERFORM PROFESSIONAL SERVICES AS A HEARING OFFICER FOR THE COUNTY OF PASSAIC RFQ-19-042 AS PER QUALIFICATION ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181042							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-20							
CAF #	9-01-20-104-001-L03							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION QUALIFYING AND AWARDING A CONTRACT TO BRIAN KRONICK, ESQ OF JERSEY CITY, NJ TO PERFORM PROFESSIONAL SERVICES AS A HEARING OFFICER FOR THE COUNTY OF PASSAIC RFQ-19-042 AS PER QUALIFICATION

WHEREAS, there exists a need for professional services of a hearing officer to conduct hearings for employment related matters involving the County of Passaic; and

WHEREAS, the County issued public solicitation RFQ-19-042 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on December 12, 2019 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Brian W. Kronick, Esq. of Jersey City, NJ and Allan C. Roth, Esq. of Springfield, NJ are qualified to perform the necessary services from January 1, 2019 through December 31, 2019, with an award to Brian W. Kronick, Esq. at the rate of \$150.00 per hour on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that \$37,500.00 in funds are available in budget account #9-01-20-104-001-L03 for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 12, 2018 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to qualify Brian W. Kronick, Esq. of Jersey City, NJ and Allan C. Roth, Esq. of Springfield, NJ with an award to Brian W. Kronick, Esq. under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5(1)(a)(i); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

January 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$37,500.00

APPROPRIATION: *Contingent upon availability of funds in 2019 adopted budget.

PURPOSE: Resolution qualifying and awarding a contract to Brian Kronick, Esq of Jersey City, NJ to perform professional services as a hearing officer for the County of Passaic.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building Room 205

401 Grand Street * Paterson, New Jersey 07505-2023

Anthony J. DeNova

County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: adenova@passaiccountynj.org

MEMORANDUM

To: Michael Marinello
Purchasing Agent

From: Anthony J. De Nova III
County Administrator

Date: December 14, 2018

RE: RFQ-19-042 Hearing Officer for Passaic County Calendar Year 2019

On December 12, 2018, the Passaic County Purchasing Department received sealed proposals for the above captioned request for qualifications. After a review of the submitted proposals, I am recommending that both Allan C. Roth of Allan C. Roth LLC and Brian Kronick of Kronick Resolutions be qualified and that a contract be awarded to Kronick Resolutions at the rate of \$150.00 per hour in an amount not to exceed of thirty seven thousand and five hundred dollars (\$37,500.00) per annum.

A circular stamp containing a signature, likely of Anthony J. DeNova III, is positioned above the name and title.

Anthony J. DeNova III
County Administrator

Cc: Passaic County Board of Chosen Freeholders

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM


Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda:


RESOLUTION AUTHORIZING THE PURCHASING AGENT TO NEGOTIATE AND AWARD TO J.R. HAFTEK CO OF PATERSON, NJ ACCORDANCE WITH N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181043							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-21							
CAF #	8-01-26-151-001-S02							
Purchase Req. #	R8-07392							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING THE PURCHASING AGENT TO
NEGOTIATE AND AWARD TO J.R. HAFTEK CO OF PATERSON,
NJ ACCORDANCE WITH N.J.S.A. 40A:11-5(3)**

WHEREAS bids were received by the County of Passaic on August 21, 2018 and again on September 27, 2018 for Snow Plowing for Passaic County Roads; and

WHEREAS on August 21, 2018 and again on September 27, 2018 no responses were received for plow with salt spreader; and

WHEREAS the Purchasing Department now recommends that the Board of Chosen Freeholders procure these services through negotiation in accordance with the provisions of N.J.S.A. 40A:11-5(3); and

WHEREAS N.J.S.A. 40A:11-5(3) provides that any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefore and shall be awarded by resolution of the governing body if: Bids have been advertised pursuant to section 4 of P.L.1971, c.198 (C.40A:11-4) on two occasions and (a) no bids have been received on both occasions in response to the advertisement, or (b) the governing body has rejected such bids on two occasions because it has determined that they are not reasonable as to price, on the basis of cost estimates prepared for or by the contracting agent prior to the advertising therefore, or have not been independently arrived at in open competition, or (c) on one occasion no bids were received pursuant to (a) and on one occasion all bids were rejected pursuant to (b), in whatever sequence; any such contract may then be negotiated and may be awarded upon adoption of a resolution by a two-thirds affirmative vote of the authorized membership of the governing body authorizing such contract; and

WHEREAS the statute requires that the terms, conditions, restrictions and specifications set forth in the negotiated contract are not substantially different from those which were the subject of competitive bidding pursuant to section 4 of P.L.1971, c.198 (C.40A:11-4); and

WHEREAS J.R. Haftek can supply the services for the price of:

- \$240.00 per hour 4 wheel drive pickup truck and plow
- \$250.00 per hour single axle truck and plow
- \$360.00 per hour tri axle or tandem truck and plow

WHEREAS the Passaic County Administration and Finance Committee has considered this matter at its December 12, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS the contract period will be October 1, 2018 through April 30, 2019 for services on an as-needed basis; and

WHEREAS a certificate is attached hereto, indicating that \$30,000.00 in funds are available in account 8-01-26-151-001-S02 for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing Roads Division to utilize J.R. Haftek of Paterson, NJ for snow plowing with salt spreader for District II on an as-needed basis through negotiation in accordance with the provisions of N.J.S.A. 40A:11-5(3).

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: \$10,000.00 -8-01-26-151-001-S02
\$20,000.00 -*Contingent upon availability of funds in 2019 adopted budget.

PURPOSE: Resolution authorizing the purchasing agent to negotiate and award to J.R. Haftek Co. of Paterson, Nj accordance with N.J.S.A


Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** KENNETH A. SIMPSON, CPWM-SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING A CONTRACT FOR SNOW PLOWING WITH SALTER FOR DISTRICT II BY J.R. HAFTEK CO, INC., 179 RYERSON AVE., PATERSON, NJ 07502 FOR 2018-2019 PLOWING SEASON. SAID SERVICE PROVIDED VIA QUOTE DUE TO NO RESPONSE TO EITHER BID #SB-18-046, 8/21/18 OR #SB-18-053, 9/7/18 FOR CATEGORY "PLOW WITH SALT SPREADER" FOR DISTRICT II.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 10,000 FOR BALANCE OF 2018

REQUISITION # R8-07392

ACCOUNT # 8-01-26-151-001-S02

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181043

J.R. Haftek Co., Inc.

Contractors

179 RYERSON AVENUE, PATERSON, NEW JERSEY 07502

(973) 942-3131 FAX (973) 956-8056

Mr. Fredrick Hensler
Passaic County

October 22, 2018

Vis email: FredrickH@PassaicCountyNJ.org

We propose to furnish snow plow equipped trucks to the Passaic County Road Department for the Winter season between November 1, 2018 and April 15, 2019, subject to the following:

Tri Axle or Tandem Truck and Plow	70,000 or 80,000 GVW	\$ 350.00	per hour
Single Axle Truck and Plow	26,000 or 32,000 GVW	\$ 250.00	per hour
4 Wheel Drive Pickup Truck and Plow		\$ 240.00	per hour

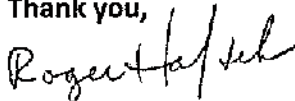
All trucks in excellent operating condition, with drivers having at least five years minimum experience plowing Municipal, County, or State roadways or highways.

Eight-hour minimum call out per snow event, per truck. A list of trucks available as of October 22, 2018 is attached.

Trucks available on a first call, first served basis. Trucks will be guaranteed available if a retainer is remitted.

Tri Axle or Tandem Truck and Plow	retainer	\$ 2500.00	per season
Single Axle Truck and Plow	retainer	\$ 1500.00	per season
4 Wheel Drive Pickup Truck and Plow	retainer	\$ 750.00	per season

Thank you,



Roger Haftek
President, J.R. Haftek Co. Inc.



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** KENNETH A. SIMPSON, CPWM-SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING A CONTRACT FOR SNOW PLOWING WITH SALTER FOR DISTRICT II BY J.R.HAFTEK CO, INC., 179 RYERSON AVE., PATERSON, NJ 07502 FOR 2018-2019 PLOWING SEASON. SAID SERVICE PROVIDED VIA QUOTE DUE TO NO RESPONSE TO EITHER BID #SB-18-046, 8/21/18 OR #SB-18-053, 9/7/18 FOR CATEGORY "PLOW WITH SALT SPREADER" FOR DISTRICT II.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 10,000 FOR BALANCE OF 2018

REQUISITION # R8-07392

ACCOUNT # 8-01-26-151-001-S02

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181043

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

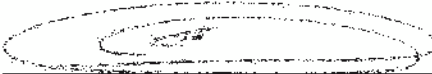
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

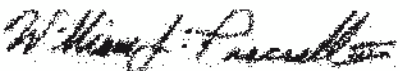
Agenda: RESOLUTION TO PURCHASE VIA STATECONTRACT AND COUNTY COOPERATIVES ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181044							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION TO PURCHASE VIA STATE CONTRACT AND
COUNTY COOPERATIVES**

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to any State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments. The Contract, Agreements and/or Schedules numbers may change during the course of the year. However, the goods and/services remain the same; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

WHEREAS from time to time State Contract and Cooperative Contract members change due to renewals or addition of essentially similar products; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby

authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor:	Absolute Auto & Flat Glass
State:	#40172
Description:	Windshield & Glass Materials & Repair
Using Agency:	PCSO, Para Transit, B&G, Roads
Amount:	\$15,500.00
Account:	Various
Vendor:	Accurate Waste Systems, Inc.
MCCOOP:	#45
Description:	Pump Septic Tanks & Clean Grease Traps
Using Agency:	Para Transit, Parks, Preakness
Amount:	\$61,500.00
Account:	Various
Vendor:	Advanced Electronic Design dba: Patrol PC
State:	#81300
Description:	Homeland Security Equip. & Supplies
Using Agency:	PCSO
Amount:	\$70,000.00
Account:	Various
Vendor:	Airbrake and Equipment
State:	#A42088
Description:	Auto and Truck parts and repairs
Using Agency:	Roads
Amount:	\$25,500.00
Account:	9-01-26-151-001-222 and 9-01-26-151-001-249
Vendor:	Air Gas East
State:	#83289
Description:	Oxygen, Propane, & Welding Gases
Using Agency:	PCSO, Preakness, B&G, Roads, Operations
Amount:	\$13,000.00
Account:	Various
Vendor:	Airbus DS Communications
State:	#83925
Description:	911 CAD Software & Supplies
Using Agency:	PCSO
Amount:	\$50,000.00
Account:	9-01-25-157-001-213
Vendor:	American Aluminum
State:	#81375
Description:	Homeland Security Equip. & Supplies
Using Agency:	PCSO
Amount:	\$10,500.00
Account:	Various

Vendor: Atlantic Switch and Generator
MCCOOP: #46
Description: Preventive Maintenance/Repair of Emergency Generators
Using Agency: Building and Grounds
Amount: \$102,000.00
Account: 9-01-20-112-004-207

Vendor: Atlantic Tactical
State: #81297; 81319; 82102; 86389
Description: Homeland Security Equip. & Supplies, Uniforms
Using Agency: PCSO PCPO
Amount: \$195,000.00
Account: Various

Vendor: Atlantic Tommorrow's Office/ Municipal Capital Corp.
State: #A51464; A40467; 40464
Description: Copier Maint. & Supplies
Using Agency: All Departments
Amount: \$167,000.00
Account: Various

Vendor: Atlantic Uniform
State: #81348
Description: Homeland Security Equip. & Supplies
Using Agency: PCSO
Amount: \$120,000.00
Account: Various

Vendor: Beyer Bros. Corporation
State: #40801
Description: OEM & Non-OEM Maint & Repair for Light/Med Vehicles
Using Agency: Roads
Amount: \$20,500.00
Account: 9-01-26-151-001-222 and 9-01-26-151-001-249

Vendor: CDW Government
MRESC: #18/19-03
State: #89849; 89974; 87720; 40116
Description: Various Hardware Equipment & Supplies
/Computer Software
Using Agency: All Departments
Amount: \$250,000.00
Account: Various

Vendor: Circle Brake of Passaic County
State: #40861
Description: Vehicle Maintenance, Supplies
Using Agency: MOW, Roads, B&G, PCSO
Amount: \$76,500.00
Account: Various

Vendor: **Cliffside Body**
State: #88268
Description: Repairs - Trucks & Plows
Using Agency: Roads, Parks, Operations
Amount: \$92,000.00
Account: Various

Vendor: **Dancker, Sellew & Douglas**
State: 81628
Description: Office Furniture
Using Agency: All Departments
Amount: \$10,000.00
Account: Various

Vendor: **David Weber Oil**
SCCOOP# CC-0047-18
State: 80762; 81519
Description: Auto & Diesel Lubricants, Engine/Gear Oils, Greases, Hydraulics
Using Agency: Roads; PCSO
Amount: \$51,000.00
Account: 9-01-26-151-001-L04 and 9-01-25-157-001-249

Vendor: **Deer Carcass Removal**
SCCOOP: #CC-0058-18
Description: Deer Carcass Removal/ Street Sweeping
Using Agency: Roads
Amount: \$25,500.00
Account: Various

Vendor: **Dell Marketing; Dell Software**
State: #89850; 89967
Description: Software, Hardware & Maint.
Using Agency: All Departments
Amount: \$127,500.00
Account: Various

Vendor: **Dover Brake**
State: #A42094
Description: Auto and Truck parts
Using Agency: Roads
Amount: \$51,000.00
Account: 9-01-26-151-001-222 and 9-01-26-151-001-249

Vendor: **Eagle Point Gun Shop**
State: #81296
Description: Police & Homeland Security Equip. and Supplies
Using Agency: PCSO, PCPO, Police Academy
Amount: \$140,000.00
Account: Various

Vendor: **Eplus**
State: #87720; 40116
Description: Software, Hardware & Maint.
Using Agency: MIS, Various Departments
Amount: \$102,000.00
Account: Various

Vendor: **Fastenal**
State: 19-Fleet-00565
Description: Nuts, Bolts and Fasteners
Using Agency: Roads
Amount: \$31,000.00
Account: Various

Vendor: **Firestone Complete Auto Care**
State: #82528
Description: Firestone Tires
Using Agency: PCSO
Amount: \$41,000.00
Account: 9-01-25-157-001-249

Vendor: **General Sales Administration dba Major Police Supply**
State: #81330
Description: License Plate Reader Maint, Repair, and Accessories
for Cnty Use & Anticipated Local Unit Trust Fund Use
Using Agency: PCSO, PCPO
Amount: \$200,000.00
Account: Various

Vendor: **WW Grainger**
State: 19-Fleet-00566
Description: Industrial Supply & Tools
Using Agency: All Departments
Amount: \$102,000.00
Account: Various

Vendor: **GTBM**
State: #81341; 81342; 83904; 89980
Description: Software/Hardware/Maintenance
Using Agency: All Departments
Amount: \$76,500.00
Account: Various

Vendor: **Hewlett Packard, Inc via Authorized
Distributors listed in the State Contract**
State: #40116; 88130
Description: Computers, Copiers, Printers & Supplies
Using Agency: MIS, All Departments
Amount: \$178,500.00
Account: Various

Vendor: Hogan Security, Inc.
State: #87240
Description: Locking Hardware (Parts only)
Using Agency: Preakness
Amount: \$25,500.00
Account: Various

Vendor: The Hon Company
State: #81641
Description: Work stations & furnishings
Using Agency: All Departments
Amount: \$35,000.00
Account: Various

Vendor: IEH Auto Parts LLC, dba Auto Plus
SCCOOP: #CC-0113-18
State: #42099; 85996
Description: Vehicle Maint. Supplies
Using Agency: All Departments
Amount: \$153,000.00
Account: Various

Vendor: Johnston Communications
UCCP 42-2017
State: 80802
Description: Phones & Cabling Products & Services
Using Agency: MIS, B&G, PCPO, PCSO
Amount: \$60,000.00
Account: Various

Vendor: JML Inc.
State: #85420
Description: Nutritional. Enteral Products and Supplies
Using Agency: Preakness
Amount: \$122,500.00
Account: 9-01-27-172-001-F04

Vendor: Konica Minolta
State: #52046
Description: Copier Maint. & Supplies
Using Agency: All Departments
Amount: \$25,500.00
Account: Various

Vendor: Lanigan Associates
State: #81348
Description: Body Armor
Using Agency: PCPO
Amount: \$15,500.00
Account: Various

Vendor: Lawson Products
State: #A85850
Description: Plow bolts, nuts, screws
Using Agency: Roads
Amount: \$51,000.00
Account: 9-01-26-151-001-222 and 9-01-26-151-001-249

Vendor: Lawmen Supply
State: #81295
Description: Homeland Security Equip. & Supplies
Using Agency: PCSO
Amount: \$41,000.00
Account: Various

Vendor: Mansfield Oil Co.
State: #80913
Description: Gasoline & Fuels
Using Agency: All Departments
Amount: \$200,000.00
Account: 9-01-31-220-001-U02

Vendor: Millennium Communications
State: #87720
Description: Service Block Contract
Using Agency: PCSO
Amount: \$21,600.00
Account: Various

Vendor: MRA International / Hewlett Packard
State: #40116; 89974
Description: Software, Hardware & Maint. Agreements
Using Agency: All Departments
Amount: \$92,000.00
Account: Various

Vendor: Murphy Communications
State: #81334
Description: Equipment/Labor-Vehicle Emergency Equip.
Using Agency: All Departments
Amount: \$50,500.00
Account: Various

Vendor: National Fuel
State: #82768
Description: Diesel Fuel
Using Agency: Various
Amount: \$300,000.00
Account: Various

Vendor: NETQ Multimedia
State: #88739
Description: Video Door Systems
Using Agency: Police Academy, OEM, PCPO
Amount: \$153,000.00
Account: G-01-41-846--017-223 and G-01-41-872-017-223

Vendor NorthEast Communications
MCCOOP: #41
State: #83898
Description: Radio Equipment
Using Agency: OEM, PCSO, PCPO
Amount: \$75,500.00
Account: Various

Vendor: ODB Municipal Products
State: #A85861
Description: Sweeper part and brooms
Using Agency: Roads
Amount: \$36,000.00
Account: 9-01-26-151-001-222 and 9-01-26-151-001-249

Vendor: The Office Concepts Group
MCCOP: #16
Description: Office Supplies
Using Agency: Various
Amount: \$76,500.00
Account: Various

Vendor: P&A Auto Parts
State: #86004
Description: Vehicle Maint. Supplies
Using Agency: All Departments
Amount: \$86,000.00
Account: Various

Vendor: Paterson Paper
SCCOP: #CC-0059-18
Description: Various Paper
Using Agency: All Departments
Amount: \$10,500.00
Account: Various

Vendor: Pitney Bowes
State: #75237
Description: Postage Meter Rental, Supplies & Postage
Using Agency: All Departments
Amount: \$280,500.00
Account: Various

Vendor: Rachels/ Michele's Co.
State: #80913
Description: Gasoline & Fuels
Using Agency: All Departments
Amount: \$650,000.00
Account: 9-01-31-220-001-U02

Vendor: Ricciardi Brothers
MCCPC: #10
MRESC: ESCNJ 16/17-56
Description: Paint and Paint Supplies
Using Agency: Operations, B&G, PCSO
Amount: \$41,000.00
Account: Various

Vendor: Ricoh USA
State: #51465; 40467
Description: Copies Maint. & Supplies
Using Agency: All Departments
Amount: \$36,000.00
Account: Various

Vendor: Route 23 Auto Mall
State: #79167; 86007; 89262; 40812
Description: Vehicles Maint. & Supplies
Using Agency: PCSO, Para Transit, Operations, Roads
Amount: \$102,000.00
Account: Various

Vendor: Samuel Inc.
State: #85992
Description: Non-OEM Auto Parts Light Duty
Using Agency: PCSO
Amount: \$20,500.00
Account: Various

Vendor: Seashore Fruit & Prod & Frank Gargiulo & Son
State: #41944
Description: Fresh Perishable Produce
Using Agency: Preakness and MOW
Amount: \$102,000.00
Account: Various

Vendor: Service Tire Truck center
State: #82527
Description: Tires Tubes & Services MOW, Roads, B&G
Using Agency: Various
Amount: \$100,000.00
Account: Various

Vendor: The Sherwin-Williams Co.
MRESC: ESCNJ 16/17-56
Description: Paint and Supplies
Using Agency: Operations, B&G, PCSO, Roads
Amount: \$10,500.00
Account: Various
Amount: \$10,500.00
Account: 9-01-26-151-001-222 and 9-01-26-151-001-249

Vendor: SHI
State: #89851; 40116
Description: Software, Hardware & Maint.
Using Agency: All Departments
Amount: \$220,000.00
Account: Various

Vendor: Steel Fab
State: #85863
Description: Heavy Duty Truck Parts
Using Agency: Operations, B&G, MOW, Para Transit, Roads
Amount: \$51,000.00
Account: Various

Vendor: Storr Tractor Co.
MRESC: 15/16-08
State: #43038
Description: Parts & Repairs for Lawn & Grounds Equip.
Using Agency: Parks, Golf Course
Amount: \$90,000.00
Account: Various

Vendor: Toshiba Business Solutions
State: #40466
Description: Copiers, Maint. And Supplies
Using Agency: PCSO, OEM,Cnty Administrator, Register of Deeds
Amount: \$89,000.00
Account: 9-01-25-157-001-213
Amount: \$10,500.00
Account: G-01-41-846-017-223
Amount: \$10,500.00
Account: Various

Vendor: Toshiba Business Solutions
Bergen: #18-37
Description: Veteran ID & Passport Photo Supplies
 Ribbons, Maint. Equip
Using Agency: County Clerk
Amount: \$12,500.00
Account: 9-01-20-108-001-213

Vendor: Tree King
MCCOOP: #18
Description: Spring Tree Work
Using Agency: Parks
Amount: \$55,000.00
Account: Various

Vendor: Tri-County Pest Control
State: #44647
Description: PC Jail Equipment & Install
Using Agency: B&G, PCSO, PHCC
Amount: \$46,000.00
Account: Various

Vendor: Tyco Fire & Security; dba Johnson Controls
State: #83717
Description: Inspection of Fire Suppression
Using Agency: Various
Amount: \$61,500.00
Account: Various

Vendor: US Foods, Inc.
State: #89932
Description: Foods: Coffee, Liquid, Concentrate -
Includes Dispensing Systems
Using Agency: Preakness
Amount: \$51,000.00
Account: 9-01-27-172-001-F04

Vendor: Verizon Wireless
State: #82583
Description: Cell Phone Service & Equipment
Using Agency: All Departments
Amount: \$189,000.00
Account: Various

Vendor: WB Mason
SCCOOP: #CC-0001-18/CC-0059-18
MCCOOP: #16
Description: Office Supplies & Equip.
Using Agency: All Departments
Amount: \$250,000.00
Account: Various

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: Purchase amounts would be determine on a needs basis not exceeding the amounts specified In the resolution.

APPROPRIATION: *Contingent upon availability of funds in 2019 adopted budget.

PURPOSE: Resolution authorizing Passaic County Departments to purchase goods from the state contract vendors' list specified in this resolution for calendar year 2019.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Public Meeting (Board Meeting)

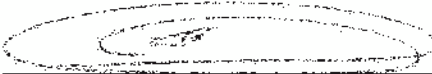
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE ISSUANCE OF AN RFP FOR PROFESSIONAL CONSULTING SERVICES TO CREATE AND DEVELOP A MARKETING AND TOURISM CAMPAIGN FOR PASSAIC COUNTY ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181045							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-23							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING THE ISSUANCE OF AN RFP FOR PROFESSIONAL CONSULTING SERVICES TO CREATE AND DEVELOP A MARKETING AND TOURISM CAMPAIGN FOR PASSAIC COUNTY

WHEREAS the Passaic County Department of Cultural and Historic Affairs is desirous of requesting permission to advertise for consulting services to create and develop a marketing and tourism campaign for Passaic County; and

WHEREAS pursuant to the provisions of the local public contract law, N.J.S.A. 40A:11-1 et seq., public entities are required to do competitive contracting for the hiring operation and management for these types of services; and

WHEREAS the Freeholder Committee for Finance and Administration is recommending that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

WHEREAS under this law, public entities are required to advertise their RFP at least twenty (20) days prior to the date they are to be received; and

WHEREAS the said Board of Chosen Freeholders is desirous of authorizing this request for proposal process and having the Department of Cultural and Historic Affairs and the Purchasing Department prepare the necessary RFP and advertising same pursuant to the new law;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Purchasing Department in cooperation with the Passaic County Department of Cultural and

Historic Affairs to develop and advertise a request for proposal for consulting services to create and develop a marketing and tourism campaign for Passaic County; and

BE IT FURTHER RESOLVED that the said Purchasing Department is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

Dated: December 27, 2018



REQUEST FOR PROPOSALS

PROFESSIONAL SERVICES TO PREPARE & CREATE A MARKETING CAMPAIGN FOR THE COUNTY OF PASSAIC

I. Introduction

The Passaic County Board of Chosen Freeholders (hereafter "Board"), through the Department of Cultural & Historic Affairs (hereafter "Department") is seeking proposals from qualified and experienced marketing, advertising, and public relations professionals (hereafter "Respondents") to provide a multi-faceted marketing campaign to enhance Passaic County's reputation as a regional visitor destination. The scope of work being solicited is comprised of three components: (1) creation of a digital marketing and media plan; (2) creative and advertising; and (3) tourism and travel public relations. Each component is explained in more detail below.

Proposals should build upon the "*Rich History. Bright Future*" brand platform and create a narrative for how visitation will be increased through itineraries, promotions, and events. The Respondent's proposal must show an ability to tie together Passaic County's tourist destinations, with an emphasis on the Passaic County Park System. Proposals should show the Respondent's ability to use market research to identify target audiences and visitors and be able to propose a sample of event ideas to supplement and expand on those run by the Department.

While the Board is not expecting Respondents to produce creative work for this proposal, each firm must be able to demonstrate through its experience the ability to execute the goals as set forth herein. Additionally, each element of the proposal represents divergent fields of expertise. One company may present a single proposal that includes the full scope of work expressed, or multiple companies may collaborate to present a single proposal. The Board reserves the right to award some, or all of the elements presented, or to reject in full. Each Respondent must itemize their proposals in the three parts set forth above. The proposals should demonstrate an ability to increase visitation to County destinations,

II. Background

The County of Passaic (hereafter "County") is comprised of sixteen municipalities in northern New Jersey. The County is economically and demographically diverse, spanning dense urban centers in the southern end and more suburban and rural communities as one moves North and West. Consequently, the type of tourist and visitor attractions run the gamut – from the Great Falls National Historical Park in Paterson to the hiking trails of Wawayanda State Park in West Milford. Respondents are expected to develop a plan to tie these differences into one marketable package, emphasizing the strengths each region of the County possesses.

- Execution, production, and trafficking of digital placements, as well as proposed media outlets to capture desired audiences;
- Creation of timeline on how each event, program, and/or attraction should be promoted; and
- Further development of digital and social media assets.

Part 2. *Creative and Advertising Materials.*

Respondent's proposals should demonstrate an ability to design, develop, and create the following work product:

- A strategic advertising and promotional plan for Passaic County, emphasizing sites and destinations to feature in a campaign;
- The design of unique graphics, brochures, banners, and other collateral materials; and
- Production of video content, including but not limited to shorter commercials to promote Passaic County, as well as longer productions to promote specific destinations, parks, or historic sites.

The County reserves the right to print and disseminate any materials produced by the Respondent in furtherance of other marketing efforts.

Part 3. *Tourism and Travel Public Relations.*

Respondents shall provide a framework for accomplishing the following goals, as well as deliver the services requested:

- Using identified themes, explore new ways of commonality characterizing Passaic County's unique history, and translating into compelling story ideas, pitch angles, and travel itineraries;
- Develop an ongoing public relations strategy and execution for earned media, targeting local and national media outlets;
- Aid in the production of viral social media content to supplement paid media campaigns, as well as advising the Department on best practices for using social media channels; and
- Enhance and supplement events already being run in Passaic County, and provide new ideas to draw new visitors to Passaic County.

IV. Experience

Respondent must submit three (3) examples of prior work done for a comparable organization for marketing and tourism efforts. The following information and materials should be included:

- The name of the organization;

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181045

- c. Expense Summary, which includes total cost of the proposed contract with a brief explanation of the contributing costs to total cost.

The Respondent's proposal should include a budget for the cost of rendering the services outlined herein, but should not include the cost of executing a paid media campaign. However, to demonstrate the scope of one's proposal, a Respondent may include a proposed media budget to accomplish the goals as set forth herein.

Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III
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County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda:

RESOLUTION QUALIFYING A POOL OF OUTSIDE LEGAL COUNSEL/PATIENT ADVOCATE RFQ-19-033AS PER QUALIFICATIONS ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181046							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION QUALIFYING A POOL OF
OUTSIDE LEGAL COUNSEL/PATIENT ADVOCATE RFQ-19-033
AS PER QUALIFICATIONS**

WHEREAS, there exists a need for attorneys that specialize in the legal needs for the representation of patients that the County of Passaic Adjuster's Office is responsible for in civil commitment cases and Court hearings in the County of Passaic for calendar year 2019; and

WHEREAS, the County issued public solicitation RFQ-19-033 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 30, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following firm is qualified to perform the necessary services, on an as-needed basis:

- Sciro & Marotta, PC
- Law Offices of Lloyd Henderson & Associates

WHEREAS, the Board will make specific assignments to the qualified firm on an as-needed basis by subsequent resolution of the Board; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 12, 2018 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the above-referenced firm be qualified to provide the referenced service for calendar year 2019; and

BE IT FURTHER RESOLVED that the Board will make specific assignment to the qualified firm on an as-needed basis by subsequent resolution of the Board; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the “Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 27, 2018

PASSAIC COUNTY COUNSEL

Memorandum

TO: Michael Marinello, Purchasing Director
FROM: Michael H. Glovin, Deputy County Counsel *MHG*
RE: **Qualifying Special Counsel for Patient Advocate
Under Pay-to-Play for 2019**
DATE: December 7, 2018

In response to your submissions to me of the qualifications of special counsel for Patient Advocate that were taken by the Purchasing Department on November 30, 2018, please be advised that I have reviewed the qualifications of the firms received and can report that the following two (2) firms are qualified to act as special counsel for Patient Advocate and have individuals or principal employees that are licensed attorneys in the State of New Jersey.

1. Sciro & Marotta, PC, 68 Hamilton Street, Paterson, NJ
2. Law Offices of Lloyd Henderson & Associates, 1209 Marlton Pike West, Cherry Hill, NJ

I would, therefore, appreciate your preparing a Resolution for this firm for calendar year 2019.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AMEND RESOLUTION R-2018-0881 DATED NOVEMBER 20, 2018 TO REFLECT THE CORRECT YEARLY AMOUNT OF \$30,000.00 INSTEAD OF \$35,000.00 TO BE PAID TO THE EXECUTIVE DIRECTOR OF THE PASSAIC COUNTY PUBLIC HOUSING AGENCY TO ACT AS THE PART-TIME ADMINISTRATOR OF THE CITY OF CLIFTON PUBLIC HOUSING AGENCY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20181047							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION TO AMEND RESOLUTION R-2018-0881 DATED NOVEMBER 20, 2018 TO REFLECT THE CORRECT YEARLY AMOUNT OF \$30,000.00 INSTEAD OF \$35,000.00 TO BE PAID TO THE EXECUTIVE DIRECTOR OF THE PASSAIC COUNTY PUBLIC HOUSING AGENCY TO ACT AS THE PART-TIME ADMINISTRATOR OF THE CITY OF CLIFTON PUBLIC HOUSING AGENCY

WHEREAS the Board of Chosen Freeholders of the County of Passaic, by Resolution R-2018-0881 dated November 20, 2018, authorized a Shared Services Agreement by and between the City of Clifton and the County of Passaic authorizing the Executive Director of the Passaic County Public Housing Agency to serve as the designated Administrator of the City of Clifton Public Housing Agency on a part-time basis (Seven (7) hours weekly) for the yearly sum of Thirty-Five Thousand (\$35,000.00) Dollars; and

WHEREAS due to a miscommunication, the actual sum agreed upon between the parties is supposed to be the sum of Thirty Thousand (\$30,000.00) Dollars per year; and

WHEREAS consequently, it is now necessary to amend R-2018-0881 dated November 20, 2018 to reflect that change; and

WHEREAS this matter was presented to the Freeholder Committee for Finance & Administration at its December 12, 2018 meeting at which time the Committee recommended this amendment.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes that R-2018-0881 dated November 20, 2018 be amended to reflect that the Shared Services Agreement by and between the City of Clifton and County of Passaic permitting the

Executive Director of the Passaic County Public Housing Agency to act as the part-time designated Administrator of the Clifton Public Housing Agency on a 7-hour weekly basis shall be for the annual sum of Thirty Thousand (\$30,000.00) Dollars, rather than \$35,000.00 as set forth in the original Resolution.

BE IT FURTHER RESOLVED that in all other respects the terms and conditions of the Shared Services Agreement attached to the original Resolution shall remain in full force and effect.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board, as well as the County Counsel, be authorized to execute an amended Shared Services Agreement on behalf of the County of Passaic.

December 27, 2018

SHARED SERVICES AGREEMENT

between the

COUNTY OF PASSAIC

and

CITY OF CLIFTON

for Administration of the Clifton Public Housing Agency

WHEREAS, the County of Passaic (hereafter "County") is a corporate body politic of the State of New Jersey, with its principal offices located at 401 Grand Street, Room 205, Paterson, New Jersey and the City of Clifton (hereafter "City") is a corporate body politic of the State of New Jersey, with its principal offices located 900 Clifton Avenue, Clifton, New Jersey (collectively referred to as the "Parties"); and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows for any local unit to enter into an agreement with any other local unit or unites provide or receive any services that each participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7; and

WHEREAS, pursuant to 42 U.S. Code § 1437, the City created the Clifton Public Housing Agency to provide a wide range of services, including code enforcement, investigation of illegal housing, rental assistance, and the administration of programs to aid those seeking affordable housing in the City, including but not limited to the Family Self-Sufficiency Program and the Clifton Home Improvement Program;

WHEREAS, pursuant to 42 U.S. Code § 1437, the County created the Passaic County Housing Agency to provide a wide range of services for all of the Passaic County municipalities to assist residents who are seeking affordable housing in Passaic County, less the City of Clifton, City of Passaic, and City of Paterson; and

WHEREAS, the County and City recognize a need for and wish to enter into a Shared Services Agreement (hereafter "Agreement") for the County to provide the services of and act on behalf of the City's Public Housing Agency; and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, the County and City each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto and made part of this Agreement; and

NOW, THEREFORE, BE IT AGREED, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the County and City agree to perform in accordance with the provisions, terms, and conditions set forth in this Agreement as follows:

1. **Term.** The Agreement shall commence on January 1, 2019 and remain in full force and effect for ten (10) years, terminating March 31, 2028, unless terminated sooner as provided in Section 8.

2. **Project Description.** The County of Passaic, through the Passaic County Housing Agency, shall serve as the designated administrator of the Clifton Public Housing Agency for the City of Clifton.

3. **Responsibilities.**

a. **Passaic County Responsibilities.**

- i. Seven (7) hours weekly in an office as designated by the City at a mutually agreed upon dates and times, and availability during business hours via telephone or email to handle official Clifton Public Housing Agency business;
- ii. An assessment of the City's Housing Choice Voucher Program, including but not limited to file reviews, housing quality standard inspection review, mandatory supervisory control reviews, operational review, waiting list management, program reporting, staff knowledge, assessment of computer software for compliance with federal regulations;
- iii. Recommendations with regard to any findings for the review as set forth in Part 3(a)(ii), coordination with City officials, and a plan for implementation of the recommendations in the City;
- iv. Enforcement of the City's personnel policies and rules with respect to employees working in the City for the Clifton Public Housing Agency;
- v. Meetings as necessary with City officials, including but not limited to the City Manager, City Planner, and other City officials as requested; and
- vi. Administration of the Family Self Sufficiency Program, in the absence of any outstanding contracts with a third party consultant.

b. **City of Clifton Responsibilities.**

- i. By entering into this Agreement, the City hereby formally appoints the County's Executive Director of the Passaic County Housing Agency as the Executive Director of the Clifton Public Housing Agency. Such appointment is purely for purposes of administering the Clifton Public Housing Agency functions as described herein, and is not intended to grant the County's Executive Director with any tenure or employment rights with the City; and
- ii. The City shall post notices on the City website and elsewhere, as appropriate, notifying residents that the County will be acting as the City's administrator of the Clifton Public Housing Agency, and all related functions.

4. **Compensation.**

- a. The County shall perform the services as described herein for a yearly annual rate of thirty thousand dollars (\$30,000.00);
- b. If the County exceeds seven (7) hours of work as prescribed herein, the City shall be billed an hourly rate of eight two dollars (\$82.00) per hour. The County shall provide the

City an invoice setting forth the date and time of the work exceeding the seven (7) hours in a detailed invoice.

- c. Payment shall be rendered to the County by the City within thirty (30) days of receiving an invoice from the County, by no later than May 1st of each year of the Agreement; and
- d. The Parties recognize that the County is making no direct payments to the City under this Agreement. Should the County terminate this Agreement without performing its obligations hereunder, the County shall have no liability to the City for damages, direct or consequential.

5. Dispute Resolution.

- a. **Mandatory Mediation.** In the event of a dispute, whether technical or otherwise, the objecting Party must request Non-Binding Mediation and the non-objecting party must participate in the mediation. The costs of such Non-Binding Mediation shall be borne exclusively by the City.
- b. **Procedure.** The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one party determines in its sole discretion that its interests are not being served by the mediation.
- c. **Non-Binding Effect.** Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision.
- d. **Judicial Proceedings.** Upon the conclusion of Mediation, either party may commence judicial legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Passaic County.
- e. **Temporary Injunctive Relief.** Notwithstanding the foregoing, nothing herein shall prevent a party from seeking temporary injunctive relief to prevent irreparable harm in the appropriate division of the Superior Court of New Jersey venued in Passaic County.

6. **Employment Reconciliation.** No employees are intended to be transferred or terminated by virtue of this Agreement.

7. **Notice.** All notices, reports, statements, requests, or authorizations required to be give hereunder shall be personally delivered or sent by first class mail to the Parties at the following addresses, unless a party has been notified of a change of address:

To: County of Passaic
401 Grand Street, Room 205
Paterson, NJ 07505
Attn: Matthew P. Jordan, Esq., Dep. County Administrator

To: City of Clifton

900 Clifton Avenue
Clifton, New Jersey
Attn: Dominick Villano, City Manager

8. **Termination.** Each party shall have the right to terminate this Agreement upon ninety (90) days written notice served upon the Parties by Certified Mail, Return Receipt Requested.
9. **Indemnification.** To the fullest extent allowable by the law, the City, its successors, and assigns shall hold harmless, indemnify, defend, and release the County of Passaic and their members, directors, officers, employees, agents, and contractors, successors and assigns from and against all suits, liabilities, penalties, costs, losses, damages, expenses or claims, including, without limitation, reasonable attorney's fees arising from or in any way connected with County's performance, attempted performance, or failure to perform in connection with this Agreement or other activities as described in the Agreement, including, but not limited to, any injury to or the death of any person or any damage to any property resulting from any act, omission, condition, or other manner related to this Agreement, regardless of cause, unless due to the negligence of any of the indemnified parties.
10. **Assignment.** The County may not assign its rights or obligations under this Agreement without prior approval via resolution of the Clifton City Council.
11. **Severability/Waiver.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.
12. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.
13. **Entire Agreement.** This Agreement contains all of the terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.
14. **Amendments and Modifications.** This Agreement may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding on the City County, it must be accompanied by a resolution authorizing same.
15. **Authority.** By the signatures below, the Parties execute this Agreement and confirm that they are mutually bound by and fully authorized and empowered to enter into and bind their organization by all provisions contained therein.

IN WITNESS of the foregoing provisions, the Parties have executed and delivered this Agreement as of the date set forth below:

Attest:

COUNTY OF PASSAIC

Louis I. Imhof
Clerk, Board of Chosen Freeholders

Cassandra Lazzara
Director, Board of Chosen Freeholders

As to form and legality:

William J. Pascrell, Esq.
Passaic County Counsel

Attest:

CITY OF CLIFTON

Nancy Ferrigno
City Clerk, City of Clifton

James Anzaldi
Mayor, City of Clifton

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda:

RESOLUTION AMENDING R20181011 DATED DECEMBER 22, 2018 AWARDDING A CONTRACT TO NORTHPOINTE INC OD/BA/ EQUIVANT OF TRAVERSE CITY, MI FOR ASSESSMENT SOFTWARE FOR PASSAIC COUNTY RE-ENTRY PROGRAM AND MEDICATION ASISTED TREATMENT PROGRAM RFQ-18-071 TO REFLECT THE CORRECT AWARD AMOUNT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20181048							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AMENDING R20181011 DATED
DECEMBER 22, 2018 AWARDED A CONTRACT TO
NORTHPOINTE INC OD/BA/ EQUIVANT OF TRAVERSE CITY,
MI FOR ASSESSMENT SOFTWARE FOR PASSAIC COUNTY RE-
ENTRY PROGRAM AND MEDICATION ASISTED TREATMENT
PROGRAM RFQ-18-071 TO REFLECT THE CORRECT AWARD
AMOUNT**

WHEREAS the Board of Chosen Freeholders of the County of Passaic wishes to specifically amend R20181011, dated December 11, 2018 to reflect the correct award amount from \$31,455.00 to \$39,830.00 for the first year of the contract and \$13,545.00 annually thereafter as stated in the Northpointe Inc d/b/a Equivant of Traverse City MI proposal; and

WHEREAS this matter was discussed by the Freeholders on the Finance Committee and they are recommending to the full Board for approval;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of R20181011 dated December 11, 2018 to reflect the correct amount of \$39,830.00 for the first year of the contract and \$13,545.00 annually thereafter; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$39,830.00

APPROPRIATION: G-01-41-879-017-M01

PURPOSE: Resolution awarding a contract to Northpointe Inc.
D/B/A Equivant of Traverse City, MI for assessment
software.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

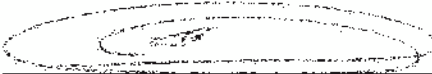
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION QUALIFYING A POOL OF BOND COUNSEL FOR THE COUNTY OF PASSAIC RFQ-19-028 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181049							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION QUALIFYING A POOL OF BOND COUNSEL FOR
THE COUNTY OF PASSAIC RFQ-19-028 AS PER
QUALIFICATIONS**

WHEREAS, there exists a need for attorneys that specialize in bond counsel for the County of Passaic for calendar year 2019; and

WHEREAS, the County issued public solicitation RFQ-19-028 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 30, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following firms are qualified to perform the necessary services, on an as-needed basis:

- McManimon, Scotland & Bauman, LLC
- Gibbons, PC
- Archer & Greiner, PC
- Waters, McPherson, McNeill, PC, Attorneys-at-Law
- Rogut McCarthy LLC, Counsellors-at-Law
- Gluck Walrath, LLP

WHEREAS, the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 12, 2018 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the above-referenced firms be qualified to provide the referenced service for calendar year 2018; and

BE IT FURTHER RESOLVED that the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 27, 2018

PASSAIC COUNTY COUNSEL

Memorandum

TO: Michael Marinello, Purchasing Director

FROM: Michael H. Glovin, Deputy County Counsel *MHG*

RE: **Qualifying Bond Counsel for the County of Passaic Under Pay to Play for 2019**

DATE: December 7, 2018

In response to your submission to me of the qualifications of bond counsel for the County of Passaic that were taken by the Purchasing Department on November 30, 2018, please be advised that I have reviewed all six (6) of the qualifications received and can report that all six firms/individuals are qualified to act as bond counsel for the County of Passaic. They are as follows:

1. McManimon, Scotland & Bauman, LLC, 75 Livingston Avenue, 2nd Floor, Roseland, NJ 07068
2. Gibbons, PC, One Gateway Center, Newark, NJ 07102
3. Archer & Greiner, PC, Court Plaza, West Wing, 21 Main Street, Suite 353, Hackensack, NJ 07601
4. Waters, McPherson, McNeill, PC, Attorneys-at-Law, 300 Lighting Way, Secaucus, NJ 07046
5. Rogut McCarthy LLC, Counsellors-at-Law, 37 Alden Street, Cranford, NJ 07016
6. Gluck Walrath, LLP, 428 River View Plaza, Trenton, NJ 08611

All of the above-referenced firms have individuals or principal employees that are licensed attorneys in the State of New Jersey. I would appreciate your preparing a Resolution qualifying these firms for calendar year 2019. Thank you.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

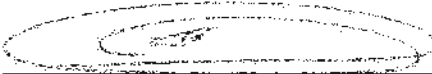
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION QUALIFYING A POOL OF LABOR COUNSEL FOR THE COUNTY OF PASSAIC RFQ-19-029 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181050							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION QUALIFYING A POOL OF LABOR COUNSEL FOR
THE COUNTY OF PASSAIC RFQ-19-029 AS PER
QUALIFICATIONS**

WHEREAS, there exists a need for attorneys that specialize in labor counsel for the County of Passaic for calendar year 2019; and

WHEREAS, the County issued public solicitation RFQ-19-029 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 30, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following firms are qualified to perform the necessary services, on an as-needed basis:

- Lite DePalma Greenberg, LLC
- Florio, Perrucci, Steinhard & Fader, LLC
- Genova Burns, LLC
- Florio Kenny Raval
- Antonelli Kantor, PC
- Buglione, Hutton & DeYoe, LLC
- Lum, Drasco & Positan, LLC
- Steven S. Glickman, LLC
- Hoagland Longo (Moran, Dunst & Doukas, LLP)
- Eric M. Bernstein & Associates, LLC
- Roth D’Aquanni, LLC
- Aloia Law Firm, LLC
- Law Offices of Andrew Oddo, Esq.

WHEREAS, the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board of adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the above-referenced firms be qualified to provide the referenced service for calendar year 2018; and

BE IT FURTHER RESOLVED that the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 27, 2018

PASSAIC COUNTY COUNSEL

Memorandum

TO: Michael Marinello, Purchasing Director
FROM: Michael H. Glovin, Deputy County Counsel *MHG*
RE: **Qualifying the Pool for Labor Counsel for the County of Passaic Under Pay-to-Play for 2019**
DATE: December 7, 2018

In response to your submission to me of the qualifications for the pool for labor counsel for the County of Passaic that were taken by the Purchasing Department on November 30, 2018, please be advised that I have reviewed all thirteen (13) firms and can report as follows:

1. Lite, DePalma, Greenberg, LLC, 570 Broad Street, Suite #1201, Newark, NJ
2. Florio, Perrucci, Steinhard & Fader, LLC, 218 Route 17 North, Rochelle Park, NJ
3. Genova Burns, LLC, 494 Broad Street, Newark, NJ 07102
4. Florio Kenny Raval, 5 Marine View Plaza, Suite 103, P.O. Box 771, Hoboken, NJ
5. Antonelli Kantor, P.C., 1000 Stuyvesant Ave., Suite 1, Union, NJ 07083
6. Buglione, Hutton & DeYoe, LLC, Counsellors at Law, 401 Hamburg Tpk., Wayne, NJ 07474
7. Lum, Drasco & Positan, LLC, 103 Eisenhower Parkway, Roseland, NJ 07068
8. Steven S. Glickman, LLC, 570 Broad Street, Newark, NJ 07102
9. Hoagland Longo (Moran, Dunst & Doukas, LLP), 40 Paterson Street, New Brunswick, NJ 08901

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181050

10. Eric M. Bernstein & Associates, LLC, 34 Mountain Blvd., Bldg. A, Warren, NJ
11. Roth D'Aquanni, LLC, 150 Morris Avenue, Suite 303, Springfield, NJ 07081
12. Aloia Law Firm, LLC, 2 Broad Street, Suite 407, Bloomfield, NJ 07003
13. Law Offices of Andrew Oddo, Esq., 425 Broad Street, Oradell, NJ

I would appreciate your preparing a Resolution qualifying these firms for calendar year 2019. Thank you.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

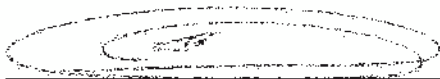
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A POOL OF OUTSIDE LEGAL COUNSEL/SPECIAL LITIGATION COUNSEL FOR THE COUNTY OF PASSAIC RFQ-19-030 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

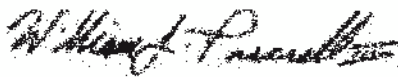
THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181051							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION QUALIFYING A POOL OF OUTSIDE LEGAL
COUNSEL/SPECIAL LITIGATION COUNSEL FOR THE COUNTY
OF PASSAIC RFQ-19-030 AS PER QUALIFICATIONS**

WHEREAS, there exists a need to qualify a pool of attorneys for outside legal and special litigation counsel in the County of Passaic for calendar year 2019; and

WHEREAS, the County issued public solicitation RFQ-19-030 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 30, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following firms are qualified to perform the necessary services, on an as-needed basis:

- Lite DePalma Greenberg, LLC
- Buglione, Hutton & DeYoe, LLC
- Florio Kenny Raval
- Lum, Drasco & Positan, LLC
- Law Office of Andrew P. Oddo, Esq.
- Roth D’Aquanni, LLC
- Waters, McPherson, McNeill
- Aloia Law Firm, LLC
- Weber Dowd Law, LLC
- Michael A. Armstrong & Associates, LLC
- Hoagland, Longo, Moran, Dunst & Douhas, LLP
- Florio, Perrucci, Steinhardt & Fader Attorneys at Law
- Genova Burns, LLC
- Jardim, Meisner, & Susser, PC
- Eric M. Bernstein & Associates, LLC
- Weiner Law Group, LLP (formerly Weiner Lesniak, LLP)
- Friend & Wenzel, Attorneys at Law

- Inglesino, Webster, Wyceshala, Taylor, LLC
- Antonelli Kantor PC
- Sciro & Marotta, PC
- Biancamano & DiStefano
- Myerdon, Fox, Mancinelli & Conte, PA
- AGL – Adams, Gutierrez, & Lattiboudere, LLC
- Tracey S. Cosby, Esq.
- Connell Foley, LLP
- DeCotiis, Fitzpatrick, Cole & Giblin, LLP
- Foster & Mazzie, LLC
- Dario, Albert, Metz & Eyerman, LLC
- Pennington Law Group
- Steven S. Glickman, LLC
- Nowell, P.A.
- Morgan Mehuish Abrutyn, Attorneys-at-Law
- Choi Law Group

WHEREAS, the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board of adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the above-referenced firms be qualified to provide the referenced service for calendar year 2018; and

BE IT FURTHER RESOLVED that the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the ”Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 27, 2018

PASSAIC COUNTY COUNSEL

Memorandum

TO: Michael Marinello, Purchasing Director

FROM: Michael H. Glovin, Deputy County Counsel

RE: **Qualifying Outside/Special Litigation Counsel for the County of Passaic Under Pay-to-Play for 2019**

DATE: December 7, 2018

In response to the submission to me of the qualifications of outside/special counsel for the County of Passaic that were taken by the Purchasing Department on November 30, 2018, please be advised that I have reviewed all thirty-three (33) of the qualifications received and can report that thirty-three (33) firms/individuals are qualified to act as outside/special counsel for the County of Passaic. They are as follows:

1. Lite DePalma Greenberg, LLC, 570 Broad Street, Suite 1201, Newark, NJ
2. Buglione, Hutton & DeYoe, LLC, 401 Hamburg Tpk., Wayne, NJ 07470
3. Florio Kenny Raval, 5 Marine View Plaza, Suite 103, P.O. Box 771, Hoboken, NJ 07030
4. Lum, Drasco & Positan, LLC 103 Eisenhower Parkway, Roseland, NJ 07068
5. Law Office of Andrew P. Oddo, Esq., 425 Grant Avenue, Oradell, NJ
6. Roth D'Aquanni, LLC, 150 Morris Avenue, Suite 206, Springfield, NJ 07081
7. Waters, McPherson, McNeill, 300 Lighting Way, Secaucus, NJ 07096
8. Aloia Law Firm, LLC, 2 Broad Street, Suite 407, Bloomfield, NJ 07003
9. Weber Dowd Law, LLC, 365 Rifle Camp Road, Woodland Park, NJ 07424

Page 2
December 7, 2018

10. Michael A. Armstrong & Associates, LLC, Counselors at Law, 79 Mainbridge Lane, Willingboro, NJ 08046
11. Hoagland, Longo, Moran, Dunst & Douhas, LLP, 40 Paterson Street, New Brunswick, NJ
12. Florio, Perrucci, Steinhardt & Fader, Attorneys at Law, LLC, 218 Route 17 North, Rochelle Park, NJ 07662
13. Genova Burns, LLC, 494 Broad Street, Newark, NJ 07102
14. Jardim, Meisner, & Susser, P.C., 30B Vreeland Road, Suite 201, Florham Park, NJ 07932
15. Eric M. Bernstein & Associates, LLC, 34 Mountain Boulevard, Building A, Warren, NJ
16. Weiner Law Group, LLP* (formerly Weiner Lesniak, LLP), 629 Parsippany Road, Parsippany, NJ
17. Friend & Wenzel, Attorneys at Law, 1000 Clifton Avenue, Clifton, NJ
18. Inglesino, Webster, Wyciskala, Taylor, LLC, 600 Parsippany Road, Suite 204, Parsippany, NJ
19. Antonelli Kantor P.C., 1000 Stuyvesant Avenue, Union, NJ
20. Sciro & Marotta, P.C., 66 Hamilton Avenue, Suite 103, Paterson, NJ
21. Biancamano & DiStefano, Edison, NJ 08837
22. Myerdon, Fox, Mancinelli & Conte, PA, One Paragon Drive, Suite 240, Montvale, NJ 07645

Page 3
December 7, 2018

23. AGL – Adams, Gutierrez & Lattiboudere, LLC, 1037 Raymond Boulevard, Suite 900, Newark, NJ 07102
24. Tracey S. Cosby, Esq., 134 Evergreen Place, Suite 301, East Orange, NJ
25. Connell Foley, LLP, 56 Livingston Avenue, Roseland, NJ
26. DeCotiis, Fitzpatrick, Cole & Giblin, LLP, Glenpointe Center West, 500 Frank W. Burr Boulevard, Teaneck, NJ
27. Foster & Mazzie, LLC, 10 Furler Street, Totowa, NJ
28. Dario, Albert, Metz & Eyerman, LLC, 314 48th Street, Union City, NJ
29. Pennington Law Group, 76 South Orange Avenue, South Orange, NJ
30. Steven S. Glickman, LLC, 570 Broad Street, Newark, NJ
31. Nowell, P.A., 155 Polifly Road, Hackensack, NJ
32. Morgan Melhuish Abrutyn, Attorneys-at-Law, 651 Old Mount Pleasant Avenue, Livingston, NJ
33. Choi Law Group, 100 Challenger Road, Suite 302, Ridgely Park, NJ

I would appreciate your preparing the Resolution qualifying the firms listed above for inclusion in our pool of attorneys qualified for calendar year 2019.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

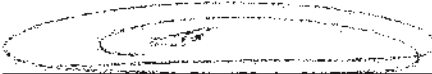
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

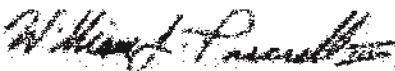
Agenda: RESOLUTION QUALIFYING A POOL OF SPECIAL COUNSEL FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER RFQ-19-031 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181052							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION QUALIFYING A POOL OF
SPECIAL COUNSEL FOR PASSAIC COUNTY PREAKNESS
HEALTHCARE CENTER RFQ-19-031 AS PER QUALIFICATIONS**

WHEREAS, there exists a need for attorneys that specialize in the legal needs of the healthcare industry for Preakness Healthcare Center in the County of Passaic for calendar year 2019; and

WHEREAS, the County issued public solicitation RFQ-19-031 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 30, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following firm is qualified to perform the necessary services, on an as-needed basis:

- Garfunkel Wild, PC
- Inglesino, Webster, Wyciskala, Taylor, LLC
- Riker Danzig Scherer, Hyland & Perretti, LLP

WHEREAS, the Board will make specific assignments to the qualified firm on an as-needed basis by subsequent resolution of the Board; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 12, 2018 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the above-referenced firm be qualified to provide the referenced service for calendar year 2019; and

BE IT FURTHER RESOLVED that the Board will make specific assignment to the qualified firm on an as-needed basis by subsequent resolution of the Board; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 27, 2018

PASSAIC COUNTY COUNSEL

Memorandum

TO: Michael Marinello, Purchasing Director

FROM: Michael H. Glavin, Deputy County Counsel *MHG*

RE: **Qualifying Special Counsel for Preakness Health Care Center Under Pay-to-Play for 2019**

DATE: December 7, 2018

In response to your submissions to me of the qualifications of special counsel for Preakness Health Care Center that were taken by the Purchasing Department on November 30, 2018, please be advised that I have reviewed the qualifications of the firms received and can report that the following three (3) firms are qualified to act as special counsel for the Preakness Health Care Center and have individuals or principal employees that are licensed attorneys in the State of New Jersey.

1. Garfunkel Wild, P.C., 411 Hackensack Avenue, Hackensack, NJ 07601
2. Inglesino, Webster, Wyciskala, Taylor, LLC, 600 Parsippany Road, Parsippany, NJ 07054
3. Riker, Danzig, Scherer, Hyland & Perretti, LLP, Headquarters Plaza, One Speedwell Avenue, Morristown, NJ 07962

I would, therefore, appreciate your preparing a Resolution for this firm for calendar year 2019.

**RESOLUTION AUTHORIZING A NEW SEAL KNOWN AS THE
HISTORIC PASSAIC COUNTY SEAL**

WHEREAS pursuant to N.J.S.A. 40:18-3, each county in the State of New Jersey is authorized to sue and be sued, purchase, acquire, lease, and hold real and personal property for its use and benefit of that county and have a common seal; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic previously adopted the use of such a seal; and

WHEREAS it was recently recommended that the said Board adopt a new seal known as the Historic County Seal, a facsimile of which is attached hereto and made part hereof; and

WHEREAS the Freeholder Committee for Finance & Administration at its December 12, 2018 meeting reviewed this proposed change and is recommending that it be approved by the full Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that effective January 1, 2019 the attached facsimile of the Historic Passaic County Seal is hereby designated as the official corporate seal of the County of Passaic, in conformity with N.J.S.A. 40:18-3.

December 27, 2018



Introduced on: December 27, 2018
Adopted on:
Official Resolution#:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING CONTRACT TO BASH CONTRACTING, INC. FOR THE GARRET MOUNTAIN DEER FENCE PROJECT IN THE BOROUGH OF WOODLAND PARK, NJ ON BEHALF OF THE FRIENDS OF PASSAIC COUNTY PARKS, INC. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181053							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING CONTRACT TO BASH CONTRACTING, INC. FOR THE GARRET MOUNTAIN DEER FENCE PROJECT IN THE BOROUGH OF WOODLAND PARK, NJ ON BEHALF OF THE FRIENDS OF PASSAIC COUNTY PARKS, INC.

WHEREAS the Friends of Passaic County Parks, Inc., a not-for-profit corporation of the County of Passaic, secured a grant for a Project at the Garret Mountain Reservation, a Passaic County-owned Park, to do a project known as the Garret Mountain Deer Fence; and

WHEREAS under an agreement by and between the County of Passaic and the said Friends of Passaic County Parks, the County staff prepared specifications for the Project, received same, and will oversee the actual construction of the fence; and

WHEREAS on Tuesday, December 4, 2018, the County Purchasing Department received bids for the Project and the Passaic County Engineer is recommending that said Friends award to the lowest responsible bidder, who is BASH Contracting, Inc. of Clearfield, PA in the amount of \$199,947.50 (see copy of County Engineer's letter dated December 7, 2018 attached hereto and made part hereof); and

WHEREAS in conformity with the agreement between the parties, the Friends of Passaic County Parks has requested the sum of \$88,500.00 from the Passaic County Open Space Farmland & Historic Preservation Fund, which represents the difference between the grant funds received and the approximate amount of the bid; and

WHEREAS the Freeholder Committee for Finance &

Administration, at its December 12, 2018 meeting, reviewed this

matter and is recommending that this request be approved by the full Board; and

WHEREAS a certification is attached which indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes that the sum of \$88,500.00 be given to the Friends of Passaic County Parks, Inc. so that they will have sufficient funding to award a contract to the lowest responsible bidder for a Project known as the Garret Mountain Reservation Deer Fence.

BE IT FURTHER RESOLVED that those funds shall be paid from the Open Space Farmland & Historic Preservation Trust Fund of the County of Passaic.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$88,500.00

APPROPRIATION: O-18-56-615-000-603

PURPOSE: Resolution authorizing contract to Bash Contracting, Inc. for the Garret Mountain Deer Fence Project in the Borough of Woodland Park, NJ



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

RECEIVED

OFFICE OF THE COUNTY ENGINEER
ROOM 524

2018 DEC 10 P 13

December 7, 2018

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

PASSAIC COUNTY
COUNSEL'S OFFICE

Alice Szepietowski
Chairwoman
Friends of Passaic County Parks, Inc.
401 Grand Street, Room 205
Paterson, NJ 07505

PROJECT: Garret Mountain Deer Fence
Borough of Woodland Park
Passaic County
AWARD OF CONTRACT

Dear Ms. Szepietowski:

On behalf of the Friends of Passaic County Parks, Inc., the County of Passaic received Open Competitive Bids at 10:30 A.M. on Tuesday, December 4, 2018 at the Passaic County Procurement Center, 495 River Street, Paterson, New Jersey 07505 in the Conference Room for the Garret Mountain Deer Fence project in the Borough of Woodland Park. The following Vendors submitted Total Price Bids as follows:

<u>NAME OF BIDDER</u>	<u>BID AS READ/SUBMITTED</u>	<u>CORRECTED</u>
1. BASH Contracting, Inc. 189 UFS Road Clearfield, PA 016830	Bid: \$199,947.50	No Change
2. Giacorp Contracting, Inc. 11 Bradhurst Avenue Hawthorne, NY 10532	Bid: \$269,426.00	No Change
3. Fox Fence Enterprises, Inc. 417 Crooks Avenue Clifton, NJ 07011	Bid: \$230,336.50	\$273,436.50
4. WBE Fence Company, Inc. 11 Deer Court Brewster, NY 10509	Bid: \$304,750.00	No Change
5. MBT Contracting, Inc. 63 Beaverbrook Road, Ste. 104C Lincoln Park, NJ 07035	Bid: \$343,970.00	No Change
6. APS Contracting, Inc. 155-181 Pennsylvania Avenue Paterson, NJ 07503	Bid: \$505,500.00	No Change

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution No. 1507503

Attached is a Summary of Bid Tabulation Chart for the bids received above for your information.

The Friends of Passaic County Parks, Inc. was awarded a NJDEP Green Acres Grant that will be utilized to partially fund this project.

Our office recommends that the Friends of Passaic County Parks ADOPT a RESOLUTION awarding a Contract to the lowest responsible Bidder, namely, BASH Contracting, Inc., of Clearfield, Pennsylvania, in the amount of \$199,947.50, subject to availability of funds, and further authorizing the execution of a Contract on behalf of the Friends of Passaic County Parks, Inc.

Very truly yours,



Jonathan Pera, P.E.
County Engineer

Attachment

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
~~County Counsel~~
Director of Finance
Director of Purchasing
Director of Parks

\\passaic1.local\departments\Engineering\Users\Nordan_m\My Documents\Hawthorne\Goffle Brook Park - Athletic Field Improvements\Letters\2018_06_07 Board Award Letter_Goffle Brook_Athletic Fields.docx

PASSAIC COUNTY
 OFFICE OF THE COUNTY ENGINEER
 GARRET MOUNTAIN RESERVATION DEER FENCE PROJECT
 BOROUGH OF WOODLAND PARK
 SUMMARY OF BIDS
 DATE RECEIVED: TUESDAY, DECEMBER 4, 2018

ITEM NO.	NAME, ADDRESS, AND BID OF EACH BIDDER	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		BASH Contracting, Inc.		Glacorp Contracting, Inc.	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1		PERFORMANCE BOND AND PAYMENT BOND	L.S.	1	\$3,500.00	\$3,500.00	\$2,300.00	\$2,300.00	\$12,500.00	\$12,500.00
2		IMMOBILIZATION	L.S.	1	\$5,500.00	\$5,500.00	\$5,000.00	\$5,000.00	\$12,000.00	\$12,000.00
3		GREEN ACRES SIGNAGE	L.S.	1	\$3,000.00	\$3,000.00	\$1,878.00	\$1,878.00	\$2,767.00	\$2,767.00
4		SITE WORK	L.S.	1	\$9,000.00	\$9,000.00	\$1,500.00	\$1,500.00	\$13,095.00	\$13,095.00
5		8' HIGH WOOD FRAME DEER FENCE	L.F.	4,950	\$18.00	\$89,100.00	\$21.49	\$106,375.50	\$26.70	\$132,165.00
6		20' WIDE GALVANIZED STEEL SWING GATE	L.S.	2	\$6,500.00	\$13,000.00	\$2,375.00	\$4,750.00	\$2,295.00	\$4,590.00
7		13.5' X 20' DEER GRATE W/ STONE PAD	L.S.	2	\$14,000.00	\$28,000.00	\$27,750.00	\$55,500.00	\$19,608.00	\$39,216.00
8		CONCRETE SIDEWALK, 5" THICK	S.F.	200	\$25.00	\$5,000.00	\$25.45	\$5,090.00	\$47.99	\$9,598.00
9		8' HIGH, 4" WIDE CHAINLINK SINGLE GATE	L.S.	4	\$1,000.00	\$4,000.00	\$1,188.50	\$4,754.00	\$750.00	\$3,000.00
10		CORE DRILLING FOR FENCE POST, 6" DIA., DEPTH AS REQUIRED	UNIT	200	\$100.00	\$20,000.00	\$36.50	\$7,300.00	\$112.75	\$22,550.00
11		GAP ENCLOSURE, IF & WHERE DIRECTED	L.F.	200	\$100.00	\$20,000.00	\$25.00	\$5,000.00	\$47.00	\$9,400.00
12		FINAL CLEANUP	L.S.	1	\$5,000.00	\$5,000.00	\$500.00	\$500.00	\$8,545.00	\$8,545.00
		TOTAL				\$201,100.00		\$199,947.50		\$289,426.00

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181053

PASSAIC COUNTY
 OFFICE OF THE COUNTY ENGINEER
 GARRET MOUNTAIN RESERVATION DEER FENCE PROJECT
 BOROUGH OF WOODLAND PARK
 SUMMARY OF BIDS
 DATE RECEIVED: TUESDAY, DECEMBER 4, 2018

ITEM NO.	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		Fox Fence Enterprises, Inc. 417 Crooks Ave. Clifton, NJ 07011		WBE Fence Company, Inc. 11 Deer Court Brewster, NY 10809	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	PERFORMANCE BOND AND PAYMENT BOND	L.S.	1	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$5,750.00	\$5,750.00
2	MOBILIZATION	L.S.	1	\$5,500.00	\$5,500.00	\$43,100.00	\$43,100.00	\$11,500.00	\$11,500.00
3	GREEN AGRES SIGNAGE	L.S.	1	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4	SITE WORK	L.S.	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$25,000.00	\$25,000.00
5	8' HIGH WOOD FRAME DEER FENCE	L.F.	4,950	\$78.00	\$89,100.00	\$30.67	\$151,816.50	\$30.00	\$148,500.00
6	20' WIDE GALVANIZED STEEL SWING GATE	L.S.	2	\$8,500.00	\$17,000.00	\$2,800.00	\$5,200.00	\$5,000.00	\$8,000.00
7	13.5' X 20' DEER GRATE WY STONE PAD	L.S.	2	\$14,000.00	\$28,000.00	\$19,500.00	\$39,000.00	\$10,000.00	\$20,000.00
8	CONCRETE SIDEWALK 5" THICK	S.F.	200	\$25.00	\$5,000.00	\$15.00	\$3,000.00	\$30.00	\$6,000.00
9	8' HIGH, 4" WIDE CHAIN LINK SINGLE GATE	L.S.	4	\$1,000.00	\$4,000.00	\$380.00	\$1,520.00	\$1,500.00	\$6,000.00
10	CORE DRILLING FOR FENCE POST, 6" DIA., DEPTH AS REQUIRED	UNIT	200	\$100.00	\$20,000.00	\$25.00	\$5,000.00	\$150.00	\$30,000.00
11	GAP ENCLOSURE, IF & WHERE DIRECTED	L.F.	200	\$100.00	\$20,000.00	\$32.50	\$6,500.00	\$100.00	\$20,000.00
12	FINAL CLEANUP	L.S.	1	\$5,000.00	\$5,000.00	\$9,800.00	\$9,800.00	\$25,000.00	\$25,000.00
				TOTAL	\$201,100.00	\$273,438.50	\$304,750.00		

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181053

PASSAIC COUNTY
 OFFICE OF THE COUNTY ENGINEER
 GARRET MOUNTAIN RESERVATION DEER FENCE PROJECT
 BOROUGH OF WOODLAND PARK
 SUMMARY OF BIDS
 DATE RECEIVED: TUESDAY, DECEMBER 4, 2018

ITEM NO.	NAME, ADDRESS, AND BID OF EACH BIDDER	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		MRT Contracting, LLC 69 Beaverbrook Road, Ste. 104C Lincoln Park, NJ 07035		APS Contracting, Inc. 155-161 Pennsylvania Ave. Paterson, NJ 07603	
					PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1		PERFORMANCE BOND AND PAYMENT BOND	L.S.	1	\$3,500.00	\$3,500.00	\$12,250.00	\$12,250.00	\$15,000.00	\$15,000.00
2		MOBILIZATION	L.S.	1	\$5,500.00	\$5,500.00	\$2,000.00	\$2,000.00	\$25,000.00	\$25,000.00
3		GREEN ACRES SIGNAGE	L.S.	1	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
4		SITE WORK	L.S.	1	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$15,000.00	\$15,000.00
5		8' HIGH WOOD FRAME DEER FENCE	L.F.	4,950	\$18.00	\$89,100.00	\$33.80	\$166,320.00	\$70.00	\$346,500.00
6		20' WIDE GALVANIZED STEEL SWING GATE	L.S.	2	\$6,500.00	\$13,000.00	\$21,214.00	\$42,428.00	\$10,000.00	\$20,000.00
7		13.5' X 20' DEER GRATE W/ STONE PAD	L.S.	2	\$14,000.00	\$28,000.00	\$29,786.00	\$59,572.00	\$12,000.00	\$24,000.00
8		CONCRETE SIDEWALK, 6" THICK	L.S.	200	\$25.00	\$5,000.00	\$21.00	\$4,200.00	\$20.00	\$4,000.00
9		8' HIGH, 4' WIDE CHAIN LINK SINGLE GATE	L.S.	4	\$1,000.00	\$4,000.00	\$1,800.00	\$7,200.00	\$2,000.00	\$8,000.00
10		CORE DRILLING FOR FENCE POST, 6" DIA., DEPTH AS REQUIRED	UNIT	200	\$100.00	\$20,000.00	\$125.00	\$25,000.00	\$90.00	\$18,000.00
11		GAP ENCLOSURE, IF & WHERE DIRECTED	L.F.	200	\$100.00	\$20,000.00	\$95.00	\$19,000.00	\$50.00	\$10,000.00
12		FINAL CLEANUP	L.S.	1	\$5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$15,000.00	\$15,000.00
		TOTAL				\$201,100.00		\$343,970.00		\$505,500.00

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181053



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

RECEIVED

2018 DEC 10 P 13
OFFICE OF THE COUNTY ENGINEER
ROOM 524

December 7, 2018

Jonathan C. Pera, P.E.
County Engineer

Alice Szepietowski
Chairwoman
Friends of Passaic County Parks, Inc.
401 Grand Street, Room 205
Paterson, NJ 07505

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

PASSAIC COUNTY
COUNSEL'S OFFICE

PROJECT: Garret Mountain Deer Fence
Borough of Woodland Park
Passaic County
AWARD OF CONTRACT

Dear Ms. Szepietowski:

On behalf of the Friends of Passaic County Parks, Inc., the County of Passaic received Open Competitive Bids at 10:30 A.M. on Tuesday, December 4, 2018 at the Passaic County Procurement Center, 495 River Street, Paterson, New Jersey 07505 in the Conference Room for the Garret Mountain Deer Fence project in the Borough of Woodland Park. The following Vendors submitted Total Price Bids as follows:

<u>NAME OF BIDDER</u>	<u>BID AS READ/SUBMITTED</u>	<u>CORRECTED</u>
1. BASH Contracting, Inc. 189 UFS Road Clearfield, PA 016830	Bid: \$199,947.50	No Change
2. Giacorp Contracting, Inc. 11 Bradhurst Avenue Hawthorne, NY 10532	Bid: \$269,426.00	No Change
3. Fox Fence Enterprises, Inc. 417 Crooks Avenue Clifton, NJ 07011	Bid: \$230,336.50	\$273,436.50
4. WBE Fence Company, Inc. 11 Deer Court Brewster, NY 10509	Bid: \$304,750.00	No Change
5. MBT Contracting, Inc. 63 Beaverbrook Road, Ste. 104C Lincoln Park, NJ 07035	Bid: \$343,970.00	No Change
6. APS Contracting, Inc. 155-181 Pennsylvania Avenue Paterson, NJ 07503	Bid: \$505,500.00	No Change

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution No. 1507503

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REAPPOINTING SHARON CHAMBERS SMITH AND ALONZO MOODY TO THE BOARD OF TRUSTEES OF THE PASSAIC COUNTY COMMUNITY COLLEGE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181054							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-33							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION REAPPOINTING SHARON CHAMBERS SMITH
AND ALONZO MOODY TO THE BOARD OF TRUSTEES OF
THE PASSAIC COUNTY COMMUNITY COLLEGE**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Freeholder Board”) is vested with the power to appoint members of the Board of Trustees of the Passaic County Community College (“Trustee Board”) for terms of four (4) years, pursuant to N.J.S.A 18A:64A-8; and

WHEREAS the Board previously appointed Alonzo Moody and Sharon Chambers Smith as members of the Board of Trustees of the Passaic County Community College with terms ending on October 31, 2018; and

WHEREAS the terms of both Mr. Moody and Ms. Smith have expired and the said Board is desirous of reappointing both of them to new four (4)-year terms; and

WHEREAS the Freeholder Finance and Administration Committee considered this matter at its December 12, 2018 meeting and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, in accordance with the provisions of N.J.S.A 18A: 64-8, Sharon Chambers Smith of Paterson be and hereby is reappointed as a member of the Board of Trustees of the Passaic County Community College for the term provided by

law, i.e. effective immediately and terminating on October 31, 2022.

BE IT FURTHER RESOLVED that, in accordance with the provisions of N.J.S.A 18A: 64-8, Alonzo Moody of Paterson be and hereby is reappointed as a member of the Board of Trustees of the Passaic County Community College for the term provided by law, i.e. effective immediately and terminating on October 31, 2022.

December 27, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

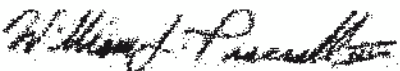
Agenda: RESOLUTION AUTHORIZING PAYMENT TO GARFUNKEL WILD, P.C. OF HACKENSACK, NJ FOR LEGAL SERVICES IN ASSISTING THE COUNTY OF PASSAIC IN SECURING CLAIMED AMOUNTS FROM THE STATE OF NEW JERSEY WITH REGARD TO UNDERPAYMENT OF MEDICAID FUNDS FROM YEARS 2008-2011 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181055							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING PAYMENT TO GARFUNKEL
WILD, P.C. OF HACKENSACK, NJ FOR LEGAL SERVICES IN
ASSISTING THE COUNTY OF PASSAIC IN SECURING
CLAIMED AMOUNTS FROM THE STATE OF NEW JERSEY
WITH REGARD TO UNDERPAYMENT OF MEDICAID FUNDS
FROM YEARS 2008-2011**

WHEREAS in 2014, the County of Passaic, along with several other New Jersey counties, filed a claim with the Centers for Medicare & Medicaid Benefits (CMS) in the United States Department of Health & Human Services claiming that those counties had not received all the funding that they were entitled to receive from the State of New Jersey for the periods of October 1, 2008 to June 30, 2011 under the American Recovery & Reinvestment Act of 2009 (ARRA); and

WHEREAS in May of 2016, the County Administration received a letter from CMS preliminarily agreeing that after an audit, the counties making the claim might be entitled to receive over 20 million dollars for amounts not paid to them by the State of New Jersey; and

WHEREAS since this letter only made preliminary findings and was subject to challenge by the State, the County Administrator and County Counsel enlisted the services of Garfunkel Wild, P.C. of Hackensack, NJ, specialists in the area of Medicare and Medicaid law and regulation who had qualified as pool attorneys under a fair and open process for the Preakness Health Care Center for calendar year 2016 by Resolution of the Board of Chosen Freeholders R-2015-942 dated December 30, 2015; and

WHEREAS with their assistance and the help of others, earlier this year the County of Passaic received the sum of \$13,819,154.00 as a result of the claim, over four (4) monthly payments from May to August (see copy of letter dated December 5, 2018 (copy of letter attached hereto and made part hereof); and

WHEREAS said Garfunkel Wild, P.C. has submitted a bill for their legal services with regard to this matter in the amount of \$32,827.50; and

WHEREAS the Freeholder Committee for Finance & Administration, at its December 12, 2018 meeting, reviewed this matter and is recommending that the full Board authorize payment of this bill; and

WHEREAS a certification is attached which indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes payment in the amount of \$32,827.50 to Garfunkel Wild, P.C. of Hackensack, NJ for their legal services in assisting the County of Passaic in securing claimed amounts from the State of New Jersey regarding underpayment of Medicaid funds from the years 2008-2011.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$32,827.50

APPROPRIATION: 8-01-20-102-001-233

PURPOSE: Resolution authorizing payment to Garfunkel Wild, P.C. of Hackensack, NJ for Legal Services in Assisting the County of Passaic in Securing Claimed Amounts from the State of NJ.


Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

GARFUNKEL WILD, P.C.

ATTORNEYS AT LAW

411 HACKENSACK AVENUE • HACKENSACK, NEW JERSEY 07601

TEL (201) 883-1030 • FAX (201) 883-1031

www.garfunkelwild.com

JEFFREY S. BROWN

Partner Director

Licensed in NJ, NY

Email: jbrown@garfunkelwild.com

Direct Dial: (201) 883-1030

FILE NO.: 70134.62.

December 5, 2018

VIA FIRST CLASS MAIL

Michael Glovin, Esq.
Deputy County Counsel
Passaic County NJ
401 Grand Street, Room 214
Paterson, NJ 07505

Re: Passaic County/State of New Jersey Medicaid Recovery

Dear Mr. Glovin,

This summarizes the Passaic County/State of New Jersey Medicaid Recovery matter and the work of Garfunkel Wild ("GW") on that matter:

GW represented the Passaic County Board of Chosen Freeholders ("Passaic County") related to its longstanding claim for over \$20 million against the State of New Jersey, as part of a \$37 million total amount owed by the State, in the aggregate, to various New Jersey counties, all arising from the State's failure to comply with The American Recovery and Reinvestment Act of 2009 ("ARRA"). Those partial figures were set forth in a May 23, 2016 letter from CMS containing the results of CMS's review of an OIG audit report, reflecting enhanced payments due from the State to the counties for the period October 1, 2008 through December 31, 2010, with substantial additional amounts later determined due for the period January 1, 2011 through June 30, 2011.

Passaic County, along with other affected counties, waited for years for the matter to be properly addressed. GW became involved on behalf of Passaic County in early 2016, initially directing its efforts to CMS's New York Regional Office. Follow-up efforts and many communications were required, as both CMS and the State were not promptly addressing the matter on their own initiative.

On behalf of Passaic County, GW pleaded for action from CMS to force the issue of the State's non-compliance with ARRA, and CMS's prior findings, through the delivery of a Notice of Disallowance. GW discussed with Passaic County leadership the option of filing legal action against the State to seek recovery of the unpaid funds through the court. However, GW counseled that a lawsuit would likely be dismissed by a state court judge on the grounds that the matter was not ripe for judicial intervention and would need to be further addressed by CMS and administrative appeals and, therefore, such a lawsuit could result in legal fees without a likely

NEW YORK
Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181055
5107072v.1

NEW JERSEY

CONNECTICUT

Michael Glovin, Esq.
December 5, 2018
Page 2

benefit. In fact, one of the other affected counties engaged a law firm to prepare and file such a lawsuit, and after incurring litigation costs, that case was dismissed.

Given the lack of progress on the matter, beginning in early 2018, GW directed its communications to the CMS director's offices in Baltimore, urging that CMS issue the Notice of Discontinuance to the State for amounts due, and take other action to remedy the State's non-compliance and pressure the State.

In April 2018, GW was advised by its contacts at CMS, that the State was agreeing to make ARRA payments due to the State's county nursing homes. GW then followed-up with a series of communications with the State's Division of Medical Assistance and Health Services (DMAHS) concerning the State's intentions to pay the past due ARRA funds to New Jersey counties, and, specifically, the anticipated amounts of such payments, and how the State would allocate the total amount among the various counties, including Passaic County. Ultimately, the State determined that Passaic County was slated to receive 60% of the total funds for the original 2008-2010 period (\$12,561,968/\$20,883,357) and, on that basis, would receive over \$1.2 million of the approximately \$2 million in additional funds being distributed by the State to the counties for the period January 1, 2011 to June 30, 2011 which had not been covered by the earlier CMS AIG report – therefore, altogether, approximately, \$12.56 million plus \$1.81 million = \$13,819,154. The amount, ultimately, was paid to Passaic County over four monthly payments in May through August 2018.

This was an especially good result because the \$12.56 million dollar figure for Passaic for the 2008-2010 original period had reflected a "gross" number, without any downward adjustment to compensate for "overpayments" by the State to certain other counties. There had been an issue that certain counties had been substantially "overpaid" in the period in question and some concern that the State might seek to reduce Passaic County's payments by several million dollars (and other counties' payments, proportionately) to make up for those dollars. That issue was addressed on calls between GW and the State and, ultimately, the State did not reduce Passaic's payment in order to address that issue.

Although faced with much delay and inaction over time on the part of CMS and the State, GW was pleased to see the outcome that had been advocating for finally realized earlier this year.

As requested, enclosed please find a summary statement of the remaining accounts receivables in this matter totaling \$32,827.50. All the invoices have been previously supplied. If you have any questions with regard to this statement, please do not hesitate to give me a call.

Best regards,


Jeffrey S. Brown

JSB:fc

Enclosures

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181055

GARFUNKEL WILD, P.C.

5107072v.1

GARFUNKEL WILD, P.C.

ATTORNEYS AT LAW

411 HACKENSACK AVENUE • HACKENSACK, NEW JERSEY 07601
TEL (201) 883-1030 • FAX (201) 883-1031

www.garfunkelwild.com

JEFFREY S. BROWN
Partner Director
Licensed in NJ, NY
Email: jbrown@garfunkelwild.com
Direct Dial: (201) 883-1030

FILE NO.: 70134.62.

December 5, 2018

VIA FIRST CLASS MAILMichael Glovin, Esq.
Deputy County Counsel
Passaic County NJ
401 Grand Street, Room 214
Paterson, NJ 07505**Re: Passaic County/State of New Jersey Medicaid Recovery**

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NEW JERSEY

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Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PASSAIC AND DISTRICT 1199J, AFSCME, REPRESENTING NURSING SUPERVISORS AT PREAKNESS HEALTHCARE CENTER FOR A CONTRACT PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2022 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181056							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION ADOPTING A MEMORANDUM OF UNDERSTANDING
BETWEEN THE COUNTY OF PASSAIC AND DISTRICT 1199J,
AFSCME, REPRESENTING NURSING SUPERVISORS AT
PREAKNESS HEALTHCARE CENTER FOR A CONTRACT PERIOD
OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2022**

WHEREAS contract negotiations were heretofore conducted between the County of Passaic and District 1199J of the American Federation of State, County and Municipal Employees, AFL-CIO (“AFSCME” or the “Union”), representing Nursing Supervisors at Preakness Healthcare Center (Assistant Director of Nursing, Nursing Practitioner, Nursing Supervisor, Assistant Nursing Supervisor and Infection Control Staff Nurses), in accordance with a Memorandum of Agreement dated November 30, 2018, for the period commencing January 1, 2019 through December 31, 2022, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Board of Chosen Freeholders is desirous of ratifying said Memorandum of Agreement between the County and said employees for the period stated above; and

WHEREAS the Finance and Administration Committee considered this matter at its meeting of December 12, 2018 and recommended this resolution to the full Board for adoption.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the said Board does hereby ratify the contract between the County and said employees, in accordance with the terms of the attached Memorandum of Agreement dated November 30, 2018, effective January 1, 2019 through December 31, 2022.

BE IT FURTHER RESOLVED that all appropriate officers and

employees be and hereby are authorized and directed to execute such documents and take such further actions as are necessary to effectuate the purpose of this resolution.

December 27, 2018

Memorandum of Agreement

between the

County of Passaic

and

District 1199J, National Union of Hospital and Healthcare Employees AFSCME, AFL-CIO

representing Nurse Supervisors of the Preakness Healthcare Center

WHEREAS, this Memorandum of Agreement (hereafter "MOA") is entered into between the County of Passaic (hereafter "County" or "Employer") and District 1199J, National Union of Hospital and Healthcare Employees AFSCME, AFL-CIO (hereafter "District 1199J" or "Union"), who are the designated bargaining unit for Nurse Supervisors of the Preakness Healthcare Center; and

WHEREAS, the terms negotiated herein were done so in good faith and in compliance with N.J.S.A. 34:13A-1, et seq., and amend the collective bargaining agreement (hereafter "Agreement") that expires between the County and Union on December 31, 2018; and

WHEREAS, at negotiation sessions between representatives of the County and Union that took place on October 23, 2018, November 19, 2018, November 30, 2018, and having bargained in good faith and mutually agreed, hereby state the following amendments to the Agreement:

TERM OF CONTRACT

This Agreement shall be for a four (4) year term beginning January 1, 2019 and ending December 31, 2022.

ARTICLE I – RECOGNITION

Article I, Recognition, Part 1(a). The title "Minimum Data Set Coordinator" shall be inserted as an in-house County title.

ARTICLE II – UNION SECURITY

Article II, Union Security, Part 4. Strike the language as deemed unconstitutional under *Janus v. American Federation of State, County, and Municipal Employees, Council 31*, 585 US (2018). Applicable language concerning public employment relations, supplementing P.L. 1941, c.100 (N.J.S.A. 34:13A-1, et seq.), commonly known as the "Workplace Democracy Enhancement Act" shall be inserted in its place.

Article II, Union Security, Part 5. Strike the language as deemed unconstitutional under *Janus v. American Federation of State, County, and Municipal Employees, Council 31*, 585 US (2018). Applicable language concerning public employment relations, supplementing P.L. 1941, c.100 (N.J.S.A. 34:13A-1, et seq.), commonly known as the "Workplace Democracy Enhancement Act" shall be inserted in its place.

Article II, Union Security, Part 7 [New]. The Union shall be allotted a reasonable amount of time at each employee orientation, as mutually agreed upon by Union representatives and the Executive Director of Preakness Healthcare Center.

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181056

Memorandum of Agreement
County of Passaic and District 1199J (Nurse Supervisors)
Page 1 of 4

ARTICLE IX – WAGES & MINIMUMS

Article IX, Wages and Minimums, Part 2(b)(i). Strike the section, and insert the following: “Effective January 1, 2019, each employee in the Union shall receive a two and one quarter percent (2.25%) cost of living adjustment on his/her base salary, with no step movement on the Salary Guide. Additionally, any employee with the title “Minimum Data Set Coordinator” shall receive a one thousand dollar (\$1,000.00) on his/her base salary before the two and one quarter (2.25%) increase.

Article IX, Wages and Minimums, Part 2(b)(ii). Strike the section, and insert the following: “Effective January 1, 2020, each employee in the Union shall receive a two and one quarter percent (2.25%) cost of living adjustment on his/her base salary, with no step movement on the Salary Guide. A

Article IX, Wages and Minimums, Part 2(b)(iii). Strike the section, and insert the following: “Effective January 1, 2021, each employee in the Union shall receive a two and one quarter percent (2.25%) cost of living adjustment on his/her base salary, with no step movement on the Salary Guide. A

Article IX, Wages and Minimums, Part 2(b)(iv). Strike the section, and insert the following: “Effective January 1, 2022, each employee in the Union shall receive a two and one quarter percent (2.25%) cost of living adjustment on his/her base salary, with no step movement on the Salary Guide. A

ARTICLE X – HOURS

Article X, Hours, Part 11 [New]. Beginning January 1, 2019, the County and Union shall establish a Labor Management Committee to meet on an as needed basis to establish a mutually agreeable framework for the implementation of twelve (12) hour shift for employees in the Union working in a unit of Preakness Healthcare Center. If mutually agreed upon by the County and Union, the twelve (12) hour shift schedule shall be implemented in a unit beginning January 1, 2020 for a one (1) year trial basis. If the County or Union desire to terminate the twelve (12) hour schedule after its potential implementation, it must do so in writing with at least three (3) months’ notice to either party. The County and Union shall reserve the right to expand the twelve (12) shift to other units within Preakness Healthcare Center if mutually agreed upon at any point during the term of the Agreement.

ARTICLE XII - OVERTIME

Article XII, Overtime, Part 3. Strike as this section is superseded by Article XII, Part 6.

ARTICLE XIV – HOLIDAYS

Article XIV, Holidays, Part 1(b). Add the following sentence: “An employee earns one (1) personal day every four (4) months.”

Article XIV, Holidays, Part 2(h). Strike.

ARTICLE XV – VACATIONS

Article XV, Vacations, Part 6. Strike.

ARTICLE XVII – PAID LEAVE

Article XVII, Paid Leave, Part 1. The language in this section shall be amended to be consistent with the Passaic County Personnel Policies and Procedures Manual (hereafter “Employee Manual”) adopted by the

Passaic County Board of Chosen Freeholders via Resolution R-10-659. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

Article XVII, Paid Leave, Part 2. The language in this section shall be amended to be consistent with the Employee Manual adopted by the Passaic County Board of Chosen Freeholders via Resolution R-10-659. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

ARTICLE XVIII – UNPAID LEAVE

Article XVIII, Unpaid Leave, Part 1. The language in this section shall be amended to be consistent with the Employee Manual adopted by the Passaic County Board of Chosen Freeholders via Resolution R-10-659. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

Article XVIII, Unpaid Leave, Part 2. The language in this section shall be amended to be consistent with the Employee Manual adopted by the Passaic County Board of Chosen Freeholders via Resolution R-10-659. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

ARTICLE XXI – INSURANCE

Article XXI, Insurance, Part 2 (a) – (c). Strike, as this language is superseded by P.L. 2011, Chapter 78.

Article XXI, Insurance, Part 7 [New]. Effective January 1, 2019, all out-of-network charges in the “Traditional” healthcare plan offered by the County will be paid at one hundred and fifty percent (150%) of the Medicare Rate Schedule.

ARTICLE XXIII – UNIFORMS

Article XXIII, Uniforms, Part 1. Strike the language and insert the following: “All employees shall be entitled to an annual clothing allowance of \$705.00 for 2019, \$730.00 for 2020, \$755.00 for 2021, and \$780.00 for 2022. Said clothing allowance will be processed in the first paycheck in the month of July and must be used toward the purchase and maintenance of a uniform chosen by the County. The uniform allowance shall be pro-rated based on the number of months worked by the employee with the County.”

ARTICLE XXXII – TUITION REIMBURSEMENT & CONTINUING EDUCATION

Article XXXII, Tuition Reimbursement & Continuing Education, Part 1 (b). Amend the first sentence as follows: “The County agrees to provide reimbursement up to a maximum of twelve (12) credits per year for graduate and undergraduate coursework offered at the State College rate.”

ACKNOWLEDGEMENT OF RATIFICATION AND INCORPORATION

The County and Union agree to recommend these terms and conditions to their respective constituents for ratification. All issues agreed to shall be incorporated into the new Agreement. All issues not previously agreed to and not mentioned herein are withdrawn. All other language in the expired Agreement shall continue in the new contract and remain status quo.

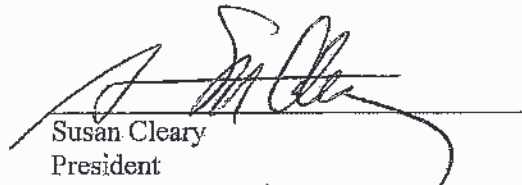
COUNTY OF PASSAIC:

DISTRICT 1199J:



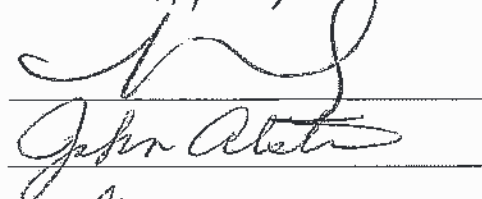
Anthony J. DeNova, III
Passaic County Administrator

DATED: 11/30/18

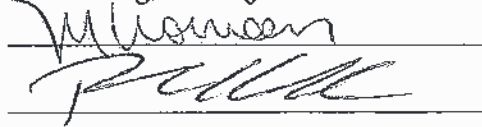


Susan Cleary
President

DATED: 11/30/18



Alexander John P...



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PASSAIC AND DISTRICT 1199J, AFSCME, REPRESENTING REGISTERED NURSES AND LICENSED PRACTICAL NURSES AT PREAKNESS HEALTHCARE CENTER FOR A CONTRACT PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2022 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181057							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

Res-Pg:l.36-2

RESOLUTION ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PASSAIC AND DISTRICT 1199J, AFSCME, REPRESENTING REGISTERED NURSES AND LICENSED PRACTICAL NURSES AT PREAKNESS HEALTHCARE CENTER FOR A CONTRACT PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2022

WHEREAS contract negotiations were heretofore conducted between the County of Passaic and District 1199J of the American Federation of State, County and Municipal Employees, AFL-CIO (“AFSCME” or the “Union”), representing Registered Nurses (RN’s) and Licensed Practical Nurses (“LPN’s”) at Preakness Healthcare Center, in accordance with a Memorandum of Agreement dated November 30, 2018, for the period commencing January 1, 2019 through December 31, 2022, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Board of Chosen Freeholders is desirous of ratifying said Memorandum of Agreement between the County and said employees for the period stated above; and

WHEREAS the Administration Finance and Personnel Committee considered this matter at its meeting of December 12, 2018 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the said Board does hereby ratify the contract between the County and said employees, in accordance with the terms of the attached Memorandum of Agreement dated November 30, 2018, effective January 1, 2019 through December 31, 2022.

BE IT FURTHER RESOLVED that all appropriate officers and employees be and hereby are authorized and

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181057

directed to execute such documents and take such further actions as are necessary to effectuate the purpose of this resolution.

December 27, 2018

Memorandum of Agreement

between the

County of Passaic

and

District 1199J, National Union of Hospital and Healthcare Employees AFSCME, AFL-CIO

representing LPs and RNs of the Preakness Healthcare Center

WHEREAS, this Memorandum of Agreement (hereafter “MOA”) is entered into between the County of Passaic (hereafter “County” or “Employer”) and District 1199J, National Union of Hospital and Healthcare Employees AFSCME, AFL-CIO (hereafter “District 1199J” or “Union”), who are the designated bargaining unit for Nurse Supervisors of the Preakness Healthcare Center; and

WHEREAS, the terms negotiated herein were done so in good faith and in compliance with N.J.S.A. 34:13A-1, et seq., and amend the collective bargaining agreement (hereafter “Agreement”) that expires between the County and Union on December 31, 2018; and

WHEREAS, at negotiation sessions between representatives of the County and Union that took place on October 23, 2018, November 19, 2018, November 30, 2018, and having bargained in good faith and mutually agreed, hereby state the following amendments to the Agreement:

TERM OF CONTRACT

This Agreement shall be for a four (4) year term beginning January 1, 2019 and ending December 31, 2022.

ARTICLE II – UNION SECURITY

Article II, Union Security, Part 4. Strike the language as deemed unconstitutional under *Janus v. American Federation of State, County, and Municipal Employees, Council 31*, 585 US (2018). Applicable language concerning public employment relations, supplementing P.L. 1941, c.100 (N.J.S.A. 34:13A-1, et seq.), commonly known as the “Workplace Democracy Enhancement Act” shall be inserted in its place.

Article II, Union Security, Part 5. Strike the language as deemed unconstitutional under *Janus v. American Federation of State, County, and Municipal Employees, Council 31*, 585 US (2018). Applicable language concerning public employment relations, supplementing P.L. 1941, c.100 (N.J.S.A. 34:13A-1, et seq.), commonly known as the “Workplace Democracy Enhancement Act” shall be inserted in its place.

Article II, Union Security, Part 7 [New]. The Union shall be allotted a reasonable amount of time at each employee orientation, as mutually agreed upon by Union representatives and the Executive Director of Preakness Healthcare Center.

ARTICLE IX – WAGES AND MINIMUMS

Article IX, Wages and Minimums, Part 2 (c)(i)-(iv). Strike, and insert the following new sections:

- **Article IX, Wages and Minimums, Part (c)(i).** Effective January 1, 2019, each employee in the Union shall receive a two and one quarter percent (2.25%) cost of living adjustment on his/her base salary, with no step movement on the Salary Guide.
- **Article IX, Wages and Minimums, Part (c)(ii).** Effective January 1, 2020, each employee in the Union shall receive a two and one quarter percent (2.25%) cost of living adjustment on his/her base salary, with no step movement on the Salary Guide.
- **Article IX, Wages and Minimums, Part (c)(iii).** Effective January 1, 2021, each employee in the Union shall receive a two and one quarter percent (2.25%) cost of living adjustment on his/her base salary, with no step movement on the Salary Guide.
- **Article IX, Wages and Minimums, Part (c)(iv).** Effective January 1, 2022, each employee in the Union shall receive a two and one quarter percent (2.25%) cost of living adjustment on his/her base salary, with no step movement on the Salary Guide.

ARTICLE X – HOURS

Article X, Hours, Part 7 [New]. Beginning January 1, 2019, the County and Union shall establish a Labor Management Committee to meet on an as needed basis to establish a mutually agreeable framework for the implementation of twelve (12) hour shift for employees in the Union working in a unit of Preakness Healthcare Center. If mutually agreed upon by the County and Union, the twelve (12) hour shift schedule shall be implemented in a unit beginning January 1, 2020 for a one (1) year trial basis. If the County or Union desire to terminate the twelve (12) hour schedule after its potential implementation, it must do so in writing with at least three (3) months' notice to either party. The County and Union shall reserve the right to expand the twelve (12) shift to other units within Preakness Healthcare Center if mutually agreed upon at any point during the term of the Agreement.

ARTICLE XII - OVERTIME

Article XII, Overtime, Part 3. Strike as this section is superseded by Article XII, Part 6.

ARTICLE XIV – HOLIDAYS

Article XIV, Holidays, Part 1(b). Add the following sentence: "An employee earns one (1) personal day every four (4) months."

Article XIV, Holidays, Part 2(h). Strike.

ARTICLE XV – VACATIONS

Article XV, Vacations, Part 6. Strike.

ARTICLE XVII – PAID LEAVE

Article XVII, Paid Leave, Part 1. The language in this section shall be amended to be consistent with the Passaic County Personnel Policies and Procedures Manual (hereafter "Employee Manual") adopted by the

Passaic County Board of Chosen Freeholders via Resolution R-10-659. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

Article XVII, Paid Leave, Part 2. The language in this section shall be amended to be consistent with the Employee Manual adopted by the Passaic County Board of Chosen Freeholders via Resolution R-10-659. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

ARTICLE XXI – INSURANCE

Article XXI, Insurance, Part 2 (a) – (c). Strike, as this language is superseded by P.L. 2011, Chapter 78.

Article XXI, Insurance, Part 7 [New]. Effective January 1, 2019, all out-of-network charges in the “Traditional” healthcare plan offered by the County will be paid at one hundred and fifty percent (150%) of the Medicare Rate Schedule.

ARTICLE XXIV – UNIFORMS

Article XXIII, Uniforms, Part 1 (a) – (c). Strike the language and insert the following: “All employees shall be entitled to an annual clothing allowance of \$705.00 for 2019, \$730.00 for 2020, \$755.00 for 2021, and \$780.00 for 2022. Said clothing allowance will be processed in the first paycheck in the month of July and must be used toward the purchase and maintenance of a uniform chosen by the County. The uniform allowance shall be pro-rated based on the number of months worked by the employee with the County.”

ARTICLE XXXII – TUITION & ORGANIZATION FEES

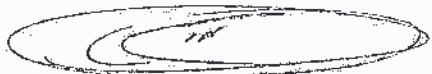
Article XXXIII, Tuition Reimbursement & Continuing Education, Part 1 (a), Professional Development. Amend the first sentence as follows: “The County agrees to provide reimbursement up to a maximum of twelve (12) credits per year for graduate and undergraduate coursework offered at the State College rate.”

ACKNOWLEDGEMENT OF RATIFICATION AND INCORPORATION

The County and Union agree to recommend these terms and conditions to their respective constituents for ratification. All issues agreed to shall be incorporated into the new Agreement. All issues not previously agreed to and not mentioned herein are withdrawn. All other language in the expired Agreement shall continue in the new contract and remain status quo.

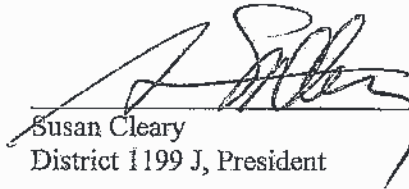
COUNTY OF PASSAIC:

DISTRICT 1199J:



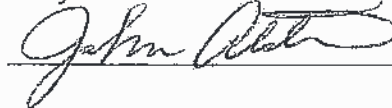
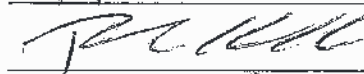
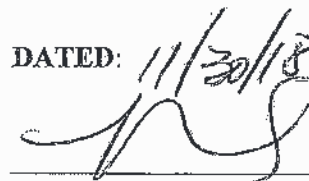
Anthony J. DeNova, III
Passaic County Administrator

DATED: 11/30/18



Susan Cleary
District 1199 J, President

DATED: 11/30/18



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

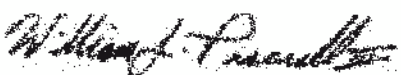
Agenda: RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO BEYER FORD FOR EMERGENCY REPAIR OF A PASSAIC COUNTY PARKS DEPARTMENT FORD F-550 MASON DUMP TRUCK ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181058							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-37							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY
ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO
BEYER FORD FOR EMERGENCY REPAIR OF A PASSAIC
COUNTY PARKS DEPARTMENT FORD F-550 MASON DUMP
TRUCK**

WHEREAS on or about November 2, 2018, a supervising mechanic in the Passaic County Parks Department was notified by Beyer Ford that one of their Ford F-550 Mason dump trucks was in need of major repair and said repair would cost approximately \$7,800.00; and

WHEREAS several days later, with a forecast of heavy snow and the need of the truck for plowing, the decision was made to immediately authorize repair of the dump truck; and

WHEREAS upon receipt of the bill, the Passaic County Administrator determined that the situation was one that could have affected the health, safety and welfare of the motoring public if the vehicle had not been available for the forecasted snow storm; and, consequently, authorized the immediate award of contract to Beyer Ford in the amount of \$7,800.00 (see copy of memo from both the Director of Parks & Recreation and County Administrator attached hereto and made part hereof); and

WHEREAS the Freeholder Committee for Finance & Administration at its December 12, 2018 meeting reviewed this matter and recommended that the full Board ratify this action.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administration in awarding an emergency contract to Beyer Ford of Morristown, NJ in the amount of \$7,800.00 for the emergency repair of a Passaic County Parks

Department Ford F-550 Mason dump truck pursuant to the attached memorandums.

BE IT FURTHER RESOLVED that in conformity with the emergency provisions of the Local Public Contracts Law N.J.S.A. 40A:11-6, it hereby authorizes a contract for this emergency and payment to the contractor for all work performed in connection with this emergency.

December 27, 2018



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova
County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: adenova@passaiccountynj.org

Memorandum

TO: Michael Marinello, Purchasing Director

FROM: Anthony J. DeNova County Administrator

RE: Authorization of Immediate Award of Contract to Beyer Ford for Emergency Repairs to the Ford F-550 Mason Dump Trucks

DATE: November 30, 2018

This is to advise that in my capacity as County Administrator of the County of Passaic, I authorize the immediate award of a contract to Beyer Ford, for the required major repair of the Ford F-550 Mason Dump Trucks utilized by the Department of Parks & Recreation to clear snow from County Roads.

On November 29, 2018, I received a Memorandum from Michael Marinello, County Purchasing Director, advising of the major repair to the Ford F-550 Mason Dump Trucks. On about November 2, 2018 The Parks Department supervising mechanic was notified by Beyer Ford that one of the Ford F-550 Mason Dump Trucks they were troubleshooting was in need of major repairs, due to the snow storm forecasted for November 15, 2018 a decision was made to proceed with emergency repairs to ensure that the vehicle was available for use during the impending snowstorm. Failure to award this repair as an emergency would prohibited the use of vehicle during the snow storm.

In light of the above and given the urgent need for these services, I hereby authorize an immediate award of contract to Beyer Ford in the amount of \$7,800 for the major repair of the Ford F-550 Mason Dump Trucks.

Thank you for your kind and immediate attention to this matter.

cc: Board of Chosen Freeholders
Michael H. Glovin, Deputy County Counsel
Richard Cahill, Finance Officer
Matthew P. Jordan Esq., Deputy County Administrator
Darryl Sparta, Director of Parks & Receptions




Department of Parks & Recreation

209 Totowa Road
Wayne, NJ 07470

Darryl Sparta, Director
Office: (973) 881-4832
Fax: (973) 872-2684
DarrylS@passaiccountynj.org

MEMORANDUM

To: Anthony J. De Nova, County Administrator
To: Michael Marinello, Purchasing Director
Cc: Matthew P. Jordan, Esq., Deputy County Administrator
Date: November 29, 2018
From: Darryl Sparta, Director of Parks & Recreation 
RE: Emergency Repairs/Ford F-550 Mason Dump Trucks

On or about 11/2/2018 The Parks Department supervising mechanic was notified by Beyer Ford that one of our Ford F-550 mason dump trucks they were troubleshooting was in need of major repairs and was going to require approximately \$7,800 to fix it. Several days later due to reports of an early snow season and talk of an impending snow storm a week or so away, a decision was made to proceed with the emergency repairs so that we could get the truck back ASAP. This truck is used to clear snow from County Roads as part of the overall snow removal operation.

The transfer of funds necessary to produce the requisition was approved at the 11/20/2019 freeholder meeting and the requisition was generated on 11/27/2018 after the funds were transferred.

/DS

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



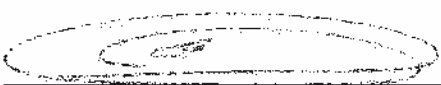
Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM


Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION EXERCISING ONE (1)-YEAR OPTION TO PERMIT SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND TOWNSHIP OF WEST MILFORD TO ALLOW CERTAIN PASSAIC COUNTY-OWNED VEHICLES TO BE FUELED AT TOWNSHIP FUELING FACILITIES TO RUN THROUGH NOVEMBER 30, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20181059							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION EXERCISING ONE (1)-YEAR OPTION TO PERMIT SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND TOWNSHIP OF WEST MILFORD TO ALLOW CERTAIN PASSAIC COUNTY-OWNED VEHICLES TO BE FUELED AT TOWNSHIP FUELING FACILITIES TO RUN THROUGH NOVEMBER 30, 2019

WHEREAS by Resolution R-2017-0949 dated November 21, 2017, the Board of Chosen Freeholders of the County of Passaic authorized a Shared Services Agreement by and between the County of Passaic and the Township of West Milford to allow certain Passaic County-owned vehicles to be fueled at Township fueling facilities at actual cost of fuel plus a 10% administrative fee; and

WHEREAS that Shared Services Agreement was for an initial one (1)-year period beginning December 1, 2017 through November 30, 2018 with a one (1) year renewal option; and

WHEREAS the Passaic County Administration is recommending that the said Board exercise the option for another year through November 30, 2019 for the approximate amount of Two Thousand Five Hundred (\$2,500.00) Dollars; and

WHEREAS the Freeholders on the Committee for Finance and Administration have reviewed this matter by e-mail and are recommending that the full Board authorize the one (1) year option; and

WHEREAS a certification is attached which indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the one (1)-year option and permits the Shared

Services Agreement by and between the County of Passaic and the Township of West Milford to run through November 30, 2019 to allow Passaic County-owned vehicles at the fueling facilities of the Township pursuant to the terms and conditions of the December 2017 agreement.

BE IT FURTHER RESOLVED that the Clerk to the Board as well as the Director and County Counsel be authorized to execute any documentation necessary to effectuate this option.

December 27, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 2,500.00

APPROPRIATION: 9-01-31-220-001-U02 * Contingent upon availability of funds in 2019 adopted budget.

PURPOSE: Resolution exercising one (1) year option to permit shared services agreement by and between the County of Passaic and Township of West Milford to allow certain Passaic County-Owned vehicles to be fueled at Township Fueling Facilities.


Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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401 Grand Street
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

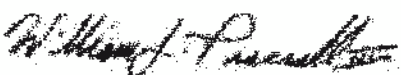
Agenda: RESOLUTION AUTHORIZING A FIVE YEAR LEASE BY AND BETWEEN THE COUNTY OF PASSAIC AND THE HAWTHORNE HISTORICAL SOCIETY FOR THE PASSAIC COUNTY-OWNED JOHN W. REA HOUSE IN THE BOROUGH OF HAWTHORNE, NJ BEGINNING JANUARY 1, 2019 AND TERMINATING ON DECEMBER 31, 2023, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181060							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-39							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING A FIVE YEAR LEASE BY AND BETWEEN THE COUNTY OF PASSAIC AND THE HAWTHORNE HISTORICAL SOCIETY FOR THE PASSAIC COUNTY-OWNED JOHN W. REA HOUSE IN THE BOROUGH OF HAWTHORNE, NJ BEGINNING JANUARY 1, 2019 AND TERMINATING ON DECEMBER 31, 2023

WHEREAS the County of Passaic is the owner of the John W. Rea House (hereafter referred to as the Rea House) originally built in 1810, which is listed on the National and State Register of Historic Places, has just gone through a restoration, and will serve as office space for County departments, with rotating galleries, studios and community meeting space; and

WHEREAS the Hawthorne Historical Society (hereafter referred to as the Society) is a not-for-profit corporation with the goal of fostering and nourishing interest in the history of the Borough of Hawthorne; and

WHEREAS the Society has expressed an interest in leasing one of the office suites in the recently-renovated Rea House for nominal consideration and, pursuant to N.J.S.A. 40A:12-15(g), counties are permitted to lease its property to duly incorporated historical societies for nominal consideration; and

WHEREAS as a consequence thereof, the County has offered to lease to the Society one of the office suites in the Rea House for a five (5) year period beginning on January 1, 2019 through December 31, 2023 pursuant to the terms and conditions of the proposed Lease Agreement, which is attached hereto and made part hereof; and

WHEREAS the Freeholder Finance and Administration Committee reviewed this arrangement at its December 12, 2018 meeting and has recommended approval by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a five (5) year lease by and between the County of Passaic and the Hawthorne Historical Society for the Passaic County-owned John W. Rea House, 675 Goffle Road in the Borough of Hawthorne, NJ for the nominal rent of one (\$1) dollar per year beginning on January 1, 2019 and terminating on December 31, 2023 pursuant to the terms and conditions set forth in the attached Lease Agreement.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel be authorized to execute the lease on behalf of the County of Passaic.

December 27, 2018

LEASE AGREEMENT

THIS AGREEMENT made this ____ day of _____, 2019, by and between the County of Passaic (hereafter "County") a corporate body politic of the State of New Jersey, with its principal offices located at 401 Grand Street, Paterson, New Jersey and the Hawthorne Historical Society, a duly incorporated historical society organized under the laws of the State of New Jersey (collectively referred to throughout this Lease as the "Parties");

WITNESSETH:

WHEREAS, the County owns the John W. Rea House (hereafter "Rea House") located 675 Goffle Road, Hawthorne, New Jersey 07506 which is located within Goffle Brook Park in the Passaic County Park System; and

WHEREAS, the Rea House was originally built as a private residence in 1810, features traditional Dutch Colonial Architecture, and was listed on the State and National Registers of Historic Places in 1999; and

WHEREAS, in 2018 the Passaic County Board of Chosen Freeholders (hereafter "Board") completed a restoration of the Rea House, repurposing the site to serve as office space for the County's Departments of Cultural and Historic Affairs and Parks and Recreation, an arts center with rotating galleries, studios, and art spaces, community meeting space, and exhibits on the history of Passaic County and Hawthorne, and renamed it the Passaic County Arts Center at the John W. Rea House; and

WHEREAS, the Hawthorne Historical Society (hereafter "Society") was founded in 2006 with the goal of fostering interest in the history of the Borough of Hawthorne through community building and educational efforts, and is a duly incorporated historical society under the laws of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 40A:12-15(g), the County is authorized to lease real property, or portions thereof, to a duly incorporated historical society; and

NOW THEREFORE, in consideration of the sum of one dollar (\$1.00), and the mutual promises contained herein, the County and Society agree as follows:

1. **Term.** The County leases to the Society the office space as designated herein for a term of five (5) years, beginning January 1, 2019 and expiring December 31, 2024, subject to the conditions and covenants in the Agreement.
2. **Rent.** The total rent for the term hereof is the sum of one dollars (\$1.00) payable to the County of Passaic.
3. **Use of Premises.** The John W. Rea House shall be managed and controlled by the County of Passaic, through its Department of Cultural and Historic Affairs (hereafter "Department"). The Society shall occupy a single office suite as designated by the Director of the Department for the purpose of carrying on any business or other matters related to the operation of the Society. The Society shall only access the office during designated operating hours of the Rea House. The Director of the Department reserves the right to restrict access to the office as necessary to carry out the business of the Department or other related County functions and events.
4. **Society Meetings at the Rea House.** The Society shall be given access to a meeting room in the Rea House at a designated date and time each month, as approved by the Director of the

Department. All permit fees levied by the County for use of space within the Rea House shall be waived.

5. **Exhibits at the Rea House.** The Society shall collaborate with the Director of the Department to curate exhibits, artifacts, and events celebrating the history of the Borough of Hawthorne and Goffie Brook Park. The Society shall provide any artifacts or historic documents that it owns or is in possession of for use in an exhibit at the Rea House if requested by the County. The Director of the Department shall exercise exclusive authority in determining the subject, manner, interpretation, and display of any exhibits or artifacts in the Rea House, with input from the Society.
6. **Capital Projects at the Rea House.** In the event the County is undertaking a capital improvement project at the Rea House requiring the Society to vacate or relocate the office space as described herein, the Society shall cooperate and agree to all reasonable direction given by the County.
7. **Assignment and Sub-Letting.** The Society shall not assign this Agreement, or sublet or grant any license to use the premises or make any improvements on the Premises without the written prior consent of the County. A consent by the County to one such assignment, subletting, or license shall not be deemed to be a consent to any subsequent assignment, subletting, or license. As assignment, subletting, or license without the prior written consent of the County or any assignment or subletting by operation of law shall be absolutely null and void and, at County's option, terminate this Agreement.
8. **Alterations and Improvements.** The Society shall make no alterations to the Rea House on improvements on the premises without the prior written consent of the Director of the Department. Any and all alterations, changes, and/or improvements built, constructed or placed in the premises by the Society, shall unless otherwise provided by written agreement between the County and Society, be and become the property of the County and remain at the Rea House at the expiration or earlier termination of this Agreement.
9. **Non-Delivery of Possession.** In the event the County cannot deliver possession of the premises to the Society upon the commencement of the Lease term, through no fault of the County or its agents, the County or its agents shall have no liability, but the rental herein shall abate until possession is given.
10. **Hazardous Materials.** The Society shall not keep on the premises any item of a dangerous, flammable, or explosive character that might unreasonably increase the danger of fire or explosion at the Rea House or that might be considered hazardous or extra hazardous by any responsible insurance company.
11. **Utilities.** The County shall be responsible for arranging for and paying for all utility services required at the Rea House.
12. **Maintenance and Repair.** The County shall be responsible for the routine maintenance and repair of the Rea House and the office occupied by the Society as set forth herein. The Society shall abide by and be bound by any and all rules and regulations affecting the Rea House or the common area appurtenant thereto.
13. **Damage to Premises.** The Society shall be responsible for reimbursing the County for any damage it, its members, agents, or employees cause to the Rea House during its occupancy as set forth herein.

14. **Surrender of Premises.** Upon expiration of the term hereof, or at any time in which the County or Society exercises its right to termination set forth in Part 23 of this Lease, the Society shall surrender their office space in as good a state of condition as they were at the commencement of this Agreement, reasonable use and wear and tear thereof and damages by the elements expected.
15. **Inspection of Premises.** The County and the County's agents shall have the right at all reasonable times during the term of this lease and any renewal thereof to enter the premises for the purpose of inspecting the Premises and all buildings and improvements thereon, or general maintenance and cleaning.
16. **Indemnification.** To the fullest extent allowable by the law, the Society, its successors, and assigns shall hold harmless, indemnify, defend, and release the County of Passaic and their members, directors, officers, employees, agents, and contractors, successors and assigns from and against all suits, liabilities, penalties, costs, losses, damages, expenses or claims, including, without limitation, reasonable attorney's fees arising from or in any way connected with County's performance, attempted performance, or failure to perform in connection with this Lease or other activities as described in the Lease, including, but not limited to, any injury to or the death of any person or any damage to any property resulting from any act, omission, condition, or other manner related to this Lease, regardless of cause, unless due to the negligence of any of the indemnified parties. Additionally, the County shall be held harmless for any theft or damage of artifacts or historic documents owned by the Society and stored or displayed at the Rea House.
17. **Default.** If the Society fails to comply with any of the material provisions of this Lease, or materially fails to comply with any duties imposed on the Society by ordinance, statute, rules, or regulations, within seven (7) days of delivery of written notice by the County specifying non-compliance and indicating the intention of the County to terminate the Lease by reason thereof, the County may terminate the Lease.
18. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.
19. **Severability/Waiver.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.
20. **Entire Agreement.** This Lease contains all of the terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.
21. **Amendments and Modifications.** This Lease may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding on the County, it must be accompanied by a resolution authorizing same.
22. **Notice.** All notices, reports, statements, requests, or authorizations required to be give hereunder shall be personally delivered or sent by first class mail to the Parties at the following addresses, unless a party has been notified of a change of address:

To: County of Passaic
401 Grand Street, Room 205
Paterson, NJ 07505
Attn: Office of the Administrator

To: Hawthorne Historical Society
PO Box 90
Hawthorne, New Jersey 07506
Attn: Society President

23. **Termination.** Each party shall have the right to terminate this Lease upon thirty (30) days written notice served upon the Parties by Certified Mail, Return Receipt Requested.

24. **Authority.** By the signatures below, the Parties execute this Agreement and confirm that they are mutually bound by and fully authorized and empowered to enter into and bind their organization by all provisions contained therein.

IN WITNESS of the foregoing provisions, the Parties have executed and delivered this Lease as of the date set forth above:

Attest:

COUNTY OF PASSAIC

Louis I. Imhof
Clerk, Board of Chosen Freeholders

Cassandra Lazzara
Director, Board of Chosen Freeholders

As to form and legality:

William J. Pascrell, Esq.
Passaic County Counsel

Attest:

HAWTHORNE HISTORICAL SOCIETY

Jackie Walsh
Secretary

Al Ianacone
President, Hawthorne Historical Society

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

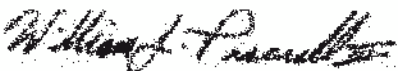
Agenda: RESOLUTION TO AMEND THE UNIFORM BODY OF RULES AND REGULATIONS GOVERNING THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181061							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION TO AMEND THE UNIFORM BODY OF RULES
AND REGULATIONS GOVERNING THE OPEN SPACE,
FARMLAND, AND HISTORIC PRESERVATION TRUST FUND**

WHEREAS, the Passaic County Open Space, Farmland, and Historic Preservation Trust Fund (“Trust Fund”) was approved via referendum by General Election Ballot pursuant to N.J.S.A. 19:37-1 and 40:12-15.1, *et seq.* in the November 1996 General Election; and

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) adopted a Uniform Body of Rules and Regulations (hereafter “Rules”) governing the Trust Fund via Resolution R20170349; and

WHEREAS, in a memorandum dated December 12, 2018, amendments to the Rules are set forth, clarifying, striking, and adopting new regulations governing the Trust Fund, a copy of which is attached and made part of this Resolution; and

WHEREAS, the proposed changes set forth in the December 12, 2018 memorandum were reviewed and approved by the members of the Finance and Administration and Planning and Economic Development Committees; and

NOW THEREFORE BE IT RESOLVED that the Passaic County Board of Chosen Freeholders hereby approves and adopts the amendments to the Rules and Regulations governing the Open Space, Farmland, and Historic Preservation Trust Fund as outlined in the December 12, 2018 memorandum attached hereto; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the changes outlined herein shall take effective January 1, 2019.

December 27, 2018



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Matthew P. Jordan, Esq.

Deputy County Administrator


TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: matthewj@passaiccountynj.org

Memorandum

TO: Passaic County Board of Chosen Freeholders

FROM: Matthew P. Jordan, Esq. 
Deputy County Administrator

RE: Proposed amendments to the Open Space, Farmland, and Historic Preservation Trust Fund Rules and Regulations

DATE: December 12, 2018

Background

On April 25, 2017 the Passaic County Board of Chosen Freeholders (hereafter "Board") passed Resolution R20170349 authorizing a uniform body of Rules and Regulations (hereafter "Rules") governing the Open Space, Farmland, and Historic Preservation Trust Fund (hereafter "OSTF"). An adoption of uniform rules and regulations by the Board were prompted by a comment from the County's auditors. Specifically, the haphazard and unclear nature of the previous rules, and the necessity for a uniform set of rules and regulations to be adopted by the Board to ensure that there were proper mechanisms for expenditures from the OSTF.

Thereafter, the Office of the Passaic County Administrator undertook an extensive review process of the previous rules, and solicited feedback from relevant departments. This included feedback and memorandums on proposed rules and language from County Counsel, Engineering, Finance, and Parks and Recreation, Cultural and Historic Affairs, and Planning and Economic Development Department personnel. In an effort to avoid an audit comment, the Rules were expedited for approval to the Board, following review and approval by the Finance and Administration and Planning and Economic Development Committees.

The Rules came into effect for the grant applications accepted for the calendar year 2018. This memorandum represents proposed amendments to the Rules for the next funding cycle beginning January 1, 2019.

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181061

Proposed Amendments to the Rules

The amendments are presented in chronological order, identifying the specific portion of the Chapter where proposed amendments are being suggested. The underlined text represents new proposed language, text that is marked by a strike is proposed to be deleted, and text that typed out in normal font is the language as set forth in the adopted Rules.

Chapter 3, Part 1(d)(xii) [page 5 of 24].

If undertaking a project on property owned by a local government unit, a resolution by the governing body of the local government unit authorizing the project and an executed memorandum of agreement setting forth the roles and responsibilities of each party with respect to the construction and maintenance of the project, and any other necessary deems to complete the funded project.

Chapter 3, Part 2 [page 5 of 24].

Local government unit and nonprofit applicants are required to advertise and host a public hearing on the grant application.

Chapter 3, Part 4 [page 5 of 24].

The Board shall retain the power to, outside of a ~~number~~ OSTF grant cycle, award a grant to a local government unit or nonprofit.

[New] Chapter 3, Part 5.

During a grant cycle, local government units and nonprofits shall be limited to two (2) applications for funding, regardless of the type of funding being requested.

[New] Chapter 4, Part 2 (b).

Any local government unit or nonprofit with a remaining balance on a project that is more than three (3) years old is ineligible to apply for funding during the current year grant cycle absent documented evidence that the project is being delayed for reasons outside the local government unit or nonprofit's administration of said project.

Chapter 5, Part 1(a) [page 6 of 24].

Local government units may apply to the County for OSTF grants through the OSAC for acquisition of land for recreation and conservation purposes. ~~There is no minimum or maximum grant amount that a local government unit may request in a grant application.~~ Grant requests shall be capped at a maximum amount of two hundred and fifty thousand dollars (\$250,000.00).

Chapter 6, Part 1(a) [page 7 of 24].

Local government units may apply to the County for OSTF grants for the development of land for outdoor recreation and conservation purposes. ~~There is no minimum or maximum amount that a local~~

government unit may request in such application. Grant requests shall be capped at a maximum amount of two hundred and fifty thousand dollars (\$250,000).

Chapter 6, Part 2(a)(iv) [page 8 of 24].

~~Plans or reports, including, but not limited to feasibility studies, parks master plans, or a landscape report.~~

Chapter 7, Part 3(c) [page 10 of 24].

The local government unit shall erect and maintain for the duration of the project a construction sign that identifies the project as funded by the Passaic County Board of Chosen Freeholders, Open Space, and Farmland, and Historic Preservation Trust Fund.

Chapter 8, Part 1(a) [page 11 of 24].

Nonprofits may apply to the County for grant funding for the acquisition of land for public recreation and conservation purposes. ~~There is no minimum or maximum amount that a nonprofit may request.~~ Grant requests shall be capped at a maximum amount of two hundred and fifty thousand dollars (\$250,000).

Chapter 10, Part 1(a) [page 14 of 24].

Nonprofits may apply to the County OSTF for grant funding for the development of land for public outdoor recreation and conservation purposes. ~~There is no minimum or maximum amount that a nonprofit may request as a grant in such an application.~~ Grant requests shall be capped at a maximum amount of one hundred thousand dollars (\$100,000.00).

Chapter 10, Part 2(a)(ii) [page 15 of 24].

~~Plans or reports, including, but not limited to feasibility studies, parks master plans, or a landscape report.~~

Chapter 10, Part 4(a) [page 15 of 25].

For development projects, the following costs are allowable, provided the ~~local government unit~~ nonprofit incurs such costs in conformance..."

[New] Chapter 12, Part 1. General provisions and funding policies¹

- a. All grant applications for historic preservation projects shall be capped at a maximum amount of one hundred thousand dollars (\$100,000.00) for local government units and fifty thousand dollars (\$50,000.00) for nonprofit organizations. If the proposed

¹ Please note, by inserting a new "Part 1" in Chapter 12, each of the subsequent Chapters are renumbered from what exists in the current Rules. Consequently, the existing "Chapter 12, Part 1, Eligible applicants" now becomes "Chapter 12, Part 2, Eligible applicants."

application is a park development project within a historic district, the maximum amount shall be two hundred and fifty thousand dollars (\$250,000.00) for local government units.

- b. All applicants are required to submit a letter of intent thirty (30) days prior to the grant deadline to the Director of Cultural and Historic Affairs for a determination on the eligibility of the proposed application for funding.

[New] Chapter 12, Part 3. Ineligible applicants²

- a. The following organizations are ineligible to apply for funding:
- i. Nonprofit applicants managing historic sites on property owned by the State of New Jersey;
 - ii. Nonprofit applicants applying for improvements that further a religious use; and
 - iii. Any school board, education institution, or similar public agency without primary recreation and conservation responsibilities.

Chapter 12, Part 3 5 (b) [page 18 of 24].³

If there is ambiguity regarding the eligibility of a ~~property an applicant~~, the applicant Open Space Coordinator shall request a written memorandum by the Director of the County's Department of Historic and Cultural Affairs to determine ~~an applicant's~~ eligibility.

Chapter 12, Part 3 5 (c) [page 18 of 24].⁴

If a nonprofit does not own the historic site or property in fee simple, the nonprofit must have obtain:

- i. An irrevocable lease for a period of at least twenty five (25) years or an executed Memorandum of Agreement outlining the roles and responsibilities of the nonprofit and owner for the construction of the proposed project; and
- ii. If the property is owned by a local government unit, a A resolution of support from the governing body of the local government unit approving the grant application and project.

Chapter 12, Part 6 (e) [page 19 of 24].⁵

~~Plans or reports, including the following examples:~~

- i. ~~Feasibility studies;~~

² Please note, by inserting a new "Part 3" in Chapter 12, each of the subsequent Chapters are renumbered from what exists in the current Rules. Consequently, the existing "Chapter 12, Part 2. Grant application process" now becomes "Chapter 12, Part 4. Grant application process."

³ In the existing Rules, "Chapter 12, Part 3(b)" that is now renumbered because of proposed changes cited herein.

⁴ In the existing Rules, "Chapter 12, Part 3(c)" that is now renumbered because of proposed changes cited herein.

⁵ In the existing Rules, "Chapter 12, Part 4(e)" that is now renumbered because of proposed changes herein.

- ii. ~~Historic structure reports;~~
- iii. ~~Historic or cultural landscape reports;~~
- iv. ~~Archaeological reports; and~~
- v. ~~Preservation plans.~~

[New] Chapter 12, Part 5 7 (j)

Improvements that would benefit or further religious uses.

[New] Chapter 12, Part 5 7 (k)

Plans or reports.

[New] Chapter 12, Part 5-7 (l)

Acquisition of historic structures or sites.

[New] Chapter 12, Part 7 8 (c)(vii).

A thirty (30) year easement agreement that places a deed restriction on the site to ensure long-term preservation and proper maintenance limiting changes in use or appearance and preventing demolition of the property.

[New] Chapter 12, Part 7 8 (c)(viii).

A condition to keep the site accessible and open to the public.

[New] Chapter 12, Part 7 8 (c)(ix).

A condition for sites listed on the New Jersey Register of Historic Places undergoing rehabilitation and/or restoration to submit an Application for Project Authorization to the New Jersey State Historic Preservation Office as required by the New Jersey Register of Historic Places Act and rules governing same codified in N.J.A.C. 7:4, et seq.

Chapter 12, Part 9(c) [page 20 of 24].

The applicant shall erect and maintain for the duration of the project a construction sign that identifies the project as funded by the Passaic County Board of Chosen Freeholders, Open Space, and Farmland, and Historic Preservation Trust Fund.

Chapter 12, Part 9 10 (d) [page 20 of 24].⁶

⁶ In the existing Rules, "Chapter 12, Part 9 (d)" that is now renumbered because of proposed changes herein.

All construction must conform to the United States Secretary of the Interior Standards for Rehabilitation Secretary of the Interior's Standards for the Treatment of Historic Properties, codified as 46 CFR 67.

Chapter 12, Part 11 12 (d) [page 20 of 24].⁷

The County shall provide the applicant with a sign (or signs, as applicable) that identifies the parkland historic site as a Passaic County Board of Chosen Freeholders, Open Space, and Farmland, and Historic Preservation Trust Fund project that is permanently dedicated for historic preservation purposes. The County shall post the sign(s) in prominent place on the funded project at the historic site and the applicant shall maintain it.

[New] Chapter 15, Part 2.

Any member who misses more than five (5) consecutive meetings shall be removed from the OSAC. The Open Space Coordinator shall notify any member in writing after four (4) meetings are missed, warning the member that an absence at the fifth meeting will remove him/her from the OSAC. The member's seat shall become vacant and the Board shall appoint a member to fill out the unexpired term of the member who was removed.

Conclusion

The rule amendments contained herein represent Administration's recommendations for approval by the Board and application for the grant year beginning January 1, 2019.

Anthony J. DeNova, III, Passaic County Administrator

⁷ In the existing Rules, "Chapter 12, Part 11 (d)" that is now renumbered because of proposed changes herein.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

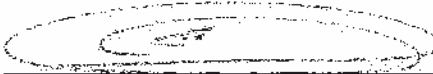
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

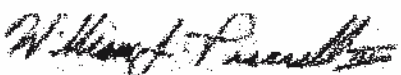
Agenda: RESOLUTION TO APPOINT STEVEN J. EDMOND TO THE PASSAIC COUNTY PLANNING BOARD AS ALTERNATE MEMBER #1 EFFECTIVE IMMEDIATELY AND TERMINATING ON DECEMBER 31, 2019 AND REAPPOINT BOTH NAKIMA REDMON AND KENNETH SIMPSON FOR TERMS EFFECTIVE JANUARY 1, 2019 TO DECEMBER 31, 2022, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181062							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION TO APPOINT STEVEN J. EDMOND TO THE
PASSAIC COUNTY PLANNING BOARD AS ALTERNATE
MEMBER #1 EFFECTIVE IMMEDIATELY AND
TERMINATING ON DECEMBER 31, 2019 AND REAPPOINT
BOTH NAKIMA REDMON AND KENNETH SIMPSON FOR
TERMS EFFECTIVE JANUARY 1, 2019 TO DECEMBER 31,
2022**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Freeholder Board”) is vested by N.J.S.A. 40:27-1 with the power to appoint members and alternates to the Passaic County Planning Board (the “Planning Board”) for terms specified in said statute; and

WHEREAS the said Board previously reappointed Kenneth Simpson and Nakima Redmon, by Resolution R-2018-067 dated January 23, 2018, to terms on the Passaic County Planning Board ending on December 31, 2018; and

WHEREAS the Board is now desirous of reappointing both Kenneth Simpson and Nakima Redmon to full four (4) year terms on the Passaic County Planning Board; and

WHEREAS the Freeholder Board also previously appointed Samuel Mirza as “Alternate Member #1” of the Planning Board by prior resolution to a term ending December 31, 2019; and

WHEREAS Mr. Mirza submitted his resignation from the Planning Board prior to the expiration of his term, and the position of Alternate Member #1 has remained vacant since that time; and

WHEREAS the Freeholder Board is desirous of appointing Steven J. Edmond of Wayne to the Planning Board as Alternate Member # 1, for the term provided by N.J.S.A.

December 31, 2019; and

WHEREAS he Freeholders on the Finance & Administration Committee have reviewed this matter and are recommending these appointments to the full Board.

NOW THEREFORE BE IT RESOLVED that pursuant to N.J.S.A. 40:27-1 et seq., the Board of Chosen Freeholders of the County of Passaic hereby reappoints both Nakima Redmon and Kenneth Simpson to the Passaic County Planning Board for a term effective January 1, 2019 to December 31, 2022.

BE IT FURTHER RESOLVED that, pursuant to N.J.S.A. 40:27-1, the Board of Chosen Freeholders of the County of Passaic hereby appoints Steven J. Edmond of Wayne to the Passaic County Planning Board as Alternate Member #1, effective immediately and terminating on December 31, 2019, replacing Samuel Mirza.

December 27, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Clerk Of The Board



Public Meeting (Board Meeting)

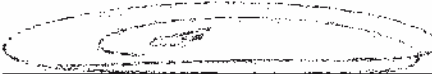
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AWARDDING A CONTRACT BETWEEN HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY AND THE COUNTY OF PASSAIC FOR PERFORMANCE OF ADMINISTRATIVE SERVICES RELATIVE TO THE COUNTY'S SELF-FUNDED HEALTH BENEFITS PLAN FOR THE PERIOD OF JANUARY 1, 2019 THROUGH JUNE 30, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181063							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-42							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AWARDING A CONTRACT BETWEEN
HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY
AND THE COUNTY OF PASSAIC FOR PERFORMANCE OF
ADMINISTRATIVE SERVICES RELATIVE TO THE
COUNTY'S SELF-FUNDED HEALTH BENEFITS PLAN FOR
THE PERIOD OF JANUARY 1, 2019 THROUGH JUNE 30,
2019**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the "Board") is committed to exploring appropriate means of reducing the expenses associated with employee health benefits; and

WHEREAS the County has previously entered into a contract with Horizon Blue Cross Blue Shield of New Jersey for administrative services relative to the County's self-insured health benefits plan, which is currently up for renewal; and

WHEREAS the County of Passaic's insurance broker, Fairview Insurance Associates, Inc., has secured a quotation for renewal from Horizon Blue Cross Blue Shield of New Jersey for calendar year 2019; the Passaic County Self-Funded Insurance Commission is recommending that these services only be renewed for a period of six (6) months, from January 1, 2019 through June 30, 2019; and

WHEREAS during the six-month period, said Fairview and County staff will develop a new Request for Proposal for these administrative services; and

WHEREAS said Horizon Blue Cross Blue Shield has agreed that they will provide the needed administrative services for the health benefit program provided that those services are charged in accordance with the quotation they

gave the County of Passaic for the entire year pro rated on a monthly basis (copy of Schedule A-Financial Terms and e-mail dated December 19, 2018 attached hereto and made part hereof); and

WHEREAS it has been estimated that these administrative services for six (6) months will be approximately 1.2 million dollars; and

WHEREAS the said Board, by Resolution R-06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS in this case, the Board will make an exception to make sure that the County of Passaic's health benefit program is administered in both the best and economical manner; and

WHEREAS the Freeholders on the Committee for Finance & Administration have reviewed this matter and are recommending that it be agreed to by the full Board; and

WHEREAS a certification is attached that indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a non-fair and non-open contract to perform necessary administrative claim services to the County of Passaic for its Self-Insured health benefit plan for a period of six (6) months beginning January 1, 2019 through June 30, 2019 for the

approximate sum of One Million Two Hundred (\$1,200,000.00) Dollars, as more fully described in the attached proposal.

BE IT FURTHER RESOLVED that the Director and Clerk to the said Board are hereby authorized to execute the necessary documents on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as one for “Extraordinary Unspecifiable Services” in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(l)(m), which applies to insurance and insurance-related services; and

BE IT FURTHER RESOLVED that the award of this contract is being made as an exception to the policy of the Board as set forth in its Resolution 06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution and shall remain in full force and effect.

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,200,000.00

APPROPRIATION: 9-01-20-120-001-213 *Contingent upon availability of funds in 2019 adopted budget.

PURPOSE: Resolution awarding contract between Horizon Blue Cross Blue Shield and the County of Passaic for the services outlined in the resolution from January 1, 2019 through June 30, 2019.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

*Administrative Service Agreement Exhibit A***EXHIBIT A: SCHEDULE A – FINANCIAL TERMS**

Group Name: County of Passaic
Term: 1/1/2019 – 12/31/2019
Group Number: 85518
Current Enrollment: 3,654

SECTION A-1: FEES

A-1.1 Administrative Fees and Other Fees. The following charges shall be in effect for the Terms specified hereunder based on Contract Holder's Current Enrollment:

Administrative Fees:

Year 1 (effective 1/1/2019 – 12/31/2019)

Health \$26.48 per contract per month

Other Fees:

Mental Health Administration Charge: \$0.00 per contract per month

*** Fee for utilization management of mental health claims that are not capitated.*

Network Access Fee: \$12.50 per OMNIA contract per month

***The Network Access Fee applies to access to Horizon BCBSNJ's OMNIA.*

Stop Loss Interface Fee:

Standard Reporting \$1.25 per contract per month

Horizon, at its sole discretion, can adjust the fee for stop loss reporting if there is a change in your Stop Loss vendor or in the level of Stop Loss reporting provided.

Refer to the Stop Loss Interface Addendum for details

MyWay HSA Banking Fee: \$4.00 per contract per month

The above banking fee is charged only on the contracts enrolled in the CDH plan.

Ancillary Services Fees:

1. Chronic Care Management Charge \$ 2.50 per contract per month

*** Chronic Care Management (formerly Disease Management) services include:*

Asthma, Diabetes, Chronic Obstructive Pulmonary Disease (COPD), Coronary Artery Disease (CAD), Chronic Heart Failure (CHF) and End Stage Renal Disease (ESRD).

Administrative Service Agreement Exhibit A

2. Medical Injectables Program Included in above Administrative Fee
3. Radiology/Cardiology/Musculoskeletal Program Charge: \$3.00 per OMNIA contract per month
 - **Radiology: *Prior-authorization for Advanced Imaging Services under the Plan.*
 - **Cardiology: *Prior-authorization program using evidence-based criteria to ensure requests for advanced cardiac imaging meet quality standards.*
 - **Musculoskeletal Program: *Prior-authorization and medical necessity determination for pain management services and utilization management of spine surgeries.*

BlueCard® Program Access Fees: *Included as part of Contract Holder's Incurred Claims.*

1. For In-Network BlueCard® Claims: Following percentage scale of network savings, capped at \$2,000.00 per Claim.

4.14% in 2019 for fewer than 1,000 PPO or traditional enrolled Blue contracts
2.31% in 2019 for 1,000–9,999 Blue PPO or traditional enrolled Blue contracts
2.14% in 2019 for 10,000–49,999 Blue PPO or traditional enrolled Blue contracts

***Please note that the applicable scale and percentages are only current and accurate as of the day of the issuance of this Schedule A. Modifications or changes to BlueCard® Program Access Fees, as with other Inter-Plan Arrangement fees, are generally made effective January 1 of the calendar year but may occur at any time during the year. Pursuant to Contract Holder's Administrative Services Agreement with Horizon BCBSNJ, Horizon BCBSNJ will provide thirty (30) days' advance written notice of any modification or change to the BlueCard® Program Access Fees.*

2. For Out-of-Network BlueCard® Claims: \$0.00 per Claim.
Pursuant to Contract Holder's Administrative Services Agreement with Horizon BCBSNJ, Horizon BCBSNJ will provide thirty (30) days' advance written notice of any modification or change to the per Claim charge for Out-of-Network BlueCard® Claims.

Additional Information regarding BlueCard® Program Access Fee: Only the BlueCard Program Access Fee may be charged separately each time a claim is processed through the BlueCard Program. All other BlueCard Program-related fees are included in the general Administrative Fee. The BlueCard Program Access Fee is charged by the Host Blue to Horizon BCBSNJ for making its applicable provider network available to Contract Holder's Participants. The Access Fee is charged on a per-claim basis and is charged as a percentage of the discount/differential Horizon BCBSNJ receives from the applicable Host Blue subject to a maximum of \$2,000 per claim. When charged, Horizon BCBSNJ passes the Access Fee directly on to Contract Holder. Horizon BCBSNJ's Administrative Fee already includes the following BlueCard Program-related fees other than the BlueCard Program Access Fee: namely, Administrative Expense Allowance (AEA) Fee, Central Financial Agency Fee, ITS Transaction Fee, Toll-Free Number Fee, PPO Provider Directory Fee and BlueCard Worldwide Program Fees, if applicable.

Summary Plan Description: If applicable, reasonable printing and postage cost incurred by Horizon BCBSNJ.

Administrative Service Agreement Exhibit A

Wellness Credits: \$50,000 - To be used from 01/01/19 to 12/31/19

Wellness credits are to be used for health and wellness services provided through Horizon BCBSNJ only. Credits cannot be carried over from year to year. The use of this credit is subject to Horizon policies and procedures that may be available to you upon request.

A-1.2 Working Capital Amount. The following Working Capital Amount shall be in effect for the stated period:

Working Capital Amount: \$3,431,592

Contract Holder shall remunerate to Horizon BCBSNJ the stated Working Capital Amount in accordance with the Agreement. Horizon BCBSNJ has the right to adjust the Working Capital if there is a change in the method used to remit payment for the Claim invoices or annually in accordance with the terms of this Schedule A.

A-1.3 External Appeals. To the extent that Contract Holder's Plan is grandfathered, as that term is defined in the Patient Protection and Affordable Care Act ("Affordable Care Act"), Horizon BCBSNJ understands that the Plan is not subject to that Affordable Care Act's provisions with respect to required external appeals for as long as the Plan's grandfathered status is maintained.

If Contract Holder's Plan is not grandfathered, Contract Holder may elect to have Horizon BCBSNJ, for the fee of, up to, \$450 per external appeal, administer such external appeals in cooperation with Horizon BCBSNJ's designated Independent Review Organizations (IROs). If Contract Holder elects not to do so, Contract Holder shall be solely responsible for the administration of such external appeals, in which event there shall be no charge for the Claims data and supporting documentation Horizon BCBSNJ provides to Contract Holder's selected IROs.

A-1.4 Claims Re-Pricing and Negotiation Services. If benefits are provided under Contract Holder's Plan for which services were delivered or otherwise provided by a Non-Network Provider, Horizon BCBSNJ may negotiate and/or re-price Claims for such Non-Network Provider services through the use of internal or external resources of its choice to make available savings in Out-of-Network Claims (such savings realized to be referred to as "Out-of-Network Claims Savings").

Claims Re-Pricing and Negotiation Fee(s): At reasonable Horizon BCBSNJ internal and external administrative cost not to exceed the Out-of-Network Claims Savings.

A-1.5 Broker Payment Administration. Where applicable, Horizon BCBSNJ administers payment of broker commissions ("Broker Payments") as specifically directed by Contract Holder as follows:

Producer Compensation: \$0.00 per contract per month

SECTION A-2: BILLING TERMS

A-2.1 Billing of Claims. The following billing terms shall apply to with respect to the Plan's Claims:

Administrative Service Agreement Exhibit A

OPTION 4 (Bi-Weekly) Horizon BCBSNJ will provide Contract Holder with biweekly invoices of Paid Claims for the immediate prior two week period measured from Monday through the most recent Sunday. Contract Holder shall remit payment of the amount due ("Claims Due") within one banking day of the invoice date via bank wire or ACH electronic funds transfer to a Horizon BCBSNJ designated bank account.

A-2.2 Billing of Administrative Fees and Other Fees. Horizon BCBSNJ will invoice Contract Holder monthly for the applicable Administrative Fees based on the Plan's enrollment as of the fifteenth (15th) calendar day of the corresponding month together with all other charges, including Network Access Fees and Other Fees as applicable under this Agreement. Horizon BCBSNJ will use its best efforts to reconcile any such invoice on a monthly basis, subject to the Agreement.

Contract Holder shall remunerate to Horizon BCBSNJ the amount due no later than thirty-one (31) calendar days following the first calendar day of the following month in which the services are provided (the "Administrative Fee Payment Due Date") by check, bank wire or ACH electronic funds to Horizon BCBSNJ's designated bank account. For example, fees originating from services provided by Horizon BCBSNJ in the month of June shall be due by July 31.

Notwithstanding the above, if Contract Holder elects to self-bill, or otherwise invoice itself the applicable Administrative Fees, Contract Holder shall be solely responsible for verifying the enrollment report for its Plan Participants and remunerate such applicable Administrative Fees to Horizon BCBSNJ on the payment schedule specified in this Schedule, and such amount shall be deemed final unless disputed by either Contract Holder or Horizon BCBSNJ within [24] months.

A-2.3 Conflicts. This Schedule incorporates the terms and conditions of the Agreement including any prior Schedule A entered into between the parties. In the event of a conflict between the terms of the Agreement including any prior Schedule A and the terms of this Schedule A, this Schedule A shall govern if it is a later executed counterpart to the Agreement.

SECTION A-3: PHARMACY DISCOUNTS AND REBATES

A-3.1 Pharmacy Claims. The amounts charged to Horizon BCBSNJ by its prescription benefit vendor ("Pharmacy Benefits Manager") with respect to Claims Incurred by Plan Participants for covered prescription drugs during the term of this Agreement, and the charges that Horizon BCBSNJ bill to Contract Holder with respect to those Claims, will reflect negotiated discounts off Average Wholesale Price. However, in accepting this arrangement, Contract Holder understands and acknowledges that since the rates charged by participating pharmacies and pharmacy chains may vary, the amounts paid by the Pharmacy Benefits Manager to them may not be equal to the amounts billed to Horizon BCBSNJ and back to Contract Holder.

A-3.[3] Pharmacy Rebate Credits: Certain pharmacy rebates shall apply to benefits obtained through Horizon BCBSNJ's Pharmacy Network. Horizon BCBSNJ shall credit Contract Holder's Claims Due during the eighth month after the end of the quarter in which the Claim is Paid. The applicable pharmacy rebates shall be as stated in this provision.

No Rebates Apply.

*Administrative Service Agreement Exhibit A***EXHIBIT A: SCHEDULE A – FINANCIAL TERMS**

Group Name: County of Passaic
Term: 1/1/2019 – 12/31/2019
Group Number: 85518
Current Enrollment: 3,654

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Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AUTHORIZE SHARED SERVICES AGREEMENT FOR PUBLIC HEALTH SERVICES BETWEEN THE COUNTY OF PASSAIC AND BOROUGH OF WANAUKE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181064							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION TO AUTHORIZE SHARED SERVICES
AGREEMENT FOR PUBLIC HEALTH SERVICES BETWEEN THE
COUNTY OF PASSAIC AND BOROUGH OF WANAQUE, NJ**

WHEREAS the Borough of Wanaque, a municipality within Passaic County, provides health services to its residents pursuant to the Local Health Services Act (N.J.S.A. 26:3A2-1 et seq.); and

WHEREAS the County of Passaic has established a County Health Department in conformity with the County Environmental Health Act N.J.S.A. 26:3A2-21, but has the ability and resources to perform public health activities under the Local Health Act; and

WHEREAS the Borough has approached the County of Passaic about furnishing required health services under that Act within Wanaque; and

WHEREAS pursuant to the Uniform Shared Services & Consolidation Act (N.J.S.A. 40A:65-1 et seq.), local public entities are permitted to provide any services to other local entities they are empowered to provide, such as public health services; and

WHEREAS as a consequence of the request, the Borough and County are proposing a Shared Services Agreement for the Passaic County Health Department to provide health services for the Borough of Wanaque for a five (5)-year period beginning on January 1, 2019 through December 31, 2023 at the following rate: Year 1 - \$65,000.00; Year 2 - \$66,300.00; Year 3 - \$67,626.00; Year 4 - \$68,978.52 and Year 5 - \$70,358.10 with two (2) one (1)-year options, if exercised, at a 2% increase for each of the two (2) years; and

WHEREAS the proposed Shared Services Agreement, which is attached hereto and made part hereof, outlines the public health services to be performed by the Passaic County Health Department for the Borough of Wanaque; and

WHEREAS the Freeholder Committee for Finance & Administration reviewed this arrangement at its December 12, 2018 meeting and is recommending it to the full Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Shared Services Agreement by and between the County of Passaic and the Borough of Wanaque which designates the Passaic County Health Officer as the Municipal Health Officer of Wanaque and delineates the health services to be provided to the Borough of Wanaque for a five (5)-year period beginning January 1, 2019 through December 31, 2023 with two (2) one (1)-year options for the agreed-upon compensation set out above (copy of proposed Shared Services Agreement attached).

BE IT FURTHER RESOLVED that upon execution of the Agreement, the Clerk to the Board shall forward a certified copy of same to the Division of Local Government Services in the New Jersey Department of Community Affairs for filing, in conformity with N.J.S.A. 40A:65-4(3)(b).

December 27, 2018

Shared Services Agreement for Public Health Services

between the

County of Passaic

and

Borough of Wanaque

Prepared by:

The Office of the Passaic County Administrator
401 Grand Street, Room 205
Paterson, New Jersey 07505
Phone: (973) 881-4405
Fax: (973) 881-2853

THIS AGREEMENT, made on this _____ day of _____ 2018 between the:

County of Passaic (hereafter "County") with its principal place of business at 401 Grand Street, Paterson, New Jersey 07505

-AND-

Borough of Wanaque (hereafter "Borough" or "Wanaque") with its principal place of business at 579 Ringwood Avenue, Wanaque, New Jersey 07465

WITNESSETH

WHEREAS, N.J.S.A. 40A:65-1, et seq., also known as the Uniform Shared Services and Consolidation Act ("Act") promotes the broad use of shared services to reduce local expenses funded by property taxpayers; and

WHEREAS, the Borough desires to contract with the County for the furnishing of health services as set forth in N.J.S.A. 26:3A2-1, et seq.; and

NOW, THEREFORE, in consideration of the mutual terms herein, the County and Borough agree as follows:

1. **Schedule of Services and Fees.** The County shall set for the services set forth in the attached Appendix A for a total cost to the Borough as follows:

January 1, 2019 to December 31, 2019	-	\$65,000.00
January 1, 2020 to December 31, 2020	-	\$66,300.00
January 1, 2021 to December 31, 2021	-	\$67,626.00
January 1, 2022 to December 31, 2022	-	\$68,978.52
January 1, 2023 to December 31, 2023	-	\$70,358.10

If the Borough exercises any of the options as set forth in the Agreement in Number 12 listed herein, a two percent (2.00%) increase will be added to the previous year's cost.

2. **Payments.** Payments from the Borough to the County shall be made on a quarterly basis in the following manner: January 15, May 15, September 15, and December 15 of each year of the agreement.
3. **Designation of Health Officer.** The Borough will designate the Health Officer of the County as its Municipal Health Officer. By contracting with the County the Borough is appointing the County as its Public Health Agency as required by the Public Health Practice Standards of Performance for Local Boards of Health in New Jersey pursuant to N.J.A.C. 8:52.
4. **Enforcement.** The County Health Officer shall be the enforcement agent of the Borough for the Sanitary Laws for the State of New Jersey and for Ordinances adopted by the Borough. The Health Officer shall be available to review proposed Ordinances by the Borough prior to their effective date and within the scope and purview of the Health Officer's license.
5. **Fees.** The County will collect any fees associated with fines levied pursuant to the laws of the State of New Jersey, County, and Borough, and process payment to the Borough. Any fees collected shall be subject to a revenue sharing agreement, whereby the County shall retain twenty percent (20%) of the fine collected and the Borough eighty percent (80%), less any administrative costs incurred by the County.
6. **Required Court Appearances.** The County shall provide the appropriate personnel to appear in the appropriate court of jurisdiction to prosecute any violations of the public health laws of the Borough, County, and State of New Jersey, as set forth herein.
7. **Supervision.** The Health Officer of the County shall direct and supervise all public health activities and employees engaged in public health activities of the Borough pursuant to N.J.A.C. 8:52.
8. **Public Health Staff.** Any employee of the Borough tasked with public health related duties are required to inform the County in a timely fashion of all emergencies, including but not limited to the spread of communicable diseases or natural disasters, to the Health Officer of the County or his/her designee.

- 9. **Hold Harmless.** The Borough shall defend, indemnify, protect and hold harmless the County, its officers, agents, servants, and employees from and against any and all suits, claims, demands or damages of any kind or nature, arising out of, or claimed to arise out of, any act, error, or omission of the Borough, its consultants, contractors, agents, servants and employees, including, but not limited to, expenditures for investigation, legal defense and/or judgment. Any health related function or activity not within the scope of the Health Officer license shall be the sole responsibility of the Borough and the Borough shall indemnify and hold harmless the County from any such activity.
- 10. **State and Federal Aid.** State or Federal grants received by the County shall be shared pro rata to the population of the Borough. The County shall take the appropriate steps to apply for and attempt to secure outside funding for both the County and the Borough.
- 11. **Miscellaneous.** It is the Borough's sole responsibility, including all expenses, to provide a Qualified Secretary/Registrar, Animal Control Officer, physician services, public health nurse, and, public health laboratory services. Additionally, the County reserves the right to sub-contract the terms of the services listed herein if the County's licensed Health Officer leaves the employ of the County.
- 12. **Term.** This Agreement shall commence on January 1, 2019 through December 31, 2023 for a term of five (5) years. Two (2) one (1) year options can be exercised by the Borough with ninety (90) days' notice prior to the termination of the Agreement.
- 13. **Termination.** This Agreement will continue in effect on the terms and conditions provided herein and shall continue unless and until: (1) the term is completed; or (2) the agreement is terminated, with or without cause, with one hundred and twenty (120) days written notice at any time, with proof of delivery, on either Party.

IN WITNESS WHEREOF, the County and Borough have caused this Agreement to be signed, pursuant to the duly adopted resolutions of their governing bodies, passed for that purpose.

Attest:

COUNTY OF PASSAIC

Louis I. Imhof
Clerk, Board of Chosen Freeholders

Cassandra Lazzara
Director, Board of Chosen Freeholders

As to form and legality:

William J. Pascrell, Esq.
Passaic County Counsel

Attest:

BOROUGH OF WANAUKE

Katherine J. Falcone, RMC
Municipal Clerk

Daniel Mahler
Mayor, Borough of Wanaque

APPENDIX A

Programmatic Proposal for Public Health Services

The County shall furnish the following local health services to the Borough:

- A. Administration of Public Health Activities:** Provision of a licensed Health Officer who shall: ensure compliance with N.J.A.C. 8:52, Public Health Practice Standards of Performance for Local Boards of Health in New Jersey; enforce state and local public health regulations, and all relevant current and future Wanaque Borough Ordinances; supervise and manage public health personnel; complete annual reports or other documents as authorized and required by the NJ Department of Health; prepare and exercise plans relative to public health emergencies; provide guidance to the Board of Health, and assist with review of any proposed local public health ordinances. The Health Officer or his/her designee shall attend Board of Health meetings, attend any required state public health conferences or meetings, and attend the Governmental Public Health Partnership meetings.
- B. Health Education & Promotion:** Provision of a certified Health Educator to plan, implement, and evaluate health education programs and/or interventions at various venues in accordance with N.J.A.C. 8:52, Public Health Practice Standards of Performance for Local Boards of health in New Jersey in areas such as: alcohol and drug abuse control; smoking prevention and cessation; nutrition; injury control; physical fitness and exercise; emergency preparedness; chronic disease (diabetes, cardiovascular, cancer; and communicable disease control.
- C. Environmental Health:** Provision of a licensed Registered Environmental Health Specialist for enforcement of state and local public health regulations relative to:
1. **Food Surveillance:** Comprehensive surveillance program of retail food establishments and food/beverage vending machines in accordance with the State Sanitary Code (N.J.A.C. 8:24) and local ordinances governing the same. Specifically, services to be provided include; inspection of retail food establishments (includes institutions providing food services) at least twice per year; review and approval of plans for new food establishments or alterations to existing food establishments; inspection of vending machines dispensing potentially hazardous food at least once per year; investigation of complaints at local food establishments; initiation of enforcement action as needed; collection of food samples as required by the NJ Department of Health; condemnation or embargoing of adulterated or unwholesome food; assistance with investigation of foodborne illness or outbreaks as required.
 2. **Youth Camps:** Performance of annual pre-operational and follow-up inspections of youth camps for compliance with the State Sanitary Code (N.J.A.C. 8:25).
 3. **Campgrounds:** Performance of annual inspections and follow-up inspections in accordance with the State Sanitary Code (N.J.A.C. 8:22). Includes initiation of enforcement action as needed and complaint investigations at regulated campgrounds.
 4. **Recreational Bathing:** Performance of inspections, follow-up inspections, and complaint investigations at regulated recreational bathing facilities including swimming pools, lakes, spas, and whirlpools in accordance with the State Sanitary Code (N.J.A.C. 8:26). Inspections at such facilities shall be at least twice during the facility's operating season. Follow-up inspections shall be performed when deficiencies are found and enforcement action shall be initiated as needed.
 5. **Body Art Establishments:** Performance of annual inspections and follow-up inspections of body art establishments in accordance with the State Sanitary Code (N.J.A.C. 8:27). Includes initiation of enforcement action as needed and complaint investigations at regulated body art establishments.
 6. **Tanning Facilities:** Performance of annual inspections and follow-up inspections of tanning facilities in accordance with the State Sanitary Code (N.J.A.C. 8:28). Includes initiation of enforcement action as needed and complaint investigations at regulated tanning facilities.
 7. **Individual Subsurface Sewage Disposal Systems:** Performance of site visits, plan reviews, inspections, complaint investigations, and enforcement actions in accordance with N.J.A.C. 7:9A, Standards for Individuals Subsurface Sewage Disposal Systems.

8. **Childhood Lead Poisoning Lead Hazard Investigations:** Performance of assessments, inspections, review of abatement plans, and enforcement actions related to cases of childhood lead poisoning in accordance with N.J.A.C. 5:17 and N.J.A.C. 8:51.
 9. **Rabies & Zoonotic Disease Control:** Performance of inspections, follow-up inspections, and complaint investigations at regulated pet shops, shelters, and kennels in accordance with the State Sanitary Code (N.J.A.C. 8:23 and 8:23A). At least two inspections of such facilities will be performed annually.
 10. **Food Handling Education:** Provision of one food handling training in English and one food handling training in Spanish to food establishments staff at least once per year. Training will be provided in the Borough of Wanaque contingent on available space or at the Passaic County Public Safety Academy, Wayne. Training may be open at the Provider's discretion to other municipalities contingent on available space.
 11. **Inspections Required By Local Ordinance:** Performance of the following inspections required by local ordinance: laundries, dry-cleaning establishments, social clubs, and massage parlors.
 12. **Emergency Response:** Performance of emergency responses associated with emergency occurrences at retail food establishments in accordance with the State Sanitary Code (N.J.A.C. 8:24).
- D. **Public Health Emergency Response & Preparedness:** Provision and implementation of public health emergency preparedness plans relative to mass immunization/medication clinics, quarantine, bioterrorism, other hazards, and is indicated in the Recipient's emergency management plans. The Borough of Wanaque agrees to provide the necessary staff including Borough employees and/or volunteers to assist in developing and implementing the plans referenced in this section.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

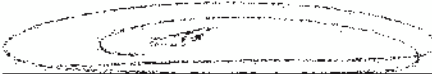
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

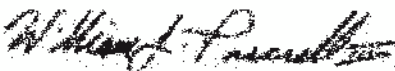
Agenda: RESOLUTION APPROVING THE VOTER VERIFIED PAPER AUDIT TRAIL PILOT PROGRAM FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SUPERINTENDENT OF ELECTIONS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181065							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-44							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION APPROVING THE VOTER VERIFIED PAPER
AUDIT TRAIL PILOT PROGRAM FOR THE COUNTY OF
PASSAIC**

WHEREAS the Deputy Superintendent of Elections recently notified the Passaic County Administrator that the State of New Jersey, Department of State, Division of Elections has announced that it will use funds from the Help America Vote Act (HAVA) Election Security Grant to establish a Voter Verified Paper Audit Train (VVPAT) Pilot Program to assist all of New Jersey Counties in purchasing and testing a new VVPAP voting system; and

WHEREAS funds for this Pilot Program are to be distributed based upon the number of registered voters in that County; in the case of the County of Passaic, the funds to be provided is \$100,000.00; and

WHEREAS the Office of the Passaic County Superintendent of Elections, prepared by the Deputy Superintendent, has by memo dated November 28, 2018, set out a plan for the implementation of the Pilot Program, a copy of which is attached hereto and made part hereof; and

WHEREAS the said Deputy has requested the support of the Board of Chosen Freeholders of the County of Passaic for the grant and the Pilot Program, which is set out in the attached memo; and

WHEREAS the Freeholder Committee for Finance & Administration at its December 12, 2018 meeting reviewed this matter and is recommending that the full Board support this Pilot Program Plan.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the Voter Verified Paper Audit Train Pilot Program as set out in the attached memo from the Deputy Superintendent of Elections for the County of Passaic.

BE IT FURTHER RESOLVED by the said Board that the County Administration and County staff are authorized to take any appropriate measures to assist the Office of the Passaic County Superintendent of Elections in furthering the VVPAT Pilot Program Plan.

December 27, 2018



STATE OF NEW JERSEY
 DEPARTMENT OF STATE
 DIVISION OF ELECTIONS
 P.O. Box 304
 TRENTON, NJ 08625-0304

PHILIP D. MURPHY
 Governor

SHEILA Y. OLIVER
 Lt. Governor

TAMIESHA WAY
 Secretary of State

MEMORANDUM

TO: County Election Officials

FROM: Robert F. Giles, Director *RFG*
 NJ Division of Elections

DATE: September 4, 2018

SUBJECT: Voter Verified Paper Audit Trail (VVPAT) Pilot Program

The State is pleased to announce it will use funds from the 2018 HAVA Election Security Grant to establish a Voter Verified Paper Audit Trail (VVPAT) Pilot Program. This pilot program will afford counties the opportunity to purchase and test new VVPAT voting systems. The goal of this pilot program is to assist counties to begin the process of transitioning from their current paperless voting systems to new voting systems that produce a voter verifiable paper record of each vote cast. This pilot program includes a requirement that all county election offices must agree to participate in an additional pilot program to conduct a risk limiting audit of the results from the VVPAT voting system purchased with this grant. Reimbursement for the required risk limiting audit pilot will be addressed in a separate funding notification.

Funds will be distributed based on the number of registered voters in each county as follows:

- Tier 1 - Counties with over 400,000 registered voters are eligible to be reimbursed up to \$130,000.
- Tier 2 - Counties between 150,000 – 400,000 registered voters are eligible to be reimbursed up to \$100,000.
- Tier 3 - Counties with less than 150,000 registered voters are eligible to be reimbursed up to \$70,000.

Please be informed that all requests for VVPAT voting system reimbursements must be made by the County Commissioner of Registration and submitted to this office. Approval by the State will be required prior to the purchase of any VVPAT voting system. Eligible voting systems must be certified for use in the State.

The Division of Elections will provide, upon request, the form the County Commissioner of Registration must complete and return with the appropriate documentation in order to seek reimbursement for costs associated with this VVPAT pilot program.

Request for reimbursement can be submitted to the Division of Elections upon completion of the purchase of the VVPAT voting system. Please note, the County Commissioner of Registration must ensure that all records are available for cost verification.

Adopted on: December 27, 2018

Official Resolution#: R20181065

If you have any questions, please do not hesitate to contact me.

Upgrading NJ Election Security Voter Demonstration in Passaic County

NEW JERSEY STATE ASSEMBLY RESOLUTION 194: *AR194* in pertinent part--

Pursuant to “the “Help America Vote Act of 2002,” Congress has appropriated more than \$3.5 billion in federal funds to modernize election administration in this country since 2003. By 2016, the vast majority of these federal funds, or about \$3.28 billion, has been awarded to the states and territories as grants to replace outdated election machine technology with modern voting equipment, improve election administration, and meet other HAVA requirements for voting systems and voter access. Earlier this year, Congress appropriated an additional \$380 million to the U.S. Election Assistance Commission to award grants to the states for various election security purposes including, but not limited to, ensuring that voting equipment produces a voter-verified paper record, implementing post-election audit systems, and upgrading voting equipment and systems to address vulnerabilities to cyber attacks.”

As you may be aware, “New Jersey will receive about \$9.8 million of these 2018 HAVA funds, which the State must match with \$487 thousand of its own funds, for a total of \$10.2 million.” Last month the NJ Division of Elections announced that a portion of the funds will be used to establish a Voter Verified Paper Audit Trail (VVPAT) Pilot Program. The pilot program will afford counties the opportunity to purchase and test new VVPAT voting systems. The goal of the pilot program is to assist counties to begin the process of transitioning from their current paperless voting systems to a new voting system that produces a voter verifiable paper record of each vote case. Additionally, this pilot program includes a requirement that all county election

Shona L. Mack-Pollock, Esq.
 Introduced on: December 27, 2018
 Adopted on: Passaic County Deputy Superintendent of Elections
 Official Resolution: December 27, 2018
 October 22, 2018

offices must also agree to participate in an additional pilot program to conduct a risk limiting audit of the results from the VVPAT voting system purchased with the grant.

The parameters that have been set by the grant funding for a VVPAT voting system are significant because of the legislation that is being considered by our state legislators. Specifically, on October 18, 2018 the Assembly State and Local Government Committee passed A3991 with amendments (see attached). A3991 sponsored by Assemblyman Vincent Mazzeo (D2), Assemblywomen Patricia Jones (D5), Valerie Vainieri Huttle (D37) and Assemblyman Andrew Zwicker (D16) establishes the "New Jersey Elections Security Act" and provides for the replacement of each county's current electronic voting machines with a paper ballot voting system certified by the State. In accordance with the State's VVPAT Pilot program, Passaic County is entitled to reimbursement of up to \$100,000 for participation in this program, with the use of an eligible voting system certified for use by the State.

Currently, the only voting machine that complies with the requirements of the "VVPAT and Risk Limiting Audit Grant Program", and has been certified by the State of New Jersey, is manufactured by **Elections Systems & Software (ES&S)**. ES&S recently received New Jersey certification of its ExpressVote XL Voting System. The ExpressVote XL provides a paper-based voting process as a ballot marking device and produces a voter verifiable ballot. Additionally, audits and recounts can be managed through the compatible Electionware that is also available through ES&S.

Shona L. Mack-Pollock, Esq.
December 27, 2018
Passaic County Deputy Superintendent of Elections
Adopted on: December 27, 2018
Official Resolution #: R2018-165
October 23, 2018



STATE OF NEW JERSEY
DEPARTMENT OF STATE
DIVISION OF ELECTIONS
P.O. BOX 304
TRENTON, NJ 08625-0304

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

TAMISHA WAY
Secretary of State

MEMORANDUM

TO: County Election Officials

FROM: Robert F. Giles, Director
NJ Division of Elections

DATE: September 4, 2018 *RfG*

SUBJECT: Risk Limiting Audit Pilot Program

The State has established a Voter Verified Paper Audit Trail (VVPAT) Pilot Program to give counties the opportunity to purchase and test new VVPAT voting systems. A requirement to participate in the VVPAT pilot program is that all of the county election offices must agree to participate in an additional pilot program to conduct a risk limiting audit of the results from the VVPAT voting system purchased with the grant.

The State will use funds from the 2018 HAVA Election Security Grant to reimburse the counties for any reasonable and necessary expenses incurred to perform the risk limiting audit. Please be informed that all reimbursements on behalf of the county must come from the County Commissioner of Registration and submitted to this office.

The following risk limiting audit expenses will be reimbursed by the State to the extent they are reasonable and necessary:

- **Overtime for Office Staff:** The cost of any overtime hours reasonably incurred by county election office staff, which would not have occurred but for the risk limiting audit, will be assumed by the State. The cost of regular work hours will not be reimbursed by the State.
- **Additional Staff:** The cost of any additional temporary staff that would not have been hired but for the risk limiting audit, will be assumed by the State.
- **Vendor Expenses:** The cost of reasonable vendor expenses to assist with the risk limiting audit, will be assumed by the State. Approval by the State will be required prior to the start of any work performed by a vendor.

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181065

The Division of Elections will provide, upon request, the form the County Commissioners of Registration must complete and return with the appropriate documentation in order to seek reimbursement for costs associated with the risk limiting audit. The supporting documentation must include an explanation of why the costs were reasonable and necessary, as well as:

- For overtime reimbursements for regular staff, the county must provide the hours worked (identify both regular and overtime hours so that this office has a reference point in reimbursing the overtime hours only), hourly rate, total amount paid, and the check number.
- For additional, temporary staff that is hired solely because of the risk limiting audit, the county must provide the hours worked (identified by regular and overtime hours, for which both will be reimbursed), hourly rate, total amount paid, and the check number.
- The county must also provide an itemized list of any vendor expenses, including the total cost, names of the vendors paid, and the check numbers.

Request for reimbursement should be submitted to the Division of Elections upon completion of the risk limiting audit. Please note, the County Commissioner of Registration must ensure that all records are available for cost verification.

If you have any questions, please do not hesitate to contact me.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING PURCHASE OF AN INSURANCE CONTRACT WITH SUN LIFE FINANCIAL SERVICES FOR "STOP-LOSS" COVERAGE FOR THE POLICY PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181066							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING PURCHASE OF AN
INSURANCE CONTRACT WITH SUN LIFE FINANCIAL
SERVICES FOR “STOP-LOSS” COVERAGE FOR THE
POLICY PERIOD OF JANUARY 1, 2019 THROUGH
DECEMBER 31, 2019**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to exploring appropriate means of reducing the expenses associated with employee health benefits by limiting the risk for said benefits; and

WHEREAS while the said Board has maintained a self-funded insurance policy (the Policy) it continues to purchase coverage for excess claims exposure against the self-funded policy (Stop-Loss coverage), which is currently up for renewal on January 1, 2019; and

WHEREAS the County of Passaic’s insurance broker, Fairview Insurance Agency, Inc., conducted an informal request for quotations for renewal of this coverage from nine (9) insurance companies who provide this type of insurance; and

WHEREAS said Board, by Resolution R-06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set under the Pay to Play only under a fair and open process; and

WHEREAS in this case, the said Board is desirous of making an exception to this policy inasmuch as although Fairview did not conduct and issue a public solicitation, they

did attempt to secure quotations from the most prominent insurance carriers who write this type of insurance product; and

WHEREAS said Fairview Insurance agency did receive price proposals from three (3) insurance companies and the lowest received for the period is from Sun Life Financial Services (Sun Life Insurance) in the amount of \$3,220,985.00; and

WHEREAS said Fairview has reviewed the three proposals submitted and is recommending, by letter dated December 10, 2018, that the Stop Loss policy for the 12-month period beginning on January 1, 2019 through December 31, 2019 be with Sun Life Financial Services of Wellesley Hills, MA for a total premium of \$3,220,985.00 with a specific deductible per qualified individuals of \$350,000.00 (with two specific exceptions), as more fully described in the attached letter; and

WHEREAS the purchase of insurance can be accomplished without public bidding as an exception under the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1(m)); and

WHEREAS the Freeholder Committee for Finance & Administration at its December 12, 2018 meeting reviewed this matter and is recommending that it be approved by the full Board; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open purchase of a Stop Loss Insurance Policy for a 12-month period beginning on January 1, 2019 through December 31, 2019 with Sun Life Financial Services for a total premium of \$3,220,985.00 with a specific deductible of \$350,000.00 per qualified participant (with two exceptions) as stated in the revised proposal submitted; and

BE IT FURTHER RESOLVED that the Director and Clerk to the said Board are hereby authorized to execute the necessary documents on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this Contract is awarded without competitive bidding as one for “Extraordinary Unspecifiable Services” in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(m), which applies to insurance and insurance-related services; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Non-Fair and Non-Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that the award of this contract is being made as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February

14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect.

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 3,220,985.00

APPROPRIATION: 9-01-20-120-001-213 * Contingent upon availability of funds in 2019 adopted budget.

PURPOSE: Resolution authorizing purchase of an insurance contract with Sun Life Financial Services for "Stop-Loss" Coverage.


Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



December 10, 2018

County of Passaic
401 Grand Street
Paterson, NJ 07505
Anthony DeNova, County Administrator

Dear Tony:

The following is a summary of the County of Passaic's Reinsurance Renewal effective January 1, 2019 and Renewal recommendation. The current HM Life reinsurance contract is based on a Paid in 12 months contract for Specific Coverage only. The Individual Specific limit is \$350,000. The coverage covers Medical and Prescription Drug claims only. The renewal was based on 3,639 covered lives.

Fairview Insurance Agency started the RFP process on September 25, 2018 and requested all quotes to be submitted by October 30, 2018. Once we received all the quotes we started the negotiation process and the results of the RFP are summarized below:

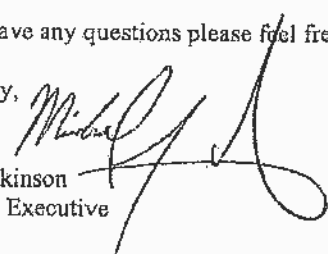
1. HM Life- \$3,624,688 Reinsurance Premium
2. Sun Life - \$3,220,985 Reinsurance Premium
3. Berkshire Hathaway - \$3,536,924 Reinsurance Premium
4. Symetra - Declined
5. HM Life - Declined
6. IOA Re - Declined
7. U.S. Fire - Declined
8. Voya - Declined
9. Vista Underwriters - Declined

We request the carriers to quote three individual specific options \$350,000, \$400,000 and \$450,000. Based on the past history and cost we are recommending renewing at the current individual stop loss level of \$350,000. Our recommendation for the January 1, 2019 renewal is to move the Reinsurance Carrier from HM Life to Sun Life at current terms. Sun Life has a proving record of great service in payments of large claimants over specific and has a preferred working relationship with Horizon. Also, moving to Sun Life will eliminate the stop loss interface fee Horizon charges saving the County \$54,585.

Sun Life's contract is a no new laser contract. A laser is the practice of assigning a higher Specific deductible for an individual with a known condition that is likely to exceed the Specific deductible. It is essentially used when an individual on a plan possesses a higher pre-disposition for illness or higher health care than other participants on the plan. The Sun Life renewal offer includes two individuals who are lasered and the County will have an additional \$350,000 in potential claims exposure. Even with the lasers the combined cost is less than the HM Life renewal.

If you have any questions please feel free to contact me.

Sincerely,


Mike Atkinson
Account Executive

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181066

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING TAINA POU AS A MEMBER OF THE BOARD OF TRUSTEES OF PASSAIC COUNTY COMMUNITY COLLEGE FOR THE TERM PROVIDED BY LAW, I.E. COMMENCING IMMEDIATELY AND TERMINATING OCTOBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181067							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-46							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION APPOINTING TAINA POU
AS A MEMBER OF THE BOARD OF TRUSTEES OF PASSAIC
COUNTY COMMUNITY COLLEGE FOR THE TERM
PROVIDED BY LAW, I.E. COMMENCING IMMEDIATELY
AND TERMINATING OCTOBER 31, 2020**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Freeholder Board”) is vested with the power to appoint members of the Board of Trustees of the Passaic County Community College (the “Trustee Board”) for terms of four (4) years, pursuant to N.J.S.A 18A:64A-8; and

WHEREAS the Board previously appointed Patricia Kebrdle as a member of the Trustee Board by resolution dated March 26, 2013 (R-2013-184), for a term commencing on March 27, 2013 and terminating on October 31, 2016; and

WHEREAS Ms. Kebrdle has continued to serve as a member of the Trustee Board in a holdover capacity since the expiration of her term; and

WHEREAS pursuant to N.J.S.A. 18A:64A-8, the said Board has established a Passaic County Community College Search Committee who recently met and is recommending Taina Pou of the Borough of North Haledon be appointed to fill out the remainder of this term (copy of nomination and resume attached hereto and made a part hereof); and

WHEREAS consequently the Board is desirous of appointing Mr. Marco for the unexpired term commencing immediately and terminating on October 31, 2020; and

WHEREAS the Freeholder members of the Administration & Finance Committee considered this matter

and is recommending this resolution to the full Board for adoption.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Taina Pou be and hereby is appointed to the Board of Trustees of Passaic County Community College for the term provided by law, effective immediately and terminating on October 31, 2020.

December 27, 2018

Memorandum

TO: Pat Lepore, Chair, Finance and Administration Committee
Sandi Lazzara, Finance and Administration Committee
Bruce James, Finance and Administration Committee
Anthony J. DeNova, County Administrator
Matthew P. Jordan, Esq., Deputy County Administrator
Michael H. Glovin, Deputy County Counsel

FROM: Louis E. Imhof, III, Clerk of the Board

DATE: December 20, 2018

RE: Result of the Passaic County Community College Board of Trustee Search
Committee online Meeting held on Thursday, December 19, 2018

On Wednesday, December 19, 2018, the Passaic County Community College Board of Trustee Search Committee met online and selected one individual to nominate for consideration by the Board of Chosen. The Search Committee reviewed the resume for a position open on the Passaic County Community College Board of Trustees.

The individual's name is:

Taina Pou

After the Search Committee reviewed the resume, I held an online vote to nominate for consideration by the Board of Chosen Freeholders.

Four Committee Members voted in favor of nominating for consideration by the Board of Chosen Freeholders Taina Pou to the Passaic County Community College Board of Trustees.

Attached to this Memorandum please find the resume of Taina Pou as well as the e-mail to the Community College Search Committee creating an online meeting held on December 19, 2018.

Career Objectives & Skills

Committed to leveraging my fourteen years of work experience in the field of public education to provide administrative assistance and support to executive-level education professionals.

- Approachable and responsive team player, with consistent emphasis on professionalism and reliability.
- Adaptive and collaborative work style focused on competence, confidentiality, and clear communication.
- Efficient and organized management ethic, with demonstrated customer service orientation and experience in project planning, budget administration, protocol development.
- Proficient user of Microsoft Office suite software, including Word, Excel, Power Point and Outlook.
- Proficient user of web-based and software-based information management systems, including Infinite Campus, Fusion, ALIO, Edumet, and Media-X (McRel).

Work Experience**Paterson Public Schools, Paterson, NJ***Coordinator of Academic Services & Special Programs*

Division of Academic Services & Special Programs

(10/2018 – present)

- Support person for the programmatic functions of curricula matters such as course catalog, program inventory, program evaluation, and asset mapping.
- Provides supervision and general project management for special requests for curriculum and instruction, bilingual, and special education to ensure appropriate follow of action items.
- Collaborates with other team members in the planning and development of internal and external projects.
- Develops a structure for reporting and logging periodic measurement and evaluation of the success of the district's improvement plan in terms of the educational growth and achievement of students.

Paterson Public Schools, Paterson, NJ*Confidential Administrative Assistant*

Assistant Superintendent of Operational Unit III High Schools

(1/2015 – 10/2018)

- Reported directly to Assistant Superintendent, providing administrative support related to various unit operational functions, including approving requisitions and field trips, entering board actions, assisting with processing custodial overtime for the district, departmental budget planning and administration tasks.
- Screened phone calls, managed calendar appointments, scheduled meetings, made domestic travel arrangements, and coordinated extensive speaking engagements and presentations.
- Composed correspondence, prepared memos, and developed organizational system for filing and managing documents.
- Communicated with vendors, school-based employees, central office staff, and in-house legal staff.
- Used Infinite Campus ALIO, Edumet, and Media-X (McRel) information management systems

Paterson Public Schools, Paterson, NJ*Administrative Assistant*

Department of Human Resources and Accountability

(8/2013 – 12/2015)

- Reported directly to Chief Human Capital Officer, providing administrative support related to various human resource functions, including implementation of new performance evaluation system, hiring and recruitment initiatives, and departmental budget planning and administration tasks.
- Screened phone calls, managed calendar appointments, scheduled meetings, made domestic travel arrangements, and coordinated extensive speaking engagements and presentations.
- Composed correspondence, prepared memos, and developed organizational system for filing and managing documents.
- Communicated with vendors, school-based employees, central office staff, and in-house legal staff.
- Used Infinite Campus ALIO, Edumet, and Media-X (McRel) information management systems.

Paterson Public Schools, Paterson, NJ*Instructional Assistant*

Introduced in Public Schools District #27, 2018

Adopted on: December 27, 2018

Official Resolution #: R2018-1067

(10/2004 – 6/2013)

- Assisted with classroom instruction for kindergarten students.

- Developed lesson plans, administered standardized, benchmark, and unit assessments.

Law Offices of Richard M. Freid, Esq., Paterson, NJ
Criminal Law

Executive Assistant
(1/1998 – 9/2004)

- Composed all legal documents and court notices
- Contact clients and other counsel regarding legal matters
- Produced real estate documents and living will and testament documents

Education & Community Involvement

Montclair State University, Montclair, NJ
Major: Political Science
Minor: Public Administration

Bachelor of Arts
January 2018

Passaic County CASA, Wayne, NJ
Passaic County Superior Court

Court-Appointed Special Advocate
(November 2015 – Present)

Professional and Personal References Available Upon Request

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REAPPOINTING ANTHONY J. DeNOVA, III OF NORTH HALEDON AS COUNTY ADMINISTRATOR FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:9-42, FOR A TERM COMMENCING ON JANUARY 1, 2019 AND TERMINATING DECEMBER 31, 2023, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20181068							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-47							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION REAPPOINTING ANTHONY J. DeNOVA, III OF NORTH HALEDON AS COUNTY ADMINISTRATOR FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:9-42, FOR A TERM COMMENCING ON JANUARY 1, 2019 AND TERMINATING DECEMBER 31, 2023

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with the authority to appoint a County Administrator for the County of Passaic, pursuant to N.J.S.A. 40A:9-42, for one of the terms specified therein, i.e. three, four or five years; and

WHEREAS the Board previously appointed Anthony J. DeNova, III of North Haledon as County Administrator for successive terms of five (5) years, pursuant to prior resolutions adopted on November 25, 2003 (R-03-606), January 27, 2009 (R-09-24), and December 10, 2013 (R-2013-0989); and

WHEREAS pursuant to Resolution R-2013-0989, Mr. DeNova’s current term as County Administrator will expire on December 31, 2018; and

WHEREAS the Board is desirous of reappointing Mr. DeNova as County Administrator for a term of five (5) years, in accordance with the provision of N.J.S.A. 40A:9-42, effective January 1, 2019 and terminating December 31, 2023; and

WHEREAS the Administration, Finance and Personnel Committee at its December 12, 2018 meeting considered this matter and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Anthony DeNova, III of North Haledon be and hereby is reappointed as Passaic County Administrator pursuant to the provisions of N.J.S.A. 40A:9-42 for a five (5) year term commencing January 1, 2019 and terminating December 31, 2023; and

BE IT FURTHER RESOLVED by the said Board that Mr. DeNova shall be paid in the same manner as all other employees of the County of Passaic are paid.

December 27, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT IN ACCORDANCE WITH THE DEVELOPMENT OF THE AREA PLAN CONTRACT WITH THE STATE DEPARTMENT OF HUMAN SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE ON AGING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#		R20181069						
Meeting Date		12/27/2018						
Introduced Date		12/27/2018						
Adopted Date		12/27/2018						
Agenda Item		I-48						
CAF #		G-01-41-802-019-213						
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT IN
ACCORDANCE WITH THE DEVELOPMENT OF THE AREA
PLAN CONTRACT WITH THE STATE DEPARTMENT OF
HUMAN SERVICES**

WHEREAS the Board of Chosen Freeholders of the County of Passaic authorized its Area Agency on Aging to advertise for services and programs in accordance with the development of the Area Plan Contract with the State Department of Human Services, Division of Aging Services for calendar year 2019; and

WHEREAS the RFP was issued and proposals were received and reviewed at a competitive contract meeting held on Monday, November 20, 2018 by the Director of the Department of Senior Services; and

WHEREAS the results and recommendations for Aging Services and Programs for Area Plan contract 2019 is attached hereto and made a part hereof and awards are listed in consequential order; and

WHEREAS the results and recommendations for Aging Services and Programs for Area Plan contract **2019** are as follows:

Catholic Family & Community Services (Adult Day Care Social-Paterson Area)	\$129,257
Christian Health Care Center (Adult Day Care Medical)	\$ 60,000
Jewish Family Service (Mental Health)	\$ 15,000
Northeast New Jersey Legal Services (Legal Assistance)	\$ 40,000
Paterson Community Health Center (Dental Health)	\$ 20,000
Visiting Homemaker Services of Passaic County (Physical Health) (Funding change annually)	\$ 37,628

Visiting Homemaker Services of Passaic County (Certified Home Health Aide)	\$ 80,000
Visiting Homemaker Services of Passaic County (Certified Home Health Aide)	\$ 43,700
Visiting Homemaker Services of Passaic County (Residential Maintenance-Chore)	\$ 62,055

WHEREAS the following Government Entities for Area Plan contract **2019** are as follows:

City of Clifton (Information & Assistance)	\$ 25,750
County of Passaic-Para Transit (Transportation)	\$147,081
County of Passaic-Adult Day Care (Adult Day Care-Social)	\$133,515
County of Passaic-Board of Social Services-APS (Protective Services)	\$323,802

WHEREAS the County's continuing obligation to fund the above referenced Program each calendar year is contingent upon the availability of funds in the State budget and the performance of grantees with respect to the Aging Services and Programs at issue; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on December 13, 2018; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorized the award of contract to the above referenced vendors in accordance with the development of the Area Plan Contract with the State Department of Human Services; and

BE IT FURTHER RESOLVED that the Director and Clerk
are hereby authorized to enter into any necessary agreements.

JDP:lc

Dated: December 27, 2018

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181069

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,117,788.00

APPROPRIATION: G-01-41-802-019-213 *Contingent upon availability of funds and grant inclusion in 2019 budget.

PURPOSE: Resolution authorizing the award of contract in accordance with the development of the area plan contract with the State Department of Human Services.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Samuel Yodice
 Telephone #: (973)569-4070

DESCRIPTION OF RESOLUTION:

Resolution accepting the RFP results and recommendations for Aging Services and Programs for Area Plan contract 2019 as outlined. Awards are based and is contingent upon the availability of Federal and State funds through the State Division on Aging Services.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,117,788
 REQUISITION # _____
 ACCOUNT # G-01-41-802-019-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>11/29/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181069



PASSAIC COUNTY
DEPARTMENT OF SENIOR SERVICES

AGING ● VETERANS AFFAIRS ● PARATRANSIT
NUTRITION SERVICES ● ENERGY ASSISTANCE



To: Michael Marinello, QPA, Purchasing Agent
From: Sam Yodice, Executive Director, Department of Senior Services
Date: December 10, 2018
Re: Review Committee Recommendation:
 BID# RFP-18-019
 2019 Area Plan Contract

A review committee met on November 20, 2018 to evaluate the proposals received for RFP #18-019 2019 Area Plan Contract.

The criteria used for the evaluation is as follows:

1. **TECHNICAL** - WRITTEN PROPOSAL on AGENCY CAPACITY = 35 POINTS
2. **COST** - BUDGET FORM = 30 POINTS
3. **MANAGEMENT** - WRITTEN PROPOSAL on AGENCY MANAGEMENT = 20 POINTS
4. **MANAGEMENT** - PROGRAM EXPERIENCE W/REFERENCES = 10 POINTS
5. **REQUIRED ATTACHMENTS** = 5 POINTS

CERTIFIED HOME HEALTH AIDE

<u>Applicant</u>	<u>Total</u>
Visiting Homemaker Service (TITLE IIIB):	84
Visiting Homemaker Service (SSBG):	84
Bayada Home Health Care (Title IIIB):	60
Bayada Home Health Care (SSBG):	62

Recommendation: The Evaluation Committee unanimously recommends to award contract to Visiting Homemaker Service of Passaic County. Visiting Homemaker Service of Passaic County is a nationally accredited, non-profit agency providing home health care services to seniors for over 60 years. Proposal demonstrated knowledge, experience and expertise in delivering services county-wide; with professional and certified staff in a cost effective manner with a greater level of service. Current provider of Certified Home Health Services.

The contract amount for Visiting Homemaker Service of Passaic County is \$123,700 (Title IIIB = \$43,700 and SSBG = \$80,000) The contract period is January 1, 2019 to December 31, 2019.

SAM YODICE

EXECUTIVE DIRECTOR

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Email: samuel@passaiccountynj.org

Official Resolution#: R20181069

930 Riverview Drive, Suite 200 • Totowa, NJ 07512

Tel: (973) 569-4060

ADRC Toll Free: 1-877-222-3737

Fax: (973) 256-5191

MENTAL HEALTH

<u>Applicant</u>	<u>Total</u>
Jewish Family Service & Children Center	54

Recommendation: The Evaluation Committee recommends to award contract to Jewish Family Services. There was no competition for this service.

The contract amount for Jewish Family Service & Children Center is \$15,000. The contract period is January 1, 2019 to December 31, 2019.

PHYSICAL HEALTH – Falls Risk Program

<u>Applicant</u>	<u>Total</u>
Visiting Homemaker Service	76

Recommendation: The Evaluation Committee unanimously recommends to award contract to Visiting Homemaker Service of Passaic County. Visiting Homemaker Service of Passaic County is a nationally accredited, non-profit agency providing home health care services to seniors for over 60 years and over the years have expanded services provided through the agency. The proposal demonstrates knowledge, experience and expertise in providing Falls Risk program named Good Steps. The Good Steps program received a higher score because it meets all the current and future national requirements outlined in the RFP. Current provider of Physical Health – Falls Risk Program.

The contract amount for Visiting Homemaker Service of Passaic County is \$37,628. The contract period is January 1, 2019 to December 31, 2019.

TELEPHONE REASSURANCE

<u>Applicant</u>	<u>Total</u>
Visiting Homemaker Service	69
Passaic County Department of Senior Services (exempt from responding to the RFP)	

Recommendation: The Evaluation Committee unanimously recommends to award contract to Passaic County Department of Senior Service's Telephone Reassurance Program. Passaic County Department of Senior Service's Telephone Reassurance Program provides a higher level of service at a lower cost. Current provider of Telephone Reassurance.

The contract amount for Passaic County Department of Senior Services is \$19,174. The contract period is January 1, 2019 to December 31, 2019.

SAM YODICE

EXECUTIVE DIRECTOR

Introduced on: December 27, 2018
 Email: samuel@passaiccountynj.org
 Adopted on: December 27, 2018

Official Resolution#: R20181069

930 Riverview Drive, Suite 200 • Totowa, NJ 07512

Tel: (973) 569-4060

ADRC Toll Free: 1-877-222-3737

Fax: (973) 256-5191

ADULT DAY SOCIAL

<u>Applicant</u>	<u>Total</u>
Catholic Family and Community Services	72
Passaic County Adult Day Care (exempt from responding to the RFP)	

Recommendation: The Evaluation Committee unanimously recommends awarding contracts to both Catholic Family and Community Services to target City of Paterson residents and to Passaic County Adult Day Care to assist individuals countywide, as defined in the RFP. Both are current providers of Adult Day Social Services.

The contract amount for Catholic Family and Community Services is \$129,257. The contract amount for Passaic County Adult Day Care is \$133,515. The contract period is January 1, 2019 to December 31, 2019.

RESIDENTIAL MAINTENANCE

<u>Applicant</u>	<u>Total</u>
Visiting Homemaker Service	76

Recommendation: The Evaluation Committee unanimously recommends to award contract to Visiting Homemaker Service of Passaic County for its Seasonal Cleaning program. Current provider of Residential Maintenance and there was no competition for this service.

The contract amount for Visiting Homemaker Service of Passaic County is \$62,055. The contract period is January 1, 2019 to December 31, 2019.

ORAL HEALTH

<u>Applicant</u>	<u>Total</u>
Paterson Community Health Center	85

Recommendation: The Evaluation Committee unanimously recommends to award contract to Paterson Community Health Center for its Senior Citizens Dental Services program. Current provider of Oral Health and there was no competition for this service.

The contract amount for Paterson Community Health Center is \$20,000. The contract period is January 1, 2019 to December 31, 2019.

SAM YODICE

EXECUTIVE DIRECTOR

Introduced on: December 27, 2018
Email: samuel@passaiccountynj.org
Adopted on: December 27, 2018

Official Resolution#: R20181069

930 Riverview Drive, Suite 200 • Totowa, NJ 07512

Tel: (973) 569-4060

ADRC Toll Free: 1-877-222-3737

Fax: (973) 256-5191

LEGAL SERVICES

<u>Applicant</u>	<u>Total</u>
Northeast New Jersey Legal Services	94

Recommendation: The Evaluation Committee unanimously recommends to award contract to Northeast New Jersey Legal Services for its Senior Law program. Current provider of Legal Services and there was no competition for this service.

The contract amount for Northeast New Jersey Legal Services is \$40,000. The contract period is January 1, 2019 to December 31, 2019.

ADULT DAY MEDICAL

<u>Applicant</u>	<u>Total</u>
Christian Health Care Center	79

Recommendation: The Evaluation Committee unanimously recommends to award contract to Christian Health Care Center for its Adult Day Services program. Current provider of Adult Day Care - Medical and there was no competition for this service.

The contract amount for Christian Health Care Center is \$60,000. The contract period is January 1, 2019 to December 31, 2019.

TRANSPORTATION

<u>Applicant</u>	<u>Total</u>
Passaic County ParaTransit (exempt from responding to the RFP)	

Recommendation: The Evaluation Committee unanimously recommends to award contract to Passaic County ParaTransit for transportation services defined in the RFP. Current provider of Transportation Services and there was no competition for this service.

The contract amount for Passaic County ParaTransit is \$147,081. The contract period is January 1, 2019 to December 31, 2019.

SAM YODICE

EXECUTIVE DIRECTOR

Introduced on: December 27, 2018
Email: samuelv@passaiccountynj.org

Adopted on: December 27, 2019

Official Resolution#: R20181069

930 Riverview Drive, Suite 200 • Totowa, NJ 07512

Tel: (973) 569-4060

ADRC Toll Free: 1-877-222-3737

Fax: (973) 256-5191



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Samuel Yodice
 Telephone #: (973)569-4070

DESCRIPTION OF RESOLUTION:

Resolution accepting the RFP results and recommendations for Aging Services and Programs for Area Plan contract 2019 as outlined. Awards are based and is contingent upon the availability of Federal and State funds through the State Division on Aging Services.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,117,788
 REQUISITION # _____
 ACCOUNT # G-01-41-802-019-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>11/29/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181069

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

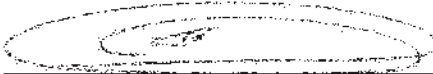
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

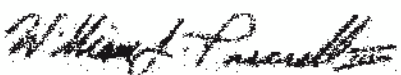
Agenda: RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02863 BY \$16,000.00 TO \$52,000.00 FOR HASSON PSYCHOLOGICAL GROUP, LLC, TO PSYCHOLOGICAL SERVICES FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER FOR 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20181070							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-49							
CAF #	8-01-27-172-001-233							
Purchase Req. #	P.O. 18-02863							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02863 BY \$16,000.00 TO \$52,000.00 FOR HASSON PSYCHOLOGICAL GROUP, LLC, TO PSYCHOLOGICAL SERVICES FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER FOR 2018

WHEREAS on December 28, 2017 Resolution R-2017-1083 the Board of Chosen Freeholders of the County of Passaic authorized an award to Hasson Psychological Group, LLC, for Psychological Services for residents of Preakness Healthcare Center for 2018 pursuant to RFQ; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$16,000.00 to \$52,000.00 for 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Hasson Psychological Group, LLC., for contracted Psychological Services for residents of Preakness Healthcare Center, in the amount of \$16,000.00 for 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: December 27, 2018

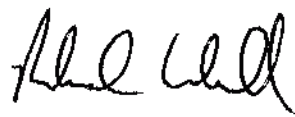
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,000.00

APPROPRIATION: 8-01-27-172-001-233

PURPOSE: Resolution authorizing the increase of contract by \$16,000.00 to \$52,000.00 for Hasson Psychological Group, LLC



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to increase encumbrance for Hasson Psychological Group, LLC (P.O. # 18-02863) from \$36,000 to \$52,000 as a provider of Psychological Services for residents of Preakness Healthcare Center for 2018.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 18,000
 REQUISITION # P.O. # 18-02863
 ACCOUNT # 8-01-27-172-001-233

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>12/13/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181070

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC d/b/a PREAKNESS HEALTHCARE CENTER TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES FOR A GRANT FOR THE RESIDENTS OF THE PREAKNESS HEALTHCARE CENTER LONG-TERM HEALTH PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20181071							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-50							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC d/b/a
PREAKNESS HEALTHCARE CENTER TO SUBMIT AN
APPLICATION TO THE NEW JERSEY DEPARTMENT OF
HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND
ADDICTION SERVICES FOR A GRANT FOR THE RESIDENTS
OF THE PREAKNESS HEALTHCARE CENTER LONG-TERM
HEALTH PROGRAM**

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic d/b/a Preakness Healthcare Center is desirous of submitting an application to the New Jersey Department of Human Services, Division of Mental Health and Addiction Services for a Grant for the Residents of the Preakness Healthcare Center Long-Term Health Program; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the submission of an application to the New Jersey Department of Human Services, Division of Mental Health and Addiction Services for a Grant for the Residents of the Preakness Healthcare Center Long-Term Health Program; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any necessary documents to effectuate the above.

JDP:lc

Dated: December 27, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution authorizing Passaic County d/b/a Preakness Healthcare Center to submit an application to the New Jersey Department of Human Services, Division of Mental Health and Addiction Services for a Grant for the residents of the Preakness Healthcare Center Long-Term Mental Health Program.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

12/12/18

Budget

Health

Human Services

12/13/18

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE APPOINTMENT OF COLEEN STEVENS-PORCHER, CEO 4 C's OF PASSAIC COUNTY TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING NOVEMBER 27, 2018 TERMINATING NOVEMBER 26, 2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20181072							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-51							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING THE APPOINTMENT OF
COLEEN STEVENS-PORCHER, CEO 4 C's OF PASSAIC
COUNTY TO THE PASSAIC COUNTY WORKFORCE
DEVELOPMENT BOARD FOR A THREE (3) YEAR
TERM, COMMENCING NOVEMBER 27, 2018
TERMINATING NOVEMBER 26, 2021**

WHEREAS the Passaic County Workforce Development Center provides training for unemployed, unskilled and displaced individuals so they can effectively operate in the workplace; and

WHEREAS the Freeholder Board is desirous of authorizing the appointment of Coleen Stevens-Porcher, CEO 4 C's of Passaic County to the Passaic County Workforce Development Board for a three (3) years term, commencing November 27, 2018 and terminating November 26, 2021; and

WHEREAS this matter was reviewed and approved by the Freeholders Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the appointment of Coleen Stevens-Porcher, CEO 4 C's of Passaic County to the Passaic County Workforce Development Board, as specified above.

JDP: lc

Dated: December 27, 2018

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to accept Coleen Stevens-Porcher, CEO 4C's of Passaic County membership to the Workforce Development Board for a three year (11/27/2018 – 11/26/2021) term

PROCUREMENT SOLICITATION:

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #:

ACCOUNT#:

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

12/13/2018

5. **DISTRIBUTION LIST:**

Administration

Finance

Clerk to the Board

Procurement

Specify:

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181072



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 - FAX 973-742-3030
Bethany Marmolejos, Chair
Dwan Bogert, Executive Director

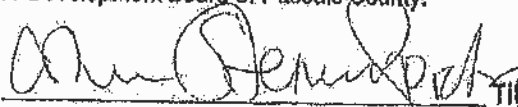
Nominations to the Workforce Development Board of Passaic County

To: All Nominating Organizations

Thank you for submitting a nomination for the Workforce Development Board of Passaic County from your organization. Please complete the information below, have it signed by the individual authorized and attach it to the completed application.

To: The Workforce Development Board of Passaic County

From: Coleen Stevens Porcher proudly submits the name of Coleen Stevens Porcher, CEO of 4C'S of Passaic County to the Workforce Development Board of Passaic County for nomination as a member of the Workforce Development Board of Passaic County.

Signed:  Title: Chief Executive Officer Date: 11/23/2015



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 – FAX 973-742-3030
Bethany Marmolejos, Chair
Duyvan Bogert, Executive Director

WDB Member Application

Thank you for applying to be a member of the Workforce Development Board of Passaic County.
(WDB)

Please complete the following information and submit it to:

Workforce Development Board of Passaic County
200 Memorial Drive
Paterson, NJ 07505
FAX 973-742-3030

Included in this packet is a fact sheet that provides an overview of the Workforce Development Board and board member responsibilities. If you have any questions, please contact Dorothy Singletary, at 973-569-4020 or dorothys@passaiccounty.nj.org.

Date: **November 19, 2018**

Name: **Coleen P. Stevens Porcher**

Home Address: **144 South Harrison Street, # 104, East Orange, NJ 07018**

Home Telephone: **973-748-5987** (I rarely use this. Please try work or cell.)

Home Fax: **N/A**

Home Email: **coleenporcher@gmail.com**

Cell Phone: **973-303-6004**

Place of Employment: **4C'S of Passaic County**

Occupation/Position: **Chief Executive Officer**

Work Address: **2 Market Street, Suite 300 Paterson, NJ 07501**

Work Telephone: **973-684-1904 X238** (Please use the work number, email, and cell, as back up, for contact)

Work Fax: **973-684-0468**

Work Email: **cporcher@4cspassaic.net**

Do you prefer to be contacted at work XXX, or at home ___?



200 Memorial Drive, Paterson, NJ 07605
 PH 973-669-4020 – FAX 973-742-3030
 Bethany Marmolejos, Chair
 Duwan Bogert, Executive Director

Please answer all questions with as much pertinent information about yourself as possible. If you need more room for your answers, please attach an additional sheet of paper.

1. List past or present involvement in community-related activities (i.e., committees, volunteer work, boards, business organizations, chambers of commerce, etc.)

Personal Voluntary Activities

Current

Admissions and Fundraising Volunteer, Vassar College; Blue Wave New Jersey (Canvasser, Caller, GOTV Volunteer), Eucharistic Minister and Lector, St. John's Episcopal Church, Montclair, NJ

Past

Episcopal Relief and Development Parish Volunteer Coordinator; Association of Fundraising Professionals-Fairfield County, Connecticut Chapter; Vestry Member of St. Paul's Episcopal Church (Fairfield, CT); Vestry Member of St. John's Episcopal Church (Montclair, NJ); Co-Founder, Black Women's Caucus at Vassar College; 10th Year Reunion Chair, Vassar College

Agency Community Relationships and Related Activities

- Children's Specialized Hospital
- State Wide Parent Advocacy Network (SPAN)
- Association for Children and Families With Special Needs
- Well Care
- Horizon Blue Cross Blue Shield
- City of Paterson Public Schools
- Paterson Education Fund
- St. Paul's Episcopal Church
- North Jersey Community Development Corporation (NJCDC)
- Center for Family Resources
- Youth Consultation Services
- Bergen County Community Action Program (formerly Paterson Head Start)
- Passaic Family Head Start
- Passaic County Council for Young Children
- Passaic County One Stop Career Center
- Passaic County Welfare Agency (CWA) Board of Social Services (BSS)
- Partnerships for Maternal Child
- County Council For Young Children
- New Jersey Family Child Care Association
- City of Passaic Public Schools
- Clifton Public Schools
- Passaic County Superintendent of Public Schools
- Passaic County Office of Economic Development
- New Destiny Family Success Center



200 Memorial Drive, Paterson, NJ 07605
 PH 973-569-4620 - FAX 973-742-3030
 Belitany Marmolejos, Chair
 Duwan Bogert, Executive Director

- Highland Family Success Center
- Passaic County Women's Center
- Child Care Centers
- Registered Family Child Care Providers
- Women, Infants, and Children (WIC)
- CUMAC
- Human Services Advisory Councils (HSAC)
- Highland Family Success Center

2. Explain your understanding of the purposes, responsibilities and services offered by the WDB.

As the CEO of 4C'S of Passaic County, I lead the effort in building the pipeline for the early childhood education workforce, by our offering vocational education and a national credential, the Child Development Associate. The CDA is a foundational post-secondary education credential for those seeking to advance in the field. By securing this credential, they can migrate from minimum wage to up to \$13 or \$15 per hour. In addition to the CDA, those already in the early childhood education workforce who are working in childcare centers, who are home-based providers, registered Family Child Care providers, or who wish to become providers are afforded course work in CPR, first aid, principles of child development, and identifying child abuse and neglect. The workforce is able to secure continuing education credits and keep their skills sharp by enhancing their learning on a regular basis.

Additionally, the financial aid provide for child care, summer camp, as well as before- and after-care helps to ensure that working families and families parents who are attending school can sustain themselves and have the dignity of work while being part of the region's economic engine. Last year we cause more than \$27 million to be distributed throughout the county that helped working families and/or families in higher education or any kind of vocational or training program. As a result, more than 10,331 were in some kind of quality program, while their parents could work and/or attend school. We are a key economic engine in the region for providing this critical service and also being an employer with more than 56 employees. We collaborate with more than 235 center-based providers and almost 280 home-based providers that are entrepreneurs and who are primarily women and are people of color.

3. List any experiences you feel would be advantageous to the WDB.

In all of my professional work, there has been an element of relief and development, whether it was relief from disasters, family crises, economic underdevelopment or structural or racial injustice. The relief has been about addressing an immediate and basic need. Once critical or basic needs are met, there can be a focus on helping individuals develop to their full potential, the human development aspect. By and large I have worked with children and families in an educational, human development or social justice context. At 4CS, our work is all about children and families and doing strength-based work to have positive impact multi-generationally.

Workforce

Development Board
of Passaic County

200 Memorial Drive, Paterson, NJ 07605
PH 973-569-4020 -- FAX 973-742-3030
Belhany Marmolejos, Chair
Duwan Bogert, Executive Director

Our vocational school offers a significant advantage to the WDB of Passaic County. While our focus is on early childhood education, we offer parenting courses that build community resiliency and are exploring offering other courses that the community needs, such as English as a second language (ESL), high school general equivalency degree (GED) preparation and the like. Some of our early childhood education courses are listed above (see question 2).

4. List any past experience in workforce development, economic development (e.g. Workforce Development Board membership, youth employment/training committees).

In my own experience, I started out working with adult learners, teaching and coaching them on the NYS civil service examination. My colleagues, Antonio Di Nizo and Maria Guadalupe bring more than 50 years experience, combined of leading the vocational school and providing services to families.

5. References: Please provide two references who can attest to your ability to serve on the WDB. (Name, Address, Phone Number)

Freeholder John Bartlett, 401 Grand Street, Paterson, NJ 07501 (973) 881-4412,
jbartlett@passaiccountynj.org

Susan Butterfield, AC'S Trustee and NIEA President for Passaic County, 18 Godfrey Avenue, Roseland, NJ 0706, 973-650-7556, sbutterfield@verizon.net

Inge Spungen, AC'S Trustee, Executive Director, Paterson Alliance, 301 Main Street, Paterson, NJ 07501, (973) 519-3655; (201) 233-3048 (M), ingeseven@gmail.com

Freeholder Sandi Lazzara, 401 Grand Street, Paterson, NJ 07501 (973) 881-4412,
clazzara@passaiccountynj.org

Bethania Marmolejos, AC'S Trustee and Executive Advisor, IT Account Management, 14 Wall Street, 22nd Floor, New York, New York 10006, (212) 476-1514 (O); (917) 708-1756 (M)
beth.marmolejos@empireblue.com

I have provided more than two references in the even that you are unable to reach two of them.

Signature: 

COLEEN P. STEVENS PORCHER

144 South Harrison Street, #104

East Orange, NJ 07018

coleenporcher@me.com

M: 973-303-6004

H: 973-748-5987

NONPROFIT PROFESSIONAL

- Nonprofit public foundation executive director with the following key skills 1) working with community leaders, funders, and program directors; 2) managing line staff (up to 12 direct reports); 3) serving as external face of organization and raising financial resources; 4) supervising large-scale events and complex projects.
- Deep experience in raising major gifts and managing those resources as part of senior management (largest gift closed was \$500K, largest individual donor stewarded was \$1M, and largest institutional grant secured was \$3M).
- Expertise in fundraising, board relations, strategic planning, program/grants management, and marketing.

RECENT EXPERIENCE

4CS of Passaic County—Paterson, NJ

2015- present

Chief Executive Officer

- Serve as Chief Executive Officer of 4CS of Passaic County, a childcare resource and referral agency whose mission is to assist families in obtaining high-quality early care and education that is accessible, available, and affordable. 4CS is a contracted agent of the State of New Jersey's Division of Family Development and is authorized to manage childcare subsidy programs for low- and moderate-income families. 4CS affords a career path to individuals interested in working in childcare through the Child Development Associate (CDA) Program as well as offers courses critical for the provision of quality child care such early childhood development, CPR, and First Aid, etc.
- Lead a 56-staff, \$4.5 million, regional early childhood/childcare resource and referral agency based in Paterson, NJ and serving all of Passaic County.
- Oversee comprehensive bilingual consumer education for parents to help them make informed childcare choices as well as offer assistance to families in locating community services such as housing, mental health counseling, utility payment assistance, and care for special needs children and youth.
- Provide oversight of program that offers individuals the opportunity to become entrepreneurs as registered family childcare providers.
- Supervise an Education Department that instructs parents and childcare providers in Strengthening Families model and provides them tools to implement concepts in their families and childcare programs. Work collaboratively with multiple agencies to ensure a strong childcare workforce.
- Craft and recommend policies to Board of Directors and implements all approved policies.
- Administer all agency personnel matters, including interviewing, hiring, onboarding, training, supervision of performance evaluations, and when necessary termination of staff.
- Work with Board of Directors/senior staff identifying agency needs and developing funding strategies.
- Oversee the writing and submission of grant proposals for funding.

Essex County College—Newark, NJ

2012 – 2015

Executive Director of the Foundation/Chief Development Officer

- Work with College and Foundation to move the foundation from inchoate to mature by doing the following:
 - Strengthening and developing the Essex County College Foundation Board by creating governance committee job descriptions to ensure clear, roles and responsibilities of the Foundation's board.

COLLEEN P. PORCHER

coleenporcher@mc.com

Page 2

- Preparing philanthropic policies and procedures based on industry best practices and standards then securing ratification of Foundation board (e.g. board give-get, gift acceptance, privacy, forms of contributions, etc.) Establishing a baseline of funding across the three product areas of private philanthropy.
- Increase event participation and gifts by 30% and increased individual giving by 40%.
- Significantly increase private giving by 150% over a two-year period.
- Collaborate with government grants unit to secure \$23 million in federal and state grants.

Porcher, Inc. Nonprofit Consulting—Montclair, NJ

2006 – 2012

Engaged in general nonprofit consultation, serving as interim development team leader, for New York and New Jersey clients from 2006 through 2012. Clients are listed separately with accomplishments below each main header:

Multiple Clients—New York, NY and Essex County, NJ (2011-2012)

United Way of Greater Union County, NJ, the Rev. Dr. James A. Forbes, Jr., Senior Minister *Emeritus* of Riverside Church of New York City, Beyond the Bricks Project of New York (2011-2012)

Auburn Theological Seminary—New York, NY (2010-2011)

- As Interim Director of Philanthropic Partnership, raised \$1.6 million in unrestricted gifts and grants (\$900K for special events; \$700K in gifts and pledges) and \$3.2 million in restricted gifts; raised 57% more than prior year.
- Designed philanthropic partnerships strategic plan and led team of volunteers and staff in securing revenue from individual, foundation, and corporate partners.
- Sustained current partnerships with key donors and identified, cultivated, and realized new ones.
- Managed philanthropy in-house team and outside consultants to execute successful major events.

Twenty-First Century Foundation, —New York, NY (2008-2010)

- As Interim Director of Development raised \$4.2 million in 2009 despite economic recession.
- Brought in 1,671 new donors for a total of \$580K in income, tripling the donor base in 2009; recovered 17 lapsed donors for a total of \$303K income; secured \$7 million in donations in 2008; Converted 45 donors, 2% of donor base, from program to general operating support.
- Provided overall strategic guidance and implementation of development plan.

Episcopal Church Foundation—New York, NY (2006-2008)

- Functioned as Development and External Relations Officer for a start-up development effort and secured in 100% board giving and increased overall board giving by 80%, from \$50K to \$90K; 100% staff giving two years in a row and increased giving in second year by 30%. 110% increase in unrestricted income from \$90K to \$190K. Reacquired lapsed donors, increasing donors by 45% from 149 to 216.
- Set up critical infrastructure consolidating nine databases and improving donor communication.

St. Luke's School—New Canaan, CT

2003 – 2006

Director of Communications

- Developed and implemented a five-year comprehensive marketing plan.
- Collaborated with development, executive, and finance committees of the board of directors in rolling out communication plan to set stage for launch of multiyear, multimillion dollar capital campaign.
- Directed website administration as well as publication development and production efforts.
- Created, managed, and evaluated crisis plan; served as spokesperson in community and to media.
- Earned bronze medal for redesign and content development of school's website from Council for the Advancement and Support of Education (CASE District I), a professional advancement association.

COLEEN P. PORCHER

coleenporcher@me.com

Page 3

Academy of Our Lady of Mercy, Lauralton Hall—Milford, CT

2002 – 2003

Director of Development

- Formulated and implemented comprehensive advancement strategy; designed three-year development plan to guide fundraising efforts, which raised \$500K annually, for independent school.
- Conducted solicitation training of alumnae, trustees, and other volunteers.
- Developed new programs to engage alumnae, including the creation of special target groups such as major gift prospects, young professionals, mid-career professionals and empty nesters.
- Supervised staff of four.
- Managed \$100K annual development budget for \$4 million dollar operation.

Episcopal Relief and Development—New York, NY

1999 – 2002

Director of Development and Public Relations

- Directed, managed, and evaluated fundraising and public relations programs, raising more than \$10 million annually by increasing number of donors, retaining current donors, and maximizing giving levels.
- Developed fundraising and public relations plans, including supervising staff of 12 and consultants.
- Campaigned for name change with ED and stewarded name-change process.
- Planned and coordinated new fundraising programs, such as online giving and payroll deduction, oversaw new opportunities for promotion, including website, video, and other multimedia projects.
- Staffed development and public relations subcommittees of board of directors.
- Managed \$350K development and public relations budget.

EDUCATION

Master of Arts – Public Administration, New York University
 Bachelor of Arts – History, Vassar College

VOLUNTEER EXPERIENCE

Vassar College – *Reunion Chair* (2000); *Fundraising, Admissions, and Reunion Volunteer* (1991-present)
 St. John's Episcopal Church – *Vestry Member* (2013-present) and *Rector Search Committee Member* (2008-2009)
 St. Paul's Episcopal Church – *Vestry Member & Stewardship Committee Liaison* (2002-2005)
 Association of Fundraising Professionals – Fairfield County Chapter, *Board Member* (2003-2006)

LANGUAGES

Fluent Spanish, Conversational English Creole/English Patois, Conversational French, and Basic Swahili.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM


Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE APPOINTMENT OF FRANCINE VINCE, DIRECTOR, PASSAIC COUNTY HUMAN SERVICES TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING DECEMBER 12, 2018 TERMINATING DECEMBER 11, 2021, ALL AS NOTED IN THE RESOLUTION.

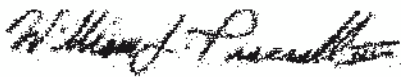
THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20181073							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-52							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING THE APPOINTMENT OF
FRANCINE VINCE, DIRECTOR, PASSAIC COUNTY
HUMAN SERVICES TO THE PASSAIC COUNTY
WORKFORCE DEVELOPMENT BOARD FOR A THREE
(3) YEAR TERM, COMMENCING DECEMBER 12, 2018
TERMINATING DECEMBER 11, 2021**

WHEREAS the Passaic County Workforce Development Center provides training for unemployed, unskilled and displaced individuals so they can effectively operate in the workplace; and

WHEREAS the Freeholder Board is desirous of authorizing the appointment of Francine Vince, Director, Passaic County Human Services to the Passaic County Workforce Development Board for a three (3) years term, commencing December 12, 2018 and terminating December 11, 2021; and

WHEREAS this matter was reviewed and approved by the Freeholders Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the appointment of Francine Vince, Director, Passaic County Human Services to the Passaic County Workforce Development Board, as specified above.

JDP: lc

Dated: December 27, 2018

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to accept Francine Vince, Director, Passaic County Human Services membership to the Workforce Development Board for a three year term (12/12/2018 – 12/11/2021)

PROCUREMENT SOLICITATION:

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #: ACCOUNT#:

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|--|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Health, Human Services & Community Affairs | 12/13/2018 |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |

5. **DISTRIBUTION LIST:**

Administration
 Finance
 Clerk to the Board
 Procurement

Specify:



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 -- FAX 973-742-3030
Bethany Mamolejos, Chair
Duwan Boger, Executive Director

WDB Member Application

Thank you for applying to be a member of the Workforce Development Board of Passaic County (WDB)

Please complete the following information and submit it to:

Workforce Development Board of Passaic County
200 Memorial Drive
Paterson, NJ 07505
FAX 973-742-3030

Included in this packet is a fact sheet that provides an overview of the Workforce Development Board and board member responsibilities. If you have any questions, please contact Dorothy Singiatary, at 973-569-4020 or dorothys@passaiccountynj.org.

Date: **December 11, 2018**

Name: Francine Vince

Home Address: _____

Home Telephone: _____

Home Fax: _____

Home Email: fvince@embarqmail.com

Cell Phone: 973-800-7899

Place of Employment: County of Passaic

Occupation/Position: Director, Passaic County Department of Human Services

Work Address: 401 Grand Street, Room 506, Paterson, NJ 07505

Work Telephone: 973-881-2834

Work Fax: 973-881-2733

Work Email: francinev@passaiccountynj.org

Do you prefer to be contacted at work , or at home ?



200 Memorial Drive, Paterson, NJ 07605
PH 973-689-4020 – FAX 973-742-3030
Bethany Marmolejos, Chair
Duwan Bogert, Executive Director

Please answer all questions with as much pertinent information about yourself as possible. If you need more room for your answers, please attach an additional sheet of paper.

- 1. List past or present involvement in community-related activities (i.e., committees, volunteer work, boards, business organizations, chambers of commerce, etc.)

Passaic County Mental Health Board, LACADA, CASS, PCICB, YSC CIACC, PAC/PACADA, System Review, Residential Committee, WDB Youth Committee, Statewide County Human Services Directors Organization, County Mental Health Administrators, County Addiction Directors, County Youth Services Commission Administrators, JDAI Council, and many more.

- 2. Explain your understanding of the purposes, responsibilities and services offered by the WDB.

The WDB functions as the planning and organization arm of the Passaic County One Stop. Among other responsibilities, the WDB functions to develop a well qualified and prepared workforce, to establish partnerships with quality employers in the communities, and to make connections between the two groups.

- 3. List any experiences you feel would be advantageous to the WDB.

I have over 25 years' experience in mental health, addictions, juvenile justice, and Human Services in Passaic County.

- 4. List any past experience in workforce development, economic development (e.g. Workforce Development Board membership, youth employment/training committees).

I have previously served as a committee member on the WDB Youth and Disabilities Committees.

- 5. References: Please provide two references who can attest to your ability to serve on the WDB. (Name, Address, Phone Number)

Signature: 

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

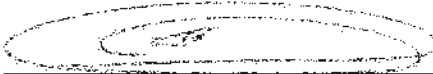
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

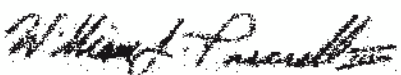
Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO INITIATE A REQUEST FOR PROPOSALS (RFP) TO SOLICIT BIDDERS TO PROVIDE MENTAL HEALTH SERVICES IN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20181074							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-53							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO INITIATE A REQUEST FOR
PROPOSALS (RFP) TO SOLICIT BIDDERS TO PROVIDE
MENTAL HEALTH SERVICES IN PASSAIC COUNTY**

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Human Services Department is desirous of initiating a Request For Proposals (RFP) to Solicit Bidders to Provide Mental Health Services in Passaic County;

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the Human Services Department to Initiate a Request For Proposals (RFP) to Solicit Bidders to Provide Mental Health Services in Passaic County; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to sign any documents to initiate the above.

JDP:lc

Dated: December 27, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO INITIATE A REQUEST FOR PROPOSALS (RFP) TO SOLICIT BIDDERS TO PROVIDE MENTAL HEALTH SERVICES IN PASSAIC COUNTY.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$
REQUISITION #
ACCOUNT #

4. METHOD OF PROCUREMENT:

RFQ RFP RFQ Bid
Other:

5. COMMITTEE REVIEW:

DATE:

Administration & Finance
Budget
Health
Human Services
Law & Public Safety
Planning & Economic Development
Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel
Clerk to the Board Procurement
Other:

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181074

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

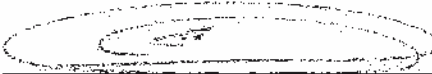
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

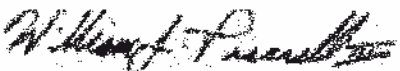
Agenda: RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO INITIATE A REQUEST FOR PROPOSALS (RFP) TO SOLICIT BIDDERS TO PROVIDE ADDICTION PREVENTION, EARLY INTERVENTION, TREATMENT, AND RECOVERY SUPPORT SERVICES IN ACCORDANCE WITH THE PASSAIC COUNTY COMPREHENSIVE ADDICTION PLAN ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20181075							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-54							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO INITIATE A REQUEST FOR PROPOSALS (RFP) TO SOLICIT BIDDERS TO PROVIDE ADDICTION PREVENTION, EARLY INTERVENTION, TREATMENT, AND RECOVERY SUPPORT SERVICES IN ACCORDANCE WITH THE PASSAIC COUNTY COMPREHENSIVE ADDICTION PLAN

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Human Services Department is desirous of initiating a Request For Proposals (RFP) to Solicit Bidders to Provide Addiction Prevention, Early Intervention, Treatment, and Recovery Support Services in Accordance with the Passaic County Comprehensive Addiction Plan; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the Human Services Department to Initiate a Request For Proposals (RFP) to Solicit Bidders to Provide Addiction Prevention, Early Intervention, Treatment, and Recovery Support Services in Accordance with the Passaic County Comprehensive Addiction Plan; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to sign any documents to initiate the above.

JDP:lc

Dated: December 27, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
 Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO INITIATE A REQUEST FOR PROPOSALS (RFP) TO SOLICIT BIDDERS TO PROVIDE ADDICTION PREVENTION, EARLY INTERVENTION, TREATMENT, AND RECOVERY SUPPORT SERVICES IN ACCORDANCE WITH THE PASSAIC COUNTY COMPREHENSIVE ADDICTION PLAN.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM


Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ALLOCATION OF 2018 CASINO REVENUE AND TITLE III FUNDS TO THE MUNICIPALITIES OF PATERSON, CLIFTON AND PASSAIC FOR THE PURPOSE OF PROVIDING SENIOR TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PARA-TRANSIT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20181076							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-55							
CAF #	G-01-41-803-018-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING THE ALLOCATION OF
2018 CASINO REVENUE AND TITLE III FUNDS TO THE
MUNICIPALITIES OF PATERSON, CLIFTON AND
PASSAIC FOR THE PURPOSE OF PROVIDING SENIOR
TRANSPORTATION SERVICES TO THE ELDERLY AND
RESIDENTS WITH DISABILITIES**

WHEREAS the Passaic County Para-Transit System has obtained funds for the 2018 Senior Citizens and Disabled Residents Transportation Assistance Program through NJ Transit and funds from the Passaic County Area Agency on Aging through the Area Plan Grant for taking Passaic County Seniors to and from all Nutrition sites; and

WHEREAS the Passaic County Para-Transit System has received \$754,248.00 from NJ Transit to be distributed as follows:

City of Paterson	\$ 155,540.00
City of Clifton	\$ 105,203.00
City of Passaic	\$ 44,982.00
Para-Transit of Passaic County	\$458,523.00

WHEREAS the Passaic County Para-Transit System will allocate the following funds to municipalities to provide senior transportation services to and from their municipal Nutrition Sites and the Passaic County Day Care Program to be distributed as follows:

City of Paterson	\$ 46,460.00
City of Clifton	\$ 24,960.00
City of Passaic	\$ 15,420.00

WHEREAS the funds allocated to the Para-Transit System of the County of Passaic will provide the aforesaid services to other portions of Passaic County; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Office of County Counsel to develop the agreements between the County of Passaic and the municipalities for the provision of transportation services for the senior citizens and the disabled citizens set forth above; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are hereby authorized to execute the said Agreements on behalf of Passaic County.

JDP:lc

Dated: December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$392,565.00

APPROPRIATION: G-01-41-803-018-213

PURPOSE: Resolution authorizing the allocation of 2018 Casino Revenue and Title III Funds to the municipalities listed.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** John McGill
Telephone #: 973-305-5763

DESCRIPTION OF RESOLUTION:

Resolution authorizing the allocation of 2018 Casino Revenue and Title III Funds to the Municipalities of Paterson, Clifton and Passaic for the purpose of providing senior transportation services to the elderly and residents with disabilities.

The Passaic County Para-Transit System has received \$784,248 from NJ Transit to be distributed out as follows:

City of Paterson:	\$155,540.00
City of Clifton:	\$105,203.00
City of Passaic:	\$44,082.00
Para-Transit of Passaic County:	\$459,533.00



2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 392,565.00
REQUISITION # _____
ACCOUNT # G-01-41-803-018-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181076

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: AMENDED: RESOLUTION AUTHORIZING A "POOL" OF PRE-QUALIFIED AGENCIES TO PERFORM PROFESSIONAL SERVICES PROVIDED BY THE AREA AGENCY ON AGING ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20181077							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-56							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**AMENDED
RESOLUTION AUTHORIZING A “POOL” OF PRE-
QUALIFIED AGENCIES TO PERFORM PROFESSIONAL
SERVICES PROVIDED BY THE AREA AGENCY ON
AGING**

WHEREAS the Board of Chosen Freeholders of the County of Passaic authorized its Area Agency to advertise for services to be provided in accordance with the development of the Area Plan Contract with the State Department of Human Services, Division of Aging Services for calendar years 2019-2021; and

WHEREAS the RFP was issued and proposals were received and reviewed at a competitive contract meeting held on Wednesday, December 19, 2018 by the Director of the Department of Senior Services; and

WHEREAS the result and recommendation for a “pool” of pre-qualified agencies to perform the professional service of Nursing Home Respite Placement, Certified Home Health Aides, Personal Emergency Response Systems and Adult Medical Day Care for Passaic County in-house programs; and

WHEREAS the following firms are qualified to perform the necessary services on an as-needed basis from January 1, 2019 to December 31, 2021:

- Acute Medical Staffing
- ADT, LLC (PERS)
- Always There Home Health Care
- Bayada Home Health Care, Inc.,
- Connect America Medication (PERS Medication Dispensing System)
- Care Finders Total Care, LLC (Homecare)
- Christian Health Care Center
- Response Alert (PERS & Medication Dispensing System)
- Visiting Homemaker Service of Passaic County DBA Homecare Options (Homecare)

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services; and

WHEREAS a certificate is attached hereto, indicating that \$193,924.00 in funds are available in account G-01-41-802-019-213 for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the award of contract to the above-referenced vendors in accordance with the development of the Area Plan Contract with the State Department of Human Services, Division of Aging Services; and

BE IT FURTHER RESOLVED that the Board authorizes the Director and Clerk to enter into any necessary agreements.

JDP:lc

Dated: December 27, 2018



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Samuel Yodice
Telephone #: (973)569-4070

DESCRIPTION OF RESOLUTION:

Resolution pre-qualifying a "Pool of Qualified" agencies to perform the professional services of Respite/Certified Home Health Aides and Nursing Home Placement, Personal Emergency Response Systems and Medical Adult Day Care for the Department of Senior Services for calendar years 2019, 2020 and 2021.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181077

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$193,924.00

APPROPRIATION: G-01-41-802-019-213

PURPOSE: Resolution authorizing a "pool" of pre-qualified agencies to perform professional services provided by the Area Agency on Aging on a need basis from January 1, 2019 through December 31, 2021.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NATIONAL ENDOWMENTS FOR THE HUMANITIES – PUBLIC HUMANITIES PROJECT GRANT FY 2019 FOR PLANNING PROGRAMS ON WOMEN OF THE AMERICAN REVOLUTION FOR DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181078							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-57							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

Passaic:1.57-2

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC
DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO
APPLY TO THE NATIONAL ENDOWMENTS FOR THE
HUMANITIES – PUBLIC HUMANITIES PROJECT GRANT FY
2019 FOR PLANNING PROGRAMS ON WOMEN OF THE
AMERICAN REVOLUTION FOR DEY MANSION WASHINGTON’S
HEADQUARTERS IN WAYNE, NJ**

WHEREAS the County of Passaic Director of the Department of Cultural & Historic Affairs is desirous of applying to the New Jersey Historic Commission for a 2019 Project Grant for planning interpretive programs to expand the narrative to include the untold stories and roles of women at Dey Mansion Washington’s Headquarters with a maximum award of \$75,000; and

WHEREAS the Department of Cultural & Historic Affairs will request the full \$75,000, which the County does not have to match, and which will cover the costs of research, drafting display materials, workshops, and necessary equipment for signage production, as more fully explained in a letter to the Board dated December 15, 2018 attached hereto and made a part hereof; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on December 12, 2018 and is recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural & Historic Affairs to apply to the National Endowments for the Humanities – Public Humanities Project Grant FY 2019 for planning new and interpretative programs on women of the American Revolution for Dey Mansion Washington’s
Headquarters.

Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

December 27, 2018



County of Passaic

Department of Cultural & Historic Affairs
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
 Director

TEL: 973 - 706 - 6640
 e-mail: kellyr@passaiccountynj.org

December 15, 2018

Board of Chosen Freeholders
 Passaic County Administration Building
 401 Grand Street
 Paterson, NJ 07505

**RE: APPLICATION TO THE NATIONAL ENDOWMENTS FOR THE HUMANITIES
 – PUBLIC HUMANITIES PROJECT GRANT FY 2019 FOR PLANNING
 PROGRAMS ON WOMEN OF THE AMERICAN REVOLUTION FOR DEY
 MANSION WASHINGTON'S HEADQUARTERS**

Members of the Board:

We are seeking a resolution authorizing applying to the National Endowments for the Humanities (NEH) – Public Humanities Project Grant FY 2019 for the development and production of new programs and interpretation of the Dey Mansion Washington's Headquarters, by expanding our current narrative to include stories and research on the roles and lives of women during the American Revolution.

The NEH grant seeks projects that engage humanities scholarship to analyze significant themes in various disciplines, such as history, literature, art history, etc. the NEH also encourages projects that involve members of the community and collaboration with other organizations. The County's application will focus on creating interpretative material to showcase the County's rich history and heritage through collaboration with the various non-profit organizations that have become stewards of the County's historic sites. The material will then be utilized for various public programs.

The grant has a planning component which has a maximum award of \$75,000 with a one-year project period. The County does not have to match this funding. We will request \$75,000 which will cover the costs of research, drafting display materials, workshops, and necessary equipment for signage production. The Public Works and Building & Grounds Committee at their meeting of December 12, 2018 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the National Endowments for the Humanities. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
 Cultural & Historic Affairs

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181078



GRANT APPLICATION REQUEST FORM

1. **Grant Title:** National Endowment of the Humanities Public Project Grant 2019

2. **Funding Source:** Federal State Other : _____

3. **Description of Grant:**
 Resolution authorizing the Department of Cultural & Historic Affairs to apply to the National Endowment of the Humanities Public Project Grant for planning interpretive programs to expand the narrative to include the untold stories and roles of women at Dey Mansion Washington's HQ.

4. **Grant Period:** From September 2019 To September 2020

5. **Amount Requested:** \$ 75,000

6. **Is a dollar match required? :** Yes No

7. **If yes, how much? :** \$ _____

8. **Is the match:** Monetary In-Kind (Identify): _____

9. **Account #:** _____

10. **Is this a:** New Program Existing Program Amendment

11. **Grant Administrator (Name/Title/ Department):**

Kelly C. Ruffel, Director, Department of Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR GROVE CONTRACTING LLC AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE JOHN W. REA HOUSE IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181079							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-58							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION FOR CHANGE ORDER #2 FOR GROVE CONTRACTING LLC AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE JOHN W. REA HOUSE IN HAWTHORNE, NEW JERSEY

WHEREAS a contract was awarded to Grove Contracting LLC for the project known as the Restoration and Rehabilitation of the John W. Rea House in Hawthorne, NJ; and

WHEREAS it is now necessary that a change order be made in the amount of \$2,803.00, which addresses a need for additional letters on the sign reestablishing the John W. Rea House to be the Passaic County Arts Center at the John W. Rea House, as more fully explained in the attached letter dated December 15, 2018 from the Passaic County Director of Cultural & Historic Affairs; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on December 12, 2018 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 in connection with the above-mentioned Project and recommended for approval by the Office of the Department of Cultural & Historic Affairs by letter dated December 15, 2018 and attached hereto, be and the same is

hereby approved:

CHANGE ORDER NO. 2

1. DESCRIPTION AND VALUE OF CHANGE

See December 15, 2018 letter attached hereto

Addition	\$ 2,803.00
----------	-------------

REASON FOR CHANGE

See December 15, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 1,444,000.00
Previous Additions		\$ 114,363.06
Total		\$ 1,558,363.06
Previous Deductions		\$ -0-
Net Prior to This Change		\$ 1,558,363.06
Amount of This Change	Add	\$ 2,803.00
Contract Amount to Date		\$ 1,561,166.06

December 27, 2018

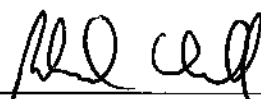
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,803.00

APPROPRIATION: C-04-55-153-001-904.

PURPOSE: Resolution for change order #2 for grove contracting LLC as it pertains to the restoration and rehabilitation of the John W. Rea House in Hawthorne, NJ.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

December 15, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESTORATION AND REHABILITATION OF THE JOHN W. REA
HOUSE, HAWTHORNE; CHANGE ORDER NO. 2 - ADDITIONS**

Members of the Board:

Attached for your approval is Change Order No. 2 to be issued to the Contractor, reflecting additions of quantities for works items for this project.

During construction of the project, the name of the John W. Rea house was reestablished to be the Passaic County Arts Center at the John W. Rea House. An element of this project is the installation of an exterior sign. The Change Order presented is for a modification to this sign to include the new change of the site, therefore resulting in the fabrication of additional letters. The total amount of this work is \$2,803.00. The Change Order was reviewed and recommended for approval by the Public Works Committee at their meeting of December 12, 2018.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders to adopt the necessary resolution to approve and issue Change Order No. 2 to Grove Contracting LLC. of Verona, New Jersey in the amount of \$2,803.00, which results in an increase to the adjusted contract amount.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel
Telephone #: 973-706-6640
- DESCRIPTION OF RESOLUTION:**
 Resolution to Accept Change Order No. 2 for the John W. Rea House Restoration Project, Addition of \$2,803.00
2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 2,803.00
REQUISITION # Purchase Order No. 18-06295
ACCOUNT # C-04-55-153-001-904
4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: _____
5. **COMMITTEE REVIEW:** **DATE:**
- | | |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>12/12/18</u> |
6. **DISTRIBUTION LIST:**
- Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181079

Grove Contracting, LLC.

November 26, 2018

Via Email

Mr. James Giresi
Assoc. AIA / Architectural Designer
Clark Canton Hintz
100 Barrack Street
Trenton, NJ. 08608
Tele: 609.883.8383, Ext.331
Email: jgiresi@cchnj.com

**RE: Grove Project No. GP1118
Project No. C-18-008
Rehabilitation of the John Rea House
Goffle Brook Park, 675 Goffle Road
Hawthorne, NJ. 07506
Change Order Proposal**

Dear Mr. Giresi,

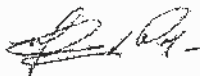
Grove Contracting, LLC submits for your review our **Change Order Proposal No. 02-R1 – Exterior Sign Modifications**. This in accordance with your request and specifically the enclosed scope of work.

For the sum of.....\$2803.00

Please note the following:

- 1. Please see attached Scope of Work and related documents.

Respectfully Submitted,
Grove Contracting, LLC



Michael Ciccarelli
Sr. Project Manager

MC/mc

Enclosure

cc: M. Ciccarelli, Jr.
Michael J. Hanrahan, AIA, CCH – Via Email; mhanrahan@cchnj.com

file: #GP1118.



SCOPE OF WORK

Scope of work as shown on the attached and as follows:

Description: Change Order Proposal No. 02 – Exterior Sign Modifications.

Scope of Work:

1. Revise (increase) signage text as per the enclosed.
- See enclosed PM COP Field Reports and / or subcontractor quotes for further scope of work description / details.

Qualifications & Exclusions:

1. Price is subject to approval of shop drawing/submittals for this work.
2. Includes all labor, material, equipment and / or transportation, if any associated with the work.
3. Includes clean-up, safety, temporary protection, and / or debris disposal, if any associated with the work.
4. The price for this proposal includes only the items specifically set forth herein and does not include claims for delays and interference's occasioned by, resulting from or pertaining to the change, all rights to which are hereby reserved. An appropriate extension of time of (To be determined) calendar days from approval of this Change Order will also be required.
5. Premium and idle time excluded.
6. Premium, overtime and idle time excluded. All work to be performed during normal working hours (7:00 AM - 3:30 PM +-).
7. Handling or disposal of hazardous waste is excluded (With the exception of Item #01).
8. Adjustments to all quantities and scope will be calculated at the unit costs indicated herein plus applicable mark-up.
9. Permit fees excluded.
10. Design/Engineering work excluded.
11. This quotation is valid for (3) calendar days.
12. Change Order must be approved in writing prior to commencement of work.
13. See above and attached for further exclusions, etc.

GROVE CONTRACTING, LLC

CHANGE ORDER PROPOSAL ESTIMATE

Page 1

GROVE PROJECT NO.: GP1118
 CONTRACT / PROJECT NAME: REHABILITATION OF THE JOHN REA HOUSE, GOFFLE BROOK PARK, 675 GOFFLE ROAD, HAWTHORNE, NJ, 07996
 CONTRACT / PROJECT NO.: C-18-008
 CHANGE ORDER PROPOSAL NO. 02-R1
 SCOPE OF WORK: EXTERIOR SIGN MODIFICATIONS

DATE: 11/20/2018
 SPECIFIED DURATION: (TBD) CALENDAR DAYS
 REQUIRED DURATION: (TBD) CALENDAR DAYS
 PREPARED BY: JB

DESCRIPTION	NOTE	UNIT	QTY.	MATERIAL	LABOR	EQP./OTHER	RATE	AMOUNT	TOTAL
GENERAL REQUIREMENTS	ALL ITEMS								
GENERAL CONDITIONS	TBD	MO.	0	\$	\$	\$	\$	\$	\$
TRADE WORK									
ITEM #01 - EXT SIGNAGE MODS									
SIGNAGE - L&M	SUBCONTRACTOR	LS.	1	\$	\$	2,341.02	\$	2,341.02	\$ 2,341.02
COMMENTS								NET COST	\$ 2,341.02
1. Scope of work (see enclosed).								OVERHEAD 10%	\$ 234.10
2. See enclosed Wage Rate report in support of the above labor costs.								PROFIT 5%	\$ 126.76
								BOND & INSURANCE 3.7%	\$ 100.04
								FINAL TOTAL	\$ 2,601.92

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181079

COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS
 DEY MANSION
 199 TOTOWA ROAD
 WAYNE, NJ 07470

CHANGE ORDER No. 2 (ADD)
 PROJECT No. C-18-008

DATE: December 15, 2018

PROJECT TITLE: RESTORATION OF THE JOHN W. REA HOUSE
 LOCATION: HAWTHORNE, NJ
 DATE OF CONTRACT: JULY 23, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: GROVE CONTRACTING LLC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Additions					
1	SEE ATTACHED REPORT		EA		\$ 2,803.00
Total Extras					\$ 2,803.00
Total Supplementals					
Total Adds					\$ 2,803.00

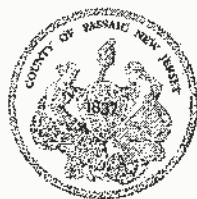
1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....
 ORIGINAL DATE FOR COMPLETION..... February 26, 2019
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 0 Calendar Days
 NEW DATE FOR COMPLETION IS..... February 26, 2019

** Completion Date Note ** Date was determined from when permits were issued on August 30, 2018, six months from this date.

2. REASON FOR CHANGE

During construction of the project, the name of the John W. Rea house was reestablished to be the Passaic County Arts Center at the John W. Rea House. An element of this project is the installation of an exterior sign. The Change Order presented is for a modification to this sign to include the new change of the site, therefore resulting in the fabrication of additional letters.



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

December 15, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESTORATION AND REHABILITATION OF THE JOHN W. REA
HOUSE, HAWTHORNE; CHANGE ORDER NO. 2 - ADDITIONS**

Members of the Board:

Attached for your approval is Change Order No. 2 to be issued to the Contractor, reflecting additions of quantities for works items for this project.

During construction of the project, the name of the John W. Rea house was reestablished to be the Passaic County Arts Center at the John W. Rea House. An element of this project is the installation of an exterior sign. The Change Order presented is for a modification to this sign to include the new change of the site, therefore resulting in the fabrication of additional letters. The total amount of this work is \$2,803.00. The Change Order was reviewed and recommended for approval by the Public Works Committee at their meeting of December 12, 2018.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders to adopt the necessary resolution to approve and issue Change Order No. 2 to Grove Contracting LLC. of Verona, New Jersey in the amount of \$2,803.00, which results in an increase to the adjusted contract amount.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



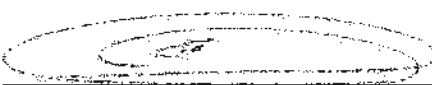
Public Meeting (Board Meeting)

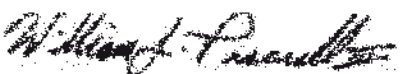
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #4 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER PASSAIC RIVER STRUCTURE NO. 1600-004 IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20181080							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-59							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION FOR CHANGE ORDER #4 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER PASSAIC RIVER STRUCTURE NO. 1600-004 IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY

WHEREAS a contract was awarded to Konkus Corporation for the project known as the Replacement of Eighth Street Bridge over Passaic River Structure No. 1600-004 in the City of Passaic and Borough of Wallington, New Jersey; and

WHEREAS it is now necessary that a change order be made reflecting a net increase of \$47,500.00 due to additional work, as evidenced in attached letter dated December 17, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on December 12, 2018 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 4 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated December 12, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 4

1. DESCRIPTION AND VALUE OF CHANGE

See December 17, 2018 letter attached hereto

Addition	\$47,500.00
----------	-------------

REASON FOR CHANGE

See December 17, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$12,712,108.59
Previous Additions		\$ 139,853.56
Total		\$12,851,962.15
Previous Deductions		\$ -0-
Net Prior to This Change		\$12,851,962.15
Amount of This Change	Add	\$ 47,500.00
Contract Amount to Date		\$12,899,462.15

December 27, 2018

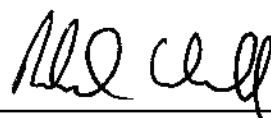
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$47,500.00

APPROPRIATION: C-04-55-137-001-933

PURPOSE: Resolution for change order #4 for Konkus Corporation as it pertains to the replacement of Eight Street Bridge.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

December 17, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of Eighth Street Bridge over Passaic River
Structure No. 1600-004
City of Passaic and Borough of Wallington
Passaic and Bergen County
CHANGE ORDER # 4

Members of the Board:

Attached for your Approval is Change Order # 4 to be issued to the Contractor, reflecting a net increase in the contract amount due to additional work.

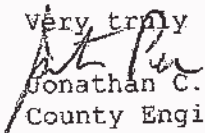
The total amount of this increase is \$ 47,500.00, resulting in a new contract amount of \$12,899,462.15.

New Jersey Department of Transportation will reimburse the County for this additional work.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings and Grounds Committee at their meeting of November 28, 2018.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 4 to KONKUS Corp. of Branchburg, New Jersey in the amount of \$47,500.00 (Forty Seven Thousand Five Hundred Dollars and NO Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,


Jonathan C. Pera, P.E.
County Engineer

Attachment
/am

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181080

COUNTY OF PASSAIC					
DEPARTMENT OF PUBLIC WORKS			CHANGE ORDER No. 4		
ENGINEERING DIVISION			PROJECT No.		
401 GRAND STREET					
PATERSON, NEW JERSEY 07505			DATE: 11/20/2018		
PROJECT TITLE: Replacement of Eighth Street Bridge over the Passaic River					
LOCATION: City of Passaic and Borough of Wallington					
DATE OF CONTRACT:					
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS					
CONTRACTOR: Konkus Corporation					
<p>It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:</p>					
1. DESCRIPTION AND VALUE OF CHANGE					
ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
DEDUCTIONS					
31	Disposal of Groundwater	-10,000	GAL	\$ 2.75	-\$27,500.00
TOTAL DEDUCTIONS					-\$27,500.00
ADDITIONS					
S192	Ground Water Removal & Off-Site Disposal for the Drilled Shafts and North Abutment Cofferdam	1	LS	\$75,000.00	\$75,000.00
TOTAL ADDITIONS					\$75,000.00

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181080

COUNTY OF PASSAIC			
DEPARTMENT OF PUBLIC WORKS	CHANGE ORDER No. 4		
ENGINEERING DIVISION	PROJECT No.		
401 GRAND STREET			
PATERSON, NEW JERSEY 07505	DATE: 11/20/2018		
PROJECT TITLE: Replacement of Eighth Street Bridge over the Passaic River			
LOCATION: City of Passaic and Borough of Wallington			
DATE OF CONTRACT:			
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS			
CONTRACTOR: Konkus Corporation			
=====			
=====			
1. DESCRIPTION AND VALUE OF CHANGE (Con't)			\$47,500.00
DEDUCT FROM THE AMOUNT OF CONTRACT.			
ORIGINAL TIME FOR COMPLETION.....		Calendar Days	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..		NO CHANGE	
NEW DATE FOR COMPLETION IS.....		Calendar Days	
=====			
2. REASON FOR CHANGE			
Item 131 - Groundwater Treatment is not required.			
Item S192 - Ground Water Removal & Off-Site Disposal for the Drilled Shafts and North Abutment Cofferdam is required due to elevated zinc levels in treated ground water.			



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

December 17, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of Eighth Street Bridge over Passaic River
Structure No. 1600-004
City of Passaic and Borough of Wallington
Passaic and Bergen County
CHANGE ORDER # 4

Members of the Board:

Attached for your Approval is Change Order # 4 to be issued to the Contractor, reflecting a net increase in the contract amount due to additional work.

The total amount of this increase is \$ 47,500.00, resulting in a new contract amount of \$12,899,462.15.

New Jersey Department of Transportation will reimburse the County for this additional work.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings and Grounds Committee at their meeting of November 28, 2018.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 4 to KONKUS Corp. of Branchburg, New Jersey in the amount of \$47,500.00 (Forty Seven Thousand Five Hundred Dollars and NO Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,


Jonathan C. Pera, P.E.
County Engineer

Attachment

/am

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181080

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #5 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER PASSAIC RIVER STRUCTURE NO. 1600-004 IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181081							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-60							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION FOR CHANGE ORDER #5 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER PASSAIC RIVER STRUCTURE NO. 1600-004 IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY

WHEREAS a contract was awarded to Konkus Corporation for the project known as the Replacement of Eighth Street Bridge over Passaic River Structure No. 1600-004 in the City of Passaic and Borough of Wallington, New Jersey; and

WHEREAS it is now necessary that a change order be made reflecting an increase of \$9,951.25 due to Project changes, as evidenced in attached letter dated December 17, 2018; and

WHEREAS this matter was discussed via e-mail by the Freeholder members on the Committee for Public Works and Buildings & Grounds who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 5 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated December 12, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 5

1. DESCRIPTION AND VALUE OF CHANGE

See December 17, 2018 letter attached hereto

Addition	\$9,951.25
----------	------------

REASON FOR CHANGE

See December 17, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$12,712,108.59
Previous Additions		\$ 187,353.56
Total		\$12,899,462.15
Previous Deductions		\$ -0-
Net Prior to This Change		\$12,899,462.15
Amount of This Change	Add	\$ 9,951.25
Contract Amount to Date		\$12,909,413.40

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,951.25

APPROPRIATION: C-04-55-137-001-933

PURPOSE: Resolution for change order #5 for Konkus Corporation as it pertains to the replacement of Eighth Street Bridge.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

December 17, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of Eighth Street Bridge over Passaic River
Structure No. 1600-004
City of Passaic and Borough of Wallington
Passaic and Bergen County
CHANGE ORDER # 5

Members of the Board:

Attached for your Approval is Change Order # 5 to be issued to the Contractor, reflecting an increase in the contract amount due to Project changes.

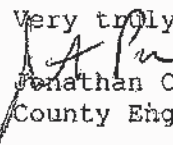
The total amount of this increase is \$ 9,951.25 resulting in a new contract amount of \$12,909,413.40.

New Jersey Department of Transportation will reimburse the County for this additional work.

The above-mentioned Change Order was discussed with the Public Works and Buildings and Grounds Committee members and was recommended for approval.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 5 to KONKUS Corp. of Branchburg, New Jersey in the amount of \$9,951.25 (Nine Thousand Nine Hundred Fifty One Dollars and Twenty-five Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,


Jonathan C. Pera, P.E.
County Engineer

Attachment
/am

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181081

COUNTY OF PASSAIC					
DEPARTMENT OF PUBLIC WORKS			CHANGE ORDER No. 6		
ENGINEERING DIVISION			PROJECT No.		
401 GRAND STREET					
PATERSON, NEW JERSEY 07505			DATE: 12/14/2018		
PROJECT TITLE: Replacement of Eighth Street Bridge over the Passaic River					
LOCATION: City of Passaic and Borough of Wallington					
DATE OF CONTRACT:					
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS					
CONTRACTOR: Konkus Corporation					
<p>It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:</p>					
1. DESCRIPTION AND VALUE OF CHANGE					
ITEM				UNIT	
No.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
ADDITIONS					
S193	Coring at South Abutment Backwall	1	LS	\$ 9,951.25	\$9,951.25
TOTAL ADDITIONS					\$9,951.25

COUNTY OF PASSAIC			
DEPARTMENT OF PUBLIC WORKS	CHANGE ORDER No. 5		
ENGINEERING DIVISION	PROJECT No.		
401 GRAND STREET			
PATERSON, NEW JERSEY 07505	DATE: 12/14/2018		
PROJECT TITLE: Replacement of Eighth Street Bridge over the Passaic River			
LOCATION: City of Passaic and Borough of Wallington			
DATE OF CONTRACT:			
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS			
CONTRACTOR: Konkus Corporation			
1. DESCRIPTION AND VALUE OF CHANGE (Con't)			\$9,951.25
DEDUCT FROM THE AMOUNT OF CONTRACT.....			
ORIGINAL TIME FOR COMPLETION.....		Calendar Days	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..		NO CHANGE	
NEW DATE FOR COMPLETION IS..		NO CHANGE ... Calendar Days	
2. REASON FOR CHANGE			
Item S193 - Coring at the South Abutment Backwall is required to correct the location of openings in the South Abutment Backwall.			

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181081



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

December 17, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of Eighth Street Bridge over Passaic River
Structure No. 1600-004
City of Passaic and Borough of Wallington
Passaic and Bergen County
CHANGE ORDER # 5

Members of the Board:

Attached for your Approval is Change Order # 5 to be issued to the Contractor, reflecting an increase in the contract amount due to Project changes.

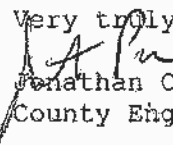
The total amount of this increase is \$ 9,951.25 resulting in a new contract amount of \$12,909,413.40.

New Jersey Department of Transportation will reimburse the County for this additional work.

The above-mentioned Change Order was discussed with the Public Works and Buildings and Grounds Committee members and was recommended for approval.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 5 to KONKUS Corp. of Branchburg, New Jersey in the amount of \$9,951.25 (Nine Thousand Nine Hundred Fifty One Dollars and Twenty-five Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,


Jonathan C. Pera, P.E.
County Engineer

Attachment
/am

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181081

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Pasquale "Pat" Lepore

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR FOURTH AMENDMENT TO THE CONTRACT FOR T&M ASSOCIATES AS IT CONCERNS THE WEASEL BROOK PARK IMPROVEMENTS – PHASE II IN THE CITY OF CLIFTON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181082							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-61							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION FOR FOURTH AMENDMENT TO THE
CONTRACT FOR T&M ASSOCIATES AS IT CONCERNS THE
WEASEL BROOK PARK IMPROVEMENTS – PHASE II IN THE
CITY OF CLIFTON, NEW JERSEY**

WHEREAS a professional engineering consultant design services contract was awarded to T&M Associates as it concerns the Weasel Brook Park Improvements – Phase II in the City of Clifton, New Jersey by Resolution R-2015-0543 dated June 28, 2016; and

WHEREAS a contract modification was awarded to by Resolution R-2017-1031 dated December 12, 2017; and

WHEREAS a second contract modification was awarded to T&M Associates by R-2018-0108 dated February 13, 2018 and a third contract modification was awarded by Resolution 2018-0374 dated May 8, 2018; and

WHEREAS CONSULTANT has submitted a letter proposal to perform additional work outside of the scope of the original project which includes completion of the Site Investigation, in response to a Green Acres review comment letter on the Preliminary Assessment Report; and

WHEREAS these extra services are explained further in their proposal attached hereto and made part hereof dated November 27, 2018 (revised December 17, 2018); and

WHEREAS the Passaic County Engineer by letter dated December 18, 2018 is recommending that said T&M Associates be awarded a fourth contract modification for design services in the amount of \$90,565.45 pursuant to its proposal dated

November 27, 2018 (revised December 17, 2018) (copy of letter proposal attached hereto and made a part hereof);

WHEREAS the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on December 12, 2018 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a fourth amendment to the original professional engineering consulting design services contract for T&M Associates for the Weasel Brook Park Improvements – Phase II in the City of Clifton, NJ for additional work outside the original scope of the project as set forth above and in its November 27, 2018 (revised December 17, 2018) letter proposal.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized by sign an amendment on behalf of the County of Passaic.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$90,565.45

APPROPRIATION: C-04-55-140-001-920

PURPOSE: Resolution for fourth amendment to the contract for T&M Associates as it concerns the Weasel Brook Park Improvements.


Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 18, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Weasel Brook Park Improvements – Phase II
City of Clifton, Passaic County
Contract Modification #4 – T&M Associates

Members of the Board:

T&M Associates has submitted a request for additional work needed for the Weasel Brook Park Improvements – Phase II project in the City of Clifton in the amount of \$90,565.45. This work includes completion of the Site Investigation, in response to a Green Acres review comment letter on the Preliminary Assessment Report; which services include the following: preparation of a bid package for completion of the site remediation; completion of all documentation required to verify compliance with the Site Remediation Reform Act and preparation of a Response Action Outcome, including all related documentation; and completion of supplemental plan revisions for Phase II of the park improvement project. A copy of the proposal, dated December 17, 2018, is enclosed.

The above-mentioned matter was discussed with the Public Works Committee and a contract modification to T&M Associates is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to T&M Associates in the amount of \$90,565.45 for additional work for Weasel Brook Park Improvements – Phase II and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

Enclosure

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181082

Board of Chosen Freeholders
December 18, 2018
Page 2 of 2

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Parks

K:\Users\jonathan_piWeasel-Brook Park\Phase II - Design\BCF\BCF_Contract Modification_4_2018_12_17.docx

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181082



YOUR GOALS. OUR MISSION.

November 27, 2018 (Revised December 17, 2018)

Jonathan Pera, P.E.
 County Engineer
 Passaic County
 401 Grand Street
 Paterson, New Jersey 07505-2023

Re: Proposal for Licensed Site Remediation Professional (LSRP) Services
Weasel Brook Park Site Remediation
City of Clifton, Passaic County, New Jersey
NJDEP SRP PI #777646
T&M Project No. PASC-00240

Dear Mr. Pera:

T&M Associates (T&M) has prepared the following proposal for your consideration. This proposal encompasses the environmental and engineering consulting services at the Weasel Brook Park required for the implementation of institutional and engineering controls and issuance of a Response Action Outcome (RAO) due to the historically applied pesticides.

INTRODUCTION

T&M has prepared this proposal to provide Licensed Site Remediation Professional (LSRP) services to conduct the next phase of the environmental investigation at the Weasel Brook Park.

T&M completed a Site Investigation (SI) at the parcels, the results of which confirmed the presence of historically applied pesticides. Based on this investigation, T&M completed: multiple rounds of remedial investigation delineation sampling, prepared plans, bid specifications, the Soil Erosion Sediment Control Permit Application and NJDEP Stormwater Construction General Permit Authorization for the Weasel Brook Park Site Remediation, performed construction oversight, submittal review, and field coordination with the County and remediation contractor. T&M will prepare a Remedial Investigation/Remedial Action Report along with all supporting documentation necessary to issue a Response Action Outcome for the project.

ITEM DESCRIPTIONS

The proposed scope of services and associated fees are presented below.



Item 1: Additional Remedial Investigation and Delineation

As discussed with the County, the delineation of soil impacts is an iterative process. T&M mobilized to the site on multiple occasions for the collection of delineation samples in an effort to define the impacted areas prior to the commencement of remediation. In all, nearly 250 samples were collected, of those samples 217 were analyzed for the contaminants of concern. Upon receipt of each set of data T&M reviewed the results to determine areas in which delineation was complete and devised sample locations required for further delineation.

Estimated Fee For this Item: **\$23,340.00**

Item 2: Plans, Specifications and Soil Erosion Sediment Control Permit Application

Utilizing the base map for the Weasel Brook Park Phase 2 improvements Project and field observations confirmed via site visit, T&M prepared the final design plans which consisted of the following:

- a. Title sheet with key map;
- b. Standard Legend and General Notes Sheet;
- c. Existing Conditions Plan Sheet;
- d. Construction and Layout Plan Sheet;
- e. Construction Details Sheets; and
- f. Soil Erosion and Sediment Control Plans.

A set of technical specifications were prepared based on the 2007 NJDOT Standard Specifications. The administrative sections (front end) were in T&M standard format with T&M standard terms and conditions.

Additionally, an application for soil erosion and sediment control certification was prepared and submitted by T&M to the Soil Conservation District. The application package included application forms executed by the County, plans and specifications. In addition to the soil erosion and sediment control certification, an RFA permit was applied for and obtained from the NJDEP.

Upon receipt of formal bids, T&M assisted the County with the bid review process including an evaluation of the contractors' bid submissions. As part of this effort, T&M prepared a bid tabulation sheet comparing the various bids received, reviewed the credentials of the responders, and prepared a recommendation for award.

Estimated Fee For this Item: **\$20,330.45**

Item 3: LSRP Management, Technical Support and Project Coordination

The LSRP is required to oversee the remediation activities conducted at the Site in accordance with the Site Remediation Reform Act (SRRA). T&M's LSRP provided, and will continue to provide, management



Revised December 27, 2018

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Weasel Brook Park Site Remediation

Page 3

and technical support services during the proposed activities as needed. These services include coordination with the NJDEP, the County, contractors, as well as time for meetings, teleconferences, responding to inquiries from the public etc.

Estimated Fee For this Item: \$1,859.00

Item 4: Cap Inspection-Environmental Construction Management

T&M provided environmental construction support and oversight for cap installation/construction activities.

All imported fill material including, but not limited to, topsoil, quarry fines, dense grade aggregate, clean stone and sand must be sampled and analyzed in accordance with the NJDEP Fill Material Guidance for SRP Sites (April 2015), Section 6, Clean Fill prior to delivery to the site.

All of the documentation mentioned above was provided to the Owner and the LSRP prior to importing the material. The Owner and LSRP must APPROVE the material for it to be considered acceptable for use on the NJDEP SRP site. Upon approval of the source of the fill material the Contractor provided load tickets or Bills of Lading identifying the source of all material furnished for the project.

T&M will collect and organize material manifests associated with cap installation/construction activities for submission in a final Remedial Action Report (RAR) (see below).

Estimated Fee For this Item: \$6,331.00

Item 5: Deed Notice Preparation

Following installation of the on-site engineering controls (cap), T&M will prepare the Deed Notice to establish an area where soil contamination due to historic pesticides that will remain above a concentration that would allow for unrestricted use of the property. The Deed notice will be prepared in accordance with N.J.A.C. 7:26C-7.2 and Appendix B, including the following exhibits:

- Vicinity Map
- Metes and Bounds Map and Legal Description
- Property Map
- Restricted Area Map, including as-built diagrams of soil engineering controls
- Soil Sample Location Plan
- Restricted Area Data Table, including analytical results regulatory standards
- Narrative Description of Institutional Control (Deed Notice)
- Narrative Description of Soil Engineering Controls

In accordance with N.J.A.C. 7:26C, the Deed Notice will be filed with the appropriate agencies (hard copy and electronic copy), including:

1. NJDEP;



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Weasel Brook Park Site Remediation

Page 4

2. Municipal clerk, mayor and town council of each municipality in which the property is located;
3. Local, county and regional health departments;
4. Any gas, electric, water, sewer, cable and other utilities that service the property or have a license or easement to cross the property; and,
5. Any other person who requests a copy.

Estimated Fee For this Item:**\$4,000.00****Item 6: Remedial Action Permit Preparation – Soil**

Once the Deed Notice has been filed with the appropriate agencies, T&M will complete the Remedial Action Permit Application–Soil for submittal to the NJDEP along with the RAR (see below). Submittal of this form will require an estimated cost of maintaining the engineering controls at the site, determination of the Financial Assurance Instrument, and an Initial Application Fee (The NJDEP fee is not included in this proposal.).

Note: The subsequent NJDEP requirements following the Deed Notice and Remedial Action Permit submittals are not included in this proposal which include annual Remedial Action permit fees, cap inspections, Biennial Certifications, etc. In accordance with the Administrative Requirements for the Remediation of Contaminated Sites (ARRCS) Rules N.J.A.C. 7:26C, for each year following issuance of a Remedial Action Permit, the NJDEP will invoice the permittee(s) a Remedial Action permit fee on a yearly basis until termination of the permit. This fee is not included in this proposal and will be the responsibility of the County for each year that the Deed Notice and Remedial Action Permit remain in place. In addition, as required by the NJDEP, a biennial certification for the Deed Notice at the property will need to be completed by an LSRP every two (2) years. As part of the biennial certification, inspection and documentation (photos, inspection logs, etc.) of the physical integrity of all engineering controls associated with the cap is required. Based on the 1 foot vegetation cap, one (1) inspections per year will be proposed. A Remedial Action Protectiveness/Biennial Certification Form – Soil will also be completed and submitted as part of the biennial certification process. Please note the subsequent NJDEP requirements following the Deed Notice and Remedial Action Permit submittals described above are not included in this proposal.

Estimated Fee For this Item:**\$2,675.00****Item 7: Remedial Action Report Preparation**

A Remedial Action Report (RAR) will be prepared for submittal to the NJDEP. In accordance with N.J.A.C. 7:26E-4.9 and 5.7, the RAR will include details of the results of the remediation activities (cap installation/construction); a summary of the history of the site; a general description of the physical setting; a summary by AOC of contaminant concentrations and applicable remediation standards; a summary of remediation costs; a copy of the Deed Notice, stamped "Filed" along with a Remedial Action Permit form; an updated Receptor Evaluation Form; a completed Case Inventory Document; and the Remedial Action Report form signed by the Person Responsible for Remediation and the LSRP assigned to the Site.



Estimated Fee For this Item: **\$8,030.00**

Item 8: NJDEP Forms

The following forms will be completed and submitted to the NJDEP as required:

- A. **Case Inventory Document:** The Case Inventory Document (CID) is a concise summary of all AOCs and major case components that serve to form the basis for remedial decisions. The person responsible for conducting the remediation shall develop and submit the CID with each remedial phase report and Direct Oversight Documents.
- B. **Cover/Certification Form**
- C. **Remedial Investigation Report Form:** This form will be completed through the NJDEP Online Portal.
- D. **Remedial Action Report Form:** This form will be completed through the NJDEP Online Portal.
- E. **Remedial Action Permit Application:** This form is used to apply for a permit for a soil remedial action that includes an engineering and/or institutional control that require long-term monitoring, maintenance and evaluation requirements.
- F. **Response Action Outcome Form:** The purpose of this form is for a LSRP to memorialize the completion of remediation by issuing an RAO to the person responsible for conducting the remediation. The RAO renders the LSRP's opinion that the site has been remediated in accordance with all applicable statutes, regulations and guidance. This form is submitted to the Department simultaneously with the RAO when the LSRP issues the RAO to the person(s) conducting the remediation. This form allows for a self-evaluation compliance check by the LSRP helping to ensure that the RAO accurately reflects the scope and extent of the remediation and appropriate notices.

Note: Any NJDEP fees associated with the various forms listed above are not included in this proposal and will need to be prepared by the County for submittal with the forms.

Estimated Fee For this Item: **\$2,275.00**

Item 9: Response Action Outcome (RAO)

Upon completion of all required remedial activities and once the T&M LSRP has determined that the investigation and remediation is fully protective of public health, safety and the environment, our LSRP will issue site-wide RAO. The LSRP will make this determination based on the remediation conducted, supervised and reviewed, and ultimately accepted by the LSRP using independent professional experience. In accordance with the SRRA, the LSRP is authorized to memorialize the completion of remediation by issuing a RAO and Covenant not to Sue (CNS) to the person responsible for conducting the remediation. The RAO renders the LSRP's opinion that the Site has been remediated in accordance with all applicable statutes, regulations, and guidance.

The RAO will be issued to the NJDEP and client along with a Response Action Outcome form which will represent the LSRP's opinion that:



Revised December 17, 2018

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Weasel Brook Park Site Remediation

Page 6

- There are no discharged hazardous substances or hazardous wastes present at the Site or area of concern; or,
- There are discharged hazardous substances or hazardous wastes, present at the Site, area of concern and/or migrating from the Site that have been remediated in accordance with all applicable statutes, regulations, and guidance; and,
- The remedial action undertaken is protective of public health, safety and the environment.

The T&M LSRP will use the standard format RAO shell document posted by the NJDEP to ensure content consistency. The LSRP is not allowed to modify the content of a RAO except as explicitly provided for in the NJDEP guidance. In addition, the client should note that the RAO is subject to a 3-year NJDEP auditing timeframe, during which the Department can audit or rescind the RAO if it is deemed to not be protective of public health, safety and the environment.

Note: For the purposes of this proposal, T&M has assumed that no additional AOCs other than the historic pesticides that is present at the Site. If additional AOCs or other contaminants are identified during the work, additional investigation and reporting may be required following the completion of the tasks described above and are not included in this proposal.

Estimated Fee For this Item:

\$2,900.00

Item 10: Engineering Design Changes

Early this year, the Weasel Brook Park Phase II contract documents were essentially complete and ready for bidding. At that time, it was determined that Phase II construction would be put on hold until site remediation could be completed.

The site remediation at the park consisted of a soil cap placed on certain areas. Where these areas extend to the walkway it will be necessary to relocate site lighting. This will be done in order that excavation will not be performed in the area of the cap. Relocation of the lighting will require calculation to assure that the wiring size is adequate.

The Vanderhoof house has been renovated in advance of the phase 2 construction work and as a result, the water piping for the yard hydrant at the community garden will need to be rearranged on the plans. The county will need to advise of the final disposition of the water system within the building.

T&M will provide initial application for the upgraded electric service at the restroom building on Park Drive. Note that the original designed electric service utilized a NJ DOT standard cabinet to be installed adjacent to utility pole along Clinton Avenue. Due to its nature the application for this original service could have been made by the contractor. Since the service was moved to Park Drive, the county feels it would be in their interest to have the engineer provide a preliminary application.

The following additional contract document changes are also required:

- The recently completed soil cap will be shown on the Existing Conditions plan.
- A pay item will be included (if and where directed) in the Bid Proposal for regulated material.



- The erosion near the brook adjacent to Park Drive has become worse. Plans will need to be modified to address the erosion.
- The parking lot and driveway for the Vanderhoef house will be constructed by others. This work will be removed from the Phase II contract documents.
- The ADA curb ramps at the corner of Paulison Avenue and Clinton Avenue have been constructed under another contract. This work will be removed from the Phase II contract documents.
- Stormwater coming from Parkview Terrace is not adequately being handled by the existing drainage system and is causing erosion within the park. The contract documents will be modified to include a Double B inlet and 18" pipe to help remedy the problem.
- Voids have developed at the pedestrian bridge. The contract documents will be modified to include flowable fill to fill the voids.
- The County has updated their standard frontend specifications; Phase II contract documents will be modified to include the new front end.

Estimated Fee For this Item: **\$15,950.00**

Item 11: Erosion Control Below Parkview Terrace

There is an inadequate drainage system that extends from Parkview Terrace to Weasel Brook. A supplemental system is proposed to extend from Parkview Terrace to Paulison Avenue. Field survey, base map preparation and contract document modifications will be provided for installation of the stormwater improvements.

Estimated Fee For this Item: **\$2,875.00**

FEE SUMMARY

T&M will complete the scope of work presented above based on a Time and Expense estimated amount of **\$90,565.45**. Payment shall be in accordance with the Charges, Billing and Payment schedule outlined in the Standard Terms and Conditions attached to this proposal unless prior written arrangements have been made with T&M.

Note: The NJDEP fees associated with the LSRP program are not included in this proposal and will be paid directly by the County.

LIMITATIONS

This proposal does not include environmental investigations beyond what is presented. T&M will rely on the accuracy of any information submitted to us by the Client in the performance of our services, and will not be held responsible for errors or inaccuracies contained in information provided to us.

T&M shall be responsible only for its activities and that of its employees on the Site. Neither the professional activities nor the presence of T&M or its employees or subcontractors on a Site shall imply that T&M controls the operations of others.



Revised December 17, 2018

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Weasel Brook Park Site Remediation

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In the event that any condition is observed by T&M that warrants a notification to the NJDEP, in accordance with 7:1E-5.3 and/or N.J.A.C. 7:26E-1.4, T&M will notify the Client prior to notification to the NJDEP, if required.

CLOSING

Any item listed above that is not ordered will not be billed. Separate authorization from the Client will be requested prior to commencing services outside the scope of this proposal.

The terms and conditions of this proposal are subject to the attached T&M Standard terms and Conditions.

This proposal is submitted solely and exclusively for the use of the Client for consideration of the professional services of T&M. Disclosure of this proposal's content to any third party without prior written authorization from T&M is expressly prohibited.

Please indicate your acceptance of this proposal by signing in the space provided on the last page of this proposal and returning one (1) copy to this office. Alternatively, a resolution and purchase order issued by the Client will also indicate acceptance of this proposal. Acceptance of this proposal signifies the Client understands that T&M will not be retained or asked to perform any services unless funding is secured and is available to pay all invoices within thirty (30) days. Receipt of the signed proposal, resolution or purchase order shall be considered authorization to proceed with all items described within this proposal. Any items not intended to be authorized shall be clearly and specifically noted as such within the client's signed and returned proposal.

We thank you for the opportunity to submit this proposal. Please feel free to contact me directly with any questions or comments regarding the scope, sequence or fees as indicated at 732.676.1733, or via email to jkozik@tandmassociates.com.

Very truly yours,

T&M ASSOCIATES

Timothy C. Kinsella, CPG
Vice President/Operations Manager

Jeffrey R. Kozic, LSRP
Principal Environmental Scientist



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 18, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Weasel Brook Park Improvements – Phase II
City of Clifton, Passaic County
Contract Modification #4 – T&M Associates

Members of the Board:

T&M Associates has submitted a request for additional work needed for the Weasel Brook Park Improvements – Phase II project in the City of Clifton in the amount of \$90,565.45. This work includes completion of the Site Investigation, in response to a Green Acres review comment letter on the Preliminary Assessment Report; which services include the following: preparation of a bid package for completion of the site remediation; completion of all documentation required to verify compliance with the Site Remediation Reform Act and preparation of a Response Action Outcome, including all related documentation; and completion of supplemental plan revisions for Phase II of the park improvement project. A copy of the proposal, dated December 17, 2018, is enclosed.

The above-mentioned matter was discussed with the Public Works Committee and a contract modification to T&M Associates is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to T&M Associates in the amount of \$90,565.45 for additional work for Weasel Brook Park Improvements – Phase II and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

Enclosure

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181082

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE CONTRACT AWARDED TO FRENCH & PARRELLO ASSOCIATES BY RESOLUTION R-2012-683 DATED SEPTEMBER 11, 2012 FOR THE PATERSON-HAMBURG TURNPIKE/VALLEY ROAD INTERSECTION IMPROVEMENT PROJECT IN THE TOWNSHIP OF WAYNE, NJ BE RE-OPENED AND AMENDED TO PROVIDE AN ADDITIONAL AMOUNT PAYABLE FOR EXTRA TESTING SERVICES ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181083							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-62							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING THE CONTRACT AWARDED TO FRENCH & PARRELLO ASSOCIATES BY RESOLUTION R-2012-683 DATED SEPTEMBER 11, 2012 FOR THE PATERSON-HAMBURG TURNPIKE/VALLEY ROAD INTERSECTION IMPROVEMENT PROJECT IN THE TOWNSHIP OF WAYNE, NJ BE RE-OPENED AND AMENDED TO PROVIDE AN ADDITIONAL AMOUNT PAYABLE FOR EXTRA TESTING SERVICES

WHEREAS several years ago, on January 5, 2011, bids were received by the County of Passaic for on-call testing services for construction and geotechnical testing services; and

WHEREAS Passaic County passed Resolution R-2011-128 on February 22, 2011 awarding a contract to French & Parrello Associates of Wall, New Jersey on an as-needed basis over a two-year period; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic, by Resolution R-2012-683 dated September 11, 2012, awarded a contract under the above-referenced bid to said French & Parrello for professional testing services in the amount of \$24,025.00 for the project known as the Paterson-Hamburg Turnpike and Valley Road Intersection Improvement Project in conformity with their proposal attached to that Resolution; and

WHEREAS while the said Improvement Project was closed out several years ago, the Office of the Passaic County Engineer is reporting that French & Parrello had done additional testing on the Project in the amount of \$2,130.59 and only received payment in the amount of \$21,153.09 leaving a balance owed of 5,002.50; and

WHEREAS the Deputy County Engineer by letter dated December 13, 2018 is recommending that the said Board now

authorize that the closed out contract be reopened, that a contract amendment be authorized in the amount of \$2,130.59 and that payment be authorized to French & Parrello Associates in the amount of \$5,002.50 (see copy of letter attached hereto and made part hereof); and

WHEREAS this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its meeting on December 12, 2018 at which time it was recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes that the contract with French & Parrello Associates for professional testing in the sum of \$24,025.00 awarded to them by Resolution R-2012-683 dated September 11, 2012 be reopened and amended to provide an additional 2,130.59 for extra testing services done in furtherance of the Paterson-Hamburg Turnpike/Valley Road Intersection Improvement Project.

BE IT FURTHER RESOLVED that the said Board further authorizes that French & Parrello be authorized to receive the sum of \$5,002.50, which represents the amount of compensation from the original awarded contract plus the additional amounts set forth in the previous paragraph.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,130.59

APPROPRIATION: C-04-55-116-001-920

PURPOSE: Resolution authorizing a contract modification to French & Parrello Associates to provide additional testing services.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

December 13, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Reconstruction of Paterson-Hamburg Turnpike and Valley Road
Township of Wayne
Testing Services Contract -- French & Parello Associates
Amendment #1

Members of the Board:

We respectfully request that the Board of Chosen Freeholders authorize an amended contract, PO #12-10462, with French & Parello Associates of 1800 Route 34, Suite 101, Wall, NJ 07719 for the purpose of providing Professional Testing Services for the subject project.

This Purchase Order was inadvertently closed with a balance of \$2,871.91 prior to receiving the final invoice from the contractor.

The amendment is for an increase of \$2,130.59 to the original contract for a total contract amount of \$26,155.59.

The Public Works and Buildings & Grounds Committee, at their meeting of December 12, 2018, recommended that the full Board authorize this Professional Services Contract.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION to reopen the contract, pay the balance of \$2,871.91, and authorize a Contract Amendment with French & Parello Associates, P.A. in the amount of \$2,130.59.

Very truly yours

Timothy R. Mettlen, P.E.
Deputy County Engineer

TRM

cc: County Administrator
County Engineer
Public Works Committee
Finance

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181083

ORIGINAL COPY

RETURN TO

FILE

file
C:TM

Invoice

COUNTY OF PASSAIC
ENGINEERING DEPARTMENT

18 SEP 27 PM 4:00



1800 Route 34, Suite 101 - Wall, New Jersey 07719
o: 732.312.9900 f: 732.312.9901

September 14, 2018

Project No: 00001475.002

Invoice No: 112071

Project Manager David Calnan

Mr. Timothy Mettlen
County of Passaic
401 Grand Street
Administration Building, Room 524
Paterson, NJ 07505

Project 00001475.002 Reconstruction of the Intersection of Paterson-Hamburg Turnpike & Valley Road P.O. No. 12-10462

For Professional Engineering services rendered in accordance with the above referenced project. Req. No. R1-08109

Professional Services through September 8, 2018

Task 001 Field Services

Professional Personnel

	Hours	Rate	Amount	
Field Representative				
Fischer, Michael 1/16/2017	1.00	55.00	55.00	
Coordinating with police for coring operations				
Fischer, Michael 1/18/2017	11.00	55.00	605.00	
Coring Operation				
Kenny, Jay 1/18/2017	11.00	55.00	605.00	
coring Hamburg TPK				
Totals	23.00		1,265.00	
Total Labor				1,265.00

Reimbursable Expenses

Reimbursable - Misc. Expenses				
2/24/2017 Passaic County Off-Duty Sheriff's Trust	Traffic Control		637.50	
Total Reimbursables			637.50	637.50

Unit Billing

Bulk Specific Gravity				
1/27/2017 Lots 1 to 4	40.0 Tests @ 40.00		1,600.00	
Max Specific Gravity				
1/27/2017 Lots 1 to 4	20.0 Tests @ 75.00		1,500.00	
Total Units			3,100.00	3,100.00

Total this Task \$5,002.50

Total this Invoice \$5,002.50

*Proed
Gulf
Sept
Passaic*

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181083



August 13, 2012

Mr. Timothy Mettlen, P.E.
PASSAIC COUNTY ENGINEERING
 401 Grand Street, Room 524
 Paterson, NJ 07505

Re: Cost Proposal
**Reconstruction of the Intersection of Paterson-Hamburg Turnpike &
 Valley Road**
 Township of Wayne, NJ
 FPA No. 1475.002

Dear Mr. Mettlen:

We are pleased to present our cost proposal for providing field and laboratory services for the referenced project. The costs for the work requested in your email dated July 27, 2012 are as follows:

FIELD OBSERVATION	Unit Price	Quantity	Total Price
Concrete Field Inspector	\$55.00 / hour	140 hours	\$7,700.00
Travel time	\$15.00 / hour	90 hours	\$1,350.00
ASPHALT CORING			
6 inch diameter asphalt cores	\$165.00 / linear foot	9 linear feet	\$1,485.00
LABORATORY TESTING			
Chloride Permeability of Concrete	\$130.00 / test	28 tests	\$3,640.00
Compressive Strength of Concrete	\$15.00 / test	150 tests	\$2,250.00
Bulk Specific Gravity	\$40.00 / test	40 tests	\$1,600.00
Maximum Specific Gravity	\$75.00 / test	40 tests*	\$3,000.00
Composition	\$75.00 / test	40 tests	\$3,000.00
Total			\$24,025.00

Offices: Wall Township, NJ · Hackettstown, NJ · Mullica Hill, NJ · Bethlehem, PA

1800 Route 34, Suite 101 - Wall, NJ - 07719
 T 732.312.9800 · F 732.312.9801
 www.fpaengineers.com

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
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*If any single air void result in a lot of 5 cores is out of the range of 2.5% to 7.5%, then NJDOT B-9 requires that all cores be tested for maximum specific gravity (up to an additional 32 tests @ \$75 each = \$2400). This cost estimate assumes that all of the cores will be out of range.

Kindly sign and return the enclosed copy of this proposal indicating your acceptance to the terms and conditions presented herein and on the attached Terms and Conditions of services under which French & Parrello Associates, P.A. enters into agreement for services rendered. French & Parrello Associates, P.A. is not responsible for the implementation, discharge, or monitoring of site safety standards or practices. These items are explicitly excluded from our scope

We thank you for the opportunity to submit this proposal and look forward to providing service to you on this interesting project.

Respectfully submitted,
FRENCH & PARRELLO ASSOCIATES, P.A.

David I. Calnan, P.E.
Senior Vice President

ACCEPTED BY:
NAME (Printed) _____

TITLE & COMPANY: _____

SIGNATURE: _____ DATE: _____

AR Transaction Record

Friday, November 9, 2018

FRENCH & PARRELLO ASSOCIATES, PA

Job-to-Date through 12/1/2018

2:33:41 PM

Invoice	Mod/Receipt Detail	Date	Total
Billing Client Number: 0016P County of Passaic			
Billing Client Name: County of Passaic			
Client 0016P County of Passaic			
Project Number: 00901475.002 Reconstruction of the Intersection of Pa / Technical Leader: Gizzi / Project Manager: Galan			
Invoice: 88400			
Invoice Date: 9/14/2012			
88400		9/14/2012	3,252.50
88400	Rcpt 000000739886	2/7/2013	-3,252.50
Total for 9/14/2012			
Total for 88400			
Invoice: 88906			
Invoice Date: 10/26/2012			
88906		10/26/2012	735.59
88906	Rcpt 000000736270	11/29/2012	-735.59
Total for 10/26/2012			
Total for 88906			
Invoice: 90120			
Invoice Date: 2/22/2013			
90120		2/22/2013	977.50
90120	Rcpt 000000740930	3/21/2013	-977.50
Total for 2/22/2013			
Total for 90120			
Invoice: 90576			
Invoice Date: 4/12/2013			
90576		4/12/2013	1,135.00
90576	Rcpt 000000742655	5/18/2013	-1,135.00
Total for 4/12/2013			
Total for 90576			
Invoice: 90890			
Invoice Date: 5/10/2013			
90890		5/10/2013	355.00
90890	Rcpt 000000743077	5/31/2013	-355.00
Total for 5/10/2013			
Total for 90890			
Invoice: 92098			
Invoice Date: 8/23/2013			
92098		8/23/2013	6,392.50
92098	Rcpt 000000751931	12/4/2013	-6,392.50
Total for 8/23/2013			
Total for 92098			
Invoice: 92927			
Invoice Date: 11/8/2013			
92927		11/8/2013	1,080.00
92927	Rcpt 000000751931	12/4/2013	-1,080.00
Total for 11/8/2013			
Total for 92927			
Invoice: 93239			
Invoice Date: 12/12/2013			
93239		12/12/2013	520.00

v7.6.720 (CARISA.TIERNEY) -

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181083



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

December 13, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Reconstruction of Paterson-Hamburg Turnpike and Valley Road
Township of Wayne
Testing Services Contract -- French & Parello Associates
Amendment #1

Members of the Board:


We respectfully request that the Board of Chosen Freeholders authorize an amended contract, PO #12-10462, with French & Parello Associates of 1800 Route 34, Suite 101, Wall, NJ 07719 for the purpose of providing Professional Testing Services for the subject project.

This Purchase Order was inadvertently closed with a balance of \$2,871.91 prior to receiving the final invoice from the contractor.

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The Public Works and Buildings & Grounds Committee, at their meeting of December 12, 2018, recommended that the full Board authorize this Professional Services Contract.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION to reopen the contract, pay the balance of \$2,871.91, and authorize a Contract Amendment with French & Parello Associates, P.A. in the amount of \$2,130.59.

Very truly yours

Timothy R. Mettlen, P.E.
Deputy County Engineer

TRM
cc: County Administrator
County Engineer
Public Works Committee
Finance

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181083

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR COLONNELLI BROTHERS, INC. AS IT PERTAINS TO THE REPLACEMENT OF GROVE STREET CULVERT NO. 1600-68 OVER WEASEL BROOK IN THE CITY OF CLIFTON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181084							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-63							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION FOR CHANGE ORDER #1 FOR COLONNELLI BROTHERS, INC. AS IT PERTAINS TO THE REPLACEMENT OF GROVE STREET CULVERT NO. 1600-68 OVER WEASEL BROOK IN THE CITY OF CLIFTON, NEW JERSEY

WHEREAS a contract was awarded to Colonnelli Brothers, Inc. for the project known as the Replacement of Grove Street Culvert No. 1600-68 over Weasel Brook in the City of Clifton, NJ; and

WHEREAS it is now necessary that a change order be made reflecting an additional cost of \$103,734.00 in the contract amount which incorporates the additions of pay items according to as built quantities, as evidenced in attached letter dated December 13, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on December 12, 2018 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated December 13, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See December 13, 2018 letter attached hereto

Addition	\$ 103,734.00
----------	---------------

REASON FOR CHANGE

See December 13, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 898,228.00
Previous Additions	\$ -00-
Total	\$ 898,228.00
Previous Deductions	\$ -00-
Net Prior to This Change	\$ 898,228.00
Amount of This Change Add	\$ 103,734.00
Contract Amount to Date	\$1,001,962.00

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$103,734.00

APPROPRIATION: G-01-45-700-018-903

PURPOSE: Resolution for change order #1 for Colonnelli Brothers, Inc. as it pertains to the replacement of Grove Street Culvert.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 13, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**RE: Replacement of Grove Street Culvert No. 1600-68
Over Weasel Brook,
City of Clifton, Passaic County
Colonnelli Brothers, Inc.**

CHANGE ORDER # 1


Members of the Board:

Attached, for your approval, is the Change Order # 1 to be issued to the contractor, reflecting an **additional** cost in the amount of **\$103,734.00**. This change order incorporates the additions of pay items according to as built quantities.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of December 12, 2018.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 1 to the contractor, Colonnelli Brothers, Inc., of 409 South River Street, Hackensack, New Jersey in the amount of **\$103,734.00** (One Hundred Three Thousand Seven Hundred Thirty Four Dollars and Zero Cents), which results in an **Increase** to the adjusted Contract amount.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

Attachment
JCP:SG:sg

cc: Public Works, and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181084

COUNTY OF PASSAIC					
DEPARTMENT OF PUBLIC WORKS			CHANGE ORDER No. 1		
ENGINEERING DIVISION			PROJECT No.		
401 GRAND STREET					
PATERSON, NEW JERSEY 07505		DATE:	12/12/2018		
PROJECT: Replacement of the Grove Street Culvert Over the Weasel Brook					
LOCATION: City of Clifton, Passaic County					
DATE OF CONTRACT:		6/11/2018			
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS					
CONTRACTOR: Colonnelli Brothers, Inc					
<p>It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:</p>					
1. DESCRIPTION AND VALUE OF CHANGE					
ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
ADDITIONS					
14	DENSE GRADED AGGREGATE BASE COURSE 6" THICK	61	S.Y.	\$ 8.00	\$488.00
18	SAWCUTTING	72	L.F.	\$ 6.00	\$432.00
21	9' x 18" WHITE CONCRETE VERTICAL CURB	73.00	L.F.	\$ 32.00	\$2,336.00
22	CONCRETE SIDEWALK 4" THICK	47.00	S.Y.	\$ 55.00	\$2,585.00
28	INLET, TYPE B	1.00	UNIT	\$ 4,000.00	\$4,000.00
32	TOP SOILING, 4" THICK	10.00	S.Y.	\$ 15.00	\$150.00
33	FERTILIZING AND SEEDING, TYPE A-3	10.00	S.Y.	\$ 5.00	\$50.00
34	STRAW MULCHING	10.00	S.Y.	\$ 5.00	\$50.00
62	EXCAVATION, UNCLASSIFIE	38.00	CY	\$ 50.00	\$1,900.00
63	I-9 SOIL AGGREGATE	828.00	CY	\$ 60.00	\$49,680.00
TOTAL ADDITIONS					\$61,671.00
SUPPLEMENTALS					
S1	STREAM BED CONCRETE SLAB	17.00	CY	\$ 390.00	\$6,630.00
S2	REMOVAL OF 2 INCLINED GRAVITY WALL	1.00	L.S	\$ 3,770.00	\$3,770.00
S3	COST 2 INCLINED REINFORCED CONC. WA	11.00	C.Y.	\$ 690.00	\$7,590.00
S4	TREE REMOVAL	1.00	L.S	\$ 4,580.00	\$4,580.00
S5	EXTRA PIPE, MANHOLE WORK	1.00	L.S	\$ 1,374.00	\$1,374.00
S6	INLET "E" + 40' OF 15" REINF. CONC. PIPE O	1.00	L.S	\$ 6,783.00	\$6,783.00
S7	6" REINF. CONC. APRON + 29" DROP CURB	1.00	L.S	\$ 11,336.00	\$11,336.00
TOTAL SUPPLEMENTALS					\$42,063.00
TOTAL ADDITIONS AND SUPPLEMENTALS					\$103,734.00

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181084

COUNTY OF PASSAIC			
DEPARTMENT OF PUBLIC WORKS		CHANGE ORDER No. 1	
ENGINEERING DIVISION		PROJECT No.	
401 GRAND STREET			
PATERSON, NEW JERSEY	07505	DATE:	12/12/2018
PROJECT: Replacement of the Grove Street Culvert Over the Weasel Brook			
LOCATION: City of Clifton, Passaic County			
DATE OF CONTRACT:		6/11/2018	
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS			
CONTRACTOR: Colonnelli Brothers, Inc			
1. DESCRIPTION AND VALUE OF CHANGE (Con't)			
ADD TO THE AMOUNT OF CONTRACT.....			\$103,734.00
ORIGINAL TIME FOR COMPLETION.....210 Calendar Days			
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.. NO CHANGE			
NEW DATE FOR COMPLETION IS.....210 Calendar Days			
2. REASON FOR CHANGE			
Item Nos. 14, 18, 21, 22, 28, 32, 33, 34, 62 & 63			
The above items reflect the As-Built Quantities.			
Item Nos. 14, 18, 21, 22, 28, 32, 33, 34, 62 & 63			
The above structural items of work were included in the original Construction Plans.			
The estimated quantities were under estimated.			
Item Nos. S1, S2, S3, S4, S5, S6 & S7			
This reflects additional costs reflected in the work required for the construction of the Ex			
& the removal and reconstruction of two gravity wall And Consturction of 6" Reinforced Conc. A			

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181084

COUNTY OF PASSAIC			
DEPARTMENT OF PUBLIC WORKS		CHANGE ORDER No. 1	
ENGINEERING DIVISION		PROJECT No.	
401 GRAND STREET			
PATERSON, NEW JERSEY	07505	DATE:	12/12/2018
PROJECT Replacement of the Grove Street Culvert Over the Weasel Brook			
LOCATION: City of Clifton, Passaic County			
DATE OF CONTRACT:		6/11/2018	
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS			
CONTRACTOR: Colonnelli Brothers, Inc			
3. STATEMENT OF CONTRACT AMOUNT			
ORIGINAL CONTRACT AMOUNT.....		\$898,228.00	
PREVIOUS ADDITIONS.....		\$0.00	
TOTAL.....		\$898,228.00	
PREVIOUS DEDUCTIONS.....		\$0.00	
NET PRIOR TO THIS CHANGE.....		\$898,228.00	
AMOUNT OF THIS CHANGE.....ADD.....		\$103,734.00	
CONTRACT AMOUNT TO DATE.....		\$1,001,962.00	
CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:			
I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.			
I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.			
CONTRACTOR <u>Colonnelli Brothers, Inc</u>			
SIGNATURE		DATE	
You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.			
Reviewed By and Prepared By:		Date	
(County Inspector)			
Reviewed By and Recommended		Date	
for Processing By:			
(Project Engineer)			
Recommend for Approval By:		Date	
(County Engineer)			
ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY			
SIGNATURE		DATE:	
CASSANDRA "SANDI" LAZZARA , Freeholder - Director			

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181084

OFFICE OF THE COUNTY ENGINEER

COUNTY OF PASSAIC

PAYMENT CERTIFICATE No. 8

FOR WORK PERFORMED & MATERIAL FURNISHED TO:

12/11/2018 Change Order # 1

PROJECT NAME: Replacement of the Grove Street Culvert Over the Weasel Brook

LOCATION: Grove Street

City of Clifton, Passaic County

CONTRACTOR: COLONNELLI BROTHERS, INC.

PHONE ADDRESS: 409 SO. STREET, HACKENSACK, NJ 07501

DATE: 12/11/2018

ITEM NO	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED +OR-	ADJUSTED CONTRACT QUANTITY	QUANTITY PREV ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICES	TOTAL AMT ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
1	PERFORMANCE BOND AND PAYMENT BOND	L.S.	1		1.00	0.00	0.00	0.00	\$ 2,500.00	\$0.00	\$0.00
2	CONSTRUCTION LAYOUT	L.S.	1		1.00	1.00	0.00	1.00	\$ 7,500.00	\$7,500.00	\$0.00
3	MOBILIZATION	L.S.	1		1.00	1.00	0.00	1.00	\$ 50,000.00	\$50,000.00	\$0.00
4	FIELD OFFICE TYPE C SETUP	UNIT	1		1.00	1.00	0.00	1.00	\$ 2,500.00	\$2,500.00	\$0.00
5	FIELD OFFICE TYPE C MAINTENANCE	MO	7		7.00	6.00	0.00	6.00	\$ 500.00	\$3,000.00	\$0.00
6	TELEPHONE SERVICE	L.S.	1		1.00	1.00	0.00	1.00	\$ 500.00	\$500.00	\$0.00
7	CLEARING SITE	L.S.	1		1.00	1.00	0.00	1.00	\$ 35,000.00	\$35,000.00	\$0.00
8	CONSTRUCTION SIGNS	S.F.	503		503.00	503.00	0.00	503.00	\$ 20.00	\$10,060.00	\$0.00
9	CONSTRUCTION BARRIER CURB	L.F.	80		80.00	80.00	0.00	80.00	\$ 20.00	\$1,600.00	\$0.00
10	TRAFFIC DIRECTORS, FLAGGERS	HRS	100		100.00	48.00	0.00	48.00	\$ 65.00	\$3,120.00	\$0.00
11	NO ITEM	L.S.	-		0.00	0.00	0.00	0.00		\$0.00	\$0.00
12	ROADWAY EXCAVATION UNCLASSIFIED	C.Y.	18		18.00	18.00	0.00	18.00	\$ 25.00	\$450.00	\$0.00
13	SOIL AGGREGATE BASE COURSE VARIABLE THICKNESS	C.Y.	9		9.00	9.00	0.00	9.00	\$ 50.00	\$450.00	\$0.00
14	DENSE GRADED AGGREGATE BASE COURSE 6" THICK	S.Y.	360	61.00	421.00	0.00	61.00	61.00	\$ 8.00	\$488.00	\$488.00
15	HOT MIX ASPHALT 9.5M 64 SURFACE COURSE	TON	63		63.00	0.00	0.00	0.00	\$ 125.00	\$0.00	\$0.00
16	HOT MIX ASPHALT 12.5M 64 INTERMEDIATE COURSE	TON	43		43.00	0.00	0.00	0.00	\$ 110.00	\$0.00	\$0.00
17	HOT MIX ASPHALT 19M 64 BASE COURSE	TON	86		85.00	0.00	0.00	0.00	\$ 110.00	\$0.00	\$0.00
18	SAWCUTTING	L.F.	157	72.00	229.00	60.00	72.00	132.00	\$ 6.00	\$792.00	\$432.00
19	PRIME COAT (IF AND WHERE DIRECTED)	GAL	108		108.00	0.00	0.00	0.00	\$ 1.00	\$0.00	\$0.00
20	TACK COAT (IF AND WHERE DIRECTED)	GAL	79		79.00	0.00	0.00	0.00	\$ 1.00	\$0.00	\$0.00
21	9" x 18" WHITE CONCRETE VERTICAL CURB	L.F.	187	73.00	260.00	0.00	73.00	73.00	\$ 32.00	\$2,336.00	\$2,336.00
22	CONCRETE SIDEWALK 4" THICK	S.Y.	87	47.00	134.00	0.00	47.00	47.00	\$ 55.00	\$2,585.00	\$2,585.00
23	12" REINFORCED CONCRETE PIPE, CLASS V	L.F.	20		20.00	20.00	0.00	20.00	\$ 95.00	\$1,900.00	\$0.00
24	15" REINFORCED CONCRETE PIPE, CLASS V	L.F.	38		38.00	38.00	0.00	38.00	\$ 100.00	\$3,800.00	\$0.00
25	18" REINFORCED CONCRETE PIPE, CLASS V	L.F.	22		22.00	22.00	0.00	22.00	\$ 105.00	\$2,310.00	\$0.00
26	24" REINFORCED CONCRETE PIPE, CLASS V	L.F.	20		20.00	20.00	0.00	20.00	\$ 110.00	\$2,200.00	\$0.00
27	MANHOLE 4' DIAMETER	UNIT	2		2.00	2.00	0.00	2.00	\$ 7,500.00	\$15,000.00	\$0.00
28	INLET, TYPE B	UNIT	2	1.00	3.00	2.00	1.00	3.00	\$ 4,000.00	\$12,000.00	\$4,000.00
29	RESET EXISTING CASTING (IF AND WHERE DIRECTED)	UNIT	4		4.00	4.00	0.00	4.00	\$ 350.00	\$1,400.00	\$0.00
30	TRAFFIC STRIPES LONG LIFE EPOXY REISEN 4" YELLOW	L.F.	240		240.00	0.00	0.00	0.00	\$ 4.00	\$0.00	\$0.00



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 13, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**RE: Replacement of Grove Street Culvert No. 1600-68
Over Weasel Brook,
City of Clifton, Passaic County
Colonnelli Brothers, Inc.**

CHANGE ORDER # 1


Members of the Board:

Attached, for your approval, is the Change Order # 1 to be issued to the contractor, reflecting an **additional** cost in the amount of **\$103,734.00**. This change order incorporates the additions of pay items according to as built quantities.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of December 12, 2018.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 1 to the contractor, Colonnelli Brothers, Inc., of 409 South River Street, Hackensack, New Jersey in the amount of **\$103,734.00** (One Hundred Three Thousand Seven Hundred Thirty Four Dollars and Zero Cents), which results in an **Increase** to the adjusted Contract amount.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

Attachment
JCP:SG:sg

cc: Public Works, and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181084

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE REPAIRS PROJECT AT VARIOUS LOCATIONS IN PASSAIC COUNTY, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181085							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-64							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION FOR CHANGE ORDER #1 FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE REPAIRS PROJECT AT VARIOUS LOCATIONS IN PASSAIC COUNTY, NEW JERSEY

WHEREAS the County of Passaic did, on the date of September 11, 2018, adopt Resolution R-2018-0727 awarding a contract to OnLine Contracting, Inc. in the sum of \$127,128.00 for the project known as the On-Call Drainage Repairs Project at Various Locations in Passaic County, NJ; and

WHEREAS it has now been determined that the contract must be increased to provide for an adjustment in as-built quantities to complete the project for a total additional amount of \$76,175.01; and

WHEREAS this proposed Change Order No. 1 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

WHEREAS the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:
 - i) an explanation of the factual circumstances which necessitate issuance of the change order;

- ii) a statement indicating why these circumstances could not have been foreseen;
 - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
 - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

WHEREAS the County of Passaic is in receipt of a certification from the County Engineer dated December 10, 2018, see copy attached hereto; and

WHEREAS the Office of the County Engineer has also submitted a letter to the Board dated December 13, 2018 requesting the adoption of Change Order No. 1, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Passaic County Administrator has filed a letter with the Board of Chosen Freeholders dated December 13, 2018 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

WHEREAS this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) but is being considered because it would be impractical to award a new contract for this additional work; and

WHEREAS this matter was discussed and approved at the Public Works and Buildings & Grounds Committee meeting of December 12, 2018 at which time said Committee specifically authorized this amendment; and

WHEREAS a certification is attached hereto to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #1 of the contract awarded to OnLine Contracting, Inc. for the project known as On-Call Drainage Repairs Project at Various Locations in Passaic County, NJ, which was recommended for approval by the Office of the Passaic County Engineer by letter dated December 13, 2018 and attached here, be and the same is hereby approved:

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See December 13, 2018 letter attached hereto

Addition	\$ 76,175.01
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REASON FOR CHANGE

See December 13, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 124,361.00
Previous Additions		\$ -00-
Total		\$ 124,361.00
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 124,361.00
Amount of This Change	Add	\$ 76,175.01
Contract Amount to Date		\$ 200,536.01

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County; and

BE IT FURTHER RESOLVED that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

BE IT FURTHER RESOLVED that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

December 27, 2018


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$76,175.01

APPROPRIATION: C-04-55-137-001-911

PURPOSE: Resolution for change order #1 for On Line Contracting Inc. as it pertains to the On-Call Drainage repairs project.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: OnLine Contracting
On-Call Drainage Repairs Various Locations
Change Order #1 (Add) exceeding 20% of the contract

Members of the Board:

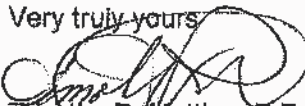
Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount required to complete the project. The Change Order adjusts the quantities to reflect the As-Built Quantities as completed on this project.

The total amount of this additional work is **\$76,175.01** and causes the contract to exceed the original contract amount more than 20%. Attached is documentation required by N.J.S.A.C 5:30-11.9.

The total amount of the addition is **\$76,175.01**, resulting in a new contract amount of **\$200,536.01**.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of December 12, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of **\$76,175.01**.

Very truly yours

Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181085



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
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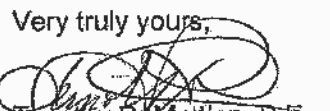
December 13, 2018

Anthony DeNova
County Administrator
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: OnLine Contracting
On-Call Drainage Repairs Various Locations
Change Order #1 (Add) exceeding 20% of the contract

Dear Mr. DeNova:

A change order for additional work in the amount of \$76,175.01 was reviewed and recommended for approval by the Public Works Committee at its meeting of December 12, 2018. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This change can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% was due to the nature of the underground work and determining the exact scope of work required prior to excavation.

Very truly yours,

Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment
TRM

cc: Chairman, Public Works Committee
County Counsel
Finance Director

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181085



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders
FROM: Jonathan Pera, P.E., County Engineer
DATE: December 10, 2018
SUBJECT: OnLine Contracting, Inc.
On-Call Drainage Repairs Various Locations

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

Contractor: OnLine Contracting, Inc.

Summary of Change Order:

Original Contract Amount	\$124,361.00
Previous Additions	\$ 0
Total	\$124,361.00
Previous Deductions	\$ 0
Net Prior to This Change	\$124,361.00
Amount of This Change	\$ 76,175.01
Contract Amount to Date	\$200,536.01

This is to request a change order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11.9. I do hereby certify to the following:

1. Explanation of the Factual Circumstances which necessitate issuance of the change order:

This project is an assembly of several small projects and issued from the lowest contractor from a bi-annual on-call contract. All assignments issued from this contract are underground and difficult to accurately assess the level of effort required prior to issuing an assignment.

2. Statement indicating why these circumstance could not have been foreseen:

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181085

This project is an assembly of several small projects and issued from the lowest contractor from a bi-annual on-call contract. All assignments issued from this contract are underground and difficult to accurately assess the level of effort required prior to issuing an assignment.

3. ***Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules.***

As this project was issued to the lowest bidder of an on-call contract and the fact that the level of effort could not be accurately assessed prior assignment, advertisement would not be appropriate.

4. ***I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 et. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.***

Respectfully,

Jonathan Pera, P.E.
County Engineer

(original to be retained by the Clerk to the Freeholder Board with a certified copy of the Resolution; signed duplicate to be kept by appropriate official)

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: December 5, 2018

PROJECT TITLE: On-Call Drainage Repairs Various Locations
 LOCATION: Various Locations
 DATE OF CONTRACT: September 11, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: OnLine Contracting, Inc., 272 Myrtle Avenue, Boonton, NJ 07005

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Deducts</u>					
2	Traffic Control	-5150	Allow	\$ 1.00	-\$5,150.00
7	Flowable Fill	-16	CY	\$ 130.00	-\$2,080.00
9	HMA Base Repair	-3.5	Ton	\$ 98.00	-\$343.00
12	14" Ductile Iron Pipe	-30	LF	\$ 162.00	-\$4,860.00
13	Inlet Type A	-1	UN	\$ 2,800.00	-\$2,800.00
15	Manhole	-1	UN	\$ 3,800.00	-\$3,800.00
17	15" HDPE	-20	LF	\$ 68.00	-\$1,360.00
					-\$20,393.00
<u>Adds</u>					
1	Mobilization	0.5	LS	\$ 2,600.00	\$ 1,300.00
4	Extra Depth Installation	19	LF	\$ 250.00	\$ 4,750.00
6	Road Plates Large	7	UN	\$ 500.00	\$ 3,500.00
8	Topsoil, Seed, Hay	353.85	SF	\$ 3.25	\$ 1,150.01
11	18" RCP Class III	2	LF	\$ 94.00	\$ 188.00
14	Class B Concrete	33.25	CY	\$ 860.00	\$ 28,595.00
19	Reconstruct Inlet	8	UN	\$ 2,800.00	\$ 22,400.00
28	Road Plates Small	2	UN	\$ 400.00	\$ 800.00
29	Cold Patch	30	Bag	\$ 20.00	\$ 600.00
	Total				\$ 63,283.01
<u>Supplemental</u>					
S-1	Removal of Extra Depth Pavement	1	LS	\$ 8,490.00	\$8,490.00
S-2	Excavate Backfill & Compact	28	LF	\$ 50.00	\$1,400.00
S-3	Pipe Repair	1	UN	\$ 300.00	\$300.00
S-4	Extra Depth Concrete Removal	2	UN	\$ 7,175.00	\$14,350.00
S-5	Ground Stabilization	2	UN	\$ 960.00	\$1,920.00
S-6	Pump & Clean Basin	3	UN	\$ 150.00	\$450.00
S-7	Die Tests	3	UN	\$ 75.00	\$225.00
S-8	Sawcut CC& Asphalt	160	LF	\$ 2.50	\$400.00
S-9	Exploratory Test Pit	3	UN	\$ 500.00	\$1,500.00
S-10	Dog-House Manhole	1	UN	\$ 4,250.00	\$4,250.00
					\$33,285.00
<u>Total Change</u>					\$76,175.01

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181085

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

DATE: December 5, 2018

PROJECT TITLE: On-Call Drainage Repairs Various Locations
 LOCATION: Various Locations
 DATE OF CONTRACT: September 11, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: OnLine Contracting, Inc., 272 Myrtle Avenue, Boonton, NJ 07005

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	76,175.01
ORIGINAL DATE FOR COMPLETION.....		On-Call
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	Calendar Days
NEW DATE FOR COMPLETION IS.....		On-Call

2. REASON FOR CHANGE

Items 9, 13, 14
 As-Built quantities.

Items 3 & 6
 Items replaced by Items 4 & 7 due to conditions encountered in the field.

Items 8, 10, 11, 12
 Additional items due to conditions encountered in the field or in anticipation of PSE&G resurfacing.

Item 15
 Due to clerical error in original estimate, the Traffic Control Allowance of \$3,000 was not included in the contract.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	124,361.00
PREVIOUS ADDITIONS.....	\$	-
TOTAL.....	\$	124,361.00
PREVIOUS DEDUCTIONS.....	\$	-
NET PRIOR TO THIS CHANGE.....	\$	124,361.00
AMOUNT OF THIS CHANGE.....		\$76,175.01
CONTRACT AMOUNT TO DATE.....	\$	200,536.01



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: OnLine Contracting
On-Call Drainage Repairs Various Locations
Change Order #1 (Add) exceeding 20% of the contract

Members of the Board:

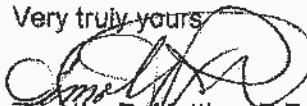
Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount required to complete the project. The Change Order adjusts the quantities to reflect the As-Built Quantities as completed on this project.

The total amount of this additional work is **\$76,175.01** and causes the contract to exceed the original contract amount more than 20%. Attached is documentation required by N.J.S.A.C 5:30-11.9.

The total amount of the addition is **\$76,175.01**, resulting in a new contract amount of **\$200,536.01**.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of December 12, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of **\$76,175.01**.

Very truly yours

Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181085

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 (FINAL) FOR ZUCCARO, INC. FOR THE PATERSON TRANSIT FACILITY PEDESTRIAN SAFETY PROJECT IN THE CITY OF PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181086							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-65							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION FOR CHANGE ORDER #1 (FINAL) FOR
ZUCCARO, INC. FOR THE PATERSON TRANSIT FACILITY
PEDESTRIAN SAFETY PROJECT IN THE CITY OF
PATERSON, NEW JERSEY**

WHEREAS a contract was awarded to Zuccaro, Inc. for the project known as the Paterson Transit Facility Pedestrian Safety Project in the City of Paterson, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a net decrease of \$7,434.66 in the contract amount due to as-built quantities to date and a time extension of 130 days, as more fully explained in attached letter dated December 13, 2018; and

WHEREAS this project was funded through NJDOT Grants – Safe Streets to Transit and Local Infrastructure Fund; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on December 12, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 (Final) in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated December 13, 2018 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 1 (Final)

1. DESCRIPTION AND VALUE OF CHANGE

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181086
See December 13, 2018 letter attached hereto

REASON FOR CHANGE

See December 13, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 286,975.00
Previous Additions		\$ -00-
Total		\$ 286,975.00
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 286,975.00
Amount of This Change	Deduct	\$ 7,434.66
Contract Amount to Date		\$ 279,540.34

December 27, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Paterson Transit Facility Pedestrian Safety Project
Change Order #1 (Final)

Members of the Board:

Attached for your approval is Change Order #1 (Final) to be issued to the Contractor, reflecting a decrease in the in the contract amount.

The change order is for as-built quantities to date and a time extension of 130 days. The time extension was required due in order to allow summer temperatures to cool prior to installing the plantings.

The total amount of the decrease is -\$7,434.66 resulting in a new contract amount of \$279,540.34 or -2.6%.

This project was funded through NJDOT Grants – Safe Streets to Transit and Local Infrastructure Fund.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of December 12, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of -\$7,434.66.

Very truly yours,

Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment:

TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181086

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 Final
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: December 10, 2018

PROJECT TITLE: Paterson Transit Facility Pedestrian Safety Project
 LOCATION: Grand St, Railroad Ave, Federal Plaza, Paterson
 DATE OF CONTRACT: February 14, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Zuccaro, Inc., 64 Commerce St, Garfield, NJ 07026

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Deducts					
1	Inlet Filter	-230	SF	\$ 10.00	-\$2,300.00
5	Construction Signs	-36	SF	\$ 20.00	-\$720.00
6	Traffic Director Flagger	-65.5	MH	\$ 70.00	-\$4,585.00
7	Excavation Test Pits	-5	CY	\$ 100.00	-\$500.00
9	12" Reinforced Concrete Pipe	-2	LF	\$ 125.00	-\$250.00
18	Concrete Sidewalk 4" Thick	-80	SY	\$ 95.00	-\$7,600.00
21	Reset Brick Paver Sidewalk	-13	SY	\$ 110.00	-\$1,430.00
22	HMA Sidewalk 6" Thick	-3	SY	\$ 100.00	-\$300.00
27	Regulatory & Warning Signs	-3	SF	\$ 50.00	-\$150.00
33	Topsoiling 4" Thick	-28	SY	\$ 20.00	-\$560.00
34	Fertilizing & Seeding type A-3	-28	SY	\$ 1.00	-\$28.00
35	Straw Mulching	-28	SY	\$ 1.00	-\$28.00
					-\$18,451.00
Adds					
10	Inlet Type A	1	UN	\$ 2,500.00	\$ 2,500.00
23	Concrete Driveway 6" Thick	7.33	SY	\$ 98.00	\$ 718.34
24	Detectable Warning Surface	0.42	SY	\$ 250.00	\$ 105.00
25	9"x18" Concrete Vertical urb	114	LF	\$ 42.00	\$ 4,788.00
26	Traffic Markings	308	SF	\$ 6.00	\$ 1,848.00
29	Traffic Signal Cable 5 Conductor	151	LF	\$ 7.00	\$ 1,057.00
	Total				\$ 11,016.34
Total Change					-\$7,434.66

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....-\$7,434.66
 ORIGINAL DATE FOR COMPLETION..... June 22, 2018
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 130 Calendar Days
 NEW DATE FOR COMPLETION IS..... October 30, 2018

2. REASON FOR CHANGE

All Items
 As-Built quantities.

Time Extension

A time extension of 130 days was required in order to await cooler temperatures prior to planting shrubs and trees.

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181086

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 Final
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: December 10, 2018

PROJECT TITLE: Paterson Transit Facility Pedestrian Safety Project
LOCATION: Grand St, Railroad Ave, Federal Plaza, Paterson
DATE OF CONTRACT: February 14, 2018
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Zuccaro, Inc., 64 Commerce St, Garfield, Nj 07026

3. STATEMENT OF CONTRACT AMOUNT

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT (\$ 286,975.00), PREVIOUS ADDITIONS (\$ -), TOTAL (\$ 286,975.00), PREVIOUS DEDUCTIONS (\$ -), NET PRIOR TO THIS CHANGE (\$ 286,975.00), AMOUNT OF THIS CHANGE (-\$7,434.66), and CONTRACT AMOUNT TO DATE (\$ 279,540.34).

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Zuccaro, Inc.

SIGNATURE DATE

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Recommended for Processing By: (Project Engineer) Date

Recommend for Approval By: (County Engineer) Date

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE Freeholder - Director DATE:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR ZUCCARO, INC. AS IT PERTAINS TO THE HALEDON AVENUE GREEN STREET IMPROVEMENTS PROJECT IN PATERSON, NJ ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181087							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-66							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION FOR CHANGE ORDER #1 FOR ZUCCARO, INC. AS IT PERTAINS TO THE HALEDON AVENUE GREEN STREET IMPROVEMENTS PROJECT IN PATERSON, NJ

WHEREAS a contract was awarded to Zuccaro, Inc. for the project known as the Haledon Avenue Green Street Improvements in the City of Paterson, NJ; and

WHEREAS it is now necessary that a change order be made reflecting an additional cost of \$38,621.00 in the contract amount for as built quantities to date and a time extension of 183 days, as more fully explained in the attached letter dated December 13, 2018; and

WHEREAS this project was funded through an NJDEP 319h Grant; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on December 12, 2018 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated December 13, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 1

See December 13, 2018 letter attached hereto

Addition \$ 38,621.00

REASON FOR CHANGE

See December 13, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 455,300.00
Previous Additions		\$ -00-
Total		\$ 455,300.00
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 455,300.00
Amount of This Change	Add	\$ 38,621.00
Contract Amount to Date		\$ 493,921.00

December 27, 2018

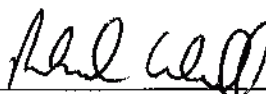
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$38,621.00

APPROPRIATION: C-04-55-137-001-911

PURPOSE: Resolution for change order #1 for Zuccaro, Inc. as it pertains to the Haledon Avenue Green Street Improvements Project in Paterson



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Haledon Avenue Green Street
Change Order #1

Members of the Board:

Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the in the contract amount.

The change order is for as-built quantities to date and a time extension of 183 days. The time extension was required in order to allow summer temperatures to cool prior to installing the plantings and to allow PSE&G to relocate a pole (this item is still outstanding).

The total amount of the increase is \$38,621.00, resulting in a new contract amount of \$493,921.00 or 8.5%.

This project was funded through an NJDEP 319h Grant.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of December 12, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of \$38,621.00.

Very truly yours

Timothy R. Mattien, P.E.
Deputy County Engineer

Attachment:

TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181087

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

DATE: December 10, 2018

PROJECT TITLE: Haledon Avenue Green Street Improvements
 LOCATION: N. Straight St, Haledon Ave, Paterson
 DATE OF CONTRACT: October 2, 2017
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Zuccaro, Inc., 64 Commerce St, Garfield, Nj 07026

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
Deducts					
1	Inlet Filter	-290	SF	\$ 5.00	-\$1,450.00
5	Construction Signs	-20	SF	\$ 25.00	-\$500.00
6	Traffic Director Flagger	-23.5	MH	\$ 70.00	-\$1,645.00
8	Excavation Test Pits	-2	CY	\$ 100.00	-\$200.00
17	HMA Driveway 6" Thick	-2	SY	\$ 50.00	-\$100.00
20	9"x18" Concrete Vertical Curb	-50	LF	\$ 35.00	-\$1,750.00
22	Regulatory & Warning Sign	-8	SF	\$ 50.00	-\$400.00
26	Foundation Type SPF	-1	UN	\$ 2,000.00	-\$2,000.00
28	Traffic Signal Cable 5 Conductor	-27	LF	\$ 6.00	-\$162.00
32	Topsoiling 4" Thick	-477	SY	\$ 8.00	-\$3,816.00
33	Fertilizing & Seeding type A-3	-477	SY	\$ 1.00	-\$477.00
34	Straw Mulching	-477	SY	\$ 1.00	-\$477.00
					-\$12,977.00
Adds					
15	Concrete Sidewalk 4" Thick	92	SY	\$ 80.00	\$ 7,360.00
16	Concrete Driveway 6" Thick	103.3	SY	\$ 90.00	\$ 9,297.00
21	Traffic Markings	663	SF	\$ 7.00	\$ 4,641.00
24	3" Rigid Metallic Conduit	64	LF	\$ 100.00	\$ 6,400.00
	Total				\$ 27,698.00
Supplemental					
S-1	Inlet Type A	3	UN	\$ 6,500.00	\$ 19,500.00
S-2	Traffic Signal Controller Upgrade	1	UN	\$ 4,400.00	\$ 4,400.00
	Total				\$ 23,900.00
Total Change					\$38,621.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	38,621.00
ORIGINAL DATE FOR COMPLETION.....		May 31, 2018
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		183 Calendar Days
NEW DATE FOR COMPLETION IS.....		November 30, 2018

2. REASON FOR CHANGE

All Items
 As-Built quantities.

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181087

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505

1

DATE: December 10, 2018

PROJECT TITLE: Haledon Avenue Green Street Improvements
LOCATION: N. Straight St, Haledon Ave, Paterson
DATE OF CONTRACT: October 2, 2017
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Zuccaro, Inc., 64 Commerce St, Garfield, Nj 07026

Item S-2

Contractor repaired a malfunctioning Signal Controller in order to complete the project and provide power to the Pedestrian Signals.

Time Extension

Time extension is due to weather delays during construction, waiting for Fall weather prior to planting, and awaiting PSE&G to relocate a pole (which still hasn't happened) to finish curbing.

3. STATEMENT OF CONTRACT AMOUNT

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT (\$455,300.00), PREVIOUS ADDITIONS (\$-), TOTAL (\$455,300.00), PREVIOUS DEDUCTIONS (\$-), NET PRIOR TO THIS CHANGE (\$455,300.00), AMOUNT OF THIS CHANGE (\$38,621.00), and CONTRACT AMOUNT TO DATE (\$493,921.00).

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Zuccaro, Inc.

SIGNATURE DATE

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Recommended for Processing By: (Project Engineer) Date

Recommend for Approval By: (County Engineer) Date

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE DATE: Freeholder - Director

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181087



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Haledon Avenue Green Street
Change Order #1

Members of the Board:

Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the in the contract amount.

The change order is for as-built quantities to date and a time extension of 183 days. The time extension was required in order to allow summer temperatures to cool prior to installing the plantings and to allow PSE&G to relocate a pole (this item is still outstanding).

The total amount of the increase is \$38,621.00, resulting in a new contract amount of \$493,921.00 or 8.5%.

This project was funded through an NJDEP 319h Grant.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of December 12, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of \$38,621.00.

Very truly yours

A handwritten signature in black ink, appearing to read "Timothy R. Mattien", is written over a circular stamp or seal.

Timothy R. Mattien, P.E.
Deputy County Engineer

Attachment:

TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181087

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE REPLACEMENT OF TERRACE AVE. CULVERT NO. 1600-421 OVER TRIBUTARY TO MOLLY ANN BROOK IN THE BOROUGH OF NORTH HALEDON, NJ ALL AS NOTE IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181088							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-67							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

Res. Pg: 1.67-2

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND
RECEIPT OF BIDS FOR THE REPLACEMENT OF TERRACE
AVE. CULVERT NO. 1600-421 OVER TRIBUTARY TO MOLLY
ANN BROOK IN THE BOROUGH OF NORTH HALEDON, NJ**

WHEREAS the Passaic County Engineer's Office has received the Plans and Specifications for the Project known as the Replacement of Terrace Ave. Culvert No. 1600-421 Over Tributary to Molly Ann Brook in the Borough of North Haledon, NJ; and

WHEREAS the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

WHEREAS by letter dated December 13, 2018 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receive bids; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on December 12, 2018 who are recommending approval by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

December 27, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 13, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505
Over Tributary to Molly Ann Brook
Borough of North Haledon, Passaic County

RE: Replacement of Terrace Ave. Culvert No. 1600-421
Over Tributary to Molly Ann Brook
Borough of North Haledon, Passaic County
Authorization To Advertise and Receive Bid

Dear Members of the Board:

This Office has reviewed the Construction Plans and Specifications for the Replacement of Terrace Ave. Culvert No. 1600-421 located in the Borough of North Haledon as prepared by the County Consultant Boswell Engineering, and found them to be in accordance with the County Engineering Standards.

The project consist of the Replacement of the existing structure with a new three -sided concrete frame structure on concrete footings and provide a new two (2)-6' sidewalks and bridge rail supported on 21" parapet on the East and West side.

The above referenced project was discussed at the Public Works & Buildings and Grounds Committee meeting of December 12, 2018 and recommended for approval to the full Board.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt necessary resolution authorizing the Department of Purchasing to advertise and receive bids.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

JCP:SG:sg

Cc: County Administrator
County Counsel
Director of Finance
PWC Chair

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181088

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Tel: 973-881-4402
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AMEND RESOLUTION R-18-0998 DATED DECEMBER 11, 2018 TO INCLUDE AN ADDITIONAL BRIDGE IN THE APPLICATION AND GRANT AGREEMENT FOR NJDOT STATE/LOCAL BRIDGE FUND FOR THE 2019 CALENDAR YEAR FOR THE COUNTY OF PASSAIC ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181089							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-68							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

Res. Pg. 1 of 2
68-2

**RESOLUTION TO AMEND RESOLUTION R-18-0998 DATED
DECEMBER 11, 2018 TO INCLUDE AN ADDITIONAL BRIDGE
IN THE APPLICATION AND GRANT AGREEMENT FOR NJDOT
STATE/LOCAL BRIDGE FUND FOR THE 2019 CALENDAR
YEAR FOR THE COUNTY OF PASSAIC**

WHEREAS the New Jersey Department of Transportation recently notified the County of Passaic that it is eligible to apply for and receive the sum of \$3,071,969.00 for the 2019 calendar year for the Local Bridge Fund allotment; and

WHEREAS by Resolution R-18-0998 dated December 11, 2018, the County allocated the 2019 allotment to the projects listed below:

**Jackson Ave Bridge over the Pompton River #1600026 –
Deck Replacement**

**Paterson Hamburg Turnpike over the Pequannock River
#1600029 - Repairs**

WHEREAS due to the amount of the grant and current estimates for these bridges, the Deputy County Engineer, by letter dated December 13, 2018 (attached hereto and made part hereof), is requesting the following bridge be added to the grant application and subsequent approval of the submitted application and grant agreement for this Local Bridge Fund – 2019:

**Ratzer Road Bridge over a Pompton River Tributary –
Complete Replacement**

WHEREAS the matter was discussed at the Public Works and Buildings & Grounds Committee meeting on December 12, 2018 and recommended to the entire Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby

Introduced on: ~~December 27, 2018~~
Adopted on: ~~December 27, 2018~~
Official Resolution#: R20181089

approves the additional bridge listed above to be added to the

application to the New Jersey Department of Transportation for

the Local Bridge Fund for the 2019 calendar year for the projects
Res-Pg:1.68-3
listed above.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute said grant agreement on behalf of the County of Passaic with the inclusion of another bridge.

December 27, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Application and Agreement for NJDOT Local Bridge Fund - 2019
Passaic County - Additional

Members of the Board:

The New Jersey Department of Transportation has allocated Passaic County \$3,071,969.00 for the 2019 Local Bridge Fund Program. By Resolution R-18-0998, dated December 11, 2018, the County approved the following bridges for this program:

- Jackson Ave Bridge over the Pompton River #1600026 – Deck Replacement
- Paterson Hamburg Turnpike over the Pequannock River #1600029 – Repairs

Due to the amount of the grant and current estimates for these bridges, we recommend the following bridge be added to the grant application:

- Ratzler Road Bridge over a Pompton River Tributary #1600367 – Complete Replacement

The Public Works and Buildings & Grounds Committee, discussed this during on December 12, 2018 and recommended that the full Board authorize this application.

Therefore, we recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION directing the County Engineer to add this bridge to the application for the 2019 Local Bridge Fund and further authorize the Director of the Board and the Clerk to the Board to sign said application and agreement on behalf of the full Board.

Very truly yours

Timothy R. Mettlen, P.E.
Deputy County Engineer

TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181089

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO ORDINANCE 18-038 BY THE CITY OF PATERSON, NJ WHICH ESTABLISHES A 15-MINUTE PARKING ZONE FROM 9:00 A.M. TO 7:00 P.M. AT 286 UNION AVE, WHERE PARKING IS ALREADY PERMITTED ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181090							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-69							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

Res. Pg. 1 of 2

**RESOLUTION CONSENTING TO ORDINANCE 18-038 BY THE
CITY OF PATERSON, NJ WHICH ESTABLISHES A 15-MINUTE
PARKING ZONE FROM 9:00 A.M. TO 7:00 P.M. AT 286 UNION
AVE, WHERE PARKING IS ALREADY PERMITTED**

WHEREAS the City of Paterson adopted Ordinance 18-038 which establishes a 15-minute parking zone at 286 Union Ave (between Preakness Ave and Ryerson Ave), where parking is already permitted, between 9:00 a.m. to 7:00 p.m.; and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Union Avenue is a County road; and

WHEREAS said Resolution was discussed at the December 12, 2018 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution which establishes a 15-minute parking zone at the referenced location (between 9:00 a.m. to 7:00 p.m.), where parking is already permitted.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to a Resolution as referenced above and in the attached letter from the County Traffic Engineer dated December 13, 2018.

December 27, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

December 13, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *City of Paterson Ordinance 18-038*
15 Minute Parking at 286 Union Ave (Between Preakness Ave and Ryerson Ave)
(9:00 AM to 7:00 PM)

Dear Members of the Board:

Our office received from the City of Paterson the final copy of the referenced Ordinance. It establishes a 15-minute parking zone at the referenced location (9:00 AM to 7:00 PM), where parking is already permitted. Since Union Avenue is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the December 12, 2018 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

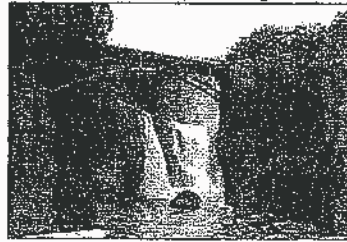
Charles Silverstein, P.E.
County Traffic Engineer

CSS/sl
Attachment

cc: County Administrator
County Counsel
PWC Chair

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181090

Office of the City Clerk



SONIA L. GORDON, RMC
City Clerk

CITY HALL - 3RD FLOOR
155 MARKET STREET
PATERSON, NEW JERSEY 07505

OFFICE: (973) 321-1310
FAX: (973) 321-1311

December 5, 2018

The Honorable Cassandra "Sandi" Lazzara, Director
Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street, Room #223
Paterson, NJ 07505

Dear Honorable Director Lazzara:

At a Regular Meeting of the Paterson Municipal Council held on Tuesday, June 26, 2018, the following Ordinance was adopted by the Municipal Council:

- * Ordinance establishing a 15 minute Parking Zone on Union Avenue between Preakness Avenue and Ryerson Avenue. PUBLIC WORKS (ORD. #18-038)

This Ordinance requires the Board of Chosen Freeholders to adopt a concurring Ordinance. Kindly forward a certified copy of this Ordinance upon adoption by the Board of Chosen Freeholders.

If you have any questions regarding this matter please contact my Secretary, Sophia Alexander at (973) 321-1250.

Sincerely,

Sonia L. Gordon (Signature)

Sonia L. Gordon
City Clerk

SG/sva

enc.

cc: Vaughn McKay, Business Administrator
Members of the Board of Chosen Freeholders
Louis E. Imhof, Clerk to the Board of Chosen Freeholders
Khalifah Shabazz, Esq., Corporation Counsel
William Rodriguez, Director of Public Works
Steve Howe, Deputy Director of Public Works
Hongchao Yu, Traffic Engineer

COUNTY SEAT OF PASSAIC COUNTY - RANKS THIRD IN POPULATION IN THE STATE
OLDEST INDUSTRIAL CITY IN THE UNITED STATES

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181090

CERTIFICATION

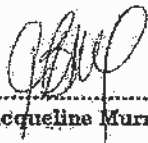
I, **Jacqueline Murray, Deputy City Clerk** to the City of Paterson and to the CITY COUNCIL of said City, DO HEREBY CERTIFY that the attached is a true copy of: "Ordinance establishing a 15 minute Parking Zone on Union Avenue between Preakness Avenue and Ryerson Avenue."

Adopted by the said Council on June 26, 2018 as copied from and compared with the original now remaining on file in my office.

IN TESTIMONY WHEREOF,

I have hereunto set my
hand and affixed the seal of the City of
Paterson, this 5th day of December
Two Thousand and Eighteen

Seal


.....
Jacqueline Murray, Deputy City Clerk

Ordinance of the City of Paterson, N.J.

No. 4 1st Reading No. 18-038 Date JUNE 26, 2018

No. 5 Public Hearing Date to Mayor JUNE 27, 2018

(2nd Rdg. & Final Passage) Date Returned

Division Traffic Engineering Date Submitted to Council June 12, 2018 4/7/18

TITLE: ORDINANCE ESTABLISHING A 15 MINUTE PARKING ZONE ON UNION AVENUE BETWEEN PREAKNESS AVENUE AND RYERSON AVENUE Factual Contents Certified to By [Signature] 6/1/18
THE Date

Approved As To Form and Legality on Basis of Facts Set Forth [Signature] 6/1/18
CORPORATION COUNSEL Date

(DPW.ord.15min.pkg.union.ave.052918) 1574577

COUNCILPERSON LUIS WLEZ Moved the Following Ordinance:

WHEREAS, Pure Watench LLC, located at 286 Union Avenue, is in need of a time limit parking zone for the convenience of its customers in front of the business; and

WHEREAS, N.J.S.A. 39:4-197(1)(f) authorizes a municipality to enact an ordinance regulating street parking; and

WHEREAS, the existing curb space at 286 Union Avenue will meet the need and will not create any major traffic impact, and is therefore so recommended by the City Traffic Engineer.

NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON, NEW JERSEY AS FOLLOWS:

SECTION 1. No person shall park a vehicle upon any of the following streets or parts of streets during the time described for longer than the time limit as specified:

<u>STREET</u>	<u>SIDE</u>	<u>TIME</u>	<u>LIMIT</u>	<u>LOCATION</u>
Union Ave	Southeast	9am-7pm Daily	15 Min	Beginning at 58 feet northeast of the northeasterly curb line of Preakness Ave and extending 25 feet northeasterly there from.

SECTION 2. Unless another penalty is expressly provided by state law, including but not limited to N.J.S.A. 39:4-203, any person convicted of a violation of this Ordinance or any supplement thereto, shall be liable to a penalty of not less than fifty (\$50.00) dollars or more than two hundred (\$200.00) dollars or imprisonment for a term not exceeding fifteen (15) days or both.

SECTION 3. The Director of the Department of Public Works or the Director's designee is hereby directed to erect and maintain the regulatory signs as required by law, and the effectiveness of this Ordinance is contingent upon such signs being erected.

SECTION 4. All ordinances or portions of Ordinances inconsistent herewith are repealed to the extent of such inconsistency only.

SECTION 5. If any part of this Ordinance shall be declared to be invalid or inoperative, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this Ordinance.

SECTION 6. This Ordinance shall take effect upon passage, approval and publication as required by law, subject to passage of a concurring ordinance or resolution by the Passaic County Board of Chosen Freeholders.

SECTION 7. The City Clerk shall have this Ordinance codified and incorporated in the official copies of the Paterson Code, but non-codification shall in no way affect the validity of the Ordinance.

SECTION 8. The City Clerk and the Corporation Counsel may change any chapter numbers, article numbers and section numbers if codification of this Ordinance reveals a conflict between those numbers and the existing Code, in order to avoid confusion and possible accidental repealers of existing provisions.

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution# R20181090

**ORDINANCE ESTABLISHING A 15 MINUTE
PARKING ZONE ON UNION AVENUE BETWEEN
PREAKNESS AVENUE AND RYERSON AVENUE**

SECTION 9. The City Clerk and the Corporation Counsel may correct any clerical errors in the printing, publication and codification of this Ordinance, provided both concur with the correction being made and both certify in writing to the Municipal Council as to the specifics of the clerical correction no later than seven (7) days before the correction is made, or, where a legal deadline for publication applies, no later than the date of the next Regular Meeting. The said certifications shall also be prominently posted no later than the date of the next regular meeting, and thereafter shall be annexed to the corrected original Ordinance and retained by the City Clerk.

SECTION 10. All or parts of the prior resolutions which are inconsistent with this Ordinance are hereby repealed.

STATEMENT OF PURPOSE

The purpose of this Ordinance is to establish a 15 minute parking zone on Union Avenue between Preakness Avenue and Ryerson Avenue.

SECONDED BY COUNCILPERSON .MARITZA DAVILA/ANDRE SAYEGH.....

Do Not Use Space Below This Line

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. COTTON, RUBY N.	X			
2. DAVILA, MARITZA	X			
3. JACKSON, MICHAEL				X
4. KHALIQUE, SHAHIN	X			
5. McKOY, WILLIAM C.	X			
6. MENDEZ, DOMINGO A.				X
7. MORRIS, KENNETH				X
8. SAYEGH, ANDRE	X			
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on June 12, 2018 Adopted on

second and final reading after reading on June 26, 2018

Approved _____ Reconsidered _____
 Rejected By _____ Mayor JANE E. WILLIAMS-WARRON Date _____
 Over _____
 Filed _____
 Vote _____ Aye _____ Nay _____
 _____ Council President _____ City Clerk
 RUBY N. COTTON _____ SONIA L. GORDON

Introduced on: December 27, 2018

Adopted on: December 27, 2018 Ordinance when adopted must remain in the custody of the City Clerk. Certified copies are available.

Official Resolution#: R20181090

USE REVERSE SIDE FOR POSTPONEMENT AND RECONSIDERATION DATA

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

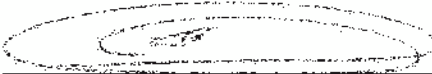
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

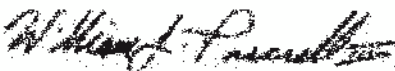
Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20181091							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-70							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY

WHEREAS both the County of Passaic and the Township of Little Falls are desirous of having a common facility for the purposes of rock salt delivery, loading, pickup, and storage; and

WHEREAS both the County and the Township of Little Falls have reviewed the advantages of sharing the loading of rock salt storage as a joint venture and have agreed that such an arrangement would result in significant cost savings if shared; and

WHEREAS as a consequence thereof, the County of Passaic and the Township of Little Falls have agreed to enter into a Shared Services Agreement that includes the Township of Little Falls storing rock salt, in conjunction with the County, for up to a 5 year lease, as long as the salt storage building remains active, and allow the Township of Little Falls to have access to the property and utilize the facility (see copy of letter from the Passaic County Supervisor of Roads dated December 10, 2018 and copy of proposed Shared Services Agreement attached hereto and made part hereof); and

WHEREAS pursuant to the Uniform Shared Consolidation Act (N.J.S.A. 40A:65-1 et. Seq.), public entities such as the County of Passaic and the Township of Little Falls are encouraged to facilitate and improve services by use of shared services as a method of reducing local expenses funded primarily by property taxpayers; and

WHEREAS the County and the Township of Little Falls have shared rock salt for a number of years, and it seems fitting that this arrangement between the County and the Township of Little Falls be

memorialized into a written Shared Services Agreement authorized pursuant to N.J.S.A. 40A:65-1 et seq.

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its December 12, 2018 meeting reviewed this matter and is recommending approval by the full Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of a Shared Services Agreement by and between the County and the Township of Little Falls to store rock salt, for up to a 3 year lease, as long as the salt storage building remains active, and allow the Township of Little Falls to have access to the property and utilize the facility and operation of a salt storage facility in conformity with the terms and conditions set out in the attached Agreement.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel are authorized to execute this Agreement on behalf of the County of Passaic.

December 27, 2018



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

October 10, 2018

Mr. Michael Glovin, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Shared Service Agreement – Rock Salt Use and Replacement

Dear Mr. Glovin:

I am respectfully requesting the preparation of a Shared Service Agreement for the use of Rock Salt between Passaic County and the following municipality:

1. Township of Little Falls, Department of Public Works, 70 Sindle Ave, Little Falls, NJ 07424

The following provisions need to be incorporated into the agreement:

Request for Rock Salt

1. The County Supervisor of Roads or designated contact person shall contact the Township or designated contact person and request the need for rock salt at least 24 hours prior to a snow storm.

Rock Salt Loading & Replacement

1. Rock salt will be loaded into Passaic County Road Department vehicles by the Township.
2. The County and the Township will keep accurate records of the total quantity of rock salt used for each snow storm event.
3. The Passaic County Road Department will provide to the Township with the total quantity of rock salt used, no later than 48 hours after a snow storm event.

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181091

Mr. Michael Glovin, Esq., Shares Service Agreement – Township of Little Falls – Page 2

Rock Salt Dome Location & Quantity

1. **Township of Little Falls**

- 70 Sindle Ave, Little Falls, NJ 07424
- The quantity of rock salt per snow storm event shall not exceed 50 tons.

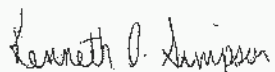
Shared Service Agreement Duration

1. **Township of Little Falls**, from January 1, 2019 – January 1, 2024 (5 years)

If you should have any questions pertaining to this agreement, please feel free to contact me at 973-881-4500.

Thank you for your assistance.

Very truly yours,



Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosure

cc: Anthony DeNova, Passaic County Administrator
Matthew Jordan, Esq., Deputy Passaic County Administrator
Jonathan Pera, PE, Passaic County Engineer
Nadge Allwaters, Esq., Assist Passaic County Counsel

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181091

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO LEMCO CORPORATION FOR EMERGENCY SERVICE CALL AND SUBSEQUENT REPAIRS TO THE ELECTRICAL SYSTEM AT LAMBERT CASTLE IN CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181092							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-71							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY
ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO
LEMCO CORPORATION FOR EMERGENCY SERVICE CALL AND
SUBSEQUENT REPAIRS TO THE ELECTRICAL SYSTEM AT
LAMBERT CASTLE IN CLIFTON, NJ**

WHEREAS on Wednesday, July 18, 2018, Lambert Castle located on Valley Road in Clifton, NJ suffered a major power outage; and

WHEREAS as a consequence thereof, the Passaic County Superintendent of Buildings & Grounds contacted Lemco Corporation of Wayne, NJ to conduct an emergency service call to diagnose and trouble shoot the problem that caused the power failure; and

WHEREAS the bill for the repair, which consisted of installing new service to the conduit, coordinate with PSE&G to get new service reconnected in two days, install wire rope guide wire, and install roof flashing, among other things, amounted to \$6,021.00; and

WHEREAS upon receipt of the bill, the Passaic County Administrator determined, by memo dated December 13, 2018, that the situation was one which could have affected the health, safety and welfare of the occupants and visitors to Lambert Castle and authorized the emergency contract to Lemco Corporation in the amount of \$6,021.00 (copy of memo, letter from Superintendent of Buildings & Grounds and bill attached hereto and made a part hereof); and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its December 12, 2018 meeting reviewed this matter and recommended that the full Board ratify this action.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administration in awarding an emergency contract to Lemco Corporation of Wayne, NJ in the amount of \$6,021.00 for the emergency service call and subsequent repair of the electrical system for Lambert Castle in Clifton, NJ pursuant to the attached correspondence.

BE IT FURTHER RESOLVED that in conformity with the emergency provisions of the Local Public Contracts Law N.J.S.A. 40A:11-6, it hereby authorizes a contract for this emergency and payment to the contractor for all work performed in connection with this emergency.

December 27, 2018



County of Passaic
BUILDINGS & GROUNDS DEPARTMENT
151 E. 11TH STREET, Paterson, New Jersey 07524

Jack Nigro
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
E-MAIL: jackn@passaiccountynj.org

December 13, 2018

Mr. Michael Glovin
Deputy County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- Lemco Corporation
60 Greenwood Avenue
Wayne, New Jersey 07470

Dear Mr. Glovin,

At the December 12, 2018 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Lemco Corporation.

Description of Resolution- Resolution awarding a contract to Lemco Corporation. Emergency Service call on Wednesday 7/18/2018 on a major power outage at Lambert Castle located in Valley Rd. Clifton, NJ.


The following was needed:

- A. Supply & Install new service conduit, wire and fittings from the CT Cabinet
- B. File for permit and coordinate with PSE&G to get the new service reconnected in two days.
- C. Install wire rope guide wire from service mast to brick wall
- D. Install Roof Flashing fro when soffit gets rebuilt.

A Total of \$6,021.00 is needed to cover cost.

If you should have any questions or I can be of additional assistance, please feel free to contact me.
Thank you for your attention with this matter.

REGARDS,


JACK NIGRO
SUPERINTENDENT
BUILDINGS & GROUNDS
JN/IT
ENCLOSURE

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181092



County of Passaic
BUILDINGS & GROUNDS DEPARTMENT
151 E. 11TH STREET, Paterson, New Jersey 07524

Jack Nigro
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
E-MAIL: jackn@passaiccountynj.org

December 13, 2018

Mr. Anthony J. DeNova III
Passaic County Administrator
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- Lambert's Castle
3 Valley Rd. Clifton, NJ
Emergency Electrical Power Outage

Dear Mr. DeNova,

On July 18th 2018, Lambert's Castle located in 3 Valley Rd. Clifton had tree branches fall and rip off a 400amp, 3phase service against the building. I went to the location and after reviewing the situation, the job was too big for our in-house staff. I then decided to call Lemco Electric to assess and resolve the issue. Please declare this request as an emergency and I will request a resolution.

RESPECTFULLY,

JACK NIGRO
SUPERINTENDENT
BUILDINGS & GROUNDS
JN/IT
ENCLOSURE



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS

Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

1. Requesting a Resolution for Lemco Corp. for an emergency electrical service. A 400AMP, 3phase service ripped off building by fallen tree branches. Supply & install new service conduit, wire and fittings from he CT cabinet up to the service weather head including new copper wire.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 6021.00

REQUISITION # R8-07449

ACCOUNT # 8-01-20-112-001-207

4. METHOD OF PROCUREMENT:

RFP RFO Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

12/12/18

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181092



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

RECEIVED
Anthony J. DeNova
County Administrator

2018 DEC 17 P 3:41
TEL: (973) 881-4405
FAX: (973) 881-2853
e-mail: adenova@passaiccountynj.org

Memorandum

TO: Jack Nigro, Superintendent Building & Grounds

FROM: Anthony J. DeNova County Administrator

RE: Authorization of Immediate Award of Contract to Lemco Corporation for Emergency Electrical Response for Lambert's Castle

DATE: December 13, 2018

This is to advise that in my capacity as County Administrator of the County of Passaic, I authorized the immediate award of a contract to Lemco Corporation for emergency electrical service due to fallen tree branches onto electrical lines located at Lambert's Castle.

On July 18, 2018, Lambert's Castle located on 3 Valley Road, Clifton, NJ 07013 had several tree branches fall and rip off a 400 amp, 3 phase service located against the building. The Superintendent of Building and Grounds determined on his arrival, that the scope of work was outside the current staff expertise and employed Lemco Corporation to provide the following services:

- a. Supply and Install new service conduit, wire and fitting from the CT Cabinet
- b. File for permit and coordinate with PSE&G to get the new service reconnected in two days
- c. Install wire rope guide wire from service mast to brick wall
- d. Install roof flashing from where soffit will be rebuilt.

In light of the above and given the urgent need for these services, I hereby authorize an immediate award of contract to Lemco Corporation in the amount of \$6,021.00 for the repair of the electrical services to the Lambert's Castle.

Thank you for your kind and immediate attention to this matter.

Anthony J. DeNova III
County Administrator

cc: Board of Chosen Freeholders
Michael H. Glovin, Deputy County Counsel
Richard Cahill, Finance Officer
Matthew P. Jordan Esq., Deputy County Administrator
Jack Nigro, Superintendent Building & Grounds
Michael Marinello, Purchasing Director

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181092

INVOICE#: 11634

INVOICE DATE: 8/7/18

*Approved
See bill*

LEMCO CORPORATION
60 GREENWOOD AVENUE
WAYNE, NEW JERSEY 07470
973 633-8786
NJ ELEC.LIC. #5658

COUNTY OF PASSAIC BLDG. & GROUNDS
151 EAST 11TH STREET
PATERSON, NJ 07510
ATTN: JACK NIGRO

Re: Lambert Castle-3 Valley Rd.Clifton

Emergency service call on 7/18/18 for 400AMP, 3phase service ripped off building by fallen tree branches. Supply and install new service conduit, wire and fittings from he CT cabinet upto the service weather head including new copper wire. File for permit and coordinate with PSE&G to get the new service reconnected in two days. Also install wire rope guide wire from service mast to brick wall. Install roof flashing for when soffit gets rebuilt.

NOTE: Soffit must be reconstructed by others

TOTAL: \$6,021.00

TERMS NET 30 DAYS

COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (Q) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

REQUISITION	
NO.	R8-07449

SHIP TO	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
VENDOR	VENDOR #: 12658 LEMCO CORPORATION 60 GREENWOOD AVENUE WAYNE, NJ 07470

ORDER DATE: 12/11/18
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	A 400AMP, 3PHASE SERVICE RIPPED OFF BUILDING BY FALLEN TREE BRANCHES. SUPPLY & INSTALL NEW SERVICE CONDUIT, WIRE AND FITTINGS FROM THE CT BAINET UP TO THE SERVICE WEATHER HEAD INCLUDING NEW COPPER WIRE. "AS PER INVOICE # 11634"	8-01-20-112-001-207	6,021.0000	6,021.00
			TOTAL	6,021.00

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181092

REQUESTING DEPARTMENT

DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

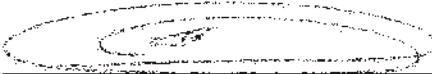
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

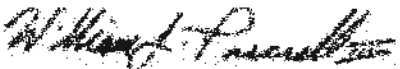
Agenda: RESOLUTION AWARDDING CONTRACT TO TREE KING UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181093							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-72							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AWARDING CONTRACT TO TREE KING UNDER
THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL**

WHEREAS from time to time, it is necessary for the Passaic County Parks Department to utilize the services of professional tree removal companies when the Department encounters tree removal issues that cannot be handled in house by Park's Department personnel; and

WHEREAS due to an increased volume of dead ash trees because of the emerald ash borer and bacterial leaf blight, the said Parks Department has been forced to use tree removal contractors more heavily this year than originally anticipated; and

WHEREAS recently the said Parks Department reported that they were in need of tree removal services because of the various dead trees and the appearance of other invasive species at the Garret Mountain Reservation; and

WHEREAS the Parks Department has secured an estimate for those tree removal services from Tree King of Landing, New Jersey, who is a vendor under the Morris County Cooperative Pricing Council (MCCPC) which quote was provided under Contract #18, Category A entitled "Tree Removal Services"; and

WHEREAS the Passaic County Director of Parks & Recreation, in a memo dated December 17, 2018, is recommending that a contract in the amount of \$8,000.00 be awarded to said Tree King (copy of memo attached hereto and made a part hereof); and

WHEREAS since the County of Passaic is a member of the Morris County Cooperative Pricing Council, this contract can be awarded as a Cooperative Agreement; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its December 12, 2018 meeting reviewed this matter and is recommending it to the full Board; and

WHEREAS a revised certification is attached hereto indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to Tree King of 12 Lenel Road, Landing New Jersey for a fee of \$8,000.00, all in accordance with the terms and conditions of their Contract #18 Category A with the Morris County Cooperative Pricing Council.

BE IT FURTHER RESOLVED that all necessary County officers and employees are hereby authorized and directed to take further action and execute such documents as are required to effectuate the purpose of this Resolution.

December 27, 2018

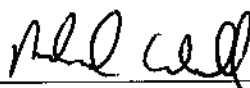
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,000.00

APPROPRIATION: O-18-56-655-000-602

PURPOSE: Resolution awarding contract to Tree King under the Morris County Cooperative Pricing Council.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



COUNTY OF PASSAIC
Department of PARKS & RECREATION
209 Totowa Road
Wayne, NJ 07470

RECEIVED

2018 DEC 20 A 11:49

PASSAIC COUNTY
COUNSEL'S OFFICE

December 20, 2018

Michael Glovin
Deputy County Counsel
County of Passaic
401 Grand Street, Rm. 214
Paterson, NJ 07505

Mike,

The Passaic County Parks Department is in need of a contractor for removal of ash- trees and invasive species at the Garret Mountain Reservation. The vendor, Tree King, located at 12 Lenel Road, Landing, NJ 07850, is a MCCPC vendor for tree removal, Category A, of Contract #18. A proposal was obtained from Tree King in the amount of \$8,000 to complete above-mentioned work.

A prior Resolution Request awarding Tree King to complete the necessary tree work in the amount of \$8,000 was approved at the Public Works Committee Meeting on the date of 12/12/18.

I am therefore, recommending that the Board of Chosen Freeholders adopt the necessary resolution, authorizing an Award to Tree King.

Thank you in advance for your immediate attention to this matter.

Sincerely,


Darryl Sparta, Director
Passaic County Parks Dept.

DS/

COUNTY OF PASSAIC

PARKS DEPT, CO OF PASSAIC
 (Q) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION	
NO.	R8-07568

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	TREE KING INC. 12 LENEL ROAD LANDING, NJ 07850

VENDOR #: 11021

ORDER DATE: 12/17/18
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	Tree Services	0-18-56-655-000-602	8,000.0000	8,000.00
			TOTAL	8,000.00

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181093

REQUESTING DEPARTMENT _____ DATE _____



COUNTY OF PASSAIC
Department of PARKS & RECREATION
209 Totowa Road
Wayne, NJ 07470

RECEIVED

2018 DEC 20 A 11:49

PASSAIC COUNTY
COUNSEL'S OFFICE

December 20, 2018

Michael Glovin
Deputy County Counsel
County of Passaic
401 Grand Street, Rm. 214
Paterson, NJ 07505

Mike,

The Passaic County Parks Department is in need of a contractor for removal of ash- trees and invasive species at the Garret Mountain Reservation. The vendor, Tree King, located at 12 Lenel Road, Landing, NJ 07850, is a MCCPC vendor for tree removal, Category A, of Contract #18. A proposal was obtained from Tree King in the amount of \$8,000 to complete above-mentioned work.

A prior Resolution Request awarding Tree King to complete the necessary tree work in the amount of \$8,000 was approved at the Public Works Committee Meeting on the date of 12/12/18.

I am therefore, recommending that the Board of Chosen Freeholders adopt the necessary resolution, authorizing an Award to Tree King.

Thank you in advance for your immediate attention to this matter.

Sincerely,


Darryl Sparta, Director
Passaic County Parks Dept.

DS/

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

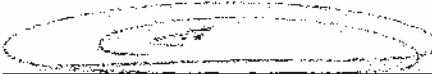
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

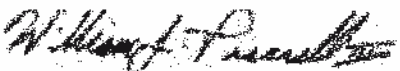
Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF PARKS & RECREATION TO APPLY FOR A NJUCF STEWARDSHIP – RESILIENCY PLANNING GRANT FROM THE NJDEP URBAN AND COMMUNITY FORESTRY PROGRAM FOR THE CREATION OF A HAZARDOUS TREE INVENTORY FOR EASTERN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181094							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-73							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RES:173-2

RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF PARKS & RECREATION TO APPLY FOR A NJUCF STEWARDSHIP – RESILIENCY PLANNING GRANT FROM THE NJDEP URBAN AND COMMUNITY FORESTRY PROGRAM FOR THE CREATION OF A HAZARDOUS TREE INVENTORY FOR EASTERN PASSAIC COUNTY

WHEREAS the County of Passaic Director of the Department of Parks & Recreation is desirous of applying for a NJUCF Stewardship – Resiliency Planning Grant from the NJDEP Urban and Community Forestry Program in the amount of \$10,000; and

WHEREAS the Department of Parks & Recreation will request the full \$10,000 which will be used to pay an arborist to create a hazardous tree inventory for Eastern Passaic County, as more fully explained in a memo dated December 17, 2018 attached hereto and made a part hereof; and

WHEREAS the County of Passaic is required to provide a \$7,500 match for said Grant; and

WHEREAS a certification is attached hereto indicating the availability of funds for said expenditure; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on December 12, 2018 and is recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Parks & Recreation Department to apply for the NJUCF Stewardship – Resiliency Planning Grant from the NJDEP Urban and Community Forestry Program in the amount of \$10,000 for the creation of a hazardous tree inventory for Eastern Passaic County.

Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,500.00

APPROPRIATION: 9-01-41-203-001-MGK *Contingent upon availability of funds in 2019 adopted budget.

PURPOSE: Resolution authorizing the County of Passaic Department of Parks & Recreation to apply for a NJUCF Stewardship-Resiliency Planning Grant with the above matching funds being provided by our 2019 budget.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Glovin
From: Darryl Sparta, Director of Parks & Recreation
Date: December 17, 2018
Re: Grant: NJUCF Stewardship-Resiliency Planning Grant from the NJDEP

The Passaic County Parks Department applied for a NJUCF Stewardship-Resiliency Planning Grant from the NJDEP Urban and Community Forestry Program in the amount of \$10,000 with a \$7,500 match from the county. These grant funds will be used to pay an arborist to create a hazardous tree inventory for Eastern Passaic County. The areas within this portion of the county are to include all county-owned roads and parks. This inventory will then be used to provide work orders and record keeping for addressing the hazard tree issues.

A resolution request for acceptance of the above mentioned grant funds was approved at the Public Works Committee meeting held on December 12, 2018.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the acceptance of the grant funds in the amount of \$10,000.

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181094



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Darryl Sparta
Telephone #: 973-872-6417

DESCRIPTION OF RESOLUTION:

Acceptance of the NJUCF Stewardship Resiliency-Planning Grant

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$10,000
REQUISITION # R8-
ACCOUNT # account to be created once resolution is passed.

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: grant

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

12/12/18

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181094



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Glovin
From: Darryl Sparta, Director of Parks & Recreation
Date: December 17, 2018
Re: Grant: NJUCF Stewardship-Resiliency Planning Grant from the NJDEP

The Passaic County Parks Department applied for a NJUCF Stewardship-Resiliency Planning Grant from the NJDEP Urban and Community Forestry Program in the amount of \$10,000 with a \$7,500 match from the county. These grant funds will be used to pay an arborist to create a hazardous tree inventory for Eastern Passaic County. The areas within this portion of the county are to include all county-owned roads and parks. This inventory will then be used to provide work orders and record keeping for addressing the hazard tree issues.

A resolution request for acceptance of the above mentioned grant funds was approved at the Public Works Committee meeting held on December 12, 2018.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the acceptance of the grant funds in the amount of \$10,000.

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181094

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO CYPRECO INDUSTRIES INC. FOR ROOF REPAIRS OF THE BOARD OF SOCIAL SERVICES BUILDING AT 80 HAMILTON STREET IN PATERSON, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181095							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-74							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION FOR AWARD OF CONTRACT TO CYPRECO INDUSTRIES INC. FOR ROOF REPAIRS OF THE BOARD OF SOCIAL SERVICES BUILDING AT 80 HAMILTON STREET IN PATERSON, NJ AS PER BID

WHEREAS bids for Roof Repairs of the Board of Social Services Building at 80 Hamilton Street in Paterson, NJ were received on December 18, 2018; and

WHEREAS the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

WHEREAS Cypreco Industries Inc. of Neptune, NJ submitted a bid for the above-mentioned project and the County Engineer has recommended an award in the sum of \$223,080.00, as per the terms of the attached letter from the Office of the Passaic County Engineer dated December 20, 2018 as the lowest responsible bidder; and

WHEREAS this matter was reviewed and e-mailed to the Freeholder members of the Public Works and Buildings & Grounds Committee who are recommending approval by the entire Board; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for Roof Repairs of the Board of Social Services Building located at 80 Hamilton Street in Paterson, NJ to Cypreco Industries Inc. in the amount of \$223,08000; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$223,080.00

APPROPRIATION: C-04-55-991-006-901

PURPOSE: Resolution for award of contract to Cypreco Industries Inc. for Roof repairs of the Board of Social Services Building at 80 Hamilton Street.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 20, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: 80 Hamilton Street - Board of Social Services
Roof Repairs
City of Paterson, NJ
AWARD OF CONSTRUCTION CONTRACT

Dear Members of the Board:

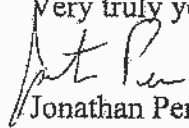
Bids for the construction of the above referenced project were received on December 18, 2018. The project involves roof repairs of the Board of Social Services Building located at 80 Hamilton Street in Paterson, NJ.

Two (2) bidders submitted bids. The following is a summary of the bids received:

<u>Name of Bidder</u>	<u>Amount</u>
1. Cypreco Industries Inc. P.O. Box 822 Neptune, NJ 07753	\$223,080.00
2. Northeast Roof Maintenance 649 Catherine Street Perth Amboy, NJ 08861	\$712,185.00

The lowest responsible bid received was from Cypreco Industries. The bid results were reviewed and emailed to the Public Works Committee.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Cypreco Industries, Inc. in the amount of \$223,080.00 for the 80 Hamilton Street – Board of Social Services Roof Repairs subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/AET
Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution No. R20181005
Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO TECTONIC OF SHORT HILLS, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR SEVEN BRIDGES IN THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181096							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-75							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO
TECTONIC OF SHORT HILLS, NJ FOR ON-CALL
GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR
SEVEN BRIDGES IN THE PREAKNESS VALLEY GOLF COURSE
IN THE TOWNSHIP OF WAYNE, NJ AS PER BID**

WHEREAS bids were received by the County of Passaic for construction and geotechnical on-call testing services for construction, asphalt core testing and environmental material; and

WHEREAS Passaic County passed Resolution R-2017-174 on March 16, 2017 awarding a contract to Tectonic of Short Hills, New Jersey on an as-needed basis for a two-year period between March 1, 2017 and February 28, 2019; and

WHEREAS the Passaic County Engineering Department by letter dated December 19, 2018 is recommending that said Tectonic be authorized to be paid an allowance for providing professional geotechnical testing and laboratory services in the amount of \$34,775.00 for the project known as the Seven Bridges in the Preakness Valley Golf Course in the Township of Wayne, NJ in conformity with their February 15, 2017 bid (copy of letter attached hereto and made a part hereof); and

WHEREAS the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on December 12, 2018 and recommend that it be approved by the entire Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of Tectonic of Short Hills, NJ to conduct the needed professional testing services for the Seven Bridges in the Preakness Valley Golf Course in the Township of Wayne, NJ for the sum of \$34,775.00 in conformity with Board Resolution R-2017-174 dated March 16, 2017 award of bid to them.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

December 27, 2018


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$34,775.00

APPROPRIATION: C-04-55-116-001-920

PURPOSE: Resolution authorizing the award of contract to Tectonic of Short Hills, NJ for on-call geotechnical testing and laboratory services for seven bridges in the Preakness Valley Golf Course.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 19, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing and Laboratory Services for
Seven Bridges in the Preakness Valley Golf Course
Wayne Township
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2017-174, dated March 16, 2017, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2017 and February 28, 2019. The bids from the various consultants were received on February 15, 2017 for the On-Call Testing Services.

The Replacement seven bridges in the Preakness Valley Golf Course, six bridges over the Naachpunkt Brook and one over the Preakness Brook, project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, Tectonic was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$34,775.00. These costs were based upon the rates submitted by Tectonic for Resolution R-2017-174 mentioned above.

This matter was discussed during the Public Works Committee meeting on December 19, 2018, and an initial allowance of \$34,775.00 for Tectonic of Short Hills, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to Tectonic in the amount of \$34,775.00 for anticipated geotechnical testing and laboratory services for the Replacement of the seven bridges in the Preakness Valley Golf Course subject to the availability of funds.

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181096



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

December 19, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing and Laboratory Services for
Seven Bridges in the Preakness Valley Golf Course
Wayne Township
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2017-174, dated March 16, 2017, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2017 and February 28, 2019. The bids from the various consultants were received on February 15, 2017 for the On-Call Testing Services.

The Replacement seven bridges in the Preakness Valley Golf Course, six bridges over the Naachpunkt Brook and one over the Preakness Brook, project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, Tectonic was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$34,775.00. These costs were based upon the rates submitted by Tectonic for Resolution R-2017-174 mentioned above.

This matter was discussed during the Public Works Committee meeting on December 19, 2018, and an initial allowance of \$34,775.00 for Tectonic of Short Hills, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to Tectonic in the amount of \$34,775.00 for anticipated geotechnical testing and laboratory services for the Replacement of the seven bridges in the Preakness Valley Golf Course subject to the availability of funds.

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181096

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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Anthony J. De Nova III
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County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

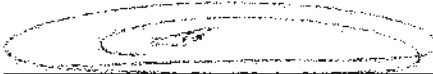
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

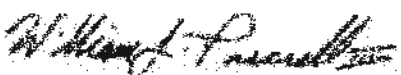
Agenda: RESOLUTION AUTHORIZING SERVICES OF KEN'S TREE CARE TO REMOVE TREE FROM PASSAIC COUNTY-OWNED FRIENDSHIP PARK IN BLOOMINGDALE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181097							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-76							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

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MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

Page 2

**RESOLUTION AUTHORIZING SERVICES OF KEN'S TREE CARE
TO REMOVE TREE FROM PASSAIC COUNTY-OWNED
FRIENDSHIP PARK IN BLOOMINGDALE, NEW JERSEY**

WHEREAS there exists a need for tree removal services to remove a tree from County-owned Friendship Park in Bloomingdale, NJ, which also neighbors a resident's property; and;

WHEREAS quotations were received from Downes Tree Service of Hawthorne, NJ in the amount of \$4,500.00, Ken's Tree Care of Northvale, NJ in the amount of \$1,595.00, and Ramapo Tree Service of Mahwah, NJ (not interested in performing the work) (see proposals attached hereto and made a part hereof); and

WHEREAS the Director of Parks & Recreation, by memo dated December 17, 2018 attached hereto and made part hereof, is reporting that Ken's Tree Care is the lowest quote in the amount of \$1,595.00; and

WHEREAS the cost of the tree removal services for the Passaic County Parks & Recreation Department will bring this vendor over the yearly monetary threshold established under the New Jersey Pay-to-Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

WHEREAS the Board of Chosen Freeholders for the County of Passaic, by Resolution R-06-97 and dated February 14, 2006, established a policy of awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy in this case because Ken's Tree Care is familiar with the service required, was the lowest quotation received, and the other vendors from which quotes were requested were either too high or were not interested in performing the work; and

Grounds reviewed this matter at its December 12, 2018 meeting and is recommending approval by the entire Board; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a non-fair and non-open contract in the amount of \$1,595.00 to Ken's Tree Care of Northvale, NJ for tree removal service to remove a tree from County-owned Friendship Park in Bloomingdale, NJ, which also neighbors a resident's property.

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this resolution shall remain in full force and

BE IT FURTHER RESOLVED that all necessary County officers and employees are hereby authorized and directed to take such further actions and execute such documents that are required to effectuate the purposes of this Resolution.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 1,595.00

APPROPRIATION: \$162.00- O-18-56-655-000-602
\$1,433.00 - 8-01-28-198-002-213

PURPOSE: Resolution authorizing services of Ken's Tree Care to remove tree from Passaic County-Owned Friendship Park in Bloomingdale, NJ.


Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Glovin
From: Darryl Sparta, Director of Parks & Recreation
Date: December 17, 2018
Re: Ken's Tree Care

The Passaic County Parks Department is in need of a tree removal service to remove a tree from County owned park property neighboring a resident's property in Friendship Park. Quotes were received from Downes Tree Service 65 Royal Ave. Hawthorn, NJ 07506 in the amount of \$4,500, from Ken's Tree Care 401 Paulding Avenue Northvale NJ 07647 in the amount of \$1,595 and Ramapo Tree Service 75 Mollie Court Mahwah NJ 07430 looked at the job but was not interested. Kens Tree Care is the lowest quote.

A resolution request for over the threshold in the additional amount of \$1,595 was approved at the December 12, 2018 Public Works Committee meeting.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing Kens Tree Care to remove the tree in the amount of \$1,595.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta
 Telephone #: 973-872-6417

DESCRIPTION OF RESOLUTION:

Over the threshold: Ken's Tree Care

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$1595
REQUISITION # R8-07567, 8-01-28-198-001-213 \$1433
ACCOUNT # and o-18-56-655-000-602 \$162

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: quotes

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

12/12/18

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181097

COUNTY OF PASSAIC

PARKS DEPT, CO OF PASSAIC
 (Q) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION	
NO.	R8-07567

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	VENDOR #: 12669 KEN'S TREE CARE, INC. 401 PAULDING AVENUE NORTHVALE, NJ 07647

ORDER DATE: 12/17/18
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	Tree Services	0-18-56-655-000-602	162.0000	162.00
1.00 EA	Tree Service	8-01-28-198-002-213	1,433.0000	1,433.00
			TOTAL	1,595.00

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181097

REQUESTING DEPARTMENT _____ DATE _____



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Glovin
From: Darryl Sparta, Director of Parks & Recreation
Date: December 17, 2018
Re: Ken's Tree Care

The Passaic County Parks Department is in need of a tree removal service to remove a tree from County owned park property neighboring a resident's property in Friendship Park. Quotes were received from Downes Tree Service 65 Royal Ave. Hawthorn, NJ 07506 in the amount of \$4,500, from Ken's Tree Care 401 Paulding Avenue Northvale NJ 07647 in the amount of \$1,595 and Ramapo Tree Service 75 Mollie Court Mahwah NJ 07430 looked at the job but was not interested. Kens Tree Care is the lowest quote.

A resolution request for over the threshold in the additional amount of \$1,595 was approved at the December 12, 2018 Public Works Committee meeting.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing Kens Tree Care to remove the tree in the amount of \$1,595.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

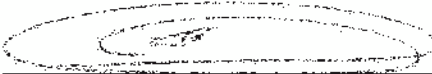
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

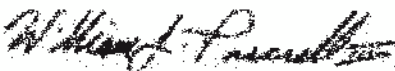
Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF RINGWOOD, NEW JERSEY FOR ROCK SALT STORAGE, DELIVERY AND REPLACEMENT FACILITY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20181098							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-77							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF RINGWOOD, NEW JERSEY FOR ROCK SALT STORAGE, DELIVERY AND REPLACEMENT FACILITY

WHEREAS both the County of Passaic and the Borough of Ringwood are desirous of having a common facility for the purposes of rock salt delivery, loading, pickup, and storage; and

WHEREAS both the County and the Borough of Ringwood have reviewed the advantages of sharing the loading of rock salt storage as a joint venture and have agreed that such an arrangement would result in significant cost savings if shared; and

WHEREAS as a consequence thereof, the County of Passaic and the Borough of Ringwood have agreed to enter into a Shared Services Agreement that includes the Borough of Ringwood storing rock salt, in conjunction with the County, for up to a 5 year lease, as long as the salt storage building remains active, and allow the Township of the Borough of Ringwood to have access to the property and utilize the facility (see copy of letter from the Passaic County Supervisor of Roads dated December 10, 2018 and copy of proposed Shared Services Agreement attached hereto and made part hereof); and

WHEREAS pursuant to the Uniform Shared Consolidation Act (N.J.S.A. 40A:65-1 et. Seq.), public entities such as the County of Passaic and the Borough of Ringwood are encouraged to facilitate and improve services by use of shared services as a method of reducing local expenses funded primarily by property taxpayers; and

WHEREAS the County and the Borough of Ringwood have shared rock salt for a number of years, and it seems fitting that this

arrangement between the County and the Borough of Ringwood be memorialized into a written Shared Services Agreement authorized pursuant to N.J.S.A. 40A:65-1 et seq.

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its December 12, 2018 meeting reviewed this matter and is recommending approval by the full Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of a Shared Services Agreement by and between the County and the Borough of Ringwood to store rock salt, for up to a 5 year lease, as long as the salt storage building remains active, and allow the Borough of Ringwood to have access to the property and utilize the facility and operation of a salt storage facility in conformity with the terms and conditions set out in the attached Agreement.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel are authorized to execute this Agreement on behalf of the County of Passaic.

December 27, 2018



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

October 10, 2018

Mr. Michael Glovin, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Shared Service Agreement – Rock Salt Use and Replacement

Dear Mr. Glovin:

I am respectfully requesting the preparation of a Shared Service Agreement for the use of Rock Salt between Passaic County and the following municipality:

1. Borough of Ringwood, Department of Public Works, 60 Margaret King Road, Ringwood, NJ 07456

The following provisions need to be incorporated into the agreement:

Request for Rock Salt

1. The County Supervisor of Roads or designated contact person shall contact the Borough or designated contact person and request the need for rock salt at least 24 hours prior to a snow storm.

Rock Salt Loading & Replacement

1. Rock salt will be loaded into Passaic County Road Department vehicles by the Borough.
2. The County and the Borough will keep accurate records of the total quantity of rock salt used for each snow storm event.
3. The Passaic County Road Department will provide to the Borough with the total quantity of rock salt used, no later than 48 hours after a snow storm event.

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181098

Mr. Michael Giovin, Esq., Shares Service Agreement – Borough of Ringwood – Page 2

Rock Salt Dome Location & Quantity

1. **Borough of Ringwood**
 - 128 Margaret King Road, Ringwood, NJ 07456
 - The quantity of rock salt per snow storm event shall not exceed 50 tons.

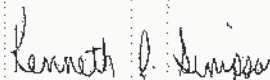
Shared Service Agreement Duration

1. **Borough of Ringwood, from January 1, 2019 – January 1, 2024 (5 years)**

If you should have any questions pertaining to this agreement, please feel free to contact me at 973-881-4500.

Thank you for your assistance.

Very truly yours,



Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosure

cc: Anthony DeNova, Passaic County Administrator
Matthew Jordan, Esq., Deputy Passaic County Administrator
Jonathan Pera, PE, Passaic County Engineer
Nadge Allwaters, Esq., Assist Passaic County Counsel

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
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Anthony J. De Nova III
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Clerk Of The Board



Public Meeting (Board Meeting)

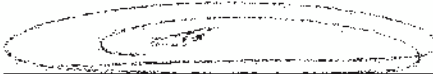
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

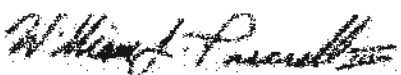
Agenda: RESOLUTION AUTHORIZING TRANSFER OF ONE 2008 DODGE VEHICLE BY THE COUNTY OF PASSAIC, SHERIFF'S DEPARTMENT TO THE PROSPECT PARK POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20181099							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-78							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING TRANSFER OF ONE 2008
DODGE VEHICLE BY THE COUNTY OF PASSAIC,
SHERIFF'S DEPARTMENT TO THE PROSPECT PARK
POLICE DEPARTMENT**

WHEREAS the Passaic County Sheriff's Department is in sole and exclusive possession along with the title owner, the County of Passaic, of a 2008 Dodge vehicle VIN #2B3KA43H96H369900; and

WHEREAS the Passaic County Sheriff's has advised that this vehicle has come to the end of its useful life and is now considered surplus vehicles; and

WHEREAS the Prospect Park Police Department has previously made inquiry as to whether Passaic County has available surplus vehicles for transfer to the department to be used in conjunction with its law enforcement needs; and

WHEREAS pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

WHEREAS the Freeholder Committee of Law and Public Safety considered this matter on December 4, 2018 and recommended this resolution to the full Board approval;

NOW THEREFORE IT BE RESOLVED by the Board of

Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby approves the transfer of one 2008 Dodge vehicle

VIN # #2B3KA43H96H369900, to the Prospect Park Police Department, for a nominal consideration of One Dollar and No Cents (\$1.00) each; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any documents necessary to effectuate the transfer of the within referenced surplus property.

Dated: December 27, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

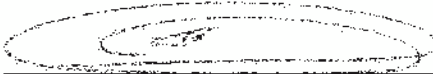
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

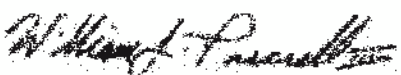
Agenda: RESOLUTION AUTHORIZING TRANSFER OF ONE 1995 FORD AMBULANCE BY THE COUNTY OF PASSAIC, SHERIFF'S DEPARTMENT TO THE MUNICIPALITY OF MAO IN THE DOMINICAN REPUBLIC ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20181100							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-79							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING TRANSFER OF ONE 1995
FORD AMBULANCE BY THE COUNTY OF PASSAIC,
SHERIFF'S DEPARTMENT TO THE MUNICIPALITY OF
MAO IN THE DOMINICAN REPUBLIC**

WHEREAS the Passaic County Sheriff's Department is in sole and exclusive possession along with the title owner, the County of Passaic, of a 1995 Ford ambulance VIN #1FDK37FXSNA65779; and

WHEREAS the Passaic County Sheriff's has advised that this vehicle has come to the end of its useful life and is now considered surplus vehicles (see correspondence attached); and

WHEREAS the Municipality of Mao in the Dominican Republic has made inquiry as to whether Passaic County has available surplus vehicles for transfer to be used in conjunction with its local needs; and

WHEREAS pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

WHEREAS the Freeholder Committee of Law and Public Safety considered this matter and recommended this resolution to the full Board approval;

NOW THEREFORE IT BE RESOLVED by the Board of

Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby approves the transfer of one 1995 Ford ambulance

VIN # #1FDK37FXSNA65779, to the Municipality of Mao in the Dominican Republic, for a nominal consideration of One Dollar and No Cents (\$1.00) each; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any documents necessary to effectuate the transfer of the within referenced surplus property.

Dated: December 27, 2018

PASSAIC COUNTY SHERIFF'S OFFICE

Sheriff Richard H. Berdnik

Undersheriff Joseph C. Dennis
Undersheriff Mario Recinos
Undersheriff Leonard Lovely



Chief George Rosenthal
Chief Daryl Walton
Warden Michael Tolerico, CPM, CJM
Deputy Warden Kevin Dickson

William J. Pascrell, III
Passaic County Council
401 Grand Street
Paterson, NJ 07505

December 17, 2018

RE: Transfer of vehicle as per NJSA 40A:11-36-2

Mr. Pascrell;

The Passaic County Sheriff's Office has a vehicle that has come to the end of usefulness to this agency and is now considered surplus property.

The Municipality of Mao in the Dominican Republic has made inquiry as to the availability of a surplus vehicle transfer to that agency (see attached request). The Sheriff's Office has identified a 1995 Ford ambulance, VIN# 1FDK37FXSNA65779 to transfer as per NJSA 40A:11-36(2).

If there should be any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads 'Gary F. Giardina'.

Gary F. Giardina
Business Administrator



Comunicamos del Municipio de Mao

Alcaldía del Municipio de Mao

Tel.: 809-572-3397 / E-mail: Ayuntamientomao@yahoo.com
RNC: 4-09-00024-7



October 19, 2018

Sirs
Passaic County Sheriff's Department Office
Passaic, NJ


Distinguished:

As I greet you, I text to you on behalf of the municipality of Mao, Valverde province, Dominican Republic, first of all to thank you for the wonderful treatment received in our recent visit to this thriving community in Paterson, New Jersey, to participate at the **Dominican State Parade and Festival of New Jersey**, held on Sunday September 9 last, under the coordination of the committee led by **Mrs. Elsa Mantilla**, its president.

Secondly, and as we talked with representatives of the Maeña community of the State of New Jersey, more specifically of the city of Paterson, we would be very grateful if they would put forward their good offices and spirit of solidarity, so that this department grants help to our community of Mao, by donating, either an **ambulance** and a **fire truck**, as possible for you, since both would be very useful for our community.

For us it will be of high honor to welcome you at any time you can schedule a visit to our city, thanks in advance for everything you can do with these requests.

God bless you always.


Dr. Odanis R. Rodríguez R.
Mayor of the City of Mao



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A SCHEDULE TO CONDUCT PUBLIC AUCTIONS (JUNK TITLE ONLY) BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT FOR VEHICLES WHICH HAVE BEEN IMPOUNDED FOR 30 OR MORE DAYS ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20181101							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-80							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A SCHEDULE TO CONDUCT PUBLIC AUCTIONS (JUNK TITLE ONLY) BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT FOR VEHICLES WHICH HAVE BEEN IMPOUNDED FOR 30 OR MORE DAYS

WHEREAS pursuant to N.J.S.A. 40A:11-36, sales of surplus property may be authorized by resolution of the Board of Chosen Freeholders of the County of Passaic; and

WHEREAS the Passaic County Sheriff's Department has previously conducted auctions for the purpose of disposing of such property, and is desirous of establishing a schedule for calendar year 2019, to conduct public auctions (for junk titles only) in an effort to expedite the re-titling and disposition of vehicles that are impounded for 30 days or more and are unclaimed by the vehicle owners (see proposed schedule attached hereto and made a part hereof); and

WHEREAS said department will comply with all statutory notification requirements set forth in Title 39 for the subject auctions; and

WHEREAS this matter was considered by members of the Freeholder Law and Public Safety Committee and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the establishment of a schedule, as set forth on the attached list, of public auctions for vehicles which have been impounded for

30 or more days and have gone unclaimed by the titled owner;
and

BE IT FURTHER RESOLVED the Clerk to the Board of Freeholders and other County officers and employees be directed to take such action necessary to effectuate the purpose of this Resolution.

Dated: December 27, 2018

PASSAIC COUNTY SHERIFF'S OFFICE

Sheriff Richard H. Berdnik

Undersheriff Joseph C. Dennis
Undersheriff Mario Recinos
Undersheriff Leonard Lovely



Chief George Rosenthal
Chief Daryl Walton
Warden Michael Tolerico, CPM, CJM
Deputy Warden Kevin Dickson

Sir,

As per Classic Towing's original request in 2018, I kindly request a resolution from the Passaic County Board Of Chosen Freeholders to pre-schedule monthly public auctions (junk titles only) for the purpose of expediting the re-titling and disposal processes for vehicles that have been impounded for 30 or more days and have gone unclaimed by the owners as seen fit by the NJ Motor Vehicle Commission.

The requested auction schedule is as follows:

- Sale 1: Wednesday, January 30, 2019
- Sale 2: Wednesday, February 27, 2019
- Sale 3: Wednesday, March 27, 2019
- Sale 4: Wednesday, April 24, 2019
- Sale 5: Wednesday, May 29, 2019
- Sale 6: Wednesday, June 26, 2019
- Sale 7: Wednesday, July 31, 2019
- Sale 8: Wednesday, August 28, 2019
- Sale 9: Wednesday, September 25, 2019
- Sale 10: Wednesday, October 30, 2019
- Sale 11: Wednesday, November 27, 2019
- Sale 12: Wednesday, December 18, 2019

Respectfully,

Corey Schmid

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

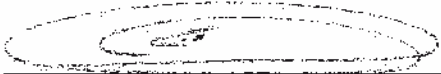
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH CORIZON HEALTH OF NEW JERSEY, LLC TO PROVIDE INSTITUTIONAL HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20181102							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-81							
CAF #								
Purchase Req. #	Acct. #: 8-01-25-157-005-213							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH CORIZON HEALTH OF NEW JERSEY, LLC TO PROVIDE INSTITUTIONAL HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R 2014 0286 on April 21, 2014, awarding a contract to Corizon Health of New Jersey, LLC to provide institutional healthcare services for the Passaic County Jail; and

WHEREAS the contract term is May 20, 2014 through May 19, 2017, with two (2) one-year options to renew; and

WHEREAS the County adopted Resolution R 2017 0270 on March 28, 2017 exercising the first one-year option to renew the contract, and Resolution R2018 0427 on May 22, 2018 exercising the second one-year option to renew; and

WHEREAS the County is now desirous of authorizing an amendment to the referenced contract, as more specifically set forth in the attachment hereto, to provide as follows:

- Addition of a Registered Nurse (1.4FTE) position, effective December 1, 2017 through October 31, 2018 at a cost of \$82,947.00;
- Continuation of the Registered Nurse (1.4FTE) position effective November 1, 2018 through May 19, 2019 at a cost of \$82,378.00; and

WHEREAS this matter was considered by members of the Freeholder Law and Public Safety Committee and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the amendment to the contract with Corizon Health of New Jersey, LLC to provide institutional healthcare services for the Passaic County Jail; and

BE IT FURTHER RESOLVED that all required Passaic County officials are hereby authorized to execute the Amendatory Agreement on behalf of Passaic County.

Dated: December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$165,325.00

APPROPRIATION: \$106,483.58 – 8-01-25-157-005-213
\$58,841.42 - Contingent upon availability of funds in 2019 adopted budget.

PURPOSE: Resolution authorizing an amendment to the agreement with Corizon Health of New Jersey, LLC to provide institutional healthcare services.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

**FIRST AMENDMENT TO THE AGREEMENT FOR INSTITUTIONAL
HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL**

THIS FIRST AMENDMENT TO THE AGREEMENT FOR INSTITUTIONAL HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL (hereinafter the "Amendment"), is made and entered into this ___ day of November 2018, by and between Corizon Health of New Jersey, LLC (hereinafter "Corizon") and the County of Passaic (hereinafter the "County"). The County and Corizon shall be referred to collectively as the "Parties."

WHEREAS, Corizon and the County entered into an Institutional Healthcare Services Agreement for the period of May 20, 2011 through May 19, 2016, (hereinafter the "Agreement"), by which Corizon assumed the responsibilities for the provision of certain health care services to be delivered to individuals in the custody and control of the County;

WHEREAS, the Agreement included two one-year renewal options, both of which have been exercised by the County;

WHEREAS, throughout the Agreement the County and Corizon have worked to provide adequate staffing to serve the needs of the individuals in the custody and control of the County and meet the requirements of the Consent Decree agreed to in *Angel Colon, et al. vs. Passaic County, et al.*;

WHEREAS, on May 16, 2016, a 1.4 FTE licensed practical nurse (LPN) evening position was converted to a 1.0 FTE Registered Nurse (RN) evening position;

WHEREAS, according to Resolution R20170781 of the Board of Chosen Freeholders of the County of Passaic ("Board"), the Passaic County Sheriff, Warden and Jail Medical Consultant agreed to make recommendations for additional staffing if Corizon made significant progress in bringing the Jail Medical into full compliance with the *Second Consent Judgment Extending Consent Decree and Monitoring With Respect to MOU-D*;

WHEREAS, on September 26, 2017, in Resolution R20170781, the Board approved the addition of two clinical positions (Director of Nursing and Nurse Practitioner) and add-on site services (on-site EMG/NCV test and trigger point injections), retroactively effective to January 1, 2017, and the deletion of a Night Medical Records Clerk;

WHEREAS, Corizon continued to make significant progress and as of October 24, 2018 brought the Jail Medical into full compliance with the Consent Decree;

WHEREAS, additional staffing was required to obtain compliance with the Consent Decree, and the Parties desire to amend the Agreement reflect said staffing changes;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, it is mutually agreed upon as follows:

1. Effective December 1, 2017, the addition of a Registered Nurse (1.4 FTE). The total cost of the additional RN through October 31, 2018 is \$82,947.
2. Effective November 1, 2018 through May 19, 2019, the total additional cost of the 1.4 FTE RN will be \$82,378, billed at \$14,771 per month. The billing for May 2019 will be \$8,523.
3. In all other respects, the terms and conditions of the Agreement shall continue unchanged and in full force and effect.

[Signature page to follow]

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment (First Amendment) in their official capacity and with legal authority to do so.

CORIZON HEALTH OF NEW JERSEY, LLC

By: _____

Attest

Title: _____

Date

COUNTY OF PASSAIC

By: _____

Attest

Title: _____

Date

Cortzon Health
 Passaic County NJ
 December 3, 2017-September 30, 2018

RN Name	December 2017	January 2018	February 2018	March 2018	April 2018	May 2018	June 2018	July 2018	August 2018
Employee #1	-	-	-	-	-	-	-	-	-
Employee #2	15.75	-	-	59.25	63.00	48.00	38.00	-	-
Employee #3	-	-	-	-	-	8.00	8.00	16.25	32.00
Employee #4	-	-	-	20.75	-	-	-	-	-
Employee #5	15.00	14.50	-	-	-	6.00	-	-	-
Employee #6	-	-	-	-	-	-	-	-	17.00
Employee #7	-	-	-	-	-	4.00	-	-	-
Employee #8	16.00	71.00	-	39.00	95.75	96.00	97.25	64.00	112.75
Employee #9	-	-	-	10.50	4.50	-	-	-	-
Employee #10	-	-	-	-	-	40.00	-	111.50	-
Total Hours worked	46.75	85.50	129.50	163.25	152.00	213.50	215.00	191.75	193.50
Total Compensation									

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181102

**FIRST AMENDMENT TO THE AGREEMENT FOR INSTITUTIONAL
HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL**

THIS FIRST AMENDMENT TO THE AGREEMENT FOR INSTITUTIONAL HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL (hereinafter the "Amendment"), is made and entered into this ___ day of November 2018, by and between Corizon Health of New Jersey, LLC (hereinafter "Corizon") and the County of Passaic (hereinafter the "County"). The County and Corizon shall be referred to collectively as the "Parties."

WHEREAS, Corizon and the County entered into an Institutional Healthcare Services Agreement for the period of May 20, 2011 through May 19, 2016, (hereinafter the "Agreement"), by which Corizon assumed the responsibilities for the provision of certain health care services to be delivered to individuals in the custody and control of the County;

WHEREAS, the Agreement included two one-year renewal options, both of which have been exercised by the County;

WHEREAS, throughout the Agreement the County and Corizon have worked to provide adequate staffing to serve the needs of the individuals in the custody and control of the County and meet the requirements of the Consent Decree agreed to in *Angel Colon, et al. vs. Passaic County, et al.*;

WHEREAS, on May 16, 2016, a 1.4 FTE licensed practical nurse (LPN) evening position was converted to a 1.0 FTE Registered Nurse (RN) evening position;

WHEREAS, according to Resolution R20170781 of the Board of Chosen Freeholders of the County of Passaic ("Board"), the Passaic County Sheriff, Warden and Jail Medical Consultant agreed to make recommendations for additional staffing if Corizon made significant progress in bringing the Jail Medical into full compliance with the *Second Consent Judgment Extending Consent Decree and Monitoring With Respect to MOU-D*;

WHEREAS, on September 26, 2017, in Resolution R20170781, the Board approved the addition of two clinical positions (Director of Nursing and Nurse Practitioner) and add-on site services (on-site EMG/NCV test and trigger point injections), retroactively effective to January 1, 2017, and the deletion of a Night Medical Records Clerk;

WHEREAS, Corizon continued to make significant progress and as of October 24, 2018 brought the Jail Medical into full compliance with the Consent Decree;

WHEREAS, additional staffing was required to obtain compliance with the Consent Decree, and the Parties desire to amend the Agreement reflect said staffing changes;

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND SCHEDULING OF A PUBLIC HEARING AND MEETING ON THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK FY 2019 GRANT APPLICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20181103							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-82							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING THE ADVERTISEMENT AND SCHEDULING OF A PUBLIC HEARING AND MEETING ON THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK FY 2019 GRANT APPLICATION

WHEREAS, the Passaic County Board of Chosen Freeholders, on September 9, 2008, adopted resolution R-08-760 which adopted the Passaic County Citizen Participation Plan under 24 CFR Part 91, Sec 91.105, for the Community Development Block Grant Program; and

WHEREAS, the Passaic County Board of Chosen Freeholders, on August 16, 2016 adopted resolution R-2016-701 amending the Passaic County Citizen Participation Plan for the Community Development Block Grant Program to comply with recent HUD regulations to include the Affirmatively Furthering Fair Housing (AFFH) Final Rule requirements found at 24 CFR 91.105 and 24 CFR 5; and

WHEREAS, the Citizen Participation plan allows for a 10-day period of notification of a public meeting to discuss the FY 2019 Community Development Block Grant (CDBG) application, which is due to Passaic County on March 13, 2019; and

WHEREAS, the Department of Planning and Economic Development seeks to hold a public hearing/meeting on the CDBG FY 2019 application on February 1, 2019, at 1:00 p.m., at the offices of the Department of Planning and Economic Development, 930 Riverview Drive, Totowa, NJ, Suite 250; and

WHEREAS, the Department of Planning and Economic Development seeks approval to hold a public hearing/meeting on

February 1, 2019 and to advertise the hearing/meeting in a newspaper of local circulation, announcing the public meeting to discuss the FY 2019 CDBG application (notice attached); and

WHEREAS, this matter was considered by the members of the Freeholder Planning and Economic Development Committee and was recommended to the full Board for approval; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the action of the Department of Planning and Economic Development as set forth above; and

BE IT FURTHER RESOLVED that the said Board hereby authorizes the advertisement of the February 1, 2019 public hearing/meeting, at 1:00 p.m., at the offices of the Department of Planning and Economic Development, 930 Riverview Drive, Totowa, NJ, Suite 250, as detailed above and attached.

JRS/meg

December 27, 2018

NOTICE OF PUBLIC MEETING PASSAIC COUNTY, NEW JERSEY CDBG Program

Notice is hereby given that Passaic County, NJ, in accordance with the Citizen Participation Plan, will hold a public meeting on February 1, 2019 at 1 p.m. in the Passaic County Department of Planning and Economic Development, Suite 250, 930 Riverview Drive, Totowa, NJ. The County is in the process of preparing the FY 2019 Annual Action Plan. The purpose of the meeting is to:

- 1) Receive input on the needs of the County (outside the other HUD entitlement cities) that can be addressed with CDBG funds;
- 2) Share information on how to complete the FY 2019 CDBG application to request funding, HUD rules and requirements governing CDBG funding
- 3) Review performance of the CDBG program.

Municipalities and Agencies wishing to request CDBG funding must do so in writing by 4:00 p.m. March 13, 2019. The County intends to submit its application for FY 2019 funds to HUD on or about July 12, 2019. The County anticipates that its FY 2019 CDBG Program allocation will be \$750,000, but allocation figures are not yet known. Funds may be allocated to projects in the eleven participating communities of the County: Bloomingdale, Haledon, Hawthorne, Little Falls, North Haledon, Pompton Lakes, Prospect Park, Totowa, Wanaque, West Milford and Woodland Park and to eligible non-profit agencies serving low income populations.

All interested individuals and organizations are invited to attend this meeting and offer their comments on the housing and community development needs of the County and past performance. Individuals who are non-English speaking or disabled and require the information in an alternate format or who require special accommodations at the public meeting, may contact the Division of Economic Development at 973-569-4720 or ecodev@passaiccountynj.org (TTY Users: NJ Telecommunications Relay 7-1-1). This meeting will also be available via webinar, contact the Division of Economic Development for the web link.

La información será proporcionada en español a petición.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DIVISION OF ECONOMIC DEVELOPMENT TO ISSUE A REQUEST FOR PROPOSALS TO ENGAGE A CONSULTANT TO IMPLEMENT A PLANNING STUDY FUNDED BY THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20181104							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-83							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING THE DIVISION OF ECONOMIC DEVELOPMENT TO ISSUE A REQUEST FOR PROPOSALS TO ENGAGE A CONSULTANT TO IMPLEMENT A PLANNING STUDY FUNDED BY THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA)

WHEREAS, Governor Murphy has made reclaiming New Jersey's historical position as the capital of American Innovation and Invention a centerpiece of his Stronger and Fairer economic development agenda; and

WHEREAS, the New Jersey Economic Development Authority (NJEDA) issued an RFQ/RFP, "Innovation Planning Challenge" grant open to municipalities and counties; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2018-674 on August 14, 2018 authorizing the Division of Economic Development to apply for a \$100,000 Innovation Planning Challenge grant; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2018-952 on November 20, 2018 accepting a grant award from the NJ Economic Development Authority for the sum of \$100,000 to implement the Innovation Planning Challenge grant; and

WHEREAS, the grant seeks to develop an economic development plan that will catalyze planning and key investments to position the County of Passaic to augment innovation ecosystems, including innovation, knowledge, entrepreneurship, technology and collaboration, to fuel economic growth, employment gains, and other society-wide benefits; and

WHEREAS, the County of Passaic has partnered with higher education institutions, municipalities and local large employers in order to leverage external expertise to best achieve the goals of the Innovation Challenge, in

WHEREAS, the County of Passaic has partnered with higher education institutions, municipalities and local large employers in order to leverage external expertise to best achieve the goals of the Innovation Challenge, including, but not limited to: Passaic County Community College; the City of Paterson; the City of Passaic; William Paterson University; William Paterson University Small Business Development Center; Montclair State University and St. Joseph's Hospital and Medical Center; and

WHEREAS, the County of Passaic will have the following responsibilities:

- Serve as the sole entity managing the grant award;
- Serve as the sole entity with whom the NJEDA will execute a contract;
- Provide (directly or in coordination with other strategic partners) the 20% match (funding or in-kind resources);
- Collect compliance documentation from strategic partners, as applicable, in accordance with procurement policies of the county;
- Serve as the sole entity receiving disbursements from the NJEDA, per the terms of the contract, and distributing the disbursements to the procured consultant, as necessary, to execute the planning project;

- Serve as the sole entity responsible for meeting the deliverables of the contract; and

WHEREAS, the Division of Economic Development now seeks to issue a Request for Proposals for a contract not to exceed \$100,000 to a consultant to implement the Smart City Technology Needs Assessment for Passaic County's Urban Corridors; and

WHEREAS, notwithstanding the provisions of any law, rule or regulation to the contrary, pursuant N.J.S.A. 40A:11-1 et seq., Local Public Contract Law, competitive contracting may be used by local contracting units in lieu of public bidding for procurement of special goods and services, the price of which exceeds the bid threshold, for specialized services and/or for these types of services; and

WHEREAS pursuant to N.J.S.A 40A:11-4.5, competitive contracting proposals shall be published in an official newspaper of the contracting unit at least 20 days prior to the date established for the submission of proposals; and

WHEREAS, this matter was considered by the members of the Freeholder Planning and Economic Development Committee and was recommended to the full Board for approval: and

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of Chosen Freeholders hereby authorizes the issuance of a Request for Proposals for an amount not to exceed \$100,000 to implement the scope of services for the Innovation Planning Challenge Grant, Smart City Technology Needs Assessment for Passaic County's Urban Corridors; and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board, as well as the Director of Economic Development, are hereby authorized to act as the authorized representatives of the County of Passaic and to execute all necessary documents, a contract of award; a memorandum of understanding and certifications on behalf of the County of Passaic.

JRS/meg

Dated: December 27, 2018

RESOLUTION AUTHORIZING THE DIVISION OF ECONOMIC DEVELOPMENT TO ISSUE A REQUEST FOR PROPOSALS TO ENGAGE A CONSULTANT TO IMPLEMENT A PLANNING STUDY FUNDED BY THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA)

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WHEREAS, the New Jersey Economic Development Authority (NJEDA) issued an RFQ/RFP, "Innovation Planning Challenge" grant open to municipalities and counties; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2018-674 on August 14, 2018 authorizing the Division of Economic Development to apply for a \$100,000 Innovation Planning Challenge grant; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2018-952 on November 20, 2018 accepting a grant award from the NJ Economic Development Authority for the sum of \$100,000 to implement the Innovation Planning Challenge grant; and

WHEREAS, the grant seeks to develop an economic development plan that will catalyze planning and key investments to position the County of Passaic to augment innovation ecosystems, including innovation, knowledge, entrepreneurship, technology and collaboration, to fuel economic growth, employment gains, and other society-wide benefits; and

WHEREAS, the County of Passaic has partnered with higher education institutions, municipalities and local large employers in order to leverage external expertise to best achieve the goals of the Innovation Challenge, including, but not limited to: Passaic County Community College; the City of Paterson; the City of Passaic; William Paterson University; William Paterson University Small Business Development Center; Montclair State University and St. Joseph's Hospital and Medical Center; and

WHEREAS, the County of Passaic will have the following responsibilities:

- Serve as the sole entity under whose name the proposal will be submitted;
- Serve as the sole entity with whom the NJEDA will execute a contract (in the event of a successful award);

- Provide (directly or in coordination with other strategic partners) the 20% match (funding or in-kind resources);
- Collect compliance documentation from strategic partners, as applicable, in accordance with procurement policies of the county;
- Serve as the sole entity receiving disbursements from the NJEDA, per the terms of the contract, and distributing the disbursements to the procured consultant, as necessary, to execute the planning project;
- Serve as the sole entity responsible for meeting the deliverables of the contract; and

WHEREAS, the Division of Economic Development now seeks to issue a Request for Proposals for a contract not to exceed \$100,000 to a consultant to implement the Smart City Technology Needs Assessment for Passaic County's Urban Corridors; and

WHEREAS, notwithstanding the provisions of any law, rule or regulation to the contrary, pursuant N.J.S.A. 40A:11-1 et seq., Local Public Contract Law, competitive contracting may be used by local contracting units in lieu of public bidding for procurement of special goods and services, the price of which exceeds the bid threshold, for specialized services and/or for these types of services; and

WHEREAS pursuant to N.J.S.A 40A:11-4.5, competitive contracting proposals shall be published in an official newspaper of the contracting unit at least 20 days prior to the date established for the submission of proposals; and

WHEREAS, this matter was considered by the members of the Freeholder Planning and Economic Development Committee and was recommended to the full Board for approval: and

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of Chosen Freeholders hereby authorizes the issuance of a Request for Proposals for an amount not to exceed \$100,000 to implement the scope of services for the Innovation Planning Challenge Grant, Smart City Technology Needs Assessment for Passaic County's Urban Corridors; and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board, as well as the Director of Economic Development, are hereby authorized to act as the authorized representatives of the County of Passaic and to execute all necessary documents, a contract of award; a memorandum of understanding and certifications on behalf of the County of Passaic.

JRS/meg

Dated: December 27, 2018

Passaic County Board of Chosen Freeholders

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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A NO-COST GRANT EXTENSION OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY GRANT FROM THE NJ DEPARTMENT OF COMMUNITY AFFAIRS UNTIL JULY 31, 2019 FOR THE COUNTY OF PASSAIC, AND UNTIL JUNE 30, 2019 FOR THE CITY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20181105							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-84							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING A NO-COST GRANT EXTENSION OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY GRANT FROM THE NJ DEPARTMENT OF COMMUNITY AFFAIRS UNTIL JULY 31, 2019 FOR THE COUNTY OF PASSAIC, AND UNTIL JUNE 30, 2019 FOR THE CITY OF PASSAIC

WHEREAS, the Board of Chosen Freeholders of Passaic County adopted resolution R-12-585 on July 17, 2012 to authorize Passaic County to submit an application for \$11,854,865 in grant funds to the NJ Department of Community Affairs for US Housing and Urban Development (USHUD) CDBG-DR funds on behalf of the nine municipalities (Borough of Bloomingdale, Borough of Hawthorne, Township of Little Falls, City of Passaic, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park) impacted by disasters in 2011; and

WHEREAS, the County of Passaic adopted resolution R-2012-970 on December 11, 2012 accepting the grant award from the New Jersey Department of Community Affairs (NJDCA) for US Housing and Urban Development (USHUD) Disaster Recovery (CDBG-DR) funds of \$11,854,865 to end on December 31, 2015 on behalf of those municipalities in Passaic County impacted by disasters during 2011; and

WHEREAS, the objective of the CDBG-DR grant to the County of Passaic is to rebuild safer and stronger communities and implement disaster related activities that address recovery efforts including, but not limited to, property acquisition,

substantial rehabilitation, public infrastructure projects and the prevention of further damage to areas affected by flooding; and

WHEREAS, the NJ Department of Community Affairs (NJDCA) extended the CDBG-DR grant deadline to September 30, 2017 for the County of Passaic; June 30, 2017 for the City of Passaic and December 31, 2016 for the Borough of Bloomingdale, Borough of Hawthorne, Township of Little Falls, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2015-855 on November 24, 2015 accepting a grant extension to permit all municipalities to complete their scope of work by December 31, 2016, except for the City of Passaic whose CDBG-DR grant was extended to June 30, 2017; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2016-1031 on December 13, 2016 accepting a grant extension to permit the Township of Wayne, the Township of Little Falls and the City of Paterson to complete their scope of work by February 28, 2017; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-274 on March 28, 2017 accepting a grant extension until December 31, 2017 to permit the County of Passaic and the City of Passaic to complete their scope of services; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-822 on September 26, 2017 accepting

a grant extension until December 31, 2018 to permit the County of Passaic and the City of Passaic to complete their scope of services; and

WHEREAS, the NJ Department of Community Affairs has now extended the CDBG-DR grant for the County of Passaic until July 31, 2019 and the City of Passaic until June 30, 2019 (note attached grant extension) to enable the City of Passaic to complete Phase V of the reconstruction of the McDanold Brook; and

WHEREAS, the Passaic County Board of Chosen Freeholders now accepts the CDBG-DR grant extension until July 31, 2019 for the County of Passaic and extends the CDBG-DR sub-recipient agreement with the City of Passaic until June 30, 2019 to permit them adequate time to complete Phase V of the reconstruction of the McDanold Brook; and

WHEREAS, this matter was considered by the members of the Freeholder Planning and Economic Development Committee and recommended that the grant extensions be approved;

NOW, THEREFORE, BE IT RESOLVED, that the Freeholder Director and Clerk to the Board are hereby authorized to execute all documents and certifications to extend the CDBG-DR grant with the NJ Department of Community Affairs and the sub-recipient agreement with the City of Passaic, for the County of Passaic until July 31, 2019, and for the City of Passaic until June 30, 2019.

Dated: December 27, 2018

JRS/meg



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman

Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

AUTHORIZING A NO-COST GRANT EXTENSION OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY GRANT FROM THE US DEPARTMENT OF COMMUNITY AFFAIRS UNTIL JULY 31, 2019 FOR THE COUNTY OF PASSAIC AND UNTIL JUNE 30, 2019 FOR THE CITY OF PASSAIC

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 0

REQUISITION # _____

ACCOUNT # G-01-41-774-013-PE1

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development 12/18/2018

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181105



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 806
TRENTON, NJ 08625-0806

PHILIP D. MURPHY
Governor

Lt. GOVERNOR SHEILA Y. OLIVER
Commissioner

December 3, 2018

The Honorable Cassandra Lazzara
Freeholder
County of Passaic
Administration Building
401 Grand Street
Paterson, New Jersey 07505-2027

Re: CDBG - Disaster Recovery 2013
Revision #: 2013-02300-0277-10
Total Award Amount: \$11,854,865.00

Dear Freeholder Lazzara:

The New Jersey Department of Community Affairs hereby revises Agreement 2013-02300-0277-09 dated September 14, 2017 with this Revision, 2013-02300-0277-10, between the Department and County of Passaic.

The purpose of this revision is to:

- modify the grant/loan award period of the Agreement. The revised grant/loan award period is contained on the attached revised 'AGREEMENT DATA SHEET'.

You may retrieve this Revision by selecting 'Grant Amendments/Revisions' under the History section of the SAGE System's Grant Menu. Please contact your Program Manager should you have any questions. Thank you.

Sincerely,

Janel Winter
Division Director

Division of Housing and Community
Resources



GRANT/LOAN AGREEMENT NUMBER: 2013-02300-0277-10

AGREEMENT DATA SHEET

(X) GRANT () LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME: *CDBG - Disaster Recovery 2013*
 PROJECT TITLE: *Passaic County CDBG-Disaster Recovery*
 SERVICE AREA(S): *Borough of Bloomingdale, Borough of Hawthorne, Borough of Pompton Lakes, Borough of Totowa, Borough of Woodland Park, City of Passaic, City of Paterson, Township of Little Falls, County of Passaic*

RECIPIENT INFORMATION

AGENCY NAME: *County of Passaic*
 ADDRESS: *Administration Building
 401 Grand Street
 Paterson, New Jersey 07505-2027*
 CHIEF FINANCIAL OFFICER: *Mr. Richard Cahill*
 VENDOR ID #: *V-226002466-99*
 TELEPHONE NUMBER: *(973) 881-4402*
 CHARITIES REGISTRATION #: *EX0000000*
 (Nonprofit Agencies Only)
 DUNS: *063148811*

STATE INFORMATION

DEPARTMENT: *NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS*
 DIVISION: *Division of Housing and Community Resources*
 ADDRESS: *101 South Broad Street, 5th Floor
 PO Box 806
 Trenton, NJ 08625-0806*
 CONTACT PERSON: *Terence Schrider*
 TELEPHONE NUMBER: *(609) 633-6283*

FEDERAL INFORMATION:

FEDERAL AWARD AGENCY NAME: *Department of Housing and Urban Development*
 CFDA: *Community Development Block Grants/State's program and Non-Entitlement Grants In Hawaii*

FUNDING AMOUNT AND SOURCE OF FUNDS

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (Federal Funds)	2013-100-022-8020-156-F292-12DR-6120	\$11,854,865.00	14.228
Federal Award #:	Total Amount Federal Award: \$15,598,508.00	Federal Award Date:	9/28/2012
B-12-DT-34-0001			
SUBTOTAL		\$11,854,865.00	
OTHER FUNDS		\$0.00	
TOTAL		\$11,854,865.00	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD: *January 01, 2013 THROUGH: July 31, 2019*
 LENGTH OF AWARD PERIOD: *6 Years, 7 Months*
 LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: *October 29, 2019*

PURPOSE OF GRANT/LOAN

This award will provide funding to Passaic County to undertake eleven projects in nine communities to cover necessary expenses for disaster recovery from the impacts of Hurricane Irene in 2011.

**AMENDMENT TO THE
COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY GRANT
SUB-RECIPIENT AGREEMENT BETWEEN
COUNTY OF PASSAIC NEW JERSEY
AND
THE CITY OF PASSAIC**

SIXTH AMENDMENT

THIS AMENDMENT entered this day of **2019** by and between the **County of Passaic** (herein called the "Grantee") and the **City of Passaic** (hereinafter called the "Subrecipient").

WHEREAS, the Grantee has applied for and accepted grant funds through Passaic County Board of Chosen Freeholder Resolution R-2012-970 adopted on December 11, 2012 from the NJ Department of Community Affairs (Grant agreement 2013-02300-0277-00) from the federal allocation of Community Development Block Grant Disaster Recovery funds (hereinafter referred to as CDBG-DR) resulting from Hurricane Irene; and

WHEREAS, the Grantee has entered into an Agreement dated September 11, 2013 with the Subrecipient authorized through Passaic County Board of Chosen Freeholder Resolution R-2013-396 on June 11, 2013 to provide funding up to **\$2,000,000 for the City of Passaic** to carryout activities that address impacts from Hurricane Irene); and

WHEREAS, the Grantee amended (Amendment Number 1) the Agreement with the Subrecipient via Passaic County Board of Chosen Freeholder Resolution R-2013-523 adopted on July 16, 2013 to add **\$40,000** in funding to permit the Subrecipient to engage a Project/Construction Manager to assist the Subrecipient in the implementation of the scope of services included in the CDBG-DR Subrecipient Agreement with no changes to the scope of work and resulting in a total budget of \$2,040,000; and

WHEREAS, the Grantee amended (Amendment Number 2) the Subrecipient Agreement to provide a **NO-COST GRANT extension to July 30, 2017** via Passaic County Board of Chosen Freeholder Resolution R-2015-885 adopted on November 24, 2015 with no change in the scope of services or dollar value awarded and in accordance with the grant extension provided by the NJ Department of Community Affairs; and

WHEREAS, the Grantee amended (Amendment Number 3) the Subrecipient Agreement via Passaic County Board of Chosen Freeholders Resolution R-2016-1030 adopted on December 13, 2016 (note attached) to add \$297,890 in funding to permit the Subrecipient to complete the scope of services included in the CDBG-DR Subrecipient Agreement; and

WHEREAS, the Grantee amended (Amendment Number 4) the Subrecipient Agreement via Passaic County Board of Chosen Freeholders Resolution R-2017-504 adopted on June 12, 2017 (note attached) to add funding to permit the Subrecipient to complete the scope of services included in the CDBG-DR Subrecipient Agreement resulting in a total budget of \$3,712,004; and

WHEREAS, the total budget for the Subrecipient will not exceed **\$3,712,004**; and

WHEREAS, the Grantee amended (Amendment Number 5) the Subrecipient Agreement via Passaic County Board of Chosen Freeholders Resolution R-2017-821 adopted on September 26, 2017 (note attached) to provide a **no-cost time extension** of the CDBG-DR grant for the City of Passaic to **December 31, 2018** to permit the Subrecipient to complete the scope of services included in the CDBG-DR Subrecipient Agreement; and

WHEREAS, the Grantee is now amending (Amendment Number 6) the Subrecipient Agreement via Passaic County Board of Chosen Freeholders Resolution R-2018- adopted on December 27, 2018 (Note attached) to provide a **no-cost time extension** of the CDBG-DR grant for the City of Passaic to **June 30, 2019** to permit the Sub recipient to complete the scope of services included in the CDBG-DR Subrecipient Agreement; and

WHEREAS, the Subrecipient will not duplicate funding from other sources (Clarification of Duplication of Benefits Requirements) in the implementation of their project; and

NOW, THEREFORE, it is agreed between the parties hereto that the Subrecipient will be responsible for implementing a CDBG-DR disaster recovery project in a manner satisfactory to the County of Passaic, the NJ Department of Community Affairs and consistent with any standards required as a condition of providing these funds.

ATTEST:

SUBRECIPIENT: City of Passaic

Hector C. Lora, Mayor

Date: _____

ATTEST:

PASSAIC COUNTY NEW JERSEY:

Louis E. Imhof, III, Clerk to the Board

, Freeholder Director

Date: _____

This Agreement (authorized by Resolution R-2018-~~1105~~ adopted on December 27, 2018) has been reviewed and approved as to form.

Date: _____

William J. Pascrell, III, County Counsel



CITY OF PASSAIC

330 PASSAIC STREET
PASSAIC, NEW JERSEY 07055

BUSINESS ADMINISTRATOR
RICARDO FERNANDEZ

TELEPHONE: (973) 365-5514
(973) 365-5513

FAX NUMBER: (973) 472-2639

November 2, 2018

Ms. Deborah Hoffman
Director
Division of Economic Development
County of Passaic County
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Re: Passaic County CDBG-DR Program: Request for Grant extension until June 30, 2019
by the City of Passaic

Dear Ms. Hoffman:

The City of Passaic is diligently working to complete Phase V of the McDanold Brook Project and is now requesting an extension of our grant until June 30, 2019 to enable us to complete the contract award and construction activities of the final grant phase, Phase V.

The Phase V scope of work was re-bid twice and our City Council will be considering the award of the construction project at their November 8, 2018 meeting. Since we are approaching the winter months, we are concerned that construction on this final phase will be delayed. Therefore, we are requesting the extension of the CDBG-DR grant until June 30, 2019.

Please do not hesitate to contact me with any questions.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Ricardo Fernandez".

Ricardo Fernandez, PP, AICP, QPA
Business Administrator

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Anthony J. De Nova III
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County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION TO JULY 31, 2019 TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES , ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20181106							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-85							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION TO JULY 31, 2019 TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES

WHEREAS, there exists a need for Community Development Block Grant Disaster Recovery Consulting Services for the Passaic County Division of Economic Development; and

WHEREAS, the County issued a public solicitation for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on July 19, 2012 and the Evaluation and Review Committee reviewed the submittal and found that Mullin & Lonergan Associates of Pittsburgh, PA, was qualified to perform the necessary services; and

WHEREAS the Board of Chosen Freeholders adopted resolution R-2013-137 on February 26, 2013 to award a contract to Mullin and Lonergan for the services referenced above for a contract period of January 1, 2013 through December 31, 2015, for a total fee not to exceed \$150,000.00; and

WHEREAS, the New Jersey Department of Community Affairs (NJCA) provided a no-cost time extension of the CDBG-DR grant to September 30, 2017 to the County of Passaic to complete the scope of work of the grant; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2015-884 on November 24, 2016 to provide

a no-cost time extension of the contract with Mullin & Lonergan Associates, to September 30, 2017, to assist Passaic County in the completion of the CDBG-DR scope of work; and

WHEREAS, the scope of services was expanded to include wage rate monitoring of the City of Passaic McDanold Brook public facilities project, which now includes Phase III, IV and V, which requires additional staff time for wage monitoring and reporting to the NJ Department of Community Affairs and the US Department of Housing and Urban Development; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2017-171 on March 14, 2017 to provide additional funding of \$30,000 to the existing contract with Mullin & Lonergan Associates, for a total contract not to exceed \$180,000, to assist Passaic County in the completion of the CDBG-DR scope of work; and

WHEREAS, the New Jersey Department of Community Affairs (NJDCOA) provided a no-cost time extension of the CDBG-DR grant to December 31, 2017 to the County of Passaic to complete the scope of work of the grant; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2017-274 on March 28, 2017 accepting the CDBG-DR grant extension from the NJ Department of Community Affairs until December 31, 2017; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-776 on September 12, 2017 to provide a no-cost time extension of the contract with Mullin & Lonergan

Associates, to December 31, 2017, to assist Passaic County in the completion of the CDBG-DR scope of work; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-822 on September 26, 2017 to approve a no-cost grant extension of the CDBG-DR grant until December 31, 2018; and

WHEREAS, the Passaic County Board of Chosen Freeholders provided an extension of the Mullin & Lonergan contract until December 31, 2018 via the adoption of resolution R-2017-823 on September 26, 2017 to enable them to provide continuous consulting services to the CDBG-DR program; and

WHEREAS, adopted resolution R-2017-823 also reduced the contract with Mullin & Lonergan from a total of \$180,000 to \$177,850 to permit the County to pay other administrative costs directly related to the CDBG-DR program; and

WHEREAS, the NJ Department of Community Affairs has now provided a no-cost CDBG-DR grant extension (note attached) to the County of Passaic until July 31, 2019; and

WHEREAS, the Passaic County Board of Chosen Freeholders seeks to provide a no-cost time extension of the contract with Mullin and Lonergan until July 31, 2019 to enable them to continue to support the administrative activities of the CDBG-DR grant; and

WHEREAS, this matter was considered by the members of the Freeholder Planning and Economic Development Committee and recommended this resolution to the full Board for adoption;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a no-cost time extension of the existing Mullin & Lonergan Associates CDBG-DR contract to July 31, 2019, at the existing compensation of \$177,850, to assist in the implementation of the CDBG-DR Program, under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED, that the Freeholder Director and Clerk to the Board are hereby authorized to execute all documents and certifications on behalf of the County of Passaic.

JRS/mcg

Dated: December 27, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

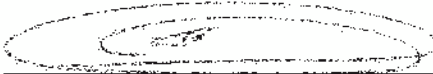
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

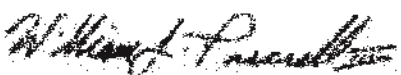
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR AMBULANCE TYPE III CUT-A-WAY MODULAR 2018 OR NEWER FORD E-350 DRW AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20181107							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-86							
CAF #	T-22-56-850-012-803							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING AWARD OF CONTRACT
FOR AMBULANCE TYPE III CUT-A-WAY MODULAR
2018 OR NEWER FORD E-350 DRW AS PER BID**

WHEREAS, there exists a need for a type III cut-a-way modular ambulance for the Passaic County Sheriff's Office; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-18-066 Ambulance Type III Cut-A-Way Modular 2018 or Newer Ford E-350 DRW in accordance with "Fair and Open" procedures as established in the Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on November 14, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists; and

WHEREAS, the bid price for the demo model is \$122,050.00 and the Passaic County Sheriff's Office has requested to add minor accessories making the total awarded price \$126,203.00; and

WHEREAS, the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS, Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists has listed in their bid response that they are willing to provide these goods and services to the registered Passaic County members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be soon after signing of contract with pricing to remain in effect 12 months at the prices submitted in their bid response; and

WHEREAS, a certificate is attached hereto for the within contemplated expenditure indicating that \$126,203.00 in funds are available in account number T-22-56-850-012-803;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract for one Ambulance Type III Cut-A-Way Modular 2018 or Newer Ford E-350 DRW to Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists of Berlin, NJ for a total price of \$126,203.00; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: December 27, 2018



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lt P Statuto
Telephone #: 973-881-4619
DESCRIPTION OF RESOLUTION:
 This Bid is for an ambulance for the Passaic County Sheriff's Office
 SB-18-066 Type III Cut-A-Way Ambulance

2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

 PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
 OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
 FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
 NUMBER

3. **AMOUNT OF EXPENDITURE:** \$126,203.00
REQUISITION # SB-18-066
ACCOUNT # T-22-56-850-012-803

4. **METHOD OF PROCUREMENT:**

RFP	RFQ	Bid
Other:	Bid	

5. **COMMITTEE REVIEW:**

COMMITTEE REVIEW:	DATE:
Administration & Finance	_____
Budget	_____
Health	_____
Human Services	_____
Law & Public Safety	_____
Planning & Economic Development	_____
Public Works	_____

6. **DISTRIBUTION LIST:**

Administration	Finance	Counsel
Clerk to the Board	Procurement	
Other: <u>Procurement</u>		

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181107

PASSAIC COUNTY SHERIFF'S OFFICE

Sheriff Richard H. Berdnik

Undersheriff Joseph C. Dennis
Undersheriff Mario Recinos
Undersheriff Leonard Lovely



Chief George Rosenthal
Chief Daryl Walton
Warden Michael Tolerico, CPM, CJM
Deputy Warden Kevin Dickson

Date: December 21, 2018
To: Carmen Santana
From: P. Statuto, Administrative Lieutenant
Approved by: Michael Marinello
RE: **AMBULANCE BID (SB-18-066)**

Upon review of the Ambulance bids for Passaic County Sheriff's Office (SB-18-066), Bids were received from Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists, FF1 Firefighter One, and First Priority it is our recommendation that the bid be awarded to VCI Emergency Vehicles Specialists 43 Jefferson Ave Berlin NJ 08009. Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists met the specification outlined in the Bids.

The Passaic County Sheriff's Office decided not to choose the Ferno Stat Trac Mount that was in the specs and instead opted for the Stryker Performance Load. Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists added this feature to the bid as an additional option. FF1 did not include this option, nor was it requested in the bid. FF1 was given the opportunity to provide a separate quote for the Stryker Performance Load, which has been attached to this document.

Based on the Optional Equipment offered from Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists

SB-18-066 Type III Cut-A-Way Modular Ambulance

Security Ignition System	\$300.00
Rear/Interior Camera	\$1,000.00
Straps	\$100.00
**** Stryker Performance Load Mount ****	\$2753.00
Total Price	\$126,203.00

FF1 Firefighter One

SB-18-066 Type III Cut-A- Way Modular Ambulance	
Demo Unit	\$125,116.00
**** With Stryker Performance Load Mount	\$126,400.00
Total Price	\$126,400.00

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181107

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$126,203.00

APPROPRIATION: T-22-56-850-012-803

PURPOSE: Resolution authorizing an award of contract for Ambulance Type III Cut-A-Way Modular 2018 or newer Ford E-350 DRW.



Richard Cabill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

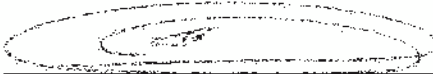
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

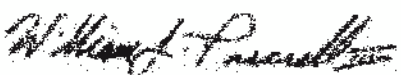
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR AMBULANCE TRANSIT VAN HIGH ROOF 2018 OR NEWER FORD T-350 W2X AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20181108							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-87							
CAF #	T-22-56-850-012-803							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING AWARD OF CONTRACT
FOR AMBULANCE TRANSIT VAN HIGH ROOF 2018 OR
NEWER FORD T-350 W2X AS PER BID**

WHEREAS, there exists a need for a transit van high roof ambulance for the Passaic County Sheriff's Office; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-18-067 Ambulance Transit Van High Roof 2018 or Newer Ford T-350 W2X in accordance with "Fair and Open" procedures as established in the Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on November 14, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists; and

WHEREAS, the bid price for the new model is \$75,640.00 and the Passaic County Sheriff's Office has requested to add minor accessories making the total awarded price \$81,243.00; and

WHEREAS, the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS, Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists has listed in their bid response that they are willing to provide these goods and services to the registered Passaic County members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be soon after signing of contract with pricing to remain in effect for 12 months at the prices submitted in their bid response; and

WHEREAS, a certificate is attached hereto for the within contemplated expenditure indicating that \$81,243.00 in funds are available in account number T-22-56-850-012-803;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract for one Ambulance Transit Van High Roof 2018 or Newer Ford T-350 W2X to Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists of Berlin, NJ for a total price of \$81,243.00; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: December 27, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lt P Statuto

Telephone #: 973-881-4619

DESCRIPTION OF RESOLUTION:

This Bid is for an ambulance for the Passaic County Sheriff's Office
SB-18-067 Transit Type II Ambulance

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 81,243.00

REQUISITION # SB-18-067

ACCOUNT # T-22-56-850-012-803

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: Bid

5. COMMITTEE REVIEW: DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: Procurement

PASSAIC COUNTY SHERIFF'S OFFICE

Sheriff Richard H. Berdnik

Undersheriff Joseph C. Dennis
Undersheriff Mario Recinos
Undersheriff Leonard Lovely



Chief George Rosenthal
Chief Daryl Walton
Warden Michael Tolerico, CPM, CJM
Deputy Warden Kevin Dickson

Date: December 21, 2018
To: Carmen Santana
From: P. Statuto, Administrative Lieutenant
Approved by: Michael Marinello
RE: **AMBULANCE BID (SB-18-067)**

Upon review of the Ambulance bids for Passaic County Sheriff's Office (SB-18-067), Bids were received from Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists, FF1 Firefighter One, and First Priority it is our recommendation that the bid be awarded to Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists 43 Jefferson Ave Berlin NJ 08009. Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists met the specification outlined in the Bids.

The Passaic County Sheriff's Office decided not to choose the Ferno Stat Trac Mount that was in the specs and instead opted for the Stryker Performance Load. Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists added this feature to the bid as an additional option. FF1 did not include this option, nor was it requested in the bid. FF1 was given the opportunity to provide a separate quote for the Stryker Performance Load, which has been attached to this document.

Based on the Optional Equipment offered from Bay Head Investments, Inc. d/b/a VCI Emergency Vehicles Specialists

SB-18-067 Transit Type II Ambulance

Security Ignition System	\$300.00
Running Boards	\$750.00
(2) Zico QR-D2 Strapless Oxygen Holders	\$700.00
Rear/Interior Camera	\$1,000.00
Straps	\$100.00
**** Stryker Performance Load Mount ****	\$2753.00
Total Price	\$81,243.00

FF1 Firefighter One

SB-18-067 Transit Type II Ambulance

2018 or Newer \$88,746.00
**** With Stryker Performance Load Mount Total Price \$88,746.00

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181108

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$81,243.00

APPROPRIATION: T-22-56-850-012-803

PURPOSE: Resolution authorizing an award of contract for Ambulance Transit Van High Roof 2018 or newer FordT-350 W2X.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Introduced on: December 27, 2018
Adopted on: December 27, 2018
Official Resolution#: R20181108

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

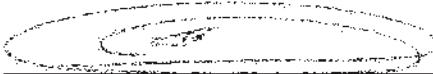
Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

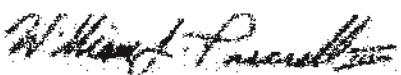
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR SOLAR POWERED SECURITY CAMERAS TO Q-STAR TECHNOLOGY, LLC AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
RECYCLING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20181109							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-88							
CAF #	G-01-41-761-014-PE-1							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING AWARD OF CONTRACT
FOR SOLAR POWERED SECURITY CAMERAS TO Q-
STAR TECHNOLOGY, LLC AS PER BID**

WHEREAS, there exists a need for solar powered security cameras to be used in the solid waste/recycling enforcement program; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-18-069 Solar Charged Battery Operated Security Cameras in accordance with “Fair and Open” procedures as established in the Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on December 18, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Q-Star Technology, LLC; and

WHEREAS, the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS, Q-Star Technology, LLC has listed in their bid response that they are willing to provide these goods and services to the registered Passaic County members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be soon after signing of contract with pricing to remain in effect 24 for months at the prices submitted in their bid response:

One (1) Solar powered Camera with accessories - \$7,080.00

Twenty (20) Solar powered Cameras with accessories - \$120,615.00

WHEREAS, for the within contemplated expenditure, a certificate is attached hereto indicating that funds are available in the following account numbers:

G-01-41-761-014-PE1 \$53,534.96

G-01-41-760-017-PE1 \$13,774.31

G-01-41-760-018-PE1 \$53,305.73

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract for Solar Charged Battery Operated Security Cameras to Q-Star Technology, LLC of Torrance, CA Twenty (20) Solar powered Cameras with accessories for a total price of \$120,615.00; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: December 27, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Nina Seiden

Telephone #: 973-305-5736

DESCRIPTION OF RESOLUTION:

Awarding of bid SB-18-069 to Q-Star Technology, LLC for the purchase of Solar powered cameras to be utilized as the main component in a solid waste/recycling enforcement program to benefit Passaic County and its 16 municipalities.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 120,615.00

REQUISITION # R8-07316

ACCOUNT # 1)G-01-41-761-014-PE1-\$53,534.96; 2)G-01-41-760-C

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW: DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: December 27, 2018 Other: _____
 Adopted on: December 27, 2018
 Official Resolution#: R20181109

PASSAIC COUNTY
Office of Solid Waste & Recycling Programs
 Interoffice Memorandum

To: Michael Marinello, Director of Procurement

From: Nina Seiden, Solid Waste & Recycling Programs Manager

Date: December 20, 2018

RE: Solar Powered Camera Bid Award *SB-18-069*

Bid proposals for Solar powered cameras to be utilized as the main component in a solid waste/recycling enforcement program to benefit Passaic County and its 16 municipalities were received on December 18, 2018 at 10:30 am at the Passaic County Procurement Center, located at 495 River Street, Paterson, from the following contractors:

QStar Technology

EYE Trax

The proposals were reviewed, tabulated and evaluated to determine the lowest bid price for 20 cameras, each with 30 amp hour (ah) LiPo Battery charged by a 7 ½ watt solar panel; 18 Megapixel Large Format DSLR which can obtain a license plate number in total darkness from 250 feet away, or in daylight from 300 feet away; customizable voice message where user can record custom audio warning message and includes record and play button; containing 5 button Keyfob Remote Controller; Wifi download of picture evidence using any WiFi device; user adjustable settings for time sequencing of original violator and for each subsequent violation event; ¼ inch Lexan Windows; high-powered Xenon Tube strobe flash; 16 gage steel – vandal resistant housing; and comes equipped with:

- (1) Wall mounting bracket hardware
- (1) Quick Move Adapter
- (1) 8.0 Gigabyte Secure Digital Memory Card
- (1) Battery Charger
- (1) RF Keyfob controller
- (1) User's Manual per order
- (1) One Year Factory Warranty

I recommend the following bidder be awarded the Solar powered camera contract based on the "lowest" price for the system meeting the above listed requirements:

QStar Technology

One (1) Solar powered Camera with all above listed accessories -
\$7,080.00
Twenty (20) Solar powered Cameras with all above listed accessories -
\$120,615.00
Total = \$120,615.00

Thank you for your assistance in facilitating this purchase.

cc: Charlene Gungil, Director, Department of Health
Jose Santiago, Assistant County Counsel
Carmen Santana, Principal Purchasing Assistant

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$120,615.00

APPROPRIATION: \$53,534.96 G-01-41-761-014-PE1
\$13,774.31 G-01-41-760-017-PE1
\$53,305.73 G-01-41-760-018-PE1

PURPOSE: Resolution authorizing an award of contract for Solar
Powered Security Cameras to Q-Star Technology,
LLC.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 27, 2018 - 10:00 AM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INSURANCE CONTRACT BETWEEN THE COUNTY OF PASSAIC AND TRAVELERS INDEMNITY GROUP OF NEW JERSEY FOR MASTER PROPERTY INSURANCE COVERAGE FOR VARIOUS PASSAIC COUNTY BUILDINGS FOR A POLICY PERIOD OF JANUARY 1, 2019 TO JANUARY 1, 2020 FOR A TOTAL PREMIUM OF \$392,323.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
INSURANCE DIVISION

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20181110							
Meeting Date	12/27/2018							
Introduced Date	12/27/2018							
Adopted Date	12/27/2018							
Agenda Item	I-89							
CAF #	8-01-20-120-005-101							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 28, 2018

**RESOLUTION AUTHORIZING AN INSURANCE CONTRACT
BETWEEN THE COUNTY OF PASSAIC AND TRAVELERS
INDEMNITY GROUP OF NEW JERSEY FOR MASTER
PROPERTY INSURANCE COVERAGE FOR VARIOUS PASSAIC
COUNTY BUILDINGS FOR A POLICY PERIOD OF JANUARY 1,
2019 TO JANUARY 1, 2020 FOR A TOTAL PREMIUM OF
\$392,323.00**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to taking all necessary steps to protect and preserve the assets of the County of Passaic (the “County”) to the maximum degree practicable; and

WHEREAS in furtherance of this goal, the County has long maintained Master Property Insurance Coverage protecting against losses and damage sustained to County facilities and their contents; and

WHEREAS this coverage was currently placed with the Chubb Insurance Company of New Jersey (Chubb) for the period January 1, 2018 through January 1, 2019; and

WHEREAS Travelers had now offered to renew the said Master Property Insurance Policy for the period of January 1, 2019 through January 1, 2020 for the sum of \$392,323.00, which reflects an approximate 1.1% premium from 2018-2019 policy term; and

WHEREAS Fairview Insurance Agency Associates, Inc., the County of Passaic agent for this policy, and the County of Passaic insurance consultant, Thomas J. Fitzpatrick, are both recommending that this renewal offer be accepted; and

WHEREAS the Board is desirous of accepting these recommendations and awarding the insurance contract to Travelers on the terms outlined above; and

WHEREAS the said Board by Resolution R-06-97 dated February 14, 2006 established a policy of awarding contracts in excess of the monetary threshold set forth under the “Pay to Play” Law only under the “Fair and Open” process as defined therein; and

WHEREAS the Board is desirous of making an exception to that policy because of the unique circumstances of this case as outlined above; and

WHEREAS the Passaic County Self Insurance Commission meeting reviewed this matter and is recommending this resolution to the full Board for approval with the understanding that the recipient has not made and will not be making political contributions as set forth under the Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1); and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that an insurance contract on a non-fair and non-open basis be and is hereby authorized between the County of Passaic as insured and Travelers Insurance Company of New Jersey as carrier for the master property insurance for Passaic County-owned facilities

and contents for the period January 1, 2019 through January 1, 2020 pursuant for an annual premium of \$392,323.00; and

BE IT FURTHER RESOLVED that the Freeholder Director, County Administrator, Clerk to the Board and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and execute such further documents as are required to effectuate this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as one for insurance and insurance-related services in accordance with the Local Public Contracts Law; specifically, N.J.S.A. 40A:11-5(l)(m); and

BE IT FURTHER RESOLVED that a notice of this action be published in the NORTH JERSEY HERALD & NEWS.

KMcD:lc

Dated: December 27, 2018



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Vicken Sarkissian
Telephone #: 972-754-6860

DESCRIPTION OF RESOLUTION:

Renewal of Master Property Insurance Policy for the period
 January 1, 2019 through January 1, 2020

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
 OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
 FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
 NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 392,323.00
REQUISITION # _____
ACCOUNT # 8-01-20-120-005-101

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: Insurance Commission

Introduced on: December 27, 2018
 Adopted on: December 27, 2018
 Official Resolution#: R20181110

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$392,323.00

APPROPRIATION: *Contingent upon availability of funds in the 2019 adopted budget.

PURPOSE: Resolution authorizing an insurance contract between The County of Passaic and Travelers Indemnity Group of NJ for Master Property Insurance Coverage; policy period January 1, 2019 to January 1, 2020.



Richard Cahill, Chief Financial Officer

DATED: December 27, 2018

RC:fr