

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Meeting Venue

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
  1. Akhter
  2. Bartlett
  3. Best
  4. Duffy
  5. Lepore
  6. Deputy Director James
  7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: February 28, 2017
- G. Approval of Proclamation:

1. Passaic County Board of Chosen Freeholders wishes to recognize Chief Troy Oswald as Irish Man of the Year of the County of Passaic.
2. Passaic County Board of Chosen Freeholders wishes to recognize Captain John Phelan as Irish Man of the Year of the County of Passaic.
3. Passaic County Board of Chosen Freeholders wishes to recognize Christopher J. Burgos as Irish Man of the Year of the County of Passaic.
4. Passaic County Board of Chosen Freeholders wishes to recognize Kevin J. Hanrahan as Irish Man of the Year of the County of Passaic.

H. Motion to suspend the regular Order of Business:

I. Budget Matters:

1. Motion to open the public hearing on the 2017 "CAP" Resolution R-17-77 (adopted on first reading on February 14, 2017) to Exceed Index Rate (N.J.S.A.40A:45:15), all as noted in the resolution
2. Director: Does anyone present desire to be heard on the 2017 "CAP" Resolution R-17-77?
3. Motion to close the public hearing\_\_\_\_\_
4. Motion for final adoption on 2017 "CAP" Resolution R-17-77 to Exceed Index Rate, all as noted in the resolution\_\_\_\_\_
5. Motion to open the public hearing on the 2017 Passaic County Budget (introduced February 14, 2017)\_\_\_\_\_
6. Director: Does anyone present desire to be heard on the 2017 Passaic County Budget?
7. Motion to close the public hearing on 2017 Passaic County Budget\_\_\_\_\_
8. Motion to adopt the 2017 Passaic County Budget\_\_\_\_\_

J. Bond Ordinance 2017-02:

1. BOND ORDINANCE OF THE COUNTY OF PASSAIC, NEW JERSEY, PROVIDING FOR IMPROVEMENTS AT THE PASSAIC COUNTY COMMUNITY COLLEGE IN AND BY THE COUNTY, APPROPRIATING \$3,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,000,000 BONDS OR NOTES OF THE COUNTY TO FINANCE THE COST THEREOF, \$1,500,000 OF WHICH ARE ENTITLED TO THE BENEFITS OF AND DEBT SERVICE AID FROM THE STATE OF NEW JERSEY PURSUANT TO THE COUNTY COLLEGE BOND ACT (P.L. 1971, c.12)
2. Motion to open the Public Hearing on Bond Ordinance 2017-02\_\_\_\_\_

3. Director: Does anyone present desire to be heard on Bond Ordinance 2017-02:
4. Motion to close the Public Hearing on Bond Ordinance 2017-02\_\_\_\_\_
5. Motion to adopt Bond Ordinance 2017-02\_\_\_\_\_

K. Bond Ordinance 2017-03:

1. BOND ORDINANCE OF THE COUNTY OF PASSAIC, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AT THE PASSAIC COUNTY COMMUNITY COLLEGE, IN AND BY THE COUNTY, APPROPRIATING \$2,052,375 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,052,375 BONDS OR NOTES OF THE COUNTY TO FINANCE THE COST THEREOF
2. Motion to open the Public Hearing on Bond Ordinance 2017-03\_\_\_\_\_
3. Director: Does anyone present desire to be heard on Bond Ordinance 2017-03:
4. Motion to close the Public Hearing on Bond Ordinance 2017-03\_\_\_\_\_
5. Motion to adopt Bond Ordinance 2017-03\_\_\_\_\_

L. Bond Ordinance 2017-04:

1. BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE COUNTY OF PASSAIC, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$8,872,800 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$8,429,160 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COST THEREOF
2. Motion to open the Public Hearing on Bond Ordinance 2017-04\_\_\_\_\_
3. Director: Does anyone present desire to be heard on Bond Ordinance 2017-04:
4. Motion to close the Public Hearing on Bond Ordinance 2017-04\_\_\_\_\_
5. Motion to adopt Bond Ordinance 2017-04\_\_\_\_\_

M. Motion to resume the regular Order of Business:

N. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett

5. Freeholder Theodore O. Best, Jr.

6. Freeholder Terry Duffy

7. Freeholder Pat Lepore

O. Communications: None

P. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_

2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

Q. Resolutions - 2/3 Vote:

1. RESOLUTION AUTHORIZING TRANSFER NUMBER V, ALL AS NOTED IN THE RESOLUTION

R. Resolutions - Consent Agenda:

#### **ADMINISTRATION AND FINANCE**

1. RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT OF CONCEPT PRINTING FOR THE PROVISION OF ELECTION VOTING AUTHORITY BOOKS PRINTING FOR THE PASSAIC COUNTY BOARD OF ELECTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
2. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR ELECTRICAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
3. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALTERNATIVE MICROGRPHICS INC OF FORKED RIVER, NJ FOR ARCHIVAL STANDARD MICROFILM SERVICES OF LAND RECORDS FOR THE PASSAIC COUNTY CLERK/REGISTRY OFFICE AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION
  
4. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CARJEN FENCE COMPANY OF PEEKSKILL, NY TO PROVIDE AND INSTALL HAND RAILING FROM LAMBERT TOWER TO LAMBERT CASTLE FOR THE PASSAIC COUNTY GOLF COURSE DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION



## **ADMINISTRATION AND FINANCE**

5. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR HARDWARE SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
6. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO KARETAS FOODS LLC OF READING, PA FOR MEAT PRODUCTS AND PROVISIONS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
7. RESOLUTION AUTHORIZING THE CONFERENCE AND REGULAR MEETING SCHEDULED FOR TUESDAY, APRIL 25, 2017 TO BE HELD AT THE PASSAIC COUNTY ADMINISTRATION BUILDING IN PATERSON, NJ INSTEAD OF THE WAYNE MUNICIPAL BUILDING IN WAYNE, NJ, AS PREVIOUSLY SCHEDULED, ALL AS NOTED IN THE RESOLUTION
  
8. RESOLUTION AUTHORIZING THE EXECUTION AND APPROVAL OF THE 2017 SALARY GUIDE PERTAINING TO RUTGERS COOPERATIVE EXTENSION, ALL AS NOTED IN THE RESOLUTION
  
9. RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF BUGLIONE, HUTTON & DE YOE, LLC TO REPRESENT THE COUNTY OF PASSAIC IN NUMEROUS WORKERS COMPENSATION HEARINGS BEFORE THE DIVISION OF WORKERS COMPENSATION IN THE NEW JERSEY DEPARTMENT OF LABOR FOR AN AMOUNT NOT TO EXCEED \$110,000.00, ALL AS NOTED IN THE RESOLUTION
  
10. RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COUNTY OF PASSAIC, ST. LUKE COMMUNITY DEVELOPMENT CORPORATION AND FIRST AME ZION COMMUNITY DEVELOPMENT CORPORATION TO INSURE FISCAL CONTROLS FOR PROJECT #2 OF THE PASSAIC COUNTY PRISONER RE-ENTRY PROGRAM ARE ADHERED TO, ALL AS NOTED IN THE RESOLUTION
  
11. RESOLUTION AUTHORIZING ADDITIONAL FUNDS TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES, ALL AS NOTED IN THE RESOLUTION

## **HEALTH AND COMMUNITY AFFAIRS**

12. RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENTS BETWEEN PASSAIC COUNTY HEALTH DEPARTMENT AND THE VARIOUS NAMED MUNICIPALITIES, FOR PUBLIC HEALTH PREPAREDNESS AND RESPONSE TO BIOTERRORISM OUTBREAKS OF INFECTION DISEASE, AND OTHER PUBLIC HEALTH THREATS AND EMERGENCIES, ALL AS NOTED IN THE RESOLUTION

## **HEALTH AND COMMUNITY AFFAIRS**

13. RESOLUTION AUTHORIZING RENEWAL OF SHARED SERVICE AGREEMENT FOR HAZ MAT RESPONSE BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HEALTH AND VARIOUS MUNICIPALITIES AND THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

14. RESOLUTION AUTHORIZING AWARD OF CONSTRUCTION & GEOTECHNICAL ON-CALL TESTING SERVICES FOR THE COUNTY OF PASSAIC ON AN AS-NEEDED BASIS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
15. RESOLUTION AUTHORIZING THE BOROUGH OF WOODLAND PARK TO UNDERTAKE ITS PROPOSED MCBRIDE AVENUE STREETScape – PHASE I PROJECT AND FOR THE COUNTY OF PASSAIC TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE BOROUGH OF WOODLAND PARK, ALL AS NOTED IN THE RESOLUTION
  
16. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RFS COMMERCIAL, INC. TO FURNISH AND INSTALL CARPET, FLOORING, AND TILE IN ALL PASSAIC COUNTY-OWNED BUILDINGS THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
  
17. RESOLUTION WAIVING ALL PERMIT FEES FOR USE OF HIGHLANDS PRESERVE ATHLETIC FIELDS BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF WEST MILFORD, NJ UNTIL DECEMBER 31, 2017 AND AUTHORIZING THE FREEHOLDER DIRECTOR TO SIGN A MEMORANDUM OF AGREEMENT WITH THE TOWNSHIP OF WEST MILFORD TO THAT EFFECT, ALL AS NOTED IN THE RESOLUTION
  
18. RESOLUTION AUTHORIZING FINAL PAYMENT TO STONE INDUSTRIES, INC. FOR THE PASSAIC COUNTY POLICE ACADEMY PARKING LOT IN THE TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION
  
19. RESOLUTION FOR AWARD OF CONTRACT TO ROAD SAFETY SYSTEMS, LLC AS IT PERTAINS TO THE COUNTY-WIDE CRASH CUSHION REPAIR PROGRAM AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
20. RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ARTS RE-GRANT FROM THE PASSAIC COUNTY CULTURAL & HERITAGE COUNCIL TO HOLD A SERIES OF FIVE FREE CONCERTS AT THE PASSAIC COUNTY COURT HOUSE PLAZA IN PATERSON, NEW JERSEY BY THE WILLIAM PATERSON UNIVERSITY MUSIC DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

21. RESOLUTION FOR AWARD OF CONTRACT TO REIVAX CONTRACTING CORP. AS IT PERTAINS TO THE REPLACEMENT OF BRIDGE NO. 1600-447 WARWICK TURNPIKE OVER LITTLE GREEN BROOK PROJECT IN THE TOWNSHIP OF WEST MILFORD, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
22. RESOLUTION AUTHORIZING THE AWARD OF A CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE FOR VARIOUS IMPROVEMENTS AND REPAIRS TO THE HIGHLANDS PRESERVE ATHLETIC BALL FIELDS IN THE TOWNSHIP OF WEST MILFORD, NJ, ALL AS NOTED IN THE RESOLUTION
  
23. RESOLUTION AUTHORIZING PAYMENT OF JUDGMENT IN THE CONDEMNATION ACTION ENTITLED COUNTY OF BERGEN V. JOHN SLOTA, ALL AS NOTED IN THE RESOLUTION
  
24. RESOLUTION AUTHORIZING AN AMENDMENT TO THE PASSAIC COUNTY PARK ORDINANCE AND TO AUTHORIZE THE CLERK TO THE BOARD TO PUBLISH THE REVISED PASSAIC COUNTY PARK ORDINANCE, ALL AS NOTED IN THE RESOLUTION
  
25. RESOLUTION AWARDING CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC FOR PREPARATION OF DESIGN AND CONTRACT DOCUMENTS AS IT PERTAINS TO THE RESTORATION & REHABILITATION OF THE VANDERHOEF HOUSE IN WEASEL BROOK PARK, CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

## **LAW AND PUBLIC SAFETY**

26. RESOLUTION AMENDING RESOLUTION R 2016 0192 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY- GRANT" BY APPROVING THE ACCEPTANCE VOCA GRANT NUMBER V-16-15 IN THE AMOUNT OF \$282,361.00 FOR A PERIOD OF APRIL 1, 2016 THROUGH MARCH 31, 2017, ALL AS NOTED IN THE RESOLUTION
  
27. RESOLUTION AMENDING RESOLUTION R 2017 0151 AUTHORIZING AN AMENDMENT TO RESOLUTION R 2016 0799 AS IT CONCERNS THE PASSAIC COUNTY PROSECUTOR'S OFFICE APPLICATION FOR A PROJECT UNDER THE STOP VIOLENCE AGAINST WOMEN ACT BY APPROVING THE ACCEPTANCE VAWA GRANT NUMBER 45-15 IN THE AMOUNT OF \$32,572.00 FOR A PERIOD OF OCTOBER 30, 2016 THROUGH OCTOBER 29, 2017, ALL AS NOTED IN THE RESOLUTION

## **LAW AND PUBLIC SAFETY**

28. RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R 2016 1110 PERTAINING TO THE PASSAIC COUNTY PROSECUTOR'S OFFICE APPLICATION FOR A PROJECT UNDER THE FFY15 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) BY APPROVING THE ACCEPTANCE OF (JAG) 1-116TF IN THE AMOUNT OF \$174,378.00 FOR A PERIOD OF JULY 1, 2016 TO JUNE 30, 2017, ALL AS NOTED IN THE RESOLUTION
  
29. RESOLUTION AMENDING RESOLUTION R 2016 0497 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-SUPPLEMENTAL GRANT" BY APPROVING THE ACCEPTANCE OF FFY 2015 VOCA GRANT IN THE AMOUNT OF \$400,000.00 FOR A PERIOD OF OCTOBER 1, 2016 THRU MARCH 31, 2018, ALL AS NOTED IN THE RESOLUTION
  
30. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION
  
31. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FROM THE NJ DEPARTMENT OF CHILDREN AND FAMILIES A CHILD ADVOCACY CENTER COMPETITIVE GRANT FOR FUNDING RENOVATIONS, EXPANSION AND/OR REDESIGN OF EXISTING CHILD ADVOCACY CENTERS, ALL AS NOTED IN THE RESOLUTION
  
32. RESOLUTION AUTHORIZING PURCHASE OF  
  
A FULL BODY SCANNER AND ASSOCIATED SUPPORT FROM SMITH'S DETECTION, INC. FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTON
  
33. RESOLUTION AUTHORIZING PURCHASE OF TEN (10) NEW POLICE INTERCEPTOR VEHICLES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
  
34. RESOLUTION AUTHORIZING PURCHASE OF ONE 2017 CHEVY SUBURBAN POLICE VEHICLE FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
  
35. AMENDED: RESOLUTION AUTHORIZING PURCHASE OF A MAINTENANCE CONTRACT FROM COUNTY BUSINESS SYSTEM, INC. FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, All AS NOTED IN THE RESOLUTION

## **LAW AND PUBLIC SAFETY**

36. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO ACCEPT A VEHICLE DONATION TO BE UTILIZED FOR TRAINING PURPOSES, ALL AS NOTED IN THE RESOLUTION
  
37. RESOLUTION AUTHORIZING THE PURCHASE OF 32 BLOOD CONTROL TRAINING CLASSES FOR PASSAIC COUNTY LAW ENFORCEMENT OFFICERS, ALL AS NOTED IN THE RESOLUTION
  
38. RESOLUTION AUTHORIZING PURCHASE OF STORAGE AND MEMORY UPGRADES, HARDWARE AND SOFTWARE LICENSING FOR THE PASSAIC COUNTY SHERIFF'S OFFICE, ALL AS NOTED IN THE RESOLUTION

S. 12. New Business:

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

T. 13. Adjournment

# County of Passaic

## State of New Jersey

# **PUBLIC NOTICE**

**TAKE NOTICE:** Due to inclement weather conditions the Passaic County Board of Chosen Freeholders has agreed to change the date of their conference and regular meeting to Thursday, March 16, 2017 which was originally scheduled for Tuesday, March 14, 2017. On Thursday, March 16, 2017 the conference meeting will commence at 5:30 p.m. and regular meeting will commence at 6:00 p.m. The conference and regular meetings will be held in Room 220, Freeholder Meeting Room, Passaic County Administration Building, 401 Grand Street, Paterson, New Jersey.

Please Note:

The Public Hearings regarding the agenda items advertised and listed on the March 14, 2017 Freeholder Board Regular Meeting Agenda will occur during the rescheduled March 16, 2017 Freeholder Board Regular Meeting at 6:00 p.m.

The Public Hearings are:

1. 2017 "CAP Resolution R-2017-77"
2. 2017 Passaic County Budget
3. Bond Ordinance 2017-02
4. Bond Ordinance 2017-03
5. Bond Ordinance 2017-04

The Freeholder Board will also be voting on the Adoption of the 2017 Passaic County Budget.

Official Action will be taken and the Public is welcome to attend. This Public Notice is being published in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.

**BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS**

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Louis E. Imhof III, RMC, Clerk of the Board

Dated: March 13, 2017

E-mail to: Herald News  
Bergen Record

On File with the Passaic County Clerk

*Louis E. Imhof III, RMC*  
Clerk of the Board  
Board of Chosen Freeholders  
County of Passaic  
(973) 881-4412  
[Louisi@passaiccountynj.org](mailto:Louisi@passaiccountynj.org)

Introduced on: March 16, 2017  
Adopted on: [www.passaiccountynj.org](http://www.passaiccountynj.org)  
Official Resolution#:

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
MINUTES FOR REGULAR MEETING HELD ON**

February 28, 2017

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 7:02 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

Members Present	Members Absent
Akhter	
Bartlett	
Best	
Duffy	
Lepore	
Deputy Director James	
Director Lazzara	

**Invocation:**

**Pledge of Allegiance:**

**Approval of Minutes;**

Motion made by Freeholder Lepore, second by Freeholder Duffy, that the minutes for February 14, 2017, be approved which the motion was carried on a roll call of seven votes in the affirmative.

**Proclamations:**

A Motion was made by Freeholder James, second by Freeholder Lepore, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Lepore, second by Freeholder Duffy to suspend the regular order of business, which motion was carried on a roll call of seven votes in the affirmative.

**Bond Ordinance: 2017-01**

Director Lazzara reported that Bond Ordinance #2017-01 together with notice of this hearing was published as required by law.

Motion made by Freeholder James, second by Freeholder Bartlett, that the Public Hearing be opened, which motion was carried on a roll call of seven votes in the affirmative.

Director Lazzara asked, if there was anyone present who desired to be heard?

At this time no one appeared before the Board.

Motion made by Freeholder Duffy, second by Freeholder Lepore, that the Public hearing be closed, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder James, second by Freeholder Best, that Bond Ordinance #2017-01 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in

the North Jersey Herald & News which motion was carried on roll call with seven votes in the affirmative.

Motion made by Freeholder Bartlett, second by Freeholder James, to resume the regular order of business, which motion was carried on a roll call of seven votes in the affirmative.

At this time Director Lazzara, asked if there were any Freeholders Reports.

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pasquale "Pat" Lepore

**COMMUNICATION: None**

**ORAL PORTION:**

James: Motion to open the public portion.  
Bartlett: Second.

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Yes: Director Lazzara, Yes:

At this time the no one appeared before the Board:

Duffy: Motion to close the Public Portion of the Meeting.  
Lepore: Second

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Yes: Director Lazzara, Yes:

**Resolutions that require 2/3 votes:**

Motion made by Freeholder James, seconded by Freeholder Bartlett that Resolution N-1 be adopted, which motion was carried on roll call with seven (7) votes in the affirmative.

**Consent Agenda Resolutions:**

A motion was made by Freeholder Duffy, seconded by Freeholder Lepore to add Resolution O-39 to the consent agenda, and the motion was carried on roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder James, seconded by Freeholder Akhter that Resolutions O-1 thru O-39 be adopted, and the motion was carried on roll call with seven (7) votes in the affirmative with Freeholder Bartlett recusing himself on O-17.

**"End of Consent Agenda"**

**New Business:**

Supplemental Debt Statement received and filed.



**Bond Ordinance 2017-02:**

Motion made by Freeholder Lepore, seconded by Freeholder Akhter, that Bond Ordinance # 2017-02 under consideration at this time be introduced on first reading, and that the Clerk of the Board be directed to publish said ordinance in full, together with statement of notice as required by law in the North Jersey Herald & News, which motion was carried on roll call of seven (7) votes in the affirmative.

**Bond Ordinance 2017-03:**

Motion made by Freeholder Lepore, seconded by Freeholder Best, that Bond Ordinance # 2017-03 under consideration at this time be introduced on first reading, and that the Clerk of the Board be directed to publish said ordinance in full, together with statement of notice as required by law in the North Jersey Herald & News, which motion was carried on roll call of seven (7) votes in the affirmative.

**Bond Ordinance 2017-04:**

Motion made by Freeholder Lepore, seconded by Freeholder Best, that Bond Ordinance # 2017-04 under consideration at this time be introduced on first reading, and that the Clerk of the Board be directed to publish said ordinance in full, together with statement of notice as required by law in the North Jersey Herald & News, which motion was carried on roll call of seven (7) votes in the affirmative.

**Personnel:**

A motion was made by Freeholder James, Second by Freeholder Lepore, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

**Bills:**

Motion made by Freeholder James, seconded by Freeholder Lepore, that

Current Fund	6-01	1,028,953.12
Current Fund	7-01	1,393,194.60
HUD Budget Expenditures	7-25	<u>50.00</u>
	<b>Year Total:</b>	<b>1,393,244.60</b>
General Capital Fund Budget	C-04	395,383.78
State/Federal Grant Fund	G-01	479,809.63
Open Space Trust FY2016	O-16	209,105.51
Open Space Trust FY2017	O-17	<u>58,725.00</u>
	<b>Year Total:</b>	<b>267,830.51</b>
Passaic CO Open Space TRST Fun	T-16	200,500.83
Register of Deeds Trust	T-17	1,310.00
Professional Liability Trust	T-19	110,802.05
Trust Fund Other	T-20	7,067.00
Para Transit Trust Fund	T-24	<u>539.70</u>
	<b>Year Total:</b>	<b>320,219.58</b>
Private Industry Council	Z-81	2,867.68
	<b>Total of All Funds</b>	<b>\$3,888,308.90</b>
Current Fund	6-01	430.16
Current Fund	7-01	9,516,677.01

Payroll Agency Deductions	7-05	2,356,663.60
HUD Budget Expenditures	7-25	12,573.01
State/Federal Grant Fund	G-01	381,462.69
DED Trust EMPL Off Duty Police	T-13	81,173.28
Confiscated Trust Fund	T-15	13,227.50
Professional Liability Trust	T-19	5,940.04
Private Industry Council	Z-81	10,259.79

**Total All Funds:           \$12,378,407.08**

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

**Payroll Certification:**

A motion was made by Freeholder James, seconded by Freeholder Lepore, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

**Departmental Reports**

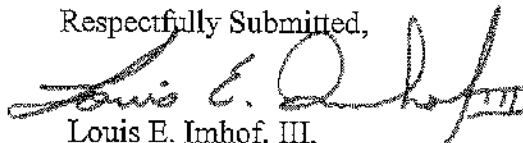
Departmental Reports were received and filed in the Office of the Clerk of the Board.

**Adjournment**

Motion made by Freeholder Duffy, seconded by Freeholder Lepore that the regular meeting be adjourned at 7:26 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

**(The proceedings of this meeting were both audio and video taped recorded)**

Respectfully Submitted,



Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Arndra Lisa Hill

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: Motion for final adoption on 2017 "CAP" Resolution R-17-77 to Exceed Index Rate, all as noted in the resolution\_\_\_\_\_

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#								
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	i-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.		✓						
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

# Passaic County Board of Chosen Freeholders



OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*

## Public Meeting (Board Meeting)

Date: Feb 14, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: Motion to adopt on First Reading 2017 "CAP" Resolution to Exceed Index Rate N.J.S.A40A:45:15, All as noted in the resolution

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

COMMITTEE NAME

Official Resolution#	R20170077						
Meeting Date	02/14/2017						
Introduced Date	02/14/2017						
Adopted Date	02/14/2017						
Agenda Item	I-1						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lazzara	✓				✓		
James	✓		✓		✓		
Akhter	✓				✓		
Bartlett	✓				✓		
Best Jr.	✓			✓	✓		
Duffy	✓				✓		
Lepore	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: February 15, 2017

**COUNTY OF PASSAIC**

**2017 "CAP" RESOLUTION TO EXCEED INDEX RATE  
(N.J.S.A40A:45:15)**

**WHEREAS**, the Local Government Cap Law, N.J.S.40A:4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in said budget to 0.5% unless authorized by resolution to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Board of Freeholders in the County of Passaic finds it advisable and necessary to increase its 2017 budget by up to 3.0% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Board of Chosen Freeholders hereby determines that a 3.0% increase in the budget for said year, amounting to \$7,308,958.11 in excess of the increase in the final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Board of Chosen Freeholders in the County of Passaic hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2017 budget year, the final appropriations of the County of Passaic shall, in accordance with this resolution and N.J.S.A. 40A:4-45.14, be increased by 3.0%, amounting to \$7,308,958.11 and that the 2017 county budget for the County of Passaic be approved and adopted in accordance with this resolution; and,

**BE IT FURTHER RESOLVED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced on: February 14, 2017  
Adopted on: February 14, 2017  
Official Resolution#: R20170077

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#:

2017-02

BOND ORDINANCE OF THE COUNTY OF PASSAIC, NEW JERSEY, PROVIDING FOR IMPROVEMENTS AT THE PASSAIC COUNTY COMMUNITY COLLEGE IN AND BY THE COUNTY, APPROPRIATING \$3,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,000,000 BONDS OR NOTES OF THE COUNTY TO FINANCE THE COST THEREOF, \$1,500,000 OF WHICH ARE ENTITLED TO THE BENEFITS OF AND DEBT SERVICE AID FROM THE STATE OF NEW JERSEY PURSUANT TO THE COUNTY COLLEGE BOND ACT (P.L. 1971, c.12)

WHEREAS, by resolution adopted January 19, 2016, the Board of Trustees of the Passaic County Community College (the "Board of Trustees"), determined that it is necessary to raise the amount of \$2,052,375 for the purposes or improvements described in such resolution and further described in Section 3 hereof, and has delivered a statement dated January 19, 2016 (the "Board of Trustees Statement") to that effect to each member of the Board of School Estimate of the Passaic County Community College (the "Board of School Estimate"), setting forth the estimated cost of the purposes or improvements described in Section 3 hereof; and

WHEREAS, the Board of School Estimate has fixed and determined the amount of not to exceed \$2,052,375 for the purposes or improvements set forth in the Board of Trustees Statement and further described in Section 3 hereof, and has delivered a statement dated March 8, 2016 (the "Board of School Estimate Statement"), together with the Board of Trustees Statement, to the Board of Chosen Freeholders of the County of Passaic, New Jersey (the "County"); and

WHEREAS, the Board of Chosen Freeholders of the County has received the Board of Trustees Statement and the Board of School Estimate Statement, and desires to appropriate the amount certified therein, in the amount of \$3,000,000 for the purposes or improvements set forth therein and further described in Section 3 hereof.

BE IT ORDAINED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The purposes or improvements described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the County as general improvements. For the improvements or purposes described in Section 3 hereof, there is hereby appropriated the sum of \$3,000,000. No down payment is required pursuant to N.J.S.A. 18A:64A-19(2)(b).

Section 2. In order to finance the cost of the improvements or purposes, negotiable bonds are hereby authorized to be issued in the principal amount of \$3,000,000 pursuant to the Local Bond Law, \$1,500,000 of which shall be entitled to the benefits and debt service aid from the State of New Jersey pursuant to the County College Bond Act (P.L. 1971, c.12) (the "County College Bond Act"). In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. It is anticipated that the County College Bond Act debt service support will be received from the State of New Jersey to fund a portion of the costs of the purposes described in Section 3 hereof.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
a) Renovations to the TV Studio Control Room and improvements to the Hamilton Club Commissary, including all work and materials necessary therefor and incidental thereto.	\$205,000	\$205,000	5 years
(b) Founders' Hall and Hamilton Hall electric switchgear and distribution panel replacement, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	\$200,000	\$200,000	10 years
c) Construction of a multi-purpose garage at the Public Safety Academy, administrative office reconfiguration and testing and tutoring renovations at the Wanaque Academic Center, Founders' Hall renovations, Founders' Hall air handle VFD conversions, Academic Hall main boiler replacement, and Academic Hall EOF Lab renovation, including all work and materials necessary therefor and incidental and further all related costs and expenditures incidental thereto.	<u>\$2,595,000</u>	<u>\$2,595,000</u>	15 years
TOTAL	<u>\$3,000,000</u>	<u>\$3,000,000</u>	

Section 4. All bond anticipation notes issued hereunder shall mature at such times as

may be determined by the County Director of Finance; provided that no note shall mature later



than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the County Director of Finance. The County Director of Finance shall determine all matters in connection with notes issued pursuant to this ordinance, and the County Director of Finance's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The County Director of Finance is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The County Director of Finance is directed to report in writing to the Board of Chosen Freeholders at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The County hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the County is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes that the County may lawfully

undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 13.98 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk of the Board, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the County as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$3,000,000. \$1,500,000 of such authorized amount shall constitute a deduction from the County's gross debt and shall not be considered in determining the net debt of the County pursuant to N.J.S.A. 18A:64A:22.4. The obligations authorized herein will be within all debt limitations prescribed by that law.

(d) An aggregate amount not exceeding \$300,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The County hereby declares the intent of the County to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payments of the obligations issued pursuant to this ordinance.

Section 9. The County Director of Finance of the County is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the County and to execute such disclosure document on behalf of the County. The County Director of Finance is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the County pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the County and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the County fails to comply with its undertaking, the County shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the County, and the County shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the County for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

2017-03

BOND ORDINANCE OF THE COUNTY OF PASSAIC, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AT THE PASSAIC COUNTY COMMUNITY COLLEGE, IN AND BY THE COUNTY, APPROPRIATING \$2,052,375 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,052,375 BONDS OR NOTES OF THE COUNTY TO FINANCE THE COST THEREOF

WHEREAS, by resolution adopted January 19, 2016, the Board of Trustees of the Passaic County Community College (the "Board of Trustees"), determined that it is necessary to raise the amount of \$2,052,375 for the purposes or improvements described in such resolution and further described in Section 3 hereof, and has delivered a statement dated January 19, 2016 (the "Board of Trustees Statement") to that effect to each member of the Board of School Estimate of the Passaic County Community College (the "Board of School Estimate"), setting forth the estimated cost of the purposes or improvements described in Section 3 hereof; and

WHEREAS, the Board of School Estimate has fixed and determined the amount of not to exceed \$2,052,375 for the purposes or improvements set forth in the Board of Trustees Statement and further described in Section 3 hereof, and has delivered a statement dated March 8, 2016 (the "Board of School Estimate Statement"), together with the Board of Trustees Statement, to the Board of Chosen Freeholders of the County of Passaic, New Jersey (the "County"); and

WHEREAS, the Board of Chosen Freeholders of the County has received the Board of Trustees Statement and the Board of School Estimate Statement and desires to appropriate the amount certified therein, in the amount of \$2,052,375 for the purposes or improvements set forth therein and further described in Section 3 hereof.

BE IT ORDAINED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The purposes or improvements described in Section 3 of this bond ordinance are hereby collectively authorized to be undertaken by the County as a general improvement. For the improvements or purposes described in Section 3 hereof, there is hereby appropriated the sum of \$2,052,375. No down payment is required pursuant to N.J.S.A. 18A:64A-19(2)(b).

Section 2. In order to finance the cost of the improvements or purposes described in Section 3 of this bond ordinance, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,052,375 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Purpose	Appropriation & Estimated Cost	Estimated Maximum Amount of Bonds & Notes	Period of Usefulness
a) The acquisition of equipment and furniture, including, but not limited to, printers, computers, servers, switches, credit card machines, desks, chairs, white boards, voice routers, phones, scanners, workstations, lap tops, fiber cable, passenger			

<p>van, flooring, signage, tables and blinds, all as set forth in more detail in the resolutions in the Office of the Clerk of the Board, including all related costs and further including all related costs and expenditures incidental thereto.</p>	<p>\$1,413,375</p>	<p>\$1,413,375</p>	<p>5 years</p>
<p>(b) The acquisition of equipment, including, but not limited to, auto-visual equipment, digital screens, power sources, automated scoring machines, surveillance cameras, instructional equipment and security equipment, all as set forth in more detail in the resolutions in the Office of the Clerk of the Board, including all related costs and further including all related costs and expenditures incidental thereto.</p>	<p>\$293,600</p>	<p>\$293,600</p>	<p>10 years</p>
<p>c) The acquisition of equipment and improvements, including, but not limited to, cashier windows, automatic external defibrillators, indoor rower and stadium chairs, equipment for the food services program, culinary arts, custodial services and mechanical services and books for the library, all as set forth in more detail in the resolutions in the Office of the Clerk of the Board, including all related costs and further including all related costs and expenditures incidental thereto.</p>	<p><u>\$345,400</u></p>	<p><u>\$345,400</u></p>	<p>15 years</p>
<p>TOTAL</p>	<p><u>\$2,052,375</u></p>	<p><u>\$2,052,375</u></p>	

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the County Director of Finance; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the County Director of Finance. The County Director of Finance shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the County Director of Finance's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The County Director of Finance is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The County Director of Finance is directed to report in writing to the Board of Chosen Freeholders of the County at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The County hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the County is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes that the County may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 7.39 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk of the Board of Chosen Freeholders of the County, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the County as defined in the Local Bond Law is increased by the authorization of the bonds and bond anticipation notes provided in this bond ordinance by \$2,052,375. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$205,237 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The County hereby declares the intent of the County to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of



this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance.

Section 9. The County Director of Finance is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the County and to execute such disclosure document on behalf of the County. The County Director of Finance is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the County pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the County and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the County fails to comply with its undertaking, the County shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the County, and the County shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the County for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

2017-04

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE COUNTY OF PASSAIC, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$8,872,800 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$8,429,160 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the County of Passaic, New Jersey (the "County") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$8,872,800, and further including the aggregate sum of \$443,640 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$8,429,160 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
a) The acquisition of a dump truck with plow and spreader and a road inspector truck with plow, including all related costs and expenditures incidental thereto.	\$575,000	\$546,250	5 years
b) The acquisition of a radio communications desk, including all related costs and expenditures incidental thereto.	\$45,000	\$42,750	10 years
c) The installation of a radio tower at the Public Safety Academy, including all work and materials necessary therefor and incidental thereto.	\$250,000	\$237,500	20 years
d) The installation of a shelter for communications equipment, including generator, power and fire system and further including all work and materials necessary therefor and incidental thereto.	\$125,000	\$118,750	15 years
e) The acquisition of a sport utility vehicle, including all related costs and expenditures incidental thereto.	\$50,000	\$47,500	5 years
f) The acquisition of portable radios and related equipment, including all related costs and expenditures incidental thereto.	\$317,300	\$301,435	10 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
g) Various improvements to Building 300 at the Preakness Health Care Facility, all as set forth in a list on file in the Office of the Clerk of the Board, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	\$534,500	\$507,775	5 years
h) The acquisition of equipment, including a stepper, CPR equipment, resident lifts and shower trolleys for the Preakness Health Care Facility, including all related costs and expenditures incidental thereto.	\$76,000	\$72,200	15 years
i) The Jail Generator Project, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	\$1,800,000	\$1,710,000	15 years
j) The acquisition of crew cabs with utility body and plow for the Buildings and Grounds Department, including all related costs and expenditures incidental thereto.	\$100,000	\$95,000	5 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
k) Various bridge replacements and repairs, including N. Haledon Avenue/Squaw Brook, PC #330 in North Haledon, Saw Mill #379 and Squaw Brook #391 Culverts, in North Haledon, Warwick Turnpike Culvert #447, in West Milford, bridge repairs, culvert repairs, and bridge lighting at various locations, Fairfield Road Bridge #514, in Wayne and Lakeside Avenue Culvert #252 and Bridge #41, in Pompton Lakes, including all work and materials necessary therefor and incidental thereto.	\$3,085,000	\$2,930,750	30 years
l) Various drainage projects throughout the County, including all work and materials necessary therefor and incidental thereto.	\$150,000	\$142,500	20 years
m) Road improvements to Paterson Hamburg Turnpike Alps Road and the Wayne Right of Way acquisition, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	\$589,000	\$559,550	10 years
n) The installation of guide rails, long life striping and signs, including all work and materials necessary therefor and incidental thereto.	\$150,000	\$142,500	10 years
o) City of Passaic Traffic Signal Design, including all work and materials necessary therefor and incidental thereto.	\$100,000	\$95,000	10 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
p) Road resurfacing Countywide, all as set forth on a list on file in the Office of the Clerk the Board, including all work and materials necessary therefor and incidental thereto.	\$451,000	\$428,450	10 years
q) The Energy Savings Improvement Program and the acquisition of chillers for the courthouse, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	\$475,000	\$451,250	15 years
TOTAL:	\$8,872,800	\$8,429,160	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the County Director of Finance; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the County Director of Finance. The County Director of Finance shall determine all matters in connection with notes issued pursuant to this ordinance, and the County Director of Finance's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The County Director of Finance is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the

purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The County Director of Finance is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The County hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the County is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements that the County may lawfully undertake as general improvements, and no part of the costs thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 18.09 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been

filed in the office of the Director of the Division of Local Government Services in the

Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the County as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$8,429,160, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$700,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated costs indicated herein for the purposes or improvements.

Section 7. The County hereby declares the intent of the County to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The County Director of Finance of the County is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the County and to execute such disclosure document on behalf of the County. The County Director of Finance is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the County pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the County and to amend such undertaking from time to time in connection with any change in law, or



interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the County fails to comply with its undertaking, the County shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the County, and the County shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the County for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING TRANSFER NUMBER V, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170160</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	q-1							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

## COUNTY OF PASSAIC, NEW JERSEY

Resolution Authorizing Transfers Between  
Appropriations # 5

WHEREAS, transfers are permitted between appropriations during the last two months of the fiscal year per N.J.S.A. 40A:4-58 and during the first three months of the succeeding year per N.J.S.A. 40A:4-51, and

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic, in the State of New Jersey by not less than 2/3's vote of the full membership thereof, between 2016 Budget Appropriations as follows:

<u>ACCOUNT</u>	<u>TITLE</u>	<u>FROM</u>	<u>TO</u>
	<u>FINANCE</u>		
6-01-20-103-001-101	Salary & Wage	3,500.00	
	<u>COUNTY CLERK</u>		
6-01-20-107-001-101	Salary & Wage	15,000.00	
	<u>BUILDINGS &amp; GROUNDS</u>		
6-01-20-112-001-101	Salary & Wage	100,000.00	
	<u>GASOLINE</u>		
6-01-31-220-001-U02	Other Expenses	80,000.00	
	<u>NATURAL GAS &amp; ELECTRIC</u>		
6-01-31-222-001-U02	Other Expenses	25,000.00	
6-01-31-222-001-U03	Other Expenses	150,000.00	
	<u>PAYROLL &amp; BANK PROCESSING FEES</u>		
6-01-20-103-006-213	Other Expenses		3,500.00
	<u>ELECTIONS COUNTY CLERK</u>		
6-01-20-107-002-E01	Other Expenses		15,000.00
	<u>BUILDINGS &amp; GROUNDS</u>		
6-01-20-112-001-207	Other Expenses		100,000.00
	<u>SICK LEAVE PAYMENTS</u>		
6-01-30-202-001-101	Salary & Wage		80,000.00
	<u>UNEMPLOYMENT COMPENSATION</u>		
6-01-36-473-001-599	Other Expenses		175,000.00
		<u>373,500.00</u>	<u>373,500.00</u>

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT OF CONCEPT PRINTING FOR THE PROVISION OF ELECTION VOTING AUTHORITY BOOKS PRINTING FOR THE PASSAIC COUNTY BOARD OF ELECTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
SUPERINTENDENT OF ELECTIONS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170161</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-1							
CAF #	7-01-22-139-001 -231							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

**RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT OF CONCEPT PRINTING FOR THE PROVISION OF ELECTION VOTING AUTHORITY BOOKS PRINTING FOR THE PASSAIC COUNTY BOARD OF ELECTIONS AS PER BID**

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic adopted Resolution R20160205 on March 22, 2016 awarding a contract to Concept Printing of Nyack, NY for the provision of printing of voting authority books for the Passaic County Board of Elections; and

**WHEREAS**, the above referenced resolution contained an option for a one year option to renew; and

**WHEREAS**, the County is desirous of exercising the extension option at the prices, terms and conditions contained in SB-16-001 Election Voting Authority Books for the County of Passaic for the extension year contract term January 1, 2017 through December 31, 2017 for an estimated award amount of \$25,000.00; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS**, a certification is attached hereto, indicating that \$25,000.00 in funds are available in budget account # 7-01-22-139-001-231 for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the one-year renewal term with Concept Printing of Nyack, NY for the provision of printing of voting authority books for the Passaic County Board of Elections; and

**BE IT FURTHER RESOLVED** that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: \$22,000.00 - 7-01-22-139-001-231  
\$3,000.00 - \*Contingent upon availability of  
fund in 2017 adopted budget.

PURPOSE: Resolution authorizing option to renew contract of  
Concept Printing from January 1, 2017 through  
December 31, 2017.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Board of Elections  
Telephone #: 973-881-4531 Date: 2/23/2017

DESCRIPTION OF RESOLUTION:  
For the Purchase of Election Voting Authority Books from  
Concept Printing. 1 year extension of SB-16-001.

PROCUREMENT SOLICITATION (if any)#: 1yr exten. SB-16-001

2. CERTIFICATION INFORMATION:  
  
ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***  
  
PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND  
OTHER EXPENDITURES REQUIRE ***A REQUISITION. RESOLUTION REQUESTS***  
***FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION***  
***NUMBER***

3. AMOUNT OF EXPENDITURE: \$ 25,000.00

***REQUISITION #*** Pending  
***ACCOUNT #*** 7-01-22-139-001-231

4. COMMITTEE REVIEW:	<u>DATE</u>
<u>    </u> Administration & Finance	<u>                    </u>
<u>    </u> Public Works / Buildings & Grounds	<u>                    </u>
<u>    </u> Planning & Economic Development	<u>                    </u>
<u>    </u> Health, Human Services & Community Affairs	<u>                    </u>
<u>    </u> Law & Public Safety	<u>                    </u>
<u>    </u> Energy	<u>                    </u>
<u>    </u> Other Specify: <u>  </u>	<u>                    </u>

5. DISTRIBUTION LIST:
- Administration
  - Finance
  - Counsel
  - Clerk to the Board
  - Procurement

Introduced on: March 16, 2017  
Adopted on: March 18, 2017  
Official Resolution#: R20170161

\_\_\_\_\_



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR ELECTRICAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170162</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-2							
CAF #	Various Accounts (Ne							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR ELECTRICAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for electrical supplies for the Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-16-041 Electrical Supplies for the County of Passaic Departments and Institutions in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on January 24, 2017 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its February 15, 2017 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, the contract period will be from March 1, 2017 through February 28, 2018 for a total estimated award of \$84,123.00 with purchases to be made on an as-needed basis

**Feldman Brothers Electrical Supply Inc. – \$ 128.13-** Items: 6  
Line items: 1, 2, 3, 21, 22 and 89 prices not available to Cooperative #38PCCP

**Franklin-Griffith, LLC - \$ 55,009.00-** Items: 111  
Line items: 10, 11, 13, 24, 25, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 48, 52, 53, 54, 55, 58, 67, 68, 79, 80, 81, 90 through 175 prices available to Cooperative #38PCCP

**Swift Electrical Supply. – \$ 797.81** – Items: 12

Line items: 5, 6, 7, 8, 28, 29, 45, 63, 64, 65, 78 and 84 prices available to Cooperative #38PCCP

**White and Shauger Inc., – \$ 71.00** – Items: 2

Line items: 27 and 87 prices not available to Cooperative #38PCCP

**City Electric Supply LLC - \$ 27,900.43** – Items: 58

Line items: 9, 18, 19, 20, 26, 30, 31, 32, 33, 44, 46, 47, 49, 50, 51, 56, 57, 59, 60, 61, 62, 66, 69, 70, 71, 72, 73, 74, 75, 76, 77, 82, 83, 85, 88, 176 through 198 prices available to Cooperative #38PCCP

**Warshauer Electric Supply - \$ 216.62** – Items: 8

Line items: 4, 12, 14, 15, 16, 17, 23 and 86 prices available to Cooperative #38PCCP

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an estimated amount of \$84,123.00 in accordance with N.J.A.C. 5:30-11.10 (a) open-end contracts; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$84,122.99

APPROPRIATION: Various accounts on a need basis

PURPOSE: Resolution authorizing award of contract to the vendors listed below for electrical supplies for the County of Passaic departments and institutions.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr



# County of Passaic

Procurement Center  
495 River Street, Paterson, NJ 07524

Res-Pg:r.2-5

NNaumov@passaiccountynj.org

Tel: (973) 247-3306

Fax: (973) 742-8295

Nicola F. Naumov  
Material Management Coordinator  
Deputy Purchasing Agent

## MEMORANDUM

**TO: Michael Marinello QPA, CCPO**  
Carmen Santana, Principal Purchasing Assistant

**DATE:** March 8, 2017

**RE:** Recommendation for award **(SB-16-041) 2017 Electrical Supplies** for all County of Passaic Departments and Institutions.

Mr. Jack Nigro, Superintendent of Buildings and Grounds, has reviewed the vendor bid and associated spreadsheets. The following recommendation for award has been made based on the lowest responsive and responsible bidder:

A) **Feldman Brothers Electrical Supply Co., Inc. - \$ 128.13**- Items: 6  
Line items: 1, 2, 3, 21, 22 and 89.

B) **Franklin-Griffith, LLC - \$ 55,009.00**- Items: 111  
Line items: 10, 11, 13, 24, 25, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 48, 52, 53, 54, 55, 58, 67, 68, 79, 80, 81, 90 through 175.

C) **Swift Electrical Supply. - \$ 797.81** - Items: 12  
Line items: 5, 6, 7, 8, 28, 29, 45, 63, 64, 65, 78 and 84.

D) **White and Shauger Inc., - \$ 71.00** - Items: 2  
Line items: 27 and 87.

E) **City Electric Supply LLC - \$ 27,900.43** - Items: 58  
Line items: 9, 18, 19, 20, 26, 30, 31, 32, 33, 44, 46, 47, 49, 50, 51, 56, 57, 59, 60, 61, 62, 66, 69, 70, 71, 72, 73, 74, 75, 76, 77, 82, 83, 85, 88, 176 through 198.

F) **Warshauer Electric Supply - \$ 216.62** - Items: 8  
Line items: 4, 12, 14, 15, 16, 17, 23 and 86.

### **Note:**

**Franklin Griffith** gives a **25% discount** for non-bid items, off of the Trade Service prices.

Nick

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170162

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

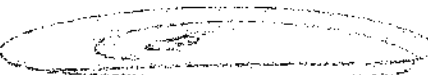
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALTERNATIVE MICROGRPHICS INC OF FORKED RIVER, NJ FOR ARCHIVAL STANDARD MICROFILM SERVICES OF LAND RECORDS FOR THE PASSAIC COUNTY CLERK/REGISTRY OFFICE AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

COUNTY CLERK

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170163</b>						
Meeting Date		03/16/2017						
Introduced Date		03/16/2017						
Adopted Date		03/16/2017						
Agenda Item		r-3						
CAF #		7-01-20-108-001 -213						
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALTERNATIVE MICROGRPHICS INC OF FORKED RIVER, NJ FOR ARCHIVAL STANDARD MICROFILM SERVICES OF LAND RECORDS FOR THE PASSAIC COUNTY CLERK/REGISTRY OFFICE AS A COMPETITIVE CONTRACT**

**WHEREAS**, on February 2, 2017 proposals were received and opened for RFP-17-003 Archival Standard Microfilm Services of Land Records for the Passaic County Clerk/Registry Office as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

**WHEREAS**, at the Board of Chosen Freeholders meeting of December 29, 2016 Resolution R20161072 was passed Authorizing the use of competitive contracting pursuant to NJSA 40A; 11-4.3; and

**WHEREAS**, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

**WHEREAS**, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Alternative Micrographics Inc of Forked River, NJ for their proposal for Archival Standard Microfilm Services of Land Records for the Passaic County Clerk/Registry Office; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its March 1, 2017 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the contract period will be February 1, 2017 through January 31, 2020 for a total estimated amount of \$33,000.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$33,000.00 in funds are available in budget account #7-01-20-108-001-213 for the within contemplated expenditure; and

**WHEREAS**, Alternative Micrographics Inc of Forked River, NJ has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Alternative Micrographics Inc of Forked River, NJ; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Archival Standard Microfilm Services of Land Records for the County Clerk/Registry Office as a competitive contract.

March 14, 2017



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$33,000.00

APPROPRIATION: \$11,000.00 - 7-01-20-108-001-213  
\$22,000.00 - \*contingent upon availability of  
Funds in future year budgets.

PURPOSE: Resolution authorizing award of contract to  
Alternative Micrographics Inc. of Forked River, NJ  
for archival standard microfilm services from  
February 1, 2017 through January 31, 2020.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Kristin M. Corrado, County Clerk  
Telephone #: 873-881-4788 Date: 2/17/2017

## DESCRIPTION OF RESOLUTION:

The Passaic County Clerk/Registry is requesting that Alternative Micrographics be awarded the contract for the Archival Standard Microfilm Services of Land Records.

PROCUREMENT SOLICITATION (if any):# RFP 17-003

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 33,000 for 3 years

**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** 7-01-20-108-001-213

4. COMMITTEE REVIEW: DATE
- |  |       |
|--|-------|
| ___ Administration & Finance                   | _____ |
| ___ Public Works / Buildings & Grounds         | _____ |
| ___ Planning & Economic Development            | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety                        | _____ |
| ___ Energy                                     | _____ |
| ___ Other Specify: _____                       | _____ |

5. DISTRIBUTION LIST:

\_\_\_ Administration  
\_\_\_ Finance  
\_\_\_ Counsel  
\_\_\_ Clerk to the Board  
\_\_\_ Procurement

Specify:

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170163

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Kristin M. Corrado, County Clerk  
Telephone #: 873-881-4788 Date: 2/17/2017

## DESCRIPTION OF RESOLUTION:

The Passaic County Clerk/Registry is requesting that Alternative Micrographics be awarded the contract for the Archival Standard Microfilm Services of Land Records.

PROCUREMENT SOLICITATION (if any):# RFP 17-003

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 33,000 for 3 years

**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** 7-01-20-108-001-213

4. COMMITTEE REVIEW: DATE
- |  |       |
|--|-------|
| ___ Administration & Finance                   | _____ |
| ___ Public Works / Buildings & Grounds         | _____ |
| ___ Planning & Economic Development            | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety                        | _____ |
| ___ Energy                                     | _____ |
| ___ Other Specify: _____                       | _____ |

5. DISTRIBUTION LIST:

\_\_\_ Administration  
\_\_\_ Finance  
\_\_\_ Counsel  
\_\_\_ Clerk to the Board  
\_\_\_ Procurement

Specify:

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170163

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CARJEN FENCE COMPANY OF PEEKSKILL, NY TO PROVIDE AND INSTALL HAND RAILING FROM LAMBERT TOWER TO LAMBERT CASTLE FOR THE PASSAIC COUNTY GOLF COURSE DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20170164							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-4							
CAF #	C-04-55-103-000-901							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CARJEN FENCE COMPANY OF PEEKSKILL, NY TO PROVIDE AND INSTALL HAND RAILING FROM LAMBERT TOWER TO LAMBERT CASTLE FOR THE PASSAIC COUNTY GOLF COURSE DEPARTMENT AS PER BID**

**WHEREAS**, there exists a need for installation of hand rails on several towers for the Passaic County Golf Course; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-17-006 Provide and Install Hand Railing from Lambert Tower to Lambert Castle for the Passaic County Golf Course Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on February 15, 2017 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Carjen Fence Company of Peekskill, NY; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its March 1, 2017 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be soon after signing of contract for an estimated price of \$25,927.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$25,927.00 in funds are available as recorded in purchase requisition #R7-01604 in budget account #C-04-55-103-000-901 for the within contemplated expenditure; and

**WHEREAS**, Carjen Fence Company has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Carjen Fence Company for the product referenced above; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,927.00

APPROPRIATION: C-04-55-103-000-901

PURPOSE: Resolution authorizing award of contract to Carjen Fence Company of Peekskill, NY to provide and install hand railing from Lambert Tower to Lambert Castle for the Passaic County Golf Course Department.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr

## MEMORANDUM



**To:** Michael Marinello, Director of Procurement  
Carmen Santana, Principal Purchasing Assistant

**From:** Darryl Sparta, Director of Parks and Grounds

**Date:** February 28, 2017

**Re:** Recommendation to award bid # SB-17-006 to Carjen Fence

Recommendation for this award is based on the lowest responsive and responsible bidder to provide and install hand railing from the Lambert Tower to Lambert Castle. Bids were opened on 2/15/17. Bids were received from Carjen Fence in the amount of \$25,927 and from ATG in the amount of \$65,250. I would like to recommend the award of this contract to Carjen Fence, 1223 Park Street, Peeskill, NY 10566.

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170164



### COUNTY OF PASSAIC RESOLUTION REQUEST FORM

**NAME OF REQUESTER**

Darryl Sparta, Director of Parks & Grounds  
Telephone #: 973-872-6417  
Date: February 28, 2017

**1. DESCRIPTION OF RESOLUTION:**

Awarding Carjen Fence with providing and installing hand railing from the Lambet Tower to Lamberts Castle. Carjen Fence is located at 1223 Park Street, Peeskill, NY 10566.

**2. CERTIFICATION INFORMATION:**

REQUISITION # R7-01604  
PO# TBD

**3. AMOUNT OF EXPENDITURE: \$25,927.00**

**ACCOUNT # C-04-55-103-000-901**

**4. COMMITTEE REVIEW:**

**DATE**

- Administration & Finance
- Public Works / Buildings & Grounds
- Planning & Economic Development
- Health, Human Services & Community Affairs
- Law & Public Safety
- Energy
- Other Specify:

2/27/17  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. DISTRIBUTION LIST:**

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: \_\_\_\_\_

## MEMORANDUM



**To:** Michael Marinello, Director of Procurement  
Carmen Santana, Principal Purchasing Assistant

**From:** Darryl Sparta, Director of Parks and Grounds

**Date:** February 28, 2017

**Re:** Recommendation to award bid # SB-17-006 to Carjen Fence

Recommendation for this award is based on the lowest responsive and responsible bidder to provide and install hand railing from the Lambert Tower to Lambert Castle. Bids were opened on 2/15/17. Bids were received from Carjen Fence in the amount of \$25,927 and from ATG in the amount of \$65,250. I would like to recommend the award of this contract to Carjen Fence, 1223 Park Street, Peeskill, NY 10566.

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170164

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR HARDWARE SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170165</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-5							
CAF #	Various Accounts (Ne							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR HARDWARE SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for hardware supplies for the Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-16-042 Hardware Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on January 12, 2017 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its February 15, 2017 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, the contract period will be from February 1, 2017 through January 31, 2018 for a total estimated award of \$271,050,00 with purchases to be made on an as-needed basis

**Garden State Building Supply: Items (233) \$ 88,927.96**  
 Line item: 20, 27, 36, 40, 47, 61, 75, 77, 79, 80, 102, 134, 135, 136, 137, 139, 146, 149, 151, 160, 161, 162a, 162b, 163, 167a, 167b, 169, 170, 171, 177, 179, 181, 182, 183, 184, 185, 186, 187, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 203, 204, 205c, 205d, 207a, 207b, 208a, 208b, 208c, 208d, 212, 248, 277, 278, 280, 281, 282, 287, 288, 289, 290a, 290b, 209c, 290d, 303, 305, 306, 307, 308, 314, 316, 317, 321, 322, 323, 324, 325, 330, 331, 332, 337, 338, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354 through 480 prices available to Cooperative #38PCCP

**Madison Township Lumber & Supply Co.: Items (29)**

**\$11,394.54**

Line item: 26, 50, 52, 140, 174, 176, 214, 228, 263, 279, 283, 284, 285, 286, 299, 301, 302, 304, 309, 310, 311, 326, 327, 328, 329, 333, 335, 339 and 340 prices not available to Cooperative #38PCCP

**R & M Hardware Inc.: Items (5) \$1,141.59**

Line item: 9a, 9b, 9c, 9d and 117 prices not available to Cooperative #38PCCP

**Tanis Hardware Corp.: Items (5) \$ 445.75**

Line item: 51, 143, 147, 148c and 164 prices not available to Cooperative #38PCCP

**Atlantic Plumbing Supply Corp.: Items (204) \$156,990.46**

Line items: 1, 3, 5, 7, 8a, 8b, 10, 11, 12, 13, 14, 15a, 15b, 16, 17, 18, 19, 21, 22, 23a, 23b, 24a, 24b, 25, 28, 29, 30, 31, 33, 35, 37a, 37b, 37, 38, 39, 41, 42, 43, 45, 46, 48, 49, 54a, 54b, 55, 56, 57, 59, 60, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 76, 78, 81, 82, 83, 84, 85, 86, 87, 88, 89, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 103, 104, 105, 106, 107, 109, 110, 111, 112, 113, 114, 115, 118, 119, 120, 121, 122, 123, 125, 126, 127, 128, 129, 130, 131, 132, 133, 138, 141, 142, 144, 145, 148a, 148b, 148d, 150, 152, 153, 154, 155, 156, 157, 158, 159, 165, 166, 168, 172, 173, 175, 205a, 205b, 206a, 206b, 206c, 209, 210, 211, 213, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 249, 250, 251, 252, 253a, 253b, 253c, 253d, 254, 255, 256, 257, 258, 259, 260, 261, 262, 264, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275 and 276 prices not available to Cooperative #38PCCP

**White & Shauger Inc.: Items (1) \$194.40**

Line item: 58 prices available to Cooperative #38PCCP

**Levitt's LLC: Items (4) \$1513.60**

Line items: 32, 34, 53 and 124 prices available to Cooperative #38PCCP

**Extech Building Materials: Items (19) \$7,173.55**

Line items: 4, 108, 202, 291, 292, 293, 294, 295, 296, 297, 298, 300, 312, 313, 315, 319, 320, 334 and 336 prices available to Cooperative #38PCCP

**Donna Jana Enterprises LLC: Items (4) \$3,267.82**

Line items: 2, 6, 44 and 90 prices not available to Cooperative #38PCCP

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an estimated amount of \$271,050.00 in accordance with N.J.A.C. 5:30-11.10 (a) open-end contracts; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$271,050.00

APPROPRIATION: Various accounts on a need basis

PURPOSE: Resolution authorizing award of contract to the vendors listed below for hardware supplies for the County of Passaic Departments and Institutions.



Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr



# County of Passaic

Procurement Center  
495 River Street, Paterson, NJ 07524

Res-Pg:r.5-6

NNaumov@passaiccountynj.org

Tel: (973) 247-3306

Fax: (973) 742-8295

Nicola F. Naumov  
Deputy Purchasing Agent

## MEMORANDUM

**TO: Michael Marinello QPA, CCPO**  
Carmen Santana, Principal Purchasing Assistant

**DATE:** March 7, 2017

**RE:** Recommendation for award **(SB-16-042) 2017 Hardware Supplies** for various County of Passaic Departments and Institutions.

Mr. Jack Nigro, Director of Buildings and Grounds, has made the following award recommendation based on the lowest responsive and responsible bids submitted:

**1) Garden State Building Supply: Items (233) \$ 88,927.96**

Line item: 20, 27, 36, 40, 47, 61, 75, 77, 79, 80, 102, 134, 135, 136, 137, 139, 146, 149, 151, 160, 161, 162a, 162b, 163, 167a, 167b, 169, 170, 171, 177, 179, 181, 182, 183, 184, 185, 186, 187, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 203, 204, 205c, 205d, 207a, 207b, 208a, 208b, 208c, 208d, 212, 248, 277, 278, 280, 281, 282, 287, 288, 289, 290a, 290b, 209c, 290d, 303, 305, 306, 307, 308, 314, 316, 317, 321, 322, 323, 324, 325, 330, 331, 332, 337, 338, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354 through 480.

**2) Madison Township Lumber & Supply Co.: Items (29) \$11,394.54**

Line item: 26, 50, 52, 140, 174, 176, 214, 228, 263, 279, 283, 284, 285, 286, 299, 301, 302, 304, 309, 310, 311, 326, 327, 328, 329, 333, 335, 339 and 340.

**3) R & M Hardware Inc.: Items (5) \$1,141.59**

Line item: 9a, 9b, 9c, 9d and 117.

**4) Tanis Hardware Corp.: Items (5) \$ 445.75**

Line item: 51, 143, 147, 148c and 164.

**5) Atlantic Plumbing Supply Corp.: Items (204) \$156,990.46**

Line items: 1, 3, 5, 7, 8a, 8b, 10, 11, 12, 13, 14, 15a, 15b, 16, 17, 18, 19, 21, 22, 23a, 23b, 24a, 24b, 25, 28, 29, 30, 31, 33, 35, 37a, 37b, 37, 38, 39, 41, 42, 43, 45, 46, 48, 49, 54a, 54b, 55, 56, 57, 59, 60, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 76, 78, 81, 82, 83, 84, 85, 86, 87, 88, 89, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 103, 104, 105, 106, 107, 109, 110, 111, 112, 113, 114, 115, 118, 119, 120, 121, 122, 123, 125, 126, 127, 128, 129, 130, 131, 132, 133, 138, 141, 142, 144, 145, 148a, 148b, 148d, 150, 152, 153, 154, 155, 156, 157, 158, 159, 165, 166, 168, 172, 173, 175, 205a, 205b, 206a, 206b, 206c, 209, 210, 211, 213, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 249, 250, 251, 252, 253a,





# County of Passaic

Procurement Center  
495 River Street, Paterson, NJ 07524

Res-Pg:r.5-7

NNaumov@passaiccountynj.org

Tel: (973) 247-3306

Fax: (973) 742-8295

Nicola F. Naumov  
Deputy Purchasing Agent

## MEMORANDUM

**TO: Michael Marinello QPA, CCPO**  
Carmen Santana, Principal Purchasing Assistant

**DATE:** March 7, 2017

**RE:** Recommendation for award **(SB-16-042) 2017 Hardware Supplies** for various County of Passaic Departments and Institutions.

Mr. Jack Nigro, Director of Buildings and Grounds, has made the following award recommendation based on the lowest responsive and responsible bids submitted:

**1) Garden State Building Supply: Items (233) \$ 88,927.96**

Line item: 20, 27, 36, 40, 47, 61, 75, 77, 79, 80, 102, 134, 135, 136, 137, 139, 146, 149, 151, 160, 161, 162a, 162b, 163, 167a, 167b, 169, 170, 171, 177, 179, 181, 182, 183, 184, 185, 186, 187, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 203, 204, 205c, 205d, 207a, 207b, 208a, 208b, 208c, 208d, 212, 248, 277, 278, 280, 281, 282, 287, 288, 289, 290a, 290b, 209c, 290d, 303, 305, 306, 307, 308, 314, 316, 317, 321, 322, 323, 324, 325, 330, 331, 332, 337, 338, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354 through 480.

**2) Madison Township Lumber & Supply Co.: Items (29) \$11,394.54**

Line item: 26, 50, 52, 140, 174, 176, 214, 228, 263, 279, 283, 284, 285, 286, 299, 301, 302, 304, 309, 310, 311, 326, 327, 328, 329, 333, 335, 339 and 340.

**3) R & M Hardware Inc.: Items (5) \$1,141.59**

Line item: 9a, 9b, 9c, 9d and 117.

**4) Tanis Hardware Corp.: Items (5) \$ 445.75**

Line item: 51, 143, 147, 148c and 164.

**5) Atlantic Plumbing Supply Corp.: Items (204) \$156,990.46**

Line items: 1, 3, 5, 7, 8a, 8b, 10, 11, 12, 13, 14, 15a, 15b, 16, 17, 18, 19, 21, 22, 23a, 23b, 24a, 24b, 25, 28, 29, 30, 31, 33, 35, 37a, 37b, 37, 38, 39, 41, 42, 43, 45, 46, 48, 49, 54a, 54b, 55, 56, 57, 59, 60, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 76, 78, 81, 82, 83, 84, 85, 86, 87, 88, 89, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 103, 104, 105, 106, 107, 109, 110, 111, 112, 113, 114, 115, 118, 119, 120, 121, 122, 123, 125, 126, 127, 128, 129, 130, 131, 132, 133, 138, 141, 142, 144, 145, 148a, 148b, 148d, 150, 152, 153, 154, 155, 156, 157, 158, 159, 165, 166, 168, 172, 173, 175, 205a, 205b, 206a, 206b, 206c, 209, 210, 211, 213, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 249, 250, 251, 252, 253a,

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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401 Grand Street  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO KARETAS FOODS LLC OF READING, PA FOR MEAT PRODUCTS AND PROVISIONS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170166</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-6							
CAF #	Various Accounts (Ne							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
KARETAS FOODS LLC OF READING, PA FOR MEAT PRODUCTS  
AND PROVISIONS FOR THE COUNTY OF PASSAIC  
DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for meat products and provisions for the County of Passaic Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-17-005 for Meat Products and Provisions for the County of Passaic Departments and Institutions in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on February 16, 2017 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Karetas Foods LLC of Reading, PA; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its meeting and recommends this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from March 1, 2017 through December 31, 2017 for a total estimated award of \$45,588.20 with purchases to be made on an as-needed basis to **Karetas Foods LLC [10 items] \$ 45,588.20**

Line item: 1, 2, 3, 5, 6, 7, 11, 12, 18 and 23 prices available to Cooperative #38PCCP

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**WHEREAS**, Karetas Foods LLC has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Karetas Foods LLC for the product referenced above; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$45,588.20

APPROPRIATION: Various accounts on a need basis

PURPOSE: Resolution authorizing award of contract to Karetas Foods LLC of Reading, PA for meat products and provisions for the County of Passaic departments and institutions.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr



## County of Passaic

Procurement Center  
495 River Street, Paterson, NJ 07524

NNaumov@passaiccountynj.org

Tel: (973) 247-3306

Fax: (973) 742-8295

Nicola F. Naumov  
Deputy Purchasing Agent

### MEMORANDUM

**TO: Michael Marinello, QPA, CCPO**

Carmen Santana, Principal Purchasing Assistant

**DATE:** March 2, 2017

**RE:** Recommendation for award for **SB-17-005 Meat Products and Provisions for the County of Passaic Departments and Institutions.**

Mrs. Lucinda Corrado, Executive Director at Preakness Healthcare Center, reviewed each Vendor's line item bid upon. The following line item recommendation has been submitted, based on the lowest responsive and responsible bidder.

**Karetas Foods LLC [10 items] \$ 45,588.20**

Line item: 1, 2, 3, 5, 6, 7, 11, 12, 18 and 23.

Nick

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
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Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE CONFERENCE AND REGULAR MEETING SCHEDULED FOR TUESDAY, APRIL 25, 2017 TO BE HELD AT THE PASSAIC COUNTY ADMINISTRATION BUILDING IN PATERSON, NJ INSTEAD OF THE WAYNE MUNICIPAL BUILDING IN WAYNE, NJ, AS PREVIOUSLY SCHEDULED, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170167</b>						
Meeting Date		03/16/2017						
Introduced Date		03/16/2017						
Adopted Date		03/16/2017						
Agenda Item		r-7						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

RES 17-2  
Pg. 1 of 1

**RESOLUTION AUTHORIZING THE CONFERENCE AND REGULAR MEETING SCHEDULED FOR TUESDAY, APRIL 25, 2017 TO BE HELD AT THE PASSAIC COUNTY ADMINISTRATION BUILDING IN PATERSON, NJ INSTEAD OF THE WAYNE MUNICIPAL BUILDING IN WAYNE, NJ, AS PREVIOUSLY SCHEDULED**

**WHEREAS** at its Reorganization meeting held on January 5, 2017 the Board of Chosen Freeholders of the County of Passaic established and set its conference and regular meeting schedule by Resolution R-2017-001; and

**WHEREAS** in that Resolution the Board scheduled its Tuesday, April 25, 2017 conference and regular meeting at the Wayne Municipal Building, 475 Valley Road, Wayne, New Jersey 07470; and

**WHEREAS** the said Board is now desirous of changing the conference and regular meeting place from the Wayne Municipal Building to the Passaic County Administration Building, 401 Grand Street, Paterson New Jersey at the same time as originally scheduled at 5:30 p.m. and 6:00 p.m., respectively; and

**WHEREAS** the Freeholder Committee for Finance and Administration at its March 1, 2017 meeting reviewed this matter and is recommending that the full Board approve this change.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby changes the meeting place for its conference and regular meeting of Tuesday, April 25, 2017 from the Wayne Municipal Building at 475 Valley Road, Wayne, NJ to the Passaic County Administration Building, 401 Grand Street, Paterson, NJ at 5:30 p.m. and 6:30 p.m., respectively.

**BE IT FURTHER RESOLVED** that upon the adoption of this Resolution, the Clerk to the Board shall post and appropriately advertise this change of meeting place.

March 14, 2017



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION AND APPROVAL OF THE 2017 SALARY GUIDE PERTAINING TO RUTGERS COOPERATIVE EXTENSION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170168</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-8							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING THE EXECUTION AND APPROVAL OF THE 2017 SALARY GUIDE PERTAINING TO RUTGERS COOPERATIVE EXTENSION**

**WHEREAS** in 2005 the County of Passaic and Rutgers the State University of New Jersey, Rutgers Cooperative Extension entered into a Memorandum of Understanding (MOU) with regard to the operation of the Rutgers Cooperative Extension of the County of Passaic; and

**WHEREAS** due to a minor change in how Rutgers operates Cooperative Extension Services around the State of New Jersey the County of Passaic and Rutgers executed an amended MOU with essentially the same terms and conditions as set forth in the 2005 version; and

**WHEREAS** both the old and new MOU, among other things, outlines the fiscal responsibilities of the two entities as to how the staff of the agency were to be paid and mandates that it be amended from year to year predicted upon the changes in compensation and staffing as approved by both entities; and

**WHEREAS** it is now necessary to adopt a new 2016 Salary Guide which is attached hereto and made a part hereof; and

**WHEREAS** this said newly proposed 2017 Salary Guide was reviewed by the Freeholder Administration & Finance Committee at its March 1, 2017 meeting who is recommending that it be approved by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution and approval of the 2017 Salary Guide, which is attached hereto and made a part hereof; and

**BE IT FURTHER RESOLVED** that the Director and Clerk be authorized to execute said 2017 Salary Guide Agreement on behalf of the County of Passaic.

March 14, 2017



**2017 COUNTY SALARY REIMBURSEMENT AGREEMENT**  
**BETWEEN**  
**THE COUNTY OF PASSAIC**  
**AND**  
**RUTGERS COOPERATIVE EXTENSION**  
**RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY**

This agreement made between Rutgers Cooperative Extension, headquartered at the New Jersey Agricultural Experiment Station, part of Rutgers, The State University of New Jersey, hereinafter called RCE, party of the first part, and the County of Passaic, hereinafter called COUNTY, party of the second part, beginning this the \_\_\_\_\_ of January, 2017.

To provide a Cooperative Extension program as mandated by state and federal law and outlined in the Memorandum of Understanding between the two aforementioned parties for the residents of the County of Passaic in the areas of agriculture and resource management, family and community health sciences, and 4-H youth development and other related programming such as marine fisheries, water quality and aquaculture, Expanded Food Nutrition Education Program, Supplemental Nutrition Assistance Program, *etc.*, which may be pertinent to address specific county needs, the parties agree to the following:

- a. RCE will provide the amount as indicated on the salary addendum, of the salaries/wages of the faculty and professional staff involved and 100% of Rutgers University fringe benefits, as determined by the state/federal government and made available to all Extension faculty and staff professionals. RCE will also provide subject matter resources such as state specialist subject area research support and publications for the Cooperative Extension program planned and implemented within the County of Passaic. RCE faculty and

This annual salary and wage agreement is meant to provide each party with simplified personnel and payroll administration for RCE faculty and staff and is not intended to alter the terms of the Memorandum of Understanding between the parties, the enabling federal and state legislation, nor the accepted county relationships established for these employees (*i.e.*, unclassified county employee status, supervision of county paid staff, driving county vehicles, liability coverage, *etc.*). This agreement shall be renewed by both parties on an annual basis with the completed and authorized copy to be returned to RCE by April 1 of each year.

**COUNTY OF PASSAIC**

ATTEST:

_____	_____	_____	_____
Signature	Date	Signature	Date
_____		_____	
Name (Please Print)		Name (Please Print)	
		Board of Chosen Freeholders	

**RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY**

ATTEST:

_____	_____	_____	_____
Marycarmen Kunicki	Date	Kathleen Howell	Date
County Extension Department Head		Associate Director of Administration, Rutgers Cooperative Extension	
	_____	_____	
Encl.	Date	Larry S. Katz, Ph.D.	
		Director, Rutgers Cooperative Extension	

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170168

## PASSAIC COUNTY PERSONNEL LISTING

RCE EMPLOYEE	RCE TITLE (COUNTY title)	RCE SHARE	COUNTY SHARE
Kunicki, Marycarmen	County Extension Department Head and 4-H Senior Program Coordinator	50%	50%
Arce, Katherine	Community Assistant, Supplemental Nutrition Assistance Program(Paterson; 10 month)	100%	0%
Casillas, Johnny	Community Assistant, Supplemental Nutrition Assistance Program (Paterson; 10 month)	100%	0%
DeFlumeri, Rachel	Agricultural and Resource Management Program Associate	20%	80%
Elnakib, Sara	Family & Community Health Sciences Educator	~70%	~30%
Espinosa, Jose	Program Associate II, Expanded Food & Nutrition Education Program	100%	0%
Faillace, Kenneth	4-H Community Assistant	50%	50%
Gutierrez, Marisol	Community Assistant, Expanded Food & Nutrition Education Program (Paterson; 10 month)	100%	0%
Jansen, Michelle	Program Associate, Supplemental Nutrition Assistance Program (Paterson; 12 month)	100%	0%
Oriol-Robledo, Carmen	Community Assistant, Supplemental Nutrition Assistance Program (Paterson; 10 month)	100%	0%
Pacheco, Rosa	Community Assistant, Expanded Food & Nutrition Education Program (Paterson; 10 month)	100%	0%
Piper, Beatriz	Community Assistant, Expanded Food & Nutrition Education Program (Paterson; 10 month)	100%	0%
Pituch, Jo-Ann	Secretary	0%	100%
Rowe, Amy	Environmental & Agricultural Resource Management Agent (Essex/Passaic)	75%	25%
Walker, Gregory	4-H Community Assistant	100%	0%

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF BUGLIONE, HUTTON & DE YOE, LLC TO REPRESENT THE COUNTY OF PASSAIC IN NUMEROUS WORKERS COMPENSATION HEARINGS BEFORE THE DIVISION OF WORKERS COMPENSATION IN THE NEW JERSEY DEPARTMENT OF LABOR FOR AN AMOUNT NOT TO EXCEED \$110,000.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170169</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-9							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

Pg:r.9-2

**RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF BUGLIONE, HUTTON & DE YOE, LLC TO REPRESENT THE COUNTY OF PASSAIC IN NUMEROUS WORKERS COMPENSATION HEARINGS BEFORE THE DIVISION OF WORKERS COMPENSATION IN THE NEW JERSEY DEPARTMENT OF LABOR FOR AN AMOUNT NOT TO EXCEED \$110,000.00**

**WHEREAS** the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS** the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2017 by Resolution R2017-0042 dated January 24, 2017, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

**WHEREAS** the County of Passaic has, pursuant to N.J.S.A. 40A:10-12, established a self-funded insurance program to fund Workers Compensation for Passaic County employees in the manner as provided by N.J.S.A. 34:15-1 et seq.; and

**WHEREAS** the Passaic County Self-Funded Insurance Commission, which oversees the fund, is recommending that the law firm of Buglione, Hutton & De Yoe, LLC of 401 Hamburg Turnpike, Wayne, NJ, which firm is included in the pool of qualified outside counsel and/or special litigation counsel established by the January 24, 2017 Resolution, be



compensation hearings before the Division of Workers

Compensation in the New Jersey Department of Labor; and

**WHEREAS** the Freeholders on the Finance & Administration Committee have reviewed this request and are recommending that it be approved by the full Board; and

**WHEREAS** a certification is attached indicating the availability of funds for said expenditure.

**WHEREAS** this matter was discussed via e-mail with the Freeholder Committee for Finance & Administration at which time it was recommended for approval by the full Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to the law firm of Buglione, Hutton & De Yoe, LLC to provide the above services, for a fee not to exceed \$110,000.00 as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
  - (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess;
- and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-

Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$110,000.00

-APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution awarding a professional services contract to the law firm of Buglione, Hutton & De Yoe, LLC.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COUNTY OF PASSAIC, ST. LUKE COMMUNITY DEVELOPMENT CORPORATION AND FIRST AME ZION COMMUNITY DEVELOPMENT CORPORATION TO INSURE FISCAL CONTROLS FOR PROJECT #2 OF THE PASSAIC COUNTY PRISONER RE-ENTRY PROGRAM ARE ADHERED TO, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170170</b>						
Meeting Date		03/16/2017						
Introduced Date		03/16/2017						
Adopted Date		03/16/2017						
Agenda Item		r-10						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COUNTY OF PASSAIC, ST. LUKE COMMUNITY DEVELOPMENT CORPORATION AND FIRST AME ZION COMMUNITY DEVELOPMENT CORPORATION TO INSURE FISCAL CONTROLS FOR PROJECT #2 OF THE PASSAIC COUNTY PRISONER RE-ENTRY PROGRAM ARE ADHERED TO**

**WHEREAS** pursuant to Resolution R-2016-0821 which was adopted on October 12, 2016, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract for the operation of the assessment portion (Project #1) of the Passaic County Prisoner Re-Entry Program to Eva's Village, Inc., for the period of November 1, 2016 through December 31, 2016, for the sum of \$10,000.00; and

**WHEREAS** said Resolution R-2016-0821 additionally awarded a contract to Hope For Ex-Offenders, Inc. & Family Services for the support services portion being performed by said Hope for Ex-Offenders, Inc. (Project #2) of said Re-Entry Program for the period of November 1, 2016 through December 31, 2016 for the sum of \$22,666.00; and

**WHEREAS** the said Board by Resolution R-2017-0052 dated January 24, 2017 exercised the 10-month option to renew the support services portion (Project #2) for the period January 1, 2017 through October 31, 2017 with some express conditions including a provision that the St. Luke Community Development Corporation sign a Memorandum of Understanding exercising certain fiscal controls over Ex-Offenders, Inc. and Family Services during the duration of the contract period as set forth in that Resolution; and

**WHEREAS** the County of Passaic is in the process of submitting a grant application to fund the said Passaic County Re-

Entry Program beyond the October 31, 2017 date that the program is presently funded for; and

**WHEREAS** as part of that application, it is necessary to submit a completed MOU that both St. Luke Community Development in partnership with First AME Zion Community Development Corp. will insure, on an ongoing basis, that the fiscal control mandated in the Freeholder Board Resolution R-2017-0052 is maintained during the period covered in the grant application; and

**WHEREAS** the Freeholders on the Finance & Administration Committee have reviewed this request and are recommending that the whole Board authorize the execution of the MOU.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Memorandum of Understanding by and between the County of Passaic and both the St. Luke Community Development Corporation and the First AME Zion Community Development Corporation by which both corporations are required to insure that the fiscal controls imposed by the County of Passaic for Project #2 of the Passaic County Prisoner Re-Entry Program in its Resolution R-2017-0052 are adhered to.

**BE IT FURTHER RESOLVED** that the Director of the Board is hereby authorized to execute the MOU on behalf of the County of Passaic.

March 14, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Bruce James  
Assad R. Akhter  
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Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADDITIONAL FUNDS TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170171</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-11							
CAF #	G-01-41-774-013-000							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING ADDITIONAL FUNDS TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES**

**WHEREAS**, there exists a need for Community Development Block Grant Disaster Recovery Consulting Services for the Passaic County Division of Economic Development; and

**WHEREAS**, the County issued a public solicitation for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the responses to said public solicitation were received on July 19, 2012 and the Evaluation and Review Committee reviewed the submittal and found that Mullin & Lonergan Associates of Pittsburgh, PA, was qualified to perform the necessary services; and

**WHEREAS** the Board of Chosen Freeholders adopted resolution R-2013-137 on February 26, 2013 to award a contract to Mullin and Lonergan for the services referenced above for a contract period of January 1, 2013 through December 31, 2015, for a total fee not to exceed \$150,000.00; and

**WHEREAS**, the New Jersey Department of Community Affairs (NJCA) provided a no-cost time extension of the CDBG-DR grant to September 30, 2017 to the County of Passaic to complete the scope of work of the grant; and



**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted Resolution R-2015-884 on November 24, 2016 to provide a no-cost time extension of the contract with Mullin & Lonergan Associates, to September 30, 2017, to assist Passaic County in the completion of the CDBG-DR scope of work; and

**WHEREAS**, the scope of services has now been expanded to include wage rate monitoring of the City of Passaic McDanold Brook public facilities project, which now includes Phase III and IV, which will require additional staff time for wage monitoring and reporting to the NJ Department of Community Affairs and the US Department of Housing and Urban Development; and

**WHEREAS**, Mullin & Lonergan Associates is requesting additional funds in the amount of \$30,000 to cover the cost of additional staff time due to this expansion in the scope of work of the Passaic County CDBG-DR program (See attached); and

**WHEREAS**, these additional funds will be provided by the Passaic County CDBG-DR grant; and

**WHEREAS**, the Planning and Economic Development Committee reviewed this matter at its meeting of February 21, 2017 and recommended this resolution to the Administration, Finance and Personnel Committee; and

**WHEREAS**, the Administration, Finance and Personnel Committee reviewed this matter at its meeting on March 1, 2017 and recommended this resolution to the full Board for adoption; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available to budget grant number: G-01-41-774-013-000 to G-01-41-774-013-PE, for the within contemplated expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the additional \$30,000 to the existing CDBG-DR Mullin & Lonergan Associates Contract, resulting in a contract not to exceed \$180,000, to assist in the implementation of the CDBG-DR Program, under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

**BE IT FURTHER RESOLVED**, that the Freeholder Director and Clerk to the Board are hereby authorized to execute all documents and certifications on behalf of the County of Passaic.

JRS/meg

Dated: March 14, 2017

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Deborah Hoffman, Division of Economic Development  
Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

**RESOLUTION AUTHORIZING ADDITIONAL FUNDS TO EXISTING  
CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER  
RECOVERY (CDBG-DR) CONSULTING SERVICES**

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 30,000 to be added to existing contract

***PO Number: 13-02217***

4. COMMITTEE REVIEW:

DATE

Administration & Finance

3/1/2017

Public Works / Buildings & Grounds

\_\_\_\_\_

Planning & Economic Development

2/21/2017

Health, Human Services & Community Affairs

\_\_\_\_\_

Law & Public Safety

\_\_\_\_\_

Energy

\_\_\_\_\_

Other Specify: \_\_\_\_\_

\_\_\_\_\_

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to the Board

Procurement

Introduced on: March 16, 2017

Adopted on: March 16, 2017

Official Resolution No. 20170171

\_\_\_\_\_

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**From:** Hoffman, Deborah  
**Sent:** Wednesday, March 01, 2017 3:31 PM  
**To:** Santiago, Jose; Gamez, Marie  
**Subject:** RE: Resolution for next Freeholder meeting

Thanks. It may need certification that funds are available. Grant Number: G-01-41-774-013-000 to G-01-41-774-013-PE1

Thanks,  
Deb

**Deborah Hoffman**  
**Director**  
**Division of Economic Development**  
**County of Passaic**  
**930 Riverview Drive, Suite 250**  
**Totowa, NJ 07512**  
**Office: 973-569-4720**  
**Mobile: 201-738-3039**  
**Deborahh@passaiccountynj.org**

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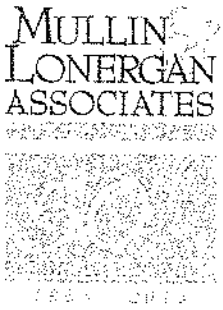
**From:** Santiago, Jose  
**Sent:** Wednesday, March 01, 2017 2:55 PM  
**To:** Hoffman, Deborah; Gamez, Marie; Willis, Helen  
**Subject:** RE: Resolution for next Freeholder meeting

Marie

Post the reso.

Jose

**Introduced on:** March 16, 2017  
**Adopted on:** March 16, 2017  
**Official Resolution#:** R20170171



800 Vintal Street, Suite B-414, Pittsburgh, PA 15212 412-323-1950 Phone 412-323-1969 Fax

February 16, 2017

Ms. Deborah Hoffman, Director  
County of Passaic County  
Division of Economic Development  
930 Riverview Drive, Suite 250  
Totowa, NJ 07512

**Re: Request for additional \$30,000 in funding for the Mullin & Lonergan Contract in support of the Passaic County CDBG-DR Program**

Dear Ms. Hoffman:

Mullin & Lonergan was awarded a \$150,000 (\$50,000 per annum) contract by the Passaic County Board of Chosen Freeholders to assist the County of Passaic in the implementation of the Community Development Block Grant Disaster Recovery (CDBG-DR) program on February 26, 2013 for a contract period of January 1, 2013 through December 31, 2015. An additional no-cost time extension of our contract was adopted extending the contract to September 30, 2017.

The Passaic County Board of Chosen Freeholders have extended our contract to September 30, 2017, beyond the anticipated time, 3 years, to complete the CDBG-DR program. In addition, the scope of work for the CDBG-DR program has been increased to include the implementation of Phase III and Phase IV of the reconstruction of the McDanold Brook in the City of Passaic. The original scope of work only included the implementation of Phase I and II. The expansion to McDanold Brook Phase III and Phase IV greatly increases the amount of staff time that must be devoted to review requests for proposals to ensure compliance with US HUD regulations; implement wage rate monitoring, including worker interviews; and development of reports to US HUD and the NJ Department of Community Development for this extended time period.

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170171

Pittsburgh, Pennsylvania

MULLIN  
LONERGAN  
ASSOCIATES

800 Vinial Street, Suite B-414, Pittsburgh, PA 15212 412-323-1950 Phone 412-323-1969 Fax

There only remains approximately \$20,000 left in the original contract, not enough to compensate our staff for work through September 30, 2017. Therefore, at this time we are requesting an increase in our contract of \$30,000, which will represent a total contract amount not to exceed \$180,000.

Thank you for your consideration. Please contact me with any questions.

Sincerely,



William Wasielewski  
Secretary

Cc: Karen Parish (via email)

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170171

Pittsburgh     Ardmore     Hazlet     Reading


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: G-01-41-774-013-PE1

PURPOSE: Resolution authorizing additional funds to the existing contract with Mullin & Lonergan Associates, for community development block grant disaster recovery (CDBG) consulting services..

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENTS BETWEEN PASSAIC COUNTY HEALTH DEPARTMENT AND THE VARIOUS NAMED MUNICIPALITIES, FOR PUBLIC HEALTH PREPAREDNESS AND RESPONSE TO BIOTERRORISM OUTBREAKS OF INFECTION DISEASE, AND OTHER PUBLIC HEALTH THREATS AND EMERGENCIES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170172</b>						
Meeting Date		03/16/2017						
Introduced Date		03/16/2017						
Adopted Date		03/16/2017						
Agenda Item		r-12						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017



**RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENTS  
BETWEEN PASSAIC COUNTY HEALTH DEPARTMENT AND THE  
VARIOUS NAMED MUNICIPALITIES, FOR PUBLIC HEALTH  
PREPAREDNESS AND RESPONSE TO BIOTERRORISM  
OUTBREAKS OF INFECTION DISEASE, AND OTHER PUBLIC  
HEALTH THREATS AND EMERGENCIES**

**WHEREAS** the Passaic County Board of Chosen Freeholders has created the Passaic County Department of Health pursuant to N.J.S.A. 26:3A2-1 et seq., and the County Environmental Health Act (CEHA) N.J.S.A. 26:3A 2-21 et seq., to provide an array of public services; and

**WHEREAS** the New Jersey Department of Health has designated the PCDH as the Local Information Network and Communication System – LINCS – agency for Passaic County; and

**WHEREAS** the LINCS Agency has applied for a Local Core Capacity Infrastructure for Bioterrorism Preparedness Grant with in the New Jersey Department of Health; and

**WHEREAS** in the interest of homeland security, effective and coordinated countywide public health systems must be created utilizing the valuable assets, talent and experience residing in the local health departments throughout the State; and

**WHEREAS** the Local Core Capacity infrastructure for Bioterrorism Preparedness Grant requires shared service agreements between the PCDH and local health departments to cooperatively work to plan and implement approved activities and work plan for Passaic County; and

**WHEREAS** the named Municipalities in the attached list are desirous of having their respective Local Health Departments, cooperatively work with the LINCS Agency for the planning and

implementation of State approved services/activities for bioterrorism, infectious disease outbreaks, and other public health threats and emergencies preparedness and response for Passaic County; and

**WHEREAS** the parties to these respective agreements are authorized to contract for said shared services pursuant to N.J.S.A. 40A:65-1 et seq., and

**WHEREAS** this matter was reviewed and approved by the Health, Education and Community Services Committee on March 7, 2017;

**NOW THEREFORE BE IT RESOVLED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the County to enter into Shared Services Agreements between the Passaic County Department of Health and the designated Municipalities named in the attached list, for Public Health Preparedness and Response to Bioterrorism, outbreaks of infection disease, and other public health threats and emergencies; and

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Director and Clerk to execute any necessary documents on behalf of the County of Passaic.

JDP:lc

Dated: March 14, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING RENEWAL OF SHARED SERVICE AGREEMENT FOR HAZ MAT RESPONSE BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HEALTH AND VARIOUS MUNICIPALITIES AND THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Health and Community Affairs  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170173</b>						
Meeting Date		03/16/2017						
Introduced Date		03/16/2017						
Adopted Date		03/16/2017						
Agenda Item		r-13						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING RENEWAL OF SHARED SERVICE AGREEMENT FOR HAZ MAT RESPONSE BETWEEN THE PASSAIC COUNTY DEPARTMENT OF HEALTH AND VARIOUS MUNICIPALITIES AND THE PASSAIC COUNTY SHERIFF'S DEPARTMENT**

**WHEREAS** the Passaic County Department of Health, as an agent of the New Jersey Department of Environmental Protection, ensures compliance with state statutes and regulations governing air, water, noise, solid waste, hazardous materials and pollution; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is hereby desirous of authorizing the renewal of shared service agreement for HAZ MAT response between the following municipalities and the Passaic County Sheriff's Department:

City of Clifton

City of Paterson

Township of Wayne; and

**WHEREAS** this matter was reviewed and approved by the Health Committee on March 7, 2017;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the renewal of shared service agreement for HAZ MAT response as mentioned above.

JDP:lc

Dated: March 14, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONSTRUCTION & GEOTECHNICAL ON-CALL TESTING SERVICES FOR THE COUNTY OF PASSAIC ON AN AS-NEEDED BASIS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170174</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-14							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING AWARD OF CONSTRUCTION & GEOTECHNICAL ON-CALL TESTING SERVICES FOR THE COUNTY OF PASSAIC ON AN AS-NEEDED BASIS AS PER BID**

**WHEREAS** there exists a need for construction & geotechnical on-call testing services for the County of Passaic Engineering Department; and

**WHEREAS** the County of Passaic issued a public solicitation to qualified vendors for the Construction & Geotechnical On-call Testing Services Bid for the County of Passaic and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS** the County of Passaic, Department of Engineering has reviewed and tabulated the proposals/bids as received on February 15, 2017 pursuant to N.J.S.A. 40A: 11-1 et seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to SESI Consulting Engineers of Pine Brook, NJ, NC5-Northeast, Inc. of Rahway, NJ, Tectonic Engineering & Surveying Consultants, P.C. of Short Hills, NJ, Key-Tech of Keyport, NJ, SOR Testing Laboratories, Inc., of Cedar Grove, NJ and French & Parrello Associates of Wall, NJ in accordance with a letter dated February 28, 2017 from the Office of the Passaic County Engineer attached hereto; and

**WHEREAS** the contract period will be from March 1, 2017 through February 28, 2019; and

**WHEREAS** contracts will be awarded on an as-needed basis, pursuant to the lowest cost response received for the specific project tasks required; and

**WHEREAS** the Public Works Committee at its February 27, 2017 meeting considered this matter and recommended this

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170174

resolution to the full Board for adoption; and

Chosen Freeholders of the County of Passaic that it hereby accepts the pricing schedule contained in the bids submitted by SESI Consulting Engineers of Pine Brook, NJ, NC5-Northeast, Inc., of Rahway, NJ, Tectonic Engineering & Surveying Consultants, P.C., of Short Hills, NJ, Key-Tech of Keyport, NJ, SOR Testing Laboratories, Inc., of Cedar Grove, NJ and French & Parrello Associates of Wall, NJ for the purposes described above; and

**BE IT FURTHER RESOLVED** that specific contracts shall be awarded on an “as-needed” basis by subsequent resolution and/or purchase order, as appropriate, subject to certification of available funds; and

**BE IT FURTHER RESOLVED** that said contracts shall be awarded to the bidder with the lowest aggregate pricing as determined by the established fee schedules and the work required; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

March 14, 2017



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

February 28, 2017

Steven J. Edmond, P.E.

County Engineer  
Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Re: Construction & Geotechnical On-Call Testing Services, 2017-2019

Members of the Board:

The County of Passaic received unit price bids for Construction & Geotechnical On-Call Testing Services on February 15, 2017. The purpose of these bids was to establish a pool of qualified testing companies with established Unit Prices for a period of 2 years. Passaic County will make project-specific agreements with one or more of these companies based on proposals based on methodology and these established unit prices.

Assignments will be paid under the budgets of the specific projects, with a purchase order or resolution as appropriate. The period of the agreement will be March 1, 2017 through February 28, 2019.

A total of 6 qualified bids were received (Unit Price tabulation is attached):

- SESI Consulting Engineers, 12A Maple Ave, Pine Brook, NJ 07058
- NC5-Northeast, Inc., 903 E Hazelwood Ave, Rahway, NJ 07065
- Tectonic Engineering & Surveying Consultants, P.C., 830 Morris Turnpike, 2<sup>nd</sup> Floor, Short Hills, NJ 07078
- Key-Tech, 210 Maple Place, PO Box 48, Keyport, NJ 07735
- SOR Testing Laboratories, Inc., 98 Sand Park Road, Cedar Grove, NJ 07009
- French & Parrello Associates, 1800 Route 34, Suite 101, Wall, NJ 07719

This bid was reviewed and recommended for Approval by the Public Works Committee at their meeting of February 27, 2017. We respectfully recommend that the Board approve agreements with each of these companies for the purpose of establishing unit prices for testing services for a period of 2 years.

Very truly yours,

Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment

cc: Public Works Committee, Chair  
County Administrator  
County Counsel

Director of Finance  
Director of Purchasing

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170174



## 2017-19 On-Call Testing Talley Sheet

Item	SESI	NV5	Tectonic	Key Tech	SOR	F&P
<b>Concrete</b>						
Field Inspector 1/2 Day	\$ 350.00	\$ 300.00	\$ 210.00	\$ 230.00	\$ 475.00	\$ 520.00
Field Inspector Full Day	\$ 700.00	\$ 400.00	\$ 380.00	\$ 320.00	\$ 600.00	\$ 520.00
Senior Field Inspector 1/2 Day	\$ 400.00	\$ 390.00	\$ 280.00	\$ 280.00	\$ 513.00	\$ 595.00
Senior Field Inspector Full Day	\$ 800.00	\$ 520.00	\$ 440.00	\$ 400.00	\$ 650.00	\$ 595.00
ASTM C-1202/AASHTO T-277 Chloride Permeability	\$ 1,050.00	\$ 500.00	\$ 1,200.00	\$ 1,600.00	\$ 2,650.00	\$ 900.00
<b>Test Cylinders</b>						
Per Cylinder	\$ 25.00	\$ 15.00	\$ 13.50	\$ 13.00	\$ 25.00	\$ 20.00
Transport	\$ 200.00	\$ 50.00	\$ 90.00	\$ 90.00	\$ 300.00	\$ 150.00
<b>Core Drillikng ASTM C-42</b>						
Vertical LF	\$ 230.00	\$ 95.00	\$ 60.00	\$ 160.00	\$ 4,100.00	\$ 230.00
Horizontal LF	\$ 300.00	\$ 100.00	\$ 80.00	\$ 175.00	\$ 4,100.00	\$ 250.00
Day minimum	\$ 1,200.00	\$ 800.00	\$ 700.00	\$ 850.00	\$ 2,400.00	\$ 1,150.00
Test & report	\$ 25.00	\$ 40.00	\$ 45.00	\$ 63.00	\$ 300.00	\$ 45.00
<b>HMA</b>						
Field Inspector 1/2 Day	\$ 350.00	\$ 420.00	\$ 220.00	\$ 280.00	\$ 510.00	\$ 575.00
Field Inspector Full Day	\$ 700.00	\$ 560.00	\$ 360.00	\$ 400.00	\$ 650.00	\$ 575.00
Nuclear Density 1/2 Day	\$ 425.00	\$ 390.00	\$ 65.00	\$ 300.00	\$ 663.00	\$ 575.00
Nuclear Density Full Day	\$ 750.00	\$ 520.00	\$ 65.00	\$ 440.00	\$ 800.00	\$ 575.00
<b>Core Drilling</b>						
6" LF	\$ 200.00	\$ 95.00	\$ 150.00	\$ 160.00	\$ 4,100.00	\$ 170.00
8" LF	\$ 220.00	\$ 95.00	\$ 160.00	\$ 175.00	\$ 4,100.00	\$ 190.00
Day Minimum	\$ 1,200.00	\$ 800.00	\$ 700.00	\$ 850.00	\$ 2,900.00	\$ 1,150.00
<b>QC Tests</b>						
Extraction Analysis	\$ 150.00	\$ 200.00	\$ 95.00	\$ 80.00	\$ 250.00	\$ 135.00
Bulk Specific Gravity	\$ 200.00	\$ 225.00	\$ 45.00	\$ 35.00	\$ 200.00	\$ 45.00
Max Theoretical SG	\$ 250.00	\$ 225.00	\$ 80.00	\$ 75.00	\$ 200.00	\$ 90.00
<b>Structural Steel</b>						
Inspector High Strength Bolts 1/2 Day	\$ 350.00	\$ 450.00	\$ 375.00	\$ 450.00	\$ 625.00	\$ 525.00
Inspector High Strength Bolts Full Day	\$ 700.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 800.00	\$ 680.00
Inspector Plumbness of Members 1/2 Day	\$ 350.00	\$ 450.00	\$ 375.00	\$ 450.00	\$ 625.00	\$ 525.00
Inspector Plumbness of Members Full Day	\$ 700.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 800.00	\$ 680.00
Inspector Field Welding 1/2 Day	\$ 350.00	\$ 480.00	\$ 375.00	\$ 450.00	\$ 625.00	\$ 600.00
Inspector Field Welding Full Day	\$ 700.00	\$ 640.00	\$ 600.00	\$ 600.00	\$ 800.00	\$ 755.00

Item	SESI	NVS	Tectonic	Key Tech	SOR	F&P
<b>Soils</b>						
<b>Test Borings</b>						
Mom-Demob LS	\$ 750.00	\$ 800.00	\$ 500.00	\$ 2,500.00	\$ 350.00	\$ 1,000.00
Borings in earth 3-3/8" ID Hollow Stem Auger (Truck) LF	\$ 25.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 28.00	\$ 26.00
Borings in earth 3-3/8" ID Hollow Stem Auger (Crawler) LF	\$ 27.00	\$ 32.00	\$ 35.00	\$ 45.00	\$ 30.00	\$ 36.00
Borings in rock or boulders "NX" 2-1/8" diameter LF	\$ 100.00	\$ 55.00	NQ	\$ 100.00	\$ 60.00	\$ 75.00
Undisturbed Samples LF	\$ 100.00	\$ 60.00	\$ 80.00	\$ 200.00	\$ 65.00	\$ 65.00
SeniorSoils Inspector 1/2 Day	\$ 400.00	\$ 500.00	\$ 350.00	\$ 280.00	\$ 420.00	\$ 520.00
SeniorSoils Inspector Full Day	\$ 800.00	\$ 800.00	\$ 700.00	\$ 440.00	\$ 600.00	\$ 675.00
Day Minimum for drilling rigs	\$ 2,300.00	\$ 2,800.00	\$ 2,900.00	\$ 1,000.00	\$ 2,000.00	\$ 2,200.00
<b>Lab Analysis</b>						
Gradation Sieve	\$ 150.00	\$ 45.00	\$ 60.00	\$ 60.00	\$ 175.00	\$ 90.00
Gradation Wet	\$ 100.00	\$ 45.00	\$ 60.00	\$ 60.00	\$ 175.00	\$ 35.00
Hydrometer	\$ 150.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 175.00	\$ 110.00
Atterberg Limits	\$ 200.00	\$ 60.00	\$ 65.00	\$ 130.00	\$ 175.00	\$ 90.00
Liquid Limit	\$ 100.00	\$ 30.00	\$ 50.00	\$ 50.00	\$ 100.00	\$ 90.00
Plastic Limit	\$ 100.00	\$ 30.00	\$ 50.00	\$ 50.00	\$ 100.00	\$ 90.00
Moisture Content	\$ 50.00	\$ 15.00	\$ 10.00	\$ 20.00	\$ 50.00	\$ 12.00
Sand Cone Density	\$ 250.00	\$ 50.00	\$ 10.00	\$ 75.00	NQ	NQ
Loose Unit Weight	\$ 100.00	\$ 50.00	\$ 10.00	\$ 60.00	\$ 125.00	\$ 70.00
Moisture-Density Relations (Compaction)						
Standard Proctor	\$ 325.00	\$ 130.00	\$ 130.00	\$ 125.00	\$ 275.00	\$ 180.00
Modified Proctor	\$ 325.00	\$ 160.00	\$ 130.00	\$ 135.00	\$ 275.00	\$ 180.00
Classification (visual)	\$ 50.00	\$ 20.00	\$ 10.00	\$ 40.00	\$ 75.00	\$ 12.00
Description & ID of Soils Visual-Manual	\$ 50.00	\$ 20.00	\$ 10.00	\$ 40.00	\$ 150.00	\$ 200.00
Specific Gravity	\$ 60.00	\$ 250.00	\$ 50.00	\$ 40.00	\$ 150.00	\$ 85.00
Permeability	\$ 350.00	\$ 500.00	\$ 225.00	\$ 190.00	\$ 300.00	\$ 225.00
PH Value	\$ 40.00	\$ 20.00	\$ 15.00	\$ 40.00	\$ 50.00	\$ 30.00
DGA Analysis	\$ 1,000.00	\$ 60.00	\$ 250.00	\$ 250.00	\$ 400.00	\$ 850.00
Pkg of tests of Granular Backfill	\$ 1,000.00	Quote	\$ 300.00	\$ 600.00	\$ 900.00	\$ 880.00
Minimum Resistivity	\$ 150.00	\$ 200.00	\$ 200.00	\$ 180.00	\$ 300.00	NQ
<b>Topsoil</b>						
Full analysis	\$ 250.00	\$ 250.00	\$ 150.00	\$ 175.00	\$ 1,500.00	\$ 170.00
<b>Field Inspection</b>						
Senior Soils Inspector 1/2 Day	\$ 400.00	\$ 390.00	\$ 200.00	\$ 280.00	\$ 513.00	\$ 520.00
Senior Soils Inspector Full Day	\$ 800.00	\$ 520.00	\$ 310.00	\$ 400.00	\$ 650.00	\$ 675.00
Soils Engineer 1/2 Day	\$ 600.00	\$ 450.00	\$ 350.00	\$ 390.00	\$ 1,100.00	\$ 720.00
Soils Engineer Full Day	\$ 1,200.00	\$ 600.00	\$ 570.00	\$ 560.00	\$ 1,700.00	\$ 960.00
Nuclear Density Testing 1/2 Day	\$ 425.00	\$ 300.00	\$ 65.00	\$ 300.00	\$ 663.00	\$ 475.00
Nuclear Density Testing Full Day	\$ 750.00	\$ 400.00	\$ 65.00	\$ 440.00	\$ 800.00	\$ 585.00



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

February 28, 2017

Steven J. Edmond, P.E.

County Engineer  
Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Re: Construction & Geotechnical On-Call Testing Services, 2017-2019

Members of the Board:

The County of Passaic received unit price bids for Construction & Geotechnical On-Call Testing Services on February 15, 2017. The purpose of these bids was to establish a pool of qualified testing companies with established Unit Prices for a period of 2 years. Passaic County will make project-specific agreements with one or more of these companies based on proposals based on methodology and these established unit prices.

Assignments will be paid under the budgets of the specific projects, with a purchase order or resolution as appropriate. The period of the agreement will be March 1, 2017 through February 28, 2019.

A total of 6 qualified bids were received (Unit Price tabulation is attached):

- SESI Consulting Engineers, 12A Maple Ave, Pine Brook, NJ 07058
- NC5-Northeast, Inc., 903 E Hazelwood Ave, Rahway, NJ 07065
- Tectonic Engineering & Surveying Consultants, P.C., 830 Morris Turnpike, 2<sup>nd</sup> Floor, Short Hills, NJ 07078
- Key-Tech, 210 Maple Place, PO Box 48, Keyport, NJ 07735
- SOR Testing Laboratories, Inc., 98 Sand Park Road, Cedar Grove, NJ 07009
- French & Parrello Associates, 1800 Route 34, Suite 101, Wall, NJ 07719

This bid was reviewed and recommended for Approval by the Public Works Committee at their meeting of February 27, 2017. We respectfully recommend that the Board approve agreements with each of these companies for the purpose of establishing unit prices for testing services for a period of 2 years.

Very truly yours,

Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment

cc: Public Works Committee, Chair  
County Administrator  
County Counsel

Director of Finance  
Director of Purchasing

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170174

## 2017-19 On-Call Testing Talley Sheet

Item	SESI	NV5	Tectonic	Key Tech	SOR	F&P
<b>Concrete</b>						
Field Inspector 1/2 Day	\$ 350.00	\$ 300.00	\$ 210.00	\$ 230.00	\$ 475.00	\$ 520.00
Field Inspector Full Day	\$ 700.00	\$ 400.00	\$ 380.00	\$ 320.00	\$ 600.00	\$ 520.00
Senior Field Inspector 1/2 Day	\$ 400.00	\$ 390.00	\$ 280.00	\$ 280.00	\$ 513.00	\$ 595.00
Senior Field Inspector Full Day	\$ 800.00	\$ 520.00	\$ 440.00	\$ 400.00	\$ 650.00	\$ 595.00
ASTM C-1202/AASHTO T-277 Chloride Permeability	\$ 1,050.00	\$ 500.00	\$ 1,200.00	\$ 1,600.00	\$ 2,650.00	\$ 900.00
<b>Test Cylinders</b>						
Per Cylinder	\$ 25.00	\$ 15.00	\$ 13.50	\$ 13.00	\$ 25.00	\$ 20.00
Transport	\$ 200.00	\$ 50.00	\$ 90.00	\$ 90.00	\$ 300.00	\$ 150.00
<b>Core Drillikng ASTM C-42</b>						
Vertical LF	\$ 230.00	\$ 95.00	\$ 60.00	\$ 160.00	\$ 4,100.00	\$ 230.00
Horizontal LF	\$ 300.00	\$ 100.00	\$ 80.00	\$ 175.00	\$ 4,100.00	\$ 250.00
Day minimum	\$ 1,200.00	\$ 800.00	\$ 700.00	\$ 850.00	\$ 2,400.00	\$ 1,150.00
Test & report	\$ 25.00	\$ 40.00	\$ 45.00	\$ 63.00	\$ 300.00	\$ 45.00
<b>HMA</b>						
Field Inspector 1/2 Day	\$ 350.00	\$ 420.00	\$ 220.00	\$ 280.00	\$ 510.00	\$ 575.00
Field Inspector Full Day	\$ 700.00	\$ 560.00	\$ 360.00	\$ 400.00	\$ 650.00	\$ 575.00
Nuclear Density 1/2 Day	\$ 425.00	\$ 390.00	\$ 65.00	\$ 300.00	\$ 663.00	\$ 575.00
Nuclear Density Full Day	\$ 750.00	\$ 520.00	\$ 65.00	\$ 440.00	\$ 800.00	\$ 575.00
<b>Core Drilling</b>						
6" LF	\$ 200.00	\$ 95.00	\$ 150.00	\$ 160.00	\$ 4,100.00	\$ 170.00
8" LF	\$ 220.00	\$ 95.00	\$ 160.00	\$ 175.00	\$ 4,100.00	\$ 190.00
Day Minimum	\$ 1,200.00	\$ 800.00	\$ 700.00	\$ 850.00	\$ 2,900.00	\$ 1,150.00
<b>QC Tests</b>						
Extraction Analysis	\$ 150.00	\$ 200.00	\$ 95.00	\$ 80.00	\$ 250.00	\$ 135.00
Bulk Specific Gravity	\$ 200.00	\$ 225.00	\$ 45.00	\$ 35.00	\$ 200.00	\$ 45.00
Max Theoretical SG	\$ 250.00	\$ 225.00	\$ 80.00	\$ 75.00	\$ 200.00	\$ 90.00
<b>Structural Steel</b>						
Inspector High Strength Bolts 1/2 Day	\$ 350.00	\$ 450.00	\$ 375.00	\$ 450.00	\$ 625.00	\$ 525.00
Inspector High Strength Bolts Full Day	\$ 700.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 800.00	\$ 680.00
Inspector Plumbness of Members 1/2 Day	\$ 350.00	\$ 450.00	\$ 375.00	\$ 450.00	\$ 625.00	\$ 525.00
Inspector Plumbness of Members Full Day	\$ 700.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 800.00	\$ 680.00
Inspector Field Welding 1/2 Day	\$ 350.00	\$ 480.00	\$ 375.00	\$ 450.00	\$ 625.00	\$ 600.00
Inspector Field Welding Full Day	\$ 700.00	\$ 640.00	\$ 600.00	\$ 600.00	\$ 800.00	\$ 755.00

Item	SESI	NVS	Tectonic	Key Tech	SOR	F&P
<b>Soils</b>						
<b>Test Borings</b>						
Mom-Demob LS	\$ 750.00	\$ 800.00	\$ 500.00	\$ 2,500.00	\$ 350.00	\$ 1,000.00
Borings in earth 3-3/8" ID Hollow Stem Auger (Truck) LF	\$ 25.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 28.00	\$ 26.00
Borings in earth 3-3/8" ID Hollow Stem Auger (Crawler) LF	\$ 27.00	\$ 32.00	\$ 35.00	\$ 45.00	\$ 30.00	\$ 36.00
Borings in rock or boulders "NX" 2-1/8" diameter LF	\$ 100.00	\$ 55.00	NQ	\$ 100.00	\$ 60.00	\$ 75.00
Undisturbed Samples LF	\$ 100.00	\$ 60.00	\$ 80.00	\$ 200.00	\$ 65.00	\$ 65.00
SeniorSoils Inspector 1/2 Day	\$ 400.00	\$ 500.00	\$ 350.00	\$ 280.00	\$ 420.00	\$ 520.00
SeniorSoils Inspector Full Day	\$ 800.00	\$ 800.00	\$ 700.00	\$ 440.00	\$ 600.00	\$ 675.00
Day Minimum for drilling rigs	\$ 2,300.00	\$ 2,800.00	\$ 2,900.00	\$ 1,000.00	\$ 2,000.00	\$ 2,200.00
<b>Lab Analysis</b>						
Gradation Sieve	\$ 150.00	\$ 45.00	\$ 60.00	\$ 60.00	\$ 175.00	\$ 90.00
Gradation Wet	\$ 100.00	\$ 45.00	\$ 60.00	\$ 60.00	\$ 175.00	\$ 35.00
Hydrometer	\$ 150.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 175.00	\$ 110.00
Atterberg Limits	\$ 200.00	\$ 60.00	\$ 65.00	\$ 130.00	\$ 175.00	\$ 90.00
Liquid Limit	\$ 100.00	\$ 30.00	\$ 50.00	\$ 50.00	\$ 100.00	\$ 90.00
Plastic Limit	\$ 100.00	\$ 30.00	\$ 50.00	\$ 50.00	\$ 100.00	\$ 90.00
Moisture Content	\$ 50.00	\$ 15.00	\$ 10.00	\$ 20.00	\$ 50.00	\$ 12.00
Sand Cone Density	\$ 250.00	\$ 50.00	\$ 10.00	\$ 75.00	NQ	NQ
Loose Unit Weight	\$ 100.00	\$ 50.00	\$ 10.00	\$ 60.00	\$ 125.00	\$ 70.00
Moisture-Density Relations (Compaction)						
Standard Proctor	\$ 325.00	\$ 130.00	\$ 130.00	\$ 125.00	\$ 275.00	\$ 180.00
Modified Proctor	\$ 325.00	\$ 160.00	\$ 130.00	\$ 135.00	\$ 275.00	\$ 180.00
Classification (visual)	\$ 50.00	\$ 20.00	\$ 10.00	\$ 40.00	\$ 75.00	\$ 12.00
Description & ID of Soils Visual-Manual	\$ 50.00	\$ 20.00	\$ 10.00	\$ 40.00	\$ 150.00	\$ 200.00
Specific Gravity	\$ 60.00	\$ 250.00	\$ 50.00	\$ 40.00	\$ 150.00	\$ 85.00
Permeability	\$ 350.00	\$ 500.00	\$ 225.00	\$ 190.00	\$ 300.00	\$ 225.00
PH Value	\$ 40.00	\$ 20.00	\$ 15.00	\$ 40.00	\$ 50.00	\$ 30.00
DGA Analysis	\$ 1,000.00	\$ 60.00	\$ 250.00	\$ 250.00	\$ 400.00	\$ 850.00
Pkg of tests of Granular Backfill	\$ 1,000.00	Quote	\$ 300.00	\$ 600.00	\$ 900.00	\$ 880.00
Minimum Resistivity	\$ 150.00	\$ 200.00	\$ 200.00	\$ 180.00	\$ 300.00	NQ
<b>Topsoil</b>						
Full analysis	\$ 250.00	\$ 250.00	\$ 150.00	\$ 175.00	\$ 1,500.00	\$ 170.00
<b>Field Inspection</b>						
Senior Soils Inspector 1/2 Day	\$ 400.00	\$ 390.00	\$ 200.00	\$ 280.00	\$ 513.00	\$ 520.00
Senior Soils Inspector Full Day	\$ 800.00	\$ 520.00	\$ 310.00	\$ 400.00	\$ 650.00	\$ 675.00
Soils Engineer 1/2 Day	\$ 600.00	\$ 450.00	\$ 350.00	\$ 390.00	\$ 1,100.00	\$ 720.00
Soils Engineer Full Day	\$ 1,200.00	\$ 600.00	\$ 570.00	\$ 560.00	\$ 1,700.00	\$ 960.00
Nuclear Density Testing 1/2 Day	\$ 425.00	\$ 300.00	\$ 65.00	\$ 300.00	\$ 663.00	\$ 475.00
Nuclear Density Testing Full Day	\$ 750.00	\$ 400.00	\$ 65.00	\$ 440.00	\$ 800.00	\$ 585.00

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE BOROUGH OF WOODLAND PARK TO UNDERTAKE ITS PROPOSED MCBRIDE AVENUE STREETScape – PHASE I PROJECT AND FOR THE COUNTY OF PASSAIC TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE BOROUGH OF WOODLAND PARK, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170175							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING THE BOROUGH OF WOODLAND PARK TO UNDERTAKE ITS PROPOSED MCBRIDE AVENUE STREETScape – PHASE I PROJECT AND FOR THE COUNTY OF PASSAIC TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE BOROUGH OF WOODLAND PARK**

**WHEREAS** the Office of the Passaic County Engineer is in receipt of a Streetscape Encroachment Agreement for the project entitled McBride Avenue Streetscape – Phase I for roadside improvements within McBride Avenue between Glover Avenue and Hillery Street in the Borough of Woodland Park, NJ; and

**WHEREAS** under this proposed Project the Borough of Woodland Park will be constructing various improvements such as textured and/or stamped sidewalks, pavers, planters, trash/recycling stations, decorative street name signs, decorative lights, driveway aprons, sidewalks, bicycle racks and other amenities, all to be placed within the County’s right-of-way on McBride Avenue; and

**WHEREAS** the County of Passaic requires an encroachment agreement for the Project in which all associated costs and maintenance be borne by the Borough of Woodland Park and which indemnifies the County from all claims of damages that may occur both before and after the Project as well as reserving the right of reconstruction of the roadway to the County of Passaic with no responsibility to replace above-mentioned items; and

**WHEREAS** the municipality intends to extend the streetscape along McBride Avenue in future projects; and

**WHEREAS** this agreement and all covenants herein shall extend to all future streetscape improvement projects along McBride Avenue in the Borough of Woodland Park as approved by the County Engineer and issuance of a County Highway Opening & Use Permit; and

**WHEREAS** the Office of the County Engineer has reviewed the streetscape encroachment agreement, and, by letter to the Board dated February 28, 2017, with the proposed agreement, recommends that the Board grant permission to the Borough of Woodland Park to undertake the proposed Project (copy of letter and agreement attached hereto and made a part hereof); and

**WHEREAS** this Project was discussed at the Public Works and Buildings & Grounds Committee meeting on February 27, 2017 and recommended to the full Board for approval.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby grants permission to the Borough of Woodland Park to undertake its proposed McBride Avenue Streetscape – Phase I Project.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board be authorized to execute the attached agreement with the Borough of Woodland Park for this proposed Project.

March 14, 2017





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

February 28, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: McBride Avenue Streetscape – Phase I  
Streetscape Encroachment Agreement  
Along McBride Avenue  
Borough of Woodland Park

Members of the Board:

The Department of Engineering has received the attached encroachment agreement for the subject streetscape project.

This agreement specifies that all installation, maintenance and liability responsibilities for all items installed within the County Right-of-way as a result of the project rests with the Borough. It also reserves the right of reconstruction of the roadway to the County, with no responsibility to replace said items.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of February 27, 2017.

Very truly yours,

A handwritten signature in black ink, appearing to read "Timothy R. Mettlen", is written over a circular stamp.

Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment

cc: County Administrator  
County Counsel  
Chairman, Public Works Committee

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170175

Streetscape Encroachment Agreement  
between The County of Passaic  
and The Borough of Woodland Park

THIS AGREEMENT, made this \_\_\_\_\_ day of 2017, by and between the BOROUGH of WOODLAND PARK, New Jersey, having offices at 5 Brophy Lane, Woodland Park, New Jersey (hereinafter referred to as the Municipality) and the COUNTY OF PASSAIC, having its principal offices at 401 Grand Street, Paterson, New Jersey 07505 (hereinafter referred to as the County).

WITNESSETH:

WHEREAS, the Municipality, through its project MCBRIDE AVENUE STREETScape – PHASE I is proposing to construct roadside improvements within McBride Avenue between Glover Avenue and Hillery Street; and

WHEREAS, the Municipality intends to extend the streetscape along McBride Avenue in future projects; and

WHEREAS, the Municipality will be constructing various improvements (textured and/or stamped sidewalks, pavers, planters, trash/recycling stations, decorative street name signs, decorative lights, driveway aprons, sidewalks, bicycle racks and other amenities) within the County's right-of-way (ROW) on the above-mentioned Passaic County Roadway; and

WHEREAS, the County Engineer required the Municipality to enter into an Agreement with the County establishing the responsibilities of the Municipality for the items installed for the above-mentioned municipal sponsored improvement and/or enhancement project; and

WHEREAS, the Municipality is desirous of invigorating its economic base by completing this project to encourage local and nearby residents to shop and dine within its aesthetically enhanced commercial and business districts.

NOW THEREFORE, for consideration hereinafter stated, the Municipality and County hereby mutually agree as follows:

1. The Municipality covenants and agrees that it will be responsible for construction and maintenance of all items to be installed within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project. If any installed items become obsolete or abandoned, the Municipality will be responsible for replacement and/or removal, if required.
2. The County covenants and agrees that it will permit installation of the aforementioned improvements within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project.
3. The County further covenants and agrees that it will provide the Municipality with a letter supporting the above-mentioned project if requested.
4. The Municipality shall be wholly responsible for all costs associated with the installation, maintenance, replacement, and/or removal of any of the work associated with textured and/or stamped sidewalks, pavers, planters, trash/recycling stations, decorative street name signs, decorative lights, sidewalks, bicycle racks and other amenities including electrical service costs, power bases, conduits, driveway aprons, and other amenities.
5. The Municipality accepts all liability, holds harmless and indemnifies the County from any construction, maintenance, or any type of claims arising from the installation or future maintenance of the textured and/or stamped sidewalks, pavers, planters, trash/recycling stations, decorative street name signs, decorative lights, sidewalks, bicycle racks and other amenities including electrical service costs, power bases, conduits, driveway aprons, and other amenities.

6. The County reserves the right to resurface or reconstruct the County roadway at any time. At such time, the County shall not be responsible to replace, nor cause to be replaced any textured, stamped or pigmented (colored) crosswalks or any other roadway markings other than lane lines, shoulder lines, stop bars and basic crosswalk outlines in the roadway pavement. The Municipality shall be responsible to replace said items at its own discretion and expense.
7. This agreement to install these textured and/or stamped sidewalks, pavers, planters, trash/recycling stations, decorative street name signs, decorative lights, sidewalks, bicycle racks and other amenities including electrical service costs, power bases, conduits, driveway aprons, and other amenities acts as an Encroachment Permit granted to the Municipality, who shall accept all responsibility and liability arising as being the owner of these facilities.
8. This agreement and all covenants herein shall extend to all future streetscape improvement projects along McBride Avenue in the Borough of Woodland Park as approved by the County Engineer and issuance of a County Highway Opening & Use Permit.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

**BOROUGH OF WOODLAND PARK  
 COUNTY OF PASSAIC, STATE OF NEW JERSEY  
 RESOLUTION R17-094**

**STREETSCAPE ENCROACHMENT AGREEMENT  
 BETWEEN THE COUNTY OF PASSAIC  
 AND THE BOROUGH OF WOODLAND PARK**

WHEREAS, the Mayor and Council of the Borough of Woodland Park, County of Passaic, State of New Jersey desire to make certain roadside improvements within McBride Avenue between Glover Avenue and Hillery Street, through the Borough's project known as McBride Avenue Streetscape – Phase I; and

WHEREAS, McBride Avenue is a Passaic County Road; and

WHEREAS, a Streetscape Encroachment Agreement, between the County of Passaic and the Borough of Woodland Park must be executed prior to the start of the referenced improvements;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodland Park, County of Passaic and State of New Jersey do hereby authorize the execution of a Streetscape Encroachment Agreement between the County of Passaic and the Borough of Woodland Park for the McBride Avenue Streetscape – Phase I project; and

BE IT FURTHER RESOLVED, that the Borough Administrator is hereby authorized to execute all documents in connection with the referenced Agreement.

Record of Mayor and Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Holloway	✓				Pascrell	✓			
DeCesare	✓				Spinelli	✓			
Gatti	✓				Mayor Kazmark				✓
Kallert	✓								

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a regular scheduled meeting held on the 1st day of March, 2017. Signed and sealed before me.

  
 \_\_\_\_\_  
 Kevin Galland, Municipal Clerk

March 1, 2017  
 \_\_\_\_\_  
 Dated

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RFS COMMERCIAL, INC. TO FURNISH AND INSTALL CARPET, FLOORING, AND TILE IN ALL PASSAIC COUNTY-OWNED BUILDINGS THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170176</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-16							
CAF #	C-04-55-137-001-908							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
RFS COMMERCIAL, INC. TO FURNISH AND INSTALL  
CARPET, FLOORING, AND TILE IN ALL PASSAIC COUNTY-  
OWNED BUILDINGS THROUGH STATE CONTRACT**

**WHEREAS** the Passaic County Superintendent of Buildings & Grounds is presently in the process of refurbishing various County-owned offices by installing new carpeting, flooring and VCT tile; and

**WHEREAS** to further this goal he is requesting an award of contract to RFS Commercial, Inc. of Saddle Brook, New Jersey for the installation of the carpeting, flooring and VCT tile under State Contract A81751 for a total of \$100,000.00; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Public Works and Buildings & Grounds Committee has considered this matter at its meeting on February 27, 2017 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby

authorizes the services described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

March 14, 2017





**County of Passaic**  
**Administration Building**  
307 Pennsylvania Ave, Paterson, New Jersey 07503

**Jack Nigro**  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (973) 592-2168  
E-MAIL: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

March 6, 2017

Ms. Monica Chacon, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Resolution Request- R.F.S Commercial**  
**280 N Midland Ave**  
**Saddle Brook, New Jersey 07663**

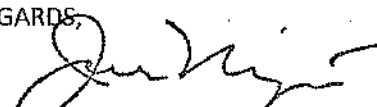
Dear Ms. Chacon,

At the February 27, 2017 meeting of the Public Works and Buildings & Grounds Committee a request was heard for R.F.S Commercial.

Description of Resolution- Resolution awarding a State Contract to R.F.S. Commercial for Carpet, flooring & VCT tile on all County Buildings for the amount of \$ 100,000. State Contract # A81751.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

REGARDS,

  
JACK NIGRO  
SUPERINTENDENT  
BUILDINGS & GROUNDS  
JN/IT  
ENCLOSURE

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170176

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & TEL # 973-881-4450

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution awarding a State Contract to R.F.S. Commercial for Carpet, flooring & VCT tile on all County Buildings for the amount of \$ 100,000. State Contract # A81751.

2. CERTIFICATION INFORMATION

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 100,000.00  
ACCOUNT # C-04-55-137-000-908

4. COMMITTEE REVIEW:

Date

Administration & Finance

\_\_\_\_\_

Public Works/ Buildings & Grounds

2-27-2017

Planning & Economic Development

\_\_\_\_\_

Health, Human Services & Community Affairs

\_\_\_\_\_

Law & Public Safety

\_\_\_\_\_

Energy

Other Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to Board

Procurement

Other(S) Specify

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170176

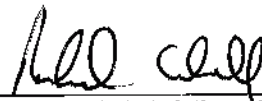
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: C-04-55-137-001-908

PURPOSE: Resolution authorizing award of contract to RFS Commercial, Inc. to furnish and install carpet, flooring and tile in all Passaic County-owned buildings.



Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION WAIVING ALL PERMIT FEES FOR USE OF HIGHLANDS PRESERVE ATHLETIC FIELDS BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF WEST MILFORD, NJ UNTIL DECEMBER 31, 2017 AND AUTHORIZING THE FREEHOLDER DIRECTOR TO SIGN A MEMORANDUM OF AGREEMENT WITH THE TOWNSHIP OF WEST MILFORD TO THAT EFFECT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170177</b>						
Meeting Date		03/16/2017						
Introduced Date		03/16/2017						
Adopted Date		03/16/2017						
Agenda Item		r-17						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

Res-Page 17-2

**RESOLUTION WAIVING ALL PERMIT FEES FOR USE OF  
HIGHLANDS PRESERVE ATHLETIC FIELDS BETWEEN THE  
COUNTY OF PASSAIC AND THE TOWNSHIP OF WEST  
MILFORD, NJ UNTIL DECEMBER 31, 2017 AND  
AUTHORIZING THE FREEHOLDER DIRECTOR TO SIGN A  
MEMORANDUM OF AGREEMENT WITH THE TOWNSHIP OF  
WEST MILFORD TO THAT EFFECT**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all of the executive and legislative powers of the County of Passaic pursuant to N.J.S.A. 40:20-1, et seq.; and

**WHEREAS** since June of 1997 as a result of a License Agreement (attached hereto and made a part hereof) between the Township and the County of Passaic, the Township of West Milford has been utilizing the real property owned by the County formerly known as “San Cap” and now known as the “Highlands Preserve”, consisting of approximately 7 acres of athletic fields for recreational activities; and

**WHEREAS** by way of a letter dated January 26, 2017 (attached hereto and made a part hereof), the County of Passaic exercised its right to terminate the License Agreement effective March 13, 2017; and

**WHEREAS** in an effort to orderly and equitably transition the day-to-day operations of the field, the County and Township have agreed to a Memorandum of Agreement (“MOA”), which waives all permit fees for use of the Highlands Preserve Athletic Fields, governs the use of the use of the fields, daily maintenance, upgrades and several other terms which are outlined in the attached MOA; and

**WHEREAS** these recommendations were presented and reviewed by the Freeholder Committee for Public Works and

Introduced on: **March 16, 2017**  
Adopted on: **March 16, 2017**  
Official Resolution#: **R20170177**

**Public Works & Grounds** at its February 27, 2017 meeting, at which time it was recommended to the full Board for approval.

Chosen Freeholders of the County of Passaic that it hereby waives all permit fees for use of the Highlands Preserve Athletic Fields between the County of Passaic and the Township of West Milford until December 31, 2017 and authorizes the Freeholder Director of the County of Passaic to sign a Memorandum of Agreement to that effect.

March 14, 2017

**Memorandum of Agreement**

*for the use of*

**Highlands Preserve Athletic Fields**

*between the*

**County of Passaic**

*and the*

**Township of West Milford**

**WHEREAS**, the County of Passaic ("County") is a corporate body politic with its main office located at 401 Grand Street, Paterson, New Jersey 07505; and

**WHEREAS**, the Township of West Milford ("Township") is a corporate body politic with its main office located at 1480 Union Valley Road, West Milford, New Jersey 07480; and

**WHEREAS**, beginning on June 26, 1997, the County and Township entered into a License Agreement, which is attached hereto as **Exhibit A**, whereby the Township utilized the real property owned by the County that was formerly known as "San Cap", and is now known as the "Highlands Preserve", which consists of approximately seven (7) acres of athletic fields, for recreational activities; and

**WHEREAS**, the county, in a letter dated January 26, 2017 which is attached hereto as **Exhibit B**, exercised its rights to terminate the License Agreement, effective March 13, 2017; and

**WHEREAS**, in an effort to orderly and equitably transition the day-to-day operations and permitting of the field, the County and Township have agreed to the following terms as set forth in this Memorandum of Agreement ("MOA"), which shall govern the use of the athletic fields until December 31, 2017; and

**NOW, THEREFORE, LET IT BE AGREED AND ACCEPTED AS FOLLOWS:**

**I. TERM.**

This Memorandum of Agreement shall be in full force and effect until December 31, 2017. Beginning January 1, 2018, the Highland Preserve Athletic Fields shall be fully incorporated into the Passaic County Park System and be subject to all of the policies and procedures as implemented by the Passaic County Parks and Recreation Department and adopted by the Passaic County Board of Chosen Freeholders.

**II. WAIVER OF PASSAIC COUNTY PERMIT FEES**

The County will waive all permit fees for use of the fields until December 31, 2017. However, all entities wishing to use the field will still be required to complete and return all applicable permit forms to the Passaic County Parks and Recreation Department. A sample copy of the permit application is attached

hereto as Exhibit C. A failure to properly return all forms in line with County policies and procedures could result in an entity not being able to reserve the athletic fields.

### III. DAILY MAINTENANCE

The Township shall be required to perform all of the daily maintenance activities necessary to use the fields by various entities, including seeding, striping, mowing, and trash and recyclable management.

### IV. PASSAIC COUNTY UPGRADES

The County, at its discretion, will begin an improvement project to upgrade the athletic fields, and begin the installation of proper signage identifying the athletic fields as a part of the Passaic County Park System. The County will give notice to the Township prior to the undertaking of any work on the site.

### V. NOTICES

All notices required by this MOA, shall be sent to the following parties:

- a. *AS TO THE COUNTY*: County of Passaic, 401 Grand Street, Room 205, Paterson, New Jersey 07505.
- b. *AS TO THE TOWNSHIP*: Township of West Milford, 1480 Union Valley Road, West Milford, New Jersey 07480.

### VI. ENTIRE AGREEMENT/AMENDMENTS

The Parties acknowledge and agree that this writing constitutes the only and entire MOA between the parties and supersedes any prior written agreements, and shall be authorized by Resolution adopted by the Passaic County Board of Chosen Freeholders and the Council of the Township of West Milford.

### VII. INTERPRETATION/CONSTRUCTION

The parties agree that this MOA was prepared under authority of the State of New Jersey and therefore shall be interpreted by the laws of this state.

### VIII. DISPUTE RESOLUTION

The parties shall be mandated to negotiate any disputes of this MOA directly. If a solution cannot be agreed and an impasse is reached, the County and Township shall be availed all of the legal rights available to each party under the laws of the State of New Jersey.

### IX. ASSIGNMENT

The rights, duties, and obligations of this MOA may not be assigned without either party's written consent.

### X. NON-WAIVER

It is agreed that a failure or delay in the enforcement of any provisions of this MOA by either party shall not constitute a waiver based upon those provisions.

Memorandum of Agreement between the County of Passaic and Township of West Milford  
Highlands Preserve Athletic Field Use

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170177

Page 2 of 4



XI. SEVERABILITY.

If any provisions of this MOA are determined to be invalid or contrary to New Jersey law, only those provisions shall be struck and the remaining provisions of this MOA shall survive.

XII. FORCE MAJEUR.

In the event that any party is unable to perform any of the services provided hereunder or to keep any covenants by reason of labor strikes or any other caused beyond the reasonable control of that party, including but not limited to, governmental action or preemption, act of God, war or civil unrest, then the party shall be relieved of its obligation provided a reasonable extension to complete the obligation or service.

XIII. PROPER AUTHORITY.

The parties hereto represent and warrant that the person executing this MOA has the full power and authority to enter into this MOA and that this MOA has been duly authorized by the appropriate resolution of each entity.

DRAFT

IN WITNESS WHEREOF, each party has executed this MOA and affixed its corporate seal on the date indicated below. By executing this MOA, each party acknowledges that said execution has been duly authorized by a proper resolution of the Passaic County Board of Chosen Freeholders and Council of the Township of West Milford.

ATTEST:

COUNTY OF PASSAIC:

\_\_\_\_\_  
DATED: March \_\_\_\_\_, 2017

\_\_\_\_\_  
Cassandra "Sandi" Lazzara, Director

ATTEST:

TOWNSHIP OF WEST MILFORD

\_\_\_\_\_  
DATED: March \_\_\_\_\_, 2017

\_\_\_\_\_  
Bettina Bieri, Mayor

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**EXHIBIT A**

**Introduced on:** March 16, 2017  
**Adopted on:** March 16, 2017  
**Official Resolution#:** R20170177

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

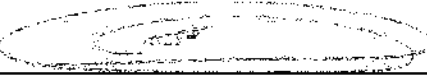
Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

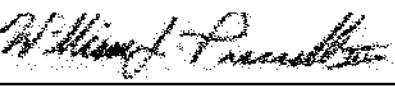
Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO STONE INDUSTRIES, INC. FOR THE PASSAIC COUNTY POLICE ACADEMY PARKING LOT IN THE TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170178</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-18							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

R2017-2

**RESOLUTION AUTHORIZING FINAL PAYMENT TO STONE INDUSTRIES, INC. FOR THE PASSAIC COUNTY POLICE ACADEMY PARKING LOT IN THE TOWNSHIP OF WAYNE, NJ**

**WHEREAS** a contract was awarded to Stone Industries, Inc. for the Passaic County Police Academy Parking Lot in the Township of Wayne, NJ; and

**WHEREAS** by letter dated March 7, 2017, the Office of the County Engineer advised the County Counsel that they recommended approval of the final payment to Stone Industries, Inc.; and

**WHEREAS** in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that all liens and subcontractors have been paid and a payment certificate in the amount of \$8,227.93; and

**WHEREAS** due to the length of time that has passed since the inception of this project, it was deemed that a Maintenance Bond and Consent of Surety to the Final payment was not necessary; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on October 17, 2016 who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the work performed by Stone Industries, Inc. for the Passaic County Police Academy Parking Lot in the Township of Wayne, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

March 14, 2017



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

March 7, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Passaic County Police Academy Parking Lot  
Township of Wayne  
Final Acceptance & Final Payment  
Braen Stone Industries

Members of the Board:

The construction of the Passaic County Parking Lot has been completed and conforms to the contract and County standards.

Final payment and acceptance for this project was discussed at the Public Works Committee meeting of October 17, 2016 and recommended for approval to the full Board.

Based upon the above, I recommend that the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project and directing the Director of Finance to issue Final Payment in the amount of \$8,227.93 to Braen Stone Industries. As this project was completed in 2007 with the exception of removing a stockpile, it is recommended that the maintenance bond requirement be waived.

Very truly yours,

A handwritten signature in black ink, appearing to read "SJE", written over a horizontal line.

Steven J. Edmond, P.E.  
County Engineer

SJE:ibm

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170178

REMIT TO:

STONE INDUSTRIES, INC.  
 P.O. BOX 8310  
 HALEDON, NJ 07538  
 973-595-6250

Regular Invoice

BILL TO: 001199 PASSAIC COUNTY ENGINEERING  401 GRAND STREET ROOM 524 PATERSON, NJ 07404  Invoice No. - 113007-4	SHIP TO: *SAME*     Page 1 of 1 Transaction Date - 11/30/07
---	---

Due Date	Proj Number	Reference	Terms
12/30/07	P07-014	PAVING- POLICE ACADAMY	NET 30 DAYS

Description	U/M	Quantity	Unit Price	Ext. Price
OCT-NOV 2007 OCTOBER-NOVEMBER, 2007 - PAVING OF PASSAIC COUNTY POLICE ACADAMY PARKING LOT AS PER RESOLUTION R-07-555 (9/11/07) - (SEE ATTACHED SHEET FOR ITEMS) >>>PO. # 7-015005<<<<<	LS	1.0000	82,549.3500	82,549.35

SUBTOTAL	\$82,549.35
Sales Tax	\$0.00
Freight	0.00
Other Amounts	0.00
<b>Invoice TOTAL</b>	<b>\$82,549.35</b>
PAYMENT - 2/1/2008	\$71,750.70
PAYMENT - 6/17/2008	\$2,570.72
<b>BALANCE DUE</b>	<b>\$8,227.93</b>

\*\*Reprinted Invoice

**PARTIAL PAYMENT**



**COUNTY OF PASSAIC**  
 401 GRAND STREET - ROOM 439  
 PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 7-015005

PAYEE Stone Industries

CONTRACT NO. \_\_\_\_\_

ADDRESS P.O. Box 8310

DEPARTMENT Engineering

Haledon, New Jersey 07538

VENDOR # 01830

DATE		
MONTH	DAY	YR
10	12	2016

ACCOUNT NUMBER  
 C-04-55-943-000-902

CHECK NUMBER

DESCRIPTION	AMOUNT
<u>POLICE ACADEMY PARKING LOT</u>	
<u>PAYMENT # 3 (FINAL)</u>	
Original Contract Amount	\$86,521.99
Adjusted Contract Amount	\$82,549.35
Contract Completed to Date	\$82,549.35
Less Amounts Previously Paid	(\$74,321.42)
Amount Due this Invoice	\$8,227.93
Balance of Contract	\$0.00
Please Cancel the Remaining Balance of this Purchase Order	
<hr/>	
<b>AMOUNT OF PAYMENT IN WORD</b> Eight Thousand Two Hundred Twenty Seven Dollars and ninety three cents	<b>\$ 8,227.93</b>

**INSTRUCTIONS -- ISSUING DEPARTMENT**

- 1.) Fill out form; attach any necessary invoices.
  - 2.) Department head must approve all partial payments.
  - 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
  - 4.) After payment appears in the check register, place check number on your file copy and place in your paid file.
- Introduced on: March 16, 2017  
 Adopted on: March 16, 2017  
 Official Resolution#: R20170178

**DEPARTMENT CERTIFICATION**

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: \_\_\_\_\_

Department: \_\_\_\_\_

VOUCHER COPY



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO ROAD SAFETY SYSTEMS, LLC AS IT PERTAINS TO THE COUNTY-WIDE CRASH CUSHION REPAIR PROGRAM AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170179</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-19							
CAF #	C-04-55-121-001-911							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

Res. Pg. r. 19-2

**RESOLUTION FOR AWARD OF CONTRACT TO ROAD SAFETY SYSTEMS, LLC AS IT PERTAINS TO THE COUNTY-WIDE CRASH CUSHION REPAIR PROGRAM AS PER BID**

**WHEREAS** two bids for the County-Wide Crash Cushion Repair Program were received on February 22, 2017; and

**WHEREAS** the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

**WHEREAS** Road Safety Systems, LLC of Shamong, New Jersey submitted the lowest bid for the above-mentioned project and the County Engineer has recommended an award in the sum of \$68,968.00 as per the terms of the attached letter dated March 1, 2017 as the lowest responsible bidder; and

**WHEREAS** this matter was discussed by members of the Public Works and Buildings & Grounds Committee at their meeting on February 27, 2017 and recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the County-Wide Crash Cushion Repair Program as noted above to Road Safety Systems, LLC of Shamong, NJ in the amount of \$68,968.00; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board, Director of Purchasing and County Counsel are authorized to execute all necessary documents on behalf of Passaic County.

March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$68,968.00

APPROPRIATION: C-04-55-121-001-911

PURPOSE: Resolution for award of contract to Road Safety Systems, LLC as it pertains to the county-wide crash cushion repair program.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

March 1, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *Crash Cushion Repair Program - Contract Award*

Dear Members of the Board:

On February 22, 2017, the County received two bids for the referenced project.

The bids were received and tabulated by this office. The low bidder is **Road Safety Systems, LLC of Shamong, NJ**. The bids are summarized below, and tabulated on the enclosed sheet.

BIDDER	BID
Road Safety Systems, LLC	\$68,968.00
J. Fletcher Creamer and Son, Inc.	\$139,990.00

This project has been discussed at the February 27, 2017 Public Works Committee, and recommended for approval.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the referenced project to **Road Safety Systems, LLC**, and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Charles Silverstein, P.E.  
County Traffic Engineer

CSS/sj

cc: County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing  
PWC Chair

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170179

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ARTS RE-GRANT FROM THE PASSAIC COUNTY CULTURAL & HERITAGE COUNCIL TO HOLD A SERIES OF FIVE FREE CONCERTS AT THE PASSAIC COUNTY COURT HOUSE PLAZA IN PATERSON, NEW JERSEY BY THE WILLIAM PATERSON UNIVERSITY MUSIC DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170180							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

Res. Pg: r.20-2

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ARTS  
RE-GRANT FROM THE PASSAIC COUNTY CULTURAL &  
HERITAGE COUNCIL TO HOLD A SERIES OF FIVE FREE  
CONCERTS AT THE PASSAIC COUNTY COURT HOUSE PLAZA IN  
PATERSON, NEW JERSEY BY THE WILLIAM PATERSON  
UNIVERSITY MUSIC DEPARTMENT**

**WHEREAS** the Passaic County Administration, on behalf of the Board of Chosen Freeholders of the County of Passaic, applied for a re-grant from the Passaic County Cultural & Heritage Council (PCCHC) in the amount of \$1,800.00 to hold a series of five (5) free concerts at the Passaic County Court House Plaza in Paterson, New Jersey between May and September during 2017 by the William Paterson University Music Department; and

**WHEREAS** by letter dated February 14, 2017 the said PCCHC has notified the said County Administration that the re-grant has been approved and requested that a short agreement to that effect be executed; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds at its meeting of February 27, 2017 reviewed this matter and is recommending that it be approved by the full Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the acceptance of a re-grant in the amount of \$1,800.00 from the Passaic County Cultural & Heritage Council to hold a series of five (5) free concerts between May and September of 2017 at the Passaic County Court House Plaza in Paterson, NJ by the William Paterson University Music Department.

**BE IT FURTHER RESOLVED** that the Passaic County Administration is hereby authorized to execute the Re-Grant



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 696 - 1776

TEL: 973 - 706 - 6640

e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

March 2, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: ACCEPTANCE OF PASSAIC COUNTY CULTURAL & HERITAGE ARTS  
RE-GRANT**

Members of the Board:

We are seeking a resolution authorizing the acceptance of an arts re-grant received by the Passaic County Cultural & Heritage Council (PCCHC) for summer programming at the County's Court House Plaza.

The Public Works and Building & Grounds Committee at their meeting of February 27, 2017 recommended that the full Board authorize acceptance of this re-grant. For reference, I have attached the County of Passaic's agreement with PCCHC. The agreement clarifies the execution of a concert series with performances by William Paterson University's Jazz Program in the Court House Plaza dated December 19, 2016. Also attached is the letter we received notifying us of the re-grant award, dated February 14, 2017.

I encourage you to consider adopting this resolution to authorize and support the continuation of this program. If you have any questions, please do not hesitate to contact me.

Sincerely

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

cc: Anthony DeNova, County Administrator  
Matthew P. Jordan, Deputy County Administrator

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170180

County of Passaic  
401 Grand Street  
Paterson, NJ 07505

PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL  
RE-GRANT CONTRACT

BETWEEN THE

PASSAIC COUNTY CULTURAL & HERITAGE COUNCIL

AND

COUNTY OF PASSAIC

FEDERAL ID # 22-6002466 / CONTACT: MATTHEW JORDAN, PROJECT DIRECTOR: 973-881-4407  
*Kelly R. Hester*

We, the undersigned, accept a re-grant of \$1,600 from the Passaic County Cultural and Heritage Council (PCCHC) for general operating support (GOS) for a summer concert series of five performances by the William Paterson University Jazz Department from May to September at the Passaic County Court House Plaza in Paterson. All events will be free to the public and occur between January 1 and December 31, 2017.

We understand that one half of the re-grant will be paid in February 2017 upon receipt of this signed contract, and the second half will be paid upon the submission of our final report. We also agree to the terms and conditions outlined below as well as any additional special instructions attached.

We agree to include the following statement in all our publicity, including press releases, website postings, flyers, programs and other announcements (printed and broadcast) exactly as shown: "This program is made possible in part by a grant administered by the Passaic County Cultural & Heritage Council from funds granted by the New Jersey State Council on the Arts."

We agree to immediately notify PCCHC of any changes to be made to the original project. We agree to notify PCCHC of forthcoming programs, place PCCHC on our mailing list, and provide two complimentary tickets to our funded event.

We will provide accessibility for the disabled to the extent possible at our programs in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. We will adhere to the terms outlined in the Accessibility Fact Sheet of the re-grant application.

We agree to provide one copy of the final report, including a financial statement, narrative, support materials, and copies of newspaper clippings, programs, flyers, etc. with the PCCHC credit highlighted, one month after the completion of our program, or sooner, and no later than Thursday, December 7, 2017. If your project takes place after December 1st, you must call the office for an extension.

We understand that if all terms and conditions of this agreement are not complied with, our organization will not be eligible to receive the remainder of the re-grant.

  
Signature

*November 17, 2017*  
Date

*Passaic County Administrator*  
Title

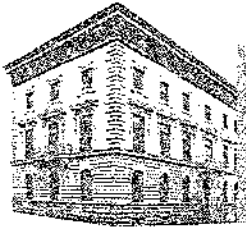
  
Manager, Cultural Affairs



2017 PCCHC ARTS RE-GRANT ORGANIZATION	PROJECT DESCRIPTION	FINAL REPPORT DUE
1. Wayne YMCA	Backstage Music Series	Mar 30
2. Epitome of Soul, Inc.	Performing Arts Symposiums	June 30
3. Inner City Ensemble	Youth Arts Showcase	May 1
4. Passaic County Film & TV Commission	Film Festival	May 31
5. Certified Angels	Youth Arts Training	June 30
6. Action Theater Conservatory, Inc.	Student Playwriting Competition	Sept 30
7. City Green	Summer Music Series	Sept 30
8. Holy Rosary Young Men's Club	Jimmy Sturr & Orchestra	Sept 8
9. Passaic County Historical Society	Shakespeare @ the Castle	Sept 8
10. St. Paul's Community Development Corp.	Acting Classes & Arts Jam	Sept 8
11. Youth Consultation Services, Inc.	Photography Exhibit	Oct 5
12. American Labor Museum	Art Exhibits & Labor Arts Festival	Nov 1
13. Clifton Arts Center	Stain Glass Exhibit	Nov 1
14. County of Passaic	WPU Jazz in Paterson	Nov 1
15. Friends of the Long Pond Iron Works	Shakespeare Lantern Tours	Nov 1
16. Jewish Family Service & Children's Center	Self-Portrait Art Classes & Exhibit	Nov 1
17. Ringwood Manor Association of the Arts	Art Exhibitions	Nov 1
18. St. Catherine of Bologna Performing Arts Guild	Summer Musical	Nov 1
19. New Jersey Music & Arts/Garden State Opera	October Opera Events	Dec 1
20. Oasis (Paterson Youth Photography Project)	Photography Workshops & Exhibit	Dec 1
21. Paterson Museum	Art Installation	Dec 1
22. Ringwood Friends of Music	Classical Concert Series	Dec 1
23. Rosa L. Parks School of Fine & Performing Arts	Careers in the Arts & Beyond	Dec 1
24. St. Timothy Church/ St. Timothy's Musicales	October Concerts	Dec 1
25. Wayne Public Library	11 Lunchbox Learning Series	Dec 1
26. Harmony Singers	May & December Concerts	Dec 15
27. Juvenile Education & Awareness Project	Harlem Impact Rep Theatre	Dec 1
28. Passaic Public Library	First Sundays Concert Series	Dec 15

2017 PCCHC HISTORY RE-GRANT ORGANIZATION	PROJECT DESCRIPTION	FINAL REPPORT DUE
29. Friends of Long Pond Ironworks	Signage for Exhibit	Dec 1
30. Friends of Wallisch Homestead	Signage for Exhibit	Sept 8
31. Passaic County Historical Society	Lambert Castle Student Tours	Jun 30
32. Paterson Museum	WWI Exhibit	Jul 31
33. Wayne Public Library	Lunchbox Learning Series (4)	Dec 1

Introduced on: March 16, 2017  
 Adopted on: March 16, 2017  
 Official Resolution#: R20170180



# P.C.C.H.C.

PASSAIC COUNTY CULTURAL & HERITAGE COUNCIL AT PASSAIC COUNTY COMMUNITY COLLEGE

FEB 27 10 30 AM '17  
 COMMUNICATIONS

February 14, 2017

Dear Re-grantee:

*Kelly*

On behalf of the Passaic County Cultural & Heritage Council (PCCHC), I would like to wish your organization much success with your 2017 arts re-grant programming. Enclosed you will find the first half of your re-grant award and a copy of your countersigned contract.

Please note: a final report, including a financial statement, narrative, and support materials must be submitted to my office one month after the completion of your program, or sooner. (Please adhere to your Final Report deadline on the enclosed chart.) Failure to comply with these stipulations may result in the delay of your second payment, and may jeopardize future funding to your organization.

Here are some important items to keep in mind as you execute and publicize your programming:

1. All publicity items for this project must include this exact credit: *"This program is made possible in part by a grant administered by the Passaic County Cultural & Heritage Council from funds granted by the New Jersey State Council on the Arts."*
2. **Metropolitan Media Guide:** The 2016 media guide, which includes local and regional print, radio, TV and web listings, can be used to enhance publicity efforts. A PDF of the guide can be found on our website at [www.pccc.edu/cultural-affairs/pcchc/media-guide](http://www.pccc.edu/cultural-affairs/pcchc/media-guide). For a Word document of the guide, please e-mail me at [sbalik@pccc.edu](mailto:sbalik@pccc.edu).
3. **Passaic County events newsletter:** Please submit your arts events, with accessibility information to [sbalik@pccc.edu](mailto:sbalik@pccc.edu). Deadline for events submission is the first of the month before the month preceding the event (i.e., March 1 for the April issue).
4. **Universal Access Symbols:** Please visit our website at [www.pccc.edu/cultural-affairs/pcchc/ada](http://www.pccc.edu/cultural-affairs/pcchc/ada) and download the symbols to publicize your programming accessibility on your promotional materials.
5. **List of 2017 PCCHC re-grantees:** For contact information and an overview of all 2017 re-grantee projects visit: <http://www.pccc.edu/cultural-affairs/pcchc/2016-re-grantees>.

Please contact me with any questions, concerns or suggestions at 973-684-5444 or [sbalik@pccc.edu](mailto:sbalik@pccc.edu). We look forward to hearing of the success of your 2017 arts programming.

Be well,

Susan Balik  
Manager, Cultural Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO REIVAX CONTRACTING CORP. AS IT PERTAINS TO THE REPLACEMENT OF BRIDGE NO. 1600-447 WARWICK TURNPIKE OVER LITTLE GREEN BROOK PROJECT IN THE TOWNSHIP OF WEST MILFORD, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170181</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-21							
CAF #	G-01-45-701-016-903							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

Res-Pg:r.21-2

**RESOLUTION FOR AWARD OF CONTRACT TO REIVAX  
CONTRACTING CORP. AS IT PERTAINS TO THE  
REPLACEMENT OF BRIDGE NO. 1600-447 WARWICK  
TURNPIKE OVER LITTLE GREEN BROOK PROJECT IN THE  
TOWNSHIP OF WEST MILFORD, NJ AS PER BID**

**WHEREAS** bids for the Replacement of Bridge No. 1600-447 Warwick Turnpike over Little Green Brook Project in the Township of West Milford, New Jersey were received on March 3, 2017; and

**WHEREAS** the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

**WHEREAS** Reivax Contracting Corp. of Newark, NJ submitted a bid for the above-mentioned project and the County Engineer has recommended an award in the sum of \$1,103,719.00, as per the terms of the attached letter dated March 6, 2017 as the lowest responsible bidder; and

**WHEREAS** this award is subject to concurring approval of the New Jersey Department of Transportation; and

**WHEREAS** this matter was discussed by members of the Public Works and Buildings & Grounds Committee via e-mail and recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract subject to approval of the New Jersey Department of Transportation for the Replacement of Bridge No. 1600-447 Warwick Turnpike over Little Green Brook Project in the Township of West Milford NJ as noted above to Reivax Contracting Corp. in the amount of \$1,103,719.00; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the  
Res-Pg:r.21-3

Board and County Counsel are authorized to execute all  
necessary documents on behalf of Passaic County.

March 14, 2017


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,103,719.00

-APPROPRIATION: \$640,000.00 - G-01-45-701-016-903  
\$463,719.00 - \*Contract is awarded pending  
the passage of the 2017-04 bond ordinance  
stopple period.

PURPOSE: Resolution for award of contract to Reivax contracting  
Corp. as it pertains to the replacement of Bridge No.  
1600-447 Warwick Turnpike over Little Green Brook  
Project in the township of West Milford, NJ



Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170181



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

March 6, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Replacement of Bridge No. 1600-447  
Warwick Turnpike over Little Green Brook  
Township of West Milford  
**AWARD OF CONTRACT**

Dear Members of the Board:

The County of Passaic received Open Competitive Bids at 10:30 A.M. on Friday, March 3, 2017 at the Passaic County Procurement Center, 475 River Street, Paterson, New Jersey 07505 in the Conference Room for the Replacement of Bridge No. 1600-447 Warwick Turnpike over Little Green Brook, in the Township of West Milford, Passaic County. The following Vendors submitted Total Price Bids as follows:

	<u>TOTAL AMOUNT BID</u>	
<u>NAME OF BIDDER</u>	<u>AS READ/SUBMITTED</u>	<u>CORRECTED</u>
1. Reivax Contracting Corp 356 Thomas Street Newark, NJ 07114	\$ 724,584.00	\$1,103,719.00*
2. Regal Utility Services, Inc. 731 Warwick Turnpike Hewitt, NJ 07421	\$1,283,211.57	No Change
3. Konkus Corporation 245 Main Street, Suite 202 Chester, NJ 07930	\$1,318,401.65	No Change
4. Colonnelli Brothers, Inc. 409 So. River Street Hackensack, NJ 07607	\$1,474,852.00	No Change
5. Montana Construction Corp., Inc. 80 Contant Avenue Paterson, NJ 07644	\$1,698,514.00	No Change

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170181

\* Refer to Reivax's March 3, 2017 letter and the County's Summary of Bid Tabulation Chart.

Board of Chosen Freeholders

March 6, 2017

Page 2 of 2

Attached is a Summary of Bid Tabulation Chart for the bids received above for your information. The Engineer's Estimate for this Project is \$1,310,720.00.

The above Price Proposals and correspondences were reviewed and emailed to the Public Works Committee.

In view of the above, the Committee recommended that the Contract be awarded to the lowest responsible bidder, Reivax Contracting Corp. of Newark, New Jersey, with a submitted total amount bid of \$1,103,719.00.

Since the County of Passaic has applied for and has been notified that it is eligible to receive \$640,000 in State Aid for this Project from the State of New Jersey - New Jersey Department of Transportation - Division of Local Government Services, the following language MUST be included in the Resolution approving the award:

“This Award is subject to the concurring approval of the New Jersey Department of Transportation”

Based on the above, I recommend that the Passaic County Board of Chosen Freeholders ADOPT a RESOLUTION awarding a Contract to the lowest responsible Bidder, namely, Reivax Contracting Corp. of Newark, New Jersey in the amount of \$1,103,719.00 (One Million One Hundred Three Thousand Seven Hundred Nineteen Dollars and Zero Cents), subject to availability of funds, and further authorizing the Director of the Board and the Director of Purchasing to sign and execute said Contract in behalf of the Board and County.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

Attachment

cc: Public Works and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

K:\Users\jonathan\_p\Warwick TpkeBCF\Board Award Letter\_2017\_03\_06.doc





March 03, 2017.

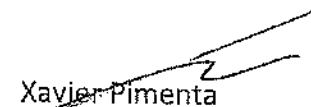
Attn: Board of Chosen Freeholders  
County of Passaic  
495 River Street  
Paterson, NJ 07505

RE: Replacement of Warwick Turnpike Bridge (Structure No. 1600-447) Over Little Green Brook

Dear Board of Chosen Freeholders, County Clerk and Procurement Agent,

I am writing on behalf of Reivax Contracting, the lowest responsive bidder on the project referenced above. We would like to clarify that the proposal presented this morning contained a negligible mathematical error. We failed to account for some bid items when tabulating the total amount in an excel spreadsheet. We erroneously listed the total sum of \$ 724,584.00. The correct amount of \$ 1,103,719.00 can be verified once all the bid items are added. Therefore, Reivax's proposal is still the most auspicious. Our miscalculation is not a fatal fault to and as such we would expect to have the contract awarded to us. I am making myself available to discuss the matter further if necessary.

Sincerely,

  
Xavier Pimenta  
President

**PASSAIC COUNTY**

OFFICE OF THE COUNTY ENGINEER  
 OVER LITTLE GREEN BROOK (STRUCTURE NO. 1800-447), TOWNSHIP OF WEST MILFORD  
 SUMMARY OF BIDS

DATE RECEIVED: MARCH 3, 2017

PROJECT C-17-001: REPLACEMENT OF WARWICK TURNPIKE BRIDGE OVER LITTLE GREEN BROOK (STRUCTURE NO. 1800-447), TOWNSHIP OF WEST MILFORD

Introduced and  
 Adopted on:  
 Official Resolution

ITEM NO.	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		Relvax Contracting Corp		Regal Utility Services, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	PERFORMANCE BOND AND PAYMENT BOND	L.S.	1	\$7,500.00	\$7,500.00	\$1,304.00	\$1,304.00	\$1,304.00	\$1,304.00
2	MOBILIZATION	L.S.	1	\$100,000.00	\$100,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
3	FIELD OFFICE TYPE C, SET UP	L.S.	1	\$30,000.00	\$30,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4	FIELD OFFICE TYPE C, MAINTENANCE	MONTH	6	\$3,000.00	\$18,000.00	\$500.00	\$3,000.00	\$3,000.00	\$3,000.00
5	SPILT FENCE	L.F.	300	\$6.00	\$1,800.00	\$1.00	\$300.00	\$300.00	\$300.00
6	SPILT FENCE, TYPE 1	S.F.	75	\$25.00	\$1,875.00	\$1.00	\$75.00	\$75.00	\$75.00
7	FLOATING TURBIDITY BARRIER	L.F.	20	\$40.00	\$800.00	\$1.00	\$20.00	\$20.00	\$20.00
8	BREAKAWAY BARRICADE (IF AND WHERE DIRECTED)	UNIT	6	\$200.00	\$1,200.00	\$1.00	\$6.00	\$6.00	\$6.00
9	DRUM	UNIT	75	\$100.00	\$7,500.00	\$1.00	\$75.00	\$75.00	\$75.00
10	CONSTRUCTION SIGNS	S.F.	192	\$30.00	\$5,760.00	\$1.00	\$192.00	\$192.00	\$192.00
11	TEMPORARY TRAFFIC STRIPES	L.F.	3,000	\$5.00	\$15,000.00	\$1.00	\$3,000.00	\$3,000.00	\$3,000.00
12	CONSTRUCTION BARRIER CURB	L.F.	300	\$20.00	\$6,000.00	\$1.00	\$300.00	\$300.00	\$300.00
13	PORTABLE VARIABLE MESSAGE SIGN (VMSU)	UNIT	2	\$20,000.00	\$40,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00
14	TEMPORARY CRASH CUSHION, QUADGUARD 3 BAYS X 24" WIDE	UNIT	2	\$15,000.00	\$30,000.00	\$4,000.00	\$8,000.00	\$8,000.00	\$8,000.00
15	SIGNAL TRAILERS	UNIT	6	\$14,000.00	\$84,000.00	\$6,000.00	\$36,000.00	\$36,000.00	\$36,000.00
16	CONSTRUCTION IDENTIFICATION SIGN, 4'x8'	UNIT	2	\$1,000.00	\$2,000.00	\$900.00	\$1,800.00	\$1,800.00	\$1,800.00
17	ASPHALT PRICE ADJUSTMENT	ALLOW	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
18	TRAFFIC SAFETY SERVICES	ALLOW	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
19	CLEARING SITE, STRUCTURE	L.S.	1	\$50,000.00	\$50,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
20	CLEARING SITE	L.S.	1	\$25,000.00	\$25,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
21	EXCAVATION, TEST PIT	C.Y.	20	\$300.00	\$6,000.00	\$200.00	\$4,000.00	\$4,000.00	\$4,000.00
22	EXCAVATION, UNCLASSIFIED	C.Y.	1,600	\$35.00	\$56,000.00	\$25.00	\$40,000.00	\$40,000.00	\$40,000.00
23	9 SOIL AGGREGATE	C.Y.	680	\$35.00	\$23,800.00	\$30.00	\$20,400.00	\$20,400.00	\$20,400.00
24	14 SOIL AGGREGATE	C.Y.	40	\$30.00	\$1,200.00	\$30.00	\$1,200.00	\$1,200.00	\$1,200.00
25	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	S.Y.	350	\$15.00	\$5,250.00	\$15.00	\$5,250.00	\$5,250.00	\$5,250.00
26	DENSE-GRADED AGGREGATE BASE COURSE, VARIABLE THICKNESS	C.Y.	30	\$55.00	\$1,650.00	\$105.00	\$3,150.00	\$3,150.00	\$3,150.00
27	HMA MILLING, 3" OR LESS	S.Y.	430	\$10.00	\$4,300.00	\$18.00	\$7,740.00	\$7,740.00	\$7,740.00
28	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	TON	100	\$150.00	\$15,000.00	\$105.00	\$10,500.00	\$10,500.00	\$10,500.00
29	HOT MIX ASPHALT 12.5M64 INTERMEDIATE COURSE	TON	50	\$150.00	\$7,500.00	\$105.00	\$5,250.00	\$5,250.00	\$5,250.00
30	HOT MIX ASPHALT 25M64 BASE COURSE	TON	100	\$150.00	\$15,000.00	\$105.00	\$10,500.00	\$10,500.00	\$10,500.00
31	TEMPORARY SHEETING	S.F.	292	\$60.00	\$17,520.00	\$78.00	\$22,776.00	\$22,776.00	\$22,776.00
32	PERMANENT SHEETING	S.F.	2,322	\$60.00	\$139,320.00	\$93.00	\$216,946.00	\$216,946.00	\$216,946.00
33	MAINTENANCE OF STREAM FLOW INCLUDING CONSTRUCTION OF COFFERDAM	L.S.	1	\$30,000.00	\$30,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00
34	FURNISHING EQUIPMENT FOR DRIVING PILES	L.S.	1	\$40,000.00	\$40,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00
35	TEST PILE, FURNISHED	L.S.	1	\$60.00	\$3,600.00	\$110.00	\$6,600.00	\$6,600.00	\$6,600.00
36	TEST PILE, DRIVEN	L.F.	60	\$40.00	\$2,400.00	\$275.00	\$16,500.00	\$16,500.00	\$16,500.00
37	PILE SHOE (IF AND WHERE DIRECTED)	UNIT	44	\$270.00	\$11,880.00	\$250.00	\$11,000.00	\$11,000.00	\$11,000.00
38	CONCRETE FILLED, 10" DIA. STEEL PIPE PILE, FURNISHED	L.F.	1,260	\$85.00	\$107,100.00	\$40.00	\$50,400.00	\$50,400.00	\$50,400.00
39	CONCRETE FILLED, 10" DIA. STEEL PIPE PILE, DRIVEN	L.F.	1,260	\$35.00	\$44,100.00	\$45.00	\$56,700.00	\$56,700.00	\$56,700.00
40	REINFORCEMENT STEEL	LBS.	5,500	\$3.00	\$16,500.00	\$3.00	\$16,500.00	\$16,500.00	\$16,500.00
41	REINFORCEMENT STEEL, GALVANIZED	LBS.	3,000	\$4.00	\$12,000.00	\$4.00	\$12,000.00	\$12,000.00	\$12,000.00
42	MISCELLANEOUS CONCRETE, CLASS C (IF AND WHERE DIRECTED)	C.Y.	10	\$500.00	\$5,000.00	\$500.00	\$5,000.00	\$5,000.00	\$5,000.00
43	CONCRETE FOOTING	C.Y.	90	\$650.00	\$58,500.00	\$600.00	\$54,000.00	\$54,000.00	\$54,000.00
44	CONCRETE WINGWALL	C.Y.	27	\$700.00	\$18,900.00	\$1,100.00	\$29,700.00	\$29,700.00	\$29,700.00

**PASSAIC COUNTY**

OFFICE OF THE COUNTY ENGINEER  
 PROJECT C-17-001: REPLACEMENT OF WARWICK TURNPIKE BRIDGE OVER LITTLE GREEN BROOK (STRUCTURE NO. 1600-447), TOWNSHIP OF WEST MILFORD  
 SUMMARY OF BIDS  
 DATE RECEIVED: MARCH 3, 2017

Introduced On  
 Adopted on:  
 Official Resolution

ITEM	PAY ITEM DESCRIPTION	ENGINEER'S ESTIMATE			Relvax Contracting Corp			Regal Utility Services, Inc.		
		UNIT	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
50	EPOXY WATERPROOFING	S.Y.	120	\$70.00	\$8,400.00	\$50.00	\$6,000.00	\$31.28	\$3,753.60	
51	CONCRETE PYLON	L.F.	27	\$300.00	\$8,100.00	\$450.00	\$12,150.00	\$287.50	\$7,762.50	
52	PRECAST CONCRETE CULVERT (4'x17')	L.F.	44	\$3,500.00	\$154,000.00	\$2,000.00	\$88,000.00	\$2,083.29	\$91,664.76	
53	STEEL 4-BAR BRIDGE RAILING	L.F.	62	\$150.00	\$9,300.00	\$300.00	\$18,600.00	\$172.50	\$10,695.00	
54	PERFORATED CORRUGATED HDPE UNDERDRAIN PIPE	L.F.	100	\$60.00	\$6,000.00	\$90.00	\$9,000.00	\$57.27	\$5,727.00	
55	REINFORCED CONCRETE PIPE FLARED END SECTION (IF AND WHERE DIRECTED)	UNIT	1	\$400.00	\$400.00	\$2,900.00	\$2,900.00	\$1,242.00	\$1,242.00	
56	CONCRETE HEADWALL	C	5	\$700.00	\$3,500.00	\$1,600.00	\$8,000.00	\$717.60	\$3,588.00	
57	INLET, TYPE B	UNIT	2	\$3,000.00	\$6,000.00	\$3,700.00	\$7,400.00	\$4,301.00	\$8,602.00	
58	18" REINFORCED CONCRETE PIPE, CLASS V	L.F.	60	\$110.00	\$6,600.00	\$165.00	\$9,900.00	\$72.22	\$5,777.60	
59	RIPRAP STONE CHANNEL PROTECTION, 42" THICK (D50=6")	S.Y.	25	\$35.00	\$875.00	\$105.00	\$2,625.00	\$269.10	\$6,727.60	
60	9"x18" CONCRETE VERTICAL CURB	L.F.	308	\$30.00	\$9,240.00	\$28.00	\$7,700.00	\$32.20	\$9,917.60	
61	BEAM GUIDE RAIL	L.F.	300	\$35.00	\$10,500.00	\$240.00	\$72,000.00	\$128.50	\$37,950.00	
62	FLARED GUIDE RAIL TERMINAL	L.S.	1	\$3,000.00	\$3,000.00	\$3,700.00	\$3,700.00	\$5,750.00	\$5,750.00	
63	TRAFFIC STRIPES, LONG-LIFE, EPOXY RESIN, 4"	L.F.	1,400	\$2.50	\$3,500.00	\$2.00	\$2,800.00	\$10.35	\$14,480.00	
64	TRAFFIC STRIPES, LONG-LIFE, EPOXY RESIN, 6"	L.F.	400	\$2.50	\$1,000.00	\$2.00	\$800.00	\$13.80	\$5,520.00	
65	TRAFFIC MARKINGS, THERMOPLASTIC	S.F.	2	\$75.00	\$150.00	\$170.00	\$340.00	\$75.00	\$115.00	
66	RPM, BI-DIRECTIONAL, AMBER LENS	UNIT	6	\$50.00	\$300.00	\$170.00	\$1,020.00	\$182.85	\$1,097.10	
67	TOPSOILING, 4" THICK	S.Y.	100	\$6.00	\$600.00	\$1.00	\$100.00	\$5.93	\$593.00	
68	FERTILIZING AND SEEDING, TYPE A-3	S.Y.	100	\$6.00	\$600.00	\$1.00	\$100.00	\$5.93	\$593.00	
69	STRAW MULCHING	S.Y.	100	\$5.00	\$500.00	\$1.00	\$100.00	\$5.93	\$593.00	
70	TRAFFIC DIRECTORS, FLAGGERS (IF AND WHERE DIRECTED)	MAN-HOUR	200	\$70.00	\$14,000.00	\$70.00	\$14,000.00	\$70.00	\$14,000.00	
71	BRIDGE IDENTIFICATION PLAQUE, 20"x30"	UNIT	1	\$4,000.00	\$4,000.00	\$4,400.00	\$4,400.00	\$3,864.00	\$3,864.00	
72	AS-BUILT PLANS	L.S.	1	\$5,000.00	\$5,000.00	\$8,300.00	\$8,300.00	\$989.00	\$989.00	
				TOTAL	\$1,310,720.00	\$1,103,719.00	\$1,283,211.57			

Deviation from Engineer's Total Amount Estimate - Amount: -\$207,001.00 -15.8%  
 Deviation from Engineer's Total Amount Estimate - Percentage: -2.1%

**PASSAIC COUNTY**

OFFICE OF THE COUNTY ENGINEER  
 BRIDGE OVER LITTLE GREEN BROOK (STRUCTURE NO. 1600-447), TOWNSHIP OF WEST MILFORD

PROJECT C-17-001: REPLACEMENT OF WARWICK TURNPIKE BRIDGE OVER LITTLE GREEN BROOK (STRUCTURE NO. 1600-447), TOWNSHIP OF WEST MILFORD

SUMMARY OF BIDS

DATE RECEIVED: MARCH 3, 2017

Introduced on  
 Adopted on:  
 Official Resolution #

ITEM NO.	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		KONKUS CORPORATION 245 Main Street, Suite 202 Chester, NJ 07930		COLONNELLI BROTHERS, INC. 409 So. River Street Hackensack, NJ 07601	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	PERFORMANCE BOND AND PAYMENT BOND	L.S.	1	\$7,500.00	\$7,500.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
2	MOBILIZATION	L.S.	1	\$100,000.00	\$100,000.00	\$65,500.00	\$65,500.00	\$129,000.00	\$129,000.00
3	FIELD OFFICE TYPE C, SET UP	L.S.	1	\$30,000.00	\$30,000.00	\$500.00	\$500.00	\$5,000.00	\$5,000.00
4	FIELD OFFICE TYPE C, MAINTENANCE	MONTH	6	\$3,000.00	\$18,000.00	\$200.00	\$1,200.00	\$1,000.00	\$6,000.00
5	SILT FENCE	L.F.	300	\$6.00	\$1,800.00	\$2.00	\$600.00	\$5.00	\$1,500.00
6	INLET FILTER, TYPE 1	S.F.	75	\$25.00	\$1,875.00	\$0.01	\$0.75	\$10.00	\$750.00
7	FLOATING TURBIDITY BARRIER	L.F.	20	\$40.00	\$800.00	\$0.01	\$0.20	\$10.00	\$200.00
8	BREAKAWAY BARRICADE (IF AND WHERE DIRECTED)	UNIT	6	\$200.00	\$1,200.00	\$0.01	\$0.06	\$35.00	\$210.00
9	DRUM	UNIT	75	\$100.00	\$7,500.00	\$0.01	\$0.75	\$25.00	\$1,875.00
10	CONSTRUCTION SIGNS	S.F.	192	\$30.00	\$5,760.00	\$13.00	\$2,496.00	\$12.00	\$2,304.00
11	TEMPORARY TRAFFIC STRIPES	L.F.	3,000	\$5.00	\$15,000.00	\$0.50	\$1,500.00	\$2.00	\$6,000.00
12	CONSTRUCTION BARRIER CURB	L.F.	300	\$20.00	\$6,000.00	\$35.00	\$10,500.00	\$30.00	\$9,000.00
13	PORTABLE VARIABLE MESSAGE SIGN (VMSU)	UNIT	2	\$20,000.00	\$40,000.00	\$15,000.00	\$30,000.00	\$12,500.00	\$25,000.00
14	TEMPORARY CRASH CUSHION, GUARDRAIL 3 BAYS X 24" WIDE	UNIT	2	\$15,000.00	\$30,000.00	\$17,000.00	\$34,000.00	\$7,500.00	\$15,000.00
15	SIGNAL TRAILERS	UNIT	6	\$14,000.00	\$84,000.00	\$16,100.00	\$96,600.00	\$18,000.00	\$108,000.00
16	CONSTRUCTION IDENTIFICATION SIGN, 4'x8'	UNIT	2	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00
17	ASPHALT PRICE ADJUSTMENT	ALLOW	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
18	TRAFFIC SAFETY SERVICES	ALLOW	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
19	CLEARING SITE, STRUCTURE	L.S.	1	\$50,000.00	\$50,000.00	\$160,000.00	\$160,000.00	\$70,000.00	\$70,000.00
20	CLEARING SITE	L.S.	1	\$25,000.00	\$25,000.00	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00
21	EXCAVATION, TEST PIT	C.Y.	20	\$300.00	\$6,000.00	\$0.01	\$0.20	\$25.00	\$500.00
22	EXCAVATION UNCLASSIFIED	C.Y.	1,800	\$35.00	\$63,000.00	\$25.00	\$45,000.00	\$50.00	\$90,000.00
23	I-9 SOIL AGGREGATE	C.Y.	580	\$35.00	\$20,300.00	\$5.00	\$2,900.00	\$45.00	\$26,100.00
24	I-14 SOIL AGGREGATE	C.Y.	40	\$30.00	\$1,200.00	\$5.00	\$200.00	\$45.00	\$1,800.00
25	DENSE-GRADED AGGREGATE BASE COURSE, VARIABLE THICKNESS	S.Y.	350	\$15.00	\$5,250.00	\$1.00	\$350.00	\$12.00	\$4,200.00
26	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	C.Y.	30	\$85.00	\$2,550.00	\$1.00	\$30.00	\$55.00	\$1,650.00
27	HMA MILLING, 3" OR LESS	S.Y.	430	\$10.00	\$4,300.00	\$1.00	\$430.00	\$55.00	\$23,650.00
28	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	TON	100	\$180.00	\$18,000.00	\$248.00	\$24,800.00	\$230.00	\$23,000.00
29	HOT MIX ASPHALT 12.5M64 INTERMEDIATE COURSE	TON	50	\$150.00	\$7,500.00	\$274.00	\$13,700.00	\$225.00	\$11,250.00
30	HOT MIX ASPHALT 25M64 BASE COURSE	TON	100	\$150.00	\$15,000.00	\$274.00	\$27,400.00	\$225.00	\$22,500.00
31	TEMPORARY SHEETING	S.F.	292	\$60.00	\$17,520.00	\$0.01	\$2.92	\$1.00	\$292.00
32	PERMANENT SHEETING	S.F.	2,322	\$60.00	\$139,320.00	\$0.01	\$23.22	\$1.00	\$2,322.00
33	MAINTENANCE OF STREAM FLOW INCLUDING CONSTRUCTION OF COFFERDAM	L.S.	1	\$30,000.00	\$30,000.00	\$280,000.00	\$280,000.00	\$325,000.00	\$325,000.00
34	FURNISHING EQUIPMENT FOR DRIVING PILES	L.S.	1	\$40,000.00	\$40,000.00	\$46,500.00	\$46,500.00	\$55,000.00	\$55,000.00
35	TEST PILE, FURNISHED	L.F.	60	\$60.00	\$3,600.00	\$368.50	\$22,110.00	\$340.00	\$20,400.00
36	TEST PILE, DRIVEN	L.F.	60	\$40.00	\$2,400.00	\$30.25	\$1,815.00	\$42.00	\$2,520.00
37	PILE SHOE (IF AND WHERE DIRECTED)	UNIT	44	\$270.00	\$11,880.00	\$0.01	\$0.44	\$1.00	\$44.00
38	CONCRETE FILLED, 10" DIA. STEEL PIPE PILE, FURNISHED	L.F.	1,260	\$55.00	\$69,300.00	\$0.25	\$318.15	\$30.00	\$37,800.00
39	CONCRETE FILLED, 10" DIA. STEEL PIPE PILE, DRIVEN	L.F.	1,260	\$35.00	\$44,100.00	\$41.80	\$52,668.00	\$65.00	\$81,900.00
40	REINFORCEMENT STEEL	LBS.	5,300	\$3.00	\$15,900.00	\$1.75	\$9,275.00	\$2.00	\$10,600.00
41	REINFORCEMENT STEEL, GALVANIZED	LBS.	3,000	\$4.00	\$12,000.00	\$2.00	\$6,000.00	\$2.00	\$6,000.00
42	MISCELLANEOUS CONCRETE, CLASS C (IF AND WHERE DIRECTED)	C.Y.	10	\$600.00	\$6,000.00	\$0.01	\$0.10	\$150.00	\$1,500.00
43	CONCRETE FOOTING	C.Y.	90	\$650.00	\$58,500.00	\$350.00	\$31,500.00	\$550.00	\$49,500.00
44	CONCRETE WINGWALL	C.Y.	27	\$700.00	\$18,900.00	\$1,000.00	\$27,000.00	\$1,200.00	\$32,400.00

**PASSAIC COUNTY**

OFFICE OF THE COUNTY ENGINEER  
 PROJECT C-17-001: REPLACEMENT OF WARWICK TURNPIKE BRIDGE OVER LITTLE GREEN BROOK (STRUCTURE NO. 1600-447), TOWNSHIP OF WEST MILFORD  
 SUMMARY OF BIDS  
 DATE RECEIVED: MARCH 3, 2017

Introduced on  
 Adopted on:  
 Official Resolution #

ITEM #	NAME, ADDRESS, AND BID OF EACH BIDDER	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE			ENGINEER'S ESTIMATE		
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
56	Colonnelli Brothers, Inc. 409 So. River Street Hackensack, NJ 07601	BEAM GUIDE RAIL	L.F.	300	\$35.00	\$10,500.00	\$65.00	\$19,500.00	\$60.00	\$18,000.00
57	Konkus Corporation 245 Main Street, Suite 202 Chester, NJ 07930	FLARED GUIDE RAIL TERMINAL	L.S.	1	\$3,000.00	\$3,000.00	\$2,240.00	\$2,240.00	\$2,000.00	\$2,000.00
58		TRAFFIC STRIPES, LONG-LIFE, EPOXY RESIN, 4"	L.F.	1,400	\$2.50	\$3,500.00	\$1.50	\$2,100.00	\$1.50	\$2,100.00
59		TRAFFIC STRIPES, LONG-LIFE, EPOXY RESIN, 6"	L.F.	400	\$2.50	\$1,000.00	\$2.15	\$860.00	\$2.00	\$800.00
60		TRAFFIC MARKINGS, THERMOPLASTIC	S.F.	2	\$75.00	\$150.00	\$180.00	\$360.00	\$150.00	\$300.00
61		RPM, BI-DIRECTIONAL, AMBER LENS	UNIT	6	\$50.00	\$300.00	\$180.00	\$1,080.00	\$150.00	\$900.00
62		TOPSOILING, 4" THICK	S.Y.	100	\$6.00	\$600.00	\$0.01	\$1.00	\$5.00	\$500.00
63		FERTILIZING AND SEEDING, TYPE A-3	S.Y.	100	\$6.00	\$600.00	\$0.01	\$1.00	\$2.00	\$200.00
64		STRAW MULCHING	S.Y.	100	\$5.00	\$500.00	\$0.01	\$1.00	\$2.00	\$200.00
65		TRAFFIC DIRECTORS, FLAGGERS (IF AND WHERE DIRECTED)	MAN-HOUR	200	\$70.00	\$14,000.00	\$70.00	\$14,000.00	\$70.00	\$14,000.00
66		BRIDGE IDENTIFICATION PLAQUE, 20"x30"	UNIT	1	\$4,000.00	\$4,000.00	\$3,000.00	\$3,000.00	\$1,200.00	\$1,200.00
67		AS-BUILT PLANS	L.S.	1	\$5,000.00	\$5,000.00	\$0.01	\$0.01	\$7,000.00	\$7,000.00
					<b>TOTAL</b>	<b>\$1,310,720.00</b>	<b>\$1,318,401.65</b>	<b>\$1,318,401.65</b>	<b>\$1,474,852.00</b>	<b>\$1,474,852.00</b>

Deviation from Engineer's Total Amount Estimate - Amount: \$7,681.65  
 Deviation from Engineer's Total Amount Estimate - Percentage: 0.6%

\$164,132.00  
 12.5%

**PASSAIC COUNTY**  
 OFFICE OF THE COUNTY ENGINEER  
 PROJECT C-17-001: REPLACEMENT OF WARWICK TURNPIKE BRIDGE OVER LITTLE GREEN BROOK (STRUCTURE NO. 1600-447), TOWNSHIP OF WEST MILFORD  
 SUMMARY OF BIDS  
 DATE RECEIVED: MARCH 3, 2017

Introduced on  
 Adopted on:  
 Official Resolution #

LINE ITEM	NAME, ADDRESS, AND BID OF EACH BIDDER	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		UNIT PRICE		AMOUNT
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
1	Montana Construction Corp., Inc. 80 Contant Ave Lodi, NJ 07844	PERFORMANCE BOND AND PAYMENT BOND	L.S.	1	\$7,500.00	\$7,500.00	\$15,060.00	\$15,060.00	\$15,060.00
2		MOBILIZATION	L.S.	1	\$100,000.00	\$100,000.00	\$55,580.00	\$55,580.00	\$55,580.00
3		FIELD OFFICE TYPE C, SET UP	L.S.	1	\$30,000.00	\$30,000.00	\$15,000.00	\$15,000.00	\$15,000.00
4		FIELD OFFICE TYPE C, MAINTENANCE	MONTH	6	\$3,000.00	\$18,000.00	\$1,800.00	\$10,800.00	\$10,800.00
5		SILT FENCE	L.F.	300	\$6.00	\$1,800.00	\$4.00	\$2,400.00	\$2,400.00
6		INLET FILTER, TYPE 1	S.F.	75	\$25.00	\$1,875.00	\$211.00	\$15,825.00	\$15,825.00
7		FLOATING TURBIDITY BARRIER	L.F.	20	\$40.00	\$800.00	\$24.00	\$480.00	\$480.00
8		BREAKAWAY BARRICADE (IF AND WHERE DIRECTED)	UNIT	6	\$200.00	\$1,200.00	\$90.00	\$540.00	\$540.00
9		DRUM	UNIT	75	\$100.00	\$7,500.00	\$58.00	\$4,350.00	\$4,350.00
10		CONSTRUCTION SIGNS	S.F.	192	\$30.00	\$5,760.00	\$12.00	\$2,304.00	\$2,304.00
11		TEMPORARY TRAFFIC STRIPES	L.F.	3,000	\$6.00	\$18,000.00	\$1.00	\$3,000.00	\$3,000.00
12		CONSTRUCTION BARRIER CURB	L.F.	300	\$20.00	\$6,000.00	\$92.00	\$27,600.00	\$27,600.00
13		PORTABLE VARIABLE MESSAGE SIGN (VMSU)	UNIT	2	\$20,000.00	\$40,000.00	\$13,200.00	\$26,400.00	\$26,400.00
14		TEMPORARY CRASH CUSHION, QUADGUARD 3 BAYS X 24" WIDE	UNIT	2	\$15,000.00	\$30,000.00	\$10,000.00	\$20,000.00	\$20,000.00
15		SIGNAL TRAILERS	UNIT	6	\$14,000.00	\$84,000.00	\$18,000.00	\$108,000.00	\$108,000.00
16		CONSTRUCTION IDENTIFICATION SIGN, 4'x8'	UNIT	2	\$1,000.00	\$2,000.00	\$950.00	\$1,900.00	\$1,900.00
17		ASPHALT PRICE ADJUSTMENT	ALLOW	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
18		TRAFFIC SAFETY SERVICES	ALLOW	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
19		CLEARING SITE, STRUCTURE	L.S.	1	\$50,000.00	\$50,000.00	\$238,230.00	\$238,230.00	\$238,230.00
20		CLEARING SITE	L.S.	1	\$25,000.00	\$25,000.00	\$74,281.00	\$74,281.00	\$74,281.00
21		EXCAVATION, TEST PIT	C.Y.	20	\$300.00	\$6,000.00	\$111.00	\$2,220.00	\$2,220.00
22		EXCAVATION, UNCLASSIFIED	C.Y.	1,600	\$35.00	\$56,000.00	\$38.00	\$62,400.00	\$62,400.00
23		1-6 SOIL AGGREGATE	C.Y.	580	\$35.00	\$20,300.00	\$36.50	\$21,270.00	\$21,270.00
24		1-4 SOIL AGGREGATE	C.Y.	40	\$30.00	\$1,200.00	\$103.00	\$4,120.00	\$4,120.00
25		DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	S.Y.	350	\$15.00	\$5,250.00	\$16.00	\$5,600.00	\$5,600.00
26		DENSE-GRADED AGGREGATE BASE COURSE, VARIABLE THICKNESS	C.Y.	30	\$85.00	\$2,550.00	\$81.00	\$2,430.00	\$2,430.00
27		HMA MILLING, 3" OR LESS	S.Y.	430	\$10.00	\$4,300.00	\$12.00	\$5,160.00	\$5,160.00
28		HOT MIX ASPHALT 9.5M84 SURFACE COURSE	TON	100	\$150.00	\$15,000.00	\$180.00	\$18,000.00	\$18,000.00
29		HOT MIX ASPHALT 12.5M64 INTERMEDIATE COURSE	TON	50	\$150.00	\$7,500.00	\$125.00	\$6,250.00	\$6,250.00
30		HOT MIX ASPHALT 2.5M64 BASE COURSE	TON	100	\$150.00	\$15,000.00	\$125.00	\$12,500.00	\$12,500.00
31		TEMPORARY SHEETING	S.F.	292	\$60.00	\$17,520.00	\$62.00	\$18,104.00	\$18,104.00
32		PERMANENT SHEETING	S.F.	2,322	\$60.00	\$139,320.00	\$79.00	\$184,338.00	\$184,338.00
33		MAINTENANCE OF STREAM FLOW INCLUDING CONSTRUCTION OF COFFERDAM	L.S.	1	\$30,000.00	\$30,000.00	\$7,956.00	\$7,956.00	\$7,956.00
34		FURNISHING EQUIPMENT FOR DRIVING PILES	L.S.	1	\$40,000.00	\$40,000.00	\$45,000.00	\$45,000.00	\$45,000.00
35		TEST PILE, FURNISHED	L.F.	60	\$60.00	\$3,600.00	\$35.00	\$2,100.00	\$2,100.00
36		TEST PILE, DRIVEN	L.F.	60	\$40.00	\$2,400.00	\$585.00	\$35,100.00	\$35,100.00
37		PILE SHOE (IF AND WHERE DIRECTED)	UNIT	44	\$270.00	\$11,880.00	\$305.00	\$13,420.00	\$13,420.00
38		CONCRETE FILLED, 10" DIA. STEEL PIPE PILE, FURNISHED	L.F.	1,260	\$65.00	\$81,900.00	\$65.00	\$81,900.00	\$81,900.00
39		CONCRETE FILLED, 10" DIA. STEEL PIPE PILE, DRIVEN	L.F.	1,280	\$35.00	\$44,800.00	\$170.00	\$217,600.00	\$217,600.00
40		REINFORCEMENT STEEL	LBS.	5,300	\$3.00	\$15,900.00	\$2.00	\$10,600.00	\$10,600.00
41		REINFORCEMENT STEEL, GALVANIZED	LBS.	3,000	\$4.00	\$12,000.00	\$2.00	\$6,000.00	\$6,000.00
42		MISCELLANEOUS CONCRETE, CLASS C (IF AND WHERE DIRECTED)	C.Y.	10	\$500.00	\$5,000.00	\$420.00	\$4,200.00	\$4,200.00
43		CONCRETE FOOTING	C.Y.	90	\$650.00	\$58,500.00	\$554.00	\$49,860.00	\$49,860.00
44		CONCRETE WINGWALL	C.Y.	27	\$700.00	\$18,900.00	\$1,744.00	\$47,088.00	\$47,088.00



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

March 6, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Replacement of Bridge No. 1600-447  
Warwick Turnpike over Little Green Brook  
Township of West Milford  
**AWARD OF CONTRACT**

Dear Members of the Board:

The County of Passaic received Open Competitive Bids at 10:30 A.M. on Friday, March 3, 2017 at the Passaic County Procurement Center, 475 River Street, Paterson, New Jersey 07505 in the Conference Room for the Replacement of Bridge No. 1600-447 Warwick Turnpike over Little Green Brook, in the Township of West Milford, Passaic County. The following Vendors submitted Total Price Bids as follows:

<u>NAME OF BIDDER</u>	<u>TOTAL AMOUNT BID</u>	
	<u>AS READ/SUBMITTED</u>	<u>CORRECTED</u>
1. Reivax Contracting Corp 356 Thomas Street Newark, NJ 07114	\$ 724,584.00	\$1,103,719.00*
2. Regal Utility Services, Inc. 731 Warwick Turnpike Hewitt, NJ 07421	\$1,283,211.57	No Change
3. Konkus Corporation 245 Main Street, Suite 202 Chester, NJ 07930	\$1,318,401.65	No Change
4. Colonnelli Brothers, Inc. 409 So. River Street Hackensack, NJ 07607	\$1,474,852.00	No Change
5. Montana Construction Corp., Inc. 80 Contant Avenue Paterson, NJ 07644	\$1,698,514.00	No Change

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170181

\* Refer to Reivax's March 3, 2017 letter and the County's Summary of Bid Tabulation Chart.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF A CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE FOR VARIOUS IMPROVEMENTS AND REPAIRS TO THE HIGHLANDS PRESERVE ATHLETIC BALL FIELDS IN THE TOWNSHIP OF WEST MILFORD, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170182</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-22							
CAF #	O-17-56-635-001-602							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017



**RESOLUTION AUTHORIZING THE AWARD OF A  
CONSTRUCTION SERVICES CONTRACT THROUGH THE  
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY TO  
MURRAY PAVING AND CONCRETE FOR VARIOUS  
IMPROVEMENTS AND REPAIRS TO THE HIGHLANDS  
PRESERVE ATHLETIC BALL FIELDS IN THE TOWNSHIP OF  
WEST MILFORD, NJ**

**WHEREAS** the County of Passaic is a member of the Educational Services Commission of New Jersey (formerly known as the Middlesex Regional Education Service Commission (MRESC)), a purchasing cooperative who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

**WHEREAS** the Passaic County Parks Director has requested a proposal from Gordian Group Inc., a consultant for Middlesex Regional Education Services Commissioner, to make various improvements and repairs to the softball/baseball fields at Highlands Preserve in West Milford, NJ; and

**WHEREAS** the contractor listed on the proposal to perform the work is Murray Paving and Concrete, 17 Park Place, Paramus, NJ 07652 who was awarded the State Approved Co-op #65MCESCCPS (JOC Contract No.: MRESC 15/16-83 PV1); and

**WHEREAS** pursuant to the terms of the proposal dated March 3, 2017, attached hereto and made a part hereof, the bid amount is \$32,474.69; and

**WHEREAS** the Freeholder members of the Committee for Public Works and Buildings & Grounds reviewed this matter via e-mail and are recommending approval by the entire Board; and

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Award of a Construction Services Contract for various improvements and repairs to the softball/baseball fields at Highlands Preserve in the Township of West Milford, NJ to Murray Paving and Concrete in the amount in the amount of \$32,474.69 in conformity with the terms and conditions as set forth in their bid and pursuant to the Educational Services Commission of New Jersey; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$32,479.69

-APPROPRIATION: O-17-56-635-001-602

PURPOSE: Resolution authorizing the award of a construction services contract through the educational services commission of NJ to Murray Paving and Concrete.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr



## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Monica Chacon  
From: Darryl Sparta  
Date: March 8, 2017  
Re: Repairs to the ball fields at Highlands Preserve in West Milford

The Passaic County Parks Department has received a detailed scope of work and price proposal from Murray Paving and Concrete through the JOC contract No MRESC 15/16-83 PV1 for repairs to the softball/baseball fields at Highlands Preserve in West Milford. The price proposal is in the amount of \$32,474.69 and these funds were budgeted for in the 2017 Open Space Trust Fund Budget.

My office has reviewed this proposal and find it to be satisfactory.

The above-mentioned project was outlined and recommended via email from the Public Works Committee freeholders on March 6<sup>th</sup> 2017.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution, approving the proposal, and authorize the Parks Department to proceed with executing the proposal.



Job Order

<p><b>MRES State Approved Coop #65MCESCCPS</b>  <b>JOC Contract No.: MRES 15/16-83 PV1</b></p>	
<input checked="" type="checkbox"/> <b>New Job Order</b>	<input type="checkbox"/> <b>Modify an Existing Job Order</b>
<p>Job Order Number: 047401.00</p>	
<p>Job Order Title: Passaic County_Highlands Preserve - Ball Field Repairs</p>	
<p>Contact: <u>Darryl Sparta</u></p>	<p>Contractor Name: <u>Murray Paving and Concrete</u></p>
<p>Phone: <u>973-881-4832</u></p>	<p>Contact: <u>William Murray</u></p>
<p><b>Work to be Performed</b></p>	
<p>Work to be performed as per the Final Scope of Work and the Price Proposal dated 02/24/2017, and as per the terms and conditions of JOC Contract No MRES 15/16-83 PV1.</p>	
<p><u>Brief Task Order Description:</u>                  Repairs to the softball/baseball fields at Highlands Preserve in West Milford.</p>	
<p><b>Time of Performance</b></p>	<p>Estimated Start Date:                  Estimated Completion Date:</p>
<p><b>Liquidated Damages</b></p>	<p>Will apply: <input type="checkbox"/> Will NOT apply: <input checked="" type="checkbox"/></p>
<p><b>Validation Information</b></p>	
<p><i>Normal Working Hours</i> <span style="margin-left: 200px;">1.1300</span></p>	
<p><b>Job Order Firm Fixed Price: \$32,474.69</b></p>	
<p>Owner Purchase Order:</p>	

**Approvals**

Project Manager	Date	Bureau/Division Manager	Date
Technical/Engineer Review	Date	Contracting Officer	Date



**Scope of Work**

**MRESC State Approved Coop #65MCESCCPS**

---

**To:** Contractor Project Manager  
Murray Paving and Concrete  
17 Park Place  
Paramus, NJ 07652

**From:** Darryl Sparta  
MRESC - Passaic County  
No Address Input  
  
973-881-4832

**Job Order No:** 047401.00  
**Job Order Title:** Passaic County\_Highlands Preserve - Ball Field Repairs  
**Contract #:** MRESC 15/16-83 PV1

---

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Please see the attached detailed scope of work below.

Subject to the terms and conditions of JOC Contract MRESC 15/16-83 PV1.

---

Darryl Sparta \_\_\_\_\_ Date \_\_\_\_\_

---

Contractor Project Manager \_\_\_\_\_ Date \_\_\_\_\_

**Contractor's Cost Proposal - Summary (L/E/M)**

MRESC State Approved Coop #65MCESCCPS

Date: March 03, 2017

Re: IQC Master Contract #: MRESC 15/16-83 PV1  
 JOC Work Order #: 047401.00  
 Owner PO #:  
 Title: Passaic County\_Highlands Preserve - Ball Field Repairs  
 Contractor: Murray Paving and Concrete  
 Proposal Value: \$32,474.69

<b>Section - 01</b>	<b>\$32,474.69</b>
---------------------	--------------------

<b>Proposal Total</b>	<b>\$32,474.69</b>
-----------------------	--------------------

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

## Contractor's Cost Proposal - Detail (L/E/M)

## MRESC State Approved Coop #65MCECCPS

Date: March 03, 2017

Re: IQC Master Contract #: MRESC 15/16-83 PV1  
 JOC Work Order #: 047401.00  
 Owner PO #:  
 Title: Passaic County\_Highlands Preserve - Ball Field Repairs  
 Contractor: Murray Paving and Concrete  
 Proposal Value: \$32,474.69

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
<b>Section - 01</b>					
1	01 22 20 00 0012		HR	Laborer For tasks not included in the Construction Task Catalog® and as directed by owner only.	\$15,709.03
			Installation	Quantity 178.00 x Unit Price 78.10 x Factor 1.1300 = Total 15,709.03	
2	01 22 23 00 0248		WK	2,400 LB Capacity, 72" Wide, Skid-Steer Loader With Full-Time Operator	\$5,032.55
			Installation	Quantity 1.00 x Unit Price 4,453.56 x Factor 1.1300 = Total 5,032.55	
3	01 22 23 00 0248		WK	2,400 LB Capacity, 72" Wide, Skid-Steer Loader With Full-Time Operator	\$5,032.55
			Installation	Quantity 1.00 x Unit Price 4,453.56 x Factor 1.1300 = Total 5,032.55	
4	01 22 23 00 1015		DAY	18 CY Rear Dump Truck With Full-Time Truck Driver	\$4,739.54
			Installation	Quantity 2.00 x Unit Price 2,097.14 x Factor 1.1300 = Total 4,739.54	
5	01 71 13 00 0003		EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' Bed Includes delivery of equipment, off loading on site, rigging, dismantling, loading and transporting away. For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom manlifts with >40' boom lengths, etc.	\$872.07
			Installation	Quantity 1.00 x Unit Price 771.74 x Factor 1.1300 = Total 872.07	
6	01 74 19 00 0026		CY	Drop-Off Dirt At Recycling Center	\$1,088.96
			Installation	Quantity 38.00 x Unit Price 25.36 x Factor 1.1300 = Total 1,088.96	
<b>Subtotal for Section - 01</b>					<b>\$32,474.69</b>
<b>Proposal Total</b>					<b>\$32,474.69</b>

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.





## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Monica Chacon  
From: Darryl Sparta  
Date: March 8, 2017  
Re: Repairs to the ball fields at Highlands Preserve in West Milford

The Passaic County Parks Department has received a detailed scope of work and price proposal from Murray Paving and Concrete through the JOC contract No MRESC 15/16-83 PV1 for repairs to the softball/baseball fields at Highlands Preserve in West Milford. The price proposal is in the amount of \$32,474.69 and these funds were budgeted for in the 2017 Open Space Trust Fund Budget.

My office has reviewed this proposal and find it to be satisfactory.

The above-mentioned project was outlined and recommended via email from the Public Works Committee freeholders on March 6<sup>th</sup> 2017.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution, approving the proposal, and authorize the Parks Department to proceed with executing the proposal.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PAYMENT OF JUDGMENT IN THE CONDEMNATION ACTION ENTITLED COUNTY OF BERGEN V. JOHN SLOTA, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170183</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-23							
CAF #	C-04-55-137-001-933							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

Res P 11.23-2

**RESOLUTION AUTHORIZING PAYMENT OF JUDGMENT IN  
THE CONDEMNATION ACTION ENTITLED  
COUNTY OF BERGEN V. JOHN SLOTA**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic by Resolution R-2015-0150 dated February 24, 2015 authorized the Office of the Passaic County Counsel to file a condemnation action in the Superior Court of New Jersey to acquire property needed in connection with a project known as the Replacement of the Eighth (8<sup>th</sup>) Street Bridge Over the Passaic River Project between the City of Passaic in Passaic County and the Borough of Wallington in Bergen County, New Jersey; and

**WHEREAS** as a result of that filing, which is County of Bergen v. John Slota et al., Docket #BER-L-4553-15, a Land Commissioners hearing was held concerning the property taken from John Slota after which the Commissioners determined in a report dated February 21, 2017 (attached hereto) that the value of the property condemned (2,963 square feet partial fee take) and the resulting damages were \$230,000.00; and

**WHEREAS** prior to the hearing the County had paid into Court its estimated damages of \$167,700.00 and the defendant John Slota stated its damages to be \$330,000.00; and

**WHEREAS** by letter dated March 6, 2017 from John Slota, (attached hereto) he is in agreement to accept the decision of the Commissioners and shall not appeal said award by the Commissioners; and

**WHEREAS** by judgment filed and dated March 6, 2017, from the Honorable William C. Meehan, and attached hereto, the following was Ordered:

Compensation paid by the County for the Property shall be

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170183  
\$230,000.00; and

paid \$4,265.00; and

Commissioner, Alan G. Philibosian, Esq., shall be paid \$3,060.00; and

Commissioner Salvatore H. Sclafani, Esq., shall be paid \$2,767.50; and

**WHEREAS** this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its February 27, 2017 meeting at which time it was recommended to the full Board; and

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Office of the Passaic County Counsel to issue payment as full and final satisfaction of the condemnation action known as the County of Bergen v. John Slota et al., Docket No. BER-L-4553.15 for the sum of \$230,000.00, which is the amount of final just compensation found by the three Land Commissioners appointed by the Assignment Judge of the Superior Court of New Jersey, Bergen County concerning the property of John Slota at 199 Main Street, Wallington, New Jersey

**BE IT FURTHER RESOLVED** that payment to the Commissioners shall be to the Presiding Commissioner, Michael J. Breslin, Esq., shall be paid \$4,265.00; and Commissioner, Alan G. Philibosian, Esq., shall be paid \$3,060.00; and Commissioner Salvatore H. Sclafani, Esq., shall be paid \$2,767.50.

**BE IT FURTHER RESOLVED** that the Director and Clerk Res Pg: 123-4

the Board and any other County officials be authorized to sign any documents to effectuate this settlement.

March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$230,000.00

APPROPRIATION: C-04-55-137-001-933

PURPOSE: Resolution authorizing payment of Judgement in the  
condemnation action entitled County of Bergen V.  
John Slota

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr

**MICHAEL J. BRESLIN, JR., ESQ.**

Atty ID No. 216241964

55 State Street

Hackensack, New Jersey 07601

(201) 343-5678

Presiding Commissioner

COUNTY OF BERGEN, a body politic of the State of New Jersey, by the Board of Chosen Freeholders of the County of Bergen

Plaintiff,

v.

POLISH PEOPLE'S HOME OF WALLINGTON, NJ

&

JOHN SLOTA

Defendants.

SUPERIOR COURT OF NEW JERSEY  
LAW DIVISION – BERGEN COUNTY

DOCKET NO.: BER-L-4553-15

Civil Action

REPORT OF COMMISSIONERS

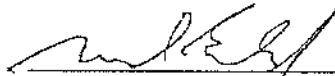
We, Michael J. Breslin, Esq., Alan G. Philibosian, Esq., and Salvatore Sclafani, Esq., the commissioners appointed by Order of this court in this entitled action, to examine and appraise the land and premises set forth in the Complaint, taken by the Plaintiff, County of Bergen, for public use and purposes as stated therein, and to fix the compensation to be paid therefor, as set forth in said Order, having taken an oath as prescribed by law, faithfully and impartially to examine the matter in question, and to make a true report according to the best of our skill and understanding, and having caused notice to be given to the persons interested, in the manner directed by said Order, of the time and place when and where we would meet to execute our duties under said appointment, did meet at the Harwood Lloyd, LLC, located at 130 Main Street, Hackensack, New Jersey 07601 at 10:00 a.m. on February 6, 2017, did hear the representations,


in person and by attorney, of the parties in interest who appeared for the purpose, did proceed to review and examine the said land and premises and did thereupon make a just and equitable appraisalment of the value of the same, including the damage, if any, resulting from the taking, to any remaining property, as of the date of the commencement of this action;

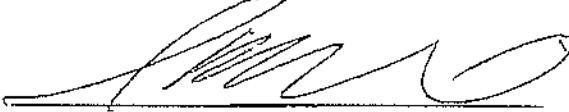
And we do hereby report the compensation to be paid by the Plaintiff as aforesaid to be as follows:

Two hundred thirty thousand and no/100 (\$230,000.00) dollars.

Witness our hands and seals this 21<sup>ST</sup> day of FEBRUARY, 2017.

  
\_\_\_\_\_  
Michael J. Breslin, Esq., Commissioner

  
\_\_\_\_\_  
Alan G. Philibostian, Esq., Commissioner

  
\_\_\_\_\_  
Salvatore H. Scalfani, Esq., Commissioner

Dated: 2-21- 2017



MICHAEL J. BRESLIN, JR., ESQ.

Atty ID No. 216241964

55 State Street

Hackensack, New Jersey 07601

(201) 343-5678

Presiding Commissioner

COUNTY OF BERGEN, a body politic of the State of New Jersey, by the Board of Chosen Freeholders of the County of Bergen

Plaintiff,

v.

POLISH PEOPLE'S HOME OF WALLINGTON, NJ

&

JOHN SLOTA

Defendants.

SUPERIOR COURT OF NEW JERSEY  
LAW DIVISION - BERGEN COUNTY

DOCKET NO.: BER-L-4553-15

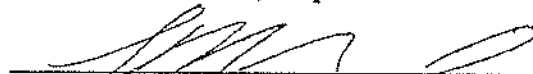
Civil Action

OATH OF COMMISSIONERS

We, Michael J. Breslin, Esq., Alan G. Philibosian, Esq., and Salvatore H. Sclafani, Esq., the commissioners appointed in this action to examine and appraise the land and premises set forth in the Complaint, taken by the Plaintiff for public use, and to fix the compensation to be paid therefor, including the damage, if any, resulting from the taking to any remaining property, as of the date of the commencement of this action, or such other date as fixed by the Court, being duly and severally sworn do depose and say that we and each of us will faithfully and impartially examine the matter in question and make a true report thereon to the best of our skill and understanding.

  
\_\_\_\_\_  
Michael J. Breslin, Esq.

  
\_\_\_\_\_  
Alan G. Philibosian, Esq.

  
\_\_\_\_\_  
Salvatore H. Sclafani, Esq.

Dated: February 6, 2017

Sheri K. Siegelbaum, Esq.  
P.O. Box 341  
Lyndhurst, New Jersey, 07071-

March 6, 2017

VIA --MAIL

Monica Chacon, Assistant Passaic County Counsel  
Office of County Counsel  
County of Passaic  
401 Grand Street  
Paterson, New Jersey, 07505

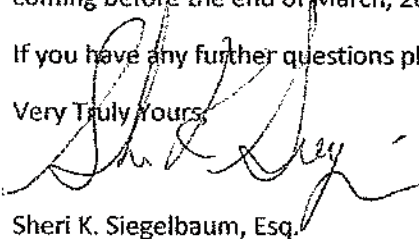
Re: County of Bergen v. John Slota et. al.  
Docket No. L-4553-15

Dear Ms Chacon:

Please accept this letter as my client, John Slota's agreement to accept the decision of the Condemnation Commissioners in the above captioned matter. The decision of the Commissioners dated February 21, 2017 found the compensation to be paid to John Slota of \$230,000.00 for the value of the property to be taken. My client has determined not to appeal this decision. Please advise when the remainder of the funds due to my client will be paid. Per our conversation, the funds should be forthcoming before the end of March, 2017. Please make the check payable to John Slota.

If you have any further questions please contact me. Thank you.

Very Truly Yours,



Sheri K. Siegelbaum, Esq.

SKS/SKS

Cc: Frank Kapusinski, Esq., Assistant County Counsel

John Slota

The Honorable William C. Meehan, J.S.C. (via fax)

Michael J. Breslin, Jr., Esq. (216241964)  
MICHAEL J. BRESLIN, JR., LLC  
55 State Street, 2<sup>nd</sup> Floor  
Hackensack, New Jersey 07601  
Tel. No. (201) 343-5678  
*Court-Appointed Presiding Commissioner*

COUNTY OF BERGEN, a body politic of the  
State of New Jersey, by the Board of Chosen  
Freeholders of the County of Bergen,

Plaintiff

vs.

POLISH PEOPLE'S HOME OF WALLINGTON,  
NEW JERSEY,

and

JOHN SLOTA,

Defendants

SUPERIOR COURT OF NEW JERSEY  
LAW DIVISION:  
BERGEN COUNTY  
DOCKET NO. BER-L-4553-15

*Civil Action*

JUDGMENT

**FILED**

MAR 06 2017

WILLIAM C. MEEHAN  
J.S.C.

THIS MATTER having been opened to the Court by the County of Bergen seeking to condemn certain real property, more specifically a portion of the real property located at 199 Main Avenue, Block 26.02, Lot 1.01, on the Tax Map of the Borough of Wallington, New Jersey (the "Property") owned by JOHN SLOTA, and the Court having appointed Michael J. Breslin, Jr. ("Presiding Commissioner"), Alan G. Philibosian, Esq., and Salvatore H. Scalfani, Esq., ("Commissioners") notice having been given to all interested persons; a meeting among such persons, including Assistant County Counsel for the COUNTY OF PASSAIC, Monica Chacon, Esq. of 401 Grand Street, Room 214, Paterson, New Jersey, attorney for COUNTY OF BERGEN; Sheri K. Siegelbaum, Esq., of Scarinci & Hollenbeck, LLC, 1100 Valley Brook Avenue, P.O. Box 790, Lyndhurst, New Jersey 07071, attorney for JOHN SLOTA; the meeting

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170183

**MICHAEL J. BRESLIN, JR., ESQ.**

Atty ID No. 216241964

55 State Street

Hackensack, New Jersey 07601

(201) 343-5678

Presiding Commissioner

COUNTY OF BERGEN, a body politic of the State of New Jersey, by the Board of Chosen Freeholders of the County of Bergen

Plaintiff,

v.

POLISH PEOPLE'S HOME OF WALLINGTON, NJ

&

JOHN SLOTA

Defendants.

SUPERIOR COURT OF NEW JERSEY  
LAW DIVISION – BERGEN COUNTY

DOCKET NO.: BER-L-4553-15

Civil Action

REPORT OF COMMISSIONERS

We, Michael J. Breslin, Esq., Alan G. Philibosian, Esq., and Salvatore Sciafani, Esq., the commissioners appointed by Order of this court in this entitled action, to examine and appraise the land and premises set forth in the Complaint, taken by the Plaintiff, County of Bergen, for public use and purposes as stated therein, and to fix the compensation to be paid therefor, as set forth in said Order, having taken an oath as prescribed by law, faithfully and impartially to examine the matter in question, and to make a true report according to the best of our skill and understanding, and having caused notice to be given to the persons interested, in the manner directed by said Order, of the time and place when and where we would meet to execute our duties under said appointment, did meet at the Harwood Lloyd, LLC, located at 130 Main Street, Hackensack, New Jersey 07601 at 10:00 a.m. on February 6, 2017, did hear the representations,

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

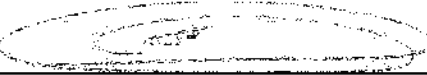
Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO THE PASSAIC COUNTY PARK ORDINANCE AND TO AUTHORIZE THE CLERK TO THE BOARD TO PUBLISH THE REVISED PASSAIC COUNTY PARK ORDINANCE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170184</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-24							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

Res Pg: r.24-2

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE  
PASSAIC COUNTY PARK ORDINANCE AND TO AUTHORIZE  
THE CLERK TO THE BOARD TO PUBLISH THE REVISED  
PASSAIC COUNTY PARK ORDINANCE**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all of the executive and legislative powers of the County of Passaic pursuant to N.J.S.A. 40:20-1, et seq.; and

**WHEREAS** pursuant to its authority under N.J.S.A. 40:32-7.9 and 40:37-18, the Board of Chosen Freeholders of Passaic County have established and adopted Rules and Regulations for conduct of the public in all Passaic County Parks, which are commonly known as Passaic County Park Ordinances; and

**WHEREAS** on April 12, 2016, by Resolution No. 2016-0294, the Board of Chosen Freeholders Authorized an amendment to the Ordinance establishing penalties for the violation of the Parks’ Permit Fee schedule and enforcement of same; and

**WHEREAS** the Director of Parks & Recreation has reviewed the ordinance and has recommended additional amendments to said ordinance as memorialized in his letter dated March 1, 2017 (attached hereto); and

**WHEREAS** the Freeholder Committee for Public Works and Building & Grounds at its meeting of February 27, 2017 reviewed this matter and is recommending that it be approved by the full Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves of the Amendment to the Passaic County Park Ordinance as evidenced and detailed on the attached letter dated

Ordinance shall take effect immediately.

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Clerk to the Board to publish said revised Ordinance.

March 14, 2017



## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Monica Chacon  
From: Darryl Sparta, Director, Parks & Recreation  
Date: March 1, 2017  
Re: Revision of Park Ordinances

Below is a list of the revisions for our park ordinances (revised and adopted June 14, 2016) that were reviewed and approved at the Public Works and Buildings & Grounds Committee meeting held on February 27, 2017.

Our recommendation for the changes is to address issues such as the use of drones and to better define the existing ordinances in order to provide park visitors detailed information regarding our parks.

### ARTICLE II

Section 13. No person shall skate on any park water or pond, or use any boat, canoe, or raft in such water or pond except at such times and in such places as may be designated by the county.

Section 14. No person shall roller skate or ride a bicycle on or within park premises except upon a path, roadway or other area designated by the County and in such manner as not to interfere with another's enjoyment of park premises.

Section 18. No person shall feed, harm, or interfere in any manner whatsoever with the wildlife in or on park premises or any part thereof.

Section 25. No person shall fly a model airplane or drone in or on park premises without a permit issued by the Passaic County Parks Department. Drones weighing more than .55 pounds must be registered with the FAA. If you are flying a drone that requires registration you must have the registration label affixed to your drone and you must have your flight i.d. card in your possession when flying the drone. Drones and other radio controlled aircraft are only permitted to be flown in areas designated by the Passaic County Parks Department.

Section 43. Remove this ordinance (Well Water)

### ARTICLE III

Section 1. (ii) Use of ball fields and basketball courts, if the activity is an organized event, or for groups of 10 or more to reserve the area for recreational use;

Section 3. Permit Applications may be obtained on the Park's web site: [www.passaiccounty.nj.org](http://www.passaiccounty.nj.org)

I recommend that the Board of Chosen Freeholders adopt the necessary resolution to amend the existing ordinances.

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170184



***AN ORDINANCE TO AMEND AND CONSOLIDATE ALL ORDINANCES, SECTIONS OF ORDINANCES, AND RESOLUTIONS CONCERNING THE ESTABLISHMENT OF RULES AND REGULATIONS FOR THE PROTECTION, SAFETY CONDUCT, CONTROL AND USE OF THE RESERVATIONS, PARKWAYS, PLAYGROUNDS, GOLF COURSE AND OTHER PARK PROPERTY UNDER THE CONTROL OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC PURSUANT TO N.J.S.A. 40:37-152***

**ARTICLE I**

**Section 1. Construction, Scope, and Enforcement**

- (a) The provisions of this Ordinance shall be construed as follows:
- (1) Words and phrases shall be read and construed within their context, and shall, unless inconsistent with the manifest intent of the Board of Chosen Freeholders of the County of Passaic, or unless another or different meaning is expressly indicated, be given their generally accepted meaning, according to the approved usage of language. Technical words, and phrases having a special or accepted meaning in the law, shall be construed in accordance with such technical or special and accepted meaning.
  - (2) Any term in the singular shall include the plural.
  - (3) Any requirement or prohibition of any act shall, respectively, extend to and include the causing or procuring, directly or indirectly, of such act.
  - (4) No provision hereof shall make unlawful any act necessarily performed by any law enforcement officer, emergency personnel or employee of the County of Passaic in the line of duty or work as such, or by any person, his agents, or employees, in the proper and necessary execution of the terms of any agreement with the County of Passaic. The County Administrator is hereby empowered to waive any of the prohibitions contained in this Ordinance in the interest of the public health, safety or welfare.
  - (5) Any act otherwise prohibited by this Ordinance or any other Ordinance adopted by the County of Passaic, provided it is not otherwise prohibited by law, shall be lawful if performed under, by virtue of, and strictly with the provisions of a permit to do so, and the extent authorized thereby.
- (b) This Ordinance shall be effective within all the Park Property, golf course, facilities, parks, parkways, and playgrounds which are owned, leased, maintained or otherwise under the control of the County of Passaic.
- (c) Complaints for the violation of any of the provisions of the within Ordinance shall be cognizable in the County District Court pursuant to N.J.S.A. 2A:6-37 or in the Municipal Court having jurisdiction over the territory wherein the violation shall have occurred. The provisions of this Ordinance shall be enforced by the Passaic County Sheriff's Department and by any other enforcement officer having the powers of peace officers as defined by the laws of the State of New Jersey.

- (d) If any section, article, or provision of the Ordinance, or the application thereof to any person or circumstance, shall be declared to be invalid or inoperative by any court of competent jurisdiction, the remaining sections, articles, or provisions, to the extent that they are not invalid or inoperative, shall not be affected not invalidated thereby and shall be enforced and effectuated.
- (e) All Ordinances, rules and regulations promulgated during the existence of the Passaic County Park Commission are hereby repealed, except those which are specifically incorporated herein or incorporated in any other Ordinance. Any other Ordinance or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.
- (f) Any person who is found guilty of committing an act which is prohibited or which is declared to be unlawful or an offense, or is found guilty of the non-performance of an act which is required to be done by the Ordinance, or is found guilty of violating either a rule or regulation promulgated pursuant to this Ordinance, or any of the terms or conditions of any permit issued hereunder, and for which this Ordinance provides no specific penalty, shall be punished by imprisonment in the County jail for a term not to exceed 90 days or by a fine not to exceed \$200.00 (Two Hundred Dollars), or both, and, shall further be subject to the replacement, repair or restoration of any damaged County property, if the unlawful act or offense involved the damage or destruction of County property.

### Section II Definitions

**Unless other wise expressly provided or unless inconsistent with the expressed intention of the Passaic County Board of Chosen Freeholders the following words and phrases when used in the Ordinance shall mean the following:**

- (a) Bicycle: any device or conveyance upon which a person or persons may ride propelled wholly in part by human muscular power and having one or more tandem wheels.
- (b) County: the Board of Chosen Freeholders of the County of Passaic, the Sheriff of the County of Passaic and their authorized representatives.
- (c) Litter: any refuse, garbage, rubbish, paper, metal, wood, beverage container, glass or other material or substance which is thrown, deposited or permitted to collect or remain in a place on park property which could effect health, welfare or safety of the public or wildlife therein or render the roadways, playgrounds, streams, lawn, tree unsightly.
- (d) Loiter: remaining idle in approximately on location, including the concept of spending time idly, loafing or walking about aimlessly. Standing or speaking in a quiet, reasonably and orderly manner shall not be considered as loitering.
- (e) Motorcycle: as defined in TITLE 39 of the Revised Statute of the State of New Jersey.
- (f) Motor Bike: as defined in TITLE 39 of the Revised Statute of the State of New Jersey.

- (g) Motor Vehicle: as defined in TITLE 39 of the Revised Statute of the State of New Jersey.
- (h) Park: any park, parkway, playground, golf course, reservation, wilderness area or other recreational facility owned, leased, maintained or otherwise under the control of the County of Passaic which is devoted to active passive recreation. This may also include any buildings which are situated on or in any of the areas heretofore mentioned.
- (i) Path or Bridal Path: any path, footpath, walk or walkway maintained for pedestrian or person riding horses respectively.
- (j) Permit: any written license issued by or under the authority of the County of Passaic any written license issued by or under the authority of the County of Passaic
- (k) Person: any natural person, corporation, company, unincorporated association, organized group, firm or partnership.
- (l) Drives and Roadways: as defined in TITLE 39 of the Revised Statutes of the State of New Jersey.
- (m) Snowmobiles: as defined in TITLE 39 of the Revised Statutes of the State of New Jersey.
- (n) Wildlife: means any wild mammal, bird, reptile, amphibian, fish, crustacean or other wild animal or any part, product, egg or offspring thereof.

## Article II

- Section 1.** No person shall remove cut, break, deface, defile, ill use of damage any manner whatsoever any building, equipment, fence, plant shrub, tree, turf or any other thing located on Park premises.
- Section 2.** No person on or within Park premises shall have in his possession, or use or employ, any firecrackers, torpedo, firework or explosive of any kind or nature whatsoever, or use or employ any bow or arrow, slingshot, or weapon whose propelling force is a spring of air, without prior written permission from the County or its designated representative.
- Section 3.** No person not duly authorized by law shall discharge or use or employ any firearm, without prior written permission of the County or its designated representative.
- Section 4.** No person shall sell, expose for sale or give away any comestibles, goods, wares or circulars without prior written permission from the County.
- Section 5.** No person shall expose or post or display any sign, placard or advertising without prior written permission from the County.
- Section 6.** No person shall play, engage or take part in any game or sport for money or other valuable thing, nor shall any person wager or play or participate in any game of chance, or have possession of any instrument or device of trophies, medals or other none monetary prizes for competition in organized activities or sporting contest.
- Section 7.** No person not an employee of the County shall go within the shrubbery or climb a tree or sit or stand on a balustrade, wall, or fence, or stand or lie down on a bench or picnic table on or within park premises, nor shall any employee of the County do any of the foregoing unless such act is done in the actual performance of his duties as such employee and in the furtherance of the business of the County.
- Section 8.** No person or group on or within park premises shall conduct a public meeting or gathering or an entertainment of any kind, or preach or make any harangue, or conduct or move in parade or procession without prior written permission from the County.
- Section 9.** No person shall solicit alms or contribution for any purpose.
- Section 10.** No unauthorized person shall loiter in or be present on park premises except during the hours when said premises are open to the public, provided however that organized groups may be present during other hours only with the prior written permission of the County.

**Section 11.** The park premises shall open daily from sunrise until one hour after sundown. However, the County or its duly designated representative may, by resolution or other appropriate action, extend the closing hours on such days and for such periods of time as it may deem to be in the public interest. The County or its duly designated representative may also grant permits to individuals or groups for the use of park premises during hours when the premises may otherwise be closed to the public.

**Section 12.** No person shall bathe, wade or swim in any park water; nor shall any person dress or undress or appear in bathing costume within the park premises.

**Section 13.** ~~No person shall skate or fish in or in any park water or pond, or use any boat, canoe, or raft in such water or pond except at such times and in such places as may be designated by the County.~~

**Section 13 shall be amended as following:**

**Section 13.** No person shall skate on any park water or pond, or use any boat, canoe, or raft in such water or pond except at such times and in such places as may be designated by the county.

**Section 14.** ~~No person shall roller skate or ride a bicycle on or within park premises except upon a path, roadway or other area designated by the County and in such manner as not to interface with another's enjoyment of park premises.~~

**Section 14 shall be amended as following:**

**Section 14.** No person shall roller skate or ride a bicycle on or within park premises except upon a path, roadway or other area designated by the County and in such manner as not to interfere with another's enjoyment of park premises.

**Section 15.** No person shall coast with sleds, carts or other vehicles except at such times and such places as may be designated by the County provided that in no event shall the coasting of motor vehicles be permitted.

**Section 16.** No animals or fowl shall be allowed to run at large on/or within park premises, and dogs on said premises shall be restrained by a leash not more than six feet in length. However, no household pets and/or domestic animals of any kind shall be permitted to enter upon park property at Rifle Camp Park.

**Section 17.** No person not authorized by the County shall operate a motor vehicle, motorcycle, motor bike, snowmobile, or an all terrain vehicle on or within park premises except on those paths, roadways and places designated by the County; motor vehicles shall be

operated at a moderate speed within park premises and in no event at a speed exceeding a limit prescribed by the Department of Motor Vehicles of the State of New Jersey.

**Section 18.** ~~No person shall harm or interfere in any manner whatsoever with the wildlife in or on park premises or any part thereof.~~

**Section 18 shall be amended as following:**

**Section 18. No person shall feed, harm, or interfere in any manner whatsoever with the wildlife in or on park premises or any part thereof.**

**Section 19.** No person shall in any manner throw or drain any offensive substance into any waters on park premises or pollute the same in any manner whatsoever.

**Section 20.** No person shall drop, place or throw any paper, refuse or other litter anywhere in or on park premises except in a receptacle provided for the reception of same.

**Section 21.** No person shall erect any tent, stand or structure in any of the parks, or occupy any tent, Stand, or structure for the purpose of camping or sell or give away from any tent, stand, or structure or vehicle any food drink, or any other thing without permission from the County.

**Section 22.** No person shall start or maintain a fire, except in the places provided for such purpose.

**Section 23.** No person shall enter upon portions of the park premises in disregard of signs, barricades, posted notices, or any other means of closing off park property.

**Section 24.** All picnic parties, all assemblages of person, and all business and entertainments permitted, shall occupy only those grounds or areas designated thereof by the County and shall under the control and supervision of the County or its designated officers.

**Section 25.** ~~No person shall fly a model airplane in or on park premises except in areas designated by the County.~~

**Section 25 shall be amended as following:**

**Section 25. No person shall fly a model airplane or drone in or on park premises without a permit issued by the Passaic County Parks Department. Drones weighing more than .55 pounds must be registered with the FAA. If you are flying a drone that requires registration you must have the registration label affixed to your drone and you must have your flight i.d. card in your possession when flying the drone. Drones and other radio**

controlled aircraft are only permitted to be flown in areas designated by the Passaic County Parks Department.

- Section 26.** No person shall use loud, violent, obscene or profane language while on park premises, or act in a disorderly or lewd manner.
- Section 27.** No person shall service or repair a motor vehicle anywhere on park premises, provided that this shall not prohibit the making of emergency repairs.
- Section 28.** No person shall have in their possession, display, bring or use or be under the influence of intoxicating liquors, barbiturates or narcotics on park premises.
- Section 29.** No person shall use or play with golf clubs or golf balls in any of the parks except on golf courses provided for the purpose and then only under rules and regulations that may be adopted from time to time by the County.
- Section 30.** No person shall operate a motor truck, bus or other commercial vehicles on or within park premises without prior written permission from the County provided that this shall not prohibit the operation of passenger cars, bearing commercial license plates or identification so long as same are not used for commercial purpose on the park premises. This shall not prohibit vans, pick-up trucks with a cap, with a maximum load capacity of one ton. This shall also not prohibit the operation of commercial vehicles on business of the County.
- Section 31.** No person on or within park premises shall throw a stone or missile.
- Section 32.** No drapes, curtains, blinds, or other materials shall be used to cover the windows of motor vehicles parked upon park premises.
- Section 33.** (a) It shall be unlawful for any person to make, continue or cause to be made or continued any loud or unusual noise, or any noise which annoys, disturbs or endangers the comfort, or health peace or safety of any person. The prohibition includes sound trucks on park premises.
- (b) The following acts are hereby declared to be examples of loud, disturbing and unnecessary noise in violation of this ordinance:
1. The using, operating, and permitting to be played, used or operated, or any radio receiving set, television, musical instrument, phonograph, loudspeaker, sound amplifier, or other machine or device for the producing or reproducing of sound, in such a manner as to disturb the peace, quiet and comfort of neighboring inhabitants, or with louder volume than is necessary for convenient hearing for the person inhabitants, or with louder volume than is necessary for convenient hearing for the person or persons who are voluntary listeners thereto. The operation of any such set, instrument, phonograph, loudspeaker, sound amplifier, machine or device in such

manner as to be plainly audible at a distance of 25 feet from the place where it is located, shall be prima facie evidence of a violation of this ordinance.

2. Yelling, shouting, hooting, whistling or singing at any time or place so as to annoy or disturb the quiet, comfort or repose of persons in the vicinity.

**Section 34.** No athletic games may be engaged in except in such areas and at such times as shall be designated by the County.

**Section 35.** No persons except an employee of the County shall ride an animal on or within the parks, reservations, or parkways except upon the drives and bridle paths, or ride or drive a bicycle or other vehicle except upon the drives; nor shall anyone ride or drive an animal bicycle or vehicle or stop same in a manner to obstruct the general traffic.

**Section 36.** No motor vehicles shall be parked over night upon park premises, or shall any motor vehicle be permitted on park premises except during such hours as the parks are open.

**Section 36 shall be supplemented by adding thereto the following:**

**Section 36.** No motor vehicle shall be parked upon park premises, except in such locations or areas as may be designated by the County or its duly designated representative.

**Section 37.** No person shall engage in the climbing or repelling in the climbing or mountains, mountain cliffs and/or building structures up park premises.

**Section 38.** No person shall use park premises for the purpose as instructing or learning to drive a motor vehicle.

**Section 39.** No person shall cause an airplane or other airborne vehicle or device to land or alight upon park premises, except in an emergency.

**Section 40.** Wherever in the Ordinance it is specified that certain acts may be performed only upon prior written permission of the County, the County may promulgate regulations for the granting of such permission and conditions relating thereto. Such regulations shall be incorporated herein and the violation of any such regulations shall be a violation of the Ordinance.

**Section 41.** The Board of Chosen Freeholders may delegate to its authorized representatives the right or authority to grant or deny written permission for the performance of certain acts, in accordance with regulations promulgated by the County.

**Section 42.** No person shall surreptitiously or sneakily invade the privacy of another by peering into windows or other openings of motor vehicles lawfully parked upon the property of the Passaic County Park System for any unlawful purpose.



**Section 43.** ~~Well water at the Golf Course premises shall be available to any Passaic County resident of the age of seventeen (17) years or over subject to whatever limit or limits the County may impose as to the amount of water that may be taken. An annual registration fee is an amount set by the County shall be for the purpose of off setting the costs of registration. A photo identification card shall be issued to each registrant and the same shall be in the possession of said person when on the Golf Course premises for the purpose of taking the well water therefrom. Failure to have such photo identification card in one's possession, or to exhibit same to any authorized representative or employee of the County upon request, shall constitute a violation of this ordinance. The taking of water in greater amount than limited by the County is designated on the nearby sign or poster, shall also constitute a violation of this Ordinance.~~

**Section 43.** This section shall be removed in its entirety.

### ARTICLE III PERMITS

**Section 1.** Permits shall be required for the exclusive or special use of park grounds, trails or facilities, or for the use of park grounds or facilities when they are otherwise closed to the public.

- a) Permits shall be required in all county owned and operated parks between the months of April through November for the following:
  - (i) any use, picnic or event which has or which can reasonably be expected to have twelve (12) or more persons involved or for any use that could potentially have a detrimental effect on park property or other park users;
  - (ii) Use of ball fields and basketball courts, if the activity is an organized event, or for groups of 10 or more to reserve the area for recreational use;
  - (iii ) Dey Mansion group tours for parties of 10 or more.
- b) Permits shall be required in all county owned and operated parks January through December (year round)for the following:
  - (i) For any filming activity;
  - (ii) For any camping activity.

**Section 2.** Permits are issued by the Parks Director or designated representative.

**Section 3.** Permit Applications and Reservation forms may be obtained on the Parks' web site: [www.passaiccountynj.org/index.aspx?NID=251](http://www.passaiccountynj.org/index.aspx?NID=251) And/or the physical address: 209 Totowa Road Wayne NJ 07470.

- Section 4.** Proof of insurance is required for groups of 50 or more and all organized sports use.
- Section 5.** Proof of Insurance may be required for camping, filming and special events involving groups of less than 50, if determined to be necessary by the Parks Director and the insurance department.
- Section 6.** Upon approval of a permit, payment is required in full and a security deposit equal to 30% of the permit cost. NO PERMIT SHALL ISSUE WITHOUT FULL PAYMENT AND PROOF OF INSURANCE, if required.
- Section 7.** Permits are not transferable.
- Section 8.** The permittee or a permittee's designated representative shall be in attendance at all times and have physical possession of the permit.
- Section 9.** A permittee shall be bound by this ordinance and any Department regulations in force as though the same were inserted in said permit.
- Section 10.** It shall be unlawful for a person to violate any provision of a permit.
- Section 11.** Any permit granted pursuant to this ordinance may be revoked upon the violation by the permittee, or associated individual(s), of any provision of the permit, State Statute, any County ordinance, or rule or regulation of the County Parks Department.
- Section 12.** The permittee shall be liable for any loss or damage to County Parks property or injury to any person by reason of the negligence of the permittee or associated individual(s).
- Section 13.** It shall be unlawful for any person to refuse to vacate the area designated as reserved by a permit.

#### **FEES AND DAMAGES**

- Section 1.** The Board of Chosen Freeholders of the County of Passaic shall set fees for the use of designated areas or facilities and activities within the areas under the control of the County Parks Department.
- Section 2.** It shall be unlawful for any person to use an area or facility or engage in an activity for which a fee has been established by the County Parks Department without payment of such fee, unless the payment is waived by the Parks' Director.
- Section 3.** The Parks Director may assess damages to person or persons responsible for any loss, damage or injury sustained by the County Parks Department.

**ENFORCEMENT/FINES & PENALTIES**

**Park Patrol Authority/Authorized Agents**

**Section 1.** Designated Parks employees may enforce the provisions of this ordinance and eject from the County Parks persons acting in violation of this ordinance.

**Section 2.** Law enforcement authorities where County Parks property is situated shall have jurisdiction to patrol and enforce the Passaic County Park Ordinance on County Park property. They also shall have jurisdiction to enforce any violation of state law or local laws which shall occur on County Park property.

**Section 3.** Failure to obtain necessary Park Permits shall be punishable as follows:  
1<sup>st</sup> Offense: Permit Fee plus \$25.00 fine; and  
2<sup>nd</sup> Offense Permit Fee plus \$50.00 fine; and  
3<sup>rd</sup> Offense Suspension of future permit approvals for the remainder of the season.

**Section 4.**

**Pursuant to N.J.S.A. 40:37-134.** Rules and regulations; notice; penalties; disposition of:

The commission may make rules and regulations for the government and use of the parks, open spaces, boulevards, parkways and roadways, and enforce the same by fixing for the violation thereof penalties, not exceeding fifty dollars for each offense. All rules and regulations shall be plainly printed and posted within the parks and public places or on the boulevards and other highways. The commission may sue for and collect the penalty so fixed in an action at law in any court of competent jurisdiction. All fines and penalties recovered shall be used by the commission for the same purposes and in the same manner as its other funds.

The Board of Chosen Freeholders of the County of Passaic may sue for and collect the penalty so fixed in an action at law in any court of competent jurisdiction.

**Permit Revocation**

**Section 1.** If any person shall be found guilty in a court of competent jurisdiction of the violation of any provision of this ordinance the conviction shall operate as a revocation of any permit granted by the County Parks Department without further action.

**Section 2.** The Parks Director or designee shall have the authority to immediately revoke for good cause any permit or reservation issued by the County Parks Department.

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170184

Revised and Adopted March 13, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC FOR PREPARATION OF DESIGN AND CONTRACT DOCUMENTS AS IT PERTAINS TO THE RESTORATION & REHABILITATION OF THE VANDERHOEF HOUSE IN WEASEL BROOK PARK, CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170185</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-25							
CAF #	O-17-56-650-000-602							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AWARDING CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC FOR PREPARATION OF DESIGN AND CONTRACT DOCUMENTS AS IT PERTAINS TO THE RESTORATION & REHABILITATION OF THE VANDERHOEF HOUSE IN WEASEL BROOK PARK, CLIFTON, NEW JERSEY**

**WHEREAS** there exists a need for Professional Architectural and Historic Preservation Services as it concerns the preparation of design and contract documents for the Restoration and Rehabilitation of the Vanderhoef House in Weasel Brook Park, Clifton, NJ; and

**WHEREAS** Connolly & Hickey Historical Architects, LLC, P.O. Box 1726, Cranford, New Jersey 07016 submitted a proposal dated March 1, 2017 (a copy of which is attached) for the necessary consulting services to be provided for a total fee of \$77,350.00 and is being recommended by the Director of the Passaic County Department of Cultural & Historic Affairs in a letter to the Board dated March 9, 2017, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid was discussed via e-mail with the Freeholder members of the Public Works and Buildings & Grounds Committee recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said Connolly & Hickey Historical Architects, LLC, by Resolution R-2017-0087 dated February 14, 2017, is qualified as a pool professional historical architect by a “Fair and

Open” procedure as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Architectural and Historic Preservation Services relating to the preparation of design and contract documents documents for the above-mentioned project be awarded to Connolly & Hickey Historical Architects, LLC in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$77,350.00

-APPROPRIATION: O-17-56-650-000-602

PURPOSE: Resolution awarding contract to Connolly & Hickey  
Historical Architects, LLC.



Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr





# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 696 - 1776  
TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

March 9, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO CONNOLLY & HICKEY FOR PROFESSIONAL SERVICES FOR THE REHABILITATION AND RESTORATION OF THE VANDERHOEF HOUSE, CLIFTON.**

Members of the Board:

We are seeking a resolution awarding a contract to Connolly & Hickey Historical Architects, LLC for the preparation of design and contract documents as it pertains to the restoration and rehabilitation of the Vanderhoef House, located in Weasel Brook Park, Clifton.

The Public Works and Building & Grounds Committee recommended that the full Board authorize awarding this contract in effort to preserve and reuse one of the County's oldest historic structures. I have attached the proposal submitted by Connolly & Hickey Historical Architects LLC., outlining the proposed scope of services, project schedule and the team's qualifications. Their proposal addresses the challenges presented to preserve and reuse the Vanderhoef House while providing thorough and careful analysis of what is needed to prepare a well set of contract documents for future bidding.

I encourage you to consider adopting this resolution. If you have any questions, please do not hesitate to contact me.

Sincerely

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

cc: Anthony DeNova, County Administrator  
Matthew P. Jordan, Deputy County Administrator

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170185



PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND HISTORIC PRESERVATION SERVICES

PREPARATION OF DESIGN & CONTRACT DOCUMENTS FOR:  
RESTORATION & REHABILITATION

OF THE:

VANDERHOEF HOUSE  
CLIFTON, PASSAIC COUNTY, NEW JERSEY

PRESENTED BY:  
CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC  
P.O. Box 1726  
Cranford, New Jersey 07016

FOR CONSIDERATION BY:  
County of Passaic  
Department of Cultural & Historic Affairs  
c/o Dey Mansion  
199 Totowa Road  
Wayne, New Jersey 07470

Date: March 1, 2017

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170185

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Section 6 Project References

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A. Resumes of Project Team Members

**PROJECT OVERVIEW****Section 1**

Connolly & Hickey Historical Architects, LLC is pleased to present a proposal to the County of Passaic (County) to prepare contract documents and provide bidding and contract administration services for the Restoration & Rehabilitation of the Vanderhoef House in Weasel Brooke Park, Clifton. The following outlines the scope of services, the qualifications of the project team, the project approach and the cost proposal to assist the County in the execution of this restoration work.

**Vanderhoef House**

The Vanderhoef House is a fine example of an eighteenth-century Dutch-American stone house. The Vanderhoef family was a Bergen County Dutch agricultural family that purchased land throughout northern New Jersey beginning in the eighteenth century or earlier. Albert Vanderhoef likely constructed the east portion of the Vanderhoef House circa 1720, and the northern wing was added circa 1820. The building was additionally altered during the nineteenth century to accommodate the needs of the occupants and changing architectural tastes. In 1937, the Vanderhoef House was documented by the Historic American Building Survey (HABS) program. The County of Passaic acquired the Vanderhoef House along with the surrounding property to create a public park, and in 1937 the Parks Commission undertook a restoration of the House along with the development of Weasel Brooke Park.

The Vanderhoef House has recently gone through a period of disuse, which resulted in deteriorated conditions; however, the County is currently in the process of stabilizing the structure and planning for its future. A Conditions Assessment Report was completed in January 2017, and some upgrades were undertaken while the report was being prepared. The County would now like to rehabilitate the building for use by the Department of Parks and the Department of Cultural & Historic Affairs including a visitor center, interpretive room, flexible meeting space, public restrooms, and offices. This proposal for professional services is to review existing conditions and to develop design and contract documents for the exterior and interior restoration and rehabilitation of the Vanderhoef House. This project may be undertaken in phases depending on the available funding. Our firm will work with the County in developing a bid strategy that allows for flexibility in bidding including the use of unit costs, allowances, and bid alternates. Once funding for the construction project is obtained, Connolly & Hickey will also assist the County in the pre-qualification of general restoration contractors, bidding the project and once a contract is awarded, in the administration of the contract during construction. All proposed work shall be in compliance with The Secretary of the Interior's *Standards for Rehabilitation*; while the Vanderhoef House is not currently listed on the New Jersey or National Registers of Historic Places, the County will be pursuing listing.

Connolly & Hickey reviewed the Conditions Assessment Report prepared for the Vanderhoef House and found it to be thorough with regard to conditions and recommendations. However, the report focused on conditions and not necessarily the building's chronology of construction. A chronology of construction is an important resource tool upon which to make informed decisions on the treatment of existing fabric as it relates to restoration and rehabilitation. \*\*\*As such, as part of any proposed project, the firm will cull one together from the existing documentation and histories, as well as from looking at the physical fabric. Based on this research and an examination of the research being conducted for the National Register nomination (by others) we will develop a recommendation on a Period of Significance upon which restoration and rehabilitation decisions will be made. The development of the chronology and the period of significance will run concurrent with the programming phase. The programming phase will look at the proposed uses for the building, undertake a code analysis, and make detailed recommendations for adaptive use including schematic design options.\*\*\*

RESTORATION & REHABILITATION  
 VANDERHOEF HOUSE  
 CLIFTON, PASSAIC COUNTY, NJ

## THE PROJECT TEAM

### Section 2

Connolly & Hickey Historical Architects is an architecture firm that specializes in the restoration and rehabilitation of historic properties with a focus on properties located in New Jersey. The firm provides a full range of architecture and preservation services including planning, stabilization, restoration and rehabilitation for a variety of cultural resources. Our firm focuses on the practice of historical architecture because of our belief that the presence of older buildings enhances and graces the built environment providing a connection to local heritage and fostering stronger communities. Extending the useful life of existing buildings through thoughtful and well-planned restorations and rehabilitations is an area of specialty requiring experienced professionals. Please refer to Section 6 for a sampling of projects that our firm has undertaken since our inception.

Connolly & Hickey is a full-service firm that can meet the individual needs of each of our clients and tailor those services to each project. We understand that each building has its own identity, characteristics and needs, and as such, we develop a project team that is specifically suited to the project goals and objectives. Although much of the services provided are generated by Connolly & Hickey, we recognize the need to build a project team consisting of a variety of consultants. For the Vanderhoef House, our project team will include James Huffman, P.E., structural engineer, and KSI Consulting Engineers, who will provide MEP engineering services.

Thomas B. Connolly, AIA, and Margaret M. Hickey, AIA, will manage the Project Team, provide direct contact to the client and coordinate all requirements amongst in-house personnel and our consultant. The Project Team has worked together on numerous projects in the past and therefore has the ability and expertise to successfully deliver this project to the County in a timely manner, satisfying the programmatic requirements and consistent with the governing standards for the preservation of historic buildings. The following is a summary of the experience of each team member including their role in the preparation of the design and contract documents. Each team member has experience with applying the Secretary of the Interior's *Standards for the Treatment of Historic Properties* and understands the complexities behind each restoration and rehabilitation project no matter the type, size or configuration of the historic resource.

**Thomas B. Connolly, AIA** is the Principal Architect for Connolly & Hickey and holds a Bachelor of Architecture from the New Jersey Institute of Technology. In his nearly twenty years of experience, Tom has gained a complete understanding of the methodologies and philosophies behind the role of historic preservation in the restoration and rehabilitation of historic properties. Tom will manage the review of existing conditions and evaluation, schematic design and design development, and the preparation of the construction documents for the project at the Vanderhoef House. He will also be responsible for administration of the contracts during construction including reviewing all submittals and payment applications, and conducting project meetings.

**Margaret M. Hickey, AIA** serves as the Historic Preservation Specialist for the firm and is responsible for ensuring all projects comply with preservation standards. Margaret holds a Master of Science in Historic Preservation from Columbia University and a Bachelor of Architecture from the New Jersey Institute of Technology. Margaret will work with the other team members in the review of the existing conditions, schematic design and design development, and preparing contract documents for construction. Margaret will work with the County in the evaluation of general restoration contractors' qualifications and bidding the project to qualified contractor. She will be responsible for the development of the estimates of probable cost, which will be updated at each phase of the design process.

**Mirek L. Skros** is responsible for project documentation, delineation, and design and assisting with contract administration. He holds a Master of Architecture from the New Jersey Institute of Technology and will work with Tom in documentation of existing conditions and developing the design and contract documents including the preparation of the technical specifications. Mirek will also assist Tom in administration of the contract during construction.

**THE PROJECT TEAM****Section 2**

**Robyn Savacool** is an Architectural Designer for the firm and is responsible for assisting with existing conditions documentation, drafting existing conditions, and the preparation of design and contract documents. Robyn holds a Bachelor of Architecture from Wentworth Institute of Technology and comes to Connolly & Hickey with an interest in community and economic development. For the Vanderhoef House project, Robyn will work with the other team members throughout the documentation, schematic design, and design development.

**James B. Huffman, PE** is a consulting structural engineer with over twenty-five years' experience in evaluating historic buildings. Connolly & Hickey has worked with Jim on numerous projects in the past for which he has provided valuable insight, including the thorough evaluation of a building's structure to determine its condition and integrity, and for which he has designed sympathetic repairs and structural upgrades as needed. Jim was the structural engineer for the recently completed Conditions Assessment Report for the Vanderhoef House. For the proposed project, Jim will work with Tom in designing for structural upgrades for the proposed new use.

**KSI Consulting Engineers** will design for any upgrades to the existing mechanical, electrical and plumbing systems within the Vanderhoef House. **James Sarno, PE**, is the principal MEP engineer for KSI Consulting and will lead their project team. KSI is a full-service firm and will address all utilities including heating and electrical systems, fire and security detection, communication systems, and any plumbing related to new restroom facilities. The other key members of the firm who will work with Connolly & Hickey are Luis Rodriguez, CPD and Andrew Christie, each offering evaluation and design for each engineering specialty. KSI Consulting recently worked with Connolly & Hickey at Drumthwacket, the Governor's Mansion in Princeton; the design and expansion of the Carriage House to serve as a Visitor's Center at the Grover Cleveland Birthplace in Caldwell; and the interior renovation of the Parish House for the Presbyterian Church in Morristown.

**TECHNICAL PROPOSAL****Section 3**

Our firm is committed to providing the County with all services required to make this project successful. We include below our general approach to executing the overall goals of the proposed project, Restoration & Rehabilitation of the Vanderhoef House. Connolly & Hickey views this project as a three-staged process: documentation and design development, contract document preparations, and bidding and contract administration.

**BASIC SERVICES****Documentation and Design Development**

The project will begin with the programming phase. The Project Team will meet with representatives of Passaic County in order to discuss project goals and a preservation philosophy for the Vanderhoef House. \*\*\*Since a full Historic Preservation Report was not prepared for the building, the Project Team feels it is important to develop a chronology of construction and a preservation philosophy that will guide future work at the site. This will require the Project Team to review the existing documentary research related to the history and development of the property, research being conducted (by others) for preparation of the National Register nomination, and the material fabric of the building. The programming phase will also include looking at the proposed uses for the building, undertaking a code analysis, and making detailed recommendations for the adaptive use including schematic design options.\*\*\*

The Project Team will consult the evaluation of conditions outlined in the Conditions Assessment Report; however, the team members will undertake a more detailed assessment in order to prepare the design for rehabilitation and restoration. The work will be conducted with the project engineers, KSI Consulting Engineers, Inc., and James B. Huffman, PE. Jim Huffman's work will focus on the design for upgrades of the structure including the lintels and the floor and roof framing. Additional documentation and analysis of the roof framing will also be undertaken and designed for reinforcement to accommodate an expanded use of the building. This investigation will require the removal of some finish materials in order to fully assess the underlying structure. A general contractor will assist during this destructive investigation, revealing concealed conditions. We anticipate the investigation will take a single day, and all openings will be filled at the end of the work day.

KSI will design all heating, ventilation, lighting, electrical, plumbing, fire, and security detection, including related services upgrades to accommodate the proposed new use. Based on the drawings included in the Conditions Assessment Report and provided by the County, along with in-field measurements, the project team will generate AutoCAD drawings showing as-built conditions. These drawings, which will consist of plans of all floors, exterior elevations, roof plans and a section, shall serve as the base documentation. Connolly & Hickey shall supplement these drawings with detailed documentation where necessary in order to generate complete and detailed design and contract documents.

Connolly & Hickey will prepare Schematic Design Documents that will broadly outline the scope of the project in graphic form, including an estimate of probable cost. At least three schematic design options will be provided and will be primarily for discussion purposes. Connolly & Hickey shall meet with representatives of the County to begin discussions on the design for the adaptive reuse of the Vanderhoef House. Connolly & Hickey will work with the County to fine-tune the scope of work and budget.

Based on the findings of our meeting, Connolly & Hickey shall begin to prepare the Design Development documents, which will entail translating the scope of the project into more detailed drawings and further delineation of the rehabilitation and restoration components. The restoration of the historic fabric including any changes necessary to accommodate the proposed new use will be outlined in plan and elevation, and will be accompanied by preliminary details. During this phase, recommendations for integration of the historic and any new fabric will be delineated. The project team anticipates meeting with the County on at least two occasions during the design development process to discuss overall progress as well as the finer details of the design. At each meeting, the design drawings including any technical specifications will be presented and will define the proposed project for review and consideration by representatives of the County.

**TECHNICAL PROPOSAL****Section 3****Contract Documents**

The findings of the design development process will be translated into contract documents using plans, elevations, sections and details drawn to sufficient detail to describe the required work including a project manual with technical specifications for the Vanderhoef House. The contract documents will provide adequate information to allow qualified contractors to effectively bid the project and carry out the work. The primary goal for the Vanderhoef House will be to restore and repair select areas of the exterior and interior of the building in order to support the proposed use of the building by the Department of Parks and the Department of Cultural & Historic Affairs.

Documents will be distributed to agencies having jurisdiction over the work for their approval and the Project Team will assist the County in obtaining required approval. While the Vanderhoef House is not currently listed on the New Jersey or National Registers of Historic Places, if it at the time of Contract Document preparation, Connolly & Hickey shall prepare an Application for Project Authorization to the New Jersey Historic Preservation Office (NJHPO) and will respond to any comments or concerns presented by the NJHPO. The firm will also meet with any local representatives that have a vested interest in the preservation of this building to review the scope of the project and obtain feedback.

Throughout the process, we will continue to meet with the County to review the contract documents, to review the details, and to further define the bidding strategy. The bidding strategy will include unit prices, allowances, and possible bid alternates in order to obtain flexibility in the scope of work based upon available funds and to accommodate possible unforeseen conditions. The County will draft all contract and bid requirements given this is a publicly owned property.

Any final comments made by representatives of the County regarding the final design documents will be incorporated into one hundred percent complete contract documents. Final sets of drawings and specifications will be provided to obtain final approvals prior to bidding where required.

**Pre-Construction***Contractor Pre-Qualification*

The Project Team will assist the County in obtaining competitive bids from qualified contractors by soliciting qualification statements from interested contractors through the approved processes developed by the New Jersey Department of Community Affairs. Connolly & Hickey will prepare the pre-qualification questionnaire and review all qualifications; however, the County shall be responsible for public notifications and hearings associated with the pre-qualification process. Our office provides assistance throughout this process.

*Bidding*

We recommend obtaining at least three bids from known restoration contractors to perform the work. The Project Team will assist the County in obtaining competitive bids from qualified contractors. We will conduct the pre-bid conference in order to answer questions and will issue addenda as required. The Project Team will tabulate and review the bids and issue a bid-finding letter. We will assist in any negotiations with the successful bidder.

**Contract Administration Services**

Our firm shall be responsible for the preparation of the Owner-Contractor agreement for execution by both parties. A pre-construction meeting will be held to establish the logistical arrangements, work scheduling, and project administration. The Architect will make periodic visits to the site to observe the progress of the work. The Architect will review the Contractor's Requests for Payment and make a recommendation to the County. The Architect will certify Substantial Completion, prepare a punch list, and assist in closing out the Contract.



**TECHNICAL PROPOSAL**

**Section 3**

The Construction Phase services will generally include the following:

- Pre-Construction Meeting;
- Review of project submittals including product literature, shop drawings, samples, mock-ups and other documents;
- Attend periodic site visits including conduct project meetings to observe work in progress;
- Review Contractor's Applications for Payment;
- Issue Certification of Substantial Completion;
- Prepare list of incomplete or unacceptable work items; and
- Approve final payment to the Contractor.

Based on documentation of changes made during construction, the Contractor shall prepare as-built drawings for the County. These drawings will use the contract documents as a base and be modified and noted as required to reflect any changes made during construction. A hard copy of each sheet shall be made available to the County as part of project closeout.

**COST PROPOSAL****Section 4****GENERAL**

Pursuant to our review of the Conditions Assessment Report and the RFP, the following cost proposal is offered:

**I. Exterior and Interior Rehabilitation and Adaptive Reuse**

A. Connolly & Hickey Historical Architects, LLC	
▪ Chronology of Construction/Preservation Philosophy	\$ 1,000
▪ Documentation (AutoCAD drawings: plans & elevations)	\$ 4,500
▪ Schematic Design	\$ 5,200
▪ Design Development	\$ 9,800
▪ Meetings (Allow for 5)	\$ 1,800
▪ Contract Documents	\$ 16,200
▪ Pre-Construction	
▪ Pre-qualification	\$ 1,500
▪ Bidding and Negotiation	\$ 1,500
▪ Contract Administration (for single phase of construction)	\$ 12,700
▪ Project Authorization	\$ 1,250
<b>Sub-total for Connolly &amp; Hickey</b>	<b>\$55,450</b>
B. Sub-Consultants	
▪ Structural Engineer Allowance for Design (including contractor assistance)	\$ 5,400
▪ Mechanical/Electrical Engineer Allowance for Design	\$ 10,500
▪ Mechanical/Electrical Engineer Allowance for Contract Administration	\$ 6,000
<b>Sub-total for Sub-consultants</b>	<b>\$ 21,900</b>

**TOTAL NON-CONSTRUCTION FOR VANDERHOEF HOUSE** **\$ 77,350**

**DELIVERABLES**

Connolly & Hickey will provide the County with the necessary drawings and technical specifications to fulfill their plans for the Restoration & Rehabilitation of the Vanderhoef House. The following shall be provided inclusive of other supporting documentation necessary to obtain all approvals.

- Schematic Design Submission - One (1) copy for meeting purposes and Two (2) for County Records.
- Draft Contract Document Submission - Four (4) sets of drawings including draft technical specifications and probable costs of construction; and
- Final Contract Document Submission - Six (6) sets of drawings including technical specifications and probable costs of construction including two (2) sets to the NJHPO including Application for Project Authorization.
- Bid Documents - A digital copy (PDF) shall be provided to the County for distribution to bidders.

**COST PROPOSAL****Section 4****CONDITIONAL STATEMENTS**

This proposal attempts to be as inclusive as possible in order to provide the County with a comprehensive set of professional services. However, specific services must be understood to be beyond the intents and purposes of this proposal. These may include but not be limited to the following:

- concealed or unforeseen conditions;
- hazardous materials identification, risk assessment, or abatement;
- compliance with any NJ Department of Environmental Protection or US Environmental Protection Agency requirements for wetlands;
- underground storage tank risk assessments;
- destructive or invasive testing including the removal of existing finishes; and
- expert testimony related to any legal proceedings.

The professional services rendered as part of this proposal shall be usual and customary reflecting the care and skill ordinarily used by other historic architects when dealing with similar historic structures at the same time and in the same or similar localities.

**ADDITIONAL SERVICES**

Should the County require or should the project demand additional services beyond those covered under basic services in order to facilitate its completion, the Project Team is prepared to assist wherever possible. These services will be subject to the hourly rates established in the Cost Proposal section of this Proposal. Such Additional Services may include but not be limited to:

- services involving work on buildings or structures other than those specifically listed in this proposal;
- services of consultants or specialists other than those specifically listed in this proposal;
- testing of materials or surfaces other than those specifically listed in this proposal;
- site, civil or geo-technical engineering, and soils testing;
- structural engineering services other than those specifically listed in this proposal;
- mechanical and/or electrical engineering other than those specifically listed in this proposal;
- site utilities and land surveying;
- landscape architectural services;
- archaeological investigations; and
- the preparation of or the assistance in the preparation of applications for historic preservation or other types of funding.

Should additional services be required that are beyond the scope of the basic services of this proposal, the following rates will apply:

**CONNOLLY & HICKEY HISTORICAL ARCHITECTS**

• Principal Architect	\$ 145.00 /hour
• Historic Preservation Specialist	\$ 125.00 /hour
• Architectural Designer/Drafter	\$ 75.00 /hour
• Drafter	\$ 60.00 /hour
• Additional Meetings	\$ 450.00 /meeting
• Engineers	\$ 180.00 /hour

RESTORATION & REHABILITATION  
VANDERHOEF HOUSE  
CLIFTON, PASSAIC COUNTY, NJ

**PROJECT SCHEDULE**

**Section 5**

**\*\*\*PROJECT SCHEDULE\*\*\***

The following project schedule outlines the proposed project development and production schedule in weeks of duration for the existing conditions documentation and the preparation of the design and contract documents. The start date will be determined once a contract between the Owner and Architect has been executed. This schedule is submitted for planning purposes only and is subject to change.

▪ Documentation	2 weeks
▪ Schematic Design	4 weeks
▪ Design Development	4 weeks
▪ Contract Document Preparation	6 weeks
▪ Project Authorization	4 weeks
▪ Pre-qualification (concurrent with Contract Document Preparation)	8 weeks
▪ Bidding	4 weeks
▪ Contract Administration	4-6 months
▪ Project Close-out	2 weeks

\*\*\*Connolly & Hickey will make every attempt to prepare the design and contract documents within the ninety (90) day time period. However, from our past experience working with historic buildings, restoration can take longer because not all answers to the problems historic buildings typically have are straightforward; they require thought and research, which take time. \*\*\*



RESTORATION & REHABILITATION  
VANDERHOEF HOUSE  
CLIFTON, PASSAIC COUNTY, NJ

**PROJECT REFERENCES****Section 6****REFERENCES**

**Lynn Laffey**, Assistant Director of Historic Sites  
Morris County Park Commission  
333 Speedwell Avenue  
Morristown, NJ 07960  
973-631-5494

**Joseph Fiorilla**, Director  
Department of Community Services  
Township of Rockaway  
65 Mount Hope Road  
Rockaway, New Jersey 07866  
973-983-2841

**Christopher Eilert**, County Administrator  
Borough of Wood-Ridge  
85 Humboldt Street  
Wood-Ridge, New Jersey 07075  
201-939-0202 ext. 1

**EXPERIENCE**

Since 2003, Connolly & Hickey has undertaken a variety of historic preservation projects ranging in scope from preservation planning documents to large-scale restoration and rehabilitation projects. Sample projects have been provided that explain the broad scope of our expertise and services.

All projects undertaken by Connolly & Hickey are accomplished as a team effort where staff is encouraged to take an active role in the decision-making and design processes behind every project whether it is a historic preservation-planning document or a full set of contract documents for a complex restoration and rehabilitation project. In every project undertaken, each member of the project team is intimately familiar with the building and its needs, and all members contribute to developing the appropriate approach for the required interventions.

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170185



## Van Ripper Hopper & Van Duyne Houses

Roof Restoration & Structural Stabilization  
Wayne, Passaic County, NJ

Date: 2013 - 2015

### Client:

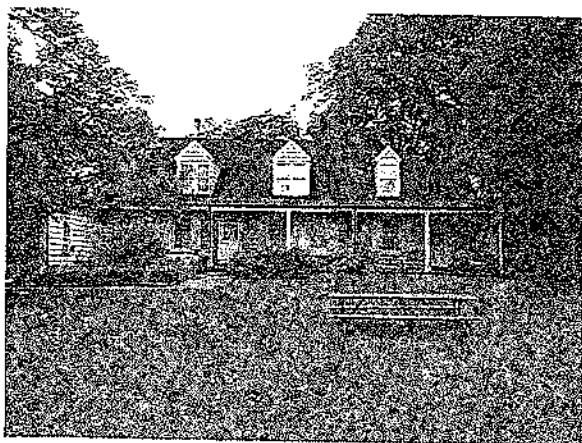
Township of Wayne  
Carol D'Alessandro, Museums Liaison  
Wayne, Passaic County, New Jersey

### Services:

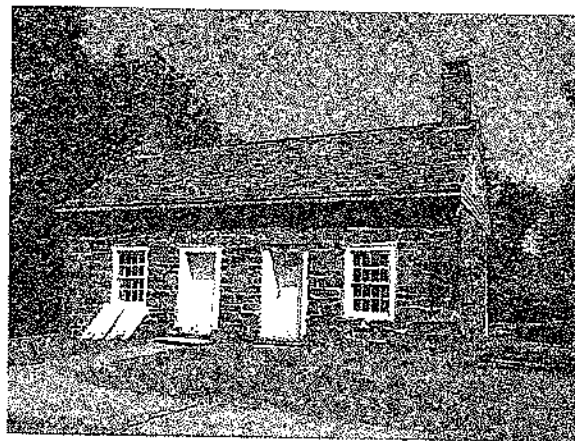
Contract Documents, Bidding, and Contract  
Administration

The Van Ripper-Hopper and Van Duyne Houses are fine examples of Dutch-American residences constructed in the eighteenth century. The Van Ripper-Hopper House, which is original to its site, and the Van Duyne House, which was moved to its current location in 1974, are two historic house museums that enjoy a beautiful setting adjacent to the Point View Reservoir. The Van Ripper-Hopper House was constructed c. 1786 by Uriah Van Ripper and was once part of a larger, 145-acre parcel of property that included mills and agricultural lands. The house remained in the Van Ripper family until the early-twentieth century. The house was preserved for museum purposes in 1964 when Wayne Township took possession. It is a fine example of Dutch-American architecture that has evolved since it was constructed. Today, its core architecture, interior finishes and features, and exterior massing and detailing continue to reflect its Dutch architectural origins. The Van Duyne House, which is simpler in its architectural detailing, is also a fine example of Dutch-American architecture and is a pre-Revolution house retaining a high degree of architectural integrity.

The roof restoration and structural stabilization of the Van Ripper Hopper House was completed in April 2015. The project included stabilization and structural enhancement of the existing roof framing members; restoration of the wood shingle roof, flashings, soffits and dormers; restoration of the roof drainage; window restoration at the dormers; and restoration of existing brick chimneys. The Van Duyne House project has been designed and will include restoration of the wood shingle roof, flashings, fascia, and drip edge; and restoration of the existing brick chimneys.



CURRENT IMAGE OF THE  
VAN RIPPER-HOPPER HOUSE



CURRENT IMAGE OF THE  
VAN DUYNÉ HOUSE

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170185



## **Brinkerhoff House**

**AKA Wood-Ridge Memorial Library**

**Historic Preservation Plan**

**Wood-Ridge Borough, Bergen County, NJ**

**Date: 2012 - 2013; 2015 - 2016**

**Client:**

Borough of Wood-Ridge  
Wood-Ridge, New Jersey

**Services:**

Historic Preservation Plan

The Wood-Ridge Memorial Library found its permanent home in the Brinkerhoff House in 1954 due to the preservation efforts of Wood-Ridge citizens. The house is the oldest landmark in Wood-Ridge and the only house constructed of native handcut sandstone. George Brinkerhoff built his home in 1792 on a 200-acre farm he purchased in 1784. The building and its land remained in the Brinkerhoff family until 1905 when ownership was passed to Leopold Brandenburg. Brandenburg later became the mayor of Wood-Ridge. Brandenburg used the land for farming and gradually sold it off in parcels. In 1941, the Borough of Wood-Ridge acquired the property for unpaid taxes. The building had been slated for demolition when a campaign began to save it for use as a memorial library. The project was approved under referendum in November 1952 and the building was renovated and dedicated as the Wood-Ridge Memorial Library in September of 1954. The Brinkerhoff House was listed on the National Register of Historic Places in 1984 as part of the Thematic Nomination of Early Stone Houses of Bergen County.

Connolly & Hickey completed a Historic Preservation Plan for the Wood-Ridge Memorial Library in the fall of 2013. The report includes a historical overview with period of significance, documentation of existing conditions of all three building components, and an architectural analysis to maintain the building's use as a library while also making recommendations for compliance with current code requirements, including barrier-free access. The report also made recommendations for future work, included estimates of probable costs, and evaluated structural components and mechanical and electrical systems. The library recently completed a historic restoration focusing on masonry restoration, repair of windows and doors, structural upgrades, and roof restoration at its historic core.



**EARLY-20TH-CENTURY VIEW OF THE  
BRINKERHOFF HOUSE**



**VIEW OF THE BRINKERHOFF SECTION OF THE  
LIBRARY AFTER RESTORATION**

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170185





## Ford Faesch House

Partial Exterior Restoration  
Update to Historic Structures Report  
Mt. Hope, Morris County, NJ

Date: 2005, 2009-2014

### Client:

Rockaway Township and Historical Society of  
Rockaway Township  
Joseph Fiorilla, Director  
Mt. Hope, New Jersey

### Services:

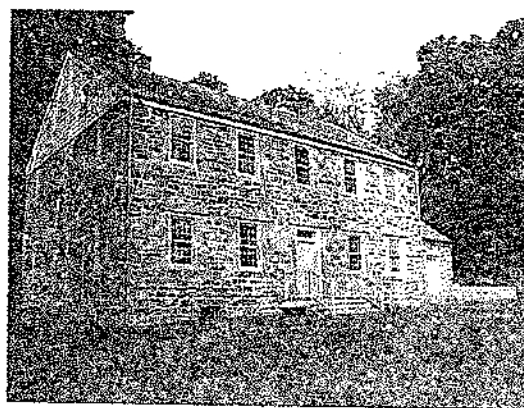
Design Development, Bidding, Contract  
Documents, and Construction Phase  
Administration, Historic Structures Report  
Update

The Historic Ford Faesch House was constructed by Colonel Jacob Ford, Jr. around 1772 and is a fine example of the popular Georgian style architecture of the time. The construction of this residence may have served as the prototype for Ford's Mansion located in Morristown, which is currently interpreted as Washington's Headquarters. The Ford-Faesch House is significant for its association with John Jacob Faesch who leased the residence in 1772. Faesch was an ironmaster who had extensive iron ore holdings, charcoal-producing woodlands, and waterpower-driven furnaces and forges in the Morris County region. Faesch controlled each of his large-scale financial and industrial ventures, making him instrumental in the development of eighteenth-century industry and transportation in the region. His iron products were critical in Washington's efforts during the Revolution. The house is listed on both the New Jersey and National Registers of Historic Places.

Connolly & Hickey has assisted the Township and the Historical Society with multiple projects. The first phase included masonry repairs at the west wall of the main building and restoration of the roofline of the east kitchen wing. The second phase included the restoration of the exterior masonry, floor framing repair and restoration of the windows at the front elevation. Connolly & Hickey assisted with the third phase, which included restoration of the roofline to its eighteenth-century appearance, and restoration of the remaining windows and exterior doors and front entrance porch. This work provided a sound exterior building envelope. Connolly & Hickey also worked with the Historical Society in the update of their Historic Structure Report, which was prepared in 1995 and details the research and work that has gone into the building since that time. The update was completed in 2014. The next phase will focus on restoration of the West wing and the cooking fireplace in the East wing.



NINETEENTH-CENTURY LITHOGRAPH OF THE HOUSE



VIEW OF THE RESTORED HOUSE

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170185





**Drumthwacket**  
**Barrier-Free Access Renovations**  
**Princeton, Mercer County, New Jersey**

**Date:** 2011 - 2013

**Client:**

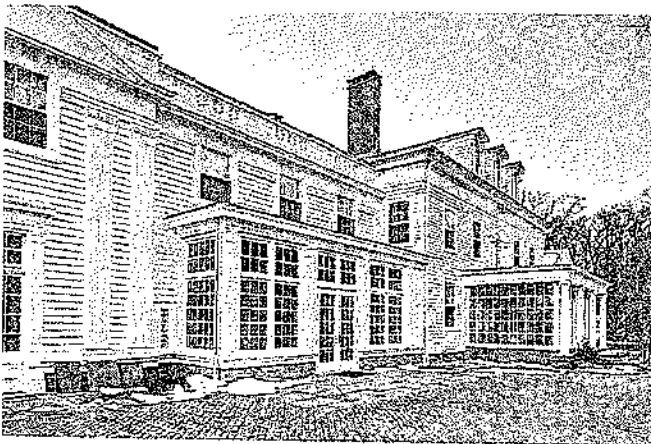
State of New Jersey  
 John Forgione  
 Project Manager, Dept. of Treasury  
 State of New Jersey, DPMC  
 Trenton, New Jersey

**Services:**

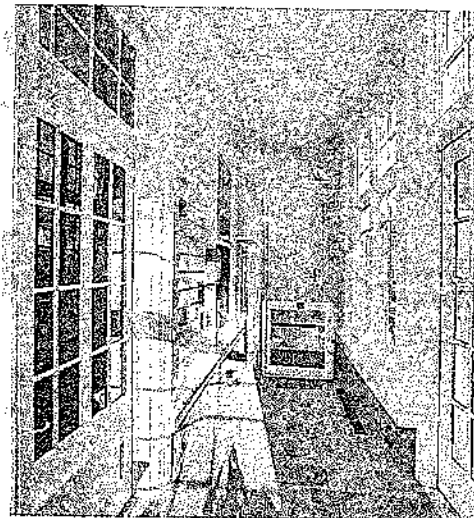
Design, Contract Documents and Contract Administration

Drumthwacket was constructed in 1835 by New Jersey native Charles Smith Olden, a businessman who achieved his wealth in New Orleans. After living in New Orleans for a number of years, Olden returned to New Jersey in 1834 and constructed Drumthwacket, which means "wooded hill" in Scottish Gaelic. Olden was a gentleman farmer, businessman, president of Princeton University, and state senator while living in New Jersey. He was elected as New Jersey Governor in 1860, serving during the turbulent years of the Civil War. Moses Taylor Pyne purchased the property in 1893. Pyne was a financier, philanthropist, and director of numerous banks, industrial and mercantile companies, railroads, etc. His greatest philanthropic endeavor was at Princeton University, where he made significant financial contributions and influenced the expansion of the University in the late-nineteenth and early-twentieth centuries. Pyne was primarily responsible for the appearance of Drumthwacket today. He expanded the original residence through the construction of the two wings and added hundreds of acres to include park-like landscaping, greenhouses, bridle paths, a dairy farm, and formal Italian gardens. In 1966, the State of New Jersey purchased the property for use as the official residence of the Governor, but the building did not begin to serve this purpose until the mid-1980s. Since that time, the building has also been used for special events and school tours, and is open to the public for guided tours one day a week.

In recent years, the State has made some modifications and upgrades to the building to better accommodate the disabled and the visiting public. Several barrier-free upgrades were completed in 2008, including the removal of interior barriers between rooms, installation of an elevator to the second floor, and the insertion of a barrier-free restroom at the second floor. The current project continues where the 2008 project left off: bridging the gap in the accessible route at the first floor between the west wing and the original center section of the building. Connolly & Hickey designed a small addition at the rear of the building to house an accessible lift. The design looked to the existing solarium but with simple detailing while creating a light-filled space. The exterior patio off the accessible entrance is often used for large gatherings at the Governor's Residence.



VIEW OF THE NEW ACCESSIBLE ADDITION AT DRUMTHWACKET



INTERIOR VIEW OF THE ACCESSIBLE ADDITION

Introduced on: March 16, 2017  
 Adopted on: March 16, 2017  
 Official Resolution#: R20170185

RESTORATION & REHABILITATION  
VANDERHOEF HOUSE  
CLIFTON, PASSAIC COUNTY, NJ

**A. RESUMES OF PROJECT TEAM MEMBERS**

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**THE PROJECT TEAM**

**CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC**

**Thomas B. Connolly, AIA**  
Principal Architect

**Margaret M. Hickey, AIA**  
Principal Historic Preservation Specialist

**Mirek L. Skros**  
Architectural Designer

**Robyn Savacool**  
Architectural Designer

**SUBCONSULTANTS**

Structural Engineering  
**James B. Huffman, P.E.**  
Consulting Engineer

MEP Engineering  
**James Sarno, PE, LEED AP**  
KSI Consulting Engineers

**Luis Rodriguez, CPD, LEED AP**  
KSI Consulting Engineers

**Andrew Christie, LEED AP**  
KSI Consulting Engineers

**Thomas B. Connolly, AIA**

Principal Architect

Principal-in-Charge

NJ License: 21A101699200

PA License: RA403776

**Experience**

**Principal Architect**  
August 2005 -- Present

As Principal Architect, Mr. Connolly provides project management and coordination and direct client contact. He is also responsible for documentation of existing conditions, drafting, schematic design, design development studies, contract document preparation including drawings and specifications, cost estimates, contractor prequalification, bidding, and contract administration services. Tom also contributes to historic preservation report information including code analysis, estimates of probable costs, design and material recommendations, and report graphics and illustrations.

**Senior Architectural Designer**  
*Connolly & Hickey*  
*Historical Architects*  
Cranford, New Jersey  
August 2003 -- August 2005

**Designer/Drafter**  
*The Office of Herbert J. Githens Architect*  
*& Planner*  
Montclair, New Jersey  
August 1994 -- August 2003

Sketching and measuring of existing conditions, drafting of existing conditions, schematic design, design development studies, contract documents including drawings and specifications, contractor prequalification, bidding, contract administration services. Historic preservation study report graphics and illustrations.

**Researcher**  
*Bhavani & King Architects*  
New York, New York  
May 1994 -- August 1994

Collection of historic documentation in an attempt to provide an overview of the important historic resources within several Northern New Jersey towns. The results of the research were incorporated in a Summary Report.

**Memberships**

American Institute of Architects

Education

Association for Preservation  
Technology International

*New Jersey Institute of Technology*  
School of Architecture, Newark, NJ  
B. Architecture

Society for Industrial Archaeology

*Union County College*  
Cranford, NJ  
A.A. Architecture



Continuing Education

Cast Stone and Historic Concrete Rehabilitation 2010	Community Outreach/Associations Cranford Business Alliance, Member
Various Building Codes Seminars 2007 to present	Cranford District Management Corporation, Board Member
The Use of Substitute Materials on Historic Preservation Projects Association for Preservation Technology International	Lectures <i>The Process of Preservation</i> presented to a joint meeting of the Construction Specifications Institute and the South Jersey Chapter of the American Institute of Architects, February 2006
Structuring Contracts American Institute of Architects	<i>The Exterior Restoration and Structural Stabilization of the Nathaniel Drake House</i> presented on Four-Centuries-in-a-Weekend and the Grand Re-Opening of the Drake House Museum, October 2006.
Best Laid Plans – Business Planning for Small Firms American Institute of Architects	

Introduced on: March 16, 2017  
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Margaret M. Hickey, AIA  
Historic Preservation Specialist  
Principal-in-Charge  
NJ License: 21A101824500

Experience

- Historic Preservation Specialist**  
*Connolly & Hickey  
Historical Architects*  
Cranford, New Jersey  
September 2003 – Present  
As Historic Preservation Specialist, Ms. Hickey is responsible for architectural design and restoration, stabilization and rehabilitation of historic buildings and the identification and certification of cultural resources. Margaret oversees the production of historic preservation planning reports including Interpretive Plans, Condition Assessment Reports, Historic Preservation Plans and Historic Structures Reports, and she is responsible for the preparation of cost estimate. She also prepares grant applications for public funding for planning and capital projects.
- Historic Preservation Specialist**  
*The Office of Herbert J. Githens  
Architect & Planner*  
Montclair, New Jersey  
August 1999 – August 2003  
Restoration, stabilization and rehabilitation of historic buildings. Identification and certification of cultural resources. Documentation of historic structures including drawings, photos and written descriptions. Development of design and contract documents. Historic preservation planning reports include Condition Assessment Reports, and Historic Preservation Plans.
- Program Officer**  
New Jersey Historic Trust  
Trenton, New Jersey  
March 1996 – August 1999  
January 1994 – March 1996 Intern  
Margaret was responsible for the administration of grant-funded projects, the evaluation of applications, review of contract documents for compliance with Secretary of the Interior's *Standards for the Treatment of Historic Properties*, monitoring construction performance and processing grant disbursements.

Memberships

American Institute of Architects

Education

Association for Preservation  
Technology International

*New Jersey Institute of Technology*  
School of Architecture, Newark, NJ  
B. Architecture

Preservation New Jersey,  
Vice President

*Columbia University*  
*Graduate School of Architects, Planning and Preservation*  
New York, NY  
M.S. Historic Preservation



Continuing Education

Small Project Process and  
Products Revealed  
American Institute of Architects

Lectures

*Learning from Loss: Strategies for Saving Endangered Sites* presented at  
"Building a Place for History," New Jersey History and Historic Preservation  
Conference, June 2016

Catching Up with AIA  
Contract Documents  
American Institute of Architects

*Getting Your Historic House (Museum) in Order: Foundation Documents for  
Managing Your Historic Property* presented with Dorothy Hartman, principal of  
History in the Making. This lecture was presented as part of the Kean  
University's Historic Preservation Program, November 2015

Envelope Performance Testing,  
Modeling and Monitoring  
Association for Preservation  
Technology International

*Applying the Secretary of the Interior's Standards for Rehabilitation to  
Residential Properties* presented at "New Perspectives on the Past," New  
Jersey History and Historic Preservation Conference, June 2015

The Use of Substitute Materials on  
Historic Preservation Projects  
Association for Preservation  
Technology International

*Hinchliffe Stadium: The Research for a National Historic Landmark Nomination*  
presented at the 2010 New Jersey Historic Preservation Conference, June 2010

Introduction to  
Construction Cost Estimating  
New York University  
School of Continuing Education

*Brielle Road Bridge: The Last Belidor-Type Bascule Bridge in New Jersey*  
presented to the Roebling Chapter of the Society of Industrial Archaeologists,  
October 2008

*Restoration of the Henry Doremus House and Vreeland Outkitchen* presented  
to the Montville Historical Society and the Montville Woman's Club, October  
2007

*Inclined Plane 2 East and Lock 2 East of the Morris Canal* presented to the  
Canal Society of New Jersey, January 2007

*The Process of Preservation* presented to a joint meeting of the Construction  
Specifications Institute and the South Jersey Chapter of the American Institute  
of Architects, February 2006

Tours Given

Architectural Tour of the Historic Buildings at Waterloo Village – presentation  
of the historic architecture of Waterloo Village as part of Canal Day at  
Waterloo in June 2008 and 2009 on behalf of the Canal Society of New Jersey.

Four Centuries in a Weekend at the Oswald Nitschke House, Kenilworth, NJ –  
preparation of the tour for the docents at the grand opening of the Oswald  
Nitschke House to the community. This was done in consultation and with  
input from members of the Kenilworth Historical Society. October 2004.

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170185



**Mirek L. Skros**  
Architectural Designer

Experience

- Architectural Designer**  
*Connolly & Hickey  
Historical Architects*  
Cranford, New Jersey  
June 2013 – Present  
Mr. Skros is responsible for documenting and drafting existing conditions and working with the principals in the preparation of design and contract documents, including technical specifications, and assisting with contract administration during construction. Mirek also assists in preparing the estimates of probable cost.
- Draftsperson**  
*Ronald A. Meeks, AIA*  
Cranford, New Jersey  
May 2012 – Present  
Assisted in the composition of pre-design, design, and construction drawings for mostly residential projects. Sketched out plans and recorded field measurements during site visits.
- Draftsperson**  
*Lasko Contractors, Inc.*  
Cranford, New Jersey  
October 2011 – May 2012  
Took field measurements and drafted existing conditions plans. Drafted initial drawings for proposals and bidding purposes.
- Draftsperson**  
*J.S.H.I.*  
Linden, New Jersey  
July 2005 – October 2008  
Drafted plumbing risers, gas isometric diagrams, (partial) floor plans. Researched product/material specifications and proper installation solutions. Applied on-the-job design solutions when actual construction work (structural, etc.) did not match architectural or product specifications.

Technical Expertise

Computer Software: Autodesk AutoCAD, Google SketchUp, Adobe Photoshop/Illustrator/InDesign, Microsoft Word/Powerpoint/Excel

Languages: English (fluent), Polish (fluent), Spanish (intermediate level)

Experience with model-making, building, and power tools

Education

*New Jersey Institute of Technology*  
School of Architecture, Newark, NJ  
Master of Architecture

*Rutgers University*  
New Brunswick, New Jersey  
B.A. Economics, Spanish

Volunteer

Project Manager for the development of a 3-D printed model of the Ross Hall Wall for the Fellowship of the Metlar-Bodine House.



**Robyn Savacool**  
Architectural Drafter

Experience

**Architectural Drafter**  
*Connolly & Hickey*  
*Historical Architects*  
Cranford, New Jersey  
November 2016 – Present

Robyn serves as a key member of the project team working with the designers, preservation professionals and chosen consultants in execution of various aspects of a project including; documentation and drafting of existing buildings, preparation of design and contract documents, organizing technical specifications and project management.

**Architectural Consultant**  
*Eco-Village Moldova*  
Riscova, Criuleni  
The Republic of Moldova  
August 2013 – August 2016

Robyn worked as an architectural consultant and designer focusing on passive-solar design with alternative materials and methods. She collaborated with local architects and straw bale construction specialists to develop contract documents for the construction of a multifamily home, workshop and conference center. During this time, she oversaw the construction of a prefabricated wood structure and facilitated training workshops on straw bale wall construction and organic gardening.

**Architectural Intern**  
*MCM Architects (2008-2010)*  
Portland, OR  
*Winstead and Associates (2006-2008)*  
Oregon City, OR  
*RFJ & Associates (2001-2006)*  
Bordentown, NJ

As an architectural intern, Robyn worked on all phases of architectural design in residential and commercial projects. She collaborated with clients during schematic design and design development to provide presentation documents for approval. She completed construction documentation and familiarized herself with land use and permitting codes to facilitate municipal approval of drawings. Additionally, she undertook on-site observation to oversee project implementation of architectural drawings and specifications.

Technical Expertise      Education

Computer Software: AutoCAD, Revit, Sketchup, Adobe CS, Microsoft Suite  
Languages: Romanian (Conversational)

*Illinois State University*  
*Department of Sociology and*  
*The Stevenson Center for Community and Economic Development*  
Normal, IL (2011-2015)  
Master's of Sociology; applied community and economic development

*Wentworth Institute of Technology*  
Boston, MA (2001-2006)  
B. Architecture

Volunteer

*Peace Corps*  
June 2012 – September 2015  
Community and Organizational Development Advisor  
The Republic of Moldova

*Habitat for Humanity*  
May 2007-August 2010  
Portland, Oregon

Introduced on:      March 16, 2017  
Adopted on:        March 16, 2017  
Official Resolution#: R20170185





**JAMES B. HUFFMAN, P.E.**

E-mail: jbhuffman2@comcast.net

762 Village Road West, Princeton Jct., NJ 08550 609-275-5846

**NAME :** James B. Huffman, Professional Engineer**CLASSIFICATION :** Engineering Consultant**EDUCATION :** Princeton University  
Civil/Structural Engineering and Architecture, Princeton, NJ  
B.S.E. with Highest Honors**EXPERIENCE :****Engineering Consultant***1989 – Present*

Design, project management, construction management & consulting in the areas of structural, civil, mechanical, architectural, environmental & solar engineering; soils engineering/foundation design; analysis and design of wood, steel, masonry, concrete, and composite structures. New construction has included offices, laboratories, educational facilities, medical buildings, and marine science research facilities. Historic buildings and structures have included houses, barns, carriage houses, libraries, houses of worship, mills and other industrial buildings, museums, and public buildings. Specific consulting services to Connolly & Hickey Historical Architects have included engineering analysis and design services for such historic preservation as the Oswald Nitschke House in Kenilworth, the Demarest Railroad Depot, the Squan Beach Life-Saving Station in Manasquan, the Barnyard Complex at Fosterfields Historical Farm as well as many other projects.

**Principal Engineer***1997-2000*

Overall responsibility for design and engineering output; structural, mechanical, geo-technical, environmental, and electrical engineering. Specific consulting services have included structural analysis for the Carriage House at Historic Speedwell, Morristown; the Bergen County Courthouse, Hackensack; Immaculate Conception Church, Montclair; Barns Museum Workshop, Clifton; Old Bergen Church, Jersey City; First Federated Church, Bayonne; St. Patrick's Pro Cathedral, Newark; and the Historic Preservation Plan for the Vail Factory Wheelhouse at Historic Speedwell, Morristown.

**Director of Engineering***1984 - 1989*

Responsible for engineering and construction activities; managed development, design, financing, and construction of 35 MW industrial cogeneration facility and numerous other industrial energy related projects.

**Project Manager***1979 - 1983*

Integration of architectural, structural, and mechanical features in energy and environmentally conscious buildings; design and installation of microcomputer-based building controls and monitoring equipment in institutional, commercial, and residential buildings and commercial greenhouses.

**PROFESSIONAL STATUS :**

Professional Engineer, New Jersey (GE 28576)



JAMES B. HUFFMAN, P.E.

E-mail: jbhuffman2@comcast.net

762 Village Road West, Princeton Jct., NJ 08550 609-275-5846

**CERTIFICATIONS:**

Certified Cogeneration Professional, Association of Energy Engineers (005389)  
NJDEP Underground Storage Tank Subsurface Evaluation & Closure, Installation and  
Tank Testing, Corrosion Specialist (0010869)

**MEMBERSHIPS:**

American Society of Civil Engineers (ASCE)  
Building Officials and Code Administrators International (BOCA)  
Association for Preservation Technology (APT)  
AIA Environmental Committee, Central NJ

**CONTINUING EDUCATION:**

OSHA Hazardous Waste Site Safety Training (40-hour and annual refreshers)  
Contemporary Seismic Design, BOCA (16 hrs.)  
Wind and Flood Resistant Construction, BOCA (16 hrs.)  
Underground Storage Tanks Rules & Regulations, NJ Water Pollution Control  
Association Hazardous Waste Committee  
Underground Storage Tanks, NJ Society of Professional Engineers  
Engineered Wood Construction, APA  
Lateral Framing Systems, with Seismic Provisions, AISC  
Timber Frame Restoration & Repair, APT  
Masonry Construction Technology (16 hrs.)  
NJ Renovation Code, NJ DCA

**AWARDS:**

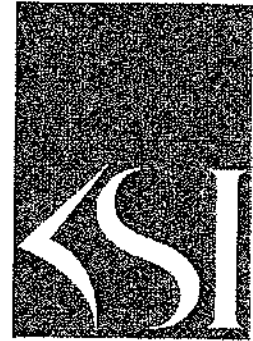
New Jersey Historic Preservation Award for the restoration of the Sawmill at Double  
Trouble State Park; NJ DEP, State Park Service, Historic Preservation Office; NJ  
Historic Sites Council; and NJ Historic Trust (in association with D. V. Abramson &  
Assoc., Architects)  
Historic Preservation Award for the rehabilitation of 38 Commerce St., City of Trenton  
Landmarks Commission (in association with Selena Goldberg, AIA.)  
2000 Downtown New Jersey, Award of Excellence, for additions and alterations to the  
Frog & Peach restaurant, New Brunswick, NJ (in association with Princeton Design  
Guild)

**MEMBERSHIPS :**

Member - American Society of Civil Engineers  
Member - BOCA International  
Member - Association for Preservation Technology (APT)

**CERTIFICATIONS / CONTINUING EDUCATION:**

New Jersey Department of Environmental Protection - Underground Storage Tanks  
Association Energy Engineers - Certified Cogeneration Professional  
BOCA - Contemporary Seismic Design  
BOCA - Wind and Flood Resistant Construction  
University of Medicine and Dentistry - Health and Safety for Hazardous Waste Site  
Investigative Removal



## **James Sarno, PE, LEED AP BD+C (Senior Partner)**

Mr. Sarno has successfully designed and managed a wide variety of project types. Throughout his career, Mr. Sarno has been credited with many successful projects fostered from his engineering, project management and coordination. He focuses his engineering efforts on systems and technologies that are state-of-the-art in terms of energy efficiency and maintainability.

### **Education**

- New Jersey Institute of Technology – B.S. in Mechanical Engineering
- Licensed Professional Engineer – Connecticut, Massachusetts, New Jersey, New York, Pennsylvania
- LEED Accredited Professional BD+C – US Green Building Council

### **Relevant Project Experience**

#### **Freehold Township Municipal Complex – Freehold Township, NJ**

Design and construction administration for upgrade of VAV boxes and controls on First Floor of Municipal Building, replacement of Police Locker Room AHU and controls and replacement of split air cooled chiller and controls.

#### **North Brunswick Municipal Complex – North Brunswick, NJ**

Design and construction administration for lighting replacement at DPW Garage and chiller plant replacement at Municipal Building

#### **Northfield Board of Education; Community School – Northfield, NJ**

Design and construction administration for the replacement of thirty-two existing rooftop units, conversion of system to VAV, upgrade on HVAC controls, replacement of entire fire alarm system and lighting controls.

#### **Perth Amboy High School Boiler Replacement Project – Perth Amboy, NJ**

Design and construction administration for the replacement of the boiler and domestic hot water plant.

#### **NJ National Guard Training Center Renovation of 4 Buildings-- Sea Girt, NJ**

Design and construction administration for this ongoing project that renovated four existing buildings for a variety of mixed occupancies.

### **Affiliations and Professional Associations**

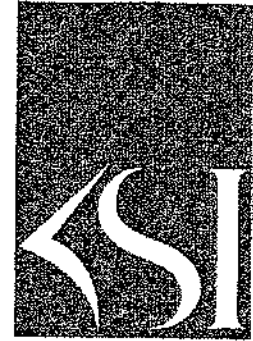
- Member of International Code Council
- ASHRAE Member & Member of Board of Governors for NJ Chapter (08-09, 13-14, 14-15), Chapter Secretary (09-10), Chapter Treasurer (10-11), Chapter President-Elect (11-12), Chapter President (12-13)

www.ksi-pe.com

Phone: 732.938.2666  
Fax: 732.938.2521

P.O. Box 628  
Farmingdale, NJ 07727

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170185



## **Luis A. Rodriguez, CPD, LEED AP (Senior Partner)**

Mr. Rodriguez has successfully designed and managed a wide variety of project types. Throughout his career, Mr. Rodriguez has been credited with many successful projects fostered from his engineering, project management and coordination. He focuses his engineering efforts on systems and technologies that are state-of-the-art in terms of energy efficiency and maintainability. He has applied this philosophy to such projects as high-tech laboratories, healthcare facilities, educational facilities and universities.

### **Education**

- Brick Computer Science Institute – Computer Aided Drafting and Design
- Certified in Plumbing Design - American Society of Plumbing Engineers
- LEED Accredited Professional – US Green Building Council

### **Relevant Project Experience**

#### **Perth Amboy High School Boiler Replacement Project – Perth Amboy, NJ**

Design and construction administration for the replacement of the boiler and domestic hot water plant.

#### **Lockheed Martin – Moorestown, NJ**

Design of Plumbing systems for several projects involving office and lab renovations.

#### **Monmouth County SPCA – Eatontown, NJ**

Design and construction administration for the renovation and addition to the existing facility which when completed covers approximately 15,000 square feet.

#### **OHMSETT – Naval Weapons Station Earle Waterfront**

Design of Plumbing and Fire Protection systems for 4,000 square foot fluid storage facility for this National Oil Spill Response Test Facility.

#### **NJ National Guard Training Center Renovation of 4 Buildings– Sea Girt, NJ**

Design and construction administration for this ongoing project that renovated four existing buildings for a variety of mixed occupancies.

### **Affiliations and Professional Associations**

- National Standard Plumbing Code – Committee Member
- NJ Plumbing Sub Code Committee – Committee Member
- American Society of Plumbing Engineers – NJ Chapter Past President
- Member of the National Fire Protection Association

www.ksi-pe.com

Phone: 732.938.2666  
Fax: 732.938.2521

P.O. Box 628  
Farmingdale, NJ 07727

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170185



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 696 - 1776  
TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

March 9, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO CONNOLLY & HICKEY FOR PROFESSIONAL SERVICES FOR THE REHABILITATION AND RESTORATION OF THE VANDERHOEF HOUSE, CLIFTON.**

Members of the Board:

We are seeking a resolution awarding a contract to Connolly & Hickey Historical Architects, LLC for the preparation of design and contract documents as it pertains to the restoration and rehabilitation of the Vanderhoef House, located in Weasel Brook Park, Clifton.

The Public Works and Building & Grounds Committee recommended that the full Board authorize awarding this contract in effort to preserve and reuse one of the County's oldest historic structures. I have attached the proposal submitted by Connolly & Hickey Historical Architects LLC., outlining the proposed scope of services, project schedule and the team's qualifications. Their proposal addresses the challenges presented to preserve and reuse the Vanderhoef House while providing thorough and careful analysis of what is needed to prepare a well set of contract documents for future bidding.

I encourage you to consider adopting this resolution. If you have any questions, please do not hesitate to contact me.

Sincerely

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

cc: Anthony DeNova, County Administrator  
Matthew P. Jordan, Deputy County Administrator

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170185

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING RESOLUTION R 2016 0192 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY- GRANT" BY APPROVING THE ACCEPTANCE VOCA GRANT NUMBER V-16-15 IN THE AMOUNT OF \$282,361.00 FOR A PERIOD OF APRIL 1, 2016 THROUGH MARCH 31, 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170186</b>						
Meeting Date		03/16/2017						
Introduced Date		03/16/2017						
Adopted Date		03/16/2017						
Agenda Item		r-26						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AMENDING RESOLUTION R 2016 0192 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-GRANT" BY APPROVING THE ACCEPTANCE VOCA GRANT NUMBER V-16-15 IN THE AMOUNT OF \$282,361.00 FOR A PERIOD OF APRIL 1, 2016 THROUGH MARCH 31, 2017.**

**WHEREAS**, the Board of Chosen Freeholders approved Resolution R 2016 0192 at its regular meeting of March 8, 2016 "Authorizing the Passaic County Prosecutor's Office to Apply for funding for a project identified as "County Office of Victim Witness Advocacy Grant V-16-15; and

**WHEREAS**, in order to receive said award, the New Jersey Department of Law & Public Safety, pursuant to N.J.S.A. 40A:4-87, requires the Board of Chosen Freeholders for the County of Passaic to submit a Resolution and accompanying Certification approving acceptance of federal funds administered by the State of New Jersey ; and

**WHEREAS**, in accordance with the statutory requirements set forth in N.J.S.A. 40A:4-87, the Board of Chosen Freeholders of Passaic County does hereby accept the Victims of Crime Act (VOCA) sub award grant V-16-15 in the amount of \$282,361.00 for a period of April 1, 2016 through March 31, 2017 combined with an additional \$70,590.00 as an in-kind salary match and \$ 216,507 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant amounting in a total award of \$569,485.00 for this grant; and

**WHEREAS**, this grant is being accepted for the sole purpose of providing services to victims of crimes; and

**WHEREAS**, the Freeholder Law and Public Safety Committee considered this matter at their meeting of March 7, 2017, and recommended this Resolution to the full Board for Adoption.

**NOW, THEREFORE, BE IT RESOLVED** by the Passaic County Board of Chosen Freeholders that it does hereby approve acceptance of the Victims of Crime Act grant V-16-15 in the amount of \$282,361.00 for a period of April 1, 2016 through March 31, 2017 combined with an additional \$70,590.00 as an in-kind salary match and \$ 216,507 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant amounting in a total award of \$569,485.00 for this grant; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the New Jersey Department of Law and Public Safety.

Dated: March 14, 2017



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

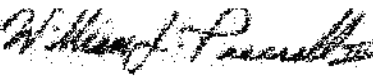
Agenda: RESOLUTION AMENDING RESOLUTION R 2017 0151 AUTHORIZING AN AMENDMENT TO RESOLUTION R 2016 0799 AS IT CONCERNS THE PASSAIC COUNTY PROSECUTOR'S OFFICE APPLICATION FOR A PROJECT UNDER THE STOP VIOLENCE AGAINST WOMEN ACT BY APPROVING THE ACCEPTANCE VAWA GRANT NUMBER 45-15 IN THE AMOUNT OF \$32,572.00 FOR A PERIOD OF OCTOBER 30, 2016 THROUGH OCTOBER 29, 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20170187							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AMENDING RESOLUTION R 2017 0151 AUTHORIZING AN AMENDMENT TO RESOLUTION R 2016 0799 AS IT CONCERNS THE PASSAIC COUNTY PROSECUTOR'S OFFICE APPLICATION FOR A PROJECT UNDER THE STOP VIOLENCE AGAINST WOMEN ACT BY APPROVING THE ACCEPTANCE VAWA GRANT NUMBER 45-15 IN THE AMOUNT OF \$32,572.00 FOR A PERIOD OF OCTOBER 30, 2016 THROUGH OCTOBER 29, 2017.**

**WHEREAS**, the Board of Chosen Freeholders approved Resolution R 2017 0151 at its regular meeting of February 28, 2017 "Authorizing An Amendment to Resolution R 2016 0799 As It Concerns The Passaic County Prosecutor's Office Application for A Project Under The Stop Violence Against Women Act; and

**WHEREAS**, in order to receive said award, the New Jersey Department of Law & Public Safety, pursuant to N.J.S.A. 40A:4-87, requires the Board of Chosen Freeholders for the County of Passaic to submit a Resolution and accompanying Certification approving acceptance of federal funds administered by the State of New Jersey ; and

**WHEREAS**, in accordance with the statutory requirements set forth in N.J.S.A. 40A:4-87, the Board of Chosen Freeholders of Passaic County does hereby accept the Violence Against Woman Act sub award grant VAWA 45-15 in the amount of \$ 32,572.00 for a period of October 30, 2016 through October 29, 2017 combined with an additional \$ 10,857 as an in-kind salary match and \$26,553 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant amounting in a total award of \$ 69,982.00 for this grant; and

**WHEREAS**, this grant is being accepted for the sole purpose of providing services to victims of crimes; and

**WHEREAS**, the Freeholder Law and Public Safety Committee considered this matter at their meeting of March 7, 2017, and recommended this Resolution to the full Board for Adoption;

**NOW, THEREFORE, BE IT RESOLVED** by the Passaic County Board of Chosen Freeholders that it does hereby approve acceptance of the Violence Against Women Act grant VAWA 45-15 in the amount of \$ 32,572.00 for a period of October 30, 2016 through October 29, 2017 combined with an additional \$ 10,857 as an in-kind salary match and \$26,553 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant amounting in a total award of \$ 69,982.00 .

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the New Jersey Department of Law and Public Safety.

Dated: March 14, 2017



State of New Jersey  
OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF CRIMINAL JUSTICE  
PO BOX 085  
TRENTON, NJ 08625-0085  
TELEPHONE: (609) 984-6500

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lieutenant Governor

CHRISTOPHER J. PORRINO  
Attorney General  
EMIE HÖNIG  
Director  
STATE OFFICE OF VICTIM WITNESS ADVOCACY  
15-11-15

January 20, 2017

Joan Nixon, Victim Witness Coordinator  
Passaic County Prosecutor's Office  
401 Grand Street - 7th Floor  
Paterson, NJ 07505

Re: **STOP Violence Against Women Act (VAWA) Grant Program**  
**Project Title: County Office of Victim Witness Advocacy - DV Advocate**  
**Subgrant Number: VAWA-45-15**

Dear Ms. Nixon:

We are pleased to advise you that your agency will receive a grant in the amount of \$32,572 through the STOP Violence Against Women Act (VAWA) Grant Program. As a condition of the grant, your agency agrees to provide \$37,410 as match, bringing the total project amount to \$69,982. Enclosed for your grant file are copies your budget detail form, budget narrative and the DCJ Conditionally Approved Project Budget. Please note your budget is subject to final approval from the Office of the Attorney General.

The enclosed Subaward (contract), General and Special Conditions and any accompanying documents must be signed by the authorized signatory and originals returned by mail to our office by March 10, 2017. The signed documents will be sent along with the Subaward Contract to the Office of the Attorney General for signature.

A copy of the fully executed package including the final approved project budget will be returned for your files. If you have any questions or need further assistance, contact your Program Analyst, Jessica Guglich at (609) 292-8249.

Sincerely,  
*Phoenix Smith*  
Phoenix Smith, Chief  
State Office of Victim Witness Advocacy

Enclosures

- c:  Todd Stanley, Fiscal Contact Person
- Jessica Guglich, DCJ Program Analyst
- Marilyn Easley, SOVWA



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R 2016 1110 PERTAINING TO THE PASSAIC COUNTY PROSECUTOR'S OFFICE APPLICATION FOR A PROJECT UNDER THE FFY15 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) BY APPROVING THE ACCEPTANCE OF (JAG) 1-116TF IN THE AMOUNT OF \$174,378.00 FOR A PERIOD OF JULY 1, 2016 TO JUNE 30, 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20170188							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R 2016 1110 PERTAINING TO THE PASSAIC COUNTY PROSECUTOR'S OFFICE APPLICATION FOR A PROJECT UNDER THE FFY15 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) BY APPROVING THE ACCEPTANCE OF (JAG) 1-116TF IN THE AMOUNT OF \$174,378.00 FOR A PERIOD OF JULY 1, 2016 TO JUNE 30, 2017.**

**WHEREAS**, the Board of Chosen Freeholders approved Resolution R 2016 1110 at its regular meeting of December 29, 2016 "Authorizing An Amendment to Resolution R 2016 0693 As It Concerns the Passaic County Office Application For A Project Under The FFY15 Edward Byrne Memorial Justice Assistance Grant (JAG) Program"; and

**WHEREAS**, in order to receive said award, the New Jersey Department of Law & Public Safety, pursuant to N.J.S.A. 40A:4-87, requires the Board of Chosen Freeholders for the County of Passaic to submit a Resolution and accompanying Certification approving acceptance of federal funds administered by the State of New Jersey ; and

**WHEREAS**, in accordance with the statutory requirements set forth in N.J.S.A. 40A:4-87, the Board of Chosen Freeholders of Passaic County does hereby accept the Edward Byrne Memorial Justice sub award grant JAG 1-116TF-15 in the amount of \$174,378.00 for a period of July 1, 2016 to June 30, 2017 combined with an additional \$72,715.00 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant amounting in a total award of \$247,093.00 for this grant; and

**WHEREAS**, this grant is being accepted for the sole purpose of furthering joint task force efforts between the Department of Law and Public Safety and the Passaic County Prosecutor's Office as defined within the grant application; and

**WHEREAS**, the Freeholder Law and Public Safety Committee considered this matter at their meeting of March 7, 2017, and recommended this Resolution to the full Board for Adoption.

NOW, THEREFORE, BE IT RESOLVED by the Passaic County Board of Chosen Freeholders that it does hereby approve acceptance of the Edward Byrne Memorial Justice grant JAG 1-116TF-15 in the amount of \$174, 378.00 combined with an additional \$72,715.00 as an in kind match to cover fringe benefits amounting to a total award of \$247,093.00.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Department of Law and Public Safety.

Dated: March 14, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING RESOLUTION R 2016 0497 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-SUPPLEMENTAL GRANT" BY APPROVING THE ACCEPTANCE OF FFY 2015 VOCA GRANT IN THE AMOUNT OF \$400,000.00 FOR A PERIOD OF OCTOBER 1, 2016 THRU MARCH 31, 2018, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#		R20170189						
Meeting Date		03/16/2017						
Introduced Date		03/16/2017						
Adopted Date		03/16/2017						
Agenda Item		r-29						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017



**RESOLUTION AMENDING RESOLUTION R 2016 0497 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-SUPPLEMENTAL GRANT" BY APPROVING THE ACCEPTANCE OF FFY 2015 VOCA GRANT IN THE AMOUNT OF \$400,000.00 FOR A PERIOD OF OCTOBER 1, 2016 THRU MARCH 31, 2018.**

**WHEREAS**, the Board of Chosen Freeholders approved Resolution R 2016 0497 at its regular meeting of June 14, 2016 "Authorizing the Passaic County Prosecutor's Office to Apply for funding for a project identified as "County Office of Victim witness Advocacy-Supplemental Grant VCS-59-15; and

**WHEREAS**, in order to receive said award, the New Jersey Department of Law & Public Safety, pursuant to N.J.S.A. 40A:4-87, requires the Board of Chosen Freeholders for the County of Passaic to submit a Resolution and accompanying Certification approving acceptance of federal funds administered by the State of New Jersey ; and

**WHEREAS**, in accordance with the statutory requirements set forth in N.J.S.A. 40A:4-87, the Board of Chosen Freeholders of Passaic County does hereby accept the Victims of Crime Act (VOCA) sub award grant VCS 59-15 in the amount of \$400,000.00 for a period of October 1, 2016 through March 31, 2018 combined with an additional \$ 61,260 as an in-kind salary match and \$ 38,735 match to cover the fringe benefits costs for employees identified as providing services as part of this grant and with an additional \$ 5 as an in-kind operating expense match amounting in a total award of \$500,000.00 for this grant; and

**WHEREAS**, this grant is being accepted for the sole purpose of acquiring information technology, equipment, travel and training of employees; and

**WHEREAS**, the Freeholder Law and Public Safety Committee considered this matter at their meeting of March 7, 2017, and recommended this Resolution to the full Board for Adoption.

**NOW, THEREFORE, BE IT RESOLVED** by the Passaic County Board of Chosen Freeholders that it does hereby approve acceptance of the Victims of Crime Act (VOCA) sub award grant VCS 59-15 in the amount of \$400,000.00 for a period of October 1, 2016 through March 31, 2018 combined with an additional \$ 61,260 as an in-kind salary match and as an additional \$ 38,735 match to cover the fringe benefits costs for employees identified as providing services as part of this grant and with an additional \$ 5 as an in-kind operating expense match amounting in a total award of \$500,000.00 for this grant; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the New Jersey Department of Law and Public Safety.

Dated: March 14, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

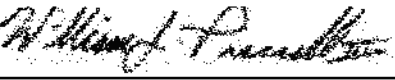
Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170190</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-30							
CAF #								
Purchase Req. #	R7-01601							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY  
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the

applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** the Law and Public Safety Committee considered this matter at its meeting of March 7, 2017 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase of an Automated License Plate Reader
Using Agency:	Passaic County Sheriff's Department
Purchase Price:	\$ 16,620.91
Vendor:	General Sales Administration
Authority:	New Jersey State Contract
Contract #:	80311
Account:	FFY15 Homeland Security Grant
Account #:	G-01-41-872-015-223
Requisition #:	R7-01601

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,620.91

-APPROPRIATION: G-01-41-872-015-223

PURPOSE: Resolution authorizing purchase of various items by  
the Passaic County Prosecutor's office



Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Bruce James  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FROM THE NJ DEPARTMENT OF CHILDREN AND FAMILIES A CHILD ADVOCACY CENTER COMPETITIVE GRANT FOR FUNDING RENOVATIONS, EXPANSION AND/OR REDESIGN OF EXISTING CHILD ADVOCACY CENTERS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20170191							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017



**RESOLUTION AUTHORIZING THE PASSAIC COUNTY  
PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FROM  
THE NJ DEPARTMENT OF CHILDREN AND FAMILIES A CHILD  
ADVOCACY CENTER COMPETITIVE GRANT FOR FUNDING  
RENOVATIONS, EXPANSION AND/OR REDESIGN OF EXISTING  
CHILD ADVOCACY CENTERS**

**WHEREAS** the Passaic County Prosecutor's Office has recently been advised that it has been selected to receive a Child Advocacy Center Competitive Grant for Funding Renovations, Expansion, and/or Redesign of Existing Child Advocacy Centers in the amount of \$ 83,389.99 from the New Jersey Department of Children and Families. The grant funds will be used for video recording upgrades, purchase of workstations and servers, purchase of forensic interview room cameras and for waiting room area furniture for the Child Advocacy Center; and

**WHEREAS** The grant award covers the period of February 17, 2017 through June 1, 2017; and

**WHEREAS** acceptance of said grant funds does not require a County Match; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this request at its meeting of March 7, 2017 and recommended this resolution to the full Board for adoption;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to participate with the New Jersey Department of Children and Families to the greatest extent possible with the regard to this Program, and authorizes such other actions as are necessary to secure the Grant Funds; and

**BE IT FURTHER RESOLVED** that the New Jersey Department of Children and Families be and is hereby requested to accept the application

on behalf of Passaic County, and the Passaic County Director of Finance be authorized to accept the funds in connection with said project from the grantor and to make disbursements in accordance with the terms of said award; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board, County Counsel, Finance Director and all other necessary officers and employees be and are hereby authorized to execute such other documents as are necessary to effectuate this resolution.

Dated: March 14, 2017



State of New Jersey

DEPARTMENT OF CHILDREN AND FAMILIES

CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

ALLISON BLAKE, PH.D., L.S.W.  
*Commissioner*

March 1, 2017

Ms. Camelia M. Valdes, Passaic County Prosecutor  
30 King Road  
Totowa, New Jersey 07512

RE: Child Advocacy Center Competitive  
Grant for Funding Renovations,  
Expansion, and/or Redesign of Existing  
Child Advocacy Centers RFP

Dear Ms. Valdes:

On February 21, 2017 I met with Mr. Christopher R. Freid, Chief Asst. Prosecutor regarding the Child Advocacy Center Competitive Grant for Funding Renovations, Expansion, and/or Redesign of Existing Child Advocacy Centers RFP. During the meeting it was discussed that in order to access this grant you need verification of the amount of the grant. The Passaic County Prosecutor's Office/Passaic County Child Advocacy Center has been awarded \$83,389.99 for this grant. The State Account Number for this project is 17-100-016-1610-131. The time frame for this grant is 2/17/17 through 6/01/17. I hope this letter will suffice in terms of your internal requirements for accessing the grant.

Please do not hesitate to contact me at 609-888-7139 or [Donald.debruyne@dcf.state.nj.us](mailto:Donald.debruyne@dcf.state.nj.us) if you need further documentation regarding this grant. Thank You for your assistance in this matter.

Sincerely,

Donald J De Bruyne,  
Supervising Program Support Specialist  
Department of Children and Families  
Office of Facilities and Support Services

Introduced on: March 16, 2017  
Adopted on: March 16, 2017  
Official Resolution#: R20170191

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF

A FULL BODY SCANNER AND ASSOCIATED SUPPORT FROM SMITH'S DETECTION, INC. FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170192</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-32							
CAF #	c-04-55-137-001-901							
Purchase Req. #	R7-01892							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING PURCHASE OF  
A FULL BODY SCANNER AND ASSOCIATED SUPPORT  
FROM SMITH'S DETECTION, INC. FOR THE PASSAIC  
COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT**

**WHEREAS** the Passaic County Sheriff's Office has requested the purchase a full body scanner and associated support from Smith's Detection, Inc. in the amount of \$162,975.00, through State Contract #82106; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter March 7, 2017, and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to

the terms set forth above, it hereby authorizes the purchase of a full body scanner and associated support for the Passaic County Sheriff's Office from Smith's Detection, Inc. through State Contract # 82106; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: March 14, 2017



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$162,975.00

-APPROPRIATION: C-04-55-137-001-901

PURPOSE: Resolution authorizing purchase of a full body scanner and associated support from Smith's Detection, Inc.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Administrator

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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF TEN (10) NEW POLICE INTERCEPTOR VEHICLES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170193</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-33							
CAF #	T-13-56-860-000 -801							
Purchase Req. #	R7-01900							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING PURCHASE OF  
TEN (10) NEW POLICE INTERCEPTOR VEHICLES FOR THE  
PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE  
CONTRACT**

**WHEREAS** the Passaic County Sheriff's Office has requested the purchase of ten (10) new police interceptor vehicles with associated equipment from Winner Ford in the amount of \$255,797.00 through State Contract #88728; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter at its March 7, 2017 meeting, and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to

the terms set forth above, it hereby authorizes the purchase of ten (10) new police interceptor vehicles with associated equipment for the Passaic County Sheriff's Office from Winner Ford through State Contract # 88728; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$255,797.00

-APPROPRIATION: T-13-56-860-000-801

PURPOSE: Resolution authorizing purchase of ten (10) new police interceptor vehicles for the Passaic County Sheriff's Office.



Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF ONE 2017 CHEVY SUBURBAN POLICE VEHICLE FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170194</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-34							
CAF #	T-22-56-850-012 -803							
Purchase Req. #	R7-01937							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING PURCHASE OF  
ONE 2017 CHEVY SUBURBAN POLICE VEHICLE FOR THE  
PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE  
CONTRACT**

**WHEREAS** the Passaic County Sheriff's Office has requested the purchase of one (1) 2017 Chevy Suburban police vehicle from Hertrich Fleet Services in the amount of \$55,998.30 through State Contract #89939; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter at its March 7, 2017 meeting, and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to

the terms set forth above, it hereby authorizes the purchase of one (1) 2017 Chevy Suburban police vehicle for the Passaic County Sheriff's Office from Hertrich Fleet Services through State Contract # 89939; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$55,998.30

-APPROPRIATION: T-22-56-850-012-803

PURPOSE: Resolution authorizing the purchase of one 2017 Chevy Suburban police vehicle.



Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: AMENDED: RESOLUTION AUTHORIZING PURCHASE OF A MAINTENANCE CONTRACT FROM COUNTY BUSINESS SYSTEM, INC. FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170195</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-35							
CAF #	7-01-22-130-001 -213							
Purchase Req. #	R7-01934							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**AMENDED  
RESOLUTION AUTHORIZING PURCHASE OF A  
MAINTENANCE CONTRACT FROM COUNTY BUSINESS  
SYSTEM, INC. FOR THE PASSAIC COUNTY SHERIFF'S  
DEPARTMENT**

**WHEREAS** the Passaic County Sheriff's Office has requested the purchase of a maintenance contract appxtender from County Business System, Inc. in the amount of \$10,278.62; and

**WHEREAS** the amount of this purchase is well below the monetary threshold set forth under the "Pay to Play" Law (N.J.S.A. 19:44A-20.3, et seq.) however, other County Departments have over the last 12 months purchased maintenance contracts from County Business System, Inc. such that this purchase is well above the monetary threshold; and

**WHEREAS** the purchase of maintenance for proprietary software is an exception under the Local Public Contract Law N.J.S.A. 40A:5-(1)(dd); and

**WHEREAS** the said Board by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the "Pay to Play" Law only under a "Fair and Open" process; ; and

**WHEREAS** the Board is desirous of making an exception to that policy in this case because of the proprietary computer software and hardware involved; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter at its March 7, 2017 meeting,

and recommended this resolution to the full Board for adoption;  
and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes an award of a non-fair and non-open maintenance contract appxtender from County Business System, Inc.,; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: March 14, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
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William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO ACCEPT A VEHICLE DONATION TO BE UTILIZED FOR TRAINING PURPOSES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170196</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-36							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY  
SHERIFF'S DEPARTMENT TO ACCEPT A VEHICLE  
DONATION TO BE UTILIZED FOR TRAINING PURPOSES**

**WHEREAS** the Passaic County Sheriff's Department has requested permission to accept a donation of a 2002 Volkswagen Jetta, VIN#3VWSE69M62M140022 from Devon Hutton Bacigalupo to be used by the Sheriff's canine unit for training purposes as per N.J.S.A. 40:23-4; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter at its March 7, 2017 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS** the Passaic County Board of Chosen Freeholders is desirous of approving this donation; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby authorizes the acceptance of the donation of the vehicle identified herein and in the attached correspondence; and

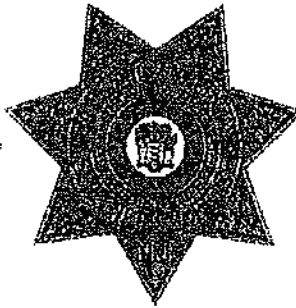
**BE IT FURTHER RESOLVED** that all necessary officers and employees of Passaic County be and hereby are authorized and directed to take such further actions and execute such documents as are necessary to effectuate the purpose of this resolution.

Dated: April 12, 2016

# PASSAIC COUNTY SHERIFF'S OFFICE

*Sheriff Richard H. Berdnik*

Undersheriff Joseph C. Dennis  
Undersheriff Mario Recinos  
Undersheriff Leonard Lovely



Chief William McCrary  
Chief George Rosenthal  
Warden Michael Tolerico, CPM, CJM  
Deputy Warden Kevin Dickson

To: Passaic County Sheriff's Office  
435 Hamburg Turnpike  
Wayne, N.J. 07470

I, Devin Bacigalupo, do hereby donate a Silver colored 2002 Volkswagen Jetta(VIN#  
3VWSE69M2M140022) owned by me, to the Passaic County sheriff's Office to be used for trainaing.

Owner: *Devin Bacigalupo* Date: 02/28/17

Witnessed By: *Sgt. [Signature]* Date 02/28/2017

CAMELIA M. VALDES  
PASSAIC COUNTY PROSECUTOR  
(LISA A. VERLARDI, CHIEF ASSISTANT PROSECUTOR)  
30 KING ROAD  
TOTOWA, NEW JERSEY 07512  
(973) 837-7739  
ATTORNEY FOR PLAINTIFF

THE STATE OF NEW JERSEY,  
  
Plaintiff,  
  
v.  
  
ONE 2002 VOLSWAGEN JETTA  
V.I.N. 3VWSE 69M62 M1400 22  
Defendant.  
  
(Devin Hutton Bacigalupo – potential claimant)

SUPERIOR COURT OF NEW JERSEY  
PASSAIC COUNTY - LAW DIVISION  
SPECIAL CIVIL PART  
  
DOCKET NO. DC-6384-12  
  
CIVIL ACTION  
(IN REM)  
SETTLEMENT AGREEMENT  
AND CIVIL RELEASE

The Plaintiff, State of New Jersey, by and through the Passaic County Prosecutor's Office, represented by Chief Assistant Prosecutor Lisa A. Verlardi, and the claimant, Devin Hutton Bacigalupo, pro se., agree to the provisions as set forth herein.

This Settlement Agreement and Civil Release supersedes the Judgment Confirming Forfeiture Order entered on January 11, 2013 by the Honorable Bruno Mongiardo as to the 2002 Volkswagen Jetta, bearing V.I.N. 3VWSE 69M62 M1400 22.

The State of New Jersey agrees to release and relinquish any claim it may have for forfeiture of the defendant 2002 Volkswagen Jetta, bearing V.I.N. 3VWSE 69M62 M1400 22.

The State of New Jersey agrees to return the defendant vehicle to Devin Hutton Bacigalupo in "AS IS" condition as soon as practicable after receipt of this executed agreement and the written, notarized agreement of the vehicle's titled owner, Kathleen O'Brien Harrington.

CAMELIA M. VALDES  
 PASSAIC COUNTY PROSECUTOR  
 (LISA A. VERLARDI, CHIEF ASSISTANT PROSECUTOR)  
 30 KING ROAD  
 TOTOWA, NEW JERSEY 07512  
 (973) 837-7739  
 ATTORNEY FOR PLAINTIFF

THE STATE OF NEW JERSEY,

Plaintiff,

v.

ONE 2002 VOLSWAGEN JETTA  
 V.I.N. 3VWSE 69M62 M1400 22  
 Defendant.

SUPERIOR COURT OF NEW JERSEY  
 PASSAIC COUNTY - LAW DIVISION  
 SPECIAL CIVIL PART

DOCKET NO. DC-6384-12

CIVIL ACTION  
 (IN REM)  
INDEMNIFICATION, CIVIL RELEASE  
 AND HOLD HARMLESS AGREEMENT

(Kathleen O'Brien Harrington – potential claimant)

The Plaintiff, State of New Jersey, by and through the Passaic County Prosecutor's Office, represented by Chief Assistant Prosecutor Lisa A. Verlardi, and the claimant, Kathleen O'Brien Harrington, pro se., agree to the provisions as set forth herein.

This Agreement and Civil Release supersedes the Judgment Confirming Forfeiture Order entered on January 3, 2013 by the Honorable Ralph L. De Luccia, Jr., as to interests in the defendant 2002 Volkswagen Jetta, bearing V.I.N. 3VWSE 69M62 M1400 22.

The State of New Jersey agrees to release and relinquish any claim it may have for forfeiture of the defendant 2002 Volkswagen Jetta, bearing V.I.N. 3VWSE 69M62 M1400 22.

Claimant Kathleen O'Brien Harrington consents to the release of the defendant vehicle to Devin Hutton Bacigalupo. Plaintiff shall return the defendant vehicle in "AS IS" condition as soon as practicable after receipt of this agreement executed by Kathleen O'Brien Harrington and a separate agreement executed by claimant Devin Hutton Bacigalupo.



Kathleen O'Brien Harrington agrees that the defendant vehicle shall be accepted in "as is" condition, acknowledging that the defendant vehicle has not been driven or started since January 20, 2012, the date of seizure. Kathleen O'Brien Harrington also agrees that the vehicle shall not be released until Devin Hutton Bacigalupo pays any and all towing associated with the said vehicle to the Passaic County Sheriff's Department and/or associated agency. Further, claimant Kathleen O'Brien Harrington agrees that she shall indemnify and hold harmless the State of New Jersey, the County of Passaic, the Passaic County Prosecutor's Office and the Passaic County Sheriff's Department for any liability or claim arising out of the release and return of the defendant 2002 Volkswagen Jetta, bearing V.I.N. 3VWSE 69M62 M140022, to her or claimant Devin Hutton Bacigalupo.

Date: 10/5/15

*Lisa A. Verlardi*  
Lisa A. Verlardi, Chief Assistant Prosecutor  
Attorney for Plaintiff

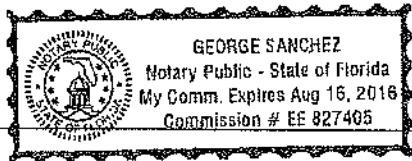
Date: August 21, 2015

*Kathleen O'Brien-Harrington*  
Kathleen O'Brien Harrington  
Claimant

On 21 AUGUST, 2015, before me, George Sanchez, a Notary Public in the County of Sarasota, personally appeared **Kathleen O'Brien Harrington**, who satisfactorily identified herself, signed this document in my presence and acknowledged that her signature was made willingly.

My Commission Expires 16 AUG 2016

*[Signature]* 21 AUG 2015



Notary signature

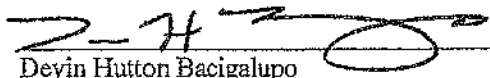
Date

Devin Hutton Bacigalupo agrees to accept the defendant vehicle in "as is" condition, acknowledging that the defendant vehicle has not been driven or started since January 20, 2012, the date of seizure. Devin Hutton Bacigalupo also agrees to pay any and all towing associated with the said vehicle to the Passaic County Sheriff's Department and/or associated agency. Further, claimant Devin Hutton Bacigalupo agrees that he shall indemnify and hold harmless the State of New Jersey, the County of Passaic, the Passaic County Prosecutor's Office and the Passaic County Sheriff's Department for any liability or claim arising out of the release and return of the defendant 2002 Volkswagen Jetta, bearing V.I.N. 3VWSE 69M62 M140022, to him or claimant Kathleen O'Brien Harrington.

Date: 10/5/16

  
Lisa A. Verlardi, Chief Assistant Prosecutor  
Attorney for Plaintiff

Date: 9/21/15

  
Devin Hutton Bacigalupo  
Claimant

On 9/21/15, 2015, before me, Kelly Adamcik, a Notary Public in the County of Bergen, personally appeared **Devin Hutton Bacigalupo**, who satisfactorily identified himself, signed this document in my presence and acknowledged that his signature was made willingly.

My Commission Expires 8/1/19  9/21/15

KELLY ADAMCIK  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires Aug. 1, 2019

Notary signature

Date

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF 32 BLOOD CONTROL TRAINING CLASSES FOR PASSAIC COUNTY LAW ENFORCEMENT OFFICERS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170197</b>							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-37							
CAF #	G-01-41-846-016-223							
Purchase Req. #	R7-01808							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING THE PURCHASE OF 32 BLOOD CONTROL TRAINING CLASSES FOR PASSAIC COUNTY LAW ENFORCEMENT OFFICERS**

**WHEREAS** the County of Passaic along with several other Northern New Jersey counties as well as the Cities of Newark and Jersey City, are members of the Urban Area Security Initiative (UASI) for Northern New Jersey, a group that was organized by the U.S. Department of Homeland Security to deal with planning for possible security and terrorists threats; and

**WHEREAS** as part of the UASI group Federal and State governments offer Homeland Security Grants to participants for planning purposes and allow UASI member public entities to solicit goods and services on behalf of participants as long as those purchases are funded through UASI Homeland Security Grants (Local Finance Notice 2005-14); and

**WHEREAS** the Passaic County Office of Emergency Management has requested the purchase of 32 Blood Control Training Classes for Passaic County Law Enforcement Officers in the amount of \$83,200.00 from Techline Technologies, Inc. of Willow Grove, PA as a result of a bid taken by the County of Middlesex under the UASI program as mentioned above since the purchase will be funded through an UASI Homeland Security Grant; and

**WHEREAS** the Freeholder Committee for Law and Public Safety reviewed this matter at its March 7, 2017 meeting and recommended it to the full Board; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that it hereby authorizes the purchase of 32 Blood Control Training Classes from Techline Technologies, Inc. in the amount of \$83,200.00 in conformity with the Bid B-16-039 taken by the County of Middlesex on behalf of itself and the other members of the New Jersey UASI Group; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and are hereby authorized and directed to

take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of appropriate Purchase Orders.

Dated: March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$83,200.00

-APPROPRIATION: G-01-41-846-016-223

PURPOSE: Resolution authorizing the purchase of 32 blood control training classes for Passaic County Law Enforcement officers.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Bruce James  
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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Mar 16, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF STORAGE AND MEMORY UPGRADES, HARDWARE AND SOFTWARE LICENSING FOR THE PASSAIC COUNTY SHERIFF'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20170198							
Meeting Date	03/16/2017							
Introduced Date	03/16/2017							
Adopted Date	03/16/2017							
Agenda Item	r-38							
CAF #	7-01-25-157-001 -223							
Purchase Req. #	R7-01814							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: March 20, 2017

**RESOLUTION AUTHORIZING PURCHASE OF  
STORAGE AND MEMORY UPGRADES, HARDWARE AND  
SOFTWARE LICENSING FOR THE PASSAIC COUNTY  
SHERIFF'S OFFICE**

**WHEREAS** the Passaic County Sheriff's Office has requested the purchase of increased storage and memory, memory hardware, support and software licensing support from PKA Technologies, Inc. \$69,050.49 of which is provided through State Contract #40116, together with a \$4,800.00 configuration fee which is not covered through said State Contract; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter at its March 7, 2017 meeting, and recommended this resolution to the full Board for adoption; and



**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of storage and memory upgrades, hardware and software licensing for the Passaic County Sheriff's Office from PKA Technologies, Inc., ; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: March 14, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$73,850.49

-APPROPRIATION: \$58,428.32 - 7-01-25-157-001-223  
\$15,422.17 - 7-01-25-157-001-219

PURPOSE: Resolution authorizing purchase of storage and memory upgrades, hardware and software licensing from PKA Technologies.

  
Richard Cahill, Chief Financial Officer

DATED: March 14, 2017

RC:fr