



**Passaic County Youth Services Commission  
October 10, 2019 Minutes**

**Voting members present:**

1. Hon. Rudolph A. Filko
2. Ryan Mcnamee designee for Melanie Nowling, Esq.
3. Myrna Villanueva designee for Dawn Moody
4. Brenda Browne
5. Carolyn McCombs
6. Cynthia Heller
7. Carlos Rodriguez
8. Gino Arevalo
9. D/Andres Brea designee for D/Sgt. Kelly Pacelli
10. Chrystal Cleaves designee for Duwan Bogert
11. Lakisha Chambers designee for Samirah Johnson
12. Humberto Cuadrado
13. Stephen Radke
14. Raymond Branca
15. Le'Var Starr
16. La'Quan Hargrove, designee for Director Hughes

**Voting members absent:**

1. Larry Alvarez
2. Jason Harding
3. Francine Vince
4. Freeholder Cassandra "Sandi" Lazzara
5. D/Sgt. Laila Cristobal

**Others present:**

1. Tashai McFarlane
2. Amanda Compton-Dover

3. Elizabeth Cano
4. Ronna Bouton
5. Sondas Abid
6. Jaclyn Marcella
7. John D. Givens
8. Cristina Barnes-Lee
9. Chris Kluckley
10. Detective S. Brancato
11. Marilyn DelValle

The meeting was called to order by Filko, at 12:40 PM.

Filko stated that they have to vote and approve for him to chair the meeting.

A motion was made by Cleaves and seconded by Cuadrado for Filko to chair the YSC meeting.

Motion passed unanimously.

Filko stated that Freeholder Best was elected as a Co-Chair of the YSC committee and resigned his position a couple of weeks ago. The Freeholders met last night and approved for Freeholder Lazzara to become the YSC Co-Chair. Filko further stated that they will need a formal motion to approve her position.

A motion was made by Arevalo and seconded by Browne to approve Freeholder Lazzara to Co- Chair the YSC meeting for the remainder of the year.

Motion passed unanimously.

Filko made the announcement of the Open Public Meetings Act.

Committee member introductions.

Approval of Minutes

A motion was made by Hargrove and seconded by Cuadrado to approve the minutes dated September 19, 2019.

Motion passed unanimously.

Under Monitoring Committee Reports, McFarlane reported that the monitoring committee went out to Family Intervention Services for their Youth and Family Enrichment Program on September 23, 2019. Summary was reviewed, *see attached report*. The program has met contract obligation.

Compton explained the Youth and Family Enrichment Program proposal, contract and summary to the committee.

Under Allocations Committee, Compton-Dover reported that there was a budget modification and extension request from the M&S Psychotherapy program. The request went to the Allocations Committee for an email vote and the committee approved the request for an additional \$3,600 for the remainder of this year that will help cover the cost of the TASC evaluations for the remainder of the year as they are a little above their level of services and they were also requesting an extension into January 31, 2020 to complete the December referrals. Allocations approved both, and the funding would be coming from the money remaining from HOPE and/or Client Specific Funds if needed.

A motion was made by Cuadrado and seconded by Arevalo to approve the proposal to modify and extend services to M&S Psychotherapy for an additional \$3,600 from HOPE and/or Client Specific Funding until January 31, 2020.

Hon. Rudolph A. Filko	Abstain
Ryan Mcnamee designee for Melanie Nowling, Esq.	Yes
Myrna Villanueva designee for Dawn Moody	Yes
Freeholder Cassandra “Sandi” Lazzara	Absent
Jason Harding	Absent
Judy Fallon	Absent
Stephen Radke	Yes
Brenda Browne	Yes
Carlos Rodriguez	Yes
Ray Branca	Yes
Francine Vince	Absent
Lakisha Chambers designee for Samirah Johnson	Yes
La’quan Hargrove designee for Dennis Hughes	Yes
Gino Arevalo	Yes
D/Sgt. Laila Cristobal	Absent
Chrystal Cleaves designee for Duwan Bogert	Yes
Cynthia Heller	Yes
Le’Var Starr	Yes
Humberto Cuadrado	Yes
Detective Brea designee for D/Sgt. Kelly Pacelli	Yes

Motion passed with 1 abstention, 5 absent, and 14 in favor.

Under Executive Committee Reports, Compton- Dover stated that there was a sub-committee list passed out at the last meeting and based on the By-Laws of the Passaic YSC the Co-Chairs of the YSC are to assign the Co-Chairs of all the YSC sub-committees and the voting members. If any current member of any of the sub-committees, does not feel like that certain committee is appropriate or you would like to change or be part of any other committee, please let Melanie Nowling know. Non- Voting members are also welcome to join any of the sub-committees, however if you are a funded provider you cannot be a member of the Allocations and Proposal committees. A new sub-committee list was handed out, *see attached*. There will be an executive meeting in November that will review with all of the Chair and Co-Chairs of all the sub-committees exactly what that will entail as written in the By-Laws and state regulations.

Under Planning Committee Reports, McCombs stated that there was nothing to report.

Under Youth Services Commission Administrators, Vuksic stated that they are working on the corrections that were sent back to the plan that went out in August 2019 and has until October 18, 2019 to submit the corrections. Compton- Dover stated that the corrections were minimal this year in regards to corrections and was well done. Givens reported for all providers to work with their fiscal person to submit all of their invoices correctly, with back-up and on time. Voucher Submission Checklist was given to all of the providers and emailed. *See attached*.

Under Juvenile Justice Commission reports, Compton-Dover reported that the only thing she had to report on was that the Plan Application was submitted, reviewed with very minimal corrections to be made.

Under Juvenile Detention Alternatives Initiative Innovations, Compton-Dover reported that their award letter was sent and was approved for 2020.

Compton –Dover stated that last year Passaic County returned almost \$100,000 of unspent funds. An email was sent out by DeValle that October 25, 2019 will be the deadline for any modification and/or extension request sent in by providers. If an extension is needed into the 1<sup>st</sup> quarter please note that the Youth Services Commission has to submit those request to the Juvenile Justice Commission by November 15, 2019 which means that the YSC has to vote on it to be approved at the November 7<sup>th</sup>, 2019 meeting and all request has to go first before the Allocations committee which is scheduled to meet on October 31, 2019. It can also be a one-time purchase for your program as well.

Filko reported that under JDAI, they have to come up with a new program for 2021 he was told at the state level at the state conference that they will be looking for at least one JDAI program in each county that deals specifically with community involvement and racial disparity as sort of a new focus now.

Under Old Business, there was nothing to report.

Under New Business, the following programs gave their presentation:

- John D. Givens for HSHD (High Supervision/ Home Detention Programs)
- La’Quan Hargrove for MDT/MDT Re-Entry (Multi-Disciplinary Team Programs)

Sondas Abid was unable to give the Options presentation and Filko stated for the Option program to give their presentation in November.

Under Program Announcements,

New Destiny, McCombs reported that they started their photography project and they have a parent engagement program scheduled this month. They will be doing a paint night with the parents where someone will talk to them on how to reduce stress.

Family Intervention Services, Arevalo reported that they are running their Strengthening Families and Parenting classes in collaboration with the Family Success Center in New Milford. On Saturday they will start their Sexting /Cyberbullying with the Passaic Station House Adjustment program.

Passaic Station House, no one was able to attend (D/Sgt. Cristobal was out sick) all reports were submitted and narratives completed for 3<sup>rd</sup> quarter.

Paterson Station House, D/ Brea reported that this past week they went to the Falls for a clean-up and the week before they went to the Essex County Corrections Center for a tour. Compton-Dover stated that four of the Bergen County Police Departments are starting a Station House Adjustment Program based off of Paterson’s model, thanks to d/Sgt. Pacelli sharing her model.

Discussion on Station House Adjustment Program.

High Supervision/Home Detention, Givens stated that they have nothing to report.

Options, Sondas Abid was present and there was nothing new to report on.

MDT/MDT Re-Entry, Hargrove reported that for the month of September they had (24) juveniles the first day of the month, (13) entered during the month, (10) were discharged, there were (27) the last day of the month, cumulative number of juveniles treated was (23) and number of new referrals were (13).

Probation/Life Skills, Villanueva reported that they had Mr. Cash speaking to the youth in the Passaic location on different topics. *Voice sounded low on the recorder, could not make out the rest of the statement.*

Youth Services Bureau/LSVP, Barnes-Lee reported that for both programs they are providing a monthly family night so that all of the families can come together. Barnes-Lee addressed to Filko that whenever the juveniles go to the Options Program and test positive and violate their program they automatically violate all programs even though they are doing well in the ERC or LSVP programs. The juvenile then cut off their bracelet and whenever the parents reach out to Barnes-Lee to pick up the juvenile there is no one available and then the juvenile runs and is too late. Compton-Dover stated that there was a little bit of miscommunication with dispatch and that D/Sgt. Pacelli was looking into it and will take care of it, to have a direct line where they can pick the juveniles up.

*Discussion about violations/marijuana between Filko, Barnes-Lee and other committee members.*

M&S Psychotherapy, Cano was present and reported that they will be offering Saturday hours at their Clifton location, they will be open from 9:00 AM to 3:00 PM.

Family Enrichment Program, Bouton reported that they are successfully closing out (4) kids. They are having issues with getting the kids to the program since they are involved in other program and/or have jobs.

Probation, POP/Girls group, Villanueva reported that they had their first successful orientation on September 28, 2019. For the POP program they had (6) girls participate in their paint and mingle for their Girls group class where they painted a self-image portrait. Filko stated that he would like to display some of their artwork in the court waiting room.

Newark YMCA, *recording was too low.*

Givens suggested having evening and/or Saturday evenings to accommodate the community or at a different location as per the Governor's Task Force. *A public survey/notice may be posted to see what works best for Passaic County.*

Arevalo made a motion to adjourn the meeting.  
All in favor

The meeting was adjourned at 1:43 PM.

Attest:

Marilyn DelValle