

## PASSAIC COUNTY UTILITIES AUTHORITY

## MINUTES – REORGANIZATION MEETING

MARCH 18, 2015, 4:00PM

## OPEN SESSION

Present

Mrs. Basmouk  
Mr. Hanrahan  
Mrs. Kazan  
Mr. Marchese  
Mr. Okun  
Mr. Javier  
Mr. Qudah \*Alternate

Absent

Mr. Shah

Also present were Ted DelGuercio of McManimon & Scotland.

Mr. Marchese called the re-Organizational meeting to order at 4:10 PM on March 18, 2015, He also read the statement of the Open Public Meetings Law as required by N.J.S.A. 10:4-6.

At this time Mr. Marchese asked for nominations for Chairperson of the Board. Mr. Okun nominated Mr. Marchese for Chairman. Mrs. Kazan seconded the nomination. Mr. Marchese asked if there were anymore nominations. There were no more nominations and Mr. Marchese asked for a motion to close the nominations. Mrs. Kazan moved to close the nomination and Mrs. Basmouk Seconded the Motion.

Mrs. Kazan nominated Mr. Hanrahan as Vice Chairperson and it was seconded by Mr. Okun. Mr. Okun moved to close the nominations and Mr. Marchese Seconded the motion.

Mr. Marchese nominated Mrs. Kazan as Secretary to the Board. Mr. Javier seconded nomination. Mr. Hanrahan move to close the nominations and Mr. Okun seconded the motion.

Mr. Okun made a motion to approve the slate of nominations. Mrs. Kazan seconded the motion and all in favor approved.

Mr. Okun moved to approve meeting dates. During a brief discussion the commissioners mentioned meeting regularly. It was seconded by the Mrs. Kazan. It was approved unanimously.

Mr. Okun offered a motion to approve The Record as the official newspaper as stated. Mrs. Basmouk seconded the motion and it was approved upon roll call.

Mrs. Okun made a motion to appoint General Counsel/Bond/Special Counsel to McManimon and Scotland. Mr. Marchese seconded the motion and it was approved upon roll call.

Mrs. Kazan offered a motion to appoint Ferraioli, Wielkocz, Cerullo and Cuva, PA as Auditor to the Board. Mr. Hanrahan seconded the motion and it was approved upon roll call.

Mrs. Kazan made a motion to adjourn the meeting at 4:17pm, Mr. Hanrahan seconded the motion and it was approved upon roll call.

PASSAIC COUNTY UTILITIES AUTHORITY

MINUTES – REGULAR MEETING

MARCH 18, 2015 – 4:00PM

OPEN SESSION

Present

Mrs. Basmouk  
Mrs. Kazan  
Mr. Marchese  
Mr. Okun  
Mr. Hanrahan  
Mr. Javier  
Mr. Qudah

Absent

Mr. Shah

Also present were Ted DelGuercio of McManimon and Scotland.

Mr. Marchese, Chairman called the regular meeting to order at 4:17 PM on Wednesday, March 18, 2015. He also read the statement of the Open Public Meetings Law as required by N.J.S.A. 10:4-6.

Mrs. Kazan inquired about the bill for McManimon and Scotland. She was making sure the bills were not duplicate. A discussion among the Commissioners and Ted DelGuercio took place and it was confirmed that the bills are not duplicates. Mr. Marchese request that the bills be presented to the Board on a monthly basis to elevate late invoices. Mr. Kazan made a motion to approve the Interim Bill List. Mr. Okun seconded the motion. Approved upon roll call.

Mr. Okun made a motion to approve the payment of bills. Mr. Hanrahan seconded the motion and it was approved upon roll call. 1

Mr. Okun made a motion to approve the minutes from the Special Meeting, October 22, 2014 and Special Meeting, December 10, 2014. Correcting Mr. Qudah seconded the motion and it was approved upon roll call.

New Buisness

Invoices will be emailed over to the Commissioners on a monthly basis. Mr. Marchese made a motion to have this method adopted. Mr. Okun seconded the motion.

Mrs. Kazan made a motion to adjourn the meeting. Mr. Hanrahan seconded the motion.

Meeting adjourned 4:28PM

PASSAIC COUNTY UTILITIES AUTHORITY

MINUTES – SPECIAL MEETING

APRIL 21, 2015 – 4:00PM

OPEN SESSION

Present

Mrs. Basmouk  
Mrs. Shah  
Mr. Marchese  
Mr. Okun  
Mr. Javier

Absent

Mr. Hanrahan  
Mrs. Kazan  
Mr. Qudah

Also present were Ted DelGuercio of McManimon and Scotland and Steve Wielkocz of FWCCC.

Mr. Marchese, Chairman called the special meeting to order at 4:23 PM on Tuesday, April 21, 2015. He also read the statement of the Open Public Meetings Law as required by N.J.S.A. 10:4-6.

Mr. Marchese made a motion to open public session of the meeting. Mr. Okun seconded the motion and it was unanimously approved upon roll call.

Mr. Javier made a motion to close the public session. Mrs. Basmouk seconded the motion. It was unanimously approved.

Mr. Javier made a motion to approve item A-1, 2014 Audit Approval. Mr. Okun seconded the motion and it was approved upon roll call.

Mr. Shah made a motion to approve and adopt the resolution of item A-2, Resolution of the Passaic County Utilities Authority Approving the Required Corrective Action Plan Pursuant To the Directive of the Division of Local Government Services, For The Fiscal Year 2014 Audit Report. Mr. Marchese asked who was in charge of taking care of this. Mr. Wielkocz advised him that Flavio Rivera of the Passaic County Finance Department is now in charge of all the PCUA Financials. Mr. Javier seconded the motion and it was unanimously approved.

Mr. Javier made a motion to approve and adopt the resolution of item A-3, 2014 Annual Audit – Corrective Action Plan. Mr. Marchese asked all the Commissioners if they reviewed the Plan. Mr. Okun asked what the implement date was for the CAP. He was informed by Maria, that Flavio Rivera was working on it with Robert McNich of

FWCC Office to correct the first finding. Mr. Okun seconded the motion and it was approved upon roll call.

Mr. Okun offered a motion to approve item A-4, Synopsis of Audit of 2014. Mr. Shah seconded the motion and upon roll call it was approved.

Mrs. Basmouk made a motion to approve item A-5, Resolution Of Passaic County Utilities Authority Cancelling Balance Sheets Accounts. Mr. Javier seconded the motion and it was approved upon roll call.

Mr. Okun offered a motion to adjourn the meeting. Mr. Shah seconded the motion and all approved.

Meeting was adjourned at 4:30pm.

PASSAIC COUNTY UTILITIES AUTHORITY

MINUTES – SPECIAL MEETING

OCTOBER 21, 2015

OPEN SESSION

Present

Mrs. Basmouk  
Mrs. Kazan  
Mr. Marchese  
Mr. Shah – 4:07  
Mr. Qudah \*Alternate  
Mr. Javier

Absent

Mr. Okun  
Mr. Hanrahan

Also present were Ted DelGuercio of McManimon and Scotland and Robert McNinch of FWCC.

Mr. Marchese, Chairman called the special meeting to order at 4:02 PM on Wednesday, October 21, 2015. He also read the statement of the Open Public Meetings Law as required by N.J.S.A. 10:4-6.

Mrs. Kazan made a motion to open public session of the meeting. Mrs. Basmouk seconded the motion and it was unanimously approved upon roll call.

Mrs. Kazan made a motion to close public session of the meeting. Mrs. Basmouk seconded the motion and it was unanimously approved upon roll call.

Robert McNinch of FWCC discussed the budget. Mrs. Kazan had a question on page 74. Mr. Shah made a motion to approve item A-1, 2016 PCUA Budget Introduction. Mrs. Kazan seconded the motion and it was approved upon roll call.

Mrs. Kazan offered a motion to adjourn the meeting. Mrs. Basmouk seconded the motion and all approved.

Meeting was adjourned at 4:12pm.