

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Meeting Venue

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 - 1. Akhter
 - 2. Bartlett
 - 3. Best
 - 4. Duffy
 - 5. Lepore
 - 6. Deputy Director James
 - 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: April 11, 2017
- G. Approval of Proclamation:

1. Passaic County Board of Chosen Freeholders wishes to recognize Joseph Hudson for earning the most distinguished Award in scouting the rank of Eagle Scout from Boy Scouts of America Troop #388 of Pompton Lakes.
2. Passaic County Board of Chosen Freeholders wishes to recognize Richard Mancinelli for earning the most distinguished Award in scouting the rank of Eagle Scout from Boy Scouts of America Troop #388 of Pompton Lakes.
3. Passaic County Board of Chosen Freeholders wishes to recognize Assemblyman Gary Schaer for receiving the Abe S. Berliner Community Service Award at the Home Care Options 63rd Annual Dinner.
4. Passaic County Board of Chosen Freeholders wishes to recognize Mary Kizinski for receiving the Caring Award at the Home Care Options 63rd Annual Dinner.
5. Passaic County Board of Chosen Freeholders wishes to recognize Eva's Village for celebrating their 35th Anniversary.
6. Passaic County Board of Chosen Freeholders wishes to recognize the City of Clifton for celebrating their 100th Anniversary.

H. Motion to suspend the regular Order of Business:

I. Bond Ordinance 2017-05:

1. BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2016-09 FINALLY ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY ON SEPTEMBER 13, 2016
2. Motion to open the Public Hearing on Bond Ordinance 2017-05_____
3. Director: Does anyone present desire to be heard on Bond Ordinance 2017-05:
4. Motion to close the Public Hearing on Bond Ordinance 2017-05_____
5. Motion to adopt Bond Ordinance 2017-05_____

J. Motion to resume the regular Order of Business:

K. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.

6. Freeholder Terry Duffy

7. Freeholder Pat Lepore

L. Communications: None

M. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____

2. Motion to Close the Public Portion of the meeting_____

N. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) RAP, ALL AS NOTED IN THE RESOLUTION
2. RESOLUTION CANCELLING GENERAL CAPITAL RECEIVABLE AND APPROPRIATION BALANCES, ALL AS NOTED IN THE RESOLUTION
3. RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT OF CULINARY VENTURES VENDING OF UNION, NJ FOR VENDING MACHINE SALES AND SERVICE FOR VARIOUS PASSAIC COUNTY DEPARTMENTS AS PER BID, ALL AS NOTED IN THE RESOLUTION
4. RESOLUTION APPROVING PAYMENT OF \$20,000.00 BY THE COUNTY OF PASSAIC TO THE GREENWOOD LAKE COMMISSION IN FURTHERANCE OF ITS VARIOUS PROGRAMS ON GREENWOOD LAKE FOR 2017, ALL AS NOTED IN THE RESOLUTION
5. RESOLUTION REAPPOINTING MICHAEL HANRAHAN, CLARK OKUN, TEOFILO JAVIER, AND NADA BASMOUK AS MEMBERS OF THE PASSAIC COUNTY UTILITIES AUTHORITY AND MOHAMMAD QUDAH AS ALTERNATE MEMBER FOR THE TERM PROVIDED BY LAW, ALL AS NOTED IN THE RESOLUTION
6. RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 1032, CWA (NUTRITION UNIT), FOR THE PERIOD OF JANUARY 1, 2017 THROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

7. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO REVIZE LLC OF TROY, MI FOR PASSAIC COUNTY'S WEBSITE DESIGN, CONTENT MANAGEMENT AND TECHNICAL SUPPORT AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

8. RESOLUTION CONSENTING TO THE LOAN TO THE CITY OF PATERSON BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AND THE ISSUANCE OF BONDS IN CONNECTION WITH SUCH LOAN, ALL AS NOTED IN THE RESOLUTION
(Deputy Director Bruce James)

HUMAN SERVICES

9. RESOLUTION AUTHORIZING THE ALLOCATION OF 2017 CASINO REVENUE AND TITLE III FUNDS TO THE MUNICIPALITIES OF PATERSON, CLIFTON AND PASSAIC FOR THE PURPOSE OF PROVIDING SENIOR TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES, ALL AS NOTED IN THE RESOLUTION

10. RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION TO AMEND R-2016-1083 DATED DECEMBER 29, 2016, TO ACCEPT THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS PROPOSITION TO AMEND GRANT AGREEMENT 2017-05124-0169-00 DATED FEBRUARY 10, 2017 WITH THIS AMENDMENT 2017-05124-0169-01, BETWEEN THE DEPARTMENT AND COUNTY OF PASSAIC. THE PROPOSED PURPOSE OF THIS AMENDMENT IS TO INCREASE THE AWARD OF THE AGREEMENT THROUGH THE ADDITION OF \$208,682.00 IN NEW FUNDS, THEREBY RAISING THE TOTAL AWARD AMOUNT TO \$487,793.00, ALL AS NOTED IN THE RESOLUTION

11. RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION TO INCREASE THE AWARD AMOUNT OF THE AGREEMENT TO REFLECT THE ADDITIONAL GRANT FUNDING RECIVED IN THE AMOUNT OF \$75,000.00, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

12. RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR LOU'S LANDSCAPING & DESIGN, INC. AS IT PERTAINS TO THE PREAKNESS VALLEY GOLF COURSE RED (WEST) HOLE #7 IMPROVEMENTS IN THE TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION

13. RESOLUTION FOR CHANGE ORDER #6 (ADJUSTMENT) FOR J.A. ALEXANDER AS IT PERTAINS TO THE 2015 UPPER COUNTY ROADWAY RESURFACING PROJECT IN BLOOMINGDALE, RINGWOOD, TOTOWA, WAYNE, WEST MILFORD, AND WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

14. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE PROJECT KNOWN AS THE DREDGING AND AERATION OF BARBOUR'S POND AT GARRET MOUNTAIN RESERVATION IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
15. CONSENTING RESOLUTION ADOPTING THE CITY OF PATERSON'S ORDINANCE NO. 17-028 AUTHORIZING THE ESTABLISHMENT OF A SCHOOL ZONE SPEED LIMIT OF 20 MPH ON GRAND STREET IN THE AREAS OF THE INTERNATIONAL HIGH SCHOOL AND THE PROPOSED CHARTER SCHOOL AT 225 GRAND STREET IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
16. RESOLUTION AUTHORIZING MATCHING FUNDS FOR THE FRIENDS OF PASSAIC COUNTY PARKS, INC'S GRANT APPLICATION TO THE INVESTOR'S BANK FOUNDATION FOR THE INSTALLATION OF NEW PLAYGROUND EQUIPMENT IN THE PASSAIC COUNTY PARK SYSTEM, ALL AS NOTED IN THE RESOLUTION
17. RESOLUTION AMENDING RESOLUTION R-2017-0106 DATED FEBRUARY 14, 2017 TO INCLUDE CERTIFICATION OF FUNDS WHICH IS REQUIRED TO PROPERLY COMPENSATE THE TWO APPRAISAL COMPANIES PROVIDING UPDATED APPRAISALS FOR PROPERTY AT 459 HAMBURG TURNPIKE, WAYNE, NEW JERSEY IN CONNECTION WITH THE PATERSON-HAMBURG TURNPIKE PROJECT, ALL AS NOTED IN THE RESOLUTION
18. RESOLUTION AUTHORIZING PURCHASE OF USED EQUIPMENT FOR THE BUILDINGS & GROUNDS DEPARTMENT, ALL AS NOTED IN THE RESOLUTION
19. RESOLUTION FOR AWARD OF CONTRACT TO ZUCCARO, INC. FOR THE PASSAIC COUNTY ON-CALL DRAINAGE PROJECTS ON NEWARK POMPTON TURNPIKE IN WAYNE, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

20. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION
21. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY, DIVISION OF HIGHWAY TRAFFIC SAFETY FOR THE 2017 CLICK IT OR TICKET STATEWIDE SEAT BELT ENFORCEMENT MOBILIZATION GRANT, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

22. RESOLUTION AUTHORIZING PURCHASE OF 9-1-1 EMERGENCY SYSTEM MAINTENANCE AND UPGRADE FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

23. RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE COUNTY OF PASSAIC AND NORTH HUDSON COMMUNITY ACTION CORPORATION TO PROVIDE SPECIALTY CARE FOR PASSAIC COUNTY JAIL INMATES WHO SUFFER FROM INFECTIOUS DISEASES, ALL AS NOTED IN THE RESOLUTION

PLANNING AND ECONOMIC DEVELOPMENT

24. RESOLUTION AUTHORIZING THE CANCELLATION AND UNENCUMBERANCE OF \$15,000.00 FROM 2015 OPEN SPACE TRUST FUND GRANT AWARDED TO LIONS HEAD LAKE FOR A PROJECT WHICH WILL NOT MOVE FORWARD, ALL AS NOTED IN THE RESOLUTION

25. RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS TO ADOPT A UNIFORM BODY OF RULES AND REGULATIONS GOVERNING THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION

26. RESOLUTION AUTHORIZING A PUBLIC HEARING AND ADVERTISEMENT OF THE NOTICE OF PUBLIC DISPLAY FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY-2017 ANNUAL ACTION PLAN, ALL AS NOTED IN THE RESOLUTION

O. 12. New Business:

1. Supplemental Debt Statement for April 25, 2017
2. Guaranty Resolution 2017-06
3. RESOLUTION AUTHORIZING THE GUARANTY BY THE COUNTY OF PASSAIC, NEW JERSEY OF PAYMENT OF PRINCIPAL OF AND INTEREST ON THE GOVERNMENTAL LOAN REVENUE BONDS, SERIES 2017 (PASSAIC COUNTY GUARANTEED) (CITY OF PATERSON PROJECT) OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$40,000,000
4. Motion to approve Guaranty Resolution 2017-06 on first reading_____
5. Bond Ordinance 2017-07
6. Capital Ordinance of the County of Passaic, New Jersey authorizing the undertaking of various improvements to Garrett Mountain Reservation in, by and for the County, appropriating therefor the sum of \$2,750,000 and providing that such sum so appropriated shall be raised from a New Jersey Department of Environmental Protection Green Acres Grant and from General Capital Fund Balance of the County.

7. Motion to approve Bond Ordinance 2017-07 on first reading_____

8. Personnel

9. Bills

10. Certification of Payroll

11. Receipt of Departmental Reports

P. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

April 11, 2017

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholder's Chambers at 6:00 P.M.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

Members Present	Members Absent
Akhter	
Bartlett	
Best	
Duffy	
Lepore	
Deputy Director James	
Director Lazzara	

Invocation: Louis E. Imhof III, Clerk to the Freeholder Board

Pledge of Allegiance: Lead by Freeholder Duffy

Approval of Minutes:

A motion was made by Freeholder Lepore, second by Freeholder Duffy, that the minutes for March 28, 2017, be approved which the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder Best being absent.

Proclamation:

A motion was made by Freeholder Duffy, second by Freeholder Lepore, for approval of proclamations and the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder Best being absent.

Communications:

A motion was made by Freeholder Duffy, second by Freeholder Lepore, for approval of communications and the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder Best being absent.

At this time Freeholder Director Lazzara asked if there was any Freeholder Reports.

1. Freeholder Director Lazzara
2. Freeholder Deputy Director James
3. Freeholder Assad Akhter
4. Freeholder John Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

At this time let the record show Freeholder Best arrived at the meeting at 6:10 p.m.

Oral Portion:

Lepore: Motion to open the Public Portion.
James: Second

Introduced on: April 25, 2017
Adopted on:
Official Resolution#:

Roll Call: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: Deputy Director James, Yes: Director Lazzara, Yes:

At this time the following people appeared before the Board.

- | | |
|-----------------------|-------------------|
| 1. Christopher Takacs | Lyndhurst, NJ |
| 2. Vera Lazar | Clifton, NJ |
| 3. Fred Pfezier | Woodland Park, NJ |
| 4. Linda Mullaney | Lyndhurst, NJ |
| 5. Mary Flynn | Clifton, NJ |
| 6. Ron Farr | Newfoundland, NJ |

Duffy: Motion to close the Public Portion of the meeting.
 Akhter: Second

Roll Call: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: Deputy Director James, Yes Director Lazzara, Yes:

Consent Agenda Resolutions:

A motion was made by Freeholder James, second by Freeholder Akhter to amend Resolution K-15 and the motion was carried on roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Bartlett, second by Freeholder Akhter to approve Resolutions K-1 thru K-48, with the amendment to K-15 be adopted and the motion was carried on roll call with seven (7) votes in the affirmative.

New Business:

Supplemental Dept. Statement received and file.

Bond Ordinance 2017-05

A motion was made by Freeholder James, second by Freeholder Best to approve Bond Ordinance 2017-05 on first reading and the motion was carried on roll call with seven (7) votes in the affirmative.

Personnel:

A motion was made by Freeholder James, seconded by Freeholder Lepore, that all Personnel matters be amended and approved that was submitted by the office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finances Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

Bills:

A motion was made by Freeholder James, seconded by Freeholder Lepore, that

Current Fund	6-01	336,953.51
Current Fund	7-01	3,656,552.56
HUD Budget Expenditures	7-25	10,848.09
	Year Total:	3,667,400.65
General Capital Fund Budget	C-04	496,914.28
State/Federal Grand Fund	G-01	252,213.89
Open Space Trust Fund FY2016 Budget	O-16	7,592.44
Open Space Trust Fund FY2017 Budget	O-17	111,117.91
	Year Total:	118,710.35
Passaic Co Open Space Trst Fun	T-16	32,755.00
Register of Deeds Trust	T-17	1,376.40

Professional Liability Trust	T-19	110,593.47
Trust Fund Other	T-20	16,078.18
Para Transit Trust Fund	T-24	450.70
	Year Total:	161,253.75
Private Industry Council	Z-81	9,318.90
	Year Total:	5,042,765.33
Current Fund	6-01	254,322.69
Current Fund	7-01	14,069,035.13
Payroll Agency Deductions	7-05	2,667,189.32
HUD Budget Expenditures	7-25	12,541.75
State/Federal Grant Fund	G-01	557,782.23
Ded Trust Empl Off Duty Police	T-13	55,423.00
Confiscated Trust Fund	T-15	10,000.00
Professional Liability Trust	T-19	5,940.00
Trust Fund Other	T-20	155.48
Private Industry Council	Z-81	10,259.77
	Total of All Funds:	17,642,649.39

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

Payroll Certification:

A motion was made by Freeholder James, seconded by Freeholder Lepore, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

Departmental Reports

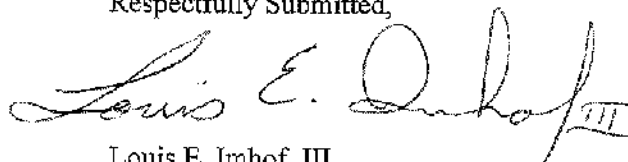
Departmental Reports were received and filed in the Office of the Clerk of the Board.

Adjournment

A motion was made by Freeholder Duffy, seconded by Freeholder Akhter that the regular meeting be adjourned at 6:35 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video tape recorded)

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Josetta Elam

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: Motion to adopt Bond Ordinance 2017-05_____

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

COMMITTEE NAME

Official Resolution#	2017-0005							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	i-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

2017-05

**BOND ORDINANCE AMENDING BOND ORDINANCE
NUMBER 2016-09 FINALLY ADOPTED BY THE BOARD
OF CHOSEN FREEHOLDERS OF THE COUNTY OF
PASSAIC, NEW JERSEY ON SEPTEMBER 13, 2016**

WHEREAS, The Board of Education of the Passaic County Technical Institute (the "Board of Education") has determined by a resolution duly adopted on April 23, 2016 that \$30,000,000 is necessary for capital improvements to certain of the facilities of the County Technical Institutes and has delivered a statement to that effect to each member of the Board of School Estimate;

WHEREAS, The Board of School Estimate has determined by a resolution adopted August 16, 2016 that \$30,000,000 is necessary for the improvement specified in the statement of the Board of Education and a certificate to that effect has been delivered to the Board of Education and the Board of Chosen Freeholders of the County of Passaic;

WHEREAS, The Board of Education has determined by a supplemental resolution duly adopted on March 28, 2017 that an additional \$7,700,000,000 is necessary for capital improvements to certain of the facilities of the County Technical Institute and has delivered a statement to that effect to each member of the Board of School Estimate;

WHEREAS, The Board of School Estimate has determined by a supplemental resolution adopted April 11, 2017 that an additional \$6,000,000 is necessary for the improvement specified in the statement of the Board of Education and a certificate to that effect has been delivered to the Board of Education and the Board of Chosen Freeholders of the County of Passaic;

BE IT ORDAINED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The Bond Ordinance of the Board of Chosen Freeholders of the County of Passaic, New Jersey (the "County") entitled "Bond Ordinance Providing An Appropriation Of \$30,000,000 For The Construction Of A New Academy School To House A Stem Academy And An Academy Of Medical Arts For And By The County Of Passaic, New Jersey, And Authorizing The Issuance Of \$30,000,000 Bonds Or Notes Of The County For Financing Part Of The Cost Thereof" finally adopted on September 13, 2016 (the "Ordinance") is hereby incorporated by reference in its entirety.

Section 2. The Ordinance is hereby amended by deleting the reference of "\$30,000,000" for the appropriation and estimated cost and "\$30,000,000" for the estimated maximum amount of bonds or notes and substituting in lieu therefor "\$36,000,000" for the appropriation and debt authorization.

Section 3. The capital budget of the County is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolutions in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 4. This Section 4 constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The County reasonably expects to pay expenditures with respect to the Improvements prior to the date that the County incurs debt obligations under this Bond Ordinance. The County reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the County under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$36,000,000.

Section 5. All other provisions of the Ordinance shall remain unchanged.

Section 6. This amendatory bond ordinance shall take effect twenty days after the first publication thereof after final adoption as provided by Local Bond Law.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
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Public Meeting (Board Meeting)

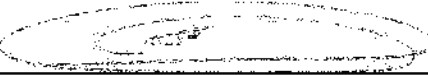
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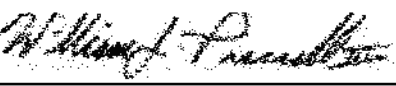
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) RAP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170325							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Radon Awareness Program (RAP)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$2,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$2,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Environmental Protection, Radon Awareness Program (RAP)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$2,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Environmental Protection, Radon Awareness Program (RAP)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

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Public Meeting (Board Meeting)

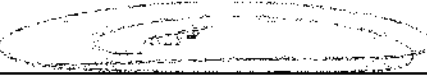
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Paterson, NJ 07505

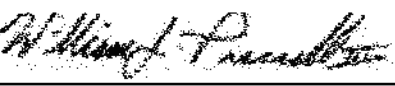
Agenda: RESOLUTION CANCELLING GENERAL CAPITAL RECEIVABLE AND APPROPRIATION BALANCES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170326							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

COUNTY OF PASSAIC

STATE NEW JERSEY

**RESOLUTION CANCELLING GENERAL CAPITAL RECEIVABLE
AND APPROPRIATION BALANCES**

WHEREAS, there is a General Capital Fund receivable balance in the amount of \$200,000 due from Community Development Block Grant that will not be realized related to the Bloomingdale Main Street drainage improvements, and

WHEREAS, the project has been completed and the funds have been collected within the County's Community Development Block Grant Fund, and

WHEREAS, there is an appropriation of the same amount for this project in the General Capital Fund that is no longer needed for this purpose, and

WHEREAS, it is beneficial to cancel the said receivable against the existing appropriation in the General Capital Fund, and

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of Chosen Frecholders does hereby approve the cancellation of the above listed General Capital Fund receivable due from Community Development Block Grant in the amount of \$200,000 and the corresponding appropriation in the same amount.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

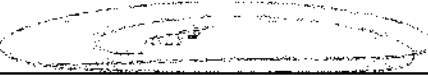
Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

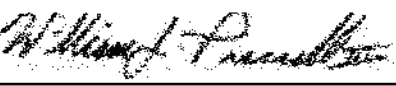
Agenda: RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT OF CULINARY VENTURES VENDING OF UNION, NJ FOR VENDING MACHINE SALES AND SERVICE FOR VARIOUS PASSAIC COUNTY DEPARTMENTS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
BUILDINGS & GROUNDS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170327							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT OF CULINARY VENTURES VENDING OF UNION, NJ FOR VENDING MACHINE SALES AND SERVICE FOR VARIOUS PASSAIC COUNTY DEPARTMENTS AS PER BID

WHEREAS, the Board of Chosen Freeholders of the County of Passaic adopted Resolution R20140165 on March 11, 2014 awarding a contract to Culinary Ventures Vending of Union, NJ for the provision of vending machine sales and service for various Passaic County Departments; and

WHEREAS, the above referenced resolution contained an option for a two-year option to renew; and

WHEREAS, the County is desirous of exercising the extension option at the prices, terms and conditions contained in RFP-13-011 Vending Machine Sales & Service for County of Passaic Departments & Institutions for the two-year extension term of January 1, 2017 through December 31, 2018 at the renewal amount of 30.1% of gross sales paid to County of Passaic; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS, a certification is not necessary as there is no cost to the County of Passaic;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the two-year renewal term with Culinary Ventures Vending of Union, NJ for the provision of vending machine sales and service for various Passaic County Departments; and

BE IT FURTHER RESOLVED that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING PAYMENT OF \$20,000.00 BY THE COUNTY OF PASSAIC TO THE GREENWOOD LAKE COMMISSION IN FURTHERANCE OF ITS VARIOUS PROGRAMS ON GREENWOOD LAKE FOR 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170328							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-4							
CAF #	O-17-56-625-000-604							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION APPROVING PAYMENT OF \$20,000.00 BY
THE COUNTY OF PASSAIC TO THE GREENWOOD LAKE
COMMISSION IN FURTHERANCE OF ITS VARIOUS
PROGRAMS ON GREENWOOD LAKE FOR 2017**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to protecting and enhancing the health, safety and welfare of all residents of County of Passaic (the “County”) to the greatest extent practicable; and

WHEREAS the Board is mindful of the vital role played by recreation and outdoor activities in promoting quality of life within the County and its constituent municipalities; and

WHEREAS the Board is also aware that Greenwood Lake, which is located in both the Township of West Milford in the County of Passaic, as well as in the County of Orange in New York, is an important component of the recreational offerings of the County, as well as a significant benefit to the local economy; and

WHEREAS the Board is aware of the continuing programs and efforts of the Greenwood Lake Commission, a bi-state agency created by the States of New York and New Jersey, to protect and enhance the recreational and economic aspects of the Lake for both the residents of the area and the citizens of both States; and

WHEREAS the Board has been advised that the County of Orange in New York State has appropriated \$20,000.00 to assist the Commission with its programs and efforts for the

current year, as more fully described in the attached letter dated March 29, 2017; and

WHEREAS the Board is desirous of also contributing \$20,000.00 to the Commission in aid of its various programs for 2017 since neither State gave the Commission the means to raise revenue for its programs; and

WHEREAS the Administration and Finance Committee considered this matter at its meeting of April 12, 2017 and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes payment of \$20,000.00 to the Greenwood Lake Commission in furtherance of its various programs on Greenwood Lake for the current year; and

BE IT FURTHER RESOLVED that all necessary County officers and employees be and hereby are authorized and directed to take such further actions and execute such documents as are required to effectuate the purposes of this resolution.

April 25, 2017

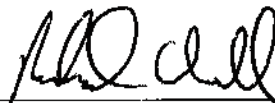
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: O-17-56-625-000-604

PURPOSE: Resolution approving payment of \$20,000.00 by the county of Passaic to the Greenwood Lake Commission.



Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr



Greenwood Lake Commission Pas-Pg:n.4-6

Office Location:
2019F Greenwood Lake Tpke
Hewitt, NJ 07421

Phone: (973) 506-7800
Email: info@gwlc.org

Mailing Address:
PO Box 93
Hewitt, NJ 07421

Commission Members

Paul Zarrillo
NJ Chairperson
West Milford, NJ
Representative

George Vurno
NY Chairperson
NY Governor's
Representative

Dale Van Nimwegen
Treasurer
Greenwood Lake
Watershed Management
District Representative

Clint Smith
Commissioner
NJ Governor's
Representative

Paul Sullivan
Commissioner
Passaic County, NJ
Representative

Bill Link
Commissioner
West Milford, NJ
Representative

Daniel Bello
Commissioner
NJ Department of
Environmental Protection
Representative

Floyd DeAngelo
Commissioner
Orange County, NY
Representative

Eric Hastings
Commissioner
Warwick, NY
Representative

Ed Krull
Commissioner
Village of
Greenwood Lake, NY
Representative

Martin Brand
Commissioner
NY Department of
Environmental
Conservation
Representative

Introduced on: April 25, 2017
Adopted on: April 25, 2017

Official Resolution#: R20170328

March 29, 2017

The Honorable Anthony DeNova
Passaic County Administrator
401 Grand St., Room 205
Paterson, NJ 07505

Dear Mr. DeNova,

On behalf of the Greenwood Lake Commission, I am writing to you today to request that the County of Passaic award the Commission with \$20,000, for the year 2017. The Commission's sole purpose, having been created by the legislators of New York and New Jersey, is to protect the natural resources of Greenwood Lake for recreational and economic gain. As you are aware, the Commission was never given a means on obtaining revenue, and this investment will aid us in the pursuit of our goals.

Passaic County has been generous in the past, and we greatly appreciate all of your support. I am happy to report that the Commission has held several successful projects, thanks to your support. We have completed a stump reduction project, started applying herbicides to curb invasive species of aquatic plant species, began a partnership with local universities to conduct water testing on Greenwood Lake at no cost, hosted several successful boat license courses, and became a mobile office which is able to perform at full capacity while saving more funds for on lake projects. I am also happy to report that Orange County is now matching Passaic County's donations for 2016 and 2017.

Our success is in no small part due to your continued support. Thank you again for your effort to preserve and protect Greenwood Lake.

Sincerely,

Paul Zarrillo
NJ Co-Chair
Representative
Greenwood Lake Commission

Paul Sullivan
GWLC Passaic County

MAY 10 2017 10:00 AM

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REAPPOINTING MICHAEL HANRAHAN, CLARK OKUN, TEOFILIO JAVIER, AND NADA BASMOUK AS MEMBERS OF THE PASSAIC COUNTY UTILITIES AUTHORITY AND MOHAMMAD QUDAH AS ALTERNATE MEMBER FOR THE TERM PROVIDED BY LAW, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20170329						
Meeting Date		04/25/2017						
Introduced Date		04/25/2017						
Adopted Date		04/25/2017						
Agenda Item		n-5						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION REAPPOINTING MICHAEL HANRAHAN,
CLARK OKUN, TEOFILO JAVIER, AND NADA BASMOUK AS
MEMBERS OF THE PASSAIC COUNTY UTILITIES
AUTHORITY AND MOHAMMAD QUDAH AS ALTERNATE
MEMBER FOR THE TERM PROVIDED BY LAW**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested by N.J.S.A. 40:14B-4 with the power to appoint members of the Passaic County Utilities Authority (the “PCUA”) for terms of five (5) years beginning on February 1 of the first year of appointment and terminating on February 1 of the fifth year following appointment; and

WHEREAS the Board previously adopted Resolutions R-12-366 dated May 8, 2012 and R-14-251 dated April 8, 2014 making various appointments and reappointments to the PCUA; and

WHEREAS pursuant to said resolution R-2012-366, Michael Hanrahan and Clark Okun were reappointed as members of the PCUA for a term commencing of even date therewith and terminating February 1, 2015; and

WHEREAS pursuant to said resolution R-2014-251, Teofilo Javier and Nada Basmouk were also reappointed as members of the PCUA for terms commencing of even date therewith and terminating on February 1, 2017; and

WHEREAS Mohammad Qudah was also appointed by that Resolution as an alternate member with a term of that date and terminating on February 1, 2016; and

WHEREAS Mr. Hanrahan, Mr. Okun, Mr. Javier, Ms. Basmouk and Mr. Qudah have all continued to serve as members of the PCUA in holdover status since the expiration of their respective terms as outlined above; and

WHEREAS the Board is desirous of reappointing Mr. Hanrahan and Mr. Okun as members of the PCUA for the term provided by law; i.e. commencing immediately and terminating on February 1, 2020; likewise Ms. Basmouk and Mr. Javier for a term commencing immediately and terminating on February 1, 2022 and Mr. Qudah as an alternate member of the PCUA with a term commencing immediately and terminating on February 1, 2021; and

WHEREAS the Administration and Finance Committee considered this matter at its meeting of April 12, 2017 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Michael Hanrahan, Clark Okun, Teofilo Javier, and Nada Basmouk be and hereby are reappointed as members of the PCUA for the term provided by law, i.e. effective immediately and terminating on February 1, 2020 (as to Mr. Hanrahan and Mr. Okun) and February 1, 2022 (as to Ms. Basmouk and Mr. Javier) and Mohammad Qudah as an alternate member effective immediately and terminating February 1, 2021.

April 25, 2017

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170329

2017 APR 27 10 51 AM
2017 MAR 27 10 51 AM

March 27, 2017

County of Passaic
401 Grand Street
Paterson, N.J. 07505
Attn: Anthony De Nova , County Administrator

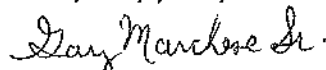
Re: Passaic County Utilities Authority

Dear Mr. De Nova:

I have been requested by the Commissioners of the Passaic County Utilities Authority, via a resolution at our meeting of March 22, 2017, to have the Commissioners who are Holdovers appointed to regular terms. Please note Michael Harahan, our Vice Chairman, had a term that expired 2/1/2015. I have enclosed our 2017 commissioner members list.

Your kind attention to this matter is appreciated by all members of our Authority who have committed themselves to reducing the debt to the taxpayers of Passaic County by volunteering their time. Thank you for your anticipated consideration of this matter.

Very truly yours,



Gary Marchese Sr.
Chairman PCUA

GM,Sr:

CC: Maria Dattilo, Recording Secretary

Marchese, Gary

From: Dattilo, Maria
Sent: Tuesday, March 07, 2017 9:46 AM
To: Marchese, Gary
Subject: PCUA COMMISSIONERS 2017

Hey Gary... When I was posting the update on the website I noticed that more than half of our commissioners are on holdover... I believe you need to speak to Mr. DeNova to do a resolution to reappoint... thanks

PCUA COMMISSIONERS 2017

TERM

NAME OF MEMBER/APPOINTEE

Nada Basmouk	5/27/2014 -2/1/2017 - Holdover
Michael Hanrahan -- Vice Chairman	5/8/2012-2/1/2015 - Holdover
Teofilo Javier	5/27/2014 -2/1/2017 - Holdover
Catherine Kazan - Secretary	5/8/2012-2/1/2018
Gary Marchese- Chairman	5/8/2012-2/1/2019
Clark Okun	5/8/2012-2/1/2015 - Holdover
Hareesh Shah	5/8/2012-2/1/2019
Mohammad Qudah - Alternate	5/27/2014 -2/1/2016 - Holdover

Maria Dattilo
Recording Secretary
Passaic County Utilities Authority
(973) 881-4446

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 1032, CWA (NUTRITION UNIT), FOR THE PERIOD OF JANUARY 1, 2017 THROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170330							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

Res Pg:n.6-2

**RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT
BETWEEN THE COUNTY OF PASSAIC AND LOCAL 1032,
CWA (NUTRITION UNIT), FOR THE PERIOD OF JANUARY 1,
2017 THROUGH DECEMBER 31, 2020**

WHEREAS contract negotiations were heretofore conducted between the County of Passaic and Local 1032 of the Communication Workers of America, AFL-CIO (Nutrition Unit) (the “Union”), in accordance with a Memorandum of Agreement dated October 15, 2013, for the period commencing January 1, 2017 through December 31, 2020, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Board of Chosen Freeholders is desirous of ratifying said Memorandum of Agreement between the County and the Union for the period stated above; and

WHEREAS the Administration, Finance and Personnel Committee considered this matter at its meeting of March 29, 2017 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the said Board does hereby ratify the contract between the County and the Union, in accordance with the terms of the attached Memorandum of Agreement, retroactive to January 1, 2017 through December 31, 2020; and

BE IT FURTHER RESOLVED that all appropriate officers and employees be and hereby are authorized and directed to execute such documents and take such further actions as are necessary to effectuate the purpose of this resolution.

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170330

Memorandum of Agreement

between the

County of Passaic

and

Communications Workers of America, Local 1032 (Nutrition Unit)

WHEREAS, the County of Passaic (hereafter "County") is a corporate body politic with its main offices located at 401 Grand Street, Paterson, New Jersey 07505; and

WHEREAS, the Communications Workers of America, Local 1032 (hereafter "CWA" or "Union") represents the food service workers, delivery workers, site managers, and all other salaried employees of the County's Nutrition Unit; and

WHEREAS, on December 31, 2016, the collective bargaining agreement (hereafter "Agreement") expired between the County and Union, and having mutually agreed following good faith negotiation sessions, the County and Union hereby state and agreement to the following amendments to the Agreement:

I. Article 6 – Rates of Pay.

Section 1. The following language shall be added to the end of this section: "Effective January 1, 2019, the entry level salary for delivery workers shall be increased to eleven dollars (\$11.00) per hour. Effective January 1, 2020, the entry level salary for delivery works shall be increased to eleven dollars and fifty cents (\$11.50), with an option to reopen negotiations of the Agreement for this Section only if federal funding to the County Nutrition Unit is decreased."

Section 1a. This section shall be struck and replaced by the following language: "All hourly employees will receive the following increase to their hourly wages:

- Effective and retroactive to January 1, 2017 seventy five cents (\$0.75) per hour;
- Effective January 1, 2018, eighty cents (\$0.80) per hour;
- Effective January 1, 2019, eighty five cents (\$0.85) per hour; and
- Effective January 1, 2020, ninety cents (\$0.90) per hour.

Section 1b. This section shall be struck and replaced by the following language:

- Effective and retroactive to January 1, 2017, all employees in the Union shall receive a one and one quarter percent (1.25%) cost of living adjustment on base salaries.
- Effective January 1, 2018, all employees in the Union shall receive a one and one quarter percent (1.25%) cost of living adjustment on base salaries.
- Effective January 1, 2018, all employees in the Union shall receive a one and one quarter percent (1.25%) cost of living adjustment on base salaries.
- Effective January 1, 2019, all employees in the Union shall receive a one and one quarter percent (1.25%) cost of living adjustment on base salaries.

[New]. **Section 6c.** Full time employees hired after January 1, 2017 shall no longer be entitled to longevity.

II. Article 8 – Vacation.

Section 3. This Section shall be replaced with the following language:

- A. Beginning thirty (30) days prior to the end of a year, management shall meet with employees in the Union in seniority order to receive vacation requests for the following year. Based upon these requests and minimum staffing levels as determined by management, a vacation schedule will be posted in a prominent location visible to all employees in the union as soon as practicable, with a final schedule posted no later than April 30th.
- B. For use of vacation days not previously scheduled in the manner as set forth in Section 3, Part A, an employee must put the request in writing on the form as developed by management twenty four (24) hours prior to the day requested. No vacation day will be approved unless it is in writing, and any employee calling in before a shift seeking to use a vacation day will be denied.

III. Article 9 – Paid Sick Leave.

[New] **Section 5.** The following language shall be added as a new Section to this Article:

An employee shall be entitled to a family leave in accordance with the New Jersey Family Leave Act, Federal Family Leave Act, and Family Leave Insurance, as outlined in the Passaic County Personnel Policies and Procedures Manual (hereafter “Employee Manual”).

IV. Article 11 – Bereavement Leave Pay.

The language in the Section shall be amended to be consistent with the Employee Manual adopted by the Passaic County Board of Chosen Freeholders via Resolution R-10-659. In the event a benefit in the Agreement is richer than what is set forth in the Employee Manual, that benefit shall stand.

V. Article 12 – Jury Duty.

The following sentence shall be added to the end of this Article as to have it mirror the language in the Employee Manual:

“Following completion of service, employees shall submit official confirmation of service provided by the vicinage.”

VI. Article 13 – Non-Cash Benefits.

[New]. **Section 1i.** Effective January 1, 2017, all out of network charges shall be paid at one hundred and fifty percent (150%) of the Medicare Rate Schedule.

[New]. **Section 1j.** New employees hired after the ratification of this Agreement shall not be entitled to enroll in the County’s Traditional Healthcare Plan.

[New]. Section 1k. New employees hired after the ratification of this Agreement shall not be entitled to lifetime benefits upon retirement.

VII. Article 14 – Uniform and Safety Equipment.

The following sentence shall be added to the end of this Article:

“Additionally, the County shall provide rain gear to all employees in the Union, to be replaced on an as needed basis if damaged and a seventy five dollar (\$75.00) boot allowance for 2018, 2019, and 2020, to be processed in the first pay period of each respective year.”

VIII. Article 28 – Duration of Agreement.


This Agreement shall be for a four (4) year term beginning retroactive to January 1, 2017 and ending December 31, 2020.

Acknowledgement of Ratification and Incorporation

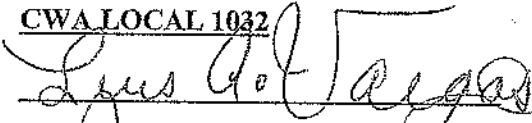
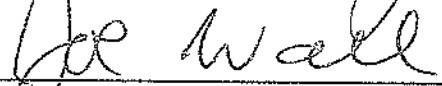

The parties agree to recommend these terms and conditions to their respective constituents for ratification.

All issues agreed to shall be incorporated into the new Agreement. All issues not previously agreed to and not mentioned herein are withdrawn. All other language in the expired Agreement shall continue in the new contract and will remain status quo.

PASSAIC COUNTY



CWA LOCAL 1032

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

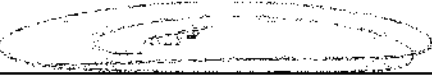
Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

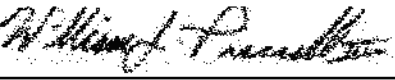
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO REVIZE LLC OF TROY, MI FOR PASSAIC COUNTY'S WEBSITE DESIGN, CONTENT MANAGEMENT AND TECHNICAL SUPPORT AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170331							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-7							
CAF #	Budget #7-01-20 -102-							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO REVIZE LLC OF TROY, MI FOR PASSAIC COUNTY'S WEBSITE DESIGN, CONTENT MANAGEMENT AND TECHNICAL SUPPORT AS PER COMPETITIVE CONTRACT

WHEREAS, on February 24, 2017 proposals were received and opened for RFP-17-004 Passaic County Website Design, Content Management and Technical Support as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

WHEREAS, at the Board of Chosen Freeholders meeting of November 29, 2011 Resolution R-11-857 was passed authorizing the use of competitive contracting pursuant to NJSA 40A;11-4.3; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Revize LLC of Troy, MI for their proposal for Passaic County Website Design, Content Management and Technical Support; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommends this resolution to the full Board of adoption; and

WHEREAS, the contract period will be two years from the date of contract award with one, two-year option to renew as per the County of Passaic. The design, implementation and first year maintenance fee is \$88,600.00, thereafter the maintenance fee will be \$12,700.00 per annum; and

WHEREAS, a certificate is attached hereto, indicating that \$88,600.00 in funds are available in budget account #7-01-20-102-001-233 for the within contemplated expenditure with the remaining funds contingent on funds being appropriated in future years budgets; and

WHEREAS, Revize LLC of Troy, MI has indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Revize LLC of Troy, MI; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Passaic County Website Design, Content Management and Technical Support as a competitive contract.

April 25, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$88,600.00

APPROPRIATION: 7-01-20-102-001-233

PURPOSE: Resolution authorizing award of contract to Revize LLC of Troy, MI for Passaic County's Website design, content management.


Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Matthew P. Jordan, Esq.

Deputy County Administrator:

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: matthewj@passaiccounty.nj.org

MEMORANDUM

TO: Finance and Administration Committee

FROM: Matthew P. Jordan, Esq. 
Deputy County Administrator

RE: Passaic County Website Design, Content Management & Technical Support
RFP-17-004

DATE: April 18, 2017

Background

On February 24, 2017 bids were received for RFP-17-004, titled Passaic County Website Design, Content Management & Technical Support, for the redesign of the Passaic County website. Eight (8) proposal were received and reviewed by a Review Committee (hereafter "Committee") comprised of the following individuals:

- Matthew P. Jordan, Esq., Deputy County Administrator;
- Michael Marinello, QPA, Purchasing Agent;
- Kelly Ruffel, Cultural and Historic Affairs; and
- Joshua Schmookler, MIS Department

Pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1, et seq., the RFP was scored under the following criteria:

- Technical — 40%
- Management — 30%
- Cost — 30%

The Committee met on two (2) separate occasions, scoring the eight proposals collectively as set forth below.

Review of Proposals

I. Revize, LLC

- a. **Technical.** The respondent submitted a detailed proposal setting forth the technical skills required to fulfill the scope of services as set forth by the County of Passaic (hereafter "County") in the RFP. Specifically, the respondent submitted dynamic website redesign proposal, a strong content management system, all of the tools and applications needed to accomplish the County's goals for the project. (35/40)
- b. **Management.** The respondent submitted a table of organization setting forth an extensive team that will be dedicated to the County's project, all of whom possess extensive experience redesigning government websites, demonstrated a strong ability to accomplish the goals set forth by the County

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170331

RFP-17-004 Review Memorandum

Page 1 of 4

for the project in the RFP, and the ability to execute the project on a timeline acceptable to the County. (37/40)

- c. **Cost.** The respondent submitted a competitive cost proposal in line with the monies budgeted by the County to execute this project, and of the proposals submitted, it was one of the lowest received from the respondents to the RFP. (28/30)

Total = 90/100

II. Civic Live, West Interactive Services Corporation

- a. **Technical.** The respondent submitted an adequate proposal setting forth an understanding of the scope of services set forth in the RFP and an ability to accomplish the goals of the County for the project. The design examples and website tools submitted were adequate, with several examples of work done with other governmental organizations. (32/40)
- b. **Management.** The respondent submitted a table of organization with an experienced project team at executing the goals of the County for the project, including a dedicated project management and other specialized employees with experience designing and developing governmental websites. (33/40)
- c. **Cost.** The respondent's cost was higher than the County had budgeted for the project, with a final cost in the median range of the other proposals submitted. (20/30)

Total = 75/100

III. Vision Technology Solutions, LLC

- a. **Technical.** The respondent submitted a proposal demonstrating an ability to accomplish the goals of the County's RFP, but did not list a clear project schedule for completing the work, and submitted underwhelming previous design templates from work done for other clients. (30/40)
- b. **Management.** The respondent's project team demonstrated previous experience executing the type of work as solicited in the County's RFP, and an ability to execute the goals of the County for this project. (32/40)
- c. **Cost.** The respondent's cost was higher than the County had budgeted for the project, with a final cost being one of the higher received of the other proposals received. (20/30)

Total = 72/100

IV. Microexcel, Inc.

- a. **Technical.** Although the respondent demonstrated an ability to build a governmental website, the design examples submitted were inadequate and did not seem functional for visitors to the website. Moreover, previous client examples did not demonstrate an ability to build a website with the functionality needed and as set forth in the County's RFP. (28/40)
- b. **Management.** The management team submitted by the website demonstrated a strong understanding of informational technology systems and applications, but lacked the design credentials required by the County in the RFP, and the ability to execute the project as set forth therein. (30/40)
- c. **Cost.** The respondent's cost was higher than the County had budgeted for the project, with a final cost being one of the higher received of the other project proposals. (18/30)

Total = 66/100

V. **Iris Communications, LLC**

- a. **Technical.** The respondent submitted a proposal demonstrating an ability to accomplish the goals of the County's RFP, but with underwhelming design examples, a bland proposal, and a focus more on marketing than the technical expertise required under the RFP. Moreover, the project schedule set forth in the proposal was longer than others submitted, creating uncertainty regarding the timeline for completion of the project. (27/40)
- b. **Management.** The respondent submitted a management team demonstrating the ability to complete the project, but with a lack of the technical skills required to complete the project, and experience focused more on the design aspect of the site, leaving open questions regarding the respondent's ability to build the website with the functional requirements necessary. (25/40)
- c. **Cost.** The respondent's cost was higher than the County had budgeted for the project, with a final cost in the median range of the proposals received by the County for the RFP. (20/30)

Total = 62/100

VI. **Carahsoft Technology Corporation**

- a. **Technical.** The Review Committee expressed hesitation with respect to the functionality of the content management software proposed by the respondent, although, there was a demonstration of the ability to accomplish the goals of the RFP in the proposal submitted. However, the respondent did submit a detailed narrative of the functional tools available to the County, including all of those as required in the RFP. (35/40)
- b. **Management.** The respondent did not set forth a project team – with the respective experience and job roles – to accomplish the goals of the RFP. (20/40)
- c. **Cost.** The respondent's cost was higher than the County had budgeted for the project, with a final cost that was one of the highest received of the proposals submitted. (5/30)

Total = 60/100

VII. **Cybertech Systems and Software, Inc.**

- a. **Technical.** The respondent submitted a proposal that did not demonstrate an ability to accomplish the project goals of the County as set forth in the RFP, and heavily emphasized an application not directly sought in the scope of services of the RFP. Based on the proposal submitted, it was not demonstrated by the respondent that they could execute the goal of the RFP – specifically the design and application standards sought for the project. (24/40)
- b. **Management.** The respondent did not submit a table of organization or project management team, with accompanying resumes or biographies of the employees who would work on the project for the County, demonstrating the prior experience necessary to accomplish the goals of the RFP. (20/40)
- c. **Cost.** The respondent's final proposal cost was unclear because of the manner in which the fees were set forth in the proposal, including open ended hourly rates. (15/30)

Total = 59/100

VIII. Princeton Internet Marketing, LLC

- a. **Technical.** The respondent submitted an underwhelming proposal with the minimum information necessary to review the qualifications of the firm, and did not submit any examples of experience working on the type of project as set forth by the County in the RFP. It was not demonstrated by the firm that the respondent would be able to execute the goals of the County in redesigning and managing a new website. (15/40)
- b. **Management.** The respondent did not submit a detailed project team to execute the project, nor any resumes or biographies setting forth the qualifications and experience necessary to complete a project of this scale. (10/40)
- c. **Cost.** The respondent only submitted an hourly fee structure, leaving the County susceptible to cost overruns and an unclear determination of whether the project could be completed within its budget because of unknown factors. (15/30)

Total = 40/100

Recommendation

The Review Committee recommends the award of RFP-17-004 to Revize, LLC in the amount of eighty eight thousand and six hundred dollars (\$88,600.00). This amount will cover the design of the website, implementation and maintenance of the website for one year.

Thereafter the maintenance fee will be twelve thousand seven hundred dollars (\$12,700.00) per annum. The term of the contract period is two (2) years with one (1), two (2) year option to renew at the County's discretion. This will be paid from Administrator's operating expense budget.

cc: Anthony J. DeNova, County Administrator
 Michael Marinello, QPA, Purchasing Agent
 Kelly Ruffel, Cultural and Historic Affairs
 Patrick Alexander, Public Information Officer
 Joshua Schmoockler, MIS Department



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Matthew P. Jordan, Esq.

Deputy County Administrator:

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: matthewj@passaiccounty.nj.org

MEMORANDUM

TO: Finance and Administration Committee

FROM: Matthew P. Jordan, Esq. 
Deputy County Administrator

RE: Passaic County Website Design, Content Management & Technical Support
RFP-17-004

DATE: April 18, 2017

Background

On February 24, 2017 bids were received for RFP-17-004, titled Passaic County Website Design, Content Management & Technical Support, for the redesign of the Passaic County website. Eight (8) proposal were received and reviewed by a Review Committee (hereafter "Committee") comprised of the following individuals:

- Matthew P. Jordan, Esq., Deputy County Administrator;
- Michael Marinello, QPA, Purchasing Agent;
- Kelly Ruffel, Cultural and Historic Affairs; and
- Joshua Schmookler, MIS Department

Pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1, et seq., the RFP was scored under the following criteria:

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- b. **Management.** The respondent submitted a table of organization setting forth an extensive team that will be dedicated to the County's project, all of whom possess extensive experience redesigning government websites, demonstrated a strong ability to accomplish the goals set forth by the County

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170331

RFP-17-004 Review Memorandum

Page 1 of 4

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE LOAN TO THE CITY OF PATERSON BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AND THE ISSUANCE OF BONDS IN CONNECTION WITH SUCH LOAN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170332							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION CONSENTING TO THE LOAN TO THE CITY OF PATERSON
BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY
AND THE ISSUANCE OF BONDS IN CONNECTION WITH
SUCH LOAN**

WHEREAS, The Passaic County Improvement Authority has proposed a transaction whereby it will loan moneys to the City of Paterson, in the County of Passaic, New Jersey through the issuance of its revenue bonds to finance and refinance various projects for said governmental entity; and

WHEREAS, The Passaic County Improvement Authority expects to adopt its bond resolution on May 9, 2017 authorizing the issuance of its revenue bonds in an aggregate amount not to exceed \$40,000,000; and

WHEREAS, the County Improvement Authority Law requires that all projects undertaken by The Passaic County Improvement Authority be reviewed and consented to by the Board of Chosen Freeholders of each county in which a beneficiary governmental entity is located;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the proposed governmental loan by The Passaic County Improvement Authority and the issuance by The Passaic County Improvement Authority of its revenue bonds to finance said loan to the City of Paterson in an aggregate principal amount not to exceed \$40,000,000 be and is hereby approved.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ALLOCATION OF 2017 CASINO REVENUE AND TITLE III FUNDS TO THE MUNICIPALITIES OF PATERSON, CLIFTON AND PASSAIC FOR THE PURPOSE OF PROVIDING SENIOR TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170333							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-9							
CAF #	G-01-41-803-017-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION AUTHORIZING THE ALLOCATION OF
2017 CASINO REVENUE AND TITLE III FUNDS TO THE
MUNICIPALITIES OF PATERSON, CLIFTON AND
PASSAIC FOR THE PURPOSE OF PROVIDING SENIOR
TRANSPORTATION SERVICES TO THE ELDERLY AND
RESIDENTS WITH DISABILITIES**

WHEREAS the Passaic County Para-Transit System has obtained funds for the 2017 Senior Citizens and Disabled Residents Transportation Assistance Program through NJ Transit and funds from the Passaic County Area Agency on Aging through the Area Plan Grant for taking Passaic County Seniors to and from all Nutrition sites; and

WHEREAS the Passaic County Para-Transit System has received \$752,225.00 from NJ Transit to be distributed as follows:

City of Paterson	\$ 155,540.00
City of Clifton	\$ 105,203.00
City of Passaic	\$ 44,982.00
Para-Transit of Passaic County	\$446,500.00

WHEREAS the Passaic County Para-Transit System will allocate the following funds to municipalities to provide senior transportation services to and from their municipal Nutrition Sites and the Passaic County Day Care Program to be distributed as follows:

City of Paterson	\$ 46,460.00
City of Clifton	\$ 24,960.00
City of Passaic	\$ 15,420.00

WHEREAS the funds allocated to the Para-Transit System of the County of Passaic will provide the aforesaid services to other portions of Passaic County; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Office of County Counsel to develop the agreements between the County of Passaic and the municipalities for the provision of transportation services for the senior citizens and the disabled citizens set forth above; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are hereby authorized to execute the said Agreements on behalf of Passaic County.

JDP:lc

Dated: April 25, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$392,565.00

APPROPRIATION: G-01-41-803-017-213

PURPOSE: Resolution authorizing the allocation of 2017 Casino Revenue and Title III funds to Paterson, Passaic and Clifton.


Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Mary Kuzinski
Telephone #: 973-569-4070 Date: 4/13/17

DESCRIPTION OF RESOLUTION: Resolution authorizing transportation funding to be awarded to the City of Paterson, City of Clifton and City of Passaic under the Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP) and Area Plan Contract Funding for Fiscal Year 2017 to provide Para transit services for senior citizens and persons with disabilities as noted and outlined in the resolution.

Whereas the total sum to be paid are as follows:

CERTIFICATION INFORMATION Account:

ATTACH A COPY OF *THE REQUISTION FROM EDMUND*:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISTION.

2. AMOUNT OF EXPENDITION:

3. BUDGET ACCOUNT:

4.

5. COMMITTEE REVIEW: DATE

Administration & Finance _____

Public Works / Buildings & Grounds _____

Planning & Economic Development _____

Health, Human Services & Community Affairs _____

Law & Public Safety _____

Energy _____

Other Specify: _____

6. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to the Board

Procurement

Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION TO AMEND R-2016-1083 DATED DECEMBER 29, 2016, TO ACCEPT THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS PROPOSITION TO AMEND GRANT AGREEMENT 2017-05124-0169-00 DATED FEBRUARY 10, 2017 WITH THIS AMENDMENT 2017-05124-0169-01, BETWEEN THE DEPARTMENT AND COUNTY OF PASSAIC. THE PROPOSED PURPOSE OF THIS AMENDMENT IS TO INCREASE THE AWARD OF THE AGREEMENT THROUGH THE ADDITION OF \$208,682.00 IN NEW FUNDS, THEREBY RAISING THE TOTAL AWARD AMOUNT TO \$487,793.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170334							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION TO AMEND R-2016-1083 DATED DECEMBER 29, 2016, TO ACCEPT THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS PROPOSITION TO AMEND GRANT AGREEMENT 2017-05124-0169-00 DATED FEBRUARY 10, 2017 WITH THIS AMENDMENT 2017-05124-0169-01, BETWEEN THE DEPARTMENT AND COUNTY OF PASSAIC. THE PROPOSED PURPOSE OF THIS AMENDMENT IS TO INCREASE THE AWARD OF THE AGREEMENT THROUGH THE ADDITION OF \$208,682.00 IN NEW FUNDS, THEREBY RAISING THE TOTAL AWARD AMOUNT TO \$487,793.00

WHEREAS pursuant to Resolution R-2016-1083, dated December 29, 2016 the Board of Chosen Freeholders, Division of Home Energy & Weatherization authorized the acceptance of a grant from the New Jersey Department of Community Affairs, "HEATING IMPROVEMENT PROGRAM 2017," Grant #2017-05124-0169-00, in the amount of \$279,111.00 under the LIHEAP Weatherization Assistance Program; and

WHEREAS pursuant to letter dated April 7, 2017 from the State of New Jersey, Department of Community Affairs proposing to Amend Agreement 2017-05124-00169-00 dated February 10, 2017 with Amendment 2017-05124-0169-01, to increase the award amount through the addition of \$208,682.00 in new funds thereby raising the total award amount to \$487,793.00; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Amendment of Resolution R-2016-1083 dated December 29, 2016, to

05124-0169-01 to increase the award in the amount of \$208,682.00
thereby raising the total award amount to \$487,793.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of
the Board of Chosen Freeholders of the County of Passaic are hereby
authorized to execute any necessary documents to effectuate the
above.

JDP:lc

Dated: April 25, 2017

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Sam Yodice; 973-589-4710
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Requesting a RESOLUTION to amend the following Reso: R-20161083 on 12/29/2016. The division of weatherization is requesting to amend Agreement 2017-05124-0169-00 dated February 10, 2017 with this Amendment, 2017-05124-0169-01, between the NJDCA and County of Passaic.

The proposed purpose of this amendment is to:

- Increase the award amount of the Agreement through the addition of \$208,682.00 in new funds, thereby raising the total award amount to \$487,793.00. Execution of this amendment will implement the new budget attached and designated as **Section B**.

Please review the attached award/amendment letter.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$ _____

BUDGET ACCOUNT #: **G-01-41-707-017-000 to G-01-41-707-017-PE1**
Heating Improvement Program **[2016-05124-0169-01]**

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE
- | | |
|--|---------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Health, Human Services & Community Affairs | 4/13/17 |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to Board
 Other(s) Specify: _____

Introduced on: April 25, 2017
 Adopted on: April 25, 2017
 Official Resolution#: R20170334



State of New Jersey
 DEPARTMENT OF COMMUNITY AFFAIRS
 101 SOUTH BROAD STREET
 PO Box 806
 TRENTON, NJ 08625-0806

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHARLES A. RICHMAN
Commissioner

April 7, 2017

The Honorable Cassandra Lazzara
 Freeholder
 County of Passaic
 Administration Building
 401 Grand Street
 Paterson, New Jersey 07505-2027

Re: Heating Improvement 2017
 Amendment #: 2017-05124-0169-01
 Total Award Amount: \$487,793.00

Dear Freeholder Lazzara:

The New Jersey Department of Community Affairs proposes to amend Agreement 2017-05124-0169-00 dated February 10, 2017 with this Amendment, 2017-05124-0169-01, between the Department and County of Passaic. Please review this amendment letter and its attachments carefully. It may implement additional ancillary amendment purposes and agreement changes in addition to those which may have been requested.

The proposed purpose of this amendment is to:

- increase the award amount of the Agreement through the addition of \$208,682.00 in new funds, thereby raising the total award amount to \$487,793.00. Execution of this amendment will implement the new budget attached and designated as Section B.
- modify the source and distribution amongst sources of funds. The amended 'Funding Amount and Sources of Funds' is contained in the attached amended 'AGREEMENT DATA SHEET'.
- modify the scope of services of the grant/loan. The amended scope of services is contained in the attached amended Section C.

You may view this Amendment by selecting 'Grant Amendments/Revisions' under the History section of the SAGE System's Grant Menu. Please contact your Program Manager should you have any questions. Thank you.

Sincerely,

Janel Winter
 Division Director
 Division of Housing and Community Resources



Recipient Acceptance of Terms:

The Honorable Cassandra Lazzara
Freeholder
County of Passaic

DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:

Michael Kozar
Fiscal Administrator

I attest that sufficient funds have been appropriated by the State Legislature and are available for this grant/loan award.

AGREEMENT DATA SHEET

(X) GRANT () LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME: *Heating Improvement 2017*
 PROJECT TITLE: *Heating Improvement 2017*
 SERVICE AREA(S): *County of Passaic*

RECIPIENT INFORMATION

AGENCY NAME: *County of Passaic*
 ADDRESS: *Administration Building
 401 Grand Street
 Paterson, New Jersey 07505-2027*
 CHIEF FINANCIAL OFFICER: *Mr. Richard Cahill*
 VENDOR ID #: *V-226002466-99*
 TELEPHONE NUMBER: *(973) 881-4402*
 CHARITIES REGISTRATION #: *EX0000000*
 (Nonprofit Agencies Only)
 DUNS: *063148811*

STATE INFORMATION

DEPARTMENT: *NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS*
 DIVISION: *Division of Housing and Community Resources*
 ADDRESS: *101 South Broad Street, 5th Floor
 PO Box 806
 Trenton, NJ 08625-0806*
 CONTACT PERSON: *Angie Armand*
 TELEPHONE NUMBER: *(609) 984-7920*

FEDERAL INFORMATION:

FEDERAL AWARD AGENCY NAME: *Department of Health and Human Services*
 CFDA: *Low-Income Home Energy Assistance*

FUNDING AMOUNT AND SOURCE OF FUNDS

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (Federal Funds)	2017-100-022-8060-182-F432-HIPB-6130	\$487,793.00	93.568
Federal Award #:	Total Amount Federal Award: \$108,003,795.00	Federal Award Date:	
G-1701NJLIEA		10/26/2016	
SUBTOTAL		\$487,793.00	
OTHER FUNDS		\$0.00	
TOTAL		\$487,793.00	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD: *October 01, 2016 THROUGH: December 31, 2017*
 LENGTH OF AWARD PERIOD: *1 Year, 3 Months*
 LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: *March 31, 2018*

PURPOSE OF GRANT/LOAN

This award will provide funding to improve heating system efficiency in the homes of income eligible households in Passaic County.

Introduced on: *April 25, 2017*
 Adopted on: *April 25, 2017*
 Official Resolution#: *R20170334*

Budget Detail

Passaic County

Budget Category	DCA Funds Requested
Administration	
Admin	
Administrative 5%	\$24,389.00
Minor Category Sub-Total	\$24,389.00
Major Category Sub-Total	\$24,389.00
Program	
Health & Safety	
Health and Safety	\$64,876.00
Minor Category Sub-Total	\$64,876.00
Program Support	
PROGRAM EXPENSE/support	\$45,600.00
CONTRACT SERVICES/Labor	\$141,171.00
Minor Category Sub-Total	\$186,771.00
Weatherization Materials	
CONTRACT SERVICES/Material	\$211,757.00
Minor Category Sub-Total	\$211,757.00
Major Category Sub-Total	\$463,404.00
Total	\$487,793.00

Budget Summary

Passaic County

Program Components	DCA Funds Requested
Heating Improvement: PASSAIC COUNTY	\$487,793.00
TOTAL:	\$487,793.00

GRANT AGREEMENT NUMBER: 2017-05124-0169-01

SECTION C SCOPE OF SERVICES**1. BRIEF DESCRIPTION OF PROJECT:**

This grant will enable the grantee agency to upgrade heating systems in eligible dwelling units. The measures to be undertaken will provide immediate and long range relief to New Jersey's eligible clients by lowering high fuel bills.

2. SPECIFIC PROBLEMS TO BE ADDRESSED:

- a. Fuel waste resulting from inefficient heating systems.
- b. Elimination of hypothermia associated with non-functioning heating systems.

This project will ensure energy efficiency, fuel savings and increased comfort for the low income residents of New Jersey, with an emphasis on those households containing the elderly, persons with disabilities, children, of Native Americans.

3. TARGET POPULATION TO BE SERVED:

Applicants for assistance representing households containing the elderly, persons with disabilities, children, or Native Americans shall be given priority in the scheduling and carrying out of weatherization activities. As a result of this prioritization, it is predicted that the following percentages of the weatherization dwelling units will be occupied by households having priority status:

- a. 37% will contain senior citizens,
- b. 13% will contain persons with disabilities,
- c. 29% will contain children,
- d. 4% will contain Native Americans.

The priorities for dwelling units containing senior citizens, persons with disabilities, children and Native Americans will be determined by establishing an "adjusted application date" based on the numbers and types of prioritized individuals within the household, as stated in Chapter 1, Eligibility and Documentation of the New Jersey Weatherization Assistance Program Policy and Procedures Manual. This "adjusted application date" will have the effect of shortening the period prioritized households spend on the waiting list for the provision of services.

4. PROJECT OBJECTIVES AND GOALS:

The number of eligible dwelling units which will be weatherized during this grant period will be determined by both the types of service provided and the extent of the investment in each building. Of the total number of eligible dwelling units weatherized during this grant period, it is projected:

- a. 62% will be Single-Family dwelling units.
- b. 38% will be Multi-Family dwelling units.
- c. 58% will be Owner-occupied dwelling units.
- d. 42% will be Renter-occupied dwelling units.

NOTE: IT IS THE RESPONSIBILITY OF THE GRANTEE AGENCY TO MONITOR PRODUCTION AND EXPENDITURES THROUGHOUT THE TERM OF THIS GRANT AWARD TO ENSURE THAT A SUFFICIENT NUMBER OF DWELLING UNITS ARE COMPLETED SO AS TO FULFILL THE CONDITIONS OF THIS AGREEMENT.

GRANT AGREEMENT NUMBER: 2017-05124-0169-01

5. HOW THE PROJECT WILL BE IMPLEMENTED:

The Grantee may provide these services to income eligible households that meet the following criterion:

- a. Households that were previously served, but received regular weatherization services only.
- b. Households that received a heating system
- c. Households that received a heating system retrofit, and are now in need of a heating system replacement.
- d. Households never previously served and based on a completed energy audit, only need a heating system upgrade.
- e. Homeowners who apply for emergency heating system repairs through the HOME Energy Assistance Program.

The Grantee may also expend these funds to pay up to 50% of the cost of a heating system upgrade in a rental unit, if the landlord has contributed 50% of the costs.

The Grantee will be responsible for ensuring that all heating system work completed with these funds meets program standards as outlined in Chapter 6, Heating Systems, of the Weatherization Assistance Program Policy and Procedures Manual.

Any other measures determined as appropriate by the Department and conveyed in writing to the Grantee or other additional measures as determined as needed to increase the thermal efficiency of the unit, except that any improvements over and above those listed above must be approved in writing in advance by the Department.

GRANT AGREEMENT NUMBER: 2017-05124-0169-01

6. REQUIRED SERVICE THAT MUST BE COMPLETED, IMPLEMENTED, AND DELIVERED TO THE DEPARTMENT:

The number of eligible dwelling units expected to be weatherized by the end of each period, shall be sufficient to account for the expenditure of Grant Agreement funds as follows:

Production Goal (minimum)	Goal per Service Area
	Passaic County (100%)
30	30
60	60
(after 3/31/2017)	(after 3/31/2017)
Total Units	90

CUMULATIVE QUARTER ENDING	% of Total Units Completed and % of Total Expenditures Reported
December 31, 2016	0
March 31, 2017	20
June 30, 2017	40
September 30, 2017	60
December 31, 2017	100

NOTE: The benchmarks are used to determine and assess program performance. Failure to meet benchmarks may result in reduction of grant award as determined by the Department.

Projected production goal is based on the average cost per unit on the HIP 2015 grant awarded, as reflected in the Hancock Energy Software for Weatherization Assistance Program (HESWAP).

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DIVISION OF WEATHERIZATION TO INCREASE THE AWARD AMOUNT OF THE AGREEMENT TO REFLECT THE ADDITIONAL GRANT FUNDING RECEIVED IN THE AMOUNT OF \$75,000.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170335							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION AUTHORIZING THE DIVISION OF
WEATHERIZATION TO INCREASE CERTIFICATION OF
FUNDS IN ASSOCIATION WITH CONTRACT/BID
AWARD SB-16-016 WEATHERIZATION PROGRAM
RESIDENTIAL INSULATION AND VENTILATION
REPAIR**

WHEREAS pursuant to Resolution R-2016-0404, dated May 24, 2016 the Board of Chosen Freeholders, awarded a contract to Devine Energy Solutions, Inc., of dover, NJ and qualifying E.C. Home Repair of Irvington, NJ for Weatherization Program Residential Insulation & Ventilation Repair With Other Energy Conservation Measures for the County of Passaic; and

WHEREAS the Division of Weatherization is requesting an increase of funds in association with contract/bid SB-16-016 Weatherization Program Residential Insulation and Ventilation Repair, the increase amount of \$75,000.00 thereby raising the total certification of funds amount to \$325,000.00; and

WHEREAS, a certificate is attached hereto, indicating that \$75,000.00 in funds are available in the following grant accounts:

- LIHEAP 16 WX; G-01-41-705-016-213
- LIHEAP 17 WX; G-01-41-705-017-213
- DOE 16 WX; G-01-41-708-016-213

for the within contemplated expenditure with the remaining funds contingent on funds being appropriated in future years budgets; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes

Weatherization Program Residential Insulation and Ventilation Repair, the increase amount of \$75,000.00 thereby raising the total certification of funds amount to \$325,000.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board of Chosen Freeholders of the County of Passaic are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: April 25, 2017

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Sam Yodice; 973-569-4710
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

The Division of Weatherization is requesting a resolution to INCREASE CERTIFICATION OF FUNDS in association with contract/bld award SB-16-016 Weatherization Program Residential Insulation and Ventilation Repair. This was awarded via Reso R20160404 dated May 24, 2016

As the term of this contract has progressed, additional grant funding has become available (and has been received by Passaic County – presently in Edmunds account G-01-41-708-016-213).

The proposed purpose of this resolution is to:

- Increase the award amount of the agreement to reflect the additional grant funding received in the amount of \$75,000.00; thereby raising the total certification of funds amount to \$325,000.00.

Please review the attached award/amendment letter.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$ _____

BUDGET ACCOUNT #: **G-01-41-708-016-213 (GRANT - DOE 2017)**
G-01-41-705-016-213 (GRANT - LIHEAP 2016)
G-01-41-705-017-213 (GRANT - LIHEAP 2017)

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE
- | | |
|---|---------|
| <u> </u> Administration & Finance | _____ |
| <u> </u> Public Works / Buildings & Grounds | _____ |
| <u> </u> Planning & Economic Development | _____ |
| <u> X </u> Health, Human Services & Community Affairs | 4/13/17 |
| <u> </u> Law & Public Safety | _____ |
| <u> </u> Energy | _____ |
| <u> </u> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:
- Administration
 Finance
 Counsel
 Clerk to Board
 Other(s) Specify: _____

Introduced on: April 25, 2017
 Adopted on: April 25, 2017
 Official Resolution#: R20170335

Passaic County Board of Chosen Freeholders

**OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS**

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 24, 2016 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DEVINE ENERGY SOLUTIONS INC OF DOVER, NJ AND QUALIFYING E.C. HOME REPAIR OF IRVINGTON, NJ FOR WEATHERIZATION PROGRAM RESIDENTIAL INSULATION & VENTILATION WITH OTHER ENERGY CONSERVATION MEASURES FOR THE COUNTY OF PASSAIC AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160404						
Meeting Date	05/24/2016						
Introduced Date	05/24/2016						
Adopted Date	05/24/2016						
Agenda Item	0-12						
CAF #	G-01-41-705-016/016-						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	W. Best	J. Bartlett	T. Duffy	B. James	C. Lazzara	P. Lepore	A. Lora
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓				✓		
James		✓					
Lazzara	✓			✓	✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 26, 2016

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170335

Res-Pg:o.12-2

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
DEVINE ENERGY SOLUTIONS INC OF DOVER, NJ AND
QUALIFYING E.C. HOME REPAIR OF IRVINGTON, NJ FOR
WEATHERIZATION PROGRAM RESIDENTIAL INSULATION &
VENTILATION WITH OTHER ENERGY CONSERVATION
MEASURES FOR THE COUNTY OF PASSAIC AS PER BID**

WHEREAS, there exists a need for a contractor to provide residential insulation and ventilation with other energy conservation measures for the Passaic County Weatherization & Home Energy Assistance Program; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-16-016 Weatherization Program Residential Insulation and Ventilation Repair and Installation with Other Energy Conservation Measures in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on May 12, 2016 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Divine Energy Solutions Inc of Dover, NJ and qualifying E.C. Home Repair of Irvington, NJ on as-needed basis; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommends this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from June 1, 2016 through May 31, 2018 for an estimated price of \$250,000.00; and

WHEREAS, a certificate is attached hereto, indicating that \$250,000.00 in funds are available for the within contemplated expenditure; and

Introduced on: May 24, 2016
Adopted on: May 24, 2016
Official Resolution#: R20160464

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170335

WHEREAS, Divine Energy Solutions Inc indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Divine Energy Solutions for the service referenced above and qualifying E.C. Home Repair on as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

May 24, 2016

Introduced on:	May 24, 2016
Adopted on:	May 24, 2016
Official Resolution#:	R20160404
Introduced on:	April 25, 2017
Adopted on:	April 25, 2017
Official Resolution#:	R20170335

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR LOU'S LANDSCAPING & DESIGN, INC. AS IT PERTAINS TO THE PREAKNESS VALLEY GOLF COURSE RED (WEST) HOLE #7 IMPROVEMENTS IN THE TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170336							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-12							
CAF #	C-04-55-103-000-901							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR LOU'S
LANDSCAPING & DESIGN, INC. AS IT PERTAINS TO THE
PREAKNESS VALLEY GOLF COURSE RED (WEST) HOLE #7
IMPROVEMENTS IN THE TOWNSHIP OF WAYNE, NJ**

WHEREAS a contract was awarded to Lou's Landscaping & Design, Inc. for the project known as the Preakness Valley Golf Course Red (West) Hole #7 Improvements in the Township of Wayne, New Jersey; and

WHEREAS it is now necessary that a change order be made reflecting an additional cost in the amount of \$3,441.32 due to field conditions, as evidenced in attached letter dated April 11, 2017; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on April 10, 2017 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 3 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated April 11, 2017 and attached hereto, be and the same is hereby approved:

1. DESCRIPTION AND VALUE OF CHANGE

See April 11, 2017 letter attached hereto

Addition	\$ 3,441.32
----------	-------------

REASON FOR CHANGE

See April 11, 2017 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$262,365.00
Previous Additions		\$ -00-
Total		\$262,365.00
Previous Deductions		\$ 10,524.05
Net Prior to This Change		\$251,840.95
Amount of This Change	Add	\$ 3,441.32
Contract Amount to Date		\$255,282.27

April 25, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,441.32

APPROPRIATION: C-04-55-103-000-901

PURPOSE: Resolution for change order #3 (final) for Lou's
Landscaping & Design, Inc.



Richard Cabill, Chief Financial Officer

DATED: April 25, 2017

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 11, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Preakness Valley Golf Course
Red (West) Hole #7 Improvements
Passaic County Golf Course
Township of Wayne, Passaic County
CHANGE ORDER #3 - FINAL

Members of the Board:

Attached for your Approval is Change Order #3 - FINAL to be issued to the Contractor, reflecting an increase in the contract amount due to field conditions.

The total amount of the increase is \$3,441.32, resulting in a new contract amount of \$255,282.27.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of April 10, 2017.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #3 FINAL to the Contractor, Lou's Landscaping & Design, Inc., of Wayne, New Jersey in the amount of \$3,441.32 (Three Thousand Four Hundred Forty One Dollars and Thirty Two Cents), which results in an increase to the adjusted Contract amount. The total contract amount up and including Change Order #3 - FINAL is \$255,282.27, which is a 2.7% decrease from the original awarded amount.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

Attachment
JCP

cc: Public Works and Buildings & Grounds Committee, Chair

Introduced on: ~~County Administrator~~

Adopted on: April 25, 2017

Official Resolution #: R20170336
Director of Finance

Parks Director

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 3 - FINAL
 PROJECT No.

DATE: April 10, 2017

PROJECT TITLE: Preakness Valley Golf Course -
 Red (West) Hole #7 Improvements
 LOCATION: Township of Wayne, Passaic County, NJ
 DATE OF CONTRACT: October 2016
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Lou's Lanscaping & Design, Inc.
 573 Valley Road, Suite 7A, Wayne, NJ

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
S-05	Replacement Components of Irrigation Controller Box	2	UNIT	\$1,720.66	\$3,441.32
	TOTAL ADDITIONS				\$3,441.32
			CHANGE ORDER (ADDITION)		\$3,441.32

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....		\$3,441.32
ORIGINAL TIME FOR COMPLETION.....	December 18, 2016	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..	<u>NO CHANGE</u>	
NEW DATE FOR COMPLETION IS.....	December 18, 2016	

2. REASON FOR CHANGE

Item No. S-05 - Replacement Components of Irrigation Controller Box: Due to existing conditions of select irrigation controller box components, replacement of those components are warranted. The Supplemental pay item Replacement Components of Irrigation Controller Box was established.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 11, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Preakness Valley Golf Course
Red (West) Hole #7 Improvements
Passaic County Golf Course
Township of Wayne, Passaic County
CHANGE ORDER #3 - FINAL

Members of the Board:

Attached for your Approval is Change Order #3 - FINAL to be issued to the Contractor, reflecting an increase in the contract amount due to field conditions.

The total amount of the increase is \$3,441.32, resulting in a new contract amount of \$255,282.27.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of April 10, 2017.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #3 FINAL to the Contractor, Lou's Landscaping & Design, Inc., of Wayne, New Jersey in the amount of \$3,441.32 (Three Thousand Four Hundred Forty One Dollars and Thirty Two Cents), which results in an increase to the adjusted Contract amount. The total contract amount up and including Change Order #3 - FINAL is \$255,282.27, which is a 2.7% decrease from the original awarded amount.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

Attachment
JCP

cc: Public Works and Buildings & Grounds Committee, Chair

Introduced on: ~~County Administrator~~

Adopted on: April 25, 2017

Official Resolution #: R20170336
County Counsel
Director of Finance

Parks Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #6 (ADJUSTMENT) FOR J.A. ALEXANDER AS IT PERTAINS TO THE 2015 UPPER COUNTY ROADWAY RESURFACING PROJECT IN BLOOMINGDALE, RINGWOOD, TOTOWA, WAYNE, WEST MILFORD, AND WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170337							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-13							
CAF #	C-04-55-137-001-913							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION FOR CHANGE ORDER #6 (ADJUSTMENT)
FOR J.A. ALEXANDER AS IT PERTAINS TO THE 2015
UPPER COUNTY ROADWAY RESURFACING PROJECT IN
BLOOMINGDALE, RINGWOOD, TOTOWA, WAYNE, WEST
MILFORD, AND WOODLAND PARK, NEW JERSEY**

WHEREAS a contract was awarded to J.A. Alexander for the project known as the 2015 Upper County Roadway Resurfacing Project in Bloomingdale, Ringwood, Totowa, Wayne, West Milford, and Woodland Park, New Jersey; and

WHEREAS it is now necessary that a change order be made reflecting an increase to the contract in the amount of \$1,000.00 due to an error adjustment from previous change orders, as evidenced in attached letter dated April 11, 2017; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on April 10, 2017 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 6 (Adjustment) in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated April 11, 2017 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 6 (ADJUSTMENT)

1. DESCRIPTION AND VALUE OF CHANGE

See April 11, 2017 letter attached hereto

Addition	\$ 1,000.00
----------	-------------

REASON FOR CHANGE

See April 11, 2017 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$2,397,275.80
Previous Additions		\$ 150,852.22
Total		\$2,548,128.02
Previous Deductions		\$ 372,501.54
Net Prior to This Change		\$2,175,626.48
Amount of This Change	Add	\$ 1,000.00
Contract Amount to Date		\$2,176,626.48

April 25, 2017

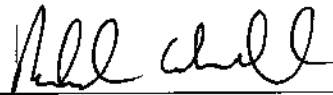
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,000.00

APPROPRIATION: C-04-55-137-001-913

PURPOSE: Resolution for change order #6 (Adjustment) for J.A. Alexander as it pertains to the 2015 Upper County Roadway Resurfacing Project.



Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 11, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2015 Roadway Resurfacing, Upper County
Change Order #6 (Adjustment)

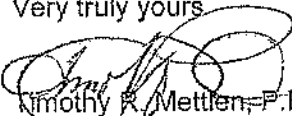
Members of the Board:

Attached for your approval is Change Order #6 to be issued to the Contractor, reflecting an increase in the contract amount due to an error adjustment from previous change orders.

The total amount of the adjustment is \$1,000.00, resulting in a final contract amount of \$2,176,626.48 – an overall decrease of 9.2% from the original contract.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of April 10, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #6 in the amount of +\$1,000.00.

Very truly yours

Timothy R. Mettlen, P.E.
Assistant County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170337

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 6 (Adjustment)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: April 6, 2017

PROJECT TITLE: 2015 Upper County Roadway Resurfacing
 LOCATION: Bloomingdale, Ringwood, Totowa, Wayne, West Milford, Woodland Park
 DATE OF CONTRACT: July 2, 2015
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: J.A. Alexander, 130 JFK Drive North, Bloomfield, NJ 07003

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Corrections to errors on CO #4					
24	18" Reinforced Concred Pipe Class V	-100.00	LF	\$ 100.00	\$ (10,000.00)
24	18" Reinforced Concred Pipe Class V	100.00	LF	\$ 110.00	\$ 11,000.00
Total Deducts					\$ 1,000.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	1,000.00
ORIGINAL DATE FOR COMPLETION.....		November 18, 2015
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		0 Calendar Days
NEW DATE FOR COMPLETION IS.....		November 18, 2015

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 6 (Adjustment)
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: April 6, 2017

PROJECT TITLE: 2015 Upper County Roadway Resurfacing
LOCATION: Bloomingdale, Ringwood, Totowa, Wayne, West Milford, Woodland Park
DATE OF CONTRACT: July 2, 2015
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: J.A. Alexander, 130 JFK Drive North, Bloomfield, NJ 07003

2. REASON FOR CHANGE

All Items
Error Adjustment CO #4

3. STATEMENT OF CONTRACT AMOUNT

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT, PREVIOUS ADDITIONS, TOTAL, PREVIOUS DEDUCTIONS, NET PRIOR TO THIS CHANGE, AMOUNT OF THIS CHANGE, and CONTRACT AMOUNT TO DATE.

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR J.A. Alexander
SIGNATURE DATE

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: (County Inspector) Date

Reviewed By and Recommended for Processing By: (Project Engineer) Date

Recommend for Approval By: (County Engineer) Date
Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170337



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 11, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2015 Roadway Resurfacing, Upper County
Change Order #6 (Adjustment)

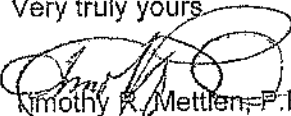
Members of the Board:

Attached for your approval is Change Order #6 to be issued to the Contractor, reflecting an increase in the contract amount due to an error adjustment from previous change orders.

The total amount of the adjustment is \$1,000.00, resulting in a final contract amount of \$2,176,626.48 – an overall decrease of 9.2% from the original contract.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of April 10, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #6 in the amount of +\$1,000.00.

Very truly yours

Timothy R. Mettlen, P.E.
Assistant County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170337

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE PROJECT KNOWN AS THE DREDGING AND AERATION OF BARBOUR'S POND AT GARRET MOUNTAIN RESERVATION IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20170338						
Meeting Date		04/25/2017						
Introduced Date		04/25/2017						
Adopted Date		04/25/2017						
Agenda Item		n-14						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

Res. Pg. n.14-2

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT
OF BIDS FOR THE PROJECT KNOWN AS THE DREDGING
AND AERATION OF BARBOUR'S POND AT GARRET
MOUNTAIN RESERVATION IN THE BOROUGH OF
WOODLAND PARK, NEW JERSEY**

WHEREAS the Passaic County Engineer's Office has received the Plans and Specifications for the Project known as the Dredging and Aeration of Barbour's Pond at Garret Mountain Reservation in the Borough of Woodland Park, New Jersey; and

WHEREAS the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

WHEREAS by letter dated April 11, 2017 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said Plans and Specifications and authorize the Director of Purchasing to advertise and receive bids; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on April 10, 2017 who are recommending approval by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the Plans and Specifications for the aforementioned project and authorizes the Director of Purchasing to advertise and receive bids for this project.

April 25, 2017

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170338



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.

County Engineer

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

April 11, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Garret Mountain Reservation
Barbour's Pond Dredging and Aeration
Borough of Woodland Park, Passaic County
**APPROVAL OF PLANS AND SPECIFICATIONS
AUTHORIZATION TO BID**

Dear Members of the Board:

The County's Consultant, KS Engineering, P.C. of New York, NY, has designed and prepared the proposed Barbour's Pond Dredging and Aeration in Garret Mountain Reservation in the Borough of Woodland Park.

My office has reviewed the Plans and Specifications and find them in conformance with Passaic County and other Engineering Standards.

The above-mention Project was discussed and recommended for approval via email with the Public Works Committee.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Plans and Specifications, and authorize the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator

County Counsel
Director of Finance
Director of Purchasing
Director of Parks

Introduced on: April 26, 2017

Adopted on: April 25, 2017

Official Resolution#: R20170338

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: CONSENTING RESOLUTION ADOPTING THE CITY OF PATERSON'S ORDINANCE NO. 17-028 AUTHORIZING THE ESTABLISHMENT OF A SCHOOL ZONE SPEED LIMIT OF 20 MPH ON GRAND STREET IN THE AREAS OF THE INTERNATIONAL HIGH SCHOOL AND THE PROPOSED CHARTER SCHOOL AT 225 GRAND STREET IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20170339						
Meeting Date		04/25/2017						
Introduced Date		04/25/2017						
Adopted Date		04/25/2017						
Agenda Item		n-15						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

Res. No. 15-2

**CONSENTING RESOLUTION ADOPTING THE CITY OF
PATERSON'S ORDINANCE NO. 17-028 AUTHORIZING THE
ESTABLISHMENT OF A SCHOOL ZONE SPEED LIMIT OF 20
MPH ON GRAND STREET IN THE AREAS OF THE
INTERNATIONAL HIGH SCHOOL AND THE PROPOSED
CHARTER SCHOOL AT 225 GRAND STREET IN THE CITY OF
PATERSON, NEW JERSEY**

WHEREAS the City of Paterson adopted Ordinance No. 17-028 that establishes a school zone speed limit of 20 mph on Grand Street in the areas of the International High School and the proposed Charter School at 225 Grand Street; and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Grand Street is a County Road; and

WHEREAS said Resolution was discussed at the April 10, 2017 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution authorizing the establishment of a school zone speed limit of 20 mph on Grand Street in the areas of the International High School and the proposed Charter School at 225 Grand Street in the City of Paterson, NJ.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to the consenting Resolution, as specified in the attached letter from the County Traffic Engineer dated April 10, 2017.

April 25, 2017

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170339



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

April 10, 2017

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *City of Paterson Ordinance 17-028*
Grand Street School Zone Speed Limit (20mph)

Dear Members of the Board:

Our office received from the City of Paterson the final copy of the referenced Ordinance. It establishes a school zone speed limit of 20 mph on Grand Street, in the areas of the International High School, and the proposed Charter School at 225 Grand Street.

Since Grand Street is a County road, a consenting Resolution is required. This Ordinance was reviewed and recommended for approval at the April 10, 2017 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

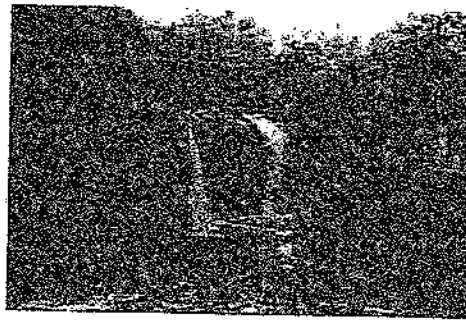
Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl
Attachment

cc: County Administrator
County Counsel
PWC Chair

Office of the Paterson City Clerk



SONIA L. GORDON
City Clerk

CITY HALL-3rd FLOOR
155 MARKET STREET
PATERSON, NEW JERSEY 07505
OFFICE: (973) 321-1310
FAX: (973) 321-1311

April 4, 2017

Honorable Cassandra "Sandi" Lazzara Freeholder Director
Passaic County Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street, Room #223
Paterson, NJ 07505

Dear Freeholder Lazzara:


At the regular meeting of the Paterson Municipal Council held on March 28, 2017, the following Ordinance was adopted which requires the Board of Freeholders to adopt a Concurring Resolution:

- "Ordinance amending Ordinance No. 16-078, which reduced speed limit to 20 mph on Grand Street between Morris Street and New Street."

Kindly forward a certified copy of the Resolution upon adoption by the Board of Chosen Freeholder.

Please call my office and speak to Ms. Audrey Cartright if you have questions at 973-321-1250.

Sincerely,


Sonia L. Gordon
City Clerk

SLG/ayc
Eng.

Co: Honorable William C. McKoy, Council President
Honorable Maritza Davila, Council Vice President
Honorable Municipal Council Members
Neillie Pou, Business Administrator
Domenick Stampone, Esq., Corporation Counsel
Manny Ojeda, Director Department of Public Works
Hongchao Yu, Traffic Engineer

Introduced on: April 4, 2017
Adopted on: April 4, 2017
Official Resolution#: R20170339

Ordinance of the City of Paterson, N.J.

No. 7 1st Reading No. 17-028 Date March 28, 2017
No. 7 Public Hearing (2nd Rdg. & Final Passage) Date to Mayor March 29, 2017
Division Traffic Engineering Date Returned
Date Submitted to Council March 7, 2017

TITLE: ORDINANCE AMENDING ORDINANCE NO. 16-078, WHICH REDUCED SPEED LIMIT TO 20 MPH ON GRAND STREET BETWEEN MORRIS STREET AND NEW STREET

Factual Contents Certified to Be True Date 3/28/17
Approved As To Form and Legality on Basis of Facts Set Forth Date 3/28/17
2nd Asst. CORPORATION COUNSEL

ORD-speed-limit-reduce-grand-st.HY.rev2.BDS

COUNCILPERSON . MARITZA DAVILA Moved the Following Ordinance:

WHEREAS, on November 22, 2016, the Municipal Council adopted Ord. No. 16-078, which reduced the speed limit to 20 mph for all types of motor vehicles traveling on Grand Street for both directions between Morris Street and New Street, as recommended by the City Traffic Engineer; and
WHEREAS, as specified by N.J.S.A. 39:4-98, the speed limit, unless otherwise posted, is 25 mph in school zones, business, or residential districts; and
WHEREAS, N.J.S.A. 39:4-197(1) (a) authorizes a municipality to enact an ordinance altering speed limitations as provided in R.S.39:4-98; and
WHEREAS, subsequent to adoption of Ord. No. 16-078, the County of Passaic requested that the Ordinance be amended to state that the 20 MPH limit shall be a school zone speed limit to apply only when children are present.
NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON, as follows:
SECTION 1. The maximum speed limit for all types of motor vehicles traveling on Grand Street for both directions between Morris Street and New Street shall be a school zone speed limit of 20 miles per hour (MPH) to apply when children are present.
SECTION 2. Unless another penalty is expressly provided by state law, including but not limited to N.J.S.A. 39:4-203, any person convicted of a violation of this ordinance or any supplement thereto, shall be liable to a penalty of not less than fifty (\$50.00) dollars or more than two hundred (\$200.00) dollars or imprisonment for a term not exceeding fifteen (15) days or both.
SECTION 3. The Director of the Department of Public Works or the Director's designee is hereby directed to erect and maintain the regulatory signs as required by law, and the effectiveness of this ordinance is contingent upon such signs being erected.
SECTION 4. All ordinances or portions of ordinances inconsistent herewith are repealed to the extent of such inconsistency only.
SECTION 5. If any part of this ordinance shall be declared to be invalid or inoperative, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this ordinance.
SECTION 6. This ordinance shall take effect upon passage, approval and publication as required by law, subject to passage of a concurring ordinance or resolution by the Passaic County Board of Chosen Freeholders.
SECTION 7. The City Clerk shall have this Ordinance codified and incorporated in the official copies of the Paterson Code, but non-codification shall in no way affect the validity of the Ordinance.
SECTION 8. The City Clerk and the Corporation Counsel may change any chapter numbers, article numbers and section numbers if codification of this Ordinance reveals a conflict between those numbers and the existing Code, in order to avoid confusion and possible accidental repealers of existing provisions.

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170339

**ORDINANCE AMENDING ORDINANCE NO. 16-078,
WHICH REDUCED SPEED LIMIT TO TO 20 MPH
ON GRAND STREET BETWEEN MORRIS STREET
AND NEW STREET**

ORD-speed-limit-reduce-grand-st-HY rev.2.BDS

Page 2 of 2

SECTION 9. The City Clerk and the Corporation Counsel may correct any clerical errors in the printing, publication and codification of this Ordinance, provided both concur with the correction being made and both certify in writing to the Municipal Council as to the specifics of the clerical correction no later than seven (7) days before the correction is made, or, where a legal deadline for publication applies, no later than the date of the next Regular Meeting. The said certifications shall also be prominently posted no later than the date of the next regular meeting, and thereafter shall be annexed to the corrected original Ordinance and retained by the City Clerk.

SECTION 10. That all or parts of the prior ordinances or resolutions that are inconsistent with this Ordinance are hereby repealed.

STATEMENT OF PURPOSE

The purpose of this Ordinance is to amend Ord. No. 16-078, so that the 20 MPH limit shall be a school zone speed limit to apply only when children are present.

Z:\documents\Ben-David Soligman\Legal Matters Without Files\DPW Matters\2017 School Zone\ORD-speed-limit-reduce-grand-st-HY rev.2.BDS.docx

SECONDED BY COUNCILPERSON .. LUIS VELEZ

Do Not Use Space Below This Line

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. COTTON, RUBY N.	X			
2. DAVILA, MARITZA	X			
3. JACKSON, MICHAEL	X			
4. KHALIQUE, SHAHIN	X			
5. MCKOY, WILLIAM C.	X			
6. MENDEZ, DOMINGO A.	X			
7. MORRIS, KENNETH				X
8. SAYEGH, ANDRÉ	X			
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on March 16, 2017 Adopted on second and final reading after hearing on March 28, 2017

Approved _____ Reconsidered _____ Over _____
 Rejected By _____ By Council _____ Ride _____
 Mayor _____ Date _____ Vote _____
 Aye _____ Nay _____

Introduced on: March 16, 2017
 Adopted on: March 28, 2017 Council President: _____ City Clerk: Sonia L. Gordon
 Official Resolution No. 16-078-01
 SONIA L. GORDON

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING MATCHING FUNDS FOR THE FRIENDS OF PASSAIC COUNTY PARKS, INC'S GRANT APPLICATION TO THE INVESTOR'S BANK FOUNDATION FOR THE INSTALLATION OF NEW PLAYGROUND EQUIPMENT IN THE PASSAIC COUNTY PARK SYSTEM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170340							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-16							
CAF #	O-17-56-640-000-604							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

RESOLUTION AUTHORIZING MATCHING FUNDS FOR THE FRIENDS OF PASSAIC COUNTY PARKS, INC'S GRANT APPLICATION TO THE INVESTOR'S BANK FOUNDATION FOR THE INSTALLATION OF NEW PLAYGROUND EQUIPMENT IN THE PASSAIC COUNTY PARK SYSTEM

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter "Board") created the non-profit corporation the Friends of Passaic County Parks, Inc., to run programming, raise money, and apply for grant funding to invest in improving the Passaic County Park System; and

WHEREAS, the Friends of Passaic County Parks, Inc. are submitting a grant application to the Investor's Bank Foundation for funding to improve the playground equipment in the Passaic County Park System, including the installation of equipment designed to increase the safety of children with autism in the County of Passaic (hereafter "County"); and

WHEREAS, the Board has earmarked monies in its 2017 Open Space Trust Fund Budget to provide monetary matches for grant applications submitted to improve the Passaic County Park System, including the Friends of Passaic County Parks, Inc.; and

WHEREAS, the Board is desirous of supporting this grant application and the Friends of Passaic County Parks, Inc. by providing the matching funds necessary for the project as outlined in the grant application; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on April 10, 2017 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached hereto and made a part hereof which indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby approves the allocation of fifty thousand dollars (\$50,000.00) to the Friends of Passaic County Parks, Inc. for the installation of new playground equipment in the Passaic County Park System, as outlined in the grant application being submitted to the Investor's Bank Foundation; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic shall only release the funds upon receiving confirmation that the grant application is being funded, and shall only match dollar-for-dollar what is received from the Investor's Bank Foundation, in an amount not to exceed fifty thousand dollars (\$50,000.00); and

BE IT FURTHER RESOLVED the Chief Financial Officer of the County is authorized to take all appropriate steps to further the intent of this Resolution, including but not limited to releasing the funds to the Friends of Passaic County Parks, Inc. upon confirmation of a grant award from the Investor's Bank Foundation.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic to effectuate the purposes of this Resolution.

April 25, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: O-17-56-640-000-604

PURPOSE: Resolution authorizing matching funds for the Friends of Passaic County Parks, Inc


Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING RESOLUTION R-2017-0106 DATED FEBRUARY 14, 2017 TO INCLUDE CERTIFICATION OF FUNDS WHICH IS REQUIRED TO PROPERLY COMPENSATE THE TWO APPRAISAL COMPANIES PROVIDING UPDATED APPRAISALS FOR PROPERTY AT 459 HAMBURG TURNPIKE, WAYNE, NEW JERSEY IN CONNECTION WITH THE PATERSON-HAMBURG TURNPIKE PROJECT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170341							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-17							
CAF #	C-04-55-129-001-920							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

RESOLUTION AMENDING RESOLUTION R-2017-0106 DATED FEBRUARY 14, 2017 TO INCLUDE CERTIFICATION OF FUNDS WHICH IS REQUIRED TO PROPERLY COMPENSATE THE TWO APPRAISAL COMPANIES PROVIDING UPDATED APPRAISALS FOR PROPERTY AT 459 HAMBURG TURNPIKE, WAYNE, NEW JERSEY IN CONNECTION WITH THE PATERSON-HAMBURG TURNPIKE PROJECT

WHEREAS by Resolution R-2017-106, dated February 14, 2017, the Board of Chosen Freeholders of the County of Passaic authorized two (2) updated appraisal reports for property located at 459 Hamburg Turnpike, Wayne, New Jersey, that will be acquired in connection with the Paterson-Hamburg Turnpike project in the Township of Wayne, NJ; and

WHEREAS said Resolution contained a scrivener's error in that it omitted the required paragraph containing the certification of funds language and thereby also failed to attach the necessary certification; and

WHEREAS attached are the proposals from the two (2) independent companies for the two (2) updated reports; and

WHEREAS Harry L. Schwarz & Co., submitted a quotation in the amount of \$1,000.00 and New Jersey Realty Advisory Group, LLC submitted a quotation for in the amount of \$1,000.00; and

WHEREAS the amount of the necessary certification of funds totals \$2,000.00; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its January 30, 2017 meeting had recommend that the Board authorize the updates of both reports;

and the Board authorized same at its regular meeting on February 14, 2017; and

WHEREAS a certification is attached hereto for the total amount of \$2,000.00 indicating the availability of funds for said expenditures.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to Resolution R-2017-0106 dated February 14, 2017 to include a certification of funds in the amount of \$2,000.00 for two updated appraisal reports for property at 459 Hamburg Turnpike, Wayne, New Jersey in connection with the next phase of the Improvements of the Paterson-Hamburg Turnpike Project in Wayne, NJ.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel be authorized to execute both agreements on behalf of the County of Passaic.

April 25, 2017


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,000.00

APPROPRIATION: C-04-55-129-001-920

PURPOSE: Resolution amending resolution R-2017-0106 dated February 14,2017 to include certification of funds.



Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr

HARRY L. SCHWARZ & CO.

Established 1897

Licensed Real Estate Broker - New Jersey
Appraisals - Property Management - Consulting

28-30 North Sussex Street

P.O. Box 1008

Dover, New Jersey 07802-1008

Voice: (973) 366-5600 Fax: (973) 366-6594

RECEIVED
2017 APR 17 P 3:01

PASSAIC COUNTY
APPRASAL'S OFFICE

BROKERAGE DIVISION:
S & R SCHWARZ & CO., INC., REALTORS
Licensed Real Estate Broker - New Jersey
Robert G. Schwarz, MAI, NJ-SCGREA
President, Broker of Record

Patricia A. Schwarz
President
Robert G. Schwarz, MAI, NJ-SCGREA
Chairman, Broker of Record
Sidney M. Schwarz, MAI, SRPA, CPM
1935 to 2004
Harry L. Schwarz
1897 to 1965

April 13, 2017

Michael H. Glovin, Esq.
Assistant County Counsel, County of Passaic
Administration Building; Room 214
401 Grand Street
Paterson, NJ 07505-2023

Re: Entire Taking
Paterson - Hamburg Turnpike Improvements
The Property of Monica & Ashley Berdnik
459 Hamburg Turnpike
Block 2800, Lot 10
Township of Wayne
Passaic County, New Jersey

Appraisal Services: Re-inspection of subject property and neighborhood; review and analysis of published and private sources of property-specific data; collection, inspection and analysis of comparable land sales and comparable improved sales; preparation of Cost Approach and Sales Comparison Approach to value for subject property; valuation of "as is" fee simple interest in subject property; preparation of appraisal report

Negotiated Fee:	\$1,000.00
Balance Due:	\$1,000.00

Thank You

Invoices not paid within 30 days will be charged interest at 1.5% per month

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170341

HARRY L. SCHWARZ & CO.

Established 1897

Licensed Real Estate Broker - New Jersey
Appraisals - Property Management - Consulting

28-30 North Sussex Street

P.O. Box 1008

Dover, New Jersey 07802-1008

Voice: (973) 366-5600 Fax: (973) 366-6594

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2017 APR 17 P 3:01

PASSAIC COUNTY
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President
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Chairman, Broker of Record
Sidney M. Schwarz, MAI, SRPA, CPM
1935 to 2004
Harry L. Schwarz
1897 to 1965

April 13, 2017

Michael H. Glovin, Esq.
Assistant County Counsel, County of Passaic
Administration Building; Room 214
401 Grand Street
Paterson, NJ 07505-2023

Re: Entire Taking
Paterson - Hamburg Turnpike Improvements
The Property of Monica & Ashley Berdnik
459 Hamburg Turnpike
Block 2800, Lot 10
Township of Wayne
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Appraisal Services: Re-inspection of subject property and neighborhood; review and analysis of published and private sources of property-specific data; collection, inspection and analysis of comparable land sales and comparable improved sales; preparation of Cost Approach and Sales Comparison Approach to value for subject property; valuation of "as is" fee simple interest in subject property; preparation of appraisal report

Negotiated Fee:	\$1,000.00
Balance Due:	\$1,000.00

Thank You

Invoices not paid within 30 days will be charged interest at 1.5% per month

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170341

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF USED EQUIPMENT FOR THE BUILDINGS & GROUNDS DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170342							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-18							
CAF #	7-01-30-201-001 -223							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION AUTHORIZING PURCHASE OF USED EQUIPMENT
FOR THE BUILDINGS & GROUNDS DEPARTMENT**

WHEREAS the Buildings & Grounds Department has recently acquired space in Paterson, New Jersey that is in need of equipment and furniture in good condition; and

WHEREAS Bulk Pak USA Corp., located at 55 Haul Road, Wayne, NJ has used equipment and furniture in good condition for a price of \$8,600.00, which has been determined to be a fair and reasonable rate; and

WHEREAS by correspondence dated April 19, 2017, which is attached hereto and made a part hereof, the Superintendent of Buildings and Grounds is requesting the purchase of said used equipment and furniture; and

WHEREAS an itemized list of the inventory for said purchase is memorialized by way of a letter to the Superintendent of Buildings and Grounds and is attached hereto; and

WHEREAS the award of this proposed contract is not subject to the requirements of the "Pay to Play" Law, N.J.S.A. 19:44A-20.4(a) since the monetary amount of the contract is less than the statutory threshold of \$17,500.00; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works and Buildings & Grounds at a meeting on April 10, 2017 who are recommending this resolution to the full Board for adoption; and

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditure.

THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the

attached inventory list for the amount of \$8,600.00 from Bulk Pak-3
USA Corp.; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

April 25, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,600.00

APPROPRIATION: 7-01-30-201-001-223

PURPOSE: Resolution authorizing purchase of used equipment for the buildings & grounds department.


Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr



County of Passaic
Administration Buildings
 307 Pennsylvania Ave, Paterson, New Jersey 07503

Jack Nigro
 County Superintendent of
 Buildings & Grounds

TEL: (973) 881-4425
 CELL PHONE: (973) 592-2168
 E-MAIL: jackn@passaiccountynj.org

4/19/2017

Ms. Monica Chacon, Esq.
 Asst. Passaic County Counsel
 401 Grand Street
 Paterson, New Jersey 07505

Re: Resolution Request- BULK PAK USA CORP
55 HAUL ROAD
WAYNE, NJ 07470

Dear Ms. Chacon:

At the April 10, 2017, meeting of the Public Works and Buildings & Grounds Committee a request was heard for BULK PAK USA CORP.

Description of Resolution- Requesting a resolution to purchase used equipment and furniture in good condition for a sale price of \$8,600.00. Buildings & Grounds has a use for this equipment and furniture in the newly required space at 151 E. 11th Street, Paterson, NJ.

OFFICE

1. All the office Furniture Desks and Credenzas and Office Chairs. Entire Conference Room with table and all matching chairs 20-Lateral Filing Cabinets

WAREHOUSE


1. 32-Sections of Pallet Racking in main warehouse
2. 28-Sections of Pallet Racking in the shipping area
3. 125- feet of metal Conveyers rollers
4. 4-Packing Tables

Equipment

1. 2-Electric Crown Fork Lifts with charging station
2. 6-Heavy Duty Pallet Jacks
3. 5- hand Trucks
4. 2-Steel Rolling Carts
5. 2-Steel Rolling Step Ladders

If you should have any questions or I can be of additional assistance, please feel free to contact me.
 Thank you for your attention and your assistance with this matter.

Very truly yours,


 Jack Nigro, Superintendent of Buildings & Grounds

Introduced on: April 25, 2017
 Adopted on: April 25, 2017
 Official Resolution#: R20170342

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & TEL # 973-881-4450

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Description of Resolution- Requesting a resolution to purchase used equipment and furniture in good condition for a sale price of \$8,600.00. Buildings & Grounds has a use for this equipment and furniture in the newly required space at 151 E. 11th Street, Paterson, NJ.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 8,600.00

ACCOUNT # 7-01-30-201-001-223

4. COMMITTEE REVIEW:

Date

Administration & Finance

Public Works/ Buildings & Grounds

4/19/2017

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

Other Specify: _____

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to Board

Procurement

Other(S) Specify



County of Passaic
Administration Buildings
 307 Pennsylvania Ave, Paterson, New Jersey 07503

Jack Nigro
 County Superintendent of
 Buildings & Grounds

TEL: (973) 881-4425
 CELL PHONE: (973) 592-2168
 E-MAIL: jackn@passaiccountynj.org

4/19/2017

Ms. Monica Chacon, Esq.
 Asst. Passaic County Counsel
 401 Grand Street
 Paterson, New Jersey 07505

Re: Resolution Request- BULK PAK USA CORP
55 HAUL ROAD
WAYNE, NJ 07470

Dear Ms. Chacon:

At the April 10, 2017, meeting of the Public Works and Buildings & Grounds Committee a request was heard for BULK PAK USA CORP.

Description of Resolution- Requesting a resolution to purchase used equipment and furniture in good condition for a sale price of \$8,600.00. Buildings & Grounds has a use for this equipment and furniture in the newly required space at 151 E. 11th Street, Paterson, NJ.

OFFICE

1. All the office Furniture Desks and Credenzas and Office Chairs. Entire Conference Room with table and all matching chairs 20-Lateral Filing Cabinets

WAREHOUSE


1. 32-Sections of Pallet Racking in main warehouse
2. 28-Sections of Pallet Racking in the shipping area
3. 125- feet of metal Conveyers rollers
4. 4-Packing Tables

Equipment

1. 2-Electric Crown Fork Lifts with charging station
2. 6-Heavy Duty Pallet Jacks
3. 5- hand Trucks
4. 2-Steel Rolling Carts
5. 2-Steel Rolling Step Ladders

If you should have any questions or I can be of additional assistance, please feel free to contact me.
 Thank you for your attention and your assistance with this matter.

Very truly yours,


 Jack Nigro, Superintendent of Buildings & Grounds

Introduced on: April 25, 2017
 Adopted on: April 25, 2017
 Official Resolution#: R20170342

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO ZUCCARO, INC. FOR THE PASSAIC COUNTY ON-CALL DRAINAGE PROJECTS ON NEWARK POMPTON TURNPIKE IN WAYNE, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170343							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-19							
CAF #	C-04-55-148-001-902							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION FOR AWARD OF CONTRACT TO ZUCCARO, INC.
FOR THE PASSAIC COUNTY ON-CALL DRAINAGE PROJECTS
ON NEWARK POMPTON TURNPIKE IN WAYNE, NJ AS PER BID**

WHEREAS unit price bids for the October 1, 2015 through September 30, 2017 Passaic County On-Call Drainage Project reviewed and accepted by the Office of the Passaic County Engineer; and

WHEREAS the County Engineer would like to award a contract for the following projects:

- Passaic County On-Call Drainage Project – Newark Pompton Turnpike North of Haul Road, Wayne, NJ
- Passaic County On-Call Drainage Project – Newark Pompton Turnpike North of Stylon Road, Wayne, NJ; and

WHEREAS the County Engineer assessed against the accepted On-Call Drainage quotes and the best overall price was used to select three contractors to provide their approach to the project; and

WHEREAS the Zuccaro, Inc., was as the lowest responsible quote in the amount of \$33,520.00 and the County Engineer has recommended an award as per the terms of the attached letter dated April 12, 2017 and

WHEREAS the Township of Wayne will reimburse the County of Passaic for the project north of Stylon Road in the amount of \$23,620.00 at unit prices; and

WHEREAS this matter was discussed by the members of the Public Works and Buildings & Grounds Committee electronically and is being recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Passaic County On-Call Drainage Projects at the locations listed above to Zuccaro, Inc. in the amount of \$33,520.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County.

April 25, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$33,520.00

APPROPRIATION: C-04-55-148-001-902

PURPOSE: Resolution for award of contract to Zuccaro, Inc. for the Passaic County on-call drainage projects on Newark Pompton Turnpike in Wayne.


Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

April 12, 2017

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Passaic County On-Call Drainage Project
Newark Pompton Turnpike, Wayne
Award of Contract

Members of the Board:

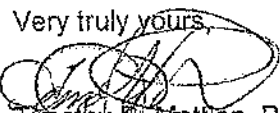
The County of Passaic received and accepted unit price bids for On-call Drainage Projects for the period of October 1, 2015 thru September 30, 2017. The County Engineer would like to award a project for the following assignments to Zuccaro, Inc, 64 Commerce Street, Garfield, NJ 07026:

- Passaic County On-Call Drainage Project – Newark Pompton Turnpike North of Haul Rd, Wayne
- Passaic County On-Call Drainage Project – Newark Pompton Turnpike North of Stylon Rd, Wayne

The requirements for this assignment were assessed against the accepted On-Call Drainage quotes and the best overall price was used to select three contractors to provide their approach to the project. The contractor with the best, least expensive approach was then selected.

We recommend that the Board of Chosen Freeholders award a contract to Zuccaro, Inc in the amount of \$33,520.00 for the Passaic County On-Call Drainage Project – Newark Pompton Turnpike, Wayne. The Township of Wayne will reimburse the County for the project north of Stylon Road in the amount of \$23,620,00 at unit prices.

This matter was discussed with the Public Works and Buildings and Grounds Committee electronically on April 12, 2017.

Very truly yours,

 Timothy R. Metten, P.E.
 Assistant County Engineer

Attachment

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170343



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

April 12, 2017

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Passaic County On-Call Drainage Project
Newark Pompton Turnpike, Wayne
Award of Contract

Members of the Board:

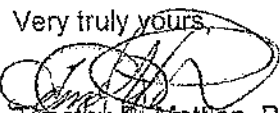
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- Passaic County On-Call Drainage Project – Newark Pompton Turnpike North of Stylon Rd, Wayne

The requirements for this assignment were assessed against the accepted On-Call Drainage quotes and the best overall price was used to select three contractors to provide their approach to the project. The contractor with the best, least expensive approach was then selected.

We recommend that the Board of Chosen Freeholders award a contract to Zuccaro, Inc in the amount of \$33,520.00 for the Passaic County On-Call Drainage Project – Newark Pompton Turnpike, Wayne. The Township of Wayne will reimburse the County for the project north of Stylon Road in the amount of \$23,620,00 at unit prices.

This matter was discussed with the Public Works and Buildings and Grounds Committee electronically on April 12, 2017.

Very truly yours,

 Timothy R. Metten, P.E.
 Assistant County Engineer

Attachment

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170343

Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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401 Grand Street
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20170344							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-20							
CAF #	various accounts							
Purchase Req. #	R7-02744;R7-02768;R7-02414;R7-02667;R7-02661;R7-02659;R7-02660;R7-02779							
Result	Adopted							
FREEHOLDER	PRES. ABS. MOVE SEC AYE NAY ABST. RECU.							
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

WHEREAS the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the members of the Freeholder Law and Public Safety Committee were polled regarding this matter and recommended this Resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description: Purchase of furnishings for the Passaic County Child Advocacy Center
 Using Agency: Passaic County Prosecutor's Office
 Purchase Price: \$ 16,594.20
 Vendor: Office Furniture Partnership
 Authority: New Jersey State Contract
 Contract #: 81721
 Account: CAC Grant
 Account #: G-01-41-866-017-223
 Requisition #: R7-02744

Description: Purchase of Software for the Passaic County Child Advocacy Center
 Using Agency: Passaic County Prosecutor's Office
 Purchase Price: \$ 54,600.00
 Vendor: SHI Inc.
 Authority: New Jersey State Contract
 Contract #: 89851
 Account: CAC Grant
 Account #: G-01-41-866-017-223
 Requisition #: R7-02768

Description: Purchase of INFOSHARE Maintenance Agreement 1/1/17-12/31/17
 Using Agency: Passaic County Prosecutor's Office
 Purchase Price: \$ 52,700.00
 Vendor: General Sales Administration
 Authority: New Jersey State Contract
 Contract #: 89851
 Account: Prosecutor's Operating Budget
 Account #: 7-01-20-109-001-219
 Requisition #: R7-02414

Description: Patrol Vehicle Computer Equipment
 Using Agency: Passaic City Police Department
 Purchase Price: \$ 15,596.02
 Vendor: GTBM Inc.
 Authority: New Jersey State Contract
 Contract#: 81300
 Account: Passaic PD Local Forfeiture Account
 Account #: T-22-56-850-020-801
 Requisition #: R7-02667

Description: Purchase of Portable Radios
 Using Agency: Passaic City Police Department
 Purchase Price: \$ 1,746.54
 Vendor: Northeast Communications
 Authority: New Jersey State Contract
 Contract#: 81336
 Account: Passaic PD Local Forfeiture Account
 Account #: T-22-56-850-020-801
 Requisition #: R7-02661

Description: Purchase of Two 2017 Ford Patrol Vehicles
 Using Agency: Passaic City Police Department
 Purchase Price: \$ 54,476.00
 Vendor: Winner Ford
 Authority: New Jersey State Contract
 Contract#: 88728
 Account: Passaic PD Local Forfeiture Account
 Account #: T-22-56-850-020-801
 Requisition #: R7-02659

Description: Purchase of Vehicle Emergency Equipment
 for Two 2017 Ford Patrol Vehicles
 Using Agency: Passaic City Police Department
 Purchase Price: \$ 25,970.00
 Vendor: Winner Ford
 Authority: New Jersey State Contract
 Contract#: 81336
 Account: Passaic PD Local Forfeiture Account
 Account #: T-22-56-850-020-801
 Requisition #: R7-02660

Description: Purchase of one AED defibrillator
 Using Agency: Wayne Police Department
 Purchase Price: \$ 764.0
 Vendor: Life Savers, Inc.
 Authority: New Jersey State Contract
 Contract#: 84689
 Account: Wayne PD Local Forfeiture Account
 Account #: T-22-56-850-028-801
 Requisition #: R7-02779

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: April 25, 2017

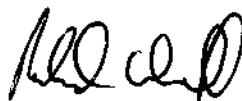
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$222,446.76

APPROPRIATION: \$71,194.20 – G-01-41-866-017-223
\$52,700.00 – 7-01-20-109-001-219
\$97,788.56 – T-22-56-850-020-801
\$764.00 - T-22-56-850-028-801

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Prosecutor's Office.



Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170344

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY, DIVISION OF HIGHWAY TRAFFIC SAFETY FOR THE 2017 CLICK IT OR TICKET STATEWIDE SEAT BELT ENFORCEMENT MOBILIZATION GRANT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#		R20170345						
Meeting Date		04/25/2017						
Introduced Date		04/25/2017						
Adopted Date		04/25/2017						
Agenda Item		n-21						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S
OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW
JERSEY, DIVISION OF HIGHWAY TRAFFIC SAFETY FOR THE 2017
CLICK IT OR TICKET STATEWIDE SEAT BELT ENFORCEMENT
MOBILIZATION GRANT**

WHEREAS the State of New Jersey, Department of Law and Public Safety through the Division of Highway Traffic Safety is participating in a federally funded project designed to increase seat belt usage both in participating municipalities and statewide; and,

WHEREAS this federally funded grant project consists of a two-week enforcement overtime campaign May 22, 2017 through June 4, 2017; and,

WHEREAS grant funds is in the amount of \$5,500.00 are available for overtime enforcement during the two-week mobilization period, with a maximum reimbursement rate of \$50.00 per hour; and,

WHEREAS a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a safety belt and use of a safety belt remains the most effective way to avoid death or serious injury in a motor vehicle accident; and,

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of supporting the use of seat belts in an effort to save lives; and,

WHEREAS members of the Freeholder Law and Public Safety Committee were polled regarding this matter and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the Passaic County Sheriff's Office to submit an application to the State of New Jersey, Division of Highway Traffic Safety, to participate in the Click It or Ticket Statewide Seat Belt Enforcement Mobilization program and to receive grant funds in the amount of \$5,000.00 for the period of May 22, 2017 through June 4, 2017.

Dated: April 25, 2017



State of New Jersey
 OFFICE OF THE ATTORNEY GENERAL
 DEPARTMENT OF LAW AND PUBLIC SAFETY
 DIVISION OF HIGHWAY TRAFFIC SAFETY
 PO Box 048
 TRENTON, NJ 08625-0048

CHRIS CHRISTIE
 Governor

KIM GUADAGNO
 Lt. Governor

CHRISTOPHER S. PORRINO
 Attorney General

March 28, 2017

Re: Click It or Ticket 2017
 Statewide Seat Belt Enforcement Mobilization

Dear Chief:

I am pleased to offer your department the opportunity to participate in our annual Click It or Ticket Statewide Seat Belt Enforcement Mobilization. The Division of Highway Traffic Safety is prepared to offer your department \$5,500 in overtime enforcement grant funding, to be utilized during the Click It or Ticket 2017 Statewide Seat Belt Mobilization from May 22 through June 4, 2017.

Click It or Ticket grant applications must be submitted on-line through the SAGE e-grant system. Detailed instructions for submitting your grant on SAGE follow. Please note that the application for this grant will be available in SAGE beginning on March 29, 2017 and must be submitted electronically to NJDHTS by May 5, 2017.

When you access the grant application in SAGE, please familiarize yourself with the Project Methodology, as you will be expected to adhere to all components of the grant. This is a reimbursement grant, meaning your agency will incur the costs and then submit documentation to the Division to be reimbursed. The maximum hourly rate that will be reimbursed for the enforcement overtime is \$55 per hour.

After you have submitted your completed application through SAGE, you will be notified of your approval through SAGE, as well. No written approvals will be sent out.

I am confident that your participation in this grant program will help increase seat belt usage in the State of New Jersey. If you have any questions, please call me at (609) 633-9022.

Sincerely,

Bob Gaydos

Bob Gaydos
 North Region Supervisor



TEL: (609) 633-9300 (800) 422-3750 FAX: (609) 633-9020
www.njsaferoads.com



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Introduced on: April 25, 2017
 Adopted on: April 25, 2017
 Official Resolution#: R20170345

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Public Meeting (Board Meeting)

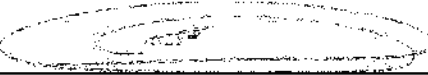
Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
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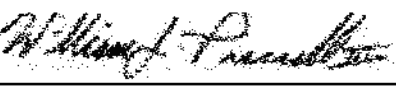
Agenda: RESOLUTION AUTHORIZING PURCHASE OF 9-1-1 EMERGENCY SYSTEM MAINTENANCE AND UPGRADE FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20170346							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-22							
CAF #	7-01-25-157-001 -219							
Purchase Req. #	R7-02610							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION AUTHORIZING PURCHASE OF 9-1-1
EMERGENCY SYSTEM MAINTENANCE AND UPGRADE FOR
THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH
STATE CONTRACT**

WHEREAS the Passaic County Sheriff's Office has requested the purchase of 9-1-1 Emergency System maintenance and upgrade from SHI in the amount of \$23,049.34, through State Contract #89851; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract and the attachments hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS members of the Freeholder Law and Public Safety Committee were polled regarding this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of 9-1-1 Emergency System maintenance and upgrade for the Passaic County Sheriff's Office from SHI through State Contract # 89851; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: April 25, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$23,049.34

APPROPRIATION: 7-01-25-157-001-219

PURPOSE: Resolution authorizing purchase of 9-1-1 emergency system maintenance and upgrade for the Passaic County Sheriff's Office.


Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr



Pricing Proposal
 Quotation #: 12934619
 Created On: 2/7/2017
 Valid Until: 2/28/2017

COUNTY OF PASSAIC

Caroline Herrmann
 PROCUREMENT C/O SANDY ARIZAGA
 495 RIVER ST - 2ND FLR
 PATERSON, NJ 07524
 United States
 Phone: (973) 247-3310
 Fax:
 Email: CarolineH@Passaiccounty.nj.org

Inside Account Manager

Dasha Flagg
 290 Davidson Avenue
 Somerset, NJ 08873
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Product	Qty	Your Price	Total
1 Airbus DS Communications - Notification Solutions & Services (Continue Current VESTA Alert and VESTA NXT Service) - Single Year Airbus DS Communications - Part#: Note: Tier 1; Markup 3%; SHI Cost: 22,378	1	\$23,049.34	\$23,049.34
		Total	\$23,049.34

Additional Comments

NJ Software State Contract 89851

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Introduced on: April 25, 2017
 Adopted on: April 25, 2017
 Official Resolution#: R20170346

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE COUNTY OF PASSAIC AND NORTH HUDSON COMMUNITY ACTION CORPORATION TO PROVIDE SPECIALTY CARE FOR PASSAIC COUNTY JAIL INMATES WHO SUFFER FROM INFECTIOUS DISEASES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20170347							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-23							
CAF #	7-01-25-157-005-M01							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

Res. No. 23-2

**RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE
COUNTY OF PASSAIC AND NORTH HUDSON COMMUNITY
ACTION CORPORATION TO PROVIDE SPECIALTY CARE FOR
PASSAIC COUNTY JAIL INMATES WHO SUFFER FROM
INFECTIOUS DISEASES**

WHEREAS the County of Passaic is responsible for the operation of the Passaic County Jail (Jail) which is within the operational purview of the Office of the Passaic County Sheriff; and

WHEREAS the Jail houses inmates with various degrees of illness and diseases and as such is required to maintain a level of medical care that is comparable to the “community standard of care”; and

WHEREAS in order to maintain that the said standard of care is met the County of Passaic has contracted, as a result of a competitive contract process, with Corizon Inc. to provide general medical care to the Passaic County Jail inmates; and

WHEREAS in order to provide a level of specialty care for patients within the Jail who suffer from infectious diseases such as HIV, HEP C and other, Corizon and the County Sheriff have reviewed an opportunity to utilize the services of the North Hudson Community Action Corporation (NHCAC) a federal medically licensed corporation, which has two (2) offices/clinics in Passaic County, to provide said specialized services; and

WHEREAS NHCAC has offered to establish a special off-site clinic at one of their existing clinic sites within Passaic County where their physicians and nursing staff will provide medical care and treat patients referred by the Jail on a mutually agreeable schedule for transportation to the site by the Jail; and

WHEREAS the NHCAC agrees to provide the clinic services for no more than six (6) inmates at any one session for a fee of One Thousand Three Hundred and Fifty Dollars (\$1,350.00) per session

which will take place as needed but not less than once per month. Res. Pdn. 23-3
and

WHEREAS it is anticipated that NHCAC will provide one or two clinics per month and that the cost for said clinics will be on average no more than \$2,700.00 per month for NHCAC to treat the vulnerable patients from the Jail, such treatment will include, as appropriate, the issuance of prescriptions for medication deemed necessary by the physician at HNCAC; and

WHEREAS such prescriptions may be filled through the use of the NHCAC pharmacy which may provide the prescribed medications at a discounted cost to the Jail; and

WHEREAS the aforesaid was discussed by the Freeholder Law and Public Safety Committee on April 4, 2017 and recommended to the full Board for approval; and

WHEREAS the Local Public Contract Law N.J.S.A. 40A-11.1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS the total cost of goods and services with this vendor is over the monetary threshold set forth under the Pay to Play Law (N.J.S.A. 19:44A-20.3, et seq.); and

WHEREAS the said Board by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy in this case in order to receive the quality and significant savings by using this medical provider; and

availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby authorizes a contract by and between the County of Passaic and North Hudson Community Action Corporation for said Corporation to provide specialized medical services for Passaic County Jail inmates as set forth above for an upset fee of \$32,400.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute the necessary contract on behalf of Passaic County; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect.

April 25, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$32,400.00

APPROPRIATION: 7-01-25-157-005-M01

PURPOSE: Resolution authorizing a contract between the county of Passaic and North Hudson Community Action Corporation to provide specialty care for Passaic County Jail Inmates.


Richard Cahill, Chief Financial Officer

DATED: April 25, 2017

RC:fr

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170347



NORTH HUDSON
COMMUNITY ACTION CORPORATION

Joseph M. Muniz, Chairperson

Joan M. Quigley, President/CEO

April 19, 2017

**Federally Qualified
Health Centers**

- Englewood
- Garfield
- Hackensack
- Hoboken
- Jersey City
- North Bergen
- Passaic
- Union City
- West New York

**WIC-Aid for Women,
Infant & Children**

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

**Discounts on Medications
Emergency Assistance
Employment & Job Counseling
Immigration & Naturalization
Social Services for Seniors
Veterans Services
Bergen & Hudson County**

Re: North Hudson Community Action Corporation
Service Description/Quote (Passaic County Jail)

To provide specialty infection disease services for inmates in the Passaic County Jail through a contract with the North Hudson Community Action Corporation, in their Passaic, NJ health center. The frequency of the health center sessions will vary depending upon the number of patients that require specialty care, as identified by the Jail Medical Director. However, it is anticipated that there will be two sessions per month for a total of 12 patients cared for at a cost of \$1,350 per session for 6 patients. Therefore, the total anticipated cost will be \$2,700 per month or \$32,400 per year.

Joan M. Quigley
Joan M. Quigley, President/CEO

Michael Shababb
Michael Shababb, Chief Financial Officer



**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Gary Giardina
Telephone #: 973-569-2321

DESCRIPTION OF RESOLUTION; infection disease services for inmates for the Passaic County Jail

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 32,400.00

4. **REQUISITION #**
ACCOUNT# 7-01-25-157-005-M01

5. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

6. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170347



NORTH HUDSON
COMMUNITY ACTION CORPORATION

Joseph M. Muniz, Chairperson

Joan M. Quigley, President/CEO

April 19, 2017

**Federally Qualified
Health Centers**

- Englewood
- Garfield
- Hackensack
- Hoboken
- Jersey City
- North Bergen
- Passaic
- Union City
- West New York

**WIC-Aid for Women,
Infant & Children**

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

**Discounts on Medications
Emergency Assistance
Employment & Job Counseling
Immigration & Naturalization
Social Services for Seniors
Veterans Services
Bergen & Hudson County**

Re: North Hudson Community Action Corporation
Service Description/Quote (Passaic County Jail)

To provide specialty infection disease services for inmates in the Passaic County Jail through a contract with the North Hudson Community Action Corporation, in their Passaic, NJ health center. The frequency of the health center sessions will vary depending upon the number of patients that require specialty care, as identified by the Jail Medical Director. However, it is anticipated that there will be two sessions per month for a total of 12 patients cared for at a cost of \$1,350 per session for 6 patients. Therefore, the total anticipated cost will be \$2,700 per month or \$32,400 per year.

Joan M. Quigley
Joan M. Quigley, President/CEO

Michael Shababb
Michael Shababb, Chief Financial Officer



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

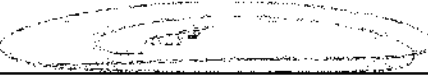
Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

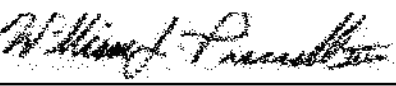
Agenda: RESOLUTION AUTHORIZING THE CANCELLATION AND UNENCUMBERANCE OF \$15,000.00 FROM 2015 OPEN SPACE TRUST FUND GRANT AWARDED TO LIONS HEAD LAKE FOR A PROJECT WHICH WILL NOT MOVE FORWARD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20170348							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

RESOLUTION AUTHORIZING THE CANCELLATION AND UNENCUMBERANCE OF \$15,000.00 FROM 2015 OPEN SPACE TRUST FUND GRANT AWARDED TO LIONS HEAD LAKE FOR A PROJECT WHICH WILL NOT MOVE FORWARD

WHEREAS preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-15-0602 (I-58) dated August 11, 2015 awarded an Open Space Trust Fund grant in the amount of \$15,000.00 to Lions Head Lake for a project known as Study for Lions Head Lake in Wayne; and

WHEREAS it is now necessary to cancel the previously awarded grant to Lions Head Lake and un-encumber these monies in the Passaic County Open Space Trust Fund Discretionary/Administration account (T-16-56-850-003-DPM), which will now be utilized to encumber a grant from the same account and same amount, for the Little Falls Historical Society's project for a Needs Assessment of 35 Stevens Avenue (also previously authorized by the same Freeholder Resolution, R-15-0602 (I-58) dated August 11, 2015); and

WHEREAS this matter was reviewed and approved by the Planning & Economic Development Committee on April 18, 2017;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the cancellation and unencumberance of the remaining balance of \$15,000.00 from this 2015 Open Space Trust Fund grant to Lions

BE IT FURTHER RESOLVED that the Director and clerk to the Freeholder Board are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: April 25, 2017

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Kathleen M. Caren
Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION: Authorization to cancel and unencumber balance of \$15,000 from a 2015 Open Space Trust Fund grant awarded to Lions Head Lake, for a project which will not move forward.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ n/a

REQUISITION # _____

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _4/18/17_ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: Open Space Advisory Committee | _____ |

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 25, 2017 - 5:30 PM

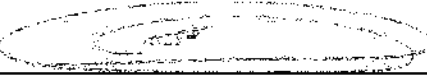
Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS TO ADOPT A UNIFORM BODY OF RULES AND REGULATIONS GOVERNING THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION

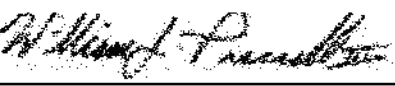
THIS RESOLUTION WAS REQUESTED BY:

PLANNING BOARD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20170349							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS TO ADOPT A UNIFORM BODY OF RULES AND REGULATIONS GOVERNING THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND

WHEREAS, preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS, the voters of the County of Passaic approved at the General Election of November 5, 1996, two ballot questions which authorized Passaic County Officials to acquire land for conservation and preservation of open space and farmland, and develop and enhance parks and recreation facilities, through the establishment of an Open Space and Farmland Preservation Trust Fund pursuant to Chapter 283 of the Public Laws of 1991, and authorized by Chapter 24 of the Public Laws of 1997; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (hereafter "Board") has created an Open Space and Farmland Preservation Trust Fund Program in conformity with the will of the voters in the 1996 ballot question; and

WHEREAS, pursuant to the mandates of the Program, the said Board did approve and appoint an Open Space and Farmland Preservation Trust Fund Advisory Committee to study the open space issue and make recommendations concerning the distribution of funds to worthy applicants; and

WHEREAS, in 2000, the Board of Chosen Freeholder of the County of Passaic adopted a set of Rules and Regulations that from time to time have been amended by the Freeholders over the years through appropriate resolutions; and

WHEREAS, via Resolution R-2014-377, and in accordance with State law, the Board approved the funding of projects restoring historic properties in Passaic County, and in furtherance of same, the trust fund shall now be called the Open Space, Farmland, and Historic Preservation Trust Fund; and

WHEREAS, the Board has adopted several resolutions governing the Open Space, Farmland, and Historic Preservation Trust Fund and the Open Space Advisory Committee, including R-2012-269, R-2013-154, R-2013-155, R-2013-273, R-2013-274, R-2014-68, R-2014-68, R-2014-377, R-2016-0136, all of which will be combined into one resolution for ease of reference to be labeled and recorded in the normal processes as set forth by the Clerk to the Board; and

WHEREAS, there is a need to formalize and standardize a uniform body of policies and procedures in connection with the aforesaid Open Space, Farmland, and Historic Preservation Trust Fund, specifically but not limited to guiding principles for qualified applicants, eligible purposes, governance and project applications, review, selection and approval process; and

WHEREAS, specific written regulations will help avoid miscommunications over current policies to allow for more uniform regulations that will become effective for the 2018 grant cycle; and

WHEREAS, all resolutions or regulations, including those mentioned herein, or parts thereof inconsistent herewith, are hereby repealed; and

WHEREAS, this matter was reviewed and approved by the Planning and Economic Development Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby approves the body of rules and regulations governing the Open Space, Farmland, and Historic Preservation Trust Fund based on a textual reading of the attachment made specifically a part of the resolution at hand; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the said body of rules and regulations attached hereto take effect immediately; and

BE IT FURTHER RESOLVED all resolutions or regulations or parts thereof inconsistent herewith are hereby repealed.

JDP:lc

Dated: April 25, 2017

**OPEN SPACE AND FARMLAND
PRESERVATION TRUST FUND**

**Passaic County Board of Chosen Freeholders
Rules and Regulations**

Authority: N.J.S.A. 40:12-15.1, et seq.; Resolution R-12-269; Resolution R-13-154; Resolution R-13-155; Resolution R-13-273; Resolution R-13-274; Resolution R-14-68; and Resolution R-14-377.

Table of Contents

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Chapter 4. Local government unit projects: eligibility of local government unit applications

Chapter 5. Local government unit acquisition projects: project eligibility, conditions, and limitations

Chapter 6. Local government unit development projects: project eligibility, conditions, and limitations

Chapter 7. Local government unit development project: project agreement, bid procedures, construction responsibility, disbursements, project closeout, accounting and recordkeeping requirements

Chapter 8. Nonprofit acquisition projects: project eligibility, conditions, and limitations

Chapter 9. Nonprofit acquisition projects: project agreement, disbursements, accounting and recordkeeping requirements

Chapter 10. Nonprofit development projects: project eligibility, conditions, limitations

Chapter 11. Nonprofit development projects: project agreement, bid procedures, supplemental funding, construction responsibility, disbursements, project closeout, accounting and recordkeeping requirements

Chapter 12. Historic preservation projects: eligible applicants, grant application process, eligible properties, eligible activities, project agreement ineligible activities, project agreement, bid procedures, construction requirements, site inspections, disbursement of grant, project closeout, accounting and record keeping requirements

Chapter 13. Requirements for maintenance of parkland and historic sites; what constitutes a disposal or diversion of parkland, administrative transfer of parkland; changes in use of parkland; construction of building on parkland; fees; use agreements and concession agreements; designated commuter parking lots; adjudicatory hearing requests

Chapter 14. Green Acres Program

Chapter 15. Passaic County Open Space Advisory Committee

Chapter 16. Open Space Trust Fund Budget, collection of taxes, and 5-Year Capital Budget

Chapter 1. General Provisions

1. Purposes and objectives

- (a) These chapters are promulgated for the following purposes:
 - i) To implement the purposes and objectives of the Passaic County Open and Farmland Preservation Trust Fund, to ensure there is an adequate supply of lands for either public outdoor recreation or conservation of natural resources, or both, and to preserve and restore historic assets in the County. The Passaic County Open Space Advisory Committee shall assist local government units and nonprofits in their efforts to increase and preserve permanent outdoor recreation areas for public use and enjoyment, the preservation and restoration of historic sites, and conserve areas for the protection of natural resources such as waterways, wildlife habitat, wetlands, forests, and viewsheds;
 - ii) To establish the procedures by which the Passaic County Board of Chosen

Freeholders will provide Open Space and Farmland Preservation Trust Fund funding in the form of grants, to local government units and nonprofits, to acquire lands that have significant recreation and conservation attributes and to preserve natural resources for the current population and future citizens of the County of Passaic;

- iii) To establish the procedures by which the Passaic County Board of Chosen Freeholders will provide Open Space and Farmland Preservation Trust Fund funding in the form of grants to local government units and nonprofits, for the development of land to provide outdoor recreation opportunities and preserve and protect historic sites for the current population and future citizens of the County of Passaic;
- iv) To establish the procedures by which the Passaic County Board of Chosen Freeholders will provide Open Space and Farmland Preservation Trust Fund funding in the form of grants to local government units and nonprofit for recreation, preservation, and conservation purposes at the time the local government unit received funding, permanently remain in use for recreation and conservation purposes; and
- v) To establish the procedures by which the Passaic County Board of Chosen Freeholders shall manage Open Space and Farmland Preservation Trust Fund monies on projects within the Passaic County Park System and Passaic County Historic Sites.

2. Scope

These chapters constitute the Passaic County Board of Chosen Freeholders rules, under applicable State and County laws, governing the award of grants to local government units and nonprofits for the acquisition or development of land, for outdoor recreation and conservation purposes, for the preservation and restoration of qualified historic sites, and for the administration of the Passaic County Open Space Trust Fund Budget. These rules establish project eligibility requirements, funding award categories, application requirements and criteria, grant terms, and program administrative requirements.

3. Construction

These rules shall be construed liberally to effectuate the purposes and objectives of the Open Space and Farmland Preservation Trust Fund laws.

4. Severability

If any provision of these chapters are declared ineffective or invalid by any court of competent jurisdiction, that provision shall be severed and all remaining provisions shall continue in full force and effect.

5. Program information; address for submissions

Unless otherwise specified, any questions arising from, and all submissions required under these chapters dealing with acquisition and park development projects should be directed to the Passaic County Planning and Economic Development Department, 930 Riverview Drive, Suite 250, Totowa, New Jersey 07512, (973) 569-4040.

All questions and submissions arising from, and all submissions required under these chapters dealing with historic preservation projects should be directed to the Passaic County Department of Cultural and Historic Affairs, The Dey Mansion, 199 Totowa Road, Wayne, New Jersey 07470, (973) 696-1776.

Additional forms and guidelines about the Passaic County Open Space and Farmland Preservation Trust Fund are also available at www.passaiccountynj.org.

6. Relaxation of procedural requirements

The Passaic County Board of Chosen Freeholders may, in its discretion and if consistent with applicable County and State laws, relax the strict application of any of the administrative or procedural requirements of these chapters when necessary and in the public interest, for good cause shown. Such authority does not extend to statutory requirements, legislative mandates, or substantive requirements of the chapters. Furthermore, typographical errors can be amended as applicable.

Chapter 2. Definitions

1. Definitions

The following terms as used in these chapters shall have the following meanings, unless the context clearly indicates otherwise:

“Applicant” means any of the sixteen municipalities in the County of Passaic or a qualified nonprofit corporation operating in a manner as set forth in the rules and regulations herein in the jurisdiction of the County.

“Board” means the Passaic County Board of Chosen Freeholders.

“Contributing property” means a building, site, structure, or object that adds to the historic architectural qualities, historic associations, or archaeological values for which a property is significant

“County” means Passaic County.

“County Administrator” means the Passaic County Administrator.

“Estimated Land Value” means the estimated value of a project site based on any reasonable method that the County determines to be reliable, such as discussions with real estate or appraisal professionals.

“Fee simple” means absolute ownership in land, unencumbered by any other interest or estate.

“Green Acres” or “Green Acres Program” mean the Office of Green Acres in the New Jersey Department of Environmental Protection, established by N.J.S.A. 13:8C-24.

“Greenway” means a pedestrian or bicycle connection to recreational lands, water, natural ecosystems, historic sites, wetlands, wildlife habitats, urban parks, and scenic settings for the enjoyment of the public.

“Highlands” means the Highlands Region so designated by the Highlands Water Protection and Planning Act, N.J.S.A. 13:20-7.

“Highlands Council” means the Highlands Water Protection and Planning Council established pursuant to the Highlands Water Protection and Planning Act, N.J.S.A. 13:20-1, et seq.

“Highlands Regional Master Plan” means the regional master plan, or any revision thereof, adopted by the Highlands Water Protection and Planning Council, established pursuant to P.L. 2004, c. 120, N.J.S.A. 13:20-1 et seq.

“Historic District” or “District” means a significant concentration, linkage or continuity of sites, buildings, structures, or objects united historically or aesthetically by plan or physical development.

“Historic property” means any area, building, facility, property, site, or structure approved for inclusion, or that meets the criteria for inclusion, in the New Jersey Register of Historic Places, N.J.S.A. 13:1B-15.128 et seq.

“Improvement” means any physical change to land made with the intention of expanding or enhancing its use for some specific purpose or purposes.

“Land” or “lands” means real property, including any improvement, right-of-way, water, riparian and other rights, easements, privileges, and any other rights or interests in, relating to, or connected with real property.

“Local government unit” means Bloomingdale, Clifton, Haledon, Hawthorne, Little Falls, North Haledon, Passaic, Paterson, Pompton Lakes, Prospect Park, Ringwood, Totowa, Wanaque, Wayne, West Milford, and Woodland Park.

“National Register” means the National Register of Historic Places, which consists of districts, sites, buildings, structures and objects significant in American history, architecture, archaeology, engineering and culture, and which the Secretary of the United States Department of the Interior is authorized to expand and maintain pursuant to the National Historic Preservation Act of 1966, 16 U.S.C. 470 et seq.

“New Jersey Register” means the New Jersey Register of Historic Places, consisting of areas, sites, buildings, structures and objects within the State determined to have significant historical, archaeological, architectural, or cultural value, which the Commissioner is authorized to expand and maintain pursuant to the Act.

“Nonprofit” means a corporation or trust whose purposes include the acquisition and preservation of land or water areas or a particular land or water area, or either thereof, in a natural, scenic or open condition, or whose

focus is historic preservation and restoration, no part of the net earnings of which inures to the benefit of any private shareholder or individual, and that has received Federal income tax exemption status under section 501(c) of the 1952 Internal Revenue Code, as amended.

“Open Space and Recreation Plan” means the plan developed by a government unit that identifies existing and potential open space preservation and recreation opportunities in a municipality or region.

“Open Space Advisory Committee” or “OSAC” or “Committee” means the Passaic County Open Space Advisory Committee.

“Open Space Coordinator” means the Passaic County Open Space Coordinator working within the Passaic County Department of Planning and Economic Development.

“Open Space Trust Fund” or “OSTF” means the Passaic County Open Space and Farmland Preservation Trust Fund.

“Parcel” means a piece of land with designated boundaries. A parcel may include multiple tax lots.

“Parkland” means land acquired, developed, and/or used for recreation and conservation purposes, and includes funded and unfunded parkland.

“Project Agreement” means the written agreement between the County and a local government unit or nonprofit, governing the local government unit’s or nonprofit’s performance of a project and the County’s provision of funding for the project. The date of execution of the project agreement shall begin the two (2) year clock on the project.

“Recreation and conservation purposes” means the use of lands for beaches, biological or ecological study, boating, camping, fishing, forests, greenways, hunting, natural areas, parks, playgrounds, protecting historic properties, water reserves, watershed protection, wildlife preserves, active sports, or a similar use for either public outdoor recreation or conservation of natural resources, or both, pursuant to Green Acres laws.

“Recreation and Open Space Inventory” or “ROSI” means the listing of all local government unit’s funded and unfunded parkland, including a description sufficient to identify each parcel.

“State” means the State of New Jersey.

Chapter 3. OSTF grant application; requirements; public hearing; notification of property owners; powers of the Board of Chosen Freeholders

1. Grant application

- (a) At the beginning of each calendar year or as deemed practical, the Open Space Coordinator shall post instructions to the local government units in the County, and on the Passaic County website, on grant applications to the OSTF, including, but not limited to, the due date for the applications.
- (b) All applicants are required to submit one (1) hard copy and one (1) electronic copy of the materials required in the Chapter.
- (c) Prior to the due date as posted by the Open Space Coordinator, local government units shall be required to submit the following information:
 - i) A completed grant application;
 - ii) Site map of the proposed project or acquisition location;
 - iii) Conceptual site plans prepared by a licensed professional identifying all proposed facilities, as well as any proposed improvements;
 - iv) Units and quantities cost estimates prepared by a licensed professional;
 - v) A project timeline;
 - vi) Annual operating and maintenance costs once the project is completed;
 - vii) A list of all permits that will be required to complete the project;
 - viii) Minutes of the public hearing on the grant application;

- ix) Resolution by the local government unit's governing body approving the grant application;
 - x) Photographs of the project site; and
 - xi) Any other requirements as set forth in any of the Chapters herein.
- (d) Prior to the due date as posted by the Open Space Coordinator, nonprofit applicants shall be required to submit the following information:
- i) A completed grant application;
 - ii) Site map of the proposed project or acquisition location;
 - iii) Conceptual site plans prepared by a licensed professional identifying all proposed facilities, as well as any proposed improvements;
 - iv) Units and quantities cost estimates prepared by a licensed professional;
 - v) A project timeline;
 - vi) Annual operating and maintenance costs once the project is completed;
 - vii) A list of all permits that will be required to complete the project;
 - viii) Minutes of the public hearing on the grant application;
 - ix) Copy of the current IRS determination letter demonstrating 501(c)(3) status;
 - x) Copy of the nonprofit's W9 form showing an EIN;
 - xi) Copy of the nonprofit's New Jersey Business Registration Certification;
- xii) If undertaking a project on property owned by a local government unit, a resolution by the governing body of the local government unit authorizing the project;
 - xiii) Resolution by the nonprofits' board approving the grant application; and
 - xiv) Photographs of the project site.
- 2. Public hearing requirement**
- Local government unit applicants are required to advertise and host a public hearing on the grant application.
- 3. Property owner notification**
- Local government unit applicants are required to notify all property owners within a two hundred (200) foot radius of the property where a project or acquisition grant application is being submitted. The notification must be sent via certified mail, and proof of the notification must be submitted with the grant application.
- 4. Powers retained by the Board of Chosen Freeholders**
- The Board shall retain the power to, outside of a number OSTF grant cycle, award a grant to a local government unit or nonprofit. Additionally, the Board shall be able to develop an agreement with a local government unit, or nonprofit, that could include dedicating funding awards to a local government unit or nonprofit for a long-term project, which could include dedicating funding each year towards financing a large scale acquisition, historic preservation or rehabilitation, or park development project in the County.
- Chapter 4. Local government unit projects: eligibility of local government unit applicants**
- 1. Eligible applicants**
- Any local government unit in the County that has the authority to enter into a project agreement with the County and to fulfill the obligations imposed under the project agreement, these chapters and any other applicable County, State, or federal laws, is eligible to

apply for OSTF grants, unless the local government unit is ineligible under section 4.2.

2. Ineligible applicants

- (a) The following are ineligible to apply for funding:
 - i) Any school board, educational institution, detention and/or institutional center, parking authority, housing authority, or similar public agency without primary recreation and conservation responsibilities;
 - ii) Any local government unit that is in default on any prior obligation to the County; and
 - iii) Any local government unit that has not demonstrated reasonable progress in completing previously approved OSTF project or is not in compliance with the requirements of these chapters, such as a failure to maintain its funded parkland in accordance with the terms of a project agreement.

Chapter 5. Local government unit acquisition projects: project eligibility, conditions, and limitations

1. General provisions and funding policies

- (a) Local government units may apply to the County for OSTF grants through the OSAC for acquisition of land for recreation and conservation purposes. There is no minimum or maximum grant amount that a local government unit may request in a grant application.
- (b) Any OSTF award is subject to approval by the Board.
- (c) A local government unit that is awarded an OSTF grant is responsible for obtaining all permits and meeting all requirements of local, County, State, and federal statutes, regulations, and ordinances, as applicable, related to the project.

(d) A local government unit is distributed an OSTF grant on a reimbursed basis, unless funds are required for closing, in which case an escrow account number is required, and must be provided to the County at least three (3) days in advance of the closing, in order for those funds to be transferred.

(e) If an acquisition is not fully completed within a two (2) year period from the time the project agreement is executed between the local government unit and the County, the grant can be rescinded at the County's discretion.

2. Eligible projects

- (a) Land for recreation and conservation purposes, as defined herein and by the County, is eligible for acquisition with an OSTF grant. An acquisition project may include the purchase of, for example:
 - i) A natural area such as wildlife preserve, forest, and/or wetland that provides opportunity for conservation, nature observation, water quality and water supply protection, camping and/or hiking; or
 - ii) Land suitable for playgrounds, athletic fields, and other types of active and passive outdoor recreation facilities or opportunities.

3. Ineligible projects

- (a) The following types of acquisition projects are not eligible for OSTF grants:
 - i) Any site to be purchased in fee simple to which the public access is not provided, unless the Board determines that the public accessibility would pose an unacceptable risk to the land or to any natural resource associated with the land;
 - ii) Any permanent conservation restriction or historic preservation restriction not consistent with N.J.A.C. 7:36-4.7;
 - iii) Any structure that will not be used in support of outdoor recreation and

conservation purposes or demolished to create open space, in accordance with N.J.A.C. 7:36-4.4;

- iv) Any site that is, or is intended to be, use as a public road right-of-way;
- v) Any site that is already preserved by the Highlands Water Protection and Planning Act, N.J.S.A. 13:20-1, et seq.;
- vi) Any site with uninsurable or unmarketable title; or
- vii) Any site that is already permanently preserved for recreation and conservation purposes, as determined by the County.

4. Acquisition of Structures

- (a) A local government unit may use an OSTF grant to acquire an improved property and structure (s) that the local government unit shall maintain and operate for recreation and conservation purposes to support the use of an outdoor recreation or conservation facility area.
- (b) A local government unit may demolish or remove a structure with an OSTF grant to create open space only after the local government unit has obtained approval from the Board. Such approval is subject to N.J.A.C. 7:36-25.6.

5. Allowable project costs

- (a) Costs that a local government unit incurs to acquire title or permanent interest in the project site, up to the greater of either:
 - i) The eligible land cost;
 - ii) The purchase price, as determined by two separate appraisals;

6. Project costs that are not allowable

- (a) Administrative and operating costs and salary and/or wages of any employee of the local government unit occurred as part of the acquisition project;
- (b) Real property taxes;
- (c) Costs associated with an application for OSTF grants;
- (d) Costs that the local government unit incurs for any appraisal obtained;
- (e) Land survey costs;
- (f) Costs of a preliminary assessment;
- (g) Costs of demolition and removal of any structure, except as provided in these Rules to create new open space;
- (h) Costs of well testing done in compliance with the Private Well Testing Act, P.L. 2001, c.40;
- (i) Incidental costs, individually itemized, associated with the implementation of the acquisition project;
- (j) Remediation work done to address any areas of concern; and/or
- (k) Costs in excess of the sum of the approved OSTF grant.

Chapter 6. Local government unit development projects: project eligibility, conditions, and limitations

1. General provisions and funding policies:

- (a) Local government units may apply to the County for OSTF grants for the development of land for outdoor recreation and conservation purposes. There is no minimum or maximum amount that a local government unit may request in such an application.

(b) A local government unit that receives an OSTF grant award shall not convey, dispose of, or divert to a use for other than recreation and conservation purposes.

(c) All land and facilities developed with OSTF grants must be accessible to the public.

(d) A development project shall be located on land that is owned by the local government unit, or on land for which the local government unit has obtained an irrevocable lease approved by the County for at least twenty five (25) years.

(e) The local government unit that is awarded an OSTF grant is responsible for obtaining all permits and meeting all the requirements of Federal statutes, New Jersey laws, and any other county and or local statutes, regulations, and ordinances, as applicable, related to the project.

(f) The County encourages the local government unit to design and construct the development project using clean energy, renewable energy, and energy efficient technologies, as well as procuring recyclable products, if possible. Any project application demonstrating clean energy and the use of recyclable materials shall be given added weight in the scoring process by the OSAC.

(g) A local government unit may not be eligible for funding if there are grant awards to the local government unit made in the last two (2) years of the date in which the project agreement was executed, with no drawdown of funds, absent an extension as granted by the Board.

2. Eligible projects

(a) Developments for recreation and conservation purposes are eligible for funding, including, but not limited to, the following examples:

- i) Construction of a facility that will support the increased public use or enjoyment of

outdoor recreation and conservation land, such as a facility for outdoor games and sports, winter sports, boating, picnicking, fishing, biking, hiking, swimming, camping, nature and historic interpretation, or similar activities;

- ii) Lighting for an existing recreational or conservation facility;

- iii) A restroom or comfort facility, park administrative office, maintenance or storage area, or other similar structure that supports outdoor recreation or conservation; and

- iv) Plans or reports, including, but not limited to feasibility studies, parks master plans, or a landscape report.

3. Ineligible projects

- (a) Any facility or structure that does not support outdoor recreation or conservation;

- (b) Any facility to which public access is not provided, as determined by the County;

- (c) A professional sports facility;

- (d) Any facility that will significantly impair the land's natural resources, as determined by the County;

- (e) Any development project that will use tropical hardwood; and

- (f) A structure that entirely encloses an outdoor recreation facility on a temporary or permanent basis.

4. Allowable project costs

(a) For development projects, the following costs are allowable, provided the local government unit incurs such costs in conformance with all applicable laws, including the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.:

- i) Construction costs; and
- ii) Cost of any equipment or materials necessary to carry out the construction and make the facility operational.

5. Project costs that are not allowable

- i) Engineering or other consultant fees;
- ii) Permit fees;
- iii) Administrative and operating costs and salaries and/or wages of any employee of the local government unit incurred as part of the development project;
- iv) Costs associated with an application to the OSTF;
- v) Remediation work done to address any areas of concern; and
- vi) Costs in excess of the sum of the approved OSTF grant.

Chapter 7. Local government unit development project: project agreement, bid procedures, construction responsibility, disbursements, project closeout, accounting and recordkeeping requirements

1. Project agreement

- (a) Each OSTF development project shall have a project agreement, which shall be executed by the local government unit and the County within forty five (45) days of receipt. The project

agreement shall set out the rights and responsibilities of the local government unit and the County in regards to the development project and shall contain all information identified in (c) below. The date of execution of the project agreement shall begin the two (2) year clock on the project.

- (b) The County shall send the project agreement after the funding is approved by the Board for local government unit's approval and execution by the appropriate parties, including the Mayor and local government unit attorney.

(c) The project agreement shall contain:

- i) A description of the project to be developed;
- ii) The estimated cost of the development project;
- iii) A clause requiring the local government units to insert a letter with annual tax bills stating the amount of the award received and attributing the funding as received from the Passaic County Board of Chosen Freeholder's Open Space and Farmland Preservation Trust Fund;
- iv) Special conditions, if any;
- v) The requirements for recordkeeping and project administration;
- vi) A two (2) year project term whereby all OSTF grants monies must be distributed; and
- vii) The reimbursement process whereby the County will reimburse the local government unit for costs incurred in the project, following the submission of paid invoices to the County Open Space Coordinator.

2. Bid procedures

- (a) All construction costs shall be bid in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and
- (b) All bid specifications and contracts shall require that all facilities must be constructed in accordance with all applicable State and local construction codes.

3. Construction requirements, site inspections

- (a) The County shall periodically inspect the project to ensure compliance with the project agreement.
- (b) The local government unit is responsible for supervising the construction of the project and for ensuring that all construction contract specifications are met.
- (c) The local government unit shall erect and maintain for the duration of the project a construction sign that identifies the project as funded by the Passaic County Board of Chosen Freeholders, Open Space and Farmland Preservation Trust Fund.

4. Disbursement of grant

- (a) The County shall disburse the grant as proof of paid invoices are submitted by the local government unit to the County, and verified by the Open Space Coordinator, thereafter, grant funds shall be released, as approved on a bill's list of the Board;
- (b) For each request of payment, the local government unit shall submit a payment request form, as provided by the Open Space Coordinator, with the following information:
 - i) Project name;
 - ii) Name of local government unit;
 - iii) An itemized list of the costs incurred; and

- iv) A certification by the local government unit's chief financial officer that the information entered on the payment request form is accurate and that the local government unit is maintaining an accurate record of accounts for the project, including cancelled checks and vouchers which must be submitted to the County upon request.

5. Project closeout

- (a) The local government unit shall notify the County when the development project is complete.
- (b) Upon notification under (a), the County shall send a closeout letter directing the local government unit to provide copies of the following documents:
 - i) A record drawing showing the project as built; and
 - ii) Digital images and prints that clearly show the development project, as completed.
- (c) The Open Space Coordinator shall conduct a final site inspection within forty five (45) days of the items listed under (b) above.
- (d) The County shall provide the local government unit with a sign (or signs, as applicable) that identifies the parkland as a Passaic County Board of Chosen Freeholders, Open Space and Farmland Preservation Trust Fund project that is permanently dedicated to recreation and conservation purposes. The local government unit shall post the sign(s) in a prominent place on the funded parkland and maintain it.
- (e) Any excess funds shall be unencumbered and returned to the OSTF.

6. Accounting and recordkeeping requirements

- (a) The local government unit shall maintain and make available to the County for inspection

upon request all financial documents and records related to the project.

- (b) The local government unit, its contractors, and subcontractors shall employ generally accepted accounting procedures that adequately identify the costs associated with the OSTF grant.
- (c) The local government unit shall maintain separate records for each project, including the project amount, receipt, and disposition of funding received for the project, including County grant, and contributions, gifts, grants, or donations from other sources.

Chapter 8. Nonprofit acquisition projects: project eligibility, conditions, and limitations

1. General provisions and funding policies

- (a) Nonprofits may apply to the County for grant funding for the acquisition of land for public recreation and conservation purposes. There is no minimum or maximum amount that a nonprofit may request.
- (b) A nonprofit that is awarded an OSTF grant shall execute and donate to the County, at no charge, a permanent conservation restriction, historic preservation restriction, or both, as applicable, on the project site. The restriction shall be prepared or approved to form by the County.
- (c) All land acquired with County OSTF funding must be accessible to the public, unless the Board determines that public accessibility would pose an unacceptable risk to the land or its natural resources.
- (d) A nonprofit that is awarded County OSTF funding is responsible for obtaining all permits and meeting all requirements of all Federal, State, County, and local statutes, regulations, and ordinances, as applicable, related to the project.
- (e) The nonprofit is required to obtain a resolution by the governing body of the municipality where

the property being purchased is located approving of the acquisition.

- (f) A nonprofit that has not demonstrated reasonable progress in completing a previously approved County OSTF project or is not in compliance with the requirements of this, or any other applicable chapter, may be ineligible for funding.

2. Eligible projects

- (a) Land for recreation and conservation purposes, as defined herein and by the County, is eligible for acquisition with an OSTF grant. An acquisition project may include the purchase of, for example:
 - i) A natural area such as wildlife preserve, forest, and/or wetland that provides opportunity for conservation, nature observation, water quality and water supply protection, camping and/or hiking; or
 - ii) Land suitable for playgrounds, athletic fields, and other types of active and passive outdoor recreation facilities or opportunities.

3. Ineligible projects

- (a) The following types of acquisition projects are not eligible for OSTF grants:
 - i) Any site to be purchased in fee simple to which the public access is not provided, unless the Board determines that the public accessibility would pose an unacceptable risk to the land or to any natural resource associated with the land;
 - ii) Any permanent conservation restriction or historic preservation restriction not consistent with N.J.A.C. 7:36-4.7;
 - iii) Any structure that will not be used in support of outdoor recreation and conservation purposes or demolished to create open space, in accordance with N.J.A.C. 7:36-4.4;

- iv) Any site that is, or is intended to be, use as a public road right-of-way;
 - v) Any site that is already preserved by the Highlands Water Protection and Planning Act, N.J.S.A. 13:20-1, et seq.;
 - vi) Any site with uninsurable or unmarketable title; or
 - vii) Any site that is already permanently preserved for recreation and conservation purposes, as determined by the County.
- (d) Costs of a preliminary assessment;
 - (e) Costs of demolition and removal of any structure;
 - (f) Costs of well testing done in compliance with the Private Well Testing Act, P.L. 2001, c.40;
 - (g) Incidental costs, individually itemized, associated with the implementation of the acquisition project;

4. Acquisition of Structures

- (a) A nonprofit may use an OSTF grant to acquire an improved property and structure (s) that the local government unit shall maintain and operate for recreation and conservation purposes to support the use of an outdoor recreation or conservation facility area.
- (b) A nonprofit may demolish or remove a structure with an OSTF grant to create open space only after the local government unit has obtained written approval from the Board. Such demolition may be subject to N.J.A.C. 7:35-25.6.

5. Allowable project costs

- (a) Costs that a nonprofit incurs to acquire title or permanent interest in the project site, up to the greater of either:
 - i) The eligible land cost;
 - ii) The purchase price, as determined by two separate appraisals;
- (b) Costs that the nonprofit incurs for any appraisal obtained;
- (c) Land survey costs;

6. Project costs that are not allowable

- (a) Administrative and operating costs and salary and/or wages of any employee of the local government unit occurred as part of the acquisition project;
- (b) Real property taxes;
- (c) Costs associated with an application for OSTF grants;
- (d) Remediation work done to address any areas of concern; and/or
- (e) Costs in excess of the sum of the approved OSTF grant.

Chapter 9. Nonprofit acquisition projects: project agreement, disbursements, accounting and recordkeeping requirements

1. Project Agreement

- (a) Each OSTF acquisition project shall have a project agreement, which shall be executed by the nonprofit and the County. The project agreement shall set out the rights and responsibilities of the nonprofit and County in regards to the acquisition project and shall contain all of the information identified in (c)

below. The date of execution of the project agreement shall begin the two (2) year clock on the project.

(b) The County shall send out the project agreement to the nonprofit for approval and signature after the grant is approved by the Board. The nonprofit shall ensure that the project agreement is approved and signed by the nonprofit's attorney, and executed by the person authorized under the nonprofit's approving resolution.

(c) The project agreement shall contain:

- i) An identification of the project site;
- ii) The estimated cost of the acquisition project;
- iii) A condition by the nonprofit to keep the land accessible to the public;
- iv) That the nonprofit shall agree not to convey the land unless approved by the County;
- v) That the nonprofit shall agree to execute and donate to the County, at no charge, a permanent conservation restriction, historic preservation restriction, or both, or a Secondary Right of Enforcement, as applicable, prepared and approved by the County. The conservation or historic preservation shall include:
 - (1) The conditions governing the use, future development, and maintenance of the project site; the public access to the project site; and the conveyance of any interest in the project site;
 - (2) The County's right to enforce the conditions of the restriction; and
 - (3) The remedies available to the County in the event the nonprofit does not comply with the conditions of the restriction;
- vi) Any other special conditions;
- vii) The requirements for recordkeeping and project administration;

viii) The requirement that the deed for any parcel acquired as part of the project site contain the following clause: "The lands being conveyed herein are being purchased with Passaic County Open Space and Farmland Preservation Trust Fund monies and are subject to restrictions as set by the Passaic County Board of Chosen Freeholders."

(d) The nonprofit shall return the signed project agreement to the County within forty five (45) days of receipt.

2. Disbursement of grant

(a) The County shall disburse the grant in advance of closing or as a reimbursement after closing.

(b) If the nonprofit seeks payment in advance of closing, it shall submit its request at least sixty (60) days before the scheduled date of closing.

(c) Prior to disbursement of the grant, the nonprofit shall supply:

- i) A survey package prepared in accordance with the Nonprofit Land Survey Overview which includes two (2) copies of the metes and bounds, stating acreage of each included lot, and a Surveyor's Certification and Summary form;
- ii) Until the title insurance policy is issued, a copy of the title insurance binder, with copies of the deeds of record and of all easements, restrictions, and other instruments of records as attachments, and when issued, the title insurance policy;
- iii) An Acquisition Payment Request Form, as provided by the Open Space Coordinator; and
- iv) A draft of the deed to be recorded upon closing, and any other documents or records as requested by the County.

(d) For reimbursement after closing, the following:

- i) A copy of the recorded deed;

- ii) A survey package as described in (c)(1);
- iii) A copy of the title insurance policy
- iv) A copy of each cancelled check (both sides) or evidence of an electronic transfer of funds for allowable project costs;
- v) An Acquisition Payment Request Form, as provided by the Open Space Coordinator; and
- vi) Any other documents or records as requested by the County.

- (e) The nonprofit shall establish a separate, non-interest bearing bank account for the purpose of receiving an OSTF grant. If a nonprofit has received more than one OSTF grant, one account can be used to receive all OSTF monies.
- (f) The nonprofit may unilaterally withdraw the grant application at any time before it receives the OSTF grant.
- (g) If the nonprofit terminates the project agreement for any reason, any costs incurred will be borne solely by the nonprofit;
- (h) The County shall provide the nonprofit a sign (or signs, if applicable) that identifies the parkland as an OSTF site that is permanently dedicated to recreation and conservation purposes. The County shall post the sign(s) in a prominent place on the funded parkland and the nonprofit shall maintain it.

3. Accounting and recordkeeping requirements

- (a) The nonprofit shall maintain and make available to the County for inspection upon request all financial documents and records related to the project.
- (b) The nonprofit, its contractors, and subcontractors shall employ generally accepted accounting procedures that adequately identify the costs associated with the OSTF grant.
- (c) The nonprofit shall maintain separate records for each project, including the project amount, receipt, and disposition of funding received for

the project, including the County OSTF grant, and contributions, gifts, grants, or donations from other sources.

Chapter 10. Nonprofit development projects: project eligibility, conditions, limitations

1. General provisions and funding policies

- (a) Nonprofits may apply to the County OSTF for grant funding for the development of land for public outdoor recreation and conservation purposes. There is no minimum or maximum amount that a nonprofit may request as a grant in such an application.
- (b) Any OSTF grant is subject to approval by the Board.
- (c) A nonprofit that receives an OSTF grant shall execute and donate to the County, at no charge, a permanent conservation restriction, historic preservation restriction, or both, as applicable, on the project site.
- (d) All land and facilities developed with OSTF grants must be accessible to the public.
- (e) No grant shall be made to a nonprofit for a development project for recreation and conservation purposes on lands owned by a local government unit unless the local government unit is a co-applicant or the nonprofit has included in its application a resolution passed by the governing body of the local government unit authorizing the nonprofit to submit the application for funding and to perform the work as set forth in the project application.
- (f) A development project shall be located on land that is owned in fee simple by the nonprofit, or on land for which the nonprofit has obtained an irrevocable lease approved by the County for at least twenty five (25) years, or a use agreement, or any other legal instrument as approved by the County.
- (g) The nonprofit that is awarded an OSTF grant is responsible for obtaining all permits and

meeting all the requirements of Federal statutes, New Jersey laws, and any other county and or local statutes, regulations, and ordinances, as applicable, related to the project.

- (h) The County encourages the nonprofit to design and construct the development project using clean energy, renewable energy, and energy efficient technologies, as well as procuring recyclable products, if possible. Any project application demonstrating clean energy and the use of recyclable materials shall be given added weight in the scoring process by the OSAC.
- (i) A nonprofit may not be eligible for funding if there are grant awards to the nonprofit made in the last two (2) years with no drawdown of funds, absent an extension as granted by the Board.

2. Eligible projects

- (a) Developments for recreation and conservation purposes, are eligible for funding, including, but not limited to, the following examples:
 - i) Construction of a facility that will support the increased public use or enjoyment of outdoor recreation and conservation land, such as a facility for outdoor games and sports, winter sports, boating, picnicking, fishing, biking, hiking, swimming, camping, nature and historic interpretation, or similar activities;
 - ii) Plans or reports, including, but not limited to feasibility studies, parks master plans, or a landscape report.
 - iii) Lighting for an existing recreational or conservation facility; and
 - iv) A restroom or comfort facility, park administrative office, maintenance or storage area, or other similar structure that supports outdoor recreation or conservation.

3. Ineligible projects

- (a) Any facility or structure that does not support outdoor recreation or conservation;
- (b) Any facility to which public access is not provided, as determined by the County;
- (c) A professional sports facility;
- (d) Any facility that will significantly impair the land's natural resources, as determined by the County;
- (e) Any development project that will use tropical hardwood; and
- (f) A structure that entirely encloses an outdoor recreation facility on a temporary or permanent basis.

4. Allowable project costs

- (a) For development projects, the following costs are allowable, provided the local government unit incurs such costs in conformance with all applicable laws, including the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.:
 - i) Construction costs; and
 - ii) Cost of any equipment or materials necessary to carry out the construction and make the facility operational.

5. Project costs that are not allowable

- (a) Engineering or other consultant fees;
- (b) Permit fees;
- (c) Administrative and operating costs and salaries and/or wages of any employee of the local government unit incurred as part of the development project;
- (d) Costs associated with an application to the OSTF;
- (e) Remediation work done to address any areas of concern; and

- (f) Costs in excess of the sum of the approved OSTF grant.

Chapter 11. Nonprofit development project: project agreement, bid procedures, construction responsibility, disbursements, project closeout, accounting and recordkeeping requirements

1. Project agreement

- (a) Each OSTF development project shall have a project agreement, which shall be executed by the nonprofit and the County, within forty five (45) days of receipt. The project agreement shall set out the rights and responsibilities of the nonprofit and the County in regards to the development project and shall contain all information identified in (c) below. The date of execution of the project agreement shall begin the two (2) year clock on the project.
- (b) The County shall send the project agreement after the funding is approved by the Board for nonprofit and execution by the appropriate parties.
- (c) The project agreement shall contain:
- i) A description of the project to be developed;
 - ii) The estimated cost of the development project and the award amount;
 - iii) Special conditions, if any;
 - iv) The requirements for recordkeeping and project administration;
 - v) A two (2) year project term whereby all OSTF grants monies must be distributed; and
 - vi) The reimbursement process whereby the County will reimburse the nonprofit for costs incurred in the project, following the submission of paid invoices to the County Open Space Coordinator.

2. Bid procedures

- (a) All construction costs shall be bid in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and
- (b) All bid specifications and contracts shall require that all facilities must be constructed in accordance with all applicable State and local construction codes.

3. Construction requirements, site inspections

- (a) The County shall periodically inspect the project to ensure compliance with the project agreement.
- (b) The nonprofit is responsible for supervising the construction of the project and for ensuring that all construction contract specifications are met.
- (c) The nonprofit shall erect and maintain for the duration of the project a construction sign that identifies the project as funded by the Passaic County Board of Chosen Freeholders, Open Space and Farmland Preservation Trust Fund.

4. Disbursement of grant

- (a) The County shall disburse the grant as paid invoices are submitted by the nonprofit, verified by the Open Space Coordinator, and approved on a bill's list of the Board;
- (b) For each request of payment, the nonprofit shall submit a payment request form, as provided by the Open Space Coordinator, with the following information:
- i) Project name, grant year, and award amount;
 - ii) Name of the nonprofit;
 - iii) An itemized list of the costs incurred; and
 - iv) A certification by the nonprofit's chief financial officer that the information entered

on the payment request form is accurate and that the nonprofit is maintaining an accurate record of accounts for the project, including cancelled checks and vouchers which must be submitted to the County upon request.

5. Project closeout

- (a) The nonprofit shall notify the County when the development project is complete.
- (b) Upon notification under (a); the County shall send a closeout letter directing the nonprofit to provide copies of the following documents:
 - i) A record drawing showing the project as built; and
 - ii) Digital images and prints that clearly show the development project, as completed.
- (c) The Open Space Coordinator shall conduct a final site inspection within forty five (45) days of the items listed under (b) above.
- (d) The County shall provide the nonprofit with a sign (or signs, as applicable) that identifies the parkland as a Passaic County Board of Chosen Freeholders, Open Space and Farmland Preservation Trust Fund project that is permanently dedicated to recreation and conservation purposes. The County shall post the sign(s) in a prominent place on the funded parkland and the local government unit shall maintain it.
- (e) Any excess funds shall be unencumbered and returned to the OSTF.

6. Accounting and recordkeeping requirements

- (a) The nonprofit shall maintain and make available to the County for inspection upon request all financial documents and records related to the project.
- (b) The nonprofit, its contractors, and subcontractors shall employ generally accepted

accounting procedures that adequately identify the costs associated with the OSTF grant.

- (c) The nonprofit shall maintain separate records for each project, including the project amount, receipt, and disposition of funding received for the project, including County grant, and contributions, gifts, grants, or donations from other sources.

Chapter 12. Historic preservation projects: eligible applicants, grant application process, eligible properties, eligible activities, ineligible activities, project agreement, bid procedures, construction requirements, site inspections, disbursement of grant, project closeout, accounting and record keeping requirements

1. Eligible applicants

The following organizations or groups are eligible to apply for OSTF historic preservation project grants:

- (a) Local government units in the County; and
- (b) Nonprofit organizations improving historic eligible properties in the County.

2. Grant application process

For all historic preservation grant applications received, including applications for any project involving a historic site or a park development project within a designated historic district, the Open Space Coordinator shall refer the applications to the Director of the County's Department of Cultural and Historic Affairs for a memorandum outlining the strengths and/or weaknesses of the application, to be distributed to the OSAC prior to the award of a grant.

Eligible applicants shall submit an application, as provided by the County's Director of Cultural and Historic Affairs, along with the following supporting documents:

- (a) Architectural or engineering drawings, site plans, signed by a licensed professional;
- (b) Current photographs of the existing structure;
- (c) Available historic photographs and/or drawings from public resources, including but not limited

to the Passaic County Historical Society, New Jersey State Library, or State Historic Preservation Office;

(d) Existing professional consultation reports, studies, and written testimony, regarding the proposed project;

(e) Specifications of materials to be used for all aspects of the proposal being reviewed, including, but not limited to catalog cut sheets, sample paint chips, manufacturer product specification, and plan notations; and

(f) A detailed narrative of the proposed scope of work.

3. Eligible properties

(a) A local government unit or nonprofit may submit an application for the restoration or preservation of a historic building, structure, site, landscape, object, or district, in the County if the property is falls under one of the following categories:

i) Recognized by or listed on a register of historic places by a local government unit;

ii) Individually listed in the New Jersey Register of Historic Places and/or the National Register of Historic Places;

iii) Situated within the boundaries of a historic district listed in the New Jersey Register of Historic Places and/or the National Register of Historic Places, and identified in the National Register of Historic Places Registration Form inventory as a contributing resource of that district;

iv) Certified by the State Historic Preservation Office as a property that is eligible to be listed on the New Jersey Register of Historic Places, or that meets the criteria to be listed on the New Jersey Register and/or National Register of Historic Places.

v) If the property is not listed on any Register of Historic Places or has not received a Determination of Eligibility and/or Certification of Eligibility from SHPO, the applicant must submit information concerning the site at least forty five (45) days prior to the application deadline so that a Certificate of Eligibility letter is received and included with the application.

(b) If there is ambiguity regarding the eligibility of an applicant, the Open Space Coordinator shall request a written memorandum by the Director of the County's Department of Historic and Cultural Affairs to determine an applicant's eligibility.

(c) If a nonprofit does not own the historic site or property in fee simple, the nonprofit must obtain either:

i) An irrevocable lease for a period of least twenty five (25) years; or

ii) If the property is owned by a local government unit, a resolution of support from the governing body of the local government unit approving the grant application and project.

4. Eligible activities

(a) Stabilization, which is the essential maintenance of a deteriorated structure, facility, or object as it exists at present, establishing structural ability and a weather resistant enclosure;

(b) Rehabilitation, which is the act or process of making possible compatible use of a property through repair, alteration, and addition while preserving those portions or features that convey its historical, cultural, or architectural value;

(c) Restoration, which is the act or process of accurately depicting the form, features, and character of a property as it appeared at the most significant time in the property's history by the retention of materials from the most significant time, while permitting the removal of materials from other periods;

- (d) Preservation, which is the act or process of applying measures necessary to sustain the existing form, integrity, and material of a historic property;
- (e) Plans or reports, including the following examples:
 - i) Feasibility studies;
 - ii) Historic structure reports;
 - iii) Historic or cultural landscape reports;
 - iv) Archaeological reports; and
 - v) Preservation plans.

5. Ineligible activities

- (a) Complete reconstruction;
- (b) New additions;
- (c) Interpretive activities such as displays, signs, exhibitions;
- (d) Administrative or operational costs;
- (e) Ceremonial or publicity expenses;
- (f) Fundraising;
- (g) Work performed outside the approved project scope;
- (a) Work that does not comply with the United States Secretary of the Interior Standards for Rehabilitation, codified as 46 CFR 67.
- (h) Routine or ongoing maintenance, including but not limited to, repainting, carpet replacement, or routine landscaping; and
- (i) Relocation.

7. Project agreement

- (a) Each historic preservation project shall have a project agreement, which shall be executed by the applicant and the County within forty five (45) days of receipt. The project agreement shall set out the rights and responsibilities of the applicant and the County in regards to the historic preservation project and shall contain all information identified in (c) below. The date of execution of the project agreement shall begin the two (2) year clock on the project.
- (b) The County shall send the project agreement after the funding is approved by the Board to the application and execution by the appropriate parties, which shall be returned within forty five (45) days of receipt.
- (c) The project agreement shall contain:
 - i) A description of the project to be developed;
 - ii) The estimated cost of the development project and the award amount;
 - iii) Special conditions, if any;
 - iv) The requirements for recordkeeping and project administration;
 - v) A two (2) year project term whereby all OSTF grants monies must be distributed; and
 - vi) The reimbursement process whereby the County will reimburse the nonprofit for costs incurred in the project, following the submission of invoices to the County's Director of Cultural and Historic Affairs.

8. Bid procedures

- (a) All construction costs shall be bid in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

- (b) All bid specifications and contracts shall require that all facilities must be constructed in accordance with all applicable State and local construction codes.

9. Construction requirements, site inspections

- (a) The County's Director of Cultural and Historic Affairs shall periodically inspect the project to ensure compliance with the project agreement.
- (b) The applicant is responsible for supervising the construction of the project and for ensuring that all construction contract specifications are met.
- (c) The applicant shall erect and maintain for the duration of the project a construction sign that identifies the project as funded by the Passaic County Board of Chosen Freeholders, Open Space and Farmland Preservation Trust Fund.
- (d) All construction must conform to the United States Secretary of the Interior Standards for Rehabilitation, codified as 46 CFR 67.

10. Disbursement of grant

- (a) The County shall disburse the grant as paid invoices are submitted by the applicant, verified by the Director of Cultural and Historic Affairs, and approved on a bill's list of the Board;
- (b) For each request of payment, the applicant shall submit a payment request form, as provided by the Director of Cultural and Historic Affairs, with the following information:
- i) Project name, grant year, and award amount;
 - ii) Name of the applicant;
 - iii) An itemized list of the costs incurred; and
 - iv) A certification by the applicant's chief financial officer that the information entered on the payment request form is accurate and that the nonprofit is maintaining an accurate record of accounts for the project, including

cancelled checks and vouchers which must be submitted to the County upon request.

11. Project closeout

- (a) The applicant shall notify the County when the development project is complete.
- (b) Upon notification under (a), the County shall send a closeout letter directing the nonprofit to provide copies of the following documents:
- i) A record drawing showing the project as built; and
 - ii) Digital images and prints that clearly show the historic preservation project, as completed.
- (c) The Director of Cultural and Historic Affairs shall conduct a final site inspection within forty five (45) days of the items listed under (b) above.
- (d) The County shall provide the applicant with a sign (or signs, as applicable) that identifies the parkland as a Passaic County Board of Chosen Freeholders, Open Space and Farmland Preservation Trust Fund project that is permanently dedicated for historic preservation purposes. The County shall post the sign(s) in a prominent place on the funded project and the applicant shall maintain it.
- (e) Any excess funds shall be unencumbered and returned to the OSTF.

12. Accounting and recordkeeping requirements

- (a) The applicant shall maintain and make available to the County for inspection upon request all financial documents and records related to the project.
- (b) The applicant, its contractors, and subcontractors shall employ generally accepted accounting procedures that adequately identify the costs associated with the OSTF grant.

- (c) The applicant shall maintain separate records for each project, including the project amount, receipt, and disposition of funding received for the project, including County grant, and contributions, gifts, grants, or donations from other sources.

shall render the local government unit or nonprofit ineligible for future OSTF grant funding.

Chapter 13. Requirements for maintenance of parkland and historic sites; administrative transfer of parkland; changes in use of parkland; fees; use agreements; transfer of grant funds

1. Maintenance requirements for funded parkland; compliance inspection

- (a) Each local government unit or nonprofit is responsible for the satisfactory care, maintenance, and operation of funded parkland and preserved or rehabilitated historic sites. Each local government unit or nonprofit shall maintain and preserve funded parkland and historic sites in a condition which is equal to or better than the condition of the land or property at the time it was acquired or developed with OSTF grants.
- (b) Each local government unit or nonprofit shall maintain any development constructed with OSTF grants in reasonable repair in order to ensure its continuous use for the purpose(s) for which it was constructed as set forth in the project agreement.
- (c) The Open Space Coordinator or Director of Cultural and Historic Affairs, as applicable, shall conduct site inspections, at his/her discretion, to evaluate that the local government unit or nonprofit are abiding by the terms of the project agreement. The Open Space Coordinator shall provide an inspection summary to the local government unit or nonprofit after completion of the inspection, outlining any irregularities or breaches of the project agreement.
- (d) The failure of the local government unit or nonprofit to comply and correct instances of violations of the project agreement identified in an inspection summary by the deadline as set forth by the Open Space Coordinator or Director of Historic and Cultural Affairs, as applicable,

2. Administrative transfer of parkland

- (a) A local government unit or nonprofit may transfer funded parkland to a local government unit, the State, the Federal government or a nonprofit, so long as the parkland shall be continue to be used solely for recreation and conservation purposes, and the County approves the transfer with a resolution approved by the Passaic County Board of Chosen Freeholders.
- (b) Any transfer of parkland that does not comply with the requirements of this Chapter is void and of no legal effect.

3. Changes in use of parkland

- (a) A local government unit or nonprofit may change the recreation and conservation purpose or use for which funded parkland is being used to another recreation or conservation purpose, so long as the following conditions are met:
- i) The County is notified in writing, and approves the change in use by way of resolution of the Board of Chosen Freeholders;
- ii) A public hearing is held, whereby the local government unit or nonprofit publishes a legal notice thirty (30) days in advance in the official newspaper(s) of the municipality(ies) in which the parkland is located, and affords members of the public a forum to address the change in use of parkland.
- iii) An estoppel period of thirty (30) days from the public hearing date before a change in use is legal and valid.

4. Fees for use of funded parkland or historic sites and recreation and conservation facilities on funded parkland

- (a) A local government unit or nonprofit may establish a fee schedule for the use of funded parkland or historic site for the use of recreation

and conservation facilities on funded parkland, provided that the fees conform with (b) and (c) below.

- (b) The fees shall not be so excessive as to discourage reasonable public access.
- (c) The fees may be established in the following categories:
 - i) Yearly, seasonal, monthly, weekly, daily, single use, or hourly;
 - ii) Individual, group, team, or family;
 - iii) County resident or non-resident, but the fee charged to a non-resident shall not be greater than two times that charged to a resident;
 - iv) Handicapped, senior citizen, youth, student, or veteran; and
 - v) Nonprofit, for profit, or corporate.
- (d) The fee schedule shall be submitted to the County for approval by the Board of Chosen Freeholders via resolution.

5. Public access to and use of funded parkland and historic sites

- (a) A local government unit or nonprofit shall ensure that funded parkland or historic sites are open and that reasonable public access, as determined by the County, is afforded to all County residents.
- (b) A local government unit or nonprofit that intends to close an area of funded parkland or historic sites to public access or use for more than thirty (30) days in order to protect public safety, conduct routine maintenance, or protect a specific natural or cultural resource shall notify the Open Space Coordinator or Director of Cultural and Historic Affairs, as applicable, in writing in advance of the closure.
- (c) A local government unit or nonprofit shall not enter into exclusive agreements or allow discriminatory scheduling of use of the funded parkland or its recreation and conservation

facility to accommodate organized sports or other recreation or conservation purposes.

- (d) Any proposed use agreement must be sent to the County for review prior to its approval by the local government unit or nonprofit.
- (e) All fees shall be prominently posted at the funded parkland, or on the local government unit or nonprofit's website.

6. Transfer of grant funds

A local government unit or nonprofit is prohibited from transferring a grant award to any other project unless an application is made to the Open Space Advisory Committee, a hearing is held, and the Board approves the reallocation of funds via resolution.

Chapter 14. Green Acres Program

The Board and County shall be guided by the rules and regulations as established by the New Jersey Department of Environmental Protection Green Acres Program for any topic or subject not specifically addressed herein that is raised by an applicant during the disbursement of a grant or during the execution of an acquisition, historic preservation project, or park development project. However, Green Acres Program rules and regulations shall be strictly used as guidance, and in no way inhibit the Board from exercising a differing policy position, so long as it is within the bounds of State and Federal laws.

Chapter 15. Passaic County Open Space Advisory Committee

1. Membership

- (a) The Passaic County Open Space Advisory Committee shall be comprised of no more than eighteen (18) members, with thirteen (13) members appointed by the Board, and five (5) ex-officio members, to review and make recommendations to the Board on the disbursement of grant awards to qualified local government units and nonprofits, including the following:
 - i) A Freeholder of the Board as appointed via resolution at its reorganization meeting;

- ii) The County Administrator or his/her designee;
 - iii) The County Planning Director or his/her designee;
 - iv) The County Director of Parks or Recreation or his/her designee;
 - v) The County Engineer or his/her designee;
 - vi) Two members from either Passaic or Paterson;
 - vii) Two members from either Bloomingdale, Pompton Lakes, Ringwood, Wanaque, or West Milford; and
 - viii) Nine members from any other municipality in the County.
- (b) The Open Space Coordinator shall send the members of the Passaic County Board of Chosen Freeholders, carbon copying the County Administrator, approved meeting minutes of the Committee, to keep the Board informed of the Committee's agenda and action items.
 - (c) The Open Space Coordinator shall, in an organized manner, distribute all of the applications received for grant funding to the members, including an executive summary setting forth, at the least, the entity requesting funds, the amount requested, the amount of unexpended funds previously given to the entity, and a short description of the project.
 - (d) The Committee shall hold hearings with local government units and nonprofits on applications seeking to be funded by the OSTF, deliberate on the merits of each application, and through the Open Space Coordinator, issue a memorandum to the Board with recommendations on what applications should be funded.

2. Term of public members

Members shall serve for three (3) year terms. Members shall be held in a hold over status until a replacement is appointed by the Board, or the member is reappointed.

3. Officers

- (a) The Committee will elect a Chairperson, Vice-Chairperson, and Secretary from its membership at the first meeting of each year.
- (b) Each officer will serve for one (1) calendar year.
- (c) If the Chairperson is absent, the Vice-Chairperson shall perform his/her duties in his/her absence. If the Chairperson resigns, the Vice-Chairperson shall finish his/her term, and the Committee shall elect a new Vice-Chairperson at its next regularly scheduled meeting.

4. Role and powers

- (a) The Committee shall meet, as necessary, to discuss and take action on grant applications submitted by local government units and nonprofits.

Chapter 16. Open Space Trust Fund Budget, collection of taxes, and 5-year Capital Budget

1. Open Space Trust Fund Budget

- (a) The County Administrator, in consultation with the County Engineer, Director of the Parks and Recreation Department, Director of the Planning and Economic Development, and the Director of the Cultural and Historic Affairs Department, shall prepare a yearly Open Space Trust Fund Budget to be submitted for review and approval by the Board.
- (b) The Open Space Trust Fund Budget will fund improvement projects in the Passaic County Park System, the improvement of historic sites owned by the County, for cultural or recreation events in the County, or to fund programs being run by nonprofits in the County furthering conservation, for the salaries of employees administering the OSTF, for seasonal park attendants working in the Passaic County Park System, for grants to qualified nonprofits, or other initiatives as approved by the Board.
- (c) The Open Space Trust Fund Budget represents all of the approved spending from the OSTF,

absent action by the Board to amend the spending plan via resolution.

- (d) The County Administrator shall hold monthly status meetings to track the progress being made on projects funded by the Open Space Trust Fund Budget, and will, as necessary, update the Board on the progress of ongoing projects.
 - (e) If approved funds in an Open Space Trust Fund Budget are unspent in a twelve (12) month period, absent a compelling reason for the delay, the County Administrator, at his/her discretion, can draft a memorandum to Board recommending that the project be cancelled and the funds be returned to the appropriate account in the OSTF. The Board retains the right to cancel any project.
 - (f) Upon completion of a project appropriated for in an open space trust fund budget, funds may be returned by the County's Chief Financial Officer into a reserve for unallocated projects.
 - (g) Funding may be transferred from one project to another after the adoption of the OSTF budget, with the consent of the Board.
 - (h) The Board may appropriate funding for a project from the reserve for unallocated projects at any time, assuming the Chief Financial Officer certifies that the money is available.
- (b) All taxes collected during a calendar year for the OSTF shall be placed in a dedicated fund by the County's Chief Financial Officer.
 - (c) The County's Chief Financial Officer shall appropriate fifty percent (50%) of the collected taxes into a municipal/non-profit fund to be given out in the form of grants as set forth herein, and fifty percent (50%) into a general fund, which shall be appropriated in accordance with Part 1 of this Chapter.

2. 5-year capital budget

The County Administrator, in consultation with the County Engineer, Director of the Parks and Recreation Department, Director of the Planning and Economic Development, and the Director of the Cultural and Historic Affairs Department, shall prepare a 5-year Open Space Trust Fund Capital Budget to be submitted for review and approval by the Board. The Capital Budget shall serve as a planning document to guide future spending in the yearly Open Space Trust Fund Budgets.

3. Collection of Open Space Trust Fund and Farmland Preservation Taxes

- (a) OSTF taxes will be billed and collected by the County in accordance with the enabling referendum, subsequent resolutions, and all applicable State laws.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Theodore O. Best, Jr.
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County Counsel

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Clerk Of The Board



Public Meeting (Board Meeting)

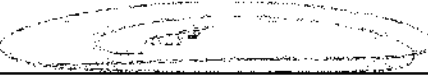
Date: Apr 25, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

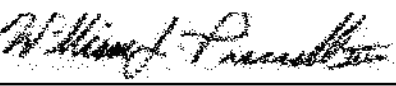
Agenda: RESOLUTION AUTHORIZING A PUBLIC HEARING AND ADVERTISEMENT OF THE NOTICE OF PUBLIC DISPLAY FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY-2017 ANNUAL ACTION PLAN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20170350							
Meeting Date	04/25/2017							
Introduced Date	04/25/2017							
Adopted Date	04/25/2017							
Agenda Item	n-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 28, 2017

**RESOLUTION AUTHORIZING A PUBLIC HEARING AND
ADVERTISEMENT OF THE NOTICE OF PUBLIC DISPLAY FOR
THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK
GRANT FY-2017 ANNUAL ACTION PLAN**

WHEREAS, the Passaic County Board of Chosen Freeholders, adopted resolution R-08-760 on September 9, 2008, which adopted the Passaic County Citizen Participation Plan under 24 CFR Part 91, Sec 91.105, for the Community Development Block Grant Program; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2016-701 on August 16, 2016 which amended the Passaic County Citizen Participation Plan to comply with recent HUD regulations to include the Affirmatively Furthering Fair Housing (AFFH) Final Rule requirements found at 24 CFR 91.105 and 24 CFR 5; and

WHEREAS, the plan allows for a 30 day period of review of the action to be taken by the Board of Chosen Freeholders on recommendations for the award of funds included in the Community Development Block Grant FY 2017 Action Plan; and

WHEREAS, the Passaic County Department of Planning and Economic Development has received and reviewed applications from various participating municipalities and not-for-profit organizations for program fiscal year 2017 and has made recommendations for awards; and

WHEREAS, the Department of Planning and Economic Development seeks to have a public hearing on the applications

and awards on June 13, 2017 at the Freeholders' regular conference meeting; and

WHEREAS, the Department of Planning and Economic Development also seeks to publish an advertisement (notice attached) in a newspaper of local circulation, announcing the availability of the FY 2017 Annual Action Plan for a 30 day public review period including the recommendation of grant awards; and

WHEREAS, this matter was discussed at the Freeholders Planning and Economic Development Committee meeting on April 18, 2017 and was recommended to the full Board for approval;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Clerk to the Board is hereby authorized to publish, in a newspaper of local circulation, notice of a public hearing to be held on June 13, 2017 at 5:30 p.m., or as soon thereafter as the matter can be heard, to allow for public comment on the recommendation of awards included in the FY 2017 Passaic County Community Development Block Grant Program Action Plan.

JRS/meg

April 25, 2017

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER & Tel #: **Deborah Hoffman, 973-569-4720**
- 2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

**RESOLUTION
AUTHORIZING A PUBLIC HEARING AND ADVERTISEMENT
OF THE NOTICE OF PUBLIC DISPLAY FOR THE PASSAIC
COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY-
2017 ANNUAL ACTION PLAN**

- 3. CERTIFICATION INFORMATION:
AMOUNT OF EXPENDITURE:
REQUISITION and PO NUMBERS already approved:

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>4/18/2017</u>
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

- 5. DISTRIBUTION LIST:
 Administration
 Finance
 Counsel
 Clerk to Board
 Other(s) Specify: _____

NOTICE OF PUBLIC DISPLAY AND PUBLIC HEARING**ANNUAL ACTION PLAN FY 2017 AND JUNE 13, 2017 PUBLIC HEARING
PASSAIC COUNTY, NJ**

Notice is hereby given that in accordance with the Federal regulations at 24 CFR, Part 91 and the Passaic County Citizen Participation Plan, as amended, Passaic County has prepared a new Annual Action Plan for FY 2017 for the Community Development Block Grant Program. The FY 2017 Annual Plan covers program period from September 1, 2017 to August 31, 2018.

Passaic County will hold a public hearing on Tuesday, June 13, 2017. The hearing will be held at the Passaic County Administration Building at 5:30 p.m. at the following location:

**Passaic County Administration Building
401 Grand Street – 2nd Floor Freeholder Meeting Room
Paterson, NJ 07505**

The purpose of the hearing is to solicit citizen comments on the Annual Action Plan. The FY 2017 Annual Plan identifies the activities that will be undertaken to address priority needs and local objectives during FY 2017.

Copies of the Annual Action Plan for FY 2017 are available for public inspection and review at the following locations for a thirty-day period from June 1, 2017 to June 30, 2017.

**PASSAIC COUNTY DEPARTMENT OF PLANNING
AND ECONOMIC DEVELOPMENT
930 Riverview Drive, Totowa, NJ, Suite 250**

AND

**PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 HAMILTON PLAZA,
PATERSON, NJ**

AND

**MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING MUNICIPALITIES:
BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, POMPTON
LAKES, PROSPECT PARK, TOTOWA, WANAQUE, WEST MILFORD, AND WOODLAND PARK
AND**

<http://www.passaiccountynj.org>

The County expects to receive \$700,000 for the program year that runs from September 1, 2017 to August 31, 2018. Activities in seven communities providing infrastructure and public facility improvements and three non-profit agencies providing public services are included in the FY 2017 Action Plan.

Passaic County intends to submit the Annual Action Plan for FY 2017 to the U.S. Department of Housing and Urban Development (HUD) on or about July 19, 2017. The Passaic County Board of Chosen Freeholders is expected to take action on the FY 2017 Annual Action Plan on July 18, 2017. Interested persons are encouraged to express their views on the documents at the public hearing or in writing to the Passaic County, Department of Planning and Economic Development, 930 Riverview Drive, Suite 250, Totowa, NJ 07512. Persons requiring information in alternative formats should contact the Department at (973) 569-4720 (TDD Users: 7-1-1 NJ Relay Center). All comments received on or by June 30, 2017 will be considered.

La información será proporcionada en español a petición.

Introduced on: April 25, 2017
Adopted on: April 25, 2017
Official Resolution#: R20170350

2017-06

RESOLUTION AUTHORIZING THE GUARANTY BY THE COUNTY OF PASSAIC, NEW JERSEY OF PAYMENT OF PRINCIPAL OF AND INTEREST ON THE GOVERNMENTAL LOAN REVENUE BONDS, SERIES 2017 (PASSAIC COUNTY GUARANTEED) (CITY OF PATERSON PROJECT) OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$40,000,000

WHEREAS, the COUNTY OF PASSAIC, New Jersey (the “County”), pursuant to the Improvement Authorities Law of the State of New Jersey (the “State”), constituting Chapter 183 of the Pamphlet Laws of the State of 1960, as amended and supplemented (N.J.S.A. 40:37A-44 et seq.) (the “Act”), has heretofore duly created a body corporate and politic known as The Passaic County Improvement Authority (the “Authority”); and

WHEREAS, pursuant to Section 80 of the Act, the County is authorized to guaranty unconditionally the punctual payment of the principal of and interest on any obligations of the Authority; and

WHEREAS, the County, in order to assist the Authority with the financing of a proposed governmental loan program to be undertaken on behalf of the City of Paterson, New Jersey in order to finance or refinance various projects (the “Project”), has determined to provide for the guaranty of Governmental Loan Revenue Bonds, Series 2017 (Passaic County Guaranteed) (City of Paterson Project) of the Authority (the “Obligations”) under the resolution of the Authority entitled “2017 Governmental Loan Revenue Bond Resolution (City of Paterson Project)” (the “Bond Resolution”);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY, (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. This guaranty shall be adopted by the governing body of the County in the manner provided for adoption of a bond ordinance as provided in the Local Bond Law, constituting Chapter 169 of the Pamphlet Laws of 1960 of the State, as amended and supplemented (the “Local Bond Law”).

Section 2. Pursuant to and in accordance with the terms of the Act, specifically Section 37 of the Act (N.J.S.A. 40:37A-80), the County is hereby authorized to and hereby shall fully, unconditionally and irrevocably guaranty the punctual payment of the principal of and interest on the Obligations in an aggregate principal amount not exceeding at any time \$40,000,000, which Obligations are to be issued to finance and/or refinance the Project, on such terms and conditions as may be agreed to by and between the County and the Authority and as are reflected in this guaranty and in the guaranty certificate on the face of each Obligation. Upon the endorsement of the Obligations referred to in Section 3 below, the County shall be fully, unconditionally and irrevocably obligated to pay the principal of and interest on the Obligations in the same manner and to the same extent as in the case of Obligations issued by the County,

and, accordingly, the County shall be unconditionally and irrevocably obligated to levy ad valorem taxes upon all the taxable property within the County for the payment thereof, without limitation as to rate or amount, when required under the provisions of applicable law. This full, unconditional and irrevocable guaranty of the County effected hereby to pay the principal of and interest on the Obligations when due, in accordance with the terms hereof, shall not be abrogated for any reason. Any Obligations which are no longer considered outstanding under the Bond Resolution shall not be counted for the purpose of \$40,000,000 limitation contained in this guaranty.

Section 3. The Freeholder-Director, Deputy Freeholder-Director or Director of Finance of the County shall, by manual or facsimile signature, execute an endorsement on each of the Obligations evidencing this guaranty by the County as to the punctual payment of the principal thereof and interest thereon. The endorsement on each Obligation shall be in substantially the following form, and absent the fully executed endorsement in such form on any such Obligation, such Obligation shall not be entitled to the benefits of this guaranty:

GUARANTY BY THE COUNTY OF PASSAIC, NEW JERSEY

The payment of the principal of and interest on the within bond according to its terms is hereby fully and unconditionally guaranteed by the County of Passaic, New Jersey for as long as such bond is outstanding under The Passaic County Improvement Authority's 2017 Governmental Loan Revenue Bond Resolution (City of Paterson Project).

IN WITNESS WHEREOF, the County of Passaic, New Jersey, has caused this guaranty to be executed by the signature of its Freeholder-Director, Deputy Freeholder-Director or Director of Finance.

COUNTY OF PASSAIC, NEW JERSEY

By: _____
**Freeholder-Director,
 Deputy Freeholder-Director
 or Director of Finance**

The Freeholder-Director, Deputy Freeholder-Director or Director of Finance is hereby further authorized to execute such other certificates or agreements relating to this guaranty that may be required by the Authority to comply with the terms of the financing documents relating to the Obligations, including, without limitation, (i) any agreements or certificates detailing the time and method that payment under this guaranty shall be made by the County, (ii) any letters of representations or similar undertakings to be executed in connection with the sale of the Obligations, setting forth certain representations, warranties and covenants of the County as an inducement to the purchase of the Obligations, (iii) any certificates deeming "final" (for the purposes of Rule 15c2-12 of the U.S. Securities and Exchange Commission) any Preliminary or final Official Statements of the Authority in connection with the Obligations, and (iv) any bond purchase agreement or continuing disclosure agreement executed in connection with the sale of

the Obligations. Such further agreements or certificates shall not abrogate the County's responsibilities hereunder.

The Freeholder-Director, Deputy Freeholder-Director or Director of Finance is hereby further authorized to execute one or more continuing disclosure agreement(s) or other instrument(s) undertaking the secondary disclosure obligations of the County required by Rule 15c2-12 of the United States Securities and Exchange Commission in connection with the issuance of any Obligations by the Authority.

Section 4. It is hereby found, determined and declared by the governing body of the County that:

(a) This guaranty may be adopted notwithstanding any statutory debt or other limitations, including particularly any limitation or requirement under or pursuant to the Local Bond Law, but the aggregate principal amount of the Obligations that shall be entitled to the benefits of this guaranty, being an amount not to exceed \$40,000,000 outstanding at any time, shall after their issuance be included in the gross debt of the County for the purpose of determining the indebtedness of the County under or pursuant to the Local Bond Law.

(b) The principal amount of Obligations entitled to the benefits of this guaranty and included in the gross debt of the County shall be deducted, and is hereby declared to be and to constitute a deduction, from such gross debt under and for all the purposes of the Local Bond Law (i) from and after the time of issuance of the Obligations until the end of the fiscal year beginning next after the completion of the acquisition or construction of the project to be financed from the proceeds of the Obligations, and (ii) in any annual debt statement filed pursuant to the Local Bond Law as of the end of said fiscal year or any subsequent fiscal year, if the revenues or other receipts or moneys of the Authority in such fiscal year are sufficient to pay its expenses of operation and maintenance in such fiscal year and all amounts payable in such fiscal year on account of the principal of and interest on all such guaranteed Obligations, all Obligations of the County issued as provided in Section 36 of the Act (N.J.S.A. 40:37A-79), and all Obligations of the Authority issued under the Act.

Section 5. The following matters are hereby determined, declared, recited and stated:

(a) The maximum outstanding principal amount of Obligations of the Authority that are hereby and hereunder guaranteed as to the punctual payment of the principal thereof and interest thereon at any time is \$40,000,000.

(b) The purpose described in this guaranty is not a current expense of the County, and no part of the cost thereof has been or shall be assessed on property specially benefited thereby.

(c) A supplemental debt statement of the County has been duly made and filed in the office of the Clerk of the Board, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State, and such debt statement shows that while the gross debt of the County, as defined in the Local Bond Law, is increased by this guaranty by \$40,000,000, in accordance with the provisions of the Act, the net debt of the County is not

increased, and the obligation of the County authorized by or incurred pursuant to the terms of this guaranty is permitted by an exception to the debt limitations of the Local Bond Law, which exception is contained in the Act.

(d) All other items to be contained in a bond ordinance adopted pursuant to the Local Bond Law are hereby determined to be inapplicable to the County's guaranty of the Obligations hereby.

Section 6. This guaranty shall take effect at the time and in the manner provided by law.

2017-07

CAPITAL ORDINANCE OF THE COUNTY OF PASSAIC, NEW JERSEY AUTHORIZING THE UNDERTAKING OF VARIOUS IMPROVEMENTS TO GARRET MOUNTAIN RESERVATION IN, BY AND FOR THE COUNTY, APPROPRIATING THEREFOR THE SUM OF \$2,750,000 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES GRANT AND FROM GENERAL CAPITAL FUND BALANCE OF THE COUNTY.

BE IT ORDAINED by the Board of Chosen Freeholders of the County of Passaic, New Jersey, as follows:

Section 1. The County of Passaic, New Jersey (the "County") is hereby authorized to undertake various improvements to Garret Mountain Reservation (located in the City of Paterson and the Borough of Woodland Park) in, by and for the County. Said improvements shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. The sum of \$2,750,000 is hereby appropriated to the payment of the cost of the improvements authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from a New Jersey Department of Environmental Protection ("NJDEP") Green Acres grant and from the County's General Capital Fund Balance, as hereinafter provided. The sum of \$1,375,000 received or to be received from the NJDEP is hereby appropriated to the payment of the cost of said purpose. The sum of \$1,375,000 is hereby appropriated from the County's General Capital Fund Balance to the payment of the cost of said purpose.

Section 3. Said improvements are lawful capital improvements of the County having a period of usefulness of at least five (5) years. Said improvements shall be made as general

improvements, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of Chosen Freeholders and is available for public inspection.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.