



**Passaic County Youth Services Commission  
April 29, 2020 Minutes**

**Voting members present:**

1. Hon. Rudolph A. Filko
2. Ryan Mcnamee
3. Francine Vince
4. Carolyn McCombs
5. Cynthia Heller
6. Donna Glinkin
7. Dawn Moody
8. Duwan Bogert
9. Le'Var Starr
10. Jayna Patel
11. Marqueesha Guthrie
12. Cristina Barnes-Lee
13. Kerry Klug
14. Brenda Browne
15. Jason Harding
16. Stephen Radke
17. Carlos Rodriguez
18. Larry Alvarez
19. Susan Butterfield

**Voting members absent:**

1. James Sawyer
2. Freeholder Cassandra "Sandi" Lazzara
3. D/Sgt. Kelly Pacelli
4. D/Sgt. Laila Cristobal
5. Zhyiana Allen
6. Raymond Branca

**Others present:**

1. Amanda Compton-Dover
2. John D. Givens
3. Melanie Nowling, Esq.
4. Jennifer Wood
5. Gino Arevalo
6. Jaclyn Marcella
7. Tashai McFarlane
8. Jenny Vuksic
9. Myrna Villanueva
10. Marilyn DelValle

The meeting was called to order by Nowling, at 12:40 PM.

A Roll Call was made:

Hon. Rudolph A. Filko	Present
Ryan Mcnamee	Present
Dawn Moody	Present
Freeholder Cassandra “Sandi” Lazzara	Absent
Jason Harding	Present
Larry Alvarez	Present
Stephen Radke	Present
Brenda Browne	Present
Carlos Rodriguez	Present
Raymond Branca	Absent
Francine Vince	Present
Samirah Johnson	Present
Donna Glinkin	Present
D/Sgt. Laila Cristobal	Absent
Duwan Bogert	Present
Cynthia Heller	Present
Le’Var Starr	Present
Humberto Cuadrado	Present
D/Sgt. Kelly Pacelli	Absent
Carolyn McCombs	Present
James Sawyer	Absent
Jayna Patel	Present
Marqueesha Guthrie	Present
Cristina Barnes-Lee	Present
Kerry Klug	Present
Susan Butterfield	Present
Zhyiana Allen	Absent

Nowling stated that they were going to start with the budget modification request from the Youth Services Bureau for their LSVP (Life Skills Vocational Program) where they want to move funds from

their transportation line to purchase cellphones and meals (dinner) for the youth involved in the program so that they may be able to still engage.

Discussion on modification.

A motion was made by Vince and seconded by Butterfield to approve the budget modification to move funds from the transportation line to purchase cellphones and meals (dinner) for the youth in their program.

Hon. Rudolph Filko	Abstained
Ryan Mcnamee	YES
Dawn Moody	YES
Jason Harding	YES
Larry Alvarez	YES
Stephen Radke	YES
Brenda Browne	YES
Carlos Rodriguez	YES
Francine Vince	YES
Samirah Johnson	YES
Donna Glinkin	YES
Duwan Bogert	YES
Cynthia Heller	YES
Le'Var Starr	YES
Humberto Cuadrado	YES
Carolyn McCombs	YES
Jayna Patel	YES
Marqueesha Guthrie	YES
Cristina Barnes-Lee	Abstained
Kerry Klug	YES
Susan Butterfield	YES

Motion passed with 2 abstentions to approve the budget modification to move funds from the transportation line to purchase cellphones and meals (dinner) for the youth in the LSVP program.

#### Approval of Minutes

A motion was made by Guthrie and seconded by Cuadrado to approve the minutes dated February 19, 2020.

Motion passed unanimously.

#### Approval of Surveys

A motion was made by Vince and seconded by Filko to ratify the email vote regarding the surveys.

Motion passed unanimously. (see attached results)

Under Monitoring Committee Reports, McFarlane reported that they began having support site visit calls with the programs to see who needs support during this time and are keeping their original monitoring dates.

Under Executive Committee, Vince reported that the committee met last week and set out a plan to see how we can rule business moving forward and the plan has to be completed. They were also discussing having virtual YSC meetings.

Under Allocation Committee Reports, Compton-Dover reported that they will be meeting on May 13, 2020.

Under Planning Committee Reports, McCombs reported that they are moving ahead and all the surveys were distributed to all the providers. The deadline to turn in surveys is tomorrow, April 30, 2020 and the ones for the youth serving organizations are due on May 15, 2020.

Under Youth Services Commission Administrators, Vince reported that Givens is retiring and tomorrow will be his last day with the county. As of Monday, May 4, 2020, Starr will be Acting Director for the Youth Services Unit in the county and will be stepping into the role of YSC Administrator in the Acting capacity along with Vuksic until the county decides to make the roles permanent.

Filko asked Vince who will be the Court Expediter and Vince stated that they made a request to the County Administrator to hire a Court Expediter and not have Starr do dual roles.

Under Juvenile Justice Commission reports, Compton-Dover reported that the JJC website has the most up to date information regarding COVID 19.

Under Juvenile Detention Alternatives Initiative Innovations, Nowling reported that they are waiting for the package for the intent to apply for the 2021 JDAI Innovations Funding. Compton-Dover stated that the information will be posted on April 30, 2020. The first section of the package is due on May 15, 2020, and the second portion is due on August 7, 2020. Filch stated that they discussed meeting sometime next week so that they can complete the process that is due on the 15th of May.

Moody asked a question regarding the treasury taking their JDAI funding and a discussion continued. Compton-Dover stated that she will get in touch with Thomas.

Under Old Business, Vince stated that they will email the updated by-laws for all to review and be voted by the next YSC meeting.

Under Program Announcements,

New Destiny: McCombs reported that they are getting in contact as much as possible and trying to help them with homework and academics and they are also having a virtual game night.

FIS (Family Intervention Services): Hartmann, wanted to introduce herself and does not have anything to report because of the situation.

HSHD: Starr reported that they currently have (16) youth in the program and the officers are still in contact with them.

MDT/MDT Re-Entry: Starr reported that they recently had a meeting on Monday and their next meeting will be held via Zoom on May 6, 2020. They will discuss the youth that are currently detained and they currently have (22) youths, (5) of those youth are in the Criminal Division.

Circle of Care: Heller stated that they are still open and serving youth either visually or by phone. Perform Care and Telehealth are still available.

Probation (Life Skills) Wood reported that they just found out that the Spring Teen Summit will be held virtually on May 1, 2020 and they have invited their youth to attend. They are also doing curbside visits with the youth and talking to them from a distance.

Youth Services Bureau: Barnes-Lee stated that she does not have anything further to discuss.

YMCA: Johnson reported that they currently have (1) youth and have not been able to do any recreational activities due to COVID 19.

Vince stated that if you know of anyone who needs food or shelter due to COVID 19 to reach out to the Passaic County Human Services Department and they will help with those needs.

Starr wanted to express his most sincere appreciation to Givens for all his years of service to our department, community, and the youth.

The next YSC meeting will be emailed to everyone.

The meeting was adjourned at 1:45 PM.

Attest:

Marilyn DelValle