



**Passaic County Youth Services Commission  
May 20, 2020 Minutes**

**Voting members present:**

1. Hon. Rudolph A. Filko
2. Melanie Nowling, Esq.
3. Carolyn McCombs
4. Cynthia Heller
5. Donna Glinkin
6. Dawn Moody
7. Cristina Barnes-Lee
8. Kerry Klug
9. Brenda Browne
10. Carlos Rodriguez
11. Susan Butterfield
12. D/Sgt. Laila Cristobal
13. D/Sgt. Kelly Pacelli
14. Freeholder Cassandra “Sandi” Lazzara

**Voting members absent:**

1. James Sawyer
2. Zhyiana Allen
3. Raymond Branca
4. Francine Vince
5. Duwan Bogert
6. Jayna Patel
7. Stephen Radke
8. Jason Harding
9. Larry Alvarez
10. Marqueesha Guthrie

**Others present:**

1. Amanda Compton-Dover
2. Le'Var Starr
3. Ryan Mcnamee
4. Jennifer Wood
5. Tashai McFarlane
6. Jenny Vuksic
7. Myrna Villanueva
8. Marilyn DelValle

The meeting was called to order by Nowling, at 12:40 PM.

A Roll Call was made:

Hon. Rudolph A. Filko	Present
Ryan Mcnamee	Present
Dawn Moody	Present
Freeholder Cassandra "Sandi" Lazzara	Present
Jason Harding	Absent
Larry Alvarez	Absent
Stephen Radke	Absent
Brenda Browne	Present
Carlos Rodriguez	Present
Raymond Branca	Absent
Francine Vince	Absent
Samirah Johnson	Absent
Donna Glinkin	Present
D/Sgt. Laila Cristobal	Present
Duwan Bogert	Absent
Cynthia Heller	Present
Le'Var Starr	Present
Humberto Cuadrado	Absent
D/Sgt. Kelly Pacelli	Present
Carolyn McCombs	Present
James Sawyer	Absent
Jayna Patel	Absent
Marqueesha Guthrie	Absent
Cristina Barnes-Lee	Present
Kerry Klug	Present
Susan Butterfield	Present
Zhyiana Allen	Absent

Open meeting

A motion was made by Browne and seconded by Lazzara to open the meeting.

Motion carried

Approval of minutes

There was a motion to move the minutes by Lazzara and seconded by Klug to approve the minutes dated April 29, 2020.

Motion carried

Under Reports

Under Monitoring Committee Reports, McFarlane is still conducting virtual site visits with the program providers.

Under Allocations Committee Reports, there was (1) modification request that was submitted by the M&S Psychotherapy Program for their Juvenile Sexual Offender and TASC Evaluation Programs. JSO: Original Budget \$68,000 and they are requesting an additional \$3,899.99 to purchase a Surface Pro 7 (@\$1,499.99) and a (1) year Zoom Business Subscription (10 hosts \$200 monthly) @ \$2,400. For a total amount of \$71,899.99.

TASC Evaluations: Original Budget \$28,000 and they are requesting an additional \$1,499.99 to purchase a Surface Pro 7. This will bring their total to \$29,499.99.

A motion was made by Lazzara and seconded by McCombs to approve the additional funding modification for the JSO Program in the amount of \$3,899.99 to purchase a Surface Pro 7 and a (1) year Subscription to Zoom.

Freeholder Cassandra “Sandi” Lazzara	YES
Hon. Rudolph Filko	YES
Melanie Nowling	YES
Dawn Moody	YES
D/Sgt.Laila Cristobal	YES
D/Sgt. Kelly Pacelli	YES
Brenda Browne	YES
Carlos Rodriguez	YES
Donna Glinkin	YES
Cynthia Heller	YES
Le’Var Starr	Abstain
Carolyn McCombs	YES
Cristina Barnes-Lee	YES
Kerry Klug	YES
Susan Butterfield	YES

Motion passed with 1 abstention to approve the additional funding modification for the JSO Program.

A motion was made by Butterfield and seconded by Lazzara to approve the additional funding modification for the TASC Evaluations Program in the amount of \$1,499.99 to purchase a Surface Pro 7.

Freeholder Cassandra “Sandi” Lazzara	YES
Hon. Rudolph Filko	YES
Melanie Nowling	YES
Dawn Moody	YES
D/Sgt.Laila Cristobal	YES
D/Sgt. Kelly Pacelli	YES
Brenda Browne	YES

Carlos Rodriguez	YES
Donna Glinkin	YES
Cynthia Heller	YES
Le'Var Starr	Abstain
Carolyn McCombs	YES
Cristina Barnes-Lee	YES
Kerry Klug	YES
Susan Butterfield	YES

Motion passed with 1 abstention to approve the additional funding modification for the TASC Evaluations Program.

Under Executive Committee, Mcnamee reported that they discussed the agenda for the meeting being held today.

Under Planning Committee Reports, McCombs reported that they are meeting next week to discuss the surveys that were submitted.

Under Youth Services Commission Administrators, Starr reported that it is very important that they continue to have their site visits with all the providers and stay connected.

Under Juvenile Justice Commission reports, Compton-Dover reported that the JDAI Innovations phase (1) was completed and JJC (Juvenile Justice Commission) received it. Compton-Dover further stated that the COVID update are on the JJC website. Compton-Dover also stated that the Attorney General's Office will be accepting summaries and not reviewing the entire Comprehensive Plan which will mean that the county will be able to get their approval much quicker.

Under Juvenile Detention Alternatives Initiative Innovations, Filko stated that he has nothing to report.

Under Old Business, Nowling reported that they have to vote on the revised By-Laws. A motion was made by Filko and seconded by McCombs to approve the revised By-Laws. All in favor, motion carried.

Under Program Announcements,

Passaic Police: D/Sgt. Cristobal updated the committee that Lt. Danna was transferred and promoted to a different office and Lt. James Lane has joined the Passaic Police Department. The rest of her announcement was unclear due to background noise.

MDT/MDT Re-Entry: Starr reported that they will be meeting next Wednesday.

Probation (Life Skills) Moody reported that they started their Zoom calls.

The next YSC meeting will be emailed to everyone.

The meeting was adjourned at 1:30 PM.

Attest:

Marilyn DelValle