

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Meeting Venue

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 1. Akhter
 2. Bartlett
 3. Best
 4. Duffy
 5. Lepore
 6. Deputy Director James
 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: October 23, 2018
- G. Approval of Proclamation:

1. Board of Chosen Freeholders recognizes Director Albert Evangelista upon retirement from the Passaic County Fire Academy, where he served for 40 years.
2. Board of Chosen Freeholders is aware that Jim Van Sickle will be honored at a retirement celebration at The Brownstone on Tuesday, November 20, 2018.

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION AUTHORIZING TRANSFER I, ALL AS NOTED IN THE RESOLUTION
2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2015 FTA, ALL AS NOTED IN THE RESOLUTION
3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD-HF NJ0566-700, ALL AS NOTED IN THE RESOLUTION
4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD-HF NJ0329-707, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) TANF 18/19, ALL AS NOTED IN THE RESOLUTION

6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) GA/SNAP 18/19, ALL AS NOTED IN THE RESOLUTION

7. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SmartSTEPS, ALL AS NOTED IN THE RESOLUTION

8. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OOA NUT, ALL AS NOTED IN THE RESOLUTION

9. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OOA PLAN, ALL AS NOTED IN THE RESOLUTION

10. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) RAP, ALL AS NOTED IN THE RESOLUTION

11. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CLEAN, ALL AS NOTED IN THE RESOLUTION

12. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) USF, ALL AS NOTED IN THE RESOLUTION

13. RESOLUTION AUTHORIZING EXTENSION OF THE PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF SCIRO & MAROTTA FOR PATIENT ADVOCATE LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY PATIENTS IN CIVIL COMMITMENT HEARINGS FOR A FLAT FEE OF \$4,167.00 PER MONTH FOR A PERIOD OF DECEMBER 1, 2018 THROUGH JANUARY 31, 2019, ALL AS NOTED IN THE RESOLUTION.

14. RESOLUTION AUTHORIZING THREE AWARDS OF CONTRACT FOR A ONE YEAR PERIOD RETROACTIVE TO THE BEGINNING OF CALENDAR YEAR 2018 FOR LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY PATIENTS IN CIVIL COMMITMENT HEARINGS FOR A TOTAL FEE NOT TO EXCEED \$25,000, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

15. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF CLIFTON TO ALLOW THE PASSAIC COUNTY HOUSING AGENCY EXECUTIVE DIRECTOR TO ACT AS DESIGNATED ADMINISTRATOR OF THE CLIFTON PUBLIC HOUSING AGENCY FOR AN APPROXIMATE TEN-YEAR PERIOD BEGINNING JANUARY 1, 2019 TO MARCH 31, 2028 ON A PART-TIME BASIS, ALL AS NOTED IN THE RESOLUTION.

16. RESOLUTION REFERRING LITIGATION ENTITLED MOZHGAN KARIMI VS. PREAKNESS HEALTHCARE CENTER, ET AL. TO THE LAW FIRM OF HOAGLAND LONGO MORAN DUNST & DOUHAS, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY AND PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

17. RESOLUTION REFERRING LITIGATION ENTITLED DONELL HORNE VS. CITY OF CLIFTON, ET AL. TO THE WEINER LAW GROUP, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

18. RESOLUTION REFERRING LITIGATION ENTITLED KUNDRY UCROS, ET AL. VS. DELKIS D. ALMONTE, ET AL. TO THE LAW FIRM OF FRIEND AND WENZEL TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

19. RESOLUTION REFERRING LITIGATION ENTITLED EDOUARD MONTREUIL, ET AL VS. MOUNT PROSPECT PARK LLC, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

20. RESOLUTION REFERRING LITIGATION ENTITLED TERESA WALTON VS. CITY OF PATERSON, ET AL., TO THE LAW FIRM OF FRIEND AND WENZEL TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

21. RESOLUTION CONCURRING WITH THE ADMINISTRATIVE ORDER OF THE PASSAIC COUNTY ADMINISTRATOR DESIGNATING DOMENICK STAMPONE, ESQ. AS THE PASSAIC COUNTY ADJUSTER RETROACTIVE TO SEPTEMBER 4, 2018, ALL AS NOTED IN THE RESOLUTION.

22. RESOLUTION CONSENTING TO THE REAPPOINTMENT OF GLENN L. BROWN OF PATERSON AS A MEMBER OF THE BOARD OF EDUCATION OF THE PASSAIC COUNTY TECHNICAL INSTITUTE FOR THE TERM PROVIDED BY LAW, I.E. COMMENCING IMMEDIATELY AND TERMINATING ON OCTOBER 31, 2022, IN ACCORDANCE WITH N.J.S.A. 18A:54-16, ALL AS NOTED IN THE RESOLUTION.

23. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDOR LISTED BELOW FOR RE-BID MEDICAL AND DENTAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

24. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR RE-BID JANITORIAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR JANITORIAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.
26. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.
27. RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 2522 AFSCME REPRESENTING EMPLOYEES AT PREAKNESS HEALTHCARE CENTER FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2023, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FOAM CYCLE LLC FOR FOAM RECYCLING SYSTEM EQUIPPED WITH ONE (1) MOBILE METAL WEATHER-RESISTANT CONTAINER, ONE (1) METAL FOAM COLLECTION RECYCLING BIN AND ONE (1) FOAM DENSIFYING MACHINE OR EQUIVALENT FOR THE COUNTY OF PASSAIC AS PER BID, ALL AS NOTED IN THE RESOLUTION.
29. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO D.R.G.S. INC. OF CRANFORD, NJ FOR MEDICAL RECORDS CONSULTANT SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION AWARDING A CONTRACT TO MOHAMED A. ELRAFEI MD OF WAYNE BEHAVIORAL SERVICES LLC OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHIATRISTS SERVICES CALENDAR YEAR 2019 RFQ-19-023 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION AWARDING A CONTRACT TO ROBERT VERNICKAS OF ADVANCED EYE CARE CENTER OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER OPTICIAN CALENDAR YEAR 2019 RFQ-19-022 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

32. RESOLUTION AWARDING A CONTRACT TO DEMETRIOS BAYIOKOS DMD OF FORT LEE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER DENTISTS SERVICES CALENDAR YEAR 2019 RFQ-19-021 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

33. RESOLUTION AWARDING A CONTRACT TO CHARLES REING MD OF ADVANCED EYE CARE CENTER WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER OPHTHALMOLOGISTS SERVICES CALENDAR YEAR 2019 RFQ-19-019 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

34. RESOLUTION AWARDING A CONTRACT TO DONNA DE PHILLIPS MD OF OLD TAPPAN, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PHYSIATRISTS SERVICES CALENDAR YEAR 2019 RFQ-19-006 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

35. RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHOLOGIST SERVICES RFQ-19-007 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

36. RESOLUTION AWARDING A CONTRACT TO MAGDA ERAIBA MD OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER WOUND SPECIALIST PHYSICIANS CALENDAR YEAR 2019 RFQ-19-009 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

37. RESOLUTION AWARDING A CONTRACT TO LOUIS A. GAMBETTA DPM OF LITTLE FALLS, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PODIATRISTS SERVICES CALENDAR YEAR 2019 RFQ-19-010 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

38. RESOLUTION AWARDING CONTRACTS TO SUBURBAN NEPHROLOGY GROUP OF WAYNE, NJ AND NORTH JERSEY NEPHROLOGY ASSOCIATES OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER NEPHROLOGISTS SERVICES CALENDAR YEAR 2019 RFQ-19-014 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

39. RESOLUTION AWARDING A CONTRACT TO PULSE MEDICAL TRANSPORTATION OF WEST PATERSON, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER MEDICAL TRANSPORTATION SERVICES CALENDAR YEAR 2019 RFQ-19-015 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

40. RESOLUTION AWARDING A CONTRACT TO RAYMOND A. SEUGLING JR. DC OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER CHIROPRACTORS SERVICES CALENDAR YEAR 2019 RFQ-19-016 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

41. RESOLUTION TEMPORARILY APPOINTING PASSAIC COUNTY EMPLOYEE VICKEN SARKISSIAN AS THE SUPERVISOR OF THE MOTOR POOL FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

DIRECTOR

42. RESOLUTION REFERRING LITIGATION ENTITLED RAMONA ROJAS-MARTINEZ VS COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY AND NAMED DEFENDANT MICHAEL L. MCLAUGHLIN, ALL AS NOTED IN THE RESOLUTION.

HEALTH AND COMMUNITY AFFAIRS

43. RESOLUTION TO ACCEPT THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL HEALTH & PROTECTION GRANT FOR THE MONITORING AND ENFORCEMENT OF ENVIRONMENTAL AND HAZMAT SERVICES IN PASSAIC COUNTY IN THE AMOUNT OF \$337,580.00.00 FOR FISCAL YEAR 2019, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

44. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY AND ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, SOCIAL SERVICES FOR THE HOMELESS (SSH) PROGRAMS, IN THE AMOUNT OF \$1,045,020.00 FOR CALENDAR YEAR JANUARY 1, 2019 TO DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT CSBG NON-DISCRETIONARY GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS FOR CY 2019, JANUARY 1, 2019 TO DECEMBER 31, 2019, TOTAL AWARD OF \$311,936, ALL AS NOTED IN THE RESOLUTION.
46. RESOLUTION AUTHORIZING HUMAN SERVICES DEPARTMENT TO EXERCISE THE SECOND ONE (1) YEAR OPTION TO MONARCH HOUSING ASSOCIATES, INC., TO PROVIDE ACTIVITIES AS DETAILED IN THE ATTACHED DOCUMENTS, IN THE AMOUNT OF \$90,000.00, ALL AS NOTED IN THE RESOLUTION.
47. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT GRANT AWARD FUNDS FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF CHILD BEHAVIORAL HEALTH SERVICES (CDNR) FOR CALENDAR YEAR 2019, IN THE AMOUNT OF \$48,970.00, ALL AS NOTED IN THE RESOLUTION.

48. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE UPDATED MOU BETWEEN WORKFORCE DEVELOPMENT BOARD AND THE CHIEF ELECTED OFFICIAL FOR THE RECERTIFICATION PROCESS, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

49. RESOLUTION AUTHORIZING THE THIRD ONE YEAR OPTION OF THREE TO RENEW CONTRACT TO HUBCO HEALTHCARE GROUP, INC., OF PENNINGTON, NJ, FOR MEDICAL BILLING SERVICES FOR PREAKNESS HEALTHCARE CENTER IN THE AMOUNT OF \$180,000.00 FOR CALENDAR YEAR 2019, ALL AS NOTED IN THE RESOLUTION.
50. RESOLUTION AUTHORIZING THE FIRST ONE (1) YEAR OPTION TO RENEW TO KRATOS PUBLIC SAFETY AND SECURITY SOLUTIONS, INC., OF SAN DIEGO, CA, FOR NURSE CALL SYSTEM MAINTENANCE AND REPAIR FOR PREAKNESS HEALTHCARE CENTER, COMMENCING DECEMBER 1, 2018 TO NOVEMBER 30, 2019, IN THE AMOUNT OF \$50,000.00, ALL AS NOTED IN THE RESOLUTION.
51. RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02251 BY \$150,000.00 FOR NURSING NETWORK, LLC., TO PROVIDE CONTRACTED NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018, ALL AS NOTED IN THE RESOLUTION.
52. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE (P.O. 18-02252) FOR TOWNE NURSING STAFF, INC., THAT PROVIDES AGENCY STAFFING TO PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2018 TO DECEMBER 31, 2018, ALL AS NOTED IN THE RESOLUTION.
53. RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02256 FOR INTERSTAFF, INC., FOR A PROVIDER OF REHABILITATION STAFF TO PREAKNESS HEALTHCARE CENTER FOR 2018, IN THE AMOUNT OF \$10,000.00, ALL AS NOTED IN THE RESOLUTION.
54. RESOLUTION AUTHORIZING A REQUEST FOR PROPOSAL TO ADVERTISE FOR ON-SITE DERMATOLOGY SERVICES FOR THE RESIDENTS OF PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.
55. RESOLUTION AUTHORIZING THE EXECUTION OF THE WORKFORCE DEVELOPMENT BOARD'S MOU WITH THE ONE-STOP PARTNERSHIP FOR THE RECERTIFICATION PROCESS, ALL AS NOTED IN THE RESOLUTION.
56. RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT WITH ADL DATA SYSTEMS, INC. FOR SOFTWARE MAINTENANCE SERVICES FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

57. RESOLUTION AWARDING CONTRACT TO FALLPROOF SYSTEMS LLC FOR CONSTRUCTION SERVICES AS IT PERTAINS TO THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES BUILDING PARAPET REPAIRS AND REPLACEMENT AT 80 HAMILTON STREET, PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

58. RESOLUTION AUTHORIZING A JURISDICTIONAL AGREEMENT BETWEEN THE TOWNSHIP OF WAYNE, COUNTY OF PASSAIC, AND FIRST STEPS KIDS RE LLC FOR THE MODIFICATION OF THE TRAFFIC SIGNAL AT THE INTERSECTION OF VALLEY ROAD/FRENCH HILL ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
59. RESOLUTION AUTHORIZING AWARD OF UNDERGROUND STORAGE TANKS (UST) AND ABOVE GROUND TANKS (AST) ON-CALL SERVICES FOR THE COUNTY OF PASSAIC ON AN AS-NEEDED BASIS FOR A PERIOD OF 2 YEARS (2018-2020) AS PER PUBLIC SOLICITATION/BID, ALL AS NOTED IN THE RESOLUTION.
60. RESOLUTION AWARDING CONTRACT TO NEW JERSEY REALTY ADVISORY GROUP, LLC FOR APPRAISAL SERVICES RELATED TO THE ACQUISITION OF EASEMENTS REQUIRED FOR THE PASSAIC COUNTY DPW FACILITY FORMER NIKE MISSILE BASE PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
61. RESOLUTION FOR CHANGE ORDER #1 FOR GRADE CONSTRUCTION AS IT PERTAINS TO THE WEASEL BROOK PARK SITE REMEDIATION CONTRACT: C-18-011 PROJECT IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
62. RESOLUTION FOR CHANGE ORDER #16 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
63. RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO MASER CONSULTING P.A. FOR CONSULTING DESIGN SERVICES FOR THE REPLACEMENT OF CULVERT NO. 1600-312 MORSETOWN ROAD OVER TRIBUTARY TO WEST BROOK IN THE TOWNSHIP OF WEST MILFORD, NJ, ALL AS NOTED IN THE RESOLUTION.
64. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES, P.A. OF WALL, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-092 PASSAIC AVENUE OVER McDONALD BROOK IN THE CITY OF PASSAIC, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.

65. RESOLUTION FOR CHANGE ORDER #7 TO SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON AND TOTOWA, NJ, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

66. RESOLUTION FOR CHANGE ORDER #6 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON AND TOTOWA, NJ, ALL AS NOTED IN THE RESOLUTION.
67. RESOLUTION AWARDING CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR CONSULTING ENGINEERING SERVICES AS IT PERTAINS TO THE PREPARATION OF CONSTRUCTION DOCUMENTS FOR THE 2019 ROAD RESURFACING PROGRAM WITHIN VARIOUS MUNICIPALITIES IN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
68. RESOLUTION TO AMEND CONTRACT FOR LANGAN ENGINEERING AND ENVIRONMENTAL SERVICE, INC. AS IT CONCERNS ASBESTOS ABATEMENT, MONITORING & TESTING PERTAINING TO THE RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.
69. RESOLUTION TO AMEND CONTRACT FOR LAN ASSOCIATES AS IT CONCERNS THE STANDBY GENERATOR INSTALLATION AT THE PASSAIC COUNTY SHERIFF'S DEPARTMENT HEADQUARTERS AT 435 PATERSON HAMBURG TURNPIKE, WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
70. RESOLUTION FOR MODIFICATION TO CONTRACT FOR T&M ASSOCIATES FOR PROFESSIONAL ENERGY CONSULTING AND ENGINEERING SERVICES PERTAINING TO THE ENERGY SAVINGS IMPROVEMENT PROGRAM FOR EIGHT COUNTY-OWNED FACILITY COMPLEXES IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
71. RESOLUTION FOR AWARD OF CONTRACT TO TSUJ CORP. FOR INSTALLATION OF A NEW GENERATOR FOR THE PASSAIC COUNTY PARKS DEPARTMENT FUEL DEPOT AND MAINTENANCE BUILDING IN THE TOWNSHIP OF WAYNE, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.
72. RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR TWO ROADWAY WIDENING EASEMENTS AND A BRIDGE EASEMENT (PARCELS E1A, E1B, AND E1C) TO THE OWNER IN FEE IN ORDER TO UNDERTAKE THE REPLACEMENT OF KINGSLAND ROAD BRIDGE OVER THE THIRD RIVER IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

73. RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF PROSPECT PARK, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

74. RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF POMPTON LAKES, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY, ALL AS NOTED IN THE RESOLUTION.
75. RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF PATERSON BOARD OF EDUCATION FOR ROCK SALT STORAGE AND DELIVERY FACILITY, ALL AS NOTED IN THE RESOLUTION.
76. RESOLUTION AUTHORIZING A CONTRACT BY AND BETWEEN THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORP. FOR RENOVATION OF THE MAIN STREET ELEVATOR AT THE PASSAIC COUNTY JAIL IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
77. AMENDED: RESOLUTION AUTHORIZING SERVICES OF CARRIER CORPORATION FOR THE INSTALLATION OF AN AIR HANDLER UNIT IN THE IT OFFICE AND FINANCE OFFICE AT 71 HAMILTON STREET IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

78. RESOLUTION AUTHORIZING PURCHASE AND INSTALLATION OF ONE (1) 65 INCH MONITOR BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
79. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

80. RESOLUTION AUTHORIZING COUNTY OPEN SPACE AWARD EXTENSION REQUESTS FOR THREE (3) PROJECTS TO THE TOWNSHIP OF WEST MILFORD: NOSENZO POND PARK PLAYGROUND (2014) – THROUGH JULY 2019; FARRELL FIELD PHASE I (2014) AND FARRELL FIELD PHASE II (2016) THROUGH DECEMBER 2019 DUE TO UNFORESEEN DELAYS, ALL AS NOTED IN THE RESOLUTION.
81. RESOLUTION AUTHORIZING COUNTY OPEN SPACE GRANT AWARD EXTENSION REQUEST TO THE CLIFTON ARTS CENTER, INC. FOR PROJECTS AT THE CLIFTON ARTS CENTER AND SCULPTURE GARDEN (2015) THROUGH APRIL 2019 DUE TO UNFORESEEN DELAYS, ALL AS NOTED IN THE RESOLUTION.

82. RESOLUTION AUTHORIZING AN AMENDMENT TO THE FY 2015 PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT SUB-RECIPIENT AGREEMENT WITH THE BOROUGH OF TOTOWA FOR A SECOND NO-COST TIME EXTENSION, ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

83. RESOLUTION AUTHORIZING AN AMENDMENT TO THE FY 2016 PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT SUB-RECIPIENT AGREEMENT WITH THE BOROUGH OF TOTOWA FOR A SECOND NO-COST TIME EXTENSION, ALL AS NOTED IN THE RESOLUTION.
84. RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2018 ANNUAL PLAN TO SUBSTITUTE A GRANT AWARD OF \$30,000 TO CATHOLIC FAMILY AND COMMUNITY SERVICES PROJECT LINC PROGRAM AND ALLOCATE THESE FUNDS TO THE PROSPECT PARK TRAFFIC SIGNAL CONSTRUCTION LOCATED AT THE CORNER OF NORTH 8TH STREET AND PLANTEN AVENUE, PROSPECT PARK, ALL AS NOTED IN THE RESOLUTION.
85. RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$2,400.00 FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2019 PASSAIC COUNTY FILM FESTIVAL, ALL AS NOTED IN THE RESOLUTION.
86. RESOLUTION ACCEPTING A GRANT AWARD FROM THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA) TO IMPLEMENT AN INNOVATION PLANNING CHALLENGE GRANT PROGRAM, IN THE AMOUNT OF \$100,000, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

87. RESOLUTION AUTHORIZING WINTER SERVICE AND MAINTENANCE OF THREE TURF SPRAYERS USED BY THE COUNTY OF PASSAIC PARKS & RECREATION DEPARTMENT TO STORR TRACTOR, ALL AS NOTED IN THE RESOLUTION.
88. RESOLUTION AUTHORIZING CLOSURE OF THE STRAIGHT STREET BRIDGE IN PATERSON, NJ FROM 7:00 P.M. ON DECEMBER 7, 2018 UNTIL 7:00 A.M. ON DECEMBER 8, 2018 DUE TO REQUESTED FILMING FOR THE CBS TELEVISION SHOW ELEMENTARY, All AS NOTED IN THE RESOLUTION.

- L. 12. New Business:
1. Personnel
 2. Bills
 3. Certification of Payroll
 4. Receipt of Departmental Reports

M. 13. Adjournment

Duffy: Motion to open public portion

James: Second

Roll Call: Akhter, Yes: Bartlett, Yes: Best, Absent: Duffy, Yes: Lepore, Yes: Deputy Director James, Yes: Director Lazzara, Yes.

At this time the following person appeared before the Board:

1. Ms. Carol Maker, Wayne, NJ
2. Barbara Lawanna, Wayne, NJ
3. Ms. Ann Schnakenberg, Clifton, NJ
4. Mary Flynn, Clifton, NJ
5. Iris Rivera, Little Falls, NJ
6. Zonaida Martinez, Paterson, NJ

Duffy: Motion to close the public portion of the meeting

James: Second

Roll Call: Akhter, Yes: Bartlett, Yes: Best, Absent: Duffy, Yes: Lepore, Yes: Deputy Director James, Yes: Director Lazzara, Yes.

Consent Agenda Resolution:

A motion was made by Freeholder Akhter, second by Freeholder Bartlett to add Resolution K - 39 and K -40, on the consent agenda which motion was carried on a roll call with six (6) votes in the affirmative, with Freeholder Best being absent.

A motion was made by Freeholder Akhter, second by Freeholder Bartlett to adopt Resolutions K-1 through K-40, which motion was carried on a roll call with six (6) votes in the affirmative, with Freeholder Best being absent.

“End of Consent Agenda”

“New Business”

Personnel:

A motion was made by Freeholder Lepore, second by Freeholder James that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with six (6) votes in the affirmative with Freeholder Best being absent.

Bills:

A motion was made by Freeholder Lepore, second by Freeholder James,

Current Fund	7-01	12,668.18
Current Fund	8-01	7,957,889.21
Hud Budget Expenditure	8-25	2,833.53

Year Total: 7,960,722.74

General Capital Fund Budget	C-04	3,044,192.17
State/Federal Grant Fund	G-01	625,915.27
Open Space Trust Fund FY2016	O-16	4,180.00
Open Space Trust Fund FY2017	O-17	4,495.00
Open Space Trust Fund FY2018	O-18	43,875.90

Year Total: 52,550.90

Passaic Co Open Space Trst Fun	T-16	12,150.00
Professional Liability Trust	T-19	1,155.00
Trust Fund Other	T-20	25,793.01
Municipal Forfeiture	T-22	255,864.21
Prosecutor's Confiscated Funds	T-23	8,250.00

Year Total: 303,212.22

Year Total: 11,999,261.48

Current Fund	8-01	11,182,246.25
Payroll Agency Deductions	8-05	2,425,012.31
HUD Budget Expenditures	8-25	13,009.58
General Capitol Fund Budget	C-04	21,186.00
State/Federal Grant Fund	G-01	477,929.92
Professional Liability Trust	T-19	8,059.79
Trust Fund Other	T-20	268.38
Prosecutor's Confiscated Funds	T-23	1,749.42
Para Transit Trust Fund	T-24	71.27
Private Industry Council	Z-81	12,518.55

Total All Funds: \$14,142,051.47

Be approved which motion was carried on roll call with six (6) votes in the affirmative with Freeholder Best being absent.

Payroll Certification:

A motion was made by Freeholder Lepore, second by Freeholder James, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with six (6) votes in the affirmative with Freeholder Best being absent.

Departmental Reports:

Departmental Reports were received and filed in the Office of the Clerk of the Board.

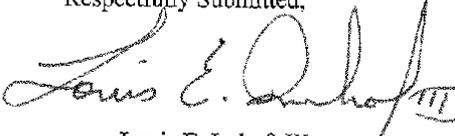
Resolution:

A motion was made by Freeholder James, second by Freeholder Akhter to approve Resolution MI, which motion was carried on a roll call with six (6) votes in the affirmative, with Freeholder Best being absent.

Adjournment:

A motion was made by Freeholder Bartlett, seconded by Freeholder Lepore that the regular meeting be adjourned at 7:19p.m., and the motion was carried on a roll call with six (6) votes in the affirmative.

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Jasmine Amador

Introduced on: November 20, 2018
Adopted on:
Official Resolution#:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

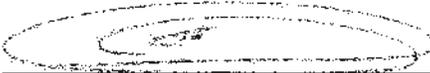
Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZIONG TRANSFER I, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180867						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-1						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC, NEW JERSEY

Resolution Authorizing Transfers Between
Appropriations # 1

WHEREAS, transfers are permitted between appropriations during the last two months of the fiscal year per N.J.S.A. 40A:4-58

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic, in the State of New Jersey by not less than 2/3's vote of the full membership thereof, between 2018 Budget Appropriations as follows:

<u>ACCOUNT</u>	<u>TITLE</u>	<u>FROM</u>	<u>TO</u>
	<u>COUNTY COUNSEL</u>		
8-01-20-104-001-101	Salary & Wage	60,000	
	<u>COUNTY ADJUSTER</u>		
8-01-20-104-003-101	Salary & Wage	20,000	
	<u>BUILDINGS & GROUNDS</u>		
8-01-20-112-001-101	Salary & Wage	300,000	
	<u>GROUP HOSPITALIZATION</u>		
8-01-20-120-001-C02	Other Expenses	5,000,000	
	<u>PRESCRIPTION PLAN</u>		
8-01-20-120-008-C02	Other Expenses	1,065,000	
	<u>JAIL PATROL</u>		
8-01-25-157-002-101	Salary & Wage	1,325,000	
	<u>PREAKNESS HOSPITAL</u>		
8-01-27-172-001-101	Salary & Wage	450,000	
	<u>PARKS & RECREATION</u>		
8-01-28-198-001-101	Salary & Wage	45,000	
	<u>GOLF COURSE</u>		
8-01-28-198-002-101	Salary & Wage	20,000	
	<u>BUILDINGS & GROUNDS</u>		
8-01-20-112-001-207	Other Expenses		275,000
8-01-20-112-001-213	Other Expenses		75,000
	<u>BLDGS & GROUNDS - PREAKNESS</u>		
8-01-20-112-004-207	Other Expenses		20,000

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180867

	<u>LIABILITY INSURANCE</u>	
8-01-20-120-006-I01	Other Expenses	6,000,000
	<u>SHERIFF'S OFFICE</u>	
8-01-22-130-001-101	Salary & Wage	1,325,000
	<u>ENGINEERING</u>	
8-01-26-153-001-101	Salary & Wage	60,000
	<u>MAINTENANCE OF PATIENTS</u>	
8-01-27-164-001-M01	Other Expenses	65,000
	<u>PREAKNESS HOSPITAL</u>	
8-01-27-172-001-213	Other Expenses	400,000
	<u>PARKS & RECREATION</u>	
8-01-28-198-001-207	Other Expenses	3,700
8-01-28-198-001-219	Other Expenses	23,800
8-01-28-198-001-243	Other Expenses	6,000
8-01-28-198-001-F05	Other Expenses	6,000
8-01-28-198-001-IP1	Other Expenses	5,500
	<u>GOLF COURSE</u>	
8-01-28-198-002-219	Other Expenses	8,400
8-01-28-198-002-F05	Other Expenses	11,600
	Sub-Total:	<u>8,285,000</u> <u>8,285,000</u>
	<u>WELFARE BOARD ADMINISTRATION</u>	
8-01-27-166-001-213	Other Expenses	105,000
	<u>WELFARE BOARD SSI</u>	
8-01-27-166-005-213	Other Expenses	105,000
	Sub-Total:	<u>105,000</u> <u>105,000</u>
	Grand Total:	<u>8,390,000</u> <u>8,390,000</u>

This resolution was requested by:

Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Theodore O. Best, Jr.
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

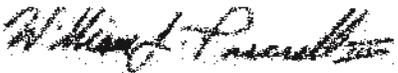
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2015 FTA, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180868						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-2						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) 2015 FTA Section 5310

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$120,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$120,000.00

Which item is now available as revenue from a grant award from the New Jersey Transit, 2015 FTA Section 5310

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$120,000.00 be and the same is hereby appropriated under the caption New Jersey Transit, 2015 FTA Section 5310

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD-HF NJ0566-700, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180869						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-3						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) HUD-HF NJ0566-700 (NJ0566L2F111700)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$119,137.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$119,137.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, HUD-HF NJ0566-700 (NJ0566L2F111700).

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$119,137.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, HUD-HF NJ0566-700 (NJ0566L2F111700)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Bruce James
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HUD-HF NJ0329-707, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180870							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) HUD-HF NJ0329-707 (NJ0329L2F111707)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$287,084.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$287,084.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, HUD-HF NJ0329-707 (NJ0329L2F111707).

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$287,084.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, HUD-HF NJ0329-707 (NJ0329L2F111707)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

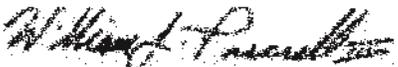
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) TANF 18/19, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180871							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Temporary Assistance for Needy Families (TANF) 18/19

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$10,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$10,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, Temporary Assistance for Needy Families (TANF) 18/19

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$10,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Labor and Workforce Development, Temporary Assistance for Needy Families (TANF) 18/19

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) GA/SNAP 18/19, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180872							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) General Assistance/Supplemental Nutrition Assistance Program (GA/SNAP) 18/19

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$6,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$6,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, General Assistance/Supplemental Nutrition Assistance Program (GA/SNAP) 18/19

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$6,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Labor and Workforce Development, General Assistance/Supplemental Nutrition Assistance Program (GA/SNAP) 18/19

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SmartSTEPS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180873						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-7						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Workforce Investment Allocation –18/19 SmartSTEPS

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$4,815.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$4,815.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, Workforce Investment Allocation – 18/19 SmartSTEPS

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$4,815.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Labor and Workforce Development, Workforce Investment Allocation – 18/19 SmartSTEPS

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OOA NUT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180874						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-8						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Aging Area Nutrition (DOAS18AAA002)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$1,822.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$1,822.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition (DOAS18AAA002)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$1,822.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition (DOAS18AAA002)

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

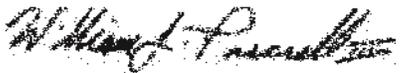
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OOA PLAN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180875						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-9						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Aging Arca Plan Grant (DOAS18AAA002)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$1,609.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$1,609.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Plan Grant (DOAS18AAA002)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$1,609.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Aging Area Plan Grant (DOAS18AAA002)

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) RAP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180876							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Radon Awareness Program (RAP)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$2,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$2,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Environmental Protection, Radon Awareness Program (RAP)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$2,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Environmental Protection, Radon Awareness Program (RAP)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

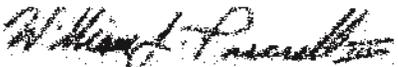
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CLEAN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180877							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Clean Communities Entitlement

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$76,917.79 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$76,917.79

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Environmental Protection, Clean Communities Entitlement

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$76,917.79 be and the same is hereby appropriated under the caption State of New Jersey, Department of Environmental Protection, Clean Communities Entitlement

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) USF, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180878						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-12						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Universal Service Fund (USF) [2019-05133-0265]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$468,809.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$468,809.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, Universal Service Fund (USF) [2019-05133-0265]

SECTION II.

BE IT RESOLVED, that a like sum of \$468,809.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, Universal Service Fund (USF) [2019-05133-0265]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Terry Duffy
Pasquale "Pat" Lepore

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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXTENSION OF THE PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF SCIRO & MAROTTA FOR PATIENT ADVOCATE LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY PATIENTS IN CIVIL COMMITMENT HEARINGS FOR A FLAT FEE OF \$4,167.00 PER MONTH FOR A PERIOD OF DECEMBER 1, 2018 THROUGH JANUARY 31, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20180879							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-13							
CAF #	8-01-20-104-003*213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING EXTENSION OF THE PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF SCIRO & MAROTTA FOR PATIENT ADVOCATE LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY PATIENTS IN CIVIL COMMITMENT HEARINGS FOR A FLAT FEE OF \$4,167.00 PER MONTH FOR A PERIOD OF DECEMBER 1, 2018 THROUGH JANUARY 31, 2019

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, *et seq.*; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis by Resolution R-17-993 (12/12/17) in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic is responsible for providing counsel for patients at civil commitment hearings as provided by applicable law; and

WHEREAS the law firm of Sciro & Marotta, which was included in the pool of qualified attorneys previously established by resolution, was awarded a contract to perform the necessary services for a period of one (1) year for an annual fee of \$50,000.00, billable monthly, through November 30, 2018; and

WHEREAS the County of Passaic is planning, in the near future, to issue a new public solicitation for qualified firms to

provide service as Outside Legal Counsel and/or Patient Advocates for the County of Passaic for use during calendar year 2019; and

WHEREAS under those circumstances, it is being recommended to the Board that the one-year contract for Sciro & Marrota be extended for a period of two months through January 31, 2019 at the rate of \$4,167.00 per month until all of the law firms submitting their qualifications can be qualified by the Board through a fair and open process as established under the Pay to Play Law.

WHEREAS the Administration and Finance Committee reviewed this matter at its meeting of October 24, 2018 and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the extension of the contract to the law firm of Sciro & Marotta to perform services as patient advocate for a flat fee of \$4,167.00 per month for a period of December 1, 2018 through January 31, 2019.

November 20, 2018

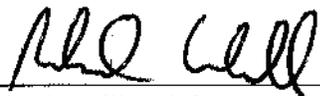
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,004.00

APPROPRIATION: \$4,167.00 8-01-20-104-003-213
\$45,837.00 *Contingent upon availability of Fund
in 2019 adopted budget.

PURPOSE: Resolution authorizing extension of the Professional
Services Contract to the Law Firm of Sciro &
Marotta; patient advocates legal services.


Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

RESOLUTION AUTHORIZING EXTENSION OF THE PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF SCIRO & MAROTTA FOR PATIENT ADVOCATE LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY PATIENTS IN CIVIL COMMITMENT HEARINGS FOR A FLAT FEE OF \$4,167.00 PER MONTH FOR A PERIOD OF DECEMBER 1, 2018 THROUGH JANUARY 31, 2019

WHEREAS the County of Passaic (the "County") previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the "Board") previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis by Resolution R-17-993 (12/12/17) in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic is responsible for providing counsel for patients at civil commitment hearings as provided by applicable law; and

WHEREAS the law firm of Sciro & Marotta, which was included in the pool of qualified attorneys previously established by resolution, was awarded a contract to perform the necessary services for a period of one (1) year for an annual fee of \$50,000.00, billable monthly, through November 30, 2018; and

WHEREAS the County of Passaic is planning, in the near future, to issue a new public solicitation for qualified firms to

8-21-20-104-003-212

RESOLUTION AUTHORIZING EXTENSION OF THE PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF SCIRO & MAROTTA FOR PATIENT ADVOCATE LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY PATIENTS IN CIVIL COMMITMENT HEARINGS FOR A FLAT FEE OF \$4,167.00 PER MONTH FOR A PERIOD OF DECEMBER 1, 2018 THROUGH JANUARY 31, 2019

WHEREAS the County of Passaic (the "County") previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the "Board") previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis by Resolution R-17-993 (12/12/17) in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic is responsible for providing counsel for patients at civil commitment hearings as provided by applicable law; and

WHEREAS the law firm of Sciro & Marotta, which was included in the pool of qualified attorneys previously established by resolution, was awarded a contract to perform the necessary services for a period of one (1) year for an annual fee of \$50,000.00, billable monthly, through November 30, 2018; and

WHEREAS the County of Passaic is planning, in the near future, to issue a new public solicitation for qualified firms to

8-21-20-104-003-212

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THREE AWARDS OF CONTRACT FOR A ONE YEAR PERIOD RETROACTIVE TO THE BEGINNING OF CALENDAR YEAR 2018 FOR LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY PATIENTS IN CIVIL COMMITMENT HEARINGS FOR A TOTAL FEE NOT TO EXCEED \$25,000, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180880						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-14						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING THREE AWARDS OF CONTRACT²
FOR A ONE YEAR PERIOD RETROACTIVE TO THE BEGINNING
OF CALENDAR YEAR 2018 FOR LEGAL SERVICES ON BEHALF
OF PASSAIC COUNTY PATIENTS IN CIVIL COMMITMENT
HEARINGS FOR A TOTAL FEE NOT TO EXCEED \$25,000**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis by Resolution R-17-993 (12/12/17) in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic is responsible for providing counsel for patients at civil commitment hearings as provided by applicable law; and

WHEREAS the law firm of Sciro & Marotta, which was included in the pool of qualified attorneys previously established by resolution, was awarded a contract to perform the necessary services for a period of one (1) year for an annual fee of \$50,000.00, billable monthly BY Resolution R-2017-1002 dated December 12, 2017, through November 30, 2018; and

WHEREAS while the said Board has awarded a contract to the law firm of Sciro & Marotta to perform these services for patients at civil commitment hearings, their contract only involves being counsel to patients in the northern portion of New Jersey; and

State where these hearings are held in which it would be counterproductive to have the Passaic County Adjuster's Office appear for the hospital and/or where counsel for the patients is required; and

WHEREAS as a consequence thereof, the County of Passaic has retained local counsel from the list of qualified attorneys in the area of these hospitals to appear for both the Passaic County Adjuster's Office and the patient on an as-needed basis; and

WHEREAS the Passaic County Administrator's Office, which now oversees the Passaic County Adjuster's Office, is recommending that those law firms be retained and permitted to be paid for those services as follows:

1. Michael A. Armstrong & Associates, LLC of Willingboro, NJ in an amount not to exceed \$5,000.
2. Law Office of Nathaniel Davis, P.C. of Maplewood, NJ in an amount not to exceed \$15,000.
3. Law Offices of Lloyd D. Henderson & Associates of Cherry Hill, NJ in an amount not to exceed \$5,000.

WHEREAS the local Public Contracts Law, N.J.S.A. 40A:11-1, et. seq., requires that the Resolution authorizing the award of contract for Professional Services without competitive bids and the contracts themselves must be available for public inspection; and

WHEREAS the Board is now desirous of awarding one (1) year contracts to the above-referenced law firms retroactive to the beginning of calendar year 2018; and

WHEREAS the Administration and Finance Committee reviewed this matter at its meeting of October 24, 2018 and recommended this Resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that the funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes awards of contract for legal services for a one (1) year period retroactive to the beginning of calendar year 2018 to the following law firms: 1) Michael A. Armstrong & Associates, LLC for a sum not to exceed \$5,000; 2) Law Office of Nathaniel Davis, P.C. for a sum not to exceed \$15,000; and 3) Law Office of Lloyd D. Henderson for a sum not to exceed \$5,000.

BE IT FURTHER RESOLVED the Director and Clerk to the Board as well as County Counsel be authorized to execute any agreements necessary to effectuate this Resolution.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

November 20, 2018

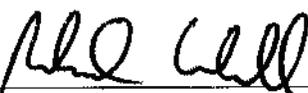
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,004.00

APPROPRIATION: \$4,167.00 8-01-20-104-003-213
\$45,837.00 *Contingent upon availability of Fund
in 2019 adopted budget.

PURPOSE: Resolution authorizing extension of the Professional
Services Contract to the Law Firm of Sciro &
Marotta; patient advocates legal services.


Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Matthew P. Jordan, Esq.
Telephone #: 973-881-4405

DESCRIPTION OF RESOLUTION:

Authorizing an amount not to exceed \$5,000 to Michael Armstrong and Associates for outside legal counsel to the Passaic County Adjuster.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 5,000
REQUISITION # R8-04891
ACCOUNT # 8-01-20-104-003-L03

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

10/24/18

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180880



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Matthew P. Jordan, Esq.
Telephone #: 973-881-4405

DESCRIPTION OF RESOLUTION:

Authorizing an amount not to exceed \$15,000 to Law Office of Nathaniel M. Davis, PC for outside legal counsel to the Passaic County Adjuster.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 15,000
REQUISITION # _____
ACCOUNT # 8-01-20-104-003-L03

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

10/24/18

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180880



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Matthew P. Jordan, Esq.
Telephone #: 973-881-4405

DESCRIPTION OF RESOLUTION:

Authorizing an amount not to exceed \$5,000 to Michael Armstrong and Associates for outside legal counsel to the Passaic County Adjuster.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 5,000
REQUISITION # R8-04891
ACCOUNT # 8-01-20-104-003-L03

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

10/24/18

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180880

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF CLIFTON TO ALLOW THE PASSAIC COUNTY HOUSING AGENCY EXECUTIVE DIRECTOR TO ACT AS DESIGNATED ADMINISTRATOR OF THE CLIFTON PUBLIC HOUSING AGENCY FOR AN APPROXIMATE TEN-YEAR PERIOD BEGINNING JANUARY 1, 2019 TO MARCH 31, 2028 ON A PART-TIME BASIS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20180881							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF
CLIFTON TO ALLOW THE PASSAIC COUNTY HOUSING AGENCY
EXECUTIVE DIRECTOR TO ACT AS DESIGNATED
ADMINISTRATOR OF THE CLIFTON PUBLIC HOUSING AGENCY
FOR AN APPROXIMATE TEN-YEAR PERIOD BEGINNING
JANUARY 1, 2019 TO MARCH 31, 2028 ON A PART-TIME BASIS**

WHEREAS the City of Clifton, a municipality within the County of Passaic, created the Clifton Public Housing Agency which provides a wide range of services with regard to housing within the City; and

WHEREAS the County of Passaic did create the Passaic County Public Housing Agency to serve a wide range of residents seeking affordable housing in Passaic County, exempting the City of Clifton, City of Passaic, and City of Paterson, who have their own housing agencies; and

WHEREAS the City has suggested, and the County has agreed, that the Executive Director of the Passaic County Public Housing Agency shall serve as the designated Administrator of the Clifton Public Housing Agency on a part time basis (7 hours per week); and

WHEREAS both the City and County are desirous of entering into a Shared Services Agreement by which the said Executive Director of the Passaic County Public Housing Agency would serve in that capacity for an approximate ten (10)-year period beginning January 1, 2019 and terminating March 31, 2028 for the yearly rate of Thirty-Five Thousand (\$35,000) (copy of proposed Agreement attached hereto and made part hereof); and

WHEREAS the Freeholder Committee for Finance & Administration reviewed this matter at its October 24, 2018 meeting and recommended that it be approved by the full Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Shared Services Agreement by and between the County of Passaic and the City of Clifton for the Executive Director of the Passaic County Public Housing Agency to act as designated Administrator of the Clifton Public Housing Agency for an approximate ten (10)-year period beginning January 1, 2019 to March 31, 2028 on a part time basis for the sum of Thirty-Five Thousand (\$35,000) per annum.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel are authorized to execute this Agreement on behalf of the County of Passaic.

BE IT FURTHER RESOLVED that upon execution by both parties, the Clerk of the Board shall file a copy of the Agreement with the Division of Local Government Services in the New Jersey Department of Community Affairs.

November 20, 2018

SHARED SERVICES AGREEMENT

between the

COUNTY OF PASSAIC

and

CITY OF CLIFTON

for Administration of the Clifton Public Housing Agency

WHEREAS, the County of Passaic (hereafter "County") is a corporate body politic of the State of New Jersey, with its principal offices located at 401 Grand Street, Room 205, Paterson, New Jersey and the City of Clifton (hereafter "City") is a corporate body politic of the State of New Jersey, with its principal offices located 900 Clifton Avenue, Clifton, New Jersey (collectively referred to as the "Parties"); and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows for any local unit to enter into an agreement with any other local unit or unites provide or receive any services that each participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7; and

WHEREAS, pursuant to 42 U.S. Code § 1437, the City created the Clifton Public Housing Agency to provide a wide range of services, including code enforcement, investigation of illegal housing, rental assistance, and the administration of programs to aid those seeking affordable housing in the City, including but not limited to the Family Self-Sufficiency Program and the Clifton Home Improvement Program;

WHEREAS, pursuant to 42 U.S. Code § 1437, the County created the Passaic County Housing Agency to provide a wide range of services for all of the Passaic County municipalities to assist residents who are seeking affordable housing in Passaic County, less the City of Clifton, City of Passaic, and City of Paterson; and

WHEREAS, the County and City recognize a need for and wish to enter into a Shared Services Agreement (hereafter "Agreement") for the County to provide the services of and act on behalf of the City's Public Housing Agency; and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, the County and City each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto and made part of this Agreement; and

NOW, THEREFORE, BE IT AGREED, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the County and City agree to perform in accordance with the provisions, terms, and conditions set forth in this Agreement as follows:

1. **Term.** The Agreement shall commence on January 1, 2019 and remain in full force and effect for ten (10) years, terminating March 31, 2028, unless terminated sooner as provided in Section 8.

2. **Project Description.** The County of Passaic, through the Passaic County Housing Agency, shall serve as the designated administrator of the Clifton Public Housing Agency for the City of Clifton.

3. **Responsibilities.**

a. **Passaic County Responsibilities.**

- i. Seven (7) hours weekly in an office as designated by the City at a mutually agreed upon dates and times, and availability during business hours via telephone or email to handle official Clifton Public Housing Agency business;
- ii. An assessment of the City's Housing Choice Voucher Program, including but not limited to file reviews, housing quality standard inspection review, mandatory supervisory control reviews, operational review, waiting list management, program reporting, staff knowledge, assessment of computer software for compliance with federal regulations;
- iii. Recommendations with regard to any findings for the review as set forth in Part 3(a)(ii), coordination with City officials, and a plan for implementation of the recommendations in the City;
- iv. Enforcement of the City's personnel policies and rules with respect to employees working in the City for the Clifton Public Housing Agency;
- v. Meetings as necessary with City officials, including but not limited to the City Manager, City Planner, and other City officials as requested; and
- vi. Administration of the Family Self Sufficiency Program, in the absence of any outstanding contracts with a third party consultant.

b. **City of Clifton Responsibilities.**

- i. By entering into this Agreement, the City hereby formally appoints the County's Executive Director of the Passaic County Housing Agency as the Executive Director of the Clifton Public Housing Agency. Such appointment is purely for purposes of administering the Clifton Public Housing Agency functions as described herein, and is not intended to grant the County's Executive Director with any tenure or employment rights with the City; and
- ii. The City shall post notices on the City website and elsewhere, as appropriate, notifying residents that the County will be acting as the City's administrator of the Clifton Public Housing Agency, and all related functions.

4. **Compensation.**

- a. The County shall perform the services as described herein for a yearly annual rate of thirty five thousand dollars (\$35,000.00);
- b. If the County exceeds seven (7) hours of work as prescribed herein, the City shall be billed an hourly rate of eight two dollars (\$82.00) per hour. The County shall provide the

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180881

City an invoice setting forth the date and time of the work exceeding the seven (7) hours in a detailed invoice.

- c. Payment shall be rendered to the County by the City within thirty (30) days of receiving an invoice from the County, by no later than May 1st of each year of the Agreement; and
- d. The Parties recognize that the County is making no direct payments to the City under this Agreement. Should the County terminate this Agreement without performing its obligations hereunder, the County shall have no liability to the City for damages, direct or consequential.

5. Dispute Resolution.

- a. **Mandatory Mediation.** In the event of a dispute, whether technical or otherwise, the objecting Party must request Non-Binding Mediation and the non-objecting party must participate in the mediation. The costs of such Non-Binding Mediation shall be borne exclusively by the City.
 - b. **Procedure.** The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one party determines in its sole discretion that its interests are not being served by the mediation.
 - c. **Non-Binding Effect.** Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision.
 - d. **Judicial Proceedings.** Upon the conclusion of Mediation, either party may commence judicial legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Passaic County.
 - e. **Temporary Injunctive Relief.** Notwithstanding the foregoing, nothing herein shall prevent a party from seeking temporary injunctive relief to prevent irreparable harm in the appropriate division of the Superior Court of New Jersey venued in Passaic County.
6. **Employment Reconciliation.** No employees are intended to be transferred or terminated by virtue of this Agreement.
7. **Notice.** All notices, reports, statements, requests, or authorizations required to be give hereunder shall be personally delivered or sent by first class mail to the Parties at the following addresses, unless a party has been notified of a change of address:

To: County of Passaic
 401 Grand Street, Room 205
 Paterson, NJ 07505
 Attn: Matthew P. Jordan, Esq., Dep. County Administrator

900 Clifton Avenue
Clifton, New Jersey
Attn: Dominick Villano, City Manager

8. **Termination.** Each party shall have the right to terminate this Agreement upon ninety (90) days written notice served upon the Parties by Certified Mail, Return Receipt Requested.
9. **Indemnification.** To the fullest extent allowable by the law, the City, its successors, and assigns shall hold harmless, indemnify, defend, and release the County of Passaic and their members, directors, officers, employees, agents, and contractors, successors and assigns from and against all suits, liabilities, penalties, costs, losses, damages, expenses or claims, including, without limitation, reasonable attorney's fees arising from or in any way connected with County's performance, attempted performance, or failure to perform in connection with this Agreement or other activities as described in the Agreement, including, but not limited to, any injury to or the death of any person or any damage to any property resulting from any act, omission, condition, or other manner related to this Agreement, regardless of cause, unless due to the negligence of any of the indemnified parties.
10. **Assignment.** The County may not assign its rights or obligations under this Agreement without prior approval via resolution of the Clifton City Council.
11. **Severability/Waiver.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.
12. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.
13. **Entire Agreement.** This Agreement contains all of the terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.
14. **Amendments and Modifications.** This Agreement may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding on the City County, it must be accompanied by a resolution authorizing same.
15. **Authority.** By the signatures below, the Parties execute this Agreement and confirm that they are mutually bound by and fully authorized and empowered to enter into and bind their organization by all provisions contained therein.

IN WITNESS of the foregoing provisions, the Parties have executed and delivered this Agreement as of the date set forth below:

Attest:

COUNTY OF PASSAIC

Louis I. Imhof
Clerk, Board of Chosen Freeholders

Cassandra Lazzara
Director, Board of Chosen Freeholders

As to form and legality:

William J. Pascrell, Esq.
Passaic County Counsel

Attest:

CITY OF CLIFTON

Nancy Ferrigno
City Clerk, City of Clifton

James Anzaldi
Mayor, City of Clifton

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED MOZHGAN KARIMI VS. PREAKNESS HEALTHCARE CENTER, ET AL. TO THE LAW FIRM OF HOAGLAND LONGO MORAN DUNST & DOUHAS, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY AND PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180882							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-16							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
MOZHGAN KARIMI VS. PREAKNESS HEALTHCARE
CENTER, ET AL. TO THE LAW FIRM OF HOAGLAND
LONGO MORAN DUNST & DOUHAS, LLP TO PROVIDE
OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY AND
PREAKNESS HEALTHCARE CENTER**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Mozhgan Karimi vs. Preakness Healthcare Center, et al., Superior Court of New Jersey, Docket No.: PAS-L-003133-18 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Hoagland Longo Moran Dunst & Douhas, LLP for defense of defendants Passaic County and Preakness Healthcare Center, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with

“Fair and Open” procedures as established in the “Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled "Mozhgan Karimi vs Preakness Healthcare Center" to Law Firm of Hoagland Longo Moran Dunst & Douhas, LLP.



Richard Cahill
Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

RESOLUTION REFERRING LITIGATION ENTITLED MOZHGAN KARIMI VS. PREAKNESS HEALTHCARE CENTER, ET AL. TO THE LAW FIRM OF HOAGLAND LONGO MORAN DUNST & DOUHAS, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY AND PREAKNESS HEALTHCARE CENTER

WHEREAS the County of Passaic (the "County") previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the "Board") previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Mozhgan Karimi vs. Preakness Healthcare Center, et al., Superior Court of New Jersey, Docket No.: PAS-L-003133-18 (the

"Case"); and

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180882

7-19-56-150-100-801

WHEREAS the Board is desirous of assigning the Case to the law firm of Hoagland Longo Moran Dunst & Douhas, LLP for defense of defendants Passaic County and Preakness Healthcare Center, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with

“Fair and Open” procedures as established in the “Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: November 20, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED DONELL HORNE VS. CITY IF CLIFTON, ET AL. TO THE WEINER LAW GROUP, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180883							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-17							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
DONELL HORNE VS. CITY OF CLIFTON, ET AL. TO THE
WEINER LAW GROUP, LLP TO PROVIDE OUTSIDE
LEGAL SERVICES TO PASSAIC COUNTY AND PASSAIC
COUNTY SHERIFF'S DEPARTMENT**

WHEREAS the County of Passaic (the "County") previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the "Board") previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter Donell Horne vs. City of Clifton, et al., United States District Court, Case No. 2:18-CV-13096-SDW-LDW (the "Case"); and

WHEREAS the Board is desirous of assigning the Case to the Weiner Law Group, LLP for defense of Defendants County of Passaic and Passaic County Sheriff's Department, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a "Professional Service" in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with

“Fair and Open” procedures as established in the “Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: November 20, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED KUNDRY UCROS, ET AL. VS. DELKIS D. ALMONTE, ET AL. TO THE LAW FIRM OF FRIEND AND WENZEL TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180884							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-18							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
KUNDRY UCROS, ET AL. VS. DELKIS D. ALMONTE, ET
AL. TO THE LAW FIRM OF FRIEND AND WENZEL TO
PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC
COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Kundry Ucros, et al. vs. Delkis D. Almonte, et al., Superior Court of New Jersey Docket No.: PAS-L-3212-18 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Friend and Wenzel for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play”

Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: November 20, 2018

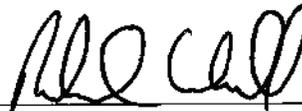
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled "Kundry Ucros, ET Al vs Delkis D. Almonte ET Al" to the Law Firm of Friend and Wenzel.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

**RESOLUTION REFERRING LITIGATION ENTITLED
KUNDRY UCROS, ET AL. VS. DELKIS D. ALMONTE, ET
AL. TO THE LAW FIRM OF FRIEND AND WENZEL TO
PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC
COUNTY**

WHEREAS the County of Passaic (the "County") previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the "Board") previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Kundry Ucros, et al. vs. Delkis D. Almonte, et al., Superior Court of New Jersey Docket No.: PAS-L-3212-18 (the "Case"); and

T-19-58-55-000-881
6-1-19

WHEREAS the Board is desirous of assigning the Case to the law firm of Friend and Wenzel for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play”

Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: November 20, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED EDOUARD MONTREUIL, ET AL VS. MOUNT PROSPECT PARK LLC, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:



William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20180885						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-19						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
EDOUARD MONTREUIL, ET AL VS. MOUNT PROSPECT
PARK LLC, ET AL. TO THE LAW FIRM OF BUGLIONE
HUTTON & DEYOE, LLC TO PROVIDE OUTSIDE
LEGAL SERVICES TO PASSAIC COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Edouard Montreuil, et al. vs. Mount Prospect Park LLC, et al., Superior Court of New Jersey, Docket No.: PAS-L-2996-18 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Buglione Hutton & DeYoe, LLC for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play”

Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled "Edouard Montreuil, ET Al vs Mount Prospect Park, LLC " to the Law Firm of Buglione Hutton & Deyoe, LLC.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED TERESA WALTON VS. CITY OF PATERSON, ET AL., TO THE LAW FIRM OF FRIEND AND WENZEL TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:



William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20180886						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-20						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
TERESA WALTON VS. CITY OF PATERSON, ET AL., TO
THE LAW FIRM OF FRIEND AND WENZEL TO
PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC
COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter Teresa Walton vs. City of Paterson, et al., Superior Court of New Jersey, Docket No.: PAS-L-2864-18 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Friend and Wenzel for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play”

Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled "Teresa Walton vs City of Paterson, ET AL" to the Law Firm of Friend and Wenzel.


Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONCURRING WITH THE ADMINISTRATIVE ORDER OF THE PASSAIC COUNTY ADMINISTRATOR DESIGNATING DOMENICK STAMPONE, ESQ. AS THE PASSAIC COUNTY ADJUSTER RETROACTIVE TO SEPTEMBER 4, 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180887						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-21						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION CONCURRING WITH THE ADMINISTRATIVE
ORDER OF THE PASSAIC COUNTY ADMINISTRATOR
DESIGNATING DOMENICK STAMPONE, ESQ. AS THE PASSAIC
COUNTY ADJUSTER RETROACTIVE TO SEPTEMBER 4, 2018**

WHEREAS pursuant to N.J.S.A. 30:4-34, the Board of Chosen Freeholders of the County of Passaic has established the Office of Passaic County Adjuster who is responsible for the preparation of papers relating to the commitment of persons with mental illness and representing the facilities where such patients may be committed; and

WHEREAS the said Board amended the Passaic County Administrative Code by Resolution R-2018-0550 dated June 26, 2018 to place the Office of the Passaic County Adjuster under the supervision of the Passaic County Administration; and

WHEREAS by Administrative Order (18-01), the said County Administrator has designated Domenick Stampone, Esq., a staff attorney employed by the County of Passaic, as the Passaic County Adjuster (copy of Order attached hereto and made part hereof); and

WHEREAS the said Board of Chosen Freeholders is desirous of concurring with the action of the said County Administrator in appointing Mr. Stampone to the position of Passaic County Adjuster; and

WHEREAS the Freeholder members of the Finance and Administration Committee have reviewed this matter and are recommending this to the full Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby concurs with the attached Administrative Order of the Passaic County Administrator

in his designation of Domenick Stampone, Esq. as the Passaic County Adjuster retroactive to September 4, 2018.

BE IT FURTHER RESOLVED that the Clerk to the Board is hereby authorized to execute the attached Administrative Order and forward a certified copy of same to the New Jersey Commission of the Department of Health.

November 20, 2018



ADMINISTRATIVE ORDER 18-01

WHEREAS, Anthony J. DeNova was appointed by the Passaic County Board of Chosen Freeholders (hereafter "Board") pursuant to Resolution R20130989 by the powers vested in the Board under N.J.S.A. 40A:9-42 as the Passaic County Administrator (hereafter "County Administrator"); and

WHEREAS, on January 4, 2018, the Board adopted the Passaic County Administrative Code (hereafter "Administrative Code"), making the County Administrator the chief administrative officer of the County of Passaic (hereafter "County"), and pursuant the Article Five of the Administrative Code, he is authorized to act as the chief administrative officer of the County and carry out all County affairs within the Board's jurisdiction; and

WHEREAS, pursuant to N.J.S.A. 30:4-34, the County is required to appoint a County Adjuster, who is in charge and supervises the preparation of papers relating the commitment of persons with mental illnesses in the County, and in cases arising in other counties in which the legal settlement appears to be in the County; and

WHEREAS, on July 17, 2018, the Board amended the Administrative Code pursuant to Resolution R20180550, revising the description for the Office of the Passaic County Adjuster, removing it from the supervision of the Department of Law, and reclassified it under Article 5, Chapter 8, under the supervision of the County Administrator; and

WHEREAS, Domenick Stampone, Esq. is an attorney in good standing in the State of New Jersey, and was hired by the County on September 1, 2018 under the title of Attorney, and is duly qualified to undertake and carry out all of the duties of a County Adjuster as set forth in N.J.S.A. 30:4-34, *et seq.* ;

NOW, THEREFORE, I, ANTHONY J.DENOVA, County Administrator for the County of Passaic, by virtue and authority vested in me by the Statutes of this State, and the Passaic County Administrative Code, do hereby **ORDER** and **DIRECT** the following:

1. Domenick Stampone, Esq. is appointed as the Passaic County Adjuster and is directed to carry out all of the statutory duties required under N.J.S.A. 30:4-34, *et seq.*;
2. Domenick Stampone, Esq. is designated as a Commissioner on the Camp Hope Commission pursuant to N.J.S.A. 40:32-6.3;
3. Domenick Stampone, Esq. is designated as a Trustee on the Passaic County Board of Social Services pursuant to N.J.S.A. 44:1-11;
4. Administrative Order 18-01 is a certificate of appointment of Domenick Stampone, Esq. as the Passaic County Adjuster, and shall be filed with the Commissioner of the New Jersey Department of Health in compliance with N.J.S.A. 30:4-35 by the Clerk to the Passaic County Board of Chosen Freeholders; and
5. Administrative Order 18-01 shall be made and take effect retroactively to September 1, 2018, and remain in effect until rescinded by a subsequent administrative order or by resolution of the Board.

Attest:

Louis I. Imhof, Clerk
 Board of Chosen Freeholders

Anthony J. DeNova, III
 Passaic County Administrator

Dated:

Dated:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

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Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE REAPPOINTMENT OF GLENN L. BROWN OF PATERSON AS A MEMBER OF THE BOARD OF EDUCATION OF THE PASSAIC COUNTY TECHNICAL INSTITUTE FOR THE TERM PROVIDED BY LAW, I.E. COMMENCING IMMEDIATELY AND TERMINATING ON OCTOBER 31, 2022, IN ACCORDANCE WITH N.J.S.A. 18A:54-16, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180888						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-22						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓							✓
Duffy	✓		✓			✓		
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION CONSENTING TO THE REAPPOINTMENT OF
GLENN L. BROWN OF PATERSON AS A MEMBER OF THE
BOARD OF EDUCATION OF THE PASSAIC COUNTY
TECHNICAL INSTITUTE FOR THE TERM PROVIDED BY
LAW, I.E. COMMENCING IMMEDIATELY AND
TERMINATING ON OCTOBER 31, 2022, IN ACCORDANCE
WITH N.J.S.A. 18A:54-16**

BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 18A:54-16, the Board of Chosen Freeholders of the County of Passaic does hereby consent to the reappointment by the Director of this Board (having been advised of said intent to appoint) of Glenn L. Brown of Paterson as a member of the Board of Education of the Passaic County Technical Institute for a term effective immediately and terminating on October 31, 2022.

November 20, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDOR LISTED BELOW FOR RE-BID MEDICAL AND DENTAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180889							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-23							
CAF #	8-01-27-172-001-M01							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDOR LISTED BELOW FOR RE-BID MEDICAL AND DENTAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for medical and dental supplies for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-18-056 Re-Bid Medical and Dental Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on October 12, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 24, 2018 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from September 1, 2018 through August 31, 2019 for a total estimated award of \$13,142.33 with purchases to be made on an as-needed basis from the following vendors:

Dental Health - (\$13,142.33) Bid Item #: 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$13,142.33 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,142.33

APPROPRIATION: \$4,380.76 8-01-27-172-001-M01
\$8,761.52 *Contingent upon availability of Fund in
2019 adopted budget.

PURPOSE: Resolution authorizing award of contract for Re-bid
Medical and Dental Supplies for the County of
Passaic Departments and Institutions.


Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, RPPO, County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, RPPS
Carmen Santana, Principle Purchasing Agent

Date: October 17, 2018

Re: (SB-18-056) Rebid 2019 Medical and Dental Supplies Award

Dental Health – (\$13,142.33) Bid Item #: 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420

Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR RE-BID JANITORIAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS, B&G, PCSD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180890							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-24							
CAF #	8-01-25-157-001-207							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR RE-BID JANITORIAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for janitorial supplies for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-18-061 Re-Bid Janitorial Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on October 23, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 24, 2018 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from September 1, 2018 through August 31, 2019 for a total estimated award of \$35,441.30 with purchases to be made on an as-needed basis from the following vendors:

Pariser Industries Inc.: Items awarded (14) **\$ 31,673.30**
Line item: 78, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 101, 102 and 103 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

Donna Jana Enterprizes: Items awarded (1) **\$ 3,768.00**
Line item: 100 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$35,441.00 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,441.30

APPROPRIATION: 8-01-25-157-001-225

PURPOSE: Resolution authorizing award of contract to the vendors below for re-bid janitorial supplies for the County of Passaic departments and institutions.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



County of Passaic

Procurement Center
495 River Street, Paterson, NJ 07524

NNaumov@passaiccountynj.org

Tel: (973) 247-3306

Fax: (973) 742-8295

Nicola F. Naumov RPPO
Deputy Purchasing Agent

MEMORANDUM

TO: Michael Marinello, Director of Procurement
Jack Nigro, Superintendent of Buildings and Grounds
Deputy Warden Kevin Dickson
Lucinda Corrado, Executive Director PHC
Carmen Santana, Principal Purchasing Assistant

DATE: October 29, 2018

RE: Recommendation for award, Re-Bid Janitorial Supplies (SB-17-061) for the County of Passaic Departments or Institutions.

Executive Director L. Corrado (PHC) and Deputy Warden K. Dickson (PCSD) reviewed the line items and have recommended the following, based on the lowest responsive and responsible bid.

Pariser Industries Inc.: Items awarded (14) **\$ 31,673.30**
Line item: 78, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 101, 102 and 103

Donna Jana Enterprizes: Items awarded (1) **\$ 3,768.00**
Line item: 100

Vendor Catalog Discounts: NONE

Nick



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: DW Kevin Dickson
 Telephone #: 973-881-4619

DESCRIPTION OF RESOLUTION:

Janitorial Supplies Award (SB-18-061) for the Passaic County Jail. Contract Period September 1, 2018 to August 31, 2019.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 24,000.00
REQUISITION # To be determined
ACCOUNT # 8-01-25-157-001-207 and 9-01-25-157-001-207

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180890



County of Passaic
Procurement Center
495 River Street, Paterson, NJ 07524

NNaumov@passaiccountynj.org
Tel: (973) 247-3306
Fax: (973) 742-8295

Nicola F. Naumov RPPO
Deputy Purchasing Agent

MEMORANDUM

TO: Michael Marinello, Director of Procurement
Jack Nigro, Superintendent of Buildings and Grounds
Deputy Warden Kevin Dickson
Lucinda Corrado, Executive Director PHC
Carmen Santana, Principal Purchasing Assistant

DATE: October 29, 2018

RE: Recommendation for award, Re-Bid Janitorial Supplies (SB-17-061) for the County of Passaic Departments or Institutions.

Executive Director L. Corrado (PHC) and Deputy Warden K. Dickson (PCSD) reviewed the line items and have recommended the following, based on the lowest responsive and responsible bid.

Pariser Industries Inc.: Items awarded (14) **\$ 31,673.30**
Line item: 78, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 101, 102 and 103

Donna Jana Enterprizes: Items awarded (1) **\$ 3,768.00**
Line item: 100

Vendor Catalog Discounts: NONE

Nick

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR JANITORIAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS, B&G, PCSD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180891							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-25							
CAF #	Various and Continge							
Purchase Req. #	Various							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR JANITORIAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for janitorial supplies for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-18-041 Janitorial Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 19, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 26, 2018 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from September 1, 2018 through August 31, 2019 for a total estimated award of \$213,931.36 with purchases to be made on an as-needed basis from the following vendors:

Imperial Bag & Paper Co., LLC: Items awarded (44) **\$ 91,114.25** Line item: 2, 3, 4, 5, 7, 8, 9, 11, 12, 13, 14, 15, 16, 17, 20, 23, 28, 29, 31, 33, 37, 38, 41, 42, 43, 44, 45, 46, 47, 50, 51, 52, 53, 54, 57, 58, 59, 60, 63, 66, 74, 77, 95 96 with 30% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

Spruce Industries, Inc.: Items awarded (5) **\$ 18,998.20** Line item: 22, 24, 62, 104, 105 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

United Sales USA Corp.: Items awarded (8) \$ 55,058.80
Line item: 1, 35, 36, 64, 65, 67, 73, 91 with 30% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

E. A. Morse & Co.: Items awarded (10) \$ 10,702.90
Line item: 18, 19, 21, 34, 39, 40, 49, 68, 75, 79 with 30% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

Pyramid School Products: Items awarded (10) \$ 13,195.17
Line item: 10, 25, 27, 30, 32, 48, 69, 70, 71, 72 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

Bacon & Graham Inc.: Items awarded (5) \$ 1,414.00
Line item: 6, 55, 76, 80, 92 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

TSP Maintenance Supply, LLC: Items awarded (5) \$ 22,695.00
Line item: 93, 94, 97, 98 and 99 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

My Price Supply LLC: Items awarded (1) \$ 148.00
Line item: 26 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

Northeast Janitorial Supply, Inc.: Items awarded (1) \$ 395.40
Line item: 56 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

American Paper Towel Co., LLC: Items awarded (1) \$ 209.64
Line item: 61 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$213,931.36 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$213,931.36

APPROPRIATION: \$39,887.36 – 8-01-27-172-001-225
\$12,423.16 – 8-01-25-157-001-207
\$18,999.92– 8-01-20-112-001-225
\$142,620.92- *Contingent upon availability of
Funds in 2019 budget year.

PURPOSE: Resolution authorizing award of contract to the vendors listed below for Janitorial supplies for the County of Passaic departments and institutions.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180891

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR JANITORIAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for janitorial supplies for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-18-041 Janitorial Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 19, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 26, 2018 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from September 1, 2018 through August 31, 2019 for a total estimated award of \$213,931.36 with purchases to be made on an as-needed basis from the following vendors:

Imperial Bag & Paper Co., LLC: Items awarded (44) **\$ 91,114.25** Line item: 2, 3, 4, 5, 7, 8, 9, 11, 12, 13, 14, 15, 16, 17, 20, 23, 28, 29, 31, 33, 37, 38, 41, 42, 43, 44, 45, 46, 47, 50, 51, 52, 53, 54, 57, 58, 59, 60, 63, 66, 74, 77, 95 96 with 30% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

Spruce Industries, Inc.: Items awarded (5) **\$ 18,998.20** Line item: 22, 24, 62, 104, 105 with 0% discount off catalog price for non-bid items prices available to Cooperative #38PCCP

8-01-25-157-101-209

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 20, 2018

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180891



County of Passaic

Procurement Center
495 River Street, Paterson, NJ 07524

NNaumov@passaiccounty.nj.org

Tel: (973) 247-3306

Fax: (973) 742-8295

Nicola F. Naumov RPPO
Deputy Purchasing Agent

MEMORANDUM

TO: Michael Marinello, Director of Procurement
Jack Nigro, Superintendent of Buildings and Grounds
Deputy Warden Kevin Dickson
Lucinda Corrado, Executive Director PHC
Carmen Santana, Principal Purchasing Assistant

DATE: October 30, 2018

RE: Recommendation for award, **Janitorial Supplies (SB-18-041)** for the County of Passaic Departments or Institutions.

Jack Nigro, Superintendent of Buildings and Grounds, Executive Director L. Corrado (PHC) and Deputy Warden K. Dickson (PCSD) reviewed the line items and have recommended the following, based on the lowest responsive and responsible bid.

Imperial Bag & Paper Co., LLC: Items awarded (44) **\$ 91,114.25**
Line item: 2, 3, 4, 5, 7, 8, 9, 11, 12, 13, 14, 15, 16, 17, 20, 23, 28, 29, 31, 33, 37, 38, 41, 42, 43, 44, 45, 46, 47, 50, 51, 52, 53, 54, 57, 58, 59, 60, 63, 66, 74, 77, 95 and 96
Give a 30% discount for non-bid items off their catalog price.

Spruce Industries, Inc.: Items awarded (5) **\$ 18,998.20**
Line item: 22, 24, 62, 104 and 105

United Sales USA Corp.: Items awarded (8) **\$ 55,058.80**
Line item: 1, 35, 36, 64, 65, 67, 73 and 91
Give a 30% discount for non-bid items off their catalog price.

E. A. Morse & Co.: Items awarded (10) **\$ 10,702.90**
Line item: 18, 19, 21, 34, 39, 40, 49, 68, 75 and 79
Give a 30% discount for non-bid items off their catalog price.

Pyramid School Products: Items awarded (10) **\$ 13,195.17**
Line item: 10, 25, 27, 30, 32, 48, 69, 70, 71 and 72

Bacon & Graham Inc.: Items awarded (5) **\$ 1,414.00**
Line item: 6, 55, 76, 80 and 92

TSP Maintenance Supply, LLC: Items awarded (5) **\$ 22,695.00**
Line item: 93, 94, 97, 98 and 99

My Price Supply LLC: Items awarded (1) \$ 148.00

Line item: 26

Northeast Janitorial Supply, Inc.: Items awarded (1) \$ 395.40

Line item: 56

American Paper Towel Co., LLC: Items awarded (1) \$ 209.64

Line item: 61

A re-bid will be issued for line items not bid upon.

Nick



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deputy Warden Dickson
 Telephone #: 973-881-2085

DESCRIPTION OF RESOLUTION:

Janitorial Supplies Award (SB-18-041) for the Passaic County Jail. Contract Period September 1, 2018 to August 31, 2019.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 37,269.50
 REQUISITION # To be determined
 ACCOUNT # 8-01-25-157-207 and 9-01-25-157-001-207

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contracts pursuant to Bid (SB-18-041) for Janitorial Supplies for Preakness Healthcare Center for the period of September 1, 2018 through August 31, 2019.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 119,662.07

REQUISITION # To be determined

ACCOUNT # 8-01-27-172-001-225

4. METHOD OF PROCUREMENT:

[] RFP [] RFQ [x] Bid

[] Other:

6. COMMITTEE REVIEW:

DATE:

- [] Administration & Finance
[] Budget
[] Health
[] Human Services
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works

6. DISTRIBUTION LIST:

- [] Administration [] Finance [] Counsel
[] Clerk to the Board [] Procurement
[] Other:



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** BUILDINGS & GROUNDS
Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:
 Description of Resolution-Resolution SB-18-041 CATELOG % DISCOUNTS, JANITORIAL SUPPLIES FOR ALL COUNTY DEPARTMENTS AND INSTITUTIONS. A TOTAL OF \$30,000 IS NEEDED TO COVER JANITORIAL SUPPLIES.

2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
 PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 30,000.00
REQUISITION # R8-06837
ACCOUNT # 8-01-20-112-001-225

4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Public Works	<u>11/7/2018</u>

6. **DISTRIBUTION LIST:**
 Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

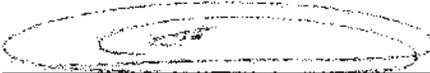
Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180892						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-26						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION TO PURCHASE VIA STATE CONTRACT AND
COUNTY COOPERATIVES**

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor: National Fuel
State: # 82768
Description: Diesel Fuel
Using Agency: All Departments
Amount: \$80,000.00
Account: Various

Vendor: MRA International/Hewlett Packard
State: # 40116
Requisition: R8-06853
Description: Software, Hardware Exchange Servers
Using Agency: MIS
Amount: \$80,000.00
Account: C-04-55-140-001-9A3

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

November 20, 2018

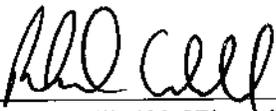
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$160,000.00

APPROPRIATION: \$80,000.00 – C-04-55-140-001-9A3
\$80,000.00 – 8-01-31-220-001-U02

PURPOSE: Resolution to purchase via state contract and county cooperatives from MRA International/Hewlett Packard and National Fuel.


Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 2522 AFSCME REPRESENTING EMPLOYEES AT PREAKNESS HEALTHCARE CENTER FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2023, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180893							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

Res. Pg. k.27-2

**RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT
BETWEEN THE COUNTY OF PASSAIC AND LOCAL 2522
AFSCME REPRESENTING EMPLOYEES AT PREAKNESS
HEALTHCARE CENTER FOR THE PERIOD OF JANUARY 1,
2019 THROUGH DECEMBER 31, 2023**

WHEREAS contract negotiations were heretofore conducted between the County of Passaic and Local 2522 of the American Federation of State, County and Municipal Employees, AFL-CIO (“AFSCME” or the “Union”), representing certain supervising employees at Preakness Healthcare Center, in accordance with a Memorandum of Agreement dated November 2018, for the period commencing January 1, 2019 through December 31, 2023, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Board of Chosen Freeholders is desirous of ratifying said Memorandum of Agreement between the County and said employees for the period stated above; and

WHEREAS the Administration and Finance Committee considered this matter at its meeting of October 24, 2018 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the said Board does hereby ratify the contract between the County and said employees, in accordance with the terms of the attached Memorandum of Agreement dated November 2018, effective January 1, 2019 through December 31, 2023; and

BE IT FURTHER RESOLVED that all appropriate officers and employees be and hereby are authorized and directed to execute such documents and take such further actions as are necessary to effectuate the purpose of this

Memorandum of Agreement

between the

County of Passaic

and

American Federation of State, County, and Municipal Employees, Local 2522

representing supervisors of the Preakness Healthcare Center

WHEREAS, this Memorandum of Agreement (hereafter "MOA") is entered into between the County of Passaic (hereafter "County" or "Employer") and the American Federation of State, County and Municipal Employees, Local 2522 (hereafter "AFSCME" or "Union"), who are the designated bargaining unit for supervisors of the Preakness Healthcare Center; and

WHEREAS, the terms negotiated herein were done so in good faith and in compliance with N.J.S.A. 34:13A-1, et seq., and amend the collective bargaining agreement (hereafter "Agreement") that expires between the County and Union on December 31, 2018; and

WHEREAS, at a negotiation session between representatives of the County and Union that took place on August 27, 2018, September 6, 2018, and October 22, 2018, having bargained in good faith and mutually agreed, hereby state the following amendments to the Agreement:

ARTICLE 3 – CHECK-OFF UNION FEES

Article 3, Check-Off Union Fees, Section 2, Representation Fee Parts (A) – (D). Strike the language as deemed unconstitutional under *Janus v. American Federation of State, County, and Municipal Employees, Council 31*, 585 US (2018). Applicable language concerning public employment relations, supplementing P.L. 1941, c.100 (N.J.S.A. 34:13A-1, et seq.), commonly known as the "Workplace Democracy Enhancement Act" shall be inserted in its place.

ARTICLE 9 – VACATIONS

Article 9, Vacations, Section 3. The vacation schedules shall be emailed to employees from the Employer no later than April 30th of each year of the Agreement. In preparing the vacation schedule, the Employer shall grant vacation on the basis of departmental seniority and classification mix of its employees. Employees will be allowed to take their vacation time during regular vacation periods. Vacation time will not be withheld due to the unknown date of an inspection by the State of New Jersey. Depending upon the business needs of the Department(s) under this Agreement, however, employees may request and the Employer may approve vacations at a period during which vacations are not normally granted.

ARTICLE 10 – PAID SICK LEAVE

Article 10, Paid Sick Leave, Section 5, Workers' Compensation. The language in this section shall be amended to be consistent with the Employee Manual adopted by the Passaic County Board of Chosen

Freeholders via Resolution R-10-659. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

ARTICLE 11 – PERSONAL LEAVE

Article 11, Personal Leave.

- Strike the sentence: “The Employee must use one (1) personal day leave every four (4) months.”
- Add the following sentence: “An employee earns one (1) personal day every four (4) months.”

ARTICLE 13 – JURY DUTY

Article 13, Jury Duty. The language in this section shall be amended to be consistent with the Employee Manual adopted by the Passaic County Board of Chosen Freeholders via Resolution R-10-659. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

ARTICLE 14 – NON-CASH BENEFITS

Article 14, Non-Cash Benefits, Section, Health Benefits, Part A. Insert the following sentence at the end of this Part: “Employees shall make health contributions pursuant to Health Benefit Contribution Schedule “Year 4” column attached to this Agreement as Exhibit D.” The Health Benefit Contribution Schedule is attached to this MOA.

Article 14, Non-Cash Benefits, Section 1, Health Benefits, Part B. Strike, as this language is obsolete. The following language is to be inserted: “An employee’s co-pay and out of pocket expenses are according to the health plan selected by same.”

Article 14, Non-Cash Benefits, Section 1, Health Benefits, Part E, Health Coverage. Strike, as this language is obsolete.

Article 14, Non-Cash Benefits, Section 4. Strike “the ratification of this Agreement” and insert “November 13, 2015.”

Article 14, Non-Cash Benefits, Section 5. Strike “the ratification of this Agreement” and insert “November 13, 2015.”

ARTICLE 15 – WAGES

Article 15, Wages, Section 1a. Strike.

Article 15, Wages, Section 1b. Strike the language, and insert the following: “Employees covered under the Agreement shall receive the following salary increases:

- Effective January 1, 2019, a two and one quarter percent (2.25%) cost of living adjustment, with no movement on the Salary Guide;

- Effective January 1, 2020, a two and one quarter percent (2.25%) cost of living adjustment, with no movement on the Salary Guide;
- Effective January 1, 2021, a two and one quarter percent (2.25%) cost of living adjustment, with no movement on the Salary Guide;
- Effective January 1, 2022, a two and one quarter percent (2.25%) cost of living adjustment, with no movement on the Salary Guide; and
- Effective January 1, 2023, a two and one half percent (2.5%) cost of living adjustment, with no movement on the Salary Guide.

Article 15, Wages, Section 1c. Strike.

Article 15, Wages, Section 1d. Strike “#02565” and insert “Occupational Therapist.”

ARTICLE 23 – GENERAL PROVISIONS

Article 23, General Provisions, Section 9. Strike the language, and insert the following: “All employees in the bargaining unit who are approved to receive a clothing allowance pursuant to Exhibit C shall receive the following stipend on the first pay period in February of each year of the Agreement: (1) Two hundred and sixty dollars (\$260.00) in 2019, two hundred and eighty dollars (\$280.00) in 2020, three hundred dollars (\$300.00) in 2021, three hundred dollars (\$300.00) in 2022, and three hundred dollars (\$300.00) in 2023.”

Article 23, General Provisions, Section 17. Strike.

Article 23, General Provisions, Section 18. Strike the language, and insert the following: “The two (2) members of the Union who are elected Delegate and Alternate Delegate shall be permitted to attend any function of the International Union, Council, or other body in which it is affiliated, with pay, for a maximum of fifteen (15) days per each year of the Agreement.”

ARTICLE 24 – DURATION OF AGREEMENT

This Agreement shall be for a five (5) year term beginning January 1, 2019 and ending December 31, 2023.

EXHIBIT C

Exhibit C. Strike as the Hospital Maintenance Supervisor position that is longer in this Union.

ACKNOWLEDGEMENT OF RATIFICATION AND INCORPORATION

The County and Union agree to recommend these terms and conditions to their respective constituents for ratification. All issues agreed to shall be incorporated into the new Agreement. All issues not previously agreed to and not mentioned herein are withdrawn. All other language in the expired Agreement shall continue in the new contract and remain status quo.

COUNTY OF PASSAIC:

AFSCME LOCAL 2522:

Anthony J. DeNova, III
Passaic County Administrator

Terry Woodrow
Staff Representative

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

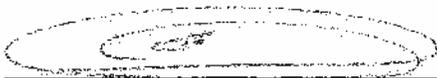
Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FOAM CYCLE LLC FOR FOAM RECYCLING SYSTEM EQUIPPED WITH ONE (1) MOBILE METAL WEATHER-RESISTANT CONTAINER, ONE (1) METAL FOAM COLLECTION RECYCLING BIN AND ONE (1) FOAM DENSIFYING MACHINE OR EQUIVALENT FOR THE COUNTY OF PASSAIC AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

RECYCLING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180894							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-28							
CAF #	G-01-41-761-014-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO FOAM CYCLE LLC FOR FOAM RECYCLING SYSTEM EQUIPPED WITH ONE (1) MOBILE METAL WEATHER-RESISTANT CONTAINER, ONE (1) METAL FOAM COLLECTION RECYCLING BIN AND ONE (1) FOAM DENSIFYING MACHINE OR EQUIVALENT FOR THE COUNTY OF PASSAIC AS PER BID

WHEREAS, there exists a need for weather resistant containers for the County of Passaic; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-18-057 Foam Recycling System Equipped with one (1) Mobile Metal Weather-Resistant Container, One (1) Metal Foam Collection Recycling Bin and One (1) Foam Densifying Machine or Equivalent for the County of Passaic in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on October 16, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Foam Cycle LLC of Milford, PA; and

WHEREAS, Foam Cycle LLC will provide the goods and services at the prices submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 24, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be forty five (45) days of award of contract with prices to remain in effect for twenty four (24) months from date of award for a total estimated award amount of \$67,200.00; and

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

WHEREAS, Foam Cycle LLC indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Foam Cycle LLC of Milford, PA for the service referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$67,200.00

APPROPRIATION: \$32,097.58 - G-01-41-761-014-213
\$35,102.42 - G-01-41-761-014-PE1

PURPOSE: Resolution authorizing award of contract to Foam
Cycle LLC for Foam Recycling System.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

PASSAIC COUNTY
Office of Solid Waste & Recycling Programs
Interoffice Memorandum

To: Michael Marinello, Director of Procurement

From: Nina Seiden, Solid Waste & Recycling Programs Manager

Date: October 22, 2018

RE: Foam Recycling System

Bid proposals for a Foam Recycling System (Polystyrene, also known as Styrofoam) to be utilized for the convenience and benefit of Passaic County's residents, were received on October 16, 2018 at 10:30 am at the Passaic County Procurement Center, located at 495 River Street, Paterson, from the following contractors:

Foam Cycle, LLC

The proposal was reviewed, tabulated and evaluated to determine the lowest bid price for this system, which is made up of: One (1) Mobile Metal Weather-Resistant Container, One (1) Metal Foam Collection Recycling Bin, and One (1) Foam Densifying Machine. Information relevant to the option to purchase Two (2) additional Metal Foam Collection Recycling Bins was also reviewed, tabulated, and evaluated to determine the lowest bid price for these items.

I recommend the following bidder be awarded the Foam Recycling System contract based on the "lowest" price for the system and additional collection bids submitted:

Foam Cycle, LLC

One (1) Foam Recycling System - \$62,500.00

**Two (2) Additional Foam Collection Bins - \$2,350.00 per bin =
\$4,700.00**

Total = \$67,200.00

Thank you for your assistance in facilitating this purchase.

cc: Charlene Gungil, Director, Department of Health
Jose Santiago, Assistant County Counsel
Carmen Santana, Principal Purchasing Assistant



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Nina Seiden

Telephone #: 973-305-5736

DESCRIPTION OF RESOLUTION:

Awarding of bid SB-18-057 to Foam Cycle LLC for the purchase of a Polystyrene Recycling System to be housed at Passaic County's Recycling Drop-off Center, in order to serve Passaic County's residents with a convenient method of recycling their Styrofoam.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A ***REQUISITION***. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 67,200.00

REQUISITION # R8-06956

ACCOUNT # 1) G-01-41-761-014-213 & 2) G-01-41-761-014-PE1

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180894

PASSAIC COUNTY
Office of Solid Waste & Recycling Programs
Interoffice Memorandum

To: Michael Marinello, Director of Procurement

From: Nina Seiden, Solid Waste & Recycling Programs Manager

Date: October 22, 2018

RE: Foam Recycling System

Bid proposals for a Foam Recycling System (Polystyrene, also known as Styrofoam) to be utilized for the convenience and benefit of Passaic County's residents, were received on October 16, 2018 at 10:30 am at the Passaic County Procurement Center, located at 495 River Street, Paterson, from the following contractors:

Foam Cycle, LLC

The proposal was reviewed, tabulated and evaluated to determine the lowest bid price for this system, which is made up of: One (1) Mobile Metal Weather-Resistant Container, One (1) Metal Foam Collection Recycling Bin, and One (1) Foam Densifying Machine. Information relevant to the option to purchase Two (2) additional Metal Foam Collection Recycling Bins was also reviewed, tabulated, and evaluated to determine the lowest bid price for these items.

I recommend the following bidder be awarded the Foam Recycling System contract based on the "lowest" price for the system and additional collection bids submitted:

Foam Cycle, LLC

One (1) Foam Recycling System - \$62,500.00

**Two (2) Additional Foam Collection Bins - \$2,350.00 per bin =
\$4,700.00**

Total = \$67,200.00

Thank you for your assistance in facilitating this purchase.

cc: Charlene Gungil, Director, Department of Health
Jose Santiago, Assistant County Counsel
Carmen Santana, Principal Purchasing Assistant

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO D.R.G.S. INC. OF CRANFORD, NJ FOR MEDICAL RECORDS CONSULTANT SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

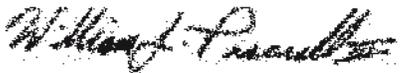
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180895							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-29							
CAF #	8-01-27-172-001-233							
Purchase Req. #	18-02250							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO D.R.G.S. INC. OF CRANFORD, NJ FOR MEDICAL RECORDS CONSULTANT SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER COMPETITIVE CONTRACT

WHEREAS, on October 5, 2018 proposals were received and opened for RFP-18-013 Medical Records Consultants Services for the Passaic County Preakness Healthcare Center as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

WHEREAS, at the Board of Chosen Freeholders meeting of September 11, 2018 Resolution R20180686 was passed authorizing the use of competitive contracting pursuant to NJSA 40A;11-4.3; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to D.R.G.S. Inc of Cranford, NJ for their proposal for Medical Records Consultant Services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 10, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from November 1, 2018 through October 31, 2020 with three one-year options to renew as per the County of Passaic; and

WHEREAS, the estimated annual cost for medical consultant services at the Passaic County Preakness Healthcare Center is \$42,700.00 for a total of \$85,400.00 for the initial 2 year contract term; and

WHEREAS, a certificate is attached hereto, indicating funds are available for the within contemplated expenditure; and

WHEREAS, D.R.G.S. Inc. has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to D.R.G.S. Inc.; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Medical Consultant Services for the Passaic County Preakness Healthcare Center as a competitive contract.

November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$42,700.00

APPROPRIATION: \$7,116.66 8-01-27-172-001-233
\$35,583.34 *Contingent upon availability of Fund
in 2019 adopted budget.

PURPOSE: Resolution authorizing award of contract to D.R.G.S
Inc. of Cranford, NJ.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



Preakness Healthcare Center

A Legacy of Caring Since 1929

To: Michael Marinello, QPA, RPPO

Fr: Lucinda Corrado, Executive Director *LC*

Date: November 5, 2018

Re: RFP-18-013 Medical Records

A Request for Proposal was advertised for Preakness Healthcare Center for a Medical Records Consultant.

The members of the Review Committee evaluated the one response that was received from D.R.G.S. Inc. The proposal was evaluated using the criteria:

- Qualification (30%)
- Technical (40%)
- Cost (30%)

<u>Vendor</u>	<u>Average Score</u>	<u>Rank</u>
D.R.G.S.	92.5 (100 + 85 + 95 + 90)	1

The contract term is two years with three, one-year options to renew. The anticipated expenditure is \$42,700/yr budget account number is 8-01-27-172-001-233.

CC: Carmen Santana, Principle Purchasing Agent
Matthew Jordan, Deputy County Administrator



Preakness Healthcare Center

A Legacy of Caring Since 1929

To: Michael Marinello, QPA, RPPO

Fr: Lucinda Corrado, Executive Director *LC*

Date: November 5, 2018

Re: RFP-18-013 Medical Records

A Request for Proposal was advertised for Preakness Healthcare Center for a Medical Records Consultant.

The members of the Review Committee evaluated the one response that was received from D.R.G.S. Inc. The proposal was evaluated using the criteria:

- Qualification (30%)
- Technical (40%)
- Cost (30%)

<u>Vendor</u>	<u>Average Score</u>	<u>Rank</u>
D.R.G.S.	92.5 (100 + 85 + 95 + 90)	1

The contract term is two years with three, one-year options to renew. The anticipated expenditure is \$42,700/yr budget account number is 8-01-27-172-001-233.

CC: Carmen Santana, Principle Purchasing Agent
Matthew Jordan, Deputy County Administrator

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO MOHAMED A. ELRAFEI MD OF WAYNE BEHAVIORAL SERVICES LLC OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHIATRISTS SERVICES CALENDAR YEAR 2019 RFQ-19-023 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180896						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-30						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AWARDING A CONTRACT TO MOHAMED A. ELRAFEI MD OF WAYNE BEHAVIORAL SERVICES LLC OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHIATRISTS SERVICES CALENDAR YEAR 2019 RFQ-19-023 AS PER QUALIFICATION

WHEREAS, there exists a need for Psychiatrists Services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-023 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 2, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Mohamed A. Elrafei MD of Wayne Behavioral Service LLC of Wayne, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-023 Psychiatrists Services for the Passaic County Preakness Healthcare Center on an as-needed basis to Mohamed A. Elrafei MD of Wayne Behavioral Service LLC of Wayne NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPP0, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: November 7, 2018

RE: RFQ-19-023 Psychiatrists

A Request for Qualification for "Psychiatrists" was issued and a response was received by:

- Mohamed Elrafei, MD

It is our recommendation to qualify and award contract to Mohamed Elrafei, MD.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract pursuant to RFQ to Mohamed Elrafei, MD to establish a pool of Psychiatrists to provide on-site Mental Health Services for Preakness Healthcare Center residents, excluding those on Plaza West and Pathway Units for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Fees are billed to resident/3rd party
 REQUISITION # N/A
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>11/8/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: November 20 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180896

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO ROBERT VERNICKAS OF ADVANCED EYE CARE CENTER OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER OPTICIAN CALENDAR YEAR 2019 RFQ-19-022 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

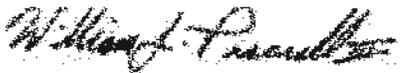
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180897						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-31						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AWARDING A CONTRACT TO ROBERT
VERNICKAS OF ADVANCED EYE CARE CENTER OF WAYNE, NJ
FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE
CENTER OPTICIAN CALENDAR YEAR 2019 RFQ-19-022 AS PER
QUALIFICATION**

WHEREAS, there exists a need for optician services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-022 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 2, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Robert Vernickas of Advanced Eye Care Center of Wayne, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to award RFQ-19-022 Opticians Services for the Passaic County Preakness Healthcare Center on an as-needed basis to Robert Vernickas of Advanced Eye Care Center of Wayne, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: November 7, 2018

RE: RFQ-19-022 Opticians

A Request for Qualification for "Opticians" was issued and a response was received by:

- Robert Vernickas of Advanced Eyecare Center

It is our recommendation to qualify and award contract to Robert Vernickas of Advanced Eyecare Center. Recommend to re-advertise to expand pool.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract pursuant to RFQ to Robert Vernickas of Advanced Eyecare Center for Optician Services for Preakness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Fees are billed to resident/3rd party
 REQUISITION # N/A
 ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 11/8/18
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180897

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO DEMETRIOS BAYIOKOS DMD OF FORT LEE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER DENTISTS SERVICES CALENDAR YEAR 2019 RFQ-19-021 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180898						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-32						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AWARDING A CONTRACT TO DEMETRIOS BAYIOKOS DMD OF FORT LEE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER DENTISTS SERVICES CALENDAR YEAR 2019 RFQ-19-021 AS PER QUALIFICATION

WHEREAS, there exists a need for Dentists Services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-021 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 2, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Demetrios Bayiokos, DMD of Fort Lee, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-021 Dentists Services for the Passaic County Preakness Healthcare Center on an as-needed basis to Demetrios Bayiokos, DMD of Fort Lee, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director 

DATE: November 7, 2018

RE: RFQ-19-021 Dentists

A Request for Qualification for "Dentists" was issued and a response was received by:

- Demetrios Bayiokos, DMD

It is our recommendation to qualify and award contract to Demetrios Bayiokos, DMD.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract pursuant to RFQ to Demetrios Bayiokos, DMD to provide Dental Services for Preakness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ Fees are billed to resident/3rd party
REQUISITION # N/A
ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>11/8/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180898

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO CHARLES REING MD OF ADVANCED EYE CARE CENTER WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER OPHTHALMOLOGISTS SERVICES CALENDAR YEAR 2019 RFQ-19-019 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180899						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-33						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AWARDING A CONTRACT TO CHARLES REING
MD OF ADVANCED EYE CARE CENTER WAYNE, NJ FOR THE
PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER
OPHTHALMOLOGISTS SERVICES CALENDAR YEAR 2019
RFQ-19-019 AS PER QUALIFICATION**

WHEREAS, there exists a need for Ophthalmologists Services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-019 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 1, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Charles Reing MD of Advanced Eye Care Center of Wayne, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to award RFQ-19-019 Ophthalmologists Services for the Passaic County Preakness Healthcare Center on an as-needed basis to Charles Reing MD of Advanced Eye Care Center of Wayne, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the “Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPPQ, County Purchasing Agent

FR: Lucinda Corrado, Executive Director 

DATE: November 7, 2018

RE: RFQ-19-019 Ophthalmologists

A Request for Qualification for "Ophthalmologists" was issued and a response was received by:

- Charles S. Reing, MD of Advanced Eyecare Center

It is our recommendation to qualify and award contract to Charles S. Reing, MD of Advanced Eyecare Center.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator

Introduced on: November 20, 2018

Adopted on: November 20, 2018

Official Resolution#: R20180899

965 Oldham Rd. Wayne, NJ 07470 - Phone: 973-317-7020

www.passaiccountynj.org/Preakness



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract pursuant to RFQ to Charles S. Reing for Ophthalmologist Services for Preakness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Fees are billed to resident/3rd party
 REQUISITION # N/A
 ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 11/8/18
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180899

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO DONNA DE PHILLIPS MD OF OLD TAPPAN, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PHYSIATRISTS SERVICES CALENDAR YEAR 2019 RFQ-19-006 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20180900							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AWARDING A CONTRACT TO DONNA DE PHILLIPS MD OF OLD TAPPAN, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PHYSIATRISTS SERVICES CALENDAR YEAR 2019 RFQ-19-006 AS PER QUALIFICATION

WHEREAS, there exists a need for Psychiatrists Services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-006 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on October 26, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Donna De Phillips MD of Old Tappan, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to award RFQ-19-006 Psychiatrists Services for the Passaic County Preakness Healthcare Center on an as-needed basis to Donna De Phillips MD of Old Tappan, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: November 7, 2018

RE: RFQ-19-006 Psychiatrist Pool

A Request for Qualification for "Psychiatrist Pool" was issued and a response was received by:

- Donna De Phillips, MD

It is our recommendation to qualify and award contract to Donna De Phillips.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award a contract pursuant to RFQ to Donna Marie DePhilipps, MD to provide Psychiatrist Services for Preakness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Fees are billed to resident/3rd party
 REQUISITION # N/A
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

11/8/18

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180900

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHOLOGIST SERVICES RFQ-19-007 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180901							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHOLOGIST SERVICES RFQ-19-007 AS PER QUALIFICATION

WHEREAS, there exists a need for Psychologist Services for the County of Passaic Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-007 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on October 26, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following providers are qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis:

- Giuliana Capone, Psy.D.
- Hasson Psychological Group – Dr. Charles Hasson Ph.D.

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-007 Psychologists Services for the Passaic County Preakness Healthcare Center on an as-needed basis to the above referenced list of vendors; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: November 7, 2018

RE: RFQ-19-007 Psychologists

A Request for Qualification for "Psychologists" was issued and responses were received by:

- Guiliana Capone, PsyD
- Charles S. Hasson, PhD

It is our recommendation to qualify and award contracts to Guiliana Capone, PsyD and Charles S. Hasson, PhD.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract pursuant to RFQ to Charles Hasson, PhD. and Giuliana Capone PsyD to provide on-site Mental Health Services for Preakness Healthcare Center residents, excluding those on Plaza West and Pathway Units for the period of 1/1/19 to 12/31/19.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ Fees are billed to resident/3rd party
REQUISITION # N/A
ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 11/8/18

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180901

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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Theodore O. Best, Jr.
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO MAGDA ERAIBA MD OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER WOUND SPECIALIST PHYSICIANS CALENDAR YEAR 2019 RFQ-19-009 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180902							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AWARDING A CONTRACT TO MAGDA ERAIBA MD
OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS
HEALTHCARE CENTER WOUND SPECIALIST PHYSICIANS
CALENDAR YEAR 2019 RFQ-19-009 AS PER QUALIFICATION**

WHEREAS, there exists a need for Wound Specialist Physicians for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-009 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on October 26, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Magda Eraiba MD of Wayne, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-009 Wound Specialist Physicians for the Passaic County Preakness Healthcare Center on an as-needed basis to Magda Eraiba MD of Wayne, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Conrado, Executive Director

DATE: November 7, 2018

RE: RFQ-19-009 Wound Specialist Physicians

A Request for Qualification for "Wound Specialist Physicians" was issued and a response was received by:

- Magda Eraiba, MD

It is our recommendation to qualify and award contract to Magda Eraiba, MD. Recommend to re-advertise to expand pool.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award a contract pursuant to RFQ to Magda Eraiba, MD to provide Wound Specialist Physician Services for Preakness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Fees are billed to resident/3rd party
 REQUISITION # N/A
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 11/8/18

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180902

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO LOUIS A. GAMBETTA DPM OF LITTLE FALLS, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PODIATRISTS SERVICES CALENDAR YEAR 2019 RFQ-19-010 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180903							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-37							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AWARDING A CONTRACT TO LOUIS A. GAMBETTA DPM OF LITTLE FALLS, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PODIATRISTS SERVICES CALENDAR YEAR 2019 RFQ-19-010 AS PER QUALIFICATION

WHEREAS, there exists a need for Podiatrists Services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-010 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on October 31, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Louis A. Gambetta DPM of Little Falls, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to award RFQ-19-010 Podiatrists Services for the Passaic County Preakness Healthcare Center on an as-needed basis to Louis A. Gambetta DPM of Little Falls, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPPQ, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: November 7, 2018

RE: RFQ-19-010 Podiatrists

A Request for Qualification for "Podiatrists" was issued and a response was received by:

- Louis Gambetta, MD

It is our recommendation to qualify and award contract to Louis Gambetta, MD. Recommend to re-advertise to expand pool.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract pursuant to RFQ to Louis Gambetta, MD for Podiatrist Services for Preakness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Fees are billed to resident/3rd party
 REQUISITION # N/A
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>11/8/18</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: November ~~20~~, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180903

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACTS TO SUBURBAN NEPHROLOGY GROUP OF WAYNE, NJ AND NORTH JERSEY NEPHROLOGY ASSOCIATES OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER NEPHROLOGISTS SERVICES CALENDAR YEAR 2019 RFQ-19-014 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180904							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AWARDING CONTRACTS TO SUBURBAN NEPHROLOGY GROUP OF WAYNE, NJ AND NORTH JERSEY NEPHROLOGY ASSOCIATES OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER NEPHROLOGISTS SERVICES CALENDAR YEAR 2019 RFQ-19-014 AS PER QUALIFICATION

WHEREAS, there exists a need for Nephrologists Services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-014 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on October 31, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Suburban Nephrology Group of Wayne, NJ consisting of Kevin Vitting, MD, Ignazio Fazio, MD, Sam Rae, MD, Monalisa Joseph, MD, Eugene Zeltser, MD and North Jersey Nephrology Associates of Wayne, NJ consisting of Sanjay R. Shah, MD are qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-014 Nephrologists Services for the Passaic County Preakness Healthcare Center on an as-needed basis to Suburban Nephrology Group of Wayne, NJ consisting of Kevin Vitting, MD, Ignazio Fazio, MD, Sam Rae, MD, Monalisa Joseph, MD and Eugene Zeltser, MD and North

Jersey Nephrology Associates consisting of Sanjay R. Shah, MD;
and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: November 7, 2018

RE: RFQ-19-014 Nephrologists

A Request for Qualification for "Nephrologists" was issued and responses were received by:

- Kevin Vitting, MD, Ignazio Fazio, Jr., MD, Sam Rae, MD, Eugene Zeltser, MD and Monalisa Joseph, MD of Suburban Nephrology
- Sanjay R. Shah, MD of North Jersey Nephrology Associates.

It is our recommendation to qualify and award contracts to Kevin Vitting, MD, Ignazio Fazio, Jr., MD, Sam Rae, MD, Eugene Zeltser, MD and Monalisa Joseph, MD of Suburban Nephrology and Sanjay R. Shah, MD of North Jersey Nephrology Associates.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contracts pursuant to RFQ to doctors Kevin Vitting, MD, Ignazio Fazlo, Jr., MD, Eugene Zeltser, MD, and Monalisa Joseph, MD of Suburban Nephrology and doctor Sanjay R. Shait, MD of North Jersey Nephrology Assoc. to establish a pool of Nephrologists for Preakness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ Fees are billed to resident/3rd party
REQUISITION # N/A
ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>11/8/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180904

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO PULSE MEDICAL TRANSPORTATION OF WEST PATERSON, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER MEDICAL TRANSPORTATION SERVICES CALENDAR YEAR 2019 RFQ-19-015 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180905							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-39							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AWARDING A CONTRACT TO PULSE MEDICAL
TRANSPORTATION OF WEST PATERSON, NJ FOR THE PASSAIC
COUNTY PREAKNESS HEALTHCARE CENTER MEDICAL
TRANSPORTATION SERVICES CALENDAR YEAR 2019
RFQ-19-015 AS PER QUALIFICATION**

WHEREAS, there exists a need for medical transportation services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-015 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 1, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Pulse Medical Transportation of West Paterson, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 with an award of \$10,000.00 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating funds are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to qualify Pulse Medical Transportation of West Paterson, NJ under Local Public Contract Law; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director 

DATE: November 7, 2018

RE: RFQ-19-015 Medical Transportation

A Request for Qualification for "Medical Transportation" was issued and a response was received by:

- Pulse Medical Transportation

It is our recommendation to qualify and award contract to Pulse Medical Transportation. Recommend to re-advertise to expand pool.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract pursuant to RFQ to Pulse Medical Transportation for Medical Transportation for Proakness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 10,000
 REQUISITION # To be determined in 2019
 ACCOUNT # 9-01-27-172-001-M03

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>11/8/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: November 20, 2018 Other: _____
 Adopted on: November 20, 2018
 Official Resolution#: R20180905

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO RAYMOND A. SEUGLING JR. DC OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER CHIROPRACTORS SERVICES CALENDAR YEAR 2019 RFQ-19-016 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180906							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AWARDING A CONTRACT TO RAYMOND A. SEUGLING JR. DC OF WAYNE, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER CHIROPRACTORS SERVICES CALENDAR YEAR 2019 RFQ-19-016 AS PER QUALIFICATION

WHEREAS, there exists a need for Chiropractic Services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-016 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 1, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Raymond A. Seugling Jr. of Wayne, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-016 Chiropractors Services for the Passaic County Preakness Healthcare Center on an as-needed basis to Raymond A. Seugling Jr. of Wayne, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 20, 2018



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director *LC*

DATE: November 7, 2018

RE: RFQ-19-016 Chiropractors

A Request for Qualification for "Chiropractors" was issued and a response was received by:

- Raymond A. Seugling Jr., DC

It is our recommendation to qualify and award contract to Raymond A. Seugling Jr., DC.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Matthew Jordan, Deputy County Administrator



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract pursuant to RFQ to Raymond a. Seugling, Jr. DC for Chiropractic Services for Preakness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Fees are billed to resident/3rd party
 REQUISITION # N/A
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 11/8/18

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180906

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TEMPORARILY APPOINTING PASSAIC COUNTY EMPLOYEE VICKEN SARKISSIAN AS THE SUPERVISOR OF THE MOTOR POOL FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180907							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION TEMPORARILY APPOINTING PASSAIC
COUNTY EMPLOYEE VICKEN SARKISSIAN AS THE
SUPERVISOR OF THE MOTOR POOL FOR THE COUNTY OF
PASSAIC**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all the executive and legislative powers of the County of Passaic (the “County”), pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS the Board is aware that substantial County resources are expended on the acquisition, maintenance and operation of the County’s vehicle fleet, which is vital to providing services throughout the County; and

WHEREAS as a consequence thereof, the Board, by Resolution R-2004-430 dated September 14, 2004, created the position of Supervisor of the Motor Pool in the Office of the County Administrator to oversee the operation of the County vehicle fleet; and

WHEREAS the Supervisor of the Motor Pool recently retired and, in the interim, it is necessary to designate a County official to handle some of the duties relating to registering of County-owned vehicles and securing needed license plates from the New Jersey Motor Vehicle Commission; and

WHEREAS the Passaic County Administration is recommending that Vicken Sarkissian, Manager of the Passaic County Self-Funded Insurance Program, be temporarily designated to perform those duties; and

WHEREAS the Freeholders on the Finance and Administration Committee have been briefed on this matter and are recommending approval by the full Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Passaic County employee Vicken Sarkissian be temporarily appointed to the position of Supervisor of the County of Passaic Motor Pool for the express purpose of registering vehicles which are owned by the County of Passaic and securing license plates needed from the New Jersey Motor Vehicle Commission.

BE IT FURTHER RESOLVED that the Clerk to the Board is hereby authorized to provide a certified copy of this Resolution whenever it may be needed to implement the purposes of registering vehicles and/or securing needed license plates.

November 20, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED RAMONA ROJAS-MARTINEZ VS COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY AND NAMED DEFENDANT MICHAEL L. MCLAUGHLIN, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Director

COMMITTEE NAME

Official Resolution#	R20180908							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-42							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION REFERRING LITIGATION ENTITLED
RAMONA ROJAS-MARTINEZ VS COUNTY OF PASSAIC,
ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON &
DEYOE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES
TO PASSAIC COUNTY AND NAMED DEFENDANT
MICHAEL L. MCLAUGHLIN**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter Ramona Rojas-Martinez vs. County of Passaic, et al., Superior Court of New Jersey, Docket No.: PAS-L-3121-18 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Buglione Hutton & DeYoe, LLC for defense of defendants County of Passaic and Michael L. McLaughlin, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with

“Fair and Open” procedures as established in the “Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled "Ramona Rojas-Martinez vs County of Passaic" to the Law Firm of Buglione Hutton & Deyoe, LLC.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO ACCEPT THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL HEALTH & PROTECTION GRANT FOR THE MONITORING AND ENFORCEMENT OF ENVIRONMENTAL AND HAZMAT SERVICES IN PASSAIC COUNTY IN THE AMOUNT OF \$337,580.00.00 FOR FISCAL YEAR 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

Official Resolution#	R20180909							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION TO ACCEPT THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL HEALTH & PROTECTION GRANT FOR THE MONITORING AND ENFORCEMENT OF ENVIRONMENTAL AND HAZMAT SERVICES IN PASSAIC COUNTY IN THE AMOUNT OF \$337,580.00.00 FOR FISCAL YEAR 2019

WHEREAS the County of Passaic Health Department desires to further the public interest through the acceptance of a Grant by the Department of Environmental Protection (DEP), State of New Jersey for Fiscal Year 2019 in the total amount of \$337,580.00 for the monitoring and the enforcement of Environmental and HazMat Services in Passaic County; and

WHEREAS of this said Grant \$174,980.00 cash and \$7,500.00 warehouse credit will be provided for by the DEP and \$162,600.00 will be provided by the County of Passaic by way of an in cash and/or kind match; and

WHEREAS this matter was discussed with the Freeholders on the Health, Education and Community Services Committee who recommended that it be approved by the whole Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby accepts the grant in the total amount of \$337,580.00, of which the County of Passaic Health Department shall match in the amount of \$162,600.00, and hereby accepts the grant dollars; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board be authorized to execute any applicable Grant Agreement on behalf of the County of Passaic.

November 20, 2018

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Charlene W. Gungil November 8, 2018
Telephone #: 973-881-4396

DESCRIPTION OF RESOLUTION: The New Jersey Department of Environmental Health & Protection has awarded a grant to the Passaic County Health Department for monitoring and the enforcement of Environmental and HazMat service in Passaic County in the amount \$337,580

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF Grant: \$ 174,980.00

***REQUISITION #
ACCOUNT#***

4. COMMITTEE REVIEW:	<u>DATE</u>
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	_____
___ Health, Human Services & Community Affairs	_____
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: _____	_____

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify:

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180909



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
Compliance and Enforcement
Office of Local Environmental Management
and Right to Know
Mail Code 401-04N
P.O. Box 420
Trenton, New Jersey 08625-0420

PHILIP R. MURPHY
Governor

CATHERINE R. McCABE
Commissioner

SHEILA Y. OLIVER
Lt. Governor

OCT 2, 2019

October 10, 2019

Charlene Gungil, Health Officer
Passaic County Department of Health
18 Clark Street
Paterson, New Jersey 07505

Re: Letter of Intent for Fiscal Year 2019 CEHA Grant

Dear Ms. Gungi:

This letter is to inform you of the projected amount of funding for the Passaic County Department of Health's (Passaic) fiscal year 2019 County Environmental Health Act (CEHA) grant contract. Once the grant is fully executed, Passaic should anticipate receiving \$150,000.00 in base-line funding to support delegated CEHA core activities, \$5,000.00 for Safe Drinking Water (SDW), \$7600.00 for NJEMS support (salary, computer training, computer upgrades), \$6,000.00 for MVC Idling Initiative, \$9,080.00 for Pesticides, \$1,500.00 for Right to Know (RTK) and \$3,300.00 for Ambient Surface Water for this contract period starting July 1, 2018 and ending June 30, 2019.

Thank you for your continued participation in the CEHA program. If you should have any questions, feel free to call Lyle Davis at (609) 984-1365.

Sincerely,

Walter Beland, Bureau Chief
Bureau of Local Environmental Management
and Right to Know

c: Paul Fen, PC
Passaic County File

Counties: passaic; letter of intent 2019

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180909

**Bureau of Local Environmental Management
County Environmental Health Act
Passaic County Department of Health
2019 Fiscal Year Grant Contract Budget Worksheet**

I.) CORE: Budget Category	CEHA Budget Amount	Grantee Matching Fund Amount	Total Project Amount
Base CEHA Grant Amount	\$ 150,000.00		
A.) State Aid/Salaries	\$ 90,500.00	\$ 90,500.00	\$ 181,000.00
B.) Solid Waste Utility Control Act (SWUCA)	\$ 35,000.00	\$ 35,000.00	\$ 70,000.00
C.) EPA 105	\$ -	\$ -	\$ -
D.) Safe Drinking Water	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
E.) NJEMS Support*	\$ 7,600.00	\$ 7,600.00	\$ 15,200.00
F.) Sub-Contractor	\$ -	\$ -	\$ -
G.) Training	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00
H.) Warehouse	\$ <i>Not cash</i> 7,500.00	\$ 7,500.00	\$ 15,000.00
I.) Equipment/Supplies	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00
J.) Laboratory/ Calibration	\$ 4,500.00	\$ 4,500.00	\$ 9,000.00
K.) Medical Surveillance Program (MSP)	\$ 3,500.00	\$ 3,500.00	\$ 7,000.00
L.) Geographical Information Systems (GIS)	\$ -	\$ -	\$ -
*NJEMS Support includes computers, supplemental salaries and other services to support NJEMS			
All matching funding amounts, including warehouse, can be used as supplemental salaries.			
Total Matching Fund Amount:	\$ 162,600.00	\$ 162,600.00	\$ 325,200.00

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180909

Bureau of Local Environmental Management
 County Environmental Health Act
 Passaic County Department of Health
 2019 Fiscal Year Grant Contract Budget Worksheet

II.) ELECTIVE: Budget Category	CEHA Budget Amount	Total Project Amount
A.) Ambient Surface Water Monitoring	\$ 3,300.00	\$ 3,300.00
B.) Cooperative Coastal Monitoring Program (CCMP)		\$ -
C.) MVC Idling	\$ 6,000.00	\$ 6,000.00
D.) Pesticides	\$ 9,080.00	\$ 9,080.00
E.) Right-to-Know	\$ 1,500.00	\$ 1,500.00
F.) Underground Storage Tanks (UST)	\$ -	\$ -
Total Non-Matching Fund Amount:	\$ 19,880.00	\$ 19,880.00
III.) CEHA Grant Contract Awards		
Base CEHA Grant Amount	\$	150,000.00
A.) State Budget Amount	\$	177,480.00
B.) Federal Budget Amount	\$	5,000.00
Total State and Federal Amount:	\$	174,980 182,480.00
Total County Match Amount:	\$	162,600.00
Percentage County Match		47.12%
Grand Total Amount:	\$	337,580 345,080.00

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180909

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY AND ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, SOCIAL SERVICES FOR THE HOMELESS (SSH) PROGRAMS, IN THE AMOUNT OF \$1,045,020.00 FOR CALENDAR YEAR JANUARY 1, 2019 TO DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180910							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-44							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO APPLY AND ACCEPT GRANT FUNDING
FROM THE STATE OF NEW JERSEY, SOCIAL SERVICES FOR
THE HOMELESS (SSH) PROGRAMS, IN THE AMOUNT OF
\$1,045,020.00 FOR CALENDAR YEAR JANUARY 1, 2019 TO
DECEMBER 31, 2019**

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of applying and accepting grant funding from the State of New Jersey, Social Services for the Homeless (SSH) Programs, in the amount of \$1,045,020.00 for calendar year January 1, 2019 to December 31, 2019; and

WHEREAS this matter was reviewed and approved by the Freeholders Human Services Committee;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes to apply for and accept grant funding from the State of New Jersey, Social Services for the Homeless (SSH) Programs, in the amount of \$1,045,020.00 for calendar year January 1, 2019 to December 31, 2019; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: November 20, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT SOCIAL SERVICES FOR THE HOMELESS GRANT FROM NJ DIVISION OF FAMILY DEVELOPMENT FOR CY 2019, 1/1/2019 - 12/31/2019. THE TOTAL AWARD AMOUNT IS \$1,045,020, AS DETAILED IN THE ATTACHED ALLOCATION DOCUMENTS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____

REQUISITION # _____

ACCOUNT # _____

4. METHOD OF PROCUREMENT:

- RFP RFQ Bid
- Other: _____

5. COMMITTEE REVIEW:

DATE:

- Administration & Finance _____
- Budget _____
- Health _____
- Human Services _____
- Law & Public Safety _____
- Planning & Economic Development _____
- Public Works _____

6. DISTRIBUTION LIST:

- Administration Finance Counsel
- Clerk to the Board Procurement
- Other: _____

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180910



State of New Jersey

DEPARTMENT OF HUMAN SERVICES
DIVISION OF FAMILY DEVELOPMENT
PO BOX 716
TRENTON, NJ 08625-0716

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CAROLE JOHNSON
Commissioner

NATASHA JOHNSON
Director

Dear Provider;

Attached please find the FY19 Contract Allocation Grid. Per the Department of Human Services (DHS) Policy P2.01 Standard Language Document Section 5.12 Sufficiency of Funds. "The Provider Agency shall recognize and agree that both the initial provision of funding and the continuation of such funding under the Contract is expressly dependent upon the availability to the Department of funds appropriated by the State Legislature from State and/or Federal revenue or such other funding sources as may be applicable.

Additionally, the Division of Family Development (DFD) Office of Contract Administration (OCA) has begun a process of contract and program analysis and monitoring that will focus on both the program level of service and expenditures over the last several years. The goal of this analysis and monitoring is to ensure that services are provided as efficiently, effectively, and economically as possible. The outcome of this analysis may result in an increase or decrease in the current and future year's award amount.

We want to remind all providers that DFD will not issue initial advance payments prior to the contract effective date. An initial advance payment will also not be issued before the contract has been signed by both parties. ***Additionally automatic advance payments will no longer be given upon contract approval.*** Per DHS Policy, P4.10 ***requests for advance payments must be submitted in writing***, with sufficient justification, and must be included in the renewal package submitted to dfdcontracts@dhs.state.nj.us Upon written request advance payments may be approved up to ¼ of the reimbursable contract ceiling once the contract is approved. Additional quarterly payments will be released based on a review of the quarterly expenditure reports and may include prior years balance due to DFD from contract closeout, if any.

Please remember that DFD OCA has moved to an electronic document submission process. All contract documents should be emailed to dfdcontracts@dhs.state.nj.us with a copy to your DFD Contract Administrator. Please post either "Renewal" in the subject for all contract renewal documents, "Modification" in the subject line for all contract modification documents or "Reports" in the subject line for all reports, including expenditure and Level of Service (LOS) reports. If files are too large to email please contact your DFD Contract Administrator for information on how to access our new File Transfer Protocol website to securely upload large files directly to the DFD OCA site.

If you have any questions contact your DFD Contract Administrator.

Office of Contract Administration
NJ Division of Family Development
6 Quakerbridge Plaza
Trenton, NJ 08625

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180910

Passaic County

Social Services for the Homeless

FY '19
1/1/2019 thru 12/31/2019

	Client Services	Admin	Total
State SSH	\$751,218	\$75,122	\$826,340
TANF	\$198,800	\$19,880	\$218,680
Total	\$950,018	\$95,002	<u>\$1,045,020</u>

Contract Number SH 19016

Contract Effective Date 1/1/2019

Contract Expiration Date 12/31/2019

Duns Number 063 148 811

Agency Vendor Number 226002466 48

FEIN 1216000928C3

Federal Funding Department of Health and Human Services, Administration for Children and Families, under the Temporary Assistance for Needy Families (TANF) program.

Amount of Federal Funding \$218,680

Federal Award Date 7/1/2018

Total Monies this Action \$98,986,280

Cumulative Award \$402,701,508

CFDA 93.558

Grant Number 1801 NJTANF

R & D included in Award No

Indirect Cost Rate 20%

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT CSBG NON-DISCRETIONARY GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS FOR CY 2019, JANUARY 1, 2019 TO DECEMBER 31, 2019, TOTAL AWARD OF \$311,936, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180911							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT CSBG NON-DISCRETIONARY GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS FOR CY 2019, JANUARY 1, 2019 TO DECEMBER 31, 2019, TOTAL AWARD OF \$311,936

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of applying for and accept CSBG Non-Discretionary grant funding from the State of New Jersey, Department of Community Affairs for CY 2019, January 1, 2019 to December 31, 2019, in total award of \$311,936; and

WHEREAS this matter was reviewed and approved by the Freeholder Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to apply for and accept CSBG Non-Discretionary grant funding from the State of New Jersey, Department of Community Affairs for CY 2019, January 1, 2019 to December 31, 2019, in total award of \$311,936; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized to execute any agreements that may be necessary in connection with applying for, accepting and receiving the above referenced funds.

JDP:lc

Dated: November 20, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT CSBG NON-DISCRETIONARY GRANT FROM NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR CY 2019, 1/1/2019 - 12/31/2019. THE TOTAL AWARD AMOUNT IS \$311,936, AS DETAILED IN THE ATTACHED ALLOCATION DOCUMENTS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____

REQUISITION # _____

ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180911

1

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

STANDARD GRANT COVER SHEET

2019-05235-0365

1. DCA Program to Which Applicant is Applying: CSBG - Non-Discretionary 2019			
2. Name of Applicant Agency Passaic County			
3. Street Address Administration Building 401 Grand Street			
City Paterson	State New Jersey	Zip Code 07505-2027	County Passaic
4. Official Contact Person Mr. Flavio Rivera		Title Treasurer	Phone number (973) 881-4443
5. Program Contact Person Mrs. Erin Mooney		Title	Phone Number (973) 881-4530
6. Proposed Project/Grant Title CSBG Non Discretionary 2018			
7 Total Cost of the Project \$0	8. Requested Amount \$0.00	9. Funds from Other Sources \$0	
10. Project Location (if Different from Applicant Agency) *See Program Component Cover Sheet			
11. Vendor Number V-226002466-99	12. Employer ID 226002466	13. Tax Exempt ID 22-6002466	
14. Area(s) Benefiting: *See Program Component Cover Sheet			
15. Briefly describe the project for which you are seeking funds. for health, education, employment, housing, and other services benefiting the low-income population of Passaic County.			

16. a. Will any member of the Board of Directors/Trustees receive any direct or indirect personal or monetary gain from the funding of this grant?

Yes No

b. Does any member of the Board of Directors/Trustees serve on any board, council commission, committee or task force which has regulatory or advising influence on the funding program? Yes No

If yes, please describe:

17. Fiscal Contact Person

Mr. Richard Cahill

Title

CFO

Phone Number

(973) 881-4432

21. Agency Fiscal Year

01/01 to 12/31

22. Name of CPA Firm Appointed by Grantee

23. **Certification:** The applicant certifies that to the best of his/her knowledge and belief all data supplied in this application and attachments are true and correct. The document has been duly authorized by the governing body of the applicant and further understands and agrees that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulation, and rules issued by the New Jersey Department of Community Affairs which include provisions described in grant applications instructions.

Name and Title of Applicant (Print)

Signature of Applicant

Date of Application

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

PROGRAM COMPONENT COVER SHEET

Program Type ADMINISTRATION: Passaic County			
10. Project Location (if Different from Applicant Agency)			
Street Address 401 Grand St			
City Paterson	State New Jersey	Zip	Room Number 506
14. Area(s) Benefiting:			

Program Type Food Pantry: Passaic County			
10. Project Location (if Different from Applicant Agency)			
Street Address 401 Grand St			
City Paterson	State New Jersey	Zip	Room Number 506
14. Area(s) Benefiting:			

Program Type Homelessness Prevention: Passaic County			
10. Project Location (if Different from Applicant Agency)			
Street Address 401 Grand St			
City Paterson	State New Jersey	Zip	Room Number 506
14. Area(s) Benefiting:			
Introduced on: November 20, 2018			
Adopted on: November 20, 2018			
Official Resolution#: R20180911			

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

PROGRAM COMPONENT COVER SHEET

Program Type Independent Living Support Services: Passaic County			
10. Project Location (if Different from Applicant Agency)			
Street Address 401 Grand St			
City Paterson	State New Jersey	Zip	Room Number 506
14. Area(s) Benefiting:			

Program Type			
10. Project Location (if Different from Applicant Agency)			
Street Address			
City	State	Zip	Room Number
14. Area(s) Benefiting:			

Program Type			
10. Project Location (if Different from Applicant Agency)			
Street Address			
City	State	Zip	Room Number
14. Area(s) Benefiting:			
Introduced on: November 20, 2018 Adopted on: November 20, 2018 Official Resolution#: R20180911			

Projected CSBG ND FY19 First and Total Allocations

	Projected Annual
Affordable Housing Alliance	874,215
Bayonne Economic Opportunity Foundation	166,362
Burlington County Community Action Program	486,305
Camden County Council on Economic Opportunity	1,278,276
Essex County	1,024,707
Gateway Community Action Program	1,018,199
Greater Bergen County Community Action Partnership	1,092,858
HOPES	195,741
Jersey City	933,801
Jewish Renaissance Foundation	571,143
Mercer County	276,887
North Hudson Community Action Corporation	916,534
NORWESCAP	779,600
OCEAN	1,787,512
Passaic County	311,936
Paterson Task Force for Community Action Now	747,584
Plainfield Action Services	209,173
PRAB	581,443
Somerset County Action Program	274,450
Union County	879,664
United Community Corporation	1,873,377
United Passaic Organization	357,424
United Progress	600,030
CSBG Limited Purpose Agencies	
Comite de Apoyo a los Trabajadores Agricolas (CATA)	89,409
New Jersey Association on Correction	240,327
90% of projected FY19 Allocation of \$19,518,838, rounded up	17,566,955

First Allocation at 25% of Projected

218,554
41,590
121,576
319,569
256,177
254,550
273,215
48,935
233,450
142,786
69,222
229,133
194,900
446,878
77,984
186,896
52,293
145,361
68,613
219,916
468,344
89,356
150,007

22,352
60,082
4,391,739
4,391,739

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING HUMAN SERVICES DEPARTMENT TO EXERCISE THE SECOND ONE (1) YEAR OPTION TO MONARCH HOUSING ASSOCIATES, INC., TO PROVIDE ACTIVITIES AS DETAILED IN THE ATTACHED DOCUMENTS, IN THE AMOUNT OF \$90,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180912							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-46							
CAF #	8-01-30-204-007-213							
Purchase Req. #	R8-05364							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING HUMAN SERVICES
DEPARTMENT TO EXERCISE THE SECOND ONE (1) YEAR
OPTION TO MONARCH HOUSING ASSOCIATES, INC., TO
PROVIDE ACTIVITIES AS DETAILED IN THE ATTACHED
DOCUMENTS, IN THE AMOUNT OF \$90,000.00**

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-15-0678 on September 29, 2015, awarding a contract to Monarch Housing Associates to coordinate Homeless Planning Activities pursuant to the HUD/HEARTH Act, in the amount of \$65,000.00 for calendar year August 1, 2015 to July 31, 2016 with two (2) one year options to renew; and

WHEREAS the Board is desirous of exercising the second one (1) year option, in the amount of \$90,000.00, for the period August 1, 2017 to July 31, 2018; and

WHEREAS this matter was discussed at the Freeholder Human Services Committee and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic hereby authorize the Second one-year option to Monarch Housing Associates, Inc., to Coordinate Homeless Planning Activities, Shelter Plus Care Programs and the Coordinated Homeless Assessment Process pursuant to the HUD/HEARTH Act, in the amount of \$90,000.00 for calendar year August 1, 2017 to July 31, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: November 20, 2018

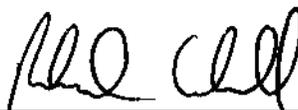
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$90,000.00

APPROPRIATION: 7-01-30-204-007-213

PURPOSE: Resolution authorizing Human Services Department of
exercise the second one year option to Monarch
Housing Associates Inc.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO EXERCISE THE FIRST - ONE YEAR EXTENTION TO ENTER INTO A CONTRACT WITH MONARCH HOUSING ASSOCIATES TO PROVIDE PLANNING ACTIVITIES AS DETAILED IN THE ATTACHED DOCUMENTS.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 90,000.00
REQUISITION # R8-05364
ACCOUNT # 8-01-30-204-007-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180912

Monarch Housing HUD Consultant for Passaic County



Scope of Proposed Services

Monarch Housing Associates is prepared to offer Passaic County a full range of planning and coordination services that will cover the 8/1/17 - 7/31/18 time period, to ensure local efforts to end homelessness and manage the Continuum of Care Program are successful and fully in line with HEARTH regulations.

Continuum of Care Management services include:

- Completion of the annual Continuum of Care Application which will include:
 - Review HMIS, PIT data and other pertinent data necessary for the preparation of the Continuum of Care application
 - Review and update Grant Inventory Worksheet for the CoC Competition
 - Work with the Continuum of Care to establish realistic goals for the year which will be included in the application
 - Prepare drafts of each section of the CoC Exhibit 1 for review
 - Provide technical assistance to grantees working to complete Exhibit 2 applications for submission with the application
 - Collection of information for final submission of Exhibit 1 and oversight of the submission of Exhibit 2 applications to ensure a complete application for the Continuum is ready by the deadline for submission

- Assist the CoC Lead Agency in the administration of the Continuum of Care and the implementation of the HEARTH Act. Services would include:
 - Submission of the HDX reporting requirements including:
 - Submission of Point in Time, Housing Inventory Chart, Annual Homeless Assessment Report and System Performance Standards through the HDX system
 - Facilitation of data clean up and accuracy check for all reporting requirements
 - Submission of final data in HDX
 - Follow up with HUD TA provider if/when questions are presented about the reports outlined above
 - Facilitation of the CoC Full Membership and CoC Executive Board meetings and oversight of subcommittees including:
 - Creation of agendas and meeting minutes
 - Review of information to be presented
 - Creation of documents and material related to both larger and subcommittee meetings
 - CoC Project Evaluation and Monitoring, including:
 - Complete a performance evaluation on all CoC funded projects and provide data from the HMIS for other ESG, SSH and homeless funded programs to ensure adequate performance
 - Complete individual project monitorings for all CoC funded projects
 - Annually review and update the local selection process for the continuum of care including the performance standards and monitoring process

Monarch Housing HUD Consultant for Passaic County



- Host technical assistance session for all applicants interested in applying for Continuum of Care funding
- Train Review Committee members on the tool and local application process to ensure a fair and complete process
- Facilitation and oversight of the local application process and notify applicants as to the final decisions of the review committee
- Create and update policies and procedures governing the local application process, monitoring and performance review of CoC programs
- Assistance in the development and implementation of HEARTH required items, including:
 - Coordinated Assessment, which involves:
 - Facilitation of coordinated assessment subcommittee
 - Development of diversion and assessment tool
 - Create the anticipated flow of the assessment system and assist with identifying the agencies that will be responsible for implementation
 - Provide training or facilitation of meetings around the implementation of the process
 - Assist in implementing the assessment system throughout the community and in HMIS
 - Provide oversight and management of the permanent housing prioritization system and ensure the continuation of the assessment process
 - Creation of Policies and Procedures for the CoC, including: CoC funding policies and procedures, HMIS standards, written standards for project types funded in the community, policies and procedures related to the coordinated assessment process, conflict of interest policy, performance standards
 - Creation of these policies include facilitation of meetings and discussions of these policies, drafting the documents, collecting feedback and presenting final drafts for approval when complete
- Assistance in the organization of the Point in Time and project follow up to ensure all data was submitted and is accurate
- Provide data needed for the consolidated plan, when requested
- Assistance in the implementation of special initiatives to address the housing and service needs of the community including Homeless Trust Fund

Passaic County Shelter Plus Care Contract Management services include:

- Provide oversight of the Passaic County Continuum of Care HUD contracts. This service will include the following activities:
 - Completion and submission of esnaps requirements, including Annual Performance Reports, Exhibit 2 applications, Issues and Conditions and Grant Amendments (if and when applicable)
 - Attend weekly project meetings to ensure the process is moving forward and all requirements are being completed in a timely manner
 - Complete and update HMIS to ensure accuracy for all County CoC programs

**Monarch Housing HUD Consultant for
Passaic County**



- Provide oversight of the County's CoC programs, including maintaining master list of clients and payments that will be sent out as well as ensuring each step in the process is being completed in a timely manner and within the regulations
- Assist in preparation for HUD monitoring or audit and the response to HUD audit (if applicable)
- Monarch will also be available to answer questions or provide technical assistance related to the management of the CoC grants
- Monarch will play a more active role in the day to day functioning of the projects

Technical Assistance and Training related to CoC and contract management to include:

- CoC regulations and HMIS trainings for county staff and community providers, specifically during the CoC application timeframe
- Administration of CoC funded programs
- Monitoring procedures for CoC Executive Board and Monitoring Committee
- HUD priorities for county staff, community providers, and continuum funded agencies and other key stakeholders
- Monarch staff will be available for all technical assistance questions and concerns related to the CoC and the CoC project management



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO EXERCISE THE FIRST - ONE YEAR EXTENTION TO ENTER INTO A CONTRACT WITH MONARCH HOUSING ASSOCIATES TO PROVIDE PLANNING ACTIVITIES AS DETAILED IN THE ATTACHED DOCUMENTS.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 90,000.00
REQUISITION # R8-05364
ACCOUNT # 8-01-30-204-007-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180912

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT GRANT AWARD FUNDS FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF CHILD BEHAVIORAL HEALTH SERVICES (CDNR) FOR CALENDAR YEAR 2019, IN THE AMOUNT OF \$48,970.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180913							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-47							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT GRANT AWARD FUNDS FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF CHILD BEHAVIORAL HEALTH SERVICES (CDNR) FOR CALENDAR YEAR 2019, IN THE AMOUNT OF \$48,970.00

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of accepting grant funds for the Department of Human Services from the State of New Jersey, Division of Child Behavioral Health Services (CDNR) for calendar year 2019. January 1, 2019 to December 31, 2019, in the amount of \$48,970.00; and

WHEREAS this matter was reviewed by the Freeholder Committee for Human Services;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director and Clerk of the Board to execute any agreements that may be necessary in connection with applying for, accepting and receiving the above referenced funds from the State of New Jersey, Division of Child Behavioral Health Services (CDNR) for calendar year 2019, January 1, 2019 to December 31, 2019, in the amount of \$48,970.00.

JDP:lc

Dated: November 20, 2018



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO APPLY FOR AND ACCEPT 19-CDNR FROM NJ DEPARTMENT OF CHILDREN AND FAMILIES IN THE AMOUNT OF \$48,970 FOR CY-2019, 1/1/19 TO 12/31/19 AS DETAILED IN THE ATTACHED ALLOCATION LETTER.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____

REQUISITION # _____

ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180913



State of New Jersey
DEPARTMENT OF CHILDREN AND FAMILIES

PHILIP MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CHRISTINE NORRBT BEYER
Commissioner Designate

October 29, 2018

Francine Vince, Division Director
Department of Human Services
401 Grand Street, Rm 417
Paterson, NJ07505

Contract # 19-CDNR
Contract Period: 1/1/19-12/31/19

Dear Ms. Vince;

The Department of Children and Families (DCF), Division of Children's System of Care (DCSOC) is pleased to inform you of its intent to renew the contract between County of Passaic and DCSOC which is due to expire on December 31, 2018. For renewal purposes and to affect this contract by January 1, 2019, kindly submit a completed renewal package to DCSOC for review and approval by November 30, 2018. Please refer to the department's official website at <http://www.nj.gov/dcf/providers/contracting/forms/> to access the appropriate documents and/or forms associated with this renewal. Also please note that several contract documents require signatures and must be dated.

The SFY 2019 award amount is reported in the attached funding award letter. Please carefully review this document as some program component amounts may have been adjusted. The total dollar amount on your DCSOC renewal contract must be consistent with the DCSOC funding award for your agency. If you are uncertain about or have questions related to the funding award, please call your Contract Administrator. (Please see enclosed funding award with Schedule of Estimated Claims) A detailed basis of allocation must be provided for each budgeted line item.

Please note, this renewal package indicates Fiscal Year 2019 contract funding based on your Fiscal Year 2018 contract. Actual amounts for your Fiscal year 2019 contract are subject to change according to the funding appropriated to DCF in the State budget for FY 20.

Annex A

The fully executed Annex A for the currently approved term (CY 2018) will be the accepted Annex A for this renewal term (CY 2019) unless there are program changes that must be reflected in the Annex A. If your agency's Annex A will require extensive revision and negotiation, then a revised Annex A showing the agencies proposed changes

www.nj.gov/dcf

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Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180913

which are being made should be submitted. Please ensure that all required documents in the Annex A checklist, with the applicable number of copies are submitted as indicated per item.

Annex B

The Annex B on the department's website will continue to be utilized for the contract components. During the contract negotiation phase we may require additional budgetary detail.

Periodic Reporting

- Semiannual Reports (ROE) are due by the 15th of the month following the semiannual reporting period.
Division of Division of Children's System of Care
Office of Contract Administration
Attention: Janet V. Smith
50 East State Street, 3rd Fl.
P.O. Box 717
Trenton, NJ 08625-0717
- Quarterly Contract Monitoring Reports (QLOS) shall be submitted directly to DCSOC at the address following:
Division of Division of Children's System of Care
Attention: Janet V. Smith
50 East State Street, 3rd Fl.
P.O. Box 717
Trenton, NJ 08625-0717

DCF/DCSOC encourages the submission of contract documents electronically. Many of the standard DCF forms are available on our website, and any documents specific to your agency may be scanned or prepared in PDF format to transmit through our email system.

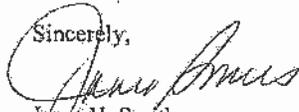
Signature pages can be mailed to the following address:

Department of Children and Families
Office of Contract Administration
50 East State Street, 3rd floor
PO Box 717
Trenton, NJ 08625-0717
Attn: Janet V. Smith

Any questions regarding this communication may be directed to me at 609-888-7232 or by email Janet.V.Smith@def.nj.gov.

Thank you for your continued commitment to the children and families of New Jersey.

Sincerely,



Janet V. Smith,
Contract Administrator

Schedule of Estimated Claims

Third Party Contract Summary Report - Page 1 of 2

Provider County of Passaic
 Division CSOC
 Contract 19-CDNR
 Dates 1/1/2019 to 12/31/2019

Contract Characteristics

Reporting Requirements

- None
- Monthly
- Quarterly
- Other

Advance Payments

- None
- Monthly

Type of Contract

- Cost Related
- Non-Cost Related

Reimbursement Type

- Periodic Reported Expenditures
- Installments
- Provisional
- Fixed Rate

Account and CFDA Information	Amnt
1620-019 (Non-CFDA Acct)	\$48,970.00
Grand Total:	\$48,970.00

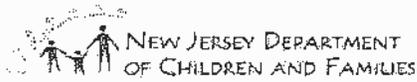
Authorized Provider Signature _____

Date _____

Contract Supervisor Signature _____

Date _____

SEC version 7/10/2018



Schedule of Estimated Claims
Third Party Contract Summary Report - Page 2 of 2

Provider: County of Passaic
 Division: CSOC
 Contract: 19-CDNR
 Dates: 1/1/2019 to 12/31/2019

Original Contract Ceiling
\$48,970.00

Contract Modifications	
Mod 1	\$0.00
Mod 2	\$0.00
Mod 3	\$0.00
Mod 4	\$0.00
Mod 5	\$0.00
Mod 6	\$0.00
Mod 7	\$0.00
Mod 8	\$0.00
	\$0.00

Total Contract Ceiling
\$48,970.00

Total Match Amount
\$0.00

Amended Contract Ceiling *
\$48,970.00

Payments by Month *	
2019 January	\$4,081.00
2019 February	\$4,081.00
2019 March	\$4,081.00
2019 April	\$4,081.00
2019 May	\$4,081.00
2019 June	\$4,081.00
2019 July	\$4,081.00
2019 August	\$4,081.00
2019 September	\$4,081.00
2019 October	\$4,081.00
2019 November	\$4,081.00
2019 December	\$4,079.00
Grand Total	\$48,970.00

Payments by State Fiscal Year *		
2019	1820-013	\$24,486.00
2020	1620-013	\$24,484.00
Grand Total		\$48,970.00

* Please note, if this SEC contains mortgage repayment(s) those deductions are reflected.

Provider Name County of Passaic
Component Name YIP-1

Contract Administrator Janet Smith

Division CSOC Contract No 19-CDNR Contract Start 1/1/2019 Contract End 12/31/2019

Type of Funding	Annualized		
1620-013 (Non-CFDA Acct)			
VIP - Administrative Costs			
	Month	YY	Amount
Enter Mod # 1 thru 8 above.	January	19	\$4,081.00
	February	19	\$4,081.00
	March	19	\$4,081.00
	April	19	\$4,081.00
	May	19	\$4,081.00
	June	19	\$4,081.00
	July	19	\$4,081.00
	August	19	\$4,081.00
	September	19	\$4,081.00
	October	19	\$4,081.00
	November	19	\$4,081.00
	December	19	\$4,079.00
(enter Yes/No)			
0.0%	Total		\$48,970.00

Type of Funding	(enter Type of Funding here from drop-down)		
(enter Account with CFDA from drop-down)			
(enter Funding Source from drop-down)			
	Month	YY	Amount
Enter Mod # 1 thru 8 above.			
If new or renewal leave blank			
Match Required?			
(enter Yes/No)			
0.0%	Total		\$0.00

Type of Funding	(enter Type of Funding here from drop-down)		
(enter Account with CFDA from drop-down)			
(enter Funding Source from drop-down)			
	Month	YY	Amount
Enter Mod # 1 thru 8 above.			
If new or renewal leave blank			
Match Required?			
(enter Yes/No)			
0.0%	Total		\$0.00

Type of Funding	(enter Type of Funding here from drop-down)		
(enter Account with CFDA from drop-down)			
(enter Funding Source from drop-down)			
	Month	YY	Amount
Enter Mod # 1 thru 8 above.			
If new or renewal leave blank			
Match Required?			
(enter Yes/No)			
0.0%	Total		\$0.00

Type of Funding	(enter Type of Funding here from drop-down)		
(enter Account with CFDA from drop-down)			
(enter Funding Source from drop-down)			
	Month	YY	Amount
Enter Mod # 1 thru 8 above.			
If new or renewal leave blank			
Match Required?			
(enter Yes/No)			
0.0%	Total		\$0.00

Type of Funding	(enter Type of Funding here from drop-down)		
(enter Account with CFDA from drop-down)			
(enter Funding Source from drop-down)			
	Month	YY	Amount
Enter Mod # 1 thru 8 above.			
If new or renewal leave blank			
Match Required?			
(enter Yes/No)			
0.0%	Total		\$0.00

Type of Funding	(enter Type of Funding here from drop-down)		
(enter Account with CFDA from drop-down)			
(enter Funding Source from drop-down)			
	Month	YY	Amount
Enter Mod # 1 thru 8 above.			
If new or renewal leave blank			
Match Required?			
(enter Yes/No)			
0.0%	Total		\$0.00

Type of Funding	(enter Type of Funding here from drop-down)		
(enter Account with CFDA from drop-down)			
(enter Funding Source from drop-down)			
	Month	YY	Amount
Enter Mod # 1 thru 8 above.			
If new or renewal leave blank			
Match Required?			
(enter Yes/No)			
0.0%	Total		\$0.00

Type of Funding	(enter Type of Funding here from drop-down)		
(enter Account with CFDA from drop-down)			
(enter Funding Source from drop-down)			
	Month	YY	Amount
Enter Mod # 1 thru 8 above.			
If new or renewal leave blank			
Match Required?			
(enter Yes/No)			
0.0%	Total		\$0.00

Component Match Percentage	0.00%
Component Match Amount	\$0.00
Original Component Ceiling	\$48,970.00
Modifications to Component Ceiling	\$0.00
Total Component Ceiling	\$48,970.00
Mod 1	\$0.00
Mod 2	\$0.00
Mod 3	\$0.00
Mod 4	\$0.00
Mod 5	\$0.00
Mod 6	\$0.00
Mod 7	\$0.00
Mod 8	\$0.00

NOTES:

N.J. DIVISION OF CHILDREN'S SYSTEM OF CARE

CONTRACT ACTION: RENEWAL
30-Oct-18

AGENCY:	County of Passaic		
CONTRACT NUMBER:	19-CDNR		
CONTRACT PROGRAMS:	YIP1:	Blank	
DCSOC CONTRACT AMOUNT FOR CY 2019:			\$48,970
CONTRACT EFFECTIVE TERM:	1/1/2019-12/31/2019		
CONTRACT EFFECTIVE:	DATE	1/1/2019	

STATE APPROPRIATIONS

	CY 2018	CY 2019
YIP1:	\$48,970 \$0	\$48,970 \$0
YIP2:	\$0 \$0	\$0 \$0
Component:	\$0	\$0
Component	\$0	\$0
Component	\$0	\$0
Component	\$0	\$0
TOTAL PROGRAMS:	\$48,970	\$48,970
STATE TARGETED MEDICAID REVENUE:	\$0	\$0
CY 2019 AWARD CONTRACT AMOUNT:		\$48,970

COMMENTS:

Note: component glossary:

?	refers to YCM	*****	refers to YIP 1
**	refers to COP	*****	refers to YIP 2
***	refers to PC	*****	refers to MRSS
****	refers to EBP	*****	refers to CRIS PROGRAM

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180913

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

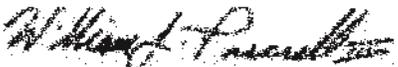
Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE UPDATED MOU BETWEEN WORKFORCE DEVELOPMENT BOARD AND THE CHIEF ELECTED OFFICIAL FOR THE RECERTIFICATION PROCESS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#		R20180914						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-48						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE
UPDATED MOU BETWEEN WORKFORCE DEVELOPMENT
BOARD AND THE CHIEF ELECTED OFFICIAL FOR THE
RECERTIFICATION PROCESS**

WHEREAS the mission of the Workforce Development Board is to ensure that optional investments are made in Passaic County to support workforce development, training and job preparation for residents; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of accepting the updated MOU between the Workforce Development Board and the Chief Elected Official for the recertification process; and

WHEREAS this matter was reviewed and approved at the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of the updated MOU between the Workforce Development Board and the Chief Elected Official for the recertification process; and

BE IT FURTHER RESOLVED that the Director and Clerk are authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: November 20, 2018

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to accept the updated MOU between Workforce Development Board and the Chief Elected Official for our recertification process

PROCUREMENT SOLICITATION:

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #:

ACCOUNT#:

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

11/7/2018

5. **DISTRIBUTION LIST:**

Administration

Finance

Clerk to the Board

Procurement

Specify:

WDB/CHIEF ELECTED OFFICIAL AGREEMENT

WHEREAS the Governor of the State of New Jersey has designated the County of Passaic, hereinafter referred to as "County", a local workforce investment area in compliant with the Workforce Innovation and Opportunity Act of July 2014, hereinafter referred to as "WIOA";

WHEREAS WIOA requires that the County establish a Workforce Development Board, hereinafter referred to as the "WDB", and the Passaic County Board of Chosen Freeholders, hereinafter referred to as the Local Board, following WIOA and in the best interest of the County, have appointed the members;

WHEREAS for purposes of administering the WIOA and for entering into and implementing agreements in accordance with WIOA, the Chief Local Elected Official is the Freeholder Director;

WHEREAS the County of Passaic, a designated workforce area, has created and continues to maintain a One-Stop delivery system that enhances the range and quality of workforce development services; and

WHEREAS Section 107 of WIOA requires that the WDB and County enter into an agreement that sets forth the respective roles and

responsibilities of each party as partners in the administration of workforce development programs operated in the local workforce investment area; and

WHEREAS the WDB and the County are willing to work in partnership to foster the implementation of the ACT, its regulations and guidelines, as mandated by WIOA;

NOW THEREFORE BE IT AGREED UPON that each party involved will be responsible for specific duties as follows:

1. **Passaic County:**

- The Chief Elected Official in the local area shall serve as the Fiscal Agent/local grant recipient for, and shall be liable for any misuse of, the grant funds allocated to the local area under Section 3 (9) of the Workforce Innovation and Opportunity Act of 2014.
- The local grant recipient or an entity designated as the fiscal agent shall disburse such funds for WIOA activities at the direction of the local board pursuant to the requirements of this title, if the direction does not violate a provision of WIOA. The local grant recipient or entity designated as fiscal agent shall disburse the funds immediately on receiving such direction from the local board.
- Consistent with WIOA and with guidelines prepared and issued by the State Employment and Training Commission, appoint individuals to the WDB that represent the following entities:

Private Sector (Business)
The County Economic Development Agency
County Vocational/Technical School
County Superintendent of Schools
County Division of Social Services

Workforce New Jersey Manager
County College
Vocational Rehabilitation
One-Stop Operations
Adult Education/Literacy Representative
Community Based Organizations
Organized labor

Membership appointments will be made by the Board of Chosen Freeholders. Recommendation for membership is a joint effort of local elected officials, the business community, the local community, labor federations, and current WDB members.

Provisions for Removal of Members:

- (1) Unacceptable attendance record
 - (2) Moving their business or residence (either one must remain in the County) out of the Passaic County Workforce Area, or
 - (3) A change in employment that affects the required sector they represent on the WDB.
- Have approval authority over all plans and grant applications, and modifications that are prepared by the WDB for submission to a State, Federal or private funding authority.
 - Utilize funds available to the workforce area through WIOA and other workforce development grants to provide the WDB with adequate financial support and in-kind resources in order to adequately perform the mandated responsibilities.
 - Freeholder Director to designate a member of the Board of Chosen Freeholders to act as a liaison to the WDB.
 - In cooperation with the WDB, provides guidance to assist in the ongoing operation of One Stop Career Center, including but not limited to, developing memorandums of understanding with WIOA partners, and conducting oversight of the One-Stop Career Center.

- The CEO retains the rights as the overseer of the activities of the Workforce Development Board to have said WDB report all plans and activities to the CEO.
- The CEO retains the right in accordance with applicable laws and regulations directly and by way of delegation to designated personnel:
 - To direct all operations of the County;
 - To direct all employees of the County;
 - To hire, promote, transfer, assign and retain employees in positions within the County, and to suspend, demote, discharge, or take other disciplinary action against employees;
 - To determine the methods, means, and personnel by which operations are to be conducted;
 - Approve designation or certification of the operator of the One-Stop Career Center;
 - To contract and/or sub-contract work including but not limited to professional and other specialized services;
 - To take whatever action may be necessary to comply with State and Federal law and regulations;
 - To maintain the efficiency of the government operations entrusted to it.
- Rights, Benefits, and Privileges of Employees: A full time Workforce Development Board staff shall adhere to and be covered by the terms and conditions of employment as set forth by the Passaic County Board of Chosen Freeholders. All matters affecting the wages, hours, and other terms and conditions of employment which are not specifically governed by this agreement, remain with the discretion of the County.

2. **Workforce Development Board**

In accordance with WIOA section 107 (a) the local Workforce Development Board is responsible for:

- Developing workforce development plans and conducting oversight of the four core programs at/of the One-Stop Career Center, youth activities, and employment and training activities under Title I, II, III, and IV of WIOA in partnership with the Chief Elected Official.
- Perform oversight of programs operated under WIOA and other workforce development programs serving a similar purpose thereto.
- Developing a budget for the purpose of carrying out the duties of the WDB, subject to the approval of the Chief Elected Official.
- Negotiating and reaching agreement on local performance measures with the Chief Elected Official and the Governor.
- Assisting the Governor in developing the State-wide employment statistics system under the Wagner-Peyser Act.
- Coordinating workforce investment activities with economic development strategies and developing employer linkages.
- Promoting private sector involvement in the State-wide workforce investment system through effective connecting, brokering and coaching activities through intermediaries such as the One-Stop operator in the local area or through other organizations to assist such employers in meeting hiring needs.
- Create strategic planning and workforce investment system; prioritize with other Workforce Development Boards that serve a similar purpose.

- WDBs which are part of State designated region for regional planning must carry out the regional planning responsibilities required by the State in accordance with WIOA statewide rapid response activities, as described in section 134(a)(2)(A); A description of the replicated cooperative agreements (as defined in section 107(d)(11) between the local board or other local entities described in section 101(a)(11)(B) of the Rehabilitation Act of 1973 (29 U.S.C. 721(a)(11)(B) and the local office of a designated State agency or designated State unit administering programs carried out under title I of such Act (20 U.S.C. 720 et seq.) (other than section 112 or part C of that title (29 U.S.C. 732, 741) and subject to section 121 (f) in accordance with section 101(a)(11) of such Act (20 U.S.C. 721(a)(11) with respect to efforts that will enhance the provisions to individuals with disabilities and to other individuals, such as cross training of staff, technical assistance, use and sharing of information, cooperative efforts with employers, and other efforts at cooperation, collaboration, and coordination.
- The WDB must conduct business in an open manner as required by WIOA 107(e), by making available to the public, on a regular basis through open meetings, information about the activities of the WDB, including information about the local plan before submission of the plan, and about membership, the designation of the One-Stop Operator, and the award of grants or contracts to eligible providers of youth activities, and on request, minutes of formal meetings of the WDB (WIOA Section 107(e)).

NOW THEREFORE after the above responsibilities have been delineated for each party involved, the Chief Elected Official of the County and the Passaic County WDB, enter into this Agreement on this 8th day of November, 2018.

It is understood that this Agreement shall in no way limit or otherwise infringe upon Passaic County's or the WDB's ability to exercise options available under WIOA or the applicable regulations.

This Agreement shall become effective November 20, 2018 and shall remain in effect unless mutually modified or terminated by all parties hereto mentioned.

Passaic County

Passaic County WDB

Cassandra "Sandi" Lazzara, Director
Board of Chosen Freeholders,
Chief Local Elected Official

Beth Marmolejos, Chair
Workforce Development Board

Date

Date

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE THIRD ONE YEAR OPTION OF THREE TO RENEW CONTRACT TO HUBCO HEALTHCARE GROUP, INC., OF PENNINGTON, NJ, FOR MEDICAL BILLING SERVICES FOR PREAKNESS HEALTHCARE CENTER IN THE AMOUNT OF \$180,000.00 FOR CALENDAR YEAR 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180915							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-49							
CAF #	9-01-27-172-001-233							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING THE THIRD ONE YEAR OPTION OF THREE TO RENEW CONTRACT TO HUBCO HEALTHCARE GROUP, INC., OF PENNINGTON, NJ, FOR MEDICAL BILLING SERVICES FOR PREAKNESS HEALTHCARE CENTER IN THE AMOUNT OF \$180,000.00 FOR CALENDAR YEAR 2019

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-15-0084 on February 10, 2015, awarding a contract to Hubco Healthcare Group, Inc., of Pennington, NJ, for Medical Billing Services for Preakness Healthcare Center, for two years with three (3) one year options; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the third one (1) year option of three to renew, for a fee of \$180,000.00, for the period January 1, 2019 to December 31, 2019; and

WHEREAS the Human Services Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached hereto, indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the third one (1) year option of three to renew to Hubco Healthcare Group of Pennington, NJ for Medical Billing Services for Preakness Healthcare Center in the amount of \$180,000.00 for the period of January 1, 2019 to December 31, 2019; and

BE IT FURTHER RESOLVED that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

JDP:lc

Dated: November 20, 2018

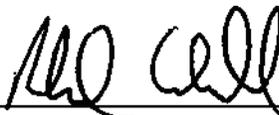
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$180,000.00

APPROPRIATION: *Contingent upon availability of Funds in the 2019 adopted budget.

PURPOSE: Resolution authorizing the third year option to Hubco Healthcare Group, Inc.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:ft

RESOLUTION AUTHORIZING THE THIRD ONE YEAR OPTION OF THREE TO RENEW CONTRACT TO HUBCO HEALTHCARE GROUP, INC., OF PENNINGTON, NJ, FOR MEDICAL BILLING SERVICES FOR PREAKNESS HEALTHCARE CENTER IN THE AMOUNT OF \$180,000.00 FOR CALENDAR YEAR 2019

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-15-0084 on February 10, 2015, awarding a contract to Hubco Healthcare Group, Inc., of Pennington, NJ, for Medical Billing Services for Preakness Healthcare Center, for two years with three (3) one year options; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the third one (1) year option of three to renew, for a fee of \$180,000.00, for the period January 1, 2019 to December 31, 2019; and

WHEREAS the Human Services Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached hereto, indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the third one (1) year option of three to renew to Hubco Healthcare Group of Pennington, NJ for Medical Billing Services for Preakness Healthcare Center in the amount of \$180,000.00 for the period of January 1, 2019 to December 31, 2019; and

9-01-27-172-001-233



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Recommend to exercise the third and final (1) year option to renew contract for Hubco Healthcare Group for Billing Service Consultant for Preakness Healthcare Center, R-15-84 for the period 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 180,000
 REQUISITION # to be determined (2019 PO#)
 ACCOUNT # 9-01-27-172-001-233

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

11/8/18

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180915

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Héctor C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3748

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 10, 2015 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HUBCO HEALTH CARE GROUP OF PENNINGTON, NJ FOR RFP PREAKNESS HEALTHCARE CENTER MEDICAL BILLING ADMINISTRATOR AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20150084						
Meeting Date	02/10/2015						
Introduced Date	02/10/2015						
Adopted Date	02/10/2015						
Agenda Item	1-3						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓				✓		
Bartlett	✓				✓		
Best Jr	✓		✓		✓		
Cotroneo	✓			✓	✓		
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180915

Dated: February 11, 2015

WHEREAS, on December 16, 2014 proposals were received and opened for RFP-14-032 Preakness Healthcare Center Medical Billing Administrator as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

WHEREAS, at the Board of Chosen Freeholders meeting of November 12, 2014 Resolution R20140872 was passed authorizing the use of competitive contracting pursuant to NJSA 40A;11-4.3; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Hubco Health Care Group of Pennington, NJ for their proposal for the RFP Preakness Healthcare Center Medical Billing Administrator; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 28, 2015 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be from January 1, 2015 to December 31, 2016 with three one-year options to renew as per the County of Passaic; and

WHEREAS, a certificate is attached hereto, indicating that \$180,000.00 in funds are available in the budget account # 5-01-27-172-001-213 for 2015 as encumbered in purchase requisition November 20, 2014
 November 20, 2018
 Official Resolution# R20140872 and \$180,000.00 in funds are available in the budget account # 6-01-27-172-001-213 for 2016. contingent upon

Introduced on:

Adopted on:

Official Resolution#:

“Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Hubco Health Care Group of Pennington, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Preakness Healthcare Center Medical Billing Administrator as a competitive contract.

February 10, 2015



Preakness Healthcare Center
A Legacy of Caring

TO: Michael Marullo, QPA, RPPO, County Purchasing Agent

RR: Lucinda Corrado, Executive Director

DATE: January 28, 2015

RE: REP - Billing Services Consultant

Adam International Inc., LTC Consulting Services, LLC and Hubco Healthcare Group responded to the RFP. The scope includes billing services for Preakness Healthcare Center.

Based on the Criteria for Evaluation (attached) it is our recommendation to award contract to Hubco Healthcare Group for a term of two (2) years with three (3) one (1) year options to renew.

The first and second year cost is \$180,000 per year. Budget # - 5-01-27-172-001-213.

Attachments:

- Criteria for Evaluation
- Selection Committee

LC/In

- CC: Carineo Santana, Principle Purchasing Agent
- Nick Nantrov, Materials Management
- Tom Williamson, Fiscal Officer
- Joseph Barbieri, Assistant Purchasing Agent
- Pres/holder Theodore O. Best, Jr., Chair, Health, Human Services

305 Oldman Road, Wayne, NJ 07470

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Luolinda Gorrado
Telephone #: 973-586-2132

DESCRIPTION OF RESOLUTION: Resolution to award contract to Hubco Healthcare Group for Billing Services Consultant for Breakneck Healthcare Center pursuant to RFP.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF ~~THE REQUISITION~~ FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

a. AMOUNT OF EXPENDITURE: \$ 180,000 per year for 1st 2 Years

REQUISITION # R5-00618
ACCOUNT# 5-01-27-172-001-213

A. COMMITTEE REVIEW:	DATE
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

B. DISTRIBUTION LIST:

- Administration
- Finance
- Council
- Clerk to the Board
- Procurement

Specify: _____

February 5, 2015
03:01 PM

COUNTY OF PASSAIC
Requisition Inquiry

Page No: 1

Requisition No: R5-00518
 Status: PO: 15-01173 Vendor: 08807 Entered By: JB
 P.O. Number: 15-01173 HUBCO HEALTH CARE GROUP 1st Appr By: LCORRADO 01/27/15
 Requested Date: 01/21/15 130 PENNINGTON-WASHINGTON 2nd Appr By: GER 01/28/15
 Due Date: 01/21/15 CROSSING ROAD 3rd Appr By: MW 02/04/15
 Description: Billing Consultant Service'15 PENNINGTON, NJ 08534
 Req Total: 33,001.00 State Contract:
 Quote 2: Vendor Name: COUNTY BID VENDOR Amount: 1.00 Comment:
 Quote 3: Vendor Name: COUNTY BID VENDOR Amount: 1.00 Comment:

Seq	Catalog Num	Qty	Unit	Price	Item Total	Charge Acct	Invoice	Tracking Id
Line Item Description								
Line Item Notes								

1		1.0000		33,001.0000	33,001.00	5-01-27-172-001-233		
Enc'15		PROFESSIONAL/CONSULTANTS						
To Be Paid In								
Partial Payments Only								
Reso#R20150047								
				33,001.00				

Budget Account	Description	Requested Balance
5-01-27-172-001-200	PREARNES HOSPITAL O/E	608,123.83
5-01-27-172-001-233	PROFESSIONAL/CONSULTANTS	37,136.00

Introduction: February 10, 2015
 Approval: February 10, 2015
 Official Requisition: R20150047

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE FIRST ONE (1) YEAR OPTION TO RENEW TO KRATOS PUBLIC SAFETY AND SECURITY SOLUTIONS, INC., OF SAN DIEGO, CA, FOR NURSE CALL SYSTEM MAINTENANCE AND REPAIR FOR PREAKNESS HEALTHCARE CENTER, COMMENCING DECEMBER 1, 2018 TO NOVEMBER 30, 2019, IN THE AMOUNT OF \$50,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180916							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-50							
CAF #	8-01-27-172-001-219							
Purchase Req. #	18-03066							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING THE FIRST ONE (1) YEAR
OPTION TO RENEW TO KRATOS PUBLIC SAFETY AND
SECURITY SOLUTIONS, INC., OF SAN DIEGO, CA, FOR NURSE
CALL SYSTEM MAINTENANCE AND REPAIR FOR PREAKNESS
HEALTHCARE CENTER, COMMENCING DECEMBER 1, 2018
TO NOVEMBER 30, 2019, IN THE AMOUNT OF \$50,000.00**

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-17-01061 on December 28, 2017, awarding a contract to Kratos Public Safety and Security Solutions, Inc., of San Diego, CA, for Nurse Call System Maintenance and Repair for Preakness Healthcare Center, the contract term is December 1, 2017 through November 30, 2018 with two one (1) year option to renew, in the amount of \$50,000.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the one (1) year option to renew commencing December 1, 2018 to November 30, 2019, in the amount of \$50,000.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the one (1) year option to renew to Kratos Public Safety and Security Solutions, Inc., of San Diego, CA, for Nurse Call System Maintenance and Repair for Preakness Healthcare Center

commencing December 1, 2018 to November 30, 2019, in the amount of \$50,000.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board be authorized to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: \$4,166.67 8-01-27-172-001-219
\$45,833.33 *Contingent upon availability of Funds
in 2019 adopted budget.

PURPOSE: Resolution authorizing the first one year option to renew
to Kratos Public Safety and Security Solutions, Inc..



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Recommend to exercise the first (1) year option to renew contract for Kratos Public Safety and Security Solutions Inc. for Nurse Call System Maintenance and Repair for Preakness Healthcare Center, R-17-1061 for the period 12/1/18 to 11/30/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000
 REQUISITION # Blanket PO 18-03066
 ACCOUNT # 8-01-27-172-001-219

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

11/8/18

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Passaic County Board of Chosen Freeholders

**OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS**

Director Cassandra "Gandi" Lazzara
 Deputy Director Bruce James
 Assad R. Akhter
 John W. Bartlett
 Theodore O. Best, Jr.
 Terry Duffy
 Pasquale "Pat" Lepore

401 Grand Street
 Paterson, New Jersey 07505
 Tel: 973-881-4402
 Fax: 973-742-3746

Anthony J. De Nova III
Administrator
 William J. Pasorell, III, Esq.
County Counsel
 Lewis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 28, 2017 - 10:00 AM

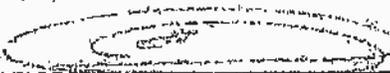
Location: County Administration
 220
 401 Grand Street
 Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO KRATOS PUBLIC SAFETY AND SECURITY SOLUTIONS INC OF SAN DIEGO, CA FOR NURSE CALL SYSTEM MAINTENANCE AND REPAIR FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


 Anthony J. De Nova III
 COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


 William J. Pasorell, III, Esq.
 COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20171061							
Meeting Date	12/28/2017							
Introduced Date	12/28/2017							
Adopted Date	12/28/2017							
Agenda Item	in-4							
CAF #	7-01-27-172-001-219							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
 MOVE= moved SEC= seconded
 AYE= yes NAY= no ABST.= abstain
 RECU.= recuse

Dated: December 28, 2017

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180916

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO KRATOS PUBLIC SAFETY AND SECURITY SOLUTIONS INC OF SAN DIEGO, CA FOR NURSE CALL SYSTEM MAINTENANCE AND REPAIR FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID

WHEREAS, there exists a need for nurse call system maintenance and repair for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-17-053 Nurse Call System Maintenance and Repair for the Passaic County Preakness Healthcare Center in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on November 15, 2017 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Kratos Public Safety and Security Solutions Inc of San Diego, CA; and

WHEREAS, Kratos Public Safety and Security Solutions Inc of San Diego, CA will provide the goods and services at the prices submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 13, 2017 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be December 1, 2017 through November 30, 2018 with two-one year options to renew as per the County of Passaic for a total estimated award of \$50,000.00 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that \$50,000.00 in funds are available as recorded in purchase requisition #R7-06943 in account #7-01-27-172-001-219 for the within contemplated expenditure; and

WHEREAS, Kratos Public Safety and Security Solutions Inc of San Diego, CA indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$50,000.00 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

December 28, 2017

Introduced on: December 28, 2017
 Adopted on: December 28, 2017
 Official Resolution#: R20180916
 Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180916

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: \$10,000.00 - 7-01-27-172-001-219
\$40,000.00 - *Contingent upon availability of
Funds in 2018 adopted budget.

PURPOSE: Resolution to award contract pursuant to bid (SB-17-053) for nurse call system maintenance and repair from December 1, 2017 to November 30, 2018



Richard Cahill, Chief Financial Officer

DATED: December 28, 2017

RC:fr

Introduced on: December 28, 2017
Adopted on: December 28, 2017
Official Resolution#: R20171001

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180916



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 7, 2017

RE: Bid SB-17-053

A bid for Nurse Call System Maintenance and Repair was issued (SB-17-053). Kratos Public Safety & Security Solutions, Inc. responded to the bid. It is our recommendation to qualify and award contract to Kratos Public Safety & Security Solutions, Inc. for the period of 12/01/17 to 11/30/18.

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agency



Introduced on: December 28, 2017
Adopted on: December 28, 2017
Official Resolution#: R20171061
Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180916

305 Oldham Road, Wayne, NJ 07470
Phone: (973) 317-7020 www.passaiccountynj.org/Preakness

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to award contract pursuant to Bld (SB-17-053) for Nurse Call System Maintenance and Repair to Kratos Public Safety & Security Solutions, Inc. for Preakness Healthcare Center for the period of 12/1/17 to 11/30/18.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000

REQUISITION # R7-06943
ACCOUNT# 7-01-27-172-001-219

4. COMMITTEE REVIEW: DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

Introduced on: December 28, 2017
Adopted on: December 28, 2017
Official Resolution#: R20171081

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180916



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Recommend to exercise the first (1) year option to renew contract for Kratos Public Safety and Security Solutions Inc. for Nurse Call System Maintenance and Repair for Preakness Healthcare Center, R-17-1061 for the period 12/1/18 to 11/30/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000
REQUISITION # Blanket PO 18-03066
ACCOUNT # 8-01-27-172-001-219

4. METHOD OF PROCUREMENT:

- RFQ, Bid, Other

5. COMMITTEE REVIEW:

DATE:

- Administration & Finance, Budget, Health, Human Services, Law & Public Safety, Planning & Economic Development, Public Works

11/8/18

6. DISTRIBUTION LIST:

- Administration, Finance, Counsel, Clerk to the Board, Procurement, Other

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02251 BY \$150,000.00 FOR NURSING NETWORK, LLC., TO PROVIDE CONTRACTED NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180917							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-51							
CAF #	8-01-27-172-001-213							
Purchase Req. #	18-02251							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02251 BY \$150,000.00 FOR NURSING NETWORK, LLC., TO PROVIDE CONTRACTED NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018

WHEREAS on January 23, 2018 Resolution R-2018-0023 the Board of Chosen Freeholders of the County of Passaic authorized an award to Nursing Network, LLC, for contracted Nursing Staff pursuant to RFQ for Preakness Healthcare Center for 2018; and

WHEREAS on February 23, 2018 by Resolution R-2018-0148 the Board authorized an increase to that award in the amount of \$400,000.00; and

WHEREAS there is a need for a further increase to that award; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to P.O. # 18-02251 by \$150,000.00 through December 31, 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to P.O. #18-02251 for Nursing Network, LLC, for contracted Nursing Staff, in the amount of \$150,000.00 through December 31, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of

the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$150,000.00

APPROPRIATION: 8-01-27-172-001-213

PURPOSE: Resolution authorizing increase of P.O 18-02251 for Nursing Network, LLC; provide contracted nursing staff.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02251 BY \$150,000.00 FOR NURSING NETWORK, LLC., TO PROVIDE CONTRACTED NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018

Res-Pg:k.51-5

WHEREAS on January 23, 2018 Resolution R-2018-0023 the Board of Chosen Freeholders of the County of Passaic authorized an award to Nursing Network, LLC, for contracted Nursing Staff pursuant to RFQ for Preakness Healthcare Center for 2018; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to P.O. # 18-02251 by \$150,000.00 through December 31, 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to P.O. #18-02251 for Nursing Network, LLC, for contracted Nursing Staff, in the amount of \$150,000.00 through December 31, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: November 20, 2018

8-01727-172-001-213



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to increase encumbrance for Nursing Network, LLC as a provider of nursing staff to Preakness Healthcare Center for 2018.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 150,000
 REQUISITION # PO # 18-02251
 ACCOUNT # 8-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>11/8/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180917

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE (P.O. 18-02252) FOR TOWNE NURSING STAFF, INC., THAT PROVIDES AGENCY STAFFING TO PREAKNESS HEALTHCARE CENTER, FROM JANUARY 1, 2018 TO DECEMBER 31, 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180918							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-52							
CAF #	8-01-27-172-001-213							
Purchase Req. #	18-02252							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE
(P.O. 18-02252) FOR TOWNE NURSING STAFF, INC., THAT
PROVIDES AGENCY STAFFING TO PREAKNESS HEALTHCARE
CENTER, FROM JANUARY 1, 2018 TO DECEMBER 31, 2018**

WHEREAS on January 23, 2018 by Resolution R-2018-0023, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Towne Nursing Staff, Inc., for agency staffing for Preakness Healthcare Center, for a period of one year commencing January 1, 2018 through December 31, 2018 on an as needed basis, in the amount of \$25,000.00; and

WHEREAS on February 23, 2018 by Resolution R-2018-0147 the Board authorized an increase to that award in the amount of \$100,000.00; and

WHEREAS there is a need for a further increase to that award; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to P.O. #18-02252 by \$100,000.00 through December 31, 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Towne Nursing Staff, Inc., by \$100,000.00 through December 31, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of

the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: 8-01-27-172-001-213

PURPOSE: Resolution authorizing increase of P.O 18-02252 for
Towne Nursing Staff, Inc.; provide agency staffing to
Preakness Healthcare Center.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:ft

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE
(P.O. 18-02252) FOR TOWNE NURSING STAFF, INC., THAT
PROVIDES AGENCY STAFFING TO PREAKNESS HEALTHCARE
CENTER, FROM JANUARY 1, 2018 TO DECEMBER 31, 2018**

Res-Pg:k.52-5

WHEREAS on December 29, 2016 Resolution R-2016-1058,
the Board of Chosen Freeholders of the County of Passaic
authorized an award of contract to Towne Nursing Staff, Inc., for
agency staffing for Preakness Healthcare Center, for a period of
one year commencing January 1, 2017 through December 31,
2017 on an as needed basis, in the amount of \$25,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing
said increase to P.O. #18-02252 by \$100,000.00 through
December 31, 2018; and

WHEREAS this matter was reviewed and approved by the
Human Services Committee; and

WHEREAS a certification is attached hereto that indicates
the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of
Chosen Freeholders of the County of Passaic hereby authorizes
said increase to Towne Nursing Staff, Inc., by \$100,000.00
through December 31, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of
the said Board are hereby authorized to execute any necessary
agreement on behalf of the County of Passaic.

JDP:lc

Dated: November 20, 2018

8-01-27-172-001-213



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to increase encumbrance for Towne Nursing Staff, Inc. as a provider of nursing staff to Preakness Healthcare Center for 2018.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 100,000
 REQUISITION # PO # 18-02252
 ACCOUNT # 8-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>11/8/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180918

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02256 FOR INTERSTAFF, INC., FOR A PROVIDER OF REHABILITATION STAFF TO PREAKNESS HEALTHCARE CENTER FOR 2018, IN THE AMOUNT OF \$10,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180919							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-53							
CAF #	8-01-27-172-001-213							
Purchase Req. #	18-02256							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02256 FOR INTERSTAFF, INC., FOR A PROVIDER OF REHABILITATION STAFF TO PREAKNESS HEALTHCARE CENTER FOR 2018, IN THE AMOUNT OF \$10,000.00

WHEREAS on January 23, 2018, Resolution R-2018-0023, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Interstaff, Inc., for Nursing Staff for Preakness Healthcare Center, for a period of one year commencing January 1, 2018 through December 31, 2018 on an as needed basis, in the amount not to exceed \$11,000.00; and

WHEREAS on February 23, 2018 by Resolution R-2018-0146 the Board authorized an increase to that award in the amount of \$50,000.00; and

WHEREAS there is a need for a further increase to that award; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to P.O. 18-02256 by \$10,000.00 through December 31, 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to P.O. #18-02256 for Interstaff, Inc., by \$10,000.00 through December 31, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of

the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 8-01-27-172-001-213

PURPOSE: Resolution authorizing increase of P.O 18-02256 for Interstaff, Inc.; provide rehabilitation staff to Preakness Healthcare.


Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-02256 FOR INTERSTAFF, INC., FOR A PROVIDER OF REHABILITATION STAFF TO PREAKNESS HEALTHCARE CENTER FOR 2018, IN THE AMOUNT OF \$10,000.00

Res-Pg:k.53-5

WHEREAS on January 23, 2018, Resolution R-2018-0023, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Interstaff, Inc., for Nursing Staff for Preakness Healthcare Center, for a period of one year commencing January 1, 2018 through December 31, 2018 on an as needed basis, in the amount not to exceed \$16,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to P.O. 18-02256 by \$10,000.00 through December 31, 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to P.O. #18-02256 for Interstaff, Inc., by \$10,000.00 through December 31, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: November 20, 2018

8-21-27-172-001-213



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to increase encumbrance for Interstaff as a provider of Rehabilitation staff to Preakness Healthcare Center for 2018

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 10,000
REQUISITION # Blanket PO 18-02256
ACCOUNT # 8-01-27-172-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 11/8/18

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180919

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

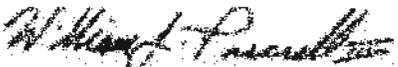
Agenda: RESOLUTION AUTHORIZING A REQUEST FOR PROPOSAL TO ADVERTISE FOR ON-SITE DERMATOLOGY SERVICES FOR THE RESIDENTS OF PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180920							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-54							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING A REQUEST FOR PROPOSAL TO
ADVERTISE FOR ON-SITE DERMATOLOGY SERVICES FOR
THE RESIDENTS OF PREAKNESS HEALTHCARE CENTER**

WHEREAS the Preakness Healthcare Center is desirous of requesting permission to advertise for on-site Dermatology Services for residents; and

WHEREAS pursuant to the provisions of the local public contract law, N.J.S.A. 40A:11-1 et seq., public entities are required to do competitive contracting for the hiring operation and management for these types of services; and

WHEREAS the Freeholder Committee for Human Services is recommending that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

WHEREAS under this law, public entities are required to advertise their RFP at least twenty (20) days prior to the date they are to be received; and

WHEREAS the said Board of Chosen Freeholders is desirous of authorizing this request for proposal process and having the Preakness Healthcare Center and the Purchasing Department prepare the necessary RFP and advertising same pursuant to the new law;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Purchasing Department in cooperation with the Preakness Healthcare Center to develop and advertise a request for proposal for the on-site Dermatology Services for the residents; and

BE IT FURTHER RESOLVED that the said Purchasing Department is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

JDP:lc

Dated: November 20, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Request to advertise a Request for Proposal to provide on-site Dermatology Services for the residents of Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

11/8/18

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180920

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

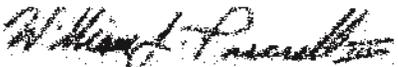
Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF THE WORKFORCE DEVELOPMENT BOARD'S MOU WITH THE ONE-STOP PARTNERSHIP FOR THE RECERTIFICATION PROCESS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180921							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-55							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING THE EXECUTION OF THE
WORKFORCE DEVELOPMENT BOARD'S MOU WITH THE ONE-
STOP PARTNERSHIP FOR THE RECERTIFICATION PROCESS**

WHEREAS the mission of the Workforce Development Board is to ensure that optional investments are made in Passaic County to support workforce development, training and job preparation for residents; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the execution of the One-Stop Partnership MOU for the recertification process; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the execution of the One-Stop Partnership MOU for the recertification process; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute said Agreement.

JDP:lc

Dated: November 20, 2018

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to execute the Workforce Development Board's MOU with the One-Stop Partners for our recertification process

PROCUREMENT SOLICITATION:

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #: **ACCOUNT#:**

- | | | |
|----|--|-------------|
| 4. | COMMITTEE REVIEW: | <u>DATE</u> |
| | <input type="checkbox"/> Administration & Finance | _____ |
| | <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| | <input type="checkbox"/> Planning & Economic Development | _____ |
| | <input checked="" type="checkbox"/> Health, Human Services & Community Affairs | 11/7/2018 |
| | <input type="checkbox"/> Law & Public Safety | _____ |
| | <input type="checkbox"/> Energy | _____ |

5. **DISTRIBUTION LIST:**

- Administration
- Finance
- Clerk to the Board
- Procurement

Specify:

MEMORANDUM OF UNDERSTANDING

Between the

WORKFORCE DEVELOPMENT BOARD OF PASSAIC COUNTY¹,

the

PASSAIC COUNTY BOARD OF SOCIAL SERVICES,

the

PASSAIC COUNTY ONE STOP OPERATORS CONSORTIUM²,

the

PASSAIC COUNTY ONE STOP LEAD OPERATOR,

and the

PASSAIC COUNTY FISCAL AGENT

This Memorandum of Understanding ("Agreement") is entered into as of this seventh day of September, 2018, by and among the Workforce Development Board of Passaic County (WDB), the Partners of the Passaic County One Stop Operators Consortium (Partners), the Passaic County One Stop Manager (Lead Operator), and the Passaic County Fiscal Agent (Fiscal Agent) pursuant to Section 121 (c) and (d), and Section 117 (d) (3) of the Workforce Innovation and Opportunity Act (WIOA) of 2014.

The Passaic County Board of Chosen Freeholders has appointed the members to the Workforce Development Board of Passaic County to perform the functions assigned to such Boards under WIOA Section 117. The Board is the official Workforce Development Board of Passaic County for the Passaic County Workforce Investment Area.

The One Stop Operators Consortium (of Partners) in Passaic County is: the Passaic County Workforce Development Center, Workforce New Jersey Employment Service, New Jersey Division of Vocational Rehabilitation Services, New Jersey Unemployment Insurance, and Passaic County Board of Social Services, Passaic County Community College and Passaic County Department of Human Services. This consortium of partners is entering into this Memorandum of Understanding with the Workforce Development Board of Passaic County to carry out their responsibilities as "One Stop Partner" as defined in WIOA Section 121 and to participate

Federal Register, Vol. 64, No.72; Sections 662.230, 662.300, 662.310

Federal Register, Vol. 64, No.72; Sections 662.200, 662.400, 662.410

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180921

with other such partners and the One Stop Lead Operator in creating a comprehensive One Stop system for job-seeking and employer customers in Passaic County.

The Passaic County One Stop Manager, hereinafter referred to as the Passaic County One Stop Lead Operator is: Director of Passaic County Workforce Development Center. The Lead Operator is entering into this Memorandum of Understanding with the Workforce Development Board of Passaic County to carry out the responsibilities of the "One Stop Operator" as defined in WIOA Sections 121, 122, 129 and 134 and to assist the Partners in creating a comprehensive One Stop system for job-seeking and employer customers in Passaic County.

The Passaic County Fiscal Agent for the Workforce Development Board of Passaic County is the Passaic County Workforce Development Center. The Fiscal Agent is entering into this Memorandum of Understanding with the Workforce Development Board of Passaic County to carry out the responsibilities of the "Fiscal Agent" as defined in WIOA Section 117 (d) (3) and to assist the One- Stop Operators Consortium and One-Stop Lead Operator in creating a comprehensive One Stop system for job-seeking and employer customers in Passaic County.

NOW, THEREFORE, the Workforce Development Board of Passaic County (WDBPC), Passaic County One Stop Operators Consortium, Passaic County One-Stop Lead Operator, and Fiscal Agent agree as follows:

- 1) **Guiding Documents:** The Consortium of Partners, Lead Operator, WDBPC and Fiscal Agent agree to provide, support and oversee services in the One Stop system in accordance with the New Jersey Unified Workforce Investment Plan, the WDB's Three Year Strategic Plan of Passaic County.
- 2) **Guiding Principles:** The Consortium of Partners, Lead Operator, WDBPC and Fiscal Agent agree to carry out the following principles in the provision, support and oversight of services in the One Stop system. The One Stop system includes all services related to promoting the employment and career advancement of local residents and the development of a strong workforce for local businesses that are provided out of One Stop Career Centers or by Partners.

Commitment

- Work in partnership on all elements of the "One Stop" (consensus when possible) system.
- Demonstrate a commitment to the One Stop delivery system.
- Have leadership from the private sector.
- Involve employer community and obtain employer ownership of One Stop system.
- Ensure all agencies co-communicate.
- Ensure consistent and uniform communication of One Stop services and customer products.
- Ensure access to One-Stop services by expanding the scope, breadth and reach of One Stop services.
- Ensure all rules, policies and procedures are compliant with professional and ethical guidelines, laws and practices.
- Ensure consistent and timely progress towards achieving the goals of collocation, chartering and credential.

Customer Quality

- Quality and high performance must become standards.
- Customer service and quality control should be part of every phase of the operation.
- Customer needs drive program decisions.
- The One Stop system is customer-driven and outcome-based.

Policy

- Develop a means to assure the use of the One Stop Center in Passaic County in recognition of the County's ethnic demographics.
- Develop performance measures that reflect planned results in accordance with WDBPC plans, goals and objectives, consistent with Federal and State rules, regulations and policies.
- Create performance-based effort at all levels for all individuals.
- Deliver high performance, maintain accountability and increase sustainability of the One Stop system.
- Broaden use of technology as a means of delivering, tracking and communicating One Stop services.

Level of Service

- Services delivered in a seamless, timely fashion to facilitate a fast track system to employment.
- Provide easy access to a full range of employment information, including training opportunities for specific jobs as well as related supportive services available regardless of funding source for any interested, and where appropriate, eligible customer.
- Full utilization of available resources while maximizing the strengths and minimizing the weaknesses of each resource.
- Services responsive to all populations' recognition of the unique and varying needs of "customers" as the focus of resource development for a One Stop System.
- Develop Individual Service Strategies using tools recognized and identified in the WDBPC plans and supported by compassionate, understanding, qualified, and cross-

trained customer service representatives including One Stop Navigators, Employment Case Managers and all other professional staff.

Structure

- Standardize client service processes among partners -- quick and efficient universal intake, eligibility and assessment for one stop services.
- Integrate common tasks for intake, applicant pool, assessment, shared job orders, common data base, and customer support.
- Simplify all entry aspects through complete coordination.
- Provide a service delivery system that facilitates communication within the components of the One Stop system for purpose of eliminating gaps in services.
- Utilize a central clearinghouse for client information.
- Incorporate all major agencies that assist families in linking families to education/training.
- Develop a One Stop system that is a broad network of services.
- Develop a One Stop system that includes off-hour access for customers.
- Increase self-sufficiency and customer independence - individuals must be able to navigate through the Public Access Area on their own or with minimal assistance. Provide for staff training.

Employers

- Meet employers expectations for workplace skills consistent with the needs of the local and regional job market.
- Develop appropriate access and ongoing assessment of employer staffing needs.
- Engage employers to become part of the One Stop process.
- Ensure the employment effort is effective through active business participation and "ownership" of the system with a required responsibility and accountability on the part of the customer.

Technology

- Develop and embrace new technology as a tool of the "One Stop" — with strong private sector participation and input.
- Incorporate state-of-the-art technology, consistent with available funds, to enable partners to interact for the best interest of the customer and maintain confidentiality agreements.
- Conduct One Stop functions in a quick and efficient manner utilizing WNJPIN and other Internet-based services as appropriate.
- Increase use of technology and minimize paperwork burden.
- Move towards our goal that will be to incorporate programmatically accessible technology and systems that meet the needs of Individuals with Disabilities.

3) Management Structure and Guidelines:

- A) The Consortium of Partners and Lead Operator agree to maintain and actively participate through the One Stop Partners Committee as a One Stop Management

Team comprised of the, key decision-makers from each of the Partners and the Lead Operator.

- B) The Consortium of Partners and Lead Operator agree to work with the Workforce Development Board of Passaic County to identify and provide for at least one comprehensive site and a "site team" comprised of mid-level management and front line staff to facilitate day-to-day operations.
- C) The Consortium of Partners and Lead Operator agree to work with the Workforce Development Board of Passaic County to identify and designate a site manager for each satellite to serve as the liaison and facilitate the day-to-day operations.
- D) The Consortium of Partners, Fiscal Agent and Lead Operator agree to collaboratively and cooperatively assist the WDBPC in directing allocation of resources and providing budget and spending recommendations to the Passaic County Board of Chosen Freeholders.
- E) The WDBPC, Consortium of Partners, Fiscal Agent and Lead Operator agree to respect each other's organizational practices, management structure and regulatory requirements in the provision of the services under this agreement.
- F) The Fiscal Agent agrees to abide by standard, generally accepted accounting principles and internal fiscal management practices established by Passaic County and acknowledged by the Board of Trustees for Passaic County Workforce Development Center.
- G) The Fiscal Agent agrees that, pursuant to WIOA Section 117, (d) (3), the Passaic County Board of Chosen Freeholders is ultimately responsible and liable for grant administration under the Workforce Innovation and Opportunity Act of 2014 and as developed, future reauthorizations of this ACT. The Board of Chosen Freeholders constitute the "Contracting Entity" and the WDBPC (or its agents), the contracting agent under Local Public Contracting Law; NJSA:11-2.1.
- H) The Fiscal Agent agrees, pursuant to WIOA Section 117, (d) (3), to disburse all funds at the direction of the One Stop Board of Trustees, to report performance results and monthly expenditures, balances and carryover amounts at levels of aggregation deemed essential for oversight by the One Stop Board of Trustees, and to participate collaboratively and cooperatively in an annual One Stop operations budget process.

- I) The Consortium of Partners agrees to cooperate with the Lead Operator in the implementation, coordination, reporting and continuous improvement efforts related to the One Stop system.
- J) The Consortium of Partners, Lead Operator and Fiscal Agent agree to provide reports and information, and to attend meetings in ADA accessible buildings as appropriate and deemed essential upon request of the WDBPC and/or its standing and ad hoc committees.
- K) The Consortium of Partners, Lead Operator and Fiscal Agent agree to hold all meetings, trainings and special events in ADA accessible buildings and deemed essential upon the request of the WDBPC and/or its standing and ad hoc committees. The Fiscal Agent will support the WDBPC, Consortium of Partners and Lead Operator by providing relevant information and alerting them to potential issues.
- L) The Fiscal Agent, in partnership with the One Stop Board of Trustees will oversee the procurement and purchasing process including the development of Requests for Proposals, evaluation of and timely delivery of responses, and contract development, contract administration and Federal, State and local reporting and ensure compliance to established WDBPC policies and procedures.

4) Roles and Responsibilities: The Consortium of Partners, WDBPC, Lead Operator, and Fiscal Agent agree to the following roles and responsibilities in carrying out the mission of the One Stop system. The Consortium of Partners, WDBPC, Lead Operator, and Fiscal Agent commit to fulfilling their corresponding roles described below and that are consistent with WIOA Public Law 105-220, August 7, 1998 and future reauthorizations of this ACT.

Chief Elected Official (CEO)

- Approve One Stop Board of Trustees selection of One Stop Operators and, when necessary, approve WDBPC recommendation on the termination with just cause of the One Stop Operators.
- Review WDBPC plans and resource allocations, providing input as warranted and approvals as necessary.
- Review number and type of One Stop sites recommended by the WDBPC

Workforce Development Board of Passaic County³

- Develop strategic vision for local One Stop system and local workforce system.
- Facilitate groups/teams/partners on common workforce issues.
- Facilitate, develop and update plans including the "To-Work" Consolidation

- Plan, the Three-Year Strategic Plan, Literacy Plan and One Stop Implementation Plan.
- Develop a One Stop Business Plan and revise as needed.
 - Determine the number and type of One Stop sites; select and achieve charter status of the One Stop sites.
 - Select/Approve One Stop Operators and, when necessary; terminate with just cause with the agreement of the CEO.
 - Facilitate planning and coordination between TANF, Welfare-to-Work and WIOA and integration of education, employment and economic development activities and services.
 - Facilitate development of a One Stop Policy and Procedures Manual.
 - Facilitate planning for coordination between Partners.
 - Review and make recommendations to the One Stop Board of Trustees of One Stop operations including full implementation of One Stop Policy and Procedure Manuals and WDBPC plans.
 - Establish standards for the performance of the One Stop system including Customer and Employer Satisfaction factors that are consistent with Federal and State rules and regulations.
 - Oversee the implementation of mechanisms to measure One Stop performance against established standards.
 - Establish communication standards and ensure compliance for consistency and reach in marketing and communicating One Stop services and activities.
 - Develop and oversee publication of One Stop information provided to the general public.
 - Negotiate performance standards with the State of New Jersey in collaboration with the CEO and with input from the One-Stop Operators Consortium of Partners.
 - Monitor performance of the One Stop system against established standards on a regular basis.
 - Develop budget for and oversee the use of WIOA, Work First New Jersey (TANF and GA/Food Stamps Employment and Training), Welfare-to-Work, Supplemental Literacy funds, and other "to-work" funding streams.
 - Review expenditures related to the operation of the One Stop Career Centers and the funding streams overseen by the WDBPC against the operating budget.
 - Establish standards for the development and use of technology in delivering and communicating One Stop services and activities, and the sharing and maintenance of data related to serving One Stop Customers and Employers consistent with WDBPC plans and Federal and State rules and regulations.
 - Establish standards and protocols for WDBPC and One Stop staff training and organizational development of the Passaic County One Stop Consortium of Partners consistent with WDBPC plans and Federal and State rules and regulations.

- Facilitate and produce WDBPC committee meetings and reports.
- Develop a conflict resolution process to resolve issues between and/or among One Stop partners.
- Recruit additional partners.
- Recommend staffing levels sufficient to conduct the business of WDBPC.
- Foster and maintain strong ties to the community and maintain ongoing dialogue with employer community to ensure employer needs are met and local residents are effectively and sufficiently served.
- Seek and secure additional sources of revenue.
- Develop and oversee a coordinated outreach strategy for employers in order to increase their use of One Stop services and participation in WDBPC activities.
- Network and develop strategic alliances and partnerships with the broader business and economic development community.

Fiscal Agent

- Oversee all expenditures associated with the operation of the One Stop Career Centers and to-work funding streams that support this operation and overseen by the One Stop Board of Trustees.
- Process all invoices/accounts payable and perform related accounting functions for One Stop operations.
- In partnership with the WDBPC Director, coordinate and develop materials for submission by the WDBPC Director to the Board of Chosen Freeholders to obtain all necessary approvals.
- Coordinate/conduct procurement and purchasing activities in partnership with the WDBPC for One Stop Career Centers and to-work funding streams for the One Stop Delivery System overseen by the WDBPC.
- Assist WDBPC Director in compiling budgets and presenting them to WDBPC for approval and subsequent endorsement by the Passaic County Board of Chosen Freeholders and the One Stop Board of Trustees.
- Provide WDBPC Director, Consortium Partners and Lead Operator information on contract performance and progress on a regular and timely manner such that corrective action can be taken.
- Prepare, analyze and submit fiscal and performance reports to the WDBPC Director, Consortium of Partners and Lead Operator monthly and as needed in a timely manner such that corrective action can be taken.
- Prepare and submit fiscal and performance reports to the State as required with simultaneous copies to the WDBPC Director and in accordance with all WDBPC policies and procedures.
- Alert the WDBPC Director, Consortium Partners, and Lead Operator by reporting under-obligated and under- expended funding streams.
- Oversee and coordinate all Federal, State and local performance and fiscal audits for to-work funds overseen by the WDBPC for the One-Stop Delivery System.
- In partnership with the WDBPC, assist the WDBPC Director in coordinating and obtaining Resource Sharing Agreements among the One Stop Operators

- Consortium of Partners for the delivery and operation of One Stop Career Centers and provision of services and activities.
- Respond to inquiries in a timely fashion.
- Advise WDBPC, Lead One Stop Operator and Consortium Partners of any new fiscal requirements or procedures mandated by local, State or Federal regulations impacting One Stop operations.

One Stop Operators Consortium of Partners

- Implement and monitor operations consistent with the Memorandum of Understanding, WDBPC plans, and One Stop Policy and Procedure manuals.
- Fully support the development and complete the implementation of WDBPC plans and One Stop Policy and Procedure Manuals.
- Continually assess and improve the day-to-day ability of the One-Stop system to meet the changing needs of job seeker and employer customers.
- Implement required actions to meet performance and customer satisfaction standards.
- Ensure job seekers have the information and assistance they need to successfully enter and advance in the labor market.
- Ensure employers have seamless access to available skilled workers.
- Share assessment information to improve job match selection, related services, and training needs.
- Coordinate employer contacts for job orders and job development and share information with partners.
- Facilitate the sharing and maintenance of data in accordance with WDBPC plans, policies and procedures and Federal and State rules and regulations.
- Outreach to Job Seekers and in partnership with the WDBPC, to the Employer Community.
- In partnership with the WDBPC, participate in developing and overseeing publication of One-Stop information provided to the general public and ensuring consistency with Federal and State rules and regulations.
- Distribute written information on programs and services, as requested.
- Foster and maintain strong ties to the community.
- Define Site Team and Site Manager responsibilities and ensure consistency and compliance to WDBPC policies and procedures for the operation and delivery of One Stop services and activities.
- Respond quickly to requests for assistance.
- Safeguard confidential information.
- Prevent and detect fraud wherever possible.
- Advise Consortium Partners of any new fiscal requirements or procedures mandated by local, State or Federal regulations impacting One Stop operations.
- Define and provide means to meet common operational needs and goals-- i.e., training, technical assistance, additional resources, etc.

- Support the achievement of performance outcomes identified in WDBPC plans, and goals and objectives of various funding streams.
- Recruit customers to meet enrollment goals.
- Report enrollment and service performance results to the Lead Operator in a timely manner and in accordance with WDBPC plans, policies and procedures.
- Assist the Lead Operator in creating an ongoing program of staff development and customer service training for all levels of the One Stop system.
- Keep all staff informed of changes to the policies, procedures and standards of operating and delivering services and activities through the One Stop sites.
- Deliver Core Services and Intensive Services as defined under WIOA and mandated by allocated and/or contracted funding streams in accordance with WDBPC plans, policies and procedures and consistent with Federal and State rules and regulations.
- Clearly communicate the strategic plans, goals and objectives, policies, procedures and standards of the WDBPC to Consortium Partner staff.
- Follow the One Stop conflict resolution process to resolve issues between/ among partners as defined in this Memorandum of Understanding.

One Stop Lead Operator

- Implement and monitor day-to-day One Stop operations and ensure consistency with the Memorandum of Understanding, WDBPC plans, and One Stop Policy and Procedure Manuals.
- Support the development and complete implementation of WDBPC plans and One Stop Policy and Procedure manuals.
- Evaluate the day-to-day processes, procedures and customer flow issues at One-Stop Career Centers including identifying areas for improvement, and developing and implementing improvement processes with the assistance of the Consortium Partners.
- Continually assess One-Stop Career Center services and the ability to meet the needs of Job Seeker and Employer Customers with input from the Consortium Partners.
- Identify and communicate to WDBPC Director new service needs or changes in existing services to better meet Customer needs and eliminate duplication.
- Develop and implement a coordinated job development strategy in partnership with Consortium Partners and in accordance with WDBPC plans, goals and objectives.
- Implement a coordinated outreach strategy in accordance with WDBPC plans, goals and objectives for employers in order to increase their use of One-Stop services and participation in WDBPC activities.
- Facilitate information sharing and communication among Consortium Partners.
- Serve as a liaison between the WDBPC and the One Stop Management Team.
- Convene Consortium Partners to discuss pertinent issues of the One Stop system.
- Facilitate Consortium Partners to resolve program and process

coordination issues, using the One Stop conflict resolution process as defined and updated.

- Identify and coordinate common staff development activities and training needs for all levels of the One Stop system.
- Adhere to WDBPC policies and procedures including the One-Stop Policy and Procedures Manual.
- Ensure training for all One-Stop Career Center staff. Make recommendations to the One Stop Partners Committee.
- Coordinate day-to-day One-Stop activities and staffing schedules.
- Coordinate day-to-day use of One-Stop Center space, equipment and resources.
- Maintain One-Stop Career Center resources to ensure they are current and accurate.
- Manage maintenance of One-Stop Career Center facilities, equipment and furniture.
- Provide the WDBPC regular and requested updates on activities of the One-Stop Career Centers.
- Support the Consortium Partners in the achievement of performance outcomes identified in WDBPC plans and goals and objectives of various funding streams.
- Coordinate recruitment efforts to assist Consortium Partners in meeting enrollment goals as needed.
- Assist WDBPC Director in negotiating/renegotiating Memorandums of Understanding, contracts and resource sharing plans with Consortium Partners.
- Monitor the Consortium Partners regarding their day-to-day commitments articulated in the Memorandum of Understanding, Resource Sharing Agreement and other guiding documents including the WDBPC plans.
- Collect, analyze and submit MIS reports regularly and as requested by the WDBPC including One Stop performance outcomes to the WDBPC Director and Consortium Partners.
- Establish report and maintain tracking system for Core Services including customer satisfaction, in accordance with WDBPC plans, policies and procedures and Federal and State rules and regulations.
- Deliver Core Services to One Stop Customers in accordance with WDBPC plans, policies and procedures and Federal and State rules and regulations.
- Establish report and maintain tracking system for Intensive Services including customer satisfaction.
- Deliver designated Intensive Services to One Stop Customers in accordance with WDBPC plans, policies and procedures and Federal and State rules and regulations.
- Develop, in partnership with Consortium Partners and in accordance with WDBPC plans, goals and objectives, a One Stop Service Matrix for distribution to Consortium Partners and WDBPC.
- Alert the WDBPC Director to any programs that are under-enrolled or under-performing in a timely manner and participate in corrective action planning.

5) **One Stop Site Requirements:** The Consortium Partners, Lead Operator and Fiscal Agent agree that all One Stop sites, including at least one comprehensive site will meet and/or exceed the following criteria:

A) *Partner Commitment:* All Consortium Partners will

- Contribute resources to the operation of One Stop sites, including at least one comprehensive site as required by Federal and State rules and regulations and in accordance with WDBPC plans, goals and objectives.
- Actively support and implement the WDBPC's One-Stop vision, mission, Business Plan, Policy and Procedure manuals and Customer Bill of Rights.
- Agree to sign a Memorandum of Understanding that includes minimum standards of service — both qualitative and quantitative.
- Provide designated services according to the One Stop Service Matrix.

B) *Comprehensive One Stop Site Job Seeker Services:* Comprehensive One Stop sites will, at minimum, provide access to the following services:

- i) *Core Services* - Services that all Customers can access on their own or with minimal assistance and are consistent with the definition of WIOA Core Services including:
- Orientation to One Stop Services, which provides information on how to access other core and intensive services.
 - Job Search Services including access to online services including WNJPIN and ATB, staff-assisted job search/job matching, workshops on job search techniques, and written, video and/or electronic information on job search techniques.
 - Assessments including self-directed assessment and assessment workshops on how to use assessment results.
 - Online and written labor market information, workshops on how to use labor market information, easily accessible and understandable information on the local labor market, and information on various local demand occupations.
 - Written materials and workshops on Financial Planning.
 - Written materials and workshops on educational opportunities including information on GED testing.
 - Written materials and workshops on Financial Aid.
 - Written materials on certifications and licensures.
 - Written materials on where to find legal services, citizenship services and other supportive services.
 - Equipment that is accessible to all customers and will support their job search and career planning processes including computers connected to printers and Internet, fax machines, telephones, photocopiers, TV/VCRs and tape recorders and the Passaic County One Stop Literacy Data Bank.
- ii) *Intensive Services* - For customers who need more than Core Services to successfully reach their employment and/or career goals. Intensive Services are those services in which

Customers work one-on-one with a One Stop staff person to develop a service plan. These services are structured and required activities for Customers in which staff assistance is focused and intentional. Customers often must complete an application, meet eligibility requirements and/or provide documentation. These services, as supported by WIOA, include:

- WIOA Adult and Dislocated Worker services.
- TANF, GA/Food Stamp services.
- Vocational Rehabilitation services.
- Unemployment Insurance Assistance.
- Wagner-Peyser services to targeted populations such as Veterans, WDP, and PRO's.
- Referral to Consortium Partner Intensive Services
- Referral and acquisition of Eligible Training Provider Services and Supportive Services.

C) *Consortium Partner and Remote One Stop Site Job Seeker Services:* The Consortium Partners and Lead Operator agree to consult with the WDBPC Director in defining the minimum services to be offered at one or more satellite sites. Once identified, these standards will be incorporated into this Memorandum of Understanding and automatically become a part thereof. In the interim, Consortium Partner sites are required to submit monthly Public Access area reports (as defined by the WDB) to the One Stop Lead Operator for submission to the WDBPC Director.

D) *Employer Services:* The Consortium Partners agree to engage in Process Mapping for employer services in partnership with the WDBPC Director, which is an intensive and comprehensive functional analysis of the operating policies and procedures for employer services. It is agreed that these policies and procedures will be developed into a written Policies and Procedures Manual and will also serve as a template for staff training. Once completed, these operating policies and procedures will be affixed to this Memorandum of Understanding and automatically become a part thereof.

E) *Characteristics of the Public Access Area:* The Public Access Areas in comprehensive and satellite sites will be characterized by:

- Professional, respectful, patient and helpful staff.
- Staff who are knowledgeable, and in particular know how to access One Stop Services and are computer literate.
- Comfortable, welcoming, inviting environment and decor.
- Easily navigated without assistance.
- Easy to obtain assistance when needed.
- Available to the general public and employers during business hours and non-traditional hours where possible.
- Spacious and clean environment.
- Significant personal contact.
- Consistently working technology/equipment and insures proper usage of equipment.

- Professional, yet not intimidating.
- Empowers customers to develop their own "services plan".
- Offers assistance in developing a "services path".
- Promotes and circulates all official written materials.
- Secure environment.
- Use LWD and/or WDBPC designated signage.
- Promote universal access for usage by Individuals with Disabilities.

F) *Customer Services Procedures*: The Consortium Partners and Lead Operator agree that all services will be offered in accordance with the following:

- Policies and Procedures Operations Manual developed for Core Services . through process mapping and WDBPC planning activities and affixed to this Memorandum of Understanding depicting how Core and Intensive Services will be provided to One Stop customers. It is understood that plans, policies and procedures are living documents that will be revised as continuous improvement efforts are implemented. The Consortium Partners and Lead Operator agree that the formal draft of the policies procedures operations manual will be maintained by the Lead Operator and WDBPC Director and only revised with the mutual consent of all Consortium Partners.
- Intensive and comprehensive functional analysis of the operating policies and procedures for intensive and employer services conducted by the Consortium Partners and Lead Operator in partnership with the WDBPC Director. The Consortium Partners and Lead Operator agree to participate in ongoing planning and analysis and that these policies and procedures will be developed into a written Policies and Procedures Operations Manual that will also serve as a template for staff training and be consistent with WDBPC plans, goals and objectives and Federal and State rules and regulations. Once completed, these operating policies and procedures will be affixed to this Memorandum of Understanding and automatically become a part thereof.
- All staff that interact with Customers in the One Stop system will be adequately trained on the One Stop Policies and Procedures Operations Manual.
- Staff will make and accept referrals to and from all One-Stop Consortium partners and members. Referral process will be identified within the One Stop Policies and Procedures Operations Manual.
- Customer information and job leads will be shared, in accordance with confidentiality policies. This information will be shared through commonly used software systems when they are available. This includes job orders being shared through WNJPEN, America's Job Bank, America's Talent Bank, AOSOS and local data base systems.

6) **Site Locations**: WDBPC will work towards the goal that the standard will be that all One Stop sites in Passaic County will be ADA accessible and that "Individuals with Disabilities" will

have "universal access" to the sites. The WDBPC will provide monitoring to ensure that all sites are ADA compliant. The WDBPC has designated the following One Stop sites:

A) *Comprehensive One Stop Sites:* The Partners agree that the comprehensive site 200 Memorial Dr. Paterson, New Jersey (or an alternate site in or in close proximity to downtown Paterson) where core and intensive services will be provided by the Consortium Partners. A Resource Sharing Agreement between Partners for the comprehensive site will be developed and affixed as a component of this Memorandum of Understanding. Source of funds for the delivery of One-Stop activities and services through One Stop Career Centers are:

- i. Passaic County Workforce Development Center: Federal and State to-work funding streams from WIOA, WDP, WLL
- ii. Workforce New Jersey Employment Services: Federal and State funding streams from Wagner-Peyser and WLL
- iii. New Jersey Unemployment Insurance: Federal funds for unemployment insurance
- iv. New Jersey Division of Vocational Rehabilitation Services: Federal funds for vocational rehabilitation services
- v. Passaic County Department of Human Services: Federal, State and local funds for to-work, social and supportive services
- vi. Passaic County Board of Social Services: Federal, State and local funds for to-work, social and supportive services
- vii. Passaic County Community College: Federal, State and local funds for to-work and educational services

B) *Partner Sites:* The WDBPC currently recognizes the need for additional partner sites such as Faith-Based/Grass Roots organizations. The WDBPC will officially designate Partner sites once the minimum service requirements are identified. We will work towards the goal that the standard will be that any additional partner sites (such as a faith-based/grass roots organization) and/or training sites are ADA accessible and provide "universal access" for Individuals with Disabilities.

C) *Remote One Stop Sites:* The WDBPC currently recognizes the need for additional One Stop sites in Passaic County. The WDBPC will officially designate remote sites once the minimum service requirements are identified and One Stop site locations/service deliverers are determined.

7) **Resource Sharing Agreements:** The One Stop Operators Consortium of Partners and the Lead Operator with the assistance of the Fiscal Agent and WDBPC will identify the resources needed to operate each One Stop Career Center. The Consortium Partners and Lead Operator will identify the resources they will each commit to the operation of the site. This Resource Sharing Agreement will include a Service Matrix for the site, which will outline the core, intensive and training services each of the Consortium Partners is committed to providing. A Resource Sharing Agreement will be developed for each comprehensive and as appropriate, satellite site affixed to the Memorandum of Understanding. Each Consortium Partner and the Lead Operator shall remain liable for its own contribution to the provision of services and

operating costs of the One Stop comprehensive and satellite sites as defined in this agreement and the Resource Sharing Plan and consistent with the availability of funds. The Consortium Partners and Lead Operator acknowledge that the Resource Sharing Agreement may be revised from time to time with the consent of the WDBPC Director, each Consortium Partner and the Fiscal Agent.

8) One Stop System Outcomes: The Consortium Partners, Lead Operator and WDBPC will identify outcomes for specific services offered through the One Stop Career Centers and the One Stop system. These include core performance standards and customer satisfaction standards as prescribed by the U.S. Department of Labor and the NJ Department of Labor and Workforce Development, a locally developed Customer Satisfaction Program as well as any additional requirements promulgated by the State of New Jersey. These outcomes will be developed through Process Mapping and agreed to by the Consortium Partners, Lead Operator and WDBPC Director, and endorsed by the WDBPC Board. As such they will become affixed to this Memorandum of Understanding.

9) Evaluation of One Stop System: The Consortium Partners and Lead Operator also agree to participate in the planning and administration of a Performance Evaluation system that will be developed by the WDBPC Executive Committee, in consultation with the One Stop Partners Committee. It will review the ability of the One Stop System and each One Stop Career Center to meet the outcomes identified in the Memorandum of Understanding and WDBPC plans. The Consortium Partners, Lead Operator, WDBPC Director and Fiscal Agent agree that this evaluation process will be designed to a) ensure that the State performance requirements are met; b) ensure that local standards are met; c) provide information from which to identify and implement continuous improvement efforts; and d) ensure continuity and consistency in measuring, tracking and reporting of outcomes. If shortcomings are found, Partners will collaborate with WDBPC to develop solutions and favorable outcomes.

10) Nondiscrimination: All parties to this agreement certify that they are equal opportunity employers. All agree that they will not discriminate in their employment practices or services on the basis of gender, age, race, color, creed, religion, national origin, disability or veteran's status, or on the basis of any other classification protected under State or Federal law. The parties hereby certify that they have in place policies and procedures to address these issues and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law.

The parties further certify that they are currently in compliance with all applicable State and Federal laws and regulations regarding these issues and that they are unaware of any claims currently pending against them before any court or administrative body relative to alleged violation of such laws.

11) Termination: This Agreement shall be in effect for the period of time beginning on the date first written above and ending until a new MOU is required by the LWD or SETC, subject to earlier termination or extension only as provided herein.

This Agreement may be terminated by any party hereto before expiration of the Term only for cause" (November 20, 2018) and only upon giving to each other party thirty (30) days advance notice of the proposed termination specifying the cause therefore. If during the first ten (10) day of that 30-day notice period each party claimed to be in breach gives notice to the other parties informing them of its

intent to cure the breach, and if it fully does so within the 30-day notice period (or, for a breach which cannot reasonably be fully cured within such period, promptly commences and continues in good faith to implement the cure), this Agreement shall not be terminated.

Indemnity: Each party hereto which itself or whose employees, elected and/or appointed officials, officers, agents or representatives (collectively, "related persons") through any act or neglect connected with performance hereunder, cause(s) or contribute(s) to any losses, does hereby indemnify, hold harmless and agree to defend each other party and its related persons from and against all such losses. As used herein, "Losses" shall mean all claims and awards of damages due to death, personal injury or property damage, and all costs and expenses incurred defending such claims (including without limitation attorneys' fees, discovery costs and court costs at trial and on appeal).

Each party hereto shall purchase and maintain in effect all commercially reasonable or legally required forms and amounts of insurance coverage applicable to its activities in providing services described herein; premises liability insurance for facilities accommodating those employees and services; and general liability insurance covering all associated activities of the party and its related persons.

12) Miscellaneous:

- A) This Agreement fully expresses all agreements and understanding of the parties hereto relating to its subject matter and there exists no prior or contemporaneous agreement or understanding regarding this subject, which is not stated herein.
- B) The parties to this Agreement are each an independent contractor of the others, and none shall be considered or construed to be the agent or employee of another.
- C) This Agreement is personal as between the parties hereto, and shall not be assignable in whole or in part; any attempt to assign any right or obligation hereunder shall be void at its inception.
- D) Any notice permitted or required hereunder shall be given in writing, and shall be effective (a) immediately upon delivery in person or by facsimile with the appropriate receipt, or (b) three (3) days mailings by U.S. Mail properly addressed and with sufficient postage affixed.
- E) This agreement is subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et. seq., the New Jersey Contractual Liability Act, N.J.S.A. 59: 13-1 et seq., and the availability of New Jersey Workforce Development Partnership funds."
- F) This agreement is subject to availability of Federal, State and local funds.

Signatures:

Workforce Development Board of Passaic County
Duwan Bogert, Executive Director

Passaic County Workforce Development Center
Lauren Murphy, Lead One-Stop Operator

Passaic County Fiscal Agent
Richard Cahill, Chief Financial Officer

New Jersey Department of Labor and Workforce Development
Marcia McNeel, Manager

New Jersey Unemployment Insurance
Janet Aguilar, Manager

New Jersey Division of Vocational Rehabilitation Services
, Manager

Passaic County Department of Human Services
Francine Vince, Director

Passaic County Board of Social Services
Tony DeSimone, Director

Passaic County Community College
Dr. Steven Rose, President

Endorsed by:

Passaic County Board of Chosen Freeholder
Cassandra "Sandi" Lazzara, Director

Workforce Development Board of Passaic County Chairman
Beth Marmolejos

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT WITH ADL DATA SYSTEMS, INC. FOR SOFTWARE MAINTENANCE SERVICES FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180922							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-56							
CAF #								
Purchase Req. #	Blanket PO 18-02248							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT
WITH ADL DATA SYSTEMS, INC. FOR SOFTWARE
MAINTENANCE SERVICES FOR PREAKNESS HEALTHCARE
CENTER**

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the Passaic County Board of Chosen Freeholders adopted Resolution 2017 0880 on October 24, 2017 authorizing an extension of the contract with ADL Data Systems, Inc. for the maintenance of proprietary software for clinical and financial systems for Preakness Healthcare Center for a period October 14, 2017 through October 13, 2018; and

WHEREAS the Board is desirous of extending the contract with ADL Data Systems, Inc., for a period commencing October 14, 2018 to October 13, 2019 in the amount of \$45,561.12; and

WHEREAS the proposed contract is one for goods or services for the support or maintenance of proprietary computer software, and is therefore exempt from public bidding pursuant to the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5 (dd); and

WHEREAS the said Board by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the "Pay to Play" Law only under a "Fair and Open" process; ; and

WHEREAS the Board is desirous of making an exception to that policy in this case because of the proprietary computer software and hardware involved; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby authorizes a non-fair and non-open contract extension with ADL Data Systems, Inc., for the maintenance of proprietary software for clinical and financial systems for Preakness Healthcare Center for a period commencing October 14, 2018 to October 13, 2019; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in Resolution 06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect ; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any necessary documents to effectuate the purpose of this Resolution.

Dated: November 20, 2018

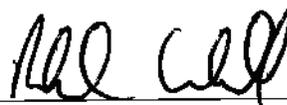
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$45,561.12

APPROPRIATION: \$11,390.28 8-01-27-172-001-219
\$34,170.84*Contingent upon availability of Funds
in 2019 adopted budget.

PURPOSE: Resolution authorizing an extension of contract of one
year to ADL Data Systems, Inc for the maintenance of
proprietary software and financial system for
Preakness Healthcare.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Recommend to extend contract of ADL Data Systems, Inc. for the maintenance of proprietary software for clinical and financial systems for Preakness Healthcare Center for one year, 10/14/18 to 10/13/19.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 45,561.12
REQUISITION # Blanket PO 18-02248
ACCOUNT # 8-01-27-172-001-219

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: Proprietary Software

- | | |
|--|----------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>11/8/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180922



QUOTATION

Date: 10/11/18

Quote #: 101118

Expiration Date: 12/11/2018

FACILITY	PREPARED BY:
Preakness Care Center	Olinda Montoro
SOLUTION	ADL Data Systems, Inc.
2018-2021 Contract Renewal	olindam@adldata.com

PAYMENT TERMS
Full payment/Purchase Order due with signed quote. Sales tax/shipping additional (when applicable)

Quote for the maintenance of Proprietary software for Clinical and Financial Systems

For the term: October 14, 2018 - October 13, 2019

Qty	Description	Monthly Maint
	Monthly Software Maintenance	\$ 3,376.76
	Additional Modules/Items:	
	New Form Technology	\$ 78.75
	Skin Condition Editor	\$ 52.50
	Immunizations	\$ 60.90
	Clinical Report Writer	\$ 227.85
For the additional years (2019-2020, 2020-2021), each year will be subject to an annual increase of 5% or CPI; whichever is greater		
	SUBTOTAL	\$ 3,796.76
	SALES TAX	
	TOTAL	\$ 3,796.76

THANK YOU FOR YOUR BUSINESS!

To accept this quotation, please sign, print, and send scanned copy to olindam@adldata.com, or fax to 914-591-1818:

Signature: _____ Print Name: _____

Title: _____ Date: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 24, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT OF ONE YEAR TO ADL DATA SYSTEMS, INC., FOR THE MAINTENANCE OF PROPRIETARY SOFTWARE FOR CLINICAL AND FINANCIAL SYSTEMS FOR PREAKNESS HEALTHCARE CENTER COMMENCING OCTOBER 14, 2017 TO OCTOBER 13, 2018 IN THE AMOUNT OF \$38,254.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20170880							
Meeting Date	10/24/2017							
Introduced Date	10/24/2017							
Adopted Date	10/24/2017							
Agenda Item	k-16							
CAF #	7-01-27-172-001-219							
Purchase Req. #	17-00493							
Result	Adopted							
FREEHOLDER	PRES	ABS	MOVE	SRC	AYE	NAY	ABST	RECU
Lazzara	✓				✓			
James	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.		✓						
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SRC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 25, 2017

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180922

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO FALLPROOF SYSTEMS LLC FOR CONSTRUCTION SERVICES AS IT PERTAINS TO THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES BUILDING PARAPET REPAIRS AND REPLACEMENT AT 80 HAMILTON STREET, PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20180923						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-57						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AWARDING CONTRACT TO FALLPROOF SYSTEMS LLC FOR CONSTRUCTION SERVICES AS IT PERTAINS TO THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES BUILDING PARAPET REPAIRS AND REPLACEMENT AT 80 HAMILTON STREET, PATERSON, NJ

WHEREAS there exists a need for Professional Construction Services as it concerns inspection services for the parapet of the Passaic County Board of Social Services Building at 80 Hamilton Street in Paterson, NJ; and

WHEREAS FallProof Systems LLC of Trenton, NJ (FallProof) submitted a quotation dated October 30, 2018 (a copy of which is attached) for the necessary construction services to be provided for a total fee of \$2,495.00 and is being recommended by the Office of the Passaic County Engineer in a letter to the Board dated November 9, 2018, a copy of which is attached hereto and made a part hereof; and

WHEREAS in light of the fact that said FallProof was awarded an emergency contract by Resolution R-2014-0922 dated November 25, 2014 and this amount is below the monetary threshold set forth in the Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.), this contract is not subject to that Law; and

WHEREAS the aforesaid was discussed with the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on November 7, 2018 and recommended to the full Board for approval; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional

awarded to FallProof Systems LLC in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,495.00

APPROPRIATION: C-04-55-148-001-920

PURPOSE: Resolution awarding contract to Fall Proof Systems
LLC; construction services pertaining to the Passaic
County Board of Social Services Building.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:ft



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 9, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Passaic County Board Social Services Building Parapet Repairs and Replacement
80 Hamilton Street
City of Paterson
AWARD OF INSPECTION SERVICES FOR 80 HAMILTON STRUCTURAL NETTING**

Dear Members of the Board:

Passaic County requested a proposal from Fall Proof Systems LLC (FallProof) for inspection services for the parapet of the Passaic County Board of Social Services Building.

This work was requested as the netting has been in place for over 4 years and is due for an inspection.

The amount of the attached invoice is \$2,495.00 which is under the bid threshold of \$17,500.00. FallProof is the installer of the structural netting at 80 Hamilton Street and also for the District Courthouse at 71 Hamilton, both in Paterson NJ.

This matter was discussed during the Public Works Committee meeting on November 7, 2018, and an award of contract for \$2,495.00 to Fall Proof is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Fall Proof Systems LLC in the amount of \$2,495.00 for inspection of the structural netting at the Passaic County Board of Social Services Building 80 Hamilton Street subject to the availability of funds.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jonathan C. Pera".

Jonathan C. Pera, P.E.
County Engineer

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180923



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180923



October 30, 2018

Andrew Thompson
 401 Grand St Rm 524
 Paterson, NJ 07505

973-881-4424
 andrewt@passaiccountynj.org

Quote #: CSIQ011973

Dear Andrew Thompson:

Thank you for the opportunity to be of service. As per your request, attached is the quotation to furnish the following items. If you have any questions, please feel free to contact me.

Quantity	Description	Part Number	Unit Price	Total
1.	Annual Inspection of approx 950' debris netting. Inspection conducted from roof and w/ bucket truck provided by customer. Work to be performed off working hours and on weekends. Includes report and documentation of assets in compliance w/ OSHA standard 1926.500 Subpart M & ANSI Z359.1 2007 6.1.1.	FPI	2495	\$ 2,495.00
	Estimated work 2 Days			

Total for all items quoted..... \$ 2,495.00

Terms:

The above pricing does not include applicable state taxes.

Sincerely,

Chris Shadek
 Inspections Coordinator

FallProof Systems LLC • 61 Second Avenue Trenton, NJ 08619
 800-452-0222 • www.fallproof.com

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180923

Design • Fabrication • Installation • Training • Inspection • Engineering



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 9, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Passaic County Board Social Services Building Parapet Repairs and Replacement
80 Hamilton Street
City of Paterson
AWARD OF INSPECTION SERVICES FOR 80 HAMILTON STRUCTURAL NETTING**

Dear Members of the Board:

Passaic County requested a proposal from Fall Proof Systems LLC (FallProof) for inspection services for the parapet of the Passaic County Board of Social Services Building.

This work was requested as the netting has been in place for over 4 years and is due for an inspection.

The amount of the attached invoice is \$2,495.00 which is under the bid threshold of \$17,500.00. FallProof is the installer of the structural netting at 80 Hamilton Street and also for the District Courthouse at 71 Hamilton, both in Paterson NJ.

This matter was discussed during the Public Works Committee meeting on November 7, 2018, and an award of contract for \$2,495.00 to Fall Proof is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Fall Proof Systems LLC in the amount of \$2,495.00 for inspection of the structural netting at the Passaic County Board of Social Services Building 80 Hamilton Street subject to the availability of funds.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180923

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A JURISDICTIONAL AGREEMENT BETWEEN THE TOWNSHIP OF WAYNE, COUNTY OF PASSAIC, AND FIRST STEPS KIDS RE LLC FOR THE MODIFICATION OF THE TRAFFIC SIGNAL AT THE INTERSECTION OF VALLEY ROAD/FRENCH HILL ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20180924						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-58						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

Res-Pg:k.58-2

RESOLUTION AUTHORIZING A JURISDICTIONAL AGREEMENT BETWEEN THE TOWNSHIP OF WAYNE, COUNTY OF PASSAIC, AND FIRST STEPS KIDS RE LLC FOR THE MODIFICATION OF THE TRAFFIC SIGNAL AT THE INTERSECTION OF VALLEY ROAD/FRENCH HILL ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS First Steps Kids RE LLC, the developer of commercial property at 45 French Hill Road in Wayne, NJ, in connection with its development of the Primrose School at that location, is modifying the existing traffic signal at the intersection of Valley Road/French Hill Road; and

WHEREAS the Passaic County Traffic Engineer is in receipt of a proposed Jurisdictional Agreement by and between the Township of Wayne, the County of Passaic and First Steps Kids RE LLC which defines the responsibilities of each party and is attached hereto and made part hereof; and

WHEREAS First Steps Kids RE LLC will be constructing the necessary road improvements at the intersection, along with the traffic signal system and related signing; and

WHEREAS upon completion of the work, the Township of Wayne will accept the future maintenance and repair of the traffic signal system, signing, and pavement markings associated with the intersection; the County of Passaic will not be responsible for any of the construction or future maintenance or repair of the traffic signal; and

WHEREAS the Passaic County Traffic Engineer has reviewed the above referenced agreement and recommends the Jurisdictional Agreement be executed by the designated officials for Passaic County (see letter dated November 13,

Public Works and Buildings & Grounds Committee at its meeting on November 7, 2018.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that pursuant to the terms set forth above, it hereby authorizes the Freeholder Director and Clerk of the Board to execute the attached Jurisdictional Agreement between the Township of Wayne, the County of Passaic, and First Steps Kids RE LLC for the modification of the existing traffic signal at the intersection of Valley Road/French Hill Road in Wayne, NJ in order to accommodate a new Pre-School to be known as the Primrose School located at 45 French Hill Road, Wayne, NJ.

November 20, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

November 13, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: Modified Traffic Signal – Valley Rd/French Hill Road – Wayne Township

Dear Members of the Board:

The developer of commercial property at 45 French Hill Road in Wayne is modifying the existing traffic signal at the referenced intersection, to accommodate a new Pre-School. Upon satisfactory completion of the signal modifications, the signal will continue to be owned and maintained by Wayne Township. It is desirable for the affected parties (*First Steps Kids RE LLC, Township of Wayne, County of Passaic*) to enter into a jurisdictional agreement defining the responsibilities of each party. This office has reviewed the agreement and finds it acceptable.

This matter was discussed at the November 7, 2018 Public Works Committee meeting, and was recommended for approval by the full Board. Based on the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing the County's representative to enter into the Jurisdictional Agreement, for the modification of the traffic signal at the intersection of Valley Road/French Hill Road in the Township of Wayne.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl

cc: County Administrator
County Counsel
County Clerk
PWC Chair
County Planning Board

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180924

JURISDICTIONAL AGREEMENT

THIS JURISDICTIONAL AGREEMENT, entered into this ____ day of , 2018 by and between the County of Passaic (hereinafter referred to as the “County”) with an address of 401 Grand Street, Paterson, New Jersey 07505, the Township of Wayne with an address of 475 Valley Road, Wayne, New Jersey 07470 (hereinafter referred to as the “Township”), and First Steps Kids RE LLC with an address of _____ with respect to the modification of a traffic light at the intersection of French Hill Road and Valley Road in the Township of Wayne, Passaic County, New Jersey.

WHEREAS, French Hill Road is a County Road and County Concurrence is required to have the Improvements installed at the above-referenced intersection, in accordance with the Traffic Signal Plan prepared by Stonefield Engineering & Design, LLC., 92 Park Avenue, Rutherford, NJ 07070 (the “Traffic Signal Plan”), a copy of which attached hereto as “Exhibit A”; and

WHEREAS, the Traffic Signal Plan involves the modification and timing of traffic lights at French Hill Road and Valley Road, County Roads, in order to facilitate the flow of traffic; and

WHEREAS, First Steps Kids RE LLC is willing to design and construct the Traffic Signal Plan in connection with its development of a Primrose School located at 45 French Hill Road, Wayne, New Jersey; and

WHEREAS, since a County roadway is involved, the jurisdictional responsibilities between the parties must be set forth.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the County, Township, and First Steps Kids RE LLC agree as follows:

1. Upon completion of the aforesaid Traffic Signal improvements by First Steps Kids RE LLC, the initial cost and installation of which shall be the responsibility of First Steps Kids RE LLC, the Township agrees to accept the jurisdiction of the traffic control lights involved in the Traffic Signal Plan, maintenance of said lights, and performance of any necessary repairs and all electrical costs, and related improvements within the intersection including the traffic island, , signs, parking prohibitions, striping of cross walks, and stop bars. Said acceptance is contingent on First Steps Kids RE LLC

providing certification by a Principal Engineer licensed to practice in the State of New Jersey that the signal has been constructed in accordance with the approved plans and MUTCD regulations.

2. First Step Kids RE LLC shall be required to post a two (2) year maintenance bond with the Township upon acceptance of the traffic signal improvements on a form to be approved by the Township Attorney or his designee.
3. The Township agrees to retain all jurisdiction of any municipal owned cross streets involved within project.
4. The Township agrees to comply with all rules, regulations, statutes, resolutions or ordinances of the State of New Jersey, the County of Passaic or the municipality wherein the Traffic Signal Plan is to take place.
5. The Township shall not assign any interest in this agreement nor transfer any interest in the same (whether by assignment or novation) without the prior written consent of the County.
6. After completion of the Traffic Signal Plan and related improvements and acceptance of jurisdictional control, the Township shall save and hold harmless the County, its officers, agent, representatives, successors and assigns and other governmental agencies from any and all suits or actions of every nature and kind which may be brought for or on account of any injury or damage arising or growing out of the negligent acts or omissions of the Township, its officers, agents or employees.
7. If any party shall violate any of the covenants, provisions or stipulations of this agreement, the party shall have the right to terminate this agreement by giving written notice to the other parties of such termination and specifying the effective date thereof, at least five (5) business days prior to the effective date of such termination.

NOTWITHSTANDING THE ABOVE, the parties shall not be relieved of liability to any other party for damages sustained by each of them by virtue of any breach of this agreement nor shall any party be limited with respect to any rights it may have to institute appropriate legal action in the event of a breach of this agreement by any other party.

THIS AGREEMENT is subject to the State and Federal Rules and Regulations, nor or hereafter promulgated or enacted, which shall be paramount to the content of this agreement.

IN WITNESS WHEREOF, the County, the Township, and First Steps Kids RE LLC have executed this agreement as of the date first written.

ATTEST:

TOWNSHIP OF WAYNE

Paul V. Margiotta, RMC, CMC, MMC

By: _____
Christopher Vergano, Mayor

ATTEST:

COUNTY OF PASSAIC

By: _____
Insert Name

ATTEST:

FIRST STEPS KIDS RE LLC

By: _____
Jay Patel, Managing Partner

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF UNDERGROUND STORAGE TANKS (UST) AND ABOVE GROUND TANKS (AST) ON-CALL SERVICES FOR THE COUNTY OF PASSAIC ON AN AS-NEEDED BASIS FOR A PERIOD OF 2 YEARS (2018-2020) AS PER PUBLIC SOLICITATION/BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180925							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-59							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING AWARD OF UNDERGROUND STORAGE TANKS (UST) AND ABOVE GROUND TANKS (AST) ON-CALL SERVICES FOR THE COUNTY OF PASSAIC ON AN AS-NEEDED BASIS FOR A PERIOD OF 2 YEARS (2018-2020) AS PER PUBLIC SOLICITATION/BID

WHEREAS there exists a need for on-call services for underground storage tanks (UST) and above ground tanks (AST) on call services for the County of Passaic Engineering Department for a period of 2 years (November 1, 2018 to October 31, 2020); and

WHEREAS the County of Passaic issued a public solicitation/bid to qualified vendors for the UST and AST On-Call Services Bid for the County of Passaic and institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the County of Passaic, Department of Engineering has reviewed and tabulated the proposals/bids as received on October 19, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to T. Slack Environmental Services, Inc. of Kenilworth, NJ, Aurora Environmental, Inc. of Union Beach, NJ, and Meridian Environmental Services of Toms River, NJ in accordance with a letter dated November 8, 2018 attached hereto; and

WHEREAS the contract period will be from November 1, 2018 through October 31, 2020; and

WHEREAS contracts will be awarded on an as-needed basis, pursuant to the lowest cost response received for the specific project tasks required; and

WHEREAS the Public Works and Buildings & Grounds Committee at its November 7, 2018 meeting considered this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the pricing schedule contained in the bids submitted by T. Slack Environmental Services, Inc. of Kenilworth, NJ, Aurora Environmental, Inc. of Union Beach, NJ, and Meridian Environmental Services of Toms River, NJ for the purposes described above; and

BE IT FURTHER RESOLVED that specific contracts shall be awarded on an “as-needed” basis by subsequent resolution and/or purchase order, as appropriate, subject to certification of available funds; and

BE IT FURTHER RESOLVED that said contracts shall be awarded to the bidder with the lowest aggregate pricing as determined by the established fee schedules and the work required; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180925



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 8, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Underground Storage Tanks (UST) and Above Ground Tanks (AST)
On Call Services for Period of November 1, 2018 to October 31, 2020
Various Locations throughout the County

Dear Members of the Board:

The County of Passaic received unit price bids for the County's Underground Storage Tanks (UST) and Above Ground Tanks (AST) On Call Services on October 19, 2018. The purpose of these bids was to establish a pool of qualified UST & AST companies with established Unit Prices for a period of 2 years. Passaic County will make project specific agreements with one or more of these companies based on these established unit prices.

Assignments will be paid with a purchase order or resolution as appropriate. The period of the agreement will be November 1, 2018 to October 31, 2020.

A total of 3 qualified bids were received (Unit Price tabulation is attached):

- T. Slack Environmental Services, Inc, 180 Market Street, Kenilworth, NJ 07033
- Aurora Environmental, Inc., 1102 Union Avenue, Union Beach, NJ 07735
- Meridian Environmental Services, 24 Germania Station Road, Suite 3, Toms River, NJ 08755

This bid was reviewed and recommended for Approval by the Public Works Committee at their meeting of November 7, 2018. We respectfully recommend that the Board approve agreements with each of these companies for the purpose of establishing unit prices for on-call services for a period of 2 years.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution: R2018025
Chair, Public Works Committee
County Administrator

Board of Chosen Freeholders
November 8, 2018
Page 2 of 2

County Counsel
Director of Finance
Director of Purchasing

K:\Users\jonathan_p\UST\On-Call Services\2018-2020\BCF_Pool.Award_2018_11_08.doc

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180925

**UNDERGROUND STORAGE TANKS (UST) AND ABOVE GROUND STORAGE TANKS (AST) ON CALL SERVICES
PASSAIC COUNTY - NOVEMBER 1, 2018 TO OCTOBER 31, 2020**

Bids received on October 19, 2018

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: 2018-25

	Meridian	T. Slack	Aurora
<u>Bid Item No. 1 - Above Ground Fueling Tanks Mark-Up</u>	No Bid	10%	8%
<u>Bid Item No. 2 - Tank & Dispenser System & Equipment Comp</u>	No Bid	10%	8%
<u>Bid Item No. 3 - Wayne or Gasboy Fueling System & Component</u>	No Bid	10%	8%
<u>Bid Item No. 4 - Wayne or Gasboy Fueling Repair Component</u>	No Bid	10%	8%
<u>Bid Item No. 5 - Veeder Root Tank or Omntec Monitoring System</u>	No Bid	10%	8%
<u>Bid Item No. 6 - Veeder Root Tank or Omntec System Repair Comp.</u>	No Bid	10%	8%
<u>Bid Item No. 7 - Underground Pipe Systems Equipment & Repair Components</u>	No Bid	10%	5%
<u>Bid Item No. 8 - Above Ground & Underground Flexible Pipe Systems Equipment and Repair Components</u>	No Bid	10%	10%
<u>Bid Item No. 9 - Contract Line Items for LSRP Services for Passaic County</u>			
Initial Receptor Evaluation Report	\$400.00	\$400.00	\$700.00
Site Investigation Report for UST Closure No Ground Water	\$2,000.00	\$950.00	\$1,800.00
Site Investigation Report for UST Closure with Ground Water	\$2,500.00	\$1,500.00	\$2,100.00
Remedial Investigation Report for Soils	\$3,000.00	\$2,000.00	\$2,800.00
Remedial Investigation Report for Ground Water	\$3,000.00	\$2,000.00	\$2,800.00
Remedial Action Report for Soils	\$3,500.00	\$1,250.00	\$2,800.00
Remedial Action Report for Ground Water	\$3,500.00	\$1,500.00	\$3,000.00
Receptor Evaluation with Well Search	\$600.00	\$550.00	\$1,100.00
Response Action Outcome Submission	\$200.00	\$450.00	\$900.00
Daily Rate (8 hours) for LSRP Oversight	\$795.00	\$640.00	\$1,200.00
Half Day Rate (4 hours) for LSRF Oversight	\$435.00	\$320.00	\$600.00

	Meridian	T. Slack	Aurora
Per Hour	No Bid	\$80.00	\$80.00
Per Hour	No Bid	\$160.00	\$160.00
Per Hour	No Bid	\$110.00	\$110.00
Per Site	No Bid	\$195.00	\$165.00
Per Unit	No Bid	\$215.00	\$350.00
Per Tank	No Bid	\$325.00	\$475.00
Each	No Bid	\$95.00	\$100.00
Each	No Bid	\$175.00	\$300.00
Each	No Bid	\$75.00	\$125.00
Each	No Bid	\$75.00	\$25.00
Each	No Bid	\$75.00	\$50.00
Per Site	No Bid	\$500.00	\$450.00

* Only Regular Hours will be paid by the County - No overtime hours/rate.
 All Test/Inspections/Certifications unit prices include all associated costs, such as, but not limited to labor, mobilization, reports, coordination, transportation, equipment, etc...

Bid Item No. 11 - Removal Items

Removal & disposal of bituminous concrete / asphalt	\$4.00	\$4.00	\$4.00
Upto four (4) inches thick, including saw cutting	\$4.00	\$5.50	\$6.00
To six (6) inches thick, including saw cutting	\$6.00	\$7.95	\$8.00
To eight (8) inches thick, including saw cutting			
Removal & disposal of reinforced concrete			
Upto four (4) inches thick, including saw cutting	\$8.00	\$5.95	\$6.00
To six (6) inches thick, including saw cutting	\$8.00	\$7.95	\$8.00
To eight (8) inches thick, including saw cutting	\$10.00	\$9.95	\$10.00
To twelve (12) inches thick, including saw cutting	\$12.00	\$15.95	\$15.00
Rock removal & disposal	\$120.00	\$195.00	\$245.00
Excavation and Disposal of uncontaminated material from site (includes any required stockpiling and testing)	\$175.00	\$34.50	\$50.00
Excavation and Disposal of contaminated material from site (includes any required stockpiling and testing)	\$225.00	\$80.00	\$90.00
Excavation and Disposal of dry industrial solid waste, (ID 27) material from site (includes any required stockpiling and testing)	\$225.00	\$80.00	\$90.00

Introduced by: _____
 Adopted on: November 20, 2018
 Official Resolution #: R20180925

Remove all uncontaminated excavated material, in six (6) inch lifts, using a conventional compaction method

Remove all materials from underground storage tanks to be removed

- a. 275 gallon
- b. 550 gallon
- c. 1,000 gallon
- d. 2,000 gallon
- e. 2,500 gallon
- f. 3,000 gallon
- g. 4,000 gallon
- h. 5,000 gallon
- i. 6,000 gallon
- j. 8,000 gallon
- k. 10,000 gallon
- l. 15,000 gallon
- m. 20,000 gallon
- n. 30,000 gallon

Removal and disposal of waste petroleum products and/or sludges, removable by pumping:

- a. Gasoline
- b. Diesel Fuel
- c. No. 2 heating oil

Existing tank excavation / removal / disposal from site including related piping

- a. 275 gallon
- b. 550 gallon
- c. 1,000 gallon
- d. 2,000 gallon
- e. 2,500 gallon
- f. 3,000 gallon
- g. 4,000 gallon
- h. 5,000 gallon
- i. 6,000 gallon
- j. 8,000 gallon
- k. 10,000 gallon
- l. 15,000 gallon
- m. 20,000 gallon
- n. 30,000 gallon

	Meridian	T. Slack	Aurora
Per Cubic Yard	\$75.00	\$10.00	\$12.00
Each	\$500.00	\$125.00	\$195.00
Each	\$500.00	\$150.00	\$195.00
Each	\$500.00	\$250.00	\$250.00
Each	\$500.00	\$300.00	\$350.00
Each	\$750.00	\$325.00	\$400.00
Each	\$750.00	\$400.00	\$450.00
Each	\$900.00	\$450.00	\$550.00
Each	\$1,500.00	\$550.00	\$700.00
Each	\$1,500.00	\$725.00	\$850.00
Each	\$1,800.00	\$750.00	\$950.00
Each	\$2,500.00	\$1,000.00	\$1,150.00
Each	\$3,500.00	\$1,250.00	\$1,450.00
Each	\$4,500.00	\$1,650.00	\$1,650.00
Each	\$5,500.00	\$1,850.00	\$1,950.00
Per Gallon	\$4.60	\$2.25	\$1.50
Per Gallon	\$4.45	\$1.00	\$0.95
Per Gallon	\$4.45	\$1.00	\$0.95
Each	\$1,500.00	\$850.00	\$950.00
Each	\$1,500.00	\$1,350.00	\$1,400.00
Each	\$1,800.00	\$1,550.00	\$1,800.00
Each	\$1,900.00	\$1,950.00	\$2,100.00
Each	\$2,400.00	\$2,195.00	\$2,300.00
Each	\$2,800.00	\$2,600.00	\$2,600.00
Each	\$3,500.00	\$3,100.00	\$3,100.00
Each	\$4,000.00	\$3,495.00	\$3,500.00
Each	\$5,000.00	\$3,900.00	\$3,800.00
Each	\$6,500.00	\$4,250.00	\$4,300.00
Each	\$7,000.00	\$6,300.00	\$6,300.00
Each	\$13,000.00	\$9,750.00	\$9,800.00
Each	\$18,000.00	\$11,700.00	\$11,800.00
Each	\$28,000.00	\$14,500.00	\$14,500.00

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO NEW JERSEY REALTY ADVISORY GROUP, LLC FOR APPRAISAL SERVICES RELATED TO THE ACQUISITION OF EASEMENTS REQUIRED FOR THE PASSAIC COUNTY DPW FACILITY FORMER NIKE MISSILE BASE PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20180926							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-60							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AWARDING CONTRACT TO NEW JERSEY REALTY ADVISORY GROUP, LLC FOR APPRAISAL SERVICES RELATED TO THE ACQUISITION OF EASEMENTS REQUIRED FOR THE PASSAIC COUNTY DPW FACILITY FORMER NIKE MISSILE BASE PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS there exists a need for Professional Consultant Appraisal Services as it concerns the County's acquisition of easements on a total of two properties necessary for the Passaic County DPW Facility Former Nike Missile Base Project at 1310 Route 23 North in the Township of Wayne, New Jersey; and

WHEREAS New Jersey Realty Advisory Group, LLC, 178 Main Street, Woodbridge, NJ 07095 has submitted a proposal for the necessary consulting services to be provided for a fee of \$3,500.00 in connection with the Passaic County DPW Facility Former Nike Missile Base Project, which is being recommended by the Passaic County Engineer in a letter to the Board dated November 13, 2018, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of November 7, 2018 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said New Jersey Realty Advisory Group, LLC has been qualified as a pool professional appraiser in a "Fair and Open" procedure pursuant to the resolution of the Board of

February 13, 2018; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consultant Appraisal Services for the above-mentioned project be awarded to New Jersey Realty Advisory Group, LLC in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,500.00

APPROPRIATION: C-04-55-148-001-920

PURPOSE: Resolution awarding contract to New Jersey Realty
Advisory Group, LLC for appraisal services.



Richard Cahill
Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Passaic County DPW Facility
Former Nike Missile Base
1310 Route 23 North
Township of Wayne, Passaic County

AWARD OF CONSULTING APPRAISAL SERVICES

Dear Members of the Board:

The Passaic County DPW Facility project in the Township of Wayne, requires the County to acquire two (2) construction easements, one (1) slope easement, one (1) drainage easement and one (1) emergency access easement on a total of two properties. The County of Passaic requested proposals for appraisal services for these easements

Four proposals were requested and were received from the County appraisal pool for the above referenced project. The proposals are as follows:

New Jersey Realty Advisory Group, LLC Woodbridge, NJ	\$ 3,500.00
Landmark I Appraisal, LLC Chester, NJ	\$ 3,600.00
Federal Appraisal, LLC. Whitehouse Station, NJ	\$ 6,500.00
Lasser Sussman Associates, LLC Summit, NJ	\$ 9,500.00

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180926

Board of Chosen Freeholders
November 13, 2018
Page 2 of 2

This matter was discussed at the Public Works Committee meeting on November 7, 2018, and an award of contract to New Jersey Realty Advisory Group, LLC is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to New Jersey Realty Advisory Group, LLC, in the amount of \$3,500.00 for the appraisal work necessary for the County's DPW Facility project in the Township of Wayne, subject to the availability of funds.

Very truly yours,



Jonathan Pera, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

K:\Users\jonathan\NikeBase\BCF\BCF_Appraisal Award_2018_11.doc



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Passaic County DPW Facility
Former Nike Missile Base
1310 Route 23 North
Township of Wayne, Passaic County

AWARD OF CONSULTING APPRAISAL SERVICES

Dear Members of the Board:

The Passaic County DPW Facility project in the Township of Wayne, requires the County to acquire two (2) construction easements, one (1) slope easement, one (1) drainage easement and one (1) emergency access easement on a total of two properties. The County of Passaic requested proposals for appraisal services for these easements

Four proposals were requested and were received from the County appraisal pool for the above referenced project. The proposals are as follows:

New Jersey Realty Advisory Group, LLC Woodbridge, NJ	\$ 3,500.00
Landmark I Appraisal, LLC Chester, NJ	\$ 3,600.00
Federal Appraisal, LLC. Whitehouse Station, NJ	\$ 6,500.00
Lasser Sussman Associates, LLC Summit, NJ	\$ 9,500.00

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180926

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR GRADE CONSTRUCTION AS IT PERTAINS TO THE WEASEL BROOK PARK SITE REMEDIATION CONTRACT: C-18-011 PROJECT IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180927							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-61							
CAF #	C-04-55-153-001-904							
Purchase Req. #	18-06642							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION FOR CHANGE ORDER #1 FOR GRADE
CONSTRUCTION AS IT PERTAINS TO THE WEASEL BROOK
PARK SITE REMEDIATION CONTRACT: C-18-011
PROJECT IN THE CITY OF CLIFTON, NEW JERSEY**

WHEREAS a contract was awarded to Grade Construction for the project known as the Weasel Brook Park Site Remediation Contract: C-18-011 in the City of Clifton, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a net increase of \$25,843.67 in the contract amount due to field changes, as evidenced in attached letter dated November 13, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 7, 2018 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated November 13, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See November 13, 2018 letter attached hereto

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180927

Addition \$ 25,843.67

See November 13, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 448,313.21
Previous Additions		\$ -00-
Total		\$ 448,313.21
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 448,313.21
Amount of This Change	Add	\$ 25,843.67
Contract Amount to Date		\$ 474,156.88

November 20, 2018

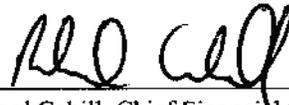
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,843.67

APPROPRIATION: C-04-55-153-001-904

PURPOSE: Resolution for change order #1 for Grade Construction
pertaining to Weasel Brook Park Site Remediation.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

RESOLUTION FOR CHANGE ORDER #1 FOR GRADE CONSTRUCTION AS IT PERTAINS TO THE WEASEL BROOK PARK SITE REMEDIATION CONTRACT: C-18-011 PROJECT IN THE CITY OF CLIFTON, NEW JERSEY

WHEREAS a contract was awarded to Grade Construction for the project known as the Weasel Brook Park Site Remediation Contract: C-18-011 in the City of Clifton, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a net increase of \$25,843.67 in the contract amount due to field changes, as evidenced in attached letter dated November 13, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 7, 2018 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated November 13, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

Introduced on:	See November 13, 2018 letter attached hereto		
Adopted on:	November 20, 2018		
Official Resolution#:	R20180927	Addition	\$ 25,843.67

REASON FOR CHANGE

Res-Pg:k.61-6

See November 13, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 448,313.21
Previous Additions		\$ -00-
Total		\$ 448,313.21
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 448,313.21
Amount of This Change	Add	\$ 25,843.67
Contract Amount to Date		\$ 474,156.88

November 20, 2018



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Engineering
Telephone #: 972-881-4450
- DESCRIPTION OF RESOLUTION:**
 Resolution Approving Change Order # 1, an addition in the amount of \$25,843.67 issued to Grade Construction for the Weasel Brook Park Site Remediation Project.
2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 25,843.67 (Add)
REQUISITION # Purchase Order # 18-06642
ACCOUNT # C-04-55-153-001-904
4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: _____
5. **COMMITTEE REVIEW:** _____ **DATE:** _____
 Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works 11/7/17
6. **DISTRIBUTION LIST:**
 Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Weasel Brook Park Site Remediation
Contract: C-18-011
City of Clifton, Passaic County
CHANGE ORDER No. 1

Members of the Board:

Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting a net increase in the contract amount due to field changes.

The total net amount of the increase is \$25,843.67, resulting in a new contract amount of \$474,156.88.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of November 7, 2018.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 1 to the Contractor, Grade Construction of Paterson, New Jersey, in the amount of \$25,843.67 (Twenty Five Thousand Eight Hundred Forty Three Dollars and Sixty Seven Cents), which results in an increase to the adjusted Contract amount. The total contract amount including Change Order No. 1 is \$474,156.88.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
NAM

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel

Introduced on: Director of Planning, 2018
Adopted on: Director of Planning, 2018
Official Resolution#: R20180927

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1
PROJECT No. 18-011

DATE: November 5, 2018

PROJECT TITLE:

Weasel Brook Park - Site Remediation

LOCATION: Weasel Brook Park, City of Clifton, NJ

DATE OF CONTRACT: December 22, 2017

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Grade Construction

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
1	Performance and Payment Bond	(0.01)	L.S.	\$9,860.00	(\$135.00)
3	Traffic Safety Services (If and Where Directed)	(0.22)	L.S.	\$10,000.00	(\$2,200.00)
4	Traffic Directors, Flaggers (If and Where Directed)	(60)	HOUR	\$70.00	(\$4,200.00)
15	Tree Protection (If and Where Directed)	(325)	L.F.	\$7.03	(\$2,284.75)
TOTAL DEDUCTIONS					<u>(\$8,819.75)</u>
<u>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
8	Soil Aggregate, Designation I-4, 6" Thick	246.93	S.Y.	\$5.86	\$1,447.01
9	Geotextile Indicator Fabric	246.93	S.Y.	\$1.87	\$461.76
10	Reset Manholes (If and Where Directed)	1	EA	\$261.06	\$261.06
12	Borrow Topsoil, 6" Thick	246.93	S.Y.	\$5.98	\$1,476.84
13	Seeding and Fertilizing, Mix #14	246.93	S.Y.	\$0.90	\$222.24
14	Straw Mulching	246.93	S.Y.	\$0.19	\$46.92
16	Tree Removal, Over 6" Diameter (If and Where Directed)	9	UNIT	\$989.72	\$8,907.48
<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
S-01	Tree Removal at Vanderhoef House w/ stump removal	1	L.S.	\$4,560.00	\$4,560.00
S-02	3/4" Clean, Crushed Stone for Tree Well, Delivered	52.58	TON	\$25.20	\$1,325.02
S-03	River Stone for Tree Well, Delivered	94.92	TON	\$86.80	\$8,144.14
S-04	Restore Damage from Drainage System Failure on Parkview Drive	1	L.S.	\$7,811.16	\$7,811.16
TOTAL ADDITIONS					<u>\$34,663.42</u>
NET CHANGE ORDER (ADDITION)					<u>\$25,843.67</u>

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180927

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT	\$25,843.67
ORIGINAL TIME FOR COMPLETION.....	45 Calendar Days
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	
NEW DATE FOR COMPLETION IS.....	October 15, 2018

2. REASON FOR CHANGE

Item No. 1 - Performance and Payment Bond: The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Performance and Payment Bond.

Item No. 2 - Traffic Safety Services (If and Where Directed): The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Traffic Safety Services (If and Where Directed).

Item No. 3 - Traffic Directors, Flaggers (If and Where Directed): The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Traffic Directors, Flaggers (If and Where Directed).

Item No. 8 - Soil Aggregate, Designation I-4, 6" Thick: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Soil Aggregate, Designation I-4, 6" Thick.

Item No. 9 - Geotextile Indicator Fabric: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Geotextile Indicator Fabric.

Item No. 10 - Reset Manholes (If and Where Directed): Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Reset Manholes (If and Where Directed).

Item No. 12 - Borrow Topsoil, 6" Thick: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Borrow Topsoil, 6" Thick.

Item No. 13 - Seeding and Fertilizing, Mix #14: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Seeding and Fertilizing, Mix #14.

Item No. 14 - Straw Mulching: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Straw Mulching.

Item No. 15 - Tree Protection (If and Where Directed): The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Tree Protection (If and Where Directed).

Item No. 16 - Tree Removal, Over 6" Diameter (If and Where Directed): Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for tree Removal, Over 6" Diameter (If and Where Directed).

Item No. S-01 - Tree Removal at Vanderhoof House w/ Stump Removal: Soil sampling during construction extended the area for site remediation around and existing tree that was originally outside of the project limits. The contractor was directed to remove and remove the tree. This resulted in establishing a new pay item for Tree Removal at Vanderhoof House w/ Stump Removal.

Item No. S-02 - 3/4" Clean, Crushed Stone for Tree Well, Delivered: The contractor was directed to supply crushed stone for the installation of tree wells around trees to be protected within the limits of site remediation. This resulted in establishing a new pay item for 3/4" Clean, Crushed Stone for Tree Well, Delivered.

Item No. S-03 - River Stone for Tree Well, Delivered: The contractor was directed to supply river stone for the installation of tree wells around trees to be protected within the limits of site remediation. This resulted in establishing a new pay item for River Stone, Delivered.

Item No. S-04 - Restore Damage from Drainage Overflow from Parkview Drive: The contractor repaired soil erosion caused by stormwater runoff as a result of heavy rainfall and overflow of existing drainage. This resulted in establishing a new pay item for Restore Damage from Drainage System Failure on Parkview Drive.

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180927

3. STATEMENT OF CONTRACT AMOUNT	
ORIGINAL CONTRACT AMOUNT.....	\$448,313.21
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$448,313.21
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$448,313.21
AMOUNT OF THIS CHANGE.....ADD.....	\$25,843.67
CONTRACT AMOUNT TO DATE.....	\$474,156.88

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - Grade Construction

SIGNATURE _____ DATE 11/5/18

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date 11/5/18
 (County Inspector)

Reviewed By and Recommended
 For Processing By: _____ Date 11/5/18
 (Project Engineer)

Recommend for Approval By: _____ Date _____
 (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
 Cassandra "Sandi" Lazzara, Freeholder - Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #16 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20180928							
Meeting Date		11/20/2018							
Introduced Date		11/20/2018							
Adopted Date		11/20/2018							
Agenda Item		k-62							
CAF #									
Purchase Req. #									
Result		Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.	
Lazzara	✓				✓				
James	✓		✓		✓				
Akhter	✓				✓				
Bartlett	✓				✓				
Best Jr.	✓				✓				
Duffy	✓		✓		✓				
Lepore	✓				✓				

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION FOR CHANGE ORDER #16 FOR H&S
MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO
THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE
CITY OF PATERSON, NEW JERSEY**

WHEREAS a contract was awarded to H&S Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex in Paterson, NJ; and

WHEREAS it is now necessary that a change order be made in an amount of \$5,821.00 which addresses issues with utilities such as a septic line and a termination of electrical service affecting progress of the project, which is more fully described in the attached letter dated November 8, 2018 from the Passaic County Engineer; and

WHEREAS a certification is attached which indicates the availability of funds for said expenditure; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 7, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 16 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated November 8, 2018 and attached hereto, be and the same is hereby approved:

1. DESCRIPTION AND VALUE OF CHANGE

See November 8, 2018 letter attached hereto

Addition	\$ 5,821.00
----------	-------------

REASON FOR CHANGE

See November 8, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 7,994,000.00
Previous Additions		\$ 1,502,458.09
Total		\$ 9,496,458.09
Previous Deductions		\$ 351,648.40
Net Prior to This Change		\$ 9,144,809.69
Amount of This Change	Add	\$ 5,821.00
Contract Amount to Date		\$ 9,150,630.69

November 20, 2018

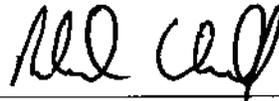
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,821.00

APPROPRIATION: \$3,783.27 C-04-55-140-001-908
\$2,037.73 C-04-55-148-001-904

PURPOSE: Resolution for change order #16 for H&S Mechanical, Inc., pertaining to Renovations to the Passaic County Court House Annex.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 8, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #16– H&S Mechanical Inc.

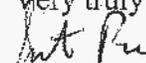
Members of the Board:

This Office is in receipt of Change Order #16 in the amount of \$5,821.00 addition to the above referenced project.

Change Order #16 addresses issues with utilities such as an septic line and a termination of electrical service affecting progress of the project.

This Change Order was reviewed and discussed at the Public Works Committee meeting of November 8, 2018 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #16 in the amount of \$5,821.00 subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/AET
cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_\1My Documents\PC Courthouse Annex\Construction\Change Orders\C.O. #16.docx

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180928

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 16 (ADD)
 PROJECT No.
 DATE: November 2, 2018

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION
 LOCATION: PATERSON, NJ
 DATE OF CONTRACT: 12-Jun-17
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Additions					
<u>1</u>	C.O. 32 -Provide the cost of labor, material and equipment to Vacuum Jet all existing under slab sewer pipelines to be reused, from the various existing bathroom cleanouts on the ground floor to the street sewer main. In addition, to insure that these pipelines are not cracked, damaged, or obstructed by roots or debris, a video of all lines will also be performed and a report will be provided on the findings. (Overhead and Profit Incl)	1	EA	\$ 3,249.00	\$ 3,249.00
<u>2</u>	C.O. 33 -Provide the cost of labor and material and equipment to install a temporary 60amp breaker power line to the guard booth station due to the power being cut to the Annex Building during construction.(Overhead and Profit Incl)	1	EA	\$ 2,572.00	\$ 2,572.00
Total Extras					\$ 5,821.00
Total Supplementals					
Total Adds					\$ 5,821.00

1. DESCRIPTION AND VALUE OF CHANGE (Cont')

ADD TO THE AMOUNT OF CONTRACT.....
 ORIGINAL DATE FOR COMPLETION..... May 1, 2019
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 34 Calendar Days
 NEW DATE FOR COMPLETION..... June 4, 2019

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

16 (ADD)

DATE: November 2, 2018

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 12-Jun-17

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

2. REASON FOR CHANGE

This change order addresses issues with utilities affecting progress of the project.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 8, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #16– H&S Mechanical Inc.

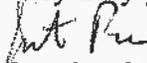
Members of the Board:

This Office is in receipt of Change Order #16 in the amount of \$5,821.00 addition to the above referenced project.

Change Order #16 addresses issues with utilities such as an septic line and a termination of electrical service affecting progress of the project.

This Change Order was reviewed and discussed at the Public Works Committee meeting of November 8, 2018 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #16 in the amount of \$5,821.00 subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_\1My Documents\PC Courthouse Annex\Construction\Change Orders\C.O. #16.docx

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180928

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO MASER CONSULTING P.A. FOR CONSULTING DESIGN SERVICES FOR THE REPLACEMENT OF CULVERT NO. 1600-312 MORSETOWN ROAD OVER TRIBUTARY TO WEST BROOK IN THE TOWNSHIP OF WEST MILFORD, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180929							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-63							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AWARDING A PROFESSIONAL SERVICES
CONTRACT TO MASER CONSULTING P.A. FOR CONSULTING
DESIGN SERVICES FOR THE REPLACEMENT OF CULVERT
NO. 1600-312 MORSETOWN ROAD OVER TRIBUTARY TO
WEST BROOK IN THE TOWNSHIP OF WEST MILFORD, NJ**

WHEREAS there exists a need for Professional Consulting Design Services which includes the inspection, design, obtaining permits, and preparation of construction contract documents and construction phase services for the replacement of Culvert No. 1600-312 Morsetown Road over Tributary to West Brook in the Township of West Milford, NJ; and

WHEREAS the firm of Maser Consulting P.A. of Red Bank, New Jersey has submitted a proposal for the necessary services for a fee of \$239,940.00 which is being recommended by Office of the Passaic County Engineer (see correspondence dated November 13, 2018 attached hereto and made part hereof); and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

WHEREAS the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of November 7, 2018 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Maser Consulting P.A. has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2018-0022 dated January 23, 2018 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

Chosen Freeholders of the County of Passaic that the Professional Consulting Design Services for the above-mentioned project be awarded to Maser Consulting P.A. of Red Bank, New Jersey, in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$239,940.00

APPROPRIATION: C-04-55-105-001-902

PURPOSE: Resolution awarding a Professional Services Contract to Maser Consulting P.A; consulting design services for the replacement of Culvert No. 1600-312.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Replacement of Culvert No. 1600-312
Morsetown Road over Tributary to West Brook
Township of West Milford, Passaic County
AWARD OF CONSULTING DESIGN SERVICES

Dear Members of the Board:

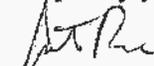
The County of Passaic requested proposal for the Replacement of Culvert No. 1600-312, Morsetown Road over Tributary to West Brook in the Township of West Milford. The work included under this proposal includes the inspection, design, obtaining permits, and preparation of the construction contract documents and construction phase services for the replacement of this structure.

One proposal was requested and received from Maser Consulting P.A. of Red Bank, New Jersey in the amount of \$239,940.00.

This matter was discussed at the Public Works Committee meeting on November 7, 2018, and an award of contract to Maser Consulting P.A. is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Maser Consulting P.A. in the amount of \$239,940.00 for the Replacement of Culvert No. 1600-312 over Tributary to West Brook subject to the availability of funds.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

K:\Users\jonathan_p\Proposals\312 - Morsetown Road\BCF_Award_2018_11.doc

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180929


SCOPE CLARIFICATIONS

Based on our understanding of the project, we offer the following clarifications on the County's Scope of Work dated September 28, 2018 (attached herewith in Section 4 of this Proposal):

Field Survey

Maser Consulting will perform a detailed Route Survey along a portion of Morsetown Road from the culvert 400 feet in a northerly direction including the intersection of Morsetown Road and Kitchell Lake Drive; and from the culvert southerly to the full intersection of West Brook Road and Morsetown Road. All of the work associated with this survey will take place under the direct supervision of a New Jersey Licensed Professional Land Surveyor and will include the following:

1. Survey traverse and level runs will originate and terminate on Control Monuments and Bench Marks that have been established by an approved agency.
2. Horizontal control will be tied to the NAD 83 New Jersey Plane Coordinate System.
3. Vertical Control will be tied to North American Vertical Datum – NAVD 1988. If NJDEP permit drawings require conversion to the National Geodetic Vertical Datum (NGVD), a conversion equation between the two vertical datums will be provided.
4. The Project/Bridge Centerline (CL) will be established as the right-of-way (ROW) CL where possible and the Bridge CL. The Project CL will be tied to ROW through station/offsets. Control points will be established as necessary to reference the project baseline.
5. A Project Base Map will be prepared to depict existing site conditions, limits of work, and means of access. Field survey will be performed detailing planimetric features and ROW pertinent to the preparation of base mapping and ROW plans for the proposed project. The base mapping will extend a minimum of 50 feet from the edge of the roadway on both sides of Morsetown Road.
6. A survey of existing features will be performed. It will include existing roadway elements, utility poles, drainage structures, guide rail, fences, signs and limits of wooded areas. Individual trees and specimen shrubs will be located within easement and taking parcel areas, and with the entire project survey area. Topography will be shown with 1-ft contour intervals.
7. Station and offset from centerline to existing drainage structures will be shown on the plan. The type of structure, type of casting, size and types of pipes entering the structure and inverts on accessible pipes will be recovered by field survey.
8. Roadway cross-sections will be taken at 50-ft intervals and will be provided for a minimum distance of 400 feet on the northerly culvert approach and on the southerly approach to the intersection of Morsetown Road and Kitchell Lake Drive, and will extend a minimum of 50 feet from the edge of existing pavement on each side of the roadway. Additional cross sections will be taken at 25-ft intervals adjacent to each side of the culvert within 100 feet of the culvert and cross sections will be taken at 50-ft intervals along the side streets.
9. A separate cross section will be taken at each driveway. Spot grades will be taken to establish the centerline profile of the driveways from the road centerline extending 50 feet up the driveway.
10. The project baseline will be established in the field by placement of PKs at every 50 feet along the existing roadway. Ties will be established at the beginning and ending station and the PI of each survey. The project baseline will be established along the physical centerline alignment or at the centerline of the ROW after positions are ascertained.
11. The existing culvert and existing water opening at the culvert will be detailed and measured for flood hazard area purposes, development of permit documents and for demolition and construction plan purposes.
12. Stream cross sections will be taken at 100-ft intervals for a minimum distance of 500 feet upstream and downstream, 25-ft intervals for the first 100 feet and at the upstream and downstream faces of the culvert to develop the hydraulic model for the hydraulic analysis of the affected waterway.
13. Wetland area limits will be located and mapped as delineated by other Maser Consulting staff.



Maser Consulting P.A.

Customer Loyalty *through* Client Satisfaction - } -

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180929

[REDACTED] SCOPE CLARIFICATIONS

14. Horizontal and vertical baseline control points will be established in the field for Contractor's reference during construction. One permanent benchmark will be established on each side of the culvert.
15. Geotechnical test borings will be located in the field.

Right-of-Way

1. Existing ROW lines will be determined through deed and map research and field surveys of existing evidence. Front property corners will be located along the adjacent roadways extending 500 feet beyond the beginning and end of the project.
2. We will determine if any additional ROW and/or Easements (temporary or permanent) are required due to the Project work. If ROW and/or Easements are required, the necessary documentation will be prepared.
3. Alignment Maps and General Property Parcel Maps, if required, will be prepared in accordance with NJDEP "Manual for the Preparation of Right-of-Way Maps and Agreements" and in accordance with Passaic County's Standards. We will provide information and documents (maps, descriptions, etc.) to the County to secure the necessary easements (permanent or temporary) and/or right-of-way takings for the project. NJDOT
4. The information/documentation for up to three (3) easements/right-of-way takings is included in this Proposal.

Geotechnical Investigation

1. Based on our understanding of the scope of work, Maser Consulting will be observing four (4) test borings, two (2) at each end of the proposed culvert, performed by the County's drilling contractor.
2. The subsurface exploration program will be performed under the full-time observation of our geotechnical specialist, who will observe and log the explorations, collect soil samples, and will be acting under the direction of a licensed Professional Geotechnical Engineer. Explorations will be field-located by our representative by measuring from existing site features using conventional taping methods.
3. Representative samples obtained from the explorations will be subjected to limited laboratory testing to evaluate general engineering characteristics. Such testing will likely include moisture contents, grain-size analysis, Atterberg Limits. We will coordinate with the County's Geotechnical consultant to perform the laboratory testing.
4. We will prepare a Geotechnical Report, summarizing the subsurface conditions encountered at the site. The report will include the results of the subsurface exploration programs and laboratory testing, and geotechnical recommendations including:
 - a. Recommended foundation types and corresponding capacity;
 - b. Bearing strata;
 - c. Seismic design Parameters (based on SPT-N values only);
 - d. Lateral earth pressure coefficients;
 - e. Subgrade modulus for the design of slab-on-grade, if required;
 - f. Excavation support systems;
 - g. Construction dewatering, if required;
 - h. Considerations for construction, such as for subgrade preparation.

Permitting

1. FRESHWATER WETLAND DELINEATION AND THREATENED AND ENDANGERED SPECIES REVIEW
To clarify the Highlands Applicability Determination, Freshwater Wetland and Flood Hazard Area permit requirements, Maser Consulting will prepare and submit to the NJDEP a request for a pre-application meeting, which will include the following:
 - a. A project description;
 - b. A plan view of the project;
 - c. A tax lot and block designation of the site;



Maser Consulting P.A.

Customer Loyalty through Client Satisfaction - 2 -

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180929

 SCOPE CLARIFICATIONS

- d. The location of the project site, including the municipality and county;
- e. The general or surveyed location of freshwater wetlands, transition areas, and State open waters;
- f. A copy of the appropriate United States Soil Conservation Service map(s); and
- g. A United States Geological Survey quadrangle map showing the site.

Two (2) staff from Maser Consulting, including an engineer and environmental permitting professional, will attend the pre-application meeting.

Maser Consulting will delineate freshwater wetlands within 150 ft. of the culvert replacement using the three-parameter approach (vegetation, soils, hydrology) described in the Federal Manual for Identifying and Delineating Jurisdictional Wetlands. This work will involve flagging the freshwater wetland boundary with numbered surveyor's ribbon (to be located by survey under a separate task) and will include the following information:

- a. Characterizing the soils of the wetland and upland areas including a statement on their hydric or non-hydric nature based upon Munsell Soil Color Chart readings.
- b. Characterizing the upland and wetland communities based upon vegetation and compiling a general list of plant species on the property with an indication of their associated abundance in the wetland and upland communities.
- c. Characterizing the hydrology of the wetland and upland areas on the property.

The replacement of the culvert is eligible for authorization under the New Jersey Department of Environmental Protection's Freshwater Wetland General Permit No. 10 (Minor road crossing). Maser Consulting will prepare an application for a Freshwater Wetland General Permit No. 10 for the proposed culvert replacement. This application will be prepared in accordance with subchapters 7 and 16 of the Freshwater Wetlands Protection Act Rules at N.J.A.C. 7:7A. The application will include a letter report regarding the wetland delineation that was prepared for the project. The letter report will include information on soils, vegetation and hydrology, background mapping, site description, photographs, technical data sheets and qualifications of preparers.

Information on threatened and endangered species will be derived from NJDEP databases and will include a Natural Heritage Program database search. Information on cultural resources will be derived from information contained in the NJDEP NJ-GeoWeb database and from studies or investigations (e.g. Phase 1A survey) if available.

2. FLOOD HAZARD AREA PERMIT

Maser Consulting P.A. will prepare supporting documents for initial submission of an application package for a Flood Hazard Area (FHA) permit for the project in accordance with N.J.A.C. 7:13. This will include FHA Application and Engineering Reports, site photographs, checklist, and associated data required for a Flood Hazard Verification application.

The un-named tributary to Pompton River is not a studied waterbody. To determine the flood hazard area limit, the culvert will need to be hydraulically modeled utilizing 125% of the peak flow for the 100-yr storm event. Should the culvert not have capacity for this peak flow, the backwater effect (or other approved method) will be modeled to establish the regulated flood hazard area. This method has been utilized and approved by the NJDEP for similar situations where the tributary is restricted by a culvert and embankments. Formal hydrologic and hydraulic calculations utilizing HEC-RAS (or other approved programs) are anticipated and are included as part of this scope of services.

A scour analysis will be conducted utilizing HEC-RAS or HEC-21 to determine the anticipated future scour potential at the culvert. Minimum depth of permanent sheeting will be calculated based on the results.



Maser Consulting P.A.

Customer Loyalty *through* Client Satisfaction - 3 -

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180929

 SCOPE CLARIFICATIONS

3. FLOOD HAZARD AREA – ENVIRONMENTAL REPORT

Maser Consulting will prepare a Flood Hazard Area Environmental Report to be included in the application for a Flood Hazard Area Individual Permit. The Environmental Report will be prepared in accordance with the requirements at N.J.A.C. 7:13-18.6 and will include a narrative, background maps, assessment of potential impacts on regulated waters, channels, riparian zones, fishery resources, and threatened or endangered species, analysis of alternatives and description of avoidance and minimization measures. Detailed mitigation plans (if required) and site-specific studies related to threatened or endangered species (if required) are excluded and will be the subject of a separate proposal.

A Flood Hazard Area Environmental Report is only required as part of an application for an Individual Permit. If the project design is eligible for a Permit-By-Rule or a General Permit, an Environmental Report is not required.

4. HIGHLANDS APPLICABILITY DETERMINATION

The project site occurs in the Highlands Preservation Area; however, the proposed activities appear to qualify for an exemption for the routine maintenance and operations, rehabilitation, preservation, reconstruction, or repair of transportation or infrastructure systems by a State entity or local government unit, provided that the activity is consistent with the goals and purposes of the Highlands Water Protection and Planning Act and does not result in the construction of any new through-capacity travel lanes of 2,640 feet or more not including tapers.

Accordingly, Maser Consulting will prepare and submit a request to the NJDEP for a Highlands Applicability Determination, which will consist of the information described in the NJDEP's Application Checklist for a Highlands Applicability Determination, which includes:

- Highlands Applicability Determination application form;
- USGS, Road, and Tax Maps;
- Preparation of public notices;
- Application fee (to be provided by applicant);
- A site plan certified by the appropriate licensed New Jersey Professional engineer or land surveyor showing the existing and proposed transportation or infrastructure system;
- A written description of the work to be conducted, the purpose of the activity and how that purpose is consistent with the goals and purposes of Highlands Water Protection and Planning Act;
- A brief description of the State entity or local government unit that is sponsoring and overseeing the proposed activities.

The Highlands Applicability Determination is required to demonstrate the proposed activities are exempt from requiring a Highlands Preservation Area Approval and needs to be obtained before the applicant can proceed with obtaining the requisite freshwater wetland and flood hazard area approvals pursuant to N.J.A.C. 7:7A and N.J.A.C. 7:13. **If the NJDEP determines that the proposed activities are not exempt, a Highlands Preservation Area Approval will be required; a separate scope and fee proposal will be provided in this case.**

5. GREEN ACRES

According to our preliminary research Culvert No. 1600-312 is not located within the jurisdiction area of the Green Acres.

Per the NJDEP's *Green Acres & Open Space Inventory*, available online, neither the project site nor the adjoining lots are identified as being encumbered by the Green Acres. The Tax Map 49 indicates "Community Park" located on the tax parcel (Lot 1) to the east; however, preliminary tax map research indicates that this lot may be controlled by the Kitchell Lake Homeowner's Association. Based on a preliminary review of available information, approval by the Green Acres (e.g. diversion) is not anticipated for the project. However, if the Green Acres lands are present, the design approach will be limited to the proposed activities being contained entirely within the existing right-of-way to avoid encroachments onto the Green Acres, and thereby avoiding sensitive resources and significant additional fees and review time that



Maser Consulting P.A.

Customer Loyalty through Client Satisfaction - 4 -

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180929


 SCOPE CLARIFICATIONS

would be associated with obtaining a Green Acres approval. If encroachment into the Green Acres land will be required, a separate scope and fee proposal will be provided in this case.

6. STORMWATER MANAGEMENT PERMIT

This Proposal assumes that the project will not be a Major Development and, therefore, the Stormwater Management permit will not be required.

Traffic

1. DATA COLLECTION AND TRAFFIC ANALYSIS

Maser Consulting will collect traffic volumes on Morsetown Road at the Culvert No. 1600-312 for an entire week using Automatic Traffic Recorders (ATRs). These volumes will be collected and broken down into 15 minute intervals to determine the various Peak Hours and the Average Daily Traffic along the roadway and presented in a memorandum report. Also, Accident Reports will be obtained and analyzed to understand any safety issues within the project limits. This information will be utilized as design criteria for the culvert and roadway design in addition to developing the appropriate maintenance of traffic scheme.

2. CONSTRUCTION SEQUENCING ANALYSIS

The traffic volume collected along this roadway will be used to develop a *Synchro/SimTraffic* model of Morsetown Road. This model will be utilized to determine the most effective construction staging scheme. The following traffic schemes will be considered at a minimum:

- Full road closure with a vehicular detour;
- Two-Stage Construction with a one-way detour, maintaining one-way traffic on the exiting road;

The traffic engineering team will present our findings to our structural design team, and we will recommend the most appropriate solution for traffic control during construction. Our results and recommended scheme will be presented to the County.

3. TRAFFIC CONTROL AND TRAFFIC SIGNAL DESIGN

Once the preferred construction sequencing has been agreed upon by the County, Maser Consulting will move forward with detailed Maintenance of Traffic Control and Detour Plans. The traffic control will be designed to minimize the impacts to the motoring public and maximize the safety of the work zone. Traffic safety in the work zone is a critical element of maintenance and protection of traffic. All work zones will be designed in strict conformance to the MUTCD. The speed limits in the work zone and through any lane transitions will be developed to ensure that the proper speed will be maintained. Signing and pavement markings/stripping within the work zone and along the detour routes will be designed in accordance with the NJDOT Standard Traffic Control Details and the MUTCD.

For the purposes of this Proposal, it is assumed that a temporary traffic signal system will not be necessary.

Cultural Resources (If & Where Directed)

If requested by SHPO, *Richard Grubb and Associates, Inc.* (RGA), a sub-consultant to Maser Consulting, will prepare a Phase IA Archaeological and Reconnaissance-level Historic Architectural Survey in connection with the proposed replacement of the Morsetown Road Culvert. A review of New Jersey GeoWeb and LUCY, the New Jersey Historic Preservation Office's CRGIS online viewer, indicates that there are no resources listed in or previously determined eligible for listing in the New Jersey and National Registers of Historic Places in the vicinity of the culvert. The culvert is not located within or proximate to a NJHPO Archaeological Site Grid. The project archaeologist and architectural historian will meet the Secretary of the Interior's Professional Qualifications and Standards for their respective disciplines (36 CFR Part 61). The project archaeologist will conduct a field visit to examine the topographic setting, record prior disturbance, and assess the sensitivity for prehistoric and historic archaeological resources. The project architectural historian will photograph all buildings and structures of greater than 50 years of age in the project vicinity. Culvert 1600-312 dates to circa 1930. A preliminary review of aerial photography suggests that a few residences along Morsetown Road near the tributary to West Brook are approximately fifty years of age or older. They, along with Culvert 1600-312, will be surveyed at the Reconnaissance-level in order to determine if further



Maser Consulting P.A.

Customer Loyalty through Client Satisfaction - 5 -

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180929

 SCOPE CLARIFICATIONS

historic architectural investigations and evaluation (such as Intensive-level survey) will prove necessary. Coordination with the New Jersey Historic Preservation Office will determine if a Phase IB Archaeological and/or Intensive-level Historic Architectural Survey is necessary under state and/or federal regulations.



Maser Consulting P.A.

Customer Loyalty *through* Client Satisfaction. - 6 -

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180929



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Replacement of Culvert No. 1600-312
Morsetown Road over Tributary to West Brook
Township of West Milford, Passaic County
AWARD OF CONSULTING DESIGN SERVICES

Dear Members of the Board:

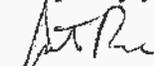
The County of Passaic requested proposal for the Replacement of Culvert No. 1600-312, Morsetown Road over Tributary to West Brook in the Township of West Milford. The work included under this proposal includes the inspection, design, obtaining permits, and preparation of the construction contract documents and construction phase services for the replacement of this structure.

One proposal was requested and received from Maser Consulting P.A. of Red Bank, New Jersey in the amount of \$239,940.00.

This matter was discussed at the Public Works Committee meeting on November 7, 2018, and an award of contract to Maser Consulting P.A. is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Maser Consulting P.A. in the amount of \$239,940.00 for the Replacement of Culvert No. 1600-312 over Tributary to West Brook subject to the availability of funds.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

K:\Users\jonathan_p\Proposals\312 - Morsetown Road\BCF_Award_2018_11.doc

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180929

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES, P.A. OF WALL, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-092 PASSAIC AVENUE OVER McDONALD BROOK IN THE CITY OF PASSAIC, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180930							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-64							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES, P.A. OF WALL, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-092 PASSAIC AVENUE OVER McDONALD BROOK IN THE CITY OF PASSAIC, NJ AS PER BID

WHEREAS bids were received by the County of Passaic for construction and geotechnical on-call testing services for construction, asphalt core testing and environmental material; and

WHEREAS Passaic County passed Resolution R-2017-174 on March 16, 2017 awarding a contract to French & Parrello Associates, P.A. of Wall, New Jersey on an as-needed basis for a two-year period between March 1, 2017 and February 28, 2019; and

WHEREAS the Passaic County Engineering Department by letter dated November 7, 2018 is recommending that said French & Parrello Associates, P.A. be authorized to be paid an allowance for providing professional geotechnical testing and laboratory services in the amount of \$20,957.00 for the project known as the Replacement of Structure No. 1600-092 Passaic Avenue over McDonald Brook in the City of Passaic, NJ in conformity with their February 15, 2017 bid (copy of letter attached hereto and made a part hereof); and

WHEREAS the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on November 7, 2018 and recommend that it be approved by the entire Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of French & Parrello Associates, P.A. of Wall, NJ to conduct the needed professional testing services for the Replacement of Structure No. 1600-092 Passaic Avenue over McDonald Brook in the City of Passaic, NJ for the sum of \$20,957.00 in conformity with Board Resolution R-2017-174 dated March 16, 2017 award of bid to them.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

November 20, 2018

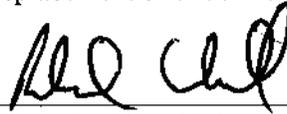
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,957.00

APPROPRIATION: C-04-55-105-001-902

PURPOSE: Resolution authorizing the award of contract to French & Parrello Associates, P.A. of Wall for on-call Geotechnical Testing and Laboratory Services for the replacement of structure.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 7, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing and Laboratory Services for
Replacement of Structure No. 1600-092
Passaic Avenue over McDonald Brook
City of Passaic

AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2017-174, dated March 16, 2017, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2017 and February 28, 2019. The bids from the various consultants were received on February 15, 2017 for the On-Call Testing Services.

The Replacement of the Passaic Avenue Bridge No. 1600-092 over McDonald Brook project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, French & Parrello was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$20,957.00. These costs were based upon the rates submitted by French & Parrello for Resolution R-2017-174 mentioned above.

This matter was discussed during the Public Works Committee meeting on November 7, 2018, and an initial allowance of \$20,957.00 for French & Parrello of Wall, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to French & Parrello in the amount of \$20,957.00 for anticipated geotechnical testing and laboratory services for the Replacement of the Passaic Avenue Bridge No. 1600-092 subject to the availability of funds.

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180930

Very truly yours,



Jonathan Pera, P.E.
County Engineer

Re

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
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TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 7, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing and Laboratory Services for
Replacement of Structure No. 1600-092
Passaic Avenue over McDonald Brook
City of Passaic

AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2017-174, dated March 16, 2017, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2017 and February 28, 2019. The bids from the various consultants were received on February 15, 2017 for the On-Call Testing Services.

The Replacement of the Passaic Avenue Bridge No. 1600-092 over McDonald Brook project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, French & Parrello was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$20,957.00. These costs were based upon the rates submitted by French & Parrello for Resolution R-2017-174 mentioned above.

This matter was discussed during the Public Works Committee meeting on November 7, 2018, and an initial allowance of \$20,957.00 for French & Parrello of Wall, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to French & Parrello in the amount of \$20,957.00 for anticipated geotechnical testing and laboratory services for the Replacement of the Passaic Avenue Bridge No. 1600-092 subject to the availability of funds.

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180930

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #7 TO SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON AND TOTOWA, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#		R20180931						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-65						
CAF #		C-04-55-121-001-920						
Purchase Req. #		PO 16-05288						
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION FOR CHANGE ORDER #7 TO SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON AND TOTOWA, NJ

WHEREAS a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2016 Lower County Roadway Resurfacing Project in Clifton, Hawthorne, Little Falls, North Haledon, Paterson and Totowa NJ; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to additions in as-built quantities to date primarily consisting of additional drainage structure work; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure; and

WHEREAS this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee at a meeting on November 7, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 7 in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated November 13, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 7

DESCRIPTION AND VALUE OF CHANGE

See letter November 13, 2018 attached hereto

Addition	\$ 126,527.45
----------	---------------

REASON FOR CHANGE

See letter November 13, 2018 attached hereto

1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 2,515,007.65
Previous Additions	286,098.74
Total	2,801,106.39
Previous Deductions	450,524.31
Net Prior to This Change	2,350,582.08
Amount of This Change Add	126,527.45
Contract Amount to Date	2,477,109.53

November 20, 2018

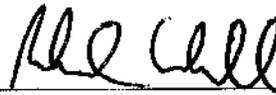
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$126,527.45

APPROPRIATION: C-04-55-121-001-920

PURPOSE: Resolution for change order#7 to Smith-Suody Asphalt Construction Company pertaining to the 2016 Lower County Roadway Resurfacing Project in Clifton, Hawthorne, Little Falls, North Haledon, Paterson and Totowa.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

RESOLUTION FOR CHANGE ORDER #7 TO SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON AND TOTOWA, NJ

WHEREAS a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2016 Lower County Roadway Resurfacing Project in Clifton, Hawthorne, Little Falls, North Haledon, Paterson and Totowa NJ; and

C-04-55-121-001-920

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to additions in as-built quantities to date primarily consisting of additional drainage structure work; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure; and

WHEREAS this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee at a meeting on November 7, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 7 in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated November 13, 2018 and attached hereto, be and the same is

CHANGE ORDER NO. 7

DESCRIPTION AND VALUE OF CHANGE

See letter November 13, 2018 attached hereto

Addition	\$ <u>126,527.45</u>
----------	----------------------

REASON FOR CHANGE

See letter November 13, 2018 attached hereto

1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,515,007.65
Previous Additions		286,098.74
Total		2,801,106.39
Previous Deductions		450,524.31
Net Prior to This Change		2,350,582.08
Amount of This Change	Add	126,527.45
Contract Amount to Date		2,477,109.53

November 20, 2018



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Engineering
Telephone #: 972-881-4450

DESCRIPTION OF RESOLUTION:

Resolution Approving Change Order # 7 an addition in the amount of \$126,527.45, issued to Smith Soudy Asphalt for the 2016 Lower County Road Resurfacing.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$126,527.45
REQUISITION # Purchase Order 16-05288
ACCOUNT # C-04-55-121-001-920

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:** **DATE:**

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Public Works	<u>11/7/18</u>

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2016 Roadway Resurfacing, Lower County
Change Order #7 (Add)

Members of the Board:

Attached for your approval is Change Order #7 (Add) to be issued to the Contractor, reflecting an increase in the in the contract amount due to as-built quantities to date primarily consisting of additional drainage structure work.

The total amount of the increase is \$126,527.45 resulting in a new contract amount of \$2,477,109.53. Total Change Orders to date equal -1.51% of the original contract Amount.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of November 7, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #6 in the amount of \$126,527.45.

Very truly yours

Timothy R. Metten, P.E.
Deputy County Engineer

Attachment:

TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180931

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 7 (Add)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: October 11, 2018

PROJECT TITLE: 2016 Lower County Roadway Resurfacing
 LOCATION: Clifton, Hawthorne, Little Falls, N. Haledon, Paterson and Totowa
 DATE OF CONTRACT: June 14, 2016
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Smith-Sandy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Add					
9	Traffic Director Flagger	35.5	MH	\$ 70.00	\$ 2,485.00
13	Excavation, Test Pit	2	CY	\$ 20.00	\$ 40.00
15	HMA Milling 3" or less	8995	SY	\$ 3.19	\$ 28,694.05
19	Inlet Type A	4	UN	\$ 1,665.00	\$ 6,660.00
32	Set Inlet Type A Casting	2	UN	\$ 6.50	\$ 13.00
44	Set Inlet Type D Casting	27	UN	\$ 1,530.00	\$ 41,310.00
61	Traffic Markings Symbols LL Thermo	93	SF	\$ 6.05	\$ 562.65
71	Shared Lane Markings Preformed Greenbacks	23	UN	\$ 685.00	\$ 15,755.00
83	Repair Inlet	47	UN	\$ 650.75	\$ 30,585.25
86	Reconstructed Manhole w/ New Casting by Others	65	UN	\$ 6.50	\$ 422.50
	Total Adds				\$ 126,527.45
Change Order Total					\$ 126,527.45

1. DESCRIPTION AND VALUE OF CHANGE (Con't)	
ADD TO THE AMOUNT OF CONTRACT.....	\$ 126,527.45
ORIGINAL DATE FOR COMPLETION.....	October 14, 2017
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	Calendar Days
NEW DATE FOR COMPLETION IS.....	October 14, 2017

2. REASON FOR CHANGE

All Items

As-built Quantities. Inlet quantities are offset by deducts of similar items.

Item 71

Additional quantities applied on Grand St.

Item 86

Corrects erroneous deduc from a previous CO.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 7 (Add)
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: October 11, 2018

PROJECT TITLE: 2016 Lower County Roadway Resurfacing
LOCATION: Clifton, Hawthorne, Little Falls, N. Haledon, Paterson and Totowa
DATE OF CONTRACT: June 14, 2016
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT (\$2,515,007.65), PREVIOUS ADDITIONS (\$286,098.74), TOTAL (\$2,801,106.39), PREVIOUS DEDUCTIONS (-\$450,524.31), NET PRIOR TO THIS CHANGE (\$2,350,582.08), AMOUNT OF THIS CHANGE (\$126,527.45), and CONTRACT AMOUNT TO DATE (\$2,477,109.53).

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith Sondy

SIGNATURE DATE

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: (County Inspector) Date

Reviewed By and Recommended for Processing By: (Project Engineer) Date

Recommend for Approval By: (County Engineer) Date

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE DATE: Freeholder - Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #6 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON AND TOTOWA, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180932							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-66							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION FOR CHANGE ORDER #6 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON AND TOTOWA, NJ

WHEREAS a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2016 Lower County Roadway Resurfacing Project in Clifton, Hawthorne, Little Falls, North Haledon, Paterson and Totowa, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a deduction of \$92,806.83 in the contract amount; and

WHEREAS this change reflects a decrease due to as-built quantities to date, as evidenced in attached letter dated November 13, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 7, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 6 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated November 13, 2018 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 6

1. DESCRIPTION AND VALUE OF CHANGE

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180322
See November 13, 2018 letter attached hereto

Deduction

Res Pg: k.66-3
\$ 92,806.83

REASON FOR CHANGE

See November 13, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,515,007.65
Previous Additions		\$ 286,098.74
Total		\$ 2,801,106.39
Previous Deductions		\$ 357,717.48
Net Prior to This Change		\$ 2,443,388.90
Amount of This Change	Deduct	\$ 92,806.83
Contract Amount to Date		\$ 2,350,582.08

November 20, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2016 Roadway Resurfacing, Lower County
Change Order #6 (Deduct)

Members of the Board:

Attached for your approval is Change Order #6 (Deduct) to be issued to the Contractor, reflecting a decrease in the in the contract amount due to as-built quantities to date.

The total amount of the decrease is -\$92,806.83 resulting in a new contract amount of \$2,350,582.08.
Total Change Orders to date equal -6.54% of the original contract Amount.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of November 7, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #6 in the amount of -\$92,806.83.

Very truly yours

A handwritten signature in black ink, appearing to read "Timothy R. Mettlen".

Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment:

TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180932

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

6 (Deduct)

DATE: October 11, 2018PROJECT TITLE: 2016 Lower County Roadway ResurfacingLOCATION: Clifton, Hawthorne, Little Falls, N. Haledon, Paterson and TotowaDATE OF CONTRACT: June 14, 2016OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERSCONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
DEDUCTS					
17	Tack Coat	-16200	GAL	\$ 0.03	-\$486.00
18	Polymerized Joint Adhesive	-14000	LF	\$ 0.07	-\$980.00
25	Reconstructed Manhole w/Existing Casting	-16	UN	\$ 1.90	-\$30.40
26	Reconstructed Inlet Type A w/New Casting	-12	UN	\$ 26.00	-\$312.00
34	Set Inlet Type E Casting	-5	UN	\$ 6.50	-\$32.50
36	Reconstructed Inlet Type B w/New Casting	-35	UN	\$ 6.50	-\$227.50
37	Reconstructed Inlet Type E w/New Casting	-5	UN	\$ 6.50	-\$32.50
38	Bicycle Safe Grate	-12	UN	\$ 6.50	-\$78.00
39	Curb Piece Type N-Eco	-60	UN	\$ 6.50	-\$390.00
41	4" PVC Schedule 80	-50	LF	\$ 5.00	-\$250.00
42	Concrete Sidewalk 4" thick	-218.2	SY	\$ 65.21	-\$14,228.82
46	Detectable Warning Surface Surface Mount	-80	SF	\$ 27.40	-\$2,192.00
47	9"x18" Concrete Vertical Curb	-418	LF	\$ 31.35	-\$13,104.30
54	Removal of Beam Guide Rail	-25	LF	\$ 1.00	-\$25.00
55	Bicycle Lane Markings Preformed Greenbacks	-5	UN	\$ 600.00	-\$3,000.00
56	Traffic Stripes Long Life Epoxy Resin 4"	-15012	LF	\$ 0.39	-\$5,854.68
57	Traffic Stripes Long Life Epoxy Resin 8"	-9440	LF	\$ 0.77	-\$7,268.80
58	Traffic Stripes Long Life Thermo 6"	-5549	LF	\$ 0.90	-\$4,994.10
59	Traffic Stripes Long Life Thermo 12"	-651	LF	\$ 1.81	-\$1,178.31
60	Traffic Stripes Long Life Thermo 24"	-1622	LF	\$ 3.62	-\$5,871.64
62	Reconstructed Inlet Type D w/Existing Casting	-5	UN	\$ 6.50	-\$32.50
63	RPM Bi-Directional Amber	-150	UN	\$ 38.38	-\$5,757.00
64	RPM Mono-Directional Amber	-12	UN	\$ 38.35	-\$460.20
65	Regulatory and Warning Sign w/Post	-167.5	SF	\$ 39.45	-\$6,607.88
68	Reconstructed Inlet Type A w/Existing Casting	-10	UN	\$ 6.50	-\$65.00
69	Reconstructed Inlet Type B w/Existing Casting	-8	UN	\$ 6.50	-\$52.00
70	Reconstructed Inlet Type E w/Existing Casting	-5	UN	\$ 6.50	-\$32.50
72	Topsoiling 4" Thick	-1845	SF	\$ 5.48	-\$10,110.60
73	Fertilizing & Seeding Type A-3	-2000	SF	\$ 0.55	-\$1,100.00
74	Straw Mulching	-2000	SF	\$ 0.11	-\$220.00
75	Extension Frame Type A	-5	UN	\$ 15.00	-\$75.00
77	Extension Frame Type D	-5	UN	\$ 14.50	-\$72.50
78	Extension Frame Type E	-5	UN	\$ 15.00	-\$75.00
79	Reconstruct Baltimore Inlet w/Manhole Casting	-2	UN	\$ 1,830.00	-\$3,660.00
80	Underdrain Type F	-45	LF	\$ 37.18	-\$1,673.10
84	Repair Manhole	-5	UN	\$ 6.50	-\$32.50
85	Reconstruct Manhole w/New Casting	-8	UN	\$ 6.50	-\$52.00
96	Borrow Topsoil	-50	CY	\$ 43.85	-\$2,192.50
Total Reductions					-\$92,806.83

Introduced on: November 20, 2018Adopted on: November 20, 2018Official Resolution#: R20180932

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

6 (Deduct)

DATE: October 11, 2018

PROJECT TITLE: 2016 Lower County Roadway Resurfacing

LOCATION: Clifton, Hawthorne, Little Falls, N. Haledon, Paterson and Totowa

DATE OF CONTRACT: June 14, 2016

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

ADD TO THE AMOUNT OF CONTRACT.....	-\$92,806.83
Current DATE FOR COMPLETION.....	October 14, 2017
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	Calendar Days
NEW DATE FOR COMPLETION IS.....	October 14, 2017

2. REASON FOR CHANGE

All Items

As-built quantities. Some resulting from overlap with PSE&G roads.

ORIGINAL CONTRACT AMOUNT.....	\$2,515,007.65
PREVIOUS ADDITIONS.....	\$286,098.74
TOTAL.....	\$2,801,106.39
PREVIOUS DEDUCTIONS.....	-\$357,717.48
NET PRIOR TO THIS CHANGE.....	\$2,443,388.90
AMOUNT OF THIS CHANGE.....	-\$92,806.83
CONTRACT AMOUNT TO DATE.....	\$2,350,582.08

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith Sondy

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Inspector)

Reviewed By and Recommended
for Processing By: _____ Date _____
(Project Engineer)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
Adopted on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180932

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR CONSULTING ENGINEERING SERVICES AS IT PERTAINS TO THE PREPARATION OF CONSTRUCTION DOCUMENTS FOR THE 2019 ROAD RESURFACING PROGRAM WITHIN VARIOUS MUNICIPALITIES IN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180933							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-67							
CAF #	C-04-55-140-001-920							
Purchase Req. #	R8-06854							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AWARDING CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR CONSULTING ENGINEERING SERVICES AS IT PERTAINS TO THE PREPARATION OF CONSTRUCTION DOCUMENTS FOR THE 2019 ROAD RESURFACING PROGRAM WITHIN VARIOUS MUNICIPALITIES IN PASSAIC COUNTY

WHEREAS there exists a need for Professional Consultant Engineering Services as it concerns the preparation of construction documents for the 2019 Road Resurfacing Program within various municipalities in Passaic County, NJ; and

WHEREAS Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, NJ 08033 submitted a proposal dated November 6, 2018 for the necessary consulting services to be provided for a fee of \$105,000.00 in connection with this project, which is being recommended by the Office of the Passaic County Engineer in a letter to the Board dated November 13, 2018, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on November 7, 2018 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Remington & Vernick Engineers has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2018-0022 dated

January 23, 2018, as set forth in Pay to Play Law N.J.S.A.

19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consultant Engineering Services for the above-mentioned project be awarded to Remington & Vernick Engineers in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

November 20, 2018

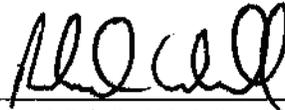
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$105,000.00

APPROPRIATION: C-04-55-140-001-920

PURPOSE: Resolution awarding contract to Remington & Vernick Engineers for consulting engineering services pertaining to the preparation of construction for the 2019 Road Resurfacing.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

RESOLUTION AWARDING CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR CONSULTING ENGINEERING SERVICES AS IT PERTAINS TO THE PREPARATION OF CONSTRUCTION DOCUMENTS FOR THE 2019 ROAD RESURFACING PROGRAM WITHIN VARIOUS MUNICIPALITIES IN PASSAIC COUNTY

WHEREAS there exists a need for Professional Consultant Engineering Services as it concerns the preparation of construction documents for the 2019 Road Resurfacing Program within various municipalities in Passaic County, NJ; and

WHEREAS Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, NJ 08033 submitted a proposal dated November 6, 2018 for the necessary consulting services to be provided for a fee of \$105,000.00 in connection with this project, which is being recommended by the Office of the Passaic County Engineer in a letter to the Board dated November 13, 2018, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on November 7, 2018 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Remington & Vernick Engineers has been qualified as a pool professional engineer in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen

19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consultant Engineering Services for the above-mentioned project be awarded to Remington & Vernick Engineers in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

November 20, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:k.67-7

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2019 Road Resurfacing Program
Preparation of Construction Documents
Professional Services Contract – Remington & Vernick Engineers

Members of the Board:

We respectfully request that the Board of Chosen Freeholders authorize a Professional Services Contract with Remington & Vernick Engineers, 51 Haddonfield Road, Suite 260, Cherry Hill, NJ 08002, in the amount of \$105,000.00, for the purpose of preparing Construction Documents for the 2019 Road Resurfacing Program.

R&V's proposal of November 6, 2018 is attached.

The Public Works and Buildings & Grounds Committee, discussed this during on November 7, 2018 and recommended that the full Board authorize this Professional Services Contract.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing a Professional Services Contract with Remington & Vernick Engineers in the amount of \$105,000.00.

Very truly yours

Timothy K. Mettlen, P.E.
Assistant County Engineer

Encl: Proposal

TRM

cc: County Administrator
County Engineer
Public Works Committee
Finance

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180933



**REMINGTON
& VERNICK
ENGINEERS**

RVE HQ:
232 Kings Highway East
Haddonfield, NJ 08033
O: (856) 795-9595
F: (856) 795-1882

November 6, 2018

Jonathan Pera, PE, County Engineer
County of Passaic
Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: Request for Proposals - Consulting Engineering Services
2019 County Aid Resurfacing Project**

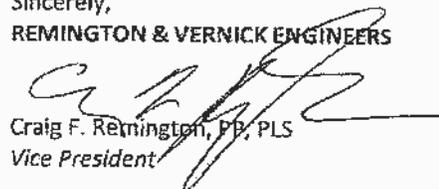
Dear Mr. Pera:

REMINGTON & VERNICK ENGINEERS, INC. (RVE) has the experience, resources, and desire to continue to provide Passaic County (County) with the professional services necessary for the 2019 County Aid Resurfacing Program. RVE has served the County on all of its road resurfacing projects since 2011, and we bring unmatched recent experience, expertise, and understanding to this project's requirements. Our proposal has been tailored to address the specifications set forth in the County's request. RVE's entire organization is dedicated to providing professional consulting services to every client we serve. Key competitive advantages the RVE Team offers the County include:

- **IN-DEPTH PROJECT EXPERIENCE** - The firm has provided engineering services for each County Road Resurfacing Project since 2011. Therefore, we have detailed knowledge of the County's requirements for the project, in addition to an understanding of your expectations, regulations, and requirements. Additionally, our experience providing engineering services roadway improvement projects throughout New Jersey for both counties and municipalities gives us a knowledge base to apply the Best management Practices to this effort. Our Team brings the advanced technical knowledge and communication skills required to efficiently support the County.
- **ADHERENCE TO CONTRACT REQUIREMENTS** - Our engineering design teams have the skills and experience needed to get these projects completed in accordance with all requirements of the NJDOT, AASHTO, MUTCD, and the PROWAG.
- **INFORMATION ENCLOSED** - Enclosed in this proposal is the scope of services and associated fees for the project, which will be prepared as a single construction contract. Additionally, we have included our NJDOT prequalification form for Highway Design (H1), confirming our ability to perform the required services.

RVE's Team is, and has been, focused on this opportunity. Having provided the County with engineering services for each of its roadway resurfacing projects since 2011, we look forward to continuing to serve the County. Justin DiBiase, PE, PTOE will serve as the Project Manager for this project. His resume is included in our submission for review. Should you need additional information, please contact John M. Pyne, PE, CME, Director of Business Development at (856) 795-9595 ext. 2250. Thank you for considering RVE for this most important project.

Sincerely,
REMINGTON & VERNICK ENGINEERS


Craig F. Remington, PE, PLS
Vice President

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180933

RVE.com

OVERVIEW

The 2019 County Aid Resurfacing Project will entail the resurfacing of approximately 10.1 miles of County roadways within various municipalities in the County as well as the Rea House Parking Lot in Hawthorne. In addition to the resurfacing scope of services, RVE will investigate and design upgrades to the under road drainage system at selected locations along Terhune Avenue in Wayne Township, as identified by the County.

As required in the Scope of Services, RVE will inspect the entire length of all Roadways included in this Resurfacing Program and specifically identify:

- Condition, size, location and ownership of all manholes
- Condition, exact type and location of all inlets (Type A, B, D and/or E)
- Identify all manholes and inlets requiring resetting, repairing, reconstruction or new castings
- Condition of all existing ADA curb ramps including ADA compliance within project limits and all side streets intersecting within project limits
- Identify and determine roadway failures indicative of subsurface water conditions and offer the proposed remedy within the project limits
- Identify and determine the need, extent and location of shoulder repair along roadways without existing curb within project limits
- Inventory and replace all warning "W" within the project limits of each project
- Inventory and replace or install new, where additional signage is required, all county Route signs within project limits
- Locate and determine need for new, additional or upgraded guide rail installations within project limits
- Identify and design subgrade roadway drainage improvements under Terhune Avenue in consultation with the County Project Manager
- Identify and Plan for bicycle friendly roads and other selected Complete Streets upgrades (bumps outs, bicycle lanes, shared or restricted lanes) as agreed with the County's Project Manager

The plan limits will extend 100 feet past the project limits of each roadway and 25 feet along each of the intersecting local side streets from the existing gutter line.

All necessary traffic control for RVE's field surveys will be in accordance with the current edition of the MUTCD and the Passaic county Sheriff's Office.

The schedule for the project is as follows:

- | | |
|-----------------------------|------------------|
| • Notice to Proceed | December 3, 2018 |
| • Phase I Design | January 15, 2019 |
| • Phase II Design | March 1, 2019 |
| • Project Advertisement | March 15, 2019 |
| • Receive Construction Bids | April 12, 2019 |
| • Construction Start (NTP) | May 15, 2019 |

Remington & Vernick Engineers, Inc.

This will provide for the completion of the project before the end of the 2019 construction season.

RVE has served on the County's road surfacing projects since 2011. We have also completed major resurfacing road programs with other agencies for county, municipal and toll roads. RVE's extensive experience will aid the County in completing a high-quality effort within time and budget.

The roadways included in the construction contract are:

1. Grove Street, Clifton.
2. W. Haledon Avenue, Haledon.
3. Belmont Avenue, Haledon.
4. Henry Street, Haledon.
5. East 18th Street, Paterson.
6. N. Straight Street, Paterson.
7. New Street, Paterson.
8. East 33rd Street, Paterson.
9. Dawes Highway, Pompton Lakes/Wayne.
10. Poplar Avenue, Pompton Lakes.
11. Colfax Avenue, Pompton Lakes.
12. Terhune Avenue, Wayne.
13. Alps Road, Wayne.
14. East Shore Road, West Milford.
15. Oak Ridge Road, West Milford.
16. Union Valley Road, West Milford.
17. Rifle Camp Road, Woodland Park.
18. Rea House Parking Lot, Hawthorne.

Additionally, under road drainage improvements will be designed and plans produced along Terhune Avenue in Wayne Township. Mill, resurfacing and restriping of the Rea House Parking Lot in Hawthorne will also be part of the project. County's standard construction details for roadway resurfacing programs will be utilized as part of the construction documents and revised as necessary for any of the project particulars.

RVE will prepare construction documents and assist the County in the bidding and construction phase of the project.

SCOPE OF SERVICES

RVE's extensive experience - having served on the County's road resurfacing projects since 2011, as well as major resurfacing road programs with other agencies for county, municipal, and toll roads - will aid the County in completing a high-quality effort within time and budget constraints.

Our scope of work is detailed below.

Phase I: Preliminary Design

Gather Existing Information - Our initial task will be to obtain any existing information such as funding applications, available GIS information, existing plans of the roadway, signals, intersections and/or

Remington & Vernick Engineers, Inc.

utilities. This information will be used to aid in the overall design and document preparation for the project. Included in this effort will be an onsite field review, inventory and photo log of all elements of the project. The results of this information effort will be incorporated into a report that identifies the existing condition and a recommendation for improvements to the fixed asset.

Note that the inventory of the existing ADA curb ramps will not result in a bid item within this construction contract. The County will execute another construction contract to install any identified ramps in need of installation, repair or replacement.

Preparation of Base Plans - Utilizing obtained plans and existing aerial mapping, we will create base plans for the roadways. The plans will be prepared at a scale of 1"=50' or larger and be based in AutoCAD 2017 format. The plans will show the edge of pavement and cross streets and any other features (manholes, inlets, guiderail, etc.) that may be affected by the road resurfacing. The base plans will be field verified by our engineers and a baseline will be established. RVE's engineers will also locate features and pavement markings impacted by the resurfacing.

Utility Coordination - Notification letters will be prepared and sent to the various utility companies within the project area to coordinate any anticipated utility repair work with this project. Base plans for the drainage improvements will be transmitted to the various utility companies to obtain utility location information. Approximate location of utilities will be obtained from the companies and added to our base plans to support the drainage facility design.

Preparation of Preliminary Construction Plans, Specifications, and an Engineer's Estimate - This task will consist of utilizing the base plans and designing the road resurfacing. Plans will be prepared at a 1"= 50' scale or larger, consisting of the following:

- Title Sheet with Key Map and Index of Sheets;
- Legend and Notes;
- Estimate and Distribution of Quantities & Details;
- Typical Sections;
- Construction Plans; and
- Construction Details, including accessible curb ramp details.

All designs will be in accordance with NJDOT and County standards. A review of the construction plans will be performed with the County to ensure the final end product of the project. Any items requiring design exceptions will be noted and documented accordingly. Specifications will be prepared in coordination with the County following NJDOT *2007 Road and Bridge Construction Standard Specifications*. Additionally, a preliminary engineer's estimate of the proposed construction will be prepared. The contract documents will be forwarded to the County for review and approval.

Rea House Parking Lot Improvement Design - The Rea House facility in Hawthorne has an asphalt circular driveway and an asphalt parking lot adjacent to it along the rear of the property. Asphalt cores will be obtained to determine the extent of existing asphalt to make a determination regarding depth of milling or possibly a simple overlay. The circular driveway and asphalt parking lot will be improved.

A construction plan will be prepared for the improvements to the driveway and parking area. Deepening on the results of the asphalt cores and the final determination of the improvement, a Hudson-Essex-Passaic Soil Conservation District approval maybe be required for the proposed

Remington & Vernick Engineers, Inc.

improvements if soil disturbance becomes greater than 5,000 square feet. A soil erosion/sediment control (SESC) plan will be prepared for HEPSCD certification. Based on previous communication with HEPSCD, we understand HEPSCD will require certification only for those roads within the resurfacing program along which 5,000 square feet of soil disturbance are anticipated, on a per-road basis. Therefore, SESC plans will be prepared only for certain roads within the program. RVE will prepare an application for SESC plan certification for County signature and submit the application to HEPSCD. Since the amount of soil disturbance is unknown at this time, the fees for certification cannot yet be determined and are not included in this proposal. We understand the County will issue separate payment for HEPSCD fees, or we will prepare a proposal for RVE payment and County reimbursement of these fees above our contract amount with the County.

Phase II: Final Design and Specification

Upon receipt of comments from the County and NJDOT, RVE will finalize the construction documents for public bidding. A final Engineers' Design Certification will be provided, and the estimate will be finalized for comparison to the bids received. We will provide the County with reproducible contract drawings and specifications for reproduction and distribution to the prospective bidders.

Phase III: Bidding Support

Work under this task will consist of coordinating with the County to advertise the project for construction bids, answering bidder questions, and opening the bids in public. A bid tabulation will be prepared, bids reviewed, and an award recommendation will be made.

Phase IV: Construction

Pre-Construction and Progress Meetings - RVE will attend the pre-construction meeting for the project with the contractor and County under this task. Additional progress meetings will be attended, as requested by the County, to facilitate construction.

Submittal and Payment Application Review - This task will consist of reviewing required submittals, material certifications, and any contractor payment application as requested by the County. Recommendations will be made to the County.

Design Services During Construction - This task will consist of performing periodic site inspections on an as-needed basis to verify contractor's work, payment requests, and compliance to the overall contract documents. We will also answer the contractor's questions and interpret the documents, as requested. Construction inspection and construction management is not included in this contract.

FEES

Our lump-sum fees are as follows, based on the four phases detailed above and in accordance with the County's Method of Payment as outlined in the RFP. We will invoice on a percentage-complete basis at a 30-day period with no payment request exceeding 50% of the phase, unless it is completed.

2019 County Aid Resurfacing Project

Phase I: Preliminary Design

\$ 68,250.00

Remington & Vernick Engineers, Inc.

County of Passaic |
Proposal for Consulting Engineering Services |
2019 County Aid Resurfacing Project |

Phase II: Final Design and Specifications	\$ 21,000.00
Phase III: Bidding Support	\$ 5,250.00
Phase IV: Construction	\$ 10,500.00
Total Lump-Sum Fee	\$105,000.00

EXCLUSIONS

The following services are specifically excluded from this proposal:

- Test pit excavation
- Permit fees of any kind
- NJDEP Permits (none are anticipated to be required)

At the request of the County, a separate proposal will be prepared for these services if they are desired.

Remington & Vernick Engineers, Inc.

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180933

Justin DiBiase, PE, PTOE

Project Manager

- Professional Engineer with 10 years of experience ranging from large-scale highway reconstruction projects to smaller municipal work orders
- Knowledge and experience in the project delivery process including PennDOT ECMS and Autotab.
- Specializes in traffic signal, traffic control and signing/pavement marking design
- Experience in highway/traffic design including ADA design, vertical/horizontal alignment using InRoads and Right-of-Way Plans.
- Skilled in using include Microstation v8i; InRoads; Synchro/SimTraffic; Highway Capacity Software; GuidSIGN; Autoturn; PennDOT Autotab; PennDOT ECMS; Microsoft Office; and Bluebeam / Adobe.
- Zoning Board Traffic Engineer

Work History

2017 to Present
Remington & Vernick Engineers

2009 to 2017
Michael Baker International

Education

M.S., Civil Engineering, Villanova University, 2013

B.S., Civil Engineering, Villanova University, 2009

Certifications/Registrations

Professional Engineer – NJ, PA

Professional Traffic Operations Engineer (PTOE)

ASHE Delaware Valley – Member

MASITE – Member

Representative Project Experience

Intersection Improvements at Jefferson & North Avenues, Union County, NJ - Mr. DiBiase currently serves as Project Manager for the replacement and upgrade of traffic signal equipment, ADA ramps and signal timing revisions to improve the intersection of Jefferson Avenue (CR 658) and North Avenue (CR 624) in the City of Elizabeth, NJ. The intersection is a "T" intersection adjacent to the City's Kellogg Park. At the intersection to the east are two elementary schools, Madison-Monroe School No. 16 and Blessed Sacrament School along Madison Avenue. To the west is NJ Transit's North Elizabeth Train Station on the Northeast Corridor. The Northeast Corridor tracks pass over North Avenue at this location with a 10'-7" clearance. Services include performing traffic studies and site visits to prepare construction documents for constructing minor intersection improvements and replacing traffic signal equipment. Utility coordination will occur to maintain existing utilities during construction and to coordinate the relocation of utilities temporarily or permanently to facilitate construction.

Smithville Park Pedestrian and Bicycle Mobility Enhancements, Burlington County, NJ – Work for this project consists of providing engineering services to obtain regulatory approvals and prepare construction and bid documents for the proposed pedestrian and bicycle mobility enhancements necessary to provide continuity between the east and west sides of Smithville Park between CR 621 (Powell Road) and Dunham Lane. The project will provide features to reduce vehicular speeds through the park and Historic District while maintaining the period of historical significance previously established by the State Historic Preservation Office (SHPO) for Smithville Park.

Intersection Improvements at Brace and Kresson Roads, Cherry Hill Township, NJ – Mr. DiBiase currently serves as Project Manager for intersection improvements at Kresson Road (CR 674) and Brace Road (NJ Route 154). The Township wants a right-turn lane to be constructed along the westbound Kresson Road Approach to Brace Road to relieve congestion and improve traffic operations at the intersection. Services include preparing existing conditions plans, obtaining turning movement traffic and pedestrian volumes at the intersection to support the intersection capacity analysis; and providing recommendations regarding the required storage length of the proposed right-turn lane and any signal timing modifications needed to improve traffic operations. Minor modifications will also be made to the existing drainage system at the intersection to accommodate the right-turn lane.

Resurfacing of Bay Boulevard & Beaverson Boulevard, Ocean County, NJ – Mr. DiBiase currently serves as Roadway Engineer for the resurfacing of Bay Boulevard in the Borough of Lavalette and Beaverson Boulevard in Brick Township. Improvements include: construction of accessible curb ramps; traffic control signal system upgrades; implementation of revised traffic signal timing directives; traffic signal loop detector improvements; upgrade of stormwater drainage inlets; pipe replacement and surface drainage improvements; guiderail upgrades; and replacement of striping and pavement markings.

County Intersection & Road Analyses, Salem County, NJ – Mr. DiBiase currently serves as Roadway Engineer for the intersection and road analyses of Hook Road and East Pittsfield Street in Pennsville, NJ. Services include performing a site inspection and inventory of existing roadway features, adjacent land uses, driveways, travel lanes, pavement markings, traffic control devices and any other factors that may affect the flow of traffic and pedestrian safety; obtaining and analyzing the last three years of available traffic accident data; completing a traffic signal warrant analysis; and providing recommendations for the existing flashing traffic signal.

Centerton Road Improvements, Salem County, NJ – Mr. DiBiase currently serves as Project Manager for improvements to the intersection of Centerton Road (CR 553) and Almond Road (CR 540). It serves as the junction of two major County thoroughfares linking various municipalities in Salem and Cumberland Counties, as well as provides a gateway into Parvin State Park and access to the historic Centerton Inn and Anderson's Store. Improvements are being made to better accommodate traffic and pedestrians. Several potential design features were identified to reduce overall traffic delays for users, such as the utilization of pedestrian phasing during appropriate traffic phases instead of in a separate phase while other approaches are stopped, modifying access for Anderson's Store to remove the separate phase, and incorporation of adaptive traffic control.

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF PROCUREMENT - BUREAU OF PROFESSIONAL SERVICES**

23-Sep-16

CONSULTANT PREQUALIFICATION STATUS

Company: Remington & Vernick Engineers, Inc.		Contact: Mr. Frank J. Seney, Jr.	
Address: 232 Kings Highway East		Phone: 856-795-9595	
		FAX: 856-795-1882	E-MAIL: Frank.Seney@rve.com
		Emergency Contact: Frank J. Seney	
City: Haddonfield	State: NJ	Zip: 08033	24 - Hour Phone: 609-680-6641

PRIMARY DISCIPLINES

B1	<input type="checkbox"/>	B	<input type="checkbox"/>	E7	<input type="checkbox"/>	L1	<input type="checkbox"/>	A	<input type="checkbox"/>
B4	<input type="checkbox"/>	H1	<input type="checkbox"/>	B	<input type="checkbox"/>	S1	<input type="checkbox"/>	C	<input type="checkbox"/>
C6	<input type="checkbox"/>	A	<input type="checkbox"/>	H3	<input type="checkbox"/>	T1	<input type="checkbox"/>	A	<input type="checkbox"/>
E3	<input type="checkbox"/>	I1	<input type="checkbox"/>	A	<input type="checkbox"/>	T7	<input type="checkbox"/>		<input type="checkbox"/>
E4	<input type="checkbox"/>	I3	<input type="checkbox"/>	U2	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
E5	<input type="checkbox"/>	I5	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

PROJECT SPECIFIC DISCIPLINES

A1	<input type="checkbox"/>	C4	<input type="checkbox"/>	G2	<input type="checkbox"/>	M6	<input type="checkbox"/>	M12	<input type="checkbox"/>	S2	<input type="checkbox"/>	T12	<input type="checkbox"/>
A3	<input type="checkbox"/>	C5	<input type="checkbox"/>	G3	<input type="checkbox"/>	M7	<input type="checkbox"/>	P2	<input type="checkbox"/>	T3	<input type="checkbox"/>	R2	<input type="checkbox"/>
A5	<input type="checkbox"/>	C7	<input type="checkbox"/>	G4	<input type="checkbox"/>	M8	<input type="checkbox"/>	P3	<input type="checkbox"/>	T4	<input type="checkbox"/>		<input type="checkbox"/>
A6	<input type="checkbox"/>	E2	<input type="checkbox"/>	H2	<input type="checkbox"/>	M9	<input type="checkbox"/>	P4	<input type="checkbox"/>	T5	<input type="checkbox"/>		<input type="checkbox"/>
A7	<input type="checkbox"/>	E8	<input type="checkbox"/>	I6	<input type="checkbox"/>	M10	<input type="checkbox"/>	P6	<input type="checkbox"/>	T11	<input type="checkbox"/>		<input type="checkbox"/>
C1	<input type="checkbox"/>	G1	<input type="checkbox"/>	M1	<input type="checkbox"/>	M11	<input type="checkbox"/>	R1	<input type="checkbox"/>	N1	<input type="checkbox"/>		<input type="checkbox"/>

"LEVEL OF SERVICE" CODES

- A - Prequalified for Simple Projects
- B - Prequalified for Simple and Routine Projects
- C - Prequalified for Simple, Routine, and Complex Projects

OTHER STATUS CODES

- N - NOT Prequalified in requested discipline
- R - Requested Discipline Review Not Final

SUMMARY

Prequalified

Only firms with an "X" coded under Prequalified, with the proper discipline and level of service, can submit Technical Proposal(s).

Cost Basis Approval

QA QM

QM

Certificate of Authorization Exempt

Exempt

Cost Basis Approval must be coded "X" in order to be "Prequalified".

In order to verify the Minority Status of your firm or any other firm, contact the Department's Division of Civil Rights/Affirmative Action. Their Phone Number is 609-530-3882. Their FAX Number is 609-530-4030. Request the most recent copy of the DIRECTORY OF CERTIFIED DBE/ESBE/SBE'S

EFFECTIVE DATES

BEGINS: 9/13/2016

EXPIRES: 9/13/2018

You must submit a new prequalification request prior to the above expiration date in order to maintain your prequalification status

NOTE: Subconsultants do not need to be Prequalified, however, subconsultants must be Cost Basis Approved.

Prequalification requirements and application are available by referencing the NJDOT WEB SITE.

www.state.nj.us/transportation/business/procurement

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180933

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AMEND CONTRACT FOR LANGAN ENGINEERING AND ENVIRONMENTAL SERVICE, INC. AS IT CONCERNS ASBESTOS ABATEMENT, MONITORING & TESTING PERTAINING TO THE RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20180934							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-68							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION TO AMEND CONTRACT FOR LANGAN ENGINEERING AND ENVIRONMENTAL SERVICE, INC. AS IT CONCERNS ASBESTOS ABATEMENT, MONITORING & TESTING PERTAINING TO THE RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NJ

WHEREAS a professional engineering consultant services contract was awarded to Langan Engineering and Environmental Service, Inc. by Resolution R-2017-0760 dated September 12, 2017 as it concerns asbestos abatement, monitoring and testing pertaining to the Renovations to the Passaic County Court House Annex in Paterson, NJ; and

WHEREAS the original proposal for abatement monitoring services was based on 90 work shifts and due to out of scope items, an additional 15 more work shifts are needed to complete the remaining work associated with this Project, which is detailed in their revised August 14, 2018 letter proposal in the amount of \$73,000.00, which is attached hereto and made a part hereof; and

WHEREAS the Passaic County Engineer by letter dated November 8, 2018 is recommending that said Langan Engineering and Environmental Service, Inc. be awarded a contract modification to perform these additional services for an amount of \$73,000.00 pursuant to its revised proposal dated August 14, 2018 attached hereto; and

WHEREAS the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on November 7, 2018 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional engineering consulting services contract for Langan Engineering and Environmental Service, Inc. to provide engineering consulting services for the asbestos abatement, monitoring and testing for the Renovations to the Passaic County Court House Annex in Paterson, NJ for additional work outside the original scope of the project as set forth above and in its additional contract modification request attached hereto.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$73,000.00

APPROPRIATION: C-04-55-140-001-920

PURPOSE: Resolution to amend contract for Langan Engineering and Environmental Services, Inc.; asbestos abatement, monitoring & testing to renovations to the Passaic County Court House Annex.


Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

November 8, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: County of Passaic
Renovations to Passaic County Courthouse Annex Paterson, NJ
Asbestos Abatement, Monitoring & Testing
CONTRACT MODIFICATION- Langan Inc.

Dear Members of the Board:

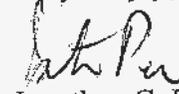
Langan Engineering and Environmental Service, Inc. (Langan) has provided a proposal for additional asbestos abatement consulting services for the Courthouse Annex renovation project. Langan's original proposal for abatement monitoring services was based on 90 work shifts. Due to out of scope items an additional 15 more work shifts are needed to complete the remaining work associated for this project. Langan will continue to coordinate activities with the contractors and perform third party abatement project oversight and air testing as mandated by the New Jersey Department of Community Affairs (NJCA) regulations.

Langan proposal is for an additional \$ 73,000.00 fee for engineering services including reimbursable expenses (e.g. laboratory analytical analysis, Fed-Ex, travel, equipment rental, sampling supplies, etc.) should be added to our agreement.

This matter was approved at the Public Works Committee meeting on November 7, 2018. An award of contract is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution modifying the contract to Langan Engineering and Environmental Service, Inc. in the amount of \$73,000.00 for out of scope items and additional work shifts needed and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary subject to the availability of funds.

Very truly yours,


Jonathan C. Pera, P.E.
County Engineer

/AET
Attachment

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution: R2018094
County Administrator
County Counsel
Director of Finance
PWC Chair

LANGAN ENGINEERING AND ENVIRONMENTAL SERVICE, INC.
 300 KIMBALL DRIVE
 PARSIPPANY, NJ 07054
 973-560-4900 FAX (212) 479-5444

CONTRACT CHANGE ORDER FOR ADDITIONAL SERVICES

DATE: August 14, 2018 LAST REVISED: (none)
 CHANGE ORDER NO: 01
 CHANGE ORDER TITLE: Proposal for Asbestos Abatement Consulting Services
 RESOLUTION #: R20170760
 CONTRACT: Proposal for Project Monitoring Services: August 10, 2017
 PROJECT NO. 100682601
 PROJECT TITLE: 63 Hamilton Street, Paterson, New Jersey
 ORDER BY: Jack Nigro
 COMPANY: County of Passaic

REASON FOR REQUEST:

This change order covers additional scope and fees associated with abatement monitoring services at Passaic County Court House Annex, 63 Hamilton Street, Paterson, New Jersey (the "site"). The scope of services detailed below includes abatement monitoring and consulting associated with asbestos abatement activities.

SCOPE OF SERVICES:

Langan's 10 August 2017 proposal for abatement monitoring services was based on 90 work shifts. We have already exhausted 105 work shifts and will need additional 15 more work shifts to complete the remaining and out of scope work associated with this project. Based on the work that has already been completed and additional efforts for the out of scope items that will be necessary, an additional budget will be necessary for abatement oversight. Langan will coordinate activities with the contractors and perform third party abatement project oversight and air testing as mandated by the New Jersey Department of Community Affairs (NJDCA) regulations.

Abatement Project Monitoring

Third party abatement project oversight and air testing is mandated by the current NJDCA regulations. Langan is certified by the NJDCA as an asbestos safety control monitor, License No. 00099, to perform these services. Langan's scope of work to provide asbestos abatement project monitoring will include following services:

- Review and execute notification.
- Review pre-project submittals.
- Provide third party project monitoring and air testing services during asbestos abatement in accordance with N.J.A.C. 5:23, subchapter 8 requirements.
- Conduct final clearance visual inspections/air testing to verify abatement completion.
- Retain services of an independent laboratory accredited by the New York State Environmental Laboratory Approval Program (NYSELAP) to analyze air samples. Air sample collected during the abatement will be analyzed using Phase Contrast Microscopy (PCM). Considering the quantity of ACM which will be removed from the vacant 6th floor, at this time we do not expect any need for the analysis of air samples using Transmission Electron Microscopy (TEM).
- Provide necessary equipment to perform air sampling. Power to perform air sampling to be provided by the owner.

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180934

Change Order #1
63 Hamilton Street,
Paterson, New Jersey

Page 2 of 2

- Upon project completion, prepare a project closure report which would include, but not be limited to, the following: Contractor's and Langan's certifications; results of the air-sampling analysis; daily log reports; OSHA air compliance personal air monitoring results; medical and fit test clearance for each worker involved with the project; waste manifests; project notifications; workers acknowledgement forms; and any other abatement related documents for your records.
- Participate in Project Meetings

TOTAL ESTIMATED COST

An additional \$ 55,000 change order fee for engineering services including re-imbursable expenses (e.g. laboratory analytical analysis, Fed-Ex, travel, equipment rental, sampling supplies, etc.) should be added to our agreement. Our work will be billed in accordance with the October 25, 2017 agreement.

LANGAN will continue to proceed with the above described scope of services. Please sign below and return one copy to us as your formal authorization.



Agreement Authorized By: Jack Nigro

for Langan: Vijay Patel - Associate/VP

Cc: Darshan Desai, Miroslaw Baran – Langan
Andrew ThompsonJonathanP@passaiccountynj.org

\\langan.com\datalPAR\dats6\100682501\Management\Proposals\Change Orders\CO#1 - Abatement Project Monitoring.docx

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180934



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

November 8, 2018

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: County of Passaic
Renovations to Passaic County Courthouse Annex Paterson, NJ
Asbestos Abatement, Monitoring & Testing
CONTRACT MODIFICATION- Langan Inc.

Dear Members of the Board:

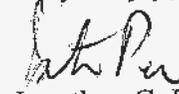
Langan Engineering and Environmental Service, Inc. (Langan) has provided a proposal for additional asbestos abatement consulting services for the Courthouse Annex renovation project. Langan's original proposal for abatement monitoring services was based on 90 work shifts. Due to out of scope items an additional 15 more work shifts are needed to complete the remaining work associated for this project. Langan will continue to coordinate activities with the contractors and perform third party abatement project oversight and air testing as mandated by the New Jersey Department of Community Affairs (NJCA) regulations.

Langan proposal is for an additional \$ 73,000.00 fee for engineering services including reimbursable expenses (e.g. laboratory analytical analysis, Fed-Ex, travel, equipment rental, sampling supplies, etc.) should be added to our agreement.

This matter was approved at the Public Works Committee meeting on November 7, 2018. An award of contract is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution modifying the contract to Langan Engineering and Environmental Service, Inc. in the amount of \$73,000.00 for out of scope items and additional work shifts needed and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary subject to the availability of funds.

Very truly yours,


Jonathan C. Pera, P.E.
County Engineer

/AET
Attachment

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution: R2018094
County Administrator
County Counsel
Director of Finance
PWC Chair

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AMEND CONTRACT FOR LAN ASSOCIATES AS IT CONCERNS THE STANDBY GENERATOR INSTALLATION AT THE PASSAIC COUNTY SHERIFF'S DEPARTMENT HEADQUARTERS AT 435 PATERSON HAMBURG TURNPIKE, WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180935							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-69							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓							✓
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION TO AMEND CONTRACT FOR LAN ASSOCIATES
AS IT CONCERNS THE STANDBY GENERATOR INSTALLATION
AT THE PASSAIC COUNTY SHERIFF'S DEPARTMENT
HEADQUARTERS AT 435 PATERSON HAMBURG TURNPIKE,
WAYNE, NEW JERSEY**

WHEREAS a professional engineering consultant services contract was awarded to LAN Associates by Resolution R-12-984 dated December 12, 2012 as it concerns the Installation of a standby generator at the Passaic County Sheriff's Department Headquarters at 435 Paterson Hamburg Turnpike in Wayne, NJ; and

WHEREAS as part of the design of the above referenced project, the project did not include the preparation of a Spill Prevention Control Plan, which is detailed in their revised November 5, 2018 letter proposal in the amount of \$3,500.00, which is attached hereto and made a part hereof; and

WHEREAS the Passaic County Engineer by letter dated November 8, 2018 is recommending that said LAN Associates be awarded a contract modification to perform these additional engineering services for an amount of \$3,500.00 pursuant to its revised proposal dated November 5, 2018 attached hereto; and

WHEREAS the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on November 7, 2018 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution: 2018-011

Freeholders of the County of Passaic that it hereby

authorizes an amendment to the original professional engineering consulting services contract for LAN Associates to provide engineering consulting services for the Standby Generator Installation Project at the Passaic County Sheriff's Department Headquarters at 435 Paterson Hamburg Turnpike in Wayne, NJ for additional work outside the original scope of the project as set forth above and in its additional contract modification request attached hereto.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

November 20, 2018

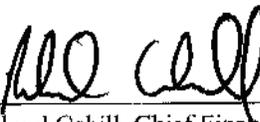
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,500.00

APPROPRIATION: C-04-55-148-001-920

PURPOSE: Resolution to amend contract for Lan Associates
pertaining to the standby generator installation at the
Sheriff's Department at Hamburg Turnpike.


Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

November 8, 2018

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Passaic County Sheriff's Department Headquarters
435 Paterson Hamburg Turnpike, Wayne NJ
Standby Generator Building and Generator
CONTRACT MODIFICATION- LAN Associates

Dear Members of the Board:

As part of the Design of the above referenced project, the project did not include the preparation of a Spill Prevention Control Plan. The Spill Prevention Control and Countermeasure (SPCC) regulations are found in 40 CFR Part 112 apply to facilities that have more than 1,320 gallons of aboveground oil storage in 55-gallon and larger containers. One of the requirements is that a site-specific, written SPCC Plan be prepared.

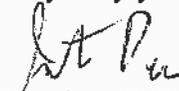
The generator installation at the Sheriff's Building includes an above-ground, diesel storage tank. The tank will contain 3,000 gallons of diesel fuel. Based on this, the aboveground oil storage capacity at the facility is over the threshold of 1,320 gallons.

As such, the SPCC regulations apply to the above-referenced facility. LAN can provide the required scope of services to develop the plan in compliance with regulatory requirements. LAN Associates has provided a proposal in the amount of \$3,500.00. Copy of the proposal is attached.

This matter was approved at the Public Works Committee meeting on November 7, 2018. An award of contract is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution modifying the contract to LAN Associates in the amount of \$3,500.00 to include the additional work and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary subject to the availability of funds.

Very truly yours,


Jonathan C. Pera, P.E.
County Engineer

/AET

Attachment
Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution: R-2018-0935
County Administrator
County Counsel
Director of Finance
PWC Chair



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

November 8, 2018

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Passaic County Sheriff's Department Headquarters
435 Paterson Hamburg Turnpike, Wayne NJ
Standby Generator Building and Generator
CONTRACT MODIFICATION- LAN Associates

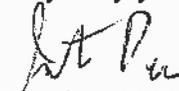
Dear Members of the Board:

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County Engineer

/AET
Attachment
Introduced on: November 20, 2018
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County Administrator
County Counsel
Director of Finance
PWC Chair

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR MODIFICATION TO CONTRACT FOR T&M ASSOCIATES FOR PROFESSIONAL ENERGY CONSULTING AND ENGINEERING SERVICES PERTAINING TO THE ENERGY SAVINGS IMPROVEMENT PROGRAM FOR EIGHT COUNTY-OWNED FACILITY COMPLEXES IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180936							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-70							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

Res. Pg. 70-2

**RESOLUTION FOR MODIFICATION TO CONTRACT FOR T&M
ASSOCIATES FOR PROFESSIONAL ENERGY CONSULTING
AND ENGINEERING SERVICES PERTAINING TO THE ENERGY
SAVINGS IMPROVEMENT PROGRAM FOR EIGHT COUNTY-
OWNED FACILITY COMPLEXES IN PASSAIC COUNTY, NEW
JERSEY**

WHEREAS the County of Passaic issued partial contracts with T&M Associates of Middletown, NJ for the development, planning, and preparation of an Energy Savings Improvement Plan (ESIP) by Resolution R-2016-0169 dated March 8, 2016 for Tasks No. 1 and 2 and by Resolution R-2016-0875 dated October 25, 2016 for Tasks No. 3, 4 and 5 for eight (8) County-owned facility complexes in Passaic County, NJ; and

WHEREAS the County is now in the final implementation of the ESIP and is continuing consultation services with T&M Associates for Task No. 6 (construction administration), Task No. 7 (commissioning), and Task No. 8 (measurement and verification); and

WHEREAS T&M has submitted a proposal dated June 4, 2018 for the necessary consulting services to be provided for a combined fee of \$612,000.00 for Tasks No. 6, 7 and 8, which is being recommended by the Passaic County Engineer by letter dated November 8, 2018 attached hereto and made part hereof; and

WHEREAS this matter was reviewed by the Freeholder Finance & Administration Committee at its November 7, 2018 meeting at which time it was recommended to the full Board for approval; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180936

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that an amendment

to the original Professional Energy Consulting and Engineering
Res-Pg. R.70-3
Services contract for the above-mentioned project be awarded to
T&M Associates in accordance with the terms and conditions set
forth in their June 4, 2018 proposal attached; and

BE IT FURTHER RESOLVED that the Director, Clerk of the
Board and County Counsel are hereby authorized to execute the
necessary contract on behalf of the County of Passaic; and

November 20, 2018

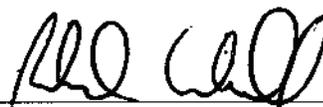
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$612,000.00

APPROPRIATION: C-04-55-156-001-901

PURPOSE: Resolution for modification to contract for T&M Associates for Professional Energy Consulting & Services pertaining to the Energy Savings Improvement Program.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:ft



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 8, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Professional Energy Consulting and Engineering Services
Energy Savings Improvement Program-

Administration Building, 401 Grand Street, Paterson
District Court House 71 Hamilton Street, Paterson
New Court House 77 Hamilton Street, Paterson
Board of Social Services Building, 80 Hamilton Street, Paterson
Preakness Healthcare center, 305 Oldham Road, Wayne
Sheriff/Taxation Building, 435 Hamburg Turnpike, Wayne
Prosecutor's Office Building, 30 King Road, Totowa
Administration Parking Garage. 384 Grand Street, Paterson

Modification of Consulting Design Services - T&M Associates

Members of the Board:

The County of Passaic issued a partial contract with T&M Associates for the development, planning, and preparation of an Energy Savings Improvement Plan (ESIP) RFP and the consultation, evaluation, review and audit of the Energy Savings Companies (ESCO) submittals for eight County owned facility complexes. The County is now in the final implementation of the ESIP with the selected ESCO and is continuing consulting services with T&M Associates for the following tasks, No. 6 Construction Administration, No. 7 Verification (Commissioning) and No. 8 Measurement and Verification.

T&M has submitted a contract modification to continue their services for the combined amount of \$612,000.00 for Tasks No. 6- Construction Administration, No. 7- Verification (Commissioning) and No. 8 Measurement and Verification.

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180936



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

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County Engineer

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TDD: (973) 279-9786

This matter was discussed at the Public Works Committee meeting of November 7, 2018.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution modifying the Energy savings Improvement Plan contract with T&M Associates in the amount of \$612,000.00, for the consulting and design services for the Energy Savings Improvement Program subject to the availability of funds.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jonathan C. Pera".

Jonathan C. Pera, P.E.
County Engineer

/AET
Attachment

cc: County Administrator
County Counsel
Director of Finance
PWC Chair



YOUR GOALS. OUR MISSION.

PASCOH-16010

June 4, 2018

Via Email: jonathanp@passaiccountyni.org

Jonathan Pera, PE
 County Engineer
 County of Passaic County
 401 Grand Street, Room 524
 Paterson, NJ 07505

**Re: Proposal for Energy Consulting Services
 County of Passaic
 Energy Savings Improvement Program (ESIP)**

Dear Mr. Pera:

In order to continue our services associated with the Passaic County Energy Savings Improvement Program (ESIP), we are pleased to present our proposal for Energy Consulting Services to assist the County in final implementation of the ESIP with the selected Energy Services Company (ESCO), Honeywell Building Solutions (Honeywell).

PROJECT BACKGROUND

In August 2016, the County completed the competitive contracting process to select an ESCO to implement a Countywide ESIP program for various energy infrastructure improvements. Honeywell was selected as the ESCO and has recently completed the process of developing the Energy Savings Plan (ESP) via an Investment Grade Audit (IGA) process. The County intends to continue with the implementation of the program upon successful adoption of the ESP and they are seeking assistance from T&M to help with the process.

ESIP PROGRAM STEPS

To help define our scope of work, the following table provides the necessary steps in the ESIP process custom to the County's approach utilizing an Energy Savings Company (ESCO).

<u>Step</u>	<u>Description</u>	<u>T&M Involvement</u>	<u>ESCO Involvement</u>
1	Energy Audit (Completed)	N/A	No
2	Analysis of Passaic County LG&EA Audit Reports for Pool of Recommend ECMS (Completed)	Yes (The County already has a list of ECMS from the Previous RFP)	No

Introduced on: November 20, 2018

Adopted on: November 20, 2018

Official Resolution#: R20180936



3	Create Request for ESCO Qualifications (Completed)	Yes	No
4	Bid Period Support & ESCO Selection (Completed)	Yes	Bidding on Documents
5	Energy Savings Plan Creation (Completed)	No	Yes
6	Energy Savings Plan Verification (Completed)	Yes	No
7	Energy Savings Plan Adoption (In process)	Yes (Advisory to the County)	Yes
8	Completion of Financing Alternative	Yes (Advisory to the County)	Yes
9	Design	No	Yes
10	Construction	Yes (Owner's Representative))	Yes
11	Verification (Commissioning)	Yes	Limited
12	Measurement & Verification	Yes	Limited

Our Scope of Services follows the Sustainable Jersey Guide (attached) for the ESIP process.

SCOPE OF SERVICES

Our Scope of Services would be performed under the Tasks as described below.

Task 1: Request for ESCO Qualifications

Task Complete.

Task 2: Bid Period Support and ESCO Selection

Task Complete.

Task 3: Energy Savings Plan Verification

Task Complete.

Task 4: Energy Savings Plan Adoption

Task in Progress as authorized in a separate proposal.

Task 5: Completion of Financing Alternative

Task in Progress as authorized in a separate proposal.



Task 6: Construction Administration

T&M will provide construction administration services on behalf of the County. Our services during construction will include the following:

1. Provide part-time construction observation services during construction. We will advise regarding our observations and issue inspection reports as it relates to progress and discussed actions;
2. If necessary, perform high level review of shop drawings to confirm that the County's preferences have been addressed. The licensed design professional (ESCO and A/E firm) will retain final technical review responsibility;
3. Attend weekly construction meetings to monitor construction progress and prepare/disseminate meeting minutes. The construction is estimated to last approximately 12 months; therefore we have estimated 52 construction observation/meeting visits;
4. Monitor the construction schedule for compliance with established dates and work with the ESCO to communicate intermediate schedule changes necessary to meet the completion date;
5. Verify that the work performed is generally compliant with the Energy Savings Plan presented by the ESCO and approved by the County;
6. Attend progress/milestone/monthly meetings with the County, ESCO and contractor(s);
7. Confirm ESCO payment requests are commensurate with the work completed;
8. Review and Record change order requests by the Contractor. We will provide our opinion regarding appropriateness of the Change Orders to the County;
9. Prepare a punch list regarding the County's preferences and the general appearance of the work, and work with the ESCO to resolve open issues; and
10. Attend one (1) one-full day training session where the ESCO/Contractors will inform the County personnel regarding the operation and maintenance requirements of the new systems.

Task 7: Verification (Commissioning)

As per New Jersey ESIP legislation, separate commissioning must be performed for the completed improvements by an independent third party. T&M will work with our strategic partner, who is NJ State Division of Property Management and Construction (DPMC) approved, to provide commissioning services on the installed improvements. We recommend the ESCO not provide these services since the purpose of this step is to verify all work was installed properly.

As a part of Commissioning activities, we will verify that installed equipment meets design specifications, is installed and started up in accordance with manufacturer's recommendations, and operates as intended. A commissioning plan will be prepared that describes the functional tests to be performed on the equipment and acceptance criteria. The following is a brief discussion of the scope:

1. Review Owner Project Requirements with Owner.
2. Kick-off meeting with the ESCO and their engineer to review basis of design
3. Discussion of commissioning plans
4. Review commissioning schedule

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180936



5. Develop pre-functional checklists and functional testing procedures for inclusion into the Commissioning plan and bid documents
6. Once the construction is completed, we will perform independent third party commissioning and verification of select ECMs as noted in the table below (table has been updated to match final selected ECMs):

Proposed ECM	Proposed Commissioning Sample	Testing and Balancing Effort	Description/Notes
1A - Lighting Upgrades	10%	N/A	Sample 10% of each type of lighting fixture
1C - Vending Misers	100%	N/A	Count Only
1D - High Efficiency Transformers	100%	N/A	Count Only
2A - Boiler Replacement	100%	Yes - Hot Water Boilers	TAB and Commission all new equipment
2B - Boiler Controls	100%	N/A	Commission All New Equipment
2C - Domestic Hot Water System Upgrades	100%	Yes	TAB and Commission all new equipment
2D - Fan Coil Unit Replacement	10%	10%	TAB and Commission 10% of new equipment
2H - Premium Efficiency Motors and VFDs	100%	Yes	TAB and Commission all new equipment
2J - Piping Insulation Upgrades	Verify Installation	N/A	
2L - Duct Sealing	Verify Installation	ESCO	Cx to review ESCO/Contractor's TAB reports to determine effectiveness of sealing
2M - Walk-In Refrigerator	100%	N/A	Commission New Equipment
2N - Kitchen Hood Controls	100%	Yes	TAB and Commission all new equipment
3A - BMS Upgrades	10%	N/A	New BMS in 3 buildings, sample BACNet controller in each and 10% of new control devices/sensors
All other ECMs have limited or no Cx/TAB scope. T&M will perform independent CA services on all ECMs but Cx and TAB services are limited to above ECMs.			



7. We will develop and track the Commissioning Issues log
8. We will retain the services of an NEBB certified Testing and Balancing (TAB) agency to perform confirmation measurements on selected ECMs – as required
9. Commissioning team will review Testing and Balancing agency reports and will be included in final Commissioning report
10. Prepare a final Commissioning report upon completion/correction of all system deficiencies

Task 8: Measurement & Verification

Similar to Commissioning, Measurement & Verification (M&V) is a process to confirm each improvement installed is in fact performing as designed and intended. This step is an integral component of Energy Savings Guarantee. The ESIP law requires a third party to perform calculations necessary to see if the guarantee is met. The M&V process allows independent verification of performance to verify that the energy reductions are in accordance with the Energy Savings Plan. T&M will work with our strategic partner to provide M&V services. As a part of this task we will perform the following services:

1. Review Honeywell's monitoring and verification plan and assist the County in reviewing and establishing an agreed upon process;
2. Verify that the ESCO's plan follows the methods described in International Performance Measurement and Verification Protocol (IPMVP);
3. Review the ESCO's established baseline assumptions including outside temperatures, temperature set points, run hours, occupancy schedules and space use;
4. Review Honeywell's one year post installation report to verify energy and associated cost savings calculations;

We strongly recommend to the County that they use the energy savings guarantee option available under the ESIP law. Note that the guarantee does not have to be for entire lifetime of the installed equipment or the contract term, it can be for a limited time and may be appropriate and cost effective. We recommend that the County enter a three to five years of energy savings guarantee contract with Honeywell upon completion of the project. This will build a high confidence level in being able to achieve the energy savings to be used to fund the debt service payments and help the County maintenance staff to get familiar with the required operations and maintenance procedures required to make sure the equipment performs at optimum efficiency and as required to satisfy contractual requirements of the energy savings guarantee.

LIMITATIONS

1. Our services are limited to those described above and do not include scope beyond that defined unless agreed to, in writing, with the County;
2. Under the ESIP process, all design of proposed improvements is the responsibility of the selected ESCO. As such, no design services are included;
3. T&M will rely on the accuracy of any information submitted to us by the County and the selected ESCO (Honeywell) in the performance of our services and will not be held responsible for errors or inaccuracies contained in the information provided to us;



4. The ESCO will pay all application and permit fees.
5. If savings are not ultimately met at Commissioning or after the 1-year periodic review, T&M will not be responsible, regardless if our 3rd party review concurred or did not concur with the savings estimates prepared by the ESCO.
6. If the review of utilities determines that the actual savings are not meeting the projected levels outlined in the ESP, and additional M&V services are requested or required, T&M will prepare and submit a proposal for the additional services.
7. Equipment data logging will be by Honeywell.

RESPONSIBILITIES OF CLIENT AND ESCO (HONEYWELL)

1. The County shall provide copies of all relevant information for T&M to perform our services. This would include completed LGEA Reports, drawings, records or information on maintenance, etc.;
2. Access to the site and equipment as and when required during normal business hours, with knowledgeable escorts able to answer operational questions including related controls access;
3. ESCO shall provide Final Plans and Specifications to Cx agent prior to bidding, approved equipment submittals as they become available, approved TAB reports, final as built sequence of operation, startup reports and engineer's final punch list prior to field commissioning activities
4. Installing Contractors and their sub-contractors shall assist Cx in filling out all information on Pre-functional and functional checklists
5. ESCO shall provide a construction schedule
6. Ladder(s)/lifts as required to get safe access to equipment

SCHEDULE

Upon authorization to proceed, T&M Associates will immediately initiate our services and work with you to refine a delivery schedule.

COMPENSATION

Our fee table below contains estimated fees for certain items where the level of effort has been determined per the ECM list/ESP submitted by Honeywell dated February 2, 2018 where the construction hard costs are estimated at \$8,915,215. Since the ESIP allows certain costs to be included in the financing of the program, we indicate what fees can be included in the ESIP costs so that the County is aware of what individual funding will be required versus what simply is paid for with the savings generated.

The table presented below follows the scope of work presented herein.

<u>Task</u>	<u>Description</u>	<u>Estimated Fee</u>	<u>Energy Savings Obligation Applicability</u>
1	Request for ESCO Qualifications	Completed	Yes

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180936



2	Bid Period Support & ESCO Selection		Yes
3	Energy Savings Plan Verification	Completed	Yes
4	Energy Savings Plan Adoption	In progress	Yes
5	Completion of Financing Alternative	In progress	Yes
6	Construction Administration	\$235,000	Yes
7	Commissioning/Verification*, ¹	\$312,000	Yes
8	Energy Savings Guarantee Verification*, ^{Note 1}	65,000	No

*These tasks are required to be completed as per NJ ESIP Law by independent third party.

^{Note 1} This fee is a rough budgetary value which will be refined prior to providing services. The actual effort will depend upon conformance of performance data to ESCO estimates, need for subsequent negotiations/discussions, and similar efforts.

Our fees will be billed monthly based on time expended in accordance with existing agreement with the County. T&M is ready to begin the above-mentioned work immediately upon receipt of an award from the County and as soon as the design of various ECMs begins.

We thank you for the opportunity to submit this proposal, and we look forward to working with you on this project. Should you have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,

T&M ASSOCIATES

Paul C. Sweetwood, PE
 Vice President

Donato DiZuzio, PMP
 Senior Vice President

cc: Anthony J. DeNova, County Administrator, *Via Email:* anthonvd@passaiccountynj.org
 Matthew Jordan, Deputy County Administrator, *Via Email:* matthewwj@passaiccountynj.org

\\tandmassociates.local\Public\Projects\PASC\00231\Admin\PASCOH-16010-ESIP - Phase 3 - 5 30 18 final.docx

ATTACHMENT
ENERGY CONSERVATION MEASURES FROM
FINAL ENERGY SAVINGS PLAN

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180936

SECTION C ENERGY CONSERVATION MEASURES (ECMs)

Introduction

The information used to develop this Section was obtained through the independent energy audit, building surveys to collect equipment information, interviews with operators and end users, and an understanding of the components to the systems at the sites. The information obtained includes nameplate data, equipment age, condition, the system's design and actual load, operational practices and schedules, and operations and maintenance history.

Honeywell has performed a review of the Energy Conservation Measures (ECMs) which would provide energy and operational cost savings to the County of Passaic. This report aims to be an assessment of the feasibility and cost effectiveness of such measures, and an indication of the potential for their implementation. The ECMs listed below have been reviewed throughout your facilities for consideration within a complete Energy Savings Plan. What follows is a general description of the energy auditing process and a detailed description of the Energy Conservation Measures for your facilities.

All Energy Conservation Measures Reviewed and Considered

Note: To see which Energy Conservation Measures apply to which buildings, refer to the detailed Energy Conservation Measure below.

ECMs Included in Energy Savings Plan Project / Financial Scenario are Highlighted in:
 ECMs were investigated and considered for later inclusion, but not included at this time:
 ECMs not considered, not applicable, or not technically feasible:



ECM Description	Administration Building	Board of Social Services	County Court House	County Parking Garage	District Court House	Preakness Healthcare Center	Prosecutors Office	Sheriff Department Headquarters
1A Lighting Upgrade								
1B Lighting Controls	✓	✓	✓		✓	✓	✓	✓
1C Vending Meters								
1D High Efficiency Transformers								
1E Power Factor Correction								
1F De-stratification fans						✓	✓	
2A Boiler Replacement	✓	✓	✓				✓	
2B Boiler Burner Controls								
2C Domestic Hot Water System Upgrades								
2D RTU and Fan Coil Unit Replacement		✓				✓	✓	✓
2E Chiller Replacement	✓		✓		✓			
2F Preakness AHU Upgrades						✓		
2G Energy Recovery Systems								
2H Premium Efficiency Motors and VFDs								
2I Steam Piping & Steam Trap Upgrades								
2J Piping Insulation Upgrades								
2K Ventilation Efficiency Improvements								
2L Duct Sealing		✓			✓	✓	✓	✓
2M Walk-in Refrigeration								
2N Kitchen Hood Controls								

ECM Description	Administration Building	Board of Social Services	County Court House	County Parking Garage	District Court House	Pretness Healthcare Center	Prosecutors Office	Sheriff Department Headquarters
3A BMS Upgrades	✓	✓	✓			✓		
3B Demand Control Ventilation	✓				✓	✓		
4A Building Envelope Improvement	✓	✓	✓		✓	✓	✓	✓
5A Combined Heat and Power						✓		
5B Generator Upgrade						✓		✓
6A Renewable Energy - Solar Photovoltaic PPA				✓			✓	✓
7A Water Conservation	✓	✓	✓		✓	✓	✓	✓
8A Demand Response – PLR Program								
9A Energy Awareness	✓	✓	✓			✓		
10A Plug Load via Wi-Fi	✓	✓	✓		✓	✓	✓	✓

OVERVIEW

Honeywell has closely evaluated and audited the County of Passaic in order to develop the optimum mix of energy saving measures. These selected site-specific measures have been developed using the following process:

- Review Site Audits
- Engineering Team Site Visits
- Develop Measures
- Review Measures with Team

REJECT AND ACCEPT MEASURES BASED ON

- Alignment with Critical Success Factors (CSF)
- Value to the County
- Economic Financial Payback
- Equipment Service Life
- Effect on Current Space Conditions

In developing the proposed measures, the following considerations were critical:

- Reduction of space heating and cooling loads by performing a systems review, with complete consideration of current indoor environmental quality standards.
- Review and redesign lighting systems noting reductions in the internal heat gain in the affected spaces.
- Load reduction measures always precede optimization measures.

Bin weather data was used from a 15-year average reported from Newark, NJ. Ventilation rates, taken from ASHRAE published standard, were predicted by using the building's population multiplied by cfm/person during occupied hours.

Reasonable infiltration rates were assumed based on the building's fenestration conditions and expected values for typical municipal buildings. A reduced infiltration rate was assumed for the unoccupied hours. Envelope heat loss calculations assumed a reasonable heat transmission rate (U value) based on the construction of the buildings. Wall area and glass area were estimated by supplied drawings and field photographs.

Current efficiencies were derived from assumed and later to be measured boiler efficiencies, and assumed system losses due to thermal losses, distribution losses and loose operational control. The current assumed boiler system efficiencies were then applied to the calculated load and calibrated to last year's actual fuel consumption.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
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Jonathan C. Pera, P.E.
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November 8, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Professional Energy Consulting and Engineering Services
Energy Savings Improvement Program-

Administration Building, 401 Grand Street, Paterson
District Court House 71 Hamilton Street, Paterson
New Court House 77 Hamilton Street, Paterson
Board of Social Services Building, 80 Hamilton Street, Paterson
Preakness Healthcare center, 305 Oldham Road, Wayne
Sheriff/Taxation Building, 435 Hamburg Turnpike, Wayne
Prosecutor's Office Building, 30 King Road, Totowa
Administration Parking Garage. 384 Grand Street, Paterson

Modification of Consulting Design Services - T&M Associates

Members of the Board:

The County of Passaic issued a partial contract with T&M Associates for the development, planning, and preparation of an Energy Savings Improvement Plan (ESIP) RFP and the consultation, evaluation, review and audit of the Energy Savings Companies (ESCO) submittals for eight County owned facility complexes. The County is now in the final implementation of the ESIP with the selected ESCO and is continuing consulting services with T&M Associates for the following tasks, No. 6 Construction Administration, No. 7 Verification (Commissioning) and No. 8 Measurement and Verification.

T&M has submitted a contract modification to continue their services for the combined amount of \$612,000.00 for Tasks No. 6- Construction Administration, No. 7- Verification (Commissioning) and No. 8 Measurement and Verification.

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180936

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO TSUJ CORP. FOR INSTALLATION OF A NEW GENERATOR FOR THE PASSAIC COUNTY PARKS DEPARTMENT FUEL DEPOT AND MAINTENANCE BUILDING IN THE TOWNSHIP OF WAYNE, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180937							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-71							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION FOR AWARD OF CONTRACT TO TSUJ CORP.
FOR INSTALLATION OF A NEW GENERATOR FOR THE
PASSAIC COUNTY PARKS DEPARTMENT FUEL DEPOT AND
MAINTENANCE BUILDING IN THE TOWNSHIP OF WAYNE, NJ
AS PER BID**

WHEREAS bids for the installation of a new generator for the Passaic County Parks Department Fuel Depot and Maintenance Building, 85 Totowa Road, Wayne, NJ were received on November 9, 2018; and

WHEREAS the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

WHEREAS TSUJ Corp. of Wayne, NJ submitted a bid for the above-mentioned project and the County Engineer has recommended an award in the sum of \$71,770.00, as per the terms of the attached letter from the Office of the Passaic County Engineer dated November 15, 2018 as the lowest responsible bidder; and

WHEREAS this matter was discussed by the members of the Public Works and Buildings & Grounds Committee at their meeting on November 7, 2018 and is being recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

WHEREAS this project will be fully funded by a Hazard Mitigation Grant from the New Jersey Office of Emergency Management.

NOW THEREFORE BE IT RESOLVED by the Board of

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180937

County Freeholders of the County of Passaic that it hereby

awards a contract for the installation of a new generator for the

Building in the Township of Wayne, NJ to TSUJ Corp. in the amount of \$71,770.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County.

November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$71,770.00

APPROPRIATION: G-01-41-847-015-223

PURPOSE: Resolution for award of contract to TSUJ Corp. for installation of a new generator for the Passaic County Parks Department Fuel Depot.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 15, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: New Generator for Passaic County Parks Department Fuel Depot
and Maintenance Building
85 Totowa Road
Township of Wayne, Passaic County
AWARD OF CONTRACT

Dear Members of the Board:

The County's consultant, Associated Technology, Inc. (ATI), of Fairfield, NJ, prepared plans and specifications for the installation of a new generator at the fuel depot located at the Preakness Valley Golf Course maintenance building, 85 Totowa Road, in the Township of Wayne. Our office previously reviewed the Plans and Specifications and found them in conformance with Passaic County and other Engineering Standards.

The County of Passaic received Open Competitive Bids at 10:30 A.M. on Friday, November 9, 2018 at the Passaic County Procurement Center, 475 River Street, Paterson, New Jersey 07505 in the Conference Room for the New Generator for Passaic County Parks Department Fuel Depot and Maintenance Building project in the Township of Wayne, Passaic County. The following Vendors submitted Total Price Bids as follows:

	<u>TOTAL AMOUNT BID</u>	
<u>NAME OF BIDDER</u>	<u>AS READ/SUBMITTED</u>	<u>CORRECTED</u>
1. TSUJ Corp. PO Box 4621 Wayne, NJ 07474	\$ 71,770.00	No Change
2. Envirocon, LLC 490 Schooley's Mountain Road Hackettstown, NJ 07840	\$ 84,250.00	No Change
3. Manor II Electric, Inc. 3 Ardsley Ct. Holmdel, NJ 07733	\$ 97,000.00	No Change

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180937

Board of Chosen Freeholders
November 15, 2018
Page 2 of 2

4. Post & Kelly Electric Co., Inc. 92 Ethel Ave. Hawthorne, NJ 07506	\$ 97,900.00	No Change
5. Vanore Electric, Inc. 145 Lexington Ave. Hackensack, NJ 07601	\$ 114,125.00	No Change
6. C.V. Electric, Inc. 213 Park Ln. Wayne, NJ 07470	\$ 114,500.00	No Change
7. Multi-Phase Electric Services, Inc. 15 William St. Closter, NJ 07324	\$ 221,225.00	No Change

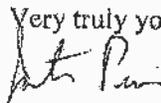
Attached is a Summary of Bid Tabulation Chart for the bids received above for your information. The Engineer's Estimate for this Project is \$114,000.00.

The project will be fully funded by a Hazard Mitigation Grant from the New Jersey Office of Emergency Management.

Therefore, this Office recommends that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Plans and Specifications, and authorize the Department of Procurement to advertise and receive bids for this Project.

In view of the above, the Committee recommended that the Contract be awarded to the lowest responsible bidder, TSUJ Corp., of Wayne, New Jersey, with a submitted total amount bid of \$71,770.00.

Based on the above, this Office recommends that the Passaic County Board of Chosen Freeholders ADOPT a RESOLUTION awarding a Contract to the lowest responsible Bidder, namely, TSUJ Corp., of Wayne, New Jersey in the amount of \$71,770.00 (Seventy One Thousand Seven Hundred Seventy Seven Dollars and Zero Cents), subject to availability of funds, and further authorizing the Director of the Board and the Director of Purchasing to sign and execute said Contract in behalf of the Board and County.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Purchasing
Director of Parks

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180937

PASSAIC COUNTY
 OFFICE OF THE COUNTY ENGINEER
 PROJECT C-18-016: NEW GENERATOR FOR PASSAIC COUNTY PARKS DEPARTMENT FUEL DEPOT AND MAINTENANCE BUILDING
 TOWNSHIP OF WAYNE

SUMMARY OF BIDS
 DATE RECEIVED: FRIDAY, NOVEMBER 9, 2018

PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		TSLJ CORP. PO BOX 4621 Wayne, NJ 07474		Envirocon, LLC 490 Schooley's Mountain Rd. Hackensack, NJ 07640	
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
PERFORMANCE AND PAYMENT BOND	L.S.	1	\$2,500.00	\$2,500.00	\$3,400.00	\$3,400.00	\$1,500.00	\$1,500.00
UNDERGROUND UTILITY LOCATION SURVEY, INCLUDING UTILITY SERVICES, PIPING FOR REMOTE FUEL DEPOT STATION AND DRAINAGE AND SEWAGE PIPING.	L.S.	1	\$3,500.00	\$3,500.00	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00
53 KW NATURAL GAS GENERATOR SYSTEM, WEATHERPROOF SOUND ATTENUATED ENCLOSURE WITH CRITICAL SILENCER, REMOTE ANNUNCIATOR, AUTOMATIC TRANSFER SWITCH, REINFORCED CONCRETE PAD, UNDERGROUND TRENCHING EXCAVATION, BACKFILL AND PAVEMENT FINISH ON GRADE, GAS SERVICE WITH NEW METER AND REGULATORS, AND ALL OTHER WORK AS INDICATED IN THE CONTRACT DOCUMENTS.	L.S.	1	\$103,000.00	\$103,000.00	\$66,370.00	\$66,370.00	\$80,750.00	\$80,750.00
FACILITY TRAINING ON NEW GENERATOR AND TRANSFER SWITCH, WARRANTIES, O&M MANUAL PROVISIONS, RECORD DRAWINGS OF AS-BUILT CONDITIONS, AND ALL NECESSARY CLOSE-OUT DOCUMENTATION AS INDICATED IN THE CONTRACT DOCUMENTS.	L.S.	1	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
TOTAL:				\$114,000.00		\$71,770.00		\$84,250.00

Introduced on: November 10, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180597

PASSAIC COUNTY

OFFICE OF THE COUNTY ENGINEER
 PROJECT C-18-018: NEW GENERATOR FOR PASSAIC COUNTY PARKS DEPARTMENT FUEL DEPOT AND MAIN TOWNSHIP OF WAYNE
 SUMMARY OF BIDS
 DATE RECEIVED: FRIDAY, NOVEMBER 9, 2018

BID NO.	UNIT	QUANTITY	PAY ITEM DESCRIPTION	ENGINEER'S ESTIMATE		Manor II Electric, Inc. 3 Ardsey Court Holmdel, NJ 07733		Post & Kelly Electric Co., Inc. 92 Ethel Ave. Hawthorne, NJ 07506	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	L.S.	1	PAY ITEM DESCRIPTION	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00	\$2,900.00	\$2,900.00
2	L.S.	1	PERFORMANCE AND PAYMENT BOND	\$3,500.00	\$3,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
3	L.S.	1	UNDERGROUND UTILITY LOCATION SURVEY, INCLUDING UTILITY SERVICES, PIPING FOR REMOTE FUEL DEPOT STATION AND CONTROLS AND DRAINAGE AND SEWAGE PIPING.	\$103,000.00	\$103,000.00	\$87,000.00	\$87,000.00	\$92,000.00	\$92,000.00
4	L.S.	1	33 KW NATURAL GAS GENERATOR SYSTEM, WEATHERPROOF SOUND ATTENUATED ENCLOSURE WITH CRITICAL SILENCER, REMOTE ANNUNCIATOR, AUTOMATIC TRANSFER SWITCH, REINFORCED CONCRETE PAD, UNDERGROUND TRENCHING EXCAVATION, BACKFILL AND PAVEMENT FINISH ON GRADE, GAS SERVICE WITH NEW METER AND REGULATORS, AND ALL OTHER WORK AS INDICATED IN THE CONTRACT DOCUMENTS.	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00
				TOTAL: \$114,000.00		\$97,000.00		\$97,900.00	

Introduced on: November 13, 2018
 Adopted on: November 20, 2018
 Official Resolution: R2018-0337

PASSAIC COUNTY

OFFICE OF THE COUNTY ENGINEER
 PROJECT C-18-016: NEW GENERATOR FOR PASSAIC COUNTY PARKS DEPARTMENT FUEL DEPOT AND MAIP
 TOWNSHIP OF WAYNE
 SUMMARY OF BIDS
 DATE RECEIVED: FRIDAY, NOVEMBER 9, 2018

PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		Vanore Electric Inc. 145 Lexington Ave. Hackensack, NJ 07601		C.V. Electric, Inc. 213 Park Lane Wayne, NJ 07470	
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
PERFORMANCE AND PAYMENT BOND	L.S.	1	\$2,500.00	\$2,500.00	\$3,200.00	\$3,200.00	\$5,000.00	\$5,000.00
UNDERGROUND UTILITY LOCATION SURVEY, INCLUDING UTILITY SERVICES, PIPING FOR REMOTE FUEL DEPOT STATION AND CONTROLS AND DRAINAGE AND SEWAGE PIPING.	L.S.	1	\$3,500.00	\$3,500.00	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00
53 KW NATURAL GAS GENERATOR SYSTEM, WEATHERPROOF SOUND ATTENUATED ENCLOSURE WITH CRITICAL SILENCER, REMOTE ANNUNCIATOR, AUTOMATIC TRANSFER SWITCH, REINFORCED CONCRETE PAD, UNDERGROUND TRENCHING EXCAVATION, BACKFILL AND PAVEMENT FINISH ON GRADE, GAS SERVICE WITH NEW METER AND REGULATORS, AND ALL OTHER WORK AS INDICATED IN THE CONTRACT DOCUMENTS.	L.S.	1	\$103,000.00	\$103,000.00	\$101,425.00	\$101,425.00	\$101,000.00	\$101,000.00
FACILITY TRAINING ON NEW GENERATOR AND TRANSFER SWITCH, WARRANTIES, O&M MANUAL PROVISIONS, RECORD DRAWINGS OF AS-BUILT CONDITIONS, AND ALL NECESSARY CLOSE-OUT DOCUMENTATION AS INDICATED IN THE CONTRACT DOCUMENTS.	L.S.	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL:				\$114,000.00		\$114,125.00		\$114,500.00

Introduced on: November 10, 2018
 Adopted on: November 10, 2018
 Official Resolution#: R20180937



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 15, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: New Generator for Passaic County Parks Department Fuel Depot
and Maintenance Building
85 Totowa Road
Township of Wayne, Passaic County
AWARD OF CONTRACT

Dear Members of the Board:

The County's consultant, Associated Technology, Inc. (ATI), of Fairfield, NJ, prepared plans and specifications for the installation of a new generator at the fuel depot located at the Preakness Valley Golf Course maintenance building, 85 Totowa Road, in the Township of Wayne. Our office previously reviewed the Plans and Specifications and found them in conformance with Passaic County and other Engineering Standards.

The County of Passaic received Open Competitive Bids at 10:30 A.M. on Friday, November 9, 2018 at the Passaic County Procurement Center, 475 River Street, Paterson, New Jersey 07505 in the Conference Room for the New Generator for Passaic County Parks Department Fuel Depot and Maintenance Building project in the Township of Wayne, Passaic County. The following Vendors submitted Total Price Bids as follows:

	<u>TOTAL AMOUNT BID</u>	
<u>NAME OF BIDDER</u>	<u>AS READ/SUBMITTED</u>	<u>CORRECTED</u>
1. TSUJ Corp. PO Box 4621 Wayne, NJ 07474	\$ 71,770.00	No Change
2. Envirocon, LLC 490 Schooley's Mountain Road Hackettstown, NJ 07840	\$ 84,250.00	No Change
3. Manor II Electric, Inc. 3 Ardsley Ct. Holmdel, NJ 07733	\$ 97,000.00	No Change

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180937

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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401 Grand Street
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR TWO ROADWAY WIDENING EASEMENTS AND A BRIDGE EASEMENT (PARCELS E1A, E1B, AND E1C) TO THE OWNER IN FEE IN ORDER TO UNDERTAKE THE REPLACEMENT OF KINGSLAND ROAD BRIDGE OVER THE THIRD RIVER IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180938							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-72							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR TWO ROADWAY WIDENING EASEMENTS AND A BRIDGE EASEMENT (PARCELS E1A, E1B, AND E1C) TO THE OWNER IN FEE IN ORDER TO UNDERTAKE THE REPLACEMENT OF KINGSLAND ROAD BRIDGE OVER THE THIRD RIVER IN THE CITY OF CLIFTON, NEW JERSEY

WHEREAS the County of Passaic is planning on undertaking a project known as the Replacement of Kingsland Road Bridge over the Third River in the City of Clifton, NJ which requires that the County obtain two roadway widening easements that will cover 570 square feet of land (Parcel E1A and Parcel E1B) and a bridge easement covering 548 square feet (Parcel E1C) from the owner in fee; and

WHEREAS pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisition through bona fide negotiations with the affected property owner; and

WHEREAS the firm of Harry L. Schwarz & Co. of Dover, New Jersey has completed a real property appraisal report relative to the value of the lands that need to be acquired and the value of damages associated with the acquisition of the necessary easements; and

WHEREAS the subject matter of the necessary acquisition and easements from the owner in fee is identified hereafter as to the square footage to be taken and/or used as easements, lot and block number as well as the record title holder with the compensation set forth in the appraisal report; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of acquiring the easements through an offer of purchase and sale to the record title holder of the parcel based upon the established value as provided by the said firm of Harry L. Schwarz & Co. as follows:

Parcels E1A, E1B, and E1C – Wiggins Plastic and Molding Company (owner), 180 Kingsland Road, Block 82.06, Lot 64, Clifton, New Jersey, two roadway widening easements consisting of 570 square feet and a bridge easement covering 548 square feet – total value with damage to remaining property is \$30,000.00.

WHEREAS this prospective property acquisition was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its November 7, 2018 meeting at which time it recommended that this offer be approved by the entire Board; and

WHEREAS it is now necessary that the Office of the County Counsel prepare and forward an offer of purchase and sale to the above-listed property owner before the project can move forward; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby

authorizes the aforesaid offer of purchase and sale regarding the aforesaid acquisition based upon the above-mentioned dollar value.

BE IT FURTHER RESOLVED that the said Board hereby directs the County Counsel to draft and forward the above-mentioned document to the said property owner and the Director and Clerk of said Board are hereby authorized to execute same on behalf of the County of Passaic.

November 20, 2018

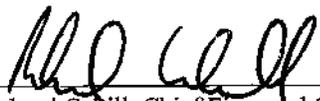
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: C-04-55-140-002-9B0

PURPOSE: Resolution authorizing an offer of purchase and sale for two roadway widening easements and a bridge easement (parcels E1A, E1B, and E1C).


Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 15, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of Kingsland Road Bridge over the Third River
City of Clifton, Passaic County
Authorization to Make Offers for Acquisition of Parcels E1A, E1B and E1C
Wiggins Plastic and Molding Company

Members of the Board:

The County received State Funds to replace the existing structurally deficient Kingsland Road Bridge over the Third River.

The construction of the project requires that the County obtains bridge and roadway widening easements from Block 82.06, Lot 64 located on Kingsland Road and owned by Wiggins Plastic and Molding Company.

The easements acquisition consists of two roadway widening easements that will cover 570 square feet of land, and a bridge easement covering 548 square feet.

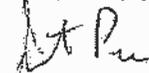
The Harry L. Schwarz & Co. of Dover New Jersey has completed the appraisal report for these easements and the value of compensation was computed to be \$30,000.00.

This prospective property acquisition was discussed at the Public Works Committee meeting of November 7, 2018 and recommended that this offer be approved by the full Board.

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180938

Based upon the above, I recommend that the Board of Chosen Freeholders adopt a Resolution authorizing the County Counsel to prepare and forward an offer of Purchase and Sale to Wiggins Plastic and Molding Company.

Very truly yours,



Jonathan C. Pera, P.E.
County Engineer

:/am

Attachment

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

Harry L. Schwarz & Co.

Michael H. Glovin, Esq.
Deputy County Counsel, County of Passaic

Summary of Salient Facts & Conclusions

Value Date:	September 26, 2018
Inspection Date:	September 26, 2018
Property Rights Appraised:	Fee Simple
Client:	The County of Passaic
Project:	Replacement of the Kingsland Road Bridge Over Third River
Parcels:	E1A: 544± square foot, or .0125± acre road widening easement E1B: 26± square foot, or .0006± acre road widening easement E1C: 548± square foot, or .0126± acre bridge easement
Owner:	Wiggins Plastic Molding Company
Property Address:	180 Kingsland Road
Tax Map Block & Lot:	Block 82.06, Lot 64
Municipality:	City of Clifton
County, State:	Passaic County, New Jersey
Description of Land:	A 1.81± acre, irregularly shaped, riverfront site
Description of Improvements:	NOT VALUED - industrial complex comprising 60,000± square feet
Zoning:	"P-MU", Planned Mixed Use
Highest & Best Use Before Taking:	As If Vacant - Commercial development
Highest & best Use After Taking:	As If Vacant - Commercial development



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

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FAX: (973) 742-3936
TDD: (973) 279-9786

November 15, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of Kingsland Road Bridge over the Third River
City of Clifton, Passaic County
Authorization to Make Offers for Acquisition of Parcels E1A, E1B and E1C
Wiggins Plastic and Molding Company

Members of the Board:

The County received State Funds to replace the existing structurally deficient Kingsland Road Bridge over the Third River.

The construction of the project requires that the County obtains bridge and roadway widening easements from Block 82.06, Lot 64 located on Kingsland Road and owned by Wiggins Plastic and Molding Company.

The easements acquisition consists of two roadway widening easements that will cover 570 square feet of land, and a bridge easement covering 548 square feet.

The Harry L. Schwarz & Co. of Dover New Jersey has completed the appraisal report for these easements and the value of compensation was computed to be \$30,000.00.

This prospective property acquisition was discussed at the Public Works Committee meeting of November 7, 2018 and recommended that this offer be approved by the full Board.

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180938

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF PROSPECT PARK, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180939							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-73							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF PROSPECT PARK, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY

WHEREAS both the County of Passaic and the Borough of Prospect Park are desirous of having a common facility for the purposes of rock salt delivery, loading, pickup, and storage; and

WHEREAS both the County and Borough of Prospect Park have reviewed the advantages of sharing the loading of rock salt storage as a joint venture and have agreed that such an arrangement would result in significant cost savings if shared; and

WHEREAS as a consequence thereof, the County of Passaic and the Borough of Prospect Park have agreed to enter into a Shared Services Agreement that includes the Borough of Prospect Park storing rock salt, in conjunction with the County, for up to a 5 year lease, as long as the salt storage building remains active, and allow the Borough of Prospect Park to have access to the property and utilize the facility (see copy of letter from the Passaic County Supervisor of Roads dated October 12, 2018 and copy of proposed Shared Services Agreement attached hereto and made part hereof); and

WHEREAS pursuant to the Uniform Shared Consolidation Act (N.J.S.A. 40A:65-1 et. Seq.), public entities such as the County of Passaic and the Borough of Prospect Park are encouraged to facilitate and improve services by use of shared services as a method of reducing local expenses funded primarily by property taxpayers; and

WHEREAS the County and the Borough of Prospect Park have shared rock salt for a number of years, and it seems fitting that this arrangement between the County and the Borough of Prospect Park be memorialized into a written Shared Services Agreement authorized pursuant to N.J.S.A. 40A:65-1 et seq.

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its November 7, 2018 meeting reviewed this matter and is recommending approval by the full Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of a Shared Services Agreement by and between the County and the Borough of Prospect Park to store rock salt, for up to a 5 year lease, as long as the salt storage building remains active, and allow the Borough of Prospect Park to have access to the property and utilize the facility and operation of a salt storage facility in conformity with the terms and conditions set out in the attached Agreement.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel are authorized to execute this Agreement on behalf of the County of Passaic.

November 20, 2018



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

October 12, 2018

TEL: (973) 881-4500
 FAX: (973) 742-2498
 kenneths@passaiccountynj.org

Mr. Michael Glovin, Esq.
 Asst. Passaic County Counsel
 401 Grand Street
 Paterson, New Jersey 07505

Re: Shared Service Agreement – Rock Salt Storage

Dear Mr. Glovin:

I am respectfully requesting the preparation of a Shared Service Agreement for the storage and loading of Rock Salt between Passaic County and the following municipalities:

1. **Borough of Pompton Lakes**, Department of Public Works, 25 Lenox Avenue, Pompton Lakes, New Jersey 07442
2. **Borough of Prospect Park**, Department of Public Works, 162 North 13th Street, Prospect Park, New Jersey 07508
3. **City of Paterson, Board of Education**, 90 Delaware Avenue, Paterson, New Jersey 07503.

The following provisions need to be incorporated into the agreement:

Rock Salt Storage & Delivery

1. The municipality must notify the County Supervisor of Roads or designated contact person of the rock salt delivery date, approximate time and quantity.
2. A copy of the rock salt delivery ticket must be provided to the County Supervisor of Roads or designated contact person after each completed delivery.
3. All rock salt deliveries will be loaded into the salt dome upon delivery by the Passaic County Road Department personnel.

Rock Salt Pickup & Loading

1. A detailed record of all rock salt deliveries and the quantity taken by the municipality will be available for inspection at the Passaic County Road Department at 307 Pennsylvania Avenue, Paterson, NJ 07505 (see attached, Rock Salt Delivery Log).
2. The municipality shall provide the time, date, vehicle license plate number, and quantity of salt taken.

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180939

Page 2 – Mr. Michael Glovin, Esq.

3. All rock salt will be loaded into Municipal vehicles by Passaic County Road Department personnel.
4. If the County of Passaic is unable for whatever reason to have their personnel available to load the rock salt, a qualified and approved Equipment Operator from the Municipality will be able to load upon receipt of 24 hours advanced notification to the Passaic County Supervisor of Roads or designated contact person.

Rock Salt Dome Location & Storage Quantities

1. **The Borough of Pompton Lakes**
 - Pompton Lakes Garage, 519 Ringwood Avenue, Pompton Lakes, New Jersey 07442
 - The annual storage amount is not to exceed 800 tons of rock salt at any given time.
2. **The Borough of Prospect Park**
 - Unit 1, Valley View Road, Haledon, New Jersey, 07508
 - The annual storage amount is not to exceed 400 tons of rock salt at any given time.
3. **The City of Paterson, Board of Education**
 - Paterson Garage, 307 Pennsylvania Avenue, Paterson, New Jersey 07503
 - The annual storage amount is not to exceed 600 tons of rock salt at any given time.

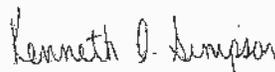
Shared Service Agreement Duration

1. **The Borough of Pompton Lakes**, from December 1, 2018 – December 1, 2021 (3 years)
2. **The Borough of Prospect Park**, from December 1, 2018 – December 1, 2023 (5 years)
3. **The City of Paterson, Board of Education**, from December 1, 2018 – December 1, 2023 (5 years)

If you should have any questions pertaining to this agreement, please feel free to contact me at 973-881-4500.

Thank you for your assistance.

Very truly yours,



Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc

Attachment

Anthony DeNova, Passaic County Administrator; Matthew Jordon, Esq., Passaic County Deputy Administrator; Jonathan Pera, PE, Passaic County Engineer; Nadge Allwaters, Esq., Passaic County Counsel's Office

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF POMPTON LAKES, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180940							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-74							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF POMPTON LAKES, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY

WHEREAS both the County of Passaic and the Borough of Pompton Lakes are desirous of having a common facility for the purposes of rock salt delivery, loading, pickup, and storage; and

WHEREAS both the County and Borough of Pompton Lakes have reviewed the advantages of sharing the loading of rock salt storage as a joint venture and have agreed that such an arrangement would result in significant cost savings if shared; and

WHEREAS as a consequence thereof, the County of Passaic and the Borough of Pompton Lakes have agreed to enter into a Shared Services Agreement that includes the Borough of Pompton Lakes storing rock salt, in conjunction with the County, for up to a 3 year lease, as long as the salt storage building remains active, and allow the Borough of Pompton Lakes to have access to the property and utilize the facility (see copy of letter from the Passaic County Supervisor of Roads dated October 12, 2018 and copy of proposed Shared Services Agreement attached hereto and made part hereof); and

WHEREAS pursuant to the Uniform Shared Consolidation Act (N.J.S.A. 40A:65-1 et. Seq.), public entities such as the County of Passaic and the City of Paterson Board of Education are encouraged to facilitate and improve services by use of shared services as a method of reducing local expenses funded primarily by property taxpayers; and

WHEREAS the County and the Borough of Pompton Lakes have shared rock salt for a number of years, and it seems fitting that this arrangement between the County and the Borough of Pompton Lakes be memorialized into a written Shared Services Agreement authorized pursuant to N.J.S.A. 40A:65-1 et seq.

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its November 7, 2018 meeting reviewed this matter and is recommending approval by the full Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of a Shared Services Agreement by and between the County and the Borough of Pompton Lakes to store rock salt, for up to a 3 year lease, as long as the salt storage building remains active, and allow the Borough of Pompton Lakes to have access to the property and utilize the facility and operation of a salt storage facility in conformity with the terms and conditions set out in the attached Agreement.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel are authorized to execute this Agreement on behalf of the County of Passaic.

November 20, 2018



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
 Supervisor of Roads

October 12, 2018

TEL: (973) 881-4590
 FAX: (973) 742-2498
 kenneths@passaiccountynj.org

Mr. Michael Glovin, Esq.
 Asst. Passaic County Counsel
 401 Grand Street
 Paterson, New Jersey 07505

Re: Shared Service Agreement – Rock Salt Storage

Dear Mr. Glovin:

I am respectfully requesting the preparation of a Shared Service Agreement for the storage and loading of Rock Salt between Passaic County and the following municipalities:

1. **Borough of Pompton Lakes**, Department of Public Works, 25 Lenox Avenue, Pompton Lakes, New Jersey 07442
2. **Borough of Prospect Park**, Department of Public Works, 162 North 13th Street, Prospect Park, New Jersey 07508
3. **City of Paterson**, Board of Education, 90 Delaware Avenue, Paterson, New Jersey 07503.

The following provisions need to be incorporated into the agreement:

Rock Salt Storage & Delivery

1. The municipality must notify the County Supervisor of Roads or designated contact person of the rock salt delivery date, approximate time and quantity.
2. A copy of the rock salt delivery ticket must be provided to the County Supervisor of Roads or designated contact person after each completed delivery.
3. All rock salt deliveries will be loaded into the salt dome upon delivery by the Passaic County Road Department personnel.

Rock Salt Pickup & Loading

1. A detailed record of all rock salt deliveries and the quantity taken by the municipality will be available for inspection at the Passaic County Road Department at 307 Pennsylvania Avenue, Paterson, NJ 07505 (see attached, Rock Salt Delivery Log).
2. The municipality shall provide the time, date, vehicle license plate number, and quantity of salt taken.

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180940

Page 2 -- Mr. Michael Glovin, Esq.

3. All rock salt will be loaded into Municipal vehicles by Passaic County Road Department personnel.
4. If the County of Passaic is unable for whatever reason to have their personnel available to load the rock salt, a qualified and approved Equipment Operator from the Municipality will be able to load upon receipt of 24 hours advanced notification to the Passaic County Supervisor of Roads or designated contact person.

Rock Salt Dome Location & Storage Quantities

1. **The Borough of Pompton Lakes**
 - Pompton Lakes Garage, 519 Ringwood Avenue, Pompton Lakes, New Jersey 07442
 - The annual storage amount is not to exceed 800 tons of rock salt at any given time.
2. **The Borough of Prospect Park**
 - Unit 1, Valley View Road, Haledon, New Jersey, 07508
 - The annual storage amount is not to exceed 400 tons of rock salt at any given time.
3. **The City of Paterson, Board of Education**
 - Paterson Garage, 307 Pennsylvania Avenue, Paterson, New Jersey 07503
 - The annual storage amount is not to exceed 600 tons of rock salt at any given time.

Shared Service Agreement Duration

1. **The Borough of Pompton Lakes**, from December 1, 2018 -- December 1, 2021 (3 years)
2. **The Borough of Prospect Park**, from December 1, 2018 -- December 1, 2023 (5 years)
3. **The City of Paterson, Board of Education**, from December 1, 2018 -- December 1, 2023 (5 years)

If you should have any questions pertaining to this agreement, please feel free to contact me at 973-881-4500.

Thank you for your assistance.

Very truly yours,



Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc

Attachment

Anthony DeNova, Passaic County Administrator; Matthew Jordon, Esq., Passaic County Deputy Administrator; Jonathan Pera, PE, Passaic County Engineer; Nadge Allwaters, Esq., Passaic County Counsel's Office

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF PATERSON BOARD OF EDUCATION FOR ROCK SALT STORAGE AND DELIVERY FACILITY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180941							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-75							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓							✓
Duffy	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF PATERSON BOARD OF EDUCATION FOR ROCK SALT STORAGE AND DELIVERY FACILITY

WHEREAS both the County of Passaic and the Paterson Board of Education are desirous of having a common facility for the purposes of rock salt delivery, loading, pickup, and storage; and

WHEREAS both the County and Paterson Board of Education have reviewed the advantages of sharing the loading of rock salt storage as a joint venture and have agreed that such an arrangement would result in significant cost savings, if shared; and

WHEREAS as a consequence thereof, the County of Passaic and the Paterson Board of Education have agreed to enter into a Shared Services Agreement that includes the Paterson Board of Education storing rock salt, in conjunction with the County, for up to a 5 year lease, as long as the salt storage building remains active, and allow the Paterson Board of Education to have access to the property and utilize the facility (see copy of letter from the Passaic County Supervisor of Roads dated October 12, 2018 and copy of proposed Shared Services Agreement attached hereto and made part hereof); and

WHEREAS pursuant to the Uniform Shared Consolidation Act (N.J.S.A. 40A:65-1 et. Seq.), public entities such as the County of Passaic and the City of Paterson Board of Education are encouraged to facilitate and improve services by use of shared services as a method of reducing local expenses funded primarily by property taxpayers; and

WHEREAS the County and the Paterson Board of Education have shared rock salt for a number of years, and it seems fitting that this arrangement between the County and the Paterson Board of Education be memorialized into a written Shared Services Agreement authorized pursuant to N.J.S.A. 40A:65-1 et seq.

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its November 7, 2018 meeting reviewed this matter and is recommending approval by the full Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of a Shared Services Agreement by and between the County and the City of Paterson to store rock salt, for up to a 5 year lease, as long as the salt storage building remains active, and allow the Paterson Board of Education to have access to the property and utilize the facility and operation of a salt storage facility in conformity with the terms and conditions set out in the attached Agreement.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel are authorized to execute this Agreement on behalf of the County of Passaic.

November 20, 2018



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

October 12, 2018

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

Mr. Michael Glovin, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Shared Service Agreement – Rock Salt Storage

Dear Mr. Glovin:

I am respectfully requesting the preparation of a Shared Service Agreement for the storage and loading of Rock Salt between Passaic County and the following municipalities:

1. **Borough of Pompton Lakes**, Department of Public Works, 25 Lenox Avenue, Pompton Lakes, New Jersey 07442
2. **Borough of Prospect Park**, Department of Public Works, 162 North 13th Street, Prospect Park, New Jersey 07508
3. **City of Paterson**, Board of Education, 90 Delaware Avenue, Paterson, New Jersey 07503.

The following provisions need to be incorporated into the agreement:

Rock Salt Storage & Delivery

1. The municipality must notify the County Supervisor of Roads or designated contact person of the rock salt delivery date, approximate time and quantity.
2. A copy of the rock salt delivery ticket must be provided to the County Supervisor of Roads or designated contact person after each completed delivery.
3. All rock salt deliveries will be loaded into the salt dome upon delivery by the Passaic County Road Department personnel.

Rock Salt Pickup & Loading

1. A detailed record of all rock salt deliveries and the quantity taken by the municipality will be available for inspection at the Passaic County Road Department at 307 Pennsylvania Avenue, Paterson, NJ 07505 (see attached, Rock Salt Delivery Log).
2. The municipality shall provide the time, date, vehicle license plate number, and quantity of salt taken.

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180941

Page 2 – Mr. Michael Glovin, Esq.

3. All rock salt will be loaded into Municipal vehicles by Passaic County Road Department personnel.
4. If the County of Passaic is unable for whatever reason to have their personnel available to load the rock salt, a qualified and approved Equipment Operator from the Municipality will be able to load upon receipt of 24 hours advanced notification to the Passaic County Supervisor of Roads or designated contact person.

Rock Salt Dome Location & Storage Quantities

1. **The Borough of Pompton Lakes**
 - Pompton Lakes Garage, 519 Ringwood Avenue, Pompton Lakes, New Jersey 07442
 - The annual storage amount is not to exceed 800 tons of rock salt at any given time.
2. **The Borough of Prospect Park**
 - Unit 1, Valley View Road, Haledon, New Jersey, 07508
 - The annual storage amount is not to exceed 400 tons of rock salt at any given time.
3. **The City of Paterson, Board of Education**
 - Paterson Garage, 307 Pennsylvania Avenue, Paterson, New Jersey 07503
 - The annual storage amount is not to exceed 600 tons of rock salt at any given time.

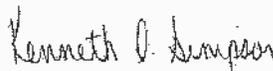
Shared Service Agreement Duration

1. The Borough of Pompton Lakes, from December 1, 2018 – December 1, 2021 (3 years)
2. The Borough of Prospect Park, from December 1, 2018 – December 1, 2023 (5 years)
3. The City of Paterson, Board of Education, from December 1, 2018 – December 1, 2023 (5 years)

If you should have any questions pertaining to this agreement, please feel free to contact me at 973-881-4500.

Thank you for your assistance.

Very truly yours,



Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc

Attachment

Anthony DeNova, Passaic County Administrator; Matthew Jordon, Esq., Passaic County Deputy Administrator; Jonathan Pera, PE, Passaic County Engineer; Nadge Aliwaters, Esq., Passaic County Counsel's Office

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180941

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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John W. Bartlett
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT BY AND BETWEEN THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORP. FOR RENOVATION OF THE MAIN STREET ELEVATOR AT THE PASSAIC COUNTY JAIL IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180942							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-76							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING A CONTRACT BY AND BETWEEN
THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORP.
FOR RENOVATION OF THE MAIN STREET ELEVATOR AT THE
PASSAIC COUNTY JAIL IN PATERSON, NEW JERSEY**

WHEREAS on July 14, 2017, the County of Passaic received bids for the service and maintenance of thirty-one (31) elevators in buildings owned by the County of Passaic for a two (2)-year period with a one (1)-year option; and

WHEREAS the Passaic County Superintendent of Buildings & Grounds had reported that all the bids were extremely high and recommended that the Board of Chosen Freeholders of the County of Passaic reject all bids and instead of rebidding, award the contract with Schindler Elevator Corp. of Morristown, NJ under State contract #T2946; and

WHEREAS by Resolution R-2017-0689 dated August 15, 2017, the said Board concurred in this recommendation and awarded a contract to said Schindler for the sum of \$5,180 per month for regular maintenance and the sum of \$80,000 was allocated for needed service repairs at the hourly rates set forth in the said State contract; and

WHEREAS the Superintendent, by letter dated November 13, 2018, is now requesting that a contract for the renovation of the elevator (Main Street elevator) at the Passaic County Jail in Paterson, NJ be awarded to said Schindler under the same State contract (#T2946) and the sum of \$120,500.00 be allocated to cover the cost pursuant to the terms and hourly rates set forth in the State bid (copy of letter attached hereto and made a part hereof); and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at its November 7, 2018 meeting and is recommending that it be approved by the full Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a contract for renovation of the elevator (Main Street elevator) in the Passaic County Jail in Paterson, NJ pursuant to the terms and conditions of the State contract #T2946 and allocates the sum of \$120,500.00 to cover the costs associated with that contract.

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution including, but not limited to, issuance of an appropriate purchase orders.

November 20, 2018

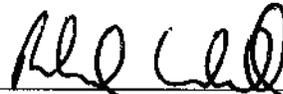
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$120,500.00

APPROPRIATION: C-04-55-148-001-904

PURPOSE: Resolution authorizing the award of contract Schindler Elevator Corp. for renovation of the Main Street Elevator at the Passaic County Jail.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



County of Passaic
Buildings & Grounds Department
151 E. 11th Street, Paterson, New Jersey 07524

Jack Nigro
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
E-MAIL: jackn@passaiccountynj.org

November 13, 2018

Mr. Michael Glovin, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- SCHINDLER ELEVATOR CORP.
20 WHIPPANY RD, SUITE 225
P.O BOX 1935
MORRISTOWN, NJ 07960

Dear Mr. Glovin,

At the November 07, 2018 meeting of the Public Works and Buildings & Grounds Committee a resolution request was heard for Schindler Elevator Corp.

Description of Resolution-Resolution awarding a contract to Schindler Elevator for Elevator renovation at the Passaic County Jail (Main Street Elevator).

Replace tank unit and miconic HX control. Tank unit includes New Submersible pump one single speed AC Motor, Calve, Hush Kit, and all Necessary Piping in Machine Room. Install new oil cooling, replace machine room wiring, and replace harmonic door operator and clutch, Reuse 5 set (5) of Hoistway Door Panels per car; Floor (typical) 5 inter lock (s) per car; Floor (typical) 5 pick up assemblies per car; floor (typical), Replace 1 Hall Station, Replace 1 hall Lantern Per car, Install New Hall position indicator per car, replace Min car operating panel with position indicator, reuse car roller guide assemblies, replace hoist way wiring, replace car wiring, reuse cylinder and piston, replace packing.

A total of 120,500.00 is needed to cover costs.

Account number: C-04-55-148-001-904.

State Contract number: T#2946

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

RESPECTFULLY,

JACK NIGRO
SUPERINTENDENT, BUILDINGS & GROUNDS
BUILDINGS & GROUNDS
JN/IT

COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (Q) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

REQUISITION	
NO.	R8-06650

S H I P T O	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
V E N D O R	VENDOR #: 08747 SCHINDLER ELEVATOR CORP 20 WHIPPANY RD, SUITE 225 P.O. BOX 1935 MORRISTOWN, NJ 07960-4524

ORDER DATE: 10/25/18
 DELIVERY DATE:
 STATE CONTRACT: T#2946
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	REPLACE TANK UNIT AND MICONIC HX CONTROL. TANK UNIT INCLUDES NEW SUMBERSIBLE PUMP ONE SINGLE SPEED AC MOTOR, CALVE, HUSH KIT, AND ALL NECESSARY PIPING IN MACHINE ROOM INSTALL NEW OIL COOLING REPLACE MACHINE ROOM WIRING REPLACE HARMONIC DOOR OPERATOR AND CLUTCH REUSE 5 SET (S) OF HOISTWAY DOOR PANELS PER CAR; FLOOR (TYPICAL) 5 INTER LOCK (S) PER CAR; FLOOR (TYPICAL) 5 PICK UP ASSEMBLIES PER CAR; FLOOR (TYPICAL) REPLACE 1 HALL STATION REPLAE 1 HALL LANTERN PER CAR INSTALL NEW HALL POSITION INDICATOR PER CAR REPLACE MAIN CAR OPERATING PANEL WITH POSITION INDICATOR REUSE CAR ROLLER GUIDE ASSEMBLIES REPLACE HOISTWAY WIRING REPLACE CAR WIRING REUSE CYLINDER AND PISTON REPLACE PACKING	C-04-55-148-001-904	120,500.0000	120,500.00

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180942

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (Q) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

REQUISITION	
NO.	R8-06650

Page # 2

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
	"AS PER PROJECT SCOPE"			
	STATE CONTRACT # T#2946			
			TOTAL	120,500.00
Introduced on:	November 20, 2018			
Adopted on:	November 20, 2018			
Official Resolution#:	R20180942			



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

1. Request for Resolution for Schindler Elevator to replace tank unit and miconic HX control. A total of \$120,500.00 is needed to cover costs.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 120,500.00
REQUISITION # R8-06650
ACCOUNT # C-04-55-148-001-904

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

11/7/2018

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Nigro, Jack

From: Cahill, Richard
Sent: Wednesday, October 24, 2018 10:52 AM
To: Nigro, Jack
Subject: Elevator

Jack,

Use C-04-55-148-001-904 for your elevator repair. It has about \$156K in it. Please encumber as soon as possible.

Rich

Schindler Elevator Corporation

Passaic County Buildings
151 E 11th Street
Paterson, NJ 07524

Contact: Rym Elassal
Telephone 973-397-6197
Fax 973-397-3710
E-mail Rym.Elassal@schindler.com
Date 10/9/2018
Subject Schindler Elevator Proposal

Proposal #: KBAN-B4WR76
Project: Passaic County Jail
11 Marshall St
Paterson, NJ 07524

Schindler Elevator Corporation is pleased to offer you the following proposal, which includes engineering services, material, and labor, to increase the reliability of the project referenced above.

For more than 125 years Schindler Elevator Corporation has been a recognized leader in the development and maintenance of safe, efficient, cost effective people moving systems. Schindler has a unique combination of expertise, innovative products and field resources to upgrade equipment in any type of facility and to suit any requirement.

We sincerely hope you will consider taking advantage of the many benefits of a Schindler upgrade opportunities. We trust you will find our commitment to quality installation, while minimizing inconvenience, a key component in demonstrating our dedication to being your vertical transportation partner.

Schindler Elevator Corporation can offer financing options for the project at competitive rates which are administered by our third party broker. Please see the enclosed brochure for details on our financing plan.

Should you have any questions or require additional clarification about your elevator upgrade plan, please do not hesitate to call me.

Sincerely,

Rym Elassal
Sales Rep EI

Schindler Elevator Corporation

Passaic County Buildings
 151 E 11th Street
 Paterson, NJ 07524

Contact: Rym Elassal
 Telephone: 973-397-6197
 Fax: 973-397-3710
 E-mail: Rym.Elassal@schindler.com
 Page: 1 of 14
 Date: 10/9/2018
 Subject: Schindler Elevator Proposal

Proposal #: KBAN-B4WR76
 Project: Passaic County Jail
 Main St Elevator
 Paterson, NJ 07524

Project Overview

Below is an outline of the work to be performed during this project. We have also included an analysis of the opportunities our technology offers to increase your flexibility in managing and leasing your property and improving your return on investment.

Elevators Included in Upgrades Proposal			
Number of Units	Type	Unit Number	Reference Name
1	Hydro	01	Bank A- Main St

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180942

Subject: **Schindler Elevator Upgrades Proposal- Main St Elevator - KBAN-B4WR76**
 Page: **2 of 13**
 Date: **10/9/2018**

Upgrade Long Term Benefits

A Schindler upgrade project offers a number of benefits which have been outlined below:

Advantages with Schindler Full Upgrades	Risks from Deferred Upgrades
Smooth, reliable performance as a result of precision engineering, expert installers and quality components utilizing digital technology <ul style="list-style-type: none"> • Miconic technology has been proven with 50,000+ installations globally, stable platform, high reliability and offers superior ride quality 	Poor reliability and potential for higher injury claims and legal costs. Higher operating costs and lower customer satisfaction. Longer wait and travel time for tenants, unreliable ride quality and less system reliability when a car is taken out of service.
Compliance with the latest safety and ADA codes	Potential for higher injury claims and legal costs
Long term product support with parts replacement and maintenance. Schindler's Service Excellence offered long after the upgrade projects.	Lack of consistent technical expertise. Short lifecycle of parts support and design obsolescence.
Financing may be available based on standard credit qualifications	

Introduced on: **November 20, 2018**
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Subject **Schindler Elevator Upgrades Proposal- Main St Elevator - KBAN-B4WR76**
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Date **10/9/2018**

Project Scope - Bank A

Number of Units	1	Capacity	4000
Type	Hydraulic	Speed	125 fpm
Unit Numbers	01	# of stops	5
Machine Location	Adjacent	# of openings	5 Front, 0 rear

Description of Work	Included in Proposal
Machine Room	
Tank unit and Miconic HX control. Tank unit includes new submersible pump one single speed AC motor, valve, hush kit, and all necessary piping in machine room	Replace
Emergency Power	None
Oil Cooling	New
Tank Heater	None
Machine Room Wiring	Replace
Door Operator Front	
Harmonic door operator and clutch	Replace
Hoistway Door Equipment Front	
5 Set(s) of Hoistway Door Panels per car; Floor (Typical)	Reuse
5 Inter Lock(s) per car; Floor (Typical)	Replace
5 Pick Up assemblies per car; Floor (Typical)	Replace
Car and Hall Fixtures	
1 Hall Station	Replace
1 Hall Lantern per car	Replace
1 Hall Position Indicator per car	New
Main Car Operating Panel with Position Indicator	Replace
Floor lockout provisions	Five Floors
Car and Hoistway	
Car Roller Guide Assemblies	Reuse
Hoistway Wiring	Replace
Car Wiring	Replace
Jack Assembly	
Cylinder and Piston	Reuse
Packing	Replace

All other systems and components not noted above will be reused and integrated into the new elevator system.

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Subject **Schindler Elevator Upgrades Proposal- Main St Elevator- KBAN-B4WR76**
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Work by Others

The owner will provide the following requirements based on ANSI A17.1 Code, the governing code, except when applicable codes conflict with ANSI A17.1 Code. Rules referenced are ANSI A17.1 Rules.

Hoistway

1. Provide 75-degree bevel guards on all projections, recesses or setbacks over two inches, except for the loading or unloading side. Rule 100.6.
2. Provide pit light and GFI outlet. Light switch to be located adjacent to each pit entrance.
3. Provide a legal hoistway inclusive of ventilation and shaftway bevel guards, as required.
4. Cutting and patching walls and floors.
5. Provide a pit access ladder for each elevator, where required.
6. Provide a lockable, self-closing, fire-rated pit door, where required.
7. Hoistway venting or pressurization to prevent accumulation of smoke and gas, as required by Local Building Code.

Machine Room

1. Enclose/relocate all non-elevator oriented conduit, ducts and drains from elevator machine room, where required in the machine hoistway and/or pit. Enclosures, when used, need to be two-hour rated.
2. Provide means to regulate control room temperature and humidity between 55° F and 90° F with relative humidity no more than 85% non-condensing. Peak equipment heat release is estimated at a minimum of 6,000 BTU/Hour/Unit (maximum = 9,000 BTU/Hour/Unit) for a Hydraulic unit.
3. Provide machine room smoke/heat detector as required by regulation. In the event sprinklers are anticipated within the machine room area, means to remove primary power prior to the application of water must be provided as required by code.
4. Provide new electric wiring from the present disconnect switches to the terminals of the new elevator controllers in the new locations, inclusive of a normal/standby 120 VAC, 15 AMP supply at each controller.
5. Provide connection at the first elevator controller for fire recall operation, where auto-recall is needed to respond to a life safety/fire alarm system.
6. Provide proper lighting in the elevator machine rooms within the vicinity of every controller and mainline disconnect
7. Provide a fused disconnect switch or circuit breaker and a light switch adjacent to the lock jamb-side of the machine room door for each elevator location, per the National Electric Code. Rule 210.5 and NFPA No. 70 Rule 620-51. Provide auxiliary disconnects, as required, based on the elevator contractor's drawings.
8. Provide copper wire feeder and branch wiring circuits to the controller, including a main-line switch and convenience outlets.
9. Provide a telephone outlet near an elevator controller in each machine room.
10. Provide a self-closing and locking access machine room door.
11. Provide an "ABC" fire extinguisher.

General Requirements

1. Provide sufficient space for storage of materials on site throughout the duration of the project.
2. Provide clear floor space to be used as a work area.

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3. If not presently outfitted, each elevator lobby should be equipped with smoke detectors, which can be used to initiate automatic fire recall. Actuation from water flow sensing or the general building alarm may require special approval.
4. Paint new or modified hoistway equipment to match building aesthetics, as required.
5. Provide building signage and floor designations related to other building systems, as required.
6. Provide building corridor lighting sufficient for illumination of elevator landing sills, as required by code.

Electrical Requirements

1. FOR EMERGENCY POWER OPERATION OF ELEVATOR(S): (when required)
 - A. Provide an emergency generator that has the same voltage characteristics as the normal power supply. It should also have the capacity to deliver sufficient power to the main line disconnect switches in the elevator machine room for operating the specified number of elevators used during an emergency at full speed and full load.
 - B. Provide an automatic transfer switch, or switches, for transferring power from normal to emergency power and back again.
2. EMERGENCY POWER OPERATION SIGNAL - The following separate indicating signals will be required from the automatic transfer switch to the machine room communication unit for each group of elevators.
 - A. One dry contact to close on emergency power and open on normal power. Provide two #12 AWG wires.
 - B. Provide one normally open dry contact (pre-transfer) to close 30 to 60 seconds prior to transfer to emergency power or back to normal power. This contact should reopen immediately after actual transfer of power. This is to prevent transfer of power while an elevator is moving, which can occur during the return to normal power or on an operating test. Provide two #12 AWG wires.

Note: When operating elevators on emergency power, a means of absorbing the regenerative energy may be necessary and shall be provide by others.

It is required that the car light, the fan circuits, and the intercom circuit (if supplied), be set to operate from the emergency power supply in accordance with the building code.

Subject Schindler Elevator Proposal - KBAN-B4WR76
 Page 6 of 13
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Price and Payment Terms

1. Our price for the work proposed is \$120,500.00 tax exempt.
 This price is firm for 90 days, and thereafter subject to change without notice.

You agree to the following payment schedule:

- 35% of the price quoted above upon execution of this Contract;
- Balance to be paid in one installment upon material delivery equal to 95% of the remaining balance within 30 days of invoice;
- Final payment within 30 days of completion of the work.

Any late or overdue payments will bear interest at the rate of 1 1/2% per month. Attorneys' fees and other costs of collection will be included in the event that we must pursue legal action for payment or in the event that you are otherwise in breach of this contract.

We will not release to manufacture until the above initial payment is made as well as all drawing approvals (if applicable) have been completed. We will not turn over equipment prior to receipt of 95% of the price for the work.

2. Schindler understands the costs for capital improvement can put a strain on a property's budget. Schindler has partnered with leading Finance organizations in an effort to help our clients sort through the best options to fund these capital improvements. We have simplified the process so all private financial information as well as future payments are handled between the Finance organization's representative and our client. Schindler facilitates the transaction and only requires a new 5-year maintenance contract as part of the agreement. Financing option is subject to credit check and approval.

Often times there are other building components which require upgrade due to the upgrade of the elevator system. These costs can be rolled into the total finance package with the lender.

Our monthly finance payment for the elevator work over 60 months would be \$2,414.82*.

If for some reason our contract is cancelled prior to the 60-month term all remaining balances become due immediately. *Monthly finance payment is an approximation and will be finalized following the credit check and contract.

Your sales representative, Rym Elassal, will be happy to facilitate the process moving forward if you are interested in our financing option. The finance credit approval form can be found attached to this document.

Subject **Schindler Elevator Proposal - KBAN-B4WR76**
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General Terms and Conditions

1. The price quoted in Article 1 above is based upon all the work being performed during our regular working hours of regular working days. If overtime is required, the additional price usually charged by us shall be added to the contract price. Your advance approval in writing is required before we will schedule or perform any overtime work.
2. The equipment furnished hereunder remains personal property and we retain title thereto until final payment is made, with the right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes, or the sale, mortgage or lease of the premises.
3. The completion of the work as covered by this Agreement or acceptance thereof shall constitute a waiver by you of all claims for loss or damage due to delay. It is also understood and agreed that we shall not be liable for the condition, design, application or compliance with acceptable codes of any equipment not furnished under this Agreement or for the omission of any work or equipment not covered by this Agreement. We reserve the right to remove and retain all equipment that has been replaced or new materials not used in construction.
4. Schindler reserves the right to furnish its most modern of equipment and no statements contained in this contract are to make it obligatory for us to furnish equipment, the design of which has been discontinued or supplanted by new standards or codes.
5. All previous communication between us, whether written or verbal, with reference to the subject matter of this Agreement, is hereby abrogated, and this contract when duly accepted and approved constitutes the agreement between us, and no modification of this agreement shall be binding upon the Purchaser or Schindler, or either of us, unless such modification shall be in writing, duly accepted by the Purchaser and approved by Schindler. The contract date shall be the date of approval by Schindler.
6. The Purchaser is to provide suitable connections from the power mains to the controller, together with any cutouts, line switches, phase reversal or lightning arresters, and any other such components as that may be necessary to meet purchaser and/ or local code requirements.
7. Any changes in the building required to meet any local or state building or electrical codes are to be made by the Purchaser. Any cutting or patching necessary for the installation of equipment furnished under this contract shall be done by the Purchaser. Schindler shall not under any circumstances be liable for any redecorating that may be necessary upon the completion of its work. No work or service other than that specifically mentioned herein is included or intended. Such work by others must be coordinated by Purchase with Schindler in order to avoid delays to Schindler's work.
- 8A. It is expressly understood, in consideration of the performance of the service enumerated herein at the price stated, that nothing in this agreement shall be construed to mean that Schindler assumes any liability on account of injury or damage to persons or property, except to the extent directly and solely due to the negligent acts or omissions of Schindler or its employees; and that the Purchaser's responsibility for injury or damage to persons or property while riding on or being in or about the equipment referred to is in no way affected by this Agreement. Schindler shall not be responsible or liable for any loss, damage, detention or delay caused by labor trouble, strikes, lockouts, fire, explosion, theft, lightning, windstorm, earthquake, floods, storms, riot, civil commotion, malicious mischief, embargoes, shortages or materials or workmen, unavailability of material from usual sources, Government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of the Purchaser's or Schindler's suppliers, orders or instructions of any federal, state or municipal government or any department or agency thereof, Act of God, or by any cause whatsoever beyond its reasonable control. Dates for the performance or completion of work shall be extended to the extent of such delays.

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
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Subject **Schindler Elevator Proposal - KBAN-B4WR76**
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- 8B. Purchaser agrees to defend, indemnify and hold Schindler harmless from and against any claims, lawsuits, demands, judgments, damages, costs and expenses arising out of this Agreement except to the extent caused by or resulting from the established sole and direct fault of Schindler.
- 8C. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the price of this Agreement. We will not be liable in any event for special, indirect, liquidated or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of equipment or property, or business interruption.
9. Schindler guarantees that the equipment furnished hereunder will comply with the foregoing specifications and if promptly notified in writing will, at our expense, correct any defects in such equipment occurring within one year from the date of completion or acceptance whichever occurs first, which are not due to ordinary wear and tear or improper use, care or maintenance. The correction of such defects constitutes the limit of our responsibility. THERE ARE NO OTHER WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, OTHER THAN OF TITLE. The equipment installed under this agreement requires maintenance service, such as periodic examinations, lubrication and adjustment by competent elevator mechanics. Our guarantee is not intended to supplant this normal servicing of the equipment and it is not to be construed that we will provide free maintenance service of this type, except as may be provided under other provisions of the contract, or that we will correct, without charge, breakage, maladjustment or other troubles occurring as a result of improper or inadequate maintenance.
10. We will defend any suit or proceeding brought against you so far as based on a claim that any equipment, or any part thereof, furnished under this contract constitutes an infringement of any patent of the United States, provided that such equipment or part is not supplied according to your design, and it is used as sold by us, if notified promptly in writing and given authority, information and assistance (at our expense) for the defense of same, and we shall pay all damages and costs awarded therein against you. In case said equipment or any part thereof is in such suit held to constitute infringement and the use of said equipment or part is enjoined, we shall at our own expense either: procure for you the right to continue using said equipment or part; or replace same with non-infringing equipment; or modify it so it becomes non-infringing; or remove said equipment and refund the purchase price and the transportation and installation costs thereof. The foregoing states our entire liability for patent infringement by said equipment or any part thereof.
11. Purchaser will have the hoistways and machine room in safe and proper condition and the proper electrical current available as indicated on our attached schedule. Purchaser will also provide adequate access for delivery and a dry protected place for storage of equipment. Storage requirement of a minimum of 150 sq ft will be required for this project. If storage constraints force double handling of equipment, we will be compensated by you for all additional costs for labor and materials to overcome such obstacles at our standard billing rate. If the locations where the work is to be performed are not ready or are unsafe, we reserve the right not to begin or to discontinue the work. If adequate storage is not available, we will be compensated for all storage costs, as well as costs for demobilization and remobilization if necessary.
- If completion of our work is delayed beyond our control and the following date: _____, our price will be increased in proportion to any additional costs to complete, including but not limited to labor rate increases, component material price increases, storage costs, demobilization and remobilization expenses and the like.
12. Should latent or concealed conditions be encountered in the performance of the work below the surface of the ground or should concealed or unknown conditions in an existing structure be at variance with the conditions indicated by the Contract Documents, or should unknown physical conditions below the surface of the ground or should concealed or unknown conditions in an existing structure of an unusual nature differing materially from those ordinarily encountered and generally recognized as inherent in the work of the character provided for in this contract be encountered, the contract price and time shall be equitably adjusted by change order upon claim by either party made within 20 days and after the first observance of the conditions.

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Subject **Schindler Elevator Proposal - KBAN-B4WR76**
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13. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software (which is subject to a limited license for use in this building/premises/equipment only), modems, source/access/object codes, passwords and the Schindler AHEAD feature (if applicable) which will deactivate and remove if the Agreement is terminated.
14. Our bid is based on reusing existing components as is in regard to seismic conditions except as herein noted. Any required changes to existing components resulting from seismic requirements will need to be bid separately.
15. You agree to pay, as an addition to the price stated herein, the amount of any federal excise tax, state and local sales, use or transaction tax, or increase of any tax, or similar charges based upon the sale, use, ownership or possession of materials and/or equipment imposed by any law enacted after the date of this proposal, or imposed upon you by any existing law. In the event of legislative change to the applicable tax rates, including but not limited sales tax, use tax, excise tax, privilege tax, transaction tax and similar charges, Supplier reserves the right to adjust the contract price accordingly.

In the event the customer claims an exemption from sales and/or use tax the customer shall provide a valid executed exemption certificate

In the event you claim an exemption which Supplier accepts in good faith and it is later determined by a taxing authority that such exemption does not apply, Schindler reserves the right to adjust the contract price to reflect the change.

Customer shall pay any penalty, interest, additional tax, or other charge that may be levied or assessed as a result of the delay or failure, caused by the Customer, to pay any tax or file any return or information required by law, rule or regulation or by this Agreement to be paid or filed by Supplier.

If either Party is audited by a taxing authority or other governmental entity in connection with taxes under this Taxes Section, the other Party shall reasonably cooperate with the Party being audited in order to respond to any audit inquiries in an appropriate and timely manner, so that the audit and any resulting controversy may be resolved expeditiously.

In the event of governmental changes to applicable tariffs, Schindler reserves the rights to adjust the contract price accordingly to account for all additional cost impacts.

16. We are not responsible for the removal of any hazardous materials. We will take possession, remove, and dispose any elevator equipment not being reused.

Subject **Schindler Elevator Proposal - KBAN-B4WR76**
Page **10 of 13**
Date **10/9/2018**

Clarifications

1. Our offer is based upon total original designed car weight. If new cabs or cab interiors are being provided, the equipment in our offer has allowed for a 5% maximum increase in total original car weight. We reserve the right to request an add change notice for any discrepancy beyond these limits.

Introduced on: **November 20, 2018**
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Subject: **Schindler Elevator Proposal - KBAN-B4WR76**

Page: 11 of 13

Date: 10/9/2018

Schindler Elevator Corporation

By: **Rym Elassal**

(Signature)

Accepted: _____
(Full legal name of Purchaser)

By: _____
(Signature) (Title)

Date: _____

∇ Principal or Owner

∇ Agent for Principal or Owner:
(Name of Principal or Owner)

Approved: **Schindler Elevator Corporation**

By: _____
(Signature)

Date: _____



County of Passaic
Buildings & Grounds Department
151 E. 11th Street, Paterson, New Jersey 07524

Jack Nigro
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
E-MAIL: jackn@passaiccountynj.org

November 13, 2018

Mr. Michael Glovin, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- SCHINDLER ELEVATOR CORP.
20 WHIPPANY RD, SUITE 225
P.O BOX 1935
MORRISTOWN, NJ 07960

Dear Mr. Glovin,

At the November 07, 2018 meeting of the Public Works and Buildings & Grounds Committee a resolution request was heard for Schindler Elevator Corp.

Description of Resolution-Resolution awarding a contract to Schindler Elevator for Elevator renovation at the Passaic County Jail (Main Street Elevator).

Replace tank unit and miconic HX control. Tank unit includes New Submersible pump one single speed AC Motor, Calve, Hush Kit, and all Necessary Piping in Machine Room. Install new oil cooling, replace machine room wiring, and replace harmonic door operator and clutch, Reuse 5 set (5) of Hoistway Door Panels per car; Floor (typical) 5 inter lock (s) per car; Floor (typical) 5 pick up assemblies per car; floor (typical), Replace 1 Hall Station, Replace 1 hall Lantern Per car, Install New Hall position indicator per car, replace Min car operating panel with position indicator, reuse car roller guide assemblies, replace hoist way wiring, replace car wiring, reuse cylinder and piston, replace packing.

A total of 120,500.00 is needed to cover costs.

Account number: C-04-55-148-001-904.

State Contract number: T#2946

If you should have any questions or I can be of additional assistance, please feel free to contact me.
Thank you for your attention with this matter.

RESPECTFULLY,

JACK NIGRO
SUPERINTENDENT, BUILDINGS & GROUNDS
BUILDINGS & GROUNDS
JN/IT

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: AMENDED: RESOLUTION AUTHORIZING SERVICES OF CARRIER CORPORATION FOR THE INSTALLATION OF AN AIR HANDLER UNIT IN THE IT OFFICE AND FINANCE OFFICE AT 71 HAMILTON STREET IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180943							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-77							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING SERVICES OF CARRIER CORPORATION FOR THE INSTALLATION OF AN AIR HANDLER UNIT IN THE IT OFFICE AND FINANCE OFFICE AT 71 HAMILTON STREET IN PATERSON, NEW JERSEY

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-321 dated April 12, 2016 awarded a bid to Carrier Corporation of Fairfield, New Jersey to perform preventive service and repair of air cooled chillers, air conditioning, heating and refrigeration units located in sixteen (16) Passaic County-owned facilities for a three year period; and

WHEREAS by letter dated November 13, 2018 attached hereto and made part hereof, the Passaic County Superintendent of Buildings & Grounds is reporting that the IT and Finance Office located at 71 Hamilton Street in Paterson, NJ, are in need of an air handler unit so that the computers and related servers located in the Office can be kept at a constant cool temperature in order to preserve the life of the computer servers; and

WHEREAS in addition, the Passaic County Supervisor of Roads has reported that the boiler in the Operations Department is in need of immediate repair and he has secured an estimate from said Carrier to make the necessary repairs for the sum of \$9,510.00 (see copy of letter and estimate attached); and

WHEREAS a total of \$74,500.00 is required to cover costs and the expenditure for the air handler unit and boiler repair is over the monetary threshold established under the Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of ^{Res. Pg: k.77-3}

Chosen Freeholders of the County of Passaic that it hereby authorizes an extension of the contract with Carrier Corporation in Clifton, NJ for installation of an air handler unit in the IT and Finance Office at 71 Hamilton Street and the repair of the boiler at 307 Pennsylvania Avenue in Paterson, NJ, which are both Passaic County-owned facilities, for the additional sum of \$74,500.000.

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic if necessary.

November 20, 2018



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

November 20, 2018

Mr. Michael Glovin, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Carrier Corporation

Dear Mr. Glovin:

Attached you will find a resolution request and requisition with supportive quotes for parts and labor costs for the repair of the boiler located at 317 Pennsylvania Avenue, Paterson, New Jersey. This boiler is the sole supply of heat for the Road Department Offices and Garage.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM, SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING PURCHASE OF AND INSTALLATION OF ONE SKIDMORE BLR FEED TANK, SUBCONTRACTOR-PIPING AND LABOR FOR BOILER LOCATED AT 317 PENNSYLVANIA AVENUE, PATERSON WHICH SUPPLIES HEAT TO THE ROAD DEPARTMENT OFFICES AND GARAGE AS PER QUOTES. FROM CARRIER CORPORATION, 100 DELAWANNA AVENUE, CLIFTON, NJ 07014

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 9,510.00

REQUISITION # R8-07048

ACCOUNT # 8-01-26-151-001-213

4. METHOD OF PROCUREMENT:

- RFP RFQ Bid
- Other: QUOTES

5. COMMITTEE REVIEW: _____ DATE: _____

- Administration & Finance _____
- Budget _____
- Health _____
- Human Services _____
- Law & Public Safety _____
- Planning & Economic Development _____
- Public Works _____

6. DISTRIBUTION LIST:

- Administration Finance Counsel
- Clerk to the Board Procurement
- Other: _____

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISITION	
NO.	R8-07048

S H I P T O	COUNTY OF PASSAIC ROAD DEPARTMENT 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
	V E N D O R

ORDER DATE: 11/20/18
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	BOILER REPAIR AT 317 PENNSYLVANIA AVENUE, PATERSON FOR ROAD DEPARTMENT OFFICE AND GARAGE ONE SKIDMORE BLR FEED TANK	8-01-26-151-001-213	4,791.0000	4,791.00
1.00	SUBCONTRACTOR - PIPING AS PER QUOTES AS PER RESOLUTION NO.	8-01-26-151-001-213	4,719.0000	4,719.00
			TOTAL	9,510.00

REQUESTING DEPARTMENT _____ DATE _____

**Carrier Commercial Service**

Division of Carrier Corporation

North Jersey Branch

100 Delawanna Ave

Clifton, NJ 07014

☎ 973-227-4311 Ext. 3006

Fax: 973-575-4566

eFax: 860-755-3514

e-mail: mike.ventresca@carrier.utc.com

November 15, 2018

Passaic County Buildings and Grounds
307 Pennsylvania Ave
Paterson, N.J.

Att: Mr. Steve Orsini

Subject: Boiler Feed Tank

Dear Steve,

Thank You for the opportunity to provide you with the following quote.

- Carrier to disconnect and remove leaking boiler feed tank
- Carrier to disconnect and save boiler feed panel and pumps
- Carrier set new boiler feed tank in place
- Carrier to repipe boiler feed tank
- Carrier to reconnect and used existing boiler feed panel
- Carrier to reconnect and used existing boiler fed pumps

Notes:

New boiler feed will be tank only and will be reusing boiler feed panel and pumps

Lead time 3-4 weeks from date of order.

Cost Summary

Item	Qty	Unit Price	Subtotal	Contract Rate	Price
Skidmore Blr feed tank With Freight	1	\$6,844	\$6,844	-30%	\$4,791
Labor	0			\$105	\$0.00
Subcontractor - Piping			\$3,900	121%	\$4,719
Grand Total					\$9510

Carrier to provide the above service for the sum of\$9,510.00

CONDITIONS:

- All labor to be performed on a straight time basis 8:00 AM to 4:30 PM, Monday through Friday.
- The quoted price is predicated on performing all outlined work on a concurrent schedule.
- All overtime and additional repairs and parts found to be necessary during the performance of the quoted repairs, will be extra. Services other than quoted will be performed only upon your written authorization and invoiced separately.
- Quoted price will hold for a period of 30 days.

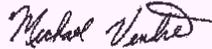
AMONG THE ITEMS NOT INCLUDED IN OUR QUOTATION ARE:

- Repair or replacement of paint or insulation, disturbed during the scheduled repairs.
- Studs or bolts which are seized or broken during the scheduled repairs.
- Draining, filling or venting of water/steam circuits.
- Removal of other piping.
- Repairing of leaks not associated with the scheduled work outlined in this quotation.
- Performance or capacity testing of the equipment before, during or after completion of repairs.
- Machine shop work of any kind
- Welding of any kind, unless stated above in the statement of work.
- Removal or disposal of any waste material classified as hazardous waste by the Local, State, or Federal Government, including asbestos.

Acceptance Page

Thank you for the opportunity to be of service. Please do not hesitate to call me with any questions or future service requests. Please sign this quote below and return the quote via mail or fax with a purchase order number. Thank you.

Very truly yours,



Carrier Fairfield Service
Sales Representative
mike.ventresca@carrier.utc.com
Tel: (973) 227-4311 ext 3006
eFax: (860) 755-3514
cell: (609)-548-0759



Think Green; do you really need to print this?

Proposal accepted; you are authorized to proceed.

Acceptance: _____

Title: _____

Date: _____

P.O. Number: _____

See the attached terms below

CARRIER CORPORATION
TERMS AND CONDITIONS OF SALE -- EQUIPMENT AND/OR SERVICE

1. **PAYMENT AND TAXES-** Payment shall be made net 30 days from date of invoice. Carrier reserves the right to require cash payment or other alternative method of payment prior to shipment or completion of work if Carrier determines, in its sole discretion, that Customer or Customer's assignee's financial condition at any time does not justify continuance of the net 30 days payment term. In addition to the price, the Customer shall also pay Carrier any taxes or government charges arising from this Agreement. If the Customer claims that any such taxes or government charges do not apply to the transactions governed by this Agreement, Customer shall provide Carrier with acceptable tax exemption certificates or other applicable documents.
2. **EXTRAS-** Equipment, parts or labor in addition to those specified in this Agreement will be provided upon receipt of Customer's written authorization and paid for as an extra and subject to the terms of this Agreement.
3. **RETURNS-** No items will be accepted for return without prior written authorization. Returned goods may be subject to a restocking charge. Special order and non-stock items cannot be returned.
4. **SHIPMENT-** All shipments shall be F.O.B. shipping point, freight prepaid and allowed to the job site. Shipment dates quoted are approximate. Carrier does not guarantee a particular date for shipment or delivery.
5. **PARTIAL SHIPMENT-** Carrier shall have the right to ship any portion of the equipment included in this Agreement and invoice Customer for such partial shipment.
6. **DELAYS-** Carrier shall not be liable for delays in manufacturing, shipping or delivery by causes beyond the control and without the fault or negligence of Carrier, including but not restricted to acts of God, acts of a public enemy, acts of government, acts of terrorism, fires, floods, epidemics, quarantine restrictions, freight embargoes, supplier delays, strikes, or labor difficulties (collectively "Force Majeure Events"). Carrier agrees to notify Customer in writing as soon as practicable of the causes of such delay. In the event that any materials or equipment to be provided by Carrier under this Agreement become permanently unavailable as a result of a Force Majeure Event, Carrier shall be excused from furnishing such materials or equipment.
7. **WARRANTY-** Carrier warrants that all equipment manufactured by Carrier Corporation and all Carrier equipment, parts or components supplied hereunder will be free from defects in material and workmanship. Carrier shall at its option repair or replace, F.O.B. point of sale, any equipment, part or component sold by Carrier and determined to be defective within one (1) year from the date of initial operation or eighteen (18) months from date of shipment, whichever is earlier. Carrier does not warrant products not manufactured by Carrier Corporation, but it does pass on to Customer any transferrable manufacturer warranties for those products. Carrier warrants that all service provided by Carrier hereunder shall be performed in a workmanlike manner. In the event any such service is determined to be defective within ninety (90) days of completion of that service, Carrier shall at its option re-perform or issue a credit for such service. Carrier's obligation to repair or replace any defective equipment, parts or components during the warranty period shall be Customer's exclusive remedy. Carrier shall not be responsible for labor charges for removal or reinstallation of defective equipment, parts or components, for charges for transportation, handling and shipping or refrigerant loss, or for repairs or replacement of such equipment, parts or components, required as a consequence of faulty installation, misapplication, vandalism, abuse, exposure to chemicals, improper servicing, unauthorized alteration or improper operation by persons other than Carrier. THIS WARRANTY IS GIVEN IN LIEU OF ALL

OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE,

8. **WORKING HOURS**– All services performed under this Agreement including major repairs, are to be provided during Carrier’s normal working hours unless otherwise agreed.
9. **ADDITIONAL SERVICE**- Services or parts requested by Customer in addition to those specified in this Agreement will be provided upon receipt of Customer’s written authorization and invoiced at Carrier’s prevailing labor rates and parts charges. Additional services or parts shall be supplied under the terms of this Agreement.
10. **CUSTOMER RESPONSIBILITIES (Service Contracts only)** – Customer shall:
- Provide safe and reasonable equipment access and a safe work environment.
 - Permit access to Customer’s site, and use of building services including but not limited to: water, elevators, receiving dock facilities, electrical service and local telephone service.
 - Keep areas adjacent to equipment free of extraneous material, move any stock, fixtures, walls or partitions that may be necessary to perform the specified service.
 - Promptly notify Carrier of any unusual operating conditions.
 - Upon agreement of a timely mutual schedule, allow Carrier to stop and start equipment necessary to perform service.
 - Provide adequate water treatment.
 - Provide the daily routine equipment operation (if not part of this Agreement) including availability of routine equipment log readings.
 - Where Carrier’s remote monitoring service is provided, provide and maintain a telephone line with long distance direct dial and answer capability.
 - Operate the equipment properly and in accordance with instructions.
 - Promptly address any issues that arise related to mold, fungi, mildew or bacteria.
 - Identify and label any asbestos containing material that may be present. The customer will provide, in writing, prior to the start of a job, a signed statement regarding the absence or presence of asbestos for any job where the building or the equipment to be serviced is older than 1981. Should this document state that no asbestos is present, the customer will also provide in writing the method used to determine the absence of asbestos.
11. **EXCLUSIONS**– Carrier is not responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grillage, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. Carrier is not responsible for repairs, replacements, alterations, additions, adjustments, repairs by others, unscheduled calls or emergency calls, any of which may be necessitated by negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, damage due to freezing weather, chemical/electrochemical attack, corrosion, erosion, deterioration due to unusual wear and tear, any damage related to the presence of mold, fungi, mildew, or bacteria, damage caused by power reductions or failures or any other cause beyond Carrier’s control. Carrier shall not be required to perform tests, install any items of equipment or make modifications that may be recommended or directed by insurance companies, government, state, municipal or other authority. However, in the event any such recommendations occur, Carrier, at its option, may submit a proposal for Customer’s consideration in addition to this Agreement. Carrier shall not be required to repair or replace equipment that has not been properly maintained.
12. **EQUIPMENT CONDITION & RECOMMENDED SERVICE (Service Contracts only)** – Upon the initial scheduled operating and/or initial annual stop inspection, should Carrier determine the need for repairs or replacement, Carrier will provide Customer in writing an ‘equipment condition’ report including recommendations for corrections and the price for repairs in addition to this Agreement. In the event Carrier recommends certain services (that are not included herein or upon initial inspection) and if Customer does not elect to have such services properly performed in a timely fashion, Carrier shall not be responsible for any equipment or control failures, operability or any long-term damage that

may result. Carrier at its option will either continue to maintain equipment and/or controls to the best of its ability, without any responsibility, or remove such equipment from this Agreement, adjusting the price accordingly.

13. **PROPRIETARY RIGHTS (Service Contracts only)**- During the term of this Agreement and in combination with certain services, Carrier may elect to install, attach to Customer equipment, or provide portable devices (hardware and/or software) that shall remain the personal proprietary property of Carrier. No devices installed, attached to real property or portable device(s) shall become a fixture of the Customer locations. Customer shall not acquire any interest, title or equity in any hardware, software, processes, and other intellectual or proprietary rights to devices that are used in connection with providing service on Customer equipment.
14. **WAIVER OF DAMAGES**- Under no circumstances shall Carrier be liable for any incidental, special or consequential damages, including loss of revenue, loss of use of equipment or facilities, or economic damages based on strict liability or negligence.
15. **LIMITATION OF LIABILITY**- Carrier's maximum liability for any reason (except for personal injuries) arising from this Agreement shall not exceed the value of the Agreement.
16. **CANCELLATION**- Customer may cancel this Agreement only with Carrier's prior written consent, and upon payment of reasonable cancellation charges. Such charges shall take into account costs and expenses incurred, and purchases or contract commitments made by Carrier and all other losses due to the cancellation including a reasonable profit.
17. **CUSTOMER TERMINATION FOR CARRIER NON-PERFORMANCE** – Customer shall have the right to terminate this Agreement for Carrier's non-performance provided Carrier fails to cure such non-performance within 30 days after having been given prior written notice of the non-performance. Upon early termination or expiration of this Agreement, Carrier shall have free access to enter Customer locations to disconnect and remove any Carrier personal proprietary property or devices as well as remove any and all Carrier-owned parts, tools and personal property. Additionally, Customer agrees to pay Carrier for all incurred but unamortized service costs performed by Carrier including overheads and a reasonable profit.
18. **CARRIER TERMINATION** – Carrier reserves the right to discontinue its service any time payments have not been made as agreed or if alterations, additions or repairs are made to equipment during the term of this Agreement by others without prior agreement between Customer and Carrier.
19. **CLAIMS**- Any suits arising from the performance or nonperformance of this Agreement, whether based upon contract, negligence, and strict liability or otherwise, shall be brought within one (1) year from the date the claim arose.
20. **GOVERNMENT PROCUREMENTS**- The components, equipment and services provided by Carrier are "commercial items" as defined in Section 2.101 of the Federal Acquisition Regulations ("FAR"), and the prices of such components, equipment and services are based on Carrier's commercial pricing policies and practices (which do not consider any special requirements of U.S. Government cost principles, FAR Part 31, or any similar procurement regulations). As such, Carrier will not agree to provide or certify cost or pricing data, nor will Carrier agree to comply with the Cost Accounting Standards (CAS). In addition, no federal government procurement regulations, such as FARs or DFARs, shall apply to this Agreement except those regulations expressly accepted in writing by Carrier.
21. **HAZARDOUS MATERIALS**- Carrier is not responsible for the identification, detection, abatement, encapsulating or removal of asbestos, products or materials containing asbestos, similar hazardous substances, or mold, fungi, mildew, or bacteria. If Carrier encounters any asbestos or other hazardous material while performing this Agreement, Carrier may suspend its work and remove its employees from the project, until such material and any hazards associated with it are abated. The time for Carrier's performance shall be extended accordingly, and Carrier shall be compensated for the delay.

22. **WASTE DISPOSAL** - Customer is wholly responsible for the removal and proper disposal of waste oil, refrigerant and any other material generated during the term of this Agreement.
23. **SUPERSEDEURE, ASSIGNMENT and MODIFICATION**- This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous, oral or written, statements. Customer may assign this Agreement only with Carrier's prior written consent. No modification to this Agreement shall be binding unless in writing and signed by both parties.
24. **CUSTOMER CONSENT** - Customer consents and agrees that Carrier may, from time to time, publicize Carrier related projects with Customer, including the value of such projects, in all forms and media for advertising, trade, and any other lawful purposes.
25. **FOR WORK BEING PERFORMEND IN CALIFORNIA:** Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.



County of Passaic
BUILDINGS & GROUNDS
151 E. 11TH STREET, Paterson, New Jersey 07524

Jack Nigro
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
E-MAIL: jackn@passaiccounty.nj.org

November 13, 2018

Mr. Michael Glovin, Esq.
Deputy County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- Carrier Corp.
100 Delawanna ave
4th Floor Suite 401
Clifton, NJ 07014

Dear Mr. Glovin,

At the November 7, 2018 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Carrier Corporation.

Description of Resolution- Resolution Awarding a Contract Carrier Corporation to Install Air Handler Unit in the IT office and Finance office at 71 Hamilton Street. A total of \$65,000.00 is needed to cover costs.

Account number: C-04-55-148-001-904

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

RESPECTFULLY,



JACK NIGRO
SUPERINTENDENT
BUILDINGS & GROUNDS

COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (O) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

REQUISITION	
NO.	R8-06951

SHIP TO	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
VENDOR	CARRIER CORPORATION 100 DELAWANNA AVE 4TH FLOOR SUITE 401 CLIFTON, NJ 07014 VENDOR #: 11885

ORDER DATE: 11/13/18
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	INSTALL AIR HANDLE UNIT IN THE IT OFFICE AND FINANCE OFFICE AT 71 HAMILTON STREET. A TOTAL OF \$65,000.00 IS NEEDED TO COVER COSTS.	C-04-55-153-001-908	65,000.0000	65,000.00
			TOTAL	65,000.00

 REQUESTING DEPARTMENT DATE



Address 100 Delawanna Avenue, Suite 401
 Clifton New Jersey 07014
 Phone 201-988-3596
 Fax 860-353-6031
 E-mail marc.l.graziano@carrier.utc.com

Contact Name Steve Orsini
 Account PASSAIC COUNTY - ENGINEERING DEPT
 Phone (201) 815-9199
 Site Address 71 Hamilton St
 Paterson, NJ, 07505-2002

Estimate Date 10/17/2018
 Quote Number 00439348

Job Description Furnish and Install AHU for Finance Office

Scope of Work

Exclusions / Clarifications

This quote does not include the waste disposal and labor performed outside normal business hours unless otherwise noted. In addition, the quoted price does not include any sales, excise, or similar taxes, any that apply will be added at cost.

Cost Summary

Item	Qty	Unit Price	Subtotal	Contract Rate	Price
Fan Coil Unit - Carrier 42BHE30 (quick ship)	1	\$10,394	\$10,394	-30%	\$7,276
Labor	16			\$105	\$1,680
Subcontractor - Electric			\$1,915	121%	\$2,317
Subcontractor - Piping			\$3,577	121%	\$4,328
Subcontractor - Sheetmetal			\$11,900	121%	\$14,399
Grand Total					\$30,000

Total Quoted Price

Total Price for Scope of Work excluding applicable taxes: \$30,000.00

Quote #00439348

This proposal is valid for 30 days from the date of proposal. Carrier's terms and conditions will govern in lieu of any other terms and conditions contained in any resulting Purchase, Order, Contract, Agreement, etc. Carrier would like to thank you for the continuing opportunity to be of service.

Sincerely,

Marc Graziano

Carrier Commercial Service

Jack NIGRO

Superintendent

Title

[Signature]

Customer Acceptance (signature)

Date

Purchase Order

The attached Terms & Conditions shall govern.



Address 100 Delaware Avenue, Suite 401
 Clifton New Jersey 07014
 Phone 201-988-3596
 Fax 860-353-6031
 E-mail marc.l.graziano@carrier.uta.com

Contact Name Steve Orsini
 Account PASSAIC COUNTY - ENGINEERING DEPT
 Phone (201) 815-9199
 Site Address 71 Hamilton St
 Peterson, NJ, 07505-2002

Estimate Date 10/17/2018
 Quote Number 00439349

Job Description Furnish and Install AHU for IT Office

Scope of Work

Exclusions / Clarifications

This quote does not include the waste disposal and labor performed outside normal business hours unless otherwise noted. In addition, the quoted price does not include any sales, excise, or similar taxes, any that apply will be added at cost.

Cost Summary

Item	Qty	Unit Price	Subtotal	Contract Rate	Price
Fan Coil Unit - Carrier 42BHE30 (quick ship)	1	\$14,905	\$14,905	-30%	\$10,434
Labor	16			\$105	\$1,680
Subcontractor - Electric			\$1,915	121%	\$2,317
Subcontractor - Piping			\$3,850	121%	\$4,658
Subcontractor - Sheetmetal			\$13,150	121%	\$15,912

Grand Total \$35,000

Total Quoted Price

Total Price for Scope of Work excluding applicable taxes: \$35,000.00

Quote #00439349

This proposal is valid for 30 days from the date of proposal, Carrier's terms and conditions will govern in lieu of any other terms and conditions contained in any resulting Purchase, Order, Contract, Agreement, etc. Carrier would like to thank you for the continuing opportunity to be of service.

Sincerely,

Marc Graziano

Carrier Commercial Service

Jack Nigro

Superintendent
Title

[Signature]
Customer Acceptance (signature) Date

Purchase Order

The attached Terms & Conditions shall govern.

Quote #00439349

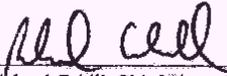
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$65,000.00

APPROPRIATION: C-04-55-153-001-908

PURPOSE: Resolution authorizing services to Carrier Corporation
for the installation of an Air Handler Unit for the
Finance office at 71 Hamilton Street.


Richard Cabill, Chief Financial Officer

DATED: November 20, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE AND INSTALLATION OF ONE (1) 65 INCH MONITOR BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20180944							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-78							
CAF #								
Purchase Req. #	R8-06898							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING PURCHASE AND INSTALLATION OF ONE (1) 65 INCH MONITOR BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH STATE CONTRACT

WHEREAS the Passaic County Passaic County Office of Emergency Management has requested the purchase and installation of one (1) 65 inch commercial grade monitor from NetQ Multimedia Company in the amount of \$6,304.00 for use in furtherance of its administrative objectives; and

WHEREAS said goods and services are being procured through State Contract No. A88739; and

WHEREAS said purchases are to be funded either directly from the County budget or grant funds; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable state contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS members of the Freeholder Law and Public Safety Committee considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase and installation of one (1) 65 inch commercial grade monitor from NetQ Multimedia Company; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: November 20, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,304.00

APPROPRIATION: G-01-41-846-016-223

PURPOSE: Resolution authorizing purchase and installation of one sixty five inch monitor by the Passaic County Office of Emergency Management.



Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

RC:fr



Net Q
Multimedia Company
919 RT 33 UNIT 52
Freehold NJ 08527

STATE CONTRACT A88739

11/3/2018

Passaic County Office of Emergency Management

Passaic County Office of Emergency Management
Attn: Ed Murphy
401 Grand Street
Paterson, NJ 07505

RE: OEM Monitor #18411-01

Dear Mr. Ed Murphy,

Thank you for giving **Net Q Multimedia** the opportunity to provide you with competitive labor pricing.

Our primary objective is to provide you with the best quality work at competitive prices.

We believe our understanding of cabling solutions makes Net Q the most qualified supplier of products and cabling services.

The scope of work and pricing documentation was based client needs at sites listed below

SCOPE OF WORK

Solution #1 – Installation of 65” Flat screen monitor..... \$6,304.00

Pricing includes furnish & installation of the following:

- 65" Commercial Grade Monitor
- Wall Mount Kit
- Combo Coax/Cat6 Network Drop
- Electrical Outlet

Should you have any further questions about this proposal or need any additional information you may contact me at 732 833 9300 x101.

Sincerely,
Phil O'Neill

Notes:

The project can begin within 21 working days of notification of sale and Purchase Order is received. (Monday thru Friday)

The customer shall be responsible for any required permits and their associated expense prior to the start of the work. No work shall begin until the customer's designated single point of contact has approved any expenditure required in connection with obtaining permits.

Project does not include electrical work needed

Upon acceptance of this proposal, the assigned Net Q Field Manager shall contact the customer for job implementation details. All post sale questions and installation issues should be directed to the Net Q Manager for the resolution and/or consideration

Any changes or additions to the original scope of work after contract signing shall be considered a change order and will be billed accordingly at premium rates.

Should you wish to proceed with the work please contact me to finalize administrative details. When referencing this proposal please refer to

the Net Q proposal number specified
Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180944

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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401 Grand Street
Paterson, New Jersey 07505
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

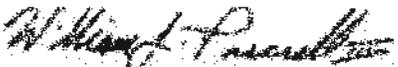
Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20180945							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-79							
CAF #								
Purchase Req. #	R8-06692;R8-06835;R8-05889							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY
THE PASSAIC COUNTY SHERIFF'S DEPARTMENT**

WHEREAS the Passaic County Sheriff's Department has requested the purchase of various goods and services from qualified vendors for use in furtherance of its administrative objectives; and

WHEREAS said goods and services are being procured through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget or grant funds; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS members of the Freeholder Law and Public Safety Committee considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description: Purchase of Body Armor
Using Agency: Passaic County Sheriff's Department
Purchase Price: \$13,569.60
Vendor: Atlantic Uniform Company
Authority: State Contract
Contract #: 81348
Requisition #: R8-06692

Description: Purchase of Armor Express Carrier System
Using Agency: Passaic County Sheriff's Department
Purchase Price: \$649.56
Vendor: Atlantic Uniform Company
Authority: State Contract
Contract #: 81348
Requisition #: R8-06835

Description: Purchase of 266 Portable Radios w/3 years'
Service
Using Agency: Passaic County Sheriff's Department
Purchase Price: 739,586.26
Vendor: Motorola Solutions Inc.
Authority: State Contract
Contract #: 83909
Requisition #: R8-05889

Description: Purchase of Support and Maintenance for
Lawsoft
Using Agency: Passaic County Sheriff's Department
Purchase Price: \$23,175.00
Vendor: SHI
Authority: State Contract
Contract #: 89851
Requisition #: R8-06985

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: November 20, 2018

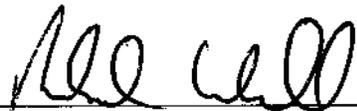
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$753,805.42

APPROPRIATION: \$290.02 G-01-41-875-013-233
\$220.21 G-01-41-875-014-223
\$325.32 G-01-41-875-015-223
\$554.15 G-01-41-875-016-223
\$588.61 G-01-41-875-017-223
\$886.39 C-04-55-112-008-901
\$110,652.00 C-04-55-144-001-920
\$14,815.70 C-04-55-121-001-901
\$16,906.89 C-04-55-129-001-901
\$35,065.64 T-22-56-850-012-803
\$443,500.49 8-01-25-157-001-223
\$50,000.00 8-01-25-157-001-219
\$80,000.00 8-01-25-157-001-213

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Sheriff's Department.


Richard Cahill, Chief Financial Officer

DATED: November 20, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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401 Grand Street
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Tel: 973-881-4402
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



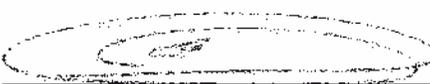
Public Meeting (Board Meeting)

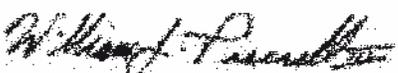
Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING COUNTY OPEN SPACE AWARD EXTENSION REQUESTS FOR THREE (3) PROJECTS TO THE TOWNSHIP OF WEST MILFORD: NOSENZO POND PARK PLAYGROUND (2014) – THROUGH JULY 2019; FARRELL FIELD PHASE I (2014) AND FARRELL FIELD PHASE II (2016) THROUGH DECEMBER 2019 DUE TO UNFORESEEN DELAYS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#		R20180946						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-80						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING COUNTY OPEN SPACE
AWARD EXTENSION REQUESTS FOR THREE (3)
PROJECTS TO THE TOWNSHIP OF WEST MILFORD:
NOSENZO POND PARK PLAYGROUND (2014) – THROUGH
JULY 2019; FARRELL FIELD PHASE I (2014) AND
FARRELL FIELD PHASE II (2016) THROUGH DECEMBER
2019 DUE TO UNFORESEEN DELAYS**

WHEREAS preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing grant extension requests for three (3) projects to the Township of West Milford: Nosenzo Pond Park Playground (2014) – through July 2019; Farrell Field Phase I (2014) and Farrell Field Phase II (2016) through December 2019 due to unforeseen delays; and

WHEREAS this matter was reviewed and approved via e-mail by the Freeholder members on the Planning & Economic Development Committee on November 13, 2018;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the grant extension requests for three (3) projects to the Township of West Milford: Nosenzo Pond Park Playground (2014) – through July 2019; Farrell Field Phase I (2014) and Farrell Field Phase II (2016) through December 2019 due to unforeseen delays.

November 20, 2018



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kathleen M. Caren
Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Authorizing Open Space Grant Extension Requests to the Township of West Milford for three (3) related grants: Nosenzo Park Playground (2014) – through July 2019 and Farrell Field – Phases I (2014) & II (2016) – through December 2019

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ n/a
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development 11/13/18
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180946



Township of West Milford

Office of the Township Administrator
 1480 Union Valley Road
 West Milford, NJ 07480-1303
 (973) 728-2710
 Fax: (973) 728-2684

November 7, 2018

Kathleen M. Caren
 Open Space Coordinator
 Passaic County Planning Department
 930 Riverview Drive, Suite 250
 Totowa, N.J., 07512

Re: Request for an Extension on Open Space Grants

Dear Ms. Caren,

In response to an April 11, 2018 letter from the Township, an extension was granted for the Nosenzo Lighting Project, the Nosenzo Playground Project, Farrell Field/2014 and Farrell Field Phase II/2016.

The Township's new Director of Community Services and Recreation started to work on these projects to bring them to completion. The Nosenzo Lighting Project is nearly complete but there was an issue with bringing power into the facility so Rockland Electric has to install a new pole. We are hopeful that this will be done in a timely manner however the field itself cannot open until the Fall of 2019 due to reseeding of grass.

The Farrell Field Complex cannot be closed before opening Nosenzo Pond Field so games and practices can be moved and coordinated. We would like to have bid documents completed and contracts signed well before the construction on the Farrell Field/2014 and Farrell Field Phase II/2016 to complete the regrading and drainage improvements on this facility by Fall of 2019. Updated quotes are needed for the Nosenzo Park Playground Project and there may be an issue with completing the work before the ground freezes.

We are requesting a nine-month extension on the Nosenzo Park Playground grant (through July 2019) and a fourteen-month extension for the Farrell Field/2014 and the Farrell Field Phase II/2016 grants (through December 2019) so we may complete these projects fully.

Please let me know if you require any additional information and thank you for your consideration.

Sincerely,

Antonette Battaglia
 Township Administrator

c: Eric Miller, Supervising Engineering Aide
 John Voli, Director of Community Services & Recreation

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180946

Passaic County Board of Chosen Freeholders

OFFICE OF THE
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING COUNTY OPEN SPACE GRANT AWARD EXTENSION REQUEST TO THE CLIFTON ARTS CENTER, INC. FOR PROJECTS AT THE CLIFTON ARTS CENTER AND SCULPTURE GARDEN (2015) THROUGH APRIL 2019 DUE TO UNFORESEEN DELAYS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#		R20180947						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-81						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING COUNTY OPEN SPACE GRANT
AWARD EXTENSION REQUEST TO THE CLIFTON ARTS
CENTER, INC. FOR PROJECTS AT THE CLIFTON ARTS
CENTER AND SCULPTURE GARDEN (2015) THROUGH
APRIL 2019 DUE TO UNFORESEEN DELAYS**

WHEREAS preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing grant extension requests to the Clifton Arts Center, Inc. for projects at the Clifton Arts Center and Sculpture Garden (2015) through April 2019 due to unforeseen delays; and

WHEREAS this matter was reviewed and approved via e-mail by the Freeholder members on the Planning & Economic Development Committee on November 13, 2018;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the grant extension requests to the Clifton Arts Center, Inc. for projects at the Clifton Arts Center and Sculpture Garden (2015) through April 2019 due to unforeseen delays.

November 20, 2018



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kathleen M. Caren
Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:
 Authorizing Open Space Grant Extension Request to the Clifton Arts Center and Sculpture Garden for a 2015 grant (due to unforeseen issues) through April 2019

2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
 PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ n/a
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>11/13/18</u>
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**
 Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180947



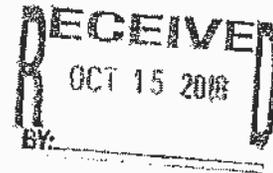
INC.

900 Clifton Ave. Clifton, New Jersey 07013

973-472-5499

October 9, 2018

Kathleen M. Caren, Open Space Coordinator
930 Riverview Drive, Suite 250
Totowa, New Jersey 07512



Dear Mrs. Caren,

On behalf of the Clifton Arts Center, Inc., and as per our telephone conversation today, I am writing to you in reference to the update of the Open Space HVAC and Improvements projects for the City of Clifton Arts Center & Sculpture Park.

Our constructions projects require more time since there are receiving delays with some customized item parts but also, we are trying to make sure the building is up to appropriate code, environmentally safe and in proper renovations and order for everyone.

At the beginning of the year, the Clifton Arts Center building experienced a significant damage from a malfunction in the outdated heating system, which caused black soot to penetrate nearly every surface in the building. No art was on display, but the building's interior and its contents were drastically affected. Although the building has been cleaned, much is still in the process of also being restored and some items are being replaced. This remediation is simultaneous with the construction process.

We understand this award was granted in 2015. We are asking for an extension for April 2019 with the anticipation that the project may be completed then and we can present the grand re-opening.

Thanking you in advance for your consideration.

Sincerely,

Roxanne Cammilleri
Director, Clifton Arts Center & Sculpture Park
City of Clifton

Cc: Joseph Kunz, Chief Financial Officer
Dominick Villano, City Manager
Michael Lardner, Municipal Engineer
J. Biegel III, Health Official

Introduced on: November 20, 2018
Adopted on: November 20, 2018
Official Resolution#: R20180947

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Bruce James
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO THE FY 2015 PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT SUB-RECIPIENT AGREEMENT WITH THE BOROUGH OF TOTOWA FOR A SECOND NO-COST TIME EXTENSION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20180948							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-82							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING AN AMENDMENT TO
THE FY 2015 PASSAIC COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT SUB-RECIPIENT AGREEMENT WITH THE
BOROUGH OF TOTOWA FOR A SECOND NO-COST TIME
EXTENSION**

WHEREAS, the Passaic County Board of Chosen Freeholders received a grant from the U.S. Department of Housing and Urban Development (HUD), for Community Planning and Development Programs (CDBG), which required the submission of a Five (5) Year Consolidated Plan, with an annual One (1) Year Action Plan; and

WHEREAS, the County of Passaic submitted the Five Year Consolidated Plan for the period of FY 2013-2017 by Resolution R-2013 -464 on June 25, 2013; and

WHEREAS, the County of Passaic adopted the One Year FY 2015 Action Plan, by Resolution R-2015- 467 on June 22, 2015 and adopted Resolution R-2015-838 on November 10, 2015 allocating funding to CDBG FY 2015 projects; and

WHEREAS, the FY 2015 Action Plan included funding for the Borough of Totowa to implement the following project:

Borough of Totowa:

Sanitary Sewer Lining Project: Mitchell Ave. between
Raphael Road and Union Boulevard: \$101,066;
and

WHEREAS, the Board of Chosen Freeholders of Passaic County entered into Sub-Recipient Agreements with the Borough of Totowa for Fiscal Year 2015 for the dollar amount referenced above; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-0629 on July 18, 2017 to provide a no-

cost time extension to complete their project until December 31, 2018; and

WHEREAS, the Borough of Totowa has requested a second no-cost time extension to complete their CDBG project to May 31, 2019 (see attached letter) due to unforeseen delays by the selected contractor; and

WHEREAS, the Board of Chosen Freeholders of Passaic County considers the second no-cost time extension to be a benefit to the community and its residents; and

WHEREAS, this matter was reviewed by the Freeholder Planning and Economic Development Committee and recommended to the full Board for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of Passaic County that the Sub-Recipient Agreement, as set forth above, with the Borough of Totowa for FY 2015, be amended to extend the date of completion of the project until May 31, 2019; and

BE IT FURTHER RESOLVED that the Passaic County Freeholder Director is hereby authorized to execute the second sub-recipient agreement amendment providing a no-cost time extension for the CDBG FY 2015 Borough of Totowa project until May 31, 2019, and act as the authorized representative of the County to execute all necessary documents and certifications on behalf of the County of Passaic.

Date: November 20, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING AN AMENDMENT TO
 THE FY 2015 PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT SUB-RECIPIENT
 AGREEMENT WITH THE BOROUGH OF TOTOWA FOR A SECOND NO-COST TIME EXTENSION

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
 OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
 FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
 NUMBER

3. AMOUNT OF EXPENDITURE: \$ 101,066
 REQUISITION # PO# 15-09399
 ACCOUNT # G-01-41-838-915-PE1

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development 11/20/2018
 Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Borough of Totowa

JOHN COIRO
MAYOR
JOSEPH WASSEL, RMC
MUNICIPAL CLERK

PASSAIC COUNTY, NEW JERSEY



MUNICIPAL COMPLEX
537 TOTOWA ROAD AT CHERBA PLACE
TOTOWA, NJ 07512
Phone: (973) 956-1000 ext. 1009
Fax: (973) 956-8414

October 25, 2018

Ms. Deborah Hoffman
Director
County of Passaic County
Division of Economic Development
930 Riverview Drive
Totowa, NJ 07512-1167

Re: Passaic County Community Development Block Grant (CDBG) FY 2015 Grant Award to the Borough of Totowa to implement the Sanitary Sewer Lining Project: Phase V Request for No-cost Time Extension until May 31, 2019

Dear Ms. Hoffman:

Pursuant to the above referenced CDBG grant award, and in accordance with the requirement of the Passaic County Community Development Block grant FY 2015 Sub-recipient agreement with the Borough of Totowa, the Mayor and Council of the Borough of Totowa do hereby respectfully request a second no-cost time extension of the project deadline until May 31, 2019.

Thank you for your consideration.

Please do not hesitate to contact me with any questions.

Sincerely,

Joseph Wassel, RMC
Municipal Clerk

JW/dlz

cc: Michael Cristaldi, Alaimo Group, Inc.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING AN AMENDMENT TO
 THE FY 2015 PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT SUB-RECIPIENT
 AGREEMENT WITH THE BOROUGH OF TOTOWA FOR A SECOND NO-COST TIME EXTENSION

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
 OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
 FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
 NUMBER

3. AMOUNT OF EXPENDITURE: \$ 101,066
 REQUISITION # PO# 15-09399
 ACCOUNT # G-01-41-838-915-PE1

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development 11/20/2018
 Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Borough of Totowa

JOHN COIRO
MAYOR
JOSEPH WASSEL, RMC
MUNICIPAL CLERK

PASSAIC COUNTY, NEW JERSEY



MUNICIPAL COMPLEX
537 TOTOWA ROAD AT CHERBA PLACE
TOTOWA, NJ 07512
Phone: (973) 956-1000 ext. 1009
Fax: (973) 956-8414

October 25, 2018

Ms. Deborah Hoffman
Director
County of Passaic County
Division of Economic Development
930 Riverview Drive
Totowa, NJ 07512-1167

Re: Passaic County Community Development Block Grant (CDBG) FY 2015 Grant Award to the Borough of Totowa to implement the Sanitary Sewer Lining Project: Phase V Request for No-cost Time Extension until May 31, 2019

Dear Ms. Hoffman:

Pursuant to the above referenced CDBG grant award, and in accordance with the requirement of the Passaic County Community Development Block grant FY 2015 Sub-recipient agreement with the Borough of Totowa, the Mayor and Council of the Borough of Totowa do hereby respectfully request a second no-cost time extension of the project deadline until May 31, 2019.

Thank you for your consideration.

Please do not hesitate to contact me with any questions.

Sincerely,

Joseph Wassel, RMC
Municipal Clerk

JW/dlz

cc: Michael Cristaldi, Alaimo Group, Inc.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO THE FY 2016 PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT SUB-RECIPIENT AGREEMENT WITH THE BOROUGH OF TOTOWA FOR A SECOND NO-COST TIME EXTENSION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20180949							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-83							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING AN AMENDMENT TO
THE FY 2016 PASSAIC COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT SUB-RECIPIENT AGREEMENT WITH THE
BOROUGH OF TOTOWA FOR A SECOND NO-COST TIME
EXTENSION**

WHEREAS, The Passaic County Board of Chosen Freeholders received a grant from the U.S. Department of Housing and Urban Development (HUD), for Community Planning and Development Programs (CDBG), which required the submission of a Five (5) Year Consolidated Plan, with an annual One (1) Year Action Plan; and

WHEREAS, the County of Passaic submitted the Five Year Consolidated Plan for the period of FY 2013-2017 by Resolution R-2013 -464 on June 25, 2013; and

WHEREAS, the County of Passaic adopted the One Year FY 2016 Action Plan, by Resolution R-2016-560 on June 28, 2016 and adopted Resolution R-2016-804 on September 27, 2016 allocating funding to CDBG FY 2016 projects; and

WHEREAS, the FY 2016 Action Plan included funding for the Borough of Totowa to implement the following project:

Borough of Totowa:

Sanitary Sewer Lining Project: Riverview Drive between
Rosalie Street and Margaret Street: \$100,000; and

WHEREAS, the Board of Chosen Freeholders of Passaic County entered into a Sub-Recipient Agreement with the Borough of Totowa for Fiscal Year 2016 for the dollar amount referenced above; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2018-537 on June 26, 2018 to provide the

Borough of Totowa with the FIRST no-cost time extension to December 31, 2018; and

WHEREAS, the Borough of Totowa has requested a no-cost time extension to complete their CDBG project to May 31, 2019 (see attached letter from the Borough of Totowa); and

WHEREAS, the Board of Chosen Freeholders of Passaic County considers this second no-cost time extension to be a benefit to the community and its residents; and

WHEREAS, this matter was reviewed by the Freeholder Planning and Economic Development Committee and recommended to the full Board for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of Passaic County that the Sub-Recipient Agreement, as set forth above, with the Borough of Totowa for FY 2016, be amended to extend the date of completion of the project until May 31, 2019; and

BE IT FURTHER RESOLVED that the Passaic County Freeholder Director is hereby authorized to execute a sub-recipient agreement amendment providing a second no-cost time extension for the CDBG FY 2016 Borough of Totowa project until May 31, 2019, and act as the authorized representative of the County to execute all necessary documents and certifications on behalf of the County of Passaic.

Date: November 20, 2018



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Deborah Hoffman
Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING AN AMENDMENT TO
 THE FY 2016 PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT SUB-RECIPIENT
 AGREEMENT WITH THE BOROUGH OF TOTOWA FOR A SECOND NO-COST TIME EXTENSION

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
 OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
 FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
 NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 100,000
REQUISITION # RQ-R6-06501 PO: 16-08122
ACCOUNT # G-01-41-838-016-PE1

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|---|-------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>11/13/2018</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180949

**SECOND NO-COST TIME EXTENSION TO THE
SUB-RECIPIENT AGREEMENT BETWEEN
COUNTY OF PASSAIC NEW JERSEY
AND
BOROUGH OF TOTOWA
FOR FY 2016 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

THIS FIRST NO-COST TIME EXTENSION entered this _____ day of **2018** by and between **Passaic County** (herein called the "Grantee") and the Borough of Totowa (hereinafter called the "Sub-Recipient").

WHEREAS, the Grantee has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383; and

WHEREAS, the Grantee has awarded funds to the Sub-Recipient as provided for under the grant agreement from the United States Government under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383; and

WHEREAS, the Sub-Recipient has requested a **FIRST** no-cost time extension to complete the scope of services outlined in the original Sub-Recipient Agreement dated February 22, 2017; and

WHEREAS, the Passaic County Board of Chosen Freeholders has provided the **FIRST** no-cost time extension via adopted Resolution R-2018-0537 on June 26, 2018, authorizing a no-cost time extension to December 31, 2018 to complete the scope of services detailed in the original Sub-recipient Agreement; and

WHEREAS, the Sub-Recipient has requested a **SECOND** no-cost time extension to complete the scope of services outlined in the original Sub-Recipient Agreement dated February 22, 2017; and

WHEREAS, the Passaic County Board of Chosen Freeholders has provided a **SECOND** no-cost time extension via adopted Resolution R-2018-_____ on November 20, 2018, authorizing a **SECOND** no-cost time extension to May 31, 2019 to complete the scope of services detailed in the original Sub-recipient Agreement; and

NOW, THEREFORE, it is agreed between the parties hereto that:

1. The activities as outlined in the original Sub-Recipient Agreement are now to be completed by May 31, 2019; and
2. The budget detailed in the original Sub-Recipient agreement remains the same; and
3. The Subrecipient certifies that the activities carried out with funds provided under the original Sub-Recipient agreement will meet one or more of the CDBG program's National Objectives:
 - a. Benefit low/moderate income persons
 - b. Aid in the prevention or elimination of slums or blight
 - c. Meet community development need have a particular urgency as defined in 24 CFR Part 570.208

IN WITNESS WHEREOF, the parties have executed the **SECOND** no-cost time extension to the original CDBG FY 2016 Sub-Recipient Agreement.

ATTEST:

SUB-RECIPIENT: Borough of Totowa

John Coiro, Mayor

Date: _____

ATTEST:

PASSAIC COUNTY NEW JERSEY:

Louis E. Imhof, III, Clerk to the Board

Cassandra "Sandi" Lazzara,
Freeholder Director

Date: _____

This Agreement, authorized by Resolution R-2018-0537 adopted on June 26, 2018 and Resolution R-2018- adopted on November 20, 2018, has been reviewed and approved as to form.

Date: _____

William J. Pascrell, III
County Counsel

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2018 ANNUAL PLAN TO SUBSTITUTE A GRANT AWARD OF \$30,000 TO CATHOLIC FAMILY AND COMMUNITY SERVICES PROJECT LINC PROGRAM AND ALLOCATE THESE FUNDS TO THE PROSPECT PARK TRAFFIC SIGNAL CONSTRUCTION LOCATED AT THE CORNER OF NORTH 8TH STREET AND PLANTEN AVENUE, PROSPECT PARK, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20180950							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-84							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2018 ANNUAL PLAN TO SUBSTITUTE A GRANT AWARD OF \$30,000 TO CATHOLIC FAMILY AND COMMUNITY SERVICES PROJECT LINC PROGRAM AND ALLOCATE THESE FUNDS TO THE PROSPECT PARK TRAFFIC SIGNAL CONSTRUCTION LOCATED AT THE CORNER OF NORTH 8TH STREET AND PLANTEN AVENUE, PROSPECT PARK

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2018-536 on June 26, 2018, authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2018-2022 to the US Department of Housing and Urban Development in compliance with the rules and regulations governing the Community Development Block Grant Program; and

WHEREAS, the Passaic County Board of Chosen Freeholders, on August 16, 2016 adopted resolution R-2016-701 amending the Passaic County Citizen Participation Plan for the Community Development Block Grant Program; and

WHEREAS, the adopted Citizen Participation Plan allows for a 30-day period of notification for a proposed Substantial Amendment to a Community Development Block Grant (CDBG) Annual Action Plan; and

WHEREAS, the US Department of Housing and Urban Development awarded the County of Passaic a Community Development Block Grant (CDBG) in the amount of \$849,041 for FY 2018 and the grant award was accepted by the County of Passaic on September 11, 2018 via resolution R-2018-740; and

WHEREAS, the County is cognizant of the conditions imposed by the US Department of Housing and Urban Development and has included a grant allocation to Catholic

Family and Community Services for \$30,000 to operate Project LINC, consistent with the approved One Year Action Plan for FY 2018 adopted by the Passaic County Board of Chosen Freeholders resolution R-2018-536 on June 26, 2018; and

WHEREAS, the Executive Director of Catholic Family and Community Services has notified the Department of Planning and Economic Development, see attached correspondence, that Catholic Family and Community Services will no longer be operating the Project LINC program; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-943 on November 21, 2017 allocating \$147,394.45 from past CDBG fiscal years to partially fund the construction of the Prospect Park Traffic Signal Project on North 8th Street and Planten Avenue; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2018-824 on October 9, 2018 allocating an additional \$50,000 from an FY 2017 project that was cancelled, providing a total of \$197,394.45 from past CDBG fiscal years to partially fund the construction of the Prospect Park Traffic Signal Project on North 8th Street and Planten Avenue; and

WHEREAS, the Department of Planning and Economic Development advertised in a newspaper of local circulation detailing the proposed Substantial Amendment to the CDBG FY 2018 Action Plan to cancel the Catholic Family and Community Services Project LINC program and allocate \$30,000 in funding to

the construction of the Prospect Park Traffic Signal on North 8th Street and Planten Avenue; and

WHEREAS, the Planning & Economic Development Department also held a public meeting on October 25, 2018 at 4:00 pm, at the offices of the Passaic County Department of Planning and Economic Development, located at 930 Riverview Drive, Totowa, NJ, Suite 250, to provide the public an opportunity to comment and no members of the public attended the public hearing or submitted comments; and

WHEREAS, the Board of Chosen Freeholders of Passaic County considers the substantial amendment to the CDBG FY 2018 Annual Plan to be a benefit to the community and its residents; and

WHEREAS, this matter was reviewed by the Freeholder Planning and Economic Development Committee and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the substantial amendment of the CDBG FY 2018 Action Plan to reprogram and substitute the original allocation of \$30,000 from Catholic Family and Community Services to the Prospect Park Traffic Signal project; and

BE IT FURTHER RESOLVED that the Passaic County Freeholder Director is hereby authorized to act as the authorized representative of the County to execute all necessary documents and certifications on behalf of the County of Passaic.

JRS:meg

Dated: November 20, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE SUBSTANTIAL AMENDMENT TO THE CDBG FY 2018 ANNUAL PLAN TO SUBSTITUTE THE \$30,000 CATHOLIC FAMILY AND COMMUNITY SERVICES PROJECT LINC PROGRAM AND ALLOCATE THESE FUNDS TO THE PROSPECT PARK TRAFFIC SIGNAL CONSTRUCTION AT THE CORNER OF NORTH 8TH STREET AND PLANTEN AVENUE, PROSPECT PARK

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 30,000
REQUISITION # _____
ACCOUNT # G-01-41-838-018-201

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: Not Applicable

5. COMMITTEE REVIEW: DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development 11/13/2018

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: November 20, 2018
 Adopted on: November 20, 2018
 Official Resolution#: R20180950

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$2,400.00 FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2019 PASSAIC COUNTY FILM FESTIVAL, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20180951							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-85							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$2,400.00 FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2019 PASSAIC COUNTY FILM FESTIVAL

WHEREAS, the Passaic County Board of Chosen Freeholders has sponsored the Passaic County Film Festival since 2005 and will sponsor the 2019 Passaic County Film Festival on April 13, 2019; and

WHEREAS, the Division of Economic Development facilitates the Passaic County Film Festival, which features a wide range of film and video projects created by students and independent film makers who live, attend school or work in Passaic County; and

WHEREAS, the Film Festival is a juried exhibition of young and independent filmmakers' work; and

WHEREAS, the Division of Economic Development applied to the Passaic County Cultural and Heritage Council for a grant to support the implementation of the 2019 Passaic County Film Festival and received an award of \$2,400.00; and

WHEREAS, this matter was reviewed by the Freeholder Planning and Economic Development Committee and recommended to the full Board for approval;

NOW THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the Passaic County Cultural and Heritage Council for the 2019 Passaic County Film Festival; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby authorizes the Freeholder Director and the

Clerk to the Board and the Director of the Division of Economic
Development to sign the grant award documentation on behalf of
the County of Passaic.

JRS/meg

Dated: November 20, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$2,400.00 FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2019 PASSAIC COUNTY FILM FESTIVAL

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: Not Applicable

- | 5. COMMITTEE REVIEW: | DATE: |
|---|-------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>11/13/2018</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING A GRANT AWARD FROM THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA) TO IMPLEMENT AN INNOVATION PLANNING CHALLENGE GRANT PROGRAM, IN THE AMOUNT OF \$100,000, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20180952							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-86							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION ACCEPTING A GRANT AWARD FROM THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA) TO IMPLEMENT AN INNOVATION PLANNING CHALLENGE GRANT PROGRAM, IN THE AMOUNT OF \$100,000

WHEREAS, Governor Murphy has made reclaiming New Jersey's historical position as the capital of American Innovation and Invention a centerpiece of his Stronger and Fairer economic development agenda; and

WHEREAS, the New Jersey Economic Development Authority (NJEDA) issued an RFQ/RFP, "Innovation Planning Challenge" grant open to municipalities and counties; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2018-674 on August 14, 2018 authorizing the Division of Economic Development to apply for a \$100,000 Innovation Planning Challenge grant; and

WHEREAS, the grant seeks to develop an economic development plan that will catalyze planning and key investments to position the County of Passaic to augment innovation ecosystems, including innovation, knowledge, entrepreneurship, technology and collaboration, to fuel economic growth, employment gains, and other society-wide benefits; and

WHEREAS, the County of Passaic has partnered with higher education institutions, municipalities and local large employers in order to leverage external expertise to best achieve the goals of the Innovation Challenge, including, but not limited to: Passaic County Community College; the City of Paterson; the City of Passaic; William Paterson University; William Paterson University Small Business Development Center; Montclair State University and St. Joseph's Hospital and Medical Center; and

WHEREAS, the County of Passaic will have the following responsibilities:

- Serve as the sole entity under whose name the proposal will be submitted
- Serve as the sole entity with whom the NJEDA will execute a contract (in the event of a successful award)
- Provide (directly or in coordination with other strategic partners) the 20% match (funding or in-kind resources)
- Collect compliance documentation from strategic partners, as applicable, in accordance with procurement policies of the county
- Serve as the sole entity receiving disbursements from the NJEDA, per the terms of the contract, and distributing the disbursements among partners, as necessary, to execute the planning project
- Serve as the sole entity responsible for meeting the deliverables of the contract; and

WHEREAS, the New Jersey Economic Development Authority has awarded the County of Passaic a \$100,000 contract to implement the *Smart City Technology Needs Assessment for Passaic County's Urban Corridors*; and

WHEREAS, this matter was reviewed by the Planning and Economic Development Committee and recommended to the Passaic County Board of Chosen Freeholders for approval:

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of Chosen Freeholders hereby authorizes the acceptance of a \$100,000 contract award from the New Jersey

Planning Challenge Grant, with a county in-kind much of \$20,000;
and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board, as well as the Director of Economic Development, are hereby authorized to act as the authorized representatives of the County of Passaic and to execute all necessary documents, a contract of award; a memorandum of understanding and certifications on behalf of the County of Passaic.

JRS/meg

Dated: November 20, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION ACCEPTING A GRANT AWARD FROM THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA) TO IMPLEMENT AN INNOVATION PLANNING CHALLENGE GRANT FOR \$100,000

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 20,000 in-kind staff match
 REQUISITION # _____
 ACCOUNT # 8-01-22-147-002-101

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: Not applicable

- | 5. COMMITTEE REVIEW: | DATE: |
|---|-------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>11/13/2018</u> |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING WINTER SERVICE AND MAINTENANCE OF THREE TURF SPRAYERS USED BY THE COUNTY OF PASSAIC PARKS & RECREATION DEPARTMENT TO STORR TRACTOR, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20180953							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-87							
CAF #	8-01-28-198-001-219							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

Res. No. k.87-2

**RESOLUTION AUTHORIZING WINTER SERVICE AND
MAINTENANCE OF THREE TURF SPRAYERS USED BY THE
COUNTY OF PASSAIC PARKS & RECREATION DEPARTMENT
TO STORR TRACTOR**

WHEREAS there exists a need for winter service and maintenance of three (3) turf sprayers used throughout the growing season on the Preakness Valley Golf Courses and within the Passaic County park system; and;

WHEREAS due to a shortage of manpower to complete the required maintenance, it is necessary to send out the units to a vendor to be serviced; and

WHEREAS quotations were received from Storr Tractor Company in the amount of \$8,399.87, Wilfred MacDonald, Inc. (cannot perform the work), and Textron Specialty Vehicles (cannot perform the work) (see proposals attached hereto and made a part hereof); and

WHEREAS the Director of Parks & Recreation, by memo dated November 19, 2018 attached hereto and made part hereof, is also reporting that the reels on the cutting units for the mowers that cut the golf course greens, tees, approaches, fairways, and ballfields within the park system are in dire need of grinding and sharpening; and

WHEREAS due to a shortage of manpower, these units also need to be sent out to a vendor to complete the work; and

WHEREAS quotations were received from Storr Tractor Company in the amount of \$7,967.38, Grass Roots Turf Products (cannot perform the work), and Textron Specialty Vehicles (cannot perform the work) (see proposals attached hereto and made a part hereof); and

WHEREAS the total cost of the winter service and maintenance of the three turf sprayers and service to the cutting units for the mowers used by the Passaic County Parks & Recreation Department will be \$16,367.25, which will be over the yearly monetary threshold established under the New Jersey Pay-to-Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

WHEREAS the Board of Chosen Freeholders for the County of Passaic, by Resolution R-06-97 and dated February 14, 2006, established a policy of awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy in this case because Storr Tractor is familiar with the maintenance and service required for said equipment, has done work for the Parks Department in the past, and two other vendors from which quotes were requested could not perform the work; and

WHEREAS the Committee for Public Works and Buildings & Grounds reviewed this matter at its November 7, 2018 meeting and is recommending approval by the entire Board; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a non-fair and non-open contract in the amount of \$16,367.25 to Storr Tractor of Branchburg, NJ for winter service and maintenance of three (3) turf sprayers and mower cutting units currently used at the Passaic County Parks & Recreation Department.

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this resolution shall remain in full force and

BE IT FURTHER RESOLVED that all necessary County officers and employees are hereby authorized and directed to take such further actions and execute such documents that are required to effectuate the purposes of this Resolution.

November 20, 2018

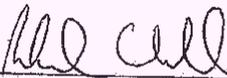
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,367.25

APPROPRIATION: 8-01-28-198-001-219

PURPOSE Award of a contract to Storr Tractor for winter maintenance or three turf sprayers


Richard Cahill, Director of Finance

DATED: November 20, 2018



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Glovin
From: Darryl Sparta, Director of Parks & Recreation
Date: November 19, 2018
Re: Storr Tractor

The Passaic County Parks Department is in need of winter service and maintenance of our 3 turf sprayers. This work is usually performed every winter by our in house mechanics. This year we have a shortage of manpower and need to send out the units to a vendor to be completed.

Quotes were received from Storr Tractor Company 3191 Rt. 22 Branchburg NJ 08876 in the amount of (\$8,399.87), Wilfred MacDonald Inc. 10 New Maple Avenue, Unit 303 Pine Brook, NJ 07058 (Cannot perform the work), and Textron Specialty Vehicles 1451 Marvin Griffin Road Augusta GA 30906 (Cannot perform the work). These sprayers are used throughout the growing season on the golf courses and within our parks system.

The Passaic County Parks Department also received quotes for reel grinding and sharpening. These reels are the cutting units for our mowers that cut the golf course greens, tees, approaches, fairways, and ballfields within the park system. These units are normally ground and sharpened every winter by our in house mechanics but this year we are short on manpower and need to send the units out to a vendor to complete the work.

Quotes were received from Storr Tractor Company 3191 Rt. 22 Branchburg NJ 08876 in the amount of (\$7,967.38), Grass Roots Tuft Products, 4 Middlebury Blvd, Suite 7, Randolph, NJ 07921 (Cannot perform the work), and Textron Specialty Vehicles 1451 Marvin Griffin Road Augusta GA 30906 (Cannot perform the work).

A resolution request for over the threshold in the amount of \$16,367.25 was approved at the Public Works committee meeting held on November 7, 2018.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the purchase of this service to Storr Tractor Company in the amount of \$16,367.25

Storr Tractor Co.

Dear Toro Sprayer Owner and User,

In order to help prevent downtime, chemical waste and to keep your sprayer running as efficiently as possible, we at Storr Tractor would like to take the opportunity this year to offer a preseason sprayer check up. Impeller style pumps would be resealed and impeller would be replaced. Diaphragm style pumps would be rebuilt with new diaphragms and check valves. Raven controllers and flow meters will be sent out to Raven Industries to be checked and recalibrated. The spray system would be checked over to see if there are any other additional needed repairs. You will then be provided a detailed estimate of those repairs. The sprayer would then be calibrated and tested after installing a new set of Tee-Jet nozzles. (optional nozzles available at additional cost) The spray system would then be winterized by running R-V antifreeze through the system. This service would be performed at our facility. (pickup and delivery included) Price schedules are included on the back of this sheet.

*****Sprayers are to be sent to us with no chemical in the tank. Any sprayer sent to us with an abundance of chemical in the tank will be returned to you, prior to any work being done, to have the chemical removed. There will be a \$75.00 transportation fee added to the final invoice.*****

Storr Tractor Co.
3191 Rt. 22
Branchburg, N.J. 08876
Ph. (908)722-9830
Fax(908)722-9143

David Dietz
Service Manager

Tom Fandel
Asst. Service Manager

Storr Tractor Co.
175 13th Ave.
Ronkonkoma, N.Y. 11779
Ph. (631)588-5222
Fax (631)588-5398

Brian Kuhn
Service Manager



Count on it.



Multi-Pro 1100/Old style Workman sprayer: \$2376.80

Flush and clean machine. Send Raven controller back to Raven Industries for testing and calibration. Reseal chemical pump and install new impeller. Reseal solenoid valves. Replace nozzles. Replace nozzle check valve diaphragms. Evaluate machine for other needed repairs. Reinstall controller and flow meter and calibrate spray system. Winterize spray system.

Multi-Pro 1250/New style Workman sprayer '00-'09: \$1985.00

Flush and clean machine. Rebuild chemical pump with new diaphragms and check valves. Remove, inspect and reseal boom motor sections. Inspect and rebuild rate valve. Replace suction and pressure dampener diaphragms. Replace nozzles. Replace nozzle check valve diaphragms. Replace suction tube o-ring. Evaluate machine for other needed repairs. Calibrate spray system. Winterize spray system.

Multi-Pro 1250/New style Workman sprayer '10-'12 : \$2157.00

Flush and clean machine. Send Raven flow meter back to Raven Industries for testing and calibration. Rebuild chemical pump with new diaphragms and check valves. Clean and inspect boom valve sections. Clean and inspect rate valve. Replace suction and pressure dampener diaphragms. Replace nozzles. Replace nozzle check valve diaphragms. Replace suction tube o-ring. Evaluate machine for other needed repairs. Calibrate spray system. Winterize spray system.

Multi-Pro 5500: \$2455.71

Flush and clean machine. Send Raven controller back to Raven Industries for testing and calibration. Reseal chemical pump and replace impeller. Reseal solenoid valves. Replace nozzles. Replace nozzle check valve diaphragms. Evaluate machine for other needed repairs. Reinstall controller and flow meter and calibrate spray system. Winterize spray system.

Multi-Pro 5600/5700: \$2468.98

Flush and clean machine. Send Raven controller and flow meter back to Raven Industries for testing and calibration. Rebuild chemical pump with new diaphragms and check valves. Remove inspect and reseal boom motor sections. Replace suction and pressure dampener diaphragms. Replace nozzles. Replace nozzle check valve diaphragms. Replace suction tube o-ring. Evaluate machine for other needed repairs. Calibrate spray system. Winterize spray system.

Multi-Pro 5800: \$2973.47

Flush and clean machine. Send Raven controller and flow meter back to Raven Industries for testing and calibration. Rebuild chemical pump with new diaphragms and check valves. Clean and inspect boom valve sections. Clean and inspect agitation valve. Replace nozzles. Replace nozzle check valve diaphragms. Replace suction tube o-ring. Evaluate machine for other needed repairs. Calibrate spray system. Winterize spray system.

Multi-Pro 1750 \$2713.20

Flush and clean machine. Clean and inspect Raven flow meter. Rebuild chemical pump with new diaphragms and check valves. Clean and inspect boom valve sections. Clean and inspect agitation bypass valve. Replace suction and pressure dampener diaphragms. Replace nozzles. Replace nozzle check valve diaphragms. Replace suction tube o-ring. Evaluate machine for other needed repairs. Calibrate spray system. Winterize spray system.

Spano, Vincent

From: Bill Luthin <billy@wilfredmacdonald.com>
Sent: Monday, November 05, 2018 12:17 PM
To: Spano, Vincent
Subject: Re: toros flyer

* Vinny, our service dept is not equipped to take on the sprayer service work. ~~We can take on sharpening your reels. Basic reel grinding and bedknife grinding is \$200.00. No parts replaced and you provide the bedknife. Total reel rebuild- bearings, seals, bedknife, and grinding estimate is \$550.00 per unit. We would include pick-up and delivery. We use state-of-the-art Foley reel grinding equipment- brings units to a perfect cylinder and to factory relief grind- specs. If we can help, shout. thanks~~
~~On 11/5/2018 11:32 AM, Spano, Vincent wrote:~~

See attached

Thanks bill

Vincent Spano
Golf Course Superintendent
Preakness Valley Golf Course
209 Totowa Rd
Wayne, NJ 07470
Cell 201-566-7747

DISCLAIMER: Any views expressed in this message are those of the individual sender, except where the sender specifies and with authority, states them to be the views of the County of Passaic. This e-mail and any attachments to it may contain confidential information and may be legally privileged. If you are not the intended recipient, you must not review, transmit, convert to hard copy, copy, use or disseminate this e-mail or any attachment to it. If you have received this e-mail in error, please immediately notify the originator by return e-mail and delete this message. Please note that if this e-mail contains a forwarded message or is a reply to a prior message, some or all of the contents of this message or any attachments may not have been produced by this office. Although the County of Passaic attempts to sweep e-mails and attachments for viruses, it does not guarantee that either are virus free and accepts no liability for any damage sustained as a result of viruses. This message is automatically appended to each e-mail leaving the County of Passaic e-mail system.

--
Thank you,
Bill Luthin
Wilfred MacDonald, Inc
Cell-201-214-5901

Dear Mr. Sparta,

Textron Specialized Vehicles does not wish to bid on the winterization of your sprayers at this time. While we issue a no contest, we would like to be considered in the future for all of your equipment and service needs.

Sincerely,

Matt Miller

Regional Sales Manager

410-829-1996



E MAKE: TORO
 Q MODEL: WGTO04251
 U DESC: 11 BLADE CUTTING UNIT
 I SERIAL #: 312000738
 P WARR EXP: N/A
 HOURS: _____ TECH: 900

STC
Storr Tractor Company
 3191 U.S. Highway 22 175 13th Avenue
 Branchburg, NJ 08876 Ronkonkoma, NY 11779
 Phone: (908) 722-9830 Phone: (631) 588-5222
 Fax: 1-908-722-9143 Fax: (631) 588-5398

C 710690
 U PASSAIC COUNTY GOLF COURSE
 S 85 TOTOWA ROAD
 T **DO NOT DELIVER TO CLUBHOUSE**
 WAYNE NJ 07470
 1-973-881-4833/201-566-7747
 Attn: VINNIE



QUOTATION #136588
 DATE CALL PLACED 02 NOV 18
 PAGE 1 OF 3

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.PO
C - BILL CUSTOMER Tech: 900	-	\$1107.58	

CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
DESCRIPTION: SHARPEN AND SET UP 4 WALK GREENS REELS.				
R1	** REQ'D LABOR & PARTS * REMOVE BEDBAR AND REPLACE BEDKNIFE AND SCREWS. INSPECT BEARINGS. GRIND REEL AND BEDKNIFE. REASSEMBLE REEL. ADJUST REEL TO BEDKNIFE CLEARANCE. LEVEL ROLLERS AND SET HEIGHT OF CUT. BEDKNIFE-TOURNAMENT CUT	8.00	HRS 110.00	880.00
		4 EA	48.17	183.04
			DISC -2.41	
			NET 45.76	
	SCREW-BEDKNIFE	39 EA	0.30	11.31
			DISC -0.01	
			NET 0.29	
	WASHER-PLASTIC	16 EA	0.79	12.00
			DISC -0.04	
			NET	

NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc.. "Commodity Item" prices are subject to change without notice, based on current daily market value.

E MAKE: TORO
 Q MODEL: WGTO04251
 U DESC: 11 BLADE CUTTING UNIT
 I SERIAL #: 312000738
 P WARR EXP: N/A
 HOURS: _____ TECH: 900

STC
Storr Tractor Company
 3191 U.S. Highway 22 175 13th Avenue
 Branchburg, NJ 08876 Ronkonkoma, NY 11779
 Phone: (908) 722-9830 Phone: (631) 588-5222
 Fax: 1-908-722-9143 Fax: (631) 588-5398



C 710690
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QUOTATION #136588
 DATE CALL PLACED 02 NOV 18
 PAGE 2 OF 3

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.PO
C - BILL CUSTOMER Tech: 900	-	\$1107.58	

CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
			NET 0.75	
	HARDWARE	1 EA	18.00	18.00
	PAPER-REEL, TORO (10 PACK)	1 EA	3.40	3.23
			DISC -0.17	
			NET 3.23	
		RATION	SUBTOTAL	1107.58
			SUBTOTAL	\$1,107.58
			SALES TAX	\$0.00
			TOTAL	\$1,107.58

NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc.. Commodity item prices are subject to change without notice, based on current daily market value.

E MAKE: TORO
 Q MODEL: WGT004251
 U DESC: 11 BLADE CUTTING UNIT
 I SERIAL #: 312000738
 P WARR EXP: N/A
 HOURS: _____ TECH: 900



3191 U.S. Highway 22 175 13th Avenue
 Branchburg, NJ 08876 Ronkonkoma, NY 11779
 Phone: (908) 722-9830 Phone: (631) 588-5222
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C 710690
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 Attn: VINNIE



QUOTATION #136588
 DATE CALL PLACED 02 NOV 18
 PAGE 3 OF 3

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.PO
C - BILL CUSTOMER Tech: 900	-	\$1107.58	

CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
Thank you for using Stor Tractor.				
AUTHORIZED SIGNATURE _____				
PRINT NAME _____		DATE _____		

NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc.. "Commodity item" prices are subject to change without notice, based on current daily market value.



Storr Tractor Company

3191 U.S. Highway 22 175 13th Avenue
 Branchburg, NJ 08876 Ronkonkoma, NY 11779
 Phone: (908) 722-9830 Phone: (631) 588-5222
 Fax: 1-908-722-9143 Fax: (631) 588-5398

E MAKE: TORO
 Q MODEL: WGTC008621
 U DESC: 22IN 5IN 8-BLD (RR) DPA
 I CU
 P SERIAL #: 402862328
 WARR EXP: 06/13/20



QUOTATION #136584
 DATE CALL PLACED 02 NOV 18
 PAGE 1 OF 3

C 710690
 U PASSAIC COUNTY GOLF COURSE
 S 85 TOTOWA ROAD
 T **DO NOT DELIVER TO CLUBHOUSE**
 WAYNE NJ 07470
 1-973-881-4833/201-566-7747
 Attn: VINNIE

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.P.O
C - BILL CUSTOMER Tech: 900	-	\$1714.76	

CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
DESCRIPTION: SHARPEN AND SET UP 5 FAIRWAY REELS.				
R1	** REQ'D LABOR & PARTS * REMOVE BEDBAR AND REPLACE BEDKNIFE AND SCREWS. INSPECT BEARINGS. GRIND REEL AND BEDKNIFE. REASSEMBLE REEL. ADJUST REEL TO BEDKNIFE CLEARANCE. LEVEL ROLLERS AND SET HEIGHT OF CUT. BEDKNIFE-STD (FAIRWAY)	12.50	NRS 110.00	1375.00
	WASHER-PLASTIC	5 EA	56.74	269.50
			DISC -2.84	
			NET 53.90	
	WASHER-PLASTIC	20 EA	0.70	13.40
			DISC -0.03	
			NET 0.67	
	SCREW-BEDKNIFE	40 EA	0.30	11.60
			DISC -0.01	
			NET	

NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc. "Commodity Item" prices are subject to change without notice, based on current daily market value.



Storr Tractor Company

3191 U.S. Highway 22 175 13th Avenue
 Branchburg, NJ 08876 Ronkonkoma, NY 11779
 Phone: (908) 722-9830 Phone: (631) 588-5222
 Fax: 1-908-722-9143 Fax: (631) 588-5398

E MAKE: TORO
 Q MODEL: WGT003621
 U DESC: 22IN BIN 8-BLD (RR) DPA
 I CU
 P SERIAL #: 402862328
 WARR EXP: 06/13/20



QUOTATION #136584
 DATE CALL PLACED 02 NOV 18
 PAGE 2 OF 3

C 710E90
 U PASSAIC COUNTY GOLF COURSE
 S 85 TOTOWA ROAD
 T **DO NOT DELIVER TO CLUBHOUSE**
 WAYNE NJ 07470
 1-973-881-4833/201-566-7747
 Attn: VINNIE

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.PO
C - BILL CUSTOMER Tech: 900	-	\$1714.76	

CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
			NET 0.29	
	HARDWARE	1 EA	18.00	18.00
	PAPER-REEL, TORO (10 PACK)	1 EA	3.40	3.23
			DISC -0.17	
			NET 3.23	
	SPRAY SILICONE	1 EA	24.03	24.03
		RATION	SUBTOTAL	1714.76
			SUBTOTAL	\$1,714.76
			SALES TAX	\$0.00
			TOTAL	\$1,714.76

NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc.. "Commodity Item" prices are subject to change without notice, based on current daily market value.



Storr Tractor Company

3191 U.S. Highway 22 175 13th Avenue
 Branchburg, NJ 08876 Ronkonkoma, NY 11779
 Phone: (908) 722-9830 Phone: (631) 588-5222
 Fax: 1-908-722-9143 Fax: (631) 588-5398

E MAKE: TORO
 Q MODEL: NGTC03621
 U DESC: 22LN 5IN 8-BLD (RR) DPA
 I CU
 P SERIAL #: 402862328
 WARR EXP: 06/13/20



C 710690
 U PASSAIC COUNTY GOLF COURSE
 S 85 TOTOWA ROAD
 T **DO NOT DELIVER TO CLUBHOUSE**
 WAYNE NJ 07470
 1-973-881-4833/201-566-7747
 Attn: VINNIE

QUOTATION #136584
 DATE CALL PLACED 02 NOV 18
 PAGE 3 OF 3

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.P.O
C - BILL CUSTOMER Tech: 900	-	\$1714.76	

CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
	Thank you for using Storr Tractor.			
	AUTHORIZED SIGNATURE _____			
	PRINT NAME _____		DATE _____	

NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc. "Commodity item" prices are subject to change without notice, based on current daily market value.



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E MAKE: TORO
 Q MODEL: 04614
 U DESC: 11 BLADE CUTTING UNIT
 I SERIAL #: NA
 P WARR EXP: N/A
 HOURS: _____ TECH: 900



QUOTATION #136585
 DATE CALL PLACED 02 NOV 18
 PAGE 1 OF 3

C 710590
 U PASSAIC COUNTY GOLF COURSE
 S 85 TOTOWA ROAD
 T **DO NOT DELIVER TO CLUBHOUSE**
 WAYNE NJ 07470
 1-973-881-4833/201-566-7747
 Attn: VINNIE

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.PO
C - BILL CUSTOMER Tech: 900	-	\$838.82	

CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
	DESCRIPTION: SHARPEN AND SET UP 3 TRI-PLEX REELS FOR GREENS,			
R1	** REQ'D LABOR & PARTS * REMOVE BEDBAR AND REPLACE BEDKNIFE AND SCREWS. INSPECT BEARINGS. GRIND REEL AND BEDKNIFE. REASSEMBLE REEL. ADJUST REEL TO BEDKNIFE CLEARANCE. LEVEL ROLLERS AND SET HEIGHT OF CUT. BEDKNIFE-TOURNAMENT CUT	6.00 HRS	110.00	660.00
		3 EA	48.17	137.28
			DISC -2.41	
			NET 45.76	
	WASHER-PLASTIC	12 EA	0.79	9.00
			DISC -0.04	
			NET 0.75	
	SCREW-BEDKNIFE	39 EA	0.30	11.31
			DISC -0.01	
			NET	

NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc.. "Commodity item" prices are subject to change without notice, based on current daily market value.



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 Fax: 1-908-722-9143 Fax: (631) 588-5398

E MAKE: TORO
 Q MODEL: 04614
 U DESC: 11 BLADE CUTTING UNIT
 I SERIAL #: NA
 P WARR EXP: N/A
 HOURS: _____, TECH: 900



QUOTATION #136585
 DATE CALL PLACED 02 NOV 18
 PAGE 2 OF 3

C 710690
 U PASSAIC COUNTY GOLF COURSE
 S 85 TOTOWA ROAD
 T **DO NOT DELIVER TO CLUBHOUSE**
 WAYNE NJ 07470
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CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.PO	
C - BILL CUSTOMER Tech: 900	-	\$838.82		
CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
			NET 0.29	
	HARDWARE	1 EA	18.00	18.00
	PAPER-REEL, TORO (10 PACK)	1 EA	3.40	3.23
			DISC -0.17	
			NET 3.23	
		RATION	SUBTOTAL	838.82
			SUBTOTAL	\$838.82
			SALES TAX	\$0.00
			TOTAL	\$838.82

NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc. "Commodity Item" prices are subject to change without notice, based on current daily market value.



Stor Tractor Company

3191 U.S. Highway 22 175 13th Avenue
 Branchburg, NJ 08876 Ronkonkoma, NY 11779
 Phone: (908) 722-9830 Phone: (631) 588-5222
 Fax: 1-908-722-9143 Fax: (631) 588-5398

E MAKE: TORO
 Q MODEL: 04614
 U DESC: 11 BLADE CUTTING UNIT
 I SERIAL #: NA
 P WARR EXP: N/A
 HOURS: _____, TECH: 900



QUOTATION #136585
 DATE CALL PLACED 02 NOV 18
 PAGE 3 OF 3

C 710690
 U PASSAIC COUNTY GOLF COURSE
 S 85 TOTOWA ROAD
 T **DO NOT DELIVER TO CLUBHOUSE**
 WAYNE NJ 07470
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 Attn: VINNIE

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.PO
C - BILL CUSTOMER Tech: 900	-	\$838.82	

CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
Thank you for using Stor Tractor.				
AUTHORIZED SIGNATURE _____				
PRINT NAME _____		DATE _____		
NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc.. Commodity item prices are subject to change without notice, based on current daily market value.				



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 Fax: 1-908-722-9143 Fax: (631) 588-5398

E MAKE: TORO
 Q MODEL: 04614
 U DESC: 11 BLADE CUTTING UNIT
 I SERIAL #: NA
 P WARR EXP: N/A
 HOURS: _____, TECH: 900



QUOTATION #136586
 DATE CALL PLACED 02 NOV 18
 PAGE 1 OF 3

C 710690
 U PASSAIC COUNTY GOLF COURSE
 S 85 TOTOWA ROAD
 T **DO NOT DELIVER TO CLUBHOUSE**
 WAYNE NJ 07470
 1-973-881-4833/201-566-7747
 Attn: VINNIE

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.P.O	
C - BILL CUSTOMER Tech: 900	-	\$838.82		
CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
DESCRIPTION: SHARPEN AND SET UP 3 TRI-PLEX REELS FOR TREES.				
R1	** REQ'D LABOR & PARTS * REMOVE BEDBAR AND REPLACE BEDKNIFE AND SCREWS. INSPECT BEARINGS. GRIND REEL AND BEDKNIFE. REASSEMBLE REEL. ADJUST REEL TO BEDKNIFE CLEARANCE. LEVEL ROLLERS AND SET HEIGHT OF CUT. BEDKNIFE-FAIRWAY	6.00 HRS	110.00	660.00
		3 EA	48.17	137.28
			DISC -2.41	
			NET 45.76	
	WASHER-PLASTIC	12 EA	0.79	9.00
			DISC -0.04	
			NET 0.75	
	SCREW-BEDKNIFE	39 EA	0.30	11.31
			DISC -0.01	

NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc.. "Commodity Item" prices are subject to change without notice, based on current daily market value.				

E MAKE: TORO
 Q MODEL: 04614
 U DESC: 11 BLADE CUTTING UNIT
 I SERIAL #: NA
 P WARR EXP: N/A
 HOURS: _____, TECH: 900



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QUOTATION #136586
 DATE CALL PLACED 02 NOV 18
 PAGE 2 OF 3

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.PO	
C - BILL CUSTOMER Tech: 900	-	\$838.82		
CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
			NET 0.29	
	HARDWARE	1 EA	18.00	18.00
	PAPER-REEL, TORO (10 PACK)	1 EA	3.40	3.23
			DISC -0.17	
			NET 3.23	
		RATION	SUBTOTAL	838.82
			SUBTOTAL	\$838.82
			SALES TAX	\$0.00
			TOTAL	\$838.82

NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc.. "Commodity Item" prices are subject to change without notice, based on current daily market value.

E MAKE: TORO
 Q MODEL: 04614
 U DESC: 11 BLADE CUTTING UNIT
 I SERIAL #: NA
 P WARR EXP: N/A
 HOURS: _____, TECH: 900



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QUOTATION #136586
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 PAGE 3 OF 3

CUSTOMER ORDER #



** CUSTOMER SERVICE **

BILLING CODE	VENDOR	GRAND TOTAL	CUSTOMER.PO	
C - BILL CUSTOMER Tech: 900	-	\$838.82		
CODE	DESCRIPTION	QTY	UNIT PRICE	EXT. AMOUNT
	Thank you for using Storr Tractor.			
	AUTHORIZED SIGNATURE _____			
	PRINT NAME _____		DATE _____	
NOTICE: Quote is valid until 12/02/18 and does not include any applicable freight, delivery charges, fuel surcharges, etc.. "Commodity item" prices are subject to change without notice, based on current daily market value.				

Spano, Vincent

From: Tom Fandel <tfandel@storrtractor.com>
Sent: Friday, November 02, 2018 9:25 AM
To: Spano, Vincent
Subject: RE: SERVICE QUOTE.

Pick up and delivery would be \$75 for the whole bunch.
Tom Fandel

Asst. Service Manager

Storr Tractor Co.

(908)722-9830 ext.137

Fax (908)722-9143

From: Spano, Vincent [vincents@passaiccountynj.org]
Sent: Friday, November 02, 2018 9:22 AM
To: Tom Fandel
Subject: Re: SERVICE QUOTE.

Are these prices including pick up and delivery? If not how much for each unit?

Sent from my iPhone

> On Nov 2, 2018, at 9:15 AM, "tfandel@storrtractor.com" <tfandel@storrtractor.com> wrote:
>
> Please look over the attached service quote. Please feel free to
> contact us with any questions you have regarding the recommended
> repairs. If everything looks in order, please sign the last page of
> the quote and either fax or e-mail it back to us with an attached P.O.
> number if necessary. Thank you.
>
> <SC136584.pdf>

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Spano, Vincent

From: Nick Alley <nick.alley@griturf.com>
Sent: Monday, November 19, 2018 12:04 PM
To: Spano, Vincent
Subject: Reel grinding

Vinny,

At this time, Grass Roots is unable to service your reels.

--

Nick Alley
Technical Sales Representative
Grass Roots Turf Products
e: nick.alley@griturf.com
p: 570-875-8100
w: <http://www.griturf.com>
a: 4 Middlebury Blvd,
Suite 7, Randolph, NJ 07921

Dear Mr. Sparta,

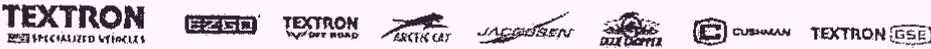
Textron Specialized Vehicles does not wish to bid on the grinding of your reels. While we issue a no contest, we would like to be considered in the future for all of your equipment and service needs.

Sincerely,

Matt Miller

Regional Sales Manager

410-829-1996



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CLOSURE OF THE STRAIGHT STREET BRIDGE IN PATERSON, NJ FROM 7:00 P.M. ON DECEMBER 7, 2018 UNTIL 7:00 A.M. ON DECEMBER 8, 2018 DUE TO REQUESTED FILMING FOR THE CBS TELEVISION SHOW ELEMENTARY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#		R20180954						
Meeting Date		11/20/2018						
Introduced Date		11/20/2018						
Adopted Date		11/20/2018						
Agenda Item		k-88						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

**RESOLUTION AUTHORIZING CLOSURE OF THE
STRAIGHT STREET BRIDGE IN PATERSON, NJ FROM 7:00
P.M. ON DECEMBER 7, 2018 UNTIL 7:00 A.M. ON DECEMBER
8, 2018 DUE TO REQUESTED FILMING FOR THE CBS
TELEVISION SHOW ELEMENTARY**

WHEREAS the Passaic County Department of Economic Development has received a film permit application to allow closing the Straight Street Bridge in the City of Paterson, NJ on the evening of December 7, 2018 from 7:00 p.m. until the morning of December 8, 2018 at 7:00 a.m. to allow the CBS television show Elementary to film; and

WHEREAS Eye Productions, Inc., the production company for the said show, has agreed to: 1) submit an executed film permit and pay the required fee; 2) submit a road closure permit and pay the fee; 3) submit a traffic management plan with required detour routes approved by the Passaic County Engineering Department; 4) provide the required insurance coverage naming the County of Passaic as additionally-named insured; 5) engage four (4) off-duty Sheriff's Officers and two (2) Sheriff's Department patrol cars for security and safety during filming; and 6) coordinate with the City of Paterson by securing a film permit and arrange to have the Paterson Police Department assist in traffic control; and

WHEREAS the Passaic County Engineer and Passaic County Sheriff's Department have indicated they have reviewed the said traffic and security plans respectively and that both are adequate; and

WHEREAS the Freeholders on the Committee for Public Works and Buildings & Grounds have been briefed regarding this

and are recommending that the closure of the Straight Street Bridge on the said dates and designated times be authorized by the full Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the closing of the Straight Street Bridge over the Passaic River in the City of Paterson, NJ from 7:00 p.m. on December 7, 2018 until 7:00 a.m. on December 8, 2018 in order for the requested filming by Eye Productions, Inc. for the CBS Television show Elementary.

BE IT FURTHER RESOLVED that this approval to shut down the Bridge shall be subject to Eye Productions, Inc. completing the six (6) items set forth above.

November 20, 2018