

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Meeting Venue

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 - 1. Akhter
 - 2. Bartlett
 - 3. Best
 - 4. Duffy
 - 5. Lepore
 - 6. Deputy Director James
 - 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: September 11, 2018
- G. Approval of Proclamation:

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.
2. RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(a), ALL AS NOTED IN THE RESOLUTION.
3. RESOLUTION AUTHORIZING THE SOLICITATION OF SOFTWARE FOR LATENT FINGERPRINT CAPTURE ENCODING AND SEARCHING FOR THE PASSAIC COUNTY SHERIFF DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
4. RESOLUTION AUTHORIZING THE PADDLE BOAT, KAYAK, CANOE AND CONCESSION SERVICES SOLICITATION FOR THE COUNTY OF PASSAIC PARKS DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

5. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO SHI INTERNATIONAL CORP OF SOMERSET, NJ FOR NETWORK SWITCHES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

6. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHAPMAN CHEVROLET LLC OF PHILADELPHIA, PA FOR TWO (2) 2019 CHEVROLET COLORADO 12N53/HOT SHOT DELIVERY VEHICLE WHEELBASE 128.3” 6SWB BODY FOR THE PASSAIC COUNTY SENIOR SERVICES DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION AWARDED A CONTRACT TO MAIN STREET MOVERS OF IRVINGTON, NJ FOR TRANSPORTATION OF SEQUOIA VOTING MACHINES FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS RFQ-18-070 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES A GAVIN AND SONS FOR RE-BID AUTO SHOP MATERIALS FOR THE COUNTY OF PASSAIC SHERIFF’S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION AUTHORIZING EXECUTION OF UNITED STATES DEPARTMENT OF TRANSPORTATION STANDARD TITLE VI/NON-DISCRIMINATION ASSURANCES IN CONNECTION WITH GRANT FUNDS RECEIVED THROUGH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROGRAM THROUGH THE FEDERAL HIGHWAY ADMINISTRATION, ALL AS NOTED IN THE RESOLUTION.
10. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159 P.L. 148) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)[B-18-UC-34-0112], ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION TO EXERCISE THE ONE-YEAR OPTION BY AND BETWEEN THE COUNTY OF PASSAIC AND OPTICAL STORAGE SOLUTIONS, INC. FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 FOR SOFTWARE MAINTENANCE AND SUPPORT FOR THE PASSAIC COUNTY CLERK/REGISTRY LANDEX SYSTEM, ALL AS NOTED IN THE RESOLUTION.

HEALTH AND COMMUNITY AFFAIRS

12. RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF \$2,000.00 TO PURCHASE RADON TESTS KITS, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

13. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE FY2017 CONTINUUM OF CARE (COC) PROGRAM COMPETITION (COC GRANT NUMBER NJ0242LF111703), IN THE AMOUNT OF \$660,742.00, FOR HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED ON THE RESOLUTION.
14. RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) COPIERS FROM ATLANTIC TOMORROWS OFFICE (STATE CONTRACT #40467) FOR PREAKNESS HEALTHCARE CENTER, IN THE AMOUNT OF \$15,712.00, ALL AS NOTED ON THE RESOLUTION.
15. RESOLUTION AUTHORIZING THE SECOND AND FINAL ONE (1) YEAR OPTION TO RENEW CONTRACT WITH H&R HEALTHCARE, LP, FOR SPECIALTY BED/CLINICAL MATTRESS OVERLAYS FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF \$40,000.00, ALL AS NOTED ON THE RESOLUTION.
16. RESOLUTION AUTHORIZING THE ONE (1) YEAR OPTION TO RENEW CONTRACT WITH MALACHY MECHANICAL, OF BAYONNE, NJ, FOR PREVENTIVE MAINTENANCE AND SERVICE OF DIETARY/FOOD SERVICE EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF \$65,000.00, ALL AS NOTED ON THE RESOLUTION.
17. RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS19AAA018 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, ALL AS NOTED ON THE RESOLUTION.
18. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2019 SUBARU FORESTER 2.5i FROM RAMSEY SUBARU, IN THE SUM OF \$27,422.00, IN CONFORMITY WITH THE TERMS AND CONDITIONS SET FORTH VIA RESOLUTION-R20180352 ON MAY 8, 2018, ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DANKER, SELLEW & DOUGLAS, INC., TO FURNISH AND INSTALL TWO (2) WORK STATIONS IN PASSAIC COUNTY OWNED BUILDINGS THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT/NJDLWD, IN THE AMOUNT OF \$16,000.00 FOR WORKFIRST NEW JERSEY NEEDS BASED WORK SUPPORT PROGRAM FOR CALENDAR YEAR 2019, ALL AS NOTED ON THE RESOLUTION.

PUBLIC WORKS

21. RESOLUTION TO SUPPORT THE FRIENDS OF PASSAIC COUNTY PARKS' APPLICATION TO THE NEW JERSEY COUNCIL FOR THE HUMANITIES (NJCH) – PLANNING GRANT 2019, ALL AS NOTED ON THE RESOLUTION.

22. RESOLUTION FOR CHANGE ORDER #5 FOR DELL TECH, INC. AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE WESTERVELT-VANDERHOEF HOUSE PROJECT IN CLIFTON, NEW JERSEY, ALL AS NOTED ON THE RESOLUTION.

23. RESOLUTION FOR CHANGE ORDER #1 FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE PROJECT FOR 2 STORM LATERALS AT THE FIRE HOUSE ON BELMONT AVENUE IN NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

24. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF COMPETITIVE QUOTES FOR ON-CALL SERVICES FOR FIBER OPTIC LINE DESIGN AND INSTALLATION, ALL AS NOTED IN THE RESOLUTION.

25. RESOLUTION FOR AWARD OF CONTRACT TO SPARWICK CONTRACTING CO. FOR REPAIRS OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, PC #41 AND REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, PC #252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION.

26. RESOLUTION FOR CHANGE ORDER #13 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION.

27. RESOLUTION FOR CHANGE ORDER #14 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION.

28. RESOLUTION AUTHORIZING FINAL PAYMENT TO REIVAX CONTRACTING CORP. FOR THE REPLACEMENT OF WARWICK TURNPIKE BRIDGE NO. 1600-447 OVER LITTLE GREEN BROOK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

29. RESOLUTION AWARDED CONTRACT TO DENVILLE LINE PAINTING, INC. FOR 2018 PAVEMENT MARKING PROGRAM, ALL AS NOTED IN THE RESOLUTION.

30. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NV5 OF PARSIPPANY, NJ FOR ON-CALL CONSTRUCTION & GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-367 RATZER ROAD OVER TRIBUTARY TO POMPTON RIVER IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

31. RESOLUTION FOR 2ND AMENDMENT TO CONTRACT FOR WSP USA, INC. (FORMERLY PARSONS BRINCKERHOFF) AS IT CONCERNS SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER PASSAIC RIVER IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

32. RESOLUTION AMENDING RESOLUTION R2018 0389 TO AUTHORIZE AND ACCEPT A GRANT EXTENSION BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR A PROJECT ENTITLED COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE-EXTENSION FOR THE PERIOD OCTOBER 30, 2017 THROUGH JUNE 30, 2019, ALL AS NOTED IN THE RESOLUTION.
33. RESOLUTION AUTHORIZING THE SUM OF \$20,000.00 TO BE SET ASIDE FOR PAYMENT OF AUTO BODY REPAIR BILLS FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT VEHICLES THAT ARE NOT ACCIDENT RELATED, ALL AS NOTED IN THE RESOLUTION. (Account #: 8-01-25-157-001-249)

PLANNING AND ECONOMIC DEVELOPMENT

34. RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2018, ALL AS NOTED IN THE RESOLUTION.
35. RESOLUTION IN SUPPORT OF THE APPLICATION OF THE BOROUGH OF HAWTHORNE TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR A HAZARDOUS DISCHARGE SITE REMEDIATION GRANT FOR 55 SCHOON AVENUE, HAWTHORNE, NJ, ALL AS NOTED IN THE RESOLUTION.
36. AMENDED
RESOLUTION 2018-0778 TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S SAFE STREETS TO TRANSIT (SSTT) GRANT PROGRAM, FOR WEST MILFORD LINKING TRANSIT ACCESS AND RETAIL COMMERCIAL AREAS, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

37. RESOLUTION AUTHORIZING THE DONATION OF A SURPLUS TRAILER NO LONGER USED BY THE PASSAIC COUNTY PARKS DEPARTMENT TO THE BOROUGH OF PROSPECT PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

38. RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE

NEW JERSEY DEPARTMENT OF TRANSPORTATION'S BIKEWAYS GRANT PROGRAM, FOR LAKEVIEW AVENUE BIKE PATH PROJECT, ALL AS NOTED IN THE RESOLUTION.

L. 12. New Business:

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

M. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

September 11, 2018

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day at the Passaic County Public Safety Academy, 300 Oldham Road, Wayne, NJ starting at 6:00 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement of the Open Public Meeting Law.

Roll Call:

Members Present	Members Absent
Akhter	
Bartlett	
Best	
Duffy	
Lepore	
Deputy Director James	
Director Lazzara	

Invocation: Rev. John Givens

Pledge of Allegiance: Freeholder Terry Duffy

Approval of Minutes:

Motion made by Freeholder Akhter, second by Freeholder Duffy, that the minutes for August 14, 2018, be approved which the motion was carried on a roll call of seven votes in the affirmative.

Proclamations:

A Motion was made by Freeholder James, second by Freeholder Bartlett, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

At this time Director Lazzara, asked if there were any Freeholders Reports.

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pasquale "Pat" Lepore

COMMUNICATION: None

ORAL PORTION:

James: Motion to open the public portion.
Bartlett: Second.

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Yes: Director Lazzara, Yes:

At this time no one appeared before the Board:

Duffy: Motion to close the Public Portion of the Meeting.
James: Second

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes:
James, Yes: Director Lazzara, Yes:

Consent Agenda Resolutions:

A motion was made by Freeholder James, seconded by Freeholder Bartlett to add Resolution K-65 to the consent agenda, and the motion was carried on a roll call with seven votes in the affirmative.

A motion was made by Freeholder Duffy, seconded by Freeholder Lepore that Resolutions K-1 thru K-65 be adopted and the motion was carried on a roll call with seven (7) votes in the affirmative with Freeholder Bartlett recusing himself on Resolution K-48 and Freeholder Best recusing himself on Resolution K-12 and K-65.

“End of Consent Agenda”

New Business:

Personnel:

A motion was made by Freeholder Lepore, Second by Freeholder James, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which the motion was carried on a roll call with seven (7) votes in the affirmative.

Bills:

Motion made by Freeholder Lepore, seconded by Freeholder James, that

Current Fund	7-01	107,123.93
Current Fund	8-01	2,780,019.90
HUD Budget Expenditures	8-25	<u>29,035.80</u>

Year Total: 2,809,055.70

General Capital Fund Budget	C-04	1,913,312.84
State/Federal Grant Fund	G-01	1,108,761.55
Open Space Trust FY2016	O-16	269,352.74
Open Space Trust FY2017	O-17	145,026.02
Open Space Trust FY2018	O-18	<u>39,820.31</u>

Year Total: 454,199.07

Ded Trust Empl Off Duty Police	T-13	27,200.60
Passaic Open S	T-16	379,991.62
Profession Liability Trust	T-19	238,233.96
Trust Fund Other	T-20	20,508.83
Municipal Forfeiture Fund	T-22	72,802.40
Prosecutor's Confiscated Funds	T-23	474.70

Year Total: 739,212.11

Private Industry Council	Z-81	7,250.71
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Total of All Funds S7,138,915.91

Current Fund	7-01	1,326.00
Current Fund	8-01	22,219,492.30
Payroll Agency Deductions	8-05	7,915,781.43
HUD Budget Expenditures	8-25	24,710.90
General Capital Fund Budget	C-04	100,000.00
State/Federal Grant Fund	G-01	1,543,455.38
Open Space TRST Fund FY2018	O-13	350,000.00
Confiscated Trust Funds	T-15	22,483.68
Professional Liability Trust	T-19	12,117.58
Trust Fund Other	T-20	8,133.52
Para Transit Trust Fund	T-24	543.39
Private Industry Council	Z-81	25,037.10

Total All Funds: \$32,200,597.60

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

Payroll Certification:

A motion was made by Freeholder Lepore, seconded by Freeholder James, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

Departmental Reports

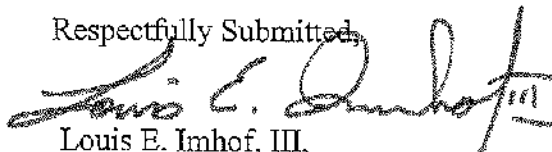
Departmental Reports were received and filed in the Office of the Clerk of the Board.

Adjournment

A motion was made by Freeholder Duffy, seconded by Freeholder Akhter that the regular meeting be adjourned at 6:12 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Arndra Lisa Hill

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Public Meeting (Board Meeting)

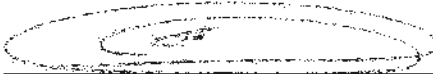
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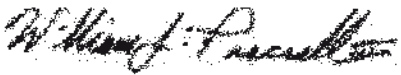
Agenda: RESOLUTION TO PURCHASE VIA STATECONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180743						
Meeting Date		09/25/2018						
Introduced Date		09/25/2018						
Adopted Date		09/25/2018						
Agenda Item		k-1						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

**RESOLUTION TO PURCHASE VIA STATE CONTRACT AND
COUNTY COOPERATIVES**

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor: **Rachels/Michele's Co.**
State: # 80913
Description: Gasoline & Fuels
Using Agency: All Departments
Amount: \$100,000.00
Account: Various

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: 8-01-31-220-001-U02-U09

PURPOSE: Resolution authorizing the purchase of gasoline and fuels from Rachels/Michele's Co. via state contract.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

Passaic County Board of Chosen Freeholders

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Public Meeting (Board Meeting)

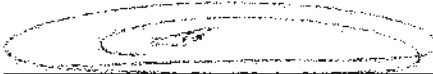
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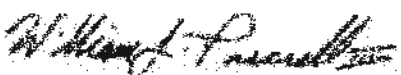
Agenda: RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(a), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180744						
Meeting Date		09/25/2018						
Introduced Date		09/25/2018						
Adopted Date		09/25/2018						
Agenda Item		k-2						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

**RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS
FOR LINE 1 ROCK SALT FOR SB-18-048 WINTER PRODUCTS
IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(a)**

WHEREAS bids were received by the County of Passaic on September 12, 2018 for SB-18-048 Winter Products including Rock Salt, Grits, Bagged Calcium Chloride, Liquid Calcium Chloride and Bagged Magnesium Chloride for the County of Passaic; and

WHEREAS Passaic County Roads Division has requested the rejection of Line 1 Rock Salt for this solicitation as the lowest bid substantially exceeds its anticipated cost estimate for these goods; and

WHEREAS the Purchasing Department now recommends that the Board of Chosen Freeholders reject this bid in accordance with the provisions of N.J.S.A. 40A:11-13.2(a); and

WHEREAS N.J.S.A. 40A:11-13.2(a) provides that a contracting unit may reject all bids when the lowest bid substantially exceeds the cost estimate for the goods or services; and

WHEREAS the Administration and Finance Committee considered this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to reject Line 1 Rock Salt of the bid titled SB-18-048 Winter Products including Rock Salt, Grits, Bagged Calcium Chloride, Liquid Calcium Chloride and Bagged Magnesium Chloride bid received September 12, 2018 in accordance with the provisions of N.J.S.A. 40A:11-13.2(a).

September 25, 2018

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Clerk Of The Board



Public Meeting (Board Meeting)

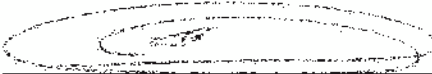
Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE SOLICITATION OF SOFTWARE FOR LATENT FINGERPRINT CAPTURE ENCODING AND SEARCHING FOR THE PASSAIC COUNTY SHERIFF DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180745							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING THE SOLICITATION OF SOFTWARE FOR LATENT FINGERPRINT CAPTURE ENCODING AND SEARCHING FOR THE PASSAIC COUNTY SHERIFF DEPARTMENT AS A COMPETITIVE CONTRACT

WHEREAS the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

WHEREAS the County of Passaic Sheriff Department seeks to acquire software for latent fingerprint capture encoding and searching via competitive contracting; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.1(a) these specialized goods and services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40a:11-4.3; and

WHEREAS the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

WHEREAS the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1-4.5 that the County utilize competitive contracting for latent fingerprint capture encoding and searching; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare a Request for Proposal for said services in accordance with N.J.S.A. 40A:11-4.4.

September 25, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

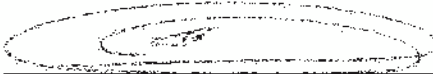
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PADDLE BOAT, KAYAK, CANOE AND CONCESSION SERVICES SOLICITATION FOR THE COUNTY OF PASSAIC PARKS DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

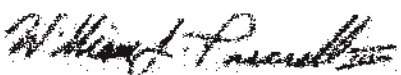
THIS RESOLUTION WAS REQUESTED BY:

GOLF COURSE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20180746						
Meeting Date		09/25/2018						
Introduced Date		09/25/2018						
Adopted Date		09/25/2018						
Agenda Item		k-4						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

**RESOLUTION AUTHORIZING THE PADDLE BOAT, KAYAK,
CANOE AND CONCESSION SERVICES SOLICITATION FOR THE
COUNTY OF PASSAIC PARKS DEPARTMENT AS A
COMPETITIVE CONTRACT**

WHEREAS the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

WHEREAS the County of Passaic Parks Department desires to offer paddle boats, kayaks and canoes rentals via concession services; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.1(j) these specialized goods and services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40a:11-4.3; and

WHEREAS the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

WHEREAS the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1-4.5 that the County utilize competitive contracting for paddle boats, kayaks and canoes rentals concession; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare a Request for Proposal for said services in accordance with N.J.S.A. 40A:11-4.4.

September 25, 2018

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO SHI INTERNATIONAL CORP OF SOMERSET, NJ FOR NETWORK SWITCHES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20180747							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-5							
CAF #	C-04-55-140-001-9A6							
Purchase Req. #	R8-03074							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO SHI INTERNATIONAL CORP OF SOMERSET, NJ FOR NETWORK SWITCHES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID

WHEREAS, there exists a need for Cisco Network Switches for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-18-023 Network Switches for Preakness Healthcare Center in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on April 3, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to SHI International Corp of Somerset, NJ; and

WHEREAS, SHI International Corp will provide the goods and services at the prices submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 12, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be delivery within sixty (60) days after award with pricing to remain in effect twelve (12) months after award of contract; and

WHEREAS, a certificate is attached hereto, indicating that \$258,778.00 in funds are available as recorded in purchase requisition #R8-03074 in budget accounts #C-04-55-140-001-9A6 for the within contemplated expenditure; and

WHEREAS, SHI International Corp indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to SHI International Corp of Somerset, NJ for the goods referenced above; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendor for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$258,778.00 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$258,778.00

APPROPRIATION: C-04-55-140-001-9A6

PURPOSE: Resolution authorizing award of contract to SHI International Corp of Somerset, NJ for network switches for the Passaic County Preakness Healthcare Center.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

To: Michael Marinello, Director of Procurement
 From: Joshua Schmookler, MIS Department
 Date: 9/10/2018
 Re: SB-18-023 Network Switches for Preakness Healthcare Center

The Passaic County MIS Department received bids on 4/3/2018 to supply new Cisco Network Switches for Preakness Healthcare Center. Bids were received in the amounts as per the following table:

Bidder	Price
Solvix Solutions Inc.	\$180,757.65
JDL Group	\$201,039.08
SHI International Corp	\$258,778.00
ePlus Technology Inc	\$274,195.21
Dini Communications, Inc	\$280,237.96
New Era	\$301,223.90

At the outset of the project, we determined the budget of the project to be approximately 260,000.00 which represented a roughly 48% discount off the list price of the equipment. Due to the extreme low price presented by the two low bidders relative to the projected price, we undertook further examination to ensure that the bid was in fact responsive (contained the equipment specified) and was in duly authorized by Cisco Systems (the manufacturer of the equipment).

We reached out to Solvix Solutions who stated that the hardware of the bid was in accordance with the specification, however that the maintenance agreement would not likely be honored by the manufacturer, and offered to supply the equipment at a higher price. Thus we determined the bid to be non-responsive for this reason.

We then proceeded to reach out to the next lowest bidder, JDL Group, who confirmed that the equipment was within specification. However, when requested to confirm that the equipment was original Cisco equipment, that the County Of Passaic would be the licensee and owner of record with the manufacturer, and that the equipment was to be supplied by an authorized Cisco distributor, JDL stated that they could not guarantee that the County of

Passaic would be the owner of record, nor that the equipment was to be supplied by a Cisco authorized reseller. This presents a problem of supportability if the County of Passaic is not the owner of record, in that it is known that Cisco will only provide support to the owner of record of the equipment.

As such, we moved to the next lowest bidder, SHI International Corp. When presented with the same questions as JDL group, SHI confirmed their bid to be within spec, that the County of Passaic would be the official licensee and owner of record of the equipment, and that the equipment would ship directly from a Cisco authorized reseller to the County of Passaic, and named the distributor (Tech Data).

Given the concerns regarding the sourcing of the equipment with the two low bidders, we are recommending the award to SHI International Corp in the amount of \$258,778.00



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** GIL BALISI
Telephone #: 973-754-6855

DESCRIPTION OF RESOLUTION:

RESOLUTION TO PURCHASE FROM SHI, INTERNATIONAL BRAND NEW CISCO HARDWARE TO REPLACE ALL END-OF-LIFE NETWORK SWITCHES AT PREAKNESS HEALTHCARE CENTER.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$258,778
REQUISITION # R8-03074
ACCOUNT # C-04-55-140-001-9A6

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|--------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: September 20, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180747

To: Michael Marinello, Director of Procurement
 From: Joshua Schmookler, MIS Department
 Date: 9/10/2018
 Re: SB-18-023 Network Switches for Preakness Healthcare Center

The Passaic County MIS Department received bids on 4/3/2018 to supply new Cisco Network Switches for Preakness Healthcare Center. Bids were received in the amounts as per the following table:

Bidder	Price
Solvix Solutions Inc.	\$180,757.65
JDL Group	\$201,039.08
SHI International Corp	\$258,778.00
ePlus Technology Inc	\$274,195.21
Dini Communications, Inc	\$280,237.96
New Era	\$301,223.90

At the outset of the project, we determined the budget of the project to be approximately 260,000.00 which represented a roughly 48% discount off the list price of the equipment. Due to the extreme low price presented by the two low bidders relative to the projected price, we undertook further examination to ensure that the bid was in fact responsive (contained the equipment specified) and was in duly authorized by Cisco Systems (the manufacturer of the equipment).

We reached out to Solvix Solutions who stated that the hardware of the bid was in accordance with the specification, however that the maintenance agreement would not likely be honored by the manufacturer, and offered to supply the equipment at a higher price. Thus we determined the bid to be non-responsive for this reason.

We then proceeded to reach out to the next lowest bidder, JDL Group, who confirmed that the equipment was within specification. However, when requested to confirm that the equipment was original Cisco equipment, that the County Of Passaic would be the licensee and owner of record with the manufacturer, and that the equipment was to be supplied by an authorized Cisco distributor, JDL stated that they could not guarantee that the County of

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

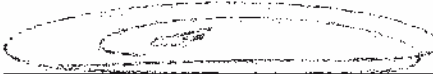
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHAPMAN CHEVROLET LLC OF PHILADELPHIA, PA FOR TWO (2) 2019 CHEVROLET COLORADO 12N53/HOT SHOT DELIVERY VEHICLE WHEELBASE 128.3" 6SWB BODY FOR THE PASSAIC COUNTY SENIOR SERVICES DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180748							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-6							
CAF #	T-20-56-870-007-801							
Purchase Req. #	R8-05505							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHAPMAN CHEVROLET LLC OF PHILADELPHIA, PA FOR TWO (2) 2019 CHEVROLET COLORADO 12N53/HOT SHOT DELIVERY VEHICLE WHEELBASE 128.3” 6SWB BODY FOR THE PASSAIC COUNTY SENIOR SERVICES DEPARTMENT AS PER BID

WHEREAS, there exists a need for two hot shot delivery vehicles for the Passaic County Senior Services Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-18-049 Two (2) 2019 Chevrolet Colorado 12N53/Hot Shot Delivery Vehicle Wheelbase 128.3” 6SWB Body for the Passaic County Senior Services Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on August 23, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Chapman Chevrolet LLC of Philadelphia, PA; and

WHEREAS, Chapman Chevrolet LLC will provide the goods and services at the price of \$110,239.60 as submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its August 29, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be delivery within thirty days of award of contract with prices to remain in effect for twenty-four months after award of contract at a price of \$55,119.80 per vehicle for a total price of \$110,239.60; and

WHEREAS, a certificate is attached hereto, indicating that \$110,239.60 in funds are available as recorded in purchase requisition #R8-05505 in budget accounts #T-20-56-870-007-801 for the within contemplated expenditure; and

WHEREAS, Chapman Chevrolet LLC indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Chapman Chevrolet LLC of Philadelphia, PA for the goods referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$110,239.60

APPROPRIATION: T-20-56-870-007-801

PURPOSE: Resolution authorizing award of contract to Chapman Chevrolet LLC of Philadelphia, PA for two (2) 2019 Chevrolet Colorado 12N53/Hot Shot delivery vehicle for the Passaic County Senior Services.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



PASSAIC COUNTY
DEPARTMENT OF SENIOR SERVICES

AGING • VETERANS AFFAIRS • PARATRANSIT
NUTRITION SERVICES • ENERGY ASSISTANCE
930 Riverview Drive, Suite 200
Totowa, NJ 07512



Division of Senior Services
Division of Nutrition Services

Tel: (973) 569-4070

Fax: (973) 256-5190

Email: samuely@passaiccountynj.org

Samuel Yodice
Executive Director

August 28, 2018

Mr. Michael Marinello
Purchasing Director
County of Passaic
Procurement Center
495 River Street
Paterson, NJ 07424

Dear Mr. Marinello:

This letter is to confirm that the Passaic County Division of Nutrition Services acknowledges and accepts the bid from **Chapman Chevrolet, LLC (Philadelphia, PA)** for **two 2019 Chevrolet Colorado 12N53, Extended Cab, 4x4/Hot Shot Delivery Vehicles / Wheelbase 128.3" 6SWB Body or Equal** as specified in the bid proposal at the bid price of \$110,239.60 (**\$55,119.80 per vehicle**).

Please advise if you require any further information regarding the acceptance of this bid.

Thank you.

Sincerely,

Samuel Yodice
Director of Senior Services



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Samuel Yodice
Telephone #: (973)569-4070

DESCRIPTION OF RESOLUTION:

Resolution authorizing purchase of two (2) 2019 Chevrolet Colorado 12N53, Extended Cab, 4x4/Hot Shot Delivery Vehicles as specified in the bid proposal at the price of \$55,119.80 per vehicle totaling \$110,239.60.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 110,239.60
REQUISITION # R8 - 05505
ACCOUNT # T-20-56-870-007-801

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: SB-18-049

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>8/30/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180748



PASSAIC COUNTY
DEPARTMENT OF SENIOR SERVICES

AGING ● VETERANS AFFAIRS ● PARATRANSIT
NUTRITION SERVICES ● ENERGY ASSISTANCE
930 Riverview Drive, Suite 200
Totowa, NJ 07512



Division of Senior Services
Division of Nutrition Services

Tel: (973) 569-4070

Fax: (973) 256-5190

Email: samuely@passaiccountynj.org

Samuel Yodice
Executive Director

August 28, 2018

Mr. Michael Marinello
Purchasing Director
County of Passaic
Procurement Center
495 River Street
Paterson, NJ 07424

Dear Mr. Marinello:

This letter is to confirm that the Passaic County Division of Nutrition Services acknowledges and accepts the bid from **Chapman Chevrolet, LLC (Philadelphia, PA)** for **two 2019 Chevrolet Colorado 12N53, Extended Cab, 4x4/Hot Shot Delivery Vehicles / Wheelbase 128.3" 6SWB Body or Equal** as specified in the bid proposal at the bid price of \$110,239.60 (**\$55,119.80 per vehicle**).

Please advise if you require any further information regarding the acceptance of this bid.

Thank you.

Sincerely,

Samuel Yodice
Director of Senior Services

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

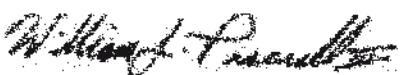
Agenda: RESOLUTION AWARDING A CONTRACT TO MAIN STREET MOVERS OF IRVINGTON, NJ FOR TRANSPORTATION OF SEQUOIA VOTING MACHINES FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS RFQ-18-070 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SUPERINTENDENT OF ELECTIONS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180749							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-7							
CAF #	8-01-22-141-001-E01							
Purchase Req. #	R8-05686							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AWARDING A CONTRACT TO MAIN STREET MOVERS OF IRVINGTON, NJ FOR TRANSPORTATION OF SEQUOIA VOTING MACHINES FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS RFQ-18-070 AS PER QUALIFICATION

WHEREAS, there exists a need for Transportation of Voting Machines for the Passaic County Superintendent of Elections; and

WHEREAS, the County issued public solicitation RFQ-18-070 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on September 5, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Main Street Movers of Irvington, NJ is qualified to perform the necessary services, from September 1, 2018 through August 31, 2020 with a one year option to renew as per the County of Passaic for an estimated price of \$275,000.00; and

WHEREAS, a certificate is attached hereto, indicating that \$60,000.00 in funds are available as recorded in purchase requisition #R8-05686 in budget account #8-01-22-141-001-E01 for the within contemplated expenditure with the remainder contingent upon adoption of future years budget; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to award RFQ-18-070 Transportation of Sequoia Voting Machines for the Passaic County Superintendent of Elections on an as-needed basis to Main Street Movers of Irvington, NJ under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1) those goods and services necessary to prepare and conduct an election; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

September 25, 2018

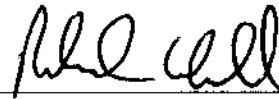
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$275,000.00

APPROPRIATION: \$60,000.00 – 8-01-22-141-001-E01
\$215,000.00- *Contingent upon availability of
Funds in future years' budgets.

PURPOSE: Resolution awarding a contract to Main Street Movers of Irvington, NJ for transportation of Sequoia Voting Machines for the Passaic County Superintendent of Elections from September 1, 2018 through August 31, 2020.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180749



County of Passaic
Superintendent Of Elections
501 River Street, Paterson, NJ 07524

SOElections@passaiccountynj.org
Tel: (973) 881-4516
Fax: (973) 881-1634

Sherine El-Abd
Superintendent of Elections

To: Mr. Michael Marinello, RPPS County Purchasing Agent
From: Sherine El-Abd , Superintendent of Elections
Date: September 6, 2018
Re: RFQ Transportation of Voting Machines

Dear Mr. Marinello,

A request for qualification for transportation of Sequoia Voting machines was advertised and responses were received from the following vendors per your office:

- Main Street Movers, Inc.
- The Liberty Group, Berkley Heights, NJ

It is our recommendation to qualify and award the two year contract to Main Street Movers of Irvington, NJ.

Cc: Anthony De Nova, County Administrator
Matthew Jordan, Deputy County Administrator
Sherry Arvanitakis, Asst. Purchasing Agent
Carmen Santana, Principle Purchasing Agent
Shona Mack-Pollock, Deputy Superintendent of Elections

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180749



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Sherine El-Abd
Telephone #: 973-881-4515

DESCRIPTION OF RESOLUTION:

Reminder of 2018 \$ 60,000.00
 2019 \$135,000.00
 2020 \$ 80,000.00

2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 275,000.00
REQUISITION # R8-05686
ACCOUNT # 8-01-22-141-001-E01

4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**
 Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____



County of Passaic
Superintendent Of Elections
501 River Street, Paterson, NJ 07524

SOElections@passaiccountynj.org
Tel: (973) 881-4516
Fax: (973) 881-1634

Sherine El-Abd
Superintendent of Elections

To: Mr. Michael Marinello, RPPS County Purchasing Agent
From: Sherine El-Abd , Superintendent of Elections
Date: September 6, 2018
Re: RFQ Transportation of Voting Machines

Dear Mr. Marinello,

A request for qualification for transportation of Sequoia Voting machines was advertised and responses were received from the following vendors per your office:

- Main Street Movers, Inc.
- The Liberty Group, Berkley Heights, NJ

It is our recommendation to qualify and award the two year contract to Main Street Movers of Irvington, NJ.

Cc: Anthony De Nova, County Administrator
Matthew Jordan, Deputy County Administrator
Sherry Arvanitakis, Asst. Purchasing Agent
Carmen Santana, Principle Purchasing Agent
Shona Mack-Pollock, Deputy Superintendent of Elections

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180749

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

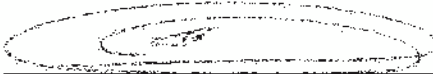
Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

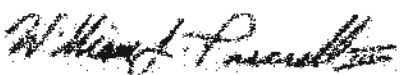
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES A GAVIN AND SONS FOR RE-BID AUTO SHOP MATERIALS FOR THE COUNTY OF PASSAIC SHERIFF'S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180750							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-8							
CAF #	8-01-25-157-001-249							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES A GAVIN AND SONS FOR RE-BID AUTO BODY SHOP MATERIALS FOR THE COUNTY OF PASSAIC SHERIFF'S DEPARTMENT AS PER BID

WHEREAS, there exists a need for auto body shop materials for the Passaic County Sheriff's Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-18-043 Re-Bid Auto Body Shop Materials for the County of Passaic Sheriff's Department in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on August 3, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to James A Gavin and Sons; and

WHEREAS, James A Gavin and Sons will provide the goods and services as submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 12, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2018 through June 30, 2019 for a total estimated award of \$15,198.00; and

WHEREAS, a certificate is attached hereto, indicating that \$7,599.00 in funds are available in budget account #8-01-25-157-001-249 for the within contemplated expenditure with the remainder \$7,599.00 contingent upon adoption of future years budget; and

WHEREAS, James A. Gavin and Sons indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to James A. Gavin and Sons of Paterson, NJ for the services referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,198.00

APPROPRIATION: \$7,599.00 – 8-01-25-157-001-249
\$7,599.00 - *Contingent upon availability of
Funds in future years' budget.

PURPOSE: Resolution authorizing award of contract to James A. Gavin and sons for re-bid auto body shop materials for the Passaic County Sheriff's Department.


Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXECUTION OF UNITED STATES DEPARTMENT OF TRANSPORTATION STANDARD TITLE VI/NON-DISCRIMINATION ASSURANCES IN CONNECTION WITH GRANT FUNDS RECEIVED THROUGH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROGRAM THROUGH THE FEDERAL HIGHWAY ADMINISTRATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20180751							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING EXECUTION OF UNITED STATES DEPARTMENT OF TRANSPORTATION STANDARD TITLE VI/NON-DISCRIMINATION ASSURANCES IN CONNECTION WITH GRANT FUNDS RECEIVED THROUGH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROGRAM THROUGH THE FEDERAL HIGHWAY ADMINISTRATION

WHEREAS the County of Passaic is currently the recipient of State Aid through the New Jersey Department of Transportation (NJDOT) Local Aid Program through the Federal Highway Administration for several large infrastructure projects throughout the County; and

WHEREAS the said NJDOT recently requested that the County of Passaic provide documentation in order to demonstrate that the County is in compliance with the requirements of Title VI of the Civil Rights Act of 1964; and

WHEREAS one of the documents required is an executed four (4)-page United States Department of Transportation Standard Title VI/Non-Discrimination Assurances that the local agency, in this case the County of Passaic, is following and adhering to Federal law and policy with regard to non-discrimination (copy attached hereto and made part hereof); and

WHEREAS the Office of the Passaic County Counsel has reviewed the attached Assurances and Appendix and has determined that the County of Passaic is in compliance and recommends that the said Assurances be executed; and

WHEREAS the Freeholder members of the Finance & Administration Committee have been brief about this matter and are recommending it to the full Board for execution.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of the United States Department of Transportation Standard Title VI/Non-Discrimination Assurances in connection with the grant funds received through the New Jersey Department of Transportation-Local Aid Program through the Federal Highway Administration.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel are hereby authorized to execute the attached Assurances on behalf of the County of Passaic.

September 25, 2018

The United States Department of Transportation (USDOT)Standard Title VI/Non-Discrimination AssurancesDOT Order No. 1050.2A

The Local Public Agency (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the Federal Highway Administration (FHWA) is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs of The Department of Transportation-Effectuation of Title VI of The Civil Rights Act of 1964);
- 23 CFR Part 200 (Title VI Program and Related Statutes – Implementation and Review Procedures)
- USDOT Order 1050.2 (Standard DOT Title VI Assurances)
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 162(a) of the Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 - 12189) as implemented by Department of Transportation regulations at 49

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180751

C.F.R. parts 37 and 38;

- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*)

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including the Federal Highway Administration (FHWA).

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted ***Statewide Transportation Improvement Program and other federal-assisted programs***.

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all of its federally-assisted programs and, in adapted form, in all proposals for negotiated

agreements regardless of funding source:

"The Local Public Agency in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 US.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the Local Public Agency also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the *U.S. Department of Transportation* access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the *U.S. Department of Transportation*. You must keep records, reports, and submit the material for review upon request to the *U.S. Department of Transportation*, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Local Public Agency gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the *Statewide Transportation Improvement Program and other federal-assisted programs*. This ASSURANCE is binding on *New Jersey*, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the *Statewide Transportation Improvement Program and other federal-assisted programs*. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.



Local Public Agency

by _____

(Signature of Authorized Official)

DATED _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159 P.L. 148) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)[B-18-UC-34-0112], ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180752							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Community Development Block Grant (CDBG) [B-18-UC-34-0112]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$849,041.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of \$849,041.00

Which item is now available as revenue from a grant award from the U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-18-UC-34-0112]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$849,041.00 be and the same is hereby appropriated under the caption U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-18-UC-34-0112]

BE IT FURTHER RESOLVED, that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO EXERCISE THE ONE-YEAR OPTION BY AND BETWEEN THE COUNTY OF PASSAIC AND OPTICAL STORAGE SOLUTIONS, INC. FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 FOR SOFTWARE MAINTENANCE AND SUPPORT FOR THE PASSAIC COUNTY CLERK/REGISTRY LANDEX SYSTEM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20180753							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION TO EXERCISE THE ONE-YEAR OPTION BY AND BETWEEN THE COUNTY OF PASSAIC AND OPTICAL STORAGE SOLUTIONS, INC. FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 FOR SOFTWARE MAINTENANCE AND SUPPORT FOR THE PASSAIC COUNTY CLERK/REGISTRY LANDEX SYSTEM

WHEREAS by Resolution R-2017-1061 dated December 29, 2017, the Board of Chosen Freeholders of the County of Passaic awarded a one (1)-year competitive contract to Optical Storage Solutions, Inc. of Lebanon, PA to provide software maintenance and support services for both the Passaic County Clerk and Registry Division Landex recording systems; and

WHEREAS the contract awarded authorized a one-year option to renew in the amount of \$42,750.00, which the Office of the Passaic County Clerk is requesting that the said Freeholder Board authorize (copy of request attached hereto and made part hereof); and

WHEREAS this matter was reviewed by the Freeholder Finance & Administration Committee at its September 12, 2018 meeting at which time it was recommended to the full Board for approval; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the option for an additional one (1)-year agreement for the period of January 1, 2019 to December 31, 2019 by and between the County of Passaic and Optical Storage Solutions, Inc. in the amount of \$42,750.00 for the provision of software maintenance and support for the Passaic County Clerk/Registry Landex computer system.

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board, as well as the County Counsel, be authorized to execute any documents necessary to effectuate this contract.

September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$42,750.00

APPROPRIATION: 9-01-20-108-001-219
*Contingent upon availability of funds
In 2019 adopted budget.

PURPOSE: Resolution to exercise the one-year option by and
between the County of Passaic and Optical Storage
Solutions, Inc. for the period of January 1, 2019 to
December 31, 2019.


Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505

Office of the County Clerk

Room 130

Tel: (973) 225-3690

Fax: (973) 754-1920

Walter J. Davison
Acting County Clerk

Election Division
Tel: (973) 881-4127
Fax: (973) 742-5744

To: Finance Committee Members

From: Carmelo Scangarello, Confidential Aide *CS*

Date: September 6, 2018

Re: Software Maintenance Contract Extension with Optical Storage Solutions

CC: Anthony DeNova, County Administrator
Michael Marinello, Purchasing Director
Mike Glovin, Deputy County Counsel

The Passaic County Clerk's office currently has a maintenance contract with Optical Storage Solutions for both the County Clerk and Registry Division recording systems. The contract was approved at the December 29, 2016 Freeholder meeting and the Resolution number is R20161061. The contract term began on January 1, 2017 and expires on December 31, 2018. The contract contains a one year extension clause. The Passaic County Clerk's office would like to extend the current contract term by one year.

The yearly cost for the maintenance contract is \$42,750.00. Our office will use the Contract Services account to pay for the contract. The Land Records Management System (Landex) is utilized not only for the land records but also for Passports and Trade Names.

Please contact me with any questions.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180753



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Carmelo Scangarello, Confidential Aide

Telephone #: 973-881-4777

DESCRIPTION OF RESOLUTION:

Resolution to extend the current contract with Optical Storage Solutions by one year. The current contract has a one year extension clause. The extension would be from January 1, 2019 through December 31, 2019. The maintenance contract is for the recording system.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 42,750.00

REQUISITION # _____

ACCOUNT # 9-01-20-108-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180753

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 29, 2016 - 10:00 AM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO OPTICAL STORAGE SOLUTIONS INC OF LEBANON, PA FOR RE-BID SOFTWARE MAINTENANCE AND SUPPORT FOR THE COUNTY CLERK REGISTRY LANDEX SYSTEM AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY CLERK

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20161061						
Meeting Date	12/29/2016						
Introduced Date	12/29/2016						
Adopted Date	12/29/2016						
Agenda Item	p-27						
CAF #	contingent upon avai						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓				✓		
James	✓				✓		
Lazzara	✓			✓	✓		
Lepore	✓		✓		✓		
Akhter	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180753

Dated: January 3, 2017

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO OPTICAL STORAGE SOLUTIONS INC OF LEBANON, PA FOR RE-BID SOFTWARE MAINTENANCE AND SUPPORT FOR THE COUNTY CLERK REGISTRY LANDEX SYSTEM AS PER BID

WHEREAS, on November 29, 2016 proposals were received and opened for RFP-16-024 for Re-bid Software Maintenance and Support for the County Clerk/Registry Landex System as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

WHEREAS, at the Board of Chosen Freeholders meeting of July 18, 2006 Resolution R-06-450 was passed Authorizing the use of competitive contracting pursuant to NJSA 40A:11-4.3; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Optical Storage Solutions Inc of Lebanon, PA for their proposal for Re-bid Software Maintenance and Support for the County Clerk/Registry Landex System; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 14, 2016 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be January 1, 2017 through December 31, 2018 for a total estimated amount of \$85,500.00.00 with a one-year option to renew as per the County of Passaic for a total estimated amount of \$42,750.00.00; and

WHEREAS, a certificate is attached hereto, indicating that \$42,750.00 in funds are available in budget account #7-01-20-108-001-213 for the within contemplated expenditure; and

WHEREAS, Optical Storage Solutions Inc. has indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Optical Storage Solutions Inc.; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Re-bid Software Maintenance and Support for the County Clerk/Registry Landex System as a competitive contract.

December 29, 2016

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180753
Introduced on: December 29, 2016
Adopted on: December 29, 2016
Official Resolution#: R20161081

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$85,500.00

APPROPRIATION: Contingent upon availability of funds in
Future years' Adopted Budgets.

PURPOSE: Resolution authorizing award of contract to optical
storage solutions Inc. of Lebanon, PA for Re-Bid
software maintenance and support for the County
Clerk Registry Landex System from January 1, 2017
to December 31, 2018.



Richard Cahill, Chief Financial Officer

DATED: December 29, 2016

RC:fr

Introduced on: September 25, 2016
Adopted on: December 29, 2016
Official Resolution#: R20161061



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Office of the County Clerk
Registry Division
Room 113
Tel: (973) 881-4777
Fax: (973) 357-1046

Kristin M. Corrado, Esq.
County Clerk

Memorandum

To: Michael Marinello, Passaic County Purchasing Agent
From: Kristin M. Corrado, Passaic County Clerk *KMC*
Date: December 5, 2016
Re: Contract Award for the Landex Maintenance and Support Contract

I am requesting that Optical Storage Solutions be awarded the contract for the Landex Maintenance and Support Contract. The proposals were received on November 29, 2016. Optical Storage Solutions was the only vendor to submit a proposal.

The contract is for two years with a one year extension option. The two year cost for the proposal is \$85,500.00 payable in yearly installments of \$42,750.00. The one year extension option price is \$42,750.00.

Should you have any questions or concerns, please contact me.

cc: Anthony DeNova, County Administrator
Freeholder Director Theodore Best
Freeholder Deputy Director John Bartlett
Freeholder Bruce James
Michael Glovin, Deputy County Counsel

Introduced on: September 25, 2018
Adopted on: December 29, 2016
Official Resolution#: R20161061
Official Resolution#: R20161061

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER Kristin M. Corrado, Passaic County Clerk 973-881-4788
2. DESCRIPTION OF RESOLUTION The Passaic County Clerk's Office is requesting that Optical Storage Solutions be awarded the contract for the Landex Maintenance and Support RFP. The two year price is \$85,500.00 with a one year option price of \$42,750.00. Payment will be made in yearly installments. The contract commences on January 1, 2017 and ends on December 31, 2018 with a one year extension option for the year 2019.
3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$42,750.00

BUDGET ACCOUNT # 7-01-20-108-001-213

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:
 Administration
 Finance
 Counsel
 Clerk to Board
 Other(s)
Specify: _____



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505

Office of the County Clerk

Room 130

Tel: (973) 225-3690

Fax: (973) 754-1920

Walter J. Davison
Acting County Clerk

Election Division
Tel: (973) 881-4127
Fax: (973) 742-5744

To: Finance Committee Members

From: Carmelo Scangarello, Confidential Aide *CS*

Date: September 6, 2018

Re: Software Maintenance Contract Extension with Optical Storage Solutions

CC: Anthony DeNova, County Administrator
Michael Marinello, Purchasing Director
Mike Glovin, Deputy County Counsel

The Passaic County Clerk's office currently has a maintenance contract with Optical Storage Solutions for both the County Clerk and Registry Division recording systems. The contract was approved at the December 29, 2016 Freeholder meeting and the Resolution number is R20161061. The contract term began on January 1, 2017 and expires on December 31, 2018. The contract contains a one year extension clause. The Passaic County Clerk's office would like to extend the current contract term by one year.

The yearly cost for the maintenance contract is \$42,750.00. Our office will use the Contract Services account to pay for the contract. The Land Records Management System (Landex) is utilized not only for the land records but also for Passports and Trade Names.

Please contact me with any questions.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180753

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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401 Grand Street
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

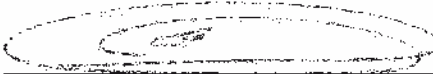
Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF \$2,000.00 TO PURCHASE RADON TESTS KITS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HEALTH DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

Official Resolution#		R20180754						
Meeting Date		09/25/2018						
Introduced Date		09/25/2018						
Adopted Date		09/25/2018						
Agenda Item		k-12						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF \$2,000.00 TO PURCHASE RADON TESTS KITS

WHEREAS the Passaic County Health Department participates in a program with the New Jersey Department of Environmental Protection (NJDEP), Division of Environmental Safety and Health, Bureau of Environmental Radiation known as the Radon Awareness Program; and

WHEREAS the said NJDEP recently approved the Passaic County Health Department that as part of the Radon Awareness Program (RAN) said Health Department is eligible for reimbursement of \$2,000.00 for the purchase of radon test kits principally for municipalities such as Ringwood, West Milford and other affected upcounty communities where radon may be present in residential homes (see copy of September 11, 2018 letter attached hereto and made a part hereof); and

WHEREAS the Freeholder Committee of Health, Education & Community Services reviewed this matter and recommended that the full Board of Chosen Freeholders accept this sum;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Health Department to participate in the program known as the Radon Awareness Program with the New Jersey Department of Environmental Protection and accept a reimbursement grant in the sum of \$2,000.00 to purchase radon

tests kits to be distributed to homeowners who reside in the County; and

BE IT FURTHER RESOLVED by the said Board that the Director and Clerk be authorized to execute any documentation that may be necessary to effectuate this resolution.

JDP:lc

Dated: September 25, 2018

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Charlene W. Gungil September 11, 2018
Telephone #: 973-881-4396

DESCRIPTION OF RESOLUTION: NJ Dept. of Environmental Protection has awarded to the Passaic County Health Dept. a Grant for a Radon Awareness Program to promote Radon awareness and to save lives from the preventable health risk. This program is targeted to municipalities that have a potential for higher levels of radon. The amount of two thousand dollars (\$2,000.00) will be utilized to purchase Radon test kits for homeowners.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 2,000.00

***REQUISITION #
ACCOUNT#***

- | | |
|---|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| <u>X</u> Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- X Administration
X Finance
X Counsel
___ Clerk to the Board
___ Procurement

Specify: _____

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180754



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
Division of Energy Security and Sustainability
Bureau of Environmental Radiation

Radon Section
Mail Code 25-01

P.O. Box 420
Trenton, NJ 08625-0420
Phone: (609) 984-5425
Fax: (609) 984-5595

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner

September 11, 2018

Passaic County Department of Health
18 Clark Street
Paterson, NJ 07505
Attn: Charlene Gungil

Re: Radon Awareness Program (RAP) Approval Letter

Dear Ms. Gungil,

We have recently reviewed your request to participate in the RAP Program. This letter serves as an approval to participate. At this time, you may begin the standard competitive quotation process (obtain and document written or telephone quotations from three vendors) for (amount specified on Participation Form) for the purchase of test kits.

For your convenience, I have enclosed an additional copy of the RAP Requirements as well as radon informational brochures which can be distributed along with the test kits.

Thank you for joining us in our efforts to promote radon awareness and to increase the number of lives saved from this easily preventable health risk.

Should you have any questions, please do not hesitate to contact me at (609) 984-5423.

Sincerely,

A handwritten signature in cursive script that reads "Charles Renaud".

Charles Renaud
Radiation Physicist

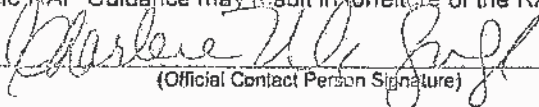
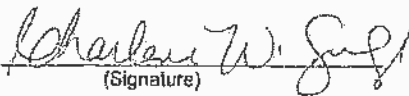
Enclosures

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180754

New Jersey Department of Environmental Protection

APPLICATION RADON AWARENESS PROGRAM (RAP) GRANT

Return SIGNED form to: NJDEP Radon Section
Mail Code 25-01, PO Box 420, Trenton, NJ 08625 or Fax: (609) 984-5595
Phone: (800) 648-0394 www.njradon.org

Affiliation (Circle One):		
School	<input checked="" type="radio"/> <u>County Agency</u>	Municipal Agency
Weatherization Non-Profit Agency		
Official Contact Person		
Name: Charlene Gungil		
Street: 18 Clark Street		
City: Paterson		
State: New Jersey	Zip: 07505	Phone: (973) 881-4396
County: Passaic County Dept. of Health		E-mail Address: charleneg@passaiccountynj.org
Organization Information		
Name of School to be Tested or the Municipal, County or Weatherization Agency:		
Street: 18 Clark Street		Business Phone: (973) 881-4396
City: Paterson		Business Fax: (973) 225-0222
State: New Jersey	Zip: 07505	County: Passaic
Applicant Certification:		
I have read the NJDEP RAP Guidance and agree to comply fully with all requirements. I acknowledge that deviation from the RAP Guidance may result in forfeiture of the RAP Grant reimbursement.		
 (Official Contact Person Signature)		9.19.18 (Date)
I certify that the above individual is authorized by me to apply for a grant to purchase radon testing devices. I understand that deviation from the guidance will result in forfeiture of reimbursement of up to \$2000.		
Superintendent/Director/Manager: <u>Charlene W. Gungil, H.O./Director</u> (Print)		 (Signature)
		9.19.18 (Date)

FOR DEP USE ONLY

Approved: _____

Radon Action Partnership Packet



2018

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180754

Radon Action Partnership Packet

Activities for Radon Action Month, Lung Cancer Awareness Month, and Throughout the Year

Thank you for your interest in being a partner in New Jersey's radon outreach efforts. Your efforts can help prevent radon-related lung cancer in your community.

Following are examples of activities and events for increasing local radon awareness:

- Provide free test kits to residents through the Radon Awareness Program. **(Pages 3-5)**
- Social media updates on radon can raise awareness quickly and frequently to a broad audience. **(Page 6)**
- Issue press releases or include brief articles on websites, and in municipal newsletters, and local newspapers. **(Page 7)**
- Mayors or other local leaders can test their homes for radon, and invite local media to cover the story.
- Mayors can issue a proclamation. **(Page 8)**
- Your staff can offer radon presentations and set up radon displays at community events and in public areas.
- Provide educational material to the public. **(Page 9)**
- Contacts can be made with local radio and television stations to see if they would air public service announcements (PSAs) on radon. PSAs can also be obtained from the DEP, as well as from the EPA (www.epapsa.com)

New Jersey Department of Environmental Protection

GUIDANCE DOCUMENT

RADON AWARENESS PROGRAM (RAP) GRANT

DEP Radon Section, Mail Code 25-01, PO Box 420, Trenton, NJ 08625-0420
Phone: (800) 648-0394 **www.njradon.org**

The Radon Awareness Program (RAP) Grant is available to all municipalities, counties, county cancer coalitions and schools. Any non-profit agencies involved in the Department of Community Affairs low-income weatherization program can also qualify for the grant. The New Jersey Department of Environmental Protection, Radon Section, will reimburse up to \$2,000 for the purchase of radon test kits. A limited number of grants are available and they are awarded on a first come, first served basis.

To participate in the RAP program, the agency, organization or school must follow these requirements:

1. Submit a RAP application to the Radon Section.
2. Begin the purchasing process after an approval letter is received from the Radon Section.
3. Obtain written or documented telephone quotes from a New Jersey certified radon measurement businesses which can be found at www.njradon.org.
4. Purchase radon test kits from one of the certified businesses, ensuring that all reference numbers for the kits purchased are listed on the business' invoice.
5. Counties, municipalities, and county cancer coalitions ONLY:
 - a. Issue a press release, send an email blast, or post information on your website to announce the availability of test kits to residents.
 - b. Distribute FREE test kits.
 - c. Distribute test kits to only New Jersey residents.
 - d. Distribute test kits at your agency location and use coupons at health fairs, exhibits, presentations, etc. The resident may then use the coupon to pick up the test kit later at the agency.
 - e. Maintain name, address, telephone and email address information for all residents that receive a test kit.
 - f. Contact residents that do not return their test kit to encourage them to complete the test.
 - g. Submit to the Radon Section with the reimbursement form the percentage of kits handed out and the percentage of test kits returned for analysis.

- h. Submit to the Radon Section updated percentages on January 1 and July 1 each year until the supply of kits is depleted.
6. Schools ONLY:
 - a. Either send a school staff member for training to receive an exemption* so they can conduct the radon testing or contract with a certified radon measurement business and they will conduct the testing. Either way the school must contract with a certified radon measurement business to buy the test kits or to have the business conduct the testing.
 - b. Use test kits only to test the school that is applying.
7. Non-profit agencies involved in the Department of Community Affairs weatherization program ONLY:
 - a. Distribute FREE test kits.
 - b. Distribute test kits to only New Jersey residents
 - c. Either send an agency staff member for training to receive an exemption* so they can conduct the radon testing or give the test kit to the weatherization client.
 - d. Use kits only for weatherization clients.
8. Submit a RAP Reimbursement Form to the Radon Section, including all required documentation.

*For exemption information, contact the Radon Section at (800) 648-0394.

Sample Social Media Messaging for Radon

Facebook:

1. Testing for radon in your home is easy and radon problems can be fixed. Contact <<insert organization>> in <<state/county/city>> for a low cost (or free) testing kit.
2. Radon is a gas that you can't see, smell, or taste. But it can affect your health. Radon causes about 21,000 lung cancer deaths every year. Testing is simple & inexpensive. Find out how to get a radon test for your home: <<url>>
3. Radon occurs naturally and could be inside your home. Testing is important because radon can cause serious health problems like lung cancer. Testing is simple and inexpensive – get started today! <<url>>
4. Radon testing is easy and inexpensive. You can get a kit at your local hardware or home improvement store. Take steps to fix any problems you find and protect your health! <<url>>

Twitter:

1. Test your home for #radon; it's easy & inexpensive <<bit.ly>> #TrackingRadon
2. You can't see, smell, or taste #radon gas. It's the 2nd leading cause of #lungcancer - test your home today. <<bit.ly>> #TrackingRadon
3. Does your house have radon? It can affect your health! Visit <<bit.ly>> for #radon testing help. #TrackingRadon
4. Testing for #radon & fixing problems can protect your health. Testing is easy & inexpensive – get a kit at your local hardware or home improvement store <<bit.ly>>

Sample Press Release

FOR IMMEDIATE RELEASE CONTACT: [Name & Phone Number]
[Municipality name] ANNOUNCES RADON ACTION WEEK [OR MONTH]

[Your community, state, date] -- [Mayor's name] announced today that [dates] has been designated Radon Action Week [or Month] by [municipality], in cooperation with the New Jersey Department of Environmental Protection (DEP) Radon Program.

In announcing Radon Action Week [or Month] [Mayor's name] said, "Radon is a serious health risk. It is the second leading cause of lung cancer -- and the leading cause of lung cancer among non-smokers. But because radon is invisible and odorless it is easy to ignore this potential hazard in our own homes."

Radon is a radioactive gas that occurs naturally when uranium and radium break down in the soil and in rock formations. Radon gas moves up through the soil and finds its way into homes through cracks in the foundation and openings around pumps, pipes and drains.

"A significant number [or __percent (the percentage can be found in the DEP's Radon Tier Report – call (800) 648-0394)] of homes in [municipality name] are predicted to be above the acceptable limits for radon," [Mayor or other official] said. "We would like to see as many homes tested as possible, to reduce the radon risk in [municipality name]."

During Radon Action Week [or Month], [municipality name] will provide radon information at the following locations and events: [List areas where information will be available, and any radon-related events, such as presentations].

Radon is measured in picoCuries per liter (pCi/L) of air. The average U.S. indoor level is 1.3 pCi/L. At 4 pCi/L, the risk of lung cancer from radon is greater than the risk from fire or other home accidents. The U.S. Environmental Protection Agency and the DEP recommend that action be taken to reduce radon levels if the level in the home is greater than or equal to 4 pCi/L.

Fortunately, testing for radon is simple and inexpensive. The DEP Radon Program can provide a list of certified companies that provide testing services or do-it-yourself test kits – residents can contact the Program at (800) 648-0394 or www.njradon.org. Test kits can also be obtained from many hardware stores and health departments. [Mention if the local health department sells test kits].

If the test indicates a radon problem, radon mitigation systems can be installed at a cost similar to that of other home repairs. A list of certified mitigation companies is also available from the Radon Program.

For more information on radon, contact [municipality contact and phone number] or the DEP Radon Program at (800) 648-0394 or visit www.njradon.org.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE FY2017 CONTINUUM OF CARE (COC) PROGRAM COMPETITION (COC GRANT NUMBER NJ0242LF111703), IN THE AMOUNT OF \$660,742.00, FOR HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20180755							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE FY2017 CONTINUUM OF CARE (COC) PROGRAM COMPETITION (COC GRANT NUMBER NJ0242LF111703), IN THE AMOUNT OF \$660,742.00, FOR HOUSING PROJECTS FOR THE HOMELESS

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Passaic County Human Services Department is desirous of accepting grant funding from the U.S. Department of Housing & Urban Development (HUD), under the FY2017 Continuum of Care (COC) Program Competition (COC Grant Number NJ0242LF111703), in the amount of \$660,742.00, for Housing Projects for the homeless; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the U.S. Department of Housing & Urban Development (HUD), under the FY2017 Continuum of Care (COC) Program Competition (COC Grant Number NJ0242LF111703), in the amount of \$660,742.00, for Housing Projects for the homeless; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE COUNTY FREEHOLDERS THROUGH THE HUMAN SERVICES DEPARTMENT TO ACCEPT FUNDING FROM US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) , CoC GRANT NUMBER NJ0242L2F111703 IN THE MAOUNT OF \$660,742 AS DETAILED IN THE ATTACHED EXHIBIT 1 SCOPE OF WORK DOCUMENT.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____

REQUISITION # _____

ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

- RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

- | | |
|--|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180755

Tax ID No.: 22-6002466
 CoC Program Grant Number: NJ0242L2F111703
 Effective Date: 9/10/2018
 DUNS No.: 063148811

EXHIBIT 1
 SCOPE OF WORK for
 FY2017 COMPETITION
 (funding 1 project in CoCs with multiple recipients)

1. The project listed on this Scope of Work is governed by the Act and Rule, as they may be amended from time to time. The project is also subject to the terms of the Notice of Funds Availability for the fiscal year competition in which the funds were awarded and to the applicable annual appropriations act.
2. HUD designations of Continuums of Care as High-performing Communities (HPCS) are published in the HUD Exchange in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Grant Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for this grant was designated an HPC for the applicable fiscal year.
3. Recipient is not a Unified Funding Agency and was not the only Applicant the Continuum of Care designated to apply for and receive grant funds and is not the only Recipient for the Continuum of Care that designated it. HUD's total funding obligation for this grant is \$_660742_ for project number __NJ0242L2F111703___. If the project is a renewal to which expansion funds have been added during this competition, the Renewal Expansion Data Report, including the Summary Budget therein, in e-snaps is incorporated herein by reference and made a part hereof. In accordance with 24 CFR 578.105(b), Recipient is prohibited from moving more than 10% from one budget line item in a project's approved budget to another without a written amendment to this Agreement. The obligation for this project shall be allocated as follows:

a. Continuum of Care planning activities	\$ 0
b. UFA costs	\$ 0
c. Acquisition	\$ 0
d. Rehabilitation	\$ 0
e. New construction	\$ 0
f. Leasing	\$ 0
g. Rental assistance	\$ 621840
h. Supportive services	\$ 0
i. Operating costs	\$ 0
j. Homeless Management Information System	\$ 0
k. Administrative costs	\$ 38902

- | | |
|---|------|
| l. Relocation Costs | \$ 0 |
| m. HPC homelessness prevention activities: | |
| Housing relocation and stabilization services | \$ 0 |
| Short-term and medium-term rental assistance | \$ 0 |
4. The performance period for the project begins 03-01-2018 and ends 02-28-2019. No funds for new projects may be drawn down by Recipient until HUD has approved site control pursuant to §578.21 and §578.25 and no funds for renewal projects may be drawn down by Recipient before the end date of the project's final operating year under the grant that has been renewed.
 5. If grant funds will be used for payment of indirect costs, the Recipient is authorized to insert the Recipient's federally recognized indirect cost rates on the attached Federally Recognized Indirect Cost Rates Schedule, which Schedule shall be incorporated herein and made a part of the Agreement. No indirect costs may be charged to the grant by the Recipient if their federally recognized cost rate is not listed on the Schedule..
 6. The project has not been awarded project-based rental assistance for a term of fifteen (15) years. Additional funding is subject to the availability of annual appropriations.

Tax ID No.: 22-6002466
CoC Program Grant Number: NJ0242L2F111703
Effective Date: 9/10/2018
DUNS No.: 063148811

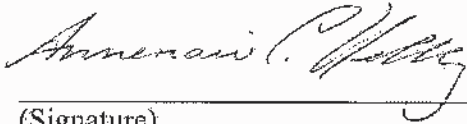
FEDERALLY RECOGNIZED INDIRECT COST RATE SCHEDULE

<u>Grant No.</u>	<u>Recipient Name</u>	<u>Indirect cost rate</u>	<u>Cost Base</u>
NJ0242L2F111703			

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:



(Signature)

Annemarie C. Uebbing, Director

(Typed Name and Title)

September 10, 2018

(Date)

RECIPIENT

Passaic County Department of Human Services

(Name of Organization)

By:

(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Clerk Of The Board



Public Meeting (Board Meeting)

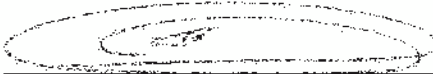
Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

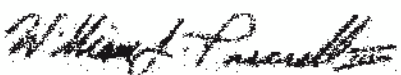
Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) COPIERS FROM ATLANTIC TOMORROWS OFFICE (STATE CONTRACT #40467) FOR PREAKNESS HEALTHCARE CENTER, IN THE AMOUNT OF \$15,712.00, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180756							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-14							
CAF #	C-04-55-140-001-9A6							
Purchase Req. #	R8-05769							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) COPIERS FROM ATLANTIC TOMORROWS OFFICE (STATE CONTRACT #40467) FOR PREAKNESS HEALTHCARE CENTER, IN THE AMOUNT OF \$15,712.00

WHEREAS pursuant to Resolution R-2017-1060 dated December 28, 2017, the Board of Chosen Freeholders of the County of Passaic authorized the purchase of good and services in accordance with the terms of the applicable State Contract; and

WHEREAS there exists a need to purchase a copier for Preakness Healthcare Center; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of purchasing two (2) copiers from Atlantic Tomorrows Office (State Contract #A40467), in the amount of \$15,712.00; and

WHEREAS this matter was reviewed and approved at the Human Services Committee; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the purchase of two (2) copiers from Atlantic Tomorrows Office, in the amount of \$15,712.00, for Preakness Healthcare Center, as set forth above; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: September 25, 2018


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,712.00

APPROPRIATION: C-04-55-140-001-9A6

PURPOSE: Resolution authorizing the purchase of two (2) copiers from Atlantic Tomorrows Office (state contract #40467) for Preakness Healthcare Center.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

COUNTY OF PASSAIC
 PREAKNESS HEALTH, Co of Passaic
 (O) 973-585-2195
 305 OLDHAM RD-ATTN:JOAN BEAMON
 WAYNE, NJ 07470

REQUISITION	
NO.	R8-05769

SHIP TO	COUNTY OF PASSAIC PREAKNESS HEALTHCARE CENTER 305 OLDHAM ROAD WAYNE, NJ 07470-R. PANGILINAN
VENDOR	VENDOR #: 07641 ATLANTIC TOMORROWS OFFICE ATTN: ARLENE HASSELE 134 WEST 26TH ST - 3RD FLOOR NEW YORK, NY 10001

ORDER DATE: 09/10/18
 DELIVERY DATE: 09/10/18
 STATE CONTRACT: 40467
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00 EA	SAVIN MP 6503 STATE CONTRACT PRICE: \$12,493.00/EA TRADE-IN ALLOWANCE: \$4,637.00/EA FINAL COST: \$7,856.00/EA INCLUDES: DUAL/SCAN DOCUMENT FEEDER, DUPLEX, FINISHER/STAPLER, THREE DRAW 4,200 SHEET PAPER SUPPLY, 100 SHEE BYPASS, USB/SD PORT, FAX OPTION, NETWORK PRINTING AND COLOR SCANNING MAINTENANCE & SUPPLY: BLACK CPC: \$.0060/COPY INCLUDES: ALL PARTS, LABOR, DRUMS, TONER AND DEVELOPER	C-04-55-140-001-9A6	7,856.0000	15,712.00
			TOTAL	15,712.00

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180756

REQUESTING DEPARTMENT _____ DATE _____

COUNTY OF PASSAIC
 PREAKNESS HEALTH, Co of Passaic
 (O) 973-585-2195
 305 OLDHAM RD-ATTN:JOAN BEAMON
 WAYNE, NJ 07470

REQUISITION	
NO.	R8-05769

SHIP TO	COUNTY OF PASSAIC PREAKNESS HEALTHCARE CENTER 305 OLDHAM ROAD WAYNE, NJ 07470-R. PANGILINAN
VENDOR	VENDOR #: 07641 ATLANTIC TOMORROWS OFFICE ATTN: ARLENE HASSELE 134 WEST 26TH ST - 3RD FLOOR NEW YORK, NY 10001

ORDER DATE: 09/10/18
 DELIVERY DATE: 09/10/18
 STATE CONTRACT: 40467
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00 EA	SAVIN MP 6503 STATE CONTRACT PRICE: \$12,493.00/EA TRADE-IN ALLOWANCE: \$4,637.00/EA FINAL COST: \$7,856.00/EA INCLUDES: DUAL/SCAN DOCUMENT FEEDER, DUPLEX, FINISHER/STAPLER, THREE DRAW 4,200 SHEET PAPER SUPPLY, 100 SHEE BYPASS, USB/SD PORT, FAX OPTION, NETWORK PRINTING AND COLOR SCANNING MAINTENANCE & SUPPLY: BLACK CPC: \$.0060/COPY INCLUDES: ALL PARTS, LABOR, DRUMS, TONER AND DEVELOPER	C-04-55-140-001-9A6	7,856.0000	15,712.00
			TOTAL	15,712.00

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180756

REQUESTING DEPARTMENT _____ DATE _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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401 Grand Street
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Public Meeting (Board Meeting)

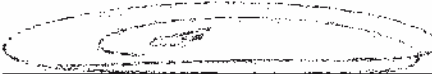
Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SECOND AND FINAL ONE (1) YEAR OPTION TO RENEW CONTRACT WITH H&R HEALTHCARE, LP, FOR SPECIALTY BED/CLINICAL MATTRESS OVERLAYS FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF \$40,000.00, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180757							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-15							
CAF #	8-01-27-172-001-219							
Purchase Req. #	R8-05266							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING THE SECOND AND FINAL ONE (1) YEAR OPTION TO RENEW CONTRACT WITH H&R HEALTHCARE, LP, FOR SPECIALTY BED/CLINICAL MATTRESS OVERLAYS FOR PREAKNESS HEALTHCARE CENTER, COMMENCIND OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF \$40,000.00

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-15-730 on October 13, 2015, awarding a contract to H&R Healthcare, LP, of Lakewood, NJ for Specialty Bed/Clinical Mattress Overlays, the contract term is October 1, 2015 through September 30, 2017 with a two (2) one-year options to renew; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the second and final one (1) year to renew commencing October 1, 2018 to September 30, 2019, in the amount of \$40,000.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED the Board of Chosen Freeholders of the County of Passaic hereby exercises the second and final one (1) year option to renew with H&R Healthcare, LP, of Lakewood, NJ for Specialty Bed/Clinical Mattress Overlays, commencing October 1, 2018 to September 30, 2019, in the amount of \$40,000.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board be authorized to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: September 25, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Luchda Corrado
 Telephone #: 973-685-2169

DESCRIPTION OF RESOLUTION:

Recommendation to exercise the 2nd and final (1) year option to renew contract with H&R Healthcare, L.P. for the period of 10/01/18 to 09/30/19 for Specialty Bed/Clinical Mattress Overlay for Prokness Healthcare Center R-15-730.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: \$ 40,000
 REQUISITION # R8-05267
 ACCOUNT # 8-01-27-172-001-M01

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

COUNTY OF PASSAIC

PREAKNESS HEALTH, Co of Passaic
 (Q) 973-585-2195
 305 OLDHAM RD-ATTN:JOAN BEAMON
 WAYNE, NJ 07470

REQUISITION	
NO.	R8-05267

SHIP TO	
VENDOR	VENDOR #: 10503 H & R HEALTHCARE 1750 OAK STREET LAKEWOOD, NJ 08701

ORDER DATE: 08/14/18
 DELIVERY DATE: 08/14/18
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	Enc'18 To Be Paid In Partial Payments Only!!! "Specialty Beds"	8-01-27-172-001-M01	40,000.0000	40,000.00
			TOTAL	40,000.00



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, RPPO, County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, RPPS
Carmen Santana, Principle Purchasing Agent

Date: August 14, 2018

Re: Recommendation Letter for R-15-730 Specialty Beds

Recommendation to exercise the 2nd and final (1) year option to renew contract with H&R Healthcare, L.P. for the period of 10/01/18 to 09/30/19 for Specialty Bed/Clinical/Mattress Overlays for Preakness Healthcare Center R-15-730.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ONE (1) YEAR OPTION TO RENEW CONTRACT WITH MALACHY MECHANICAL, OF BAYONNE, NJ, FOR PREVENTIVE MAINTENANCE AND SERVICE OF DIETARY/FOOD SERVICE EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF \$65,000.00, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20180758							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-16							
CAF #	08-01-27-172-001-219							
Purchase Req. #	R8-05266							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING THE ONE (1) YEAR OPTION TO RENEW CONTRACT WITH MALACHY MECHANICAL, OF BAYONNE, NJ, FOR PREVENTIVE MAINTENANCE AND SERVICE OF DIETARY/FOOD SERVICE EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF \$65,000.00

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-17-0788 on September 26, 2017, awarding a contract to Malachy Mechanical, of Bayonne, NJ, for Preventive Maintenance and Service of Dietary/Food Service Equipment, the contract term is October 1, 2017 through September 30, 2018 with a one (1) year option to renew; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the one (1) year option to renew commencing October 1, 2018 to September 30, 2019, in the amount of \$65,000.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the one (1) year option to renew with Malachy Mechanical, of Bayonne, NJ, for Preventive Maintenance and Service of Dietary/Food Service Equipment for Preakness Healthcare Center, commencing October 1, 2018 to September 30, 2019, in the amount of \$65,000.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board be authorized to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$65,000.00

APPROPRIATION: \$12,000.00 -- 8-01-27-172-001-219
\$53,000.00 - *Contingent upon availability of
Funds in 2019 adopted budget.

PURPOSE: Resolution authorizing the one year option to renew
contract with Malachy Mechanical, of Bayonne, NJ
commencing October 1, 2018 to September 30, 2019.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Recommendation to exercise the (1) year option to renew contract with Malachy Mechanical for the period of 10/1/18 to 09/30/19 for Preventative Maintenance and Service of Dietary/Food Service Equipment for Preakness Healthcare Center R-17-788.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 65,000
REQUISITION # R8-05266
ACCOUNT # 8-01-27-172-001-219

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180758



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, RPPO, County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Niek Naumov, RPPS
Carmen Santana, Principle Purchasing Agent

Date: August 14, 2018 9/13/18 *Alorndo*

Re: Recommendation Letter Preventative Maintenance and Service of Dietary/Food Service Equipment

Recommendation to exercise the 1 year option to renew contract with Malachy Mechanical for the period of 10/01/18 to 09/30/19 for Preventative Maintenance and Service of Dietary/Food Service for Preakness Healthcare Center R-17-788.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Recommendation to exercise the (1) year option to renew contract with Malachy Mechanical for the period of 10/1/18 to 09/30/19 for Preventative Maintenance and Service of Dietary/Food Service Equipment for Preakness Healthcare Center R-17-788.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 65,000
REQUISITION # R8-05266
ACCOUNT # 8-01-27-172-001-219

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180758

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

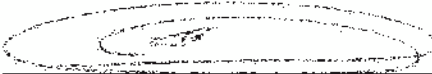
Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

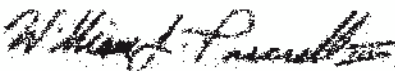
Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS19AAA018 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE ON AGING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180759							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

**RESOLUTION AUTHORIZING THE EXECUTION OF THE
AFORESAID GRANT AGREEMENT DOAS19AAA018
FROM THE NEW JERSEY DEPARTMENT OF HUMAN
SERVICES, DIVISION OF AGING SERVICES**

WHEREAS the Passaic County Area Agency on Aging has obtained a Grant Agreement DOAS19AAA018 from the New Jersey Department of Human Services, Division of Aging Services for 2019 in the amount of \$2,682,050.00, which is available at this time to carry out a program to develop a comprehensive and coordinated system of services for the elderly under the Older Americans Act of 1965, as amended; and

WHEREAS these funds for said agreement are set forth in Policy Memorandum 2018-10, I-10, 2019 Area Plan Contract; Contract Application Provisions; Advanced Planning Documents; Intent to Fund/Initial Distribution of Title III, and Related State Match, State Funded and other Federal Programs, for Execution of the 2019-2021 Area Plan Contract (APC), 2019 Area Plan contract Funding Allocations Services, dated August 14, 2018 will be distributed as follows: Title IIIB, \$299,330.00; Title IIIC1, \$346,674.00; Title IIIC2, \$199,426.00; Title IIID, \$18,814.00; Title IIIE, \$140,747.00; with an accompanying New Jersey State Match of \$87,978.00 and an additional grant from the State of New Jersey for the Weekend Home Delivered Meals Program of \$59,577.00; Safe Housing and Transportation Program of \$67,451.00; Adult Protective Service of \$323,802.00, Social Service Block Grant of \$545,054.00; State Home Delivered Meals of \$166,360.00; Care Management Quality Assurance of \$23,810.00;

Medicaid Match of \$30,152.00; COLA of \$325,486.00; NSIP (USDA) of \$47,389.00; and

WHEREAS included is a spreadsheet showing 50% of anticipated Federal Title III-B, C-1, C-2, D, E and related State Match, as well as 100% for State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Service Block Grant (SSBG), Care Management Quality Assurance (CMQA), Supplemental Funds (Formerly known as COLA - Cost of Living Adjustment), State Home Delivered Meals (SHDM) and Medicaid reimbursement. Also included is the initial 27% allocation of Nutrition Services Incentive Program (NSIP) and 100% allocation of the anticipated Medicaid reimbursement amount; and

WHEREAS the balance of Title III, State Match and NSIP funds will be distributed to AAAs in the midyear and final amendments once the notice of grant award is received from the Administration on Aging; and

WHEREAS this matter has been recommended by the County's Area Aging Director and was reviewed and recommended for approval by the Freeholder Human Services Committee;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above and in the aforementioned 2019 Initial Allocation, the Director and Clerk to the Board be, and they hereby are, authorized to execute the aforesaid Grant Agreement DOAS19AAA018 to carry out the terms thereof, subject

to the actual receipt of the above stated funds from the New Jersey Department of Human Services, Division of Aging Services.

JDP:lc

Dated: September 25, 2018



GRANT APPLICATION REQUEST FORM

1. **Grant Title:** Area Agencies on Aging (AAA), 2019 Area Plan Contract Initial Allocation
2. **Funding Source:** Federal State Other: _____
3. **Description of Grant:**
 This grant follows the guidelines set forth under the Older American Act, and State regulations, to provide home and community based services to older adults to prevent or delay nursing home placement.
4. **Grant Period:** From 1/01/2019 To 12/31/2019
5. **Amount Requested:** \$ 2,682,050
6. **Is a dollar match required? :** Yes No
7. **If yes, how much? :** \$ 1,900,000
8. **Is the match:** Monetary In-Kind (Identify): 120,000
9. **Account #:** G-01-41-801 / G-01-41-802
10. **Is this a:** New Program Existing Program Amendment
11. **Grant Administrator (Name/Title/ Department):**



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Samuel Yodice
 Telephone #: (973)569-4070

DESCRIPTION OF RESOLUTION:

Resolution authorizing the execution of Grand Agreement No. DOAS19AAA018 from the New Jersey Department of Human Services, Division of Aging Services for 2019 in the amount of \$2,682,050 to carry out services and programs for the elderly through the Department of Senior Services.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>9/13/18</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180759



PHILIP D. MURPHY
GOVERNOR

SHEILA Y. OLIVER
LT. GOVERNOR

State of New Jersey
Department of Human Services
Division of Aging Services
P.O. Box 807
Trenton, N.J. 08625-0807

CAROLE JOHNSON
COMMISSIONER

LOUISE RUSH
ACTING DIV. DIRECTOR

DATE: August 14, 2018

NUMBER: 2018-10, I-10

TYPE: Policy Memorandum

SUPERSEDES: None

SUBJECT: 2019-2021 Area Plan Contract

DISTRIBUTION CODE: I

- Contract Application Provisions
- Advance Planning Document
- Intent to Fund/Initial Distribution of Title III and Related State Match
- 2019-2021 Area Plan Contract Instruction Guide

EFFECTIVE: Immediately

APPLICABILITY: Executive Directors, Area Agencies on Aging (AAA)

PURPOSE: The purpose of this Policy Memorandum is to address the minimum requirements for 2019-2021 Area Plan Contract, the procedures for the development and submission of the 2019-2021 APC application and the 2019 funding allocation levels for each AAA.

BACKGROUND: Pursuant to the Older Americans Act (OAA) of 1965, 42 U.S.C. §§ 3001 et seq., as amended and N.J.A.C. 10:165, AAA is required to submit an APC to the Division of Aging Services, as New Jersey's federally designated State Unit on Aging, for approval. All federal, State and local matching funding included in the APC shall be used exclusively to support a comprehensive and coordinated system of services for seniors in the planning and service area. The 2019-2021 APC begins a new three-year cycle, with the 2019 APC covering the first year from January 1, 2019, through December 31, 2019. AAAs are advised to refer to this Policy Memorandum frequently throughout the planning process for the development of Area Plans.

POLICY: This Policy Memorandum and Budget Attachments, A1 and 2 and B1 and 2, shall serve as the Division's Intent to Fund AAAs for the 2019 APC. In order for the AAA to accept and obligate the APC funds, the county government officials must adopt a resolution utilizing either Attachment A or B is required in order to accept and obligate the APC funds. This resolution (although not required) shall comply with all county requirements and it must be maintained at the AAA for review by the Division. After the resolution is adopted, APC funds shall be made available for use to ensure continued services to older adults as intended.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180759

Each AAA shall prepare and submit the 2019-2021 APC contract application in accordance with this Policy Memorandum and Attachments. The AAA shall submit the APC application online via the System for Administering Grants Electronically (SAGE). The NJ Department of Community Affairs, Division of Local Government Services is cognizant of these authorizations and will approve corresponding county budget appropriations for counties receiving APC funds under this PM.


Critical Dates:

10/15/18 - By 4:00 pm, the AAAs shall submit the completed APC contract applications in SAGE. (Note that SAGE cannot accommodate an extension of this deadline).

12/31/18 - The current APC expires.

Questions regarding the APC programmatic requirements, please contact Stephanie Rietze at (609) 438-4742 or Stephanie.Rietze@dhs.state.nj.us For questions regarding this Policy Memorandum, SAGE and fiscal matters, please contact either Anthony Garofalo at (609) 438-4741 or Anthony.Garofalo@dhs.state.nj.us or Bruce Sutton at (609) 438-4738 or Bruce.Sutton@dhs.state.nj.us

Thank you for your cooperation in the APC process.


Louise Rush, Acting Director
Division of Aging Services

LR/TZ/bas/smr
Attachments

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180759

Division of Aging Services
Office of Area Agency on Aging Administration and State Community Programs

2019-2021 AREA PLAN CONTRACT (APC) CONTRACT APPLICATION PROVISIONS:

The 2019 APC represents the first year of the three-year 2019-2021 APC cycle. It is necessary for AAAs to submit new applications, schedules, certification forms, business associate agreement and other documents as specified. All APC contracts/subcontracts, approved waivers and governmental provider requests expire 12/31/18 – no extensions or exceptions. With the inception of the SAGE grants management portal, each APC is a one-year contract; therefore, effective dates of this contract period are January 1, 2019, through December 31, 2019.

A. Contract Application Review:

1. 2019 APC contract applications will be accepted on or before 10/15/18 at 4:00 pm and reviewed by DoAS staff through the SAGE system.
2. As part of the review process, AAAs will be notified through SAGE of any required changes to the APC application. APC approval is based on complete, accurate and substantive information per instructions. Notification of the Department's final acceptance of the plan will also be communicated via SAGE.
3. Deficient or incomplete APC contract applications will be returned to the AAA for correction. All required changes shall be made within 10 working days and returned to DoAS for review and approval. Failure to complete the required changes within 10 working days may result in delayed approval of the APC and may impact payments. The Department will not provide cash payments for any costs incurred in carrying out the terms of this contract until a fully executed Notice of Grant Award from DoAS has been processed. Upon completion of this process, payments will be made in accordance with the Contract provisions.

B. Funding Applicability: All APC funds shall follow OAA Title III requirements in that non-federal funds shall leverage federal funds provided under the contract and thereby shall follow the same requirements. These requirements shall apply to every service funded in total or in part under the APC regardless of whether the service is provided by the AAA, a governmental source or by a subcontracted agency.

C. Integrated Program Summary (IPS):

1. All programs and services funded in total or in part under the APC, January 1, 2019, through December 31, 2019, must be included in an Integrated Program Summary (IPS).
2. Only the official name of an agency, as written on its business registration certificate, is permitted in APCs.
3. DoAS will accept a minimal number of "To Be Determined (TBD)" IPSs if a service or provider has not been determined by the APC submission due date. AAA's shall reconcile all TBD's by April 1, 2019. *See Instruction Guide for additional details about TBD's and programmatic amendments.*
4. Initial IPS documents in SAGE must be established at the level included on attachment B1 and B2. Local, other, and participant contributions can be included at a percentage equivalent to the initial allocation or higher. Full MOE and match requirement must be allocated by the time the AAA processes the mid-year amendment.
5. When completing an IPS for services to be delivered by the AAA, the Agency Name field on the IPS must begin with the letters "AAA" followed by the AAA's agency name. *See Instruction Guide for additional details.*
6. If funds are included on the personnel line of the IPS, a corresponding personnel justification form must be completed. *See Instruction Guide for additional details.*
7. If funds are included on the "consultant/contract" line of an IPS for services to be delivered by the AAA, all contracts corresponding to these funds must be uploaded to the corresponding upload box at the bottom of the certification.

8. If funds are included on the "other" line, a detailed explanation must be provided and uploaded to the "Other Cost Detail" upload box at the bottom of the IPS after the certification.
9. AAA Executive Director must certify each IPS: By checking this box, I certify that (1) the information listed above is accurate to the best of my knowledge and (2) in awarding the funds set forth in this IPS, I consulted with and sought the guidance of the County Purchasing Agent, who is responsible for ensuring that public funds are awarded in compliance with the Local Public Contracts Law".
10. The Budget Plan will be filled in and completed automatically, from the information entered on the Integrated Program Summary (IPS) forms with the exception of sections that indicate, "INPUT REQUIRED."

D. Waiver Provisions:

1. Direct Service and Proprietary Service Waivers

- a. Should circumstances warrant a waiver from Federal and/or State Guidelines for the 2019-2021 APC contract period, new waiver forms must be completed for direct service, priority, and/or proprietary waivers. Please submit in SAGE with all required substantiation in compliance with PM 91-9, III-4 "Waiver Forms & Procedures for Area Agencies on Aging." *Blank waiver forms are available via SAGE. Further details are included in the 2019-2021 APC Application Instruction Guide.*
- b. DoAS approval is required prior to contracting with a for-profit provider, or if a AAA is requesting to be a direct service provider, and before services begin. The AAA will be notified of waiver approval.
- c. Unless otherwise specified, approved waivers are valid for the three-year contract period ending December 31, 2021, as long as there are no changes in circumstances under which the original waiver was granted.
- d. Changes in circumstances affecting service provision include but are not limited to administrative and fiscal oversight, capacity to serve the anticipated number of clients, cost of service and/or proposals to add services. A change in circumstance necessitates AAAs to submit a new waiver request with all required justifications and must be approved by DoAS prior to the AAA contracting with a non-profit provider or if directly providing services.
- e. If circumstances warrant a waiver or a change in circumstance under an approved contract after submission of the 2019-2021 APC, the AAA is required to promptly notify DoAS Office on AAA Administration. DoAS will provide technical assistance prior to contracting with the provider and before services begin.

E. Using Governmental Providers:

- a. When the AAA proposes to contract with another Government Agency (such as a State, county, municipal agency, etc.) the AAA is required to submit the signed Request for Governmental Agency Service Provider forms with all required substantiation in SAGE as part of the 2019-2021 APC Contract Application. (Details on obtaining and completing the forms are included in the 2019-2021 APC Application Instruction Guide.)
- b. The AAA must receive DoAS approval prior to the contracting with the governmental provider and before services take place.
- c. Unless otherwise stated, approved governmental providers are valid for the three-year contract period ending December 31, 2021, as long as there are no changes in circumstances under which the original governmental agency services request was approved and no additional services will be provided.
- d. Changes in circumstances affecting service provision include but are not limited to administrative and fiscal oversight, capacity to serve the anticipated number of clients, cost of service and/or proposals to add services. A change in circumstance necessitates AAAs to submit a new Request for Governmental Agency Service Provider with all required justifications and must be approved by DoAS prior to the AAA contracting with the provider and provision of services.

- F. **Confidentiality**: The AAA shall make every effort to maintain the privacy of personal and confidential information that may be provided by participants in the course of accessing services and supports. The AAA shall require all current users and future users of SAMS to sign a confidentiality agreement promulgated by DoAS prior to accessing SAMS and shall notify DoAS when SAMS user IDs must be deactivated upon a user's departure. The AAA shall review the confidentiality agreements signed by SAMS users as part of its monitoring/auditing process. Further details are outlined in 2019 Administrative Requirements, Subcontract Requirements and Supplemental Provisions document.
- G. **Intent to Fund**: This Policy Memorandum and Budget Attachments A 1-2 and B 1-2 shall serve as DoAS Intent to Fund AAAs for the 2019 Area Plan Contract. A Resolution adopted by county government officials utilizing either Attachment A or B is required in order to accept and obligate the APC funds. This resolution is not required by DoAS for execution of this contract however; it should comply with all county requirements and be maintained at the AAA for review. After the adopted resolution, APC funds shall be made available for use to ensure continued services to older adults as intended.
- H. **Notice of Grant Award**:
1. An executed Notice of Grant Award will be available in SAGE upon approval by DoAS. AAAs will be notified by a message in SAGE when the application is fully approved. AAAs will then be able to print a copy of the signed contract documents located in SAGE. Paper copies of contracts will no longer be mailed.
 2. Please be advised that the Department will not provide cash payments for any costs incurred in carrying out the terms of this contract until a fully executed Notice of Grant Award from DoAS has been completed and approved. Upon completion and approval, payments will be made in accordance with the contract provisions.

Procedures for Budgeting 2019 Funding Sources

Included with this memorandum are the Advance Planning Documents (APD) that establish the initial allocation for APC 2019. DoAS will be processing the APC contract applications to provide continued support to AAAs for the provision of comprehensive services for senior citizens. The formula utilized for the distribution of FFY19 Title III funds and related State match is detailed in our State Plan on Aging and in PM 92-13, III-6 "Funding Formula", PM 93-4, III-2 "Supplemental Funding Formula", and PM 2001-8, III-7, "Title III E, National Family Caregiver Support Program." Non-Title III funds are distributed based upon funding formulas established through policy memoranda issued at the inception of each program. The census figures in the formula are updated every two years using data in the American Community Survey (ACS). For the 2019 Advance Planning Document, the 2011-2015 ACS figures have been used.

Advance Planning Document Attachments:

A-1 and A-2: This is the anticipated 100% allocation for the 2019 Area Plan Contract- These are for AAA planning purposes only and should not be used to complete the initial Area Plan Contract. Use A-1 and A-2 as a guide for projecting service levels. Please note that the top row of Attachment A indicates the allocation code for each program. Be sure to use the correct codes when preparing all IPS documents as well as the Quarterly Program Reports (QPR A and B). County contracts with providers can be executed using the 100% funding level if allowed by your county.

B-1 and B-2: Use Attachments B-1 and B-2 to complete the APC budget plan. They show 50% of Title III Federal Funds and 100% State funding level allocations. These budget planning figures are based on the current available 2019 funding allocations. The balance of FFY19 funds will be included in the mid-year contract amendment upon receipt of a grant award from AoA. SFY20 funds will be fully available for payment once a signed State budget is in effect after July 1, 2019. Any FFY19 funds due in this contract period will be allocated upon the availability of funds.

Attachments B-1 and B-2 show 50% of anticipated Federal Title III B, C1, C2, D, E and related State Match, and 100% anticipated State funding, which includes State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Service Block Grant (SSBG), Care Management Quality Assurance (CMQA), Supplemental Funds (*formerly known as COLA-Cost of Living Adjustment*), Community Based Senior Program (CBSP), and State Home Delivered Meals (SHDM). Also included are the initial allocation of the Nutrition Services Incentive Program (NSIP) and 100% allocation of the anticipated Medicaid reimbursement amount.

I. Older Americans Act (OAA) Funds

- A. **New Funds:** Allocations for Titles III B, III C1, III C2, III D, and III E are provided on spreadsheet Attachment B-1 and B-2. Allocation of these funds will be determined by the initial distribution.
- B. **Administrative Funds:** Show the anticipated source and amounts of Title III administration by subtracting appropriate amounts from any or all of the following four allocations: B, C1, and C2 & E. The total OAA administration amount will be pulled in from the IPS forms and must equal the amounts deducted from Titles B, C1, and C2 & E.

Notes:

- 1) No administration funding may be deducted from Title III D.
- 2) Administration expenses taken from Title III E must not exceed 10% of the total Title III E allocation.
- 3) Where warranted, subtractions can be entered as a minus sign or a parenthesis.
- 4) Total of administration will be shown in the column at far left on agency Budget Plan
- 5) The Funds Total column should net to zero.

- C. **Title III Administration Allocation Transfers (Input Required):** Total OAA administration may not exceed 10% of the total new Title III funds (Title III B, C1, C2, D, and E).

Note: (This is for instructional purposes only. Transfer amounts to be completed later in the contract year when the official transfer request is sent to AoA)

- D. **Allocation Transfers (Input Required):** Show anticipated transfers between B, C1, and C2 (for 2018), up to 30% between B and C1 & C2 and up to 40% between C1 and C2) may be transferred. For calculation purposes, multiply the total of C1 and C2 funds.

- E. Title III D Funds for Evidence Based Health Promotion (EBHP) Programs:** To use Title III D funds AAAs must comply with the Administration for Community Living's requirement that all activities under Title III D be demonstrated to be evidenced-based.
1. AAAs shall ensure that health promotion programs receiving Title III D funds meet all of the components specified in PM 2015-10; I-10 to satisfy the new federal definition of "evidence-based."
 2. AAAs are required to complete a Title III D Funding Information Form (connected to Title III D fund IPSs in SAGE), for all proposed Evidence Based Health Promotion Programs and receive approval from DoAS prior to implementation. The completed forms will be reviewed and AAA's will be notified if program/service fits criterion for funding with Title III D dollars. (*See instruction booklet for additional details.*)
 3. Taxonomy service code, allocation figures and anticipated clients on IPS's must match Title III D Evidence Based Health Promotion information forms.
- F. New Allocation:** The amount of 2019 funds available for services, after Administration and Allocation Transfers are calculated on this line.
1. **Do not complete the following 2 sections until the midyear.**
 - a. **Prior Year Approved Carryover (c/o) (Input Required):** Project carryover amounts for current year as accurately as possible (not to exceed 8% per policy memorandum 2007-5, III-3, "Title III Carry-Over Procedures").
 - b. **Prior Year Excess Funds:** Any funds over and above the maximum of 8% Prior Year Approved carryover, becomes Prior Year Excess Funds. If applicable, enter on Prior Year Excess Funds line.
- G. State Match:** For current year shows the allocations from Attachments B-1 and B-2 that are pulled directly from completed IPS forms.
1. **Do not complete the following 2 sections until the midyear.**
 - a. **Prior Year Approved State Match c/o Carryover (Input Required):** Enter the projected State Match carryover as accurately as possible. As with Title III funding, State Match carry over is limited to the maximum of 8%.
 - b. **Prior Year State Match Excess Funds:** Any funds over and above the maximum of 8% prior year approved State Match carryover, becomes Prior Year State Match Excess Funds. If applicable, enter on Prior Year State Match Excess Funds line.
- H. Local Public:** Maintenance of Effort (MOE) Figures are based on the best available historical funding data for allocations as it relates to PM 2006-9, III-7, "Title III Maintenance of Effort (MOE) and State Program Match Requirements." MOE will be calculated for the 2019 APC based on the AAAs certification amounts from the prior year.
- I. Local Private:** MOE Figures are based on the best available historical data and any anticipated private matching funds for new grantees as it relates to the PM 2006-9, III-7, "Title III Maintenance of Effort (MOE) and State Program Match Requirements".
- J. Maintenance of Effort (MOE) Requirement Columns:** Enter the MOE requirement as provided by DoAS.
- K. Income, Client:** Figures represent the total anticipated client contributions.

Note: AAAs are required to encourage client contributions and participants must be given the opportunity to contribute for all services, except Adult Protective Services (APS). All income that is realized from participant contributions is to be included in this category. Therefore, other than Adult Protective Services (Taxonomy Service Code 324), ALL programs and services funded through the Area Plan Contract (in whole or in part) require client (contributions) income projections on IPSs *regardless of whether the service is provided by the* AA, by September 28, 2018 source or by a subcontracted agency. See PM 2017-13, I-13 November 30, 2017,

- L. **Income Other:** Figures represent funds (other than client contributions) that qualify as project income (e.g. interest on checking or savings, Medicaid payments, property/equipment disposal proceeds).
- M. **Supplemental Funds (formerly known as COLA-Cost of Living Adjustment):** Supplemental Funds are for services, not administration. These funds must be used in appropriate programs and identified on the IPS where using this funding source for a program.
- N. **NSIP:** The 2019 allocation is based on an initial amount of FFY19 funding. Any necessary adjustments will be done in the mid-year amendment.
Note: NSIP amounts could be entered for each nutrition-funding source - Title III C-I, Title III C II, SWHDM, SHDM, SSBG, or non APC funds.
- O. **Allocation Totals:** Totals are calculated on this line.
- P. **Actual Contract Allocation:** Entered by DoAS on this separate chart line. **No Action Required.**
- Q. **Federal Fund Balance:** This is calculated automatically by SAGE adding the prior year carry over and the prior year excess funds. **No Action Required.**
- R. **State Match Fund Balance:** This is calculated automatically by adding the prior year approved State Match carry over and the prior year State Match excess funds. **No Action Required.**

II. State and Other Funds

- A. **New Funds:** The following allocations are provided by DoAS on spreadsheet Attachment B-1 and B-2: SHTP, SSBG, SWHDM, SHDM, NSIP, Medicaid Match, CMQA, Supplemental Funds (*formerly known as COLA-Cost of Living Adjustment*), Community Based Senior Programs, FFP (*Federal Financial Participation*) and APS programs.
- B. **SSBG/SHTP Administrative Transfers:** This represents the anticipated amount of administration that the AAA will transfer from SHTP and SSBG allocations. Up to 8% of the SHTP allocation and 10% of SSBG allocation may be transferred for AAA administration.
- C. **Local Public: Match:** Figures are based on the best available historical funding data for allocations as it relates to PM 2006-9, III-7, "Title III Maintenance of Effort (MOE) and State Program Match Requirements."
- D. **Local Private: Match:** Figures are based on the best available historical data and any anticipated private matching funds for new grantees as relates to PM 2006-9, III-7, "Title III Maintenance of Effort (MOE) and State Program Match Requirements".
- E. **Income, Client:** Figures represent the total anticipated client contributions.
Note: AAAs are required to encourage client contributions and participants must be given the opportunity to contribute for all services, except Adult Protective Services (APS). All income that is realized from participant contributions is to be included in this category. Therefore, other than APS (Taxonomy Service Code 324), ALL programs and services funded through the APC (in whole or in part) require client (contributions) income projections on IPSs regardless of whether the service is provided by the AAA, by a governmental source or by a subcontracted agency. See PM 2017-13, I-13 November 30, 2017, "Contribution Policy for Services Under the Area Plan Contract".
- F. **Income Other:** Figures represent funds (other than client contributions) that qualify as project income (e.g. interest on checking or savings, Medicaid payments, property/equipment disposal proceeds).
- G. **Supplemental Funds (formerly known as COLA-Cost of Living Adjustment):** Supplemental Funds are for services, not administration. Supplemental Funds must be used in appropriate programs and identified on the IPS where using this funding source for a program.

H. **NSIP:** Based on the total NSIP allocated to your county.

Note: NSIP amounts should be shown for each nutrition-funding source; i.e. SSBG, SWHDM, State Home Delivered Meals, or Non APC funds. NSIP funds may also be included under non-Title III programs to show funds allocated to the county cooperative agreements.

I. **Allocation Totals:** Totals are calculated on this line.

Note: Per PM 97-5, III-3, "Administrative Requirements Social Service Block Grant (SSBG)" all unexpended SSBG funds are subject to recovery by DoAS. As per State regulation, State and Casino Revenue funded programs, such as SHTP, SHDM, SWHDM, CMQA, Supplemental Funds (formerly known as COLA-Cost of Living Adjustment), Community Based Senior Programs, & APS do not have carryover language, hence the omission of the carryover line in this budget (PM 99-4, III-4, pg. 2).

Total Funds from the State, Fund Balance, Total New Funds, Funds from other sources and Total funds needed are all calculated automatically by SAGE. These are for Notice of Grant and Advance Payment purposes. It should also be noted that a line for State Match is not included on this budget page. State Match is intended for use with Title III funded programs.

Please note: The figures provided are for planning purposes and that actual 2019 figures may vary.

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2019

Area Plan Contract*
Advance Planning Document

Attachment A-1

Allocation Percentage: 100.00%

COUNTY	B	TITLE III ¹				Federal Totals	STATE MATCH*			TOTAL
		C1	C2	D	E		B-D	TITLE III E		
Atlantic	344,584	398,588	228,860	21,798	161,636	1,155,486	52,616	48,491	101,107	
Bergen	1,088,609	1,255,417	719,950	67,348	509,544	3,640,868	165,776	152,863	318,539	
Burlington	444,521	509,478	291,759	27,333	205,827	1,479,918	67,389	62,048	129,447	
Camden	571,092	655,665	376,452	35,392	287,030	1,905,652	86,751	80,109	166,860	
Cape May	159,381	158,196	90,261	18,265	64,227	487,450	22,401	19,268	41,669	
Cumberland	180,804	208,826	120,000	14,359	85,196	609,185	27,741	25,559	53,300	
Essex	1,003,306	1,162,824	670,257	62,598	475,447	3,374,432	153,476	142,634	296,110	
GloUCEster	255,668	293,733	188,106	16,394	119,180	853,081	38,864	35,754	74,608	
Hudson	819,039	947,159	546,622	61,266	387,966	2,752,052	125,157	116,390	241,547	
Hunterdon	156,381	133,131	65,474	12,214	46,468	413,668	19,440	13,940	33,380	
Mercer	392,887	451,071	258,910	24,429	183,549	1,310,946	59,680	55,095	114,775	
Middlesex	844,743	954,034	553,777	51,789	393,095	2,807,438	127,818	117,929	245,747	
Middlouth	618,860	716,218	409,215	38,721	289,936	2,072,950	94,395	88,981	181,376	
Morris	461,080	529,104	302,557	28,516	214,136	1,535,393	69,949	64,241	134,190	
Ocean	739,635	877,923	500,920	47,362	354,756	2,540,026	115,690	106,427	222,117	
Passaic	598,659	693,947	398,851	37,628	281,493	2,009,978	91,508	84,448	175,956	
Salem	166,623	133,131	48,207	17,699	34,217	389,877	18,829	10,265	29,094	
Somerset	311,376	356,115	204,180	19,529	144,464	1,035,664	47,181	43,339	90,520	
Sussex	169,454	133,131	72,905	13,990	51,735	428,215	19,931	15,521	35,452	
Union	611,185	709,773	408,245	38,290	289,544	2,057,027	93,573	86,862	180,435	
Warren	159,713	133,131	67,225	12,950	47,564	417,964	19,589	14,289	33,858	
TOTALS	10,089,601	11,418,416	6,502,773	657,890	4,608,110	33,276,790	1,517,754	1,382,433	2,900,187	

* Excludes carry-over, redistribution and prior year overpayments.

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2019

Area Plan Contract
Advance Planning Document

Attachment A-2

C

	SWHDM	SWHDM Required 25% Match***	SHTP	SHTP Required 10% Match***	APS	SSBG	SSBG Required 25% Match**	STATE HDM	CMQA	Medicaid Match	NSIP**	CBSP	Supplemental Funds	NON- TITLE III AWARDS	GRAND TOTAL
Atlanta	33,302	8,326	39,593	3,959	192,369	369,920	92,480	0	23,810	17,307	191,164	180,544	185,602	1,334,688	2,490,184
Berger	105,395	26,349	125,175	12,518	473,235	812,489	203,125	0	23,810	54,534	456,901	65,472	580,645	3,015,305	5,657,173
Buncombe	43,256	10,816	51,296	5,130	185,789	176,680	44,183	0	23,810	22,215	118,193	0	233,424	984,082	2,464,090
Camden	55,659	13,916	66,168	6,617	304,105	786,559	196,640	48,605	23,810	28,618	136,079	0	301,725	1,916,189	3,821,841
Cane May	13,715	3,429	15,405	1,541	79,353	128,922	32,231	7,287	23,810	6,821	82,067	6,455	73,785	480,289	957,639
Cumberland	17,518	4,380	20,841	2,084	118,155	482,458	120,615	1,087	23,810	9,063	53,261	79,245	96,358	355,097	1,964,252
Essex	97,132	24,283	115,320	11,532	581,556	1,440,915	360,229	146,871	23,810	50,533	186,379	0	540,533	3,459,759	6,834,191
Gloucester	24,797	6,199	29,375	2,936	136,904	158,460	39,615	20,044	23,810	12,761	113,089	0	139,043	726,901	1,579,982
Hudson	76,607	19,802	95,109	9,511	518,360	1,822,931	485,733	75,083	23,810	41,310	382,982	0	438,443	3,500,172	6,252,224
Hunterdon	13,000	3,250	11,675	1,166	72,903	75,342	18,836	20,097	23,810	5,021	36,797	0	51,620	345,545	759,213
Mercer	38,278	9,570	49,504	4,950	207,997	591,167	140,292	0	0	19,666	117,903	0	209,189	1,314,469	2,625,445
Middlesex	82,876	20,719	98,559	9,856	378,420	513,809	128,452	25,402	23,810	42,371	248,820	0	440,713	2,088,527	4,905,965
Monmouth	58,816	14,954	70,858	7,086	317,114	720,492	180,123	0	23,810	30,934	252,798	0	327,243	1,984,380	4,057,330
Morris	44,739	11,185	52,975	5,298	199,488	355,533	23,883	11,566	23,810	23,015	279,488	0	241,931	1,106,735	2,642,128
Ocean	73,088	18,267	86,399	8,640	374,556	227,542	58,986	0	23,810	37,804	195,982	0	398,584	1,639,872	4,179,839
Passaic	59,577	14,894	67,451	6,745	323,802	545,054	136,264	166,350	23,810	30,152	171,326	0	325,486	1,888,974	3,898,952
Salem	13,000	3,250	7,907	791	71,847	230,076	57,519	15,373	23,810	3,652	26,716	0	39,198	460,683	850,560
Somerset	30,405	7,601	36,086	3,609	119,361	218,530	54,633	15,851	23,810	15,605	100,086	0	162,567	811,831	1,847,486
Sussex	13,000	3,250	12,971	1,297	75,082	12,905	3,225	19,486	23,810	5,582	25,388	0	67,492	281,888	709,303
Union	58,859	14,715	70,993	7,009	307,684	459,442	114,867	16,598	23,810	30,709	290,314	0	329,061	1,766,371	3,823,999
Warren	13,000	3,250	11,640	1,164	74,878	108,728	25,932	37,310	23,810	5,086	28,835	26,682	53,488	412,415	829,989
TOTALS	970,000	242,900	1,131,000	113,100	5,109,000	9,742,934	2,464,090	625,000	478,200	492,785	3,455,508	380,388	5,221,000	30,485,012	63,761,802

**NSIP allocation estimated pending final allocation for NSIP funding. Actual allocation may vary based on FY19 award.

***These columns indicate the amount of each AAAs match requirement for SWHDM, SHTP and SSBG. This is county dollars and is not included in the total dollars realized from the state.

Introduced on: September 2, 2019
Adopted on: September 10, 2019
Official Resolution#: R20190059

DEPARTMENT OF HUMAN SERVICES
 DIVISION OF AGING SERVICES
 2019 INITIAL ALLOCATION

Allocation Percentage is Approximately: 50.00%
 Allocations Listed Represent Approximate Percentages Based Upon the Availability of FY 19 and FY20 Funding.

Attachment B-1

*Allocation Code:	02	03	04	10	08	STATE MATCH-50%			TOTAL
						Federal Totals	TITLE III A-D	TITLE II E	
COUNTY	50% B	50% C1	50% C2	50% D	50% E				
Atlantic	172,292	199,294	114,439	10,899	80,818	577,742	26,308	24,245	50,553
Bergen	544,304	627,708	359,974	33,673	254,771	1,820,430	62,887	78,431	159,318
Burlington	222,261	254,739	145,880	13,667	103,413	739,960	33,700	31,024	64,724
Camden	265,546	327,843	188,226	17,686	133,514	952,825	43,375	40,055	83,430
Cape May	78,190	79,098	45,141	9,133	32,114	243,876	11,261	9,634	20,895
Cumberland	90,402	104,413	60,000	7,179	42,598	304,592	13,871	12,780	26,651
Essex	501,653	581,411	335,128	31,299	237,724	1,687,215	76,737	71,316	148,053
Gloucester	127,835	146,867	84,053	8,197	59,590	426,542	19,427	17,877	37,304
Hudson	409,519	473,579	273,311	25,632	193,983	1,376,024	62,578	58,194	120,772
Hunterdon	78,191	66,566	32,737	6,107	23,234	206,835	9,720	6,970	16,690
Mercer	196,443	225,535	129,455	12,215	91,824	655,472	29,840	27,548	57,388
Middlesex	422,372	482,017	276,889	25,895	196,548	1,403,721	63,909	58,964	122,873
Monmouth	309,930	357,608	204,607	19,361	144,968	1,036,474	47,198	43,490	90,688
Morris	230,539	284,551	151,279	14,258	107,067	767,694	34,975	32,121	67,096
Ocean	379,818	438,862	250,460	23,696	177,378	1,270,014	57,844	53,214	111,058
Passaic	299,330	346,674	199,426	18,814	140,747	1,004,991	45,754	42,224	87,978
Salem	78,312	66,566	24,104	8,850	17,109	194,941	9,415	5,133	14,548
Somerset	155,688	178,058	102,090	9,765	72,232	517,833	23,590	21,669	45,259
Sussex	78,226	66,566	36,453	6,995	25,868	214,108	9,966	7,761	17,727
Union	305,592	354,886	204,122	19,139	144,772	1,028,511	46,787	43,431	90,218
Warren	78,357	66,566	33,613	6,475	23,782	208,793	9,795	7,135	16,930
TOTALS	5,044,800	5,709,207	3,251,387	328,945	2,304,054	16,638,393	758,877	691,216	1,450,093

*- Allocation Code for Title III Admin - 01, SHTP Admin - 12, SSBG Admin - 21 and FFP Admin - 31

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2019 INITIAL ALLOCATION

Attachment B-2

COUNTY	Allocation Code:										48		NON-TITLE III FUNDS ALLOCATED		NON-TITLE III FUNDS AUTHORIZED		GRAND TOTAL AUTHORIZED
	06	11	14	20	19	17	35	approx. 27% NSIP	100% CBSP	100% Supplemental Funds	NON-TITLE III FUNDS ALLOCATED	NON-TITLE III FUNDS AUTHORIZED	NON-TITLE III FUNDS ALLOCATED	NON-TITLE III FUNDS AUTHORIZED			
Atlantic	33,302	38,593	192,359	369,920	0	23,810	17,307	52,872	180,544	165,602	1,145,862	1,145,862	1,145,862	1,723,604			
Bergen	105,395	125,175	473,235	812,498	0	23,810	54,534	126,379	65,472	580,645	2,526,462	2,526,462	2,526,462	4,346,892			
Burlington	43,258	51,298	185,789	175,650	0	23,810	22,215	32,692	0	233,424	833,858	833,858	833,858	1,573,818			
Camden	55,659	65,168	304,108	786,569	45,605	23,810	28,618	37,640	0	301,725	1,734,320	1,734,320	1,734,320	2,687,145			
Cape May	13,715	15,405	78,353	128,922	7,287	23,810	6,821	22,700	8,455	73,785	400,098	400,098	400,098	643,764			
Cumberland	17,518	20,841	116,156	482,458	1,087	23,810	9,063	14,732	79,245	889,919	889,919	889,919	889,919	1,194,511			
Essex	97,132	115,920	581,555	1,440,915	146,871	23,810	50,533	46,021	0	540,533	3,191,344	3,191,344	3,191,344	4,878,559			
Gloucester	24,797	29,375	135,904	158,460	20,044	23,810	12,781	31,283	0	133,043	607,781	607,781	607,781	1,034,323			
Hudson	79,607	95,109	518,360	1,622,531	75,063	23,810	41,310	100,404	0	439,443	3,116,809	3,116,809	3,116,809	4,492,833			
Hunterdon	13,000	11,675	72,903	75,342	20,097	23,810	5,021	10,731	0	51,520	300,789	300,789	300,789	507,624			
Mercer	38,278	45,504	207,997	561,167	0	0	19,666	32,612	0	208,189	1,171,821	1,171,821	1,171,821	1,827,293			
Middlesex	82,876	89,559	376,420	513,809	25,402	23,810	42,371	68,834	0	440,713	1,795,657	1,795,657	1,795,657	3,199,378			
Monmouth	59,815	70,858	317,114	720,492	0	23,810	30,934	69,908	0	327,243	1,710,862	1,710,862	1,710,862	2,747,396			
Morris	44,739	52,975	189,488	95,533	11,566	23,810	23,015	77,307	0	241,931	837,460	837,460	837,460	1,605,154			
Ocean	73,068	86,388	374,556	227,542	0	23,810	37,804	54,209	0	398,594	1,387,040	1,387,040	1,387,040	2,657,054			
Passaic	59,577	67,451	323,802	545,054	166,360	23,810	30,152	47,369	0	325,486	1,877,059	1,877,059	1,877,059	2,682,050			
Salem	13,000	7,907	71,847	230,076	15,373	23,810	3,662	7,390	0	162,567	426,811	426,811	426,811	621,752			
Somerset	30,405	35,085	116,361	218,530	15,851	23,810	15,605	27,687	0	162,567	694,161	694,161	694,161	1,211,994			
Sussex	13,000	12,971	75,082	12,905	19,486	23,810	5,582	7,017	0	57,432	245,012	245,012	245,012	459,120			
Union	58,859	70,093	307,534	459,442	16,598	23,810	30,795	80,301	0	329,081	1,466,741	1,466,741	1,466,741	2,495,252			
Warren	13,000	11,640	74,378	103,728	37,310	23,810	5,085	7,976	26,682	53,488	374,628	374,628	374,628	583,421			
TOTALS	970,000	1,137,000	5,109,000	9,742,934	625,000	476,200	492,785	956,074	360,388	5,221,000	26,534,484	26,534,484	26,534,484	43,172,877			

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180759

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2019 SUBARU FORESTER 2.5i FROM RAMSEY SUBARU, IN THE SUM OF \$27,422.00, IN CONFORMITY WITH THE TERMS AND CONDITIONS SET FORTH VIA RESOLUTION-R20180352 ON MAY 8, 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180760							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-18							
CAF #	8-01-55-020-000-601							
Purchase Req. #	R8-05563							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2019 SUBARU FORESTER 2.5i FROM RAMSEY SUBARU, IN THE SUM OF \$27,422.00, IN CONFORMITY WITH THE TERMS AND CONDITIONS SET FORTH VIA RESOLUTION-R20180352 ON MAY 8, 2018, ALL AS NOTED IN THE RESOLUTION

WHEREAS the Passaic County Department of Senior Services recommends the purchase of one (1) 2019 SUBARU FORESTER 2.5I PREMIUM via Resolution - R20180352 as passed on May 8, 2018 with unit prices having been obtained for future as-needed purchases in accordance with N.J.A.C. 5:3011.10 (a) open end contracts; and

WHEREAS this vehicle will be used for the Department of Senior Service's CARE Management team to do Home assessments and Re-assessments for the Meals on Wheels Division and County-related business; and

WHEREAS Ramesy Subaru has this model in stock for the price of \$27,422.00; and

WHEREAS the County's Area Aging Director has recommended the purchase of said 2019 SUBARU FORESTER 2.5I PREMIUM vehicle in the amount of \$27,422.00 and was reviewed and recommended for approval by the Human Service committee; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the

purchase of a 2019 SUBARU FORESTER 2.5I PREMIUM vehicle in the sum of \$27,422.00, in conformity with the terms and conditions set forth via Resolution - R20180352 as passed on May 8, 2018; and

BE IT FURTHER RESOLVED that the Clerk of the Board is hereby authorized to execute all the necessary documents on behalf of the County of Passaic.

JDP:lc

Dated: September 25, 2018


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$27,422.00

APPROPRIATION: 8-01-55-020-000-601

PURPOSE: Resolution authorizing the purchase of one 2019 Subaru Forester 2.5i from Ramsey Subaru.



Richard Cahill
Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** sam yodice
Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE PURCHASE OF (ONE) 2019 SUBARU FORESTER 2.5I FROM RAMSEY SUBARU IN CONFORMITY WITH THE TERMS AND CONDITIONS SET FORTH VIA RESOLUTION-R20180352 ON 5/8/2018, ALL AS NOTED IN THE RESOLUTION

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 27,422.00
REQUISITION # R8-05563
ACCOUNT # 8-01-55-020-000-601

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>8/30/2018</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180760



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** sam yodice
Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE PURCHASE OF (ONE) 2019 SUBARU FORESTER 2.5I FROM RAMSEY SUBARU IN CONFORMITY WITH THE TERMS AND CONDITIONS SET FORTH VIA RESOLUTION-R20180352 ON 5/8/2018, ALL AS NOTED IN THE RESOLUTION

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 27,422.00
REQUISITION # R8-05563
ACCOUNT # 8-01-55-020-000-601

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>8/30/2018</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180760

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DANKER, SELLEW & DOUGLAS, INC., TO FURNISH AND INSTALL TWO (2) WORK STATIONS IN PASSAIC COUNTY OWNED BUILDINGS THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180761							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-19							
CAF #	8-01-55-020-000-601							
Purchase Req. #	R8-05824							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DANKER, SELLEW & DOUGLAS, INC., TO FURNISH AND INSTALL TWO (2) WORK STATIONS IN PASSAIC COUNTY OWNED BUILDINGS THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

WHEREAS the Department of Senior Services is presently in process of furnishing and installing two work stations; and

WHEREAS to further this goal the Director of Senior Services is requesting an award of contract to Danker, Sellew & Douglas, Inc., of Somerville, New Jersey, for the furnishing and installing of two (2) work stations in the Department of Senior Services under State Contract #81711 for a total of \$9,190.06; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate purchase order; and

WHEREAS this matter was reviewed and recommended for approval by the Human Service Committee; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of contract to Danker, Sellew & Douglas, Inc., of Somerville, New Jersey, for the furnishing and installing of two (2) work stations in the Department of Senior Services under State Contract 81711 for a total of \$9,190.06; and

BE IT FURTHER RESOLVED that the Clerk of the Board is hereby authorized to execute all the necessary documents on behalf of the County of Passaic.

JDP:lc

Dated: September 25, 2018

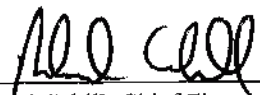
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,190.06

APPROPRIATION: 8-01-55-020-000-601

PURPOSE: Resolution authorizing an award of contract to Danker, Sellow & Douglas, Inc. to furnish and install two work stations in Passaic County owned buildings.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: sam yodice
 Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:

Resolution authorizing an award to contract with Danker, Sellew & Douglas, Inc. to furnish and install two work stations in Passaic County owned buildings through state contract, all as noted in the resolution.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 9190.06
 REQUISITION # R8-05824
 ACCOUNT # 8-01-55-020-000-601

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: STATE CONTRACT 81711

5. **COMMITTEE REVIEW:**

DATE:

- Administration & Finance
- Budget
- Health
- Human Services
- Law & Public Safety
- Planning & Economic Development
- Public Works

 8/30/2018

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
- Clerk to the Board Procurement

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180761



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: sam yodice
 Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:

Resolution authorizing an award to contract with Danker, Sellew & Douglas, Inc. to furnish and install two work stations in Passaic County owned buildings through state contract, all as noted in the resolution.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 9190.06
REQUISITION # R8-05824
ACCOUNT # 8-01-55-020-000-601

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: STATE CONTRACT 81711

5. COMMITTEE REVIEW:

DATE:

- Administration & Finance
 Budget
 Health
 Human Services
 Law & Public Safety
 Planning & Economic Development
 Public Works

8/30/2018

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180761

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

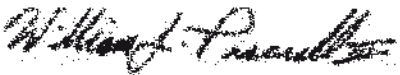
Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT/NJDLWD, IN THE AMOUNT OF \$16,000.00 FOR WORKFIRST NEW JERSEY NEEDS BASED WORK SUPPORT PROGRAM FOR CALENDAR YEAR 2019, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20180762							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT/NJDLWD, IN THE AMOUNT OF \$16,000.00 FOR WORKFIRST NEW JERSEY NEEDS BASED WORK SUPPORT PROGRAM FOR CALENDAR YEAR 2019

WHEREAS by Letter dated September 8, 2018 to the Passaic County Freeholder Director, Theodore Best, the State of New Jersey Department of Labor and Workforce Development issued a Notice of Award to provide funding authority for the Workforce Development/NJDLWD, in the amount of \$16,000.00 for Workfirst New Jersey Needs Based Work Support/WFNJ for State Fiscal year 2019 (July 1, 2018 – June 30, 2019); and

WHEREAS that notice provides that the funds should be incorporated into the Workforce Development Area Contract and should be used for the State Fiscal Year 2019 (July 1, 2018 to June 30, 2019) (see copy of letter attached); and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services; and

WHEREAS the Passaic County Board of Chosen Freeholders is desirous of accepting these funds under the terms and conditions provided;

NOW THEREFORE BE IT RESOLVED that the Passaic County Board of Chosen Freeholders hereby authorizes the acceptance of grant funds from the Department of Labor & Workforce Development/NJDLWD, in the amount of \$16,000.00, for Workfirst New Jersey Needs Based Work Support/WFNJ, for State Fiscal year 2019 (July 1, 2018 – June 30, 2019); and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are hereby authorized to execute any and all necessary documents on behalf of the County of Passaic.

JDP:lc

Dated: September 25, 2018

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION: Authorization to accept additional funding in the amount of \$16,000 from NJLWD to the Needs Based Work Support programs for program year 2018 (July 1, 2018 – June 30, 2019).

PROCUREMENT SOLICITATION:

Please see attached documents:

- Notice of Award /NOA – Program Year 2018 - WFNJ - Needs Based Work Support program

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #: **ACCOUNT#:**

4. **COMMITTEE REVIEW:**

DATE

- | | |
|--|-----------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Health, Human Services & Community Affairs | 9/13/2018 |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |

5. **DISTRIBUTION LIST:**

- Administration
- Finance
- Clerk to the Board
- Procurement

Specify: _____



State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
PO BOX 055
TRENTON, NEW JERSEY 08625-0055

PHILIP MURPHY
Governor

SHEILA OLIVER
Lieutenant Governor

ROBERT ASARO-ANGELO
Commissioner

September 5, 2018

Mr. Theodore Best, Jr.
Freeholder Director
Passaic County Board of Chosen Freeholders
County Administration Building
401 Grand Street, Room 417
Paterson, New Jersey 07505-2023

RE: Notice of Award – State Fiscal Year 2019 – WorkFirst New Jersey Revision

Dear Mr. Best:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area funding authority for WorkFirst New Jersey (WFNJ) for State Fiscal Year (SFY) 2019 (July 1, 2018 through June 30, 2019). An additional amount of \$16,000 of Needs Based Work Support dollars are being allocated to your existing allotment. Final determination for funding is contingent upon authorization and availability from the state.

These funds must be fully obligated by June 30, 2019 and fully expended by December 31, 2019. There is a minimum requirement of 75% of the funding that must be committed by December 31, 2018. If the requirement is not met by the committed date, it may result in a recapture of uncommitted funding.

The WFNJ funds must be used in accordance with the Strategic Five-Year Unified Workforce Investment Plan and must be incorporated into your Program Year 2018 Workforce Development Area Contract. Failure to submit your signed contract within 90 days of receipt may result in a suspension of your cash drawdowns.

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, Employment and Training, at 609-984-9414.

Sincerely,

Robert Asaro-Angelo
Commissioner

Enclosure

c: R. Voorhees

NEW JERSEY DEPARTMENT OF
LWD
Introduced on: September 25, 2018
Adopted by: September 25, 2018
Official Resolution#: R20180762

New Jersey Is An Equal Opportunity Employer

OFFICE OF THE COMMISSIONER
609-984-9414 • FAX (609) 633-9271

AD-18A(R-5-10)

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO SUPPORT THE FRIENDS OF PASSAIC COUNTY PARKS' APPLICATION TO THE NEW JERSEY COUNCIL FOR THE HUMANITIES (NJCH) – PLANNING GRANT 2019, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180763							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

**RESOLUTION TO SUPPORT THE FRIENDS OF PASSAIC
COUNTY PARKS' APPLICATION TO THE NEW JERSEY
COUNCIL FOR THE HUMANITIES (NJCH) – PLANNING GRANT
2019**

WHEREAS the Friends of Passaic County Parks (FOPCP) is desirous of applying to the New Jersey Council for the Humanities (NJCH) – Planning Grant 2019 with a maximum award of \$5,000.00 for the development of arts and history programs at the John W. Rea House.

WHEREAS by letter to the Board of Chosen Freeholders of the County of Passaic dated September 18, 2018 attached hereto and made part hereof, the Director of the Passaic County Department of Cultural & Historic Affairs is seeking a resolution to support the application; and

WHEREAS the FOPCP will request the full \$5,000.00 which will cover the cost of professional services and programs; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on September 12, 2018 and is recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Friends of Passaic County Parks to apply to the New Jersey Council for the Humanities – Planning Grant 2019 for the development of arts and history programs at the John W. Rea House.

BE IT FURTHER RESOLVED that the Board of Chosen

Freeholders of the County of Passaic hereby authorizes the
Director and Clerk of the Board, as well as the Office of Passaic

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180763

County Counsel, to execute any necessary documents to apply for
Res-Pg:k.21-3

the Grant as set forth above and also to receive funds

accordingly.

September 25, 2018



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

September 18, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESOLUTION TO SUPPORT THE FRIENDS OF PASSAIC COUNTY
PARKS APPLICATION TO THE NEW JERSEY COUNCIL FOR THE
HUMANITIES – PLANNING GRANT 2019**

Members of the Board:

We are seeking a resolution to support the Friends of Passaic County Parks (FOPCP) application to the New Jersey Council for the Humanities (NJCH)—Planning Grant 2019 for the development of arts and history programs at the John W. Rea House.

The grant has a maximum award of \$5,000. The FOPCP will request the full \$5,000 which will cover the cost of professional services and programs. The Public Works and Building & Grounds Committee at their meeting of September 12, 2018 recommended that the full Board support this endeavor.

I encourage you to consider adopting this resolution to authorize FOPCP's application to the NJHC. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel
Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution to support Friends of Passaic County Parks application to the NJ Council on the Humanities Planning Grant for the John W. Rea House

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ N/A
REQUISITION # N/A
ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

09/12/18

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180763

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

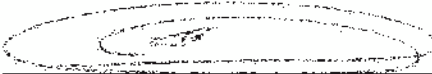
Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #5 FOR DELL TECH, INC. AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE WESTERVELT-VANDERHOEF HOUSE PROJECT IN CLIFTON, NEW JERSEY, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#		R20180764						
Meeting Date		09/25/2018						
Introduced Date		09/25/2018						
Adopted Date		09/25/2018						
Agenda Item		k-22						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

**RESOLUTION FOR CHANGE ORDER #5 FOR DELL TECH,
INC. AS IT PERTAINS TO THE RESTORATION AND
REHABILITATION OF THE WESTERVELT-VANDERHOEF
HOUSE PROJECT IN CLIFTON, NEW JERSEY**

WHEREAS a contract was awarded to Dell Tech, Inc. for the project known as the Restoration and Rehabilitation of the Westervelt-Vanderhoef House in the City of Clifton, NJ; and

WHEREAS it is now necessary that a change order be made reflecting an increase of \$65,750.00 in the contract amount reflecting additions of quantities for work items for this project, as evidenced in attached letter from the Director of Cultural & Historic Affairs dated September 18, 2018; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 12, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 5 in connection with the above-mentioned project and recommended for approval by the County of Passaic Department of Cultural & Historic Affairs by letter dated September 18, 2018 and attached hereto, be and the same is hereby approved.

1. DESCRIPTION AND VALUE OF CHANGE

See September 18, 2018 letter attached hereto

Addition	\$65,750.00
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REASON FOR CHANGE

See September 18, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 1,058,600.00
Previous Additions	\$ 57,994.93
Total	\$ 1,116,594.93
Previous Deductions	\$ 38,120.00
Net Prior to this Change	\$ 1,078,474.93
Contract Increase	\$ 65,750.00
Contract Amount to Date	\$ 1,144,224.93

September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$65,750.00

APPROPRIATION: C-04-55-153-001-904

PURPOSE: Resolution for change order #5 for Dell Tech, Inc. as it pertains to the restoration and rehabilitation of the Westervelt-Vanderhoef house project in Clifton



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

September 18, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESTORATION AND REHABILITATION OF THE WESTERVELT-
VANDERHOEF HOUSE, CLIFTON
CHANGE ORDER NO. 5 - ADDITIONS**

Members of the Board:

Attached for your approval is Change Order No. 5 to be issued to the Contractor, reflecting additions of quantities for works items for this project.

The County requested additional site work to be done. Which includes, curbing, tree removal, and demolition of a garage structure. These tasks were originally part of Weasel Brook Park Phase II, but with the completion and opening of the Vanderhoef, it was decided to complete these tasks outside of the park improvement project. The total amount of this work is computed to be \$65,750.00. The Change Order was reviewed and recommended for approval by the Public Works Committee at their meeting of September 12, 2018.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders to adopt the necessary resolution to approve and issue Change Order No. 5 to Deil Tech Inc. of Trenton, New Jersey in the amount of \$65,750.00, which results in an increase to the adjusted contract amount.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS
 DEY MANSION
 199 TOTOWA ROAD
 WAYNE, NJ 07470

CHANGE ORDER No. 5 (ADD)
 PROJECT No. C-16-009
 DATE: September 18, 2018

PROJECT TITLE: RESTORATION OF THE VANDERHOEF HOUSE
 LOCATION: CLIFTON, NJ
 DATE OF CONTRACT: NOVEMBER 28, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: DELL TECH INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Additions					
<u>1</u>	Installation of 9" x 18" concrete curbing as per drawings (800 ft)	1	EA	\$36,000	\$ 36,000.00
<u>2</u>	Remove 2 large trees at the proposed parking location (including stump removal)	1	EA	\$5,000	\$ 5,000.00
<u>3</u>	demolition of existing garage and removal of existing concrete slab (including debris removal)	1	EA	\$24,750	\$ 24,750.00
Total Extras					\$ 65,750.00
Total Supplementals					
Total Adds					\$ 65,750.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....
 ORIGINAL DATE FOR COMPLETION..... September 12, 2018
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... TBD Calendar Days
 NEW DATE FOR COMPLETION IS..... TBD

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution: R20180764

REASON FOR CHANGE

COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS
DEY MANSION
199 TOTOWA ROAD
WAYNE, NJ 07470

CHANGE ORDER No. 5 (ADD)
PROJECT No. C-16-009

DATE: September 18, 2018

PROJECT TITLE: RESTORATION OF THE VANDERHOEF HOUSE

LOCATION: CLIFTON, NJ

DATE OF CONTRACT: NOVEMBER 28, 2018

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: DELL TECH INC.

The County requested additional site work to be done. Which includes, curbing, tree removal, and demolition of a garage structure. These tasks were originally part of Weasel Brook Park Phase II, but with the completion and opening of the Vanderhoef, it was decided to complete these tasks outside of the park improvement project.

COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS
DEY MANSION
199 TOTOWA ROAD
WAYNE, NJ 07470

CHANGE ORDER No. 5 (ADD)
PROJECT No. C-16-009

DATE: September 18, 2018

PROJECT TITLE: RESTORATION OF THE VANDERHOEF HOUSE
LOCATION: CLIFTON, NJ
DATE OF CONTRACT: NOVEMBER 28, 2018
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: DELL TECH INC.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 1,058,600.00
PREVIOUS ADDITIONS.....	\$ 57,994.93
TOTAL.....	\$ 1,116,594.93
PREVIOUS DEDUCTIONS.....	\$ (38,120.00)
NET PRIOR TO THIS CHANGE.....	\$ 1,078,474.93
AMOUNT OF THIS CHANGE (Add).....	\$ 65,750.00
CONTRACT AMOUNT TO DATE.....	\$ 1,144,224.93

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Dell Tech Inc.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(Director Dept. Cultural & Historic Affairs)

Reviewed By and Recommended
for Processing By: _____ Date _____
(County Architect)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
Introduced on: September 25, 2018
Adopted on: September 25, 2018 Cassandra Lazzara, Freeholder - Director
Official Resolution#: R20180764



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

September 18, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESTORATION AND REHABILITATION OF THE WESTERVELT-
VANDERHOEF HOUSE, CLIFTON
CHANGE ORDER NO. 5 - ADDITIONS**

Members of the Board:

Attached for your approval is Change Order No. 5 to be issued to the Contractor, reflecting additions of quantities for works items for this project.

The County requested additional site work to be done. Which includes, curbing, tree removal, and demolition of a garage structure. These tasks were originally part of Weasel Brook Park Phase II, but with the completion and opening of the Vanderhoef, it was decided to complete these tasks outside of the park improvement project. The total amount of this work is computed to be \$65,750.00. The Change Order was reviewed and recommended for approval by the Public Works Committee at their meeting of September 12, 2018.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders to adopt the necessary resolution to approve and issue Change Order No. 5 to Deil Tech Inc. of Trenton, New Jersey in the amount of \$65,750.00, which results in an increase to the adjusted contract amount.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE PROJECT FOR 2 STORM LATERALS AT THE FIRE HOUSE ON BELMONT AVENUE IN NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180765							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-23							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION FOR CHANGE ORDER #1 FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE PROJECT FOR 2 STORM LATERALS AT THE FIRE HOUSE ON BELMONT AVENUE IN NORTH HALEDON, NEW JERSEY

WHEREAS the County of Passaic did, on the date of May 8, 2018, adopt Resolution R-2018-0376 awarding a contract to OnLine Contracting, Inc. in the sum of \$24,112.00 for the project known as the On-Call Drainage Project for 2 storm laterals at the Fire House on Belmont Avenue in North Haledon, NJ; and

WHEREAS it has now been determined that the contract must be increased to provide for an adjustment to complete the project for a total additional amount of \$6,718.00; and

WHEREAS this proposed Change Order No. 1 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

WHEREAS the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:
 - i) an explanation of the factual circumstances which necessitate issuance of the change order;

- ii) a statement indicating why these circumstances could not have been foreseen;
 - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
 - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

WHEREAS the County of Passaic is in receipt of a certification from the County Engineer dated September 5, 2018, see copy attached hereto; and

WHEREAS the Office of the County Engineer has also submitted a letter to the Board dated September 13, 2018 requesting the adoption of Change Order No. 1, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Passaic County Administrator has filed a memorandum with the Board of Chosen Freeholders dated September 14, 2018 requesting that the Board review this matter and consider adopting this Change Order (see copy

WHEREAS this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) but is being considered because it would be impractical to award a new contract for this additional work; and

WHEREAS this matter was discussed and approved at the Public Works and Buildings & Grounds Committee meeting of September 12, 2018 at which time said Committee specifically authorized this amendment; and

WHEREAS a certification is attached hereto to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #1 of the contract awarded to OnLine Contracting, Inc. for the project known as On-Call Drainage Project for 2 Storm Laterals at the Fire House on Belmont Avenue in North Haledon, NJ, which was recommended for approval by the Office of the Passaic County Engineer by letter dated September 13, 2018 and attached here, be and the same is hereby approved:

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See September 13, 2018 letter attached hereto

Addition	\$ 6,718.00
----------	-------------

REASON FOR CHANGE

See September 13, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Res-Pg:k.23-5

Original Contract Amount		\$ 24,112.00
Previous Additions		\$ -00-
Total		\$ 24,112.00
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 24,112.00
Amount of This Change	Add	\$ 6,718.00
Contract Amount to Date		\$ 30,830.00

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County; and

BE IT FURTHER RESOLVED that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

BE IT FURTHER RESOLVED that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,718.00

APPROPRIATION: C-04-55-148-001-902

PURPOSE: Resolution authorizing change order #1 for On Line Contracting, Inc. as it pertains to the on-call drainage project for 2 storm laterals at the fire house on Belmont Avenue in North Haledon.


Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: OnLine Contracting
On-Call Drainage 2 Storm Laterals Belmont Ave, N. Haledon @ Firehouse
Change Order #1 (Add) exceeding 20% of the contract

Members of the Board:

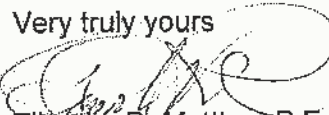
Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount required to complete the project. The Change Order adjusts the quantities to reflect the As-Built Quantities as completed on this project.

The total amount of this additional work is **\$6,718.00** and causes the contract to exceed the original contract amount more than 20%. Attached is documentation required by N.J.S.A.C 5:30-11.9.

The total amount of the addition is **\$6,718.00**, resulting in a new contract amount of \$30,830.00.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 12, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of **\$6,718.00**.

Very truly yours

Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180765



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 13, 2018

Anthony DeNova
County Administrator
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: OnLine Contracting
On-Call Drainage 2 Storm Laterals Belmont Ave, N. Haledon @ Firehouse
Change Order #1 (Add) exceeding 20% of the contract

Dear Mr. DeNova:

A change order for additional work in the amount of \$6,718 was reviewed and recommended for approval by the Public Works Committee at its meeting of September 12, 2018. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This change can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% involved an error in computing the original estimate – while the amount for the Traffic Control Allowance was called out, it was not included in the total estimate amount. It also included several changes required subsequent to excavation of the work and impending PSE&G resurfacing.

Very truly yours

Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment
TRM

cc: Chairman, Public Works Committee
County Counsel
Finance Director

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180765



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders
FROM: Jonathan Pera, P.E., County Engineer
DATE: September 5, 2018
SUBJECT: OnLine Contracting, Inc.
On-Call Drainage 2 Storm Laterals Belmont Ave, North Haledon Fire House

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

Contractor: OnLine Contracting, Inc.

Summary of Change Order:

Original Contract Amount	\$24,112.00
Previous Additions	\$ 0
Total	\$24,112.00
Previous Deductions	\$ 0
Net Prior to This Change	\$24,112.00
Amount of This Change	<u>\$ 6,718.00</u>
Contract Amount to Date	\$30,830.00

This is to request a change order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11.9. I do hereby certify to the following:

1. Explanation of the Factual Circumstances which necessitate issuance of the change order:

The principal reason this change order exceeds 20% of the original contract is that a clerical error in calculating the original estimate was made failing to account for the allowance for Traffic Control. This accounts for nearly 11% of the change order.

The balance of the change order (16%) is due to conditions discovered upon excavation.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180765

2. Statement indicating why these circumstance could not have been foreseen:


Both requirements above were identified subsequent to the award of the contract. The unaccounted Traffic Control was a clerical error. As with any project dealing primarily with underground work, it is virtually impossible to ascertain the exact nature of the work required, nor the quantity of said work. A significant amount of the additional work was due to the requirement to complete the project before PSE&G paved the road, requiring different restoration techniques.

3. Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules.

The clerical error was not noticed until the final estimate was prepared. It would be impractical to issue a new contract once the excavation had started.

4. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 et. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.

Respectfully,


Jonathan Pera, P.E.
County Engineer

(original to be retained by the Clerk to the Freeholder Board with a certified copy of the Resolution; signed duplicate to be kept by appropriate official)

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

1 (Final)

DATE: September 5, 2018

PROJECT TITLE: On-Call Drainage 2 Storm Laterals Belmont Avenue, NH @ Fire House
 LOCATION: borough of North Haledon
 DATE OF CONTRACT: May 31, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: OnLine Contracting, Inc., 272 Myrtle Avenue, Boonton, NJ 07005

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Deducts					
3	18" HDPE Pipe Installation	-24	LF	\$ 60.00	-\$1,440.00
6	Doghouse Manhole	-2	UN	\$ 3,800.00	-\$7,600.00
9	Concrete Road Base, 6"	-3	CY	\$ 860.00	-\$2,580.00
13	HMA 19.5M64 Base Course	-4	Ton	\$ 98.00	-\$392.00
14	HMA 9.5M64 Surface Course	-4	Ton	\$ 100.00	-\$400.00
					<u>-\$12,412.00</u>
Adds					
1	Mobilization	0.5	LS	\$ 2,600.00	\$ 1,300.00
	Total				\$ 1,300.00
Supplemental					
2	Demolition & Removal	1	LS	\$ 850.00	\$850.00
4	16" DIP Pipe	20	LF	\$ 170.00	\$3,400.00
7	Special Doghouse Manhole	2	UN	\$ 4,250.00	\$8,500.00
8	Extra Depth	2	LF	\$ 250.00	\$500.00
10	Flowable Fill	6	CY	\$ 130.00	\$780.00
11	Road Plates	2	UN	\$ 500.00	\$1,000.00
12	Cold Patch	14	Bag	\$ 20.00	\$280.00
15	Traffic Control	1	Allow	\$ 2,520.00	\$ 2,520.00
					<u>\$17,830.00</u>
Total Change					\$6,718.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	6,718.00
ORIGINAL DATE FOR COMPLETION.....		August 31, 2018
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	Calendar Days
NEW DATE FOR COMPLETION IS.....		August 31, 2018

2. REASON FOR CHANGE

Items 9, 13, 14
 As-Built quantities.

Items 3 & 6

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180765

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 (Final)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: September 5, 2018

PROJECT TITLE: On-Call Drainage 2 Storm Laterals Belmont Avenue, NH @ Fire House
 LOCATION: borough of North Haledon
 DATE OF CONTRACT: May 31, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: OnLine Contracting, Inc., 272 Myrtle Avenue, Boonton, NJ 07005

Items 8, 10, 11, 12

Additional items due to conditions encountered in the field or in anticipation of PSE&G resurfacing.

Item 15

Due to clerical error in original estimate, the Traffic Control Allowance of \$3,000 was not included in the contract.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	24,112.00
PREVIOUS ADDITIONS.....	\$	-
TOTAL.....	\$	24,112.00
PREVIOUS DEDUCTIONS.....	\$	-
NET PRIOR TO THIS CHANGE.....	\$	24,112.00
AMOUNT OF THIS CHANGE.....	\$	6,718.00
CONTRACT AMOUNT TO DATE.....	\$	30,830.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR OnLine Contracting , Inc.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
 (County Inspector)

Reviewed By and Recommended
 for Processing By: _____ Date _____
 (Project Engineer)

Recommend for Approval By: _____ Date _____
 (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE: _____ DATE: _____
 Adopted on: September 25, 2018
 Official Resolution#: R20180765 Freeholder - Director

Amended by R.2000 d.485, effective December 4, 2000.

See: 32 N.J.R. 3237(a), 32 N.J.R. 4300(a).

Rewrote (a); in (b), substituted a reference to this section for a reference to the particular section; in (b) and (c), changed N.J.A.C. references; and in (c), changed N.J.S.A. reference.

5:30-11.7 Change orders for materials, supplies and equipment which are part of construction contract

(a) The requirements of this section shall apply only to change orders for materials, supplies and equipment which are part of construction contracts.

(b) In case of conflict with the general requirements of N.J.A.C. 5:30-11.3, the specific language of this section shall prevail but, otherwise, the requirements of N.J.A.C. 5:30-11.3 shall be satisfied.

(c) Change orders for materials, supplies and equipment items which are part of a contract which is primarily a construction contract shall be processed in accordance with the rules governing construction contracts. Contracts awarded on a unit price basis (including, but not limited to, asphalt overlays, curbing) as an open-end contract shall be handled under the section dealing with open-end contracts. However, contracts awarded for the paving, construction or reconstruction of specifically described streets, parking lots, or sections shall be treated as construction contracts.

Amended by R.2000 d.485, effective December 4, 2000.

See: 32 N.J.R. 3237(a), 32 N.J.R. 4300(a).

Rewrote (a); in (b), changed N.J.A.C. references throughout, and substituted a reference to this section for a reference to the particular section; and in (c), inserted a reference to parking lots.

5:30-11.8 Change orders for construction, reconstruction and major repair contracts

(a) The requirements of this section shall apply only to the particular type of contract in question.

(b) In case of conflict with the general requirements of N.J.A.C. 5:30-11.3, the specific language of this section shall prevail but, otherwise, the requirements of N.J.A.C. 5:30-11.3 shall be satisfied.

(c) Change orders for construction, reconstruction and major repair contracts shall be limited to the following types:

1. Unforeseeable problems, which are defined as conditions or circumstances that could not be foreseen at the time the specifications were written and the contract awarded; provided that a substantial amount of the construction would be delayed, which would result in substantial increases in costs above the original contract amount or substantial inconvenience to the public if bidding were to be required; and

2. Minor modifications to effect economies, improve service or resolve minor problems with affected property owners.

(d) Change orders for construction, reconstruction and major repair contracts shall not be made for the following:

1. Changes that materially expand upon the size, nature or scope of the project as it was originally described in the bid specifications; or

2. Extra work that could reasonably be effectuated by a separately bid contract without unduly disrupting the basic work or imposing adverse cost consequences.

Amended by R.2000 d.485, effective December 4, 2000.

See: 32 N.J.R. 3237(a), 32 N.J.R. 4300(a).

In (b), changed N.J.A.C. references throughout, and substituted a reference to this section for a reference to the particular section.

5:30-11.9 Procedures for change orders which exceed 20 percent limitation

(a) General provisions regarding the procedures for change orders which exceed the 20 percent limitation are as follows:

1. The procedures in this section shall only be followed when a particular change order on any type of contract, except professional and extraordinary unspecifiable service contracts, will cause the total amount of change orders executed for the particular contract to exceed the originally awarded contract price by more than 20 percent. The purpose of the procedures is to allow for such a change only in limited instances. Such a change shall not be permitted when the factual circumstances make it reasonably possible to execute a new contract for the additional work. Such a change may be allowed, for example, when an unforeseen circumstance or differing site condition is combined with a situation which renders execution of a new contract an unreasonable interference with the efficient completion of the work.

2. Generally such change orders are not justifiable and the ready issuance of them by contracting units would constitute an abuse of these rules.

(b) A written certification justifying the performance of the work or the furnishing of the services which would necessitate issuance of such a change order shall be filed by the contractor with the chief executive officer or designee. This certification shall include an explanation of the factual circumstances which necessitate issuance of the change order; a statement indicating why these circumstances could not have been foreseen; a statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules; and, if the nature of the change order is technical, the certification shall include a certified statement from the contractor's appropriate expert, such as an engineer or architect. This statement shall explain in detail the factual circumstances which necessitate issuance of the proposed change order. A rewrite or paraphrase of the rules in this subchapter is not acceptable.

(c) The governing body approval process for change orders which exceed the 20 percent limitation is as follows:

1. The chief executive officer or his or her designee shall file a request for the change order with the governing body. This request shall include a statement indicating why the proposed change may be allowed under this subchapter. A copy of the certification required under (b) above must also be attached to the request.

2. If the certification required pursuant to (b) above includes a certified statement from an engineer or other expert as required by (b) above, the request to the governing body shall also include a statement from the contracting unit's engineer or an official or employee with the appropriate expertise. This statement shall explain in detail the factual circumstances which justify issuance of the proposed change order. A rewrite or paraphrase of the rules in this subchapter is not acceptable.

3. The governing body shall take appropriate steps to assure that the change order is proper and allowable under this subchapter.

4. The governing body shall then pass a resolution authorizing a written amendatory contract to be entered into covering the change(s) to be made. The exact form of this amendatory contract shall be at the discretion of the contracting unit attorney.

5. The resolution described in (c)4 above shall be passed before execution of the change order.

6. The governing body shall cause to be printed once, in an official newspaper, a brief notice indicating the additional amount to be expended, the original contract price, the nature of the original and additional work and why it is necessary to expend the additional funds. A copy of the advertisement shall also be filed with the clerk or secretary of the governing body and be available for inspection by the public.

(d) The clerk or secretary of the governing body of each contracting unit shall report to the Director on an appendix to the contracting unit's annual budget all change orders from the previous fiscal year which exceeded the 20 percent limitation. This report shall be made on a form provided by the Director. A summary of the report shall be included as supplemental material in the annual audit of the contracting unit.

Amended by R.2000 d.485, effective December 4, 2000.
See: 32 N.J.R. 3237(a), 32 N.J.R. 4300(a).

In (a), substituted a reference for extraordinary unspicifiable service contracts for a reference to consultant contracts in 1, and deleted "The Division of Local Government Services emphasizes that" at the beginning of 2; in (c), substituted a reference to contracting unit attorneys for a reference to local attorneys in 4, and substituted "an official newspaper" for "a newspaper authorized by law to publish its legal advertisements" following "once, in" in 6; and rewrote (d).

5:30-11.10 Open-end contracts

(a) The issuance of purchase orders pursuant to an open-end contract shall be considered to be the carrying out of the contract and not a change order. The following requirements shall apply:

1. Purchase orders under open-end contracts shall not be used for purposes such as changing the quality or character of items to be provided, nor to exceed the maximum number(s) of items or units provided for in the original specifications and contract. Such changes would constitute a change order.

2. Each time a purchase order is placed, the contracting agent shall ensure that funds are available for the purchase through either an encumbrance or certification of availability of funds.

3. Purchase orders shall be placed by the contracting agent, subject to such controls or approval requirements as the governing body, chief executive or other administrative officer may lawfully impose.

Amended by R.2000 d.485, effective December 4, 2000.

See: 32 N.J.R. 3237(a), 32 N.J.R. 4300(a).

In (a), substituted a reference to purchase orders for a reference to orders in 1, and rewrote 2 and 3.

SUBCHAPTER 12. FEDERAL GRANTS FOR LIBRARY CONSTRUCTION AND STATE LIBRARY AID

5:30-12.1 General provisions

The following procedures are hereby promulgated covering the accounting procedures to be used by local units in accounting for Federal grants under the Federal Library Services and Construction Act and State Library Aid per N.J.S.A. 18A-74.

5:30-12.2 Procedure

(a) An appropriation for the full amount of construction costs must be made in the usual manner by either ordinance or budget appropriation.

(b) The Federal grant may be used as an anticipated revenue to partially finance such appropriations.

(c) It is emphasized that only the governing body can adopt either the ordinance or the budget.

5:30-12.3 Federal grants for library services

(a) When a Federal grant for extended library services is received by the municipal treasurer it should be credit to "Reserve for Library Services with Federal Aid." (The 1966 and subsequent years' municipal budget forms will include "State or Federal Aid for Maintenance of Libraries" in the "Dedication by Rider—N.J.S.A. 40A:4-39".)

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180765



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: OnLine Contracting
On-Call Drainage 2 Storm Laterals Belmont Ave, N. Haledon @ Firehouse
Change Order #1 (Add) exceeding 20% of the contract

Members of the Board:

Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount required to complete the project. The Change Order adjusts the quantities to reflect the As-Built Quantities as completed on this project.

The total amount of this additional work is **\$6,718.00** and causes the contract to exceed the original contract amount more than 20%. Attached is documentation required by N.J.S.A.C 5:30-11.9.

The total amount of the addition is **\$6,718.00**, resulting in a new contract amount of \$30,830.00.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 12, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of **\$6,718.00**.

Very truly yours

Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180765

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF COMPETITIVE QUOTES FOR ON-CALL SERVICES FOR FIBER OPTIC LINE DESIGN AND INSTALLATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20180766						
Meeting Date		09/25/2018						
Introduced Date		09/25/2018						
Adopted Date		09/25/2018						
Agenda Item		k-24						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF COMPETITIVE QUOTES FOR ON-CALL SERVICES FOR FIBER OPTIC LINE DESIGN AND INSTALLATION

WHEREAS the County of Passaic is desirous of having on-call services available for the County's fiber optic line design and installation at various locations throughout the County for an initial three year period between November 1, 2018 to October 31, 2021, with an additional two year County option for the period November 1, 2021 to October 31, 2023; and

WHEREAS the Office of the Passaic County Engineer has prepared the Plans and Specifications for these services; and

WHEREAS notwithstanding the provisions of any law, rule or regulation to the contrary, pursuant N.J.S.A. 40A:11-1 et seq., Local Public Contract Law, competitive contracting may be used by local contracting units in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for specialized services and/or for these types of services; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.5, competitive contracting proposals shall be published in an official newspaper of the contracting unit at least 20 days prior to the date established for the submission of proposals; and

WHEREAS by letter dated September 14, 2018, the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said Plans and Specifications and authorize the advertisement and receipt of proposals; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at its September 12, 2018 meeting at which time it was recommended that this be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the Plans and Specifications for On Call Services for Fiber Optic Line Design and Installation at various locations throughout Passaic County for an initial three year period between November 1, 2018 to October 31, 2021, with an additional two year County option for the period November 1, 2021 to October 31, 2023 and authorizes the Director of Purchasing, in cooperation with the Office of the Passaic County Engineer, to advertise and receive proposals for an award of a competitive contract for said services referenced herein; and

BE IT FURTHER RESOLVED that the Director of Purchasing is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

BE IT FURTHER RESOLVED that the Clerk of the Board or Director of Purchasing shall publish in an official newspaper the request for competitive contracting at least 20 days prior to the date established for the submission of proposals.

September 25, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On Call Services for Fiber Optic Line Design and Installation
On Call Services for Period of November 1, 2018 to October 31, 2023
Various Locations throughout the County
AUTHORIZATION TO BID

Dear Members of the Board:

The County is desirous to have on-call services available for the County's fiber optic line design and installation for an initial three year period between November 1, 2018 to October 31, 2021, with an additional two year County option for the period November 1, 2021 to October 31, 2023.

The above-mention Project was discussed and recommended for approval at the Public Works Committee Meeting of September 12, 2018.

Therefore, this Office recommends that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to authorize the Department of Procurement to advertise and receive bids for this On-Call Services Project.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/jcp
cc:

- Chair, Public Works and Buildings & Grounds Committee
- County Administrator
- County Counsel
- Director of Finance
- Director of Purchasing

K:\Users\jonathan_p\UST\On-Call Services\2018-2023\BCF_Authorize to Bid_2018_09_14.doc

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180766

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO SPARWICK CONTRACTING CO. FOR REPAIRS OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, PC #41 AND REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, PC #252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20180767							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION FOR AWARD OF CONTRACT TO SPARWICK CONTRACTING CO. FOR REPAIRS OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, PC #41 AND REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, PC #252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY AS PER BID

WHEREAS bids for the Repairs of Lakeside Avenue Bridge over Pompton Lake PC #41 and Rehabilitation of Lakeside Avenue Culvert over Acid Brook, PC #252 in the Borough of Pompton Lakes, NJ were received on September 11, 2018; and

WHEREAS the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

WHEREAS Sparwick Contracting Co. submitted a bid for the above-mentioned project and the County Engineer has recommended an award in the sum of \$965,814.00, as per the terms of the attached letter dated September 11, 2018 as the lowest responsible bidder; and

WHEREAS this award is subject to concurring approval of the New Jersey Department of Transportation; and

WHEREAS this matter was discussed by the members of the Public Works and Buildings & Grounds Committee at their meeting on September 11, 2018 and is being recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Repairs of Lakeside Avenue Bridge over Pompton Lake, PC #41 and Rehabilitation of Lakeside Avenue

Culvert over Acid Brook, PC #252 in the Borough of Pompton Lakes, NJ to Sparwick Contracting Co. in the amount of \$965,814.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County, including those required by the New Jersey Department of Transportation, Division of Local Government Services.

September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$965,814.00

APPROPRIATION: G-01-45-700-018-903

PURPOSE: Resolution for award of contract to Sparwick Contracting Co. for Repairs of Lakeside Avenue Bridge.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 11, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Repairs of Lakeside Ave. Bridge over Pompton Lake PC# 41 and
Rehabilitation of Lakeside Avenue Culvert
Over Acid Brook, PC #252
Borough of Pompton Lakes, Passaic County
Review of Receipt of Bids and
Award of Contract to:
Sparwick Contracting Co.**

Dear Members of the Board:

Bids for the replacement of the above referenced structure were received on September, 11, 2018. These bids were reviewed, checked, tabulated and corrected by this Office. Copy of the tabulation is attached. Following is the summary of the bids received:

<u>Name of the Bidder</u>	<u>Total Bid Price</u>	
	<u>As Submitted</u>	<u>As Corrected</u>
Sparwick Contracting Co. 10 Lawrence Street Belleville, N.J. 07109	\$965,814.00	NO CHANGE
Persistent Constr. 58 Industrial Avenue Newark, NJ 07114	\$1,048,057.00	NO CHANGE
Colonnelli Brothers, Inc. 409 South River Street Hackensack, N.J. 07601	\$1,133,765.00	NO CHANGE
Montana Constr. 80 Contant Ave Lodi, NJ 07644	\$2,641,055.00	\$2,641,091.00
Engineer's Estimate	\$1,329,609.40	

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180767

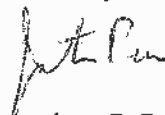
As this project is included in the 2018 Annual Transportation Program, approved by NJDOT under the Local Aid Program, the following must be included in the Resolution:

“This Award is subject to concurring approval of the New Jersey Department of Transportation”

The apparent lower bidder is Sparwick Contracting Co. in the amount of Nine Hundred Sixty Five Thousand Eight Hundred Fourteen Dollars and Zero Cents (\$965,814.00). This matter was discussed at the Public Works Committee meeting on September 11, 2018 and recommended to the full Board.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt the necessary Resolution awarding the contract for the above referenced project to Sparwick Contracting Co. in the amount of (\$965,814.00). And authorize the County Counsel to prepare the necessary Agreements subject to the availability of funds; and to also sign and seal the attached form SA-22 entitled “Recommendation of award - State Aid Project” from the New Jersey Department of Transportation, Division of Local Government Services.

Very truly yours,



Jonathan C. Pera, P.E., P.P.
County Engineer

SJE:S.G.:sg

Attachment

Cc: County Administrator
County Counsel
Director of Finance
Purchasing
Public Works Chair

Passaic County Office of the County Engineer
 PROJECT: Repairs of Lakeside Ave. Br. over Pompton Lake PC# 41 and Rehab. of Lakeside Ave. Culvert Over Acid Brook, PC #252
 MUNICIPALITY: Borough of Pompton Lakes, Passaic County
 SUMMARY OF BIDS
 DATE RECEIVED: September 11, 2018

ITEM NO	UNIT	QUANTITY	PAY ITEM DESCRIPTION	ENGINEER'S ESTIMATE			Sparwick Contracting Co.			Persistent Constr.		
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
1	L.S.	1	PERFORMANCE BOND AND PAYMENT BOND	\$ 27,000.00	\$ 27,000.00	\$ 8,000.00	\$ 8,000.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	
2	L.S.	1	MOBILIZATION	\$ 118,005.40	\$ 118,005.40	\$ 97,000.00	\$ 97,000.00	\$ 74,715.00	\$ 74,715.00	\$ 74,715.00	\$ 74,715.00	
3	U	1	FIELD OFFICE TYPE C SET-UP	\$ 20,000.00	\$ 20,000.00	\$ 7,500.00	\$ 7,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	
4	MO	7	FIELD OFFICE TYPE C MAINTENANCE	\$ 1,500.00	\$ 10,500.00	\$ 875.00	\$ 6,125.00	\$ 750.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	
5	L.S.	1	CONSTRUCTION LAYOUT	\$ 8,000.00	\$ 8,000.00	\$ 14,000.00	\$ 14,000.00	\$ 18,585.00	\$ 18,585.00	\$ 18,585.00	\$ 18,585.00	
6	U	5	MONUMENT	\$ 3,000.00	\$ 15,000.00	\$ 475.00	\$ 2,375.00	\$ 1,175.00	\$ 5,875.00	\$ 5,875.00	\$ 5,875.00	
7	U	5	MONUMENT BOX	\$ 3,000.00	\$ 15,000.00	\$ 475.00	\$ 2,375.00	\$ 1,175.00	\$ 5,875.00	\$ 5,875.00	\$ 5,875.00	
8	L.F.	250	SILT FENCE	\$ 150.00	\$ 37,500.00	\$ 2.00	\$ 500.00	\$ 3.00	\$ 750.00	\$ 3.00	\$ 750.00	
9	U	12	INLET FILTER, TYPE 1	\$ 100.00	\$ 1,200.00	\$ 120.00	\$ 1,440.00	\$ 60.00	\$ 720.00	\$ 60.00	\$ 720.00	
10	L.F.	25	FLOATING TURBIDITY BARRIER TYPE 1	\$ 1,000.00	\$ 25,000.00	\$ 20.00	\$ 500.00	\$ 18.00	\$ 450.00	\$ 18.00	\$ 450.00	
11	U	25	BREAKAWAY BARRICADE	\$ 3.00	\$ 75.00	\$ 25.00	\$ 625.00	\$ 80.00	\$ 2,000.00	\$ 80.00	\$ 2,000.00	
12	U	110	DRUM	\$ 3.00	\$ 330.00	\$ 13.00	\$ 1,430.00	\$ 35.00	\$ 3,850.00	\$ 35.00	\$ 3,850.00	
13	U	25	TRAFFIC CONE	\$ 2.00	\$ 50.00	\$ 5.00	\$ 125.00	\$ 10.00	\$ 250.00	\$ 10.00	\$ 250.00	
14	S.F.	896	CONSTRUCTION SIGNS	\$ 25.00	\$ 22,400.00	\$ 11.00	\$ 9,856.00	\$ 14.00	\$ 12,544.00	\$ 14.00	\$ 12,544.00	
15	U	2	ADVANCE DATE OF CONSTRUCTION SIGN, 4' X 6'	\$ 500.00	\$ 1,000.00	\$ 300.00	\$ 600.00	\$ 340.00	\$ 680.00	\$ 340.00	\$ 680.00	
16	L.F.	145	CONSTRUCTION BARRIER CURB	\$ 70.00	\$ 10,150.00	\$ 5.00	\$ 725.00	\$ 32.00	\$ 4,640.00	\$ 32.00	\$ 4,640.00	
17	U	2	FLASHING ARROW BOARD, 4' X 8'	\$ 5,000.00	\$ 10,000.00	\$ 6,000.00	\$ 12,000.00	\$ 4,000.00	\$ 8,000.00	\$ 4,000.00	\$ 8,000.00	
18	L.F.	500	TEMPORARY TRAFFIC STRIPES, 4"	\$ 1.00	\$ 500.00	\$ 1.30	\$ 650.00	\$ 1.50	\$ 750.00	\$ 1.50	\$ 750.00	
19	H	100	TRAFFIC DIRECTOR, FLAGGER	\$ 70.00	\$ 7,000.00	\$ 70.00	\$ 7,000.00	\$ 70.00	\$ 7,000.00	\$ 70.00	\$ 7,000.00	
20	L.S.	1	ASPHALT PRICE ADJUSTMENT	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	
21	L.S.	1	FINAL CLEANUP	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
22	L.S.	1	CLEARING SITE	\$ 5,000.00	\$ 5,000.00	\$ 97,000.00	\$ 97,000.00	\$ 14,105.00	\$ 14,105.00	\$ 14,105.00	\$ 14,105.00	
23	CY	175	EXCAVATION UNCLASSIFIED	\$ 40.00	\$ 7,000.00	\$ 50.00	\$ 8,750.00	\$ 66.00	\$ 11,600.00	\$ 66.00	\$ 11,600.00	
24	SY	348	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	\$ 15.00	\$ 5,220.00	\$ 7.50	\$ 2,610.00	\$ 33.00	\$ 11,484.00	\$ 33.00	\$ 11,484.00	
25	SY	5,800	HMA MILLING 3" OR LESS	\$ 5.00	\$ 29,000.00	\$ 6.00	\$ 34,800.00	\$ 6.70	\$ 38,860.00	\$ 6.70	\$ 38,860.00	
26	L.F.	1,200	POLYMERIZED JOINT ADHESIVE	\$ 1.00	\$ 1,200.00	\$ 5.00	\$ 6,000.00	\$ 2.50	\$ 3,000.00	\$ 2.50	\$ 3,000.00	
27	GAL	200	TACK COAT	\$ 3.00	\$ 600.00	\$ 5.00	\$ 1,000.00	\$ 4.00	\$ 800.00	\$ 4.00	\$ 800.00	
28	TON	720	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	\$ 100.00	\$ 72,000.00	\$ 110.00	\$ 79,200.00	\$ 110.00	\$ 79,200.00	\$ 110.00	\$ 79,200.00	
29	TON	39	HOT MIX ASPHALT 12.5M64 INTERMEDIATE COURSE	\$ 95.00	\$ 3,705.00	\$ 110.00	\$ 4,290.00	\$ 235.00	\$ 9,165.00	\$ 235.00	\$ 9,165.00	
30	TON	77	HOT MIX ASPHALT 19M64 BASE COURSE	\$ 90.00	\$ 6,930.00	\$ 110.00	\$ 8,470.00	\$ 235.00	\$ 18,085.00	\$ 235.00	\$ 18,085.00	
31	L.F.	400	TEMPORARY CHAIN LINK FENCE, 6' HIGH	\$ 2.50	\$ 1,000.00	\$ 9.00	\$ 3,600.00	\$ 4.50	\$ 1,800.00	\$ 4.50	\$ 1,800.00	
32	SY	570	CONCRETE SIDEWALK, 4" THICK	\$ 60.00	\$ 34,200.00	\$ 70.00	\$ 39,900.00	\$ 75.00	\$ 42,750.00	\$ 75.00	\$ 42,750.00	
33	SY	6	DETECTABLE WARNING SURFACE	\$ 75.00	\$ 450.00	\$ 200.00	\$ 1,200.00	\$ 260.00	\$ 1,560.00	\$ 260.00	\$ 1,560.00	
34	L.F.	735	9"X18" CONCRETE VERTICAL CURB	\$ 35.00	\$ 25,725.00	\$ 27.00	\$ 19,845.00	\$ 37.00	\$ 27,195.00	\$ 37.00	\$ 27,195.00	
35	L.F.	22	GRANITE CURB	\$ 75.00	\$ 1,650.00	\$ 50.00	\$ 1,100.00	\$ 60.00	\$ 1,320.00	\$ 60.00	\$ 1,320.00	
36	L.F.	2,400	TRAFFIC STRIPES, LONG LIFE EPOXY RESIN 4" YELLOW	\$ 2.00	\$ 4,800.00	\$ 0.75	\$ 1,800.00	\$ 0.80	\$ 1,920.00	\$ 0.80	\$ 1,920.00	
37	L.F.	2,950	TRAFFIC STRIPES, LONG LIFE EPOXY RESIN 6" WHITE	\$ 2.00	\$ 5,900.00	\$ 1.10	\$ 3,245.00	\$ 1.00	\$ 2,950.00	\$ 1.00	\$ 2,950.00	
38	SF	350	TRAFFIC MARKING LINES, THERMOPLASTIC	\$ 7.00	\$ 2,450.00	\$ 6.00	\$ 2,100.00	\$ 6.50	\$ 2,275.00	\$ 6.50	\$ 2,275.00	
39	SF	20	TRAFFIC MARKINGS SYMBOLS	\$ 5.00	\$ 100.00	\$ 6.00	\$ 120.00	\$ 6.50	\$ 130.00	\$ 6.50	\$ 130.00	
40	U	17	RPM BI-DIRECTIONAL, AMBER LENS	\$ 25.00	\$ 425.00	\$ 35.00	\$ 595.00	\$ 42.00	\$ 714.00	\$ 42.00	\$ 714.00	
41	U	74	REGULATORY AND WARNING SIGN	\$ 45.00	\$ 3,330.00	\$ 35.00	\$ 2,590.00	\$ 42.00	\$ 3,108.00	\$ 42.00	\$ 3,108.00	
42	SF	8	RESET EXISTING CASTING	\$ 40.00	\$ 320.00	\$ 500.00	\$ 4,000.00	\$ 500.00	\$ 4,000.00	\$ 500.00	\$ 4,000.00	
43	U	2	RESET WARE VALVE BOX	\$ 25.00	\$ 50.00	\$ 44.00	\$ 88.00	\$ 100.00	\$ 200.00	\$ 100.00	\$ 200.00	
44	U	2	RESET MANHOLE USING EXISTING CASTING	\$ 22.00	\$ 44.00	\$ 450.00	\$ 900.00	\$ 760.00	\$ 1,520.00	\$ 760.00	\$ 1,520.00	
45	SY	110	TOPSOILING, 4" THICK	\$ 5.00	\$ 550.00	\$ 8.00	\$ 880.00	\$ 4.50	\$ 495.00	\$ 4.50	\$ 495.00	
46	SY	110	FERTILIZING AND SEEDING, TYPE A-3	\$ 2.00	\$ 220.00	\$ 1.00	\$ 110.00	\$ 1.00	\$ 110.00	\$ 1.00	\$ 110.00	
47	SY	110	STRAW MULCHING	\$ 3.00	\$ 330.00	\$ 1.00	\$ 110.00	\$ 1.00	\$ 110.00	\$ 1.00	\$ 110.00	
48	SY	15	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	\$ 70.00	\$ 1,050.00	\$ 105.00	\$ 1,575.00	\$ 125.00	\$ 1,875.00	\$ 125.00	\$ 1,875.00	

Bldg Rehabilitation - Lakeside Ave. Br. & Gully PC# 41 & PC# 252-0-10-2018 Bid-Gemmary

Introduction of Resolution R20180767
 Adopted On: September 12, 2018
 Official Resolution#: R20180767

NAME, ADDRESS, AND BID OF EACH BIDDER		ENGINEER'S ESTIMATE			Sparwick Contracting Co. 18 route 94 Lafayette, NJ 07848			Persistent Constr. 58 Industrial Avenue Fairview NJ 07022		
PAY ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
9" X 20" CONCRETE VERTICAL CURB	L.F.	79	\$ 40.00	\$ 3,160.00	\$ 32.00	\$ 2,528.00	\$ 35.00	\$ 2,765.00		
CRASH CUSHION, COMPRESSIVE BARRIER, 2 BAYS, TYPE 2	U	2	\$ 4,500.00	\$ 9,000.00	\$ 13,000.00	\$ 26,000.00	\$ 19,015.00	\$ 36,030.00		
CONCRETE SIDEWALK, 8" THICK	SY	14	\$ 80.00	\$ 1,120.00	\$ 120.00	\$ 1,680.00	\$ 460.00	\$ 6,440.00		
INLET TYPE B	U	2	\$ 3,000.00	\$ 6,000.00	\$ 1,750.00	\$ 3,500.00	\$ 3,500.00	\$ 7,000.00		
15" REINFORCED CONCRETE PIPE, CLASS IV	L.F.	47	\$ 80.00	\$ 3,760.00	\$ 85.00	\$ 3,995.00	\$ 190.00	\$ 8,930.00		
TEMPORARY CRASH CUSHION	U	2	\$ 4,000.00	\$ 8,000.00	\$ 6,500.00	\$ 13,000.00	\$ 3,000.00	\$ 6,000.00		
TEMPORARY MASKING TAPE	L.F.	325	\$ 2.00	\$ 650.00	\$ 3.00	\$ 975.00	\$ 2.00	\$ 650.00		
BRIDGE ITEMS (BRIDGE-1600-041)										
CLEARING SITE, BRIDGE (1600-041)	L.S.	1	\$ 10,000.00	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00	\$ 23,015.00	\$ 23,015.00		
SPRAY APPLIED WATERPROOFING MEMBRANE	S.F.	7,600	\$ 12.00	\$ 91,200.00	\$ 9.00	\$ 68,400.00	\$ 19.00	\$ 76,000.00		
PREFORMED ELASTOMERIC JOINT ASSEMBLY	L.F.	70	\$ 600.00	\$ 42,000.00	\$ 125.00	\$ 8,750.00	\$ 105.00	\$ 7,350.00		
PLUG JOINT (THORMA JOINT)	L.F.	150	\$ 1,000.00	\$ 150,000.00	\$ 150.00	\$ 24,000.00	\$ 160.00	\$ 27,000.00		
BRIDGE ITEMS (CULVERT-1600-252)										
CLEARING SITE, BRIDGE (1600-252)	L.S.	1	\$ 60,000.00	\$ 60,000.00	\$ 95,000.00	\$ 95,000.00	\$ 103,735.00	\$ 103,735.00		
TEMPORARY SHIELDING	L.S.	1	\$ 10,000.00	\$ 10,000.00	\$ 500.00	\$ 500.00	\$ 19,535.00	\$ 19,535.00		
EXCAVATION UNCLASSIFIED	C.Y.	290	\$ 60.00	\$ 17,400.00	\$ 35.00	\$ 10,150.00	\$ 94.00	\$ 27,260.00		
I-9 SOIL AGGREGATE	C.Y.	190	\$ 80.00	\$ 15,200.00	\$ 45.00	\$ 8,550.00	\$ 120.00	\$ 22,800.00		
COARSE AGGREGATE SIZE NO 57	C.Y.	10	\$ 150.00	\$ 1,500.00	\$ 52.00	\$ 520.00	\$ 65.00	\$ 650.00		
MAINTENANCE OF THE STREAM FLOW INCLUDING	L.S.	1	\$ 30,000.00	\$ 30,000.00	\$ 84,000.00	\$ 84,000.00	\$ 9,830.00	\$ 9,830.00		
TEMPORARY SHEETING	S.F.	2,000	\$ 50.00	\$ 100,000.00	\$ 0.01	\$ 20.00	\$ 1.00	\$ 2,000.00		
REINFORCEMENT STEEL, EPOXY-COATED	L.B.	14,000	\$ 2.25	\$ 31,500.00	\$ 2.00	\$ 28,000.00	\$ 2.00	\$ 28,000.00		
DRILL AND GROUT REINFORCEMENT STEEL	U	180	\$ 120.00	\$ 21,600.00	\$ 3,950.00	\$ 7,110.00	\$ 45.00	\$ 8,100.00		
CONCRETE FOOTING	C.Y.	30	\$ 1,000.00	\$ 30,000.00	\$ 250.00	\$ 7,500.00	\$ 745.00	\$ 22,350.00		
CONCRETE ABUTMENT WALL	C.Y.	22	\$ 1,200.00	\$ 26,400.00	\$ 120.00	\$ 2,640.00	\$ 955.00	\$ 21,200.00		
CONCRETE BRIDGE DECK/HPC	C.Y.	7	\$ 1,500.00	\$ 10,500.00	\$ 120.00	\$ 840.00	\$ 1,855.00	\$ 12,985.00		
CONCRETE BRIDGE SIDEWALK, HPC	C.Y.	6	\$ 1,600.00	\$ 9,600.00	\$ 120.00	\$ 720.00	\$ 1,610.00	\$ 9,660.00		
CONCRETE BRIDGE PARAPET	C.Y.	14	\$ 800.00	\$ 11,200.00	\$ 120.00	\$ 1,680.00	\$ 1,400.00	\$ 19,600.00		
4-BAR OPEN STEEL PARAPET	L.F.	28	\$ 4,000.00	\$ 112,000.00	\$ 360.00	\$ 9,360.00	\$ 1,460.00	\$ 37,960.00		
SPRAY APPLIED WATERPROOFING MEMBRANE	L.F.	58	\$ 400.00	\$ 23,200.00	\$ 250.00	\$ 14,500.00	\$ 435.00	\$ 25,230.00		
BRIDGE PLAQUE	S.F.	420	\$ 12.00	\$ 5,040.00	\$ 9.00	\$ 3,780.00	\$ 14.00	\$ 5,880.00		
EXCAVATION REGULATED MATERIAL	U	1	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00		
SOIL SAMPLING AND ANALYSIS, REGULATED	CY	320	\$ 80.00	\$ 25,600.00	\$ 85.00	\$ 27,200.00	\$ 48.00	\$ 15,360.00		
AS-BUILT PLANS	U	3	\$ 1,550.00	\$ 4,650.00	\$ 1,200.00	\$ 3,600.00	\$ 1,000.00	\$ 3,000.00		
	L.S.	1	\$ 1,000.00	\$ 1,000.00	\$ 1,800.00	\$ 1,800.00	\$ 4,115.00	\$ 4,115.00		

\$1,329,609.40 **\$965,814.00** **\$1,048,057.00**

Lakeside Ave. Br. & Culvert from Engineer's Total Amount Estimate - Amount
 Lakeside Ave. Br. & Culvert from Engineer's Total Amount Estimate - Percentage
 -\$363,795.40
 -27.4%

Passaic County Office of the County Engineer
 PROJECT: Repairs of Lakeside Ave. Br. over Pompton Lake PC# 41 and Rehab. of Lakeside Ave. Culvert Over Acid Brook, PC #252
 MUNICIPALITY: Borough of Pompton Lakes, Passaic County
 SUMMARY OF BIDS
 DATE RECEIVED: September 11, 2018

S.E.M. Item No.	NAME, ADDRESS, AND BID OF EACH BIDDER	UNIT	QUANTITY	ENGINEER'S ESTIMATE			Colonnelli Brothers, Inc 409 South River Street Hackensack, N.J. 07601			Montana Constr. 80 Contant Ave. Lodi, NJ 07644		
				PAY ITEM DESCRIPTION	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
1	PERFORMANCE BOND AND PAYMENT BOND	L.S.	1	\$ 27,000.00	\$ 27,000.00	\$ 7,000.00	\$ 7,000.00	\$ 22,582.00	\$ 22,582.00			
2	MOBILIZATION	L.S.	1	\$ 118,005.40	\$ 118,005.40	\$ 40,000.00	\$ 40,000.00	\$ 90,000.00	\$ 90,000.00			
3	FIELD OFFICE TYPE C SET-UP	U	1	\$ 20,000.00	\$ 20,000.00	\$ 3,500.00	\$ 3,500.00	\$ 12,500.00	\$ 12,500.00			
4	FIELD OFFICE TYPE C MAINTENANCE	MO.	7	\$ 1,500.00	\$ 10,500.00	\$ 500.00	\$ 3,500.00	\$ 2,450.00	\$ 17,150.00			
5	CONSTRUCTION LAYOUT	L.S.	1	\$ 6,000.00	\$ 6,000.00	\$ 20,000.00	\$ 20,000.00	\$ 38,700.00	\$ 38,700.00			
6	MONUMENT	U	5	\$ 3,000.00	\$ 15,000.00	\$ 1,250.00	\$ 6,250.00	\$ 600.00	\$ 3,000.00			
7	MONUMENT BOX	U	5	\$ 3,000.00	\$ 15,000.00	\$ 750.00	\$ 3,750.00	\$ 150.00	\$ 750.00			
8	SILT FENCE	U	250	\$ 150.00	\$ 37,500.00	\$ 6.00	\$ 1,500.00	\$ 2.00	\$ 500.00			
9	INLET FILTER, TYPE 1	L.F.	12	\$ 100.00	\$ 1,200.00	\$ 200.00	\$ 2,400.00	\$ 965.00	\$ 4,390.00			
10	FLOATING TURBIDITY BARRIER TYPE 1	L.F.	25	\$ 1,000.00	\$ 25,000.00	\$ 30.00	\$ 750.00	\$ 11.00	\$ 275.00			
11	BREAKAWAY BARRICADE	U	25	\$ 3.00	\$ 75.00	\$ 30.00	\$ 750.00	\$ 90.00	\$ 2,250.00			
12	DRUM	U	110	\$ 3.00	\$ 330.00	\$ 40.00	\$ 4,400.00	\$ 58.00	\$ 6,380.00			
13	TRAFFIC CONE	U	25	\$ 2.00	\$ 50.00	\$ 5.00	\$ 125.00	\$ 15.00	\$ 375.00			
14	CONSTRUCTION SIGNS	S.F.	896	\$ 25.00	\$ 22,400.00	\$ 15.00	\$ 13,440.00	\$ 15.00	\$ 13,440.00			
15	ADVANCE DATE OF CONSTRUCTION SIGN, 4' X 6'	U	2	\$ 500.00	\$ 1,000.00	\$ 2,000.00	\$ 4,000.00	\$ 700.00	\$ 1,400.00			
16	CONSTRUCTION BARRIER CURB	L.F.	145	\$ 70.00	\$ 10,150.00	\$ 40.00	\$ 5,800.00	\$ 98.00	\$ 14,355.00			
17	FLASHING ARROW BOARD, 4' X 8'	U	2	\$ 5,000.00	\$ 10,000.00	\$ 3,000.00	\$ 6,000.00	\$ 1,400.00	\$ 2,800.00			
18	TEMPORARY TRAFFIC STRIPES, 4"	L.F.	500	\$ 1.00	\$ 500.00	\$ 2.00	\$ 1,000.00	\$ 2.00	\$ 1,000.00			
19	TRAFFIC DIRECTOR, FLAGGER	H	100	\$ 70.00	\$ 7,000.00	\$ 70.00	\$ 7,000.00	\$ 70.00	\$ 7,000.00			
20	ASPHALT PRICE ADJUSTMENT	L.S.	1	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
21	FINAL CLEANUP	L.S.	1	\$ 3,000.00	\$ 3,000.00	\$ 7,500.00	\$ 7,500.00	\$ 11,000.00	\$ 11,000.00			
22	CLEARING SITE	L.S.	1	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 50,000.00	\$ 75,000.00	\$ 75,000.00			
23	EXCAVATION, UNCLASSIFIED	CY	175	\$ 40.00	\$ 7,000.00	\$ 45.00	\$ 7,875.00	\$ 142.00	\$ 24,850.00			
24	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	SY	348	\$ 15.00	\$ 5,220.00	\$ 12.00	\$ 4,176.00	\$ 16.00	\$ 5,568.00			
25	HMA MILLING 3" OR LESS	SY	5,800	\$ 5.00	\$ 29,000.00	\$ 6.00	\$ 34,800.00	\$ 15.00	\$ 87,000.00			
26	POLYMERIZED JOINT ADHESIVE	L.F.	1,200	\$ 1.00	\$ 1,200.00	\$ 5.00	\$ 6,000.00	\$ 5.00	\$ 6,000.00			
27	TACK COAT	GAL	200	\$ 3.00	\$ 600.00	\$ 1.00	\$ 200.00	\$ 1.00	\$ 200.00			
28	HOT MIX ASPHALT 9.5M64-SURFACE COURSE	TON	720	\$ 100.00	\$ 72,000.00	\$ 125.00	\$ 90,000.00	\$ 105.00	\$ 75,600.00			
29	HOT MIX ASPHALT 12.5M64 INTERMEDIATE COURSE	TON	38	\$ 95.00	\$ 3,705.00	\$ 125.00	\$ 4,875.00	\$ 105.00	\$ 4,085.00			
30	HOT MIX ASPHALT 19M64 BASE COURSE	TON	77	\$ 90.00	\$ 6,930.00	\$ 125.00	\$ 9,625.00	\$ 105.00	\$ 8,085.00			
31	TEMPORARY CHAIN LINK FENCE, 6' HIGH	L.F.	400	\$ 2.50	\$ 1,000.00	\$ 15.00	\$ 6,000.00	\$ 30.00	\$ 12,000.00			
32	CONCRETE SIDEWALK, 4" THICK	SY	570	\$ 60.00	\$ 34,200.00	\$ 52.00	\$ 29,640.00	\$ 70.00	\$ 39,900.00			
33	DETECTABLE WARNING SURFACE	SY	6	\$ 75.00	\$ 450.00	\$ 135.00	\$ 810.00	\$ 175.00	\$ 1,050.00			
34	9"X18" CONCRETE VERTICAL CURB	L.F.	735	\$ 35.00	\$ 25,725.00	\$ 33.00	\$ 24,255.00	\$ 22.00	\$ 16,170.00			
35	GRANITE CURB	L.F.	22	\$ 75.00	\$ 1,650.00	\$ 30.00	\$ 660.00	\$ 27.00	\$ 594.00			
36	TRAFFIC STRIPES, LONG LIFE EPOXY RESIN 4" YELLOW	L.F.	2,400	\$ 2.00	\$ 4,800.00	\$ 1.00	\$ 2,400.00	\$ 1.00	\$ 2,400.00			
37	TRAFFIC STRIPES, LONG LIFE EPOXY RESIN 6" WHITE	L.F.	2,050	\$ 2.00	\$ 4,100.00	\$ 2.00	\$ 4,100.00	\$ 1.00	\$ 2,050.00			
38	TRAFFIC MARKING LINES, THERMOPLASTIC	SF	350	\$ 7.00	\$ 2,450.00	\$ 6.00	\$ 2,100.00	\$ 6.00	\$ 2,100.00			
39	TRAFFIC MARKINGS SYMBOLS	SF	20	\$ 5.00	\$ 100.00	\$ 6.00	\$ 120.00	\$ 6.00	\$ 120.00			
40	RPM B-DIRECTIONAL AMBER LENS	U	17	\$ 25.00	\$ 425.00	\$ 100.00	\$ 1,700.00	\$ 75.00	\$ 1,275.00			
41	REGULATORY AND WARNING SIGN	SF	74	\$ 45.00	\$ 3,330.00	\$ 55.00	\$ 4,070.00	\$ 35.00	\$ 2,590.00			
42	RESET EXISTING CASTING	U	8	\$ 40.00	\$ 320.00	\$ 60.00	\$ 480.00	\$ 230.00	\$ 1,840.00			
43	RESET WARE VALVE BOX	U	2	\$ 25.00	\$ 50.00	\$ 30.00	\$ 60.00	\$ 150.00	\$ 300.00			
44	RESET MANHOLE USING EXISTING CASTING	U	2	\$ 22.00	\$ 44.00	\$ 60.00	\$ 120.00	\$ 385.00	\$ 770.00			

Bid Tabulation - Lakeside Ave. Br. & Culv. PC# 41 & PC# 252 9_12_2018 Bid Summary

Official Resolution#: R20180767
 Adopted on: September 25, 2018
 Entered on: September 25, 2018

55	TOPSOILING, 4" THICK	SY	110	\$ 5.00	\$ 550.00	\$ 6.00	\$ 660.00	\$ 18.00	\$ 2,090.00
56	FERTILIZING AND SEEDING, TYPE A -3	SY	110	\$ 2.00	\$ 220.00	\$ 2.00	\$ 220.00	\$ 1.00	\$ 110.00
57	STRAW MULCHING	SY	110	\$ 3.00	\$ 330.00	\$ 2.00	\$ 220.00	\$ 1.00	\$ 110.00
58	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	16	\$ 70.00	\$ 1,120.00	\$ 110.00	\$ 1,760.00	\$ 254.00	\$ 4,064.00

PASSAIC COUNTY-OFFICE OF THE COUNTY ENGINEER
 PROJECT: Repairs of Lakeside Ave. Br. over Pompton Lake PC# 41 and Rehab. of Lakeside Ave. Culvert Over Acid Brook, PC #252
 MUNICIPALITY: Borough of Pompton Lakes, Passaic County

SUMMARY OF BIDS
 DATE RECEIVED: September 11, 2018

ITEM NO.	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		Colonnelli Brothers, Inc 409 South River Street Hackensack, N.J. 07601		Montana Constr. 80 Contant Ave. Lodi, NJ 07644	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
49	9" X 20" CONCRETE VERTICAL CURB	L.F.	79	\$ 40.00	\$ 3,160.00	\$ 2.00	\$ 158.00	\$ 97.00	\$ 7,663.00
50	CRASH CUSHION, COMPRESSIVE BARRIER, 2 BAYS, TYPE 2, WIDTH NARROW	U	2	\$ 4,500.00	\$ 9,000.00	\$ 23.00	\$ 46.00	\$ 26,513.00	\$ 53,026.00
51	CONCRETE SIDEWALK, 8" THICK	SY	14	\$ 80.00	\$ 1,120.00	\$ 75.00	\$ 1,050.00	\$ 298.00	\$ 4,172.00
52	INLET TYPE B	U	2	\$ 3,000.00	\$ 6,000.00	\$ 4,000.00	\$ 8,000.00	\$ 2,176.00	\$ 4,352.00
53	15" REINFORCED CONCRETE PIPE, CLASS IV	L.F.	47	\$ 80.00	\$ 3,760.00	\$ 85.00	\$ 3,995.00	\$ 114.00	\$ 5,358.00
54	TEMPORARY CRASH CUSHION	U	2	\$ 4,000.00	\$ 8,000.00	\$ 12,500.00	\$ 25,000.00	\$ 33,013.00	\$ 66,026.00
55	TEMPORARY MASKING TAPE	L.F.	325	\$ 2.00	\$ 650.00	\$ 3.00	\$ 975.00	\$ 31.00	\$ 10,075.00
BRIDGE ITEMS (BRIDGE-1600-041)									
56	CLEARING SITE, BRIDGE (1600-041)	L.S.	1	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	\$ 100,000.00	\$ 100,000.00
57	SPRAY APPLIED WATERPROOFING MEMBRANE	S.F.	7,600	\$ 12.00	\$ 91,200.00	\$ 18.00	\$ 136,800.00	\$ 30.00	\$ 228,000.00
58	PREFORMED ELASTOMERIC JOINT ASSEMBLY	L.F.	70	\$ 600.00	\$ 42,000.00	\$ 80.00	\$ 5,600.00	\$ 702.00	\$ 49,140.00
59	PLUG JOINT (THORMA JOINT)	L.F.	150	\$ 1,000.00	\$ 150,000.00	\$ 165.00	\$ 23,250.00	\$ 170.00	\$ 25,500.00
BRIDGE ITEMS (CULVERT-1600-252)									
60	CLEARING SITE, BRIDGE (1600-252)	L.S.	1	\$ 60,000.00	\$ 60,000.00	\$ 50,000.00	\$ 50,000.00	\$ 167,000.00	\$ 167,000.00
61	TEMPORARY SHIELDING	L.S.	1	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	\$ 49,000.00	\$ 49,000.00
62	EXCAVATION UNCLASSIFIED	C.Y.	290	\$ 60.00	\$ 17,400.00	\$ 50.00	\$ 14,500.00	\$ 140.00	\$ 40,600.00
63	1-8 SOIL AGGREGATE	C.Y.	190	\$ 80.00	\$ 15,200.00	\$ 50.00	\$ 9,500.00	\$ 73.00	\$ 13,870.00
64	COARSE AGGREGATE SIZE NO 57	C.Y.	10	\$ 150.00	\$ 1,500.00	\$ 50.00	\$ 500.00	\$ 179.00	\$ 1,790.00
65	MAINTENANCE OF THE STREAM FLOW INCLUDING CONSTRUCTION OF COFFERDAM	L.S.	1	\$ 30,000.00	\$ 30,000.00	\$ 105,000.00	\$ 105,000.00	\$ 41,581.00	\$ 41,581.00
66	TEMPORARY SHEETING	S.F.	2,000	\$ 50.00	\$ 100,000.00	\$ 35.00	\$ 70,000.00	\$ 41.00	\$ 82,000.00
67	REINFORCEMENT STEEL EPOXY-COATED	L.B.	14,000	\$ 2.25	\$ 31,500.00	\$ 2.00	\$ 28,000.00	\$ 2.00	\$ 28,000.00
68	DRILL AND GROUT REINFORCEMENT STEEL	U	180	\$ 120.00	\$ 21,600.00	\$ 70.00	\$ 12,600.00	\$ 119.00	\$ 21,420.00
69	CONCRETE FOOTING	C.Y.	30	\$ 1,000.00	\$ 30,000.00	\$ 850.00	\$ 19,500.00	\$ 938.00	\$ 28,140.00
70	CONCRETE WING WALL	C.Y.	22	\$ 1,200.00	\$ 26,400.00	\$ 1,500.00	\$ 33,000.00	\$ 1,305.00	\$ 28,710.00
71	CONCRETE ABUTMENT WALL	C.Y.	7	\$ 1,500.00	\$ 10,500.00	\$ 1,750.00	\$ 12,250.00	\$ 3,051.00	\$ 21,427.00
72	CONCRETE BRIDGE DECK HPC	C.Y.	6	\$ 1,500.00	\$ 9,000.00	\$ 2,500.00	\$ 15,000.00	\$ 3,725.00	\$ 22,350.00
73	CONCRETE BRIDGE SIDEWALK HPC	C.Y.	14	\$ 1,000.00	\$ 14,000.00	\$ 1,100.00	\$ 15,400.00	\$ 2,142.00	\$ 29,988.00
74	CONCRETE BRIDGE PARAPET	L.F.	26	\$ 600.00	\$ 15,600.00	\$ 350.00	\$ 9,100.00	\$ 693.00	\$ 23,216.00
75	4-BAR OPEN STEEL PARAPET	L.F.	58	\$ 400.00	\$ 23,200.00	\$ 350.00	\$ 20,300.00	\$ 584.00	\$ 34,452.00
76	SPRAY APPLIED WATERPROOFING MEMBRANE	S.F.	420	\$ 12.00	\$ 5,040.00	\$ 18.00	\$ 7,560.00	\$ 30.00	\$ 12,600.00
77	BRIDGE PLAQUE	U	1	\$ 5,000.00	\$ 5,000.00	\$ 1,600.00	\$ 1,600.00	\$ 178.00	\$ 3,600.00
78	EXCAVATION, REGULATED MATERIAL	CY	320	\$ 80.00	\$ 25,600.00	\$ 35.00	\$ 11,200.00	\$ 178.00	\$ 56,960.00
79	SOIL SAMPLING AND ANALYSIS REGULATED	U	3	\$ 1,950.00	\$ 4,950.00	\$ 500.00	\$ 1,500.00	\$ 1,800.00	\$ 5,400.00

811-111-1111 Lakeside Ave. - BRK. Culvert - PC# 41 & PC# 252 - 9-11-2018 Bid Summary Page 4 of 5



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 11, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Repairs of Lakeside Ave. Bridge over Pompton Lake PC# 41 and
Rehabilitation of Lakeside Avenue Culvert
Over Acid Brook, PC #252
Borough of Pompton Lakes, Passaic County
Review of Receipt of Bids and
Award of Contract to:
Sparwick Contracting Co.**

Dear Members of the Board:

Bids for the replacement of the above referenced structure were received on September, 11, 2018. These bids were reviewed, checked, tabulated and corrected by this Office. Copy of the tabulation is attached. Following is the summary of the bids received:

<u>Name of the Bidder</u>	<u>Total Bid Price</u>	
	<u>As Submitted</u>	<u>As Corrected</u>
Sparwick Contracting Co. 10 Lawrence Street Belleville, N.J. 07109	\$965,814.00	NO CHANGE
Persistent Constr. 58 Industrial Avenue Newark, NJ 07114	\$1,048,057.00	NO CHANGE
Colonnelli Brothers, Inc. 409 South River Street Hackensack, N.J. 07601	\$1,133,765.00	NO CHANGE
Montana Constr. 80 Contant Ave Lodi, NJ 07644	\$2,641,055.00	\$2,641,091.00
Engineer's Estimate	\$1,329,609.40	

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180767

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #13 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHES OF RINGWOOD AND WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20180768						
Meeting Date		09/25/2018						
Introduced Date		09/25/2018						
Adopted Date		09/25/2018						
Agenda Item		k-26						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION FOR CHANGE ORDER #13 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ

WHEREAS a contract was awarded to Northeast Remsco Construction, Inc. for the project known as the Replacement of West Brook Road Bridge Over the Wanaque Reservoir, Structure No. 1600-491, in the Boroughs of Ringwood and Wanaque, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a decrease in the contract amount due to field changes and as-built quantities, as evidenced in attached letter from the Office of the Passaic County Engineer dated September 14, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 12, 2018 and is recommended for approval by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 13 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 14, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 13

1. DESCRIPTION AND VALUE OF CHANGE

See September 14, 2018 letter attached hereto

Delete	\$ 134,318.24
--------	---------------

REASON FOR CHANGE

See September 14, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 29,481,208.90
Previous Additions		\$ 1,365,239.40
Total		\$ 30,846,448.30
Previous Deductions		\$ 652,220.95
Net Prior to This Change		\$ 30,194,227.35
Amount of This Change	Deduct	\$ 134,318.24
Contract Amount to Date		\$ 30,059,909.11

September 25, 2018



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Replacement of West Brook Road Bridge No. 1600-491
Borough of Ringwood and Wanaque
CHANGE ORDER #13

Members of the Board:

Attached for your Approval is Change Order #13 to be issued to the Contractor, reflecting a decrease in the contract amount due to field changes and as-built quantities.

The total amount of the decrease is \$134,318.24, resulting in a new contract amount of \$30,059,909.11.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of September 12, 2018.

Therefore, my Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #13 to the Contractor, Northeast Remsco Construction, Inc. in the amount of \$134,318.24 (One Hundred Thirty Four Thousand Three Hundred Eighteen Dollars and Twenty Four Cents), which results in a decrease to the adjusted Contract amount.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jonathan Pera".

Jonathan Pera, P.E.
County Engineer

Attachment

JCP

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance


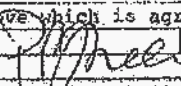
Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180768

COUNTY OF PASSAIC					
DEPARTMENT OF PUBLIC WORKS			CHANGE ORDER No. 13		
ENGINEERING DIVISION			PROJECT No.		
401 GRAND STREET					
PATERSON, NEW JERSEY 07505			DATE: 9/4/2018		
PROJECT: Replacement of West Brook Road Bridge No. 1600491					
LOCATION: Borough of Ringwood and Wanaque					
DATE OF CONTRACT: June 25, 2013					
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS					
CONTRACTOR: Northeast Remco Construction, Inc.					
It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:					
1. DESCRIPTION AND VALUE OF CHANGE					
ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
REDUCTIONS					
52	Inlet Type B	-3.00	UNIT	\$7,500.00	-\$22,500.00
53	Inlet Type Double B	-1.00	UNIT	\$15,000.00	-\$15,000.00
78	48"x72" Junction Box	-4.00	UNIT	\$5,100.00	-\$20,400.00
112	Concrete in Footings	-13.06	C.Y.	\$625.00	-\$8,162.50
113	Concrete Wingwall	-5.83	C.Y.	\$1,000.00	-\$5,630.00
114	Concrete in Abutment Wall	-8.56	C.Y.	\$2,100.00	-\$17,976.00
115	Concrete in Pier Column and Cap	-11.03	C.Y.	\$1,000.00	-\$11,030.00
8167	Credit for Rideability	-1.00	L.S.	\$33,619.74	-\$33,619.74
			LF.		\$0.00
TOTAL DEDUCTIONS					-\$134,318.24
TOTAL DEDUCTIONS					-\$134,318.24

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180768

COUNTY OF PASSAIC			
DEPARTMENT OF PUBLIC WORKS	CHANGE ORDER No. 13		
ENGINEERING DIVISION	PROJECT No.		
401 GRAND STREET			
PATERSON, NEW JERSEY 07505	DATE: 9/4/2018		
PROJECT: Replacement of West Brook Road Bridge No. 1600491			
LOCATION: Borough of Ringwood and Wanaque			
DATE OF CONTRACT: June 25, 2013			
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS			
CONTRACTOR: Northeast Remsco Construction, Inc.			
1. DESCRIPTION AND VALUE OF CHANGE (Con't.)			
DEDUCT TO THE AMOUNT OF CONTRACT.			-\$134,318.24
ORIGINAL TIME FOR COMPLETION. 980 WORKING DAYS			
ADD TO OR DEDUCT FROM ~ THE PRESENT CONTRACT TIME. NO CHANGE			
NEW DATE FOR COMPLETION IS. Calendar Days			
2. REASON FOR CHANGE			
Items # 112, 113, 114, 115 were adjusted as per as built quantities			
Item #78: The four 48"x72" were replaced with two 60"x120"			
Item # 8167 represents the penalty for deck rideability			
Items # 52 and 53: -The 2 Type B inlets and one Double B inlet at the east approach were at the East approach were not constructed and instead the two Type B inlet and one Double E inlet constructed during the stage 2 constructed were converted to Type B and Double B type inlets.			

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180768

COUNTY OF PASSAIC	
DEPARTMENT OF PUBLIC WORKS	CHANGE ORDER No. 13
ENGINEERING DIVISION	PROJECT No.
401 GRAND STREET	
PATERSON, NEW JERSEY 07505	DATE: 8/4/2018
PROJECT: Replacement of West Brook Road Bridge No. 1600491	
LOCATION: Borough of Ringwood and Wanaque	
DATE OF CONTRACT: June 25, 2013	
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS	
CONTRACTOR: Northeast Remco Construction, Inc.	
3. STATEMENT OF CONTRACT AMOUNT	
ORIGINAL CONTRACT AMOUNT.....	\$29,461,208.90
PREVIOUS ADDITIONS.....	\$1,365,239.40
TOTAL.....	\$30,846,448.30
PREVIOUS DEDUCTIONS.....	\$652,220.95
NET PRIOR TO THIS CHANGE.....	\$30,194,227.35
AMOUNT OF THIS CHANGE..... DEDUCT.....	-\$134,318.24
CONTRACT AMOUNT TO DATE.....	\$30,059,909.11
CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:	
I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.	
I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work	
CONTRACTOR <u>NORTHEAST REMCO CONSTRUCTION</u>	
SIGNATURE 	DATE <u>9/7/18</u>
You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.	
Reviewed By and Prepared By: 	Date <u>9/10/18</u>
(Resident Engineer)	
Reviewed By and Recommended for Processing By:	Date
(Project Engineer)	
Recommend for Approval By:	Date
(County Engineer)	
ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY	
SIGNATURE	DATE:
<u>Cassandra "Sand" Lazzara, Freeholder Director</u>	

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180768

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
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Anthony J. De Nova III
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Clerk Of The Board



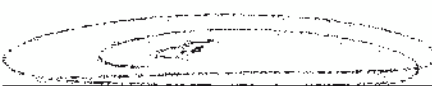
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

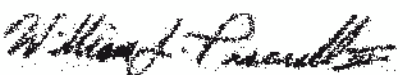
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #14 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20180769						
Meeting Date		09/25/2018						
Introduced Date		09/25/2018						
Adopted Date		09/25/2018						
Agenda Item		k-27						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION FOR CHANGE ORDER #14 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ

WHEREAS a contract was awarded to Northeast Remsco Construction, Inc. for the project known as the Replacement of West Brook Road Bridge Over the Wanaque Reservoir, Structure No. 1600-491, in the Boroughs of Ringwood and Wanaque, NJ; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to field changes and as-built quantities, as evidenced in attached letter from the Office of the Passaic County Engineer dated September 14, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 12, 2018 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 14 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 14, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 14

1. DESCRIPTION AND VALUE OF CHANGE

See September 14, 2018 letter attached hereto

Addition	\$ 100,845.88
----------	---------------

REASON FOR CHANGE

See September 14, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 29,481,208.90
Previous Additions		\$ 1,365,239.40
Total		\$ 30,846,448.30
Previous Deductions		\$ 786,539.19
Net Prior to This Change		\$ 30,059,909.11
Amount of This Change	Add	\$ 100,845.88
Contract Amount to Date		\$ 30,160,754.99

September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,845.00

APPROPRIATION: C-04-55-113-111-901

PURPOSE: Resolution for change order #14 for Northeast Remsco Construction, Inc. as it pertains to the replacement of West Brook Road Bridge over Wanaque Reservoir structure No. 1600-491



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Replacement of West Brook Road Bridge No. 1600-491
Borough of Ringwood and Wanaque
CHANGE ORDER #14

Members of the Board:

Attached for your Approval is Change Order #14 to be issued to the Contractor, reflecting an increase in the contract amount due to field changes and as-built quantities.

The total amount of the increase is \$100,845.88, resulting in a new contract amount of \$30,160,754.99.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of September 12, 2018.

Therefore, my Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #14 to the Contractor, Northeast Remsco Construction, Inc. in the amount of \$100,845.88 (One Hundred Thousand Three Eight Hundred Forty Five Dollars and Eighty Eight Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
JCP

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180769

COUNTY OF PASSAIC					
DEPARTMENT OF PUBLIC WORKS			CHANGE ORDER No. 14		
ENGINEERING DIVISION			PROJECT No.		
401 GRAND STREET					
PATERSON, NEW JERSEY 07505			DATE: 9/4/2018		
PROJECT: Replacement of West Brook Road Bridge No. 1600491					
LOCATION: Borough of Ringwood and Manaque.					
DATE OF CONTRACT: June 25, 2013					
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS					
CONTRACTOR: Northeast Remco Construction, Inc.					
It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:					
1. DESCRIPTION AND VALUE OF CHANGE					
ITEM No.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
ADDITIONS					
12	Caution Fence	80.2	L.F.	3.75	\$300.75
31	Traffic Directors, Flaggers	150.00	HRS	\$65.00	\$9,750.00
41	HMA Milling, 3" or Less	800.00	SY	\$21.00	\$18,900.00
48	15" Reinforced Concrete Pipe	1.00	L.F.	\$120.00	\$216.00
49	18" Reinforced Concrete Pipe	25.00	L.F.	\$130.00	\$3,250.00
76	16" Rigid Non-Metallic Conduit	92.00	L.F.	\$10.40	\$956.80
95	Dynamic Pile Load Test	1.00	UNIT	\$1,900.00	\$1,900.00
TOTAL ADDITIONS					\$35,273.55
SUPPLEMENTALS					
S161	Junction Box 72"x120"	2.00	UNIT	\$7,506.80	\$15,013.60
S162	Installation of Additional Anchor Channel	1.00	L.S.	\$572.84	\$572.84
S163	Additional Parapet Concrete Moc Up	1.00	L.S.	\$1,978.13	\$1,978.13
S164	Weldments	1.00	L.S.	\$21,542.96	\$21,542.96
S165	Modified Double E Inlet to Double B Inlet	1.00	UNIT	\$11,495.00	\$11,495.00
S166	Modified E Inlet to B Inlet	3.00	UNIT	\$4,990.00	\$14,970.00
TOTAL SUPPLEMENTALS					\$55,572.33

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180769

COUNTY OF PASSAIC			
DEPARTMENT OF PUBLIC WORKS	CHANGE ORDER No. 14		
ENGINEERING DIVISION	PROJECT No.		
401 GRAND STREET			
PATERSON, NEW JERSEY 07505	DATE: 9/4/2018		
PROJECT: Replacement of West Brook Road Bridge No. 1600491			
LOCATION: Borough of Ringwood and Wanagus			
DATE OF CONTRACT: June 25, 2013			
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS			
CONTRACTOR: Northeast Ramco Construction, Inc.			
TOTAL ADDITIONS			
1. DESCRIPTION AND VALUE OF CHANGE (Con't)			\$100,846.88
ADD TO THE AMOUNT OF CONTRACT			
ORIGINAL TIME FOR COMPLETION..... 980.....WORKING DAYS			
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.. NO CHANGE			
NEW DATE FOR COMPLETION IS..... Calendar Days			
2. REASON FOR CHANGE			
Pay Item No. 31 - Due to Safety concerns the amount of traffic directors had to be increased.			
Pay Item No. 41 - Due to the existing field condition, a change of plan was issued by the designer that resulted in change in final grades. This change warranted additional area of milling			
Pay Items Nos. 40, 49 and 76 were adjusted to reflect the as built quantities			
Pay Item S161: Reflects the cost for the two 72"x120" junction boxes that were constructed in lieu of four 48"x72" junction boxes			
S162: - Five additional anchor channels had to be installed that were not part of the field condition.			
S163: - At the request of the SHPO, the contractor had to prepared additional parapet test panel with a different color chip			
S164: - Due to conflict of the guide rail post with the 15" RCP pipe at the SW approach the Consultant provided a change of plan that directs installation of walchments at the area rail posts were in conflict with the RCP pipe.			
S 165 and S 166: This is the cost to convert the existing E and Double E inlets to Type B and respectively to Double E inlets.			
Pay Item No. 95 : - This quantity was erroneously deducted in the Change Order No.11			

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180769



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Replacement of West Brook Road Bridge No. 1600-491
Borough of Ringwood and Wanaque
CHANGE ORDER #14

Members of the Board:

Attached for your Approval is Change Order #14 to be issued to the Contractor, reflecting an increase in the contract amount due to field changes and as-built quantities.

The total amount of the increase is \$100,845.88, resulting in a new contract amount of \$30,160,754.99.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of September 12, 2018.

Therefore, my Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #14 to the Contractor, Northeast Remsco Construction, Inc. in the amount of \$100,845.88 (One Hundred Thousand Three Eight Hundred Forty Five Dollars and Eighty Eight Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
JCP

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180769

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO REIVAX CONTRACTING CORP. FOR THE REPLACEMENT OF WARWICK TURNPIKE BRIDGE NO. 1600-447 OVER LITTLE GREEN BROOK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180770							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

Page 28-2

RESOLUTION AUTHORIZING FINAL PAYMENT TO REIVAX CONTRACTING CORP. FOR THE REPLACEMENT OF WARWICK TURNPIKE BRIDGE NO. 1600-447 OVER LITTLE GREEN BROOK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY

WHEREAS a contract was awarded to Reivax Contracting Corp. for the Replacement of Warwick Turnpike Bridge No. 1600-447 over Little Green Brook in the Township of West Milford, New Jersey; and

WHEREAS by letter dated September 17, 2018, the Office of the Passaic County Engineer advised the County Counsel that they recommended approval of the final payment to Reivax Contracting Corp.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$55,297.18, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$49,358.11; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on September 12, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Reivax Contracting Corp. for the Replacement of Warwick Turnpike Bridge No. 1600-447 over Little Green Brook in the Township of West Milford, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180770



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 17, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Replacement of Warwick Turnpike Bridge No. 1600-447
Over Little Green Brook
Township of West Milford

**Final Acceptance, Release of Retainage and Final Payment
Reivax Contracting Corp.**

Dear Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing Acceptance, Release of Retainage, and Final Payment for the Replacement of Warwick Turnpike Bridge No. 1600-447 over Little Green Brook in the Township of West Milford. This project has been completed, and conforms to the construction plans, standard specifications, and County Engineer Standards.

Final Acceptance, Release of Retainage, and Final Payment for this project was discussed at the Public Works Committee meeting of September 12, 2018 and recommended to the Full Board.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project, release of retainage, and authorize the Director of Finance to issue the Final Payment in the amount of \$49,358.11 to Reivax Contracting Corp., subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/jcp

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

K:\Users\jonathan_p\Warwick Turnpike\BCF\Board Final Accept Letter_2018_09_14.doc

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180770

PARTIAL PAYMENT



COUNTY OF PASSAIC
 401 GRAND STREET - ROOM 439
 PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 17-03043

PAYEE Reivak Contracting Corporation

CONTRACT NO. _____

ADDRESS 356 Thomas Street

DEPARTMENT Engineering

Newark, New Jersey 07114

VENDOR # 12242

DATE		
MONTH	DAY	YR
09	12	2018

ACCOUNT NUMBER
 C-04-55-148-001-9B1
 G-01-45-701-016-903

CHECK NUMBER

--

DESCRIPTION	AMOUNT
FOR THE REPLACEMENT OF THE WARWICK TURNPIKE BRIDGE OVER LITTLE GREEN BROOK	
PAYMENT # 9	
Original Contract Amount	\$1,103,719.00
Adjusted Contract Amount	\$1,105,943.58
Contract Completed to Date	\$1,105,943.58
Less Amounts Previously Paid	(\$1,056,585.47)
Amount Due This Invoice	\$49,358.11
Balance of Contract	\$0.00
	\$49,358.11

AMOUNT OF PAYMENT IN WORD Forty Nine Thousand Three Hundred Fifty Eight Dollars and eleven cents \$ 49,358.11

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
 - 2.) Department head must approve all partial payments.
 - 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
 - 4.) After payment appears in the check register, place check number on your file copy and place in your paid file.
- Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180770

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO DENVILLE LINE PAINTING, INC. FOR 2018 PAVEMENT MARKING PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180771							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AWARDING CONTRACT TO DENVILLE LINE PAINTING, INC. FOR 2018 PAVEMENT MARKING PROGRAM

WHEREAS the County of Passaic is a member of the Morris County Cooperative Pricing Council (MCCPC) who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS Denville Line Painting, Inc. recently submitted bids for pavement marking programs for its members to the MCCPC and the County Traffic Engineer has recommended an award in the sum of \$128,785.00 for the striping of County roads in 2018, as per the terms of the attached letter dated September 13, 2018 and the attached cost estimate; and

WHEREAS this matter was discussed at the September 12, 2018 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to Denville Line Painting, Inc. for the 2018 Pavement Marking Program in the amount of \$128,785.00 for striping of County roads in 2018.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

September 25, 2018

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180771

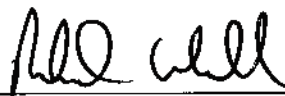
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$128,785.00

APPROPRIATION: 8-01-26-151-001-213

PURPOSE: Resolution awarding contract to Denville Line
Painting, Inc. for 2018 pavement marking program.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.

County Engineer

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

September 13, 2018

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Re: **2018 Pavement Marking Program - Contract Award**

Dear Members of the Board:

Passaic County is a member of the Morris County Cooperative Pricing Council (MCCPC). Denville Line Painting, Inc. was awarded MCCPC contract number 36 for various pavement marking items for 2018. Our office has reviewed the unit prices for the various items, and found them to be competitive with those paid in previous Passaic County pavement marking projects which were publicly bid. Therefore, we wish to award the 2018 Passaic County pavement marking program to Denville Line Painting, Inc., under MCCPC Contract number 36 for the striping of County roads in 2018.

The awarded unit prices are enclosed. *The total estimated cost of the project is \$128,785 (cost estimate enclosed).*

This project has been reviewed and recommended for approval at the Public Works Committee meeting of September 12, 2018.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the 2018 Pavement Marking Program to Denville Line Painting, Inc., and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl

cc: PWC Chair
County Administrator
County Counsel
Director of Finance
Director of Purchasing
Elaine Crusco, Operations

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180771



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.

County Engineer

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

September 13, 2018

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Re: **2018 Pavement Marking Program - Contract Award**

Dear Members of the Board:

Passaic County is a member of the Morris County Cooperative Pricing Council (MCCPC). Denville Line Painting, Inc. was awarded MCCPC contract number 36 for various pavement marking items for 2018. Our office has reviewed the unit prices for the various items, and found them to be competitive with those paid in previous Passaic County pavement marking projects which were publicly bid. Therefore, we wish to award the 2018 Passaic County pavement marking program to Denville Line Painting, Inc., under MCCPC Contract number 36 for the striping of County roads in 2018.

The awarded unit prices are enclosed. *The total estimated cost of the project is \$128,785 (cost estimate enclosed).*

This project has been reviewed and recommended for approval at the Public Works Committee meeting of September 12, 2018.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the 2018 Pavement Marking Program to Denville Line Painting, Inc., and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl

cc: PWC Chair
County Administrator
County Counsel
Director of Finance
Director of Purchasing
Elaine Crusco, Operations

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180771

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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401 Grand Street
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NV5 OF PARSIPPANY, NJ FOR ON-CALL CONSTRUCTION & GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-367 RATZER ROAD OVER TRIBUTARY TO POMPTON RIVER IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180772							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NV5 OF PARSIPPANY, NJ FOR ON-CALL CONSTRUCTION & GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-367 RATZER ROAD OVER TRIBUTARY TO POMPTON RIVER IN THE TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS bids were received by the County of Passaic on February 15, 2017 for construction and geotechnical on-call testing services; and

WHEREAS Passaic County passed Resolution R-2017-174 on March 16, 2017 awarding a contract to NV5 of Parsippany, New Jersey on an as-needed basis over a two-year period between March 1, 2017 and February 28, 2019; and

WHEREAS the Passaic County Engineering Department by letter dated September 14, 2018 is recommending that said NV5 be authorized to be paid an allowance for providing professional testing services in the amount of \$13,215.00 for the project known as the Replacement of Structure No. 1600-367 Ratzer Road over Tributary to Pompton River in the Township of Wayne, NJ in conformity with their February 15, 2017 bid (copy of letter attached hereto and made a part hereof); and

WHEREAS the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on September 12, 2018 and recommend that it be approved by the entire Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of NV5 of Parsippany, NJ to conduct the needed professional construction and geotechnical testing services for the Replacement of Structure No. 1600-367 Ratzler Road over Tributary to Pompton River in Wayne Township, NJ for the sum of \$13,215.00 in conformity with Board Resolution R-2017-174 dated March 16, 2017 award of bid to them.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

September 25, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,215.00

APPROPRIATION: C-04-55-116-001-920

PURPOSE: Resolution authorizing an award of contract to NV5 of Parsippany, NJ for on-call construction & Geotechnical testing and laboratory services for replacement of structure no. 1600-367 Ratzer Road.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing and Laboratory Services for
Replacement of Structure No. 1600-367
Ratzer Road over Tributary to Pompton River
Wayne Township
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2017-174, dated March 16, 2017, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2017 and February 28, 2019. The bids from the various consultants were received on February 15, 2017 for the On-Call Testing Services.

The Replacement of the Ratzer Road Bridge No. 1600-367 over Tributary to Pompton River project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, NV5 was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$13,215.00. These costs were based upon the rates submitted by NV5 for Resolution R2017-0174 mentioned above.

This matter was discussed during the Public Works Committee meeting on September 12, 2018, and an initial allowance of \$13,215.00 for NV5 of Parsippany, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to NV5 in the amount of \$13,215.00 for anticipated geotechnical testing and laboratory services for the Replacement of the Ratzer Road Bridge No. 1600-367 subject to the availability of funds.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180772



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing and Laboratory Services for
Replacement of Structure No. 1600-367
Ratzer Road over Tributary to Pompton River
Wayne Township
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2017-174, dated March 16, 2017, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2017 and February 28, 2019. The bids from the various consultants were received on February 15, 2017 for the On-Call Testing Services.

The Replacement of the Ratzer Road Bridge No. 1600-367 over Tributary to Pompton River project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, NV5 was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$13,215.00. These costs were based upon the rates submitted by NV5 for Resolution R2017-0174 mentioned above.

This matter was discussed during the Public Works Committee meeting on September 12, 2018, and an initial allowance of \$13,215.00 for NV5 of Parsippany, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to NV5 in the amount of \$13,215.00 for anticipated geotechnical testing and laboratory services for the Replacement of the Ratzer Road Bridge No. 1600-367 subject to the availability of funds.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180772

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR 2ND AMENDMENT TO CONTRACT FOR WSP USA, INC. (FORMERLY PARSONS BRINCKERHOFF) AS IT CONCERNS SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER PASSAIC RIVER IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180773							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION FOR 2ND AMENDMENT TO CONTRACT FOR WSP USA, INC. (FORMERLY PARSONS BRINCKERHOFF) AS IT CONCERNS SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER PASSAIC RIVER IN THE CITY OF PATERSON, NEW JERSEY

WHEREAS a professional engineering consultant services contract was awarded to Parsons Brinckerhoff, now known as WSP USA, INC., by Resolution R-2013-398 dated June 7, 2013 as it concerns the Superstructure Reconstruction of Structure No. 1600-018 Spruce Street Bridge over Passaic River in the City of Paterson, New Jersey; and

WHEREAS by Resolution R-2015-0300 dated April 28, 2015 this contract was amended; and

WHEREAS WSP USA, INC. has submitted a request for additional work needed, which includes performing additional survey, utility coordination, electrical, construction documents, and public information documents, and is outlined in their proposal and attachments dated September 18, 2018 (attached hereto and made part hereof) in the amount of \$84,505.00; and

WHEREAS the Passaic County Engineer by letter dated September 19, 2018 is recommending that said WSP USA, INC. be awarded a contract modification to perform these additional engineering services for an amount of \$84,505.00 pursuant to its proposal dated September 19, 2018 (copy of letter and proposal attached hereto and made a part hereof);

WHEREAS the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on September 12, 2018 and follow-up e-mail discussion on September 19, 2018 and is recommended for

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional engineering consulting services contract for WSP USA, INC. for providing engineering services for the Superstructure Reconstruction of Structure No. 1600-018 Spruce Street Bridge over Passaic River in the City of Paterson, NJ for additional work outside the original scope of the project as set forth above and in its additional contract modification request attached hereto.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

September 25, 2018

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180773

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$84,505.00

APPROPRIATION: C-04-55-116-001-920

PURPOSE: Resolution for 2nd amendment to contract for WSP USA, Inc. (formerly Parsons Brinckerhoff) as it concerns superstructure reconstruction of structure no 1600-018.


Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180773



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 19, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Superstructure Reconstruction of Structure No. 1600-018
Spruce Street Bridge over Passaic River
City of Paterson, Passaic County
Contract Modification #2 – WSP (formerly Parsons Brinckerhoff)

Members of the Board:

WSP (formerly Parsons Brinckerhoff) has submitted a request for additional work needed for the Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River in the City of Paterson in the amount of \$84,505.00. This work includes performing additional survey, utility coordination, electrical, construction documents, and public information documents, as outlined in their letter, dated September 18, 2018.

The above-mentioned matter was discussed at the Public Works Committee meeting of September 12, 2018, follow up email discussion on September 19, 2018 and a contract modification to WSP is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to WSP in the amount of \$84,505.00 for additional work for the Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River in the City of Paterson and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment

/jcp

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

K:\Users\jonathan_p\Spruce Street\WSP_Contract Mod2_BCF_2018_09_19.doc

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180773

WSP

September 18, 2018

Mr. Jonathan Pera
County Engineer
County of Passaic
401 Grand Street, Room 524
Paterson, NJ 07505

**Re: Spruce Street Bridge
Superstructure Reconstruction
Contract Modification #2 – Totowa Ave and Wayne Ave Intersection**

Dear Mr. Pera:

We are pleased to submit the enclosed scope of work proposal for the Totowa Avenue and Wayne Avenue intersection improvements. This scope of work is for a Contract Modification to the original agreement for the Spruce Street Bridge Project, and is based on our understanding of the County's preferred improvements. The scope and cost has been revised to reflect the County's comments received by phone on September 7th and on September 18th. Two copies of the Scope of Work will be provided upon your approval. Please call if you have any questions.

Very truly yours,

WSP USA, INC.



Steve Esposito, P.E.
Project Manager

Enclosures

cc: Str File 19558, Central File, A. Paluri, E. Perez

Spruce Street Bridge Additional Engineering Services**Contract Modification #2****September 7, 2018****Revised on September 11, 2018****Revision 2 on September 18, 2018**

WSP USA Inc. (WSP) is pleased to submit this proposal for additional Engineering Services for the Spruce Street Bridge Superstructure Reconstruction Project. This proposal has been prepared in accordance with the decisions and discussions during the meeting between Passaic County (Steven Edmund (retired), Jonathan Pera, and Chuck Silverstein) and WSP (Steve Esposito and Edgardo Perez) held on February 15, 2018 and discussions held thereafter.

WSP's original scope of work and costs are outlined in our May 1, 2013 proposal and additional services approved as part of Contract Modification #1 (dated April 7, 2015) to make profile improvements and other design accommodations. Through our discussions and communications with the County, we understand that the improvement work desired for this project has been modified and now consists of the following additional work items:

- The project limits will be expanded to include work at the intersection of Totowa Avenue and Wayne Avenue (T/W intersection).
- Plan development for traffic signal equipment, including LED signals, new signal poles and signals, conduit, wiring, controller cabinet, vehicle detection cameras, push buttons.
- ADAAG upgrades including construction or reconstruction of new pedestrian curb ramps, detectable warning surface, replacement of curb and sidewalk disturbed, and driveway apron for the gas station.
- Stormwater Management upgrades in compliance with NJDEP regulations regarding inlet curb pieces.
- Milling and resurfacing of the T/W intersection.
- Signing and striping within the limits of the T/W intersection approaches (approximately 100 feet from center of intersection in each of approach). Includes removal and replacement of existing roadway signs, where required.
- It is assumed that no additional traffic counts will be performed. Traffic count data from the Great Falls Circulation Study, prepared for NJTPA and Passaic County, will be utilized.
- Traffic analyses prepared for the Great Falls Circulation study will be utilized for the proposed traffic operating conditions.
- Coordination with PSE&G to obtain Electrical Service Request (ESR) for proposed electrical service point for traffic signal controller.
- We assume no lighting design is proposed at this T/W intersection.



SCOPE OF WORK

A. Site Visit

WSP will perform a site visit to obtain pertinent traffic signal information at the TW intersection to support the design needs for this work.

Additional Engineering Cost for Task A = \$550

B. Field Survey

Survey mapping limits for this task will extend as follows: Wayne Avenue a distance of 85 feet southeasterly and 85 feet northwesterly from the centerline of Totowa Avenue for a total distance 170 feet. Totowa Avenue survey mapping limits shall begin at a point 60 feet southwest along Totowa from its intersection with Wayne Avenue and extend in a northeasterly direction for a total distance of 175 feet. Mapping limits shall be obtained up to the right of way of both roads. The image below identifies the mapping limits within the red shape.



WSP will establish two Survey control points at the TW intersection. The datum of the project will be the latest adjustment of the North American Datum of 1983 (NAD83) and the North American Vertical Datum 1988 (NAVD88). WSP will set two (2) control points to develop base mapping for the project. WSP will obtain coordinate values (in the datum's as stated) on these points to provide horizontal and vertical control for topographic mapping. Coordinate values will be obtained using a Leica RX1250 GPS (Survey Grade) receiver in combination with Mid Atlantic North Region Smartnet RTN Network continually operating reference stations. Control and Mapping will not be connected with any previous work established for the Spruce Ave bridge project.

WSP will develop 3D mapping from field surveyed locations utilizing our survey total station to obtain locations for all man-made features. WSP will measure overhead utility wire heights at the intersections. The locations of sub surface utilities including storm and sanitary sewer lines are not included as part of this task. The purpose of this task will be to develop mapping suitable for our engineering staff to design ADA compliant ramp crossings.



Additional Engineering Cost for Task B = \$9,855**C. Utility Engineering**

The proposed improvements will likely impact utilities and warrant relocations based on the installation of new signal poles at Totowa Ave and Wayne Ave.

We will determine the location (horizontal and vertical) for utility facility conflicts within the project limits. Utility mark-outs will be made through coordination with the individual utility companies/one-calls. WSP will field verify utilities from the as-built information received from utility owners. The County prefers to pursue test pits during construction. This could increase the potential for design changes during construction, however, this is considered to be an acceptable level of risk for the County. Additional traffic signal and electrical quantities (e.g. conduit) will be provided in the Contract Documents to allow for some field adjustments.

A utility relocation plan will be prepared showing the locations of existing (estimated based on as-builts and utility mark-outs) and proposed relocations along with critical notes and restrictions. If possible, relocations will be avoided. We will coordinate with each affected utility company regarding final relocations, timing restrictions, and notifications. Utility relocation plans will be forwarded to the Owners of the impacted facilities for their concurrence. The utility relocation will be included in the Contract Plans and relevant sections of the technical specifications. We do not anticipate any utility conflicts with overhead utilities.

It is anticipated that there will be no impacts to the electrical box and drainage inlet at the corner of the T/W intersection near the gas station. The design will meet the design standards to the extent feasible to accommodate this existing elements.

Additional Engineering Cost for Task C = \$3,500**D. Geotechnical Engineering**

No additional work considered for this task.

E. Right of Way

Existing right of way will be established via tax maps and parcel mapping provided by the County as impacts in the expanded project limit areas as proposed will generally be performed within the footprint of the existing T/W intersection. Alignment Maps and General Property Parcel Maps are not anticipated nor proposed for this project. The County will provide WSP with As-built drawings for the expanded project limits. The scope of right of way work included in this Contract Modification is limited to displaying existing information obtained by the County on the Contract Documents.

Additional Engineering Cost for Task E = \$2,950**F. Permits****Environmental Field Investigation**

The in-kind replacements planned for the additional scope of work items included in this Contract Modification will not generate any permit or stormwater/hydraulic requirements. There is currently no intention to modify the geometry, elevations, or existing features other than the traffic signal.

Should environmental constraints be discovered or the scope evolve so that there are impacts, environmental efforts can be pursued as extra work.

No additional work considered for this task.

G. Cost Estimate

Quantities and costs will be developed for the roadway and traffic control items of work identified in this Contract Modification. Two (2) sets of the calculations used to derive the Estimate of Quantities will be submitted to the County with the final plans.

Additional Engineering Cost for Task G = \$2,800

H. Construction Contract Documents

Based on the proposed improvements identified by the County, additional engineering design efforts and contract documents beyond what was originally proposed will be required as summarized below:

- It is our understanding that the County of Passaic does not operate or maintain the traffic signal and therefore coordination with the City of Paterson will be required. We anticipate one (1) additional progress meeting with County and the City will be required for the additional work.
- WSP will review the Synchro traffic analyses previously prepared for the signal timings and phasing at the intersection. WSP will coordinate with the County and City of Paterson to obtain approval on the traffic analysis prior to commencing the traffic signal design work.
- WSP will submit a preliminary traffic signal plan showing the proposed layout of the traffic signal poles and ADA curb ramps for review and approval from the City and County. Upon approval of the preliminary plan, WSP will complete the remaining traffic signal design, including electrical plan, timings, conduit fill calculations, ADA ramp design and details.
- If the existing traffic signal cannot be maintained during construction, a temporary traffic signal may be required. WSP will evaluate the temporary traffic signal control and provide recommendations to the County. Our proposal includes additional traffic control plan drawings for this need. A portable temporary traffic signal is considered for this need, it is assumed that temporary foundations and special design of poles/foundations are not required.
- Design and layout of ADA ramps and details at the six (6) intersection corners.
- There will be a need for additional signing and striping, including regulatory and mast arm street name signs.
- Our proposal includes efforts associated with the preparation of more specifications required for the expansion of the Contract and its new scope items.

The following additional plan sheets are anticipated for this project:

Civil/Traffic Plans

- One (1) Construction Plan (1" = 20')
- Two (2) Grading Details (ADA Ramps) (1" = 5')
- One (1) Tie Sheet (1" = 50')
- One (1) Traffic Signal Plan (1" = 20')



- One (1) Traffic Signal Electrical Plan (1" = 20')
- One (1) Traffic Signal Timing Plan
- One (1) Intersection Signing and Striping Plan (1" = 20')
- Three (3) Traffic Control Plan/Temporary Traffic Signal
- Twelve (12) Standard Roadway and Electrical Details

23 sheets in total (11 Project Specific Sheets, 12 Standard Drawings).

Additional Engineering Cost for Task H = \$34,250

I. Bidding Process and Award

Additional questions are anticipated from bidders regarding these new scope items. However, additional efforts are not included for this item.

No additional costs included for this task.

J. Construction Consultation and Inspection Services

Additional shop drawings will be required for the items listed below. Effort for WSP's review of these submittals for general conformance with the Contract Plans and Specifications is included as part of this Contract Modification.

- All sign materials used for fabrication of all signs under this contract (i.e. reflective sheeting).
- Junction Boxes
- Detectable Warning Surface (DWS)
- Overhead Street Name Sign Brackets
- Ground Wire
- Service Wire
- Traffic Signal Cable
- Conduit - all types used on the project
- Video Image Detector Assembly Components
- Thermoplastic Pavement Marking and Striping Materials
- All traffic signal hardware including poles, arms, traffic signal heads.
- Controller Assembly
- Controller Cabinet
- Push Button Assemblies, Type APS
- APS Traffic Control
- Traffic Signal Backplates

In addition, WSP has included 20 man-hours of effort for field consultation/support services to assist the County's Resident Engineer for these new scope items.

Additional Engineering Cost for Task J = \$7,000

K. Additional Unanticipated Efforts

Leading up to the preliminary design submission on November 23, 2016, several unanticipated design tasks were performed at the County's request. Most of the



unanticipated tasks performed were the result of the change to the originally planned lane configuration for the project. As a result of an independent study through the corridor, the four-lane configuration initially set for this project was revised to be three lanes along Wayne Avenue. This impacted several design elements/tasks as listed below. Costs are included in this Contract Modification for these tasks accordingly.

- Alternatives analysis and coordination with the County was performed to arrive at the most desirable revised, three-lane configuration for the project.
- Alternatives analysis and coordination with the County was performed to develop a revised sidewalk layout to accommodate the heavy pedestrian activity anticipated and to meet the staging needs for the project.
- Revisions to structural detailing and design for the bridge deck and overhangs was required based on the new layout.
- A shift to the project's baseline and profile adjustments were required to account for the new lane configuration.
- An additional stage of construction is required based on the revised lane/sidewalk geometry. One additional traffic control and staging drawing and one additional staging drawing for the bridge details are required. Note that the traffic control sheet was included in the Preliminary Design Submission, while the structural sheet was not previously prepared, but was considered necessary based on comments received on the Preliminary Design Submission.

Additional Engineering Cost for Task K = \$16,800

L. 3-D Photo Simulation for Public Information Meeting Graphics

Our original proposal included preparing support documents and attending one (1) public meeting for the project. The County has now expressed an interest in developing a photo-realistic graphic to illustrate the improvements planned for the bridge work. WSP will use photo simulation to develop a 3-D image(s) of the project space. This task does not include the generation of a full 3-D CADD model/map of the project area, instead photographs will be used to create the portions of the project area that are costly to model and scale accurately.

Photos for this need will be taken as part of the site visit included under Task A above. The proposed improvements will be modeled and overlaid on top of the photo map that is developed. The photo simulation will be developed to provide one (1) graphic/print which will include key features of the bridge from a viewpoint near the intersection between McBride and Wayne Avenues. The graphic will not be generated to a level of detail to encourage any scaling by those reviewing the output/prints, it will provide a general illustration of the planned improvements. The photo simulation will be limited to the bridge and its surrounding area, there will not be graphics provided for the T/W intersection. The following key elements will be displayed in these graphics.

- The revised three lane configuration.
- The wide downstream sidewalk with pedestrians congregating/traveling on the bridge. The downstream sidewalk will be the focus for pedestrians in the graphics, but pedestrians will be shown on both sides of the bridge.



- The new balustrade/parapet with open 'windows'. The balustrade will feature a weathered/exposed aggregate finish in the graphics to represent the design intent.
- Aesthetic light poles on the balustrade.
- Banner poles on the balustrade and a banner in-service on the bridge will be included in the graphics. The text to display on the banner is to be determined by the County.

To meet the County's budget constraints for this effort, there will not be an opportunity to make significant changes to the initial draft submitted. Comments received by the County will be addressed to the extent possible to meet the desired budget. Early reviews of the image will be requested so that if there are changes requested they can be addressed efficiently.

Additional Engineering Cost for Task L = \$6,000

SCHEDULE

To be determined. WSP would like to expedite work on this project. The County has indicated that they would like to have the project's Contract Documents completed for the County's review by the end of 2018, and the Construction Contract out to bid in the first quarter of 2019.





County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 19, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Superstructure Reconstruction of Structure No. 1600-018
Spruce Street Bridge over Passaic River
City of Paterson, Passaic County
Contract Modification #2 – WSP (formerly Parsons Brinckerhoff)

Members of the Board:

WSP (formerly Parsons Brinckerhoff) has submitted a request for additional work needed for the Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River in the City of Paterson in the amount of \$84,505.00. This work includes performing additional survey, utility coordination, electrical, construction documents, and public information documents, as outlined in their letter, dated September 18, 2018.

The above-mentioned matter was discussed at the Public Works Committee meeting of September 12, 2018, follow up email discussion on September 19, 2018 and a contract modification to WSP is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to WSP in the amount of \$84,505.00 for additional work for the Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River in the City of Paterson and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment

/jcp

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

K:\Users\jonathan_p\Spruce Street\WSP_Contract Mod2_BCF_2018_09_19.doc

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180773

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

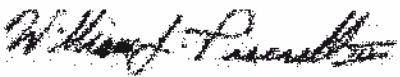
Agenda: RESOLUTION AMENDING RESOLUTION R2018 0389 TO AUTHORIZE AND ACCEPT A GRANT EXTENSION BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR A PROJECT ENTITLED COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE-EXTENSION FOR THE PERIOD OCTOBER 30, 2017 THROUGH JUNE 30, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20180774							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AMENDING RESOLUTION R2018 0389 TO AUTHORIZE AND ACCEPT A GRANT EXTENSION BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR A PROJECT ENTITLED COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE-EXTENSION FOR THE PERIOD OCTOBER 30, 2017 THROUGH JUNE 30, 2019

WHEREAS the Board of Chosen Freeholders of Passaic County adopted Resolution R2018 0389 on May 8, 2018 authorizing the Passaic County Prosecutor's Office to apply for funding for a project entitled County Office of Victim Witness Advocacy-DV Advocate for the period October 30, 2017 through June 30, 2019; and

WHEREAS the Passaic County Prosecutor's Office is in receipt of a subaward grant extension notification from the New Jersey Department of Law and Public Safety Office of the Attorney General, a copy of which is attached hereto and made a part hereof, concerning the previously identified program for a period of October 30, 2017 through June 30, 2019; and

WHEREAS the aforesaid grant extension provided additional grant funds of \$23,591.00, with the requirement that the County identify and certify that the sum of \$7,864.00 is available as an in-kind salary/fringe match for those employees providing services in connection with this grant program; and

WHEREAS this matter was reviewed by the members of the Freeholder Law and Public Safety Committee and recommended to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby amends Resolution R2018 0389, dated May 8, 2018 to accept additional grant funds of \$23,591.00,

and to certify that the sum of \$37,230.00 is available as an in kind match to cover the fringe benefits costs for employees providing services in connection with the grant for the extension period mentioned herein; revised grant award for the period of 10/30/17-6/30/19 is \$ 58,881.00 in federal subaward funds to be matched with \$37,230.00 in cash or in-kind services for a total of \$96,111.00; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board and all other required County officers and employees be authorized to execute all documents necessary to effectuate the terms of this Grant Program.

Dated: September 25, 2018



State of New Jersey
 OFFICE OF THE ATTORNEY GENERAL
 DEPARTMENT OF LAW AND PUBLIC SAFETY
 PO BOX 080
 TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

GURBIR S. GREWAL
Attorney General

JENNIFER E. FRADEL
Administrator

August 3, 2018

Joan Nixon, Victim Witness Coordinator
 Passaic County Prosecutor's Office
 401 Grand Street - 7th Floor
 Paterson, NJ 07505

Re: STOP Violence Against Women Act (VAWA) Grant Program
Project Title: County Office of Victim Witness Advocacy - DV Advocate
Subgrant Number: VAWA-57-16

Dear Ms. Nixon:

We are pleased to advise you that your agency will receive a grant in the amount of \$58,881 through the STOP Violence Against Women Act (VAWA) Grant Program. As a condition of the grant, your agency agrees to provide \$37,230 as match, bringing the total project amount to \$96,111.

Enclosed for your grant file are copies of your budget detail form and budget narrative which have been conditionally approved. Please note your budget and budget narrative are subject to additional review and final approval from the Office of the Attorney General.

The enclosed Sub-award (contract), General and Special Conditions and any accompanying documents must be signed by the authorized signatory and originals returned by mail to our office by September 4, 2018. The signed documents will be sent along with the Sub-award Contract to the Office of the Attorney General for signature. If you have any questions or need further assistance, your program Analyst, Jessica Guglich may be contacted at 609-376-2434.

Sincerely,

Kerry Pirmentel, Chief
 Grants Development Section
 Office of the Attorney General

Enclosures

c: Todd Stanley, Fiscal Contact Person
 Jessica Guglich, Program Analyst
 Mariiyn Easley, Grants Development Section



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

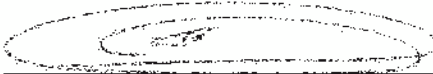
Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

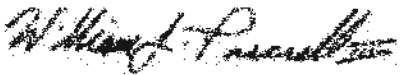
Agenda: RESOLUTION AUTHORIZING THE SUM OF \$20,000.00 TO BE SET ASIDE FOR PAYMENT OF AUTO BODY REPAIR BILLS FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT VEHICLES THAT ARE NOT ACCIDENT RELATED, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20180775							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-33							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING THE SUM OF \$20,000.00 TO BE SET ASIDE FOR PAYMENT OF AUTO BODY REPAIR BILLS FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT VEHICLES THAT ARE NOT ACCIDENT RELATED

WHEREAS by Resolution R2018-0611 dated July 17, 2018 the said Board of Chosen Freeholders of Passaic County set aside the sum of Fifty Thousand Dollars (\$50,000.00) for each of the five (5) body shops to do necessary repairs on Count owned vehicles involved in accidents through the end of calendar year 2018 for a total of Two Hundred Fifty Thousand Dollars (\$250,000.00); and

WHEREAS the Passaic County Sheriff's Department has requested that an additional sum of Ten Thousand Dollars (\$10,000.00) each be set aside for Tony's Auto Body II, Inc. of Totowa, NJ and Arrow Auto Body, LLC of Paterson, NJ for necessary repairs to its County vehicles for non-accident repairs and necessary painting for a total of Twenty Thousand Dollars (\$20,000.00); and

WHEREAS the Freeholder members of the Law & Public Safety Committee have reviewed this request and are recommending it to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that, pursuant to the terms set forth above, it hereby authorizes that the sum of \$20,000.00 be set aside, \$10,000.00 each, for the payment of auto body repair bills for the Passaic County Sheriff's Department vehicles that are not accident related to Tony's Auto Body, II, Inc. of Totowa, NJ and Arrow Auto Body, LLC of Paterson, NJ both of which were qualified through a

fair and open process by the Board by Resolution R2018-0025 dated January 23, 2018; and

BE IT FURTHER RESOLVED that these bills shall be separate and apart from payment for collision and comprehensive coverage under the County of Passaic self-funded Insurance Program.

Dated: September 25, 2018

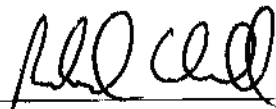
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: 8-01-25-157-001-249

PURPOSE: Resolution authorizing the sum of \$20,000.00 to be set aside for payment of auto body repair bills for the Passaic County Sheriff's Department.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20180776							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-34							
CAF #	G-01-41-838-018-000							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2018

WHEREAS, the US Department of Housing and Urban Development awarded the County of Passaic a Community Development Block Grant (CDBG) in the amount of \$849,041 for FY 2018 and the grant award was accepted by the County of Passaic on September 11, 2018 via resolution R-2018-740; and

WHEREAS, the County is cognizant of the conditions imposed by the US Department of Housing and Urban Development and has made the following grant allocations, consistent with the approved One Year Action Plan for FY 2018 adopted by the Passaic County Board of Chosen Freeholders resolution R-2018-536 on June 26, 2018:

Grantee	Project	Dollar Amount
Borough of Bloomingdale	Water Line Connection at First and Second Streets	\$ 61,000
Borough of Haledon	Improvements to John Ryle Avenue	\$ 85,000
Borough of Hawthorne	Repaving/Reconstruction of North 10 Street: Irvington Avenue	\$ 80,000
Township of Little Falls	Little Falls Community Civic Center ADA Accessibility Upgrades	\$ 85,000
Borough of Pompton Lakes	ADA Compliant Curb Ramp Project	\$ 80,000
Borough of Totowa	Sanitary Sewer Lining Project Phase VIII: Williams Place between Jefferson Place and Totowa Road	\$ 85,233

Grantee	Project	Dollar Amount
Borough of West Milford	Recreation Center (66 Cahill Cross Road, West Milford) Elevator Overhaul	\$ 65,000
Borough of Woodland Park	Woodland Park Library ADA Compliant Doors	\$ 75,000
Catholic Family and Community Services	Project LINC	\$ 30,000
Home Care Options	Senior Citizen Assistance: Shopper Plus Program	\$ 15,000
CASA	Court Appointed Advocacy for Child Abuse Victims	\$ 18,000
Administration		\$169,808
Total		\$849,041

; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee on September 18, 2018 and recommended for approval by the whole Board; and

WHEREAS, a certification is attached hereto to reflect the availability of funds;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of Passaic County that the above allocations are hereby authorized and approved for CDBG FY 2018; and

BE IT FURTHER RESOLVED, that the Passaic County Freeholder Director and Clerk to the Board are hereby authorized to execute all documents and certifications on behalf of the County of Passaic.

JRS/mcg

Dated: September 25, 2018

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180776

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$849,041.00

APPROPRIATION: G-01-41-838-018-PE1
*Contingent upon availability of funds in 2018
Amended budget.

PURPOSE: Resolution authorizing the allocation of funds to the
municipalities listed on the attached resolution.



Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180776



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2018

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 849,041
 REQUISITION # _____
 ACCOUNT # G-01-41-838-018-000

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: US HUD Urban County Entitlement grant

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development 9/18/2018

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: September 25, 2018
 Adopted on: September 25, 2018
 Official Resolution#: R20180776

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION IN SUPPORT OF THE APPLICATION OF THE BOROUGH OF HAWTHORNE TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR A HAZARDOUS DISCHARGE SITE REMEDIATION GRANT FOR 55 SCHOON AVENUE, HAWTHORNE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20180777							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION IN SUPPORT OF THE APPLICATION OF THE BOROUGH OF HAWTHORNE TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR A HAZARDOUS DISCHARGE SITE REMEDIATION GRANT FOR 55 SCHOON AVENUE, HAWTHORNE, NJ

WHEREAS, The County of Passaic secured a grant from the US Environmental Protection Agency (USEPA) to perform Preliminary Assessments and Site Investigations on numerous sites throughout the County; and

WHEREAS, the County utilized a portion of USEPA grant funds to perform a Preliminary Assessment and Site Investigation on the “Pyrolac Corporation” site located at 55 Schoon Avenue, Hawthorne, NJ in an effort to promote redevelopment of the site; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) and the New Jersey Economic Development Authority (NJEDA) have grant funds available for municipalities through the Hazardous Discharge Site Remediation Fund (HDSRF) Program for the purpose of funding Preliminary Assessments (PA), Site Investigations (SI), Remedial Investigations (RI), and/or Remedial Action Work Plans (RAWP) to evaluate the environmental status of sites; and

WHEREAS, the Borough of Hawthorne is a municipality qualified to apply for funding from the HDSRF to perform additional environmental studies on the “Pyrolac Corporation” site located at 55 Schoon Avenue (Block 17, Lot 11); and

WHEREAS, The County of Passaic is committed to the redevelopment of the Pyrolac Corporation property for the purposes of industrial development and a realistic opportunity exists for the redevelopment of the property within a three (3) year period upon the completion of the remediation of the site; and

WHEREAS, the County of Passaic strongly supports the performance of additional environmental studies on the site in order to promote redevelopment of the site and unequivocally

supports the Borough of Hawthorne application to the NJEDA/NJDEP to secure HDSRF funding for this purpose;

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Freeholder Director and Clerk to the Board are hereby authorized to transmit a copy of this resolution to all appropriate parties to demonstrate support for the Borough of Hawthorne HDSRF application for the Pyrolac Corporation site on behalf of the County of Passaic.

JRS/meg

Dated: September 25, 2018



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman

Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION IN SUPPORT OF THE APPLICATION OF THE BOROUGH OF HAWTHORNE TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR A HAZARDOUS DISCHARGE SITE REMEDIATION GRANT FOR 55 SCHOON AVENUE, HAWTHORNE, NJ

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ N/A

REQUISITION # _____

ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development 9/18/2018

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: September 25, 2018

Adopted on: September 25, 2018

Official Resolution#: R20180777

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda:

AMENDED

RESOLUTION 2018-0778 TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S SAFE STREETS TO TRANSIT (SSTT) GRANT PROGRAM, FOR WEST MILFORD LINKING TRANSIT ACCESS AND RETAIL COMMERCIAL AREAS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20180778							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

AMENDED
**RESOLUTION 2018-0778 TO AUTHORIZE SUBMISSION OF A
 GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF
 TRANSPORTATION'S SAFE STREETS TO TRANSIT (SSTT)
 GRANT PROGRAM, FOR WEST MILFORD LINKING TRANSIT
 ACCESS AND RETAIL COMMERCIAL AREAS**

WHEREAS, The New Jersey Department of Transportation's Safe Streets to Transit (SSTT) Grant Program provides funds to counties and municipalities to improve the overall safety and accessibility for mass transit riders walking to transit facilities, encourage mass transit users to walk to transit station, and facilitate the implementation of projects and activities that will improve safety in the vicinity of transit facilities; and

WHEREAS, this program is available to every municipality and county throughout New Jersey; and

WHEREAS, the County met with West Milford Township officials to discuss the possibility of assisting the Township in building a sidewalk from the Bearfort Village Shopping Center, along Union Valley Road to the downtown commercial area, near the intersection of Union Valley Road and Marshall Hill Road; and

WHEREAS, the County of Passaic wishes to submit a grant application to the New Jersey Department of Transportation's Safe Streets to Transit (SST) Grant Program, for West Milford Township;

WHEREAS, in order to submit the grant application for said project, it is required a Sage number to be identified, such would found in the SAGE System as SST-2019-West Milford Transit Improvement 00024; and

WHEREAS, the grant application proposes to make improvements that would take place from the Bearfort Village

commercial area, near the intersection of Union Valley Road and Marshall Hill Road; and

WHEREAS, the grant application is the result of a collaborative effort between the County of Passaic and West Milford Township; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on September 18, 2018 and was recommended to the whole Board for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby amends Resolution R2018-0778, dated September 25, 2018; and

BE IT FURTHER RESOLVED that the Passaic County Planning Department hereby authorized to submit an electronic grant application on behalf of the County of Passaic, found in the SAGE System as SST-2019-West Milford Transit Access Improvement 00024. Dated: September 25, 2018

Certified as a true copy of the Resolution adopted by the Freeholder Board

On this day of September 25, 2018

Louis Imhof III., Clerk of the Freeholder Board

My signature and the clerks seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Louis Imhof III.
Clerk of the Freeholder Board

(Presiding Officer)
Anthony J. DeNova
County Administrator

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180778



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Michael Lysicatos
Telephone #: 973.569.4047

DESCRIPTION OF RESOLUTION:

Approval to submit an application to the NJDOT Safe Streets to Transit application program to install sidewalk along Union Valley Road in West Milford linking transit access and retail/commercial areas.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ N/A
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

9/18/18

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____



County of Passaic

Department of Planning & Economic Development
930 Riverview Drive, Suite 250
Totowa, New Jersey 07512

www.passaiccounty.nj.org

MICHAEL LA PLACE AICP, PP
Director

(973) 569-4040
(973) 812-3450 fax

MEMORANDUM

TO: Freeholder Planning and Economic Development Committee
FROM: Michael Lysicatos
Cc: Mathew P. Jordan, Esq., Deputy County Administrator
DATE: September 17, 2018
RE: West Milford Sidewalk/Complete Streets Project Update

The County met with West Milford Township officials to discuss the possibility of assisting the township in building a sidewalk from the Bearfort Village shopping center along Union Valley Road to the downtown commercial area near the intersection of Union Valley Road and Marshall Hill Road (see attached map).

This was a follow-up discussion with Township officials from earlier in the year. The meeting participants were informed that the County does not normally construct stand-alone sidewalk projects. New sidewalks have been historically installed as part of a grant award, a road reconstruction project, or another utility or capital project in adherence with the County's Complete Street Policy. As such the following funding scenarios were presented:

Funding

- Corridor Enhancement Program – There are not sufficient funds to build a sidewalk, and would not even cover the design costs.
- NJDOT Local Aid – Municipal application with County oversight and management with all cost overruns born by the municipality.
 - o This option was previously presented and not well received.
- Safe Streets to Transit – County submittal with municipal coordination.
 - o Only feasible if all Right of Way in place for project feasibility.
 - o Management by County.
 - o Design funding would need to be secured to move forward with grant award acceptance. (Possibly through Highlands Council Grant).

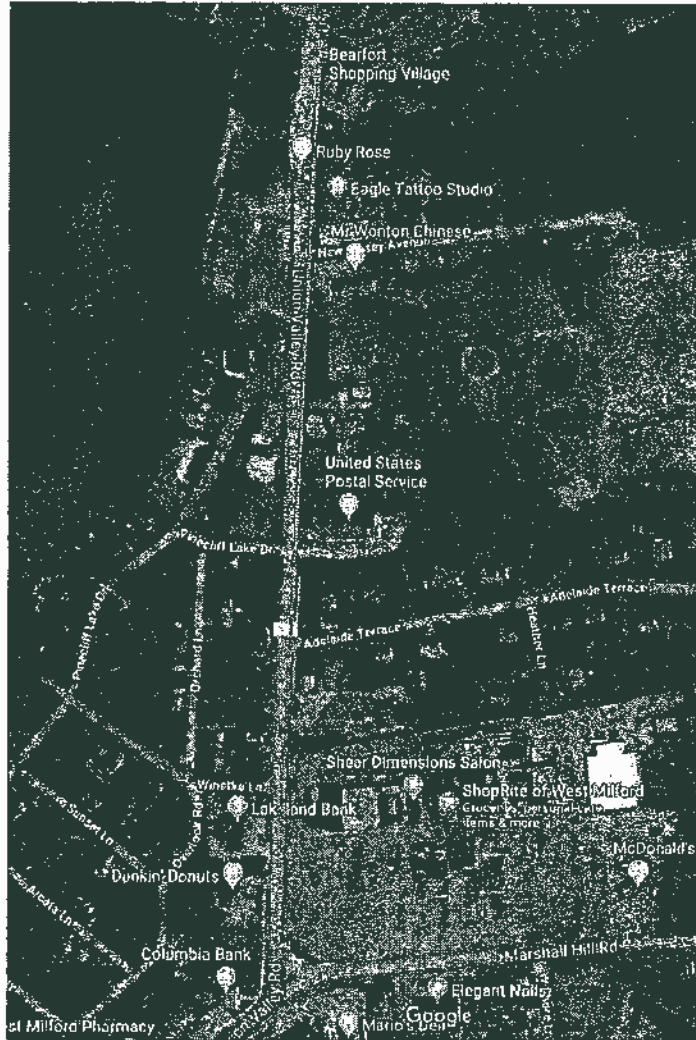
Next Steps

- County will review all documentation to ensure ROW in place for incomplete sections of roadway.
- County staff would coordinate with Highlands to investigate possibility of securing grant funds to design the sidewalk.
- Request resolution to apply based on the first two steps being in place.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180778

Passaic County Department of Planning and Economic Development
Union Valley Road Sidewalk Project Update
September 17, 2018

Location Map



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DONATION OF A SURPLUS TRAILER NO LONGER USED BY THE PASSAIC COUNTY PARKS DEPARTMENT TO THE BOROUGH OF PROSPECT PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20180779							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-37							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

**RESOLUTION AUTHORIZING THE DONATION OF A SURPLUS
TRAILER NO LONGER USED BY THE PASSAIC COUNTY
PARKS DEPARTMENT TO THE BOROUGH OF PROSPECT
PARK, NEW JERSEY**

WHEREAS the Parks Department of the County of Passaic is in sole and exclusive possession of a large trailer which is no longer in need for public use; and

WHEREAS the Borough of Prospect Park, New Jersey, is desirous of receiving the above referenced trailer; and

WHEREAS the Passaic County Board of Chosen Freeholders has been advised that the above-referenced equipment is now considered surplus; and

WHEREAS pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

WHEREAS the Freeholders on the Finance and Administration Committee have considered this matter and recommend this Resolution to the full Board for adoption;

NOW THEREFORE IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the donation of the above-referenced surplus trailer to the Borough of Prospect Park, NJ for the sum of \$1.00; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any documents necessary to effectuate the terms of this Resolution.

September 25, 2018

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180779



Council Meets Second and Fourth Monday of each Month at Municipal Building, North Tenth Street and Brown Avenue

THE BOROUGH OF PROSPECT PARK

106 BROWN AVENUE, PROSPECT PARK, NJ 07508



Mohamed T. Khairullah, Mayor
(973) 790-7902 ext. 519
E-mail: mather@prodigy.net

Danielle Ireland Imhof, MPA
Borough Administrator
(973) 790-7902 ext. 532
Fax: (973) 790-0394

September 14, 2018

Mr. Anthony J. DeNova, III
Passaic County Administrator
401 Grand Street
Paterson, NJ 07505

Dear Mr. DeNova,

Recently, my office was made aware of a trailer from the County's Parks Department that was slated for auction. The Borough of Prospect Park is quite interested in acquiring this trailer as it would assist in enhancing upcoming municipal recreation events provided for our residents. One of the largest Borough events that would benefit from having an extra trailer is our Halloween Haunted Hayride in Hofstra Park. This event regularly brings 2,000+ attendees and we expect that number to continue to grow based on the positive feedback and anticipation from our previous years' attendees.

The Borough hopes its request will be considered and we have the County's response in time for this year's Haunted Hayride on October 13th. The additional trailer would be a significant enhancement to the event. Thank you in advance for considering this request and if there is any further information I can provide please let me know.

Sincerely,

Danielle Ireland-Imhof,
Borough Administrator

cc: Mohamed T. Khairullah, Mayor

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

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Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE

NEW JERSEY DEPARTMENT OF TRANSPORTATION'S BIKEWAYS GRANT PROGRAM, FOR LAKEVIEW AVENUE BIKE PATH PROJECT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20180780							
Meeting Date	09/25/2018							
Introduced Date	09/25/2018							
Adopted Date	09/25/2018							
Agenda Item	k-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 26, 2018

RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S BIKEWAYS GRANT PROGRAM, FOR LAKEVIEW AVENUE BIKE PATH PROJECT

WHEREAS, The New Jersey Department of Transportation's Bikeways Grant Program provides funds to counties and municipalities to create new biking pathways; and

WHEREAS, the County of Passaic wishes to submit a grant application to the New Jersey Department of Transportation's Bikeways Grant Program, for the Lakeview Avenue Bike Path project; and

WHEREAS, the proposed program would be for construction funding for a grade separated bike path along Lakeview Avenue in the City of Paterson, project known as BIKE-2019-Passaic County-00053 (see attached); and

WHEREAS, this matter was discussed by the members of the Freeholder Planning and Economic Development Committee and was recommended to the whole Board for approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Passaic County Department of Planning and Economic Development to submit a grant application to the New Jersey Department of Transportation's Bikeways Grant Program as set forth above; and

BE IT FURTHER RESOLVED that the Passaic County Planning Department hereby authorizes to submit an electronic grant application on behalf of the County of Passaic, found in the SAGE System as BIKE-2019-Passaic County-00053.

Certified as a true copy of the Resolution adopted by the Freeholder Board

On this day of September 25, 2018

Louis Imhof III., Clerk of the Frecholder Board

My signature and the clerks seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Louis Imhof III.
Clerk of the Frecholder Board

(Presiding Officer)
Anthony J. DeNova
County Administrator

Concept 4

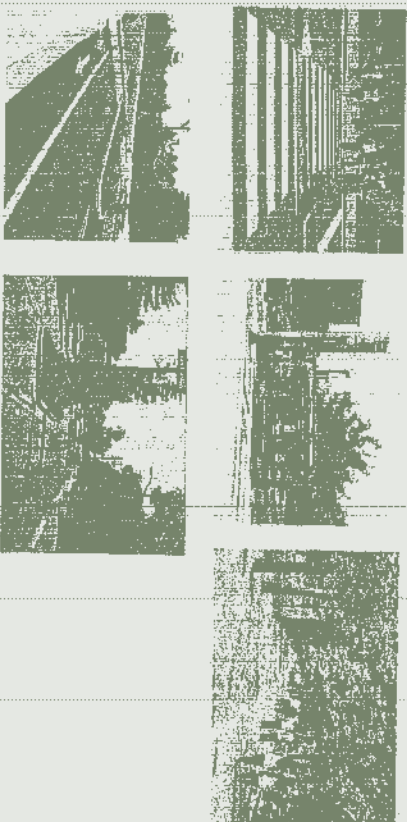
Description

- 52' wide park with a shared use path
- Dedicated turn lane/landscape median
- High visibility crosswalks, pedestrian refuge and curb ramps
- Path to bus shelter
- Bump-outs

How effectively does the concept address project needs:

- Safe pedestrian crossings ☆☆☆
- Convenient & safe bus access ☆☆☆
- Bicycle friendly environment ☆☆☆☆
- Median enhancement ☆☆☆

Related Images



Existing Cross Section



Cross Section & Plan View

