

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Meeting Venue

Date: Oct 10, 2017 - 5:30 PM  
Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
  - 1. Akhter
  - 2. Bartlett
  - 3. Best
  - 4. Duffy
  - 5. Lepore
  - 6. Deputy Director James
  - 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: September 26, 2017
- G. Approval of Proclamation:

1. The Passaic County Board of Chosen Freeholders wishes to recognize Felicia Candelario Ortiz, during the County of Passaic's Hispanic Heritage Month Celebration.
2. The Passaic County Board of Chosen Freeholders wishes to recognize Elsa Mantilla, during the County of Passaic's Hispanic Heritage Month Celebration.
3. The Passaic County Board of Chosen Freeholders wishes to recognize Esther Perez, during the County of Passaic's Hispanic Heritage Month Celebration.
4. The Passaic County Board of Chosen Freeholders wishes to recognize John V. Galletta, during the County of Passaic's Columbus Day and Italian-American Celebration.
5. The Passaic County Board of Chosen Freeholders wishes to recognize Thomas L. Fiorilla, during the County of Passaic's Columbus Day and Italian-American Celebration.
6. The Passaic County Board of Chosen Freeholders wishes to recognize Prospect Park Police Chief Charbel "Charlie" Atie on his 25years of Law Enforcement service.

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

K. Resolutions - Consent Agenda

**ADMINISTRATION AND FINANCE**

1. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CDBG, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) Browertown Road, ALL AS NOTED IN THE RESOLUTION
3. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS OF PATERSON, NJ FOR SNOW PLOWING FOR PASSAIC COUNTY ROADS AS PER BID, ALL AS NOTED IN THE RESOLUTION.
4. RESOLUTION AUTHORIZING EXTENSION OF THE PASSAIC COUNTY PRISON RE-ENTRY PROGRAM FOR EVA'S VILLAGE, INC. AND HOPE FOR EX-OFFENDERS, INC. & FAMILY SERVICES THROUGH DECEMBER 31, 2017, ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR DURABLE MEDICAL EQUIPMENT, PHYSICAL THERAPY EQUIPMENT, PARTS AND SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-17-015 CONSULTING SERVICES TO PERFORM AN ASSESSMENT OF FAIR HOUSING FOR THE PASSAIC COUNTY CDBG CONSORTIUM IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(d), ALL AS NOTED IN THE RESOLUTION
7. AUTHORIZING SALE OF SURPLUS COUNTY PROPERTY ON USGOVBID.COM A DIVISION OF AUCTION LIQUIDATION SERVICES, ALL AS NOTED IN THE RESOLUTION
8. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

## **HEALTH AND COMMUNITY AFFAIRS**

9. RESOLUTION TO ENTER INTO A PARTNERSHIP WITH WALGREEN'S ON BEHALF OF THE WOODLAND APRK HEALTH DEPARTMENT IN CONJUNCTION WITH THE PASSAIC COUNTY HEALTH DEPARTMENT, WALGREEN'S WILL PROVIDE AND ADMINISTER THE VACCINE, ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2018 FORD F-150 4x4 EXTENDED CAB PICKUP TRUCK FOR THE DEPARTMENT OF HEALTH, DIVISION OF MOSQUITO CONTROL, IN THE AMOUNT OF \$28,165.00, ALL AS NOTED IN THE RESOLUTION.

## **HUMAN SERVICES**

11. RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS18AAA002 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, ALL AS NOTED IN THE RESOLUTION.

### **HUMAN SERVICES**

12. RESOLUTION AMENDING THE 2017 AREA PLAN GRANT AGREEMENT NO. DOAS17AAA006 FOR THE PASSAIC COUNTY AREA AGENCY ON AGING, ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITIONAL FUNDS IN THE AMOUNT OF \$163,389.00 THROUGH GRANT AGREEMENT 2018-05228-0004-01/DOE WEATHERIZATION 2018, ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITIONAL FUNDS IN THE AMOUNT OF \$400,000.00 THROUGH GRANT AGREEMENT 2017-01524-0169-03/HEATING IMPROVEMENT PROGRAM 2017, ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE PRIVATE PAY RATE FOR LONG TERM-CARE FROM \$300 TO \$350/DAY, ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR 2018 CSBG GRANT FUNDING, ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION TO PERMIT THE MENTAL HEALTH BOARD TO ISSUE AN RFP FOR COUNTY FUNDED GRANTS FOR MENTAL HEALTH PROGRAMS AND SERVICES. THE RFP WILL BE FOR ANTICIPATED 2018 COUNTY ALLOCATION TOTALING \$634,300, ALL AS NOTED IN THE RESOLUTION.
18. AMENDED: RESOLUTION AUTHORIZING THE PURCHASING AGENT TO NEGOTIATE AND AWARD TO AMERICAN WEAR UNIFORMS IN ACCORDANCE WITH N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION

### **PUBLIC WORKS**

19. RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE BETWEEN THE COUNTY OF PASSAIC AND 221 GOVERNOR STREET, LLC TO ALLOW THE CONVEYANCE OF 84-86 AUBURN STREET AND 168-170 FAIR STREET IN THE CITY OF PATERSON, NJ TO THE 4TH WARD ALLIANCE, INC., ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION FOR CHANGE ORDER #3 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON, AND TOTOWA, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

## PUBLIC WORKS

21. RESOLUTION FOR CHANGE ORDER #4 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON, AND TOTOWA, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
22. RESOLUTION FOR CHANGE ORDER #2 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 UPPER COUNTY ROADWAY RESURFACING PROJECT IN RINGWOOD, WAYNE, AND WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
23. RESOLUTION FOR CHANGE ORDER #3 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 UPPER COUNTY ROADWAY RESURFACING PROJECT IN RINGWOOD, WAYNE, AND WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
24. RESOLUTION FOR CHANGE ORDER #1 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2017 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
25. RESOLUTION FOR CHANGE ORDER #1 FOR JOHN GARCIA CONSTRUCTION CO., INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE PROJECT, TOTOWA AVENUE & LINWOOD AVENUE IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
26. RESOLUTION AUTHORIZING FINAL PAYMENT TO AJM CONTRACTORS FOR THE 2012 UPPER-COUNTY ROADWAY RESURFACING PROJECT IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
27. RESOLUTION AUTHORIZING A THIRD CONTRACT MODIFICATION FOR MASER CONSULTING P.A. AS IT CONCERNS ENGINEERING SERVICES FOR THE DESIGN OF IMPROVEMENTS TO OLDDHAM ROAD FROM PREAKNESS AVENUE TO PATERSON HAMBURG TURNPIKE/CENTRAL AVENUE IN THE TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.
  
28. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS THE DESIGN AND PREPARATION OF CONSTRUCTION DOCUMENTS FOR THE 2017 ROAD RESURFACING PROJECT IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
29. RESOLUTION FOR CHANGE ORDER #2 FOR DRILL CONSTRUCTION CO., INC. AS IT PERTAINS TO THE PASSAIC COUNTY POLICE ACADEMY BUILDING ENVELOPE REPAIRS, ALL AS NOTED IN THE RESOLUTION.

## **PUBLIC WORKS**

30. RESOLUTION AUTHORIZING THE PURCHASE OF PAVING STONES AND RETAINING WALL BLOCK FROM ATHENIA MASON SUPPLY, INC. FOR THE PASSAIC COUNTY PARKS DEPARTMENT FOR USE AT THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
31. RESOLUTION AWARDDING CONTRACT TO TREE KING UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL, ALL AS NOTED IN THE RESOLUTION.
  
32. RESOLUTION IN SUPPORT OF THE CLIFTON CLAVERACK CHAPTER OF THE DAUGHTERS OF THE AMERICAN REVOLUTION (DAR) APPLICATION TO THE NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION (NSDAR) SPECIAL PROJECTS GRANT FOR THE REHABILITATION OF THE WESTERVELT-VANDERHOEF HOUSE IN CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

## **LAW AND PUBLIC SAFETY**

33. RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM STATE OF NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS UNDER THE FFY17 URBAN AREAS SECURITY INITIATIVE (UASI-LOCAL SHARE) GRANT PROGRAM (CFDA#97.067, AWARD # EMW-2017-SS-00043-S01), ALL AS NOTED IN THE RESOLUTION.
  
34. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE", ALL AS NOTED IN THE RESOLUTION.
  
35. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDS IN CONNECTION WITH A PROJECT IDENTIFIED AS "FFY17 STATE HOMELAND SECURITY PROGRAM (SHSP-LOCAL SHARE), ALL AS NOTED IN THE RESOLUTION.
  
36. RESOLUTION AUTHORIZING PURCHASE OF THIRTY (30) COMPUTER MONITORS AND WORKSTATIONS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
  
37. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO PURCHASE A MOBILE COMMAND CENTER FROM THE TOWNSHIP OF LYNDHURST, ALL AS NOTED IN THE RESOLUTION.

## **PLANNING AND ECONOMIC DEVELOPMENT**

38. AMENDED: RESOLUTION AUTHORIZING THE REIMBURSEMENT, IN THE AMOUNT OF \$3,633.00 FROM THE CORRIDOR ENHANCEMENT FUNDS PROGRAM, TO APPLICANT RUMBA CUBANA, FOR INSTALLATION OF A SIDEWALK, ON THE APPLICANT'S FRONTAGE ALONG RIVER ROAD, 2 SOUTH PARKWAY, CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

**PLANNING AND ECONOMIC DEVELOPMENT**

39. RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM THE OPEN SPACE AND FARMLAND PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION.

**LATE STARTERS**

40. RESOLUTION AUTHORIZING PURCHASE OF RADIO EQUIPMENT FROM MOTOROLA SOLUTIONS, INC, ALL AS NOTED IN THE RESOLUTION
  
41. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE SOLICITATION OF CONTRACTORS FOR UPGRADES AND REPAIRS OF RESIDENTIAL HEATING SYSTEMS FOR THE PASSAIC COUNTY WEATHERIZATION DIVISION AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

L. 12. New Business:

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

M. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
MINUTES FOR REGULAR MEETING HELD ON**

**September 26, 2017**

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 6:05 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

<p>Members Present</p> <p>Akhter</p> <p>Bartlett</p> <p>Best</p> <p>Duffy</p> <p>Lepore</p> <p>Deputy Director James</p> <p>Director Lazzara</p>	<p>Members Absent</p>
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**Invocation:**

**Pledge of Allegiance:**

**Approval of Minutes;**

Motion made by Freeholder James, second by Freeholder Bartlett, that the minutes for September 12, 2017, be approved which the motion was carried on a roll call of seven votes in the affirmative.

**Proclamations:**

A Motion was made by Freeholder Duffy, second by Freeholder Lepore, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

At this time Director Lazzara, asked if there were any Freeholders Reports.

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pasquale "Pat" Lepore

**COMMUNICATION:**

A Motion was made by Freeholder James, second by Freeholder Lepore for approval of communications C-1 and C-2 and the motion was carried on a roll call of seven votes in the affirmative.

**ORAL PORTION:**

<p>James:</p> <p>Duffy:</p>	<p>Motion to open the public portion.</p> <p>Second.</p>
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ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes:  
James, Yes: Director Lazzara, Yes:

At this time the following people appeared before the Board:

1. Kurt Schnokenberg, Clifton, NJ
2. Chris Takes, Lynhurst, NJ
3. Dansha Goska, Clifton, NJ
4. Jeanette Lutz, Paterson, NJ
5. Sandy Shevack, Paterson, NJ
6. Micheal Klimovich, Clifton, NJ
7. Sam Feuss, Woodland Park, NJ
8. Ann Schunkaueberg, Clifton, NJ

Duffy: Motion to close the Public Portion of the Meeting.  
Akhter: Second

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes:  
James, Yes: Director Lazzara, Yes:

#### Consent Agenda Resolutions:

A motion was made by Freeholder Akhter, seconded by Freeholder Bartlett that Resolutions J-1 thru J-46 with the amendments be adopted, and the motion was carried on roll call with seven (7) votes in the affirmative.

**“End of Consent Agenda”**

#### New Business:

##### Personnel:

A motion was made by Freeholder James, Second by Freeholder Lepore, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

##### Bills:

Motion made by Freeholder James, seconded by Freeholder Lepore, that

Current Fund	6-01	15,630.01
Current Fund	7-01	3,812,491.48
HUD Budget Expenditures	7-25	<u>8,521.91</u>

**Year Total: 3,821,013.39**

General Capital Fund Budget	C-04	4,935,486.61
State/Federal Grant Fund	G-01	618,006.12
Open Space Trust FY2016	O-16	15,935.78
Open Space Trust FY2017	O-17	<u>34,142.00</u>

**Year Total: 50,077.78**

Passaic CO Open Space TRST Fun	T-16	16,234.95
Professional Liability Trust	T-19	699,424.83
Trust Fund Other	T-20	417.08
Prosecutor's Confiscated Funds	T-23	435.00
Para Transit Trust Fund	T-24	<u>684.70</u>

	<b>Year Total:</b>	<b>717,196.56</b>
Private Industry Council	Z-81	365.00
	<b>Total of All Funds</b>	<b>\$10,157,775.47</b>
Current Fund	6-01	1,461.60
Current Fund	7-01	10,381,977.53
Payroll Agency Deductions	7-05	3,752,679.29
HUD Budget Expenditures	7-25	12,671.35
State/Federal Grant Fund	G-01	538,826.29
DED Trust EMPL Off Duty Police	T-13	125,602.00
Professional Liability Trust	T-19	5,941.02
Private Industry Council	Z-81	10,260.81
	<b>Total All Funds:</b>	<b>\$14,829,419.89</b>

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

**Payroll Certification:**

A motion was made by Freeholder James, seconded by Freeholder Lepore, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

**Departmental Reports**

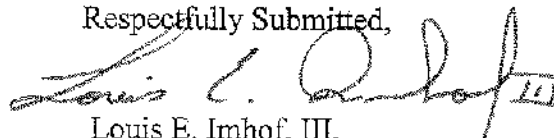
Departmental Reports were received and filed in the Office of the Clerk of the Board.

**Adjournment**

Motion made by Freeholder Lepore, seconded by Freeholder Akhter that the regular meeting be adjourned at 6:40 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

**(The proceedings of this meeting were both audio and video taped recorded)**

Respectfully Submitted,



Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Amndra Lisa Hill

# Passaic County Board of Chosen Freeholders

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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CDBG, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170824</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Community Development Block Grant (CDBG) [B-17-UC-34-0112]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$788,241.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$788,241.00

Which item is now available as revenue from a grant award from the U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-17-UC-34-0112]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$788,241.00 be and the same is hereby appropriated under the caption U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-17-UC-34-0112]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

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## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) Browertown Road, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20170825							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Morris Canal Greenway Browertown Road Project

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$291,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$291,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Transportation, Morris Canal Greenway Browertown Road Project

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$291,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Transportation, Morris Canal Greenway Browertown Road Project

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS OF PATERSON, NJ FOR SNOW PLOWING FOR PASSAIC COUNTY ROADS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#		R20170826							
Meeting Date		10/10/2017							
Introduced Date		10/10/2017							
Adopted Date		10/10/2017							
Agenda Item		k-3							
CAF #		7-01-26-151-001-S02							
Purchase Req. #									
Result		Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.	
Lazzara	✓				✓				
James	✓		✓		✓				
Akhter	✓			✓	✓				
Bartlett		✓							
Best Jr.	✓				✓				
Duffy		✓							
Lepore	✓				✓				

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS OF PATERSON, NJ FOR SNOW PLOWING FOR PASSAIC COUNTY ROADS AS PER BID**

**WHEREAS**, there exists a need for snow plowing services for Passaic County Roads; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors titled SB-17-044 Snow Plowing for Passaic County Roads in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on August 29, 2017 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to F. Antonucci & Sons of Paterson, NJ at an hourly rate of \$250.00 for plowing only in District 2; and

**WHEREAS**, the low bidder, American Asphalt & Milling, has been unresponsive to extensive attempts by the Roads Department and Purchasing Department to communicate and begin the contracting process; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its meeting and recommends this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be October 1, 2017 through April 30, 2018 for a total estimated award of \$10,000.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$10,000.00 in funds are available as recorded in purchase requisition #R7-05931 in account #7-01-26-151-001-S02 for the within contemplated expenditure; and

**WHEREAS**, F. Antonucci & Sons has indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and



**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to F. Antonucci & Sons of Paterson, NJ for the plowing only in District 2; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 7-01-26-151-001-S02

PURPOSE: Resolution authorizing award of contract to F. Antonucci & Sons of Paterson, NJ for snow plowing for the Passaic County Roads.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr

COUNTY OF PASSAIC  
 ROADS DEPT, CO OF PASSAIC  
 (O) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

REQUISITION	
NO.	R7-05931

S H I P T O	
V E N D O R	VENDOR #: 01538 F. ANTONUCCI & SONS 283 EDMUND AVENUE PATERSON, NJ 07502

ORDER DATE: 09/28/17  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SNOW PLOWING (PLOW ONLY) CONTRACTOR FOR DISTRICT II FOR THE 2017-2018 SNOW PLOWING CONTRACT (FOR CHARGES INCURRED IN CALENDAR YEAR 2017)  PLEASE SET UP FOR PARTIAL PAYMENTS  AS PER PASSAIC COUNTY CONTRACT RESOLUTION NO.	7-01-26-151-001-502	10,000.0000	10,000.00
			TOTAL	10,000.00

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170826

\_\_\_\_\_  
 REQUESTING DEPARTMENT

\_\_\_\_\_  
 DATE



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM  
Passaic County  
Supervisor of Roads

TEL: (973) 881-4500  
FAX: (973) 742-2498  
kenneths@passaiccountynj.org

September 28, 2017

Mr. Michael Marinello, QFA, RPPO  
Purchasing Agent, County of Passaic  
495 River Street  
Paterson, New Jersey 07524

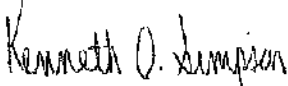
Re: 2017 – 2018 Snow Plowing Bid -- District II (Plow Only)

Dear Mr. Marinello:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing, Plow only, for District II for the 2017 – 2018 snow plowing season. I am recommending that the bid be awarded to the next lowest responsible bidder, F. Antonucci & Sons, Inc., 283 Edmund Avenue, Paterson, New Jersey 07502 at an hourly rate of \$250.00. The first lowest bidder, American Asphalt & Milling Services, was unresponsive to extensive attempts by the Road Department and the Procurement Director to clarify the number of trucks they would make available to Passaic County.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

  
Kenneth A. Simpson, CPWM  
Supervisor of Passaic County Roads

KAS/csc

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: KENNETH A. SIMPSON, SUPERVISOR OF ROADS  
Telephone #: 973-881-4500 Date: 9-28-2017

## DESCRIPTION OF RESOLUTION:

AWARDING A CONTRACT FOR SNOW PLOWING, PLOW ONLY, FOR DISTRICT II  
TO F. ANTONUCCI & SONS, 283 EDMUND AVENUE, PATERSON, NJ 07502,  
THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER AT AN HOURLY RATE  
OF \$250.00 PER HOUR FOR THE 2017-2018 WINTER SEASON.

PROCUREMENT SOLICITATION (if any)#: SB-17-044

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 10,000.00

REQUISITION # R7-05931

ACCOUNT # 7-01-26-151-001-S02

4. COMMITTEE REVIEW: DATE
- |  |       |
|--|-------|
| <u>    </u> Administration & Finance                   | _____ |
| <u>    </u> Public Works / Buildings & Grounds         | _____ |
| <u>    </u> Planning & Economic Development            | _____ |
| <u>    </u> Health, Human Services & Community Affairs | _____ |
| <u>    </u> Law & Public Safety                        | _____ |
| <u>    </u> Energy                                     | _____ |
| <u>    </u> Other Specify: _____                       | _____ |

5. DISTRIBUTION LIST:

     Administration  
     Finance  
     Counsel  
     Clerk to the Board  
     Procurement

Specify:

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170826

COUNTY OF PASSAIC  
 ROADS DEPT, CO OF PASSAIC  
 (O) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

REQUISITION	
NO.	R7-05931

S H I P T O	
V E N D O R	VENDOR #: 01538 F. ANTONUCCI & SONS 283 EDMUND AVENUE PATERSON, NJ 07502

ORDER DATE: 09/28/17  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SNOW PLOWING (PLOW ONLY) CONTRACTOR FOR DISTRICT II FOR THE 2017-2018 SNOW PLOWING CONTRACT (FOR CHARGES INCURRED IN CALENDAR YEAR 2017)  PLEASE SET UP FOR PARTIAL PAYMENTS  AS PER PASSAIC COUNTY CONTRACT RESOLUTION NO.	7-01-26-151-001-502	10,000.0000	10,000.00
			TOTAL	10,000.00

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170826

REQUESTING DEPARTMENT

DATE

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING EXTENSION OF THE PASSAIC COUNTY PRISON RE-ENTRY PROGRAM FOR EVA'S VILLAGE, INC. AND HOPE FOR EX-OFFENDERS, INC. & FAMILY SERVICES THROUGH DECEMBER 31, 2017, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170827</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-4							
CAF #	7-01-25-157-004-PE1							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING EXTENSION OF THE PASSAIC  
COUNTY PRISON RE-ENTRY PROGRAM FOR EVA'S VILLAGE,  
INC. AND HOPE FOR EX-OFFENDERS, INC. & FAMILY SERVICES  
THROUGH DECEMBER 31, 2017**

**WHEREAS** pursuant to Resolution R-2016-0821, which was adopted on October 12, 2016, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract for the operation of the assessment portion (Project #1) of the Passaic County Prisoner Re-Entry Program to Eva's Village, Inc. for the period of November 1, 2016 through December 31, 2016 for the sum of \$10,000.00; and

**WHEREAS** said Resolution R-2016-0821 additionally awarded a contract to Hope for Ex-Offenders, Inc. & Family Services for the support services portion (Project #2) of said Re-Entry Program for the period of November 1, 2016 through December 31, 2016 for the sum of \$22,666.00; and

**WHEREAS** both of the above-referenced portions of the said Prisoner Re-Entry Programs contained a 10-month option to renew with both vendors for the period of January 1, 2017 through October 31, 2017 and the Board exercised the options with both pursuant to Resolution R-2017-51 (Eva's Village, Inc.) and R-2017-52 (Hope for Ex-Offenders, Inc. & Family Services) dated January 24, 2017; and

**WHEREAS** the said Board is now desirous of extending the contracts with both Eva's Village, Inc. (Project #1) and Hope for Ex-Offenders, Inc. & Family Services (Project #2) for the period November 1, 2017 through December 31, 2017 for the sum of \$10,000.00 for Eva's Village, Inc. and \$22,666.00 for Hope for Ex-



Offenders, Inc. & Family Services to allow the Program to continue until new requests for proposals can be prepared; and

**WHEREAS** the Freeholder Committee for Finance & Administration at its January 27, 2017 meeting reviewed this matter and is recommending that it be approved by the full Board; and

**WHEREAS** a certification is attached hereto indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the extension of the Passaic County Prison Re-Entry Program for Eva's Village, Inc. for the sum of \$10,000.00 (Project #1) and Hope for Ex-Offenders, Inc. & Family Services for the sum of \$22,666.00 through December 31, 2017 for the same terms and conditions as set forth in their original proposals.

**BE IT FURTHER RESOLVED** that the express conditions set forth in the Board's Resolution R-2017-0052 dated January 24, 2017 which authorized the contract extension for Hope for Ex-Offenders, Inc. & Family Services shall pertain to this contract extension as well.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board, as well as the County Counsel, are hereby authorized to execute any contract extensions that may be necessary to effectuate this Resolution.

October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$32,666.00

APPROPRIATION: 7-01-25-157-004-PE1

PURPOSE: Resolution authorizing extension of the Passaic County Prison Re-Entry Program for Eva's Village, Inc. and Hope for Ex-Offenders, Inc. & Family Services Through December 31, 2017.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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Pasquale "Pat" Lepore

401 Grand Street  
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Tel: 973-881-4402  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR DURABLE MEDICAL EQUIPMENT, PHYSICAL THERAPY EQUIPMENT, PARTS AND SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS, B&G, PCSD

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20170828							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-5							
CAF #	Various Accounts							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR DURABLE MEDICAL EQUIPMENT, PHYSICAL THERAPY EQUIPMENT, PARTS AND SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for durable medical equipment physical therapy department, parts and supplies for the County of Passaic Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-17-035 Durable Medical Equipment Physical Therapy Equipment Parts and Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on August 23, 2017 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its September 13, 2017 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, the contract period will be from September 1, 2017 through August 31, 2018 for a total estimated award of \$543,626.79 with purchases to be made on an as-needed basis from the following vendors:

**Med-Part – (\$139,131.86) Bid Item #:** 1, 2, 10, 12, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 66, 112, 113, 114, 130, 139, 141, 142, 143, 151, 152, 154, 155, 156, 158, 160, 161, 249, 250, 255, 256, 260, 286, 287, 288, 297, 298, 299, 300, 301, 302, 303, 304, 305, 316, 317, 424, 425, 447, 448, 449, 450, 451, 452, 453,

454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 498, 499, 500, 501, 502, 504, 510, 511, 513, 514, 515 prices not available to Cooperative #38PCCP

**Allstate Medical – (\$38,283.00) Bid Item #:** 3, 64, 99, 140, 144, 145, 153, 159, 162, 181, 182, 217, 258, 285, 306, 307, 330, 495, 496, 497, 505, 507 prices not available to Cooperative #38PCCP

**JML Medical Supply Inc. – (\$125,498.30) Bid Item #:** 4, 5, 13, 14, 15, 16, 17, 65, 68, 69, 70, 73, 74, 76, 77, 82, 83, 84, 85, 86, 87, 88, 89, 90, 94, 95, 96, 97, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 116, 118, 119, 120, 121, 127, 128, 129, 134, 136, 137, 138, 148, 149, 150, 157, 178, 179, 180, 184, 185, 186, 188, 207, 208, 209, 210, 211, 214, 215, 216, 218, 219, 220, 221, 223, 224, 225, 226, 227, 228, 229, 230, 241, 242, 244, 245, 247, 248, 251, 252, 257, 277, 281, 282, 283, 284, 289, 290, 292, 293, 294, 308, 309, 331, 380, 381, 382, 383, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 399, 400, 401, 402, 409, 410, 413, 414, 418, 419, 420, 421, 423, 427, 429, 431, 434, 440, 441, 442, 494, 508, 509, 512, 516 prices available to Cooperative #38PCCP

**VE Ralph – (\$81,220.85) Bid Item #:** 6, 7, 8, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 171, 172, 173, 174, 175, 176, 177, 238, 239, 240, 246, 261, 268, 280, 310, 384, 385, 404, 412, 519, 520, 521, 523, 524, 525, 526, 531, 532, 533, 534, 535, 536, 537, 538 prices not available to Cooperative #38PCCP

**ARJO Huntleigh Inc. – (\$139,020.78) Bid Item #:** 243, 275, 276, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 371, 372, 373 prices available to Cooperative #38PCCP

**Procure Medical – (\$2,944.00) Bid Item #:** 367, 368, 369, 370, 411, 506 prices available to Cooperative #38PCCP

**Hickory Bathing and Healthcare Solutions Inc. – (\$17,528.00) Bid Item #:** 332, 333, 334, 335, 415, 416, 417, 422 prices available to Cooperative #38PCCP

**WHEREAS,** a certificate attached hereto, indicating that funds are available in various budget account for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$543,626.79 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$543,626.79

APPROPRIATION: Various Accounts

PURPOSE: Resolution authorizing awarding contract to the vendors listed on resolution for Durable Medical Equipment, Physical Therapy Equipment, parts and supplies for the County of Passaic Depts. and institutions.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



# Preakness Healthcare Center

*A Legacy of Caring*

---

**To:** Michael Marinello, QPA, RPPO, County Purchasing Agent

**Fr:** Lucinda Corrado, Executive Director

**CC:** Nick Naumov, RPPS  
Carmen Santana, Principle Purchasing Agent

**Date:** September 25, 2017

**Re:** 2018 Durable Medical Equipment, Physical Therapy Equipment, Parts and Supplies Award Spreadsheet (SB-17-035)

**Med-Part – (\$139,131.86) Bid Item #:** 1, 2, 10, 12, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 66, 112, 113, 114, 130, 139, 141, 142, 143, 151, 152, 154, 155, 156, 158, 160, 161, 249, 250, 255, 256, 260, 286, 287, 288, 297, 298, 299, 300, 301, 302, 303, 304, 305, 316, 317, 424, 425, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 498, 499, 500, 501, 502, 504, 510, 511, 513, 514, 515

**Allstate Medical – (\$38,283.00) Bid Item #:** 3, 64, 99, 140, 144, 145, 153, 159, 162, 181, 182, 217, 258, 285, 306, 307, 330, 495, 496, 497, 505, 507

**JMI. Medical Supply Inc. – (\$125,498.30) Bid Item #:** 4, 5, 13, 14, 15, 16, 17, 65, 68, 69, 70, 73, 74, 76, 77, 82, 83, 84, 85, 86, 87, 88, 89, 90, 94, 95, 96, 97, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 116, 118, 119, 120, 121, 127, 128, 129, 134, 136, 137, 138, 148, 149, 150, 157, 178, 179, 180, 184, 185, 186, 188, 207, 208, 209, 210, 211, 214, 215, 216, 218, 219, 220, 221, 223, 224, 225, 226, 227, 228, 229, 230, 241, 242, 244, 245, 247, 248, 251, 252, 257, 277, 281, 282, 283, 284, 289, 290, 292, 293, 294, 308, 309, 331, 380, 381, 382, 383, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 399, 400, 401, 402, 409, 410, 413, 414, 418, 419, 420, 421, 423, 427, 429, 431, 434, 440, 441, 442, 494, 508, 509, 512, 516

**VE Ralph – (\$17,034.36) Bid Item #:** 6, 7, 8, 171, 172, 173, 174, 175, 176, 177, 238, 239, 240, 246, 261, 268, 280, 310, 384, 385, 404, 412

**ARJO Huntleigh Inc. – (\$139,020.78) Bid Item #:** 243, 275, 276, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 371, 372, 373

**Procure Medical – (\$2,944.00) Bid Item #:** 367, 368, 369, 370, 411, 506

Introduced on: October 10, 2017  
Adopted by: Hickory Pathways and Healthcare Solutions Inc. – (\$17,528.00) Bid Item #: 332, 333, 334,  
Official Resolution#: R20170829  
335, 415, 416, 417, 422





# Preakness Healthcare Center

*A Legacy of Caring*

---

**To:** Michael Marinello, QPA, RPPO, County Purchasing Agent

**Fr:** Lucinda Corrado, Executive Director

**CC:** Nick Naumov, RPPS  
Carmen Santana, Principle Purchasing Agent

**Date:** September 25, 2017

**Re:** 2018 Durable Medical Equipment, Physical Therapy Equipment, Parts and Supplies Award Spreadsheet (SB-17-035)

**Med-Part – (\$139,131.86) Bid Item #:** 1, 2, 10, 12, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 66, 112, 113, 114, 130, 139, 141, 142, 143, 151, 152, 154, 155, 156, 158, 160, 161, 249, 250, 255, 256, 260, 286, 287, 288, 297, 298, 299, 300, 301, 302, 303, 304, 305, 316, 317, 424, 425, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 498, 499, 500, 501, 502, 504, 510, 511, 513, 514, 515

**Allstate Medical – (\$38,283.00) Bid Item #:** 3, 64, 99, 140, 144, 145, 153, 159, 162, 181, 182, 217, 258, 285, 306, 307, 330, 495, 496, 497, 505, 507

**JMI. Medical Supply Inc. – (\$125,498.30) Bid Item #:** 4, 5, 13, 14, 15, 16, 17, 65, 68, 69, 70, 73, 74, 76, 77, 82, 83, 84, 85, 86, 87, 88, 89, 90, 94, 95, 96, 97, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 116, 118, 119, 120, 121, 127, 128, 129, 134, 136, 137, 138, 148, 149, 150, 157, 178, 179, 180, 184, 185, 186, 188, 207, 208, 209, 210, 211, 214, 215, 216, 218, 219, 220, 221, 223, 224, 225, 226, 227, 228, 229, 230, 241, 242, 244, 245, 247, 248, 251, 252, 257, 277, 281, 282, 283, 284, 289, 290, 292, 293, 294, 308, 309, 331, 380, 381, 382, 383, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 399, 400, 401, 402, 409, 410, 413, 414, 418, 419, 420, 421, 423, 427, 429, 431, 434, 440, 441, 442, 494, 508, 509, 512, 516

**VE Ralph – (\$17,034.36) Bid Item #:** 6, 7, 8, 171, 172, 173, 174, 175, 176, 177, 238, 239, 240, 246, 261, 268, 280, 310, 384, 385, 404, 412

**ARJO Huntleigh Inc. – (\$139,020.78) Bid Item #:** 243, 275, 276, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 371, 372, 373

**Procure Medical – (\$2,944.00) Bid Item #:** 367, 368, 369, 370, 411, 506

Introduced on: October 10, 2017  
Adopted by: Hickory Pathways and Healthcare Solutions Inc. – (\$17,528.00) Bid Item #: 332, 333, 334,  
Official Resolution#: R20170829  
335, 415, 416, 417, 422

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-17-015 CONSULTING SERVICES TO PERFORM AN ASSESSMENT OF FAIR HOUSING FOR THE PASSAIC COUNTY CDBG CONSORTIUM IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(d), ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
ECONOMIC DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#		R20170829						
Meeting Date		10/10/2017						
Introduced Date		10/10/2017						
Adopted Date		10/10/2017						
Agenda Item		k-6						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS  
FOR RFP-17-015 CONSULTING SERVICES TO PERFORM AN  
ASSESSMENT OF FAIR HOUSING FOR THE PASSAIC COUNTY  
CDBG CONSORTIUM IN ACCORDANCE WITH  
N.J.S.A. 40A:11-13.2(d)**

**WHEREAS** bids were received by the County of Passaic on September 14, 2017 for RFP-17-015 Consulting Services to Perform an Assessment of Fair Housing for the Passaic County CDGB Consortium; and

**WHEREAS** subsequent to the receipt of bids on September 14, 2017 the review committee convened and has made a recommendation for rejection of this bid as the technical specifications must be substantially revised; and

**WHEREAS** the Purchasing Department now recommends that the Board of Chosen Freeholders reject this bid in accordance with the provisions of N.J.S.A. 40A:11-13.2(d); and

**WHEREAS** N.J.S.A. 40A:11-13.2(d) provides that bids can be rejected when the governing body of the contracting unit decides to substantially revise the specifications of the goods or services; and

**WHEREAS** the Administration and Finance Committee considered this matter and recommends this resolution to the full Board for adoption; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to cancel RFP-17-015 Consulting Services to Perform an Assessment of Fair Housing for the Passaic County CDGB Consortium pursuant to the provisions of N.J.S.A. 40A:11-13.2(d);

October 10, 2017

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: AUTHORIZING SALE OF SURPLUS COUNTY PROPERTY ON USGOVBID.COM A DIVISION OF AUCTION LIQUIDATION SERVICES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170830</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-7							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**AUTHORIZING SALE OF SURPLUS COUNTY PROPERTY  
ON USGOVBID.COM A DIVISION OF AUCTION  
LIQUIDATION SERVICES**

WHEREAS, the County of Passaic is the owner of certain vehicles and surplus property which are no longer needed for public use; and

WHEREAS, the Freeholders are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

WHEREAS, the County of Passaic desires to authorize the auction of surplus equipment with an on-line auction with US GovBid a Division of Auction Liquidation Services, Eatontown for 3.5% full service package said vendor approved by the Division of Local Government Services as noted in LFN (Local Finance Notice) 2008-9 and LFN 2008-21.

WHEREAS, the Administration and Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Freeholders of the County Of Passaic, the sale of surplus property shall take place, as follows:

(1) The sale of the surplus property shall be conducted through US GovBid in accordance with the terms and conditions of the agreement. The terms and conditions of the agreement entered into with US GovBid is available online at [www.usgovbid.com](http://www.usgovbid.com) and is also available in the Office of the Passaic County Clerk of the Board.

(2) The sale will be conducted online and the address of the auction site is [www.usgovbid.com](http://www.usgovbid.com).

(3) The sale is being conducted pursuant to LFN 2008-9.

(4) The surplus property consists of: See attached list

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The County Of Passaic reserves the right to accept or reject

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

October 10, 2017

ITEM #	9/6/2017	OUT OF SERVICE VEHICLES & EQUIPMENT		
		OUT OF SERVICE VEHICLES AT NIKE BASE 1310 RT. 23N, WAYNE, NJ		
	VEHICLE / EQUIPMENT	VIN #	TITLE	MILEAGE
101	1994 GMC CONVERSION VAN	1GDEG25K3RF531979	Y	85,850
102	2004 CHEVY IMPALA	2G1WF52K849270571	Y	110,000
103	2003 INFINITY G35	JNKCV51E23M302682	Y	119,910
104	2002 TOYOTA AVALON	4T1BF28B12U248421	Y	113,802
105	2003 FORD TAURUS	1FAFP52233A154952	Y	82,831
106	2001 FORD E-450 BUS	1FDXE45F81HA55136	Y	177,978
107	2002 FORD E-450 BUS	1FDKE45F11HA86244	Y	161,660
108	2002 FORD E-450 BUS	1FDXE45F02HA35612	Y	226,360
109	2002 FORD E-450 BUS	1FDXE45F72HA16927	Y	228,425
110	2008 FORD E-450 BUS	1FD4E45P78DB03254	Y	115,800
111	1996 FORD E-450 BUS	1FDLE40F5THA99071	Y	180,320
112	2005 CHEVY SILVERADO DUMP	1GBJK33255F913245	Y	92,500
113	2004 FORD F-450 DUMP	1FDXF47S14ED63696	Y	8,685
114	2003 FORD EXPLORER XLT	1FMZU73W93UC34540	Y	124,235
115	2003 FORD EXPLORER	1FMZU72K83UA10822	Y	999,999
116	2006 DODGE CARAVAN	1D4GP25B36B748192	Y	87,465
117	2004 CHEVY IMPALA	2G1WF52K249294008	Y	115,939
118	2006 DODGE DURANGO	1D4HB38P36F192152	Y	141,806
119	2004 CHEVY IMPALA	2G1WF52K149289625	Y	61,680
120	1998 FORD TAURUS WAGON	1FAFP57UXWG163983	Y	121,305
121	2001 SIGN BOARD FOR PARTS	1A9AS232512228514	N	

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170830

122	2005 CHEVY VENTURA VAN	1GBDV13E45D151895	Y	196,511
123	2003 BLUEBIRD BUS	1BAGBCPHX3F214785	Y	130,686
124	2004 CHEVY VENTURA VAN	1GNDV13E04D209776	Y	81,645
125	2003 Dodge Caravan Van	2D4GT44LX3R346846	Y	63,970
126	2009 Dodge Dakota Hot Shot	1DHW32P695744613	Y	86.48
127	2009 Dodge Dakota Hot Shot	1D3HW32P19S744616	Y	86,275
128	TORO 20' CORDLESS MOWER		N	
129	TORO 20' CORDLESS MOWER		N	
130	STHL LEAF BLOWER		N	
131	(2) STHL WEED WACKERS		N	
132	1936 MOODY TEST TANK	7104	N	
133	2005 CHEVY SILVERADO	1GBJK33245F912202	Y	127,091
134	1998 EEP CHEROKEE	1J4FJ28S7WL197890	Y	119,984
135	1992 INTERNATIONAL TRIMMER	1HTGHN6T9NH403962	Y	106,558
136	1989 DODGE RAM WAGON	2B5WB35Y8KK404954	Y	N/A
137	2005 NISSAN MAXIMA	1N4BA41E45C804563	Y	96,205
138	2006 BMW X5	5UXFA13526LY30649	Y	113,625
139	2003 GMC MASON DUMP	1GDJK34143E290331	Y	111,642
140	1996 PENNSTYLE TRAILER	4PKU612S4TL001579	N	
141	1998 MITSUBISHI MONTERO	JA4MT31P0WP028297	Y	110,000
142	2003 JEEP GRAND CHEROKEE	1J4GW48S73C582573	Y	180,000

AT POMPTON LAKES GARAGE  
519 RINGWOOD AVENUE  
POMPTON LAKES

201	(1)LOT OF CONCRETE PIPE- 8' SECTIONS (30) 36" DIAMETER		N	
-----	---	--	---	--

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170830



(75) 24" DIAMETER  
(96) 18" DIAMETER  
(67) 12" DIAMETER

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170830

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
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*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170831</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-8							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION TO PURCHASE VIA STATE CONTRACT AND  
COUNTY COOPERATIVES**

**WHEREAS** various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract described below:

**Vendor:** P & A Auto Parts  
State: #86004  
Description: Vehicle Maint. Supplies  
Using Agency: All Departments  
Amount: \$15,000  
Account: Various

**Vendor:** Johnston Communications, Inc.  
UCCP: #42-2017  
Description: Avaya System Maintenance Services  
Using Agency: MIS  
Amount: \$59,567.35  
Account: 7-01-20-111-003-219

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

October 11, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION TO ENTER INTO A PARTNERSHIP WITH WALGREEN'S ON BEHALF OF THE WOODLAND APRK HEALTH DEPARTMENT IN CONJUNCTION WITH THE PASSAIC COUNTY HEALTH DEPARTMENT, WALGREEN'S WILL PROVIDE AND ADMINISTER THE VACCINE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Health and Community Affairs  
COMMITTEE NAME

Official Resolution#	R20170832							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION TO ENTER INTO A PARTNERSHIP WITH WALGREEN'S ON BEHALF OF THE WOODLAND APRK HEALTH DEPARTMENT IN CONJUNCTION WITH THE PASSAIC COUNTY HEALTH DEPARTMENT, WALGREEN'S WILL PROVIDE AND ADMINISTER THE VACCINE**

**WHEREAS** the Passaic County Department of Health, as an agent of the New Jersey Department of Environmental Protection, ensures compliance with state statutes and regulations governing air, water, noise, solid waste, hazardous materials and pollution; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of entering into a partnership with Walgreen's on behalf of the Woodland Park Health Department in conjunction with the Passaic County Health Department, Walgreen's will provide and administer the vaccine; and

**WHEREAS** this matter was reviewed and approved at the Health Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes entering into a partnership with Walgreen's on behalf of the Woodland Park Health Department in conjunction with the Passaic County Health Department, Walgreen's will provide and administer the vaccine; and

**BE IT FURTHER RESOLVED** that the Director and Clerk are hereby authorized to execute any documents to effectuate the above.

JDP:lc

Dated: October 10, 2017

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Charlene W. Gungil 10/4/17  
 2. Telephone #: 973-881-4396

DESCRIPTION OF RESOLUTION: Request a Resolution to enter into a partnership with Walgreen's on behalf of the Woodland Park Health Department in conjunction with the Passaic County Health Department. Walgreen's will provide and administer the vaccine.

CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE:

**REQUISITION #**

**ACCOUNT#**

COMMITTEE REVIEW:

DATE

\_\_\_ Administration & Finance

\_\_\_\_\_

\_\_\_ Public Works / Buildings & Grounds

\_\_\_\_\_

\_\_\_ Planning & Economic Development

\_\_\_\_\_

x Health, Human Services & Community Affairs

\_\_\_\_\_

\_\_\_ Law & Public Safety

\_\_\_\_\_

\_\_\_ Energy

\_\_\_\_\_

\_\_\_ Other Specify: \_\_\_\_\_

\_\_\_\_\_

4. DISTRIBUTION LIST:

\_\_\_ Administration

\_\_\_ Finance

\_\_\_ Counsel

\_\_\_ Clerk to the Board

\_\_\_ Procurement

Specify:

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170832

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Deputy Director Bruce James  
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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2018 FORD F-150 4x4 EXTENDED CAB PICKUP TRUCK FOR THE DEPARTMENT OF HEALTH, DIVISION OF MOSQUITO CONTROL, IN THE AMOUNT OF \$28,165.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170833</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-10							
CAF #	C-045512-004001; C-0							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017



**RESOLUTION AUTHORIZING THE PURCHASE OF  
ONE 2018 FORD F-150 4x4 EXTENDED CAB PICKUP TRUCK  
FOR THE DEPARTMENT OF HEALTH, DIVISION OF  
MOSQUITO CONTROL, IN THE AMOUNT OF \$28,165.00**

**WHEREAS** the County of Passaic, Department of Health, Division of Mosquito Control has requested to purchase one 2018 Ford F-150 4x4 Extended cab Pick-Up truck from DFFLM, LLC T/A DITSCHMAN/FLEMINGTON FORD of Flemington, NJ, through Morris County Cooperative Pricing, Contract #15-C, item #12; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** this matter was approved by the Freeholder Standing Committee of Health Committee; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of one 2018 Ford F-150 4x4 Extended cab Pick-Up truck from DFFLM, LLC T/A DITSCHMAN/FLEMINGTON FORD of Flemington, NJ, through Morris County Cooperative Pricing, Contract #15-C, item #12, in the amount of \$28,165.00; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

JDP:lc

Dated: October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$28,165.00

APPROPRIATION: \$20,000.00 C-04-55-112-004-901  
\$8,165.00 C-04-55-112-005-901

PURPOSE: Resolution authorizing the purchase of (1) 2018 Ford F-150 extended Cab Pickup Truck for the Department of Health.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Joseph Pezzillo, superintendent  
Telephone #: (973) 305-5754 Date: 9/27/2017

DESCRIPTION OF RESOLUTION:  
Passaic County Mosquito Control division requests a resolution  
authorizing the purchase of one (1) new 2018 Ford F-150 4x4  
extended cab pickup truck (item # 12) through the Morris County  
Cooperative Pricing Council (contract #15C)

PROCUREMENT SOLICITATION (if any)#: \_\_\_\_\_

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 28,165

REQUISITION # \_\_\_\_\_  
ACCOUNT # C-045512-004001 - \$20,000  
C-045512-005901 - 8,165

4. COMMITTEE REVIEW: \_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_ Administration & Finance \_\_\_\_\_  
\_\_\_\_ Public Works / Buildings & Grounds \_\_\_\_\_  
\_\_\_\_ Planning & Economic Development \_\_\_\_\_  
\_\_\_\_ Health, Human Services & Community Affairs \_\_\_\_\_  
\_\_\_\_ Law & Public Safety \_\_\_\_\_  
\_\_\_\_ Energy \_\_\_\_\_  
\_\_\_\_ Other Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:

- \_\_\_\_ Administration
- \_\_\_\_ Finance
- \_\_\_\_ Counsel
- \_\_\_\_ Clerk to the Board
- \_\_\_\_ Procurement

Specify:

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170833

**DFFLM, LLC., T/A DITSCHMAN/FLEMINGTON FOI**

215 US HIGHWAY 202, FLEMINGTON, NJ 08822

PHONE: (908) 782-3673 / FAX: (908) 782-7305

Paul Yachimiak - pyachimiak@flemington.com

**CUSTOMER****PASSAIC COUNTY****2018 FORD F150 SUPER CAB 4X4 PICKUP TR  
MCCPC, CONTRACT #15-C, ITEM #12****STANDARD EQUIPMENT****MECHANICAL**

- Engine: 5.0L V8
- Transmission: Electronic 10-Speed Automatic
- 3.73 Axle Ratio
- GVWR: 6,100 lbs Payload Package
- Electronic Transfer Case
- Part-Time Four-Wheel Drive
- 70-Amp/Hr 610CCA Maintenance-Free Battery
- 200 Amp Alternator
- Towing w/Harness and Trailer Sway Control
- 1660# Maximum Payload
- Gas-Pressurized Shock Absorbers
- Front Anti-Roll Bar
- Electric Power-Assist Speed-Sensing Steering
- 23 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Auto Locking Hubs
- Double Wishbone Front Suspension
- Leaf Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS

**EXTERIOR**

- Wheels: 17" Silver Steel
- Tires: P265/70R17 OWL A/T
- Regular Box Style
- Steel Spare Wheel
- Full-Size Spare Tire
- Clearcoat Paint
- Black Rear Step Bumper
- Black Front Bumper
- Black Manual Side Mirrors w/Convex Spotter
- Fixed Rear Window
- Variable Intermittent Wipers
- Tailgate Rear Cargo Access
- Manual Tailgate/Rear Door Lock
- Daytime Running Headlamps w/Delay-Off
- Cargo Lamp

**INTERIOR**

- Vinyl 40/20/40 Front Seat
- 4-Way Driver Seat
- 4-Way Passenger Seat
- Manual Tilt/Telescoping Steering Cc
- Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Trans Fluid Temp and Trip Odometer
- 6 Person Seating Capacity
- Front Cupholder
- Manual Air Conditioning
- Glove Box
- Full Cloth Headliner
- Urethane Gear Shift Knob
- Day-Night Rearview Mirror
- Passenger Visor Vanity Mirror
- 2 12V DC Power Outlets
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Pickup Cargo Box Lights
- Instrument Panel Bin
- Manual 1st Row Windows
- Outside Temp Gauge
- Analog Display
- Manual Adjustable Front Head Rest

**SAFETY**

- Electronic and Roll Stability Control
- Dual Stage Driver And Passenger Side-Impact Protection
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Air Bags

**ENTERTAINMENT**

- Radio: AM/FM Stereo w/4 Speakers
- Radio w/Aux Audio Input Jack
- Fixed Antenna
- 1 LCD Monitor In The Front

Additional Contract Options - Rustproof & Undercoating, Vinyl Floor Liners

Adopted on: October 18, 2017

Office: **Base Contract Price**

**CONTRACT OPTIONS**

85A	Power Equipment Group
18B	Molded Black Steps
	Spare Tire
67T	Brake Controller
53B	Class IV Hitch
85H	Reverse Alarm
96W	Tough Bed Spray in Bed Liner
	Ball & Pintle

**ADDITIONAL FACTORY OPTIONS****Deduction for Rustproofing & Undercoating and Vinyl Floor Liners**

627	Heavy Duty Payload Package
T7C	LT245/75Rx17 BSW All Season Tires
CG	Cloth 40/20/40 Front Bench Seat
WG	Cloth 40/Console/40 Front Seat
86A	XL Chrome Appearance Package
861	XL Sport Appearance Package
55A	Off Road Package
53A	Trailer Tow Package
68P	Snow Plow Prep
52B/50S	SYNC - Requires 50S, Cruise Control
655	Extended Range Fuel Tank
595	Fog Lamps
413	Skid Plates
76C	Rear View Camera
91V	110v/400w Outlet
57Q/924	Rear Window Defroster with Rear Window Privacy Glass
76R	Reverse Sensing System
50S	Cruise Control

**Factory Options Total****ADDITIONAL TRUCK EQUIPMENT****Plows**

Fisher 7.5' HT Minute Mount Snow Plow - 8' Bed Only  
 Snow Deflector, Rubber (for Fisher Plow)  
 Western 7.5 ft.HT Ultramount Snow Plow - 8' Bed Only  
 Snow Deflector, Rubber (for Western Plow)  
 Front Leveling Kit - Required with Snow Plow

**Work Caps and Lids**

Jeraco Supreme series fiberglass cap, cab height, painted same color as cab  
 Optional Carpeted Head Liner  
 Roof Mounted Ladder Rack for Cap  
 Jeraco Commercial Grade Aluminum Work Cap, White  
 Optional Tool Storage Compartment Lights

**Running Boards and Steps**

Introduced On: October 10, 2017  
 Adopted by Style Center on: October 10, 2017  
 Official Resolution#: R20170833  
 Tube Steps - Black

Tube Steps - Stainless Steel

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Joseph Pezzillo, superintendent  
Telephone #: (973) 305-5754 Date: 9/27/2017

DESCRIPTION OF RESOLUTION:

Passaic County Mosquito Control division requests a resolution  
authorizing the purchase of one (1) new 2018 Ford F-150 4x4  
extended cab pickup truck (item # 12) through the Morris County  
Cooperative Pricing Council (contract #15C)

PROCUREMENT SOLICITATION (if any)#: \_\_\_\_\_

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 28,165

REQUISITION #

ACCOUNT # C-045512-004001 - \$20,000

C-045512-005901 - 8,165

4. COMMITTEE REVIEW:

DATE

- Administration & Finance \_\_\_\_\_
- Public Works / Buildings & Grounds \_\_\_\_\_
- Planning & Economic Development \_\_\_\_\_
- Health, Human Services & Community Affairs \_\_\_\_\_
- Law & Public Safety \_\_\_\_\_
- Energy \_\_\_\_\_
- Other Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170833

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS18AAA002 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170834</b>						
Meeting Date		10/10/2017						
Introduced Date		10/10/2017						
Adopted Date		10/10/2017						
Agenda Item		k-11						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017



**RESOLUTION AUTHORIZING THE EXECUTION OF THE  
AFORESAID GRANT AGREEMENT DOAS18AAA002  
FROM THE NEW JERSEY DEPARTMENT OF HUMAN  
SERVICES, DIVISION OF AGING SERVICES**

**WHEREAS** the Passaic County Area Agency on Aging has obtained a Grant Agreement DOAS18AAA002 from the New Jersey Department of Human Services, Division of Aging Services for 2018 in the amount of \$2,619,608.00, which is available at this time to carry out a program to develop a comprehensive and coordinated system of services for the elderly under the Older Americans Act of 1965, as amended; and

**WHEREAS** these funds for said agreement are set forth in Policy Memorandum 2017-9, I-9, 2018 Area Plan Contract; Contract Application Provisions; Advanced Planning Documents; Intent to Fund/Initial Distribution of Title III, and Related State Match, State Funded and other Federal Programs, for Execution of the 2018 Area Plan Contract (APC) dated August 22, 2017 will be distributed as follows: Title IIIB, \$299,214.00; Title IIIC1, \$321,855.00; Title IIIC2, \$185,523.00; Title IIID, \$16,132.00; Title IIIE, \$118,230.00; with an accompanying New Jersey State Match of \$79,024.00 and an additional grant from the State of New Jersey for the Weekend Home Delivered Meals Program of \$59,577.00; Safe Housing and Transportation Program of \$67,451.00; Adult Protective Service of \$323,802.00, Social Service Block Grant of \$545,054.00; State Home Delivered Meals of \$166,360.00; Care Management Quality Assurance of \$23,810.00;

Medicaid Match of \$32,676.00; COLA of \$325,486.00; NSIP (USDA) of \$55,414.00; and

**WHEREAS** included is a spreadsheet showing 50% of anticipated Federal Title III-B, C-1, C-2, D, E and related State Match, as well as 100% for State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Service Block Grant (SSBG), Care Management Quality Assurance (CMQA), Supplemental Funds (Formerly known as COLA - Cost of Living Adjustment), State Home Delivered Meals (SHDM) and Medicaid reimbursement. Also included is the initial 30% allocation of Nutrition Services Incentive Program (NSIP) and 100% allocation of the anticipated Medicaid reimbursement amount; and

**WHEREAS** the balance of Title III, State Match and NSIP funds will be distributed to AAAs in the midyear and final amendments once the notice of grant award is received from the Administration on Aging; and

**WHEREAS** this matter has been recommended by the County's Area Aging Director and was reviewed and recommended for approval by the Freeholder Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above and in the aforementioned 2018 Initial Allocation, the Director and Clerk to the Board be, and they hereby are, authorized to execute the aforesaid Grant Agreement DOAS18AAA002 to carry out the terms thereof, subject

to the actual receipt of the above stated funds from the New Jersey Department of Human Services, Division of Aging Services.

JDP:lc

Dated: September 26, 2017

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: **Mary Kuzinski**  
Telephone #: **973-569-4070**

DESCRIPTION OF RESOLUTION: Resolution authorizing the execution of Grant Agreement #DOAS18AAA002 from the New Jersey Department of Human Services, Division of Aging Services for 2018 in the amount of \$2,619,608 to carry out services and programs for the elderly through the Department of Senior Services.

Whereas the total sum to be paid are as follows:

2. CERTIFICATION INFORMATION Account:

3. ATTACH A COPY OF *THE REQUISTION FROM EDMUND*:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISTION.

4. AMOUNT OF EXPENDITION:

5. BUDGET ACCOUNT:

6.

7. COMMITTEE REVIEW: DATE

Administration & Finance \_\_\_\_\_

Public Works / Buildings & Grounds \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Health, Human Services & Community Affairs \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Energy \_\_\_\_\_

Other Specify: \_\_\_\_\_ \_\_\_\_\_

8. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to the Board  
 Procurement

Specify:  
\_\_\_\_\_



State of New Jersey

DEPARTMENT OF HUMAN SERVICES

DIVISION OF AGING SERVICES

PO BOX 807

TRENTON, N.J. 08625-0807

[www.nj.gov/humanservices](http://www.nj.gov/humanservices)

CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

ELIZABETH CONNOLLY  
*Acting Commissioner*

LAURA OTTERBOURG  
*Division Director*

**DATE:** August 22, 2017

**NUMBER:** 2017-9, I-9

**TYPE:** Policy Memorandum

**SUPERSEDES:** None

**SUBJECT:** 2018 Area Plan Contract Update

**DISTRIBUTION CODE:** I

- Contract Application Provisions
- Advance Planning Document
- Intent to Fund/Initial Distribution of Title III and Related State Match
- 2018 Area Plan Contract Instruction Guide

**EFFECTIVE:** Immediately

**APPLICABILITY:** Executive Directors, Area Agencies on Aging (AAA)

**PURPOSE:** The purpose of this Policy Memorandum is to (1) delineate minimum requirements for the 2018 Area Plan Contract; (2) set forth procedures for the development and submission of the contract application, and (3) transmit for planning purposes the 2018 funding allocation levels for each AAA.

**BACKGROUND:** Pursuant to the Older Americans Act (OAA) of 1965 (42 U.S.C. §§ 3001 et seq.) as amended and N.J.A.C. 10:165, each AAA is required to submit an Area Plan Contract (APC) for approval to the Division of Aging Services (DoAS), New Jersey's federally designated State Unit on Aging. The 2018 APC Update is year three of the 2016-2018 APC and covers the period of January 1, 2018 – December 31, 2018. All federal, state and local matching funding included in the APC shall be used exclusively to support a comprehensive and coordinated system of services for seniors in the respective planning and service area. AAAs are advised to refer to this Policy Memorandum frequently throughout the planning process for the development of Area Plans.

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170834

**POLICY:** This Policy Memorandum and Budget Attachments A 1-2 and B 1-2 shall serve as DoAS' intent to fund AAAs for the 2018 Area Plan Contract. A Resolution adopted by county government officials utilizing either Attachment A or B is required in order to accept and obligate the APC funds. This resolution is not required by DoAS for execution of this contract, however, it should comply with all county requirements and be maintained at the AAA for review. After the adopted resolution, APC funds shall be made available for use to ensure continued services to older adults as intended. Each AAA shall prepare and submit the 2018 APC Update contract application in accordance with this Policy Memorandum and Attachments. The APC shall be submitted online via the Department's System for Administering Grants Electronically (SAGE).

The NJ Department of Community Affairs, Division of Local Government Services is cognizant of these authorizations and will approve corresponding county budget appropriations for counties receiving funds under this PM

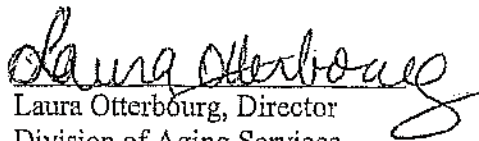
**Critical Dates:**

12/31/17 - The current APC expires

10/16/17 at 4:00 pm - Completed APC contract applications must be submitted in SAGE. (Note that SAGE cannot accommodate due date extensions).

Questions regarding the APC programmatic requirements should be directed to Stephanie Rietze at (609) 588-6530 or [Stephanie.Rietze@dhs.state.nj.us](mailto:Stephanie.Rietze@dhs.state.nj.us). For questions regarding this Policy Memorandum, SAGE and fiscal matters, contact either Anthony Garofalo, Contract Administrator, at (609) 588-6529 or [Anthony.Garofalo@dhs.state.nj.us](mailto:Anthony.Garofalo@dhs.state.nj.us) or Bruce Sutton, Supervising Contract Administrator, at (609) 588-6789 or [Bruce.Sutton@dhs.state.nj.us](mailto:Bruce.Sutton@dhs.state.nj.us).

Thank you for your cooperation in the APC process.

  
 Laura Otterbourg, Director  
 Division of Aging Services

LO/TZ/bas/smr  
 Attachments

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170834

**Division of Aging Services**  
**Office of Area Agency on Aging Administration and State Community Programs**

**2018 APC CONTRACT APPLICATION PROVISIONS:**

The 2018 APC represents the third and final year of the 2016-2018 APC cycle. It is necessary for AAAs to submit new applications, schedules, certification forms, business associate agreement and other documents as specified. With the inception of SAGE, each APC is a one-year contract; therefore, effective dates of this contract period are January 1, 2018, through December 31, 2018.

**A. Contract Application Review:**

1. 2018 APC contract applications will be accepted on or before 10/16/17 at 4 pm and reviewed by DoAS staff through the SAGE system.
2. As part of the review process, AAAs will be notified through SAGE of any required changes to the APC application. APC approval is based on complete, accurate and substantive information per instructions. Notification of the Department's final acceptance of the plan will also be communicated via SAGE.
3. Deficient or incomplete APC contract applications will be returned to the AAA for correction. All required changes shall be made within 10 working days and returned to DoAS for review and approval. Failure to complete the required changes within 10 working days may result in delayed approval of the APC and may impact payments. The Department will not provide cash payments for any costs incurred in carrying out the terms of this contract until a fully executed Notice of Grant Award from DoAS has been processed. Upon completion of this process, payments will be made in accordance with the Contract provisions.

**B. Funding Applicability:** All APC funds shall follow OAA Title III requirements in that non-federal funds shall leverage federal funds provided under the contract and thereby shall follow the same requirements. These requirements shall apply to every service funded in total or in part under the APC regardless of whether the service is provided by the AAA, a governmental source or by a subcontracted agency.

**C. Integrated Program Summary (IPS):**

1. All programs and services funded in total or in part under the APC, January 1, 2018, through December 31, 2018, must be included in an Integrated Program Summary (IPS).
2. Only the official name of an agency, as written on its business registration certificate, is permitted in APCs.
3. DoAS will accept a minimal number of "To Be Determined" IPSs if a service or provider has not been determined by the APC submission due date. *See Instruction Guide for additional details.*

4. Initial IPS documents in SAGE must be established at the level included on attachment B1 and B2. Local, other, and participant contributions can be included at a percentage equivalent to the initial allocation or higher. Full MOE and match requirement must be allocated by the time the AAA processes the mid-year amendment.
5. When completing an IPS for services to be delivered by the AAA, the Agency Name field on the IPS must begin with the letters "AAA" followed by the AAA's agency name. *See Instruction Guide for additional details.*
6. The Budget Plan will be filled in and completed automatically, from the information entered on the Integrated Program Summary (IPS) forms with the exception of sections that indicate, "INPUT REQUIRED."
7. If funds are included on the personnel line of the IPS, a corresponding personnel justification form must be completed. *See Instruction Guide for additional details.*

#### **D. Waiver Provisions**

##### **1. Direct Service and Proprietary Service Waivers**

- a. Unless otherwise specified, approved waivers will remain in effect for the remainder three-year contract period ending December 31, 2018, as long as there are no changes in circumstances under which the original waiver was granted.
- b. Should circumstances warrant a waiver from Federal and/or State Guidelines for the 2018APC contract period, new direct service, priority, and/or proprietary waivers must be submitted in compliance with PM 91-9, III-4 "Waiver Forms & Procedures for Area Agencies on Aging." Blank waiver forms are available via the SAGE grants management portal. Further details are included in the 2018 APC Application Instruction Guide.)
- c. For the 2018 period, prior to service provision a new Direct Service waiver must be submitted. *If* circumstances may possibly warrant a waiver after submission of the 2018 APC, the AAA is required to promptly notify DoAS Office on AAA Administration. DoAS will provide technical assistance prior to contracting with the provider and before services begin. The AAA will be notified of waiver approval.

#### **E. Using Governmental Providers**

- a. Unless otherwise stated, approved governmental providers are valid for the remainder of the 2016-2018 area plan cycle, as long as there are no changes in circumstances under which the original governmental agency services request was approved and no additional services will be provided.
- b. When the AAA proposes to contract with another Government Agency (such as a State, county, municipal agency, etc.) the AAA is required to submit a completed signed Request for Governmental Agency Service Provider with all required substantiation to DoAS.



- c. The AAA must receive DoAS approval prior to the contracting with the governmental provider and before services take place.
  - d. Changes in circumstances affecting service provision include but are not limited to administrative and fiscal oversight, capacity to serve the anticipated number of clients, cost of service and/or proposals to add services. A change in circumstance necessitates AAAs to submit a new Request for Governmental Agency Service Provider with all required justifications and must be approved by DoAS prior to the AAA contracting with the provider and provision of services.
  - e. The AAA must submit the signed Request for Governmental Agency Service Provider forms in SAGE with the 2018 APC Contract Application. (Details on obtaining and completing the forms along with submission in SAGE are included in the 2018 APC Contract Application Instruction Guide.)
- F. **Confidentiality:** The AAA shall make every effort to maintain the privacy of personal and confidential information that may be provided by participants in the course of accessing services and supports. The AAA shall require all current users and future users of SAMS to sign a confidentiality agreement promulgated by DoAS prior to accessing SAMS and shall notify DoAS when SAMS user IDs must be deactivated upon a user's departure. The AAA shall review the confidentiality agreements signed by SAMS users as part of its monitoring/auditing process. Further details are outlined in 2018 Administrative Requirements, Subcontract Requirements and Supplemental Provisions document.
- G. **Intent to Fund:** This Policy Memorandum and Budget Attachments A 1-2 and B 1-2 shall serve as DoAS Intent to Fund AAAs for the 2018 Area Plan Contract. A Resolution adopted by county government officials utilizing either Attachment A or B is required in order to accept and obligate the APC funds. This resolution is not required by DoAS for execution of this contract however, it should comply with all county requirements and be maintained at the AAA for review. After the adopted resolution, APC funds shall be made available for use to ensure continued services to older adults as intended.
- H. **Notice of Grant Award:**
- 1. An executed Notice of Grant Award will be available in SAGE upon approval by DoAS. AAAs will be notified by a message in SAGE when the application is fully approved. AAAs will then be able to print a copy of the signed contract documents located in SAGE. Paper copies of contracts will no longer be mailed.
  - 2. Please be advised that the Department will not provide cash payments for any costs incurred in carrying out the terms of this contract until a fully executed Notice of Grant Award from DoAS has been completed and approved. Upon completion and approval, payments will be made in accordance with the contract provisions.

## Procedures for Budgeting 2018 Funding Sources

Included with this memorandum are the Advance Planning Documents (APD) that establish the initial allocation for APC 2018. DoAS will be processing the APC contract applications to provide continued support to AAAs for the provision of comprehensive services for senior citizens. The formula utilized for the distribution of FFY18 Title III funds and related State match is detailed in our State Plan on Aging and in PM 92-13, III-6 "Funding Formula", PM 93-4, III-2 "Supplemental Funding Formula", and PM 2001-8, III-7, "Title III E, National Family Caregiver Support Program." Non-Title III funds are distributed based upon funding formulas established through policy memoranda issued at the inception of each program. The census figures in the formula are updated every two years using data in the American Community Survey (ACS). For the 2018 Advance Planning Document, the 2011-2015 ACS figures have been used.

### Advance Planning Document Attachments :

**A-1 and A-2:** This is the anticipated 100% allocation for the 2018 Area Plan Contract- These are for AAA planning purposes only and should not be used to complete the initial Area Plan Contract. Use A-1 and A-2 as a guide for projecting service levels. Please note that the top row of Attachment A indicates the allocation code for each program. Be sure to use the correct codes when preparing all IPS documents as well as the Quarterly Program Reports (QPR A and B). County contracts with providers can be executed using the 100% funding level if allowed by your county.

**B-1 and B-2:** Use Attachments B-1 and B-2 to complete the APC budget plan. They show 50% of Title III Federal Funds and 100% State funding level allocations. These budget planning figures are based on the current available 2018 funding allocations. The balance of FFY18 funds will be included in the mid-year contract amendment upon receipt of a grant award from AoA. SFY19 funds will be fully available for payment once a signed State budget is in effect after July 1, 2018. Any FFY18 funds due in this contract period will be allocated upon the availability of funds.

Attachments B-1 and B-2 show 50% of anticipated Federal Title III B, C1, C2, D, E and related State Match, and 100% anticipated State funding, which includes State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Service Block Grant (SSBG), Care Management Quality Assurance (CMQA), Supplemental Funds (formerly known as COLA-Cost of Living Adjustment), Community Based Senior Program (CBSP), and State Home Delivered Meals (SHDM). Also included are the initial allocation of the Nutrition Services Incentive Program (NSIP) and 100% allocation of the anticipated Medicaid reimbursement amount.

### I. OLDER AMERICANS ACT (OAA) FUNDS

- A. **New Funds:** Allocations for Titles III B, III C1, III C2, III D, and III E are provided on spreadsheet Attachment B-1 and B-2. Allocation of these funds will be determined by the initial distribution.
- B. **Administrative Funds:** Show the anticipated source and amounts of **Title III administration** by subtracting appropriate amounts from any or all of the following four allocations: B, C1, and C2 & E. The total OAA administration amount will be pulled in from the IPS forms and must equal the amounts deducted from Titles B, C1, and C2 & E.

**Notes:**

- 1) No administration funding may be deducted from Title III D.
- 2) Administration expenses taken from Title III E must not exceed 10% of the total Title III E allocation.
- 3) Where warranted, subtractions can be entered as a minus sign or a parenthesis.
- 4) Total of administration will be shown in the column at far left on agency Budget Plan
- 5) The Funds Total column should net to zero.

- C. Title III Administration Allocation Transfers (INPUT REQUIRED):** Total OAA administration may not exceed 10% of the total new Title III funds (Title III B, C1, C2, D, and E).  
**Note:** (This is for instructional purposes only. Transfer amounts to be completed later in the contract year when the official transfer request is sent to AoA)
- D. Allocation Transfers (INPUT REQUIRED):** Show anticipated transfers between B, C1, and C2 (for 2018), up to 30% between B and C1 & C2 and up to 40% between C1 and C2 may be transferred. For calculation purposes, multiply the percentage x the total of C1 and C2 funds.  
**Note:** Fund totals for transfers should net to zero.
- E. Title III D Funds for Evidence Based Health Promotion (EBHP) Programs:** To use Title III D funds AAAs must comply with the Administration for Community Living's requirement that all activities under Title III D be demonstrated to be evidenced-based.
1. AAAs shall ensure that health promotion programs receiving Title III D funds meet all of the components specified in PM 2015-10; I-10 to satisfy the new federal definition of "evidence-based."
  2. AAAs are required to complete a Title III D Funding Information Form (connected to Title III D fund IPSs in SAGE), for all proposed Evidence Based Health Promotion Programs and receive approval from DoAS prior to implementation. The completed forms will be reviewed and AAA's will be notified if program/service fits criterion for funding with Title III D dollars. (See instruction booklet for additional details.)
  3. Taxonomy service code, allocation figures and anticipated clients on IPS's must match Title III D Evidence Based Health Promotion information forms.
- F. New Allocation:** The amount of 2018 funds available for services, after Administration and Allocation Transfers are calculated on this line.
1. Do not complete the following 2 sections until the midyear.
    - a. **Prior Year Approved Carryover (c/o) (INPUT REQUIRED):** Project carryover amounts for current year as accurately as possible (not to exceed 8% per policy memorandum 2007-5, III-3, "Title III Carry-Over Procedures").
    - b. **Prior Year Excess Funds:** Any funds over and above the maximum of 8% Prior Year Approved carryover, becomes Prior Year Excess Funds. If applicable, enter on Prior Year Excess Funds line.

- G. **State Match:** For current year shows the allocations from Attachments B-1 and B-2 that are pulled directly from completed IPS forms.
1. Do not complete the following 2 sections until the midyear.
    - a. **Prior Year Approved State Match c/o Carryover (INPUT REQUIRED):** Enter the projected State Match carryover as accurately as possible. As with Title III funding, State Match carry over is limited to the maximum of 8%.
    - b. **Prior Year State Match Excess Funds:** Any funds over and above the maximum of 8% prior year approved State Match carryover, becomes Prior Year State Match Excess Funds. If applicable, enter on Prior Year State Match Excess Funds line.
- H. **Local Public:** Maintenance of Effort (MOE) Figures are based on the best available historical funding data for allocations as it relates to PM 2006-9, III-7, "Title III Maintenance of Effort (MOE) and State Program Match Requirements." MOE will be calculated for the 2018 APC based on the AAAs certification amounts from the prior year.
- I. **Local Private:** MOE Figures are based on the best available historical data and any anticipated private matching funds for new grantees as it relates to the PM 2006-9, III-7, "Title III Maintenance of Effort (MOE) and State Program Match Requirements".
- J. **Maintenance of Effort (MOE) Requirement Columns:** Enter the MOE requirement as provided by DoAS.
- K. **Income, Client:** Figures represent the total anticipated client contributions.  
*Note:* AAAs are required to encourage client contributions and participants must be given the opportunity to contribute for all services, except Adult Protective Services (APS). All income that is realized from participant contributions is to be included in this category. Therefore, other than Adult Protective Services (Taxonomy Service Code 324), ALL programs and services funded through the Area Plan Contract (in whole or in part) require client (contributions) income projections on IPSs regardless of whether the service is provided by the AAA, by a governmental source or by a subcontracted agency. See PM 84-4, III-2 March 2, 1984, "Contributions for Service under the Area Plan".
- L. **Income Other:** Figures represent funds (other than client contributions) that qualify as project income (e.g. interest on checking or savings, Medicaid payments, property/equipment disposal proceeds).
- M. **Supplemental Funds (formerly known as COLA-Cost of Living Adjustment):** Supplemental Funds are for services, not administration. These funds must be used in appropriate programs and identified on the IPS where using this funding source for a program.
- N. **NSIP:** The 2018 allocation is based on an initial amount of FFY18 funding. Any necessary adjustments will be done in the mid-year amendment.  
*Note:* NSIP amounts could be entered for each nutrition-funding source - Title III C-I, Title III C II, SWHDM, SHDM, SSBG, or non APC funds.

- O. **Allocation Totals:** Totals are calculated on this line.
- P. **Actual Contract Allocation:** Entered by DoAS on this separate chart line. **No Action Required.**
- Q. **Federal Fund Balance:** This is calculated automatically by SAGE adding the prior year carry over and the prior year excess funds. **No Action Required.**
- R. **State Match Fund Balance:** This is calculated automatically by adding the prior year approved State Match carry over and the prior year State Match excess funds. **No Action Required.**

## II. STATE AND OTHER FUNDS

- A. **New Funds:** The following allocations are provided by DoAS on spreadsheet Attachment B-1 and B-2: SHTP, SSBG, SWHDM, SHDM, NSIP, Medicaid Match, CMQA, Supplemental Funds (*formerly known as COLA-Cost of Living Adjustment*), Community Based Senior Programs, and APS programs.
- B. **SSBG/SHTP Administrative Transfers:** This represents the anticipated amount of administration that the AAA will transfer from SHTP and SSBG allocations. Up to 8% of the SHTP allocation and 10% of SSBG allocation may be transferred for AAA administration.
- C. **Local Public: Match:** Figures are based on the best available historical funding data for allocations as it relates to PM 2006-9, III-7, "Title III Maintenance of Effort (MOE) and State Program Match Requirements."
- D. **Local Private: Match:** Figures are based on the best available historical data and any anticipated private matching funds for new grantees as relates to PM 2006-9, III-7, "Title III Maintenance of Effort (MOE) and State Program Match Requirements".
- E. **Income, Client:** Figures represent the total anticipated client contributions.  
*Note:* AAAs are required to encourage client contributions and participants must be given the opportunity to contribute for all services, except Adult Protective Services (APS). All income that is realized from participant contributions is to be included in this category. Therefore, other than APS (Taxonomy Service Code 324), ALL programs and services funded through the APC (in whole or in part) require client (contributions) income projections on IPSs *regardless of whether the service is provided by the AAA, by a governmental source or by a subcontracted agency.* See PM 84-4, III-2 March 2, 1984, "Contributions for Service under the Area Plan."
- F. **Income Other:** Figures represent funds (other than client contributions) that qualify as project income (*e.g.* interest on checking or savings, Medicaid payments, property/equipment disposal proceeds).
- G. **Supplemental Funds (*formerly known as COLA-Cost of Living Adjustment*):** Supplemental Funds are for services, not administration. Supplemental Funds must be used in appropriate programs and identified on the IPS where using this funding source for a program.

H. **NSIP:** Based on the total NSIP allocated to your county.

*Note: NSIP amounts should be shown for each nutrition-funding source; i.e. SSBG, SWHDM, State Home Delivered Meals, or Non APC funds. NSIP funds may also be included under non-Title III programs to show funds allocated to the county cooperative agreements.*

I. **Allocation Totals:** Totals are calculated on this line.

*Note: Per PM 97-5, III-3, "Administrative Requirements Social Service Block Grant (SSBG)" all unexpended SSBG funds are subject to recovery by DoAS. As per State regulation, State and Casino Revenue funded programs, such as SHTP, SHDM, SWHDM, CMQA, Supplemental Funds (formerly known as COLA-Cost of Living Adjustment), Community Based Senior Programs, & APS do not have carryover language, hence the omission of the carryover line in this budget (PM 99-4, III-4, pg. 2).*

*Total Funds from the State, Fund Balance, Total New Funds, Funds from other sources and Total funds needed are all calculated automatically by SAGE. These are for Notice of Grant and Advance Payment purposes. It should also be noted that a line for State Match is not included on this budget page. State Match is intended for use with Title III funded programs.*

Please note: The figures provided are for planning purposes and that actual 2018 figures may vary.

DEPARTMENT OF HUMAN SERVICES  
 DIVISION OF AGING SERVICES  
 2018 INITIAL ALLOCATION

Allocation Percentage is Approximately: 50.00%  
 Allocations Listed Represent Approximate Percentages Based Upon the Availability of FY 18 and FY19 Funding.

Attachment B-1

*Allocation Code:	02	03	04	10	08	STATE MATCH-50%			
						Federal Totals	TITLE III A-D	TITLE III E	TOTAL
COUNTY	50% B	50% C1	50% C2	50% D	50% E				
Atlantic	172,117	185,011	106,454	9,356	67,884	25,038	20,365	45,403	
Bergen	541,973	582,442	334,995	28,780	213,826	78,770	64,147	142,917	
Burlington	219,789	236,135	135,507	11,686	86,613	31,928	25,984	57,912	
Camden	282,808	303,968	174,860	15,114	111,897	41,122	33,570	74,692	
Cape May	78,191	73,395	41,970	9,133	26,978	10,731	8,094	18,825	
Cumberland	90,155	96,905	55,800	7,179	35,795	13,238	10,739	23,977	
Essex	501,442	539,782	311,763	26,805	199,878	73,048	59,964	133,012	
Gloucester	126,860	136,210	78,117	7,045	49,976	18,436	14,983	33,429	
Hudson	408,158	439,485	254,154	21,951	162,954	59,491	48,885	108,376	
Hunterdon	78,191	66,566	30,373	6,107	19,409	9,595	5,822	15,417	
Warner	194,490	209,099	120,267	10,439	76,942	28,287	23,083	51,370	
Middlesex	415,146	446,418	256,980	22,050	164,302	60,385	49,291	109,676	
Monmouth	309,097	331,898	190,286	16,579	121,774	44,887	36,531	81,418	
Morris	228,450	245,305	140,563	12,177	89,711	33,168	26,914	60,082	
Ocean	379,632	407,253	233,001	20,295	149,099	55,068	44,729	99,797	
Passaic	299,214	321,855	185,523	16,132	118,230	43,556	35,468	79,024	
Salem	78,312	66,566	22,396	8,850	14,343	9,324	4,303	13,627	
Somerset	153,521	164,986	94,795	8,352	60,416	22,323	18,125	40,448	
Sussex	78,227	66,566	33,829	6,995	21,518	9,827	6,496	16,313	
Union	306,388	329,616	189,970	16,411	121,850	44,597	36,554	81,151	
Warren	78,357	66,566	31,262	6,475	19,973	9,670	5,992	15,662	
TOTALS	5,020,518	5,318,027	3,022,585	287,881	1,933,465	722,489	580,039	1,302,528	

\* - Allocation Code for Title II Admin - 01, SHIP Admin - 12 and SSBG Admin - 21

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170834

Attachment B-2

DEPARTMENT OF HUMAN SERVICES  
 DIVISION OF AGING SERVICES  
 2018 INITIAL ALLOCATION

*Allocation Code:	06	11	14	20	19	17	35	45	100% Supplemental Funds	NON-TITLE III FUNDS ALLOCATED	NON-TITLE III FUNDS AUTHORIZED	GRAND TOTAL AUTHORIZED
COUNTY	100% SSWHDM	100% SHTP	100% APS	100% SSBG	100% SHDM	100% CMQA	100% Medicaid	approx. 30% NSIP	100% CBSP			
Atlantic	33,302	39,593	192,359	369,920	0	23,810	18,743	61,826	180,544	1,151,102	1,151,102	1,891,924
Bergen	105,395	125,175	473,235	812,499	0	23,810	58,931	147,779	65,472	2,535,758	2,535,758	4,237,474
Burlington	43,258	51,298	185,789	176,650	0	23,810	23,810	38,228	0	834,183	834,183	1,523,883
Camden	55,659	66,168	304,106	786,559	46,605	23,810	30,712	44,013	0	1,734,049	1,734,049	2,622,716
Cape May	13,715	15,405	78,353	126,922	7,287	23,810	7,339	26,544	8,455	402,440	402,440	632,107
Cumberland	17,518	20,841	118,156	482,458	1,087	23,810	9,780	17,226	79,245	890,456	890,456	1,176,290
Essex	97,132	115,920	581,556	1,440,915	146,871	23,810	54,630	53,813	0	3,188,192	3,188,192	4,767,862
Gloucester	24,797	29,375	136,904	158,460	20,044	23,810	13,726	36,581	0	610,169	610,169	1,008,377
Hudson	79,607	95,109	516,360	1,622,931	75,063	23,810	44,547	117,405	0	3,124,651	3,124,651	4,411,353
Hunterdon	13,000	11,675	72,903	75,342	20,097	23,810	5,343	12,548	0	301,655	301,655	502,288
Mercer	38,278	45,504	207,997	561,167	0	0	21,112	38,134	0	1,172,751	1,172,751	1,783,988
Middlesex	82,876	98,559	376,420	513,609	25,402	23,810	45,178	80,478	0	1,796,921	1,796,921	3,101,817
Monmouth	59,815	70,858	317,114	720,492	0	23,810	33,407	81,745	0	1,715,902	1,715,902	2,685,536
Morris	44,739	52,976	199,488	95,533	11,566	23,810	24,735	90,397	0	845,256	845,256	1,561,462
Ocean	73,068	86,399	374,556	227,542	0	23,810	40,909	63,388	0	1,388,063	1,388,063	2,577,343
Passaic	59,577	67,451	323,802	545,054	166,360	23,810	32,676	55,414	0	1,678,654	1,678,654	2,619,608
Salem	13,000	7,907	71,947	230,076	15,373	23,810	3,929	8,641	0	427,408	427,408	617,875
Somerset	30,405	36,086	118,361	218,530	15,251	23,810	16,711	32,375	0	695,144	695,144	1,177,214
Sussex	13,000	12,971	75,082	12,905	19,486	23,810	5,950	8,205	0	245,154	245,154	452,339
Union	58,859	70,093	307,634	459,442	16,598	23,810	33,286	93,899	0	1,473,853	1,473,853	2,438,088
Warren	13,000	11,640	74,978	103,728	37,310	23,810	5,497	9,327	26,862	375,122	375,122	577,755
TOTALS	970,000	1,131,000	5,108,000	9,742,934	625,000	476,200	530,657	1,117,956	360,398	26,566,883	26,566,883	42,167,359

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170834



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AMENDING THE 2017 AREA PLAN GRANT AGREEMENT NO. DOAS17AAA006 FOR THE PASSAIC COUNTY AREA AGENCY ON AGING, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170835</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-12							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AMENDING THE 2017 AREA PLAN GRANT  
AGREEMENT NO. DOAS17AAA006 FOR THE PASSAIC COUNTY  
AREA AGENCY ON AGING**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of amending Grant Agreement No.

DOAS17AAA006 which is the Area Plan Contract between the Department of Human Services, Division of Aging Services, and the Passaic County Board of Chosen Freeholders; and

**WHEREAS** the desired amendments are set forth in Policy Memorandum 2017-11, I-11, *Final Obligation and Allocation of Funds for APC Year 2017*, dated September 29, 2017 from the Division Director for the Division of Aging Services (a copy of which is attached hereto and made a part hereof) granting the Area Agencies on Aging with 100% of their calendar year 2017 federal and state funding; and

**WHEREAS** this 2017 Final Allocation incorporates into the original Area Plan Contract a budget increase; and

**WHEREAS** there will be an increase in: Federal funds from \$1,922,155 to \$1,923,033; State Match funds from \$162,327 to \$162,451 State Weekend Delivered Meals remains the same \$59,576; Safe Housing and Transportation Program remains the same \$67,451; APS (Adult Protective Service) remains the same \$326,065; SSBG (Social Service Block Grant) remains the same \$545,054; State HDM (Home Delivered Meals) remains the same \$166,360; Care Management Quality Assurance remains the same \$23,810; Medicaid Match Funds remains the same \$33,512; NSIP (USDA) from \$177,668 to \$177,800; COLA funds remains the same \$328,122.00; and

**WHEREAS** this matter has been recommended by the County's Area Aging Director and was reviewed and recommended for approval by the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above and in the aforementioned 2017 Final Allocation, it hereby authorizes an amendment to the 2017 Area Plan Grant Agreement No. DOAS17AAA006 for the Passaic County Area Agency on Aging; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board is hereby authorized to execute the 2017 Final Allocations on behalf of the County of Passaic.

JDP:lc

Dated: October 10, 2017

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: **Mary Kuzinski**  
Telephone #: **973-569-4070**

DESCRIPTION OF RESOLUTION: **Resolution amending Grant Agreement No. DOAS17AAA006 accepting final obligation and allocation of funds for 2017 in the amount of \$3,813,234 for the Department of Senior Services.**

Whereas the total sum to be paid are as follows:

2. CERTIFICATION INFORMATION Account:

3. ATTACH A COPY OF *THE REQUISTION FROM EDMUND*:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISTION.

4. AMOUNT OF EXPENDITION:

5. BUDGET ACCOUNT:

- |  |             |
|--|-------------|
| 6. COMMITTEE REVIEW:                           | <u>DATE</u> |
| ___ Administration & Finance                   | _____       |
| ___ Public Works / Buildings & Grounds         | _____       |
| ___ Planning & Economic Development            | _____       |
| ___ Health, Human Services & Community Affairs | _____       |
| ___ Law & Public Safety                        | _____       |
| ___ Energy                                     | _____       |
| ___ Other Specify: _____                       | _____       |

7. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Specify:

\_\_\_\_\_



State of New Jersey

DEPARTMENT OF HUMAN SERVICES

DIVISION OF AGING SERVICES

PO BOX 807

TRENTON, N.J. 08625-0807

[www.nj.gov/humanservices](http://www.nj.gov/humanservices)

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

ELIZABETH CONNOLLY  
Acting Commissioner

LAURA OTTERBOURG  
Division Director

DATE: September 29, 2017 NUMBER: 2017-11,I-11  
 TYPE: Policy Memorandum SUPERSEDES: None  
 SUBJECT: FINAL OBLIGATION AND ALLOCATION OF FUNDS FOR APC YEAR 2017 DISTRIBUTION CODE: I

EFFECTIVE DATE: Immediately

APPLICABILITY: Executive Directors, Area Agencies on Aging

POLICY: Attached please find the Final Area Plan Contract (APC) 2017 county allocations and total county funding levels. Final county allocations include all transfers that were requested between Titles III B, III C-1 and III C-2 and the final allocation of FFY 17 funds. Administrative transfers and final local matching funds (as requested by the AAA) have been included in your Final 2017 APC approved area agency budgets. Additional allocations as outlined below are also included in this final amendment.

Please initiate a budget amendment request in SAGE to add the additional funds into the appropriate Integrated Program Summary. In your justification, please indicate that the amendment is to incorporate the additional Title III C2, E and NSIP allocations, requested transfers and administrative allocations. Be sure to list which Area Plan programs will need revisions, i.e. Title III C2, E, etc. You don't need to list each IPS separately, just list the programs being changed. If any other changes are being requested by the AAA, include these in your justification. Given the tight time frames for obligation of funds and federal reporting due date, final amendments, with all of the appropriate IPS revisions, are due back to the division by **October 16, 2017**.

### Supplemental Title III Funds

On August 14, 2017, the Administration for Community Living (ACL) released Title III supplemental funding that must be encumbered by the State no later than 9/30/17. As per PM #2003-3, III-3 – Carry-Over Procedures, all funds allocated by this policy memorandum must be obligated by the AAA no later than 12/31/17. Additional funds in Title III C2, E and NSIP dollars are being allocated to AAAs via the current funding formula. In addition to this federal funding, AAAs will also receive additional State Matching funds.

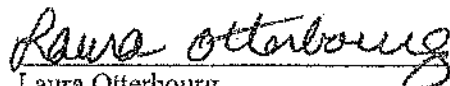
### Attachment A - 100% Allocation

Attachment A provides each AAA's allocation for APC 2017. These are the amounts an Area Agency on Aging has been allocated based upon the funds currently awarded. This allocation includes all transfers. All funds will be obligated by the state, no later than 9/30/17 in accordance with this Policy Memorandum.

### Adjustments Based on 2016 Close-Out Letters

For those AAAs who have verified and signed the 2016 close out letter, any changes in carry over and/or funding levels are incorporated into this amendment.

The Division of Local Government Services is cognizant of these authorizations and will approve corresponding county budget appropriations for those counties receiving funds under the Policy Memorandum. Questions regarding this Policy Memorandum may be directed to Anthony Garofalo at (609) 588-6529.

  
\_\_\_\_\_  
Laura Otterbourg  
Division Director  
Division of Aging Services

LO:ms  
Attachment

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170835

Department of Human Services  
 Division of Aging Services  
 2017 Final Allocation

Allocation Percentages

100.00%

COUNTRY	Title III			Title III			Title III			Title III		
	100% Allocation	Allowed C/D	Reds	Authorized Funds	Excess	Approved Title III Funds	100% Allocation	Allowed C/D	Reds	Authorized Funds	Excess	Approved Title III Funds
Atlantic	247,117	28,114	7,145	376,276	30,882	348,714	376,136	27,781	3,935	408,002	23,419	370,063
Barnegat	957,156	107,457	23,481	998,042	0	998,042	1,109,375	59,287	19,882	1,178,724	0	1,178,724
Burlington	434,359	0	8,288	443,646	0	443,646	459,586	0	3,884	470,660	0	470,660
Carroll	550,643	29,843	12,241	611,729	0	611,729	409,803	26,504	6,231	438,539	0	438,539
Cape May	156,381	19,789	2,403	179,569	0	179,569	147,065	13,288	1,701	161,814	0	161,814
Camden	191,236	38,382	4,172	215,790	0	215,790	164,762	151	1,789	166,652	0	166,652
Essex	1,072,489	40,795	24,142	1,077,350	0	1,077,350	1,058,779	1,031	19,387	1,041,167	0	1,041,167
Gloucester	252,482	4,085	5,289	261,857	0	261,857	271,102	0	2,289	273,371	0	273,371
Hudson	819,406	26,612	19,228	864,247	0	864,247	852,196	0	12,249	890,445	0	890,445
Hunterdon	196,318	252	1,937	198,507	0	198,507	83,268	3,818	831	97,882	0	97,882
Monroe	358,232	11,152	8,707	407,191	0	407,191	510,140	60,738	3,755	604,613	0	604,613
Middlesex	977,032	18,235	19,748	712,032	0	712,032	692,101	9,983	7,182	919,067	0	919,067
Monmouth	658,537	72,269	13,748	792,626	0	792,626	554,328	5,024	5,886	575,250	0	575,250
Morris	367,033	24,790	8,223	402,108	0	402,108	459,574	0	4,001	457,574	0	457,574
Ocean	907,241	4,889	16,889	1,009,019	0	1,009,019	838,225	10,312	7,282	643,779	0	643,779
Passaic	426,739	0	12,382	499,122	0	499,122	588,274	0	5,316	603,590	0	603,590
Salem	150,823	23,693	1,697	181,948	0	181,948	133,131	5,651	715	132,690	0	132,690
Somerset	307,652	11,335	5,676	329,653	0	329,653	334,123	42,402	2,429	387,182	0	387,182
Sussex	158,454	5,283	2,181	165,920	0	165,920	116,278	19,302	938	128,516	0	128,516
Union	652,278	28,777	14,843	706,799	1,742	704,966	829,373	75,897	5,232	711,522	4,442	707,119
Warren	144,047	8,857	2,135	155,849	0	155,849	137,985	0	916	139,881	0	139,881
TOTALS	9,728,538	578,973	214,933	10,511,204	214,353	10,296,911	6,728,891	336,999	91,988	10,157,756	91,952	10,065,900

\* Allocation Code for Title III Admin - 01, SHIP Admin - 12, SSBG Admin - 24 and CCL - 30.

Department of Human Services  
 Division of Aging Services  
 2017 Final Amendment

COUNTY	Title II D					Title II E					APPROVED FEDERAL TOBIE			
	100% Allocation	Advised CVO	Revised	Authorized Funds	Excess	Approved Title II	100% Allocation	Allowed CVO	Revised	Authorized Funds	Excess	Approved Title III	Authorized Federal Tobie	
Atlantic	18,954	23	440	19,815	29	19,739	136,753	7,154	913	164,820	8,726	156,085	1,192,440	1,084,814
Bergen	55,622	0	2,783	59,376	0	59,376	428,622	24,072	2,993	455,697	0	455,697	3,709,805	3,706,605
Burlington	22,524	0	1,991	23,973	0	23,973	171,359	495	1,169	173,030	0	173,030	1,390,497	1,389,697
Camden	22,690	146	1,429	31,174	0	31,174	222,303	57,411	1,564	281,278	0	281,278	1,912,671	1,912,671
Cape May	19,228	5,994	400	25,210	0	25,210	54,383	24,752	435	79,575	0	79,575	570,792	570,792
Cumberland	15,115	7,199	460	22,804	0	22,804	72,283	8,876	631	81,494	0	81,494	620,565	620,565
Essex	53,440	303	2,657	59,079	0	59,620	406,127	4,602	3,694	413,013	0	413,013	3,293,226	3,293,226
Gloucester	14,291	0	921	15,012	0	15,012	96,705	5	879	97,381	0	97,381	807,385	807,385
Hudson	44,728	0	2,225	49,029	0	49,029	322,453	8,070	2,459	308,978	0	308,978	2,777,317	2,777,317
Hudson	12,987	12	223	13,097	0	13,097	57,719	1,297	247	38,293	0	38,293	408,280	409,280
Monroe	28,519	910	4,023	32,387	0	32,387	132,696	74,479	1,112	209,474	0	209,474	1,399,294	1,399,294
Middlesex	42,227	0	1,887	44,114	0	44,114	301,726	91,957	3,199	414,622	0	414,622	2,773,996	2,773,996
Morris	33,084	38	1,815	34,795	0	34,795	245,377	53,545	1,756	310,718	0	310,718	2,169,092	2,169,092
Mountain	23,924	7,255	1,095	32,174	0	32,174	177,976	10,443	1,191	189,603	0	189,603	1,469,692	1,469,692
Ocean	40,912	0	1,983	42,485	0	42,485	301,939	19,659	2,154	323,476	0	323,476	2,488,240	2,488,240
Passaic	32,492	0	1,457	33,919	0	33,919	238,471	0	1,593	239,054	0	239,054	1,923,632	1,923,632
Salem	18,691	0	165	21,579	0	21,579	139,525	1,499	213	30,793	0	30,793	479,799	479,799
Somerset	18,519	3,359	697	20,494	0	20,494	118,511	2,669	725	121,894	0	121,894	1,091,781	1,091,781
Sussex	14,728	1,436	256	18,417	0	18,417	42,182	126	270	42,587	0	42,587	436,171	436,171
Union	33,029	77	1,721	34,925	5	34,821	246,583	14,993	1,871	256,399	679	244,521	2,145,693	2,139,523
Warren	13,631	13	281	13,898	0	13,898	40,187	0	273	40,470	0	40,470	420,296	420,296
TOTALS	574,292	29,989	25,189	629,947	29,185	609,761	3,921,797	429,398	27,383	4,305,995	27,383	4,278,153	33,292,997	32,856,955



Department of Human Services  
 Division of Aging Services  
 2017 Final Amendment

COUNTY	STATE MATCH												
	State Match FBI	State Match Med Mgmt	State Match E	Total State Match ALLOCATION	Allowed CO-90	Allowed CO-92	TOTAL CO	Facilitator w/allow	Facilitator B.O.	Authorized E	Total Authorized	Excess for Reduction, (0)	Total Funds
Atlanta	58,325	0	41,825	57,551	3,961	1,300	7,257	1,722	54,476	48,048	100,504	4,056	96,408
Bergen	157,965	0	128,595	286,420	0	154	154	5,618	157,648	134,387	289,222	0	282,252
Camden	83,104	0	51,425	114,509	0	0	0	2,288	83,104	55,644	118,748	0	116,748
Camden	81,341	0	69,651	148,232	0	0	0	2,954	81,341	69,641	151,102	0	151,102
Cape May	21,543	0	16,318	37,866	100	5,805	5,269	921	22,023	22,942	44,985	0	44,985
Gloucester	22,654	0	21,885	48,109	2,253	1,280	3,533	1,005	28,207	23,670	52,877	0	52,877
Essex	167,512	0	121,528	299,046	0	0	0	5,673	147,512	127,025	274,867	0	274,867
Gloucester	26,732	0	28,912	58,644	0	0	0	1,475	38,732	31,187	67,919	0	67,919
Hudson	119,418	0	88,535	218,001	10,478	5,308	15,787	4,633	128,841	103,473	238,715	0	238,715
Hunterdon	19,137	0	11,315	30,453	22	0	22	487	18,158	11,783	30,842	0	30,842
Monroe	58,048	0	45,896	101,855	1,694	23,711	25,404	2,058	57,742	71,916	129,358	0	129,358
Middlesex	117,265	0	58,338	214,208	8,782	7,634	14,495	4,035	124,650	100,022	228,678	0	228,678
Monmouth	50,248	0	73,613	168,612	4,448	4,473	8,922	3,314	84,768	61,400	176,100	0	176,100
Morris	55,832	0	33,103	115,230	110	4,203	4,392	2,247	65,947	59,922	128,869	0	128,869
Orange	111,205	0	80,526	201,711	0	7,328	7,328	4,084	111,205	101,893	213,104	2,119	210,985
Passaic	67,893	0	71,481	159,664	0	0	0	2,987	67,893	74,468	182,451	0	182,451
Salem	18,654	0	8,589	27,243	0	0	0	402	18,654	8,971	27,655	0	27,655
Somerset	43,890	0	28,653	78,443	0	0	0	1,365	43,890	35,921	50,811	0	50,811
Sussex	18,610	0	12,554	32,264	2	274	276	526	18,612	19,484	31,069	0	31,069
Union	90,594	0	74,580	165,154	2,675	134	2,758	1,529	93,180	78,343	171,442	0	171,442
Warren	19,406	0	12,059	31,435	0	0	0	515	19,406	12,574	31,980	0	31,980
TOTALS	1,445,843	0	1,061,640	2,608,951	32,823	43,721	86,544	91,985	1,478,236	1,278,927	2,755,193	0	2,755,193

Department of Human Services  
 Division of Aging Services  
 2017 Final Amendment

COUNTY	SWDDB	SHIP	AOS	SSBG	STATE NDM	CARE COORDINATION (CMCA)	Abandonment SSBG Study	Algebra SSBG Study	Authorized SSBG Study	Medicaid Match	Allowed CIO Med Match	Redis.	Authorized Med Match	Excess	Approved Med Match Funds
Atlantic	39,305	40,229	101,937	389,920	0	23,610	0	0	0	18,571	0	238	19,182	0	18,182
Bergen	168,478	125,341	472,878	812,458	0	23,810	0	0	0	60,114	0	735	59,737	0	59,737
Burlington	42,953	50,208	181,882	178,858	0	23,810	0	0	0	23,565	0	310	23,873	0	23,873
Camden	54,963	63,371	325,707	788,558	48,635	22,810	0	0	0	30,457	0	409	30,866	0	30,866
Cape May	13,719	15,408	78,487	128,922	7,287	23,810	0	0	0	7,221	0	114	7,440	0	7,440
Gloucester	17,288	21,183	128,368	487,158	1,087	23,810	0	0	0	9,815	0	135	9,954	0	9,954
Hudson	74,981	28,822	127,056	153,885	20,044	23,810	0	0	0	55,850	0	807	55,857	0	55,857
Hudson	79,846	55,558	514,384	1,521,691	75,883	23,810	0	0	0	13,890	0	177	13,897	0	13,897
Hudson	13,000	11,222	72,627	75,242	20,897	23,810	0	0	0	44,845	8,285	132	53,672	5,321	48,351
Hudson	37,220	44,266	208,476	381,187	0	23,810	0	0	0	5,032	388	65	5,633	2,140	3,493
Middlesex	80,482	65,880	328,792	513,808	25,424	23,810	0	0	0	20,208	338	291	22,195	0	22,195
Morris	80,424	71,547	314,883	729,482	0	23,810	0	0	0	44,184	0	589	44,775	0	44,775
Morris	80,424	71,547	314,883	729,482	0	23,810	0	0	0	33,968	0	429	34,047	0	34,047
Morris	44,203	62,451	199,438	327,242	11,668	23,810	0	0	0	41,208	1,883	312	28,502	0	28,502
Morris	71,482	88,138	375,711	545,054	188,288	23,810	0	0	0	24,807	0	414	41,871	0	41,871
Morris	39,876	47,451	328,063	545,054	188,288	23,810	0	0	0	33,088	0	503	33,612	0	33,612
Morris	13,000	7,907	71,800	230,878	15,873	23,810	0	0	0	3,885	0	56	3,961	0	3,961
Morris	30,050	35,882	117,784	218,530	15,891	23,810	0	0	0	16,895	0	130	16,895	0	16,895
Morris	13,000	12,935	74,982	12,805	19,495	23,810	0	0	0	5,812	17	73	5,902	0	5,902
Morris	60,488	72,988	311,416	459,442	16,886	23,810	0	0	0	34,238	0	489	34,227	0	34,227
Morris	13,000	11,888	78,082	103,728	37,913	23,810	0	0	0	5,333	0	71	5,609	0	5,609
TOTALS	870,000	1,184,000	5,192,001	8,742,834	825,000	476,230	268,000	684,281	630,888	530,857	11,412	7,182	548,431	7,182	541,249

Department of Human Services  
 Division of Aging Services  
 2017 Fiscal Amendment

COUNTY	100% NEIP	Allocated NEIP	Rebate	Authorized NEIP	Express	2017/18 NEIP Funds	100% CRRP	100% Supplemental Funds	Support Fund Allocations	Support Fund Authorized	Grand Total Authorized	Grand Total Authorized Funds
Atlantic	106,630	0	605	107,035	0	197,625	780,644	197,176	1,243,328	1,244,332	2,425,339	2,527,152
Bergen	470,443	0	2,602	473,033	0	473,033	55,412	590,505	2,717,839	2,721,281	6,414,465	8,720,285
Burlington	141,697	0	1,045	142,742	0	142,742	0	231,018	351,231	462,397	2,333,040	2,350,212
Camden	140,112	0	1,373	141,485	0	141,482	0	299,814	1,758,099	1,756,187	3,584,150	3,818,940
Cape May	94,500	0	365	94,864	0	94,864	0	73,428	441,300	441,803	940,053	1,057,353
Gloucester	171,310	0	470	171,780	0	171,780	0	97,094	607,033	608,282	1,251,174	1,591,004
Hudson	116,452	0	2,725	117,177	0	117,177	0	442,637	3,175,858	3,179,385	8,656,364	6,727,400
Hudson	373,782	89,478	2,165	425,395	23,556	412,825	0	440,272	3,270,249	3,241,318	6,073,206	6,397,651
Hunterdon	39,647	94	210	40,239	0	40,239	0	50,476	311,743	312,506	741,497	751,723
Mercer	121,987	0	831	126,315	0	126,315	0	208,011	1,198,742	1,258,850	2,812,558	2,719,595
Middlesex	235,763	12,617	1,887	270,988	0	270,988	0	433,827	1,919,123	1,954,365	4,616,852	4,871,050
Monmouth	260,230	635	1,549	262,414	0	262,414	0	328,882	1,509,105	1,928,883	4,014,281	4,264,783
Morris	287,772	0	1,053	288,825	0	288,825	0	240,645	680,135	682,191	2,520,026	2,595,702
Ocean	201,731	0	1,396	177,900	0	177,900	0	402,471	1,858,251	2,278,387	4,239,186	4,987,774
Passaic	176,404	0	188	27,974	0	27,974	0	328,122	1,729,540	1,727,159	3,785,577	3,813,234
Salem	27,508	176	850	102,703	0	102,703	0	38,711	432,090	432,502	940,804	878,885
Somerset	143,063	0	243	29,126	0	29,126	0	96,456	246,109	246,207	659,951	716,444
Sussex	298,919	0	1,650	300,569	0	300,569	0	533,554	1,810,683	1,812,172	3,734,944	3,529,447
Union	29,880	0	241	29,931	0	29,931	0	37,997	280,655	280,091	818,914	833,257
Worm	114,981	0	241	29,931	0	29,931	0	5,221,000	28,011,353	28,011,528	84,792,223	84,841,185
TOTALS	3,536,963	114,981	24,150	3,698,074	24,150	3,673,924	280,208	5,221,000	28,011,353	28,011,528	84,792,223	84,841,185

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITIONAL FUNDS IN THE AMOUNT OF \$163,389.00 THROUGH GRANT AGREEMENT 2018-05228-0004-01/DOE WEATHERIZATION 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170836							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF  
ADDITIONAL FUNDS IN THE AMOUNT OF \$163,389.00  
THROUGH GRANT AGREEMENT 2018-05228-0004-01/DOE  
WEATHERIZATION 2018**

**WHEREAS** the Division of Weatherization accepts the proposition from the New Jersey Department of Community Affairs to amend Grant Agreement 2018-05228-0004-01/**DOE WEATHERIZATION 2018**. The proposed purpose of this amendment is to increase the award amount of the Agreement through the addition of \$163,389.00 in new funds, thereby raising the total award amount to \$377,779.00; and

**WHEREAS** by way of background, the Division of Weatherization accepted **Grant Agreement 2018-051228-0004-01/DOE WEATHERIZATION 2018** from the New Jersey Department of Community Affairs via R-2017-0545 (06/27/17); Execution of this amendment of Grant Agreement 2018-05228-0004-01/**DOE WEATHERIZATION 2018** will implement the new budget attached with this Amendment; and

**WHEREAS** the WEATHERIZATION PROGRAM is designed to provide funding to implemented weatherization and energy conservation measures in the housing units of eligible low-income individuals residing in Passaic County. Funds are targeted to the most cost-effective conservation measures, determined from an on-site energy audit of the building. The program is intended to reduce energy consumption and to reduce the impact of higher energy costs on low-income families; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** that that Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of additional funds in the amount of \$163,389.00 in new funds, thereby raising the total award amount to \$377,779.00 through Grant Agreement 2018-05228-0004-01/DOE WEATHERIZATION 2018; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board of Chosen Freeholders of the County of Passaic are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: October 10, 2017

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Sam Yodice; 973-569-4710
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)  
The Division of Weatherization is requesting a resolution authorizing the acceptance of additional funds in the amount of \$163,389.00 in new funds, thereby raising the total award amount to \$377,779.00 through Grant Agreement 2018-05228-0004-01 / DOE WEATHERIZATION 2018.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$ \_\_\_\_\_

BUDGET ACCOUNT #: DOE 18 WEATHERIZATION

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

- |   |                |
|---|----------------|
| 4. COMMITTEE REVIEW:                                | <u>DATE</u>    |
| ___ Administration & Finance                        | _____          |
| ___ Public Works / Buildings & Grounds              | _____          |
| ___ Planning & Economic Development                 | _____          |
| <u>X</u> Health, Human Services & Community Affairs | <u>10/5/17</u> |
| ___ Law & Public Safety                             | _____          |
| ___ Energy  | _____          |
| ___ Other Specify: _____                            | _____          |

5. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to Board
- \_\_\_ Other(s) Specify: \_\_\_\_\_



State of New Jersey  
DEPARTMENT OF COMMUNITY AFFAIRS  
101 SOUTH BROAD STREET  
PO Box 806  
TRENTON, NJ 08625-0806

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

CHARLES A. RICHMAN  
Commissioner

September 19, 2017

The Honorable Cassandra Lazzara  
Freeholder  
County of Passaic  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505-2027

Re: DOE Weatherization 2018  
Amendment #: 2018-05228-0004-01  
Total Award Amount: \$377,779.00

Dear Freeholder Lazzara:

The New Jersey Department of Community Affairs proposes to amend Agreement 2018-05228-0004-00 dated August 17, 2017 with this Amendment, 2018-05228-0004-01, between the Department and County of Passaic. Please review this amendment letter and its attachments carefully. It may implement additional ancillary amendment purposes and agreement changes in addition to those which may have been requested.

The proposed purpose of this amendment is to:

- increase the award amount of the Agreement through the addition of \$163,389.00 in new funds, thereby raising the total award amount to \$577,779.00. Execution of this amendment will implement the new budget attached and designated as Section B.
- modify the source and distribution amongst sources of funds. The amended 'Funding Amount and Sources of Funds' is contained in the attached amended 'AGREEMENT DATA SHEET'.
- modify the scope of services of the grant/loan. The amended scope of services is contained in the attached amended Section C.

You may view this Amendment by selecting 'Grant Amendments/Revisions' under the History section of the SAGE System's Grant Menu. Please contact your Program Manager should you have any questions. Thank you.

Sincerely,

Janel Winter  
Division Director  
Division of Housing and Community Resources



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Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170836



AGREEMENT DATA SHEET

(X) GRANT ( ) LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME: DOE Weatherization 2018  
 PROJECT TITLE: DOE Weatherization 2018  
 SERVICE AREA(S): County of Passaic

RECIPIENT INFORMATION

AGENCY NAME: County of Passaic  
 ADDRESS: Administration Building  
 401 Grand Street  
 Paterson, New Jersey 07505-2027  
 CHIEF FINANCIAL OFFICER: Mr. Richard Cahill  
 VENDOR ID #: V-226002466-98  
 TELEPHONE NUMBER: (973) 881-4402  
 CHARITIES REGISTRATION #: EX0000000  
 (Nonprofit Agencies Only)  
 DUNS: 063148811

STATE INFORMATION

DEPARTMENT: NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
 DIVISION: Division of Housing and Community Resources  
 ADDRESS: 101 South Broad Street, 5th Floor  
 PO Box 806  
 Trenton, NJ 08625-0806  
 CONTACT PERSON: Angie Armand  
 TELEPHONE NUMBER: (609) 984-7920

FEDERAL INFORMATION:

FEDERAL AWARD AGENCY NAME: Department of Energy  
 CFDA: Weatherization Assistance for Low-Income Persons

FUNDING AMOUNT AND SOURCE OF FUNDS

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (Federal Funds)	2018-100-022-8050-160-F228-DE17-8130	\$377,779.00	81.042
Federal Award #:	Total Amount Federal Award: \$2,864,546.00	Federal Award Date:	
DE-EE007836		4/14/2017	
<b>SUBTOTAL</b>		<b>\$377,779.00</b>	
<b>OTHER FUNDS</b>		<b>\$0.00</b>	
<b>TOTAL</b>		<b>\$377,779.00</b>	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD: July 01, 2017 THROUGH: June 30, 2018  
 LENGTH OF AWARD PERIOD: 1 Year  
 LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: September 28, 2018

PURPOSE OF GRANT/LOAN

This award will provide funding to implement weatherization and energy conservation measures in the housing units of eligible low-income individuals residing in Passaic County.

## SECTION C SCOPE OF SERVICES

This grant/loan agreement will enable the weatherization of eligible dwelling units. The weatherization conservation measures to be undertaken will provide immediate and long range relief to New Jersey's eligible clients by lowering high fuel bills and eliminating the escape of heat from and the infiltration of cold air into their dwellings.

1) SPECIFIC PROBLEMS TO BE ADDRESSED:

- Escalating prices of energy,
- Infiltration of cold air,
- Heat loss due to condition of dwelling units,
- Energy-related health and safety issues.

By weatherizing the eligible units, this project will ensure energy efficiency, fuel savings and increased comfort for the low-income residents of New Jersey, with an emphasis on those households containing the elderly, persons with disabilities, children, Native Americans and eligible residents with a high-energy burden.

2) TARGET POPULATION TO BE SERVED:

Applicants for assistance representing households containing the elderly, persons with disabilities, children, Native Americans and households with a high energy burden shall be given priority in the scheduling and carrying out of weatherization activities. As a result of this prioritization, it is estimated that households having priority status may occupy the following percentages of the weatherized dwelling units.

- i) 38% may contain senior citizens,
- ii) 11% may contain persons with disabilities,
- iii) 21% may contain children,
- iv) 4% may contain Native Americans,
- v) 17% may contain high energy burden.

The priorities for dwelling units containing senior citizens, persons with disabilities, children, Native Americans and high-energy burden will be determined by establishing an "adjusted application date" based on the numbers and types of prioritized individuals within the household, per established Office of Low Income Energy Conservation policies. This "adjusted application date" will have the effect of shortening the period prioritized households spend on the waiting list for the provision of services. Households that have priority status and a high-energy burden will be given the highest priority.

3) PROJECT OBJECTIVES AND GOALS:

The number of eligible dwelling units which will be weatherized during this grant period will be determined by both the types of service provided and the extent of the investment in each dwelling.

**NOTE: IT IS THE RESPONSIBILITY OF THE GRANTEE TO MONITOR PRODUCTION AND EXPENDITURES THROUGHOUT THE TERM OF THIS GRANT AWARD TO ENSURE THAT A SUFFICIENT NUMBER OF DWELLING UNITS ARE COMPLETED SO AS TO FULFILL THE CONDITIONS OF THIS AGREEMENT.**

It is estimated that the ratio of various types of dwelling units, which will be served under the terms of this Grant Agreement, may be as follows:

- A) Type of Occupancy:
  - i. 62% may be Single-Family dwelling units
  - ii. 38% may be Multi-Family dwelling units,
- B) Units by Occupancy:
  - i. 58% may be Owner-occupied dwelling units,
  - ii. 42% may be Renter-occupied dwelling units.

4) HOW THE PROJECT WILL BE IMPLEMENTED:

The project will be implemented in accordance to the U.S. Department of Energy's Standard Work Specifications as defined in the New Jersey Weatherization Field Guide (SWS Aligned Edition) and the NJ WAP Policy and Procedures Manual.

Priority measures will focus on:

- i) Stopping infiltration by, but not limited to caulking, weather-stripping, adding door sweeps, reglazing broken glass, repairing window sills, adding lock sets, and other similar measures designated to stop the exchange of air from the inside to the outside of the house.
- ii) Adding Insulation in an attic to a minimum of R-30 where practical and including a minimum of one square foot of inlet and one square foot of outlet ventilation for each 300 square feet of area insulated or part thereof; in walls, a crawl space or perimeter, in an unheated cellar, and to H<sub>2</sub>O pipes and ducts to a minimum of R-11. Dense pack insulation into walls, attics and other cavities where practical and according to manufacturer's specifications.
- iii) Insulation of hot water heaters with a packaged blanket kit.
- iv) Adjusting hot water temperature, setting back the thermostat, adding water flow restrictors, and adding venting and/or return air ducts to heating systems.
- v) Replacing or repairing primary windows and doors.
- vi) Repairing, replacing, or retrofitting heating systems.
- vii) Replacing incandescent light bulbs with fluorescent light bulbs.
- viii) Replacing inefficient refrigerators.

All measures determined as appropriate by the Department and conveyed in writing to the Grantee or as recommended by a U. S. Department of Energy (USDOE) approved energy audit in accordance with Chapter 4, Energy Audits, of the NJ WAP Policy and Procedures Manual.

5) DATES SUCH SERVICES MUST BE COMPLETED, IMPLEMENTED, AND DELIVERED TO THE DEPARTMENT:

The number of eligible dwelling units expected to be weatherized by the end of each period, shall be sufficient to account for the expenditure of Grant Agreement funds as follows:

Production Goal (minimum) - Passaic
44

CUMULATIVE QUARTER ENDING	% of Total Units Completed and % of Total Expenditures Reported
July 1, 2017 – September 30, 2017	0
October 1, 2017 – November 30, 2017	10
December 1, 2017 – January 31, 2018	25
February 1, 2018 – March 31, 2018	50
April 1, 2018 – May 30, 2017	90
June 1, 2018 – June 15, 2018	100

NOTE: The percentages goals highlighted above are benchmarks used to determine and assess program performance. Failure to meet benchmarks may result in reduction of grant award as determined by the Department.

Minimum production goal is based on the statewide average cost per unit of \$6,438 per PY 2016. Final production goal will be based on the average cost per unit of the grantee.

All production to be reported to the Department against this grant must be completed, including the final inspection conducted by a certified Quality Control Inspector by the Grantee by June 15, 2018.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITONAL FUNDS IN THE AMOUNT OF \$400,000.00 THROUGH GRANT AGREEMENT 2017-01524-0169-03/HEATING IMPROVEMENT PROGRAM 2017, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170837</b>						
Meeting Date		10/10/2017						
Introduced Date		10/10/2017						
Adopted Date		10/10/2017						
Agenda Item		k-14						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF  
ADDITIONAL FUNDS IN THE AMOUNT OF \$400,000.00  
THROUGH GRANT AGREEMENT 2017-01524-0169-  
03/HEATING IMPROVEMENT PROGRAM 2017**

**WHEREAS** the Division of Weatherization accepts the proposition from the New Jersey Department of Community Affairs to amend Grant Agreement 2017-05124-0169-00/HEATING IMPROVEMENT PROGRAM 2017. The proposed purpose of this amendment is to increase the award amount of the Agreement through the addition of \$400,000.00 in new funds, thereby raising the total award amount to \$1,050,488.00; and

**WHEREAS** by way of background, the Division of Weatherization accepted **Grant Agreement 2017-05124-0169-00/HEATING IMPROVEMENT PROGRAM 2017** from the New Jersey Department of Community Affairs via R-2016-1083 (12/29/16); and additionally accepted a proposition to increase funds by amending such grant via R-2017-0334 (4/24/17), Grant Agreement 2017-05124-0169-01; and additionally accepted a proposition to amend such grant via R-2017-0671 (8/15/17), Grant Agreement 2017-05124-0169-02; Execution of this amendment of Grant Agreement 2017-01524-0169-03/HEATING IMPROVEMENT PROGRAM 2017 will implement the new budget attached with this Amendment; and

**WHEREAS** the HEATING IMPROVEMENT PROGRAM is designed to provide energy efficiency retrofits to low income households in order to lower the cost burden of utilities on those households. HIP provides for the upgrading, repairing and

replacing of heating systems of low income households. Funds are targeted to the most cost-effective conservation measures, determined from an on-site energy audit of the building. The program is intended to reduce energy consumption and to reduce the impact of higher energy costs on low-income families; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** that that Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of additional funds in the amount of \$400,000.00 in new funds, thereby raising the total award amount to \$1,050,488.00 through Grant Agreement 2017-01524-0169-03/HEATING IMPROVEMENT PROGRAM 2017; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board of Chosen Freeholders of the County of Passaic are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: October 10, 2017

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Sam Yodice: 973-569-4710
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

The Division of Weatherization is requesting a resolution authorizing the acceptance of additional funds in the amount of \$400,00.00 in new funds, thereby raising the total award amount to \$1,050,488.00 through Grant Agreement 2017-05124-0169-03/HEATING IMPROVEMENT PROGRAM 2017.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$ \_\_\_\_\_

BUDGET ACCOUNT #: HIP 17 Heating Improvement Program

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:
 

	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Health, Human Services & Community Affairs	10/5/17
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Other(s) Specify: \_\_\_\_\_





State of New Jersey  
DEPARTMENT OF COMMUNITY AFFAIRS  
101 SOUTH BROAD STREET  
PO Box 806  
TRENTON, NJ 08625-0806

CHRIS CHRISTIE  
Governor

KIM GUADAGINO  
Lt. Governor

CHARLES A. RICHMAN  
Commissioner

September 19, 2017

The Honorable Cassandra Lazzara  
Freeholder  
County of Passaic  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505-2027

Re: Heating Improvement 2017  
Amendment #: 2017-05124-0169-03  
Total Award Amount: \$1,050,488.00

Dear Freeholder Lazzara:

The New Jersey Department of Community Affairs proposes to amend Agreement 2017-05124-0169-02 dated August 17, 2017 with this Amendment, 2017-05124-0169-03, between the Department and County of Passaic. Please review this amendment letter and its attachments carefully. It may implement additional ancillary amendment purposes and agreement changes in addition to those which may have been requested.

The proposed purpose of this amendment is to:

- increase the award amount of the Agreement through the addition of \$400,000.00 in new funds, thereby raising the total award amount to \$1,050,488.00. Execution of this amendment will implement the new budget attached and designated as Section B.
- modify the source and distribution amongst sources of funds. The amended 'Funding Amount and Sources of Funds' is contained in the attached amended 'AGREEMENT DATA SHEET'.
- modify the scope of services of the grant/loan. The amended scope of services is contained in the attached amended Section C.

You may view this Amendment by selecting 'Grant Amendments/Revisions' under the History section of the SAGE System's Grant Menu. Please contact your Program Manager should you have any questions. Thank you.

Sincerely,

Janel Winter  
Division Director  
Division of Housing and Community Resources



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Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170837

Recipient Acceptance of Terms:

The Honorable Cassandra Lazzara  
Freshholder  
County of Passaic

DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:

Michael Kozar  
Fiscal Administrator

I attest that sufficient funds have been appropriated by the State Legislature and are available for this grant/loan award.

AGREEMENT DATA SHEET

(X) GRANT ( ) LOAN

**PROJECT INFORMATION**

FUNDING PROGRAM NAME: *Heating Improvement 2017*  
 PROJECT TITLE: Heating Improvement 2017  
 SERVICE AREA(S): County of Passaic

**RECIPIENT INFORMATION**

AGENCY NAME: County of Passaic  
 ADDRESS: Administration Building  
 401 Grand Street  
 Paterson, New Jersey 07505-2027  
 CHIEF FINANCIAL OFFICER: Mr. Richard Cahill  
 VENDOR ID #: V-226002466-99  
 TELEPHONE NUMBER: (973) 881-4402  
 CHARITIES REGISTRATION #: EX0000000  
 (Nonprofit Agencies Only)  
 DUNS: 063148811

**STATE INFORMATION**

DEPARTMENT: NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
 DIVISION: Division of Housing and Community Resources  
 ADDRESS: 101 South Broad Street, 5th Floor  
 PO Box 806  
 Trenton, NJ 08625-0806  
 CONTACT PERSON: Angie Armand  
 TELEPHONE NUMBER: (609) 984-7928

**FEDERAL INFORMATION:**

FEDERAL AWARD AGENCY NAME: Department of Health and Human Services  
 CFDA: Low-income Home Energy Assistance

**FUNDING AMOUNT AND SOURCE OF FUNDS**

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (Federal Funds)	2017-100-022-8050-182-F432-HIPB-6130	\$1,050,488.00	93.568
Federal Award #:	Total Amount Federal Award: \$120,141,895.00	Federal Award Date:	
G-1701NJLIEA		10/25/2016	
<b>SUBTOTAL</b>		<b>\$1,050,488.00</b>	
<b>OTHER FUNDS</b>		<b>\$0.00</b>	
<b>TOTAL</b>		<b>\$1,050,488.00</b>	

**GRANT/LOAN AWARD PERIOD**

GRANT/LOAN AWARD PERIOD: October 01, 2016 THROUGH: December 31, 2017  
 LENGTH OF AWARD PERIOD: 1 Year, 3 Months  
 LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: March 31, 2018

**PURPOSE OF GRANT/LOAN**

This award will provide funding to improve heating system efficiency in the homes of income eligible households in Passaic County.

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170837

Budget Detail  
Passaic County

Budget Category	DCA Funds Requested
Administration	
Admin	
Administrative 5%	\$52,524.00
Minor Category Sub-Total	\$52,524.00
Major Category Sub-Total	\$52,524.00
Program	
Health & Safety	
Health and Safety	\$139,714.00
Minor Category Sub-Total	\$139,714.00
Program Support	
PROGRAM EXPENSE/Support	\$91,408.00
CONTRACT SERVICES/Labor	\$306,740.00
Minor Category Sub-Total	\$398,148.00
Weatherization Materials	
CONTRACT SERVICES/Material	\$469,110.00
Minor Category Sub-Total	\$469,110.00
Major Category Sub-Total	\$997,964.00
Total	\$1,050,488.00

Budget Summary  
Passaic County

Program Components	DCA Funds Requested
Heating Improvement: PASSAIC COUNTY	\$1,050,488.00
TOTAL:	\$1,050,488.00

## SECTION C SCOPE OF SERVICES

1. BRIEF DESCRIPTION OF PROJECT:

This grant will enable the grantee agency to upgrade heating systems in eligible dwelling units. The measures to be undertaken will provide immediate and long range relief to New Jersey's eligible clients by lowering high fuel bills.

2. SPECIFIC PROBLEMS TO BE ADDRESSED:

- a. Fuel waste resulting from inefficient heating systems.
- b. Elimination of hypothermia associated with non-functioning heating systems.

This project will ensure energy efficiency, fuel savings and increased comfort for the low income residents of New Jersey, with an emphasis on those households containing the elderly, persons with disabilities, children, of Native Americans.

3. TARGET POPULATION TO BE SERVED:

Applicants for assistance representing households containing the elderly, persons with disabilities, children, or Native Americans shall be given priority in the scheduling and carrying out of weatherization activities. As a result of this prioritization, it is predicted that the following percentages of the weatherization dwelling units will be occupied by households having priority status:

- a. 37% will contain senior citizens,
- b. 13% will contain persons with disabilities,
- c. 29% will contain children,
- d. 4% will contain Native Americans.

The priorities for dwelling units containing senior citizens, persons with disabilities, children and Native Americans will be determined by establishing an "adjusted application date" based on the numbers and types of prioritized individuals within the household, as stated in Chapter 1, Eligibility and Documentation of the New Jersey Weatherization Assistance Program Policy and Procedures Manual. This "adjusted application date" will have the effect of shortening the period prioritized households spend on the waiting list for the provision of services.

4. PROJECT OBJECTIVES AND GOALS:

The number of eligible dwelling units which will be weatherized during this grant period will be determined by both the types of service provided and the extent of the investment in each building. Of the total number of eligible dwelling units weatherized during this grant period, it is projected:

- a. 62% will be Single-Family dwelling units.
- b. 38% will be Multi-Family dwelling units.
- c. 58% will be Owner-occupied dwelling units.
- d. 42% will be Renter-occupied dwelling units.

NOTE: IT IS THE RESPONSIBILITY OF THE GRANTEE AGENCY TO MONITOR PRODUCTION AND EXPENDITURES THROUGHOUT THE TERM OF THIS GRANT AWARD TO ENSURE THAT A SUFFICIENT NUMBER OF DWELLING UNITS ARE COMPLETED SO AS TO FULFILL THE CONDITIONS OF THIS AGREEMENT.

5. HOW THE PROJECT WILL BE IMPLEMENTED:

The Grantee may provide these services to income eligible households that meet the following criterion:

- a. Households that were previously served, but received regular weatherization services only.
- b. Households that received a heating system
- c. Households that received a heating system retrofit, and are now in need of a heating system replacement.
- d. Households never previously served and based on a completed energy audit, only need a heating system upgrade.
- e. Homeowners who apply for emergency heating system repairs through the HOME Energy Assistance Program.

The Grantee may also expend these funds to pay up to 50% of the cost of a heating system upgrade in a rental unit, if the landlord has contributed 50% of the costs.

The Grantee will be responsible for ensuring that all heating system work completed with these funds meets program standards as outlined in Chapter 6, Heating Systems, of the Weatherization Assistance Program Policy and Procedures Manual.

Any other measures determined as appropriate by the Department and conveyed in writing to the Grantee or other additional measures as determined as needed to increase the thermal efficiency of the unit, except that any improvements over and above those listed above must be approved in writing in advance by the Department.

6. REQUIRED SERVICE THAT MUST BE COMPLETED, IMPLEMENTED, AND DELIVERED TO THE DEPARTMENT:

The number of eligible dwelling units expected to be weatherized by the end of each period, shall be sufficient to account for the expenditure of Grant Agreement funds as follows:

Production Goal (minimum)	Goal per Service Area Passaic County (100%)
56	56
75	75
(after 3/31/2017)	
Total Units	131

CUMULATIVE QUARTER ENDING	% of Total Units Completed and % of Total Expenditures Reported
December 31, 2016	0
March 31, 2017	20
June 30, 2017	40
September 30, 2017	60
December 31, 2017	100

NOTE: The benchmarks are used to determine and assess program performance. Failure to meet benchmarks may result in reduction of grant award as determined by the Department.

Projected production goal is based on the average cost per unit on the HIP 2015 grant awarded, as reflected in the Hancock Energy Software for Weatherization Assistance Program (HESWAP).



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE PRIVATE PAY RATE FOR LONG TERM-CARE FROM \$300 TO \$350/DAY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170838</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-15							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING THE REQUEST TO  
INCREASE PRIVATE PAY RATE FOR LONG TERM-CARE  
FROM \$300 TO \$350/DAY**

**WHEREAS** Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the request to increase Private Pay rate for Long Term-Care from \$300 to \$350/day; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the request to increase Private Pay rate for Long Term-Care from \$300 to \$350/day.

JDP:lc

Dated: October 10, 2017

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado  
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution request to increase Private Pay rate for Long-Term Care from \$300 to \$350/day.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \_\_\_\_\_

**REQUISITION #** \_\_\_\_\_

**ACCOUNT#** \_\_\_\_\_

4. COMMITTEE REVIEW:	<u>DATE</u>
____ Administration & Finance	_____
____ Public Works / Buildings & Grounds	_____
____ Planning & Economic Development	_____
____ Health, Human Services & Community Affairs	_____
____ Law & Public Safety	_____
____ Energy	_____
____ Other Specify: _____	_____

5. DISTRIBUTION LIST:

- \_\_\_\_ Administration
- \_\_\_\_ Finance
- \_\_\_\_ Counsel
- \_\_\_\_ Clerk to the Board
- \_\_\_\_ Procurement

Specify: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO APPLY FOR 2018 CSBG GRANT FUNDING, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170839</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-16							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING THE HUMAN SERVICES  
DEPARTMENT TO APPLY FOR 2018 CSBG GRANT FUNDING**

**WHEREAS** the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of applying for 2018 grant funding; and

**WHEREAS** this matter was reviewed and approved by the Freeholder Committee of Human Services;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to apply for the 2018 CSBG grant funding.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are hereby authorized to execute any agreements that may be necessary in connection with applying for, accepting and receiving the above referenced funds.

JDP:lc

Dated: October 10, 2017

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince  
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:  
Resolution to apply for 2018 CSBG Grant funding. See attached RFP.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \_\_\_\_\_

**REQUISITION #** \_\_\_\_\_

- |  |             |
|--|-------------|
| 4. COMMITTEE REVIEW:                           | <u>DATE</u> |
| ___ Administration & Finance                   | _____       |
| ___ Public Works / Buildings & Grounds         | _____       |
| ___ Planning & Economic Development            | _____       |
| ___ Health, Human Services & Community Affairs | _____       |
| ___ Law & Public Safety                        | _____       |
| ___ Energy                                     | _____       |
| ___ Other Specify: _____                       | _____       |

5. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Introduced on: October 10, 2017  
Adopted on: ~~October~~ October 10, 2017  
Official Resolution#: R20170839

**Community Services Block Grant– Non-Discretionary Grant  
REQUEST FOR PROPOSAL**

- A. Name of grant program:** Community Services Block Grant - Non-Discretionary
- B. Purpose of the grant:** The purpose of this grant is to provide funds to alleviate the causes and conditions of poverty in communities and to foster self-sufficiency in individuals and families. The purpose of the Community Services Block Grant Program is established by regulation at Subtitle B - Community Services Block Grant Program, 42 USC 9901 Sec.672, Purposes and Goals and Sec. 676, Application and Plan.
- C. Available funding:** The FFY18 funding amount is not known at this time, but is projected to be comparable to the FFY17 funding amount of \$17,392,346.
- D. Maximum amount of award:** The maximum FFY2017 award was \$1,856,259 for the United Community Corporation (UCC) and the minimum award was \$164,306 for the Bayonne Economic Opportunity Fund (BEOF). The maximum FFY18 award has not yet been determined.
- E. Eligible applicants:** Twenty three (23) designated Community Action Agencies and two (2) Limited Purpose Agencies, all of which are also called Eligible Entities.
- F. Target populations:** Individuals and families living at or below 125% of the federal poverty guideline. In New Jersey, according to the most recently published guideline for FFY17, a family of four may earn no more than \$30,375.
- G. Eligible activities:**  
Programmatic services, activities, personnel, and administrative costs in the following areas:
- Employment
  - Education
  - Income Management
  - Housing
  - Nutrition
  - Emergency Services
  - Health
- H. Ineligible activities:**
- Purchase or improvement of land.
  - Purchase, construction, or permanent improvement (other than low-cost residential weatherization or other energy-related home repairs) of any building or other facility.
- I. Grant Term:** The grant term runs from October 1, 2017 until September 30, 2018.
- J. Qualifications applicants must possess in order to be considered for funding under this grant program:** Applicant must currently be a designated Community Action

Advisory, Consultative, Deliberative and Confidential Communication

Agency or a designated Limited Purpose Agency.

**K. Application Process:** All applications must be submitted via SAGE and include the following:

- Board of Directors List
- Agency Information Update
- Program Descriptions
- Program Objectives
- Scope of Services information in the form of an Application Services page, which coincides with the latest National Performance Indicators (NPIs) and matches the services and outcomes as recorded in the EmpowOR database
- Contact information
- Partnership listings and a list of all services provided through such partnerships
- Program Components
- Program Service Areas
- Program Personnel Listing
- Other Sources of Funds
- Proposed Program Budget

***Required Application Attachments:***

- Tri-partite Board Compliance Certification
- Community Needs Assessment
- Certification Regarding Debarment and Suspension
- Certification Regarding Lobbying
- Resolution
- Organizational Chart
- SAMs Certification
- IRS determination letter, if applicable
- Application cover page

Administrative costs are limited to a maximum of 16% of the total grant award. There are no budget limitations for the program categories.

<b>Budget Category</b>	<b>Funds Requested</b>
<b><i>Administration - Personnel</i></b>	Maximum of 16% Administrative costs, as an aggregate, across all administrative categories included in the budget.
Salaries/Wages	
Fringe Benefits	
Travel	
Training	
<b><i>Administration - Operating Costs</i></b>	
Space Costs	
Consumables	
Equipment Purchase	

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Equipment Rental	
Other	
<b>Administration - Purchased Services</b>	
Audit	
Other	
<b>Program - Personnel</b>	There are no caps for program categories.
Salaries/Wages	
Fringe Benefits	
Travel	
Training	
<b>Program - Operating Costs</b>	
Space Costs	
Consumables	
Equipment Purchase	
Equipment Rental	
Other	
<b>Program - Purchased Services</b>	
Consultants	
Other	

**L. Address to which proposals must be submitted:** Proposals must be submitted via SAGE @ <http://dcasage.intelligrants.com>

**M. Grant requirements:**

Grantees must comply with the following statutes, regulations, rules, and guidance documents as listed below, and as included in the standard CSBG Non-Discretionary contract language, Section D, item B, below, and with all Department of Health and Human Services (DHHS), Office of Community Services, CSBG Information Memoranda 1-152:

*B. Documents listed below are herewith incorporated by reference. Compliance with each is a binding component of this contract. Grantee agencies are responsible for accessing and reviewing the contents of these referenced documents:*

1. *The Federal "Community Services Block Grant Act" as set forth in Title VI, Subtitle B of the Omnibus Budget Reconciliation Act of 1981 (P.L. 97-35), as amended to the date of this contract.*
2. *Rules and regulations applicable to the Act, "Community Services Block Grant" as set forth in Title 45, Code of Regulations, Parts 17, 30, 74-76, 93, 96 and 97 (initial issue July 6, 1982 and any subsequent revisions).*
3. *New Jersey "Community Action Agency Act", P.L. 1991, Chapter 51, any amendments thereto, and any applicable rules or regulations subsequently issued.*
4. *New Jersey's Community Services Block Grant Program current State Plan.*
5. *Applicable Program Policy Bulletins (PPBs) issued by the Division of Community Resources within the New Jersey Department of Community Affairs.*
6. *The application and any supporting documents submitted by the Grantee to the Department to obtain the funds provided herein.*

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Grantees must address at least one the following six (6) National Goals:

1. Low-income people become more self-sufficient.
2. The conditions in which low-income people live are improved.
3. Low-income people own a stake in their community.
4. Partnerships among supporter and providers of service to low-income people are achieved.
5. Agencies increase their capacity to achieve results.
6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems.

**N. Review Criteria**

Office of Community Services staff will review and evaluate applications based on a 100-point system. Applications are scored as follows:

1. Timely submission:
  - a. Timely submission of FFY18 application: **5 points**
  - b. Timely submission of FFY17 IS Survey: **5 points**
  - c. Timely submission of FFY17 quarterly reports: **20 points**
2. FFY18 submission of “FY18 CSBG Application Services Page” in lieu of logic models; which coincide with National Performance Indicators (NPIs); match services/outcomes in EmpowOR database. **10 points**
3. Overall FFY17 agency ROMA outcomes were 80% at minimum: **25 points**
4. Agency increased percentage of FFY17 clients achieving outcomes: **15 points**
5. Agency addressed one or more of the national goals: **5 points**
6. Agency conducted Community Needs Assessment within 5 years: **5 points**
7. Agency proposes services for needs noted in the Needs Assessment: **10 points**

Pursuant to DCA Program Policy #99-01, each Community Action Agency is held harmless at the time of a new application for 90% of funding received in the prior year, and for FFY18 that amount will be \$15,653,111. The remaining 10% of the estimated FFY18 funds designated for distribution to Eligible Entities is \$1,739,235. These funds will be distributed according to the following formulas:

1. 5% will be allocated based on the relative poverty level in each agency’s service area;
2. 2.5 % will be allocated based on grant performance;
3. 2.5% will be allocated based on each agency’s leveraging of CSBG funds.

**O. Reporting requirements:**

Grant recipients are required to provide quarterly performance reports according to the following schedule:

<u>Period</u>	<u>Due Date</u>
10/1/17 - 12/31/17	1/30/18
1/1/18 - 3/31/18	4/30/18
4/1/18 - 6/30/18	7/30/18
7/1/18 - 9/30/18	10/30/18

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**P. Technical Assistance Session:**

Applicants may participate in the technical assistance webinar scheduled for Friday, September 15, 2017, at 2:00 p.m. Login information will be distributed by September 11, 2017.

**Q. Deadline:** Applications must be submitted by **October 16, 2017**

**R. Date by which applicants shall be notified:** On or about **November 15, 2017**.

Advisory, Consultative, Deliberative and Confidential Communication

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170839

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

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*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION TO PERMIT THE MENTAL HEALTH BOARD TO ISSUE AN RFP FOR COUNTY FUNDED GRANTS FOR MENTAL HEALTH PROGRAMS AND SERVICES. THE RFP WILL BE FOR ANTICIPATED 2018 COUNTY ALLOCATION TOTALING \$634,300, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

Official Resolution#	R20170840							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION TO PERMIT THE MENTAL HEALTH BOARD  
TO ISSUE AN RFP FOR COUNTY FUNDED GRANTS FOR  
MENTAL HEALTH PROGRAMS AND SERVICES. THE RFP  
WILL BE FOR ANTICIPATED 2018 COUNTY ALLOCATION  
TOTALING \$634,300**

**WHEREAS** the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of permitting the Mental Health Board to issue an RFP for county funded grants for mental health programs and services (see attached); and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Mental Health Board to issue an RFP for county funded grants for mental health programs and services (see attached).

JDP:lc

Dated: October 10, 2017

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince  
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION: Resolution to permit the Mental Health Board to issue a Request for Proposals for county funded grants for mental health programs and services as detailed in the attached. The RFP will be for anticipated 2018 county allocation totaling \$~~639~~,300.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \_\_\_\_\_

**REQUISITION #** \_\_\_\_\_

- |  |             |
|--|-------------|
| 4. COMMITTEE REVIEW:                           | <u>DATE</u> |
| ___ Administration & Finance                   | _____       |
| ___ Public Works / Buildings & Grounds         | _____       |
| ___ Planning & Economic Development            | _____       |
| ___ Health, Human Services & Community Affairs | _____       |
| ___ Law & Public Safety                        | _____       |
| ___ Energy                                     | _____       |
| ___ Other Specify: _____                       | _____       |

5. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board

Introduced on: October 10, 2017

Adopted on: October 10, 2017

Official Resolution#: R20170840

Specify: \_\_\_\_\_

Passaic County Mental Health Board  
CY 2018 Spending Plan

Outpatient Mental Health for Lower Passaic County, Grant # 1	\$70,000
Outpatient Mental Health for Lower Passaic County, Grant # 2	\$70,000
Outpatient Mental Health for Up-County	\$75,000
Peer Support Program	\$40,000
Psychiatric Emergency Services	\$69,500
Partial Care 6-12	\$100,000
Supportive Housing Case Management Grant # 1	\$75,000
Supportive Housing Case Management Grant # 2	\$75,000
Mental Health First Aid In Schools	\$14,800
Evidenced Based After School Program	\$45,000
Total	\$634,300

# Passaic County Board of Chosen Freeholders

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Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: AMENDED: RESOLUTION AUTHORIZING THE PURCHASING AGENT TO NEGOTIATE AND AWARD TO AMERICAN WEAR UNIFORMS IN ACCORDANCE WITH N.J.S.A. 40A:11-5(3), ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170841</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-18							
CAF #	7-01-27-172-001-221							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017



**AMENDED**  
**RESOLUTION AUTHORIZING THE PURCHASING AGENT TO**  
**NEGOTIATE AND AWARD TO AMERICAN WEAR UNIFORMS IN**  
**ACCORDANCE WITH N.J.S.A. 40A:11-5(3)**

**WHEREAS** bids were received by the County of Passaic on January 31, 2017 and again on February 22, 2017 for the Rental and Launder Security Uniforms; and

**WHEREAS** on January 31, 2017 and again on February 22, 2017 no responses were received; and

**WHEREAS** the Purchasing Department now recommends that the Board of Chosen Freeholders procure these services through negotiation in accordance with the provisions of N.J.S.A. 40A:11-5(3); and

**WHEREAS** N.J.S.A. 40A:11-5(3) provides that any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefore and shall be awarded by resolution of the governing body if: (3) Bids have been advertised pursuant to section 4 of P.L.1971, c.198 (C.40A:11-4) on two occasions and (a) no bids have been received on both occasions in response to the advertisement, or (b) the governing body has rejected such bids on two occasions because it has determined that they are not reasonable as to price, on the basis of cost estimates prepared for or by the contracting agent prior to the advertising therefore, or have not been independently arrived at in open competition, or (c) on one occasion no bids were received pursuant to (a) and on one occasion all bids were rejected pursuant to (b), in whatever sequence; any such contract may then be negotiated and may be awarded upon adoption of a resolution by a two-thirds affirmative vote of the authorized membership of the governing body authorizing such contract; and

**WHEREAS** the statute requires that the terms, conditions, restrictions and specifications set forth in the negotiated contract are not substantially different from those which were the subject of competitive bidding pursuant to section 4 of P.L.1971, c.198 (C.40A:11-4); and

**WHEREAS** the Passaic County Human Services Committee has considered this matter on its October 4, 2017 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS** the aforementioned Rental and Launder Security Uniforms not to exceed an amount of \$11,525.00 based upon the number of security staff employed, for a term of three years, two years with one (1) year option to renew, from American Wear Uniforms of East Orange, NJ; and

**WHEREAS**, a certificate is attached hereto, indicating that \$11,525.00 funds are available in account # 7-01-27-172-001-221, for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to obtain Rental and Launder Security Uniforms from American Wear Uniforms through negotiation in accordance with the provisions of N.J.S.A. 40A:11-5(3) for a term of three years with one (1) year option.

JDP:lc

Dated: October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$11,525.00

APPROPRIATION: 7-01-27-172-001-221

PURPOSE: Resolution authorizing the purchasing agent to negotiate and award contract to American Wear Uniforms in accordance with N.J.S.A. 40A:11-5(3).

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado  
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to rent and launder Security Uniforms pursuant to direct negotiations for a term of Three Years (Two years with one (1) year option to renew for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 11,525.00

*REQUISITION #* To be determined  
*ACCOUNT#* 7-01-27-172-001-221

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

\_\_\_\_\_

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado  
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to rent and launder Security Uniforms pursuant to direct negotiations for a term of Three Years (Two years with one (1) year option to renew for Preakness Healthcare Center.

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3. AMOUNT OF EXPENDITURE: \$ 11,525.00

*REQUISITION #* To be determined  
*ACCOUNT#* 7-01-27-172-001-221

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

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- Procurement

Specify:

\_\_\_\_\_

# Passaic County Board of Chosen Freeholders

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## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE BETWEEN THE COUNTY OF PASSAIC AND 221 GOVERNOR STREET, LLC TO ALLOW THE CONVEYANCE OF 84-86 AUBURN STREET AND 168-170 FAIR STREET IN THE CITY OF PATERSON, NJ TO THE 4TH WARD ALLIANCE, INC., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170842							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE  
BETWEEN THE COUNTY OF PASSAIC AND 221 GOVERNOR  
STREET, LLC TO ALLOW THE CONVEYANCE OF 84-86 AUBURN  
STREET AND 168-170 FAIR STREET IN THE CITY OF  
PATERSON, NJ TO THE 4<sup>TH</sup> WARD ALLIANCE, INC.**

**WHEREAS** in February of 1993 the then Board of Chosen Freeholders of the County of Passaic sold for the nominal consideration of one (\$1.00) dollar, two small pieces of property at 84-86 Auburn Street and 168-170 Fair Street in the City of Paterson, NJ to the 4<sup>th</sup> Ward Alliance, Inc., a non-profit corporation, for the purposes of converting the two properties into community centers; and

**WHEREAS** these properties were sold pursuant to the New Jersey Local Lands & Buildings Law, specifically N.J.S.A. 40A:12-21, which provides that should the property conveyed not be used for the purposes for which it was sold, it could revert to the county or municipality who sold it to the non-profit corporation, and the 1993 Deed contained a provision stating that; and

**WHEREAS** apparently the said 4<sup>th</sup> Ward Alliance, Inc. never followed through on its obligation with regard to these properties, the properties fell into disrepair, and the 4<sup>th</sup> Ward Alliance lost its tax exempt status such that the City of Paterson seized the properties for failure to pay property taxes in the amount of approximately \$20,000.00 in 2011 and the properties have been foreclosed upon by 221 Governor Street, LLC; and

**WHEREAS** said 221 Governor Street, LLC has now requested that the County of Passaic waive the reverter provision in the 1993 Deed by way of a Release to allow it to sell the property; and

**WHEREAS** because of the current condition of the two properties and the fact that the County of Passaic would be required to pay the back property taxes owed, the Freeholder Committee for Public Works and Buildings & Grounds at its September 25, 2017 meeting considered the matter and is recommending that the full Board authorize the execution of said Release.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of a Release to waive the right of the County of Passaic to get back the properties at 84-86 Auburn Street and 168-170 Fair Street in the City of Paterson, NJ as set forth in the February 26, 1993 Deed conveying those properties to the 4<sup>th</sup> Ward Alliance, Inc.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board, as well as the County Counsel, be authorized to execute the said Release on behalf of the County of Passaic.

October 10, 2017



104-DIED - BARBARA ANN GALE HOUGHTON vs GRANT'S APTS  
CORP. JO MD. CH. CORP. - REAL ESTATE

Designed 1992 B. ALL-STATE LEGAL SERVICE CO.  
One Commerce Drive, Cranford, N.J. 07016

# DEED

Prepared by: Michael H. Moran  
Michael H. Moran, Esq.  
Assistant Passaic County Counsel

This Deed is made on February 26, 1993

BETWEEN

THE BOARD OF CHOSEN FREINDLERS OF THE COUNTY OF PASSAIC,  
COUNTY OF PASSAIC,

a body politic organization of the State of New Jersey  
having its principal office at 311 Pennsylvania Avenue, Paterson, New Jersey 07501-1786  
referred to as the Grantor.

AND

4TH WARD ALLIANCE, INC., a non-profit corporation of the  
State of New Jersey

RECEIVED

1993 SEP 13 P 12 36

whose post office address is 84 Auburn Street, Paterson, New Jersey 07501-1786  
referred to as the Grantee.

The word "Grantor" shall mean all Grantors listed above.

Transfer of Ownership. The Grantor grants and conveys (transfers ownership of) the property  
described below to the Grantee. This transfer is made for the sum of One (\$1.00) Dollar and No Cents.

The Grantee acknowledges receipt of this money.

Tax Map Reference. (N.J.S.A. 46:15-2.1) Municipality of Paterson  
Block No. 00527 Lot No. 1 and 2 Account No.

No property tax identification number is available on the date of this Deed. (Check box if applicable.)

Property. The property consists of the land and all the buildings and structures on the land in  
the City of Paterson  
County of Passaic and State of New Jersey. The legal description is:

### FIRST TRACT:

BEGINNING at a point on the west line of Auburn Street where the right angle from the  
center line of Auburn Street, distant one hundred and eighty-one and one-half feet  
from the monument at the intersection of the center line of Broadway and Auburn Street  
would strike; and running thence (1) westerly at right angles to Auburn Street one  
hundred feet; thence (2) northerly parallel with Auburn Street fifty-one and one-half  
feet to Fair Street; thence (3) easterly along Fair Street one hundred feet to Auburn  
Street; and thence (4) southerly along Auburn Street fifty-one and one-half feet to  
the place of beginning; being one-half of the Redole plot remaining after Fair Street  
was cut through in 1871.

### SECOND TRACT:

BEGINNING at a point in the southerly line of Fair Street distant 100 feet westerly  
along the same from the point formed by the intersection of said southerly line of  
Fair Street, with the westerly line of Auburn Street and running; thence (1) along  
said southerly line of Fair Street North 60 degrees 30 minutes West 35.63 feet to the  
easterly line of lands now or formerly of Bally; thence (2) along the same South 25  
degrees 50 minutes 15 seconds West 80.56 feet to the northerly line of lands now or  
formerly of Philmon Dickerson; thence (3) along the same South 80 degrees 30 minutes  
East 55.76 feet to the westerly line of lands now or formerly of John Redole; thence  
(4) along the same North 8 degrees 30 minutes East 70.00 feet to the point or place  
of beginning.

Further known as lots numbered one-half of one hundred sixty-eight and all of one  
hundred and seventy Fair Street, as laid down on the official tax and assessment on  
file in the office of the Receiver of Taxes and Assessments.\*

The above premises are described in accordance with a survey made by Allan Rigg, L.S.  
dated October 30, 1975

Being the same premises conveyed to Dorothy Boone by deed dated September 4, 1980 and  
recorded in the office of the Passaic County Register of Deeds on April 21, 1981 in  
Deed Book 2-106, Page 538.

\*The First Tract is further known as Block 00527 Lot 1 on the Tax Assessment Map of  
the City of Paterson and further as 84-86 Auburn Street.

The Second Tract is further known as block 00527 Lot 2 on the Tax Assessment Map  
of the City of Paterson and further as 168-170 Fair Street.

H-134PG290

Consideration  
Ready Transfer Fee  
Recording Fee  
By Michael H. Moran  
10/10/93

P01961


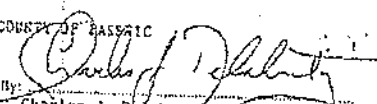
The interest of the said Dorothy Boone in the property described above was forfeited to the County of Passaic by an Order dated March 7, 1990, in the Superior Court of New Jersey, Law Division - Passaic County, Special Civil Part, bearing Docket No. PAS-L-61-90, which Order was recorded in the office of the Passaic County Register of Deeds on November 2, 1990 in Deed Book U-127, Page 407, which was further clarified by an Amended Order dated May 13, 1991, in the Superior Court of New Jersey, Law Division - Passaic County, bearing Docket No. PAS-L-61-90, which Amended Order was recorded in the office of the Passaic County Register of Deeds on May 30, 1991 in Deed Book W-128, Page 350.

Pursuant to the provisions of N.J.S.A. 40A:12-21, title to the above described real property shall revert to the grantor, County of Passaic, without any entry or re-entry made thereon on behalf of the County of Passaic, if the aforesaid real property is used for any purpose other than that for which the grantee's organization has been incorporated as a non-profit corporation of the State of New Jersey or in the event that the grantee ceases to be a non-profit corporation of the State of New Jersey.

X-134PG291

frankly by Grantor. The Grantor promises that the Grantor has done or not to encumber the property. This promise is called a "covenant as to grantor's acts" (N.J.S.A. 46:2-6). This promise means that the Grantor has not allowed anyone else to obtain any legal rights which affect the property (such as by making a mortgage or allowing a judgment to be entered against the Grantor).

Signatures. This Deed is signed and attested to by the Grantor's proper corporate officers on the date at the top of the first page. Its corporate seal is affixed.

Attested by:  COUNTY OF PASSAIC  
By:   
Charles J. DeLahanty, Director  
Board of Chosen Freeholders  
COUNTY OF PASSAIC  
February 26, 19 93  
Edward J. Murphy

personally came before me and this person acknowledged under oath, to my satisfaction, that:  
(a) this person is the Clerk of the Board of Chosen Freeholders of the County of Passaic;  
(b) this person is the attesting witness to the signing of this Deed by the proper corporate officer who is the Director of the Board of Chosen Freeholders;  
(c) this Deed was signed and delivered by the corporation as its voluntary act duly authorized by a proper resolution of its Board of Chosen Freeholders;  
(d) this person knows the proper seal of the corporation which was affixed to this Deed;  
(e) this person signed this proof to attest to the truth of these facts; and  
(f) the full and actual consideration paid or to be paid for the transfer of title is \$1.00.  
(Such consideration is defined in N.J.S.A. 46:15-5.)

Signed and sworn to before me on  
February 26, 19 93  
  
Edward J. Murphy  
Attorney-at-Law of the State of New Jersey

R-134PG292

STATE OF NEW JERSEY  
AFFIDAVIT OF CONSIDERATION OR EXEMPTION  
(C. 49, P.L. 1968)

PARTIAL EXEMPTION

To Be Recited With Deed Pursuant to C. 49, P.L. 1968, as amended by C. 223, P.L. 1983 (N.J.S.A. 17:27-11) and C. 223, P.L. 1983 (N.J.S.A. 17:27-12)

STATE OF NEW JERSEY }  
COUNTY OF Passaic }

FOR RECORDER'S USE ONLY  
Consideration \$ EX  
Realty Transfer Fee \$ EX  
Date 9-13-93 By AW

(1) PARTY OR LEGAL REPRESENTATIVE (See Instructions #3, 4 and 5 on reverse side)  
Deponent, Michael H. Glavin, being duly sworn according to law upon his/her oath deposes and says that he/she is the legal representative in a deed dated Feb. 26, 1993 transferring real property identified as Block No. D.O.S. 7 Lot No. 178 located at 84-86 Auburn Street and 168-170 Fair Street in the City of Paterson, County of Passaic, New Jersey and annexed hereto.

(2) CONSIDERATION (See Instruction #6)  
Deponent states that, with respect to deed hereto annexed, the actual amount of money and the monetary value of any other thing of value constituting the entire compensation paid or to be paid for the transfer of title to the lands, tenements or other realty, including the remaining amount of any prior mortgage to which the transfer is subject or which is to be assumed and agreed to be paid by the grantee and any other lien or encumbrance thereon not paid, satisfied or removed in connection with the transfer of title is \$ 1.00.

(3) FULL EXEMPTION FROM FEE  
Deponent claims that this deed transaction is fully exempt from the realty transfer fee imposed by C. 49, P.L. 1968, for the following reason(s): Explain in detail. (See Instruction #7.) Mere reference to exemption symbol is not sufficient.  
(1) the grantor in this case is the County of Passaic a sub division of the State of New Jersey

(4) PARTIAL EXEMPTION FROM FEE  
NOTE: All boxes below apply to grantor(s) only. ALL BOXES IN APPROPRIATE CATEGORY MUST BE CHECKED. Failure to do so will void claim for partial exemption. (See Instructions #8 and #9.)  
Deponent claims that this deed transaction is exempt from the increased portion of the Realty Transfer Fee imposed by C. 49, P.L. 1973 for the following reason(s):

- A. SENIOR CITIZEN (See Instruction #5)
  - Grantor(s) 62 yrs. of age or over.
  - One of two-family residential premises.
  - Owned and occupied by grantor(s) at time of sale.
  - No joint owners other than spouse or other qualified exempt owners.
- B. BLIND (See Instruction #8)
  - Grantor(s) legally blind.
  - One of two-family residential premises.
  - Owned and occupied by grantor(s) at time of sale.
  - No joint owners other than spouse or other qualified exempt owners.
- C. DISABLED (See Instruction #8)
  - Grantor(s) permanently and totally disabled.
  - One of two-family residential premises.
  - Receiving disability payments.
  - Owned and occupied by grantor(s) at time of sale.
  - Not gainfully employed.
  - No joint owners other than spouse or other qualified exempt owners.
- D. IN THE CASE OF HUSBAND AND WIFE, ONLY ONE GRANTOR NEED QUALIFY.
- E. LOW AND MODERATE INCOME HOUSING (See Instruction #9)
  - Affordable According to H.L.D. Standards.
  - Meets Income Requirements of Region.
  - Reserved for Occupancy.
  - Subject to Rental Controls.
- F. NEW CONSTRUCTION (See Instruction #9)
  - Entirely new improvement.
  - Not previously used for any purpose.
  - Not previously occupied.

Deponent makes this Affidavit to induce the County Clerk or Register of Deeds to record the deed and accept the fee submitted herewith in accordance with the provisions of C. 49, P.L. 1968.

Subscribed and sworn to before me this 29th day of Sept, 1993  
Dennis W. [Signature]  
DEPUTY CLERK OF COUNTY CLERK  
NEW JERSEY  
COMMISSION EXPIRES 10/1/95

Michael H. Glavin  
Deed of Donor  
337 Franklin Ave  
Paterson, NJ 07651  
City of Paterson  
315 Franklin Ave  
Paterson, NJ 07651  
Deed of Grantee

FOR OFFICIAL USE ONLY  
This space for use of County Clerk or Register of Deeds.  
Instrument Number \_\_\_\_\_ County \_\_\_\_\_  
Deed Number \_\_\_\_\_ Book \_\_\_\_\_ Page \_\_\_\_\_  
Deed Dated \_\_\_\_\_ Date Recorded \_\_\_\_\_

IMPORTANT - BEFORE COMPLETING THIS AFFIDAVIT, PLEASE READ THE INSTRUCTIONS ON THE REVERSE SIDE CAREFULLY.  
This form is prescribed by the Director, Division of Taxation in the Department of the Treasury, and may not be altered or changed in any way without the approval of the Director.  
ORIGINAL - Whole copy to be retained by County.  
DUPLICATES - County to forward (allow copy to Director of Taxation as partial exemption) form fee. (C. 49, P.L. 1968-1-12)

WHITE AND YELLOW COPIES MUST BE SUBMITTED WITH DEED TO COUNTY RECORDING OFFICER

P04961

DEED

THE BOARD OF CHOSEN FREEHOLDERS OF THE  
COUNTY OF PASSAIC, COUNTY OF PASSAIC.

TO:

6TH WARD ALLIANCE, INC.,

Grantee.

Grantee.

Dated: February 25, 1993

Record and return to:

RAYMOND P. VIVINO, ESQ.  
PASSAIC COUNTY COUNSEL  
Administration Building  
317 Pennsylvania Avenue  
Paterson, New Jersey 07503-1786

END OF DOCUMENT

N-134PG293A

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION FOR CHANGE ORDER #3 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON, AND TOTOWA, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170843							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION FOR CHANGE ORDER #3 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON, AND TOTOWA, NEW JERSEY**

**WHEREAS** a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2016 Lower County Roadway Resurfacing Project in Clifton, Hawthorne, Little Falls, North Haledon, Paterson, and Totowa, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting a decrease in the contract amount and an extension of contract time, as evidenced in attached letter dated September 26, 2017 and listed as follows:

- As-built quantities to date
- Time extension through October 14, 2017 due to delays attributable to the Transportation Trust Fund shut down in Summer, 2016

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 25, 2017 who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 3 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 26, 2017 and attached hereto, be and the same is hereby

approved which includes a time extension through October 14, 2017. Res-Pg: k20-3

CHANGE ORDER NO. 3

1. DESCRIPTION AND VALUE OF CHANGE

See September 26, 2017 letter attached hereto

Deduction	\$ 280,918.39
-----------	---------------

REASON FOR CHANGE

See September 26, 2017 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,515,007.65
Previous Additions		\$ 9,477.65
Total		\$ 2,524,485.30
Previous Deductions		\$ 76,799.09
Net Prior to This Change		\$ 2,447,686.21
Amount of This Change	Deduct	\$ 280,918.39
Contract Amount to Date		\$ 2,166,767.82

October 10, 2017





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 26, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2016 Roadway Resurfacing, Lower County  
Change Order #3 (Deduct)

Members of the Board:

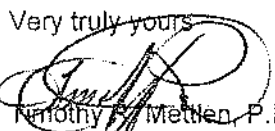
Attached for your approval is Change Order #3 (Deduct) to be issued to the Contractor for the following:

- As-built quantities to date
- Time extension through October 14, 2017 due to delays attributable to the Transportation Trust fund shut down in Summer, 2016.

The total amount of this change order is -\$280,918.39 resulting in a new contract amount of \$2,166,767.82.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #3, reducing the current contract by \$280,918.39.

Very truly yours  
  
Timothy B. Metten, P.E.  
Assistant County Engineer

Attachment:

TRM  
cc: County Administrator  
County Counsel  
Chairman, Public Works Committee  
Finance Director

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170843

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

3 (Deduct)

DATE: September 22, 2017

PROJECT TITLE: 2016 Lower County Roadway Resurfacing  
 LOCATION: Clifton, Hawthorne, Little Falls, N. Haledon, Paterson and Totowa  
 DATE OF CONTRACT: June 14, 2016  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>DEDUCTS</b>					
9	Traffic Directors, Flaggers	-300	MH	\$ 70.00	\$ (21,000.00)
13	Excavation Test Pits	-25	CY	\$ 20.00	\$ (500.00)
15	HMA Milling 3" or less	-3629	SY	\$ 3.19	\$ (11,576.51)
16	HMA Base Repair	-650	SY	\$ 0.10	\$ (65.00)
19	HMA Surface Course 9.5M64	-1842.81	Ton	\$ 68.40	\$ (126,048.20)
22	22 Sawcut & Seal Joints in HMA Overlay	-10194	LF	\$ 1.92	\$ (19,572.48)
23	15" RCP Class V	-63	LF	\$ 102.40	\$ (6,451.20)
24	18" RCP Class V	-50	LF	\$ 10.24	\$ (512.00)
26	Reconstructed Inlet Type A w/New Casting	-10	UN	\$ 26.00	\$ (260.00)
28	Inlet Type B	-3	UN	\$ 286.00	\$ (858.00)
29	Inlet Type B	-5	UN	\$ 30.00	\$ (150.00)
30	Manhole 4' Diameter	-5	UN	\$ 40.00	\$ (200.00)
31	Reset Existing Casting	-89	UN	\$ 6.50	\$ (578.50)
32	Set Inlet Type A Casting	-3	UN	\$ 6.50	\$ (19.50)
33	Set Inlet Type B Casting	-5	UN	\$ 6.50	\$ (32.50)
34	Set Inlet Type E Casting	-5	UN	\$ 6.50	\$ (32.50)
42	Concrete Sidewalk 4" thick	-1400	SY	\$ 65.21	\$ (91,294.00)
86	Reconstructed Manhole using New Casting	-70	UN	\$ 6.40	\$ (448.00)
87	Reset Junction Box Casting	-3	UN	\$ 440.00	\$ (1,320.00)
	Total Reductions				\$ (280,918.39)

**1. DESCRIPTION AND VALUE OF CHANGE (Cont')**

ADD TO THE AMOUNT OF CONTRACT.....	\$	(280,918.39)
Current DATE FOR COMPLETION.....		July 31, 2017
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	75	Calendar Days
NEW DATE FOR COMPLETION IS.....		October 14, 2017

**2. REASON FOR CHANGE**

**All Items**

As-built quantities. Some resulting in reduction in the scope of the project on High Mountain Road and Union Ave.

**Time Extension**

A time extension through October 14, 2017 is necessary due to residual affects of the suspension of transportation projects by executive order of the Governor in 2016.

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170843

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
ENGINEERING DIVISION PROJECT No.  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

3 (Deduct)

DATE: September 22, 2017

PROJECT TITLE: 2016 Lower County Roadway Resurfacing  
LOCATION: Clifton, Hawthorne, Little Falls, N. Haledon, Paterson and Totowa  
DATE OF CONTRACT: June 14, 2016  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

ORIGINAL CONTRACT AMOUNT.....	\$ 2,515,007.65
PREVIOUS ADDITIONS.....	\$ 9,477.65
TOTAL.....	\$ 2,524,485.30
PREVIOUS DEDUCTIONS.....	\$ (76,799.09)
NET PRIOR TO THIS CHANGE.....	\$ 2,447,686.21
AMOUNT OF THIS CHANGE.....	\$ (280,918.39)
CONTRACT AMOUNT TO DATE.....	\$ 2,166,767.82

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith Sondy

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Inspector)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Freeholder - Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION FOR CHANGE ORDER #4 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON, AND TOTOWA, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170844</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-21							
CAF #	C-04-55-140-003-9R1							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION FOR CHANGE ORDER #4 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, PATERSON, AND TOTOWA, NEW JERSEY**

**WHEREAS** a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2016 Lower County Roadway Resurfacing Project in Clifton, Hawthorne, Little Falls, North Haledon, Paterson, and Totowa, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting an increase in the contract amount and an extension of contract time, as evidenced in attached letter dated September 26, 2017 and listed as follows:

- As-built quantities to date
- Significant items included: Setting new manhole castings supplied by the municipalities, predominantly in Paterson
- Repairing inlets
- These additions were offset by reductions of similar items in Change Order #3

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 25, 2017 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 4 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 26, 2017 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 4

1. DESCRIPTION AND VALUE OF CHANGE

See September 26, 2017 letter attached hereto

Addition                      \$ 113,465.40

REASON FOR CHANGE

See September 26, 2017 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,515,007.65
Previous Additions		\$ 9,477.65
Total		\$ 2,524,485.30
Previous Deductions		\$ 357,717.48
Net Prior to This Change		\$ 2,166,767.82
Amount of This Change	Add	\$ 113,465.40
Contract Amount to Date		\$ 2,280,233.22

October 10, 2017

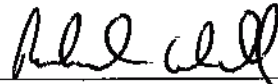
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$113,465.40

APPROPRIATION: C-04-55-140-003-9R1

PURPOSE: Resolution approving change order #4 for Smith-Sondy Asphalt Construction Company pertaining to the 2016 Lower County Roadway Resurfacing Project; various locations.



Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

Steven J. Edmond, P.E.  
County Engineer

OFFICE OF THE COUNTY ENGINEER  
ROOM 200

TEL: (973) 841-2200  
FAX: (973) 741-2200  
TDD: (973) 271-2200

September 26, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2016 Roadway Resurfacing, Lower County  
Change Order #4 (Add)

Members of the Board:

Attached for your approval is Change Order #4 (Add) to be issued to the Contractor, reflecting an increase in the in the contract amount and an extension of contract time.


- As-built quantities to date
- Significant items included
  - Setting new Manhole Castings supplied by the municipalities, predominately in Paterson
  - Repairing inlets
- These additions were offset by reductions of similar items in CO #3

The total amount of the increase is \$113,465.40 resulting in a new contract amount of \$2,280,233.22.  
Total Change Orders to date equal -9.3% of the original contract Amount.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #4 in the amount of +\$113,465.40.

Very truly yours,

  
Timothy A. Metten, P.E.  
Assistant County Engineer

Attachment:

TRM  
cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170844



COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 4 (Add)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: September 22, 2017

PROJECT TITLE: 2016 Lower County Roadway Resurfacing  
 LOCATION: Clifton, Hawthorne, Little Falls, N. Haledon, Paterson and Totowa  
 DATE OF CONTRACT: June 14, 2016  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Add</u>					
10	Traffic Safety Services	14293.44	Allow	\$ 1.00	\$ 14,293.44
11	Asphalt Price Adjustment	7990.9	Allow	\$ 1.00	\$ 7,990.90
27	Inlet Type A	2	UN	\$ 1,665.00	\$ 3,330.00
35	Set New Manhole Casting Supplied B Others	59	UN	\$ 650.75	\$ 38,394.25
40	Cleaning Drainage Structure	13	UN	\$ 225.00	\$ 2,925.00
43	Concrete Sidewalk 6" Reinforced	62	SY	\$ 62.90	\$ 3,899.80
45	Detectable Warning Surface CIP	32	SF	\$ 19.18	\$ 613.76
76	Extension Frame Type B	4	UN	\$ 145.00	\$ 580.00
83	Repair Inlet	63	UN	\$ 650.75	\$ 40,997.25
91	Ground Wire NO 8 AWG	98	LF	\$ 4.50	\$ 441.00
	Total Adds				\$ 113,465.40

Change Order Total \$ 113,465.40

<u>1. DESCRIPTION AND VALUE OF CHANGE (Con't)</u>	
ADD TO THE AMOUNT OF CONTRACT.....	\$ 113,465.40
ORIGINAL DATE FOR COMPLETION.....	October 14, 2017
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	Calendar Days
NEW DATE FOR COMPLETION IS.....	October 14, 2017

2. REASON FOR CHANGE

All Items  
 As-built Quantities

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170844



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

Steven J. Edmond, P.E.  
County Engineer

OFFICE OF THE COUNTY ENGINEER  
ROOM 200

TEL: (973) 841-2200  
FAX: (973) 741-2200  
TDD: (973) 271-2200

September 26, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2016 Roadway Resurfacing, Lower County  
Change Order #4 (Add)

Members of the Board:

Attached for your approval is Change Order #4 (Add) to be issued to the Contractor, reflecting an increase in the in the contract amount and an extension of contract time.


- As-built quantities to date
- Significant items included
  - Setting new Manhole Castings supplied by the municipalities, predominately in Paterson
  - Repairing inlets
- These additions were offset by reductions of similar items in CO #3

The total amount of the increase is \$113,465.40 resulting in a new contract amount of \$2,280,233.22.  
Total Change Orders to date equal -9.3% of the original contract Amount.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #4 in the amount of +\$113,465.40.

Very truly yours,

  
Timothy A. Metten, P.E.  
Assistant County Engineer

Attachment:

TRM  
cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170844

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 UPPER COUNTY ROADWAY RESURFACING PROJECT IN RINGWOOD, WAYNE, AND WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170845							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION FOR CHANGE ORDER #2 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 UPPER COUNTY ROADWAY RESURFACING PROJECT IN RINGWOOD, WAYNE, AND WEST MILFORD, NEW JERSEY**

**WHEREAS** a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2016 Upper County Roadway Resurfacing Project in Ringwood, Wayne, and West Milford, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting a decrease in the contract amount and an extension of contract time, as evidenced in attached letter dated September 26, 2017 and listed as follows:

- As-built quantities

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 25, 2017 who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 26, 2017 and attached hereto, be and the same is hereby approved.

**CHANGE ORDER NO. 2**

**1. DESCRIPTION AND VALUE OF CHANGE**

See September 26, 2017 letter attached hereto

Deduction \$ 157,494.93

See September 26, 2017 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,122,914.55
Previous Additions		\$ 104,904.50
Total		\$ 2,227,819.05
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 2,227,819.05
Amount of This Change	Deduct	\$ 157,494.93
Contract Amount to Date		\$ 2,070,324.12

October 10, 2017



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

September 26, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2016 Roadway Resurfacing, Upper County  
Change Order #2 (Deduct)

Members of the Board:

Attached for your approval is Change Order #2 (Deduct) to be issued to the Contractor, reflecting an decrease in the in the contract amount and an extension of contract time.

- As-built Quantities.

The total amount of the decrease is \$157,494.93 resulting in a new contract amount of \$2,070,324.12.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #2 in the amount of -\$157,494.93.

Very truly yours

A handwritten signature in black ink, appearing to read "Timothy R. Kettlen".

Timothy R. Kettlen, P.E.  
Assistant County Engineer

Attachment:

TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170845

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

2 (Deduct)

DATE: September 22, 2017PROJECT TITLE: 2016 Upper County Roadway ResurfacingLOCATION: Ringwood, Wayne & West MilfordDATE OF CONTRACT: June 14, 2016OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERSCONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Deduct</b>					
9	Traffic Director Flagger	-400.00	MH	\$ 70.00	\$ (28,000.00)
13	Excavation Test Pit	-50.00	CY	\$ 1.00	\$ (50.00)
15	HMA Base Repair	-1200.00	SY	\$ 0.10	\$ (120.00)
19	HMA Surface Course 9.5M64 2" thick	-863.71	Ton	\$ 68.00	\$ (58,732.28)
21	Concrete Slope Gutter 8" Thick	-29.00	SY	\$ 87.96	\$ (2,550.84)
23	15" RCP Class V	-102.00	LF	\$ 103.58	\$ (10,565.16)
24	18" RCP Class V	-50.00	LF	\$ 1.00	\$ (50.00)
25	Reconstructed Manhole with Existing Casting	-6.00	UN	\$ 1.50	\$ (9.00)
26	Reconstructed Inlet Type A w/New Casting	-5.00	UN	\$ 2.75	\$ (13.75)
28	Inlet Type B	-6.00	UN	\$ 3.00	\$ (18.00)
29	Inlet Type E	-4.00	UN	\$ 2,905.00	\$ (11,620.00)
30	Manhole 4' Diameter	-5.00	UN	\$ 2.00	\$ (10.00)
31	Reset Existing Castings	-68.00	UN	\$ 5.15	\$ (350.20)
32	Set Inlet Type A Casting	-3.00	UN	\$ 5.15	\$ (15.45)
33	Set Inlet Type B Casting	-5.00	UN	\$ 5.15	\$ (25.75)
36	Reconstructed Inlet Type B w/New Casting	-5.00	UN	\$ 5.15	\$ (25.75)
37	Reconstructed Inlet Type E w/New Casting	-5.00	UN	\$ 5.15	\$ (25.75)
38	Bicycle Safe Gate	-1.00	UN	\$ 515.00	\$ (515.00)
39	Curb Piece Type N Eco	-54.00	UN	\$ 5.15	\$ (278.10)
41	4" PVC Shchedule 80	-50.00	LF	\$ 1.00	\$ (50.00)
42	Concrete Sidewalk 4" Thick	-153.30	SY	\$ 66.44	\$ (10,185.25)
43	Concrete Sidewalk 6" Thick Reinforced	-18.50	SY	\$ 76.33	\$ (1,412.11)
44	Set Inlet Type D Casting	-5.00	UN	\$ 5.15	\$ (25.75)
46	Detectable Warning Surface Surface Mount	-40.00	SF	\$ 27.00	\$ (1,080.00)
49	Set Manhole Casting	-23.00	UN	\$ 515.00	\$ (11,845.00)
50	Beam Guide Rail	-125.00	LF	\$ 22.68	\$ (2,835.00)
52	Flared End Terminal	-2.00	UN	\$ 2,268.00	\$ (4,536.00)
54	Removal of Beam Guide Rail	-125.00	LF	\$ 2.16	\$ (270.00)
62	Reconstructed Inlet Type D w/Existing Casting	-5.00	UN	\$ 5.15	\$ (25.75)
68	Reconstructed Inlet Type A w/Existing Casting	-5.00	UN	\$ 5.15	\$ (25.75)
69	Reconstructed Inlet Type B w/Existing Casting	-9.00	UN	\$ 5.15	\$ (46.35)
70	Reconstructed Inlet Type E w/Existing Casting	-5.00	UN	\$ 5.15	\$ (25.75)
75	Extension Frame Type A	-5.00	UN	\$ 1.80	\$ (9.00)
76	Extension Frame Type B	-5.00	UN	\$ 1.80	\$ (9.00)
77	Extension Frame Type D	-5.00	UN	\$ 1.80	\$ (9.00)
78	Extension Frame Type E	-5.00	UN	\$ 1.80	\$ (9.00)
80	Inlet Drain Type F	-343.00	LF	\$ 33.58	\$ (11,517.94)

Introduced on: October 10, 2017Adopted on: October 10, 2017Official Resolution#: R20170845

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

2 (Deduct)

DATE: September 22, 2017

PROJECT TITLE: 2016 Upper County Roadway Resurfacing

LOCATION: Ringwood, Wayne & West Milford

DATE OF CONTRACT: June 14, 2016

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

81	Concrete headwall	-38.00	CY	\$	12.00	\$	(456.00)
82	Reconstructed Inlet Type D w/New Casting	-5.00	UN	\$	5.15	\$	(25.75)
84	Repair Manhole	-5.00	UN	\$	5.15	\$	(25.75)
85	Reconstructed Manhole w/New Casting	-5.00	UN	\$	5.15	\$	(25.75)
86	24" RCP Clas V	-70.00	LF	\$	1.00	\$	(70.00)
<b>Total Reductions</b>							<b>\$ (157,494.93)</b>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	(157,494.93)
ORIGINAL DATE FOR COMPLETION.....		July 31, 2017
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		Calendar Days
NEW DATE FOR COMPLETION IS.....		July 31, 2017

2. REASON FOR CHANGE

All Items

As-Built Quantities

ORIGINAL CONTRACT AMOUNT.....	\$	2,122,914.55
PREVIOUS ADDITIONS.....	\$	104,904.50
TOTAL.....	\$	2,227,819.05
PREVIOUS DEDUCTIONS.....	\$	-
NET PRIOR TO THIS CHANGE.....	\$	2,227,819.05
AMOUNT OF THIS CHANGE.....	\$	(157,494.93)
CONTRACT AMOUNT TO DATE.....	\$	2,070,324.12



COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
ENGINEERING DIVISION PROJECT No.  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

2 (Deduct)

DATE: September 22, 2017

PROJECT TITLE: 2016 Upper County Roadway Resurfacing

LOCATION: Ringwood, Wayne & West Milford

DATE OF CONTRACT: June 14, 2016

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith Sondy

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Inspector)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Freeholder - Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION FOR CHANGE ORDER #3 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 UPPER COUNTY ROADWAY RESURFACING PROJECT IN RINGWOOD, WAYNE, AND WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170846</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-23							
CAF #	C-04-55-140-003-9R1							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION FOR CHANGE ORDER #3 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2016 UPPER COUNTY ROADWAY RESURFACING PROJECT IN RINGWOOD, WAYNE, AND WEST MILFORD, NEW JERSEY**

**WHEREAS** a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2016 Upper County Roadway Resurfacing Project in Ringwood, Wayne, and West Milford, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting an increase in the contract amount due to as-built quantities with the following significant items, as evidenced in attached letter dated September 26, 2017:

- Rip Rap Stone – used to protect the edge of roads where severe drop-offs exist
- Coarse Aggregate Size 1 – used to protect the edge of roads where significant drop-offs exist; and

**WHEREAS** this Change Order also includes a time extension of 75 calendar days to October 14, 2017 due to the residual effects of the Transportation Trust Fund shut down in 2016; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 25, 2017 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of

proposed Change Order No. 3 in connection with the above mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 26, 2017 and attached hereto, be and the same is hereby approved which includes a time extension of 75 calendar days.

### CHANGE ORDER NO. 3

#### 1. DESCRIPTION AND VALUE OF CHANGE

See September 26, 2017 letter attached hereto

Addition	\$ 159,603.84
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#### REASON FOR CHANGE

See September 26, 2017 letter attached hereto

#### 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,122,914.55
Previous Additions		\$ 104,904.50
Total		\$ 2,227,819.05
Previous Deductions		\$ 157,494.93
Net Prior to This Change		\$ 2,070,324.12
Amount of This Change	Add	\$ 159,603.84
Contract Amount to Date		\$ 2,229,927.96

October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$159,603.84

APPROPRIATION: C-04-55-140-003-9R1

PURPOSE: Resolution approving change order #3 for Smith-Sondy Asphalt Construction Company pertaining to the 2016 Lower County Roadway Resurfacing Project; various locations.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

September 26, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2016 Roadway Resurfacing, Upper County  
Change Order #3 (Add)

Members of the Board:


Attached for your approval is Change Order #3 (Add) to be issued to the Contractor, reflecting an increase in the in the contract amount and an extension of contract time.

- This change order is due to as-built quantities with the following significant items:
  - Rip Rap Stone – used to protect the edge of roads where severe drop-offs exist primarily on Greenwood Lake Turnpike in Ringwood south of the Monksville Reservoir Bridge.
  - Coarse Aggregate Size 1 – used to protect the edge of roads where significant drop-offs exist primarily on Greenwood Lake Turnpike in Ringwood south of the Monksville Reservoir Bridge and various places along Macopin Road.
- The change order also extends the contract time by 75 calendar days to October 14, 2017, due to the residual effects of the Transportation Trust fund shut down in 2016.

The total amount of the increase is \$159,603.84 resulting in a new contract amount of \$2,229,927.96. Total change orders to date reflect a 5.0% increase in the original contract price.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #3 in the amount of +\$159,603.84.

Very truly yours,  
  
 Timothy R. Mettlen, P.E.  
 Assistant County Engineer

Attachment:

TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170846

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 3 (ADD)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: September 22, 2017

PROJECT TITLE: 2016 Upper County Roadway Resurfacing  
 LOCATION: Ringwood, Wayne & West Milford  
 DATE OF CONTRACT: June 14, 2016  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Add</b>					
10	Traffic Safety Services	1.00	Allow	\$ 2,000.00	\$ 2,000.00
11	Asphalt Price Adjustment	1.00	Allow	\$ 8,947.23	\$ 8,947.23
15	HMA Milling 3" or less	3112.00	SY	\$ 3.27	\$ 10,176.24
22	RIPRAP Stone Protection 24" Thick D50=12"	163.00	SY	\$ 128.23	\$ 20,901.49
27	Inlet Type A	1.00	UN	\$ 1,915.00	\$ 1,915.00
35	Set New Manhole Casting Supplied by Others	15.00	UN	\$ 515.00	\$ 7,725.00
40	Cleaning Drainage Structure	8.00	UN	\$ 515.00	\$ 4,120.00
45	Defectable Warning Surface CIP	48.00	SF	\$ 27.00	\$ 1,296.00
47	9"x18" Concrete Vertical Curb	88.00	LF	\$ 31.75	\$ 2,794.00
57	Traffic Stripes Long Life Epoxy Resin 8"	3436.00	LF	\$ 0.61	\$ 2,095.96
71	Coarse Aggregate Size No 1	998.90	Ton	\$ 77.35	\$ 77,264.92
83	Repair Inlet	36.00	UN	\$ 515.00	\$ 18,540.00
	Total Add				\$ 157,775.84
<b>Supplemental</b>					
S-1	Temporary Striping	9140.00	LF	\$ 0.20	\$ 1,828.00
	Total Supplemental				\$ 1,828.00
	<b>Total Additions</b>				\$ 159,603.84

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	159,603.84
ORIGINAL DATE FOR COMPLETION.....		July 31, 2017
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	75	Calendar Days
NEW DATE FOR COMPLETION IS.....		October 14, 2017

2. REASON FOR CHANGE

**All Items**

Additional work on Marshall Hill Road between Bridge 282 and Edgar Road to complete missing sections resurfaced by Orange & Rockland Electric as a restoration requirement for its underground electrical project.

**Time Extension**

A time extension through July 31, 2017 is necessary due to the suspension of Transportation Trust Fund projects by executive order of the Governor.

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170846



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

September 26, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2016 Roadway Resurfacing, Upper County  
Change Order #3 (Add)

Members of the Board:

Attached for your approval is Change Order #3 (Add) to be issued to the Contractor, reflecting an increase in the in the contract amount and an extension of contract time.

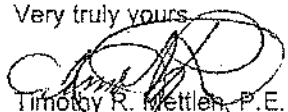
- This change order is due to as-built quantities with the following significant items:
  - Rip Rap Stone – used to protect the edge of roads where severe drop-offs exist primarily on Greenwood Lake Turnpike in Ringwood south of the Monksville Reservoir Bridge.
  - Coarse Aggregate Size 1 – used to protect the edge of roads where significant drop-offs exist primarily on Greenwood Lake Turnpike in Ringwood south of the Monksville Reservoir Bridge and various places along Macopin Road.
- The change order also extends the contract time by 75 calendar days to October 14, 2017, due to the residual effects of the Transportation Trust fund shut down in 2016.

The total amount of the increase is \$159,603.84 resulting in a new contract amount of \$2,229,927.96. Total change orders to date reflect a 5.0% increase in the original contract price.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #3 in the amount of +\$159,603.84.

Very truly yours,



Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment:

TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170846



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2017 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170847</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-24							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION FOR CHANGE ORDER #1 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2017 ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, LITTLE FALLS, PASSAIC, TOTOWA, WANAQUE, WAYNE, WEST MILFORD, AND WOODLAND PARK, NEW JERSEY**

**WHEREAS** a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2017 Roadway Resurfacing Project in Clifton, Hawthorne, Little Falls, Passaic, Totowa, Wanaque, Wayne, West Milford, and Woodland Park, New Jersey; and

**WHEREAS** it is now necessary that a change order be made reflecting an increase in the contract amount due to as-built quantities to date, including the unanticipated repair to 2 culverts on Macopin Road, and an extension of contract time, as evidenced in attached letter dated September 26, 2017; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 25, 2017 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 26, 2017 and attached hereto, be and the same is hereby

approved.

## CHANGE ORDER NO. 1

## 1. DESCRIPTION AND VALUE OF CHANGE

See September 26, 2017 letter attached hereto

Addition	\$ 35,779.82
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## REASON FOR CHANGE

See September 26, 2017 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 4,140,215.00
Previous Additions	\$ -00-
Total	\$ 4,140,215.00
Previous Deductions	\$ -00-
Net Prior to This Change	\$ 4,140,215.00
Amount of This Change      Add	\$ 35,779.82
Contract Amount to Date	\$ 4,175,994.82

October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,779.82

APPROPRIATION: \$34,432.56 - C-04-55-137-001-913  
\$ 1,347.26 - C-04-55-112-301-901

PURPOSE: Resolution approving change order #1 for Smith-Sondy Asphalt Construction Company pertaining to the 2017 Roadway Resurfacing Project; various locations.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

September 26, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2017 Roadway Resurfacing  
Change Order #1 (Add)

Members of the Board:

Attached for your approval is Change Order #1 (Add) to be issued to the Contractor, reflecting an increase in the in the contract amount.

The change order is for as-built quantities to date, including the unanticipated repair to 2 culverts on Macopin Road.

The total amount of the increase is \$35,779.82 resulting in a new contract amount of \$4,175,994.82. Change orders to date are less than 1% of the original contract.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of +\$35,779.82.

Very truly yours,  
  
Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment:

TRM  
cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170847

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 (Add)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: September 22, 2017

PROJECT TITLE: 2017 Roadway Resurfacing  
 LOCATION: Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, W. Milford, W. Park  
 DATE OF CONTRACT: August 18, 2017  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Add</b>					
40	Cleaning Drainage Structures	15.00	UN	\$ 100.00	\$ 1,500.00
76	ExtensionFrame Type B	23.00	UN	\$ 175.00	\$ 4,025.00
83	Repair Inlet	12.00	UN	\$ 630.00	\$ 7,560.00
	Total Add				<u>\$ 13,085.00</u>
<b>Supplemental</b>					
S-1	Reconstruct 2 Culverts Macopin Rd	1	LS	\$ 19,225.26	\$ 19,225.26
S-2	Temporary Striping	11964.00	LF	\$ 0.29	\$ 3,469.56
	Total Supplemental				<u>\$ 22,694.82</u>
<b>Total Additions</b>					<u>\$ 35,779.82</u>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	35,779.82
ORIGINAL DATE FOR COMPLETION.....		June 30, 2018
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		Calendar Days
NEW DATE FOR COMPLETION IS.....		June 30, 2018

2. REASON FOR CHANGE

**Items 40-83**

As-Built Quantities to date.

**Item S-1**

While preparing Macopin Road for paving, two culverts under the road were discovered to have localized top slab failures that required reconstruction prior to paving.

**Item S-2**

Temporary Striping was substituted as a cost saving effort on Macopin Road as the Centerline Rumble Strip Project was scheduled to follow paving.



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

September 26, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2017 Roadway Resurfacing  
Change Order #1 (Add)

Members of the Board:

Attached for your approval is Change Order #1 (Add) to be issued to the Contractor, reflecting an increase in the in the contract amount.

The change order is for as-built quantities to date, including the unanticipated repair to 2 culverts on Macopin Road.

The total amount of the increase is \$35,779.82 resulting in a new contract amount of \$4,175,994.82. Change orders to date are less than 1% of the original contract.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of +\$35,779.82.

Very truly yours,  
  
Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment:

TRM  
cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170847

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR JOHN GARCIA CONSTRUCTION CO., INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE PROJECT, TOTOWA AVENUE & LINWOOD AVENUE IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170848</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-25							
CAF #	C-04-55-148-001-902							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017



**RESOLUTION FOR CHANGE ORDER #1 FOR JOHN GARCIA  
CONSTRUCTION CO., INC. AS IT PERTAINS TO THE ON-  
CALL DRAINAGE PROJECT, TOTOWA AVENUE & LINWOOD  
AVENUE IN PATERSON, NEW JERSEY**

**WHEREAS** the County of Passaic did, on the date of July 18, 2017, adopt Resolution R-2017-0608 awarding a contract to John Garcia Construction Co., Inc. in the sum of \$20,350.00 for the project known as the On-Call Drainage Project, Totowa Avenue & Linwood Avenue, Paterson, NJ; and

**WHEREAS** it has now been determined that the contract must be further amended to provide for an adjustment to reflect an increase in the contract amount due to as-built quantities and additional work required for in-field redesign of the project due to underground constraints for a total additional amount of \$19,587.50; and

**WHEREAS** this proposed Change Order No. 1 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

**WHEREAS** the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:

- i) an explanation of the factual circumstances which necessitate issuance of the change order;
  - ii) a statement indicating why these circumstances could not have been foreseen;
  - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
  - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

**WHEREAS** the County of Passaic is in receipt of a certification from the County Engineer dated September 26, 2017, see copy attached hereto; and

**WHEREAS** the Office of the County Engineer has also submitted a letter dated September 26, 2017 requesting the adoption of Change Order No. 1, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the Passaic County Administrator has filed a memorandum with the Board of Chosen Freeholders dated September 28, 2017 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

**WHEREAS** this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) but is being considered because it would be impractical to award a new contract for this additional work; and

**WHEREAS** this matter was discussed and approved at the Public Works and Buildings & Grounds Committee meeting of September 25, 2017 at which time said Committee specifically authorized this amendment; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves an amendment to the contract awarded to John Garcia Construction Co., Inc. for the project known as the On-Call Drainage Project, Totowa Avenue & Linwood Avenue, Paterson, NJ, which was recommended for approval by the Office of the Passaic County Engineer by letter dated September 26, 2017 and attached here, be and the same is hereby approved:

**CHANGE ORDER NO. 1**

## 1. DESCRIPTION AND VALUE OF CHANGE

See September 26, 2017 letter attached hereto

Addition	\$ 19,587.50
----------	--------------

## REASON FOR CHANGE

See September 26, 2017 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 20,350.00
Previous Additions	\$ -00-
Total	\$ 20,350.00
Previous Deductions	\$ -00-
Net Prior to This Change	\$ 20,350.00
Amount of This Change      Add	\$ 19,587.50
Contract Amount to Date	\$ 39,937.50

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

**BE IT FURTHER RESOLVED** that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

October 10, 2017

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170848

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,587.50

APPROPRIATION: C-04-55-148-001-902

PURPOSE: Resolution approving change order #1 John Garcia Construction Co., Inc., pertaining to the On-Call Drainage Project: various locations.



Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



# County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova  
County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

## MEMORANDUM

e-mail: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)

To: All Board of Chosen Freeholders

From: Anthony J. De Nova, County Administrator

Date: September 28, 2017

Re: John Garcia Construction Co., Inc., On Call Drainage Work,  
Totowa Avenue & Linwood Avenue, Paterson  
Change Order #1 (Final)

Dear Board of Chosen Freeholders,

In my capacity as Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order pertaining to the above-referenced contract, reflecting an increase in the contract in the amount of \$19,587.50. By way of background to the request, I received a letter from Assistant County Engineer Timothy R. Mettlen, along with its attachment outlining the various facts that contributed to this project exceeding the 20%, required under the Local Public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$19,587.50 resulted in a new contract amount of \$39,937.50.

Under the above-mentioned circumstances, I join in the recommendations of both the County Engineer and Freeholder Members of the Public Works Committee, that this change order in excess of 20% of the original contract award be awarded and adjusted by the total of \$19,587.50 to John Garcia Construction Co., Inc.

Anthony J. De Nova  
County Administrator

Atts.

ADN/dcd

C: Public Works, Freeholder Committee:  
T. J. Best, Chair, Terry Duffy, Sandi Lazzara  
William J. Pascrell, III, County Counsel  
Steven J. Edmond, P.E., County Engineer  
Richard Cahill, Director of Finance

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170848



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 26, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: John Garcia Construction Co. Inc.  
On Call Drainage Work  
Totowa Avenue & Linwood Avenue, Paterson  
Change Order #1 (Add)

Members of the Board:

Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount due to As-built Quantities and additional work required for in-field redesign of the project due to underground constraints.

The construction contract for this project, in the amount of \$20,350.00 was awarded by Resolution R-2017-0608 on July 18, 2017 to John Garcia Construction Company, Inc, Clifton, NJ from quotes received for the On Call Drainage Project 2015-2017, R-2015-0695, September 29, 2015.

Upon excavation of the roadway to repair the damaged drainage system, a very large cavern was discovered under the concrete road bed, immediately adjacent to but not part of the damaged structure. This constituted an extreme hazard to the travelling public and the contractor was directed to repair the newly discovered damage.

The total amount of the increase is \$19,587.50 which causes the contract to exceed the original contract by more than 20%. Attached is documentation required by N.J.S.A.C 5:30-11.9. This addition results in a final contract amount of \$39,937.50.

This matter was discussed with the Public Works and Buildings and Grounds Committee at their meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of \$19,587.50.

Very truly yours,

Timothy F. Mettlen, P.E.  
Assistant County Engineer

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170848

Attachment



COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 (Final)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: September 11, 2017

PROJECT TITLE: On-Call Drainage Project  
 LOCATION: Totowa Avenue at Linwood Avenue, Paterson  
 DATE OF CONTRACT: July 20, 2017  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: John Garcia Construction Co., Inc., 183 Friar Lane, Clifton, NJ 07013

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Deducts</b>					
34	Inlet Type B	-1	UN	\$ 3,600.00	\$ (3,600.00)
	<b>Total</b>				\$ (3,600.00)
<b>Extras</b>					
25	Reconstruct Manhole, New Casting	2.00	Unit	\$ 2,500.00	\$ 5,000.00
36	New Inlet Type E	1.00	Unit	\$ 3,800.00	\$ 3,800.00
38	Concrete Class B	5.00	CY	\$ 250.00	\$ 1,250.00
40	Restoration HMA 9.5M64	18.00	Ton	\$ 150.00	\$ 2,700.00
	Traffic Control Allowance	1	Allow	\$ 4,085.00	\$ 4,085.00
	<b>Total</b>				\$ 16,835.00
<b>Supplementals</b>					
S-1	Roadway Sub Base Repair	24.50	SY	\$ 145.00	\$ 3,552.50
S-2	Milling	1.00	LS	\$ 2,800.00	\$ 2,800.00
	<b>Total</b>				\$ 6,352.50
<b>Total Change Order</b>					<b>\$ 19,587.50</b>

**1. DESCRIPTION AND VALUE OF CHANGE (Con't)**

ADD TO THE AMOUNT OF CONTRACT..... \$ -  
 ORIGINAL DATE FOR COMPLETION..... September 8, 2017  
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 0 Calendar Days  
 NEW DATE FOR COMPLETION IS..... September 8, 2017

**2. REASON FOR CHANGE**

**All Items**

With the exception of Traffic control, as-buil quantities due to previously unknown conditions identified during excavation.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 (Final)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: September 11, 2017

PROJECT TITLE: On-Call Drainage Project  
 LOCATION: Totowa Avenue at Linwood Avenue, Paterson  
 DATE OF CONTRACT: July 20, 2017  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: John Garcia Construction Co., Inc., 183 Friar Lane, Clifton, NJ 07013

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	20,350.00
PREVIOUS ADDITIONS.....	\$	-
TOTAL.....	\$	20,350.00
PREVIOUS DEDUCTIONS.....	\$	-
NET PRIOR TO THIS CHANGE.....	\$	20,350.00
AMOUNT OF THIS CHANGE.....	\$	19,587.50
CONTRACT AMOUNT TO DATE.....	\$	39,937.50

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR John Garcia Construction Co., inc.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
 (Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
 Freeholder - Director



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

September 26, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

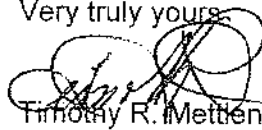
Anthony DeNova  
County Administrator  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: John Garcia Construction Co. Inc.  
On Call Drainage Work  
Totowa Avenue & Linwood Avenue, Paterson  
Change Order #1 (Final)

Dear Mr. DeNova:

A change order for additional work in the amount of \$19,587.50 was reviewed and recommended for approval by the Public Works Committee at their meeting of September 25, 2016. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This change can be allowed since it was not reasonably possible to issue a new contract for the additional work. During the course of excavating for the original cope of work, very large voids and damaged structures were discovered under the concrete road base. These structures had to be reconstructed and the voids filled before the excavation could be closed.

Very truly yours,

  
Timothy R. Metten, P.E.  
Deputy County Engineer

Attachment  
TRM

cc: Chairman, Public Works Committee  
County Counsel  
Finance Director

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170848



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

## STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders  
FROM: Steven J. Edmond, P.E., County Engineer  
DATE: September 26, 2017  
SUBJECT: John Garcia Construction Co. Inc.  
On Call Drainage Work  
Totowa Avenue & Linwood Avenue, Paterson

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

**Contractor:** John Garcia Construction Co. Inc.

### Summary of Change Order:

Original Contract Amount	\$ 20,350.00
Previous Additions	\$ _____
Total	\$ 20,350.00
Previous Deductions	\$ _____
Net Prior to This Change	\$ 20,350.00
Amount of This Change	\$ <u>19,587.50</u>
Contract Amount to Date	\$ 39,937.50

This is to request a change order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11.9. I do hereby certify to the following:

### 1. *Explanation of the Factual Circumstances which necessitate issuance of the change order:*

This contract was awarded from On-Call quotes received and accepted from multiple bidders. This On-Call contract was awarded to John Garcia Construction Co. Inc. as the most advantageous (lowest cost) for this specific assignment.

Upon excavation of the drainage system, a large void was discovered under the road adjacent to the failed drainage system. This void indicated a critical hazard

Introduced on: September 26, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170848



# County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova  
County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

## MEMORANDUM

*e-mail: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)*

To: All Board of Chosen Freeholders

From: Anthony J. De Nova, County Administrator

Date: September 28, 2017

Re: John Garcia Construction Co., Inc., On Call Drainage Work,  
Totowa Avenue & Linwood Avenue, Paterson  
Change Order #1 (Final)

Dear Board of Chosen Freeholders,

In my capacity as Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order pertaining to the above-referenced contract, reflecting an increase in the contract in the amount of \$19,587.50. By way of background to the request, I received a letter from Assistant County Engineer Timothy R. Mettlen, along with its attachment outlining the various facts that contributed to this project exceeding the 20%, required under the Local Public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$19,587.50 resulted in a new contract amount of \$39,937.50.

Under the above-mentioned circumstances, I join in the recommendations of both the County Engineer and Freeholder Members of the Public Works Committee, that this change order in excess of 20% of the original contract award be awarded and adjusted by the total of \$19,587.50 to John Garcia Construction Co., Inc.

Anthony J. De Nova  
County Administrator

Atts.

ADN/dcd

C: Public Works, Freeholder Committee:  
T. J. Best, Chair, Terry Duffy, Sandi Lazzara  
William J. Pascrell, III, County Counsel  
Steven J. Edmond, P.E., County Engineer  
Richard Cahill, Director of Finance

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170848

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO AJM CONTRACTORS FOR THE 2012 UPPER-COUNTY ROADWAY RESURFACING PROJECT IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170849</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-26							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

Res. 26-2

**RESOLUTION AUTHORIZING FINAL PAYMENT TO AJM  
CONTRACTORS FOR THE 2012 UPPER-COUNTY ROADWAY  
RESURFACING PROJECT IN PASSAIC COUNTY, NEW JERSEY**

**WHEREAS** a contract was awarded to AJM Contractors for the 2012 Upper-County Roadway Resurfacing Project in Passaic County, NJ; and

**WHEREAS** by letter on September 26, 2017 the Office of the County Engineer advised the County Counsel that they recommended approval of the final payment to AJM Contractors; and

**WHEREAS** in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Consent of Surety to the Final Payment, and a payment certificate in the amount of \$80,004.18; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on September 25, 2017 who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the work performed by AJM Contractors for the 2012 Upper-County Roadway Resurfacing Project in Passaic County, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

October 10, 2017

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170849





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 26, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2012 Roadway Resurfacing, Upper-County  
Acceptance and Release of Retainage

Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing **Acceptance and Release of Retainage** for the **2012 Roadway Resurfacing Upper County Project**.

The construction contract for this project, in the amount of \$2,324,169.69 was awarded by Resolution R-12-726 on September 11, 2012 to AJM Contractors, 300 Kuller Road, Clifton, NJ. Substantial completion for this contract was October 15, 2013 and all contract requirements, including construction and corrective actions were completed by August 30, 2014. Change Order 8 included Liquidated Damages imposed due to failure to meet the required completion date of September 1, 2013. Change Order 9 resulted in a Final Contract amount of \$2,280,791.78 and an approved completion date of September 1, 2013 and an actual completion date of October 15, 2013.

Upon acceptance, the final payment for this project will be \$80,004.18.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 25, 2017.

Very truly yours

Handwritten signature of Timothy R. Metten in black ink.

Timothy R. Metten, P.E.  
Assistant County Engineer

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170849

PARTIAL PAYMENT

Res-Pg:k.26-5



COUNTY OF PASSAIC  
401 GRAND STREET - ROOM 439  
PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 12-10471

CONTRACT NO. \_\_\_\_\_

PAYEE AJM Contractors

DEPARTMENT Engineering

ADDRESS 330 Kueller Road

VENDOR # 00904

Clifton, New Jersey

DATE		
MONTH	DAY	YR
09	26	2017

ACCOUNT NUMBER  
C-04-55-104-004-901 & 112-301-901

CHECK NUMBER

[Empty box for check number]

DESCRIPTION	AMOUNT
<u>2012 UPPER COUNTY ROAD RESURFACING PAYMENT # 13 (FINAL)</u>	
Original Contract Amount	\$2,361,795.00
Adjusted Contract Amount	\$2,280,791.78
Contract Completed to Date	\$2,280,791.78
Less Amounts Previously Paid	(\$2,200,787.60)
Amount Due This Invoice	\$80,004.18
Balance of Contract	\$0.00

\$80,004.18

Tim Mettlen, P.E., Asst. County Engineer

AMOUNT OF PAYMENT IN WORD Eighty Thousand Four Dollars and eighteen cents \$ 80,004.18

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) ~~After payment appears on the check register, place check number on your file copy and place in your paid file.~~  
Adopted on October 10, 2017  
Official Resolution # R20170849

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: \_\_\_\_\_

Department: \_\_\_\_\_

VOUCHER COPY

ORIGINAL COPY  
RETURN TO  
FILE

*file*  
*C:TM*

PASSAIC COUNTY  
DEPARTMENT OF ENGINEERING  
PAYMENT VOUCHER

All Bills must be itemized, have the Special Voucher Number, and be presented Promptly to the Department ordering same

April 7, 2015

17 SEP 12 PM 3:20

COUNTY ENGINEERING DEPARTMENT

County of Passaic

To: AJM Contractors, Inc  
Address: 300 Kuller Road  
Clifton, NJ 07011

Departmental Approval	TRM
Rec'd & Chk'd by	
Signature	
Title	

Date	Special Voucher #	Quantity	Article	Amount
			2012 Roadway Resurfacing Upper County	
			Furnishing of all Labor, Equipment, and Materials for work performed to 8/30/2014 as per Payment Estimate # 13	\$ 80,004   18

Amount of Bill (In Words): EIGHTY THOUSAND FOUR Dollars and EIGHTEEN Cents

CLAIMANT'S SIGNATURE AND DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that all articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with his knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I also certify that all Certified Payroll Certificates and Manning's Reports up to and including the most recent work period have previously been filed with the Office of County Counsel, or are enclosed, with this Payment Estimate Certificate.

[ X ] - If marked to the left by an [X], the Passaic County Engineering Division has confirmed that the Payroll Certificates and Mannings Reports are filed up to date.

9/7/17  
Date

*[Signature]*  
Signature of Claimant  
President  
Official Position

Inspector's Certification  
I CERTIFY THAT I HAVE INSPECTED THE WORK, QUALITY OF MATERIALS, QUANTITY OF MATERIALS AND EQUIPMENT INVOLVED IN THIS CLAIM FOR PAYMENT BY CONTRACTOR, AND I FURTHER CERTIFY THAT SAID WORK AND MATERIALS HAVE BEEN COMPLETED AND PLACED IN ACCORDANCE WITH ALL PASSAIC COUNTY STANDARDS AND JOB SPECIFICATIONS

*[Signature]*  
Signature of Inspector

9/14/17  
Date

Voucher Number: \_\_\_\_\_  
Account of: \_\_\_\_\_  
\$ \_\_\_\_\_  
Payee \_\_\_\_\_  
Address \_\_\_\_\_

Passaic County Division of Engineering  
2012 Resurfacing Upper County

Estimate # 13 Final

AJM Contractors, Inc.

4/7/2016

Work Performed Through 30-Aug-14

TRM

Item	Description	Unit Price	CO Quantity	Quantity Previously Allowed	Quantity This Estimate	Quantity to Date	Amount to Date
2	Breakaway Barricade (If & Where)	\$ 29.00	-89.00	11	0.00	11.00	\$ 319.00
3	Drums (If & Where)	\$ 29.00	-127.00	73	0.00	73.00	\$ 2,117.00
6	Advance Date of Construction Sign	\$ 15.00	-500.00		0.00	0.00	\$ -
9	Traffic Director, Flagger (If & Where)	\$ 65.00	416.25	2397.75	18.50	2416.25	\$ 157,056.25
10	Traffic Safety Services	\$ 1.00	-36209.91	31453.67	2336.42	33790.09	\$ 33,790.09
11	Asphalt Price Adjustment	\$ 1.00	-52984.32	-8632.28	647.96	-7984.32	\$ (7,984.32)
14	Excavation Test Pits	\$ 29.00	-50.00		0.00	0.00	\$ -
15	HMA Milling, 3" or Less	\$ 3.40	-2370.00	60630	0.00	60630.00	\$ 206,142.00
16	HMA Base Repair (If & Where)	\$ 20.00	-3795.00	205	0.00	205.00	\$ 4,100.00
17	Tack Coat	\$ 1.00	-1728.00	20272	0.00	20272.00	\$ 20,272.00
19	HMA Surface Course, 9.5M64, 2" Thick	\$ 75.00	-156.05	16843.95	0.00	16843.95	\$ 1,263,296.25
23	15" RCP Class V	\$ 70.00	-45.00	855	0.00	855.00	\$ 59,850.00
24	14"x23" ERCP Class V	\$ 145.00	5.00	40	0.00	40.00	\$ 5,800.00
25	RIP RAP Stone Slope Protection, d50=6", 12" thick	\$ 265.00	23.29	25.29	0.00	25.29	\$ 6,701.85
26	18" HDPE Pipe	\$ 65.00	437.00	537	0.00	537.00	\$ 34,905.00
30	Manhole, 4' Diameter	\$ 2,800.00	-1.00	5	0.00	5.00	\$ 14,000.00
31	Reset Existing Casting	\$ 180.00	30.00	71	9.00	80.00	\$ 14,400.00
32	Set Inlet Type A Casting	\$ 100.00	8.00	10	0.00	10.00	\$ 1,000.00
33	Set Inlet Type B Casting	\$ 100.00	4.00	6	0.00	6.00	\$ 600.00
35	Set New Manhole Casting Supplied by Others	\$ 200.00	-30.00	6	0.00	0.00	\$ -
36	Reconstructed Inlet, Type B w/New Casting	\$ 1,100.00	12.00	16	2.00	18.00	\$ 19,800.00
38	Bicycle Safe Grate	\$ 300.00	-8.00	12	0.00	12.00	\$ 3,600.00
39	Curb Piece, Type N-Eco	\$ 280.00	3.00	68	0.00	68.00	\$ 19,040.00
40	Cleaning Drainage Structure (If & Where)	\$ 125.00	-25.00		0.00	0.00	\$ -
42	Concrete Sidewalk 4" thick	\$ 60.00	268.14	509.92	-41.78	468.14	\$ 28,088.40
43	Concrete Sidewalk, Reinforced 6"	\$ 66.00	-369.30	330.7	0.00	330.70	\$ 21,826.20
45	Detectable Warning Surface, CIP	\$ 20.00	-48.00	552	0.00	552.00	\$ 11,040.00
47	9"x18" Concrete Vertical Curb	\$ 29.00	81.50	1831.5	0.00	1831.50	\$ 53,113.50
49	Reset Guide Rail	\$ 12.00	-87.50	212.5	0.00	212.50	\$ 2,550.00
50	Beam Guide Rail	\$ 17.00	-212.00	988	0.00	988.00	\$ 16,796.00
52	Flared Guide Rail Terminal	\$ 2,000.00	-1.00	2	0.00	2.00	\$ 4,000.00
54	Removal of Beam Guide Rail	\$ 2.00	-380.00	270	0.00	270.00	\$ 540.00
55	Beam Guide Rail Anchorage	\$ 600.00	-1.00	4	0.00	4.00	\$ 2,400.00
56	Traffic Stripes Long Life Epoxy Resin 4"	\$ 0.35	-4644.00	68356	0.00	68356.00	\$ 23,924.60
57	Traffic Stripes Long Life Epoxy Resin 8"	\$ 0.60	-4134.00	66766	0.00	66766.00	\$ 40,059.60
58	Traffic Stripes Long Life Thermoplastic 6"	\$ 1.50	547.50	2447.5	0.00	2447.50	\$ 3,671.25

59	Traffic Stripes Long Life Thermoplastic 12"	\$ 5.00	46.00	196	0.00	196.00	\$ 980.00
61	Traffic Markings, Symbols LL Thermoplastic	\$ 7.00	137.00	287	0.00	287.00	\$ 2,009.00
63	RPM, Bi-Directional Amber Lens	\$ 31.00	25.00	775	0.00	775.00	\$ 24,025.00
65	Regulatory and Warning Sign with Post	\$ 50.00	90.11	720.11	0.00	720.11	\$ 36,005.50
66	Bicycle Lane Markers, Epoxy Resin	\$ 100.00	-25.00		0.00	0.00	\$ -
67	Shared Lane Markers, Epoxy Resin	\$ 100.00	-50.00		0.00	0.00	\$ -
69	Repair Concrete Deck, Type B	\$ 500.00	-33.50	40.03	1.47	41.50	\$ 20,750.00
70	Membrane Waterproofing	\$ 10.00	-43.37	243.33	13.30	256.63	\$ 2,566.30
72	Topsoling 4" thick	\$ 5.00	-32.59	667.41	0.00	667.41	\$ 3,337.05
73	Fertilizing & Seeding, type A-3	\$ 1.00	-32.59	667.41	0.00	667.41	\$ 667.41
74	Straw Mulching	\$ 0.25	-32.59	667.41	0.00	667.41	\$ 166.85
S-1	1 1/2' QP Stone	\$ 38.00	1697.50	1642.63	54.87	1697.50	\$ 64,505.00
S-2	Greenwood Lake 1pk Extra	\$ 18,000.00	1.00	1	0.00	1.00	\$ 18,000.00
S-4	Repair Basin 1-5'	\$ 595.00	12.00	12	0.00	12.00	\$ 7,140.00
S-5	Repair Basin 5'+	\$ 950.00	2.00	2	0.00	2.00	\$ 1,900.00
S-6	12" DIP Drain Pipe	\$ 125.00	60.00	60	0.00	60.00	\$ 7,500.00
S-7	Heavy Duty Traction Plates Type B	\$ 225.00	3.00	3	0.00	3.00	\$ 675.00
S-8	14"x23" Flared End Section	\$ 3,750.00	1.00	1	0.00	1.00	\$ 3,750.00
S-9	14"x23" Headwall	\$ 6,200.00	1.00	1	0.00	1.00	\$ 6,200.00
S-10	Rock Excavation, Glenwild Drainage	\$ 9,500.00	1.00	1	0.00	1.00	\$ 9,500.00
S-11	Man Hole Castings	\$ 600.00	7.00	7	0.00	7.00	\$ 4,200.00
S-12	Liquidated Damages	\$ 31,500.00	-1.00		-1.00	-1.00	\$ (31,500.00)

Amount Allowed	\$ 2,280,791.78
Retainage	
Previously Paid	\$ 2,200,787.60
Inspector's Overtime	
Amount Due	\$ 80,004.18

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING A THIRD CONTRACT MODIFICATION FOR MASER CONSULTING P.A. AS IT CONCERNS ENGINEERING SERVICES FOR THE DESIGN OF IMPROVEMENTS TO OLDHAM ROAD FROM PREAKNESS AVENUE TO PATERSON HAMBURG TURNPIKE/CENTRAL AVENUE IN THE TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20170850							
Meeting Date		10/10/2017							
Introduced Date		10/10/2017							
Adopted Date		10/10/2017							
Agenda Item		k-27							
CAF #		various accounts see							
Purchase Req. #									
Result		Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.	
Lazzara	✓				✓				
James	✓		✓		✓				
Akhter	✓			✓	✓				
Bartlett		✓							
Best Jr.	✓				✓				
Duffy		✓							
Lepore	✓				✓				

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING A THIRD CONTRACT  
MODIFICATION FOR MASER CONSULTING P.A. AS IT  
CONCERNS ENGINEERING SERVICES FOR THE DESIGN OF  
IMPROVEMENTS TO OLDHAM ROAD FROM PREAKNESS  
AVENUE TO PATERSON HAMBURG TURNPIKE/CENTRAL  
AVENUE IN THE TOWNSHIP OF WAYNE, NJ**

**WHEREAS** a professional engineering consultant services contract was awarded to Maser Consulting P.A. by Resolution R-11-152 dated March 8, 2011, amended on December 30, 2011 by Resolution R-11-1008, and further amended on June 10, 2014 by Resolution R-2014-0435 as it concerns the design of improvements to Oldham Road from Preakness Avenue to Paterson Hamburg Turnpike/Central Avenue in the Township of Wayne, NJ; and

**WHEREAS** this modification is specifically for additional services beyond those anticipated for the location of underground utilities in the construction area whereby it was determined that an additional 75 locations needed to be investigated, as evidenced in the proposal from CONSULTANT dated April 4, 2017 in the amount of \$140,140.00 attached hereto and made a part hereof; and

**WHEREAS** the Office of the Passaic County Engineer by letter dated September 26, 2017 is recommending that said Maser Consulting P.A. be awarded a third contract modification to perform these additional services for an amount of \$140,140.00 pursuant to its letter proposal dated April 4, 2017; and

**WHEREAS** the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 25, 2017 and is recommended for

**WHEREAS** a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a third amendment to the original professional engineering services contract for Maser Consulting P.A. additional services for the design of improvements to Oldham Road in the Township of Wayne, NJ, as set forth above and in its additional contract modification proposal attached hereto.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

October 10, 2017



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$140,140.00

APPROPRIATION: \$132,355.22 C-04-55-107-201-902  
\$7,784.78 C-04-55-129-001-920

PURPOSE: Resolution authorizing a third contract modification for Maser Consulting P.A; engineering services for the Design of Improvement to Oldham Road from Preakness Avenue to Paterson Hamburg Turnpike/Central Ave in the Township of Wayne, NJ.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 26, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: Oldham Road Improvements  
From Preakness Avenue to Paterson Hamburg Turnpike/Central Avenue  
Township of Wayne, County of Passaic  
Contract Modification #3 – Maser Consulting

Members of the Board:


Attached for your approval is Contract Modification #3 to a professional engineering services contract with Maser Consulting of Red Bank, NJ for the purpose of modifying a contract for the design of the Oldham Road Improvements in the Township of Wayne.

Maser's services were contracted by Resolution R-11-152, March 8, 2011. This is the second modification to the project.

This modification is specifically for additional services beyond those anticipated for the location of underground utilities in the construction area. During the preliminary design, it was determined that an additional 75 locations needed to be investigated.

The Public Works and Buildings and Grounds Committee approved this modification at their meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Contract Modification #3 in the amount of \$140,140.00. This will result in an increase to the current contract price to \$634,090.00.

Very truly yours,  
  
Timothy R. Metten, P.E.  
Assistant County Engineer

Attachment  
TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170850



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

1000 Waterview Drive, Suite 201  
Hamilton, NJ 08691  
T: 609.587.8200  
F: 609.587.8260  
www.maserconsulting.com

April 4, 2017

Steven J. Edmond, PE  
County Engineer  
County of Passaic  
401 Grand Street, Room 524  
Paterson, NJ 07505

Re: Additional Professional Engineering Services  
Oldham Road Improvements  
Preakness Ave. to Paterson Hamburg Tpk./Central Ave.  
Township of Wayne, Passaic County  
MC Project No. 11000057G

Dear Mr. Edmond:

Maser Consulting, P.A. is pleased to submit this proposal to provide additional professional engineering services for the design of improvements to Oldham Road in Wayne Township. Our current contract for this project includes utility locating/test hole services for up to 25 locations. Based on the required drainage improvements, we have identified up to 100 locations where conflicts may exist with the existing water and gas mains, and telephone conduits. We have contacted our current subcontractor on the project, InfraMap, and requested a quote to perform the required test holes. InfraMap is extremely familiar with the project, and has performed all of the utility company file research to date, as well as field designating and providing CAD files for all of the existing utilities within the project limits.

In addition to the utility locating services, additional effort will be required by Maser Consulting to provide mapping/locations to InfraMap, analyze the data for potential conflicts, and prepare a redesign of the drainage where possible to avoid the utility.

The fee summary for the additional services is as follows:

	<b>Total Fee Required</b>	<b>Current Unused Budget</b>	<b>Required Additional Fee</b>
Fee for 100 Test Holes (InfraMap)	\$105,600.00	\$26,000.00	\$79,600.00
Fee for Traffic Control	\$32,000.00	\$10,500.00	\$21,500.00
Utility Conflict Review/Resolution			<u>\$39,040.00</u>
<b>Total Additional Fee Required</b>			<b>\$140,140.00</b>

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170850



Steven J. Edmond, PE  
MC Project No. 11000057G  
April 4, 2017  
Page 2 of 2

Enclosed is a man-hour/fee breakdown for these additional services. We look forward to providing continued services to the County on this project. Please feel free to contact me with any questions on these services.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'D. Frank', written over a light blue horizontal line.

Daniel S. Frank, PE  
Manager, Highway Engineering

DSF  
Enclosures

\\Hscad\projects\2011\11000057G\Proposals\2017\170404\_dsf\_edmond\_add\_services\_oldham\_rd.docx



**Oldham Road Improvements - Additional Services**

Township of Wayne, Passaic County, NJ

Task Description	Number of Hours							Fee by Task
	Senior Project Manager	Project Manager	Project Engineer	Sr. Engineer	Engineer	Tech	Total Hours	
1.00 Additional Utility Test Holes								
1.01 Coordination/Test Hole Plans	2.0			16.0			18.0	\$2,640.00
1.02 Review Test Hole Data for Conflicts	4.0			60.0			64.0	\$9,200.00
1.03 Design Modifications/Conflict Resolution	16.0		80.0	40.0			136.0	\$21,600.00
1.04 Utility Relocation Coordination	4.0		16.0	16.0			36.0	\$5,600.00
							0.0	\$0.00
							0.0	\$0.00
<b>Total Hours</b>	<b>26.0</b>	<b>0.0</b>	<b>96.0</b>	<b>132.0</b>	<b>0.0</b>	<b>0.0</b>	<b>254.0</b>	
								<b>Additional Maser Cost</b>
								<b>Additional Subcontractor Expense (InfranMap)</b>
								<b>Additional Traffic Control Services</b>
								<b>Total/Additional Fee</b>
								<b>\$140,140.00</b>

Introduced on: October 10, 2011  
 Adopted on: October 10, 2011  
 Official Resolution#: R20170850

**Mettlen, Timothy**

---

**From:** Dan Frank <DFrank@maserconsulting.com>  
**Sent:** Wednesday, September 13, 2017 9:04 AM  
**To:** Mettlen, Timothy  
**Subject:** Oldham Road Improvements - SUE Services  
**Attachments:** SKM\_C454e17090712350.pdf

Tim,

We received the attached quote from GEOD to perform the air vacuum test holes for utility locating services. Below is a summary of their quote and the quote previously provided by InfraMap:

Utility Locating Services	GEOD	InfraMap
Air Vacuum Test Holes	\$104,500	\$105,600
Survey	\$16,820	Included
<b>Total</b>	<b>\$121,320</b>	<b>\$105,600</b>
<b>Additional Services</b>		
Traffic Control Services	\$37,500	\$32,000
Police Traffic Services	\$20,000	Fee Not Provide

Just FYI, the GEOD quote is based on the 99 locations identified on the plans. The InfraMap quote was rounded up to 100 test holes.

Please review and we can discuss.


**Daniel S. Frank, P.E.**  
 Sr. Associate  
 Manager, Highway Engineering

Connect with Us:



**Maser Consulting P.A.**

1000 Waterview Drive | Suite 201 | Hamilton, NJ 08691  
 C: 908.309.8655 P: 609.587.8200 ext: 4306  
[www.maserconsulting.com](http://www.maserconsulting.com)

 Please consider the environment before printing this e-mail.

---

Maser Consulting is pleased to announce it has opened an office in Charlotte, NC. It has also established new services that include Unmanned Aerial System (UAS) and Right-of-Way (ROW) acquisition in support of the Oil & Gas utility industries.

Adopted on: October 10, 2017  
 Official Resolution#: R20170850



# GEOD CORPORATION

AERIAL MAPPING · LAND SURVEYING · UTILITY MARKOUTS  
A CERTIFIED SMALL BUSINESS ENTERPRISE

September 6, 2017

Daniel S. Frank P.E.  
Senior Associate  
Maser Consulting P.A.  
100 Waterview Drive Suite 201  
Hamilton NJ 08691

RE: VACUUM TEST PIT, COORDINATION, STAKE OUT & LOCATIONS,  
WAYNE, PASSAIC COUNTY, NEW JERSEY  
GEOD PROJECT #4025 P17-231

Dear Dan:

GEOD Corporation is pleased to present this proposal to provide Test Pit Vacuum Extraction utility location services on the above referenced project.

### *Scope of Work:*

In the performance of subsurface utility targeting, GEOD Corporation proposes to:

- GEOD shall stake out the requested 99 areas of suggested test pits based upon coordinates to be provided by Maser Consulting and shown on Construction Plans Oldham Road (C.R. 685) Improvements Wayne NJ Dated 07-28-2015. The stakeout will consist of white traffic paint circle with an X or +.
- GEOD will coordinate with the test hole sub-contractor confirming the mandatory request to NJ One Call, Call before you dig to perform utility markout in the areas of the painted test pit locations, as requested by law.
- GEOD will coordinate to ensure the 99 vacuum test pits are completed with all required information including but not limited to depth, size, type of pipe etc.
- Stakes or nails will be set on centerline of underground utility with short ties to physical features and shown on a field sketch.
- MPT, street opening / road closing permits, etc. Will be arranged and provided for.
- Upon completion of test pits GEOD field crews will field locate test pit reference marker with X,Y & Z coordinates.
- Pavement restoration will be performed utilizing a temporary cold patch material.

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170850

24 KANOUSE ROAD, NEWFOUNDLAND, NEW JERSEY 07435  
TEL: (973) 697-2122 • FAX: (973) 838-6433

\*\* An Equal Opportunity Employer \*\*



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 26, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: Oldham Road Improvements  
From Preakness Avenue to Paterson Hamburg Turnpike/Central Avenue  
Township of Wayne, County of Passaic  
Contract Modification #3 – Maser Consulting

Members of the Board:


Attached for your approval is Contract Modification #3 to a professional engineering services contract with Maser Consulting of Red Bank, NJ for the purpose of modifying a contract for the design of the Oldham Road Improvements in the Township of Wayne.

Maser's services were contracted by Resolution R-11-152, March 8, 2011. This is the second modification to the project.

This modification is specifically for additional services beyond those anticipated for the location of underground utilities in the construction area. During the preliminary design, it was determined that an additional 75 locations needed to be investigated.

The Public Works and Buildings and Grounds Committee approved this modification at their meeting of September 25, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Contract Modification #3 in the amount of \$140,140.00. This will result in an increase to the current contract price to \$634,090.00.

Very truly yours,  
  
Timothy R. Metten, P.E.  
Assistant County Engineer

Attachment  
TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170850



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS THE DESIGN AND PREPARATION OF CONSTRUCTION DOCUMENTS FOR THE 2017 ROAD RESURFACING PROJECT IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170851</b>							
Meeting Date		10/10/2017							
Introduced Date		10/10/2017							
Adopted Date		10/10/2017							
Agenda Item		k-28							
CAF #		various accounts see							
Purchase Req. #									
Result		Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>	
Lazzara	✓				✓				
James	✓		✓		✓				
Akhter	✓			✓	✓				
Bartlett		✓							
Best Jr.	✓				✓				
Duffy		✓							
Lepore	✓				✓				

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING A CONTRACT MODIFICATION  
FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS  
THE DESIGN AND PREPARATION OF CONSTRUCTION  
DOCUMENTS FOR THE 2017 ROAD RESURFACING PROJECT  
IN PASSAIC COUNTY, NEW JERSEY**

**WHEREAS** a professional engineering consultant services contract was awarded to Remington & Vernick Engineers by Resolution R-2017-0056 dated January 24, 2017 as it concerns the design and preparation of construction documents for the 2017 Road Resurfacing Project in Passaic County, NJ; and

**WHEREAS** due to items needed by the County and not included in the previously submitted original proposal for the above-referenced project, Remington & Vernick Engineers has submitted a request for additional engineering services, which is detailed in their September 26, 2017 letter attached hereto, in the amount of \$7,750.00; and

**WHEREAS** the Office of the Passaic County Engineer by letter dated September 26, 2017 is recommending that said Remington & Vernick Engineers be awarded a contract modification to perform these additional engineering services for an amount of \$7,750.00 pursuant to its letter dated September 26, 2017; and

**WHEREAS** the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 25, 2017 and is recommended for approval by the entire Board; and

**WHEREAS** a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional engineering contract for Remington & Vernick Engineers for the design and preparation of construction documents for the 2017 Road Resurfacing Project in Passaic County, NJ for additional work, as set forth above and in its additional scope and fee letter request attached hereto.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,750.00

APPROPRIATION: \$3,686.59 C-04-55-137-001-920  
\$4,063.41 C-04-55-129-001-920

PURPOSE: Resolution authorizing contract modification for Remington & Vernick Engineers; design and preparation of construction document, 2017 Roadway Resurfacing.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

September 26, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2017 Resurfacing  
Design and Preparation of Construction Documents  
Professional Services Contract – Remington & Vernick Engineers  
Amendment 1

Members of the Board:

We respectfully request that the Board of Chosen Freeholders authorize an amendment to a Professional Services Contract with Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, NJ 08033, in the amount of \$7,570.00, for the purpose of designing and preparing Construction Documents for the 2017 Roadway Resurfacing Project.

This amendment is required to enable the consultant to prepare design documents for additional Complete Streets plans for High Mountain Road, Union boulevard, and Browertown Road.

This matter was discussed with the Public Works Committee at its meeting of September 25, 2017.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION amending this Professional Services Contract with Remington & Vernick Engineers in the amount of \$7,750.00.

Very truly yours

A handwritten signature in black ink, appearing to read "Timothy R. Metten", is written over a circular stamp or seal. The signature is written in a cursive style.

Timothy R. Metten, P.E.  
Assistant County Engineer

Encl: Proposal

TRM

cc: County Administrator  
County Engineer  
Public Works Committee  
Director of Planning & Economic Development  
Finance

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170851



**REMINGTON  
& VERNICK  
ENGINEERS**

51 Haddonfield Road, Suite 260  
Cherry Hill, NJ 08002  
O: (856) 795-9595  
F: (856) 795-1882

September 26, 2017

Mr. Steven J. Edmond, PE, County Engineer  
Passaic County Administration Building  
401 Grand Street, 5th Floor, Room 524  
Paterson, NJ 07505

**Re: 2017 Road Resurfacing Project**  
**Our File No.: 1600F003**

Dear Mr. Edmond:

We are writing to provide you with our additional scope and fee for the above-referenced project.

As you know, the County wishes to implement bicycle lanes along the following roadways, which were not previously included in the project:

- High Mountain Road from Belmont Avenue to North Haledon Avenue in North Haledon
- Union Avenue / Union Boulevard from US Route 46 in Totowa to the end of the roadway at West Broadway in Paterson.

Striping plans will be required to indicate the installation of additional traffic striping and pavement markings along these roadways. The construction plans prepared for Union Avenue from Sherwood Avenue to West Broadway under the 2016 Road Resurfacing Project indicated bicycle lanes. However, since the road is to be resurfaced by PSE&G, the paving and striping was not implemented. The County's contractor only constructed the curb ramps along this roadway to support the utility's paving work. These plans will be adapted to produce plans only indicating the remaining striping work. Additional striping plans will be prepared to extend the bicycle lanes to Route 46.

Additionally, the County wishes to modify the striping proposed on Browertown Road as part of this project. The implementation of bicycle lanes along Browertown Road is proposed as part of the Federally funded Morris Canal Greenway Browertown Road project, where feasible. However, that project's design did not reflect the resurfacing of the road, so full replacement of the striping was not anticipated and the design included partial bicycle lanes based on the constraints of the existing striping. Now that the resurfacing of Browertown Road is proposed under the 2017 Road Resurfacing Program, this constraint no longer applies and the County wishes to modify the striping layout to further extend the proposed bicycle lanes. The striping will still be installed under the Federal Browertown Road contract, but the design work will be performed under the 2017 Resurfacing Project since the resurfacing project has provided the opportunity to revise the striping design.

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170851

www.rve.com



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

September 26, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2017 Resurfacing  
Design and Preparation of Construction Documents  
Professional Services Contract – Remington & Vernick Engineers  
Amendment 1

Members of the Board:

We respectfully request that the Board of Chosen Freeholders authorize an amendment to a Professional Services Contract with Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, NJ 08033, in the amount of \$7,570.00, for the purpose of designing and preparing Construction Documents for the 2017 Roadway Resurfacing Project.

This amendment is required to enable the consultant to prepare design documents for additional Complete Streets plans for High Mountain Road, Union boulevard, and Browertown Road.

This matter was discussed with the Public Works Committee at its meeting of September 25, 2017.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION amending this Professional Services Contract with Remington & Vernick Engineers in the amount of \$7,750.00.

Very truly yours  
  
Timothy R. Metten, P.E.  
Assistant County Engineer

Encl: Proposal

TRM  
cc: County Administrator  
County Engineer  
Public Works Committee  
Director of Planning & Economic Development  
Finance

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170851

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR DRILL CONSTRUCTION CO., INC. AS IT PERTAINS TO THE PASSAIC COUNTY POLICE ACADEMY BUILDING ENVELOPE REPAIRS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170852</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-29							
CAF #	C-04-55-137-001-908							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017



**RESOLUTION FOR CHANGE ORDER #2 FOR DRILL  
CONSTRUCTION CO., INC. AS IT PERTAINS TO THE  
PASSAIC COUNTY POLICE ACADEMY BUILDING  
ENVELOPE REPAIRS**

**WHEREAS** a contract was awarded to Drill Construction Co., Inc. for the project known as the Passaic County Police Academy Building Envelope Repairs at 214 Oldham Road in the Township of Wayne, New Jersey; and

**WHEREAS** it is now necessary that a change order be made reflecting an additional cost in the amount of \$9,251.00 due to the necessary installation of snow guards needed to protect the newly installed gutters and the replacement of caulking with an approved caulk system to prevent any further moisture from getting into the building cavity, as evidenced in attached letter dated September 28, 2017; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 25, 2017 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 28, 2017 and attached hereto, be and the same is hereby

approved:

## CHANGE ORDER NO. 2

## 1. DESCRIPTION AND VALUE OF CHANGE

See September 28, 2017 letter attached hereto

Addition	\$ 9,251.00
----------	-------------

## REASON FOR CHANGE

See September 28, 2017 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 62,930.00
Previous Additions		\$ 2,345.75
Total		\$ 65,275.75
Previous Deductions		\$ -0-
Net Prior to This Change		\$ 65,275.75
Amount of This Change	Add	\$ 9,251.00
Contract Amount to Date		\$ 74,526.75

October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,251.00

APPROPRIATION: C-04-55-137-001-908

PURPOSE: Resolution for change order #2 for Drill Construction Co., Inc. as it pertains to the Passaic County Police Academy building envelope repairs.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 28, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Passaic County Police Academy Building  
Building Envelope Repairs  
214 Oldham Road Wayne, NJ  
Change Order #2- Drill Construction Inc.

Members of the Board:

This Office is in receipt of Change Order #2 in the amount of \$9,251.00 addition to the above referenced project.

This Change Order addresses that the former gutter had failed due to significant snow and ice build-up on the curved roof portion of the Police Academy building. To remediate this issue with this portion of the roof and to protect the newly installed gutters, snow guards will need to be installed. A recent field inspection determined after close visual inspection of the upper windows on the gym portion of the Police Academy that the caulking for the cast stone sills and lintels had failed. To prevent further moisture intrusion it was determined to remove the caulk and replace it with an approved caulk system to prevent any further moisture from getting into the building cavity.

This Change Order was reviewed and discussed at the Public Works Committee meeting of September 25, 2017 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #2 in the amount of \$9,251.00 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

Introduced on: October 16, 2017  
Adopted on: October 16, 2017  
Official Resolution#: R20170852

W:\passaic\local\documents\Engineering\Users\andrew\_(My Documents)\PC Police Academy\Building Envelope Repairs\Construction\Change Order\CO#2.docx

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2 (ADD)  
 PROJECT No.  
 DATE: September 25, 2017

PROJECT TITLE: POLICE ACADEMY BUILDING ENVELOPE REPAIRS  
 LOCATION: WAYNE, NJ  
 DATE OF CONTRACT: 12-Oct-16  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: DRILL CONSTRUCTION CO, INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Additions</u>					
	Furnish and install Snowmax snow guard system for curved roof				
<u>1</u>	Snow guard bases to be installed @ 16" o.c., one row only with the continuous bar (Overhead and Profit at 15% included)			\$	8,000.00
<u>2</u>	Furnish and install approved caulking at cast stone sills and lintels of all gym windows			\$	1,251.00
<u>Total Extras</u>					<u>\$ 9,251.00</u>
<u>Total Supplementals</u>					
<u>Total Adds</u>					<u>\$ 9,251.00</u>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	May 14, 2017
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	30 Calendar Days
NEW DATE FOR COMPLETION IS.....	June 13, 2017

2. REASON FOR CHANGE

It was determined that the former gutter had failed due to significant snow and ice building on the curved roof portion of the Police Academy building. To help remediate future issue with this portion of the roof and to protect the newly installed gutters, snow guards will need to be installed.  
 It was determined in the field after close visual inspection of the upper windows on the gym portion of the Police Academy that the caulking for the cast stone sills and lintels had failed. To prevent further moisture intrusion it was determined to remove the caulk and replace it with an approved caulk system to prevent any further moisture from getting into the building cavity.

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170852



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 28, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Passaic County Police Academy Building  
Building Envelope Repairs  
214 Oldham Road Wayne, NJ  
Change Order #2- Drill Construction Inc.

Members of the Board:

This Office is in receipt of Change Order #2 in the amount of \$9,251.00 addition to the above referenced project.

This Change Order addresses that the former gutter had failed due to significant snow and ice build-up on the curved roof portion of the Police Academy building. To remediate this issue with this portion of the roof and to protect the newly installed gutters, snow guards will need to be installed. A recent field inspection determined after close visual inspection of the upper windows on the gym portion of the Police Academy that the caulking for the cast stone sills and lintels had failed. To prevent further moisture intrusion it was determined to remove the caulk and replace it with an approved caulk system to prevent any further moisture from getting into the building cavity.

This Change Order was reviewed and discussed at the Public Works Committee meeting of September 25, 2017 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #2 in the amount of \$9,251.00 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

Introduced on: October 16, 2017  
Adopted on: October 16, 2017  
Official Resolution#: R20170852

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF PAVING STONES AND RETAINING WALL BLOCK FROM ATHENIA MASON SUPPLY, INC. FOR THE PASSAIC COUNTY PARKS DEPARTMENT FOR USE AT THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170853</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-30							
CAF #	C-04-55-103-000-901							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

Res. Pg. k.30-2

**RESOLUTION AUTHORIZING THE PURCHASE OF PAVING  
STONES AND RETAINING WALL BLOCK FROM ATHENIA  
MASON SUPPLY, INC. FOR THE PASSAIC COUNTY PARKS  
DEPARTMENT FOR USE AT THE PREAKNESS VALLEY GOLF  
COURSE IN THE TOWNSHIP OF WAYNE, NEW JERSEY**

**WHEREAS** the Passaic County Parks Department has requested permission to purchase paving stones and retaining wall block from Athenia Mason Supply, Inc. of 70 Rosalie Avenue, Clifton, NJ in the sum of \$9,792.38; and

**WHEREAS** this particular merchandise will be used to construct a wall and walkway to the rear of the newly-constructed driving range tee at the Preakness Valley Golf Course in Wayne, NJ (see copy of memo from the Director of Parks & Recreation and attachments made a part hereof); and

**WHEREAS** this purchase of retaining wall block and paving stones is an exception under the New Jersey Local Public Contract Law (N.J.S.A. 40A:11-5(1)(dd));

**WHEREAS** the said Board by Resolution R-06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy in this case because this vendor was the lowest of the 2 additional quotes obtained for this merchandise (copies of additional quotes attached hereto and made a part hereof); and

**WHEREAS** the members of the Freeholder Law and Public Safety Committee considered this matter at their meeting on September 25, 2017 and are recommending approval by the entire Board; and

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170853

**WHEREAS** a certification is attached hereto that indicates the availability of funds for said expenditure.



Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open purchase by and between the County and Athenia Mason Supply, Inc. of Clifton, NJ in the amount of \$9,792.38 to allow the Director of the Passaic County Department of Parks & Recreation to purchase paving stones and retaining wall block to construct a wall and walkway to the rear of the newly-constructed driving range tee at the Preakness Valley Golf Course in Wayne, NJ;

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,792.38

APPROPRIATION: C-04-55-103-000-901

PURPOSE: Resolution authorizing the purchase of paving stones and retaining wall block from Athenia Mason Supply Inc.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Michael Glovin  
From: Darryl Sparta, Director of Parks & Recreation  
Date: September 27, 2017  
Re: Athenia Mason Supply, Inc

The Passaic County Parks Department is looking to purchase \$9,792.38 worth of paving stones and retaining wall block from Athenia Mason Supply Inc. in Clifton NJ. These materials will be used to construct a wall and walkway to the rear of the newly constructed driving range tee at the Preakness Valley Golf Course. Additional quotes on the specific style of product we were looking for were obtained from Dan Como & Sons Inc. and Braen Supply Inc.. Athenia mason Supply Inc. was the lowest of the 3 quotes by \$708.18.

A resolution request for over the threshold in the additional amount of \$9,792.38 was approved at the 9/25/17 Public Works Committee meeting.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the purchase to Athenia Mason Supply Inc. in the amount of \$9,792.38.

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170853

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

**NAME OF REQUESTER**

Darryl Sparta, Director of Parks & Grounds  
Telephone #: 973-872-6417  
Date: September 15, 2017

**1. DESCRIPTION OF RESOLUTION:**

Requesting \$9792.38 for Athenia Mason Supply, Inc.  
Vendor is over the threshold.

**2. CERTIFICATION INFORMATION:**

REQUISITION # R7-05661  
PO#

**3. AMOUNT OF EXPENDITURE: \$9792.38**

ACCOUNT # c-04-55-103-000-901

**4. COMMITTEE REVIEW:**

**DATE**

- Administration & Finance
- Public Works / Buildings & Grounds
- Planning & Economic Development
- Health, Human Services & Community Affairs
- Law & Public Safety
- Energy
- Other Specify:

\_\_\_\_\_  
9/26/17  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. DISTRIBUTION LIST:**

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: \_\_\_\_\_

COUNTY OF PASSAIC  
 GOLF COURSE, CO OF PASSAIC  
 NICK ROCA - (Q) 973-881-4921  
 85 TOTOWA ROAD  
 WAYNE, NJ 07470

Res-Pg:k.30-7

REQUISITION	
NO.	R7-05661

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	VENDOR #: 04049 ATHENIA MASON SUPPLY, INC. 70 ROSALIE AVENUE CLIFTON, NJ 07011

ORDER DATE: 09/14/17  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1147.50 EA	SWFT Soft Ledgestone 18x18 Bluestone Blend	C-04-55-103-000-901	3.9100	4,486.73
134.00 SF	SQ Ft Brick Alley Coal	C-04-55-103-000-901	2.7600	369.84
900.00 EA	PCS Old English Tumbled wall Onyx/Nat	C-04-55-103-000-901	3.1600	2,844.00
380.00 SF	SQFT Ledgestone 4.5 x 9 Onyx	C-04-55-103-000-901	2.3500	893.00
63.00 EA	PCS Beast paver edge 8' Long	C-04-55-103-000-901	6.1200	385.56
5.00 EA	CTN 50 LB 12" Bright Spikes	C-04-55-103-000-901	55.4500	277.25
20.00 EA	Alliance slade grey polymeric paver sand. Quote # 52798 & 52837 As per 2 Quotes Location: Preakness Valley Golf Course Range Tee project	C-04-55-103-000-901	20.3000	406.00
1.00 EA	Delivery Quotation # 52798 & 52837  As per 2 Quotes Location: Preakness Valley Golf Course Range Tee project	C-04-55-103-000-901	130.0000	130.00
			TOTAL	9,792.38

REQUESTING DEPARTMENT

DATE

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170853

# ATHENIA MASON SUPPLY, INC.

72 MINA AVENUE \* CLIFTON, NEW JERSEY 07011 \* (973) 253-0570 FAX: (973) 253-0575

QUOTATION NO. 52837

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COD SALE CONTRACTOR

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CUSTOMER NO: 100  
QUOTE DATE: 08/23/17

SHIPPED VIA: PICKUP  
JOB NAME:

QUANTITY	DESCRIPTION	U/	PRICE	AMOUNT
63	PCS BEAST PAVER EDGE 8' LONG (10 PCS BDL)	EA	6.12	385.56
5	CTN 50 LB 12" BRIGHT SPIKES (APPROX 130 PCS)	E	55.45	277.25
20	ALLIANCE SLATE GREY POLYMERIC PAVER SAND (56) SAND COVERS APPROX 65S.F.	EA E	20.30	406.00
			SUB TOTAL:	1,068.81
			SALES TAX:	73.48
RECEIVED IN GOOD ORDER BY			AMOUNT DUE	1,142.29

\* QUOTES ARE GOOD FOR 30 DAYS FROM ISSUANCE

COMMENTS:

PAY METHOD: C. O. D.  
PRINT DATE: 08/23/17 @ 17:19 DJ

**COD**

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170853

ENCLOSED COPY

# ATHENIA MASON SUPPLY, INC.

72 MINA AVENUE \* CLIFTON, NEW JERSEY 07011 \* (973) 253-0570 FAX: (973) 253-0575

QUOTATION NO. 52798

S  
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COD SALE CONTRACTOR

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WAYNE

CUSTOMER NO: 100  
QUOTE DATE: 08/22/17

SHIPPED VIA: PICKUP  
JOB NAME:

QUANTITY	DESCRIPTION	U/M	PRICE	AMOUNT
1147.50	SQFT LEDGESTONE 18 X 18 BLUESTONE BLEND (88) CUBES: 13 PIECES: 2	SF	3.91	4,486.73
134	SQ FT BRICK ALLEY COAL (67) CUBES: 2	SF	2.76	369.84
900	PCS OLD ENGLISH TUMBLED WALL ONYX/NAT (96) CUBES: 9 PIECES: 36	EA	3.16	2,844.00
380	SQFT LEDGESTONE 4.5 X 9 ONYX (66) CUBES: 5 BANDS: 3 PIECES: 39 ABOVE QUANT. BASED ON 510PCS 18X18, 2 pallets brick alley, 900pcs 4x8x12 wall, 508l.f. of 6x8 edging and 2 deliveries	SF  E E E E	2.35	893.00
			SUB TOTAL:	8,593.57
			DELIVERY CHARGE:	130.00
			<del>SALES TAX:</del>	<del>599.75</del>
				<i>8723.57</i>
RECEIVED IN GOOD ORDER BY			AMOUNT DUE	<del>9,323.32</del>

\* QUOTES ARE GOOD FOR 30 DAYS FROM ISSUANCE

COMMENTS: BRIAN973-513-3064  
EMAIL BRIANW@PASSAICCOUNTYNJ.ORG

**COD**

PAY METHOD: C. O. D.  
PRINT DATE: 08/22/17 @ 13:30 DJ

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170853

EMAIL COPY

Printed: 8/23/2017 12:41:33 PM  
 Store: 1

Sales Order #25392

Ordered: 8/22/2017

Associate:

Page 1

**Dan**  
**Como & Sons, Inc.**  
**Bulk Landscape Material**  
 (973) 263-0440 • 3 Como Ct. Towaco, NJ  
 www.themulchdepot.com

**Bill To:**

Passaic County Parks  
 209 Totowa Rd.  
 Wayne, NJ 07470  
 973-881-4832

**Order Status: Estimate**

Description 1	Attribute	Qty	Sold	Due	PriceUOM	Ext Price Tax
Umbriano 7cm	16"x16"	992.04	0	992.04	\$9.00	\$8,928.36 T
				18.03%		less: \$1,964.24
Brussels Half	Terra Cotta	177.4	0	177.4	\$4.00	\$709.60 T
				2.2%		less: \$15.97
Brussels Dimensional	NYBLEND	918 pc.	0	918	\$4.30pc.	\$3,947.40 T
				1.83%		less: \$73.44
Snap Edge 8ft.		63 pc.	0	63	\$11.25pc.	\$708.75 T
Spikes - Paver Edge		4	0	4	\$79.00	\$316.00 T
Polymeric Sand	Grey	15	0	15	\$19.99	\$299.85 T
Glue 10.5 oz.		3 Box	0	3	\$58.99Box	\$176.97 T
Total Qty Ordered: 2172.44					0:172.44	

Percent Unfilled: 100

Subtotal: \$15,086.93  
 Exempt 0 % Tax: + \$0.00  
**TOTAL: \$15,086.93**  
 Deposit Balance: \$0.00  
 Balance Due: \$15,086.93

All Pallets are refundable. 20% restocking fee applies to all returns. Some products can be returned by section or piece, please check with our staff before hand. All random bundles are returnable by half pallet and full pallet only. Thank you for your order!

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170853





## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Michael Glovin  
From: Darryl Sparta, Director of Parks & Recreation  
Date: September 27, 2017  
Re: Athenia Mason Supply, Inc

The Passaic County Parks Department is looking to purchase \$9,792.38 worth of paving stones and retaining wall block from Athenia Mason Supply Inc. in Clifton NJ. These materials will be used to construct a wall and walkway to the rear of the newly constructed driving range tee at the Preakness Valley Golf Course. Additional quotes on the specific style of product we were looking for were obtained from Dan Como & Sons Inc. and Braen Supply Inc.. Athenia mason Supply Inc. was the lowest of the 3 quotes by \$708.18.

A resolution request for over the threshold in the additional amount of \$9,792.38 was approved at the 9/25/17 Public Works Committee meeting.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the purchase to Athenia Mason Supply Inc. in the amount of \$9,792.38.

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170853

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AWARDDING CONTRACT TO TREE KING UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170854</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-31							
CAF #	O-17-56-615-002-602							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AWARDING CONTRACT TO TREE KING UNDER  
THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL**

**WHEREAS** from time to time, it is necessary for the Passaic County Parks Department to utilize the services of professional tree removal companies when the Department encounters tree removal issues that cannot be handled in house by Park's Department personnel; and

**WHEREAS** due to an increased volume of dead ash trees because of the emerald ash borer and bacterial leaf blight, the said Parks Department has been forced to use tree removal contractors more heavily this year than originally anticipated; and

**WHEREAS** as a consequence of that, the Parks Department recommended and the Board of Chosen Freeholders approved Resolution R-2017-0687 dated August 15, 2017 to award a non-fair and non-open contract to Boulder Hill Tree Service of Hasbrouck Heights, New Jersey for up to \$20,000 on an as-needed basis to assist the Parks Department with tree removal; and

**WHEREAS** the said Parks Department recently received additional quotations for tree removal services, one of them being from Tree King of Landing, New Jersey who, in addition to having rates lower than Boulder Tree Service, is also a member of the Morris County Cooperative Pricing Council; and

**WHEREAS** the Passaic County Director of Parks & Recreation, in a memo dated September 27, 2017, is recommending that a contract in the amount of up to \$18,200 (the amount remaining from the earlier said Board Resolution) be awarded to said Tree King (copy of memo attached hereto and made a part hereof); and

**WHEREAS** since the County of Passaic is a member of the Morris County Cooperative Pricing Council, this contract can be awarded as a Cooperative Agreement; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds at its September 25, 2017 meeting reviewed this matter and is recommending it to the full Board; and

**WHEREAS** a revised certification is attached hereto indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract on an as-needed basis to Tree King of 12 Lenel Road, Landing New Jersey for an upset fee of no more than \$18,200, all in accordance with the terms and conditions of their Contract #18 Category A&B with the Morris County Cooperative Pricing Council.

**BE IT FURTHER RESOLVED** that all necessary County officers and employees are hereby authorized and directed to take further action and execute such documents as are required to effectuate the purpose of this Resolution.

October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$18,200.00

APPROPRIATION: O-17-56-615-002-602

PURPOSE: Resolution awarding contract to Tree King Under the Morris County Cooperative Pricing Council to assist our Parks Department.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Michael Glovin  
From: Darryl Sparta, Director of Parks & Recreation  
Date: September 27, 2017  
Re: Tree King

The Passaic County Parks Department has utilized services from tree companies as needed when we encounter tree issues that cannot be handled in house. Due to the increased volume of dead ash trees due to the emerald ash borer and other related tree issues such as bacterial leaf blight, we have been forced to use contractors on an as needed basis more than we usually would.

At the 8/15/2017 Board meeting, a resolution (R20170687) for over threshold in the additional amount of \$20,000 was passed for Boulder Hill Tree Service (Hasbrouck Heights, NJ 07604.) To date, \$1,800 of the approved \$20,000 has been paid to Boulder Hill Tree Services for their services.

A resolution request was made to take the remaining \$18,200 and reestablish the funds under Tree King (Landing NJ). This was discussed and approved at the 9/25/17 Public Works Committee meeting. Tree King (Landing NJ) is a tree removal service, a member of the Morris County Cooperative Pricing Council, and the lowest bidder.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the request to take the remaining \$18,200 and reestablish the funds under Tree King (Landing NJ).

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170854

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

**NAME OF REQUESTER**

Darryl Sparta, Director of Parks & Recreation  
 Telephone #: 973-872-6417  
 Date: September 27, 2017

**1. DESCRIPTION OF RESOLUTION:**

At the 8/15/2017 Board meeting, a resolution (R20170687) for over threshold in the additional amount of \$20,000 was passed for Boulder Hill Tree Service (Hasbrouck Heights, NJ 07604.) To date, \$1,800 of the approved \$20,000 has been paid to Boulder Hill Tree Services for their services. A resolution request was made to take the remaining \$18,200 and reestablish the funds under Tree King (Landing NJ). This was discussed and approved at the 9/25/17 Public Works Committee meeting.

**2. CERTIFICATION INFORMATION:**

REQUISITION # R7-TBD  
 PO#

**3. AMOUNT OF EXPENDITURE: \$18,200**

ACCOUNT # o-17-56-615-002-602

**4. COMMITTEE REVIEW:**

**DATE**

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	9/25/17
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: Board Committee Meeting	_____

**5. DISTRIBUTION LIST:**

Administration  
 Finance  
 Counsel  
 Clerk to the Board  
 Procurement

Specify: \_\_\_\_\_

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170854



Family owned & operated since 1983



12 Lenel Road, Landing, NJ 07850  
973-448-9595 • 973-448-8855

FIRST ESTIMATE FREE  
VALID FOR 45 DAYS



TreeKing12@optonline.net  
Lic. #13VH05016900

Received

973-584-7722 • Fax: 973-448-4533

All estimates are given facing your house from the street.

TREE KING hereby submits the following proposal to furnish all materials and perform all labor to complete the following:

Remove 47 marked trees as per list Preakness Golf Course

SPECIAL REQUESTS & CHANGES MUST BE IN WRITING

All work shall be performed in a complete, substantial and workmanlike manner, subject to the following terms:

- The above noted work will be completed for the sum of \$ 14,600 (tax not included).
  - Removal of wood  YES  No.
  - Brush Removal  YES  No.
  - Property clean-up (Ground repair not included)  YES  No.
- All stumps will be cut as low as possible. If stumps are ground, grindings will be left at the base of the tree.
- The owner acknowledges that he/she or they, is/are the owner of the property on which the above noted work is to be done or that they have been authorized to sign this agreement for the property owner.
- It is the homeowners responsibility to obtain permission from neighbors for the trimming of any overhanging branches not reachable with equipment.
- Tree King will provide liability insurance as well as Workmen's Compensation Insurance for complete coverage of the work described therein.
- Payment is due upon completion of the work, outstanding balances will incur a 3% service charge every 15 days.
- If it becomes necessary Tree King will turn balance over for collection and all extra costs will be on customer.
- Tree King reserves the right to dishonor any contract at any time.
- Town ordinances and permit requirements are the homeowners responsibility.
- A \$25.00 return check fee will be charged on all checks returned by the bank.
- Tree King is not responsible for pipes & wires inground not to code.
- It is the homeowner's responsibility to notify Tree King of any underground electric dog fences, septic systems & dry wells, etc.

If you accept this estimate and wish to contract with Tree King for the above work, please complete the section below. Keep the yellow copy for your records and return the white copy to Tree King at the above address. Work will not be performed without a written contract. All of the above work will be completed unless otherwise indicated. Please check and read carefully the description of work to be performed.

PLEASE FILL OUT COMPLETELY AND PRINT CLEARLY AND RETURN.

We will notify you when we receive it.

Customer name: Passaic County Parks Day/Evening Phone: Cell 973-495-1566  
973-872-2689

Job Site Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Authorized By: [Signature] Date: 8/31/17

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_



WALIT FLIPP  
walt@boulderhilltree.com

fax: 201.391.8738  
cell: 732.279.8029



NJ HIC License # 13VH05927100

NJ HIC # 13VH05927100  
NJ Certified Tree Expert # 544

172 Broadway  
Front Building • Suite 102  
Woodcliff Lake, NJ 07677-8077

Job Date(s) \_\_\_\_\_ Customer Information:  
 Name: Passaic County Parks Phone: \_\_\_\_\_  
 Leave Firewood? Y N Address: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Leave Chips? Y N City/St/Zip: \_\_\_\_\_ Intake Date: \_\_\_\_\_

Tree Species	Clean	Thin	Raise	Reduce	Other	Objectives and Specifications <i>See back for definitions, terms, and conditions.</i>	Amount
Various trees (47)						Takedown	

Arborist: \_\_\_\_\_ This proposal is valid for \_\_\_\_\_ days Total \$ 15860

Site Map: \_\_\_\_\_ Comments: Location!  
Preakness Valley Golf Course  
209 Totowa Rd  
Wayne  
see list provided  
 plus TAX

By signing this proposal you are agreeing to the terms and conditions on the front and back of this form. You are permitting the contractor to commence work subject to the terms and conditions set forth in this agreement. The consumer can cancel this contract within 48 hours after signing if needed. After 48 hours, if this agreement is canceled, the consumer shall be charged 20% of the total contract price.

Contractors Signature:  
 Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170854

Customer Signature: \_\_\_\_\_

# Proposal

Page No. \_\_\_\_\_ of \_\_\_\_\_ Pages

FULLY INSURED-YEAR ROUND SERVICE  
REMOVALS-PRUNING  
SPRAYING AND FIREWOOD

65 ROYAL AVE · HAWTHORNE, N.J. 07506  
www.downestreeservice.com



## DOWNES

TREE SERVICE INC.

Phone: 201-573-9209  
973-238-0000  
845-736-1836  
Fax: 201-573-4919  
Fax: 973-238-0222

PROPOSAL SUBMITTED TO Passaic County Park Dept.	PHONE	DATE 08/24/2017
STREET 209 Totawa Rd.	JOB NAME	
CITY, STATE AND ZIP CODE Wayne, NJ 07470	JOB LOCATION Preakness Valley Golf Course	
CONTACT	FAX	

We hereby submit specifications and estimates for:

### REMOVALS RED COURSE

- HOLE 2 ON GREEN - RED MAPLES - 2 TREES @ 22" & 24"  
WHITE ASH - 1 TREE @ 26"
- HOLE 6 ON GREEN - 3 WHITE ASH @ 18", 16", 16"
- HOLE 7 ON FAIRWAY - 1 WHITE ASH @ 14"
- BETWEEN 7 & 9 - 3 WHITE ASH - 8", 12", 24" (ON TREE IS SPLIT)
- HOLE 8 - SANDTRAP - 1 WHITE ASH @ 17" (NEAR THE GREEN)
- BETWEEN 8 & 9 - 5 WHITE ASH - 14", 13", 4", 6", 7"
- HOLE 9 - DUMP - 9 WHITE ASH
- HOLE 9 - FAIRWAY - 1 WHITE ASH @ 14"
- BETWEEN 10 & 11 - 1 WHITE ASH @ 24"
- HOLE 11 - TEE - 1 WHITE ASH @ 8" (LEANING OVER TEE)
- HOLE 11 - NEAR ROAD - 2 WHITE ASH 12" & 13" PRICE: \$24,775.00
- HOLE 11 - ON GREEN - WHITE ASH @ 12"
- HOLE 12 ON GREEN - 1 WHITE ASH @ 26"
- HOLE 12 ON FAIRWAY - 2 WHITE ASH 15" & 14" (ONE IS LEANING OVER GREEN)
- HOLE 13 - TEE - 2 WHITE ASH @ 13" & 12"

### REMOVALS BLUE COURSE

- HOLE 3 ON GREEN - 1 RED MAPLE @ 30"
- HOLE 4 - TEE - 2 WHITE ASH @ 12" & 7"
- HOLE 7 ON GREEN - 3 WHITE ASH @ 16", 12", 7"
- HOLE 9 - SANDTRAP - 1 WHITE ASH 40" NEAR THE GREEN
- HOLE 13 - BRIDGE - 2 WHITE ASH @ 14" & 15" (TREES ARE DEAD)
- HOLE 13 - ON GREEN - 4 WHITE ASH - 6", 6", 8", 12"

We Propose hereby to furnish material and labor-complete in accordance with above specifications, for the sum of:

\_\_\_\_\_ dollars (\$ \_\_\_\_\_).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All arguments contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

Authorized Signature Tom Youmans

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170854

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-381-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Loula E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Aug 15, 2017 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE OF CONTRACT AMOUNT TO BOULDER HILL TREE SERVICE FOR TREE REMOVAL THROUGHOUT THE PASSAIC COUNTY PARKS SYSTEM FOR THE REMAINDER OF CALENDAR YEAR 2017, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PARKS & RECREATION DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170687							
Meeting Date	08/15/2017							
Introduced Date	08/15/2017							
Adopted Date	08/15/2017							
Agenda Item	k-53							
CAF #	O-17-56-815-002-602							
Purchase Req. #	R7-05084							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC.	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: August 16, 2017

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170854

**RESOLUTION AUTHORIZING AN INCREASE OF CONTRACT  
AMOUNT TO BOULDER HILL TREE SERVICE FOR TREE  
REMOVAL THROUGHOUT THE PASSAIC COUNTY PARKS  
SYSTEM FOR THE REMAINDER OF CALENDAR YEAR 2017**

**WHEREAS** the Passaic County Director of Parks & Recreation recently reported that due to the increased volume of dead ash trees due to the emerald ash borer and other related tree issues such as bacterial leaf blight, use of Boulder Hill Tree & Excavating of Woodcliff Lake, NJ authorized by Resolution R-2017-0409 on May 4, 2017 has been increased and he anticipates spending an additional \$20,000.00 for removing dead trees caused by the aforementioned ash borer and related issues for the remainder of calendar year 2017; and

**WHEREAS** the said Director of Parks & Recreation is reporting that Boulder Hill Tree & Excavating is the current local vendor who provides tree services when the Parks Department encounters tree issues that cannot be handled in house; and

**WHEREAS** the said Board by Resolution R-06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy in this case because of this vendor's familiarity with lead blight and the increased volume of dead ash trees; and

**WHEREAS** the Committee for Public Works and Buildings & Grounds reviewed this matter at its August 7, 2017 meeting and is recommending approval by the entire Board; and

**WHEREAS** a certification is attached hereto that indicates the availability of funds for said expenditure.

Introduced on: August 16, 2017  
Adopted on: August 16, 2017  
Official Resolution#: R20170854

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170854

**NOW THEREFORE BE IT RESOLVED** by the Board of  
Res-Pg:k.53-3

Chosen Freeholders of the County of Passaic that it hereby authorizes an additional amount of \$20,000.00 to the current contract to Boulder Hill Tree & Excavating for the removal of dead and diseased trees throughout the Passaic County Parks System due to the emerald ash borer and other related tree issues through the end of calendar year 2017 in conformity with the attached request.

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

August 15, 2017

Introduced on: August 15, 2017  
Adopted on: August 15, 2017  
Official Resolution#: R20170887  
Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170854

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: O-17-56-615-002-602

PURPOSE: Resolution authorizing an increase of contract amount to Boulder Hill Tree Service for three removal.

  
Richard Cahill, Chief Financial Officer

DATED: August 15, 2017

RC:fr

Introduced on: August 16, 2017  
Adopted on: August 15, 2017  
Official Resolution#: R20170887

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170854



## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Michael Glovin  
From: Darryl Sparta, Director of Parks & Recreation  
Date: September 27, 2017  
Re: Tree King

The Passaic County Parks Department has utilized services from tree companies as needed when we encounter tree issues that cannot be handled in house. Due to the increased volume of dead ash trees due to the emerald ash borer and other related tree issues such as bacterial leaf blight, we have been forced to use contractors on an as needed basis more than we usually would.

At the 8/15/2017 Board meeting, a resolution (R20170687) for over threshold in the additional amount of \$20,000 was passed for Boulder Hill Tree Service (Hasbrouck Heights, NJ 07604.) To date, \$1,800 of the approved \$20,000 has been paid to Boulder Hill Tree Services for their services.

A resolution request was made to take the remaining \$18,200 and reestablish the funds under Tree King (Landing NJ). This was discussed and approved at the 9/25/17 Public Works Committee meeting. Tree King (Landing NJ) is a tree removal service, a member of the Morris County Cooperative Pricing Council, and the lowest bidder.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the request to take the remaining \$18,200 and reestablish the funds under Tree King (Landing NJ).

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170854

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION IN SUPPORT OF THE CLIFTON CLAVERACK CHAPTER OF THE DAUGHTERS OF THE AMERICAN REVOLUTION (DAR) APPLICATION TO THE NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION (NSDAR) SPECIAL PROJECTS GRANT FOR THE REHABILITATION OF THE WESTERVELT-VANDERHOEF HOUSE IN CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170855							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017



**A RESOLUTION IN SUPPORT OF THE CLIFTON CLAVERACK  
CHAPTER OF THE DAUGHTERS OF THE AMERICAN  
REVOLUTION (DAR) APPLICATION TO THE NATIONAL SOCIETY  
DAUGHTERS OF THE AMERICAN REVOLUTION (NSDAR)  
SPECIAL PROJECTS GRANT FOR THE REHABILITATION OF  
THE WESTERVELT-VANDERHOEF HOUSE IN CLIFTON, NEW  
JERSEY**

**WHEREAS** the County of Passaic (hereafter “County”) and Passaic County Board of Chosen Freeholders (hereafter “Board”) owns and operates the Passaic County Park System, which includes the Apshawa Preserve in West Milford, Friendship Park in Bloomingdale, Garret Mountain Reservation in Woodland Park and Paterson, Goffle Brook Park in Hawthorne, Pompton Aquatic Park in Pompton Lakes and Wayne, Preakness Valley Golf Course in Wayne, Rifle Camp Park in Woodland Park, Highlands Preserve in West Milford, Tranquility Ridge Park in Ringwood and West Milford, and Weasel Brook Park in Clifton (collectively the “Passaic County Park System” or “Park System”); and

**WHEREAS** within the Park System are a number of historic sites, including the Lambert Tower, Lambert Castle, Westervelt-Vanderhoef House, John W. Rea House, and the Dey Mansion; and

**WHEREAS** the National Society Daughters of the American Revolution Special Projects Grant program, which provides local community grant funding to support projects exemplifying the organization’s mission areas of historic preservation, education, and patriotism, is offering funding for capital preservation projects up to \$100,000.00 to non-profit organizations for repair and restoration projects; and

**WHEREAS** by letter dated October 4, 2017, the Passaic County Director of Cultural & Historic Affairs is reporting that the Clifton Claverack Chapter of the Daughters of the American Revolution (DAR) is desirous of making an application to the National Society Daughters of the American Revolution (NSDAR) in the full amount of One Hundred Thousand (\$100,000.00) Dollars for the Rehabilitation of the Westervelt-Vanderhoef House in Clifton, NJ; and

**WHEREAS** the Passaic County Board of Chosen Freeholders has already appropriated project funds for the Rehabilitation of the Westervelt-Vanderhoef House and these funds will be used toward the match for the DAR's grant application, in addition to other funds that the DAR has accumulated for this project; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Building & Grounds at a meeting on September 25, 2017 who recommended that it be approved by the entire Board.

**NOW THEREFORE BE IT RESOLVED** that the Passaic County Board of Chosen Freeholders supports and approves of the application by the Clifton Claverack Chapter of the Daughters of the American Revolution to the National Daughters of the American Revolution Organization for a special projects grant for the Rehabilitation of the Westervelt-Vanderhoef House in Clifton, NJ as described herein.

**BE IT FURTHER RESOLVED** that if monies are awarded to the DAR, the Director of the Cultural and Historic Affairs Department is authorized to execute the goals of the application.

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board, and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic to effectuate the purposes of this Resolution.

October 10, 2017



# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 706 - 6640  
 e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

October 4, 2017

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: RESOLUTION TO SUPPORT THE CLIFTON CLAVERACK CHAPTER OF THE DAUGHTERS OF THE AMERICAN REVOLUTION FOR A SPECIAL PROJECTS GRANT TO THE NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION FOR THE REHABILITATION OF THE WESTERVELT-VANDERHOEF HOUSE IN CLIFTON, NJ**

Members of the Board:

We are seeking a resolution to support the Clifton Claverack Chapter of the Daughters of the American Revolution's (DAR) application to the National Society Daughters of the American Revolution (NSDAR) – Specials Projects Grant for the rehabilitation of the Westervelt-Vanderhoef House located in Clifton, NJ.

The National Society Daughters of the American Revolution Specials Projects Grant program provides local community grant funding to support projects exemplifying the organization's mission areas of historic preservation, education, and patriotism. The NSDAR is offering funding for capital preservation projects up to \$100,000, available to nonprofit organizations for repair and restoration projects. The grants require a one-to-one match from the grant recipient. The DAR will apply up to the full amount of the grant for \$100,000. Pursuant to the requirements of the grant, a 100,000.00 match is required. The Passaic County Board of Chosen Freeholders has already appropriated project funds for the rehabilitation of the Westervelt-Vanderhoef House and these will be used towards the match for the DAR's grant application, in addition to other funds that the DAR has accumulated for this project. The Public Works and Building & Grounds Committee at their meeting of September 25, 2017 recommended that the full Board support this application.

I encourage you to consider adopting this resolution to support the DAR's application to the NSDAR Special Projects Grant. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
 Cultural & Historic Affairs

Introduced on: October 10, 2017  
 Adopted on: October 10, 2017  
 Official Resolution#: R20170855

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM STATE OF NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS UNDER THE FFY17 URBAN AREAS SECURITY INITIATIVE (UASI-LOCAL SHARE) GRANT PROGRAM (CFDA#97.067, AWARD # EMW-2017-SS-00043-S01), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20170856							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-33							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM STATE OF NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS UNDER THE FFY17 URBAN AREAS SECURITY INITIATIVE (UASI-LOCAL SHARE) GRANT PROGRAM (CFDA#97.067, AWARD # EMW-2017-SS-00043-S01)**

**WHEREAS** the County of Passaic is in receipt of notification from the State of New Jersey Office of Homeland Security and Preparedness that it has been awarded \$300,000.00 in grant funds under the FFY17 Urban Areas Security Initiative (UASI-Local Share), CFDA#97.067, Award # EMW-2017-SS-00043-S01), with no County match required, for the period of September 1, 2017 through August 31, 2020; and

**WHEREAS** the purpose of this award is to enhance the County's ability to build, maintain and sustain national preparedness capabilities as it concerns threats and acts of terrorism; and

**WHEREAS** the by letter dated September 15, 2017, a copy of which is attached hereto and made a part hereof, the State has identified specific projects for which the within identified funding is made available; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter on October 3, 2017 and recommended this resolution to the full Board for adoption;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to accept the grant funding in an effort to participate with the State of New Jersey Department of Homeland Security and Preparedness to the greatest extent possible for the

operation of the said Passaic County FFY17 Urban Areas Security Initiative (UASI-Local Share); and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board, Finance Director and all other necessary officers and employees be and are hereby are authorized to execute such documents and take any further action as required to effectuate the terms of this Resolution.

Dated: October 10, 2017



CHRIS CHRISTIE  
GOVERNOR

KIM GUADAGNO  
LT. GOVERNOR

State of New Jersey  
Office of Homeland Security and Preparedness  
PO Box 091  
TRENTON, NJ 08625-0091

JARED MAPLES  
ACTING DIRECTOR

September 15, 2017

Mr. Anthony J. DeNova  
Passaic County Administrator  
401 Grand Avenue  
Paterson, NJ 07505

RE: FFY17 Urban Areas Security Initiative (UASI-Local Share)  
(CFDA #97.067, Award #EMW-2017-SS-00043-S01)  
(DUNS #063148811, EIN #22-600-2466)

Dear County Administrator DeNova:

The New Jersey Office of Homeland Security and Preparedness (OHSP) is pleased to advise you that Passaic County is awarded \$300,000.00 for approved projects from the FFY17 UASI-Local Share Grant Program. The main purpose of this funding is to enhance your agency's and the UASI region's ability to build, maintain and sustain national preparedness capabilities for the below listed projects which are outlined in the attached approved Project Proposals and Annexes.

	<u>Project Name</u>	<u>Amount</u>
1.	OEM Maintenance	\$ 50,000.00
2.	RMP Salary (Doohan)	\$ 90,000.00
3.	Meter Maintenance	\$ 10,000.00
4.	Unified Approach to Active Shooter/Mass Casualty	\$ <u>150,000.00</u>
	<b>TOTAL</b>	<b>\$ 300,000.00</b>

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170856



Mr. Anthony J. DeNova  
Page 2  
September 15, 2017

These funds will be available to your agency for allowable program expenditures upon the completion of the requirements listed below:

- 1.) Return of a signed FFY17 Grant Agreement and required attachments (A through F) by October 13, 2017, to Kathleen Wynn, Grants Management Bureau, OHSP, at the above address.
- 2.) The awarding of these funds is conditioned upon your agency's full participation with the OHSP Grant Tracking System (GTS). Your grant coordinator will be contacted by our grant liaison once the system is ready to accept entries for your approved projects.

Once these requirements are satisfied, spending authority will be granted and a fully executed Grant Agreement will be returned for your records. Failure to complete these requirements within the prescribed time frames may cause this award to be rescinded and any expenditures will be ineligible for reimbursement.

The attached Grant Agreement sets forth the certifications, terms, conditions and assurances required of your agency before OHSP will authorize the agency to make program expenditures eligible for reimbursement. Please review the Grant Agreement carefully. It is important that the Grant Agreement and required federal certifications are signed and returned to OHSP by October 13, 2017. It is extremely important to implement the activities in the approved Project Proposal(s) and Annex(es) in a timely manner to avoid reprogramming of any awarded funds.

The FFY17 UASI grant program has a thirty-six (36) month period of performance (September 1, 2017 to August 31, 2020). On or about February 1, 2019, OHSP will conduct a mid-term financial and programmatic review to determine progress in meeting stated objectives/goals and expenditure activity (at least 50% of these funds should be legally/contractually obligated). As referenced within the Grant Agreement, please note that 100% of these funds shall be legally/contractually obligated by February 1, 2020. Final reimbursement packages are to be completed and forwarded to OHSP by July 31, 2020. In addition, reimbursement request packages are to be submitted to OHSP on a quarterly basis, reference Section IX, A in the attached Grant Agreement.

OHSP recognizes there may be extraordinary circumstances that necessitate an extension on a case-by-case basis. FEMA has informed us, however, that they will only approve extensions based upon compelling legal, policy or operation challenges. Therefore, it is critical to observe the above provided performance dates.

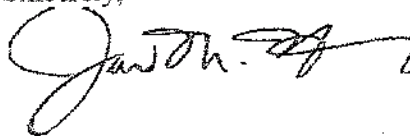
During the period of performance for this grant, any intended programmatic changes must be submitted to OHSP using the Project Proposal(s) and Annex(es). Once the revised

Mr. Anthony J. DeNova  
Page 3  
September 15, 2017

Project Proposal and Annex have been reviewed and approved, spending authority for the documented changes will be granted. All programmatic changes must be approved by the UASI Sub-Committee from where the project was funded and the UASI Executive Committee.

If you have any questions regarding this agreement, please contact Lisa Conte, UASI Grants Coordinator, at 609 584-5091. Thank you for your support as we continue working collectively to ensure the safety of our citizens.

Sincerely,



Jared Maples, Acting Director  
Office of Homeland Security and Preparedness

JM/DM:kw  
Enclosures

cc: Randall Richardson, Director of Administration/Chief Fiscal Officer, OHSP  
Daniel Morocco, Grants Management Bureau Chief, OHSP  
Robert Kilmurray, Grants Management Deputy Bureau Chief, OHSP  
Lisa Conte, UASI Grant Coordinator, OHSP  
Prosecutor Carmelia M. Valdes, County Working Group Chair  
Edward J. Murphy, Domestic Preparedness Planner  
Theodore O. Best, Jr., Freeholder Director  
Todd Stanley, Passaic County Prosecutor's Office  
Denis Doohan, Risk Mitigation Planner  
James Shechan, UASI OMRI  
Rachel Tkatch, UASI OMRI

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE", ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170857</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-34							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE"**

**WHEREAS** the New Jersey Division of Criminal Justice has been designated by the Governor to implement the grant programs under the STOP Violence Against Women Act (VAWA) Formula Grant, Grant No. VAWA-57-16; and

**WHEREAS** the Passaic County Prosecutor's Office wishes to apply for funding for a project named "County Office of Victim Witness Advocacy-Domestic Violence Advocate " for the period of October 30, 2017 through October 29, 2018, and

**WHEREAS** approximately \$35,290.00 in VAWA funding is anticipated for the within project, and a \$ 11,763.00 in-kind county salary match is required for a total of \$ 47,053.00, all as outlined in the attached letter dated from the New Jersey Division of Criminal Justice dated September 18, 2017; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter at its meeting of October 3, 2017 and recommended this resolution to the full Board for adoption;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that:

- 1) As a matter of policy Passaic County wishes to participate to the fullest extent possible with the Department of Law and Public Safety, Division of Criminal Justice.
- 2) The Division of Criminal Justice will receive funds on behalf of all prospective subgrantees.

- 3) The Division of Criminal Justice shall be responsible for reviewing all applications and making recommendations to the Attorney General for selection of subgrant award recipients.
- 4) The Division of Criminal Justice is authorized to initiate allocations to each subgrantee.
- 5) The Director of the Board and all necessary parties are authorized to sign and execute the application and forms necessary to received funding under this grant.

Dated: October 10, 2017



*State of New Jersey*

OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 080  
TRENTON, NJ 08625-0081

CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

CHRISTOPHER S. PORRINO  
*Attorney General*

JENNIFER E. FRADEL  
*Administrator*

September 18, 2017

Honorable Camelia M. Valdes  
Passaic County Prosecutor's Office  
401 Grand Street  
7th Floor  
Paterson, NJ 07505

**Re: STOP Violence Against Women Act (VAWA) Grant Program**  
**Project Title: County Office of Victim Witness Advocacy - DV Advocate**  
**Subgrant Number: VAWA-57-16**

Dear Prosecutor Valdes:

The Division of Criminal Justice is accepting applications for the STOP Violence Against Women Act (VAWA) Grant Program to support funding for the **County Office of Victim Witness Advocacy - DV Advocate**. Pending the availability of VAWA funding, your agency will receive continued funding, contingent upon submission of an annual application, compliance with grant conditions, and performance of victim services.

The federal subgrant award will be in the amount of \$35,290, with a required match of \$11,763 totaling \$47,053.

Your grant is scheduled to run for twelve months, from 10/30/17 through 10/29/18. Approval for expenditures for the grant cannot be authorized until a fully executed subgrant award/contract is completed. **All required reports for your previous grant must be current and on file with the Division's State Office of Victim Witness Advocacy (SOVWA) prior to the start of your continuation grant.**

A VAWA application package has been emailed to you. Please ensure that all items on the application checklist are completed prior to submitting your application. The completed application, must be submitted by October 31, 2017. **Please send your completed application to the attention of your Grants Analyst, Jessica Guglich.**



Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170857

For further assistance in preparing your application or if you have any questions, please contact Jessica Guglich at (609) 292-8249.

Sincerely,



J. Peter Traum, Deputy Administrator  
Office of the Attorney General  
State Office of Victim Witness Advocacy/Grants

c: Joan Nixon, Victim Witness Coordinator  
Todd Stanley, Fiscal Contact Person  
Jessica Guglich, DCJ Program Analyst  
Marilyn Easley, SOVWA

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDS IN CONNECTION WITH A PROJECT IDENTIFIED AS "FFY17 STATE HOMELAND SECURITY PROGRAM (SHSP-LOCAL SHARE), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20170858							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017



**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDS IN CONNECTION WITH A PROJECT IDENTIFIED AS "FFY17 STATE HOMELAND SECURITY PROGRAM (SHSP-LOCAL SHARE)"**

**WHEREAS** the Passaic County Prosecutor's Office wishes to apply to the New Jersey Office of Homeland Security and Preparedness (OHSP) for funds in connection with a project entitled "FFY17 State Homeland Security Program (SHSP-Local Share)" for the period of September 1, 2017 to August 31, 2020, and

**WHEREAS** the goals of this Program will be to enhance the County's ability to prevent, detect, deter, respond to and recover from threats and acts of terrorism; and

**WHEREAS** it is anticipated that funding for this project will be \$345,472.68 with no County match required; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter at its meeting of October 3, 2017 and recommended this resolution to the full Board for adoption;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to participate with the New Jersey Office of Homeland Security and Preparedness (OHSP) to the greatest extent possible for the operation of the said Passaic County FFY17 State Homeland Security Grant Program; and

**BE IT FURTHER RESOLVED** that the Director of the Office of Homeland Office Security and Preparedness be and is hereby requested to accept the application on behalf of Passaic County, and the Passaic County Director of Finance be authorized to accept the funds in connection with said project from the said Director of the Office of Homeland Security and Preparedness and make disbursements in accordance with the application herein; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk of Board, County Counsel, Finance Director and all other necessary

officers and employees be and hereby are authorized to execute such other documents as are necessary to effectuate this Resolution.

Dated: October 10, 2017



CHRIS CHRISTIE  
GOVERNOR

KIM GUADAGNO  
LT. GOVERNOR

State of New Jersey  
Office of Homeland Security and Preparedness  
PO Box 091  
TRENTON, NJ 08625-0091

JARED MAPLES  
ACTING DIRECTOR

September 15, 2017

Mr. Anthony J. DeNova  
Passaic County Administrator  
401 Grand Avenue  
Paterson, NJ 07505

RE: FFY17 State Homeland Security Program (SHSP-Local Share)  
(CFDA #97.067, Award # EMW-2017-SS-00043-S01)  
(DUNS #063148811, EIN #22-600-2466)

Dear County Administrator DeNova:

The New Jersey Office of Homeland Security and Preparedness (OHSP) is pleased to advise you that Passaic County is awarded \$345,472.68 for approved projects from the federal FFY17 SHSP Local Share Grant Program. The main purpose of this funding is to enhance your agency's ability to build, maintain and sustain national preparedness capabilities.

These funds will be available to reimburse your agency for allowable program expenditures upon the completion of the requirements listed below:

- 1.) Return of a signed FFY17 Grant Agreement and required attachments (A through F) by October 13, 2017, to Kathleen Wynn, Grants Management Bureau, OHSP, at the above address.
- 2.) The awarding of these funds is conditioned upon your agency's full participation with the OHSP Grant Tracking System (GTS). Your grant coordinator will be contacted by our grant liaison once the system is ready to accept entries for your approved projects.

Once these requirements are satisfied, spending authority will be granted and a fully executed Grant Agreement will be returned for your records. Failure to complete these requirements within the prescribed time frames may cause this award to be rescinded and any expenditures will be ineligible for reimbursement.

The attached Grant Agreement sets forth the certifications, terms, conditions and assurances required of your agency before OHSP will authorize the agency to make program expenditures eligible for reimbursement. Please review the Grant Agreement carefully. It is important that the Grant Agreement and required federal certifications are signed and returned to OHSP by October 13, 2017. It is extremely important to implement the activities in the approved Project Proposal(s) and Annex(es) in a timely manner to avoid reprogramming of any awarded funds.

Mr. Anthony J. DeNova  
 Page 2  
 September 15, 2017

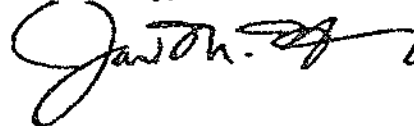
The FFY17 SHSP grant program has a thirty-six (36) month period of performance (September 1, 2017 to August 31, 2020). On or about February 1, 2019, OHSP will conduct a mid-term financial and programmatic review to determine progress in meeting stated objectives/goals and expenditure activity (at least 50% of these funds should be legally/contractually obligated). As referenced within the Grant Agreement, please note that 100% of these funds shall be legally/contractually obligated by February 1, 2020. Final reimbursement packages are to be completed and forwarded to OHSP by July 31, 2020. In addition, reimbursement request packages are to be submitted to OHSP on a quarterly basis, reference Section IX, A in the attached Grant Agreement.

OHSP recognizes there may be extraordinary circumstances that necessitate an extension on a case-by-case basis. FEMA has informed us, however, that they will only approve extensions based upon compelling legal, policy or operational challenges. Therefore, it is critical to observe the above provided performance dates.

During the period of performance for this grant, any intended programmatic changes must be submitted to OHSP using the Project Proposal(s) and Annex(es). Once the revised Project Proposal and Annex have been reviewed and approved, spending authority for the documented changes will be granted. All programmatic changes must be approved by the County Working Group (CWG) from where the project was funded.

If you have any questions regarding this agreement, please contact Lisa Conte, County Grants Liaison, at 609 584-5091. Thank you for your support as we continue working collectively to ensure the safety of our citizens.

Sincerely,



Jared Maples, Acting Director  
 Office of Homeland Security and Preparedness

JM/kw

Enclosures

cc: Randall Richardson, Director of Administration/Chief Fiscal Officer, OHSP  
 Daniel Morocco, Grants Management Bureau Chief, OHSP  
 Robert Kilmurray, Grants Management Deputy Bureau Chief, OHSP  
 Lisa Conte, County Grants Liaison, OHSP  
 Prosecutor Carmelia M. Valdes, County Working Group Chair  
 Edward J. Murphy, Domestic Preparedness Planner  
 Cassandra Lazzara, Freeholder Director  
 Todd Stanley, Passaic County Prosecutor's Office  
 Denis Doohan, Risk Mitigation Planner

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING PURCHASE OF THIRTY (30) COMPUTER MONITORS AND WORKSTATIONS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20170859							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-36							
CAF #								
Purchase Req. #	R7-05868							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING PURCHASE OF THIRTY (30)  
COMPUTER MONITORS AND WORKSTATIONS FOR THE  
PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE  
CONTRACT**

**WHEREAS** the Passaic County Sheriff's Office has requested the purchase of thirty (30) HP LED monitors and workstations from CDW Government, Inc., in the amount of 28,530.00 through State Contract #89974; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** members of the Freeholder Law and Public Safety Committee considered this matter on October 3, 2017 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of thirty (30) HP

Monitors and Workstations from CDW Government, Inc. for the Passaic County Sheriff's Office through State Contract # 89974; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$28,530.00

APPROPRIATION: 7-01-25-157-001-219

PURPOSE: Resolution authorizing purchase of (30) computer monitors and workstation for the Passaic County Sheriff's Office via State Contract.



Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr



# QUOTE CONFIRMATION



DEAR DANIEL GERENA,

Thank you for considering CDW-G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JDXD033	8/16/2017	HP 2240	9678130	\$28,530.00

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP EliteDisplay #222 - LED monitor - Full HD (2080p) - 31.5" Mfg. Part#: M1N9SAB#ABA UNSPSC: 43211902 Contract: New Jersey HP Inc NVP Computer Equipment (MNNVP-133 M0483 89974)	30	3840412	\$151.00	\$4,530.00
HP Workstation Z240 - SFF - Core i5 5500 2.2 GHz - 8 GB - 1 TB Mfg. Part#: 1H132UT#ABA UNSPSC: 43211515 Contract: New Jersey HP Inc NVP Computer Equipment (MNNVP-133 M0483 89974)	30	4462508	\$800.00	\$24,000.00

PURCHASER BILLING INFO	SUBTOTAL	
<b>Billing Address:</b> COUNTY OF PASSAIC SHERIFF S DEPT ATTENTION SHANNAN THOMAS 495 RIVER ST FL 2 *** VOUCHERS *** PATERSON, NJ 07524-1901 Phone: (973) 754-6855 Payment Terms: Net 30 Days-Covt State/Local	\$28,530.00	
	<b>SHIPPING</b>	\$0.00
	<b>GRAND TOTAL</b>	\$28,530.00
<b>DELIVER TO</b> <b>Shipping Address:</b> PASSAIC COUNTY DANIEL GERENA 11 MARSHALL ST SHERIFFS DEPT PATERSON, NJ 07501-1699 Phone: (973) 754-6855 Shipping Method: UPS Freight LTL, Special Services	Please remit payments to: CDW Government 75 Renaissance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW-G SALES CONTACT INFORMATION

	Rob Lisi		(855) 822-1103		robli@cdw.com
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This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at [www.cdw.com/termsandconditions](#). For more information, contact a CDW account manager.

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# Passaic County Board of Chosen Freeholders

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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO PURCHASE A MOBILE COMMAND CENTER FROM THE TOWNSHIP OF LYNDHURST, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170860</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-37							
CAF #								
Purchase Req. #	R7-05914							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S  
DEPARTMENT TO PURCHASE A MOBILE COMMAND CENTER  
FROM THE TOWNSHIP OF LYNDHURST**

**WHEREAS** the Passaic County Sheriff's Department has requested approval to purchase a mobile law enforcement command center for the sum for \$100,000.00 from the Township of Lyndhurst, which has been declared surplus by that municipality; and

**WHEREAS** the said Sheriff's Department is reporting that the command post was purchased new by the Township for \$439,000.00 and is in excellent condition; and

**WHEREAS** purchases from public entities under the New Jersey Local Public Contract Law, specifically N.J.S.A. 40A:11-36(2) can be made without the need for public bidding; and

**WHEREAS** the Freeholder Law and Public Safety Committee at its October 3, 2017 meeting considered this matter and recommended it to the full Board for adoption; and

**WHEREAS** a certification is attached to reflect the availability of funds for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that it hereby authorizes the purchase of the used mobile command center from the Township of Lyndhurst in accordance with the attached documents; and

**BE IT FURTHER RESOLVED** that the Purchase Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further action and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of an appropriate Purchase Order.

Dated: October 10, 2017

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170860

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: T-22-56-850-012-803

PURPOSE: Resolution authorizing the Passaic County Sheriff's Dept. to purchase a Mobile Command Center from the Township of Lyndhurst.



Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr

20818-17

**Resolution by Commissioner Haggerty, seconded by Commissioner Montillo, Jr.**

WHEREAS, the Township of Lyndhurst owns a 2009 LDV Mobile Command Center VIN# 4UZAASDT59CAM2756 which is no longer needed for public use, and wishes to sell said vehicle to the Sheriff of the County of Passaic; and

WHEREAS, N.J.S.A. 40A:11-36 allows a municipality to sell personal property to another municipality or County without advertising for public bids; and

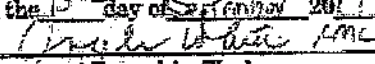
WHEREAS, THE Sheriff of Passaic County has expressed an interest in purchasing said vehicle.

NOW, THEREFORE, BE IT RESOLVED THAT the sale of a 2009 LVD Mobile Command Center VIN# 4UZAASDT59CAM2756 to the Sheriff of Passaic County, in the amount of \$100,000 subject to approval by the Passaic County Board of Chosen Freeholders; and

BE IT FURTHER RESOLVED that the Chief of Police shall provide for an orderly transition of the vehicle to the Sheriff of Passaic County; and

BE IT FURTHER RESOLVED that Angela White, Township Clerk of the Township of Lyndhurst, be and is hereby authorized to execute the Bill of Sale for the vehicle.

Adopted: September 13, 2017

Certified to be a true and correct  
copy of a resolution adopted by Board  
of Commissioners at a meeting held  
on the 13<sup>th</sup> day of September 2017  
  
Township Clerk

20818-17

**Resolution by Commissioner Haggerty, seconded by Commissioner Montillo, Jr.**

WHEREAS, the Township of Lyndhurst owns a 2009 LDV Mobile Command Center VIN# 4UZAASDT59CAM2756 which is no longer needed for public use, and wishes to sell said vehicle to the Sheriff of the County of Passaic; and

WHEREAS, N.J.S.A. 40A:11-36 allows a municipality to sell personal property to another municipality or County without advertising for public bids; and

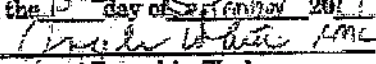
WHEREAS, THE Sheriff of Passaic County has expressed an interest in purchasing said vehicle.

NOW, THEREFORE, BE IT RESOLVED THAT the sale of a 2009 LVD Mobile Command Center VIN# 4UZAASDT59CAM2756 to the Sheriff of Passaic County, in the amount of \$100,000 subject to approval by the Passaic County Board of Chosen Freeholders; and

BE IT FURTHER RESOLVED that the Chief of Police shall provide for an orderly transition of the vehicle to the Sheriff of Passaic County; and

BE IT FURTHER RESOLVED that Angela White, Township Clerk of the Township of Lyndhurst, be and is hereby authorized to execute the Bill of Sale for the vehicle.

Adopted: September 13, 2017

Certified to be a true and correct  
copy of a resolution adopted by Board  
of Commissioners at a meeting held  
on the 13<sup>th</sup> day of September 2017  
  
Township Clerk

# Passaic County Board of Chosen Freeholders

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Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: AMENDED: RESOLUTION AUTHORIZING THE REIMBURSEMENT, IN THE AMOUNT OF \$3,633.00 FROM THE CORRIDOR ENHANCEMENT FUNDS PROGRAM, TO APPLICANT RUMBA CUBANA, FOR INSTALLATION OF A SIDEWALK, ON THE APPLICANT'S FRONTAGE ALONG RIVER ROAD, 2 SOUTH PARKWAY, CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170861</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-38							
CAF #	T-20-56-880-018-801							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017



**AMENDED**  
**RESOLUTION AUTHORIZING THE REIMBURSEMENT,**  
**IN THE AMOUNT OF \$3,633.00 FROM THE CORRIDOR**  
**ENHANCEMENT FUNDS PROGRAM, TO APPLICANT RUMBA**  
**CUBANA, FOR INSTALLATION OF A SIDEWALK, ON THE**  
**APPLICANT'S FRONTAGE ALONG RIVER ROAD, 2 SOUTH**  
**PARKWAY, CLIFTON, NEW JERSEY**

**WHEREAS**, on April 12, 2005 the Board of Chosen Freeholders, under Resolution R-05-199, adopted the Passaic County Corridor Enhancement Program to encourage more business development and tourism in Passaic County, by providing a better, safer and more attractive environment along the commercial and recreation corridors of the County; and

**WHEREAS**, on July 24, 2008, the Passaic County Planning Board adopted the Corridor Enhancement Plan as an element of the Passaic County Master Plan to implement the Corridor Enhancement Program; and

**WHEREAS**, the Corridor Enhancement Plan states that funds collected under the Corridor Enhancement Program must be used in the district in which they were collected and can be used for capital improvement projects, for studies related to corridors, in conjunction with County road or intersection improvement projects, for use as local matching funds, in partnership with towns or non-profit organizations or for direct grants; and

**WHEREAS**, Applicant, Rumba Cubana, submitted a Site Plan Application to the Passaic County Planning Board, which required installation of a sidewalk on the Applicant's frontage

along the River Road, Clifton, New Jersey, and a Corridor Enhancement fee of \$3,633.00 (see letter attached); and

**WHEREAS**, after the sidewalk was installed on the Applicant's frontage along River Road, and the project was inspected and approved by the Passaic County Engineering Department, the Planning Department is now requesting that the applicant be refunded the amount of \$3,633.00 from the Corridor Enhancement Fund, which refund was a condition of the Planning Board approval. (See attached); and

**WHEREAS**, this matter was reviewed by the Freeholders Planning and Economic Development Committee, at its meeting of October 3, 2017, and it was determined by the Passaic County Planning Department that providing a refund to Rumba Cubana would be consistent with the Corridor Enhancement funds rules and the Planning Board's condition for the approval of the Applicant's project, and now recommends same to the full Board for approval; and

**WHEREAS**, a certification is attached hereto to the effect that funds for the within contemplated expenditure are available;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an expenditure/refund in the amount of \$3,633.00 from the Corridor Enhancement Fund Program, to Rumba Cubana, all as set for above.

JRS/meg

Dated: October 10, 2017

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170861

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,633.00

APPROPRIATION: T-20-56-880-018-801

PURPOSE: Resolution authorizing the reimbursement from the corridor enhancement funds to Rumba Cubana for installation of sidewalks, along River Road Clifton, NJ.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER & Tel # Jason Miranda 973.569.4044
2. DESCRIPTION OF RESOLUTION (PLEASE BE AS SPECIFIC AS POSSIBLE)  
Per Passaic County Planning Board approval dated February 15<sup>th</sup>, 2017, a refund of the submitted Corridor Enhancement Fee (3,663.00) is being requested. The applicant has installed the sidewalk per the approved plans; County staff have inspected the site and deemed the sidewalk to be acceptable. The applicant had previously submitted a Corridor Enhancement Fee of \$3,633.00; at the February 2<sup>nd</sup> meeting, the Planning Board agreed to request the refund upon the construction and satisfactory staff inspection of the sidewalk along River Road.

3. CERTIFICATION INFORMATION:  
 AMOUNT OF EXPENDITURE: \$3,633.00  
 BUDGET ACCOUNT #: T-20-56-880-018-801  
 ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED ON THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE
- |   |                   |
|---|-------------------|
| <input checked="" type="checkbox"/> Administration & Finance        | <u>10/11/2017</u> |
| <input type="checkbox"/> Public Works / Buildings & Grounds         | _____             |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>10/3/2017</u>  |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____             |
| <input type="checkbox"/> Law & Public Safety                        | _____             |
| <input type="checkbox"/> Energy & Sustainability                    | _____             |
| <input type="checkbox"/> Other(s) Specify: _____                    | _____             |

4. DISTRIBUTION LIST:
- Administration
- Finance
- Counsel
- Clerk to Board
- Other(s) Specify: \_\_\_\_\_

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER & Tel # Jason Miranda 973.569.4044
  
2. DESCRIPTION OF RESOLUTION (PLEASE BE AS SPECIFIC AS POSSIBLE)  
Per Passaic County Planning Board approval dated February 15<sup>th</sup>, 2017, a refund of the submitted Corridor Enhancement Fee (3,663.00) is being requested. The applicant has installed the sidewalk per the approved plans; County staff have inspected the site and deemed the sidewalk to be acceptable. The applicant had previously submitted a Corridor Enhancement Fee of \$3,633.00; at the February 2<sup>nd</sup> meeting, the Planning Board agreed to request the refund upon the construction and satisfactory staff inspection of the sidewalk along River Road.

3. CERTIFICATION INFORMATION:  
 AMOUNT OF EXPENDITURE: \$3,633.00  
 BUDGET ACCOUNT #: T-20-56-880-018-801  
 ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED ON THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:
 

COMMITTEE REVIEW:	DATE
<input checked="" type="checkbox"/> Administration & Finance	<u>10/11/2017</u>
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>10/3/2017</u>
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy & Sustainability	_____
<input type="checkbox"/> Other(s) Specify: _____	_____

4. DISTRIBUTION LIST:
  - Administration
  - Finance
  - Counsel
  - Clerk to Board
  - Other(s) Specify: \_\_\_\_\_

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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM THE OPEN SPACE AND FARMLAND PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PLANNING BOARD

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170862</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-39							
CAF #	O-17-56-770-005-603							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM  
THE OPEN SPACE AND FARMLAND PRESERVATION TRUST  
FUND**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic created an Open Space and Farmland Preservation Trust Fund Program in conformity with the will of the voters in the 1996 election; and

**WHEREAS** pursuant to the mandates of the Program the Board did approve and appoint an Open Space and Farmland Preservation Trust Fund Advisory Committee (“the Committee”) to study the open space issue and make recommendations concerning the distribution of funds to worthy applicants; and

**WHEREAS** several municipalities and non-profit organizations submitted grant applications for funding under the 2017 Open Space Trust Fund rounding of funding; and

**WHEREAS** pursuant to the provisions of N.J.S.A. 40:12-15(b), a county shall not expend more than \$100,000 for any proposed project unless the governing body of the county first conducts a public hearing on the proposed project or use and adopts a resolution, as appropriate, authorizing the expenditure; and

**WHEREAS** the Passaic County Board of Chosen Freeholders authorized and held a public hearing on August 15, 2017 for the following approved park improvement projects:

- |   |           |
|---|-----------|
| 1. Bloomingdale – DeLazier Field Baseball Court (R)                       | \$100,000 |
| 2. Friends of Laurelwood Arboretum (Wayne) – Replace Upper Greenhouse (D) | \$222,000 |



3. Little Falls – Paterson Ave. Field Improvements (D)	\$165,000
4. Wanaque – Back Beach Park Renovation (R)	\$120,000
5. Wayne Township – Kilroy Park Playground and Spray Park – Priority #2 (D)	\$200,000
6. Woodland Park – Frank D. Zaccaria Park Field (R)	\$150,000
7. City Green – DigIn! Community Garden - Year 5	\$160,385
8. City of Passaic – Ongoing Rehabilitation of Dundee Island Park	<u>\$500,000</u>
Total	\$1,617,385;

**WHEREAS** this matter was reviewed by the Freeholder’s Committee for Planning and Economic Development at its June 20, 2017 and the Open Space Advisory Committee at its meeting June 8, 2017, where the recommended grant awards were presented in accordance with the committee’s recommendations; and

**WHEREAS** a certification of funds is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by The Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of grants as set forth above from the Open Space and Farmland Preservation Trust Fund in an amount totaling \$1,617,385; and

**BE IT FURTHER RESOLVED** that all municipalities receiving funds must agree to place in their tax letter an insert that indicates that they received funds from the Passaic County Open Space and Farmland Preservation Trust Fund Program.

JDP:lc

Dated: October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,617,385.00

APPROPRIATION: \$957,000.00 - O-17-56-770-005-603  
\$660,385.00 - \*Contingent upon 2018 Open  
Space Trust Fund projects.

PURPOSE: Resolution authorizing the award of Grants from the  
Open Space and Farmland Preservation Trust Fund.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

RC:fr





# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING PURCHASE OF RADIO EQUIPMENT FROM MOTOROLA SOLUTIONS, INC, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170863</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-40							
CAF #	7-01-25-157-001-219							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING PURCHASE OF RADIO EQUIPMENT  
FROM MOTOROLA SOLUTIONS, INC**

**WHEREAS** the Passaic County Sheriff's Office has requested to purchase radio equipment from Motorola Solutions, Inc. in the amount of \$23,260.86 on State Contract #83909; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of said agreement and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/or services described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: October 10, 2017



**MOTOROLA SOLUTIONS**

**NJ State Contract 83909  
MOTOROLA PROCUREMENT PROPOSAL**

DATE: August 29, 2017

SHIP TO: Passaic County Sheriff

VENDOR: MOTOROLA SOLUTIONS, INC.  
Box 161  
Warrenton, NJ 07865

ATTENTION: Sergeant Anthony Caplesio

Order: 01299017

ATTENTION: Eugene Canfield  
PHONE: 856-849-3445  
FAX:

ITEM	LINE NO	COMMODITY CODE	MODEL	DESCRIPTION	QTY	LIST UNIT PRICE	EXT UNIT PRICE	NJ STATE DISCOUNT	DISC UNIT PRICE	EXTENDED PRICE	DISC EXTENDED PRICE
00003	720-88-086633		M25URSPW1 N	APX 8800 Modems	3	1,889.00	5,697.00	25%	1,424.25	4,272.75	
00003	720-88-086633		QA02780	APX8800 7100 MHZ MID POWER MOBILE	3	1,570.00	4,710.00	25%	1,177.50	3,632.50	
00003	720-88-086633		QA08680	ENH 8800 OR 3800 SINGLE SYSTEM DIG	3	400.00	1,200.00	25%	300.00	900.00	
00003	720-88-086633		QA01740	ADD: TDMA OPERATION	3	-	-	25%	-	-	
00003	720-88-086633		QA01740	SW KEY SUPPLEMENTAL DATA	3	160.00	300.00	25%	76.00	225.00	
00003	720-88-086633		QA01740	ENH OVER TILE AIR PROVISIONING	3	290.00	600.00	25%	150.00	450.00	
00003	720-88-086633		QA01740	ADD: RS232 PACKET DATA INTERFACE	3	492.00	1,200.00	25%	324.00	972.00	
00003	720-88-086633		QA01740	ADD: APX 05 CONTROL HEAD	3	-	-	25%	-	-	
00003	720-88-086633		QA01740	ADD: CONTROL HEAD SOFTWARE	3	125.00	375.00	25%	93.75	281.25	
00003	720-88-086633		QA01740	ADD: DASH MOUNT 05	3	43.00	129.00	25%	32.25	96.75	
00003	720-88-086633		QA01740	ADD: ANT 14 WAVE 702-870 MHZ	3	72.00	216.00	25%	54.00	162.00	
00003	720-88-086633		QA01740	ADD: PALM MICROPHONE	3	46.00	140.00	25%	45.00	135.00	
00003	720-88-086633		QA01740	ADD: AUXILIARY SPRK 7.5 WATT	3	121.00	303.00	0%	121.00	363.00	
00003	720-88-086633		QA01740	ENH 2 YR SPFS LIFE	3	-	-	25%	-	-	
00003	720-88-086633		QA01740	CONTROL HEAD / KNITTON SENSE POWER CABLE	3	20.75	62.25	25%	15.50	46.50	
00003	720-88-086633		QA02780	APX8800 7100 MHZ MID POWER MOBILE	3	1,400.00	5,007.00	25%	1,024.25	4,272.75	
00003	720-88-086633		QA02780	ENH 8800 OR 3800 SINGLE SYSTEM DIG	3	1,570.00	4,710.00	25%	1,177.50	3,632.50	
00003	720-88-086633		QA08680	ADD: TDMA OPERATION	3	400.00	1,200.00	25%	300.00	900.00	
00003	720-88-086633		QA01740	SW KEY SUPPLEMENTAL DATA	3	100.00	300.00	25%	75.00	225.00	
00003	720-88-086633		QA01740	ENH OVER TILE AIR PROVISIONING	3	200.00	600.00	25%	150.00	450.00	
00003	720-88-086633		QA01740	ADD: RS232 PACKET DATA INTERFACE	3	435.00	1,200.00	25%	324.00	972.00	
00003	720-88-086633		QA01740	ADD: APX 05 CONTROL HEAD	3	-	-	25%	-	-	
00003	720-88-086633		QA01740	ADD: CONTROL HEAD SOFTWARE	3	207.00	611.00	25%	222.75	633.75	
00003	720-88-086633		QA01740	ADD: REMOTE MOUNT AND POWER	3	43.00	129.00	25%	32.25	96.75	
00003	720-88-086633		QA01740	ADD: ANT 14 WAVE 702-870 MHZ	3	72.00	216.00	25%	54.00	162.00	
00003	720-88-086633		QA01740	ADD: PALM MICROPHONE	3	-	-	25%	-	-	

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	TAX	NET PRICE	DISCOUNT	NET PRICE	NET PRICE
300003	01R	ADD. AUXILIARY BRKR 7.5 KW/TT	\$ 60.00	\$ 180.00	7.9%	\$ 192.00		\$ 192.00	135.00
300003	G24	ENH. 2 YR SFS LITE	\$ 121.00	\$ 363.00	0.5%	\$ 366.00		\$ 366.00	300.00
300003	MKN0100	CONTROL HEAD / IGNITION SENSE POWER CABLE	\$ 20.75	\$ 62.25	2.5%	\$ 63.75		\$ 63.75	40.18
<b>TOTAL</b>									<b>\$ 23,260.86</b>

2. Quotation By: Euphoric Control Sensor Account Manager - Alliance, Inc.

NOTES



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$23,260.86

APPROPRIATION: 7-01-25-157-001-219

PURPOSE: To award a contract to Motorola Solutions, Inc. to purchase radio equipment available on State Contract # 83909.

I certify that funds are available to award this contract.

  
Richard Cahill, Chief Financial Officer

DATED: October 10, 2017

Introduced on: October 10, 2017  
Adopted on: October 10, 2017  
Official Resolution#: R20170863

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 10, 2017 - 5:30 PM

Location: Borough of Haledon  
510 Belmont Avenue  
Haledon, NJ 07508

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE SOLICITATION OF CONTRACTORS FOR UPGRADES AND REPAIRS OF RESIDENTIAL HEATING SYSTEMS FOR THE PASSAIC COUNTY WEATHERIZATION DIVISION AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170864</b>							
Meeting Date	10/10/2017							
Introduced Date	10/10/2017							
Adopted Date	10/10/2017							
Agenda Item	k-41							
CAF #	G-01-41-707-017-213							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 11, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE SOLICITATION OF CONTRACTORS FOR UPGRADES AND REPAIRS OF RESIDENTIAL HEATING SYSTEMS FOR THE PASSAIC COUNTY WEATHERIZATION DIVISION AS PER COMPETITIVE CONTRACT**

**WHEREAS** there exists a need for the Passaic County Weatherization Department to qualify and retain contractors for upgrades and repairs of residential heating systems for eligible residents who qualify for such upgrades and repairs throughout the County of Passaic; and

**WHEREAS** it has been determined that the best method to select vendors should be based upon soliciting proposals from vendors qualified to perform this work based upon the type of heating system that the eligible resident may have in his or her home; and

**WHEREAS** the Board of Chosen Freeholders authorized the use of competitive contracting via resolution R20160719 dated September 13, 2016 pursuant to N.J.S.A. 40A:11-4.3; and

**WHEREAS**, on August 3, 2017 proposals were received and opened for RFP-17-013 Solicitation of Contractors for Upgrades and Repairs of Residential Heating Systems for the Passaic County Weatherization Division as a competitive contract pursuant to the N.J.S.A. 40A: 11-4.1 et seq.; and

**WHEREAS**, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

**WHEREAS**, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to TM ADAMS, KEELEY PLUMBING & HEATING, DIVINE ENERGY SOLUTIONS, CPC, and TM BRENNAN all on an as-needed basis. The highest rated vendor per category will be issued a proposal based on prices provided by that vendor; vendors ranked second and third to be utilized on an as-needed basis based upon the price lists attached by each respective vendor (attached hereto and made a part hereof); and

**WHEREAS**, a certificate is attached hereto, indicating that \$291,500.00 is available in account G-01-41-707-017-213 and an additional sum of monies in grant funding anticipated for 2018 with the future work contingent upon the receipt of those funds; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the contract period will be August 1, 2017 through July 31, 2018 with two (2) one year options to renew as per the County of Passaic Division of Weatherization; and

**WHEREAS**, vendors have indicated in their bid responses that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to TM ADAMS, KEELEY PLUMBING & HEATING, DIVINE ENERGY SOLUTIONS, CPC, and TM BRENNAN all on an as-needed basis; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent, and the Director are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board shall advertise in a paper of local circulation the award of RFP Solicitation of Contractors for Upgrades and Repairs of Residential Heating Systems for the Passaic County Weatherization Department as a competitive contract.

Dated: October 10, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$291,500

APPROPRIATION: G-01-41-707-017-213

PURPOSE: To award contracts to TM Adams, Keeley Plumbing & Heating, Divine Energy Solutions, CPC and TM Brennan on an as needed basis for the Weatherization Program.

I certify that funds are available to award these contracts on an as needed basis.



Richard Cahill, Chief Financial Officer

DATED: October 10, 2017