

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Meeting Venue

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
  - 1. Akhter
  - 2. Bartlett
  - 3. Best
  - 4. Duffy
  - 5. Lepore
  - 6. Deputy Director James
  - 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: October 9, 2018
- G. Approval of Proclamation:

1. Boys Scouts of America Troop #388 of Pompton lakes has determined that Arian Bairami has earned the most distinguished award in scouting the rank of Eagle Scout
2. Boy Scout of America Tropp #388 of Pompton Lakes has determined that Zachary Gyongyosi has earned the most distinguished Award in Scouting, the ran of Eagle Scout.
3. Recognition for Captian Barry Feinberg who was honored at a retirement celebration at the Tides in North Haledon.

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

K. Resolutions - Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. RESOLUTION CONSENTING TO A FORWARD DELIVERY PURCHASE TANSACTION BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR THE BENEFIT OF PASSAIC COUNTY COMMUNITY COLLEGE AND THE ISSUANCE OF BONDS IN CONNECTION THERWITH, ALL AS NOTED IN THE RESOLUTION.
2. RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE COUNTY OF PASSAIC AND PART D ADVISORS, INC. FOR MEDICARE PART D SUBSIDY SERVICE, ALL AS NOTED IN THE RESOLUTION.

3. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO EDMUNDS & ASSOCIATES, INC. FOR SOFTWARE MAINTENANCE SERVICES FOR 2019 IN THE AMOUNT OF \$19,635.00, ALL AS NOTED IN THE RESOLUTION.

#### **ADMINISTRATION AND FINANCE**

4. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF CLIFTON TO MANAGE AND OPERATE THE VAN-WAGONER HOUSE MUSEUM IN CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR WINTER PRODUCTS LINE ITEM #1 ROCK SALT AS PER BID, ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR DURABLE MEDICAL EQUIPMENT, PHYSICAL THERAPY EQUIPMENT, PARTS AND SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION CONSENTING TO THE ASSIGNMENT OF A CONTRACT BETWEEN THE COUNTY OF PASSAIC AND CROP PRODUCTION SERVICES, INC. TO NUTRIEN Ag SOLUTIONS, INC. TO PROVIDE FERTILIZER TO THE COUNTY OF PASSAIC PARKS DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION COMBINING BONDS AGGREGATING THE PRINCIPAL SUM OF \$22,000,000 AUTHORIZED BY VARIOUS BOND ORDINANCES HERETOFORE ADOPTED TO FINANCE PART OF THE COST OF VARIOUS GENERAL IMPROVEMENTS IN THE COUNTY OF PASSAIC, NEW JERSEY INTO ONE CONSOLIDATED ISSUE OF BONDS AND PROVIDING FOR THE FORM, MATURITIES AND OTHER DETAILS OF SAID CONSOLIDATED ISSUE, ALL AS NOTED IN THE RESOLUTION.

#### **HUMAN SERVICES**

9. RESOLUTION AMENDING THE 2018 AREA PLAN GRANT AGREEMENT NO. DOAS18AAA002 FOR THE PASSAIC COUNTY AREA AGENCY ON AGING, ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD), CONTINUUM OF CARE (COC) PROGRAM COMPETITION (GRANT NUMBER NJ0329L2F111707), IN THE AMOUNT OF \$287,084.00, AS DETAILED IN THE ATTACHED EXHIBIT 1 SCOPE OF WORK DOCUMENT, ALL AS NOTED IN THE RESOLUTION.

11. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD), CONTINUUM OF CARE (COC) PROGRAM COMPETITION (GRANT NUMBER NJ0556L2F111700), IN THE AMOUNT OF \$119,137.00, AS DETAILED IN THE ATTACHED EXHIBIT 1 SCOPE OF WORK DOCUMENT, ALL AS NOTED IN THE RESOLUTION.

#### **HUMAN SERVICES**

12. RESOLUTION AUTHORIZING THE COUNTY HUMAN SERVICES DEPARTMENT TO PURCHASE TWO HUNDRED (200) SHOP RITE GIFT CARDS VALUED AT \$50 EACH FOR DISTRIBUTION TO TWO HUNDRED (200) PASSAIC COUNTY FAMILIES IN NEED, ALONG WITH DONATED TURKEYS FOR THANKSGIVING, IN THE AMOUNT OF \$10,000.00, ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO APPLY FOR AND ACCEPT DRUG ENFORCEMENT DEMAND REDUCTION (DEDR) FUNDS THROUGH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE (GCADA) FOR THE MUNICIPAL ALLIANCE PROGRAM IN THE AMOUNT OF \$512,024.00 FOR JULY 1, 2019 TO JUNE 30, 2020 (FY2020), ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE WORKFORCE DEVELOPMENT BOARD'S 2018-2019 BUDGET WHICH WAS APPROVED BY THE WDB BOARD ON TUESDAY, SEPTEMBER 18, 2018, ALL AS NOTED IN THE RESOLUTION.

#### **PUBLIC WORKS**

15. RESOLUTION AUTHORIZING THE PURCHASE OF TORO SNOWBLOWERS THROUGH A BERGEN COUNTY COOPERATIVE PURCHASING AGREEMENT FROM STORR TRACTOR COMPANY FOR USE BY THE PASSAIC COUNTY ROAD DEPARTMENT DURING SNOW REMOVAL OPERATIONS, ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION AWARDED A PROFESSIONAL SERVICES CONTRACT TO BECHT ENGINEERING BT INC. TO PROVIDE CONSULTING DESIGN SERVICES FOR BOILER REPLACEMENTS IN VARIOUS PASSAIC COUNTY-OWNED FACILITIES, ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION FOR CHANGE ORDER #5 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2017 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, PATERSON, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NJ, ALL AS NOTED IN THE RESOLUTION.
18. RESOLUTION FOR CHANGE ORDER #6 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2017 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, PATERSON, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NJ, ALL AS NOTED IN THE RESOLUTION.

## PUBLIC WORKS

19. RESOLUTION AUTHORIZING THE CITY OF CLIFTON TO UNDERTAKE ITS PROPOSED MAIN AVENUE STREETScape PROJECT AND FOR THE COUNTY OF PASSAIC TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE CITY OF CLIFTON, ALL AS NOTED IN THE RESOLUTION.
  
20. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NATIONAL DUST CONTROL CORP. FOR FLOOR MAT SERVICES AT VARIOUS PASSAIC COUNTY-OWNED BUILDINGS, ALL AS NOTED IN THE RESOLUTION.
  
21. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE ROOF REPAIR PROJECT AT THE PASSAIC COUNTY SOCIAL SERVICES BUILDING AT 80 HAMILTON STREET IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
22. RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO SABIR RICHARDSON AND WEISBERG ENGINEERING AND ARCHITECTURE (SRW) TO PROVIDE PROFESSIONAL ARCHITECTURAL/ENGINEERING CONSULTING SERVICES FOR ELEVATOR MODERNIZATION AND REFURBISHMENT IN VARIOUS PASSAIC COUNTY-OWNED FACILITIES, ALL AS NOTED IN THE RESOLUTION.
  
23. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR CUMMING CONSTRUCTION MANAGEMENT AS IT CONCERNS THE NIKE BASE CONSOLIDATION FACILITIES ON ROUTE 23 IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
24. RESOLUTION FOR CHANGE ORDER #4 (FINAL) FOR PERSISTENT CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF SAW MILL ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-379 PROJECT & REPAIR OF SQUAW BROOK ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-391 PROJECT IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
25. RESOLUTION FOR CHANGE ORDER #3 FOR A 61- WORKING DAY EXTENSION OF TIME FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF THE EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600-004, IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
26. RESOLUTION FOR AWARD OF CONTRACT TO D.A. NOLT INC. FOR ROOF REPLACEMENT AT THE PASSAIC COUNTY COURT HOUSE ON 71 HAMILTON STREET IN PATERSON, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.

27. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AMERICAN MONUMENT CO. FOR THE RESTORATION OF TWO BRONZE STATUES LOCATED IN FRONT OF THE PASSAIC COUNTY COURT HOUSE IN PATERSON, NEW JERSEY

### **PUBLIC WORKS**

28. RESOLUTION FOR CHANGE ORDER #3 FOR TURCO GOLF INC. AS IT PERTAINS TO THE DEY MANSION GARDEN RESTORATION PROJECT IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
29. RESOLUTION FOR CHANGE ORDER #1 FOR GROVE CONTRACTING LLC AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE JOHN W. REA HOUSE IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NATIONAL ENDOWMENTS FOR THE HUMANITIES (NEH) FOR THE DIALOGUES ON THE EXPERIENCE OF WAR 2019 GRANT, ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION TO SUPPORT LEGISLATIVE BILL S2920 REALLOCATIONS FOR NEW JERSEY'S OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION PROGRAMS FY 2020 AND THEREAFTER, ALL AS NOTED IN THE RESOLUTION.
32. RESOLUTION TO AUTHORIZE THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ENTER INTO LOAN AGREEMENTS FOR ARTIFACTS AND ARTWORK FOR DISPLAY AT THE PASSAIC COUNTY ARTS CENTER LOCATED IN GOFFLE BROOK PARK, HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
33. RESOLUTION TO AUTHORIZE A FORMAL NAME CHANGE OF THE HISTORIC JOHN W. REA HOUSE IN GOFFLE BROOK PARK, HAWTHORNE, NJ AND TO FORMALLY DESIGNATE IT AS THE PASSAIC COUNTY ARTS CENTER, ALL AS NOTED IN THE RESOLUTION.

### **LAW AND PUBLIC SAFETY**

34. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR CONTINUATION GRANT FUNDS FOR A PROJECT ENTITLED "PASSAIC COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER", ALL AS NOTED IN THE RESOLUTION.
35. RESOLUTION AUTHORIZING PURCHASE OF ONE (1) HP HYPERCOVERAGE PRODUCTION SYSTEM FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

36. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC/PASSAIC COUNTY SHERIFF'S DEPARTMENT TO ENTER INTO A TEMPORARY LICENSE AGREEMENT WITH WAYNE REAL ESTATE COMPANY, LLC, ALL AS NOTED IN THE RESOLUTION.

**PLANNING AND ECONOMIC DEVELOPMENT**

37. RESOLUTION AUTHORIZING A THREE (3) MONTH EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO THE NEW JERSEY COMMUNITY DEVELOPMENT CORPORATION (NJCDC) FOR THE LOU COSTELLO PARK PROJECT (2016), THROUGH DECEMBER 2018, ALL AS NOTED IN THE RESOLUTION.
  
38. RESOLUTION AUTHORIZING THE ADVERTISEMENT OF A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2017 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF WANAQUE \$42,100 GRANT AWARD FOR HOUSING REHABILITATION AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF WANAQUE ROAD RECONSTRUCTION PROGRAM, ALL AS NOTED IN THE RESOLUTION.

**LATE STARTERS**

39. RESOLUTION AUTHORIZING THE SOLICITATION TO PROCURE A CONSULTANT FOR THE PATERSON-NEWARK TRANSIT MARKET ANALYSIS STUDY AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
  
40. RESOLUTION AUTHORIZING THE PASSAIC COUNTY DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN THE AMOUNT OF \$1,338,300.00 TO CARRY OUT AND ADMINISTER THE LOW-INCOME HOME ENERGY ASSISTANCE (LIHEAP) PROGRAM AND THE UNIVERSAL SERVICE FUND (USF) PROGRAM, ALL AS NOTED IN THE RESOLUTION.

L. 12. New Business:

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

M. Resolution:

1. RESOLUTION FORMALLY CONCURRING WITH THE VOTES CAST BY PARTICIPANTS IN "YOUTH AND GOVERNMENT DAY" IN THE COUNTY OF PASSAIC AND DIRECTING THE CLERK TO THE BOARD TO RECORD SAID VOTES IN THE USUAL MANNER FOR PURPOSES OF THE OFFICIAL RECORDS OF THE BOARD, ALL AS NOTED IN THE RESOLUTION.

N. 13. Adjournment



**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS**

**MINUTES FOR REGULAR MEETING HELD ON**

**October 9th, 2018**

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day at Montclair State University, University Hall, 7<sup>th</sup> floor: 1 Normal Ave, Montclair, NJ starting at 6:38pm

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

Akhter

Bartlett

Best

Duffy

Lepore

Deputy Director James

Director Lazzara

**Invocation:** Louis E. Imhof III, Clerk of the Board

**Pledge of Allegiance:** Lead by Freeholder Duffy

**Approval of Minutes:**

Motion made by Freeholder Duffy, second by Freeholder Akhter, that the minutes for September 25, 2018, be approved which motion was carried on a roll call of seven (7) votes in the affirmative.

**Proclamation:**

A motion was made by Freeholder Bartlett, second by Freeholder Duffy for approval of proclamations and the motion was carried on a roll call of seven (7) votes in the affirmative.

At this time Director Lazzara asked if there was any Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, JR.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

**COMMUNICATION:** None

**Oral Portion:**

James: Motion to open public portion

Akhter: Second

**Roll Call:** Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: Deputy Director James, Yes: Director Lazzara, Yes.

At this time the following person appeared before the Board:

1. Mr. William Cytowicz, West Milford
2. Ms. Ann Schnakenberg, Clifton
3. Ms. Carol Maker, Wayne, NJ

Duffy: Motion to close the public portion of the meeting

James: Second

**Roll Call:** Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: Deputy Director James, Yes: Director Lazzara, Yes.

**Consent Agenda Resolution:**

A motion was made by Freeholder Duffy, second by Freeholder Akhter that resolutions K-1 through K-45 be adopted and the motion was carried on a roll call seven (7) votes in the affirmative.

**“End of Consent Agenda”**

**“New Business”**

**Personnel:**

A motion was made by Freeholder Lepore, second by Freeholder James that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative .

**Bills:**

A motion was made by Freeholder Lepore, second by Freeholder James,

Current Fund	7-01	27,007.91
Current Fund	8-01	1,243,499.15
Hud Budget Expenditure	8-25	1,795.00

**Year Total: 1,245,294.15**

General Capital Fund Budget	C-04	460,371.32
State/Federal Grant Fund	G-01	944,947.65
Open Space Trust Fund FY2016	O-16	9,962.00
Open Space Trust Fund FY2018	O-18	10,777.40

**Year Total: 20,739.40**

Passaic Co Open Space Trst Fun	T-16	32,318.99
Professional Liability Trust	T-19	69,425.49
Trust Fund Other	T-20	1,884.64
Municipal Forfeiture	T-22	21,771.36
Prosecutor's Confiscated Funds	T-23	46,074.44
Para Transit Trust Fund	T-24	258.00

**Year Total: 171,732.92**

Year Total: 2,870,093.35		
Current Fund	7-01	878.64
Current Fund	8-01	13,146,215.77
Payroll Agency Deductions	8-05	2,479,028.83
HUD Budget Expenditures	8-25	13,010.27
State/Federal Grant Fund	G-01	593,434.06
Confiscated Trust Fund	T-15	92,631.00
Professional Liability Trust	T-19	6,058.79
Trust Fund Other	T-20	5,133.52
Para Transit Trust Fund	T-24	465.70
Private Industry Council	Z-81	12,518.55

**Total All Funds: \$16,349,357.13**

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

**Payroll Certification:**

A motion was made by Freeholder Lepore, second by Freeholder James, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

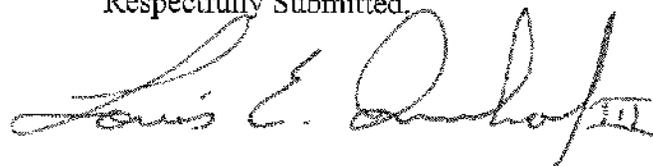
**Departmental Reports:**

Departmental Reports were received and filed in the Office of the Clerk of the Board.

**Adjournment:**

A motion was made by Freeholder James, seconded by Freeholder Akhter that the regular meeting be adjourned at 7:14p.m., and the motion was carried on a roll call with seven (7) votes in the affirmative.

Respectfully Submitted,



Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Jasmine Amador

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO A FORWARD DELIVERY PURCHASE TRANSACTION BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR THE BENEFIT OF PASSAIC COUNTY COMMUNITY COLLEGE AND THE ISSUANCE OF BONDS IN CONNECTION THERWITH, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:  
  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:  
  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20180826							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION CONSENTING TO A FORWARD DELIVERY PURCHASE TRANSACTION BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR THE BENEFIT OF PASSAIC COUNTY COMMUNITY COLLEGE AND THE ISSUANCE OF BONDS IN CONNECTION THERWITHWITH**

**WHEREAS**, Passaic County Community College (the “College”) has requested assistance from The Passaic County Improvement Authority (the “Authority”) for purposes of entering into a forward delivery purchase transaction in connection with the potential refunding of the New Jersey Educational Facilities Authority Revenue Bonds, Passaic County Community College Issue, Series 2010 C (the “Refunded Bonds”) which Refunded Bonds were used to finance the construction of a new three story building having approximately 68,914 square feet for use in connection with the administration and operation of the College (the “Project”) on land owned by the College and located on the College’s campus in Paterson, New Jersey (the “Refunding Project”); and

**WHEREAS**, The Authority adopted its bond resolution on July 11, 2018 authorizing the issuance of its revenue bonds in an aggregate amount not to exceed \$12,500,000; and

**WHEREAS**, N.J.S.A. 40:37A-56 of the County Improvement Authority Law requires that all projects undertaken by the Authority be reviewed and consented to by the Board of Chosen Freeholders of each county in which a beneficiary governmental entity is located;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the proposed forward delivery purchase transaction by the Authority for the benefit of College and the issuance by the Authority of its revenue bonds to finance said transaction in an aggregate principal amount not to exceed \$12,500,000 be and is hereby approved.

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## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE COUNTY OF PASSAIC AND PART D ADVISORS, INC. FOR MEDICARE PART D SUBSIDY SERVICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20180827							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

Res. Pg. k.2-2

**RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE  
COUNTY OF PASSAIC AND PART D ADVISORS, INC. FOR  
MEDICARE PART D SUBSIDY SERVICE**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the Board) has an agreement with Express Scripts, Inc. to provide management and administration services to the County of Passaic Self-Funded Pharmacy Benefit Program, which covers County of Passaic employees and covered retirees; and

**WHEREAS** as part of the said Self-Funded Pharmacy Benefit Program, the County provides prescription drug benefits to employees, covered retirees, and dependent spouses when appropriate which includes those retirees and employees who are enrolled in the Medicare Program, although those individuals, for the most part, are not enrolled in Medicare Part D, but receive benefits at least equal to and in many cases, superior to that Program; and

**WHEREAS** Fairview Insurance Agency, the County of Passaic insurance consultants, has informed the County that it believes that under the above-mentioned circumstances, the County's Self-Funded Benefit Program does qualify for a Federal Program known as the Medicare Retiree Drug Subsidy Program and has recommended that the County consider hiring a consultant who specializes in gathering the necessary data and filing the necessary subsidy application with the Center for Medicare and Medicaid Services (CMS); and

**WHEREAS** said Fairview Insurance Agency has also opined that because of the unique nature of this task, it would be very difficult to prepare specifications or a request for proposal for this

**WHEREAS** Part D. Advisors, Inc., a Michigan corporation, is the consultant being recommended to gather the necessary data and file the application for the County of Passaic Pharmacy Benefit Program for a fee of Eight Thousand Five Hundred (\$8,500.00) Dollars per annum; and

**WHEREAS** said Part D. Advisors, Inc. has proposed that it be retained for a three (3)-year period from November 1, 2018 to October 31, 2021 and, thereafter, on a year-to-year basis with either party having the right to terminate on forty-five (45) days' notice; and

**WHEREAS** said Fairview Insurance Agency has indicated that it will pay the \$8,500.00 yearly fee for the initial three (3)-year term and has also estimated that the County should be eligible for \$175,000.00 for this Program (see copy of e-mail attached hereto and made part hereof); and

**WHEREAS** the Freeholder Committee for Finance & Administration reviewed this matter at its October 10, 2018 meeting and is recommending that this matter be approved by the full Board; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a three year contract with Part D Advisors, Inc., a Michigan corporation, to collect the necessary data and submit an annual application on behalf of the County of Passaic Self-Funded Benefit Program to the Center of Medicare and Medicaid Services (CMS) in connection with Medicare Drug Subsidy

Program for a fee of Eight Thousand Five Hundred (\$8,500.00) <sup>Res. Pg: k.2-4</sup>

Dollars per year.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,500.00

APPROPRIATION: 8-01-20-120-001-213

PURPOSE: Resolution authorizing a contract between the County of Passaic and Part D Advisors, Inc. for Medicare Part D. Subsidy Service.

  
Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr

**Glovin, Michael**

---

**From:** Joseph Graham <jagraham@fairviewinsurance.com>  
**Sent:** Wednesday, October 10, 2018 2:21 PM  
**To:** Glovin, Michael  
**Subject:** Part D Advisors - County of Passaic

Michael,

The RDS reimbursement for the County of Passaic will approximately be \$175,000.

Fairview Insurance will be responsible for paying the \$8500 annual fee from Part D Advisors.

Thank You,

Joe Graham  
Fairview Insurance

**From:** Joseph Graham  
**Sent:** Tuesday, September 25, 2018 3:53 PM  
**To:** 'michaelg@passaiccountynj.org' <michaelg@passaiccountynj.org>  
**Subject:** RDS - Part D Advisors Contracts - County of Passaic

Hello Michael,

Please see attached agreements from Part D Advisors. Part D Advisors is the 3<sup>rd</sup> party we use for RDS administration. There is no cost to the County. Fairview will be paying the fee.

Let me know if you have any questions.

Thanks,

**Joe Graham**  
**FAIRVIEW INS. AGENCY ASSOCIATES, INC.**  
[jagraham@fairviewinsurance.com](mailto:jagraham@fairviewinsurance.com)

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180827

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO EDMUNDS & ASSOCIATES, INC. FOR SOFTWARE MAINTENANCE SERVICES FOR 2019 IN THE AMOUNT OF \$19,635.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20180828							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

Res Pg:k.3-2

**RESOLUTION AUTHORIZING AWARD OF CONTRACT  
TO EDMUNDS & ASSOCIATES, INC. FOR SOFTWARE  
MAINTENANCE SERVICES FOR 2019 IN THE AMOUNT OF  
\$19,635.00**

**WHEREAS** the County of Passaic currently utilizes accounting and encumbrance software developed and sold by Edmunds & Associates, Inc. of Northfield, NJ (“Edmunds” or “the Vendor”) in connection with the County’s Finance and Purchasing functions; and

**WHEREAS** a need exists for maintenance services in connection with the Edmunds software, and the Vendor has offered to provide the necessary services for calendar year 2019 for an amount not to exceed \$19,635.00, which is the same amount that Edmunds is charging for 2018; and

**WHEREAS** the proposed contract is one for goods or services for the support or maintenance of proprietary computer software, and is therefore exempt from public bidding pursuant to the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5 (dd); and

**WHEREAS** the said Board, by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts for exempt services in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

**WHEREAS** the local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of contract for exempt services and the contracts

**WHEREAS** the Administration, Finance and Personnel Committee reviewed this matter at its meeting of October 10, 2018 and recommends that this agreement be awarded as an exempt service with the understanding that the recipient has not made or will make political contributions as set forth under the Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1); and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** that the Board hereby authorizes an agreement between the County of Passaic and Edmunds & Associates, Inc. for software maintenance services for 2019 in an amount not to exceed \$19,635.00; and

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as one for goods or services for the support or maintenance of proprietary computer software, in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(dd); and

**BE IT FURTHER RESOLVED** that a Notice of this action be <sup>Res-Pg:k,3-4</sup>

published in the NORTH JERSEY HERALD & NEWS.

October 23, 2018

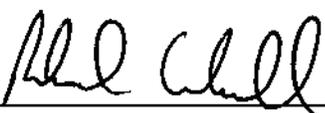
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,635.00

APPROPRIATION: \*Contingent upon availability of funds in 2019  
Adopted budget.

PURPOSE: Resolution authorizing award of contract to Edmunds  
& Associates, Inc. for software maintenance services  
for 2019.

  
Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



Edmunds & Associates, Inc.  
 301 Tilton Road  
 Northfield, NJ 08225

INVOICE #
19-00494

INVOICE DATE: 10/01/18  
 DUE DATE: 01/03/19

Passaic County Attn: Accounts Payable 401 Grand Street Paterson, NJ 07505
--

Thank you for your business!  
 Please contact us at (609) 645-7333  
 with questions regarding this invoice.  
 Visit our support site [www.EA411.com](http://www.EA411.com)

QUANTITY/UNIT	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT
<b>2019 Software Maintenance</b>				
1.0000	MHEAD	2019 Software Maintenance	0.000000	0.00
1.0000	M-NJ-FN4	SS Financial Accounting IV	15,750.000000	15,750.00
1.0000	M-NJ-ER3	SS Electronic Requisitions III	3,885.000000	3,885.00
			TOTAL DUE:	<u>\$ 19,635.00</u>

RECEIVED BY  
 ACCOUNTS PAYABLE  
 2018 OCT -4 P 12:51

Introduced on: MCS License 2018 Maintenance fees cover services from January 1, 2019 thru December 31, 2019.  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180828



October 01, 2018

Dear Client:

E&A truly appreciates our client family and we look forward to rewarding your loyalty in 2019 with many MCSJ Software enhancements, creation of the E&A Community, regular webinars and the rebranded Virtual User Group that is relaunching in the Spring.

Regardless of whether you are a calendar or fiscal year entity, all support and license agreements are due January 2, 2019 and cover the period of January 1, 2019 through December 31, 2019.

- All attached agreements must be signed and returned prior to December 31, 2018 to continue use of MCSJ Software and receive software support, system enhancements, mandated changes and updates.
- If you purchased your system sometime in calendar year 2018, your support agreements have been pro-rated to the date of purchase to account for your one year of free support. If your system was purchased in 2017, and this year there is an increase, it's because your 2018 Support & License agreement was pro-rated.
- E&A has just started a significant MCSJ Software release to version 4.2.2, more information is available on our website. Our 4.3 Version to be released in Spring 2019 will include a new module for MCSJ Land Management.
- MCSJ Cloud based system provides daily back-up, enhanced security, performance and access, please contact us for more information.
- More E&A mobile apps are being added in the Apple & Google Play store. Search "MCSJ" for: MCSJ My Town, Attendance Entry, Meter Management, MyTown, Inspection and Inventory Management.

Please forward a purchase order in the amount of the enclosed invoice(s) with a signed copy of the enclosed agreements. Edmunds & Associates greatly appreciates the opportunity to serve your organization.

Best regards,

*Edmunds & Associates, Inc.*

301A Tilton Road  
Northfield, NJ 08225  
P: 1.609.645.7333  
[www.edmundsassoc.com](http://www.edmundsassoc.com)

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180828



## 2019 Minimum Recommended Back-up Procedures

### \*\*\*CRITICAL REQUIREMENT\*\*\*

*Every year clients lose data due to hardware failures, computer viruses, and ransomware. Please take proper precautions to protect and backup your data.*

Edmunds & Associates strongly recommends performing regular backups on your MCSJ database. There are many third-party backup solutions available that allow you to backup to media such as tape drives, flash drives, external hard drives, and cloud storage. It is best to deploy a solution that backs up your data to a local media and off-site/cloud location as well so that it can be recovered in the event of a total loss. Edmunds & Associates offers a DataVault solution that automatically backs up your MCSJ data to the cloud daily.

Failure to follow these recommendations can greatly reduce our ability to help you recover from data loss. All consultations will be billable at our current hourly rate of \$150 per hour regardless of your hardware maintenance coverage plan. Please review the minimum suggested back up procedures listed below to help keep your data safe.

- ✓ The MCSJ database (mcsDB) should be backed up daily to separate media. One for each day of the week. This should not be done while users are in the system.
- ✓ Complete MCSJ directory back up should be done at least weekly.
- ✓ Media (tapes/flash drives/external HD) should be rotated and taken off site.
- ✓ Monthly media should be archived for at least 3 months.
- ✓ Backups should be tested at least every 30 days to verify MCSJ is being successfully backed up. DO NOT test by restoring to the original location. This will overwrite your live database.

The MCSJ application warns you if MCSJ data files have not been backed up in 3 days. It is the responsibility of each client to insure the success of these backups and include any other critical data is being properly backed up.

Client name: \_\_\_\_\_ Date: \_\_\_\_\_

Employee signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

**Please make a copy for your records and distribute as necessary.**

**Please sign and fax back to 609-645-3111.**

092618

301A Tilton Road  
Northfield, NJ 08225  
P: 1.609.645.7333  
www.edmundsassoc.com

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180828





Edmunds & Associates, Inc.  
 301 Tilton Road  
 Northfield, NJ 08225

INVOICE #
19-00494

INVOICE DATE: 10/01/18  
 DUE DATE: 01/03/19

Passaic County  
 Attn: Accounts Payable  
 401 Grand Street  
 Paterson, NJ 07505

Thank you for your business!  
 Please contact us at (609) 645-7333  
 with questions regarding this invoice.  
 Visit our support site [www.EA411.com](http://www.EA411.com)

QUANTITY/UNIT	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT
<b>2019 Software Maintenance</b>				
1.0000	MHEAD	2019 Software Maintenance	0.000000	0.00
1.0000	M-NJ-FN4	SS Financial Accounting IV	15,750.000000	15,750.00
1.0000	M-NJ-ER3	SS Electronic Requisitions III	3,885.000000	3,885.00
			TOTAL DUE:	\$ 19,635.00

RECEIVED BY  
 ACCOUNTS PAYABLE  
 2018 OCT -4 P 12:51

Introduced on: MCS License 2018 Maintenance fees cover services from January 1, 2019 thru December 31, 2019.  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180828

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF CLIFTON TO MANAGE AND OPERATE THE VAN-WAGONER HOUSE MUSEUM IN CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20180829							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT  
BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF  
CLIFTON TO MANAGE AND OPERATE THE VAN-WAGONER  
HOUSE MUSEUM IN CLIFTON, NJ**

**WHEREAS** the City of Clifton, a municipality within the County of Passaic, owns and operates a Museum known as the Hamilton Van-Wagoner House Museum, at 971 Clifton Avenue in the City of Clifton, which offers tours and historic interpretation of the City and surrounding areas; and

**WHEREAS** the County of Passaic, through its Department of Cultural & Historic Affairs, has offered to be the manager and operator of the said Hamilton Van-Wagoner Museum on behalf of the City of Clifton; and

**WHEREAS** both the City and County are desirous of entering into such a Shared Services Agreement by which the said Passaic County Department of Cultural & Historic Affairs would manage and operate the said Museum for the annual sum of \$45,000; and

**WHEREAS** the proposed Agreement would be for a period of one (1) year from January 1, 2019 to December 31, 2019 with the City of Clifton having four (4) one (1)-year options to be exercised sixty (60) days prior to each expiration date (copy of proposed Agreement attached hereto and made part hereof); and

**WHEREAS** the Freeholder Committee for Finance & Administration reviewed this matter at its October 10, 2018 meeting and recommended that it be approved by the full Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Shared Services Agreement by and between the County of Passaic

and the City of Clifton to permit the County of Passaic, through its Department of Cultural & Historic Affairs, to manage and operate the City-owned Hamilton Van-Wagoner House Museum for the annual sum of \$45,000 for at least a one (1) year period with four (4) one (1)-year options to renew on behalf of the City of Clifton.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board as well as the County Counsel are authorized to execute this Agreement on behalf of the County of Passaic.

October 23, 2018

## SHARED SERVICES AGREEMENT

*between the*

**COUNTY OF PASSAIC**

*and*

**CITY OF CLIFTON**

*for the Management of the Hamilton Van-Wagoner House Museum*

**WHEREAS**, the County of Passaic (hereafter “County”) is a corporate body politic of the State of New Jersey, with its principal offices located at 401 Grand Street, Room 205, Paterson, New Jersey and the City of Clifton (hereafter “City”) is a corporate body politic of the State of New Jersey, with its principal offices located 900 Clifton Avenue, Clifton, New Jersey (collectively referred to as the “Parties”); and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows for any local unit to enter into an agreement with any other local unit or unites provide or receive any services that each participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7; and

**WHEREAS**, the City owns the Hamilton Van-Wagoner House Museum (hereafter “Museum”), located at 971 Valley Road, Clifton, New Jersey 07013, an 18<sup>th</sup> century Dutch Colonial house which operates as a museum, offering tours and historic interpretation of the City;

**WHEREAS**, the County and City recognize a need for and wish to enter into a Shared Services Agreement (hereafter “Agreement”) for the County to manage and operate the Hamilton Van-Wagoner House Museum on their behalf through the County’s Department of Cultural and Historic Affairs, as outlined herein;

**WHEREAS**, pursuant to N.J.S.A. 40A:65-5, the County and City each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto and made part of this Agreement; and

**NOW, THEREFORE, BE IT AGREED**, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the County and City agree to perform in accordance with the provisions, terms, and conditions set forth in this Agreement as follows:

1. **Term.** The Agreement shall commence on January 1, 2019 and remain in full force and effect for one (1) year, terminating December 31, 2019, unless terminated sooner as provided in Section 8.
2. **Project Description.** The County of Passaic, through the Passaic County Department of Cultural and Historic Affairs, shall serve as the designated manager and operator of the Hamilton Van-Wagoner House Museum for the City of Clifton.

### 3. Responsibilities.

#### a. Passaic County Responsibilities.

- i. Provide regularly scheduled guided tours and special events and exhibits for the general public;
- ii. Conduct education programs including and special exhibits for the Clifton School District, in addition to redeveloping the education programs offered;
- iii. Catalogue existing collection of artifacts and reorganizing all collection and accession records;
- iv. Supervise all activities at the Museum, including any employees and volunteers;
- v. Initiate and manage public relations, marketing programs, and communications on behalf of the Museum;
- vi. Develop and expand Museum membership through various targeted campaigns;
- vii. Generate ongoing management reports for the Hamilton House Museum Restoration Association, Inc. and the City;
- viii. Identify grant opportunities and assist in developing and submitting applications for capital improvement and programming projects;
- ix. Assist and monitor any capital improvement and preservation projects at the Museum;
- x. Prepare and assess routine maintenance reports for the Museum and its surrounding grounds;
- xi. Reassess and develop a new interpretive plan for the Museum to be used as a guide for all future programming;
- xii. Develop a formal volunteer program;
- xiii. Develop a website and social media presence to increase visitation and awareness of the Museum;
- xiv. Partner with local universities on student research and internship programs; and
- xv. Serve as a liaison for various preservation agencies, including but not limited to the New Jersey Historic Trust, State Review Board of Historic Sites, and other historical, educational, and social groups in the City, County, and State of New Jersey.

#### b. City of Clifton Responsibilities.

- i. By entering into this Agreement, the City hereby formally appoints the County's Director of Cultural and Historic Affairs as the Executive Director of the

Museum. Such appointment is purely for purposes of managing the operation of the Museum as described herein, and is not intended to grant the County's Director with any tenure or employment rights with the City;

- ii. The City shall post notices on the City website and elsewhere, as appropriate, notifying residents that the County will be managing and operating the Museum, and all related functions;
- iii. Provide ongoing maintenance and clean-up of the Museum and grounds, including but not limited to regular garbage and recycling pick-up, daily cleaning of the Museum's interior, landscaping, and other functions related to the upkeep of the Museum;
- iv. Provide security measures necessary to protect City and County property within the Museum;
- v. All capital improvement projects and emergency repairs that may be necessary to maintain the integrity of the Museum;
- vi. Provide the County with keys to the Museum, and any other items necessary to ensure regular access for County personnel, with sole access and opening of the Museum being under control of the County and City; and
- vii. Evict any residents of the Museum.

#### 4. Compensation.

- a. The County shall perform the services as described herein for a yearly annual rate of forty five thousand dollars (\$45,000.00);
- b. The County will invoice the City for the services as described herein by January 15, 2018 of each year of the Agreement;
- c. Payment shall be rendered to the County by the City within thirty (30) days of receiving an invoice from the County, by no later than March 1<sup>st</sup> of each year of the Agreement; and
- d. The Parties recognize that the County is making no direct payments to the City under this Agreement. Should the County terminate this Agreement without performing its obligations hereunder, the County shall have no liability to the City for damages, direct or consequential.

#### 5. Dispute Resolution.

- a. **Mandatory Mediation.** In the event of a dispute, whether technical or otherwise, the objecting Party must request Non-Binding Mediation and the non-objecting party must participate in the mediation. The costs of such Non-Binding Mediation shall be borne exclusively by the City.
- b. **Procedure.** The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going

relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one party determines in its sole discretion that its interests are not being served by the mediation.

- c. **Non-Binding Effect.** Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision.
  - d. **Judicial Proceedings.** Upon the conclusion of Mediation, either party may commence judicial legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Passaic County.
  - e. **Temporary Injunctive Relief.** Notwithstanding the foregoing, nothing herein shall prevent a party from seeking temporary injunctive relief to prevent irreparable harm in the appropriate division of the Superior Court of New Jersey venued in Passaic County.
6. **Employment Reconciliation.** No employees are intended to be transferred or terminated by virtue of this Agreement.
7. **Notice.** All notices, reports, statements, requests, or authorizations required to be give hereunder shall be personally delivered or sent by first class mail to the Parties at the following addresses, unless a party has been notified of a change of address:
- To: County of Passaic  
401 Grand Street, Room 205  
Paterson, NJ 07505  
Attn: Matthew P. Jordan, Esq., Dep. County Administrator
  - To: City of Clifton  
900 Clifton Avenue  
Clifton, New Jersey  
Attn: Dominick Villano, City Manager
8. **Termination.** Each party shall have the right to terminate this Agreement upon ninety (90) days written notice served upon the Parties by Certified Mail, Return Receipt Requested.
9. **Indemnification.** To the fullest extent allowable by the law, the City, its successors, and assigns shall hold harmless, indemnify, defend, and release the County of Passaic and their members, directors, officers, employees, agents, and contractors, successors and assigns from and against all suits, liabilities, penalties, costs, losses, damages, expenses or claims, including, without limitation, reasonable attorney's fees arising from or in any way connected with County's performance, attempted performance, or failure to perform in connection with this Agreement or other activities as described in the Agreement, including, but not limited to, any injury to or the death of any person or any damage to any property resulting from any act, omission, condition, or other manner related to this Agreement, regardless of cause, unless due to the negligence of any of the indemnified parties. Additionally, the County shall be held harmless for any theft or damage of artifacts or historic documents owned by the City and stored at the Museum.

10. **Assignment.** The County may not assign its rights or obligations under this Agreement without prior approval via resolution of the Clifton City Council.
11. **Severability/Waiver.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.
12. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.
13. **Entire Agreement.** This Agreement contains all of the terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.
14. **Amendments and Modifications.** This Agreement may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding on the City County, it must be accompanied by a resolution authorizing same.
15. **Options to Extend.** The City shall retain four (4) one (1) year options to extend the Agreement upon notice to the County sixty (60) days prior to its expiration by Certified Mail, Return Receipt Requested.
16. **Authority.** By the signatures below, the Parties execute this Agreement and confirm that they are mutually bound by and fully authorized and empowered to enter into and bind their organization by all provisions contained therein.

IN WITNESS of the foregoing provisions, the Parties have executed and delivered this Agreement as of the date set forth below:

Attest:

COUNTY OF PASSAIC

\_\_\_\_\_  
Louis I. Imhof  
Clerk, Board of Chosen Freeholders

\_\_\_\_\_  
Cassandra Lazzara  
Director, Board of Chosen Freeholders

As to form and legality:

\_\_\_\_\_  
William J. Pascrell, Esq.  
Passaic County Counsel

Attest:

CITY OF CLIFTON

\_\_\_\_\_  
Nancy Ferrigno  
City Clerk, City of Clifton

\_\_\_\_\_  
James Anzaldi  
Mayor, City of Clifton

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR WINTER PRODUCTS LINE ITEM #1 ROCK SALT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
BUILDINGS & GROUNDS

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20180830</b>							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-5							
CAF #	8-01-26-151-001-238							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR WINTER PRODUCTS LINE ITEM #1 ROCK SALT AS PER BID**

**WHEREAS**, there exists a need for winter products for Passaic County Departments and institutions as per bid; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-18-058 Winter Products, Including Line Item # 1 Bulk Rock Salt and Line Item # 2 Grits, for the County of Passaic Departments and Institutions in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on October 12, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, no responses were received for Line Item #2 Grits; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter and recommends this resolution to the full Board for adoption; and

**WHEREAS**, the list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered Passaic County members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, the contract period will be from December 1, 2018 through November 30, 2019 with one year option to renew (mutual option) with purchases to be made on an as-needed basis from the following vendors:

**The Detroit Salt Company** Item #1 Bulk Rock Salt – various per ton prices all as noted in the attachment, prices available to Cooperative #38PCCP members County of Passaic, Haledon, North Haledon, City of Passaic, Paterson and Prospect Park

**Morton Salt Inc** Item #1 Rock Salt at a price of \$56.28 per ton, prices available to all other members of Cooperative #38PCCP as noted in the attachment; and

**WHEREAS**, a certificate is attached hereto indicating that funds are available for the within contemplated expenditure (County of Passaic portion of the bid). All purchases are on an as-needed basis. It is estimated that County of Passaic's total expenditure over the life of this contract will be \$1,063,695.00; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above and attached in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an estimated amount of \$1,063,695.00 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 23, 2018

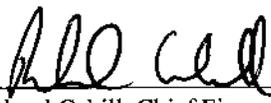
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,063,695.00

APPROPRIATION: \$ 88,695.00 – 8-01-26-151-001-238  
\$975,000.00 - \*Contingent upon availability of  
Funds in 2019 adopted budget.

PURPOSE: Resolution authorizing award of contract to the  
vendors listed below for winter products line item #1  
Rock Salt as per bid from December 1, 2018 through  
November 30, 2019.

  
Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



## County of Passaic

Procurement Center  
495 River Street, Paterson, NJ 07524

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**Michael Marinello, QPA**  
*Purchasing Agent*

**michaelm@passaiccountynj.org**  
[www.passaiccountynj.org](http://www.passaiccountynj.org)  
**Tel: (973) 247-3300**  
**Fax: (973) 742-8295**

To: Carmen Santana

From: Michael Marinello, QPA

Cc: Nick Naumov  
Ken Simpson

Date: October 15, 2018

Re: SB-18-058 Re-bid Winter Products, Including Line Item #1 Rock Salt & #2 Grits

The above referenced bid was opened October 12, 2018. For line item #1 Rock Salt the Detroit Salt Co was the low bidder for the County of Passaic, Haledon, North Haledon, City of Passaic, Paterson and Prospect Park. Morton Salt Inc. was the low bidder for all other municipalities. The attached grid contains all information for pricing.

The County of Passaic estimated rock salt usage is 20,000.00 tons at a cost of \$1,063,695.00. The budget account number is 8-01-26-151-001-238.

There were no responses for line item #2 Grits.

The term of the contract is December 1, 2018 through November 30, 2019 with one year option to renew (mutual option).

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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR DURABLE MEDICAL EQUIPMENT, PHYSICAL THERAPY EQUIPMENT, PARTS AND SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS, B&G, PCSD

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20180831							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-6							
CAF #	8-01-25-157-055-M01							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR DURABLE MEDICAL EQUIPMENT, PHYSICAL THERAPY EQUIPMENT, PARTS AND SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for durable medical equipment physical therapy department, parts and supplies for the County of Passaic Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-18-052 Durable Medical Equipment Physical Therapy Equipment Parts and Supplies for the County of Passaic Departments and Institutions in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 6, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its September 12, 2018 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, the contract period will be from October 1, 2018 through September 30, 2019 for a total estimated award of \$370,759.35 with purchases to be made on an as-needed basis from the following vendors:

**Healthcare Equip & Parts Co., Inc. – (\$159,900.69) Bid Item #:**  
1, 2, 7, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 73, 79, 91, 117, 129, 130, 134, 135, 141, 142, 143, 144, 148, 149, 150, 151, 152, 171, 172, 207, 234, 239, 241, 245, 280, 281, 282, 285, 286, 287, 288, 289, 290, 301, 302, 394, 406, 407, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 460, 461, 462, 463, 464, 465, 476, 477, 478, 479, 480, 481,

482, 483, 484, 486, 490, 491, 492, 493, 495, 497, 531 with 0% Discount off catalog price for non-bid items - prices available to Cooperative #38PCCP

**Allstate Medical – (\$55,775.00) Bid Item #:** 3, 9, 10, 11, 104, 105, 106, 116, 131, 132, 133, 145, 146, 210, 211, 242, 248, 283, 284, 487, 488, 489 with 0% discount off catalog price for non-bid items - prices not available to Cooperative #38PCCP

**JML Medical Supply Inc. – (\$130,197.90) Bid Item #:** 8, 12, 60, 61, 63, 66, 67, 68, 69, 71, 72, 76, 81, 82, 84, 85, 86, 87, 88, 89, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 107, 109, 110, 113, 114, 115, 120, 121, 122, 123, 124, 125, 126, 127, 128, 168, 169, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 204, 205, 206, 209, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 231, 232, 238, 240, 243, 244, 246, 247, 250, 257, 258, 261, 262, 265, 266, 267, 268, 270, 271, 273, 277, 278, 279, 293, 294, 195, 296, 297, 298, 299, 300, 316, 357, 358, 359, 360, 361, 362, 363, 364, 365, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 386, 389, 390, 391, 392, 393, 395, 396, 400, 401, 402, 403, 405, 408, 409, 410, 411, 494, 496, 498, 510, 511, 524, 525, 526, 532, 533, 534, 535, 537 – with 35% discount off catalog price for non-bid items - prices available to Cooperative #38PCCP

**Nashville Medical – (\$24,885.76) Bid Item #:** 5, 62, 64, 65, 74, 77, 78, 80, 111, 112, 118, 119, 170, 208, 228, 229, 230, 235, 236, 237, 274, 275, 276, 383, 384, 501, 502, 503, 504, 505, 506, 507, 515, 516, 517, 518, 519, 520 with 0% discount off catalog price for non-bid items - prices available to Cooperative #38PCCP

**WHEREAS,** a certificate is attached hereto, indicating that \$370,759.35 in funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor’s responses. Purchases will be made on an as-needed basis in an amount not to exceed \$370,759.35 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$370,759.35

APPROPRIATION: \$6,873.98 – 8-01-25-157-005-M01  
\$92,689.83 – 8-01-27-172-001-M01  
\$271,195.54- \*Contingent upon availability of  
Funds in 2019 adopted budget.

PURPOSE: Resolution authorizing award of contract to the vendors listed below for durable medical equipment, physical therapy equipment, parts and supplies for the county of Passaic.

  
Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:ft

# PASSAIC COUNTY SHERIFF'S OFFICE

*Sheriff Richard H. Berdnik*

Undersheriff Joseph C. Dennis  
Undersheriff Mario Recinos  
Undersheriff Leonard Lovely



Chief George Rosenthal  
Chief Daryl Walton  
Warden Michael Tolerico, CPM, CJM  
Deputy Warden Kevin Dickson

**To:** Michael Marinello QPA, CCPO

**From:** DW Kevin Dickson, MAS, CPM, CJM

**Date:** October 16, 2018

**Re:** 2019 Durable Medical Equipment, Physical Therapy Equipment, Parts and Supplies  
Award Spreadsheet (SB-18-052)

**JML Medical Supply Inc. – (\$1,120.00) Bid Item #: 510, 511. (2 Items)**

**Nashville Medical – (\$5,753.98) Bid Item #: 501, 502, 503, 504, 505, 506, 507, 515, 516, 517,  
518, 519, 520. (13 Items)**

Deputy Warden Kevin Dickson



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kevin Dickson

**Telephone #:** 973-881-4619

**DESCRIPTION OF RESOLUTION:**

Resolution to qualify and award contracts pursuant to Bid (SB-18-052) 2019 Durable Medical Equipment, Physical Therapy Equipment, Parts and Supplies for Preakness Healthcare Center for the period of October 1, 2018 through September 30, 2019.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 6,873.98

**REQUISITION #** To be determined

**ACCOUNT #** 8-01-25-157-005-M01

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: October 23, 2018  Other: \_\_\_\_\_  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180831



# Preakness Healthcare Center

*A Legacy of Caring*

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**To:** Michael Marinello, QPA, RPPO, County Purchasing Agent

**Fr:** Lucinda Corrado, Executive Director

**CC:** Nick Naumov, RPPS  
Carmen Santana, Principle Purchasing Agent

**Date:** October 11, 2018

**Re:** 2019 Durable Medical Equipment, Physical Therapy Equipment, Parts and Supplies Award Spreadsheet (SB-18-052)

**Healthcare Equip & Parts Co., Inc. – (\$159,900.69) Bid Item #:** 1, 2, 7, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 73, 79, 91, 117, 129, 130, 134, 135, 141, 142, 143, 144, 148, 149, 150, 151, 152, 171, 172, 207, 234, 239, 241, 245, 280, 281, 282, 285, 286, 287, 288, 289, 290, 301, 302, 394, 406, 407, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 476, 477, 478, 479, 480, 481, 482, 483, 484, 486, 490, 491, 492, 493, 495, 497, 531

**Allstate Medical – (\$55,775.00) Bid Item #:** 3, 9, 10, 11, 104, 105, 106, 116, 131, 132, 133, 145, 146, 210, 211, 242, 248, 283, 284, 487, 488, 489

**JML Medical Supply Inc. – (\$129,077.90) Bid Item #:** 8, 12, 60, 61, 63, 66, 67, 68, 69, 71, 72, 76, 81, 82, 84, 85, 86, 87, 88, 89, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 107, 109, 110, 113, 114, 115, 120, 121, 122, 123, 124, 125, 126, 127, 128, 168, 169, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 204, 205, 206, 209, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 231, 232, 238, 240, 243, 244, 246, 247, 250, 257, 258, 261, 262, 265, 266, 267, 268, 270, 271, 273, 277, 278, 279, 293, 294, 195, 296, 297, 298, 299, 300, 316, 357, 358, 359, 360, 361, 362, 363, 364, 365, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 386, 389, 390, 391, 392, 393, 395, 396, 400, 401, 402, 403, 405, 408, 409, 410, 411, 494, 496, 498, 524, 525, 526, 532, 533, 534, 535, 537 – **JML Medical Inc., give a 35% discount for non-bid items off their catalog price.**

**Nashville Medical – (\$19,131.78) Bid Item #:** 5, 62, 64, 65, 74, 77, 78, 80, 111, 112, 118, 119, 170, 208, 228, 229, 230, 235, 236, 237, 274, 275, 276, 383, 384

# PASSAIC COUNTY SHERIFF'S OFFICE

*Sheriff Richard H. Berdnik*

Undersheriff Joseph C. Dennis  
Undersheriff Mario Recinos  
Undersheriff Leonard Lovely



Chief George Rosenthal  
Chief Daryl Walton  
Warden Michael Tolerico, CPM, CJM  
Deputy Warden Kevin Dickson

**To:** Michael Marinello QPA, CCPO

**From:** DW Kevin Dickson, MAS, CPM, CJM

**Date:** October 16, 2018

**Re:** 2019 Durable Medical Equipment, Physical Therapy Equipment, Parts and Supplies  
Award Spreadsheet (SB-18-052)

**JML Medical Supply Inc. – (\$1,120.00) Bid Item #: 510, 511. (2 Items)**

**Nashville Medical – (\$5,753.98) Bid Item #: 501, 502, 503, 504, 505, 506, 507, 515, 516, 517,  
518, 519, 520. (13 Items)**

Deputy Warden Kevin Dickson

# Passaic County Board of Chosen Freeholders

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*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE ASSIGNMENT OF A CONTRACT BETWEEN THE COUNTY OF PASSAIC AND CROP PRODUCTION SERVICES, INC. TO NUTRIEN Ag SOLUTIONS, INC. TO PROVIDE FERTILIZER TO THE COUNTY OF PASSAIC PARKS DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20180832							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION CONSENTING TO THE ASSIGNMENT OF A CONTRACT BETWEEN THE COUNTY OF PASSAIC AND CROP PRODUCTION SERVICES, INC. TO NUTRIEN Ag SOLUTIONS, INC. TO PROVIDE FERTILIZER TO THE COUNTY OF PASSAIC PARKS DEPARTMENT**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all of the executive and legislative power of the County of Passaic, pursuant to N.J.S.A. 40:20-1, et seq.; and

**WHEREAS** the Board previously adopted resolutions awarding contracts to Crop Production Services, Inc. to provide certain fertilizers to the County of Passaic Parks Department; and

**WHEREAS** the County has been advised that Crop Production Services, Inc. has legally changed its name to Nutrien Ag Solutions, Inc.; and

**WHEREAS** due to the circumstances described above, said Crop Production Services, Inc. has requested that the County assign the current contract to Nutrien Ag Solutions, Inc.; and

**WHEREAS** the Freeholder Finance and Administration Committee reviewed this matter at its meeting of September 10, 2018 and recommended this resolution to the full Board for adoption;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby consents to the assignment of the contract described above

from Crop Production Services, Inc. to Nutrien Ag Solutions, Inc.; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and execute such documents as are required to effectuate the purpose of this Resolution.

October 23, 2018

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION COMBINING BONDS AGGREGATING THE PRINCIPAL SUM OF \$22,000,000 AUTHORIZED BY VARIOUS BOND ORDINANCES HERETOFORE ADOPTED TO FINANCE PART OF THE COST OF VARIOUS GENERAL IMPROVEMENTS IN THE COUNTY OF PASSAIC, NEW JERSEY INTO ONE CONSOLIDATED ISSUE OF BONDS AND PROVIDING FOR THE FORM, MATURITIES AND OTHER DETAILS OF SAID CONSOLIDATED ISSUE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20180833</b>							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-8							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

RESOLUTION COMBINING BONDS AGGREGATING THE PRINCIPAL SUM OF \$22,000,000 AUTHORIZED BY VARIOUS BOND ORDINANCES HERETOFORE ADOPTED TO FINANCE PART OF THE COST OF VARIOUS GENERAL IMPROVEMENTS IN THE COUNTY OF PASSAIC, NEW JERSEY INTO ONE CONSOLIDATED ISSUE OF BONDS AND PROVIDING FOR THE FORM, MATURITIES AND OTHER DETAILS OF SAID CONSOLIDATED ISSUE

Adopted: October 23, 2018

WHEREAS, the Board of Chosen Freeholders of the County of Passaic, New Jersey (the "County"), has heretofore adopted fifteen bond ordinances authorizing bonds to finance part of the cost of various general improvements in said County; and

WHEREAS, it is necessary to issue bonds pursuant to said ordinances in an aggregate principal amount of \$22,000,000 and it is deemed advisable and in the best interests of the County, for the purpose of orderly marketing of said bonds and for other financial reasons, to combine the bonds authorized under said fifteen bond ordinances into one consolidated issue in the aggregate principal amount of \$22,000,000 pursuant to the Local Bond Law, constituting Chapter 2 of Title 40A of the Revised Statutes of New Jersey; NOW, THEREFORE,

BE IT RESOLVED BY BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY that:

Section 1. There shall be issued bonds of the County in the following principal amounts pursuant to the following bond ordinances:

A. \$800,000 being a portion of the bonds authorized by a bond ordinance entitled:  
(Ord. #11-04)

"BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE COUNTY OF PASSAIC, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$11,470,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$7,096,500 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COST THEREOF"

heretofore finally adopted. The period of usefulness stated in said ordinance is 9.75 years.

B. \$1,500,000 being a portion of the bonds authorized by a bond ordinance entitled  
(Ord. #12-06)

"BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE COUNTY OF PASSAIC, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$12,428,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$12,356,600

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180833

BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 18.6 years.

C. \$3,000,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #12-07)

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$28,853,000 FOR VARIOUS IMPROVEMENTS FOR AND BY THE COUNTY OF PASSAIC, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$28,319,500 BONDS OR NOTES OF THE COUNTY FOR FINANCING PART OF THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 23.15 years.

D. \$2,600,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #13-10)

“BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE COUNTY OF PASSAIC, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$8,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$8,425,000 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 10.74 years.

E. \$900,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #07-12)

“BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF EQUIPMENT FOR THE COUNTY OF PASSAIC, NEW JERSEY; APPROPRIATING THE SUM OF \$1,523,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GNERAL OBLGIATION BONDS OR BOND ANTICIPATION NOTES OF THE COUNTY OF PASSAIC, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,446,850; AMKING CERRTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING”

heretofore finally adopted. The period of usefulness stated in said ordinance is 5.19 years.

F. \$2,000,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #08-01)

“BOND ORDINANCE PROVIDING FOR VARIOUS BUILDINGS AND GROUNDS IMPROVEMENT PROJECTS, IN AND BY THE COUNTY OF PASSAIC, NEW JERSEY, APPROPRIATING \$7,800,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$7,410,000 BONDS OR NOTES OF THE COUNTY FOR FINANCING PART OF THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 15 years.

G. \$1,500,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #13-07)

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$3,100,000 FOR VARIOUS IMPROVEMENTS FOR AND BY THE COUNTY OF PASSAIC, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$2,990,000 BONDS OR NOTES OF THE COUNTY FOR FINANCING PART OF THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 15 years.

H. \$1,206,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #14-10)

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$1,270,000 FOR ACQUISITION OF A POLICE RADIO COMMUNICATION SYSTEM FOR AND BY THE COUNTY OF PASSAIC, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$1,206,500 BONDS OR NOTES OF THE COUNTY FOR FINANCING PART OF THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 10 years.

I. \$551,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #15-02)

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$625,000 FOR ACQUISITION OF GOLF CARTS AND UTILITY CARTS FOR THE COUNTY GOLF COURSES FOR AND BY THE COUNTY OF PASSAIC, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$593,750 BONDS OR NOTES OF THE COUNTY FOR FINANCING PART OF THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 5 years.

J. \$1,500,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #13-05)

“BOND ORDINANCE PROVIDING FOR VARIOUS BRIDGE, DRAINAGE, ROAD AND INTERSECTION IMPROVEMENTS OF THE COUNTY OF PASSAIC, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$6,700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$6,550,000 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 19.99 years.

K. \$400,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #13-08)

“BOND ORDINANCE APPROPRIATING \$951,308 FOR VARIOUS BUILDING AND GROUND IMPROVEMENTS AT THE PASSAIC COUNTY TECHNICAL INSTITUTE IN THE COUNTY OF PASSAIC, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$951,308 BONDS OR NOTES OF THE COUNTY TO FINANCE THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 15 years.

L. \$1,200,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #12-05)

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$1,958,616 FOR THE IMPROVEMENT OF THE PASSAIC COUNTY TECHNICAL INSTITUTE FOR AND BY THE COUNTY OF PASSAIC, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$1,958,616 BONDS OR NOTES OF THE COUNTY FOR FINANCING PART OF THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 13.51 years.

M. \$1,865,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #13-06)

“BOND ORDINANCE APPROPRIATING \$4,368,110 FOR VARIOUS CAPITAL IMPROVEMENTS AT THE PASSAIC COUNTY COMMUNITY COLLEGE IN THE COUNTY OF PASSAIC, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$4,368,110

BONDS OR NOTES OF THE COUNTY TO FINANCE THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 9 years.

N. \$2,278,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #09-08)

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$2,292,369 FOR VARIOUS IMPROVEMENTS FOR AND BY THE COUNTY OF PASSAIC, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$2,292,369 BONDS OR NOTES OF THE COUNTY FOR FINANCING PART OF THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 9.9 years.

O. \$700,000 being a portion of the bonds authorized by a bond ordinance entitled (Ord. #14-02)

“BOND ORDINANCE OF THE COUNTY OF PASSAIC, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AT THE PASSAIC COUNTY COMMUNITY COLLEGE, IN AND BY THE COUNTY, APPROPRIATING \$980,840 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$980,840 BONDS OR NOTES OF THE COUNTY TO FINANCE THE COST THEREOF”

heretofore finally adopted. The period of usefulness stated in said ordinance is 9.83 years.

Section 2. The bonds referred to in Section 1 hereof are hereby combined into one consolidated issue of bonds in the aggregate principal amount of \$22,000,000 and are sometimes hereinafter collectively referred to as the “Bonds.” The Bonds referred to in subsections A through J shall each be designated “General Improvement Bonds, Series 2018A” and shall be numbered with the prefix G from one consecutively upward. The Bonds referred to in subsections K and L shall each be designated “County Vocational School Bonds, Series 2018B (New Jersey School Bond Reserve Act, P.L. 1980, c.72)” and shall be numbered with the prefix VS from one consecutively upward. The Bonds referred to in subsections M through O shall each be designated “County College Bonds, Series 2018C” and shall be numbered with the prefix CC from one consecutively upward. County Vocational School Bonds, Series 2018B (New Jersey School Bond Reserve Act, P.L. 1980, c.72) and County College Bonds, Series 2018C are issued pursuant to Title 18A, Education of the New Jersey statutes. County Vocational School Bonds, Series 2018B (New Jersey School Bond Reserve Act, P.L. 1980, c.72) are entitled to the benefits of the New Jersey School Bond Reserve Act (constituting N.J.S.A. 18A:56-17 et seq.). The Bonds of said consolidated issue shall be dated the date of delivery, and will be issued in fully registered form. When issued, the Bonds will be registered in the name of and held by Cede & Co., as the owner thereof and nominee for The Depository

Trust Company, New York, New York (“DTC”), an automated depository for securities and clearinghouse for securities transactions.

Upon issuance, the Bonds will be delivered to DTC in single denominations for each maturity of the Bonds. Individual purchases of beneficial interests in the Bonds will be made in book-entry form (without certificates) in the denomination of \$1,000 each or any integral multiple thereof.

Principal of the Bonds will be paid annually, subject to prior optional redemption, on December 1 in each of the following years and in the following aggregate amounts:

\$15,557,000 General Improvement Bonds, Series 2018A, maturing in the principal amount of \$800,000 in the year 2019; \$820,000 in the year 2020; \$840,000 in the year 2021; \$860,000 in the year 2022; \$880,000 in the year 2023; \$900,000 in the year 2024; \$925,000 in the year 2025; \$950,000 in the year 2026; \$975,000 in the year 2027; \$1,200,000 in the year 2028; \$1,225,000 in the year 2029; \$1,250,000 in the year 2030; \$1,275,000 in the year 2031; \$1,300,000 in the year 2032; and \$1,357,000 in the year 2033.

\$1,600,000 County Vocational School Bonds, Series 2018B (New Jersey School Bond Reserve Act, P.L. 1980, c.72), maturing in the principal amount of \$110,000 in the year 2019; \$125,000 in the year 2020; \$140,000 in the year 2021; \$150,000 in the year 2022; \$155,000 in the year 2023; \$165,000 in the year 2024; \$175,000 in the year 2025; \$185,000 in the year 2026; \$190,000 in the year 2027; and \$205,000 in the year 2028.

\$4,843,000 County College Bonds, Series 2018C, maturing in the principal amount of \$475,000 in the year 2019; \$485,000 in the year 2020; \$495,000 in the year 2021; \$505,000 in the year 2022; \$520,000 in the year 2023; \$540,000 in the year 2024; \$560,000 in the year 2025; \$580,000 in the year 2026; and \$683,000 in the year 2027.

The combined maturity schedule for the Bonds is as follows:

<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>	<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>
2019	\$1,385,000	2027	\$1,848,000
2020	1,430,000	2028	1,405,000
2021	1,475,000	2029	1,225,000
2022	1,515,000	2030	1,250,000
2023	1,555,000	2031	1,275,000
2024	1,605,000	2032	1,300,000
2025	1,660,000	2033	1,357,000
2026	1,715,000		

The Bonds maturing on or prior to December 1, 2026 shall not be subject to redemption prior to their respective maturity dates. The Bonds maturing on or after December 1, 2027 shall

be subject to redemption prior to their respective maturity dates, on or after December 1, 2026 at the option of the County, either in whole or in part at any time in any order of maturity at one hundred percent (100%) of the principal amount of the Bonds being redeemed (the "Redemption Price"), plus in each case accrued interest thereon to the date fixed for redemption.

Notice of Redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of such Bonds at their respective addresses as they last appear on the registration books kept for that purpose by the County, at least thirty (30) but not more than sixty (60) days before the date fixed for redemption. However, so long as DTC (or any successor thereto) acts as Securities Depository for the Bonds, Notices of Redemption shall be sent to such depository and shall not be sent to the beneficial owners of the Bonds, and will be done in accordance with DTC procedures. Any failure of such depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the County determines to redeem a portion of the Bonds of a maturity, such Bonds shall be selected by lot. If Notice of Redemption has been given as described herein, the Bonds, or the portion thereof called for redemption, shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption. Payment shall be made upon surrender of the Bonds redeemed.

Section 3. It is hereby found, determined and declared that the average period of usefulness of the improvements or purposes for which the said General Improvement Bonds, Series 2018A are to be issued, taking into consideration the amount of such Bonds to be issued for said improvements or purposes, is 15.10 years. It is hereby found, determined and declared that the average period of usefulness of the improvements or purposes for which the said County Vocational School Bonds, Series 2018B (New Jersey School Bond Reserve Act, P.L. 1980, c.72) are to be issued, taking into consideration the amount of such Bonds to be issued for said improvements or purposes, is 13.88 years. It is hereby found, determined and declared that the average period of usefulness of the improvements or purposes for which the said County College Bonds, Series 2018C are to be issued, taking into consideration the amount of such Bonds to be issued for said improvements or purposes, is 9.54 years.

Section 4. The Bonds shall bear interest from their date based on their outstanding principal amount at a rate to be determined as hereinafter set forth in Section 6 of this resolution, and shall be payable as to principal in lawful money of the United States of America at the administration office of the County, payable annually on the first day of June and December, in each year until maturity or optional redemption, commencing on June 1, 2019, by check or draft mailed on such interest payment date to the owners thereof registered as such as of each next preceding May 15 and November 15. Interest on the Bonds shall be calculated on the basis of a 360-day year of twelve 30-day calendar months.

Notwithstanding any other provision herein to the contrary, so long as DTC or its nominee, Cede & Co., is the registered owner of the Bonds, payments of the principal of and interest on the Bonds will be made directly to Cede & Co., as nominee of DTC in accordance with the provisions of the DTC Letter of Representations to be executed by the County and

DTC. Disbursal of such payments to the DTC participants is the responsibility of DTC, and disbursal of such payments to the beneficial owners of the Bonds is the responsibility of the DTC participants.

Section 5. The Bonds shall be signed by the Director or Deputy Director of the Board of Chosen Freeholders and the County's Director of Finance, by their manual or facsimile signatures, and the corporate seal of the County shall be affixed thereto, or imprinted or reproduced thereon and shall be attested by the manual or facsimile signature of the Clerk or Deputy Clerk of the Board of Chosen Freeholders.

Section 6. The County Director of Finance is hereby authorized and directed to take all actions necessary to offer the Bonds for public sale upon the submission of electronic proposals in accordance with all applicable statutes and to determine in his discretion the date for receipt for such proposals, all in accordance with the terms set forth in the Notice of Sale. The County Director of Finance is also authorized and delegated the authority to adjust the maturity schedule of the Bonds in accordance with all applicable statutes relating thereto. The County Director of Finance is further hereby authorized and delegated the authority to sell and award the Bonds in accordance with the terms of the Notice of Sale and directed to report in writing to the Board of Chosen Freeholders at the next meeting succeeding the date when any sale or delivery of the Bonds pursuant to this resolution is made, such report to include the principal amount, description, interest rates and maturities of the Bonds sold, the price obtained and the name of the purchaser. The "Notice of Sale" shall comply in all respects with the applicable statutes relating thereto and shall be substantially in the form attached hereto as Exhibit A, with such additions, modifications or deletions as determined by the County Director of Finance. The Notice of Sale shall be published in a newspaper published and circulated in the County as the County Director of Finance may select and a summary of the Notice of Sale shall be published in The Bond Buyer at least once no less than seven (7) days prior to the date of public sale. The County Director of Finance is authorized and delegated the authority to postpone a public sale without readvertisement in accordance with all applicable statutes relating thereto.

Section 7. The Bonds and the registration provisions endorsed thereon shall be in substantially the following form:

No. 2018 G, VS or CC

CUSIP:

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY

COUNTY OF PASSAIC  
GENERAL IMPROVEMENT BOND, SERIES 2018A  
OR  
COUNTY VOCATIONAL SCHOOL BOND, SERIES 2018B  
(NEW JERSEY SCHOOL BOND RESERVE ACT, P.L. 1980, C.72)  
OR  
COUNTY COLLEGE BOND, SERIES 2018C

Date of Bond: December \_\_, 2018

Principal Amount: \$ \_\_\_\_\_

Date of Maturity: December 1, 20\_\_

Interest Rate: \_\_%

The COUNTY OF PASSAIC, a municipal corporation of the State of New Jersey, (the "County") hereby acknowledges itself indebted and for value received promises to pay to Cede & Co., or registered assigns, the sum specified above as the Principal Amount on the date specified above as the Date of Maturity, upon presentation and surrender of this bond, and to pay to the registered owner hereof interest on such sum, from the Date of Bond specified above until the Date of Maturity specified above, at the Interest Rate specified above payable on June 1, 2019 and thereafter semi-annually on the first day of December and June in each year. Principal of this bond will be paid in lawful money of the United States of America, at the administration office of the County. Interest on this bond will be payable in lawful money of the United States of America by check or draft mailed on such interest payment date to the registered owner hereof as shown on the books of the County kept for such purpose by the Director of Finance of the County (the "Bond Registrar") as of the fifteenth day of the month preceding the month in which the payment of interest is to be made.

All of the Bonds, of which this Bond is one, shall be initially issued as one fully registered bond for each maturity in the name of Cede & Co., as registered owner and nominee for The Depository Trust Company ("DTC"). Notwithstanding any other provision herein to the contrary, so long as DTC or its nominee, Cede & Co., is the registered owner of the Bonds, payments of the principal of and interest on the Bonds will be made directly to Cede & Co., as nominee of DTC in accordance with the provisions of the DTC Letter of Representations executed by the County and DTC relating to the Bonds. Disbursal of such payments to the DTC participants is the responsibility of DTC, and disbursal of such payments to the beneficial owners of the Bonds is the responsibility of the DTC participants.

The Bonds maturing on or prior to December 1, 2026 shall not be subject to redemption prior to their respective maturity dates. The Bonds maturing on or after December 1, 2027 shall be subject to redemption prior to their respective maturity dates, on or after December 1, 2026 at

the option of the County, either in whole or in part at any time in any order of maturity at one hundred percent (100%) of the principal amount of the Bonds being redeemed (the "Redemption Price"), plus in each case accrued interest thereon to the date fixed for redemption.

Notice of Redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of such Bonds at their respective addresses as they last appear on the registration books kept for that purpose by the County, at least thirty (30) but not more than sixty (60) days before the date fixed for redemption. However, so long as DTC (or any successor thereto) acts as Securities Depository for the Bonds, Notices of Redemption shall be sent to such depository and shall not be sent to the beneficial owners of the Bonds, and will be done in accordance with DTC procedures. Any failure of such depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the County determines to redeem a portion of the Bonds of a maturity, such Bonds shall be selected by lot. If Notice of Redemption has been given as described herein, the Bonds, or the portion thereof called for redemption, shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption. Payment shall be made upon surrender of the Bonds redeemed.

This bond is transferable only upon the books of the Bond Registrar, by the registered owner hereof in person or by his attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Bond Registrar duly executed by the registered owner or such duly authorized attorney, and thereupon the County shall issue in the name of the transferee a new bond or bonds of the same aggregate principal amount, series, designation, maturity and interest rate as the surrendered bond. The County and any paying agent of the County may treat and consider the person in whose name this bond is registered as the holder and absolute owner hereof for the purpose of receiving payment of, or on account of, the principal and interest due hereon and for all other purposes whatsoever.

This bond is one of an authorized issue of bonds of the County and is issued pursuant to the Local Bond Law, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey, a resolution of the governing body of the County adopted October 23, 2018 and by virtue of certain bond ordinances referred to therein. If this bond is designated on the first page hereof as a "County Vocational School Bond, Series 2018B (New Jersey School Bond Reserve Act, P.L. 1980, c.72)" or "County College Bond, Series 2018C" then it is also issued pursuant to Title 18A, Education of the New Jersey statutes. County Vocational School Bond, Series 2018B (New Jersey School Bond Reserve Act, P.L. 1980, c.72) is entitled to the benefits of the New Jersey School Bond Reserve Act (constituting N.J.S.A. 18A:56-17 et seq.).

The full faith and credit of the County are hereby irrevocably pledged for the punctual payment of the principal of and interest on this bond according to its terms. This bond shall not be or be deemed to be a debt or liability of the State of New Jersey or a pledge of the faith and credit of the State of New Jersey.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed, and that the issue of bonds of which this is one, together with all other indebtedness of the County, does not exceed any limitation imposed thereon by said Constitution or statutes.

In the event the County determines that the beneficial owners of the Bonds (the actual purchasers of the Bonds) shall be able to obtain certificated bonds, the County shall notify DTC of the availability of bond certificates. In such event, the County will appoint a paying agent and the County will issue, transfer and exchange bond certificates in appropriate amounts as required by DTC and others. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving a reasonable amount of notice in writing to the County. In the event of such determination, if the County fails to identify another qualified securities depository as successor to DTC, the County will appoint a paying agent and the County will issue and deliver replacement bonds in the form of fully registered certificates. Whenever DTC requests the County to do so, the County will cooperate with DTC in taking appropriate action (a) to make available one or more separate certificates evidencing the bonds to any DTC participant (participants of DTC) having bonds credited to its DTC account or (b) to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

IN WITNESS WHEREOF, THE COUNTY OF PASSAIC has caused this bond to be executed in its name by the manual or facsimile signatures of its Director of its Board of Chosen Freeholders and its County Director of Finance, and its corporate seal (or facsimile thereof) to be affixed, imprinted or reproduced hereon, and this bond and said seal to be attested by the manual or facsimile signature of the Clerk or Deputy Clerk of the Board of Chosen Freeholders, and this bond to be dated the \_\_th day of December, 2018.

ATTEST:

THE COUNTY OF PASSAIC

\_\_\_\_\_  
Clerk of the Board of Chosen  
Freeholders

\_\_\_\_\_  
Director of the Board of Chosen  
Freeholders

\_\_\_\_\_  
Director of Finance

The following abbreviations, when used in the inscription on this bond, shall be construed as though they were written out in full according to applicable laws or regulations (additional abbreviations may also be used though not in the following list):

TEN COM - as tenants in common	UNIF GIFT MIN ACT
TEN ENT - as tenants by the	___Custodian___
Entireties	(Cust) (Minor)
JT TEN - as joint tenants with	under Uniform Gifts
right of survivorship	to Minors Act
and not as tenants	
in common	(State)

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

PLEASE INSERT SOCIAL SECURITY OR OTHER IDENTIFYING NUMBER OF ASSIGNEE (FOR COMPUTER RECORD ONLY)

(Please Print or Typewrite Name and Address of Transferee)

\_\_\_\_\_ the within bond, and all rights thereunder, and hereby irrevocably constitutes and appoints

\_\_\_\_\_ Attorney, to transfer the within bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name as it appears upon the first page of the within bond in every particular, without alteration or enlargement or any change whatever.

CERTIFICATE AS TO LEGAL OPINION

The undersigned Clerk of the Board of Chosen Freeholders of the County of Passaic, New Jersey HEREBY CERTIFIES that a true and correct copy of the original legal opinion of the Law Firm of Gibbons P.C., Newark, New Jersey as to the validity of the issue of bonds of which the within bond is one is available for inspection at the Office of the Clerk of the Board of Chosen Freeholders of the County of Passaic, New Jersey and a copy thereof may be obtained by the registered or beneficial owner hereof upon request.

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Clerk of the Board of Chosen Freeholders

Section 8. The County Director of Finance is hereby authorized and directed (a) to cause a copy of the written opinion with respect to the Bonds which is to be rendered by the firm of Gibbons P.C. (complete except for omission of its date) to be printed or referred to on the Bonds, and at the time of the original delivery of payment for the Bonds and when such written opinion is rendered, to cause the Clerk or Deputy Clerk of the Board of Chosen Freeholders to certify to the truth and correctness of such copy of opinion by executing on each of said Bonds, by manual or facsimile signature, a certificate subjoined to each such copy, and to file a signed duplicate of such written opinion in such Clerk or Deputy Clerk's office and at each place at which the Bonds are payable, (b) to cause the applicable CUSIP number (if any) assigned for each of said Bonds by the CUSIP Global Services, which is managed on behalf of the American Bankers Association by S&P Global Market Intelligence, to be printed on each of the Bonds, and (c) to cause, in the event that the Bonds shall qualify for issuance of any policy of municipal bond insurance at the option of the purchaser thereof, such legend or reference (if any) of such insurance to be printed (at the expense of such purchaser) on the Bonds.

Section 9. Upon the date of issue of the Bonds, being the date of delivery of the Bonds to DTC on behalf of the successful bidder and the payment of the purchase price thereof in accordance with the Notice of Sale, the County Director of Finance is hereby authorized and directed as of said date of issue, to execute and deliver to said successful bidder (a) an arbitrage certificate with respect to the Bonds under and for the purpose of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and (b) an accompanying opinion of Gibbons P.C. as of said date of issue with respect to said arbitrage certification for the purposes of said Section 148.

Section 10. The proceeds of the Bonds shall be applied in the amounts and for the purpose provided in Section 1 hereof, and to pay and fund any bond anticipation notes theretofore issued for such purpose and then outstanding.

Section 11. The Director or Deputy Director of the Board of Chosen Freeholders and County Director of Finance are hereby authorized and directed to approve the Preliminary Official Statement of the County issued in connection with the Bonds, the Official Statement of the County issued in connection with the Bonds, the Notice of Sale and the DTC Letter of Representations and their use in connection with the sale of the Bonds and are further authorized, as is the Clerk and Deputy Clerk of the Board of Chosen Freeholders, to execute all documents, including the Preliminary Official Statement, the Official Statement, the Notice of Sale, the Continuing Disclosure Certificate and the DTC Letter of Representations, necessary for the sale and delivery of said Bonds.

Section 12. This resolution shall take effect immediately.

AYES:

NAYS:

ABSTAIN:

ABSENT:

**EXHIBIT A****NOTICE OF SALE**

**\$22,000,000**  
**COUNTY OF PASSAIC**  
**NEW JERSEY**

**GENERAL OBLIGATION BONDS, SERIES 2018****Consisting of**

**\$15,557,000 General Improvement Bonds, Series 2018A,**  
**\$1,600,000 County Vocational School Bonds, Series 2018B**  
**(New Jersey School Bond Reserve Act, P.L. 1980, c.72)**  
**and**  
**\$4,843,000 County College Bonds, Series 2018C**  
**(BOOK-ENTRY BONDS) (CALLABLE)**

ELECTRONIC BIDS, via BiDCOMP/PARITY Competitive Bidding System (BiDCOMP/Parity) (the "Proposals") only, will be received by the Director of Finance of the Board of Chosen Freeholders of the County of Passaic, New Jersey (the "County"), on November \_\_, 2018 until 11:00 a.m., New York City time, at which time they will be announced, for the purchase of all, but not less than all, of the County's General Obligation Bonds, Series 2018 (the "Bonds"). Bidders are required to submit their Proposals for the purchase of the Bonds in accordance with the terms of the Notice of Sale.

**Interest Payment Dates**

The Bonds will be dated the date of delivery (which is expected to be December \_\_, 2018) and will bear interest at the rate per annum specified by the successful bidder therefor in accordance herewith, payable on June 1, 2019 and semi-annually thereafter on the first day of December and June in each year until maturity or prior redemption.

**Principal Amortization**

Principal of the Bonds will be paid annually, subject to prior optional redemption, on December 1 in each of the following years and in the following aggregate amounts:

\$15,557,000 General Improvement Bonds, Series 2018A, maturing in the principal amount of \$800,000 in the year 2019; \$820,000 in the year 2020; \$840,000 in the year 2021; \$860,000 in the year 2022; \$880,000 in the year 2023; \$900,000 in the year 2024; \$925,000 in the year 2025; \$950,000 in the year 2026; \$975,000 in the year 2027; \$1,200,000 in the year 2028; \$1,225,000 in the year 2029; \$1,250,000 in the year 2030; \$1,275,000 in the year 2031; \$1,300,000 in the year 2032; and \$1,357,000 in the year 2033.

\$1,600,000 County Vocational School Bonds, Series 2018B (New Jersey School Bond Reserve Act, P.L. 1980, c.72), maturing in the principal amount of \$110,000 in the year 2019;

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180833

\$125,000 in the year 2020; \$140,000 in the year 2021; \$150,000 in the year 2022; \$155,000 in the year 2023; \$165,000 in the year 2024; \$175,000 in the year 2025; \$185,000 in the year 2026; \$190,000 in the year 2027; and \$205,000 in the year 2028.

\$4,843,000 County College Bonds, Series 2018C, maturing in the principal amount of \$475,000 in the year 2019; \$485,000 in the year 2020; \$495,000 in the year 2021; \$505,000 in the year 2022; \$520,000 in the year 2023; \$540,000 in the year 2024; \$560,000 in the year 2025; \$580,000 in the year 2026; and \$683,000 in the year 2027.

The combined maturity schedule for the Bonds is as follows:

<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>	<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>
2019	\$1,385,000	2027	\$1,848,000
2020	1,430,000	2028	1,405,000
2021	1,475,000	2029	1,225,000
2022	1,515,000	2030	1,250,000
2023	1,555,000	2031	1,275,000
2024	1,605,000	2032	1,300,000
2025	1,660,000	2033	1,357,000
2026	1,715,000		

### **Optional Redemption Provisions**

The Bonds maturing on or prior to December 1, 2026 shall not be subject to redemption prior to their respective maturity dates. The Bonds maturing on or after December 1, 2027 shall be subject to redemption prior to their respective maturity dates, on or after December 1, 2026 at the option of the County, either in whole or in part at any time in any order of maturity at one hundred percent (100%) of the principal amount of the Bonds being redeemed (the "Redemption Price"), plus in each case accrued interest thereon to the date fixed for redemption.

Notice of Redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of such Bonds at their respective addresses as they last appear on the registration books kept for that purpose by the County, at least thirty (30) but not more than sixty (60) days before the date fixed for redemption. However, so long as DTC (or any successor thereto) acts as Securities Depository for the Bonds, Notices of Redemption shall be sent to such depository and shall not be sent to the beneficial owners of the Bonds, and will be done in accordance with DTC procedures. Any failure of such depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the County determines to redeem a portion of the Bonds of a maturity, such Bonds shall be selected by lot. If Notice of Redemption has been given as described herein, the Bonds, or the portion thereof called for redemption, shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption. Payment shall be made upon surrender of the Bonds redeemed.

### **New Jersey School Bond Reserve Act**

The County Vocational School Bonds, Series 2018B (New Jersey School Bond Reserve Act, P.L. 1980, c.72) also will be secured by the School Bond Reserve (the "School Bond Reserve") established in the Fund for the Support of Free Public Schools of the State of New Jersey (the "Fund") and in accordance with the New Jersey School Bond Reserve Act, P.L. 1980 Ch. 72, approved July 16, 1980 (the "New Jersey School Bond Reserve Act").

### **Book-Entry-Only System**

As long as DTC or its nominee, Cede & Co., is the registered owner of the Bonds, payments of the principal of and interest on the Bonds will be made directly to Cede & Co., as nominee of DTC, which will credit payments of principal of and interest on the Bonds to the DTC participants as listed in the records of DTC as of each next preceding May 15 and November 15 (the "Record Dates" for payment of interest on the Bonds), which participants will in turn credit such payments to the beneficial owners of the Bonds.

All bidders of the Bonds must be participants of The Depository Trust Company, New York, New York ("DTC") or affiliated with its participants. The Bonds will be issued in fully registered form, and when issued will be registered in the name of and held by Cede & Co., as the registered owner thereof and nominee for DTC, an automated depository for securities and clearinghouse for securities transactions.

Individual purchases of beneficial ownership interests in the Bonds will be made in book-entry form (without certificates) in the denomination of \$1,000 each or any integral multiple thereof. It shall be the obligation of the successful bidder to furnish to DTC an underwriter's questionnaire and the denomination of the Bonds not less than seventy-two (72) hours prior to the delivery of the Bonds and to furnish to bond counsel, referenced below, the initial public offering prices of the Bonds not less than forty-eight (48) hours prior to delivery of the Bonds.

In the event that either DTC determines not to continue to act as securities depository for the Bonds or the County determines that the beneficial owners of the Bonds be able to obtain bond certificates, the County will appoint a paying agent and will issue and deliver replacement Bonds in the form of fully registered certificates.

### **Electronic Bidding Procedures**

Bids may be submitted electronically via PARITY in accordance with this Notice of Sale, until 11:00 a.m., New York City time, on November \_\_, 2018, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PARITY at (212) 849-5021. In the event that a bid for the Bonds is submitted via PARITY, the bidder further agrees that:

1. The County may regard the electronic transmission of the bid through PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds, the initial public offering price of each maturity and any other information included in such transmission) as though the same information were submitted directly to the County and executed by a duly authorized signatory of the bidder. If a bid submitted electronically by PARITY is accepted by the County, the terms of the Proposal for Bonds and this Notice of Sale and the information that is electronically transmitted through PARITY shall form a contract, and the successful bidder shall be bound by the terms of such contract.
2. PARITY is not an agent of the County, and the County shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by PARITY to correctly or timely transmit information provided by the County or information provided by the bidder.
3. The County may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m. (New York City Time) on the last business date prior to the bid date set forth above.
4. Once the bids are communicated electronically via PARITY to the County as described above, each bid will constitute a Proposal for Bonds and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting all Proposal for Bonds, the time as maintained on PARITY shall constitute the official time.
5. Each bidder choosing to bid electronically shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the County nor Parity shall have any duty or obligation to undertake such registration to bid for any prospective bidder or to provide or assure access to any qualified prospective bidder, and neither the County nor

Parity shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by PARITY. The County is using PARITY as a communication mechanism, and not as the County's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each bidder agrees to hold the County harmless for any harm or damages caused to such bidder in connection with its use of PARITY for bidding on the Bonds.

### **Bid Specifications**

Each Proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds bid for and the rate or rates named must be multiples of one-eighth or one-twentieth of one per centum. Not more than one rate may be named for Bonds of the same maturity. The difference between the highest and lowest rates of interest named in the Proposal shall not exceed three percent (3%). There is no limitation on the rates that may be named. Each Proposal submitted must be for all of the Bonds and the purchase price specified in the proposal must be not less than one hundred percent (100%) or for more than one hundred and two percent (102%) of the aggregate par value of the Bonds.

### **Award, Delivery and Payment**

The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest true interest cost. Such true interest cost shall be computed, as to each bid, by doubling the semiannual interest rate (compounded semiannually) necessary to discount the debt service payments from the payment dates to the date of the Bonds and the price bid, excluding accrued interest to the delivery date. No Proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at an interest cost higher than the lowest true interest cost to the County under any legally acceptable proposal. If two or more such bidders offer to pay the lowest true interest cost, then the Bonds will be sold to one of such bidders selected by lot from among all such bidders. The bidder to which the Bonds are awarded (in the manner specified above) is herein referred to as the "Successful Bidder."

It is expected that delivery of the Bonds to DTC and payment for the Bonds will take place on or about, December \_\_, 2018 at the offices of Gibbons P.C., bond counsel to the County ("Bond Counsel"), in Newark, New Jersey or at such other place as may be agreed upon with the Successful Bidder. The Bonds will be delivered to DTC in single denominations for each maturity of each type of bond. PAYMENT FOR THE BONDS AT THE TIME OF ORIGINAL ISSUANCE AND DELIVERY SHALL BE IN IMMEDIATELY AVAILABLE FUNDS.

### **Change of Bid Date and Closing Date**

The County reserves the right to postpone, from time to time, the date established for the receipt of bids and will undertake to notify registered prospective bidders via notification published on Thomson Municipal Market Monitor ("TM3") ([www.tm3.com](http://www.tm3.com)). Prospective bidders may request notification by facsimile transmission of any such changes in the date or

time for the receipt of bids by so advising, and furnishing their telecopier numbers to the Director of Finance of the County at (973) 881-4440 by 12:00 Noon, New York City time, on the day prior to the announced date for receipt of bids. In addition, the County reserves the right to make changes to this Notice of Sale. Such changes will be announced on the TM3.

A postponement of the bid date will be announced via TM3 not later than 11:00 a.m., New York City time, on the last business day prior to any announced date for receipt of bids, and an alternative sale date and time will be announced via TM3 by Noon, New York City time, not less than forty-eight (48) hours prior to such alternative date for receipt of bids.

On any such alternative date and time for receipt of bids, the County will accept electronic bids for the purchase of the Bonds, such bids to conform in all respects to the provisions of this Notice of Sale, except for the changes in the date and time for receipt of bids and any other changes announced via TM3 at the time the date and time for receipt of bids are announced.

### **Right To Reject Bids; Waive Irregularities**

The right is reserved to reject all bids, and any bid not complying with the terms of this Notice of Sale will be rejected. The County reserves the right to reject any or all Proposals and so far as permitted by law, to waive any irregularity or informality in any or all Proposals.

### **Good Faith Deposit**

A good faith deposit (the "Deposit"), in the form of an electronic transfer of immediately available federal funds in accordance with the wiring instructions contained in the immediately succeeding paragraph, in the amount of \$440,000 is required for each bid for the Bonds to be considered.

Bidders shall contact Richard Cahill, Director of Finance of the County, at [rcahill@passaiccountynj.org](mailto:rcahill@passaiccountynj.org) or telephone (973) 881-4440, for wire instructions with respect to transmittal of such funds to the County.

Such funds must be received in the account identified immediately above no later than 11:00 a.m. New York City time on the date for receipt of bids, and must be accompanied by detailed wiring instructions for the return thereof in the event that such bidder is not the Successful Bidder. Please note that the contact information provided immediately above should be used by bidders for the purposes of confirming receipt of electronic transfer of funds and the transmittal of instructions for the return of such electronic transfers of funds in the event such bidder is not the Successful Bidder. Electronic transfers of funds of unsuccessful bidders for the Bonds will be returned upon award of the Bonds. It is the intent of the County that electronic transfers of funds will be returned via wire transfer to the unsuccessful bidders not later than 5:00 p.m. on the date for receipt of bids, provided that wiring instructions have been provided by such unsuccessful bidder at the time of transmission of the Deposit to the County. The County shall not bear any liability for any delay that may occur in the return of an electronic transfer of the

Deposit to an unsuccessful bidder. Interest earned on the Deposit will be credited to the County and will not be available to the Successful Bidder for the Bonds.

The Deposit of the Successful Bidder will be collected and the proceeds thereof retained by the County to be applied in partial payment for the Bonds and no interest will be allowed or paid upon the amount thereof, but in the event the Successful Bidder shall fail to comply with the terms of its respective bid, the proceeds thereof will be retained as and for full liquidated damages. Award of the Bonds to the Successful Bidder or rejection of all bids is expected to be made within five hours after opening of the bids, but such Successful Bidder may not withdraw its Proposal for Bonds until after 5:00 p.m. of the day of such bid-opening and then only if such award has not been made prior to the withdrawal.

### **Bond Insurance**

If the Bonds qualify for issuance of any policy of municipal bond insurance, any purchase of such policy shall be at the sole option and expense of the Successful Bidder. If the Bonds are to be insured, the Successful Bidder shall pay the premium therefor prior to the delivery of the Bonds. Any failure of the Bonds to be so insured or of any such policy of insurance to be issued shall not in any way relieve the Successful Bidder of its contractual obligations arising from the acceptance of its Proposal for Bonds for the purchase of the Bonds.

### **CUSIP Numbers**

It is anticipated that CUSIP identification numbers will be printed on the Bonds, but neither the failure to print such number on any Bond nor any error with respect thereto shall constitute cause for the failure or refusal of the Successful Bidder to accept delivery of and pay for the Bonds. The Successful Bidder shall be responsible for making the application for the assignment of CUSIP identification numbers. The CUSIP Global Services charges for the assignment of CUSIP identification numbers on the Bonds shall be the responsibility of and shall be paid for by the Successful Bidder. **TWO SERIES OF CUSIP NUMBERS WILL BE ASSIGNED TO THE BONDS AS FOLLOWS: (1) ONE SERIES OF CUSIP NUMBERS WILL BE ASSIGNED TO THE GENERAL IMPROVEMENT BONDS, SERIES 2018A AND THE COUNTY COLLEGE BONDS, SERIES 2018C; AND (2) A SEPARATE SERIES OF CUSIP NUMBERS WILL BE ASSIGNED TO THE COUNTY VOCATIONAL SCHOOL BONDS, SERIES 2018B (NEW JERSEY SCHOOL BOND RESERVE ACT, P.L. 1980, C.72).**

### **Establishment of Issue Price**

#### **(10% Test to Apply if Competitive Sale Requirements are Not Satisfied)**

The Successful Bidder shall assist the County in establishing the issue price of the Bonds and shall execute and deliver to the County at Closing an "issue price" or similar certificate, setting forth the reasonably expected initial offering price to the Public or the sales price or prices of the Bonds, together with supporting pricing wires or equivalent communications, substantially in the form prepared by and available from Bond Counsel, with such modifications as may be appropriate or necessary, in the reasonable judgment of the Successful Bidder, the County and

Bond Counsel. All actions to be taken by the County under this Notice of Sale to establish the issue price of the Bonds may be taken on behalf of the County by the County's municipal advisor identified herein, if any, and any notice or report to be provided to the County may be provided to the County's municipal advisor.

The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the "Competitive Sale Requirements") because: (1) the County shall disseminate this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters; (2) all Bidders shall have an equal opportunity to bid; (3) the County may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and (4) the County anticipates awarding the sale of the Bonds to the Bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid. By submitting a bid, bidders are deemed to have certified that they have an established industry reputation as a regular purchaser or underwriter of tax-exempt obligations such as the Bonds.

In the event that the Competitive Sale Requirements are not satisfied, the County shall so advise the Successful Bidder. The County shall treat the first price at which 10% of a Maturity of the Bonds (the "10% Test") is sold to the Public as the issue price of that Maturity, applied on a Maturity-by-Maturity basis (and if different interest rates apply within a Maturity, to each separate CUSIP number within that Maturity). The Successful Bidder shall advise the County if any maturity of the Bonds satisfies the 10% Test as of the date and time of the award of the Bonds. The County will not require Bidders to comply with the "hold-the-offering-price rule" and therefore does not intend to use the initial offering price to the Public as of the sale date of any Maturity of the Bonds as the issue price of that Maturity. Bids will not be subject to cancellation in the event that the Competitive Sale Requirements are not satisfied. Bidders should prepare their bids on the assumption that all of the maturities of the Bonds will be subject to the 10% Test in order to establish the issue price of the Bonds.

If Competitive Sale Requirements are not satisfied, then until the 10% Test has been satisfied as to each Maturity of the Bonds, the Successful Bidder agrees to promptly report to the County the prices at which the unsold Bonds of that Maturity have been sold to the Public. That reporting obligation shall continue, whether or not the Closing Date has occurred, until either (i) all Bonds of that Maturity have been sold or (ii) the 10% Test has been satisfied as to the Bonds of that Maturity, provided that, the Successful Bidder's reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the County or Bond Counsel, and evidenced by a Supplemental Issue Price Certificate.

By submitting a bid, each Bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each third-party distribution agreement (to which the Bidder is a party) relating to the initial sale of the Bonds to the Public, together with the related pricing

wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such third-party distribution agreement, as applicable,

(A) to report the prices at which it sells to the Public the unsold Bonds of each maturity allocated to it, whether or not the Closing Date has occurred, until either all Bonds of that Maturity allocated to it have been sold or it is notified by the Successful Bidder that the 10% Test has been satisfied as to the Bonds of that Maturity, provided that, the reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the Successful Bidder,

(B) to promptly notify the Successful Bidder of any sales of Bonds that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the Bonds to the Public, and

(C) to acknowledge that, unless otherwise advised by the underwriter, dealer or broker-dealer, the Successful Bidder shall assume that each order submitted by the underwriter, dealer or broker-dealer is a sale to the Public.

(ii) any agreement among underwriters or selling group agreement, relating to the initial sale of the Bonds to the Public, together with the related pricing wires, contains or will contain language obligating each underwriter or dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Bonds to the Public to require each broker-dealer that is a party to such third-party distribution agreement to report the prices at which it sells to the public the unsold Bonds of each Maturity allocated to it, whether or not the Closing Date has occurred, until either all Bonds of that maturity allocated to it have been sold or it is notified by the Successful Bidder or such underwriter that the 10% Test has been satisfied as to the Bonds of that Maturity, provided that of that the reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the Successful Bidder or such underwriter.

Sales of any Bonds to any person that is a related party to an Underwriter participating in the initial sale of the Bonds to the Public shall not constitute sales to the Public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale: (a) *Maturity* means Bonds with the same credit and payment terms. Bonds with different Maturity dates, or Bonds with the same Maturity date but different stated interest rates, are treated as separate Maturities; (b) *Public* means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly; (c) *Sale Date* means the first day on which the Bonds are awarded by the County to the Successful Bidder; (d) *Underwriter* means (i) any person that agrees pursuant to a written contract with the County (or with the lead Underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale

of the Bonds to the Public (including a member of a selling group or a party to a third party distribution agreement participating in the initial sale of the Bonds to the Public).

### **Legal Opinions**

The obligations hereunder to pay for and to accept delivery of the Bonds shall be conditioned on the availability and the delivery at the time of delivery of the Bonds of the approving opinion of the law firm of Gibbons P.C., Newark, New Jersey, bond counsel to the County, which will be furnished without cost to the Successful Bidder, substantially in the form set forth in the Official Statement distributed in preliminary form in connection with the sale of the Bonds. Such opinion shall state to the effect that the Bonds are valid and legally binding obligations of the County, and that all the taxable property therein will be subject to the levy of ad valorem taxes, without limitation as to rate or amount, to pay the principal of the Bonds and the interest thereon; and will also state that under existing law, interest on the Bonds is excluded from gross income for purposes of Federal income taxation. The obligations hereunder to pay for and to accept delivery of the Bonds shall be further conditioned on the availability and delivery to the Successful Bidder(s), at the time of delivery of the Bonds, of (i) certificates from the County Finance Director in form satisfactory to Bond Counsel evidencing the proper execution and delivery of the Bonds, the receipt of payment therefor and the fact the Bonds will not be arbitrage obligations within the meaning of the Code; (ii) a certificate from the County Attorney, in form and tenor satisfactory to Bond Counsel and dated as of the date of such delivery, to the effect that there is no litigation pending or (to the knowledge of the signer or signers thereof) threatened affecting the validity of the Bonds; and (iii) a certificate from the County Finance Director, in form and tenor satisfactory to Bond Counsel and dated as of the date of such delivery, to the effect that to the best of his knowledge of such and belief, and after reasonable investigation: (1) neither the Official Statement relating to the Bonds nor any amendment, or supplement thereto contains any untrue statement of a material fact or omits to state any material fact necessary to make the statements therein, in the light of the circumstances in which they were made, not misleading; (2) since the date of the Official Statement (or the date of the most recent amendment or supplement thereto) no event has occurred which would make the statements therein untrue or, in the light of the circumstances in which they were made, misleading, and (3) there has not been any material adverse change in the operation or financial affairs of the County since the date of such Official Statement.

### **Preliminary Official Statement**

The County has issued an Official Statement with respect to the sale of the Bonds in preliminary form (the "Preliminary Official Statement") which the County has deemed final as of its date for purposes of paragraph (b)(1) of Rule 15c2-12 under the Securities Exchange Act of 1934 ("Rule 15c2-12"), except for certain omissions permitted thereunder and except for changes permitted by other applicable law.

The Preliminary Official Statement may be accessed via the Internet at [www.i-dealprospectus.com](http://www.i-dealprospectus.com). A printed version is also available upon request made to the Director of Finance of the County at the County Administration Building, Finance Department, 401 Grand Street, Paterson, New Jersey 07505 (telephone (973) 881-4440).

**Official Statement**

The County agrees to provide the successful bidder with up to fifty (50) copies of the final Official Statement adopted by the County in relation to the sale by the County of the Bonds within the period of time allowed under Rule 15c2-12, at the sole cost and expense of the County, with any additional copies which the successful bidder shall reasonably request to be provided at the sole cost and expense of the successful bidder.

**Continuing Disclosure**

In order to assist the successful bidder in complying with Rule 15c2-12, the County agrees to deliver on the Closing Date a Continuing Disclosure Certificate to be dated as of the Closing Date pursuant to which the County shall agree to provide at the times and to the information repositories and other persons described in Rule 15c2-12 the financial or operating data required to be disclosed on a continuing basis pursuant to Rule 15c2-12.

Richard Cahill  
Director of Finance

Dated: November \_\_, 2018

**SUMMARY NOTICE OF BOND SALE**

**\$22,000,000**  
**COUNTY OF PASSAIC**  
**NEW JERSEY**

**GENERAL OBLIGATION BONDS, SERIES 2018****Consisting of**

**\$15,557,000 General Improvement Bonds, Series 2018A,**  
**\$1,600,000 County Vocational School Bonds, Series 2018B**  
**(New Jersey School Bond Reserve Act, P.L. 1980, c.72)**

**and**

**\$4,843,000 County College Bonds, Series 2018C**  
**(BOOK-ENTRY BONDS) (CALLABLE)**

ELECTRONIC BIDS, via BiDCOMP/PARITY Competitive Bidding System (BiDCOMP/Parity) (the "Proposals") only, will be received by the Director of Finance of the Board of Chosen Freeholders of the County of Passaic, New Jersey (the "County"), on

November \_\_, 2018

until 11:00 a.m., New York City time, at which time they will be announced, for the purchase of all, but not less than all, of the County's \$22,000,000 General Obligation Bonds, Series 2018, dated the date of delivery (the "Bonds").

Principal of the Bonds will be paid annually, subject to prior optional redemption, on December 1 in each of the following years and in the following aggregate amounts:

\$15,557,000 General Improvement Bonds, Series 2018A, maturing in the principal amount of \$800,000 in the year 2019; \$820,000 in the year 2020; \$840,000 in the year 2021; \$860,000 in the year 2022; \$880,000 in the year 2023; \$900,000 in the year 2024; \$925,000 in the year 2025; \$950,000 in the year 2026; \$975,000 in the year 2027; \$1,200,000 in the year 2028; \$1,225,000 in the year 2029; \$1,250,000 in the year 2030; \$1,275,000 in the year 2031; \$1,300,000 in the year 2032; and \$1,357,000 in the year 2033.

\$1,600,000 County Vocational School Bonds, Series 2018B (New Jersey School Bond Reserve Act, P.L. 1980, c.72), maturing in the principal amount of \$110,000 in the year 2019; \$125,000 in the year 2020; \$140,000 in the year 2021; \$150,000 in the year 2022; \$155,000 in the year 2023; \$165,000 in the year 2024; \$175,000 in the year 2025; \$185,000 in the year 2026; \$190,000 in the year 2027; and \$205,000 in the year 2028.

\$4,843,000 County College Bonds, Series 2018C, maturing in the principal amount of \$475,000 in the year 2019; \$485,000 in the year 2020; \$495,000 in the year 2021; \$505,000 in

the year 2022; \$520,000 in the year 2023; \$540,000 in the year 2024; \$560,000 in the year 2025; \$580,000 in the year 2026; and \$683,000 in the year 2027.

The combined maturity schedule for the Bonds is as follows:

<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>	<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>
2019	\$1,385,000	2027	\$1,848,000
2020	1,430,000	2028	1,405,000
2021	1,475,000	2029	1,225,000
2022	1,515,000	2030	1,250,000
2023	1,555,000	2031	1,275,000
2024	1,605,000	2032	1,300,000
2025	1,660,000	2033	1,357,000
2026	1,715,000		

Individual purchases of beneficial ownership interests in the Bonds will be made in book-entry form (without certificates) in the denomination of \$1,000 each or any integral multiple thereof. The Bonds will bear interest at a rate or rates of interest in a multiple of 1/8th or 1/20th of 1% per annum specified by the successful bidder payable on June 1, 2019 and semi-annually thereafter on December 1 and June 1 in each year until maturity or prior optional redemption. The Bonds are subject to redemption at the option of the County in accordance with the Notice of Sale dated November \_\_, 2018 (the "Notice of Sale"). The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest true interest cost in accordance with the terms of the Notice of Sale.

For further information relating to the Bonds, reference is made to the Preliminary Official Statement, including the Notice of Sale as an appendix and the form of legal opinion of Gibbons P.C., Newark, New Jersey, bond counsel to the County, which can be accessed via the Internet at [www.i-dcalprospectus.com](http://www.i-dcalprospectus.com). Copies of the Preliminary Official Statement, the Notice of Sale and the form of the legal opinion may be obtained from the Director of Finance of the County at the Administration Building, 401 Grand Street, Paterson, New Jersey 07505 (telephone (973) 881-4440).

Dated: November \_\_, 2018

Richard Cahill  
Director of Finance

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING THE 2018 AREA PLAN GRANT AGREEMENT NO. DOAS18AAA002 FOR THE PASSAIC COUNTY AREA AGENCY ON AGING, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE ON AGING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20180834</b>						
Meeting Date		10/23/2018						
Introduced Date		10/23/2018						
Adopted Date		10/23/2018						
Agenda Item		k-9						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AMENDING THE 2018 AREA PLAN GRANT  
AGREEMENT NO. DOAS18AAA002 FOR THE PASSAIC COUNTY  
AREA AGENCY ON AGING**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of amending Grant Agreement No.

DOAS18AAA002 which is the Area Plan Contract between the Department of Human Services, Division of Aging Services, and the Passaic County Board of Chosen Freeholders; and

**WHEREAS** the desired amendments are set forth in Policy Memorandum 2018-11, I-11, *Final Obligation and Allocation of Funds for APC Year 2018*, dated September 28, 2018 from the Division Director for the Division of Aging Services (a copy of which is attached hereto and made a part hereof) granting the Area Agencies on Aging with 100% of their calendar year 2018 federal and state funding; and

**WHEREAS** this 2018 Final Allocation incorporates into the original Area Plan Contract a budget increase; and

**WHEREAS** there will be an increase in: Federal funds from \$2,049,690 to \$2,052,710; State Match funds from \$177,468 to \$177,720 State Weekend Delivered Meals remains the same \$59,577; Safe Housing and Transportation Program remains the same \$67,451; APS (Adult Protective Service) remains the same \$323,802; SSBG (Social Service Block Grant) remains the same \$545,054; State HDM (Home Delivered Meals) remains the same \$166,360; Care Management Quality Assurance remains the same \$23,810; Medicaid Match Funds remains the same \$32,676; NSIP (USDA) from \$172,397 to \$172,556; COLA funds remains the same \$325,486.00; and

**WHEREAS** this matter has been recommended by the County's Area Aging Director and was reviewed and recommended for approval by the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above and in the aforementioned 2018 Final Allocation, it hereby authorizes an amendment to the 2018 Area Plan Grant Agreement No. DOAS18AAA002 for the Passaic County Area Agency on Aging; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board is hereby authorized to execute the 2018 Final Allocations on behalf of the County of Passaic.

JDP:lc

Dated: October 23, 2018



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Samuel Yodice  
 Telephone #: (973)569-4070

**DESCRIPTION OF RESOLUTION:**

Resolution amending Grant Agreement No. DOAS18AAA002 accepting final obligation and allocation of funds for 2018 in the amount of \$3,947,202 for the Department of Senior Services.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \_\_\_\_\_  
 REQUISITION # \_\_\_\_\_  
 ACCOUNT # \_\_\_\_\_

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

- | 5. COMMITTEE REVIEW:                                     | DATE:           |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance        | _____           |
| <input type="checkbox"/> Budget                          | _____           |
| <input type="checkbox"/> Health                          | _____           |
| <input checked="" type="checkbox"/> Human Services       | <u>10/11/18</u> |
| <input type="checkbox"/> Law & Public Safety             | _____           |
| <input type="checkbox"/> Planning & Economic Development | _____           |
| <input type="checkbox"/> Public Works                    | _____           |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180834



12/31/18. Additional funds in Title III B, C1, C2, D and E dollars are being allocated to AAAs via the current Title III funding formula. In addition to this federal funding, AAAs will also receive additional State Matching funds.

#### **Attachment A - 100% Allocation**

Attachment A provides each AAA's allocation for APC 2018. These are the amounts an Area Agency on Aging has been allocated based upon the funds currently awarded. This allocation includes all transfers. All funds will be obligated by the state, no later than 9/28/18 in accordance with this Policy Memorandum.

#### **Adjustments Based on 2017 Close-Out Letters**

For those AAAs who have verified and signed the 2017 close out letter, any changes in carry over and/or funding levels are incorporated into this amendment.

The Division of Local Government Services is cognizant of these authorizations and will approve corresponding county budget appropriations for those counties receiving funds under the Policy Memorandum. Questions regarding this Policy Memorandum may be directed to Anthony Garofalo at (609) 438-4741.

  
Louise Rush, Acting Division Director  
Division of Aging Services

LR:app  
Attachment

DEPARTMENT OF HUMAN SERVICES  
DIVISION OF AGING SERVICES  
2016 FINAL AMENDMENT

Allocation Percentage: 100.0000%

COURTY	Title II B				Title II C1				Title II C2				Title II D					
	100% Allocation	Allowed CIO	Redts.	Authorized Funds	Approved Title II Funds	100% Allocation	Allowed CIO	Authorized Funds	Approved Title II Funds	100% Allocation	Allowed CIO	Authorized Funds	Approved Title II Funds	100% Allocation	Allowed CIO	Authorized Funds	Approved Title II Funds	
Atlantic	34,651	13,563	2,741	352,940	0	384,155	5,529	3,574	409,190	223,087	3,368	8,950	247,031	21,419	0	454	22,273	
Boogen	1,029,593	54,037	0	1,082,726	0	1,136,763	69,241	11,524	1,254,337	655,857	29,340	8,950	870,732	67,410	0	1,486	88,493	
Burhndlen	422,211	1,500	3,557	430,274	0	430,274	25,965	4,808	500,787	309,573	0	11,633	321,206	27,363	0	980	27,949	
Camden	584,655	3,437	4,698	876,188	8,500	608,688	19,049	6,021	461,051	49,185	103,031	15,323	721,334	35,423	0	777	40,124	
Clare May	156,630	10,937	1,397	168,976	5,236	159,421	6,535	1,675	180,031	41,003	5,919	4,266	181,997	18,273	45	216	18,552	
Cumberland	1,004,332	25,584	1,600	209,784	0	200,764	203,124	2,051	211,907	120,162	6,612	5,223	151,937	14,389	0	285	23,021	
Essex	255,522	2,054	2,029	259,645	0	259,645	29,133	2,851	286,795	169,234	0	6,924	701,407	62,656	1,995	1,531	65,305	
Glencaster	699,095	9,152	7,277	814,517	0	814,517	10,349	8,458	920,336	528,361	16,947	24,036	569,304	51,213	0	336	16,745	
Hudson	173,080	20,804	743	184,627	0	184,627	96,439	0	97,410	84,972	82	2,425	174,850	18,409	0	1,221	22,544	
Hunterdon	391,763	14,548	3,540	409,852	0	409,852	55,237	5,270	428,243	248,722	0	0	308,490	19,220	0	1,23	12,443	
Merces	797,084	3,771	5,424	797,248	1,711	795,537	890,577	12,280	923,6	3,077	10,908	82	170,414	24,452	0	563	25,005	
Middlesex	649,230	103,052	5,274	759,586	0	762,556	600,167	15,774	679,2	578,233	51,543	20,974	970,952	827,412	0	873	89,523	
Monmouth	383,770	27,460	3,577	414,807	0	414,807	450,440	4,979	460,004	437,792	7,084	11,672	477,544	37,759	0	1,002	59,536	
Morris	1,086,709	0	0	1,086,709	0	1,086,709	602,206	67,237	672,175	481,618	0	23,117	482,935	47,434	0	0	39,139	
Ocean	503,595	0	4,764	508,429	0	508,429	638,998	4,392	643,455	553,598	0	18,532	569,217	47,434	0	1,070	49,584	
Passaic	771,727	4,288	637	776,652	88,486	110,176	118,252	3,423	819	46,474	0	2,687	50,361	37,582	0	787	38,449	
Samson	308,253	37,425	2,178	328,856	0	328,856	34,633	2,732	394,037	204,492	0	7,110	211,572	19,547	311	106	18,220	
Somerset	159,660	2,182	837	162,679	0	162,679	1,850	1,073	151,259	7,866	2,793	0	66,684	13,596	238	138	14,372	
Sussex	107,041	20,635	9,618	137,304	0	137,304	101,435	7,202	128,415	12,359	49,241	0	438,488	36,316	0	23,977	0	
Union	156,928	5,435	819	163,182	0	163,182	133,286	1,850	134,948	67,317	0	2,674	69,981	11,774	830	51,019	0	
Warren	10,548,824	361,248	82,233	10,788,306	82,233	10,706,072	10,241,068	408,377	106,426	10,725,271	1,054,436	10,649,645	7,469,365	288,981	2,684,990	45,732	13,807	704,186
TOTALS																		

\* Allocation Code for Title III Admin - 04, SHTF Admin - 12, SSBG Admin - 21 and CGL - 20.





# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD), CONTINUUM OF CARE (COC) PROGRAM COMPETITION (GRANT NUMBER NJ0329L2F111707), IN THE AMOUNT OF \$287,084.00, AS DETAILED IN THE ATTACHED EXHIBIT 1 SCOPE OF WORK DOCUMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20180835							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD), CONTINUUM OF CARE (COC) PROGRAM COMPETITION (GRANT NUMBER NJ0329L2F111707), IN THE AMOUNT OF \$287,084.00, AS DETAILED IN THE ATTACHED EXHIBIT 1 SCOPE OF WORK DOCUMENT**

**WHEREAS** the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

**WHEREAS** the Passaic County Human Services Department is desirous of accepting grant funding the U.S. Department of Housing & Urban Development (HUD), Continuum of Care (COC) Program Competition (Grant Number NJ0329L2F111707), in the amount of \$287,084.00, as detailed in the attached Exhibit 1 Scope of Work document; and

**WHEREAS** this matter was reviewed and approved by the Freeholder Standing Committee of Human Services;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the U.S. Department of Housing & Urban Development (HUD), Continuum of Care (COC) Program Competition (Grant Number NJ0329L2F111707), in the amount of \$287,084.00, as detailed in the attached Exhibit 1 Scope of Work document; and

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders hereby authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.



**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Francine Vince, MSW  
**Telephone #:** 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE COUNTY FREEHOLDERS THROUGH THE HUMAN SERVICES DEPARTMENT TO ACCEPT FUNDING FROM US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) , CoC GRANT NUMBER NJ0329L2F111707 IN THE AMOUNT OF \$287,084 AS DETAILED IN THE ATTACHED EXHIBIT 1 SCOPE OF WORK DOCUMENT.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \_\_\_\_\_  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: October 23, 2018      Date: \_\_\_\_\_  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180835

**Tax ID No.: 22-6002466**  
**CoC Program Grant Number: NJ0329L2F111707**  
**Effective Date: 9/10/2018**  
**DUNS No.: 063148811**

EXHIBIT 1  
SCOPE OF WORK for  
FY2017 COMPETITION  
(funding 1 project in CoCs with multiple recipients)

1. The project listed on this Scope of Work is governed by the Act and Rule, as they may be amended from time to time. The project is also subject to the terms of the Notice of Funds Availability for the fiscal year competition in which the funds were awarded and to the applicable annual appropriations act.
2. HUD designations of Continuums of Care as High-performing Communities (HPCS) are published in the HUD Exchange in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Grant Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for this grant was designated an HPC for the applicable fiscal year.
3. Recipient is not a Unified Funding Agency and was not the only Applicant the Continuum of Care designated to apply for and receive grant funds and is not the only Recipient for the Continuum of Care that designated it. HUD's total funding obligation for this grant is \$ 287084 for project number NJ0329L2F111707. If the project is a renewal to which expansion funds have been added during this competition, the Renewal Expansion Data Report, including the Summary Budget therein, in e-snaps is incorporated herein by reference and made a part hereof. In accordance with 24 CFR 578.105(b), Recipient is prohibited from moving more than 10% from one budget line item in a project's approved budget to another without a written amendment to this Agreement. The obligation for this project shall be allocated as follows:

a. Continuum of Care planning activities	\$ 0
b. UFA costs	\$ 0
c. Acquisition	\$ 0
d. Rehabilitation	\$ 0
e. New construction	\$ 0
f. Leasing	\$ 0
g. Rental assistance	\$ 269760
h. Supportive services	\$ 0
i. Operating costs	\$ 0
j. Homeless Management Information System	\$ 0
k. Administrative costs	\$ 17324

Tax ID No.: 22-6002466  
CoC Program Grant Number: NJ0329L2F111707  
Effective Date: 9/10/2018  
DUNS No.: 063148811

FEDERALLY RECOGNIZED INDIRECT COST RATE SCHEDULE

<u>Grant No.</u>	<u>Recipient Name</u>	<u>Indirect cost rate</u>	<u>Cost Base</u>
NJ0329L2F111707			

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD), CONTINUUM OF CARE (COC) PROGRAM COMPETITION (GRANT NUMBER NJ0556L2F111700), IN THE AMOUNT OF \$119,137.00, AS DETAILED IN THE ATTACHED EXHIBIT 1 SCOPE OF WORK DOCUMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20180836							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD), CONTINUUM OF CARE (COC) PROGRAM COMPETITION (GRANT NUMBER NJ0556L2F111700), IN THE AMOUNT OF \$119,137.00, AS DETAILED IN THE ATTACHED EXHIBIT 1 SCOPE OF WORK DOCUMENT**

**WHEREAS** the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

**WHEREAS** the Passaic County Human Services Department is desirous of accepting grant funding the U.S. Department of Housing & Urban Development (HUD), Continuum of Care (COC) Program Competition (Grant Number NJ0556L2F111700), in the amount of \$119,137.00, as detailed in the attached Exhibit 1 Scope of Work document; and

**WHEREAS** this matter was reviewed and approved by the Freeholder Standing Committee of Human Services;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the U.S. Department of Housing & Urban Development (HUD), Continuum of Care (COC) Program Competition (Grant Number NJ0556L2F111700), in the amount of \$119,137.00, as detailed in the attached Exhibit 1 Scope of Work document; and

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders hereby authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW  
**Telephone #:** 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE COUNTY FREEHOLDERS THROUGH THE HUMAN SERVICES DEPARTMENT TO ACCEPT FUNDING FROM US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) . CoC GRANT NUMBER NJ056L2F111700 IN THE AMOUNT OF \$119,137 AS DETAILED IN THE ATTACHED EXHIBIT 1 SCOPE OF WORK DOCUMENT.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \_\_\_\_\_  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180836



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
One Newark Center  
13th Floor  
Newark, NJ 07102

**Tax ID No.: 22-6002466**  
**CoC Program Grant Number: NJ0556L2F111700**  
**Effective Date: 10/9/2018**  
**DUNS No.: 063148811**

### **CONTINUUM OF CARE PROGRAM (CDFA# 14.267) GRANT AGREEMENT**

This Grant Agreement (“this Agreement”) is made by and between the United States Department of Housing and Urban Development (“HUD”) and Passaic County Department of Human Services (the “Recipient”).

This Agreement is governed by title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the “Act”) and the Continuum of Care Program rule (the “Rule”).

The terms “Grant” or “Grant Funds” mean the funds that are provided under this Agreement. The term “Application” means the application submissions on the basis of which the Grant was approved by HUD, including the certifications, assurances, and any information or documentation required to meet any grant award condition. All other terms shall have the meanings given in the Rule.

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed, and only in the amounts listed on a Scope of Work, are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control.

The Scope of Work, is attached hereto and made a part hereof. If in the future appropriations are made available for Continuum of Care grants; if Recipient applies under a Notice of Funds Availability published by HUD; and, if pursuant to the selection criteria in the Notice of Funds Availability, HUD selects Recipient and the project or one or more of the projects listed on the Scope of Work for renewal or for new projects for funding, then additional Scopes of Work may be attached to this Agreement. Those additional Scopes of Work, when attached, will also become a part hereof.

The effective date of the Agreement shall be the date of execution by HUD and it is the date the usage of funds under this Agreement may begin. Each project will have a performance period that will be listed on the Scope of Work exhibit(s) to this Agreement. For renewal projects, the period of performance shall begin at the end of the Recipient’s final operating year for the project being renewed and eligible costs incurred for a project between the end of the Recipient’s final operating year under the grant being renewed and the execution of this Agreement may be paid with funds from the first operating year of this Agreement. For each new project funded under this Agreement, the Recipient and HUD will set an operating start date in eLOCCS, which will be used to track expenditures, to establish the project performance period and to determine when a project is eligible for renewal. The Recipient hereby authorizes HUD to insert the project performance period for new projects into the exhibit without the Recipient’s signature, after the operating start date is established in eLOCCS.

This Agreement shall remain in effect until termination either 1) by agreement of the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the final performance period for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of funds for all projects funded under this Agreement.

Recipient agrees:

1. To ensure the operation of the project(s) listed on the Scope of Work in accordance with the provisions of the Act and all requirements of the Rule;
2. To monitor and report the progress of the project(s) to the Continuum of Care and HUD;
3. To ensure, to the maximum extent practicable, that individuals and families experiencing homelessness are involved, through employment, provision of volunteer services, or otherwise, in constructing, rehabilitating, maintaining, and operating facilities for the project and in providing supportive services for the project;
4. To require certification from all subrecipients that:
  - a. Subrecipients will maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project;
  - b. The address or location of any family violence project assisted with grant funds will not be made public, except with written authorization of the person responsible for the operation of such project;
  - c. Subrecipients will establish policies and practices that are consistent with, and do not restrict, the exercise of rights provided by subtitle B of title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness;
  - d. In the case of projects that provide housing or services to families, that subrecipients will designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act;
  - e. The subrecipient, its officers, and employees are not debarred or suspended from doing business with the Federal Government; and
  - f. Subrecipients will provide information, such as data and reports, as required by HUD; and
5. To establish such fiscal control and accounting procedures as may be necessary to assure the proper disbursement of, and accounting for grant funds in order to ensure that all financial transactions are conducted, and records maintained in accordance with generally accepted accounting principles, if the Recipient is a Unified Funding Agency;
6. To monitor subrecipient match and report on match to HUD;
7. To take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education;
8. To monitor subrecipients at least annually;

9. To use the centralized or coordinated assessment system established by the Continuum of Care as required by the Rule. A victim service provider may choose not to use the Continuum of Care's centralized or coordinated assessment system, provided that victim service providers in the area use a centralized or coordinated assessment system that meets HUD's minimum requirements and the victim service provider uses that system instead;
10. To follow the written standards for providing Continuum of Care assistance developed by the Continuum of Care, including those required by the Rule;
11. Enter into subrecipient agreements requiring subrecipients to operate the project(s) in accordance with the provisions of this Act and all requirements of the Rule; and
12. To comply with such other terms and conditions as HUD may have established in the applicable Notice of Funds Availability.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Application, unless the Recipient changes the address and key contacts in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

The Agreement constitutes the entire agreement between the parties hereto, and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

**Tax ID No.: 22-6002466**  
**CoC Program Grant Number: NJ0556L2F111700**  
**Effective Date: 10/9/2018**  
**DUNS No.: 063148811**

EXHIBIT 1  
 SCOPE OF WORK for  
 FY2017 COMPETITION  
 (funding 1 project in CoCs with multiple recipients)

1. The project listed on this Scope of Work is governed by the Act and Rule, as they may be amended from time to time. The project is also subject to the terms of the Notice of Funds Availability for the fiscal year competition in which the funds were awarded and to the applicable annual appropriations act.
2. HUD designations of Continuums of Care as High-performing Communities (HPCS) are published in the HUD Exchange in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Grant Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for this grant was designated an HPC for the applicable fiscal year.
3. Recipient is not a Unified Funding Agency and was not the only Applicant the Continuum of Care designated to apply for and receive grant funds and is not the only Recipient for the Continuum of Care that designated it. HUD's total funding obligation for this grant is \$ 119137 for project number NJ0556L2F111700. If the project is a renewal to which expansion funds have been added during this competition, the Renewal Expansion Data Report, including the Summary Budget therein, in e-snaps is incorporated herein by reference and made a part hereof. In accordance with 24 CFR 578.105(b), Recipient is prohibited from moving more than 10% from one budget line item in a project's approved budget to another without a written amendment to this Agreement. The obligation for this project shall be allocated as follows:

a. Continuum of Care planning activities	\$ 119137
b. UFA costs	\$ 0
c. Acquisition	\$ 0
d. Rehabilitation	\$ 0
e. New construction	\$ 0
f. Leasing	\$ 0
g. Rental assistance	\$ 0
h. Supportive services	\$ 0
i. Operating costs	\$ 0
j. Homeless Management Information System	\$ 0
k. Administrative costs	\$ 0

- |   |      |
|---|------|
| l. Relocation Costs                           | \$ 0 |
| m. HPC homelessness prevention activities:    |      |
| Housing relocation and stabilization services | \$ 0 |
| Short-term and medium-term rental assistance  | \$ 0 |
4. The performance period for the project begins \_\_\_\_\_ and ends \_\_\_\_\_ . No funds for new projects may be drawn down by Recipient until HUD has approved site control pursuant to §578.21 and §578.25 and no funds for renewal projects may be drawn down by Recipient before the end date of the project's final operating year under the grant that has been renewed.
  5. If grant funds will be used for payment of indirect costs, the Recipient is authorized to insert the Recipient's federally recognized indirect cost rates on the attached Federally Recognized Indirect Cost Rates Schedule, which Schedule shall be incorporated herein and made a part of the Agreement. No indirect costs may be charged to the grant by the Recipient if their federally recognized cost rate is not listed on the Schedule..
  6. The project has not been awarded project-based rental assistance for a term of fifteen (15) years. Additional funding is subject to the availability of annual appropriations.

Tax ID No.: 22-6002466  
CoC Program Grant Number: NJ0556L2F111700  
Effective Date: 10/9/2018  
DUNS No.: 063148811

FEDERALLY RECOGNIZED INDIRECT COST RATE SCHEDULE

<u>Grant No.</u>	<u>Recipient Name</u>	<u>Indirect cost rate</u>	<u>Cost Base</u>
NJ0556L2F111700			

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,  
Secretary of Housing and Urban Development**

By:

*Annemarie C. Uebbing*

(Signature)

Annemarie C. Uebbing, Director

(Typed Name and Title)

October 9, 2018

(Date)

**RECIPIENT**

Passaic County Department of Human Services

(Name of Organization)

By:

(Signature of Authorized Official)

Charles Featherson, Director of Community Outreach and Family Services

(Typed Name and Title of Authorized Official)

(Date)

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY HUMAN SERVICES DEPARTMENT TO PURCHASE TWO HUNDRED (200) SHOP RITE GIFT CARDS VALUED AT \$50 EACH FOR DISTRIBUTION TO TWO HUNDRED (200) PASSAIC COUNTY FAMILIES IN NEED, ALONG WITH DONATED TURKEYS FOR THANKSGIVING, IN THE AMOUNT OF \$10,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

Official Resolution#	R20180837							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-12							
CAF #	8-01-27-162-004-123,							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE COUNTY HUMAN SERVICES DEPARTMENT TO PURCHASE TWO HUNDRED (200) SHOP RITE GIFT CARDS VALUED AT \$50 EACH FOR DISTRIBUTION TO TWO HUNDRED (200) PASSAIC COUNTY FAMILIES IN NEED, ALONG WITH DONATED TURKEYS FOR THANKSGIVING, IN THE AMOUNT OF \$10,000.00**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is concerned with the ongoing burden caused by rising costs and reduced state aid; and

**WHEREAS** the Board is especially troubled by the increased cost in food and the reduction of food supplies at all of the local food pantry facilities; and

**WHEREAS** the County Human Services Department is an umbrella social services agency concerned with planning and funding services for the County’s disadvantaged and homeless citizens; and

**WHEREAS** the County Human Services Department is desirous of purchasing two hundred (200) Shop Rite Gift Cards valued at \$50 each for distribution to two hundred (200) Passaic County Families in need, along with donated Turkeys for Thanksgiving, in the amount of \$10,000.00; and

**WHEREAS** this matter was discussed and reviewed at the Freeholders’ Human Services Committee meeting and recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto which indicates that funds for the within contemplated expenditures are available;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic, Human Services Department to purchase two hundred (200) Shop Rite Gift Cards valued at \$50 each for distribution to two hundred (200) Passaic County Families in need, along with donated Turkeys for Thanksgiving, in the amount of \$10,000.00; and

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Director, Clerk and Human Services Director to execute any necessary documents to effectuate the above.

JDP:lc

Dated: October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: \$ 7,500.00 – 8-01-27-162-004-213  
\$1,000.00 – G-01-41-812-017-213  
\$1,500.00 – G-01-41-921-017-SUB

PURPOSE: Resolution authorizing the County's Human Services department to purchase two hundred (200) Shop Rite gift cards valued at \$50 each for distribution to two hundred (200) Passaic County families in need, along with donated turkeys for thanksgiving.



Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW  
**Telephone #:** 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO PURCHASE TWO HUNDRED (200) SHOP RITE GIFT CARDS VALUED AT \$50 EACH FOR DISTRIBUTION TO TWO HUNDRED (200) PASSAIC COUNTY FAMILIES IN NEED, ALONG WITH DONATED TURKEYS FOR THANKSGIVING.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 10,000  
**REQUISITION #** R8-06316  
**ACCOUNT #** 8-01-27-162-004-213, G-01-41-920-017-SUB, G-01-4

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

- | 5. <b>COMMITTEE REVIEW:</b>                              | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance        | _____ |
| <input type="checkbox"/> Budget                          | _____ |
| <input type="checkbox"/> Health                          | _____ |
| <input type="checkbox"/> Human Services                  | _____ |
| <input type="checkbox"/> Law & Public Safety             | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works                    | _____ |

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180837

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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401 Grand Street  
Paterson, New Jersey 07505  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO APPLY FOR AND ACCEPT DRUG ENFORCEMENT DEMAND REDUCTION (DEDR) FUNDS THROUGH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE (GCADA) FOR THE MUNICIPAL ALLIANCE PROGRAM IN THE AMOUNT OF \$512,024.00 FOR JULY 1, 2019 TO JUNE 30, 2020 (FY2020), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20180838							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO APPLY FOR AND ACCEPT DRUG ENFORCEMENT DEMAND REDUCTION (DEDR) FUNDS THROUGH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE (GCADA) FOR THE MUNICIPAL ALLIANCE PROGRAM IN THE AMOUNT OF \$512,024.00 FOR JULY 1, 2019 TO JUNE 30, 2020 (FY2020)**

**WHEREAS** the County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county's disadvantaged and homeless citizens; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of applying for and accepting Drug Enforcement Demand Reduction (DEDR) funds through the Governor's Council on Alcoholism and Drug Abuse (GCADA) for the Municipal Alliance Program, in the amount of \$512,024.00 for the period of (FY2020) July 1, 2019 to June 30, 2020; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department, Division of Mental Health and Addiction Services to apply for and accept Drug Enforcement Demand Reduction (DEDR) funds through the Governor's Council on Alcoholism and Drug Abuse (GCADA) for the Municipal Alliance Program, in the amount of

\$512,024.00, for the period of (FY2020) July 1, 2019 to June 30, 2020; and

**BE IT FURTHER RESOLVED** that the Director and Clerk and any other appropriate county official are authorized to execute any agreements on behalf of Passaic County, and are hereby authorized and directed to take such further actions and execute such further documents as are required to effectuate this resolution.

JDP:lc

Dated: October 23, 2018



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW  
**Telephone #:** 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT DRUG ENFORCEMENT DEMAND REDUCTION (DEDR) FUNDS IN THE AMOUNT OF \$512,024 FROM THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE (GCADA) FOR THE PERIOD BEGINNING JULY 1, 2019 THROUGH JUNE 30, 2020, AS DETAILED IN THE ATTACHED FY2020 LETTER OF INTENT.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \_\_\_\_\_  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: October 23, 2018 Per: \_\_\_\_\_  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180838



## State of New Jersey

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

PO Box 345

TRENTON, NJ 08625-0345

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

NEIL VAN ESS  
*Acting Chairman*

CELINA LEVY  
*Acting Executive Director*

### FY2020 LETTER OF INTENT

October 5, 2018

Francine Vince  
Passaic County Division of Mental Health and Addiction Services  
401 Grand Street  
5th Floor  
Paterson, NJ 07505

Dear Ms. Vince:

The Governor's Council on Alcoholism and Drug Abuse (GCADA) is announcing its intention to provide a grant to Passaic County for the Fiscal Year 2020 Alliance to Prevent Alcoholism and Drug Abuse Program. The allocation for Fiscal Year 2020 per formula from the Drug Enforcement Demand Reduction (DEDR) Fund, including coordination funds, is **\$512,024**.

The grant period will begin July 1, 2019 and continue through June 30, 2020. This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

County coordination funds are included in your funding formula award. Counties may take up to 15% of their DEDR award with a minimum of \$60,000. The total amount of coordination funds available for your county for FY 2020 is **\$76,804**. County spending plans will be approved by the GCADA in accordance with established grant guidelines.

Up to 5% of DEDR funds up to a maximum of \$20,000, may be used for countywide activities. These activities should focus on training for the Municipal Alliances and community partners. The trainings and activities chosen must benefit the county-at-large.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180838

Counties will only be permitted to contract with Municipal Alliances that attended the required GCADA trainings on the needs assessment and strategic planning process. Refer to the enclosed "Guidelines for Distributing Funds from Non-Participating Municipalities" for assistance with reallocating funds from municipalities that are not participating for FY 2020.

All funds will be reimbursed to the counties after receipt and acceptance of the required expenditure reports, programmatic reports and vouchers.

The submission and approval of the County Alliance Plan, including a detailed budget for county coordination and countywide activities, will be required to access these funds. Plans must be submitted to GCADA by February 28, 2019. *Plans received past the due date will not be assured of approval by July 2019.*

Please be advised that no County Alliance Plan will be reviewed or presented to the full Council for approval if the County is not up to date with its expenditure and programmatic reports for the prior grant term.

The County's continued cooperation and support are appreciated.

Sincerely,



Celina Levy  
Acting Executive Director

C: Donna Huber, Passaic County Alliance Coordinator

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Bruce James  
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## Public Meeting (Board Meeting)

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401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE WORKFORCE DEVELOPMENT BOARD'S 2018-2019 BUDGET WHICH WAS APPROVED BY THE WDB BOARD ON TUESDAY, SEPTEMBER 18, 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WORKFORCE DEVELOPMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

Official Resolution#	R20180839							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE  
WORKFORCE DEVELOPMENT BOARD'S 2018-2019 BUDGET  
WHICH WAS APPROVED BY THE WDB BOARD ON TUESDAY,  
SEPTEMBER 18, 2018**

**WHEREAS** the mission of the Workforce Development Board is to ensure that optional investments are made in Passaic County to support workforce development, training and job preparation for residents; and

**WHEREAS** the Workforce Development Board is requesting authorization to accept the 2018-2019 Budget, which was approved by the WDB Board on Tuesday, September 18, 2018; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of accepting the 2018-2019 Budget;

**WHEREAS** this matter was reviewed and approved at the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of the 2018-2019 Budget, which was approved by the WDB Board on Tuesday, September 18, 2018; and

**BE IT FURTHER RESOLVED** that the Director and Clerk are authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: October 23, 2018

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director  
Telephone #: 973-569-5082

**DESCRIPTION OF RESOLUTION:**

Authorization to accept the Workforce Development Board's 2018-2019 Budget which was approved by the WDB board on Tuesday, September 18, 2018.

**PROCUREMENT SOLICITATION:**

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

**REQUISITION #:**                      **ACCOUNT#:**

- |   |             |
|---|-------------|
| 4. <b>COMMITTEE REVIEW:</b>                         | <u>DATE</u> |
| ___ Administration & Finance                        | _____       |
| ___ Public Works / Buildings & Grounds              | _____       |
| ___ Planning & Economic Development                 | _____       |
| <b>X</b> Health, Human Services & Community Affairs | 10/11/2018  |
| ___ Law & Public Safety                             | _____       |
| ___ Energy  | _____       |

5. **DISTRIBUTION LIST:**

- \_\_\_ Administration  
\_\_\_ Finance  
\_\_\_ Clerk to the Board  
\_\_\_ Procurement

Specify:

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180839



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF TORO SNOWBLOWERS THROUGH A BERGEN COUNTY COOPERATIVE PURCHASING AGREEMENT FROM STORR TRACTOR COMPANY FOR USE BY THE PASSAIC COUNTY ROAD DEPARTMENT DURING SNOW REMOVAL OPERATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180840							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE PURCHASE OF TORO  
SNOWBLOWERS THROUGH A BERGEN COUNTY  
COOPERATIVE PURCHASING AGREEMENT FROM STORR  
TRACTOR COMPANY FOR USE BY THE PASSAIC COUNTY  
ROAD DEPARTMENT DURING SNOW REMOVAL OPERATIONS**

**WHEREAS** the County of Passaic is a member of the Bergen County Cooperative, a purchasing cooperative who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

**WHEREAS** Storr Tractor Co., 3191 Route 22, Somerville, NJ 08876 was awarded the Bergen County Cooperative contract for the purchase of thirteen (13) Toro Snowblowers, Model HD 928OAE, and sixteen (16) Toro Single Stage Snowblowers, Model 721R-C (Bergen County Cooperative Purchasing Agreement #18-07) and the Supervisor of Passaic County Roads has recommended the purchase of said Toro Snowblowers for a total price of \$21,548.25, pursuant to the terms of his letter dated October 12, 2018 (attached hereto and made a part hereof); and

**WHEREAS** this matter was discussed at the October 10, 2018 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto indicating that funds for the within contemplated expenditure are available; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of thirteen (13) Toro Snowblowers, Model HD 928OAE, and sixteen (16) Toro Single Stage Snowblowers, Model 721R-C in the total sum of \$21,548.25 from Storr Tractor

Co. in conformity with the terms and conditions as set forth in their bid with the Bergen County Cooperative.

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$21,548.25

APPROPRIATION: C-04-55-129-001-901

PURPOSE: Resolution authorizing the purchase of Toro snow blowers through a Bergen county cooperative purchasing agreement from Storr Tractor Company.

  
Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

**Kenneth A. Simpson, CPWM**  
Passaic County  
Supervisor of Roads

TEL: (973) 881-4500  
FAX: (973) 742-2498  
kenneths@passaiccountynj.org

October 12, 2018

Mr. Michael Glovin, Esq.  
Deputy Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request -- Storr Tractor Company

Dear Mr. Glovin:

At the October 10<sup>th</sup>, 2018 meeting of the Public Works Committee, a request was heard to authorize the purchase of thirteen (13) Toro Snowblowers, model HD 928OAE, and sixteen (16) Toro single stage Snowblowers, Model 721R-C for the Passaic County Road Department for use by various Departments during Snow Removal Operations, to be purchased from Storr Tractor Company, 3191 Route 22, Somerville, New Jersey 08876, in the amount of \$21,548.25, under the Bergen County Cooperative Purchasing Agreement #18-07. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are attached.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM  
Supervisor of Passaic County Roads

KAS/esc  
Enclosures

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180840



**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM-SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING THE PURCHASE OF 13 TORO SNOWBLOWERS MODEL HD 9280AE AND 16 TORO SINGLE STAGE SNOWBLOWERS MODEL 721R-C BY THE ROAD DEPARTMENT FOR USE BY VARIOUS DEPARTMENTS FOR SNOW REMOVAL OPERATION FROM STORR TRACTOR CO., 3191 ROUTE 22, SOMERVILLE, NJ 08876 PER BERGEN COUNTY COOPERATIVE PURCHASING AGREEMENT #18-07.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 21,548.25

REQUISITION # R8-06251

ACCOUNT # G-04-55-129-001-901

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: BERGEN COUNTY CO-OP #18-07

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works 10/10/18

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

**Kenneth A. Simpson, CPWM**  
Passaic County  
Supervisor of Roads

TEL: (973) 881-4500  
FAX: (973) 742-2498  
kenneths@passaiccountynj.org

October 12, 2018

Mr. Michael Glovin, Esq.  
Deputy Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request -- Storr Tractor Company

Dear Mr. Glovin:

At the October 10<sup>th</sup>, 2018 meeting of the Public Works Committee, a request was heard to authorize the purchase of thirteen (13) Toro Snowblowers, model HD 928OAE, and sixteen (16) Toro single stage Snowblowers, Model 721R-C for the Passaic County Road Department for use by various Departments during Snow Removal Operations, to be purchased from Storr Tractor Company, 3191 Route 22, Somerville, New Jersey 08876, in the amount of \$21,548.25, under the Bergen County Cooperative Purchasing Agreement #18-07. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are attached.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM  
Supervisor of Passaic County Roads

KAS/esc  
Enclosures

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180840

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO BECHT ENGINEERING BT INC. TO PROVIDE CONSULTING DESIGN SERVICES FOR BOILER REPLACEMENTS IN VARIOUS PASSAIC COUNTY-OWNED FACILITIES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180841							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-16							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AWARDING A PROFESSIONAL SERVICES  
CONTRACT TO BECHT ENGINEERING BT INC. TO PROVIDE  
CONSULTING DESIGN SERVICES FOR BOILER  
REPLACEMENTS IN VARIOUS PASSAIC COUNTY-OWNED  
FACILITIES**

**WHEREAS** there exists a need for Professional Consulting Services for the preparation of design, bidding and construction documents for boiler replacements in various Passaic County facilities; and

**WHEREAS** the firm of Becht Engineering BT Inc. of Point Pleasant Beach, New Jersey has submitted a proposal for the necessary services for a fee of \$60,800.00 which is being recommended by Office of the Passaic County Engineer (see correspondence dated October 10, 2018 attached hereto and made part hereof); and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**WHEREAS** the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of October 10, 2018 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said Brecht Engineering BT Inc., has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2018-0022 dated

20.4 et seq.; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Consulting Design Services for the above-mentioned project be awarded to Brecht Engineering BT Inc. of Point Pleasant Beach, New Jersey, in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,800.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution awarding a professional services contract to Becht Engineering BT Inc. to provide consulting design services for boiler replacements in various Passaic County-owned facilities.

  
Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 10, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Design Professional Services for Boiler Replacements  
For various Passaic County Facilities  
**AWARD OF CONSULTING DESIGN SERVICES**

Dear Members of the Board:

This Office is in receipt of a proposals for preparing bidding and construction documents for boiler replacements in various County Facilities.

Request for proposals were sent to various consultants from RFQ 18-038 for Professional Engineers, Architects, Land Surveyors, Planners, Landscape Architects, Environmental Health Specialists.

The following proposal were received:

<u>Name of Bidder</u>	<u>Amount</u>
1. Becht Engineering BT Inc. 410 Richmond Avenue Point Pleasant Beach, NJ 08742	\$60,800.00
2. EI Associates Architects Engineering and Construction 8 Ridgedale Avenue Cedar Knolls, NJ 07927	\$63,500.00
3. CP Professional Services 35 Sparta Avenue Sparta, NJ 07871	\$69,800.00
4. CHA Design and Construction Solutions 1639 Route 10 East Suite 103 Parsippany, NJ 07054	\$110,000.00
5. Associated Technology Inc. 695 Route 46 West Suite 102 Fairfield, NJ 07004	\$146,000.00
6. H2M Architects and Engineers 119 Cherry Hill Road Suite 110 Parsippany, NJ 07054	\$196,851.00

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180841



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

- |  |              |
|--|--------------|
| 7. Sabir Richardson and Weisberg<br>37 West 39 <sup>th</sup> Street Suite 1005<br>New York, NY 10018 | \$204,000.00 |
|--|--------------|

The lowest proposal amount received was from Becht Engineering for \$60,800.00.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Becht Engineering in the amount of \$60,800.00 for preparing design, bidding and construction documents for boiler replacements in various County Facilities.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

/AET

- cc: Chair, Public Works and Buildings & Grounds Committee
- County Administrator
- County Counsel
- Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew\_\My Documents\PC Architect\Boiler RFP\BCF\_Award\_2018\_10\_11.docx



**Becht Engineering BT, Inc. □ 410 Richmond Avenue □ Point Pleasant Beach, NJ 08742**  
**Tel: 732-714-8900 □ Fax: 732-714-2380 □ www.bechtbt.com**

August 30, 2018

**Passaic County Department of Engineering**  
 401 Grand Street, Rm 524  
 Paterson, NJ 07505

Attention: Mr. Jonathan C. Pera, P.E.  
 Passaic County Engineer

Reference: Proposal for Consulting Engineering Services  
**Passaic County Facilities Boiler Replacement Project**  
 Becht Engineering Proposal Number P18-1000

Dear Mr. Pera:

We are pleased to present this proposal for your consideration.

This proposal is for consulting mechanical, electrical and plumbing engineering design services for design of boiler replacements at four county properties. Passaic County has various facilities that are used by County employees and also see public use during working hours. Components of the heating and ventilation systems in several of the facilities are now in need of replacement. As an initial phase in the overall upgrade process, the County has elected to first replace the boilers in these facilities. The County is looking for energy efficient replacement(s) that will also tie into the existing or soon to be upgraded building monitoring system (BMS). The buildings and addresses to be included under this proposal scope are:

- 401 Grand Street Administration Building Paterson
- 77 Hamilton Street "New" Courthouse Building Paterson
- 80 Hamilton Street Social Services Building Paterson
- 30 King Road Prosecutors Office Building Totowa

Our services will be based on the Request for Proposals for the County Facilities Boiler Replacement Project in the County of Passaic, issued to our firm on July 31, 2018, as well as our direct observations and information provided during the course of our pre-proposal walk-through on August 17, 2018.

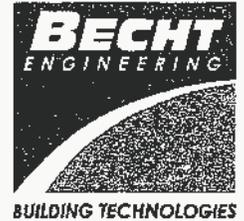
More specifically, our proposed scope of services is as follows.

#### 1. PROJECT MANAGEMENT AND ADMINISTRATION

- A. Coordination and attendance at a Preliminary Meeting with the County of Passaic representatives to discuss the project goals and relevant details.
- B. Develop a written work plan, for submission to the appropriate County of Passaic representatives, outlining the overall project time table, projected design review and/or committee meetings and key project milestones for approval.

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180841

August 30, 2018



- C. Coordination of access to each of the four sites, with appropriate County of Passaic representatives if applicable, to perform detailed surveys of the existing boiler installations and field conditions. **It is our preference that appropriate building-specific operations personnel and stakeholders be present for at least portions of each building survey in order to provide insight as to current operating parameters for the existing systems, system interconnection and isolation requirements, guidance as to building access requirements and restrictions for construction activities, and selection of adjacent areas that may be made available to installing contractors for use as staging areas.**
- D. Set-up of AutoCAD architectural background drawings received from the County for our use.
- E. Miscellaneous telephone calls and correspondences.
- F. Preparation of required deliverables, including:
  - i. An action and phasing plan for all County facilities affected, for presentation to representatives of Passaic County representatives from NJ Courts, as one of the buildings is used primarily by NJ Courts/Passaic County Vicinage.
  - ii. Complete construction documents and specifications for implementation of the approved recommendations, in accordance with the overall project goals.
  - iii. A summary letter report analyzing the bids and bidders and making recommendations for an award.
  - iv. Field Observation Reports outlining the findings of each field inspection.
  - v. A Final Punchlist report at the completion of the Contractor's work.
- G. In addition to the meetings identified above, attendance at one (1) design coordination/review meeting with the County of Passaic Engineer, Project Manager and/or appropriate representatives.
- H. Respond to review comments from the Authority Having Jurisdiction (AHJ) as required to facilitate approvals related to our design.

## 2. MECHANICAL

- A. Site visit(s) as required to document the existing conditions of the mechanical systems as they relate to this project.
- B. Sizing, selection and specification of appropriate energy efficient boiler equipment (boilers, hydronic pumps, expansion tanks, air separators, feed water pumps, condensate receivers, steam-to-hot water heat exchangers, etc.) as appropriate for the replacement of each building's existing boiler equipment.

August 30, 2018



- i. Where applicable, high efficiency condensing boilers will be specified. **An evaluation of the existing building heating hot water (HHW) applications and uses, as well as typical HHW loop operating temperatures, will be conducted to ensure that appropriately low HHW temperatures can be accommodated by the existing building infrastructure to allow the condensing boilers to actually operate in condensing mode a majority of the time.**
  - ii. It is assumed that, excluding the boiler systems themselves, the existing building infrastructure shall remain, such that design of replacement air handler coils, radiators, distribution piping outside of the boiler rooms, etc. are not required as part of the project scope.
  - iii. It is assumed that the existing boilers have provided ample heating capacity to the buildings over their lifetime, and that as such are to be replaced with comparably sized equipment, and that a full, detailed heating load analysis of the existing building is not required as part of the project scope.
- C. Design of modifications to the boiler room piping, housekeeping pads, combustion air louvers, flues and chimneys, etc. as required to accommodate the new boilers.
  - D. Design of automatic temperature control systems, integrated into the existing (or soon to be installed) base-building BAS, for any new equipment specified.
  - E. Preparation of mechanical construction documents (drawings and specifications).
3. **ELECTRICAL**
- A. Site visit(s) as required to document the existing conditions of the electrical systems as they relate to this project.
  - B. Design of electrical power and circuitry for disconnection of the existing systems and equipment and reconnection to the replacement equipment, as well as powering any new equipment (including controls).
  - C. Design of any modifications to any existing fire alarm system components impacted by the boiler replacement work. We will illustrate all fire alarm device locations within the project space, as well as a schematic fire alarm system riser diagram. We will specify that the installing contractor shall perform the battery or voltage drop calculations for the exact equipment provided.
  - D. The design of telephone, data, access control, security and A/V systems is not included in this proposal.
  - E. We are assuming that the existing electrical distribution systems to the space will be adequate and will be reused. If an upgrade to the existing electrical infrastructure serving the space is determined to be required during design development, additional services will be discussed at that time.
  - F. Preparation of electrical construction documents (drawings and specifications)

August 30, 2018

**4. PLUMBING**

- A. Site visit(s) as required to document the existing conditions of the plumbing systems as they relate to this project.
- B. Design of modifications or replacement of the existing domestic water heating systems is not anticipated to be included in the project scope.
- C. Design of any required modifications to the existing natural gas piping. All of the existing boiler rooms were indicated to be natural gas only (no fuel oil) by facility personnel.
- D. We are assuming that the design of radon gas ventilation systems will not be required.
- E. Preparation of plumbing construction documents (drawings and specifications)

**5. FIRE PROTECTION**

- A. There is no anticipated fire protection scope associated with the project.

**6. STRUCTURAL**

- A. Design and detailing of housekeeping pads for any new equipment.
- B. Design and detailing of any required miscellaneous support framing for equipment requiring support.
- C. Preparation of structural construction documents (drawings and specifications)

**7. BIDDING SERVICES**

- A. Attendance at the contractor pre-bid meeting and walk-through.
- B. Evaluation and leveling of the bids, and preparation of a summary letter report analyzing the bids and bidders and making recommendations for an award.

**8. CONSTRUCTION SERVICES**

- A. Shop drawing submittal review of systems designed and equipment specified. An initial review and a single re-review of each submittal will be performed under the base fee. Additional re-reviews will be billed on an hourly basis and invoiced separately for the client to back-charge the contractor making the repeated submissions.
- B. Respond to contractor's written requests for information (RFI's) during bidding and construction. We are assuming that all RFI's will be routed through the Architect's office, and that direct telephone calls from contractors will not require a response by our office.
- C. Confirmation that the contractor(s) have secured all required permits and inspections.
- D. Review, validation and recommendation of payment of contractor payment requisitions.
- E. Review of Change Order requests and recommendations for approval/rejection.

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180841

August 30, 2018



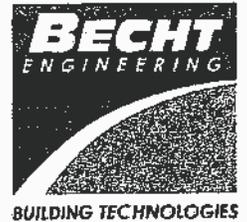
- F. Weekly site visits during construction for an assumed construction duration of 12 weeks is included.
- G. Performance of a final punchlist inspection and issuance of a Final Punchlist Report. It is assumed that all four buildings will be able to be inspected on the same date.
- H. Updating of the design documents in CAD at construction completion based on the installing contractor's as-built documentation.
- I. Construction meetings and site visits beyond the scope described above (while not anticipated) will be provided on an hourly basis according to our current rate schedule.

#### 9. ADDITIONAL SERVICES

- A. Reimbursable expenses include travel related costs, CAD plots, blueprinting, and photocopying as per the enclosed Schedule of Fees. Overnight delivery services will be billed at cost plus 10% administrative fee. We do not charge for telephone calls.
- B. We assume that accurate architectural backgrounds are available (in CAD) and will be provided by others for our use as the basis for our documents. If existing such background drawings are not available in CAD, additional field documentation time and/or drafting time may be required.
- C. **It is assumed that the boiler replacements for all four buildings will be issued for bid as a single project. We have provided a supplemental Add Alternate price if multiple bid packages are required.**
- D. **Any and all asbestos, lead and other hazardous material testing and/or removal is excluded from our project scope and is assumed to be by others.**
- E. Audio/Visual, IT, Security, Civil, Structural, and Environmental engineering services, if required, are not included.
- F. Construction documents will be prepared utilizing the latest version of AutoCAD. Incorporating our design in a Building Information Model (BIM) is not included. Note that we are well qualified to deliver our design in Revit format for an additional fee if desired.
- G. LEED consulting services are not included. Note that we employ LEED Accredited Professionals (LEED AP, USGBC), Certified Energy Managers (CEM, AEE), Certified Energy Auditors (CEA, AEE) and High Performance Building Design Professionals (ASHRAE) and are well qualified to support any project sustainability objectives for an additional fee if desired.
- H. Value engineering services to redesign the project in an effort to reduce the construction cost are not included.
- I. We are assuming that drawings depicting the existing MEP&FP conditions in the space will be made available for our use in field documentation. If existing conditions drawings are not available, additional field documentation time may be required.

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**10. SCHEDULE**

- A. We understand the schedule requirements for the project, and specifically that all construction work must be substantially complete prior to the start of the 2019 heating season. We further understand that the final design deliverables must be delivered in one hundred twenty (120) days or less following award of the design contract.
- B. This agreement will terminate 52 weeks after date of acceptance. If client delays or revisions, regulatory approval delays or construction delays cause the project completion to extend beyond the termination date, additional services related to the project duration may be required.

**11. FEES**

- A. Our proposed fees for the above outlined services are lump-sum amounts as follows.

Preliminary Design (25%)	\$ 15,000.00
Final Design (44%)	\$ 26,000.00
Bidding Phase (1%)	\$ 800.00
<u>Construction Phase (30%):</u>	<u>\$ 17,500.00</u>
Total:	\$ 59,300.00

Add Alternate for Multiple (Individual) Bid Packages & Construction Projects \$ 5,000.00

- B. The above design fee is based on the outlined scope of work. If additional design and coordination time is justified by an extended scope of work, extensive revisions or revisions due to budget demands, additional charges will be discussed at that time.

**12. ACCEPTANCE**

- A. This proposal may be accepted by signing and returning an acceptance copy. This proposal is valid for 60 days from date of issue.

**13. TERMS AND CONDITIONS**

- A. The work will be performed under our Standard Terms and Conditions dated January 1, 2018, a copy of which is attached.

Thank you for considering our firm for your engineering needs. We look forward to working with you on this interesting project.

Very truly yours,  
BECHT ENGINEERING BT, INC.

A handwritten signature in black ink, appearing to read "E.C. Collins".

Eric C. Collins, P.E.  
Division Manager



Becht Engineering BT, Inc. ■ 410 Richmond Avenue ■ Point Pleasant Beach, NJ 08742  
 Tel: 732-714-8900 ■ Fax: 732-714-2380 ■ www.bechtbt.com

**Professional Services – Schedule of Fees – 2018**

**Engineering Design, Evaluation, Project Management and Construction Support Services:**

<u>Tier</u>	<u>Title(s)</u>	<u>Rate</u>
1	Principal, Executive Consultant	\$ 235.00 per hour
2	Division Manager, Associate	\$ 215.00 per hour
3	Discipline Leader, Lead Engineer, Technical Specialist	\$ 195.00 per hour
4	Lead Project Manager	\$ 175.00 per hour
5	Senior Project Manager, Senior Engineer, Lead Designer	\$ 160.00 per hour
6	Project Manager, Project Engineer, Senior Designer	\$ 140.00 per hour
7	Assistant Project Manager, Project Designer, Sr. Construction Inspector	\$ 125.00 per hour
8	Designer, Senior CAD Operator, Construction Inspector	\$ 110.00 per hour
9	CAD Operator, Senior Project Assistant	\$ 90.00 per hour
10	Project Assistant	\$ 75.00 per hour

**Forensic Engineering, Legal Support, Case Preparation, Research, Analysis, Consultation Services:**

Rates available upon request

**Deposition, Arbitration and Court Testimony:**

Rates available upon request

**Reimbursable Expenses:**

Photocopies - B&W: 8.5"x11" - \$ 0.20 each, 11"x17" - \$ 0.25 each (not billed for incidental amounts)  
 Photocopies - Color: 8.5"x11" - \$ 2.50 each, 11"x17" - \$ 3.00 each  
 Electronic Files on CD: \$50.00 each ✕  
 Bond Plots: \$ 2.50 per square foot  
 Bond Print Reproduction or Scanning: \$0.75 per square foot  
 Mileage: \$ 0.75 per mile ✕  
 Thermographic Camera: \$ 150.00 per hour plus operator ✓  
 Fiberoptic Camera: \$ 50.00 per hour plus operator —  
 Electronic Submission of Permit Drawings: \$15.00 per drawing

Other reimbursable costs such as travel expenses, delivery services, photographs, and equipment rental will be billed at cost plus 10% for Administrative Expense. Computer costs are included in the rates. Rates for special purpose software will be quoted with the proposal. Rates for specialized equipment use will be quoted as required. Billing rates are subject to review and adjustment every 12 months on January 1 of each year.

Terms are net 30 days and 1.5% per month on overdue accounts plus the cost of collection, including court costs and legal fees.  
 Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180841

August 30, 2018



## RELEVANT SIMILAR PROJECT EXPERIENCE

### **Middlesex County Buildings B & C at the Highways & Bridges Complex**

North Brunswick, New Jersey

Mechanical, electrical, and plumbing engineering evaluation services for the development of concepts and alternatives for the replacement of the existing boiler at Buildings B & C at the Highways & Bridges Complex in North Brunswick.

Providing design services to the County on this project. Based on our report, the County decided to provide new natural gas-fired heating equipment for both Building B and C. The existing boiler in Building B will be replaced with one small high efficiency boiler. New natural gas-fired low-intensity infra-red space heating equipment will be installed in Building C. Both buildings will replace the hydronic H&V units with natural gas-fired H&V units. A high efficiency natural gas fueled domestic water heater will be added to Building B and a high efficiency natural gas fueled domestic water heater will be added to Building C.

### **Cape May County Crest Haven Nursing Home & Rehabilitation Center**

Cape May Courthouse, New Jersey

A significant upgrade of HVAC and plumbing systems was performed. Included was the replacement of all domestic hot and cold water and sanitary piping systems. The inefficient chiller and oversized boilers were replaced with gas fired rooftop units. Additionally, all existing rooftop units were replaced.

### **Fort Lee School District**

Fort Lee, New Jersey

#### *Fort Lee School #4*

- MEP/FP systems designs and structural engineering for renovations to Fort Lee School #4, including the removal and replacement of existing boilers, terminal unit ventilators, exhaust systems, and mechanical systems. New systems provide heating and ventilating as well as air conditioning.

#### *Fort Lee Lewis F. Cole Middle School*

- Design of the replacement of two existing boilers with high efficiency modular boilers.

#### *Fort Lee School # 1*

- Design of the replacement of the existing hot water boiler with high efficiency modular boilers and replacement of unit ventilators in the Whiteman Wing.

#### *High School Mechanical Upgrades*

- Consulting mechanical, electrical, and plumbing engineering services for the boiler upgrade, domestic water heater upgrade, and piping insulation at the High School associated with the Energy Savings Improvement Project (ESIP).

#### *School #2 Mechanical Upgrades*

- Consulting mechanical, electrical, and plumbing engineering services for the conversion of School #2 from electric heat to natural gas fired hot water heating associated with the Energy Savings Improvement Project (ESIP). The scope of this work includes a new natural gas fired boiler plant, a replacement natural gas fired domestic water heater, and 27 replacement unit ventilators to provide hot water coil heating in lieu of electric heating.

August 30, 2018



### **Harrington Park School District**

Harrington Park, New Jersey

Mechanical, electrical, and plumbing systems for the upgrade to the existing steam boiler plant serving the Harrington Park School. The scope of the work consists of the design of the replacement of the existing steam boilers with two 2,000 MBH natural gas fired modulating, condensing boilers, which includes combustion air ductwork, flue venting, condensate disposal, pumps, piping, insulation, and controls.

### **Bound Brook School District**

Bound Brook, New Jersey

Mechanical, electrical, plumbing and fire protection engineering design services for boiler replacements at the Smalley Middle School and Lamonte Elementary School Annex in Bound Brook, New Jersey.

### **New Jersey City University**

Jersey City, New Jersey

#### *JMAC Boiler and Chiller Plant Upgrade*

- Mechanical and electrical systems designs and evaluations associated with the JMAC building at NJCU. The building was constructed in 1993 and serves as the main athletic facility for NJCU. Our professionals conducted a feasibility study for the boiler plant and chiller plant and made recommendations for replacements. Based on the feasibility study, we designed the boiler plant upgrades, chiller plant upgrades, and gymnasium air conditioning system upgrades.

#### *Co-op Dormitory Boiler and Chiller Plant Upgrade*

- Mechanical and electrical systems designs and evaluations associated with the Co-op dormitory building at NJCU. The Co-op Dormitory is a corridor-style facility with common area bathrooms and study lounges for freshman and first year dorm students. Our professionals conducted a feasibility study for the boiler plant and chiller plant and made recommendations for replacements. Based on the feasibility study, we designed the boiler plant upgrades, chiller plant upgrades, and rooftop units.

### **Brick Township School District**

Brick, New Jersey

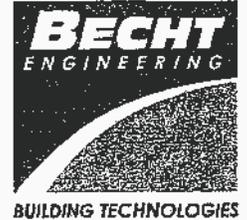
Replacement of existing boilers and hot water pumps at Herbertsville Elementary School in Brick, NJ.

### **Newark Public Schools**

Newark, New Jersey

Consulting engineering services related to the performance of mechanical and fire/life safety surveys and the preparation of accompanying reports for 13 schools in the Newark Public Schools system. Reviews included: boiler plant; DHW plant; AHUs/RTUs serving the cafeteria, gym, auditorium, and other big box spaces; exhaust fans; unit ventilators; fire pump; fire alarm system; emergency generator; and main electrical service.

August 30, 2018



**Pope John XXIII High School  
School Building Addition**  
Sparta, New Jersey

On behalf of Pope John XXIII High School, a private high school in Sparta, New Jersey, HQW Architects retained Becht Engineering BT for engineering services for a three level addition to the existing school building. The addition was to include approximately 55,000 square feet consisting of new general classrooms, science classrooms, toilet rooms, storage rooms, a faculty area, an auditorium, as well as an expansion to the existing library. The mechanical design included a central gas-fired boiler plant and a central chilled water plant to serve heating and cooling coils in new HVAC equipment serving the addition.

**Georgian Court University Gavan Library Building**  
Lakewood, New Jersey

Design of the replacement of one of the existing boilers which was leaking. The project included utilizing a cast iron modular boiler which could be assembled in the space, since access was limited.

**Raritan Valley Community College**  
North Branch, New Jersey

Becht Engineering BT, Inc. provided mechanical, electrical, plumbing, and fire protection engineering services for a new Workforce Training Center building. The facility is approximately 40,000 SF and houses instructional space and related support space for workforce training for:

- Allied Health;
- Cosmetology;
- Environmental Control Technology/AC;
- Machining/Advanced Manufacturing Technology;
- Automotive/Small Engine Technology; and
- Cyber Security Technology.

Our firm was responsible for the design of a central chilled water plant, boiler plant, and domestic hot water plant. Our design also included a compressed air system for the automotive laboratory.

**Newark Board of Education**  
Newark, New Jersey

Responsible for boiler room upgrades for 20 schools. Multiple initial preliminary designs were prepared to determine the most cost effective design. Final designs and specifications were then engineered. Rehabilitations included burner conversion to natural gas, boiler replacement, domestic hot water system replacement or upgrade, new piping, water treatment systems, pump replacements or rehabilitations, lighting, power, and painting. Construction management services were also provided. Project costs were consistently within 10% of our budget cost estimates.

**Von E. Mauger Middle School**  
Middlesex, New Jersey

Design of the replacement of the existing boiler plant. The design included the phasing of the boiler installation to allow for the building heating to remain active throughout construction.

Introduced on: October 23, 2018  
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County of Passaic

August 30, 2018

**North Jersey District Water Supply Commission**

Wanaque, New Jersey

Boiler replacement, heating equipment replacement and piping renovations were engineered for a maintenance and garage building.

**6th Street Fire Headquarters**

Ocean City, New Jersey

Replacement of the existing boiler and four apparatus bay hydronic unit heaters at the 6th Street Fire headquarters in Ocean City, NJ.

**Nestle**

Freehold, New Jersey

Mechanical engineering services for the design of a new, dedicated high-pressure steam (HPS) line to serve the jarline AHU directly from the boiler plant and separate the steam service from the main HPS line that serves the coffee processes at the Nestle facility in Freehold, NJ.

**YMCA of Newark**

Newark, New Jersey

Provided boiler replacement, fire protection systems, window replacements and chimney replacement for this recreation and residential facility. We provided complete project oversight from conception through final construction, including design, bidding assistance, construction phase inspection services and close-out procedures.

## BECHT ENGINEERING BT, INC.

### STANDARD CONTRACT TERMS AND CONDITIONS

1. **DUTIES AND RESPONSIBILITIES.** Becht Engineering BT, Inc. (the "Engineer") agrees to provide those professional services set forth in the Scope of Services described in the letter proposal or other written agreement (the "Proposal") to the party named therein (the "Client"). Additional services may be performed if requested, subject to an agreed upon revision in the Scope of Services and authorized fee. These Standard Contract Terms and Conditions apply to any services that the Engineer provides to the Client, regardless of whether such services are set forth in writing.
  
2. **CONTRACT DOCUMENTS.** The Engineer and the Client have entered into a contract. The Documents include the Proposal and these Standard Contract Terms and Conditions which are incorporated into the Proposal. The Proposal and Standard Contract Terms and Conditions, taken together, form the contract between the parties (the "Contract").
  
3. **INFORMATION FURNISHED BY CLIENT.** Client shall be responsible for, and Engineer may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by Client to Engineer pursuant to this Contract. Engineer may use such requirements, reports, data and information in performing or furnishing services under this Contract to the extent that the Engineer determines to be appropriate.
  
4. **ENVIRONMENTAL CONDITION OF SITE.**
  - 4.1 Client has disclosed to Engineer in writing the existence of all known and suspected hazardous materials or toxic substances located at or near the Project Site, including type, quantity, and location.
  
  - 4.2 Client represents to Engineer that to the best of its knowledge no hazardous materials or toxic substances, other than those disclosed in writing to Engineer, exist at the Site. In the event that Client becomes aware of or suspects the existence of hazardous materials or toxic substances at the Project Site prior to the completion of the Engineer's services, the Client will so notify the Engineer in writing immediately.
  
  - 4.3 It is acknowledged by both parties that the Engineer does not provide any services related to hazardous materials or toxic substances. If Engineer or any other party encounters any undisclosed hazardous materials or toxic substances at the Project Site, or if investigative or remedial action, or other professional services, are necessary with respect to disclosed or undisclosed hazardous materials or toxic substances at the Project Site, then Engineer may, at its option and without liability for any damages, suspend performance of services on the portion of the Project affected thereby until Client: (1) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the hazardous materials or toxic substances; and (2) warrants to the satisfaction of the Engineer that the Site is in full compliance with applicable Laws and Regulations.
  
5. **USE OF DOCUMENTS.**
  - 5.1 Engineer shall retain an ownership interest (including the copyright and the right of reuse at the discretion of the Engineer) in all documents and instruments of service in respect to this Project (the "Documents"), whether or not the Project is completed.

Client shall not rely in any way on any Document unless it is in printed form, signed or sealed by the Engineer or one of its consultants.

- 5.2 A party may rely upon any data or information set forth on paper (also known as hard copies) that the party receives from the other party by mail, hand delivery, or facsimile. Files in electronic media format of text, data, graphics, or other types that are furnished by one party to the other are furnished only for convenience, not reliance by the receiving party. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.
- 5.3 When transferring documents in electronic media format, the transferring party makes no representations as to long term compatibility, usability, or readability of such documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by the documents' creator.
- 5.4 If Engineer, at Client's, request verifies or adapts any Documents for extensions of the Project or for any other project, then Client shall compensate Engineer at rates in an amount to be agreed upon by Client and Engineer.
- 5.5 Client may make and retain copies of Documents for information and reference in connection with use on the Project by Client. Engineer grants Client a license to use the Documents on the Project and extensions of the Project, subject to the following limitations: (1) Client acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Client or others on extensions of the Project or on any other project without written verification by Engineer; (2) any such use or reuse, or any modification of the Documents, without written verification by Engineer, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability to or responsibility by Engineer or Engineer's Consultants; (3) Client shall indemnify and hold harmless Engineer and Engineer's Consultants from all claims, damages, losses, and expenses, including attorneys' fees and other costs of defense, arising out of or resulting from any use, reuse, or modification without written verification, completion, or adaptation by Engineer; (4) such limited license to Client shall not create any rights in or in favor of third parties.

6. **STANDARD OF CARE.** Services performed by the Engineer under the Contract will be conducted in a manner consistent with that level of care and skill ordinarily exercised by reasonable members of the Engineer's profession practicing under similar circumstances in the same or similar locality (the "Standard of Care"). Engineer makes no other warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services, including without limitation warranties of merchantability or fitness for a particular purpose. The Engineer shall perform, at its cost and expense and no charge or expense to the Client, corrective professional services necessary to remedy services that, as agreed to by the Engineer, do not comply with this Standard of Care. The Client shall give prompt written notice to the Engineer that it believes Engineer's services or a portion thereof, do not conform to the required Standard of Care so that the Engineer can evaluate the Client's claim. Upon the Engineer's agreement that the services fail to comply with this Standard of Care, the Engineer shall perform those corrective professional services required to remedy the non-conforming services. It is specifically understood and agreed that the Client's sole and exclusive remedy, whether in contract, tort or otherwise, for non-conforming services, shall be the performance of corrective professional services by the Engineer at no cost or charge to the Client.

7. **OBSERVATION SERVICES.**

- 7.1 If required under the scope of services, the Engineer will provide personnel to observe and report on the specific aspects of phases of construction in accordance with the agreed Scope of Services. If observational services are required, the Engineer's services do not include supervision or direction of the actual work of any contractor, contractor's employees, agents, or subcontractors. Client agrees to notify the contractor accordingly. The contractor shall also be informed by Client that neither the presence of Engineer's field representatives nor the observation by the Engineer shall excuse the contractor for defects or omissions in contractor's work.
- 7.2 It is understood that the contractor will be solely and completely responsible for working conditions on the job site, including safety of all personnel and property during the performance of the work, and these requirements will apply continuously and not be limited to normal working hours. Any monitoring of the contractor's performance conducted by Engineer's personnel is not intended to include review of the adequacy of the contractor's safety measures, in, on or near the construction site. The Engineer shall not be responsible for any contractor's failure to observe or comply with the Occupational Safety and Health Act of 1970, and regulations or standards promulgated there under, or any State, County or municipal law or regulation of similar import or intent.
- 7.3 When required under the Scope of Services, the Engineer will observe construction for compliance with the engineering design. The Engineer shall not supervise, direct or have control over Contractor's Work, nor shall Engineer have authority or responsibility for the means, methods, techniques, or procedures of construction selected by the Contractor, nor for the failure of the Contractor to comply with Laws or Regulations applicable to Contractor's furnishing and performing the Work. Engineer assumes no responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Documents. Engineer shall not be responsible for the acts or omissions of any Contractor(s), subcontractor, or supplier, or any of the Contractor's agents or employees or any other persons (except Engineer's own employees) at the site or otherwise furnishing or performing any of the Contractor's Work; or for any decisions made on interpretations or clarification of the Documents given by Client without consultation and advice of Engineer.

8. **SHOP DRAWINGS AND SAMPLES.** Engineer shall review or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Documents. Such reviews or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.

9. **INSPECTIONS AND TESTS.** Engineer shall require such special inspections or tests of Contractor's work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply

with the requirements of the Documents. Engineer shall be entitled to rely on the results of such tests.

**10. CONTRACTOR'S APPLICATIONS FOR PAYMENT.** If required under the scope of services, Engineer shall, based on Engineer's observations as an experienced and qualified design professional, upon review of Contractor's Applications for Payment and accompanying supporting documentation:

10.1 Determine the amounts that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Client, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Documents).

10.2 By recommending any payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Documents. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Client free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Client and contractor that might affect the amount that should be paid.

**11. TERMINATION, SUSPENSION.** The Contract may be terminated by either party upon seven (7) days written notice. In the event of termination, the Engineer shall be paid for services performed to the termination date plus reasonable termination expenses.

**12. FORCE MAJEURE.** Performance of any obligation under this contract may be suspended by the Engineer, without liability to the Client, if the failure of the performance arises from causes beyond the control and without fault or negligence of the Engineer. Examples of these causes are (a) acts of God or of the public enemy, (b) acts of the Government, (c) fire or explosion, (d) floods, (e) epidemics, (f) quarantine restrictions, (g) strikes, (h) freight embargoes and (i) unusually severe weather. The affected party shall invoke this provision by promptly notifying the other party in writing of the nature of the contingency and the

estimated extent and duration of the suspension. The Contract shall otherwise remain unaffected.

### 13. INVOICES, PAYMENTS.

- 13.1. Engineer will submit invoices to Client monthly or on an agreed milestone basis as set forth in the Proposal and a final invoice upon completion of services. Payment is due upon presentation of each invoice and is past due thirty (30) days from the invoice date. Client agrees to pay a service charge of one and one-half (1 1/2) percent per month (18% per annum) or fraction thereof on past due payments under the Contract. If any invoice remains unpaid for a period in excess of sixty (60) days, the Engineer reserves the right to pursue all appropriate rights and remedies available to it at law or equity or by any other provisions hereof, and shall in addition have the right to any or all of the following specific remedies:
- (a) declare the Contract terminated;
  - (b) cease any or all services agreed upon under the Contract;
  - (c) retain all drawings, information, data or other documentation without recourse and demand the return of any documentation in possession of Client; and
  - (d) institute suit for the amounts owed plus additional costs as set forth below, including all costs of collection.
- 13.2. Payment to the Engineer by the Client is a material consideration of the Contract. In the event that any unquestioned or uncontested invoice or portions thereof submitted by the Engineer are not paid by the Client, the Client shall be in material breach of this Agreement. Therefore, the Engineer has a right to suspend services for non-payment, following written notification to the Client. The Engineer shall not be liable, nor in any way be responsible for damages, delays or increased costs that may occur as a result of the Engineer's suspension of services. The Client shall hold harmless, indemnify, and defend the Engineer for claims that arise due to any suspension.
- 13.3. The covenants and obligations of Engineer hereunder are separate and independent from one another. Client's obligations to pay invoices and other amounts payable hereunder, and to perform its obligations hereunder, shall be fully enforceable and shall not be impaired or excused, notwithstanding any breach by Engineer hereunder. No invoices or other amounts payable hereunder shall be subject to reduction, delay, offset, withholding or other defense.
- 13.4. Engineer shall maintain receipts and other documentation of reimbursable expenses for a period of two years. These will be available for audit by Client during normal business hours. Copies of receipts and similar documentation will not be attached to the invoice, but may be requested for an additional 5% service charge.
- 13.5. If, as a result of Engineer's relationship with the Client or the Contract, the Engineer is subpoenaed or otherwise called as a fact witness for any legal proceedings, the Client agrees to compensate the Engineer in accordance with the Engineer's current fee schedule.

14. **ASSIGNS.** Neither the Client nor the Engineer may delegate, assign, sublet, or transfer his duties or interest in the Contract without the written consent of the other party, except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Contract. Nothing contained in this paragraph shall prevent Engineer from employing such independent professional associates and consultants as Engineer may deem appropriate to assist in the performance of services hereunder.
15. **DISPUTES.** In the event that Client institutes suit against the Engineer because of any alleged failure to perform, or any alleged error, omission, or negligence, and if such suit is withdrawn or dismissed, or if judgment is rendered for the Engineer, Client agrees to reimburse the Engineer or pay any and all costs and all other expenses of defense, including without limitation, Engineer's attorney's fees and the fees of expert witnesses, immediately following withdrawal or dismissal of the case or immediately upon judgment being rendered on behalf of the Engineer.
16. **NOTICES.** All notices required or permitted to be given pursuant to this Contract shall be delivered in person or sent by registered mail, postage pre-paid to the parties at the addresses set forth in the Proposal. Either party may change the address to which the notice should be sent by sending a notice in accordance with this paragraph.
17. **PHOTOGRAPHY.** The Engineer shall have the right to include photographic or artistic representations of its design for the Project among engineer's promotional and professional materials. The Engineer shall be given reasonable access to the completed Project to make such representations. However, the Engineer's material shall not include Client's confidential or proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by Client to be confidential or proprietary.
18. **ENTIRE AGREEMENT.** This Contract represents the entire and integrated agreement between the parties and supercedes all prior negotiations, representations or agreements, either written or oral. This Contract may be amended only by written instrument signed by both parties.
19. **NO THIRD-PARTY BENEFICIARY.** Nothing contained in this Agreement shall create any third-party beneficiary rights against either party.
20. **ACCRUAL OF CLAIMS.** To the fullest extent permitted by law, all causes of action arising under this Contract shall be deemed to have accrued, and all statutory periods of limitation shall commence no later than the date of Substantial Completion.
21. **WARRANTY OF AUTHORITY TO SIGN.** The persons executing this Contract warrant that they have the authority to sign as, or on behalf of the Client or the party for whose benefit the Engineer's services are rendered. If such persons do not have such authority, they agree that they are personally liable for all breaches of this Contract and that any action against them for breach of such warranty, Engineer's attorney's fee shall be included in any judgment rendered.
22. **SEVERABILITY.** In the event that any provision herein shall be deemed invalid or unenforceable, the other provisions hereof shall remain in full force and effect, and binding upon the parties hereto.



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 10, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Design Professional Services for Boiler Replacements  
For various Passaic County Facilities  
**AWARD OF CONSULTING DESIGN SERVICES**

Dear Members of the Board:

This Office is in receipt of a proposals for preparing bidding and construction documents for boiler replacements in various County Facilities.

Request for proposals were sent to various consultants from RFQ 18-038 for Professional Engineers, Architects, Land Surveyors, Planners, Landscape Architects, Environmental Health Specialists.

The following proposal were received:

<u>Name of Bidder</u>	<u>Amount</u>
1. Becht Engineering BT Inc. 410 Richmond Avenue Point Pleasant Beach, NJ 08742	\$60,800.00
2. EI Associates Architects Engineering and Construction 8 Ridgedale Avenue Cedar Knolls, NJ 07927	\$63,500.00
3. CP Professional Services 35 Sparta Avenue Sparta, NJ 07871	\$69,800.00
4. CHA Design and Construction Solutions 1639 Route 10 East Suite 103 Parsippany, NJ 07054	\$110,000.00
5. Associated Technology Inc. 695 Route 46 West Suite 102 Fairfield, NJ 07004	\$146,000.00
6. H2M Architects and Engineers 119 Cherry Hill Road Suite 110 Parsippany, NJ 07054	\$196,851.00

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180841

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #5 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2017 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, PATERSON, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180842							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION FOR CHANGE ORDER #5 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2017 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, PATERSON, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NJ**

**WHEREAS** a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2017 Roadway Resurfacing Project in Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, West Milford, and Woodland Park, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting a deduction of \$82,490.86 in the contract amount; and

**WHEREAS** this change reflects reductions in quantities that are not expected to be required for the balance of the Project, as evidenced in attached letter dated October 11, 2018; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on October 10, 2018 who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 5 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated October 11, 2018 and attached hereto, be and the same is hereby approved.

## CHANGE ORDER NO. 5

## 1. DESCRIPTION AND VALUE OF CHANGE

See October 11, 2018 letter attached hereto

Deduction	\$ 82,490.86
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## REASON FOR CHANGE

See October 11, 2018 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 4,140,215.00
Previous Additions		\$ 313,781.12
Total		\$ 4,453,996.12
Previous Deductions		\$ 183,520.14
Net Prior to This Change		\$ 4,270,475.98
Amount of This Change	Deduct	\$ 82,490.86
Contract Amount to Date		\$ 4,187,985.12

October 23, 2018



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

October 11, 2018

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2017 Roadway Resurfacing  
Change Order #5 (Deduct)

Members of the Board:

Attached for your approval is Change Order #5 (Deduct) to be issued to the Contractor, reflecting a decrease in the in the contract amount.

This change order reductions in quantities that are not expected to be required for the balance of the project.

The total amount of the decrease is \$82,490.86 resulting in a new contract amount of \$4,187,985.12.

This change order also includes an increase in the contract time of 150 days due two factors:

- The late advertising and resulting late start in 2017 of this project
- The 2016 Transportation Trust Fund shutdown caused all of Passaic County paving projects, as well as other jurisdiction projects to be pushed into 2017. This caused the 2017 project to experience delays due to scheduling conflicts.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of October 10, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #5 in the amount of -\$82,490.86 with a time extension of 150 days.

Very truly yours

Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment:

TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180842

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 5 (Deduct)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: October 2, 2018

PROJECT TITLE: 2017 Roadway Resurfacing  
 LOCATION: Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, W. Milford, W. Par  
 DATE OF CONTRACT: August 18, 2017  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Deduct</b>					
10	Traffic Safety Services	-1.00	Allow	\$ 8,000.00	-\$8,000.00
13	Excavation Test Pit	-49.00	CY	\$ 0.50	-\$24.50
14	Repair Concrete Bridge Deck, Type B	-100.00	SY	\$ 1.11	-\$111.00
16	HMA Base Repair	-1800.00	SY	\$ 0.21	-\$378.00
20	1 1/2" QP Stone	-108.50	Ton	\$ 104.00	-\$11,284.00
21	Repair Concrete Bridge Deck, Type C	-150.00	SY	\$ 4.44	-\$666.00
22	Repair Concrete Bridge Deck, Type A	-2.00	SY	\$ 147.72	-\$295.44
24	18" RCP CI V	-50.00	LF	\$ 1.30	-\$65.00
29	Inlet, Type E	-5.00	UN	\$ 2.93	-\$14.65
30	Manhole, 4' Diameter	-5.00	UN	\$ 6.30	-\$31.50
32	Set Inlet Type A Casting	-4.00	UN	\$ 7.40	-\$29.60
33	Set Inlet Type B Casting	-15.00	UN	\$ 1.80	-\$27.00
34	Set Inlet Type E Casting	-4.00	UN	\$ 9.30	-\$37.20
35	Set New MH Casting Supplied by Others	-35.00	UN	\$ 1.20	-\$42.00
36	Reconstructed Inlet Type B w/New Casting	-28.00	UN	\$ 1.80	-\$50.40
37	Reconstructed Inlet Type E w/New Casting	-5.00	UN	\$ 2.90	-\$14.50
38	Bicycle Safe Grate	-18.00	UN	\$ 1.40	-\$25.20
39	Curb Piece Type N-Eco	-75.00	UN	\$ 0.90	-\$67.50
42	Concrete Sidewalk 4" Thick	-364.94	SY	\$ 66.75	-\$24,359.75
45	Detectable Warning Surface CIP	-42.00	SY	\$ 164.40	-\$6,904.80
46	Detectable Warning Surface Surface Mount	-5.00	SY	\$ 164.40	-\$822.00
48	HMA Berm	-3000.00	LF	\$ 5.00	-\$15,000.00
49	Set MH Casting	-50.00	UN	\$ 6.30	-\$315.00
50	HMA Surface Course 1 1/2" Thick	-25.00	Ton	\$ 69.40	-\$1,735.00
51	Reset Brick Pavers	-22.30	SY	\$ 76.75	-\$1,711.53
62	Reconstructed Inlet Type D w/Existing Casting	-5.00	UN	\$ 6.30	-\$31.50
68	Reconstructed Inlet Type A w/Existing Casting	-5.00	UN	\$ 6.30	-\$31.50
69	Reconstructed Inlet Type B w/Existing Casting	-27.00	UN	\$ 1.90	-\$51.30
70	Reconstructed Inlet Type E w/Existing Casting	-5.00	UN	\$ 15.00	-\$75.00
80	Underdrain, Type F	-210.00	LF	\$ 49.00	-\$10,290.00
	<b>Total Deduct</b>				<b>-\$82,490.86</b>

**1. DESCRIPTION AND VALUE OF CHANGE (Cont')**

DEDUCT FROM THE AMOUNT OF CONTRACT.....	-\$82,490.86
ORIGINAL DATE FOR COMPLETION.....	January 0, 1900
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	150 Calendar Days
NEW DATE FOR COMPLETION IS.....	May 29, 1900

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180842

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 5 (Deduct)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: October 2, 2018

PROJECT TITLE: 2017 Roadway Resurfacing  
 LOCATION: Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, W. Milford, W. Par  
 DATE OF CONTRACT: August 18, 2017  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

2. REASON FOR CHANGE

All Items

As-Built Quantities to date due to conditions encountered in the field and adjustments made by the Project Engineer.

Time Extension

Time extension is required due to late advertisement and late start in 2017. Late start resulted from the Transportation Trust Fund freeze in 2016, pushing the 2016 roadways almost entirely into 2017.

ORIGINAL CONTRACT AMOUNT.....	\$4,140,215.00
PREVIOUS ADDITIONS.....	\$313,781.12
TOTAL.....	\$4,453,996.12
PREVIOUS DEDUCTIONS.....	-\$183,520.14
NET PRIOR TO THIS CHANGE.....	\$4,270,475.98
AMOUNT OF THIS CHANGE.....	-\$82,490.86
CONTRACT AMOUNT TO DATE.....	\$4,187,985.12

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith Sondy

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Inspector)

Reviewed By and Recommended for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
 (Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

Introduced on: October 23, 2018 Freeholder - Director  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180842

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #6 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2017 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, PATERSON, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:  
  
\_\_\_\_\_  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:  
  
\_\_\_\_\_  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works  
\_\_\_\_\_  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20180843</b>						
Meeting Date		10/23/2018						
Introduced Date		10/23/2018						
Adopted Date		10/23/2018						
Agenda Item		k-18						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION FOR CHANGE ORDER #6 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2017 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, PATERSON, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NJ**

**WHEREAS** a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2017 Roadway Resurfacing Project in Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, West Milford, and Woodland Park, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting an increase of \$194,037.97 in the contract amount; and

**WHEREAS** this change order reflects increases in quantities due to as-built quantities, as evidenced in attached letter dated October 11, 2018; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on October 10, 2018 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 6 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated October 11, 2018 and attached hereto, be and the same is hereby

## CHANGE ORDER NO. 6

## 1. DESCRIPTION AND VALUE OF CHANGE

See October 11, 2018 letter attached hereto

Addition	\$ 194,037.97
----------	---------------

## REASON FOR CHANGE

See October 11, 2018 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 4,140,215.00
Previous Additions		\$ 313,781.12
Total		\$ 4,453,996.12
Previous Deductions		\$ 266,011.00
Net Prior to This Change		\$ 4,187,985.12
Amount of This Change	Add	\$ 194,037.97
Contract Amount to Date		\$ 4,382,023.10

October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$194,037.97

APPROPRIATION: G-01-45-700-018-911

PURPOSE: Resolution for change order #6 for Smith Sony Asphalt Construction Company as it pertains to the 2017 Roadway resurfacing project in various Passaic County Cities.



Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

October 11, 2018

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2017 Roadway Resurfacing  
Change Order #6 (Add)

Members of the Board:

Attached for your approval is Change Order #6 (Add) to be issued to the Contractor, reflecting an increase in the in the contract amount.

This change order reflects increases in quantities due to as-built quantities.

- The increase in the Asphalt Price Adjustment is mandated by NJ Statute.
- Other increases are as-built and, to some degree, offset by decreases in similar items.

The total amount of the increase is \$194,037.97 resulting in a new contract amount of \$4,382,023.10.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of October 10, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #6 in the amount of \$194,037.97.

Very truly yours

Timothy R. Marten, P.E.  
Assistant County Engineer

Attachment:

TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180843

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 6 (Add)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: October 2, 2018

PROJECT TITLE: 2017 Roadway-Resurfacing  
 LOCATION: Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, W. Milford, W. Park  
 DATE OF CONTRACT: August 18, 2017  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Add</b>					
9	Traffic Director Flagger	454.5	MH	\$ 70.00	\$31,815.00
11	Asphalt Price Adjustment	1	Allow	\$ 17,977.73	\$17,977.73
31	Reset Existing Castings	110	UN	\$ 630.00	\$69,300.00
40	Clean Drainage Structure	10.00	UN	\$ 100.00	\$1,000.00
43	Concrete Sidewalk Reinforced 6"	287.7	SY	\$ 72.77	\$20,935.93
44	Set inlet Type D Casting	12	UN	\$ 630.00	\$7,560.00
47	9"x18" Concrete Vertical Curb	65.1	LF	\$ 33.25	\$2,164.58
60	Traffic Markings Lines Thermoplastic 24"	70	LF	\$ 3.29	\$230.30
76	Extension Frame Type B	12	UN	\$ 175.00	\$2,100.00
83	Repair Inlet	65	UN	\$ 630.00	\$40,950.00
S-3	Traffic Stripes LL Thermo 4"	6	LF	\$ 0.74	\$4.44
	Total Adds				<b>\$194,037.97</b>
<b>Total Change Order</b>					<b>\$194,037.97</b>

**1. DESCRIPTION AND VALUE OF CHANGE (Con't)**

ADD TO THE AMOUNT OF CONTRACT.....	\$194,037.97
ORIGINAL DATE FOR COMPLETION.....	November 27, 2018
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	Calendar Days
NEW DATE FOR COMPLETION IS.....	November 27, 2018

**2. REASON FOR CHANGE**

**Item 11**

APA is mandated by State Statute and is calculated by formula using an oil price determined by NJDOT.

**Other Items**

As-built quantities, offset to some degree by similar items in Deduct change orders or required by conditions found in the field.



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

October 11, 2018

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2017 Roadway Resurfacing  
Change Order #6 (Add)

Members of the Board:

Attached for your approval is Change Order #6 (Add) to be issued to the Contractor, reflecting an increase in the in the contract amount.

This change order reflects increases in quantities due to as-built quantities.

- The increase in the Asphalt Price Adjustment is mandated by NJ Statute.
- Other increases are as-built and, to some degree, offset by decreases in similar items.

The total amount of the increase is \$194,037.97 resulting in a new contract amount of \$4,382,023.10.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of October 10, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #6 in the amount of \$194,037.97.

Very truly yours

Timothy R. Marten, P.E.  
Assistant County Engineer

Attachment:

TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180843

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE CITY OF CLIFTON TO UNDERTAKE ITS PROPOSED MAIN AVENUE STREETScape PROJECT AND FOR THE COUNTY OF PASSAIC TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE CITY OF CLIFTON, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20180844</b>						
Meeting Date		10/23/2018						
Introduced Date		10/23/2018						
Adopted Date		10/23/2018						
Agenda Item		k-19						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE CITY OF CLIFTON TO UNDERTAKE ITS PROPOSED MAIN AVENUE STREETScape PROJECT AND FOR THE COUNTY OF PASSAIC TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE CITY OF CLIFTON**

**WHEREAS** the Office of the Passaic County Engineer is in receipt of a Streetscape Encroachment Agreement for the Project entitled Main Avenue Streetscape for roadside improvements within Main Avenue (County Route 601) between Crooks Avenue and the northern limit of the Garden State Parkway overpass; and

**WHEREAS** under this proposed Project the City of Clifton will be constructing various improvements such as shade trees, decorative lights, waste receptacles, replacement sidewalks and signs, benches and other amenities, all to be placed within the County's right-of-way on Main Avenue; and

**WHEREAS** the County of Passaic requires an encroachment agreement for the Project in which all associated costs and maintenance be borne by the City of Clifton and which indemnifies the County from all claims of damages that may occur both before and after the Project as well as reserving the right of reconstruction of the roadway to the County of Passaic with no responsibility to replace above-mentioned items; and

**WHEREAS** this Agreement and all covenants herein shall extend to all future streetscape improvement projects along Main Avenue in the City of Clifton as approved by the County Engineer and issuance of a County Highway Opening & Use Permit; and

**WHEREAS** the Office of the County Engineer has reviewed the Streetscape Encroachment Agreement, and, by letter to the Board dated October 11, 2018, with the proposed Agreement, recommends that the Board grant permission to the City of Clifton to undertake the proposed Project (copy of letter and agreement attached hereto and made a part hereof); and

**WHEREAS** this Project was discussed at the Public Works and Buildings & Grounds Committee meeting on October 10, 2018 and recommended to the full Board for approval.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby grants permission to the City of Clifton to undertake its proposed Main Avenue Streetscape Project.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board be authorized to execute the attached Agreement with the City of Clifton for this proposed Project.

October 23, 2018



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 11, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: Main Avenue Streetscape  
Streetscape Encroachment Agreement  
Along Main Avenue  
City of Clifton

Members of the Board:

The Department of Engineering has received the attached encroachment agreement for the subject streetscape project.

This agreement specifies that all installation, maintenance and liability responsibilities for all items installed within the County Right-of-way as a result of the project rests with the City. It also reserves the right of reconstruction of the roadway to the County, with no responsibility to replace said items.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of October 10, 2018.

Very truly yours,

A handwritten signature in black ink, appearing to read "Timothy R. Mettlen".

Timothy R. Mettlen, P.E.  
Deputy County Engineer

Attachment

cc: County Administrator  
County Counsel  
Chairman, Public Works Committee

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180844

Streetscape Encroachment Agreement  
between The County of Passaic  
and The City of Clifton

THIS AGREEMENT, made this \_\_\_\_\_ day of 20\_\_, by and between the CITY of CLIFTON, New Jersey, having offices at 900 Clifton Avenue, Clifton, New Jersey (hereinafter referred to as the Municipality) and the COUNTY OF PASSAIC, having its principal offices at 401 Grand Street, Paterson, New Jersey 07505 (hereinafter referred to as the County).

WITNESSETH:

WHEREAS, the Municipality, through its project Main Avenue Streetscape, project, is proposing to construct roadside improvements within Main Avenue (County Route 601) between Crooks Avenue and the northern limit of the Garden State Parkway overpass.

WHEREAS, the Municipality will be constructing various improvements (shade trees, decorative lights, waste receptacles, replacement sidewalks and signs, benches and other amenities) within the County's right-of-way (ROW) on the above-mentioned Passaic County Roadway; and

WHEREAS, the County Engineer required the Municipality to enter into an Agreement with the County establishing the responsibilities of the Municipality for the items installed for the above-mentioned municipal sponsored improvement and/or enhancement project; and

WHEREAS, the Municipality is desirous of invigorating its economic base by completing this project to encourage local and nearby residents to shop and dine within its aesthetically enhanced commercial and business districts.

NOW THEREFORE, for consideration hereinafter stated, the Municipality and County hereby mutually agree as follows:

1. The Municipality covenants and agrees that it will be responsible for construction and maintenance of all items to be installed within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project. If any installed items become obsolete or abandoned, the Municipality will be responsible for replacement and/or removal, if required.
2. The County covenants and agrees that it will permit installation of the aforementioned improvements within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project.
3. The County further covenants and agrees that it will provide the Municipality with a letter supporting the above-mentioned project if requested.
4. The Municipality shall be wholly responsible for all costs associated with the installation, maintenance, replacement, and/or removal of any of the work associated trees and plantings, decorative lighting fixtures including electrical service costs, power bases, conduits, curbs, driveway aprons, signs, benches and other amenities.
5. The Municipality accepts all liability, holds harmless and indemnifies the County from any construction, maintenance, or any type of claims arising from the installation or future maintenance of the trees and plantings, decorative lighting fixtures including electrical service costs, power bases, conduits, curbs, driveway aprons, signs, benches and other amenities.
6. This agreement to install these trees and plantings, decorative lighting fixtures including electrical service costs, power bases, conduits, curbs, driveway aprons, signs, benches and other amenities acts as an Encroachment Permit granted to the Municipality, who shall accept all responsibility and liability arising as being the owner of these facilities.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NATIONAL DUST CONTROL CORP. FOR FLOOR MAT SERVICES AT VARIOUS PASSAIC COUNTY-OWNED BUILDINGS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180845							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

Res-Reg-20-2

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO  
NATIONAL DUST CONTROL CORP. FOR FLOOR MAT  
SERVICES AT VARIOUS PASSAIC COUNTY-OWNED  
BUILDINGS**

**WHEREAS** the Passaic County Superintendent of Buildings & Grounds recently reported that floor mat services from National Dust Control Corp. of Middlesex, New Jersey in the amount of \$18,300.00 were provided at various Passaic County-owned buildings, as listed in his letter dated October 15, 2018 attached hereto and made a part hereof; and

**WHEREAS** this expenditure will bring the total amount of floor mat services for year 2017 over the monetary threshold established under the Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

**WHEREAS** the said Board, by Resolution 06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay-to-Play law only under a fair and open process; and

**WHEREAS** the Passaic County Superintendent of Buildings & Grounds is requesting that the said Board make an exception in this case because of the fact the materials for these services have already been incorporated into County-owned buildings; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at its October 10, 2018 meeting and is recommending that the Board make an exception in this case; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution # 20-2018

Freeholders of the County of Passaic that it hereby

authorizes a non-fair and non-open contract to National Dust Control Corp. of Middlesex, New Jersey for floor mats used at various County-owned buildings throughout the County of Passaic.

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic if necessary.

October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$18,300.00

APPROPRIATION: 8-01-20-112-001-207

PURPOSE: Resolution authorizing an award of contract to National Dust Control Corp. for Floor Mat Services at Various Passaic County-Owed Buildings.



Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



**County of Passaic  
BUILDINGS & GROUNDS DEPT.**

151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07505

**Jack Nigro**  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (973) 592-2168  
E-MAIL: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

October 15, 2018

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Resolution Request- National Dust Control**  
200 Blackford Avenue  
Middlesex, NJ 08846-2599

Dear Mr. Glovin,

At the October 10, 2018 meeting of the Public Works and Buildings & Grounds Committee a request was heard for National Dust Control.

Description of Resolution- Resolution awarding a contract to National Dust Control for Floor Mat Service in the amount of \$ 18,300 for pending and upcoming invoices. Buildings & Grounds was unaware that other departments throughout the County Utilized National Dust Control as a vendor. Buildings & Grounds is over threshold and is requesting additional funds for the following locations.

**Locations being serviced are:**

- 80 Hamilton St (Social Services)
- 151 E. 11<sup>th</sup> St (Buildings & Grounds office)
- 77 Hamilton St (Courthouse)
- 401 Grand St (New Administration Bldg.)
- 501 River St (Procurement Center)
- 317 Pennsylvania Ave (Roads Dept.)
- 930 Riverview Dr. (Adult Day Care Center)
- 305 Old Ham Rd (Preakness Healthcare Center)

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

REGARDS,

  
JACK NIGRO  
SUPERINTENDENT  
BUILDINGS & GROUNDS  
JN/IT  
ENCLOSURE

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180845



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS  
 Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

Resolution awarding a contract to National Dust Control for Floor Mat Service in the amount of \$ 18,300 for pending and upcoming invoices. Buildings & Grounds was unaware that other departments throughout the County Utilized National Dust Control as a vendor. Buildings & Grounds is over threshold and is requesting additional funds for the following locations.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: \$ 18,300.00  
*REQUISITION #* R8-06419  
*ACCOUNT #* 8-01-20-112-001-207

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

- | 5. COMMITTEE REVIEW:                                     | DATE:             |
|--|-------------------|
| <input type="checkbox"/> Administration & Finance        | _____             |
| <input type="checkbox"/> Budget                          | _____             |
| <input type="checkbox"/> Health                          | _____             |
| <input type="checkbox"/> Human Services                  | _____             |
| <input type="checkbox"/> Law & Public Safety             | _____             |
| <input type="checkbox"/> Planning & Economic Development | _____             |
| <input checked="" type="checkbox"/> Public Works         | <u>10/10/2018</u> |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: October 23, 2018  Other: \_\_\_\_\_  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180845



**County of Passaic  
BUILDINGS & GROUNDS DEPT.**

151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07505

**Jack Nigro**  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (973) 592-2168  
E-MAIL: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

October 15, 2018

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Resolution Request- National Dust Control**  
200 Blackford Avenue  
Middlesex, NJ 08846-2599

Dear Mr. Glovin,

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Description of Resolution- Resolution awarding a contract to National Dust Control for Floor Mat Service in the amount of \$ 18,300 for pending and upcoming invoices. Buildings & Grounds was unaware that other departments throughout the County Utilized National Dust Control as a vendor. Buildings & Grounds is over threshold and is requesting additional funds for the following locations.

**Locations being serviced are:**

- 80 Hamilton St (Social Services)
- 151 E. 11<sup>th</sup> St (Buildings & Grounds office)
- 77 Hamilton St (Courthouse)
- 401 Grand St (New Administration Bldg.)
- 501 River St (Procurement Center)
- 317 Pennsylvania Ave (Roads Dept.)
- 930 Riverview Dr. (Adult Day Care Center)
- 305 Old Ham Rd (Preakness Healthcare Center)

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

REGARDS,

  
JACK NIGRO  
SUPERINTENDENT  
BUILDINGS & GROUNDS  
JN/IT  
ENCLOSURE

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180845

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE ROOF REPAIR PROJECT AT THE PASSAIC COUNTY SOCIAL SERVICES BUILDING AT 80 HAMILTON STREET IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180846							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

Res. Pk. 21-2

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND  
RECEIPT OF BIDS FOR THE ROOF REPAIR PROJECT AT  
THE PASSAIC COUNTY SOCIAL SERVICES BUILDING AT 80  
HAMILTON STREET IN PATERSON, NEW JERSEY**

**WHEREAS** the Passaic County Engineer's Office has received the Plans and Specifications for the Roof Repair Project at the Passaic County Social Services Building at 80 Hamilton Street in Paterson, NJ; and

**WHEREAS** the Office of the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

**WHEREAS** by letter dated October 11, 2018 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receive bids; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on October 10, 2018 who are recommending approval by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

October 23, 2018



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

October 11, 2018

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Passaic County Social Services Building  
Roof Repairs  
City of Paterson, NJ  
**AUTHORIZATION TO BID**

Members of the Board:

Specifications and drawings have been prepared by the Passaic County Engineering Department for various roof repairs for the Passaic County Social Services Building located at 80 Hamilton Street in Paterson NJ.

My office has reviewed these Plans and Specifications and finds them to be in conformance with Passaic County and other Engineering Standards.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee Meeting of October 10, 2018.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution and authorize the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jonathan C. Pera".

Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180846

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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Pasquale "Pat" Lepore

401 Grand Street  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO SABIR RICHARDSON AND WEISBERG ENGINEERING AND ARCHITECTURE (SRW) TO PROVIDE PROFESSIONAL ARCHITECTURAL/ENGINEERING CONSULTING SERVICES FOR ELEVATOR MODERNIZATION AND REFURBISHMENT IN VARIOUS PASSAIC COUNTY-OWNED FACILITIES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20180847</b>							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-22							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AWARDING A PROFESSIONAL SERVICES  
CONTRACT TO SABIR RICHARDSON AND WEISBERG  
ENGINEERING AND ARCHITECTURE (SRW) TO PROVIDE  
PROFESSIONAL ARCHITECTURAL/ENGINEERING  
CONSULTING SERVICES FOR ELEVATOR MODERNIZATION  
AND REFURBISHMENT IN VARIOUS PASSAIC COUNTY-  
OWNED FACILITIES**

**WHEREAS** there exists a need for Professional Architectural/Engineering Consulting Services for the preparation of bidding and construction documents for modernization and refurbishment of elevators in various Passaic County facilities; and

**WHEREAS** the firm of Sabir Richardson and Weisberg Engineering and Architecture (SRW) of New York, NY has submitted a proposal for the necessary services for a fee of \$383,754.00 which is being recommended by Office of the Passaic County Engineer (see correspondence dated October 10, 2018 attached hereto and made part hereof); and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**WHEREAS** the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of October 10, 2018 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said SRW has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to

of Passaic, R-2018-0022 dated January 23, 2018 as set forth in Resolution 22-3  
Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Consulting Architectural/Engineering Services for the above-mentioned project be awarded to SRW of New York, NY in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$383,754.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution awarding a professional services contract to Sabir Richardson and Weisberg engineering and architecture (SRW) to provide professional architectural/engineering consulting services for elevator modernization and refurbishment in various Passaic County owned facilities.

  
Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 10, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Architectural/Engineering Professional Services  
For Elevators Modernization and Refurbishment  
For various Passaic County Facilities  
**AWARD OF CONSULTING DESIGN SERVICES**

Dear Members of the Board:

This Office is in receipt of a proposal from Sabir Richardson and Weisberg Engineering and Architecture (SRW) in the amount of \$383,754.00 for the above referenced project. This proposal is for preparing bidding and construction documents for modernization and refurbishment of elevators in various County Facilities.

Request for proposals were sent to various consultants from RFQ 18-038 for Professional Engineers, Architects, Land Surveyors, Planners, Landscape Architects, Environmental Health Specialists.

One proposal was received from SRW in the amount of \$383,754.00.

The proposal amount received (see copy attached). This proposal was reviewed and discussed at the Public Works Committee meeting of October 10, 2018 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Sabir Richardson and Weisberg Engineering and Architecture in the amount of \$383,754.00 for preparing bidding and construction documents for modernization and refurbishment of elevators in various County Facilities subject to the availability of funds.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel

Introduced on:

October 23, 2018

Adopted on:

October 23, 2018

Official Resolution:

2018-0017



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 10, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
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For Elevators Modernization and Refurbishment  
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Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel

Introduced on:

October 23, 2018

Adopted on:

October 23, 2018

Official Resolution:

2018-0017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR CUMMING CONSTRUCTION MANAGEMENT AS IT CONCERNS THE NIKE BASE CONSOLIDATION FACILITIES ON ROUTE 23 IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20180848</b>						
Meeting Date		10/23/2018						
Introduced Date		10/23/2018						
Adopted Date		10/23/2018						
Agenda Item		k-23						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1  
FOR CUMMING CONSTRUCTION MANAGEMENT AS IT  
CONCERNS THE NIKE BASE CONSOLIDATION FACILITIES ON  
ROUTE 23 IN THE TOWNSHIP OF WAYNE, NEW JERSEY**

**WHEREAS** a professional construction management services contract was awarded to Cumming Construction Management by Resolution R-2017-0264 dated March 28, 2017 as it concerns the Nike Base Consolidation Facilities on Route 23 in the Township of Wayne, New Jersey; and

**WHEREAS** as part of the consultant services for the above referenced project, Cumming Construction Management has submitted a request for additional work which includes cost estimating services and specification preparation and coordination services beyond the scope of the original contract; and

**WHEREAS** the Passaic County Engineer by letter dated October 16, 2018 is recommending that said Cumming Construction Management be awarded a contract modification to perform these additional services for an amount of \$23,460.00 pursuant to its revised proposal dated October 3, 2018 (copy of letter and proposal attached hereto and made a part hereof);

**WHEREAS** the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on October 10, 2018 and is recommended for approval by the entire Board; and

**WHEREAS** a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional construction management services contract for Cumming Construction Management to provide consulting services for the Nike Base Consolidation Facilities on Route 23 in the Township of Wayne, NJ for additional work outside the original scope of the project as set forth above and in its additional contract modification request attached hereto.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$23,460.00

APPROPRIATION: \$19,531.41 – C-04-55-140-001-920  
\$ 3,928.59 – C-04-55-129-001-920

PURPOSE: Resolution authorizing contract modification #1 for Cumming Construction Management as it concerns the Nike Base consolidation facilities on Route 23 in the Township of Wayne NJ.

  
Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

October 16, 2018

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Nike Base Consolidation Facilities, Route 23  
Township of Wayne, Passaic County  
Construction Management Services  
**Contract Modification #1 – Cumming Construction Management**

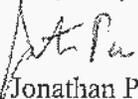
## Members of the Board:

Cumming Construction Management has submitted a request for additional fees related to increased construction management services for the Nike Base Consolidation Facilities Project, Route 23 in the Township of Wayne, in the amount of \$23,460.00. The additional services are for cost estimating services and specification preparation and coordination services, beyond the scope of the original contract. A copy of the revised proposal, dated July 10, 2018, revised through October 3, 2018, is attached.

The above-mentioned matter was discussed at the Public Works Committee meeting of October 10, 2018 and a contract modification to Cumming Construction Management is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Cumming Construction Management in the amount of \$23,460.00 for additional work for the Nike Base Consolidation Facilities, Route 23, project and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180848



200 South Avenue East, Suite 302  
 Cranford, NJ 07016  
 Phone: 908.516.7010  
 www.ccorpusa.com

July 10, 2018  
 Revised September 17, 2018  
 Revised October 3, 2018

Jonathan Pera, PE  
 County Engineer  
 County of Passaic  
 401 Grand Street, Room 205  
 Paterson, NJ 07505

Re: Additional Services Request Nike Base Consolidation Facilities Project in Wayne, New Jersey  
 CUMMING CONSTRUCTION MANAGEMENT – Revision 03

Dear Mr. Pera,

Please accept this letter as a request for additional monies due to additional services required for the Nike Base Consolidation Project in Wayne, New Jersey.

The request for additional services is based upon the increase in scope directed by the County pertaining to the additional design team coordination from Pre-Construction through OSC approval, supplemental cost estimating performed for A/E changes, in addition to the redirection from a multi-phased approach to one (1) GC Contract for the project.

**TASK I: Design Phase**

Review of Budgets, Construction Documents, Plans and Specs

Cost Estimating Owed as part of Contract:

1. Preliminary Cost Estimate
2. Cost Estimate of 75% [CDs]
3. Cost Estimate at 100% Project Design Completion

Actual Identifiable Cost Estimating Services provided include but is not limited to:

1. CCE – 5/25/17
2. CCE – 7/5/17
3. CCE – 10/4/17
4. CCE – 10/18/17
5. CCE – 1/23/18 (Following "100%" CDs)
6. CCE – 6/12/18 (Following updates from BE on supplemental remedial action [septic])
7. CCE – 9/6/18 Requested by PC for Initial Design Change by Boswell Engineering for Access Road; Following Site Plans from BE on 10/10/18; CCMI to provide updated Cost Estimate on 10/17/18.

**TASK II: Procurement Phase**

Procurement related services owed:

- A. Assist in advertisement and notice of project
- B. In accordance with our contract we are to provide oversight/review of drawings and specifications to call out/mitigate potential issues with final sets going out to bid.

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180848



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

October 16, 2018

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FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Nike Base Consolidation Facilities, Route 23  
Township of Wayne, Passaic County  
Construction Management Services  
**Contract Modification #1 – Cumming Construction Management**

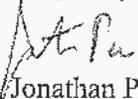
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Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Cumming Construction Management in the amount of \$23,460.00 for additional work for the Nike Base Consolidation Facilities, Route 23, project and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180848

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #4 (FINAL) FOR PERSISTENT CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF SAW MILL ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-379 PROJECT & REPAIR OF SQUAW BROOK ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-391 PROJECT IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180849							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION FOR CHANGE ORDER #4 (FINAL) FOR PERSISTENT CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF SAW MILL ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-379 PROJECT & REPAIR OF SQUAW BROOK ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-391 PROJECT IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY**

**WHEREAS** a contract was awarded to Persistent Construction, Inc. for the project known as the Replacement of Saw Mill Road Culvert over Squaw Brook, Structure No. 1600-379 Project & Repair of Squaw Brook Road Culvert over Squaw Brook, Structure No. 1600-391 Project in the Borough of North Haledon, NJ; and

**WHEREAS** it is now necessary that a change order be issued to the contractor reflecting a net increase of \$17,504.71 in the contract amount due to field changes and supplemental work, as evidenced in attached letter dated October 16, 2018; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on October 10, 2018 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 4 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated October 16,

approved:

CHANGE ORDER NO. 4 (FINAL)

1. DESCRIPTION AND VALUE OF CHANGE

See October 16, 2018 letter attached hereto

Addition	\$ 17,504.71
----------	--------------

REASON FOR CHANGE

See October 16, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 1,111,138.00
Previous Additions		\$ 113,011.98
Total		\$ 1,224,149.98
Previous Deductions		\$ 2,819.00
Net Prior to This Change		\$ 1,221,330.98
Amount of This Change	Add	\$ 17,504.71
Contract Amount to Date		\$ 1,238,835.69

October 23, 2018

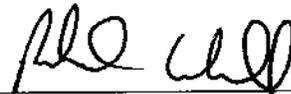
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,504.71

APPROPRIATION: C-04-55-137-001-903

PURPOSE: Resolution for change order #4 (final) for Persistent Construction, Inc. as it pertains to the replacement of Saw Mill Road Culvert over Squaw Brook, structure no. 1600-379.



Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 16, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

PROJECT: Replacement of Saw Mill Road Culvert  
Over Squaw Brook, Structure No. 1600-379  
Borough of North Haledon, Passaic County

Repair of Squaw Brook Road Culvert  
Over Squaw Brook, Structure No. 1600-391  
Borough of North Haledon, Passaic County  
CHANGE ORDER #4 - FINAL

Members of the Board:

Attached for your Approval is Change Order #4 – Final to be issued to the Contractor, reflecting a net increase in the contract amount due to field changes and supplemental work.

The total amount of the increase is \$17,504.71, resulting in a final contract amount of \$1,238,835.69. This is the final change order for the project.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of October 10, 2018.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE CHANGE ORDER #4 – Final, to the Contractor, Persistent Construction, Inc., of Fairview, New Jersey, in the amount of \$17,504.71 (Seventeen Thousand Five Hundred and Four Dollars and Seventy-One Cents), which results in an increase to the adjusted Contract amount. The total final contract amount up and including Change Order #4 is \$1,238,835.69.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180849

Board of Chosen Freeholders  
October 16, 2018  
Page 2 of 2

Very truly yours,



Jonathan Pera, P.E.  
County Engineer

Attachment

/nam

cc: Public Works and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

K:\Users\jonathan\_p\North Haledon\Culvert 379 - Saw Mill Road\Construction\Change Orders\BCF\_Change Order 4\_2018\_10\_16.docx

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180849

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4 - FINAL  
PROJECT No.

DATE: October 9, 2018

PROJECT TITLE: Replacement of Saw Mill Road Culvert (Structure No. 1600-379)  
over Squaw Brook, Borough of North Haledon, and  
Rehabilitation of Squaw Brook Road Culvert (Structure No. 1600-391)  
over Squaw Brook, Borough of North Haledon

LOCATION: Culvert No. 379 and No. 391 in North Haledon Borough, NJ

DATE OF CONTRACT: August 1, 2017

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Persistent Construction, Inc

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
3	Silt Fence	(70)	L.F.	\$2.00	(\$140.00)
4	Inlet Filter	(100)	S.F.	\$6.00	(\$600.00)
5	Breakaway Barricade	(20)	UNIT	\$40.00	(\$800.00)
6	Drum	(34)	UNIT	\$25.00	(\$850.00)
7	Traffic Cone	(47)	UNIT	\$9.00	(\$423.00)
12	Performance and Payment Bond	(0.0003)	L.S.	\$14,615.00	(\$4.00)
15	Traffic Directors, Flaggers	(53)	HOUR	\$70.00	(\$3,710.00)
25	HMA Milling, 3" or Less	(200)	S.Y.	\$9.00	(\$1,800.00)
26	Hot Mix Asphalt, 9.5M64 Surface Course	(128.49)	TON	\$90.00	(\$11,564.10)
27	Hot Mix Asphalt, 12.5M64 Intermediate Course	(25)	TON	\$90.00	(\$2,250.00)
28	Hot Mix Asphalt, 25M64 Base Course	(40)	TON	\$165.00	(\$6,600.00)
29	18" Reinforced Concrete Pipe, Class V	(6)	L.F.	\$155.00	(\$930.00)
43	Chain-Link Fence, PVC Coated Steel, 6' High	(60)	L.F.	\$58.00	(\$3,480.00)
55	Reinforcement Steel	(658)	LBS.	\$2.00	(\$1,316.00)
56	Reinforcement Steel, Epoxy Coated	(2,836)	LBS.	\$2.00	(\$5,672.00)
67	Breakaway Barricade	(18)	UNIT	\$40.00	(\$720.00)
68	Drum	(40)	UNIT	\$12.00	(\$480.00)
69	Traffic Cone	(55)	UNIT	\$5.00	(\$275.00)
95	Traffic Markings	(8)	S.F.	\$12.00	(\$96.00)
TOTAL DEDUCTIONS					<u>(\$41,710.10)</u>

ADDITIONS - ORIGINAL CONTRACT PAY ITEMS

22	I-9 Soil Aggregate	153	C.Y.	\$91.00	\$13,923.00
37	Riprap Channel Protection, 18" Thick (d50 = 6")	42	S.Y.	\$185.00	\$7,770.00
40	Concrete Driveway, 6" Thick	11	S.Y.	\$135.00	\$1,485.00
41	Hot Mix Asphalt Driveway, 6" Thick	27	S.Y.	\$140.00	\$3,780.00
44	Asphalt Price Adjustment	0.4994	ALLOW	\$3,000.00	\$1,498.21
47	Traffic Stripes, 4"	302	L.F.	\$2.00	\$604.00
48	RPM, Bi-Directional, Amber Lens	1	UNIT	\$145.00	\$145.00

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180849

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4 - FINAL  
 PROJECT No.

DATE: October 9, 2018

PROJECT TITLE: Replacement of Saw Mill Road Culvert (Structure No. 1600-379)  
 over Squaw Brook, Borough of North Haledon, and  
 Rehabilitation of Squaw Brook Road Culvert (Structure No. 1600-391)  
 over Squaw Brook, Borough of North Haledon

LOCATION: Culvert No. 379 and No. 391 in North Haledon Borough, NJ

DATE OF CONTRACT: August 1, 2017

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Persistent Construction, Inc

49	Topsoiling, 4" Thick	608	S.Y.	\$12.00	\$7,296.00
50	Fertilizing and Seeding, Type A-3	608	S.Y.	\$0.60	\$364.80
51	Straw Mulching	608	S.Y.	\$0.60	\$364.80
64	Bridge Plaque	1	UNIT	\$2,455.00	\$2,455.00
87	Detectable Warning Surface	0.9	S.Y.	\$280.00	\$252.00
88	Chain-link Fence, PVC Coated Steel, 4' High	60	L.F.	\$58.00	\$3,480.00
94	Traffic Stripes, 4"	485	L.F.	\$2.50	\$1,212.50

ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS

S-06	Hot Mix Asphalt, 19M64, Base Course	162.05	TONS	\$90.00	\$14,584.50
------	-------------------------------------	--------	------	---------	-------------

TOTAL ADDITIONS

\$59,214.81

NET CHANGE ORDER (ADDITION) \$17,504.71

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT.....	\$17,504.71
ORIGINAL TIME FOR COMPLETION.....	April 6, 2018
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	<u>147 Calendar Days</u>
NEW DATE FOR COMPLETION IS.....	August 30, 2018

2. REASON FOR CHANGE

*Item No. 3 - Silt Fence:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Silt Fence.

*Item No. 4 - Inlet Filter:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Inlet Filter.

*Item No. 5 - Breakaway Barricade:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Breakaway Barricade.

*Item No. 6 - Drum:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Drum.

*Item No. 7 - Traffic Cone:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Traffic Cone.

*Item No. 12 - Performance and Payment Bond:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Performance and Payment Bond.

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180849

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4 - FINAL  
PROJECT No.

DATE: October 9, 2018

PROJECT TITLE: Replacement of Saw Mill Road Culvert (Structure No. 1600-379)  
over Squaw Brook, Borough of North Haledon, and  
Rehabilitation of Squaw Brook Road Culvert (Structure No. 1600-391)  
over Squaw Brook, Borough of North Haledon  
LOCATION: Culvert No. 379 and No. 391 in North Haledon Borough, NJ  
DATE OF CONTRACT: August 1, 2017  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Persistent Construction, Inc

*Item No. 15 - Traffic Directors, Flaggers:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Traffic Directors, Flaggers.

*Item No. 22 - I-9 Soil Aggregate:* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for I-9 Soil Aggregate.

*Item No. 25 - HMA Milling, 3" or less:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for HMA Milling, 3" or less.

*Item No. 26 - Hot Mix Asphalt, 9.5M64 Surface Course:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Hot Mix Asphalt, 9.5M64 Surface Course.

*Item No. 27 - Hot Mix Asphalt, 12.5M64 Intermediate Course:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Hot Mix Asphalt, 12.5M64 Intermediate Course.

*Item No. 28 - Hot Mix Asphalt, 25M64 Base Course:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Hot Mix Asphalt, 25M64 Base Course.

*Item No. 29 - 18" Reinforced Concrete Pipe, Class V:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for 18" Reinforced Concrete Pipe, Class V.

*Item No. 37 - Riprap Channel Protection, 18" Thick (d50 = 6"):* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Riprap Channel Protection, 18" Thick (d50 = 6").

*Item No. 40 - Concrete Driveway, 6" Thick:* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Concrete Driveway, 6" Thick.

*Item No. 41 - Hot Mix Asphalt Driveway, 6" Thick:* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Hot Mix Asphalt Driveway, 6" Thick.

*Item No. 43 - Chain-Link Fence, PVC Coated Steel, 6' High:* At the request of the Borough, 4' high fence was installed in lieu of the specified 6' high fence. This resulted in the decrease in the quantity for Chain-Link Fence, PVC Coated Steel, 6'

*Item No. 44 - Asphalt Price Adjustment:* Due to the increase in the asphalt price index, additional quantity of this pay item was required. This resulted in an increase in the amount for Asphalt Price Adjustment.

*Item No. 47 - Traffic Stripes, 4":* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Traffic Stripes, 4".

*Item No. 48 - RPM, Bi-Directional, Amber Lens:* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for RPM, Bi-Directional, Amber Lens.

*Item No. 49 - Topsoiling, 4" Thick:* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Topsoiling, 4" Thick.  
Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180849

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4 - FINAL  
PROJECT No.

DATE: October 9, 2018

PROJECT TITLE: Replacement of Saw Mill Road Culvert (Structure No. 1600-379)  
over Squaw Brook, Borough of North Haledon, and  
Rehabilitation of Squaw Brook Road Culvert (Structure No. 1600-391)  
over Squaw Brook, Borough of North Haledon

LOCATION: Culvert No. 379 and No. 391 in North Haledon Borough, NJ

DATE OF CONTRACT: August 1, 2017

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Persistent Construction, Inc

*Item No. 50 - Fertilizing and Seeding, Type A-3:* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Fertilizing and Seeding, Type A-3.

*Item No. 51 - Straw Mulching:* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Straw Mulching.

*Item No. 55 - Reinforcement Steel:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Reinforcement Steel.

*Item No. 56 - Reinforcement Steel, Epoxy Coated:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Reinforcement Steel, Epoxy Coated.

*Item No. 64 - Bridge Plaque:* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Bridge Plaque.

*Item No. 67 - Breakaway Barricade:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Breakaway Barricade.

*Item No. 68 - Drum:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Drum.

*Item No. 69 - Traffic Cone:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Traffic Cone.

*Item No. 87 - Detectable Warning Surface:* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Detectable Warning Surface.

*Item No. 88 - Chain-link Fence, PVC Coated Steel, 4' High:* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Chain-link Fence, PVC Coated Steel, 4' High.

*Item No. 94 - Traffic Stripes, 4":* Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Traffic Stripes, 4".

*Item No. 95 - Traffic Markings:* The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Traffic Markings.

*Item No. S-06 - Hot Mix Asphalt, 19M64, Base Course:* The contractor installed Hot Mix Asphalt 19M64 in lieu of the specified intermediate and base course asphalt mixes. This resulted in establishing a new pay item for Hot Mix Asphalt, 19M64, Base Course.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180849



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 16, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

PROJECT: Replacement of Saw Mill Road Culvert  
Over Squaw Brook, Structure No. 1600-379  
Borough of North Haledon, Passaic County

Repair of Squaw Brook Road Culvert  
Over Squaw Brook, Structure No. 1600-391  
Borough of North Haledon, Passaic County  
CHANGE ORDER #4 - FINAL

Members of the Board:

Attached for your Approval is Change Order #4 – Final to be issued to the Contractor, reflecting a net increase in the contract amount due to field changes and supplemental work.

The total amount of the increase is \$17,504.71, resulting in a final contract amount of \$1,238,835.69. This is the final change order for the project.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of October 10, 2018.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE CHANGE ORDER #4 – Final, to the Contractor, Persistent Construction, Inc., of Fairview, New Jersey, in the amount of \$17,504.71 (Seventeen Thousand Five Hundred and Four Dollars and Seventy-One Cents), which results in an increase to the adjusted Contract amount. The total final contract amount up and including Change Order #4 is \$1,238,835.69.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180849

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #3 FOR A 61- WORKING DAY EXTENSION OF TIME FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF THE EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600-004, IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20180850</b>							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-25							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION FOR CHANGE ORDER #3 FOR A 61-WORKING DAY EXTENSION OF TIME FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF THE EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600-004, IN THE CITY OF PASSAIC IN PASSAIC COUNTY AND BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY**

**WHEREAS** a contract was awarded to Konkus Corporation for the project known as the Replacement of the Eighth Street Bridge over the Passaic River, Structure No. 1600-004, in the City of Passaic in Passaic County and Borough of Wallington in Bergen County, NJ; and

**WHEREAS** it is now necessary that a change order be made for a 61-working day extension of time due to delays resulting from Executive Order Nos. 210 and 216 issued by the State of New Jersey, which mandated the shutdown of the State-funded transportation projects, as evidenced in attached letter from the Passaic County Engineer dated October 17, 2018; and

**WHEREAS** the Contractor request for this time extension was reviewed by the Office of the County Engineer who determined that the delays could not have been anticipated by the Contractor; and

**WHEREAS** this Resolution results in an increase to the contract completion time and is subject to approval by the New Jersey Department of Transportation; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on October 10, 2018 who recommended the Resolution be approved by the entire Board; and

Chosen Freeholders of the County of Passaic that the proposed Change Order No. 3 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated October 17, 2018 and attached hereto, be and the same is hereby approved.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board as well as the County Counsel be authorized to execute any extension of time documents for this contract on behalf of the County of Passaic in order to effectuate the purposes of this Resolution.

October 23, 2018



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 17, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Replacement of Eighth Street Bridge over the Passaic  
River, Structure No. 1600-004  
City of Passaic and Borough of Wallington  
Passaic and Bergen County  
**CHANGE ORDER # 3 – Extension of Time**  
**Konkus Corporation**

Members of the Board:

Attached for your Approval is Change Order # 3-extension of time to be issued to Konkus Corporation, the Contractor for the Replacement of the Eighth Street Bridge Project.

This Office received a request from Konkus Corporation for a Change Order for 61 working days extension of time due to delays resulting from the Executive Order Nos. 210 and 216 issued by the State of New Jersey, which mandated the shutdown of the State funded transportation projects. Copy of the letter is attached.

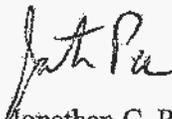
The Contractor request was reviewed by this Office and was determined that these delays could not have been anticipated by the Contractor,

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works Committee at their meeting of October 10, 2018.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180850

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 3 to KONKUS Corp. of Branchburg, New Jersey for 61 (sixty one) working days extension of time which results in an increase to the Contract completion time, subject New Jersey Department of Transportation Approval.

Very truly yours,



Jonathan C. Pera, P.E.  
County Engineer

Attachment

/am

cc: Public Works Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

**KONKUS**  
**CORP.**  
Site Contractors  
**BRIDGE AND HIGHWAY CONTRACTOR**  
An Equal Opportunity Employer

April 6, 2018

Michael Quirk  
Resident Engineer  
186 Paterson Ave., Ste. 102  
E. Rutherford, NJ 07073

Re: Passaic County 8<sup>th</sup> St. Bridge  
61 Days' Slippage in Schedule Update #2, Data Date 2/28/18

Dear Mike:

This letter accompanies Konkus Corporation's submission of Schedule Update #2 for the 8<sup>th</sup> St. project and addresses the 61 days' slippage therein due to residual effects of the TTF Shutdown.

This project was awarded on April 27, 2016. On July 8, 2016, shortly into the buyout and submittal process, all work including review of submittals was suspended by gubernatorial Executive Order #210 (the TTF Shutdown). Executive Order #216 lifted the suspension and we were granted notice to resume on October 17, 2016 amounting to a 98-day time loss.

During the Shutdown period, submittals could not be submitted or reviewed; subcontracts could not be executed, and materials could not be produced. Thus, this project was removed from subcontractors' schedules and suppliers' production schedules. Some subs/suppliers, particularly out-of-staters who were unfamiliar with the political issues, misinterpreted the Shutdown as an outright termination of their contracts. When work resumed, our subs/suppliers had to be re-engaged as if the clock had been re-set to Day 1. In addition, there were some subs/suppliers on the critical path who do many jobs in NJ and who had other Shutdown projects coming back on line at the same time as ours that they had to accommodate. This situation compounded the 98-day suspension period exponentially.

Regards,



Laura Braue

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3322 Route 22 W., Bldg. 10, Ste. 1005-1006 • Branchburg, NJ 08876 • Tel: 908-725-3301 • Fax: 908-292-1124

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180850

[www.konkusc corp.com](http://www.konkusc corp.com)

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
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Tel: 973-881-4402  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO D.A. NOLT INC. FOR ROOF REPLACEMENT AT THE PASSAIC COUNTY COURT HOUSE ON 71 HAMILTON STREET IN PATERSON, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180851							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

Page 2 of 2

**RESOLUTION FOR AWARD OF CONTRACT TO D.A. NOLT INC.  
FOR ROOF REPLACEMENT AT THE PASSAIC COUNTY COURT  
HOUSE ON 71 HAMILTON STREET IN PATERSON, NJ AS PER  
BID**

**WHEREAS** bids for the Roof Replacement Project at the Passaic County Court House on 71 Hamilton Street in the City of Paterson, NJ were received on October 11, 2018; and

**WHEREAS** the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

**WHEREAS** D.A. Nolt Inc., submitted a bid for the above-mentioned project and the County Engineer has recommended an award in the sum of \$396,609.00, as per the terms of the attached letter dated October 17, 2018 as the lowest responsible bidder; and

**WHEREAS** this matter was discussed by the members of the Public Works and Buildings & Grounds Committee at their meeting on October 10, 2018 and is being recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Roof Replacement Project at the Passaic County Court House to D.A. Nolt Inc. in the amount of \$396,609.00; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$396,609.00

APPROPRIATION: C-04-55-153-001-908

PURPOSE: Resolution for award of contract to D.A. Nolt Inc. for roof replacement at the Passaic County Court House on 71 Hamilton Street in Paterson, NJ.



Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 17, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Passaic County Courthouse 71 Hamilton Street  
Roof Replacement  
City of Paterson, NJ  
**AWARD OF CONSTRUCTION CONTRACT**

Dear Members of the Board:

Bids for the construction of the above referenced project were received on October 11, 2018. The project involves roof repair and replacement of the Passaic County Courthouse Building located at 71 Hamilton Street in Paterson NJ.

Three (3) bidders submitted bids. The following is a summary of the bids received:

<u>Name of Bidder</u>	<u>Amount</u>
1. D.A. Nolt Inc. 53 Cross Keys Road Berlin, NJ 08009	\$396,609.00
2. USA General Contractors Corp. P.O. Box 109 Hawthorne, NJ 07507	\$565,000.00
3. Laumar Roofing Company Inc. 604 Pine Ave Saddle Brook, NJ 07663	\$570,500.00

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180851



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

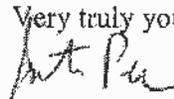
OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

The lowest bid received was from D.A. Nolt Inc.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to D.A. Nolt Inc. in the amount of \$396,609.00 for the Passaic County Courthouse 71 Hamilton Street Roof Replacement subject to the availability of funds.

Very truly yours,  
  
Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

\\passaic.local\departments\Engineering\Users\andrew\_t\My Documents\PC District Courthouse\Bid Docs C-18-015\BCF\_Award\_2018\_10\_16.docx

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180851

**COUNTY OF PASSAIC  
BID TALLY SHEET**

Michael Marinello, QPA  
Purchasing Agent

William J. Pascrell, III, Esq.  
County Counsel

Jose Santiago, Esq.  
Assistant County Counsel

Michael Glavin  
Deputy County Counsel

Taken by Attorney Jose Santiago  
Taken by Robyn Esposito  
Typed by Theresa Scuttaro

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM**, On **OCTOBER 11, 2018** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For :

**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. D)	Non-Coll. Aff. (Exh. D)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC IA IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
LAUMAR ROOFING 426 GREGORY AVE PASSAIC, NJ 07055	X	X	X	X	X	X	3-17-20			X		TOTAL \$570,500.00
								3-11-19	HANNA MECH/ELECT & PL		X	

**CONSTRUCTION BID  
COUNTY OF PASSAIC  
BID TALLY SHEET**

Michael Marinello, QPA  
Purchasing Agent

William J. Pascrell, III, Esq.  
County Counsel

Jose Santiago, Esq.  
Assistant County Counsel

Michael Glovin  
Deputy County Counsel

Taken by Attorney \_\_\_\_\_  
Taken by \_\_\_\_\_  
Typed by \_\_\_\_\_

**PROCUREMENT DEPARTMENT**

Bids received at **10:30 AM** On **OCTOBER 11, 2018** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For :

**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Stn. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
BARRETT ROOFS INC. C/O BRIAN WYNNE 21 ISE ST SOUTH HACKENSACK, NJ 07606												

**CONSTRUCTION BID  
COUNTY OF PASSAIC  
BID TALLY SHEET**

Michael Marinello, QPA  
Purchasing Agent

William J. Pascrell, III, Esq.  
County Counsel

Jose Santiago, Esq.  
Assistant County Counsel

Michael Glovin  
Deputy County Counsel

Taken by Attorney \_\_\_\_\_  
Taken by \_\_\_\_\_  
Typed by \_\_\_\_\_

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM**. On **OCTOBER 11, 2018** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For :

**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Stmt. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
INTEGRITY ROOFING INC. 1383 WITHERSPOON ST. RAHWAY, NJ 07065												

**CONSTRUCTION BID  
COUNTY OF PASSAIC  
BID TALLY SHEET**

Michael Marinello, QPA  
Purchasing Agent

William J. Pascrell, III, Esq.  
County Counsel

Jose Santiago, Esq.  
Assistant County Counsel

Michael Glovin  
Deputy County Counsel

Taken by Attorney \_\_\_\_\_  
Taken by \_\_\_\_\_  
Typed by \_\_\_\_\_

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM** On **OCTOBER 11, 2018** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For :

**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. D)	Non-Coll. Aff. (Exh. ID)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC IIA IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
USA GENERAL CONT. C/O BRYAN JONES 986 DEHART PL ELIZABETH, NJ 07208	X	X	X	X	X	X	4-11-20			X		<b>TOTAL</b> \$565,000.00

**CONSTRUCTION BID  
COUNTY OF PASSAIC  
BID TALLY SHEET**

Michael Marinello, QPA  
Purchasing Agent

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County Counsel

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**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
MAR GROUP, LLC C/O KATRINA CURRAN 40 SUMMIT AVE CLIFTON, NJ 07013												

**CONSTRUCTION BID  
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**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. G.Ch. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A I/R/A/N	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
CONSTRUCTCONNECT 30 TECHNOLOGY PARICWAY SOUTH STE 10 NORCROSS, GA 30092												

**CONSTRUCTION BID  
COUNTY OF PASSAIC  
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PROCUREMENT DEPARTMENT

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**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Str. (Exh. I)	Non-Call Aff. (Exh. II)	B.B. C.Ck. Ce. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC WA IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
D.A. NOLT INC. C/O MELISSA DORAN 53 CROSS KEYS RD. BERLIN, NJ 08609	X	X	X	X	X	X	4-19-20				X	<b>TOTAL</b> <b>\$396,609.00</b>
								4-30-20	DEC/ELECT		X	
								5-2-19	ALASKA MECH/PLUMB		X	
								4-29-20	SOUTHERN NJ/STEEL		X	

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180851

**CONSTRUCTION BID  
COUNTY OF PASSAIC  
BID TALLY SHEET**

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Taken by \_\_\_\_\_

Typed by \_\_\_\_\_

PROCUREMENT DEPARTMENT

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**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Stn. (Exh. D)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Gen. Of Surety (Exh. IV)	DISC I/A GRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total	
							PRIME	SUB		PRIME	SUB		
ANKO GENERAL CONTRACTING INC. 513 GEORGES RD. NORTH BRUNSWICK, NJ 08902													

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180851

**CONSTRUCTION BID  
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Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. AF (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC IA IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
NRM 649 CATHERINE ST. PERTH AMBOY, NJ 08861												

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Jose Santiago, Esq.  
Assistant County Counsel

Michael Glovin  
Deputy County Counsel

Taken by Attorney \_\_\_\_\_

Taken by \_\_\_\_\_

Typed by \_\_\_\_\_

PROCUREMENT DEPARTMENT

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**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
LAURANT CONSTRUCTION CO C/O CHRISTINE CANOSA 3 MEADOWS CT PENNINGTON, NJ 08533												

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BID TALLY SHEET**

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Purchasing Agent

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Jose Santiago, Esq.  
Assistant County Counsel

Michael Glovin  
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Taken by \_\_\_\_\_  
Typed by \_\_\_\_\_

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**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. AE (Exh. II)	B.B. C.Cl. Co. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC. IA IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
ROOF MANAGEMENT INC. C/O MICHAEL P. WARD 1627 WYCKOFF RD. WALL, NJ 07727												

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Taken by \_\_\_\_\_  
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**C-18-015 PASSAIC COUNTY COURTHOUSE 71 HAMILTON ST ROOF REPLACEMENT**

Vendor	ACK OF ADDEND A	Disc. Sta. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A I/RAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
THE BLUE BOOK C/O JEANETTE GIORANO												

**CONSTRUCTION BID  
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Taken by \_\_\_\_\_  
Typed by \_\_\_\_\_

**PROCUREMENT DEPARTMENT**

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Vendor	ACK OF ADDEND A	Disc. Strm. (Exh. D)	Non-Coll. Aff. (Exh. D)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
ARCH CONCEPT CONST INC. 351 WEST CLINTON ST. HALEDON, NJ 07508												

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Taken by Attorney \_\_\_\_\_  
Taken by \_\_\_\_\_  
Typed by \_\_\_\_\_

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Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Call Aff. (Exh. II)	B.B. C. Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	DISC I/A IRAN	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		Bid Total
							PRIME	SUB		PRIME	SUB	
MORE ROOFING C/O WILLIAM SCRIVENS 83 WASHBASH AVE CLIFTON, NJ 07011												



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 17, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Passaic County Courthouse 71 Hamilton Street  
Roof Replacement  
City of Paterson, NJ  
**AWARD OF CONSTRUCTION CONTRACT**

Dear Members of the Board:

Bids for the construction of the above referenced project were received on October 11, 2018. The project involves roof repair and replacement of the Passaic County Courthouse Building located at 71 Hamilton Street in Paterson NJ.

Three (3) bidders submitted bids. The following is a summary of the bids received:

<u>Name of Bidder</u>	<u>Amount</u>
1. D.A. Nolt Inc. 53 Cross Keys Road Berlin, NJ 08009	\$396,609.00
2. USA General Contractors Corp. P.O. Box 109 Hawthorne, NJ 07507	\$565,000.00
3. Laumar Roofing Company Inc. 604 Pine Ave Saddle Brook, NJ 07663	\$570,500.00

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180851

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AMERICAN MONUMENT CO. FOR THE RESTORATION OF TWO BRONZE STATUES LOCATED IN FRONT OF THE PASSAIC COUNTY COURT HOUSE IN PATERSON, NEW JERSEY

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180852							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

Res-2018-27-2

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
AMERICAN MONUMENT CO. FOR THE RESTORATION OF  
TWO BRONZE STATUES LOCATED IN FRONT OF THE  
PASSAIC COUNTY COURT HOUSE IN PATERSON, NEW  
JERSEY**

**WHEREAS** the Passaic County Director of Cultural & Historic Affairs recently reported to the Freeholder Public Works and Buildings & Grounds Committee that two bronze statues located in front of the Passaic County Court House; namely, statues of Congressman James Fleming Stewart and Senator Williams Hughes, are in desperate need of repair and restoration in order to further protect them from weatherization; and

**WHEREAS** the Director of Cultural & Historic Affairs further reported that in 2017, the County of Passaic received a grant from the New Jersey Historic Trust for the restoration of these two bronze statues which are both over a century old; and

**WHEREAS** per the grant, the Director formally solicited quotes and proposals from experienced monument and conservation companies, as noted in letter dated October 16, 2018, attached hereto and made a part hereof; and

**WHEREAS** American Monument Co. of Englewood, NJ submitted a significantly lower quote, which was within the project budget, dated January 30, 2017 in the amount of \$13,500.00 for restoration and repair of each bronze statue for a total amount of \$27,000.00 (copy of proposal attached hereto and made part hereof); and

**WHEREAS** by letter dated October 16, 2018 attached hereto, the Passaic County Director of Cultural & Historic Affairs is recommending that American Monument Co. be awarded the contract for the restoration and repair of two bronze statues

located in front of the Passaic County Court House because it is  
the most qualified and lowest price vendor; and

**WHEREAS** the total cost of goods and services with this vendor is over the monetary threshold set forth under the Pay to Play Law (N.J.S.A. 19:44A-20.3, et seq.); and

**WHEREAS** the said Board by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy in this case because of the experience and expertise this vendor possesses for the restoration process and to insure that the two bronze statues are properly repaired, restored, and preserved for the future; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds at its October 10, 2018 meeting reviewed this matter and is recommending approval by the full Board.

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open award of contract to American Monument Co. of Englewood, NJ in the total amount of \$27,000.00 for the restoration of two bronze monuments located in front of the Passaic County Court House in Paterson, NJ.; and

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the

Board as set forth in this resolution shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$27,000.00

APPROPRIATION: G-01-41-782-018-213

PURPOSE: Resolution authorizing award of contract American monument Co. for the restoration of two bronze statues located in front of the Passaic County Court House.



Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 16, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: RESOLUTION TO AWARD CONTRACT FOR THE RESTORATION OF  
TWO MONUMENTS AT THE PASSAIC COUNTY COURTHOUSE**

Members of the Board:

In 2017, the County of Passaic received a grant from the New Jersey Historic Trust for the restoration of two bronze statues located in front of the Passaic County Courthouse – Congressman James Fleming Stewart and Senator Williams Hughes. The Fleming nor Hughes monuments have ever been restored since their installations in the early 20th century. Now that they are both over a century old it has become evident that the monuments had to be repaired and measures taken to further protect them from weatherization. Per the grant the County sought out experienced monument and conservation companies to restore both bronze statues. Quotes and proposals were formally solicited and whereas American Monument Co. of Englewood, NJ submitted a significantly lower quote within our project budget.

Based upon the above, the Public Works and Buildings & Grounds Committee at its meeting of October 10, 2018 recommended that the Board of Chosen Freeholders adopt a resolution authorizing an award of contract to American Monument Co. in the amount of \$27,000 for the restoration of the two statues located at the Passaic County Courthouse.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel  
 Telephone #: 973-706-6640

**DESCRIPTION OF RESOLUTION:**

Resolution to award contract to American Monument for the restoration of the Passaic County Courthouse Monuments

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 27,000  
 REQUISITION # \_\_\_\_\_  
 ACCOUNT # G-01-41-782-018-000

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

- | 5. COMMITTEE REVIEW:                                     | DATE:           |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance        | _____           |
| <input type="checkbox"/> Budget                          | _____           |
| <input type="checkbox"/> Health                          | _____           |
| <input type="checkbox"/> Human Services                  | _____           |
| <input type="checkbox"/> Law & Public Safety             | _____           |
| <input type="checkbox"/> Planning & Economic Development | _____           |
| <input checked="" type="checkbox"/> Public Works         | <u>10/10/18</u> |

6. DISTRIBUTION LIST:

Administration     Finance     Counsel  
 Clerk to the Board     Procurement

Other: \_\_\_\_\_

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180852



★ WRITTEN IN STONE ★ AMERICAN MONUMENT ★ AMERICAN BRONZE & STONE ★ AMERICAN SANDBLASTING & RESTORATION ★ AMERICAN EXPORT ★

479 NORTH DEAN ST., ENGLEWOOD, NJ 07624 • 1-800-932-0180 • 201-569-4155 • FAX: 201-894-5540

[www.americanfamilyofcompanies.com](http://www.americanfamilyofcompanies.com) [www.800monument.com](http://www.800monument.com) EMAIL: [writen2000@aol.com](mailto:writen2000@aol.com)

January 30, 2017

Kelly Ruffel

Director, Department of Cultural & Historical Affairs

County of Passaic

The Dey Mansion, 199 Totowa Road, Wayne, New Jersey 07470

Proposal for On Site Restoration of Bronze Statues- James Fleming Stewart & William Hughes

**Item 1:** On Site Restoration of Bronze Statue – James Fleming Stewart. \$13,500.00

Bronze Statue 2'-2" x 2'-2" x 7'-0"

Granite Base 4'-8" x 4'-8" x 5'-8"

**Item 2:** On Site Restoration of Bronze Statue – William Hughes. \$13,500.00

Bronze Statue 2'-8" x 2'-8" x 8'-0"

Granite Base 5'-0" x 5'-0" x 6'-0"

Method for Restoration of Bronze

Cleaning and Removal of Corrosion and Incrustation

- Air abrasion with walnut shells and glass beads.
- Most Mild method to clean the statue without harming the surface of the bronze.
- Removal of all corrosion and incrustation will reveal base bronze.

Apply Background Color and Highlight

- Review of original photographs will dictate the background color and highlighting.
- Application of background color to be uniform except where highlighted.

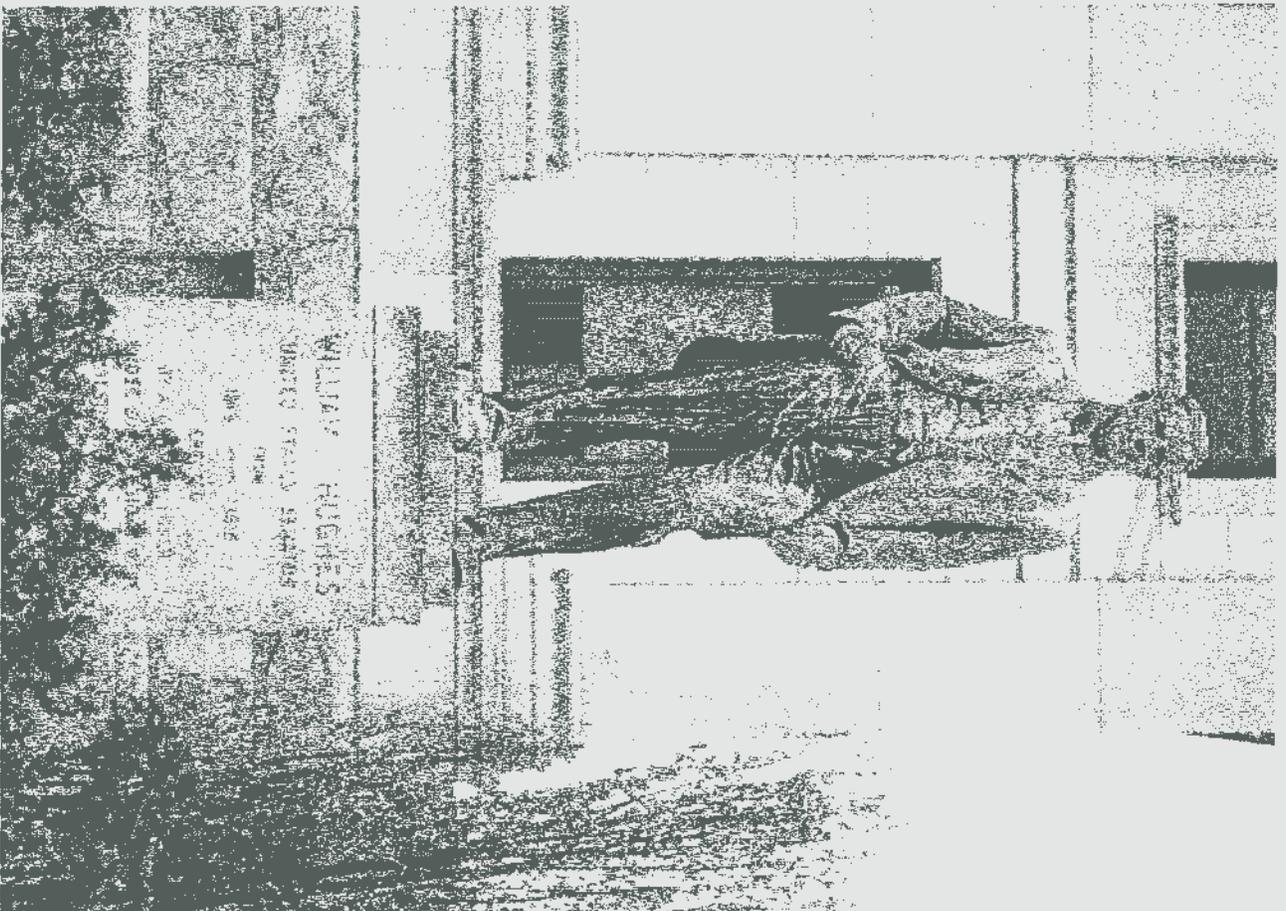
Application of Clear Coating

- Protective clear coating to slow down the oxidation process and protect the bronze.
- Clear coating to be selected for maximum durability.

Total: \$27,000.00

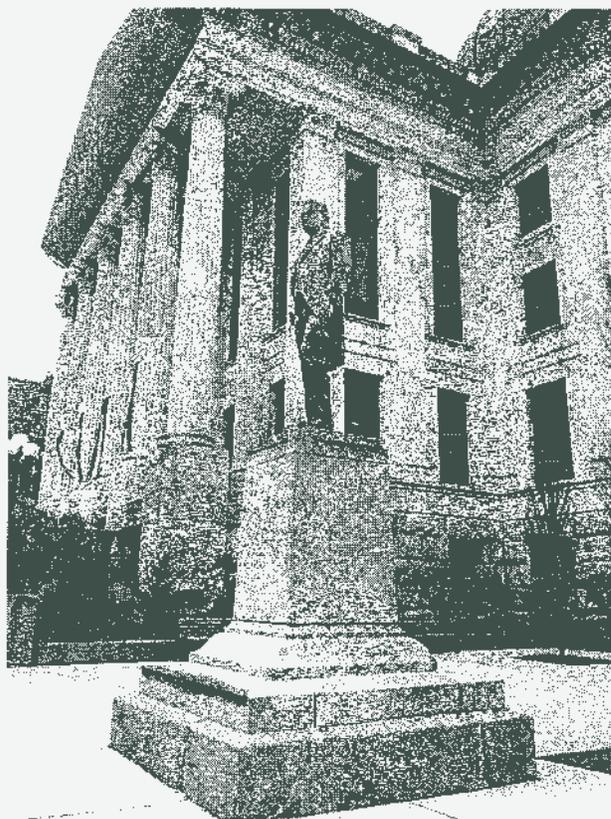
American Monument Co. 479 N. Dean Street Englewood, NJ 07631 (201) 788-3999

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180852



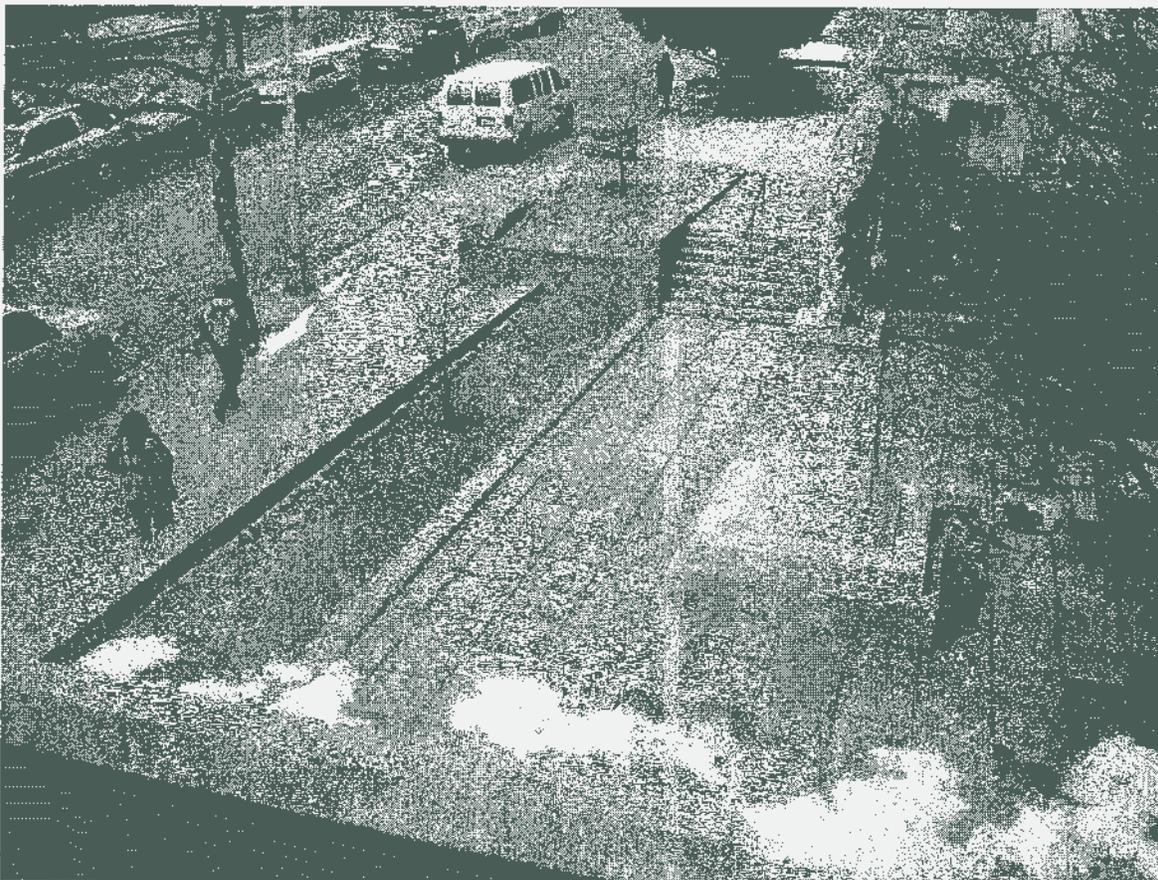
Passaic County Court House and Annex

William Hughes



Front facing and side of Gaetano Federici's William Hughes Statue, pictures taken April 2017.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180852

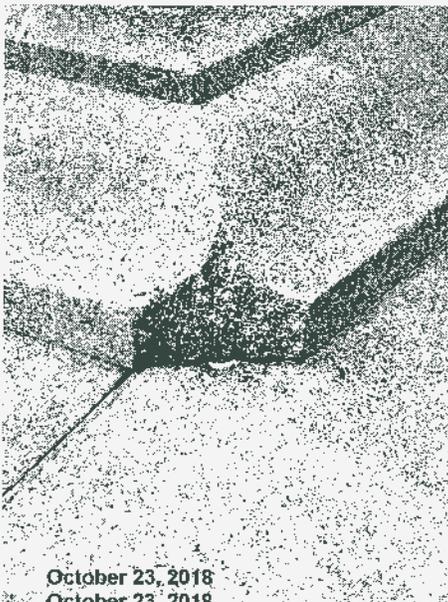


Hughes statue, in front of Court House, picture taken in February 2010 before the road was incorporated into the Courthouse Plaza.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180852



William Hughes Monument showing wear from front and back view points and at base, picture taken April 2017.



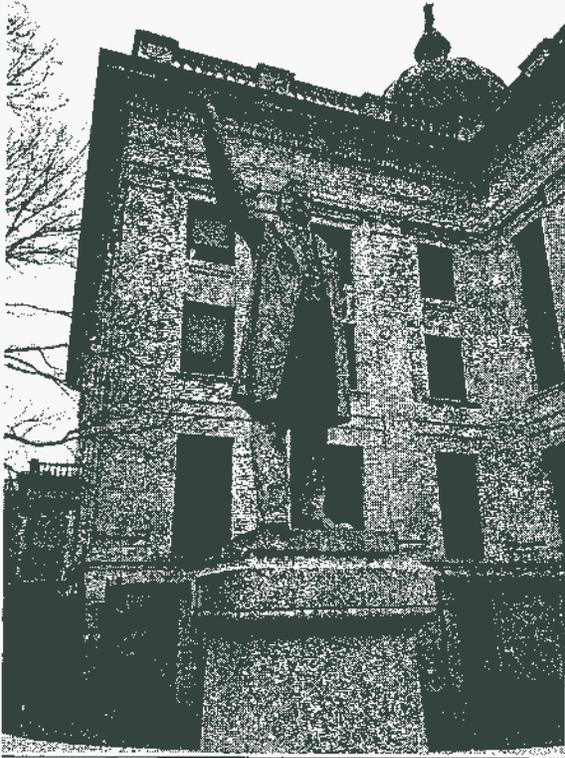
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Adopted on: October 23, 2018  
Official Resolution#: R20180852



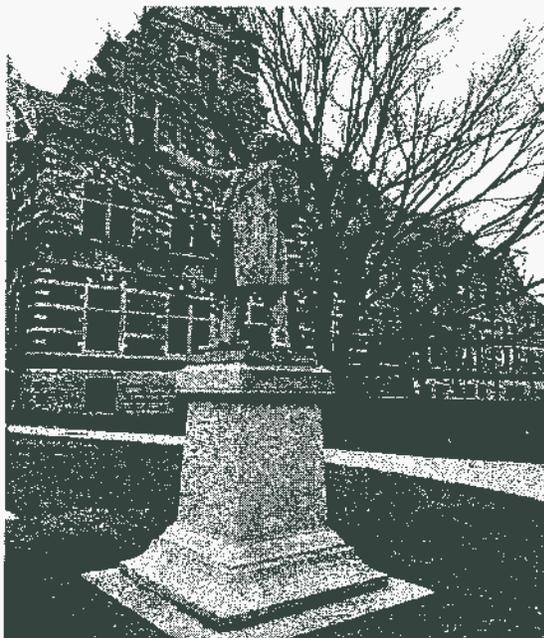
Shows crack at base of William Hughes Monument, pictures taken April 2017.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180852

James Fleming Stewart



Gaetano Federici's J. F. Stewart statue viewed from the front and side, pictures taken April 2017.



Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180852



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 16, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: RESOLUTION TO AWARD CONTRACT FOR THE RESTORATION OF  
TWO MONUMENTS AT THE PASSAIC COUNTY COURTHOUSE**

Members of the Board:

In 2017, the County of Passaic received a grant from the New Jersey Historic Trust for the restoration of two bronze statues located in front of the Passaic County Courthouse – Congressman James Fleming Stewart and Senator Williams Hughes. The Fleming nor Hughes monuments have ever been restored since their installations in the early 20th century. Now that they are both over a century old it has become evident that the monuments had to be repaired and measures taken to further protect them from weatherization. Per the grant the County sought out experienced monument and conservation companies to restore both bronze statues. Quotes and proposals were formally solicited and whereas American Monument Co. of Englewood, NJ submitted a significantly lower quote within our project budget.

Based upon the above, the Public Works and Buildings & Grounds Committee at its meeting of October 10, 2018 recommended that the Board of Chosen Freeholders adopt a resolution authorizing an award of contract to American Monument Co. in the amount of \$27,000 for the restoration of the two statues located at the Passaic County Courthouse.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #3 FOR TURCO GOLF INC. AS IT PERTAINS TO THE DEY MANSION GARDEN RESTORATION PROJECT IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180853							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION FOR CHANGE ORDER #3 FOR TURCO GOLF INC. AS IT PERTAINS TO THE DEY MANSION GARDEN RESTORATION PROJECT IN WAYNE, NEW JERSEY**

**WHEREAS** a contract was awarded to Turco Golf Inc. for the project known as the Dey Mansion Garden Restoration Project in Wayne, NJ; and

**WHEREAS** it is now necessary that a change order be made in the amount of \$8,794.00, which addresses additions of quantities for work items for this Project, as evidenced in attached letter dated October 15, 2018 from the Passaic County Director of Cultural & Historic Affairs; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on October 10, 2018 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 3 in connection with the above-mentioned Project and recommended for approval by the Office of the Department of Cultural & Historic Affairs by letter dated October 15, 2018 and attached hereto, be and the same is hereby approved:

**CHANGE ORDER NO. 3**

**1. DESCRIPTION AND VALUE OF CHANGE**

See October 15, 2018 letter attached hereto

Addition \$ 8,794.00

See October 15, 2018 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 443,618.55
Previous Additions		\$ 33,148.68
Total		\$ 476,767.23
Previous Deductions		\$ -0-
Net Prior to This Change		\$ 476,767.23
Amount of This Change	Add	\$ 8,794.00
Contract Amount to Date		\$ 485,561.23

October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,794.00

APPROPRIATION: C-04-55-153-001-904

PURPOSE: Resolution for change order #3 for Turco Golf Inc. as it pertains to the Dey Mansion Garden Restoration Project.



Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 – 706 – 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 15, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: DEY MANSION GARDEN RESTORATION PROJECT, WAYNE, NJ  
CHANGE ORDER NO. 3 - ADDITIONS**

Members of the Board:

Attached for your approval is Change Order No. 3 to be issued to the Contractor, reflecting additions of quantities for works items for this project.

Conditions following the installation of irrigation changed, resulting in additional regrading of planting areas and areas around the walk ways. The total amount of this work is \$8,794.00. The Change Order was reviewed and recommended for approval by the Public Works Committee at their meeting of October 10, 2018.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders to adopt the necessary resolution to approve and issue Change Order No. 3 to Turco Golf Inc. of Pompton Lakes, New Jersey in the amount of \$8,794.00, which results in an increase to the adjusted contract amount.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS  
 DEY MANSION  
 199 TOTOWA ROAD  
 WAYNE, NJ 07470

CHANGE ORDER No. 3 (ADD)  
 PROJECT No. C-18-009

DATE: October 15, 2018

PROJECT TITLE: DEY MANSION GARDEN RESTORATION  
 LOCATION: WAYNE, NJ  
 DATE OF CONTRACT:  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: TURCO GOLF INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b><u>Additions</u></b>					
<u>1</u>	Regrading, planting area and walk ways.		EA	\$	8,794.00
<b><u>Total Extras</u></b>					<b>\$ 8,794.00</b>
<b><u>Total Supplementals</u></b>					
<b><u>Total Adds</u></b>					<b>\$ 8,794.00</b>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	November 21, 2018
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	November 21, 2018

**2. REASON FOR CHANGE**

**Areas that need correction which were disturbed by irrigation installation.**

COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS  
DEY MANSION  
199 TOTOWA ROAD  
WAYNE, NJ 07470

CHANGE ORDER No. 3 (ADD)  
PROJECT No. C-18-009

DATE: October 15, 2018

PROJECT TITLE: DEY MANSION GARDEN RESTORATION

LOCATION: WAYNE, NJ

DATE OF CONTRACT:

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: TURCO GOLF INC.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	443,618.55
PREVIOUS ADDITIONS.....	\$	33,148.68
TOTAL.....	\$	476,767.23
PREVIOUS DEDUCTIONS.....	\$	-
NET PRIOR TO THIS CHANGE.....	\$	476,767.23
AMOUNT OF THIS CHANGE (Add).....	\$	8,794.00
<u>CONTRACT AMOUNT TO DATE.....</u>	<u>\$</u>	<u>485,561.23</u>

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Turco Golf Inc.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(Director Dept. Cultural & Historic Affairs)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Architect)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

Introduced on: October 23, 2018  
Adopted on: October 23, 2018 Cassandra Lazzara, Freeholder - Director  
Official Resolution#: R20180853



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel  
**Telephone #:** 973-706-6640

**DESCRIPTION OF RESOLUTION:**

Resolution to accept change order no. 3 for Turco Golf Inc. for the Dey Mansion Garden Restoration restoration project, an addition of \$8,794.00

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 8,794.00 (Add)  
**REQUISITION #** Purchase Order No. 18-05993  
**ACCOUNT #** C-04-55-153-001-904

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance

\_\_\_\_\_

Budget

\_\_\_\_\_

Health

\_\_\_\_\_

Human Services

\_\_\_\_\_

Law & Public Safety

\_\_\_\_\_

Planning & Economic Development

\_\_\_\_\_

Public Works

10/10/18

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180853



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 – 706 – 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 15, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: DEY MANSION GARDEN RESTORATION PROJECT, WAYNE, NJ  
CHANGE ORDER NO. 3 - ADDITIONS**

Members of the Board:

Attached for your approval is Change Order No. 3 to be issued to the Contractor, reflecting additions of quantities for works items for this project.

Conditions following the installation of irrigation changed, resulting in additional regrading of planting areas and areas around the walk ways. The total amount of this work is \$8,794.00. The Change Order was reviewed and recommended for approval by the Public Works Committee at their meeting of October 10, 2018.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders to adopt the necessary resolution to approve and issue Change Order No. 3 to Turco Golf Inc. of Pompton Lakes, New Jersey in the amount of \$8,794.00, which results in an increase to the adjusted contract amount.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR GROVE CONTRACTING LLC AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE JOHN W. REA HOUSE IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180854							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION FOR CHANGE ORDER #1 FOR GROVE CONTRACTING LLC AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE JOHN W. REA HOUSE IN HAWTHORNE, NEW JERSEY**

**WHEREAS** a contract was awarded to Grove Contracting LLC for the project known as the Restoration and Rehabilitation of the John W. Rea House in Hawthorne, NJ; and

**WHEREAS** it is now necessary that a change order be made in the amount of \$114,363.06, which addresses unforeseen conditions that were revealed during construction of the Project in addition to additional items that needed to be addressed at the direction of the Borough of Hawthorne, as evidenced in attached letter dated October 15, 2018 from the Passaic County Director of Cultural & Historic Affairs; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on October 10, 2018 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned Project and recommended for approval by the Office of the Department of Cultural & Historic Affairs by letter dated October 15, 2018 and attached hereto, be and the same is

hereby approved:

## CHANGE ORDER NO. 1

## 1. DESCRIPTION AND VALUE OF CHANGE

See October 15, 2018 letter attached hereto

Addition	\$ 114,363.06
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## REASON FOR CHANGE

See October 15, 2018 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 1,444,000.00
Previous Additions		\$ -0-
Total		\$ 1,444,000.00
Previous Deductions		\$ -0-
Net Prior to This Change		\$ 1,444,000.00
Amount of This Change	Add	\$ 114,363.06
Contract Amount to Date		\$ 1,558,363.06

October 23, 2018

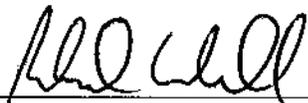
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$114,363.06

APPROPRIATION: C-04-55-153-001-904

PURPOSE: Resolution for change order #1 for Grove Contracting LLC as it pertains to the restoration and rehabilitation of the John W. Rea House in Hawthorne.

  
Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 15, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: RESTORATION AND REHABILITATION OF THE JOHN W. REA  
HOUSE, HAWTHORNE  
CHANGE ORDER NO. 1 - ADDITIONS**

Members of the Board:

Attached for your approval is Change Order No. 1 to be issued to the Contractor, reflecting additions of quantities for works items for this project.

During construction of the project, unforeseen conditions were revealed. It was agreed upon that rooms on the first and second floor of the John W. Rea House needed immediate intervention to repair deterioration, structural deficiencies, and minor repairs of overall framing. In addition, prior to the issuance of the construction permit, the Borough of Hawthorne had additional items that needed to be addressed. The total amount of this work is computed to be \$114,363.06. The Change Order was reviewed and recommended for approval by the Public Works Committee at their meeting of October 10, 2018.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders to adopt the necessary resolution to approve and issue Change Order No. 1 to Grove Contracting LLC. of Verona, New Jersey in the amount of \$114,363.06, which results in an increase to the adjusted contract amount.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS  
 DEY MANSION  
 199 TOTOWA ROAD  
 WAYNE, NJ 07470

CHANGE ORDER No. 1 (ADD)  
 PROJECT No. C-18-008  
 DATE: October 15, 2018

PROJECT TITLE: RESTORATION OF THE JOHN W. REA HOUSE  
 LOCATION: HAWTHORNE, NJ  
 DATE OF CONTRACT: JULY 23, 2018  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: GROVE CONTRACTING LLC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b><u>Additions</u></b>					
<b>1</b>	SEE ATTACHED REPORT		EA		\$ 114,363.06
<b><u>Total Extras</u></b>					<b>\$ 114,363.06</b>
<b><u>Total Supplementals</u></b>					
<b><u>Total Adds</u></b>					<b>\$ 114,363.06</b>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	December 31, 2018
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	December 31, 2018

**2. REASON FOR CHANGE**

During construction of the project, unforeseen conditions were revealed. It was agreed upon that rooms on the first and second floor of the John W. Rea House needed immediate intervention to repair deterioration, structural decencies, and minor repairs of overall framing. In addition, prior to the issuance of the construction permit, the Borough of Hawthorne had additional items that needed to be addressed.

COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS  
DEY MANSION  
199 TOTOWA ROAD  
WAYNE, NJ 07470

CHANGE ORDER No. 1 (ADD)  
PROJECT No. C-18-008  
DATE: October 15, 2018

PROJECT TITLE: RESTORATION OF THE JOHN W. REA HOUSE  
LOCATION: HAWTHORNE, NJ  
DATE OF CONTRACT: JULY 23, 2018  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: GROVE CONTRACTING LLC.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 1,444,000.00
PREVIOUS ADDITIONS.....	\$ -
TOTAL.....	\$ 1,444,000.00
PREVIOUS DEDUCTIONS.....	\$ -
NET PRIOR TO THIS CHANGE.....	\$ 1,444,000.00
AMOUNT OF THIS CHANGE ( <b>Deduct</b> ).....	\$ 114,363.06
<b>CONTRACT AMOUNT TO DATE.....</b>	<b>\$ 1,558,363.06</b>

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Grove Contracting LLC.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(Director Dept. Cultural & Historic Affairs)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Architect)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Introduced on: October 23, 2018  
Adopted on: October 23, 2018 Cassandra Lazzara, Freeholder - Director  
Official Resolution#: R20180854



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel  
**Telephone #:** 973-706-6640

**DESCRIPTION OF RESOLUTION:**

Resolution to accept change order no. 1 for the John W. Rea House Restoration Project, addition \$114,363.06

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 114,363.06  
**REQUISITION #** Purchase Order No. 18-06295  
**ACCOUNT #** C-04-55-153-001-904

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

- | 5. <b>COMMITTEE REVIEW:</b>                              | DATE:           |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance        | _____           |
| <input type="checkbox"/> Budget                          | _____           |
| <input type="checkbox"/> Health                          | _____           |
| <input type="checkbox"/> Human Services                  | _____           |
| <input type="checkbox"/> Law & Public Safety             | _____           |
| <input type="checkbox"/> Planning & Economic Development | _____           |
| <input checked="" type="checkbox"/> Public Works         | <u>10/10/18</u> |

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180854




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**MEMORANDUM**

**Clarke Caton  
Hintz**  
Architecture  
Planning  
Landscape Architecture

**TO:** Kelly C. Ruffel, Director  
Department of Cultural & Historic Affairs, County of Passaic

**FROM:** Michael Hanrahan, AIA

**RE:** John W. Rea House Rehabilitation: Change Order - 001

**DATE:** September 28, 2018

---

100 Barrack Street  
Trenton NJ 08602  
clarcatonhintz.com  
Tel: 609 863 8363  
Fax: 609 883 4044

Clarke Caton Hintz conducted a thorough review of the proposed Change Order 01-R2.

We have determined, through extensive negotiations with Grove Contracting, the fair and reasonable value of the items outlined in the change order is \$114,363.06.

Following selective demolition, a number of unforeseen structural conditions were uncovered. The damage and decay was more extensive than what was described in the HBA conditions assessment report dated January 2017. The following items from the Change Order are related to rehabilitating the damaged structure.

Philip Caton, FAICP  
John Hatch, FAIA  
George Hibbs, AIA  
Brian Staugh, AICP  
Michael Sullivan, AICP

*Emeriti*  
John Clarke, FAIA  
Carl Hintz, AICP, ASLA

1. Item 01 Floor sag modification - New beam to support load of second floor.
2. Item 02 ACM Abatement - Asbestos containing floor tile uncovered under additional layer of subfloor in first floor restrooms.
3. Item 03 Ceilings - Deteriorated ceiling uncovered during removal of pressed metal ceilings.
4. Item 04 Floor Modification - Removal of unknown layer of subfloor to expose original hardwood flooring.
5. Item 05 Lower Level Modifications - Repair of water damaged subfloor and repair to foundation.
6. Item 06 Lower Level Finish Flooring – Credit given to replace specified wood flooring with wood look LVT.
7. Item 07 Sub Floor Modifications - Repair required at water damaged subfloor following removal of carpet.
8. Item 08 Sill Plate and Framing Modifications - Repair required of decayed framing members within 1930's addition.

This Change Order includes additional work required by the Borough of Hawthorne prior to the issuance of the construction permit. The following items from the Change Order are items required by the AHJ.

1. Item 09 Wood Handrail Modifications - AHJ required additional handrail at existing stairs.
2. Item 11 Drinking Fountain and Custodial Sink Modifications - AHJ required drinking fountain and custodial sink for building maintenance.
3. Item 18 Attic Modifications - AHJ requested insulation at exposed framing within attic space.

Page 1 of 2

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180854



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 15, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: RESTORATION AND REHABILITATION OF THE JOHN W. REA  
HOUSE, HAWTHORNE  
CHANGE ORDER NO. 1 - ADDITIONS**

Members of the Board:

Attached for your approval is Change Order No. 1 to be issued to the Contractor, reflecting additions of quantities for works items for this project.

During construction of the project, unforeseen conditions were revealed. It was agreed upon that rooms on the first and second floor of the John W. Rea House needed immediate intervention to repair deterioration, structural deficiencies, and minor repairs of overall framing. In addition, prior to the issuance of the construction permit, the Borough of Hawthorne had additional items that needed to be addressed. The total amount of this work is computed to be \$114,363.06. The Change Order was reviewed and recommended for approval by the Public Works Committee at their meeting of October 10, 2018.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders to adopt the necessary resolution to approve and issue Change Order No. 1 to Grove Contracting LLC. of Verona, New Jersey in the amount of \$114,363.06, which results in an increase to the adjusted contract amount.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NATIONAL ENDOWMENTS FOR THE HUMANITIES (NEH) FOR THE DIALOGUES ON THE EXPERIENCE OF WAR 2019 GRANT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180855							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

Passaic 19k.30-2

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC  
DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO  
APPLY TO THE NATIONAL ENDOWMENTS FOR THE  
HUMANITIES (NEH) FOR THE DIALOGUES ON THE  
EXPERIENCE OF WAR 2019 GRANT**

**WHEREAS** the County of Passaic Director of the Department of Cultural & Historic Affairs is desirous of applying to the National Endowments for the Humanities (NEH) for the Dialogues on the Experience of War 2019 Grant for the development and production of programs and exhibitions related to military history and war for veterans of Passaic County; and

**WHEREAS** the grant has a maximum award of \$100,000 with a two-year project period and the Department of Cultural & Historic Affairs will request the full \$100,000, as noted in a letter to the Board dated October 15, 2018 attached hereto and made a part hereof; and

**WHEREAS** the County of Passaic is not required to match this grant; and

**WHEREAS** this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on October 10, 2018 and is recommended to the full Board for approval.

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural & Historic Affairs to apply to the National Endowments for the Humanities – Dialogues on War Grant 2019 with a maximum award of \$100,000 for the development and production of programs and exhibitions related to military history and war for veterans of Passaic County.

Freeholders of the County of Passaic hereby authorizes the  
Director and Clerk of the Board, as well as the Office of Passaic  
County Counsel, to execute any necessary documents to apply for  
the Grant as set forth above and also to receive funds  
accordingly.

October 23, 2018



# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 706 - 6640  
 e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 15, 2018

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: APPLICATION TO THE NATIONAL ENDOWMENTS FOR THE HUMANITIES  
 – DIALOGUES ON WAR GRANT 2019**

Members of the Board:

We are seeking a resolution authorizing applying to the National Endowments for the Humanities (NEH) – Dialogues on the Experience of War 2019 Grant for the development and production of programs and exhibitions related to military history and war for veterans of Passaic County.

The NEH grant seeks projects that engage humanities scholarship to analyze significant themes in various disciplines, such as history, literature, art history, etc. the NEH also encourages projects that involve members of the community and collaboration with other organizations. The County's application will focus on multi-faceted programing using various components and partners. The program would include a long term-exhibit showcasing voices thru time (firsthand accounts reflecting Passaic County's historic sites and local people), a professional development program, and a lecture series.

Some of our partners on this could include:

- The County has three historic sites that have strong military ties – 18<sup>th</sup> thru 20<sup>th</sup> centuries.
- The Purple Heart (Totowa Chapter),
- Passaic County Veteran Affairs Office,
- Passaic County Chapter of the American Legion,
- Hester Schuyler-Colfax Chapter of the Daughters of the American Revolution, and
- Paterson Veterans Council

The grant has a maximum award of \$100,000 with a two-year project period. The County does not have to match this funding. We will request \$100,000 which will cover the costs of historic research, marketing materials, workshops, and necessary material for exhibition production. The Public Works and Building & Grounds Committee at their meeting of October 10, 2018 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the National Endowments for the Humanities. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
 Cultural & Historic Affairs

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180855



## GRANT APPLICATION REQUEST FORM

1. **Grant Title:** National Endowment of the Humanities Dialogues on the Experience of War
  
2. **Funding Source:**  Federal  State  Other : \_\_\_\_\_
  
3. **Description of Grant:**  
 Resolution authorizing the Department of Cultural & Historic Affairs to apply to the National Endowment of the Humanities Dialogues on the Experience of War Grant for programs within Passaic County for Veterans
  
4. **Grant Period:** From 2019 To 2020
  
5. **Amount Requested:** \$ 200,000
  
6. **Is a dollar match required? :**  Yes  No
  
7. **If yes, how much? :** \$ \_\_\_\_\_
  
8. **Is the match:**  Monetary  In-Kind (Identify): \_\_\_\_\_
  
9. **Account #:** \_\_\_\_\_
  
10. **Is this a:**  New Program  Existing Program  Amendment
  
11. **Grant Administrator (Name/Title/ Department):**

Kelly C. Ruffel, Director, Department of Cultural & Historic Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION TO SUPPORT LEGISLATIVE BILL S2920 REALLOCATIONS FOR NEW JERSEY'S OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION PROGRAMS FY 2020 AND THEREAFTER, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180856							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION TO SUPPORT LEGISLATIVE BILL S2920  
REALLOCATIONS FOR NEW JERSEY'S OPEN SPACE,  
FARMLAND, AND HISTORIC PRESERVATION PROGRAMS FY  
2020 AND THEREAFTER**

**WHEREAS** Legislative Bill S2920 was recently introduced by Senator Bob Smith; and

**WHEREAS** this Bill S2920 will reestablish funding allocations for the constitutionally dedicated Corporate Business Tax (CBT) and, if passed, will redistribute the CBT allowing more funding to be allocated for State's open space, farmland, and historic preservation programs for Fiscal Year 2020 and thereafter; increasing the CBT from 4% to 6%; and

**WHEREAS** the percentage increase will also provide more funds to the NJ Historic Trust whose percentage will increase to 7% from its current 5% and is more fully explained in a letter to the Board from the Director of Cultural & Historic Affairs dated October 15, 2018 attached hereto and made part hereof; and

**WHEREAS** the Passaic County Cultural & Historic Affairs Department is desirous of seeking support from the Board of Chosen Freeholders for this legislation; and

**WHEREAS** the aforesaid matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on October 10, 2018, and recommended to the full Board for approval; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby acknowledges its support for the passage of Legislative Bill S2920; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are hereby authorized to execute a letter of support to be forwarded to the appropriate New Jersey State Officials.

October 23, 2018



# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 706 - 6640  
 e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 15, 2018

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: RESOLUTION TO SUPPORT LEGISLATIVE BILL S2920  
 REALLOCATIONS FOR NEW JERSEY'S OPEN SPACE, FARMLAND,  
 AND HISTORIC PRESERVATION PROGRAMS FY 2020 AND  
 THEREAFTER**

Members of the Board:

We are seeking a resolution to support a recent legislative bill introduced by Senator Bob Smith. This bill S2920, will reestablish funding allocations for the constitutionally dedicated Corporate Business Tax (CBT). If passed, the bill will redistribute the CBT allowing more funding to be allocated for State's open space, farmland, and historic preservation programs for Fiscal Year 2020 and thereafter; increasing the CBT from 4% to 6%. This percentage increase will also provide more funds to the NJ Historic Trust. Their percentage will increase to 7% from its current 5% designation which (based on CBT projections) would allow the NJ Historic Trust to grant up to \$10 million per year in funds for historic sites throughout the state. Passaic County has received several grants from the NJ Historic Trust over the years, including two that were recently awarded for the year 2018.

The Public Works and Building & Grounds Committee at their meeting of October 10, 2018 recommended that the full Board authorize supporting this bill. I encourage you to consider adopting this resolution to support the further funding of historic sites in the state of which Passaic County can benefit greatly from. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
 Cultural & Historic Affairs



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel  
**Telephone #:** 973-706-6640

**DESCRIPTION OF RESOLUTION:**

Resolution supporting legislative bill S2920 which establishes funding allocations for constitutionally dedicated CBT revenues for State's open space, farmland, and historic preservation programs for Fiscal Year 2020 and thereafter

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \_\_\_\_\_  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

- | 5. <b>COMMITTEE REVIEW:</b>                              | DATE:           |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance        | _____           |
| <input type="checkbox"/> Budget                          | _____           |
| <input type="checkbox"/> Health                          | _____           |
| <input type="checkbox"/> Human Services                  | _____           |
| <input type="checkbox"/> Law & Public Safety             | _____           |
| <input type="checkbox"/> Planning & Economic Development | _____           |
| <input checked="" type="checkbox"/> Public Works         | <u>10/10/18</u> |

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180856

**SENATE, No. 2920**  
**STATE OF NEW JERSEY**  
**218th LEGISLATURE**

INTRODUCED SEPTEMBER 17, 2018

**Sponsored by:**  
**Senator BOB SMITH**  
**District 17 (Middlesex and Somerset)**

**SYNOPSIS**

Establishes funding allocations for constitutionally dedicated CBT revenues for State's open space, farmland, and historic preservation programs for Fiscal Year 2020 and thereafter.

**CURRENT VERSION OF TEXT**

As introduced.

**AN ACT** concerning the constitutional dedication of corporation business tax revenues for open space, farmland, and historic preservation, and amending and supplementing P.L.2016, c.12.

**BE IT ENACTED** by the Senate and General Assembly of the State of New Jersey:

1. (New section) a. In each State fiscal year commencing in State fiscal year 2020 and annually thereafter, of the amount credited by the State Treasurer to the Preserve New Jersey Fund Account pursuant to subparagraph (b) of paragraph (1) of subsection a. of section 4 of P.L.2016, c.12 (C.13:8C-46):

(1) 62 percent shall be deposited into the Preserve New Jersey Green Acres Fund;

(2) 31 percent shall be deposited into the Preserve New Jersey Farmland Preservation Fund;  
and

(3) seven percent shall be deposited into the Preserve New Jersey Historic Preservation Fund.

b. (1) Beginning July 1, 2022, and annually thereafter, the Garden State Preservation Trust shall conduct a review of the appropriations of constitutionally dedicated CBT moneys to, and the expenditures thereof by, the Department of Environmental Protection, the State Agriculture

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180856

Development Committee, and the New Jersey Historic Trust for their respective programs for the fiscal year ending two years prior to the year in which the review is occurring. If the Garden State Preservation Trust determines that the department, committee, or New Jersey Historic Trust have not expended or contractually obligated the constitutionally dedicated CBT moneys allocated pursuant to subsection a. of this section for the fiscal year ending two years prior to the year in which the review is occurring, the trust may reallocate the amount of constitutionally dedicated CBT moneys that have not been expended or contractually obligated for that particular fiscal year by the department, committee, or New Jersey Historic Trust, as applicable.

(2) If, after the review required pursuant to paragraph (1) of this subsection, the Garden State Preservation Trust determines it is appropriate, the trust, notwithstanding the provisions of section 6, 8, or 9 of P.L.2016, c.12 (C.13:8C-48, 50, or 51) to the contrary, shall allocate for appropriation pursuant to section 13 of P.L.2016, c.12 (C.13:8C-55) the amount of unexpended, unobligated, or unappropriated constitutionally dedicated CBT moneys for the fiscal year ending two years prior to the year in which the review is occurring, and shall determine, for that amount:

(a) the appropriate funding allocations for the Preserve New Jersey Green Acres Fund, the Preserve New Jersey Farmland Preservation Fund, or the Preserve New Jersey Historic Preservation Fund; and

(b) how the allocations pursuant to subparagraph (a) of this paragraph shall be allocated for the acquisition or development of lands for recreation and conservation purposes, including Blue Acres projects, farmland preservation purposes, or historic preservation purposes. The trust shall make its determinations pursuant to this subparagraph based upon a demonstrated need for funding for the acquisition or development of lands for recreation and conservation purposes, including Blue Acres projects, farmland preservation purposes, or historic preservation purposes based upon available projects, applicant demand, and past appropriations and expenditures for these purposes.

(3) The trust shall hold a public hearing to solicit public input when making determinations pursuant to paragraph (2) of this subsection.

(4) The trust shall notify the department, the committee, the New Jersey Historic Trust, and the Department of the Treasury on the results of its review and determinations pursuant to this subsection. The trust shall also send written notification to the Chairperson of the Senate Environment and Energy Committee and the Assembly Environment and Solid Waste Committee, or their successors, of any determinations and allocations made pursuant to this subsection.

(5) A determination by the trust to reallocate constitutionally dedicated CBT moneys for a particular fiscal year based on the review and determination made pursuant to this subsection shall not affect the allocations set forth in subsection a. of this section for any subsequent fiscal year.

2. Section 6 of P.L.2016, c.12 (C.13:8C-48) is amended to read as follows:

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180856

6. a. The State Treasurer shall establish a fund to be known as the "Preserve New Jersey Green Acres Fund" and shall deposit into the fund all moneys received pursuant to paragraph (1) of subsection a. of section 5 of P.L.2016, c.12 (C.13:8C-47), paragraph (1) of subsection a. of section 1 of P.L. , c. (C. ) (pending before the Legislature as this bill), and any other moneys appropriated by law for deposit into the fund.

Moneys in the fund shall be invested in permitted investments or shall be held in interest-bearing accounts in those depositories as the State Treasurer may select, and may be invested and reinvested in permitted investments or as other trust funds in the custody of the State Treasurer in the manner provided by law. All interest or other income or earnings derived from the investment or reinvestment of moneys in the fund shall be credited to the fund. Moneys derived from the payment of principal and interest on the loans to local government units authorized by [this act] P.L.2016, c.12 (C.13:8C-43 et seq.) shall also be held in the fund.

b. Of the amount deposited [each State fiscal year] in State fiscal year 2017 through and including State fiscal year 2019 into the Preserve New Jersey Green Acres Fund pursuant to paragraph (1) of subsection a. of section 5 of P.L.2016, c.12 (C.13:8C-47):

(1) 55 percent shall be allocated for the purpose of paying the cost of acquisition and development of lands by the State for recreation and conservation purposes, and the amount provided pursuant to this paragraph shall be allocated as follows:

(a) 50 percent shall be allocated for the purpose of paying the cost of acquisition of lands by the State for recreation and conservation purposes; and

(b) 50 percent shall be allocated for the purpose of paying the cost of development of lands by the State for recreation and conservation purposes, and of the amount provided pursuant to this subparagraph:

(i) up to 22 percent shall be allocated for the purpose of paying the cost for stewardship activities undertaken on lands administered by the Division of Fish and Wildlife in the department; and

(ii) up to 22 percent shall be allocated for the purpose of paying the cost for stewardship activities undertaken on lands administered by the Division of Parks and Forestry in the department;

(2) 38 percent shall be allocated for the purposes of providing grants and loans to assist local government units to pay the cost of acquisition and development of lands for recreation and conservation purposes, and of this amount, up to [2] two percent shall be allocated for stewardship activities undertaken by local government units; and

(3) [7] seven percent shall be allocated for the purposes of providing grants to assist qualifying tax exempt nonprofit organizations to pay the cost of acquisition and development of lands for recreation and conservation purposes, and of this amount, 11 percent shall be allocated for stewardship activities undertaken by qualifying tax exempt nonprofit organizations.

c. Any repayments of the principal and interest on loans issued to local government units for the acquisition or development of lands for recreation and conservation purposes using constitutionally dedicated CBT moneys shall be deposited into the Preserve New Jersey Green Acres Fund, and shall be specifically dedicated for the issuance of additional loans in the same manner as provided in subsection b. of section 27 of P.L.1999, c.152 (C.13:8C-27).

d. (1) The moneys in the fund are specifically dedicated and shall be used for the same purposes and according to the same criteria and provisions as those set forth in section 26 of P.L.1999, c.152 (C.13:8C-26), and as provided pursuant to P.L.2016, c.12 (C.13:8C-43 et seq.) and [paragraph (3) of] this [subsection] section .

(2) Grants and loans issued to local government units and grants issued to qualifying tax exempt nonprofit organizations using constitutionally dedicated CBT moneys for the acquisition and development of lands for recreation and conservation purposes shall be subject to the same provisions as those prescribed in section 27 of P.L.1999, c.152 (C.13:8C-27), except as otherwise provided in section 10 of P.L.2016, c.12 (C.13:8C-52).

(3) Notwithstanding any provision of P.L.2016, c.12 (C.13:8C-43 et seq.) or P.L.1999, c.152 (C.13:8C-1 et seq.) to the contrary, projects of the Palisades Interstate Park Commission established pursuant to P.L.1980, c.104 (C.32:14-1.1 et seq.) for the acquisition or development of land for recreation and conservation purposes in New Jersey shall be considered State projects for the purposes of eligibility for funding pursuant to the provisions of P.L.2016, c.12 (C.13:8C-43 et seq.).

e. Moneys in the fund shall not be expended except in accordance with appropriations from the fund made by law. Any act appropriating moneys from the Preserve New Jersey Green Acres Fund shall identify any particular project or projects to be funded by the moneys, and any expenditure for a project for which the location is not identified by municipality and county in the appropriation shall require the approval of the Joint Budget Oversight Committee, or its successor, except as permitted otherwise in accordance with the same exceptions as those specified in paragraph (2) of subsection a. of section 23 of P.L.1999, c.152 (C.13:8C-23).

f. Unexpended moneys due to project withdrawals, cancellations, or cost savings shall be returned to the fund.

g. Of the amount authorized pursuant to this section, not more than five percent shall be utilized for organizational, administrative and other work and services, including salaries, equipment and materials necessary to administer the applicable provisions of [this act] P.L.2016, c.12 (C.13:8C-43 et seq.) .

h. To the end that municipalities may not suffer a loss of taxes by reason of the acquisition and ownership by the State of lands in fee simple for recreation and conservation purposes, or the acquisition and ownership by qualifying tax exempt nonprofit organizations of lands in fee simple for recreation and conservation purposes that become certified as exempt from property taxes pursuant to P.L.1974, c.167 (C.54:4-3.63 et seq.) or similar laws, the State shall make payments

annually in the same manner as payments are made pursuant to section 29 of P.L.1999, c.152 (C.13:8C-29).

i. The State shall not use the power of eminent domain in any manner for the acquisition of lands by the State for recreation and conservation purposes using constitutionally dedicated CBT moneys in whole or in part unless a concurrent resolution approving that use is approved by both Houses of the Legislature; except that, without the need for such a concurrent resolution, the State may use the power of eminent domain to the extent necessary to establish a value for lands to be acquired from a willing seller by the State for recreation and conservation purposes using constitutionally dedicated CBT moneys in whole or in part.

j. Of the amount deposited in each State fiscal year commencing in State fiscal year 2020 and annually thereafter into the Preserve New Jersey Green Acres Fund pursuant to paragraph (1) of subsection a. of section 1 of P.L. , c. (C. ) (pending before the Legislature as this bill):

(1) 60 percent shall be allocated for the purpose of paying the cost of acquisition and development of lands by the State for recreation and conservation purposes, and the amount provided pursuant to this paragraph shall be allocated as follows:

(a) 50 percent shall be allocated for the purpose of paying the cost of acquisition of lands by the State for recreation and conservation purposes, including Blue Acres projects; and

(b) 50 percent shall be allocated for the purpose of paying the cost of development of lands by the State for recreation and conservation purposes, and of the amount provided pursuant to this subparagraph:

(i) up to 22 percent shall be allocated for the purpose of paying the cost for stewardship activities undertaken on lands administered by the Division of Fish and Wildlife in the department; and

(ii) up to 22 percent shall be allocated for the purpose of paying the cost for stewardship activities undertaken on lands administered by the Division of Parks and Forestry in the department;

(2) 34 percent shall be allocated for the purposes of providing grants and loans to assist local government units to pay the cost of acquisition and development of lands for recreation and conservation purposes, including Blue Acres projects, and of this amount, up to two percent shall be allocated for stewardship activities undertaken by local government units; and

(3) six percent shall be allocated for the purposes of providing grants to assist qualifying tax exempt nonprofit organizations to pay the cost of acquisition and development of lands for recreation and conservation purposes, including Blue Acres projects, and of this amount, 11 percent shall be allocated for stewardship activities undertaken by qualifying tax exempt nonprofit organizations.

k. (1) In addition to the purposes set forth in subsection d. of this section, moneys in the Preserve New Jersey Green Acres Fund may be applied for the purposes of providing moneys to:

(a) meet the Blue Acres costs to the State for the acquisition of lands for a Blue Acres project; or

(b) provide grants, pursuant to the provisions of paragraph (2) of this subsection, to assist a qualifying tax exempt nonprofit organization in meeting the Blue Acres costs for the acquisition of lands for a Blue Acres project.

(2) A grant by the State for lands to be acquired by a qualifying tax exempt nonprofit organization for a Blue Acres project may include up to 50 percent of the Blue Acres cost of acquisition of the lands by the qualifying tax exempt nonprofit organization.

(a) A qualifying tax exempt nonprofit organization shall not use as its matching share of the Blue Acres cost of acquisition of lands for a Blue Acres project any constitutionally dedicated moneys, as defined pursuant to section 3 of P.L.1999, c.152 (C.13:8C-3), or any grant moneys obtained from a Green Acres bond act.

(b) To qualify to receive a grant from the Preserve New Jersey Blue Acres Fund, the board of directors or governing body of the applying tax exempt nonprofit organization shall:

(i) demonstrate to the commissioner that the organization qualifies as a charitable conservancy for the purposes of P.L.1979, c.378 (C.13:8B-1 et seq.);

(ii) demonstrate that the organization has the resources to match the grant requested;

(iii) agree to make and keep the lands accessible to the public, unless the commissioner determines that public accessibility would be detrimental to the lands or any natural resources associated therewith;

(iv) agree not to convey the lands except to the federal government, the State, a local government unit, or another qualifying tax exempt nonprofit organization, for recreation and conservation purposes; and

(v) agree to execute and donate to the State at no charge a conservation restriction pursuant to P.L.1979, c.378 (C.13:8B-1 et seq.) on the lands to be acquired with the grant.

(cf: P.L.2018, c.95, s.1)

3. Section 8 of P.L.2016, c.12 (C.13:8C-50) is amended to read as follows:

8. a. The State Treasurer shall establish a fund to be known as the "Preserve New Jersey Farmland Preservation Fund" and shall deposit all moneys received pursuant to paragraph (3) of subsection a. of section 5 of [this act] P.L.2016, c.12 (C.13:8C-47), paragraph (2) of subsection a. of section 1 of P.L. , c. (C. ) (pending before the Legislature as this bill), and any other moneys appropriated by law for deposit into the fund.

Moneys in the fund shall be invested in permitted investments or shall be held in interest-bearing accounts in those depositories as the State Treasurer may select, and may be invested and reinvested in permitted investments or as other trust funds in the custody of the State Treasurer in the manner provided by law. All interest or other income or earnings derived from the investment or reinvestment of moneys in the fund shall be credited to the fund.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180856

b. (1) The moneys in the fund are specifically dedicated and shall be used for the same purposes as those set forth in section 37 of P.L.1999, c.152 (C.13:8C-37) and as provided in paragraph (2) of this subsection.

(2) Of the moneys deposited into the Preserve New Jersey Farmland Preservation Fund each year, up to [3] three percent shall be allocated by the committee on an annual basis for stewardship activities.

c. Moneys in the fund shall not be expended except in accordance with appropriations from the fund made by law. Any act appropriating moneys from the Preserve New Jersey Farmland Preservation Fund shall identify any particular project or projects to be funded by the moneys, and any expenditure for a project for which the location is not identified by municipality and county in the appropriation shall require the approval of the Joint Budget Oversight Committee, or its successor, except as permitted otherwise in accordance with the same exceptions as those specified in paragraph (2) of subsection b. of section 23 of P.L.1999, c.152 (C.13:8C-23).

d. Unexpended moneys due to project withdrawals, cancellations, or cost savings shall be returned to the fund.

(cf: P.L.2016, c.12, s.8)

4. Section 9 of P.L.2016, c.12 (C.13:8C-51) is amended to read as follows:

9. a. The State Treasurer shall establish a fund to be known as the "Preserve New Jersey Historic Preservation Fund" and shall deposit all moneys received pursuant to paragraph (4) of subsection a. of section 5 of P.L.2016, c.12 (C.13:8C-47) , paragraph (3) of subsection a. of section 1 of P.L. , c. (C. ) (pending before the Legislature as this bill). and any other moneys appropriated by law for deposit into the fund.

Moneys in the fund shall be invested in permitted investments or shall be held in interest-bearing accounts in those depositories as the State Treasurer may select, and may be invested and reinvested in permitted investments or as other trust funds in the custody of the State Treasurer in the manner provided by law. All interest or other income or earnings derived from the investment or reinvestment of moneys in the fund shall be credited to the fund.

b. (1) The moneys in the fund are specifically dedicated and shall be used for the same purposes as those set forth in section 41 of P.L.1999, c.152 (C.13:8C-41), [and] for emergency intervention and the acquisition of historic preservation easements , and shall be allocated by the New Jersey Historic Trust as provided in subsection e. of this section .

(2) Notwithstanding any provision of P.L.2016, c.12 (C.13:8C-43 et seq.) or P.L.1999, c.152 (C.13:8C-1 et seq.) to the contrary, the Palisades Interstate Park Commission established pursuant to P.L.1980, c.104 (C.32:14-1.1 et seq.) shall be eligible for grants pursuant to the provisions of section 41 of P.L.1999, c.152 (C.13:8C-41) for projects located in New Jersey. A project by the Palisades Interstate Park Commission for historic preservation purposes shall be subject to the

same criteria and conditions set forth in section 41 of P.L.1999, c.152 (C.13:8C-41) applicable to a project by a local government unit.

c. Moneys in the fund shall not be expended except in accordance with appropriations from the fund made by law. Any act appropriating moneys from the Preserve New Jersey Historic Preservation Fund shall identify any particular project or projects to be funded by the moneys, and any expenditure for a project for which the location is not identified by municipality and county in the appropriation shall require the approval of the Joint Budget Oversight Committee, or its successor.

d. Unexpended moneys due to project withdrawals, cancellations, or cost savings shall be returned to the fund.

e. Of the amount deposited in each State fiscal year commencing in State fiscal year 2020 and annually thereafter into the Preserve New Jersey Historic Preservation Fund pursuant to paragraph (3) of subsection a. of section 1 of P.L. , c. (C. ) (pending before the Legislature as this bill), a minimum of 50 percent shall be allocated for Level II capital preservation grants.

As used in this subsection, "Level II capital preservation grant" means a construction grant awarded by the New Jersey Historic Trust for the preservation, restoration, or rehabilitation of a historic property in an amount between \$150,001 to \$750,000.

(cf: P.L.2018, c.95, s.2)

5. This act shall take effect immediately.

#### STATEMENT

This bill establishes the funding allocations for the constitutional dedication of Corporation Business Tax (CBT) revenues for the State's open space, farmland, and historic preservation programs for fiscal year 2020 and thereafter.

The constitutional dedication of CBT revenues for open space, farmland, and historic preservation pursuant to Article VIII, Section II, paragraph 6 of the State Constitution, approved by the voters of the State in November 2014, dedicates four percent of CBT revenues for open space, farmland, and historic preservation, water programs, public and private site remediation, and underground storage tank programs for fiscal years 2016 through 2019. For fiscal year 2020 and thereafter, this annual dedication for certain environmental programs is increased from four percent to six percent.

Specifically with regard to open space, farmland, and historic preservation, commencing July 1, 2019 (i.e., for State fiscal year 2020 and thereafter), of the six percent CBT dedication, the State Constitution dedicates annually 78 percent for the following purposes: (1) providing funding, including loans or grants, for the preservation, including acquisition, development, and

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180856

stewardship, of lands for recreation and conservation purposes, including lands that protect water supplies and lands that have incurred flood or storm damage or are likely to do so, or that may buffer or protect other properties from flood or storm damage (i.e., Green Acres and Blue Acres); (2) providing funding, including loans or grants, for the preservation and stewardship of land for agricultural or horticultural use and production (i.e., farmland preservation); (3) providing funding, including loans or grants, for historic preservation; and (4) paying administrative costs associated with each of those efforts. Previously, for fiscal years 2016 through 2019, the State Constitution dedicated 71 percent of the four percent CBT dedication for these four purposes.

Current law, the "Preserve New Jersey Act," P.L.2016, c.12 (C.13:8C-43 et seq.), sets forth funding allocations for the constitutional dedication of CBT revenues for open space, farmland, and historic preservation for State fiscal years 2017 through 2019. This bill supplements and amends the "Preserve New Jersey Act" in order to implement the CBT revenue dedication and the "Preserve New Jersey Act" for State fiscal year 2020 and beyond by establishing funding allocations for the State's existing open space, farmland, and historic preservation programs based on the increase in dedicated CBT revenue available for these purposes beginning July 1, 2019.

Under this bill, for State fiscal year 2020 and thereafter, the above-described dedicated CBT revenues would be allocated as follows:

- (1) 62 percent for the acquisition and development of lands for public recreation and conservation purposes, including lands that protect water supplies and lands that have incurred flood or storm damage or are likely to do so, or that may buffer or protect other properties from flood or storm damage;
- (2) 31 percent for farmland preservation purposes; and
- (3) seven percent for historic preservation purposes.

Of the funding allocated each year for recreation and conservation purposes pursuant to this bill: 60 percent would be used for State open space acquisition and development projects; 34 percent would be used for grants and loans to fund local government open space acquisition and development projects; and six percent would be used for grants to fund open space acquisition and development projects undertaken by qualifying tax exempt nonprofit organizations. These funds would be further allocated for open space acquisition and development projects by the State, local governments, and nonprofit organizations in the same manner as provided in current law.

Beginning July 1, 2022, and annually thereafter, the bill directs the Garden State Preservation Trust (GSPT) to review the appropriations of constitutionally dedicated CBT moneys to, and the expenditures thereof by, the Department of Environmental Protection (DEP), the State Agriculture Development Committee (SADC), and the New Jersey Historic Trust (NJHT) for their respective programs for the fiscal year ending two years prior to the year in which the review is occurring. If the GSPT determines that the DEP, SADC, or NJHT have not expended or contractually obligated the moneys allocated for the fiscal year ending two years prior to the year in which the review is occurring, the bill provides that the GSPT may reallocate the amount of moneys that

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180856

have not been expended or contractually obligated for that particular fiscal year by the DEP, SADC, or NJHT, as applicable. If the GSPT determines it is appropriate, the bill provides that the GSPT would determine, of that amount, the appropriate funding allocations for the Preserve New Jersey Green Acres Fund, the Preserve New Jersey Farmland Preservation Fund, or the Preserve New Jersey Historic Preservation Fund. The bill also provides that the GSPT would determine how those amounts would be further allocated by the DEP, SADC, or NJHT, as applicable. The bill requires the GSPT to hold a public hearing to solicit public input when making these determinations. The bill directs the GSPT to make its determinations based upon a demonstrated need for funding for the acquisition or development of lands for recreation and conservation purposes, including Blue Acres projects, farmland preservation purposes, or historic preservation purposes based upon available projects, applicant demand, and past appropriations and expenditures for these purposes. The bill further provides that if the GSPT reallocates constitutionally dedicated CBT moneys for a particular fiscal year as allowed by the bill, that reallocation would not affect or alter allocations for any subsequent fiscal year.

The Blue Acres program is administered as a component of the DEP's Green Acres program. "Blue Acres" is the term used to refer to properties that have been damaged by storms or storm-related flooding, that appear likely to incur such damage, or that may buffer or protect other lands from such damage. Structures on a purchased property are demolished, the debris is removed, and the land is preserved as open space. Under this bill, the Blue Acres program would not receive a separate funding allocation but would continue to be administered as part of the overall funding allocation provided to the Green Acres program. The bill incorporates the purposes of the Preserve New Jersey Blue Acres Fund into the Preserve New Jersey Green Acres Fund, rather than having two separate funds providing moneys to the DEP's Green Acres program for the acquisition of lands for recreation and conservation purposes.

Lastly, the bill provides that of the amount deposited annually into the Preserve New Jersey Historic Preservation Fund, a minimum of 50 percent would be allocated for Level II capital preservation grants. Capital preservation grants fund the restoration, preservation, repair, and rehabilitation of historic properties listed or eligible for listing in the State or National Register of Historic Places. By regulation, the NJHT has established two levels of capital preservation grants: Level I grants of \$5,000 to \$150,000, and Level II grants of \$150,001 to \$750,000. This bill would require that a minimum of 50 percent of the allocated funding in each fiscal year be awarded to larger scale historic preservation projects.

Based on the increase in the amount of the constitutionally dedicated CBT revenue, there is expected to be an increase in funding available for the State's open space, farmland, and historic preservation purposes. Based on current estimates of CBT revenue, there will be \$92 million available for these purposes for fiscal year 2019, and an estimated \$152 million available for fiscal year 2020. The increase in dedicated CBT revenue beginning in fiscal year 2020 and the

allocations provided in this bill will result in additional funding being available for the State's open space, farmland, and historic preservation programs.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180856

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION TO AUTHORIZE THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ENTER INTO LOAN AGREEMENTS FOR ARTIFACTS AND ARTWORK FOR DISPLAY AT THE PASSAIC COUNTY ARTS CENTER LOCATED IN GOFFLE BROOK PARK, HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180857							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION TO AUTHORIZE THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ENTER INTO LOAN AGREEMENTS FOR ARTIFACTS AND ARTWORK FOR DISPLAY AT THE PASSAIC COUNTY ARTS CENTER LOCATED IN GOFFLE BROOK PARK, HAWTHORNE, NEW JERSEY**

**WHEREAS** the recently-designated Passaic County Arts Center, located in Goffle Brook Park in Hawthorne, NJ, is scheduled to open in February 2019; and

**WHEREAS** the Passaic County Arts Center would provide various arts and history-related programs reflecting the rich history and cultural diversity of Passaic County; and

**WHEREAS** in order to accomplish this goal, the Director of the Passaic County Cultural & Historic Affairs Department, by letter dated October 15, 2018 (attached hereto and made part hereof), is desirous of entering into loan agreements for artwork and artifacts to be placed on display at the Passaic County Arts Center (copy of loan agreement and conditions attached hereto and made part hereof); and

**WHEREAS** this request was reviewed by the Freeholder members of the Public Works and Buildings & Grounds Committee at its meeting on October 10, 2018 who recommend that it be approved by the entire Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Department of Cultural & Historic Affairs to enter into loan agreements for artwork and artifacts to be placed on display at the Passaic County Arts Center.

**BE IT FURTHER RESOLVED** that the Director, Clerk to the Board, and County Counsel are hereby authorized to execute said loan agreements in order to effectuate the purpose of this Resolution.

October 23, 2018



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 15, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: RESOLUTION TO AUTHORIZE THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ENTER INTO LOAN AGREEMENTS FOR ARTWORK AND ARTIFACTS AT THE PASSAIC COUNTY ARTS CENTER AT THE JOHN W. REA HOUSE, HAWTHORNE, NJ**

Members of the Board:

We are seeking a resolution to authorize the Department of Cultural & Historic Affairs to enter into and execute loan agreements for artwork and any artifacts that would be placed on display at the Passaic County Arts Center. A copy of the loan agreement is attached. The Passaic County Arts center is scheduled to open in February 2019 and will provide various arts and history related programs that reflects the rich history and cultural diversity of Passaic County. The Public Works and Building & Grounds Committee at their meeting of October 10, 2018 recommended that the full Board authorizing this request.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs



#L \_\_\_\_\_

## Incoming Loan Agreement & Conditions

### LENDER INFORMATION

Lender: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ Phone (Cell): \_\_\_\_\_

### LOAN PERIOD

Date of Loan: \_\_\_\_\_

Length of Loan: \_\_\_\_\_

*Date of the loan will commence on the date object(s) arrives in the custody of County of Passaic and terminates on the date the object(s) are returned to the custody of the lender. No loan agreement shall exceed one year. The loan may be renewed for additional time at the discretion of both parties. It is the obligation of the County of Passaic to request extension or renewal of the loan.*

Special Conditions/Notes: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Borrower hereby acknowledges receipt of the object(s) listed on the attached page(s). Loan received by: \_\_\_\_\_

### TERMS & CONDITIONS OF THE LOAN

The following terms and conditions of this *Incoming Loan* are agreed upon by the County of Passaic (hereinafter referred to as Borrower) and the legal owner(s) of the object(s) listed herein, or duly authorized agent thereof (hereinafter referred to as Lender).

The Lender as shown on this agreement, warrants that they are the legal owner(s), or authorized agent thereof, of the object(s) shown herein and have the right to enter into such agreement. Lender further warrants that there are no liens, taxes, nor other obligations held upon object(s) listed on this agreement.



#L \_\_\_\_\_

**ARTWORKS**

The Artist agrees to loan the following artwork(s) to the Exhibition Site (if a Schedule of Artworks is attached, state so here):

If the work is an installation, include specific elements and state it is an installation.

If the work is a public art project, or site-specific work, describe and state so.

Title: \_\_\_\_\_

Medium: \_\_\_\_\_

Size: \_\_\_\_\_

Date Created: \_\_\_\_\_

Price (if for sale): \_\_\_\_\_

Insurance Value: \_\_\_\_\_

Condition of Work: \_\_\_\_\_

Framing and Mounting information: \_\_\_\_\_

Commission taken by Exhibitor: \_\_\_\_\_

**EXHIBITION INFORMATION:**

Title of the exhibition: \_\_\_\_\_

Date of the opening reception: \_\_\_\_\_

Hours of Gallery/Venue operation: \_\_\_\_\_

The Exhibitor agrees to exhibit the Artist's work to the artist's specifications.

The Exhibitor agrees to post accurate artwork labels as provided by the artist.

The Exhibitor agrees to post accurate prices for work (if applicable) as provided on the attached Schedule of Artworks.

**DELIVERY:**

Work shall be delivered to the Exhibitor by the following date(s): \_\_\_\_\_

Work shall be delivered to the Exhibitor using the following service: \_\_\_\_\_



#L \_\_\_\_\_

Delivery expenses shall be paid for by: \_\_\_\_\_

The Exhibitor shall agree to provide a written description of any damage to the artwork within five days of delivery.

**GENERAL:**

1. It is understood that the objects in this loan will remain in the condition received and will not be repaired, restored, cleaned, or altered in any way without the permission of the lender. The condition(s) of the object is understood to be as stated on the attached form.
2. All damages to objects at any point in this loan from the out date until returned will be reported to the Lender immediately.
3. The objects may not be lent to a third party without the advance approval of the Lender.
4. The Borrower agrees to use the loan only for the purposes stated on the form.
5. The Borrower is responsible for packing, transportation, and all other factors of transporting the loan, unless otherwise stated.
6. The Borrower is responsible for returning the loan at the time stated.

**INSURANCE:**

1. It is the responsibility of the Lender to provide any insurance coverage of the loaned object that Lender desires while the object(s) is in the custody of the Borrower. Lender agrees to indemnify and hold harmless the Borrower from any damage, loss or liability resulting from damage to or the exhibit of the loaned object while in custody of the County of Passaic. Any damage or loss must be reported to the Lender by the Director of the Department of Cultural & Historic Affairs immediately.

**CARE, PRESERVATION, AND EXHIBITION:**

1. The Borrower shall provide for and maintain maximum security for all loaned object(s) while in its custody including during transit, on exhibit or during any use by the County of Passaic.
2. The Borrower shall exhibit the object(s) with the same care as it exercises with respect to its own property of similar nature and shall make no alterations, changes, additions or repairs to any object(s) without prior written permission of the Lender or authorized agent thereof.



#L \_\_\_\_\_

- 3. The Borrower may display in a visible location credit or notice of ownership of the loaned object(s) unless Lender desires notice not be given.
- 4. The Borrower may photograph loaned object(s) for promotional, educational or for any other normal museum purposes. The Lender will receive a copy of all photographs. The Borrower may not reproduce, or allow the reproduction, of any loaned object(s) in any medium (including photography or video) for purpose of sale or allow technical examination without prior written agreement with the Lender.

**ACCESS & TERMINATION:**

- 1. Any object(s) listed on this agreement may be temporarily withdrawn by the Lender when notice is given ten days prior to its removal and proper identification is provided. The Borrower shall allow any representative of the Lender free and unencumbered access to the object(s) for inspection during normal business hours or other reasonable times.
- 2. Lender or Borrower, or duly authorized agent or legal representative for either, may, with 30 days written notice to all parties, may terminate the term of this loan agreement. All conditions of this agreement shall remain in effect until object(s) have been returned to the custody of the Lender or on the 30th day.
- 3. Lender, or authorized agent thereof, shall notify the Borrower immediately of any change in ownership or intended change, including but not limited to, sale, bankruptcy, divorce, death or any circumstance that could effect this agreement. Lender shall allow the Borrower first right of refusal if Lender wishes to sell the object(s).

*We, the undersigned, accept and agree upon all terms of this loan as stated herein:*

**Lender:** \_\_\_\_\_  
*Signature of Representative*

**Name & Title:** \_\_\_\_\_  
*Print*

**Date:** \_\_\_\_\_

**County of Passaic:** \_\_\_\_\_  
*Signature of Representative*

**Name & Title:** \_\_\_\_\_  
*Print*

**Date:** \_\_\_\_\_



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel  
**Telephone #:** 973-706-6640

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing the Department of Cultural & Historic Affairs to execute loan agreements for artwork accepted for exhibition at the Passaic County Arts Center at the John W. Rea House

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \_\_\_\_\_  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

10/10/18

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180857

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION TO AUTHORIZE A FORMAL NAME CHANGE OF THE HISTORIC JOHN W. REA HOUSE IN GOFFLE BROOK PARK, HAWTHORNE, NJ AND TO FORMALLY DESIGNATE IT AS THE PASSAIC COUNTY ARTS CENTER, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180858							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-33							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

66 P.O.R. 33-2

**RESOLUTION TO AUTHORIZE A FORMAL NAME CHANGE OF  
THE HISTORIC JOHN W. REA HOUSE IN GOFFLE BROOK PARK,  
HAWTHORNE, NJ AND TO FORMALLY DESIGNATE IT AS THE  
PASSAIC COUNTY ARTS CENTER**

**WHEREAS** the County of Passaic owns the historic John W. Rea House located in Goffle Brook Park in Hawthorne, NJ that is currently undergoing interior renovations and restoration to its historic structure; and

**WHEREAS** the renovations and restoration were programmed so that the adaptive reuse of the site would be suitable as an arts space and would provide arts-related activities, programs, and an arts venue for year 2019; and

**WHEREAS** the Passaic County Director of the Cultural & Historic Affairs Department, by letter dated October 15, 2018 (attached hereto and made part hereof) has requested that the Board of Chosen Freeholders of the County of Passaic consider renaming the above-mentioned John W. Rea House and to authorize its formal designation as the PASSAIC COUNTY ARTS CENTER, whose goal would be to foster appreciation and understanding of visual arts with free and low-cost programming that would reflect the history and cultural diversity of Passaic County; and

**WHEREAS** the PASSAIC COUNTY ARTS CENTER would also provide a hub for creative community building throughout the area; and

**WHEREAS** this request was reviewed by the Freeholder members of the Public Works and Buildings & Grounds Committee at its October 10, 2018 meeting who recommend that it be approved to by the full Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the renaming of the John W. Rea House in Goffle Brook Park in

Hawthorne, NJ and to formally designate it as the PASSAIC COUNTY  
ARTS CENTER.

**BE IT FURTHER RESOLVED** that the Passaic County  
Administration and staff are hereby authorized to take the  
appropriate action to effectuate this Resolution.

October 23, 2018



# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 706 - 6640  
 e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 15, 2018

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: RESOLUTION TO ESTABLISH THE PASSAIC COUNTY ARTS  
 CENTER AT THE JOHN W. REA HOUSE, HAWTHORNE, NJ**

Members of the Board:

We are seeking a resolution to authorize a formal name change or designation of the historic John W. Rea House. The Rea House is currently undergoing a \$1.4 million renovation. The restoration of the historic structure and interior renovations were programmed so that the adaptive reuse of the site would be suitable an arts space, providing various arts-related activities, programs, and rotating exhibits. With this in mind, the Department has fully programmed the building as an active arts venue for the year 2019. We request a formal designation of the John W. Rea House as the PASSAIC COUNTY ARTS CENTER. The goals of the Passaic County Arts Center is to foster appreciation and understanding of visual arts with free and low-cost programming that reflects the rich history and cultural diversity of Passaic County and to provide a hub for creative community building throughout the area.

The Public Works and Building & Grounds Committee at their meeting of October 10, 2018 recommended that the full Board authorizing designating the John W. Rea House as the Passaic County Arts Center. I encourage you to consider adopting this resolution to support and further the arts in Passaic County. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
 Cultural & Historic Affairs



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel  
**Telephone #:** 973-706-6640

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing change of name of the John W. Rea House in Goffle Brook Park to the Passaic County Arts Center at the John W. Rea House

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \_\_\_\_\_  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance

\_\_\_\_\_

Budget

\_\_\_\_\_

Health

\_\_\_\_\_

Human Services

\_\_\_\_\_

Law & Public Safety

\_\_\_\_\_

Planning & Economic Development

\_\_\_\_\_

Public Works

10/10/18

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180858



**FOR IMMEDIATE RELEASE: OCTOBER 24, 2018**

**GOFFLE ARTS CENTER OPENING FEBRUARY 2019**

*New Life Brought to Historic Rea House*

The County of Passaic is proud to announce that the John W. Rea House, located in Goffle Brook Park, Hawthorne, NJ, will be designated as the "Passaic County Arts Center." This historic home, which is undergoing a complete restoration, will provide a rotating gallery space for both established and emerging artists. Additionally, the Passaic County Arts Center will have multi-purpose studio spaces for art classes. The goal for the arts center is to enlist local artists to provide high quality, free, and low cost, arts programming open to all residents of Passaic County.

*"Our goal is not only to breathe new life into this historic home, but to re-purpose it into a destination that attracts local residents and tourists alike,"* said Freeholder Director Sandi Lazzara. *"The Board of Chosen Freeholders has made an effort to expand opportunities for local artists, and this historic building will provide a new home for our growing art scene."*

Over the past two years, the County of Passaic has sponsored numerous community-based arts initiatives including the first ever Art in the Park Festival, the Little Falls Art Walk, regularly scheduled youth crafts classes, and planning of the first Passaic County Teen Arts Festival in almost a decade.

The Passaic County Arts Center will provide regularly scheduled programming for all ages including art classes for all skill levels, figure drawing, lectures, screenings and year-round exhibits. The Passaic County Arts Center will also serve as a space for artists to engage in professional development, build community, and foster high quality arts education for all.

*"Passaic County has made great strides in our efforts to rehabilitate and repurpose our historic landmarks,"* said Freeholder John W. Bartlett. *"As we did with the Dey Mansion in Wayne, the John Rea House will be returned to its former glory and given a new life as the Passaic County Arts Center."*

The John W. Rea House built c. 1830 was listed on the State and National Register of Historic Places in 1999. The restoration of the Rea House includes the restoring historic features throughout the interior and exterior, and the adaptive reuse of spaces for art galleries, working studios, and office space. The project is expected to be completed in December 2018, with an opening date in February 2019.

## **MISSION**

The mission of the Passaic County Arts Center is to foster appreciation and understanding of the arts with free and low-cost programming that reflects the rich history and cultural diversity of Passaic County and to provide a hub for creative community building throughout the area.

## **MEMBERSHIP**

Patrons and artists interested in supporting the Passaic County Arts Center and receiving priority registration, discounts, tickets to the grand opening and more can become "Founding Members" by donating now.

## **SPRING EXHIBITIONS: OPEN CALLS & PROPOSALS**

The Passaic County Arts Center is seeking proposals for solo and group exhibitions for Spring and Summer 2019. The Center is particularly interested in artists and works that have some relationship with Passaic County and the surrounding communities. All media are welcome. Proposals may be for thematic or solo shows. If the exhibition has a theme, please be sure to explain your concept in this application. Please do not send original art or documents, as materials will not be returned.

*To submit to upcoming exhibitions, please email proposal submissions to:  
[kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org).*

### ***"To See Each Other: Contemporary Portraiture"***

How do portraits of strangers and loved ones help us understand each other as humans? What can we learn by looking at each other more creatively? Open call for portraits of all styles and media. The defining requirement is that the portrait must represent a real person.

### ***"Passaic County: Rich History, Bright Future"***

Using the phrase as a jumping off point, we are seeking artists who find innovative ways to think about and address the past in order to create a brighter future. What does the phrase "rich history, bright future" mean to you? How does the rich history of Passaic County influence your work? How might your work influence our bright future?

**Proposals may be sent to:**  
Kelly C. Ruffel, Director  
Department of Cultural & Historic Affairs  
[kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR CONTINUATION GRANT FUNDS FOR A PROJECT ENTITLED "PASSAIC COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER", ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20180859							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR CONTINUATION GRANT FUNDS FOR A PROJECT ENTITLED "PASSAIC COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER"**

**WHEREAS** the Passaic County Prosecutor's Office wishes to apply to the New Jersey Department of Law and Public Safety for continuation grant funds in connection with a project entitled "Passaic County Sexual Assault Response Team/Forensic Nurse Examiner (SANE/FNE)" for the period of October 1, 2018 through September 30, 2019, Grant Number VS-40-17 ; and

**WHEREAS** the goals of this Program will be to offer needed services to victims of sexual assault to affected Passaic County citizens; and

**WHEREAS** it is anticipated that that the total project cost will be \$116,930.00 with \$93,112.00 in anticipated grant funds and a County in-kind salary/fringe benefit match of \$23,278.00; and

**WHEREAS** this matter was considered by members of the Freeholder Law and Public Safety Committee and recommended to the full Board for adoption;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to participate with the State of New Jersey Department of Law & Public Safety to the greatest extent possible for the operation of the said Passaic County SART/FNE Program to the greatest extent possible; and

**BE IT FURTHER RESOLVED** that the Director of the Division of Criminal Justice be and is hereby requested to accept the application on behalf of Passaic County, and the Passaic County Director of Finance be authorized to accept the funds in connection with said project from the said Director of Criminal Justice and make disbursements in accordance with the application herein; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board, County Counsel, Finance Director and all other necessary officers and employees be and are hereby authorized to execute such other documents as are necessary to effectuate the purpose of this Resolution.

Dated: October 23, 2018



PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

*State of New Jersey*  
OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 080  
TRENTON, NJ 08625-0081

GURBIR S. GREWAL  
*Attorney General*

JENNIFER E. FRADEL  
*Administrator*

September 17, 2018

Honorable Camelia M. Valdes, Prosecutor  
Passaic County Prosecutor's Office  
401 Grand Street, 7<sup>th</sup> Floor  
Paterson, New Jersey 07505-2027

Re: FFY17 Victims of Crime Act (VOCA) Victim Assistance Grant Program  
County Sexual Assault Response Team/Forensic Nurse Examiner Program  
Grant Number: VS-40-17

Dear Prosecutor Valdes:

The Office of the Attorney General (OAG), Grants Development Section, is accepting applications for the FFY17 Sexual Assault Response Team/Forensic Nurse Examiner (SART/FNE) Program under the Victims of Crime Act (VOCA) Grant Program. The grant period will be October 1, 2018 through September 30, 2019.

Your county can apply for a grant of up to \$93,112 in federal funds with a 20% required match of \$23,278 for a project total cost of \$116,390. The Notice of Availability and Award of Funds, published at <https://www.nj.gov/oag/grants.htm>, includes an explanation of the funding formula for this allocation. Please note, each County Prosecutor's Office is able to accept a lesser federal grant amount if the allocation exceeds funding that is required to meet the project objectives and unspent funds would be anticipated.

An application package has been emailed to Joanne Hatt, SART/FNE Coordinator. Please ensure that all items on the application checklist are completed prior to submitting your application. The completed application, including the required Freeholder Resolution and Grant Certifications, must be submitted by November 9, 2018. Please send your completed application to the attention of your Program Analyst, Jessica Guglich. Approval for expenditures for the grant cannot be authorized until a fully executed subaward/contract is completed.



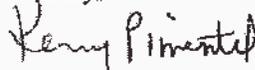
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Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180859

Prosecutor Valdes  
September 17, 2018  
Page 2

For further assistance in preparing your application or if you have any questions, please contact your Program Analyst, Jessica Guglich, at 609-376-2434 or via e-mail at [guglichj@njdcj.org](mailto:guglichj@njdcj.org).

Sincerely,



Kerry Pimentel, Chief  
Grants Development Section

Enclosures

c: Joanne Hatt, SART/FNE Coordinator  
Julie Malik, OAG Grants Accounting  
Marilyn Easley, Grants and Program Development

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

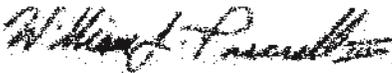
Agenda: RESOLUTION AUTHORIZING PURCHASE OF ONE (1) HP HYPERCOVERAGE PRODUCTION SYSTEM FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20180860							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-35							
CAF #								
Purchase Req. #	R8-06331							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING PURCHASE OF ONE (1) HP  
HYPERCOVERAGE PRODUCTION SYSTEM FOR THE PASSAIC  
COUNTY SHERIFF'S DEPARTMENT**

**WHEREAS** the Passaic County Passaic County Sheriff's Department has requested the purchase of one (1) HP Hypercoverage Production System from PKA Technologies, Inc. in the amount of \$125,532.00 through State Contract #40116 for use in furtherance of its administrative objectives; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable state contract and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** members of the Freeholder Law and Public Safety Committee considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, in accordance with the terms set forth above, it hereby authorizes the purchase of one (1) HP Hypercoverage Production System for the Passaic County Sheriff's Department; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: October 23, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$125,532.00

APPROPRIATION: \$ 75,000.00 – C-04-55-153-001-9A5  
\$ 50,532.00 – T-20-56-880-004-801

PURPOSE: Resolution authorizing purchase of one (1) HP  
Hypercoverage Production System for the Passaic  
County Sheriff's department.



Richard Cahill, Chief Financial Officer

DATED: October 23, 2018

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC/PASSAIC COUNTY SHERIFF'S DEPARTMENT TO ENTER INTO A TEMPORARY LICENSE AGREEMENT WITH WAYNE REAL ESTATE COMPANY, LLC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20180861							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC/PASSAIC COUNTY SHERIFF'S DEPARTMENT TO ENTER INTO A TEMPORARY LICENSE AGREEMENT WITH WAYNE REAL ESTATE COMPANY, LLC**

**WHEREAS** the Passaic County Sheriff's Department is desirous of entering into a Temporary License Agreement Wayne Real Estate Company, LLC; and

**WHEREAS** the purpose of this agreement is to permit said Sheriff's Department to utilize the exterior and interior grounds of property identified as 1 Geoffrey Way, Wayne, NJ, for patrol and scent training for the Department's K-9 Unit; and

**WHEREAS** the attached Temporary License Agreement sets forth the specific terms and conditions in connection with this matter; and

**WHEREAS** this matter was considered by the Freeholder members of the Law and Public Safety Committee and recommended to the full Board for approval;

**WHEREAS** this Board is desirous of authorizing the Passaic County Sheriff's Department to enter into and execute the Temporary License Agreement with Wayne Real Estate Company, LLC on behalf of Passaic County for the purposes herein mentioned;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that, pursuant to the terms and conditions set forth above, it does hereby authorize the Passaic County Sherriff's Department to execute the attached Temporary License Agreement on behalf of Passaic County, as it concerns utilization of property identified as 1 Geoffrey Way, Wayne, NJ for the purpose of patrol and scent training for the Department's K-9 Unit.

Dated: October 23, 2018

**TEMPORARY LICENSE AGREEMENT**

THIS TEMPORARY LICENSE AGREEMENT (this "License") is made and entered on September \_\_, 2018 (the "Effective Date") by and between PASSAIC COUNTY SHERIFF'S OFFICE, a(n) \_\_\_\_\_ ("Licensee"), and WAYNE REAL ESTATE COMPANY, LLC, a Delaware limited liability company ("Licensor").

A. Licensee desires to use the exterior and interior grounds of the property owned by Licensor at 1 Geoffrey Way in Wayne, New Jersey (the "Premises") for patrol and scent training for Licensee's K-9 unit (the "Use").

B. Licensor wishes to grant Licensee a non-exclusive license to the Premises for the Use, subject to the terms and conditions set forth herein.

Therefore, in consideration of the covenants and promises set forth herein, Licensor and Licensee agree as follows:

1. Licensor hereby grants to Licensee a non-exclusive license to enter upon, use, and/or occupy the Premises for the Use upon at least three business days' prior written notice, for up to six hours per entry, and for no other purpose whatsoever. Licensee shall take possession of the Premises in its "as-is" "where-is" condition, and acknowledges that Licensor has not made any representations or warranties with respect to the Premises or its suitability for the Use. This License constitutes only a license in favor of Licensee, and Licensee acknowledges that: (a) this License does not create any leasehold interest, easement or other real property interest in the Premises; (b) Licensee merely has the right to use the Premises for the Use; and (c) neither this License nor Licensee's use of the Premises constitutes a bailment or creates the relationship of bailor and bailee.

2. Licensee's use of the Premises shall be compliance with applicable laws, regulations, codes and ordinances, permitting requirements and other governmental approvals (collectively, "Laws") and all matters of record (including, without limitation, reciprocal easement agreements, declarations, memoranda of lease and those documents in the real property records granting easements or relating to encumbrances, collectively, the "Recorded Matters"). If the Use is in violation of the Recorded Matters, and Licensee is unable to obtain a waiver satisfactory to Licensee in both Licensor's and Licensee's reasonable judgment, then this License shall automatically terminate upon notice of such violation.

3. Licensee shall, at Licensee's sole cost and expense, perform, or cause to be performed, regular janitorial services sufficient to prevent any accumulation of pet stains, pet odors or pet wastes on the Premises resulting from the Use, and shall comply with any rules, regulations or requirements established by Licensor from time to time in connection therewith.

4. Licensee agrees not to maintain, keep, store, or permit the maintenance, keeping, or storage of any dangerous, flammable or hazardous material in, on, upon or under the Premises (other than reasonable and customary amounts as permitted under Laws), and further agrees to comply with all Laws and safety rules and regulations affecting the Premises.

5. Licensor shall not be liable for (a) any damage to Licensee's property (including, without limitation, any dogs in training) located in the Premises, regardless of the cause of such damage, (b) any acts or omissions of other parties at the property at which the Premises is located, nor (c) any condition of the Premises whatsoever.

6. The term of this License shall commence on the Effective Date and shall terminate on March 31, 2019 (the "Term"); provided, however, Licensee acknowledges and agrees that (a) Licensor is only willing to enter into this License if Licensor retains the flexibility to recover use and control of the Premises at any time in accordance with this License, and (b) despite the Term, the terms of this License may result in the early termination of this License without the consent of Licensee. In addition to any and all other rights afforded by this License or Laws, Licensor shall have the right to terminate this License for any reason, or no reason, at any time, in Licensor's absolute, sole discretion, by giving Licensee ten days' advance notice.

7. Licensee agrees to (a) vacate the Premises upon the expiration or earlier termination of this License, (b) leave the Premises, the area surrounding the Premises, and all property of any kind located thereon, in as good order and condition as they were immediately prior to any use of the Premises by Licensee, (c) repair or pay for any injury or damage that may occur through the use of the Premises by Licensee, and (d) remove Licensee's property from the Premises upon the expiration of the Term.

8. If any maintenance and/or repairs are made necessary by the negligence or willful misconduct of Licensee, its employees, contractors or agents, as a result of Licensee's violation of any of the terms of this License or Licensee's use of the Premises, then Licensee shall be responsible for such repair costs, which amounts shall be paid to Licensor within ten days of receipt of Licensor's billing statement. Licensor shall have no responsibility hereunder for making repairs to the Premises, or the area surrounding the Premises. Licensee shall not make any alterations or modifications to the Premises without Licensor's prior written consent, which consent may be withheld by Licensor in Licensor's sole discretion.

9. Licensee for itself, the Licensee Parties (as hereinafter defined), and Licensee's officers, directors, owners, subsidiaries, parents, partners and joint ventures, hereby fully releases, holds harmless and indemnifies Licensor and the Licensor Parties from any and all responsibility or liability for any claim, cause of action, right of recovery, suit, loss, damage, injury, personal injury (including death), fine, demand, cost or expense (including without limitation attorneys, fees and court costs through all appellate levels and post-judgment proceedings and disbursements) that Licensor or any of the Licensor Parties may suffer or incur (any of the foregoing, a "Claim") arising out of, in connection with, or in any way relating to: (a) any act, omission or negligence of Licensee and/or Licensee's employees, agents, contractors, independent contractors, invitees, or persons within Licensee's control (collectively, the "Licensee Parties"); (b) Licensee's and/or the Licensee Parties' use, occupancy, management, repair, or control of the Property or any portion thereof; (c) Licensee's and/or the Licensee Parties' violation of laws; (d) the Use; and (e) any default, breach, violation or non-performance of any covenant, condition, or promise to be fulfilled, kept, observed and performed by Licensee. All indemnities shall survive the expiration or termination of this Agreement.

Licensee acknowledges that it knowingly and voluntarily assumes the risk of any injury or damage which it may sustain as the result of its exercise of the license granted herein. Licensee waives any Claim which Licensee may have against Licensor and/or the Licensor Parties for any reason, and hereby releases Licensor from any Claim which it, the Licensee Parties, and/or Licensee's officers, directors, owners, subsidiaries, parents, partners or joint ventures may sustain which may give rise to any liability by Licensor and/or the Licensor Parties.

Licensee shall notify Licensor immediately upon the occurrence of any situation that may give rise to a Claim. Each party shall promptly advise the other of the assertion of any Claim, and shall cooperate (at Licensee's expense) in the defense or settlement of the Claim by such attorneys as Licensor may select, including, without limitation, attorneys for Licensor's insurer. Licensor shall have the right, but not the obligation, to assume sole control of the defense of any Claim. Notwithstanding the foregoing, if such

attorneys shall be defending Licensee, the Licensee Parties, Licensor, and/or the Licensor Parties, then Licensor may retain its own attorneys to defend or assist in defending any Claim, action or proceeding, and Licensee shall pay the reasonable fees and disbursements of such attorneys. Licensee shall pay all litigation costs, attorneys' fees, settlement payments and any damages awarded, and shall not settle, compromise, decline to appeal or otherwise dispose of any action involving a Claim without Licensor's consent, not to be unreasonably withheld or delayed.

10. Licensor may, in the event of a breach of this Agreement by Licensee, or misuse or damage of any property of Licensor, pursue any rights and remedies available at law or in equity, including, without limitation, an action at law for money damages or injunctive relief, and Licensor shall have the immediate right to remove Licensee from the Property (or otherwise deny access). This Agreement shall be governed by the laws of the State of New Jersey. EACH OF THE PARTIES HERETO VOLUNTARILY AND IRREVOCABLY WAIVES ITS RIGHT TO TRIAL BY JURY WITH RESPECT TO THIS AGREEMENT.

11. Any notification provided for herein to be given to Licensor or Licensee shall be made in writing and shall be deemed to have been given when sent by email (provided that email notice shall not be effective unless a copy of such notice is concurrently sent via (a) registered or certified United States mail, return receipt requested, postage prepaid, or (b) a nationally recognized overnight mail courier) as follows (or at such other address as may be specified from time to time, in writing):

<p>To Licensee: Passaic County Sheriff's Office _____ Attn: _____ Email: _____</p>	<p>To Licensor: Wayne Real Estate Company, LLC c/o Raider Hill Advisors 780 Third Avenue, 18th Floor New York, NY 10017 Attn: Bryan Zabell Email: <a href="mailto:bzabell@raiderhill.com">bzabell@raiderhill.com</a></p>
	<p>with a copy to: Wayne Real Estate Company, LLC One Geoffrey Way Wayne, NJ 07470 Attn: James Young Email: <a href="mailto:James.Young@toysrus.com">James.Young@toysrus.com</a></p>
	<p>and a copy to: Benesch Friedlander Coplan &amp; Aronoff LLP 200 Public Square, Suite 2300 Cleveland, OH 44114 Attn: Jared E. Oakes, Esq. Email: <a href="mailto:joakes@beneschlaw.com">joakes@beneschlaw.com</a></p>

12. If all or any part of the Premises shall be materially damaged or destroyed by fire, earthquake, flood or other casualty so as to render the Premises untenable for the Use in Licensee's reasonable opinion ("Casualty"), then this License shall terminate at the written option of Licensor or Licensee from the date of such Casualty, provided that Licensor or Licensee provide written notice of such termination within five business days after the party is so informed of such Casualty.

13. This License is personal to Licensee; therefore, neither this License nor any rights granted herein may be assigned or transferred, nor may the Premises be sublet or shared, by Licensee for any reason. Except as set forth herein, this License is binding on the parties hereto and their respective heirs, successors and assigns.

14. Each party to this Agreement hereby affirms that this Agreement has been voluntarily entered into, that each party signing below has had sufficient time to consider this Agreement and discuss it with legal counsel, and understands in full the terms of this Agreement. Licensee warrants and represents to Licensor that Licensee has the right, power and authority to execute this License and be bound by the terms hereof without consent from any entity or person. This License may not be altered or modified or terminated, except in writing, signed by both parties hereto. This License embodies the entire understanding of the parties on the subject matter hereof, all prior understanding and agreements are being merged herein. There are no oral or written agreements or representations between Licensor and Licensee except as expressly set forth in this License. If any term or provision of this License or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this License or the application of such term or provision to persons or circumstances, other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this License shall be valid and be enforced to the fullest extent permitted by law. This License may be executed in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. A signed copy of this License transmitted by email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this License for all purposes.

*[Signatures to follow on next page]*

The parties hereto have executed this License as of the Effective Date.

**WITNESSES:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_

**WITNESSES:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_

**LICENSOR:**

**WAYNE REAL ESTATE COMPANY, LLC,**  
a Delaware limited liability company

By: \_\_\_\_\_  
Name: Joseph Tichar  
Title: President and COO of Raider Hill  
Advisors, LLC, an authorized signatory  
for Wayne Real Estate Company, LLC

**LICENSEE:**

**PASSAIC COUNTY SHERIFF'S OFFICE,**  
a(n) \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

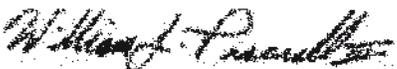
Agenda: RESOLUTION AUTHORIZING A THREE (3) MONTH EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO THE NEW JERSEY COMMUNITY DEVELOPMENT CORPORATION (NJCDC) FOR THE LOU COSTELLO PARK PROJECT (2016), THROUGH DECEMBER 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PLANNING BOARD

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

Official Resolution#	R20180862							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-37							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING A THREE (3) MONTH  
EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD  
MADE TO THE NEW JERSEY COMMUNITY DEVELOPMENT  
CORPORATION (NJCDC) FOR THE LOU COSTELLO PARK  
PROJECT (2016), THROUGH DECEMBER 2018**

**WHEREAS** preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing a three (3) month extension for an award made to the New Jersey Community Development Corporation (NJCDC) for Lou Costello Park Design Plan Project (2016), via Freeholder Resolution R-16-0698 (n-71), dated August 16, 2016, through December 2018, as per attached letter from NJCDC dated 9/28/18; and

**WHEREAS** this matter was reviewed and approved at the Planning & Economic Development Committee on October 16, 2018;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the a three (3) month extension for an award made to the New Jersey Community Development Corporation (NJCDC) for Lou Costello Design Plan Park Project (2016), through December 2018.

JDP:lc

Dated: October 23, 2018



**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Kathleen M. Caren  
 Telephone #: 973-569-4049

**DESCRIPTION OF RESOLUTION:**

Three-month extension request for County Open Space grant award made to NJCDC for Lou Costello Park project (2016), through December 2018.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ n/a  
 REQUISITION # \_\_\_\_\_  
 ACCOUNT # \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	<u>10/16/18</u>
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_



September 28, 2018

Kathleen M. Caren  
Open Space Coordinator  
Passaic County Planning Dept.  
930 Riverview Drive, Suite 250  
Totowa, NJ 07512

Re: 3-Month Extension Request  
Lou Costello Park Design Plan  
2016 Passaic County Open Space Fund  
Lou Costello Park, Paterson, NJ

Dear Ms. Caren:

As provided in the agreement for the above-referenced project, we are herein requesting a 3-month extension. To date we have prepared a 95% complete set of construction drawings and specifications. The remaining tasks include designating on the plans the limits of proposed base and alternate bid improvements, reconvening the community steering committee, and representing the updated plans to the City of Paterson Historic Preservation office.

In order to complete these tasks, we are requesting an extension through December 2018.

Thank you for your consideration of this request. Please contact me should you have any questions.

Sincerely,

Michael E. Cassidy  
Director of Planning and Real Estate

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT OF A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2017 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF WANAUKE \$42,100 GRANT AWARD FOR HOUSING REHABILITATION AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF WANAUKE ROAD RECONSTRUCTION PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20180863</b>							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-38							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE ADVERTISEMENT OF A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2017 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF WANAQUE \$42,100 GRANT AWARD FOR HOUSING REHABILITATION AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF WANAQUE ROAD RECONSTRUCTION PROGRAM**

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted Resolution R-2013-464 on June 25, 2013, authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2013-2017 to the US Department of Housing and Urban Development in compliance with the rules and regulations governing the Community Development Block Grant Program; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders, on August 16, 2016 adopted resolution R-2016-701 amending the Passaic County Citizen Participation Plan for the Community Development Block Grant; and

**WHEREAS**, the adopted Citizen Participation Plan allows for a 30-day period of notification for a proposed Substantial Amendment to a Community Development Block Grant (CDBG) Annual Action Plan; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted the FY 2017 Action Plan via resolution R-2017-631 on July 18, 2017; and

**WHEREAS**, the County is cognizant of the conditions imposed by the US Department of Housing and Urban Development and has included a grant allocation to the Borough of Wanaque for \$42,100 to operate a Housing Rehabilitation Program consistent with the approved One Year Action Plan for FY 2017 adopted by the Passaic County Board of Chosen Freeholders; and

**WHEREAS**, the Borough of Wanaque has notified the Department of Planning and Economic Development, note attached correspondence, that the Borough of Wanaque will no longer be operating a Housing Rehabilitation Program and is requesting that the CDBG FY 2017 grant award be reprogramed to permit the Borough of Wanaque to install ADA ramps as part of its Road Reconstruction Program; and

**WHEREAS**, the Department of Planning and Economic Development requests the advertisement (notice attached) in a newspaper of local circulation of the proposed Substantial Amendment to the CDBG FY 2017 Action Plan to cancel the Borough of Wanaque Housing Rehabilitation Program and allocate \$42,100 in funding to the construction of ADA Ramps as part of the Borough of Wanaque Road Reconstruction Program; and

**WHEREAS**, the Planning & Economic Development Department is also requesting that a public meeting be scheduled on October 31, 2018 at 4:00 pm, at the offices of the Passaic County Department of Planning and Economic Development, located at 930 Riverview Drive, Totowa, NJ, Suite 250, to provide the public an opportunity to comment; and

**WHEREAS**, this matter was reviewed by the members of the Freeholder Planning and Economic Development Committee and recommended to the full Board for approval; and

**WHEREAS**, the Board of Chosen Freeholders of Passaic County considers the advertisement of this substantial amendment to the CDBG FY 2017 Annual Plan and the

advertisement of a public meeting to be held on October 31, 2018 to be a benefit to the community and its residents;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the action of the Department of Planning and Economic Development as set forth above; and

**BE IT FURTHER RESOLVED**, by the Board of Chosen Freeholders of Passaic County that an advertisement will be placed in a newspaper of local circulation to advertise the Substantial Amendment proposed for the CDBG FY 2017 Annual Plan and the setting of a public meeting on October 31, 2018, at 4:00 pm, at the offices of the Passaic County Department of Planning and Economic Development located at 930 Riverview Drive, Totowa, NJ, Suite 250; and

**BE IT FURTHER RESOLVED** that the Passaic County Freeholder Director is hereby authorized to act as the authorized representative of the County to execute all necessary documents and certifications on behalf of the County of Passaic.

JRS:meg

Dated: October 23, 2018



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman

Telephone #: 973-569-4720

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE ADVERTISEMENT OF A SUBSTANTIAL AMENDMENT TO THE ODBG FY 2017 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF WANAUKE \$42,100 GRANT AWARD FOR HOUSING REHABILITATION AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF WANAUKE ROAD RECONSTRUCTION PROGRAM

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 100

REQUISITION # \_\_\_\_\_

ACCOUNT # G-01-41-838-018-201

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: Not Applicable

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development 10/16/2018

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: October 23, 2018  
 Adopted on: October 23, 2018  
 Official Resolution#: R20180863

**NOTICE TO THE PUBLIC**  
**Community Development Block Grant Program**

**Passaic County**

Passaic County New Jersey proposes to amend the FY 2017 Action Plan for the Community Development Block Grant (CDBG) Program. The Borough of Wanaque is terminating the Housing Rehabilitation Program originally funded under the CDBG FY 2017 Action Plan. The Borough of Wanaque is in need of ADA ramps to complete their road reconstruction program and will utilize the CDBG FY 2017 grant allocation of \$42,100 to install ADA ramps.

A Public Meeting to address any questions about the Substantial Amendment will be held on October 31, 2018 at 4 p.m. at the following address:

PASSAIC COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ, Suite 250

Copies of the amendment are available for public inspection and review at the following locations for a thirty-day period from October 24, 2018 to November 26, 2018.

PASSAIC COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ, Suite 250

OFFICE OF THE MUNICIPAL CLERK in  
BOROUGH of WANAQUE  
AND

<http://www.passaiccountynj.org>

Any individuals interested on commenting on the Substantial Amendment may do so in writing to Passaic County Department of Planning and Economic Development, 930 Riverview Drive, Suite 250, Totowa, NJ 07512. All comments received by 4:00 pm on November 26, 2018 will be considered. The Freeholders will meet on December 11, 2018 to consider the amendment. La información será proporcionada en español a petición.

# BOROUGH OF WANAQUE



PASSAIC COUNTY, NEW JERSEY  
579 RINGWOOD AVENUE  
WANAQUE, NEW JERSEY 07465

JOHN ESKILSON  
*Interim Administrator*

(973) 839-3000 Ext. 7113  
Fax: (973) 839-4959

October 16, 2018

Deborah Hoffman, Director  
Passaic Co. Div. of Economic Development  
930 Riverview Drive, Suite 250  
Totowa, N.J. 07512

Re: Borough of Wanaque  
Request to Reprogram CDBG Grant Funds

Dear *Ms. Hoffman*:

Enclosed please find a certified copy of a Resolution adopted by the Wanaque Borough Mayor and Council last evening. The Borough is requesting the reprogramming of \$42,100 in FY2017 Community Development Block Grants from its original purpose of partially funding a low/moderate income housing rehabilitation program to an American with Disabilities Act (ADA) compliance program of installing accessible sidewalk curb cuts and ramps.

Thanks for your consideration. If you have any questions or if you need additional information, please let me know.

Sincerely,

John Eskilson  
Interim Borough Administrator

Enc.

Introduced on: October 23, 2018  
Adopted on: October 23, 2018  
Official Resolution#: R20180863

**BOROUGH OF WANAQUE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**

**RESOLUTION #148-0-18**

**REQUESTING THE REPROGRAMMING OF \$42,100 IN FY 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FROM THE ORGINALLY PROPOSED LOW-MODERATE INCOME HOUSING IMPROVEMENT PROGRAM TO AN AMERICAN WITH DISABILITIES ACT (ADA) SIDEWALK COMPLIANCE PROGRAM.**

WHEREAS, the Borough of Wanaque was awarded Community Development Block Grant (CDBG) funds by the County of Passaic in Fiscal Year 2017 for a low-moderate income Housing Rehabilitation Program; and

WHEREAS, a total of \$42,100 in CDBG funds are available to the Borough to partially fund the low-moderate income Housing Rehabilitation Program; and

WHEREAS, the Borough is unable to implement the low-moderate income Housing Rehabilitation program at this time; and

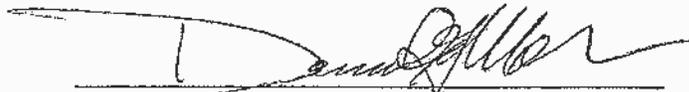
WHEREAS, the Borough has a need, as part of its overall road resurfacing initiative, to remove barriers that exist to physically challenged residents utilizing sidewalks within the Borough; and

WHEREAS, the removal of these barriers, specifically the installation of curb cuts/landing ramps, will assist the Borough in its efforts to comply with the American with Disabilities Act.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Wanaque that it hereby requests the County of Passaic to reprogram \$42,100 in Community Development Block Grant funds dedicated to a low-moderate income Housing Rehabilitation Program to a Americans with Disabilities Act compliance program for various sidewalks within the Borough; and

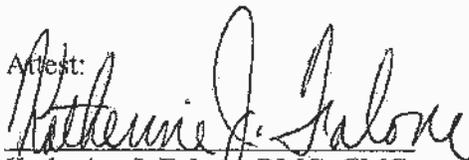
BE IT FURTHER RESOLVED, that the ADA Sidewalk Compliance Program, utilizing reprogrammed CDBG funds will be implemented prior to August 31, 2019.

Dated: October 15, 2018



Daniel Mahler  
Mayor

Attest:



Katherine J. Falone, RMC, CMC  
Municipal Clerk

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SOLICITATION TO PROCURE A CONSULTANT FOR THE PATERSON-NEWARK TRANSIT MARKET ANALYSIS STUDY AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20180864</b>						
Meeting Date		10/23/2018						
Introduced Date		10/23/2018						
Adopted Date		10/23/2018						
Agenda Item		k-39						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

Res. Pg: k.39-2

**RESOLUTION AUTHORIZING THE SOLICITATION TO  
PROCURE A CONSULTANT FOR THE PATERSON-NEWARK  
TRANSIT MARKET ANALYSIS STUDY AS A COMPETITIVE  
CONTRACT**

**WHEREAS** the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

**WHEREAS** the Passaic County Department of Planning & Economic Development desires to contract with a consultant for the Paterson-Newark Transit Market Analysis Study; and

**WHEREAS** pursuant to N.J.S.A. 40A:11-4.1(m) these specialized goods and services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40a:11-4.3; and

**WHEREAS** the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

**WHEREAS** the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1-4.5 that the County utilize competitive contracting for vending machines sales and service; and

**BE IT FURTHER RESOLVED** that the appropriate County officials shall prepare a Request for Proposal for said services in accordance with N.J.S.A. 40A:11-4.4.

Dated: October 23, 2018

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN THE AMOUNT OF \$1,338,300.00 TO CARRY OUT AND ADMINISTER THE LOW-INCOME HOME ENERGY ASSISTANCE (LIHEAP) PROGRAM AND THE UNIVERSAL SERVICE FUND (USF) PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20180865							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	k-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY  
DIVISION OF WEATHERIZATION AND HOME ENERGY TO  
ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF  
COMMUNITY AFFAIRS IN THE AMOUNT OF \$1,338,300.00  
TO CARRY OUT AND ADMINISTER THE LOW-INCOME HOME  
ENERGY ASSISTANCE (LIHEAP) PROGRAM AND THE  
UNIVERSAL SERVICE FUND (USF) PROGRAM**

**WHEREAS** the Passaic County Division of Weatherization and Home Energy desires to accept a grant from the New Jersey Department of Community Affairs for approximately \$1,338,300.00 to carry out and administer the LIHEAP Assistance 2019 and USF 2019 Programs; and

**WHEREAS** by way of background, the Division of Weatherization and Home Energy administered these programs during the 2018 heating season. This award will provide funding to assist low-income households from Passaic County with financial assistance to meet their heating and cooling expenses; and

**WHEREAS** the County is desirous of accepting \$869,491.00 for LIHEAP Assistance 2019 and \$468,809.00 for USF 2019; and

**WHEREAS** the grant term for the LIHEAP Assistance 2019 grant will cover the period from October 1, 2018 through September 30, 2019 and the grant term for the USF 2019 grant will cover the period from July 1, 2018 through June 30, 2019; and

**WHEREAS** LIHEAP Assistance is funded by the US Department of Health & Human Services (DHHS) to assist low-income families and individuals meet their home heating costs.

USF was created by the State of New Jersey to provide financial

assistance to low-income households with their energy costs.

The Board of Public Utilities (BPU) provides funding for USF through the Societal Benefits Charge. BPU makes payments for client energy costs directly to the utility company; and

**WHEREAS** the matter was reviewed and approved by the Human Services Committee; and

**NOW THEREFORE BE IT RESOLVED** 1) that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of such a grant; and 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the County of Passaic and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED** that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

Dated: October 23, 2018

Kevin Batacchi, Director  
Weatherization & Home Energy  
County of Passaic

Cassandra Lazzara  
Freeholder Director  
Passaic County Board of  
Chosen Freeholders



GRANT APPLICATION REQUEST FORM

1. Grant Title: LIHEAP Assistance 2019 & USF 2019

2. Funding Source:  Federal  State  Other : \_\_\_\_\_

3. Description of Grant:

The Division of Weatherization and Home Energy in the Passaic County Department of Senior Services, Disability and Veterans Affairs desires to accept the Low Income Home Energy Assistance Program (LIHEAP) 2019 grant and the Universal Service Fund (USF) 2019 grant from the New Jersey Department of Community Affairs. The LIHEAP Assistance 2019 award is approximately \$869,491.00, with a grant term from October 1, 2018 through September 30, 2019. The USF 2019 award is approximately \$468,809.00, with a grant term from July 1, 2018 through June 30, 2019.

4. Grant Period: From 10/1/18 (LIHEAP Asst 19); 7/1/2018 (USF 19) To 9/30/19 (LIHEAP Asst 19); 6/30/2019 (USF 19)

5. Amount Requested: \$ 869,491.00 (LIHEAP Asst 19); \$468,809.00 (USF 19)

6. Is a dollar match required? :  Yes  No

7. If yes, how much? : \$ \_\_\_\_\_

8. Is the match:  Monetary  In-Kind (Identify): \_\_\_\_\_

9. Account #: TBD

10. Is this a:  New Program  Existing Program  Amendment

11. Grant Administrator (Name/Title/ Department):

Kevin Batacchi, Director, Weatherization and Home Energy Division - Department of Senior Services

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## Public Meeting (Board Meeting)

Date: Oct 23, 2018 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FORMALLY CONCURRING WITH THE VOTES CAST BY PARTICIPANTS IN "YOUTH AND GOVERNMENT DAY" IN THE COUNTY OF PASSAIC AND DIRECTING THE CLERK TO THE BOARD TO RECORD SAID VOTES IN THE USUAL MANNER FOR PURPOSES OF THE OFFICIAL RECORDS OF THE BOARD, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20180866							
Meeting Date	10/23/2018							
Introduced Date	10/23/2018							
Adopted Date	10/23/2018							
Agenda Item	m-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 24, 2018

**RESOLUTION FORMALLY CONCURRING WITH THE VOTES  
CAST BY PARTICIPANTS IN “YOUTH AND GOVERNMENT  
DAY” IN THE COUNTY OF PASSAIC AND DIRECTING THE  
CLERK TO THE BOARD TO RECORD SAID VOTES IN THE  
USUAL MANNER FOR PURPOSES OF THE OFFICIAL  
RECORDS OF THE BOARD**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is proud to participate in the annual “Youth in Government Day” held throughout the State of New Jersey; and

**WHEREAS** one component of Youth in Government Day as conducted in the County of Passaic is for students from secondary schools throughout the County to attend an actual meeting of the Board and act as surrogates for the Freeholders and various other County officials, including the County Administrator, Clerk to the Board, and County Counsel; and

**WHEREAS** while acting as surrogates for the individual Freeholders, the participants cast votes on behalf of and at the direction of their assigned Freeholder; and

**WHEREAS** the Board believes that this exercise is a valuable one for the participating students as it provides them with a unique perspective on the workings of local government bodies; and

**WHEREAS** the Board is desirous of adopting the within resolution in order to formally concur with the votes cast on their behalf by the students participating in Youth in Government Day at tonight’s meeting for the purpose of the official records of the Board;

**WHEREAS** this matter was discussed by the Freeholder members of the Finance & Administration Committee who recommended acceptance by the full Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby formally concurs with votes cast by the students acting participating in Youth in Government Day at tonight's meeting for the purpose of the official records of the Board; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board be and hereby is authorized and directed to record the votes cast by the participating students at the direction of the various Freeholders in the usual manner.

October 23, 2018