



**Passaic County Youth Services Commission  
May 19, 2021 Minutes**

**Voting members present:**

1. Susan Butterfield
2. Cynthia Heller
3. Commissioner Cassandra “Sandi” Lazzara
4. Hon. Rudolph Filko
5. Melanie Nowling, Esq
6. Jayna Patel, Esq.
7. Francine Vince
8. Jennifer Wood for Dawn Moody
9. Kerry Klug
10. La’Quan Hargrove
11. D/Sgt. Kelly Pacelli
12. D/Sgt. Laila Cristobal
13. Donna Glinkin
14. Marqweesha Guthrie
15. James Coley for Cristina Barnes-Lee
16. Duwan Bogert
17. Kesha Drakeford
18. Jason Harding
19. Shanell Toomer
20. Stephen Radke
21. Raymond Branca

**Voting members absent:**

1. Brenda Browne
2. James Sawyer
3. Carolyn McCombs

4. Humberto Cuadrado
5. Larry Alvarez
6. Zhyiana Allen

**Others present:**

1. Amanda Compton-Dover
2. Debbie Holm
3. Miguel Williams
4. Bonnie Roy
5. Le'Var Starr
6. Jenny Vuksic
7. Marilyn DelValle
8. Tashai McFarlane
9. Tenaya Bascomb
10. Kelly Hart
11. Jamie Jackett
12. Ana Maria Rivera
13. Rachel Kinne
14. Fanny Ochoa
15. Wendy (no last name was visible)
16. Ingrid Vaca-Bullaro

The meeting was called to order by Heller, at 12:33 PM.

Hon. Rudolph A. Filko	Present
Melanie Nowling, Esq	Present
Dawn Moody (Jennifer Wood, Designee)	Present
Commissioner Cassandra "Sandi" Lazzara	Present
Jason Harding	Present
Larry Alvarez	Absent
Stephen Radke	Present
Brenda Browne	Absent
Kesha Drakeford	Present
Raymond Branca	Present
Francine Vince	Present
Shanell Toomer	Present
Donna Glinkin	Present
D/Sgt. Laila Cristobal	Present
Duwan Bogert	Present
Cynthia Heller	Present
La'Quan Hargrove	Present
Humberto Cuadrado	Absent
D/Sgt. Kelly Pacelli	Present
Carolyn McCombs	Absent
James Sawyer	Absent

Jayna Patel	Present
Marqweesha Guthrie	Present
Cristina Barnes-Lee (James Coley, Designee)	Present
Kerry Klug	Present
Susan Butterfield	Present
Zhyiana Allen	Absent

The Open Public Meeting announcement was made and was publicized on the Passaic County Website.

Approval of minutes

A motion was made by Guthrie and seconded by Heller to approve the minutes from April 21, 2021. Motion carried.

**New Business:** by Kerry Klug (Youth Leadership Retreat) Requesting help with planning, curriculum, scheduling, lead a workshop, and/or give a presentation at the retreat. The Youth Leadership Retreat is looking to run the camp on August 17, 18, and 19<sup>th</sup>, 2021.

**Vote On 3 Agenda Items:**

1. Approval of 2022 JDAI (Juvenile Detention Alternative Initiative) Innovations Funding
2. New Destiny Budget Modification
3. Mental Health Clinic of Passaic Proposal

A motion was made by Filko and seconded by Lazzara to accept the endorsement to apply for the 2022 JDAI (Juvenile Detention Alternative Initiative) Innovations Funding in the amount of \$120,000. Motion passed.

A motion was made by Pacelli and seconded by Guthrie to approve a Budget Modification for New Destiny’s After School Program to temporarily replace their current Project Director (Vanessa Alvarez) for the length of her disability with Natalia Melgarejo. Motion passed.

A motion was made by Lazzara and seconded by Heller to accept the Allocation Sub-Committee’s recommendation to fund the Mental Health Clinic of Passaic to run an After School Prevention Program in Passaic for a total of \$11,354.

Hon. Rudolph A. Filko	No Vote
Melanie Nowling, Esq	YES
Dawn Moody (Jennifer Wood, Designee)	YES
Commissioner Cassandra “Sandi” Lazzara	YES
Jason Harding	No Vote
Stephen Radke	YES
Kesha Drakeford	YES
Raymond Branca	No Vote
Francine Vince	YES
Shanell Toomer	Abstained
Donna Glinkin	YES
D/Sgt. Laila Cristobal	YES
Duwan Bogert	YES
Cynthia Heller	YES
La’Quan Hargrove	YES

D/Sgt. Kelly Pacelli	YES
Jayna Patel	YES
Susan Butterfield	YES
Kerry Klug	YES
Marqweesha Guthrie	YES
Cristina Barnes-Lee (James Coley, Designee)	YES

Motion passed with 17 Yeses, and 1 Abstention

### **Reports:**

Monitoring Committee, McFarlane reported that the monitoring committee is set to meet on Friday, May 21, 2021 @ 2:00 PM to review all the monitoring that were completed so far. Butterfield stated that the YSC still needs people to join and volunteer to be part of the monitoring committee.

Allocations Committee, Starr reported that the Allocations Sub-Committee met on May 12, 2021 to discuss the modification and all the items that were going to be reviewed and voted on today. During each meeting they speak about unallocated funds and with the approval done today, they went from having \$95,000 to \$9,415 and thanked the committee for a great job.

Planning Committee, Starr reported on McCombs behalf and stated that the committee met on May 11<sup>th</sup> and identified a few gaps areas in our vision: prevention, social and emotional, athletic league, transportation, ACE's training for providers. The next Planning Sub-Committee meeting will be held on June 8, 2021 @ 1:00 PM.

Education, Training, and Advocacy Committee, Bogert reported that the committee met on May 5, 2021 and met as a sub-committee last Friday, May 14, 2021 and spoke about their upcoming event that they are planning with the Youth Discussion Panel discussing several topics. They will start with social justice and are working with The Institute of Social Justice through Lanisha Ridley and are looking to have this event on June 30, 2021.

Youth Services Commission Administrators, Starr stated that he wanted to thank all the sub-committee chairs since they have been extremely active. Starr also wanted the committee to look at 3 hyperlinks in the chat with great information and resources for all Passaic County residents:

1. <http://impactpassaic.com/Impact> Passaic landing page and link to rental relief program
2. <http://help.impactpassaic.com/Link> for new virtual resource hub for Passaic County
3. Juvenile Administration Division ([passaiccountynj.org](http://passaiccountynj.org)) To see the latest 2021-2023 Comprehensive Plan

Starr also reported that they are in receipt of their 2021 Executed Comprehensive Award from JJC and all providers should have received their 2021 Executed Contracts. Starr further thanked and stated that all providers to please continue sending in their monthly reports, expenditures, and complete their JAMS narratives on time. In addition to make sure all clients are entered into JAMS as each program providers monitoring date approaches and are accurate. Starr also stated that their Youth Services Conference is currently in the process of planning and have identified 2 dates, December 2nd, and 3rd, 2021. They are currently working on that agenda and are looking at a hybrid options due to not knowing the capacity of Passaic County Community College in Wanaque. On June 3<sup>rd</sup> along with Jason Harding and Lt. James Lane they will be providing a presentation to Up in PC regarding the new Juvenile Justice Reform Bill.

Timeline of events for YSC Innovations and Comprehensive Plans:

May 31, 2021: Letter of Intent for Innovations is due  
June 25, 2021: Eligibility Notice for Innovations will be available  
August 6, 2021: Innovations Application must be submitted to the state  
September 7, 2021: Comprehensive Plan Update and Monitoring Reports done and submitted to the state

Starr reported that the Restorative Justice Bill 84663 calls for 4 cities to run Restorative Justice Pilot Programs and Paterson, Newark, Trenton, and Camden. Paterson will possibly receive 1.5 million dollars that will go through the Youth Services Commission through a competitive RFP process. Starr proposed that the Youth Services Commission establish a Restorative Justice Sub-Committee in preparation of receiving those funds that will be utilized for 2022 and 2023. If there is anyone interested in joining the Restorative Justice Sub-Committee, please reach out to Marilyn DelValle @ marilynd@passaiccountynj.org.

JJC (Juvenile Justice Commission) Compton-Dover reported that the Restorative Justice Grant will go into vote on August 20, 2021 and was 1<sup>st</sup> drafted in September 2020 and is pretty sure that it will pass due to all the planning and revisions being done the last 9 months. JJC (Juvenile Justice Commission) is working on the bill's regulations. Compton-Dover also stated that Kyle Sheehan will no longer be with Passaic County and will now have Bergen, Morris, and Sussex due to some folks retiring. Compton-Dover will remain completely in Passaic County and, Kyle Sheehan will only step in as Compton-Dover's coverage.

Juvenile Detention Alternatives Initiative, Nowling reported that they are in the midst of getting together the 2022 Innovations Proposal and will request the exceptional funding and they will continue with their currently funded programs: PEEP (Passaic Education Enrichment Program), their POP (Probation Orientation Program) and Girls Group. There are currently 4 youth in the PEEP program but are anticipating getting many more youth next year.

Executive Committee, Butterfield stated that the committee discussed all the items on today's agenda.

#### Announcements:

Vince had some announcements about some exciting things happening in Passaic County Department of Human Services. The Rent Relief Program has gone live as of Monday and they received 15 million dollars for rental relief and received another 21 million dollars more added onto it. These dollars are for Covid Related Rental Relief Program to prevent an eviction and to keep people stable in their housing and are carving out funding to help with other services and needs. They are currently taking applications and the links are as follow (video tutorials on how to navigate the new virtual resource hub are forthcoming):

<http://impactpassaic.com/Impact> Passaic landing page and link to rental relief program  
<http://help.impactpassaic.com/Link> for new virtual resource hub for Passaic County (providers can go in and sign up if you are not already in there)

#### Program Announcements:

Cristobal reported that their 1<sup>st</sup> Station House Adjustment Program was postponed and will now start on May 22, 2021 with 14 juveniles.

A motion was made by heller to adjourn the meeting.  
Meeting was adjourned at 2:06 PM

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The next Youth Services Commission Meeting will be held on April 21, 2021.

Attest:

Marilyn DeValle