

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Meeting Venue

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 - 1. Akhter
 - 2. Bartlett
 - 3. Best
 - 4. Duffy
 - 5. Lepore
 - 6. Deputy Director James
 - 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: April 24, 2018
- G. Approval of Proclamations:

1. The Passaic County Board of Chosen Freeholders hereby designates May 4, 2018, as Law Day in the County of Passaic.
2. The Passaic County Board of Chosen Freeholders wishes to recognize the month of May as Older Americans Month in the county of Passaic.
3. The Passaic County Board of Chosen Freeholders wishes to recognize Dr. Kathleen Waldron, PhD, for her years of service as President of William Paterson University.

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

I. Communications:

1. Borough of North Haledon is respectfully requesting permission to place a banner across High Mountain Rd by 489 High Mountain Rd, near Krauszers from May 29 through June 18, 2018. The banner will advertise North Haledon's Food Truck event to be held on June 16th.

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PCIA, ALL AS NOTED IN THE RESOLUTION
2. RESOLUTION TO ACCEPT THE RESIGNATION OF STEVEN J. EDMOND FROM HIS POSITION AS THE PASSAIC COUNTY ENGINEER EFFECTIVE MAY 31, 2018, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

3. RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF GENOVA BURNS LLC TO PERFORM LABOR COUNSEL SERVICES ON BEHALF OF THE COUNTY OF PASSAIC, FOR AN AMOUNT NOT TO EXCEED \$100,000.00, ALL AS NOTED IN THE RESOLUTION.
4. RESOLUTION AUTHORIZING THE PURCHASING AGENT TO NEGOTIATE AND AWARD TO RAMSEY SUBARU IN ACCORDANCE WITH N.J.S.A. 40A:11-5(3) ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CORRECT RX PHARMACY SERVICES FOR PHARMACEUTICAL SERVICES FOR THE PASSAIC COUNTY JAIL AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RFS COMMERCIAL INC FOR MANNINGTON PLANK FLOORING AND ACCESSORIES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO OLIVER PACKAGING AND EQUIPMENT COMPANY FOR OLIVER TRAYS AND POLYESTER FILM FOR MEALS-ON-WHEELS FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION REFERRING LITIGATION ENTITLED DERREK LARKIN VS. SPENCER SAVINGS BANK, SLA, ET AL. TO THE LAW FIRM OF HOAGLAND LONGO MORAN DUNST & DOUKAS, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT TO EXCEED \$3,200,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2018 CONSISTING OF \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2018A AND \$1,600,000 COUNTY COLLEGE BONDS (COUNTY COLLEGE BOND ACT, P.L. 1971, c.12), SERIES 2018B OF THE COUNTY OF PASSAIC, NEW JERSEY AND PROVIDING FOR THEIR SALE, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

10. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCF), IN THE AMOUNT OF \$150,000.00 FOR THE SUBSTANCE USE NAVIGATOR PROGRAM FOR CALENDAR YEAR OCTOBER 1, 2017 TO JUNE 30, 2018, ALL AS NOTED IN THE RESOLUTION.

11. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD ONE YEAR CONTRACT RENEWALS TO PASSAIC COUNTY AGENCIES UNDER THE ADDICTION SERVICES PROGRAM FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS) FOR CALENDAR YEAR 2018, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

12. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD THE FIRST ONE YEAR OPTION TO RENEW TO PASSAIC COUNTY AGENCIES UNDER THE PEER GROUPING GRANT SPENDING PLAN FOR 2018, IN THE AMOUNT OF \$315,250.00, ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD \$950,458.00 IN GRANT FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (SH18016) FOR CALENDAR YEAR 2018, ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD THE FIRST ONE YEAR OPTION TO RENEW TO PASSAIC COUNTY AGENCIES UNDER THE SOCIAL SERVICE GRANT SPENDING PLAN FOR 2018, IN THE AMOUNT OF \$182,250.00, ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 17-00487) TO PAY THE BALANCE OF INVOICES (\$19,000.00) FOR HORIZON HEALTHCARE STAFFING, INC., THAT PROVIDED AGENCY STAFFING TO PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2017 TO DECEMBER 31, 2017, ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 17-02055) TO PAY THE BALANCE OF INVOICES (\$22,000.00) FOR PULSE MEDICAL TRANSPORTAION, INC., THAT PROVIDED MEDICAL TRANSPORTION FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2017 TO DECEMBER 31, 2017, ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 18-00824) OF \$5,000.00 FOR 2018 FOR PULSE MEDICAL TRANSPORTAION, INC., TO PROVIDE MEDICAL TRANSPORT PURSUANT TO RFQ FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2018 TO DECEMBER 31, 2018, ALL AS NOTED IN THE RESOLUTION.

18. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 17-00489) TO PAY THE BALANCE OF INVOICES (\$45,000.00) FOR TOWNE NURSING STAFF, INC., THAT PROVIDED AGENCY STAFFING TO PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2017 TO DECEMBER 31, 2017, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

19. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 17-00479) TO PAY THE BALANCE OF INVOICES (\$100.00) FOR TRI COUNTY TERMITE AND PEST, INC., THAT PROVIDED SERVICES TO PREAKNESS HEALTHCARE CENTER IN 2017, ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 18-03365) OF \$10,000.00 TO \$250,000.00 FOR UNITED STAFFING SERVICES, INC., TO PROVIDE AGENCY NURSING STAFF FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2018 TO DECEMBER 31, 2018, ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION AUTHORIZING THE RE-APPOINTMENTS OF MEMBERS TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

22. RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE HARLEM WIZARDS ENTERTAINMENT BASKETBALL, INC. TO APPEAR AND PERFORM AN EXHIBITION BASKETBALL GAME ON THURSDAY, AUGUST 16, 2018, AT THE GARRET MOUNTAIN RESERVATION IN WOODLAND PARK, NEW JERSEY DURING THE PASSAIC COUNTY FAIR, ALL AS NOTED IN THE RESOLUTION., ALL AS NOTED IN THE RESOLUTION.
23. RESOLUTION AUTHORIZING FINAL PAYMENT TO PARK LANE CONSTRUCTION & DEVELOPMENT CORPORATION FOR THE WEST MILFORD SALT STORAGE PROJECT IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
24. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS RIFLE CAMP PARK – PHASE I IMPROVEMENTS IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION AWARDED CONTRACT TO ALAIMO GROUP FOR CONSULTING DESIGN SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-092 PASSAIC AVENUE OVER MACDONALD BROOK PROJECT IN THE CITY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

26. RESOLUTION FOR THIRD AMENDMENT TO THE CONTRACT FOR T&M ASSOCIATES AS IT CONCERNS THE WEASEL BROOK PARK IMPROVEMENTS – PHASE II IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

27. RESOLUTION AUTHORIZING FINAL PAYMENT TO CARRIER CORPORATION FOR THE PASSAIC COUNTY COURT HOUSE CHILLERS REPLACEMENT PROJECT AT 77 HAMILTON STREET IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION FOR AWARD OF CONTRACT TO ON-LINE CONTRACTING FOR REPLACEMENT OF TWO STORM SEWER LATERALS ON BELMONT AVENUE IN NORTH HALEDON, NJ AS PER THE PASSAIC COUNTY ON-CALL DRAINAGE PROJECT(S) BID, ALL AS NOTED IN THE RESOLUTION.
29. RESOLUTION FOR CHANGE ORDER #6 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION FOR CHANGE ORDER #5 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION FOR MODIFICATION #2 TO THE CONTRACT FOR BOSWELL ENGINEERING AS IT CONCERNS THE SURVEYING AND SITE PLAN FOR THE NIKE BASE CONSOLIDATION FACILITIES ON ROUTE 23 IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
32. RESOLUTION TO APPROVE AT FIRST READING VACATING A PORTION OF OLD PATERSON HAMBURG TURNPIKE IN THE BOROUGH OF HALEDON AND TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.
33. RESOLUTION FOR AWARD OF CONTRACT TO SEWAH STUDIOS, INC. AS IT PERTAINS TO THE PRODUCTION OF TEN HISTORIC MARKERS THAT WILL BE INSTALLED THROUGHOUT THE COUNTY OF PASSAIC, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.
34. RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2019 FORD F250 CREW CAB GAS 4X4 PICKUP WITH PLOW FOR THE BUILDINGS & GROUNDS DEPARTMENT TO BE USED FOR SNOW REMOVAL AT THE PASSAIC COUNTY ADMINISTRATION AND COURT HOUSE COMPLEX IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

35. RESOLUTION APPOINTING JONATHAN PERA, P.E. AS COUNTY ENGINEER FOR THE COUNTY OF PASSAIC EFFECTIVE JUNE 1, 2018 AND TERMINATING ON JANUARY 17, 2020, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

36. RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO ATLANTIC SWITCH AND GENERATOR THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR EMERGENCY SERVICE OF SEVERAL PASSAIC COUNTY-OWNED ELECTRIC GENERATORS AT VARIOUS COUNTY OF PASSAIC FACILITIES, ALL AS NOTED IN THE RESOLUTION.
37. RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO SERVPRO OF CLIFTON, NJ FOR EMERGENCY REMEDIATION, RENOVATION, REMODELING, AND REPAIR AT 317 PENNSYLVANIA AVENUE IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.
38. RESOLUTION AUTHORIZING FINAL PAYMENT TO COLONNELLI BROTHERS FOR THE REPLACEMENT OF WAGARAW ROAD BRIDGE OVER GOFFLE BROOK PROJECT, STRUCTURE #1600-103, IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
39. RESOLUTION AUTHORIZING THE PURCHASE OF A 2018 FORD ESCAPE SE 4WD VEHICLE THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR THE PASSAIC COUNTY ENGINEERING DEPARTMENT

LAW AND PUBLIC SAFETY

40. RESOLUTION TO ACCEPT THE FFY2015 VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE GRANT PROGRAM, PROJECT TITLE: COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER (SART/FNE) GRANT PROGRAM, SUBAWARD NUMBER VS-59-15 IN THE AMOUNT OF \$117,312.00 FOR THE PERIOD OF OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, ALL AS NOTED IN THE RESOLUTION.
41. RESOLUTION AMENDING RESOLUTION R2017 0857 TO AUTHORIZE AND ACCEPT A GRANT EXTENSION BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR A PROJECT ENTITLED COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE-EXTENSION FOR THE PERIOD APRIL 1, 2017 THROUGH JUNE 30, 2017, ALL AS NOTED IN THE RESOLUTION.
42. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.

43. RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$15,000.00 TO REPAIR THE ALARM AND SECURITY SYSTEMS FOR FACILITIES OF THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BY UNITED FEDERATED SYSTEMS, ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

44. RESOLUTION AUTHORIZING THE PURCHASE OF TEN (10) INFO COP COMPUTER LICENSES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

45. RESOLUTION AUTHORIZING THE USE OF \$2,618.00 FROM THE CORRIDOR ENHANCEMENT FUNDS PROGRAM, FOR THE CITY OF PATERSON TO SUPPLEMENT THE PURCHASE OF TRAFFIC DETECTION CAMERAS ON GRAND STREET WITH INTERSECTION WITH ROUTE 19 AND SPRUCE STREET, ALL AS NOTED IN THE RESOLUTION.

46. RESOLUTION AUTHORIZING COUNTY OPEN SPACE AWARD EXTENSION REQUEST FOR PASSAIC CITY'S MCDONALD'S BROOK PROJECT IN THIRD WARD PARK (2015) – THROUGH JULY 2018, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

47. RESOLUTION REFERRING LITIGATION ENTITLED LESLIE LEWIS VS. CARLOS J. DUARTE, ET AL TO THE LAW FIRM OF FRIEND AND WENZEL LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

48. RESOLUTION REFERRING LITIGATION ENTITLED CYNTHIA A. YOUMANS, ET AL. VS. EDWARD LESLIE BAREFOOT III, ET AL. TO THE LAW FIRM OF NATHANIEL M. DAVIS P.C. TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

49. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY DEPARTMENT, JUVENILE JUSTICE COMMISSION (JJC) – JUVENILE DETENTION ALTERNATIVE INNOVATION (JDAI) PROGRAM TO SUPERIOR COURT OF THE STATE OF NEW JERSEY FOR CALENDAR YEAR 2018 IN THE AMOUNT OF \$69,000.00, ALL AS NOTED IN THE RESOLUTION.

L. 12. New Business:

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

M. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

April 24, 2018

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 6:19 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement of the Open Public Meeting Law.

Roll Call:

Members Present	Members Absent
Akhter	
Bartlett	
Best	
Duffy	
Lepore	
Deputy Director James	
Director Lazzara	

Invocation: Louis E. Imhof, III

Pledge of Allegiance: Freeholder Terry Duffy

Approval of Minutes:

Motion made by Freeholder Lepore, second by Freeholder James, that the minutes for April 10, 2018, be approved which the motion was carried on a roll call of six votes in the affirmative, with Freeholder Duffy abstaining.

Proclamations:

A Motion was made by Freeholder Bartlett, second by Freeholder Lepore, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

At this time Director Lazzara, asked if there were any Freeholders Reports.

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pasquale "Pat" Lepore

COMMUNICATION:

A Motion was made by Freeholder Duffy, second by Freeholder Akhter for approval of communications C-1 and the motion was carried on a roll call of seven votes in the affirmative.

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ORAL PORTION:

James: Motion to open the public portion.
Akhter: Second.

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Yes: Director Lazzara, Yes:

At this time the following people appeared before the Board:

1. Vera Lazar, Clifton, NJ
2. Ann Schnakenberg, Clifton, NJ
3. Kurt Schnakenberg, Clifton, NJ
4. Barbara L. Wayne, NJ
5. Caren M., Wayne, NJ

Duffy: Motion to close the Public Portion of the Meeting.
James: Second

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Yes: Director Lazzara, Yes:

Consent Agenda Resolutions:

A motion was made by Freeholder James, seconded by Freeholder Duffy that Resolutions K-1 thru K-43 be adopted and the motion was carried on a roll call with seven (7) votes in the affirmative.

“End of Consent Agenda”

New Business:

Personnel:

A motion was made by Freeholder Lepore, Second by Freeholder James, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which the motion was carried on a roll call with seven (7) votes in the affirmative

Bills:

Motion made by Freeholder Lepore, seconded by Freeholder James, that

Current Fund	7-01	424,434.83
Current Fund	8-01	2,836,347.96
HUD Budget Expenditures	8-25	<u>4,052.97</u>
	Year Total:	2,840,400.93
General Capital Fund Budget	C-04	1,614,053.24
State/Federal Grant Fund	G-01	210,669.29
Open Space Trust FY2016	O-16	30,804.45
Open Space Trust FY2017	O-17	92,050.20
Open Space Trust FY2018	O-18	<u>1,153.65</u>
	Year Total:	124,008.30
Passaic CO Open Space Trust Fund	T-16	220,355.67
Register of Deeds Trust	T-17	24,013.00
Trust Fund Other	T-20	20,588.83
Municipal Forfeiture Fund	T-22	112,111.68

Prosecutor's Confiscated Funds	T-23	19,435.58
Para Transit Trust Fund	T-24	510.00

Year Total:		397,014.76
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Private Industry Council	Z-81	1,434.77
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Total of All Funds		\$5,612,016.12
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Current Fund	7-01	423,119.33
Payroll Agency Deductions	7-05	1,930.00
Current Fund	8-01	11,501,016.24
Payroll Agency Deductions	8-05	2,434,000.10
HUD Budget Expenditures	8-25	13,007.92
State/Federal Grant Fund	G-01	539,876.72
DED Trust EMPL Off Duty Police	T-13	27,105.00
Confiscated Trust Fund	T-15	14,409.00
Professional Liability Trust	T-19	6,058.79
Trust Fund Other	T-20	1,055.28
Private Industry Council	Z-81	9,710.85

Total All Funds:		\$14,971,289.23
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Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

Payroll Certification:

A motion was made by Freeholder Lepore, seconded by Freeholder Akhter, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

Departmental Reports

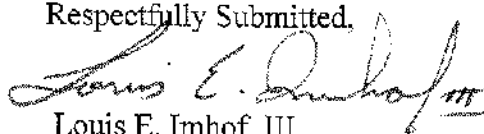
Departmental Reports were received and filed in the Office of the Clerk of the Board.

Adjournment

A motion was made by Freeholder Duffy, seconded by Freeholder Lepore that the regular meeting be adjourned at 7:00 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Marqweesha Guthrie

May 8th
Res Pg. 1-1



Borough of North Haledon

THE FRIENDLY COMMUNITY
MUNICIPAL BUILDING

103 OVERLOOK AVENUE
NORTH HALEDON, N.J. 07508

MAYOR
RANDY GEORGE

MUNICIPAL CLERK
BOROUGH ADMINISTRATOR
RENATE ELATAB

973-427-7783
FAX: 973-427-1846

April 27, 2018

Cassandra Lazzara, Director
Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

RE: Request for Permission to Hang Banner
Borough of North Haledon
High Mountain Road / North Haledon

Dear Freeholder Director,

The Borough of North Haledon is respectfully requesting permission to place a banner across High Mountain Road, by 489 High Mountain Road, near Krausz's beginning May 29 through June 18, 2018. The purpose of the banner would be to let drivers know about North Haledon's Food Truck Event, which is scheduled for June 16th. I would like to request that you grant your permission.

Please let me know at your earliest convenience. Thank you in advance for your favorable consideration.

Very truly yours,

re 1001

BOROUGH OF NORTH HALEDON

Renate Elatab, Municipal Clerk

Introduced on: May 8, 2018
Adopted on:
Official Resolution#:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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401 Grand Street
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Clerk Of The Board



Public Meeting (Board Meeting)

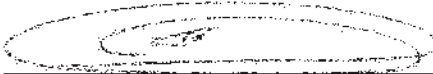
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

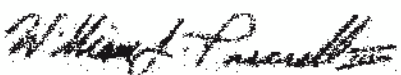
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PCIA, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180349							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PCIA – Inter-local Tourism Marketing Agreement

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$100,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$100,000.00

Which item is now available as revenue from the Passaic County Improvement Authority, PCIA – Inter-local Tourism Marketing Agreement

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$100,000.00 be and the same is hereby appropriated under the caption Passaic County Improvement Authority, PCIA – Inter-local Tourism Marketing Agreement

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION TO ACCEPT THE RESIGNATION OF STEVEN J. EDMOND FROM HIS POSITION AS THE PASSAIC COUNTY ENGINEER EFFECTIVE MAY 31, 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180350							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION TO ACCEPT THE RESIGNATION OF STEVEN J. EDMOND FROM HIS POSITION AS THE PASSAIC COUNTY ENGINEER EFFECTIVE MAY 31, 2018

WHEREAS Steven J. Edmond, P.E., the current Passaic County Engineer for the past 27 years and an employee of the County of Passaic for 33 years, has submitted a letter to the Passaic County Administrator dated January 9, 2018 announcing that he is retiring and resigning his position effective May 31, 2018 (see copy of letter attached hereto); and

WHEREAS since the position of County Engineer is a statutory one (N.J.S.A. 40A:9-43), it is necessary for the Board of Chosen Freeholders of the County of Passaic to formally accept Mr. Edmond's resignation from his position as Passaic County Engineer; and

WHEREAS the Freeholder Committee for Finance & Administration at its April 25, 2018 meeting reviewed the matter and is recommending that it be approved by the full Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts, with regret, the resignation of Steven J. Edmond from his position as the Passaic County Engineer effective May 31, 2018.

BE IT FURTHER RESOLVED that the Board wishes to go on record to thank Mr. Edmond for his many years of service to the County of Passaic and to wish him well in his retirement.

May 8, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

January 9, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Anthony J. De Nova III
Passaic County Administrator
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Steven J. Edmond, P.E., County Engineer
Retirement from Passaic County

Dear Mr. De Nova:


After a long and thoughtful deliberation, I have decided to retire. The decision to leave has not been an easy one. I will be resigning my appointed position as Passaic County Engineer on May 31, 2018.

My time at Passaic County has been professionally and personally rewarding. It has been an amazing journey working for Passaic County for 33 years and serving as County Engineer for the past 27 years.

During the next several months I am willing to help in any way to make the transition as smooth as possible.

I once again wish to express my gratitude to having the opportunity to work for Passaic County and I feel blessed to have been part of what is a great County team.

Very truly yours,


Steven J. Edmond, P.E.
County Engineer

SJE:ibm

Cc: Louis E. Imhof III, Clerk to the Board of Chosen Freeholders
Barbara E. De Spirito, Director of Human Resources

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180350

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF GENOVA BURNS LLC TO PERFORM LABOR COUNSEL SERVICES ON BEHALF OF THE COUNTY OF PASSAIC, FOR AN AMOUNT NOT TO EXCEED \$100,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180351							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

Pg:k.3-2

**RESOLUTION AWARDING A PROFESSIONAL SERVICES
CONTRACT TO THE LAW FIRM OF GENOVA BURNS LLC
TO PERFORM LABOR COUNSEL SERVICES ON BEHALF OF
THE COUNTY OF PASSAIC, FOR AN AMOUNT NOT TO
EXCEED \$100,000.00**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Labor Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS pursuant to that Fair and Open process, the County of Passaic has qualified law firms to act as labor counsel for calendar year 2018 by a Resolution of the Board R-2018-0042 dated January 23, 2018; and

WHEREAS it is anticipated that the County of Passaic will require the services of labor counsel in connection with various collective negotiations with several workers’ bargaining units during the year which services may include handling labor arbitrations and proceedings before the Public Employment Relations Commission; and

WHEREAS the Board is desirous of setting aside a sum not to exceed \$100,000.00 for services and those services contemplated in connection with that set forth above to the law firm of Genova Burns LLC of Newark, New Jersey subject to submission of appropriate invoices; and

WHEREAS the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

Committee for Finance & Administration at its April 25, 2018 meeting at which time it was recommended for approval by the full Board; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to the law firm of Genova Burns LLC to provide the above services, for a fee not to exceed \$100,000.00 as a “Professional Service” in accordance with N.J.S.A. 40A:11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
 - (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess;
- and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: 8-01-20-102-001-233

PURPOSE: Resolution awarding a professional services contract to the law firm Genova Burns LLC to perform labor counsel services on behalf of the County of Passaic.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

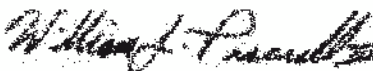
Agenda: RESOLUTION AUTHORIZING THE PURCHASING AGENT TO NEGOTIATE AND AWARD TO RAMSEY SUBARU IN ACCORDANCE WITH N.J.S.A. 40A:11-5(3) ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180352							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-4							
CAF #	C-04-55-112-002-901							
Purchase Req. #	R8-00472							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE PURCHASING AGENT TO
NEGOTIATE AND AWARD TO RAMSEY SUBARU IN
ACCORDANCE WITH N.J.S.A. 40A:11-5(3)**

WHEREAS bids were received by the County of Passaic on April 4, 2018 and again on April 20, 2018 for 2018 Subaru Forrester 2.5i Premium (or newer); and

WHEREAS on April 4, 2018 and on April 20, 2018 no responses were received; and

WHEREAS the Purchasing Department now recommends that the Board of Chosen Freeholders procure these services through negotiation in accordance with the provisions of N.J.S.A. 40A:11-5(3); and

WHEREAS N.J.S.A. 40A:11-5(3) provides that any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefore and shall be awarded by resolution of the governing body if: Bids have been advertised pursuant to section 4 of P.L.1971, c.198 (C.40A:11-4) on two occasions and (a) no bids have been received on both occasions in response to the advertisement, or (b) the governing body has rejected such bids on two occasions because it has determined that they are not reasonable as to price, on the basis of cost estimates prepared for or by the contracting agent prior to the advertising therefore, or have not been independently arrived at in open competition, or (c) on one occasion no bids were received pursuant to (a) and on one occasion all bids were rejected pursuant to (b), in whatever sequence; any such contract may then be negotiated and may be awarded upon adoption of a resolution by a two-thirds affirmative vote of the authorized membership of the governing body authorizing such contract; and

WHEREAS the statute requires that the terms, conditions, restrictions and specifications set forth in the negotiated contract are not substantially different from those which were the subject of competitive bidding pursuant to section 4 of P.L.1971, c.198 (C.40A:11-4); and

WHEREAS Ramsey Subaru has this model in stock for the price of \$ 27,422.00

WHEREAS the Passaic County Human Services Committee has considered this matter at its April 26 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS the contract period will be delivery within 90 days of award with pricing to remain in effect 12 months after award of Contract; and

WHEREAS Passaic County will purchase one Subaru via this resolution with unit prices having been obtained for future as-needed purchases in accordance with N.J.A.C. 5:30-11.10 (a) open-end contracts ; and

WHEREAS a certificate is attached hereto, indicating that \$27,422.00 in funds are available in account C-04-55-112-002-901, C-04-55-112-005-901, C-04-55-112-006-901, C-04-55-140-001-9A2, C-04-55-148-001-9A3, C-04-55-130-001-920 for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to obtain 2018 Subaru Forrester 2.5i Premium (or newer) through negotiation in accordance with the provisions of N.J.S.A. 40A:11-5(3), delivery of vehicle shall be within 90 days of award with pricing to remain in effect 12 months after award of contract.

May 8, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$27,422.00

APPROPRIATION: \$10,361.00 – C-04-55-112-002-901
\$ 412.90 - C-04-55-112-005-901
\$ 5,125.01 – C-04-55-112-006-901
\$ 6,766.75 – C-04-55-140-001-9A2
\$ 162.25 - C-04-55-148-001-9A3
\$ 4,421.64 – C-04-55-130-001-920
\$ 172.45 - 8-01-44-900-003-000

PURPOSE: Resolution authorizing the purchase of a 2018 Subaru Forrester from Ramsey Subaru.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE PURCHASING AGENT TO NEGOTIATE AND AWARD TO RAMSEY SUBARU IN ACCORDANCE WITH N.J.S.A. 40A:11-5(3)

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 27,422.00

REQUISITION # R8-00472

ACCOUNT # C-04-55-112-002-901, C-04-55-112-005-901, C-04-55

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: SB-18-024 and SB-18-029

5. **COMMITTEE REVIEW:** **DATE:**

Administration & Finance _____

Budget _____

Health _____

Human Services 4/26/18

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180352

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470


Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CORRECT RX PHARMACY SERVICES FOR PHARMACEUTICAL SERVICES FOR THE PASSAIC COUNTY JAIL AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180353							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-5							
CAF #	8-01-25-157-005-M01							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CORRECT RX PHARMACY SERVICES FOR PHARMACEUTICAL SERVICES FOR THE PASSAIC COUNTY JAIL AS PER COMPETITIVE CONTRACT

WHEREAS, on April 10, 2018 proposals were received and opened for RFP-18-004 Pharmaceutical Services for the Passaic County Jail as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

WHEREAS, at the Board of Chosen Freeholders meeting of February 24, 2015 Resolution R20150124 was passed authorizing the use of competitive contracting pursuant to NJSA 40A;11-4.3; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Correct RX Pharmacy Services of Hanover, MD for their proposal for Pharmaceutical Services for the Passaic County Jail Westwood Pharmacy, Diamond Pharmacy and Correct RX Pharmacy are qualified for purchases on an as-needed basis; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its April 25, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from April 1, 2018 through March 31, 2021 with two one-year options to renew as per the County of Passaic; and

WHEREAS, the estimated annual cost for pharmaceutical services at the Passaic County Jail is \$700,000.00 for a total of \$2,100,000.00 for the initial 3 year contract term; and

WHEREAS, a certificate is attached hereto, indicating that \$466,000.00 in funds are available in budget account #8-01-25-157-005-M01 for the within contemplated expenditure with the remainder \$1,634,000.00 contingent upon adoption of future years budgets; and

WHEREAS, Correct RX Pharmacy Services has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Correct RX Pharmacy Services; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Pharmaceutical Services for the Passaic County Jail as a competitive contract.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,100,000.00

APPROPRIATION: \$466,000.00 - 8-01-27-172-001-M02
\$1,634,000.00 * Contingent upon availability
Of funds in future years' budgets.

PURPOSE: Resolution authorizing award of contract to Correct
RX Pharmacy Services for Pharmaceutical services
for the Passaic County jail starting April 1, 2018
Through March 31, 2021.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr

PASSAIC COUNTY SHERIFF'S OFFICE

Sheriff Richard H. Berdnik

Undersheriff Joseph C. Dennis
 Undersheriff Mario Recinos
 Undersheriff Leonard Lovely



Chief George Rosenthal
 Warden Michael Tolerico, CPM, CJM
 Deputy Warden Kevin Dickson

To: Michael Marinello, Purchasing Agent
 From: Kevin Dickson, Deputy Warden
 Re: RFP #18-004 for Pharmaceutical Services for PCJ
 Date: April 27, 2018

A Review committee was convened for the purpose of evaluating requests for proposals submitted to the Purchasing Department for pharmaceutical services for the Passaic County Jail.

The Committee met and each proposal was evaluated utilizing the following criteria: Management (20), Technical (20), Cost (60). Cost was broken down as follows: Name Brand Medication (3), Generic Medication (3), Top 50 Medications (48), Vivitrol (3), and Narcan (3).

Overall score

Vendor	Total Score	Rank
Correct Rx Pharmacy Services	94	1
Contract Pharmacy Services	92	2
Diamond Pharmacy Services	92	3
Westwood Pharmacy	92	4

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180353

Scoring Factors

Questions	Contract Pharmacy	Westwood Pharmacy	Diamond Pharmacy	Correct Rx
Management = 20	Total – 20	Total – 20	Total – 20	Total – 20
Technical = 20	Total – 18	Total – 20	Total – 20	Total – 20
Cost = 60	Total – 54	Total – 52	Total – 52	Total – 54
Top 50 Meds. = 48	Total – 46 **\$75,030.97	Total – 44 \$87,160.00	Total – 42 \$92,601.00	Total – 46 \$86,134.00
Name Brand Meds Discount = 3	Total – 3 26%	Total – 2 24%	Total – 2 23.5%	Total – 1 19%
Generic Brand Meds Discount = 3	Total – 3 96.5%	Total – 2 90%	Total – 2 90%	Total – 1 85%
Vivitrol = 3	Total – 1	Total – 2	Total – 3	Total – 3
Narcan = 3	Total – 1	Total – 2	Total – 3	Total – 3

Management: All 4 vendors did meet all requirements for this area and all received a total of 20 points.

Technical: Westwood, Diamond, and Correct met all requirements for this area. CPS did not respond to the question on IV pumps and received a 2 point deduction. Westwood, Diamond, and CorrectRx all received 20 points, CPS received 18 points.

Cost: All vendor responses to costs were evaluated based on five categories. Prices of top 50 meds accounted for 80% while Name Brand Discount, Generic Discount, Vivitrol, and Narcan all accounted for 5% each.

**While CPS totaled the lowest cost, the response to the RFP was not in the format requested and in 4 areas, CPS submitted costs in the wrong unit quantity forcing the committee to assume calculations to determine the actual cost proposal. The committee had to consider the pricing discrepancies while reviewing their response. CPS and Correct Rx received 54 points; Westwood and Diamond received 52 points.

Based on a review of all RFP responses, the committee recommends awarding a contract to Correct Rx Pharmacy Services for Pharmaceutical Services for the Passaic County Jail for a contract period of April 1, 2018 thru March 31, 2021 with two one-year options. Westwood, Diamond and Correct Rx are qualified for purchases on an as-needed basis. The anticipated expenditure is \$ 700,000.00 per year for a total award of \$2,100,000.00. The expected budget account to be used is 8-01-25-157-005-M01.



Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180353

SENIOR JUDGE COMMISSIONER PROMOTIVE COUNTY CLERK

PASSAIC COUNTY SHERIFF'S OFFICE

Sheriff Richard H. Berdnik

Undersheriff Joseph C. Dennis
 Undersheriff Mario Recinos
 Undersheriff Leonard Lovely



Chief George Rosenthal
 Warden Michael Tolerico, CPM, CJM
 Deputy Warden Kevin Dickson

To: Michael Marinello, Purchasing Agent
 From: Kevin Dickson, Deputy Warden
 Re: RFP #18-004 for Pharmaceutical Services for PCJ
 Date: April 27, 2018

A Review committee was convened for the purpose of evaluating requests for proposals submitted to the Purchasing Department for pharmaceutical services for the Passaic County Jail.

The Committee met and each proposal was evaluated utilizing the following criteria: Management (20), Technical (20), Cost (60). Cost was broken down as follows: Name Brand Medication (3), Generic Medication (3), Top 50 Medications (48), Vivitrol (3), and Narcan (3).

Overall score

Vendor	Total Score	Rank
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Diamond Pharmacy Services	92	3
Westwood Pharmacy	92	4

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180353

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

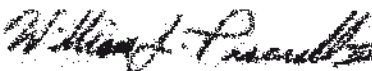
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RFS COMMERCIAL INC FOR MANNINGTON PLANK FLOORING AND ACCESSORIES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180354							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-6							
CAF #	C-04-55-140-001-9A6							
Purchase Req. #	R8-03040							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RFS COMMERCIAL INC FOR MANNINGTON PLANK FLOORING AND ACCESSORIES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID

WHEREAS, there exists a need for Mannington plank flooring and accessories for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-18-026 Mannington Plank Flooring and Accessories for the Passaic County Preakness Healthcare Center in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on April 19, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to RFS Commercial Inc of Saddle Brook, NJ for bid items #1, 2 and 3; and

WHEREAS, RFS Commercial Inc will provide the goods and services at the prices submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its April 25, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be April 1, 2018 through January 31, 2019 for a total estimated award of \$9,952.00; and

WHEREAS, a certificate is attached hereto, indicating that \$9,952.00 in funds are available as recorded in purchase requisition #R8-03040 in budget account #C-04-55-140-001-9A6 for the within contemplated expenditure; and

WHEREAS, RFS Commercial Inc indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to RFS Commercial Inc of Saddle Brook, NJ for the goods referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

May 8, 2018



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, RPPO, County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, RPPO
Carmen Santana, Principle Purchasing Agent

Date: April 25, 2018

Re: (SB-18-026) Flooring for Preakness Healthcare Center

RFS Commercial – (\$9,952.00) Bid Item #: 1, 2, 3



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to award bid SB-18-026 for Flooring for Preakness Healthcare Center to RFS Commercial Inc.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 9,952.00
REQUISITION # R8-03040
ACCOUNT # C-04-55-140-001-9A6

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

COUNTY OF PASSAIC
 PREAKNESS HEALTH, Co of Passaic
 (O) 973-585-2195
 305 OLDHAM RD-ATTN:JOAN BEAMON
 WAYNE, NJ 07470

REQUISITION	
NO.	R8-03040

SHIP TO	COUNTY OF PASSAIC PREAKNESS HEALTHCARE CENTER 305 OLDHAM ROAD WAYNE, NJ 07470 ATTN: S.PINTO
VENDOR	VENDOR #: 11682 RFS COMMERCIAL, INC. 280 N. MIDLAND AVENUE BUILDING M - POSTAL UNIT #220 SADDLE BROOK, NJ 07663

ORDER DATE: 04/25/18
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	ENC'18 TO BE PAID IN PARTIAL PAYMENTS ONLY!!!! "FLOORING" AS PER COUNTY CONTRACT	C-04-55-140-001-9A6	9,952.0000	9,952.00
			TOTAL	9,952.00

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180354

REQUESTING DEPARTMENT

DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470


Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO OLIVER PACKAGING AND EQUIPMENT COMPANY FOR OLIVER TRAYS AND POLYESTER FILM FOR MEALS-ON-WHEELS FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180355							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-7							
CAF #	8-01-27-172-001-M02							
Purchase Req. #	R8-00327							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO OLIVER PACKAGING AND EQUIPMENT COMPANY FOR OLIVER TRAYS AND POLYESTER FILM FOR MEALS-ON-WHEELS FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID

WHEREAS, there exists a need for meal trays for Meals-On-Wheels transportable meal preparation at the Passaic County Preakness Healthcare Center; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-18-030 Oliver Trays and Polyester Film for Meals-on-Wheels for the Passaic County Preakness Healthcare Center in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on April 24, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Oliver Packaging and Equipment Company of Walker, MI; and

WHEREAS, Oliver Packaging and Equipment Company will provide the goods and services at the prices submitted with their bid response, \$199.00 per carton for Tray W8.625” x L6.5” x D1.5” and \$215.00 per carton for Tray W8.625” x L6.5” x D1.875”; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its April 25, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be May 1, 2018 through April 30, 2020 for a total estimated award of \$75,000.00; and

WHEREAS, a certificate is attached hereto, indicating that \$75,000.00 in funds are available as recorded in purchase requisition #R8-00327 in budget account #8-01-27-172-001-M02 for the within contemplated expenditure; and

WHEREAS, Oliver Packaging and Equipment Company indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Oliver Packaging and Equipment Company of Walker, MI for the goods referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: 8-01-27-172-001-M02

PURPOSE: Resolution authorizing award of contract to Oliver Packaging and Equipment Company for Oliver Trays and Polyester Film for Meals-On-Wheel for the Passaic County Preakness Healthcare Center.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, RPPO, County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, RPPS
Carmen Santana, Principle Purchasing Agent

Date: April 25, 2018

Re: (SB-18-030) Oliver Trays and Polyester Film for Meals-on-Wheels (PHC)

Two companies responded to the bid:

- Penn Jersey Paper Company (\$446.86)
- Oliver Packaging and Equipment Company (\$414.00)

It is our recommendation to award bid to Oliver Packaging and Equipment Company.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to award bid to Oliver Packaging and Equipment Company for Bid # SB-18-030 for Oliver Trays and Polyester Film for Meals-on-Wheel (PHC).

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 75,000.00
 REQUISITION # R8-00327
 ACCOUNT # 8-01-27-172-001-M02

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, RPPO, County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, RPPS
Carmen Santana, Principle Purchasing Agent

Date: April 25, 2018

Re: (SB-18-030) Oliver Trays and Polyester Film for Meals-on-Wheels (PHC)

Two companies responded to the bid:

- Penn Jersey Paper Company (\$446.86)
- Oliver Packaging and Equipment Company (\$414.00)

It is our recommendation to award bid to Oliver Packaging and Equipment Company.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

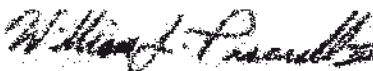
Agenda: RESOLUTION REFERRING LITIGATION ENTITLED DERREK LARKIN VS. SPENCER SAVINGS BANK, SLA, ET AL. TO THE LAW FIRM OF HOAGLAND LONGO MORAN DUNST & DOUKAS, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180356							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
DERREK LARKIN VS. SPENCER SAVINGS BANK, SLA,
ET AL. TO THE LAW FIRM OF HOAGLAND LONGO
MORAN DUNST & DOUKAS, LLP TO PROVIDE OUTSIDE
LEGAL SERVICES TO PASSAIC COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018 and R2018 0233 dated March 27, 2018, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter Derrek Larkin vs. Spencer Savings Bank, SLA, et al., Superior Court of New Jersey, Docket No.: PAS-L-1070-18 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Hoagland Longo Moran Dunst & Doukas, LLP for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with

“Fair and Open” procedures as established in the “Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Derrek Larkin VS. Spencer Savings Bank, SLA, ET AL. to the law firm of Hoagland Longo Moran Dunst & Doukas, LLP. to provide outside legal services to Passaic County.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT TO EXCEED \$3,200,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2018 CONSISTING OF \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2018A AND \$1,600,000 COUNTY COLLEGE BONDS (COUNTY COLLEGE BOND ACT, P.L. 1971, c.12), SERIES 2018B OF THE COUNTY OF PASSAIC, NEW JERSEY AND PROVIDING FOR THEIR SALE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20180357							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT TO EXCEED \$3,200,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2018 CONSISTING OF \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2018A AND \$1,600,000 COUNTY COLLEGE BONDS (COUNTY COLLEGE BOND ACT, P.L. 1971, c.12), SERIES 2018B OF THE COUNTY OF PASSAIC, NEW JERSEY AND PROVIDING FOR THEIR SALE

BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. (a) An amount not to exceed \$3,200,000 of General Obligation Bonds, Series 2018, consisting of \$1,600,000 of County College Bonds, Series 2018A (the "Series 2018A Bonds") and \$1,600,000 of County College Bonds, Series 2018B (County College Bond Act, P.L. 1971, c.12) (the "Series 2018B Bonds" and, together with the Series 2018A Bonds, the "Bonds"), of the County of Passaic, New Jersey (the "County"), referred to and described in Bond Ordinance #2018-01, finally adopted by the County pursuant to the Local Bond Law of the State of New Jersey on February 27, 2018, and entitled, "Bond Ordinance of the County of Passaic, New Jersey, Providing for Improvements at the Passaic County Community College in and by the County, Appropriating \$3,200,000 Therefor and Authorizing the Issuance of \$3,200,000 Bonds or Notes of the County to Finance the Cost Thereof, \$1,600,000 of Which are Entitled to the Benefits of and Debt Service Aid From the State of New Jersey Pursuant to the County College Bond Act (P.L. 1971, c.12)" (the "Bond Ordinance") shall be issued as follows:

(b) The Series 2018A Bonds shall mature in the principal amounts on June 1 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2019	\$105,000	2024	\$175,000
2020	115,000	2025	190,000
2021	125,000	2026	190,000
2022	130,000	2027	200,000
2023	160,000	2028	210,000

(c) The Series 2018B Bonds shall mature in the principal amounts on June 1 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2019	\$105,000	2024	\$175,000
2020	115,000	2025	190,000
2021	125,000	2026	190,000
2022	130,000	2027	200,000
2023	160,000	2028	210,000

(d) Pursuant to N.J.S.A. 40A:2-26(g), the County hereby designates the Director of Finance to adjust the actual principal amounts set forth above. Any such adjustment shall not exceed 10% of the principal for any maturity with the aggregate adjustment to maturity not to exceed 10% of the principal for the overall issue.

(e) Pursuant to N.J.S.A. 40A:2-32(g), the County hereby delegates to the Director of Finance the authority to permit bidders to aggregate consecutive principal maturities for which such bidder bids the same interest rate into term bonds, provided that mandatory sinking funds for which redemptions in lieu of the principal maturities are provided in the amounts and in the years set forth above.

(f) The Bonds shall not be subject to redemption prior to their stated maturities.

Section 2. The Series 2018A Bonds shall be eleven (11) in number, with one certificate being issued for each year of maturity, and shall be numbered CCB-1 to CCB-11, inclusive. The Series 2018B Bonds shall be eleven (11) in number, with one certificate being issued for each year of maturity, and shall be numbered CCB-101 to CCB-111, inclusive.

Section 3. The Series 2018B Bonds are entitled to the benefits of the County College Bond Act, P.L. 1971, c.12.

Section 4. (a) The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds of each series maturing in each year. Both principal of and interest due on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with the Securities Depository. The

Securities Depository will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records recording the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of \$5,000 or any integral multiple thereof, through book-entries made on the books and records of the Securities Depository and its participants.

(b) The Bonds will be dated their date of delivery and will bear interest payable semiannually on the first day of June and December in each year until maturity, commencing on December 1, 2018, at a rate or rates per annum, expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Full Notice of Sale. The principal of and the interest due on the Bonds will be paid to the Securities Depository by the County or its designated paying agent on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of the Securities Depository as listed on the records of the Securities Depository as of each next preceding May 15 and November 15 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signatures of the Freeholder Director and the Director of Finance under the official seal (or facsimile thereof) affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Clerk of the Board of Chosen Freeholders of the County.

Section 5. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the County to market the Bonds or to comply with the requirements of the Securities Depository:

[Form of Bond begins on next page]

REGISTERED
NUMBER A - _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA
STATE OF NEW JERSEY

COUNTY OF PASSAIC

B. _____

REGISTERED OWNER:

PRINCIPAL AMOUNT:

DATED DATE:

MATURITY DATE:

RATE OF INTEREST PER ANNUM:

INTEREST PAYMENT DATES:

INITIAL INTEREST PAYMENT DATE:

RECORD DATES:

CUSIP NUMBER:

COUNTY OF PASSAIC, a body politic and corporate of the State of New Jersey (the "County"), hereby acknowledges itself indebted and for value received promises to pay to the REGISTERED OWNER, or registered assigns, on the MATURITY DATE, upon presentation and surrender of this bond, the PRINCIPAL AMOUNT, and to pay interest on such sum from the DATED DATE until it matures at the RATE OF INTEREST PER ANNUM specified above semiannually on the INTEREST PAYMENT DATES in each year until maturity, commencing on the INITIAL INTEREST PAYMENT DATE. Principal of and interest due on this bond will be paid to the REGISTERED OWNER by the County or its designated paying agent and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the RECORD DATES next preceding the respective INTEREST PAYMENT DATES (the "Record Dates"). The principal of and interest on this bond are payable in lawful money of the United States of America.

This bond is not transferable as to principal or interest. The participants are responsible for maintaining the records regarding the beneficial ownership interest in the bonds on behalf of the individual purchasers except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants.

The bonds of this issue are not subject to redemption prior to their stated maturities.

This bond is one of an authorized issue of bonds issued pursuant to the Local Bond Law of the State of New Jersey and a bond ordinance of the County adopted February 27, 2018, and entitled, "Bond Ordinance of the County of Passaic, New Jersey, Providing for Improvements at the Passaic County Community College in and by the County, Appropriating \$3,200,000 Therefor and Authorizing the Issuance of \$3,200,000 Bonds or Notes of the County to Finance the Cost Thereof, \$1,600,000 of Which are Entitled to the Benefits of and Debt Service Aid From the State of New Jersey Pursuant to the County College Bond Act (P.L. 1971, c.12)", in all respects duly approved and published as required by law.

The full faith and credit of the County are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the County, is within every debt and other limit prescribed by such Constitution or statutes.

IN WITNESS WHEREOF, the County has caused this bond to be executed in its name by the manual or facsimile signatures of its Freeholder Director and its Director of Finance, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual or facsimile signature of its Clerk of the Board of Chosen Freeholders and this bond to be dated the DATED DATE.

COUNTY OF PASSAIC

By _____ [executed upon delivery] _____
Freeholder Director

ATTEST:

By _____ [executed upon delivery] _____
Clerk of the Board of Chosen Freeholders

By _____ [executed upon delivery] _____
Director of Finance

[End of Form of Bond]

Section 6. In each of the Series 2018A Bonds, the following language should be inserted in the places indicated by the corresponding letter in the form of the Series 2018A Bonds.

- A. CCB-__.
- B. COUNTY COLLEGE BOND, SERIES 2018A

Section 7. In each of the Series 2018B Bonds, the following language should be inserted in the places indicated by the corresponding letter in the form of the Series 2018B Bonds.

- A. CCB-__.
- B. COUNTY COLLEGE BOND, SERIES 2018B (County College Bond Act, P.L. 1971, c.12).

Section 8. (a) The Bonds shall be sold on June 12, 2018, or such other date as may be determined by the Director of Finance, via the "PARITY Electronic Bid System" ("PARITY") upon the terms and the conditions set forth and described in the Full Notice of Sale for the Bonds set forth in Exhibit A attached hereto and authorized below. The Full Notice of Sale shall be posted on PARITY.

(b) Pursuant to N.J.S.A. 40A:2-34, the County hereby designates the Director of Finance to sell and to award the Bonds in accordance with the Full Notice of Sale, and such financial officer shall report in writing the results of the sale to this Board of Chosen Freeholders as required by law. The Director of Finance is hereby authorized and directed, consistent with the terms of the Full Notice of Sale, to retain the good faith deposit of the successful bidder and to immediately return such good faith deposits, whether by wire or check, to the unsuccessful bidders.

Section 9. The Full Notice of Sale shall be substantially in the form attached hereto as Exhibit A with such additions, deletions and omissions as may be necessary for the County to market the Bonds, including in accordance with the requirements of the Securities Depository and PARITY. The Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B with such additions, deletions and omissions as may be necessary for the County to market the Bonds, including in accordance with the requirements of the Securities Depository and PARITY. The Summary Notice of Sale shall be substantially in the form attached hereto as Exhibit C with such additions, deletions and omissions as may be necessary for the County to market the Bonds, including in accordance with the requirements of the Securities Depository and PARITY. The County Clerk is hereby directed to arrange for the publication of the Short Notice of Sale authorized in Exhibit B in the form provided herein in Herald News or such other authorized newspaper of the County. McManimon, Scotland & Baumann, LLC is hereby directed to arrange for the publication of the Summary Notice of Sale authorized in Exhibit C in the form provided herein in The Bond Buyer, a financial newspaper published and circulating in the City of New York, New York, such publications to be not less than seven days prior to the date of sale.

Section 10. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC, complete except for omission of its date.

Section 11. The law firm of McManimon, Scotland & Baumann, LLC is authorized to arrange for the printing of the Bonds and is authorized to arrange for the printing of the Official

Statement to be prepared by County officials. The Freeholder Director and the Director of Finance are authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the County by the Director of Finance or by the Freeholder Director. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds.

Section 12. The County hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds, if necessary.

Section 13. (a) The Director of Finance is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with the Securities Depository, as may be necessary in order to provide that the Bonds will be eligible for deposit with the Securities Depository and to satisfy any obligation undertaken in connection therewith.

(b) In the event that the Securities Depository may determine to discontinue providing its service with respect to the Bonds or is removed by the County and if no successor securities depository is appointed, the Bonds which were previously issued in book-entry form shall be converted to Registered Bonds in denominations of \$5,000. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The County shall be obligated to provide for the execution and delivery of the Registered Bonds in certified form.

Section 14. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds

remain outstanding (unless the Bonds have been wholly defeased), the County shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to 270 days from the end of each fiscal year, beginning with the fiscal year ending December 31 of the year in which the Bonds are issued, to the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access Data Port (the "MSRB"), annual financial information with respect to the County consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the County and certain financial information and operating data consisting of (i) the County indebtedness including a schedule of outstanding debt issued by the County, (ii) property valuation information, and (iii) tax rate, levy and collection data. The audited financial information will be prepared in accordance with modified cash accounting as mandated by State of New Jersey statutory principles in effect from time to time or with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law and shall be filed electronically and accompanied by identifying information with the MSRB;

(b) in a timely manner not in excess of ten business days after the occurrence of the event, to the MSRB notice of any of the following events with respect to the Bonds:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) Modifications to rights of Bondholders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the Bonds, if material;

- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the Bonds;
- (13) The consummation of a merger, consolidation, or acquisition involving the County or the sale of all or substantially all of the assets of the County, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

(c) In a timely manner to the MSRB notice of failure of the County to provide required annual financial information on or before the date specified in this resolution.

(d) If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provisions of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

(e) The Director of Finance shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the County prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

(f) In the event that the County fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the County shall not be liable for monetary damages. The sole remedy is hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 15. The Freeholder Director, the Director of Finance, the Clerk of the Board and other appropriate representatives of the County are hereby authorized to execute all such agreements, documents and certificates necessary and appropriate to effectuate the transactions contemplated hereby

Section 16. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

AYES:

NAYS:

CERTIFICATE

I, Louis E. Imhof, III, Clerk of the Board of Chosen Freeholders of the County of Passaic, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the County duly called and held on May 8, 2018 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the County this ____ day of May, 2018.

Louis E. Imhof, III
Clerk of the Board of Chosen Freeholders

(SEAL)

Exhibit A

(Notice of Sale to be Posted on PARITY)

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180357

NOTICE OF SALE

\$3,200,000* GENERAL OBLIGATION BONDS, SERIES 2018

Consisting of:

\$1,600,000* County College Bonds, Series 2018A

And

\$1,600,000* County College Bonds, Series 2018B

(County College Bond Act, P.L. 1971, c.12)

**OF THE
COUNTY OF PASSAIC, NEW JERSEY
(Book-Entry Only Bonds)/(Non-Callable)/(Not Bank Qualified)**

SUMMARY

ISSUER: County of Passaic, New Jersey

PAR AMOUNT: \$3,200,000*

SECURITY: General Obligations of the County

TAX EXEMPT: Yes

RATING: Standard & Poor's ratings to be assigned.

TYPE OF SALE: Electronic proposals via PARITY Electronic Bid System (PARITY) of I-Deal, LLC ("I-Deal"). See "Bidding Details" herein.

AGENT: PARITY – Electronic proposals will be received via the PARITY Electronic Bid System ("PARITY") of I-Deal

SALE DATE & BID TIME: June 12, 2018 until 11:00 a.m. local time, at which time they will be publicly opened, received and announced. Award by 2:00 p.m

DATED DATE: Date of Delivery

DELIVERY DATE: June 27, 2018

INTEREST PAYMENT DATES: June 1 and December 1, commencing December 1, 2018

CALL DATE: Non-Callable.

MINIMUM BID: \$3,200,000 (Par)

MAXIMUM BID: \$3,392,000

*Preliminary, subject to change.

BID SECURITY: **Good Faith Check or wire transfer in the amount of \$64,000 received by County (prior to bidding)**

BASIS OF AWARD: True Interest Cost

LEGAL OPINION: McManimon, Scotland & Baumann, LLC, Roseland, New Jersey

OFFERING STATEMENT: Preliminary Official Statement available at www.i-dealprospectus.com

NOTICE

NOTICE IS HEREBY GIVEN that bids will be received by the County of Passaic, New Jersey (the "County") for the purchase of \$3,200,000* original principal amount of the General Obligation Bonds, Series 2018, consisting of \$1,600,000* County College Bonds, Series 2018A (the "Series 2018A Bonds") and \$1,600,000* County College Bonds, Series 2018B (County College Bond Act, P.L. 1971, c.12) (the "Series 2018B Bonds" and, together with the Series 2018A Bonds, the "Bonds"). **All Bids (as defined below) must be submitted in their entirety via the "PARITY Electronic Bid System" (PARITY) prior to 11:00 a.m., New Jersey time on June 12, 2018 (the "Sale Date"). To bid, Bidders (as defined below) must have submitted a good faith check, wire or Financial Surety Bond, if available, payable to the County, in the amount of \$64,000 by no later than 10:30 a.m. on the Bid Date (see Bidding Details below).**

Preliminary and Final Official Statement

The County's Preliminary Official Statement (the "POS") is available for viewing in electronic format on PARITY. The PARITY address is www.i-dealprospectus.com. In addition, broker dealers registered with the National Association of Securities Dealers (the "NASD") and dealer banks with The Depository Trust Company ("DTC") clearing arrangements may either: (a) print out a copy of the POS on their own printer, or (b) at any time prior to the Sale Date, elect to receive a photocopy of the POS in the mail by requesting it by calling the County's bond counsel, Matthew D. Jessup, Esq., of McManimon, Scotland & Baumann, LLC ("Bond Counsel"), 75 Livingston Avenue, Roseland, New Jersey 07068 (telephone no. 973-622-4850) or attention of Sandra S. Jessup, Paralegal (telephone no. 973-622-5258). All Bidders must review the POS and certify that they have done so prior to participating in the bidding.

The POS is deemed by the County to be final as of its date, for purposes of Rule 15c2-12(b)(1) under the Securities and Exchange Act of 1934, except for the omission of information concerning the offering price(s), interest rate(s), selling compensation, aggregate principal amount of the Bonds and any other terms or provisions to be determined from the successful Bid(s) or depending on such matters, and the identity of the underwriter(s). The POS is, however, subject to such further revisions, amendments and completion in a Final Official Statement (the "Final Official Statement") as may be necessary.

The County at its expense, will make available to the winning Bidder a reasonable number of Final Official Statements, within seven (7) business days following the date of acceptance of the Bid.

Types of Bids Allowed

Subject to the Bid requirements described below, Bids for the Bonds must be submitted on an "All-or-None" ("AON") basis for the entire amount of \$3,200,000. There will be only one CUSIP assigned to each annual maturity of the issue. First, a Bidder must submit a conforming Bid for the

* Preliminary, subject to change.

entire issue, and if such Bid is accepted by the County, the Bidder will be required to purchase the entire issue in accordance with such Bid.

Interest Payment Dates; Description of the Bonds

The Bonds will be dated their date of delivery and will bear interest from such date payable semiannually on each June 1 and December 1, commencing on December 1, 2018. Interest shall be computed on the basis of a 30-day month/360-day year.

Principal Amortization

The Series 2018A Bonds shall mature in the principal amounts on June 1 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2019	\$105,000	2024	\$175,000
2020	115,000	2025	190,000
2021	125,000	2026	190,000
2022	130,000	2027	200,000
2023	160,000	2028	210,000

The Series 2018B Bonds shall mature in the principal amounts on June 1 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2019	\$105,000	2024	\$175,000
2020	115,000	2025	190,000
2021	125,000	2026	190,000
2022	130,000	2027	200,000
2023	160,000	2028	210,000

The actual principal amounts may be adjusted by the County in accordance with N.J.S.A. 40A:2-26(g). Any such adjustment shall not exceed 10% of the principal for any maturity with the aggregate adjustment to maturity not to exceed 10% of the principal for the overall issue.

Book-Entry-Only

The Bonds will be issued in book-entry form only, initially in the name of Cede & Co., as nominee of DTC. Purchasers will not receive certificates representing their interests in the Bonds. Individual purchases will be in the principal amount of \$5,000. Payments of principal of and interest and redemption premium, if any, due on the Bonds will be made by the County or its designated paying agent to DTC for subsequent disbursement to DTC participants to then be remitted to the beneficial owners of the Bonds.

Redemption Provisions

The Bonds of this issue are not subject to redemption prior to their stated maturities.

Term Bond Option

Bidders may elect to structure the issue to include term bonds (the "Term Bond Option"), which term bonds, if selected by the bidder, will be subject to mandatory redemption prior to maturity, in the years and amounts shown above as serial maturities, upon payment of one hundred percent (100%) of the principal amount of the Bonds to be redeemed, together with accrued interest to the date fixed for such mandatory redemption of such amounts. If the Bonds are awarded and no term bonds are designated in the Winning Bid (as defined herein), the Bonds will mature serially as shown in the preceding schedule.

Terms of PARITY

Each electronic proposal must be submitted via PARITY. No bidder will see any other bidder's bid, nor will any bidder see the status of its bid relative to other bids (e.g., whether its bid is a leading bid). To the extent any instructions or directions set forth on PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PARITY at I-Deal at (212) 404-8102. The County may, but is not obligated to, acknowledge its acceptance in writing of any bid submitted electronically via PARITY. In the event that a bid for the Bonds is submitted via PARITY, the bidder further agrees that: The County may regard the electronic transmission of the bid via PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds specified, the initial public offering price of each maturity of the Bonds and any other information included in such transmission) as though the same information were submitted on the official "Proposal for Bonds" provided by the County and executed by a duly authorized signatory of the bidder. If a bid submitted electronically via PARITY is accepted by the County, the terms of the official "Proposal for Bonds" and this Notice of Sale and the information that is electronically transmitted via PARITY shall form a contract, and the successful bidder shall be bound by the terms of such contract.

PARITY is not an agent of the County, and the County shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by PARITY to correctly or timely transmit information provided by the County or information provided by the bidder.

The County may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m., Eastern Time, on the last business date prior to the Sale Date.

Once the bids are communicated electronically via PARITY to the County, each bid will constitute an official "Proposal for Bonds" and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting all "Proposals for Bonds," whether electronically or sealed, the time as maintained on PARITY shall constitute the official time.

Each bidder shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the County nor i-Deal shall have any duty or obligation to provide or assure to any bidder, and neither the County nor i-Deal shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY. The County is using PARITY as a communication mechanism, and not as the County's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each bidder agrees to hold the County harmless for any harm or damages caused to such bidder in connection with its use of PARITY for bidding on the Bonds.

Bidding Details

Bidders should be aware of the following bidding details associated with the sale of the Bonds:

- (1) **BIDDERS MUST SUBMIT A GOOD FAITH CHECK, WIRE TRANSFER OR A FINANCIAL SURETY BOND IN THE AMOUNT OF \$64,000 PAYABLE TO THE COUNTY NO LATER THAN 10:00 A.M. ON THE SALE DATE. HOWEVER, BIDDERS ARE ENCOURAGED TO SUBMIT CHECKS OR WIRES ON THE DAY PRIOR TO THE SALE DATE TO ASSURE RECEIPT OF PAYMENT BY THE COUNTY AT THE FOLLOWING ADDRESS:**

**Richard Cahill
Director of Finance
County of Passaic
Administration Building
401 Grand Street
Paterson, NJ 07505**

BIDDERS SUBMITTING GOOD FAITH CHECKS SHOULD ALSO ENCLOSE A RETURN ENVELOPE FOR USE BY THE COUNTY. BIDDERS SUBMITTING A WIRE SHOULD CONTACT THE COUNTY'S BOND COUNSEL, MATTHEW D. JESSUP, ESQ. (TELEPHONE NO. 973-622-4850) OR SANDRA S. JESSUP, PARALEGAL (TELEPHONE NO. 973-622-5258) TO OBTAIN THE WIRING INSTRUCTIONS.

UNSUCCESSFUL BIDDERS SUBMITTING THE GOOD FAITH DEPOSIT BY WIRE TRANSFER SHALL, NO LATER THAN THE CLOSE OF BUSINESS ON THE SALE DATE OF THE BONDS, PROVIDE THE DIRECTOR OF FINANCE IN WRITING WITH WIRING INSTRUCTIONS FOR THE RETURN OF SUCH UNSUCCESSFUL BIDDER'S GOOD FAITH DEPOSIT. IN THE EVENT THAT THE COUNTY FAILS TO RETURN ANY GOOD FAITH WIRES IN A TIMELY FASHION, THE COUNTY SHALL NOT BE LIABLE FOR MONETARY DAMAGES, REMEDY BEING HEREBY SPECIFICALLY LIMITED TO SPECIFIC PERFORMANCE.

- (2) **All Bids must be submitted on the PARITY. No telephone, telefax, telegraph or personal delivery Bids will be accepted.**
- (3) All Bids for the Bonds must be submitted on an AON basis. Bidders may change and submit Bids as provided for herein, but a submitted Bid may not be withdrawn.
- (4) No Bid will be considered if the Bid is to purchase Bonds at a price less than 100% of the principal amount thereof.
- (5) Bidders may bid to purchase Bonds from the County with an original issue premium. Such original premium may not exceed \$192,000. No Bid will be considered if the Bid is to purchase Bonds at a price less than 100% of the principal amount thereof.
- (6) Each proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds and the rate or rates named must be multiples of 1/8 or 1/20 of 1%. The difference between the highest and lowest interest rates named in the Bid

shall not exceed three percent (3%) per annum. Not more than one rate may be named for Bonds of the same maturity. There is no limitation on the number of rates that may be named. Each proposal submitted must state the purchase price, which must be not less than par. The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest true interest cost ("TIC"). Such TIC shall be calculated as described below. No proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at a TIC higher than the lowest TIC to the County under any legally acceptable proposal. The purchaser must also pay an amount equal to the interest on the Bonds accrued to the date of payment of the purchase price, if applicable.

- (7) Bidders are only permitted to submit Bids for the Bonds during the bidding period.

Definitions

"Bid"	any confirmed purchase offer received by PARITY on or before the proposal submission deadline.
"Bidder"	any firm registered and approved for participation in sale.
"True Interest Cost (TIC)"	true interest cost shall be computed in each instance by determining the interest rate, compounded semi-annually, necessary to discount the debt service payments to the date of the bonds and to the price bid, excluding interest accrued to the delivery date. The TIC serves as the basis for awarding bonds to the winning Bidder.
"Winning Bid"	any purchase offer made by a Bidder and received by PARITY that, at the end of the bidding time period, results in the lowest TIC that is acceptable to the County.

Bid Procedure and Basis of Award

Subject to the right reserved by the County to reject any or all Bids, the Bonds will be sold to the Bidder whose Bid produces the lowest TIC for the County and otherwise complies with the Notice of Sale.

Bids must remain valid until at least 2:00 p.m., prevailing time, on the Sale Date, and if accepted by the County, prior to such time, shall be irrevocable except as otherwise provided in the Notice of Sale. Upon selection of the winning Bidder, the County will execute an award certificate to award the Bonds and will promptly communicate with the winning Bidder by telephone, e-mail or fax.

Bid Security and Method of Payment for Bonds

A Good Faith Deposit ("Deposit") in the form of a certified or cashier's check, wire transfer (wiring instructions can be obtained from the County's Bond Counsel) or a Financial Surety Bond in the amount of \$64,000, payable to the order of the County, is required for each bid to be considered.

If a check is used, it must be a certified treasurer's or cashier's check and must be provided to the County prior to 10:00 a.m. on the Sale Date for bids to be submitted. If a wire transfer is used, such wire must be received by the County prior to 10:00 a.m. on the Sale Date. Each bidder accepts responsibility for delivering such check or wire on time and the County is not responsible for any check or wire that is not received on time. If a Financial Surety Bond is used, it must be from an insurance company licensed to issue such a bond in the State of New Jersey and approved by the Director of the Division of Government Services of New Jersey (the "Director") and such bond must be submitted to the County prior to 10:00 a.m. on the Sale Date at the address referred to above. At present, the Director has approved the use of Sure-Bid, a division of Financial Security Assurance Inc. Use of any other Financial Surety Bond must be approved by the Director prior to the bid and will not be accepted by the County unless evidence of such approval is provided prior to the bid. The Financial Surety Bond must identify the bidder whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to a bidder utilizing a Financial Surety Bond, then that purchaser (the "Purchaser") is required to submit its Deposit to the County by wire transfer as instructed by the County not later than 3:30 p.m. on the next business day following the Sale Date. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the County to satisfy the Deposit requirement. No interest on the Deposit will accrue to the Purchaser. The Deposit will be applied to the purchase price of the Bonds. In the event the Purchaser fails to honor its accepted bid, the Deposit will be retained by the County. Award of the Bonds to the successful Bidder or rejection of all Bids is expected to be made within two hours after opening of the bids, but such successful Bidder may not withdraw its proposal until after 2:00 p.m. on the Sale Date and then only if such award has not been made prior to the withdrawal. The balance of the purchase price shall be paid in Federal Funds by wire transfer to the County on or about the delivery date.

Right to Reject Bids; Waive Irregularities

The County reserves the right to reject any and all Bids and to the extent permitted by law to waive any irregularity or informality in any Bid.

Information Required from the Winning Bidder

By making a bid for the Bonds, the winning bidder(s) agrees: (a) to provide to the County, in writing, immediately upon being unofficially awarded the Bonds, a written confirmation of the bid, which shall include the purchase price, reoffering yield(s), and other related information necessary for completion of the final Official Statement, and by Bond Counsel; (b) to disseminate to all members of the underwriting syndicate copies of the Official Statement; (c) to promptly file a copy of the final Official Statement with the Municipal Securities Rulemaking Board; and (d) to take any and all other actions necessary to comply with applicable Securities and Exchange Commission and Municipal Securities Rulemaking Board rules governing the offering, sale and delivery of the Bonds to alternate purchasers.

Delivery of the Bonds

The Bonds will be delivered on or about the Delivery Date (UNLESS A NOTICE OF A CHANGE IN THE DELIVERY DATE IS PUBLISHED ON MUNIAUCTION NOT LATER THAN 2 HOURS PRIOR TO ANY ANNOUNCED DATE FOR RECEIPT OF BIDS) in New York City at DTC

against payment of the purchase price therefor (less the amount of the good faith deposit) in Federal funds.

There will also be furnished the usual closing papers, including (1) a certificate signed by the officials who signed the Bonds stating that no litigation of any kind is now pending or, to their knowledge, threatened to restrain or enjoin the issuance or delivery of the Bonds, or in any manner questioning the proceedings and authorization under which the Bonds are issued or affecting the validity of the Bonds and (2) a certificate signed by the County relating to the official statement.

CUSIP Numbers

CUSIP numbers will be applied for with respect to the Bonds, but the County will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchasers thereof to accept delivery of and make payment for the Bonds. The CUSIP Service Bureau charge for the assignment of the numbers shall be the responsibility of and shall be paid for by the winning Bidder.

Legal Opinions

The approving opinions of McManimon, Scotland & Baumann, LLC, Bond Counsel to the County, will be furnished without cost to the winning Bidder.

Postponement

The County reserves the right to postpone, from time to time, the date and time established for receipt of Bids. **ANY SUCH POSTPONEMENT WILL BE PUBLISHED OR POSTED BEFORE 9:00 A.M. ON THE SALE DATE.** If any date fixed for the receipt of Bids and the sale of the Bonds is postponed, an alternative sale date will be announced via MuniAuction at least forty-eight (48) hours prior to such alternative sale date. On any such alternative sale date, any Bidder may submit a Bid for the purchase of the Bonds in conformity in all respects with the provisions of the Notice of Sale, except for the date of sale and except for the changes announced on MuniAuction at the time the sale date and time are announced.

Additional Information

For further information relating to the Bonds, reference is made to the POS prepared for and authorized by the County. The Notice of Sale and the POS may be viewed on MuniAuction. However, the County makes no assurance or representation with respect to the form of the Notice of Sale and the POS on MuniAuction, and no investment decision should be made in reliance thereon.

Printed copies of the POS and the Notice of Sale may be obtained from Bond Counsel at the address and phone number stated above. Additional information relating to the auction or a private bidding tutorial may be obtained by calling the Auction Administrator at (412) 391-5555 (ext. 370 Auction Support). Additional information relating to the financing of the County can be obtained by contacting the undersigned Director of Finance at (973) 881-4440 or email at rcahill@passaiccountynj.org.

COUNTY OF PASSAIC

By: Richard Cahill, Director of Finance

Dated: May __, 2018

Exhibit B

(Notice of Sale to be Published in Local Newspaper)

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180357

NOTICE OF SALE

\$3,200,000* GENERAL OBLIGATION BONDS, SERIES 2018

Consisting of:

\$1,600,000* County College Bonds, Series 2018A

And

\$1,600,000* County College Bonds, Series 2018B**(County College Bond Act, P.L. 1971, c.12)**

**OF THE
COUNTY OF PASSAIC, NEW JERSEY
(Book-Entry Only Bonds)/(Non-Callable)/(Not Bank Qualified)**

SUMMARY

ISSUER: County of Passaic, New Jersey

PAR AMOUNT: \$3,200,000*

SECURITY: General Obligations of the County

TAX EXEMPT: Yes

RATING: Standard & Poor's ratings to be assigned.

TYPE OF SALE: Electronic proposals via PARITY Electronic Bid System (PARITY) of I-Deal, LLC ("I-Deal"). See "Bidding Details" herein.

AGENT: PARITY – Electronic proposals will be received via the PARITY Electronic Bid System ("PARITY") of I-Deal

SALE DATE & BID TIME: June 12, 2018 until 11:00 a.m. local time, at which time they will be publicly opened, received and announced. Award by 2:00 p.m

DATED DATE: Date of Delivery

DELIVERY DATE: June 27, 2018

INTEREST PAYMENT DATES: June 1 and December 1, commencing December 1, 2018

CALL DATE: Non-Callable.

MINIMUM BID: \$3,200,000 (Par)

MAXIMUM BID: \$3,392,000

*Preliminary, subject to change.

BID SECURITY: **Good Faith Check or wire transfer in the amount of \$64,000 received by County (prior to bidding)**

BASIS OF AWARD: True Interest Cost

LEGAL OPINION: McManimon, Scotland & Baumann, LLC, Roseland, New Jersey

OFFERING STATEMENT: Preliminary Official Statement available at www.i-dealprospectus.com

NOTICE

NOTICE IS HEREBY GIVEN that bids will be received by the County of Passaic, New Jersey (the "County") for the purchase of \$3,200,000* original principal amount of the General Obligation Bonds, Series 2018, consisting of \$1,600,000* County College Bonds, Series 2018A (the "Series 2018A Bonds") and \$1,600,000* County College Bonds, Series 2018B (County College Bond Act, P.L. 1971, c.12) (the "Series 2018B Bonds" and, together with the Series 2018A Bonds, the "Bonds"). **All Bids (as defined below) must be submitted in their entirety via the "PARITY Electronic Bid System" (PARITY) prior to 11:00 a.m., New Jersey time on June 12, 2018 (the "Sale Date"). To bid, Bidders (as defined below) must have submitted a good faith check, wire or Financial Surety Bond, if available, payable to the County, in the amount of \$64,000 by no later than 10:30 a.m. on the Bid Date (see Bidding Details below).**

Preliminary and Final Official Statement

The County's Preliminary Official Statement (the "POS") is available for viewing in electronic format on PARITY. The PARITY address is www.i-dealprospectus.com. In addition, broker dealers registered with the National Association of Securities Dealers (the "NASD") and dealer banks with The Depository Trust Company ("DTC") clearing arrangements may either: (a) print out a copy of the POS on their own printer, or (b) at any time prior to the Sale Date, elect to receive a photocopy of the POS in the mail by requesting it by calling the County's bond counsel, Matthew D. Jessup, Esq., of McManimon, Scotland & Baumann, LLC ("Bond Counsel"), 75 Livingston Avenue, Roseland, New Jersey 07068 (telephone no. 973-622-4850) or attention of Sandra S. Jessup, Paralegal (telephone no. 973-622-5258). All Bidders must review the POS and certify that they have done so prior to participating in the bidding.

The POS is deemed by the County to be final as of its date, for purposes of Rule 15c2-12(b)(1) under the Securities and Exchange Act of 1934, except for the omission of information concerning the offering price(s), interest rate(s), selling compensation, aggregate principal amount of the Bonds and any other terms or provisions to be determined from the successful Bid(s) or depending on such matters, and the identity of the underwriter(s). The POS is, however, subject to such further revisions, amendments and completion in a Final Official Statement (the "Final Official Statement") as may be necessary.

The County at its expense, will make available to the winning Bidder a reasonable number of Final Official Statements, within seven (7) business days following the date of acceptance of the Bid.

* Preliminary, subject to change.

Types of Bids Allowed

Subject to the Bid requirements described below, Bids for the Bonds must be submitted on an "All-or-None" ("AON") basis for the entire amount of \$3,200,000. There will be only one CUSIP assigned to each annual maturity of the issue. First, a Bidder must submit a conforming Bid for the entire issue, and if such Bid is accepted by the County, the Bidder will be required to purchase the entire issue in accordance with such Bid.

Interest Payment Dates; Description of the Bonds

The Bonds will be dated their date of delivery and will bear interest from such date payable semiannually on each June 1 and December 1, commencing on December 1, 2018. Interest shall be computed on the basis of a 30-day month/360-day year.

Principal Amortization

The Series 2018A Bonds shall mature in the principal amounts on June 1 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2019	\$105,000	2024	\$175,000
2020	115,000	2025	190,000
2021	125,000	2026	190,000
2022	130,000	2027	200,000
2023	160,000	2028	210,000

The Series 2018B Bonds shall mature in the principal amounts on June 1 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2019	\$105,000	2024	\$175,000
2020	115,000	2025	190,000
2021	125,000	2026	190,000
2022	130,000	2027	200,000
2023	160,000	2028	210,000

The actual principal amounts may be adjusted by the County in accordance with N.J.S.A. 40A:2-26(g). Any such adjustment shall not exceed 10% of the principal for any maturity with the aggregate adjustment to maturity not to exceed 10% of the principal for the overall issue.

Book-Entry-Only

The Bonds will be issued in book-entry form only, initially in the name of Cede & Co., as nominee of DTC. Purchasers will not receive certificates representing their interests in the Bonds. Individual purchases will be in the principal amount of \$5,000. Payments of principal of and interest and redemption premium, if any, due on the Bonds will be made by the County or its designated paying agent to DTC for subsequent disbursement to DTC participants to then be remitted to the beneficial owners of the Bonds.

Redemption Provisions

The Bonds of this issue are not subject to redemption prior to their stated maturities.

Term Bond Option

Bidders may elect to structure the issue to include term bonds (the "Term Bond Option"), which term bonds, if selected by the bidder, will be subject to mandatory redemption prior to maturity, in the years and amounts shown above as serial maturities, upon payment of one hundred percent (100%) of the principal amount of the Bonds to be redeemed, together with accrued interest to the date fixed for such mandatory redemption of such amounts. If the Bonds are awarded and no term bonds are designated in the Winning Bid (as defined herein), the Bonds will mature serially as shown in the preceding schedule.

Terms of PARITY

Each electronic proposal must be submitted via PARITY. No bidder will see any other bidder's bid, nor will any bidder see the status of its bid relative to other bids (e.g., whether its bid is a leading bid). To the extent any instructions or directions set forth on PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PARITY at I-Deal at (212) 404-8102. The County may, but is not obligated to, acknowledge its acceptance in writing of any bid submitted electronically via PARITY. In the event that a bid for the Bonds is submitted via PARITY, the bidder further agrees that: The County may regard the electronic transmission of the bid via PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds specified, the initial public offering price of each maturity of the Bonds and any other information included in such transmission) as though the same information were submitted on the official "Proposal for Bonds" provided by the County and executed by a duly authorized signatory of the bidder. If a bid submitted electronically via PARITY is accepted by the County, the terms of the official "Proposal for Bonds" and this Notice of Sale and the information that is electronically transmitted via PARITY shall form a contract, and the successful bidder shall be bound by the terms of such contract.

PARITY is not an agent of the County, and the County shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by PARITY to correctly or timely transmit information provided by the County or information provided by the bidder.

The County may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m., Eastern Time, on the last business date prior to the Sale Date.

Once the bids are communicated electronically via PARITY to the County, each bid will constitute an official "Proposal for Bonds" and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting all "Proposals for Bonds," whether electronically or sealed, the time as maintained on PARITY shall constitute the official time.

Each bidder shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the County nor i-Deal shall have any duty or obligation to provide or assure to any bidder, and neither the County nor i-Deal shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY. The

County is using PARITY as a communication mechanism, and not as the County's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each bidder agrees to hold the County harmless for any harm or damages caused to such bidder in connection with its use of PARITY for bidding on the Bonds.

Bidding Details

Bidders should be aware of the following bidding details associated with the sale of the Bonds:

- (2) **BIDDERS MUST SUBMIT A GOOD FAITH CHECK, WIRE TRANSFER OR A FINANCIAL SURETY BOND IN THE AMOUNT OF \$64,000 PAYABLE TO THE COUNTY NO LATER THAN 10:00 A.M. ON THE SALE DATE. HOWEVER, BIDDERS ARE ENCOURAGED TO SUBMIT CHECKS OR WIRES ON THE DAY PRIOR TO THE SALE DATE TO ASSURE RECEIPT OF PAYMENT BY THE COUNTY AT THE FOLLOWING ADDRESS:**

**Richard Cahill
Director of Finance
County of Passaic
Administration Building
401 Grand Street
Paterson, NJ 07505**

BIDDERS SUBMITTING GOOD FAITH CHECKS SHOULD ALSO ENCLOSE A RETURN ENVELOPE FOR USE BY THE COUNTY. BIDDERS SUBMITTING A WIRE SHOULD CONTACT THE COUNTY'S BOND COUNSEL, MATTHEW D. JESSUP, ESQ. (TELEPHONE NO. 973-622-4850) OR SANDRA S. JESSUP, PARALEGAL (TELEPHONE NO. 973-622-5258) TO OBTAIN THE WIRING INSTRUCTIONS.

UNSUCCESSFUL BIDDERS SUBMITTING THE GOOD FAITH DEPOSIT BY WIRE TRANSFER SHALL, NO LATER THAN THE CLOSE OF BUSINESS ON THE SALE DATE OF THE BONDS, PROVIDE THE DIRECTOR OF FINANCE IN WRITING WITH WIRING INSTRUCTIONS FOR THE RETURN OF SUCH UNSUCCESSFUL BIDDER'S GOOD FAITH DEPOSIT. IN THE EVENT THAT THE COUNTY FAILS TO RETURN ANY GOOD FAITH WIRES IN A TIMELY FASHION, THE COUNTY SHALL NOT BE LIABLE FOR MONETARY DAMAGES, REMEDY BEING HEREBY SPECIFICALLY LIMITED TO SPECIFIC PERFORMANCE.

- (6) **All Bids must be submitted on the PARITY. No telephone, telefax, telegraph or personal delivery Bids will be accepted.**
- (7) **All Bids for the Bonds must be submitted on an AON basis. Bidders may change and submit Bids as provided for herein, but a submitted Bid may not be withdrawn.**
- (8) **No Bid will be considered if the Bid is to purchase Bonds at a price less than 100% of the principal amount thereof.**

- (9) Bidders may bid to purchase Bonds from the County with an original issue premium. Such original premium may not exceed \$192,000. No Bid will be considered if the Bid is to purchase Bonds at a price less than 100% of the principal amount thereof.
- (6) Each proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds and the rate or rates named must be multiples of 1/8 or 1/20 of 1%. The difference between the highest and lowest interest rates named in the Bid shall not exceed three percent (3%) per annum. Not more than one rate may be named for Bonds of the same maturity. There is no limitation on the number of rates that may be named. Each proposal submitted must state the purchase price, which must be not less than par. The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest true interest cost ("TIC"). Such TIC shall be calculated as described below. No proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at a TIC higher than the lowest TIC to the County under any legally acceptable proposal. The purchaser must also pay an amount equal to the interest on the Bonds accrued to the date of payment of the purchase price, if applicable.
- (8) Bidders are only permitted to submit Bids for the Bonds during the bidding period.

Definitions

"Bid"	any confirmed purchase offer received by PARITY on or before the proposal submission deadline.
"Bidder"	any firm registered and approved for participation in sale.
"True Interest Cost (TIC)"	true interest cost shall be computed in each instance by determining the interest rate, compounded semi-annually, necessary to discount the debt service payments to the date of the bonds and to the price bid, excluding interest accrued to the delivery date. The TIC serves as the basis for awarding bonds to the winning Bidder.
"Winning Bid"	any purchase offer made by a Bidder and received by PARITY that, at the end of the bidding time period, results in the lowest TIC that is acceptable to the County.

Bid Procedure and Basis of Award

Subject to the right reserved by the County to reject any or all Bids, the Bonds will be sold to the Bidder whose Bid produces the lowest TIC for the County and otherwise complies with the Notice of Sale.

Bids must remain valid until at least 2:00 p.m., prevailing time, on the Sale Date, and if accepted by the County, prior to such time, shall be irrevocable except as otherwise provided in the Notice of Sale. Upon selection of the winning Bidder, the County will execute an award certificate to award the Bonds and will promptly communicate with the winning Bidder by telephone, e-mail or fax.

Bid Security and Method of Payment for Bonds

A Good Faith Deposit ("Deposit") in the form of a certified or cashier's check, wire transfer (wiring instructions can be obtained from the County's Bond Counsel) or a Financial Surety Bond in the amount of \$64,000, payable to the order of the County, is required for each bid to be considered.

If a check is used, it must be a certified treasurer's or cashier's check and must be provided to the County prior to 10:00 a.m. on the Sale Date for bids to be submitted. If a wire transfer is used, such wire must be received by the County prior to 10:00 a.m. on the Sale Date. Each bidder accepts responsibility for delivering such check or wire on time and the County is not responsible for any check or wire that is not received on time. If a Financial Surety Bond is used, it must be from an insurance company licensed to issue such a bond in the State of New Jersey and approved by the Director of the Division of Government Services of New Jersey (the "Director") and such bond must be submitted to the County prior to 10:00 a.m. on the Sale Date at the address referred to above. At present, the Director has approved the use of Sure-Bid, a division of Financial Security Assurance Inc. Use of any other Financial Surety Bond must be approved by the Director prior to the bid and will not be accepted by the County unless evidence of such approval is provided prior to the bid. The Financial Surety Bond must identify the bidder whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to a bidder utilizing a Financial Surety Bond, then that purchaser (the "Purchaser") is required to submit its Deposit to the County by wire transfer as instructed by the County not later than 3:30 p.m. on the next business day following the Sale Date. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the County to satisfy the Deposit requirement. No interest on the Deposit will accrue to the Purchaser. The Deposit will be applied to the purchase price of the Bonds. In the event the Purchaser fails to honor its accepted bid, the Deposit will be retained by the County. Award of the Bonds to the successful Bidder or rejection of all Bids is expected to be made within two hours after opening of the bids, but such successful Bidder may not withdraw its proposal until after 2:00 p.m. on the Sale Date and then only if such award has not been made prior to the withdrawal. The balance of the purchase price shall be paid in Federal Funds by wire transfer to the County on or about the delivery date.

Right to Reject Bids; Waive Irregularities

The County reserves the right to reject any and all Bids and to the extent permitted by law to waive any irregularity or informality in any Bid.

Information Required from the Winning Bidder

By making a bid for the Bonds, the winning bidder(s) agrees: (a) to provide to the County, in writing, immediately upon being unofficially awarded the Bonds, a written confirmation of the bid, which shall include the purchase price, reoffering yield(s), and other related information necessary for completion of the final Official Statement, and by Bond Counsel; (b) to disseminate to all members of the underwriting syndicate copies of the Official Statement; (c) to promptly file a copy of the final Official Statement with the Municipal Securities Rulemaking Board; and (d) to take any and all other actions necessary to comply with applicable Securities and Exchange Commission and Municipal Securities Rulemaking Board rules governing the offering, sale and delivery of the Bonds to alternate purchasers.

Delivery of the Bonds

The Bonds will be delivered on or about the Delivery Date (UNLESS A NOTICE OF A CHANGE IN THE DELIVERY DATE IS PUBLISHED ON MUNIAUCTION NOT LATER THAN 2 HOURS PRIOR TO ANY ANNOUNCED DATE FOR RECEIPT OF BIDS) in New York City at DTC

against payment of the purchase price therefor (less the amount of the good faith deposit) in Federal funds.

There will also be furnished the usual closing papers, including (1) a certificate signed by the officials who signed the Bonds stating that no litigation of any kind is now pending or, to their knowledge, threatened to restrain or enjoin the issuance or delivery of the Bonds, or in any manner questioning the proceedings and authorization under which the Bonds are issued or affecting the validity of the Bonds and (2) a certificate signed by the County relating to the official statement.

CUSIP Numbers

CUSIP numbers will be applied for with respect to the Bonds, but the County will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchasers thereof to accept delivery of and make payment for the Bonds. The CUSIP Service Bureau charge for the assignment of the numbers shall be the responsibility of and shall be paid for by the winning Bidder.

Legal Opinions

The approving opinions of McManimon, Scotland & Baumann, LLC, Bond Counsel to the County, will be furnished without cost to the winning Bidder.

Postponement

The County reserves the right to postpone, from time to time, the date and time established for receipt of Bids. **ANY SUCH POSTPONEMENT WILL BE PUBLISHED OR POSTED BEFORE 9:00 A.M. ON THE SALE DATE.** If any date fixed for the receipt of Bids and the sale of the Bonds is postponed, an alternative sale date will be announced via MuniAuction at least forty-eight (48) hours prior to such alternative sale date. On any such alternative sale date, any Bidder may submit a Bid for the purchase of the Bonds in conformity in all respects with the provisions of the Notice of Sale, except for the date of sale and except for the changes announced on MuniAuction at the time the sale date and time are announced.

Additional Information

For further information relating to the Bonds, reference is made to the POS prepared for and authorized by the County. The Notice of Sale and the POS may be viewed on MuniAuction. However, the County makes no assurance or representation with respect to the form of the Notice of Sale and the POS on MuniAuction, and no investment decision should be made in reliance thereon.

Printed copies of the POS and the Notice of Sale may be obtained from Bond Counsel at the address and phone number stated above. Additional information relating to the auction or a private bidding tutorial may be obtained by calling the Auction Administrator at (412) 391-5555 (ext. 370 Auction Support). Additional information relating to the financing of the County can be obtained by contacting the undersigned Director of Finance at (973) 881-4440 or email at rcahill@passaiccountynj.org.

COUNTY OF PASSAIC

By: Richard Cahill, Director of Finance

Dated: May ____, 2018

Exhibit C

(Notice of Sale to be Published in The Bond Buyer)

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180357

NOTICE OF SALE

\$3,200,000* GENERAL OBLIGATION BONDS, SERIES 2018
Consisting of:

\$1,600,000* County College Bonds, Series 2018A
And

\$1,600,000* County College Bonds, Series 2018B
(County College Bond Act, P.L. 1971, c.12)

OF THE
COUNTY OF PASSAIC, NEW JERSEY
(Book-Entry Only Bonds)/(Non-Callable)/(Not Bank-Qualified)

SUMMARY

Dated: Date of Delivery – On or about June 27, 2018
 Bid Date and Time: June 12, 2018 at 11:00 a.m. and award by 2:00 p.m.
 Type of Sale: PARITY
 Interest: Multiple Interest Rates - multiples of 1/8 or 1/20 of 1%
 Bid Security: Good Faith Check, wire transfer, or Financial Surety Bond must be received by the County by 10:00 a.m. prior to bidding in the amount of \$64,000
 Legal Opinion: McManimon, Scotland & Baumann, LLC, Roseland, NJ
 Maturity Schedule:

The Series 2018A Bonds and Series 2018B Bonds shall mature in the principal amounts on June 1 as follows:

<u>Year</u>	<u>Series 2018A Bonds Principal Amount</u>	<u>Series 2018B Bonds Principal Amount</u>	<u>Combined Principal Amount</u>
2019	\$105,000	\$105,000	\$210,000
2020	115,000	115,000	230,000
2021	125,000	125,000	250,000
2022	130,000	130,000	260,000
2023	160,000	160,000	320,000
2024	175,000	175,000	350,000
2025	190,000	190,000	380,000
2026	190,000	190,000	380,000
2027	200,000	200,000	400,000
2028	210,000	210,000	420,000

Preliminary Official Statement, Notice of Sale and other details available at www.i-dealprospectus.com

* Preliminary, subject to change.

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180357

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

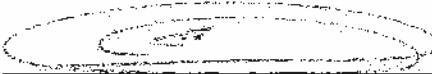
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

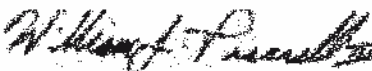
Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCF), IN THE AMOUNT OF \$150,000.00 FOR THE SUBSTANCE USE NAVIGATOR PROGRAM FOR CALENDAR YEAR OCTOBER 1, 2017 TO JUNE 30, 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180358							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCF), IN THE AMOUNT OF \$150,000.00 FOR THE SUBSTANCE USE NAVIGATOR PROGRAM FOR CALENDAR YEAR OCTOBER 1, 2017 TO JUNE 30, 2018

WHEREAS the County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county's disadvantaged and homeless citizens; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of accepting grant funding from the State of New Jersey, Department of Children & Family Services (DCF), in the amount of \$150,000.00 for the substance use navigator program for calendar year October 1, 2017 to June 30, 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee of April 26, 2018 meeting; and

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of grant funding from the State of New Jersey, Department of Children & Family Services (DCF), in the amount of \$150,000.00 for the substance use navigator program for calendar year October 1, 2017 to June 30, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk and any other appropriate county official are authorized to execute any agreements on behalf of Passaic County, and are

hereby authorized and directed to take such further actions
and execute such further documents as are required to
effectuate this resolution.

JDP:lc

Dated: May 8, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS, THROUGH THE DEPARTMENT OF HUMAN SERVICES TO ACCEPT \$150,000 FROM THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR THE SUBSTANCE USE NAVIGATOR PROGRAM

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____

REQUISITION # _____

ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180358



State of New Jersey
DEPARTMENT OF CHILDREN AND FAMILIES

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

ALLISON BLAKE, PH.D., L.S.W.
Commissioner

October 11, 2017

Pamela Owen
Passaic County DHS, DMHAS
401 Grand St, Room 417
Paterson, NJ 07505

RE: Contract #: 18AERR
Contract Term: 10/1/17-6/30/18

Dear Ms. Owen,

I am writing to welcome you to the Department of Children and Families (DCF) as an employer for the newly implemented Substance Use Navigator positions and to guide you through the process of establishing a new contract with the Children's System of Care (CSOC). This is a follow-up to the September 20th letter from Allison Blake, Commissioner of CSOC, informing you that your proposal was selected to receive these funds.

DCF Standard Contract Documents

We expect that this process will go smoothly as Passaic County works with CSOC through other contracts. To aid you in the assembly of your initial contract packet, I have attached a copy of the "Post Award Documents" checklist, which contains clickable links to the specific documents. Also note that several contract documents require signatures and must be dated.

Please reference the contract number indicated above on all correspondence. All completed documents are to be submitted in scanned, PDF format to the following email addresses:

ChildrensSystemofCare.BusinessOffice@dcf.state.nj.us

Jarrett.Quick@dcf.state.nj.us

Be aware that our servers will only accept a total of 10MB of attachments per email. Depending on the quality of your scanner, it may be necessary to send more than one email.

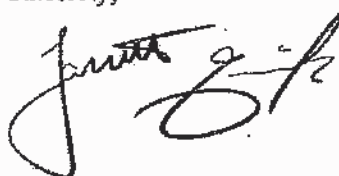
Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180358

Compliance with the Contract Policy and Information Manual and the Contract Reimbursement Manual is a requirement for all organizations and individuals that contract with DCF. These manuals can be accessed at <http://www.nj.gov/dcf/providers/contracting/manuals>. Agencies should periodically check this website for the latest policy updates to ensure continued contract compliance.

Any questions regarding this communication may be directed to your assigned Contract Administrator, Jarrett Quick, at 609.888.7351 or by email, jarrett.quick@dcf.state.nj.us. We hope that you will be able to return these documents to us no later than October 31, 2017 so that we can ensure timely payment to you.

On behalf of DCF's Children's System of Care, I look forward to a successful working relationship with you and your staff. Thank you for your commitment to the children and families of New Jersey.

Sincerely,

A handwritten signature in black ink, appearing to read "Jarrett Quick", written in a cursive style.

Jarrett Quick
Contract Administrator, DCF

NJ CHILDREN'S SYSTEM OF CARE
FUNDING AWARD FOR STATE FISCAL YEAR 2018

CONTRACT ACTION: Renewal
Action Date: 10/11/17

AGENCY:	Passaic County
CONTRACT NUMBER	18AERR
CONTRACT PROGRAMS	
CSOC CONTRACT AMOUNT FOR SFY 2018	\$150,000
CONTRACT TERM	10/1/17-6/30/17
EFFECTIVE DATE	10/1/2017

STATE APPROPRIATIONS

	<u>Annual Award</u>	<u>FY2018 (Prorated)</u>
Passaic County 2 Positions	\$ 200,000	\$ 150,000
TOTAL PROGRAMS:	\$ 200,000	\$ 150,000
SFY 2018 AWARD CONTRACT AMOUNT:		\$ 150,000

Notes: Projected FY2018: \$200,000



Schedule of Estimated Claims

Third Party Contract Summary Report - Page 1 of 2

Provider
 Division
 Contract
 Dates

Contract Characteristics

Reporting Requirements

- None
- Monthly
- Quarterly
- Other

Advance Payments

- None
- Monthly

Type of Contract

- Cost Related
- Non-Cost Related

Reimbursement Type

- Periodic Reported Expenditures
- Installments
- Provisional
- Fixed Rate

Contract Information	Amount
007 (Non-CFDA Acct)	\$150,000.00
Total	\$150,000.00

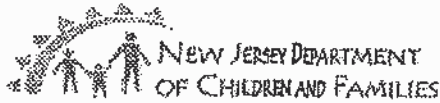
Provider Signature

Date

Supervisor Signature

Date

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180358



Schedule of Estimated Claims

Third Party Contract Summary Report - Page 2 of 2

Provider: Passaic County

Division: CSOC

Contract: 18AERR

Dates: 10/1/2017 to 6/30/2018

Original Contract Ceiling
\$150,000.00

Contract Modifications	
Mod 1	\$0.00
Mod 2	\$0.00
Mod 3	\$0.00
Mod 4	\$0.00
Mod 5	\$0.00
Mod 6	\$0.00
Mod 7	\$0.00
Mod 8	\$0.00
	\$0.00

Payments by Month	
2017 October	\$16,666.00
2017 November	\$16,666.00
2017 December	\$16,666.00
2018 January	\$16,666.00
2018 February	\$16,666.00
2018 March	\$16,666.00
2018 April	\$16,666.00
2018 May	\$16,666.00
2018 June	\$16,672.00
Grand Total	\$150,000.00

Payments by State Fiscal Year	
2018 1620-007	\$150,000.00
Grand Total	\$150,000.00

Original Contract Ceiling
\$150,000.00

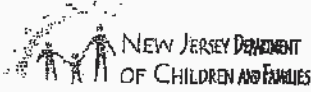
Total March Amount
\$0.00

Amended Contract Ceiling
\$150,000.00

Introduced on: May 8, 2018

Adopted on: May 8, 2018

Official Resolution#: R20180358



Component
 1
 Schedule of Estimated Claims
 Third Party Contracts

SEC version 3/1/2017

Provider Name: Passaic County
 Component Name: Substance Abuse Contract Administrator: Jarrett Quirk

Division: <u>CSOC</u>	Contract No: <u>18AERR</u>	Contract Start: <u>10/1/2017</u>	Contract End: <u>6/30/2018</u>
-----------------------	----------------------------	----------------------------------	--------------------------------

Type of Funding: Annualized Prorated
 Balance Forward Final Year 1-time Funding

(enter Account with CFDA from drop-down)

(enter Funding Source from drop-down)

Month	YY	Amount
July	17	
August	17	
September	17	
October	17	
November	17	
December	17	
January	18	
February	18	
March	18	
April	18	
May	18	
June	18	
Total		\$0.00

Enter Mod # 1 thru 8 above. If new or renewal leave blank. Match Required? No Yes. 0.0%

Type of Funding: Annualized Prorated
 Balance Forward Final Year 1-time Funding

(enter Account with CFDA from drop-down)

(enter Funding Source from drop-down)

Month	YY	Amount
Total		\$0.00

Enter Mod # 1 thru 8 above. If new or renewal leave blank. Match Required? No Yes. 0.0%

Type of Funding: Annualized Prorated
 Balance Forward Final Year 1-time Funding

(enter Account with CFDA from drop-down)

(enter Funding Source from drop-down)

Month	YY	Amount
Total		\$0.00

Enter Mod # 1 thru 8 above. If new or renewal leave blank. Match Required? No Yes. 0.0%

Type of Funding: Annualized Prorated
 Balance Forward Final Year 1-time Funding

(enter Account with CFDA from drop-down)

(enter Funding Source from drop-down)

Month	YY	Amount
Total		\$0.00

Enter Mod # 1 thru 8 above. If new or renewal leave blank. Match Required? No Yes. 0.0%

Type of Funding: Annualized Prorated
 Balance Forward Final Year 1-time Funding

(enter Account with CFDA from drop-down)

(enter Funding Source from drop-down)

Month	YY	Amount
Total		\$0.00

Enter Mod # 1 thru 8 above. If new or renewal leave blank. Match Required? No Yes. 0.0%

Type of Funding: Annualized Prorated
 Balance Forward Final Year 1-time Funding

(enter Account with CFDA from drop-down)

(enter Funding Source from drop-down)

Month	YY	Amount
Total		\$0.00

Enter Mod # 1 thru 8 above. If new or renewal leave blank. Match Required? No Yes. 0.0%

Type of Funding: Annualized Prorated
 Balance Forward Final Year 1-time Funding

(enter Account with CFDA from drop-down)

(enter Funding Source from drop-down)

Month	YY	Amount
Total		\$0.00

Enter Mod # 1 thru 8 above. If new or renewal leave blank. Match Required? No Yes. 0.0%

Type of Funding: Annualized Prorated
 Balance Forward Final Year 1-time Funding

(enter Account with CFDA from drop-down)

(enter Funding Source from drop-down)

Month	YY	Amount
Total		\$0.00

Enter Mod # 1 thru 8 above. If new or renewal leave blank. Match Required? No Yes. 0.0%

Type of Funding: Annualized Prorated
 Balance Forward Final Year 1-time Funding

(enter Account with CFDA from drop-down)

(enter Funding Source from drop-down)

Month	YY	Amount
Total		\$0.00

Enter Mod # 1 thru 8 above. If new or renewal leave blank. Match Required? No Yes. 0.0%

Component Match Percentage	0.00%
Component Match Amount	\$0.00
Original Component Total	\$150,000.00
Modifications to Component Total	\$0.00
Total Component Total	\$150,000.00

Mod 1	\$0.00	Mod 5	\$0.00
Mod 2	\$0.00	Mod 6	\$0.00
Mod 3	\$0.00	Mod 7	\$0.00
Mod 4	\$0.00	Mod 8	\$0.00

NOTES:

[Empty box for notes]

Introduced on: May 18, 2018
 Adopted on: May 18, 2018
 Official Resolution#: R20180358

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

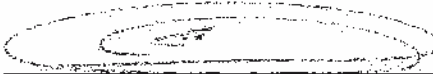
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

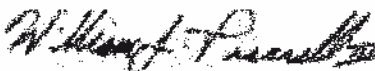
Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD ONE YEAR CONTRACT RENEWALS TO PASSAIC COUNTY AGENCIES UNDER THE ADDICTION SERVICES PROGRAM FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS) FOR CALENDAR YEAR 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180359							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD ONE YEAR CONTRACT RENEWALS TO PASSAIC COUNTY AGENCIES UNDER THE ADDICTION SERVICES PROGRAM FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS) FOR CALENDAR YEAR 2018

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS pursuant to Resolution R-17-0661 dated August 15, 2017, the Board of Chosen Freeholders of the County of Passaic authorized an acceptance of funding from the State of New Jersey, Mental Health and Addiction Services, to implement the Passaic County Comprehensive Addiction Plan update for 2018 in the amount of \$601,398.00 plus a County match of \$133,213.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of awarding a one year contract renewal to the following Passaic County Agencies under the Addiction Services Program funding from the State of New Jersey, Division of Mental Health and Addiction Services (DMHAS) for Calendar Year 2018 see attachment; and

WHEREAS this matter was reviewed and approved by the Human Services Committee at its April 26, 2018 meeting; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorize the one year award of contract renewals to Passaic County Agencies under the Addiction Services Program Funding from the State of New Jersey, Division of Mental Health and Addiction Services (DMHAS) for Calendar Year 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary document on behalf of the County of Passaic.

JDP:lc

Dated: May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$734,611.00

APPROPRIATION: \$601,398.00 – G-01-41-737-018-213
\$133,213.00 – 8-01-27-162-004-213

PURPOSE: Resolution authorizing the Human Services
Department to award one year contract renewals to
Passaic County Agencies for Calendar year 2018.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE COUNTY FREEHOLDERS THROUGH THE HUMAN SERVICES DEPARTMENT, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO AWARD \$601,398 GRANT FUNDING FROM NJDMHAS AND \$133,213 COUNTY MATCH TO THE AGENCIES SET FORTH BELOW FOR CALENDAR YEAR 2018.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 601,398, GRANT & \$133,213 MATCH
REQUISITION # _____
ACCOUNT # G-01-41-737-018-000, 8-01-27-162-004-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: May 8, 2018 Other: _____
 Adopted on: May 8, 2018
 Official Resolution#: R20180359



State of New Jersey

DEPARTMENT OF HEALTH
DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES
PO BOX 362
5 COMMERCE WAY
HAMILTON, NJ 08691

PHILIP D. MURPHY
Governor

SHEREEF M. ELNAHAL, MD, MBA
Commissioner

SHEILA Y. OLIVER
Lt. Governor

VALERIE L. MIELKE, MSW
Assistant Commissioner

APR 25 2018

Ms. Francine Vince, Director
Passaic County Addiction Services
401 Grand Street
Paterson, NJ 07505

Contract #: 18-538-ADA-0
Contract Term: 1/1/18 - 12/31/18
Reimbursable Ceiling: 756,147

Dear Ms. Vince:

Enclosed is your copy of the fully executed contract between Passaic County and the Division of Mental Health & Addiction Services.

Copies of the following documents are included in this correspondence:

- Standard Language Document
- Business Associate Agreement (if applicable)
- Attachment displaying specific Substance Abuse Prevention Treatment Block (SAPT) Grant funding awards and sources (if applicable) – please retain for your records.

The reimbursement method for this contract is:

1. Scheduled Advance Payment
2. Cost-Reimbursement payment method based on the submission of the required expenditure report.

Please be aware that final payments for both fixed advance and reimbursement agencies will not be made until DMHAS receives and reviews the agency's third quarter ROE and payments may be reduced or withheld based on the results of such reviews.

In addition be advised that the State of New Jersey provides payment information to vendors over the internet through the "Vendor Payment Inquiry" system. This internet application provides vendors and third party providers with historical payment information. Vendors/third party providers may also review the status of their forthcoming scheduled payments. This feature will be

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180359

Handwritten notes and stamps including "811", "CE 2018", and "5/8/18" are present in the bottom right corner.

especially helpful to those vendors receiving payments via the electronic fund transfer (i.e., EFT) or automatic deposit. Information contained on a check stub will be visible via the Web Vendor Inquiry function.

Providers are encouraged to use this resource. For information about Web Vendor Inquiry process, please go to the below website or contact your Contract Administrator.

https://www16.state.nj.us/TYM_VPI/

Below is a list of reports that will be required during the contract term with the submission timeframes:

1. Statement of Interest Earned from Advance Payments (if applicable, due with Final ROE).
2. Quarterly Expenditure Reports (due no later than 30 days after the end of the quarterly reporting period). Note that the due date has been extended to facilitate the preparation of accurate reports.
3. Final Report of Expenditures (due no later than 120 days after contract expiration)
4. Budget Revision Request (if required, no later than 30 calendar days prior to contract expiration)

All submitted correspondence, reports and payments related to this contract should include the contract number referenced above. Any questions regarding this contract should be directed to your Contract Administrator Jaipreet Chawla at:

Division of Mental Health & Addiction Services
P.O. Box 362
5 Commerce Way
Hamilton, NJ 08691

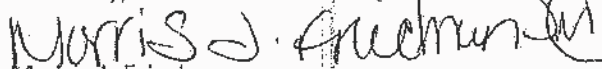
Telephone: 609-438-4248

Fax No: 609-631-2252

E-mail Address: jaipreet.chawla@doh.nj.gov

Thank you for your continued commitment to the citizens of New Jersey.

Sincerely,



Morris J. Friedman
Chief Financial Officer

c: Contract Administrator
Program Management Officer

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180359



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE COUNTY FREEHOLDERS THROUGH THE HUMAN SERVICES DEPARTMENT, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO AWARD \$601,398 GRANT FUNDING FROM NJDMHAS AND \$133,213 COUNTY MATCH TO THE AGENCIES SET FORTH BELOW FOR CALENDAR YEAR 2018.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 601,398, GRANT & \$133,213 MATCH
REQUISITION # _____
ACCOUNT # G-01-41-737-018-000, 8-01-27-162-004-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: May 8, 2018 Other: _____
 Adopted on: May 8, 2018
 Official Resolution#: R20180359

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

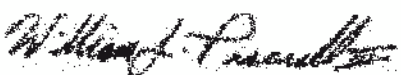
Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD THE FIRST ONE YEAR OPTION TO RENEW TO PASSAIC COUNTY AGENCIES UNDER THE PEER GROUPING GRANT SPENDING PLAN FOR 2018, IN THE AMOUNT OF \$315,250.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180360							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-12							
CAF #	8-01-30-204-006-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO AWARD THE FIRST ONE YEAR
OPTION TO RENEW TO PASSAIC COUNTY AGENCIES
UNDER THE PEER GROUPING GRANT SPENDING
PLAN FOR 2018, IN THE AMOUNT OF \$315,250.00**

WHEREAS on February 15, 2017, proposals were received and opened for RFP on Peer Grouping and Social Service Grant for the County of Passaic, as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS the evaluation committee established to review the proposal has had an opportunity to review and discuss the proposals received; and

WHEREAS the Passaic County Human Services Department is desirous of awarding the second one year option to renew to Passaic County Agencies under the Peer Grouping Grant Spending Plan for 2018, commencing January 1, 2018 and terminating December 31, 2018, in the amount of \$182,250.00:

<u>AGENCY</u>	<u>SERVICE</u>	<u>AWARD</u>
Homecare Options	Housekeeping for homebound	\$49,286.00
Catholic Family	Medical Transportation	\$50,000.00
Association for Special Children	Case Management	\$25,000.00
PC Senior Services	Meals on Wheels	<u>\$190,964.00</u>
		\$315,250.00

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditures; and

WHEREAS this was awarded in a Fair and Open Process;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of the second one year option to renew to

Passaic County Agencies under the Social Services Grant
Spending Plan 2018, commencing January 1, 2018 and
terminating December 31, 2018, in the amount of \$315,250.00;
and

BE IT FURTHER RESOLVED that the Director and Clerk
are authorized to execute any necessary agreements on behalf of
the County of Passaic.

JDP:lc

Dated: May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$315,250.00

APPROPRIATION: 8-01-30-204-006-213

PURPOSE: Resolution authorizing the Human Services Department to award the first one year option to renew to Passaic County Agencies.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
 Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS, THROUGH THE DEPARTMENT OF HUMAN SERVICES TO EXERCISE THE FIRST ONE YEAR OPTION TO RENEW COUNTY PEER GROUPING GRANTS AS SPECIFIED IN THE RESOLUTION FOR SERVICES BEGINNING JANUARY 1, 2018 AND TERMINATING DECEMBER 31, 2018.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ ~~354,250~~ ^{\$} 315,250.⁰⁰

REQUISITION # _____

ACCOUNT # 8-01-30-204006-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: May 8, 2018 Other: _____
 Adopted on: May 8, 2018
 Official Resolution#: R20180360

4
 15-2128/19-138

Peer Grouping Awards January 1, 2018 to December 31, 2018

Agency	Service	Award
Homecare Options	Houskeeping for homebound	\$49,286
Catholic Family	Medical Transportation	\$50,000
Association for Special Children	Case Management	\$25,000
PC Senior Services	Meals on Wheels	\$190,964
	Total	\$315,250



PHILIP D. MURPHY
GOVERNOR

SHEILA Y. OLIVER
LT. GOVERNOR

State of New Jersey
Department of Human Services
Division of Aging Services
P.O. Box 807
Trenton, N.J. 08625-0807

CAROLE JOHNSON
COMMISSIONER

April 6, 2018

Ms. Francine Vince
Acting Director
Passaic County Department of Human Services
401 Grand Street, Room 417
Paterson, NJ 07505

Dear Ms. Vince:

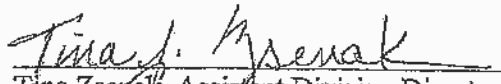
On behalf of the New Jersey Department of Human Services (DHS), Division of Aging Services (DoAS), thank you for submitting Passaic County's 2017 Governmental Peer Grouping Expenditure Report and 2018 Allocation and Spending Plan.

The DoAS staff has completed the fiscal and programmatic review of your information and has approved the Passaic County 2018 Governmental Peer Grouping Allocation and Spending Plan. The approval is based on N.J.S.A. 30:4D-7.t., mandating that sufficient funds are allocated for nursing home prevention services for elderly and disabled persons, and your assurances that the 2018 contracted services will adhere to the DHS' guidelines and instructions. Please know that all funded services need to be completed within the contract period of January 1, 2018, to December 31, 2018.

If you have any questions, please feel free to contact Stephanie Rietze in the office of AAA Administration at (609) 588-6530 or stephanie.rietze@dhs.state.nj.us for programmatic issues and/or Anthony Garofalo, Contract Administrator in the Office of Administrative and Fiscal Services -- Grants Management at (609) 588-6529 or anthony.garofalo@dhs.state.nj.us for fiscal information.

Thank you for your cooperation in the Governmental Peer Grouping funds approval process.

Sincerely,


Tina Zsenak, Assistant Division Director
Division of Aging Services

C: .

Sonya Combs Adams, Principal Account Clerk, Passaic County Department of Human Services
Mr. Samuel Yodice, Executive Director, Passaic County Area Agency on Aging

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Siri" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec. 12, 2017 - 5:30 PM

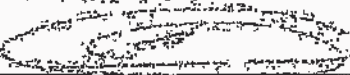
Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO APPLY FOR AND ACCEPT DRUG ENFORCEMENT DEMAND REDUCTION (DEDR) FUNDS THROUGH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE (GCADA) FOR THE MUNICIPAL ALLIANCE PROGRAM IN THE AMOUNT OF \$512,024.00 FOR JULY 1, 2018 TO JUNE 30, 2019 (FY2019), ALL AS NOTED IN THE RESOLUTION.


THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20171016							
Meeting Date	12/12/2017							
Introduced Date	12/12/2017							
Adopted Date	12/12/2017							
Agenda Item	j-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.		✓						
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180360

Dated: December 13, 2017

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO APPLY FOR AND ACCEPT DRUG ENFORCEMENT DEMAND REDUCTION (DEDR) FUNDS THROUGH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE (GCADA) FOR THE MUNICIPAL ALLIANCE PROGRAM IN THE AMOUNT OF \$512,024.00 FOR JULY 1, 2018 TO JUNE 30, 2019 (FY2019).

WHEREAS the County Human Services Department is a public social service agency concerned with planning and providing services for the county's disadvantaged and needy citizens; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of applying for and accepting Drug Enforcement Demand Reduction (DEDR) funds through the Governor's Council on Alcoholism and Drug Abuse (GCADA) for the Municipal Alliance Program, in the amount of \$512,024.00 for the period of (FY2019) July 1, 2018 to June 30, 2019; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department, Division of Mental Health and Addiction Services to apply for and accept Drug Enforcement Demand Reduction (DEDR) funds through the Governor's Council on Alcoholism and Drug Abuse (GCADA) for the Municipal Alliance Program, in the amount of

Res-Pgj,45-3.

\$512,024.00, for the period of (FY2019) July 1, 2018 to June 30, 2019; and.

BE IT FURTHER RESOLVED that the Director and Clerk and any other appropriate county official are authorized to execute any agreements on behalf of Passaic County, and are hereby authorized and directed to take such further actions and execute such further documents as are required to effectuate this resolution.

JDP:ic

Dated: December 12, 2017

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180360
Reintroduced on: December 12, 2017
Adopted on: December 12, 2017
Official Resolution#: R20171078



State of New Jersey

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
PO Box 345
TRENTON, NJ 08625-0345

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

NEIL VAN BEE
Acting Chairman

CELINA LBYV
Acting Executive Director

FY2019 LETTER OF INTENT

October 3, 2017

Francine Vince,
Passaic County Division of Mental Health and Addiction Services
401 Grand Street
5th Floor
Paterson, NJ 07505

Dear Ms. Vince:

The Governor's Council on Alcoholism and Drug Abuse (GCADA) is announcing its intention to provide a grant to Passaic County for the Fiscal Year 2019 Alliance to Prevent Alcoholism and Drug Abuse Program. The allocation for Fiscal Year 2019 per formula from the Drug Enforcement Demand Reduction (DEDR) Fund, including coordination funds, is \$512,024.

The grant period will begin July 1, 2018 and continue through June 30, 2019. This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

County coordination funds are included in your funding formula award. Counties may take up to 15% of their DEDR award with a minimum of \$60,000. The total amount of coordination funds available for your county for FY 2019 is \$76,804. County spending plans will be approved by the GCADA in accordance with established grant guidelines.

Up to 5% of DEDR funds up to a maximum of \$20,000, may be used for countywide activities. These activities should focus on training for the Municipal Alliances and community partners. The trainings and activities chosen must benefit the county-at-large.

Introduced on: May 8, 2018
Adopted on: May 8, 2018.
Official Resolution#: R20180360

Counties will ~~not~~ be permitted to contract with Municipal Alliances that attended the required GCADA training ~~in the~~ needs assessment and strategic planning process. Refer to the enclosed "Guidelines for Distributing Funds from Non-Participating Municipalities" for assistance ~~with allocating~~ funds from municipalities that are not participating for FY 2019.

All funds will be ~~reimbursed~~ to the counties after receipt and acceptance of the required expenditure ~~reports~~, programmatic reports and vouchers.

The submission ~~and~~ approval of the County Alliance Plan, including a detailed budget for county coordination ~~and~~ countywide activities, will be required to access these funds. Plans must be submitted to ~~GCDA~~ by February 28, 2018. *Plans received past the due date will not be assured of approval by July 2018.*

Please be advised ~~that~~ no County Alliance Plan will be reviewed or presented to the full Council for approval ~~if the~~ County is not up to date with its expenditure and programmatic reports for the prior ~~grant~~ term.

The County's ~~continued~~ cooperation and support are appreciated.

Sincerely,



Celina Lew
Acting Executive Director

C: Donna Huber, Basic County Alliance Coordinator



State of New Jersey

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
PO Box 345
TRENTON, NJ 08625-0345

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

NEIL VAN ESS
Acting Chairman

CELINA LEVY
Acting Executive Director

Guidelines for Distributing Funds from Non-Participating Municipalities

- When determining the county's Municipal Alliance funding distribution, every municipality in the county must be allocated with funding. Although not every municipality in the county may be participating in the Municipal Alliance Program, it is important to allocate funding to each municipality in the event that the choice is made to reestablish the Municipal Alliance in the middle of a grant cycle. The funds set aside to the non-participating municipalities must then be reallocated utilizing one or more of the following options:

1. *Allocate the funds into a supplemental category for the Municipal Alliances*

Supplemental funds may be added to the base funding amount allocated by formula if a county is certain that there are municipalities that are not participating for the next grant year and before the Alliances are notified of their allocation. Supplemental funds may be added to participating municipalities based on criteria set by the County Alliance Steering Subcommittee. Criteria that should be considered are an Alliance's ability to utilize the funds appropriately as well as its history of meeting reporting requirements in a timely and efficient manner.

Example: Anytown is a municipality that is not participating in the Municipal Alliance Program and is allocated \$3,000 based on the county funding formula. The funding for Anytown may be reallocated to Town 1, Town 2, Town 3 and Town 4 since they have shown to provide exceptional programming and meet all the reporting deadlines with efficiency as shown here:

Participating Municipalities	Base Amount	Supplemental	Grant Total
Town 1	\$2,000	\$600	\$2,600
Town 2	\$3,000	\$900	\$3,900
Town 3	\$3,000	\$900	\$3,900
Town 4	\$2,000	\$600	\$2,600
Town 5	\$3,000	\$0	\$3,000

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180360

2. *Place the funds into countywide activities*

As long as the county allocation for countywide activities falls under 5% of the DBDR allocation up to a maximum of \$20,000, then the county may choose to place the funding allocated to the nonparticipating municipality towards countywide activities. The countywide activity form must be completed and approved by GCADA prior to program implementation.

3. *Develop a Special Project RFP*

The county may develop a Request for Proposal (RFP) process to distribute the funds allocated to nonparticipating municipalities. This is considered a special project application with the terms and criteria determined by the County Alliance Steering Subcommittee. GCADA forms must be used in the application process. All RFPs must be approved by the CASS and GCADA prior to program implementation.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS, THROUGH THE DEPARTMENT OF HUMAN SERVICES TO EXERCISE THE FIRST ONE YEAR OPTION TO RENEW COUNTY PEER GROUPING GRANTS AS SPECIFIED IN THE RESOLUTION FOR SERVICES BEGINNING JANUARY 1, 2018 AND TERMINATING DECEMBER 31, 2018.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 354,250 315,250.00

REQUISITION #

ACCOUNT # 8-01-30-204006-213

4. METHOD OF PROCUREMENT:

- RFP RFQ Bid Other

5. COMMITTEE REVIEW:

DATE:

- Administration & Finance
Budget
Health
Human Services
Law & Public Safety
Planning & Economic Development
Public Works

6. DISTRIBUTION LIST:

- Administration Finance Counsel
Clerk to the Board Procurement

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180360

Handwritten signature and date: 5-22/18

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470


Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD \$950,458.00 IN GRANT FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (SH18016) FOR CALENDAR YEAR 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180361							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-13							
CAF #	G-01-41-811-018-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD \$950,458.00 IN GRANT FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (SH18016) FOR CALENDAR YEAR 2018

WHEREAS pursuant to R-2017-1017 dated December 12, 2017, the Board of Chosen Freeholders, through the Human Services Department applied and accepted grant funding from the State of New Jersey, Social Services for the Homeless (SSH) Programs, in the amount of \$1,045,020.00 for calendar year January 1, 2018 to December 31, 2018; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of awarding \$950,468.00 in grant funding from the State of New Jersey, Division of Family Development (SH18016) for calendar year 2018; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the award of \$950,468.00 in grant funding from the State of New Jersey, Division of Family Development (SH18016) for calendar year 2018; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: May 8, 2018

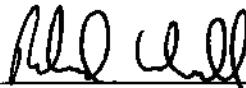
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$950,468.00

APPROPRIATION: G-01-41-811-018-213

PURPOSE: Resolution authorizing the Human Services Department to award \$950,468 in grant funding from Grant (SH18016) for calendar year 2018.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS, THROUGH THE DEPARTMENT OF HUMAN SERVICES TO AWARD \$950,468 IN GRANT FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (SH18016) FOR CALENDAR YEAR CY2018 AS NOTED IN THE RESOLUTION

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 950,468

REQUISITION # _____

ACCOUNT # G-01-41-811-018-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180361

6

Passaic County

Social Services for the Homeless

FY '18
1/1/2018 thru 12/31/2018

	Client Services	Admin	Total
State SSH	\$751,218	\$75,122	\$826,340
TANF	\$198,800	\$19,880	\$218,680
Total	\$950,018	\$95,002	<u>\$1,045,020</u>

Contract Number SH 18016

Contract Effective Date 1/1/2018

Contract Expiration Date 12/31/2018

Duns Number 063 148 811

Agency Vendor Number 226002466 48

FEIN 1216000928C3

Federal Funding Department of Health and Human Services, Administration for Children and Families, under the Temporary Assistance for Needy Families (TANF) program.

Amount of Federal Funding \$218,680

Federal Award Date 10/1/2017

Total Monies this Action \$102,589,424

Cumulative Award \$102,589,424

CFDA 93.558

Grant Number 1801 NJTANF

R & D Included in Award No

Indirect Cost Rate 20%

CONTRACT REVIEW/PROCESSING
SUMMARY INFORMATION

Agency Passaic County Federal ID# 22-6002466

Contract # SH18016 County Passaic

Term 1/1/2018 - 12/31/2018 Contract Ceiling \$ 1,045,020

Program/s SSH Program OSC Award Notice Yes No

or Renewal (Contract Supervisor Rev DSC)

Conditions met: yes no

Cond for removal date 1/20

Comments: **CONDITIONALLY APPROVED pending receipt and approval of the Annex A; Annex B; Budget Narrative and signed sub-contracts.**

APPROVAL

Contract has been reviewed and approved:

Program Representative/Date

Supervising Program Representative/Date

Asst. Director/Date (Child Care Contracts)

Contract Administrator/Date

Supervisor, Contract Unit/Date

Manager, Contract Unit/Date

Award Letter date

Date pkg due to DFD

Date pkg received

DISTRIBUTION

Anthony Denova, County Administrator

Agency Signatory Person

Francine Vingo, Director

Agency Contact Person

Contract Fiscal

Date delivered

Program:

Child Care: County Ops:

Trans Svc: Child Supp: SHFA:

Other/ Comments:

Juan Santiago & Donna Rook

Excluded Party Search Yes No

Subcontracts Received Yes No N/A

Suspension/Debar.

FFATA to Fis. Rept.

Equip Inv.

Iran

c to FR

c to FR

rev. 08/16

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180361



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS, THROUGH THE DEPARTMENT OF HUMAN SERVICES TO AWARD \$950,468 IN GRANT FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (SH18016) FOR CALENDAR YEAR CY2018 AS NOTED IN THE RESOLUTION

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 950,468

REQUISITION # _____

ACCOUNT # G-01-41-811-018-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180361

6

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

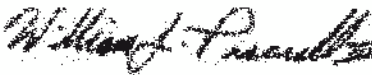
Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD THE FIRST ONE YEAR OPTION TO RENEW TO PASSAIC COUNTY AGENCIES UNDER THE SOCIAL SERVICE GRANT SPENDING PLAN FOR 2018, IN THE AMOUNT OF \$182,250.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#		R20180362						
Meeting Date		05/08/2018						
Introduced Date		05/08/2018						
Adopted Date		05/08/2018						
Agenda Item		k-14						
CAF #		8-01-30-204-002-213;						
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD THE FIRST ONE YEAR OPTION TO RENEW TO PASSAIC COUNTY AGENCIES UNDER THE SOCIAL SERVICE GRANT SPENDING PLAN FOR 2018, IN THE AMOUNT OF \$182,250.00

WHEREAS on February 15, 2017, proposals were received and opened for RFP on Peer Grouping and Social Service Grant for the County of Passaic, as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS the evaluation committee established to review the proposal has had an opportunity to review and discuss the proposals received; and

WHEREAS the Passaic County Human Services Department is desirous of awarding the second one year option to renew to Passaic County Agencies under the Social Service Grant Spending Plan for 2018, commencing January 1, 2018 and terminating December 31, 2018, in the amount of \$182,250.00:

Bergen/Passaic Arc (Disabled Children)	\$54,000.00
Dial, Inc., (Disabled Adults)	\$54,000.00
Catholic Family (Aid to Disabled Children	\$36,000.00
Mental Health Clinic of Passaic (Child Care Coordinator	\$22,500.00
Passaic County women’s Center (Aid to Domestic Violence	<u>\$15,750.00</u>
	\$182,250.00

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditures; and

WHEREAS this was awarded in a Fair and Open Process;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of the second one year option to renew to

Passaic County Agencies under the Social Services Grant
Spending Plan 2018, commencing January 1, 2018 and
terminating December 31, 2018, in the amount of \$182,250.00;
and

BE IT FURTHER RESOLVED that the Director and Clerk
are authorized to execute any necessary agreements on behalf of
the County of Passaic.

JDP:lc

Dated: May 8, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$182,250.00

APPROPRIATION: \$54,000.00- 8-01-27-162-003-213
\$54,000.00- 8-01-30-204-004-213
\$36,000.00 – 8-01-27-160-001-213
\$22,500.00 – 8-01-30-204-002-213
\$15,750.00 – 8-01-30-204-003-213

PURPOSE: Resolution authorizing the Human Services
Department to award the first one year option to
renew to Passaic County Agencies.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS, THROUGH THE DEPARTMENT OF HUMAN SERVICES TO EXERCISE THE FIRST ONE YEAR OPTION TO RENEW COUNTY SOCIAL SERVICES GRANTS AS SPECIFIED IN THE RESOLUTION FOR SERVICES BEGINNING JANUARY 1, 2018 AND TERMINATING DECEMBER 31, 2018

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 182,250.00

REQUISITION #

ACCOUNT # 8-01-30-204-002-213; 8-01-30-204-006-213; 8-01-30-

4. METHOD OF PROCUREMENT:

[x] RFP [] RFQ [] Bid

[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance

[] Budget

[] Health

[] Human Services

[] Law & Public Safety

[] Planning & Economic Development

[] Public Works

6. DISTRIBUTION LIST:

[] Administration [] Finance [] Counsel

[] Clerk to the Board [] Procurement

[] Other:

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180362

2/28/17 - 0-16 3

County Social Services Grants for 2018

Initial Award in 2017, R20170136 for one year contract with two one year options for renewal.

8-01-27-162-003-213: Bergen/Passaic ARC (Aid to Disabled Children and Families)	\$54,000
8-01-30-204-004-213: DIAL, Inc. (Aid to Disabled Adults)	\$54,000
8-01-27-160-001-213: Catholic Family (Aid to Disabled Children)	\$36,000
8-01-30-204-002-213: Mental Health Clinic of Passaic (Child Care Coordination)	\$22,500
8-01-30-204-003-213: Passaic County Women's Center (Aid to Domestic Violence)	\$15,750.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS, THROUGH THE DEPARTMENT OF HUMAN SERVICES TO EXERCISE THE FIRST ONE YEAR OPTION TO RENEW COUNTY SOCIAL SERVICES GRANTS AS SPECIFIED IN THE RESOLUTION FOR SERVICES BEGINNING JANUARY 1, 2018 AND TERMINATING DECEMBER 31, 2018

2. CERTIFICATION INFORMATION:

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PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 182,250.00

REQUISITION # _____

ACCOUNT # 8-01-30-204-002-213; 8-01-30-204-006-213; 8-01-30-

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180362

2/28/17 - 0-16 3

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

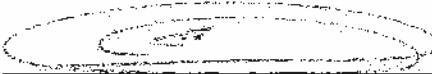
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 17-00487) TO PAY THE BALANCE OF INVOICES (\$19,000.00) FOR HORIZON HEALTHCARE STAFFING, INC., THAT PROVIDED AGENCY STAFFING TO PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2017 TO DECEMBER 31, 2017, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180363							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-15							
CAF #	7-01-27-172-001-213							
Purchase Req. #	P.O. 17-00487							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE
THE INITIAL ENCUMBRANCE (P.O. 17-00487) TO PAY THE
BALANCE OF INVOICES (\$19,000.00) FOR HORIZON
HEALTHCARE STAFFING, INC., THAT PROVIDED AGENCY
STAFFING TO PREAKNESS HEALTHCARE CENTER, FROM
JANUARY 1, 2017 TO DECEMBER 31, 2017**

WHEREAS on December 29, 2016 Resolution R-2016-1058, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Horizon Healthcare Staffing, Inc., for agency staffing for Preakness Healthcare Center, for a period of one year commencing January 1, 2017 through December 31, 2017 on an as needed basis, in the amount of \$16,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$19,000.00 to pay the balance of invoices for 2017; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Horizon Healthcare Staffing, Inc., by \$19,000.00 to pay the balance of invoices for 2017; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,000.00

APPROPRIATION: 7-01-27-172-001-213

PURPOSE: Resolution authorizing the request to increase the initial encumbrance (P.O. 17-00487) to pay the Balance of Invoices (\$19,000.00) for Horizon Healthcare Staffing Inc.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution request to increase the 2017 Purchase Order (17-00487) to pay the balance of invoices for Horizon Healthcare Staffing that provides agency nursing staffing to Preakness Healthcare Center

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$19,000
REQUISITION # PO - 17-00487
ACCOUNT # 7-01-27-172-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180363

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

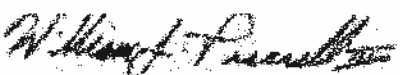
Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 17-02055) TO PAY THE BALANCE OF INVOICES (\$22,000.00) FOR PULSE MEDICAL TRANSPORTAION, INC., THAT PROVIDED MEDICAL TRANSPORTION FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2017 TO DECEMBER 31, 2017, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180364							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-16							
CAF #	7-01-27-172-001-M03							
Purchase Req. #	R7-01818							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE
THE INITIAL ENCUMBRANCE (P.O. 17-02055) TO PAY THE
BALANCE OF INVOICES (\$22,000.00) FOR PULSE MEDICAL
TRANSPORTAION, INC., THAT PROVIDED MEDICAL
TRANSPORTION FOR RESIDENTS OF PREAKNESS
HEALTHCARE CENTER, FROM JANUARY 1, 2017 TO
DECEMBER 31, 2017**

WHEREAS on February 14, 2017 Resolution R-2017-0088 the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Pulse Medical Transport, Inc., for medical transport for Preakness Healthcare Center, for a period of one year commencing January 1, 2017 through December 31, 2017 on an as needed basis, in the amount of \$25,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$22,000.00 to pay the balance of invoices for 2017; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Pulse Medical Transportation, by \$22,000.00 to pay the balance of invoices for 2017; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,000.00

APPROPRIATION: 7-01-27-172-001-M03

PURPOSE: Resolution authorizing the request to increase the initial encumbrance (P.O. 17-02055) to pay the balance of invoices (\$22,000.00) for Pulse Medical Transportation


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to increase the 2017 Purchase Order to pay the balance of Invoices for Pulse Medical Transportation that provide medical transportation for residents of Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$22,000
 REQUISITION # R7-01818
 ACCOUNT # 7-01-27-172-001-M03

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

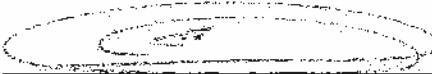
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

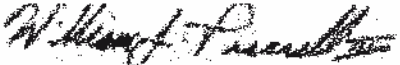
Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 18-00824) OF \$5,000.00 FOR 2018 FOR PULSE MEDICAL TRANSPORTAION, INC., TO PROVIDE MEDICAL TRANSPORT PURSUANT TO RFQ FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2018 TO DECEMBER 31, 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180365							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-17							
CAF #	8-01-27-172-001-M03							
Purchase Req. #	R8-00685							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE
THE INITIAL ENCUMBRANCE (P.O. 18-00824) OF \$5,000.00
FOR 2018 FOR PULSE MEDICAL TRANSPORTAION, INC., TO
PROVIDE MEDICAL TRANSPORT PURSUANT TO RFQ FOR
RESIDENTS OF PREAKNESS HEALTHCARE CENTER, FROM
JANUARY 1, 2018 TO DECEMBER 31, 2018**

WHEREAS on February 23, 2018 Resolution R-2018-0024 the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Pulse Medical Transport, Inc., for medical transport for Preakness Healthcare Center, for a period of one year commencing January 1, 2018 through December 31, 2018 on an as needed basis, in the amount of \$25,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$5,000.00 through December 31, 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Pulse Medical Transport, Inc., by \$5,000.00 to provide medical transport for Preakness Healthcare Center through December 31, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,000.00

APPROPRIATION: 8-01-27-172-001-M03

PURPOSE: Resolution authorizing the request to increase the initial encumbrance (P.O. 18-00824) of \$5,000.00 for 2018 for Pulse Medical Transportation Inc.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution request to increase initial encumbrance of \$5,000 for 2018 for Pulse Medical Transportation that provide medical transport pursuant to RFQ for residents of Preakness Healthcare Center.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$40,000
 REQUISITION # R8-00685
 ACCOUNT # 8-01-27-172-001-M03

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

6. **COMMITTEE REVIEW:** _____ **DATE:** _____

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

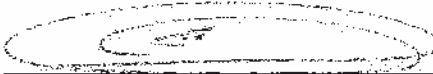
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

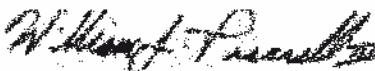
Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 17-00489) TO PAY THE BALANCE OF INVOICES (\$45,000.00) FOR TOWNE NURSING STAFF, INC., THAT PROVIDED AGENCY STAFFING TO PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2017 TO DECEMBER 31, 2017, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180366							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-18							
CAF #	7-01-27-172-001-213							
Purchase Req. #	R7-00417							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE
THE INITIAL ENCUMBRANCE (P.O. 17-00489) TO PAY THE
BALANCE OF INVOICES (\$45,000.00) FOR TOWNE NURSING
STAFF, INC., THAT PROVIDED AGENCY STAFFING TO
PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1,
2017 TO DECEMBER 31, 2017**

WHEREAS on December 29, 2016 Resolution R-2016-1058, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Towne Nursing Staff, Inc., for agency staffing for Preakness Healthcare Center, for a period of one year commencing January 1, 2017 through December 31, 2017 on an as needed basis, in the amount of \$25,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$45,000.00 to pay the balance of invoices for 2017; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Towne Nursing Staff, Inc., by \$45,000.00 to pay the balance of invoices for 2017; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$45,000.00

APPROPRIATION: 7-01-27-172-001-213

PURPOSE: Resolution authorizing the request to increase the initial encumbrance (P.O. 17-00489) to pay balance of invoices (45,0000.00) for Towne Nursing Staff Inc., that provided agency staffing to Preakness Healthcare Center.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

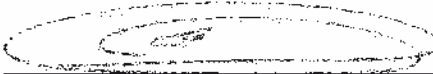
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470


Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 17-00479) TO PAY THE BALANCE OF INVOICES (\$100.00) FOR TRI COUNTY TERMITE AND PEST, INC., THAT PROVIDED SERVICES TO PREAKNESS HEALTHCARE CENTER IN 2017, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180367							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-19							
CAF #	7-01-27-172-001-213							
Purchase Req. #	R7-00404							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE
THE INITIAL ENCUMBRANCE (P.O. 17-00479) TO PAY THE
BALANCE OF INVOICES (\$100.00) FOR TRI COUNTY
TERMITE AND PEST, INC., THAT PROVIDED SERVICES TO
PREAKNESS HEALTHCARE CENTER IN 2017**

WHEREAS on December 29, 2016 Resolution R-2016-1073, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Tri County Termite and Pest, Inc., for pest control services for Preakness Healthcare Center, for a period of one year commencing January 1, 2017 through December 31, 2017 on an as needed basis, in the amount of \$40,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$100.00 to pay the balance of invoices for 2017; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Tri County Termite and Pest, Inc., by \$100.00 to pay the balance of invoices for 2017; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: May 8, 2018

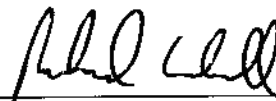
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100.00

APPROPRIATION: 7-01-27-172-001-213

PURPOSE: Resolution authorizing the request to increase the initial encumbrance (P.O. 17-00479) to pay the balance of invoices (\$100) for Tri State County Termite and Pest Inc.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution request to increase the 2017 Purchase Order (17-00479) to pay the balance of invoices for Tri County Termite and Pest that provide services to Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$100.00
 REQUISITION # R7-00404
 ACCOUNT # 7-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

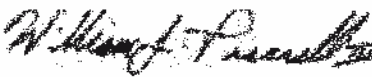
Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE INITIAL ENCUMBRANCE (P.O. 18-03365) OF \$10,000.00 TO \$250,000.00 FOR UNITED STAFFING SERVICES, INC., TO PROVIDE AGENCY NURSING STAFF FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2018 TO DECEMBER 31, 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180368							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-20							
CAF #	8-01-27-172-001-213							
Purchase Req. #	R8-02569							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE
THE INITIAL ENCUMBRANCE (P.O. 18-03365) OF \$10,000.00
TO \$250,000.00 FOR UNITED STAFFING SERVICES, INC., TO
PROVIDE AGENCY NURSING STAFF FOR RESIDENTS OF
PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1,
2018 TO DECEMBER 31, 2018**

WHEREAS on January 23, 2018 Resolution R-2018-0023 the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to United Staffing Services, Inc., for medical transport for Preakness Healthcare Center, for a period of one year commencing January 1, 2018 through December 31, 2018 on an as needed basis, in the amount of \$10,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$10,000.00 TO \$250,000.00 through December 31, 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to United Staffing Services, Inc., by \$10,000.00 to \$250,000.00 to provide agency staff for Preakness Healthcare Center through December 31, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

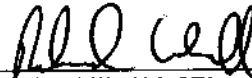
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 8-01-27-172-001-213

PURPOSE: Resolution authorizing the request to increase the initial encumbrance (P.O. 18-03365) of \$10,000.00 to \$250,000.00 for United Staffing Services, Inc.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution request to increase initial temporary budget encumbrance of \$10,000 to \$250,000 due to need for agency nursing staff for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$250,000
 REQUISITION # R8-02569
 ACCOUNT # 8-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

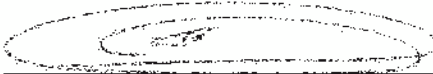
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
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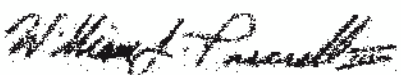
Agenda: RESOLUTION AUTHORIZING THE RE-APPOINTMENTS OF MEMBERS TO THE PASSAIC COUNTY WORKFORCE DEVELOPMENT BOARD, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180369							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE RE-APPOINTMENTS
OF MEMBERS TO THE PASSAIC COUNTY
WORKFORCE DEVELOPMENT BOARD**

WHEREAS the Passaic County Workforce Development Center provides training for unemployed, unskilled and displaced individuals so they can effectively operate in the workplace; and

WHEREAS the Freeholder Board is desirous of authorizing the re-appointment of the following members to the Passaic County Workforce Development Board for a three (3) years term:

James “Jamie” Dykes, II 2/7/2018 - 2/6/2021

Diana Lobosco 3/7/2018 – 3/6/2021; and

WHEREAS this matter was reviewed and approved by the Freeholders Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the re-appointment of members to the Passaic County Workforce Development Board, as specified above.

JDP: lc

Dated: May 8, 2018

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION: Authorization to accept the reappointment of James "Jamie" Dykes, II membership term for another three (3) years 2/7/2018 – 2/6/2021.

PROCUREMENT SOLICITATION:

Please see attached documents

- Resume

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #:

ACCOUNT#:

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

4/26/2018

Law & Public Safety

Energy

5. **DISTRIBUTION LIST:**

Administration

Finance

Clerk to the Board

Procurement

Specify: _____

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180369

Residence: 200 Long Pond Rd.
Hewitt, NJ 07421
Phone: 201-602-2257

STRENGTHS

- Disciplined and well organized in work habits, with ability to function smoothly in pressure situations.
- Possess a “pro” Paterson attitude dedicated to the growth and profitability of the area.
- Computer literate. A very strong working knowledge of Microsoft Office XP, Vista, Windows 7, Windows 10, Quickbooks
- Self-motivated. Experience in instituting and conducting all phases of office procedures. Organizing and coordinating projects for maximum efficiency.
- Long history of civic involvement

EMPLOYMENT HISTORY

February 1, 2014 to present, President of the Tri-County Chamber of Commerce.

January 8, 2001 to present: President Greater Paterson Chamber of Commerce, Paterson, NJ

June 1978 to January 2001: Passaic County Stationery Co., Inc., 134 Market Street, Paterson, NJ 07505

Owner/Vice President – 1978 to 2000

- Responsible for all aspects of day-to-day operations.
- Management of up to twenty-five employees.
- All aspects of purchasing merchandise, equipment and supplies.
- Finance.
- Collections.
- Property management.
- Customer acquisition and retention.
- Marketing.
- Sales clerk.
- Cash control.
- Maintaining and updating computer systems.

AFFILIATIONS

- 1992 to 2001 Treasurer of Paterson Chamber of Commerce.
- 1982 to Present member Rotary Club of Paterson. Board member from 1987-1993. Treasurer from 1990-1992, 2002-2014, Secretary from 1993-1994. Chairman of the student loan committee 1994-1996, President 2005/2006

James A.M. Dykes II

Residence: 200 Long Pond Rd.
Hewitt, NJ 07421
Phone: 201-602-2257

- 1995 to present founding member/Treasurer of the Downtown Paterson Special Improvement District, Inc.
- 1997 to 2000 Troop committee member and assistant scoutmaster of Boy Scout Troop 89 Wyckoff, NJ.
- 2006 Chairman Southern Valley District Northern New Jersey Council BSA
- 2003 to Present Chairman; Paterson Restoration Corporation
- 2003 to present Chairman, Celebrate Paterson, Inc.
- 2004 to 2016; board member Paterson Education Fund includes 2 terms as Chairman
- 2004 to 2017; member Paterson Public Schools Superintendent's advisory committee
- 2004-2005 Commissioner; Bi-State Greenwood Lake Commission
- 2007 to 2013 Awosting Association, Board member and Treasurer
- 2007 to 2010 Trustee/Treasurer of the Passaic River Coalition
- 2014 to present Board member CASA of Passaic County, Treasurer 2015 to present
- 2012 to 2017 Board member Paterson Task force
- 2014 to present member of the Wayne Township Economic Development Commission.
- 2014 to present Chairman of the Passaic County, County Fair
- 2014 to present board member Friends of Passaic County Parks

EDUCATION

- BA degree in Economics. Hartwick College, Oneonta, NY

OUTSIDE INTERESTS

Boating, Sailing, camping, hiking, snow skiing, golf.

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION: Authorization to accept the reappointment of Diana Lobosco membership term for another three (3) years 3/7/2018 – 3/6/2021.

PROCUREMENT SOLICITATION:

Please see attached documents

- Resume

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #: _____ **ACCOUNT#:** _____

- | | |
|---|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| X Health, Human Services & Community Affairs | 4/26/2018 |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |

5. **DISTRIBUTION LIST:**

- ___ Administration
___ Finance
___ Clerk to the Board
___ Procurement

Specify: _____

Diana C. Lobosco

43 Birch Lane
Wayne, NJ 07470

(973) 389-4201
lobosco@pcti.tec.nj.us

Professional Experience

- 1995 – Present** **Superintendent/Chief School Administrator**
Passaic County Technical Institute, Wayne, New Jersey
Chief School Administrator for the entire district serving over 4500 students (day and evening divisions and a staff of over 550 employees)
- 2007 – Present** **Superintendent**
Northern Region Educational Services Commission
- 1992 – 1995** **Principal**
Passaic County Technical Institute, Wayne, New Jersey
District served over 3,000 students (day and evening divisions), faculty and support staff of over 400 employees.
- 1990 – 1992** **Vice Principal**
Passaic County Technical Institute, Wayne, New Jersey
Responsible for ninety-five staff members including instructional staff, four supervisory staff, three Child Study Teams and ten support staff in implementing academic and vocational programs.
- 1985 – 1990** **Supervisor, Basic Skills/Bilingual, ESL**
Grades 9-12 Passaic County Technical Institute, Wayne, NJ
Responsible for the development of State and Federal grants and program implementation.
- 1980 – 1985** **Coordinator, Basic Skills/ESL Grades K-12**
Hawthorne Public Schools, Hawthorne, New Jersey
Responsible for program development, implementation and grant completion in four elementary schools, one middle school and one high school.
- 1982 – 1984** **Computer Instructor**
CES Associates, River Edge, New Jersey
Computer instructor for a private computer firm. Instruction to children ages 10-17 in the area of BASIC computer language
- 1981 – 1984** **Computer Instructor**
Ridgefield Public Schools, Ridgefield, New Jersey
Saturday Program providing supplemental education programs for eight communities, grades pre K-7
- 1977 – 1980** **Title I / Compensatory Education Instructor Grades K-8**
Hawthorne Public Schools, Hawthorne, New Jersey
Development of curriculum and delivery of instruction in math and reading including English as a Second Language.

1973 - 1977 **Supplemental Instructor** Grades K-12
Oakland Public Schools, Oakland, New Jersey

Certifications: School Administrator
School Business Administrator
Principal/Supervisor
Learning Disabilities Teacher Consultant
Elementary Teacher K-8

Education: **Paterson State University, Wayne, NJ**
BS / Elementary Education 1961-1965

William Paterson University, Wayne,
M.Ed. / Special Education 1979-1982

Montclair State University, Upper Montclair, NJ
Principal/Supervisor Certification

Seton Hall University, E. Orange, NJ
Doctoral Studies

**Honorary
Recognition:** President Phi Delta Kappa Montclair State Chapter
International Education Honor Society
State Leadership Award 1992 National Association of
Federal Program Administrators
Woman of Distinction – Girl Scout Council / March 1995
Passaic County Recognition / 25 years in education

**Professional
Affiliations:** President /New Jersey Council of County Technical/Vocational Schools
President Executive Board / Passaic County Educational
Services Commission
President, Treasurer /Passaic County Association of School
Administrators
President, Bergen/Passaic Scholastic League (BPSL)
New Jersey Association of School Administrators
New Jersey Association of Federal Program Administrators
Executive Committee
Phi Delta Kappa Montclair State College Chapter
Principal and Supervisors Association
Workforce Investment Board of Passaic County

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE HARLEM WIZARDS ENTERTAINMENT BASKETBALL, INC. TO APPEAR AND PERFORM AN EXHIBITION BASKETBALL GAME ON THURSDAY, AUGUST 16, 2018, AT THE GARRET MOUNTAIN RESERVATION IN WOODLAND PARK, NEW JERSEY DURING THE PASSAIC COUNTY FAIR, ALL AS NOTED IN THE RESOLUTION., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180370							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN
THE COUNTY OF PASSAIC AND THE HARLEM WIZARDS
ENTERTAINMENT BASKETBALL, INC. TO APPEAR AND
PERFORM AN EXHIBITION BASKETBALL GAME ON THURSDAY,
AUGUST 16, 2018, AT THE GARRET MOUNTAIN RESERVATION
IN WOODLAND PARK, NEW JERSEY DURING THE PASSAIC
COUNTY FAIR**

WHEREAS the Passaic County Park Department has arranged for different events and activities to take place in the Park system over the summer of 2018; and

WHEREAS one of the events that has been arranged is an exhibition basketball game between the Harlem Wizards and groups of volunteer players consisting mostly of Passaic County law enforcement personnel and is scheduled to take place at Garret Mountain Reservation on Thursday, August 16, 2018 starting at 7:00 p.m. during the Passaic County Fair; and

WHEREAS the said Parks Department has made arrangements to pay the said Harlem Wizards the sum of \$2,400.00 for this exhibition game on August 16, 2018, as set forth in the agreement attached hereto and made a part hereof; and

WHEREAS the cost of this exhibition game is already included in the Department of Parks and Recreation operating budget for year 2018, as noted in the memo attached hereto dated April 27, 2018 attached hereto and made a part hereof; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its April 25, 2018 meeting reviewed this matter and is recommending that it be approved by the full Board; and

WHEREAS a certification is attached hereto indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an agreement by and between the County of Passaic and the Harlem Wizards Entertainment Basketball, Inc. for said Harlem Wizards to appear and perform an exhibition basketball game on Thursday, August 16, 2018 at the Garret Mountain Reservation in Woodland Park, NJ during the Passaic County Fair for the sum of \$2,400.00 in conformity with the attached agreement.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel be authorized to execute the agreement on behalf of the County of Passaic.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,400.00

APPROPRIATION: 8-01-28-198-001-R01

PURPOSE: Resolution authorizing an agreement by and between the county of Passaic and the Harlem Wizards Entertainment Basketball, Inc. to perform at the Passaic County Fair on August 16, 2018


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



County of Passaic

Parks & Recreation
209 Totowa Road
Wayne, NJ 07470
Office (973) 881-4832
Fax (973) 872-2684

To: Michael Glovin
From: Darryl Sparta, Director of Parks & Recreation
Date: April 27, 2018
Re: Harlem Wizards performance on August 16, 2018

The Passaic County Parks Department would like to ask permission to sign and pay the contract for the Harlem Wizards. The Harlem Wizards will play a basketball exhibition game on August 16, 2018, at Garret Mountain Reservation, located at Mountain Avenue and Park Road at 7pm, during the Passaic County Fair. The contract fee is \$2400 of which is included in the Parks & Recreation operating budget.

This request was discussed and approved at the Public Works committee meeting held on April 25, 2018.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution to allow the Parks Department to approve the contract and make payment.



Harlem Wizards Camp Contract

Checks & Mail to: Harlem Wizards, 311 E. Park Street,
Suite 2, Moonachie, NJ 07074
 p(201)-271-3600
www.harlemwizards.com

This contract is made and entered into between Harlem Wizards Entertainment Basketball Inc., hereafter referred to as WIZARDS and hereafter referred to as Passaic County or HOST, on this date of April 10, 2018.

TERMS

1. WIZARDS agree to play an entertainment basketball exhibition games, in Woodland Park, NJ at Garret Mountain Reservation located at Mountain Ave. & Park Rd. beginning at 7:00pm on 8/16/2018.
 - a. WIZARDS will provide Five (5) Wizards, announcer and PA system with Music, for an entertaining basketball game.
 - b. HOST will provide a referee, someone who knows basketball and is willing to put fun and pizzazz into the performance-professional or ref credentials are not needed.
 - c. The show will last approximately 60 minutes.
 - d. WIZARDS usually arrive 30-45 minutes before game. If you are requesting the WIZARDS join you for lunch or dinner please note time:_____. We will make our best efforts to join you and will notify you in advance if it is feasible.
2. HOST agrees to return one signed contract to WIZARDS by 4/9/2018
3. HOST agrees to pay WIZARDS a total fee of \$2400.
4. HOST agrees to pay WIZARDS a deposit of \$0 due by
 - a. The deposit is non-refundable unless:
 Game is cancelled by act of god or inclement weather and cannot be rescheduled; after diligent effort of HOST and WIZARDS, unless Wizards cancel for an unforeseen reason.
 - b. The amount due at performance is **\$2400**
5. In the event of cancellation, due to weather:
 - a. HOST must inform WIZARDS of cancellation or threat of cancellation before departure or a \$2 per mile travel fee and 1/2 of the agreed upon fee is due to the WIZARDS.
 - b. Do you have an indoor court available? Yes____ No____
 - c. If there is a date change, Wizards are entitled to increased travel fee if new routing equates to higher mileage.

- 6. WIZARDS maintain workers compensation for all WIZARD players and employees.
- 7. It is understood that players on HOSTS team are not covered in any way by the WIZARDS insurance policy. They are performing in an athletic contest at their own risk. HOST agrees to hold the WIZARDS are not responsible for any injury(ies) to HOSTS team.
- 8. If WIZARDS must cancel this contract for technical or other unforeseen circumstances beyond WIZARDS control, the deposit and any costs incurred by HOST up to that point would be returned.
- 9. HOST agrees to provide the following for Performance:
 - a. REFEREE- Optimal is someone with ref experience and a sense of humor!
 - b. ELECTRIC OUTLET & Extension cord - if electric is not in close proximity to court.
 - c. SCORE CLOCK- Not required but helpful if you can provide
 - d. DRINKS -- Sports drink or water with ice at courtside
 - e. TABLE: 5-7 FOOT STURDY TABLE FOR PA SYSTEM.
 - f. TOWELS & SHOWERS: If available
- 10. DIRECTIONS -- HOST will provide directions from all major roadways. Closer to the date of the event, HOST will review the directions with the Harlem Wizards to ensure utilizing best route possible.
- 11. If HOST allows Wizards to sell souvenirs and provides volunteers to assist with sales of souvenirs 20% of revenue will be deducted from total event price.
Please select your choice below: Yes _____ No _____ Will let you know _____
- 12. All outstanding balances not paid within 30 days of the event date will bear interest at the lower of the rate of 2% per month, compounded monthly, if permissible by law, or the highest rate permissible by law. Should Harlem Wizards Inc., in its sole discretion, deem collection action necessary in regard to outstanding balances hereunder, all costs associated with that collection action, including attorney's fees, shall be posted to the HOSTs invoice.



HARLEM WIZARDS
PRESIDENT/CEO
Todd Davis

X _____
Camp Authorized Signature

Name & Title: _____

Who to See Upon Arrival: _____

Camp Phone Number- Summer

Camp-Emergency Contact #- Day of event

Woodland Park, NJ
Park Rd.

Event Address: Mountain Ave. & Park Rd.
Mountain Ave. &

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180370



County of Passaic

Parks & Recreation
209 Totowa Road
Wayne, NJ 07470
Office (973) 881-4832
Fax (973) 872-2684

To: Michael Glovin
From: Darryl Sparta, Director of Parks & Recreation
Date: April 27, 2018
Re: Harlem Wizards performance on August 16, 2018

The Passaic County Parks Department would like to ask permission to sign and pay the contract for the Harlem Wizards. The Harlem Wizards will play a basketball exhibition game on August 16, 2018, at Garret Mountain Reservation, located at Mountain Avenue and Park Road at 7pm, during the Passaic County Fair. The contract fee is \$2400 of which is included in the Parks & Recreation operating budget.

This request was discussed and approved at the Public Works committee meeting held on April 25, 2018.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution to allow the Parks Department to approve the contract and make payment.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO PARK LANE CONSTRUCTION & DEVELOPMENT CORPORATION FOR THE WEST MILFORD SALT STORAGE PROJECT IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180371							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-23							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

Res. 19, 2018
Page 1 of 2

**RESOLUTION AUTHORIZING FINAL PAYMENT TO PARK LANE
CONSTRUCTION & DEVELOPMENT CORPORATION FOR THE
WEST MILFORD SALT STORAGE PROJECT IN THE TOWNSHIP
OF WEST MILFORD, NEW JERSEY**

WHEREAS a contract was awarded to Park Lane Construction & Development Corporation for the West Milford Salt Storage Project in the Township of West Milford, New Jersey; and

WHEREAS by letter dated April 26, 2018, the Office of the County Engineer advised the County Counsel that they recommended approval of the final payment to Park Lane Construction & Development Corporation; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$37,777.63, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$16,091.06; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on April 25, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Park Lane Construction & Development Corporation for the West Milford Salt Storage Project in the Township of West Milford, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

May 8, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 26, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: West Milford Salt Storage Project
Block 6002 Lot 28.01
Township of West Milford, Passaic County

Final Acceptance and Final Payment
Park Lane Construction & Development Corporation

Dear Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing Acceptance, Release of Retainage, and Final Payment for the West Milford Salt Storage Project (Block 6002 Lot 28.01) in the Township of West Milford. This project has been completed, and conforms to the construction plans, standard specifications and County Engineer Standards.

Final Payment and Acceptance for this project was discussed at the Public Works Committee meeting of April 25, 2018 and recommended to the Full Board.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project, release of retainage, and authorize the Director of Finance to issue the Final Payment in the amount of \$16,091.06 to Park Lane Construction & Development Corporation subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

JCP

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator

Introduced on: May 26, 2018
Adopted on: May 20, 2018
Official Resolution#: R20180371

PARTIAL PAYMENT



COUNTY OF PASSAIC
 401 GRAND STREET - ROOM 439
 PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 17-06475

CONTRACT NO. _____

PAYEE Park Lane Construction

DEPARTMENT Engineering

ADDRESS 10269 Old Route 31 West
Clyde, New York 14433

VENDOR # 12390

DATE		
MONTH	DAY	YR
04	28	2018

ACCOUNT NUMBER
 C-04-55-140-001-908

CHECK NUMBER

DESCRIPTION

AMOUNT

<u>DESCRIPTION</u>	<u>AMOUNT</u>
FOR THE CONSTRUCTION OF A SALT BUILDING IN THE TOWNSHIP OF WEST MILFORD	
PAYMENT # 4 (FINAL)	
Original Contract Amount	\$746,440.00
Adjusted Contract Amount	\$755,552.57
Contract Completed to Date	\$755,552.57
Less Amounts Previously Paid	(\$738,461.51)
Amount Due this Invoice	\$16,091.06
Balance of Contract	\$0.00

AMOUNT OF PAYMENT IN WORD Sixteen Thousand Ninety One Dollars and six cents \$ 16,091.06

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) ~~Initial payment appears in your check register, place check number on your file copy and place in your paid file.~~
 Adopted Resolution: R20180371
 Adopted on May 8, 2018

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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401 Grand Street
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Tel: 973-881-4402
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS RIFLE CAMP PARK – PHASE I IMPROVEMENTS IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180372							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1
FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS
RIFLE CAMP PARK – PHASE I IMPROVEMENTS IN THE
BOROUGH OF WOODLAND PARK, NEW JERSEY**

WHEREAS a professional engineering consultant services contract was awarded to Remington & Vernick Engineers by Resolution R-2016-1086 dated December 29, 2016 as it concerns the design of the Rifle Camp Park – Phase I Improvements in the Borough of Woodland Park, NJ; and

WHEREAS as part of the consultant services for the above referenced project, Remington & Vernick Engineers has submitted a request for additional work due which includes performing an Asbestos Containing Material (ACM) Survey for the four existing bathroom buildings within Rifle Camp Park, which is detailed in their April 26, 2018 letter attached hereto, in the amount of \$6,875.00; and

WHEREAS the Office of the Passaic County Engineer by letter dated April 27, 2018 is recommending that said Remington & Vernick Engineers be awarded a contract modification to perform these additional services for an amount of \$6,875.00 pursuant to its letter dated April 27, 2018 (copy of letter attached hereto and made a part hereof);

WHEREAS the matter was discussed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on April 25, 2018 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional engineering consultant services contract for Remington & Vernick Engineers for providing engineering consulting services for the Rifle Camp Park – Phase I Improvements for additional work outside the original scope of the project as set forth above and in its additional contract modification request attached hereto.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,875.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution authorizing contract modification #1 for Remington & Vernick Engineers as it concerns Rifle Camp Park.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 27, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Rifle Camp Park – Phase I Improvements
Borough of Woodland Park, Passaic County
Contract Modification #1 – Remington & Vernick Engineers

Members of the Board:

Remington & Vernick Engineers has submitted a request for additional work needed for the Rifle Camp Park – Phase I Improvements project in the Borough of Woodland Park in the amount of \$6,875.00. This work includes performing an Asbestos Containing Material (ACM) survey for the four existing bathrooms within Rifle Camp Park.

The above-mentioned matter was discussed at the Public Works Committee meeting of April 25, 2018 and a contract modification to Remington & Vernick Engineers is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Remington & Vernick Engineers in the amount of \$6,875.00 for additional work for Rifle Camp Park – Phase I Improvements and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Introduced on: ~~Director of Finance~~

Adopted on: ~~May 8, 2018~~

Official Resolution: ~~R20180372~~

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**REMINGTON
& VERNICK
ENGINEERS**

51 Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
O: (856) 795-9595
F: (856) 616-0135

April 26, 2018

Jonathan Pera, P.E.
Principal Engineer
County of Passaic County
401 Grand Street, Room 524
Paterson, NJ 07505

**Re: Rifle Camp Park – Phase I Improvements
Asbestos Containing Materials Survey
Four (4) Existing Restroom Buildings
Additional Engineering Services
RVE Project No. 1600F004**

Dear Mr. Pera,

As requested we are writing to provide the County with our additional engineering services and associated fee for the preparation of an Asbestos Containing Material (ACM) Survey for the four (4) existing restroom facilities within Rifle Camp Park in regards to the above referenced project. The following is our scope of services:

SCOPE OF SERVICES

Remington & Vernick Engineers (RVE) offers extensive experience in conducting asbestos and hazardous materials surveys and generating detailed ACM Inventory Reports by in-house USEPA-certified Asbestos Building Inspectors/Management Planners. All environmental personnel are experienced in identifying and collecting suspected ACMs for analysis.

RVE will provide all required equipment, labor and material necessary to properly identify, sample, qualify and quantify potential ACMs in the accessible areas within the four (4) subject buildings as identified above.

The sampling survey work includes a visual inspection of all accessible areas within the subject buildings, collection of suspect ACM samples, and report preparation by a licensed and certified environmental specialist, including Level C Personal Protection Equipment (if/as necessary) in accordance with applicable provisions of N.J.A.C. 7:26E and Occupational Safety and Health Administration (OSHA) Asbestos Standards (29 CFR 1910.1001 and 29 CFR 1926.1101).

All sample collection will be conducted in a safe manner in accordance with all applicable local, State, and Federal regulations, and National Emission Standards for Hazardous Air Pollutants (NESHAP) regulations (40 CFR Part 61, Subparts A and M), the Asbestos-Containing Materials Rule (40 CFR 763, Subpart E), and applicable provisions of N.J.A.C. 5:23-8 and N.J.A.C. 7:26E.

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180372

www.rve.com

Page 2
March 19, 2018
County of Passaic County
Rifle Camp Park – Phase I Improvements

All bulk asbestos samples of suspect ACM collected will be submitted under chain-of-custody to an American Industrial Hygiene Association (AIHA) certified laboratory. Bulk asbestos samples will be submitted to the certified laboratory for Polarized Light Microscopy (PLM) analysis (USEPA Method 600/R-93/116). In accordance with NJDEP requirements, a representative sample of each non-organically bound (NOB) homogeneous sampling area (i.e. floor tile, roof shingles, plaster) with analytical results less than 1% asbestos via PLM will be submitted to further laboratory testing by Transmission Electron Microscopy (TEM) analysis (ELAP 198.4 Method).


Upon completion of Evaluation & Testing phase, RVE will prepare a summary report of findings and sample analytical results, as well as recommendations for proper abatement, if required, prior to renovations. The summary report will include Site Plans depicting sample locations and locations of confirmed ACMs observed in all surveyed areas.

COST PROPOSAL

Based on the above scope of work our lump sum fee for these services is **\$6,875.00** and will be invoiced on a percent complete basis under the additional phase Asbestos Survey & Report. Please note that this fee includes laboratory analysis of the collected material. Furthermore, it is assumed that the site owner will assist RVE in accessing all areas within each of the four (4) subject restroom buildings included in this survey.

We look forward to providing these additional engineering services for you. If you have any questions regarding this proposal, please contact Douglas Hopper, P.E., in our Cherry Hill office.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.

By 
Edward Vernick, P.E., C.M.E.
President



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 27, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Rifle Camp Park – Phase I Improvements
Borough of Woodland Park, Passaic County
Contract Modification #1 – Remington & Vernick Engineers

Members of the Board:

Remington & Vernick Engineers has submitted a request for additional work needed for the Rifle Camp Park – Phase I Improvements project in the Borough of Woodland Park in the amount of \$6,875.00. This work includes performing an Asbestos Containing Material (ACM) survey for the four existing bathrooms within Rifle Camp Park.

The above-mentioned matter was discussed at the Public Works Committee meeting of April 25, 2018 and a contract modification to Remington & Vernick Engineers is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Remington & Vernick Engineers in the amount of \$6,875.00 for additional work for Rifle Camp Park – Phase I Improvements and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Introduced on: ~~Director of Finance~~

Adopted on: ~~May 8, 2018~~

Official Resolution: ~~R20180372~~

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Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AWARDDING CONTRACT TO ALAIMO GROUP FOR CONSULTING DESIGN SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-092 PASSAIC AVENUE OVER MACDONALD BROOK PROJECT IN THE CITY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180373							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AWARDING CONTRACT TO ALAIMO GROUP
FOR CONSULTING DESIGN SERVICES FOR THE
REPLACEMENT OF STRUCTURE NO. 1600-092 PASSAIC
AVENUE OVER MACDONALD BROOK PROJECT IN THE CITY
OF PASSAIC, NEW JERSEY**

WHEREAS there exists a need for Professional Consultant Design Services relating to the inspection, design and preparation of the construction contract documents and construction phase services for the Replacement of Structure No. 1600-092 Passaic Avenue over MacDonald Brook in the City of Passaic, NJ; and

WHEREAS Alaimo Group, 200 High Street, Mt. Holly, NJ 08060 has submitted a proposal dated March 15, 2018 for the necessary consulting services to be provided for a fee of \$210,000.00 which is being recommended by the Passaic County Engineer in a letter to the Board dated April 11, 2018, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of April 25, 2018 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Alaimo Group has been qualified as a pool professional engineer/architect in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of

the County of Passaic, R-2018-0022 dated January 23, 2018, as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consulting Engineering Services for the above-mentioned project be awarded to Alaimo Group in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$210,000.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution awarding contract to Alaimo Group for consulting design services for the Replacement of Structure NO. 1600-092


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 26, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Replacement of Structure No. 1600-092
Passaic Avenue over MacDonald Brook
City of Passaic, Passaic County
AWARD OF CONSULTING DESIGN SERVICES

Dear Members of the Board:

The County of Passaic requested proposal for the Replacement of Structure No. 1600-092, Passaic Avenue over MacDonald Brook in the City of Passaic. The work included under this proposal includes the inspection, design and preparation of the construction contract documents and construction phase services for the replacement of this structure.

One proposal was requested and received from Alaimo Group, Mt. Holly, New Jersey in the amount of \$210,000.00.

This matter was discussed at the Public Works Committee meeting on April 25, 2018, and an award of contract to Alaimo Group is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Alaimo Group in the amount of \$210,000 for the Replacement of Structure No. 1600-092, Passaic Avenue over MacDonald Brook subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

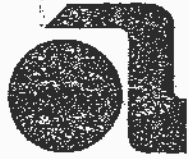
/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator

Introduced on: May 8, 2018
Adopted on: May 9, 2018
Official Resolution#: R20180373

RETURN TO FILE

file
CJP
Jef
4/13/18



Alaimo Group

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-845-0300
2 Market Street, Paterson, New Jersey 07501 Tel: 973-523-6200 Fax: 973-523-1765

April 11, 2018

County of Passaic
Administration Building
401 Grand Street, Room 524
Paterson, NJ 07505

Attention: Steven J. Edmond, P.E.
County Engineer

COUNTY OF PASSAIC
ENGINEERING DEPARTMENT
18 APR 12 AM 3:49

Re: Proposal for Consulting Engineering
Replacement of Structure No. 1600-092
Passaic Avenue Over MacDonald Brook
City of Passaic
County of Passaic
Our File No. MH-18-023

Dear Mr. Edmond:

Alaimo Group is pleased to submit this proposal to provide Professional Consulting Engineering Services for the Passaic Avenue Over MacDonald Brook project in the City of Passaic, Passaic County. In preparation for this proposal, Alaimo Group conducted a site/field visit, studied the project site via various programs; and, thoroughly reviewed the Outline of Consulting Services Required which is attached hereto without any edits.

We are confident that we are capable of performing the work as requested in an efficient, yet thorough and timely manner. We propose an experienced project team that will dedicate the necessary manpower and resources to meet the County's specified project schedule – within 360 calendar days with the exclusion of NJDEP and County review time.

Alaimo Group proposes to provide the requested services (excluding the potential *If and When Directed* cost item) for the Total Fee Amount/Lump Sum Amount of \$210,000. A fee schedule is attached by major category. A corresponding column of the associate fees for designated *If and When Directed* cost items is also included. Not included in our fees and considered a reimbursable out of pocket expense are any permit fees.

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180373

Mr. Steven J. Edmond .

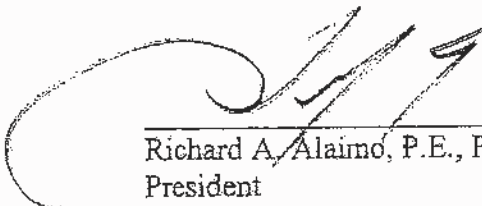
- 2 -

April 11, 2018

We appreciate your consideration of Alaimo Group for these services and look forward to working with the County of Passaic on this project. Please call me should you have any questions.

Very truly yours,

ALAIMO GROUP



Richard A. Alaimo, P.E., P.P.
President

RAA/TSM/db
Attachment

c: Mr. Miles Powell II, Director of Business Development, Alaimo Group
Mr. Erik Svensen, P.E., Associate, Alaimo Group

Fee Breakdown Summary
For
Replacement of Structure No. 1600-092
Passaic Avenue Over MacDonald Brook
City of Passaic
County of Passaic

<u>Service</u>	<u>Base Proposal</u>	<u>If and When Directed Item</u>
A. Structural Inspection	\$ 6,000	
B. Field Survey	\$ 20,000	\$ 5,000
C. Utility Engineering	\$ 4,500	
D. Geotechnical Engineering	\$ 10,000	
E. Right-of-Way	\$ 12,000	
F. Permits	\$ 34,000	\$ 20,000
G. Cost Estimate	\$ 10,000	
H. Construction Contract Documents	\$ 95,000	
I. Bidding Process & Award of Contract	\$ 3,000	
J. Construction Consultation & Inspection Services	<u>\$ 15,500</u>	<u>_____</u>
TOTAL FEE / LUMP SUM AMOUNT	\$210,000	\$25,000

Richard A. Alaimo Engineering Company 200 High Street Mount Holly, NJ 08060		CONSTRUCTION COST ESTIMATE		RAAEC File No. Date: March 15, 2018 Contract No.:	
Owner: County of Passaic Department of Engineering & Public Works 401 Grand St, Room 524 Paterson, NJ 07505			Project: Replacement of Structure No.1600-092 Passaic Avenue Over MacDonald Brook City of Passaic		
ITEM	DESCRIPTION	QTY	UN	UNIT PRICE	EXTENDED PRICE
1	FIELD OFFICE, TYPE A	1	UNIT	\$20,000.00	\$20,000.00
2	CLEARING SITE	1	LS	\$25,000.00	\$25,000.00
3	CLEARING SITE, BRIDGE	1	LS	\$75,000.00	\$75,000.00
4	MOBILIZATION	1	LS	\$50,000.00	\$50,000.00
5	MONUMENT	8	UNIT	\$400.00	\$3,200.00
6	FUEL PRICE ADJUSTMENT	1	Allowance	\$10,000.00	\$10,000.00
7	ASPHALT PRICE ADJUSTMENT	1	Allowance	\$10,000.00	\$10,000.00
8	-- NO BID ITEM --				
9	-- NO BID ITEM --				
10	SOIL EROSION AND SEDIMENT CONTROL	1	LS	\$10,000.00	\$10,000.00
11	-- NO BID ITEM --				
12	-- NO BID ITEM --				
13	MAINTENANCE AND PROTECTION OF TRAFFIC	1	LS	\$25,000.00	\$25,000.00
14	TRAFFIC DIRECTOR, FLAGGER	200	HR	\$125.00	\$25,000.00
15	BREAKAWAY BARRICADE	8	UNIT	\$50.00	\$400.00
16	DRUM	16	UNIT	\$10.00	\$160.00
17	TRAFFIC CONE	50	UNIT	\$2.00	\$100.00
18	CONSTRUCTION SIGNS	770	SF	\$5.00	\$3,850.00
19	PRECAST CONCRETE BARRIER CURB, TYPE 4	100	LF	\$75.00	\$7,500.00
20	-- NO BID ITEM --				
21	-- NO BID ITEM --				
22	EXCAVATION, UNCLASSIFIED	2,000	CY	\$30.00	\$60,000.00
23	EXCAVATION, TEST PIT	100	CY	\$35.00	\$3,500.00
24	DENSE GRADED AGGREGATE, BACKFILL	150	CY	\$35.00	\$5,250.00
25	SOIL AGGREGATE	2,000	CY	\$25.00	\$50,000.00
26	DENSE GRADED AGGREGATE BASECOURSE, 4" THICK	300	SY	\$15.00	\$4,500.00
27	FLOWABLE FILL	60	CY	\$50.00	\$3,000.00
28	HMA MILLING, 3" OR LESS	300	SY	\$10.00	\$3,000.00
29	TACK COAT	50	GAL	\$4.00	\$200.00
30	HOT MIX ASPHALT, 9.5H64, SURFACE COURSE, 2" THICK	50	TON	\$75.00	\$3,750.00
31	-- NO BID ITEM --				
32	HOT MIX ASPHALT, 19H64, BASE COURSE, 6" THICK	75	TON	\$90.00	\$6,750.00
33	TEMPORARY SHEETING	1	LS	\$75,000.00	\$75,000.00
34	MAINTENANCE OF STREAM FLOW	1	LS	\$75,000.00	\$75,000.00
35	-- NO BID ITEM --				
36	REINFORCEMENT STEEL	18,000	LB	\$2.00	\$36,000.00
37	REINFORCEMENT STEEL, EPOXY	7,000	LB	\$2.50	\$17,500.00
38	CONCRETE FOOTING	100	CY	\$500.00	\$50,000.00
39	CONCRETE WING WALL	30	CY	\$650.00	\$19,500.00
40	PRECAST CONCRETE CULVERT	93	LF	\$3,250.00	\$302,250.00
41	CONCRETE BRIDGE SIDEWALK	10	CY	\$500.00	\$5,000.00

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180373

Richard A. Alaimo Engineering Company 200 High Street Mount Holly, NJ 08060		CONSTRUCTION COST ESTIMATE		RAAEC File No. Date: March 15, 2018 Contract No.:	
Owner: County of Passaic Department of Engineering & Public Works 401 Grand St, Room 524 Paterson, NJ 07505			Project: Replacement of Structure No.1600-092 Passaic Avenue Over MacDonald Brook City of Passaic		
ITEM	DESCRIPTION	QTY	UN	UNIT PRICE	EXTENDED PRICE
42	--- NO BID ITEM ---				
43	--- NO BID ITEM ---				
44	COARSE AGGREGATE LAYER	150	CY	\$40.00	\$6,000.00
45	--- NO BID ITEM ---				
46	--- NO BID ITEM ---				
47	CONCRETE BRIDGE PARAPET	32	LF	\$500.00	\$16,000.00
48	NAME PLAQUE	1	UNIT	\$2,200.00	\$2,200.00
49	10" x 20" CONCRETE VERTICAL CURB	600	LF	\$25.00	\$15,000.00
50	RIPRAP STONE CHANNEL PROTECTION, 12" THK. (D50-6")	100	SY	\$50.00	\$5,000.00
51	--- NO BID ITEM ---				
52	--- NO BID ITEM ---				
53	NON-VEGETATIVE SURFACE, HOT MIX ASPHALT	250	SY	\$30.00	\$7,500.00
54	--- NO BID ITEM ---				
55	--- NO BID ITEM ---				
56	12" REINFORCED CONCRETE PIPE, CLASS V	100	LF	\$75.00	\$7,500.00
57	--- NO BID ITEM ---				
58	--- NO BID ITEM ---				
59	--- NO BID ITEM ---				
60	INLET, TYPE B	4	UNIT	\$2,500.00	\$10,000.00
61	--- NO BID ITEM ---				
62	RESET CASTINGS	1	UNIT	\$1,000.00	\$1,000.00
63	--- NO BID ITEM ---				
64	--- NO BID ITEM ---				
65	REGULATORY AND WARNING SIGN	60	SF	\$50.00	\$3,000.00
66	TOPSOILING, 4" THICK	300	SY	\$2.00	\$600.00
67	FERTILIZING AND SEEDING, TYPE G	300	SY	\$1.00	\$300.00
68	TOPSOIL STABILIZATION, TYPE I MAT	300	SY	\$3.00	\$900.00
69	STRAW MULCHING	300	SY	\$1.00	\$300.00

Subtotal \$1,060,710.00

Construction Allowance (15%) \$159,106.50

TOTAL PROJECT COST \$1,219,816.50

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180373

Structure No. 1600-092 – Passaic Avenue

REPLACEMENT OF STRUCTURE NO. 1600-092
PASSAIC AVENUE OVER MacDONALD BROOK
CITY OF PASSAIC
COUNTY OF PASSAIC

OUTLINE OF CONSULTANT SCOPE OF SERVICES
DATED JANUARY 22, 2018

The project consists of full Consulting Engineering Services, including labor, equipment and every other item of expense necessary to inspect the existing structure, design, and prepare the final construction plans and specifications for the replacement of the Structure No. 1600-092, Passaic Avenue over MacDonald Brook in the City of Passaic. The length of the project shall consist of the culvert and approaches to the culvert. The approach roadway to the culvert shall be improved upto 200 feet on each side. The Consultant shall visit the project site and become familiar with the project before submitting the proposal.

PROJECT DESCRIPTION

Existing

The Passaic Avenue (municipal roadway) culvert (County Structure No. 1600-092) over MacDonald Brook is located in the City of Passaic. The structure is a single span, brick jack arch deck with multiple steel stringers founded on stone masonry abutments. The culvert also has reinforced concrete slab extensions on both sides supported on concrete abutments. The date of construction of the brick jack arch deck section is unknown. The drawing for the reinforced concrete slab extensions is dated 1917.

The clear span between the abutments is approximately 10'. The out to out width of the culvert is approximately 93'. The culvert currently carries two lanes of traffic (one in each direction), two parking lanes, and a center island/median. The southbound curb to curb width is approximately 23'-8"; while the northbound curb to curb width is approximately 23'-9". The median is 16'-1" wide. The upstream culvert sidewalk is approximately 13'-8" wide; while the downstream culvert sidewalk is approximately 13'-3". There are sidewalks on both sides of the culvert. The structural capacity of the bridge is deteriorating. The culvert requires to be replaced.

Proposed

The County anticipates replacing the existing culvert with a conventional culvert structure type. The culvert width and layout is anticipated to be similar to the existing structure. The structural capacity of the new culvert shall be a minimum of HS-25. In addition, the County requires the new bridge design to be both using a "Robust Engineering" approach for an extended service life and as maintenance free as possible.

A. Structural Inspection

1. A field investigation shall be conducted at the beginning of the Project to ascertain the existing conditions of the structures. The field Team Leader for the inspection shall be a New Jersey License Professional Engineer. The 1917 Extension Plan is available for Culvert No. 1600-092. The Bridge Evaluation Survey Report Cycle No. 1, dated

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180373

Structure No. 1600-092 – Passaic Avenue

February 21, 2013 prepared by HAKS is available for this culvert. The Consultant is to advise the County Engineer if any immediate temporary repairs are required. The Consultant shall submit an inspection summary letter for the structure.

2. Consultant to take and label photographs of the entire structure, surrounding properties, and project limits to establish a photographic record of the project area during the design phase of the project. The Consultant to submit a hard copy and two CDs of those photographs (with a labeling system).
3. The structural inspection may be a factor in determining the demolition/staging limits.

B. Field Survey

1. The Team Leader for the field survey work shall be a New Jersey Licensed Professional Land Surveyor. The fieldwork shall include a ground survey in sufficient scope to accomplish this project. The Consultant is required to arrange and provide any necessary traffic control (including, but not limited to, traffic directors – flaggers, and police traffic control), which shall be in accordance with the MUTCD and County and Municipal Police. All costs associated with traffic control, including police traffic control is to be included in the consultant's cost proposal.
2. Provide for all and any survey work as may be required. Survey traverse and level runs shall originate and terminate on Control Monuments and Bench Marks that have been established by an approved agency.
3. Horizontal control shall be tied to the NAD 83 New Jersey Plane Coordinate System.
4. Vertical control shall be tied to North American Vertical Datum – NAVD 1988. Please note, NJDEP permit drawings may require to be converted to the National Geodetic Vertical Datum (NGVD) and/or provide the conversion equation between the two vertical datums.
5. Establish control points as necessary to reference the project baseline
6. Topography shall be 1 foot contour intervals.
7. Establishment of Project / Bridge Center Line (CL). Project CL should be ROW CL, when possible. Project CL will be Bridge CL. Project CL shall be tied to ROW through station/offsets.
8. Base mapping will be prepared to depict existing site conditions, limits of work, and means of access. Field survey will be performed detailing planimetric features and right-of-way pertinent to the preparation of base mapping and right-of-way plans for the proposed project. The base mapping shall also extend 50' from the edge of the roadway on both sides of Passaic Avenue.

Structure No. 1600-092 – Passaic Avenue

9. Consultant to perform a survey of existing features, including existing roadway elements, utility poles, drainage structures, guide rail, fences, signs, and limits of wooded areas. Individual trees and specimen shrubs are to be located within easement and taking parcel areas, and within the entire project survey area (including 50' from the edge of the roadway).
10. Station and offset from centerline to existing drainage structures will be shown on the plan. Type of structure, type of casting, size and types of pipes entering the structure, and inverts on accessible pipes will be recovered by field survey.
11. Roadway cross-sections shall be taken at 50' intervals at a width suitable for design. Cross sections shall be provided at a minimum of 300' on each bridge approach, and 50' from the edge of existing pavement on each side of the roadway. Additional cross section shall be taken at 25' intervals adjacent to each side of the bridge within 100 feet of the bridge. A separate cross section is to be taken at each driveway. Roadway cross sections shall be taken at 50' intervals along the side streets.
12. Driveway profiles are to be taken from the centerline extending 50' up the driveway. Spot grades are to be taken to establish the centerline profile of the driveways.
13. The project baseline is to be established in the field by placement of PKs at every 50 feet along the existing roadway. Ties are to be established at the beginning and ending station, and PI of each curve. The project baseline are to be established along the physical centerline alignment or at the centerline of the right-of-way after positions are ascertained.
14. The existing bridge is to be detailed and measured as required for development of permit documents and for demolition and construction plan purposes.
15. The existing water openings at the culvert shall be measured for flood hazard area purposes and for demolition plan purposes.
16. For the hydraulic analysis, at a *minimum*, additional stream cross sections are to be taken at 100' intervals for a distance of 500' upstream and downstream, 25' intervals for the first 100', and at the upstream and downstream faces of each bridge, and as necessary to develop the hydraulic model.
17. Wetland area limits are to be located and mapped as delineated.
18. In performing the survey work, horizontal and vertical baseline control points will be established in the field for Contractor's reference during construction. One permanent benchmark will be established on each side of the bridge.
19. The geotechnical boring locations shall be field recover by the Consultant's surveyor.

Structure No. 1600-092 – Passaic Avenue

20. *[If and Where Directed Item]* – To facilitate the construction process, the County may require the Consultant to provide survey field control points for the proposed utility pole relocation stakeout. The front face of the proposed curb/edge of pavement, the sidewalk, and the center of the proposed utility pole(s) are to be staked with a wood stake and lath. Consultant to coordinate with the respective utility companies.

C. Utility Engineering

1. Determine the location (horizontal and vertical) of all utility facilities within the project limits. Utility mark-outs shall be made through coordination with the individual utility companies. Utility locations, as field markup by the utility companies, are to be recovered by survey and shown on the plans.
2. The Consultant shall contact the utility companies that may be affected by the construction to verify current or future facilities at the project site. Prepare utility verification plan and conflict identification plan for each utility and send to the utility owners. The Consultant shall request if the utility has any proposed future utility plan for the project area.
3. The County requires the Consultant to coordinate and attend at least two (2) utility meetings with all involved utility companies prior to finalizing the project. If available, the County will attend the field meeting. Consultant to coordinate with utility to determine any potential issues and if temporary / permanent relocation(s) is required. The Consultant to prepare and submit meeting minutes of the field meeting(s) to all utilities and the County.
4. Consultant to prepare a separate utility relocation plan for the affected utilities. Consultant to coordinate with each affected utilities and show the locations of the proposed relocations on the utility relocation plan. The Consultant to submit the utility relocation plan to the affected utilities for their concurrence. The utility relocation plan to be included in the Contract Plans.
5. The Consultant shall notify each utility in writing when the Contract Plans are finalized.
6. All copies of correspondence between the Consultant and each utility shall be submitted to the County Engineer in a timely manner.
7. Consultant to contact NJ Transit to determine if any NJ Transit bus lines would be affected by the project.
8. No test pits are anticipated during the design phase.

Structure No. 1600-092 – Passaic Avenue

D. Geotechnical Engineering

1. Collect and review any existing geotechnical data. The County has no site specific geotechnical data.
2. Proposed soil boring locations shall be approved by the County prior to the start of work. Adequate number of soil boring logs (minimum of two (2) for each substructure element) shall be taken and used to determine the type of foundations required. Based on the selected construction sequence, soil borings may be required for the temporary bridge location. The County's On-Call Testing geotechnical consultant will perform the actual drilling for the soil borings, perform the laboratory tests of the soil samples (Design Consultant to advise if any soil testing is required), and provide the boring logs to the Design Consultant.
 - A. The Design Consultant shall perform the following tasks:
 1. Proposed the quantity and locations of the soil borings.
 2. Provide a full time representative to be in the field to inspect the boring operations.
 3. As drilled boring locations shall be recovered by the Consultant's field survey. Boring locations are to shown on the Contract Plans.
 4. Perform the required geotechnical analysis based on the boring logs and any test results.
 5. Results of geotechnical investigation to be discussed with the County.
 6. Prepare a soils investigation report, including the suggested type of foundation work and the depth of the coarse aggregate layers under the bridge foundations. Final concurrence shall be obtained from the County Engineer prior to proceeding with any design work.
 - B. All costs associated with the County's On-Call Testing geotechnical consultant is under a separate contract.

E. Right-of-Way

1. Existing right-of-way and property lines are to be determined through deed and map research and field surveys of existing evidence. Front property corners will be located along the adjacent roadways extending 500 feet beyond the beginning and end of the project.
2. The Consultant will determine if any additional ROW and/or Easements (temporary or permanent) are required due to the Project work. If ROW and/or Easements are required, the Consultant is to prepare all the necessary documentation.
3. Alignment Maps and General Property Parcel Maps, if required, are to be prepared in accordance with the NJDOT "Manual for the Preparation of Right-of-Way Maps and Agreements" and in accordance with the Passaic County's Standards. Consultant shall provide all necessary information and documents (maps, descriptions, etc.) to the

Structure No. 1600-092 – Passaic Avenue

County to secure the necessary easements (permanent or temporary) and/or right-of-way takings for the project.

4. The Consultant shall include all costs associated with upto two (2) easements / right of way takings in the proposal.

F. Permits.

1. Obtain the necessary design and construction approvals for all agencies having jurisdiction, i.e. NJDEP, Soil Erosion and Sediment Control, Stormwater Management, Green Acres, etc. under design phase.
2. NJDEP – Freshwater Wetlands and Flood Hazard Area Individual Permits
 - a. Shall include all work as required to provide NJDEP will complete application package(s) including, but not limited to all studies, reports and plans in compliance with NJDEP regulations.
 - b. Pre-Application meeting. Meeting must be coordinated with and attended by the County. Consultant shall coordinate a meeting with County prior to scheduling the Pre-Application meeting.
 - c. Shall incorporate all surface water quality standards.
 - d. The consultant is required to complete all hydrologic and hydraulic analysis as required for Flood Hazard Area Permits for the replacement structure.
 - e. The consultant to include the relocation of any underground utility and drainage within the permit documentation.
 - f. Investigate presence of threatened and endangered species.
 - g. Consultant to submit a full draft copy of the permit application to the County at the time the LURP2 form is requested to be signed by the County (i.e. prior to submission to NJDEP).
 - h. County signs the application as owner, applicant.
 - i. Consultant to submit to NJDEP and the County a CD of all of the submitted permit plans and supporting documents (PDF format).
 - j. County reimburses all permit review fees as out of contract, out of pocket expenses.
3. Historic Preservation Office (HPO)
 - a. Upon County approval of the preferred structure type and bridge width, the Consultant is to submit to HPO (minimum 30 days prior to NJDEP permit submission) the following package for their review to determine if a Phase 1A cultural resources study is required:
 1. Transmittal letter with description of project
 2. Project Location Map (Road Map and USGS)
 3. Proposed Plan
 4. Proposed Profile
 5. Existing General Plan, Elevation and Section
 6. Proposed General Plan, Elevation and Section
 7. Aerial of project site and surrounding areas

Structure No. 1600-092 – Passaic Avenue

8. Eight to ten color photographs of project site and photo location map
- b. *[If and Where Directed Item]* - HPO may require a Phase IA cultural resources study based on the project location. The Phase IA cultural resources study to include an architectural survey and an archaeology survey. The Consultant is to provide an If Required Line Item for a Phase IA – architectural and archaeology surveys. Consultant to state the name of the Cultural Resources Subconsultant.
4. Highlands Permit
 - a. Highlands Permit is not anticipated for this project. However, Consultant is to confirm.
5. Green Acres
 - a. The City of Passaic has Veterans Memorial Park adjacent to both sides of the Culvert 92. The City Park may or may not be listing as a Green Acres property. Consultant is to confirm. Consultant to provide documentation for any Green Acres coordination (i.e. for easements, etc.).
6. Waterfront Development Permit
 - a. Waterfront Development Permit is not anticipated for this project.
7. Coast Guard
 - a. Coast Guard Permit is not anticipated for this project.

G. Cost Estimate

1. Prepare an Engineer's Estimate of Construction Cost estimate upon the completion of each phase. Two sets of the calculations used to derive the Estimate of Quantities shall be submitted to the County with the final plans.
2. Two (2) sets of properly signed and sealed Engineer's Estimate shall be furnished to the County Engineer. Additionally, two (2) sets and a digital MS-Excel copy of the Engineer's Estimate shall be furnished to the County Engineer for County review prior to submittal of final documents.

H. Construction Contract Documents

1. A start-up meeting will be scheduled with the engineering staff of Passaic County to review and discuss the scope of work. Progress meetings will be held with the County for project status updates and discussion of issues to be expedited. A minimum of three (3) progress meetings is anticipated. The Consultant is to prepare the meeting(s) minutes.
2. The superstructure replacement options are to be discussed during the start-up meeting. Three (3) to four (4) superstructure replacement options will be evaluated for feasibility of construction for the bridge. The options include, but not limited to, precast concrete arch/frame, precast concrete box culvert, precast concrete slab beams, steel stringers, etc. A concrete riding surface over the culver (in lieu of asphalt) is to be considered for this project. The Consultant is to determine the advantages and disadvantages of each option. The Consultant is to consider constructability, environmental/permit concerns,

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180373

Structure No. 1600-092 – Passaic Avenue

construction staging, profile, superstructure depth, loading, design flexibility, minimizing right-of-way takings or easements, utility coordination, construction costs, and any other pertinent conditions. The Consultant is to prepare and submit to the County a summary report of his superstructure alternatives analysis. The summary report is to state the preferred superstructure alternative for the County review and approval. County approval of superstructure alternative is required prior to the Consultant completing the permit drawings and final design.

3. Based on the geotechnical investigation, the Consultant is to evaluate the various substructure alternatives. The Consultant is to provide a substructure recommendation to the County Engineer for review and approval, prior to final design. Seismic loading shall be included in the design of the substructures.
4. The culvert wingwalls are anticipated to be cast-in-place concrete, unless otherwise directed by the County Engineer.
5. Overall culvert width is anticipated to be similar to existing culvert width.
6. The consultant is to perform traffic counts at the bridge. The traffic counts are to be performed for an entire week. The consultant is to determine the average daily traffic. Consultant to request accident data from the local municipality police department for a minimum of the last 3 years period. Consultant to review accident data to determine possible adjustments to the project.
7. Various bridge railing/pylon designs are to be presented for selection as appropriate for the project location and setting. Stone facing (vener or formliner) is anticipated for the wingwalls, headwall, and parapets/pylons. Style to be compatible to adjacent Veterans Memorial Park.
8. All of the substructures are anticipated to be removed and replaced.
9. The Consultant is to analyze various different construction sequences, which include, but not limited to the following:
 - a. Construct the culvert in one stage with a signed Detour Route. Provide temporary pedestrian crossing during construction (i.e. temporary pedestrian bridge). Provide turnaround on the north side of culvert to provide public access to existing onsite parking on Passaic Avenue within park limits.
 - b. Construct the culvert in two stages within the existing footprint. Maintain one direction of traffic and pedestrian traffic over the crossing. Detour the other direction of traffic to the surrounding roadways.
 - c. Construct the culvert in two stages within the existing footprint. Maintain two direction of traffic and pedestrian traffic over the crossing. May need to temporarily adjust the approach medians.

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180373

Structure No. 1600-092 – Passaic Avenue

d. Additional construction sequence to be determined.

The Consultant shall determine potential environment, construction, and cost impacts for each construction sequence alternative. Upon the reviewing the Consultant's analysis report and recommendation, the County will select the construction sequence for the project. Consultation with the City on the construction sequence may be required. The Consultant is to prepare the necessary traffic signage and striping plan for County approval. If the project requires temporary traffic signals, the Consultant shall provide all of the necessary details, layouts, and striping on the Plans and in the specifications. If the project requires a detour route(s), the Consultant shall provide all of the necessary details, layouts, barriers, signage, and striping on the Plans and in the specifications. If the project requires maintain traffic over the crossing, the Consultant shall provide all of the necessary staging and traffic details. All proposed elements to be compliant with MUTCD and NJDOT guidelines for Maintenance and protection of traffic.

10. Consultant to determine the feasibility of maintaining pedestrian/bicycle access thru the project site during construction. Consultant to provide pedestrian access in Contract documents (which may include a temporary bridge), if ultimately required for the project.
11. The consultant is to determine the maximum allowed hydraulic opening of the proposed culvert that will meet the NJDEP Flood Hazard Area permit requirements.
12. The County Engineer will approve the bridge superstructure/substructure type prior to preparing NJDEP applications and proceeding with the design.
13. Standard NJDOT bridge approach slabs are to be utilized for the bridge, unless otherwise directed by the County Engineer.
14. The Contract plans shall include new left-in-place steel sheeting along the abutments and wingwalls (if feasible). The Consultant is to determine the depth of sheeting required to provide proper scour protection (scour analysis to be performed by Consultant).
15. Project to be design to be compliant with ADA standards and with NJDOT Complete Streets program.
16. Stormwater drainage is to be incorporated in the project. The low point of the proposed roadway shall be off of the culvert. There shall be a double inlet at the low point of the roadway, and another single inlet on the other side of culvert. This will minimize the water flow over the culvert. The new drainage pipes shall be a minimum of 18" RCP (larger if required by the Consultant's analysis) and extend through the abutment.

Structure No. 1600-092 – Passaic Avenue

17. Bridge lighting. There is existing lighting in the median by the culvert. If the project disturbance limits impacts the median lighting, then the Consultant to incorporate replacement lights and temporary lights (if needed) in the Contract Plans.
18. Consultant shall provide a separate striping plan. All proposed elements to be compliant with MUTCD and NJDOT guidelines for Traffic Control. Proposed striping shown in bold, labeled with lane dimensions, taper lengths, and stripe width and color. Proposed signs shown in bold, labeled with MUTCD designation and offsets from plan elements.
19. Provide Landscape Plan to replace Memorial trees. Reset and/or replace Memorial dedication plates in the sidewalks for affected trees.
20. Consultant shall prepare mounted presentation boards (including color renderings) and other documents for one (1) public information meeting. The Consultant shall send a representative to the public information meeting to discuss the project and provide minutes to the meeting.
21. Prepare final plans and specifications based upon the design criteria.
22. Upon obtaining all necessary construction permits, the bridge design(s) will commence and will result in completed construction documents. Submission of the documents will be made at the 30% (concept), 60%, 90%, and 100% levels of completion for review and comments the County. The Consultant to provide three hard copies (2 full size sets and one half size set) and one PDF copy of each submission document, per submission. Plans, supplemental specifications and design calculations will be submitted for review and comment prior to final submission. After incorporating the review comments in the plans, final submissions will be made.
23. Final Structure Design Plans:
 - a. All plans will be prepared on 24 x 36 drafting film. Two (2) sets of properly signed and sealed final plan sets along with one (1) set of mylars, archival quality mylar and ink plans, shall be furnished to the County Engineer. Additionally, two (2) sets of half size plans shall be furnished to the County Engineer.
 - b. Two (2) CD ROM discs of all final documents in both PDF/A and native file formats, including CADD drawing files compatible with MicroStation SE or AutoCAD 2000 (Consultant shall also supply appropriate drawing pen tables and fonts), Supplemental Technical Specifications, Estimate of Quantities, and Engineer's Estimate shall be furnished to the County Engineer. Additionally, the Consultant shall provide electronic coordinate point files for the project. This file shall include Point Number, N, E. Elevation, Description for all ROW / Easement points, Project CL points, Traverse Points, Base Points, Bridge Working points, and all other related project points required for layout.
24. Estimate of Quantities and Supplemental Technical Specifications:

Structure No. 1600-092 – Passaic Avenue

- a. Final Estimate of Quantities shall be included on the Plans as well as in the Bid Proposal. Two (2) sets of all calculations used to derive the Estimate of Quantities shall be presented to the County Engineer.
- b. Two (2) sets and a digital MS-Excel copy of the Engineer's Estimate shall be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. For the final documents, two (2) sets of properly signed and sealed Engineer's Estimates shall be furnished to the County Engineer.
- c. The Consultant will include Supplemental Technical Specifications to the NJDOT Standard Specifications for Road and Bridge Construction (2007 Edition with amendments and modifications) and the County's Standard Specifications for the bridge project. Two (2) copies of the Specifications shall be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. Two (2) sets of properly signed and sealed Technical Specifications shall be furnished to the County Engineer.

25. Project Design Reports:

- a. Prepare and provide to the County an Engineering Report containing all structural calculations and Scour Protection calculations.
- b. Prepare and provide to the County a Design Exception Report, if required. Consultant to notify the County in writing by the 60% design level if the project will require any design exception.
- c. Prepare and provide to the County an Engineer's Certification and a QA/QC Certification.

L. Bidding Process & Award of Contract

Assist the County during the bidding phase, review of bids, and make a recommendation of an award of contract.

J. Construction Consultation and Inspection Services

1. Consultant to attend the pre-construction meeting, and prepare meeting minutes of construction meeting.
2. Consultant to attend utility meeting with the utilities, contractor, and County. Consultant to prepare utility meeting minutes.
3. The Consultant shall include the cost of review and approval of all shop drawings and working drawings, as received from the Contractor or their representatives, after the award of construction contracts.
4. The Consultant shall include the cost of reviewing and addressing any Contractor's Request for Information (RFI) during the construction phase.

Structure No. 1600-092 – Passaic Avenue

5. Provide consultation and periodic inspection services (approximate 4 site visits) during the construction phase as required by the County Engineer.
6. Perform a final inspection of the structure at the completion of the Contractor's work and file a Report with the County Engineer.

Design Criteria

All work performed on this structure shall conform to the following standards and specifications.

1. Standard Specifications for Highway Bridges-AASHTO, latest edition
2. Standard Specification for Roadways –AASHTO, latest edition.
3. N.J.D.O.T. Design Manual Bridges and Structures, latest edition
4. N.J.D.O.T. Design Manual Roadways, latest edition.
5. N.J.D.O.T. Standard Specifications for Road and Bridge Construction
6. Any and all Standards of any Agency having jurisdiction on this project.
7. Plans shall be prepared in accordance with standard engineering practices and shall include:
 - a. Title Sheet, Key Map, Index of Sheets, etc.
 - b. Estimate of Quantities
 - c. Typical Sections
 - d. Construction Plans,
 - e. Profiles (Existing as-built profile with elevations and proposed profile elevations)
 - f. Tie, Horizontal and Vertical Control Sheet
 - g. Maintenance and Protection of Traffic
 - h. Construction Details
 - i. Structural Plans and Details
 - j. Utility Relocation Plan
8. Preparation of Supplemental Specifications that modify standard items or are additional non-standard items, shall conform and follow the format (including paragraph numbering) as in the NJDOT Standard Specifications for Road and Bridge Construction, 2007 edition as amended.

DRAWINGS SPECIFICATIONS AND REPORTS

The Consultant shall provide and pay for all copies of Plans, Specifications and Reports used for reviews and approvals.

Passaic County will be responsible for only the reproduction costs required for bidding process and award of contract. The Engineer shall furnish to the County, one (1) complete set of reproducible Plans (mylars) and Specifications.

Structure No. 1600-092 – Passaic Avenue

The following shall be included with Final Plan submission:

1. Two sets of the Design and Quantity Calculations
2. Two Copies of the Engineer’s Estimated Cost
3. CADD disk with all project drawings and photographs.

Additional / Extra Work:

If, during any part of the Project, it becomes apparent that additional work by the Consultant is needed, the following procedures shall apply:

1. The Consultant must notify the County Engineer in writing, as soon as it is evident that additional or extra work may be necessary.
2. The Consultant must submit a proposal to the County Engineer for all additional / extra work and that no work shall be done until Contract Modifications area executed.
3. The County will only reimburse for work that has been specifically authorized by Agreement (s) or Contract Modifications.
4. The Consultant shall not be paid for any work which exceeds the Contract ceilings as set forth in Agreement(s) or Contract Modifications.

PROJECT TIME

- | | | |
|----|---|---------|
| 1. | Written Proposal Due | ----- |
| 2. | Award of Contract: | 1 Month |
| 3. | Consultant Starts Design Work: | 20 Days |
| 4. | All work under this proposal will be completed within 360 calendar days with the exclusion of the NJDEP and County review time. | |
| 5. | It is the County’s intention to start construction in 2019 (May vary based upon the discretion of the County Engineer). | |

NOTE:If you CANNOT adhere to the above schedule, you should decline to present proposal. After accepting an award to design the project and failing for any reason to maintain the prescribed schedule, will only result in your firm being precluded from providing Consulting Engineering Services on future projects.

METHOD OF PAYMENT

The Consultant will be paid on a proportion of his lump sum fee upon completion and approval by the County, of the following phases. Interim partial payments to the maximum of 50% of a phase can be requested every 30 days. Interim partial payments are to include a description of the work completed for that period.

Structure No. 1600-092 – Passaic Avenue

Phase I - 2 Months (Field survey, investigation of the condition of existing structures, utilities, soil borings, selection of the structure type along with the preliminary cost estimate)	(30%)	(30%)
Phase II – 4 Months (Right-of-Way and/or easement documents Preparation and submission to NJDEP. Preliminary Plans)	(60%)	(30%)
Phase III – 4 Months (Final Plans and Specifications)	(80%)	(20%)
Phase IV – 2 Months (Plan and Specification Revisions)	(89%)	(9%)
Bidding Phase Assistance	(90%)	(1%)
Phase V - Construction Phase (Clarification during bidding phase, Shop Drawings, Preconstruction Meeting Field Visits, and Final Inspection)	(100%)	(10%)

In addition to the services and fees required above, the Consultant shall provide separate fees for the following If and Where Directed items:

1. Survey Stakeout of Proposed Utility Pole(s)
2. Phase 1A Architectural / Archaeological Study

All permit filing fees and costs in connection with this project will be reimbursed to the Consultant upon submission of a voucher for payment, supported by the attachment of a cancelled check. County reimburses all permit review fees as out of contract, out of pocket expenses. Do not include the permit filing fees in the lump sum proposal fee.

All costs for mileage, printing, postage, phone, etc., is to be included in your lump sum fee and will not be separately reimbursed.

As part of your proposal, the Consultant shall submit the most recent listing by the New Jersey Department of Transportation showing your firm is an Approved Consultant by the NJDOT to perform bridge design consulting design services. No proposal will be considered without proof of being an approved NJDOT bridge Consultant.

Prior to submitting a Proposal, the Consultant shall visit the site of the project to make a personal inspection in order to ascertain the extent of the Scope of Services required. For the duration of the project, the Consultant may be required to attend various meetings with the County, City of

Structure No. 1600-092 – Passaic Avenue

Passaic, or other affected agencies. All costs arising from these meetings shall be included in the Lump Sum Cost Proposal.

Prior to executing a contract with the County, the Consultant shall provide the County with a copy of Errors and Omissions, Professional Liability Insurance and/or Professional Malpractice Insurance sufficient to protect the Consultant from any liability arising out of professional obligations performed pursuant to the requirements of the Contract. This insurance shall be in the amount of \$1,000,000 and in such policy form as shall be approved by the County and shall be in effect for the duration of the design and construction of the project.

PROPOSAL

The Engineer shall submit the above Outline as his Proposal for his Consulting Engineering Services. Should the Engineer wish to amend, alter, limit, condition or make additions to the above Outline as his Proposal, he shall do so by placing asterisks on the portion of the Outline of which the Engineer wishes to change and provide an addendum to that section stating the changes, the reasons for and the consequences of each change.

The Engineer shall submit three (3) original proposals to the County Engineer at 401 Grand Street, Paterson, New Jersey 07505 no later than 12 noon at the Written Proposal Due date. The Proposal shall include your fee, based upon a LUMP SUM AMOUNT.



STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION

NOTICE OF CONSULTANT PREQUALIFICATION

FIRM: RICHARD A. ALAIMO ASSOCIATION
OF ENGINEERS, INC.
ADDRESS: 200 HIGH STREET
MOUNT HOLLY, NJ 08060

INITIAL REVISED RENEWAL
DATE OF ISSUE: NOVEMBER 13, 2017
EXPIRATION DATE: NOVEMBER 15, 2019
FEDERAL ID NUMBER: 221 991 442

MBE WBE SBE VOB

The Experience Questionnaire (FORM 48A), submitted by your firm, has been reviewed. As a result of this review, your firm may be invited to submit proposals for projects involving the checked discipline(s) having a net to exceed Construction Cost Estimate (CCE) as noted. For the purposes of this form, NA = no fixed amount.

<input type="checkbox"/> ARCHITECTURE	_____	<input checked="" type="checkbox"/> ROOFING CONSULTANT	3 MILLION
<input checked="" type="checkbox"/> ELECTRICAL ENGINEERING	3 MILLION	<input type="checkbox"/> ACOUSTICS	_____
<input checked="" type="checkbox"/> HVAC ENGINEERING	3 MILLION	<input type="checkbox"/> ASBESTOS DESIGN	_____
<input checked="" type="checkbox"/> PLUMBING ENGINEERING	3 MILLION	<input type="checkbox"/> ASBESTOS SAFETY MONITORING	_____
<input checked="" type="checkbox"/> CIVIL ENGINEERING	25 MILLION	<input type="checkbox"/> CLAIMS ANALYSIS	_____
<input checked="" type="checkbox"/> SANITARY ENGINEERING	25 MILLION	<input type="checkbox"/> TELECOMMUNICATIONS	_____
<input checked="" type="checkbox"/> STRUCTURAL ENGINEERING	10 MILLION	<input type="checkbox"/> EXHIBIT/INTERPRETATIVE DESIGN	_____
<input checked="" type="checkbox"/> MECH. ENG. (ELEV., CONVEYORS, ETC.)	3 MILLION	<input checked="" type="checkbox"/> FEASIBILITY PLANNING	3 MILLION
<input type="checkbox"/> SOILS ENGINEERING	_____	<input checked="" type="checkbox"/> FIRE DETECTION SYSTEMS	3 MILLION
<input checked="" type="checkbox"/> FIRE PROTECTION ENGINEERING	1 MILLION	<input checked="" type="checkbox"/> FIRE PROTECTION SYSTEMS	3 MILLION
<input checked="" type="checkbox"/> ENVIRONMENTAL ENGINEERING	10 MILLION	<input type="checkbox"/> FOOD SERVICE	_____
<input type="checkbox"/> MARINE ENGINEERING	_____	<input checked="" type="checkbox"/> HYDRAULICS/PNEUMATICS	5 MILLION
<input type="checkbox"/> LANDSCAPE DESIGN	_____	<input checked="" type="checkbox"/> HYDROLOGY	NA
<input checked="" type="checkbox"/> PLANNING	10 MILLION	<input type="checkbox"/> SECURITY SYSTEMS	_____
<input checked="" type="checkbox"/> LAND SURVEYING	NA	<input checked="" type="checkbox"/> SITE PLANNING	25 MILLION
<input type="checkbox"/> AERIAL SURVEYING	_____	<input type="checkbox"/> HISTORIC PRESERVATION CONSULTANT	_____
<input type="checkbox"/> HYDROGRAPHIC SURVEYING	_____	<input type="checkbox"/> ENERGY AUDITING	_____
<input checked="" type="checkbox"/> FIRE & LIFE SAFETY RENOVATIONS	3 MILLION	<input checked="" type="checkbox"/> TRAFFIC	NA
<input type="checkbox"/> BUILDING COMMISSIONING	_____	<input checked="" type="checkbox"/> TRANSPORTATION	5 MILLION
<input checked="" type="checkbox"/> BOILER/STEAM LINES/HIGH PRESSURE SYS.	3 MILLION	<input checked="" type="checkbox"/> WASTE/WATER TREATMENT	10 MILLION
<input checked="" type="checkbox"/> DAM/LEVEE DESIGN	3 MILLION	<input checked="" type="checkbox"/> ENERGY MANAGEMENT CONTROL SYSTEM	10 MILLION
<input checked="" type="checkbox"/> BARRIER FREE/ADA DESIGN	25 MILLION	<input checked="" type="checkbox"/> RENEWABLE ENERGY CONSULTANT	1 MILLION
<input checked="" type="checkbox"/> ESTIMATING/COST ANALYSIS	NA	<input checked="" type="checkbox"/> CONSTRUCTION FIELD INSPECTION	10 MILLION
<input type="checkbox"/> INTERIOR DESIGN/SPACE PLANNING	_____	<input checked="" type="checkbox"/> PROJECT MANAGEMENT	10 MILLION
<input checked="" type="checkbox"/> ROOFING INSPECTION	3 MILLION	<input checked="" type="checkbox"/> ENVIRONMENTAL CONSULTANT	NA
<input checked="" type="checkbox"/> CONSTRUCTION MANAGEMENT	5 MILLION	<input checked="" type="checkbox"/> STORAGE TANK REMOVAL	NA
<input type="checkbox"/> CPM	_____	<input type="checkbox"/> STORAGE TANK INSTALLATION	_____
<input type="checkbox"/> ARCHAEOLOGY	_____	<input type="checkbox"/> PERIMETER SECURITY FENCING	_____
<input type="checkbox"/> GEOLOGY	_____	<input type="checkbox"/> INDOOR AIR QUALITY TESTING	_____
<input checked="" type="checkbox"/> VALUE ENGINEERING	NA	<input checked="" type="checkbox"/> LANDFILL CLOSURE	NA
<input type="checkbox"/> HISTORIC PRESERVATION/RESTORATION	_____	<input type="checkbox"/> LEAD PAINT EVALUATION	_____

PREPARED BY:

Pamela Sullivan
PAMELA SULLIVAN

MANAGER, PREQUALIFICATION UNIT

Adopted on: May 8, 2018

Official Resolution #: R20180373

APPROVED BY:

Richard S. Flodmand
RICHARD S. FLODMAND
DEPUTY DIRECTOR

NOTE: THIS IS AN ORIGINAL DOCUMENT. IT MAY BE REQUIRED AS PROOF OF YOUR PREQUALIFICATION STATUS. PLEASE RETAIN THIS FORM FOR YOUR RECORDS.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 26, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Replacement of Structure No. 1600-092
Passaic Avenue over MacDonald Brook
City of Passaic, Passaic County
AWARD OF CONSULTING DESIGN SERVICES

Dear Members of the Board:

The County of Passaic requested proposal for the Replacement of Structure No. 1600-092, Passaic Avenue over MacDonald Brook in the City of Passaic. The work included under this proposal includes the inspection, design and preparation of the construction contract documents and construction phase services for the replacement of this structure.

One proposal was requested and received from Alaimo Group, Mt. Holly, New Jersey in the amount of \$210,000.00.

This matter was discussed at the Public Works Committee meeting on April 25, 2018, and an award of contract to Alaimo Group is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Alaimo Group in the amount of \$210,000 for the Replacement of Structure No. 1600-092, Passaic Avenue over MacDonald Brook subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator

Introduced on: May 8, 2018
Adopted on: May 9, 2018
Official Resolution#: R20180373

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR THIRD AMENDMENT TO THE CONTRACT FOR T&M ASSOCIATES AS IT CONCERNS THE WEASEL BROOK PARK IMPROVEMENTS – PHASE II IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180374							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION FOR THIRD AMENDMENT TO THE CONTRACT
FOR T&M ASSOCIATES AS IT CONCERNS THE WEASEL
BROOK PARK IMPROVEMENTS – PHASE II IN THE CITY OF
CLIFTON, NEW JERSEY**

WHEREAS a professional engineering consultant services contract was awarded to T&M Associates as it concerns the Weasel Brook Park Improvements – Phase II in the City of Clifton, New Jersey by Resolution R-2016-0543 dated June 28, 2016; and

WHEREAS a contract modification was awarded to T&M Associates by Resolution R-2017-1031 dated December 12, 2017; and

WHEREAS a second contract modification was awarded to T&M Associates by R-2018-0108 dated February 13, 2018; and

WHEREAS T&M Associates has submitted a letter proposal to perform additional work outside of the scope of the original project which includes further investigation based on Green Acres review comment letter on the Preliminary Assessment Report which includes additional sampling for potential historic applied pesticide; and

WHEREAS the Passaic County Engineer by letter dated May 1, 2018 is recommending that said T&M Associates be awarded a third contract modification to perform these services in the amount of \$17,000.00 pursuant to its proposal dated April 18, 2018 (copy of letter proposal attached hereto and made a part hereof);

WHEREAS the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds

at their meeting on April 25, 2018 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a third amendment to the original professional engineering consulting services contract for T&M Associates for the Weasel Brook Park Improvements – Phase II in the City of Clifton, NJ for additional work outside the original scope of the project as set forth above and in its April 18, 2018 proposal.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized by sign an amendment on behalf of the County of Passaic.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,000.00

APPROPRIATION: C-04-55-129-001-920

PURPOSE: Resolution for third amendment to the contract for T&M Associates as it concerns the Weasel Brook Park Improvements- Phase II in the city of Clifton.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

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TDD: (973) 279-9786

May 1, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Weasel Brook Park Improvements – Phase II
City of Clifton, Passaic County
Contract Modification #3 – T&M Associates

Members of the Board:

T&M Associates has submitted a request for additional work needed for the Weasel Brook Park Improvements – Phase II project in the City of Clifton in the amount of \$17,000.00. This work includes further investigation based on Green Acres review comment letter on the Preliminary Assessment Report; which includes additional sampling for potential historic applied pesticide. Copy of this proposal dated April 18, 2018 is attached.

The above-mentioned matter was discussed with the Public Works Committee and a contract modification to T&M Associates is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to T&M Associates in the amount of \$17,000.00 for additional work for Weasel Brook Park Improvements – Phase II and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jep

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution: Director of Finance

Director of Public Works



YOUR GOALS. OUR MISSION.

PASC-00240

April 18, 2018

Mr. Jonathan Pera, P.E.
Principal Engineer
Passaic County
401 Grand Street
Administration Building, Room 524
Paterson, New Jersey 07505

**Re: Weasel Brook Park Improvements Phase 2
Remedial Investigation Services and LSRP Oversight**

Dear Mr. Pera:

The Green Acres Program Memorandum dated January 10, 2018 (Memo) presents a review of the Preliminary Assessment Report prepared by T&M Associates for the referenced project in December 2017 (the 2017 PAR).

The 2018 Memo acknowledges that the 2017 PAR was completed in accordance with the required NJDEP procedure. However, the 2018 Memo required further investigation for the following AOCs.

1. **Historically applied pesticides/former agricultural operations:** The 2018 review memo requires investigation for historically applied pesticide contamination.

The Site Investigation revealed the presence of arsenic and lead above the most stringent NJDEP Soil Remediation Standard/Soil Screening Level in several of the samples associated with the investigation of historically applied pesticides. These impacts indicate that a discharge to the environment has occurred. At the request of the County, T&M contacted the NJDEP to report the discharge and Communications Tracking Number 18-04-12-1446-58 was assigned.

T&M will perform remedial investigation (RI) activities at the locations of the original soil borings that exhibited elevated concentrations of arsenic in an effort to vertically and horizontally delineate potential "hot spots". The results of the initial RI sampling event will be used as the basis for additional investigation. For budgeting purposes, T&M has assumed the collection of no more than 50 samples to be analyzed for arsenic and lead. As discussed with Jeff Kozic from our office,

G:\Projects\PASC\00240\Correspondence\PASC 00240 Remedial Investigation Letter 4-18-18.docx

T&M ASSOCIATES, 11 Tindall Road, Middletown, NJ 07748

☎ 732.671.6400 📠 732.671.7365 🌐 tandmassociates.com

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180374



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

May 1, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Weasel Brook Park Improvements – Phase II
City of Clifton, Passaic County
Contract Modification #3 – T&M Associates

Members of the Board:

T&M Associates has submitted a request for additional work needed for the Weasel Brook Park Improvements – Phase II project in the City of Clifton in the amount of \$17,000.00. This work includes further investigation based on Green Acres review comment letter on the Preliminary Assessment Report; which includes additional sampling for potential historic applied pesticide. Copy of this proposal dated April 18, 2018 is attached.

The above-mentioned matter was discussed with the Public Works Committee and a contract modification to T&M Associates is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to T&M Associates in the amount of \$17,000.00 for additional work for Weasel Brook Park Improvements – Phase II and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jep

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution: Director of Finance
Director of Parks

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO CARRIER CORPORATION FOR THE PASSAIC COUNTY COURT HOUSE CHILLERS REPLACEMENT PROJECT AT 77 HAMILTON STREET IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180375							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING FINAL PAYMENT TO CARRIER-2 CORPORATION FOR THE PASSAIC COUNTY COURT HOUSE CHILLERS REPLACEMENT PROJECT AT 77 HAMILTON STREET IN THE CITY OF PATERSON, NEW JERSEY

WHEREAS a contract was awarded to Carrier Corporation for the Passaic County Court House Chillers Replacement Project at 77 Hamilton Street in Paterson, New Jersey; and

WHEREAS by letter dated April 24, 2018, the Office of the County Engineer advised the County Counsel that they recommended approval of the final payment to Carrier Corporation; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$18,060.00, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$32,856.93; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on April 25, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Carrier Corporation for the Passaic County Court House Chillers Replacement Project at 77 Hamilton Street in Paterson, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

May 8, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

April 24, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Passaic County Courthouse 77 Hamilton Street
Chillers Replacement
City of Paterson
Acceptance and Final Payment
Carrier Corporation Inc.

Members of the Board:

The Passaic County Courthouse 77 Hamilton Street Chillers Replacement project has been completed and conforms to the as-built documents.

Final payment and acceptance for this contract was discussed at the Public Works Committee meeting of April 25, 2018 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing the acceptance of the Passaic County Courthouse 77 Hamilton Street Chillers Replacement project and directing the Director of Finance to issue Final Payment in the amount of \$32,856.93 subject to any requirements deemed necessary by County Counsel.

Very truly yours,

A handwritten signature in black ink, appearing to read "S. Edmond".

Steven J. Edmond, P.E.
County Engineer

/AET

Attachment

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180375

PARTIAL PAYMENT

Res-Pg:k.27-4



COUNTY OF PASSAIC
401 GRAND STREET - ROOM 439
PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 17-03383

CONTRACT NO. _____

PAYEE Carrier Corporation

DEPARTMENT Engineering

ADDRESS 100 Delawanna Avenue, Fourth Floor, Suite 401

VENDOR # _____

Clifton, New Jersey 07014

DATE		
MONTH	DAY	YR
04	27	2018

ACCOUNT NUMBER
C-04-55-137-001-908

CHECK NUMBER

DESCRIPTION		AMOUNT
<u>COURT HOUSE CHILLERS REPLACEMENT AT 77 HAMILTON STREET</u>		
<u>payment # 4 (FINAL)</u>		
Original Contract Amount	\$319,000.00	
Adjusted Contract Amount	\$357,936.93	
Contract Completed to Date	\$357,936.93	
Less Amounts Previously Paid	(\$325,080.00)	
Amount Due this Invoice	\$32,856.93	\$32,856.93
Balance of Contract	\$0.00	

Andrew Thompson, AIA, County Architect

AMOUNT OF PAYMENT IN WORD Thirty Two Thousand Eight Hundred Fifty Six Dollars and ninety three cents \$ _____

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) ~~Approved on: May 8, 2018~~
Adopted on: May 8, 2018
Place check number on your file copy and Official Resolution#: B20180375
place in your paid file.

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO ON-LINE CONTRACTING FOR REPLACEMENT OF TWO STORM SEWER LATERALS ON BELMONT AVENUE IN NORTH HALEDON, NJ AS PER THE PASSAIC COUNTY ON-CALL DRAINAGE PROJECT(S) BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180376							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION FOR AWARD OF CONTRACT TO ON-LINE CONTRACTING FOR REPLACEMENT OF TWO STORM SEWER LATERALS ON BELMONT AVENUE IN NORTH HALEDON, NJ AS PER THE PASSAIC COUNTY ON-CALL DRAINAGE PROJECT(S) BID

WHEREAS unit price bids for the October 1, 2017 through September 30, 2019 Passaic County On-Call Drainage Project(s) were reviewed and accepted by the Office of the Passaic County Engineer and authorized by the Board of Chosen Freeholders by Resolution R-2017-0887 dated October 24, 2017; and

WHEREAS the County Engineer would like to award a contract for the following project:

- Replacement of two storm sewer laterals in front of the North Haledon Fire Department on Belmont Avenue in the Borough of North Haledon, NJ; and

WHEREAS the County of Passaic compared quotes from the 2017-2018 list of On-Call Drainage contractors and selected the low composite quote for this Project; and

WHEREAS On-Line Contracting of Boonton, NJ submitted the lowest responsible quote in the amount of \$24,112.00 and the County Engineer has recommended an award as per the terms of the attached letter dated April 26, 2018 and

WHEREAS this matter was discussed by the members of the Public Works and Buildings & Grounds Committee at a meeting on April 25, 2018 and is being recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Passaic County On-Call Drainage Project at the location listed above to On-Line Contracting of Boonton, NJ in the amount of \$24,112.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$24,112.00

APPROPRIATION: C-04-55-148-001-902

PURPOSE: Resolution for award of contract to On-Line Contracting for replacement of two storm sewer laterals on Belmont Avenue in North Haledon.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.

County Engineer

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

April 26, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: On-Call Drainage
2 Locations, Belmont Ave
Borough of North Haledon
Award of Contract

Members of the Board:

The County of Passaic compared quotes from the 2017-18 list of On-Call Drainage contractors and selected the low composite quote for replacement of two storm sewer laterals in front of the North Haledon Fire Department on Belmont Ave. The County Engineer would like to award a contract in the amount of \$24,112.00, to On-Line Contracting of Boonton, NJ.

We recommend that the Board of Chosen Freeholders award a contract to On-Line Contracting, Inc in the amount of \$24,112.00 for the replacement of two storm sewer laterals on Belmont Ave in the Borough of North Haledon

This matter was discussed with the Public Works and Buildings and Grounds Committee electronically on April 25, 2018.

Very truly yours,

A handwritten signature in black ink, appearing to read "Timothy R. Mettlen".

Timothy R. Mettlen, P.E.

Assistant County Engineer

Attachment

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180376



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.

County Engineer

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

April 26, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: On-Call Drainage
2 Locations, Belmont Ave
Borough of North Haledon
Award of Contract

Members of the Board:

The County of Passaic compared quotes from the 2017-18 list of On-Call Drainage contractors and selected the low composite quote for replacement of two storm sewer laterals in front of the North Haledon Fire Department on Belmont Ave. The County Engineer would like to award a contract in the amount of \$24,112.00, to On-Line Contracting of Boonton, NJ.

We recommend that the Board of Chosen Freeholders award a contract to On-Line Contracting, Inc in the amount of \$24,112.00 for the replacement of two storm sewer laterals on Belmont Ave in the Borough of North Haledon

This matter was discussed with the Public Works and Buildings and Grounds Committee electronically on April 25, 2018.

Very truly yours,

A handwritten signature in black ink, appearing to read "Timothy R. Mettlen".

Timothy R. Mettlen, P.E.

Assistant County Engineer

Attachment

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180376

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #6 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180377							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION FOR CHANGE ORDER #6 FOR H&S
MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO
THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE
CITY OF PATERSON, NEW JERSEY**

WHEREAS a contract was awarded to H&S Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex in Paterson, NJ; and

WHEREAS it is now necessary that a change order be made which addresses a County directive for asbestos remediation noting the work not to exceed an amount of \$100,000 on a time and material basis, as evidenced in attached letter dated April 30, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on April 25, 2018 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 6 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated April 30, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 6

1. DESCRIPTION AND VALUE OF CHANGE

See April 30, 2018 letter attached hereto

REASON FOR CHANGE

See April 30, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 7,994,000.00
Previous Additions		\$ 389,633.00
Total		\$ 8,383,633.00
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 8,383,633.00
Amount of This Change	Add	\$ 100,000.00
Contract Amount to Date		\$ 8,483,633.00

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: C-04-55-140-001-908

PURPOSE: Resolution for change order #6 for H&S Mechanical, Inc. as it pertains to renovation to the Passaic County Court House Annex.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 30, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #6-- H&S Mechanical Inc.

Members of the Board:

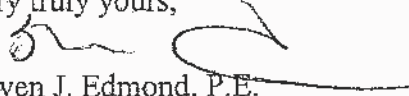
This Office is in receipt of Change Order #6 noting the work not to exceed an amount of \$100,000.00 on a time and material basis for the above referenced project.

This Change Order addresses a County directive for asbestos remediation. The asbestos remediation work on the ground floor, 1st floor, 2nd floor and attic space is to be done on a time and materials basis and not to exceed \$100,000.00.

This Change Order was reviewed and discussed at the Public Works Committee meeting of April 25, 2018 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #6 for work on a time and material basis and not to exceed in the amount of \$100,000.00 subject to the availability of funds.

Very truly yours,


Steven J. Edmond, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_r\My Documents\PC Courthouse Annex\Construction\Change Orders\C.O. #6.docx

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180377

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 6 (ADD)
 PROJECT No.
 DATE: April 23, 2018

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION
 LOCATION: PATERSON, NJ
 DATE OF CONTRACT: 12-Jun-17
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Additions					
<u>1</u>	C.O. 20- Per the Owner's Asbestos Consulting engineer, Langan Engineer's revised abatement drawings H101A, 102A & 103H drawings dated 3/29/18 and drawing H-101A1 dated 4/20/18. Provide the cost of Labor, Material, Equipment to perform additional asbestos abatement as requested. (Overhead and Profit Incl)		EA	NTE	\$ -
Total Extras				NTE	\$ 100,000.00
Total Supplementals					
Total Adds					\$ 100,000.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....
 ORIGINAL DATE FOR COMPLETION..... November 1, 2018
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 22 Calendar Days
 NEW DATE FOR COMPLETION IS..... November 23, 2018

2. REASON FOR CHANGE

This work is to be done on a time and materials basis.
 Item 1. not to exceed \$100,000.00



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 30, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #6-- H&S Mechanical Inc.

Members of the Board:

This Office is in receipt of Change Order #6 noting the work not to exceed an amount of \$100,000.00 on a time and material basis for the above referenced project.

This Change Order addresses a County directive for asbestos remediation. The asbestos remediation work on the ground floor, 1st floor, 2nd floor and attic space is to be done on a time and materials basis and not to exceed \$100,000.00.

This Change Order was reviewed and discussed at the Public Works Committee meeting of April 25, 2018 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #6 for work on a time and material basis and not to exceed in the amount of \$100,000.00 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_f\My Documents\PC Courthouse Annex\Construction\Change Orders\C.O. #6.docx

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180377

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #5 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20180378						
Meeting Date		05/08/2018						
Introduced Date		05/08/2018						
Adopted Date		05/08/2018						
Agenda Item		k-30						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION FOR CHANGE ORDER #5 FOR H&S
MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO
THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE
CITY OF PATERSON, NEW JERSEY**

WHEREAS a contract was awarded to H&S Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex in Paterson, NJ; and

WHEREAS it is now necessary that a change order be made which addresses changes in the rules and regulations for compliance with existing and proposed fire alarm and carbon monoxide systems, as evidenced in attached letter dated April 30, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on April 25, 2018 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 5 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated April 30, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 5

1. DESCRIPTION AND VALUE OF CHANGE

See April 30, 2018 letter attached hereto

REASON FOR CHANGE

See April 30, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 7,994,000.00
Previous Additions		\$ 366,241.02
Total		\$ 8,360,241.02
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 8,360,241.02
Amount of This Change	Add	\$ 23,392.00
Contract Amount to Date		\$ 8,383,633.02

May 8, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 30, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #5- H&S Mechanical Inc.

Members of the Board:

This Office is in receipt of Change Order #5 in the amount of \$23,392.00 addition to the above referenced project.

This Change Order addresses that because Passaic County has as their vendor for all buildings shall be United Fire Alarm Systems and the use of the Silent Night Fire Alarm System shall be the product used to comply with existing and proposed systems. This caused a change in the original submittal for fire alarm devices. In addition the regulation known as "Korman and Park's Law", N.J.S.A. 52:27D-123F, requiring that the installation of carbon monoxide detection devices in all structures. In order for the project to comply with the above mention regulation the Fire Alarm Drawings had to add carbon monoxide detectors at the ground floor and attic areas where gas fire mechanical equipment is located.

This Change Order was reviewed and discussed at the Public Works Committee meeting of April 25, 2018 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #5 in the amount of \$23,392.00 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Introduced on: May 3, 2018 Finance

Adopted on: May 8, 2018 Engineering
Official Resolution#: R20180378

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
 PROJECT No.

5 (ADD)

DATE: April 23, 2018

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 12-Jun-17

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Additions					
<u>1</u>	C.O. 18- Due to County's request to change from specified, and submitted, Fire Alarm Equipment Vendor and System Programmer "EST" to the existing Passaic County vendor " United Fire Alarm System (UFS) and the use of the Silent Knight Fire Alarm System, please provide the cost to switch vendors as requested.. (Overhead and Profit Incl)	1	EA	\$10,480.00	\$ 10,480.00
<u>2</u>	C.O. 19- Provide the cost of Labor, Material, Equipment and Manufacturer's charges to add Carbon Monoxide to the Ground Floor and Attic Areas as shown on Architect's revised drawings FA2.01 & FA2.04 Rev.10 Dated 2/22/18	1	EA	\$12,912.00	\$ 12,912.00
Total Extras					\$ 23,392.00
Total Supplementals					
Total Adds					\$ 23,392.00

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

ADD TO THE AMOUNT OF CONTRACT.....
 ORIGINAL DATE FOR COMPLETION..... November 15, 2018
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 8 Calendar Days
 NEW DATE FOR COMPLETION IS..... November 23, 2018

2. REASON FOR CHANGE

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180378

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 5 (ADD)
PROJECT No.

DATE: April 23, 2018

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION
LOCATION: PATERSON, NJ
DATE OF CONTRACT: 12-Jun-17
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 7,994,000.00
PREVIOUS ADDITIONS.....	\$ 366,241.02
TOTAL.....	\$ 8,360,241.02
PREVIOUS DEDUCTIONS.....	\$ -
NET PRIOR TO THIS CHANGE.....	\$ 8,360,241.02
AMOUNT OF THIS CHANGE (Add).....	\$ 23,392.00
CONTRACT AMOUNT TO DATE.....	\$ 8,383,633.02

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR H&S CONSTRUCTION AND MECHANICAL INC.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Architect)

Reviewed By and Recommended
for Processing By: _____ Date _____
(County Architect)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180378 Cassandra Lazzara, Freeholder - Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR MODIFICATION #2 TO THE CONTRACT FOR BOSWELL ENGINEERING AS IT CONCERNS THE SURVEYING AND SITE PLAN FOR THE NIKE BASE CONSOLIDATION FACILITIES ON ROUTE 23 IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180379							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION FOR MODIFICATION #2 TO THE CONTRACT
FOR BOSWELL ENGINEERING AS IT CONCERNS THE
SURVEYING AND SITE PLAN FOR THE NIKE BASE
CONSOLIDATION FACILITIES ON ROUTE 23 IN THE
TOWNSHIP OF WAYNE, NEW JERSEY**

WHEREAS a professional engineering consultant services contract was awarded to Boswell Engineering as it concerns the Nike Base Consolidation Facilities, Route 23, Surveying and Site Plan Project in the Township of Wayne, NJ by Resolution R-2014-657 dated August 19, 2014; and

WHEREAS a contract modification was awarded to Boswell Engineering by Resolution R-2014-795 dated October 14, 2014; and

WHEREAS Boswell Engineering has submitted a request to perform additional work outside of the scope of the original project which includes the soils investigation, soils testing, geoprobe soil boring, temporary well point installation, backfilling holes with bentonite, and preparation of a Site Investigation Report; and

WHEREAS the Passaic County Engineer by letter dated May 1, 2018 is recommending that said Boswell Engineering be awarded a second contract modification to perform these services in the amount of \$49,300.00 pursuant to its proposal dated April 19, 2018 (copy of letter and proposal attached hereto and made a part hereof);

WHEREAS the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on April 25, 2018 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a second amendment to the original professional engineering consulting services contract for Boswell Engineering for the Nike Base Consolidation Facilities, Route 23, Surveying and Site Plan Project in the Township of Wayne, NJ for additional work outside the original scope of the project as set forth above and in its April 19, 2018 proposal.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized by sign an amendment on behalf of the County of Passaic.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$49,300.00

APPROPRIATION: C-04-55-129-001-920

PURPOSE: Resolution for modification #2 to the contract for Boswell Engineering as it concerns the surveying and site plan for the Nike Base Consolidation Facilities.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

May 1, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Nike Base Consolidation Facilities, Route 23
Surveying and Site Plan
Township of Wayne, Passaic County
Contract Modification #2 – Boswell Engineering

Members of the Board:

Boswell Engineering has submitted a request for additional work needed for the Nike Base Consolidation Facilities, Route 23, Surveying and Site Plan project in the Township of Wayne in the amount of \$49,300.00. This work includes the soils investigation, soils testing, geoprobe soil boring, temporary well point installation, backfilling holes with bentonite, and preparation of a Site Investigation Report. Copy of this proposal dated April 19, 2018 is attached.

The above-mentioned matter was discussed at the Public Works Committee meeting of April 25, 2018 and a contract modification to Boswell Engineering is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Boswell Engineering in the amount of \$49,300.00 for additional work for the Nike Base Consolidation Facilities, Route 23, Surveying and Site Plan project and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution #: R20180379
Director of Parks


BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

VIA HAND DELIVERY

April 19, 2018

Mr. Steven J. Edmond, P.E.
 County Engineer
 County of Passaic
 Administrative Building
 401 Grand Street, Room 524
 Paterson, New Jersey 07505

Re: Site Investigation
 Former Nike Missile Site
 Block 1400, Lot 26
 Township of Wayne
 Passaic County, New Jersey
 Our File No. PR-18-8491

Dear Mr. Edmond:

Boswell Engineering (Boswell) is pleased to provide this proposal for the necessary environmental engineering services to conduct a site investigation (SI) at the above referenced property. The work is necessary in order for the County to ultimately construct their new Department of Public Works (DPW) facility.

INTRODUCTION

The site is located at 1310 Route 23 in the Township of Wayne, Passaic County, New Jersey. The subject property is an irregularly shaped parcel encompassing approximately 32.6-acres. The facility operated as a Three Magazine Nike Missile Base circa 1955-1963. Farleigh Dickinson University later acquired the site which was used as a satellite campus. The County of Passaic currently owns the site which is used for housing County and Township offices and serving as a school bus maintenance facility.

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180379

Mr. Steven J. Edmond, P.E.
County Engineer
County of Passaic
April 19, 2018
Page 2

In 1987, the United States Department of Defense (DOD), conducted a confirmation study of the site to investigate potential toxic and hazardous waste contamination. The investigation involved installing and sampling four (4) monitoring wells, sampling surface soil and silo water. Groundwater sampling detected only the heavy metals lead and chromium above their applicable New Jersey Department of Environmental Protection (NJDEP) standards. However, further investigation revealed that metal concentrations were attributed to sample turbidity and not the result of former site operations. Laboratory results of the silo water revealed only lead above the NJDEP Groundwater Quality Criteria (GQC). Lastly, soil sampling revealed the presence of several metals, however their concentrations were attributed to natural background.

It should be noted that these results were obtained over 30-years ago. Moreover, it is our understanding that the DOD is the property's responsible party (RP) and is ultimately responsible for the property's investigation and remediation. However, Boswell recommends the site investigation detailed herein to evaluate the potential effects any remaining contamination may have on the construction of the proposed DPW facility. The work can also minimize delays and change orders that could occur during construction, if unexpected contaminants are encountered.

SCOPE OF WORK

In order to accomplish the project's investigation and remediation pursuant with the NJDEP's Technical Requirements and various guidance documents Boswell proposes the following scope of work:

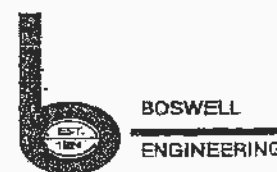
Task 1: Site Investigation

Boswell proposes the following work at the site's environmental areas of concern (AOC):

AOC-1: Former Missile Storage Magazine

The former missile storage magazine is located on the northeast portion of the site. The potential exists for spilled fuel, solvents, etc. to have contaminated the surrounding area. Additionally, the elevators reportedly utilized 275-gallons of hydraulic fluid in their operation. Three (3) concrete platforms currently remain on the site, which represent the locations of the former elevators. It is unknown how this structure was demolished or if fill material was brought in from off-site to fill the voids. At this AOC, Boswell recommends advancing up to 18 soil borings to determine the area's subsurface characteristics. Borings will be advanced with an air-rotary drilling rig up to a depth of $\pm 20'$ below ground surface (bgs) since concrete will likely be encountered. Boswell will collect up to nine (9) soil samples and three (3) groundwater samples for laboratory analysis to determine the presence/absence of contamination.

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180379



Mr. Steven J. Edmond, P.E.
 County Engineer
 County of Passaic
 April 19, 2018
 Page 3

Our fee for the work detailed at this AOC is approximately \$5,500.00.

In addition to the Boswell fee there will be contractor costs as set forth below:

Drilling Subcontractor

The work anticipated for the drilling subcontractor is as follows:

- Mobilization;
- Air rotary soil boring, temporary well point installation; and,
- Backfill holes with bentonite.

The total estimated cost for the drilling subcontractor based upon three (3) days of field work is \$7,500.00.

Subcontracted Laboratory

All sample analysis will conform to the appropriate United States Environmental Protection Agency (EPA) Method, with results reported in the New Jersey Tier II Reduced Deliverables Format.

An estimated number of samples, including duplicates and blanks required by the NJDEP, with the subcontracted laboratory quoted fees are as follows:

Soil

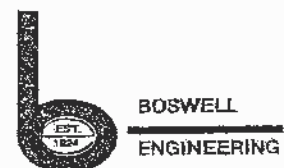
Extractable Petroleum Hydrocarbons (Cat-2) @ \$160 x 9.....	\$ 1,440.00
Full Target Compound/Analyte List (TCL/TAL) @ \$650 x 9.....	\$ 5,850.00
Hexavalent Chromium @ \$85 x 9.....	\$ 765.00

Groundwater

Full Target Compound/Analyte List (TCL/TAL) (water) @ \$650 x 3.....	\$ 1,950.00
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The total estimated laboratory cost is \$10,100.00.

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180379



Mr. Steven J. Edmond, P.E.
 County Engineer
 County of Passaic
 April 19, 2018
 Page 4

AOC-2: Former Underground Storage Tanks (UST)

At least two (2) underground storage tanks (UST) were formerly utilized on the property; one (1) at the former Gasoline Pumping Area and a second at the Generator Building. At each of the two (2) tanks, Boswell recommends advancing a limited number of soil borings and collecting one (1) soil and one (1) groundwater sample for laboratory analysis. If the former tank locations are positively identified (i.e. distinct backfill material encountered), we will also collect one (1) sample from the backfill material.

Our fee for the work detailed at this AOC is approximately \$1,200.00.

In addition to the Boswell fee there will be contractor costs as set forth below:

Drilling Subcontractor

The work anticipated for the drilling subcontractor based upon 1-day of field work is as follows:

- Mobilization;
- Geoprobe soil boring, temporary well point installation; and,
- Backfill holes with bentonite.

The total estimated cost for the drilling subcontractor based upon 1-day of field work is \$1,500.00.

Subcontracted Laboratory

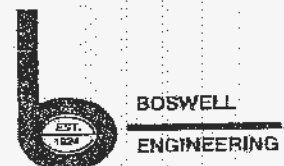
All sample analysis will conform to the appropriate EPA Method, with results reported in the New Jersey Tier II Reduced Deliverables Format.

An estimated number of samples, including duplicates and blanks required by the NJDEP, with the subcontracted laboratory quoted fees are as follows:

Soil

Extractable Petroleum Hydrocarbons (Cat-1) @ \$80 x 2.....	\$160.00
Naphthalene/2-Methylnaphthalene contingent @ \$125 x 2 (estimated).....	\$250.00

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180379



Mr. Steven J. Edmond, P.E.
 County Engineer
 County of Passaic
 April 19, 2018
 Page 5

Volatile Organic Compounds (VOA + TICs) @ \$80 x 1.....	\$80.00
Full TAL/TCL @ \$650 x 2.....	\$1,300.00
<u>Groundwater</u>	
Volatile Organic Compounds (VOA + TICs) @ \$80 x 2.....	\$160.00
Semi-Volatile Organic Compounds (SVOA + TICs) @ \$200 x 2.....	\$400.00

The total estimated laboratory cost is **\$2,400.00**.

AOC-3: Wastewater Disposal System

A review of available records and an onsite inspection revealed that a wastewater disposal system (likely two [2] cesspools) is located at the site's southwest corner, in the vicinity of the former Chlorinator House and Generator Building. The potential exists that at some time in the past hazardous materials may have been released into the system. At this AOC Boswell recommends an investigation in accordance with current NJDEP requirements. This will involve collecting one (1) sample from the water in the system and one (1) from the sludge. Additionally, we will advance one (1) soil boring hydraulically downgradient of each of the pools and collect a soil and groundwater sample.

Our fee for the above referenced work is approximately **\$2,200.00**.

In addition to the Boswell fee there will be contractor costs as set forth below.

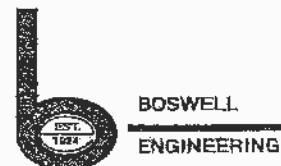
Drilling Subcontractor

The work anticipated for the drilling subcontractor is as follows:

- Mobilization;
- Geoprobe soil boring, temporary well point installation; and,
- Backfill holes with bentonite.

The total estimated cost for the drilling subcontractor based upon 1-day of field work is **\$1,500.00**.

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180379



Mr. Steven J. Edmond, P.E.
County Engineer
County of Passaic
April 19, 2018
Page 6

Subcontracted Laboratory

All sample analysis will conform to the appropriate EPA Method, with results reported in the New Jersey Tier II Reduced Deliverables Format.

An estimated number of samples, including duplicates and blanks required by the NJDEP, with the subcontracted laboratory quoted fees are as follows:

Sludge/Water

Full Target Compound/Analyte List (TCL/TAL) (water)
@ \$650 x 4.....\$2,600.00

Groundwater

Full Target Compound/Analyte List (TCL/TAL) (water)
@ \$650 x 2.....\$1,300.00

Soil

Full Target Compound/Analyte List (TCL/TAL) (water)
@ \$650 x 2.....\$1,300.00

The cost for the laboratory analysis is approximately **\$5,200.00**.

Proposed Underground Storm Water Detention System

In addition to the above AOCs, Boswell also recommends advancing one (1) soil boring at each of the three (3) proposed underground storm water detention systems. At each boring we will collect one (1) soil and one (1) groundwater sample for laboratory analysis.

Our fee for the above referenced work is approximately **included in the AOCs above**.

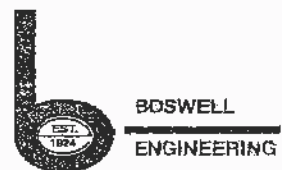
In addition to the Boswell fee there will be contractor costs as set forth below.

Drilling Subcontractor

The work anticipated for the drilling subcontractor is as follows:

- Geoprobe soil boring, temporary well point installation; and,

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180379



Mr. Steven J. Edmond, P.E.
County Engineer
County of Passaic
April 19, 2018
Page 7

- Backfill holes with bentonite.

The total estimated cost for the drilling subcontractor is included in the AOCs above.

Subcontracted Laboratory

All sample analysis will conform to the appropriate EPA Method, with results reported in the New Jersey Tier II Reduced Deliverables Format.

An estimated number of samples, including duplicates and blanks required by the NJDEP, with the subcontracted laboratory quoted fees are as follows:

Soil

Extractable Petroleum Hydrocarbons (Cat-2) @ \$160 x 3.....	\$480.00
Full Target Compound/Analyte List (TCL/TAL) @ \$650 x 3.....	\$1,950.00
Hexavalent Chromium @ \$85 x 3.....	\$ 255.00

Groundwater

Full Target Compound/Analyte List (TCL/TAL) (water) @ \$650 x 3.....	\$1,950.00
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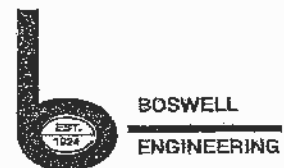
The cost for the laboratory analysis is approximately \$4,700.00.

Task 2: Site Investigation Report

Upon completion of the work we will summarize the investigation's results in a Site Investigation Report (SIR) that will include:

- Photoionization detector (PID) field screening results;
- Photodocumentation;
- Analytical result summary tables;

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180379



Mr. Steven J. Edmond, P.E.
 County Engineer
 County of Passaic
 April 19, 2018
 Page 8

- NJ Tier II Reduced Deliverables Laboratory Data Package;
- Discussion of all on-site observations and results;
- Interpretation of analytical results; and,
- Conclusions regarding contamination.

Boswell's estimated fee to prepare the SIR is approximately \$7,500.00.

FEE AND COST SUMMARY

The following is a summary of the estimated costs associated with the work identified in this proposal. Since the exact level of effort cannot be firmly justified at this time, the work will be performed on a time-and-materials basis in accordance with our standard hourly rate.

TASK	DESCRIPTION	BOSWELL	LABORATORY	DRILLERS
1	Site Investigation	\$ 8,900.00	\$22,400.00	\$10,500.00
2	Site Investigation Report	\$ 7,500.00		
	Subtotals	\$16,400.00	\$22,400.00	\$10,500.00

Estimated Grand Total	\$49,300.00
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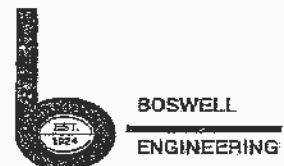
If additional work is required we will contact you before proceeding in order to obtain authorization.

EXCLUSIONS

Services and costs not included in this proposal are summarized as follows:

1. Increases in scope of work;
2. Remedial Investigation (RI), Receptor Evaluation (RE), Remedial Action (RA), supervision of cleanup, or Response Action Outcome (RAO);
3. Licensed Site Remediation Professional (LSRP) services;
4. NJDEP permit or application fees;

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180379





County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

May 1, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Nike Base Consolidation Facilities, Route 23
Surveying and Site Plan
Township of Wayne, Passaic County
Contract Modification #2 – Boswell Engineering

Members of the Board:

Boswell Engineering has submitted a request for additional work needed for the Nike Base Consolidation Facilities, Route 23, Surveying and Site Plan project in the Township of Wayne in the amount of \$49,300.00. This work includes the soils investigation, soils testing, geoprobe soil boring, temporary well point installation, backfilling holes with bentonite, and preparation of a Site Investigation Report. Copy of this proposal dated April 19, 2018 is attached.

The above-mentioned matter was discussed at the Public Works Committee meeting of April 25, 2018 and a contract modification to Boswell Engineering is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Boswell Engineering in the amount of \$49,300.00 for additional work for the Nike Base Consolidation Facilities, Route 23, Surveying and Site Plan project and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution #: R20180379
Director of Parks

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION TO APPROVE AT FIRST READING VACATING A PORTION OF OLD PATERSON HAMBURG TURNPIKE IN THE BOROUGH OF HALEDON AND TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180380							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION TO APPROVE AT FIRST READING VACATING A PORTION OF OLD PATERSON HAMBURG TURNPIKE IN THE BOROUGH OF HALEDON AND TOWNSHIP OF WAYNE, NJ

WHEREAS under the laws of the State of New Jersey, the Board of Chosen Freeholders of the County of Passaic is permitted to construct, maintain and control roads in the County of Passaic and also has the authority to vacate any roadway or highway under its control that may be unnecessary or no longer needed for public travel (N.J.S.A. 27:16-1(g)); and

WHEREAS the Deputy Passaic County Engineer has, by letter dated April 2, 2018, recommended that the said Board authorize and abandon a portion of the Old Paterson Hamburg Turnpike in the Borough of Haledon and Township of Wayne from Valley View Road in Haledon to the existing Old Paterson Hamburg Turnpike near Hudson Street in Wayne (copy of letter attached hereto and made a part hereof); and

WHEREAS N.J.S.A. 27:16-28(b) sets out the statutory procedure for counties when the governing body desires to do a road vacation and the vacated roadway is not being returned to the jurisdiction of the local municipalities; and

WHEREAS that statutory procedure calls for the Board of Chosen Freeholders to pass a Resolution or Ordinance describing the portion of the roadway to be vacated and abandoned with sufficiency to identify and locate same, fixing the date for holding a public hearing not less than three (3) but no more than six (6) weeks; thereafter, if approved, have the Clerk to the Board publish the Resolution or Ordinance of vacation in the newspaper for three (3)

consecutive weeks, no later than three (3) days after passage, as notice to the public; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its March 28, 2018 meeting reviewed this matter and recommended it to the full Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby tentatively approves the vacation and abandonment of a portion of the Old Paterson Hamburg Turnpike, a County of Passaic-owned roadway, in the Borough of Haledon at Valley View Road to its intersection with Hudson Street in the Township of Wayne.

BE IT FURTHER RESOLVED that in conformity with the law, specifically N.J.S.A. 27:16-28(b), the Clerk to the Board is hereby authorized to schedule and advertise a public hearing for the 12th day of June 2018 at 5:30 p.m. at the Passaic County Administration Building, 401 Grand Street, Paterson, NJ in the Freeholder Meeting Room #220 for the purpose of soliciting public comment with regard to the desire of the Board to vacate and abandon the certain portion of the Old Hamburg Turnpike in Haledon and Wayne, as outlined above.

May 8, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 2, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Vacation of a Portion of Old Paterson Hamburg Turnpike
Borough of Haledon and Township of Wayne

Members of the Board:

We respectfully request authorization to vacate a portion of Old Paterson Hamburg Turnpike in the Borough of Haledon and the Township of Wayne.

The Right of Way to be vacated begins at Valley View Road in Haledon and runs to a previously vacated portion at the intersection with Hudson Street in Wayne. Said Right of Way is described in Deed Description dated March 6, 2017 and revised February 12, 2018 prepared by Weissman Engineering Co. P.C. of Midland Park, New Jersey and shown on plans titled "Proposed Vacation of Old Paterson Hamburg Turnpike" by Robert J. Weissman, P.E., L.S. dated May 3, 2004 and revised February 8, 2018.

The above-mentioned Vacation was discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of March 28, 2018.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Plans and Specifications, and authorize the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,


Timothy R. Mettlen, P.E.
Deputy County Engineer

TRM/trm

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Purchasing

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180380

WEISSMAN ENGINEERING CO.,P.C.

686 GODWIN AVENUE, MIDLAND PARK, N.J. 07432

Telephone (201) 445-2799, Fax (201) 445-0483

Email: weissmanengineering@yahoo.com

ROBERT J. WEISSMAN, P.E., L.S.

March 6, 2017

Rev. 2/12/18

DEED DESCRIPTION

PORTION OF OLD PATERSON HAMBURG TURNPIKE

ROW TO BE VACATED

Block 29.01, Lot 1; Block 58, Lots 2, 3.01, 7 & 8; Block 58.01, Lots 1, 3, 3.01 & 4;
Block 59, Lot 1

Borough of Haledon, Passaic County, New Jersey

Block 2000, Lots 62 & 63

Township of Wayne, Passaic County, New Jersey

Beginning at a point on the northwesterly sideline of Valley View Road (50' ROW), said point being distant from the intersection of said northwesterly sideline of Valley View Road with southwesterly sideline of Grand Summit Avenue (40'ROW) the following bearings and distances along said northwesterly sideline of Valley View Road:

- A. On a bearing of S 28° 01' 20" W a distance of 223.53';
- B. Along a curve to the right having a radius of 543.69 and an arc length of 188.99';
- C. On a bearing of S 47° 56' 20" W a distance of 34.49';
- D. Along a curve to the left having a radius of 603.69 and an arc length of 214.24';
- E. On a bearing of S 27° 36' 20" W a distance of 138.37';
- F. Along a curve to the right having a radius of 1116.28 and an arc length of 331.86';
- G. On a bearing of S44° 38' 20" W a distance of 11.67' to the point of beginning and running thence;

- 1. Along said northwesterly sideline of Valley View Road on a bearing of S 44° 38' 20" W a distance of 69.22' to a point, thence;
- 2. On a bearing of N 27° 53' 50" W a distance of 155.17' to a point, thence;
- 3. On a bearing of N 03° 20' 20" W a distance of 245.75' to a point, thence;
- 4. On a bearing of N 13° 24' 10" E a distance of 598.76' to a point, thence;
- 5. On a bearing of N 06° 07' 20" W a distance of 90.56' to a point, thence;
- 6. On a bearing of N 29° 48' 29" W a distance of 95.13' to a point, thence;
- 7. On a bearing of N 39° 00' 50" W a distance of 288.99' to a point, thence;
- 8. On a bearing of N 73° 35' 00" W a distance of 452.14' to a point, thence;
- 9. On a bearing of N 04° 56' 00" E a distance of 23.57' to a point, thence;
- 10. On a bearing of N 10° 24' 14" E a distance of 27.93' to a point on, thence;
- 11. On a bearing of S 53° 07' 00" E a distance of 10.62' to a point, thence;
- 12. On a bearing of S 73° 35' 00" E a distance of 460.67' to a point, thence;

13. On a bearing of S 39° 00' 50" E a distance of 298.00' to a point on the westerly sideline of Grand Summit Avenue, thence;

Introduced on: May 8, 2018
Adopted on: May 9, 2018
Official Res. of the Board of Supervisors

14. On a bearing of S 63° 30' 31" E a distance of 41.44' to a point on the easterly sideline of Stanfield Avenue, thence;
15. On a bearing of S 29° 46' 20" E a distance of 90.38' to a point, thence;
16. On a bearing of S 06° 07' 20" E a distance of 115.73' to a point, thence;
17. On a bearing of S 13° 24' 10" W a distance of 600.40' to a point, thence;
18. On a bearing of S 03° 20' 20" E a distance of 221.67' to a point, thence;
19. On a bearing of S 27° 53' 50" E a distance of 120.04' to the point or place of beginning.



Robert J. Weissman, P.E., L.S.
Lic. #GB29624

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO SEWAH STUDIOS, INC. AS IT PERTAINS TO THE PRODUCTION OF TEN HISTORIC MARKERS THAT WILL BE INSTALLED THROUGHOUT THE COUNTY OF PASSAIC, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180381							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-33							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

Res. Pg. k 33-2

**RESOLUTION FOR AWARD OF CONTRACT TO SEWAH
STUDIOS, INC. AS IT PERTAINS TO THE PRODUCTION OF
TEN HISTORIC MARKERS THAT WILL BE INSTALLED
THROUGHOUT THE COUNTY OF PASSAIC, NJ AS PER BID**

WHEREAS bids for the production and fabrication of ten (10) historic markers that will be installed throughout Passaic County were received on April 13, 2018; and

WHEREAS the bids were reviewed and tabulated by the Passaic County Department of Cultural & Historic Affairs; and

WHEREAS Sewah Studios, Inc. submitted a bid for the above-mentioned project and the Director of Cultural & Historic Affairs for Passaic County has recommended an award in the sum of \$19,400.00 as per the terms of the attached letter dated May 2, 2018 as the lowest responsible bidder; and

WHEREAS this matter was discussed by members of the Public Works and Buildings & Grounds Committee at their meeting on April 25, 2018 and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the production and fabrication of ten (10) historic markers that will be installed throughout Passaic County, NJ as noted above to Sewah Studios, Inc. in the amount of \$19,400.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County.

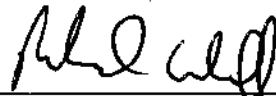
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,400.00

APPROPRIATION: O-18-56-606-001-603

PURPOSE: Resolution for award of contract to Sewah Studios, Inc. as it pertains to the production of Ten Historic Markers.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

May 2, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: AWARD OF CONTRACT TO SEWAH STUDIOS INC FOR THE PRODUCTION OF TEN (10) HISTORIC MARKERS FOR THE COUNTY OF PASSAIC

Members of the Board:

Bids for the above referenced project were solicited, received, and reviewed. The project is to produce and fabricate ten (10) historic markers that will be installed throughout Passaic County.

Two (2) bidders submitted bids. The following is a summary of the bids received:

<u>Name of Vendor</u>	<u>Amount</u>
1. American Monument Co. 479 N Dean Street Englewood, NJ 07631	\$37,300.00
2. Sewah Studios 190 Millcreek Road Marietta, OH 45750	\$19,400.00

The lowest bid received was from Sewah Studios Inc.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders adopt a resolution awarding a contract to Sewah Studios Inc. in the amount of \$19,400.00, subject to the availability of funds. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180381



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel
Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution authorizing award of contract to Sewah Studios for the production of ten historic markers for the County of Passaic.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 19,400
REQUISITION # R8-03014
ACCOUNT # O-18-56-606-001-603

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | | |
|--|----------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>4/25/18</u> |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180381



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

May 2, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: AWARD OF CONTRACT TO SEWAH STUDIOS INC FOR THE PRODUCTION OF TEN (10) HISTORIC MARKERS FOR THE COUNTY OF PASSAIC

Members of the Board:

Bids for the above referenced project were solicited, received, and reviewed. The project is to produce and fabricate ten (10) historic markers that will be installed throughout Passaic County.

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2. Sewah Studios 190 Millcreek Road Marietta, OH 45750	\$19,400.00

The lowest bid received was from Sewah Studios Inc.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders adopt a resolution awarding a contract to Sewah Studios Inc. in the amount of \$19,400.00, subject to the availability of funds. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180381

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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401 Grand Street
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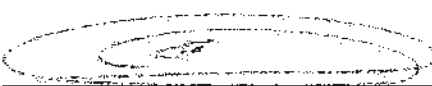
Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

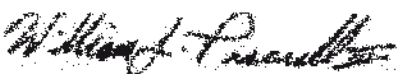
Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2019 FORD F250 CREW CAB GAS 4X4 PICKUP WITH PLOW FOR THE BUILDINGS & GROUNDS DEPARTMENT TO BE USED FOR SNOW REMOVAL AT THE PASSAIC COUNTY ADMINISTRATION AND COURT HOUSE COMPLEX IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20180382						
Meeting Date		05/08/2018						
Introduced Date		05/08/2018						
Adopted Date		05/08/2018						
Agenda Item		k-34						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE PURCHASE OF
ONE 2019 FORD F250 CREW CAB GAS 4X4 PICKUP WITH
PLOW FOR THE BUILDINGS & GROUNDS DEPARTMENT TO
BE USED FOR SNOW REMOVAL AT THE PASSAIC COUNTY
ADMINISTRATION AND COURT HOUSE COMPLEX IN
PATERSON, NEW JERSEY**

WHEREAS the Superintendent of Buildings & Grounds, by letter dated May 3, 2018 attached hereto and made part hereof, has requested to purchase one 2019 Ford F250 Crew Cab Gas 4X4 Pick Up Truck with plow from Ditschman/Flemington Ford Lincoln Mercury of Flemington, NJ through Morris County Cooperative Pricing, Contract #15-C, Item #10 in the amount of \$37,797.50; and

WHEREAS the above-mentioned purchase will be used for the snow removal at the Passaic County Administration and Court House Complex in Paterson, NJ; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS this matter was approved by the Freeholder members of the Public Works and Buildings & Grounds Committee at a meeting held on April 25, 2018; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of one 2019 Ford F250 Crew Cab Gas

4X4 Pick Up Truck with plow from Ditschman/Flemington Ford
Lincoln Mercury of Flemington, NJ, through Morris County
Cooperative Pricing, Contract #15-C, item #10, in the amount of
\$37,797.50.

BE IT FURTHER RESOLVED that the Purchasing Agent
and all other necessary officers and employees be and hereby are
authorized and directed to take such further actions and sign
such documents as are necessary to effectuate the purpose of this
resolution, including but not limited to issuance of an appropriate
Purchase Order.

May 8, 2018


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$37,797.50

APPROPRIATION: C-04-55-140-001-9A4

PURPOSE: Resolution authorizing the purchase of one 2019 Ford F250 Crew Cab Gas 4x4 pickup for our Buildings and Grounds Department.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



County of Passaic
Buildings & Grounds Department
151 E. 11th Street, Paterson, New Jersey 07524

Jack Nigro
County Superintendent
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
E-MAIL: jackn@passaiccountynj.org

May 03, 2017

Mr. Michael Glovin, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request-DITSCHMAN/FLEMINGTON FORD
LINCOLN MERCURY
215 HIGHWAY 202 & 31
FLEMINGTON, NJ 08822

Dear Mr. Glovin,

At the April 25, 2018 meeting of the Public Works and Buildings & Grounds Committee a request was heard for DITSCHMAN/FLEMINGTON FORD.

Description of Resolution-Resolution Awarding a Contract to DITSCHMAN/FLEMINGTON FORD to purchase a 2019 FORD F250 CREW CAB GAS 4X4 PICK UP in the amount of 37,797.50 under the Morris County Co-Operative Contract for use by the Buildings & Grounds Department.

Requisition number: R8-02849
Account number: C-04-55-140-001-9A4
MCCPC-CONTRACT #15-C, ITEM # 10

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

Jack Nigro
Superintendent of Buildings & Grounds

JN/it

Enclosure

Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180382

COUNTY OF PASSAIC
 ADMINISTRATOR, CO OF PASSAIC
 (Q) 973-881-4405
 401 GRAND ST. ROOM 205
 PATERSON, NJ 07505

REQUISITION	
NO.	R8-02849

S H I P T O	COUNTY OF PASSAIC COUNTY ADMINISTRATOR 401 GRAND ST. ROOM 205 PATERSON, NJ 07505
V E N D O R	VENDOR #: 07908 DITSCHMAN/FLEMINGTON FORD LINCOLN MERCURY 215 HIGHWAY 202 & 31 FLEMINGTON, NJ 08822

ORDER DATE: 04/18/18
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Ford F250 crew Cab w/ plow	C-04-55-140-001-9A4	37,797.5000	37,797.50
			TOTAL	37,797.50

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180382

REQUESTING DEPARTMENT

DATE



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Matthew P. Jordan, Esq.
 Telephone #: (973) 881-4405

DESCRIPTION OF RESOLUTION:

Purchase of 2019 Ford F250 Crew Cab 4X4 Pick Up with plow for the Buildings and Grounds Department use at the Administration and Court House Complex

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$37,797.50
 REQUISITION # R8-02849
 ACCOUNT # C-04-55-140-001-9A4

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: MCCPC - Contract #15-C, Item #10

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>4/25/18</u> |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: Buildings and Grounds Department

DFFLM, LLC., T/A DITSCHMAN/FLEMINGTON FORD

215 US HIGHWAY 202, FLEMINGTON, NJ 08822
 PHONE: (908) 782-3673 / FAX: (908) 782-7305
 Paul Yachimiak - pyachimiak@flemington.com

CUSTOMER

PASSAIC COUNTY

2019 FORD F250 CREW CAB GAS 4X4 PICK UP
MCCPC - CONTRACT #15-C, ITEM #10

STANDARD EQUIPMENT

Powertrain	4-way driver seat adjustment
6.2L V8 Engine	Manual driver lumbar support
6 speed automatic transmission	4-way passenger seat adjustment
Fuel Tank Capacity: 34 gal.	Center front armrest with storage
Suspension/Handling	Entertainment Features
Front Mono-beam non-independent suspension	AM/FM stereo radio with 2 speakers
Rear rigid axle leaf suspension with HD shocks	Fixed antenna
Hydraulic power-assist steering	Lighting, Visibility and Instrumentation
Front and rear 17" x 7.5" argent steel wheels	Halogen aero-composite headlights
LT245/75SR17 BSW AS front and rear tires	Variable intermittent front windshield wipers
Body Exterior	Front reading lights
2 doors	Tachometer and Oil pressure gauge
Black door mirrors	Outside temperature display
Black bumpers - rear step bumper	Low tire pressure warning
Trailer sway control	Trip odometer
Roof Clearance Lights	Safety and Security
Convenience	4-wheel ABS brakes
Manual air conditioning	Brake assist
Manual tilt steering wheel	4-wheel disc brakes
Manual telescopic steering wheel	AdvanceTrac w/Roll Stability Control
Day-night rearview mirror	Dual front impact airbags
Front cupholders	Dual seat mounted side impact airbags
Passenger visor vanity mirror	Manually adjustable front head restraints
Upfitter Switches	
Seats and Trim	
Seating capacity of 6	
Front 40-20-40 vinyl split-bench seat	

ADDITIONAL CONTRACT OPTIONS - Commercially applied Rustproof & Undercoating, Vinyl Floor Liners and access to manufacturer's online Factory Tech Support (shop, service, wiring, electrical, engine diagnostic manuals and Technical Service Bulletins) where applicable.

Base Price**\$ 30,397.00**

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180382



County of Passaic
Buildings & Grounds Department
151 E. 11th Street, Paterson, New Jersey 07524

Jack Nigro
County Superintendent
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
E-MAIL: jackn@passaiccountynj.org

May 03, 2017

Mr. Michael Glovin, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request-DITSCHMAN/FLEMINGTON FORD
LINCOLN MERCURY
215 HIGHWAY 202 & 31
FLEMINGTON, NJ 08822

Dear Mr. Glovin,

At the April 25, 2018 meeting of the Public Works and Buildings & Grounds Committee a request was heard for DITSCHMAN/FLEMINGTON FORD.

Description of Resolution-Resolution Awarding a Contract to DITSCHMAN/FLEMINGTON FORD to purchase a 2019 FORD F250 CREW CAB GAS 4X4 PICK UP in the amount of 37,797.50 under the Morris County Co-Operative Contract for use by the Buildings & Grounds Department.

Requisition number: R8-02849
Account number: C-04-55-140-001-9A4
MCCPC-CONTRACT #15-C, ITEM # 10

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

Jack Nigro
Superintendent of Buildings & Grounds

JN/it

Enclosure

Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180382

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION APPOINTING JONATHAN PERA, P.E. AS COUNTY ENGINEER FOR THE COUNTY OF PASSAIC EFFECTIVE JUNE 1, 2018 AND TERMINATING ON JANUARY 17, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180383							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

Res. Pg: k.35-2

**RESOLUTION APPOINTING JONATHAN PERA, P.E. AS
COUNTY ENGINEER FOR THE COUNTY OF PASSAIC
EFFECTIVE JUNE 1, 2018 AND TERMINATING ON
JANUARY 17, 2020**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is required to appoint a County Engineer for the County of Passaic, pursuant to N.J.S.A. 40A:9-43; and

WHEREAS the present Passaic County Engineer, Steven J. Edmond, presented a letter to the County Administrator that he is retiring and, consequently, submitted his resignation as Passaic County Engineer effective May 31, 2018; and

WHEREAS the said Board is desirous of appointing Jonathan Pera, P.E. of Pequannock, NJ and who has served as Principal Engineer to Mr. Edmond for the past eight (8) years, to the unexpired term of Passaic County Engineer effective June 1, 2018 and terminating on January 17, 2020 as provided in N.J.S.A. 40A:9-12.1(b); and

WHEREAS the Administration and Finance Committee reviewed this matter at its meeting on April 25, 2018 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Jonathan Pera of Pequannock, NJ be and hereby is appointed as County Engineer for the County of Passaic for the unexpired term provided by law, i.e. effective June 1, 2018 and terminating on January 17, 2020.

Jonathan Pera, P.E., P.P.

2 Reynolds Road
Pequannock, NJ 07440

EDUCATION: Bachelor of Engineering (BE) / Civil Engineering / Cooper Union
Master of Science of Engineering (MSE) / Structural Engineering / Princeton University
Certificate in Historic Preservation / Drew University
Wetlands Delineation Certificate / Rutgers University

REGISTRATION: Licensed Professional Engineer in New Jersey
Licensed Professional Planner in New Jersey

PASSAIC COUNTY EXPERIENCE:

June 2010 to Present

Bridges/Culverts

Rehabilitation of Fairfield Road Bridge No. 1600-514 over Signac Brook, Wayne; *Principal Engineer.* Rehabilitation included the replacement of the main span steel stringers and concrete deck superstructure, side spans concrete deck, repairs to the main span substructures, and localized roadway improvements. Principal engineer during the design and construction phase.

Replacement of Warwick Turnpike Bridge No. 1600-447 over Little Green Brook, West Milford; *Principal Engineer.* Replacement included new precast concrete three sided frame supported on new piles, new pylons, bridge rail, guide rail, localized roadway and drainage improvements, and coordination with utilities and NJDEP permits. Principal engineer during the design and construction phase.

Replacement of Colfax Avenue Culvert No. 1600-184 over Acid Brook, Pompton Lakes; *Principal Engineer.* Replacement included new precast concrete three sided frame supported on cast-in-place concrete substructures, new pylons, bridge rail, guide rail, localized roadway and drainage improvements, and coordination with utilities and NJDEP permits. Principal engineer during the design and construction phase.

Replacement of McBride Avenue Culvert No. 1600-096 over Slippery Rock Brook, Paterson; *Principal Engineer.* Replacement included new precast concrete three sided frame supported on cast-in-place concrete substructures, new pylons, bridge rail, guide rail, localized roadway and drainage improvements, and coordination with utilities and NJDEP permits. Principal engineer during the design and construction phase.

Superstructure Replacement of Crosby Avenue Culvert No. 1600-476 over Molly Ann's Brook, Paterson; *Principal Engineer.* Replacement included new precast concrete slab beams on reconstructed bearing seats, bridge rail, guide rail, localized roadway improvements, and coordination with utilities. Principal engineer during the design and construction phase.

Replacement of Marshall Hill Road Culvert No. 1600-282 over Tributary to Belchers Creek, West Milford; *Principal Engineer.* Replacement included new precast concrete three sided frame supported on cast-in-place concrete substructures, new pylons, bridge rail, guide rail, localized roadway improvements, easements, and coordination with utilities and NJDEP permits. Construction phase awarded. Principal engineer during the design phase.

Rehabilitation of the Spruce Street Bridge No. 1600-018 over the Passaic River, Paterson *Principal Engineer.* Rehabilitation of the superstructure, concrete deck, sidewalk, parapets, coordination with utilities and HPO. Project is in the design phase. Principal engineer during the design phase.

Emergency Replacement of Weasel Drift Culvert No. 1600-452 over Slippery Rock Brook, Woodland Park; *Principal Engineer.* Emergency replacement included new reinforced concrete pipe and localized roadway and drainage improvements. Principal engineer during the design and construction phase.

Replacement of Washington Street Culvert No. 1600-451 over Tributary to Passaic River, Totowa; *Principal Engineer.* Emergency replacement included new reinforced concrete pipe and localized roadway and drainage improvements. Principal engineer during the design and construction phase.

Replacement of Golf Course Bridge B-2 over Signac Brook, Wayne; *Principal Engineer.* Project consisted of a new precast concrete three sided frame supported on cast-in-place concrete, pathway improvements, and coordination with NJDEP permits. Principal engineer during the design and construction phase.

Squaw Brook Road Culvert No. 1600-391 Repairs, North Haledon; *Principal Engineer.* Project consists of superstructure replacement with a cast-in-place concrete deck, new pylons, bridge rail, guiderail, and localized roadway and drainage improvements. Principal engineer during the design and construction phase.

Replacement of Saw Mill Road Culvert No. 1600-379 over Squaw Brook, North Haledon; *Principal Engineer.* Replacement included new precast concrete three sided frame supported on cast-in-place concrete substructures, new pylons, bridge rail, guide rail, localized roadway and drainage improvements, and coordination with utilities and NJDEP permits. Construction phase awarded. Principal engineer during the design phase.

Replacement of North Haledon Avenue Culvert No. 1600-330, North Haledon *Principal Engineer.* Replacement included new precast concrete three sided frame supported on cast-in-place concrete substructures, new pylons, bridge rail, guide rail, localized roadway and drainage improvements, easements, and coordination with utilities and NJDEP permits. Currently in design phase. Principal engineer during the design phase.

NJTPA – Local Concept Development – Replacement of the Sixth Avenue Bridge No. 1600-012 project, Paterson / Prospect Park / Hawthorne; *Principal Engineer.* Project consisted of Local Concept Development of various alternatives for the Sixth Avenue Bridge. The preferred alternative is a three span steel stringer bridge supported on concrete piers/abutment and piles. Project is NJTPA funded. Principal engineer during the Local Concept Development phase.

Peckman Pedestrian Bridge, Little Falls; *Principal Engineer.* Project consists of a new a single span truss bridge with concrete deck supported on concrete abutment, and coordination with NJDEP permits. Project funded by NJTPA grant. Project currently in design phase. Principal engineer during the design phase.

Roadway

Realignment of Squirrelwood Road between Route 80 and New Street, Woodland Park; *Principal Engineer.* Project consists of realignment of a portion of Squirrelwood Road, new retaining walls, drainage, curb, sidewalk, asphalt roadway, coordination with utilities. Principal engineer during the construction phase.

Van Houten Avenue Improvements, Clifton; *Principal Engineer.* Project consists of roadway and drainage improvements, coordination with utilities, and construction of ADA curb ramps along a portion of Van Houten Avenue. Principal engineer during the construction phase.

Hazel Street Improvements between Marshall Road/Broad Street and Crooks Ave, Clifton/Paterson; *Principal Engineer.* Project consists of roadway and drainage improvements, coordination with utilities, and construction of ADA curb ramps along Hazel Street. Project was federally funded. Principal engineer during the construction phase.

2010 County Aid Resurfacing Program, Various Municipalities; *Principal Engineer.* Project consisted of milling, paving, striping, and new ADA curb ramps along various County roadways. Principal engineer during the design and construction phase.

2010 County Funded Resurfacing Program, Various Municipalities; *Principal Engineer.* Project consisted of milling, paving, striping, and new ADA curb ramps along various County roadways. Principal engineer during the design and construction phase.

New Parking Lot at 30 King Road for the Prosecutor's Office, Totowa *Principal Engineer.* Project included site work, new curbing, asphalt parking and striping. Principal engineer during the design and construction phase.

Parks

Goffle Brook Park Synthetic Field, Hawthorne; *Principal Engineer.* Project consisted of a new synthetic turf field, curbing, drainage, and NJDEP permits. Principal engineer during the design and construction phase.

Goffle Brook Park Stabilization and Beautification, Hawthorne; *Principal Engineer.* Project consisted of a stabilization of the Goffle Brook within the park limits, dredging of the pond, new tiered walls, new plantings, new benches, and walkways. Principal engineer during the construction phase.

Goffle Brook Park Athletic Field Improvements, Hawthorne; *Principal Engineer.* Project consists of replacing three substandard softball fields to two standard softball fields, new irrigation system, and sufficient outfield grass areas for larger soccer fields in the fall. Partially funded by a Green Acres grant. Project completing the design phase. Principal engineer during the design phase.

Weasel Brook Park - Phase I Improvements, Clifton; *Principal Engineer.* Project consisted of dredging Weasel Brook Pond, installation of new tot lot playground equipment, rehabilitation of the bathrooms, converting the existing ball fields to multi-use meadow, and construction of a new basketball court. Partially funded by a Green Acres grant. Principal engineer during the design and construction phase.

Weasel Brook Park - Phase II Improvements, Clifton; *Principal Engineer.* Project consists of new walkways, new ornamental lighting, community garden, new spray park, and various improvements. Partially funded by a Green Acres grant. Project is in the design phase. Principal engineer during the design phase.

Rifle Camp Park - Phase I Improvements, Woodland Park; *Principal Engineer.* Project consists of improvements to Rifle Camp Park. Currently in the design phase. Principal engineer during the design phase.

Garret Mountain – Barbour Pond Dredging and Aeration, Woodland Park; *Principal Engineer.* Project consists of dredging of the southern end of Barbour Pond, and installation of pond aerators and fountains, and coordination with NJDEP permits. Project partially funded by a Green Acres grant. Principal engineer during the design and construction phase.

Garret Mountain Park Improvements – Toilet Room Improvements and New Sun Shelters, Paterson / Woodland Park; *Principal Engineer.* Project consists of improvements to the existing four bathrooms, new sun shelters, new tables, drainage improvements to roadway and trails. Project partially funded by a Green Acres grant. Principal engineer during the design and construction phase.

Golf Course

Golf Course – New Irrigation Pump House and Dredging of Pond, Wayne; *Principal Engineer.* Project consisted of dredging of the local pond, construction of a new irrigation pump house and equipment. Principal engineer during the design and construction phase.

Golf Course – Greens Drainage Improvement Project, Wayne; *Principal Engineer.* Improvements to six greens drainage at the golf course over two projects. Principal engineer during the design and construction phase.

Golf Course – Red Hole No. 7 Drainage Improvements, Wayne; *Principal Engineer.* Improvements to Red Hole No. 9 drainage. Principal engineer during the design and construction phase.

Other

West Milford Salt Storage Building, West Milford; Principal Engineer. Project consists of new salt storage building in West Milford to replace existing building. Principal engineer during the design and construction phase.

County Open Space, Farmland and Historic Preservation Trust Fund Advisory Committee; Principal Engineer. Representing the County engineering department on the County's Committee.

Underground Storage Tanks (UST); Principal Engineer. Involved with the NJDEP coordination for the County USTs.

County Dams; Principal Engineer. Perform the Regular Dam Inspections for the five County Dams. Coordinate with consultants for the Formal Dam Inspections for three of the County Dams.

NJDEP Stormwater Compliance; Principal Engineer. Prepare and submit County's annual Stormwater Compliance requirements.

FEMA Coordination during Hurricane Irene; Principal Engineer. Coordinated with FEMA and Contractor to perform repairs to 18 sites due to impacts from Hurricane Irene.

PREVIOUS PROFESSIONAL PROFILE:

Assistant Director of Structural Engineering

Assistant Director of Structural Engineering. For three years, my responsibilities includes, but not limited to, monthly and annual budgets and projections, overseeing department engineers and staff, marketing, project proposals, preparation of company qualification packages, and involved in hiring personnel. Successfully develop and implemented new cost proposal methodology (OTB). In addition to the duties of the Assistant Director of Structural Engineering, I had *concurrently* perform the Senior Project Manager and Structural Design Engineer roles with Keller & Kirkpatrick since 2002 to 2010.

Senior Project Manager

My responsibilities includes coordination with the clients, sub-consultants, agency contacts, public officials, utilities, maintaining the project schedule and budget, attending public information meetings, prepare cost estimates and technical specifications for bridge and other structural design work. I manage the engineering design and drafting efforts throughout each project. I prepare the permit package and act as the Permit Agent for NJDEP stream encroachment / flood hazard area and wetlands permits, soil erosion and sediment control certifications, Highlands approval, Pinelands permits, and project authorization from the Historic Preservation Office.

Senior Structural Design Engineer

I have prepared and reviewed the structural analysis and design of new bridge construction projects of various superstructure types, including structural steel stringers with composite decks, pre-stress concrete beams (box, channel, and slabs), precast concrete arch, steel trusses; and various substructure types, including concrete spread footings, timber and steel piles, and sheeting piling. I also have experience in historic truss bridge rehabilitation design and evaluation of alternate design schemes.

Inspection – Existing Condition Evaluation and Construction Inspection

My responsibilities also include a broad range of inspection assignments, including structural assessments of existing structures, construction inspection, various bridge inspection projects and the Califon Borough construction inspector for site items. I have been an active member of inspection teams performing in-depth inspections on several bridges throughout New York and New Jersey, including the Williamsburg Bridge and State and County bridges. I have been a resident engineer and construction inspector for several bridge projects including the rehabilitation of the Brooklyn Bridge, reconstruction of a Major Deegan Expressway overpass, and replacement of a County bridge.

PROJECT EXPERIENCE:

Keller & Kirkpatrick, Inc., Morris Plains, NJ (3/2002 to 6/2010)

Conventional Projects

Replacement of Union Valley Road Bridge, Structure #1600-434 over Green Brook, West Milford Township, Passaic County, NJ; Senior Project Manager / Senior Structural Design Engineer. Replacement of the existing reinforced concrete 2 cell culvert with single span composite stringer design. Staged construction. NJDEP stream encroachment and wetlands permits were required. Project Manager responsible for coordination of engineering design and drafting efforts, obtaining required permits, and monitoring of project schedule and budget. Provide construction support services to the County. Construction cost: - \$1,190,000. Client: Passaic County.

Contract Bid Documents for Emergency Repairs to Clinton Road Embankment and Culvert, West Milford Township, Passaic County, NJ; Senior Project Manager / Senior Structural Design Engineer. Project included replacing a failed stone wall retaining the roadway embankment with a gabion wall, and also performing repairs to the arch introados, spandrel walls, wingwalls, and parapets. An emergency permit waiver was granted by NJDEP for the project. Construction cost: - \$240,000. Client: Passaic County.

Replacement of Sussex County Bridge No. H-03 over the Paulins Kill, Hampton Township, Sussex County, NJ; Senior Project Manager / Senior Structural Design Engineer. Final design for single span truss bridge with long retaining walls. Construction cost: - \$1,990,000. Client: Sussex County.

Replacement of Double Trouble Road (CR 619) Bridge over Jakes Branch of Toms River, South Toms River Borough, Ocean County, NJ; Senior Project Manager / Senior Structural Design Engineer. Replacement of the existing two span timber panel bridge with a single span precast concrete box beam bridge support on abutments. Construction cost: - \$800,000. Client: Ocean County

Realignment of River Road and Replacement of County Bridge No. E0104, Montgomery Township and Rocky Hill Borough, Somerset County, NJ; Senior Project Manager / Senior Structural Design Engineer. Realignment of a portion of River Road and the replacement of bridge with a precast concrete arch. The roadway realignment improves the present reverse curve in conjunction with the bridge replacement. Construction cost: - \$1,750,000. Client: Somerset County.

Reconstruction of Warren County Bridge #16004, Kings Highway over the Musconetcong River, Mansfield Township, Warren County, NJ; Project Manager / Structural Design Engineer. Replacement of a single span bridge with a three span arch bridge in a historic district. Construction cost: - \$1,780,000. Client: Warren County.

Replacement of Stillwater Drive Bridge (Bridge No. 1400-164) over the Kakeout Brook in Kinnelon Borough, Morris County, NJ; Senior Project Manager / Senior Structural Design Engineer. Replacement of two span continuous steel stringers on new concrete abutments and pier. Anticipated construction cost: - \$1,500,000. Client: Morris County

Reconstruction of County Bridge No. R-165 and Approach Roadway of Barley Sheaf Road over Tributary of South Branch Raritan River, Readington Township, Hunterdon County, NJ; Senior Structural Design Engineer. Project involves the permanent replacement of stone arch culvert and intersection improvements. Responsible for coordinating plans and specifications. Construction cost: - \$670,000. Client: Hunterdon County

Replacement of Stonehouse Road Bridge (Bridge No. 1400-540) over the Passaic River in Long Hill Township, Morris County, NJ; Senior Project Manager / Senior Structural Design Engineer. Replacement of single span arch bridge with a single span precast concrete box beams on new concrete abutments. Construction cost: - \$1,700,000. Client: Morris County.

Reconstruction of Warren County Bridge #05047 and Culverts #01004, #06071 & #20031; Franklin, Allamuchy, Frelinghuysen, and Pohatcong Townships. Senior Project Manager / Senior Structural Design Engineer. Anticipated construction cost: - \$350,000. Client: Warren County.

Replacement of Bayview Avenue (CR 617) Bridge over Black Snake Creek, Berkeley Township, Ocean County, NJ; Senior Project Manager / Senior Structural Design Engineer. Replacement of the existing three span prestress concrete slab beam bridge with a two span bridge consisting of prestress concrete slab beams on steel piles. Construction cost: - \$1,970,000. Client: Ocean County.

Structural Assessment Report, Crescent Road Bridge – Bridge Inspection & Condition Evaluation, West Milford Township, Passaic County, NJ; *Chief Inspector.* This project included the structural inspection of a concrete slab bridge and the assessment of the existing conditions. Client: West Milford Township

Replacement of County Bridge No. RA8, Jefferson Avenue Bridge over Robinsons Branch of the Rahway River, City of Rahway, Union County, NJ; *Resident Engineer.* Project involved inspection and monitoring of all phases and aspects of the construction to ensure substantial conformance between the Contractor's work and the provisions of the Contract plans and specifications. Construction cost: - \$918,000. Client: Union County

Special Funding (NEPA – Scoping Phase)

Scoping for Rehabilitation/Replacement of Bridge No. G0702 Over Raritan River on South Main Street/Finderne Avenue (CR533) Manville Borough/Bridgewater Township Somerset County, NJ, *Senior Project Manager / Design Engineer.* Comprehensive scoping study to evaluate the feasibility of rehabilitation and/or replacing of the existing bridges and reconstructing of the roadway approaches. The scoping study was to advance the project through preliminary engineering and the National Environmental Policy Act (NEPA) process to qualify for federal funding through the Transportation Improvement Program (TIP). Responsibilities included Alternative Analysis reports, coordination of subconsultants, monitoring project schedule and budget. Construction cost: - \$15,100,000. Client: Somerset County

Scoping Study for Brass Castle Road Bridge, Washington Township, Warren County, NJ; *Senior Project Manager / Structural Engineer.* Scoping study for the replacement of two span bridge (arch and slabs) with a single span prestressed concrete box beams and channels. Construction cost: - \$1,360,000. Client: Warren County

Scoping Study for Rehabilitation / Replacement of Bridge Nos. B0510, B0511 and B0512, Woodfern Road over South Branch of Raritan River, Hillsborough and Branchburg Townships, NJ; *Senior Project Manager / Senior Design Engineer.* Scoping studies to develop and analyze alternatives fore the rehabilitation / replacement of County Bridges Nos. B0510, B0511 and B0512. The crossing is comprised of three bridges in series consisting of two Pratt half-hip thru truss spans and a concrete arch separated by island piers. Construction cost: - \$2,400,000. Client: Somerset County.

Historic Truss Rehabilitation Projects

Contract Bid Documents for Rehabilitation of County Bridge No. E1401, Jackson Road, over the North Branch of Raritan River, Bernardsville Township / Peapack-Gladstone Borough, Somerset County, NJ; *Senior Project Manager / Senior Structural Design Engineer.* Final Design for rehabilitation of 65' single span historic warren pony truss bridge. Construction cost: - \$980,000. Client: Somerset County.

Contract Bid Documents for Rehabilitation of Bridge No. C0601 over South Branch of Raritan River on Elm Street, Hillsborough and Branchburg Townships, Somerset County, NJ; *Senior Structural Design Engineer.* Final design for rehabilitation of two single span historic lenticular through trusses. Preparation of contract plans and specifications. Construction cost: - \$5,300,000. Client: Somerset County.

Contract Bid Documents for Replacement of Bridge No. C0607, Opie / River Road over South Branch of Raritan River, Hillsborough and Branchburg Townships, NJ; *Senior Structural Design Engineer.* Final Design for rehabilitation of two single span rivet-connected pony trusses. National Register eligible. Preparation of contract plans and specifications. Construction cost: - \$4,600,000. Client: Somerset County.

Daniel Frankfurt, PC – New York City (7/1999 to 3/2002)

Design/Build of 38 Communication Rooms along the Elevated Train Track Structures. *Structural Engineer.* Responsible for design of the new footings, columns, girders, cross girders, secondary framing, bracing, and connections. Also responsible for analysis of existing footings, columns, cross girders, track girders, platforms, and connections. Steel shop drawings reviewed and checked. Led elevated track inspections. Client: NYCT.

Rehabilitation of the St. George Ferry Terminal, Staten Island, N.Y. *Structural Engineer.* Responsible for new structural steel and new footings, as well as determining the capacity of the existing superstructure. Client: NYCDOT/NYCEDC

ADA Accessibility Improvements to Prospect Park. *Structural Engineer.* Responsible for the structural steel design as well as the concrete footing design. Coordinated demolition and phasing drawings to minimize any effect on the flow of passengers. Client: NYCT

PTG Steinman Engineers - New York City (6/1997 to 7/1999)

Hoxie Gorge Road Bridges. *Project Engineer.* Modeled existing steel spandrel arch bridge using 3-D computer program (SAP 2000) to determine structural integrity of structure by applying current theories and codes. Analysis included the following load cases: dead, live, seismic, fatigue, redundancy, and environmental. Client: NYSDOT

Williamsburg Bridge. *Design Engineer / Condition Inspector.* Conducted full inspection of the bridge's primary members such as stringers, girders, floorbeams, etc. Performed load ratings and structural analysis on damaged and corroded members. Client: NYCDOT

REFERENCES: Available upon request.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO ATLANTIC SWITCH AND GENERATOR THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR EMERGENCY SERVICE OF SEVERAL PASSAIC COUNTY-OWNED ELECTRIC GENERATORS AT VARIOUS COUNTY OF PASSAIC FACILITIES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180384							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO ATLANTIC SWITCH AND GENERATOR THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR EMERGENCY SERVICE OF SEVERAL PASSAIC COUNTY-OWNED ELECTRIC GENERATORS AT VARIOUS COUNTY OF PASSAIC FACILITIES

WHEREAS on or about April 1, 2018, several of the County of Passaic-owned electric generators failed and threatened to curtail electric power to several County-owned facilities; and

WHEREAS as a consequence thereof, the Passaic County Superintendent of Buildings & Grounds contacted Atlantic Switch and Generator of Hainesport, NJ, who is a Morris County Co-Op qualified contractor (Contract #46), to conduct emergency repairs of the generators to make sure that there was no failure of electric power; and

WHEREAS the bill for the repairs for all of the generators amounted to \$50,000.00; and

WHEREAS upon receipt of the bill, the Passaic County Administrator determined, by memo dated May 3, 2018, that the situation was one which could have affected the health, safety and welfare of the public using Passaic County-owned facilities and authorized the emergency contract to Atlantic Switch and Generator in the amount of \$50,000.00 (copy of memo, letter from the Superintendent of Buildings & Grounds and bill attached hereto and made a part hereof); and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its April 25, 2018 meeting reviewed this matter and recommended that the full Board ratify this action.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administration in awarding an emergency contract to Atlantic Switch and Generator through the Morris County Co-Op (Contract #46) in the amount of \$50,000.00 for the emergency repair of several Passaic County-owned electric generators at various County of Passaic facilities pursuant to the attached memorandum.

BE IT FURTHER RESOLVED that in conformity with the emergency provisions of the Local Public Contracts Law N.J.S.A. 40A:11-6, it hereby authorizes a contract for this emergency and payment to the contractor for all work performed in connection with this emergency.

May 8, 2018



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova
County Administrator

TEL: (973) 881-4405
FAX: (973) 881-2853

e-mail: adenova@passaiccountynj.org

MEMORANDUM

TO: Michael Marinello, Purchasing Director

FROM: Anthony J. DeNova, County Administrator

DATE: May 3, 2018

RE: Authorization of Immediate Award of Contract to Atlantic Switch and Generator of Hainesport, NJ for Emergency Service on All County Generators

This is to advise that in my capacity as County Administrator of the County of Passaic, I authorize an immediate award of a contract to Atlantic Switch and Generator of Hainesport, NJ for Emergency Service on all County Generators.

On May 3, 2018, I received a letter from Jack Nigro, Superintendent of Buildings & Grounds (copy attached), advising of the need for emergency repairs on County Generators.

In light of the above and given the urgent need for the repair of County Generators, I hereby authorize an immediate award of contract to Atlantic Switch and Generator, of Hainesport, NJ in the amount of \$50,000.00.

Thank you for your kind and immediate attention to this matter.

A handwritten signature in black ink, appearing to read "Anthony J. DeNova", is enclosed within a hand-drawn oval.

Anthony J. DeNova
County Administrator

Cc: Board of Chosen Freeholders
Michael H. Glovin, Deputy County Counsel
Richard Cahill, Finance Officer
Matthew P. Jordan, Esq., Deputy County Administrator
Jack Nigro, Superintendent of Buildings & Grounds

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180384



County of Passaic
Buildings & Grounds Department
151 E. 11th Street, Paterson, New Jersey 07524

Jack Nigro
County Superintendent
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
E-MAIL: jackn@passaiccountynj.org

May 03, 2017

Mr. Michael Glovin, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request-ATLANTIC SWITCH AND GENERATOR
4108 SYLON BLVD,
HAINESPORT, NJ 08036

Dear Mr. Glovin,

At the April 25, 2018 meeting of the Public Works and Buildings & Grounds Committee a request was heard for ATLANTIC SWITCH AND GENERATOR.

Description of Resolution-Resolution Awarding a Contract to Atlantic Switch and Generator for emergency repairs on all County Generators in the amount of \$ 50,000.00.

Requisition number: R8-03030
Account number: 8-01-20-112-001-207
Morris County Co-Operative # 46 (7/1/2017-6/30/2019)

If you should have any questions or I can be of additional assistance, please feel free to contact me.
Thank you for your attention and your assistance with this matter.

Very truly yours,

Jack Nigro
Superintendent of Buildings & Grounds

JN/it

Enclosure

Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180384



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

2. Request for Resolution to approve Atlantic Switch and Generator for emergency repair on all County Generators for the amount of \$50,000.
Contract: MCCPC # 46 7/1/17-6/30/19.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000
REQUISITION # R8-03030
ACCOUNT # 8-01-20-112-001-207

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bld
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works 4/25/2018

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (Q) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

REQUISITION	
NO.	R8-03030

SHIP TO	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
VENDOR	VENDOR #: 11904 ATLANTIC SWITCH & GENERATOR 4108 SYLON BOULEVARD HAINESPORT, NJ 08036

ORDER DATE: 04/25/18
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	EMERGENCY REPAIRS ON ALL COUNTY BUILDINGS	8-01-20-112-001-207	50,000.0000	50,000.00
	MCCPC# 46 7/1/2017-6/30/2019			
			TOTAL	50,000.00

REQUESTING DEPARTMENT _____ DATE _____

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180384

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO SERVPRO OF CLIFTON, NJ FOR EMERGENCY REMEDIATION, RENOVATION, REMODELING, AND REPAIR AT 317 PENNSYLVANIA AVENUE IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180385							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-37							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY
ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO
SERVPRO OF CLIFTON, NJ FOR EMERGENCY REMEDIATION,
RENOVATION, REMODELING, AND REPAIR AT 317
PENNSYLVANIA AVENUE IN PATERSON, NJ**

WHEREAS on or about April 6, 2018 the Passaic County Superintendent of Buildings & Grounds reported that severe flooding had occurred in the basement and elsewhere at the County of Passaic-owned facility at 317 Pennsylvania Avenue in Paterson, NJ which required immediate remediation, renovation, restoration and remodeling; and

WHEREAS as a consequence thereof, the Passaic County Superintendent of Buildings & Grounds contacted SERVPRO of Clifton, NJ to conduct emergency services for the area of the building in need of restoration and remediation; and

WHEREAS the bill for the repairs, which consisted of various remediation and renovation efforts in the building, is more particularly described by the said Superintendent in his May 3, 2018 letter and amounted to \$32,537.81; and

WHEREAS upon receipt of the bill, the Passaic County Administrator determined, by memo dated May 3, 2018, that the situation was one which could have affected the health, safety and welfare of the public and employees using this Passaic County-owned building at 317 Pennsylvania Avenue and authorized the emergency contract to SERVPRO of Clifton, NJ in the amount of \$32,537.81 (copy of memo, letter from Superintendent of Buildings & Grounds and bill attached hereto and made a part hereof); and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its April 25, 2018 meeting reviewed this matter and recommended that the full Board ratify this action.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administration in awarding an emergency contract to SERVPRO of Clifton, NJ in the amount of \$32,537.81 for the emergency remediation, renovation, remodeling and repair of the affected area of 317 Pennsylvania Avenue in Paterson, NJ pursuant to the attached correspondence.

BE IT FURTHER RESOLVED that in conformity with the emergency provisions of the Local Public Contracts Law N.J.S.A. 40A:11-6, it hereby authorizes a contract for this emergency and payment to the contractor for all work performed in connection with this emergency.

May 8, 2018



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova

County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: adenova@passaiccountynj.org

MEMORANDUM

TO: Michael Marinello, Purchasing Director

FROM: Anthony J. DeNova, County Administrator

DATE: May 3, 2018

RE: Authorization of Immediate Award of Contract to SERVPRO of Clifton, NJ for Emergency Service at 317 Pennsylvania Avenue, Paterson, NJ.

This is to advise that in my capacity as County Administrator of the County of Passaic, I authorize an immediate award of a contract to SERVPRO of Clifton, NJ for Emergency Service at 317 Pennsylvania Avenue, Paterson, NJ.

On May 3, 2018, I received a letter from Jack Nigro, Superintendent of Buildings & Grounds (copy attached), advising of the necessary work to be completed in various rooms in 317 Pennsylvania Avenue. On the Main Level, renovations are needed in Rooms 2, 3, 4, 5, 6, 7, 8, 10, the Files/Shelving Room and the bathroom. In the Entry/Foyer, restoration of Staircases 1 and 2, as well as the hallway, is needed.

In light of the above and given the urgent need for these services, I hereby authorize an immediate award of contract to SERVPRO of Clifton, NJ for the building's restoration and renovation in the amount of \$32,537.81.

Thank you for your kind and immediate attention to this matter.

Anthony J. DeNova
County Administrator

Cc: Board of Chosen Freeholders
Michael H. Glovin, Deputy County Counsel
Richard Cahill, Finance Officer
Matthew P. Jordan, Esq., Deputy County Administrator
Jack Nigro, Superintendent of Buildings & Grounds

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180385



County of Passaic
Buildings & Grounds Department
151 E. 11th Street, Paterson, New Jersey 07524

Jack Nigro
County Superintendent
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
E-MAIL: jackn@passaiccountynj.org

May 03, 2017

Mr. Michael Glovin, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request-SERVPRO OF CLIFTON
700 US HIGHWAY 46, UNIT 8
CLIFTON, NJ 07013

Dear Mr. Glovin,

At the April 25, 2018 meeting of the Public Works and Buildings & Grounds Committee a request was heard for SERVPRO OF CLIFTON.

Description of Resolution-Resolution Awarding a Contract to SERVPRO OF CLIFTON for an emergency Restoration/Service/Remodel at 317 Pennsylvania Avenue. Two quotes will be provided to show a difference in pricing. Total Cost for Project is 32,537.81.

The following Sections of the Buildings will be renovated:

Main Level: Room 2, Room 3, Room 4, Room 5, Room 6, Room 7, Room 8, Room 10, Files/Shelving
Bathroom
Entry/Foyer: Stair 2, Stair 1, Hallway

Requisition number: R8-03238
Account number: 8-01-20-112-001-207

If you should have any questions or I can be of additional assistance, please feel free to contact me.
Thank you for your attention and your assistance with this matter.

Very truly yours,

Jack Nigro
Superintendent of Buildings & Grounds

JN/it

Enclosure

Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180385

COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (Q) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

Res-Pg:k.37-6

REQUISITION	
NO.	R8-03238

S H I P T O	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
V E N D O R	VENDOR #: 12670 RK RESTORATION, LLC D/B/A SERVPRO OF CLIFTON 56 PLEASANT VIEW DRIVE WAYNE, NJ 07470

ORDER DATE: 05/03/18
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	RESTORATION/SERVICE/REMODEL AT 317 PENNSYLVANIA AVENUE	8-01-20-112-001-207	32,537.8100	32,537.81
			TOTAL	32,537.81

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180385

REQUESTING DEPARTMENT _____ DATE _____



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

3. Request for Resolution to approve SERVPRO OF CLIFTON for Restoration/Service/Remodel at 317 Pennsylvania Avenue for the amount of \$32,537.81.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$ 32,537.81
REQUISITION # R8-03238
ACCOUNT # 8-01-20-112-001-207

4. METHOD OF PROCUREMENT:

RFP RFQ Bld

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>4/25/2018</u> |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

**SERVPRO of Clifton**

700 US Highway 46, Unit 8
Clifton, NJ 07013
(973) 928-3705
Tax ID: 27-3079900

Insured: County of Passaic - Jack Nigro
Property: 319 Pennsylvania Ave
Paterson, NJ 07503

Home: (973) 592-2168
E-mail: jackn@passaiccountynj.org

Estimator: Victoria Pisano
Business: 700 US Highway 46, Unit 8
Clifton, NJ 07013

Business: (973) 928-3705
E-mail: servpro9875@optimum.net

Claim Number: SELF-PAY

Policy Number:

Type of Loss: Water Damage

Date Contacted: 4/6/2018 9:30 AM

Date of Loss:

Date Received: 4/6/2018 9:05 AM

Date Inspected: 4/6/2018 11:00 AM

Date Entered: 4/6/2018 12:13 PM

Price List: NIPT8X_APR18
Restoration/Service/Remodel
Estimate: CTY_OF_PASSAIC_NIGRO

CLAIM: SELF-PAY

Thank you for allowing us to be of service, and thank you for choosing SERVPRO of Clifton for your remediation needs. We have prepared an estimate of damages which will serve as the basis for associated charges. If you have any questions regarding this estimate please contact Robert Kinch at 973-928-3705.

PROJECT ASSUMPTIONS

THIS ESTIMATE REFLECTS ASSUMPTIONS THAT WERE MADE AT THE TIME OF INITIAL INSPECTION. IF SERVICES ARE REQUIRED THAT WERE OMITTED CUSTOMER CAN REQUEST THIS AT ANY TIME.

- This project is considered a "clean-out" project however some mold removal will be done as part of the cleaning process by default. If detailed mold remediation of the complete building is requested, this estimate will be modified.
- Possible asbestos was noted at initial inspection. This will be considered a separate project if requested.
- This estimate assumes customer is tax exempt. Sales tax will be added if necessary.
- Estimate does not include prevailing wages. If prevailing wages are required, they will be added at completion of job.
- Cleaning of building structure above ceilings are not part of project scope.
- Waste containers (dumpsters) will be charged on an as needed basis.
- Drying & specialty remediation equipment will be added at customers requests.

IF CUSTOMER REQUESTS ANY OF THE ABOVE SERVICES, THIS CAN BE ADDED TO THE ESTIMATE (or) TREATED AS A CHANGE ORDER.

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180385



SERVPRO of Clifton

700 US Highway 46, Unit 8
 Clifton, NJ 07013
 (973) 928-3705
 Tax ID: 27-3079900

CTY_OF_PASSAIC_NIGRO

Main Level

Main Level

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Add for personal protective equipment - Heavy duty	36.00 EA	0.00	18.42	43.93	707.05
Respirator - Full face - multi-purpose resp. (per day)	36.00 DA	0.00	7.61	18.15	292.11
Respirator cartridge - HEPA only (per pair)	6.00 BA	0.00	11.74	4.67	75.11
Equipment decontamination charge - HVY, per piece of equip	2.00 EA	0.00	73.13	9.69	155.95
Total: Main Level				76.44	1,230.22



Files / Shelving

Height: 8'

1,830.00 SF Walls	3,161.57 SF Ceiling
4,991.57 SF Walls & Ceiling	3,161.57 SF Floor
351.29 SY Flooring	228.75 LF Floor Perimeter
228.75 LF Ceil. Perimeter	

Missing Wall

9' 5" X 8'

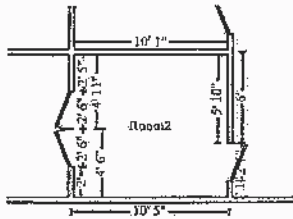
Opens into HALLWAY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Hazardous Waste/Mold Cleaning Technician - per hour	48.00 HR	0.00	81.86	260.31	4,189.59
- 6 PEOPLE FOR 8 HOUR TO REMOVE ALL DEBRIS					
Water extraction from hard surface floor - Cat 3 water	3,161.57 SF	0.00	0.72	150.81	2,427.14
Clean with pressure/chemical spray	3,161.57 SF	0.00	0.25	52.36	842.75
Apply anti-microbial agent to the floor	3,161.57 SF	0.00	0.22	46.08	741.63
Totals: Files / Shelving				509.56	8,201.11



SERVPRO of Clifton

700 US Highway 46, Unit 8
 Clifton, NJ 07013
 (973) 928-3705
 Tax ID: 27-3079900

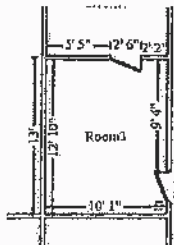


Room2

Height: 8'

312.00 SF Walls	94.95 SF Ceiling
406.95 SF Walls & Ceiling	94.95 SF Floor
10.55 SY Flooring	39.00 LF Floor Perimeter
39.00 LF Ceil, Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Tear out wet paneling, bag for disposal - Cat 3	406.95 SF	0.76	0.00	20.49	329.77
Interior door - Detach & reset - slab only	1.00 EA	0.00	19.39	1.28	20.67
- DETACH AND DISPOSE					
Clean with pressure/chemical spray	94.95 SF	0.00	0.25	1.57	25.31
Water extraction from hard surface floor - Cat 3 water	94.95 SF	0.00	0.72	4.53	72.89
Apply anti-microbial agent to the floor	94.95 SF	0.00	0.22	1.38	22.27
Totals: Room2				29.25	470.91



Room3

Height: 8'

366.67 SF Walls	129.40 SF Ceiling
496.07 SF Walls & Ceiling	129.40 SF Floor
14.38 SY Flooring	45.83 LF Floor Perimeter
45.83 LF Ceil, Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Hazardous Waste/Mold Cleaning Technician - per hour	12.00 HR	0.00	81.86	65.08	1,047.40
- 4 PEOPLE FOR 3 HOUR TO REMOVE ALL DEBRIS					
Remove wet suspended ceiling tile and bag - Cat 3	129.40 SF	0.53	0.00	4.54	73.32
Remove Suspended ceiling grid - 2' x 2'	129.40 SF	0.19	0.00	1.63	26.22
Tear out wet paneling, bag for disposal - Cat 3	496.07 SF	0.76	0.00	24.98	401.99
Interior door - Detach & reset - slab only	1.00 EA	0.00	19.39	1.28	20.67
- DETACH AND DISPOSE					
Water extraction from hard surface floor - Cat 3 water	129.40 SF	0.00	0.72	6.17	99.34
CTY_OF_PASSAIC_NIGRO				4/17/2018	Page: 3



SERVPRO of Clifton

700 US Highway 46, Unit 8
 Clifton, NJ 07013
 (973) 928-3705
 Tax ID: 27-3079900

CONTINUED - Room3

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Clean with pressure/chemical spray	129.40 SF	0.00	0.25	2.14	34.49
Apply anti-microbial agent to the floor	129.40 SF	0.00	0.22	1.89	30.36
Totals: Room3				107.71	1,733.59

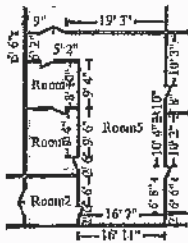


Room4

Height: 8'

302.67 SF Walls	89.07 SF Ceiling
391.74 SF Walls & Ceiling	89.07 SF Floor
9.90 SY Flooring	37.83 LF Floor Perimeter
37.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Hazardous Waste/Mold Cleaning Technician - per hour	12.00 HR	0.00	81.86	65.08	1,047.40
- 4 PEOPLE FOR 3 HOUR TO REMOVE ALL DEBRIS					
Remove wet suspended ceiling tile and bag - Cat 3	89.07 SF	0.53	0.00	3.13	50.34
Remove Suspended ceiling grid - 2' x 2'	89.07 SF	0.19	0.00	1.12	18.04
Tear out wet paneling, bag for disposal - Cat 3	391.74 SF	0.76	0.00	19.72	317.44
Interior door - Detach & reset - slab only	2.00 EA	0.00	19.39	2.57	41.35
- DETACH AND DISPOSE					
Water extraction from hard surface floor - Cat 3 water	89.07 SF	0.00	0.72	4.25	68.38
Clean with pressure/chemical spray	89.07 SF	0.00	0.25	1.48	23.75
Apply anti-microbial agent to the floor	89.07 SF	0.00	0.22	1.30	20.90
Totals: Room4				98.65	1,587.60



Room5

Height: 8'

1,028.00 SF Walls	671.55 SF Ceiling
1,699.55 SF Walls & Ceiling	671.55 SF Floor
74.62 SY Flooring	128.50 LF Floor Perimeter
128.50 LF Ceil. Perimeter	

CTY_OF_PASSAIC_NIGRO

4/17/2018

Page: 4

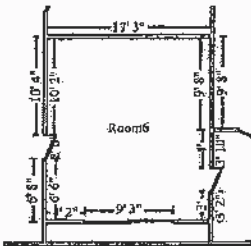


SERVPRO of Clifton

700 US Highway 46, Unit 8
 Clifton, NJ 07013
 (973) 928-3705
 Tax ID: 27-3079900

CONTINUED - Room5

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Hazardous Waste/Mold Cleaning Technician - per hour	8.00 HR	0.00	81.86	43.39	698.27
- 4 PEOPLE FOR 2 HOUR TO REMOVE ALL DEBRIS					
Tear out wet paneling, bag for disposal - Cat 3	340.00 SF	0.76	0.00	17.12	275.52
Tear out wet drywall, no bagging - Cat 3	688.00 SF	0.92	0.00	41.93	674.89
Water extraction from hard surface floor - Cat 3 water	671.55 SF	0.00	0.72	32.03	515.55
Clean with pressure/chemical spray	671.55 SF	0.00	0.25	11.12	179.01
Apply anti-microbial agent to the floor	671.55 SF	0.00	0.22	9.79	157.53
Totals: Room5				155.38	2,500.77



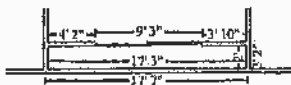
Room6

Height: 8'

582.67 SF Walls	330.63 SF Ceiling
913.29 SF Walls & Ceiling	330.63 SF Floor
36.74 SY Flooring	72.83 LF Floor Perimeter
72.83 LF Ceil. Perimeter	

Subroom: Room12 (1)

Height: 8'



308.00 SF Walls	34.50 SF Ceiling
342.50 SF Walls & Ceiling	34.50 SF Floor
3.83 SY Flooring	38.50 LF Floor Perimeter
38.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Hazardous Waste/Mold Cleaning Technician - per hour	2.00 HR	0.00	81.86	10.85	174.57
-2 HOUR TO REMOVE ALL DEBRIS					
Water extraction from carpeted floor - Cat 3 water - Heavy	365.13 SF	0.00	1.41	34.11	548.94
Tear out wet non-salvageable carpet, out/bag - Cat 3 water	365.13 SF	1.15	0.00	27.82	447.72
Tear out wet drywall, no bagging - Cat 3	890.67 SF	0.92	0.00	54.29	873.71

CTY_OF_PASSAIC_NJRO

4/17/2018

Page: 5

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180385

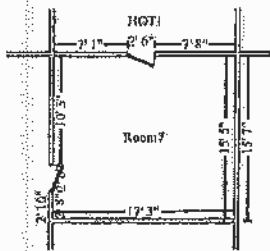


SERVPRO of Clifton

700 US Highway 46, Unit 8
 Clifton, NJ 07013
 (973) 928-3705
 Tax ID: 27-3079900

CONTINUED - Room6

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Interior door - Detach & reset - slab only	2.00 EA	0.00	19.39	2.57	41.35
- DETACH AND DISPOSE					
Clean with pressure/chemical spray	365.13 SF	0.00	0.25	6.05	97.33
Water extraction from hard surface floor - Cat 3 water	365.13 SF	0.00	0.72	17.42	280.31
Apply anti-microbial agent to the floor	365.13 SF	0.00	0.22	5.32	85.65
Totals: Room6				158.43	2,549.58



Room7

Height: 8'

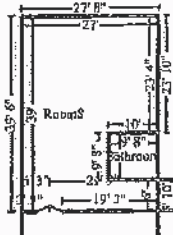
522.67 SF Walls
 788.60 SF Walls & Ceiling
 29.55 SY Flooring
 65.33 LF Ceil. Perimeter
 265.94 SF Ceiling
 265.94 SF Floor
 65.33 LF Floor Perimeter

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
General Laborer - per hour	2.00 HR	0.00	45.50	6.03	97.03
-2 HOUR TO REMOVE ALL DEBRIS					
Water extraction from carpeted floor - Cat 3 water - Heavy	265.94 SF	0.00	1.41	24.84	399.82
Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	265.94 SF	1.15	0.00	20.26	326.09
Tear out wet drywall, no bagging - Cat 3	522.67 SF	0.92	0.00	31.86	512.72
Interior door - Detach & reset - slab only	2.00 EA	0.00	19.39	2.57	41.35
- DETACH AND DISPOSE					
Clean with pressure/chemical spray	265.94 SF	0.00	0.25	4.40	70.89
Water extraction from hard surface floor - Cat 3 water	265.94 SF	0.00	0.72	12.69	204.17
Apply anti-microbial agent to the floor	265.94 SF	0.00	0.22	3.88	62.39
Totals: Room7				106.53	1,714.46



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Room 8

Height: 8'

1,216.00 SF Walls	956.15 SF Ceiling
2,172.15 SF Walls & Ceiling	956.15 SF Floor
106.24 SY Flooring	152.00 LF Floor Perimeter
152.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Hazardous Waste/Mold Cleaning Technician - per hour	12.00 HR	0.00	81.86	65.08	1,047.40
- 4 PEOPLE FOR 3 HOUR TO REMOVE ALL DEBRIS					
Tear out wet paneling, bag for disposal - Cat 3	2,172.15 SF	0.76	0.00	109.37	1,760.20
Interior door - Detach & reset - slab only	2.00 HA	0.00	19.39	2.57	41.35
- DETACH AND DISPOSE					
Water extraction from hard surface floor - Cat 3 wafer	1,912.31 SF	0.00	0.72	91.22	1,468.08
Clean with pressure/chemical spray	1,108.15 SF	0.00	0.25	18.35	295.39
Apply anti-microbial agent to more than the floor	1,108.15 SF	0.00	0.22	16.15	259.94
Totals: Room 8				302.74	4,872.36



Bathroom

Height: 8'

298.95 SF Walls	87.17 SF Ceiling
386.13 SF Walls & Ceiling	87.17 SF Floor
9.69 SY Flooring	37.37 LF Floor Perimeter
37.37 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Hazardous Waste/Mold Cleaning Technician - per hour	1.00 HR	0.00	81.86	5.42	87.28
- 1 PEOPLE FOR 1 HOUR TO REMOVE ALL DEBRIS					
Remove wet suspended ceiling tile and bag - Cat 3	87.17 SF	0.53	0.00	3.06	49.26
Remove Suspended ceiling grid - 2' x 2'	87.17 SF	0.19	0.00	1.10	17.66
Tear out wet drywall, no bagging - Cat 3	298.95 SF	0.92	0.00	18.22	293.25

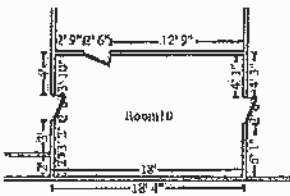


SERVPRO of Clifton

700 US Highway 46, Unit 8
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 (973) 928-3705
 Tax ID: 27-3079900

CONTINUED - Bathroom

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Interior door - Detach & reset - slab only	1.00 EA	0.00	19.39	1.28	20.67
- DETACH AND DISPOSE					
Water extraction from hard surface floor - Cat 3 water	87.17 SF	0.00	0.72	4.16	66.92
Clean with pressure/chemical spray	124.54 SF	0.00	0.25	2.06	33.20
Apply anti-microbial agent to more than the floor	124.54 SF	0.00	0.22	1.82	29.22
Totals: Bathroom				37.12	597.46



Room 10

Height: 8'

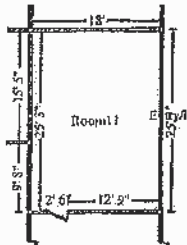
474.67 SF Walls	210.00 SF Ceiling
684.67 SF Walls & Ceiling	210.00 SF Floor
23.33 SY Flooring	59.33 LF Floor Perimeter
59.33 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Hazardous Waste/Mold Cleaning Technician - per hour	2.00 HR	0.00	81.86	10.85	174.57
-2 HOUR TO REMOVE ALL DEBRIS					
Water extraction from carpeted floor - Cat 3 water - Heavy	210.00 SF	0.00	1.41	19.62	315.72
Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	210.00 SF	1.15	0.00	16.00	257.50
Tear out wet drywall, no bagging - Cat 3	474.67 SF	0.92	0.00	28.93	465.63
Interior door - Detach & reset - slab only	1.00 EA	0.00	19.39	1.28	20.67
- DETACH AND DISPOSE					
Clean with pressure/chemical spray	210.00 SF	0.00	0.25	3.48	55.98
Water extraction from hard surface floor - Cat 3 water	210.00 SF	0.00	0.72	10.02	161.22
Apply anti-microbial agent to the floor	210.00 SF	0.00	0.22	3.06	49.26
Totals: Room 10				93.24	1,500.55



SERVPRO of Clifton

700 US Highway 46, Unit 8
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 Tax ID: 27-3079900



Room 11

Height: 8'

692.00 SF Walls	454.50 SF Ceiling
1,146.50 SF Walls & Ceiling	454.50 SF Floor
50.50 SY Flooring	86.50 LF Floor Perimeter
86.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Hazardous Waste/Mold Cleaning Technician - per hour	2.00 HR	0.00	81.86	10.85	174.57
-2 HOUR TO REMOVE ALL DEBRIS					
Water extraction from carpeted floor - Cat 3 water - Heavy	454.50 SF	0.00	1.41	42.46	683.31
Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	454.50 SF	1.15	0.00	34.63	557.31
Tear out wet drywall, no bagging - Cat 3	692.00 SF	0.92	0.00	42.18	678.82
Interior door - Detach & reset - slab only	2.00 EA	0.00	19.39	2.57	41.35
- DETACH AND DISPOSE					
Clean with pressure/chemical spray	454.50 SF	0.00	0.25	7.53	121.16
Water extraction from hard surface floor - Cat 3 water	454.50 SF	0.00	0.72	21.68	348.92
Apply anti-microbial agent to the floor	454.50 SF	0.00	0.22	6.62	106.61
Totals: Room 11				168.52	2,712.05



Entry/Foyer

Height: 8'

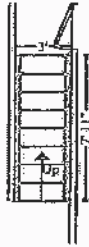
977.33 SF Walls	432.78 SF Ceiling
1,410.11 SF Walls & Ceiling	432.78 SF Floor
48.09 SY Flooring	122.17 LF Floor Perimeter
125.17 LF Ceil. Perimeter	



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 Tax ID: 27-3079900

CONTINUED - Entry/Foyer



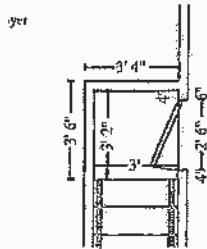
Subroom: Stairs (2) Height: 13' 1"

166.74 SF Walls	23.75 SF Ceiling
190.49 SF Walls & Ceiling	39.94 SF Floor
4.44 SY Flooring	18.21 LF Floor Perimeter
15.83 LF Ceil. Perimeter	

Missing Wall
 Missing Wall

3' X 13' 3/4"
 3' X 13' 3/4"

Opens into ENTRY_FOYER
 Opens into STAIRS1



Subroom: Stairs1 (1) Height: 8'

74.67 SF Walls	9.50 SF Ceiling
84.17 SF Walls & Ceiling	9.50 SF Floor
1.06 SY Flooring	9.33 LF Floor Perimeter
9.33 LF Ceil. Perimeter	

Missing Wall

3' X 8'

Opens into STAIRS

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Clean with pressure/chemical spray	482.22 SF	0.00	0.25	7.99	128.55
Water extraction from hard surface floor - Cat 3 water	482.22 SF	0.00	0.72	23.00	370.20
Apply anti-microbial agent to the floor	482.22 SF	0.00	0.22	7.03	113.12
Totals: Entry/Foyer				38.02	611.87

Hallway Height: 8'



1,434.00 SF Walls	798.85 SF Ceiling
2,232.85 SF Walls & Ceiling	798.85 SF Floor
88.76 SY Flooring	179.25 LF Floor Perimeter
179.25 LF Ceil. Perimeter	

Missing Wall

9' 5" X 8'

Opens into FILES_SHEL

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Hazardous Waste/Mold Cleaning Technician - per hour	12.00 HR	0.00	81.86	65.08	1,047.40
- 6 PEOPLE FOR 2 HOURS TO REMOVE ALL DEBRIS					

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4/17/2018

Page: 10



SERVPRO of Clifton

700 US Highway 46, Unit 8
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 (973) 928-3705
 Tax ID: 27-3079900

CONTINUED - Hallway

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Water extraction from hard surface floor - Cat 3 water	798.85 SF	0.00	0.72	38.11	613.28
Clean with pressure/chemical spray	798.85 SF	0.00	0.25	13.23	212.94
Apply anti-microbial agent to the floor	798.85 SF	0.00	0.22	11.64	187.39
Totals: Hallway				128.06	2,061.01
Total: Main Level				2,009.65	32,343.54
Labor Minimums Applied					
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Acoustic ceiling tile labor minimum	1.00 BA	0.00	182.20	12.07	194.27
Totals: Labor Minimums Applied				12.07	194.27
Line Item Totals: CTY_OF_PASSAIC_NIGRO				2,021.72	32,537.81

Grand Total Areas:

10,956.36 SF Walls	7,850.93 SF Ceiling	18,807.30 SF Walls and Ceiling
7,867.12 SF Floor	874.12 SY Flooring	1,366.92 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	1,367.54 LF Ceil. Perimeter
7,867.12 Floor Area	8,199.27 Total Area	10,596.95 Interior Wall Area
6,347.25 Exterior Wall Area	705.25 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



SERVPRO of Clifton

700 US Highway 46, Unit 8
Clifton, NJ 07013
(973) 928-3705
Tax ID: 27-3079900

Summary for Dwelling

Line Item Total	30,516.09
Total Tax(Rep-Maint)	2,021.72
	<hr/>
Replacement Cost Value	\$32,537.81
Net Claim	<u>\$32,537.81</u>

Victoria Pisano

CUSTOMER HAS REVIEWED THE ABOVE ESTIMATE AND AUTHORIZES THE WORK TO BE COMPLETED BY SERVPRO of Clifton for the amount of: 30,516.09 + 2,021.72 (Sales Tax) = \$32,537.81

CUSTOMER SIGNATURE

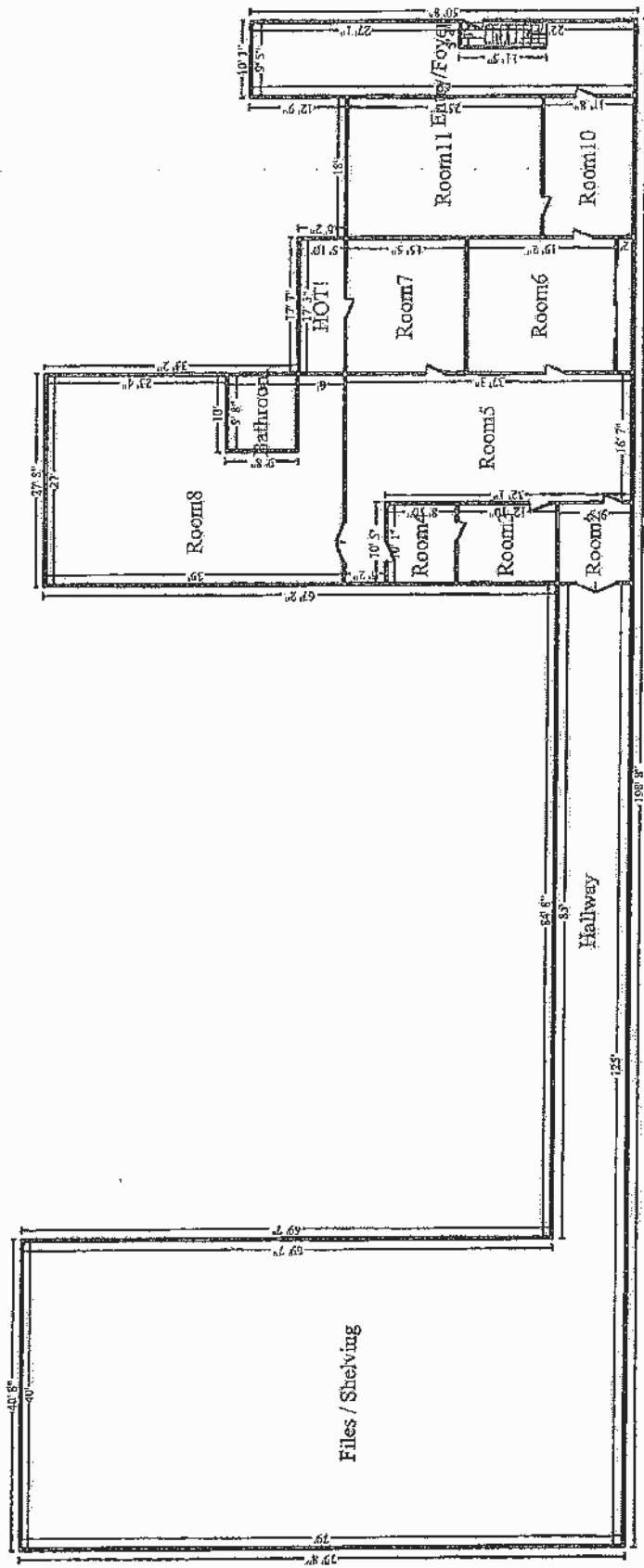
DATE

Main Level

Page: 13

4/17/2018

CITY OF PASSAIC_NIGRO



Main Level
 Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180385

IPMC

4 Executive Plaza, Ste 132
 Yonkers, NY 10701
 914-664-5888

Date	Estimate #
5/1/2018	61447

Name / Address
County of Passaic Buildings & Grounds Attn : Jack Nigro 151 East 11th Street Paterson, NJ 07524

Description	Rate	Total
<p>Proposal for water mitigation and mold remediation at 317 Pennsylvania Ave, Paterson, NJ 07503 - Basement : approx 15,925 sq ft, 26 rooms</p> <p>SCOPE :</p> <ul style="list-style-type: none"> - Set up containment using 6 mil plastic, to prevent cross-contamination - Heavy content manipulation - Run 10 air scrubbers with HEPA filtration for 10 days - Run 30 dehumidifiers for 4 days - Run 40 drying fans for 4 days - Extract water where necessary - Remove all damaged contents and dispose. - Remove all damaged furniture and dispose - Remove damaged carpets - Recommend testing of 9 x 9 tiles - Pile files to be sorted by client and discard files not being kept - Power wash where necessary - Hydrate walls and floors in order to scrape and clean. - Scrape any peeling ceilings - Remove all wall paneling and interior sheet rock walls - Remove all interior wall studs - Remove all drop ceilings & grids - Remove all bathroom and showers stalls - Remove all rusted shelving units and cabinets - Dispose of all debris in dumpsters <ul style="list-style-type: none"> - Hand wipe all surfaces with antimicrobial agent <ul style="list-style-type: none"> - Including all floors, walls, ceiling, pipes, and exposed interiors - Fogging with deodorizing antimicrobial mist - HEPA vacuum all surfaces 		

Subtotal
Sales Tax (7.0%)
Total

IPMC

4 Executive Plaza, Ste 132
 Yonkers, NY 10701
 914-664-5888

Date	Estimate #
5/1/2018	61447

Name / Address
County of Passaic Buildings & Grounds Attn : Jack Nigro 151 East 11th Street Paterson, NJ 07524

Description	Rate	Total
GENERAL CONDITIONS : - PPE (Personal protective equipment) - Delivery & set up of equipment & break down and pick by commercial truck - Equipment charge : 10 air scrubbers for 10 days - Equipment charge : 30 dehumidifiers for 4 days - Equipment charge : 40 drying fans for 4 days - Supervisor - Project coordinator - Dump fees : dumpster rentals - 10 30yd dumpsters - Note - If more are needed it would be billed separately - Materials : Microban, external & internal filters for dehu's and airscrubbers, mops, rags, etc - Travel : gas and tolls - Overhead & Profit		
SUBTOTAL :	74,403.00	74,403.00
** Please note - We estimate this job to take 20 work days to complete the above scope. This estimate does not include 2 prosecutor file rooms that we did not have access to. Electrical power is not included in this estimate. Client must let us now if they will get power supplied to basement. **		

We propose to furnish materials, labor, and equipment complete with above specifications for the above sum. 50 % DEPOSIT TO BE PAID PRIOR TO COMMENCEMENT OF WORK AND BALANCE TO BE PAID UPON COMPLETION. All material is guaranteed to be as specified. Any alteration or deviation from the above mentioned specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. IPMC, their employees, or assigns harmless from any and all liability. IPMC, their employees, or assigns are not responsible for mold reoccurrences. The above prices, specifications, and conditions are hereby accepted and IPMC is authorized to do the work as specified upon signature of authorized signer below.

Subtotal	\$74,403.00
Sales Tax (7.0%)	\$5,208.21
Total	\$79,611.21

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution # R20180385

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO COLONNELLI BROTHERS FOR THE REPLACEMENT OF WAGARAW ROAD BRIDGE OVER GOFFLE BROOK PROJECT, STRUCTURE #1600-103, IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180386							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING FINAL PAYMENT TO COLONNELLI BROTHERS FOR THE REPLACEMENT OF WAGARAW ROAD BRIDGE OVER GOFFLE BROOK PROJECT, STRUCTURE #1600-103, IN THE BOROUGH OF HAWTHORNE, NEW JERSEY

WHEREAS a contract was awarded to Colonnelli Brothers for the Replacement of Wagaraw Road Bridge over Goffle Brook, Structure #1600-103, in the Borough of Hawthorne, New Jersey; and

WHEREAS by letter dated May 1, 2018, the Office of the County Engineer advised the County Counsel that they recommended approval of the final payment to Colonnelli Brothers; and

WHEREAS the work on this Bridge was actually completed several years ago and the maintenance bond usually required pursuant to the contract is no longer relevant in this particular case; however, a payment certificate is attached in the amount of \$10,223.02; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on April 25, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Colonnelli Brothers for the Replacement of Wagaraw Road Bridge over Goffle Brook, Structure #1600-103, in the Borough of Hawthorne, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

May 8, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

May 1, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of Wagaraw Road Bridge
Over Goffle Brook, Structure # 1600103
Borough of Hawthorne
Final Acceptance and Final Payment
Colonnelli Brothers

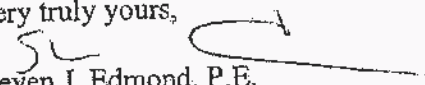
Dear Members of the Board:

The replacement of Wagaraw Road Bridge, Structure No. 1600103 in the Borough of Hawthorne has been completed, and conforms to the construction plans, standard specifications and County Engineer Standards.

Final Payment and Acceptance for this project was discussed at the Public Works Committee meeting on April 25, 2018 and recommended to the Full Board.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project and authorize the Director of Finance to issue the Final Payment in the amount of \$ 10,223.02 subject to any requirements deemed necessary by the County Counsel. No maintenance bond is required for this project due to the time lapse.

Very truly yours,


Steven J. Edmond, P.E.
County Engineer

SJE:AM:ibm
Attachment

Cc: County Administrator
County Counsel
Director of Finance
Public Works Chair

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180386

COUNTY OF PASSAIC
 ENGINEERING DEPT, CO OF PASSAIC
 (Q) 973-881-4450
 401 GRAND ST. ROOM 524
 PATERSON, NJ 07505

REQUISITION	
NO.	R8-03190

S H I P T O	
V E N D O R	VENDOR #: 08966 COLONNELLI BROTHERS, INC. 409 SOUTH RIVER STREET HACKENSACK, NJ 07601

ORDER DATE: 05/02/18
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	WAGARAW ROAD BRIDGE OVER GOFFLE BROOK, BORO OF HAWTHORNE BALANCE OF PURCHASE ORDER 3-016949 WHICH WAS CANCELED IN ERROR CONTRACT TOTAL 256,351.12 AMOUNT PAID \$246,127.70 BALANCE \$10,223.42 R-213 DATED 4/23/2000.	C-04-55-116-001-903	10,223.0200	10,223.02
			TOTAL	10,223.02

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180386

 REQUESTING DEPARTMENT DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Anthony J. De Nova III
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Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF A 2018 FORD ESCAPE SE 4WD VEHICLE THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR THE PASSAIC COUNTY ENGINEERING DEPARTMENT

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180387							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-39							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

Res. 2018-39-2

**RESOLUTION AUTHORIZING THE PURCHASE OF A 2018
FORD ESCAPE SE 4WD VEHICLE THROUGH THE MORRIS
COUNTY COOPERATIVE PRICING COUNCIL FOR THE
PASSAIC COUNTY ENGINEERING DEPARTMENT**

WHEREAS the County of Passaic is a member of the Morris County Cooperative Pricing Council (MCCPC) who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS Route 23 Automall, 1301 Route 23, Butler, New Jersey 07405, New Jersey was awarded the MCCPC contract for the purchase of a 2018 Ford Escape SE 4WD vehicle (MCCPC Contract #15C Item #1) to be used for transportation of Engineering Department employees during project site visits and County-related business; and

WHEREAS the Passaic County Engineer has recommended the purchase of said 2018 Ford Escort SE 4WD vehicle in the amount of \$25,092.00 pursuant to the terms of the letter dated May 3, 2018 (attached hereto and made a part hereof); and

WHEREAS this matter was discussed at the April 25, 2018 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of a 2018 Ford Escape SE 4WD vehicle in the sum of \$25,092.00 in conformity with the terms and conditions as set forth in their bid with the Morris County Cooperative Pricing Council.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic. Res-Pg: 1039-3

Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,092.00

APPROPRIATION: \$6,938.96 – C-04-55-108-010-901
\$4,335.00 – C-04-55-121-001-901
\$13,818.04-C-04-55-148-001-9A4

PURPOSE: Resolution authorizing the purchase of a 2018 Ford Escape SE 4WD vehicle through the Morris County Cooperative Pricing Council.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

May 3, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Engineering Department Vehicle
2108 Ford Escort SE 4WD
Morris County Utilities Contract – 15C, Item #1
AWARD OF PURCHASE - Route 23 Ford Automall

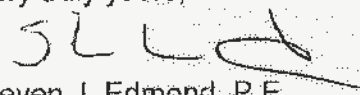
Members of the Board:

The County of Passaic is desirous of purchasing a 2018 Ford Escape under the Morris County Co-Operative Contract for use by the Engineering Department. The MCCC price is \$25,092.00.

This matter was discussed with the Public Works Committee on April 25, 2018 and an award of purchase under the MCCC to Route 23 Ford Automall is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding the purchase of 2018 Ford escort in the amount of \$25,092.00 to Route 23 Automall and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,


Steven J. Edmond, P.E.
County Engineer

SJE:ibm
Attachment

cc: County Administrator
County Counsel
Finance Director
Purchasing
PWC Chair

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180387



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

May 3, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Engineering Department Vehicle
2108 Ford Escort SE 4WD
Morris County Utilities Contract – 15C, Item #1
AWARD OF PURCHASE - Route 23 Ford Automall

Members of the Board:

The County of Passaic is desirous of purchasing a 2018 Ford Escape under the Morris County Co-Operative Contract for use by the Engineering Department. The MCCC price is \$25,092.00.

This matter was discussed with the Public Works Committee on April 25, 2018 and an award of purchase under the MCCC to Route 23 Ford Automall is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding the purchase of 2018 Ford escort in the amount of \$25,092.00 to Route 23 Automall and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

SJE:ibm
Attachment

cc: County Administrator
County Counsel
Finance Director
Purchasing
PWC Chair

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180387

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION TO ACCEPT THE FFY2015 VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE GRANT PROGRAM, PROJECT TITLE: COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER (SART/FNE) GRANT PROGRAM, SUBAWARD NUMBER VS-59-15 IN THE AMOUNT OF \$117,312.00 FOR THE PERIOD OF OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20180388							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION TO ACCEPT THE FFY2015 VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE GRANT PROGRAM, PROJECT TITLE: COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURE EXAMINER (SART/FNE) GRANT PROGRAM, SUBAWARD NUMBER VS-59-15 IN THE AMOUNT OF \$117,312.00 FOR THE PERIOD OF OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018

WHEREAS the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety has notified the County of Passaic that it has been awarded a grant in the amount of \$117,312.00 through the Victims of Crime Act (VOCA) Grant Program; and

WHEREAS in order to receive said award, the New Jersey Department of Law & Public Safety, pursuant to N.J.S.A. 40A:4-87, requires the Board of Chosen Freeholders for the County of Passaic to submit a Resolution and accompanying Certification approving acceptance of federal funds administered by the State of New Jersey ; and

WHEREAS in accordance with the statutory requirements set forth in N.J.S.A. 40A:4-87, the Board of Chosen Freeholders of Passaic County does hereby accept the Victims of Crime Act (VOCA) sub award grant VS-59-15 in the amount of \$117,312.00 for a period of October 1, 2017 through September 30, 2018 combined with an additional \$29,448.00 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant amounting to a total project amount of \$146,760.00 for this grant; and

WHEREAS this grant is being accepted for the sole purpose of providing services to victims of crimes; and

WHEREAS the members of the Freeholder Law and Public Safety Committee considered this matter and recommended this Resolution to the full Board for Adoption;

NOW THEREFORE BE IT RESOLVED by the Passaic County Board of Chosen Freeholders that it does hereby approve acceptance of the Victims of Crime Act Grant VS-59-15

in the amount of \$117,312.00 for the period of October 1, 2017 through September 30, 2018 combined with an additional \$29,448.00 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant amounting to a total project amount of \$146,760.00 for this grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Department of Law and Public Safety.

Dated: May 8, 2018



State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 080
TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

GURBIR S. GREWAL
Attorney General

SHEILA Y. OLIVER
Lt. Governor

JENNIFER E. FRADEL
Administrator

April 23, 2018

Joanne Hatt SART/FNE Coordinator
Passaic County Prosecutor's Office
401 Grand Street
Paterson, NJ 07505

Re: FFY 2015 Victims of Crime Act (VOCA) Victim Assistance Grant Program
Project Title: County Sexual Assault Response Team/Forensic Nurse Examiner (SART/FNE) Grant Program
Subaward Number: VS-59-15

Dear Ms. Hatt:

We are pleased to advise you that your agency will receive a grant in the amount of \$117,312 through the Victims of Crime Act (VOCA) Grant Program. As a condition of the award, your agency agrees to provide \$29,448 as match, bringing the total project amount to \$146,760. Enclosed for your grant file are copies of your budget detail form and budget narrative which have been conditionally approved. Please note your budget and budget narrative are subject to additional review and final approval from the Office of the Attorney General.

The enclosed Subaward Contract and any accompanying documents must be signed by the authorized signatory and originals returned by mail to our office by May 31, 2018. The signed documents will be sent along with the Subaward Contract to the Office of the Attorney General for signature.

A copy of the fully executed package including the final approved project budget will be returned for your files. If you have any questions or need further assistance, contact your Program Analyst, Jessica Guglich at 609-376-2434.

Sincerely,

Kerry Pimentel, Chief
Grants and Program Development

Enclosure(s)

- c. Todd Stanley, CPA
- Julie Malik, OAG Grants Accounting
- Jessica Guglich, Program Analyst
- Marilyn Easley, Grants / Program Development



Introduction: May 8, 2018
Addition: May 8, 2018
Official Resolution#: R20180388

**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL
SUBAWARD**

PROJECT TITLE Victims of Crime Act, Sexual Assault Response Team (SART)/ Forensic Nurse Examiner (FNE) Grant Program	SUBAWARD AMOUNT Federal \$ 117,312 Match \$ 29,448 Total \$ 146,760
SUBRECIPIENT Passaic County	Subrecipient Indirect Cost Rate (ICR) N/A
DUNS NO. 16-727-4823	CFDA NO. 16.575 - Crime Victim Assistance CFDA AMOUNT \$2,361,000,000
FEDERAL AWARD IDENTIFICATION NO. 2015-VA-GX-0021	FEDERAL AWARD DATE 9/15/2015 FEDERAL AWARD AMOUNT \$53,992,667 L&PS ICR 2.49%
FEDERAL AWARDOING AGENCY Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice	
STATE ACCOUNT NO. FY15-100-066-1020-142	DATE OF AWARD 4/23/18

In accordance with the provisions of 42 U.S.C. § 10603(a) and N.J.A.C. § 13:1E-1.2(c) as amended, the Department of Law and Public Safety hereby awards to the above named Subrecipient subaward in the amount specified for the purposes set forth in the approved application. SART/FNE Project is limited in scope to activities related to the performance of sexual assault forensic medical examinations within the context of the County Sexual Assault Response Team (SART) in responding to victims of sexual assault.

This subaward is subject to the requirements set forth in the appropriate Federal Regulations, the General Conditions for subawards promulgated by the Department of Law and Public Safety, all applicable Statutes of the State of New Jersey and the requirements of the State of New Jersey for State and local financial accounting including filing of single audits as required under 2 C.F.R. Part 200, Subpart F, Audit Requirements (2 C.F.R. §200.500, *et seq.*) and/or State Circular Letters 15-08-OMB and 07-05-OMB (if applicable). It is subject also to any general conditions and assurances, approved budget, application authorization, certifications, and special conditions attached to this program.

This subaward incorporates all conditions and representations contained or made in the application and notice of award (if applicable).

FOR THE SUBRECIPIENT:

FOR THE STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY

Signature of Authorizing Official

Attorney General or Designee

Typed Name of Official and Title

Date

Date

Subaward Number: VS-59-15
Introduced on: May 8, 2018
Adopted on: May 8, 2018
Subaward Period: 09/30/18
Official Resolution#: R20180388

Subrecipient Fiscal Year Start Date: January

Contact:
William H. Cranford, Deputy Administrator
Office of the Attorney General
State Office of Victim Witness Advocacy/Grants
609-292-6766
grants@njoag.gov

BUDGET DETAIL FORM

Introduced on:
Adopted on:
Official Resolutions:

Applicant Name: County of Passaic
Project Title: SART/FNE Program
Subaward Number: VS-59-15
Project Period: 10/01/2017 to 09/30/2018

List each position by name and title	Show % of time OR if using an hourly rate show computation (# of hours, # weeks) spent on project to be funded with subaward and/or match funds.	Annual Salary or Hourly Rate	SUBAWARD FUNDS	MATCH FUNDS	TOTAL FUNDS
Joanne Hatt, RN FN CSA SART/FNE Program Coordinator	69%	\$78,913.00	\$54,450		\$54,450
Todd Stanley, CPA	5%	\$152,109/year	\$7,605		\$7,605
					\$0
					\$0
					\$0
					\$0
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					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
SUB-TOTAL: SALARIES AND WAGES					\$62,055
				\$0	\$62,055

BUDGET DETAIL FORM

Introduced on:
Adopted on:
Official Resolutions:

Applicant Name: County of Passaic
Project Title: SART/FNE Program
Subaward Number: VS-59-15
Project Period: 10.01.2017 to 09.30.2018

Table with columns: Personnel From A1 Only (Name and Title), List Benefit(s), Show Computation, SUBAWARD FUNDS, MATCH FUNDS, TOTAL FUNDS. Rows include Joanne Hatt, RN FN CSA SART/FNE Program Coordinator and Todd Stanley, CPA.

Summary table with columns: SUB-TOTAL: FRINGE BENEFITS, TOTAL: SALARIES, WAGES AND FRINGE BENEFITS (SECTIONS A1 and A2). Values: \$9,789, \$29,448, \$39,237, \$71,844, \$101,292.

BUDGET DETAIL FORM

Applicant Name: County of Passaic
 Project Title: SART/FNE Program
 Subaward Number: VS-59-15
 Project Period: 10.01.2017 to 09.30.2018

Introduced on: _____
 Adopted on: _____
 Official Resolution #: _____

PURCHASE OF SERVICES							
Contracts for professional services, other services and seminar registration costs.							
Name of Provider / Service Provided	Unit Cost / Hourly Rate	Number of Units / Hours	SUBAWARD FUNDS	MATCH FUNDS	TOTAL FUNDS		
Membership to IAFN for 12 FNE's @ \$129.00 per FNE	\$129.00	12.00	\$1,548		\$1,548		
Membership to NJ-IAFN for 12 FNE's @ \$30.00 per FNE	\$30.00	12.00	\$360		\$360		
Annual Sex Crimes Conference in NJ for 10 FNE's @ \$175.00 per FNE	\$175.00	10.00	\$1,750		\$1,750		
NJ-IAFN Conference x 2 conferences @ \$125.00 per FNE for 9 FNE's	\$125.00	18.00	\$2,250		\$2,250		
San Diego International Conference on Child and Family Maltreatment for 4 FNE's @ \$615.00	\$615.00	4.00	\$2,460		\$2,460		
IAFN Conf for 1 FNE's @ \$550.00 per FNE	\$550.00	1.00	\$550		\$550		
EVAWI Regional Conference on 10-07-2017 to 10-11-2017 for 5 FNE @ \$650.00	\$650.00	5.00	\$3,250		\$3,250		
EVAWI Conference in 04.2018 for 2FNE @ \$650.00	\$650.00	2.00	\$1,300		\$1,300		
					\$0		
					\$0		
					\$0		
					\$0		
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					\$0		
					\$0		
					\$0		
					\$0		
					\$0		
					\$0		
					\$0		
					\$0		
TOTAL: PURCHASE OF SERVICES			\$13,468	\$0	\$13,468		

BUDGET DETAIL FORM

Applicant Name: County of Passaic
 Project Title: SART/FNE Program
 Subaward Number: V5-59-15
 Project Period: 10.01.2017 to 09.30.2018

Introduced on: 10/23/18
 Adopted on: 10/23/18
 Official Resolutions: 18-00000

PURPOSE / LOCATION / ITEM	COST	QUANTITY	SUBAWARD FUNDS	MATCH FUNDS	TOTAL FUNDS
C. TRAVEL, TRANSPORTATION AND SUBSISTENCE					
ite travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, meetings, etc.). Describe the purpose of each travel expenditure in relation to the project objectives. Show the basis of computation. Costs for lodging, meals, mileage and transportation should each be listed separately. Identify the location of travel, if known. If unknown, indicate "location to be determined." NOTE: MILEAGE IS LIMITED TO .31 CENTS PER MILE.					
San Diego Conference for 4 FNE's for airfare @ \$800.00 per FNE <u>A1</u>	\$800.00	4.00	\$3,200		\$3,200
IAFN Conf for 1 FNE's Airfare @ \$400.00 <u>A2</u>	\$400.00	1.00	\$400		\$400
San Diego Conf for 4 FNE's ground transportation at \$60 one way <u>B1</u>	\$60.00	8.00	\$480		\$480
IAFN Conf for 1 FNE's ground transportation @ \$250.00 <u>B2</u>	\$250.00	1.00	\$250		\$250
EVAMI Conf NYC Tolls \$12.00 for 5 FNE <u>B3</u>	\$12.00	5.00	\$60		\$60
EVAMI Parking for 5 FNE's @ \$30.00 <u>B4</u>	\$30.00	5.00	\$150		\$150
EVAMI Conf NYC car @ \$.31 per miles 50 miles round trip for 5 FNE's <u>B5</u>	\$0.31	250.00	\$775		\$775
San Diego Conference for 4 FNE's for hotel at \$159 for 5 nights <u>C1</u>	\$159.00	20.00	\$3,180		\$3,180
San Diego Conf for 4 FNE's for meals for 5 days <u>C2</u>	\$35.00	20.00	\$700		\$700
IAFN Hotel for 1 FNE's for 199.00 per night for 4 nights per FNE <u>C3</u>	\$199.00	4.00	\$796		\$796
IAFN Conf for meals 1 FNE's @ \$35 a day <u>C4</u>	\$35.00	4.00	\$140		\$140
TOTAL: TRAVEL, TRANSPORTATION AND SUBSISTENCE			\$10,131	\$0	\$10,131

BUDGET DETAIL FORM

Introduced on: 2018
 Adopted on: 2018
 Official Resolution# 0388

Applicant Name: County of Passaic
 Project Title: SART/FNE Program
 Subaward Number: VS-59-15
 Project Period: 10.01.2017 to 09.30.2018

UNIT COST / COST BASIS	QUANTITY	SUBAWARD FUNDS	MATCH FUNDS	TOTAL FUNDS
Color multifunction printer laser	1.00	\$369		\$369
Printer cartridges for small printers at sites 5 packs for \$135 per pack	5.00	\$675		\$675
Speculum 6 cases at \$360.00 per case	6.00	\$2,180		\$2,180
Alternate light source with blue and UV light heads. Price: \$995.00	1.00	\$995		\$995
Notebook Computers at \$1,170.00 per book x 3 items	3.00	\$3,510		\$3,510
2 copies of PDF program @ 300.00 per copy	2.00	\$600		\$600
2 copies of word program at \$232.00	2.00	\$464		\$464
3 Monochrome laser printers @ \$100.00 each	3.00	\$300		\$300
Camera @ \$955.00 each 2 cameras	2.00	\$1,990		\$1,990
Cell phone charges \$45.00 for each set	3.00	\$135		\$135
4 black toners, 2 magenta, 2 cyan and 2 yellow toners for printer	10.00	\$770		\$770
Desk top computer for Coordinator	1.00	\$1,200		\$1,200
Monitor 22"	1.00	\$526		\$526
Office Program for coordinator's desk top computers	1.00	\$314		\$314
Colored Scanner	1.00	\$800		\$800
Cases for cameras @ \$75.00 per case	2.00	\$150		\$150
Cabinet for storage of hold kits, double locking 2 @ \$900.00	2.00	\$1,800		\$1,800
Refrigerator for storage of hold specimens	1.00	\$650		\$650
External hard drive	1.00	\$900		\$900
Specimen Dryer	1.00	\$500		\$500
dryer racks	4.00	\$300		\$300
2 boxes of paper	2.00	\$120		\$120
surge protectors	3.00	\$90		\$90
Mailing Labels	2.00	\$84		\$84

BUDGET DETAIL FORM

Introduced on: 10/21/18
 Adopted on: 10/21/18
 Official Resolutions: 18-0388

Applicant Name: County of Passaic
 Project Title: SART/FNE Program
 Subaward Number: VS-59-15
 Project Period: 10/01/2017 to 09/30/2018

D. SUPPLIES
 List all items by type (pens/pencils, postage, materials, copying paper, and expendable equipment items costing less than \$5,000) and show the basis for computation. Generally, supplies should include any materials that are expendable or consumed during the course of the project.

List Each Item and Show Unit Cost and Calculations	UNIT COST / COST BASIS	QUANTITY	SUBAWARD FUNDS	MATCH FUNDS	TOTAL FUNDS
Hanging folders 2 boxes	\$65.00	2.00	\$130		\$130
Brown envelopes	\$25.00	2.00	\$50		\$50
Metal Copy holder	\$42.00	1.00	\$42		\$42
label maker tape	\$27.00	5.00	\$135		\$135
remote controls for camera	\$30.00	3.00	\$90		\$90
extra camera batteries	\$65.00	2.00	\$130		\$130
Hospital Grade Electrical strip for cart	\$145.00	1.00	\$145		\$145
TOTAL SUPPLIES			\$20,144	\$0	\$20,144

BUDGET DETAIL FORM

Introduced on:
Adopted on:
Official Resolutions:

Applicant Name: County of Passaic
Project Title: SART/FNE Program
Subaward Number: V5-59-15
Project Period: 10.01.2017 to 09.30.2018

E. FACILITIES, OFFICE SPACE, UTILITIES, ETC.	COST RATE / COST BASIS	QUANTITY	SUBAWARD FUNDS	MATCH FUNDS	TOTAL FUNDS
List and Show Computation					\$0
all charges paid by the Passaic County Prosecutor's Office					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
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					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
TOTAL: FACILITIES, OFFICE SPACE, UTILITIES, ETC.					\$0

BUDGET DETAIL FORM

Introduced on:
 Adopted on:
 Official Resolution:

Applicant Name: County of Passaic
 Project Title: SART/FNE Program
 Subaward Number: VS-59-15
 Project Period: 10.01.2017 to 09.30.2018

F. EQUIPMENT	UNIT COST / COST BASIS	QUANTITY	SUBAWARD FUNDS	MATCH FUNDS	TOTAL FUNDS
List Each Item and Show Unit Cost and Calculations	none				\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
TOTAL: EQUIPMENT			\$0	\$0	\$0

BUDGET DETAIL FORM

Introduced on:
 Adopted on:
 Official Resolutions:

Applicant Name: County of Passaic
 Project Title: SART/FNE Program
 Subaward Number: VS-59-15
 Project Period: 10.01.2017 to 09.30.2018

DESCRIPTION	COST RATE / COST BASIS	QUANTITY	SUBAWARD FUNDS	MATCH FUNDS	TOTAL FUNDS
G. VICTIM AID (VICTIM AND VAWA SUBAWARD PROGRAMS ONLY)					
Small Sweatshirt @ \$6.00 each for 5	\$6.00	5.00	\$30		\$30
Medium sweatshirt @ \$6.00 each for 10	\$6.00	10.00	\$60		\$60
5 2xl Sweatshirt at \$8.00 each	\$8.00	5.00	\$40		\$40
10 large sweatshirt @ \$7.00 each	\$7.00	10.00	\$70		\$70
5 2xl sweatpant @ \$7.00 each	\$7.00	5.00	\$35		\$35
10 medium sweatpants @ \$5.90 each	\$5.90	10.00	\$59		\$59
10 Large sweat pants @ \$6.40 each	\$6.40	10.00	\$64		\$64
5 small sweat pants @ \$5.90	\$5.90	5.00	\$30		\$30
10 2xl t-shirts @ 4.00 each	\$4.00	10.00	\$40		\$40
10 medium T-shirts @ \$2.58 each	\$2.58	10.00	\$26		\$26
10 Large T-shirts @ \$3.60 each	\$3.60	10.00	\$36		\$36
10 Small T-shirts @ \$2.58 each	\$2.58	10.00	\$26		\$26
20 Large Shorts @ \$6.00 each	\$6.00	20.00	\$120		\$120
disposable blanket @ 5.50 each	\$5.50	10.00	\$55		\$55
10 small shorts @ \$5.70	\$5.70	10.00	\$57		\$57
Thermal Shirts Large 12 @ 29.00 30.50 per dozen	30.50	2.00	61		61
wool socks @ \$29.00 per dozen	\$29.00	2.00	\$58		\$58
Hats @ 16.74/dozen	\$16.74	3.00	\$50		\$50
10 L Jackets lined \$19.55 per piece	\$19.55	5.00	\$95		\$95
10 medium Jackets lined \$19.55 per piece	\$19.55	5.00	\$95		\$95
5 small lined jackets @ \$19.55 each	\$19.55	5.00	\$98		\$98
10 L fleece jackets @ \$26.00 each	\$26.00	10.00	\$260		\$260
10 Medium Fleece jackets @ \$26 per piece	\$26.00	10.00	\$260		\$260
TOTAL: VICTIM AID			\$1,725	\$0	\$1,725

BUDGET DETAIL FORM

Applicant Name: County of Passaic
 Project Title: SART/FNE Program
 Subaward Number: VS-59-15
 Project Period: 10.01.2017 to 09.30.2018

Introduced on:
 Adopted on:
 Official Resolutions:

H - INDIRECT COSTS

REVIEW THE INDIRECT COST FACT SHEET - Indicate below if using a federally approved rate or the 10% de minimis. If using a federally approved indirect cost rate the copy of the rate approval/negotiated agreement must be attached.

List budget items included in base and show computation.

BASE	RATE	SUBAWARD FUNDS	MATCH FUNDS	TOTAL FUNDS
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL INDIRECT COSTS				\$0

BUDGET DETAIL - SUMMARY

Introduced on: **March 8, 2018**
 Adopted on: **March 8, 2018**
 Official Resolution#: **R20180388**

Applicant Name: County of Passaic
 Project Title: SART/FINE Program
 Subaward Number: VS-59-15
 Project Period: 10.01.2017 to 09.30.2018

	SUBAWARD FUNDS	MATCH FUNDS	TOTAL FUNDS
ALL PROJECT COSTS - SECTIONS A THROUGH H			
A1. PERSONNEL	\$62,055	\$0	\$62,055
A2. PERSONNEL - FRINGE BENEFITS	\$9,789	\$29,448	\$39,237
TOTAL: SALARIES, WAGES AND FRINGE BENEFITS (SECTIONS A1 and A2)	\$71,844	\$29,448	\$101,292
B. PURCHASE OF SERVICES	\$13,468	\$0	\$13,468
C. TRAVEL, TRANSPORTATION AND SUBSISTENCE	\$10,131	\$0	\$10,131
D. SUPPLIES	\$20,144	\$0	\$20,144
E. FACILITIES, OFFICE SPACE, UTILITIES, ETC.	\$0	\$0	\$0
F. EQUIPMENT	\$0	\$0	\$0
G. VICTIM AID	\$1,725	\$0	\$1,725
H. INDIRECT COSTS	\$0	\$0	\$0
TOTAL: NON SALARY (SECTIONS B. THROUGH H.)	\$45,468	\$0	\$45,468
TOTAL PROJECT COST - SECTIONS A THROUGH H	\$117,312	\$29,448	\$146,760

Passaic County SART/FNE Program
 Passaic County Prosecutor's Office
 401 Grand St
 Paterson, NJ 07505
 Grant # VS-59-15

A. Personal: \$101,294.00

- a. **Salary:** The salary for the FNE/SART Coordinator is \$78,913 and 69% of the salary will be used for grant time. A maximum of 70 hours per month as FNE Coordinator, 22 hours per month as SART Coordinator, and 13 hours per month as Grant Manager totals to **\$54,450.00**
- b. **Fringe Benefits:** The fringe benefits were calculated at the state rate of **63.23%**. Amount charged to the grant is **\$34,428.00** and **\$4980.00** charged to the grant as sub award funds and **\$29,448.00** as match.
- c. **Salary:** The salary for the financial officer administering grant is **\$7,605.00**
- d. **Fringe Benefits:** The fringe benefits were calculated at the state rate of **63.23%**. The amount charged to the grant with sub award funds **\$4,809.00**.

B. Purchase of Services: \$13,468.00

- a. **Contracted Services:** The County of Passaic participates in the state pay initiative for the payment of the Forensic Nurses.
- b. **Dues for International Association of Forensic Nurses (IAFN) membership for 12 Forensic Nurse Examiners(FNE's) @ \$129.00 Per FNE : \$1548.00**
- c. **Dues for the NJ Chapter of the IAFN @ \$30.00 per FNE for 12 FNE's : \$360.00**
- d. **Registration for conferences: \$11,560.00**
 1. **EVAWI Regional Conference for 5 FNE's @ \$650.00 per FNE: \$3,250.00**
 2. **30th Annual San Diego International Conference on Child and Family Maltreatment for 4 FNE's @ \$615.00 per FNE: \$2,460.00**
 3. **Annual Sex Crimes Conference in New Jersey for 10 FNE's @ \$175.00 per FNE: \$1750.00**
 4. **NJ IAFN conferences: 9 FNE's x 2 conferences @ \$125.00 per conference= \$2,250.00**
 5. **IAFN Annual Conference in Toronto, Canada @ \$550.00 for 1 FNE= \$550.00**
 6. **EVAWI Conference 04.2018 for 2 FNE's @ \$650.00**
 - 7.

C. Travel: \$10,131.00

- a. **Flights for conferences: \$3,600.00**
 1. **San Diego Conference 4 FNE's @ \$800.00= \$3,200.00**
 2. **IAFN Conf in Toronto 1 FNE @\$400.00= \$400.00**

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180388

b. Ground Transportation for Conferences:

1. San Diego: transport to and from the airports for 4 FNE's @ \$60.00 each way = **\$480.00**
2. IAFN: Round trip from and to airport by taxi 1 FNE's @ **\$250.00**
3. Tolls for EVAWI regional @ \$12.00 per FNE for 5 FNE's = **\$60.00**
4. Parking for EVAWI regional @ \$30.00 for 5 FNE's = **\$150.00**
5. Mileage for EVAWI @ \$0.31/mile for 5 FNE's for 250 miles = **\$775.00**

c. Hotel and meals for Conferences:

1. San Diego Hotel 4 FNE's x 5 days @ ~~\$150.00~~¹⁵⁹ per day = **\$3,180.00**
2. San Diego meals 4 FNE's x 5 days @ \$35.00 per day = **\$700.00**
3. IAFN: Hotel for 1 FNE 4 days @ ~~199~~¹⁹⁹ per day = **796**
4. IAFN: Meals for 1 FNE x 4 days @ \$35.00 per day = **140**

D. Supplies: **\$20,144.00**

- a. Color multifunction laser printer for office **\$369**
- b. Printer cartridges for hospital printers 5packs x \$135.00 = **\$675.00**
- c. Case of Speculums: 6 cases @ \$360 per case = **\$2180.00**
- d. ALS with blue and UV light heads @ **\$995.00**
- e. Notebook Computers @ \$1170.00 per notebook x 3 = **\$3510.00**
- f. 2 copies of a PDF Program @ 300.00 per copy = **\$600.00**
- g. 2 copies of a word program for notebooks @ \$232.00 each = **\$464.00**
- h. 3 monochrome laser printers for hospital sites @ \$100.00 per printer = **\$300.00**
- i. 2 cameras @ \$955.00 per camera = **\$1990.00**
- j. 3 sets of cell phone charges for victims cell phones at hospital @ \$45.00 = **\$135.00**
- k. 4 black toners, 2 magenta toners, 2 yellow toners for printer @ \$77.00 = **\$770.00**
- l. Desktop computer for Coordinator's Office **\$1200.00**
- m. Monitor @ **\$526.00**
- n. Office program for Coordinator's computer @ ~~\$315.00~~ **314**
- o. Colored Scanner @ **\$800.00**
- p. Cases for camera 2 cases @ \$75.00 = **\$150.00**
- q. Double locking cabinets for storage of hold kits and files 2 cabinets x \$900.00 = **\$1800.00**
- r. Refrigerator for storage @ **\$650.00**
- s. External replication hard drive @ **\$900.00**
- t. Specimen Dryer @ **\$500.00**
- u. Dryer racks 4 @ \$75.00 = **\$300.00**
- v. 2 boxes of printer paper @ \$60.00 per box = **\$120.00**
- w. 3 surge protectors @ \$30.00 per item = **\$90.00**
- x. Mailing labels @ 42.00 per box = **\$84.00**

- y. Hanging folders 2 boxes @ \$65.00 per box= **\$130.00**
- z. Brown envelopes for reports @ \$25.00 a box 2 boxes= **\$50.00**
- aa. Metal Copy holder @ **\$42.00**
- bb. Label maker tape 5 rolls @ \$27.00 per roll= **\$135.00**
- cc. 3 remote controls for cameras @ \$30.00 per item= **\$90.00**
- dd. 2 replacement batteries for cameras @ \$65.00 = **\$130.00**
- ee. Hospital Grade Electrical Strip for cart in hospital @ **\$145.00**

E. Facility and Office Space:

- a. No charge to grant, paid for by the Passaic County Prosecutor's Office

F. Equipment: none

G. Victim Aid: \$1,725.00

- a. 5 small sweat shirts @\$6.00 each= **\$30.00**
- b. 10 medium sweat shirts @ \$6.00 each=**\$60.00**
- c. 5 2xl sweatshirts @ 8.00 each = **\$40.00**
- d. 10 large sweatshirts @ \$7.00 each = **\$70.00**
- e. 5 2xl sweatpants @ \$7.00 each = **\$35.00**
- f. 10 medium large sweatpants @\$5.90 each = **\$59.00**
- g. 10 large sweatpants @ \$6.40 each= **\$64.00**
- h. 5 small sweatpants @ \$5.90 each=**\$30.00**
- i. 10 2xl t-shirts @ \$4.00 each=**\$40.00**
- j. 10 medium t-shirts @\$2.58 each=**\$26.00**
- k. 10 large t-shirts @ \$3.60 each = **\$36.00**
- l. 10 small t-shirts @ \$2.58 each = **\$26.00**
- m. 20 Large shorts @ \$6.00 each =**\$120.00**
- n. 10 Disposable blanket @ \$5.50 each = **\$55.00**
- o. 10 small shorts @ \$5.70 each = **\$57.00**
- p. Thermal Shirts Large 12/box @ ~~\$29.00~~^{30.50}/box x 2 boxes= ~~\$58.00~~ **\$61.00**
- q. Wool socks @ \$29.00 per dozen x 2 dozen= **\$58.00**
- r. Hats @ \$16.74/dozen x 3 dozen =**\$50.00**
- s. 10 Large Lined jackets @\$19.55 per piece = **\$196.00**
- t. 10 medium lined jackets @ \$19.55 each= **\$195.00**
- u. 5 small lined jackets @\$19.55each=**\$98.00**
- v. 10 Medium fleece jackets @\$26.00 each = **\$260.00**
- w. 10 XL fleece jackets @ \$26.00 each= **\$260.00**

Page 4 of 4

Joanne Hatt, RN FN CSA
FNE/SART Coordinator
Passaic County Prosecutor's Office
401 Grand St
Paterson, NJ 07512

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180388

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

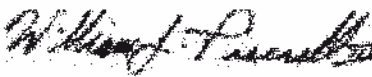
Agenda: RESOLUTION AMENDING RESOLUTION R2017 0857 TO AUTHORIZE AND ACCEPT A GRANT EXTENSION BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR A PROJECT ENTITLED COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE-EXTENSION FOR THE PERIOD APRIL 1, 2017 THROUGH JUNE 30, 2017, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20180389							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AMENDING RESOLUTION R2017 0857 TO AUTHORIZE AND ACCEPT A GRANT EXTENSION BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR A PROJECT ENTITLED COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE-EXTENSION FOR THE PERIOD APRIL 1, 2017 THROUGH JUNE 30, 2017

WHEREAS the Board of Chosen Freeholders of Passaic County adopted Resolution R2017 0857 on October 10, 2017 authorizing the Passaic County Prosecutor's Office to apply for funding for a project entitled County Office of Victim Witness Advocacy-DV Advocate for the period October 30, 2017 through October 29, 2018; and

WHEREAS the Passaic County Prosecutor's Office is in receipt of a subaward grant extension notification from the New Jersey Department of Law and Public Safety Office of the Attorney General, a copy of which is attached hereto and made a part hereof, concerning the previously identified program for a period of October 30, 2017 through June 30, 2019; and

WHEREAS the aforesaid grant extension provided additional grant funds of \$ 23,591.00, with the requirement that the County identify and certify that the sum of \$ 7,864.00 is available as an in-kind salary/fringe match for those employees providing services in connection with this grant program; and

WHEREAS the members of the Freeholder Law and Public Safety Committee considered this matter and recommended it to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby amends Resolution R2017 0857, dated October 10, 2017 to accept additional grant funds of

\$23,591.00, and to certify that the sum of \$ 7,864.00 is available as an in kind match to cover the fringe benefits costs for employees providing services in connection with the grant for the extension period mentioned herein; revised grant award for the period of 10/30/17-6/30/18 is \$ 58,881 in federal subaward funds to be matched with \$ 19,627 in cash or in-kind services for a total of \$ 78,508.00; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board and all other required County officers and employees be authorized to execute all documents necessary to effectuate the terms of this Grant Program.

Dated: May 8, 2018



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 080
TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

GURBIR S. GREWAL
Attorney General

SHEILA Y. OLIVER
Lt. Governor

JENNIFER E. FRADEL
Administrator

April 18, 2018

Honorable Camelia M. Valdes
Passaic County Prosecutor's Office
401 Grand Street
7th Floor
Paterson, NJ 07505

Re: STOP Violence Against Women Act (VAWA) Grant Program
Project Title: County Office of Victim Witness Advocacy - DV Advocate
Subgrant Number: VAWA-57-16
Extension

Dear Prosecutor Valdes:

Your agency's current subgrant titled "FY16 VAWA County Office of Victim Witness Advocacy - Domestic Violence Advocate" ends on October 29, 2018. The Office of the Attorney General (OAG) seeks to align all Domestic Violence Advocate subgrants with the State Fiscal Year. This alignment of the subgrant project period and the State Fiscal Year will allow the Violence Against Women Act (VAWA) Domestic Violence Advocate and the Victims of Crime Act (VOCA) Office of Victim Witness Advocacy subgrants to be merged as one subgrant effective July 1, 2019. This will be the final award of funding for this project under VAWA due to the transition to VOCA as the funding source.

In order to accomplish this goal, Subgrant No. VAWA-57-16 will be extended through June 30, 2019. Your revised grant award for the period of October 30, 2017 – June 30, 2019 is \$58,881 in federal subaward funds to be matched with \$19,627 in cash or in-kind services for a total of \$78,508.



Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180389

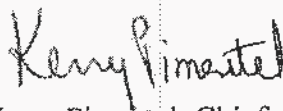
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Prosecutor Valdes
April 18, 2018
Page 2

Your subgrant application was received in the Grants Development Section and processing placed on hold pending the decision and action plan(s) to merge the VOCA County Office of Victim Witness Advocacy and VAWA DV Advocate subgrants into one subgrant effective July 1, 2019. Modifications to your agency's application are required. In response to this letter, please update the following documents to reflect the extended subgrant period of October 30, 2017– June 30, 2019: (1) Budget Detail Form; (2) budget narrative; (3) Work Plan (action strategy); and (4) project narrative. Please submit these documents, via e-mail to Analyst Guglich, no later than **Tuesday, May 22, 2018**.

Should you have any questions or require additional information, please contact Jessica Guglich, Program Analyst at (609) 376-2434 or via e-mail at guglichj@njdcj.org. I may also be contacted at (609) 376-2457 or via e-mail at pimentelk@njdcj.org.

Sincerely,



Kerry Pimentel, Chief
Grants Development Section

Enclosure

c: William Cranford, Deputy Administrator
Kelly Ottobre, Grants Manager
Robert Ash, Grants Manager, Grants Dev. Section
Amy Marino, Grants Manager, Grants Dev. Section
Jessica Guglich, Program Analyst, Grants Dev. Section
Marilyn Easley, Grants Dev. Section
Joan Nixon, Victim Witness Coordinator
Todd Stanley, Fiscal Contact Person

Passaic County Board of Chosen Freeholders

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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

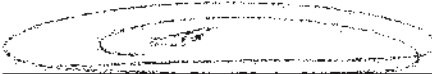
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470


Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20180390							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-42							
CAF #								
Purchase Req. #	R8-00744;R8-02992;R8-02988							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

WHEREAS the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the

applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the members of the Freeholder Law and Public Safety Committee considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase of seventeen Harley-Davidson Motorcycles
Using Agency:	Paterson Police Department
Purchase Price:	\$ 291,114.90
Vendor:	Hannum's Harley Davidson
Authority:	Formal Bid Paterson City
Contract #:	Paterson City Council Adopting Resolution Number 18:162 dated 3/27/18
Account:	Paterson PD Federal Forfeiture Account
Account #:	T-22-56-850-022-802
Requisition #:	R8-00744

Description: Purchase of ninety ballistic vests
Using Agency: Passaic City Police Department
Purchase Price: \$ 81,774.00
Vendor: Atlantic Uniform Company
Authority: New Jersey State Contract
Contract #: 81348
Account: Passaic PD Local Forfeiture Account
Account #: T-22-56-850-020-801
Requisition #: R8-02992

Description: Purchase of twenty active shooter kits
Using Agency: Passaic City Police Department
Purchase Price: \$ 8,555.00
Vendor: Lawmen Supply Company
Authority: New Jersey State Contract
Contract #: 81295
Account: Passaic PD Local Forfeiture Account
Account #: T-22-56-850-020-801
Requisition #: R8-02988

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$381,443.90

APPROPRIATION: \$291,114.90 – T-22-56-850-022-802
\$ 90,329.00 - T-22-56-850-020-801

PURPOSE: Resolution authorizing the purchase of various items
by the Passaic County Prosecutor's Office.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470


Agenda: RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$15,000.00 TO REPAIR THE ALARM AND SECURITY SYSTEMS FOR FACILITIES OF THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BY UNITED FEDERATED SYSTEMS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20180391							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-43							
CAF #								
Purchase Req. #	R8-03115							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$15,000.00 TO REPAIR THE ALARM AND SECURITY SYSTEMS FOR FACILITIES OF THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BY UNITED FEDERATED SYSTEMS

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-383 dated May 10, 2016 awarded a bid to United Federated Systems of Totowa, New Jersey to perform inspection/monitoring of the County security systems at various locations throughout Passaic County from April 1, 2016 through March 31, 2019 in the amount of \$24,276.00; and

WHEREAS that bid also contained hourly rates for miscellaneous improvements and enhancements to the County security, alarm and CCTV systems that were outside of the parameters of the preventive service requirements set forth in the bid; and

WHEREAS the Passaic County Sheriff's Department is reporting that they have had to have certain repairs done at their facilities involving the alarm systems and security equipment and requested that the sum of \$15,000.00 be set aside for those repairs and others that may be necessary between now and the end of calendar year 2018; and

WHEREAS the Freeholder Law and Public Safety Committee considered this request and is recommending it to the full Board for approval; and

WHEREAS a certification is attached that indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of

Chosen Freeholders of the County of Passaic that it hereby

authorizes the expenditure of up to \$15,000.00 to cover various miscellaneous improvements to County security, fire alarm and CCTV systems that were performed and/or need to be performed by United Federated Systems of Totowa, New Jersey at the hourly rates and discounted prices that were set forth in the March 23, 2016 bid for repairs to the alarm and security system for facilities of the Passaic County Sheriff's Department.

May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: 8-01-25-157-001-207

PURPOSE: Resolution authorizing the expenditure of up to \$15,000.00 to repair alarm and security systems for facilities of the Passaic County Sheriff's Department.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

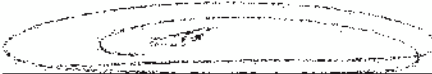
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

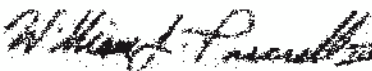
Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF TEN (10) INFO COP COMPUTER LICENSES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20180392							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-44							
CAF #								
Purchase Req. #	R7-07355							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING THE PURCHASE OF
TEN (10) INFO COP COMPUTER LICENSES FOR THE
PASSAIC COUNTY SHERIFF'S DEPARTMENT**

WHEREAS the Passaic County Sheriff's Department has requested that it be permitted to purchase ten (10) computer Info-Cop Licenses at \$1,000.00 each from Gold Type Business Machines Inc. (G.T.B.M) of East Rutherford, NJ; and

WHEREAS since these licenses include computer software which is proprietary in nature their purchase is exempt from public bidding pursuant to N.J.S.A.: 40A:11-5(dd); and

WHEREAS the purchase of these licenses though will bring the total amount of purchase above the monetary threshold set forth under the Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq); and

WHEREAS the said Board, by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of contract for exempt services and the contracts themselves must be available for public inspection; and

WHEREAS the members of the Freeholder Committee for Law & Public Safety considered this matter and recommended it to the full Board for approval, with the provision that the contract recipient agrees that it will make no political contributions as set forth in the above referenced Act; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-open and non-fair agreement by and between the County of Passaic and G.T.B.M. for the purchase of ten (10) new Info-Cop Licenses for the Passaic County Sheriff's Department in the amount of \$10,000.00; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that all officials and officers of the County of Passaic be and are hereby authorized to execute all necessary documents required to effectuate the terms of this award.

Dated: May 8, 2018

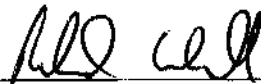
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 7-01-25-157001-213

PURPOSE: Resolution authorizing the purchase of ten (10) info
Cop Computer Licenses for the Passaic County
Sheriff's Department.



Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

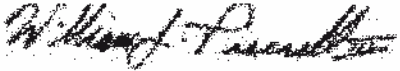
Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE USE OF \$2,618.00 FROM THE CORRIDOR ENHANCEMENT FUNDS PROGRAM, FOR THE CITY OF PATERSON TO SUPPLEMENT THE PURCHASE OF TRAFFIC DETECTION CAMERAS ON GRAND STREET WITH INTERSECTION WITH ROUTE 19 AND SPRUCE STREET, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20180393							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-45							
CAF #	T-20-56-880-018-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING THE USE OF \$2,618.00 FROM THE CORRIDOR ENHANCEMENT FUNDS PROGRAM, FOR THE CITY OF PATERSON TO SUPPLEMENT THE PURCHASE OF TRAFFIC DETECTION CAMERAS ON GRAND STREET WITH INTERSECTION WITH ROUTE 19 AND SPRUCE STREET

WHEREAS, on April 12, 2005 the Board of Chosen Freeholders under Resolution R-05-199 adopted the Passaic County Corridor Enhancement Program to encourage more business development and tourism in Passaic County, by providing a better, safer and more attractive environment along the commercial and recreation corridors of the County; and

WHEREAS, on July 24, 2008, the Passaic County Planning Board adopted the Corridor Enhancement Plan as an element of the Passaic County Master Plan to implement the Corridor Enhancement Program; and

WHEREAS, the Corridor Enhancement Plan states that funds collected under the Corridor Enhancement Program must be used in the district in which they were collected and can be used for capital improvement projects, for studies related to corridors, in conjunction with County road or intersection improvement projects, for use as local matching funds, in partnership with towns or non-profit organizations or for direct grants; and

WHEREAS, the use of \$2,618 in Corridor Enhancement Funds will supplement the funds available for installation of traffic detection cameras along Grand Street and the two

intersections with Route 19 and one at Spruce Street that comprise the interchange; and

WHEREAS, the cameras are being replaced in-kind as part of the County' annual resurfacing program, and is associated with the the two traffic controllers that manage the three intersections accessing Route 19, in the City of Paterson (see attached); and

WHEREAS, this matter was reviewed by the Freeholder Planning and Economic Development Committee, at its meeting of May 1, 2018 and recommend to the whole Board for approval; and

WHEREAS, a certification is attached hereto to the effect that funds for the within contemplated expenditure are available;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an expenditure in the amount of \$2,618.00 from the Corridor Enhancement Fund Program, for the City of Paterson, to supplement the funds available to install traffic detection cameras at three locations, along Grand Street at the Intersection with Route 19 and Spruce Street, as set forth above.

JRS:meg

Dated: May, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,618.00

APPROPRIATION: T-20-56-880-018-801

PURPOSE: Resolution authorizing the use of \$2,618.00 from the Corridor Enhancement funds program, for the city of Paterson to supplement the funds to install traffic detection cameras at three locations on Grand Street.


Richard Cahill, Chief Financial Officer

DATED: May 8, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Michael Lysicatos
Telephone #: 973.569.4047

DESCRIPTION OF RESOLUTION:

Request to authorize the expenditure of \$2,614.00 from the Paterson portion of the Corridor Enhancement Program to supplement the funds available to install traffic detection cameras at three locations along Grand Street at the intersection with Route 19 and Spruce Street.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 2,614.00
REQUISITION # _____
ACCOUNT # T-20-56-880-018-801

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: Supplement existing contract completed through RF

- | | |
|---|---------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>5/1/18</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180393



County of Passaic

Department of Planning & Economic Development
 930 Riverview Drive, Suite 250
 Totowa, New Jersey 07512

www.passaiccountynj.org

MICHAEL LA PLACE AICP, PP
 Director

(973) 569-4040
 (973) 812-3450 fax

MEMORANDUM

TO: Freeholder Planning & Economic Development Committee
 FROM: Michael Lysicatos
 Cc: Anthony DeNova, Matthew P. Jordan, Esq.
 DATE: April 27, 2018
 RE: Corridor Enhancement Request

The following information is meant to supplement the Corridor Enhancement Program request for \$2,000.00 to fund the purchase of traffic detection cameras at three locations along Grand Street in Paterson. The cameras are being replaced as part of the County's annual resurfacing program. This occurs any time the legacy "loop" systems are damaged by the resurfacing and provides cameras to actuate the signal change along County roadways. In this case the replacement was slated for the two traffic controllers that manage three intersections accessing Route 19. These include the on and off-ramp as well as Spruce Street. The County provided previous Corridor Enhancement Funds to install Miovision systems which provide real-time traffic metrics along Grand Street. The new cameras will supplement these systems and allow for automated, 24-hour traffic counts that will allow Paterson and the County to precisely analyze and modify signal timing dynamically through the year. This will provide a test bed for smart technology that may be applicable to the County's future installation of similar systems funded through a \$1.6 million grant received last year for Main Street and the Paterson-Hamburg Turnpike.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Michael Lysicatos

Telephone #: 973.569.4047

DESCRIPTION OF RESOLUTION:

Request to authorize the expenditure of \$2,614.00 from the Paterson portion of the Corridor Enhancement Program to supplement the funds available to install traffic detection cameras at three locations along Grand Street at the intersection with Route 19 and Spruce Street.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 2,614.00

REQUISITION # _____

ACCOUNT # T-20-56-880-018-801

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: Supplement existing contract completed through RF

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development 5/1/18

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Paterson, New Jersey 07505
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470


Agenda: RESOLUTION AUTHORIZING COUNTY OPEN SPACE AWARD EXTENSION REQUEST FOR PASSAIC CITY'S MCDONALD'S BROOK PROJECT IN THIRD WARD PARK (2015) – THROUGH JULY 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20180394							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-46							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION AUTHORIZING COUNTY OPEN SPACE
AWARD EXTENSION REQUEST FOR PASSAIC CITY'S
MCDONALD'S BROOK PROJECT IN THIRD WARD PARK
(2015) – THROUGH JULY 2018**

WHEREAS preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing a grant extension requests for Passaic City's McDonald's Brook project in Third Ward Park (2015) – through July 2018; and

WHEREAS this matter was reviewed and approved at the Planning & Economic Development Committee on May 1, 2018;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the grant extension requests for Passaic City's McDonald's Brook project in Third Ward Park (2015) – through July 2018.

JDP:lc

Dated: May 8, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kathleen M. Caren
Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Authorization to grant County Open Space award extension request for Passaic City's McDonald's Brook project in Third Ward Park (2015) through July 2018

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ n/a

REQUISITION #

ACCOUNT #

4. METHOD OF PROCUREMENT:

- RFQ, Bid, Other

5. COMMITTEE REVIEW:

DATE:

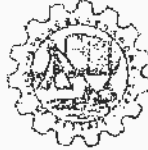
- Administration & Finance, Budget, Health, Human Services, Law & Public Safety, Planning & Economic Development (checked), Public Works

6. DISTRIBUTION LIST:

- Administration, Finance, Counsel, Clerk to the Board, Procurement, Other

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180394

VIDYA R.NAYAK, C.M.F.O
DIRECTOR OF FINANCE
CHIEF FINANCIAL OFFICER



Phone : (973) 365-5578
Fax: (973) 365-0698

CITY OF PASSAIC
330 PASSAIC STREET
PASSAIC, NEW JERSEY 07055

April 26, 2018

Kathleen M. Caren
Open Space Coordinator
Passaic County
Dept. of Planning & Economic Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Re: Open Space Grant
Reimbursement Request

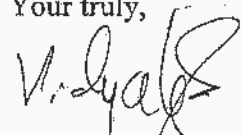
Dear Kathleen,

This is City of Passaic's second request for 2015 open space grant reimbursement in the amount of \$142,768.80. Also, we have encumbered the balance \$54,749.70 for Phase IV of McDanold Brook project. Estimated time of completion for phase IV is end of July. Hence, I am formally requesting extension for this project through 7/31/2018.

Should you have any questions, or need additional information, please let me know.

Thank you for your assistance in this matter.

Your truly,


Vidya Nayak
Finance Director/CFO

2018 APR 26 PM 12:40

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Clerk Of The Board



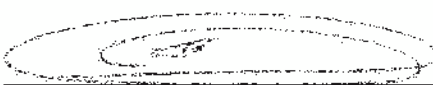
Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED LESLIE LEWIS VS. CARLOS J. DUARTE, ET AL TO THE LAW FIRM OF FRIEND AND WENZEL LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:



William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters
COMMITTEE NAME

Official Resolution#	R20180395							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-47							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
LESLIE LEWIS VS. CARLOS J. DUARTE, ET AL TO THE
LAW FIRM OF FRIEND AND WENZEL LLC TO PROVIDE
OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018 and R2018 0233 dated March 27, 2018, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Leslie Lewis vs. Carlos J. Duarte, et al., Superior Court of New Jersey Docket No.: PAS-L-1209-18(the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Friend and Wenzel, LLC for defense, which firm is included in the pool of qualified Outside Counsel and/or Special

Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A:11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: Not to exceed \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE Award of a contract to the law firm of Friend and Wenzel to Represent Passaic County in the case Leslie Lewis VS Carlos J. Duarte, ET AL.



Richard Cahill, Director of Finance

DATED: May 8, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



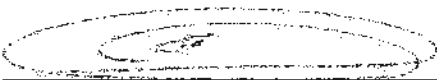
Public Meeting (Board Meeting)

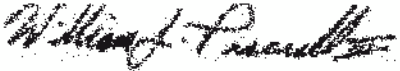
Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED CYNTHIA A. YOUMANS, ET AL. VS. EDWARD LESLIE BAREFOOT III, ET AL. TO THE LAW FIRM OF NATHANIEL M. DAVIS P.C. TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters
COMMITTEE NAME

Official Resolution#		R20180396						
Meeting Date		05/08/2018						
Introduced Date		05/08/2018						
Adopted Date		05/08/2018						
Agenda Item		k-48						
CAF #		T-19-56-850-000-801						
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
CYNTHIA A. YOUMANS, ET AL. VS. EDWARD LESLIE
BAREFOOT III, ET AL. TO THE LAW FIRM OF
NATHANIEL M. DAVIS P.C. TO PROVIDE OUTSIDE
LEGAL SERVICES TO PASSAIC COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018 and R2018 0233 dated March 27, 2018, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Cynthia A. Youmans, et al. vs. Edward Leslie Barefoot III, et al. , Superior Court of New Jersey, Docket No.: Pas-L-1064-18(the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Nathaniel M. Davis, PC, for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with

“Fair and Open” procedures as established in the “Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: May 8, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: Not to exceed \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE Award of a contract to Nathaniel Davis to represent Passaic County in the case Cynthia A. Youmans, ET AL VS. Edward Leslie Barefoot III, ET AL



Richard Cahill, Director of Finance

DATED: May 8, 2018

Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180396

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 08, 2018 - 5:30 PM

Location: William Paterson University
John Victor Machuga Student Center
300 Pompton Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY DEPARTMENT, JUVENILE JUSTICE COMMISSION (JJC) – JUVENILE DETENTION ALTERNATIVE INNOVATION (JDAI) PROGRAM TO SUPERIOR COURT OF THE STATE OF NEW JERSEY FOR CALENDAR YEAR 2018 IN THE AMOUNT OF \$69,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20180397							
Meeting Date	05/08/2018							
Introduced Date	05/08/2018							
Adopted Date	05/08/2018							
Agenda Item	k-49							
CAF #	G-01-41-820-018-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: May 9, 2018

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE STATE OF NEW JERSEY DEPARTMENT, JUVENILE JUSTICE COMMISSION (JJC) – JUVENILE DETENTION ALTERNATIVE INNOVATION (JDAI) PROGRAM TO SUPERIOR COURT OF THE STATE OF NEW JERSEY FOR CALENDAR YEAR 2018 IN THE AMOUNT OF \$69,000.00

WHEREAS pursuant to R-18-0195 (p-19) dated March 13, 2018, the Board of Chosen Freeholders of the County of Passaic hereby authorized the acceptance of grant funds from the State of New Jersey, Juvenile Justice Commission (JJC) – JDAI Innovation funding, in the amount of \$124,000.00 for calendar year 2018;

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of awarding a contract to the Superior Court of the State of New Jersey to the following Agencies for Calendar Year 2018:

Probation Department Alternative Program/ PDAP	\$ 64,000.00
Probation Orientation Program	<u>\$ 5,000.00</u>
	\$ 69,000.00;

and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the award of funds from the State of New Jersey Department of Juvenile Justice Commission (JJC) – JDAI Program to Superior

Court of the State of New Jersey for Calendar Year 2018 in the amount of \$69,000.00; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: May 8, 2018



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS, THROUGH THE HUMAN SERVICES DEPARTMENT TO AWARD FUNDING RECEIVED FROM THE JUVENILE JUSTICE COMMISSION FOR CALENDAR YEAR 2018 TO PASSAIC COUNTY PROBATION FOR \$64,000 FOR PDAP, AND \$5000 PROBATION ORIENTATION PROGRAM AS PER THAT ATTACHED APPLICATION.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 69,000
REQUISITION # _____
ACCOUNT # G-01--41-820-018-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: Intergovernmental agreement

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: May 8, 2018 Other: _____
 Adopted on: May 8, 2018
 Official Resolution#: R20180397

2



Chris Christie
Governor

Kim Guadagno
Lt. Governor

State of New Jersey
Office of the Attorney General
DEPARTMENT OF LAW AND PUBLIC SAFETY
Juvenile Justice Commission
P.O. Box 107
Trenton, New Jersey 08625-0107

Christopher S. Porrino
Attorney General

Kevyn M. Brown
Executive Director

January 9, 2018

Hon. Rudolph Filko, Co-Chair
Superior Court Judge
Superior Court
77 Hamilton Avenue
Paterson, NJ 07421

Melanie Nowling, Co-Chair
Family Division Manager
Superior Court
77 Hamilton Avenue
Paterson, NJ 07421

Re: 2018 Innovations Funding Award

Dear Co-Chairs:

The Juvenile Justice Commission (JJC) is pleased to advise you that Passaic's Innovations application, which totals \$124,000 and includes proposals for the Probation Detention Alternative Program (PDAP), Passaic County Youth and Family Enrichment Program, and Probation Orientation Program, has been approved. A copy of the award letter sent to your Youth Services Commission Administrator is attached.

Note that the review process involved evaluating not only each Innovations Proposal, but also the 2016 Annual Implementation & Outcome Reports submitted by Passaic County. The committee supports Passaic's decision to no longer fund HSAP since the program failed to reach program objectives. We hope to see greater progress achieving measurable outcomes by PDAP, which is aimed at increasing the release of youth admitted to detention from probation supervision. Additionally, the subcommittee looks forward to seeing the outcomes of the Youth and Family Enrichment Program and the Probation Orientation Program.

You will receive new templates for the 2017 Implementation & Outcome Reports in the early months of 2018. Each JDAI site's ability to demonstrate clear progress toward fully implementing programs as designed, and achieving identified goals, will continue to be a factor in Innovations Funding decisions.

Consistent with JDAI core strategies, the County Council continues to be responsible for producing data that reflect the implementation and outcome measures identified in approved



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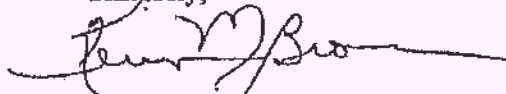
Introduced on: May 8, 2018
Adopted on: May 8, 2018
Official Resolution#: R20180397

Filko & Nowling
January 9, 2018
Page 2 of 2

Innovations Proposals, in any feedback correspondence sent to you by the Innovations Subcommittee, and in the reporting templates completed by Passaic in previous years. The County Council should review data regarding Innovations projects on a regular basis to help ensure progress toward system-improvement goals is being made. As always, your JJC Research & Reform Specialist is available to strategize with you regarding ways to accomplish your system-improvement objectives.

Congratulations on the approval of your Innovations application, and best of luck as you proceed with ongoing program implementation. If you have any questions, please contact Safiya L. Baker at 609-341-3632.

Sincerely,



Kevin M. Brown
Executive Director

cc: Jennifer LeBaron, Ph.D., Deputy Executive Director, Policy, Research & Planning
Doris S. Darling, Director, Local Programs & Services
Safiya L. Baker, Manager, YSC Grants Management Unit
Joelle Kenney, Manager, JDAI & System Reform Unit
Troy Alexander, JDAI Management Rep/Court Liaison Manager
Courtne Thomas, Research & Reform Specialist
Amanda Compton, Court Liaison
Joanne Dietrich, Assistant Director, AOC
Matthew Grochowiak, Assistant Chief, Juvenile Supervision, AOC
Harry T. Cassidy, NJ CJJSI Member
Cindy Samuels, NJ CJJSI Member
John Givens, Youth Services Commission Administrator
Francine Vince, Youth Services Commission Administrator

CY 2018
New Jersey Juvenile Detention Alternatives Initiative
Innovations Funding

INNOVATION PROPOSAL

COUNTY: PASSAIC

Project Type: New
 Renewal (attached most recent monitoring report)*
 Renewal with Modifications (attached most recent monitoring report)*

Original or Revision: Original Proposal
 Revised Proposal**

Revision Date: 12/21/2017

** If "Renewal" or "Renewal with Modifications" is checked, please use a formatting change such as shading, highlighting, or underlining to draw attention to all information that represents a change from last year's proposal. Information intended for deletion should in fact be deleted (i.e., do not use strikethroughs or other formatting to indicate intended deletions).*

*** Similarly, if the proposal originally submitted is revised as a result of the review process or as a result of a future amendment/modification request made by the county, please use a formatting change such as shading, highlighting, or underlining to draw attention to all information that represents a change from the original proposal or most recent revision. Information intended for deletion should in fact be deleted (i.e., do not use strikethroughs or other formatting to indicate intended deletions).*

General Instructions

Sites should follow this application strictly and avoid providing extra information that is not directly requested. Sites must use this proposal format, typing directly into this document. Any site seeking to use these funds for more than one innovative purpose must complete a separate Innovation Proposal for each of these proposed innovations. However, a maximum of three innovations proposals per site are allowed.

Innovation Proposal Summary Information

Innovation Proposal # 2 of 3
 Project Title for this Innovation Proposal Passaic County Youth and Family Enrichment Program
 Requested Amount for this Innovation Proposal \$55,000

Purpose

Provide a brief overview of the innovation for which the funds will be used.

Passaic County will utilize Innovations funding to create a multi-faceted community based enrichment program for youth on probation between the ages 12 and 19 who reside in Passaic County with an emphasis on youth who reside outside of the cities of Paterson and Passaic. The program will focus on youth who are high risk/high need on probation and are at risk of or have a history of violations. In addition the program will target youth who (1) violate probation; or (2) are at risk of a violation due to non-compliance. The program will utilize a coordinator to engage youth and their families with local service providers and community supports. The coordinator will collaborate with and work closely with community organizations to address systemic issues within the family that may cause violations of probation. The program will reduce the number of youth detained for VOP's by addressing issues affecting not just the youth, but also the home environment. For the purposes of this proposal, a family member is anyone that has a significant emotional tie to the youth. The program will focus on youth in the northern part of Passaic County. The majority of programs are held in the cities of Paterson and Passaic which makes it hard for youth who live in the northern part of Passaic County to travel down to Paterson or Passaic. This program will focus on youth who live in towns of Ridgely, Wayne, Pompton Lakes, Bloomingdale, West Milford, and Wanaque. This will also allow for community development for those youth to increase success and family support. The goal of this program is help support youth outside of Paterson and Passaic and create services that meet their needs and location to increase success.

The role of the coordinator is to function as a liaison between probation and the community. The coordinator will develop and maintain relationships with community resources and link youth on probation to these resources to prevent future violations. Additionally, the coordinator will have extensive knowledge of Passaic County and community networks. Referrals will be received from probation or through a review hearing in which probation is present. A process to receive these referrals will be developed through collaboration between probation and the coordinator.

The program coordinator will collaborate with Passaic County Probation, Passaic County community providers, family court and family support services to build relationships and link families with local resources and support services. In addition, the coordinator will link the families/guardians to agencies/services that will assist in preventing future violations and promote a healthy living environment. An integral part of the program involves fostering relationships with community support networks and organizations located in towns outside of Paterson and Passaic. The coordinator will link youth to positive activities and resources in their community and explore healthy coping skills to overcome drug use and abuse, toxic family dynamics, trauma and financial issues. The coordinator, probation, and service providers will collaborate to analyze the reasons youth are violating probation. This information will be utilized to develop strategies to promote the importance of compliance and strong family ties. An exit assessment from both parent/guardian and youth will be utilized to determine the strengths and weaknesses of the program. Outside of referrals the coordinator will:

- Link families with community based services in the youth's town or neighboring town
- Conduct a strength and needs determination after the initial visit to develop plans to help youth become more successful and help families work on generational issues that are contribute to noncompliance
- Hold a minimum of 6 hour long family sessions per week. A family may require more than one session per week. This will be determined by the Coordinator.
- Offer advocacy and support by meeting with families for at least one hour a week to discuss current or lingering family issues that are contributing to youth behavior or issues the family is facing
- Meet with probation monthly to discuss family progress
- Plan a minimum of 4 community or family engagement events to develop a community network for families and help develop healthy relationships between youth and their families

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180397

- Meet with families to discuss potential community based programs and activities for both youth and families

In addition, the coordinator will work with families, as needed, to develop individual action plans or case plans that will address specific risky behavior for identified youth. To complete this, the coordinator will collaborate with the youth, their family and probation on a continuous basis. Additionally, the coordinator will be available to meet with probation to discuss any issues or successes that arise while dealing with the youth. The Coordinator will draft reports outlining the progress of the youth and family to provide to Probation.

Identification of Problem/Systems-Improvement Need

Briefly describe the problem/systems-improvement need the innovation will address within the context of the one or two JDA core strategies most relevant to the proposed use of funds. Briefly describe how this problem affects detention utilization (Admissions, LOS, ADP, etc.).

✓ Problem/Need as it Relates to the Most Relevant Core Strategy(ies)

The Program will address the core strategies #1 and #6: Collaboration and Leadership and Addressing Special Populations, respectively. The program will analyze youth admitted for violations of probation. Although the goal is to reduce violations filed for all youth, the expectation is violations filed for minority youth will be reduced.

✓ Impact of Problem/Need on Detention Utilization

Passaic County continues to experience an increase in detention due to VOP's. The 2016 Annual Data indicates that in 2015 9.9%, or 24 juveniles, were detained as a result of a VOP. In 2016, 16.3%, or 41 juveniles, were detained as a result of VOP's. Furthermore, during 2016, 20.9% of juveniles admitted on a violation only had a violation as their most serious underlying offense, 13.2% had a DP/PDP as the most serious underlying offense, and 15.4% had a 4th degree charge as the most serious underlying offense.

Youth in both Paterson and Passaic have access to multiple programs and community support networks. Youth in the surrounding towns have a longer travel time and less access to the services due to location. Of the youth who were detained on a VOP in 2016, 12% were from towns in Passaic County outside of the large cities of Paterson and Passaic. Although this number is small, the data indicates that youth in cities outside of Paterson and Passaic represent most of youth that violate due to higher level drug use. Additionally, these youths and their families have trouble accessing life skills workshops, increased violations due to probation conditions and need additional supervision and support for family networks.

Specific Nature of Problem

Identify the primary factors contributing to the problem in this site. Briefly describe these factors, how the factors affect detention utilization, and the data used to assess each factor's presence in the site.

✓ Contributing Factor#1

Passaic has the 1st highest caseload in the state of NJ. The overall violation rate of youth on probation has increased over a one year period. In 2016, there were 183 VOP's filed. So far in 2017, there have been 154 VOP's filed. At this rate, the VOP rate for 2017 will outnumber the 2016 VOP rate.

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
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✓ Description & Data Regarding Factor #1

In 2015, there were 166 VOP's filed in Passaic County, which increased to 183 in 2016. The majority of these violations were due to technical and program violations

✓ Contributing Factor #2

Youth who receive a violation of probation for reasons outside of leaving a treatment program have increased.

✓ Description & Data Regarding Factor #2

In 2016, 52% of youth detained on a violation had a combination of violations outside of leaving a treatment program. Additionally, in 2016 of the VOP's filed, 29.5% were due to drug use, and increase from 19% in 2015.

✓ Contributing Factor #3

Passaic County is experiencing an increase in the number of youth being detained for violation with the most serious prior adjudication being a 4th degree or less.

✓ Description & Data Regarding Factor #3

Overall, 44% of youth detained on a VOP had a MSUO of a 4th degree or less in 2016. This is an increase of 17 youth from 2015.

✓ Contributing Factor #4

Passaic County continues to experience a disproportionate number of minority youth in detention.

✓ Description & Data Regarding Factor #4

Pre-JDAI, 95.6 % of youth in detention were minorities. Post-JDAI, 96.0% of youth in detention are minorities. In 2016, 85.3% of youth detained on a VOP were minority youth.

Proposed Solution To Identified Problem

(Action words for this section might include create, establish, serve, implement, etc.) Describe the solution to the identified problem and how the requested funds will be used to implement this solution. List the specific objectives this solution seeks to achieve, and where possible, describe these objectives in terms of the JDAI core strategies and the contributing factors described earlier. Describe the specific elements/components of the solution.

Proposed Solution:

Passaic County seeks to implement a multi-faceted program that will address increased probation violations and detention. The program will target youth on probation with a history of violations or a risk of violations. The coordinator will work with as few as 5 youth up to a maximum of 15 at any given time, with a total of 30 youth during the year. The coordinator will meet with youth and families for a minimum of 3-4 times a month with at least one meeting outside of the home at a family engagement event. In addition, the coordinator will hold at least six family sessions per week. Each family session will be one hour long. An individual family may require more than one weekly session. During each meeting, the coordinator will discuss progress with the families, issues that have developed or subsided since the last meeting and discuss next steps and program decisions. The program will range from four to six months, allowing time for the coordinator to meet and engage families as well as link with local services. The coordinator will achieve these goals by collaborating with the probation division, family court, county, and local service providers to develop support networks that address systemic issues facing the juvenile and family. The program coordinator will work with the juvenile and family to

determine the ~~specific~~ needs of the youth and family and link them with the appropriate resources/agencies ~~with~~ their community. The Coordinator will also locate educational programs and resources for ~~those~~ who are struggling to address risky behavior, enforce positive family relationships, and ~~family~~ health concerns such as drug abuse and overdose. Through community engagement, youth ~~is~~ linked to educational and enrichment activities and workshops that address topics such as ~~family~~ dynamics, drug use and violence, and harmful behaviors. The coordinator will determine the ~~specific~~ needs of the family at the initial session. Using the results of the initial session, the coordinator ~~will~~ connect youth and families with local resources and networks that can assist each family's ~~well~~. The coordinator will draft reports outlining the progress of the youth and family. The reports ~~will~~ be provided to Probation.

The goal of the ~~program~~ is to reduce the number of VOP's filed for non-new charge violations and reduce the number ~~of~~ youth detained for violating probation and failing to appear in court. In lieu of detaining a youth ~~who~~ violates probation or filing a non-compliance VOP probation may refer youth to the program. ~~Referral~~ to the program can also be added as a recommendation to the summary for required/mandatory ~~work~~. Additionally, probation officers can refer youth to the program rather than file a VOP. After ~~the~~ youth and/or family are referred to the program, the Coordinator will conduct a risk/needs assessment ~~and~~ link the youth/family with needed services/agencies. The coordinator will assist the youth ~~with~~ addressing issues within the home that are contributing to non-compliance as well as linking the youth ~~with~~ services and agencies that will address the environment and culture within the home. The coordinator ~~will~~ also connect youth with job and educational fairs, local community events that serve as an ~~incentive~~ for youth behavior, and activities that allow youth to travel outside of their neighborhood and ~~experience~~ different cultures.

- ✓ Objective #1- ~~The~~ program will refer the juvenile and his/her family with needed services that will address reasons ~~contributing~~ to probation violations and/or problems within the home post-disposition.

Objective #2 ~~The~~ Coordinator will work with probation staff to identify youth who have a history of violations and ~~are~~ at risk of violating and identify gaps in services such as inaccessibility to programs. An ~~order~~ will be placed on youth who reside outside of the cities of Paterson and Passaic.

- ✓ Objective #3- ~~Reduce~~ number of VOP's filed and the number of youth detained on a VOP.
- ✓ Objective #4 ~~Reduce~~ assist with engaging families and youth with positive activities and local community groups ~~to~~ promote family engagement and a healthy family environment. .
- ✓ Objective #5 ~~Collaborate~~ with local community stakeholders and agencies to develop and maintain networks and ~~workshops~~ and support groups for youth who violate Probation and their families.
- ✓ Objective #6 ~~Provide~~ awards and incentives to youth as they demonstrate success in their programs and ~~complete~~ any programs they are linked with through the coordinator.

Objective #7 ~~Address~~ the environment, culture and behavior within the youth's homes that place them at risk of ~~violating~~ probation.

✓ Specific Elements

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180397

The coordinator will collaborate with community stakeholders and families to promote and ensure youth compliance with probation requirements. The coordinator will work alongside probation and community stakeholders to promote youth success with referred programs. Upon referral, the coordinator will:

- Conduct a strength and needs determination of the youth and family to determine needed interventions services and programs that exceeds the questions asked by probation.
- The coordinator will develop and implement a survey for families and community stakeholders addressing the needs and risks faced by juveniles and their families.
- A strategy to obtain feedback from youth and their families regarding the program and interventions offered to ensure program is meeting the changing needs of families.
- The coordinator will attend probation meetings and sub-committee meetings to understand the youth and their needs, local trends and issues facing youth on probation, increases in specific areas related to violations as well as to give an overview on the progress of the program and the youth involved.
- The coordinator will meet with families to understand the needs as well as develop a healthy relationship allowing families to seek support from the coordinator in addressing concerns they have.
- The coordinator will engage parents and other family members in programs and activities and share information on services and resources that exist within the community as well as incorporate the importance of clear and consistent parental supervision and strong family ties.
- The coordinator will work with a minimum of 5 youth and a maximum of 15 youth at any given time. A total of 30 youth will be referred to coordinator during the year.
- The collaboration between the coordinator and the family will range between four and six months with the possibly of an extended time if agreed by probation, the family and the coordinator.
- The coordinator will hold at least six family sessions per week. Each family session is one hour long.
- The coordinator will assist in connecting families to local community support networks
- The coordinator will develop a network of community stakeholders to meet quarterly to schedule workshops, community events
- The coordinator will collaborate with local providers including local substance abuse providers to link youth and families to services and support groups.
- The coordinator will work with local organizations to develop a series of workshops, access educational events and other enrichment activities for families with youth on probation struggling with non-compliance.
- The coordinator will offer advocacy, empowerment, support, recreational activities and a structured life skills curriculum that collaborates with the community in which the youth and family reside.
- Overall workshops and potential activities will include but are not limited to drug use and abuse, youth and family empowerment, self-destructive behaviors, community and cultural difference, education and career paths, and the impact of family engagement on youth involved in the system.
- The coordinator will work to develop positive partnerships and relationships with stakeholders.
- The coordinator will communicate with families weekly to discuss progress and any issues that arise.
- The coordinator will attend JDAI meetings as scheduled and report progress

Tracking Implementation of the Solution/Process Measures

Describe the various measures that will be used to track the implementation of the solution and how this information will be collected/maintained. (These are the "process" or "output" measures, and should

Introduced on: May 8, 2018
 Adopted on: May 8, 2018
 Official Resolution#: R20180397

reflect the steps taken to actually implement the project and its components. As general examples, process measures include things like: number of youth served, number/type of service hours provided, number/type of incentives awarded, mentors/employers recruited, beds/units acquired, reports produced, etc.)

✓ Process/Output/Implementation Measures

Number of referrals received
 Number of families on probation served
 Number of VOP's filed
 Number of linked interventions
 Number of workshops conducted
 Number of community activities targeted and the number of youth attending each program
 Number of youth participating in workshops and community activities
 Number of strength and needs determinations conducted
 Number of families attending workshops
 Number of workshops and events held including sign-in sheets
 Number of community stakeholders facilitating workshops
 Number of surveys collected

✓ Methods for Maintaining/Collecting Data Regarding Process/Output/Implementation Measures

- survey results
- VOP's filed and detained
- Passaic County Detention Data
- Passaic County Detention Alternative Data

The coordinator will track the level of service and attendance and report out at the Passaic County CJSI on the progress, barriers and successes. A master list of both youth and families served, number of referrals, as well as community organizations, activities and workshops held will be created. Additionally, identification of the types of service provided will be tracked and provided. Findings and feedback from surveys and probation will also be reported. Specific workshops, events and other groups will be developed in advance.

Impact of Proposed Solution & Outcome Measures

Briefly state the anticipated impact of the proposed solution in terms of the contributing factors described earlier and their effect on the detention system (action words include reduce, increase, etc.). Describe the various measures that will be used to evaluate these anticipated outcomes. Then, briefly describe the potential unintended consequences of the solution, and the measures/methods that will be used to monitor the occurrence of these unintended outcomes. Finally, describe how the data needed to report all of these outcome measures will be maintained/collected.

✓ Expected Impact

The expected impact is a reduction in the number of VOP's filed over the course of the next year and a reduction in the number of youth detained as a result of a VOP. Overall the program seeks to increase the success rate of youth on probation and give youth and their families healthy living tips and ways to work together for success.

✓ Outcome Measures to Gauge Expected Impact

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- Number of families serviced on probation
- Number of interventions developed
- The number of family strength and needs determinations completed
- The number of family case plans developed
- Number education workshops and family engagement activities and the number of families attended
- Number of programs completed
- Number of activities developed and completed
- Number of participants and youth attended, measured monthly
- Number of potential community stakeholders becoming members of the local CJJSI
- Increase the number of successful releases from probation
- Decrease the number of VOP's filed, with an emphasis on youth outside of Paterson and Passaic.
- Decrease the number of youth detained on a VOP in Passaic County
- Number of youth detained due to a violation

✓ Potential Unintended Consequences

Unintended consequences include net-widening and behavior of youth and families that cannot be changed or impacted by the coordinator or additional services. Participation from families may be limited due to the program being voluntary. Participation may also be limited to cultural barriers, language barriers, and location barriers.

✓ Outcome Measures to Monitor Unintended Consequences

- The number of family strength and needs determinations completed
- Number of participants and youth attended, measured monthly
- Number of surveys completed

✓ Maintaining/Collecting Data Needed to Report on All of the Above Outcomes

The data needed to report on the above outcomes will be maintained by the coordinator for the program. The coordinator will keep all strengths and needs determinations and surveys conducted and provide copies of them to the JJC Liaison on a monthly basis. In addition, the coordinator will maintain a spreadsheet that indicates the different seminars/workshops held and the number of attendees at each. The coordinator will also maintain a spreadsheet indicating the youth that have been placed in a paid or non-paid internship, the location, and if the result of the internship. This information will also be provided to the JJC liaison on a monthly basis and reported out at the County Youth Services Commission Meeting and Local JJSI Council Meetings.

CY 2018
New Jersey Juvenile Detention Alternatives Initiative
Innovations Funding

BUDGET SUMMARY & NARRATIVE

Original or Original Budget
 Revision: Revised Budget*
 (check one)

Revision Date: 2/9/2018

***If the budget originally submitted is revised as a result of the review process or as a result of a future amendment/modification request made by the county, please use a formatting change such as shading, highlighting, or underlining to draw attention to all information that represents a change from the original budget or most recent revision. Information intended for deletion should in fact be deleted (i.e., do not use strikethroughs or other formatting to indicate intended deletions).*

Budget Summary

TOTAL INNOVATIONS FUNDING REQUESTED		\$	124,000
5% COUNTY ADMINISTRATION		\$	
BALANCE FOR INNOVATIONS PROJECTS		\$	124,000
Innovation Proposal #	Innovation Project Title		Funds Requested
1	Probation Detention Alternative Program	\$	64,000
2	Passaic County Youth and Family Enrichment Program	\$	55,000
3	Probation Orientation Program	\$	5,000
INNOVATIONS PROJECT SUBTOTAL		\$	124,000

** Up to 5% of the total award to the county may be used for administration costs. Any funds allocated for administrative costs shall be used to directly support the Youth Services Commission in administering the Innovations grant program.*

** Up to 5% of the total of any sub-award from the county to a contracted provider can be used for/allocated to the provider's administrative costs.*

Budget Narrative

Administration Costs Budget Narrative: If 5% is being allocated to support the YSC in administering the Innovations grant program, describe the specifics of how the administration funds will be used. If the funds will be used for staff, provide the name, title, and a description of the staff's role in the administration of the Innovation funds.

Proposal #: 1 **Project Title:** Probation Detention Alternative Program

Budget Narrative

Academic Instruction: Instruction is provided 1 day per week, 2.0 hours each day, for 50 weeks. Instructor rate \$65.00 per hour. Budgeted: \$6,500.00.

Bus passes for students' travel - 1 Zone and/or 2 Zones \$2.10: Budgeted \$1,858.50. Each participant will travel to and from the probation division five days per week. (ten tickets p/w, per student)

Life Skills Workshops: Sessions will be held at the Probation Division one (1) time every other week, for 1.5 hours per session a week at a cost of \$300.00 per week for 26 weeks. Budgeted: \$7,800.00.

A guest speaker will be contracted to speak on eight (8) occasions throughout the year to present on broader topics that impact the individual, family and community such as Gang Awareness and prevention, health and wellness, education and hygiene. Each session up to \$500.00 for a total of \$4,000.00

CPR/ Health Instructor: A certified Health Instructor will provide basic instruction to students on how to respond to common first aid emergencies, including burns, cuts, head, neck, back injuries and more. Additionally, CPR instruction will empower students on how to respond to cardiac and breathing emergencies in adults and children.

Health Instructor will be available 1 day per week, 2.0 hours each day, for 50 weeks. Instructor rate \$65.00 per hour. Budgeted: \$6,500.00.

Client Incentives/Familial Involvement: In an effort to reward participants for positive strides throughout the program incentives are granted in the form of movie passes and family fun days. Participants can go individually to movies outside program hours and also participate in group movie events with other participants and family members. Budgeted: \$4,975.00.

Staff Overtime: Officers are required to be onsite to provide support to GED/tutoring instructor and Life skills instruction staff one half hour before, during, and one half after each session. The average rate of pay for staff is \$56.63 per hour, 1 hour per day, three times per week for 15 weeks. Budgeted: \$2,548.35.

Additionally, CCS2, SPO, PO titles will supervise, oversee community service and movie outings. JC titles will be compensated for administrative duties related to each event. Additional hours dedicated by staff to programming will be compensated via flex scheduling.

GPS bracelets: Youth are placed on High Supervision bracelets upon placement into PDAP. Youth are required to remain on the bracelet for a period of time barring any infraction. Bracelets daily activation and/or shelf life is \$6.10 per unit (15)/per day for 365 days. Budgeted \$28,000.00.

Cell Phone/Equipment Charges: The PDAP Program relies on the use of cell phones for communication between the PDAP coordinator and the juveniles on the program. The average monthly cell phone (1), MIFI (2) charges are \$35.88 per month for twelve (12) months. Budgeted: \$861.12.

Program Supplies: As the need arises for supplies or resources money will be available to provide for services and fill the necessary gap. Budgeted: \$957.03.

Will provider/service be sought through an open competitive process (Yes/No)? If No, please explain process below^.
 No. The County will enter into a MOU with the NJ Judiciary Passaic County Juvenile Probation Division. The Division will be responsible to acquire services and equipment via State procurement procedures.

Proposal #: 2 Project Title: Passaic County Youth and Family Enrichment Program

Budget Narrative:

Passaic County will utilize innovations to develop a Coordinator position to work with Probation staff who will receive referrals from probation for youth who are at risk of a Violation or have a history of violations. After determining the strengths and needs of the family, the Coordinator will meet with youth and families to help develop a community support network, refer and enroll in local positive activities and resources in their community and explore healthy coping skills to overcome drug use and abuse, toxic family dynamics, trauma and financial issues. The Coordinator will meet with families' multiple times a month to help develop a success plan, as well as discuss and update progress on youth and treatment plans. The Coordinator will hold at least six family sessions per week. A family may have more than one session per week, as deemed necessary by the Coordinator. The Coordinator will work with probation staff to develop appropriate plans for youth and families. Coordinator must be available during work hours to report out on youth and family progress and answer any questions posed by the Court. Coordinator will have a work station within the Passaic Vicinage Family Division.

Total Program Cost: \$5,000.

*Full Time Program Coordinator Salary (to include fringe & benefits): \$37,502.40: \$18.03 per hour X 40 hours per week X 52 weeks. Fringe @ 20% = \$7,500.48 = \$45,002.88

- Coordinator to hold at least 6 family sessions per week/1 hour per session

* Life Skills Sessions Life Skills Workshops will be held in the community at least 2 times a month, for 1.5 hours per session at an average cost of \$416 per month for 12 months. Costs for family sessions will include speakers, life skills curriculum materials and supplies, snacks, and other items as required to administer the life skills workshops. Budgeted: \$5,000.00.

*Travel: \$2,247.12

- \$500 for toll reimbursement

- \$997.12 for mileage at \$.31 per mile

- \$750 for parking

*Organization/Administration @ 5%: \$2,750

Will provider/service be sought through an open competitive process (Yes/No)? If No, please explain process below. The county will issue a Request for Proposals under the Local Public Contracts Law to select a single entity to recruit, hire, and supervise the coordinator, and oversee the program.

<p>Proposal #: <u>3</u> Project Title: <u>Probation Orientation Program</u></p> <p><u>Budget Narrative:</u></p> <p><u>Court Notification Program:</u></p> <p><u>Parent Orientation Program:</u> The Probation department will coordinate and oversee quarterly parent orientation programs. The programs will educate parent/guardian on the probation system and court system to promote successful completion of program. The POP will provide support for parent/guardian with minor on probation. Meals will be served and transportation will be provided. Staff from the juvenile team in the Probation department will give presentations and oversee the program.</p> <ul style="list-style-type: none"> • Overtime: 3 Probation staff at \$140 per session=\$420 x5 sessions= \$2100 • Food: = \$650 • Transportation: (bus passes) = \$275 • Incidentals: Gift Cards = \$1400 • Materials (Folders, Pens, Brochures) = \$575 <p><u>Total Program Cost: \$5,000 (does not add up)</u></p>

^ If this is a renewal proposal and an open competitive process was not followed, the explanation should include information regarding outcomes achieved and monitoring results to date, and any other supporting data, that collectively justify continued funding of the current provider.


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$64,000 and \$5,000

APPROPRIATION: G-01-41-820-018-213

PURPOSE Award of a contract to Superior Court -State of New Jersey
for the following programs:
Probation Department Alternative Program(PDAP) \$64,000
Probation Orientation Program \$5,000



Richard Cahill, Director of Finance

DATED: May 8, 2018