



**Passaic County Youth Services Commission
July 15, 2020 Minutes**

Voting members present:

1. Melanie Nowling, Esq.
2. James Sawyer
3. Carolyn McCombs
4. Donna Glinkin
5. Dawn Moody
6. Cristina Barnes-Lee
7. Kerry Klug
8. D/Sgt. Laila Cristobal
9. Duwan Bogert
10. Francine Vince
11. La'Quan Hargrove
12. Jayna Patel, Esq.
13. Cynthia Heller

Voting members absent:

1. Brenda Browne
2. Hon. Rudolph A. Filko
3. Freeholder Cassandra "Sandi" Lazzara
4. Susan Butterfield
5. D/Sgt. Kelly Pacelli
6. Zhyiana Allen
7. Raymond Branca
8. Carlos Rodriguez
9. Jason Harding
10. Samirah Johnson
11. Larry Alvarez
12. Marqueesha Guthrie
13. Stephen Radke
14. Humberto Cuadrado

Others present:

1. Amanda Compton-Dover
2. Le'Var Starr
3. Tashai McFarlane
4. Jenny Vuksic
5. Marilyn DeValle
6. Paulina Dutton

The meeting was called to order by Nowling, at 12:40 PM.

Hon. Rudolph A. Filko	Absent
Melanie Nowling, Esq.	Present
Dawn Moody	Present
Freeholder Cassandra "Sandi" Lazzara	Absent
Jason Harding	Absent
Larry Alvarez	Absent
Stephen Radke	Absent
Brenda Browne	Absent
Carlos Rodriguez	Absent
Raymond Branca	Absent
Francine Vince	Present
Samirah Johnson	Absent
Donna Glinkin	Present
D/Sgt. Laila Cristobal	Present
Duwan Bogert	Present
Cynthia Heller	Present
La'Quan Hargrove	Present
Humberto Cuadrado	Absent
D/Sgt. Kelly Pacelli	Absent
Carolyn McCombs	Present
James Sawyer	Present
Jayna Patel	Present
Marqueesha Guthrie	Absent
Cristina Barnes-Lee	Present
Kerry Klug	Present
Susan Butterfield	Absent
Zhyiana Allen	Absent

An announcement was made of the Open Public Meeting and was publicized on the Passaic County Website.

Approval of minutes

There was a motion to move the minutes by Vince and seconded by Cristobal to approve the minutes dated June 17, 2020.

Motion carried

Under Allocations Committee Reports, Nowling stated that there were 2 items that needed to be voted on.

1. 2021 Comprehensive 1/3 Set-Aside
2. Probation Budget Modification

A motion was made by Heller and seconded by Cristobal to approve the 2021 Comprehensive 1/3 Set-Aside.

Melanie Nowling, Esq.	YES
Dawn Moody	YES
Freeholder Cassandra “Sandi” Lazzara (via email)	YES
Jason Harding (via email)	YES
Donna Huber (alternate) for Brenda Browne (via email)	YES
Carlos Rodriguez (via email)	YES
Francine Vince	Abstained
Samirah Johnson (via email)	YES
La’Quan Hargrove	Abstained
Donna Glinkin	YES
D/Sgt. Laila Cristobal	YES
Duwan Bogert	YES
Cynthia Heller	YES
Humberto Cuadrado (via email)	YES
D/Sgt. Kelly Pacelli (via email)	YES
James Sawyer	YES
Carolyn McCombs	YES
Jayna Patel	YES
Susan Butterfield (via email)	YES
Kerry Klug	YES
Marqueesha Guthrie (via email)	YES
Cristina Barnes-Lee	YES

Motion carried with 11 votes via WebEx, 9 via email, and 2 abstentions to approve the 2021 Comprehensive 1/3 Set-Aside.

A motion was made by Starr and seconded by Cristobal to approve the Probation Budget Modification Reallocation and not an increase to the original budget in the amount of \$5,643 to purchase a Zoom license, family care packages, Barnes and Nobles gift cards, and other various gift cards.

Melanie Nowling, Esq.	YES
Dawn Moody	Abstained
Freeholder Cassandra “Sandi” Lazzara (via email)	YES
Jason Harding (via email)	YES
Donna Huber (alternate) for Brenda Browne (via email)	YES
Carlos Rodriguez (via email)	YES
Francine Vince	YES
Samirah Johnson (via email)	YES
La’Quan Hargrove	YES

Donna Glinkin	YES
D/Sgt. Laila Cristobal	YES
Duwan Bogert	YES
Cynthia Heller	YES
Humberto Cuadrado (via email)	YES
D/Sgt. Kelly Pacelli (via email)	YES
James Sawyer	YES
Carolyn McCombs	YES
Jayna Patel	YES
Susan Butterfield (via email)	YES
Kerry Klug	YES
Marqueesha Guthrie (via email)	YES
Cristina Barnes-Lee	YES

Motion carried with 1 abstention to approve the Probation Budget Modification Reallocation and not an increase to the original budget in the amount of \$5,643 to purchase a Zoom license, family care packages, Barnes and Nobles gift cards, and other various gift cards.

Under Juvenile Detention Alternatives Initiative Reports:

Nowling stated that there were 3 items to be voted on:

1. JDAI 2021 Passaic County Enhanced Educational Program (PEEP) Proposal (\$111,000).
2. JDAI 2021 Passaic Girls Empowerment Program and Parent Orientation Program Proposal (\$3,000).
3. JDAI 2021 Budget (\$120,000)

A motion was made by Heller and seconded by Wood to approve the JDAI 2021 Passaic County Enhanced Educational Program (PEEP) Proposal (\$111,000).

Melanie Nowling, Esq.	YES
Dawn Moody	YES
Freeholder Cassandra “Sandi” Lazzara (via email)	YES
Jason Harding (via email)	YES
Donna Huber (alternate) for Brenda Browne (via email)	YES
Carlos Rodriguez (via email)	YES
Francine Vince	YES
Samirah Johnson (via email)	YES
La’Quan Hargrove	YES
Donna Glinkin	YES
D/Sgt. Laila Cristobal	YES
Duwan Bogert	YES
Cynthia Heller	YES
Humberto Cuadrado (via email)	YES
D/Sgt. Kelly Pacelli (via email)	YES
James Sawyer	YES
Carolyn McCombs	YES
Jayna Patel	YES
Susan Butterfield (via email)	YES
Kerry Klug	YES
Marqueesha Guthrie (via email)	YES
Cristina Barnes-Lee	YES

Motion carried with 0 abstentions to approve the JDAI 2021 Passaic County Enhanced Educational Program (PEEP) Proposal (\$111,000).

A motion was made by Heller and seconded by McCombs to approve the JDAI 2021 Passaic Girls Empowerment Program and Parent Orientation Program Proposal (\$3,000).

Melanie Nowling, Esq.	YES
Dawn Moody	Abstained
Freeholder Cassandra “Sandi” Lazzara (via email)	YES
Jason Harding (via email)	YES
Donna Huber (alternate) for Brenda Browne (via email)	YES
Carlos Rodriguez (via email)	YES
Francine Vince	YES
Samirah Johnson (via email)	YES
La’Quan Hargrove	YES
Donna Glinkin	YES
D/Sgt. Laila Cristobal	YES
Duwan Bogert	YES
Cynthia Heller	YES
Humberto Cuadrado (via email)	YES
D/Sgt. Kelly Pacelli (via email)	YES
James Sawyer	YES
Carolyn McCombs	YES
Jayna Patel	YES
Susan Butterfield (via email)	YES
Kerry Klug	YES
Marqueesha Guthrie (via email)	YES
Cristina Barnes-Lee	YES

Motion carried with 1 abstention to approve the JDAI 2021 Passaic Girls Empowerment Program and Parent Orientation Program Proposal (\$3,000).

A motion was made by Heller and seconded by Klug to approve the JDAI 2021 Budget (\$120,000).

Melanie Nowling, Esq.	YES
Dawn Moody	YES
Freeholder Cassandra “Sandi” Lazzara (via email)	YES
Jason Harding (via email)	YES
Donna Huber (alternate) for Brenda Browne (via email)	YES
Carlos Rodriguez (via email)	Abstained
Francine Vince	YES
Samirah Johnson (via email)	YES
La’Quan Hargrove	YES
Donna Glinkin	YES
D/Sgt. Laila Cristobal	YES
Duwan Bogert	YES
Cynthia Heller	YES
Humberto Cuadrado (via email)	YES
D/Sgt. Kelly Pacelli (via email)	YES
James Sawyer	YES

Carolyn McCombs	YES
Jayna Patel	YES
Susan Butterfield (via email)	YES
Kerry Klug	YES
Marqueesha Guthrie (via email)	YES
Cristina Barnes-Lee	YES

Motion carried with 13 votes via WebEx, 8 via email, and 1 abstentions to approve the JDAI 2021 Budget (\$120,000).

Under Reports

Under Monitoring Committee Reports, McFarlane stated that all virtual site visits were completed and will follow-up with them in the fall.

Under Allocations Committee Reports, there were 2 items voted on earlier.

Under Executive Committee, Nowling reported that they discussed the agenda for the meeting being held today.

Under Planning Committee Reports, McCombs reported that they are meeting weekly for the remainder of July getting the plan ready.

Under Youth Services Commission Administrators, Starr reported that they are working towards the completion of the 3 Year Comprehensive Plan and they will hopefully be done soon.

Under Juvenile Justice Commission reports, Compton-Dover reported that the Burlington County Detention Center is officially closed, furloughs are currently taking place, and everyone should be back by July 27, 2020.

Under Juvenile Detention Alternatives Initiative, 3 items were voted on earlier.

The next Youth Services Commission Meeting will be held on August 19, 2020.

A motion was made Heller and seconded by Klug to adjourn the meeting.

The meeting was adjourned at 1:15 PM.

Attest:

Marilyn DelValle