



**Passaic County Youth Services Commission
April 21, 2021 Minutes**

Voting members present:

1. Cynthia Heller
2. Commissioner Cassandra “Sandi” Lazzara
3. Hon. Rudolph Filko
4. Ryan Mcnamee for Melanie Nowling, Esq.
5. Francine Vince
6. Jennifer Wood for Dawn Moody
7. Kerry Klug
8. La’Quan Hargrove
9. D/Sgt. Kelly Pacelli
10. Lt. James Lane for D/Sgt. Laila Cristobal
11. Brenda Browne
12. Carolyn McCombs
13. Donna Glinkin
14. Marqweesha Guthrie
15. Cristina Barnes-Lee
16. Kesha Drakeford
17. Jason Harding
18. Stephen Radke
19. Raymond Branca
20. Zhyiana Allen

Voting members absent:

1. Susan Butterfield
2. Shanell Toomer
3. Duwan Bogert
4. Jayna Patel

5. James Sawyer
6. Humberto Cuadrado
7. Larry Alvarez

Others present:

1. Amanda Compton-Dover
2. Kyle Sheehan
3. Kristin Hoffman
4. Miguel Williams
5. Le'Var Starr
6. Jenny Vuksic
7. Marilyn DelValle
8. Tashai McFarlane
9. Paulina Dutton
10. Tenaya Bascomb
11. Marigrace Flynn
12. Gabriel Montero
13. Kelly Hart
14. Rachel Kinne
15. Fanny Ochoa
16. Casey Melvin
17. Lisa Choudhury
18. Ted Martinez

The meeting was called to order by Heller, at 12:40 PM.

Hon. Rudolph A. Filko	Present
Melanie Nowling, Esq. (Ryan Mcnamee, Designee)	Present
Dawn Moody (Jennifer Wood, Designee)	Present
Commissioner Cassandra "Sandi" Lazzara	Present
Jason Harding	Present
Larry Alvarez	Absent
Stephen Radke	Present
Brenda Browne	Present
Kesha Drakeford	Present
Raymond Branca	Present
Francine Vince	Present
Shanell Toomer	Absent
Donna Glinkin	Present
D/Sgt. Laila Cristobal (Lt. James Lane, Designee)	Present
Duwan Bogert	Absent
Cynthia Heller	Present
La'Quan Hargrove	Present
Humberto Cuadrado	Absent
D/Sgt. Kelly Pacelli	Present
Carolyn McCombs	Present

James Sawyer	Absent
Jayna Patel	Absent
Marqweesha Guthrie	Present
Cristina Barnes-Lee	Present
Kerry Klug	Present
Susan Butterfield	Absent
Zhyiana Allen	Present

The Open Public Meeting announcement was made and was publicized on the Passaic County Website.

Approval of minutes

A motion was made by Guthrie and seconded by Wood to approve the minutes from March 17, 2021. Motion carried.

Presentation: by: Stephanie Drag (Center for Alcohol and Drug Resources) Presentation on: Life Skills Program and Nurtured Heart Approach

Vote On 2 Agenda Items:

1. Youth Leadership Retreat at Camp Hope Proposal
2. Passaic SHAP Budget Modification

There was conversation regarding the total proposed expenses, specifically the facility cost since it is a Passaic County Youth Leadership Retreat at Camp Hope Proposal

A motion was made by Browne to accept the Youth Leadership Retreat Proposal in the amount not to exceed \$32,000 with the caveat that we can amend it to make it less and it was seconded by Vince.

Hon. Rudolph A. Filko	NO
Melanie Nowling, Esq. (Ryan Mcnamee, Designee)	YES
Dawn Moody (Jennifer Wood, Designee)	YES
Commissioner Cassandra “Sandi” Lazzara	YES
Jason Harding	No Vote
Stephen Radke	YES
Brenda Browne	YES
Kesha Drakeford	No Vote
Raymond Branca	No Vote
Francine Vince	YES
La’Quan Hargrove	YES
Donna Glinkin	YES
D/Sgt. Laila Cristobal (Lt. James Lane, Designee)	YES
Cynthia Heller	YES
D/Sgt. Kelly Pacelli	YES
Carolyn McCombs	YES
Kerry Klug	Abstained
Marqweesha Guthrie	YES
Cristina Barnes-Lee	YES
Zhyiana Allen	YES

Motion passed with 15 yeses, 1 opposed, 1 abstention, and 3 no votes.

A motion was made by Wood and seconded by Pacelli to approve a Budget Modification in the amount of \$3,979 for the Passaic Police Station House Adjustment Program to have officers trained as American Heart Association CPR to certify youth and their officers.

Hon. Rudolph A. Filko	YES
Melanie Nowling, Esq. (Ryan Mcnamee, Designee)	YES
Dawn Moody (Jennifer Wood, Designee)	YES
Commissioner Cassandra “Sandi” Lazzara	YES
Jason Harding	No Vote
Stephen Radke	YES
Brenda Browne	YES
Kesha Drakeford	No Vote
Raymond Branca	No Vote
Francine Vince	YES
La’Quan Hargrove	YES
Donna Glinkin	YES
D/Sgt. Laila Cristobal (Lt. James Lane, Designee)	Abstained
Cynthia Heller	YES
D/Sgt. Kelly Pacelli	YES
Carolyn McCombs	YES
Kerry Klug	YES
Marqweesha Guthrie	YES
Cristina Barnes-Lee	YES
Zhyiana Allen	YES

Motion passed with 16 yeses, 1 abstention, and 3 no votes.

Reports:

Monitoring Committee, McFarlane reported that the monitoring is set to meet on Friday, April 23, 2021 @ 9:30 AM. McFarlane also stated that they need new members for the committee to do the upcoming monitoring, and the schedule was sent out with the meeting minutes. Compton-Dover reported that the monitoring tool was released today. Heller reminded everyone that as a voting member you can monitor and/or have an alternate participate in each monitoring and two voting members are required to attend each monitoring. Vince wanted to know if funded providers were able to monitor each other’s programs and Compton stated that they cannot, and the only provider that can, would be from the Human Services Department but they are not able to monitor their 1/3 Set-Aside. However, the voting members in the Department of Human Services could vote the Station House Adjustment or Youth Services Bureau to help monitor it.

Allocations Committee, Mcnamee reported that

Planning Committee, McCombs reported that the committee will meet on May 11, 2021, and are preparing for the plan update.

Allocations Committee, Mcnamee reported that

Education, Training, and Advocacy Committee, Starr reported that the committee met on April 7, 2021 and have a pending meeting on April 29, 2021. It was suggested that the Race Equity sub-committee be invited to their next meeting to see if their missions mix and partner together.

Youth Services Commission Administrators, Vuksic reiterated the need for monitoring members or commitment from the members since the new rules does not allow providers to monitor each other's programs. Starr reported that they will need 4 participants, 2 of those participants must be voting members they can be community, and /or individuals not receiving dollars. Monitoring's must happen during program hours of operation and as far as agencies servicing youth they must observe and will be monitored during the time of your program hours. Starr further stated that dates and times are subject to change, and some will have 2 days of observation based on your program.

Timeline of events for YSC Innovations and Comprehensive Plans:

April 16, 2021: YSC Northern Region Met

May 31, 2021: Letter of Intent for Innovations is due

June 25, 2021: Eligibility Notice for Innovations will be available

August 6, 2021: Innovations Application must be submitted to the state

September 7, 2021: Comprehensive Plan Update and Monitoring Reports done and submitted to the state

Starr further reported that Chief Prosecutor Harding will be making rounds educating the community as well as members on Juvenile Justice Reform and there is a Restorative Justice Initiative that has been placed by the Governor. Starr also stated that they are working with Workforce Development Program for their Summer Youth Work Program for youth 16-24 years of age. Applications can be found at 200 Memorial Drive, Paterson, NJ 07505, or you can reach out to Starr for information.

JJC (Juvenile Justice Commission) Compton-Dover just wanted to reiterate on the monitoring since the tool was released today and with the new standards and processes, if the monitoring is not completed and the reports are not submitted in a timely fashion it will hold off the Counties award for 2022. The monitoring is the responsibility of the Youth Services Commission, which is a responsibility of the members. The monitoring is now based on a scoring system, so the more individuals we have the higher the score and is no longer done as a consensus. Compton-Dover concluded with reporting that the Comprehensive and Innovations Executed Awards are in the Attorney General's office.

Juvenile Detention Alternatives Initiative, Filko reported that the PEEP (Passaic Education Enrichment Program) is up and running for the past 2 weeks. The program started on April 6, 2021 and have 10 juveniles referred into the program.

Executive Committee, Heller reported that they were going to reiterate about the monitoring situation and the need for members to participate.

Program Announcements:

Paterson Police, Pacelli reported that they started their Station House adjustment Program on April 17, 2021 and did their orientation. There were 15 juveniles scheduled to start and 13 juveniles showed up (the 2 that did not show up will be placed on the 2nd session) and they will complete the first session on June 19, 2021.

Starr reported that all providers please make sure that all JAMS intakes and completions are being done.

New Business:

Vince reported that vaccine appointments are available on the Passaic County website. They also had a press conference on Tuesday, April 20, 2021 announcing their Emergency Rental Assistance Program which will open for applications on May 10, 2021. They received a little under \$15 million dollars from the Federal Government to help with folks that are eligible and is based on income eligibility and Covid

affected individuals and the funding is to prevent evictions and homeowners from going into mortgage arrears. Some of the money was also carved out for wrap around services. To sign up for notifications on when the portal will open you can go to **impactpassaic.com**. Vince further stated that live on the Passaic county website today, there is a new RFP that is being released to find providers, case managers, and folks to manage the wraparound dollars.

Dutton announced in line with the Juvenile Detention Alternative Initiative, The Family and Community Engagement sub-committee purpose is to expand its membership of the community and create pathways to successful outcomes for youth who are involved with the Juvenile Justice System and they have a monthly meeting every 3rd Wednesday @ 6:00 PM via Zoom. Dutton also announced that Circle of Care, will be hosting an event virtually for the community called “Adversity to Heal” and Dave Ellis will be talking about Adverse Childhood Experiences Plan.

Lane reported that Passaic S.H.A.P. (Station House Adjustment Program) will start their program on May 8, 2021 and when the session ends, then they can start their Regional referrals in July.

A motion was made by Wood and seconded by Pacelli to adjourn the meeting.
Meeting was adjourned at 2:06 PM

The next Youth Services Commission Meeting will be held on April 21, 2021.

Attest:

Marilyn DelValle