

# **PUBLIC NOTICE**

**TAKE NOTICE:** the Passaic County Board of Chosen Freeholders on December 29, 2020, adopted Resolution R-2020-1139, which calls for the 184th Reorganization Meeting of the Board of County Commissioners, to be held virtually on Thursday, January 7, 2021 at 5:30 PM, in compliance with N.J.S.A. 10:4-1, et seq. Due to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No. 104, the Board of County Commissioners will hold their Reorganizational Meeting virtually via Facebook Live and Cisco Webex. Additionally, pursuant to Administrative Order No. 20-01 issued by the Passaic County Administrator the Administration Building is closed to non-essential personnel and the public effective March 18, 2020. If a member of the public wishes to place a public comment on the record, please email **public@passaiccountynj.org** stating your name, address, and matter to be addressed by the Board by no later than **Thursday, January 7, 2021 at 4:30 PM**, or by participating on Facebook Live at: <https://www.facebook.com/passaiccountynj/> or via Webex at: <https://www.passaiccountynj.org/FreeholderMeeting> The Clerk to the Board shall read same into the public record. Moreover, some members of the Board may participate telephonically, pursuant to the Board By-Laws and in compliance with N.J.S.A. 10:4-12-1, et seq. Official action will be taken. This notice is Pursuant to “Open Public Meetings Act” P.L. 1975, Chapter 231, N.J.S.A 10:4-6 et seq.

**BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS**

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Louis E. Imhof III, Clerk of the Board

Dated: December 29, 2020

Published in: Herald News  
Bergen Record

On File with the Passaic County Clerk

**Louis E. Imhof III**  
**Clerk of the Board**  
**Board of County Commissioners**  
**County of Passaic**  
**(973)881-4412 or [Louisi@passaiccountynj.org](mailto:Louisi@passaiccountynj.org)**

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Meeting Venue

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

- A. Clerk Call to order the Board of County Commissioners  
184th Re-Organizational Meeting.  
Announcement of the Open Public Meeting Law  
Flag Salute  
Invocation by Rev. Dr. Randall M. Lassiter,  
Pastor, Calvary Baptist Church, Paterson
- B. MC Introduction of the Honorable Ernest M. Caposela, A.J.S.C  
New Jersey Superior Court, Passaic Vicinage
- C. MC Certification of the Election Results by Danielle Ireland-Imhof,  
Passaic County Clerk.
- D. MC Request for the Hon. County Clerk Danielle Ireland Imhof to administer the  
Oath of Allegiance to County Commissioner Bruce James.
- E. MC Remarks by County Commissioner Bruce James.

F. MC Request for the Honorable Mayor Hector C. Lora, City of Passaic  
to administer the Oath of Allegiance to County Commissioner  
Theodore O. Best, Jr.

G. MC Remarks by County Commissioner Theodore O. Best Jr.

H. MC Remarks by Tammy Murphy, First Lady of the State of New Jersey

I. Clerk May I have a Nomination for Director for the Year 2021:  
County Commissioner: Nomination for Director  
County Commissioner: Second the Nomination

J. Clerk Are there any other nominations?

K. Clerk May I have a motion to close nominations  
County Commissioner: Moves to close nominations  
County Commissioner: Second

Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore

L. Clerk Motion to vote upon the nomination for County Commissioner Director

County Commissioner: Move to vote upon the nomination for  
County Commissioner Director

County Commissioner: Second

Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore

M. Clerk May I have nomination for Deputy Director for the Year 2021

County Commissioner: Nomination for County Commissioner Deputy Director

County Commissioner: Second the Nomination

N. Clerk Are there any other nominations?

- O. Clerk Motion to close nominations
- County Commissioner: Moves to close nominations
- County Commissioner: Second
- Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore
- P. Clerk Motion to vote upon the nomination of County Commissioner Deputy Director
- County Commissioner: Moves to vote upon the nomination for County Commissioner Deputy Director
- County Commissioner: Second
- Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore
- Q. MC Administer the Oath of Allegiance to the Deputy Director of the Board of County Commissioners.
- R. MC Hon. Danielle Ireland-Imhof will Administer the Oath of Allegiance to the Director of the Board of County Commissioners.
- S. Presentation of the Director's Gavel, by the Honorable John Currie, Chairman Passaic County Democratic Committee and New Jersey Democratic State Committee.
- T. Remarks by the Director of the Board of County Commissioners.
- U. Director Motion to Open the Public Portion
- Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore
- Director Motion to Close the Public Portion
- Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore
- V. Consent Agenda:
1. RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR THE BOARD OF COUNTY COMMISSIONERS FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 10:4-18, ALL AS NOTED IN THE RESOLUTION.
  2. RESOLUTION AUTHORIZING BY-LAWS FOR THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF PASSAIC FOR CALENDAR YEAR 2021, ALL AS NOTED IN THE RESOLUTION.

3. RESOLUTION APPOINTING A COUNTY COMMISSIONER TO THE PASSAIC COUNTY OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND ADVISORY COMMITTEE FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.
4. RESOLUTION AUTHORIZING THE APPOINTMENTS OF COUNTY COMMISSIONERS AS A MEMBER AND ALTERNATE MEMBER TO THE PASSAIC COUNTY PLANNING BOARD FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:27-1 AND N.J.S.A 40:27-1.1(d), ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION DESIGNATING A COUNTY COMMISSIONER TO THE HUMAN SERVICES ADVISORY COUNCIL FOR CALENDAR YEAR 2021, PURSUANT TO N.J.A.C. 10:2-1.3, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION APPOINTING A DESIGNEE FOR THE DIRECTOR OF THE BOARD OF COUNTY COMMISSIONERS TO THE YOUTH SERVICES COMMISSION, PURSUANT TO N.J.A.C. 13:90-2.4, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION APPOINTING A DELEGATE AND ALTERNATE DELEGATES TO THE NEW JERSEY ASSOCIATION OF COUNTIES FOR CALENDAR YEAR 2021, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION APPOINTING COUNTY COMMISSIONERS TO THE PASSAIC COUNTY COMMUNITY COLLEGE BOARD OF SCHOOL ESTIMATE FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 18A:64A-15, ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION APPOINTING COUNTY COMMISSIONERS TO THE PASSAIC COUNTY TECHNICAL INSTITUTE BOARD OF SCHOOL ESTIMATE FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 18A:54-27, ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION DESIGNATING COUNTY COMMISSIONERS TO THE CAMP HOPE COMMISSION FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:23-6.3, ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION APPOINTING A MEMBER AND ALTERNATE MEMBER TO THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC. BOARD OF TRUSTEES FOR CALENDAR YEAR 2021, ALL AS NOTED IN THE RESOLUTION.
12. RESOLUTION APPOINTING COMMISSIONERS TO THE PASSAIC COUNTY INSURANCE COMMISSION FOR TWO-YEAR TERMS BEGINNING JANUARY 1, 2021 AND EXPIRING DECEMBER 31, 2022, PURSUANT TO N.J.S.A. 40:10-8, ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION DESIGNATING COUNTY COMMISSIONERS AS MEMBERS OF THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES, PURSUANT TO N.J.S.A. 44:1-11, ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION DESIGNATING A COUNTY COMMISSIONER AS A LIAISON TO THE OFFICE OF EMERGENCY MANAGEMENT FOR CALENDAR YEAR 2021, ALL AS NOTED IN THE RESOLUTION.

15. RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:5-14, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF JANUARY 1, 2021 AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR A TEMPORARY CURRENT BUDGET, PURSUANT TO N.J.S.A. 40A:4-19, ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF JANUARY 1, 2021 AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR A TEMPORARY GRANT BUDGET, PURSUANT TO N.J.S.A. 40A:4-19, ALL AS NOTED IN THE RESOLUTION.
18. RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF JANUARY 1, 2021 AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR THE PAYMENT OF DEBT SERVICE, PURSUANT TO N.J.S.A. 40A:4-19, ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:5:21, ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION QUALIFYING WIELKOTZ & COMPANY, LLC FOR AUDITOR & ACCOUNTING SERVICES FOR CALENDAR YEAR 2021 AND AUTHORIZING AN AWARD OF CONTRACT TO WIELKOTZ & COMPANY, LLC FOR SAME, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION RATIFYING THE MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC, PASSAIC COUNTY SHERIFF RICHARD BERDNIK AND THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 125 PURSUANT TO N.J.S.A. 34:13A-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

W. Presentations:

Video greeting by: United States Senator Corey Booker

X. MC Administration of the Oath of Allegiance to voting members to the following Boards by the Honorable Ernest M. Caposela, A.J.S.C. New Jersey Superior, Passaic Vicinage

Passaic County Community College- Board of School Estimate

Passaic County Technical Institute- Board of School Estimate

Camp Hope Commission

New Jersey Association of Counties ("NJAC") Delegate, Alternate Delegate and Second Alternate Delegate

Passaic County Planning Board

Youth Services Commission

Human Services Advisory Council

Passaic County Board of Social Services

Open Space and Farmland Preservation Trust Fund

North Jersey Transportation Planning Authority

Representative to the Office of Emergency Management

Insurance Commission

Y. Director Remarks by the County Commissioners

Motion to close the meeting

Benediction By Honorable Mayor Hector C. Lora, City of Passaic



# County of Passaic Board of County Commissioners

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*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR THE BOARD OF COUNTY COMMISSIONERS FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 10:4-18, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210001</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-1							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021

**RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR THE  
BOARD OF COUNTY COMMISSIONERS FOR CALENDAR YEAR 2021,  
PURSUANT TO N.J.S.A. 10:4-18**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 10:4-18, at least once a year, within seven days following the annual reorganization meeting of the Board, the Clerk of the Board shall post a schedule that contains the location, time, and date of each meeting of the Board for the calendar year; and

**WHEREAS**, the calendar year 2021 meeting schedule for the Board is attached to and made part of this resolution, setting for the date, time, and location as required under the law; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to the N.J.S.A. 10:4-18 that the Board of County Commissioners for the County of Passaic adopts the calendar year 2021 meeting schedule attached to and made part of this resolution.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Administrator, and County Counsel are authorized to take any steps necessary to carry out the purposes of this resolution and ensure compliance with N.J.S.A. 10:4-1, et seq.

MPJ

January 7, 2021

**Calendar Year 2021 Regular Meeting Schedule  
Board of County Commissioners for the County of Passaic**

January 26, 2021 at 5:30 PM  
February 9, 2021 at 5:30 PM  
February 23, 2021 at 5:30 PM  
March 9, 2021 at 5:30 PM  
March 23, 2021 at 5:30 PM  
April 13, 2021 at 5:30 PM  
April 27, 2021 at 5:30 PM  
May 11, 2021 at 5:30 PM  
May 25, 2021 at 5:30 PM  
June 8, 2021 at 5:30 PM  
June 22, 2021 at 5:30 PM  
July 20, 2021 at 5:30 PM  
August 10, 2021 at 5:30 PM  
September 8, 2021 at 5:30 PM  
September 28, 2021 at 5:30 PM  
October 12, 2021 at 5:30 PM  
October 26, 2021 at 5:30 PM  
November 9, 2021 at 5:30 PM  
November 23, 2021 at 5:30 PM  
December 14, 2021 at 5:30 PM  
December 28, 2021 at 10:00 AM

Meetings of the Board shall be conducted using electronic equipment in compliance with the requirements and conditions as set forth in N.J.S.A. 10:4-9.3, et seq. during the Public Health Emergency declared by New Jersey Governor Phillip Murphy pursuant to Executive Order No. 103.

# County of Passaic Board of County Commissioners

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## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING BY-LAWS FOR THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF PASSAIC FOR CALENDAR YEAR 2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210002</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-2							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: January 8, 2021

**RESOLUTION AUTHORIZING BY-LAWS FOR THE BOARD OF COUNTY  
COMMISSIONERS OF THE COUNTY OF PASSAIC FOR CALENDAR YEAR 2021**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, it is necessary for the Board to adopt By-Laws to that set for the procedures for the organization of government; meetings; committees; officers; and rules of order and procedure, that are attached to and made part of this resolution; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1 that the Board of County Commissioners of the County of Passaic approves the By-Laws attached to and made part of this resolution for calendar year 2021.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and County Administrator are authorized to take any action necessary to carry out the purposes of this resolution.

MPJ

January 7, 2021



**BY-LAWS**  
**BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF PASSAIC**  
**FOR THE YEAR 2021**

**ARTICLE I - ORGANIZATION**

- Section 1           The Board shall organize at 12:00 noon on either the first or second day of January or on some other hour on any day during the first week in January, annually, as the Board, by Resolution passed before said meeting, may determine.
- Section 2           The Board shall be called to order by the Clerk of the Board immediately after the newly elected members of the Board have taken and subscribed the oath provided by law.
- Section 3           Members of the Board shall elect, by a majority vote, a Director to serve for a term of one (1) year. Upon election, the Director shall take and subscribe to the oath provided by law, and immediately take the chair and assume the duties of his or her office.
- Section 4           The members of the Board shall elect by a majority vote a Deputy Director to serve for a term of one (1) year.
- Section 5           The Board shall thereupon adopt the By-Laws.
- Section 6           The Board shall then proceed to appoint all officers and employees in accordance with the provisions of statute.
- Section 7           The appointment of all officers and employees shall be made by Resolution, in writing, passed upon roll call.
- Section 8           The Director shall thereupon appoint the standing committees hereinafter provided.
- Section 9           The Board shall entertain Resolutions for the following purposes:

- (a) Adoption of a Temporary Budget;

- (b) Authorizing appropriations for the calendar year;
- (c) Temporary grant budget for the calendar year;
- (d) Authorizing reimbursement of petty cash funds to respective County departments;
- (e) Adoption of a Cash Management Plan;
- (f) Adoption of the Schedule of the Conference and Regular Meetings for the Calendar year and providing for issuance of appropriate Public Notice regarding same;
- (g) Appointment of County Commissioners to various autonomous bodies;
- (h) Designation of a qualified auditor to conduct annual audit of records for the calendar year; and
- (i) Any other resolution as deemed necessary by the Director.

ARTICLE II - MEETINGS

Section 1 Regular meetings of the Board shall be held on the second and fourth Tuesday of each month unless otherwise established by the Board in their list of regular meeting dates for the year in the Commissioners' meeting room, Administration Building, 401 Grand Street, Paterson, New Jersey, at regularly scheduled hours as posted by the Clerk of the Board.

Periodic meetings may be held in various municipalities of the County, the date, the time, and place of which shall be fixed in advance by Resolution duly enacted by the Board of County Commissioners.

In the event that any regular meeting date falls on a legal holiday, the meeting shall be cancelled unless the Board, by Resolution, shall provide a substitute date.

Section 2 Special meetings of the Board shall be held on the written order of the Director or of any three members of the Board specifying the business to be transacted at the meeting and the time and place thereof.

The Clerk of the Board shall call a special meeting upon receipt of an appropriate order, by written notice, directed to the members of the Board and left at their respective places of abode, or mailed to the post office nearest thereto at least three (3) days

before the day of the meeting. The notice shall state the business and objectives of the meeting, and the time and place where the meeting is to be held and shall be in compliance with all the requirements of the Open Public Meetings Act, pursuant to the provisions of N.J.S.A. 10:4-6, et seq.

Section 3 Emergency Meetings of the Board shall be held when an urgent and important matter arises and a delay of the meeting for the purpose of providing adequate notice would likely result in substantial harm to the public interest. Notice of Emergency Meeting shall conform to the requirements of N.J.S.A. 10:4-9(b) as supplemented and amended.

Section 4 A majority of the members qualified shall constitute a quorum. Where no quorum is present, a member may call in telephonically in order to obtain a quorum, so long as the public can hear the absent member, the absent member can hear all other members, and the member can hear any public comment. Where no quorum exists then the members in attendance may adjourn to such time and place as determined by the Board of County Commissioners.

Section 5 During a declared State of Emergency, the Board shall conduct meetings in compliance with the provisions as set forth in N.J.S.A. 10:4-9.3 and any rules promulgated thereunder.

Section 6 The Director shall call the meeting to order; in the absence of the Director the Deputy Director shall preside, and in the absence of both, the Board shall select a director pro tempore.

The order of business at a regular meeting shall be substantially as follows:

- (a) Open Public Meetings Act Statement
- (b) Roll call
- (c) Invocation
- (d) Salute to the Flag
- (e) Approval of prior minutes
- (f) Reports of County Commissioner Committees
- (g) Communications
- (h) Proclamations - Read into the Record
- (i) Public participation
- (j) Resolutions and other business
- (k) Unfinished business



- (l) New business
- (m) Submission of all personnel matters for approval by the Board
- (n) Submission of bills for approval by the Board
- (o) Adjournment

Section 7 No member shall speak longer than (ten) 10 minutes nor more than twice on the same questions without permission of the Director, and no member shall be permitted to speak more than once on any given subject matter until every other member desiring to speak shall be heard.

Section 8 No member of the public shall speak no more than three (3) minutes, and extension for an additional three (3) minutes on the same issue may be permitted if a majority of the Board of County Commissioners concurs.

Section 9 The Clerk of the Board shall keep reasonably comprehensive minutes of all its meetings showing the time and places, the members present, the subjects considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making matters public shall not be inconsistent with the Open Public Meetings Act.

#### ARTICLE III - COMMITTEES

There shall be six (6) County Commissioner Committees to be designated as follows:

- (a) Administration and Finance
- (b) Public Works
- (c) Planning and Economic Development
- (d) Health and Human Services
- (e) Law and Public Safety
- (f) Budget

Section 2 The Director shall appoint such other Committees as he or she deems advisable to serve at his or her pleasure.

Section 3 Each Committee shall be composed of a Chair and two (2) members. The Director may sit on any committee in the event a member is unable to attend.

Section 4 Each Committee shall be responsible for coordinating the work of the boards and departments within the jurisdiction of each respective Committee.

Section 5 Each Chair shall periodically report to the Board at large and make such recommendations as he or she shall think appropriate. No Committee shall take any action which shall be binding until reported to and approved by the Board.

Section 6 In the event that a scheduling change is necessary with regard to a Committee meeting, the Chair of the Committee shall consult with the other Committee members and the Clerk of the Board in an effort to avoid scheduling conflicts.

Section 7 The jurisdiction of each committee shall encompass the following governmental functions, departments and/or agencies:

(a) **ADMINISTRATION AND FINANCE**

Board of Elections, County Administrator, County Adjuster, County Counsel, County Clerk, Clerk of the Board, Department of Communication and Information Technology, Department of Human Resources, Finance Department, Purchasing Department, County Treasurer, Self-Insurance Fund, Board of Taxation, and Superintendent of Elections

(b) **PUBLIC WORKS**

Department of Engineering, Department of Operations and Public Buildings, Department of Parks and Recreation, Department of Cultural & Historic Affairs, and County Historian

(c) **PLANNING AND ECONOMIC DEVELOPMENT**

Department of Planning and Economic Development and Passaic County Housing Authority.

(d) **HEALTH AND HUMAN SERVICES**

Department of Human Services, Breakness Healthcare Center, Department of Senior Services, Disabilities and Veterans Affairs, Department of Health, Rutgers Extension Services, Superintendent of Schools.

(e) **LAW AND PUBLIC SAFETY**

Sheriff's Department, Prosecutor, and Department of Public Safety.

(f) **BUDGET**

Review and referral of the annual County budget, in accordance with N.J.S.A. 40A:40-1, et seq., commonly known as the Local Budget Law.

Section 8 The Board, as applicable, shall pass a resolution appointing members to applicable autonomous county authorities, boards, commissions, and committees, as provided by law.

Section 9 The Director, or the Director's designee, where permitted, shall be an ex-officio member of authorities, boards, commissions, and committees. For all other County Boards where County Commissioner membership is not provided for by statute, the County Commissioner Director shall serve in an advisory capacity.

ARTICLE IV - OFFICERS

Section 1 The Board shall appoint all officers and employees and shall fix their compensation and terms of office as provided by law.

Section 2 Every person elected or appointed to any county office shall, before assuming the duties of the office, take and subscribe to an appropriate oath which shall be filed with the Clerk of the Board.

Section 3 Whenever duties are imposed by law upon any officer or employee of the County, and no person is authorized by law to perform such duties when such officer or employee is temporarily absent or disabled, it shall be lawful for the Board of County Commissioners to designate some person to act in the place and stead of such officer or employee during his temporary absence of disability.

Section 4 All County office and departments shall remain open from 8:30 a.m. to 4:30 p.m., in each working day or as otherwise approved by the Board or required by law.

Section 5 All officers appointed by the Board shall attend all regular and special meetings of the Board and such other meetings which may be required or requested.

ARTICLE V - RULES OF ORDER AND PROCEDURE

Section 1 The operation of any of the provisions of the By-Laws may be temporarily suspended by the affirmative vote of not less than four (4) members of the Board, providing such suspension is not contrary to law.

Section 2 If the subject of the motion be a written resolution or written motion, the same shall be read aloud by title by the Clerk before it is put to the Board. The reading and seconding of a resolution, or motion shall place it in the possession of the Board, open to debate. Any motion or resolution may be withdrawn before a vote thereon has been taken or an amendment thereto has been offered. All such resolutions shall be put to a vote by the Director of all members present.

Section 3 The Board hereby authorizes adoption of Resolutions by way of a Consent Agenda pursuant to ROBERT'S RULES OF ORDER except those types of Resolutions that involve, Bonding and Treasury Resolutions, and Ordinances.

Section 4 The following motions (and no others) shall be received when a question is under debate:

(a) To adjourn;

(b) To lay on the table; or

(c) To amend

These several motions shall take precedence in their given order. The motion to adjourn shall be decided without debate.

Section 5 When two (2) or more members claim the floor at the same time, the Director shall decide who is entitled to the same.

Section 6 Motions to adjourn, to lay on the table, to postpone and to amend shall always be put without debate. A vote of the Board ordering the movement of previous questions shall preclude further debate, but shall not put off pending amendments.

Section 7 No resolution shall be placed on the agenda without first being reviewed and approved by County Counsel as to form and legality.

Section 8 Any resolution not placed on the written agenda prior to the meeting in accordance with all applicable provisions of these by-laws, the administrative code and other applicable law may be added to the agenda on the day of the meeting only by the affirmative vote of five (5) County Commissioners. In the event any proposed resolution is presented orally at a meeting and added to the agenda in accordance with all the requirements of this article, the matter may be voted at that time subject to the preparation and adoption of an appropriate written resolution at a subsequent meeting which accurately memorializes the prior action of the Board on the oral resolution. Any such memorializing resolution shall bear the resolution number assigned to the question at the time of initial consideration.

Section 9 ROBERT'S RULES OF ORDER shall apply in all cases not provided for herein.

ARTICLE VI - ADMINISTRATIVE CODE

Articles One through Twenty of the Passaic County Administrative Code, as adopted on January 6th, 1993 and as thereafter amended by the Board of County Commissioners of the County of Passaic are hereby incorporated by reference and made a part hereof. In the event of any inconsistencies between these By-Laws and said Administrative Code, the By-Laws shall take precedence and be paramount.

Dated: January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING A COUNTY COMMISSIONER TO THE PASSAIC COUNTY OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND ADVISORY COMMITTEE FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210003</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-3							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021

**RESOLUTION APPOINTING A COUNTY COMMISSIONER TO THE PASSAIC COUNTY OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND ADVISORY COMMITTEE FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Board established the Passaic County Open Space, Farmland, and Historic Preservation Trust Fund Advisory Committee (hereafter “Advisory Committee”) to review and make recommendations to the Board on the disbursement of grant awards to qualified local government units and nonprofits; and

**WHEREAS**, on April 15, 2017 the Board approved Resolution No. R20170401 adopting a uniform body of rules and regulations governing the Open Space, Farmland, and Historic Preservation Trust Fund (hereafter “Rules”); and

**WHEREAS**, Chapters 15 of the Rules establishes the membership criteria of the Advisory Committee, including a County Commissioner to be appointed to the Advisory Committee at the Board’s reorganization meeting; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes the appointment of County Commissioner Assad Akhter to the Open Space, Farmland, and Historic Preservation Trust Fund Advisory Committee for calendar year 2021.

**LET IT BE FURTHER RESOLVED** that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this resolution, including swearing-in the County Commissioner to the Advisory Committee.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
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Terry Duffy  
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Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE APPOINTMENTS OF COUNTY COMMISSIONERS AS A MEMBER AND ALTERNATE MEMBER TO THE PASSAIC COUNTY PLANNING BOARD FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:27-1 AND N.J.S.A 40:27-1.1(d), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210004</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-4							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: January 8, 2021



**RESOLUTION AUTHORIZING THE APPOINTMENTS OF COUNTY COMMISSIONERS AS A MEMBER AND ALTERNATE MEMBER TO THE PASSAIC COUNTY PLANNING BOARD FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:27-1 AND N.J.S.A 40:27-1.1(d)**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Board established the Passaic County Planning Board (hereafter “Planning Board”) pursuant to N.J.S.A. 40:27-1, et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40:27-1, the members of the Planning Board shall be the Director of the Board, one member of the Board, to be appointed by the Director, the County Engineer, and other citizens who may not hold any other county office and who shall be appointed by the Director of the Board, with the approval of that body; and

**WHEREAS**, pursuant to N.J.S.A. 40:27-1.1(d), the Director of the Board, with the approval of the majority of the Board by resolution, appoint a member of the Board to serve as an alternate to the two Board members of the Planning Board; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:27-1 that the Director of the Board of County Commissioners of the County of Passaic appoints Terry Duffy as a member of the Passaic County Planning Board for calendar year 2021.

**LET IT BE FURTHER RESOLVED**, pursuant to N.J.S.A. 40:27-1.1(d) that the Director of the Board of County Commissioners of the County of Passaic appoints Theodore Best as an alternate member of the Passaic County Planning Board for calendar year 2021.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

401 Grand Street  
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Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION DESIGNATING A COUNTY COMMISSIONER TO THE HUMAN SERVICES ADVISORY COUNCIL FOR CALENDAR YEAR 2021, PURSUANT TO N.J.A.C. 10:2-1.3, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210005</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-5							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: January 8, 2021

**RESOLUTION DESIGNATING A COUNTY COMMISSIONER TO THE HUMAN SERVICES ADVISORY COUNCIL FOR CALENDAR YEAR 2021, PURSUANT TO N.J.A.C. 10:2-1.3, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.A.C. 10:2-1.1, et seq., the Board established the Human Services Advisory Council, a county-based planning, advisory, and advocacy organization dedicated to meeting the human service needs of the local community; and

**WHEREAS**, pursuant to N.J.A.C. 10:2-1.3(a)(1)(i), a County Commissioner shall serve on the Human Services Advisory Council as an ex-officio member; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 10:2-1.3, et seq. that the Board of County Commissioners for the County of Passaic designates Cassandra Lazzara as its member on the Human Services Advisory Council for calendar year 2021.

**LET IT BE FURTHER RESOLVED** that the Clerk to the Board shall sent a certified copy of this resolution to chairperson of the Human Services Advisory Council.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
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Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING A DESIGNEE FOR THE DIRECTOR OF THE BOARD OF COUNTY COMMISSIONERS TO THE YOUTH SERVICES COMMISSION, PURSUANT TO N.J.A.C. 13:90-2.4, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210006</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-6							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: January 8, 2021

**RESOLUTION APPOINTING A DESIGNEE FOR THE DIRECTOR OF THE BOARD OF COUNTY COMMISSIONERS TO THE YOUTH SERVICES COMMISSION, PURSUANT TO N.J.A.C. 13:90-2.4, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.A.C. 13:90-2.3, the County established a Youth Services Commission to plan, implement, monitor, and evaluate community-based sanctions and services for juveniles adjudicated or charged as delinquent and delinquency prevention programs; and

**WHEREAS**, pursuant to N.J.A.C. 13:90-2.4(a)(4), the Director of the Board is designated as a member of the Youth Services Commission as the highest elected official of the County government; and

**WHEREAS**, pursuant to N.J.A.C. 13:90-2.4(c), the Director may be represented by a designee who is qualified by knowledge and/or experience to perform the duties of a member of the Youth Services Commission; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 13:90-2.4(c) that the Director of the Board of County Commissioners of the County of Passaic appoints County Commissioner Cassandra Lazzara to serve as a designee on the Youth Services Commission for calendar year 2021.

**LET IT BE FURTHER RESOLVED** that the Clerk to the Board shall sent a certified copy of this resolution to chairperson of the Youth Services Commission.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING A DELEGATE AND ALTERNATE DELEGATES TO THE NEW JERSEY ASSOCIATION OF COUNTIES FOR CALENDAR YEAR 2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210007</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-7							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: January 8, 2021

**RESOLUTION APPOINTING A DELEGATE AND ALTERNATE DELEGATES TO THE NEW JERSEY ASSOCIATION OF COUNTIES FOR CALENDAR YEAR 2021**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County is a member of the New Jersey Association of Counties, a non-partisan organization that represents the interests of county governments in New Jersey in advocating for legislation, regulations, and policy directives benefitting same; and

**WHEREAS**, it is necessary for the Board to appoint a Delegate and Alternate Delegates to represent the County’s interests and legislative goals with the New Jersey Association of Counties during calendar year 2021; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1 that the Board of County Commissioners of the County of Passaic authorizes the following appointments:

1. County Administrator Anthony J. DeNova, III as the Delegate to the New Jersey Association of Counties.
2. County Commissioner John W. Bartlett as an Alternate Delegate to the New Jersey Association of Counties.
3. County Commissioner Assad Akhter as an Alternate Delegate to the New Jersey Association of Counties.

**LET IT BE FURTHER RESOLVED** that the Delegate and Alternate Delegates appointed hereto are authorized to take any and all actions necessary to carry out the purpose of this resolution, including representing the County of Passaic’s interests and legislative goals with the New Jersey Association of Counties.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

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Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING COUNTY COMMISSIONERS TO THE PASSAIC COUNTY COMMUNITY COLLEGE BOARD OF SCHOOL ESTIMATE FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 18A:64A-15, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210008</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-8							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021



**RESOLUTION APPOINTING COUNTY COMMISSIONERS TO THE PASSAIC COUNTY COMMUNITY COLLEGE BOARD OF SCHOOL ESTIMATE FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 18A:64A-15**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-15, each county college in the State of New Jersey shall have a board of school estimate, and in the case of a county college established by one county, such board shall consist of the director of the board of county commissioners, two members of the board of county commissioners appointed by that board, and two members of the board of trustees appointed by that board; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 18A:64A-15 that the Board of County Commissioners of the County of Passaic authorizes the following appointments to the Passaic County Community College Board of School Estimate for calendar year 2021: (1) County Commissioner Bruce James; and (2) County Commissioner Assad Akhter.

**LET IT BE FURTHER RESOLVED** that the Clerk to the Board shall send a certified copy of this resolution to the Passaic County Community College President, and the County Commissioners appointed hereto are authorized to take any and all actions necessary to carry out the purpose of this resolution as members of the Passaic County Community College Board of School Estimate.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING COUNTY COMMISSIONERS TO THE PASSAIC COUNTY TECHNICAL INSTITUTE BOARD OF SCHOOL ESTIMATE FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 18A:54-27, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210009</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-9							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: January 8, 2021

**RESOLUTION APPOINTING COUNTY COMMISSIONERS TO THE PASSAIC COUNTY TECHNICAL INSTITUTE BOARD OF SCHOOL ESTIMATE FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 18A:54-27**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 18A:54-27, there shall be for each county system of vocational schools a board of school estimate, which shall consist of two members of the board of education of the school, appointed by that board, two members of the board of county commissioners of the county in which the school is situate, appointed by that board, and the county supervisor of the county, in counties of the first class, and the director of the board of chosen freeholders, in other counties; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 18A:54-27 that the Board of County Commissioners of the County of Passaic authorizes the following appointments to the Passaic County Technical Institute Board of School Estimate for calendar year 2021: (1) County Commissioner Cassandra Lazzara; and (2) County Commissioner John W. Bartlett.

**LET IT BE FURTHER RESOLVED** that the Clerk to the Board shall send a certified copy of this resolution to the Passaic County Technical Institute Superintendent, and the County Commissioners appointed hereto are authorized to take any and all actions necessary to carry out the purpose of this resolution as members of the Passaic County Technical Institute Board of School Estimate.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION DESIGNATING COUNTY COMMISSIONERS TO THE CAMP HOPE COMMISSION FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:23-6.3, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210010</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-10							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021

**RESOLUTION DESIGNATING COUNTY COMMISSIONERS TO THE CAMP HOPE COMMISSION FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40:23-6.3**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:23-6.1, the Board established Camp Hope in the Township of West Milford, for the purpose of operating a summer camp for under-nourished and under-privileged children of Passaic County, and children of Passaic County whose health may benefit by it and advance public recreation and the public health and welfare; and

**WHEREAS**, pursuant to N.J.S.A. 40:23-6.3, the Camp Hope Commission shall be composed of five citizens of the County, at least two of whom shall be women, to be appointed by the Board, who, with two designated members of the Board, and the county adjuster, as ex-officio member; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:23-6.3 that the Board of County Commissioners of the County of Passaic designates the following members of the Board to the Camp Hope Commission for calendar year 2021: (1) Terry Duffy; and (2) Bruce James.

**LET IT BE FURTHER RESOLVED** that the County Commissioners designated hereto are authorized to take any and all actions necessary to carry out the purpose of this resolution as members of the Camp Hope Commission.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING A MEMBER AND ALTERNATE MEMBER TO THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC. BOARD OF TRUSTEES FOR CALENDAR YEAR 2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210011</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-11							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: January 8, 2021

**RESOLUTION APPOINTING A MEMBER AND ALTERNATE MEMBER TO THE  
NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC. BOARD OF  
TRUSTEES FOR CALENDAR YEAR 2021**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the North Jersey Transportation Planning Authority, Inc. (hereafter “NJTPA”) is the federally sanctioned Metropolitan Planning Organization for the 13-county northern New Jersey region, that approves funding for transportation projects each year and provides a forum for interagency cooperation and public participation; and

**WHEREAS**, the Board is required to appoint a member and alternate member to the NJTPA Board of Trustees for calendar year 2021; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to the N.J.S.A. 40:20-1 that the Board of County Commissioners for the County of Passaic appoints County Commissioner John W. Bartlett as the representative for the County of Passaic on the North Jersey Transportation Planning Authority Board of Trustees for calendar year 2021.

**LET IT BE FURTHER RESOLVED** that County Commissioner Assad Akhter is designated as an alternate member to the North Jersey Transportation Planning Authority Board of Trustees for calendar year 2021 to serve as necessary in the absence of the designated member herein.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING COMMISSIONERS TO THE PASSAIC COUNTY INSURANCE COMMISSION FOR TWO-YEAR TERMS BEGINNING JANUARY 1, 2021 AND EXPIRING DECEMBER 31, 2022, PURSUANT TO N.J.S.A. 40:10-8, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210012</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-12							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: January 8, 2021



**RESOLUTION APPOINTING COMMISSIONERS TO THE PASSAIC COUNTY INSURANCE COMMISSION FOR TWO-YEAR TERMS BEGINNING JANUARY 1, 2021 AND EXPIRING DECEMBER 31, 2022, PURSUANT TO N.J.S.A. 40:10-8**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:10-6, the Board established an insurance fund for the purposes as set forth under the law, known as the Passaic County Insurance Fund; and

**WHEREAS**, pursuant to N.J.S.A. 40A:10-8, the Board shall have the power to appoint three officials of the County, who may be members of the Board, to serve as insurance fund commissioners for a term of two (2) years; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:10-8 that the Board of County Commissioners for the County of Passaic appoints the following commissioners to the Passaic County Insurance Fund for a two-year term beginning retroactively on January 1, 2021 and expiring December 31, 2022: (1) County Commissioner Bruce James; (2) County Administrator Anthony J. DeNova, III; and (3) Chief Financial Officer Richard Cahill.

**LET IT BE FURTHER RESOLVED** that the Clerk to the Board, County Counsel, and Director to the Board are authorized to take any action necessary to carry out the purposes of this resolution.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION DESIGNATING COUNTY COMMISSIONERS AS MEMBERS OF THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES, PURSUANT TO N.J.S.A. 44:1-11, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210013</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-13							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021

**RESOLUTION DESIGNATING COUNTY COMMISSIONERS AS MEMBERS OF THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES, PURSUANT TO N.J.S.A. 44:1-11**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 44:1-10, et seq. the Board established the Passaic County Board of Social Services to provide and administer various social service programs to eligible residents in Passaic County; and

**WHEREAS**, pursuant to N.J.S.A. 44:1-11, the Passaic County Board of Social Services shall be composed of not less than five nor more than seven citizens of the County or municipalities participating, at least two of whom shall be women, to be appointed by the Board, who, with two designated members of the Board, and the County Adjuster; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 44:1-11 that the Board of County Commissioners of the County of Passaic designates the following two County Commissioners to serve as members of the Passaic County Board of Social Services for calendar year 2021: (1) Bruce James; and (2) Assad Akhter.

**LET IT BE FURTHER RESOLVED** that the Clerk to the Board shall sent a certified copy of this resolution to the Executive Director of the Passaic County Board of Social Services.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION DESIGNATING A COUNTY COMMISSIONER AS A LIAISON TO THE OFFICE OF EMERGENCY MANAGEMENT FOR CALENDAR YEAR 2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210014</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-14							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021

**RESOLUTION DESIGNATING A COUNTY COMMISSIONER AS A LIAISON TO  
THE OFFICE OF EMERGENCY MANAGEMENT FOR CALENDAR YEAR 2021**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. § A:9-42.2, the County has designated an Emergency Management Coordinator who, through the Office of Emergency Management, is responsible for the development, coordination, and activation of countywide mutual aid emergency management plans and for the activation of such emergency management facilities and services as are available from the resources of the County government; and

**WHEREAS**, the Board is going to designate a County Commissioner to serve as a liaison to the Office of Emergency Management, to ensure communication and coordination of resources and activities during a declared state of emergency; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1 that the Board of County Commissioners of the County of Passaic designates County Commissioner Bruce James as its liaison to the Office of Emergency Management.

**LET IT BE FURTHER RESOLVED** that the County Commissioner designated hereto shall report to the Board, as necessary, and act as its representative to ensure communication and coordination of resources and activities during a declared state of emergency in the County of Passaic and/or State of New Jersey.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:5-14, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210015</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-15							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021

**RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR  
CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:5-14, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:5-14, et seq. the County is required to adopt a cash management plan and shall deposit, or invest, or both deposit and invest, its funds pursuant to that plan and the conditions as set forth therein; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:5-14, et seq. that the Board of County Commissioners of the County of Passaic adopts a cash management plan for calendar year 2021 as follows:

**Section 1. Designation of Public Depositories.**

The following depositories are designated by the Board to be used by the County pursuant to the cash management plan:

- (a) Wells Fargo National Bank
- (b) PNC Bank
- (c) TD Bank
- (d) SB One Bank
- (e) Valley Bank
- (f) Lakeland Bank
- (g) Bank of New York
- (h) Investors Bank
- (i) Spencer Saving Bank

**Section 2. Designation of Funds.**

The cash management plan is intended to cover the following funds established by the County pursuant to N.J.S.A. 40A:5-15.1, et seq.:

- (a) Current Fund
- (b) Capital Fund
- (c) All Trust Funds

**Section 3. Authorized Investments.**

Except as otherwise specifically provided for herein, the Chief Financial Officer is hereby authorized to invest public funds covered by the cash management plan, to the extent not otherwise held in deposits, in the following financial investment instruments:

- (a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
- (b) Government money market mutual funds which is defined as an investment company or investment trust: (1) which is registered with the Securities and Exchange Commission under the Investment Company Act of 1940, 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7, except that a government money market mutual fund may not impose liquidity fees or redemption gates regardless of whether permitted to do so under 17 C.F.R. s.270.2a-7; (2) the portfolio of which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec.270.2a-7, that have been issued by New Jersey school districts, municipalities, counties, and entities subject to the Local Authorities Fiscal Control Law, P.L. 1983, c.313 (C.40A:5A-1 et seq.) that meet the definition of an eligible security pursuant to 17 C.F.R. s.270.2a-7, and repurchase

- agreements that are collateralized by such securities in which direct investment may be pursuant to paragraphs (a) and (c) of subsection (2); and (3) which is rated by a nationally recognized statistical rating organization.
- (c) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or external factor.
- (d) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part or within which the school district is located.
- (e) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, issued by New Jersey school districts, municipalities, counties, and entities subject to the Local Authorities Fiscal Control Law P.L. 1983, c.313 (C.40A:5A-1 et seq.). Other bonds or obligations having a maturity date not more than 397 days from the date of purchase may be approved by the Division of Local Government Services in the Department of Community Affairs for investment by local units.
- (f) Local government investment pools which are defined as an investment pool: (1) which is managed in accordance with generally accepted accounting and financial reporting principles for local government investment pools established by the Governmental Accounting Standards Board; (2) which is rated in the highest category by a nationally recognized statistical rating organization; and (3) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec.270.2a-7, that have been issued by New Jersey school districts, municipalities, counties, and entities subject to the Local Authorities Fiscal Control Law, P.L. 1983, c.313 (C.40A:5A-1 et seq.), that meet the definition of an eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such securities in which direct investment may be made pursuant to paragraphs (a), (c) and (e) of subsection 3; (4) which is in compliance with rules adopted pursuant to the Administrative Procedure Act, P.L. 1968,c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments; (5) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; (6) which purchases and redeem investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities; and (7) Which does not impose liquidity fees or redemption gates.
- (g) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4).
- (h) Agreements for the repurchase of fully collateralized securities, if: (1) the underlying securities are permitted investments pursuant to paragraphs (a) and (c) of this subsection 3, or are bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, issued by New Jersey school districts,



municipalities, counties, and entities subject to the Local Authorities Fiscal Control Law, P.L.1983, c.313 (C.40A:5A-1 et seq.); (2) the custody of collateral is transferred to a third party; (3) the maturity of the agreement is not more than 30 days; (4) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and (5) a master repurchase agreement providing for the custody and security of collateral is executed.

Any investment instruments in which the security is not physically held by the County shall be covered by a third-party custodial agreement which shall provide for the designation of such investments in the name of the local unit and prevent unauthorized use of such investments. Purchase of investment securities shall be executed by the "delivery versus payment" method to ensure that securities are either received by the local unit or a third-party custodian prior to or upon the release of the County's funds. Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national or State bank located within this State or other financial intermediary through a broker-dealer which, for a period of at least two years pursuant to section 9 of P.L. 1997, c.93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealers who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

#### **Section 4. Annual Audit.**

The cash management plan is designed to assure to the extent practicable the investment of County funds in interest bearing accounts and other permitted investments. The cash management plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4. When an investment in bonds maturing in more than one year is authorized, the maturity of those bonds shall approximate the prospective use of funds invested.

#### **Section 5. Policies for Selecting and Evaluating Investment Instruments.**

The Chief Financial Officer is authorized and directed to establish a policy for selecting and evaluating investment instruments accordingly made pursuant to N.J.S.A. 40A:5-15.1. Such policies shall consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees, and when appropriate, policies of investment instrument administrators. Said policies shall be based on a cash flow analysis prepared by the Chief Financial Officer and be commensurate with the nature and size of the funds held by the County. All investments shall be made on a competitive basis insofar as practicable.

#### **Section 6. Reporting Requirements.**

The Chief Financial Officer shall make a monthly report to the Board summarizing all investments made or redeemed since the last meeting. The report shall set forth each organizational holding County funds, the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date, and any other information as requested by the Board.

#### **Section 5. Designation of Chief Financial Officer to Make Deposits and Investments.**

The Chief Financial Officer of the County is hereby authorized and designated under the Cash Management Plan to deposit and/or invest the funds referred to in same and shall thereafter be relieved of any liability for loss of such moneys due to insolvency or closing of any depository designated by the County, or the decrease in value of any investment authorized by the cash management plan.

#### **Section 6. Designation of Brokerage Firms and Dealers.**

No brokerage firms and/or deals are being designated for the purposes of buying and selling securities identified in the cash management plan or otherwise providing deposits.

**Section 7. Disclosure Requirement.**

Any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to N.J.S.A. 40A:5-15.1, or any combination of the preceding, or the selection of an entity seeking to sell an investment to the County who has a material business or personal relationship with that organization shall disclose the relationship to the Board and to the Local Finance Board, or the County Ethics Board, as appropriate.

**Section 8. Acknowledgment of Cash Management Plan.**

The registered principal of any security brokerage firm selling securities to the County shall be provided with, and sign an acknowledgment that the principal has seen and reviewed the County's cash management plan, except that with respect to the sale of a government money market mutual fund, the registered principal need only be provided with and sign an acknowledgement that the government money market mutual fund whose securities are being sold to the County meets the criteria of a government money market mutual fund as set forth in paragraph (1) of subsection c. of section 8 of P.L. 1977, c.396 (C.40A:5-15.1).

**Section 9. Deposit of Funds in Deposit Accounts.**

Any deposit of funds made pursuant to the cash management plan shall be made in accordance with the following conditions:

- (a) the funds are initially invested through a public depository as defined in section 1 of P.L.1970,c.236(C.17:9-41) designated by the County.
- (b) the designated public depository arranges for the deposit of funds in certificates of deposit in one or more federally insured banks or savings and loan associations, for the account of the County.
- (c) 100 percent of the principal and accrued interest of each deposit is insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund.
- (d) the designated public depository acts as custodian for the County with respect to those deposits.
- (e) at the same time that the local unit's funds are deposited and the certificates of deposit are issued, the designated public depository receives an amount of deposits from customers of other banks and savings and loan associations, wherever located, equal to the amount of funds invested by the County through the designated public depository.

**Section 10. Safekeeping Custody Payment and Acknowledgement of Receipt of Plan.**

To the extent that any Deposit or Permitted Investment involves document or security which is not physically held by the County, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the County of Passaic to assure that there is no unauthorized use of the funds or the permitted investments or deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the County or by a third party custodian prior to or upon the release of the County's funds.

**Section 11. Term of Cash Management Plan.**

The cash management plan shall be in effect for calendar year 2021 and can be amended by the Board, as necessary.

**LET IT BE FURTHER RESOLVED** that the County Counsel, Chief Financial Officer, County Administrator, and County Treasurer are authorized to take all action to carry out the purposes of this resolution.

**LET IT BE FURTHER RESOLVED** that the Clerk to the Board shall send two certified copies of this resolution to the Director of the Division of Local Government Services upon approval by the Board.

MPJ

January 7, 2021



# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF JANUARY 1, 2021 AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR A TEMPORARY CURRENT BUDGET, PURSUANT TO N.J.S.A. 40A:4-19, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210016</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-16							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021

**RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF  
JANUARY 1, 2021 AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR A  
TEMPORARY CURRENT BUDGET, PURSUANT TO N.J.S.A. 40A:4-19**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-19, the Board may, if any contracts, commitments, or payments are to be made prior to the adoption of the budget, by resolution adopted within thirty days of the beginning of the fiscal year, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:4-19, the Board of County Commissioners of the County of Passaic authorizes the following temporary appropriations for the period beginning January 1, 2021 and the adoption of the County of Passaic Budget for the temporary current budget:

**General Government**

Board of Freeholders	20-101	
Salaries & Wage		<b>120,000.00</b>
Other Expenses		<b>10,000.00</b>
 County Administrator	 20-102	
Salaries & Wage		<b>200,000.00</b>
Other Expenses		<b>125,000.00</b>
 Finance Department	 20-103	
Salaries & Wage		<b>400,000.00</b>
Other Expenses		<b>175,000.00</b>
Other Expenses- Insurance		<b>400.00</b>
Other Expenses- Payroll Processing		<b>100,000.00</b>
 County Counsel	 20-104	
Salaries & Wage		<b>350,000.00</b>
Other Expenses		<b>25,000.00</b>
 County Adjuster	 20-104	
Salaries & Wage		<b>60,000.00</b>
Other Expenses		<b>25,000.00</b>
 Clerk of the Board	 20-105	
Salaries & Wage		<b>125,000.00</b>
Other Expenses		<b>7,000.00</b>

State & National Assoc. of County Officials	20-105	12,069.00
COB Other Expenses - Postage Division		75,000.00
Personnel	20-106	
Salaries & Wage		165,000.00
Other Expenses		25,000.00
County Clerk	20-107	
Salaries & Wage		150,000.00
Other Expenses		5,000.00
Elections - County Clerk	20-107	
Other Expenses		50,000.00
County Register	20-108	
Salaries & Wage		325,000.00
Other Expenses		75,000.00
Photostat Department	20-108	
Other Expenses		10,000.00
Prosecutor's Office	20-109	
Salaries & Wage		5,000,000.00
Other Expenses		125,000.00
County Police Radio	20-110	25,000.00
Purchasing Department	20-111	
Salaries & Wage		175,000.00
Other Expenses		25,000.00
MIS	20-111	
Other Expenses		1,000,000.00
Buildings & Grounds	20-112	
Salaries & Wage		1,750,000.00
Other Expenses		1,500,000.00
Other Expenses- Parking		150,000.00
Other Expenses- Welfare Board		100,000.00
Other Expenses- Preakness		50,000.00
Surrogate	20-115	
Salaries & Wage		325,000.00
Other Expenses		15,000.00
<b><u>General Insurance</u></b>		
Hospitalization, Medical & Dental	20-120	15,500,000.00
Group Life	20-120	15,000.00
Surety Bond Premiums	20-120	1,500.00
Worker's Compensation	20-120	0.00

Other Insurance	20-120	500,000.00
Liability Insurance	20-120	500,000.00
Prescription Plan	20-120	6,000,000.00
Dental Plan	20-120	250,000.00
<b>Total General Government:</b>		<b>35,620,969.00</b>

**Regulation**

Sheriff's Office	22-130	
Salaries & Wage		3,500,000.00
Salaries & Wage - Patrol		3,700,000.00
Other Expenses		100,000.00
Weights & Measures	22-133	
Salaries & Wage		85,000.00
Other Expenses		2,500.00
Board of Taxation	22-135	
Salaries & Wage		100,000.00
Other Expenses		5,000.00
Medical Examiner	22-137	
Other Expenses		500,000.00
Indigents		
Other Expenses		25,000.00
Board of Elections	22-139	
Salaries & Wage		200,000.00
Other Expenses		50,000.00
Superintendent of Elections	22-141	
Salaries & Wage		700,000.00
Other Expenses		125,000.00
Emergency Management	22-145	
Salaries & Wage		85,000.00
Other Expenses		7,000.00
Planning Board	22-147	
Salaries & Wage		200,000.00
Other Expenses		15,000.00
Construction Board of Appeals	22-148	0.00
<b>Total Regulation:</b>		<b>9,399,500.00</b>

**Correctional & Penal**

Jail & Workhouse	25-157	
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Salaries & Wage	10,300,000.00
Other Expenses	1,100,000.00
Other Expenses - Re-Entry	75,000.00
Other Expenses - Medical	1,750,000.00

<b>Total Correctional &amp; Penal:</b>	<b>13,225,000.00</b>
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**Roads & Bridges**

Roads & Bridges	26-151	
Salaries & Wage		350,000.00
Other Expenses		750,000.00

County Engineer	26-153	
Salaries & Wage		300,000.00
Other Expenses		7,500.00

<b>Total Roads &amp; Bridges:</b>	<b>1,407,500.00</b>
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**Health & Welfare**

Mental Health Board	27-162	
Salaries & Wage		200,000.00

Mental Health Program	27-162	250,000.00
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Drug Addiction Program	27-162	
Salaries & Wage		10,000.00
Other Expenses		0.00

Maintenance of Patients	27-164	150,000.00
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County Welfare Board	27-166	
Administration		5,250,000.00
Supplement Security Income		480,000.00
Aid to Dependent Children		275,000.00

Department of Youth Service	27-170	
Salaries & Wage		75,000.00
Other Expenses		925,000.00
Other Expenses- Medical		250,000.00

Preakness Hospital	27-172	
Salaries & Wage		8,000,000.00
Other Expenses		2,500,000.00

Office On Aging	27-176	
Salaries & Wage		50,000.00
Other Expenses		15,000.00

Adult Day Care	27-176	
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Introduced on: January 7, 2021  
Adopted on: January 7, 2021  
Official Resolution#: R20210016

Salaries & Wage		25,000.00
Other Expenses		4,000.00
Health Department	27-180	
Salaries & Wage		200,000.00
Other Expenses		15,000.00
Mosquito	27-180	
Salaries & Wage		200,000.00
Other Expenses		18,000.00
<b>Total Health &amp; Welfare:</b>		<b>18,892,000.00</b>
<b><u>Recreational</u></b>		
Passaic County Parks & Recreation Department	28-198	
Salaries & Wage		1,000,000.00
Other Expenses		150,000.00
Golf Course	28-198	
Salaries & Wage		250,000.00
Other Expenses		150,000.00
Cultural & Historic Affairs	28-198	
Salaries & Wage		70,000.00
Other Expenses		15,000.00
PCIA InterLocal Tourism Marketing Agrmnt	28-198	
Salaries & Wage		20,000.00
Other Expenses		8,000.00
<b>Total Parks &amp; Recreational:</b>		<b>1,663,000.00</b>
<b><u>Educational</u></b>		
County Superintendent of Schools	29-190	
Salaries & Wage		150,000.00
Other Expenses		6,000.00
Passaic County Vocational School	29-192	2,500,000.00
County Extension Service		
Salaries & Wage	29-194	25,000.00
Other Expenses		20,000.00
Passaic County Community College	29-196	5,000,000.00
Reimbursement for Residents attending out of County 2 year College	29-196	50,000.00
<b>Total Educational:</b>		<b>7,751,000.00</b>

**Unclassified**

Purchase of Expendable Equipment	30-201	175,000.00
Sick Leave	30-202	150,000.00
Para-Transit Other Expenses	30-205	15,000.00
Police Academy Salaries & Wage Other Expenses	30-206	190,000.00 25,000.00
Debt Service Fees	30-215	25,000.00
Gasoline	31-220	400,000.00
Telephone & Telegraph	31-221	350,000.00
Natural Gas & Electric	31-222	1,500,000.00
Heating Oil	31-223	15,000.00
Water	31-224	400,000.00
Garbage	31-225	175,000.00
Street Lighting	31-226	125,000.00
Sewer	31-227	300,000.00

<b>Total Unclassified:</b>	<u>3,845,000.00</u>
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<b>Contingent</b>	35-230	<u>50,000.00</u>
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P.E.R.S.	36-471	0.00
DCRP		30,000.00
COUNTY PENSION & RETIREMENT FUND		800,000.00

F.I.C.A.	36-472	3,500,000.00
F.I.C.A. Bd of Social Services		700,000.00

Police & Firemen's Retirement System	36-475	0.00
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N.J.S.U.I.	36-473	200,000.00
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<b>Total Statutory Expenditures:</b>	<u>5,230,000.00</u>
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<b>SUB-TOTAL TEMP BUDGET</b>	<u>97,083,969.00</u>
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<b>Capital Improvement</b>	44-900	0.00
<b>Acquisition of Various Equipment</b>		<u>3,000,000.00</u>

<b>TOTAL TEMPORARY BUDGET</b>	<u>100,083,969.00</u>
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**LET IT BE FURTHER RESOLVED** that the Chief Financial Officer, County Administrator, County Counsel, and County Treasurer are authorized to take all necessary action to carry out the purposes of this resolution.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF JANUARY 1, 2021 AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR A TEMPORARY GRANT BUDGET, PURSUANT TO N.J.S.A. 40A:4-19, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210017</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-17							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021

**RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF JANUARY 1, 2021 AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR A TEMPORARY GRANT BUDGET, PURSUANT TO N.J.S.A. 40A:4-19**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-19, the Board may, if any contracts, commitments, or payments are to be made prior to the adoption of the budget, by resolution adopted within thirty days of the beginning of the fiscal year, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:4-19, the Board of County Commissioners of the County of Passaic authorizes the following temporary appropriations for the period beginning January 1, 2021 and the adoption of the County of Passaic Budget for the temporary grant budget:

**Section 1. Cultural and Historic Affairs Department.**

<b>GRANT</b>	<b>AMOUNT</b>
Court House Exterior Restoration Conditions Assessment	\$19,443.00
Special Projects – Preservation Re-Grant Program	\$500,000.00
Historic Commission General Operating Support Grant	\$20,843.00
PCCHC Arts Re-Grant	\$3,800.00
Cooperative Marketing Grant	\$18,750.00
<b>TOTAL</b>	<b>\$579,006.00</b>

**Section 2. Engineering Department.**

<b>GRANT</b>	<b>AMOUNT</b>
Fair Lawn Avenue Bridge	\$2,049,486.00
<b>TOTAL</b>	<b>\$2,049,486.00</b>

**Section 3. Human Services Department.**

<b>GRANT</b>	<b>AMOUNT</b>
CSBG Non-Discretionary	\$307,654.00
Intensive Case Management (ICM)	\$858,000.00
State Community Partnership	\$500,656.00
Family Court Services	\$278,149.00
Juvenile Detention Alternatives Initiative	\$120,000.00
Personal Assistant Services Program (PASP)	\$54,504.00
<b>TOTAL</b>	<b>\$2,118,963.00</b>

**Section 4. Health Department.**

<b>GRANT</b>	<b>AMOUNT</b>
Overdose Fatality Review Team 2021	\$100,000.00
Childhood Lead Program	\$229,614.00
<b>TOTAL</b>	<b>\$329,614.00</b>

**Section 5. Division of Aging.**

<b>GRANT</b>	<b>AMOUNT</b>
Aging Area Plan Grant	\$1,821,261.00
Aging Area Nutrition Grant	\$2,295,476.00
Casino Revenue	\$2,049,660.00
<b>TOTAL</b>	<b>\$6,166,397.00</b>

**Section 6. Planning and Economic Development Department.**

<b>GRANT</b>	<b>AMOUNT</b>
Passaic County Film Festival	\$2,600.00
<b>TOTAL</b>	<b>\$2,600.00</b>

**Section 7. Preakness Healthcare Center.**

<b>GRANT</b>	<b>AMOUNT</b>
CARES Act – Preakness Healthcare Center	\$167,623.76
Preakness Geri-Psych	\$338,210.00
<b>TOTAL</b>	<b>\$505,833.67</b>

**LET IT BE FURTHER RESOLVED** that the Chief Financial Officer, County Administrator, County Counsel, and County Treasurer are authorized to take all necessary action to carry out the purposes of this resolution.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF JANUARY 1, 2021 AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR THE PAYMENT OF DEBT SERVICE, PURSUANT TO N.J.S.A. 40A:4-19, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210018</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-18							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021



**RESOLUTION AUTHORIZING APPROPRIATIONS BETWEEN THE PERIOD OF  
JANUARY 1, 2021 AND ADOPTION OF THE COUNTY OF PASSAIC BUDGET FOR  
THE PAYMENT OF DEBT SERVICE, PURSUANT TO N.J.S.A. 40A:4-19**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-19, the Board may, if any contracts, commitments, or payments are to be made prior to the adoption of the budget, by resolution adopted within thirty days of the beginning of the fiscal year, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:4-19, the Board of County Commissioners of the County of Passaic authorizes the following temporary appropriations for the period beginning January 1, 2021 and the adoption of the County of Passaic Budget for the payment of debt service:

**Section 1. Payment of Bond Principal.**

DESCRIPTION	ACCOUNT	AMOUNT
County College Bonds	45-920	\$3,300,000.00
State Aid College Bonds	45-920	\$1,600,000.00
Vocational School Bonds	45-920	\$2,650,000.00
Other Bonds	45-920	\$20,200,000.00

**Section 2. Interest on Bonds.**

DESCRIPTION	ACCOUNT	AMOUNT
County College Bonds	45-930	\$700,000.00
State Aid College Bonds	45-930	\$400,000.00
Vocational School Bonds	45-930	\$1,500,000.00
Other Bonds	45-930	\$6,350,000.00

**Section 3. Interest on Notes.**

DESCRIPTION	ACCOUNT	AMOUNT
Interest on Notes	45-935	\$300,000.00

**Section 4. Passaic County Utilities Authority.**

DESCRIPTION	ACCOUNT	AMOUNT
Passaic County Utilities Authority	45-936	\$4,134,000.00

**Section 5. Green Trust Loan Program.**

<b>DESCRIPTION</b>	<b>ACCOUNT</b>	<b>AMOUNT</b>
Green Trust Loan Program	45-937	\$49,550.00

**Section 6. Passaic County Improvement Authority Loans.**

<b>DESCRIPTION</b>	<b>ACCOUNT</b>	<b>AMOUNT</b>
Prosecutor's Building	45-939	\$450,000.00
Preakness Healthcare Center	45-939	\$5,425,000.00
New DPW Facility	45-939	\$1,400,000.00

**LET IT BE FURTHER RESOLVED** that the Chief Financial Officer, County Administrator, County Counsel, and County Treasurer are authorized to take all necessary action to carry out the purposes of this resolution.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:5:21, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210019</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-19							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: January 8, 2021

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS  
FOR CALENDAR YEAR 2021, PURSUANT TO N.J.S.A. 40A:5:21**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:5-21, the Board may establish petty cash funds upon written application to and after approval by the Director of the Division of Local Government Services (hereafter “Director”); and

**WHEREAS**, the Chief Financial Officer is seeking approval to reissue petty cash funds previously approved by the Director for calendar year 2021; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:5-21, the Board of County Commissioners of the County of Passaic authorizes the following petty cash funds for calendar year 2021:

<b>DEPARTMENT</b>	<b>AMOUNT</b>
Department of Finance	\$200.00
Road Division	\$100.00
Prosecutor’s Office	\$15,000.00
Preakness Healthcare Center	\$250.00

**LET IT BE FURTHER RESOLVED** that the Chief Financial Officer, County Administrator, County Counsel, and County Treasurer are authorized to take all necessary action to carry out the purposes of this resolution.

MPJ

January 7, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Cassandra "Sandi" Lazzara  
Pasquale "Pat" Lepore

## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING WIELKOTZ & COMPANY, LLC FOR AUDITOR & ACCOUNTING SERVICES FOR CALENDAR YEAR 2021 AND AUTHORIZING AN AWARD OF CONTRACT TO WIELKOTZ & COMPANY, LLC FOR SAME, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210020</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-20							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: January 8, 2021

**RESOLUTION QUALIFYING WIELKOTZ & COMPANY, LLC FOR AUDITOR & ACCOUNTING SERVICES FOR CALENDAR YEAR 2021 AND AUTHORIZING AN AWARD OF CONTRACT TO WIELKOTZ & COMPANY, LLC FOR SAME, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the Purchasing Agent issued RFQ-21-011, Auditor & Accounting Services for Passaic County Calendar Year 2021 (hereafter “RFQ-21-011”) seeking qualifications for a pool of qualified a pool of firms to provide auditor and accounting services in calendar year 2021, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of firms to provide auditor and accounting services in calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, Wielkocz & Company, LLC was the only respondent to RFQ-21-011, and is being recommended for qualification by the Chief Financial Officer to be used for auditor and accounting services in calendar year 2021; and

**WHEREAS**, the Chief Financial Officer is recommending that Wielkocz & Company, LLC be awarded a contract in an amount not to exceed one-hundred fifteen thousand two hundred and fifty dollars (\$115,250.00) to provide auditing and accounting services in calendar year 2021, on an as-needed basis; and

**WHEREAS**, a certification of funds attesting to the availability of funds for the expenditures listed herein signed by the Chief Financial Officer, is attached to and made part of this resolution; and

**WHEREAS**, this matter was discussed by the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED** pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic: (1) qualifies Wielkocz & Company, LLC to provide auditor and accounting services in calendar year 2021; and (2) authorizes an award of contract to Wielkocz & Company, LLC in an amount not to exceed one-hundred fifteen thousand two hundred and fifty dollars (\$115,250.00).

**LET IT BE FURTHER RESOLVED** the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded herein and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Board are authorized to execute the contract and take any other steps necessary to carry out the purpose of this resolution.

MPJ

January 7, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$115,250

APPROPRIATION: 1-01-20-103-003-233

PURPOSE: Resolution awarding a contract to  
Wielkotz & Company to serve as the  
County Auditor for 2021

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: January 7, 2020

Introduced on: January 7, 2021  
Adopted on: January 7, 2021  
Official Resolution#: R20210020

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
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Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jan 07, 2021 - 5:30 PM

Location: County Administration Building  
220- Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION RATIFYING THE MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC, PASSAIC COUNTY SHERIFF RICHARD BERDNIK AND THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 125 PURSUANT TO N.J.S.A. 34:13A-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210021</b>							
Meeting Date	01/07/2021							
Introduced Date	01/07/2021							
Adopted Date	01/07/2021							
Agenda Item	v-21							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: January 8, 2021



**RESOLUTION RATIFYING THE MEMORANDUM OF AGREEMENT BETWEEN  
THE COUNTY OF PASSAIC, PASSAIC COUNTY SHERIFF RICHARD BERDNIK  
AND THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 125  
PURSUANT TO N.J.S.A. 34:13A-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”), Passaic County Sheriff Richard Berdnik (hereafter “Sheriff”) and International Brotherhood of Teamsters Local 125 (hereafter “Union”) are parties to a Collective Negotiation Agreement that expired on December 31, 2017 (hereafter “Agreement”); and

**WHEREAS**, pursuant to N.J.S.A. 34:13A-5.3, the County, Sheriff and Union, having bargained in good faith and negotiated an extension to the Agreement that expired; and

**WHEREAS**, the terms and conditions to be amended in the Agreement were set forth in a Memorandum of Agreement (hereafter “MOA”), executed by the Passaic County Administrator Anthony J. DeNova, Passaic County Counsel Matthew P. Jordan, Esq., Passaic County Sheriff Richard Berdnik and Union Vice President David W. Bauman and Union Shop Steward Vanessa V. Stokes, which is appended to and made part of this resolution; and

**WHEREAS**, the MOA was presented to the Union’s membership, and ratified by a majority of the members, as required under the law; and

**WHEREAS**, the MOA was discussed by the Administration and Finance Committee, and is being recommended to the Board of County Commissioners for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 34:14A-1, et seq. that the Board of County Commissioners of the County of Passaic approves the Memorandum of Agreement amending the collective negotiation agreement between the County of Passaic, Passaic County Sheriff Richard Berdnik and International Brotherhood of Teamsters Local 125, representing various civilian employees in the Passaic County Sheriff’s Department.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board, County Counsel, and Director of the Board are hereby authorized to amend and execute a revised collective negotiations agreement, reflecting the conditions and modifications set forth in the Memorandum of Agreement.

MPJ

January 7, 2021

**Memorandum of Agreement**

*between the*

**County of Passaic and Passaic County Sheriff Richard Berdnik**

*and*

**International Brotherhood of Teamsters, Local 125**

*representing civilian employees in the Passaic County Sheriff's Department*

WHEREAS, this Memorandum of Agreement (hereafter "MOA") is entered into between the County of Passaic (hereafter "County"), Passaic County Sheriff Richard Berdnik (hereafter "Sheriff") and the International Brotherhood of Teamsters, Local 125 (hereafter "Local 125" or "Union"), who are the designated bargaining unit civilian employees in the Passaic County Sheriff's Department; and

WHEREAS, the terms negotiated herein were done so in good faith and in compliance with N.J.S.A. 34:13A-1, et seq., and amend the collective bargaining agreement (hereafter "Agreement") that expired between the County and Union on December 31, 2017; and

WHEREAS, at negotiation sessions between representatives of the County and Union that took place on March 13, 2019, March 19, 2018, April 20, 2018, June 28, 2018, September 9, 2018, January 14, 2019, February 11, 2019, March 29, 2019, May 23, 2019, and in subsequent negotiations between counsel to the County, Sheriff, and Union, and having bargained in good faith and mutually agreed, hereby state the following amendments to the Agreement:

**CHANGES THROUGHOUT AGREEMENT**

The following amendments shall be made throughout the Agreement:

1. Adding section titles for ease of clarity in the table of contents;
2. Referring to the County of Passaic as "County";
3. Referring to the International Brotherhood of Teamsters, Local 125, as "Union" and striking all references to "Association";
4. When a clause in the Agreement is deleted, the Article shall be renumbered for ease of clarity; and
5. Sections within Articles can be renumbered for sake of organization and ease of clarity, without materially changing the intent of the language.

Memorandum of Agreement  
County of Passaic, Passaic County Sheriff and IBT Local 125  
Page 1 of 7

Introduced on: January 7, 2021  
Adopted on: January 7, 2021  
Official Resolution#: R20210021

**ARTICLE 1 – RECOGNITION AND PERIOD OF AGREEMENT**

**Article 1, Recognition and Period of Agreement.** Strike, and insert the following language:

“WHEREAS, the Passaic County Sheriff’s Department (hereafter “Sheriff” or “Employer”) and County of Passaic (hereafter “County”) does recognize the International Brotherhood of Teamsters, Local 125 (hereafter “Union”), as the exclusive representative for the purposes of collective negotiations pursuant to N.J.S.A. 34:13A-1, et seq. for the civilian employees of the Sheriff; and

WHEREAS, the Sheriff, County, and Union bargaining in good faith with respect to wages, hours of work, and other terms and conditions of civilian employees in the Passaic County Sheriff’s Department; and

NOW THEREFORE, the Sheriff, County, and Union mutually agree that the following shall represent the collective bargaining agreement (hereafter “Agreement”), effective retroactive to January 1, 2018, and shall remain in full force and effect for a five (5) year term, expiring December 31, 2022; and

LET IT BE FURTHER RESOLVED that all items in this Agreement shall remain status quo until a successor agreement is negotiated and executed.”

*\*All references to “Association” shall be deleted and replaced with “Union” throughout the Agreement.*

**ARTICLE 5 – WORK WEEK & HOURS OF WORK**

**Article 5, Work Week & Hours of Work, Pitman Employees, Part B [NEW].** In the event that essential personnel are required to work when non-essential personnel are not due to emergency circumstances and closure of the County by the County Administrator, the essential personnel shall be compensated at time and one half (1 ½) or comp time.

**Article 5, Work Week & Hours of Work, All Employees, Part A [page 7].** Amend the language as follows: strike “Administration” in the final sentence of the first paragraph and insert “a sworn supervisor or PST Supervisor.”

**Article 5, Work Week & Hours of Work, All Employees, Part C [page 7].** Amend the language as follows: “Employer has the right to place an employee on staggering starts and finishes for the good of the agency, and changes in shifts shall consider seniority where practical.”

**ARTICLE 6 – OVERTIME PAYMENT**

**Article 6, Overtime Payment, Part A [page 9].** Strike “fifteen (15) minute segments” and insert “thirty (30) minute segments” in the first sentence.

**Article 6, Overtime Payment, Part D [page 9].** Amend the language as follows: strike “on the department’s overtime request form” in the second sentence of the section.

**ARTICLE 7 – SALARIES/COMPENSATION**

Article 7, Salaries/Compensation, Part A [page 10]. Amend the language as follows:

Base annual wages for employees covered by this Agreement shall be as set forth in Exhibit A annexed.

Article 7, Salaries/Compensation, Part C [page 10]. Strike the language and insert the following:

A. **Rate of Pay in 2018.**

Effective retroactive to January 1, 2018, all employees on the Salary Guide shall remain frozen. Employees at max on the Salary Guide shall receive a two percent (2.00%) cost of living adjustment.

B. **Rate of Pay in 2019.**

Effective retroactive to January 1, 2019, all employees shall move two (2) steps on the Salary Guide. Employees at max on the Salary Guide shall receive a two percent (2.00%) cost of living adjustment. For those employees that are one step from max, they will move one step on the Salary Guide to put them at max and also a two percent (2.00%) cost of living adjustment.

C. **Rate of Pay in 2020.**

Effective retroactive to January 1, 2020, all employees, except employees in the title Public Safety Telecommunicator (“PST”), shall move one (1) step on the Salary Guide. Employees with the Title Public Safety Telecommunicator shall move one (1) level on the Salary Guide, from Level 10 to Level 11. Those PST(s) moving from Level 10 to Level 11 will remain at the step on the salary guide that they were on while on Level 10 such that those PST(s) at max at Level 10 on the Salary guide, will receive two percent (2.00%) cost of living adjustment for 2018 and 2019, move from Level 10 to Level 11 effective January 1, 2020 and receive two percent (2.00%) cost of living adjustment for 2020, 2021 and 2022. All employees at max on the Salary Guide shall receive two percent (2.00%) cost of living adjustment.

D. **Rate of Pay in 2021.**

Effective January 1, 2021, all employees shall move on (1) step on the Salary Guide. All employees at max on the Salary Guide shall receive a two percent (2.00%) cost of living adjustment on his/her base salary.

E. **Rate of Pay in 2022.**

Effective January 1, 2022, all employees shall move on (1) step on the Salary Guide. All employees at max on the Salary Guide shall receive a two percent (2.00%) cost of living adjustment on his/her base salary.

F. **Employees Separated from Employment.**

Employees that have separated from employment since December 31, 2017 will receive pro rata payment for amounts stated above in Sections A.-E. based on the duration of their employment between December 31, 2017 and their separation date.

**ARTICLE 10 – RETIREMENT & SEPARATION OF EMPLOYMENT**

**Article 10, Retirement & Separation of Employment, Part A [page 14].** Insert the following sentence at the end of the section: "An employee shall not be entitled to compensation for sick time earned if terminated for just cause."

**Article 10, Retirement & Separation of Employment, Part C, Retirement [page 14].** Add the following to the end of this section: "Upon retirement, the member shall be eligible for the same level of healthcare benefits that the retiree had immediately prior to retirement, unless said retiree chooses a different plan."

**ARTICLE 11 – VACATIONS, SICK, PERSONAL, AND BEREAVEMENT LEAVES**

**Article 11, Vacation, Sick, Personal, and Bereavement Leaves, Part A, Vacation Leave [page 16].** Strike "the ratification of this contract" in the third paragraph and insert "For any new employee hired after March 16, 2016, the following vacation schedule shall apply:"

**Article 11, Vacation, Sick, Personal, and Bereavement Leaves, Part A, Vacation Leave [NEW]**

For those employees on a "green schedule," in the event that a Holiday falls during the period of vacation time utilized by such employees, such employees will be paid for the Holiday and not charged a vacation day. However, said employees shall not be entitled double time and/or Holiday Pay for same.

**Article 11, Vacation, Sick, Personal, and Bereavement Leaves, Part A, Vacation Leave [NEW].** Insert the following language after the first sentence: "Vacation time is earned according to the date of hire with the County."

**Article 11, Vacation, Sick, Personal, and Bereavement Leaves, Part A, Vacation Leave [page 17].** Strike "only upon approval of the Sheriff and shall be scheduled loss of leave" from the fifth paragraph of the Article. Delete the phrase "due to business necessity appearing in the first sentence of the fifth paragraph."

Insert the following to the fifth paragraph such that it reads "In the event an employee is ill during a period of vacation, such employee will be charged sick leave instead of vacation."

**Article 11, Vacation, Sick, Personal, and Bereavement Leaves, Part B, Sick Leave, Number 1 [page 17].**

Amend this section to read as follows: "Every full-time employee covered by this Agreement shall earn payment for absence due to illness at a rate of fifteen (15) days per year, which shall be available for use by the employee on January 1<sup>st</sup>. Unused sick days shall be cumulative from year to year. Should an employee use all of his/her paid sick leave for days not yet earned, and the employee is separated from employment with the County, the County reserves the right to deduct the unearned paid sick leave from any monies the employee may have due and which sick leave accrues at a rate of 1.25 days per month."

**Article 11, Vacation, Sick, Personal, and Bereavement Leaves, Part B, Sick Leave, Part 6 [page 18].** Strike the last two sentences of this section.

**Article 11, Vacation, Sick, Personal, and Bereavement Leaves, Part E [NEW].** Add the following sentence to the end of the section: "Paid time off in this Article may be used in four (4) hour increments."

Article 11, Vacation, Sick, Personal, and Bereavement Leaves, Part D, Bereavement Leave [page 18]. The language in this Section shall be amended to be consistent with the Passaic County Personnel and Policies and Procedures Manual (hereafter "Employee Manual") adopted by the Passaic County Board of Chosen Freeholders. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

**ARTICLE 12 – HOLIDAY COMPENSATION**

Article 12, Holiday Compensation, Part A [page 19]. Strike "Lincoln's Birthday" as agreed and effective January 1, 2016.

Article 12, Holiday Compensation, Part E [page 19]. Insert the following language at the end of this section: "5&2 Security Guards scheduled to work on a holiday as a normal workday will receive holiday compensation."

**ARTICLE 15 – MEDICAL BENEFITS**

Article 15, Medical Benefits, Part D, Disability Plan [page 22]. The language in the section shall be amended to be consistent with the Employee Manual adopted by the Passaic County Board of Chosen Freeholders. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

Article 15, Medical Benefits, Part E, Work Incurred Injury [page 23]. The language in the section shall be amended to be consistent with the Employee Manual adopted by the Passaic County Board of Chosen Freeholders. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

Article 15, Medical Benefits, Part G [NEW]. Effective upon ratification of the Agreement, all out of network charges shall be paid at one hundred and fifty percent (150%) of the Medicare Rate Schedule.

Article 15, Medical Benefits, Part H [NEW]. New employees hired after the ratification of this Agreement shall not be entitled to enroll in the County's Traditional Healthcare Plan.

Article 15, Medical Benefits, Part I [NEW]. Employees electing to change from the Traditional Plan to another available plan will be permitted to change back to the Traditional Plan, subject to the enrollment provisions of the Traditional Plan.

Article 15, Medical Benefits, Part J [NEW]. New employees hired after the ratification of this Agreement shall not be entitled to lifetime benefits upon retirement.

**ARTICLE 16 – MISCELLANEOUS**

Article 16, Miscellaneous, Part C [page 24]. The Union shall be afforded visitation rights to its members and access to a bulletin board to post notices regarding Union business.

Article 16, Miscellaneous, Part M [page 25]. Strike this section in its entirety.

Article 16, Miscellaneous, Part R [page 26]. In the third paragraph, second sentence, amend the language as follows: "However, this appointment for review must be made in writing on a Department form through the Sheriff or his designated representative.

**Article 16, Miscellaneous, Part S [NEW].** The County at its sole discretion can change from a bi-weekly payroll to a bi-monthly payroll.

**Article 16, Miscellaneous, Part T [NEW].** The parties agree to enter into collective negotiations over successor Agreements in accordance with N.J.S.A. 34:13A-1, et seq., in good faith effort to reach agreement on all matters concerning the terms and conditions of employment. All provisions and terms and conditions of employment set forth in this Agreement, including but not limited to payment of salary step increases, will continue in effect until a successor Agreement has been negotiated and ratified by the parties.

#### ARTICLE 20 – PERIOD OF AGREEMENT


**Article 20, Period of Agreement [page 30].** Strike “January 1, 2012” and insert “January 1, 2018” and strike “December 31, 2017” and insert “December 31, 2022”.

ACKNOWLEDGEMENT OF RATIFICATION AND INCORPORATION

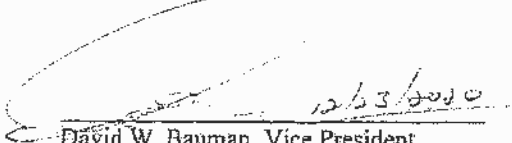
The County and Union agree to recommend these terms and conditions to their respective constituents for ratification. All issues agreed to shall be incorporated into the new Agreement. All issues not previously agreed to and not mentioned herein are withdrawn. All other language in the expired Agreement shall continue in the new contract and remain status quo.

COUNTY OF PASSAIC:

IBT TEAMSTERS LOCAL 125:



Anthony J. DeNova, III  
Passaic County Administrator



David W. Bauman, Vice President  
International Brotherhood of Teamsters,  
Local 125

DATED:

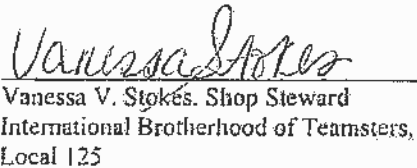
DATED:

PASSAIC COUNTY SHERIFF:

IBT TEAMSTERS LOCAL 125:



Richard Berdnik  
Passaic County Sheriff



Vanessa V. Stokes, Shop Steward  
International Brotherhood of Teamsters,  
Local 125

DATED:

DATED:

PASSAIC COUNTY COUNSEL:



Matthew P. Jordan, Esq.  
County Counsel

DATED: *DECEMBER 24, 2020*



# EXHIBIT A

Introduced on: January 7, 2021  
Adopted on: January 7, 2021  
Official Resolution#: R20210021

County of Pinal

JRF JAIL PROFESSIONALS

	1	2	3	4	5	6	7	8	9	10
Level 5	24,400	26,136	27,872	29,608	31,344	33,080	34,816	36,552	38,288	40,024
Level 6	25,083	27,580	29,158	31,736	33,314	34,892	36,470	38,048	39,626	41,204
Level 7	27,100	30,282	31,365	34,547	35,630	37,712	38,795	40,878	41,961	43,044
Level 8	28,592	30,732	32,991	35,180	37,439	39,698	41,957	44,216	46,475	48,734
Level 9	31,039	33,224	35,409	37,594	39,779	41,964	44,149	46,334	48,519	50,704
Level 10	31,702	33,522	35,700	37,878	40,062	42,240	44,418	46,596	48,774	50,952
Level 11	32,815	34,831	37,050	39,261	41,452	43,630	45,808	47,986	50,164	52,342
Level 12	34,142	36,311	38,584	40,819	43,061	45,243	47,436	49,629	51,821	54,014
Level 13	35,471	37,626	39,972	42,306	44,551	46,831	49,025	51,219	53,413	55,605
Level 14	37,000	39,216	41,432	43,995	46,210	48,404	50,597	52,781	54,965	57,153
Level 15	38,529	40,521	42,737	45,490	47,705	49,999	51,991	54,183	56,375	58,567
Level 16	40,058	41,826	44,052	47,084	49,200	51,400	53,600	55,800	58,000	60,200
Level 17	41,587	43,132	45,277	48,579	50,620	52,740	54,860	57,020	59,180	61,340
Level 18	43,116	44,661	46,806	50,174	52,220	54,340	56,460	58,580	60,700	62,820
Level 19	44,645	46,190	48,335	51,669	53,715	55,835	57,955	60,075	62,195	64,315
Level 20	46,174	47,719	49,864	53,164	55,210	57,330	59,450	61,570	63,690	65,810
Level 21	47,703	49,248	51,393	54,659	56,695	58,815	60,935	63,055	65,175	67,295
Level 22	49,232	50,777	52,922	56,154	58,180	60,300	62,420	64,540	66,660	68,780
Level 23	50,761	52,306	54,451	57,649	59,575	61,695	63,815	65,935	68,055	70,175
Level 24	52,290	53,835	56,030	59,144	61,060	63,180	65,300	67,420	69,540	71,660
Level 25	53,819	55,364	57,559	60,639	62,535	64,655	66,775	68,895	71,015	73,135
Level 26	55,348	56,893	59,088	62,134	64,010	66,130	68,250	70,370	72,490	74,610
Level 27	56,877	58,422	60,617	63,629	65,485	67,605	69,725	71,845	73,965	76,085
Level 28	58,406	59,951	62,146	65,124	66,940	69,060	71,180	73,300	75,420	77,540
Level 29	59,935	61,480	63,675	66,619	68,395	70,515	72,635	74,755	76,875	79,015
Level 30	61,464	63,009	65,154	68,114	70,000	72,120	74,240	76,360	78,480	80,600
Level 31	63,000	64,545	66,690	69,659	71,545	73,665	75,785	77,905	80,025	82,145
Level 32	64,536	66,081	68,226	71,154	73,040	75,160	77,280	79,400	81,520	83,640
Level 33	66,072	67,617	69,762	72,649	74,535	76,655	78,775	80,895	83,015	85,135
Level 34	67,608	69,153	71,298	74,148	76,030	78,150	80,270	82,390	84,510	86,630
Level 35	69,144	70,689	72,834	75,647	77,525	79,645	81,765	83,885	86,005	88,125
Level 36	70,680	72,225	74,370	77,156	79,040	81,160	83,280	85,400	87,520	89,640
Level 37	72,216	73,761	75,906	78,665	80,550	82,670	84,790	86,910	89,030	91,150
Level 38	73,752	75,297	77,442	80,174	82,060	84,180	86,300	88,420	90,540	92,660
Level 39	75,288	76,833	78,978	81,683	83,570	85,690	87,810	89,930	92,050	94,170
Level 40	76,824	78,369	80,514	83,192	85,080	87,200	89,320	91,440	93,560	95,680
Level 41	78,360	79,905	82,050	84,701	86,590	88,710	90,830	92,950	95,070	97,190
Level 42	79,896	81,441	83,586	86,210	88,100	90,220	92,340	94,460	96,580	98,700
Level 43	81,432	82,977	85,122	87,719	89,610	91,730	93,850	95,970	98,090	100,210
Level 44	82,968	84,513	86,658	89,228	91,120	93,240	95,360	97,480	99,600	101,720
Level 45	84,504	86,049	88,194	90,737	92,630	94,750	96,870	98,990	101,110	103,230
Level 46	86,040	87,585	89,730	92,246	94,140	96,260	98,380	100,500	102,620	104,740
Level 47	87,576	89,121	91,266	93,755	95,650	97,770	99,890	102,010	104,130	106,260
Level 48	89,112	90,657	92,802	95,264	97,160	99,280	101,400	103,520	105,640	107,770
Level 49	90,648	92,193	94,338	96,773	98,670	100,790	102,910	105,030	107,150	109,290
Level 50	92,184	93,729	95,874	98,282	100,180	102,300	104,420	106,540	108,660	110,780

Introduced on: January 7, 2021  
 Adopted on: January 7, 2021  
 Official Resolution#: R20210021

# **PUBLIC NOTICE**

**TAKE NOTICE:** the Passaic County Board of Chosen Freeholders on December 29, 2020, adopted Resolution R-2020-1139, which calls for the 184th Reorganization Meeting of the Board of County Commissioners, to be held virtually on Thursday, January 7, 2021 at 5:30 PM, in compliance with N.J.S.A. 10:4-1, et seq. Due to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No. 104, the Board of County Commissioners will hold their Reorganizational Meeting virtually via Facebook Live and Cisco Webex. Additionally, pursuant to Administrative Order No. 20-01 issued by the Passaic County Administrator the Administration Building is closed to non-essential personnel and the public effective March 18, 2020. If a member of the public wishes to place a public comment on the record, please email **public@passaiccountynj.org** stating your name, address, and matter to be addressed by the Board by no later than **Thursday, January 7, 2021 at 4:30 PM**, or by participating on Facebook Live at: <https://www.facebook.com/passaiccountynj/> or via Webex at: <https://www.passaiccountynj.org/FreeholderMeeting> The Clerk to the Board shall read same into the public record. Moreover, some members of the Board may participate telephonically, pursuant to the Board By-Laws and in compliance with N.J.S.A. 10:4-12-1, et seq. Official action will be taken. This notice is Pursuant to “Open Public Meetings Act” P.L. 1975, Chapter 231, N.J.S.A 10:4-6 et seq.

**BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS**

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Louis E. Imhof III, Clerk of the Board

Dated: December 29, 2020

Published in: Herald News  
Bergen Record

On File with the Passaic County Clerk

**Louis E. Imhof III**  
**Clerk of the Board**  
**Board of County Commissioners**  
**County of Passaic**  
**(973)881-4412 or [Louisi@passaiccountynj.org](mailto:Louisi@passaiccountynj.org)**