

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Meeting Venue

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
  1. Akhter
  2. Bartlett
  3. Best
  4. Duffy
  5. Lepore
  6. Deputy Director James
  7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance:
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: March 28, 2017
- G. Approval of Proclamation:

1. Passaic County Board of Chosen Freeholders wishes to recognize Connor Bushoven for earning the most distinguished Award in Scouting the rank of Eagle Scout from Boy Scouts of America Troop #170 of North Haledon.
2. Passaic County Board of Chosen Freeholders wishes to recognize Lucy "Aileen" Rivera on being honored at the Wayne Elks #2181 Officer Awards and Citizen of the Year Dinner Dance.

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

I. Communications:

1. Saint Anthony Parish Feast Committee, requests permission to hang their Feast banner across the road from their parish church on a telephone pole 60072HE from May 1, 2017 to June 2, 2017; the feast is from June 7-14th. The parish church is located 276 Diamond Bridge Ave in Hawthorne, all as noted in the Communication

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

K. Resolutions - Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. RESOLUTION AUTHORIZING REAPPROPRIATION OF OSTF FUNDS, ALL AS NOTED IN THE RESOLUTION
2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) U DRIVE U TEXT U PAY, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) LEOTEF, ALL AS NOTED IN THE RESOLUTION
  
4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) MRC 17-0382, ALL AS NOTED IN THE RESOLUTION
  
5. RESOLUTION AWARDING A CONTRACT TO PINO CONSULTING OF WEST WINDSOR, NJ FOR COST REIMBURSEMENT AND TECHNICAL CONSULTING SERVICES RFQ-17-061 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION
  
6. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CRAIG'S GOOSE COPS, LLC D/B/A TRI-STATE GEESE POLICE OF DINGMANS FERRY, PA FOR GOOSE CONTROL SERVICES FOR THE PASSAIC COUNTY GOFFLE BROOK PARK AND WEASEL BROOK PARK AS PER BID, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION
  
7. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PREFERRED OUTDOOR EXPERIENCE OF BRICK, NJ FOR GOOSE CONTROL SERVICES FOR THE PASSAIC COUNTY PREAKNESS VALLEY GOLF COURSE AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
8. RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT OF AMERICAN WEAR INC OF EAST ORANGE, NJ FOR PROVISION AND CLEANING OF UNIFORMS FOR VARIOUS PASSAIC COUNTY DEPARTMENTS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
9. RESOLUTION FOR PARTICIPATION IN THE ESSEX COUNTY COOPERATIVE, ALL AS NOTED IN THE RESOLUTION
  
10. RESOLUTION AUTHORIZING A CERTIFICATION AND TRAINING PROGRAM FROM THE NEW JERSEY CIVIL SERVICE COMMISSION FOR PASSAIC COUNTY DIRECTORS SUPERVISORS AND COUNTY EMPLOYEES, ALL AS NOTED IN THE RESOLUTION
  
11. RESOLUTION AUTHORIZING MAINTENANCE AND SERVICE OF SPECIALIZED COMPUTER SOFTWARE USED TO ASSIST PASSAIC COUNTY ADMINISTRATION IN RESPONDING TO OPRA REQUESTS THROUGH STATE CONTRACT VENDOR, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

12. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR RE-BID MEAT PRODUCTS AND PROVISIONS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
13. RESOLUTION AUTHORIZING MAINTENANCE AND SERVICE OF SPECIALIZED COMPUTER SOFTWARE USED TO ASSIST PASSAIC COUNTY ADMINISTRATION IN RESPONDING TO OPRA REQUESTS THROUGH STATE CONTRACT VENDOR, ALL AS NOTED IN THE RESOLUTION

## **HEALTH AND COMMUNITY AFFAIRS**

14. RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLY AND ACCEPT THE CHILTON MINI-GRANT, ALL AS NOTED IN THE RESOLUTION
  
15. AMENDED: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF \$2,000.00 TO PURCHASE RADON TESTS KITS, ALL AS NOTED IN THE RESOLUTION
  
16. RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN CONNECTION WITH BIOTERRORISM PREPAREDNESS, ALL AS NOTED IN THE RESOLUTION

## **HUMAN SERVICES**

17. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT RECOMMENDATIONS OF THE COMMUNITY SERVICE BLOCK GRANT (CSBG), RFP PROPOSAL REVIEW COMMITTEE AND AWARD A ONE (1) YEAR CONTRACT WITH TWO (2) OPTIONS TO RENEW, TO CENTER FOR FAMILY RESOURCES FOR UP COUNTY PREVENTION SERVICES IN THE AMOUNT OF \$46,308.00 FOR CALENDAR YEAR 2017, ALL AS NOTED IN THE RESOLUTION
  
18. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD ONE YEAR CONTRACT RENEWALS TO PASSAIC COUNTY AGENCIES PURSUANT TO PROVIDE UP-COUNTY PANTRY/FOOD SERVICES UNDER THE COMMUNITY SERVICE BLOCK GRANT (CSBG), IN THE AMOUNT OF \$155,000.00 FOR CALENDAR 2017, ALL AS NOTED IN THE RESOLUTION
  
19. RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO ADVERTISE AND PREPARE A REQUEST FOR PROPOSAL (RFP) FOR A MARKETING CONSULTANT, ALL AS NOTED IN THE RESOLUTION

## **HUMAN SERVICES**

20. RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO SUBMIT APPLICATION TO NEW JERSEY TRANSIT FOR TWO MINI-BUSES AND TWO VANS WITH LIFTS TO PROVIDE TRANSPORTATION TO RESIDENTS OF PREAKNESS HEALTHCARE CENTER (SENIOR CITIZENS AND PEOPLE WITH DISABILITIES) UNDER A GRANT, NEW JERSEY TRANSIT, FTA 5310, ALL AS NOTED IN THE RESOLUTION
  
21. RESOLUTION AUTHORIZING THE APPLICATION AND ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$764,248.00 UNDER THE SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE PROGRAM (SCDRTAP) FOR FISCAL YEAR 2018 TO PROVIDE PARA TRANSIT SERVICES FOR SENIOR CITIZENS AND PERSONS WITH DISABILITIES; AND TO CONDUCT A PUBLIC HEARING ON JUNE 15, 2017, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

22. RESOLUTION FOR AMENDMENT TO ENCROACHMENT PERMIT AND AGREEMENT DATED OCTOBER 18, 1993 FOR A SIGN OVER-HANG AT 155 HAZEL STREET, CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
23. RESOLUTION AUTHORIZING AN AMENDMENT TO THE LICENSE AGREEMENT ENTERED INTO BETWEEN PASSAIC COUNTY AND SPIRIT DELICATESSEN CORP. FOR THE OPERATION OF THE PASSAIC COUNTY GOLF COURSE CONCESSION AND REFRESHMENT STAND, ALL AS NOTED IN THE RESOLUTION
  
24. RESOLUTION FOR AMENDMENT TO ENCROACHMENT PERMIT AND AGREEMENT DATED OCTOBER 18, 1993 FOR A SIGN OVER-HANG AT 155 HAZEL STREET, CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
25. RESOLUTION FOR CHANGE ORDER #3 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF PREAKNESS AVENUE BRIDGE & CULVERT PC #136 & PC #137 OVER SINGAC BROOK IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
26. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE PROJECT KNOWN AS THE 2017 ROAD RESURFACING PROJECT, ALL AS NOTED IN THE RESOLUTION
  
27. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF COMPETITIVE QUOTES FOR THE ON-CALL SUBSURFACE UTILITY INVESTIGATION SERVICES FOR 2017-2019, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

28. RESOLUTION AUTHORIZING REVISED OFFER OF PURCHASE AND SALE FOR ONE CONSTRUCTION AND MAINTENANCE EASEMENT OWNED BY A PRIVATE PARTY IN ORDER TO UNDERTAKE THE REPLACEMENT OF THE GROVE STREET CULVERT OVER THE WEASEL BROOK STRUCTURE NO. 1600-068 PROJECT IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
29. RESOLUTION FOR CHANGE ORDER #1 TO ROAD SAFETY SYSTEMS, LLC AS IT PERTAINS TO THE 2016 GUIDERAIL PROGRAM AT VARIOUS LOCATIONS IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
30. RESOLUTION FOR CHANGE ORDER #2 FOR ROAD SAFETY SYSTEMS, LLC AS IT PERTAINS THE 2016 GUIDERAIL PROGRAM AT VARIOUS LOCATIONS IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
31. CONSENTING RESOLUTION ADOPTING THE CITY OF PATERSON'S ORDINANCE NO. 17-007 AUTHORIZING THE REMOVAL OF PARKING SPACES, PREVIOUSLY RESERVED FOR PARKING FOR PERSONS WITH DISABILITIES ONLY, AND REVERT BACK TO UNRESTRICTED GENERAL PARKING AT THREE LOCATIONS IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
32. CONSENTING RESOLUTION ADOPTING CITY OF PATERSON'S ORDINANCE NO. 17-013 AUTHORIZING THE ESTABLISHMENT OF PARKING SPACES FOR THE DISABLED, ALL AS NOTED IN THE RESOLUTION
  
33. CONSENTING RESOLUTION ADOPTING THE CITY OF PATERSON'S ORDINANCE NO. 17-016 AUTHORIZING THE ESTABLISHMENT OF A LOADING ZONE AT 351 GETTY AVENUE FROM 9:00 A.M. TO 5:00 P.M., MONDAY THRU FRIDAY, IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
34. CONSENTING RESOLUTION ADOPTING THE CITY OF PATERSON'S ORDINANCE NO. 17-021 AUTHORIZING THE ESTABLISHMENT OF A NO PARKING ZONE ON GRAND STREET, SOUTH SIDE, FOR 70 FEET, WEST OF PRINCE STREET AT ALL TIMES IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
35. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO P. CIPOLLINI, INC. FOR THE ROOF REPLACEMENT PROJECT AT THE DEY MANSION IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

36. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY FOR THE NEW JERSEY HISTORIC TRUST CAPITAL PRESERVATION GRANT 2017 FOR THE RESTORATION OF THE REA HOUSE IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
37. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY FOR THE NEW JERSEY HISTORIC COMMISSION 2017 PROJECT GRANT IN AN AMOUNT UP TO \$15,000.00 TO CREATE A NEW EXHIBIT IN THE AIDE-DE-CAMP ROOM AT DEY MANSION IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
38. RESOLUTION AUTHORIZING REIMBURSEMENT TO THE PASSAIC COUNTY HISTORICAL SOCIETY FOR MOLD REMEDIATION AT THE LAMBERT CASTLE IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION
39. RESOLUTION TO AWARD CONTRACT TO GOLF CAR SPECIALTIES FOR PURCHASE AND INSTALLATION OF NEW WINDSHIELDS FOR 44 YAMAHA GOLF CARTS USED BY THE PASSAIC COUNTY PARKS DEPARTMENT AT THE PREAKNESS VALLEY GOLF COURSE IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION
40. RESOLUTION APPROVING A GOLF CART WAIVER AGREEMENT TO BE SIGNED BY RESPONSIBLE PARTIES WHEN RENTING PARKS DEPARTMENT-OWNED GOLF CARTS FOR APPROVED USES OTHER THAN GOLF, ALL AS NOTED IN THE RESOLUTION
41. RESOLUTION AWARDING A CONTRACT TO BOSWELL ENGINEERING FOR THE DESIGN OF A 40 FOOT LONG PEDESTRIAN FOOT BRIDGE AT THE HIGHLANDS PRESERVE IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

## **LAW AND PUBLIC SAFETY**

42. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION
43. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO TRANSFER ONE SURPLUS VEHICLE TO THE LITTLE FALLS POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION
44. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO TRANSFER ONE SURPLUS VEHICLE TO THE PROSPECT PARK POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

**LAW AND PUBLIC SAFETY**

- 45. RESOLUTION AUTHORIZING AN AGREEMENT WITH SYTECH CORPORATION FOR CONTINUED SOFTWARE MAINTENANCE SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION
  
- 46. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO APPLY FOR GRANT FUNDS FOR A PROJECT ENTITLED "2017 DISTRACTED DRIVING CRACKDOWN", ALL AS NOTED IN THE RESOLUTION
  
- 47. RESOLUTION AUTHORIZING PURCHASE OF A 9-1-1 EMERGENCY SYSTEM FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
  
- 48. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE COUNTY OF PASSAIC AND CORIZON HEALTH OF NEW JERSEY, LLC TO PERMIT CORIZON TO UPGRADE AND MODERNIZE THE JAIL MEDICAL RECORD COMPUTER APPLICATION, ALL AS NOTED IN THE RESOLUTION

L. 12. New Business:

- 1. Supplemental Debt Statement for April 11, 2017
- 2. Bond Ordinance 2017-05
- 3. BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2016-09 FINALLY ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY ON SEPTEMBER 13, 2016
- 4. Motion to approve Bond Ordinance 2017-05 on first reading\_\_\_\_\_
- 5. Personnel
- 6. Bills
- 7. Certification of Payroll
- 8. Receipt of Departmental Reports

M. 13. Adjournment



**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS**

**MINUTES FOR REGULAR MEETING HELD ON**

**March 28, 2017**

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Board Room in the Passaic County Administration building: 401 Grand St at 7:12pm

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

1. Akhter
2. Bartlett
3. Best
4. Duffy
5. Lepore
6. Deputy Director James
7. Director Lazzara

**Invocation:** Rev. Glenis McCloud; Redeem Tabernacle of Deliverance, Paterson, NJ; gave the invocation during the conference meeting.

**Pledge of Allegiance:** Passaic County Surrogate Bernice Toledo, led the Pledge of Allegiance during the conference meeting.

**Approval of Minutes;**

Motion made by Freeholder Duffy, second by Freeholder Lepore, that the minutes for March 16, 2017, be approved which the motion was carried on a roll call of six (5) votes in the affirmative; with Freeholder James, and Freeholder Bartlett abstaining.

**Proclamation:**

A motion was made by Freeholder Lepore, second by Freeholder Bartlett, for approval of proclamations and the motion was carried on a roll call of five (5) in the affirmative. At this time Director Best asked if there was any Freeholder Reports.

At this time Director Lazzara asked if there was any Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, JR.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

**COMMUNICATION:**

A motion was made by Freeholder Best, second by Freeholder Bartlett, to approve communication C1, and the motion was carried on a roll call of seven (7) in the affirmative.

**Oral Portion:**

James: Motion to open public portion

Best: Second

**ROLL CALL:** Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: Deputy Director James, Yes: Director Lazzara, Yes

1. Ms. Hanely: Bloomingdale
2. Gregory Neuar: Passaic

Duffy: Motion to close the Public Portion of the Meeting  
Best: Second

**ROLL CALL :** Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: Deputy Director James, Yes: Director Lazzara, Yes

**Resolutions that require 2/3 Votes Resolution:**

A motion was made by Freeholder Duffy, second by Freeholder Lepore to adopt Resolution L-1. Which motion was carried on a roll call with seven (7) affirmative.

**Consent Agenda Resolution:**

A motion was made by Freeholder James, second by Freeholder Bartlett to add Resolutions L-76, and L-77, and to amend resolution 54, which motion was carried on a roll call with seven (7) votes in affirmative.

A motion was made by Freeholder Best, second by Freeholder Lepore to adopt Resolutions L-1 through L-77, amending L-54, which motion was carried on a roll call with seven (7) in the affirmative.

**End of Consent Agenda**

**New Business**

**Personnel:**

A motion was made by Freeholder James, second by Freeholder Lepore, that all Personnel matters be approved were submitted by the Office of Human Resources. Then the Office of Human Resources shall directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

**Bills:**

Motion was by Freeholder James, second by Freeholder Lepore, that

Current Fund	6-01	1,028,953.12
Current Fund	7-01	1,393,194.60
HCD Budget Expenditures	7-25	50.00
	<b>Year Total:</b>	<b>1,393,244.60</b>
General Capital Fund Budget	C-04	395,383.78
State/Federal Grant Fund	G-01	479,809.63
Open Space Trust Fund FY2016 Budget	0-16	209,105.51
Open Space Trust Fund FY 2017 Budget	O-17	58,725.00
Passaic CO OPEN SPACE TRST FUN	T-16	200,500.83
Register of Deeds Trust	T-17	1,310.00

PROFESSIONAL LIABILITY TRUST	T-19	110,802.05
Trust Fund Other	T-20	7,067.00
PARA TRANSIT TRUST FUD	T- 24	539.70

**Year Total: 320,219.58**

Private Industry Council	Z-81	2,867.68
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**Total of All Funds: 3, 88,308.90**

CURRENT FUND	6-01	430.16
Current Fund	7-01	9,516,677.01
Payroll Agency Deductions	7-05	2,356,663.60
HUD Budget Expenditures	7-25	12,573.01
State/Federal Grant Fund	G-01	381,462.69
Ded Trust Empl Off Duty Police	T-13	81,173.28
Confiscated Trust Fund	T-15	13,227.50
Professional Liability Trust	T-19	5,940.04
Private Industry Council	Z-81	10,259.79

**Total All Funds \$12,378,407.08**

**Payroll Certification:**

A motion was made by Freeholder James; second by Freeholder Lepore, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

**Departmental Reports:**

Departmental Reports were received and filed in the Office of the Clerk of the Board

**Adjournment**

Motion made by Freeholder Bartlett, seconded by Freeholder Lepore that the regular meeting be adjourned at 7:37pm , and the motion was carried on roll call with seven (7) votes in the affirmative.

Respectfully Submitted,



Louis E. Imhof, III,

Clerk of the Board

Prepared by: Oshin Castillo

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

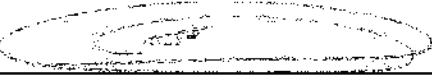
Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

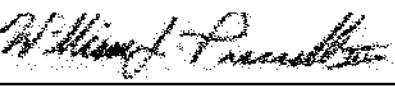
Agenda: RESOLUTION AUTHORIZING REAPPROPRIATION OF OSTF FUNDS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170277</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

COUNTY OF PASSAIC, NEW JERSEY

Resolution Authorizing Re-Appropriation of Funds

WHEREAS, a need has arisen for additional funding in an Open Space Trust Fund Project and the Freeholder Board is desirous of providing such funding upon the recommendation of the Administration;

BE IT RESOLVED, the Following Transfer of Open Space Trust Fund be made as an amendment to an existing approved project as follows:

<u>ACCOUNT</u>	<u>TITLE</u>	<u>FROM</u>	<u>TO</u>
	<b><u>RESERVE FOR UNALLOCATED</u></b>		
7-16-215-41-100-000	Other Expenses	50,000.00	
	<b><u>PREAKNESS VALLEY GOLF COURSE</u></b>		
0-17-56-645-001-603	Other Expenses		50,000.00
		50,000.00	50,000.00
		50,000.00	50,000.00

This resolution was requested by:

Richard Cahill  
 CHIEF FINANCIAL OFFICER

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## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) U DRIVE U TEXT U PAY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170278</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-2							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 158) Distracted Driving Crackdown Grant U Drive U Text U Pay (DD-17-45-01-06 / FED-2017-Passaic County-00214)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$40,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$40,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Distracted Driving Crackdown Grant U Drive U Text U Pay (DD-17-45-01-06 / FED-2017-Passaic County-00214)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$40,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Distracted Driving Crackdown Grant U Drive U Text U Pay (DD-17-45-01-06 / FED-2017-Passaic County-00214)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) LEOTEF, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170279</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-3							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017



COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Law Enforcement Officers Training & Equipment Fund [LEOTEF]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$45,033.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$ 45,033.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law & Public Safety, Law Enforcement Officers Training & Equipment Fund [LEOTEF]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$45,033.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law & Public Safety, Law Enforcement Officers Training & Equipment Fund [LEOTEF]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) MRC 17-0382, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170280</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-4							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Medical Reserve Corps Challenge Award Grant [MRC-17-0382]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$13,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$13,000.00

Which item is now available as revenue from a grant award from the National Association of County and City Health Officials, Medical Reserve Corps Challenge Award Grant [MRC-17-0382]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$13,000.00 be and the same is hereby appropriated under the caption National Association of County and City Health Officials, Medical Reserve Corps Challenge Award Grant [MRC-17-0382]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO PINO CONSULTING OF WEST WINDSOR, NJ FOR COST REIMBURSEMENT AND TECHNICAL CONSULTING SERVICES RFQ-17-061 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170281</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-5							
CAF #	7-01-20-103-001 -233							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AWARDING A CONTRACT TO PINO CONSULTING OF WEST WINDSOR, NJ FOR COST REIMBURSEMENT AND TECHNICAL CONSULTING SERVICES RFQ-17-061 AS PER QUALIFICATION**

**WHEREAS**, there exists a need for Cost Reimbursement and Technical Consulting Services for the County of Passaic; and

**WHEREAS**, the County issued public solicitation RFQ-17-061 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the responses to said public solicitation were received on March 17, 2017 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

**WHEREAS**, the Evaluation and Review Committee has found that Pino Consulting of West Windsor, NJ is qualified to perform the necessary services, from January 1, 2017 through December 31, 2018 for an estimated two year total of \$117,550.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$62,050.00 in funds are available as recorded in purchase requisition #R7-02557 in account #7-01-20-103-001-233 for the within contemplated expenditure with the remainder \$55,500.00 contingent upon adoption of future years budget; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its March 29, 2017 meeting and recommended this resolution to the full Board for adoption; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to award Pino Consulting of West Windsor, NJ under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

April 11, 2017



**County of Passaic  
Administration Building**

**401 Grand Street • Paterson, New Jersey 07505-2023**

**RICHARD CAHILL**

*Director*

**DEPARTMENT OF FINANCE**

**Room 439**

TEL: (973) 881-4440

FAX: (973) 881-0196

**ACCOUNTS PAYABLE  
PAYROLL**

To: Michael Marinello

From: Rich Cahill

Handwritten initials "RC" inside a circle.

Date: 4/03/2017

Re: RFQ 17-061 Cost Reimbursement & Technical Consulting Services

A request for Qualifications for Cost Reimbursement & Technical Consulting Services was issued and a response was received from:

Pino Consulting Group

It appears that Pino Consulting Group has the required qualifications to provide the requested Cost Reimbursement & Technical Consulting Services

It is recommended that a contract for these services be awarded to Pino Consulting Group in the amount not to exceed \$62,050 for year one and \$55,500 for year two..

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CRAIG'S GOOSE COPS, LLC D/B/A TRI-STATE GEESE POLICE OF DINGMANS FERRY, PA FOR GOOSE CONTROL SERVICES FOR THE PASSAIC COUNTY GOFFLE BROOK PARK AND WEASEL BROOK PARK AS PER BID, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

GOLF COURSE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170282</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-6							
CAF #	7-01-28-198-001-213							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017



**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CRAIG'S GOOSE COPS, LLC D/B/A TRI-STATE GEESE POLICE OF DINGMANS FERRY, PA FOR GOOSE CONTROL SERVICES FOR THE PASSAIC COUNTY GOFFLE BROOK PARK AND WEASEL BROOK PARK AS PER BID**

**WHEREAS**, there exists a need for goose control services for the County of Passaic Goffle Brook Park and Weasel Brook Park; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-17-014 Goose Control Services for the Passaic County Goffle Brook Park, Weasel Brook Park and Preakness Valley Golf Course in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on March 24, 2017 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Craig's Goose Cops, LLC d/b/a Tri-State Geese Police of Dingmans Ferry, PA; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its March 29, 2017 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the contract period will be from April 1, 2017 through March 31, 2018 with a one-year option to renew as per the County of Passaic for a total estimated award of \$20,800.00 with services to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that \$20,800.00 in funds are available as recorded in purchase requisition #R7-02522 in account #7-01-28-198-001-213 for the within contemplated expenditure; and

**WHEREAS**, Craig's Goose Cops, LLC has indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Craig's Goose Cops, LLC d/b/a Tri-State Geese Police for the services referenced above; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 20,800.00

APPROPRIATION: 7-01-28-198-001-213

PURPOSE: Resolution authorizing award of contract to Craig's  
Goose Cops, LLC.

  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



## County of Passaic

Parks Department  
 209 Totowa Road  
 Wayne, NJ 07470  
 Office (973) 881-4832  
 Fax (973) 872-2684

**To:** Michael Marinello, Director of Procurement  
 Carmen Santana, Principal Purchasing Assistant  
**From:** Darryl Sparta, Director of Parks and Grounds  
**Date:** March 31, 2017  
**Re:** Goose Control Services

Bids were received for Goose Control Services within the Passaic County Parks Department at Goffle Brook Park, Weasle Brook Park, and the Preakness Valley golf course. Bids were submitted by Geese Chasers North Jersey and Tri-State Geese Police and were opened on March 24<sup>th</sup> 2017. Bid totals are as follows:

### Geese Chasers (Preferred Outdoor Experience)

1<sup>st</sup> and 2<sup>nd</sup> year parks \$1,855 per month  
 1<sup>st</sup> and 2<sup>nd</sup> year golf course \$1,295.66 per month  
 1<sup>st</sup> and 2<sup>nd</sup> year addling fee of \$85 per nest  
 1<sup>st</sup> and 2<sup>nd</sup> year call back fee \$0 per call back

### Tri-State Geese Police (Craig's Goose Cops, LLC)

1<sup>st</sup> year parks \$1,600 per month  
 1<sup>st</sup> year golf course \$1,460 per month  
 2<sup>nd</sup> year parks \$1,800 per month  
 2<sup>nd</sup> year golf course \$1,600 per month  
 1<sup>st</sup> and 2<sup>nd</sup> year addling fee \$80 per nest  
 1<sup>st</sup> and 2<sup>nd</sup> year call back fee \$0 per call back

I would like to recommend the following:

-The award for the golf course, year 1, to Geese Chasers in the amount of \$1,295.66 per month with an \$85 per nest addling fee (estimating 20 nests per year-\$1700) and a \$0 call back.

-The award for the Parks, year 1, go to Tri-State Geese Police in the amount of \$1,600 per month with an \$80 per nest addling fee (estimating 20 nests per year-\$1600) and \$0 call back.

The Parks Department will have the option of exercising the 2<sup>nd</sup> year at the end of the first year.

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170282

COUNTY OF PASSAIC  
 PARKS DEPT, CO OF PASSAIC  
 (Q) 973-881-4832  
 209 TOTOWA ROAD  
 WAYNE, NJ 07470

REQUISITION	
NO.	R7-02522

S H I P  T O	
V E N D O R	VENDOR #: 11431 CRAIG'S GOOSE COPS, LLC D/B/A TRI-STATE GEESE POLICE P.O. BOX 283 DINGMANS FERRY, PA 18328

ORDER DATE: 04/03/17  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	Goose Control Service for Goffle Brook Park and Weasel Brook Park.	7-01-28-198-001-213	20,800.0000	20,800.00
			TOTAL	20,800.00

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170282

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



## County of Passaic

Parks Department  
 209 Totowa Road  
 Wayne, NJ 07470  
 Office (973) 881-4832  
 Fax (973) 872-2684

**To:** Michael Marinello, Director of Procurement  
 Carmen Santana, Principal Purchasing Assistant  
**From:** Darryl Sparta, Director of Parks and Grounds  
**Date:** March 31, 2017  
**Re:** Goose Control Services

Bids were received for Goose Control Services within the Passaic County Parks Department at Goffle Brook Park, Weasle Brook Park, and the Preakness Valley golf course. Bids were submitted by Geese Chasers North Jersey and Tri-State Geese Police and were opened on March 24<sup>th</sup> 2017. Bid totals are as follows:

### Geese Chasers (Preferred Outdoor Experience)

1<sup>st</sup> and 2<sup>nd</sup> year parks \$1,855 per month  
 1<sup>st</sup> and 2<sup>nd</sup> year golf course \$1,295.66 per month  
 1<sup>st</sup> and 2<sup>nd</sup> year addling fee of \$85 per nest  
 1<sup>st</sup> and 2<sup>nd</sup> year call back fee \$0 per call back

### Tri-State Geese Police (Craig's Goose Cops, LLC)

1<sup>st</sup> year parks \$1,600 per month  
 1<sup>st</sup> year golf course \$1,460 per month  
 2<sup>nd</sup> year parks \$1,800 per month  
 2<sup>nd</sup> year golf course \$1,600 per month  
 1<sup>st</sup> and 2<sup>nd</sup> year addling fee \$80 per nest  
 1<sup>st</sup> and 2<sup>nd</sup> year call back fee \$0 per call back

I would like to recommend the following:

-The award for the golf course, year 1, to Geese Chasers in the amount of \$1,295.66 per month with an \$85 per nest addling fee (estimating 20 nests per year-\$1700) and a \$0 call back.

-The award for the Parks, year 1, go to Tri-State Geese Police in the amount of \$1,600 per month with an \$80 per nest addling fee (estimating 20 nests per year-\$1600) and \$0 call back.

The Parks Department will have the option of exercising the 2<sup>nd</sup> year at the end of the first year.

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170282

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PREFERRED OUTDOOR EXPERIENCE OF BRICK, NJ FOR GOOSE CONTROL SERVICES FOR THE PASSAIC COUNTY PREAKNESS VALLEY GOLF COURSE AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
GOLF COURSE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20170283							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-7							
CAF #	7-01-28-198-002 -213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PREFERRED OUTDOOR EXPERIENCE OF BRICK, NJ FOR GOOSE CONTROL SERVICES FOR THE PASSAIC COUNTY PREAKNESS VALLEY GOLF COURSE AS PER BID**

**WHEREAS**, there exists a need for goose control services at the County of Passaic Preakness Valley Golf Course; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-17-014 Goose Control Services for the Passaic County Goffle Brook Park, Weasel Brook Park and Preakness Valley Golf Course in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on March 24, 2017 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Preferred Outdoor Experience of Brick, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its March 29, 2017 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the contract period will be from April 1, 2017 through March 31, 2018 with a one-year option to renew as per the County of Passaic for a total estimated award of \$17,247.92 with services to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that \$17,247.92 in funds are available as recorded in purchase requisition #R7-02524 in account #7-01-28-198-002-213 for the within contemplated expenditure; and



**WHEREAS**, Preferred Outdoor Experience has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Preferred Outdoor Experience for the services referenced above; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 17,247.92

APPROPRIATION: 7-01-28-198-002-213

PURPOSE: Resolution authorizing award of contract to preferred outdoor experience of Brick, NJ for Goose Control Services.

  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



## County of Passaic

Parks Department  
 209 Totowa Road  
 Wayne, NJ 07470  
 Office (973) 881-4832  
 Fax (973) 872-2684

**To:** Michael Marinello, Director of Procurement  
 Carmen Santana, Principal Purchasing Assistant  
**From:** Darryl Sparta, Director of Parks and Grounds  
**Date:** March 31, 2017  
**Re:** Goose Control Services

Bids were received for Goose Control Services within the Passaic County Parks Department at Goffle Brook Park, Weasle Brook Park, and the Preakness Valley golf course. Bids were submitted by Geese Chasers North Jersey and Tri-State Geese Police and were opened on March 24<sup>th</sup> 2017. Bid totals are as follows:

### Geese Chasers (Preferred Outdoor Experience)

1<sup>st</sup> and 2<sup>nd</sup> year parks \$1,855 per month  
 1<sup>st</sup> and 2<sup>nd</sup> year golf course \$1,295.66 per month  
 1<sup>st</sup> and 2<sup>nd</sup> year addling fee of \$85 per nest  
 1<sup>st</sup> and 2<sup>nd</sup> year call back fee \$0 per call back

### Tri-State Geese Police (Craig's Goose Cops, LLC)

1<sup>st</sup> year parks \$1,600 per month  
 1<sup>st</sup> year golf course \$1,460 per month  
 2<sup>nd</sup> year parks \$1,800 per month  
 2<sup>nd</sup> year golf course \$1,600 per month  
 1<sup>st</sup> and 2<sup>nd</sup> year addling fee \$80 per nest  
 1<sup>st</sup> and 2<sup>nd</sup> year call back fee \$0 per call back

I would like to recommend the following:

-The award for the golf course, year 1, to Geese Chasers in the amount of \$1,295.66 per month with an \$85 per nest addling fee (estimating 20 nests per year-\$1700) and a \$0 call back.

-The award for the Parks, year 1, go to Tri-State Geese Police in the amount of \$1,600 per month with an \$80 per nest addling fee (estimating 20 nests per year-\$1600) and \$0 call back.

The Parks Department will have the option of exercising the 2<sup>nd</sup> year at the end of the first year.

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170283

COUNTY OF PASSAIC  
 PARKS DEPT, CO OF PASSAIC  
 (Q) 973-881-4832  
 209 TOTOWA ROAD  
 WAYNE, NJ 07470

REQUISITION	
NO.	R7-02524

S H I P  T O	
V E N D O R	VENDOR #: 11849 PREFERRED OUTDOOR EXPERIENCE GEESE CHASERS NORTH JERSEY LLC 308 WINCHESTER DRIVE BRICK, NJ 08724

ORDER DATE: 04/03/17  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	Goose Control Service for Preakness Valley Golf Course.	7-01-28-198-002-213	17,247.9200	17,247.92
			TOTAL	17,247.92

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170283

REQUESTING DEPARTMENT

DATE



## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

**To:** Michael Marinello, Director of Procurement  
Carmen Santana, Principal Purchasing Assistant  
**From:** Darryl Sparta, Director of Parks and Grounds  
**Date:** March 31, 2017  
**Re:** Goose Control Services

Bids were received for Goose Control Services within the Passaic County Parks Department at Goffle Brook Park, Weasle Brook Park, and the Preakness Valley golf course. Bids were submitted by Geese Chasers North Jersey and Tri-State Geese Police and were opened on March 24<sup>th</sup> 2017. Bid totals are as follows:

### Geese Chasers (Preferred Outdoor Experience)

1<sup>st</sup> and 2<sup>nd</sup> year parks \$1,855 per month  
1<sup>st</sup> and 2<sup>nd</sup> year golf course \$1,295.66 per month  
1<sup>st</sup> and 2<sup>nd</sup> year addling fee of \$85 per nest  
1<sup>st</sup> and 2<sup>nd</sup> year call back fee \$0 per call back

### Tri-State Geese Police (Craig's Goose Cops, LLC)

1<sup>st</sup> year parks \$1,600 per month  
1<sup>st</sup> year golf course \$1,460 per month  
2<sup>nd</sup> year parks \$1,800 per month  
2<sup>nd</sup> year golf course \$1,600 per month  
1<sup>st</sup> and 2<sup>nd</sup> year addling fee \$80 per nest  
1<sup>st</sup> and 2<sup>nd</sup> year call back fee \$0 per call back

I would like to recommend the following:

-The award for the golf course, year 1, to Geese Chasers in the amount of \$1,295.66 per month with an \$85 per nest addling fee (estimating 20 nests per year-\$1700) and a \$0 call back.

-The award for the Parks, year 1, go to Tri-State Geese Police in the amount of \$1,600 per month with an \$80 per nest addling fee (estimating 20 nests per year-\$1600) and \$0 call back.

The Parks Department will have the option of exercising the 2<sup>nd</sup> year at the end of the first year.

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170283

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT OF AMERICAN WEAR INC OF EAST ORANGE, NJ FOR PROVISION AND CLEANING OF UNIFORMS FOR VARIOUS PASSAIC COUNTY DEPARTMENTS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170284</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-8							
CAF #	Various Accounts (Ne							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT OF AMERICAN WEAR INC OF EAST ORANGE, NJ FOR PROVISION AND CLEANING OF UNIFORMS FOR VARIOUS PASSAIC COUNTY DEPARTMENTS AS PER BID**

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic adopted Resolution R20150163 on March 10, 2015 awarding a contract to American Wear, Inc of East Orange, NJ for the provision and cleaning of uniforms for various Passaic County Departments; and

**WHEREAS**, the above referenced resolution contained an option for a one year option to renew; and

**WHEREAS**, the County is desirous of exercising the extension option at the prices, terms and conditions contained in SB-15-002 Uniform Service for Several Passaic County Departments for the extension year contract term March 1, 2017 through February 28, 2018 for an estimated award amount of \$94,696.68; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS**, a certification is attached hereto, indicating that \$94,696.68 in funds are available in various budget accounts for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the one-year renewal term with American Wear, Inc of East Orange, NJ for the provision and cleaning of uniforms for various Passaic County

departments and authorizes the Purchasing Agent to issue a purchase order to effectuate same; and

**BE IT FURTHER RESOLVED** that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 94,696.68

APPROPRIATION: Various Accounts on a need basis

PURPOSE: Resolution authorizing option to renew contract of American Wear Inc. for provision and cleaning of uniforms.



Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR PARTICIPATION IN THE ESSEX COUNTY COOPERATIVE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170285</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-9							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION FOR PARTICIPATION IN THE ESSEX COUNTY  
COOPERATIVE**

**WHEREAS** pursuant to N.J.S.A. 40A:11-10 the governing bodies within the same county or in adjoining counties may provide by joint agreement for the purchase of work, materials and supplies for their respective jurisdiction; and

**WHEREAS** the cooperative being considered is Essex County's Hospital Medical Services for Inmates Joint Purchasing System #262HMSIJPS with Essex County designated as its lead agency; and

**WHEREAS** the said lead agency County of Essex has offered to permit the County of Passaic to join the Pricing Council; and

**WHEREAS** it is anticipated that participation in this Cooperative Pricing Program will afford the County of Passaic significant savings regarding inmate hospitalization treatment; and

**WHEREAS** the Freeholder Committee for Finance & Administration has considered this matter and believes that this participation is in the best interest of the County of Passaic and;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the participation by the County of Passaic in Essex County's Hospital Medical Services for Inmates Joint Purchasing System #262HMSIJPS to the fullest extent possible under the Public Contracts Law N.J.S.A. 40A:11-1 et seq.; and

**BE IT FURTHER RESOLVED** that the Director, Administrator and Clerk to the Board pursuant to N.J.A.C. 5:34-7.12 be authorized to enter into an agreement with the lead agency or any other contracting unit of Essex County's Hospital Medical Services for Inmates Joint Purchasing System #262HMSIJPS pursuant to the terms and conditions set out above.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Bruce James  
Assad R. Akhter  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CERTIFICATION AND TRAINING PROGRAM FROM THE NEW JERSEY CIVIL SERVICE COMMISSION FOR PASSAIC COUNTY DIRECTORS SUPERVISORS AND COUNTY EMPLOYEES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170286</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-10							
CAF #	7-01-20-106-001 -217							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING A CERTIFICATION AND  
TRAINING PROGRAM FROM THE NEW JERSEY CIVIL SERVICE  
COMMISSION FOR PASSAIC COUNTY DIRECTORS  
SUPERVISORS AND COUNTY EMPLOYEES**

**WHEREAS** the New Jersey Civil Service Commission is offering training courses for Directors/Supervisors and County employees; and

**WHEREAS** Passaic County understands that training is a part of efficiency in its ongoing operations; and

**WHEREAS** the Passaic County Human Resources Department recommends this certification and training program for Passaic County Directors/Supervisors and County employees to the Board of Chosen Freeholders; and

**WHEREAS** N.J.S.A. 40A:11-5(2) provides an exception to bidding when a contract is entered into by a State of New Jersey board or agency; and

**WHEREAS** a certification is attached hereto, indicating that \$24,000.00 in funds is available as encumbered in purchase requisition # R7-02150 for the within contemplated expenditure; and

**WHEREAS** the Administration and Finance Committee considered this matter at its March 29, 2017 meeting and recommended this resolution to the full Board for adoption.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the New Jersey Civil Service Commission for the services referenced above in an amount not to exceed \$24,000.00.

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 24,000.00

APPROPRIATION: 7-01-20-106-001-217

PURPOSE: Resolution authorizing a certification and training program from the NJ Civil Service Commission for Passaic County Directors, Supervisors and county employees.



Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Human Resource Department  
 Telephone #: 973-881-4480 Date: 3/21/2017

DESCRIPTION OF RESOLUTION:  
Employee training provided by NJ Civil Service Commission  
Training for Department/Division Heads and Supervisors

PROCUREMENT SOLICITATION (if any)#: N/A Exemption NJSA 40A:11-5(2)

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER**

3. AMOUNT OF EXPENDITURE: \$ 24,000.00

**REQUISITION #** R7-02150  
**ACCOUNT #** 7-01-20-106-001-217

4. COMMITTEE REVIEW:	<u>DATE</u>
<input checked="" type="checkbox"/> Administration & Finance	<u>03/29/2017</u>
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:  
 Administration  
 Finance  
 Counsel  
 Clerk to the Board  
 Procurement

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170288

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Human Resource Department  
 Telephone #: 973-881-4480 Date: 3/21/2017

DESCRIPTION OF RESOLUTION:  
Employee training provided by NJ Civil Service Commission  
Training for Department/Division Heads and Supervisors

PROCUREMENT SOLICITATION (if any)#: N/A Exemption NJSA 40A:11-5(2)

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER**

3. AMOUNT OF EXPENDITURE: \$ 24,000.00

**REQUISITION #** R7-02150  
**ACCOUNT #** 7-01-20-106-001-217

4. COMMITTEE REVIEW:	<u>DATE</u>
<u>XX</u> Administration & Finance	<u>03/29/2017</u>
<u>    </u> Public Works / Buildings & Grounds	<u>                    </u>
<u>    </u> Planning & Economic Development	<u>                    </u>
<u>    </u> Health, Human Services & Community Affairs	<u>                    </u>
<u>    </u> Law & Public Safety	<u>                    </u>
<u>    </u> Energy	<u>                    </u>
<u>    </u> Other Specify: <u>                                    </u>	<u>                    </u>

5. DISTRIBUTION LIST:  
     Administration  
     Finance  
     Counsel  
     Clerk to the Board  
     Procurement

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170288



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING MAINTENANCE AND SERVICE OF SPECIALIZED COMPUTER SOFTWARE USED TO ASSIST PASSAIC COUNTY ADMINISTRATION IN RESPONDING TO OPRA REQUESTS THROUGH STATE CONTRACT VENDOR, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170287</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-11							
CAF #	7-01-20-102-001 -213							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

Res-Pg:k.11-2

**RESOLUTION AUTHORIZING PAYMENT OF ANNUAL MAINTENANCE FEES IN THE AMOUNT OF \$26,525.00 TO THE OFFICE OF THE MONMOUTH COUNTY CLERK IN CONNECTION WITH THE EXISTING SHARED SERVICES AGREEMENT BETWEEN THE PASSAIC COUNTY CLERK AND THE MONMOUTH COUNTY CLERK FOR THE DOCUMENT SUMMARY MANAGEMENT SYSTEM (“DSMS”) FOR THE PERIOD OF JANUARY 1, 2017 THROUGH DECEMBER 31, 2017**

**WHEREAS** the County of Passaic was previously awarded grant funds to undertake a project known as the Expansion of Electronic Recording of Land Management Records in the County Clerk’s Office through the PARIS Grant Project (Agreement #05160006); and

**WHEREAS** in order to effectuate this project, it was necessary to utilize certain computer software known as the Document Summary Management System (DSMS); and

**WHEREAS** said software is licensed to the County of Monmouth on behalf of the Monmouth County Clerk; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) previously adopted a resolution (R-05-558, 10/11-05) authorizing an Interlocal Agreement, now known as Shared Services, between the County of Passaic and the County of Monmouth under which the Office of the Passaic County Clerk received a sublicense for the DSMS software to effectuate the electronic recording of certain records in the Office of the Passaic County Clerk; and

**WHEREAS** said Interlocal Agreement provided for the County of Passaic to pay a one-time fee totaling \$50,000.00 for use of the specified software and annual maintenance fees thereafter; and

**WHEREAS** in the spring of 2014 the said Board authorized payment of the annual maintenance fee by

resolution for the period July 1, 2014 through December 31, 2014 at which time the County Clerk notified the Board that thereafter the maintenance fee would be billed on a calendar year basis going forward; and

**WHEREAS** the County Clerk by memo to the Freeholder Administration and Finance Committee dated February 14, 2017 advised the Committee that the annual fee for 2017 for maintenance and support service is \$26,525.00 and requested that payment of this sum be authorized (copy of memo attached hereto and made a part hereof; and

**WHEREAS** the Administration and Finance Committee considered this request at its meeting of March 29, 2017 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that payment of the annual maintenance fees in the amount of \$26,525.00 for the system described above be and hereby are authorized in accordance with the terms of the Shared Services Agreement (Interlocal Agreement) with the Monmouth County Clerk's Office; and

**BE IT FURTHER RESOLVED** that all necessary officers and employees be and hereby are authorized and directed to take such further actions and execute such documents as are necessary to effectuate the purposes of this resolution,

including but not limited to the issuance of an appropriate **Res-Pg:k.11-4**

Purchase Order.

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 26,088.00

APPROPRIATION: 7-01-20-102-001-213

PURPOSE: Resolution authorizing maintenance and service of specialized computer software used to assist Passaic County Administration in responding to OPRA requests.



Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



Pricing Proposal  
 Quotation #: 13128056  
 Created On: 3/13/2017  
 Valid Until: 4/30/2017

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## COUNTY OF PASSAIC

---

### Matthew Jordan

401 Grand St  
 Freeholder's Office  
 Paterson, NJ 07505  
 United States  
 Phone: (973) 881-4405  
 Fax:  
 Email: matthewj@passaiccountynj.org

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## Inside Account Manager

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### Dasha Flagg

290 Davidson Avenue  
 Somerset, NJ 08873  
 Phone: 1.888.744.4084  
 Fax: 1.888.896.8860  
 Email: Dasha\_Flagg@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 GovQA FOIA - Service Tracking System WebQA, Inc. - Part#: npn-webqa-govqa-s Coverage Term: 5/1/2017 - 4/30/2018 Note: Tier: 1; Markup: 3%; SHI Cost: 2110.00	12	\$2,174.00	\$26,088.00
2 GovQA Document Review and Redaction Toolset WebQA Inc. - Part#: NPN-WEBQA-IMPTR-1 Coverage Term: 5/1/2017 - 5/1/2018 Note: Tier: 1; Markup: 0%; SHI Cost: 0	12	\$0.00	\$0.00
		Total	\$26,088.00

---

### Additional Comments

NJ Software State Contract 89851

Thank you for the opportunity to quote. SHI is a leading reseller of software, hardware, and peripherals. SHI is a 100% Asian-Owned Minority Company. SHI has been working with State and Local Governments for over 15 years. We have a Software Licensing Specialist for every major manufacturer and a hardware and service department to assist with any configuration.

Please keep SHI in mind for you future software and hardware needs.

For Immediate Assistance with quote requests, order inquiries or service, please contact your Inside Sales Team at 1-888-591-3400 or by email: NJGOV@shi.com

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*The Products offered under this proposal are subject to the SHI Return Policy posted at [www.shi.com/returnpolicy](http://www.shi.com/returnpolicy), unless there is an existing agreement between SHI and the Customer.*

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170287

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

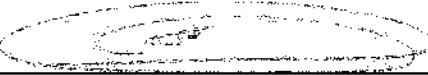
Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR RE-BID MEAT PRODUCTS AND PROVISIONS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

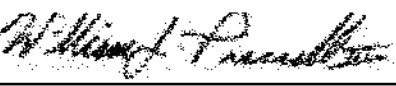
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170288</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-12							
CAF #	7-01-27-172-001 -F04							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR RE-BID MEAT PRODUCTS AND PROVISIONS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for meat products and provisions for the County of Passaic Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-17-010 Re-Bid Meat Products and Provisions for the County of Passaic Departments and Institutions in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on March 21, 2017 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its March 29, 2017 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the vendors listed have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, the contract period will be from March 1, 2017 through December 31, 2017 for a total estimated award of \$46,989.00 with purchases to be made on an as-needed basis

**Jamac Frozen Food Corp. -- (8 items) \$25,805.00**

Bid Item #: 9, 13, 15, 16, 22, 24, 26 and 27 prices available to Cooperative #38PCCP

**Cardinal Foods -- (3 items) \$7,252.00**

Bid Item #: 8, 17 and 19 prices not available to Cooperative #38PCCP

**Mivila Foods -- (6 items) \$13,931.50**

Bid Item #: 4, 10, 14, 20, 21 and 25 prices available to Cooperative #38PCCP



**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an estimated amount of \$46,989.00 in accordance with N.J.A.C. 5:30-11.10 (a) open-end contracts; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 46,989.00

APPROPRIATION: 7-01-27-172-001-F04

PURPOSE: Resolution authorizing award of contract to the vendors listed below for re-bid meat products and provisions for the County of Passaic.



Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



# County of Passaic Procurement Center

495 River Street 2<sup>nd</sup> Floor Paterson, New Jersey 07524

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**Nicola F. Naumov**  
*Deputy Purchasing Agent*

Telephone: (973) 247-3306  
Fax: (973) 742-8295

## MEMORANDUM

**TO: Michael Marinello QPA, CCPO**  
Carmen Santana, Principal Purchasing Assistant

**DATE:** March 27, 2017

**RE:** Recommendation for award for SB-17-010 **Re-Bid Meat Products and Provisions** for the County of Passaic Departments and Institutions.

Mrs. L. Corrado, Executive Director at PHC, reviewed all line items bid upon and submitted the following award recommendation. The recommendation for awards is based on a responsive and responsible bid.

**Jamac Frozen Food Corp. -- (8 items) \$25,805.00**

Bid Item #: 9, 13, 15, 16, 22, 24, 26 and 27.

**Cardinal Foods -- (3 items) \$7,252.00**

Bid Item #: 8, 17 and 19.

**Mivila Foods -- (6 items) \$13,931.50**

Bid Item #: 4, 10, 14, 20, 21 and 25.

**Note:**

Catalog discounts were not given.

**Nick**

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
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Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING MAINTENANCE AND SERVICE OF SPECIALIZED COMPUTER SOFTWARE USED TO ASSIST PASSAIC COUNTY ADMINISTRATION IN RESPONDING TO OPRA REQUESTS THROUGH STATE CONTRACT VENDOR, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170289</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-13							
CAF #	T-17-56-850-000 -801							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING MAINTENANCE AND SERVICE  
OF SPECIALIZED COMPUTER SOFTWARE USED TO  
ASSIST PASSAIC COUNTY ADMINISTRATION IN  
RESPONDING TO OPRA REQUESTS THROUGH STATE  
CONTRACT VENDOR**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-0517 dated June 28, 2016 authorized the acquisition of specialized computer software from SHI of Somerset, New Jersey under State Contract #A89851 to assist the County Administration in handling requests for information under the Open Public Records Act (OPRA); and

**WHEREAS** that software needs to be serviced and maintained yearly and the said Administration has received a proposal to do so dated March 13, 2017 in the amount of \$26,088.00 (a copy of which is attached hereto and made a part hereof); and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said request in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Administration & Finance Committee has considered this matter at the March 29, 2017 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the maintenance and service of said specialized computer software as set forth above and in the attached quotation in accordance with the terms of the applicable State Contract #A89851; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 26,525.00

APPROPRIATION: T-17-56-850-000-801

PURPOSE: Resolution authorizing payment of annual maintenance fees in the amount of \$26,525.00 to the office of the Monmouth County Clerk.

  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



Pricing Proposal  
 Quotation #: 13128056  
 Created On: 3/13/2017  
 Valid Until: 4/30/2017

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**COUNTY OF PASSAIC**


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**Inside Account Manager**


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**Matthew Jordan**  
 401 Grand St  
 Freeholder's Office  
 Paterson, NJ 07505  
 United States  
 Phone: (973) 881-4405  
 Fax:  
 Email: matthewj@passaiccountynj.org

**Dasha Flagg**  
 290 Davidson Avenue  
 Somerset, NJ 08873  
 Phone: 1.888.744.4084  
 Fax: 1.888.896.8860  
 Email: Dasha\_Flagg@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 GovQA FOIA - Service Tracking System WebQA, Inc. - Part#: npn-webqa-govqa-s Coverage Term: 5/1/2017 – 4/30/2018 <b>Note:</b> Tier: 1; Markup: 3%; SHI Cost: 2110.00	12	\$2,174.00	\$26,088.00
2 GovQA Document Review and Redaction Toolset WebQA Inc. - Part#: NPN-WEBQA-IMPTR-1 Coverage Term: 5/1/2017 – 5/1/2018 <b>Note:</b> Tier: 1; Markup: 0%; SHI Cost: 0	12	\$0.00	\$0.00
		<b>Total</b>	<b>\$26,088.00</b>

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**Additional Comments**


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NJ Software State Contract 89851

Thank you for the opportunity to quote. SHI is a leading reseller of software, hardware, and peripherals. SHI is a 100% Asian-Owned Minority Company. SHI has been working with State and Local Governments for over 15 years. We have a Software Licensing Specialist for every major manufacturer and a hardware and service department to assist with any configuration.

Please keep SHI in mind for you future software and hardware needs.

For Immediate Assistance with quote requests, order inquiries or service, please contact your Inside Sales Team at 1-888-591-3400 or by email: NJGOV@shi.com

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*The Products offered under this proposal are subject to the SHI Return Policy posted at [www.shi.com/returnpolicy](http://www.shi.com/returnpolicy), unless there is an existing agreement between SHI and the Customer.*

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170289



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
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Theodore O. Best, Jr.  
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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLY AND ACCEPT THE CHILTON MINI-GRANT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Health and Community Affairs  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170290</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-14							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO APPLY AND ACCEPT THE CHILTON MINI-GRANT**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of applying and accepting the Chilton mini-grant; and

**WHEREAS** the mission of the Chilton Medical Center Advisory Board is to identify and assess the health care needs of the communities served by Chilton Medical Center, and in collaboration with hospital administration and other health care resources in the community, to develop strategies and programs to meet these needs; and

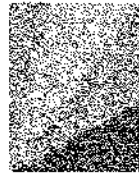
**WHEREAS** this matter was reviewed and approved by the Health Committee meeting;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the County Health Department to apply for and accept and receive the Chilton mini-grant; and

**BE IT FURTHER RESOLVED** that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: April 11, 2017



**Chilton  
Medical Center**  
ATLANTIC HEALTH SYSTEM

**Community Health Committee**

**Grant Application**

**Applicant:**

<b>Name:</b>		
<b>Contact:</b>		
<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Phone:</b>		<b>Fax:</b>
<b>Email:</b>		

**Send Grant Application to:**

<p><b>Joan Beloff</b>  <b>Manager, Community Health</b>  <b>Chilton Medical Center</b>  <b>97 West Parkway</b>  <b>Pompton Plains, NJ 07444</b>  <b>973-831-5167</b>  <b>Joan.Beloff@atlantichhealth.org</b></p>
--

- 1) Requested amount: \_\_\_\_\_  
(Attach a detailed budget)
- 2) Brief description of initiative: purpose, benefit to community, etc.
- 3) Who will participate (or who are your partners)?
- 4) List goals/objectives/target audience you expect to reach and expected outcomes. What are you trying to achieve over the next 12-24 months?
- 5) How will you evaluate the success of the project?
- 6) Other sources of income/support.
- 7) What is your plan to make this project self-sustaining?

### **Specific Presentation Information**

Please use the guiding questions below to frame your presentation to the Community Health Committee. Introduced on: April 11, 2017  
Adopted by: General, presentation  
Official Resolution#: R20170290  
Presentations are kept to 15 minutes with 5 minutes for Q&A (total = 20 minutes).

1. **Organizing the Effort:** Who will be participating on the Coordinating Committee? What procedures will the Committee set up to develop the partnership? How will the Committee ensure that all appropriate stakeholders are represented? What mechanism(s) will you use to ensure all participants understand the principles of the partnership (i.e. collaboration, shared leadership, vision of community wellness, etc.)?
2. **Convening the Community:** How will the community be defined? (geographic and otherwise) What will be the scope and parameters of your initiative?
3. **Creating a Shared Vision:** What process will you employ to create a shared vision for your project? How will the vision be linked to the community's health indicators?
4. **Assessing Current Realities and Trends:** How will data be collected, both assets and needs?
5. **Action Planning:** What criteria will the Committee use to evaluate your action plan? (i.e. Is it workable?; outcomes?; time lines?; ability to sustain itself after the grant?; economically feasible?)

**Mission Statement**

“The mission of the Chilton Medical Center Advisory Board is to identify and assess the health care needs of the communities served by Chilton Medical Center and, in collaboration with hospital administration and other health care resources in the community, to develop strategies and programs to meet these needs.”  
All requests should reflect the intent of this mission.

**Budget for Grant Application**

<b>Name of Project:</b>	
<b>Prepared by:</b> April 11, 2017	<b>Phone #:</b>

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170290

Personnel Costs	Briefly explain how the cost of the item was derived	Amount
	<i>(Include title of position, hours needed and hourly rate and fringe if applicable)</i>	\$
	Personnel Subtotal	
<b>Supplies &amp; Expenses</b>		
Printing/Postage		
Supplies/Equipment		
Other #1		
Other #2		
	Supply/Expense Subtotal	
<b>Total Grant Request</b>		\$
<b>Total Approved for funding</b>		\$

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
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Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
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401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: AMENDED: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF \$2,000.00 TO PURCHASE RADON TESTS KITS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Health and Community Affairs  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170291</b>						
Meeting Date		04/11/2017						
Introduced Date		04/11/2017						
Adopted Date		04/11/2017						
Agenda Item		k-15						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF \$2,000.00 TO PURCHASE RADON TESTS KITS**

**WHEREAS** the Passaic County Health Department participates in a program with the New Jersey Department of Environmental Protection (NJDEP), Division of Environmental Safety and Health, Bureau of Environmental Radiation known as the Radon Awareness Program; and

**WHEREAS** the said NJDEP recently approved the Passaic County Health Department that as part of the Radon Awareness Program (RAN) said Health Department is eligible for reimbursement of \$2,000.00 for the purchase of radon test kits principally for municipalities such as Ringwood, West Milford and other affected upcounty communities where radon may be present in residential homes (see copy of March 9, 2017 letter attached hereto and made a part hereof); and

**WHEREAS** the Freeholder Committee of Health, Education & Community Services reviewed this matter and recommended that the full Board of Chosen Freeholders accept this sum;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Health Department to participate in the program known as the Radon Awareness Program with the New Jersey Department of Environmental Protection and accept a reimbursement grant in the sum of \$2,000.00 to purchase radon



tests kits to be distributed to homeowners who reside in the County; and

**BE IT FURTHER RESOLVED** by the said Board that the Director and Clerk be authorized to execute any documentation that may be necessary to effectuate this resolution.

JDP:lc

Dated: April 11, 2017



State of New Jersey  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

CERIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

BOB MARTIN  
Commissioner

Division of Energy, Security and Sustainability  
Bureau of Environmental Radiation  
Radon Section  
Mail Code 25-01  
PO Box 420  
Trenton, New Jersey 08625-0420  
Phone: (609) 984-5425  
Fax: (609) 984-5595

March 9, 2017

Passaic County Department of Health  
18 Clark Street  
Paterson, NJ 07505  
Attn: Renee Alessio

Re: Radon Awareness Program (RAP) Approval Letter

Dear Ms. Alessio,

We have recently reviewed your request to participate in the RAP Program. This letter serves as an approval to participate. At this time, you may begin the standard competitive quotation process (obtain and document written or telephone quotations from three vendors) for (amount specified on Participation Form) for the purchase of test kits.

For your convenience, I have enclosed an additional copy of the RAP Requirements as well as radon informational brochures which can be distributed along with the test kits.

Thank you for joining us in our efforts to promote radon awareness and to increase the number of lives saved from this easily preventable health risk.

Should you have any questions, please do not hesitate to contact me at (609) 984-5423.

Sincerely,

A handwritten signature in black ink that reads "Charles Renaud".

Charles Renaud  
Radiation Physicist

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170291

New Jersey Department of Environmental Protection  
Radon Awareness Program  
Participation Form

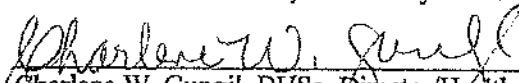
The Passaic County Department of Health wishes to participate in the Radon Awareness Program (RAP). We are requesting \$1000.00 for test kits.

Contact Person for Radon Awareness Program:

Name: Renee B. Allessio Phone: 973-225-3651

Title: Right to Know Project Specialist

Address: 18 Clark St. Paterson, New Jersey 07505

  
Charlene W. Gungil, DHSc, Director/Health Officer  
Passaic County Department of Health

3/8/17

Date

This form must be returned to RAP, NJDEP Radon Section, Mail Code-25-01,  
PO Box 420, Trenton, New Jersey 08625-0420, fax: (609) 984-5595.

Participants will be selected on a first come first serve basis based on available funding.

Coupons only (not test kits) should be distributed at planned events such as health fairs, etc., with arrangements made to pick up the test kit at a specific location such as a health department, etc.

**Please describe how you plan to distribute the test kits and informational brochures:**

*We have had many successful radon awareness programs in the past for Passaic County homeowners. Much of the county has the potential for moderate to high levels of radon. We put out press releases on our website and in local and regional papers, as well as post flyers and send out emails to our municipal health departments and other organizations. Homeowners are asked to call the county health department to schedule pick up of free radon test kits at the county health department or municipal health departments. The county health department provides NJDEP issued radon brochures, distributes and registers the test kits.*

**\*Do Not Purchase Test Kits Until Written Approval Is Received**

Once written approval is received, test kits must be purchased from a certified measurement business which can be found at [www.njradon.org](http://www.njradon.org). Test kit recipient information along with associated test kit number and date received (identified on coupons/forms) shall be submitted to the Radon Section on a monthly basis via an Excel spread-sheet. Should there be any remaining test kits at the time of the reimbursement request, the participant agrees to continue to submit required monthly updates until the test kit supply is depleted.

**-Certified measurement businesses are not allowed to provide results to RAP Participants-**

Questions? Contact Charles Renaud of the Radon Section, (800) 648-0394 or (609) 984-5423

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170291

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

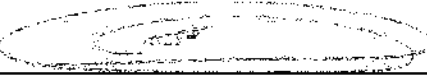
Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

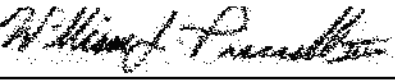
Agenda: RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN CONNECTION WITH BIOTERRORISM PREPARENESS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Health and Community Affairs  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170292</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-16							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN CONNECTION WITH BIOTERRORISM PREPAREDNESS**

**WHEREAS** the New Jersey Department of Health has awarded to the Passaic County Department of Health a grant to further develop the Emergency Preparedness and response plan: Bio-Terrorism Preparedness, pandemic flu and other public health threats. This grant is effective July 1, 2017 to June 30, 2018, in the amount of \$526,569.00 of which \$219,955.00 will go to the Sub-Grantee Paterson Division of Health; and

**WHEREAS** the Board of Freeholders is desirous of applying for and receiving said grant from the New Jersey Department of Health, Division of Public Health Infrastructure, Laboratories and Emergency Preparedness; and

**WHEREAS** this matter was reviewed and approved by the Health Committee;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Health Department to apply for and receive grant dollars as set forth in the resolution; and

**BE IT FURTHER RESOLVED** that the Passaic County Health Officer is hereby authorized to execute the Agreement on behalf of the Passaic County Health Department.

JDP:lc

Dated: April 11, 2017

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Charlene W. Gungil Date: March 29, 2017  
Telephone #: (973) 881-4396

DESCRIPTION OF RESOLUTION: The New Jersey Department of Health has awarded to the Passaic County Department of Health a grant to further develop the Emergency Preparedness and response plan: Bio-Terrorism Preparedness, pandemic flu and other public health threats. This grant is effective 7/1/2017-6/30/2018 in the amount of \$526,569.00 of which \$219,955.00 will go to the Sub-Grantee Paterson Division of Health.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF AWARD: \$ 526,569.00  
**REQUISITION #**  
**ACCOUNT#**

- |  |             |
|--|-------------|
| 4. COMMITTEE REVIEW:                           | <u>DATE</u> |
| ___ Administration & Finance                   | _____       |
| ___ Public Works / Buildings & Grounds         | _____       |
| ___ Planning & Economic Development            | _____       |
| ___ Health, Human Services & Community Affairs | _____       |
| ___ Law & Public Safety                        | _____       |
| ___ Energy                                     | _____       |
| ___ Other Specify: _____                       | _____       |

5. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Specify:  
\_\_\_\_\_



**State of New Jersey**  
**DEPARTMENT OF HEALTH**  
 PO BOX 360  
 TRENTON, N.J. 08625-0360  
 www.nj.gov/health

CHRIS CHRISTIE  
 Governor

KIM GUADAGNO  
 Lt. Governor

CATHLEEN D. BENNETT  
 Commissioner

March 13, 2017

Charlene Gungil  
 Passaic County Health Department  
 18 Clark Street  
 Paterson, NJ 07505

Dear Health Officer,

**SUBJECT: LETTER OF INTENT**

The New Jersey Department of Health, Division of Public Health Infrastructure, Laboratories, and Emergency Preparedness intends to process your Grant application for PHLP18LNC in the amount of \$526,569. The award is contingent upon the fully executed award signed by the Department's Approval Officer and the availability of funds. This award will be effective for the grant period 07/01/2017 through 06/30/2018.

Please consider this letter as notice of the Department's intent to fund in accordance with the legal provisions of such grant, and that the Notice of Grant Award document will be processed as soon as possible.

The Department will not be able to provide cash payments for any costs incurred by carrying out the items of this grant application until a fully executed Notice of Grant Award has been processed. Upon completion of this process, payment will be made in accordance with the grant provisions.

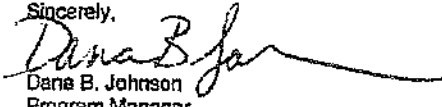
The Grantee recognizes and agrees that funding under a grant agreement is expressly dependent upon the availability of funds to the Department, appropriated by the State Legislature from State or federal revenue, or such other funding sources as may be applicable. The Department shall not be held liable for any breach of this agreement, resulting from the absence of available funding appropriations.

Project Category	Funding Amount	Budget Period
CDC Base	\$424,526	07/01/2017 - 06/30/2018
CDC CRI	\$102,043	07/01/2017 - 06/30/2018

The grant award will further be contingent upon the fiscal and programmatic completeness of your application, as well as the fulfillment of any current grant objectives, if applicable. Grant applications are to be completed on-line via the System for Administering Grants Electronically (SAGE). "Terms and Conditions" as well as Cost Controlling Initiatives will apply and may be found under "Management Activities" within each application. SAGE can be accessed at [sage.intelligrants.com](http://sage.intelligrants.com). Paper applications will not be accepted. SAGE will be open for PHLP18LNC applications on March 23, 2017 and close on April 13, 2017 at 2:59 pm.

If you have any questions or are in need of assistance, contact Danielle Herring, Program Management Officer at 609-802-2530 or Rina Warehall, Grant Management Officer at 609-826-4909.

Sincerely,

  
 Dana B. Johnson  
 Program Manager

cc: SAGE Application  
 Mauro Focarelli, Fiscal Management  
 Robert Seiz, Service Director  
 Danielle Herring, Program Management Officer  
 Rina Warehall, Grant Management Officer

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170292  
 JUN 16

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT RECOMMENDATIONS OF THE COMMUNITY SERVICE BLOCK GRANT (CSBG), RFP PROPOSAL REVIEW COMMITTEE AND AWARD A ONE (1) YEAR CONTRACT WITH TWO (2) OPTIONS TO RENEW, TO CENTER FOR FAMILY RESOURCES FOR UP COUNTY PREVENTION SERVICES IN THE AMOUNT OF \$46,308.00 FOR CALENDAR YEAR 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170293</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-17							
CAF #	G-01-41-818-017-213							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017



**RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT RECOMMENDATIONS OF THE COMMUNITY SERVICE BLOCK GRANT (CSBG), RFP PROPOSAL REVIEW COMMITTEE AND AWARD A ONE (1) YEAR CONTRACT WITH TWO (2) OPTIONS TO RENEW, TO CENTER FOR FAMILY RESOURCES FOR UP COUNTY PREVENTION SERVICES IN THE AMOUNT OF \$46,308.00 FOR CALENDAR YEAR 2017**

**WHEREAS** the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of passing a Resolution authorizing the Human Services Department to accept recommendations of the Community Service Block Grant (CSBG), RFP Proposal Review Committee and award a one (1) year contract with two (2) options to renew, to Center for Family Resources for Up County Prevention Services, commencing January 1, 2017 through December 31,2017, in the amount of \$46,308.00; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee; and

**WHEREAS** a certification is attached hereto which indicates that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to accept recommendations of the Community Service Block Grant (CSBG), RFP Proposal Review Committee and award a one (1) year contract with two (2) options

to renew, to Center for Family Resources for Up County  
Prevention Services, commencing January 1, 2017 through  
December 31, 2017, in the amount of \$46,308.00; and

**BE IT FURTHER RESOLVED** that the Director and Clerk  
are hereby authorized to sign any necessary documents to  
effectuate the above.

JDP:lc

Dated: April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$46,308.00

APPROPRIATION: G-01-41-818-017-213

PURPOSE: Resolution authorizing the Human Services Department to award contract to Center For Family Resources.

  
\_\_\_\_\_  
Flavio Rivera, Treasurer

DATED: April 11, 2017

|  
|  
|  
|  
|  
|

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170293

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER **PAMELA L. OWEN, ESQ.**  
TELEPHONE #: **(973) 881-2834**

DECRPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT THE RECOMMENDATION OF THE COMMUNITY SERVICES BLOCK GRANT (CSBG) RFP PROPOSAL REVIEW COMMITTEE AND AWARD, A ONE (1) YEAR CONTRACT, WITH TWO (2) OPTIONS TO RENEW, TO CENTER FOR FAMILY RESOURCES FOR UP COUNTY CASE MANAGEMENT SERVICES IN THE AMOUNT OF \$46,308.00 FOR CALENDAR YEAR 2017.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS.*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

- 3.

<b>AMOUNT OF EXPENDITURE:</b>	<u><b>\$46,308.00</b></u>
<b>RFP #</b>	<u>17-008</u>
<b>Account#</b>	<u>G-01-41-818-017-213</u>

4. COMMITTEE REVIEW:

DATE

_____ Administration & Finance	_____
_____ Public Works/Buildings & Grounds	_____
_____ Planning & Economic Development	_____
_____ Health, Human Services & Community Affairs	_____
_____ Law & Public Safety	_____
_____ Energy	_____
_____ Other Specify: _____	_____

5. DISTRIBUTION LIST:

_____ Administration	_____
_____ Finance	_____
_____ Counsel	_____
_____ Clerk to Board	_____
_____ Procurement	_____

Introduced on: April 19, 2017  
Adopted on: April 11, 2017  
Official Resolution # RC20170293

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER **PAMELA L. OWEN, ESQ.**  
TELEPHONE #: **(973) 881-2834**

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT THE RECOMMENDATION OF THE COMMUNITY SERVICES BLOCK GRANT (CSBG) RFP PROPOSAL REVIEW COMMITTEE AND AWARD, A ONE (1) YEAR CONTRACT, WITH TWO (2) OPTIONS TO RENEW, TO CENTER FOR FAMILY RESOURCES FOR UP COUNTY CASE MANAGEMENT SERVICES IN THE AMOUNT OF \$46,308.00 FOR CALENDAR YEAR 2017.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS.*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3.

<b>AMOUNT OF EXPENDITURE:</b>	<u><b>\$46,308.00</b></u>
<b>RFP #</b>	<u>17-008</u>
<b>Account#</b>	<u>G-01-41-818-017-213</u>

4. COMMITTEE REVIEW:

DATE

_____ Administration & Finance	_____
_____ Public Works/Buildings & Grounds	_____
_____ Planning & Economic Development	_____
_____ Health, Human Services & Community Affairs	_____
_____ Law & Public Safety	_____
_____ Energy	_____
_____ Other Specify: _____	_____

5. DISTRIBUTION LIST:

_____ Administration	_____
_____ Finance	_____
_____ Counsel	_____
_____ Clerk to Board	_____
_____ Procurement	_____

Introduced on: April 19, 2017  
Adopted on: April 11, 2017  
Official Resolution # RC170293

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD ONE YEAR CONTRACT RENEWALS TO PASSAIC COUNTY AGENCIES PURSUANT TO PROVIDE UP-COUNTY PANTRY/FOOD SERVICES UNDER THE COMMUNITY SERVICE BLOCK GRANT (CSBG), IN THE AMOUNT OF \$155,000.00 FOR CALENDAR 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170294</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-18							
CAF #	G-01-41-818-017-213							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD ONE YEAR CONTRACT RENEWALS TO PASSAIC COUNTY AGENCIES PURSUANT TO PROVIDE UP-COUNTY PANTRY/FOOD SERVICES UNDER THE COMMUNITY SERVICE BLOCK GRANT (CSBG), IN THE AMOUNT OF \$155,000.00 FOR CALENDAR 2017**

**WHEREAS** pursuant to Resolution R-2015-965 dated December 30, 2015 accepting additional funds; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the Human Services Department to award grant funding from the State of New Jersey, Division of Community Affairs to Passaic County Agencies under the Community Service Block Grant (CSBG), in the amount of \$155,000.00 for 2017 as set forth below:

FOOD PANTRIES:

New Hope Ministries	\$ 10,000.00
St. Peter's Haven	\$ 10,000.00
St. Agnes	\$ 10,000.00
CUMAC	\$ 10,000.00
St. Mary's	\$ 10,000.00
Queen of Peace	\$ 10,000.00
Center for Family Resources	\$ 10,000.00
His Word Ministries	\$ 10,000.00
Senior Services	<u>\$ 75,000.00</u>
TOTAL:	<u>\$155,000.00</u>

**WHEREAS** this matter was reviewed and approved by the Human Services Committee on March 30, 2017;

**WHEREAS** a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes Human Services Department to award grant funding from the State of New Jersey, Division of Community Affairs to Passaic

County Agencies under the Community Service Block Grant (CSBG), to provide up-county pantry/food services, in the amount of \$155,000.00 for 2017; and

**BE IT FURTHER RESOLVED** that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: April 11, 2017



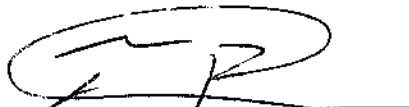
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$155,000.00

APPROPRIATION: \$33,000.00 - G-01-41-818-017-213  
\$122,000.00 - \*Subject to inclusion in the 2017  
Budget.

PURPOSE: Resolution authorizing the Human Services  
Department to award one year contract renewals to  
various Passaic County agencies.



Flavio Rivera, Treasurer

DATED: April 11, 2017

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER **PAMELA L. OWEN, ESQ.**  
TELEPHONE #: **(973) 881-2834**

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD ONE YEAR CONTRACT RENEWALS TO PASSAIC COUNTY AGENCIES TO PROVIDE UP COUNTY PANTRY/FOOD SERVICES UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG), IN THE AMOUNT OF \$155,000.00 FOR CALENDAR YEAR 2017 AS SPECIFIED.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS.*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

- 3.

AMOUNT OF EXPENDITURE:		
	New Hope Ministries	\$ 10,000.00
	St. Peter's Haven	\$ 10,000.00
	St. Agnes	\$ 10,000.00
	CUMAC	\$ 10,000.00
	St. Mary's	\$ 10,000.00
	Queen of Peace	\$ 10,000.00
	Center for Family Resources	\$ 10,000.00
	His Word Ministries	\$ 10,000.00
	Senior Services (Meals on Wheels)	\$ 75,000.00
	<b>TOTAL</b>	<b>\$ 155,000.00</b>

REQUISITION #	ATTACHED
---------------	----------

- | 4. COMMITTEE REVIEW:                             | DATE  |
|--|-------|
| _____ Administration & Finance                   | _____ |
| _____ Public Works/Buildings & Grounds           | _____ |
| _____ Planning & Economic Development            | _____ |
| _____ Health, Human Services & Community Affairs | _____ |
| _____ Law & Public Safety                        | _____ |
| _____ Energy                                     | _____ |
| _____ Other Specify: _____                       | _____ |

5. DISTRIBUTION LIST:
- |                      |       |
|----------------------|-------|
| _____ Administration | _____ |
| _____ Finance        | _____ |
| _____ Counsel        | _____ |
| _____ Clerk to Board | _____ |

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution #: R20170294  
 Specify: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

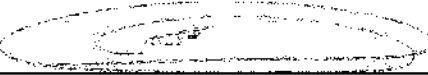
Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO ADVERTISE AND PREPARE A REQUEST FOR PROPOSAL (RFP) FOR A MARKETING CONSULTANT, ALL AS NOTED IN THE RESOLUTION

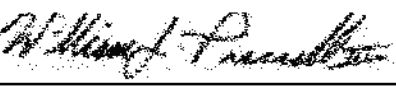
THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170295</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-19							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO ADVERTISE AND PREPARE A REQUEST FOR PROPOSAL (RFP) FOR A MARKETING CONSULTANT**

**WHEREAS** Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous to advertise and prepare a Request for Proposal (RFP) for a Marketing Consultant; and

**WHEREAS** pursuant to the provisions of the local public contract law, N.J.S.A. 40A:11-1 et seq., public entities are required to do competitive contracting for the hiring operation and management for these types of services; and

**WHEREAS** the Freeholder Committee for Human Services is recommending that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

**WHEREAS** under this law, public entities are required to advertise their RFP at least twenty (20) days prior to the date they are to be received; and

**WHEREAS** the said Board of Chosen Freeholders is desirous of authorizing this request for proposal process and having the Preakness Healthcare Center Director and the Purchasing Department prepare the necessary RFP and advertising same pursuant to the new law;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Purchasing Department in

cooperation with the Director of Preakness Healthcare Center to develop and advertise a request for proposal for an RFP Process for a Marketing Consultant for Preakness Healthcare Center; and

**BE IT FURTHER RESOLVED** that the said Purchasing Department is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

JDP:lc

Dated: April 11, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
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Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO SUBMIT APPLICATION TO NEW JERSEY TRANSIT FOR TWO MINI-BUSES AND TWO VANS WITH LIFTS TO PROVIDE TRANSPORTATION TO RESIDENTS OF PREAKNESS HEALTHCARE CENTER (SENIOR CITIZENS AND PEOPLE WITH DISABILITIES) UNDER A GRANT, NEW JERSEY TRANSIT, FTA 5310, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170296</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-20							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO SUBMIT APPLICATION TO NEW JERSEY TRANSIT FOR TWO MINI-BUSES AND TWO VANS WITH LIFTS TO PROVIDE TRANSPORTATION TO RESIDENTS OF PREAKNESS HEALTHCARE CENTER (SENIOR CITIZENS AND PEOPLE WITH DISABILITIES) UNDER A GRANT, NEW JERSEY TRANSIT, FTA 5310**

**WHEREAS** Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic, Preakness Healthcare Center is desirous of submitting an application to New Jersey Transit for two mini-buses and two vans with lifts to provide transportation to residents of Preakness Healthcare Center (senior citizens and people with disabilities) under a grant, New Jersey Transit, FTA 5310; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee at its March 30, 2017 meeting;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Preakness Healthcare Center to submit application to New Jersey Transit for two mini-buses and two vans with lifts to provide transportation to residents of Preakness Healthcare Center (senior citizens and people with disabilities) under a grant, New Jersey Transit, FTA 5310; and

**BE IT FURTHER RESOLVED** that the Director and Clerk are hereby authorized to execute any documents on behalf of the County of Passaic.

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado  
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Request to submit application to New Jersey Transit for two mini-buses and two vans with lifts to provide transportation to residents of Preakness Healthcare Center (senior citizens and people with disabilities) under a grant, New Jersey Transit, FTA, 5310.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ NA  
REQUISITION # N/A  
ACCOUNT# N/A

- |  |             |
|--|-------------|
| 4. COMMITTEE REVIEW:                           | <u>DATE</u> |
| ___ Administration & Finance                   | _____       |
| ___ Public Works / Buildings & Grounds         | _____       |
| ___ Planning & Economic Development            | _____       |
| ___ Health, Human Services & Community Affairs | _____       |
| ___ Law & Public Safety                        | _____       |
| ___ Energy                                     | _____       |
| ___ Other Specify: _____                       | _____       |

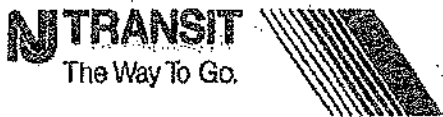
5. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Specify:

\_\_\_\_\_





**NJ TRANSIT FTA 5310 PART II APPLICATION**

**Public Notice Requirements**

Applicants must publish a notice in a newspaper of general circulation on two separate days, placed in newspaper in the proposed service area. As per the FTA there must be an opportunity for public review and comment for all FTA funded capital and operating requests (projects). To comply with this requirement all Section 5310 subrecipients requesting a capital project (vehicle and/or mobility management project) and/or operating project must do a public notice in a newspaper soliciting public comment. A public hearing is only required if the project affects significant economic, social or environmental interests.

**SAMPLE PUBLIC NOTICE**

Notice is hereby given that \_\_\_\_\_ has made application to  
**Agency Name**

NJ TRANSIT for \_\_\_\_\_ to assist in providing  
**# and type of vehicles, MM and /or operating project**

transportation to senior citizens and/or people with disabilities in \_\_\_\_\_, New Jersey.  
**Indicate service area**

This project will be partially funded with FTA 5310 funds under a grant submitted to the Federal Transit Administration.

Any interested party who has a significant, social, economic or environmental interest is invited to provide comments within 30 days to:

\_\_\_\_\_  
(Name of Applicant)

\_\_\_\_\_  
(Address)

**PLEASE NOTE:**

*When returning application, please include: Original notarized copies of Public Notices that actually appeared in the newspaper on two separate days. (Raised seal not required as long as the newspapers provide a certification and proof of publication.)*



**SECTION 5310**  
**NEW JERSEY STANDARD ASSURANCES**

Legal Name of Organization: \_\_\_\_\_

The applicant organization hereby agrees to the following Standard Assurances pursuant to the Section 5310 program.

1. It will comply with all applicable provisions with the NJ TRANSIT Standards for Section 5310. (Lease, insurance and reporting requirements)
2. It will give FTA and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
3. It will operate and maintain any facility or equipment constructed or purchased as part of a federal grant in accordance with the minimum standards as may be required or prescribed by the applicable federal, state and local agencies for the maintenance and operation of such facilities.
4. It recognizes NJ TRANSIT's authority to conduct audits for the purpose of verifying compliance with the requirements and stipulations stated above.
5. Based on information submitted in the applicant organization's application, the service provided or offered to be provided by existing public or private transit operators is unavailable, insufficient or inappropriate to meet the special needs of elderly or persons with disabilities within the service area.
6. The applicant organization possesses the necessary fiscal and managerial capability to implement and manage its proposed project.
7. The applicant organization is considered under state law as a private non-profit and has the legal capacity to contract with the state to carry out the proposed project or is a local government recognized by the state as an eligible local government under this program.
8. The applicant organization has or will have the time of delivery sufficient funds to operate the vehicle(s) equipment to be purchased under this project.
9. It will submit if selected any and all certifications required by state and/or federal law.

Signature of Authorized Official: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title of Authorized Official: \_\_\_\_\_

Date: \_\_\_\_\_

PUBLIC NOTICE

Notice is hereby given that Preakness Healthcare Center has made application to NJ TRANSIT for 2 extended cutaway vehicles and 2 MV 1 vehicles and operating capital to assist in providing transportation to senior citizens and /or people with disabilities in Passaic County New Jersey. This project will be funded partially with FTA 5310 funds under a grant Submitted to the Federal Transit Administration.

Any interested party who has a significant, social, economic or environmental interest Is invited to provide comments within 30 days to:

Preakness Healthcare Center  
305 Oldham Road  
Wayne, N.J.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Bruce James  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE APPLICATION AND ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$764,248.00 UNDER THE SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE PROGRAM (SCDRTAP) FOR FISCAL YEAR 2018 TO PROVIDE PARA TRANSIT SERVICES FOR SENIOR CITIZENS AND PERSONS WITH DISABILITIES; AND TO CONDUCT A PUBLIC HEARING ON JUNE 15, 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170297</b>						
Meeting Date		04/11/2017						
Introduced Date		04/11/2017						
Adopted Date		04/11/2017						
Agenda Item		k-21						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING THE APPLICATION AND ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$764,248.00 UNDER THE SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE PROGRAM (SCDRTAP) FOR FISCAL YEAR 2018 TO PROVIDE PARA TRANSIT SERVICES FOR SENIOR CITIZENS AND PERSONS WITH DISABILITIES; AND TO CONDUCT A PUBLIC HEARING ON JUNE 15, 2017**

**WHEREAS** the County of Passaic is desirous of applying to New Jersey Transit, Inc., and accepting funds in the amount of \$764,248.00 under the Senior Citizen and Disabled Resident Transportation Assistance Program under the Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP) for Fiscal Year 2018; and

**WHEREAS** the funding will be used to provide transportation services for senior citizens and persons with disabilities; and

**WHEREAS** in order to be able to apply for these funds, a Public Hearing on this application must be conducted and provide all interested parties the opportunity to offer comments or suggestions to the most appropriate types of service; and

**WHEREAS** the notice for such Public Hearing will be published in two newspapers circulating the County and transmitted at least 30 days in advance of such hearing to all municipal clerks within the County and to New Jersey Transit; and

**WHEREAS** the Public Hearing for Fiscal Year 2018 is scheduled on June 15, 2017 and will be conducted at the Passaic

County Department of Senior Services, 930 Riverview Drive,  
Totowa, NJ, Suit 200; and

**WHEREAS** this matter was reviewed and approved at the  
Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of  
Chosen Freeholders of the County of Passaic hereby authorizes  
the acceptance of grant funds in the amount of \$764,248.00  
under the Senior Citizen and Disabled Resident Transportation  
Assistance Program (SCDRTAP) for FY 2018 from New Jersey  
Transit, Inc., and authorizes the notice to conduct a Public  
Hearing as noted for these purposes; and

**BE IT FURTHER RESOLVED** that it hereby authorizes the  
Director and Clerk to the Board to execute any necessary  
documents.

JDP:lc

Dated: April 11, 2017

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Mary Kuzinski  
 Telephone #: 973-569-4070 Date: 3/30/17

DESCRIPTION OF RESOLUTION: Resolution authorizing the application and acceptance of grant funds in the amount of \$764,248 under the Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP) for Fiscal Year 2018 to provide Para transit services for senior citizens and persons with disabilities; and to conduct a Public Hearing on June 15, 2017.

Whereas the total sum to be paid are as follows:  
 CERTIFICATION INFORMATION Account:  
 ATTACH A COPY OF *THE REQUISTION FROM EDMUND*:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISTION.

2. AMOUNT OF EXPENDITION:  
 3. BUDGET ACCOUNT:

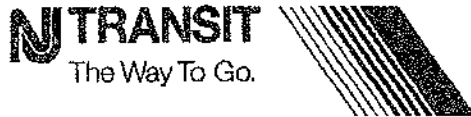
4.

5. COMMITTEE REVIEW: DATE

<u>    </u> Administration & Finance	<u>                    </u>
<u>    </u> Public Works / Buildings & Grounds	<u>                    </u>
<u>    </u> Planning & Economic Development	<u>                    </u>
<u>    </u> Health, Human Services & Community Affairs	<u>                    </u>
<u>    </u> Law & Public Safety	<u>                    </u>
<u>    </u> Energy	<u>                    </u>
<u>    </u> Other Specify: _____	<u>                    </u>

6. DISTRIBUTION LIST:
- Administration
  - Finance
  - Counsel
  - Clerk to the Board
  - Procurement

Specify: \_\_\_\_\_



March 20, 2017

Mr. John McGill  
Passaic County Paratransit  
Dept. Senior, Disabled, & Veterans Affairs  
1310 Route #23 North  
Wayne, NJ 07470

**RE: Passaic County 2018 SCDRTAP Allocation**

Dear Mr. McGill:

I am pleased to forward to your attention the Senior Citizens and Disabled Residents Transportation Assistance Program FY 2018 allocation for funding. Your county allocation, as determined by formula, is **\$764,248.00**. We anticipate releasing the FY 2018 SCDRTAP applications by the summer. We felt it was important for you to receive your proposed allocation so that you can begin the budget preparation process and planning.

NJ TRANSIT recognizes that the last couple of years have been financially challenging to your service. Thank you for your continued efforts in providing safe and reliable community transportation to seniors and people with disabilities in NJ.

Sincerely,

*Janelle Rivera*

Janelle Rivera  
Manager, Local Programs

cc: Anna R. Magri, Director, Local Programs Minibus Support & Community Transportation  
Isabel Hernandez, Northern Regional Program Administrator  
Lauren Williams, Central Regional Program Administrator  
Lisa Tulley, Southern Regional Program Administrator  
Brian Miguel, Regional Program Assistant



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AMENDMENT TO ENCROACHMENT PERMIT AND AGREEMENT DATED OCTOBER 18, 1993 FOR A SIGN OVER-HANG AT 155 HAZEL STREET, CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170298</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-22							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION FOR AMENDMENT TO ENCROACHMENT  
PERMIT AND AGREEMENT DATED OCTOBER 18, 1993 FOR A  
SIGN OVER-HANG AT 155 HAZEL STREET,  
CLIFTON, NEW JERSEY**

**WHEREAS** the County of Passaic has a policy which prohibits the placement of encroachments on rights-of-way of the County of Passaic; and

**WHEREAS** the Daughters of Miriam is the owner of certain property located at 155 Hazel Street, Block 24.07 Lot 1, in the City of Clifton, County of Passaic, State of New Jersey; and

**WHEREAS** said property was previously designated on the Official Tax Map of the City of Clifton, New Jersey as Lots 1,30,32 and 34 however, they were consolidated into Lot 1 by Deed on September 29, 2003; and

**WHEREAS** on October 6, 1993, the Board of Chosen Freeholders for the County of Passaic authorized an encroachment right in favor of the property owner for an encroachment of an overhang sign located at 155 Hazel Street Block 24-07, Lots 1,10,30,32 and 34, in the City of Clifton, County of Passaic, State of New Jersey; and

**WHEREAS** on October 18, 1993, the Agreement for Encroachment was executed and recorded on October 21, 1993, which is attached hereto) however the 1993 agreement contained an error in as much as, it lists Lot 10 which is not part of 155 Hazel Street nor subject to the encroachment; and

**WHEREAS** the County of Passaic received a request from the Daughters of Miriam to correct the original agreement, by way of a Corrective Amendment to Agreement of Encroachment, which is also attached hereto, to remove all references to Lot 10 from the

**WHEREAS** the County engineer has reviewed all the reports and documents contained herein and agrees that the inclusion of Lot 10 was an error should be removed from the original agreement; and

**WHEREAS** this matter was discussed and has been recommended for approval by the Public Works and Buildings & Grounds Committee at its meeting of March 13, 2017 subject to the following conditions:

1. The property owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of this encroachment;

2. Upon proper notice from the County of Passaic, the property owner is to remove the encroachment at its expense should the County of Passaic require the use of the right-of-way for widening Hazel Street in the City of Clifton, New Jersey or for any other reason as may be required by the County of Passaic in the future;

3. Should the property owner modify or abandon the need for this encroachment, the part containing the encroachment of the structures shall be removed and, thus, this encroachment permission within the County right-of-way shall cease to exist; and

4. All references to Lot 10 shall be removed from said agreement, however, all other terms and conditions contained in the original agreement shall remain in full force and effect.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Corrective Amendment to the above-mentioned

and all referenced to Lot 10 and continue in effect and force. Res-Pgsk12-4  
the 155 Hazel Street, Block 24.07, Lot 1 in the City of Clifton,  
New Jersey subject to the above-stated terms and conditions; and

**BE IT FURTHER RESOLVED** that the aforesaid  
encroachment waiver is not to be considered a change of policy by  
the County of Passaic and future requests for encroachment  
waivers shall be considered on a case-to-case basis.

**BE IT FURTHER RESOLVED** the Director, Clerk of the  
Board and County Counsel are hereby authorized to execute a  
Corrective Encroachment Agreement on behalf of Passaic County.

April 11, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO THE LICENSE AGREEMENT ENTERED INTO BETWEEN PASSAIC COUNTY AND SPIRIT DELICATESSEN CORP. FOR THE OPERATION OF THE PASSAIC COUNTY GOLF COURSE CONCESSION AND REFRESHMENT STAND, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170299</b>						
Meeting Date		04/11/2017						
Introduced Date		04/11/2017						
Adopted Date		04/11/2017						
Agenda Item		k-23						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE LICENSE AGREEMENT ENTERED INTO BETWEEN PASSAIC COUNTY AND SPIRIT DELICATESSEN CORP. FOR THE OPERATION OF THE PASSAIC COUNTY GOLF COURSE CONCESSION AND REFRESHMENT STAND**

**WHEREAS** in the summer of 2016 the County of Passaic issued a Request for Proposals (RFP) for a vendor to operate the Passaic County Golf Course Concession and Refreshment Stand for a three (3) year period commencing January 1, 2017 through December 31, 2019; and

**WHEREAS** that RFP provided that the vendor would be permitted to sell alcoholic beverages at the concession as long as the vendor obtained the appropriate license from the State of New Jersey; and

**WHEREAS** the proposed License Agreement which was attached to the RFP contained an error and stated that the Licensee would be permitted to serve only “nonalcoholic” beverages; and

**WHEREAS** only after the concession was awarded by Resolution 2016 0820 dated October 11, 2016 to Spirit Delicatessen Corp. of Teaneck ,NJ and the License Agreement was signed by all parties, was the error noticed; and

**WHEREAS** as a consequence thereof the State of New Jersey Alcoholic Beverage Commission (ABC) recently denied Spirit Delicatessen Corp. a license to serve beer and liquor based upon the wording of the said License Agreement; and

**WHEREAS** the said Spirit Delicatessen Corp. has requested that the License Agreement be amended to remove the “nonalcoholic” beverage language and provide for the posting of additional dram shop coverage to protect the interests of the County of Passaic; and

**WHEREAS** the Freeholder members of the Public Works Committee have reviewed this request, and are recommending that it be approved by the full Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Office of the Passaic County Counsel to amend the License Agreement by and between the County of Passaic and Spirit Delicatessen Corp. of Teaneck, NJ to operate the Golf Course Club House Concession and Refreshment Stand, to allow said Spirit to serve alcoholic beverages upon receipt of an appropriate license to do so from the Alcoholic Beverage Commission of the State of New Jersey; and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board as well as the County Counsel be authorized to execute any documents necessary to effectuate this Amendment.

Dated: April 11, 2017

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

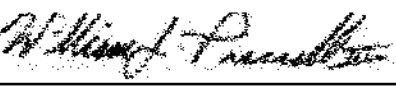
Agenda: RESOLUTION FOR AMENDMENT TO ENCROACHMENT PERMIT AND AGREEMENT DATED OCTOBER 18, 1993 FOR A SIGN OVER-HANG AT 155 HAZEL STREET, CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170300</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-24							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017



**RESOLUTION FOR AMENDMENT TO ENCROACHMENT  
PERMIT AND AGREEMENT DATED OCTOBER 18, 1993 FOR A  
SIGN OVER-HANG AT 155 HAZEL STREET,  
CLIFTON, NEW JERSEY**

**WHEREAS** the County of Passaic has a policy which prohibits the placement of encroachments on rights-of-way of the County of Passaic; and

**WHEREAS** the Daughters of Miriam is the owner of certain property located at 155 Hazel Street, Block 24.07 Lot 1, in the City of Clifton, County of Passaic, State of New Jersey; and

**WHEREAS** said property was previously designated on the Official Tax Map of the City of Clifton, New Jersey as Lots 1,30,32 and 34 however, they were consolidated into Lot 1 by Deed on September 29, 2003; and

**WHEREAS** on October 6, 1993, the Board of Chosen Freeholders for the County of Passaic authorized an encroachment right in favor of the property owner for an encroachment of an overhang sign located at 155 Hazel Street Block 24-07, Lots 1,10,30,32 and 34, in the City of Clifton, County of Passaic, State of New Jersey; and

**WHEREAS** on October 18, 1993, the Agreement for Encroachment was executed and recorded on October 21, 1993, which is attached hereto) however the 1993 agreement contained an error in as much as, it lists Lot 10 which is not part of 155 Hazel Street nor subject to the encroachment; and

**WHEREAS** the County of Passaic received a request from the Daughters of Miriam to correct the original agreement, by way of a Corrective Amendment to Agreement of Encroachment, which is also attached hereto, to remove all references to Lot 10 from the

and documents contained herein and agrees that the inclusion of Lot 10 was an error should be removed from the original agreement; and

**WHEREAS** this matter was discussed and has been recommended for approval by the Public Works and Buildings & Grounds Committee at its meeting of March 13, 2017 subject to the following conditions:

1. The property owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of this encroachment;

2. Upon proper notice from the County of Passaic, the property owner is to remove the encroachment at its expense should the County of Passaic require the use of the right-of-way for widening Hazel Street in the City of Clifton, New Jersey or for any other reason as may be required by the County of Passaic in the future;

3. Should the property owner modify or abandon the need for this encroachment, the part containing the encroachment of the structures shall be removed and, thus, this encroachment permission within the County right-of-way shall cease to exist; and

4. All references to Lot 10 shall be removed from said agreement, however, all other terms and conditions contained in the original agreement shall remain in full force and effect.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Corrective Amendment to the above-mentioned

and all referenced to Lot 10 and continue in effect and force from Res-2017-04-4  
the 155 Hazel Street, Block 24.07, Lot 1 in the City of Clifton,  
New Jersey subject to the above-stated terms and conditions; and

**BE IT FURTHER RESOLVED** that the aforesaid  
encroachment waiver is not to be considered a change of policy by  
the County of Passaic and future requests for encroachment  
waivers shall be considered on a case-to-case basis.

**BE IT FURTHER RESOLVED** the Director, Clerk of the  
Board and County Counsel are hereby authorized to execute a  
Corrective Encroachment Agreement on behalf of Passaic County.

April 11, 2017

**Record and return to:**

Monica Chacon, Esq.  
 Assistant County Counsel  
 COUNTY OF PASSAIC  
 401 Grand Street- Room 214  
 Paterson, NJ 07505  
 973.881.4466 (main)

CORRECTIVE AMENDMENT  
 to  
 AGREEMENT OF ENCROACHMENT

THIS CORRECTIVE AMENDMENT TO AGREEMENT OF ENCROACHMENT (this "Correction") entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2017 by and between the COUNTY OF PASSAIC, a political subdivision of the State of New Jersey (the "County") having its principal office at 401 Grand St., Paterson, New Jersey 07505 and DAUGHTERS OF MIRIAM CENTER FOR THE AGED, a New Jersey nonprofit corporation ("Daughters of Miriam") having its principal office at 155 Hazel Street, Clifton, New Jersey 07015.

BACKGROUND OF AGREEMENT

A. The County is the owner of certain real property situate in the City of Clifton, County of Passaic, State of New Jersey, comprising the right-of-way for Hazel Street in the City of Clifton (the "Right-of-Way").

B. Daughters of Miriam is the owner of certain real property situate in the City of Clifton, County of Passaic, State of New Jersey, adjacent to the westerly line of the Right of Way, which real property is commonly known as 155 Hazel Street and is currently designated on the Official Tax Map of the City of Clifton, New Jersey as **Lot 1 in Block 24.07** (the "Miriam Property"). The Miriam Property was previously designated on the Official Tax Map of the City of Clifton, New Jersey as Lots 1, 30, 32 and 34 in Block 24.07, but Lots 30, 32 and 34 were consolidated into Lot 1 by Deed of Consolidation dated September 29, 2003 and recorded in the Office of the Register of Passaic County, New Jersey on October 2, 2003 in Book D 669, Page 280.

C. There is located on the Miriam Property a sign that encroaches upon the Right-of-Way.

D. On October 6, 1993 the Board of Chosen Freeholders of the County authorized an encroachment right in favor of Daughters of Miriam and its successors in title, which encroachment right is evidenced and governed by a certain Agreement for Encroachment between the County and Daughters of Miriam dated October 18, 1993 and recorded in the Office of the Register of Passaic County, New Jersey in Book V 134, Page 244 (the "Original Agreement").

E. The Original Agreement mistakenly recites that, in addition to the Miriam Property, Daughters of Miriam owns "**Block 24-07 ... Lot 10** ... in the City of Clifton, County of Passaic, State of New Jersey" (sometimes referred to herein as "Lot 10"), and mistakenly provides that the easement right granted thereunder relates to Lot 10, as well as to the Miriam Property.

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170300

ACTIVE\44661330

F. Daughters of Miriam and the County desire to correct the Original Agreement to remove all such references to Lot 10, and to clarify that the Original Agreement does not relate to Lot 10, and is not binding upon the owner of Lot 10 or its successors in title.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Daughters of Miriam and the County hereby agree as follows:

1. **Recitals.** The recitals set forth above are hereby incorporated herein as if set forth in full in the body of this Correction.
2. **Correction.** The parties hereto acknowledge and agree that the Original Agreement should not have included Lot 10 as part of the real property owned by Daughters of Miriam, or related to the encroachment rights described therein. Accordingly, all references in the Original Agreement to "Lot 10 in Block 24-07" or "Lot 10 in Block 24.07" are hereby deleted. The Original Agreement shall not be construed to relate to or govern Lot 10 or the owner thereof, with respect to any period, as if Lot 10 had never been listed therein.
3. **Parties Bound; Effect of Correction.** This Correction shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. Except as expressly modified by the provisions of this Correction, the Original Agreement shall remain unmodified and in full force and effect, binding upon the parties thereto and their successors and assigns.
4. **Severability.** If any provision of this Correction, or the application of such provisions to any person, shall be held to be invalid or unenforceable by any court of competent jurisdiction, such provision shall be deemed to be modified to be within the limits of enforceability or validity, if feasible; provided, however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Correction in all other respects shall remain valid and enforceable.
5. **Controlling Law.** This Correction shall be governed by and construed under the laws of the State of New Jersey.
6. **Authority.** Each of Daughters of Miriam and the County covenants, represents and warrants to the other that the individual(s) executing this Correction on its behalf is/are duly authorized to do so.
7. **Counterparts.** This Correction may be executed in counterparts all of which together shall constitute one agreement binding on all of the Parties hereto, notwithstanding that all such Parties are not signatories to the original or the same counterpart.
8. **Recording.** The parties intend that this Correction be recorded in the Office of the Register of Passaic County, New Jersey.

[SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties hereto have executed this Correction as of the date first above written.

WITNESS OR ATTEST:

DAUGHTERS OF MIRIAM CENTER FOR THE AGED, a New Jersey nonprofit corporation

\_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name:  
Title:

STATE OF NEW JERSEY :  
 : SS.  
COUNTY OF \_\_\_\_\_:

I CERTIFY that on \_\_\_\_\_, 2017, personally came before me \_\_\_\_\_ and stated under oath to my satisfaction that (a) this person was the subscribing witness to the signing of this Correction; (b) this Correction was signed by Francisco DaSilva, who is Chief Executive Officer of Daughters of Miriam Center for the Aged, the entity named in this instrument, and was fully authorized to and did execute this Correction on its behalf; and (c) the subscribing witness signed this proof under oath to attest to the truth of these facts.

\_\_\_\_\_



RECEIVED  
PASSAIC COUNTY

AGREEMENT FOR ENCROACHMENT 53 OCT 21 AM 11:36

FRANK W. BRUNESTER  
REGISTER

THIS AGREEMENT made this 18th day of October, 1993

by and between the County of Passaic, having its principal office at 317 Pennsylvania Avenue, Paterson, New Jersey 07503-1786 and Daughters of Miriam Center for the Aged, 155 Hazel Street, Clifton, New Jersey 07015;

WITNESSETH:

WHEREAS the County of Passaic is the owner of certain real property situate in the City of Clifton, County of Passaic, State of New Jersey, wherein the County is the owner of a right-of-way on Hazel Street in the City of Clifton; and

WHEREAS Daughters of Miriam Center for the Aged is the owner of property identified as 155 Hazel Street (Block 24-07 Lots 1, 10, 19, 21 and 24) in the City of Clifton, County of Passaic, State of New Jersey; and

WHEREAS the said real property owner(s) has requested that the County of Passaic grant an encroachment waiver into the County right-of-way on 155 Hazel Street, pursuant to letter dated September 11, 1993, which is attached hereto and made a part hereof; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic, on the date of October 6, 1993, authorized an encroachment right in favor of the owner(s), subject to the following conditions and provided that the property owner clear the site line of the driveway area pursuant to the requirements of the Passaic County Planning Board:

1. The property owner(s) shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of the encroachment and future maintenance of any structures or area within the easement.
2. Upon proper notice from the County of Passaic, the property owner(s) are to remove the encroachment at its expense should Passaic County require the use of the Right-Of-Way for widening of Hazel Street or for any other reason as may be required by the County in the future.
3. Should the property owner(s) modify or abandon the need for this encroachment, the portion containing this encroachment of the structure shall be removed and, thus, this encroachment permission within the County Right-Of-Way shall cease to exist.

-V134PG244

P14331

MAP STORED IN MICRO-GRAPHICS DEPT.



NOW THEREFORE in consideration of \$1.00, receipt of which is acknowledged, the parties agree as follows:

1. The County of Passaic hereby grants an encroachment right to Daughters of Miriam Center for the Aged as it concerns Block 24-07 Lots 1, 10, 10, 52 and 70, and successors in title, subject to said successors in title agreeing as the conditions set forth in this grant.
2. The County of Passaic hereby grants an encroachment based upon the terms and conditions above-mentioned, which are more particularly described in the letter dated September 13, 1993 as aforesaid.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date first above written.

WITNESS OR ATTEST:

DAUGHTERS OF MIRIAM CENTER FOR THE AGED

*Harvey Adelsberg*  
 \_\_\_\_\_  
 Harvey Adelsberg,  
 Executive Vice President

*Monroe Potash*  
 \_\_\_\_\_  
 Monroe Potash, President

ATTEST:

COUNTY OF PASSAIC

*Edward J. Murphy*  
 \_\_\_\_\_  
 Edward J. Murphy, Clerk  
 Board of Chosen Freeholders

*Charles J. Delahanty*  
 \_\_\_\_\_  
 Charles J. Delahanty, President  
 Board of Chosen Freeholders

THE FOREGOING AGREEMENT AUTHORIZING RESOLUTION ADOPTED ON 10/11/93 HAS BEEN REVIEWED AND APPROVED TO FURNISH

STATE OF NEW JERSEY )  
 ) SS.  
 COUNTY OF PASSAIC )

PASSAIC COUNTY COURSEL  
 BY  
*[Signature]*  
 COUNTY COURSEL

Sworn to and subscribed before me by the above named MONROE POTASH, President, and HARVEY ADELSBERG, Executive Vice President of Daughters of Miriam Center for the Aged this 11th day of October, 1993.

MERRIE KASSALOW  
 A Notary Public of New Jersey  
 My Commission Expires Nov. 16, 1996

-4134PG245

# Daughters of Miriam Center for the Aged

157 Hazel Street, Clifton, NJ 07011 (908) 772-7700 or (908) 772-5643

*C-65 w/annexation  
D. HANZ*



FOUNDED BY 1874

September 13, 1993

- Director of Human Resources
- Executive Director
- Marketing Director
- Care & Health Field Worker
- Financial Director
- Director of Operations
- Director of Care Facility
- Director of Nursing
- Director of Administration
- Director of Human Resources
- Director of Food Services
- Director of Maintenance
- Director of Security
- Director of Transportation
- Director of Recreation
- Director of Social Services
- Director of Case Management
- Director of Volunteer Services
- Director of Fundraising
- Director of Public Relations
- Director of Information Technology
- Director of Compliance
- Director of Quality Improvement
- Director of Risk Management
- Director of Legal Affairs
- Director of Environmental Health & Safety

Steven J. Edmund, P.E.  
County Engineer, County of Passaic  
Administration Building  
317 Pennsylvania Avenue  
Paterson, New Jersey 07653

ORIGINAL COPY  
RETURN TO  
FILE

Dear Sir:

**SUBJECT:** Application for Encroachment Permit  
Sign Overhang  
155 Hazel Street, Clifton, New Jersey

Reference is made to review letter dated August 12, 1993, on the Clifton Board of Adjustment from County Planning Director, James D. Rogers (copy enclosed) and in particular as to Item 2 relative to sign-overhang encroachment.

Please consider this as an application for Encroachment Permit concerning the subject sign-overhang. In accordance with the County "Procedure and Requirements to Obtain an Encroachment Permit", we submit the following information and material:

1. The reasons for this Permit request include the following: (a) That the subject sign-overhang has existed in relation to the County Right-of-Way for over ten (10) years; (b) The ground level of the sign station does not encroach upon the County Right-of-Way, but only the upper level overhang portion of the sign; and (c) that by reason of the non-profit status of our organization and its heavy reliance upon contributions which have been adversely impacted by recent general recession circumstances, it would be a hardship if removal or relocation costs and expenses would be presently required.
2. In support of this application, we submit the following enclosed information and documents:

- Director
- Executive Director
- Director of Administration
- Director of Human Resources
- Director of Marketing
- Director of Case Management
- Director of Food Services
- Director of Maintenance
- Director of Security
- Director of Transportation
- Director of Recreation
- Director of Social Services
- Director of Case Management
- Director of Volunteer Services
- Director of Fundraising
- Director of Public Relations
- Director of Compliance
- Director of Quality Improvement
- Director of Risk Management
- Director of Legal Affairs
- Director of Environmental Health & Safety

-Y134P6246

Steven J. Adams, P.E.

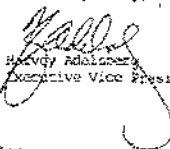
-Page 2-

September 11, 1993

- (a) Drawing entitled "Daughters of Miziam, Hazel Street, Clifton, New Jersey Encroachment Map for Sign Overhang" Dated 8/28/93, made by Zafiris Givellis, P.E. of John Zarotakos Associates, Inc. of Wayne, New Jersey.
- (b) Meter and Bounds description for the encroachment area (dated 8/28/93 by John Zarotakos Associates, Inc.).

We would respectfully request your early and, hopefully, favorable consideration as to application for the intended purpose as herein stated.

Yours very truly,

  
 Harvey Adelman  
 Executive Vice President

Mark  
enclosures

cc: James O. Rogers, Planning Director  
 Zafiris Givellis, P.E.  
 Markman, Saffron, Cohen & Sylvester, P.A.  
 Paul Abrams

-V134P6247

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170300

**JOHN ZANETAKOS ASSOCIATES, INC.**

CONSULTING ENGINEERS - SURVEYORS  
 7000 ROAD  
 WAXAL, NEW JERSEY  
 87472-7433

TEL: 908-896-6600  
 FAX: 908-896-6600  
 FAX: 908-896-6600

JOHN L. ZANETAKOS, P.E., P.S., S.E.  
 CHAIRMAN  
 ALAN E. ZANETAKOS, P.E., P.S., S.E.  
 VICE CHAIRMAN  
 ROBERT D. ZANETAKOS, P.E., P.S., S.E.  
 ROBERT M. ZANETAKOS, P.E., P.S., S.E.  
 THOMAS H. ZANETAKOS, P.E., P.S., S.E.

August 22, 1993

Job No. 6081-493 - 00

Easement Description of an area of encroachment of a logo sign encroaching on to Hazel Street in the City of Clifton, Passaic County, New Jersey.

Said sign, being approximately ten (10) feet above the ground, and measuring approximately eight (8) feet long and four (4) feet high, overlaps within the right-of-way for approximately four (4) feet of its length.

Said sign is approximately twenty (20) feet south of the northerly entrance driveway from Hazel Street into The Daughters of Miriam Center for the Aged.

Beginning at a point in the westerly sideline of Hazel Street (30' wide), said being distant 55.7 feet on a course of S 16° 19' 50" W from the intersection of the westerly sideline of said Hazel Street, with the southerly right-of-way line of the Garden State Parkway and running: thence

- 1) S 16° 19' 50" W 5.00 feet along the westerly sideline of said Hazel Street to a point in same; thence
- 2) S 73° 20' 10" E 5.00 feet into the right-of-way of said Hazel Street to a point; thence
- 3) N 16° 19' 50" E 5.00 feet within the right-of-way of said Hazel Street, parallel to the first call to a point; thence
- 4) N 73° 20' 10" W 5.00 feet still within the right-of-way of said Hazel Street to the westerly sideline of said Hazel Street, and the point of beginning.

Containing an area of 25 square feet, being 0.00057 acres.

-Y134PG248



**PASSAIC COUNTY PLANNING BOARD**

317 Pennsylvania Avenue, Paterson, New Jersey 07653 (201) 851-4100 • FAX (201) 851-8454

August 12, 1993

Planning Director  
JAMES D. ROGERS

Clifton Board of Adjustment  
P.O. Box 350  
900 Clifton Avenue  
Clifton, NJ 07015

Re: Site Plan, Daughters of Miriam, Block 34.07, Lots 1,10,15,32  
and 34; 125 Hazel Street, Clifton (our file number SP-90-025)

Gentlemen,

The above captioned site plan dated July 9, 1993 has been reviewed by the Passaic County Planning Board pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements

This plan has been approved subject to the following:

1) Revised plans showing the sight triangles for the northern driveway. These must be measured from a point 15 feet back from the curb line and extend at least 200 feet in either direction. Any hedges, brush or other landscaping within the sight triangles must be cleared to provide for adequate, safe sight distance along the County road.

2) Either relocation of the existing identification sign near the northern driveway which is encroaching over the County right-of-way or receipt of an encroachment easement from the Board of Chosen Freeholders. A copy of the procedures form for obtaining an encroachment easement has been sent to the applicant.

The requirement that the applicant seed a 5-foot wide strip of land across the Hazel Street frontage to the County for future road widening is hereby waived.

Very truly yours,  
*James D. Rogers*  
James D. Rogers  
Planning Director

JDR/ENR  
cc: County Engineer  
Fred Feinstein  
Zaliris Givolis  
Eugene Sylvester  
Planning Association of North Jersey

Chairman: JUDITH DECHER • Vice Chairman: JOHN LACORTE • Freeholder Clerk: CHARLES J. DELFRANTY • Freeholder: ROBERT A. DEFRANTY  
County Engineer: STEVE BERGHOFF  
JAMES DEBRIO MICHELLE CORTE JOHANNES GATO SOLIMANEE  
Freeholders: DR. I. XIA MONTENAPANO XIA P. J. R. SCHUPPEL  
FREEHOLDERS PLANNING & ECONOMIC DEVELOPMENT COMMITTEE  
RICHARD H. CUNNINGHAM, Chairman  
SUSAN J. WATSON JEROME M. ROBERTSON  
STAFF SERVICES: THE PLANNING ASSOCIATION OF NORTH JERSEY - Y134PG249

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170300

2-11-16 ADOPTION OF RESOLUTION, Certificate of Entry Payroll  
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One Commerce Drive, Camden, NJ 08102

**PROOF BY SUBSCRIBING WITNESS  
CORPORATION OR OTHER ENTITY**

STATE OF NEW JERSEY, COUNTY OF PASSAIC SS :

I CERTIFY that on October 12, 19 93 .

Harvey Adelsberg

personally came before me and stated under oath to my satisfaction that:  
(a) this person was the subscribing witness to the signing of the attached instrument,  
(b) this instrument was signed by Monroe Entzahn  
Monroe Entzahn President of Daughters of Zion Center for the Aged  
the entity named in this instrument, and was fully authorized to and did execute this instrument on its behalf, and,  
(c) the subscribing witness signed this proof under oath to attest to the truth of these facts.

Signed and sworn to before me on

October 12, 19 93 .  
*Marie Magalov*  
(Print name and official position)

MARIE MAGALOV  
A Notary Public of New Jersey  
My Commission Expires Nov. 18, 1996

*Harvey Adelsberg*  
(Print name of witness and signature)  
Harvey Adelsberg



-Y134PG250

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170300

STATE OF NEW JERSEY, COUNTY OF PASSAIC  
NOTARY PUBLIC STATE LEGAL SERVICES  
200 Commerce Drive, Suite 200, NJ 07054  
ADDRESSES

PROOF BY SUBSCRIBING WITNESS  
CORPORATION OR OTHER ENTITY

STATE OF NEW JERSEY, COUNTY OF PASSAIC SS.

I CERTIFY that on October 18, 1993

Edward J. Murphy

personally came before me and stated under oath to my satisfaction that:  
(a) this person was the subscribing witness to the signing of the attached instrument;  
(b) that instrument was signed by

Charles J. Delphanty

who is Director of Board of Chosen Freeholders of the County of Passaic,  
the entity named in this instrument, and was fully authorized to and did execute this instrument on its behalf; and  
(c) the subscribing witness signed this proof under oath to attest to the truth of these facts.

*Edward J. Murphy*  
\_\_\_\_\_  
(Notary Public Signature)  
Edward J. Murphy

Signed and sworn to before me on  
October 18, 1993

*Edward J. Murphy*  
\_\_\_\_\_  
(Notary Public Signature)  
Edward J. Murphy

-V134P6251

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170300

NEW JERSEY ACKNOWLEDGMENT Corporation or Other Entity  
Revised by the Office of the Secretary of State

ADVERSE

COMPLIES WITH ALL STATE LAWS, RULES AND  
REGULATIONS AND IS IN FULL COMPLIANCE WITH ALL

ACKNOWLEDGMENT, CORPORATION OR OTHER ENTITY

STATE OF NEW JERSEY, COUNTY OF \_\_\_\_\_

SS: \_\_\_\_\_

I CERTIFY that on \_\_\_\_\_, 2017

personally came before me and stated to my satisfaction that this person (or if more than one, each person):  
(a) was the maker of the attached instrument; and  
(b) was authorized to and did execute this instrument as

of \_\_\_\_\_ the entity named in this instrument.

Signature and Title of Notary

*Notary*

P14331

*Notary*

RAYMOND P. WATKINS, ESQ.  
PASSAIC COUNTY COURTHOUSE  
ADMINISTRATIVE BUILDING  
217 PENNINGTON AVENUE  
PASSAIC, NEW JERSEY 07652-1766

END OF DOCUMENT

-V134P6252

RECORD AND RETURN TO:



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #3 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF PREAKNESS AVENUE BRIDGE & CULVERT PC #136 & PC #137 OVER SINGAC BROOK IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170301</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-25							
CAF #	C-04-55-129-001-903							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION FOR CHANGE ORDER #3 FOR KONKUS CORPORATION AS IT PERTAINS TO THE REPLACEMENT OF PREAKNESS AVENUE BRIDGE & CULVERT PC #136 & PC #137 OVER SINGAC BROOK IN THE TOWNSHIP OF WAYNE, NEW JERSEY**

**WHEREAS** a contract was awarded to Konkus Corporation for the project known as the Replacement of Preakness Avenue Bridge & Culvert PC #136 & PC #137 over Singac Brook in the Township of Wayne, New Jersey; and

**WHEREAS** it is now necessary that a change order be made reflecting an additional cost in the amount of \$17,000.00 for additional work of the 12" water main, as evidenced in attached letter dated March 28, 2017; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on March 27, 2017 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 3 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated March 28, 2017 and attached hereto, be and the same is hereby approved:

## 1. DESCRIPTION AND VALUE OF CHANGE

See March 28, 2017 letter attached hereto

Addition	\$ 17,000.00
----------	--------------

## REASON FOR CHANGE

See March 28, 2017 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$2,208,672.29
Previous Additions		\$ 194,709.68
Total		\$2,403,381.97
Previous Deductions		\$ -0-
Net Prior to This Change		\$2,403,381.97
Amount of This Change	Add	\$ 17,000.00
Contract Amount to Date		\$2,420,381.97

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 17,000.00

APPROPRIATION: C-04-55-129-001-903

PURPOSE: Resolution for change order #3 for Konkus Corporation as it pertains to the replacement of Preakness avenue Bridge & Culvert PC#136 & PC#137.

  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

March 28, 2017

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**RE: Replacement of Preakness Ave Bridge & Culvert PC #136 & PC#137 over Singac Brook  
Township of Wayne, County of Passaic  
Konkus Corporation.  
CHANGE ORDER # 3**

Members of the Board:

Attached, for your approval, is Change Order # 3 to be issued to the contractor reflecting an additional cost in the amount of (\$17,000.00) for the additional work of the 12" Water Main.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of March 27, 2017.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 3 to the contractor, Konkus Corp. 245 Main Street Suit 202 Chester, New Jersey in the amount of \$(17,000.00 (Seventeen Thousand Dollars and no Cents), which results in an Increase to the adjusted Contract amount.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

Attachment  
SJE:SG:sg

cc: Public Works, and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170301

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER # 3  
 PROJECT NUMBER \_\_\_\_\_  
 DATE: March 27, 2017  
 PROJECT TITLE: Replacement of Preakness Ave Bridge & Culvert PC#136 & PC#137 over Singac Brook  
 LOCATION Township of Wayne, County of Passaic

DATE OF CONTRACT \_\_\_\_\_

OWNER Passaic County board of chosen freeholders

CONTRACTOR Konkus Corporation

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ADDETIIONS

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
ADDITIONS					0.00

SUPPLEMENT

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
S6	12" WATER MAIN Additional Work	L. S.	1	\$17,000.	\$ 17,000.00
SUPPLEMENT					\$ 17,000.00

TOTAL ADDITIONS + \$ 00.00

TOTAL SUPPLEMENTAL + \$ 17,000.00

TOTAL VALUE OF ADDITIONS AND SUPPLEMENTALS + \$ 17,000.00

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER # 3  
PROJECT NUMBER \_\_\_\_\_  
DATE March27,2017

PROJECT TITLE: Replacement of Preakness Ave Bridge & Culvert PC#136 & PC#137 over Singac Brook  
LOCATION Township of Wayne, County of Passaic

=====

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....+ March27,2017  
ORIGINAL TIME FOR COMPLETION..... 360 Calendar Days \_\_\_\_\_

ADD TO OR DEDUCT FROM -- THE PRESENT CONTRACT TIME.. 60 Calendar Days  
NEW DATE FOR COMPLETION IS..... March27,2017

=====

2. REASON FOR CHANGE

Item Nos. S6

This change order incorporates the additions of pay items for 12" WATER MAIN Additional Work



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

March 28, 2017

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**RE: Replacement of Preakness Ave Bridge & Culvert PC #136 & PC#137 over Singac Brook  
Township of Wayne, County of Passaic  
Konkus Corporation.  
CHANGE ORDER # 3**

Members of the Board:

Attached, for your approval, is Change Order # 3 to be issued to the contractor reflecting an additional cost in the amount of (\$17,000.00) for the additional work of the 12" Water Main.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works Committee at their meeting of March 27, 2017.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 3 to the contractor, Konkus Corp. 245 Main Street Suit 202 Chester, New Jersey in the amount of \$(17,000.00 (Seventeen Thousand Dollars and no Cents), which results in an Increase to the adjusted Contract amount.

Very truly yours,

A handwritten signature in black ink, appearing to read "SJE", written over a horizontal line.

Steven J. Edmond, P.E.  
County Engineer

Attachment  
SJE:SG:sg

cc: Public Works, and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170301



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE PROJECT KNOWN AS THE 2017 ROAD RESURFACING PROJECT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170302</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-26							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

Res. Pg: k.26-2

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS  
AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT  
OF BIDS FOR THE PROJECT KNOWN AS THE 2017 ROAD  
RESURFACING PROJECT**

**WHEREAS** the Passaic County Engineer's Office has received the Plans and Specifications for the Project known as the 2017 Road Resurfacing Project; and

**WHEREAS** the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

**WHEREAS** by letter dated March 28, 2017 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said Plans and Specifications and authorize the Director of Purchasing to advertise and receive bids; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on March 27, 2017 who are recommending approval by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the Plans and Specifications for the aforementioned project and authorizes the Director of Purchasing to advertise and receive bids for this project.

April 11, 2017



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

March 28, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: 2017 Road Resurfacing  
**APPROVAL OF PLANS & SPECIFICATIONS AND  
AUTHORIZATION TO BID**

Members of the Board:

The County's Consultant, Remington & Vernick Engineers of Haddonfield, NJ, has designed and prepared the proposed Construction Plans and Supplementary Specifications for the following project:

- 2017 Roadway Resurfacing

My office has reviewed these Plans and Specifications and find them to be in conformance with Passaic County and other Engineering Standards.

The above-mentioned Projects were discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of March 27, 2017.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Plans and Specifications, and authorize the Department of Procurement to advertise and receive bids for these Projects.

Very truly yours,

Timothy R. Mettlen, P.E.  
Assistant County Engineer

SJE/trm

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170302

Passaic County					
2017 Road Resurfacing List					
Municipality	Road	Route	From	To	Miles
<b>Clifton</b>					
	Van Houten	CR614	at Grove Street CR623		0.30
	Highland	CR613	Paulison	Clifton	0.13
	Paulison	CR618	Highland	Passaic Line	0.34
<b>Hawthorne</b>					
	Wagaraw	CR504	Lexington	Goffle	0.49
<b>Little Falls</b>					
	Ridge	CR641	Notch	Francisco	0.22
	Browertown	CR635	Rt 46	High School	0.25
<b>Passaic</b>					
	Broadway	CR622	Van Houten	Katherine	0.36
<b>Paterson</b>					
	Madison	CR649	10th	4th	0.81
	E. 33rd	CR651	Park	Broadway	0.34
	Marshall	CR509	Barclay	Hazel	0.38
	Getty	CR647	21st	Madison	0.65
<b>Totowa</b>					
	Riverview	CR640	Union	Lackawanna	0.94
	Totowa	CR644	Roseland	Crews	0.53
<b>Wanaque</b>					
	Ringwood	CR511	3rd Ave	Father Hayes	0.83
<b>Wayne</b>					
	Old Turnpike	CR703	Rt 46	Hopson	0.5
<b>West Milford</b>					
	Macopin	CR693	Cahill to Fairview Plus ramp down to UVR		0.55
	Macopin	CR693	McGregor to Westbrook		0.72
	Oak Ridge	CR699	Railroad	Cooper Rd	0.46
<b>Woodland Park</b>					
	Browertown	CR635	Lackawanna	Rt 46	0.40
	Rifle Camp	CR633	Hazel	Washington	
					9.20

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF COMPETITIVE QUOTES FOR THE ON-CALL SUBSURFACE UTILITY INVESTIGATION SERVICES FOR 2017-2019, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170303</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-27							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND  
AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF  
COMPETITIVE QUOTES FOR THE ON-CALL SUBSURFACE  
UTILITY INVESTIGATION SERVICES FOR 2017-2019**

**WHEREAS** the Office of the Passaic County Engineer's Office has prepared the Plans and Specifications for the 2017-2019 On-Call Subsurface Utility Investigation Services; and

**WHEREAS** notwithstanding the provisions of any law, rule or regulation to the contrary, pursuant N.J.S.A. 40A:11-1 et seq., Local Public Contract Law, competitive contracting may be used by local contracting units in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for specialized services and/or for these types of services; and

**WHEREAS** pursuant to N.J.S.A. 40A:11-4.5, competitive contracting proposals shall be published in an official newspaper of the contracting unit at least 20 days prior to the date established for the submission of proposals; and

**WHEREAS** by letter dated March 28, 2017, the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said Plans and Specifications and authorize the advertisement and receipt of proposals; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at its March 27, 2017 meeting at which time it was recommended that this be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the Plans and Specifications for the 2017-2019 On-Call Subsurface Utility Investigation Services and authorizes the Director of Purchasing in cooperation with the Office of the Passaic County Engineer to advertise and receive proposals for an award of a competitive contract for said services referenced herein; and

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

**BE IT FURTHER RESOLVED** that the Clerk of the Board or Director of Purchasing shall publish in an official newspaper the request for competitive contracting at least 20 days prior to the date established for the submission of proposals.

April 11, 2017



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

March 28, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: On-Call Subsurface Utility Investigation Services 2017-2019  
**APPROVAL OF SPECIFICATIONS AND  
AUTHORIZATION TO ADVERTISE**

Members of the Board:

The County Engineer's office has prepared bid documents to receive price quotes for On-Call Subsurface Utility Investigation Services 2017-2019.

The above-mentioned On-Call Project was discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of March 27, 2017.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Plans and Specifications, and authorize the Department of Procurement to advertise and receive quotes for this project.

Very truly yours,

A handwritten signature in black ink, appearing to read "Timothy R. Mettlen".

Timothy R. Mettlen, P.E.  
Assistant County Engineer

SJE/trm

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170303



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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Pasquale "Pat" Lepore

401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING REVISED OFFER OF PURCHASE AND SALE FOR ONE CONSTRUCTION AND MAINTENANCE EASEMENT OWNED BY A PRIVATE PARTY IN ORDER TO UNDERTAKE THE REPLACEMENT OF THE GROVE STREET CULVERT OVER THE WEASEL BROOK STRUCTURE NO. 1600-068 PROJECT IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170304</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-28							
CAF #	C-04-55-137-001-903							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING REVISED OFFER OF PURCHASE  
AND SALE FOR ONE CONSTRUCTION AND MAINTENANCE  
EASEMENT OWNED BY A PRIVATE PARTY IN ORDER TO  
UNDERTAKE THE REPLACEMENT OF THE GROVE STREET  
CULVERT OVER THE WEASEL BROOK STRUCTURE NO.  
1600-068 PROJECT IN THE CITY OF CLIFTON, NEW JERSEY**

**WHEREAS** the County of Passaic is planning on undertaking a project known as the Replacement of the Grove Street Culvert over the Weasel Brook Structure No. 1600-068 Project in the City of Clifton which requires that the County obtain easements owned by private parties; and

**WHEREAS** pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisitions through bona fide negotiations with the affected property owners; and

**WHEREAS** the firm of Harry L. Schwarz & Co. of Dover, New Jersey has completed real property appraisal reports relative to the value of the lands that need to be acquired and the value of damages associated with the acquisition of the necessary easements; and

**WHEREAS** the subject matter of the necessary acquisitions and easements from the private parties consisting of permanent easements from the property owners adjacent to the Culvert were authorized by the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-1096 dated December 29, 2016; and

**WHEREAS** one of those properties, 4 Catania Drive, Clifton, New Jersey, Block 27.10, Lot 35.01, in which the County needs

one permanent construction and maintenance easement consisting of 621 square feet plus damages to the remaining was valued by Harry L. Schwarz at \$7,763.00; and

**WHEREAS** after negotiation, the owners of the property, Victor and Lisa Parada, agreed to accept the sum of \$9,200.00 for the needed easements; and

**WHEREAS** the negotiated price was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at its March 27, 2017 meeting at which time it was recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and approves the negotiated price of \$9,200.00 for one permanent construction and maintenance easement at 4 Catania Drive (Block 27.10, Lot 35.01) in Clifton, New Jersey in connection with the project known as the Replacement of the Grove Street Culvert over the Weasel Brook Structure No. 1600-068 in the City of Clifton, New Jersey as more particularly described above.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board be authorized to execute a revised Contract of Purchase pursuant to the above-mentioned terms and conditions.

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 9,200.00

APPROPRIATION: C-04-55-137-001-903

PURPOSE: Resolution authorizing revised offer of purchase and sale for one construction and maintenance easement owned by a private party.

  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

March 28, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Replacement of the Grove Street Culvert  
Over the Weasel Brook Structure No. 1600-068  
City of Clifton, Passaic County NJ  
Offer of Purchase of Construction and Maintenance Easement (Parcel E-2)**

Dear Members of the Board:

This Office and the Office of the County Counsel received the Appraisal Report required for the County to acquire one (1) Construction and Maintenance Easement Parcel E-2 for the construction of Grove Street Culvert in the City of Clifton as prepared by the firm Robert G. Schwarz, MAI.

The necessary acquisitions of this one property is identified below as to square footage, use, block and lot number, address, and property owner:

1. Parcel # E-2, the property of Victor & Lisa Parada, 4 Catania Drive, City of Clifton, Block 27.10, Lot 35.01 in the City of Clifton, NJ consisting of one Permanent Construction and Maintenance Easement of 621 square feet, Total value with damage to the remainder property is \$ 7,763.00 and the negotiated price with the property owner is \$ 9,200.00.

The above property acquisitions was discussed and reviewed by the members of the Public Works Committee of March 27, 2017 and was recommended that this offer \$ 9,200.00 be approved by the entire Board.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

SJE:SG:sg  
Attachment

Cc: County Administrator  
County Counsel  
Director of Finance  
Public Works Chair

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170304

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 TO ROAD SAFETY SYSTEMS, LLC AS IT PERTAINS TO THE 2016 GUIDERAIL PROGRAM AT VARIOUS LOCATIONS IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170305</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-29							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION FOR CHANGE ORDER #1 TO ROAD SAFETY SYSTEMS, LLC AS IT PERTAINS TO THE 2016 GUIDERAIL PROGRAM AT VARIOUS LOCATIONS IN PASSAIC COUNTY, NEW JERSEY**

**WHEREAS** a contract was awarded to Road Safety Systems, LLC for the project known as the 2016 Guiderail Program at various locations in Passaic County, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting a decrease in the contract amount due to deletions of quantities for work items not required to complete the Project in the amount of \$2,856.00; and

**WHEREAS** this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee at a meeting on March 27, 2017 who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated March 29, 2017 and attached hereto, be and the same is hereby approved:

**CHANGE ORDER NO. 1**

**DESCRIPTION AND VALUE OF CHANGE**

See letter March 29, 2017 attached hereto

Deduction	\$ 2,856.00
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## REASON FOR CHANGE

See letter March 29, 2017 attached hereto

## 1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 147,158.00
Previous Additions		-0-
Total		147,158.00
Previous Deductions		-0-
Net Prior to This Change		147,158.00
Amount of This Change	Deduct	2,856.00
Contract Amount to Date		144,302.00

April 11, 2017





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

March 29, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *2016 Guiderail Program – Road Safety Systems, LLC*  
*Change Order #1*

Dear Members of the Board:

Attached for your approval is Change Order # 1 to be issued to the Contractor, reflecting deletions of quantities for work items not required to complete this project. The Change Order adjusts quantities to reflect the As-Built Quantities as completed on this Project.

The total amount of this deleted work is computed to be \$ **2,856.00**.

The above mentioned Change Order was reviewed and recommended for approval by the Public Works Committee at its meeting of March 27, 2017.

Therefore, I recommend the Board of Chosen Freeholders adopt the necessary Resolution to approve and issue Change Order # 1 to the Contractor, *Road Safety Systems, LLC*, in the amount of \$ **2,856.00**, which results in a decrease to the adjusted Contract amount.

Very truly yours,

Charles S. Silverstein, P.E.  
County Traffic Engineer

Attachment

CSS/sl

cc: PWC Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170305

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER # 1  
 PROJECT NUMBER: N/A  
 DATE: March 27, 2017

PROJECT TITLE: 2016 Guide Rail Program

LOCATION: Various Locations

DATE OF CONTRACT: July 2016

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Road Safety Systems, LLC

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

DEDUCTIONS

ITEM No.	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	AMOUNT
13.	Delineators	89 UNITS	\$ 4.00	\$ 356.00
18.	Beam Guiderail Anchorages	5 UNITS	\$ 500.00	\$ 2,500.00
TOTAL DEDUCTIONS				\$ 2,856.00

2. REASON FOR CHANGE

As-Built quantities less than contract quantities.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER # 1  
PROJECT NUMBER: N/A  
DATE: March 27, 2017

PROJECT TITLE: 2016 Guide Rail Program  
LOCATION: Various Locations

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 147,158.00
PREVIOUS ADDITIONS.....	\$ 0
TOTAL.....	\$ 147,158.00
PREVIOUS DEDUCTIONS.....	\$ 0
NET PRIOR TO THIS CHANGE.....	\$ 147,158.00
AMOUNT OF THIS CHANGE..... DEDUCT.....	\$ 2,856.00
CONTRACT AMOUNT TO DATE.....	\$ 144,302.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Recommended for Processing By:  Date 3-27-17  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: \_\_\_\_\_ BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_  
Cassandra Lazzara, Freeholder - Director

DATE \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR ROAD SAFETY SYSTEMS, LLC AS IT PERTAINS THE 2016 GUIDERAIL PROGRAM AT VARIOUS LOCATIONS IN PASSAIC COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170306</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-30							
CAF #	Various Accounts (Ne							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION FOR CHANGE ORDER #2 FOR ROAD SAFETY SYSTEMS, LLC AS IT PERTAINS THE 2016 GUIDERAIL PROGRAM AT VARIOUS LOCATIONS IN PASSAIC COUNTY, NEW JERSEY**

**WHEREAS** a contract was awarded to Road Safety Systems, LLC for the project known as the 2016 Guiderail Program at various locations in Passaic County, New Jersey; and

**WHEREAS** it is now necessary that a change order be made reflecting an increase in the contract amount reflecting additions of quantities for work items necessary to complete this Project in the amount of \$25,488.00, as evidenced in attached letter dated March 29, 2017; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on March 27, 2017 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated March 29, 2017 and attached hereto, be and the same is hereby approved:

## CHANGE ORDER NO. 2

## 1. DESCRIPTION AND VALUE OF CHANGE

See March 29, 2017 letter attached hereto

Addition	\$ 25,488.00
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## REASON FOR CHANGE

See March 29, 2017 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 147,158.00
Previous Additions		\$ -0-
Total		\$ 147,158.00
Previous Deductions		\$ 2,856.00
Net Prior to This Change		\$ 144,302.00
Amount of This Change	Add	\$ 25,488.00
Contract Amount to Date		\$ 169,790.00

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 25,488.00

APPROPRIATION: \$14,663.87 – C-04-55-137-001-902  
\$10,824.13 – C-04-55-986-005-902

PURPOSE: Resolution for change order #2 for Road Safety Systems, LLC as it pertains the 2016 Guiderail Program at various locations.

  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

March 29, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: **2016 Guiderail Program – Road Safety Systems, LLC**  
**Change Order #2**

Dear Members of the Board:

Attached for your approval is Change Order # 2 to be issued to the Contractor, reflecting additions of quantities for work items necessary to complete this project. The Change Order adjusts quantities to reflect the As-Built Quantities as completed on this Project.

The total amount of this additional work is computed to be \$ **25,488.00**.

The above mentioned Change Order was reviewed and recommended for approval by the Public Works Committee at its meeting of March 27, 2017.

Therefore, I recommend the Board of Chosen Freeholders adopt the necessary Resolution to approve and issue Change Order # 2 to the Contractor, **Road Safety Systems, LLC**, in the amount of \$ **25,488.00**, which results in an increase to the adjusted Contract amount.

Very truly yours,

Charles S. Silverstein, P.E.  
County Traffic Engineer

Attachment

CSS/sl

cc: PWC Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170306



## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505  
 PROJECT TITLE: 2016 Guide Rail Program

CHANGE ORDER # 2(FINAL)  
 PROJECT NUMBER: N/A  
 DATE: March 27, 2017

LOCATION: Various Locations

DATE OF CONTRACT: July, 2016

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Road Safety Systems, LLC

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	AMOUNT
<u>ADDITIONS</u>				
1.	Beam Guide Rail	74.5 L.F.	\$45.00	\$ 3,352.50
17.	Beam Guide Rail Removal	877 L.F.	\$9.00	\$ 7,893.00
14.	Beam Guiderail Posts	350 L.F.	\$ 15.00	\$5,250.00
8.	Extruder Terminal	6 UNITS	\$950.00	\$5,700.00
19.	Beam Guiderail Element	12.5 L.F.	\$15.00	\$187.50

SUPPLEMENTALS

A.	Reflectors	56 UNITS	\$10.00	\$ 560.00
B.	Rub Rail	12.5 L.F.	\$12.00	\$150.00
C.	Flared Terminal	1 UNIT	\$2,395.00	\$2,395.00

TOTAL VALUE OF ADDITIONS AND SUPPLEMENTALS =====  
 25,488.00

2. REASON FOR CHANGE

Work limits were extended at certain locations due to field conditions.  
 Additional locations were added.

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170306



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

March 29, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: **2016 Guiderail Program – Road Safety Systems, LLC**  
**Change Order #2**

Dear Members of the Board:

Attached for your approval is Change Order # 2 to be issued to the Contractor, reflecting additions of quantities for work items necessary to complete this project. The Change Order adjusts quantities to reflect the As-Built Quantities as completed on this Project.

The total amount of this additional work is computed to be \$ **25,488.00**.

The above mentioned Change Order was reviewed and recommended for approval by the Public Works Committee at its meeting of March 27, 2017.

Therefore, I recommend the Board of Chosen Freeholders adopt the necessary Resolution to approve and issue Change Order # 2 to the Contractor, **Road Safety Systems, LLC**, in the amount of \$ **25,488.00**, which results in an increase to the adjusted Contract amount.

Very truly yours,

A handwritten signature in black ink, appearing to read "Charles S. Silverstein".

Charles S. Silverstein, P.E.  
County Traffic Engineer

Attachment

CSS/sl

cc: PWC Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170306

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: CONSENTING RESOLUTION ADOPTING THE CITY OF PATERSON'S ORDINANCE NO. 17-007 AUTHORIZING THE REMOVAL OF PARKING SPACES, PREVIOUSLY RESERVED FOR PARKING FOR PERSONS WITH DISABILITIES ONLY, AND REVERT BACK TO UNRESTRICTED GENERAL PARKING AT THREE LOCATIONS IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170307</b>						
Meeting Date		04/11/2017						
Introduced Date		04/11/2017						
Adopted Date		04/11/2017						
Agenda Item		k-31						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

k.31-2

**CONSENTING RESOLUTION ADOPTING THE CITY OF  
PATERSON'S ORDINANCE NO. 17-007 AUTHORIZING THE  
REMOVAL OF PARKING SPACES, PREVIOUSLY RESERVED FOR  
PARKING FOR PERSONS WITH DISABILITIES ONLY, AND  
REVERT BACK TO UNRESTRICTED GENERAL PARKING AT  
THREE LOCATIONS IN THE CITY OF PATERSON, NEW JERSEY**

**WHEREAS** the City of Paterson adopted Ordinance No. 17-007 that authorizes the removal of parking spaces, previously reserved for parking for persons with disabilities only, and revert back to unrestricted general parking (subject to any State Statute prohibitions) at the following locations:

- Madison Avenue (278, 990, and 1019)
- 93 Spruce Street
- 251 Preakness Avenue; and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that all are County roads; and

**WHEREAS** said Resolution was discussed at the March 27, 2017 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of removing the parking spaces for the disabled and reverting back to unrestricted, general parking (subject to any State Statute prohibitions) at the locations noted above in the City of Paterson, NJ.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to the consenting Resolution which reverts back to unrestricted, general parking at the locations noted above in the City of Paterson, NJ, as

specified in the attached letter from the County Traffic Engineer  
dated March 29, 2017.

April 11, 2017



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

March 29, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *City of Paterson - Ordinance No. 17-007*  
Remove Parking Spaces for the Disabled

Dear Members of the Board:

Our office received from the City of Paterson the referenced Ordinance. The following parking spaces, previously reserved for parking for only persons with disabilities, are now reverted back to unrestricted, general parking (subject to any State Statute prohibitions). Since all are County roads, a consenting Resolution is required.

- **Madison Avenue (278, 990, and 1019)**
- **93 Spruce Street**
- **251 Preakness Avenue**

This Ordinance was reviewed and recommended for approval at the March 27, 2017 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

Charles S. Silverstein, P.E.  
County Traffic Engineer

CSS/sl  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170307

# Ordinance of the City of Paterson, N.J.

No. 8 1st Reading No. 17-007

Date February 28, 2017

No. 4 Public Hearing  
TRAFF (End. Rdg. & Final Passage)

Date to Mayor March 2, 2017

Date Returned .....

Division .....

Date Submitted to Council February 14, 2017

Factual Contents Certified to By

TITLE ORDINANCE REPEALING ESTABLISHMENT OF HANDICAPPED PARKING SPACE ON COUNTY ROADS

*[Signature]*  
Title

2/17/17  
Date

(dpw.ord.repeal.countyroads 01-17-17)

Approved As To Form and Legality on Basis of Facts Set Forth

*[Signature]*  
2/17/17  
CORPORATION COUNSEL

2/17/17  
Date

COUNCILPERSON DOMINGO ALEX MENDEZ Moved the Following Ordinance:

WHEREAS, previous resolutions established parking space for the use of handicapped individuals on a County road in the City of Paterson; and

WHEREAS, it has been established that there is no longer a need for parking space for the handicapped at certain location.

NOW, THEREFORE BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON that the following location be returned to their previous status of general parking:

**STREET ADDRESS**

- 278 Madison Avenue Plate # 8814HB
- 990 Madison Avenue Plate # Z91DA5
- 251 Preakness Avenue Plate # HV1657
- 93 Spruce Street Plate #HW2756
- 1019 Madison Avenue Plate # M2393P

BE IT FURTHER RESOLVED that the Director of Public Works of his designee is hereby directed to remove the signs and other markings designating this location as a parking space for the handicapped; and

BE IT FURTHER RESOLVED that this resolution shall take effect upon passage as required by law and a concurring resolution from the Passaic County Board of Chosen Freeholders.

STATEMENT OF PURPOSE

This Ordinance is to repeal previously established handicapped parking spaces on County road.

SECONDED BY COUNCILPERSON MARITZA DAVILA

*Do Not Use Space Below This Line.*

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. COTTON, RUBY N.	X			
2. DAVILA, MARITZA	X			
3. JACKSON, MICHAEL				X
4. KHALIQUE, SHAHIN	X			
5. MCKOY, WILLIAM C.	X			
6. MENDEZ, DOMINGO A.	X			
7. MORRIS, KENNETH				X
8. SAYEGH, ANDRE	X			
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on February 14, 2017 Adopted on second and final reading after hearing on February 28, 2017

Approved/Rejected By *[Signature]* Reconsidered By Council  Over Rite Vote   Aye  Nay

Introduced on: April 11, 2017 *[Signature]* JOSE "JOEY" TORRES Date *[Signature]* SONIA L. GORDON City Clerk  
Adopted on: April 11, 2017  
Official Resolution No. R28170307 Council President *[Signature]*

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: CONSENTING RESOLUTION ADOPTING CITY OF PATERSON'S ORDINANCE NO. 17-013 AUTHORIZING THE ESTABLISHMENT OF PARKING SPACES FOR THE DISABLED, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170308</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-32							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017



**CONSENTING RESOLUTION ADOPTING CITY OF PATERSON'S  
ORDINANCE NO. 17-013 AUTHORIZING THE ESTABLISHMENT  
OF PARKING SPACES FOR THE DISABLED**

**WHEREAS** the City of Paterson adopted Ordinance No. 17-013 that establishes parking spaces for the disabled at the following locations, where parking is already permitted:

- 335 East 18<sup>th</sup> Street
- 525 Market Street
- 550 Market Street
- 86 Preakness Avenue; and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that all are County roads; and

**WHEREAS** said Resolution was discussed at the March 27, 2017 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of establishing parking spaces for the disabled at the locations noted above in the City of Paterson, NJ.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to the consenting Resolution which establishes parking spaces for the disabled at the locations noted above in the City of Paterson, NJ, as specified in the attached letter from the County Traffic Engineer dated March 29, 2017.

April 11, 2017

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170308



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

March 29, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *City of Paterson - Ordinance No. 17-013*  
Parking Spaces for the Disabled

Dear Members of the Board:

Our office received from the City of Paterson the referenced Ordinance. It establishes parking spaces for the disabled at the following addresses, where parking is already permitted. Since all are County roads, a consenting Resolution is required.

- 335 East 18<sup>th</sup> Street
- 525 Market Street
- 550 Market Street
- 86 Preakness Avenue

This Ordinance was reviewed and recommended for approval at the March 27, 2017 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

Charles S. Silverstein, P.E.  
County Traffic Engineer

CSS/sl  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170308

# Ordinance of the City of Paterson, N.J.

No. 2 ..... 1st Reading      No. 17-013 .....

Date February 28, 2017 .....

No. 10 ..... Public Hearing  
(2nd Rdg. & Final Passage)

Date to Mayor March 2, 2017 .....

Date Returned .....

Division .....

Date Submitted to Council February 14, 2017 .....

TITLE: **TRAFFIC**

Factual Contents Certified to By

*Heather Drake*

1/12/17  
Date

**ORDINANCE ESTABLISHING HANDICAPPED  
PARKING SPACES ON COUNTY ROADS**

Approved As To Form and Legality  
on Basis of Facts Set Forth

CORPORATION COUNSEL

1/11/17  
Date

(dpw.td.ord.hdcp.county 01-17-17)

COUNCILPERSON MARITZA DAVILA .....

Moved the Following Ordinance:

WHEREAS, the City of Paterson may establish parking spaces for the use of handicapped persons pursuant to the provisions of N.J.S.A. 39:4-197.5; and

WHEREAS, the parking of motor vehicles is not otherwise prohibited in the designated areas and the permitting thereof would not interfere with the normal flow of traffic.

NOW THEREFORE BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON that the Paterson Code shall be amended and supplemented as follows:

**SECTION 1.** The locations below are hereby designated as restricted parking spaces for the use of persons who have been issued special vehicle identification cards by the Division of Motor Vehicles. No other persons shall be permitted to park in the following locations:

<u>NAME OF STREET</u>	<u>LOCATION</u>
335 East 18 <sup>th</sup> Street (4 <sup>th</sup> Ward) West side	Beginning at a point 108 feet south of the southerly curblines of 8 <sup>th</sup> Avenue and extending 22 feet southerly therefrom
525 Market Street (5 <sup>th</sup> Ward) North side	Beginning at a point 43 feet west of the westerly curblines of Madison Avenue and extending 22 feet westerly therefrom
550 Market Street (5 <sup>th</sup> Ward) South side	Beginning at a point 183 feet west of the westerly curblines of East 21 <sup>st</sup> Street and extending 22 feet westerly therefrom
86 Preakness Avenue (2 <sup>nd</sup> Ward) East side Plate # T57TFE	Beginning at a point 72 feet north of the northerly curblines of Birch Street and extending 22 feet northerly therefrom

**SECTION 2.** Unless another penalty is expressly provided by state law, including but not limited to N.J.S.A. 39:4-197(3) (c), any person convicted of a violation of this ordinance or any supplement thereto, shall be liable to a penalty of a fine of two hundred fifty dollars (\$250.00) for a first offence and for subsequent offenses, a fine of at least two hundred fifty dollars (\$250.00) and a term community service not to exceed ninety days. If the violator has the general legal right to utilize handicapped parking but has parked in a handicapped space dedicated to different car's license plate, then a fine only for "parking within prohibited area" shall apply, where the said violation has a penalty of \$50 as of the enactment of this Section, but may later be raised by Ordinance.

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170308

**ORDINANCE ESTABLISHING HANDICAPPED  
PARKING SPACES ON COUNTY ROADS**

Page 2 of 2

**SECTION 3.** The Director of the Department of Public Works or the Director's designee is hereby directed to erect and maintain the regulatory signs as required by law; and the effectiveness of this Ordinance is contingent upon such signs being erected.

**SECTION 4.** All ordinances or portions of ordinances inconsistent herewith are repealed to the extent of such inconsistency only.

**SECTION 5.** If any part of this Ordinance shall be declared to be invalid or inoperative, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this Ordinance.

**SECTION 6.** This Ordinance shall take effect upon passage, approval and publication as required by law, subject to passage of a concurring ordinance or resolution by the Passaic County Board of Chosen Freeholders.

**SECTION 7.** The City Clerk shall have this Ordinance codified and incorporated in the official copies of the Paterson Code, but non-codification shall in no way affect the validity of the Ordinance.

**SECTION 8.** The City Clerk and the Corporation Counsel may correct any clerical errors in printing, publication and codification of this Ordinance, provided both concur with the correction being made and both certify in writing to the Municipal Council the clerical correction being made within seven days thereof.

**STATEMENT OF PURPOSE**

This ordinance is to designate reserved handicapped parking spaces along street curbs in front of residential premises on County roads.

SECONDED BY COUNCILPERSON ANDRE SAYEGH

*Do Not Use Space Below This Line.*

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. COTTON, RUBY N.	X			
2. DAVILA, MARITZA	X			
3. JACKSON, MICHAEL	X			
4. KHALIQUE, SHAHIN	X			
5. MCKOY, WILLIAM C.	X			
6. MENDEZ, DOMINGO A.	X			
7. MORRIS, KENNETH				X
8. SAYEGH, ANDRÉ	X			
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on February 14, 2017. Adopted on second and final reading after hearing on February 28, 2017.

Approved [Signature] Reconsidered [Signature] Over  Ride   
Rejected By [Signature] By Council Date [Signature] Vote Aye  Nay

Introduced on: April 11, 2017 by JOSÉ "JOEY" TORRES  
Adopted on: April 11, 2017  
Official Resolution #: R40070300 Council President [Signature] City Clerk SONIA L. GORDON

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: CONSENTING RESOLUTION ADOPTING THE CITY OF PATERSON'S ORDINANCE NO. 17-016 AUTHORIZING THE ESTABLISHMENT OF A LOADING ZONE AT 351 GETTY AVENUE FROM 9:00 A.M. TO 5:00 P.M., MONDAY THRU FRIDAY, IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170309</b>						
Meeting Date		04/11/2017						
Introduced Date		04/11/2017						
Adopted Date		04/11/2017						
Agenda Item		k-33						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

Res. Bk. 33-2

**CONSENTING RESOLUTION ADOPTING THE CITY OF  
PATERSON'S ORDINANCE NO. 17-016 AUTHORIZING THE  
ESTABLISHMENT OF A LOADING ZONE AT 351 GETTY AVENUE  
FROM 9:00 A.M. TO 5:00 P.M., MONDAY THRU FRIDAY, IN THE  
CITY OF PATERSON, NEW JERSEY**

**WHEREAS** the City of Paterson adopted Ordinance No. 17-016 that establishes a loading zone at 351 Getty Avenue from 9:00 a.m. to 5:00 p.m., Monday thru Friday; and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Getty Avenue is a County Road; and

**WHEREAS** said Resolution was discussed at the March 27, 2017 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution authorizing the establishment of a loading zone at 351 Getty Avenue from 9:00 a.m. to 5:00 p.m., Monday thru Friday, in the City of Paterson, NJ.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to the consenting Resolution which establishes a loading zone at 351 Getty Avenue from 9:00 a.m. to 5:00 p.m., Monday thru Friday, in the City of Paterson, NJ, as specified in the attached letter from the County Traffic Engineer dated March 28, 2017.

April 11, 2017

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170309





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

March 28, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *City of Paterson Ordinance 17-016*  
Loading Zone at 351 Getty Avenue  
(9:00 AM to 5:00 PM, Monday thru Friday)

Dear Members of the Board:

Our office received from the City of Paterson the final copy of the referenced Ordinance. It establishes a loading zone at the referenced location (*9:00 AM to 5:00 PM, Monday thru Friday*). Since Getty Avenue is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval by the members of the Public Works Committee via email. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

Charles Silverstein, P.E.  
County Traffic Engineer

CSS/sl  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170309

# Ordinance of the City of Paterson, N.J.

No. 6 1st Reading No. 17-016 Date February 28, 2017  
 No. 13 Public Hearing Date to Mayor March 2, 2017  
 (2nd Rdg. & Final Passage) Date Returned .....

Division Traffic Engineering Date Submitted to Council February 7, 2017 *H.Y.M.*  
 TITLE: **ORDINANCE ESTABLISHING A COMMERCIAL LOADING ZONE ON GETTY AVENUE BETWEEN GOULD AVENUE AND GOSHEN STREET** Factual Contents Certified to By *[Signature]* 1/10/17  
(DPW.ord.ldg.zone.getty.ave.351.120916) Approved As To Form and Legality on Basis of Facts Set Forth *[Signature]* 1/11/17  
 CORPORATION COUNSEL *[Signature]* Date

COUNCILPERSON ANDRE SAYEGH Moved the Following Ordinance:

WHEREAS, Good2Go Deli, located at 351 Getty Avenue, made a request for designation of a commercial loading zone; and

WHEREAS, N.J.S.A. 39:4-197(3) (b) authorizes a municipality to enact an Ordinance to designate curb loading zones; and

WHEREAS, the field investigation justified the request for such a commercial loading zone and is therefore so recommended by the City Traffic Engineer,

NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON, AS FOLLOWS:

SECTION 1. No person shall park a vehicle in said location on the days and times indicated other than for active loading or unloading of goods and materials by commercial vehicles.

<u>STREET</u>	<u>SIDE</u>	<u>TIME</u>	<u>LOCATION</u>
Getty Ave	East	9am-5pm Mon-Fri	Beginning at 35 feet south of the southerly curb of Gould Avenue and extending 50 feet southerly there from.

SECTION 2. Under no circumstances shall such commercial loading and unloading activities last more than 30 minutes.

SECTION 3. Unless another penalty is expressly provided by state law, including but not limited to N.J.S.A. 39:4-203, any person convicted of a violation of this ordinance or any supplement thereto, shall be liable to a penalty of not less than fifty (\$50.00) dollars or more than two hundred (\$200.00) dollars or imprisonment for a term not exceeding fifteen (15) days or both.

SECTION 4. The Director of the Department of Public Works or the Director's designee is hereby directed to erect and maintain the regulatory signs as required by law, and the effectiveness of this ordinance is contingent upon such signs being erected.

SECTION 5. All ordinances or portions of ordinances inconsistent herewith are repealed to the extent of such inconsistency only.

SECTION 6. If any part of this ordinance shall be declared to be invalid or inoperative, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

SECTION 7. This ordinance shall take effect upon passage, approval and publication as required by law, subject to passage of a concurring ordinance or resolution by the Passaic County Board of Chosen Freeholders.

SECTION 8. The City Clerk shall have this Ordinance codified and incorporated in the official copies of the Paterson Code, but non-codification shall in no way affect the validity of the Ordinance.

SECTION 9. The City Clerk and the Corporation Counsel may change any chapter numbers, article numbers and section numbers if codification of this Ordinance reveals a conflict between those numbers and the existing Code, in order to avoid confusion and possible accidental

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170309

**ORDINANCE ESTABLISHING A COMMERCIAL  
LOADING ZONE ON GETTY AVENUE BETWEEN  
GOULD AVENUE AND GOSHEN STREET**

repealers of existing provisions.

**SECTION 10.** The City Clerk and the Corporation Counsel may correct any clerical errors in the printing, publication and codification of this Ordinance, provided both concur with the correction being made and both certify in writing to the Municipal Council as to the specifics of the clerical correction no later than seven (7) days before the correction is made, or, where a legal deadline for publication applies, no later than the date of the next Regular Meeting. The said certifications shall also be prominently posted no later than the date of the next regular meeting, and thereafter shall be annexed to the corrected original Ordinance and retained by the City Clerk.

**SECTION 11.** That all or parts of the prior resolutions which are inconsistent with this Ordinance are hereby repealed.

**STATEMENT OF PURPOSE**

The purpose of this Ordinance is to establish a commercial loading zone on Getty Avenue between Gould Avenue and Goshen Street.

SECONDED BY COUNCILPERSON SHAHIN KHALIQUE

*Do Not Use Space Below This Line*

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. COTTON, RUBY N.	X			
2. DAVILA, MARITZA				X
3. JACKSON, MICHAEL	X			
4. KHALIQUE, SHAHIN	X			
5. MCKOY, WILLIAM C.	X			
6. MENDEZ, DOMINGO A.	X			
7. MORRIS, KENNETH				X
8. SAYEGH, ANDRÉ	X			
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on February 7, 2017 Adopted on

second and final reading after hearing on February 28, 2017

Approved: \_\_\_\_\_ Reconsidered \_\_\_\_\_  
 Rejected By: \_\_\_\_\_ By Council \_\_\_\_\_  
 Mayor: JOSE "BOBEY" TORRES Date: \_\_\_\_\_  
 Over Ride Vote:  Aye  Nay

Introduced on: April 11, 2017  
 Adopted on: WILLIAM PATRICK TORRES Council President Sonia L. Gordon City Clerk  
 Official Resolution#: R20170309

Form 6

This Ordinance when adopted must remain in the custody of the City Clerk. Certified copies are available.  
 USE REVERSE SIDE FOR POSTPONEMENT AND RECONSIDERATION DATA.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: CONSENTING RESOLUTION ADOPTING THE CITY OF PATERSON'S ORDINANCE NO. 17-021 AUTHORIZING THE ESTABLISHMENT OF A NO PARKING ZONE ON GRAND STREET, SOUTH SIDE, FOR 70 FEET, WEST OF PRINCE STREET AT ALL TIMES IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170310</b>						
Meeting Date		04/11/2017						
Introduced Date		04/11/2017						
Adopted Date		04/11/2017						
Agenda Item		k-34						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

Res. Bk. 34-2

**CONSENTING RESOLUTION ADOPTING THE CITY OF  
PATERSON'S ORDINANCE NO. 17-021 AUTHORIZING THE  
ESTABLISHMENT OF A NO PARKING ZONE ON GRAND STREET,  
SOUTH SIDE, FOR 70 FEET, WEST OF PRINCE STREET AT ALL  
TIMES IN THE CITY OF PATERSON, NEW JERSEY**

**WHEREAS** the City of Paterson adopted Ordinance No. 17-021 that establishes a no parking zone on Grand Street, South side, for 70 feet, west of Prince Street at all times; and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Grand Street is a County Road; and

**WHEREAS** said Resolution was discussed at the March 27, 2017 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution authorizing the establishment of a no parking zone on Grand Street, South side, for 70 feet, west of Prince Street at all times in the City of Paterson, NJ.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to the consenting Resolution which establishes a no parking zone on Grand Street, South side, for 70 feet, west of Prince Street at all times in the City of Paterson, NJ, as specified in the attached letter from the County Traffic Engineer dated March 28, 2017.

April 11, 2017

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170310



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

March 28, 2017

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *City of Paterson Ordinance 17-021*  
No Parking Zone on Grand Street, at Prince St

Dear Members of the Board:

Our office received from the City of Paterson the final copy of the referenced Ordinance. It establishes a "NO PARKING" zone at the following location, at all times:

- Grand Street, South side, for 70 feet, west of Prince Street

Since Grand Street is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval by the members of the Public Works Committee via email. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

Charles Silverstein, P.E.  
County Traffic Engineer

CSS/sl  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170310

# Ordinance of the City of Paterson, N.J.

No. 10 ..... 1st Reading No. 17-021 .....

Date February 28, 2017 .....

No. 16 ..... Public Hearing  
(2nd Rdg. & Final Passage)  
Division Traffic Engineering .....

Date to Mayor March 2, 2017 .....

Date Returned .....

Date Submitted to Council February 7, 2017 .....

Factual Contents Verified to By .....

TITLE: **ORDINANCE ESTABLISHING A NO PARKING ZONE ON GRAND STREET BETWEEN PRINCE STREET AND SPRING STREET**

*[Signature]*  
Date 2/28/17

Approved As To Form and Legality on Basis of Facts Set Forth

(ord.dpw.no.park.grand.st.02616)

*[Signature]*  
CORPORATION COUNSEL  
Date 1/18/17

COUNCILPERSON **DOMINGO ALEX MENDEZ** ..... Moved the Following Ordinance:

**WHEREAS**, Grand Street, a County Road running two ways between Prince Street and Spring Street, bends immediately west at Prince Street; and

**WHEREAS**, the said road bend, when there are parked vehicles at the southwest corner on Grand Street side, causes limited sight distance between Prince Street northbound approach and Grand Street eastbound approach making Prince Street northbound traffic very difficult and unsafe to cross Grand Street; and

**WHEREAS**, in order to alleviate the said traffic safety issue, it is deemed necessary to prohibit parking for certain distance on the southerly side of Grand Street at Prince Street; and

**WHEREAS**, N.J.S.A. 39:4-197(1)(f) authorizes a municipality to enact an ordinance regulating street parking; and

**WHEREAS**, the proposed no parking zone will not create any major adverse impact on the existing traffic on Grand Street, and therefore is so recommended by the City Traffic Engineer.

**NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON** as follows:

**SECTION 1.** No person shall park a vehicle at any time upon any of the following streets or parts of streets described:

<u>STREET</u>	<u>SIDE</u>	<u>TIME</u>	<u>LOCATION</u>
Grand St	South	Any	Beginning at the westerly curb line of Prince Street and extending 70 feet westerly there from

**SECTION 2.** Unless another penalty is expressly provided by state law, including but not limited to N.J.S.A. 39:4-203, any person convicted of a violation of this Ordinance or any supplement thereto, shall be liable to a penalty of not less than fifty (\$50.00) dollars or more than two hundred (\$200.00) dollars or imprisonment for a term not exceeding fifteen (15) days or both.

**SECTION 3.** The Director of the Department of Public Works or the Director's designee is hereby directed to erect and maintain the regulatory signs as required by law, and the effectiveness of this Ordinance is contingent upon such signs being erected.

**SECTION 4.** All ordinances or portions of Ordinances inconsistent herewith are repealed to the extent of such inconsistency only.

**SECTION 5.** If any part of this Ordinance shall be declared to be invalid or inoperative, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this Ordinance.

**SECTION 6.** This Ordinance shall take effect upon passage, approval and publication as required by law, subject to passage of a concurring ordinance or resolution by the Passaic County Board of Chosen Freeholders.

**SECTION 7.** The City Clerk shall have this Ordinance codified and incorporated in the official copies of the Paterson Code, but non-codification shall in no way affect the validity of the Ordinance.

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170310



**ORDINANCE ESTABLISHING A NO PARKING ZONE ON GRAND STREET BETWEEN PRINCE STREET AND SPRING STREET**

**SECTION 8.** The City Clerk and the Corporation Counsel may change any chapter numbers, article numbers and section numbers if codification of this Ordinance reveals a conflict between those numbers and the existing Code, in order to avoid confusion and possible accidental repealers of existing provisions.

**SECTION 9.** The City Clerk and the Corporation Counsel may correct any clerical errors in the printing, publication and codification of this Ordinance, provided both concur with the correction being made and both certify in writing to the Municipal Council as to the specifics of the clerical correction no later than seven (7) days before the correction is made, or, where a legal deadline for publication applies, no later than the date of the next Regular Meeting. The said certifications shall also be prominently posted no later than the date of the next regular meeting, and thereafter shall be annexed to the corrected original Ordinance and retained by the City Clerk.

**SECTION 10.** That all or parts of the prior resolutions which are inconsistent with this Ordinance are hereby repealed.

**STATEMENT OF PURPOSE**

This Ordinance is to establish a no parking zone on Grand Street between Prince Street and Spring Street.

SECONDED BY COUNCILPERSON . . . SHAHIN KHALIQUE

*Do Not Use Space Below This Line*

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. COTTON, RUBY N.	X			
2. DAVILA, MARITZA				X
3. JACKSON, MICHAEL	X			
4. KHALIQUE, SHAHIN	X			
5. MCKOY, WILLIAM C.	X			
6. MENDEZ, DOMINGO A.	X			
7. MORRIS, KENNETH				X
8. SAYEGH, ANDRÉ	X			
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on February 7, 2017. . . . . Adopted on second and final reading after hearing on February 28, 2017

Approved/ Rejected By: [Signature] . . . . . Reconsidered By Council: \_\_\_\_\_ Date: \_\_\_\_\_  
 Over Ride Vote:  Aye  Nay

Introduced on: April 11, 2016  
 Adopted on: February 28, 2017  
 Official Resolution#: R20170310  
 Council President: [Signature] . . . . . City Clerk: SONIA L. GORDON

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO P. CIPOLLINI, INC. FOR THE ROOF REPLACEMENT PROJECT AT THE DEY MANSION IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170311</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-35							
CAF #	C-04-55-140-001-908							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

Res. R.35-2

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
CIPOLLINI, INC. FOR THE ROOF REPLACEMENT PROJECT  
AT THE DEY MANSION IN WAYNE, NEW JERSEY**

**WHEREAS** the Passaic County Director of Cultural & Historic Affairs recently reported to the Freeholder Public Works and Buildings & Grounds Committee that the roofs on three outer buildings at the Dey Mansion, a historic landmark in Passaic County, were in desperate need of repair; and

**WHEREAS** the Director of Cultural & Historic Affairs further reported that in order to accomplish the repair, the entire roofs of the Smoke House, Spring House and Forge at the Dey Mansion in Wayne, NJ would have to be demolished and replaced with new cedar shakes; and

**WHEREAS** as a consequence thereof, the Director solicited and received three (3) price proposals, as noted in letter dated March 30, 2017, attached hereto and made a part hereof; and

**WHEREAS** P. Cipollini, Inc., 171 E. Blackwell Street, Dover, NJ submitted the lowest proposal dated November 10, 2016 in the amount of \$28,300.00 for said roof replacements (copies of proposals attached hereto and made a part hereof); and

**WHEREAS** by letter dated March 30, 2017, attached hereto, the Passaic County Director of Cultural & Historic Affairs is recommending that P. Cipollini, Inc. be awarded the contract for the Roof Replacement Project for the Smoke House, Spring House & Forge at the Dey Mansion located in Wayne, New Jersey because it is the most qualified and lowest price vendor; and

**WHEREAS** the total cost of goods and services with this vendor is over the monetary threshold set forth under the Pay to Play Law (N.J.S.A. 19:44A-20.3, et seq.); and

February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy in this case in order to receive the quality and significant savings by using this contractor and to insure that the roofs on the three outer buildings at the Dey Mansion are properly repaired for the safety and welfare of the public who visit the Dey Mansion and to protect the artifacts contained therein; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds at its March 27, 2017 meeting reviewed this matter and is recommending approval by the full Board.

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open award of contract to P. Cipollini, Inc. of Dover, NJ in the amount of \$28,300.00 for the Roof Replacements of the Smoke House, Spring House and Forge located at the Dey Mansion in Wayne, NJ with new cedar shakes; and

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and

**BE IT FURTHER RESOLVED** that the Director and Clerk of

the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 28,300.00

APPROPRIATION: C-04-55-140-001-908

PURPOSE: Resolution authorizing award of contract to P. Cipollini, Inc. for the roof replacement project at Dey Mansion.

  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 696 - 1776

TEL: 973 - 706 - 6640

e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

March 30, 2017

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: ROOF REPLACEMENT PROJECT FOR SMOKE HOUSE, SPRING HOUSE, &  
 FORGE AT DEY MANSION, AWARD OF CONTRACT**

Members of the Board:


Proposals for the construction of the above referenced project were received and reviewed. The project is to replace the entire roofs on three outer buildings at the Dey Mansion with new cedar shakes. Three (3) vendors submitted proposals. The following is a summary of proposals received:

<u>Name of Vendor</u>	<u>Amount</u>
1. Northeast Roof Maintenance 649 Catherine St. Perth Amboy, NJ 08861	\$28,800.00
2. P. Cipollini Inc. 171 E. Blackwell St. Dover, NJ 07801	\$28,300.00
3. Lighton Industries 801 Corporate Circle, Suite 1 Toms River, NJ 08755	\$41,286.93

The lowest proposal received was from P. Cipollini Inc.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to P. Cipollini Inc. in the amount of \$28,300.00 for the Roof Replacements of the Smoke House, Spring House and Forge, located at the Dey Mansion, subject to the availability of funds. If you have any questions, please do not hesitate to contact me.

Sincerely

  
 Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution #: R2017-0311  
 Kelly C. Ruffel, Director  
 Cultural & Historic Affairs

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel  
Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution Authorizing Award of Contract  
To P. Cipollini Inc. for Necessary Roof repairs  
at the Dey Mansion in Wayne, NJ

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 28,300.00

**REQUISITION #**

**ACCOUNT# C-04-55-140-001-908**

- |  |                   |
|--|-------------------|
| 4. COMMITTEE REVIEW:   | <u>DATE</u>       |
| <input type="checkbox"/> Administration & Finance                      | _____             |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>03/27/2017</u> |
| <input type="checkbox"/> Planning & Economic Development               | _____             |
| <input type="checkbox"/> Health, Human Services & Community Affairs    | _____             |
| <input type="checkbox"/> Law & Public Safety                           | _____             |
| <input type="checkbox"/> Energy  | _____             |
| <input type="checkbox"/> Other Specify: _____                          | _____             |

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to the Board  
 Procurement

Specify: \_\_\_\_\_

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170311



**P. CIPOLLINI INC.****(Roofing and Sheet Metal Contractor)****171 E. Blackwell Street, Dover, NJ 07801****Tele: (973) 969-1110 Fax: (973) 989-1542**

•COMMERCIAL •INDUSTRIAL •RESIDENTIAL

November 10, 2016

Passaic County Administration  
 307 Pennsylvania Avenue  
 Paterson, NJ 07503

Tel: (973) 881-4425/ Cell: (201) 815-9199

Fax: (973)754-1988

Attn: Kelly

**PROPOSAL**

Re: Dey Mansion, 199 Totowa Rd, Wayne, NJ  
 Forge Building

Existing roof/s replacement at above referenced location as per manufacturer's requirements and specifications, including:

1. Remove existing Wood Shake Shingles down to the 2" wood lath planks.
2. Remove debris from premises and legally dispose.
3. Furnish and install new Fire rated 3/4" CDX Plywood over existing rafters.
4. Furnish and install new 2"x4" spacers and 1"x6" nailing strips over new wood deck.
5. Furnish and install new 30lb. Felt Underlayment staggered between new wood shake shingles.
6. Furnish and install new 15" #1 Hand Split Western Red Cedar Starter Shingles at the perimeter edge of the roof.
7. Furnish and install new 18" #1 Hand Split Western Red Cedar Shingles 3/4" thick at butt with all required flashings and details.
8. Furnish and install new 18" #1 Hand Split Western Red Cedar Factory-Assembled Hip&Ridge Shingles at the ridge of the roof.
9. Furnish and install new 16oz. Copper Flashing at existing Chimney.
10. Provide 5yr. Labor/ 40yr. Materials Warranty.

**CONTRACT PRICE: \$17,800.00\***

\*Contract Price Based on Prevailing Wage Rates of Passaic County

**Included in price:**

1. All required hoisting, loading and unloading materials to and from the roof.
2. All required inspections to obtain manufacturers warranty.

Sincerely,

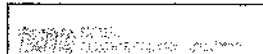
Sergey Romanenko  
 P. Cipollini, Inc.

Acceptance: \_\_\_\_\_

Introduced on: April 11, 2017

Adopted on: April 13, 2017

Official Resolution: R-440314



**P. CIPOLLINI INC.*****(Roofing and Sheet Metal Contractor)*****171 E. Blackwell Street, Dover, NJ 07801****Tele: (973) 966-1110 Fax: (973) 966-1542**

•COMMERCIAL •INDUSTRIAL •RESIDENTIAL

November 10, 2016

Passaic County Administration  
 307 Pennsylvania Avenue  
 Paterson, NJ 07503

Tel: (973) 881-4425/Cell: (201) 815-9199

Fax: (973)754-1988

Attn: Kelly

***PROPOSAL***

Re: Dey Mansion, 199 Totowa Rd, Wayne, NJ  
 Smoke House

Existing roof/s replacement at above referenced location as per manufacturer's requirements and specifications, including:

1. Remove existing Wood Shake Shingles down to the 2" wood lath planks.
2. Remove debris from premises and legally dispose.
3. Furnish and install new Fire rated 3/4" CDX Plywood over existing rafters.
4. Furnish and install new 2"x4" spacers and 1"x6" nailing strips over new wood deck.
5. Furnish and install new 30lb. Felt Underlayment staggered between new wood shake shingles.
6. Furnish and install new 15" #1 Hand Split Western Red Cedar Starter Shingles at the perimeter edge of the roof.
7. Furnish and install new 18" #1 Hand Split Western Red Cedar Shingles 3/4" thick at butt with all required flashings and details.
8. Furnish and install new 18" #1 Hand Split Western Red Cedar Factory-Assembled Hip&Ridge Shingles at the ridge of the roof.
9. Provide 5yr. Labor/ 40yr. Materials Warranty.

**CONTRACT PRICE: \$5,500.00\***

\*Contract Price Based on Prevailing Wage Rates of Passaic County.

**Included in price:**

1. All required hoisting, loading and unloading materials to and from the roof.
2. All required inspections to obtain manufacturers warranty.

Sincerely,

Sergey Romanenko  
 P. Cipollini, Inc.

Acceptance: \_\_\_\_\_

Introduced on: April 11, 2017

Adopted on: April 11, 2017

Official Resolution#: R-11-0371



**P. CIPOLLINI INC.*****(Roofing and Sheet Metal Contractor)*****171 E. Blackwell Street, Dover, NJ 07801****Tele: (973) 989-1110 Fax: (973) 989-1542****•COMMERCIAL •INDUSTRIAL •RESIDENTIAL**

November 10, 2016

Passaic County Administration  
 307 Pennsylvania Avenue  
 Paterson, NJ 07503

Tel: (973) 881-4425/Cell: (201) 815-9199

Fax: (973)754-1988

Attn: Kelly

***PROPOSAL***

Re: Dey Mansion, 199 Totowa Rd, Wayne, NJ  
 Spring House

Existing roof/s replacement at above referenced location as per manufacturer's requirements and specifications, including:

1. Remove existing Wood Shake Shingles down to the 2" wood lath planks.
2. Remove debris from premises and legally dispose.
3. Furnish and install new Fire rated 3/4" CDX Plywood over existing rafters.
4. Furnish and install new 2"x4" spacers and 1"x6" nailing strips over new wood deck.
5. Furnish and install new 30lb. Felt Underlayment staggered between new wood shake shingles.
6. Furnish and install new 15" #1 Hand Split Western Red Cedar Starter Shingles at the perimeter edge of the roof.
7. Furnish and install new 18" #1 Hand Split Western Red Cedar Shingles 3/4" thick at butt with all required flashings and details.
8. Furnish and install new 18" #1 Hand Split Western Red Cedar Factory-Assembled Hip&Ridge Shingles at the ridge of the roof.
9. Provide 5yr. Labor/ 40yr. Materials Warranty.

**CONTRACT PRICE: \$5,000.00\***

\*Contract Price Based on Prevailing Wage Rates of Passaic County.

**Included in price:**

1. All required hoisting, loading and unloading materials to and from the roof.
2. All required inspections to obtain manufacturers warranty.

Sincerely,

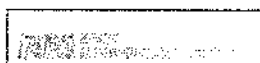
Sergey Romanenko  
 P. Cipollini, Inc.

Acceptance: \_\_\_\_\_

Introduced on: April 11, 2017

Adopted on: April 11, 2017

Official Resolution: R-170511





649 CATHERINE STREET,  
PERTH AMBOY, NJ 08861  
TEL. 732•442•2020  
FAX 732•442•8099

**Dey Mansion Passaic County**

**Project Name:** Roof Replacement (3) Buildings Dey Mansion  
Forge Building (Barn), Smoke House & Spring House

**Date:** 3/13/17

**Owner:** Passaic County  
County Architects  
401 Grand Street Rm. 524  
Patterson, NJ 07505-2023

**Architect:** Andrew Thompson AIA LEED AP BD-C

**Contractor:** Northeast Roof Maintenance, Inc  
649 Catherine Street  
Perth Amboy, NJ 08861

**The scope of works is as follows:**

Existing roof/s replacement at above referenced location as per manufacturer's requirements and specifications, including:

1. Remove existing Wood Shake Shingles down to the 2" wood lath planks.
2. Remove debris from premises and legally dispose.
3. Furnish and install new 30lb. Felt Underlayment staggered between new wood shake shingles.
4. Furnish and install new 15" #1 Hand Split Western Red Cedar Starter Shingles at the perimeter edge of the roof.
6. Furnish and install new 18" #1 Hand Split Western Red Cedar Shingles 3/4" thick at butt with all required flashings and details.
7. Furnish and install new 18" #1 Hand Split Western Red Cedar Factory-Assembled Hip & Ridge Shingles at the ridge of the roof.
8. Provide 5yr. Labor/ 40yr. Materials Warranty.

Total Cost: \$28,800.00

Respectfully submitted,

By:   
Joe Andersen, Project Manager

Date: March 13, 2017



Job Order

**MRES C State Approved Coop #65MCESCCPS**  
**JOC Contract No.: MRES C 14/15-19 GC1**

**New Job Order**       **Modify an Existing Job Order**

Job Order Number: 047009.00  
 Job Order Title: Passaic County\_Dey Mansion - Roof Repairs

Contact: <u>Andrew Thompson</u>	Contractor Name: <u>Lighton Industries</u>
Phone: <u>9737423936</u>	Contact: <u>Anthony Oliver</u>
	Phone: <u>(732) 901-8625</u>

**Work to be Performed**

Work to be performed as per the Final Scope of Work and the Price Proposal dated 02/03/2017, and as per the terms and conditions of JOC Contract No MRES C 14/15-19 GC1.

Brief Task Order Description:  
 Replace cedar roofs at the Dey Mansion.

<b>Time of Performance</b>	Estimated Start Date: _____
	Estimated Completion Date: _____
<b>Liquidated Damages</b>	Will apply: <input type="checkbox"/> Will NOT apply: <input checked="" type="checkbox"/>

**Validation Information**

<i>No Adjustment</i>	1.0000
<i>Option 2 - Year 3 - Normal Working</i>	1.2325

**Job Order Firm Fixed Price: \$41,286.93**

Owner Purchase Order: \_\_\_\_\_

**Approvals**

Project Manager	Date	Bureau/Division Manager	Date
-----------------	------	-------------------------	------

Technical/Engineer Review	Date	Contracting Officer	Date
---------------------------	------	---------------------	------



**Scope of Work**

**MRESC State Approved Coop #65MCECCPS**

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**To:** Contractor Project Manager  
Lighton Industries  
801 Corporate Circle, Suite 1  
Toms River, NJ 08755

**From:** Andrew Thompson  
MRESC - Passaic County  
No Address Input  
  
9737423936

**Job Order No:** 047009.00  
**Job Order Title:** Passaic County\_Dey Mansion - Roof Repairs  
**Contract #:** MRESC 14/15-19 GC1

---

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Contractor to perform the following work on the Forge house, Smoke House and Spring House on the Dey Mansion Property:

1. Remove and dispoce of existing cedar shake roof shingles
2. Remove existing batten boards attached to the existing roof rafters
3. Supply and install new batten boards
4. Supply and install new cedar shakes to match existing as close as possilbe
5. Install new flashing and caps as required for a weather tight application

Subject to the terms and conditions of JOC Contract MRESC 14/15-19 GC1.

\_\_\_\_\_  
Andrew Thompson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor Project Manager

\_\_\_\_\_  
Date

### Contractor's Cost Proposal - Summary (L/E/M)

MRESC State Approved Coop #65MCESCCPS

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Date: February 16, 2017

Re: IQC Master Contract #: MRESC 14/15-19 GC1  
JOC Work Order #: 047009.00  
Owner PO #:  
Title: Passaic County\_Dey Mansion - Roof Repairs  
Contractor: Lighton Industries  
Proposal Value: \$41,286.93

---

**1 - Cedar Shake Roofs 3 Bldgs** **\$41,286.93**

---

**Proposal Total** **\$41,286.93**

---

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: 16.17%

**Contractor's Cost Proposal - Detail (L/E/M)**

**MRESC State Approved Coop #65MCESCCPS**

Date: February 16, 2017

Re: IQC Master Contract #: MRESC 14/15-19 GC1  
 JOC Work Order #: 047009.00  
 Owner PO #:  
 Title: Passaic County\_Dey Mansion - Roof Repairs  
 Contractor: Lighton Industries  
 Proposal Value: \$41,286.93

Sect.	Item	Mod.	UOM	Description	Line Total		
Labor	Equip.	Material	(Excludes)				
<b>1 - Cedar Shake Roofs 3 Bldgs</b>							
1	01 22 20 00 0028		HR	Rofer, Composite	\$17,152.46		
				Quantity	Unit Price	Factor	Total
			Installation	160.00	x 86.98	x 1.2325	= 17,152.46
				Labor for installation of new cedar shake shingles and cut cedar ridge cops.			
2	01 22 20 00 0028 0002		MOD	For Foreman, Add	\$214.46		
				Quantity	Unit Price	Factor	Total
			Installation	40.00	x 4.35	x 1.2325	= 214.46
3	01 22 20 00 0028		HR	Rofer, Composite	\$2,572.87		
				Quantity	Unit Price	Factor	Total
			Installation	24.00	x 86.98	x 1.2325	= 2,572.87
				Labor for inspecting existing batten nailer strips and replacement of sections found to be damaged/deteriorated as necessary prior to installation of new shake shingles.			
4	01 22 20 00 0028 0002		MOD	For Foreman, Add	\$42.89		
				Quantity	Unit Price	Factor	Total
			Installation	8.00	x 4.35	x 1.2325	= 42.89
5	01 22 20 00 0028		HR	Rofer, Composite	\$6,860.98		
				Quantity	Unit Price	Factor	Total
			Installation	64.00	x 86.98	x 1.2325	= 6,860.98
				Labor for removal of existing shake roofs on 3 buildings including all nails from batten nailers to prep for installation of new shake roofing.			
6	01 22 20 00 0028 0002		MOD	For Foreman, Add	\$85.78		
				Quantity	Unit Price	Factor	Total
			Installation	16.00	x 4.35	x 1.2325	= 85.78
7	01 22 23 00 0006		WK	40' Engine Powered, Telescoping Boom Manlift	\$3,237.10		
				Quantity	Unit Price	Factor	Total
			Installation	2.50	x 1,050.58	x 1.2325	= 3,237.10
8	01 74 19 00 0012		EA	20 CY Dumpster (3 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$751.83		
				Quantity	Unit Price	Factor	Total
			Installation	1.00	x 610.00	x 1.2325	= 751.83
				Disposal of debris			
9	07 62 00 00 0007		SF	20 Ounce, 0.027" Thick, Copper Flashing And Trim	\$3,362.26		
				Quantity	Unit Price	Factor	Total
			Installation	160.00	x 17.05	x 1.2325	= 3,362.26
				For hip and ridge flashing			
10	07 62 00 00 0007 0048		MOD	For Copper Valley For Steep Slope Roofing, Add	\$331.30		
				Quantity	Unit Price	Factor	Total
			Installation	160.00	x 1.68	x 1.2325	= 331.30





# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 696 - 1776

TEL: 973 - 706 - 6640

e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

March 30, 2017

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: ROOF REPLACEMENT PROJECT FOR SMOKE HOUSE, SPRING HOUSE, &  
 FORGE AT DEY MANSION, AWARD OF CONTRACT**

Members of the Board:


Proposals for the construction of the above referenced project were received and reviewed. The project is to replace the entire roofs on three outer buildings at the Dey Mansion with new cedar shakes. Three (3) vendors submitted proposals. The following is a summary of proposals received:

<u>Name of Vendor</u>	<u>Amount</u>
1. Northeast Roof Maintenance 649 Catherine St. Perth Amboy, NJ 08861	\$28,800.00
2. P. Cipollini Inc. 171 E. Blackwell St. Dover, NJ 07801	\$28,300.00
3. Lighton Industries 801 Corporate Circle, Suite 1 Toms River, NJ 08755	\$41,286.93

The lowest proposal received was from P. Cipollini Inc.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to P. Cipollini Inc. in the amount of \$28,300.00 for the Roof Replacements of the Smoke House, Spring House and Forge, located at the Dey Mansion, subject to the availability of funds. If you have any questions, please do not hesitate to contact me.

Sincerely

  
 Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution #: R2017-0311  
 Kelly C. Ruffel, Director  
 Cultural & Historic Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY FOR THE NEW JERSEY HISTORIC TRUST CAPITAL PRESERVATION GRANT 2017 FOR THE RESTORATION OF THE REA HOUSE IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170312</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-36							
CAF #	O-17-56-650-000-602							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

Passaic 19k.36-2

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC  
DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO  
APPLY FOR THE NEW JERSEY HISTORIC TRUST CAPITAL  
PRESERVATION GRANT 2017 FOR THE RESTORATION OF  
THE REA HOUSE IN HAWTHORNE, NEW JERSEY**

**WHEREAS** the County of Passaic Department of Cultural & Historic Affairs is desirous of applying for the New Jersey Historic Trust Capital Preservation Grant 2017 with a maximum award of \$500,000.00 for the restoration of the Rea House in Hawthorne, NJ; and

**WHEREAS** the approval of this grant will cover the costs of Phase I and Phase II exterior restoration and stabilization, as noted in a letter to the Board dated March 31, 2017 attached hereto and made a part hereof; and

**WHEREAS** the County of Passaic will be required to match this grant request and matching funds will be taken from the Open Space Trust Fund; and

**WHEREAS** this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on March 27, 2017 and is recommended to the full Board for approval.

**WHEREAS** a certification is attached hereto indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural & Historic Affairs to apply for the New Jersey Historic Trust Capital Preservation Grant 2017 for the Restoration of the Rea House in Hawthorne, New Jersey.

Freeholders of the County of Passaic hereby authorizes the  
Director and Clerk of the Board, as well as the Office of Passaic  
County Counsel, to execute any necessary documents to apply for  
the Grant as set forth above and also to receive funds  
accordingly.

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 500,000.00

APPROPRIATION: O-17-56-650-000-602

PURPOSE: Resolution authorizing the County of Passaic  
Department of Cultural & Historic Affairs to apply for  
grant with 100% matching funds.



Richard Cahill  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 696 - 1776  
TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

March 31, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: APPLICATION TO THE NEW JERSEY HISTORIC TRUST CAPITAL  
GRANT PROGRAM FOR REA HOSUE RESTORATION**

Members of the Board:

We are seeking a resolution authorizing applying for the New Jersey Historic Trust Capital Preservation Grant 2017 for the restoration of the Rea House in Hawthorne, NJ. The grant has a maximum award of \$500,000. The County will be required to match this grant request whereas, matching funds will be taken from the Open Space Trust Fund. We will request the full \$500,000 which will cover the costs of Phase I and Phase II exterior restoration and stabilization. The Public Works and Building & Grounds Committee at their meeting of March 27, 2017 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the New Jersey Historic Trust. If you have any questions, please do not hesitate to contact me.

Sincerely

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

cc: Anthony DeNova, County Administrator  
Matthew P. Jordan, Deputy County Administrator

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170312



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 696 - 1776  
TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

March 31, 2017

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: APPLICATION TO THE NEW JERSEY HISTORIC TRUST CAPITAL  
GRANT PROGRAM FOR REA HOSUE RESTORATION**

Members of the Board:

We are seeking a resolution authorizing applying for the New Jersey Historic Trust Capital Preservation Grant 2017 for the restoration of the Rea House in Hawthorne, NJ. The grant has a maximum award of \$500,000. The County will be required to match this grant request whereas, matching funds will be taken from the Open Space Trust Fund. We will request the full \$500,000 which will cover the costs of Phase I and Phase II exterior restoration and stabilization. The Public Works and Building & Grounds Committee at their meeting of March 27, 2017 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the New Jersey Historic Trust. If you have any questions, please do not hesitate to contact me.

Sincerely

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

cc: Anthony DeNova, County Administrator  
Matthew P. Jordan, Deputy County Administrator

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170312

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
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401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY FOR THE NEW JERSEY HISTORIC COMMISSION 2017 PROJECT GRANT IN AN AMOUNT UP TO \$15,000.00 TO CREATE A NEW EXHIBIT IN THE AIDE-DE-CAMP ROOM AT DEY MANSION IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20170313</b>						
Meeting Date		04/11/2017						
Introduced Date		04/11/2017						
Adopted Date		04/11/2017						
Agenda Item		k-37						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017



Passaic 19k.37-2

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC  
DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO  
APPLY FOR THE NEW JERSEY HISTORIC COMMISSION 2017  
PROJECT GRANT IN AN AMOUNT UP TO \$15,000.00 TO  
CREATE A NEW EXHIBIT IN THE AIDE-DE-CAMP ROOM AT  
DEY MANSION IN WAYNE, NEW JERSEY**

**WHEREAS** the County of Passaic Department of Cultural & Historic Affairs is desirous of applying for the New Jersey Historic Commission 2017 Project Grant in an amount of up to \$15,000.00; and

**WHEREAS** the approval of this grant will enable the creation of a new exhibit in the Aide-de-Camp Room at the Dey Mansion in Wayne, NJ and move forward with revisions to programming and interpretative planning at the Mansion; and

**WHEREAS** this Grant would also fund the purchase of reproduction artifacts and the development of a hands-on workshop for school groups about Alexander Hamilton's role and stay at the Mansion, as more particularly documented in a memo to the Board dated March 31, 2017 attached hereto and made a part hereof; and

**WHEREAS** this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on March 27, 2017 and is recommended to the full Board for approval.

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural & Historic Affairs to apply for the New Jersey Historic Commission 2017 Project Grant in an amount up to \$15,000.00.

Freeholders of the County of Passaic hereby authorizes the  
Director and Clerk of the Board, as well as the Office of Passaic  
County Counsel, to execute any necessary documents to apply for  
the Grant as set forth above and also to receive funds  
accordingly.

April 11, 2017



# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 696 - 1776

TEL: 973 - 706 - 6640

e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

March 31, 2017

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: APPLICATION TO THE NEW JERSEY HISTORIC COMMISSION FOR A  
 PROJECT GRANT FOR AIDE DE CAMP ROOM AT DEY MANSION**

Members of the Board:

Since the restoration of the Dey Mansion in 2016, the County has moved forward with revisions to programming and interpretative planning at the Mansion. Various upgrades are warranted to increase visitor experience which includes the reorganization of furnishings, acquisition of objects, and installation of interpretative panels. The Aide-de-Camp Room is the first room guests enter during a tour. It currently houses three artifacts that provide no context to how the room was actually utilized during Washington's stay. Washington was accompanied by several staff officers including Alexander Hamilton and Tench Tilghman. These young men, known as Aide-de-Camps, wrote and handled Washington's correspondence. Among the Washington Papers at the Library of Congress are documents that attest to the significance of this room with 364 letters and orders that were written to army officers and the Continental Congress. The Aides-de-Camps would have had the room set up to accommodate their daily work and rudimentary sleeping arrangements.

We are seeking a resolution to authorize applying for the New Jersey Historic Commission 2017 Project Grant (up to \$15,000) to create a new exhibit in the Aide-de-Camp Room at the Dey Mansion. The grant would fund the purchase of reproduction artifacts to reflect military officers' accommodations and work space, along with the creation of exhibit panels and the development of a hands-on workshop for school groups about Alexander Hamilton's role and stay at the Mansion.

The Public Works and Building & Grounds Committee at their meeting of March 27, 2017 recommended that the full Board authorize applying for this grant. I encourage you to consider adopting this resolution to authorize our application to the New Jersey Historic Commission. If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
 Cultural & Historic Affairs

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170313

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
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401 Grand Street  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING REIMBURSEMENT TO THE PASSAIC COUNTY HISTORICAL SOCIETY FOR MOLD REMEDIATION AT THE LAMBERT CASTLE IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170314</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-38							
CAF #	T-20-56-880-014 -801							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING REIMBURSEMENT TO THE  
PASSAIC COUNTY HISTORICAL SOCIETY FOR MOLD  
REMEDICATION AT THE LAMBERT CASTLE IN PATERSON, NJ**

**WHEREAS** the Passaic County Historical Society, a group that serves the public and cultivates interest in the history of Passaic County, currently maintains a museum and library at the Lambert Castle in Clifton, New Jersey, pursuant to a long-term lease with the County of Passaic; and

**WHEREAS** due to an ongoing problem in the basement of the Lambert Castle, particularly the sprinkler control room and two utility rooms, there was a collection of mold on the walls and the ceiling; and

**WHEREAS** the library at Lambert Castle has been closed since 2016; and

**WHEREAS** in order to re-open the library and in an effort to be proactive, the Passaic County Historical Society hired a mold expert to remediate the library, conduct air quality testing and install two industrial dehumidifiers, the cost of which totaled \$10,990.00 and was paid by the Passaic County Historical Society; and

**WHEREAS** the Board of Trustees of the Passaic County Historical Society requested the County of Passaic reimburse \$4,500.00 of the remediation for two (2) utility rooms, as evidenced by the letter attached hereto from the Superintendent of Buildings & Grounds dated March 31, 2017 and made a part hereof; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings and Grounds

at a meeting on March 27, 2017 who recommend that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves reimbursement, in the amount of \$4,500.00, to the Passaic County Historical Society for two utility rooms in the basement of the Lambert Castle in Paterson, NJ.

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic to effectuate the purposes of this Resolution.

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 4,500.00

APPROPRIATION: T-20-56-880-014-801

PURPOSE: Resolution authorizing reimbursement to the Passaic County Historical Society for mold remediation at Lambert Castle.

  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



## County of Passaic

Administration Buildings

307 Pennsylvania Ave, Paterson, New Jersey 07503

Jack Nigro  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (973) 592-2168  
E-MAIL: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

3/31/2017

Ms. Monica Chacon, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request- HISTORICAL SOCIETY

Lambert Castle  
3 Valley Road  
Paterson, NJ 07503

Dear Ms. Chacon:

At the March 27, 2017 meeting of the Public Works and Buildings & Grounds Committee a request was heard for reimbursing the Historical Society.

Description of Resolution- Reimbursing the Historical Society for the amount \$4,500.00 for mold testing for (2) utility rooms in the basement done at Lamberts Castle conducted by BASEMENT LOVE US.

### Utilities Room

1. Sprinkler Control Room
  - A. Set up full containment and negative air pressure. Then remove ceiling covered in mold.
  - B. Wire bush and hepa vacuum ceiling after drywall has been removed
  - C. Biocide with foster's 40/80.
  - D. Fog entire area with EPA certified Microban Deodorizing Bomb.
  - E. Run ozone machine/Air Scrubber
  - F. Spot paint any visible areas with Foster's 40/50 mold resistant paint.
  
2. NO ADMITTANCE ROOM ( NEXT TO EXIT STAIRWAY)
  - A. Set up full containment and negative air pressure. Then remove ceiling covered in mold.
  - B. Wire bush and hepa vacuum ceiling after drywall has been removed
  - C. Biocide with foster's 40/80.
  - D. Fog entire area with EPA certified Microban Deodorizing Bomb.
  - E. Run ozone machine/Air Scrubber
  - F. Spot paint any visible areas with Foster's 40/50 mold resistant paint.

Total for Buildings& Grounds to be reimbursed to Historic Society: 4,500.00

Total amount for Project: 10,990.00

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Jack Nigro, Superintendent of Buildings & Grounds

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170314



**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER & TEL # 973-881-4450

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Description of Resolution- Reimbursing the Historical Society for the amount \$4,500.00 for mold testing for (2) utility rooms in the basement done at Lamberts Castle conducted by BASEMENT LOVE US.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 4,500  
ACCOUNT # T-205-688-001-480-1

4. COMMITTEE REVIEW:

Date

Administration & Finance

\_\_\_\_\_

Public Works/ Buildings & Grounds

3/31/2017

Planning & Economic Development

\_\_\_\_\_

Health, Human Services & Community Affairs

\_\_\_\_\_

Law & Public Safety

\_\_\_\_\_

Energy

Other Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to Board

Procurement

Other(S) Specify

# BASEMENTS LOVE US

(888)-799-3056

[www.basementsloveus.com](http://www.basementsloveus.com)

**NJ Corp Office:**  
519 A Cinnaminson Ave.  
Palmyra, NJ 08065

**PA Office:**  
3653 Salmon Street  
Philadelphia, PA 19134

**ADDENDUM:** Lambert Castle  
3 Park Rd.  
Paterson, NJ 07501

**DATE:** 2/15/17

We propose to do the following:

## Library

- 1) Set Up full containment and negative air pressure for 24 hours. Cover all materials with extra encapsulation. These are all historical archives.
- 2) Run ozone machine.
- 3) Fog carefully with Foster's 40/80 Biocide floor/ceiling.
- 4) Install TWO SANTE FE ADVANCED DEHUMIDIFIERS (10 Year Warranty). Tie into existing discharge lines.

**Total: \$5400.00**

## Sprinkler Control Room

- 1) Set up full containment and negative air pressure. Then remove ceiling covered in mold.
- 2) Wire brush and hepa vacuum ceiling after drywall has been removed.
- 3) Biocide with Foster's 40/80.
- 4) Fog Entire area with EPA Certified Microban deodorizing bomb.
- 5) Run OZONE Machine/Air Scrubber.
- 6) Spot Paint any visible areas with Foster's 40/50 mold resistant paint.

**Total Cost: \$ 2500.00**

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170314



**County of Passaic**  
**Administration Buildings**  
 307 Pennsylvania Ave, Paterson, New Jersey 07503

Jack Nigro  
 County Superintendent of  
 Buildings & Grounds

TEL: (973) 881-4425  
 CELL PHONE: (973) 592-2168  
 E-MAIL: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

3/31/2017

Ms. Monica Chacon, Esq.  
 Asst. Passaic County Counsel  
 401 Grand Street  
 Paterson, New Jersey 07505

Re: Resolution Request- HISTORICAL SOCIETY

Lambert Castle  
 3 Valley Road  
 Paterson, NJ 07503

Dear Ms. Chacon:

At the March 27, 2017 meeting of the Public Works and Buildings & Grounds Committee a request was heard for reimbursing the Historical Society.

Description of Resolution- Reimbursing the Historical Society for the amount \$4,500.00 for mold testing for (2) utility rooms in the basement done at Lamberts Castle conducted by BASEMENT LOVE US.

Utilities Room

1. Sprinkler Control Room
  - A. Set up full containment and negative air pressure. Then remove ceiling covered in mold.
  - B. Wire bush and hepa vacuum ceiling after drywall has been removed
  - C. Biocide with foster's 40/80.
  - D. Fog entire area with EPA certified Microban Deodorizing Bomb.
  - E. Run ozone machine/Air Scrubber
  - F. Spot paint any visible areas with Foster's 40/50 mold resistant paint.
  
2. NO ADMITTANCE ROOM ( NEXT TO EXIT STAIRWAY)
  - A. Set up full containment and negative air pressure. Then remove ceiling covered in mold.
  - B. Wire bush and hepa vacuum ceiling after drywall has been removed
  - C. Biocide with foster's 40/80.
  - D. Fog entire area with EPA certified Microban Deodorizing Bomb.
  - E. Run ozone machine/Air Scrubber
  - F. Spot paint any visible areas with Foster's 40/50 mold resistant paint.

Total for Buildings& Grounds to be reimbursed to Historic Society: 4,500.00

Total amount for Project: 10,990.00

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Jack Nigro, Superintendent of Buildings & Grounds

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170314

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION TO AWARD CONTRACT TO GOLF CAR SPECIALTIES FOR PURCHASE AND INSTALLATION OF NEW WINDSHIELDS FOR 44 YAMAHA GOLF CARTS USED BY THE PASSAIC COUNTY PARKS DEPARTMENT AT THE PREAKNESS VALLEY GOLF COURSE IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170315</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-39							
CAF #	various accounts see							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

Res-Pg: k 39-2

**RESOLUTION TO AWARD CONTRACT TO GOLF CAR SPECIALTIES FOR PURCHASE AND INSTALLATION OF NEW WINDSHIELDS FOR 44 YAMAHA GOLF CARTS USED BY THE PASSAIC COUNTY PARKS DEPARTMENT AT THE PREAKNESS VALLEY GOLF COURSE IN WAYNE, NJ**

**WHEREAS** the Passaic County Director of Parks & Recreation has recently reported that 44 Yamaha golf carts owned by the Parks Department and used at the Preakness Valley Golf Course in Wayne, New Jersey were split and need to be replaced; and

**WHEREAS** funds for said replacement are currently available in the Parks Department 2017 operating budget, as per memorandum dated March 31, 2017 from the Director of Parks & Recreation attached hereto and made a part hereof; and

**WHEREAS** the Passaic County Director of Parks & Recreation obtained a quotation for the purchase and installation of these windshields from Golf Car Specialties of Gloucester City, NJ, a copy of which is attached hereto and made a part hereof, in the amount of \$5,750.00; and

**WHEREAS** the purchase and installation of these 44 windshields for the Yamaha golf carts are over the yearly monetary threshold established under the New Jersey Pay-to-Play Law (N.J.S.A. 19:44A-20.3) et seq.); and

**WHEREAS** the Board of Chosen Freeholders for the County of Passaic, by Resolution R-06-97 and dated February 14, 2006, established a policy of awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy in this case because this vendor is the only authorized dealer of genuine Yamaha golf cart parts within the territory; and

Grounds reviewed this matter at its March 27, 2017 meeting and is recommending approval by the entire Board; and

**WHEREAS** a certification is attached hereto that indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and open award of contract to Golf Car Specialties, 136 Washington Street, Gloucester City, NJ 08030 in the amount of \$5,750.00 for the purchase and installation of windshields for 44 Yamaha golf carts owned by the Parks Department and used at the Preakness Valley Golf Course in Wayne, NJ in conformity with the attached memorandum from the Director of Parks & Recreation dated March 31, 2017..

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board, as well as the Office of the Passaic County Counsel, are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 5,750.00

APPROPRIATION: \$5,500.00 – 7-01-28-198-002-219  
\$ 250.00 – 7-01-28-198-002-219

PURPOSE: Resolution to award contract to Golf Car Specialties for purchase and installation of new windshields for 44 Yamaha golf carts.

  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr



## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Monica Chacon  
From: Darryl Sparta, Director of Parks & Recreation  
Date: March 31, 2017  
Re: Golf Car Specialties-windshields

The Passaic County Parks Department has obtained a quotation for the purchase and installation of split windshields for 44 Yamaha golf carts owned by the Parks Department. The quote was received from Golf Car Specialties in the amount of \$5,750. The windshields need to be purchased from Golf Car Specialties as they are the only authorized dealer of genuine Yamaha golf cart parts within our territory. The funds for the windshields are available in the Parks Department 2017 operating budget.

The Passaic County Parks Department would like to proceed with Golf Car Specialties in the amount of \$5,750, however, the county has reached the \$17,500 threshold and we will need a resolution to proceed.

The purchase and installation of the split windshields was discussed and recommended for approval at the Public Works Committee meeting held on March 27, 2017.

The Parks Department is therefore recommending that the Board of Chosen Freeholders adopt the necessary resolution, approving and authorizing the Parks Department to proceed with purchasing the windshields from Golf Car Specialties.



COUNTY OF PASSAIC  
 GOLF COURSE, CO OF PASSAIC  
 (Q)973-225-3841 - CLUBHOUSE  
 209 TOTOWA ROAD  
 WAYNE, NJ 07470

REQUISITION	
NO.	R7-02164 <i>X</i>

SHIP TO	COUNTY OF PASSAIC GOLF COURSE MAINTENANCE 85 TOTOWA ROAD WAYNE, NJ 07470
VENDOR	VENDOR #: 06203 GOLF CAR SPECIALTIES 126 INDUSTRIAL PARKWAY POTTSTOWN, PA 19464

ORDER DATE: 03/20/17  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

*Handwritten signature*

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
44.00 EA	Yamaha Split windshields installed	7-01-28-198-002-219	125.0000	5,500.00
1.00 EA	Shipping	7-01-28-198-002-219	250.0000	250.00
			TOTAL	5,750.00

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170315

*Handwritten signature*  
 \_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Monica Chacon  
From: Darryl Sparta, Director of Parks & Recreation  
Date: March 31, 2017  
Re: Golf Car Specialties-windshields

The Passaic County Parks Department has obtained a quotation for the purchase and installation of split windshields for 44 Yamaha golf carts owned by the Parks Department. The quote was received from Golf Car Specialties in the amount of \$5,750. The windshields need to be purchased from Golf Car Specialties as they are the only authorized dealer of genuine Yamaha golf cart parts within our territory. The funds for the windshields are available in the Parks Department 2017 operating budget.

The Passaic County Parks Department would like to proceed with Golf Car Specialties in the amount of \$5,750, however, the county has reached the \$17,500 threshold and we will need a resolution to proceed.

The purchase and installation of the split windshields was discussed and recommended for approval at the Public Works Committee meeting held on March 27, 2017.

The Parks Department is therefore recommending that the Board of Chosen Freeholders adopt the necessary resolution, approving and authorizing the Parks Department to proceed with purchasing the windshields from Golf Car Specialties.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING A GOLF CART WAIVER AGREEMENT TO BE SIGNED BY RESPONSIBLE PARTIES WHEN RENTING PARKS DEPARTMENT-OWNED GOLF CARTS FOR APPROVED USES OTHER THAN GOLF, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170316</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-40							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

Pg:k.40-2

**RESOLUTION APPROVING A GOLF CART WAIVER  
AGREEMENT TO BE SIGNED BY RESPONSIBLE PARTIES  
WHEN RENTING PARKS DEPARTMENT-OWNED GOLF CARTS  
FOR APPROVED USES OTHER THAN GOLF**

**WHEREAS** the Director of Parks & Recreation has proposed the establishment of a golf cart rental fee and to this end, created a “Golf Cart Waiver” agreement which is to be signed by responsible parties when renting Parks Department-owned golf carts for approved uses other than golf; and

**WHEREAS** the proposed rental fee is \$100 per day per cart with a delivery fee of \$50 round trip for up to two carts; and

**WHEREAS** additional carts are also subject to the delivery fee of \$50 for up to two carts; and

**WHEREAS** all carts must be delivered by the Passaic County Parks Department and a 30% discount would be applied toward these fees for all non-profit organization, pursuant to the memorandum from the Director of Parks & Recreation dated March 31, 2017 attached hereto and made a part hereof; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on March 27, 2017 who recommended that it be approved by the entire Board.

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby approves the Golf Cart Fee and Waiver agreement proposed by the Director of Parks & Recreation which is to be signed by responsible parties when renting parks Department-owned golf carts for approved uses other than golf.



## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Monica Chacon  
From: Darryl Sparta, Director of Parks & Recreation  
Date: March 31, 2017  
Re: Golf Cart Fee and Waiver

The Passaic County Parks Department has established a golf cart rental fee and created a "Golf Cart Waiver" agreement to be signed by responsible parties when renting Parks Department owned golf carts for approved uses other than golf.

The rental fee is \$100 per day, per cart and the delivery fee is \$50 round trip for up to two carts. Additional carts are subject to the same delivery fee of \$50 round trip for up to two carts. All carts must be delivered by the Passaic County Parks Department. A 30% discount is applied toward these fees for all non-profit organizations.

The fees and waiver were presented and approved at the Public Works Committee meeting held on March 27<sup>th</sup> 2017.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution, approving the agreement and fees, and authorize the Parks Department to implement them.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO BOSWELL ENGINEERING FOR THE DESIGN OF A 40 FOOT LONG PEDESTRIAN FOOT BRIDGE AT THE HIGHLANDS PRESERVE IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170317							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-41							
CAF #	O-17-56-660-001-602							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AWARDING A CONTRACT TO BOSWELL  
ENGINEERING FOR THE DESIGN OF A 40 FOOT LONG  
PEDESTRIAN FOOT BRIDGE AT THE HIGHLANDS PRESERVE  
IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY**

**WHEREAS** there exists a need for Professional Design Engineering Services as it concerns the design of a 40 foot long pedestrian foot bridge that is to be built at the Highlands Preserve over the Cooley Brook in the Township of West Milford, New Jersey; and

**WHEREAS** Boswell Engineering of South Hackensack, NJ submitted a cost proposal, dated March 15, 2017 and revised April 4, 2017, in the amount of \$15,000.00, which is being recommended by the Director of Parks & Recreation by way of a memorandum dated March 31, 2017, which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on March 27, 2017 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said Boswell Engineering has been qualified as a pool professional engineer in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic R-2017-0027 dated January 24, 2017 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Design Engineering Services for the above-mentioned project be awarded to Boswell Engineering in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

April 11, 2017



Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170317

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: O-17-56-660-001-602

PURPOSE: Resolution awarding a contract to Boswell Engineering for the design of a 40 foot long pedestrian foot bridge.



Flavio Rivera, Treasurer

DATED: April 11, 2017



## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Monica Chacon  
From: Darryl Sparta, Director of Parks & Recreation  
Date: March 31, 2017  
Re: Bridge-Highlands Preserve

The Passaic County Parks Department has obtained a cost proposal from Boswell Engineering for the design of a 40' long pedestrian foot bridge that is to be built in the Highlands Preserve over the Cooley Brook. Once the bridge is designed, the Passaic County Parks Department will purchase the materials and construct the bridge. My office has reviewed the proposal and find it to be satisfactory.

The above mentioned project was discussed and recommended for approval at the Public Works Committee meeting held on March 27, 2017. The design cost proposal submitted by Boswell engineering is in the amount of \$15,000. Funds for the design and the purchase of materials are included in the 2017 open space trust fund allocations.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution, authorizing Boswell Engineering to proceed with the design of the bridge.

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170317

COUNTY OF PASSAIC  
 PARKS DEPT, CO OF PASSAIC  
 (Q) 973-881-4832  
 209 TOTOWA ROAD  
 WAYNE, NJ 07470

REQUISITION	
NO.	R7-02534

S H I P  T O	
V E N D O R	VENDOR #: 00087 BOSWELL ENGINEERING, INC 330 PHILLIPS AVENUE SO. HACKENSACK, NJ 07606

ORDER DATE: 04/03/17  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	Design of a 40' long pedestrian foot bridge build in the Highlands Preserve over the Cooley Brook.  Field Survey (if required) Structural Design Drawings Timber Staircase Details Location: Highlands Preserve	0-17-56-660-001-602	15,000.0000	15,000.00
			TOTAL	15,000.00

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170317

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

NAME OF REQUESTER

Darryl Sparta, Director of Parks & Recreation  
Telephone #: 973-872-6417  
Date: April 3, 2017

1. DESCRIPTION OF RESOLUTION:

The Passaic County Parks Department has obtained a cost proposal from Boswell Engineering for the design of a 40' long pedestrian foot bridge that is to be built in the Highlands Preserve over the Cooley Brook.

2. CERTIFICATION INFORMATION:

REQUISITION # R7-02534  
PO#

3. AMOUNT OF EXPENDITURE: \$15,000

- a. Field survey: \$3500 (if required)
- b. NJDEP Flood Hazard Area General Permit 12: \$3500
- c. Structural Design Drawings: \$7000
- d. Timber Staircase Details: \$1000 (if required)

ACCOUNT # 0-17-56-660-001-602

4. COMMITTEE REVIEW:

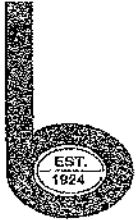
DATE

- |   |         |
|---|---------|
| <input type="checkbox"/> Administration & Finance                   | _____   |
| <input type="checkbox"/> Public Works / Buildings & Grounds         | 3/27/17 |
| <input type="checkbox"/> Planning & Economic Development            | _____   |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____   |
| <input type="checkbox"/> Law & Public Safety                        | _____   |
| <input type="checkbox"/> Energy                                     | _____   |
| <input type="checkbox"/> Other Specify: Board Committee Meeting     | _____   |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: \_\_\_\_\_



# BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

## VIA ELECTRONIC AND REGULAR MAIL

March 15, 2017

REVISED April 4, 2017

Passaic County Department of Planning  
& Economic Development  
Totowa Business Center  
930 Riverview Drive, Suite 250  
Totowa, New Jersey 07512

Attention Jason Simmons

Re: Highlands Preserve Pedestrian Footbridge  
Over the Cooley Brook  
Block 2902, Lot 3  
Township of West Milford  
Passaic County, New Jersey  
Our File No. PR-17-7831

Dear Mr. Simmons:

Boswell Engineering (Boswell) is pleased to provide this proposal for the necessary engineering and environmental services associated with the above referenced project.

Based on our previous conversations, it is our understanding that the County of Passaic requires signed and sealed engineering drawings for the construction of a proposed 40'± long pedestrian truss bridge over the Cooley Brook to establish a primitive loop trail west of the existing athletic fields off Arlington Avenue, in the Township of West Milford. The Cooley Brook is an FW2-Trout Producing/Category One watercourse with 300' riparian buffers and the entire site is located within the New Jersey Highlands Preservation Area. It is our understanding that the proposed crossing will not be located within freshwater wetlands or transition areas.

Currently the existing trail system does not provide access across the Cooley Brook creating connectivity issues and posing potential safety hazards for hikers trying to cross the brook at various unmapped locations. The proposed timber truss bridge will be situated in a stable area with relatively flat approaches and designed specifically for pedestrian foot traffic. The bridge will be designed with open railings and narrow depth tread surface to allow floodwaters to freely pass through the structure during various frequency storm events. The

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170317

Mr. Jason Simmons  
 Passaic County Department of Planning and Economic Development  
 March 15, 2017 (revised April 4, 2017)  
 Page 2

bridge footings will be located outside of the channel limits and the approaches will consists of native boulders found on-site, where possible.

#### Task 1 - Field Survey (if required)

Upon selection of the final location of the pedestrian footbridge, Boswell will provide field surveying services within the immediate vicinity of the proposed crossing and its approaches. The survey will include the top and bottom of bank, centerline of the channel, water surface elevation, trees over 6" in diameter and topography within 100' of the project area. Boswell will utilize this information to prepare a base map for the proposed pedestrian footbridge drawings.

This task does not include the preparation of a boundary survey. If a boundary survey is required at a later date, a separate proposal will be provided upon request.

Our estimated fee for Task 1 is \$3,500.00.

#### Task 2 - NJDEP Flood Hazard Area General Permit No 12 Application

Boswell will prepare the necessary environmental permit application to obtain an FHA General Permit No. 12 for the construction of a footbridge over a regulated watercourse. Boswell will complete the aforementioned permit application in accordance with N.J.A.C. 7:13 for submission to the NJDEP Division of Land Use Regulation. The permit submissions will include:

- Division of Land Use Regulation Program Application Form (DLUR);
- Flood Hazard Area Administrative Checklist;
- Site photographs of the project area;
- Copy of the necessary location maps and figures;
- Notices to adjacent property owners, certified mail, return receipt requested (postage to be paid for by the County);
- Compliance Statement (in accordance with N.J.A.C. 7:13);
- Inclusion of environmental notes and disturbance tables on construction drawings;
- Application fees (approx. \$1,000.00 to be paid for by the County); and,
- Permit coordination with NJDEP representatives.

It is anticipated that the NJDEP permits can be obtained within 90-120 days, once the NJDEP deems the applications complete. During this period, our team will coordinate with the Department's engineering and environmental staff to ensure expeditious review of the proposed project.

Our estimated fee for the work associated with Task No. 2 is \$3,500.00.

#### Task 3 - Structural Design Drawings

Boswell will provide professional engineering services to prepare structural drawings for the proposed timber truss bridge and its associated footings. The design will be based on a plan provided to Boswell by the Trail

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170317



**BOSWELL**  
 ENGINEERING

Mr. Jason Simmons

Passaic County Department of Planning and Economic Development

March 15, 2017 (revised April 4, 2017)

Page 3

Conference entitled, "Appalachian Trail Conference Footbridge Design, Truss Bridge," sheets F1-F6, dated May 17, 1985, prepared by Drexel University Civil Engineering Department. The low chord elevation, footing type, footbridge dimensions and placement of the structure will be shown as directed by members of the County. The proposed design assumes shallow footings will be utilized to support the structure.

The specific project deliverables will include two (2) drawings as specified below:

- Sheet 1: Bridge Detail Sheet (superstructure members, dimensions, cross-sectional view, notes) ; and,
- Sheet 2: Foundation and Details (footing dimensions, depth, material type, notes).

*Boswell is strictly providing the above mentioned drawings for construction of the footbridge and has no involvement with the design of the associated trail system.*

Our estimated fee for Task 3 is \$7,000.00.

**Task 4 – Timber Staircase Access Details (if required)**

Pursuant to conversations with the County, the proposed location of the footbridge will be relatively flat and minor grade changes can be alleviated with large stepping stones. In the event that the selected location is steeper than anticipated and requires the construction of a timber staircase, Boswell will provide the necessary construction details to facilitate on-site fabrication of these approaches. The drawing will include dimensions/number of treads and risers, hand railings and post details.

Our estimated fee for Task 4 is \$1,000.00.

**FEE AND COST SUMMARY**

The following is a summary of the estimated costs associated with the work identified in this proposal. The work will be performed on a time-and-materials basis in accordance with our standard hourly rates.

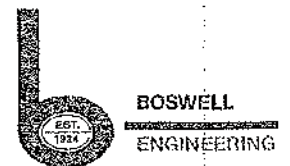
TASK	DESCRIPTION	BOSWELL
1	Field Survey (if required)	\$ 3,500.00
2	NJDEP Flood Hazard Area General Permit 12	\$ 3,500.00
3	Structural Design Drawings	\$ 7,000.00
4	Timber Staircase Details (if required)	\$ 1,000.00
Total Cost		\$15,000.00

**EXCLUSIONS**

The following services are not included in this proposal:

1. Boundary Survey;

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170317







## County of Passaic

Parks Department  
209 Totowa Road  
Wayne, NJ 07470  
Office (973) 881-4832  
Fax (973) 872-2684

To: Monica Chacon  
From: Darryl Sparta, Director of Parks & Recreation  
Date: March 31, 2017  
Re: Bridge-Highlands Preserve

The Passaic County Parks Department has obtained a cost proposal from Boswell Engineering for the design of a 40' long pedestrian foot bridge that is to be built in the Highlands Preserve over the Cooley Brook. Once the bridge is designed, the Passaic County Parks Department will purchase the materials and construct the bridge. My office has reviewed the proposal and find it to be satisfactory.

The above mentioned project was discussed and recommended for approval at the Public Works Committee meeting held on March 27, 2017. The design cost proposal submitted by Boswell engineering is in the amount of \$15,000. Funds for the design and the purchase of materials are included in the 2017 open space trust fund allocations.

I recommend that the Board of Chosen Freeholders adopt the necessary resolution, authorizing Boswell Engineering to proceed with the design of the bridge.

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170317

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170318</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-42							
CAF #	various accounts							
Purchase Req. #	R7-02396;R7-02404							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY  
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the

applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter on April 4, 2017 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase of Body Armor
Using Agency:	Passaic County Prosecutor's Office
Purchase Price:	\$ 7,917.00
Vendor:	Lanigan Associates
Authority:	New Jersey State Contract
Contract #:	81348
Account:	Various
Account #:	G-01-41-865-015-223 - \$ 904.65
	G-01-41-865-016-223 - \$ 6,332.55
	7-01-20-109-001-223 - \$ 679.80
Requisition #:	R7-02396

Description: Purchase of Infrastructure Engineering  
Using Agency: Passaic County Prosecutor's Office  
Purchase Price: \$ 6,005.00  
Vendor: NetQ Inc.  
Authority: New Jersey State Contract  
Contract #: 88739  
Account: Prosecutor's Local Forfeiture Account  
Account #: T-23-56-850-000-801  
Requisition #: R7-02404

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,922.00

APPROPRIATION: \$904.65 – G-01-41-865-015-223  
\$6,332.55 – G-01-41-865-016-223  
\$679.80 - 7-01-20-109-001-223  
\$6,005.00 – T-23-56-850-000-801

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Prosecutor's office.

  
Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr

Introduced on: April 11, 2017  
Adopted on: April 11, 2017  
Official Resolution#: R20170318

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO TRANSFER ONE SURPLUS VEHICLE TO THE LITTLE FALLS POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170319</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-43							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY  
PROSECUTOR'S OFFICE TO TRANSFER ONE SURPLUS  
VEHICLE TO THE LITTLE FALLS POLICE DEPARTMENT**

**WHEREAS** the Passaic County Prosecutor's Office is in sole and exclusive possession along with the title owner, the County of Passaic, of one (1) 2004 Chevy Tahoe (VIN: 1GNEK13Z34J151552); and

**WHEREAS** by letter dated March 22, 2017 from Prosecutor Camelia M. Valdes to the Passaic County Counsel, the Passaic County Board of Chosen Freeholders has been advised that this vehicle has come to the end of its useful life and is now considered a surplus vehicle; and

**WHEREAS** the Little Falls Police Department has previously made inquiry as to whether Passaic County has available surplus vehicles for transfer to the Little Falls Police Department so that it may use said vehicle in conjunction with its needs; and

**WHEREAS** pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter at its April 4, 2017 meeting and recommended this resolution to the full board for adoption;

**NOW THEREFORE IT BE RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves of transferring one (1) 2004 Chevy Tahoe (VIN: 1GNEK13Z34J151552) to the Little Falls Police Department for a nominal consideration of One Dollar and No Cents (\$1.00) each; and



**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any agreements necessary to effectuate the purpose of this Resolution.

Dated: April 11, 2017



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

## Passaic County Prosecutor's Office

CAMELIA M. VALDES  
*Passaic County Prosecutor*

(973) 881-4800

NEIL J. CLEARY  
*First Assistant Prosecutor*

March 22, 2017

William J. Pascrell, III, Esquire  
Passaic County Counsel  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

RE: Transfer of Vehicle Pursuant to N.J.S.A. 40A:11-36(2)

Dear County Counsel Pascrell:

The Passaic County Prosecutor's Office has one vehicle that has come to the end of its useful life and is now considered surplus property.

Little Falls Police Department has previously made inquiry as whether Passaic County has available surplus vehicles for transfer to the Little Falls Police Department. The Passaic County Prosecutor's has identified a 2004 Chevy Tahoe, VIN # 1GNEK13Z34J151552 to transfer pursuant to N.J.S.A. 40A:11-36(2).

If you have any questions, please do not hesitate to call me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Camelia M. Valdes".

Camelia M. Valdes  
Passaic County Prosecutor

Enclosure

CMV/lf

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO TRANSFER ONE SURPLUS VEHICLE TO THE PROSPECT PARK POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170320</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-44							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY  
PROSECUTOR'S OFFICE TO TRANSFER ONE SURPLUS  
VEHICLE TO THE PROSPECT PARK POLICE DEPARTMENT**

**WHEREAS** the Passaic County Prosecutor's Office is in sole and exclusive possession along with the title owner, the County of Passaic, of one (1) 2005 Ford Crown Victoria (VIN: 2FAFP71W15X149324); and

**WHEREAS** by letter dated March 22, 2017 from Prosecutor Camelia M. Valdes to the Passaic County Counsel, the Passaic County Board of Chosen Freeholders has been advised that this vehicle has come to the end of its useful life and is now considered a surplus vehicle; and

**WHEREAS** the Prospect Park Police Department has previously made inquiry as to whether Passaic County has available surplus vehicles for transfer to the Prospect Park Police Department so that it may use said vehicle in conjunction with its needs; and

**WHEREAS** pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter at its April 4, 2017 meeting and recommended this resolution to the full Board for adoption;

**NOW THEREFORE IT BE RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves of transferring one (1) 2005 Ford Crown Victoria (VIN: 2FAFP71W15X149324) to the Prospect Park Police Department for a nominal consideration of One Dollar and No Cents (\$1.00) each; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any agreements necessary to effectuate the purpose of this resolution.

Dated: April 11, 2017



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

## Passaic County Prosecutor's Office

CAMELIA M. VALDES  
*Passaic County Prosecutor*

(973) 881-4800

NEIL J. CLEARY  
*First Assistant Prosecutor*

March 22, 2017

William J. Pascrell, III, Esquire  
Passaic County Counsel  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

RE: Transfer of Vehicle Pursuant to N.J.S.A. 40A:11-36(2)

Dear County Counsel Pascrell:

The Passaic County Prosecutor's Office has one vehicle that has come to the end of its useful life and is now considered surplus property.

Prospect Park Police Department has previously made inquiry as whether Passaic County has available surplus vehicles for transfer to the Prospect Park Police Department. The Passaic County Prosecutor's has identified a 2005 Ford Crown Victoria, VIN # 2FAFP71W15X149324 to transfer pursuant to N.J.S.A. 40A:11-36(2).

If you have any questions, please do not hesitate to call me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Camelia M. Valdes".

Camelia M. Valdes  
Passaic County Prosecutor

Enclosure

CMV/lr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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County Counsel

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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

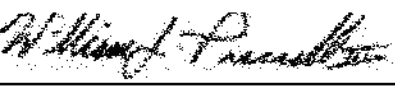
Agenda: RESOLUTION AUTHORIZING AN AGREEMENT WITH SYTECH CORPORATION FOR CONTINUED SOFTWARE MAINTENANCE SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170321</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-45							
CAF #	7-01-20-109-001 -219							
Purchase Req. #	R7-02196							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING AN AGREEMENT WITH  
SYTECH CORPORATION FOR CONTINUED SOFTWARE  
MAINTENANCE SERVICES FOR THE PASSAIC COUNTY  
PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office is authorized to procure certain special equipment for use in confidential investigations when approved by the Attorney General of the State of New Jersey, pursuant to N.J.S.A. 40A:11-5(g); and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (The "Board") did previously award a contract to Sytech Corporation Of Alexandria, VA on March 25, 2008 (R-08-236), on behalf of the Passaic County Prosecutor's Office for specialized law enforcement software maintenance services, and

**WHEREAS** said Board adopted subsequent resolutions authorizing continued software maintenance services, with the most current Resolution (R2016-0551 adopted on June 28, 2016) providing for the within services with an expiration of December 31, 2016; and

**WHEREAS** it is now necessary to procure a continued maintenance contract on said software, for a period commencing January 1, 2017 through December 31, 2017 in the amount of \$25,965.00; and

**WHEREAS** the within services are proprietary in nature and therefore exempt from public bidding pursuant to N.J.S.A. 40A:11-5(dd); and



**WHEREAS** the said Board, by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of contract for exempt services and the contracts themselves must be available for public inspection; and

**WHEREAS** the Freeholder Committee for Law & Public Safety has reviewed this matter on April 4, 2016, and recommended that this matter be approved by the full Board with the provision that the contract recipient agrees that it will make no political contributions as set forth in the above referenced Act; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditures;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an agreement by and between County of Passaic and Sytech Corporation for continued software maintenance services for the period of January 1, 2017 through December 31, 2017 for a flat fee of \$25,965.00; and

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that all officials and officers of the County of Passaic be and are hereby authorized to execute all necessary documents required to effectuate the terms of this award.

Dated: April 11, 2017

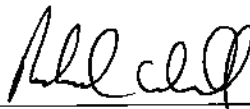
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 25,965.00

APPROPRIATION: 7-01-20-109-001-219

PURPOSE: Resolution authorizing an agreement with Sytech Corporation for continued software maintenance for calendar year 2017.



Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO APPLY FOR GRANT FUNDS FOR A PROJECT ENTITLED "2017 DISTRACTED DRIVING CRACKDOWN", ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170322</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-46							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO APPLY FOR GRANT FUNDS FOR A PROJECT ENTITLED "2017 DISTRACTED DRIVING CRACKDOWN"**

**WHEREAS** the Passaic County Sheriff's Department is desirous of applying to the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety for grant funds to participate in a program entitled "2017 Distracted Driving Statewide Crackdown Grant"; and

**WHEREAS** in accordance with the documents attached hereto and made a part hereof, grant funds in the amount of \$40,000.00 are available to the County for this program, for a term commencing April 1, 2017 through September 30, 2017; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter on April 4, 2017 and recommends this Resolution to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Passaic County Sheriff's Department to apply for, accept funds and execute the 2017 Distracted Driving Statewide Crackdown Grant on behalf of Passaic County; and

**BE IT FURTHER RESOLVED** that all necessary County officers and employees are authorized to take further action and execute all required documents necessary to effectuate the purpose of this Resolution.

Dated: April 11, 2017



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF HIGHWAY TRAFFIC SAFETY  
PO Box 048  
TRENTON, NJ 08625-0048

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

CHRISTOPHER S. PORRINO  
Attorney General

March 16, 2017

Re: **UDrive. UText. UPay.**  
**Distracted Driving 2017 Statewide Crackdown**  
**April 1-21, 2017**

Dear Chief:

The Division of Highway Traffic Safety is asking all police agencies in the state to join with us in the **Distracted Driving 2017 Statewide Crackdown**. This is part of a nationwide enforcement effort, with the slogan **UDrive. UText. UPay**.

The purpose of the campaign is to undertake visible, targeted enforcement during April, which is National Distracted Driving Month. Enforcement activities should specifically focus on driver behaviors that distract from the task of driving, such as talking on a hand-held cell phone or sending text messages. The campaign will run during the following period: **April 1 - 21, 2017**.

Please dedicate whatever enforcement efforts you can to the issue of distracted driving during the crackdown period and then report the related summonses that your agency issues during this time frame. We also ask that you promote the campaign within your community in any way you can, including displaying variable message boards with the **UDrive. UText. UPay** slogan during the project period.

To allow my office to summarize the results of this campaign, please complete and return the attached **Enforcement Summary Report** by **May 5, 2017**. The report can be faxed to my attention at (609) 633-9020 or mailed to the address below. You can also report your agency's data via our website at:

<http://www.nj.gov/oag/hts/index.html>

Please know that your efforts in support of this campaign, as always, are appreciated.

Sincerely,

*Bob Gaydos*

Bob Gaydos, North Region Supervisor  
NJ Division of Highway Traffic Safety  
140 East Front Street, 7<sup>th</sup> Floor  
PO Box 048  
Trenton, NJ 08625

TEL: (609) 633-9300 (800) 422-3750 FAX: (609) 633-9020

[www.njsaferoads.com](http://www.njsaferoads.com)




Introduced on: April 11, 2017

Adopted on: April 11, 2017

Official Resolution#: R20170322

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Application: FED-2017-Passaic County-00214  
 Status: Confirmation of Receipt  
 User: Katherine Bonilla  
 Role: Agency Administrator  
 Logout

Main Menu ▾ Actions ▾ Application Menu ▾ Related Pages ▾

SAVE SAVE/NEXT DELETE VIEW PDF ADD NOTE PRINT PREVIOUS NEXT LAST

The information has been saved.

Created By: Bonilla, Katherine on 3/25/2017 10:50:43 AM

You are here: > Contract Agreement

**CONTRACT AGREEMENT**

**Project Title** 2017 Distracted Driving Crackdown. U Drive. U Text. U Pay.  
**Grant Number** DD-17-45-01-06  
**Federal Fiscal Year** 2017  
**Amount Awarded** \$40,000  
**Funding Source** SECTION 405-NATIONAL PRIORITY SAFETY PROGRAMS-CFDA 20.616  
**Project Period** 4/1/2017 - 9/30/2017

**Project Director** Katherine Bonilla  
**Financial Officer** Richard Cahill  
**Authorizing Official** Flavio Rivera

Federal policy requires notification of Limited English Proficiency (LEP) requirements to entities that receive Federal funds. A copy of the US Department of Transportation's guide entitled, "Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons" can be found on our website at [www.state.nj.us/lps/htsalong](http://www.state.nj.us/lps/htsalong) with a power point presentation

The personnel of this Division look forward to the success of this project in improving highway traffic safety and are prepared to assist you in any way. Thank you for your interest and contributions to making New Jersey a safer state.

Gary Poedubicky  
 Acting Director and Governor's Representative

I, the Project Director, agree to the Terms and Conditions above. *Accepted on 3/25/17 @ 1055 hrs (K)*

SAVE SAVE/NEXT DELETE VIEW PDF ADD NOTE PRINT PREVIOUS NEXT LAST

1546033

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Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170322

2017 DISTRACTED DRIVING CRACKDOWN GRANT

UDRIVE. UTEXT. UPAY.

April 1 - September 30, 2017

\$40,000

For this grant you will fill out a "HTS 2017 Federal Highway Safety Grant" application.

The grant application will be accessible FOR YOU TO CREATE in BLUE SAGE during the following period:

January 30, 2017 until February 3, 2017

Once you have created the application you can continue to work on it beyond February 3. Please advise when the application is complete so that it can be administratively submitted by DHTS for processing

The Sage "Agency Administrator" for your agency should go to the NJDHTS website [www.njsaferoads.com](http://www.njsaferoads.com) and click on the blue banner for "Sage E-Grants."

When you have logged in to Blue Sage, open the folder on the left hand side of the page titled: "HTS Federal Highway Safety Grant 2017".

Click on "Create New HTS Federal Highway Safety Grant 2017."

The next page will ask: "Are you sure you want to apply?"

Click on: "I agree".

If the system asks if you want to carry forward information from a previous application, respond NO.

You will now be on the Application Menu page of the application and will see the pages (forms) of the application on the right hand side of the page.

You must fill out the requested information on each of the pages and be sure to SAVE each page before continuing:

General Information.

**Project Title:**

2017 Distracted Driving Crackdown. *U Drive. U Text. U Pay.*

**Project Period:**

From ~~4/1/2017~~ to ~~9/30/2017~~

Final financial claim due October 31, 2017.

**Type of Application:**

Initial



Contact Information.

Fill in all of the requested contact information for the Project Director, Financial Director, and Authorizing Official for your grant application.

Narrative Description of Project.**Problem Statement:**

Distracted driving is a dangerous epidemic on America's roadways. In 2014 alone, 3,179 people were killed in distracted driving crashes. An estimated 431,000 people were injured in motor vehicle crashes involving a distracted driver. In New Jersey, driver inattention remains the most significant cause of fatal and incapacitating crashes. Driver inattention was listed as a contributing circumstance in 52 percent of the state's crashes in 2014 and was a contributing factor in more than 800,000 crashes total from 2010-2014.

Distracted driving is any activity that diverts a person's attention away from the primary task of driving. All distractions endanger driver, passenger, and bystander safety. These distractions include:

Texting

Using a cell phone or smartphone

Eating and drinking

Talking to passengers

Grooming

Reading, including maps

Using a navigation system

Watching a video

Adjusting a radio, CD player, or MP3 player

But, because using a hand held cell phone while driving to make calls or send text messages requires visual, manual, and cognitive attention from the driver, they are by far the most alarming distractions:

April is National Distracted Driver Month, which is a time to remind New Jersey motorists of the state's distracted driving laws, which include a ban on hand-held cell phone use and text messaging by all drivers and a ban on all cell phone use (hand held or hands free) by novice drivers.

From April 21, 2017, and then through September 30, 2017, police officers, on an overtime basis, will conduct special enforcement patrols targeting distracted drivers. The patrols will consist of roving patrols and fixed checkpoints.

**Objective:**

To reduce the number of motor vehicle fatalities in the state with a distracted driver contributing cause by 2.5 percent from the 2013-2015 calendar base year average through

targeted distracted driving enforcement and education during the 2017 Distracted Driving Crackdown *U Drive. U Text. U Pay.*

**Tasks:**

Distracted Driving enforcement and public awareness will be the focus of the effort.

**Activities:**

Police officers from this agency will conduct distracted driving activities during the project period at predetermined high crash and high driver distraction locations.

Methodology

Police officers from this agency will conduct distracted driving activities during the project period at predetermined high crash and high driver distraction locations.

Milestones

**Task 1**

Police officers from this agency will conduct distracted driving activities during the project period at predetermined high crash and high driver distraction locations.

**Activity 1**

This agency will place a heavy focus on distracted driving enforcement during the main campaign period of April 1-21. Follow up enforcement will continue beyond that through September 30, 2017.

Evaluation

**Administrative (Performance) Evaluation**

This project will be administratively evaluated by the NJ Division of Highway Traffic Safety in accordance with federal guidelines. Effectiveness of the project will be judged based on the success of stated goals and objectives, the quality of enforcement and educational activities, and the timely submission of required reports.

Project Activity Reports and Financial Reimbursement Requests will be submitted on:

May 1, 2017

October 15, 2017

**Subsequent Years**

n/a

Acceptance of Conditions.

Please read the conditions and check the box that you agree to the Terms and Conditions.

Project Location.

Select your county and countywide.

All budget pages are to be checked N/A except:

Enforcement/Education Details.

**Description:**

Distracted Driving Overtime Enforcement

**Number of Hours:**

725

**Number of Staff:**

1

**Hourly Rate:**

\$55.00

**Federal Share:**

\$40,000.00

**State/Local Share:**

\$0

**Total Amount:**

\$40,000.00

Budget Summary.

SAVE the page.

Certification Regarding Debarment and Suspension.

Please check the box to agree to the Terms and Conditions here.

Federal Financial Accountability and Transparency Act Information Form.

Check the "Yes" box then follow the instructions on the page to download, fill out and scan/attach the completed form.

Signatures.

Three electronic signatures are needed on this page.

Each of the three:

**Project Director (In SAGE role "Agency Administrator")**

**Financial Director (In SAGE role "Agency Administrator")**

**Authorized Official (In SAGE role "Authorized Official")**

**\*\*\*Once your application is completed please advise so that it can be processed by NJDHTS.**

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF A 9-1-1 EMERGENCY SYSTEM FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTUION

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20170323</b>							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-47							
CAF #	C-04-55-144-001-901							
Purchase Req. #	R7-02499							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓		✓		✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**RESOLUTION AUTHORIZING PURCHASE OF A 9-1-1  
EMERGENCY SYSTEM FOR THE PASSAIC COUNTY  
SHERIFF'S OFFICE THROUGH STATE CONTRACT**

**WHEREAS** the Passaic County Sheriff's Office has requested the purchase of a 9-1-1 Emergency System from Motorola Solutions, Inc., in the amount of \$797,000.00, through State Contract #83909; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract and the attachments hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter on April 4, 2017, and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to

the terms set forth above, it hereby authorizes the purchase of a 9-1-1 Emergency System for the Passaic County Sheriff's Office from Motorola Solutions, Inc., through State Contract # 83909; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: April 11, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 797,000.00

APPROPRIATION: C-04-55-144-001-901

PURPOSE: Resolution authorizing purchase of a 9-1-1 Emergency System for the Passaic County Sheriff's Office.



Richard Cahill, Chief Financial Officer

DATED: April 11, 2017

RC:fr





**STATE OF NEW JERSEY CONTRACT 83908  
MOTOROLA PROCUREMENT PROPOSAL**

DATE: March 21, 2017

SHIP TO: Passaic County Sheriff

VENDOR: MOTOROLA SOLUTIONS, INC.  
PO Box 181  
Wharton, NJ 07885

ATTENTION: Undersheriff Joseph Denis

ATTENTION: Eugene Canfield  
PHONE: 856-649-3445  
FAX:

ITEM	LINE NO	QUANTITY CODE	MODEL	DESCRIPTION	QTY	LIST PRICE	EXT LIST PRICE	DISC	NET PRICE	DISC	EXTENDED PRICE
<b>MCC 7500 Consoles</b>											
1	00015	725-78-081834	B1935	MCC 7500 ASTRO 25 SOFTWARE	1	\$ 250.00	\$ 250.00	20.0%	\$ 200.00	\$	200.00
	00015	725-78-081834	B1933	MOTOROLA VOICE PROCESSOR MODULE	9	\$ 11,920.00	\$ 107,280.00	20.0%	\$ 8,538.00	\$	\$ 85,842.00
	00015	725-78-081834	CA01842AA	ADD: MCC 7500 BASIC CONSOLE FUNCTIONAL	8	\$ 12,000.00	\$ 96,000.00	20.0%	\$ 7,680.00	\$	\$ 78,360.00
	00015	725-78-081834	CA01844AA	ADD: MCC 7500/MCC 7100 ADV CONSL OPERAT	8	\$ 3,000.00	\$ 24,000.00	20.0%	\$ 1,920.00	\$	\$ 19,680.00
	00015	725-78-081834	CA00140AA	ADD: AC LINE CORD, NORTH AMERICAN	9	\$ -	\$ -	20.0%	\$ -	\$	\$ -
	00015	725-78-081834	DS22WELKTS	12 INCH WIDE WITH TOUCH SCREEN MONITOR	6	\$ 2,406.00	\$ 14,436.00	20.0%	\$ 1,924.80	\$	\$ 11,548.80
	00015	725-78-081834	IT2633	COMPUTER 2400 WORKSTATION WINDOWS 7	8	\$ 3,500.00	\$ 28,000.00	20.0%	\$ 2,200.00	\$	\$ 17,600.00
	00015	725-78-081834	IT2440	WINDOWS SUPPLEMENTAL TRANS COMPIS	9	\$ 80.00	\$ 720.00	20.0%	\$ 576.00	\$	\$ 518.40
	00015	725-78-081834	B1912	MCC SERIES DESKTOP SPEAKER	18	\$ 450.00	\$ 8,100.00	20.0%	\$ 6,480.00	\$	\$ 5,832.00
	00015	725-78-081834	B1914	MCC SERIES DESKTOP GOOSENECK MICROPH	8	\$ 260.00	\$ 2,080.00	20.0%	\$ 1,664.00	\$	\$ 1,331.20
	00015	725-78-081834	B1913	MCC SERIES HEADSET JACK	18	\$ 200.00	\$ 3,600.00	20.0%	\$ 2,880.00	\$	\$ 2,592.00
	00015	725-78-081834	RLN6098	HCS1 MODULE BASE W/FT 15' CBL	9	\$ 210.00	\$ 1,890.00	20.0%	\$ 1,512.00	\$	\$ 1,360.80
	00015	725-78-081834	R3685017B	SUPRPLUS SINGLE MUFF HEADSET	8	\$ 110.00	\$ 880.00	20.0%	\$ 704.00	\$	\$ 563.20
	00015	725-78-081834	USTWAND32AR	PROVIDES ONE DUAL PEDAL FOOTSWITCH FOR	8	\$ 280.00	\$ 2,240.00	20.0%	\$ 1,792.00	\$	\$ 1,433.60

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170323

00015	725-78-081934	17885	MCAFFEE WINDOWS AV CLIENT	1	185.00	185.00	20.0%	132.00	1,186.00
00015	725-78-081934	SOA01818AC225	COM 8000 GATEWAY	1	4,200.00	4,200.00	20.0%	3,360.00	3,260.00
00015	725-78-081934	CA01818AA	ADD: AC POWER	1	-	-	20.0%	-	-
00015	725-78-081934	CA0181850	2820-24 ETHERNET SWITCH	1	2,250.00	2,250.00	20.0%	1,800.00	1,800.00
00015	725-78-081934	DS3778430000	ETX-102 1 Net port SM, 1310nm, 1 NULL, 1 SFP po	1	784.00	784.00	20.0%	611.20	611.20
00015	725-78-081934	DS1278020000	SFP SM, 1310nm, up to 18km, LC, 100BaseFX or S	1	118.00	118.00	20.0%	94.40	94.40
00015	725-78-081934	SOA01818AC225	COM 8000 GATEWAY	3	4,200.00	12,600.00	20.0%	3,260.00	10,650.00
00015	725-78-081934	CA01818AA	ADD: AC POWER	3	-	-	20.0%	-	-
00015	725-78-081934	CA02086AA	ADD: HIGH DENSITY 8M CONV GATEWAY	3	8,000.00	24,000.00	20.0%	4,500.00	14,400.00
00015	725-78-081934	BYN1018	86M 7500 Borgata Atlas Manager Software	1	250.00	250.00	20.0%	200.00	200.00
00015	725-78-081934	172833	COMPUTER, 2440 WORKSTATION WINDOWS 7	1	3,900.00	3,900.00	20.0%	2,900.00	2,900.00
00015	725-78-081934	17885	MCAFFEE WINDOWS AV CLIENT	1	185.00	185.00	20.0%	132.00	132.00
00015	725-78-081934	DS0198LK	19 INCH NON-TOUCH MONITOR, BLACK	1	1,520.00	1,520.00	20.0%	1,216.00	1,216.00
00015	725-78-081934	SOA01818AC225	SINGLE ZONE CONV NON-RED CORE	1	24,950.00	24,950.00	20.0%	19,960.00	19,960.00
00015	725-78-081934	CA02086AA	ADD: Redundancy	1	20,000.00	20,000.00	20.0%	16,000.00	16,000.00
00015	725-78-081934	CA01818AB	ADD: RACK	1	480.00	480.00	20.0%	384.00	384.00
00015	725-78-081934	CA01818AB	ADD: BACKHAUL SWITCH	2	2,500.00	4,500.00	20.0%	1,900.00	3,600.00
00015	725-78-081934	OLN8453	CONFIGURATION SERVICE SOFTWARE	1	25.00	25.00	20.0%	20.00	20.00
00015	725-78-081934	DS3778430000	ETX-102 1 Net port SM, 1310nm, 1 NULL, 1 SFP po	1	784.00	784.00	20.0%	611.20	611.20
00015	725-78-081934	DS1278020000	SFP SM, 1310nm, up to 18km, LC, 100BaseFX or S	1	118.00	118.00	20.0%	94.40	94.40
00015	725-78-081934	DS18AK835EM	GPS CLOCK, 10MHz, DGCCO, 4WDC INCL ANT	1	7,590.00	7,590.00	20.0%	6,072.00	6,318.20
00015	725-78-081934	DS18AK801134	AC POWER SUPPLY FOR 8835 GPS CLOCK	1	212.00	212.00	20.0%	169.60	169.60
00015	725-78-081934	DS18AK400824510	MOUNTING SHELF FOR 8835 GPS CLOCK	1	345.00	345.00	20.0%	276.00	276.00
00015	725-78-081934	DS40822	NEWTON PRO (8 7/16" X 18 1/2" X 18 5/16" W/ INC	2	135.00	272.00	20.0%	158.80	217.60
00015	725-78-081934	DSBLN2008	AC POWER STRIP, 6 OUTLET	4	175.00	704.00	20.0%	563.20	563.20
00015	725-78-081934	CON224	SNAP ON PLUG, BL 45 PACK OF 10	2	55.00	110.00	20.0%	88.00	84.40
00015	725-78-081934	CON224	10 BASE-T PVC CABLE 500 FT	1	300.00	300.00	20.0%	240.00	240.00
00015	725-78-081934	91912	MCC SERIES DESKTOP SPEAKER	2	450.00	900.00	20.0%	720.00	720.00
00015	725-78-081934	91914	MCC SERIES DESKTOP GOOSENECK MICROPH	1	200.00	200.00	20.0%	160.00	200.00
00015	725-78-081934	91913	MCC SERIES HEADSET JACK	1	200.00	200.00	20.0%	160.00	180.00
00015	725-78-081934	DS918109001030	UPS, 9150 TOWER, 1KVAC/900W, 30 MINS RUN	8	2,195.00	17,560.00	20.0%	1,404.80	15,529.20
00015	725-78-081934	DS9183922501026	UPS, 9130 RACKMNT, 2500VA/2250W, 26 MINS RU	1	4,580.00	4,580.00	20.0%	3,664.00	3,504.00

00015	725-78-081934	DD00717406D	TWO POST RAIL KIT FOR 6PK UPS MODELS 103	2	\$	107.00	\$	214.00	20.0%	\$	85.60	\$	171.20
00027	925-36-085846		Installation	174	\$	1,638.00	\$	284,490.00	0.0%	\$	1,638.00	\$	284,490.00
00025	926-37-085644		Warranty - 5 years	1	\$	125,803.00	\$	125,803.00	0.0%	\$	125,803.00	\$	125,803.00
\$ 789,136.20													

ECW 911

WAYNE

00015	725-78-081934	ECX100101	MCS PC, Dell Video, 4GB RAM	6	\$	1,512.00	\$	9,072.00	15.0%	\$	1,265.20	\$	7,711.20
00015	725-78-081934	ECX100103	ACORION 32GBR PP, BLK	13	\$	432.00	\$	5,616.00	15.0%	\$	854.20	\$	4,810.40
00015	725-78-081934	ECX100110-9A	ECX Dual Server, HA SA Appliance Assembly, 2U	1	\$	24,900.00	\$	24,900.00	15.0%	\$	21,165.00	\$	21,165.00
00015	725-78-081934	ECX100001-NS	AUDIO INTERFACE UNIT (AIU)	6	\$	1,590.00	\$	9,540.00	15.0%	\$	1,147.50	\$	5,695.00
00015	725-78-081934	ECX100201	POLYCOM 650 SIP PHONE	6	\$	498.00	\$	2,988.00	15.0%	\$	397.80	\$	2,385.00
00015	725-78-081934	ECX100204	Keypark Generation 24 Key, Model 683	6	\$	125.00	\$	750.00	15.0%	\$	114.75	\$	635.50
00015	725-78-081934	ECX100305	Media Gateway, 8 Port FXS or (GAMA) to SIP	2	\$	1,005.00	\$	2,010.00	15.0%	\$	822.25	\$	1,844.50
00015	725-78-081934	ECX100311	Media Gateway, 8 port FXS to SIP	2	\$	1,065.00	\$	2,130.00	15.0%	\$	822.25	\$	1,844.50
00015	725-78-081934	ECX100315	Rock Shelf, Media Gateway, 2 GW per Shelf	2	\$	32.00	\$	64.00	15.0%	\$	27.20	\$	54.40
00015	725-78-081934	ECX200001	CALLSTATION License	3	\$	11,000.00	\$	33,000.00	25.0%	\$	6,450.00	\$	26,550.00
00015	725-78-081934	ECX200001-LU	CALLSTATION License, Limited Use / Dark	2	\$	-	\$	-	35.0%	\$	-	\$	-
00015	725-78-081934	ECX200004	DECISIONATION, SITE License	1	\$	-	\$	-	35.0%	\$	-	\$	-
00015	725-78-081934	ECX200006	ADMINISTRATION, SITE License	1	\$	-	\$	-	35.0%	\$	-	\$	-
00015	725-78-081934	ECX200007	MESSAGEWORKS, SITE License	1	\$	-	\$	-	35.0%	\$	-	\$	-
00015	725-78-081934	ECX200008	SPWORKS, SMP INTERFACE, PSAP License	1	\$	9,995.00	\$	9,995.00	35.0%	\$	6,493.75	\$	6,493.75
00015	725-78-081934	ECX200015	SIP Trunk Interface, ECW to Third Party	1	\$	3,500.00	\$	3,500.00	35.0%	\$	2,275.00	\$	2,275.00
00015	725-78-081934	ECX500001-24CH	CABINET ASSM, 24 RU, COMPLETE	1	\$	5,800.00	\$	5,800.00	15.0%	\$	4,885.00	\$	4,885.00
00015	725-78-081934	ECX500003	SWITCH, CISCO, 24-PORT PSE, 10/100/1000	2	\$	2,894.00	\$	5,788.00	15.0%	\$	2,399.80	\$	4,379.80
00015	725-78-081934	ECX500005-1	ROUTER, CISCO, 2 WAN SINGLE - SIP Trunk IF	1	\$	2,278.00	\$	2,278.00	15.0%	\$	1,936.30	\$	1,936.30
00015	725-78-081934	ECX500005-2	ROUTER, CISCO, 3 WAN ENTERPRISE 728T1	1	\$	4,106.00	\$	4,106.00	15.0%	\$	3,480.10	\$	3,480.10
00015	725-78-081934	ECX500005-3	FIBRE MOD, CROCK, 6WAVE-128-SFP-CU	1	\$	61.00	\$	61.00	15.0%	\$	73.15	\$	73.15
00015	725-78-081934	ECX500005-4	FIBRE MOD, CISCO, GLC-SX-MMD	1	\$	543.00	\$	543.00	15.0%	\$	460.50	\$	460.50
00015	725-78-081934	ECX500007	865C, MAT, CABLE, LOT	1	\$	1,200.00	\$	1,200.00	15.0%	\$	1,020.00	\$	1,020.00
00015	725-78-081934	ECX500008	ALI MODEM, E911, CSU/DSU	2	\$	1,675.00	\$	3,350.00	15.0%	\$	1,336.75	\$	2,677.50

00015	725-78-081934	ECK500028-1	PRINTER, HP LaserJet Pro 209	1	\$	496.00	\$	496.00	18.0%	\$	413.10	\$	413.10
00015	725-78-081934	ECK500017	IP to Serial Dial, 16 port	1	\$	3,267.00	\$	3,267.00	15.0%	\$	2,776.65	\$	2,776.65
00015	725-78-081934	ECK500103	UPS - SmartUPS X 5000VA	1	\$	2,690.00	\$	2,690.00	15.0%	\$	2,446.00	\$	2,446.00

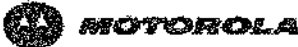
COURT HOUSE

00015	725-78-081934	ECK100101	14WS PC, Dual Video, 4GB RAM	1	\$	1,512.00	\$	4,526.00	15.0%	\$	1,266.20	\$	3,666.00
00015	725-78-081934	ECK100109	MONITOR, 12WMT HP, BLK	6	\$	482.00	\$	2,712.00	15.0%	\$	384.24	\$	2,306.20
00015	725-78-081934	ECK100007-N6	AUDIO INTERFACE UNIT (AIU)	5	\$	1,990.00	\$	4,060.00	15.0%	\$	1,147.30	\$	2,912.30
00015	725-78-081934	ECK100201	POL YCOM 850 SIP PHONE	3	\$	488.00	\$	1,404.00	15.0%	\$	367.80	\$	1,036.20
00015	725-78-081934	ECK180204	Keymat, Generation 24 Key, Model 603	3	\$	135.00	\$	405.00	15.0%	\$	114.75	\$	344.25
00015	725-78-081934	ECK200004-LU	CALLSTATION License, Limited Use / Dark	3	\$	-	\$	-	35.0%	\$	-	\$	-
00015	725-78-081934	ECK200004	DECESSIONATION, SITE License	1	\$	-	\$	-	35.0%	\$	-	\$	-
00015	725-78-081934	ECK200006	ADMINISTRATION, SITE License	1	\$	-	\$	-	35.0%	\$	-	\$	-
00015	725-78-081934	ECK200007	MESSAGEWORKS, SITE License	1	\$	-	\$	-	35.0%	\$	-	\$	-
00015	725-78-081934	ECK200008	IPWORKS, RVP INTERFACE, PSAP License	1	\$	9,995.00	\$	9,995.00	35.0%	\$	6,498.75	\$	8,498.75
00015	725-78-081934	ECK500001-TSPW	MAIL MNT ASSM, IP, RATE, EMAIL (1-4)	1	\$	1,600.00	\$	1,600.00	15.0%	\$	1,275.00	\$	1,275.00
00018	725-78-081934	ECK500005-B	SWITCH, CISCO, 8-PORT POE, 10/100/1000	2	\$	1,025.00	\$	2,050.00	15.0%	\$	872.10	\$	1,344.20
00015	725-78-081934	ECK500005-1	ROUTER, CISCO, 2 WAN SINGLE, 2M12/2501	1	\$	2,278.00	\$	2,278.00	15.0%	\$	1,936.50	\$	1,936.50
00015	725-78-081934	ECK500005-3	FIBRE MOD., CISCO, EPMVC-1GE SFP-CU	1	\$	881.00	\$	881.00	15.0%	\$	751.85	\$	751.85
00015	725-78-081934	ECK500005-4	FIBRE MOD., CISCO, 6LD-SX-MM10	1	\$	549.00	\$	549.00	15.0%	\$	465.60	\$	465.60
00015	725-78-081934	ECK500007-R	MSG. MAT., CABLES, RMTR, LOT	1	\$	600.00	\$	600.00	15.0%	\$	510.00	\$	510.00
00015	725-78-081934	ECK500009-1	PRINTER, HP LaserJet Pro 209	1	\$	496.00	\$	496.00	15.0%	\$	413.10	\$	413.10
00015	725-78-081934	ECK500017-B	IP to Serial Dial., 8 Port, Remote	1	\$	2,289.00	\$	2,289.00	15.0%	\$	1,948.18	\$	1,948.18
00015	725-78-081934	ECK5000101	UPS, APC 800VA, RWS pcb.	1	\$	266.00	\$	266.00	15.0%	\$	226.75	\$	226.75

00027	825-85-082946		Installation	84	\$	1,835.00	\$	157,340.00	0.0%	\$	1,835.00	\$	87,552.85
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00025	820-37-085644		Total System with 5-Year Prepaid Maintenance (Includes System Support Onsite Maintenance, and Extended Hardware Warranty)	1	\$	91,722.28	\$	91,722.28	0.0%	\$	91,722.28	\$	95,175.90
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1,678,919.38



**STATE OF NEW JERSEY CONTRACT 83908  
MOTOROLA PROCUREMENT PROPOSAL**

DATE: March 21, 2017

SHIP TO: Passaic County Sheriff

ATTENTION: Undersheriff Joseph Denis

VENDOR: MOTOROLA SOLUTIONS, INC.  
PO Box 181  
Wharton, NJ 07885

ATTENTION: Eugene Canfield  
PHONE: 856-649-3445  
FAX:

ITEM	LINE NO	QUANTITY CODE	MODEL	DESCRIPTION	QTY	LIST PRICE	EXT LIST PRICE	DISCOUNT	NET PRICE	DISC EXTENDED PRICE
<b>MCC 7500 Consoles</b>										
1	00015	725-78-081834	B1935	MCC 7500 ASTRO 25 SOFTWARE	1	\$ 250.00	\$ 250.00	20.0%	\$ 200.00	\$ 200.00
	00015	725-78-081834	B1933	MOTOROLA VOICE PROCESSOR MODULE	9	\$ 11,920.00	\$ 107,280.00	20.0%	\$ 9,538.00	\$ 85,842.00
	00015	725-78-081834	CA01842AA	ADD: MCC 7500 BASIC CONSOLE FUNCTIONAL	8	\$ 12,000.00	\$ 96,000.00	20.0%	\$ 7,680.00	\$ 68,400.00
	00015	725-78-081834	CA01844AA	ADD: MCC 7500/MCC 7100 ADV CONSL OPERAT	8	\$ 3,000.00	\$ 24,000.00	20.0%	\$ 1,920.00	\$ 16,800.00
	00015	725-78-081834	CA00140AA	ADD: AC LINE CORD, NORTH AMERICAN	9	\$ -	\$ -	20.0%	\$ -	\$ -
	00015	725-78-081834	DS22WELKTS	12 INCH WIDE WITH TOUCH SCREEN MONITOR	6	\$ 2,406.00	\$ 14,436.00	20.0%	\$ 1,924.80	\$ 11,548.80
	00015	725-78-081834	IT2633	COMPUTER 2740 WORKSTATION WINDOWS 7	8	\$ 3,500.00	\$ 28,000.00	20.0%	\$ 2,200.00	\$ 17,600.00
	00015	725-78-081834	IT2440	WINDOWS SUPPLEMENTAL TRANS COMPIS	9	\$ 80.00	\$ 720.00	20.0%	\$ 576.00	\$ 518.40
	00015	725-78-081834	B1912	MCC SERIES DESKTOP SPEAKER	18	\$ 450.00	\$ 8,100.00	20.0%	\$ 6,480.00	\$ 5,832.00
	00015	725-78-081834	B1914	MCC SERIES DESKTOP GOOSENECK MICROPH	8	\$ 250.00	\$ 2,000.00	20.0%	\$ 1,600.00	\$ 1,280.00
	00015	725-78-081834	B1913	MCC SERIES HEADSET JACK	18	\$ 200.00	\$ 3,600.00	20.0%	\$ 2,880.00	\$ 2,592.00
	00015	725-78-081834	RLN6058	HCS1 MODULE BASE W/FT 15' CBL	9	\$ 210.00	\$ 1,890.00	20.0%	\$ 1,512.00	\$ 1,360.80
	00015	725-78-081834	R3685017B	SUPRPLUS SINGLE MUFF HEADSET	8	\$ 110.00	\$ 880.00	20.0%	\$ 704.00	\$ 643.20
	00015	725-78-081834	USTWAND32AR	PROVIDES ONE DUAL PEDAL FOOTSWITCH FOR	8	\$ 280.00	\$ 2,240.00	20.0%	\$ 1,792.00	\$ 1,603.20

Introduced on: April 11, 2017  
 Adopted on: April 11, 2017  
 Official Resolution#: R20170323

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE COUNTY OF PASSAIC AND CORIZON HEALTH OF NEW JERSEY, LLC TO PERMIT CORIZON TO UPGRADE AND MODERNIZE THE JAIL MEDICAL RECORD COMPUTER APPLICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20170324							
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date	04/11/2017							
Agenda Item	k-48							
CAF #	7-01-25-157-005 -213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

Res. No. k.48-2

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE  
CONTRACT BETWEEN THE COUNTY OF PASSAIC AND  
CORIZON HEALTH OF NEW JERSEY, LLC TO PERMIT  
CORIZON TO UPGRADE AND MODERNIZE THE JAIL MEDICAL  
RECORD COMPUTER APPLICATION**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic, by Resolution R-14-286 dated March 12, 2014, awarded a three year contract to Corizon Health of New Jersey, LLC (formerly known as Correctional Health Services LLC) to provide Institutional Health Services to the inmates at the Passaic County Jail, for the period May 20, 2011 through May 19, 2016 with two (2) one-year options; and

**WHEREAS** by Resolution R-2014-270 dated March 28, 2017, the Board authorized the second year of the above-referenced option for the sum of \$3,683,097.00 for the period May 20, 2017 to May 19, 2018; and

**WHEREAS** prior to the recently authorized renewal, the Passaic County Sheriff and Warden, the Passaic County Jail Medical Consultant, and the Office of the County Counsel requested that said Corizon investigate acquiring new computer software for the Jail so the medical record system of Jail inmates can be modernized, updated and made easier to be accessed; and

**WHEREAS** Corizon has suggested the purchase of a software system known as the Marquis eOMIS EHR system for the total sum of \$119,676.00 plus a monthly maintenance support and software license fee of \$1,470.00 per month (pursuant to its proposal dated April 6, 2017, which is attached hereto and made a part hereof; and

**WHEREAS** both the Passaic County Jail Medical Consultant along with the Passaic County Jail is recommending that the said

support and license fee through an amendment to the contract between the County and Corizon with the express understanding that the said Marquis eOMIS EHR application will be the property of the County of Passaic upon termination of Corizon's contract; and

**WHEREAS** the Freeholder Committee for Law and Public Safety at its April 4, 2017 meeting reviewed this matter and is recommending it to the full Board; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that it hereby authorizes an amendment to the contract by and between the County of Passaic and Corizon Health Services of New Jersey, LLC to permit Corizon to acquire the Marquis eOMIS EHR computer application for the Passaic County Jail to upgrade and modernize the Jail medical record for the sum of \$119,676.00 and the monthly fee of \$1,470.00 in conformity with their attached proposal; and

**BE IT FURTHER RESOLVED** that this amendment is contingent upon the express understanding that at any time said Corizon is no longer the Passaic County Jail medical provider, the said Marquis eOMIS EHR computer applicator system will be the property of the County of Passaic.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board and all other necessary officers and/or employees are hereby authorized to execute any documents that may be necessary to effectuate the terms of this amendment.



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$137,316.00

APPROPRIATION: \$129,966.00 – 7-01-25-157-005-213  
\$ 7,350.00 - \*Contingent upon availability of  
Funds in 2018 adopted budget.

PURPOSE: Resolution authorizing an amendment to the contract  
between the County of Passaic and Corizon Health of  
NJ.

  
\_\_\_\_\_  
Flavio Rivera, Treasurer

DATED: April 11, 2017

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: BA Gary F. Giardina  
 Telephone#: (973) 389-5900  
 Ext 2321  
 Date: April 18, 2017

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has requested to do a change order to resolution R20170270 Jail project from Corizon Correctional in the amount of \$137,316.00

2. CERTIFICATION INFORMATION

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$137,316.00

REQUISITION # R7-02648

ACCOUNT# 7-01-25-157-005-213

4. COMMITTEE REVIEW:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to the Board  
 Procurement



## Corizon Health – eOMIS EHR Quote

Passaic Co. New Jersey

Date: 04-06-2017

### Project Cost

**\$119,676.00**

### Project Deliverables

- License for (1) site Passaic Co. NJ to use Marquis' eOMIS EHR application
- Marquis' integrated Pentaho Reporting Solution
- On-Site Clinical Assessment
- Assigned Project Manager
- Assigned Business Analyst
- Hands on Training of All site Medical Staff
- Training of Designated Custody staff
- Base Production Environment Build & Configuration
- JMS Integration
- Pharmacy, Lab, Xray Interfacing if available
- On the ground Go-Live Support
- Remote On-Going Support via Phone and Web
- Travel and Accomodation Costs for Project Team

### **On-Going Monthly License Fee**

**\$1470.00**

- Includes Maintenance, Support, Reporting, Upgrades, and Disaster Recovery preparedness
- Monthly Fee begins 60 days prior to Go-Live
- Cost calculated at .07 PIPD
- License can be transferred to Passaic Co. at any time with no additional cost beyond the quoted Monthly Fee

## Corizon Health – eOMIS EHR Quote

Passaic Co. New Jersey

Date: 04-06-2017

### Project Cost Breakdown

#### Hardware – \$13,032

- Assumes site need for additional hardware to support eOMIS EHR
  - o Barcode Scanners
  - o Signature Pads
  - o Document Scanners
  - o Laptops for remote Medication Delivery
  - o Printers
  - o Desktops for EHR access

#### Interface - \$10,000

- Assumed risk for potential cost to interface JMS vendor to eOMIS EHR, based on historical experience with other vendors interfacing in similar scenario

#### Migration - \$6,000

- Assumed cost for migrating current EHR data to eOMIS EHR. This cost covers labor for manual scanning if contractors required or development of interface to deliver files and or information between applications

#### Travel - \$29,194

- Covers all planned staff travel for site assessments and planning, training, and Go-Live support. Total days represented accountsd for all staff necessary for successful Go-Live.
- Typical travel breakdown
  - o 3 Days for Site Assessment
  - o 1-2 Days Follow up meeting
  - o 10 Days Training
  - o 5-7 Days Go-Live Support

#### Labor External – \$60,700

- To ensure the timely delivery of EHR implementation, we will use external resources to support Business Analysis and Clinical Account Management during the life of the project.

#### Training - \$750

- Create training materials and ship training kit to facility.

#### Recurring - \$20,000 (Not included in total Project Cost)

- This number will change until the Go-Live Date is defined. Actual Cost will be billed at .07 PIPD from 60 Days Prior to Go-Live through end of contract, not to exceed \$20,000. Assumes contract through May 2018.

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER: BA Gary F. Giardina  
Telephone#: (973) 389-5900  
Ext 2321  
Date: April 18, 2017

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has requested to do a change order to resolution R20170270 Jail project from Corizon Correctional in the amount of \$137,316.00

- 2. CERTIFICATION INFORMATION

ATTACH A COPY OF THE REQUISTION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISTION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

- 3. AMOUNT OF EXPENDITURE: \$137,316.00

REQUISITION # R7-02648

ACCOUNT# 7-01-25-157-005-213

- 4. COMMITTEE REVIEW:

- Administration & Finance \_\_\_\_\_
- Public Works / Buildings & Grounds \_\_\_\_\_
- Planning & Economic Development \_\_\_\_\_
- Health, Human Services & Community Affairs \_\_\_\_\_
- Law & Public Safety \_\_\_\_\_
- Energy \_\_\_\_\_
- Other Specify: \_\_\_\_\_

- 5. DISTRIBUTION LIST:

Administration  
Finance  
Counsel  
Clerk to the Board  
Procurement

Introduced on: April 11, 2017  
Adopted on: APRIL 11, 2017  
Official Resolution#: R20170324

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Director Bruce James  
Assad R. Akhter  
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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Apr 11, 2017 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: Motion to approve Bond Ordinance 2017-05 on first reading \_\_\_\_\_

THIS RESOLUTION WAS REQUESTED BY:

\_\_\_\_\_

REVIEWED BY:

\_\_\_\_\_

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#								
Meeting Date	04/11/2017							
Introduced Date	04/11/2017							
Adopted Date								
Agenda Item	I-4							
CAF #								
Purchase Req. #								
Result								
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓				✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 12, 2017

**2017-05**

**BOND ORDINANCE AMENDING BOND ORDINANCE  
NUMBER 2016-09 FINALLY ADOPTED BY THE BOARD  
OF CHOSEN FREEHOLDERS OF THE COUNTY OF  
PASSAIC, NEW JERSEY ON SEPTEMBER 13, 2016**

WHEREAS, The Board of Education of the Passaic County Technical Institute (the "Board of Education") has determined by a resolution duly adopted on April 23, 2016 that \$30,000,000 is necessary for capital improvements to certain of the facilities of the County Technical Institutes and has delivered a statement to that effect to each member of the Board of School Estimate;

WHEREAS, The Board of School Estimate has determined by a resolution adopted August 16, 2016 that \$30,000,000 is necessary for the improvement specified in the statement of the Board of Education and a certificate to that effect has been delivered to the Board of Education and the Board of Chosen Freeholders of the County of Passaic;

WHEREAS, The Board of Education has determined by a supplemental resolution duly adopted on March 28, 2017 that an additional \$7,700,000,000 is necessary for capital improvements to certain of the facilities of the County Technical Institute and has delivered a statement to that effect to each member of the Board of School Estimate;

WHEREAS, The Board of School Estimate has determined by a supplemental resolution adopted April 11, 2017 that an additional \$6,000,000 is necessary for the improvement specified in the statement of the Board of Education and a certificate to that effect has been delivered to the Board of Education and the Board of Chosen Freeholders of the County of Passaic;

BE IT ORDAINED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The Bond Ordinance of the Board of Chosen Freeholders of the County of Passaic, New Jersey (the "County") entitled "Bond Ordinance Providing An Appropriation Of \$30,000,000 For The Construction Of A New Academy School To House A Stem Academy And An Academy Of Medical Arts For And By The County Of Passaic, New Jersey, And Authorizing The Issuance Of \$30,000,000 Bonds Or Notes Of The County For Financing Part Of The Cost Thereof" finally adopted on September 13, 2016 (the "Ordinance") is hereby incorporated by reference in its entirety.

Section 2. The Ordinance is hereby amended by deleting the reference of "\$30,000,000" for the appropriation and estimated cost and "\$30,000,000" for the estimated maximum amount of bonds or notes and substituting in lieu therefor "\$36,000,000" for the appropriation and debt authorization.

Section 3. The capital budget of the County is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolutions in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 4. This Section 4 constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The County reasonably expects to pay expenditures with respect to the Improvements prior to the date that the County incurs debt obligations under this Bond Ordinance. The County reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the County under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$36,000,000.

Section 5. All other provisions of the Ordinance shall remain unchanged.

Section 6. This amendatory bond ordinance shall take effect twenty days after the first publication thereof after final adoption as provided by Local Bond Law.