



County of Passaic

Department of Planning & Economic Development
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Director

PLANNING BOARD
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Passaic County Planning Board Regular Meeting Thursday, January 21st, 2021 5:00 PM Agenda

Special WebEx Meeting Instructions (more detailed instructions at the end of this document)
Members of the public will be prompted and given microphone access during the public comment portion of the meeting and following Board member comments for each application.

- Via Cisco WebEx Meeting Application:

<https://passaiccounty.webex.com/passaiccounty/j.php?MTID=m8250d857f3e26a718e04b450945a903b>

- Via Conference Call (if you do not have access to the WebEx application or a microphone):

(408) 418-9388, Dial Access Code at Prompt: 179 287 2445, Participant Code: just dial # to enter.

The meetings materials, and all application files, can be viewed at the below link:

<https://www.dropbox.com/sh/ttctqj5smui4c78/AAB1F89hQ3i2TJdJbsCe3kAGa?dl=0>

Chairman's Announcement – Open Public Meeting Act

Roll Call

Reorganization

Minutes:

1. January 7th, 2021
2. January 12th, 2021

Planning Director's Report

Public Comment & Questions

Development Review:

1. SP-21-002; Holy Institution Panagia Soumela
253 Marshall Hill Road, West Milford
Block 6404, Lot 10
Site Plan (New Application)
Owner: Holy Institution Panagia Soumela, Inc.

2. SP-21-003; Valley Ridge Shopping Center
560-600 Valley Road, Wayne
Block 1808, Lot 51
Site Plan (New Application)
Owner: Urstadt Biddle Properties, LLC

3. SU-21-001; Hastings Subdivision
38 Peterson Road, Wayne
Block 2328, Lot 64
Minor Subdivision (New Application)
Owner: June Hastings

Passaic County Planning Board
Regular Meeting Agenda
January 21st, 2021

Old Business
Amended 2021 Planning Board Meeting Schedule

New Business

Resolutions

Correspondence

Adjournment

PLEASE SEE WEBEX INSTRUCTIONS AND TIPS ON THE NEXT PAGE

WEBEX CONFERENCE ACCESS INSTRUCTIONS

To join using your computer:

Logon to the Cisco WebEx Meeting Application at the following link:

<https://passaiccounty.webex.com/passaiccounty/j.php?MTID=m8250d857f3e26a718e04b450945a903b>

If prompted, the password is: Planning. If your computer has a built in microphone and speakers, you will be able to participate in the meeting at this point. If your computer does not, or you are unsure, please see the next section on using a phone to dial into the conference call.

To join using your phone: Call (408) 418-9388 and enter the meeting number when prompted to join the conference call (Meeting Access Code: 179 287 2445). When prompted for the attendee number, just hit the # key to enter the meeting.

SAMPLE WEBEX SCREEN

The screenshot shows the Cisco WebEx Meeting interface. At the top, it says "Cisco Webex Meetings" and "Connected". Below that, there are icons for "Sal Presti (Host)" and "Chat". In the center, there is a large green "SP" logo. At the bottom, there is a toolbar with icons for microphone, webcam, screen sharing, chat, and other functions. A chat window is open on the right side, showing a text box and a "To:" dropdown menu set to "Everyone".

Microphone - When the microphone icon is GRAY you can be heard by all participants. When it is RED you are muted. Members of the public will be muted when entering so make sure to unmute before speaking during the public comment period or during testimony on a specific application.

Webcam - When the camera icon is GRAY you will be seen by all participants if you are using a webcam on your computer. When it is RED only an icon or initials will be seen by all. Please make sure to check this setting once entering the session.

Chat - The chat function is controlled by the bubble icon and the text box on the right hand side. If you would like to submit a comment in writing or notify the moderator that you would like to discuss an item during any comment period click on the chat bubble until it turns blue and enter a question in the text box to the right. The To: bar above the text box controls who receives the message. Please keep that set to everyone as it is a public meeting.