

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Meeting Venue

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 1. Akhter
 2. Bartlett
 3. Best
 4. Duffy
 5. Lepore
 6. Deputy Director James
 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: March 16, 2017
- G. Approval of Proclamation:

1. Passaic County Board of Chosen Freeholders wishes to recognize Chief Brian McDermott as Irish Man of the Year of the County of Passaic.
2. Passaic County Board of Chosen Freeholders wishes to recognize Former Freeholder Ronda Casson Cotroneo, Esq. during the County of Passaic Women's History Month Celebration.
3. Passaic County Board of Chosen Freeholders wishes to recognize Oasis Organization during the County of Passaic Women's History Month Celebration.
4. Passaic County Board of Chosen Freeholders wishes to recognize Ruby Stanfield during the County of Passaic Women's History Month Celebration.
5. Passaic County Board of Chosen Freeholders wishes to recognize Councilwoman Tracy Kallert during the County of Passaic Women's History Month Celebration.
6. Board of Chosen Freeholders wishes to recognize Nancy Everett during the County of Passaic Women's History Month Celebration.
7. Passaic County Board of Chosen Freeholders wishes to recognize Diana C. Lobosco during the County of Passaic Women's History Month Celebration.
8. Passaic County Board of Chosen Freeholders wishes to recognize Rev. Carolyn McCombs during the County of Passaic Women's History Month Celebration.
9. Passaic County Board of Chosen Freeholders wishes to recognize Chief John Lazzara on receiving the Lifetime Achievement in Law Enforcement Award during the 2017 Annual Italian American Police Society of New Jersey Benefit Gala.

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

I. Communications:

1. The North Haledon Education Foundation and the North Haledon PTO are requesting permission to hang a banner across High Mountain Road between Overlook Avenue and Brookview Drive to advertise their annual Rock 'n Run for Education 5K Race beginning April 3rd through April 24th, all as noted in the communication.

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. Resolutions - 2/3 Vote:

1. RESOLUTION AUTHORIZING TRANSFER NUMBER VI, ALL AS NOTED IN THE RESOLUTION

L. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) EMW-2016-SS-00052-S01, ALL AS NOTED IN THE RESOLUTION
2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) INSURANCE FRAUD, ALL AS NOTED IN THE RESOLUTION
3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) VAWA-45-15, ALL AS NOTED IN THE RESOLUTION
4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CHILD ADVOCACY, ALL AS NOTED IN THE RESOLUTION
5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) LIHEAP, ALL AS NOTED IN THE RESOLUTION
6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HIP, ALL AS NOTED IN THE RESOLUTION
7. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CEHA, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

8. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SPRUCE STREET BRIDGE, ALL AS NOTED IN THE RESOLUTION

9. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 16-538-ADA-0, ALL AS NOTED IN THE RESOLUTION

10. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) BERN, ALL AS NOTED IN THE RESOLUTION

11. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) DCBHS #17 CDNR, ALL AS NOTED IN THE RESOLUTION

12. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) JDAI-17-IF-16, ALL AS NOTED IN THE RESOLUTION

13. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SSH17016, ALL AS NOTED IN THE RESOLUTION

14. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING 2008, ALL AS NOTED IN THE RESOLUTION

15. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING 2009, ALL AS NOTED IN THE RESOLUTION

16. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING 2010, ALL AS NOTED IN THE RESOLUTION

17. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING 2011, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

18. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING BONUS, ALL AS NOTED IN THE RESOLUTION

19. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CoC PLANNING, ALL AS NOTED IN THE RESOLUTION

20. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) EVA'S VILLAGE, ALL AS NOTED IN THE RESOLUTION

21. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING COLLABRATIVE II, ALL AS NOTED IN THE RESOLUTION

22. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING COLLABRATIVE III, ALL AS NOTED IN THE RESOLUTION

23. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PATERSON PARK APARTMENTS, ALL AS NOTED IN THE RESOLUTION

24. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING FIRST PILOT, ALL AS NOTED IN THE RESOLUTION

25. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) ST. JOES CDC, ALL AS NOTED IN THE RESOLUTION

26. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) ST. PAUL'S CDC, ALL AS NOTED IN THE RESOLUTION

27. RESOLUTION REQUESTING CANCELLATION OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) LIHEAP Assistance 2017, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

28. RESOLUTION REQUESTING CANCELLATION OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) DISLOCATED WORKER, ALL AS NOTED IN THE RESOLUTION

29. RESOLUTION REQUESTING CANCELLATION OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) UASI Local Share, ALL AS NOTED IN THE RESOLUTION

30. RESOLUTION REFERRING LITIGATION ENTITLED DENA CORTESE, ET AL. VS. JET PERU COURIER, ET AL. TO THE LAW FIRM OF FOSTER & MAZZIE, LLC PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

31. RESOLUTION REFERRING LITIGATION ENTITLED PATRICIA ALVARADO VS. COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF DARIO ALBERT METZ & EYERMAN, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

32. RESOLUTION REFERRING LITIGATION ENTITLED MARIA DEDIOS VS. LING FEIFEI, ET AL. TO THE ALLWATERS LAW FIRM, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

33. RESOLUTION REFERRING LITIGATION ENTITLED ROBERT FREEMAN VS. HARVEST REALTY, LLC, ET AL. TO THE LAW FIRM OF PAUL J. GIBLIN, JR., LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

34. RESOLUTION REFERRING LITIGATION ENTITLED JOSE M. GONZALEZ VS. PASSAIC COUNTY SHERIFF OFFICER PICKET, ET AL. TO THE LAW FIRM OF FLORIO KENNY RAVAL, LLP, TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANT, SHERIFF'S OFFICER PICKETT, ALL AS NOTED IN THE RESOLUTION

35. RESOLUTION REFERRING LITIGATION ENTITLED JOSE M. GONZALEZ VS. PASSAIC COUNTY SHERIFF OFFICER PICKETT, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC, TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS, PASSAIC COUNTY AND PASSAIC COUNTY SHERRIFF'S DEPARTMENT, RETROACTIVE TO JANUARY 2011, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

36. RESOLUTION REFERRING LITIGATION ENTITLED ROSCOE GRANT VS. COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF LUM DRASCO & POSITAN, LLC, TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

37. RESOLUTION REFERRING LITIGATION ENTITLED ELENA SANDOVAL VS. NORTH 13TH HOLDING, LLC, ET AL. TO JOSEPH M. WENZEL, ESQ. TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

38. RESOLUTION REFERRING LITIGATION ENTITLED MARK WHITMORE, ET AL VS. PHYLLIS PENNA, ET AL TO THE LAW FIRM OF HUNT HAMLIN RIDLEY TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

39. RESOLUTION QUALIFYING A POOL OF REAL ESTATE APPRAISERS PURSUANT TO REQUEST FOR QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION

40. RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE COUNTY OF ESSEX REGARDING THE SUPERVISION OF INMATES OF THE PASSAIC COUNTY JAIL RECEIVING INPATIENT CARE AT EAST ORANGE GENERAL HOSPITAL, ALL AS NOTED IN THE RESOLUTION

41. RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2017-199 DATED FEBRUARY 28, 2017 WHICH AWARDED A CONTRACT TO THE LAW FIRM OF SCURA, WIGFIELD, HEYER, STEVENS & CAMMAROTA LLP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

42. RESOLUTION EXPANDING A POOL OF QUALIFIED OUTSIDE LEGAL COUNSEL AND SPECIAL LITIGATION COUNSEL TO PROVIDE LEGAL SERVICES FOR THE COUNTY OF PASSAIC FOR CALENDAR YEAR 2017, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

43. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE WORKFORCE DEVELOPMENT BOARD 2014-2015 ANNUAL REPORT, ALL AS NOTED IN THE RESOLUTION

44. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MEMORANDUM OF UNDERSTANDING WITH THE TITLE II CONSORTIUM OF PASSAIC COUNTY AND PASSAIC COUNTY ONE-STOP OPERATORS, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

45. RESOLUTION TO APPLY AND ACCEPT GRANT FUNDING IN THE AMOUNT OF \$32,000 THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR THE PERIOD OF APRIL 1, 2017 THROUGH MARCH 31, 2018 TO CARRY OUT THE STATE HEALTH INSURANCE PROGRAM (SHIP) THROUGH THE DEPARTMENT OF SENIOR SERVICES, ALL AS NOTED IN THE RESOLUTION
46. RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO ENTER INTO AN AGREEMENT TO RENEW WITH WELLCARE HEALTH PLANS OF NEW JERSEY, INC., FOR MANAGED LONG-TERM SERVICES AND SUPPORT FOR MEDICAID MANAGED CARE, ALL AS NOTED IN THE RESOLUTION
47. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD FUNDING FROM THE STATE OF NEW JERSEY DEPARTMENT, JUVENILE JUSTICE COMMISSION (JJC), COMPREHENSIVE COUNTY FUNDING ALLOCATIONS FOR THE STATE/COMMUNITY PARTNERSHIP AND THE FAMILY COURT SERVICES GRANT PROGRAM, IN THE AMOUNT OF \$468,695.00 FOR CY 2017, ALL AS NOTED IN THE RESOLUTION
48. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-16-823 DATED OCTOBER 11, 2016 TO REFLECT A REDUCTION OF PAYMENT IN THE FIRST FY17 CSBG ALLOCATION FUNDING FROM \$111,929.00 TO \$77,950.00 DUE TO THE STATE OF NEW JERSEY DISPERSING AN ADVANCE OF ONLY 25% OF THE INITIAL GRANT INSTEAD OF THE 35% PREVIOUSLY AWARDED, ALL AS NOTED IN THE RESOLUTION
49. RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS THROUGH THE DEPARTMENT OF HUMAN SERVICES, TO PROVIDE \$1,000.00 GRANTS TO THE PARTICIPATING COMMUNITIES FOR "PROJECT GRADUATION" TOTALING \$14,000.00 FOR 2017, ALL AS NOTED IN THE RESOLUTION
50. RESOLUTION AWARDING CONTRACT TO THE LAW FIRM OF GARFUNKEL WILD, PC FOR PROFESSIONAL LAW SERVICES FOR PREAKNESS HEALTHCARE CENTER FOR THE YEAR 2017, ALL AS NOTED IN THE RESOLUTION
51. RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00169) FOR CARE PERSPECTIVE, INC., BY \$75,000.00 FOR OUR DIRECTOR OF NURSING, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

52. RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00489) FOR HORIZON HEALTHCARE STAFFING, INC., FOR THE ESTIMATED COSTS THROUGH DECEMBER 31, 2017, IN THE AMOUNT OF \$12,000.00, ALL AS NOTED IN THE RESOLUTION

53. RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00489) FOR INTERSTAFF, INC., FOR THE ESTIMATED COSTS THROUGH DECEMBER 31, 2017, IN THE AMOUNT OF \$12,000.00, ALL AS NOTED IN THE RESOLUTION

54. AMENDED: RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-00485) FOR PULSE MEDICAL TRANSPORTATION, INC., BY \$18,000.00 FOR THE BALANCE OF RESIDENT TRANSPORTATION COST INCURRED IN 2016, ALL AS NOTED IN THE RESOLUTION

55. RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00489) FOR TOWNE NURSING AGENCY FOR THE ESTIMATED COSTS THROUGH DECEMBER 31, 2017, IN THE AMOUNT OF \$15,000.00, ALL AS NOTED IN THE RESOLUTION

56. RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00488) FOR NURSING NETWORK, LLC., by \$150,000.00 FOR NURSING STAFF WITHIN THE CONSTRAINTS OF THE TEMPORARY COUNTY BUDGET, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

57. RESOLUTION FOR CHANGE ORDER #5 (FINAL) FOR J.A. ALEXANDER AS IT PERTAINS TO THE 2015 UPPER COUNTY ROADWAY RESURFACING PROJECT IN BLOOMINGDALE, RINGWOOD, TOTOWA, WAYNE, WEST MILFORD AND WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

58. RESOLUTION AUTHORIZING FINAL PAYMENT TO D.R. MULLEN CONSTRUCTION CO., INC. FOR THE REPLACEMENT OF COLFAX AVENUE CULVERT (STRUCTURE NO. 1600-184) OVER ACID BROOK IN THE BOROUGH OF POMPTON LAKES, NJ, ALL AS NOTED IN THE RESOLUTION

59. RESOLUTION FOR CHANGE ORDER #4 TO J.A. ALEXANDER AS IT PERTAINS TO THE 2015 UPPER COUNTY ROADWAY RESURFACING PROJECT IN BLOOMINGDALE, RINGWOOD, TOTOWA, WAYNE, WEST MILFORD AND WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

60. RESOLUTION FOR CHANGE ORDER #2 (FINAL) TO LOU'S LANDSCAPING AND DESIGN, INC. AS IT PERTAINS TO THE PREAKNESS VALLEY GOLF COURSE RED (WEST) HOLE #7 IMPROVEMENTS IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

61. RESOLUTION FOR CHANGE ORDER #1 FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO REPAIRS TO FAIRFIELD ROAD BRIDGE OVER SINGAC BROOK STRUCTURE NO. 1600-514 IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

62. RESOLUTION FOR CHANGE ORDER #1 FOR CONVERSE CONSULTANTS AS IT PERTAINS TO THE ON-CALL GEOTECHNICAL TESTING FOR SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER THE PASSAIC RIVER IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

63. RESOLUTION AUTHORIZING AN UPDATED APPRAISAL AND CONSULTING SERVICES FROM VALUE RESEARCH GROUP FOR PROPERTY LOCATED AT 30 COLUMBIA AVENUE IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

64. RESOLUTION FOR AWARD OF CONTRACT TO CARRIER CORP. AS IT PERTAINS TO THE PASSAIC COUNTY NEW COURT HOUSE CHILLERS REPLACEMENT PROJECT, 77 HAMILTON STREET IN THE CITY OF PATERSON, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION

65. RESOLUTION AWARDDING A CONTRACT TO CUMMING CONSTRUCTION MANAGEMENT, INC. FOR CONSTRUCTING MANAGEMENT & INSPECTION SERVICES AS IT PERTAINS TO THE NIKE BASE CONSOLIDATION FACILITIES, ROUTE 23, WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

66. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ACCEPT GRANT FUNDS IN THE AMOUNT OF \$1,375,000.00 FROM GREEN ACRES AND CONFIRM MATCHING SHARE OF THE PROJECT IN THE AMOUNT OF \$1,375,000.00 FOR THE GARRET MOUNTAIN IMPROVEMENTS IN THE CITY OF PATERSON AND BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

67. RESOLUTION AUTHORIZING THE PURCHASE OF TWO TORO GROUNDS MASTER 7210 MOWERS THROUGH THE MIDDLESEX REGIONAL EDUCATION SERVICE COMMISSION (MRESC) FOR USE WITHIN THE PASSAIC COUNTY PARKS SYSTEM, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

68. RESOLUTION AUTHORIZING THE PURCHASE OF FOUR FORD TRUCKS THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR THE PASSAIC COUNTY DEPARTMENT OF PARKS, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

69. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION
70. RESOLUTION AUTHORIZING PURCHASE OF FORTY-FIVE LED MONITORS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
71. RESOLUTION AUTHORIZING THE FIRST ONE-YEAR OPTION TO RENEW THE CONTRACT WITH CORIZON HEALTH OF NEW JERSEY, LLC TO PROVIDE INSTITUTIONAL HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL, ALL AS NOTED IN THE RESOLUTION

PLANNING AND ECONOMIC DEVELOPMENT

72. RESOLUTION AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS TO ENGAGE A COMMUNITY DEVELOPMENT BLOCK GRANT CONSULTANT TO PERFORM AN ASSESSMENT OF FAIR HOUSING FOR A PASSAIC COUNTY CONSORTIUM, ALL AS NOTED IN THE RESOLUTION
73. RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$15,000.00 FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY (NJTPA), SUBREGIONAL SUPPORT PROGRAM, FOR FISCAL YEAR 2017-INTERSHIP PROGRAM, ALL AS NOTED IN THE RESOLUTION
74. RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) GRANT AS FUNDED BY THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) DISASTER RECOVERY FUNDING THROUGH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS, ALL AS NOTED IN THE RESOLUTION
75. AUTHORIZING THE COUNTY OF PASSAIC TO ACCEPT A NO-COST GRANT EXTENSION OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY GRANT FROM THE NJ DEPARTMENT OF COMMUNITY AFFAIRS UNTIL DECEMBER 31, 2017 FOR THE COUNTY OF PASSAIC AND THE CITY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION

LATE STARTERS

76. RESOLUTION AMENDING A ONE (1)-YEAR MAINTENANCE AGREEMENT BY ADL DATA SYSTEMS, INC. FOR SPECIAL ASSIGNMENT TO ASCERTAIN CASH RECEIPTS IN PREAKNESS HEALTHCARE CENTER'S FINANCIAL COMPUTER SYSTEM AND NEEDED ADDITIONAL TRAINING FOR A TOTAL OF \$22,000.00, ALL AS NOTED IN THE RESOLUTION

77. RESOLUTION STRONGLY OPPOSING THE ELIMINATION OF FUNDING FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AS WELL AS SPENDING CUTS AND/OR THE ELIMINATION OF FUNDING FOR OTHER VITAL DOMESTIC PROGRAMS CONTAINED IN PRESIDENT TRUMP'S PROPOSED 2018 BUDGETARY PLAN, ALL AS NOTED IN THE RESOLUTION

M. 12. New Business:

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

N. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

March 16, 2017

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholder's Chambers at 6:36 P.M.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

Members Present	Members Absent
Akhter	Bartlett
Best	Deputy Director James
Duffy	
Lepore	
Director Lazzara	

Invocation: Father J. Patrick Ryan, Pastor of St. James of Marches, Totowa, NJ

Pledge of Allegiance: Lead by Freeholder Duffy

Approval of Minutes:

A motion was made by Freeholder Duffy, second by Freeholder Lepore, that the minutes for February 28, 2017, be approved which the motion was carried on a roll call of four (4) votes in the affirmative with Freeholder Bartlett, Best and Deputy Director James being absent.

Proclamation:

A motion was made by Freeholder Lepore, second by Freeholder Duffy, for approval of proclamations and the motion was carried on a roll call of four (4) votes in the affirmative with Freeholder Bartlett, Best and Deputy Director James being absent.

A motion was made by Freeholder Duffy, second by Freeholder Lepore, to suspend the regular order of business and the motion was carried on a roll call of four (4) votes in the affirmative with Freeholder Bartlett, Best and Deputy Director James being absent.

Budget Matters:

A motion was made by Freeholder Duffy, second by Freeholder Lepore, to open the public hearing on the 2017 "CAP" Resolution R-17-77 (adopted on first reading on February 14, 2017) to Exceed Index Rate (N.J.S.A.40A:45:15), all as noted in the resolution and the motion was carried on a roll call of four (4) votes in the affirmative with Freeholder Bartlett, Best and Deputy Director James being absent.

Director Lazzara asked is there anyone present desire to be heard on the 2017 CAP Resolution R-17-77?

At this time no one appeared before the Board.

A motion was made by Freeholder Duffy, second by Freeholder Lepore, to close the public hearing on the 2017 "CAP" Resolution R-17-77 (adopted on first reading on February 14, 2017) to Exceed Index Rate (N.J.S.A.40A:45:15), all as noted in the resolution and the motion was carried on a roll call of four (4) votes in the affirmative with Freeholder Bartlett, Best and Deputy Director James being absent.

A motion was made by Freeholder Duffy, second by Freeholder Lepore, for final adoption on 2017 "CAP" Resolution R-17-77 (adopted on first reading on February 14, 2017) to Exceed Index Rate, all as noted in the Resolution and the motion was carried on a roll call of four (4) votes in the affirmative with Freeholder Bartlett, Best and Deputy Director James being absent.

A motion was made by Freeholder Lepore, second by Freeholder Duffy, to open the public hearing on the 2017 Passaic County Budget and the motion was carried on a roll call of four (4) votes in the affirmative with Freeholder Bartlett, Best and Deputy Director James being absent.

Director Lazzara asked is there anyone present desire to be heard on the 2017 Budget?

At this time no one appeared before the Board.

A motion was made by Freeholder Duffy, second by Freeholder Lepore, to close the public hearing on 2017 Passaic County Budget and the motion was carried on a roll call of four (4) votes in the affirmative with Freeholder Bartlett, Best and Deputy Director James being absent.

A motion was made by Freeholder Lepore, second by Freeholder Duffy, to adopt the 2017 Passaic County budget and the motion was carried on a roll call of four (4) votes in the affirmative with Freeholder Bartlett, Best and Deputy Director James being absent.

At this time Freeholder Director Lazzara asked if there was any Freeholder Reports.

1. Freeholder Director Lazzara
2. Freeholder Deputy Director James
3. Freeholder Assad Akhter
4. Freeholder John Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

At this time let the record show Freeholder Best arrived at the meeting at 6:40 p.m.

Bond Ordinance:

Director Lazzara reported that Bond Ordinance #2017-02 together with notice of this hearing was published as required by law.

A motion was made by Freeholder Lepore, second by Freeholder Akhter, to open the Public Hearing on Bond Ordinance, which the motion was carried on roll call of five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

A motion was made by Freeholder Duffy, second by Freeholder Lepore, to close the Public Hearing on Bond Ordinance, which the motion was carried on roll call of five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James.

A motion was made by Freeholder Lepore, second by Freeholder Duffy, that Bond Ordinance #2017-02 under consideration at this time be adopted upon final reading, and that the Clerk to the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

Director Lazzara reported that Bond Ordinance #2017-03 together with notice of this hearing was published as required by law.

A motion was made by Freeholder Lepore, second by Freeholder Duffy, to open the Public Hearing on Bond Ordinance, which the motion was carried on roll call of five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

A motion was made by Freeholder Duffy, second by Freeholder Akhter, to close the Public Hearing on Bond Ordinance, which the motion was carried on roll call of five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

A motion was made by Freeholder Akhter, second by Freeholder Duffy, that Bond Ordinance #2017-03 under consideration at this time be adopted upon final reading, and that the Clerk to the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

Director Lazzara reported that Bond Ordinance #2017-04 together with notice of this hearing was published as required by law.

A motion was made by Freeholder Akhter, second by Freeholder Lepore, to open the Public Hearing on Bond Ordinance, which the motion was carried on roll call of five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

A motion was made by Freeholder Duffy, second by Freeholder Lepore, to close the Public Hearing on Bond Ordinance, which the motion was carried on roll call of five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

A motion was made by Freeholder Lepore, second by Freeholder Akhter, that Bond Ordinance #2017-04 under consideration at this time be adopted upon final reading, and that the Clerk to the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

A motion was made by Freeholder Duffy, second by Freeholder Akhter, to resume the regular order of business and motion was carried on a roll call of five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

Communications: None

Oral Portion:

Akhter: Motion to open the Public Portion.

Lepore: Second

Roll Call: Akhter, Yes; Bartlett, Absent; Best, Yes; Duffy, Yes; Lepore, Yes; Deputy Director James, Absent; Director Lazzara, Yes;

At this time no one appeared before the Board:

Duffy: Motion to close the Public Portion of the meeting.

Lepore: Second

Roll Call: Akhter, Yes; Bartlett, Absent; Best, Yes; Duffy, Yes; Lepore, Yes; Deputy Director James, Absent; Director Lazzara, Yes;

Resolutions that require 2/3 Vote:

A motion was made by Freeholder Lepore, second by Freeholder Akhter, Resolution Q-1 be adopted which motion was carried on roll call with five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

Consent Agenda Resolutions:

A motion was made by Freeholder Duffy, second by Freeholder Lepore to amend Resolution R-35 and the motion was carried on roll call with five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

A motion was made by Freeholder Duffy, second by Freeholder Lepore to approve Resolutions R-1 thru R-38, with the amendment to R-35 be adopted and the motion was carried on roll call with five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

Personnel:

A motion was made by Freeholder Lepore, seconded by Freeholder Duffy, that all Personnel matters be amended and approved that was submitted by the office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finances Department and New Jersey Department of Personnel accordingly, which motion was approved, with five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

Bills:

A Motion was made by Freeholder Lepore, seconded by Freeholder Akhter, that

Current Fund	6-01	230,972.01
Current Fund	7-01	3,461,914.53
HUD Budget Expenditures	7-25	15,403.37
	Year Total:	3,477,317.90
General Capital Fund Budget	C-04	490,195.65
State/Federal Grand Fund	G-01	1,092,619.01
Open Space Trust Fund FY 2016 Budget	O-16	79,593.85
DED Trust-Homelessness Trst Fun	T-12	20,172.96
Passaic Co Open Space Trst Fun	T-16	624,012.53
Professional Liability Trust	T-19	149,146.19
Trust Fund Other	T-20	33,632.21
	Year Total:	826,963.89
Private Industry Council	Z-81	1,746.00
	Year Total:	6,199,408.31
Current Fund	6-01	214.82
Current Fund	7-01	11,744,581.11
Payroll Agency Deductions	7-05	3,051,354.08
HUD Budget Expenditures	7-25	15,614.71
State/Federal Grant Fund	G-01	629,971.61
Ded Trust Empl Off Duty Police	T-13	57,191.50
Confiscated Trust Fund	T-15	4,924.00
Professional Liability Trust	T-19	5,939.02
Trust Fund Other	T-20	155.48
Private Industry Council	Z-81	10,258.77
	Total of All Funds:	15,520,205.10

Be approved which motion was carried on roll call with five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

Payroll Certification:

A motion was made by Freeholder Lepore, seconded by Freeholder Duffy, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

Departmental Reports

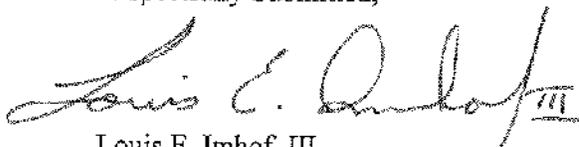
Departmental Reports were received and filed in the Office of the Clerk of the Board.

Adjournment

A motion was made by Freeholder Duffy, seconded by Freeholder Lepore that the regular meeting be adjourned at 6:55 p.m., and the motion was carried on roll call with five (5) votes in the affirmative with Freeholder Bartlett and Deputy Director James being absent.

(The proceedings of this meeting were both audio and video tape recorded)

Respectfully Submitted,

A handwritten signature in cursive script that reads "Louis E. Imhof, III". The signature is written in black ink and is positioned above the printed name and title.

Louis E. Imhof, III,
Clerk of the Board

Prepared by: Joesetta Elam

County of Passaic State of New Jersey **PUBLIC NOTICE**

TAKE NOTICE: Due to inclement weather conditions the Passaic County Board of Chosen Freeholders has agreed to change the date of their conference and regular meeting to Thursday, March 16, 2017 which was originally scheduled for Tuesday, March 14, 2017. On Thursday, March 16, 2017 the conference meeting will commence at 5:30 p.m. and regular meeting will commence at 6:00 p.m. The conference and regular meetings will be held in Room 220, Freeholder Meeting Room, Passaic County Administration Building, 401 Grand Street, Paterson, New Jersey.

Please Note:

The Public Hearings regarding the agenda items advertised and listed on the March 14, 2017 Freeholder Board Regular Meeting Agenda will occur during the rescheduled March 16, 2017 Freeholder Board Regular Meeting at 6:00 p.m.

The Public Hearings are:

1. 2017 "CAP Resolution R-2017-77"
2. 2017 Passaic County Budget
3. Bond Ordinance 2017-02
4. Bond Ordinance 2017-03
5. Bond Ordinance 2017-04

The Freeholder Board will also be voting on the Adoption of the 2017 Passaic County Budget.

Official Action will be taken and the Public is welcome to attend. This Public Notice is being published in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.

BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS

Louis E. Imhof III, RMC, Clerk of the Board

Dated: March 13, 2017

E-mail to: Herald News
Bergen Record

On File with the Passaic County Clerk

Louis E. Imhof III, RMC
Clerk of the Board
Board of Chosen Freeholders
County of Passaic
(973) 881-4412
Louisi@passaiccountynj.org

Introduced on: March 28, 2017.
Adopted on: www.passaiccountynj.org
Official Resolution#:



Borough of North Haledon

MUNICIPAL BUILDING
103 OVERLOOK AVENUE
NORTH HALEDON, N.J. 07508

973-427-7793
FAX: 973-427-1846

SUPERINTENDENT
Dept. of Public Works
WILLIAM GRAHAM

MAYOR
RANDY GEORGE

March 16, 2017

Cassandra Lazzara, Director
Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

RE: Request for Authorization to Hang Banner
High Mountain Road Between Overlook Avenue & Brookview Drive
North Haledon Education Foundation and North Haledon PTO

Dear Freeholder Director Lazzara,

The North Haledon Education Foundation and the North Haledon PTO are requesting permission to hang a banner across High Mountain Road between Overlook Avenue and Brookview Drive to advertise their annual Rock 'n Run for Education 5K Race beginning April 3rd through April 24th. We would like to respectfully request that you grant your permission.

Please let us know at your earliest convenience. Thank you in advance for your cooperation.

Very truly yours,

BOROUGH OF NORTH HALEDON

A handwritten signature in cursive script, appearing to read "Renate Elatab".

Renate Elatab
Municipal Clerk

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

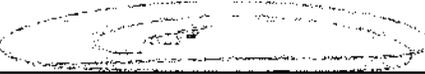
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING TRANSFER NUMBER VI, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170199							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE NEW JERSEY

Resolution Authorizing Transfers Between
Appropriations # 6

WHEREAS, transfers are permitted between appropriations during the last two months of the fiscal year per N.J.S.A. 40A:4-58 and during the first three months of the succeeding year per N.J.S.A. 40A:4-51, and

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic, in the State of New Jersey by not less than 2/3's vote of the full membership thereof, between 2016 Budget Appropriations as follows:

<u>ACCOUNT</u>	<u>TITLE</u>	<u>FROM</u>	<u>TO</u>
	<u>SURROGATE'S OFFICE</u>		
6-01-20-115-001-101	Salary & Wage	3,000.00	
	<u>GASOLINE</u>		
6-01-31-220-001-U02	Other Expenses	25,000.00	
	<u>SURROGATE'S OFFICE</u>		
6-01-20-115-001-237	Other Expenses		3,000.00
	<u>STREET LIGHTING</u>		
6-01-31-226-001-U02	Other Expenses		25,000.00
		<u>28,000.00</u>	<u>28,000.00</u>

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

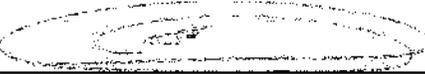
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) EMW-2016-SS-00052-S01, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170200							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 158) Homeland Security Program FFY16 (SHSP-LOCAL SHARE) [EMW-2016-SS-00052-S01]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$353,237.36 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$353,237.36

Which item is now available as revenue from a grant award from the State of New Jersey, Office of Homeland Security and Preparedness, Homeland Security Program FFY16 (SHSP-LOCAL SHARE) [EMW-2016-SS-00052-S01]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$353,237.36 be and the same is hereby appropriated under the caption State of New Jersey, Office of Homeland Security and Preparedness, Homeland Security Program FFY16 (SHSP-LOCAL SHARE) [EMW-2016-SS-00052-S01]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

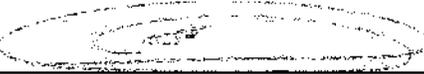
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) INSURANCE FRAUD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170201							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Insurance Fraud Reimbursement Program

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$250,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$250,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Insurance Fraud Reimbursement Program

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$250,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Insurance Fraud Reimbursement Program

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

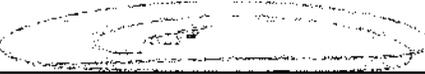
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) VAWA-45-15, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20170202						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-3						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) STOP Violence Against Women Act (VAWA-45-15/2015-WF-AX-0013)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$32,572.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$32,572.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, STOP Violence Against Women Act (VAWA-45-15/2015-WF-AX-0013)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$32,572.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, STOP Violence Against Women Act (VAWA-45-15/2015-WF-AX-0013)

BE IT FURTHER RESOLVED that a like sum of \$37,410.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2017 under the caption of "Prosecutor's Salary & Wage" and is hereby appropriated under the caption of:

"STOP Violence Against Women Act- Prosecutor's Salary & Wage (7-01-20-109-001-100)"

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

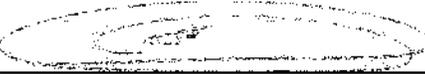
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CHILD ADVOCACY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170203							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Child Advocacy Center Competitive Grant

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$83,389.99 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$83,389.99

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Children and Families, Child Advocacy Center Competitive Grant

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$83,389.99 be and the same is hereby appropriated under the caption State of New Jersey, Department of Children and Families, Child Advocacy Center Competitive Grant

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

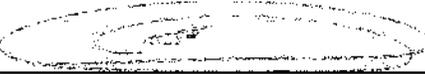
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) LIHEAP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170204							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) LIHEAP Weatherization [2017-05130-0197-00]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$342,913.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$342,913.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, LIHEAP Weatherization [2017-05130-0197-00]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$342,913.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, LIHEAP Weatherization [2017-05130-0197-00]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

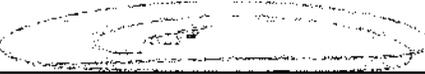
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HIP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170205							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Heating Improvement HIP [2017-05124-0169-00]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$279,111.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$279,111.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, Heating Improvement HIP [2017-05124-0169-00]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$279,111.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, Heating Improvement HIP [2017-05124-0169-00]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

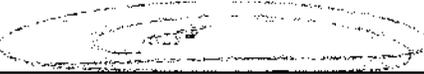
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CEHA, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170206							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) CEHA Grant Fiscal (EN17-025)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$173,130.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$173,130.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Environmental Protection, CEHA Grant Fiscal (EN17-025)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$173,130.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Environmental Protection, CEHA Grant Fiscal (EN17-025)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

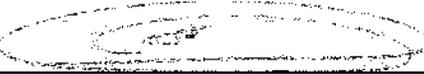
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SPRUCE STREET BRIDGE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20170207						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-8						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) 2015 Local Bridge Future Needs - Spruce St. Bridge (2205679/2205889)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$1,000,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$1,000,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Transportation, 2015 Local Bridge Future Needs - Spruce St. Bridge (2205679/2205889)

SECTION II.

BE IT FURTHER RESOLVED; that a like sum of \$1,000,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Transportation, 2015 Local Bridge Future Needs - Spruce St. Bridge (2205679/2205889)

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

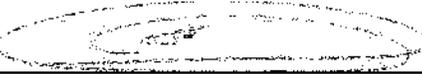
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

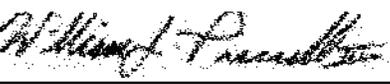
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 16-538-ADA-0, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20170208						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-9						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Alcohol and Drug Abuse Grant (17-590-ADA-0)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$746,406.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$746,406.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, Alcohol and Drug Abuse Grant (17-590-ADA-0)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$746,406.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Human Services, Alcohol and Drug Abuse Grant (17-590-ADA-0)

BE IT FURTHER RESOLVED that a like sum of \$192,000.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2017 under the caption of "Alcohol and Drug Addiction Programs" and is hereby appropriated under the caption of:

"Alcohol and Drug Abuse Grant- Alcohol and Drug Addiction Programs (7-01-27-162-004-000)"

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

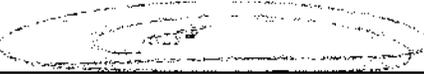
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) BERN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170209							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) 17BERN

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$ 350,746.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$ 350,746.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Children & Families, 17BERN

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$ 350,746.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Children & Families, 15BERN

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

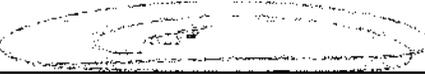
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) DCBHS #17 CDNR, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170210							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Division Of Child Behavioral Health Services (17 CDNR)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$158,456.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$158,456.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Children and Families, Division Of Child Behavioral Health Services (17 CDNR)

SECTION II.

BE IT FURTHER RESOLVED; that a like sum of \$158,456.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Children and Families, Division Of Child Behavioral Health Services (17 CDNR)

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) JDAI-17-IF-16, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170211							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Juvenile Detention Alternatives Innovations Funding (JDAI-17-IF-16)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$124,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$124,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Juvenile Detention Alternatives Innovations Funding (JDAI-17-IF-16)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$124,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Juvenile Detention Alternatives Innovations Funding (JDAI-17-IF-16)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SSH17016, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170212							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Social Services for the Homeless (SSH17016/G-1702NJTANF)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$125,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2016

In the sum of \$125,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, Social Services for the Homeless (SSH17016/G-1702NJTANF)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$125,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Human Services, Social Services for the Homeless (SSH17016/G-1702NJTANF)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

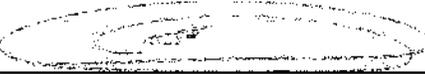
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING 2008, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20170213						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-14						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC HOUSING FIRST 2008 (NJ0128L2F111604)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$267,391.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$267,391.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, PC HOUSING FIRST 2008 (NJ0128L2F111604)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$267,391.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, PC HOUSING FIRST 2008 (NJ0128L2F111604)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING 2009, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170214							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC Housing First 2009 (NJ0242L2F111602)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$81,260.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$81,260.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, PC Housing First 2009 (NJ0242L2F111602)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$81,260.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, PC Housing First 2009 (NJ0242L2F111602)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

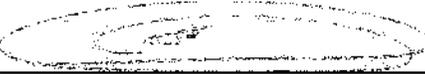
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING 2010, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170215							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-16							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC Housing First 2010 (NJ0304L2F111601)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$94,592.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$94,592.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, PC Housing First 2010 (NJ0304L2F111601)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$94,592.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, PC Housing First 2010 (NJ0304L2F111601)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

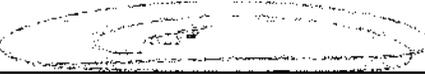
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING 2011, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20170216						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-17						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC Housing First 2011 (NJ0364L2F111602)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$404,509.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$404,509.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, PC Housing First 2011 (NJ0364L2F111602)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$404,509.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, PC Housing First 2011 (NJ0364L2F111602)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

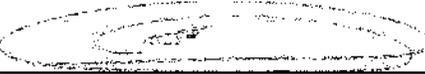
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING BONUS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170217							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC Housing First 2011 BONUS (NJ0365L2F111602)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$78,729.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$78,729.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, PC Housing First 2011 BONUS (NJ0365L2F111602)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$78,729.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, PC Housing First 2011 BONUS (NJ0365L2F111602)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

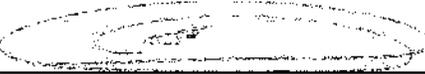
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CoC PLANNING, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170218							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Passaic CoC Planning Grant (NJ0529L2F111600)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$119,137.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$119,137.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, Passaic CoC Planning Grant (NJ0529L2F111600).

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$119,137.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, Passaic CoC Planning Grant (NJ0529L2F111600)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) EVA'S VILLAGE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170219							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Eva's Village Apartments (NJ0329L2F111606)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$118,815.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$118,815.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, Eva's Village Apartments (NJ0329L2F111606)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$118,815.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, Eva's Village Apartments (NJ0329L2F111606)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

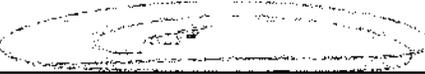
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING COLLABRATIVE II, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20170220						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-21						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC Housing First Collaborative II 2009 (NJ0241L2F111602)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$362,951.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$362,951.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, PC Housing First Collaborative II 2009 (NJ0241L2F111602)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$362,951.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, PC Housing First Collaborative II 2009 (NJ0241L2F111602)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

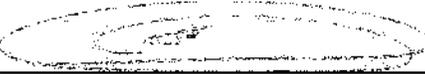
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING COLLABRATIVE III, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20170221						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-22						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC Housing First Collaborative III 2010 (NJ0305L2F111601)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$75,679.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$75,679.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, PC Housing First Collaborative III 2010 (NJ0305L2F111601)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$75,679.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, PC Housing First Collaborative III 2010 (NJ0305L2F111601)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PATERSON PARK APARTMENTS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170222							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-23							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Paterson Park Apartments (NJ0303L2F111601)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$147,917.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$147,917.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, Paterson Park Apartments (NJ0303L2F111601)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$147,917.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, Paterson Park Apartments (NJ0303L2F111601)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HOUSING FIRST PILOT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170223							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Housing First Pilot (NJ0387L2F111605)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$329,213.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$329,213.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, Housing First Pilot (NJ0387L2F111605)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$329,213.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, Housing First Pilot (NJ0387L2F111605)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

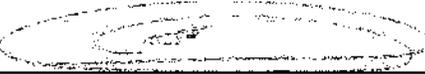
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) ST. JOES CDC, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170224							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) St. Joe's CDC (NJ0328L2F111606)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$47,187.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$47,187.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, St. Joe's CDC (NJ0328L2F111606)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$47,187.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, St. Joe's CDC (NJ0328L2F111606)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) ST. PAUL'S CDC, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170225							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) St. Paul's CDC (NJ0330L2F111606)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$47,187.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2017

In the sum of \$47,187.00

Which item is now available as revenue from a grant award from the US Department of Housing and Urban Development, St. Paul's CDC (NJ0330L2F111606)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$47,187.00 be and the same is hereby appropriated under the caption US Department of Housing and Urban Development, St. Paul's CDC (NJ0330L2F111606)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REQUESTING CANCELLATION OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) LIHEAP Assistance 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170226							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Cancellation of the Insertion of Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) LIHEAP Assistance [2017-05131-0343]

WHEREAS, the grant award had been previously accepted in 2016 Budget, in the amount of \$662,752.00 on Resolution number R-2016-0725 approved on 9/13/2016. And is now amended to \$661,750.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Director of Finance be authorized to cancel the difference:

In the sum of \$1,002.00

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REQUESTING CANCELLATION OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) DISLOCATED WORKER, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170227							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Cancellation of the Insertion of Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) Dislocated Worker Employer Focus (WDPP DW 15/16)

WHEREAS, the grant award has previously been accepted in the 2015 Budget, in the amount of \$287,359.00 on Resolution number R-2015-0722 approved on 10/13/2015, then rescinded on Resolution R-2016-0930 approved on 11/22/16.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Director of Finance be authorized to cancel this Grant.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REQUESTING CANCELLATION OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) UASI Local Share, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170228							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Cancellation of the Insertion of Special Item of Revenue in the 2017 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) UASI Local Share (EMW-2015-SS-00039-S01)

WHEREAS, the grant award has previously been accepted in the 2016 Budget, in the amount of \$698,396.00 on Resolution number R-2015-0790 approved on 10/27/2015. And is now amended to \$673,396.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Director of Finance be authorized to cancel the difference:

In the sum of \$25,000.00

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

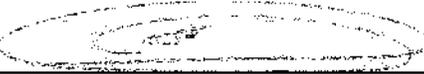
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

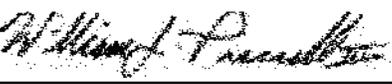
Agenda: RESOLUTION REFERRING LITIGATION ENTITLED DENA CORTESE, ET AL. VS. JET PERU COURIER, ET AL. TO THE LAW FIRM OF FOSTER & MAZZIE, LLC PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170229							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-30							
CAF #	T-19-56-850-000 -801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION REFERRING LITIGATION ENTITLED
DENA CORTESE, ET AL. VS. JET PERU COURIER, ET
AL. TO THE LAW FIRM OF FOSTER & MAZZIE, LLC
PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC
COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2017 by Resolution R2017 0042 dated January 24, 2017, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Dena Cortese, et al. vs. Jet Peru Courier, et al., Superior Court of New Jersey, Docket No.: PAS-L-434-17 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Foster & Mazzie, LLC for defense, which firm is included in the pool of qualified Outside Counsel and/or Special

Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Dena Cortese, ET AL. vs Jet Peru Courier, ET AL. to the law firm of Foster & Mazzie LLC to provide outside legal services to Passaic County



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED PATRICIA ALVARADO VS. COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF DARIO ALBERT METZ & EYERMAN, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170230							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-31							
CAF #	T-19-56-850-000 -801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION REFERRING LITIGATION ENTITLED
PATRICIA ALVARADO VS. COUNTY OF PASSAIC, ET
AL. TO THE LAW FIRM OF DARIO ALBERT METZ &
EYERMAN, LLC TO PROVIDE OUTSIDE LEGAL
SERVICES TO PASSAIC COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2017 by Resolution R2017 0042 dated January 24, 2017, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled

Patricia Alvarado vs. County of Passaic, et al., Superior Court of New Jersey, Docket No.: BER-L-907-17(the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Dario Albert Metz & Eyerman, LLC for defense, which firm is included in the pool of qualified Outside Counsel and/or

Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Patricia Alvarado vs. County of Passaic, ET AL. to the law firm of Dario Albert Metz & Eyerman, LLC to provide outside legal services to Passaic County



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

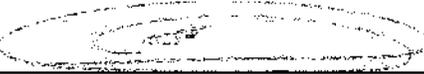
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED MARIA DEDIOS VS. LING FEIFEI, ET AL. TO THE ALLWATERS LAW FIRM, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170231							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-32							
CAF #	T-19-56-850-000 -801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION REFERRING LITIGATION ENTITLED
MARIA DEDIOS VS. LING FEIFEI, ET AL. TO THE
ALLWATERS LAW FIRM, LLC TO PROVIDE OUTSIDE
LEGAL SERVICES TO PASSAIC COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2017 by Resolution R2017 0042 dated January 24, 2017, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Maria Dedios vs. Ling Feifei , Superior Court of New Jersey, Docket No.: ESX-L-8881-16 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the Allwaters Law Firm, LLC, for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation

Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Maria DeDios vs. Ling Feifei, ET AL. to Allwaters Law Firm, LLC to provide outside legal services to Passaic County


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

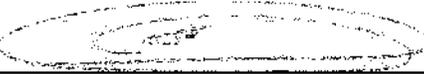
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED ROBERT FREEMAN VS. HARVEST REALTY, LLC, ET AL. TO THE LAW FIRM OF PAUL J. GIBLIN, JR., LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170232							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-33							
CAF #	T-19-56-850-000 -801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION REFERRING LITIGATION ENTITLED
ROBERT FREEMAN VS. HARVEST REALTY, LLC, ET
AL. TO THE LAW FIRM OF PAUL J. GIBLIN, JR., LLC TO
PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC
COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2017 by Resolution R2017 0042 dated January 24, 2017, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Robert Freeman vs. Harvest Realty, LLC, et al., Superior Court of New Jersey, Docket No.,: PAS-L-000527-17 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Paul J. Giblin, Jr., LLC, for defense, which firm is included in the pool of qualified Outside Counsel and/or Special

Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Robert Freeman vs. Harvest Realty, LLC, ET AL. to the law firm of Paul J. Giblin, JR., LLC to provide outside legal services to Passaic County



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED JOSE M. GONZALEZ VS. PASSAIC COUNTY SHERIFF OFFICER PICKET, ET AL. TO THE LAW FIRM OF FLORIO KENNY RAVAL, LLP, TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANT, SHERIFF'S OFFICER PICKETT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170233							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-34							
CAF #	T-19-56-850-000 -801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION REFERRING LITIGATION ENTITLED
JOSE M. GONZALEZ VS. PASSAIC COUNTY SHERIFF
OFFICER PICKET, ET AL. TO THE LAW FIRM OF
FLORIO KENNY RAVAL, LLP, TO PROVIDE OUTSIDE
LEGAL SERVICES TO DEFENDANT, SHERIFF'S
OFFICER PICKETT**

WHEREAS the County of Passaic (the "County") previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the "Board") previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2017 by Resolution R2017 0042 dated January 24, 2017, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Jose M. Gonzalez vs. Passaic County Sheriff Officer Pickett, Superior Court of New Jersey, Docket No.: PAS-L-288-11 (the "Case"); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Florio Kenny Raval, LLP for defense, of defendant, Sheriff's Officer Pickett which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a "Professional Service" in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with

“Fair and Open” procedures as established in the “Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Jose M. Gonzalez vs. Passaic County Sheriff Officer Picket, ET. AL to the law firm of Florio Kenny Raval, LLP, to provide outside legal services to Passaic County


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED JOSE M. GONZALEZ VS. PASSAIC COUNTY SHERIFF OFFICER PICKETT, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC, TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS, PASSAIC COUNTY AND PASSAIC COUNTY SHERRIFF'S DEPARTMENT, RETROACTIVE TO JANUARY 2011, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20170234						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-35						
CAF #		T-19-56-850-000-801						
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION REFERRING LITIGATION ENTITLED
JOSE M. GONZALEZ VS. PASSAIC COUNTY SHERIFF
OFFICER PICKETT, ET AL. TO THE LAW FIRM OF
BUGLIONE HUTTON & DEYOE, LLC, TO PROVIDE
OUTSIDE LEGAL SERVICES TO DEFENDANTS,
PASSAIC COUNTY AND PASSAIC COUNTY SHERIFF'S
DEPARTMENT, RETROACTIVE TO JANUARY 2011**

WHEREAS the County of Passaic (the "County") previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the "Board") previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2010 by Resolution r 10-18 dated January 7, 2010, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has been served with a Summons and Complaint in a litigation matter entitled Jose M. Gonzalez vs. Passaic County Sheriff Officer Pickett, Superior Court of New Jersey, Docket No.: PAS-L-288-11 (the "Case"); and

WHEREAS the Board is desirous of assigning, the Case to the law firm of Buglione Hutton & DeYoe, LLC for defense, of

defendants, Passaic County and Passaic County Sheriff's Department, retroactive to January 2011, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, and continues to be qualified as a part of the referenced counsel pools since 2010, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a "Professional Service" in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with

“Fair and Open” procedures as established in the “Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Jose M. Gonzalez vs. Passaic County Sheriff Officer Picket, ET. AL to the law firm of Buglione Hutton & Deyoe, LLC to provide outside legal services to Passaic County



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED ROSCOE GRANT VS. COUNTY OF PASSAIC, ET AL. TO THE LAW FIRM OF LUM DRASCO & POSITAN, LLC, TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170235							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-36							
CAF #	T-19-56-850-000 -801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION REFERRING LITIGATION ENTITLED
ROSCOE GRANT VS. COUNTY OF PASSAIC, ET AL. TO
THE LAW FIRM OF LUM DRASCO & POSITAN, LLC, TO
PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC
COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2017 by Resolution R2017 0042 dated January 24, 2017, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Roscoe Grant vs. County of Passaic, et al., Superior Court of New Jersey Docket No.: PAS-L-202-17 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Lum Drasco & Positan, LLC for defense, which firm is included in the pool of qualified Outside Counsel and/or

Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Roscoe Grant vs. County of Passaic, Et AL. to the law firm of Lum Drasco & Positan, LLC, to provide outside legal services to Passaic County


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED ELENA SANDOVAL VS. NORTH 13TH HOLDING, LLC, ET AL. TO JOSEPH M. WENZEL, ESQ. TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170236							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-37							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION REFERRING LITIGATION ENTITLED
ELENA SANDOVAL VS. NORTH 13TH HOLDING, LLC, ET
AL. TO JOSEPH M. WENZEL, ESQ. TO PROVIDE
OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2017 by Resolution R2017 0042 dated January 24, 2017, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Elena Sandoval vs. North 13th Holding, LLC, et al., Superior Court of New Jersey, Docket No.: PAS-L-3237-16 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Joseph M. Wenzel, Esq. or defense, which firm is included in the pool of qualified Outside Counsel and/or Special

Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Elena Sandoval vs. North 13th Holding, LLC, ET AL. to Joseph M. Wenzel, Esq. to provide outside legal services to Passaic County



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED MARK WHITMORE, ET AL VS. PHYLLIS PENNA, ET AL TO THE LAW FIRM OF HUNT HAMLIN RIDLEY TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170237							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-38							
CAF #	T-19-56-850-000 -801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION REFERRING LITIGATION ENTITLED
MARK WHITMORE, ET AL VS. PHYLLIS PENNA, ET AL
TO THE LAW FIRM OF HUNT HAMLIN RIDLEY TO
PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC
COUNTY**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2017 by Resolution R2017 0042 dated January 24, 2017, in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Mark Whitmore, et al. vs. Phyllis Penna, et al., Superior Court of New Jersey Docket No.: PAS-L-1623-16 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Hunt Hamlin Ridley for defense, which firm is included in the pool of qualified Outside Counsel and/or Special

Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action
be published in the NORTH JERSEY HERALD & NEWS.

Dated: March 28, 2017

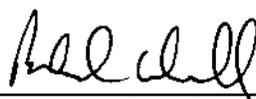
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Mark Whitmore, ET. AL vs. Phyllis Penna, ET AL to the law firm of Hunt Hamlin Ridley to provide outside legal services to Passaic County



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

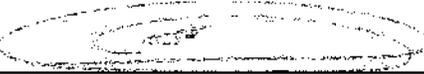
Agenda:

RESOLUTION QUALIFYING A POOL OF REAL ESTATE APPRAISERS PURSUANT TO REQUEST FOR QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20170238							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-39							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION QUALIFYING A POOL OF REAL ESTATE APPRAISERS PURSUANT TO REQUEST FOR QUALIFICATIONS

WHEREAS, there exists a need for certified real estate appraisers for the County of Passaic; and

WHEREAS, the County issued public solicitation RFQ-17-060 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on March 7, 2017 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following Consultants are qualified to perform the necessary services, on an as-needed basis: AKRF Value Research Group, Harry L. Schwarz & Co, Sterling DiSanto & Assoc, Lasser Sussman Assoc, Landmark Appraisal LLC, and New Jersey Realty Group LLC; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its March 1, 2017 meeting and recommended this resolution to the full Board for adoption; and

BE IT FURTHER RESOLVED that the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the above-referenced consultants be qualified to provide the referenced service for calendar year 2017; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the “Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

March 21, 2017



County of Passaic

Procurement Center
495 River Street, Paterson, NJ 07524

Michael Marinello, QPA
Purchasing Agent

mmarinello@passaiccountynj.org
www.passaiccountynj.org
Tel: (973) 247-3300
Fax: (973) 742-8295

To: Carmen Santana

From: Michael Marinello, QPA

Date: March 21, 2017

Re: Recommendation Letter RFQ-17-060 Real Estate Appraiser for the County of Passaic – Calendar Year 2017

A review has been completed of the responses for the above referenced solicitation. Six firms submitted responses and all six are qualified to act as appraisers for the County of Passaic. They are as follows:

1. Value Research Group of Livingston, NJ
2. Harry L. Schwarz of Dover, NJ
3. Sterling DiSanto of Somerville, NJ
4. Lasser Sussman of Summit, NJ
5. Landmark Appraisal of Chester, NJ
6. New Jersey Realty Group of Perth Amboy, NJ

The six firms mentioned above all have the individual employees or principal members of the firm that have the necessary credentials (MIA, SCGRE, or equivalent), and experience in conducting real estate appraisal in the State of New Jersey.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE COUNTY OF ESSEX REGARDING THE SUPERVISION OF INMATES OF THE PASSAIC COUNTY JAIL RECEIVING INPATIENT CARE AT EAST ORANGE GENERAL HOSPITAL, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170239							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-40							
CAF #	ON A NEEDS BASIS							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE COUNTY OF ESSEX REGARDING THE SUPERVISION OF INMATES OF THE PASSAIC COUNTY JAIL RECEIVING INPATIENT CARE AT EAST ORANGE GENERAL HOSPITAL

WHEREAS the Board of Chosen Freeholders of the County of Passaic the (“Board”) is vested with all of the executive and legislative power of the County of Passaic, pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS pursuant to applicable law, the County of Passaic (the “County”) and the Passaic County Sheriff’s Department (the “Sheriff’s Department”) are respectively responsible for the funding and operation of the Passaic County Jail; and

WHEREAS included in these responsibilities is the need to provide for adequate health care to the inmate population, including inpatient hospitalization and related services where required; and

WHEREAS the County of Passaic has adopted Resolutions awarding a contract to East Orange General Hospital (the “Hospital”) for inpatient hospitalization services for Passaic County inmates at the Hospital’s “locked unit” (the “Unit”); and

WHEREAS the County of Essex currently utilizes the Hospital for the same purposes, and provides supervision and security for the Unit through its Department of Corrections; and

WHEREAS the Board is desirous of entering into a Shared Services Agreement with the County of Essex in substantially the form attached to this Resolution for the latter to provide

supervision and security for inmates from the Passaic County Jail housed in the Unit for a period of two (2) years, commencing May 13, 2017 through May 12, 2019 (a copy of the proposed Agreement attached hereto and made a part hereof); and

WHEREAS the County of Passaic will compensate the County of Essex for the services described above as follows:

- (a) a per diem rate of \$335.00 per inmate; and
- (b) an additional rate of \$49.50 per hour shall be due to the County of Essex for each additional officer assigned to accommodate a higher level of security where required; and

WHEREAS pursuant to the Local Public Contract Law N.J.S.A. 40A:10-11(a) and the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1 et seq., the Counties of Essex and Passaic have the legal authority to enter into such an agreement; and

WHEREAS the Finance & Administration Committee considered this matter at its meeting of March 15, 2017 and recommended this Resolution to the full Board for adoption; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Shared Services Agreement by and between the County of Essex and the County of Passaic for supervision and security as to Passaic County Jail inmates housed at the “Locked

Unit” of East Orange General Hospital for the period of two (2) years, commencing May 13, 2017 through May 12, 2019 at the per diem rate referenced above; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board, County Counsel and all other officers and employees be and hereby are authorized and directed to take such further actions and execute such documents as are required to effectuate the purposes of this resolution; and

BE IT FURTHER RESOLVED that a copy of this Resolution with the Agreement shall be open for public inspection at the Office of the Clerk to the Board after adoption of this Resolution; and

BE IT FURTHER RESOLVED that upon execution of the Agreement by both Counties the Clerk to the Board shall forward same with a certified copy of this resolution to the State of New Jersey, Division of Local Government Services in the Department of Community Affairs.

March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT:

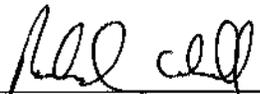
On a needs basis

APPROPRIATION:

7-01-25-157-005-213

PURPOSE:

Resolution authorizing the execution of a shared services agreement between the County of Passaic and the County of Essex.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

**SHARED SERVICES AGREEMENT BETWEEN THE
COUNTY OF PASSAIC AND THE COUNTY OF ESSEX**

THIS SHARED SERVICES AGREEMENT, dated this day of May, 2017, between the **COUNTY OF PASSAIC**, the **PASSAIC COUNTY SHERIFF'S OFFICE** ("Passaic County" or the "PCSO"), and the **COUNTY OF ESSEX** Department of Corrections ("Essex"), collectively referred to as the "Counties," hereby provides as follows:

WHEREAS the Counties recognize that it is, at times, necessary to admit county inmates in need of medical treatment and care to a secured medical unit, such as the East Orange General Hospital Secured Medical Unit ("SMU"), in accordance with each County's individual contract with that facility obtained via a cooperative agreement negotiated with the County of Essex and made available to all New Jersey counties; and

WHEREAS the Counties also recognize that the security staffing needed to oversee the medical treatment and care of inmates at the SMU requires a substantial commitment of scarce personnel and resources; and

WHEREAS the Counties wish to enter into an agreement, pursuant to the Uniform Shared Services and Consolidation, N.J.S.A. 40A:65-1, et seq., whereby Essex shall have and exercise sole responsibility and control over security for Passaic County inmates admitted as inpatients to the SMU, subject to the terms set forth in this Shared Services Agreement.

NOW, THEREFORE the Counties hereby agree as follows:

1. **Transaction** The Counties hereby agree that the County of Essex will staff and manage the Secured Medical Unit at East Orange General Hospital (“SMU”) and may accept into its custody Passaic County inmates in need of hospital inpatient care based upon bed availability. Essex shall provide security to Passaic County inmates for transport within the hospital for various medical tests relative to inpatient admissions.
2. **Term** This Agreement shall take effect May 13, 2017, and shall remain in effect for a period of two (2) years, unless terminated by either of the Counties pursuant to the provisions of Section 16 hereof.
3. **Cost** Passaic County agrees to pay to Essex County, for the security Essex provides, a per diem rate of \$335.00 per inmate admitted as an inpatient to the SMU.
 - a. If in the opinion of the Essex County Director of Corrections or his designee, a higher security level is needed for a Passaic County inmate(s), an additional cost to manage such inmate(s) will be assessed with Passaic County being responsible for the additional cost at a rate of forty nine dollars and fifty cents (\$49.50) per hour per additional officer assigned.
 - b. Whenever possible, notification of the need for higher security will be made to the Passaic County Warden before implementation and, where notification is not possible prior to implementation, notification will be made within two (2) hours of such implementation.
 - c. Passaic County acknowledges that Essex is neither legally responsible for nor

assumes any responsibility for the cost or payment of any medical bills, hospital costs or any other fees/expenses incurred by or on behalf of Passaic County inmates relating to or arising from their care and/or treatment in the SMU. Payment of all such medical/hospital expenses for or on behalf of Passaic County inmates shall legally remain the sole and exclusive obligation of Passaic County.

4. **Secured Medical Unit (SMU)** The SMU shall be a secure medical unit within East Orange General Hospital. The SMU shall consist of two (2) separate maximum security rooms with cameras; three (3) two (2)-patient medical/surgical rooms; one (1) isolation/seclusion room with camera; two (2) patient rooms dedicated to Essex County psychiatric inmates; two (2) telemetry rooms with cameras; and two (2) treatment rooms for outpatient clinic appointments. Security at the SMU shall be provided by the Essex County Department of Corrections ("ECDC") in accordance with applicable law and ECDC Policy PS.CUS.025. Passaic County shall be afforded an opportunity for input and review of changes to said Policy. However, all final determination(s) concerning security shall be made at the sole discretion of the ECDC Director or his designee.
5. **Staffing** Security staffing of the SMU shall be determined by Essex County, in accordance with recognized standards, applicable provisions of the New Jersey Administrative Code and ECDC Policy PS.CUS.025.
6. **Liaisons** Passaic County agrees to name its own medical liaison and custodial liaison. Passaic County liaison's after hours contact information shall be made available to the SMU supervisor and the Essex Director. The custodial liaison

shall be a person of the rank of captain or higher. The Passaic County medical liaison shall be the Passaic County Medical Director or designee. These liaisons and Passaic County administrative staff will be permitted to visit the SMU at any time, permitted that reasonable notice is given to the ECDC.

7. **Notification** Passaic County agrees to notify Essex prior to dropping off any inmate for admission into the SMU. Paperwork (medical, classification and criminal), along with photo identification must accompany each inmate. If these procedures are not adhered to, admission to the SMU may be denied at the discretion of the Essex Director or his designee.
8. **Transfers Out of East Orange General Hospital** In the event that a procedure is required at a level of care that is not available at East Orange General Hospital, the Hospital will contact the Passaic County Medical Director at 973-881-4623 for authorization and guidance as to which facility the inmate should be transferred. Passaic County is to take over security for Passaic County inmates being transferred from the SMU to another facility upon their leaving the SMU. Passaic County shall also arrange transportation (except when emergent) for Passaic County inmates being transferred and provide security for them at the facility to which they are transferred.
9. **Emergencies** Any Passaic County inmate requiring emergency medical care shall remain in the custody of Passaic County officers until properly admitted to the SMU.
10. **Procedures** The Counties agree to the following security procedures:
 - A. At the change of each eight (8) hour shift, the Essex officers assigned to the

SMU shall be responsible for:

- i. Examining documentation and photo identification for each inmate housed in the SMU;
 - ii. Identifying each inmate and by way of photograph and/or wrist band;
 - iii. Checking each inmate to see whether the inmate is in obvious need of immediate medical attention;
 - iv. Conducting a security inspection of each inmate's person and room (bed, bedside table, closets, bathroom, and windows);
 - v. A count shall be called into Passaic County Central Control and to the Essex Master Control at designated times/regular intervals.
 - vi. Performing an equipment/utility count and inspection to ascertain that all assigned equipment/utilities are accounted for and are in serviceable condition. This inspection shall minimally include, but not be limited to, all keys, locks, restraining devices, electronic surveillance equipment, two-way radios, and intercom. In the event of any discrepancy during the relief process, the area supervisor, Essex Master Control and Passaic County Central Control shall be notified immediately.
- B. Inmates shall be kept secure and receive treatment, and not be subjected to unnecessary restraint.

- C. Officers shall be constantly alert while on duty, pay close attention to their surroundings and activities within their sight/hearing and shall routinely patrol their posts during their tours of duty.
- D. The SMU shall not be left unattended and/or unsupervised by security staff at any time.
- E. Inmates shall be locked in their respective rooms during their hospitalization in the SMU, except when required by medical staff to leave same for purposes of treatment.
- F. Inmates shall not be permitted to visit the rooms of other inmates.
- G. Any and all unusual behavior, conditions or occurrences shall be immediately reported to the area supervisor, Essex Master Control and Passaic County Central Control.

11. Inmate Services

A. Mail

Outgoing correspondence from inmates shall be collected by officers staffing the SMU on a regular basis. A representative from Passaic shall be responsible for transporting the mail from the SMU to Passaic for processing in accord with Passaic's internal policy. Incoming correspondence for inmates shall be delivered by a representative from Passaic to the SMU. SMU staff shall distribute the mail in a timely manner.

B. Visits

i. Attorney

Requests shall be submitted to the Essex Director. Attorneys are

encouraged to visit with inmate clients during normal working hours, i.e., 9:00 A.M. to 5:00 P.M., but may visit at other times, if necessary. The Essex Director shall notify the SMU supervisor who, in turn, shall make the necessary arrangements.

ii. Clergy

The Passaic County Warden or designee shall forward the request to the Essex Director, who in turn, shall notify the SMU supervisor and make the necessary arrangements.

iii. Terminal Illness

The Passaic County Warden or designee shall submit requests by an inmate's family to the Essex Director or designee. The Essex Director or designee shall in turn notify the SMU supervisor and make the necessary arrangements.

C. Grievances

Inmate grievances shall be collected by officers assigned to the SMU. The 1st level of grievance resolution shall be with the SMU supervisor. The 2nd level of grievance resolution shall be addressed by Passaic County on at least a weekly basis. Any remedy must be approved by the Essex Director or designee.

D. Social Services

When requested, a representative from Passaic County shall visit the SMU to address respective inmates' concerns, to collect/deliver mail and to collect grievances, etc.

12. Prisoners discharged from custody Passaic County pre-trial inmates released from custody pursuant to a court order, have their bail posted or complete their sentences while in the SMU are to be discharged into the custody of Passaic County security officers. The above described activities shall be coordinated through Central Control at both the Essex and Passaic County Correctional Facilities. Passaic County will arrange for inmate pickup from the SMU, upon receiving medical clearance, within four (4) hours. County inmates hospitalized in the SMU will sometimes be discharged from custody during their hospitalization. Inmates who have been discharged from custody but require continued hospitalization will be removed from the SMU by medical staff.

13. Inmate Death In the event of a Passaic County inmate death, SMU staff shall immediately notify the SMU supervisor, who shall notify Passaic County's Custody Liaison and Medical Liaison. In all cases, the Essex Director shall also be notified. Responsibility for notifying the New Jersey Regional Medical Examiner's Office of a "death in custody" shall rest with Passaic County. Passaic County Sheriff's Office Internal Affairs Detectives shall be permitted to enter the SMU and conduct an investigation.

14. Governing Law This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

15. Indemnification

(a) In addition to the other rights and remedies of the parties herein, Passaic County agrees to defend, indemnify and hold harmless Essex and its officers, employees, officials and agents, from and against any and all liability and claims

for damages or injury caused by, or resulting from, the negligent acts or omissions by Passaic County and/or its officers, employees, officials and agents arising from the execution, performance and existence of this Shared Services Agreement.

(b) In addition to the other rights and remedies of the parties herein, Essex agrees to defend, indemnify and hold harmless Passaic County and its officers, employees, officials and agents, from and against any and all liability and claims for damages or injury caused by, or resulting from, the negligent acts or omissions by Essex and/or its officers, employees, officials and agents arising from the execution, performance and existence of this Shared Services Agreement.

16. Termination Either County may terminate this Agreement in writing upon notice to the other County: (i) without cause with not less than ninety (90) days advance notice; (ii) in the event of a material breach after thirty (30) days notice and an opportunity to cure; or (iii) as otherwise set forth in this Agreement. Termination shall take immediate effect upon failure of the Hospital to maintain its license, certification, or other necessary legal or regulatory qualification or upon bankruptcy or dissolution. Further, Passaic County may immediately terminate this Agreement upon the determination by its Sheriff or designee that termination is necessary in order to protect the health, safety or welfare of its inmates or patients, visitors and/or employees. Likewise, Essex may immediately terminate this Agreement upon the determination by its Director of the Department of Corrections or his designee that termination is necessary in order to protect the health, safety or welfare of its inmates, patients, visitors and/or employees.

17. Autonomy Under this Agreement, both Passaic County and Essex shall continue

to be autonomous and shall be governed independently by their respective governing bodies and administrations except insofar as this Agreement specifically states to the contrary. Neither County shall have the right or authority to create any obligation or responsibility, either express or implied, on behalf of or in the name of the other County, that is not set forth herein, or to bind the other County contractually in any manner whatsoever.

18. **Entire Agreement** This Agreement contains the entire Agreement between the Counties. Any amendment or addendum to this Agreement must be in writing, must specifically refer to this Agreement and must be signed by both Counties.
19. **Non-Waiver** Failure by either County to exercise any right or demand performance of any obligation under this Agreement shall not be deemed a waiver of such right or obligation.
20. **Non-Assignment** Neither County may assign, delegate or otherwise transfer any of its rights or obligations under this Agreement without prior written consent of the other.
21. **Invalidity** If any of the provisions of this Agreement are or become invalid to any extent, the other provisions of this Agreement shall not be effected thereby. In the event of invalidity of a provision, the parties hereto agree to accept a provision that reflects as closely as possible the intention of the invalid provision.
22. **Supersession** This Agreement shall supersede any and all previous agreements covering the same subject matter between Passaic and Essex.

**SHARED SERVICES AGREEMENT BETWEEN THE
COUNTY OF PASSAIC AND THE COUNTY OF ESSEX**

THIS SHARED SERVICES AGREEMENT, dated this day of May, 2017, between the **COUNTY OF PASSAIC**, the **PASSAIC COUNTY SHERIFF'S OFFICE** ("Passaic County" or the "PCSO"), and the **COUNTY OF ESSEX** Department of Corrections ("Essex"), collectively referred to as the "Counties," hereby provides as follows:

WHEREAS the Counties recognize that it is, at times, necessary to admit county inmates in need of medical treatment and care to a secured medical unit, such as the East Orange General Hospital Secured Medical Unit ("SMU"), in accordance with each County's individual contract with that facility obtained via a cooperative agreement negotiated with the County of Essex and made available to all New Jersey counties; and

WHEREAS the Counties also recognize that the security staffing needed to oversee the medical treatment and care of inmates at the SMU requires a substantial commitment of scarce personnel and resources; and

WHEREAS the Counties wish to enter into an agreement, pursuant to the Uniform Shared Services and Consolidation, N.J.S.A. 40A:65-1, et seq., whereby Essex shall have and exercise sole responsibility and control over security for Passaic County inmates admitted as inpatients to the SMU, subject to the terms set forth in this Shared Services Agreement.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2017-199 DATED FEBRUARY 28, 2017 WHICH AWARDED A CONTRACT TO THE LAW FIRM OF SCURA, WIGFIELD, HEYER, STEVENS & CAMMAROTA LLP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20170240						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-41						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2017-199 DATED FEBRUARY 28, 2017 WHICH AWARDED A CONTRACT TO THE LAW FIRM OF SCURA, WIGFIELD, HEYER, STEVENS & CAMMAROTA LLP OF WAYNE, NEW JERSEY

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-2017-199 dated February 28, 2017 authorized the retaining of the law firm of Scura, Wigfield, Heyer, Stevens & Cammarota LLP of Wayne, New Jersey to assist the County of Passaic in collecting private patients' accounts that are owed to the Preakness Healthcare Center; and

WHEREAS the arrangement authorized in that Resolution was that the said law firm, who specialized in collection law, would receive a fee based upon a percentage of monies collected, but limited to no more than \$17,500.00 based upon the Pay-to-Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

WHEREAS the Freeholder Committee for Finance & Administration recently authorized the Passaic County Director of Purchasing to expand the pool of qualified outside/special litigation counsel for the County of Passaic through a fair and open process and the Passaic County Counsel's Office reports that the law firm of Scura, Wigfield, Heyer, Stevens & Cammarota LLP has qualified through that process; and

WHEREAS it is anticipated that the said Board at today's meeting will, by Resolution, authorize the expansion of the pool of qualified outside/special litigation counsel for the County of Passaic.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the amending of its Resolution R-2017-199 dated February 28, 2017

awarding a contract to the law firm of Scura, Wigfield, Heyer, Stevens & Cammarota LLP of Wayne, NJ in collecting delinquent sums due from private patients at Preakness Healthcare Center by removing the provision that their fee shall not exceed \$17,500.00.

BE IT FURTHER RESOLVED that this amendment shall be subject to and contingent upon the said Board approving the Resolution on today's Freeholder agenda approving the expansion of the pool of qualified outside/special counsel authorized to be employed by the County of Passaic.

March 28, 2017

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

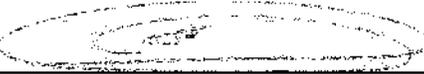
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION EXPANDING A POOL OF QUALIFIED OUTSIDE LEGAL COUNSEL AND SPECIAL LITIGATION COUNSEL TO PROVIDE LEGAL SERVICES FOR THE COUNTY OF PASSAIC FOR CALENDAR YEAR 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20170241							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-42							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION EXPANDING A POOL OF QUALIFIED OUTSIDE
LEGAL COUNSEL AND SPECIAL LITIGATION COUNSEL TO
PROVIDE LEGAL SERVICES FOR THE COUNTY OF PASSAIC FOR
CALENDAR YEAR 2017**

WHEREAS the Board of Chosen Freeholders of Passaic County (“the Board”) by Resolution R20170042 dated January 24, 2017 established a pool of attorneys to handle Outside and Special Litigation Counsel services for the County of Passaic for 2017, who had qualified through a Fair and Open process; and

WHEREAS it appears that for various reasons several firms who were interested in being part of the pool for Outside/Special Litigation Counsel did not submit responses in the prior public solicitations;

WHEREAS as additional firms may be necessary, the Board authorized a public solicitation to expand the pool of qualified Counsel for Outside and Special Litigation Counsel for 2017; and

WHEREAS the County received responses to RFQ-17-062 on March 17, 2017; and

WHEREAS the Board has previously established an Evaluation and Review Committee consisting of the three members of the Administration and Finance Committee by resolution dated February 14, 2006 (R-06-97); and

WHEREAS the Evaluation and Review Committee has reviewed the submittals and found that the following firms are qualified to perform the necessary services on an as-needed basis:

- Scura, Wigfield, Heyer, Stevens, & Cammarota, LLP, Wayne, NJ
- Jardim Meisner & Susser, P.C. Florham Park, NJ
- AM Aljian Montgomery, Colts Neck, NJ
- Morgan Melhuish Abrutyn, Livingston, NJ
- Law Office of Nathaniel M. Davis, Newark, NJ
- Biancamano & Di Stefano, P.C., Edison, NJ

WHEREAS this matter was discussed at the Freeholder Administration and Finance Committee meeting of March 15, 2017 and the Committee authorized the Office of the County Counsel to present these firms qualified to the full Board for approval; and

WHEREAS the Board is desirous of expanding the pool established by the aforementioned resolution to include the firms listed above to perform the necessary services as Outside Counsel and Special Litigation Counsel; and

WHEREAS the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic the Board that it hereby expands the pool of qualified firms, as listed above, and includes these firms into the pool established for Outside Legal Counsel and Special Litigation Counsel services for Calendar year 2017; and

BE IT FURTHER RESOLVED that the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board.

March 28, 2017

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

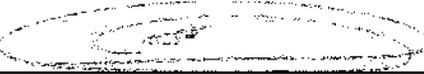
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE WORKFORCE DEVELOPMENT BOARD 2014-2015 ANNUAL REPORT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170242							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE
WORKFORCE DEVELOPMENT BOARD 20142015 ANNUAL
REPORT**

WHEREAS the mission of the Workforce Development Board is to ensure that optional investments are made in Passaic County to support workforce development, training and job preparation for residents; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the acceptance of the Workforce Development Board 2014-2015 Annual Report; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of the Workforce Development Board 2014-2015 Annual Report.

JDP:lc

Dated: March 28, 2017

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Dr. Christopher C. Irving, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to accept the WDB's 2014-2015 Annual Report

PROCUREMENT SOLICITATION:

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #: **ACCOUNT#:**

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|--|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Health, Human Services & Community Affairs | 2/16/2017 |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |

5. **DISTRIBUTION LIST:**

Administration
 Finance
 Clerk to the Board
 Procurement

Specify: _____

Workforce

Investment Board
of Passaic County

Where Businesses Find the Right People and People Find the Right Job

2014-2015 Annual Report

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170242

Workforce

Investment Board
of Passaic County

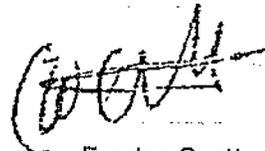
Where Businesses Find the Right People and People Find the Right Jobs

A Message from the WIB Chairman:

On behalf of the entire Passaic County Workforce Investment Board (WIB), I want to take the opportunity to thank the WIB staff including our Executive Director, Dr. Christopher C. Irving, and the One-Stop Career Center under the direction of Ms. Lauren Murphy. This has been a very productive year for the board and as we move from WIA into WIOA, it is important that the board continues to focus on policies that help Passaic County residents find and maintain gainful employment.

The shift from WIA to WIOA means that there will be greater accountability on both the One-Stop system and on the board itself. Collaboratively working with the Passaic County Board of Chosen Freeholders we look forward to working together to see WIOA implemented with fidelity. The new regulations are certainly extensive but I believe necessary to ensure that the citizens of our county receive the best services possible.

Finally, I would like to thank the WIB for allowing me to serve as Chairman for another year and I look forward to continuing serving in this position as long as we are effective and the board sees fit to allow me to serve as chairperson.



Everton Scott

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170242

A Message from the WIB Executive Director:

As I reflect back on the 2014-15 program year, I am certainly grateful for the opportunity to serve in this capacity for the County of Passaic. The WIB has been extremely active over the course of the year and in doing so has challenged me to be a stronger administrator. I want to take the opportunity to thank all of our board members for their trust and confidence in my ability to execute the WIA.

The next few years will be an extremely important transition period for the board and the One-Stop Career Center. There is the recertification of the board, procurement of the One-Stop Operator, and One-Stop Certification. As Executive Director I stand ready to fully execute these critical new initiatives and commit to continue the highest level of integrity throughout this process.

This report is a collective summary of the success and challenges faced by both the One-Stop Career Center and the WIB staff. Its creation is to ensure transparency and accuracy of the reports to all levels of government. I thank all who are taking the time to read this report and I hope it further compliments the hard work of all the staff operating under WIA.



Dr. Christopher C. Irving

Introduced on: March 28, 2017
Adopted on: March 28, 2017

Official Resolution#: R20170242

Workforce
Investment Board
of Passaic County

2014-2015 Annual Report

www.wdbpc.org

Board of Chosen Freeholders

County government serves as the middle layer of government between the federal and state governments and the municipalities. A seven-member Board of Chosen Freeholders governs Passaic County. Each Freeholder elected at large runs for a three-year term. A freeholder-director heads the board, after an election for a one-year term at the board's annual reorganization meeting (at the first meeting of the year in January). Under Passaic County's commission form of government, freeholders discharge both executive and legislative responsibilities.

Our Passaic County Freeholders are:

Hector Lora, Freeholder

Terry Duffy, Freeholder

Pat Lepore, Freeholder

John W. Bartlett, Freeholder

Bruce James, Freeholder

Theodore O. Best, Jr., Freeholder

Ronda Cotroneo, Freeholder

County Administrator

The Passaic County Administrator is responsible for the day-to-day operations of the county, as well as supervising the schedule and procedures followed by all county departments, offices, and agencies. The Administrator sits as an ex-officio, non-voting member of all appointed committees and implements policy decisions of the governing body. The Administrator works with the Finance Department to create the county's annual operating and capital budgets.

Anthony J. DeNova III, County Administrator

Passaic County Administration Building

401 Grand Street

Paterson, NJ 07505

Phone: (973) 881-4405

Fax: (973) 881-2853

Email: adenova@passaiccountynj.org

Matthew P. Jordan, Esq., Deputy County Administrator

Passaic County Administration Building

401 Grand Street

Paterson, NJ 07505

Phone: (973) 881-4407

Fax: (973) 881-2853

Email: matthewj@passaiccountynj.org

Introduced on: March 28, 2017

Adopted on: March 28, 2017

Official Resolution#: R20170242

Profile of Passaic County

General Statistics

Source: US Census Bureau

Population (2013) estimate	505,672
Population (2010)	501,226
Foreign born persons	28.4%
Veterans	16,098
Homeownership rate	54.3%
Median Household Income	\$57,654
Persons below poverty level	16.3%
Land area in square miles	184.59
Persons per square mile	2,715.3

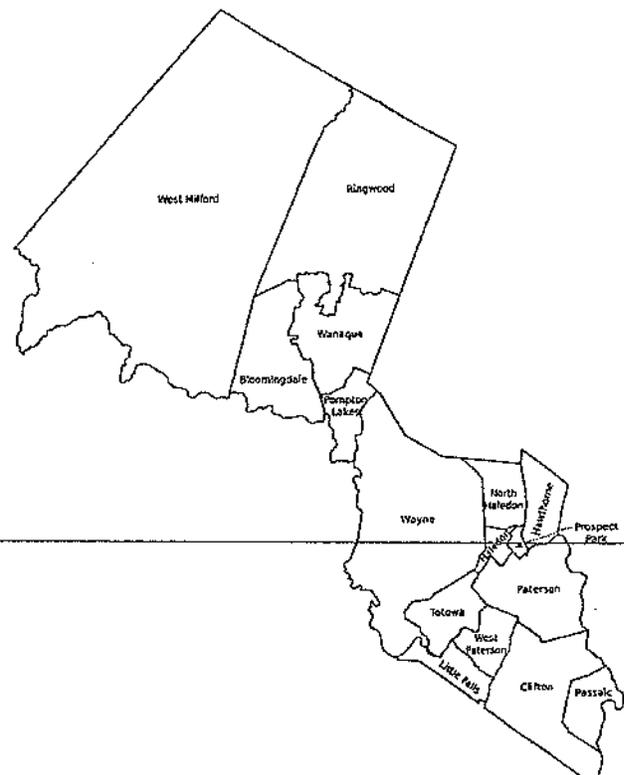


Municipalities of the County

The County of Passaic is a wonderfully diverse area. Its location is in the upper northeastern portion of New Jersey and ranges from city and suburban areas that offer a wide range of historical, entertainment, dining and shopping venues to rural tranquility.

Sixteen (16) municipalities comprise the County of Passaic. They are as follows:

- | | |
|---------------|---------------|
| Bloomington | Clifton |
| Haledon | Hawthorne |
| Little Falls | North Haledon |
| Passaic | Paterson |
| Pompton Lakes | Prospect Park |
| Ringwood | Totowa |
| Wanaque | Wayne |
| West Milford | Woodland Park |



Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170242



Workforce Investment Board of Passaic County

The Workforce Investment Board of Passaic County is a policy-setting board for occupational skills training and educational programs for the Passaic County workforce area. The State of New Jersey created workforce investment boards in 1995 for guiding New Jersey's workforce investment system. In 1998, Congress followed New Jersey's lead and provided for the establishment of workforce investment boards throughout the United States with the adoption of the Workforce Investment Act of 1998.

Individual members of the Workforce Investment Board of Passaic County get an appointment. The Board of Chosen Freeholders of the County of Passaic appoints these individuals. Each member gets an appointment for a three-year term. These positions are volunteer positions with the majority of the seats occupied by representative of the private business sector. The Workforce Investment Board of Passaic County charged with integrating publicly funded services and training into a seamless, flexible, and responsive workforce system that meets the needs of employers, as well as jobseekers.

In order to develop this system, the Workforce Investment Board of Passaic County must define the vision, mission, and goals for the system based on the needs of the workforce investment area, i.e. the Passaic County community. These items are set forth in the WIB's strategic plan that establishes a local service delivery system for the services needed by the community, such as youth employment services, literacy training services, unemployment insurance services, welfare-to-work services, etc. The expected Board of Directors is the members of the Workforce Investment Board of Passaic County. They have the task of identifying the needs of the local job market, leveraging resources, overseeing the One-Stop Career Center, as well as working in conjunction with economic development efforts within the County to promote economic growth and stem the number of worker lay-offs.



Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170242

Mission of the WIB

The Workforce Investment Board of Passaic County is a convening entity. Its underlying mission is to transform the workforce system in Passaic County to be an integrated system that is responsive to the needs of employers. In order to realize its mission, the WIB has to be completely aware of the skill needs of businesses within the workforce investment area (Passaic County) and the surrounding workforce investment areas, such as Bergen County, Hudson County, Essex County, and Union County. Additionally, the WIB must be able to align the skill needs of the employers with the skills possessed by jobseekers within the Passaic County community.

The guide the work of workforce investment boards two overarching goals in the State of New Jersey. They are:

Goal #1: To develop an excellent workforce: It is essential that there is a well-developed network of education and workforce institutions that have a fundamental understanding of current and future skills businesses need and that the development of those skills are embedded into every facet of the design and delivery of education and training programs.

Goal #2: To enhance the global competitiveness of New Jersey's businesses: It is essential that New Jersey has an effective and efficient workforce investment system throughout that helps residents acquire the skills necessary for success in the workplace. There must be strong leadership at the local level that engages business, economic development, education, state and local government in the planning how to strengthen the workforce to meet the needs of the global economy that results in a well-developed comprehensive continuum of services.

Members Listing

The State Employment and Training Commission (SETC), State WIB, prescribes who must serve on each local workforce investment board. The goal is to appoint a diverse Board of Directors that adequately represents the interests of both business and workers, infuses decision-making and strategic development with private-sector business practices, and ensures that all stakeholders play a part in the planning and implementation of the local WIB's strategic plan.

The following lists are individuals who served on the Workforce Investment Board of Passaic County for the 2014-2015 Program Year:

Introduced on: March 28, 2017

Adopted on: March 28, 2017

Official Resolution#: R20170242



Members

Bruce James
Freeholder
Passaic County
Ex-Officio

Everton Scott, Chairman
Regional Manager
PSE&G
2012-2015

Beth Marmolejos,
Vice-Chair
Senior Business
Consultant
Empire Blue/NY Individual
and Small Group
2012-2015

Tarona Lee
Founder
TLL Human Resources
2014-2017

Kenneth Morris, Jr.
Director Government
Affairs
St. Joseph's Regional
Medical Center
2014-2017

James Dykes II
President
Greater Paterson
Chamber of Commerce
2012-2015

Alexis Barry
Executive Director
Home Care Options
2012-2015

Mark Bocchieri
Director of External Affairs
Verizon
2012-2015

Lourdes Cortez
CEO/President
North Jersey Federal
Credit Union
2012-2015

Cynthia Forster
Community & Public
Relations
North Jersey/Record
Media
2013-2016

Linda Paczkowski
Manager
Mewdin Corporation
2014-2017

Dr. Lorenzo Puertas
Executive Director
Psych-Education
Services, Inc.
2014-2017

Joshua Frazier
President
Aegis Protective Services
2013-2016

Ailyne Geneta
Director of Admissions
Alaris Health of Passaic
County
2014-2017

Darlene DeRitter
Vice-President
Commercial Loans
TD Bank
2014-2017

Dennis Callen, Esq.
Owner
Callen Photo Mount
Corporation
2014-2017

Lori Friedman
Vice-President
Goodwill Industry of
Northern New Jersey
2014-2017

Brian Tangora
President
North Jersey Chamber of
Commerce
2014-2017

Ekaterina Valliotis
Director of NJ Portfolio
Alma Realty Corp.
2014-2017

Maher Soliman
Owner/CEO
Mayor Transportation
2014-2017

Mark Schiffer
Executive Director
Passaic County Board of
Social Services
2013-2016

Mark Roche
President
IBEW Local Union 102
2013-2016

Marcia McNeel
Acting Manager
NJDLW/ One-Stop Career
Center
2012-2015

Lauren Murphy
Administrator
Passaic County Workforce
Development Center
MANDATED

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170242

Members

Harvey J. Nutter
Executive Director
Greater Paterson OIC
2013-2016

Maria Magda
Executive Director
Hispanic Multi-Purpose
Service Center
2013-2016

Pamela L. Owen
Executive Director
Human Services of
Passaic County
2012-2015

Rosemary Petrizzo
Manager of Division of
Vocational Rehabilitation
Services-DVRS
NJDLW/One-Stop Career
Center
2012-2015

Lawrence Ghiorse
NJLWD/Unemployment
Services
2013-2016

Yvonne Zuidema
Executive Director
United Way of Passaic
County
2013-2016

Carolyn McCombs
Executive Director
New Destiny Family
Success Center, Inc.
2013-2016

Deborah Hoffman
Executive Director
Economic Development
of Passaic County
2012-2015

Kathleen Muldoon
Executive Director
WPU Small Business
Development Center
2014-2017

Dr. Steven Rose
President
Passaic County
Community College
2013-2016

Bernadette Tiernan
Executive Director
WPU/Continuing &
Professional Education
2013-2016

Diana Lobosco
Superintendent
Passaic County Technical
Institute
2012-2015

Susan Ronga
Program Coordinator
Paterson Adult &
Continuing Education
2013-2016

Richard Tardalo
Superintendent
Clifton Board of Education
2013-2016

Dr. Donnie Evans
Superintendent
Paterson Board of
Education
2013-2016

Neil Holster
Supervisor of Special
Services
West Milford Board of
Education
2013-2016

Scott Rixford
Executive Superintendent
NJDOE / County Of
Passaic
MANDATED

Alan Concha
Vice-President
HoHoKus School of Trade
& Technical Sciences
2014-2017

Tim Luing
Vice-President
Berkeley College of Clifton
2012-2015

Strategic Plan 2014-2017

On September 9, 2014, the Workforce Investment Board of Passaic County provided an overview of its 2014-2017 Unified Workforce Plan. The purpose of the plan is to: 1) effectively implement the State of New Jersey's workforce development priorities and strategies; 2) better leverage resources across organizations and institutions, in order to accelerate innovation and maximize successful outcomes; 3) set the framework, guidance and requirements for delivery of programs and services under the Workforce Investment Act and the Wagner-Peyser Act; and 4) align the efforts of Passaic County with those of other counties and the State of New Jersey. The Workforce Investment Board of Passaic County underwent a robust strategic planning process, which allowed the board to capture the full breadth of knowledge and expertise of multiple professional across many sectors. The aim for this plan is to support the County's effort to develop and grow a robust local economy with engaged workers and businesses.

The 2014-2017 United Strategic Plan sets forth a vision for the Workforce Investment Board of Passaic County, as well as the workforce investment system within the county. The vision is as follows:

1. To create a prosperous, progressive and innovative county where workforce development, economic development and educational systems work together; and
2. To grow businesses from start-up to expansion, create local and regional employment opportunities and align workforce resources with established career pathways.

Additionally, the plan sets forth strategic goals for the Workforce Investment Board of Passaic County, the Passaic County One-Stop Career Center system and the workforce investment area. These strategic goals are as follows:

1. To improve workforce system structure and capacity;
2. To build strategic partnership and alignment to improve outcomes;
3. To enhance technology and data to drive decisions; and
4. To improve outreach and communication to better connect jobseekers to employment opportunities.

The stakeholders within the Passaic County workforce development system will ascribe to these values, which will provide an effective framework to evaluate the current system effectively. In addition, the goals established within the 2014-2017-Unified Plan will provide for a workforce investment system that better prepares our residents for family-sustaining employment in the 21st Century global economy.

Lastly, the Workforce Investment Board of Passaic County has utilized information from both the State of New Jersey Department of Labor and Workforce Development and the County of Passaic to focus its efforts and resources in alignment with key industry clusters and/or sectors that are pertinent to Passaic

cont.

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170242

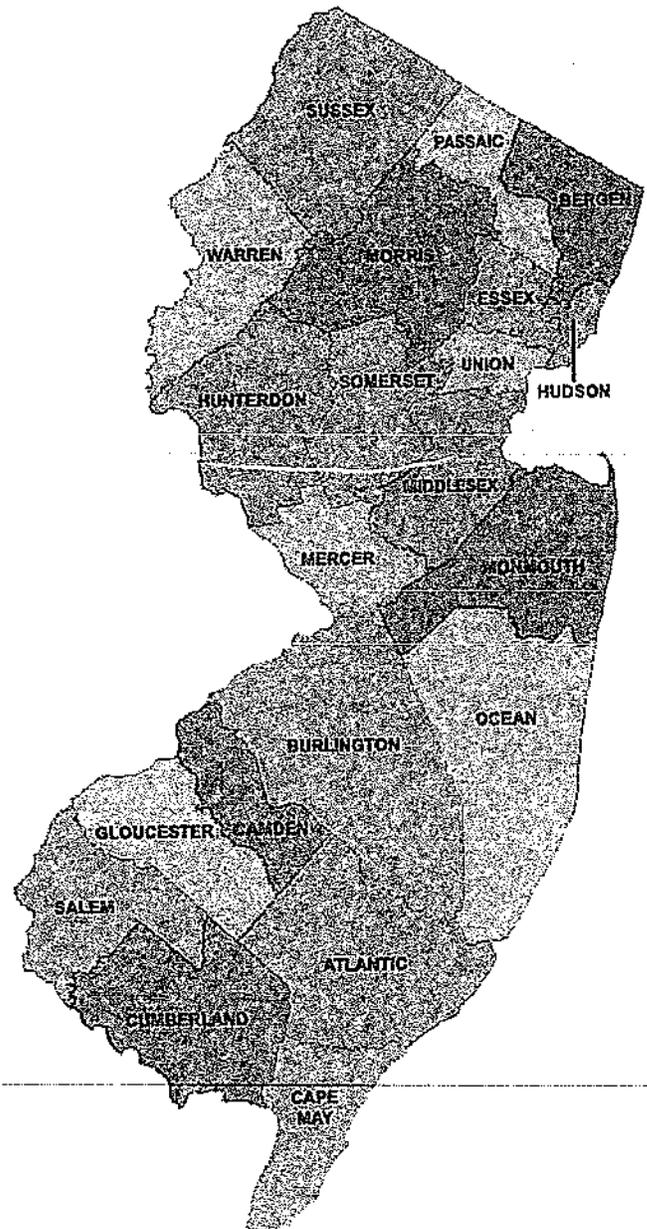


continued...

Lastly, the Workforce Investment Board of Passaic County has utilized information from both the State of New Jersey Department of Labor and Workforce Development and the County of Passaic to focus its efforts and resources in alignment with key industry clusters and/or sectors that are pertinent to Passaic County's economy. The Workforce Investment Board of Passaic County has determined (5) industry sectors that account for the majority of job growth in and around Passaic County, as well as the Northern New Jersey region:

1. Healthcare and Health (Social) Services
2. Hospitality, Tourism and Retail
3. Transportation, Logistics and Distribution (TLD)
4. Advanced Manufacturing
5. Technology and Entrepreneurship

These sectors represent the greatest source of job growth, which in turn provides the areas of greatest labor demand for the County of Passaic. Therefore, it is in the greatest interest of the businesses operating within these five industry sectors to prepare jobseekers for employment within these growth sectors.



Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170242

Characteristics of Passaic County Unemployed Population

In the report drafted by the Department of Labor and Workforce Development in the final quarter of the 2014-15 year, the following demographic data describes the unemployed population of Passaic County. The gender breakdown of the report indicates that the men (55.3%) are the largest unemployed group by gender compared to women. The largest ethnic/racial group of unemployed residents is of Latino/Hispanic descent that makes up 47% after ethnicity reports. This number continues to support the continued work of the One-Stop Career Center and its efforts to address the academic and work related needs of this community.

It should also not that the data reported indicates that less than 13% of those who are unemployed reported to have a Bachelor's Degree or higher. What is further staggering is that 23% of that same population does not have a high school diploma. Thus results to leaving the majority of clients having a high school diploma only. This is an important statistic to note as the One-Stop and WIB discuss the programs that seek to either enhance the basic skills of clients who are coming from challenging educational systems but also to note that there should be attention paid to how clients are prepared academically for higher education.

	Continued			Continued	
	Claims	Percent		Claims	Percent
Total Claimants	12,163				
Gender	12,163	100.0	Age of Claimant	12,163	100.0
Male	6,727	55.3	Under 25	1,281	10.5
Female	5,436	44.7	25-34	2,868	23.6
			35-44	2,541	20.9
Race	12,163	100.0	45-54	2,717	22.3
White	6,128	50.4	55-64	2,043	16.8
Black	2,082	17.1	65 and over	591	4.9
Asian	336	2.8	Missing Data	122	1.0
Other	253	2.1			
Chose Not To Answer	3,364	27.7	Wages	12,163	100.0
			Less than \$5,000	312	2.6
Ethnicity	12,163	100.0	\$5,000 - \$10,000	2,210	18.2
Hispanic	5,713	47.0	\$10,001 - \$20,000	3,686	30.3
Non-Hispanic	5,380	44.2	\$20,001 - \$30,000	2,213	18.2
Chose Not To Answer	1,070	8.8	\$30,001 - \$40,000	1,301	10.7
			\$40,001 - \$50,000	846	7.0
Educational Attainment	12,163	100.0	\$50,001 - \$60,000	576	4.7
Less Than High School	2,837	23.3	\$60,001 - \$70,000	350	2.9
High School Graduate	5,299	43.6	\$70,001 - \$80,000	182	1.5
Some College Including Associates Degree	2,383	19.6	\$80,001 & Over	487	4.0
Bachelors Degree and More	1,644	13.5	Missing Data	0	0.0
Missing Data	0	0.0			
			Occupation	12,163	100.0
Selected Industries	12,163	100.0	Management	737	6.1
Agriculture, Forestry and Hunting	15	0.1	Business and financial	396	3.3
Mining	0	0.0	Professional and related	1,147	9.4
Construction	898	7.4	Services	2,116	17.4
Manufacturing	983	8.1	Sales and related	785	6.5
Trade, Transportation and Utilities	2,469	20.3	Office and administrative support	1,592	13.1
Information	118	1.0	Farming, fishing and forestry	36	0.3
Financial Activities	504	4.1	Construction and extraction	977	8.0
Professional and Business Services	2,464	20.3	Installation, maintenance and repair	499	4.1
Educational and Health Services	1,318	10.8	Production	1,632	13.4
Leisure and Hospitality	892	7.3	Transportation and material moving	2,193	18.0
Other Services	294	2.4	Military	46	0.4
Public Administration	147	1.2	Missing Data	7	0.1
Unclassified	957	7.9			
Missing Data	1,104	9.1			

Department of Labor and Workforce Development

Office of Research and Information

January 8, 2015

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170242



2014-2015 Annual Report

www.wdbpc.org

State and Federal Allocation of Funds

The appropriation of federal funds for the 2014-15 fiscal year totaled \$5,564,137.00, which is broken down into WIA Adult, Youth, and Dislocated worker. The State funding allocation for the 2014-15 year totaled \$6,068,234.00 when broken down is comprised of Work first NJ, Workforce Learning Link (Title 2), and Smart STEPS.

WIA Adult & Dislocated Worker

The Adult and Dislocated Worker Program, under Title I of the Workforce Investment Act of 1998, is designed to provide quality employment and training services to assist eligible individuals in finding and qualifying for meaningful employment, and to help employers find the skilled workers they need to compete and succeed in business.

Goals

- To increase employment, as measured by entry into unsubsidized employment;
- To increase retention in unsubsidized employment six months after entry into employment;
- To increase earnings received in unsubsidized employment for dislocated workers; and
- To enhance customer satisfaction for participants and employers

The employment goals are measured using Unemployment Insurance Wage Records systems and customer satisfaction goals measured by sampling.

Work First NJ

Work First New Jersey is the state's welfare program. It provides temporary cash assistance and many other support services to families through the TANF program and provides cash benefits and support services to individuals and couples with no dependent children through our General Assistance program. WFNJ clients may receive Emergency Assistance benefits in certain situations, including but not limited to shelter and housing-related expenses. Eligible persons include those who are homeless or at immediate risk of becoming homeless, and those who have experienced a substantial loss of housing, food, clothing, or household furnishings due to fire, flood, or similar disaster. If the client is not already working full time, WFNJ requires him or her to participate in an approved work activity and/or look for work.

WIA Youth

Title I of WIA provides funds to states and local workforce areas to deliver a comprehensive array of youth development services. The goal of WIA Youth program is to improve the long-term job prospects of young people by providing basic skills, work readiness skills, occupational skills training, and citizenship skills.

Services - Prepare youth for post-secondary educational and employment opportunities. WIA youth services consist of the ten program elements required at WIA section 129 (c). Each local area is required to offer all ten-program elements, but not every youth must receive all ten.

Eligibility - a youth must be low income, ages 14-21 with one of six barriers including basic skills deficient; school dropout; homeless, a runaway or in foster care; pregnant or parenting; an offender; or an individual who requires additional assistance to complete an educational program, or to secure and hold employment.

Workforce Learning Link

The Workforce Learning Link provides adult learners with instruction in reading, writing, math, communication, financial literacy, job search, and employability and life skills at One-Stop Career Centers and community-based sites throughout the state. Its design is to deliver workforce training programs and services directly to welfare registrants, dislocated workers, and other jobseekers. Using digital television technology, streaming video, computer software, the internet, and print materials, the Workforce Learning Link offers interactive training services that allow participants to address individual employment-related issues at their own pace.

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170242

New Jersey Department of Labor and Workforce Development
Workforce Development Area Contract

WIB: Passaic PY 2014 Funds Plan No.: ET-16-PY14
DUNS No.: 063148811 Mod No.: _____

A. Grant Recipient: (Name and Address)
PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
401 GRAND ST, ROOM 417
PATERSON, NEW JERSEY 07505
Chief Executive Officer: BRUCE JAMES, FREEHOLDER
Legal Entity Status: Public
Federal Employer ID No.: 22-6002466

B. State Grantor/Department
Harold J. Wirths, Commissioner
New Jersey Department of Labor and Workforce Development
P.O. Box 055, Trenton, New Jersey 08625-0055
Contact Person & Telephone No.:
Jeff Flatley, Director 609-984-2477
Division of Workforce Portfolio and Contract Management

C. Local Area Operating Entity:
PASSAIC COUNTY WORKFORCE DEV. CTR.
PRIVATE IND COUNCIL OF PASSAIC CNTY
200 MEMORIAL DR
PATERSON, NJ 07505
Contact: LAUREN MURPHY
Tel. No.: 973-340-3400 EXT 7204

WorkFirst NJ Operating Entity:
PASSAIC COUNTY WORKFORCE DEV. CTR.
PRIVATE IND COUNCIL OF PASSAIC CNTY
200 MEMORIAL DR
PATERSON, NJ 07505
Contact: LAUREN MURPHY
Tel. No.: 973-340-3400 EXT 7204

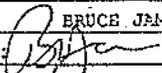
D. Funding Levels by Source:

<u>WIA / FEDERAL FUNDS:</u>		<u>STATE FUNDS:</u>	
<u>Adult:</u>	<u>1,831,954</u>	<u>WorkFirst NJ:</u>	<u>5,862,604</u>
<u>Youth:</u>	<u>1,914,231</u>	<u>WLL:</u>	<u>196,000</u>
<u>Dislocated Worker:</u>	<u>1,817,952</u>	<u>SmartSTEPS:</u>	<u>9,630</u>
<u>Add'l Federal Funds:</u>	<u>0</u>	<u>Add'l State Funds:</u>	<u>0</u>
<u>Add'l Federal Funds:</u>	<u>0</u>	<u>Add'l State Funds:</u>	<u>0</u>
<u>Add'l Federal Funds:</u>	<u>0</u>	<u>Add'l State Funds:</u>	<u>0</u>
<u>Add'l Federal Funds:</u>	<u>0</u>	<u>Add'l State Funds:</u>	<u>0</u>
Federal TOTAL:	\$5,564,137		
State TOTAL:	\$6,068,234		
Contract TOTAL:	\$11,632,371		

The contract period for these funds is July 1, 2014 through June 30, 2015.

Grantor/Department and Grant Recipient's Agreement Signatures

The Grant Recipient and Workforce Investment Board agree to provide employment and training services in accordance with all the provisions of their approved Plan and the attached Assurances, Certifications and General Provisions. If this Contract, including the Assurances, Certifications and General Provisions, annexed hereto, correctly sets forth your understanding of your approved Plan, please indicate your organization's approval by having this signed by the Chief Executive Officer of the organization and returned to the Grantor.

<u>Accepted & Agreed by the</u>	<u>Accepted & Agreed by the</u>	<u>Accepted & Agreed by</u>
<u>Grant Recipient</u>	<u>WIB Chairperson</u>	<u>Grantor/Department</u>
Name: <u>BRUCE JAMES</u>	Name: <u>EVERTON SCOTT</u>	Name: <u>Harold J. Wirths</u>
Signature: 	Signature: 	Signature: _____
Title: <u>FREEHOLDER</u>	Title: <u>WIB Chairperson</u>	Title: <u>Commissioner</u>
Date: <u>10/17/14</u>	Date: <u>10/17/2014</u>	Date: _____

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170242



2014-2015 Annual Report

Work First NJ Program Summary 2014-2015

The One-Stop Career Center awarded in total 15 programs during this fiscal year. There were also eight providers of service to deliver these programs. One third of the programs awards for this year geared towards addressing basic skills deficiencies and the awarding of high school equivalents (GED's) in Passaic County clients. The majority of the programs awarded were occupational based training programs focusing on such areas as health care (CNA and Medical Assistant), Telecommunications, and Computer Skills. These programs intended to provide WFNJ clients with the job readiness skills and certifications necessary to better position these clients to obtain gainful employment.

6-1-14 to 5-31-15

Contract #	Provider	Program	Cost	Fund Source	Level of Service	Contract Period
13048	PATERSON PUBLIC SCHOOLS/ PATERSON ADULT SCHOOL	ESL-GA Paterson Adult School WorkFirst Program - ESL	125,000	GA	60	6/1/14 To 5/31/15
13049	ST. PAUL'S COMMUNITY DEVELOPMENT CORPORATION	ABE-GA Adult Basic Education (ABE) Low Literacy	125,000	GA	60	6/1/14 To 5/31/15

7-1-14 to 6-30-15

Contract #	Provider	Program	Cost	Fund Source	Level of Service	Contract Period
14031	PASSAIC COUNTY COMMUNITY COLLEGE	Industry Centered Training Project- TANF/GA	\$440,640	TANF/ GA	155	7/1/14 To 6/30/15
14032	PASSAIC COUNTY COMMUNITY COLLEGE	Occupational Skills- Computer Basics -Up- County-TANF/GA	\$145,000	TANF/ GA	35	7/1/14 To 6/30/15
14033	PASSAIC COUNTY BOARD OF SOCIAL SERVICES	Intensive Employability Project -TANF/GA	\$232,375	TANF/ GA	150	7/1/14 To 6/30/15
14034	GREATER PATERSON OIC	Telecommunications Community Service Project-TANF	\$200,000	TANF	50	7/1/14 To 6/30/15
14035	GREATER PATERSON OIC	Occupational Training- TANF	\$225,000	TANF	50	7/1/14 To 6/30/15
14036	ST. PAUL'S COMMUNITY DEVELOPMENT CORPORATION	Occupational Training Healthcare-GA	\$225,000	GA	50	7/1/14 To 6/30/15
14037	GARDEN STATE SCIENCE AND TECHNOLOGY INSTITUTE	Occupational Training Medical Assistant -GA	\$225,000	GA	50	7/1/14 To 6/30/15
14038	GARDEN STATE SCIENCE AND TECHNOLOGY INSTITUTE	Job Search-TANF Career Exploration	\$150,000	TANF	240	7/1/14 To 6/30/15
14039	HISPANIC MULTI PURPOSE SERVICE CENTER	Job Search-GA Life Skills and Career Exploration	\$150,000	GA	120	7/1/14 To 6/30/15
14040	WORKFORCE ADVANTAGE	Occupational Training- TANF - Certified Nurse Aide - HHA	\$225,000	TANF	50	7/1/14 To 6/30/15

8-1-14 to 7/31/15

14041	WORKFORCE ADVANTAGE	ESL-TANF English As A Second Language	125,000	TANF	30	8/1/14 To 7/31/15
14042	GREATER PATERSON OIC	ABE-TANF Adult Basic Education	125,000	TANF	30	8/1/14 To 7/31/15

11-1-14 to 6-30-15

14043	PATERSON PUBLIC SCHOOLS	Paterson Parent University-High School Equivalency-HSE-TANF	150,000	TANF	30	11-1-14 To 6/30/15
-------	-------------------------	---	---------	------	----	--------------------------

Rev. 10/14

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170242



WIA Youth Program Summary 2014-15

This year four youth programs were awarded to a total of three providers of service. Two of those programs conducted by provider Catapult Learning sought to provide out of school youth with the skills and tools needed to become employable. Additionally, the other two programs provided by the Paterson Public Schools and New Jersey Community Development Corporation focused on occupational based learning experiences for out of school youth but also prepared youth to improve their basic skills or a high school equivalent diploma.

Contract #	Location	Provider	Program	Program Cost	Fund Source	Level of Service	Contract Period
14071	Passaic	CATAPULT LEARNING, LLC	Career Starters-Passaic	179,970	WIA-YOUTH	45	7/1/14 To 6/30/15
14072	Clifton	CATAPULT LEARNING, LLC	Career Starters-County-Wide	179,970	WIA-YOUTH	45	7/1/14 To 6/30/15
14073	Paterson	PATERSON PUBLIC SCHOOLS/ PATERSON ADULT SCHOOL	New Jersey Youth Corps	270,000	WIA-YOUTH	60	7/1/14 To 6/30/15
14074	Paterson	NEW JERSEY COMMUNITY DEVELOPMENT CORPORATION	Paterson Great Falls Youth Build Program	185,000	WIA-YOUTH	60	7/1/14 To 6/30/15
				814,940		210	

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170242

WIA Adult and Dislocated Worker Individual Training Account Summary

The Individual Training Account (ITA) programs continue to provide necessary support to those clients who are not enrolled in a WFNJ program. As such, the total clients served for the entire year was 355 with the majority of our clients enrolling in either of the schools that train them to become truck drivers while the other schools trained students in the health care field. Collectively the vendors who are providing these services reported a more than 60% employment rate for the clients who attended their programs when reporting for the first quarter after they exited the program. The placement rate of the ITA providers should serve as a key indicator of the progress the One Stop has gone through since 2013.

INDIVIDUAL TRAINING ACCOUNT CONTRACTS

<i>Training Program</i>	<i>Total Served</i>
Accounting/Business Administration	2
Administrative Assistant/Microsoft Office	32
Architectural Design/Drafting	1
Certified Nurse Aide/Patient Care Technician/Certified Home Health Aide	69
Chemical Technology/Clinical Research Associate	1
Child Development Associate	3
Commercial Driver's License/CDL A & B	121
Construction Management Certificate	1
Cosmetology	11
Dental Assistant	5
Electrical and Electronics	1
Emergency Medical Technician	5
English As A Second Language	3
Food Service/Culinary	9
Heating, Ventilation and Air Conditioning	3
Insurance/Real Estate Broker	2
Licensed Practical Nurse	1
Massage Therapy	2
Medical Assistant	32
Medical Coding and Billing Administration	9
Occupational Therapy Assistant	1
Paralegal	6
Pharmaceutical Technician	2
Phlebotomy/EKG	3
Project Management	9
Security Officer Registration Act-SORA-Training	14
Software Quality Assurance Testing	1
Sonography	1
Substance Abuse Counseling Certification Training	11
Surgical Processing Technician	1
System Administration/Computer Programming	7
Veterinary Assistant	1
Welding	12

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170242

INDIVIDUAL TRAINING ACCOUNT CONTRACTS

<i>Training Provider</i>	<i>Total Exited Training</i>	<i>Employed 1st Quarter After Exit</i>
4 C's Center for Child Care Careers	30	12
AMG Medical Institute	21	18
America Training Center	3	3
American Institute	4	2
American Institute of Pharmaceutical Technology	4	4
Anderson Health Institute	6	4
AvTech Institute of Technology	6	3
Bergen Blended Academy	6	6
Bergen County Vocational School	4	1
Bergen County Community College	4	3
Berkeley College	5	2
Bloomfield College	1	1
Branford Institute	24	22
E-Tek	1	1
EZ Wheels Driving School	32	22
Eastwick College	2	2
Essex County College	1	1
Fairleigh Dickinson University	1	1
Fortis Institute	3	3
Global Academy of America	1	1
Hohokus School of Trade and Technical Science	9	6
Ideal Driving School	14	9
Institute of Logistical Management	1	1
Jersey Tractor Trailer Driving School	60	40
Joseph's Trucking Driving School	1	1
K & M Security	4	4
Kaizen Technologies	1	1
Las Comp Institute of Information Technology	5	5
Lincoln Technical Institute	2	2
Master Driving School	30	20
Medical & Dental Institute	3	3
Middlesex County College	1	1
National Career Institute	3	3
New Educare Institute of Healthcare	4	3
Programs for Parents Career Academy	2	2
Passaic County Community College	8	5
Ramapo College	3	3
Robotech CAD Solutions	3	2
Rutgers University	4	3
Smith & Solomon Driving School	1	0
Sollers, Inc. Pharmacology Training	1	1
Steve Olimpio Training Academy	2	2
Technology & Medicine Institute	2	1
The Institute for Continuing Education	1	1
Union County College	1	1
William Paterson University	30	21

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170242

One Stop Reported Overall Performance

The document below highlights the success of the One Stop system in several different areas including adults placed in employment (88.6%), dislocated worker placed in employment (88.5), and youth placement (83.9%). These reported benchmarks indicate that the One Stop and its partners are collectively improving at placing clients who are in programs to full time employment positions. WIB should also note that the retention rate reported for these programs are collectively quite strong as well. The only area of concern in this report was the reported youth attainment, degree indicator, which was below 50%, which was well below the required state benchmark the One Stop is required to achieve. Due to this finding, the One Stop has put together an action plan to address this issue and corrected in the next year.

All Location	88.2%	87.0%	109.5%	103.3%	99.9%	102.5%	90.6%	96.8%	103.8%
Atlantic WDB	82.3%	100.7%	89.2%	97.3%	109.2%	92.4%	87.1%	89.0%	95.1%
Bergen County WDB	108.7%	95.2%	89.0%	107.1%	95.9%	115.2%	105.2%	106.0%	91.7%
Burlington County WDB	97.6%	105.7%	138.5%	95.9%	99.8%	104.0%	84.0%	113.0%	88.4%
Camden County WDB	101.5%	100.9%	84.2%	103.5%	98.8%	88.2%	83.2%	88.0%	83.9%
Cumberland-Salem-CapeMay WDB									
Cumberland-Salem County WIB	96.0%	102.3%	133.1%	98.0%	104.9%	94.2%	99.4%	102.8%	81.5%
Essex County WDB	84.7%	83.5%	102.7%	83.0%	93.1%	111.3%	82.1%	87.5%	119.9%
Gloucester County WDB	97.1%	105.5%	103.1%	98.1%	108.8%	103.2%	106.1%	97.8%	81.0%
Greater Raritan WDB	98.2%	91.2%	146.7%	101.8%	101.8%	110.6%	111.4%	82.4%	85.2%
Hudson County WDB	100.5%	105.5%	100.8%	88.4%	101.6%	143.8%	99.5%	192.9%	97.4%
Jersey City WDB	97.8%	83.8%	119.5%	94.8%	95.5%	123.6%	94.8%	85.4%	117.4%
Mercer County WDB	98.6%	88.0%	109.3%	98.5%	110.3%	92.0%	90.6%	109.2%	142.9%
Middlesex County WDB	96.8%	101.3%	81.7%	105.3%	88.5%	107.3%	89.1%	107.5%	121.5%
Monmouth County WDB	97.2%	89.8%	133.7%	107.6%	107.5%	109.4%	97.8%	106.8%	112.4%
Morris-Sussex-Warren WDB	99.0%	102.0%	93.8%	103.2%	101.5%	100.0%	85.3%	99.5%	102.2%
Newark WDB	106.0%	100.2%	93.8%	106.0%	105.3%	87.0%	126.7%	100.8%	83.4%
Ocean County WDB	86.1%	94.1%	94.3%	99.8%	108.1%	87.0%	101.8%	123.8%	100.0%
Passaic County WDB	88.6%	93.9%	102.8%	85.4%	107.1%	89.1%	84.9%	83.9%	134.4%
Union County WDB	105.5%	108.1%	84.3%	100.3%	100.9%	86.4%	80.8%	101.3%	87.4%
Statewide Programs									

NJ Department of Labor Performance
 Program Year 2014
 7-1-14 to 6-30-15

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170242



2014-2015 Annual Report

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MEMORANDUM OF UNDERSTANDING WITH THE TITLE II CONSORTIUM OF PASSAIC COUNTY AND PASSAIC COUNTY ONE-STOP OPERATORS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20170243						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-44						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE
MEMORANDUM OF UNDERSTANDING WITH THE TITLE II
CONSORTIUM OF PASSAIC COUNTY AND PASSAIC COUNTY
ONE-STOP OPERATORS**

WHEREAS the mission of the Workforce Development Board is to ensure that optional investments are made in Passaic County to support workforce development, training and job preparation for residents; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of Authorizing the execution of the Title II Consortium of Passaic County and Passaic County One-Stop Operators MOU; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the execution of the Title II Consortium of Passaic County and Passaic County One-Stop Operators MOU; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute said Agreement.

JDP:lc

Dated: March 28, 2017

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Dr. Christopher C. Irving, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to accept MOU with the Title II Consortium of Passaic County and Passaic County One-Stop Operators

PROCUREMENT SOLICITATION:

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #:

ACCOUNT#:

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

3/16/2017

Law & Public Safety

Energy

5. **DISTRIBUTION LIST:**

Administration

Finance

Clerk to the Board

Procurement

Specify: _____

MEMORANDUM OF UNDERSTANDING

Between the

WORKFORCE DEVELOPMENT BOARD OF PASSAIC COUNTY¹,

PASSAIC COUNTY ONE STOP OPERATORS,

and the

PASSAIC COUNTY TITLE II CONSORTIUM

This Memorandum of Understanding ("Agreement") is entered into as of this sixth day of March, 2017, by and among the Workforce Development Board of Passaic County (WDB) and the Passaic County Consortium Title II Grant pursuant to Section 121 (c) and (d), and Section 117 (d) (3) of the Workforce Investment Act (WIA) of 1998 and Workforce Innovation and Opportunity Act of 2014 (WIOA).

The Consortium (of Partners) in this agreement for Passaic County is the Passaic County Workforce Development Center including the Passaic County One Stop and Passaic County Title II Consortium. This consortium of partners is entering into this Memorandum of Understanding with the Passaic County Workforce Development Board to carry out their responsibilities as "One Stop Partner" as defined in WIA Section 121 and to participate with other such partners, including the Passaic County Title II Consortium in creating a comprehensive One Stop system for job-seeking customers and employer customers in Passaic County.

NOW, THEREFORE, the Passaic County Workforce Development Board (PCWDB), Passaic County One Stop Operators Consortium, and Passaic County Title II Consortium agree as follows:

1) **Guiding Documents:** The Consortium of Partners, PCWDB, One Stop System and Passaic County Title II Consortium agree to provide and support services in accordance with the New Jersey Unified Workforce Development Plan and the WDB's Strategic and Literacy Plan of Passaic County.

2) **Guiding Principles:** The Consortium of Partners, PCWDB, One Stop System and Passaic County Title II Consortium provides all services related to promoting the education, employment and economic advancement of local residents and the development of a strong workforce for local businesses that are provided out of One Stop Career Centers or by its Partners.

Commitment

- Work in partnership with the "One Stop" system and ensure all agencies co-communicate.
- Ensure consistent and uniform communication of One Stop services and customer products.
- Ensure access to One-Stop services by expanding the scope, breadth and reach of One Stop services to the Passaic County Title II Consortium.
- Ensure all rules, policies and procedures are compliant with professional and ethical guidelines, laws and practices.
- Ensure consistent and timely progress towards achieving the goals of employment and/or training options from the One Stop System to the Passaic County Title II Consortium.

Customer Quality

- Quality and high performance must become standards.
- Customer service and quality control should be part of every phase of the operation.
- The One Stop system and the Passaic County Title II Consortium are customer-driven and outcome-based.

Policy

- Assure the use of the One Stop Center in Passaic County in recognition of the County's ethnic demographics
- Deliver high performance, maintain accountability and increase sustainability of the One Stop system and Passaic County Title II Consortium.
- Broaden use of technology as a means of delivering, tracking and communicating One Stop services with the Passaic County Title II Consortium.

Level of Service

- Services delivered in a seamless, timely fashion to facilitate a fast track system to employment and/or training programs.
- Provide easy access to a full range of employment information, including training opportunities for specific jobs as well as related supportive services available regardless of funding source for any interested, and where appropriate, eligible customer.
- Full utilization of available resources while maximizing the strengths and minimizing the weaknesses of each resource.
- Services responsive to all populations' recognition of the unique and varying needs of "customers" in Passaic County as the focus of resource development for the One Stop System and Passaic County Title II Consortium.

Structure

- Standardize client service processes among partners - quick and efficient universal intake, eligibility and assessment for one stop services.
- Simplify all entry aspects through complete coordination.
- Incorporate all major agencies that assist families in linking families to education/training.
- Increase self-sufficiency and customer independence - individuals must be able to navigate through the Public Access Area on their own or with minimal assistance.

Technology

- Develop and embrace new technology as a tool of the "One Stop" and the Passaic County Title II Consortium to increase use of technology and minimize

- Move towards the goal that will be to incorporate programmatically accessible technology and systems that meet the needs of Individuals with Disabilities.

3) **Role of Partners:** The Consortium of Partners; PCWDC, One Stop, and Passaic County Title II Consortium agree that all One Stop sites will meet and/or exceed the following criteria:

A) *Partner Commitment:* The Passaic County Title II Consortium will:

- Contribute referrals to the One Stop sites, in accordance with PCWDC plans, goals and objectives.
- Accept clients from the One Stop for educational purposes in ESL, ABE, Civics and HSE free of charge.
- Actively support and implement the PCWDC's One-Stop vision, mission, Business Plan, Policy and Procedure manuals and Customer Bill of Rights.
- Agree to sign a Memorandum of Understanding that includes minimum standards of service — both qualitative and quantitative.
- Provide designated services according to the One Stop Service Matrix such as educational services in ESL, ABE, Civics and HSE courses.
- Regularly attend Literacy & Adult Education Committee Meetings, the Youth and Education Meetings and participate in Quarterly WDB Meetings.

B) *Comprehensive One Stop Site Job Seeker Services:* Comprehensive One Stop sites will, at minimum, provide access to the following services:

- Core Services* - Services that all Customers can access on their own or with minimal assistance and are consistent with the definition of WIOA Core Services
- Intensive Services* - For customers who need more than Core Services to successfully reach their employment and/or career goals. Intensive Services are those services in which customers work one-on-one with a One Stop staff person to develop a service plan. These services are structured and required activities for Customers in which staff assistance is focused and intentional. Customers often must complete an application, meet eligibility requirements and/or provide documentation.

4) **Nondiscrimination:** All parties to this agreement certify that they are equal opportunity employers. All agree that they will not discriminate in their employment practices or services on the basis of gender, age, race, color, creed, religion, national origin, disability or veteran's status, or on the basis of any other classification protected under State or Federal law. The parties hereby certify that they have in place policies and procedures to address these issues and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law.

Introduced on: March 28, 2017

Adopted on: The March 28, 2017

Official Resolution#: R20170243

The parties hereby certify that they are currently in compliance with all applicable State

and Federal laws and regulations regarding these issues and that they are unaware of any claims currently pending against them before any court or administrative body relative to alleged violation of such laws.

5) Termination: This Agreement shall be in effect for the period of time beginning on the date first written above and ending until a new MOU is required by the LWD or SETC, subject to earlier termination or extension only as provided herein.

This Agreement may be terminated by any party hereto before expiration of the Term only for "cause" (defined to be a substantial or repeated breach of another party's obligations hereunder) and only upon giving to each other party thirty (30) days advance notice of the proposed termination specifying the cause therefore. If during the first ten (10) day of that 30-day notice period each party claimed to be in breach gives notice to the other parties informing them of its intent to cure the breach, and if it fully does so within the 30-day notice period (or, for a breach which cannot reasonably be fully cured within such period, promptly commences and continues in good faith to implement the cure), this Agreement shall not be terminated.

6) Indemnity:

Each party hereto shall purchase and maintain in effect all commercially reasonable or legally required forms and amounts of insurance coverage applicable to its activities in providing services described herein; premises liability insurance for facilities accommodating those employees and services; and general liability insurance covering all associated activities of the party and its related persons.

7) Miscellaneous:

A) This Agreement fully expresses all agreements and understanding of the parties hereto relating to its subject matter and there exists no prior or contemporaneous agreement or understanding regarding this subject, which is not Stated herein.

B) The parties to this Agreement are each an independent contractor of the others, and none shall be considered or construed to be the agent or employee of another.

C) This agreement is subject to availability of Federal, State and local funds.

Signatures:

Workforce Development Board of Passaic County
Christopher C. Irving, Executive Director

Passaic County Workforce Development Center
Lauren Murphy, Lead One-Stop Operator

New Jersey Department of Labor and Workforce Development
Howard Miller, Manager

Passaic County Title II Consortium
Ms. Susan B. Ronga, Program Director

Endorsed by:

Workforce Development Board Chairman
Everton Scott

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO APPLY AND ACCEPT GRANT FUNDING IN THE AMOUNT OF \$32,000 THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR THE PERIOD OF APRIL 1, 2017 THROUGH MARCH 31, 2018 TO CARRY OUT THE STATE HEALTH INSURANCE PROGRAM (SHIP) THROUGH THE DEPARTMENT OF SENIOR SERVICES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170244							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION TO APPLY AND ACCEPT GRANT FUNDING IN THE
AMOUNT OF \$32,000 THE NEW JERSEY DEPARTMENT OF
HUMAN SERVICES, DIVISION OF AGING SERVICES FOR THE
PERIOD OF APRIL 1, 2017 THROUGH MARCH 31, 2018 TO
CARRY OUT THE STATE HEALTH INSURANCE PROGRAM (SHIP)
THROUGH THE DEPARTMENT OF SENIOR SERVICES**

WHEREAS the Department of Senior Services is desirous of applying and accepting funds in the amount of \$32,000 for the period of April 1, 2017 through March 31, 2018 which is available at this time to carry out a program to provide free, unbiased information and counseling on Medicare, Medicare supplements, long-term insurance, Medicare Advantage and Prescription Plans, assistance with health insurance forms claims, and appeals; informed referrals; and consumer education presentations; and

WHEREAS these funds for said agreement are set forth in the attached Standardized Board Resolution Form and has been recommended by the County's Area Aging Director and was reviewed and recommended for approval by the Freeholder Human Services Committee on March 16, 2017;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic, that pursuant to the terms and conditions set forth above in the aforementioned 2017 Grant Notice, the Freeholder Director, Clerk to the Board, and Aging Executive Director be, and they hereby are, authorized to execute the aforesaid Grant Standardized Board Resolution Form for Grant Notice DOAS17-SHF003 for Contract Period April 1, 2017 to March 31, 2018 between the County of Passaic, Department of Senior Services and State Department of Human Services, Division of Aging Services.

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Mary Kuzinski
 Telephone #: 973-569-4070 Date: 3/16/17

DESCRIPTION OF RESOLUTION: Resolution authorizing the application and acceptance of grant funds in the amount of \$32,000 from the New Jersey Department of Human Services, Division of Aging Services; for the period of April 1, 2017 through March 31, 2018 to carry out the State Health Insurance Program (SHIP) through the Department of Senior Services.

Whereas the total sum to be paid are as follows:
 CERTIFICATION INFORMATION Account:
 ATTACH A COPY OF *THE REQUISITION FROM EDMUND*:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION.

2. AMOUNT OF EXPENDITION:
 3. BUDGET ACCOUNT:
 4.
 5. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

6. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify: _____

P1.06
Attachment II

DEPARTMENT OF HUMAN SERVICES (DHS)

Standardized Board Resolution Form

Supporting Information for Contract # 602847SHP003 for Contract

Period 4/01/2017 to 3/31/2018

Agency: Passaic County Department of Senior Services

Certification:

We certify that the information contained in, or included with, this contract document is accurate and complete.

Chairperson, Board of Directors
Freeholder Director Cassandra Lazzara

Date

Executive Director
Mary Kuzinski

Date

Authorized Signatories for Contract documents, checks and invoices are: (List full name and title) (add additional pages, if needed)

Name William J. Pascrell III

Title County Counsel

Name Richard Cahill

Title Chief Financial Officer

Name Mary Kuzinski

Title Executive Director

Policy Circular Pl.06

State of New Jersey
Department of Human Services

SUBJECT: Standardized Board Resolution Form

EFFECTIVE: This policy shall become effective August 1, 2009.

PROMULGATED: July 20, 2009

SUPERCEDES: Standardized Board Resolution Form, promulgated
November 21, 2007

PURPOSE: The purpose of this policy circular is to standardize the content of the Provider Agency Board Resolutions across all Department of Human Services (DHS) Departmental Components to assure that all of the required obligations are identified and committed to by the Provider Agency Board.

I. SCOPE

This policy circular applies to all DHS Third Party incorporated contracted Provider Agencies, Universities/Colleges and for-profit organizations.

II. POLICY

Periodically Boards of Directors in conducting the business of their organizations attest to their actions or decisions by way of written resolutions. The DHS requires Contract Providers to complete and file the attached standard board resolution when executing a DHS Third Party Social Service Contract.

A. Requirements for completion, updating and submission

The Attachment I, Page 1 is to be completed by the Agency and the same for Attachment II.

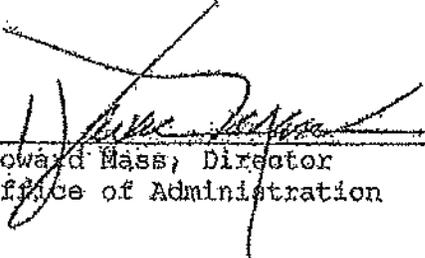
When any changes occur which would affect the contents of the form, the Board is to convene and complete a new Board

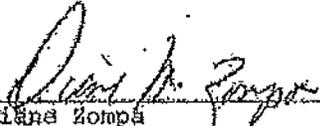
P1.06

Resolution and submit it to the Departmental Component within 10 business days of the change unless otherwise specified in the DHS policy.

The completed form is to be returned to the Departmental Component with all other required contract documents as part of the contract package. (See Policy Circular P1.01, Documents and Conditions Required for Processing, Executing and Documenting a DHS Third Party Contract.)

Issued by:


Howard Nass, Director
Office of Administration


Diane Zampa
Chief of Staff
Department of Human Services

STANDARDIZED BOARD RESOLUTION

The Board endorses the following commitments as defined in this document:

1. Health Insurance Portability and Accountability Act (HIPAA)*

Specific to HIPAA (Health Insurance Portability and Accountability Act), the above noted Provider Agency is either (check A or B):

- A) a covered entity (as defined in 45 CFR 160.103)
- B) a non-covered entity and has executed a DHS Business Associate Agreement (BAA) last dated _____.
- C) a non-covered entity that will not be receiving or sharing personal health information.

Once executed, the BAA will be included in the Departmental Component's official contract file. The BAA *will be considered applicable indefinitely* unless there is a change in the Provider Agency's status, information or the content of the BAA, in which case it is the responsibility of the contracted Provider Agency to revise the BAA.

The Board agrees that if there is *any change* in their BAA Status the Departmental Component will be immediately notified and the appropriate information provided within 10 business days.

* This section is not applicable for DCF Office of Education Contracts.

2. Legal Advice

The Board acknowledges that the Department of Human Services does not and will not provide legal advice regarding the contract or about any facet of the relationship between the Department of Human Services and the Provider Agency. The Board further acknowledges that any and all legal advice must be sought from the Provider Agency's own attorneys and not from the Department of Human Services.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO ENTER INTO AN AGREEMENT TO RENEW WITH WELLCARE HEALTH PLANS OF NEW JERSEY, INC., FOR MANAGED LONG-TERM SEVICS AND SUPPORT FOR MEDICAID MANAGED CARE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20170245						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-46						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AUTHORIZING PREAKNESS
HEALTHCARE CENTER TO ENTER INTO AN
AGREEMENT TO RENEW WITH WELLCARE HEALTH
PLANS OF NEW JERSEY, INC., FOR MANAGED LONG-
TERM SEVICS AND SUPPORT FOR MEDICAID
MANAGED CARE**

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the Board of Chosen Freeholder of the County of Passaic is desirous of entering into an Agreement to renew with Wellcare Health Plans of New Jersey, Inc., for Managed Long-Term Services and Support for Medicaid Managed; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on March 16, 2017;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes Preakness Healthcare Center to enter into an Agreement to renew with Wellcare Health Plans of New Jersey, Inc., for Managed Long-Term Services and Support for Medicaid Managed Care; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized to execute any necessary documents on behalf of the County of Passaic.

JDP:lc

Dated: March 28, 2017

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution request to enter into an Agreement to renew with Wellcare Health Plans of New Jersey, Inc. for Managed Long-Term Services and Support for Medicaid Managed Care.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ N/A

REQUISITION # _____

ACCOUNT# _____

4. COMMITTEE REVIEW:

DATE

___ Administration & Finance _____

___ Public Works / Buildings & Grounds _____

___ Planning & Economic Development _____

___ Health, Human Services & Community Affairs _____

___ Law & Public Safety _____

___ Energy _____

___ Other Specify: _____

5. DISTRIBUTION LIST:

___ Administration

___ Finance

___ Counsel

___ Clerk to the Board

___ Procurement

Specify:

THE NEW JERSEY DEPARTMENT OF BANKING AND INSURANCE AND THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES
STRICTLY PROHIBIT CHANGING ANY TEXT IN THIS CONTRACT WITHOUT THEIR PRIOR APPROVAL.

**WELLCARE NEW JERSEY MEDICARE ADVANTAGE AND/OR MEDICAID/FAMILYCARE
PARTICIPATING PROVIDER AGREEMENT**

THIS PARTICIPATING PROVIDER AGREEMENT (“Agreement”) is made and entered into as of _____ (“**Effective Date**”) by and between WellCare Health Plans of New Jersey, Inc. (“**Health Plan**”) and County of Passaic New Jersey d/b/a Preakness Healthcare Center (“**Contracted Provider**”). Health Plan and Contracted Provider are sometimes referred to together as the “**Parties**” and individually as a “**Party**”.

WHEREAS, Health Plan issues (or is pursuing a license allowing it to issue) health benefit plans and seeks to include health care providers in one or more provider networks for such plans; and

WHEREAS, Contracted Provider provides health care items and services to the general public by health care providers employed by Contracted Provider; and

WHEREAS, Health Plan and Contracted Provider desire to enter into this Agreement whereby Contracted Provider will provide health care items and services to Health Plan’s health benefit plan enrollees in exchange for payments from Health Plan, all subject to and in accordance with the terms and conditions of this Agreement;

NOW THEREFORE, the Parties agree as follows:

1. Construction.

1.1 The base part of this Agreement is designed for use with a variety of providers and Benefit Plans. Provisions specific to particular providers and Benefit Plans are included in Attachments to the Agreement.

1.2 NJ Medicaid/FamilyCare Managed Care. Attachments B-1 and B-2 setting forth New Jersey regulatory and Medicaid/FamilyCare managed care program requirements are expressly incorporated into this Agreement and are binding upon the Parties to this Agreement. In the event of any inconsistent or contrary language among Attachments B-1 and B-2 and any other part of this Agreement, including any attachments or exhibits, the Parties agree that the provisions of Attachments B-1 and B-2 shall prevail with respect to Benefit Plans under the New Jersey Medicaid/FamilyCare managed care program.

1.3 The following rules of construction apply to this Agreement: (a) the word “**include**”, “**including**” or a variant thereof shall be deemed to be without limitation; (b) the word “**or**” means “and/or”; (c) the word “**day**” means calendar day unless otherwise specified; (d) the term “**business day**” means Monday through Friday, except Federal holidays; (e) all words used in this Agreement will be construed to be of such gender or number as the circumstances require; (f) references to specific statutes, regulations, rules or forms, such as CMS 1500 and UB-04 forms, include subsequent amendments or successors to them; and (g) references to a government department or agency include any successor departments or agencies to it.

2. Definitions. In addition to terms defined elsewhere in this Agreement, the following capitalized terms when used in this Agreement shall have the meanings set forth below. If an identical term is defined in a Program Attachment, the definition in the Program Attachment shall control with respect to Benefit Plans governed by the Program Attachment.

2.1 “**Affiliate**” means, with respect to a particular entity, another entity that directly, or indirectly through one or more intermediaries, controls, is controlled by or is under common control with, the entity. An entity “controls” an entity in which it has the power to vote, directly or indirectly, 50 percent or more of the voting interests in such entity or in the case of a partnership if it is a general partner, or the power to direct or cause direction of management and policies of such entity, whether through the ownership of voting shares, by contract or otherwise..

2.2 “**Benefit Plan**” means a health benefit policy or other health benefit contract or coverage document (a) issued by Health Plan or (b) administered by Health Plan pursuant to a Government Contract. Benefit Plans and their designs are subject to change periodically.

2.3 “**Clean Claim**” means a claim for Covered Services provided to a Member that (a) is received timely by Health Plan, (b) has no defect, impropriety, or lack of substantiating documentation from the Member’s medical record regarding the Covered Services, (c) is not subject to coordination of benefits or subrogation issues, (d) is on a completed, legible CMS 1500 form or UB-04 form or electronic equivalent that follows then current HIPAA Administrative Simplification ASC X12 837 standards and additional Health Plan specific requirements in the WellCare Companion Guide, including all then current guidelines regarding coding and inclusive code sets, and (e) includes all relevant information necessary for Health Plan to (1) meet requirements of Laws and Program Requirements for reporting of Covered Services provided to Members, and (2) determine payor liability, and ensure timely processing and payment by Health Plan. A Clean Claim does not include a claim from a Contracted Provider who is under investigation for fraud or abuse, or a claim under review for Medical Necessity.

2.4 “**Credentialing Criteria**” means Health Plan’s criteria for the credentialing or re-credentialing of Providers.

2.5 “**Covered Services**” means Medically Necessary health care items and services covered under a Benefit Plan.

2.6 “**DHHS**” means the U.S. Department of Health and Human Services, including its agency the Centers for Medicare and Medicaid Services (“CMS”) and its Office of Inspector General (“OIG”).

2.7 “**Emergency Services**” shall be as defined in the applicable Program Attachment.

2.8 “**Encounter Data**” means encounter information, data and reports for Covered Services provided to a Member that meets the requirements for Clean Claims.

2.9 “**Federal Health Care Program**” means a Federal health care program as defined in section 1128B(f) of the Social Security Act, and includes Medicare, Medicaid and CHIP.

2.10 “**Government Contract**” means a contract between Health Plan and a Governmental Authority or government authorized entity for Health Plan to provide health benefits coverage for Federal Health Care Program beneficiaries.

2.11 **“Governmental Authority”** means the United States of America, the States, or any department or agency thereof having jurisdiction over Health Plan, a Provider or their respective Affiliates, employees, subcontractors or agents.

2.12 **“Ineligible Person”** means an individual or entity who (a) is currently excluded, debarred, suspended or otherwise ineligible to participate in (i) Federal Health Care Programs, as may be identified in the List of Excluded Individuals/Entities maintained by the OIG, or (ii) Federal procurement or non procurement programs, as may be identified in the Excluded Parties List System maintained by the General Services Administration, (b) has been convicted of a criminal offense subject to OIG’s mandatory exclusion authority for Federal Health Care Programs described in section 1128(a) of the Social Security Act, but has not yet been excluded, debarred or otherwise declared ineligible to participate in such programs, or (c) is currently excluded, debarred, suspended or otherwise ineligible to participate in State medical assistance programs, including Medicaid or CHIP, or State procurement or non procurement programs as determined by a State Governmental Authority.

2.13 **“Laws”** means any and all applicable laws, rules, regulations, statutes, orders, standards, guidance and instructions of any Governmental Authority, as adopted, amended, or issued from time to time, including (a) the Social Security Act, including Titles XVIII (“**Medicare**”), XIX (“**Medicaid**”) and XXI (State Children’s Health Insurance Program or “**CHIP**”), (b) the Health Insurance Portability and Accountability Act of 1996 (“**HIPAA**”), (c) Federal and State privacy laws other than HIPAA, (d) Federal and State laws regarding patients’ advance directives, (e) State laws and regulations governing the business of insurance, (f) State laws and regulations governing third party administrators or utilization review agents, and (g) State laws and regulations governing the provision of health care services.

2.14 **“Medically Necessary”** or **“Medical Necessity”** shall be as defined in the applicable Program Attachment.

2.15 **“Member”** means an individual properly enrolled in a Benefit Plan and eligible to receive Covered Services at the time such services are rendered.

2.16 **“Member Expenses”** means copayments, coinsurance, deductibles or other cost share amounts, if any, that a Member is required to pay for Covered Services under a Benefit Plan.

2.17 **“Participating Provider”** means an individual or entity that has entered into an agreement with Health Plan or a Health Plan contractor to provide or arrange for the provision of Covered Services to Members.

2.18 **“Principal”** means a person with a direct or indirect ownership interest of five percent or more in Provider.

2.19 **“Program”** means (a) a Federal Health Care Program, or (b) a commercial insurance program, including a program created under Laws regarding commercial health insurance exchanges.

2.20 **“Program Attachment”** means an attachment to this Agreement describing the terms and conditions of a Provider’s participation in Benefit Plans under a Program.

2.21 **“Program Requirements”** means the requirements of Governmental Authorities governing a Benefit Plan, including where applicable the requirements of a Government Contract.

2.22 “**Provider**” means (a) Contracted Provider or (b) other individual or entity that is subject to an employment arrangement with Contracted Provider to provide or arrange for the provision of Covered Services to Members under this Agreement.

2.23 “**Provider Manual**” means, collectively, Health Plan’s provider manuals, quick reference guides and educational materials setting forth Health Plan’s requirements, rules, policies and procedures applicable to Participating Providers, as adopted or amended by Health Plan from time to time, including requirements, rules, policies and procedures regarding fraud, waste and abuse; health plan accreditation, credentialing/re-credentialing of providers, Member eligibility verification, prior authorization, submission of claims and encounter data (including the WellCare Companion Guide), claims payment, overpayment recoupment, utilization review/management, disease and case management, quality assurance/improvement, model of care, advance directives, collection of Member Expenses, Member rights, including reimbursement of Member Expenses collected in excess of the maximum out of pocket amount under a Benefit Plan; and Member or provider grievances and appeals.

2.24 “**State**” means any of the 50 United States, the District of Columbia or a U.S. territory.

2.25 “**WellCare Companion Guide**” means the transaction guide that sets forth data requirements and electronic transaction requirements for Clean Claims and Encounter Data submitted to Health Plan or its Affiliates, as amended from time to time. The WellCare Companion Guide is part of the Provider Manual.

3. Scope.

3.1 Providers may freely communicate with Members about their treatment regardless of benefit coverage limitations. Health Plan does not dictate or control clinical decisions respecting a Member’s medical treatment or care. Medical care is the responsibility of the treating Provider regardless of any coverage determination by Health Plan. Nothing in this Agreement shall be interpreted to permit interference by Health Plan with communications between a Provider and a Member regarding the Member’s medical condition or available treatment options.

3.2 This is not an exclusive agreement for either Party, and there is no guarantee (a) Health Plan will participate in any particular Program, or (b) any particular Benefit Plan will remain in effect.

3.3 Subject to Laws and Program Requirements, Health Plan reserves the right to create distinct provider networks for a Benefit Plan, and to determine Provider participation in such networks.

3.4 Subject to Laws and Program Requirements, Health Plan reserves the right to approve any Provider’s participation under this Agreement, or to terminate or suspend any Provider from participation under this Agreement or one or more particular Benefit Plans. Health Plan is not obligated to refer or assign a minimum number of Members to or maintain a minimum number of Members with a Provider.

4. Provider Responsibilities.

4.1 Principals. Contracted Provider warrants and represents that it has been provided with the “Provider Specific Requirements/Covered Services” information in Attachment A-1, and that it has provided Health Plan the information listed on Attachment A-2 titled “Information for Contracted Provider / Principals” for itself and all of its Principals as of the Effective Date, and with respect to the New Jersey Medicaid/FamilyCare Program, the additional information listed on Attachment A-3 titled “Additional Information for Contracted Provider / Principals” as of the Effective Date. Contracted

Provider shall provide notice to Health Plan of any change in the information within 30 days of the change, or as otherwise set forth in the Attachment.

4.2 Providers. Contracted Provider warrants and represents that it has provided Health Plan with the information listed on Attachment A-4 titled "Information for Providers" for itself and the other Providers as of the Effective Date in a form and format acceptable to Health Plan. Contracted Provider shall provide notice to Health Plan of any change in the information within 30 days of the change.

4.2.1 Employed Providers. Contracted Provider shall maintain and enforce binding internal policies and procedures or agreements with its employed Providers that are consistent with and require adherence to this Agreement. Contracted Provider shall provide Health Plan with such information requested by Health Plan, or as required by a Governmental Authority or accreditation body, necessary to verify the employment of its employed Providers.

4.2.2 Subcontracted Providers. The following only applies if Contracted Provider, such as an independent practice association, physician hospital organization or physician group, uses subcontracted Providers.

(a) Contracted Provider shall, and shall require its direct or indirect subcontracted Providers to, maintain and enforce written agreements with their respective subcontracted Providers that are consistent with and require adherence to this Agreement. Upon Health Plan's request, Contracted Provider shall provide Health Plan with copies of agreement templates used by itself and other Providers with their subcontracted Providers, and (1) copies of the first page, signature page and other pages necessary to identify the contracting parties and effective date for each such agreement, or (2) copies of entire agreements between itself or other Providers and the subcontracted Providers. In no event shall an agreement between or among Providers supersede this Agreement respecting matters covered by this Agreement. Notwithstanding anything to the contrary in any such agreement, this Agreement shall control over the terms of any such agreement in all respects as to matters covered by this Agreement.

(b) Subcontracted Providers shall maintain and enforce binding internal policies and procedures or agreements with their employed Providers that are consistent with and require adherence to this Agreement. Subcontracted Providers shall provide Health Plan with such information requested by Health Plan, or as required by a Governmental Authority or accreditation body, necessary to verify the employment of their employed Providers.

(c) Any obligation of Contracted Provider in this Agreement shall apply to subcontracted Providers to the same extent that it applies to Contracted Provider. Contracted Provider shall require the timely and faithful performance of this Agreement by subcontracted Providers.

(d) With respect to the New Jersey Medicaid/FamilyCare Program, all direct subcontracts between Contracted Provider and its downstream Providers or indirect subcontracts between Providers and their downstream Providers shall be subject to prior review and approval by the New Jersey Department of Human Services, Division of Medical Assistance and Health Services and the Department of Banking and Insurance.

4.2.3 Credentialing. All Providers must meet the Credentialing Criteria. Subject to Laws and Program Requirements, (a) Health Plan conducts credentialing of providers before they begin providing Covered Services and re-credentialing from time to time thereafter as required for Health Plan's compliance with Laws, Program Requirements and accreditation standards, and Providers shall consent to

and cooperate with such credentialing/re-credentialing, which may include site reviews, and (b) until successful completion of credentialing of a provider by Health Plan, (i) the provider shall not be added as a Participating Provider under this Agreement, and (ii) the provision of, and payment for, Health Plan authorized Covered Services to Members by the provider shall be subject to Health Plan's policies and procedures for non-participating providers.

4.3 Covered Services. Providers shall provide Covered Services described on Attachment A-1 to Members, subject to and in accordance with the terms and conditions of this Agreement.

4.3.1 Standards. Providers shall provide Covered Services in accordance with Laws and generally accepted standards of medical practice, including nationally recognized clinical protocols and guidelines where available. Providers shall ensure that Covered Services are available to Members on a 24 hour/day, 7 day/week basis, except Providers who do not provide Emergency Services shall ensure that Covered Services are available to Members in accordance with standard operating hours for each Provider location and shall maintain an after-hours phone service for individuals to seek instructions in the event of an emergency.

4.3.2 Eligibility. Except for Emergency Services, Providers shall verify Member eligibility in accordance with the Provider Manual before providing Covered Services to a Member. Health Plan provides member eligibility information through Health Plan's provider website and other means. For Emergency Services, Providers shall verify Member eligibility within 24 hours of the Member being stabilized or the Provider learning the individual may be a Member, whichever is later. Members' eligibility status is subject to retroactive disenrollment, and Health Plan may, unless prohibited by Laws and Program Requirements, recoup payments for items or services provided to such individuals after the effective date of disenrollment even if such items and services were authorized by Health Plan.

4.3.3 Prior Authorization. Except for Emergency Services or where prior authorization is not required by the Provider Manual, Providers shall obtain prior authorization for Covered Services in accordance with the Provider Manual. Except where not permitted by Laws or Program Requirements, Health Plan may deny payment for Covered Services where a Provider fails to meet Health Plan's requirements for prior authorization.

4.3.4 Referrals. When making a referral to another health care provider, a Provider shall furnish the other provider complete information on treatment procedures and diagnostic tests performed prior to such referral, which may include providing copies of the medical records.

4.3.5 Non-Covered Services. Every time a Provider provides items or services to a Member that are not Covered Services, before providing the items or services the Provider shall (a) inform the Member of the specific items or services that are not Covered Services and that they will not be paid for by Health Plan, and (b) obtain the Member's written agreement to pay for such specific items or services after being so advised. Provider shall contact Health Plan for a coverage determination in any case where Provider is unsure if an item or service is a Covered Service.

4.3.6 Subject to regulatory approval, Health Plan may enter into "carve-out" arrangements, under which Health Plan contracts with a third party to assume entire responsibility for a given type or category of Covered Service and delegates to that entity a broad range of basic management functions, provided the delegate has appropriate regulatory status under New Jersey law, as applicable. Such contracts are most common for mental health and substance abuse services, although Health Plan may use similar arrangements for prescription drugs, home health care, or other types of services. If Health Plan enters into such a carve-out arrangement, then, during the term of the arrangement, the type or category of Covered Service subject to the arrangement shall be outside the scope of this Agreement.

Health Plan notifies providers of carve-out arrangements in accordance with the Provider Manual. With respect to the New Jersey Medicaid/FamilyCare Program, such carve-out arrangements are subject to approval of the New Jersey Department of Human Services and the New Jersey Department of Banking and Insurance.

4.4 Claims and Encounter Data / EDI.

4.4.1 Clean Claims. Providers shall electronically prepare and submit Clean Claims to Health Plan within 180 days or such other time period required by Laws or Program Requirements, of the date of a Covered Service or the date of discharge from an inpatient facility, as the case may be. Unless prohibited by Laws and Program Requirements, Health Plan may deny payment for any claims that fail to meet Health Plan's submission requirements for Clean Claims or that are received after the time limit in this Agreement for filing Clean Claims.

4.4.2 Encounter Data. If Contracted Provider or other Provider is compensated by capitation, Contracted Provider shall, and shall require the other Providers to, electronically submit Encounter Data to Health Plan within 30 days of the last day of the month in which Covered Services were provided, or such shorter period necessary for Health Plan to comply with Laws or Program Requirements.

4.4.3 Additional Reports. If Health Plan requests additional information, data or reports from a Provider regarding Covered Services to Members for any reason, including for purposes of risk adjustment data validation, even if Health Plan has already paid claims or accepted Encounter Data related to the Covered Services, the Provider shall provide the information, data or reports as requested by Health Plan.

4.4.4 NPI Numbers / Taxonomy Codes. Providers shall give Health Plan their National Provider Identification ("NPI") numbers and Provider taxonomy codes prior to becoming Participating Providers under this Agreement. Payment of compensation for Covered Services is conditioned on Providers including their NPI numbers and Provider taxonomy codes on claims or encounter data submitted under this Agreement, and Health Plan may deny payment for Covered Services where a Provider fails to meet these requirements.

4.4.5 Electronic Transaction Requirements. Provider shall submit all claims and encounter data to Health Plan electronically. Providers shall (a) follow the requirements for electronic data interchange in the then current (1) HIPAA Administrative Simplification transaction standards and (2) WellCare Companion Guide, and (b) submit all claims and encounter data either through a clearinghouse used by Health Plan or directly to Health Plan in accordance with the WellCare Companion Guide.

4.4.6 EFT / Remittance Advice. If a Provider is able to accept payments and remittance advice electronically, (a) the Provider shall register and complete the forms for electronic funds transfer and electronic remittance advice as soon as practicable, but no later than 60 days following Health Plan's confirmation of Provider's status as participating, and (b) Health Plan shall make all payments and remittance advice to the Provider electronically. If a Provider is not able to accept payments and remittance advice electronically, the Provider shall make good faith efforts to be able to accept electronic funds transfer and electronic remittance within 24 months of the Effective Date.

4.4.7 Coordination of Benefits. Health Plan shall coordinate payment for Covered Services in accordance with the terms of a Member's Benefit Plan and Laws. Providers shall provide Health Plan with electronic versions of explanations of benefits and other documents and information in

their possession regarding insurance covering a Member that is primary to the Member's Benefit Plan. Providers shall bill primary insurers for items and services they provide to a Member before they submit claims for the same items or services to Health Plan. If Health Plan is not the primary payor for Covered Services provided to a Member, then when not prohibited by Laws or Program Requirements, Health Plan's payment to Provider for such services shall not exceed the compensation in this Agreement less amounts payable by the primary payor or payors, less Member Expenses. Except for the New Jersey Medicaid/FamilyCare managed care program, or if otherwise prohibited by Laws and Program Requirements, Health Plan may recoup payments for items or services provided to a Member where other insurers are determined to be responsible for such items and services.

4.4.8 Subrogation. Providers shall follow Health Plan policies and procedures regarding subrogation activity.

4.4.9 No payment made by Health Plan under this Agreement is intended as a financial incentive or inducement to reduce, limit or withhold Covered Services required by Members.

4.5 Member Protections.

4.5.1 Providers shall not discriminate in their treatment of Members based on Members' health status, source of payment, cost of treatment, participation in Benefit Plans, race, ethnicity, national origin, religion, gender, age, mental or physical disability, sexual orientation, or genetic information.

4.5.2 In no event including nonpayment by Health Plan, Health Plan's insolvency or breach of the this Agreement, shall a Provider bill, charge, collect a deposit from, seek compensation, remuneration or reimbursement from, or have any recourse against any Member or persons other than Health Plan acting on any Member's behalf, for amounts that are the legal obligation of Health Plan. This provision (a) shall survive termination or expiration of this Agreement regardless of the cause giving rise to termination or expiration, (b) shall be construed for the benefit of Members, (c) does not prohibit collection of Member Expenses where lawfully permitted or required, and (d) supersedes any oral or written agreement to the contrary now existing or hereafter entered into between a Provider and Members or persons acting on their behalf.

4.5.3 Regardless of any denial of a claim or reduction in payment to a Provider by Health Plan, in no event will a Member be responsible for payment for any Covered Services other than Member Expenses. However, Members shall not be responsible for Member Expenses where collection of Member Expenses is prohibited by Laws, Program Requirements or this Agreement. If payment of an amount sought in a claim is denied or reduced by Health Plan, the Provider shall adjust Member Expenses accordingly.

4.5.4 Except where collection of Member Expenses is prohibited by Laws, Program Requirements or this Agreement, a Provider shall (a) collect Member Expenses directly from the Member, and (b) not waive, discount or rebate any such amounts except as permitted by and in accordance with Laws and Program Requirements regarding prohibited inducements to Federal Health Care Program beneficiaries.

4.5.5 Providers shall not bill Members for any items or services, such as missed appointments or administrative fees, where such billing is prohibited by Laws or Program Requirements.

4.6 Provider Manual. The Provider Manual supplements and is made a part of and incorporated into this Agreement, and Providers shall comply with the Provider Manual. Health Plan

may amend the Provider Manual from time to time upon notice to Provider by posting to Health Plan's provider website, email or other means of notice permitted by this Agreement, provided that in the case of material revisions to the Provider Manual, Health Plan shall provide notice in accordance with the provisions of this Agreement regarding written notice. Changes to the Provider Manual shall become effective 30 days after such posting or notice, or as of such other time period required for Health Plan to comply with Laws, Program Requirements or accreditation standards. Providers shall have and maintain systems necessary for access to Health Plan's provider website, and check for revisions to the Provider Manual from time to time.

4.7 Quality Improvement. Providers shall comply with Health Plan quality improvement programs, including those designed to improve quality measure outcomes in the then current Healthcare Effectiveness Data and Information Set (HEDIS) or other quality measures. Health Plan may audit Providers periodically and upon request Providers shall provide Records to Health Plan for HEDIS or other quality reasons and risk management purposes. Health Plan desires open communication with Providers regarding Health Plan's quality improvement initiatives and activities.

4.8 Bonus Programs. While there is no guarantee under this Agreement, Health Plan may offer certain Providers the opportunity to participate in bonus or incentive programs ("**Bonus Programs**"), which shall comply with Federal and State Laws and, with respect to the New Jersey Medicaid/FamilyCare program are subject to review and approval of the New Jersey Department of Banking and Insurance and the New Jersey Department of Human Services, Division of Medical Assistance and Health Services, of any Bonus Program offered. If offered, a Bonus Program will be designed to promote preventive care, quality care or ensure the appropriate and cost effective use of Covered Services through appropriate utilization. Bonus Programs may be based in whole or part on Providers achieving certain quality benchmarks using HEDIS or some similar measure, achieving certain Member satisfaction, using electronic funds transfers and remittance or other objective criteria. If offered, Health Plan will set forth the specific terms and conditions of the Bonus Program in a separate policy and the Provider's participation shall be subject to the terms and conditions of this Agreement. Health Plan and Providers agree that no Bonus Program shall limit Medically Necessary services.

4.9 Utilization Management. Providers shall cooperate and participate in Health Plan's utilization review and case management programs. Health Plan's utilization review/case management programs may include provisions for (a) verification of eligibility and prior authorization for Covered Services, (b) concurrent and retrospective reviews, and (c) corrective action plans.

4.10 Member Grievances / Appeals. Providers shall comply with the Provider Manual, Laws and Program Requirements regarding Member grievances and appeals, including by providing information, records or documents requested by Health Plan and participating in the grievance/appeal process.

4.11 Compliance. In performing this Agreement, Providers shall comply with all Laws and Program Requirements. Providers shall (a) cooperate with Health Plan with respect to Health Plan's compliance with Laws and Program Requirements, including downstream requirements that are inherent to Health Plan's responsibilities under Laws or Program Requirements, and (b) not knowingly take any action contrary to Health Plan's obligations under Laws or Program Requirements.

4.11.1 Privacy / HIPAA. Providers shall maintain Member information and medical records in accordance with Laws, including Federal and State Laws related to privacy and confidentiality of Member information and medical records, including HIPAA, and shall use and disclose such information or records only in accordance with Laws and Program Requirements.

4.11.2 Fraud, Waste and Abuse. Providers shall comply with Laws designed to prevent or ameliorate fraud, waste, and abuse, including applicable provisions of Federal criminal law, the False Claims Act (31 USC §§ 3729 et. seq.), and the anti-kickback statute (section 1128B(b) of the Social Security Act).

4.11.3 Accreditation. Providers shall comply with policies and procedures required for Health Plan to obtain or maintain its accreditation from accreditation bodies, including the National Committee for Quality Assurance or Utilization Review Accreditation Commission.

4.11.4 Compliance Program / Reporting. OIG publishes compliance program guidance for health care firms available at <http://oig.hhs.gov/fraud/complianceguidance.asp>. Contracted Provider shall, and shall require its employees and its subcontractors and their employees to, comply with Health Plan compliance program requirements, including Health Plan's compliance training requirements, and to report to Health Plan any suspected fraud, waste, or abuse or criminal acts by Health Plan, Contracted Provider, other Providers, their respective employees or subcontractors, or by Members. Reports may be made anonymously through the WellCare fraud hotline at (866) 678-8355. Also, if DHHS publishes compliance program requirements that providers must follow as a condition of participation in Federal Health Care Programs, Contracted Provider shall, and shall require its subcontractors to, comply with such requirements.

4.11.5 Acknowledgement of Federal Funding. Claims, data and other information submitted to Health Plan pursuant to this Agreement may be used, directly or indirectly, for purposes of obtaining payments from Federal or State governments under Federal Health Care Programs, and payments that Providers receive under this Agreement may be, in whole or in part, from Federal funds.

(a) Providers shall, upon request of Health Plan, certify, based on its best knowledge, information and belief, that all data and other information directly or indirectly reported or submitted to Health Plan pursuant to this Agreement is accurate, complete and truthful.

(b) Providers shall not claim payment in any form, directly or indirectly, from a Federal Health Care Program for items or services covered under this Agreement, except for wrap around payments made directly by Governmental Authorities to certain qualified providers, such as Federally qualified health centers ("FQHCs") or rural health clinics ("RHCs") where applicable.

4.11.6 Ineligible Persons. Contracted Provider warrants and represents as of the Effective Date and throughout the term of the Agreement and the duration of post expiration or termination transition activities described in this Agreement, that none of it, its Principals or any individual or entity it employs or has contracted with to carry out its part of this Agreement is an Ineligible Person.

4.11.7 Compliance Audit. Health Plan shall be entitled to audit Providers with respect to compliance issues, including their compliance programs, and require them to address compliance issues through education, counseling or corrective action plans. Providers shall cooperate with Health Plan with respect to any such audit, including by providing Health Plan with Records and site access within such time frames as requested by Health Plan.

4.12 Licensure. Providers shall secure and maintain all necessary licenses, certificates, permits, registrations, consents, approvals and authorizations that must be obtained by them to perform their obligations under this Agreement. As required by Program Requirements, Providers shall meet the

conditions of participation and be enrolled in applicable Federal Health Care Programs (including for dual eligible special needs plan Members, both Medicare and Medicaid) and have all accreditations necessary to meet such conditions of participation.

4.13 Insurance. Contracted Provider and its subcontracted Providers shall secure and maintain for themselves and their employees commercial general liability and professional liability (malpractice) insurance coverage, or with respect to hospital providers only self insurance, for claims arising out of events occurring during the term of this Agreement and any post expiration or termination activities under this Agreement, in amounts required to meet Credentialing Criteria, and worker's compensation insurance as required by State Laws. Contracted Provider and its subcontracted Providers shall, upon request of Health Plan, provide Health Plan with certificates of insurance or other evidence of coverage reflecting satisfaction of the foregoing requirements of this paragraph. Contracted Provider and the subcontracted Providers shall provide at least 30 days prior notice to Health Plan in advance of any material modification, cancellation or termination of their insurance.

4.14 Proprietary Information. In connection with this Agreement, Health Plan or its Affiliates may disclose to Providers, directly or indirectly, certain information that Health Plan or its Affiliate have taken reasonable measures to maintain as confidential and which derives independent economic value from not being generally known or readily ascertainable by the public ("Proprietary Information"). Proprietary Information includes Member lists, the compensation provisions of this Agreement, and other information relating to Health Plan's or its Affiliates' business that is not generally available to the public. Contracted Provider shall, and shall require its subcontractors to, hold in confidence and not disclose any Proprietary Information and not use Proprietary Information except (a) as expressly permitted under this Agreement, or (b) as required by Laws or legal or regulatory process. Contracted Provider shall, and shall require its subcontractors to, provide Health Plan with prior notice of any such disclosure required by Laws or legal or regulatory process so that Health Plan can seek an appropriate protective order. Contracted Provider shall, and shall require its subcontractors to, disclose Proprietary Information only in order to perform their obligations under this Agreement, and only to persons who have agreed to maintain the confidentiality of the Proprietary Information. The requirements of this Agreement regarding Proprietary Information shall survive expiration or termination of this Agreement.

4.15 Required Notices. In addition to any other notices required under this Agreement, Contracted Provider shall give notice to Health Plan immediately, but in no event later than within two business days, of the occurrence of any event that could reasonably be expected to impair the ability of a Provider to comply with the obligations of this Agreement, including any of the following: (a) an occurrence that causes any of the representations and warranties in this Agreement made by or on behalf of a Provider to be inaccurate, (b) a Provider fails to maintain insurance as required by this Agreement, (c) a Provider's license, certification or accreditation expires or is suspended, revoked, conditioned or otherwise restricted, (d) a Provider is excluded, suspended or debarred from, or sanctioned under a Federal Health Care Program, (e) a disciplinary action is initiated by a Governmental Authority against a Provider, (f) where applicable, a Provider's hospital privileges are suspended, limited, revoked or terminated, (g) a grievance or legal action is filed by a Member concerning a Provider, (h) a Provider is under investigation for fraud or a felony, or (i) a Provider enters into a settlement related to any of the foregoing.

5. Health Plan Responsibilities.

5.1 ID Cards. Health Plan shall issue identification cards to Members and instruct them to present their cards to providers when seeking health care items and services.

5.2 Claims Processing. Health Plan shall pay or deny Clean Claims within the time period set forth in Attachment C. Health Plan uses claims editing software programs to assist it in determining proper coding for provider claim reimbursement. Such software programs use industry standard coding criteria and incorporate guidelines established by CMS such as the National Correct Coding Initiative and the National Physician Fee Schedule Database, the AMA and Specialty Society correct coding guidelines, and state specific regulations. These software programs may result in claim edits for specific procedure code combinations.

5.3 Compensation. Compensation shall be as set forth in Attachment C, and specifically as to New Jersey Medicaid/FamilyCare compensation in Attachment C-1. Providers shall accept such compensation (plus wrap around payments from Governmental Authorities to qualified providers such as FQHCs or RHCs where applicable) as payment in full for Covered Services rendered to Members and all other activities of Providers under this Agreement. Items and services constituting “**never events**” as described by Governmental Authorities in Provider Requirements shall not be paid.

5.4 Medical Record Review. Health Plan shall be entitled to perform concurrent or retrospective reviews of medical records for utilization management purposes or to verify that items and services billed to or paid for by Health Plan were provided and billed correctly in accordance with this Agreement and the Provider Manual, or were Covered Services (including that such items and services were Medically Necessary).

5.5 Recoupment. Unless otherwise prohibited by Laws, Contracted Provider, for itself and the other Providers, authorizes Health Plan to deduct from amounts that may otherwise be due and payable to a Provider any outstanding amounts that the Provider may owe Health Plan for any reason, including Overpayments, in accordance with its recoupment policy and procedure. “Overpayment” for purposes of this Agreement means any funds that a Provider receives or retains to which the Provider is not entitled, including overpayments (a) for items and services later determined not to be Covered Services, (b) due to erroneous or excess reimbursement, (c) resulting from errors and omissions relating to changes in enrollment, claims payment errors, data entry errors or incorrectly submitted claims, or (d) for claims paid when Health Plan was the secondary payor and the Provider should have been reimbursed by the primary payor. An Overpayment also includes any payment Health Plan makes which is the obligation of and not paid by a Provider, including for improperly collected Member Expenses due a Member. Prior to deducting Overpayments, Health Plan shall provide the Provider notice in accordance with Health Plan’s recoupment policy that an offset will be performed against future payments unless the Provider within such notice period either refunds or repays such amounts or provides Health Plan with a written explanation, with supporting documentation, disputing that such amounts should be refunded or repaid. If there are no future payments to offset, then the Provider shall repay Overpayments to Health Plan within 30 days, or such other timeframe as may be mandated by Laws or Program Requirements, of the Provider’s receipt of notice of such Overpayment. Health Plan agrees not to seek repayment of an Overpayment from a Provider beyond the time period set forth in Health Plan’s recoupment policy, unless a longer time is required by Laws or Program Requirements. Notwithstanding the above, there shall be no deadline within which Health Plan may seek recovery of an Overpayment in a case of fraud. This section shall survive expiration or termination of this Agreement.

5.6 Suspension of Payment. If DHHS suspends payments to a Provider while Governmental Authorities investigate a credible allegation of fraud (as determined by DHHS), then Health Plan may suspend the Provider and payments for Covered Services provided by the Provider during the period of the DHHS suspension of payments.

5.7 Health Plan Designees. Health Plan may delegate administrative functions related to Benefit Plan management to third parties. Provider shall cooperate with any Health Plan designee

performing administrative functions for Health Plan to the same extent that it is required to cooperate with Health Plan.

5.8 Insurance. Health Plan shall maintain such policies of general and professional liability insurance in accordance with Laws and to insure Health Plan against claims regarding Health Plan operations and performance under this Agreement.

6. Records, Access & Audits.

6.1 Maintenance. Contracted Provider shall, and shall cause its subcontractors to, maintain operational, financial and administrative records, contracts, books, files, data and other documentation related to the Covered Services provided to Members, claims filed and other services and activities conducted under this Agreement (“Records”). Contracted Provider shall ensure that such Records are kept in accordance with Laws, Program Requirements, generally accepted accounting principles (as applicable) and prudent record keeping practices and are sufficient to enable Health Plan to enforce its rights under this Agreement, including this section, and to determine whether Contracted Provider and its subcontractors and their respective employees are performing or have performed Contracted Provider’s obligations in accordance with this Agreement, Laws and Program Requirements. Contracted Provider shall, and shall cause its subcontractors to, maintain such Records for the time period set forth in the applicable Program Attachment governing the Benefit Plan. Records that are under review or audit shall be retained until the completion of such review or audit if that date is later than the time frame indicated above.

6.2 Access & Audit. Health Plan shall have the right to monitor, inspect, evaluate and audit Contracted Provider and its subcontractors. In connection with any monitoring, inspection, evaluation or audit, Contracted Provider shall, and shall cause its subcontractors to, provide Health Plan with access to all Records, personnel, physical facilities, equipment and other information necessary for Health Plan or its auditors to conduct the audit. Within three business days of Health Plan’s written request for Records, or such shorter time period required for Health Plan to comply with requests of Governmental Authorities, Contracted Provider shall, and shall cause its subcontractors to, compile and prepare all such Records and furnish such Records to Health Plan in a format reasonably requested by Health Plan. Copies of such Records shall be at no cost to Health Plan.

6.3 The requirements of this Agreement regarding Records, access and audit shall survive expiration or termination of this Agreement.

7. Term and Termination.

7.1 Term. The term of this Agreement shall begin on the Effective Date and continue for a period of one year, and thereafter shall renew for successive periods of one year each unless a Party provides notice of nonrenewal to the other at least 90 days before the end of the then current (initial or renewal) term (or 180 days in the case of a hospital Provider), unless and until the Agreement is terminated in accordance with the terms and conditions of the Agreement, including those in a Program Attachment.

7.2 Termination.

7.2.1 Termination for Convenience. Either Party may terminate this Agreement, in whole or with respect to any particular Program or Benefit Plan, at any time for any reason or no reason upon 90 days prior notice to the other (or 180 days in the case of a hospital Provider). Health Plan may terminate this Agreement as to any particular Provider at any time for any reason or no reason upon 90

days prior notice to Contracted Provider, except in the case of a hospital Provider where Health Plan must provide at least 180 days prior notice.

7.2.2 Termination for Cause.

(a) A Party may terminate this Agreement for material breach by the other Party of any of the terms or provisions of this Agreement by providing the other Party at least 90 days prior notice specifying the nature of the material breach. During the first 60 days of the notice period, the breaching Party may cure the breach to the reasonable satisfaction of the non-breaching Party.

(b) Health Plan may terminate this Agreement as to a particular Provider for a material failure by the Provider to comply with any of the terms or provisions of this Agreement by providing Contracted Provider at least 90 days prior notice specifying the nature of the material failure. During the first 60 days of the notice period, the affected Provider may cure the material failure to the reasonable satisfaction of Health Plan.

7.2.3 Immediate Termination. Health Plan may terminate this Agreement in its entirety, or with respect to a particular Provider, upon immediate notice to Contracted Provider upon the occurrence of any of the following: (a) termination is necessary for health and safety of Members, (b) a Provider suffers the loss, suspension or restriction of a license from a Governmental Authority or accreditation from an accreditation body required to carry out its obligations under this Agreement, including meeting the conditions of participation in applicable Programs, (c)(1) Contracted Provider becomes an Ineligible Person or voluntarily withdraws from participation in applicable Programs, or (2) another Provider becomes an Ineligible Person or voluntarily withdraws from participation in applicable Programs, and is not immediately terminated by Contracted Provider, (d) a Governmental Authority orders Health Plan to terminate the Agreement, (e) Health Plan reasonably determines or a Governmental Authority determines or advises that a Provider is engaging or has engaged in fraud or abuse, or has submitted a false claim, (f) a Provider fails to meet Credentialing Criteria, (g) a Provider fails to maintain insurance as required by this Agreement, (h) a Provider undergoes a change of control that is not acceptable to Health Plan, or (i) a Provider becomes insolvent, is adjudicated as bankrupt, has its business come into possession or control of any trustee in bankruptcy, has a receiver appointed for it, or makes a general assignment for the benefit of its creditors.

7.2.4 Transition of Care. To ensure that a transition is undertaken in an orderly manner that maximizes Member safety and continuity of care, upon expiration or termination of this Agreement for any reason except for immediate termination, Providers shall (a) continue providing Covered Services to Members through (1) the lesser of the period of active treatment for a chronic or acute medical condition or up to 90 days, (2) the postpartum period for Members in their second or third trimester of pregnancy, or (3) such longer period required by Laws or Program Requirements, and (b) cooperate with Health Plan for the transition of Members to other Participating Providers. The terms and conditions of this Agreement shall apply to any such post expiration or termination activities, provided that if a Provider is capitated, Health Plan shall pay the Provider for such Covered Services at 100 percent of Health Plan's then current rate schedule for the applicable Benefit Plans. The transition of care provisions in this Agreement shall survive expiration or termination of this Agreement.

7.2.5 Notification to Members. Upon expiration or termination of this Agreement, Health Plan will communicate such expiration or termination to Members as required by and in accordance with Laws and Program Requirements. Providers shall obtain Health Plan's prior written approval of Provider communications to Members regarding the expiration or termination of this

Agreement. The foregoing sentence shall not prevent a Provider from engaging in communications with his patient regarding the patient's health.

8. Dispute Resolution.

8.1 Provider Administrative Review and Appeals. Where applicable, a Provider shall exhaust all Health Plan's review and appeal rights in accordance with the Provider Manual before seeking any other remedy. Where required by Laws or Program Requirements, administrative reviews and appeals shall be subject to and resolved in accordance with administrative law.

8.2 Except as prohibited by State Laws, all claims and disputes between Health Plan and a Provider related to this Agreement must be submitted to arbitration within one year of the act or omission giving rise to the claim or dispute, except for claims based on fraud, which must be brought within the State statute of limitation governing fraud claims. The failure to initiate arbitration within the foregoing time period will constitute waiver of such claims and disputes.

8.3 Negotiation. Before a Party initiates arbitration regarding a claim or dispute under this Agreement, the Parties shall meet and confer in good faith to seek resolution of the claim or dispute. If a Party desires to initiate the procedures under this section, the Party shall give notice (a "**Dispute Initiation Notice**") to the other providing a brief description of the nature of the dispute, explaining the initiating Party's claim or position in connection with the dispute, including relevant documentation, and naming an individual with authority to settle the dispute on such Party's behalf. Within 20 days after receipt of a Dispute Initiation Notice, the receiving Party shall give a written reply (a "**Dispute Reply**") to the initiating Party providing a brief description of the receiving Party's position in connection with the dispute, including relevant documentation, and naming an individual with the authority to settle the dispute on behalf of the receiving Party. The Parties shall promptly make an investigation of the dispute, and commence discussions concerning resolution of the dispute within 20 days after the date of the Dispute Reply. If a dispute has not been resolved within 30 days after the Parties have commenced discussions regarding the dispute, either Party may submit the dispute to arbitration subject to the terms and conditions herein.

8.4 Arbitration. Except as barred or excepted by this Agreement, all claims and disputes between the Parties shall be resolved by binding arbitration in Newark, New Jersey. The arbitration shall be conducted through the American Arbitration Association ("**AAA**") pursuant to the AAA Commercial Arbitration Rules then in effect, subject to the following: Arbitration shall be commenced by completing and filing with AAA a Demand for Arbitration form in accordance with the Commercial Arbitration Rules setting forth a description of the dispute, the amount involved and the remedy sought, and sending notice of the demand to the opposing Party. The arbitration shall be held before a single arbitrator, unless the amount in dispute is more than \$10 million, in which case it will be held before a panel of three arbitrators. In a case with a single arbitrator, the Parties shall select the arbitrator by agreement within 30 days of the date the Demand for Arbitration is filed, and if the Parties are unable to agree on the selection of an arbitrator within such time, AAA shall select an independent arbitrator. In the case of a panel, within 30 days of the date the Demand for Arbitration is filed each Party shall select an arbitrator, and the two arbitrators shall select the third arbitrator, and if the two arbitrators are unable to agree on the selection of a third arbitrator within such time, AAA shall select an independent third arbitrator. The arbitrator or panel may not certify a class or conduct class based arbitration. The decision of the arbitrator or panel shall be final and binding on the Parties. The award of the arbitrator or panel may be confirmed or enforced in any court having jurisdiction. Each Party shall assume its own costs related to the arbitration, including costs of subpoenas, depositions, transcripts, witness fees, and attorneys' fees. The compensation and expenses of the arbitrator and administrative fees or costs of the arbitration shall be borne equally by the Parties.

9. Miscellaneous

9.1 Effective Date. With respect to the New Jersey Medicaid/FamilyCare Program, the Effective Date of this Agreement is subject to Health Plan obtaining final approval to amend its Certificate of Authority or other authorization to include NJ Medicaid/FamilyCare and the effective date of Health Plan's contract with the Department of Human Services to provide Covered Services to New Jersey Medicaid/FamilyCare enrollees.

9.2 Governing Law / Venue. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey without regard to principles of conflict of laws, except that Federal law shall apply as to matters where New Jersey law is preempted by Federal law. Each of the Parties hereby agrees and consents to be subject to the exclusive jurisdiction and venue of State or Federal courts, as appropriate, located in New Jersey in any suit, action, or proceeding seeking to enforce any provision of, or based on any matter arising out of or in connection with, this Agreement.

9.3 Waiver of Jury Trial. Each Party hereby irrevocably and unconditionally waives, to the fullest extent it may legally and effectively do so, trial by jury in any suit, action or proceeding arising hereunder.

9.4 Equitable Relief. Notwithstanding anything in this Agreement, either Party may bring court proceedings to seek an injunction or other equitable relief to enforce any right, duty or obligation under this Agreement.

9.5 Independent Contractors. The Parties are independent contractors. This Agreement shall not be deemed to create a partnership or joint venture, or an employment or agency relationship between the Parties. Neither Party has the right or authority to assume or create any obligation or responsibility on behalf of the other. Neither Party is liable for the acts of the other.

9.6 No Steering. For the term of this Agreement and for one year thereafter, Providers shall not engage in steering or otherwise directly or indirectly solicit any Member to join a competing health plan or induce any Member to cease doing business with Health Plan.

9.7 No Offshore Contracting. With respect to the Medicare Advantage Program, Contracted Provider shall not perform any work related to this Agreement outside of the United States without Health Plan's prior written consent, which consent shall be conditioned upon notification to, or approval of, CMS as required. With respect to the New Jersey Medicaid/FamilyCare Program, under no circumstances shall Contracted Provider perform any work related to this Agreement outside of the United States.

9.8 The following applies to State plans: Contracted Provider shall not, and shall require its subcontractors not to, make any payments for items or services provided under a State plan to financial institutions or entities such as provider bank accounts or business agents located outside of the States. Further Contracted Provider shall not, and shall require its subcontractors not to, make payments to telemedicine providers located outside of the States, or payments to pharmacies located outside of the States. Any such funds paid may be recovered by Health Plan or a State Governmental Authority with applicable jurisdiction over a plan.

9.9 Third Parties. Except as otherwise provided in this Agreement, this Agreement is not a third party beneficiary contract and no provision of this Agreement is intended to create or may be construed to create any third party beneficiary rights in any third party, including any Member.

9.10 Notices. Except for non-material revisions to the Provider Manual, all notices required or permitted under this Agreement must be in writing and sent by (a) hand delivery, (b) U.S. certified mail, postage prepaid, return receipt requested, (c) overnight delivery service providing proof of receipt, (d) facsimile or (e) email, to the addresses of the Parties as set forth on the signature page. Each Party may designate by notice any future or different addresses to which notices will be sent. Notices will be deemed delivered upon receipt or refusal to accept delivery. Notice to Contracted Provider shall constitute notice to all Providers. Routine day to day operational communications between the Parties are not notices in accordance with this section.

9.11 Incorporation of Laws / Program Requirements / Accreditation Standards. All terms and conditions of this Agreement are subject to Laws, Program Requirements and accreditation standards. Any term, condition or provision now or hereafter required to be included in the Agreement by Laws, Program Requirements or accreditation standards shall be deemed incorporated herein and binding upon and enforceable against the Parties, regardless of whether or not the term, condition or provision is expressly stated in this Agreement. Health Plan may amend this Agreement upon notice to Contracted Provider to comply with Laws, Program Requirements or accreditation standards, and such amendment shall be effective upon receipt.

9.12 Amendment. With respect to the New Jersey Medicaid/FamilyCare Program, any amendments to this Agreement are subject to review and approval by the New Jersey Department of Banking and Insurance and the New Jersey Department of Human Services, Division of Medical Assistance and Health Services, as applicable. Except as otherwise set forth in this Agreement, any amendments to this Agreement shall be in writing and signed by both Parties. However, Health Plan may amend this Agreement upon 30 days prior notice to Contracted Provider, and if Contracted Provider objects to the amendment, Contracted Provider shall notify Health Plan of the objection within the 30 day notice period, and Health Plan may terminate this Agreement for convenience in accordance with this Agreement.

9.13 Assignment. With respect to the New Jersey Medicaid/FamilyCare Program, any assignment, delegation or transfer of this Agreement, in whole or in part, is subject to review and approval by the New Jersey Department of Banking and Insurance and the New Jersey Department of Human Services, Division of Medical Assistance and Health Services, as applicable. Contracted Provider may not assign, delegate or transfer this Agreement, in whole or in part, without the prior written consent of Health Plan. Health Plan may assign this Agreement, in whole or in part, to any purchaser of the assets or successor to the operations of Health Plan or its Affiliate. As used in this section, the term “**assign**” or “**assignment**” includes a change of control of a Party by merger, consolidation, transfer, or the sale of the majority or controlling stock or other ownership interest in such Party.

9.14 Name, Symbol and Service Mark. The Parties shall not use each other’s name, symbol, logo, or service mark for any purpose without the prior written approval of the other. However, (a) Providers may include Health Plan’s or Benefit Plan names in listings of health plans the providers participate in, and (b) Health Plan may use information about Providers in information or publications identifying Participating Providers or as required by Laws or Program Requirements. Providers shall provide comparable treatment to Health Plan as provided to other managed care organizations with respect to marketing or the display of cards, plaques or other logos provided by Health Plan to identify Participating Providers to Members.

9.15 Other Agreements. If a Provider participates as a Participating Provider under more than one agreement with Health Plan for a particular Program, Health Plan will compensate the Provider for Covered Services it provides to Members of Benefit Plans in that Program under the agreement selected by Health Plan.

9.16 Health Plan Affiliates. If a Provider renders covered services to a member of a benefit plan issued or administered by a Health Plan Affiliate, the Health Plan Affiliate may pay for such covered services, and the Provider shall accept, the applicable out of network rates paid by the Health Plan Affiliate for the member's benefit plan. A list of Health Plan Affiliates is available in the Provider Manual or on Health Plan's provider website. There shall be no joint liability between or among Health Plan and its Affiliates.

9.17 Force Majeure. The Parties shall have and maintain disaster recovery plans in accordance with high industry standards. However, if either Party's performance under this Agreement is prevented, hindered or delayed by reason of any cause beyond the Party's reasonable control that cannot be overcome by reasonable diligence, including war, acts of terrorism, civil disorders, labor disputes (other than strikes within such Party's own labor force), governmental acts, epidemics, quarantines, embargoes, fires, earthquakes, storms, or acts of God, such Party shall be excused from performance to the extent that it is prevented, hindered or delayed thereby, during the continuances of such cause; and such Party's obligations hereunder shall be excused so long as and to the extent that such cause prevents or delays performance. If a Provider is unable to perform under this Agreement due to an event as described in this paragraph, Health Plan may take whatever action is reasonable and necessary under the circumstances to ensure its compliance with Laws and Program Requirements and equitably adjust payments to the Provider until the Provider resumes its performance under this Agreement.

9.18 Severability. When possible, each provision of this Agreement shall be interpreted in such manner as to be effective, valid and enforceable under Laws. If any provision of this Agreement is held to be prohibited by, or invalid or unenforceable under Laws, such provision shall be ineffective only to the express extent of such prohibition, unenforceability or invalidity, without invalidating the remainder of this Agreement.

9.19 Waiver. No waiver shall be effective unless in writing and signed by the waiving Party. A waiver by a Party of a breach or failure to perform this Agreement shall not constitute a waiver of any subsequent breach or failure.

9.20 Entire Agreement. This Agreement, including the Attachments each of which are made a part of and incorporated into this Agreement, the Provider Manual and any addenda or amendments comprises the complete agreement between the Parties and supersedes all previous agreements and understandings (whether verbal or in writing) related to the subject matter of this Agreement.

9.21 Headings. The various headings of this Agreement are provided for convenience only and shall not affect the meaning or interpretation of this Agreement or any provision of it.

9.22 Interpretation. Both Parties have had the opportunity to review this Agreement with legal counsel, and any ambiguity found in this Agreement shall not be construed in a Party's favor on the basis that the other Party drafted the provision containing the ambiguity.

9.23 Survival. Any provision of this Agreement, including an Attachment, that requires or reasonably contemplates the performance or existence of obligations by a Party after expiration or termination of this Agreement shall survive such expiration or termination regardless of the reason for expiration or termination.

9.24 Rights Cumulative. Except as set forth herein, all rights and remedies of a Party in this Agreement are cumulative, and in addition to all legal rights and remedies available to such Party.

9.25 Counterparts / Electronic Signature. This Agreement may be executed in any number of counterparts. The exchange of copies of this Agreement and of signature pages by facsimile transmission or electronic mail shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes.

9.26 Warranties and Representations. Each Party warrants and represents, as of the Effective Date and continuously thereafter throughout the entire term of this Agreement and during the post expiration or termination transition period described herein, as follows:

9.26.1 The Party is a corporation or other legally recognized entity duly incorporated or organized, validly existing and in good standing under the laws of the State in which it is incorporated, organized or operating and it has the authority to transact business in each State in which it operates.

9.26.2 The Party has the corporate or company power and legal authority to, and has taken all necessary corporate or other action on its part to, authorize the execution and delivery of this Agreement and the performance of its obligations hereunder.

9.26.3 This Agreement has been duly executed and delivered by the Party, and constitutes a legal, valid, and binding agreement that is enforceable against such Party in accordance with its terms, except as limited by applicable bankruptcy, reorganization, moratorium and similar Laws affecting the enforcement of creditors' rights.

9.26.4 The execution and delivery of this Agreement and the performance of the Party's obligations hereunder do not (a) conflict with or violate any provision of the Party's organizational documents or Laws, or (b) conflict with, or constitute a default under, any contractual obligation of the Party.

9.27 Health Plan has not delegated any functions to Provider under this Agreement, unless there is a separate delegation schedule or addendum to this Agreement agreed to by both Parties. Any delegation of functions under this Agreement under the New Jersey Medicaid/FamilyCare Program is subject to review and approval by the New Jersey Department of Banking and Insurance and the New Jersey Department of Human Services, Division of Medical Assistance and Health Services, as applicable.

SIGNATURE PAGE FOLLOWS

SIGNATURE PAGE

IN WITNESS WHEREOF, the undersigned, with the intent to be legally bound, have caused this Agreement to be duly executed and effective as of the Effective Date.

WellCare Health Plans of New Jersey, Inc.

County of Passaic New Jersey d/b/a Preakness Healthcare Center

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Health Plan Notice Address:

Contracted Provider Notice Address:

550 Broad Street, 12th Floor

305 Oldham Road

Newark, NJ 07102

Wayne, NJ 07470

ATTN: Network Management

ATTN: Tom Williamson

Fax: (813) 452-5160

Fax: _____

Email: NJPR@wellcare.com

Email: _____

**ATTACHMENT A
PROVIDER SPECIFIC REQUIREMENTS / COVERED SERVICES / INFORMATION**

(See following attachments)

**ATTACHMENT A-1
PROVIDER SPECIFIC REQUIREMENTS / COVERED SERVICES
(ANCILLARY SERVICES)
SKILLED NURSING FACILITY**

1. Subject to and in accordance with the terms and conditions of this Agreement, Contracted Provider shall provide or arrange for the provision of all Covered Services that are skilled nursing facility (“SNF”) based health care items or services available from the Providers that are within the scope of their medical or professional licenses or certifications.
2. The SNF Provider shall contact Health Plan prior to or within 24 hours of admission for authorization of care.

**ATTACHMENT A-2
INFORMATION FOR CONTRACTED PROVIDER / PRINCIPALS**

1. Contracted Provider is a:

- Sole Proprietor
- Corporation
- Partnership
- Limited Liability Company
- Professional Association

2. The Principals of Contracted Provider are:

NAME	ADDRESS	PERCENT OWNERSHIP	TITLE	DATE

**ATTACHMENT A-3
DISCLOSURE STATEMENT
OWNERSHIP AND CONTROL INTEREST,
RELATED BUSINESS TRANSACTIONS AND PERSONS CONVICTED OF A CRIME
(NJ MEDICAID/FAMILYCARE)**

With respect to the New Jersey Medicaid/FamilyCare Program, Contracted Provider agrees to provide a complete, accurate form to Health Plan at the time of initial contracting, upon any change to the information provided in the form, and upon request in accordance with federal and state law. Additionally, Contracted Provider acknowledges and understands that as to other providers with whom it subcontracts and who will be in Health Plan's network, it shall provide a complete, accurate form to Health Plan at the time of initial contracting, upon any change to the information provided in the form, and upon request in accordance with federal and state law. *For definitions, procedures and requirements, refer to the last page of this form and 42 CFR 455.100-106 (copy available upon request).*

Attach Separate Sheets As Needed

I. Identifying Information of Disclosing Entity (Contracted Provider or Subcontractor)

Name of the Disclosing Entity and D/B/A:				
Street Address:	City:	County:	State:	Zip Code:
Telephone No:		Medicaid Provider No		

II. Ownership and Control Interest

- A. Provide the information requested below for each person (individual or corporation) with an Ownership or Control Interest in the Disclosing Entity or in any Subcontractor in which the Disclosing Entity has a direct or Indirect Ownership Interest of 5 percent or more. If none, indicate "N/A."

Name:	Relationship:	
	Percent of Ownership:	
Primary Address:	Date of Birth: <i>(For Individuals)</i>	
	SSN: <i>(For Individuals)</i>	
PO Box Address: <i>(For Corporation)</i>		
IRS ID/Other Tax ID: <i>(For Corporations)</i>		
All business location addresses: <i>(For Corporations)</i>		
Relationship to other persons with Ownership or Control Interest. List all.		

--

- 1.
- 2.

Name:	Relationship:	
	Percent of Ownership:	
Primary Address:	Date of Birth: <i>(For Individuals)</i>	
	SSN: <i>(For Individuals)</i>	
PO Box Address: <i>(For Corporation)</i>		
IRS ID/Other Tax ID: <i>(For Corporations)</i>		
All business location addresses: <i>(For Corporations)</i>		
Relationship to other persons with Ownership or Control Interest. List all.		

- 3.

Name:	Relationship:	
	Percent of Ownership:	
Primary Address:	Date of Birth: <i>(For Individuals)</i>	
	SSN: <i>(For Individuals)</i>	
PO Box Address: <i>(For Corporation)</i>		
IRS ID/Other Tax ID: <i>(For Corporations)</i>		
All business location addresses: <i>(For Corporations)</i>		
Relationship to other persons with Ownership or Control Interest. List all.		

B. Please list below the information requested for any Medicaid provider, fiscal agent or managed care entity in which a person with an Ownership or Control Interest in the Disclosing Entity also has an Ownership or Control Interest. This requirement applies to the extent that the Disclosing Entity can obtain this information by requesting it in writing from the person. The Disclosing Entity must (i) keep copies of all these requests and the responses to them; (ii) make them available to the Secretary of DHHS, the Medicaid agency and Health Plan upon request; and (iii) advise DMAHS and Health Plan when there is no response to a request. If none, indicate "N/A."

Name	Address	Relationship

--	--	--

III. **Disclosure by Disclosing Entity: Information Related to Managing Employees.**
Please list the information requested below for any Managing Employee of the Disclosing Entity.

1.

Name:	
Address:	
Date of Birth:	SSN:

2.

Name:	
Address:	
Date of Birth:	SSN:

3.

Name:	
Address:	
Date of Birth:	SSN:

IV. **Disclosure by Disclosing Entity: Information Related to Business Transactions.**
Information that must be disclosed: (If none, indicate "N/A.")

- (1) The ownership of any Subcontractor with whom the Disclosing Entity has had business transactions totaling more than \$25,000 during the 12-month period ending on the date of the request; and
- (2) Any significant business transactions between the Disclosing Entity and any Wholly Owned Supplier, or between the Disclosing Entity and any Subcontractor, during the 5-year period ending on the date of the request.

Name	Address	Ownership

(3) Information on types of transactions with a "party in interest" as defined in Section 1318(b) of the Public Health Service Act (Section 1903(m)(4)(A) of the Social Security Act).

Name of party in interest	Description of Transaction	Accrued \$ Value	Justification

V. Disclosure of Information on Persons Convicted of Crimes.

Is there any person with an Ownership or Control Interest in the Disclosing Entity, or who is a director, officer or managing employee of the Disclosing Entity, who has ever been convicted of a criminal offense related to that person's involvement in any program under Medicare, Medicaid, CHIP or the Title XX services program since the inception of those programs?

Yes ___ No ___ **If yes, list names and addresses of individuals or corporations.**

Name	Address	DOB and SSN, or TIN

Whoever knowingly and willfully makes or causes to be made a false statement or representation on this Disclosure Statement, may be prosecuted under applicable federal or state laws. In addition, knowingly and willfully failing to fully and accurately disclose the information requested may result in denial of a request to participate or where the entity already participates, a termination of its agreement or contract with the state agency or the secretary, as appropriate.

Name of Authorized Representative (Typed), Title

Signature **Date**

REMARKS:

DEFINITIONS

Indirect Ownership Interest in a particular entity (the relevant entity) means an Ownership Interest in another entity that has an Ownership Interest in the relevant entity. This term includes an Ownership Interest in any entity that has an Indirect Ownership Interest in the relevant entity.

Managing Employee means a general manager, business manager, administrator, director, or other individual who exercises operational or managerial control over, or who directly or indirectly conducts the day-to-day operation of an institution, organization, or agency.

Ownership Interest in an entity means the possession of equity in the capital, the stock, or the profits of the entity.

An **Ownership or Control Interest** in an entity means a person or corporation (a) has an Ownership Interest totaling 5% or more in the entity; (b) has an Indirect Ownership Interest equal to 5% or more in the entity; (c) has a combination of direct and Indirect Ownership Interests equal to 5% or more in the entity; (d) owns an interest of 5% or more in any mortgage, deed of trust, note, or other obligation secured by the entity if that interest equals at least 5% of the value of the property or assets of the entity; (e) is an officer or director of the entity if it is organized as a corporation; or (f) is a partner in the entity if it is organized as a partnership. Please see *NOTE: Determination of Ownership or Control Percentages* below to help determine the amount of an interest.

Subcontractor of an entity means an individual, agency, or organization to which the entity has contracted or delegated some of its management functions or responsibilities of providing medical care to its patients.

Supplier means an individual, agency, or organization from which a provider purchases goods and services used in carrying out its responsibilities under Medicaid (e.g., a commercial laundry, a manufacturer of hospital beds, or a pharmaceutical firm).

Wholly owned Supplier means a Supplier whose total Ownership Interest is held by a provider or by a person, persons, or other entity with an Ownership or Control Interest in a provider.

NOTE: Determination of Ownership or Control Percentages

(a) Indirect Ownership Interest. The amount of Indirect Ownership Interest is determined by multiplying the percentages of ownership in each entity. For example, if A owns 10% of the stock in a corporation which owns 80% of the stock of the disclosing entity, A's interest equates to an 8% Indirect Ownership Interest in the disclosing entity and must be reported. Conversely, if B owns 80% of the stock of a corporation which owns 5% of the stock of the disclosing entity, B's interest equates to a 4% Indirect Ownership Interest in the disclosing entity and need not be reported.

(b) Person with an Ownership or Control Interest. In order to determine percentage of ownership, mortgage, deed of trust, note, or other obligation, the percentage of interest owned in the obligation is multiplied by the percentage of the disclosing entity's assets used to secure the obligation. For example, if A owns 10% of a note secured by 60% of the provider's assets, A's interest in the provider's assets equates to 6% and must be reported. Conversely, if B owns 40% of a note secured by 10% of the provider's assets, B's interest in the provider's assets equates to 4% and need not be reported.

**ATTACHMENT A-4
INFORMATION FOR PROVIDERS**

Contracted Provider shall provide the following information for (1) Contracted Provider, (2) each other Provider and (3) each of their respective medical facilities:

- Name
- Address
- E-mail address
- Telephone and facsimile numbers
- Professional license numbers
- Medicare/Medicaid ID numbers
- Federal tax ID numbers
- Completed W-9 form
- National Provider Identifier (NPI) numbers
- Provider Taxonomy Codes
- Area of medical specialty
- Age restrictions (if any)
- Area hospitals with admitting privileges (where applicable)
- Whether Providers are employed or subcontracted with Contracted Provider using the designation "E" for employed or "C" for subcontracted.
- For a subcontracted Provider, whether its Providers are employed or contracted with the subcontracted Provider using the designation "E" for employed or "C" for contracted.
- Office contact person
- Office hours
- Billing office
- Billing office address
- Billing office telephone and facsimile numbers
- Billing office email address
- Billing office contact person

**ATTACHMENT B
PROGRAM ATTACHMENTS**

(See following attachments)

**ATTACHMENT B-1
NEW JERSEY MEDICAID/FAMILYCARE PROGRAM ATTACHMENT
REGULATORY ATTACHMENT**

This New Jersey Medicaid/FamilyCare Program Attachment (this "Attachment") is incorporated into the Participating Provider Agreement ("Agreement") entered into by and between Health Plan and Contracted Provider.

1. **Construction.** Contracted Provider has entered into the Agreement with Health Plan. This Medicaid/FamilyCare Program Attachment is intended to supplement the Agreement by setting forth the Parties' rights and responsibilities related to the provision of Covered Services to Members (as defined in this Attachment). In the event of any inconsistent or contrary language among this Attachment B-1 and any other part of this Agreement (except Attachment B-2), the Parties agree that the provisions of Attachment B-1 shall prevail with respect to Benefit Plans under the Medicaid/FamilyCare Program.

2. **Definitions.** The following terms, and any terms defined in the Agreement, shall have the specified meanings when capitalized in this Attachment:

2.1. **"Clean Claim"** means: (a) the claim is for a service or supply covered by Health Plan under the Medicaid/FamilyCare Program; (b) the claim is submitted with all the information requested by Health Plan on the claim form or in other instructions distributed to the Contracted Provider or Member; (c) the person to whom the service or supply was provided was covered by Health Plan on the date of service; (d) Health Plan does not reasonably believe that the claim has been submitted fraudulently; and (e) the claim does not require special treatment. Special treatment means that unusual claim processing is required to determine whether a service or supply is covered, such as claims involving experimental treatments or newly approved medications. The circumstances requiring special treatment should be documented in the claim file.

2.2. **"Covered Services"** means Medically Necessary health care items and services covered under a Benefit Plan.

2.3. **"Department of Human Services (DHS)"** means the New Jersey Department of Human Services.

2.4. **"Department of Banking and Insurance (DOBI)"** means the New Jersey Department of Banking and Insurance.

2.5. **"Department of Health and Senior Services (DHSS)"** means the New Jersey Department of Health and Senior Services.

2.6. **"Division of Medical Assistance and Health Services (DMAHS)"** means the Division within the Department of Human Services responsible for administering the Medicaid/FamilyCare Program.

2.7. **"Emergency Medical Condition"** means a medical condition manifesting itself by acute symptoms of sufficient severity, (including severe pain) such that a prudent layperson, who possesses an average knowledge of medicine and health, could reasonably expect the absence of immediate medical attention to result in placing the health of the individual (or, with respect to a pregnant woman, the health of the woman or her unborn child) in serious jeopardy; serious impairment to bodily functions; or serious dysfunction of any bodily organ or part. With respect to a pregnant woman who is having contractions, an emergency exists where there is inadequate time to effect a safe transfer to another hospital before

delivery or the transfer may pose a threat to the health or safety of the woman or the unborn child.

2.8. **“Emergency Services”** means covered inpatient and outpatient services furnished by any qualified provider that are necessary to evaluate or stabilize an Emergency Medical Condition.

2.9. **“Medicaid/FamilyCare Program”** means the program funded under Title XIX of the Social Security Act, administered by DMAHS in DHS, to provide Covered Services to eligible individuals pursuant to N.J.A.C. 10:69, 10:70, 10:71, or 10:72.

2.10. A health care item or service is a **“Medical Necessity”** or **“Medically Necessary”** if a health care provider, exercising his prudent clinical judgment, would provide the item or service to a Member for the purpose of evaluating, diagnosing or treating an illness, injury, disease or its symptoms and that is: in accordance with the evaluating, diagnosing or treating an illness, injury, disease or its symptoms and that is: in accordance with the generally accepted standards of medical practice; clinically appropriate, in terms of type, frequency, extent, site and duration, and considered effective for the Member’s illness, injury or disease; not primarily for the convenience of the Member or the health care provider; and not more costly than an alternative service or sequence of services at least as likely to produce equivalent therapeutic or diagnostic results as to the diagnosis or treatment of that Member’s illness, injury or disease.

2.11. **“Member”** means an individual properly enrolled in Health Plan and eligible to receive Covered Services at the time such services are rendered.

2.12. **“Provider”** means any physician, hospital, facility or other health care professional who is licensed or otherwise authorized to provide healthcare services in the state or jurisdiction in which they are furnished, and who is contracted with Health Plan as a participating provider.

2.13. **“State”** means the State of New Jersey or any of its Departments or other governing authorities or authorized representatives.

2.14. **“Subcontract”** means a written agreement between Contracted Provider or subcontractor of Contracted Provider and a third party to perform a specified part of Contracted Provider’s obligations under this Agreement.

2.15. **“Subcontractor”** means a subcontractor of Contracted Provider who has entered into a Subcontract.

3. Submission, Acknowledgement and Payment of Claims.

3.1. Submission, acknowledgement, and payment of claims under this Agreement shall be consistent with the Health Information Electronic Data Interchange Act (“HINT”) set forth at N.J.A.C. 11:22-1.1, et. seq., including payment of Clean Claims within thirty (30) days for electronic submissions and forty (40) days for other than electronic submissions.

3.2. Notwithstanding Section 3.1 hereof, with respect to claims being submitted by Contracted Provider on behalf of a Member without an assignment of benefits, Contracted Provider shall file the claim within 60 days of the last date of service of that course of treatment. Where Contracted Provider is filing a claim under an assignment of benefits, Contracted Provider shall file the claim within 180 days of the last date of service of the course of treatment.

3.3. Contracted Provider shall have the right to contest the denial of any claim in accordance

with N.J.A.C. 11:22-1.6, as more fully set forth in the Provider Manual.

3.4. Contracted Provider shall hold Members harmless for the cost of any service or supply for which Health Plan provides benefits, whether or not the Provider believes its compensation for the service or supply from Health Plan (directly or through a secondary contractor) is made in accordance with the reimbursement provision of the Agreement, or is otherwise inadequate.

3.5. Members shall not be held harmless for payment of required copayments, deductibles or coinsurance, if any.

3.6. Contracted Provider shall not balance bill Members who have obtained Covered Services or supplies through Health Plan's provider network mechanism.

3.7. Health Plan's contractual agreement with a secondary contractor shall provide that the secondary contractor's contract with its network providers shall include a provision whereby the provider is required to hold Members harmless for the cost of any service or supply covered by Health Plan, whether or not the provider believes the compensation received is adequate.

4. Termination of Agreement.

4.1. Termination Generally. Any termination of the Agreement by Health Plan shall be in accordance with requirements of N.J.A.C. 11:24-3.5, as detailed below.

4.1.1. If the Agreement is terminated prior to the contract's termination date, then Health Plan shall provide at least 90 days prior written notice to Contracted Provider.

4.1.2. The notice of termination shall further advise Contracted Provider of the right to a hearing before a panel appointed by Health Plan and of the right to obtain the reason(s) for termination or nonrenewal. If a reason(s) is not expressly stated in the notice of termination, Contracted Provider shall have the right to request a reason(s) for the termination in writing from Health Plan, and Health Plan shall provide a response in writing within 15 days of receipt of such request.

4.2. Provider Post-Termination Obligations. Contracted Provider acknowledges and agrees to continue to provide services to Members in accordance with the compensation provisions set forth in Attachment C of the Agreement following termination of the Agreement, as required by N.J.A.C. 11:24-3.5. Pursuant to N.J.A.C. 11:24-3.5(c), the Health Plan will provide continued coverage of Covered Services at the contract price by a terminated health care professional for up to four (4) months where Medically Necessary for the Member to continue treatment, except: (1) Pregnancy: continued coverage will continue to postpartum evaluation of the Member, up to six (6) weeks after delivery; (2) Post-operative care: coverage will be continued for a period up to six (6) months; (3) Oncological treatment: coverage will be continued for a period up to one (1) year; (4) Psychiatric: coverage will be continued for a period up to one (1) year; (5) the Health Plan shall not be required to continue coverage in instances where termination of the health care professional was based upon: the Medical Director's opinion that the health care professional is an imminent danger to the patient or public health, safety and welfare; a determination of fraud or breach of contract by the health care professional; or, disciplinary action where the health care professional is the subject of inquiry by the State Board of Medical Examiners; (6) appeals of the determination as to the Medical Necessity of a Member's continued treatment with a terminated health care professional are made in accordance with N.J.A.C. 11:24-8.5 - 8.7.

4.3. Termination Hearing. Contracted Provider has the right to request a hearing following receipt of a notice of termination, except when termination is based on: (a) nonrenewal of the contract; (b)

a determination of fraud; (c) breach of contract by the Contracted Provider; or (d) the opinion of Health Plan's medical director that the Contracted Provider represents an imminent danger to a patient or the public health, safety and welfare. Hearings for Provider terminations shall be in accordance with N.J.A.C. 11:24-3.6, as set forth more fully in the Provider Manual. Contracted Provider's participation in the hearing process shall not be deemed to be an abrogation of the Contracted Provider's legal rights.

5. Complaints and Appeals.

5.1. Presentation and resolution of general complaints brought by Members or by Contracted Provider acting on behalf of a Member shall be performed in accordance with N.J.A.C. 11:24-3.7, as set forth more fully in the Provider Manual.

5.2. Appeals of adverse benefits determinations brought by Members or by Contracted Provider acting on behalf of a Member with the Member's consent shall be in accordance with N.J.A.C. 11:24-8.4 to 11:24-8.8, as set forth more fully in the Provider Manual.

5.3. Recoupment. A payor's claim for reimbursement shall be made for an overpayment of a previously paid claim no later than 18 months from the date of first payment on the claim, and Providers shall have 45 days to submit reimbursement of an overpayment to the payor in accordance with N.J.S.A. 26:2J-8.1d(10 and (11).

5.4. Payment Disputes. Disputes made with respect to utilization management will not be subject to mandatory negotiation and arbitration under N.J.S.A. 26:2S-12 or payment disputes under N.J.S.A. 17B:27-44.2d. Disputes with respect to over or under payment shall be made in accordance with N.J.S.A. 26:2J-8.1e, following the two step internal and external appeals process wherein arbitration is potentially triggered at the second step.

6. Insurance.

6.1. Contracted Provider acknowledges and agrees that it shall maintain licensure, certification and adequate malpractice coverage.

6.2. With respect to a physician and dentist, malpractice insurance shall be at least \$1,000,000 per occurrence and \$3,000,000 in the aggregate per year.

6.3. With respect to medical groups or health care facility Providers, malpractice insurance shall be maintained at least in an amount determined sufficient for their anticipated risk, but no less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate per year.

6.4. With respect to all other Providers not otherwise under the auspices of a health care facility, malpractice insurance shall be maintained at least in an amount determined sufficient for their anticipated risk, but no less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate per year.

7. Responsibility of Health Care Facility. With respect to hospital or other health care facility contracts, and in accordance with N.J.A.C. 11:24-15.2(d)1 – 4, it is the responsibility of the health care facility (hospital) to follow clear procedures when granting and attending privileges to physicians; notification must be provided by the Health Plan when such procedures are no longer appropriate. The admissions procedures for members will be done in accordance with New Jersey law as detailed below. The health care facility (hospital) agrees to admit Members to hospital: (i) upon orders of a participating Physician; or (ii) in the case of a Member requiring Emergency Services and subsequent inpatient services. The health care facility (hospital) agrees to notify Health Plan when members present at

emergency rooms in a manner prescribed in Provider Manual. The health care facility (hospital) shall permit the Health Plan to conduct on-site inspections by the Health Plan's utilization management staff with respect to admissions and continued stays, and must ensure compliance with utilization management policies. Billing and payment procedures, schedules and negotiated arrangements will be made consistent with the New Jersey HINT law and as set forth in the Provider Manual. The Health Plan assumes no financial responsibility for admissions of Members which do not constitute Covered Services or which are provided in a manner that is inconsistent with the Provider Manual.

Clean Claims and billing information will be submitted by the health care facility (hospital) within 180 days from the date of Covered Service. The Health Plan reserves the right to deny payment to the health care facility (hospital) if Clean Claims have not been submitted to Health Plan within the above timeframe. All Clean Claims must be submitted electronically or in writing to the Health Plan. The Health Plan will pay the health care facility (hospital) within the above timeframe from receipt of Clean Claim from health care facility (hospital). The health care facility (hospital) will notify the Health Plan within 10 days of any prior implementation of increased charges. Any overpayment may be recouped in accordance with Section 5.3.

Notwithstanding the forgoing, with respect to claims being submitted by the Provider on behalf of the Member without an assignment of benefits, the Provider shall file the claim within 60 days of the last date of service of that course of treatment. Where the Provider is filing a claim under an assignment of benefits, the Provider shall file the claim within 180 days of the last date of service of the course of treatment.

8. Background Checks. All employees and/or agents of Contracted Provider or a Subcontractor and all Providers who provide direct care must have a criminal background check as required by Federal and State law.

9. Critical Incident Reporting. Contracted Provider shall comply with the requirements of Section 9.10 of the contract between Health Plan and the State.

ATTACHMENT B-2
NEW JERSEY MEDICAID/FAMILYCARE PROGRAM ATTACHMENT
MANDATORY ATTACHMENT

As used in this Attachment, the terms "Subcontract" and "Subcontractor" shall be as defined in Attachment B-1. Contracted Provider shall, and shall require any Subcontractor to, include the following text verbatim in all Subcontracts (to the extent applicable to the Subcontract). The language either may be included in the body of the Subcontract or as an amendment.

Contracted Provider/Subcontractor agrees to serve Members enrolled in the New Jersey Medicaid/FamilyCare Program and, in so doing, to comply with all of the following provisions:

A. SUBJECTION OF AGREEMENT/SUBCONTRACT

This Agreement/Subcontract shall be subject to the applicable material terms and conditions of the contract between Health Plan and the State and shall also be governed by and construed in accordance with all laws, regulations and contractual obligations incumbent upon Health Plan.

MLTSS Any Willing Provider and Any Willing Plan. Any New Jersey-based nursing facility (NF), special care nursing facility (SCNF), assisted living provider (AL), community residential services (CRS) provider that serves residents with traumatic brain injury, or long term care pharmacy that applies to become a network provider and complies with Health Plan's provider network requirements shall be included in Health Plan's provider network to serve Managed Long Term Services and Supports (MLTSS) Members. In addition, if Health Plan wishes to have any New Jersey-based nursing facility (NF), special care nursing facility (SCNF), assisted living provider (AL), community residential services provider (CRS) join its network, those providers will be instructed to complete the application form. This is known as Any Willing Plan. Health Plan must accept all NFs, SCNF, ALs, CRSs that serve residents with traumatic brain injury, and long term care pharmacies which are Medicaid providers, and network participation of these provider types cannot be denied based on the application of a subjective standard.

1. MLTSS Any Willing Provider status for NF, SCNF, AL and CRS will be for a two year period from the date that the service comes into MLTSS, dependent upon available appropriation in each Fiscal Year. For NF, SCNF, AL and CRS that would mean that Any Willing Provider status expires on June 30, 2017. Thereafter Health Plan may determine the continuing provider network status of these provider types based on Member utilization and access needs. The rates for NF, SCNF, AL and CRS during the Any Willing Provider period will be the higher of: (a) the rate set by the State with the possibility of an increase each fiscal year for inflation, dependent upon available appropriation and (b) the negotiated rate between Health Plan and the facility. This does not preclude volume-based rate negotiations and agreement between Health Plan and these providers.
2. The Any Willing Plan status also expires June 30, 2017.
3. Long term care pharmacy status as an Any Willing Provider shall not expire. Health Plan shall pay long term care pharmacies the rate negotiated between Health Plan and the pharmacy.

Claims payment for services to MLTSS Members. Health Plan shall process (pay or deny) claims for assisted living providers, nursing facilities, special care nursing facility, CRS providers,

adult/pediatric medical day care providers, PCA and participant directed Vendor Fiscal/Employer Agent Financial Management Services (VF/EA FMS) claims within the following timeframes:

1. HIPAA compliant electronically submitted Clean Claims shall be processed within fifteen (15) calendar days of receipt;
2. Manually submitted Clean Claims shall be processed within thirty (30) calendar days of receipt.

B. COMPLIANCE WITH FEDERAL AND STATE LAWS AND REGULATIONS

The Contracted Provider/Subcontractor agrees that it shall carry out its obligations as herein provided in a manner prescribed under applicable federal and State laws, regulations, codes, and guidelines including New Jersey licensing board regulations, the Medicaid, NJ KidCare, and NJ FamilyCare State Plans, and in accordance with procedures and requirements as may from time to time be promulgated by the United States Department of Health and Human Services.

1. The Contracted Provider/Subcontractor shall submit claims within 180 calendar days from the date of service.
2. The Contracted Provider/Subcontractor shall submit corrected claims within 365 days from the date of service.
3. The Contracted Provider/Subcontractor shall submit Coordination of Benefits (COB) claims within 60 days from the date of primary insurer's Explanation of Benefits (EOB) or 180 days from the dates of service, whichever is later.

C. APPROVAL OF PROVIDER CONTRACTS/SUBCONTRACTS AND AMENDMENTS

The Contracted Provider/Subcontractor understands that the State reserves the right in its sole discretion to review and approve or disapprove this Agreement/Subcontract and any amendments thereto.

1. The parties to an Agreement/Subcontract with a provider with Any Willing Provider status shall only amend the Agreement/Subcontract unilaterally for statutory and regulatory changes, and upon mutual consent of the applicable parties with State approval.

D. EFFECTIVE DATE

This Agreement/Subcontract shall become effective only when Health Plan's agreement with the State takes effect.

E. NON-RENEWAL/TERMINATION OF AGREEMENT/SUBCONTRACT

The Contracted Provider/Subcontractor understands that Health Plan shall notify DMAHS and the Chief of Investigations of the Medicaid Fraud Division at least 30 days prior to the effective date of the suspension, termination, or voluntary withdrawal of the Contracted Provider/Subcontractor from participation in Health Plan's network. If the termination was "for cause," as related to fraud, waste and abuse, Health Plan's notice to DMAHS shall include the reasons for the termination. Provider resource consumption patterns shall not constitute "cause" unless Health Plan can demonstrate it has

in place a risk adjustment system that takes into account Member health-related differences when comparing across providers.

F. MEMBER-PROVIDER COMMUNICATIONS

1. Health Plan shall not prohibit or restrict Contracted Provider/Subcontractor from engaging in medical communications with Contracted Provider's/Subcontractor's patient, either explicit or implied, nor shall any provider manual, newsletters, directives, letters, verbal instructions, or any other form of communication prohibit medical communication between Contracted Provider/Subcontractor and Contracted Provider's/Subcontractor's patient. Contracted Provider/Subcontractor shall be free to communicate freely with their patients about the health status of their patients, medical care or treatment options regardless of whether benefits for that care or treatment are provided under the Agreement/Subcontract, if the professional is acting within the lawful scope of practice. Contracted Provider/Subcontractor shall be free to practice their respective professions in providing the most appropriate treatment required by their patients and shall provide informed consent within the guidelines of the law including possible positive and negative outcomes of the various treatment modalities.
2. Nothing in Section F.1 shall be construed:
 - a. To prohibit the enforcement, including termination, as part of this Agreement/Subcontract or agreement to which a health care provider is a party, of any mutually agreed upon terms and conditions, including terms and conditions requiring a health care provider to participate in, and cooperate with, all programs, policies, and procedures developed or operated by Health Plan to assure, review, or improve the quality and effective utilization of health care services (if such utilization is according to guidelines or protocols that are based on clinical or scientific evidence and the professional judgment of the provider), but only if the guidelines or protocols under such utilization do not prohibit or restrict medical communications between Contracted Provider/Subcontractor and their patients; or
 - b. To permit a health care provider to misrepresent the scope of benefits covered under this Agreement/Subcontract or to otherwise require Health Plan to reimburse Contracted Provider/Subcontractor for benefits not covered.

G. RESTRICTION ON TERMINATION OF AGREEMENT/ SUBCONTRACT BY HEALTH PLAN

Termination of providers with Any Willing Provider status is limited to State ordered termination as indicated in Section H below. Health Plan shall not terminate this Agreement/Subcontract for either of the following reasons:

1. Because Contracted Provider/Subcontractor expresses disagreement with Health Plan's decision to deny or limit benefits to a Member or because Contracted Provider/Subcontractor assists the Member to seek reconsideration of Health Plan's decision; or because Contracted Provider/Subcontractor discusses with a current, former, or prospective patient any aspect of the patient's medical condition, any proposed treatments or treatment alternatives, whether covered by Health Plan or not, policy provisions of Health Plan, or the Contracted Provider's/Subcontractor's personal recommendation regarding selection of a health plan based on Contracted Provider's/Subcontractor's personal knowledge of the health needs of such patients.

2. Because Contracted Provider/Subcontractor engaged in medical communications, either explicit or implied, with a patient about medically necessary treatment options, or because Contracted Provider/Subcontractor practiced its profession in providing the most appropriate treatment required by its patients and provided informed consent within the guidelines of the law, including possible positive and negative outcomes of the various treatment modalities.

H. TERMINATION OF AGREEMENT/SUBCONTRACT – STATE

Contracted Provider/Subcontractor understands and agrees that the State may order the termination of this Agreement/Subcontract if it is determined that Contracted Provider/Subcontractor:

1. Takes any action or fails to prevent an action that threatens the health, safety or welfare of any Member, including significant marketing abuses;
2. Takes any action that threatens the fiscal integrity of the Medicaid program;
3. Has its certification suspended or revoked by DOBI, the New Jersey Department of Health (DOH), and/or any federal agency or is federally debarred or excluded from federal procurement and non-procurement contracts;
4. Becomes insolvent or falls below minimum net worth requirements;
5. Brings a proceeding voluntarily or has a proceeding brought against it involuntarily, under the Bankruptcy Act;
6. Materially breaches the Agreement/Subcontract; or
7. Violates state or federal law, including laws involving fraud, waste, and abuse.

I. NON-DISCRIMINATION

Contracted Provider/Subcontractor shall comply with the following requirements regarding nondiscrimination:

1. Contracted Provider/Subcontractor shall accept assignment of a Member and not discriminate against Medicaid/FamilyCare Program beneficiaries because of race, color, creed, religion, ancestry, marital status, sexual orientation, national origin, age, sex, physical or mental handicap in accordance with Title VI of the Civil Rights Act of 1964, 42 USC § 2000d, § 504 of the Rehabilitation Act of 1973, 29 USC § 794, the Americans with Disabilities Act of 1990 (ADA), 42 USC § 12132, and rules and regulations promulgated pursuant thereto, or as otherwise provided by law or regulation.
2. ADA Compliance. The Contracted Provider/Subcontractor shall comply with the requirements of the Americans with Disabilities Act (ADA). In providing health care benefits, the Contracted Provider/Subcontractor shall not directly or indirectly, through contractual, licensing, or other arrangements, discriminate against Members who are “qualified individuals with a disability” covered by the provisions of the ADA. The Health Plan shall supply a copy of its ADA compliance plan to the Contracted Provider/Subcontractor.

A “qualified individual with a disability” as defined pursuant to 42 USC § 12131 is an individual with a disability who, with or without reasonable modifications to rules, policies, or practices, the

removal of architectural, communication, or transportation barriers, or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services or the participation in programs or activities provided by a public entity.

Contracted Provider/Subcontractor shall submit to Health Plan a written certification that it is conversant with the requirements of the ADA, that it is in compliance with the law, and certifies that Contracted Provider/Subcontractor meets ADA requirements to the best of Contracted Provider's/Subcontractor's knowledge. Contracted Provider/Subcontractor warrants that it will hold the State harmless and indemnify the State from any liability which may be imposed upon the State as a result of any failure of Contracted Provider/Subcontractor to be in compliance with the ADA. Where applicable, Contracted Provider/Subcontractor must abide by the provisions of Section 504 of the federal Rehabilitation Act of 1973, as amended, regarding access to programs and facilities by people with disabilities.

3. Contracted Provider/Subcontractor shall not discriminate against eligible persons or Members on the basis of their health or mental health history, health or mental health status, their need for health care services, amount payable to Contracted Provider/Subcontractor on the basis of the eligible person's actuarial class, or pre-existing medical/health conditions.
4. Contracted Provider/Subcontractor shall comply with the Civil Rights Act of 1964 (42 USC 2000d), the regulations (45 CFR Parts 80 & 84) pursuant to that Act, and the provisions of Executive Order 11246, Equal Opportunity, dated September 24, 1965, the New Jersey anti-discrimination laws including those contained within N.J.S.A. 10: 2-1 through N.J.S.A. 10: 2-4, N.J.S.A. 10: 5-1 et seq. and N.J.S.A. 10: 5-38, and all rules and regulations issued thereunder, and any other laws, regulations, or orders which prohibit discrimination on grounds of age, race, ethnicity, mental or physical disability, sexual or affectional orientation or preference, marital status, genetic information, source of payment, sex, color, creed, religion, or national origin or ancestry. Contracted Provider/Subcontractor shall not discriminate against any employee engaged in the work required to produce the services covered by this Agreement/Subcontract, or against any applicant for such employment because of race, creed, color, national origin, age, ancestry, sex, marital status, religion, disability or sexual or affectional orientation or preference.
5. Scope. This non-discrimination provision shall apply to but not be limited to the following: recruitment, hiring, employment upgrading, demotion, transfer, lay-off or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship included in P.L. 1975, Chapter 127.
6. Grievances. Contracted Provider/Subcontractor agrees to forward to Health Plan copies of all grievances alleging discrimination against Members because of race, color, creed, sex, religion, age, national origin, ancestry, marital status, sexual or affectional orientation, physical or mental handicap for review and appropriate action within three (3) business days of receipt by Contracted Provider/Subcontractor.

J. OBLIGATION TO PROVIDE SERVICES AFTER THE PERIOD OF HEALTH PLAN'S INSOLVENCY AND TO HOLD MEMBERS AND FORMER MEMBERS HARMLESS

1. Contracted Provider/Subcontractor shall remain obligated to provide all services for the duration of the period after Health Plan's insolvency, should insolvency occur, for which capitation payments have been made and, for any hospitalized Member, until the Member has been discharged from the inpatient facility.

2. Contracted Provider/Subcontractor agrees that under no circumstances, (including, but not limited to, nonpayment by Health Plan or the State, insolvency of Health Plan, or breach of agreement) will Contracted Provider/Subcontractor bill, charge, seek compensation, remuneration or reimbursement from, or have recourse against, Members, or persons acting on their behalf, for Covered Services other than as provided in Section 2.P. of the contract between Health Plan and the State.
3. Contracted Provider/Subcontractor agrees that this provision shall survive the termination of this Agreement/Subcontract regardless of the reason for termination, including insolvency of Health Plan, and shall be construed to be for the benefit of Health Plan or Members.
4. Contracted Provider/Subcontractor agrees that this provision supersedes any oral or written contrary agreement now existing or hereafter entered into between Contracted Provider/Subcontractor and Members, or persons acting on their behalf, insofar as such contrary agreement relates to liability for payment for or continuation of Covered Services provided under the terms and conditions of these continuation of benefits provisions.
5. Contracted Provider/Subcontractor agrees that any modification, addition, or deletion to this provision shall become effective on a date no earlier than thirty (30) days after the approval by the State.
6. Contracted Provider/Subcontractor shall comply with the prohibition against billing Members contained in 42 CFR 438.106, N.J.S.A. 30:4D-6(c), and N.J.A.C. 10:74-8.7.

K. INSPECTION

Contracted Provider/Subcontractor shall allow the New Jersey Department of Human Services, the U.S. Department of Health and Human Services, the Medicaid Fraud Division (MFD) and other authorized State agencies, or their duly authorized representatives, to inspect or otherwise evaluate the quality, appropriateness, and timeliness of services performed under the Agreement/Subcontract, and to inspect, evaluate, and audit any and all books, records, and facilities maintained by Contracted Provider/Subcontractor pertaining to such services, at any time during normal business hours (and after business hours when deemed necessary by DHS or DHHS, or MFD) at a New Jersey site designated by the State. Inspections may be unannounced for cause.

Contracted Provider/Subcontractor shall also permit the State, at its sole discretion, to conduct onsite inspections of facilities maintained by Contracted Provider/Subcontractor, prior to approval of their use for providing services to Members.

Books and records include, but are not limited to, all physical records originated or prepared pursuant to the performance under this Agreement/Subcontract, including working papers, reports, financial records and books of account, medical records, dental records, prescription files, provider contracts and subcontracts, credentialing files, and any other documentation pertaining to medical, dental, and nonmedical services to Members. Upon request, at any time during the period of this Agreement/Subcontract, Contracted Provider/Subcontractor shall furnish any such record, or copy thereof, to DHS or DHS's External Quality Review Organization within 30 days of the request. If DHS determines, however, that there is an urgent need to obtain a record, DHS shall have the right to demand the record in less than 30 days, but no less than 24 hours.

DMAHS, MFD, or its designee, and the Medicaid Fraud Control Unit (MFCU), shall have the right to inspect, evaluate, and audit all of the following documents in whatever form they are kept, related to this contract:

1. Financial records, including but not limited to tax returns, invoices, inventories, delivery receipts, Medicaid claims;
2. Medical records, including but not limited to medical charts, prescriptions, x-rays, treatment plans, medical administration records, records of the provision of activities of daily living, ambulance call reports;
3. Administrative documents, including but not limited to credentialing files, appointment books, prescription log books, correspondence of any kind with Health Plan, DMAHS, CMS, any other managed care contractor, Medicaid recipient, contracts with subcontractors, and contracts with billing service providers; and
4. All records required to be kept to fully disclose the extent of services provided to Medicaid recipients, pursuant to N.J.A.C. 10:49-9.8(b) (1).

L. RECORD MAINTENANCE

Contracted Provider/Subcontractor shall agree to maintain all of its books and records in accordance with the general standards applicable to such book or record keeping.

M. RECORD RETENTION

Contracted Provider/Subcontractor hereby agrees to maintain an appropriate recordkeeping system for services to Members. Such system shall collect all pertinent information relating to the medical management of each Member and make that information readily available to appropriate health professionals and DHS. Records must be retained for the later of:

1. Five (5) years from the date of service, or
2. Three (3) years after final payment is made under this Agreement/Subcontract and all pending matters are closed.

If an audit, investigation, litigation, or other action involving the records is started before the end of the retention period, the records shall be retained until all issues arising out of the action are resolved or until the end of the retention period, whichever is later. Records shall be made accessible at a New Jersey site and on request to agencies of the State of New Jersey and the federal government. For Members who are eligible through the Division of Child Protection and Permanency, records shall be kept in accordance with the provisions under N.J.S.A. 9:6-8.10a and 9:6-8:40 and consistent with need to protect the Member's confidentiality.

If a Member disenrolls from the Health Plan, the Contracted Provider/Subcontractor shall release medical records of the Member as may be directed by the Member, authorized representatives of DHS and appropriate agencies of the State of New Jersey and of the federal government. Release of records shall be consistent with the provision of confidentiality expressed in Section 2.R., Confidentiality, and at no cost to the Member.

N. DATA REPORTING

Contracted Provider/Subcontractor agrees to provide all necessary information to enable Health Plan to meet its reporting requirements, including specifically with respect to encounter reporting. The encounter data shall be in a form acceptable to the State.

O. DISCLOSURE

1. Contracted Provider/Subcontractor further agrees to comply with the Prohibition on Use of Federal Funds for Lobbying provisions of Health Plan's agreement with the State.
2. Contracted Provider/Subcontractor shall comply with financial disclosure provision of 42 CFR 434, 1903(m) of the S.S.A., and N.J.A.C. 10:49-19.
3. Contracted Provider/Subcontractor shall comply with the disclosure requirements concerning ownership and control, related business transactions and persons convicted of a crime pursuant to 42 CFR 455.100-106 and complete a Disclosure Statement which will be maintained by Health Plan.

P. LIMITATIONS ON COLLECTION OF COST-SHARING

Contracted Provider/Subcontractor shall not impose cost-sharing charges of any kind upon Medicaid or Medicaid/FamilyCare A, B and ABP Members. Personal contributions to care for Medicaid/FamilyCare C Members and copayments for Medicaid/FamilyCare D Members shall be collected in accordance with the applicable Benefit Plan.

Q. INDEMNIFICATION BY PROVIDER/SUBCONTRACTOR

1. Contracted Provider/Subcontractor agrees to indemnify and hold harmless the State, its officers, agents and employees, and the Members and their eligible dependents from any and all claims or losses accruing or resulting from its negligence in furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement/Subcontract.
2. Contracted Provider/Subcontractor agrees to indemnify and hold harmless the State, its officers, agents, and employees, and the Members and their eligible dependents from liability deriving or resulting from its insolvency or inability or failure to pay or reimburse any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement/Subcontract.
3. Contracted Provider/Subcontractor agrees further that it will indemnify and hold harmless the State, its officers, agents, and employees, and the Members and their eligible dependents from any and all claims for services for which Contracted Provider/Subcontractor receives payment.
4. Contracted Provider/Subcontractor agrees further to indemnify and hold harmless the State, its officers, agents and employees, and the Members and their eligible dependents, from all claims, damages, and liability, including costs and expenses, for violation of any proprietary rights, copyrights, or rights of privacy arising out of the publication, translation, reproduction, delivery, performance, use, or disposition of any data furnished to it under this Agreement/Subcontract, or for any libelous or otherwise unlawful matter contained in such data that Contracted Provider/Subcontractor inserts.
5. Contracted Provider/Subcontractor shall indemnify the State, its officers, agents and employees, and the Members and their eligible dependents from any injury, death, losses, damages, suits,

liabilities judgments, costs and expenses and claim of negligence or willful acts or omissions of Contracted Provider/Subcontractor, its officers, agents, and employees arising out of alleged violation of any State or federal law or regulation. Contracted Provider/Subcontractor shall also indemnify and hold the State harmless from any claims of alleged violations of the Americans with Disabilities Act by Contracted Provider/Subcontractor.

R. CONFIDENTIALITY

1. General. Contracted Provider/Subcontractor hereby agrees and understands that all information, records, data, and data elements collected and maintained for the operation of Contracted Provider/Subcontractor and Health Plan and DHS and pertaining to Members, shall be protected from unauthorized disclosure in accordance with the provisions of 42 USC § 1396(a)(7) (§ 1902(a)(7) of the Social Security Act), 42 CFR Part 431, subpart F, 45 CFR Parts 160 and 164, subparts A & E, N.J.S.A. 30:4D-7 (g) and N.J.A.C. 10:49-9.4. Access to such information, records, data and data elements shall be physically secured and safeguarded and shall be limited to those who perform their duties in accordance with provisions of this Agreement/Subcontract including the U.S. Department of Health and Human Services and to such others as may be authorized by DMAHS in accordance with applicable law. For Members covered by Health Plan's Benefit Plan that are eligible through the Division of Child Protection and Permanency, records shall be kept in accordance with the provisions under N.J.S.A. 9:6-8.10a and 9:6-8:40 and consistent with the need to protect the Member's confidentiality.
2. Member-Specific Information. With respect to any identifiable information concerning a Member that is obtained by Contracted Provider/Subcontractor, it: (a) shall not use any such information for any purpose other than carrying out the express terms of this Agreement/Subcontract; (b) shall promptly transmit to DHS all requests for disclosure of such information; (c) shall not disclose except as otherwise specifically permitted by the Agreement/Subcontract, any such information to any party other than DHS without DHS's prior written authorization specifying that the information is releasable under 42 CFR, Section 431.300 et seq., and (d) shall, at the expiration or termination of the Agreement/Subcontract, return all such information to DHS or maintain such information according to written procedures sent by DHS for this purpose.
3. Employees. Contracted Provider/Subcontractor shall instruct its employees to keep confidential information concerning the business of the State, its financial affairs, its relations with its Members and its employees, as well as any other information which may be specifically classified as confidential by law.
4. Medical Records and management information data concerning Members shall be confidential and shall be disclosed to other persons within Contracted Provider's/Subcontractor's organization only as necessary to provide medical care and quality, peer, or grievance review of medical care under the terms of this Agreement/Subcontract.
5. The provisions of this article shall survive the termination of this Agreement/Subcontract and shall bind the Contracted Provider/Subcontractor so long as the Contracted Provider/Subcontractor maintains any individually identifiable information relating to Members.
6. Notification in Case of Breach. Should there be a breach of confidentiality with respect to the data, information or records described in this section, Contracted Provider/Subcontractor is responsible for complying, at a minimum, with the following statutes and regulations: (1) Section 13402 of the Health Information Technology for Economic and Clinical Health (HITECH) Act, part of the American Recovery and Reinvestment Act of 2009 (ARRA) (Pub. L. 111-5), 42 USC

17932 et. seq. and the implementing regulations at 45 CFR Part 164, subpart D; and (2) the Identity Theft Prevention Act, N.J.S.A. 56:11-44 et. seq.

S. CLINICAL LABORATORY IMPROVEMENT

Contracted Provider/Subcontractor shall ensure that all laboratory testing sites providing services under this Agreement/Subcontract have either a Clinical Laboratory Improvement Amendment (CLIA) certificate of waiver or a certificate of registration along with a CLIA identification number. Those laboratory service providers with a certificate of waiver shall provide only those tests permitted under the terms of their waiver. Laboratories with certificates of registration may perform a full range of laboratory tests.

T. FRAUD, WASTE, AND ABUSE

1. Contracted Provider/Subcontractor agrees to assist Health Plan as necessary in meeting its obligations under its contract with the State to identify, investigate, and take appropriate corrective action against fraud, waste, and/or abuse (as defined in 42 CFR § 455.2) in the provision of health care services.
2. If the State has withheld payment and/or initiated a recovery action against the Contracted Provider/Subcontractor, or withheld payments pursuant to 42 CFR § 456.23 and N.J.A.C. 10:49-9.10(a), Health Plan shall have the right to withhold payments from Contracted Provider/Subcontractor and/or forward those payments to the State.
3. Health Plan and its providers, and subcontractors, whether or not they are enrolled Medicaid providers, shall cooperate fully with state and federal oversight and prosecutorial agencies, including but not limited to, DMAHS, MFD, DOH, MFCU, DHHS-OIG, FBI, DEA, FDA, and the U.S. Attorney's Office. Health Plan shall include language in its contracts with its providers and subcontractors, requiring cooperation, and stating that a failure to cooperate shall be grounds for termination of Health Plan's agreement with the provider or subcontractor. Such cooperation shall include providing access to all necessary recipient information, medical and clinical information, correspondence, documents, computer files, and appropriate staff.
4. MFD shall have the right to recover directly from providers and Members in Health Plan's network for the audits and investigations MFD solely conducts. Such money that MFD recovers directly shall not be shared with Health Plan, but reported to DMAHS in the format that Health Plan reports its recoveries to DMAHS. In addition, as a part of its recovery process, MFD shall have the right to request Health Plan to withhold payment to a provider in its network as a result of an MFD audit or investigation of managed care claims. Money withheld from a provider by Health Plan shall be sent to MFD from Health Plan and reported to DMAHS in the format that Health Plan reports its recoveries to DMAHS.
5. Health Plan shall have the right to recover directly from providers and Members in Health Plan's network for the audits and investigations Health Plan solely conducts.

U. THIRD PARTY LIABILITY

1. Contracted Provider/Subcontractor shall utilize, whenever available, and report any other public or private third party sources of payment for services rendered to Members.

2. Except as provided in Subsection 3. below, if Contracted Provider/Subcontractor is aware of third party coverage, it shall submit its claim first to the appropriate third party before submitting a claim to Health Plan.
3. In the following situations, Contracted Provider/Subcontractor may bill Health Plan first and then coordinate with the liable third party, unless Health Plan has received prior approval from the State to take other action.
 - a. The coverage is derived from a parent whose obligation to pay support is being enforced by the Department of Human Services.
 - b. The claim is for prenatal care for a pregnant woman or for preventive pediatric services (including EPSDT services) that are covered by the Medicaid/FamilyCare Program.
 - c. The claim is for labor, delivery, and post-partum care and does not involve hospital costs associated with the inpatient hospital stay.
 - d. The claim is for a child who is in a Division of Child Protection and Permanency supported out of home placement.
 - e. The claim involves coverage or services mentioned in 3.a, 3.b, 3.c, or 3.d, above in combination with another service.
4. If Contracted Provider/Subcontractor knows that the third party will neither pay for nor provide the Covered Service, and the service is Medically Necessary, Contracted Provider/Subcontractor may bill Health Plan without having received a written denial from the third party.
5. Sharing of TPL Information by Contracted Provider/Subcontractor.
 - a. Contracted Provider/Subcontractor shall notify Health Plan within thirty (30) days after it learns that a Member has health insurance coverage not reflected in the health insurance provided by Health Plan, or casualty insurance coverage, or of any change in a Member's health insurance coverage.
 - b. When Contracted Provider/Subcontractor becomes aware that a Member has retained counsel, who either may institute or has instituted a legal cause of action for damages against a third party, Contracted Provider/Subcontractor shall notify Health Plan in writing, including the Member's name and Medicaid identification number, date of accident/incident, nature of injury, name and address of Member's legal representative, copies of pleadings, and any other documents related to the action in the Contracted Provider's/Subcontractor's possession or control. This shall include, but not be limited to (for each service date on or subsequent to the date of the accident/incident), the Member's diagnosis and the nature of the service provided to the Member.
 - c. Contracted Provider/Subcontractor shall notify Health Plan within thirty (30) days of the date it becomes aware of the death of one of its Members age 55 or older, giving the Member's full name, Social Security Number, Medicaid identification number, and date of death.
 - d. Contracted Provider/Subcontractor agrees to cooperate with Health Plan's and the State's efforts to maximize the collection of third party payments by providing to Health Plan updates to the information required by this section.

V. MEMBER PROTECTIONS AGAINST LIABILITY FOR PAYMENT

1. As a general rule, if a participating or non-participating provider renders a Covered Service to a Member, the provider's sole recourse for payment, other than collection of any authorized cost-sharing, patient payment liability and /or third party liability, is Health Plan, not the Member. A provider may not seek payment from, and may not institute or cause the initiation of collection proceedings or litigation against, a Member, a Member's family member, any legal representative of the Member, or anyone else acting on the Member's behalf unless Subsections (a) through and including (f) or Subsection (g) below apply:
 - a. (1) The service is not a Covered Service; or (2) the service is determined to be not Medically Necessary before it is rendered; or (3) the provider does not participate in the program either generally or for that service; and
 - b. The Member is informed in writing before the service is rendered that one or more of the conditions listed in Subsection (a) above exist, and voluntarily agrees in writing before the service is rendered to pay for all or part of the provider's charges; and
 - c. The service is not an emergency or related service covered by the provisions of 42 USC 1396u-2(b)(2)(A)(i), 42 CFR 438.114, N.J.S.A. 30:4D-6i or N.J.S.A. 30:4J-4.1 (as both of these provisions may be amended by State Appropriations Act language in effect at the time the service is rendered, as set forth in Section 4.2.1D.2 of the contract between Health Plan and the State), or N.J.A.C. 10:74-9.1; and
 - d. The service is not a trauma service covered by the provisions of N.J.A.C. 11:24-6.3(a)3.i; and
 - e. The protections afforded to Members under 42 USC 1395w-4(g)(3)(A), 42 USC 1395cc(a)(1)(A), 42 USC 1396a(n)(3), 42 USC 1396u-2(b)(6), 42 CFR 438.106, N.J.A.C. 11:24-9.1(d)9, and/or N.J.A.C. 11:24-15.2(b)7.ii do not apply; and
 - f. The provider has received no program payments from either DMAHS or Health Plan for the service; or
 - g. The Member has been paid for the service by a health insurance company or other third party (as defined in N.J.S.A. 30:4D-3.m), and the Member has failed or refused to remit to the provider that portion of the third party's payment to which the provider is entitled by law.
2. Notwithstanding any provision in this Agreement/Subcontract to the contrary, a Member shall not be responsible for the cost of care, except for any authorized cost-sharing, under the following circumstances:
 - a. The services are provided in association with an emergency department visit or inpatient stay at a participating network hospital, whether or not the servicing provider(s) or the admitting physician is a participating provider in Health Plan's network; or
 - b. The Member obtains a referral/authorization for services by, and schedules an appointment with, a participating specialist, but a non-participating specialist affiliated with the same practice as the participating specialist renders the services because the participating specialist is not available.

ATTACHMENT B-3
MEDICARE ADVANTAGE PROGRAM ATTACHMENT

1. Network Participation. Subject to and in accordance with the terms of the Agreement, including this Attachment, Providers shall provide Covered Services to Members covered by MA Benefit Plans and to Members who are enrolled with Health Plan pursuant to a joint federal and state demonstration model that will integrate care for dually eligible individuals, including without limitation the Capitated Financial Alignment Demonstration Model for Medicare-Medicaid.
2. Compensation for Covered Services provided to Members of MA Benefit Plans is set forth in Attachment C.
3. Additional Definitions.
 - a. **“CMS Contract”** means a contract between CMS and Health Plan for Health Plan to provide or arrange for the provision of health care items and services to enrollees in the Medicare Advantage program, as amended from time to time. A CMS Contract is a Government Contract as defined in the Agreement.
 - b. **“CMS Contract Period”** means January 1 through December 31 of each year during the term of the CMS Contract.
 - c. **“Deemed Eligible Member”** means a Dual Eligible Member enrolled in a DSNP who has lost the special needs status that qualified the member to be eligible to have Member Expenses paid by the State or Health Plan, as applicable, but who may regain such eligibility during the Deeming Period.
 - d. **“Deeming Period”** means the time period that Health Plan remains obligated under MA Program Requirements to provide all plan benefits to Deemed Eligible Members and ensure that such members are not liable for more than those plan premiums and Member Expenses that are payable by Dual Eligible Members who have not lost their special needs status.
 - e. **“DSNP”** means an MA dual special needs plan for Dual Eligible Members.
 - f. **“Dual Eligible Member”** means a Member who is also enrolled in Medicaid.
 - g. **“Emergency Medical Condition”** means a medical condition manifesting itself by acute symptoms of sufficient severity (including severe pain) such that a prudent layperson, with an average knowledge of health and medicine, could reasonably expect the absence of immediate medical attention to result in (i) serious jeopardy to the health of the individual or, in the case of a pregnant woman, the health of the woman or her unborn child, (ii) serious impairment to bodily functions or (iii) serious dysfunction of any bodily organ or part.
 - h. **“Emergency Services”** means covered inpatient and outpatient services that are (i) provided by a Provider qualified to furnish emergency services, and (ii) needed to evaluate or stabilize an Emergency Medical Condition.
 - i. **“MA Benefit Plan”** means a Benefit Plan under a CMS Contract.
 - j. **“Medically Necessary”** or **“Medical Necessity”** means, with respect to health care items or services, items and services that are (i) necessary to protect life, prevent significant illness or

significant disability or to alleviate severe pain, (ii) individualized, specific and consistent with symptoms or confirm diagnosis of the illness or injury under treatment and not in excess of the Member's needs, (iii) consistent with generally accepted professional medical standards and not experimental or investigational, (iv) reflective of the level of service that can be provided safely and for which no equally effective and more conservative or less costly treatment is available statewide, (v) provided in a manner not primarily intended for the convenience of the Member, the Member's caretaker or the health care provider, and (vi) not custodial care as defined by CMS. For health care items and services provided in a hospital on an inpatient basis, "**Medically Necessary**" or "**Medical Necessity**" also means that such items and services cannot, consistent with the provisions of appropriate medical care, be effectively provided more economically on an outpatient basis or in an inpatient facility of a different type. The fact that a health care provider has prescribed, recommended or approved health care items or services does not, in itself, make such items or services Medically Necessary or a Medical Necessity.

- k. "**Medicare Advantage**" or "**MA**" means Medicare Advantage, a program under the Social Security Act. The Medicare Advantage program is a Program as defined in the Agreement.
 - l. "**Member**" means an individual enrolled in an MA Benefit Plan.
 - m. "**Post-Stabilization Care Services**" means Covered Services, related to an Emergency Medical Condition, that are provided after a Member is stabilized in order to maintain the stabilized condition, or, under the circumstances described in 42 CFR § 422.113(c)(2)(iii), to improve or resolve the Member's condition.
4. The following materials include Laws and Program Requirements affecting the Medicare Advantage program, including requirements that Health Plan is required to impose on its providers and their subcontractors:
- a. CMS Contract.
 - b. Social Security Act.
 - c. 42 CFR Part 422 regarding Medicare Advantage plans.
 - d. 42 CFR Part 423 regarding MA-PD Plans.
 - e. CMS Managed Care Manual ("**Manual**"), including (i) Chapter 3 including in section 70 marketing requirements affecting providers, and (ii) Chapter 11 including in sections 100 and 110 requirements for an MA plan's downstream contracts with providers and subcontractors.
 - f. OIG Special Advisory Bulletin regarding the Effect of Exclusion from Participation in Federal Health Care Programs.
 - g. OIG Special Advisory Bulletin regarding Offering Gifts and Other Inducements to Beneficiaries.
5. All provisions of the Agreement and this Attachment are cumulative. All provisions shall be given effect when possible. If there is inconsistent or contrary language between this Attachment and any other part of the Agreement, the provisions of this Attachment shall prevail with respect to the Program described in this Attachment except to the extent a provision of the Agreement exceeds the minimum requirements of the Attachment. Any obligation of Contracted Provider in this Attachment shall apply to Providers to the same extent that it applies to Contracted Provider.
6. Oversight / Accountability.
- a. Health Plan shall be entitled to oversee the activities of Contracted Provider and its Providers and subcontractors under this Agreement and shall be accountable under the CMS Contract for such activities regardless of the provisions of this Agreement. [42 CFR § 422.504(i)(1)]

- b. Contracted Provider shall, and shall require Providers to, comply with all applicable Medicare laws, rules, regulations and CMS instructions. [42 CFR § 422.504(i)(4)(v); Manual Ch. 11 § 100.4]
 - c. Cumulative to other record retention requirements herein, Contracted Provider shall, and shall require Providers to, allow audits by CMS and/or its designees and cooperate, assist and provide information as requested, and maintain records a minimum of 10 years. [Manual Ch. 11 § 100.4]
 - d. Cumulative to other oversight and monitoring requirements herein, Health Plan shall oversee and is accountable to CMS for any functions and responsibilities described in MA regulations. [Manual Ch. 11 § 100.4]
 - e. Health Plan may revoke delegated activities or reporting requirements, if any, from a Provider in instances where CMS or Health Plan determines the Provider has not performed satisfactorily. [42 CFR §§ 422.504(i)(3)(ii) and 422.504(i)(4)(ii)]
 - f. Contracted Provider shall, and shall require Providers to, comply with Health Plan's policies and procedures. [Manual Ch. 11 § 100.4]
7. Record Retention / Access / Audits.

- a. Contracted Provider agrees, and shall require its Providers and subcontractors to agree and adhere, to the following:
 - i. Health Plan, DHHS, the Comptroller General, or their designees have the right to audit, evaluate, collect, and inspect any pertinent information for any particular CMS Contract Period, including, but not limited to, any books, contracts, computer or other electronic systems, including medical records and documentation of Contracted Provider, its Providers or their subcontractors related to the CMS Contract through 10 years from the final date of the CMS Contract Period or from the date of completion of any audit, whichever is later. [42 C.F.R. §§ 422.504(i)(2)(i) and (iv)]
 - ii. Health Plan, DHHS, the Comptroller General, or their designees have the right to audit, evaluate, collect, and inspect any records under this section directly from Contracted Provider, its Providers or subcontractors. For records subject to review under this section, except in exceptional circumstances, CMS will provide notification to the Health Plan that a direct request for information has been initiated. [42 C.F.R. §§ 422.504(i)(2)(ii) and (iii)]
- b. Cumulative to the requirements of the foregoing paragraphs, Contracted Provider agrees, and shall require its Providers and subcontractors to agree and adhere, to the following: (i) Health Plan, DHHS, the Comptroller General, or their designee may evaluate, through inspection or other means (A) the quality, appropriateness, and timeliness of services provided to Medicare enrollees under the CMS Contract; and (B) the facilities of Contracted Provider or its subcontractors; (ii) Health Plan, DHHS, the Comptroller General, or their designees may audit, evaluate, or inspect any books, contracts, medical records, documents, papers, patient care documentation, and other records of Contracted Provider or its subcontractors or transferees of Contracted Provider or its subcontractors that pertain to any aspect of services performed, reconciliation of benefit liabilities, and determination of amounts payable under the CMS Contract, as the Secretary of DHHS may deem necessary to enforce the CMS Contract, or as Health Plan may deem necessary to enforce the Agreement, including this Attachment; (iii) Contracted Provider and its subcontractors shall make available for the purposes specified in 42

CFR § 422.504(d), their premises, physical facilities and equipment, records relating to Members, and any additional relevant information that CMS or Health Plan may require; (iv) Health Plan's, DHHS', the Comptroller General's, or their designees' right to inspect, evaluate, and audit extends through 10 years from the final date of the CMS Contract Period or completion of audit, whichever is later unless (A) CMS determines there is a special need to retain a particular record or group of records for a longer period and notifies Health Plan at least 30 days before the normal disposition date (in which case Health Plan shall promptly provide notice to Contracted Provider); (B) there has been a termination, dispute, or fraud or similar fault by Health Plan under the CMS Contract, in which case the retention period may be extended to six years from the date of any resulting final resolution of the termination, dispute, or fraud or similar fault; or (C) Health Plan, DHHS, the Comptroller General, or their designee determines that there is a reasonable possibility of fraud or similar fault, in which case they may inspect, evaluate, and audit Contracted Provider or its subcontractors at any time. [42 CFR § 422.504(e)]

8. Privacy and Accuracy of Member Records. Contracted Provider shall, and shall require its Providers and subcontractors to, (a) abide by all Federal and State Laws regarding confidentiality and disclosure of medical records or other health and enrollment information, (b) safeguard the privacy of any information that identifies a particular Member and have procedures that specify (i) for what purposes the information will be used within the organization, and (ii) to whom and for what purposes it will disclose the information outside the organization; (c) ensure that medical information is released only in accordance with applicable Federal or State Laws, or pursuant to court orders or subpoenas, (d) maintain the records and information in an accurate and timely manner, and (e) ensure timely access by Members to the records and information that pertain to them. [42 CFR §§ 422.118; Manual Ch. 11 § 100.4]
9. Emergency Services. Providers shall not be required to seek prior authorization for Emergency Services before the Member has been stabilized. Once a Member who receives Emergency Services is stabilized, Providers shall seek prior authorization for Post-Stabilization Care Services for the Member in accordance with the Provider Manual. [42 CFR § 422.113]
10. Member Financial Protections.
 - a. Contracted Provider shall not, and shall require the other Providers not to, hold any Member liable for payment of any fees that are the legal obligation of Health Plan, including, without limitation, in a circumstance of Health Plan's insolvency or other financial difficulties. [42 CFR §§ 422.504(i)(3)(i) and 422.504(g)(1)(i); Manual Ch. 11 § 100.3]
 - b. Contracted Provider shall, and shall require the other Providers to, hold Members harmless for payment of fees that are the legal obligation of Health Plan to fulfill. The foregoing sentence shall apply, but will not be limited to insolvency of Health Plan, contract breach, and provider billing. [Manual Ch. 11 § 100.4]
 - c. Hold Harmless of Dual Eligible Members. With respect to Dual Eligible Members for whom the State Medicaid agency is otherwise required by Laws, or voluntarily has assumed responsibility in the State Medicaid Plan to cover those Medicare Part A and B Member Expenses identified and at the amounts provided for in the State Medicaid Plan, Contracted Provider shall not, and shall require the other Providers not to, bill ("balance-bill") Members the balance of, and that such Members are not liable for, such Medicare Part A and B Member Expenses, regardless of whether the amount a Provider receives is less than the allowed Medicare amount or Provider charges are reduced due to limitations on additional reimbursement provided in the State Medicaid Plan. Contracted Provider shall, and shall require the other Providers to, accept Health

Plan's payment as payment in full or will bill the appropriate State source if Health Plan has not assumed the State's financial responsibility under an agreement between Health Plan and the State. To clarify, for Dual Eligible Members who participate in Health Plan's dually integrated Medicare-Medicaid Program, Medicare Parts A and B Covered Services shall be provided to such Members at zero cost-sharing. [42 CFR § 422.504(g)(1)(iii) and March 29, 2012 CMS Issued Guidance]

- d. Hold Harmless of Deemed Eligible Members. During the Deeming Period for a Deemed Eligible Member, Contracted Provider shall not, and shall require the other Providers not to, bill or collect Medicare Part A or B Member Expenses from the Deemed Eligible Member and shall bill Health Plan for such expenses. Providers shall hold Deemed Eligible Members harmless from and ensure such members are not liable for Medicare Part A or B Member Expenses during the Deeming Period. [CMS 2009 Call Letter, page 35]
11. Compliance with CMS Contract. Contracted Provider agrees, and shall require its Providers and subcontractors to agree and adhere, to the following: Any services or other activity performed under this Agreement with respect to the MA program shall be consistent and comply with Health Plan's contractual obligations under CMS Contracts. [42 CFR § 422.504(i)(3)(iii)]
12. Prompt Payment. Health Plan agrees to pay Clean Claims for Covered Services to Members submitted by Contracted Provider or a subcontracted Provider promptly within the time period for payment of Clean Claims set forth in Attachment C. [42 CFR 422.520(b); Manual Ch. 11 § 100.4]
13. Continuation of Services. Contracted Provider shall, and shall require the other Providers to, upon expiration or termination of this Agreement for any reason (except for immediate termination), continue to provide Covered Services (a) for all Members, for the duration of the CMS Contract Period for which CMS payments have been made, and (b) for Members who are hospitalized on the date the CMS Contract terminates or, in the event of an insolvency, through discharge. [42 CFR § 422.504(g)(2); Manual Ch. 11 § 100.3]
14. Hours of Operation. Contracted Provider shall, and shall require the other Providers to, ensure that (a) the hours of operation of the Providers are convenient to the Member population served under Benefit Plans subject to CMS Contracts and do not discriminate against Medicare enrollees, and (b) Covered Services are available 24 hours a day, 7 days a week, when medically necessary. [42 CFR § 422.112(a)(7)]
15. Cultural Considerations. Contracted Provider shall, and shall require the other Providers to, ensure that services are provided in a culturally competent manner to all Members, including those with limited English proficiency or reading skills, and diverse cultural and ethnic backgrounds. [42 CFR § 422.112(a)(8)]
16. Compliance Program.
 - a. Contracted Provider shall, and shall require its subcontractors to, comply with Health Plan's compliance program elements regarding effective training and education between Health Plan's compliance officer and Contracted Provider or its subcontractors. Such training and education shall occur at a minimum annually and must be made a part of the orientation for Contracted Provider, its subcontractors and their respective employees. Providers who have met the fraud, waste, and abuse certification requirements through enrollment into the Medicare program are deemed to have met the training and educational requirements for fraud, waste, and abuse (but not necessarily other elements of Health Plan's compliance program). [42 CFR §§

422.503(b)(4)(vi)(C)]

- b. Contracted Provider shall, and shall require its subcontractors to, comply with Health Plan's compliance program elements regarding effective lines of communication, ensuring confidentiality, between Health Plan's compliance officer and Contracted Provider or its subcontractors. Such lines of communication must be accessible to all and allow compliance issues to be reported including a method for anonymous and confidential good faith reporting of potential compliance issues as they are identified. Reports may be made anonymously through the WellCare fraud hotline at (866) 678-8355. [42 CFR § 422.503(b)(4)(vi)(D)]
17. Selection of Providers, Contractors or Subcontractors. If Health Plan delegates selection of providers, contractors, or subcontractors to Contracted Provider or its subcontractor, Health Plan retains the right to approve, suspend, or terminate any such arrangement. [42 CFR § 422.504(i)(5)]
 18. Federal Funding. If a Governmental Authority imposes a reduction to the Federal funds Health Plan receives under the CMS Contract, Health Plan may adjust its payments to Provider by an equivalent or comparable amount. Such adjustment shall be effective concurrent with the effective dates such reductions are imposed upon Health Plan.
 19. Delegation Requirements. Contracted Provider shall not, and shall require its subcontractors not to, delegate any services or activities under this Agreement to any other individual or entity except upon Health Plan's prior written consent, and such delegation agreements, if made, shall be in writing and conform to MA Program Requirements, including the following:
 - a. Written arrangements shall specify delegated activities and reporting responsibilities. [42 CFR § 422.504(i)(4)(i)]
 - b. Written arrangements shall either provide for revocation of the delegated activities and reporting requirements or specify other remedies in instances where CMS or Health Plan determine that such parties have not performed satisfactorily. [42 CFR § 422.504(i)(4)(ii)]
 - c. Written arrangements must specify that the performance of the parties is monitored by Health Plan on an ongoing basis. [42 CFR § 422.504(i)(4)(iii)]
 - d. Written arrangements must specify that (i) the credentials of medical professionals affiliated with the party or parties will be either reviewed by Health Plan, or (ii) the credentialing process shall be reviewed and approved by Health Plan and Health Plan must audit the credentialing process on an ongoing basis. [42 CFR § 422.504(i)(4)(iv)]
 - e. All contracts or written arrangements must specify that the contractor or subcontractor must comply with all applicable Medicare laws, rules, regulations and CMS instructions. [42 CFR § 422.504(i)(4)(v)]
 20. FQHCs. A subcontract between Contracted Provider and a Provider that is an FQHC shall provide for a level and amount of payment to the FQHC for Covered Services provided by such FQHC that is not less than the level and amount of payment that Health Plan would make for such services if the services had been furnished by an entity providing similar services that was not an FQHC. [Social Security Act § 1857(e)(3)]

**ATTACHMENT C
COMPENSATION**

(See following attachments)

**ATTACHMENT C-1
NEW JERSEY MEDICAID/FAMILYCARE COMPENSATION
(Skilled Nursing Facility)
FEE FOR SERVICE**

1. The compensation rates set forth in this Attachment apply for Benefit Plans under the New Jersey Medicaid/FamilyCare program. Compensation shall be subject to and in accordance with the terms and conditions of the Agreement, including this Attachment.
2. Compensation. Compensation for Covered Services provided to Members shall be the lesser of the Provider's usual and customary billed charges or the applicable rate set forth below:

a. Inpatient Subacute Care Covered Services:

Health Plan's Inpatient Subacute Care Medicaid Per Diem Rate Table					
Level of Care*	Level 1	Level 2	Level 3	Level 4	Level 5 for Medically Complex/Other
Per Diem Amount	\$250	\$300	\$375	\$475	\$650
Revenue Code	191	192	193	194	199
*The Level of Care is based on nationally accepted clinical care guidelines and Health Plan's clinical coverage guidelines, which are available on Health Plan's website.					
The Per Diem Amount set forth above is reimbursement in full for all Covered Services rendered by Providers, including rehabilitation, pharmacy, laboratory, diagnostics, and durable medical equipment.					

b. Inpatient Long Term Care Covered Services:

Health Plan's Inpatient Long Term Care Medicaid Rate Table		
Revenue Code	Service Description	Per Diem Amount
100	Custodial Care-Skilled Nursing Facility - Room and Board Only	\$230
100	Custodial Care-Specialty Care Nursing Facility-Room and Board Only	\$537 (Rate issued by DMAHS for Provider)
663	Daily Respite Care in a Nursing Facility	\$230
Claims for Custodial Services at Special Care Nursing Facility must be submitted with billing codes 65X or 66X . Claims for Custodial Services at Skilled Nursing Facility must be submitted with billing code 21X .		

c. Outpatient Physical, Occupation and Speech Therapy Covered Services:

\$45.00 per visit

3. Claims Payment:

- a. For MLTSS Covered Services: Clean Claims shall be processed within 15 days of Health Plan's receipt of the Clean Claim if the Clean Claim was submitted by electronic means, or within 30 days of its receipt of the Clean Claim if the Clean Claim was submitted by other than electronic means, or such other timeframe as required by Laws or Program Requirements.
 - b. For all other Covered Services: Clean Claims shall be processed within 30 days of Health Plan's receipt of the Clean Claim if the Clean Claim was submitted by electronic means, or within 40 days of its receipt of the Clean Claim if the Clean Claim was submitted by other than electronic means, or such other timeframe as required by Laws or Program Requirements.
4. The date of receipt of a Clean Claim shall be the date Health Plan receives the Clean Claim electronically, or for paper claims as indicated by Health Plan's date stamp on the Clean Claim. The date of payment shall be the date of the electronic funds transfer, check or other form of payment.
 5. Health Plan may adjust claim payments due to coordination of benefits or subrogation.
 6. Health Plan implements and prospectively applies DMAHS's changes to New Jersey Medicaid/FamilyCare rates and fee schedules as of the later of (i) the effective date of the change, or (ii) 45 days from the date DMAHS publishes the change on its website. Health Plan will not retrospectively apply rate changes to claims that have already been paid.
 7. Health Plan may, without notice to Contracted Provider or amendment to this Agreement, update code numbers or delete retired codes in the rate tables set forth in this Attachment as such are revised or implemented by Governmental Authorities or coding authorities from time to time. Where applicable, such as for value added benefits covered by a Benefit Plan, Health Plan will determine rates for items and services that are not included in DMAHS's payment system or rate schedule published on the DMAHS website. Health Plan may modify its rate tables for new codes, services, or otherwise upon providing 30 days prior written notice to Contracted Provider.

**ATTACHMENT C-2
MEDICARE ADVANTAGE PROGRAM COMPENSATION
(SKILLED NURSING FACILITY)
(PER DIEM)**

1. The compensation rates set forth in this Attachment apply for Benefit Plans under CMS Contracts. Compensation shall be subject to and in accordance with the terms and conditions of the Agreement, including this Attachment.
2. Compensation. Compensation for Covered Services provided to Members shall be the lesser of the Provider's usual and customary billed charges or the following applicable rate, less Member Expenses:

Health Plan's Medicare SNF Per Diem Rate Table					
Level of Care*	Level 1	Level 2	Level 3	Level 4	Level 5 for Medically Complex/Other
Per Diem Amount	\$325	\$375	\$430	\$575	\$700
Revenue Code	191	192	193	194	199
*The Level of Care is based on nationally accepted clinical care guidelines and Health Plan's clinical coverage guidelines, which are available on Health Plan's website.					
The Per Diem Amount set forth above is reimbursement in full for all Covered Services rendered by Provider, including rehabilitation, pharmacy laboratory, diagnostics, and durable medical equipment.					

3. Payment of compensation is subject to coordination of benefits and subrogation activities and adjustments.
4. Health Plan shall process claims and pay or deny a Clean Claim within 45 days of its receipt of the Clean Claim. The date of receipt of a Clean Claim shall be the date Health Plan receives the Clean Claim electronically, or for paper claims as indicated by Health Plan's date stamp on the Clean Claim. The date of payment shall be the date of the electronic funds transfer, check or other form of payment.
5. Health Plan may, without notice to Contracted Provider or amendment to the Agreement, update its Medicare SNF Per Diem Rate Table to include successor code numbers for the same services or delete retired codes, as such are revised or implemented by Governmental Authorities or coding authorities from time to time. Health Plan may modify its rate tables for new codes, services, or otherwise upon providing 30 days prior written notice to Contracted Provider.

Form **W-9**
 (Rev. December 2014)
 Department of the Treasury
 Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

Print or type See Specific instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see Instructions) ▶ _____ <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)																																																																							
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3. Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="10" style="text-align: center;">Social security number</th> </tr> <tr> <td style="width: 20px; height: 20px;"> </td><td style="width: 20px; height: 20px;"> </td> </tr> <tr> <td colspan="5" style="text-align: center;">--</td> <td colspan="5" style="text-align: center;">-</td> </tr> <tr> <th colspan="10" style="text-align: center;">or</th> </tr> <tr> <th colspan="10" style="text-align: center;">Employer identification number</th> </tr> <tr> <td style="width: 20px; height: 20px;"> </td><td style="width: 20px; height: 20px;"> </td> </tr> <tr> <td colspan="5" style="text-align: center;">-</td> <td colspan="5" style="text-align: center;">-</td> </tr> </table>	Social security number																				--					-					or										Employer identification number																				-					-				
Social security number																																																																							
--					-																																																																		
or																																																																							
Employer identification number																																																																							
-					-																																																																		

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	
Sign Here	Signature of U.S. person ▶
	Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant or other payment network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

- 1. You do not furnish your TIN to the requester.
- 2. You do not certify your TIN when required (see the Part II instructions on page 3 for details).

3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(ii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Payments you receive will be subject to backup withholding if:

- 1. You do not furnish your TIN to the requester.
- 2. You do not certify your TIN when required (see the Part II instructions on page 3 for details).

Adopted on: March 28, 2017
 Updated on: March 28, 2017
 Question: R20170245

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

Issued on: **March 28, 2017**

Adopted on: **March 28, 2017**

Official Resolution#: **R20170245**

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
- G—A real estate investment trust
- H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
- I—A common trust fund as defined in section 584(a)
- J—A bank as defined in section 581
- K—A broker
- L—A trust exempt from tax under section 664 or described in section 4947(a)(1)
- M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in Items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

² You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ³
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴

For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution: H. Res. 245



**ANCILLARY/HEALTH CARE DELIVERY ORGANIZATION
CREDENTIALING APPLICATION FORM**

Ancillary applicant:

Diagnostic Center, Diagnostic Imaging Center, Durable Medical Equipment Supplier, Hearing Aid Supplier, Laboratory Service, Optical Supplier, Orthotics/Prosthetics Supplier, Pharmacy, Personal Emergency Response System Provider; Rehabilitation Therapy Services Center:(Physical, Massage, Speech/Language, Occupational, Audiology, Nutrition), Fitness Center, Transportation Service, Outpatient Dialysis, Vascular Laboratory.

Health Care Delivery Organizational applicant:

Ambulatory Surgery Center, CORF, Hospital, Hospice, Home Health Agency, Nursing Home, Skilled Nursing Facility, Community Mental Health Center, Long Term Care Delivery Organization (ALF), Health Center; Behavioral Health & Substance Abuse Treatment Center; Crisis Stabilization Center; Convenient Care Clinic.

NAME OF COMPANY: _____ TYPE OF SERVICE: _____

In order to expedite processing, please complete every item on this application. Please enclose copies of the documentation listed below, and the application should be signed and dated by an authorized representative of the organization. . If you are an Administrator who is not licensed or licensed by a licensing board that does not perform background checks, please review and complete the Criminal History request form at the end of the application Thank you for your assistance!

“X” if enclosed

APPLICATION CHECKLIST

- Listing of all locations included under the contract;
- Current Liability Insurance Certificate per location;
- Evidence of approval to participate in Medicaid/Medicare; (site review) (if applicable)
- W9 Form.

FOR PLAN USE ONLY – To be completed by Provider Representative:

- Site Inspection Evaluation (SIE) (non-accredited facilities) attached /not applicable; (please circle)
- Application information and supporting documentation has been reviewed;
- All information meets Plan criteria and documentation is current and complete.

Signature of Health Plan Provider Representative _____ Date _____

Signature of Health Plan In-house Representative _____ Date _____

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170245
11-2007 - CORE - ANC



Name of Organization & Authorized Representative Last Name			First	Middle
Primary Office Address		County	Wheelchair Accessible?	
City, State, Zip		Office Phone #	Office Fax #	
Patient Age Range		Languages Spoken		
Practice or Group Name				
Name to whom checks should be made payable (if different than Organisation/Practice/Group name)				
Billing Address (Location where payments will be sent)			City	State Zip
Billing Office Telephone Number			Billing Office Fax Number	

Correspondence Address (for credentialing purposes only)			City	State	Zip
Office Telephone Number		Office Fax Number	Contact name		

REGULATORY

UPIN #	Tax ID #	Medicaid Provider #	Medicare Provider #	License #
National Provider Identification #		Status:	Status:	Status:

TYPE OF FACILITY/SERVICES

Type of Facility/Services	# of Title XVIII beds (medical)
# of Beds total (if applicable)	# of Title XVIII beds (psychiatric)

SPECIALTY OF SERVICES/TAXONOMY

Name of Specialty	Taxonomy Code

COVERING PHYSICIAN INFORMATION (if applicable) - Nursing Home providers please provide name, address and phone number of the Plan practitioner who will provide coverage for our patients on your behalf. Diagnostic Facilities please provide name of Plan physician who will read studies:

Last Name	First	Middle	Degree	Specialty
Office Address,	City,	State, Zip Code	Office Phone #	Office Fax #

HOURS OF SERVICE

Day of Week	Hours	Person Providing Services
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

Introduced on March 28, 2017
 Adopted on March 28, 2017
 Official Resolution#: R20170245
 11-2007 - CORE - ANC



Provider Name: _____

Information Sheet Required for Additional Locations

(PLEASE PRINT)

Name of Provider/ Group / Practice Name: _____

List any additional Office Locations: Please include all necessary information listed below.

Second Physical Address: _____

Practice/Group Name: _____
Telephone Number: _____
Fax Number: _____
Email Address: _____
Tax Identification Number: _____
Contact Name: _____
Handicapped Access Yes ___ No ___ Handicapped Assistance Yes ___ No ___ Bus Rte. Yes ___ No ___
Office Hours _____

Second Billing Address: _____

Checks payable to: _____
Telephone Number: _____
Fax Number: _____
Email Address: _____
Tax Identification Number: _____
Contact Name: _____

Third Physical Address: _____

Practice/Group Name: _____
Telephone Number: _____
Fax Number: _____
Email Address: _____
Tax Identification Number: _____
Contact Name: _____
Handicapped Access Yes ___ No ___ Handicapped Assistance Yes ___ No ___ Bus Rte. Yes ___ No ___
Office Hours _____

Third Billing Address: _____

Checks payable to: _____
Telephone Number: _____
Fax Number: _____
Email Address: _____
Tax Identification Number: _____
Contact Name: _____

Please attach additional location information as necessary.

Introduced on: March 28, 2017
Adopted by: 12007 - CORN March 28, 2017
Official Resolution#: R20170245



Provider Name: _____

ACCREDITATION STATUS (Organizational Providers only)

<i>Accrediting Agency Name</i>	<i>Accreditation Status</i>	<i>Accreditation Date</i>	<i>Expiration Date</i>

GENERAL LIABILITY DATA - Please provide full address

<i>Name & Address of Carrier</i>	<i>Policy # Effective and end dates</i>	<i>Policy Limits of Coverage</i>	<i>Retroactive date of coverage</i>

QUESTIONNAIRE - If the answer to any of the questions is *yes*, please provide details on a separate sheet.

<i>Please answer the following questions by checking the appropriate box:</i>	YES	NO
Have criminal proceedings ever been initiated against your Company or its authorized representative(s)		
Has your Company ever been the subject of an investigation or ever been suspended, sanctioned or otherwise restricted from participating in any private, state or federal health insurance program (for example Medicare or Medicaid)?		

AFFIRMATION OF ACCURACY AND COMPLETENESS

I affirm that information provided in or attached to this application is current, correct and complete. I understand that a condition of this application is that any misrepresentation or omission from this application, whether intentional or not, is cause for automatic and immediate rejection of this application and it shall not be processed any further.

RELEASE AND HOLD HARMLESS

By applying for provider participation, the following conditions are accepted as legally binding. These conditions shall remain in effect for the duration of any term of provider participation:

To the extent permitted by law, applicant shall release and hold harmless from liability, the Company, its authorized representatives and any third parties, as defined below, for any actions, recommendations, reports, statements, communications, or disclosures, that are made, taken or received in good faith by the Company or its authorized representatives relating to the following:

- a. applications for participation;
- b. periodic reappraisals undertaken for renewal thereof.

Authorization is given to the Company and its authorized representatives to consult with any third party who may have information bearing on services as a provider.

SIGNATURE OF APPLICANT/AUTHORIZED REPRESENTATIVE

DATE

PRINTED NAME

New Jersey Department of Health
Office of Program Compliance--Reporting
P O Box 358
Trenton, NJ 08625-0358

**FACILITY REPORTING INCIDENT DATA AND ANALYSIS YIELD (FRIDAY)
GUIDELINES**

Revised 9/2008

TO: All Assisted Living and/or Long Term Care Facility Administrators

An accused certified nurse aide (CNA), personal care assistant (PCA), or medication aide (CMA) is entitled to a hearing regarding the above-referenced allegation of abuse, neglect or misappropriation of resident property. In order to afford timely due process to the individual so accused, yet protect the vulnerable, frail and/or elderly residents of licensed facilities, the Department of Health (NJDOH) requests that you provide all of the information required by the Facility Reporting Incident Data and Analysis Yield (FRIDAY) form within 15 business days of the incident date. This Department requires that the entire form be completed together with all information and supporting documentation requested therein.

Sections 1 through 14 shall be completed and the required supporting information submitted **even if the facility or government agency or other investigation process did not substantiate the allegation**. Further, **all information and supporting documentation** shall be submitted in response to this letter regardless of whether it has already been supplied to another government agency or official. Please remember that certificates and/or wallet cards are not permitted to be photocopied for any reason.

If more than one aide has been accused of this incident, a report for each accused aide shall be completed, and all of the requested information shall be attached to each form. For example, if 3 aides have been identified, please duplicate all information so that 3 separate packages are completed and submitted. You may place the 3 separate packages into one envelope for mailing/courier services.

Return the completed original form and legible copies of all supporting documents, and keep a copy of this form for your records. Packages shall be forwarded as follows:

Mailing Address via United States Postal Service:

Ms. Regina Reali
Office of Program Compliance-Reporting
New Jersey Department of Health
P. O. Box 358
Trenton, NJ 08625-0358

Overnight Couriers (DHL, FedEx, UPS):

Ms. Regina Reali
Office of Program Compliance-Reporting
New Jersey Department of Health
171 Jersey Street, Building 5, 2nd Floor
Trenton, NJ 08611-2425

Due to the volume of ongoing cases, it is difficult to notify you of the status of a particular case. Once all information has been received and reviewed, you will be notified of the determination in writing.

Thank you for your anticipated cooperation with this important matter. This program cannot succeed in its mission to protect the frail and/or elderly population of our licensed health care facilities without your complete participation.

Please be aware that the Nursing Home Administrators Licensing Board is notified of all instances where an administrator fails to respond to this request. Any sanctions that may be imposed against administrators are in accordance with N.J.A.C. 8:34-1 et seq., specifically N.J.A.C. 8:34-9.1(a)9, and N.J.S.A. 26:2H-27 and 26:2H-28.

If you are unable to meet the time frame required in this letter or have questions about the contents of this letter, please contact Regina Reali, via email (regina.reali@doh.state.nj.us) or telephone (609-984-8128).

Finally, remember to check the New Jersey Nurse Aide Registry prior to hiring any new nurse aides and again, periodically to check the status of all currently employed aides by visiting www.pearsonvue.com then click on "Registry Services." N.J.A.C. 8:39-42.15(a) states, "No licensed long term care facility shall employ a person as a nurse aide without making inquiry to the New Jersey Nurse Aide Registry, by calling 1-800-274-8970, and to any other state where the facility believes the nurse aide to be registered." This also includes those individuals sent to the facility by private employment agencies. Certificates, wallet cards, and/or telephone verification sheets are not competent evidence of certification. Please note that Pearson VUE's former toll-free number referenced in the above-quoted regulation is no longer in service.

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170245

**FACILITY REPORTING INCIDENT DATA AND ANALYSIS YIELD (FRIDAY)
GUIDELINES
(Continued)**

Points of Interest:

- When completing the facility information #11, specifically the e-mail sections:
- If you have been receiving notices of findings of abuse/neglect/misappropriation of resident property from Regina Reali, via e-mail, you may leave the e-mail lines blank.
- We do not accept character references, summaries or Reportable Event Record/Report form in lieu of the investigative documentation requested in this form.
- If you would like to use a "typeable" form instead of handwriting this one, please visit our website www.nj.gov/health and in the box on the top right of the page type in "Friday form".

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170245

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD FUNDING FROM THE STATE OF NEW JERSEY DEPARTMENT, JUVENILE JUSTICE COMMISSION (JJC), COMPREHENSIVE COUNTY FUNDING ALLOCATIONS FOR THE STATE/COMMUNITY PARTNERSHIP AND THE FAMILY COURT SERVICES GRANT PROGRAM, IN THE AMOUNT OF \$468,695.00 FOR CY 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170246							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-47							
CAF #	G-01-41-823-017-213;							
Purchase Req. #	R7-01867; R7-01874; R7-01888; R7-01938; R7-01930; R7-01928; R7-01923; R7-01920; R7-01880							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

**RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO AWARD FUNDING FROM THE STATE OF
NEW JERSEY DEPARTMENT, JUVENILE JUSTICE
COMMISSION (JJC), COMPREHENSIVE COUNTY FUNDING
ALLOCATIONS FOR THE STATE/COMMUNITY PARTNERSHIP
AND THE FAMILY COURT SERVICES GRANT PROGRAM, IN
THE AMOUNT OF \$468,695.00 FOR CY 2017**

WHEREAS the County of Passaic receives grants from the New Jersey Juvenile Justice Commission titled Juvenile Accountability and Incentive Block Grants, Community Partnership Grants, and Family Court Grants that are administered by the County Human Services Department with the advise and consent of the County Youth Services Commission; and

WHEREAS the Passaic County Human Services Department is desirous of awarding grant funds from the State of New Jersey, Juvenile Justice Commission (JJC) for Calendar Year 2017, Comprehensive County Funding allocations for the State/Community Partnership and the Family Court Services Grant Program, in the amount of \$468,695.00 to the following agencies:

United Passaic Organization	Sink or Swim & Young Women's Helpline	\$ 44,288.00
Jewish Family Services of Clifton	Parenting Support & Education	\$ 19,537.00
Passaic Police Department	Stationhouse Adjustment Program	\$ 19,762.00
Paterson Police Department	Stationhouse Adjustment Program	\$ 18,492.00
City of Paterson Youth Services Bureau	Evening Reporting Program	\$103,855.00
City of Paterson youth Services Bureau	Total Life Program	\$ 86,980.00
M&S Psychotherapy	Juvenile Sexual Behavior Program	\$ 68,600.00
M&S Psychotherapy	Drug and Alcohol Evaluations	\$ 23,946.00
Passaic County Probation	Graduated Sanctions	\$ 22,691.00
Options Counseling Center	Drug & Alcohol Outpatient Counseling	\$ 25,144.00
Youth Advocate Programs	Life Skills Education	\$ 29,400.00
Hope for Reentry	Reentry Community Options	<u>\$ 6,000.00</u>
		\$468,695;

WHEREAS this matter was reviewed and approved by the Human Services Committee on March 16, 2017; and

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby awards the grant award funds from the State of New Jersey, Juvenile Justice Commission (JJC) for calendar year 2017, Comprehensive County Funding allocations for the State/Community Partnership and the Family Court Services Grant Program, in the amount of \$468,695.00; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$468,695.00

APPROPRIATION: \$222,287.00 – G-01-41-810-017-213
\$246,408.00 – G-01-41-823-017-213

PURPOSE: Resolution authorizing the Human Services
Department to award funding from the State of NJ JJC
and Family Court Grant to various agencies.



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Pamela L. Owen, Esq., Human Services Director
 Telephone #: (973) 881-2834

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD FUNDING FROM THE STATE OF NEW JERSEY DEPARTMENT, JUVENILE JUSTICE COMMISSION (JJC), COMPREHENSIVE COUNTY FUNDING ALLOCATIONS FOR THE STATE/COMMUNITY PARTNERSHIP AND THE FAMILY COURT SERVICES GRANT PROGRAM, IN THE AMOUNT OF \$468,695.00 FOR CY2017, ALL AS NOTED IN THE RESOLUTION.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$468,695.00

REQUISITION# (ATTACHED)

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

- Introduced on: 5. March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170216
5. DISTRIBUTION LIST:
 ___ Administration
 ___ Finance
 ___ Counsel
 ___ Clerk to the Board

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

REQUISITION **Res-Pg:1.47-6**

NO. R7-01928

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 10090 M&S PSYCHOTHERAPY & COUNSELING 1157 MAIN AVE CLIFTON, NJ 07011

ORDER DATE: 03/07/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

TY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 SCP GRANT M&S DISPOSITION ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY: M&S PSYCHOTHERAPY & COUNSELING PROGRAM: JUVENILE SEX OFFENDERS/DRUG PROG CONTRACT PERIOD: 1/1/2017 - 12/31/2017 GRANT: S.C. PARTNERSHIP GRANT AMOUNT: \$68,600.00 PROFILE #4 AS PER RESOLUTION # CATALOG #: DISPOSITION P#4	G-01-41-810-017-213	68,600.0000	68,600.00
			TOTAL	68,600.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170246

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

REQUISITION	
NO.	R7-01930

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 10090 M&S PSYCHOTHERAPY & COUNSELING 1157 MAIN AVE CLIFTON, NJ 07011

ORDER DATE: 03/07/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 FC GRANT M&S DISPOSITION ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY: M&S PSYCHOTHERAPY & COUNSELING PROGRAM: DRUG & ALCOHOL EVALUATIONS (TASK EVAL) CONTRACT PERIOD: 1/1/2017 - 12/31/2017 GRANT: 2017 SCPARTNERSHIP GRANT AMOUNT: \$23,946.00 PROFILE #16 AS PER RESOLUTION CATALOG # DISPOSITION PROFILE #16	G-01-41-810-017-213	23,946.0000	23,946.00
			TOTAL	23,946.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170246

(Signature)

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

REQUISITION	
NO.	R7-01867

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 06390 UNITED PASSAIC ORGANIZATION 41 MYRTLE AVENUE PASSAIC, NJ 07055-2924

ORDER DATE: 03/03/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	FC-17 UPO GD. SCH. PREV. PROG. ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY: UNITED PASSAIC ORGANIZATION PROGRAM: SINK OR SWIM/GRADE SCHOOL PREVENTION PROGRAM CONTRACT PERIOD: 1/1/2017 - 12/31/2017 GRANT: 2017 FAMILY COURT GRANT AMOUNT: \$44,288.00 PROFILE #2 AS PER RESOLUTION # CATALOG# PREVENTION P#2	G-01-41-823-017-213	44,288.0000	44,288.00
			TOTAL	44,288.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170246



 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

REQUISITION	
NO.	R7-01874

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 08299 PASSAIC CITY POLICE DEPT. 330 PASSAIC STREET PASSAIC, NJ 07055

ORDER DATE: 03/06/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SCP 2017 PASSAIC STATION HOUSE ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY: PASSAIC POLICE DEPARTMENT PROGRAM: PASSAIC STATION HOUSE ADJUSTMENT CONTRACT PERIOD: 1/1/2017 - 12/31/2017 GRANT: 2017 STATE COMMUNITY PARTNERSHIP PROFILE #9 AS PER RESOLUTION #	G-01-41-810-017-213	19,762.0000	19,762.00
			TOTAL	19,762.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170246

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
HUMAN SERVICES, CO OF PASSAIC
(Q) 973-881-2834
401 GRAND ST. ROOM 417
PATERSON, NJ 07505

REQUISITION	
NO.	R7-01880

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
V E N D O R	VENDOR #: 11598 OPTIONS COUNSELING CENTER 9 WEST BROADWAY 3RD FLOOR PATERSON, NJ 07505

ORDER DATE: 03/06/17
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 FC DRUG/ALCO. COUNSELING ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY NAME: OPTIONS COUNSELING CENTER PROGRAM NAME: DRUG & ALCOHOL COUNSELING CONTRACT PERIOD: 1/1/2017 - 12/31/2017 GRANT NAME: FAMILY COURT GRANT GRANT AMOUNT: \$25,144.00 PROFILE #12 DISPOSITION: \$24,144.00 ✓ DETENTION: \$1,000.00 ✓ TOTAL \$25,144.00 AS PER RESOLUTION #	G-01-41-823-017-213	25,144.0000	25,144.00
			TOTAL	25,144.00

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170246



REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

REQUISITION	
NO.	R7-01888

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 09938 PATERSON POLICE DEPARTMENT ATTN: DET. LT. LOURDES PHELAN JUVENILE DIV - 111 BROADWAY PATERSON, NJ

ORDER DATE: 03/06/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PATERSON STATION HOUSE ADJUST. ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY: PATERSON POLICE STATION PROGRAM: STATION HOUSE ADJUSTMENT CTR. CONTRACT PERIOD: 1/1/2017 - 12/31/2017 GRANT AMT: SCPARTNERSHIP \$15,025.00 PROFILE #15 PREVENTION	G-01-41-810-017-213	15,025.0000	15,025.00
1.00	CATALOG #: SCP 2017 PREV. PATERSON STATION HOUSE ADJUST. FAMILY COURT: \$3,467.00 PROFILE #15 DIVERSION R2017	G-01-41-823-017-213	3,467.0000	3,467.00
			TOTAL	18,492.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170246

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

REQUISITION	
NO.	R7-01920

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 03186 YOUTH ADVOCATE PROGRAM INC. P.O. BOX 950 HARRISBURG, PA 17108

ORDER DATE: 03/06/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 FC LIFE SKILLS EDUCATION CATALOG# DISPOSITION P#3	G-01-41-823-017-213	14,700.0000	14,700.00
1.00	2017 SCP LIFE SKILLS ED. ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY NAME: YOUTH ADVOCATE PROGRAM PROGRAM NAME: LIFE SKILLS ED. PROGRAM CONTRACT PERIOD: 1/1/2017 - 12/31/2017 GRANT NAME: SCPARTNERSHIP \$14,700.00 ✓ (1/2 DETENTION) FAMILY COURT \$14,700.00 ✓ (1/2 DISPOSITION TOTAL \$29,400.00 PROFILE #3 AS PER RESOLUTION # CATALOG #:DISPOSITION P#3	G-01-41-810-017-213	14,700.0000	14,700.00
			TOTAL	29,400.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170246

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC

HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

Res-Pg:1.47-13

REQUISITION	
NO.	R7-01923

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 10410 H.O.P.E. FOR EX-OFFENDERS, INC 259 PASSAIC STREET HACKENSACK, NJ 07601

ORDER DATE: 03/06/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 FC GRANT RE-ENTRY PROGRAM ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY: H.O.P.E. FOR EX-OFFENDERS, INC. PROGRAM NAME: RE-ENTRY COMMUNITY OPTIONS CONTRACT PERIOD: 1/1/2017-12/31/2017 GRANT NAME: FAMILY COURT GRANT GRANT AMOUNT: \$6,000.00 PROFILE #6 - RE-ENTRY AS PER RESOLUTION # CATALOG# RE-ENTRY PROFILE #6	G-01-41-823-017-213	6,000.0000	6,000.00
			TOTAL	6,000.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170246



REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

REQUISITION	
NO.	R7-01938

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 03269 SUPERIOR COURT OF NEW JERSEY C/O PASSAIC VICINAGE

ORDER DATE: 03/07/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 SCP GRADUATED SANCTIONS ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY NAME: SUPERIOR COURT OF NJ (PROBATION) PROGRAM NAME: GRADUATED SANCTIONS CONTRACT PERIOD: 1/1/2017 - 12/31/2017 GRANT NAME: STATE COMMUNITY PARTNERSHIP GRANT AMOUNT: \$22,691.00 PROGRAM PROFILE #10 DISPOSITION AS PER RESOLUTION CATALOG #:DISPOSITION P10	G-01-41-810-017-213	22,691.0000	22,691.00
			TOTAL	22,691.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170246

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (C) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

REQUISITION	
NO.	R7-01868

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 00911 JEWISH FAMILY SERVICE AND CHILDREN'S CENTER OF CLIFTON 925 ALLWOOD ROAD CLIFTON, NJ 07012

ORDER DATE: 03/03/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 JFS PARENTING SCP GRANT ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY NAME: JEWISH FAMILY SERVICES PROGRAM: PARENTING SUPPORT & EDUCATION PROGRAM PROFILE #7 CONTRACT PERIOD: 1/1/2017 - 12/31/2017 GRANT: STATE COMMUNITY PARTNERSHIP Prevention: 10,000.00 Diversion: 9,537.00 Total 19,537.00 AS PER RESOLUTION #	G-01-41-810-017-213	19,537.0000	19,537.00
			TOTAL	19,537.00



Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170246

REQUESTING DEPARTMENT _____ DATE _____

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

REQUISITION	
NO.	R7-01935

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 03660 PATERSON YOUTH SERVICE BUREAU 60 TEMPLE STREET 2ND FLOOR PATERSON, NJ 07522

ORDER DATE: 03/07/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	FC 2017 TOTAL LIFE DAY PROGRAM ONLY TO BE PAID IN PARTIAL PAYMENTS AGENCY: PATERSON YOUTH SERVICE BUREAU PROGRAM: TOTAL LIFE DAY REPORTING PROGRAM CONTRACT PERIOD: 1/1/2017 - 12/31/2017 GRANT: FAMILY COURT GRANT AMOUNT: \$86,980.00 PROFILE #8 DISPOSITION AS PER RESOLUTION # CATALOG #: DISPOSITION P.8	G-01-41-823-017-213	86,980.0000	86,980.00
			TOTAL	86,980.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170246



 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Pamela L. Owen, Esq., Human Services Director
 Telephone #: (973) 881-2834

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD FUNDING FROM THE STATE OF NEW JERSEY DEPARTMENT, JUVENILE JUSTICE COMMISSION (JJC), COMPREHENSIVE COUNTY FUNDING ALLOCATIONS FOR THE STATE/COMMUNITY PARTNERSHIP AND THE FAMILY COURT SERVICES GRANT PROGRAM, IN THE AMOUNT OF \$468,695.00 FOR CY2017, ALL AS NOTED IN THE RESOLUTION.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$468,695.00

REQUISITION# (ATTACHED)

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

- Introduced on: 5. March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170216
- DISTRIBUTION LIST:
 ___ Administration
 ___ Finance
 ___ Counsel
 ___ Clerk to the Board

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-16-823 DATED OCTOBER 11, 2016 TO REFLECT A REDUCTION OF PAYMENT IN THE FIRST FY17 CSBG ALLOCATION FUNDING FROM \$111,929.00 TO \$77,950.00 DUE TO THE STATE OF NEW JERSEY DISPERSING AN ADVACNE OF ONLY 25% OF THE INITIAL GRANT INSTEAD OF THE 35% PREVIOUSLY AWARDED, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20170247						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-48						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-16-823 DATED OCTOBER 11, 2016 TO REFLECT A REDUCTION OF PAYMENT IN THE FIRST FY17 CSBG ALLOCATION FUNDING FROM \$111,929.00 TO \$77,950.00 DUE TO THE STATE OF NEW JERSEY DISPERSING AN ADVACNE OF ONLY 25% OF THE INITIAL GRANT INSTEAD OF THE 35% PREVIOUSLY AWARDED

WHEREAS pursuant to Resolution R-16-823 dated October 11, 2016, the Board of Chosen Freeholders of the County of Passaic authorized the Human Services Department to accept funding in the amount of \$111,929.00 from the State of New Jersey, under the Community Service Block Grant (CSBG), for Calendar Year 2017; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of amending R-16-823 to reflect a reduction of payment in the First FY 17 CSBG allocation funding from \$111,929.00 to \$77,950.00 due to the State of New Jersey dispersing an advance of only 25% of the initial grant instead of the 35% previously awarded; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on March 16, 2017;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the amendment as set forth above to Resolution R-16-823 to reflect a reduction of payment in the First FY 17 CSBG allocation funding from \$111,929.00 to \$77,950.00 due to the State of New Jersey dispersing an advance of only 25% of the initial grant instead of the 35% previously awarded; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: March 28, 2017

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution: R 20170247

Hanrahan, Sharron

From: Butler, Kate <Kathleen.Butler@dca.nj.gov>

Sent: Wednesday, December 21, 2016 4:43 PM

To: 'AHA'; 'BEOF'; 'CAMDEN'; 'Camden Co. OEO (abyrd@cccoco.com)'; 'CARMEN GANDULLA JERSEY CITY'; 'CATA'; 'ESSEX COUNTY'; 'Gateway/Tri-Co.'; 'Greater Bergen'; 'HOPES (Ora Welch)'; 'Jewish Renaissance Found (A. Mansonet-Cross)'; 'Kim Sentek MERCER'; 'Mary Scanlon Acting ED for BCCAP'; 'Mercer Co. (Marygrace Billek)'; 'Nina Jefferson'; 'NJ Assoc on Correct (aperez@njaonline.org)'; 'North Hudson; newhardt (norwescap.org)'; 'OCEAN INC Channell Wilkins'; 'Featherson, Charles'; 'Paterson Task Force'; 'PRAB'; 'RASHARA FULLER PLAINFIELD'; 'Hanrahan, Sharron'; 'Union County'; 'United Passaic'; 'United Progress'

aha-coo@housingall.org; 'myoung@beof.org'; 'Gigi Gazon (GGazon@jcjnj.org)'; 'catamn@aol.com'; 'dtodd@gatewaycap.org'; Gerard Haizel (Gerard.Haizel@greaterbergen.org);

Helena Tome; 'LESLIE DONA'; 'Diane Hobbs'; 'Diane Beauchamp'; 'trinkleg (norwescap.org)'; 'Owen, Pamela; laquino@unitedpassaic.org'; 'Yamillet@jrfnj.org';

'cwallace@prab.org'; 'Kpittman@jcjnj.org'; 'Underwood, Jennifer; Toler, Patricia; Feminella, Linda; Dillahunt, Stephanie; Baker, Janessa; Jactlyn Levine (jlevine@hopes.org)'; 'craig

mainor' (craig.mainor@uccnewark.org); 'rjohnson@bccap.org'; 'dmartinez@unitedpassaic.org

Subject: FFY17 CSBG Non-Discretionary Contracts and Advances

Attachments: ProjectedFY17at25atContractCreation.xlsx

Hello All,

The FFY17 CSBG Non-Discretionary applications have been approved by the Department and are now pending the Governor's Office three-day review. We expect these applications to be available to DCA for modification and contract creation on Friday, December 23rd.

When you receive your grant contract, you will see that the contract amount, and permissible maximum advance, will equal 25% of the proposed annual allocation, and not 35% of the annual projected allocation. While you used the 35% figure on your application, the State of NJ received only 25% of the annual projected allocation, and we are therefore able to disperse only 25% as an advance. Please see the chart, attached.

Upon expiration of the Governor's review period, your application will be returned to you so that you may substitute a budget at 25% of projected, per the chart attached. When you return this application we will automatically re-route the application to go directly to contract creation. If you have a 25% budget ready upon arrival of the application, you make simply substitute the budget and return to us. After the contract is executed, we will automatically issue your advance.

Please note that there are several remaining changes that have/will occur to the dollar figures for your annual allocations:

1. We have modified the allocation amounts for the top performing and lowest performing agency. This year, OCEAN, Inc.'s allocation will increase by \$7,995 as another agency lost 2.5% of its FFY17 allocation due to poor performance. These changes are included in the attached allocation chart.
2. The figure we used for your projected FFY17 allocation, at the time of your application, was the same total as the FFY16 allocation. However, remember that the FFY16 allocation contained a surprise 6.12% increase in funds from Congress. The DHHS passed through that entire windfall to CAAs across the country.

Your projected FFY17 figures have not been revised by HHS, as the federal government is still being funded through a Continuing Resolution (CR). The first CR ran through December 9th, and the second runs through April 28, 2017. Under the CR, federal spending is preserved at current levels, and for CAAs that is the FFY16 level. HHS is disbursing State allocations according to the FFY16 funding levels.

We do not, however, expect that this 6.12% bonus for last year's services will be repeated when a federal budget is finally approved. The presumption is that the CSBG annual allocations will revert to the FFY15 levels.

We have used the FFY16 figures as a starting point. We will make changes later, as they arise. A second allocation from HHS usually arrives in February. We do not expect to change the allocation figures at that point, UNLESS, a federal budget has been approved, in place of the second CR, and we are sure of your final annual allocations.

An additional change to your allocations will also be forthcoming. The NJ poverty data, which is provided to DCA by the NJ Department of Labor, is still being calculated for this year. We will incorporate any changes to each entities proportional share of CSBG funds, as calculated by their representation of NJ residents living in poverty, at a future date. As you know, any demographic shifts of families living in poverty will influence only 5% of your projected allocation, so changes are generally nominal. We will wait to incorporate these poverty figures into your allocations until we have finalized allocation figures from HHS.

As a recap:

- All agencies must revise their proposed FFY17 budgets when the application is returned to you this week.
- The lowest scoring agency lost \$7,995 in funding, which was awarded to OCEAN, as the highest scorer.
- Upon your return of the application with the revised budget, DCA will create the contract, and provide an advance at 25% of the projected annual allocation.
- We expect an additional allocation to arrive in February of 2017.
- We do not know when the HHS will provide revised projected annual allocations for NJ CAAs, and in the meantime we will work with the FFY16 figures, with the understanding that funding will be probably be reduced to FFY15 levels.

Please call me with any questions.

Thank you,
Kate

Kate Butler, PP, AICP
 Administrator
 Community Services
 Department of Community Affairs
 P.O. Box 811
 Trenton, NJ 08625-0811
 [101 South Broad Street, 5th Floor]
 (609) 633 - 6265
Kathleen.butler@dca.nj.gov

Introduced on: March 28, 2017
 Adopted on: 4.4.17
 Official Resolution#: R20170247

Introduced on
 Adopted on:
 Official Resolution# R20170247

	Total Project FY17 Allocation	First Allocation FY17 (35% of FY17)	at 25%
Bayonne Economic Opportunity Foundation	165,779	58,023	41,445
Burlington County Community Action Program, Inc.	485,457	169,910	121,364
Camden County Council on Economic Opportunity, Inc.	1,277,043	446,965	319,261
Cape May County	1,024,181	358,463	256,045
Carleway	1,017,331	356,066	254,333
Center Bergen County Community Action Partnership, Inc.	1,091,482	382,019	272,870
HOES	194,042	67,915	48,510
Jersey City	933,576	326,752	233,394
Jewish Renaissance Foundation	570,322	199,613	142,581
Mercer County	276,667	96,834	69,167
Affordable Housing Alliance	873,535	305,737	218,384
North Hudson Community Action Corporation, Inc.	915,215	320,325	228,804
NORWESCAP, Inc.	779,581	272,853	194,895
Ocean Community for Economic Action Now, Inc.	1,786,440	622,456	446,610
Passaic County	311,801	111,929	77,950
Paterson Task Force for Community Action Now, Inc.	746,194	261,168	186,549
Plainfield Action Services	209,142	73,200	52,285
PRAB	581,285	203,450	145,321
Somerset County Action Program, Inc.	273,992	95,897	68,498
Union County	877,689	307,191	219,422
United Community Corporation, Inc.	1,872,900	655,515	468,225
United Passaic Organization	357,179	125,013	89,295
United Progress, Inc.	599,352	209,773	149,838
C58G Limited Purpose Agencies	-	-	-
Comite de Apoyo a los Trabajadores Agricolas (CATA)	88,860	31,101	22,215
New Jersey Association on Correction, Inc.	239,222	83,728	59,805
	17,548,265	6,141,893	4,387,066
		6,141,893	4,387,066
		4,850,340	Received as first allocation 11/4/2016
	19,498,072.61		6,141,893

as of 12/21/2016 - includes performance score changes - pending incorporation of new Labor #s for Poverty and Revised HHS allocation #s.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 11, 2016 - 5:30 PM

Location: Borough of Woodland Park
Municipal Building
5 Brophy Lane
Woodland Park, NJ 07424

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG), IN THE AMOUNT OF \$111,929.00, FOR CALENDAR YEAR 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160823						
Meeting Date	10/11/2016						
Introduced Date	10/11/2016						
Adopted Date	10/11/2016						
Agenda Item	k-18						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓				✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Res-Pg:k.18-2

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG), IN THE AMOUNT OF \$111,929.00, FOR CALENDAR YEAR 2017

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of accepting grant funds from the State of New Jersey, under the Community Services Block Grant (CSBG), in the amount of \$111,929.00 for calendar year 2017; and

WHEREAS this matter was reviewed and approved by the Freeholder Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to accept funding in the amount of \$111,929.00 from the State of New Jersey, under the Community Services Block Grant (CSBG), for Calendar Year 2017; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized to execute any agreements that may be necessary in connection with applying for, accepting and receiving the above referenced funds.

JDP:lc

Dated: October 11, 2016

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER PAMELA L. OWEN, ESQ.
TELEPHONE #: (973) 881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG) IN THE AMOUNT OF \$111,929.00 FOR CALENDAR YEAR CY2017 AS NOTED IN THE RESOLUTION.

PROCUREMENT SOLICITATION (IF ANY) #: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS.

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3.

AMOUNT OF EXPENDITURE: \$111,929.00
REQUISITION # _____
ACCOUNT # _____

4. COMMITTEE REVIEW:

DATE

- _____ Administration & Finance _____
- _____ Public Works/Buildings & Grounds _____
- _____ Planning & Economic Development _____
- _____ Health, Human Services & Community Affairs _____
- _____ Law & Public Safety _____
- _____ Energy _____
- _____ Other Specify: _____ _____

5. DISTRIBUTION LIST:

- _____ Administration _____
- _____ Finance _____
- _____ Counsel _____
- _____ Clerk to Board _____
- _____ Procurement _____

Specify: _____



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 811
TRENTON, NJ 08625-0811

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHARLES A. RICHMAN
Commissioner

September 13, 2016

Ms. Sharron Hanrahan
Passaic County
Department of Human Services
401 Grand Street
Paterson, NJ 07505

Dear Ms. Hanrahan:

Passaic County will receive a FFY 17 non-discretionary Community Services Block Grant (CSBG), of which your initial allocation amount will total \$111,929. The CSBG grant funds are available from 10/1/2016 through 9/30/2017. Passaic County's grant term for this cycle is 1/1/2017 - 12/31/2017.

If you have any questions, please do not hesitate to contact me at (609)633-7256.

Sincerely,

Stephanie Dillahunt
Grant Manager
CSBG
Division of Housing and Community Resources
Department of Community Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS THROUGH THE DEPARTMENT OF HUMAN SERVICES, TO PROVIDE \$1,000.00 GRANTS TO THE PARTICIPATING COMMUNITIES FOR "PROJECT GRADUATION" TOTALING \$14,000.00 FOR 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170248							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-49							
CAF #	7-01-27-162-004 -213							
Purchase Req. #	R7-02095; R7-02090; R7-02088; R7-02091; R7-02092; R7-02089; R7-02093; R7-02094							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓				✓			

RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS THROUGH THE DEPARTMENT OF HUMAN SERVICES, TO PROVIDE \$1,000.00 GRANTS TO THE PARTICIPATING COMMUNITIES FOR “PROJECT GRADUATION” TOTALING \$14,000.00 FOR 2017

WHEREAS the Passaic County Board of Chosen Freeholders through the Department of Human Services, Municipal Alliance Program, provides annual funding to local high schools within Passaic County in order that they may provide non-alcohol related activities for their graduating classes, because statistics demonstrate a high number of high school students participate in drug/alcohol related parties on the eve of and during their graduation celebrations; and

WHEREAS many municipalities have actually expanded the program efforts to encompass the entire school year and have come to call the activity “Project Graduation”; and

WHEREAS in most municipalities Project Graduation extends its awareness programs to both parents and students to educate them about the dangers of celebrating with alcohol and encourages & educates parents about prevention efforts; and

WHEREAS this year several municipalities within Passaic County requested additional financial assistance from the Passaic County Board of Chosen Freeholders to facilitate these non-alcohol related activities; and

WHEREAS the Passaic County Department of Human Services, has agreed to provide a grant to the various participating communities listed below, totaling an additional \$14,000.00:

Clifton	\$ 1,000.00
---------	-------------

Haledon	\$ 1,000.00
Hawthorne	\$ 1,000.00
Little Falls	\$ 1,000.00
North Haledon/Pros. Park	\$ 2,000.00
Pompton Lakes	\$ 1,000.00
Ringwood/Wanaque	\$ 2,000.00
Totowa	\$ 1,000.00
Wayne	\$ 2,000.00
West Milford	\$ 1,000.00
Woodland Park	\$ 1,000.00
	\$14,000.00

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditures; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on March 23, 2017;

NOW THEREFORE BE IT RESOLVED that the Passaic County Board of Chosen Freeholders through the Department of Human Services shall provide \$1,000.00 grants to the communities as listed above.

JDP:lc

Dated: March 28, 2017

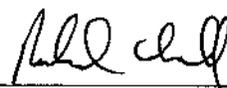
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$14,000.00

APPROPRIATION: 7-01-27-162-004-213

PURPOSE: Resolution authorizing the Human Services Department to award funding for "Project Graduation" to the participating communities.



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

(Pamela L. Owen, ext. 2884)

1. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD \$1,000.00 GRANT AWARDS TO PASSAIC COUNTY HIGH SCHOOLS PARTICIPATING IN THE PROJECT GRADUATION PROGRAM FOR 2017 AS SPECIFIED.

2. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$14,000.00

BUDGET ACCOUNT # 7-01-27-162-004-213

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

- | | |
|---|-------------|
| 3. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Human Services | _____ |
| ___ Health, Education & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Other Specify: _____ | _____ |

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

Res-Pg:l.49-6

REQUISITION	
NO.	R7-02095

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
V E N D O R	VENDOR #: 11486 CLIFTON AGAINST SUBSTANCE ABUSE - C/O PROJECT GRADUATION 900 CLIFTON AVENUE CLIFTON, NJ 07013

ORDER DATE: 03/16/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 PROJECT GRADUATION	7-01-27-162-004-213	1,000.0000	1,000.00
			TOTAL	1,000.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170248

 REQUESTING DEPARTMENT

 DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

Res-Pg:l.49-7

REQUISITION	
NO.	R7-02090

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
V E N D O R	VENDOR #: 05465 MANCHESTER REGIONAL H.S. C/O PROJECT GRAD CLASS OF 2011 70 CHURCH STREET HALEDON, NJ 07508

ORDER DATE: 03/16/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 PROJECT GRADUATION NORTH HALEDON PROPECT PARK HALEDON	7-01-27-162-004-213	3,000.0000	3,000.00
			TOTAL	3,000.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170248

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

Res-Pg:l.49-8

REQUISITION	
NO.	R7-02088

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 05463 HAWTHORNE HIGH SCHOOL 445 LAFAYETTE AVENUE HAWTHORNE, NJ 07506

ORDER DATE: 03/16/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 PROJUECT GRADUATION	7-01-27-162-004-213	1,000.0000	1,000.00
			TOTAL	1,000.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170248

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

Res-Pg:l.49-9

REQUISITION	
NO.	R7-02091

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
V E N D O R	VENDOR #: 07159 POMPTON LAKES HIGH SCHOOL PROJECT GRADUATION 44 LAKESIDE AVENUE POMPTON LAKES, NJ 07442

ORDER DATE: 03/16/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 PROJECT GRADUATION	7-01-27-162-004-213	1,000.0000	1,000.00
			TOTAL	1,000.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170248

 REQUESTING DEPARTMENT

 DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

Res-Pg:1.49-10

REQUISITION	
NO.	R7-02092

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
V E N D O R	VENDOR #: 09964 LAKELAND REGIONAL HIGH SCHOOL 205 CONKLINTOWN ROAD WANAQUE, NJ 07465

ORDER DATE: 03/16/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 PROJECT GRADUATION RINGWOOD WANAQUE	7-01-27-162-004-213	2,000.0000	2,000.00
			TOTAL	2,000.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170248

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

Res-Pg:1.49-11

REQUISITION	
NO.	R7-02089

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
V E N D O R	VENDOR #: 05406 PASSAIC VALLEY HIGH SCHOOL EAST MAIN STREET LITTLE FALLS, NJ 07424

ORDER DATE: 03/16/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 PROJECT GRADUATION LITTLE FALLS TOTOWA WOODLAND PARK	7-01-27-162-004-213	3,000.0000	3,000.00
			TOTAL	3,000.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170248

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 HUMAN SERVICES, CO OF PASSAIC
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

Res-Pg:1.49-12

REQUISITION	
NO.	R7-02093

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
V E N D O R	VENDOR #: 01172 WAYNE PUBLIC SCHOOLS ATTN: JAUNITA PETTY 50 NELLIS DRIVE WAYNE, NJ 07470

ORDER DATE: 03/16/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2017 PROJECT GRADUATION WAYNE HILLS WAYNE VALLEY	7-01-27-162-004-213	2,000.0000	2,000.00
			TOTAL	2,000.00

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170248

 REQUESTING DEPARTMENT

 DATE

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

(Pamela L. Owen, ext. 2884)

1. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD \$1,000.00 GRANT AWARDS TO PASSAIC COUNTY HIGH SCHOOLS PARTICIPATING IN THE PROJECT GRADUATION PROGRAM FOR 2017 AS SPECIFIED.

2. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$14,000.00

BUDGET ACCOUNT # 7-01-27-162-004-213

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

- | | |
|---|-------------|
| 3. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Human Services | _____ |
| ___ Health, Education & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Other Specify: _____ | _____ |

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO THE LAW FIRM OF GARFUNKEL WILD, PC FOR PROFFESIONAL LAW SERVICES FOR PREAKNESS HEALTHCARE CENTER FOR THE YEAR 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170249							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-50							
CAF #	7-01-27-172-001 -233							
Purchase Req. #	R7-00453							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AWARDING CONTRACT TO THE LAW FIRM
OF GARFUNKEL WILD, PC FOR PROFESSIONAL LAW
SERVICES FOR PREAKNESS HEALTHCARE CENTER FOR
THE YEAR 2017**

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform specialized legal services as Outside Counsel for Healthcare, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the County of Passaic requires the services of Outside Counsel to perform professional law services to Preakness Healthcare Center, all as more fully described in the public solicitation; and

WHEREAS the firm of Garfunkel Wild, P.C., of Hackensack, New Jersey submitted a proposal dated December 9, 2016, in response to the public solicitation to perform the necessary services for the current year; and

WHEREAS the Board is desirous of awarding a contract to said law firm to provide Professional Law Services for Preakness Healthcare Center for **a fee based on \$6,000 per month totaling \$72,000 for calendar year 2017**, for general services and the remainder for litigation and other services (if necessary), all as more fully described in the firm’s proposal; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract to the law firm of Garfunkel, Wild & Travis, P.C., to provide the above services, for **a fee based on \$6,000 per month totaling \$72,000 for calendar year 2017**, for general services and the remainder for litigation and other services (if necessary), all as more fully described in the firm's proposal; and

BE IT FURTHER RESOLVED that this contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
 - (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess;
- and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

JDP:lc

Dated: March 28, 2017

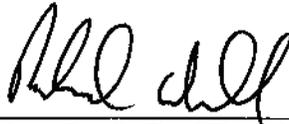
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$72,000.00

APPROPRIATION: 7-01-27-172-001-233

PURPOSE: Resolution awarding contract to the law firm of Garfunkel Wild, PC for professional law services for Preakness Health Care for calendar year 2017.



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2189 Date: 3/7/17

DESCRIPTION OF RESOLUTION:
To select the firm of Garfunkel Wild as the attorneys to provide legal services to Preakness Healthcare Center for the year 2017 within the constraints of the temporary budget.

PROCUREMENT SOLICITATION (if any)#: N/A

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 20,000.00

REQUISITION # R7-00453
ACCOUNT # 7-01-27-172-001-233

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170249



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

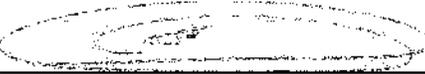
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00169) FOR CARE PERSPECTIVE, INC., BY \$75,000.00 FOR OUR DIRECTOR OF NURSING, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170250							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-51							
CAF #	7-01-27-172*001 -213							
Purchase Req. #	R7-00169							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

Res-Pg:l.51-2

**RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING
PURCHASE ORDER (17-00169) FOR CARE PERSPECTIVE,
INC., BY \$75,000.00 FOR OUR DIRECTOR OF NURSING**

WHEREAS on February 28, 2017 Resolution R-2017-0139 (o-19) the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Care Perspectives, Inc., for Interim Director of Nursing of Records at Preakness Healthcare Center, for a period of one year commencing January 1, 2017 through December 31, 2017 on an as needed basis, in the amount not to exceed \$200,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$75,000.00 through December 31, 2017; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Care Perspectives, Inc., by \$75,000.00 within the constraints of the temporary; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: 7-01-27-172-001-213

PURPOSE: Resolution authorizing an increase to the existing purchase order (17-00169) for care perspective, Inc., by 75,000.00


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169 Date: 2/22/17

DESCRIPTION OF RESOLUTION:

To increase the existing Purchase Order # 17-00169 for Care Perspectives, Inc., by \$75,000 for our Director of Nursing within the constraints of the temporary County Budget.

PROCUREMENT SOLICITATION (if any): N/A

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$75,000

REQUISITION # R7-00169

ACCOUNT # 7-01-27-172-001-213

4. COMMITTEE REVIEW: DATE
- | | |
|---|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

Introduced on: March 28, 2017

Adopted on: March 28, 2017

Official Resolution#: R20170250

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 28, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SECOND ONE YEAR OPTION TO RENEW TO CARE PERSEPECTIVE, INC., TO PROVIDE AN INTERIM DIRECTOR OF NURSING OF RECORD AT PREAKNESS HEALTHCARE CENTER, COMMENCING APRIL 1, 2017 TO MARCH 31, 2018, IN THE AMOUNT OF \$200,000.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170139							
Meeting Date	02/28/2017							
Introduced Date	02/28/2017							
Adopted Date	02/28/2017							
Agenda Item	o-19							
CAF #	7-01-27-172-001 -213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	<				<			
James	<		<		<			
Akhter	<			<	<			
Bartlett	<				<			
Best Jr.	<				<			
Duffy	<				<			
Lepore	<				<			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170250

Dated: March 2, 2017

**RESOLUTION AUTHORIZING THE SECOND ONE YEAR
OPTION TO RENEW TO CARE PERSEPECTIVE, INC.,
TO PROVIDE AN INTERIM DIRECTOR OF NURSING
OF RECORD AT PREAKNESS HEALTHCARE CENTER,
COMMENCING APRIL 1, 2017 TO MARCH 31, 2018,
IN THE AMOUNT OF \$200,000.00**

WHEREAS pursuant to Resolution R-15-0196, dated March 24, 2015, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract with four (4) one year options to renew to Care Perspective, Inc., to provide an interim Director of Nursing of Record at Preakness Healthcare Center, for a period of one year with four (4) one year options to renew; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the second one year option to renew commencing April 1, 2017 to March 31, 2018, in the amount of \$200,000.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on February 16, 2017 and recommended to the full Board for approval;

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it does hereby authorizes the second one (1) year option to renew to Care Perspectives, Inc., to provide an interim Director of Nursing of

Record at Preakness Healthcare Center, for commencing April 1, 2017 to March 31, 2018 in the amount of \$200,000.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute any and all documents necessary to memorialize the action taken herein.

JDP:lc

Dated: February 28, 2017

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170250
Adopted on: February 28, 2017
Official Resolution#: R20170139

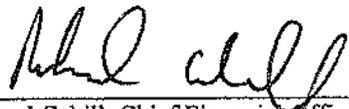
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$200,000.00

APPROPRIATION: \$150,000.00 - 7-01-27-172-001-213
\$50,000.00- *Contingent upon availability of funds in 2018 adopted budget.

PURPOSE: Resolution authorizing the second one year option to renew to Care Perspective, Inc., to Provide an Interim Director of Nursing of record from April 1, 2017 to March 31, 2018.


Richard Cahill, Chief Financial Officer

DATED: February 28, 2017

RC:fr

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Recommend to exercise the second (1) year option to renew contract with Care Perspectives Inc. to provide an interim Director of Nursing of Record at Preakness Healthcare Center for a one-year period from April 1, 2017 to March 31, 2018. This Purchase Order is for the estimated costs for the first quarter of 2017 (R-15-196) within the parameters of the established temporary budget. This purchase order will increase as the full 2017 budget becomes available.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 22,000

REQUISITION # R7-00169
ACCOUNT# 7-01-27-172-001-213

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

Introduction: February 28 2017
 Adoption: March 28 2017
 Official Resolution # RB20170350

Passaic County Board of Chosen Freeholders

**OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS**

Director Héctor O. Lora
 Deputy Director Bruce James
 John W. Bartlett
 Theodore O. Best, Jr.
 Ronda Casson Coltroneo
 Terry Duffy
 Pasquale "Pat" Lepore

401 Grand Street
 Paterson, New Jersey 07605

Tel: 973-881-4402
 Fax: 973-742-3748

Anthony J. De Nova III
 Administrator

William J. Pascrell, III, Esq.
 County Counsel

Louis E. Imhof, III, RMC
 Clerk Of The Board



Public Meeting (Board Meeting)

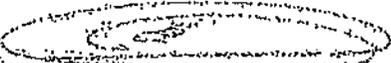
Date: Mar 24, 2015 - 5:30 PM

Location: County Administration Building
 220
 401 Grand Street
 Paterson, NJ 07505

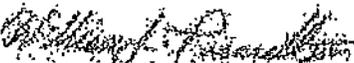
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CARE PERSPECTIVES INC OF PHILLIPSBURG, NJ FOR RFP MANAGEMENT CONSULTANT FOR NURSING SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
 PREAKNESS HC

REVIEWED BY:


 Anthony J. De Nova III
 COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


 William J. Pascrell, III, Esq.
 COUNTY COUNSEL

Administration and Finance
 COMMITTEE NAME

Official Resolution#	R20150196						
Meeting Date	03/24/2015						
Introduced Date	03/24/2015						
Adopted Date	03/24/2015						
Agenda Item	a-4						
CAF #	5-01-27-172-001-213						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	W. DE NOVA	W. PASCRELL	W. BARTLETT	W. BEST JR	W. COLTRONEO	W. DUFFY	W. LEPORA
Lora	✓					✓	
James		✓					
Bartlett	✓					✓	
Best Jr	✓					✓	
Coltroneo	✓					✓	
Duffy	✓		✓			✓	
Lepora	✓			✓		✓	

PRES.= present ABS.= absent
 MOVE.= moved SEC.= seconded
 AYE.= yes NAY.= no ABST.= abstain

Dated: March 25, 2015

Introduced on: March 23 2015
 Adopted on: March 23 2015
 Official Resolution#: R20150196

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CARE PERSPECTIVES INC OF PHILLIPSBURG, NJ FOR RFP MANAGEMENT CONSULTANT FOR NURSING SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER COMPETITIVE CONTRACT

WHEREAS, on March 6, 2015 proposals were received and opened for RFP-15-010 Management Consultant for Nursing Services for the Passaic County Preakness Healthcare Center as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

WHEREAS, at the Board of Chosen Freeholders meeting of January 29, 2015 Resolution R20150051 was passed authorizing the use of competitive contracting pursuant to NJSA 40A; 11-4.3; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Care Perspectives Inc of Phillipsburg, NJ for their proposal for the RFP-Management Consultant for Nursing Services for the Passaic County Healthcare Center; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be from April 1, 2015 through March 31, 2016 with four one-year options to renew as per the County of Passaic; and

WHEREAS, a certificate is attached hereto, indicating that \$150,000.00 in funds are available in the budget account #5-01-27-172-001-213 for the within contemplated expenditure contingent upon adoption of 2015 budget; and

Introduced on: March 24, 2016
Adopted on: March 24, 2016
Official Resolution#: R20150180

Introduced on: March 23 2017
Adopted on: March 23 2017
Official Resolution#: R20170259

WHEREAS, the remaining cost of \$150,000.00 for the 1st year option \$150,000.00 for the 2nd year option \$150,000.00 for the 3rd year option and \$150,000.00 for the 4th year option is contingent upon adoption in future years budgets; and

WHEREAS, Care Perspectives Inc has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Care Perspectives Inc of Phillipsburg, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Management Consultant for Nursing Services for the Passaic County Breakness Healthcare Center as a competitive contract.

March 24, 2015

Introduced on: March 24, 2015
Adopted on: March 24, 2015
Official Resolution#: R20150198

Introduction: March 22 2017
Adoption: March 22 2017
Official Resolution#: R20170250

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 130,000.00

APPROPRIATION: 5-01-27-172-001-213 \$112,500.00

\$37,500.00- Contingent upon necessary funds being appropriated in future year budgets.

PURPOSE:

To award a contract to Care Perspectives Inc. of Phillipsburg, NJ for RFP Management Consultant for Nursing Services for the Passaic County Breakness Healthcare Center from April 1, 2015 Through March 31, 2016


Richard Cahill, Chief Financial Officer

DATED: March 24, 2015

Introduced on: March 24, 2015
Adopted on: March 24, 2015
Official Resolution#: R20150196

Introduced on: March 28 2017
Adopted on: March 28 2017
Official Resolution#: R20170289



County of Passaic

Procurement Center
495 River Street, Paterson, NJ 07524

mmarinello@passaiccounty.org

Tel: (973) 247-3300

Fax: (973) 742-8295

Michael Marinello, QPA
Purchasing Agent

March 18, 2015

Board of Chosen Freeholders
Administration Building

Re: Management Consultant for Nursing
Services for the Passaic County
Prankness Healthcare Center

Contract Period: April 1, 2015 through March 31, 2016 with four-one year option to renew as per the County of Passaic

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30am, on March 6, 2015 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Care Perspectives Inc.	Bid upon Interim Nursing Director \$150.00 per hour
	Bid upon Consulting Services \$150.00 per hour

This was solicited in a Fair and Open Process; Competitive proposals were received and evaluated by a review committee established by Passaic County, and it is their recommendation that a contract be awarded Care Perspectives Inc of Phillipsburg, NJ as per the attached memo.

This competitive contract award is recommended on the basis of the review committee evaluation and final score.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Marinello".

Michael Marinello, QPA, CCPO
Purchasing Agent

Introduced on: March 24, 2015
Adopted on: March 24, 2015
Official Resolution#: R20160196

Introduced on: ~~March 23 2017~~
Adopted on: ~~March 23 2017~~
Official Resolution#: ~~R20170259~~



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, RFP Officer, County Purchasing Agent

By: Luolinda Corrado, Executive Director

Date: March 16, 2015

Re: Committee Results - RFP Management Consultant for Nursing Services

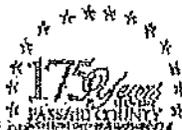
A Selection Committee was convened for the purpose of evaluating proposals for the RFP 15-010 Management Consultant for Nursing Services for Passaic County Preakness Healthcare Center submitted to the Purchasing Department on March 6, 2015.

Each proposal was evaluated by the Selection Committee utilizing the following criteria: Management 40%, Technical Specifications 30%, Cost 30%. Committee results are attached.

Based on the attached rankings, the committee recommends that the contract be awarded to Care Perspectives Inc. for a one year contract from April 1, 2015 to March 31, 2016 with four (4) one-year options to renew. Preakness Healthcare Center will pay Care Perspectives Inc. the total of \$150,000 for the first year and the total of \$600,000 for the four (4) one year options to renew (\$150,000 year 1; \$150,000 year 2; \$150,000 year 3; \$150,000 year 4) if the options are exercised and awarded.

LC/jua

CC: Human Services Committee, Freeholder Best, Chairperson
Mathew Jordan, Deputy County Administrator
Tom Williamson, Fiscal Officer
Janet Mahoney, Assistant Executive Director



Introduced on: March 24, 2015
Adopted on: March 24, 2015
Official Resolution#: R20150196

385 Oldham Road, Wayne, NJ 07470
Phone: (973) 317-7020 www.passaiccounty.nj.org/Preakness

Introduced on: March 23 2017
Adopted on: March 23 2017
Official Resolution#: R20170239

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00489) FOR HORIZON HEALTHCARE STAFFING, INC., FOR THE ESTIMATED COSTS THROUGH DECEMBER 31, 2017, IN THE AMOUNT OF \$12,000.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170251							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-52							
CAF #	7-01-27-172-001 -213							
Purchase Req. #	R7-00415							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING
PURCHASE ORDER (17-00489) FOR HORIZON HEALTHCARE
STAFFING, INC., FOR THE ESTIMATED COSTS THROUGH
DECEMBER 31, 2017, IN THE AMOUNT OF \$12,000.00**

WHEREAS on December 29, 2016 Resolution R-2016-1058 (p-24) the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Horizon Healthcare Inc., for Nursing Staff for Preakness Healthcare Center, for a period of one year commencing January 1, 2017 through December 31, 2017 on an as needed basis, in the amount not to exceed \$16,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$12,000.00 through December 31, 2017; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Horizon Healthcare Inc., by \$12,000.00 within the constraints of the temporary; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,000.00

APPROPRIATION: 7-01-27-172-001-213

PURPOSE: Resolution authorizing an increase to the existing purchase order (17-00489) for Horizon Healthcare Staffing, Inc.,



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-685-2169 Date: 2/22/17

DESCRIPTION OF RESOLUTION:
To increase the existing Purchase Order # 17-00487 for Horizon ,
Healthcare Staffing Inc., by \$12,000 for Nursing staff within the
constraints of the temporary County Budget.

PROCUREMENT SOLICITATION (if any)#: N/A

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$12,000

REQUISITION # R7-00415
ACCOUNT # 7-01-27-172-001-213

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:
 Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: Specify: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170251

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

William J. Pascrell, III, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 29, 2016 - 10:00 AM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF SERVICES RFQ-17-009 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20161058						
Meeting Date	12/29/2016						
Introduced Date	12/29/2016						
Adopted Date	12/29/2016						
Agenda Item	p-24						
CAF #	contingent upon avai						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓				✓		
James	✓				✓		
Lazzara	✓			✓	✓		
Lepore	✓		✓		✓		
Akhter	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170251

Dated: January 3, 2017

**RESOLUTION AWARDING A CONTRACT TO A LIST OF
PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE
CENTER AGENCY CLINICAL STAFF SERVICES RFQ-17-009 AS
PER QUALIFICATION**

WHEREAS, there exists a need for Agency Clinical Staff Services for the County of Passaic Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-17-009 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 22, 2016 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following providers are qualified to perform the necessary services. The contract period is from January 1, 2017 through December 31, 2017 on an as-needed basis with individual award amounts in parenthesis below:

- Nursing Network, LLC: (\$60,000.00)
- Horizon Healthcare Staffing: (\$16,000.00)
- Towne Nursing: (\$25,000.00)
- Interstaff Inc: (\$16,000.00)
- Bayada Home Health Care: (\$5,000.00)
- General Healthcare Resources Inc: (\$5,000.00)
- Humanus Corporation: (\$16,000.00)

WHEREAS, a certificate is attached hereto, indicating that \$143,000.00 in funds are available in budget account #7-01-27-172-001-213 for the within contemplated expenditure; and

Introduced on: March 28, 2017

Adopted on: March 28, 2017

Official Resolution#: R20170251

Adopted on: December 29, 2016

Official Resolution#: R20161058

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 14, 2016 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to qualify and award to the above list of providers under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the ”Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 29, 2016

Introduced on: March 28, 2017

Adopted on: March 28, 2017

Official Resolution#: R20170251

Introduced on: December 29, 2016

Official Resolution#: R20161058

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$143,000.00

APPROPRIATION: Contingent upon availability of funds in 2017 adopted budget.

PURPOSE: Resolution awarding a contract to a list of providers for Passaic County Preakness Healthcare Center Agency Clinical Staff Services.


Richard Cahill, Chief Financial Officer

DATED: December 29, 2016

RC:fr



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPP0, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 15, 2016

RE: RFQ-17-009 Agency Clinical Staff

A Request for Qualification for Agency Clinical Staff was issued and responses were received by:

- Nursing Network LLC
- Horizon Healthcare Staffing
- Towne Nursing
- Inter Staff Inc.
- Bayada Home Health
- General Health Resources
- Humanus Corp.

It is our recommendation to qualify and award contracts to:

- Nursing Network LLC
- Horizon Healthcare Staffing
- Towne Nursing
- Inter Staff Inc.
- Bayada Home Health
- General Health Resources
- Humanus Corp.

LC/jm

CC: Freeholder Cassandra Lazzara, Chair Human Services Committee
Carmen Santana, Principle Purchasing Agent
Nick Naumov, Materials Management

Introduced on: March 28, 2017
Introduction: December 22, 2016
Adopted Resolution#: R2016-239
Official Resolution#: R20161058

305 Oldham Road, Wayne, NJ 07470

Phone: (973) 317-7020 www.passaiccountynj.org/Preakness

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Nursing Network, LLC, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 60,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Horizon Healthcare Staffing, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 16,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

4. COMMITTEE REVIEW:

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

Other Specify: _____

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to the Board

Procurement

Specify:

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Towne Nursing, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to InterStaff, Inc., to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 16,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify: _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Bayada Home Health Care, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 5,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify: _____

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to General Healthcare Resources, Inc., to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 5,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-685-2169 Date: 2/22/17

DESCRIPTION OF RESOLUTION:

To increase the existing Purchase Order # 17-00487 for Horizon ,
Healthcare Staffing Inc., by \$12,000 for Nursing staff within the
constraints of the temporary County Budget.

PROCUREMENT SOLICITATION (if any)#: N/A

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$12,000

REQUISITION # R7-00415

ACCOUNT # 7-01-27-172-001-213

4. COMMITTEE REVIEW: DATE
- | | |
|---|-----------------------------|
| <u>Administration & Finance</u> | <u> </u> |
| <u>Public Works / Buildings & Grounds</u> | <u> </u> |
| <u>Planning & Economic Development</u> | <u> </u> |
| <u>Health, Human Services & Community Affairs</u> | <u> </u> |
| <u>Law & Public Safety</u> | <u> </u> |
| <u>Energy</u> | <u> </u> |
| <u>Other Specify: _____</u> | <u> </u> |

5. DISTRIBUTION LIST:

Administration
Finance
Counsel
Clerk to the Board
Procurement

Specify:

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170251

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

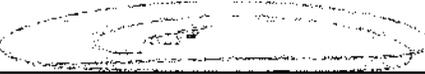
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00489) FOR INTERSTAFF, INC., FOR THE ESTIMATED COSTS THROUGH DECEMBER 31, 2017, IN THE AMOUNT OF \$12,000.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170252							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-53							
CAF #	7-01-27-172-001 -213							
Purchase Req. #	R7-00419							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

Res-Pg:l.53-2

**RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING
PURCHASE ORDER (17-00489) FOR INTERSTAFF, INC., FOR
THE ESTIMATED COSTS THROUGH DECEMBER 31, 2017, IN
THE AMOUNT OF \$12,000.00**

WHEREAS on December 29, 2016 Resolution R-2016-1058 (p-24) the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Interstaff, Inc., for Nursing Staff for Preakness Healthcare Center, for a period of one year commencing January 1, 2017 through December 31, 2017 on an as needed basis, in the amount not to exceed \$16,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$12,000.00 through December 31, 2017; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Interstaff, Inc., by \$12,000.00 within the constraints of the temporary; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: March 28, 2017

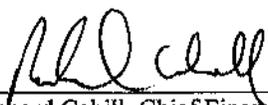
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 12,000.00

APPROPRIATION: 7-01-27-172-001-213

PURPOSE: Resolution authorizing an increase to the existing purchase order (17-00489) for Interstaff Inc.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169 Date: 2/22/17

DESCRIPTION OF RESOLUTION:
To increase the existing Purchase Order # 17-00490 for Interstaff, Inc., by \$12,000 for Rehabilitation staff within the constraints of the temporary County Budget.

PROCUREMENT SOLICITATION (if any)#: N/A

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$12,000

REQUISITION # R7-00419
ACCOUNT # 7-01-27-172-001-213

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170252

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

William J. Pascrell, III, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 29, 2016 - 10:00 AM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO A LIST OF PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF SERVICES RFQ-17-009 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20161058						
Meeting Date	12/29/2016						
Introduced Date	12/29/2016						
Adopted Date	12/29/2016						
Agenda Item	p-24						
CAF #	contingent upon avai						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓				✓		
James	✓				✓		
Lazzara	✓			✓	✓		
Lepore	✓		✓		✓		
Akhter	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170252

Dated: January 3, 2017

**RESOLUTION AWARDING A CONTRACT TO A LIST OF
PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE
CENTER AGENCY CLINICAL STAFF SERVICES RFQ-17-009 AS
PER QUALIFICATION**

WHEREAS, there exists a need for Agency Clinical Staff Services for the County of Passaic Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-17-009 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 22, 2016 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following providers are qualified to perform the necessary services. The contract period is from January 1, 2017 through December 31, 2017 on an as-needed basis with individual award amounts in parenthesis below:

- Nursing Network, LLC: (\$60,000.00)
- Horizon Healthcare Staffing: (\$16,000.00)
- Towne Nursing: (\$25,000.00)
- Interstaff Inc: (\$16,000.00)
- Bayada Home Health Care: (\$5,000.00)
- General Healthcare Resources Inc: (\$5,000.00)
- Humanus Corporation: (\$16,000.00)

WHEREAS, a certificate is attached hereto, indicating that \$143,000.00 in funds are available in budget account #7-01-27-172-001-213 for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 14, 2016 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to qualify and award to the above list of providers under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the ”Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 29, 2016

Introduced on: March 28, 2017
Adopted on: March 28, 2017

Official Resolution#: R20170252

Introduced on: December 29, 2016

Adopted on: December 29, 2016

Official Resolution#: R20161058

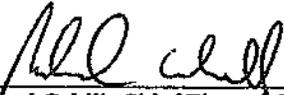
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$143,000.00

APPROPRIATION: Contingent upon availability of funds in 2017 adopted budget.

PURPOSE: Resolution awarding a contract to a list of providers for Passaic County Preakness Healthcare Center Agency Clinical Staff Services.


Richard Cahill, Chief Financial Officer

DATED: December 29, 2016

RC:fr

Introduced on: March 28, 2017
Adopted on: December 29, 2016
Adopted on: March 28, 2017
Official Resolution#: R20161252
Official Resolution#: R20161058



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 15, 2016

RE: RFQ-17-009 Agency Clinical Staff

A Request for Qualification for Agency Clinical Staff was issued and responses were received by:

- Nursing Network LLC
- Horizon Healthcare Staffing
- Towne Nursing
- Inter Staff Inc.
- Bayada Home Health
- General Health Resources
- Humanus Corp.

It is our recommendation to qualify and award contracts to:

- Nursing Network LLC
- Horizon Healthcare Staffing
- Towne Nursing
- Inter Staff Inc.
- Bayada Home Health
- General Health Resources
- Humanus Corp.

LC/jm

CC: Freeholder Cassandra Lazzara, Chair Human Services Committee
Carmen Santana, Principle Purchasing Agent
Nick Naumov, Materials Management

Introduced on: March 28, 2017
IntrAdoption: Dec 28 2016
Adopted Resolution: Dec 28 2016
Official Resolution#: R20161058

305 Oldham Road, Wayne, NJ 07470

Phone: (973) 317-7020 www.passaiccountynj.org/Preakness

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Nursing Network, LLC, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 60,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Horizon Healthcare Staffing, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 16,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Towne Nursing, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

4. COMMITTEE REVIEW:	<u>DATE</u>
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	_____
___ Health, Human Services & Community Affairs	_____
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: _____	_____

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify: _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to InterStaff, Inc., to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 16,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify: _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Bayada Home Health Care, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 5,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

4. COMMITTEE REVIEW: DATE
- | | |
|---|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to General Healthcare Resources, Inc., to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 5,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169 Date: 2/22/17

DESCRIPTION OF RESOLUTION:
To increase the existing Purchase Order # 17-00490 for Interstaff, Inc., by \$12,000 for Rehabilitation staff within the constraints of the temporary County Budget.

PROCUREMENT SOLICITATION (if any)#: N/A

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$12,000

REQUISITION # R7-00419
ACCOUNT # 7-01-27-172-001-213

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170252

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: AMENDED: RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-00485) FOR PULSE MEDICAL TRANSPORTATION, INC., BY \$18,000.00 FOR THE BALANCE OF RESIDENT TRANSPORTATION COST INCURRED IN 2016, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170253							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-54							
CAF #	701-27-172-001-213							
Purchase Req. #	R7-00301							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

AMENDED**RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-00485) FOR PULSE MEDICAL TRANSPORTATION, INC., BY \$18,000.00 FOR THE BALANCE OF RESIDENT TRANSPORTATION COSTS INCURRED IN 2016**

WHEREAS on February 14, 2017 Resolution R-2017-0088 (o-10) the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Pulse Medical Transportation, Inc., for Medical Transportation Services at Preakness Healthcare Center, for a period of one year commencing January 1, 2017 through December 31, 2017 on an as needed basis, in the amount of \$6,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$18,000.00 through December 31, 2017; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Pulse Medical Transportation, Inc., by \$18,000.00 for the balance of resident transportation costs incurred in 2016; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

Dated: March 28, 2017

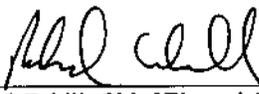
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$18,000.00

APPROPRIATION: 7-01-27-172-001-213

PURPOSE: Resolution authorizing an increase to the existing purchase order (16-00485) for Pulse Medical Transportation, Inc.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS
Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 14, 2017 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER MEDICAL TRANSPORTATION SERVICES RFQ-17-040 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20170088						
Meeting Date		02/14/2017						
Introduced Date		02/14/2017						
Adopted Date		02/14/2017						
Agenda Item		o-10						
CAF #		7-01-27-172-001-213						
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	
Lazzara	<				<			
James	<				<			
Akhter	<				<			
Bartlett	<				<			
Best Jr.	<				<			
Duffy	<		<		<			
Lepore	<			<	<			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170253

Dated: February 15, 2017

**RESOLUTION AWARDING A CONTRACT TO A LIST OF
PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE
CENTER MEDICAL TRANSPORTATION SERVICES RFQ-17-040
AS PER QUALIFICATION**

WHEREAS, there exists a need for medical transportation services for the County of Passaic Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-17-040 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on December 13, 2016 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following providers are qualified to perform the necessary services. The contract period is from January 1, 2017 through December 31, 2017 on an as-needed basis:

- Pulse Medical Transportation
- OnTime Medical Transportation

WHEREAS, a certificate attached hereto, indicating that funds are available in budget account #7-01-27-172-001-213 for the within contemplated expenditure in an estimate amount of \$3,000.00 each (\$6,000.00 total); and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 25, 2017 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to qualify and award to the above list of providers under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

February 14, 2017

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170253
Introduced on: February 14, 2017
Adopted on: February 14, 2017
Official Resolution#: R20170088

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,000.00

APPROPRIATION: 7-01-27-172-001-213

PURPOSE: Resolution awarding a contract to a list of providers for Passaic County Preakness Healthcare Center Medical Transportation Services.



Richard Cahill, Chief Financial Officer

DATED: February 14, 2017

RC:fr



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: January 12, 2017

RE: RFQ-17-040 Medical Transportation

A Request for Qualification for "Medical Transportation" was issued and a responses were received by:

- Pulse Medical Transportation
- OnTime Medical Transportation

It is our recommendation to qualify and award contracts to:

- Pulse Medical Transportation
- OnTime Medical Transportation

LC/jm

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Freeholder Assad Akhter, Chair Human Services Committee

Introduced on: February 14, 2017
Added on: February 14, 2017
Official Resolution: R20170888
PASSAIC COUNTY
HIGH HISTORY - BRIGHT FUTURE

305 Oldham Road, Wayne, NJ 07470
Phone: (973) 317-7020 www.passaiccountynj.org/Preakness

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract pursuant to RFQ to Pulse Medical Transportation for Medical Transportation for Preakness Healthcare Center for the period of 1/1/17 to 12/31/17.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 3,000

REQUISITION # To be Determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169 Date: 03/07/17

DESCRIPTION OF RESOLUTION:
To increase the existing 2016 Purchase Order (16-00485) for Pulse Medical Transportation for the balance of resident transportation costs incurred in 2016.

PROCUREMENT SOLICITATION (if any)#: N/A

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 18,000.00

REQUISITION # R6-00301
ACCOUNT # 7-01-27-172-001-M03

4. COMMITTEE REVIEW: DATE
- | | |
|---|-----------------------------|
| <u>Administration & Finance</u> | <u> </u> |
| <u>Public Works / Buildings & Grounds</u> | <u> </u> |
| <u>Planning & Economic Development</u> | <u> </u> |
| <u>Health, Human Services & Community Affairs</u> | <u> </u> |
| <u>Law & Public Safety</u> | <u> </u> |
| <u>Energy</u> | <u> </u> |
| <u>Other Specify: _____</u> | <u> </u> |

5. DISTRIBUTION LIST:

Administration
Finance
Counsel
Clerk to the Board
Procurement

Specify: _____

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170253

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

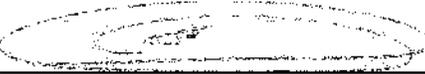
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00489) FOR TOWNE NURSING AGENCY FOR THE ESTIMATED COSTS THROUGH DECEMBER 31, 2017, IN THE AMOUNT OF \$15,000.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170254							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-55							
CAF #	7-01-27-172-001 -213							
Purchase Req. #	R7-00417							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING
PURCHASE ORDER (17-00489) FOR TOWNE NURSING
AGENCY FOR THE ESTIMATED COSTS THROUGH DECEMBER
31, 2017, IN THE AMOUNT OF \$15,000.00**

WHEREAS on December 29, 2016 Resolution R-2016-1058 (p-24) the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Towne Nursing/Homecare, LLC of Howell, NJ, for Nursing Staff for Preakness Healthcare Center, for a period of one year commencing January 1, 2017 through December 31, 2017 on an as needed basis, in the amount not to exceed \$25,000.00; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by \$15,000.00 through December 31, 2017; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Towne Nursing Agency, LLC, by \$15,000.00 within the constraints of the temporary; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: 7-01-27-172-001-213

PURPOSE: Resolution authorizing an increase to the existing purchase order (17-00489) for Towne Nursing Agency.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 29, 2016 - 10:00 AM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO A LIST OF PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF SERVICES RFQ-17-009 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20161058						
Meeting Date	12/29/2016						
Introduced Date	12/29/2016						
Adopted Date	12/29/2016						
Agenda Item	p-24						
CAF #	contingent upon avai						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	<				<		
Bartlett	<				<		
Duffy	<				<		
James	<				<		
Lazzara	<			<	<		
Lepore	<		<		<		
Akhter	<				<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170254

Dated: January 3, 2017

**RESOLUTION AWARDING A CONTRACT TO A LIST OF
PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE
CENTER AGENCY CLINICAL STAFF SERVICES RFQ-17-009 AS
PER QUALIFICATION**

WHEREAS, there exists a need for Agency Clinical Staff Services for the County of Passaic Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-17-009 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 22, 2016 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following providers are qualified to perform the necessary services. The contract period is from January 1, 2017 through December 31, 2017 on an as-needed basis with individual award amounts in parenthesis below:

- Nursing Network, LLC: (\$60,000.00)
- Horizon Healthcare Staffing: (\$16,000.00)
- Towne Nursing: (\$25,000.00)
- Interstaff Inc: (\$16,000.00)
- Bayada Home Health Care: (\$5,000.00)
- General Healthcare Resources Inc: (\$5,000.00)
- Humanus Corporation: (\$16,000.00)

WHEREAS, a certificate is attached hereto, indicating that \$143,000.00 in funds are available in budget account #7-01-27-172-001-213 for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 14, 2016 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to qualify and award to the above list of providers under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 29, 2016

Introduced on: March 28, 2017
Adopted on: December 28, 2017
Official Resolution #: R20160254
Official Resolution#: R20161058

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$143,000.00

APPROPRIATION: Contingent upon availability of funds in 2017 adopted budget.

PURPOSE: Resolution awarding a contract to a list of providers for Passaic County Preakness Healthcare Center Agency Clinical Staff Services.


Richard Cahill, Chief Financial Officer

DATED: December 29, 2016

RC:fr



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 15, 2016

RE: RFQ-17-009 Agency Clinical Staff

A Request for Qualification for Agency Clinical Staff was issued and responses were received by:

- Nursing Network LLC
- Horizon Healthcare Staffing
- Towne Nursing
- Inter Staff Inc.
- Bayada Home Health
- General Health Resources
- Humanus Corp.

It is our recommendation to qualify and award contracts to:

- Nursing Network LLC
- Horizon Healthcare Staffing
- Towne Nursing
- Inter Staff Inc.
- Bayada Home Health
- General Health Resources
- Humanus Corp.

LC/jm

CC: Freeholder Cassandra Lazzara, Chair Human Services Committee
Carmen Santana, Principle Purchasing Agent
Nick Naumov, Materials Management

Introduced on: December 29, 2016
Adopted on: March 29, 2017
Adopted on: December 29, 2016
Official Resolution # R-2016-1054

305 Oldham Road, Wayne, NJ 07470

Phone: (973) 317-7020 www.passaiccountynj.org/Preakness

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Nursing Network, LLC, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 60,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify:

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Horizon Healthcare Staffing, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 16,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | | | |
|----|---|-------------|
| 4. | COMMITTEE REVIEW: | <u>DATE</u> |
| | <input type="checkbox"/> Administration & Finance | _____ |
| | <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| | <input type="checkbox"/> Planning & Economic Development | _____ |
| | <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| | <input type="checkbox"/> Law & Public Safety | _____ |
| | <input type="checkbox"/> Energy | _____ |
| | <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Towne Nursing, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | | | |
|----|---|-------------|
| 4. | COMMITTEE REVIEW: | <u>DATE</u> |
| | <input type="checkbox"/> Administration & Finance | _____ |
| | <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| | <input type="checkbox"/> Planning & Economic Development | _____ |
| | <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| | <input type="checkbox"/> Law & Public Safety | _____ |
| | <input type="checkbox"/> Energy | _____ |
| | <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to InterStaff, Inc., to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 16,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify: _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Bayada Home Health Care, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 5,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

4. COMMITTEE REVIEW:

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

Other Specify: _____

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to the Board

Procurement

Specify:

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to General Healthcare Resources, Inc., to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 5,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | | |
|---|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2189 Date: 2/22/17

DESCRIPTION OF RESOLUTION:

To increase the existing Purchase Order # 17-00489 for Towne
Nursing Staff, Inc., by \$15,000 within the constraints of the temporary
County Budget.

PROCUREMENT SOLICITATION (if any)#: N/A

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$15,000

REQUISITION # R7-00417

ACCOUNT # 7-01-27-172-001-213

4. COMMITTEE REVIEW: DATE
- | | |
|---|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170254

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

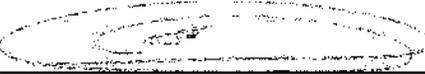
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00488) FOR NURSING NETWORK, LLC., by \$150,000.00 FOR NURSING STAFF WITHIN THE CONSTRAINTS OF THE TEMPORARY COUNTY BUDGET, ALL AS NOTED IN THE RESOLUTION

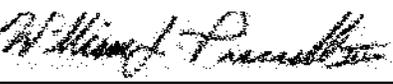
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20170255							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-56							
CAF #	7-01-27-172-001 -213							
Purchase Req. #	R7-00414							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (17-00488) FOR NURSING NETWORK, LLC., by \$150,000.00 FOR NURSING STAFF WITHIN THE CONSTRAINTS OF THE TEMPORARY COUNTY BUDGET

WHEREAS on December 29, 2016 Resolution R-2016-1058 (p-24) the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Nursing Network, LLC, of Clifton, NJ, for Nursing Staff for Preakness Healthcare Center, for a period of one year commencing January 1, 2017 through December 31, 2017 on an as needed basis, in the amount not to exceed \$60,000.00; and

WHEREAS there is a need for increasing said Purchase Order (17-00488) for the estimated costs of RNs through December 31, 2017; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by the amount requested of \$150,000.00; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to existing Purchase Order (17-00488) for Nursing Network, LLC., of Clifton, NJ, for Nursing Staff for Preakness Healthcare Center for the estimated costs of RNs through December 31, 2017, by the amount requested of \$150,000.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: March 28, 2017

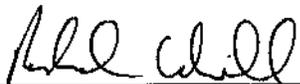
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$150,000.00

APPROPRIATION: 7-01-27-172-001-213

PURPOSE: Resolution authorizing an increase to the existing purchase order (17-00488) for Nursing Network, LLC.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-505-2169 Date: 2/22/17

DESCRIPTION OF RESOLUTION:
To increase the existing Purchase Order # 17-00486 for Nursing
Network, LLC., by \$150,000 for Nursing staff within the
constraints of the temporary County Budget.

PROCUREMENT SOLICITATION (if any)#: N/A

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$150,000

REQUISITION # R7-00414
ACCOUNT # 7-01-27-172-001-213

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:
 Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: Specify: March 28, 2017
 Adopted on: March 29, 2017
 Official Resolution#: R20170255

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 29, 2016 - 10:00 AM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO A LIST OF PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF SERVICES RFQ-17-009 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20161058							
Meeting Date	12/29/2016							
Introduced Date	12/29/2016							
Adopted Date	12/29/2016							
Agenda Item	p-24							
CAF #	contingent upon avai							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	
Best Jr	<				<			
Bartlett	<				<			
Duffy	<				<			
James	<				<			
Lazzara	<			<	<			
Lepore	<		<		<			
Akhter	<				<			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170255

Dated: January 3, 2017

**RESOLUTION AWARDING A CONTRACT TO A LIST OF
PROVIDERS FOR PASSAIC COUNTY PREAKNESS HEALTHCARE
CENTER AGENCY CLINICAL STAFF SERVICES RFQ-17-009 AS
PER QUALIFICATION**

WHEREAS, there exists a need for Agency Clinical Staff Services for the County of Passaic Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-17-009 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 22, 2016 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following providers are qualified to perform the necessary services. The contract period is from January 1, 2017 through December 31, 2017 on an as-needed basis with individual award amounts in parenthesis below:

- Nursing Network, LLC: (\$60,000.00)
- Horizon Healthcare Staffing: (\$16,000.00)
- Towne Nursing: (\$25,000.00)
- Interstaff Inc: (\$16,000.00)
- Bayada Home Health Care: (\$5,000.00)
- General Healthcare Resources Inc: (\$5,000.00)
- Humanus Corporation: (\$16,000.00)

WHEREAS, a certificate is attached hereto, indicating that \$143,000.00 in funds are available in budget account #7-01-27-172-001-213 for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 14, 2016 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to qualify and award to the above list of providers under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the ”Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 29, 2016

Introduced on: March 28, 2017
Adopted on: March 28, 2017

Official Resolution#: R20170255

Introduced on: December 29, 2016
Adopted on: December 29, 2016
Official Resolution#: R20161056

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$143,000.00

APPROPRIATION: Contingent upon availability of funds in 2017 adopted budget.

PURPOSE: Resolution awarding a contract to a list of providers for Passaic County Preakness Healthcare Center Agency Clinical Staff Services.


Richard Cahill, Chief Financial Officer

DATED: December 29, 2016

RC:fr



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: December 15, 2016

RE: RFQ-17-009 Agency Clinical Staff

A Request for Qualification for Agency Clinical Staff was issued and responses were received by:

- Nursing Network LLC
- Horizon Healthcare Staffing
- Towne Nursing
- Inter Staff Inc.
- Bayada Home Health
- General Health Resources
- Humanus Corp.

It is our recommendation to qualify and award contracts to:

- Nursing Network LLC
- Horizon Healthcare Staffing
- Towne Nursing
- Inter Staff Inc.
- Bayada Home Health
- General Health Resources
- Humanus Corp.

LC/jm

CC: Freeholder Cassandra Lazzara, Chair Human Services Committee
Carmen Santana, Principle Purchasing Agent
Nick Naumov, Materials Management

Introduced on: March 28, 2017

Adopted on: December 22, 2016

Official Resolution#: R20160235

Official Resolution#: R20161058

305 Oldham Road, Wayne, NJ 07470

Phone: (973) 317-7020 www.passaiccountynj.org/Preakness

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Nursing Network, LLC, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 60,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | DATE |
|---|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Horizon Healthcare Staffing, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 16,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify: _____

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Towne Nursing, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | DATE |
|---|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to InterStaff, Inc., to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 16,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify: _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Bayada Home Health Care, to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 5,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to General Healthcare Resources, Inc., to provide agency clinical staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 5,000

REQUISITION # To be determined
ACCOUNT# 7-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-505-2169 Date: 2/22/17

DESCRIPTION OF RESOLUTION:
To increase the existing Purchase Order # 17-00486 for Nursing
Network, LLC., by \$150,000 for Nursing staff within the
constraints of the temporary County Budget.

PROCUREMENT SOLICITATION (if any):# N/A

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$150,000

REQUISITION # R7-00414
ACCOUNT # 7-01-27-172-001-213

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:
 Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: Specify: March 28, 2017
 Adopted on: March 29, 2017
 Official Resolution#: R20170255

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #5 (FINAL) FOR J.A. ALEXANDER AS IT PERTAINS TO THE 2015 UPPER COUNTY ROADWAY RESURFACING PROJECT IN BLOOMINGDALE, RINGWOOD, TOTOWA, WAYNE, WEST MILFORD AND WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170256							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-57							
CAF #	C-04-55-137-001-913							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION FOR CHANGE ORDER #5 (FINAL) FOR J.A. ALEXANDER AS IT PERTAINS TO THE 2015 UPPER COUNTY ROADWAY RESURFACING PROJECT IN BLOOMINGDALE, RINGWOOD, TOTOWA, WAYNE, WEST MILFORD AND WOODLAND PARK, NEW JERSEY

WHEREAS a contract was awarded to J.A. Alexander for the project known as the 2015 Upper County Roadway Resurfacing Project in Bloomingdale, Ringwood, Totowa, Wayne, West Milford and Woodland Park, New Jersey; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to additions of final as-built quantities, as evidenced in attached letter dated March 14, 2017; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on March 13, 2017 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 5 (Final) in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated March 14, 2017 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 5 (FINAL)

1. DESCRIPTION AND VALUE OF CHANGE

See March 14, 2017 letter attached hereto

Addition	\$ 33,760.95
----------	--------------

REASON FOR CHANGE

See March, 14, 2017 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,397,275.80
Previous Additions		\$ 117,091.27
Total		\$ 2,514,367.07
Previous Deductions		\$ 371,501.54
Net Prior to This Change		\$ 2,142,865.53
Amount of This Change	Add	\$ 33,760.95
Contract Amount to Date		\$ 2,176,626.48

March 28, 2017

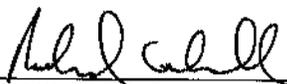
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$33,760.95

APPROPRIATION: C-04-55-137-001-913

PURPOSE: Resolution for change order #5 (final) for J.A. Alexander as it pertains to the 2015 upper county resurfacing project.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 14, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2015 Roadway Resurfacing, Upper County
Change Order #5 (Add Final)

Members of the Board:

Attached for your approval is Change Order #5 to be issued to the Contractor, reflecting an increase in the contract amount due to the following:

- Final As-built quantities

The total amount of the increase is \$33,760.95, resulting in a final contract amount of \$2,176,626.48 – an overall decrease of 9.2% from the original contract.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of March 13, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #5 in the amount of +\$33,760.95.

Very truly yours

A handwritten signature in black ink, appearing to read "Timothy R. Mettlen".

Timothy R. Mettlen, P.E.
Assistant County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170256

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 5 (Add Final)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: March 6, 2017

PROJECT TITLE: 2015 Upper County Roadway Resurfacing
 LOCATION: Bloomingdale, Ringwood, Totowa, Wayne, West Milford, Woodland Park
 DATE OF CONTRACT: July 2, 2015
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: J.A. Alexander, 130 JFK Drive North, Bloomfield, NJ 07003

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Extras					
9	Traffic Directors, Flagger	153.00	MH	\$ 65.00	\$ 9,945.00
10	Traffic Safety Services	4174.50	Allow	\$ 1.00	\$ 4,174.50
11	Asphalt Price Adjustment	2154.88	Allow	\$ 1.00	\$ 2,154.88
15	HMA Milling 3" or less	0.80	SY	\$ 3.00	\$ 2.40
19	HMA Surface Course, 9.5M64, 2" thick	89.74	Ton	\$ 70.00	\$ 6,281.80
39	Curb Piece Type N-Eco	10.00	UN	\$ 300.00	\$ 3,000.00
40	Cleaning Drainage Structure	20.00	UN	\$ 275.00	\$ 5,500.00
42	Concrete Sidewalk 4" Thick	5.52	SY	\$ 90.00	\$ 496.80
43	Concrete Sidewalk 6" Reinforced	0.06	SY	\$ 95.00	\$ 5.70
60	Traffic Markings Lines Thermoplastic 12"	452.00	LF	\$ 3.96	\$ 1,789.92
Total Extras					\$ 33,351.00
Supplementals					
S-2	HMA Driveway	9.11	SY	\$ 45.00	\$ 409.95
Total Supplementals					\$ 409.95
Total Adds					\$ 33,760.95

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

ADD TO THE AMOUNT OF CONTRACT.....	\$	33,760.95
ORIGINAL DATE FOR COMPLETION.....		November 18, 2015
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		Calendar Days
NEW DATE FOR COMPLETION IS.....		November 18, 2015

2. REASON FOR CHANGE

All Items
 Final As-built quantities

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170256



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 14, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2015 Roadway Resurfacing, Upper County
Change Order #5 (Add Final)

Members of the Board:

Attached for your approval is Change Order #5 to be issued to the Contractor, reflecting an increase in the contract amount due to the following:

- Final As-built quantities

The total amount of the increase is \$33,760.95, resulting in a final contract amount of \$2,176,626.48 – an overall decrease of 9.2% from the original contract.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of March 13, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #5 in the amount of +\$33,760.95.

Very truly yours

Timothy R. Mettlen, P.E.
Assistant County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170256

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO D.R. MULLEN CONSTRUCTION CO., INC. FOR THE REPLACEMENT OF COLFAX AVENUE CULVERT (STRUCTURE NO. 1600-184) OVER ACID BROOK IN THE BOROUGH OF POMPTON LAKES, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170257							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-58							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION AUTHORIZING FINAL PAYMENT TO D. R. MULLEN CONSTRUCTION CO., INC. FOR THE REPLACEMENT OF COLFAX AVENUE CULVERT (STRUCTURE NO. 1600-184) OVER ACID BROOK IN THE BOROUGH OF POMPTON LAKES, NJ

WHEREAS a contract was awarded to D.R. Mullen Construction Co., Inc. for the Replacement of Colfax Avenue Culvert (Structure No. 1600-184) over Acid Brook in the Borough of Pompton Lakes, NJ; and

WHEREAS by letter dated March 14, 2017, the Office of the County Engineer advised the County Counsel that they recommended approval of the final payment to D.R. Mullen Construction Co., Inc.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received a Maintenance Bond in the amount of \$16,931.33, a Consent of Surety to the Final Payment, an Affidavit by the Contractor that all liens and subcontractors have been paid and a payment certificate in the amount of \$10,298.53; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on March 13, 2017 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by D.R. Mullen Construction Co., Inc. for the Replacement of Colfax Avenue Culvert (Structure No. 1600-184) over Acid Brook in the Borough of Pompton Lakes, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 14, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Replacement of Colfax Avenue Culvert
(Structure No. 1600-184) over Acid Brook
Borough of Pompton Lakes

**Final Acceptance, Release of Retainage and Final Payment
D.R. Mullen Construction Co., Inc.**

Dear Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing Acceptance, Release of Retainage, and Final Payment for the Replacement of Colfax Avenue Culvert (Structure No. 1600-184) over Acid Brook in the Borough of Pompton Lakes. This project has been completed, and conforms to the construction plans, standard specifications, and County Engineer Standards.

Final Acceptance, Release of Retainage, and Final Payment for this project was discussed at the Public Works Committee meeting of March 13, 2017 and recommended to the Full Board.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project, release of retainage, and authorize the Director of Finance to issue the Final Payment in the amount of \$10,398.53 to D.R. Mullen Construction Co., Inc., subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170257



COUNTY OF PASSAIC
 401 GRAND STREET - ROOM 439
 PATERSON, NEW JERSEY 07505

PARTIAL PAYMENT

Res-Pg:l.58-4

PURCHASE ORDER NO. 16-05827

CONTRACT NO. _____

PAYEE D. R. Mullen

DEPARTMENT Engineering

ADDRESS 38 Edison Avenue

VENDOR # 11978

Oakland, New Jersey 07436

DATE		
MONTH	DAY	YR
03	15	2017

ACCOUNT NUMBER
 C-04-55-137-001-903

CHECK NUMBER

DESCRIPTION	AMOUNT
FOR THE REPLACEMENT OF THE COLFAX AVENUE BRIDGE OVER ACID BROOK	
<u>PAYMENT # 5</u>	
Original Contract Amount	\$448,800.95
Adjusted Contract Amount	\$338,626.59
Contract Completed to Date	\$338,626.59
Less Amounts Previously Paid	(\$328,228.06)
Amount Due this Invoice	\$10,398.53
Balance of Contract	\$0.00
	\$10,298.53

Jonathan Pera, P.E., Principal Engineer

AMOUNT OF PAYMENT IN WORD Ten Thousand Two Hundred Ninety Eight Dollars and fifty three cents \$ 10,298.53

- INSTRUCTIONS - ISSUING DEPARTMENT**
- 1.) Fill out form; attach any necessary invoices.
 - 2.) Department head must approve all partial payments.
 - 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
 - 4.) After payment appears on the check register, place the check number on your file copy and place in your paid file.

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #4 TO J.A. ALEXANDER AS IT PERTAINS TO THE 2015 UPPER COUNTY ROADWAY RESURFACING PROJECT IN BLOOMINGDALE, RINGWOOD, TOTOWA, WAYNE, WEST MILFORD AND WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20170258						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-59						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION FOR CHANGE ORDER #4 TO J.A. ALEXANDER AS IT PERTAINS TO THE 2015 UPPER COUNTY ROADWAY RESURFACING PROJECT IN BLOOMINGDALE, RINGWOOD, TOTOWA, WAYNE, WEST MILFORD AND WOODLAND PARK, NEW JERSEY

WHEREAS a contract was awarded to J.A. Alexander for the project known as the 2015 Upper County Roadway Resurfacing Project in Bloomingdale, Ringwood, Totowa, Wayne, West Milford and Woodland Park, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a decrease in the contract amount due to final as-built quantities in the amount of \$90,476.12; and

WHEREAS this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee at a meeting on March 13, 2017 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 4 in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated March 14, 2017 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 4

DESCRIPTION AND VALUE OF CHANGE

See letter March 14, 2017 attached hereto

Deduction \$ 90,476.12

REASON FOR CHANGE

See letter March 14, 2017 attached hereto

1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,397,275.80
Previous Additions		117,091.27
Total		2,514,367.07
Previous Deductions		281,025.42
Net Prior to This Change		2,233,341.65
Amount of This Change	Deduct	90,476.12
Contract Amount to Date		2,142,865.53

March 28, 2017



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 14, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2015 Roadway Resurfacing, Upper County
Change Order #4 (Deduct)

Members of the Board:

Attached for your approval is Change Order #4 to be issued to the Contractor, reflecting a decrease in the contract amount due to the following:

- Final As-built quantities

The total amount of the decrease is \$90,476.12, resulting in a new contract amount of \$2,143,865.53.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of March 13, 2017.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #4 in the amount of -\$90,476.12.

Very truly yours

A handwritten signature in black ink, appearing to read "Timothy B. Mettlen".

Timothy B. Mettlen, P.E.
Assistant County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170258

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 4 (Deduct)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: March 6, 2017

PROJECT TITLE: 2015 Upper County Roadway Resurfacing
 LOCATION: Bloomingdale, Ringwood, Totowa, Wayne, West Milford, Woodland Park
 DATE OF CONTRACT: July 2, 2015
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: J.A. Alexander, 130 JFK Drive North, Bloomfield, NJ 07003

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Deducts					
20	1 1/2" Quarry Processed Stone	-944.00	Ton	\$ 35.00	\$ (33,040.00)
25	Reconstructed Manhole w/Existing Casting	-1.00	UN	\$ 550.00	\$ (550.00)
30	Manhole 4' Diameter	-1.00	UN	\$ 3,000.00	\$ (3,000.00)
31	Reset Existing Casting	-11.00	UN	\$ 0.01	\$ (0.11)
35	Set New Manhole Casting Supplied by Others	-2.00	UN	\$ 500.00	\$ (1,000.00)
48	HMA Berm	-1510.00	LF	\$ 0.01	\$ (15.10)
49	Set Manhole Casting	-1.00	UN	\$ 550.00	\$ (550.00)
56	Traffic Stripes Long Life Epoxy Resin 4"	-13802.00	LF	\$ 0.46	\$ (6,348.92)
57	Traffic Stripes Long Life Epoxy Resin 8"	-2384.00	LF	\$ 0.92	\$ (2,193.28)
58	Traffic Stripes Long Life Thermoplastic 6"	-168.50	LF	\$ 0.99	\$ (166.82)
59	Traffic Stripes Long Life Thermoplastic 12"	-542.00	LF	\$ 1.98	\$ (1,073.16)
61	Traffic Markings Symbols Long Life Thermoplastic	-174.00	SF	\$ 6.05	\$ (1,052.70)
63	RPM Bi-Directional, Amber Lens	-73.00	UN	\$ 38.50	\$ (2,810.50)
64	RPM Mono-Directional, Amber Lens	-132.00	UN	\$ 38.50	\$ (5,082.00)
65	Regulatory & Warning Signs	-137.63	SF	\$ 39.60	\$ (5,450.15)
66	Bicycle Lane Markings Epoxy Resin	-75.00	UN	\$ 275.00	\$ (20,625.00)
70	Reconstructed Inlet Type E w/Existing Casting	-3.00	UN	\$ 500.00	\$ (1,500.00)
72	Topsoiling 4" Thick	-913.48	SF	\$ 4.00	\$ (3,653.92)
73	Fertilizing & Seeding Type A-3	-913.48	SF	\$ 0.01	\$ (9.13)
74	Straw Mulching	-913.48	SF	\$ 0.01	\$ (9.13)
84	Repair Manhole	-1.00	UN	\$ 500.00	\$ (500.00)
85	Reconstructed Manhole Using New Casting	-1.00	UN	\$ 850.00	\$ (850.00)
Corrections to errors on CO #2					
13	Excavation Test Pit	20.00	CY	\$ 0.20	\$ 4.00
13	Excavation Test Pit	-20.00	CY	\$ 0.01	\$ (0.20)
24	18" Reinforced Concreed Pipe Class V	100.00	LF	\$ 100.00	\$ 10,000.00
24	18" Reinforced Concreed Pipe Class V	-100.00	LF	\$ 110.00	\$ (11,000.00)
Total Deducts					\$ (90,476.12)

1. DESCRIPTION AND VALUE OF CHANGE (Cont')

ADD TO THE AMOUNT OF CONTRACT.....	\$	(90,476.12)
ORIGINAL DATE FOR COMPLETION.....		November 18, 2015
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		0 Calendar Days
NEW DATE FOR COMPLETION IS.....		November 18, 2015

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170258

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 4 (Deduct)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: March 6, 2017

PROJECT TITLE: 2015 Upper County Roadway Resurfacing
 LOCATION: Bloomingdale, Ringwood, Totowa, Wayne, West Milford, Woodland Park
 DATE OF CONTRACT: July 2, 2015
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: J.A. Alexander, 130 JFK Drive North, Bloomfield, NJ 07003

2. REASON FOR CHANGE

All Items
 Final As-built Quantities

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 2,397,275.80
PREVIOUS ADDITIONS.....	\$ 117,091.27
TOTAL.....	\$ 2,514,367.07
PREVIOUS DEDUCTIONS.....	\$ (281,025.42)
NET PRIOR TO THIS CHANGE.....	\$ 2,233,341.65
AMOUNT OF THIS CHANGE.....	\$ (90,476.12)
CONTRACT AMOUNT TO DATE.....	\$ 2,142,865.53

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR J.A. Alexander

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
 (County Inspector)

Reviewed By and Recommended for Processing By: _____ Date _____
 (Project Engineer)

Recommend for Approval By: _____ Date _____
 (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
 Introduced on: March 28, 2017
 Adopted on: March 28, 2017 Freeholder Director
 Official Resolution#: R20170258

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 (FINAL) TO LOU'S LANDSCAPING AND DESIGN, INC. AS IT PERTAINS TO THE PREAKNESS VALLEY GOLF COURSE RED (WEST) HOLE #7 IMPROVEMENTS IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20170259						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-60						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION FOR CHANGE ORDER #2 (FINAL) TO LOU'S
LANDSCAPING AND DESIGN, INC. AS IT PERTAINS TO THE
PREAKNESS VALLEY GOLF COURSE RED (WEST) HOLE #7
IMPROVEMENTS IN THE TOWNSHIP OF WAYNE, NEW
JERSEY**

WHEREAS a contract was awarded to Lou's Landscaping and Design, Inc. for the project known as the Preakness Valley Golf Course Red (West) Hole #7 Improvements in the Township of Wayne, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a decrease in the contract amount due to field changes in the amount of \$8,800.00; and

WHEREAS this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee at a meeting on March 13, 2017 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 (Final) in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated March 14, 2017 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 2 (FINAL)

DESCRIPTION AND VALUE OF CHANGE

See letter March 14, 2017 attached hereto

Deduction	\$ 8,800.00
-----------	-------------

REASON FOR CHANGE

See letter March 14, 2017 attached hereto

1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 262,365.00
Previous Additions		-0-
Total		262,365.00
Previous Deductions		1,724.50
Net Prior to This Change		260,640.95
Amount of This Change	Deduct	8,800.00
Contract Amount to Date		251,840.95

March 28, 2017



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 14, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Preakness Valley Golf Course
Red (West) Hole #7 Improvements
Passaic County Golf Course
Township of Wayne, Passaic County
CHANGE ORDER #2 - FINAL

Members of the Board:

Attached for your Approval is Change Order #2 - FINAL to be issued to the Contractor, reflecting a net decrease in the contract amount due to field changes.

The total net amount of the decrease is \$8,800.00, resulting in a new contract amount of \$251,840.95.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of March 13, 2017.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #2-FINAL to the Contractor, Lou's Landscaping & Design, Inc., of Wayne, New Jersey in the amount of \$8,800.00 (Eight Thousand Eight Hundred Dollars and Zero Cents), which results in a decrease to the adjusted Contract amount. The total contract amount up and including Change Order #2 is \$251,840.95.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

Attachment
JCP

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator

Introduced on: County Council
Adopted on: March 23, 2017
Official Resolution: R20170259
Parks Director

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2 - FINAL
 PROJECT No.

DATE: March 13, 2017

PROJECT TITLE: Preakness Valley Golf Course -
 Red (West) Hole #7 Improvements
 LOCATION: Township of Wayne, Passaic County, NJ
 DATE OF CONTRACT: October 2016
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Lou's Lanscaping & Design, Inc.
 573 Valley Road, Suite 7A, Wayne, NJ

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
7	4" Dia. C.P.P.P. w/Filter Sock, Incd. Backfill, If & Where Directed	350	L.F.	\$35.00	\$12,250.00
8	6" Dia. C.P.P.P. w/Filter Sock, Incd. Backfill, If & Where Directed	400	L.F.	\$50.00	\$20,000.00
10	HDPE Area Drain, 12", If & Where Directed	12	UNIT	\$100.00	\$1,200.00
14	Caution Fence	1,900	L.F.	\$3.00	\$5,700.00
15	Silt Fence	200	L.F.	\$4.00	\$800.00
16	Construction Access Drive	144	L.F.	\$20.00	\$2,880.00
TOTAL DEDUCTIONS					\$42,830.00
<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
5	2" Dia. Micro-Silt Turf Flow Pipe, Incd. Backfill and Wye Connection	1,800	L.F.	\$9.75	\$17,550.00
6	6" Dia. HDPE Header, Incd. Backfill	94	L.F.	\$45.00	\$4,230.00
S-03	Relocate / Raise Irrigation Controller Box (Wire Spliced)	2	UNIT	\$6,125.00	\$12,250.00
TOTAL ADDITIONS					\$34,030.00
NET CHANGE ORDER (DEDUCTION)					(\$8,800.00)

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

SUBTRACT TO THE AMOUNT OF CONTRACT.....	(\$8,800.00)
ORIGINAL TIME FOR COMPLETION.....	December 18, 2016
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..	NO CHANGE
NEW DATE FOR COMPLETION IS.....	December 18, 2016

2. REASON FOR CHANGE

Item No. 7 - 4" Dia. C.P.P.P. w/Filter Sock, Incd. Backfill, If & Where Directed: Ultimately, this If and Where Directed pay item was not required for this project. This resulted in the decrease in the quantity of the pay item 4" Dia. C.P.P.P. w/ Filter Sock, Incd. Backfill If & Where Directed.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2 - FINAL
 PROJECT No.

DATE: March 13, 2017

PROJECT TITLE: Preakness Valley Golf Course -
 Red (West) Hole #7 Improvements

LOCATION: Township of Wayne, Passaic County, NJ

DATE OF CONTRACT: October 2016

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Lou's Landscaping & Design, Inc.
 573 Valley Road, Suite 7A, Wayne, NJ

Item No. 8 - 6" Dia. C.P.P.P. w/Filter Sock, Incd. Backfill, If & Where Directed: Ultimately, this If and Where Directed pay item was not required for this project. This resulted in the decrease in the quantity of the pay item 6" Dia. C.P.P.P. w/ Filter Sock, Incd. Backfill, If & Where Directed.

Item No. 10 - HDPE Area Drain, 12", If & Where Directed: Ultimately, this If and Where Directed pay item was not required for this project. This resulted in the decrease in the quantity of the pay item HDPE Area Drain, 12", If & Where Directed.

Item No. 14 - Caution Fence: Based on site conditions, the full amount of this pay item was not required. This resulted in the decrease in the quantity of the pay item Caution Fence.

Item No. 15 - Silt Fence: Based on site conditions, the full amount of this pay item was not required. This resulted in the decrease in the quantity of the pay item Silt Fence.

Item No. 16 - Construction Access Drive: Based on site conditions, the full amount of this pay item was not required. This resulted in the decrease in the quantity of the pay item Construction Access Drive.

Item No. 5 - 2" Dia. Micro-Silt Turf Flow Pipe, Incd. Backfill and Wye Connection: Based on field adjustments, additional quantity of this pay item was required. This resulted in the increase in the quantity of the pay item 2" Dia. Micro-Silt Turf Flow Pipe, Incd. Backfill and Wye Connection.

Item No. 6 - 6" Dia. HDPE Leader, Incd. Backfill: Based on field adjustments, additional quantity of this pay item was required. This resulted in the increase in the quantity of the pay item 6" Dia. HDPE Leader, Incd. Backfill.

Item No. S-03 - Relocate / Raise Irrigation Controller Box (Wire Spliced): Due to field adjustments, an irrigation controller box was required to be relocated and raised. The Supplemental pay item Relocate / Raise Irrigation Controller Box was established.

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170259

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2 - FINAL
PROJECT No.

DATE: March 13, 2017

PROJECT TITLE: Preakness Valley Golf Course -
Red (West) Hole #7 Improvements

LOCATION: Township of Wayne, Passaic County, NJ

DATE OF CONTRACT: October 2016

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Lou's Lanscaping & Design, Inc.
573 Valley Road, Suite 7A, Wayne, NJ

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$262,365.00
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$262,365.00
PREVIOUS DEDUCTIONS.....	\$1,724.05
NET PRIOR TO THIS CHANGE.....	\$260,640.95
AMOUNT OF THIS CHANGE..... DEDUCT.....	(\$8,800.00)
CONTRACT AMOUNT TO DATE.....	\$251,840.95

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any maner growing out of the performance of the work.

CONTRACTOR - Lou's Lanscaping & Design, Inc.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Inspector)

Reviewed By and Recommended
for Processing By: _____ Date _____
(Project Engineer)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____

Introduced on: March 28, 2017 Cassandra "Sandy" Lazzara, Freeholder - Director
Adopted on: March 28, 2017
Official Resolution#: R20170259

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO REPAIRS TO FAIRFIELD ROAD BRIDGE OVER SINGAC BROOK STRUCTURE NO. 1600-514 IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170260							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-61							
CAF #	g-01-45-702-016 -911							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION FOR CHANGE ORDER #1 FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO REPAIRS TO FAIRFIELD ROAD BRIDGE OVER SINGAC BROOK STRUCTURE NO. 1600-514 IN THE TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS a contract was awarded to Sparwick Contracting, Inc. for the project known as Repairs to Fairfield Road Bridge over Singac Brook Structure No. 1600-514 in the Township of Wayne, New Jersey; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to project changes in the amount of \$169,843.00, as evidenced in attached letter dated March 14, 2017; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on March 13, 2017 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated March 14, 2017 and attached hereto, be and the same is hereby approved:

1. DESCRIPTION AND VALUE OF CHANGE

See March 14, 2017 letter attached hereto

Addition	\$ 169,843.00
----------	---------------

REASON FOR CHANGE

See March, 14, 2017 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$1,965,663.00
Previous Additions		\$ -0-
Total		\$ 965,663.00
Previous Deductions		\$ -0-
Net Prior to This Change		\$ 965,663.00
Amount of This Change	Add	\$ 169,843.00
Contract Amount to Date		\$1,135,506.00

March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$169,843.00

APPROPRIATION: \$34,337.00 – G-01-45-702-016-911
\$135,506.00 – Ordinance 2017-04 upon
Completion of the Estoppel Period.

PURPOSE: Resolution for change order #1 for Sparwick
Contracting, Inc. as it pertains to repairs to Fairfield
Road Bridge.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 14, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Repairs to Fairfield Road Bridge over Singac Brook
Structure No. 1600-514
Township of Wayne, Passaic County
CHANGE ORDER #1

Members of the Board:

Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting a net increase in the contract amount due to project changes.

The total net amount of the increase is \$169,843.00, resulting in a new contract amount of \$1,135,506.00.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of March 13, 2017.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #1 to the Contractor, Sparwick Contracting, Inc., of Lafayette, New Jersey in the amount of \$169,843.00 (One Hundred Sixty Nine Thousand Eight Hundred Forty Three Dollars and Zero Cents), which results in an increase to the adjusted Contract amount. The total contract amount up and including Change Order #1 is \$1,135,506.00.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

Attachment
JCP

cc: Public Works and Buildings & Grounds Committee, Chair

Introduced on: ~~March 22, 2017~~
Adopted on: ~~March 23, 2017~~
Official Resolution: ~~R20170260~~
Director of Finance

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1
PROJECT No.

DATE: March 7, 2017

PROJECT TITLE: Repairs to Fairfield Road Bridge over Singac Brook
Structure No. 1600-514

LOCATION: Township of Wayne, Passaic County, NJ

DATE OF CONTRACT: October 2016

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Sparwick Contracting, Inc.
18 Route 94; Lafayette, NJ 07848

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
49	Temporary Beams and Girder Jacking	1	L.S.	\$158,000.00	\$158,000.00
50	Structural Steel Repair Type-1 (Bottom Flange & Web - North End)	3,500	Lbs.	\$20.00	\$70,000.00
51	Structural Steel Repair Type-2 (Web - South End)	1,200	Lbs.	\$29.00	\$34,800.00
52	Structural Steel Repair Type-3 (Connection Plate)	140	Lbs.	\$73.00	\$10,220.00
53	Structural Steel Repair Type-4 (Connection Angle)	200	Lbs.	\$25.00	\$5,000.00
54	Structural Steel Repair Type-5 (Diaphragm)	2,800	Lbs.	\$11.00	\$30,800.00
55	Structural Steel Repair Type-6 (Restraint Angle / Anchor Nut)	140	Lbs.	\$11.00	\$1,540.00
65	Pollution Control System	1	L.S.	\$38,622.00	\$38,622.00
67	Hand/Power Tool Cleaning and Painting on Stringers	1	L.S.	\$150,000.00	\$150,000.00
TOTAL DEDUCTIONS					<u>\$498,982.00</u>

<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
46	Reinforcement Steel, Galvanized	28,000	Lbs.	\$2.00	\$56,000.00
48	Laminated Elastomeric Bearing Assembly	8	Unit	\$2,000.00	\$16,000.00
66	Concrete Sidewalk, Reinforced, 8" Thick	50	S.Y.	\$145.00	\$7,250.00
S-01	Clearing Site Bridge	1	L.S.	\$80,000.00	\$80,000.00
S-02	Temporary Shielding	1	L.S.	\$50,000.00	\$50,000.00
S-03	Temporary Support of Utilities and Cantilever Deck	1	L.S.	\$33,500.00	\$33,500.00
S-04	Structural Steel Superstructure	1	L.S.	\$317,000.00	\$317,000.00
S-05	Concrete in Bridge Deck, HPC	72	C.Y.	\$1,100.00	\$79,200.00
S-06	Preformed Elastomeric Joint Assembly	104	L.F.	\$200.00	\$20,800.00
S-07	Bridge Guide Rail	55	L.F.	\$165.00	\$9,075.00
TOTAL ADDITIONS					<u>\$668,825.00</u>

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170260

NET CHANGE ORDER (ADDITION) **\$169,843.00**

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1
PROJECT No.

DATE: March 7, 2017

PROJECT TITLE: Repairs to Fairfield Road Bridge over Singac Brook
Structure No. 1600-514

LOCATION: Township of Wayne, Passaic County, NJ

DATE OF CONTRACT: October 2016

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Sparwick Contracting, Inc.
18 Route 94; Lafayette, NJ 07848

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

SUBTRACT TO THE AMOUNT OF CONTRACT.....	\$169,843.00
ORIGINAL TIME FOR COMPLETION.....	July 6, 2017
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..	<u>NO CHANGE</u>
NEW DATE FOR COMPLETION IS.....	July 6, 2017

2. REASON FOR CHANGE

Text to be added....



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 14, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Repairs to Fairfield Road Bridge over Singac Brook
Structure No. 1600-514
Township of Wayne, Passaic County
CHANGE ORDER #1

Members of the Board:

Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting a net increase in the contract amount due to project changes.

The total net amount of the increase is \$169,843.00, resulting in a new contract amount of \$1,135,506.00.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of March 13, 2017.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #1 to the Contractor, Sparwick Contracting, Inc., of Lafayette, New Jersey in the amount of \$169,843.00 (One Hundred Sixty Nine Thousand Eight Hundred Forty Three Dollars and Zero Cents), which results in an increase to the adjusted Contract amount. The total contract amount up and including Change Order #1 is \$1,135,506.00.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

Attachment
JCP

cc: Public Works and Buildings & Grounds Committee, Chair

Introduced on: ~~March 22, 2017~~
Adopted on: ~~March 23, 2017~~
Official Resolution: ~~R20170260~~
Director of Finance

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR CONVERSE CONSULTANTS AS IT PERTAINS TO THE ON-CALL GEOTECHNICAL TESTING FOR SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER THE PASSAIC RIVER IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170261							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-62							
CAF #	C-04-55-116-001-920							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION FOR CHANGE ORDER #1 FOR CONVERSE CONSULTANTS AS IT PERTAINS TO THE ON-CALL GEOTECHNICAL TESTING FOR SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER THE PASSAIC RIVER IN THE CITY OF PATERSON, NEW JERSEY

WHEREAS a contract was awarded to Converse Consultants by Resolution 2016-0729 on September 13, 2016 for the project known as the On-Call Geotechnical Testing on an as-needed basis for a period between March 1, 2015 and February 28, 2017 for Superstructure Reconstruction of Structure No. 1600-018 Spruce Street Bridge over the Passaic River in the City of Paterson, NJ; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to additional testing that needed to be performed in the amount of \$602.50, as evidenced in the attached letter from the Office of the Passaic County Engineer dated March 15, 2017; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on March 13, 2017 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated March 15, 2017

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See March 15, 2017 letter attached hereto

Addition	\$ 602.50
----------	-----------

REASON FOR CHANGE

See March 15, 2017 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 3,210.00
Previous Additions		\$ --0--
Total		\$ 3,210.00
Previous Deductions		\$ --0--
Net Prior to This Change		\$ 3,210.00
Amount of This Change	Add	\$ 602.50
Contract Amount to Date		\$ 3,812.50

March 28, 2017

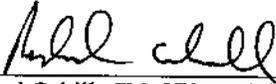
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$602.50

APPROPRIATION: C-04-55-116-001-920

PURPOSE: Resolution for change order #1 for Converse Consultants as it pertains to the on-call geotechnical testing.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 15, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing for
Superstructure Reconstruction of Structure No. 1600-018
Spruce Street Bridge over Passaic River
City of Paterson, Passaic County
Change Order #1 – Converse Consultants

Dear Members of the Board:

As per Resolution R-2015-144, dated February 24, 2015, the County received bids for Construction & Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2015 and February 28, 2017. The bids from the various consultants were received on January 29, 2015 for the On-Call Testing Services. The County approved the original contract on September 13, 2016 for \$3,210.00.

Converse Consultants has submitted a request for additional work needed for the On-Call Geotechnical Testing for the Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River in the City of Paterson. Due to additional testing, the final cost is \$3,812.50. Therefore, the change order is for \$602.50. The copy of the total cost for the project, dated January 13, 2017 is attached.

The above-mentioned matter was discussed at the Public Works Committee meeting of March 13, 2017 and a change order #1 to Converse Consultants is recommended to the full Board.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee

Introduced on: County Administrator
March 20, 2017
Adopted on: County Board
March 28, 2017
Official Resolution #: R20170261
Director of Finance

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 - FINAL
 PROJECT No.

DATE: March 13, 2017

PROJECT TITLE: Design Phase - On-Call Geotechnical Testing for Superstructure
 Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River
 LOCATION: City of Paterson, Passaic County, NJ
 DATE OF CONTRACT: September 2016
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Converse Consultants

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
2	Borings in Earth	7	L.F.	\$25.00	\$175.00
3	Borings in Rock	4.5	L.F.	\$65.00	\$292.50
6	Graduation Sieve	2	UNIT	\$60.00	\$120.00
7	Atterbeurg Limits	1	UNIT	\$70.00	\$70.00
8	Moisture Content	5	UNIT	\$6.00	\$30.00
TOTAL DEDUCTIONS					<u>(\$687.50)</u>
<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
5	Senior Soils Inspector (1/2 day)	1	L.S.	\$290.00	\$290.00
9	Traffic Control	0.10	Allow	\$1,000.00	\$100.00
S-01	Rock UC Tests (ASTM D7012, Method D)	2	Unit	\$450.00	\$900.00
TOTAL ADDITIONS					<u>\$1,290.00</u>
NET CHANGE ORDER (ADDITION)					<u>\$602.50</u>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

SUBTRACT TO THE AMOUNT OF CONTRACT.....	\$602.50
ORIGINAL TIME FOR COMPLETION.....	November 30, 2016
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..	<u>NO CHANGE</u>
NEW DATE FOR COMPLETION IS.....	November 30, 2016

2. REASON FOR CHANGE

Item No. 2 - Borings in Earth:

Ultimately, the full amount of the if & where directed quantity was not required. This resulted in a decrease in the quantity of the pay item Borings in Earth.

Item No. 3 - Borings in Rock:

Ultimately, the full amount of the if & where directed quantity was not required. This resulted in a decrease in the quantity of the pay item Borings in Earth.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 - FINAL
PROJECT No.

DATE: March 13, 2017

PROJECT TITLE: Design Phase - On-Call Geotechnical Testing for Superstructure
Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River
LOCATION: City of Paterson, Passaic County, NJ
DATE OF CONTRACT: September 2016
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Converse Consultants

Item No. 6 - Graduation Sieve:

Ultimately, the full amount of the if & where directed quantity was not required. This resulted in a decrease in the quantity of the pay item Graduation Sieve.

Item No. 7 - Atterbeurg Limits:

Ultimately, the full amount of the if & where directed quantity was not required. This resulted in a decrease in the quantity of the pay item Atterbeurg Limits.

Item No. 8 - Moisture Contents:

Ultimately, the full amount of the if & where directed quantity was not required. This resulted in a decrease in the quantity of the pay item Moisture Content.

Item No. 5 - Senior Soils Inspector (1/2 Day)

Due to the field conditions, the senior inspector was required to be onsite for a full day. This resulted in an increase in the quantity of the pay item Senior Soils Inspector (1/2 day).

Item No. 9 - Traffic Control

Due to the field conditions, additional traffic control was required. This resulted in an increase in the quantity of the pay item Traffic Control.

Item No. S-01 - Rock UC Tests (ASTM D7012, Method D)

An additional type of test was required. Therefore, the supplemental pay item Rock UC Tests (ASTM D7012, Method D) was established.

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170261



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 15, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing for
Superstructure Reconstruction of Structure No. 1600-018
Spruce Street Bridge over Passaic River
City of Paterson, Passaic County
Change Order #1 – Converse Consultants

Dear Members of the Board:

As per Resolution R-2015-144, dated February 24, 2015, the County received bids for Construction & Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2015 and February 28, 2017. The bids from the various consultants were received on January 29, 2015 for the On-Call Testing Services. The County approved the original contract on September 13, 2016 for \$3,210.00.

Converse Consultants has submitted a request for additional work needed for the On-Call Geotechnical Testing for the Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River in the City of Paterson. Due to additional testing, the final cost is \$3,812.50. Therefore, the change order is for \$602.50. The copy of the total cost for the project, dated January 13, 2017 is attached.

The above-mentioned matter was discussed at the Public Works Committee meeting of March 13, 2017 and a change order #1 to Converse Consultants is recommended to the full Board.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee

Introduced on: County Administrator
March 28, 2017
Adopted on: County Board
March 28, 2017
Official Resolution #: R20170261
Director of Finance

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN UPDATED APPRAISAL AND CONSULTING SERVICES FROM VALUE RESEARCH GROUP FOR PROPERTY LOCATED AT 30 COLUMBIA AVENUE IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170262							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-63							
CAF #	7-01-20-102-001 -213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

Res-19-063-2

**RESOLUTION AUTHORIZING AN UPDATED APPRAISAL AND
CONSULTING SERVICES FROM VALUE RESEARCH GROUP
FOR PROPERTY LOCATED AT 30 COLUMBIA AVENUE IN THE
CITY OF PATERSON, NEW JERSEY**

WHEREAS on June 12, 2012, by Resolution R-12-474, the County of Passaic authorized an appraisal of certain property located at 30 Columbia Avenue in Paterson, New Jersey; and

WHEREAS the Passaic County Freeholder Committee for Public Works and Buildings & Grounds is recommending that the Board of Chosen Freeholders of the County of Passaic authorize an updated appraisal of the County-owned property located at 30 Columbia Avenue; and

WHEREAS in order to make that determination the said Committee is also recommending that the County of Passaic engage the services of an appraiser to determine the fair market value of both properties; and

WHEREAS Value Research Group, LLC, Real Estate Analysts and Consultants, 301 South Livingston Avenue, Suite 104, Livingston, New Jersey has submitted a proposal dated March 9, 2017 to perform the necessary appraisal reports for the sum of \$2,500.00 (a copy of said proposal is attached hereto and made a part hereof); and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS said Value Research Group, LLC will be qualified as a "pool appraiser" through a fair and open process pursuant to the Resolution of the Board under the New Jersey Pay-to-Play

Committee for Public Works and Buildings & Grounds at its March 13, 2017 meeting who unanimously recommended that Value Research Group, LLC be retained to conduct the appraisal for this Project; and

WHEREAS a certification is attached here to which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for professional appraisal consulting services with regard to one County-owned property located at 30 Columbia Avenue in Paterson, NJ to Value Research Group, LLC of Livingston, NJ pursuant to its attached proposal.

BE IT FURTHER RESOLVED that the Director and Clerk of the Board of Chosen Freeholders be authorized to execute an agreement for these services on behalf of the County of Passaic.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the North Jersey Herald & News.

March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,500.00

APPROPRIATION: 7-01-20-102-001-213

PURPOSE: Resolution authorizing an updated appraisal and consulting services from Value Research Group.



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr



VALUE RESEARCH GROUP, LLC
REAL ESTATE ANALYSTS AND CONSULTANTS

March 9, 2017

Michael H. Glovin, Asst. County Counsel
Passaic County
401 Grand Street
Room 214
Paterson, NJ 07505-2023

Re: Proposal for Appraisal Update and Consulting Services
Property: 42-60 Columbia Avenue
City of Paterson, Passaic County, NJ

Dear Mr. Glovin:

Pursuant to your request, Value Research Group (VRG) is pleased to submit this proposal for the appraisal services in connection with the property referenced above. The work product will be prepared for you and is for your sole and exclusive use for the matter described here under the terms of this agreement. We request that you seek our written authorization before releasing the report to any other party.

Nature of Work

Intended Users:	Client
Intended Use:	To assist in establishing market value
Interest Valued:	Fee Simple
Date of Value:	Date of Inspection
Extraordinary Assumptions:	None
Report format:	Narrative appraisal in summary form.
Fee:	\$2,500.00

www.valueresearchgroup.com

301 SOUTH LIVINGSTON AVENUE • SUITE 104 • LIVINGSTON • NEW JERSEY • 07039 • 973-422-9000 • FAX 973-422-9797

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170262

Proposal

Scope of Work

The scope of the assignment, pursuant to your request, is a report to determine the market value of the subject property for appraisal. The report will be reported in a summary form in a manner appropriate to the analysis so as not to be misleading.

As part of our service, we will visit the property and conduct an inspection of the site and improvements. We will investigate the market, review comparable properties and prepare an appraisal analysis indicating our opinion of value of the subject property as of the effective date.

The report will identify the property, title history, purpose and function of the appraisal report, date of valuation, property rights appraised, zoning, property assessments and taxes, site data, highest and best use analysis, a presentation of the appraisal techniques considered and used in the valuation process, and a reconciliation of the approach(s) into a final valuation estimate. Research will include a complete analysis of sales and lease transactions occurring in the competitive market area. Research will focus on transactions occurring as near our valuation date as possible since they are most representative of the market conditions and pertinent trends in values and rental rates. Reporting of our analysis will be in summary narrative form. Only the most comparable data will be used and then confirmed to the standard appropriate to this assignment.

The appraisal report and our work product will be prepared in accordance with all report writing requirements of the Standards of Professional Practice of the Appraisal Institute, and the Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation. The report will be subject to our Statement of Limiting Conditions and Appraiser's Certification; please let me know if you would like to review this statement before we commence work.

Information Needed

In order to assist us in performing the assignment, we request that you provide us with the as much of the following information as is available:

1. Property Survey and Description.
2. Building floor plans, if available. If the appraised property consists of proposed improvements, the Client shall provide VRG the plans, specifications and other documents required to identify the extent and character of the proposed improvements.
3. Income and expense statements for the past three years.
4. Copies of any pertinent inspection reports, building condition reports, environmental studies or other data.
5. Name, contact information and permission to contact current occupants of the improvements.

If the property appraised is currently under a contract of sale, the Client shall provide a copy of the contract including all addenda and relevant facts.

Delivery Date

We anticipate that the fieldwork, analysis and appraisal report can be completed within approximately 30 days of your execution of this agreement and receipt of all requested information. The report will be delivered by overnight private courier or US Mail.

Fee Requirements

The fee for the fieldwork, analysis and preparation of the appraisal report will be \$2,500.

A signed copy of this letter will serve as your authorization to proceed. We will not commence work until received. In signing this proposal you represent that you are responsible for the fees incurred. The payment for work done must be at the time of delivery of the report. If any sum is unpaid after 15 days, you agree to pay interest at 10% per annum on the unpaid balance, unless other arrangements are mutually agreed upon. If this firm is required to take action to enforce the terms of the agreement, you will be responsible for all legal and other expenses incurred by us for this purpose. Note that if the terms of this agreement are not met, we reserve the right to terminate the use of our work product by you and any third parties.

Confidentiality

VRG shall not provide a copy of the written report to, or disclose the results of the analysis prepared in accordance with the Agreement with any party other than the Client, unless the Client authorizes that action, except as stipulated in the Confidentiality Section of the Ethics Rule of the Uniform Standards of Professional Appraisal Practice (USPAP)

Changes to the Agreement

Any changes to the assignment as outlined in the Agreement shall necessitate a new Agreement. The identity of the client, intended users, or intended use; the date of value; the type of value; or property appraised cannot be changed without a new agreement.

Cancellation

The Client may cancel this Agreement at any time prior to our final delivery of the Report upon notification to VRG. Client shall pay VRG for work completed on the assignment prior to VRG's receipt of written cancellation notice, unless otherwise agreed to by the parties.

VRG Independence

VRG cannot agree to provide a value opinion that is contingent on a predetermined amount. VRG cannot guarantee the outcome of the assignment in advance. VRG cannot insure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective by the Client or others or advance any particular cause. VRG's opinion of value will be developed competently and with independence, impartiality and objectivity.

No Third Party Beneficiaries

Nothing in this Agreement shall create a contractual relationship between VRG or the Client and any third party, or any cause of action in favor of any third party. This Agreement shall not be construed to render any person or entity a third party beneficiary of this Agreement, including but not limited to, any third parties identified in this engagement letter.

Governing Law and Jurisdiction

The interpretation and enforcement of this Agreement shall be governed by the laws of New Jersey, exclusive of any choice of law rules.

Per Diem Charges

Our fee for the appraisal includes one meeting or phone conference to review our findings and analysis. Subsequently, the fee for attending any meetings, court hearings or trials, depositions and pretrial conferences, whether or not testimony is actually given, and the review of any material



VALUE RESEARCH GROUP, LLC
REAL ESTATE ANALYSTS AND CONSULTANTS

March 9, 2017

Michael H. Glovin, Asst. County Counsel
Passaic County
401 Grand Street
Room 214
Paterson, NJ 07505-2023

Re: Proposal for Appraisal Update and Consulting Services
Property: 42-60 Columbia Avenue
City of Paterson, Passaic County, NJ

Dear Mr. Glovin:

Pursuant to your request, Value Research Group (VRG) is pleased to submit this proposal for the appraisal services in connection with the property referenced above. The work product will be prepared for you and is for your sole and exclusive use for the matter described here under the terms of this agreement. We request that you seek our written authorization before releasing the report to any other party.

Nature of Work

Intended Users:	Client
Intended Use:	To assist in establishing market value
Interest Valued:	Fee Simple
Date of Value:	Date of Inspection
Extraordinary Assumptions:	None
Report format:	Narrative appraisal in summary form.
Fee:	\$2,500.00

www.value-research.com

301 SOUTH LIVINGSTON AVENUE • SUITE 104 • LIVINGSTON • NEW JERSEY • 07039 • 973-422-9000 • FAX 973-422-9797

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170262

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO CARRIER CORP. AS IT PERTAINS TO THE PASSAIC COUNTY NEW COURT HOUSE CHILLERS REPLACEMENT PROJECT, 77 HAMILTON STREET IN THE CITY OF PATERSON, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170263							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-64							
CAF #	C-04-55-137-001-908							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

Res-Pg: 1.64-2

**RESOLUTION FOR AWARD OF CONTRACT TO CARRIER
CORP. AS IT PERTAINS TO THE PASSAIC COUNTY NEW
COURT HOUSE CHILLERS REPLACEMENT PROJECT, 77
HAMILTON STREET IN THE CITY OF PATERSON, NEW
JERSEY AS PER BID**

WHEREAS bids for the Passaic County New Court House Chillers Replacement Project at 77 Hamilton Street, Paterson, New Jersey were received on March 17, 2017; and

WHEREAS the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

WHEREAS Carrier Corp. of Clifton, NJ submitted a bid for the above-mentioned project and the County Engineer has recommended an award in the sum of \$319,000.00, as per the terms of the attached letter dated March 22, 2017 as the lowest responsible bidder; and

WHEREAS this matter was discussed by members of the Public Works and Buildings & Grounds Committee via e-mail on March 22, 2017 and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract Passaic County New Court House Chillers Replacement Project, 77 Hamilton Street, Paterson, NJ as noted above to Carrier Corp. in the amount of \$319,000.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County.

March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 319,000.00

APPROPRIATION: C-04-55-137-001-908

PURPOSE: Resolution for award of contract to Carrier Corp. as it pertains to the Passaic County New Court House Chillers Replacement Project.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

March 22, 2017

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Passaic County New Court House Chillers Replacement
77 Hamilton Street, Paterson, New Jersey
Review of Construction Bids Received and
AWARD OF CONSTRUCTION CONTRACT

Members of the Board:

Bids for the construction of the above referenced project were received on March 17, 2017. Six bidders submitted bids. The following is a summary of the bids received.

<u>Name of the Bidder</u>	<u>Amount</u>
Carrier Corp. 100 Delawanna Avenue, Clifton, NJ	\$319,000.00
C. Dougherty & Co. 7 Washington Place, Paterson, NJ	\$383,000.00
Envirocon, Inc. 490 Schooley Mountain Road, Hacketstown, NJ	\$444,684.00
Unitemp, Inc. 26 World's Fair Drive, Somerset, NJ	\$445,900.00
EACM Corp. Maywood, NJ	\$517,000.00
Trim Construction Millburn, NJ	\$552,000.00

This matter was discussed with the Public Works Committee on March 13, 2017 and via e-mail on March 22, 2017 and an award of contract to the low bidder, Carrier Corp. is recommended to the full Board.

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170263



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

March 22, 2017

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Passaic County New Court House Chillers Replacement
77 Hamilton Street, Paterson, New Jersey
Review of Construction Bids Received and
AWARD OF CONSTRUCTION CONTRACT

Members of the Board:

Bids for the construction of the above referenced project were received on March 17, 2017. Six bidders submitted bids. The following is a summary of the bids received.

<u>Name of the Bidder</u>	<u>Amount</u>
Carrier Corp. 100 Delawanna Avenue, Clifton, NJ	\$319,000.00
C. Dougherty & Co. 7 Washington Place, Paterson, NJ	\$383,000.00
Envirocon, Inc. 490 Schooley Mountain Road, Hacketstown, NJ	\$444,684.00
Unitemp, Inc. 26 World's Fair Drive, Somerset, NJ	\$445,900.00
EACM Corp. Maywood, NJ	\$517,000.00
Trim Construction Millburn, NJ	\$552,000.00

This matter was discussed with the Public Works Committee on March 13, 2017 and via e-mail on March 22, 2017 and an award of contract to the low bidder, Carrier Corp. is recommended to the full Board.

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170263

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO CUMMING CONSTRUCTION MANAGEMENT, INC. FOR CONSTRUCTING MANAGEMENT & INSPECTION SERVICES AS IT PERTAINS TO THE NIKE BASE CONSOLIDATION FACILITIES, ROUTE 23, WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170264							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-65							
CAF #	C-04-55-129-001-920							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AWARDING A CONTRACT TO CUMMING
CONSTRUCTION MANAGEMENT, INC. FOR CONSTRUCTING
MANAGEMENT & INSPECTION SERVICES AS IT PERTAINS TO
THE NIKE BASE CONSOLIDATION FACILITIES, ROUTE 23,
WAYNE, NEW JERSEY**

WHEREAS there exists a need for Professional Constructing Management and Inspection Services as it concerns the architectural and site improvement design services for the Nike Base Consolidation Facilities Project on Route 23 in the Township of Wayne, New Jersey; and

WHEREAS Cumming Construction Management, Inc., 200 South Avenue East, Suite 302, Cranford, NJ 07016 submitted a consulting services proposal, dated February 22, 2017, totaling \$430,977.00, which is being recommended by the Office of the Passaic County Engineer by way of letter to the Board dated March 20, 2017, which is attached hereto and made a part hereof; and

WHEREAS the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on March 13, 2017 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Cumming Construction Management, Inc. has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic R-2017-0027 dated

January 24, 2017 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Construction Management and Inspection Services for the above-mentioned project be awarded to Cumming Construction Management, Inc. in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

March 28, 2017

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170264

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$430,977.00

APPROPRIATION: C-04-55-129-001-920

PURPOSE: Resolution awarding a contract to Cumming Construction Management, Inc.



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:ft



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 20, 2017

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re Nike Base Consolidation Facilities, Route 23, Wayne
Award of Consulting Services
Construction Management & Inspection
Cummings Corporation

Members of the Board:

The County has awarded the architectural and site improvement design services for the consolidation of various County Departments including but not limited to Operations (Paterson & Pompton Garages), Health Department and Sheriff's Motor Pool to be relocated to new facilities at the Nike Base and be incorporated with Rutgers Cooperative and 4H, Para Transit, Meals on Wheels and Mosquito Control.

It is now necessary for the County to award Design Review Services, consisting of energy review, constructability review, value engineering, cost estimating, award Bid Assistance Services, and award Construction Management and Inspection Services for the project. Cummings Corporation was contacted and submitted a proposal in the amount of \$430,977.00. Copy attached.

The above referenced matter was discussed at the Public Works Committee meeting of March 13, 2017 and an award of contract to Cummings Corporation is recommended to the full Board.

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170264

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract for Construction Management and Inspection Services for Nike Base Consolidation Facilities to Cummings Corporation in the amount of \$430,977.00 and authorize County Counsel to prepare the necessary Agreements subject to the availability of funds.

Very truly yours,



Steven J. Edmond, P.E.
County Engineer

SJE:ibm

Attachment

cc: County Administrator
County Counsel
Finance Director
PWC Chair



200 South Avenue East
Suite 302
Cranford, NJ 07016
908-516-7015
ccorpusa.com

February 22, 2017

Steve Edmond, P.E.
Passaic County Engineer
401 Grand Street, Room 524
Paterson, NJ 07505

Re: Construction Management and Inspection Services [Nike Base Public Works Site

Dear Mr. Edmond,

On behalf of Cumming Construction Management, Inc. (Cumming), I am pleased to submit the enclosed response to the above-referenced RFP. As demonstrated herein, our team has extensive experience providing similar services to public agency clients all over New Jersey and throughout the country. We have a solid history of utilizing experienced staff, strong construction management controls, and proven methods to deliver projects successfully, on time, and within budget.

With our seasoned project team, decades of extensive local experience in New Jersey, and capital improvement expertise, I believe Cumming is well-positioned to provide you with expert services that meet all of the County's needs. Specifically, our team brings:

- **A Project Team with Excellent References** — Our project team has deep knowledge, extensive experience, and excellent references from delivering similar projects all over New Jersey for the past 20 years. Our team includes seasoned veterans in project management, cost estimating, scheduling, and many more.
- **A Demonstrated Project Process** — Our key goals are to deliver your project on budget, within schedule, and to the highest level of quality. Cumming's core philosophy is "Manage each project like we own it." Our team proactively leads, challenges, motivates, and directs team members to generate superb results that save time and money, mitigate risk, and achieve our clients' delivery goals.
- **Extensive Public Sector Experience** — Cumming's public agency portfolio includes more than 1,500 projects with a collective value exceeding \$1.5 billion, making us one of the most experienced providers of project and construction management services in the country.
- **Firm Experience and Qualifications** — Since our inception in 1996, Cumming has become a recognized leader in providing high-quality, professional project management services as acknowledged by our Top 40 ranking for the past 12 years among *Engineering News-Record's* Top 100 Construction Management-for-Fee firms in the United States.

We look forward to working with you and the rest of the project team. Our team leadership has been supporting a wide-ranging mix of public and private clients for the past 20 years in the State of New Jersey, with various levels of appropriate staff, and we look forward to doing the same for you. Should you have any questions, or need additional information, please don't hesitate to contact me directly at 908-868-5114 or via email at sdigiacomo@ccorpusa.com. We thank you for the opportunity and your consideration.

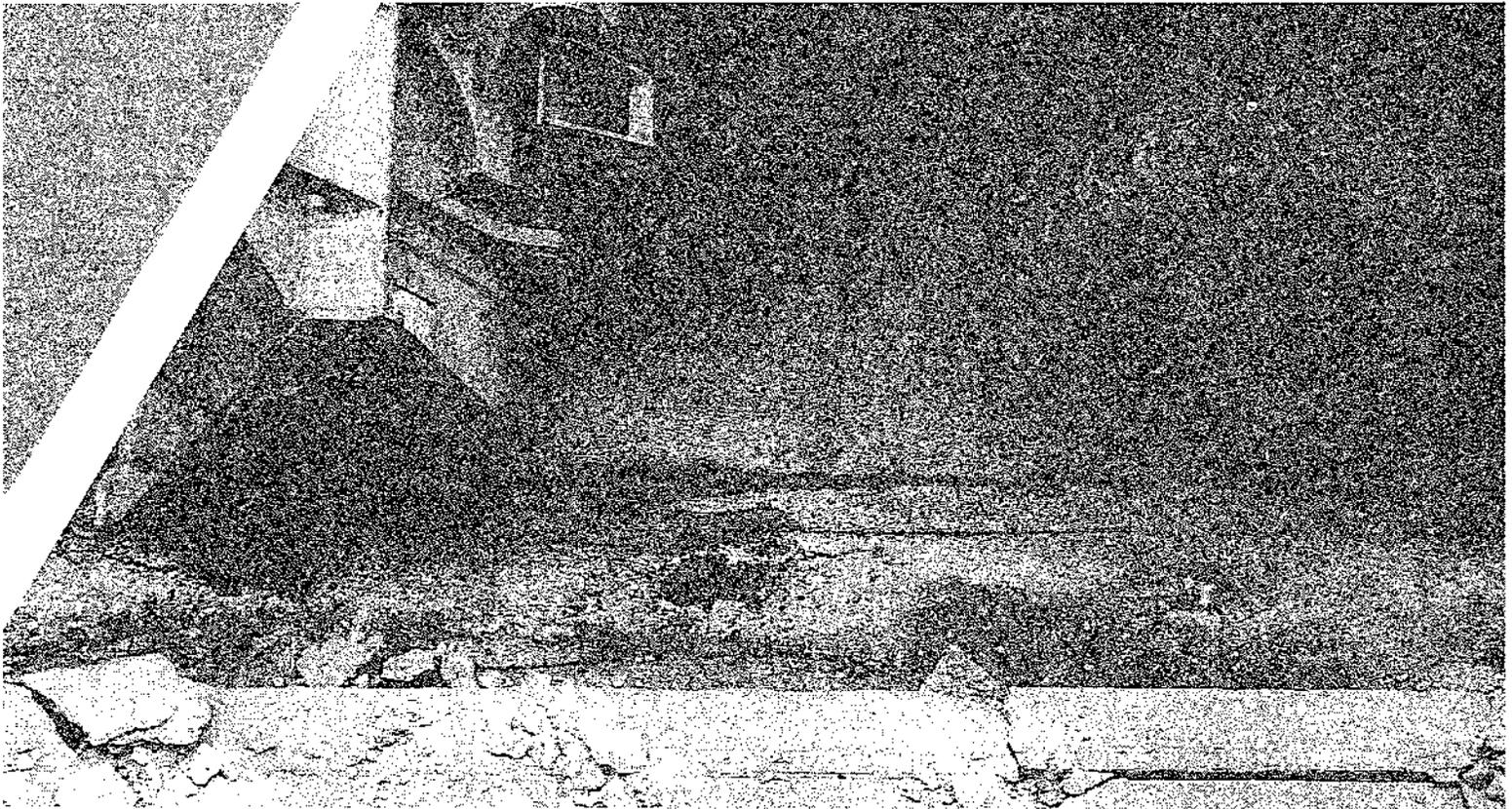
Sincerely,

Susan DiGiacomo
Vice President

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170264

TABLE OF CONTENTS

SECTION 1	FIRM OVERVIEW	1
SECTION 2	PROJECT UNDERSTANDING & APPROACH	3
SECTION 3	PROJECT TEAM	11
SECTION 4	SCHEDULE & FEE	18
SECTION 5	RELEVANT EXPERIENCE	21



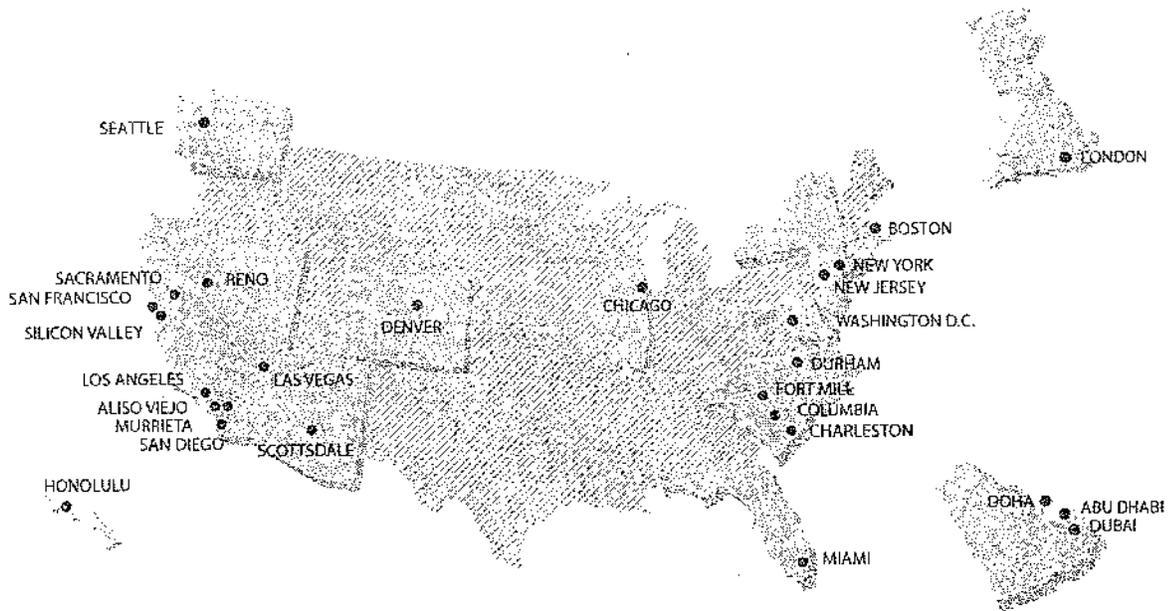
Introduced on: March 28, 2017

SECTION 1 FIRM OVERVIEW

Cumming Construction Management, Inc. (Cumming) was founded in 1996 as a firm specializing in providing project owners with project, construction, and cost management services. Now, after 20 years in business, we have nearly 500 employees in 27 offices worldwide—including in New Jersey—and we are an industry leader in project and cost management, owner’s representation, as well as planning and scheduling. In fact, we are recognized and ranked as one of the very best project/construction management firms in the nation—all while maintaining our independence and individualized level of service. This allows us to focus on what we do best: deliver top-notch projects on schedule and within budget, to the lasting satisfaction of our clients.

Cumming, a privately held corporation, is organized by service line (project management, cost management, dispute resolution and avoidance, etc.) and sector (government, commercial, education, hospitality, etc.). The management of the company is spread out throughout the United States, with most offices having one or more senior officers who lead services in their region, service line, and sector. For this project, Vice President Susan DiGiacomo, who is located in our Cranford office, will be responsible for overseeing the performance of our team and ensuring the success of this project. Cumming is registered to do business in New Jersey and has a DPMC prequalification of unlimited.

OUR LOCATIONS



Red dots denote Cumming office locations

Introduced on: March 28, 2017

Adopted on: March 28, 2017

OUR SERVICES

The following table outlines our full suite of services and reflects our unique ability to offer not only comprehensive project and cost management, but also à la carte services at any stage of project development.

COMPREHENSIVE, INTEGRATED SERVICES

	PLANNING	DESIGN	CONSTRUCTION	CLOSE-OUT / POST-CONSTRUCTION
Program, Project + Construction Management	<ul style="list-style-type: none"> • Master scheduling/ budgeting • Project scope development • CAPEX + feasibility studies • Entitlements • Project delivery consulting • Consultant procurement 	<ul style="list-style-type: none"> • Design criteria development • Design management • Sustainability consulting • Constructability reviews • Value analysis • Risk management 	<ul style="list-style-type: none"> • Bid facilitation • Change management • Quality assurance • Contract administration • QA/QC status meetings • Schedule management 	<ul style="list-style-type: none"> • FF+E coordination • Punchlist facilitation • Move management • Lessons learned
Cost Management + Estimating	<ul style="list-style-type: none"> • Market studies • Feasibility analysis • Target cost modeling • Detailed project budgeting • Contingency analysis 	<ul style="list-style-type: none"> • Life cycle cost analysis • Sustainability cost analysis • Quantity takeoffs • Milestone estimating 	<ul style="list-style-type: none"> • Bid review • GMP negotiation • Continuous cost management • Change order reviews • Payment application reviews 	<ul style="list-style-type: none"> • Final change order approvals • Cost segregation • Final payment reviews • Benchmarking
Program + Project Controls	<ul style="list-style-type: none"> • Controls systems design • Controls systems integration • Processes + procedures • Budget forecasting • Team communications 	<ul style="list-style-type: none"> • Design status reporting • Budget monitoring • Milestone scheduling 	<ul style="list-style-type: none"> • Cash flow monitoring • Cash flow reporting • Earned value reporting • Document controls • Cost controls • Schedule controls 	<ul style="list-style-type: none"> • Closeout reporting • Document archiving • Financial closeout

Introduced on: March 28, 2017

Adopted on: March 28, 2017

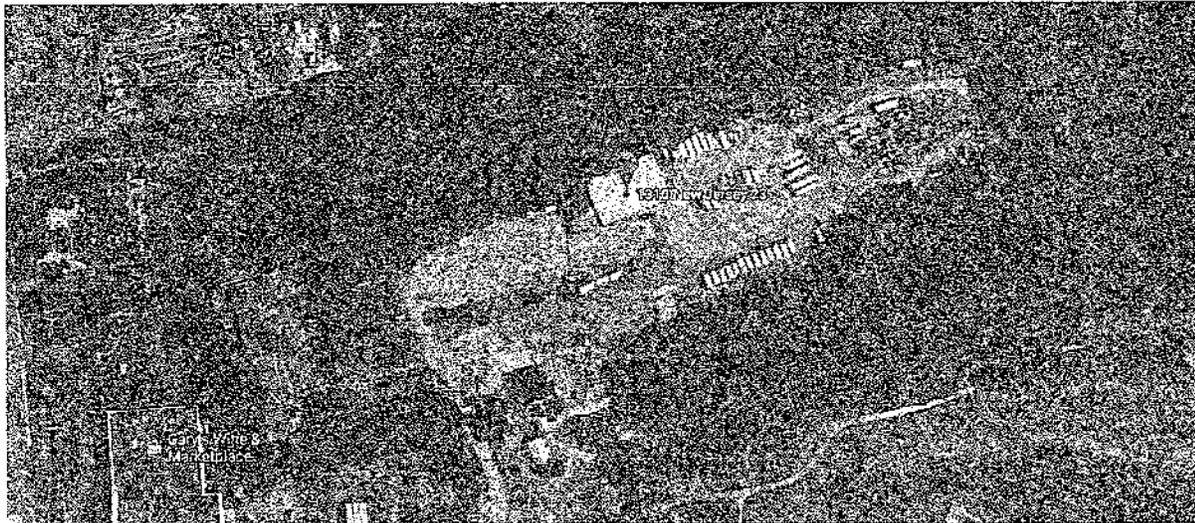
Created by: Billie K. Smith

SECTION 2 PROJECT UNDERSTANDING & APPROACH

PROJECT UNDERSTANDING

Cumming will provide Construction Management services during the Design Phase (Task 1), Procurement Phase (Task 2), and Construction Phase (Task 3) for the relocation of all existing County Facilities located at Pennsylvania Avenue and Columbia Avenue, the continued use of existing services, and the addition of new facilities to the "NIKE" site in Wayne, New Jersey. The County Sheriffs Department, Motor Pool Garages and Repair Shop, currently on the Garrett Mountain, Lambert Castle property will be relocated and receive new facilities at the "NIKE" site. Additionally, the Pompton Lakes Road Department and the County Health Department will be relocated.

The Department of Public Works will have a two-story office component, and a one-story garage with space allotted for Auto and Small Truck Service, Large Truck Service, Sheriff Vehicle Service, B&G Storage, and Truck Wash. The site will also feature covered outdoor storage, a Salt Dome, Calcium Chloride Storage, and a surface lot accommodating approximately 302 vehicles.



CUMMING'S CONSTRUCTION MANAGEMENT APPROACH

We will develop and organize your project into phases, each phase representing a necessary step in the logical sequence leading to a successful project. The plan will focus on the further definition of project scope of services, roles and responsibilities for all project participants, and will be completed through integration into your current staff, the selected design professionals, contractors, and consultants for the project. Furthermore, our project work plan will offer a defined approach to take each project from its current state through completion of all construction, closeout, and initial occupancy activities.

Cumming specializes in managing multi-project building programs. As a result, we have developed efficient and effective approaches to working with your current staff, architect-engineers, and contractors to successfully complete quality projects on time and within budget.

Introduced on: March 28, 2017

Adopted on: March 29, 2017

Approved by: [Signature]

ccorpusa.com

The critical factors to successful projects include:

- Well-defined goals and milestones
- Extensive, thorough early planning
- Good leadership, management, and supervision
- Positive and effective relationship with end-users
- Proper project team chemistry
- Quick response to changes/adaptive to potential funding changes or requests
- Engineering managers concerned with the total project, not just the engineering elements

Our proven management approach incorporates each of these critical success factors. Our approach is quite simple and straightforward. It is the Principal-in-Charge's responsibility to direct the mix and timing of our services to control the major elements of your project: time, cost, and quality.

TASK 1 — PROJECT DESIGN REVIEW SERVICES

Review of Budgets, Construction Documents, Plans and Specs

As the design process proceeds, Cumming is constantly vigilant, ensuring that the County's needs are completely represented in the design (materials, building system, equipment, installation, method of delivery, etc.). Our team also evaluates project budget requirements during the design sub-phases to ensure that the design is producing a project that can be built within budget, taking advantage of the most cost-effective construction elements available to perform the required functions. This "cost effective" consideration is normally referred to as "value engineering" in our industry.

We believe that construction contract documents are a binding instrument between an owner and contractor for construction services, and, as such, must be as accurate as possible to protect the interests of both parties. Change orders due to design conflicts and discrepancies in construction documents are costly and ultimately disrupt the construction progress. Good interdisciplinary and Constructability reviews prior to award of construction will realize a reduction in change orders, time-saving, and the ability to deliver the project within budget.

LEAD

PROJECT

IMPLEMENT

PROGRAM MANAGEMENT

- Technology & Tools
- Facility Assessments
- Program Goals
- Master Budgeting / Scheduling
- Delivery Recommendations
- A/E/C Procurement
- Program Protocols & Performance
- Program Controls

PROJECT MANAGEMENT

- Project Team Facilitation
- Contract Administration
- Constructability
- Project Scheduling & Budgeting
- Status Reporting
- Cash Flow Reporting
- Stakeholder Coordination
- Project Controls

CONSTRUCTION MANAGEMENT

- Construction Oversight & Reporting
- Safety & Quality Assurance
- Change Management
- Payment Application Processing
- FF&E Facilitation
- Punchlist Coordination
- Closeout & Commissioning

CONTROLS & DISPUTE AVOIDANCE

Introduced on: March 28, 2017

The ideal time to mitigate design conflicts is in the pre-construction phase prior to bid. Constructability reviews are critical to time, cost control, and claims avoidance. We will assign multi-disciplinary professionals to assess the Contract Documents for clarity, integration of plans and specifications, constructability of details and absence of ambiguities. Our team members are able to review systems and details serving as a “second set of eyes” to ensure that the drawings and specifications put out to bid are complete, constructible and of the highest quality. Our reviews will specifically address issues such as:

- Constructability of construction details
- Lead time for materials and equipment
- Reasonableness of performance of work sequence, interface relationships and periods
- Site access, restrictions, staging areas, availability of utilities for construction, and safety plans for pedestrian and vehicular traffic for ongoing operations
- Coordination within and between disciplines relative to the plans and specifications
- Assurance that references to statements such as “designed by others” are addressed

Our goals in performing Interdisciplinary and Constructability Reviews are:

- Cost avoidance on bid day
- A reduction in the amount of change orders
- A reduction in delays caused by change orders
- A reduction in Requests for Information (RFIs)
- A savings in construction administration time and effort
- A smoother, non-adversarial relationship between the parties involved
- A better construction project at final delivery

Throughout the process, we will periodically review construction documents, plans and specifications to achieve project goals.

Project Consultants

During the design phase, if additional consultants are required, our team can assist with the development of Requests for Proposals for outside consulting services. Cumming carefully and completely reviews all proposals received and coordinates interviews with the most suitable firms. The Cumming team organizes, chairs, and documents the interviews. As a result of the interview process, we facilitate the final selection of the most appropriate firm for the project. We can also assist in contract negotiations with the selected firms.

In summary, Cumming will:

- Lead or run project meetings between the County, Consulting Architect, and the Consulting Engineer and determine that the project meets the appropriate County department's needs.
- Review the construction staging of the project.
- Provide a preliminary cost estimate, a cost estimate at 75% project design completion, and a cost estimate at 100% project design completion.
- Provide a value engineering review and review and evaluate the Consultant responses.
- Provide an energy review.
- Provide a utility review.
- Provide a constructability review.
- Develop a site logistics plan.
- Develop a master project schedule.
- Set cost controls/monitoring for construction.
- Provide a recommendation of the final plans to the County

TASK 2 —PROJECT PROCUREMENT PHASE SERVICES

Cumming staff are extremely proficient in performing or assisting in the evaluation of cost proposals, and determining the most responsive and responsible bidder.

The following services will be provided by Cumming and may include, but are not limited to:

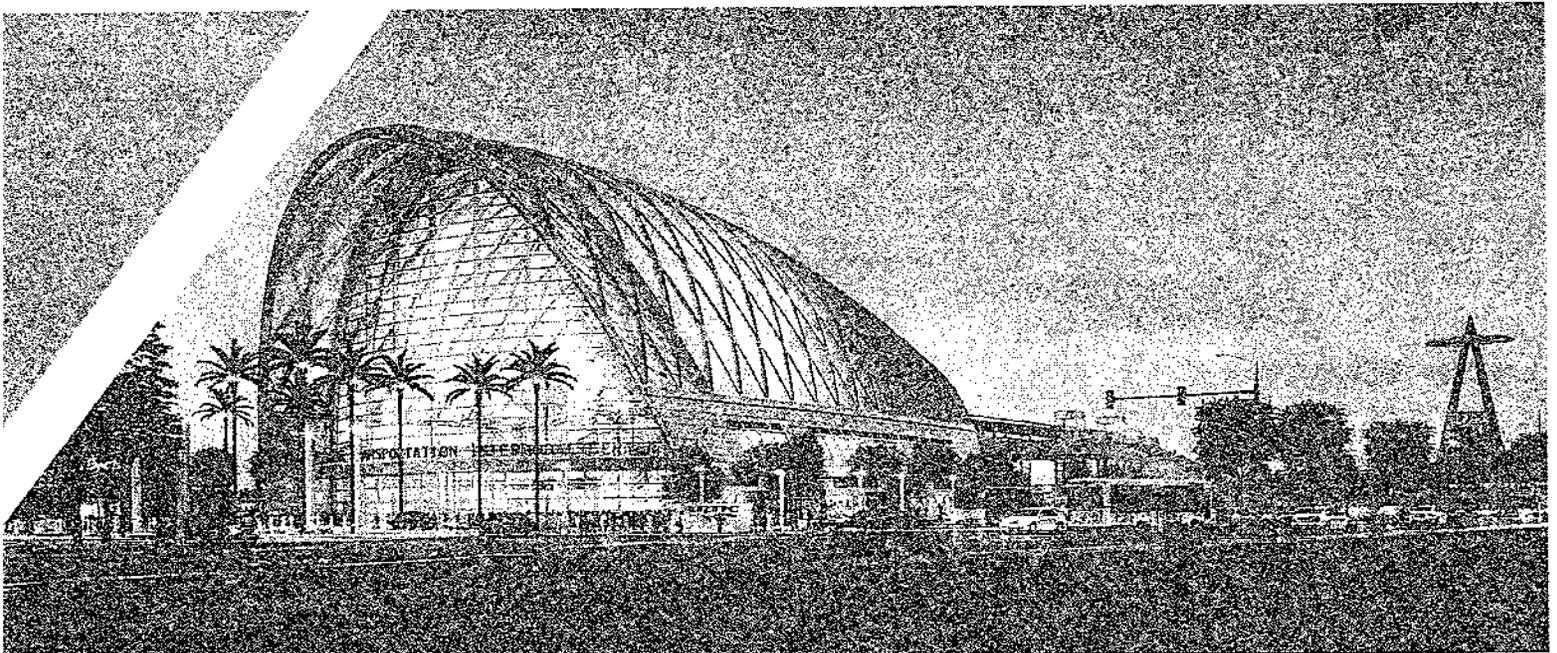
- Assist in advertisement and notice of the project.
- Assist the County in answering bid questions.
- Attend and participate in up to two pre-bid site visits.
- Attend and participate in pre-bid meetings
- Prepare and issue solicitation amendments for review and approval by the County.
- Develop a bid comparison compilation
- Provide recommendation of award to the County

TASK 3 — PROJECT CONSTRUCTION PHASE SERVICES

Methodology During Construction Phase

We first hold a pre-construction meeting where the lines of communication will be delineated and individual responsibilities will be defined. Our team will work closely with the County’s staff to ascertain the constraints that your project will face, to ensure all schedule and safety issues are addressed in the bid package and reviewed at the initial meeting. Typical concerns that must be addressed during construction include construction phasing, maintaining paths of travel around construction zones, scheduling of certain contractor activities that may impact the site, noise and dust control, vehicular access and parking, contractor staging areas, and coordination of utility shut downs, if needed.

We will also work diligently to keep you updated on progress and apprised of forecasted activities. Our team will become familiar with the general conditions and technical sections of the contract specifications and verify that the provisions of the contract are clearly understood and enforced during the construction phase. We will log and track project correspondence, project submittals, requests for information (RFIs) and other project documentation.



Introduced on: March 28, 2017

Adopted on: March 28, 2017

Created by: [ccorpusa.com](http://www.ccorpusa.com)

Cumming has a team of "Site Managers" that specialize in site-based project management. If needed, this team can produce daily project activity reports, take progress photos, and verify all completed work for inclusion in contractor progress payments. All contractor RFIs that require interpretation of plans or specifications will be reviewed with the architect of record. Proposed changes in the work will be evaluated with the architect. Cumming can track and monitor all change requests received from the contractor through a document control system. With the architect, we will review the scope of the contractor's change order proposal to determine if the work is a change from the base contract. If so, we will negotiate an equitable cost with the contractor for recommendation. Our team has successfully utilized unit pricing strategies in the bid packages to control costs of changes in the work.

Depending upon staff size, Cumming representatives will attend and keep minutes of the job site meetings with the contractor and project architect. Regular agenda items for weekly progress meetings will include contract status for schedule and budget, forecasted construction activities, contractor field issues, owner and site administration concerns; submittal status, change order status, Request for Information status, and planned activities and coordination issues. Our team and the architect will discuss any delays or anticipated impacts to the contractor's work where necessary.

All of these issues will be tracked within the Owner's project controls system and reports of action items will be regularly distributed and discussed at project meetings. During the construction phase, we actively manage the site and develop good communications with the field personnel so that we become aware of conflicts as they arise and ensure that timely and concise Requests for Information are issued by the contractor. We support the consulting team by reviewing the site conditions and provide a photo if a site visit is not scheduled to facilitate a prompt response. We also ensure that the design team's answer is to the point so that the contractor can move forward with a clear understanding and direction if there is a change to the project that has a cost impact.

Contractor Progress Payments

We will routinely review the status of completed work prior to contractor payment requests. Using an approved schedule of values submitted by the contractor before the first payment request, Cumming will accompany the contractor's site representative to verify all completed work under the contract. The agreed amount of completed work will be reflected on each line item in the schedule of values. This information will be input into an approved progress payment application form generated for signature to the architect, contractor, and owner's representative.

Our team will review the project payment application and verify the amounts of base contract work and approved change order work included. We will review and sign all payment applications before submitting them for owner approval and payment.

Construction Sequencing

The effective sequencing and scheduling of construction work around existing facilities is paramount to the smooth operation of the existing facility. Known conditions that may influence the contractor's schedule will be discussed in advance with the project staff to ensure expectations are met.

Cumming will closely review the contractor's schedule submittal to make certain that all required sequencing and milestones are shown. By closely monitoring the contractor's progress and work plan, we will be able to make recommendations as needed to adjust sequencing, work, or traffic patterns to minimize disruption to project activities.

Cost and Schedule Control

We will regularly evaluate the progress of each construction contract to forecast potential budget and schedule variances. The Cumming cost and schedule reporting will identify problems and proposed solutions: including schedule and cost status and show time and cost to complete the contract. The monthly progress evaluation will compare actual expenditures against budget, and as-planned performance against actual performance. The

reports will also summarize the preceding month's developments, plans for the current month, future plans, requests, recommendations, and general comments.

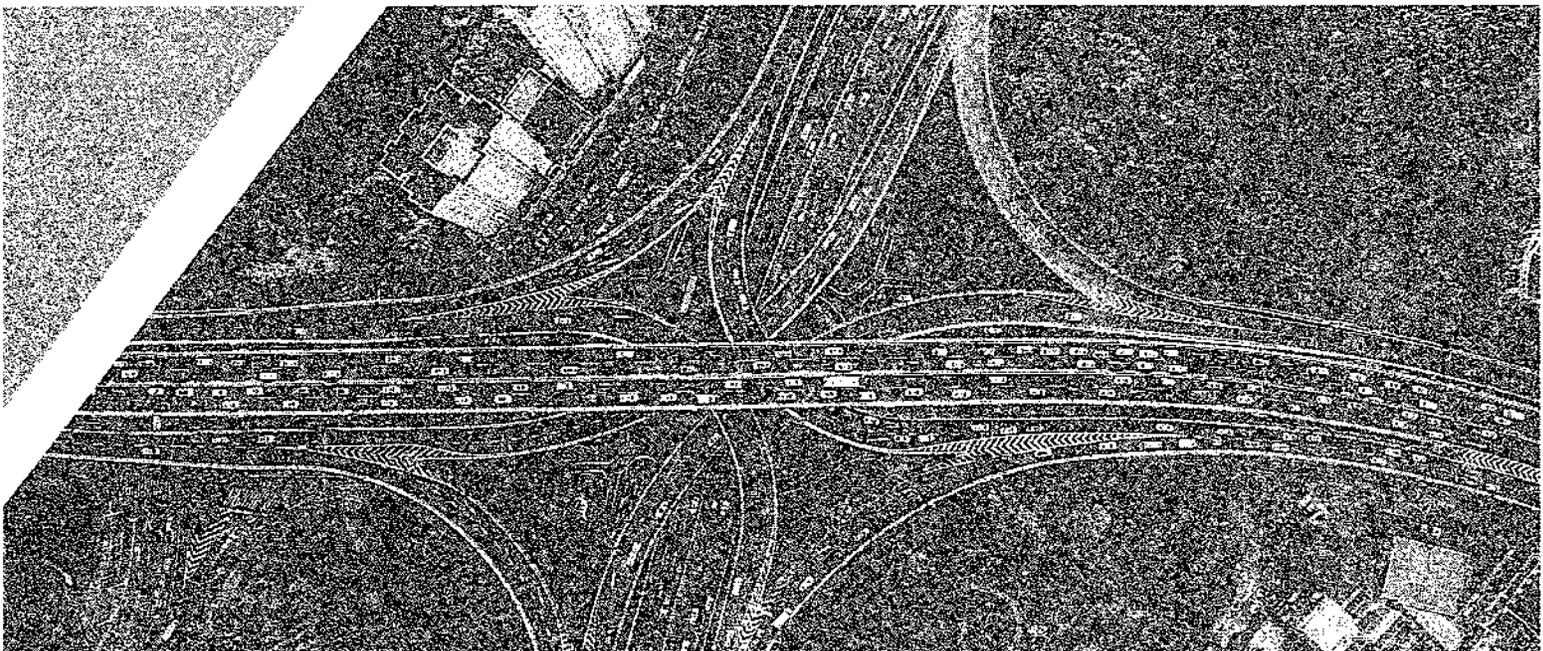
Testing and Inspections

During construction, Cumming will systematically verify that reviews, certifications, inspections and tests are being performed. A good quality assurance plan includes documenting all inspections, identifying items that have been satisfactorily inspected and targeting those requiring corrective action. At the beginning of construction, each inspector will review the contract documents outlining the most important elements to include in the quality control data. From the database, we can develop quality control checklists to manage startup, acceptance, and closeout procedures with the all required inspectors. At weekly meetings, the contractor's completed activities will be discussed and their quality control effectiveness measures evaluated. Where improvements are needed, the contractors are advised to implement them in time for upcoming activities.

Comprehensive and accurate as-built drawings are essential to the successful closeout of construction projects. Cumming believes that regularly updated as-built drawings are achievable when they are required for each payment application. Our team will verify that each contractor keeps its as-built drawings up to date before approving their portion of the work for payment. Any modifications to the contract documents must be posted electronically before submittal of any payment requests.

Post-Construction

Our team can assist the architect, engineers, consultants and all end users in developing project punch lists and verifying completion of all items. In cases where an existing facility is being remodeled, documentation of existing conditions must be performed prior to construction to confirm fairness to all parties and facilitate completion of the punch list work. If the project requires occupancy prior to completion of minor punch list items, we will coordinate with the contractor to complete the punch list work during times where activities will not be disrupted. The inspector will coordinate with the architect to confirm that completed punch list work is acceptable. After building occupancy, we can meet with the department heads and other staff as designated by your team to discuss problems experienced with new building systems.



Introduced on: March 28, 2017

In summary, Cumming will provide the County with the following services during this phase of the project:

- Assist County contracting officers.
- Establish temporary field offices.
- Set up job files, working folders, and record keeping.
- Maintain organized construction files.
- Schedule and conduct a pre-construction meetings.
- Schedule bi-weekly progress meetings with the General Contractor, Architect/Engineer and the County.
- Schedule weekly meetings with the General Contractor.
- Document actions taken and decisions made.
- Monitor the submittal review process.
- Review and monitor project schedules for construction progress with emphasis on milestone completion dates, phasing requirements, workflow, material deliveries, test dates.
- Assist in problem resolution and handling of disputed issues (including development of County position).
- Maintain marked-up sets of project plans and specifications for future as-built drawings.
- Perform daily and routine inspections of construction as work proceeds.
- Take action to identify work that does not conform to the contract requirements and notify the contractors when work requires correction.
- Compile through site inspections, lists of defects and omissions related to the work performed and provide these lists to the contractor for correction
- Review and process construction contractor payment requests (including preparation of necessary forms for payment processing).
- Monitor project financial data and budgetary cost accounting.
- Administer construction contract change orders (issuing proposal requests, preparing cost estimates, reviewing cost proposals, assisting County in negotiations, preparing change order packages for processing).
- Schedule, conduct, and document regular progress meetings with all interested parties to review project status, discuss problems, and resolve issues.
- Schedule, conduct, and document (prepare minutes, etc. for distribution) construction related project meetings.
- Monitor construction contractor compliance with established safety standards (note and report unsafe working conditions, failures to adhere to safety plan required by construction contract).
- Monitor construction contractor's compliance with contract labor standards.
- Coordinate construction activities with customer managers and occupying agency personnel.
- Monitor the design and construction clarification process and, when appropriate, remind the Architect/Engineer and other parties involved of the need for timely actions.
- Participate in all "partnering" activities during construction (workshops, meetings, etc.).
- Prepare special reports as needed and regular project status reports.
- Provide for progress and/or final photographs of project work.
- Maintain at the job site for the County, one record copy of all contracts, drawings, specifications, addenda, change orders, approved shop drawings, product data, working drawings, samples and similar required submittals These records shall be made available to the County, and the Architect/Engineer and shall be delivered to the County upon completion of the project.
- Identify work and materials necessary for testing and/or quality control and schedule and coordinate with testing laboratories.
- Provide assistance in obtaining permits and certificates of occupancy.
- Evaluate the completion of all work of the Contractors and make recommendations to the Architect/Engineer and assist in conducting the final inspections.
- Develop implement and maintain project cost reporting and cost control.
- Track and update project budget. Maintain cost accounting records of force account work (time and material).
- Prepare monthly Construction Manager reports including progress, summary of work, construction costs,

Introduced on: March 28, 2017

change orders, schedules, and recommended adjustments.

- Provide pre-occupancy evaluations.
- Collect and assemble all close out documents, keys, maintenance stocks, operating and maintenance manuals, guarantees and warranties.
- Monitor the daily manning of the project to assure compliance with Affirmative Action and participation in the project by minorities.



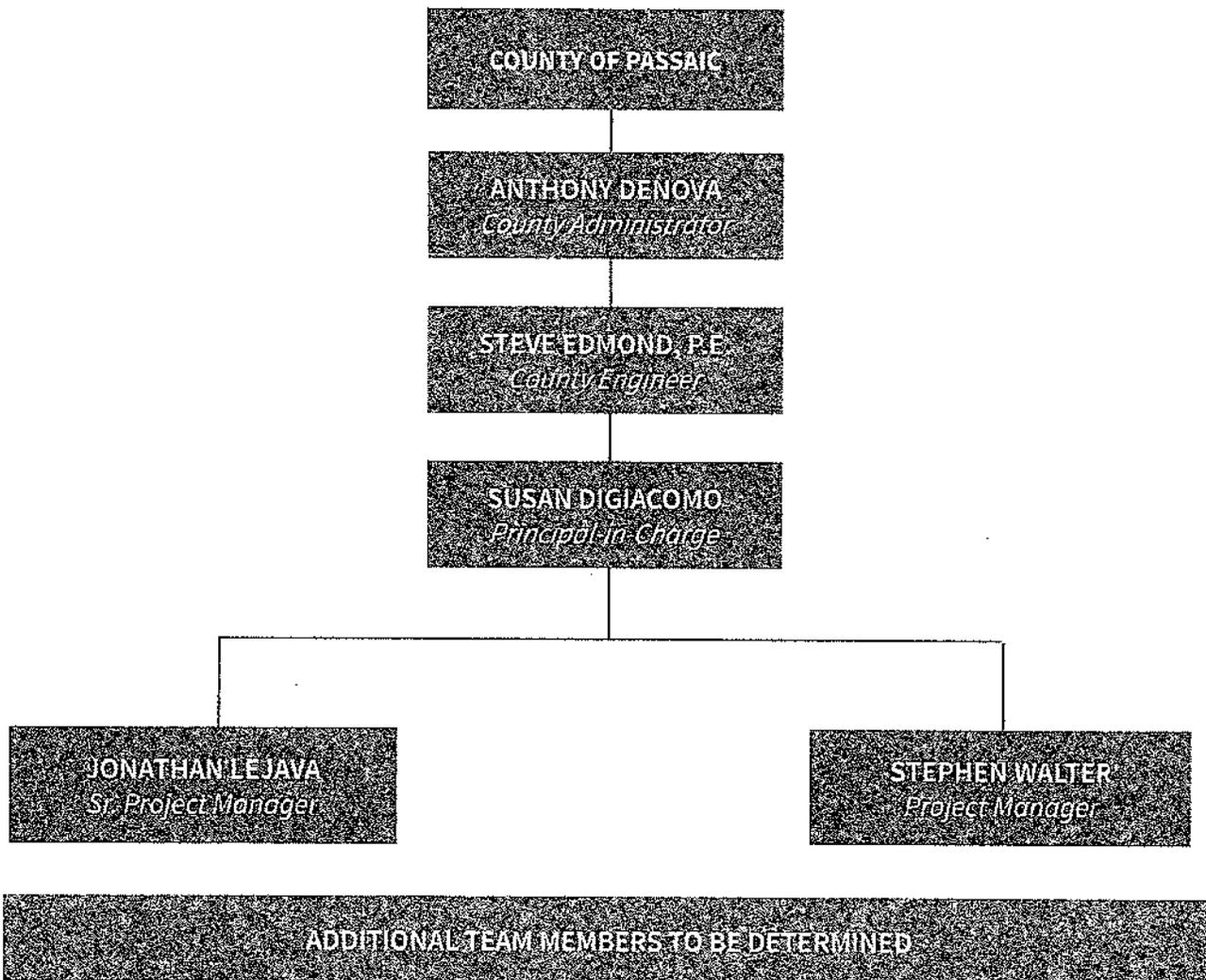
Introduced on: March 28, 2017

SECTION 3 PROJECT TEAM

Our proposed team includes the following individuals:

- **Susan DiGiacomo** — Principal-in-Charge
- **Jonathan Lejava** — Senior Project Manager
- **Stephen Walter** — Project Manager

Resumes for our proposed team members, including their experience, qualifications, and applicable credentials, begin on the next page.



- Architect
- Contractor
- 3rd Party Testing

Introduced on: March 28, 2017



**SUSAN DIGIACOMO
PRINCIPAL-IN-CHARGE**

Susan has 20 years of success in business. She is a dynamic individual who envisions the whole picture while maintaining sensitivity to the necessary details. She specializes in serving as an Owner’s Representative and Project Manager for both private and public sector clients, guiding them and their teams of professionals toward program and project success. Dedicated to the vision of each client, Susan offers innovative and strategic project management and communication skills to lead the team for a successful outcome. She has garnered more than 15 years of expertise in the design and construction industry. Today, Susan is responsible for client management, new business, and aspects of project management in pre-development and pre-construction phases.

EDUCATION
Rider University

REPRESENTATIVE EXPERIENCE

Piscataway Community & Cultural Arts Center, Piscataway, NJ

Cumming is providing full project management services for the new Community Cultural Arts Center, which is two stories with a partial basement. The project is approximately 114,000 sq. ft. with multiple recreational and fitness components, including: a wellness center, an aquatic center (competitive swimming pool, lap pool, and activity pool), a basketball court, a running track, dance studios, an art studio and exhibit space, a culinary studio, a multi-purpose room, a child care facility, after school program space, and ancillary offices.

County of Somerset, Board of Social Services Building, Somerville, NJ

The current facility on High Street is well beyond its capacity and has exceeded its useful life. In order to best serve the community and implement long term facility life cycle improvements, the County has embarked on the design of a new Board of Social Services Building. The new SCBSSB will be located adjacent to the current facility and stand at 3 stories of approximately 42,500 sq. ft. with a floor plate of approximately 13,000 sq. ft. Once the new building is complete, the old building will be demolished and that site will become a parking lot.

Bergen County Technical School Dist. Renovations & Addition, Paramus, NJ

The existing gymnasium and cafeteria are undersized and inadequate for today’s needs and those of future use. This project includes the addition of a new gymnasium, new bathrooms, and the conversion of existing space into an appropriately sized cafeteria. In the existing building, the cafeteria will be expanded through the corridor and into the existing gym and renovated to house an updated kitchen, points of purchase, and cafeteria to serve 300 students. The new addition, designed to infill the courtyard, includes new bathrooms and a new 13,500-sq.-ft. gymnasium with locker rooms and adequate space for competitive sports. The new gym connects to the existing building via a new corridor. Site improvements include updated parking layout and an outdoor seating area.

Introduced on: March 28, 2017

Adopted on: March 28, 2017

Approved by: [Signature]

ccorpusa.com

Bergen County Juvenile Detention Center & Youth Shelter, Teterboro, NJ

Located at 200 North Street in Teterboro, the new Juvenile Detention Center provides for a safe and secure environment. The new center, which is approximately 39,000 sq. ft., includes a dormitory to house 29 juveniles; two pods to house the male population, one pod to house the female population, and space for an additional pod to be built out should the need arise in the future; lavatories; indoor and outdoor recreation areas; a cafeteria and kitchen; classrooms; an outpatient facility; administration offices; and guard facilities. Adjacent to the JDC is the new Youth Shelter, which is approximately 11,000 sq. ft. and accommodates 16 people. The JDC and the shelter will share common functions and operations such as the kitchen, medical personnel, outdoor recreation area, and gymnasium.

Ash Brook Golf Course Clubhouse, Scotch Plains, NJ

Principal-in-Charge of the construction of a new 11,000-sq.-ft. clubhouse. The project includes approximately 1,000-sq.ft. of kitchen, banquet facility, and related space; a grill room with seating for 50 patrons; golf cart storage; and a pro shop. Responsibilities include all project management activities during the pre-construction, construction, and post-construction phases of the project.

Mt. Laurel Campus of Rowan College at Burlington County, Mt. Laurel, NJ

Cumming provided program management services, including value engineering and cost management, for Rowan College’s Mt. Laurel Campus. The campus was enhanced to accommodate the whole student body of 8,000, faculty population, and projected growth. The various analyses conducted included an Academic Study, a Facilities Conditions Assessment, Programming Document, and Conceptual Plans and Budget for repurposing existing facilities at the Mt. Laurel Campus.

Rowan College at Burlington County, New Student Success Center, Mt. Laurel, NJ

This building houses Student Enrollment Management, Student Success, library, dining space, and ancillary support areas. We developed and implemented a schedule that best served the students, faculty, and visitors, as well as the overall necessitated build-out. The new building is 75,000 sq. ft. Services provided included project management, value engineering, and cost management.

New Warren Municipal Building, Warren, NJ

Cumming provided full program management for the new, 3-story, 26,539-sq.-ft. municipal building and 13,154-sq.-ft. site with 6,000 sq. ft. of site improvements. The cost of construction for this project was \$8 million.

Planned Companies, 150 Smith Road, Parsipanny, NJ

To accommodate current staff and meet expected future growth, Planned leadership has decided to upgrade the two-story, 20,000-sq.-ft. corporate headquarters building. The proposed fit-out consists of the renovations of almost the entire first floor, while the second floor will receive minor upgrades to better serve the roles and functionality of leadership and support staff. The entire building will be converted to LED lighting.



JONATHAN LEJAVA SENIOR PROJECT MANAGER

Jon is a project management professional with 10 years of experience delivering superior project management services. He is especially skilled in leading multi-disciplinary project teams and achieving schedule, budget, and quality goals.

REPRESENTATIVE EXPERIENCE

Mt. Laurel Campus of Rowan College at Burlington County, Mt. Laurel, NJ
Project Manager on the Cumming team which provided program management services for Rowan College's Mt. Laurel Campus, including renovations throughout the campus, a new Student Center, and a new quad design. The campus was enhanced to accommodate the whole student body of 8,000, faculty population, and projected growth. The various analyses conducted included an academic study, a facilities conditions assessment, programming document, and conceptual plans and budget for repurposing existing facilities at the Mt. Laurel campus.

Washington University, St. Louis, MO

Project Manager for multiple projects as part of this 13.5-acre east campus development program. Projects included underground parking garage, a welcome/admissions center, a food court/pavilion, architectural and engineering academic buildings, and renovations to an existing museum.

Farrell Limousine Project, New York, NY

This project included a 56,000 sq.-ft. parking garage, car wash, and office. As Project Manager, worked with Ownership and project team to obtain TCO; coordinated and oversaw direct purchase vendors on behalf of the client; coordinated Construction Manager, Architect, Engineer, and Expediter to fulfill obligations for project completion; and reported directly to client and provided recommendations on responding to city agencies, vendor invoicing, change orders and next steps for obtaining C of O.

Comcast Corporation, C&S Due Diligence, Philadelphia, PA

As Project Manager, responsibilities included: working with Ownership and the Property Manager to determine roles and responsibilities for base building repairs; conducting multiple site walkthroughs to identify critical concerns for the longevity of Comcast Center's structure; assembling team of engineers, construction managers and contractors for addressing the multiple base building items identified in the due diligence report; working with the cost manager on pricing for corrections to condenser water risers and installing access panels throughout the building; minimizing cost impact for client, leveraging historical information from the cost manager and quality of original installations; and reporting to Ownership the scope, schedule, and cost impacts for resolving all due diligence. This project was 1.2 million square feet in total area.

Comcast Corporation, Restack/Redesign Project, Philadelphia, PA

As Project Manager, worked with Ownership and Architect to determine course of action to update/upgrade Corporate Center in suit with the

EDUCATION

B.S., Management and Marketing
(Double Major), Rutgers University

CERTIFICATIONS

OSHA-10 (License 36-004911657)

OSHA 29 CFR (Scaffold Safety
Awareness; License 46789)

new CITC building; conducted focus groups and interviews with the Architect to create conceptual upgrades to Comcast Center; worked with Ownership on vetting potential office space changes to accommodate employee population growth and to implement swing space for reshuffle of the current population for post-CITC completion; and presented findings and recommendations for next steps to client team for approval and further direction in implementing a restack/redesign plan.

Comcast Corporation, Long-Term Planning, Philadelphia, PA

Streamlined occupancy and headcount reports among multiple Comcast vendors; conducted business unit interviews to further verify growth of Comcast employees and contractors; and developed conceptual badging and security plan for integrating IDM with SAP and ROI structure.

WiMax Project, Decommissioning of Antennae, New York, NY

Worked with internal accounting team to revise cost estimates and budget for completion of decommissioning project; worked with property manager to ensure material, installations means and methods, and finishes were acceptable; issued sketches and worked with design team to proactively resolve façade repairs and new installations; worked with GC to ensure work was completed in conjunction with the project timeline and within identified costs; reviewed and recommended applications for payment and change orders consistent with work conducted by the General Contractor, Architect, and Engineer; worked with expediter to ensure all project filings were submitted and correct; and assembled closeout package and summary to client.

32 Prince Equities, Two Townhouses and One Condo, New York, NY

This 55,000-sq.-ft. project consisted of two townhouses and a condo within a historical landmark. As Project Manager, responsibilities included: working with equity partner and client to establish budget and lender reporting requirements for bank draws; redeveloping Equity Partner Cost Report for streamlined reporting based on monthly invoicing and potential budget changes due to change order costs and credits; conducting site walkthroughs and addressing potential issues concerning logistics, means & methods of trades, and justification of change orders required for completion of work; and negotiating pencil requisitions and change orders.



STEPHEN WALTER PROJECT MANAGER

Stephen has a background in project management as well as engineering, and brings this broad technical knowledge to every project he manages. He is highly regarded for his diligence and attention to detail, and for his strong leadership, which is based on communication and trust.

REPRESENTATIVE EXPERIENCE

The Trust for Public Land, New Riverfront Park, Newark, NJ

Project Manager on the Cumming team for this project, which is located in the Ironbound Section along the Passaic River from the Jackson Street Bridge to Somme Street, and bound by Raymond Boulevard. This area of approximately 3.5 acres now includes a new boardwalk, a concrete sidewalk, multiple plaza entrance ways, a small boat mooring dock, major landscaping, site lighting, storm water utility, and more.

Ash Brook Golf Course Clubhouse, Scotch Plains, NJ

Project Manager for the construction of a new 11,000-sq.-ft. clubhouse. The project includes approximately 1,000-sq.ft. of kitchen, banquet facility, and related space; a grill room with seating for 50 patrons; golf cart storage; and a pro shop. Responsibilities include all project management activities during the pre-construction, construction, and post-construction phases of the project.

665 Ocean Avenue, Veterans Housing, Jersey City, NJ

Project Manager for the renovation of 665 Ocean Avenue into eight studio apartments for Veteran Housing. The client for this project is the Jersey City Redevelopment Agency.

Mt. Laurel Campus of Rowan College at Burlington County, Mt. Laurel, NJ

Project Manager on the Cumming team, which is currently providing program management services for Rowan College's Mt. Laurel Campus. The campus will be enhanced to provide to accommodate the whole student body of 8,000, faculty population and projected growth. The various analyses being conducted include an academic study, a facilities conditions assessment, programming document, and conceptual plans and budget for repurposing existing facilities at the Mt. Laurel campus.

New Warren Municipal Building, Warren, NJ

Project Manager for the new, three-story, 26,539-sq.-ft. municipal building and 13,154-sq.-ft. site with 6,000 sq. ft. of site improvements. The estimated cost of construction for this project is \$8 million.

Schiavone Construction, Secaucus, NJ

Field Engineer for a \$208 million construction project for 86th Street Station 2nd Avenue Subway. Reviewed drawings for specifications and managed the purchasing and inspection of construction materials and equipment. Tracked changes to contract drawings utilizing Excel spreadsheets and communicated changes to office employees and field engineers. Designed creative solutions to address challenging field issues.

Solar Decathlon, Stevens Institute of Technology, Hoboken, NJ

EDUCATION

Master of Engineering, Engineering Management, Stevens Institute of Technology

Bachelor of Engineering, Civil Engineering, Stevens Institute of Technology

SOFTWARE

SolidWorks
AutoCAD
Revit
Robot
Crystal Ball
Microsoft Office

Introduced on: March 28, 2017

Completed load calculations, construction details, materials, assembly, and logistics for seismic design of house. Developed exterior envelope, movable shading, floor protection, arch design, and other details. Assisted in energy design, specifically solar thermal and thermal/energy model.

Wind Farm Optimization, Stevens Institute of Technology, Hoboken, NJ

As Project Manager, compiled historical data for construction cost, O&M cost, power output, loan rate, and other variables of United States wind farms. Created crystal ball model implementing excel to performed detailed cost analysis to determine the best location for a new wind farm. Coordinated team effort to produce a design report and presentation.

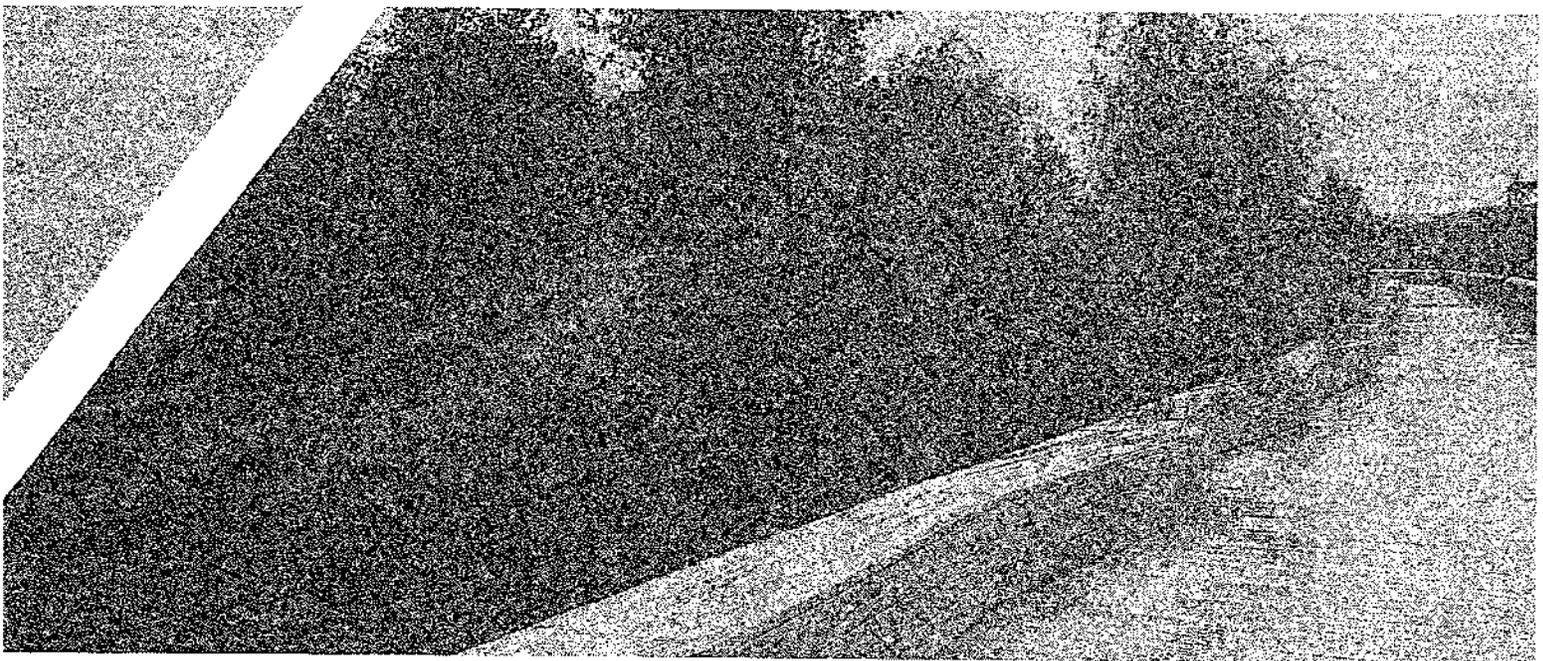
SECTION 4 SCHEDULE & FEE

On the following pages, we have provided a project schedule and our fee proposal as requested.

TASK	HOURS	DURATION	FEE PER MONTH	TOTAL FEE
Task I	421	-	-	\$ 65,704
Task II	152	-	-	\$ 23,745
Task III (Construction)	2136	12 Months	\$ 26,729	\$ 320,748
Task III (Closeout)	138	2 Months	\$ 10,990	\$ 20,780
TOTAL				\$ 630,977

For Task III, in accordance with the request in the RFP, the following is the rate structure:

STAFF	HOURLY	WITH OVERHEAD	BILLABLE DAILY
Jonathan Lejava, Senior Project Manager	\$ 57.69	\$ 92.30	\$ 150.00
Susan DiGiacomo, VP or Richard Brown, VP	\$ 108.17	\$ 173.07	\$ 225.00
Stephen Walter, Project Manager	\$ 33.65	\$ 53.84	\$ 95.00
Cost Manager	\$ 57.69	\$ 92.30	\$ 150.00



SCOPE OF SERVICES

**Constructing Management & Inspection Services
For the Construction of the
Nike Base Public Works Site
1300 Route 23 North
Wayne, New Jersey**

A. GENERAL

1. This work shall include all necessary review, assistance and inspection services for the construction of the Nike Base Public Work site. The estimated duration is 4 months for Task 1, 3 months for Task 2 and 14 months for Task 3.
2. The Construction Management Services Contractor Project Manager shall be assigned to the project on a full time basis at the job site during the construction phase when construction work is being performed. All work shall be performed in conformance with New Jersey Department of Property Maintenance and Construction standards.
3. The Consultant MUST demonstrate that the Project Manager has performed Construction Inspection work as a Project Manager on at least 2 projects of similar size over the past 10 years. . The Project Manager listed in the proposal MUST be the full time Project Manager for this particular project if the Consultant's firm is ultimately selected. At the County's discretion, the hours of the Project Manager may be reduced based on the construction activities.
4. The County reserves the right to approve the number, qualification and performance of the Consultant's personnel and have the Consultant remove any such personnel from project who fail to perform satisfactorily. The Consultant shall not remove any approved personnel assigned to the project without the written authorization of the County. Note, the Project Manager shall be full time on-site with no substitutions, unless the County deems the Project Manager to fail to perform satisfactorily.
5. Prior to submittal of the Proposal, the Consultant shall visit the site of the project area to make a personal inspection in order to ascertain the extent of the Scope of Work required.
6. The project must be in compliant with all of the conditions of the project's permits. The Consultant must be familiar with the project's permits conditions.

7. The construction cost of the project is estimated to be \$15,000,000 and the approximate length of the project construction is approximately one year.

B. LIMITS OF AUTHORITY

Except upon written instructions of the County, the Consultant:

1. Shall not authorize any deviation from the Contract documents or approve any substitute materials or equipment.
2. Shall not exceed limitations on the County's authority as set forth in the contract documents.
3. Shall not undertake any of the responsibilities of the Contractor, subcontractors or the Contractor's superintendent, or expedite the work.
4. Shall not advise on or issue directions relative to any aspect of the means, methods, techniques, sequences or procedures of construction unless such is specifically called for in the contract documents.

C. FEE AND PAYMENT

The Total Contract Price will be a **Lump Sum Fee** for Project Review Design Services (Task 1), **Lump Sum Fee** for Project Procurement Phase Services (Task 2), and a **COST PLUS** fixed fee (profit) for the Project Construction Phase Services (Task 3.) The contract price shall be segmented according to salary, overhead, direct expenses and profit, and summarized by tasks.. The cost for concrete testing (strength, slump, chloride permeability), soil sample analysis, compaction and asphalt cores for air voids, thickness, and composition and utility testing will be by the County's testing services.

1. No separate payment or additional payment shall be made for transportation, telephone calls, postage, equipment usage or rental, copies, printing, fax, overtime, meetings, conferences or any other related fee. No separate payment shall be made for mileage to or within the project site. **Travel time to and from the project site shall not be paid by the County.**
2. Payments will be made to the Consultant approximately monthly based on the actual services performed.

D. CONTRACT SCHEDULE

1. The schedule shall start when the County issues a written Notice to Proceed to the Consultant for the construction project.
2. The Consultant's obligation to render services here under shall extend for a period as may be required for construction punch list items to be completed, final completion certifications and inspection reports completed, and final payment of the construction project is complete.
3. Failure to provide the construction inspection services shall constitute a breach of contract entitling the County to proceed with all available legal remedies at its disposal.
4. The successful proposer shall be available to provide project management and inspection services, beginning with the project design review services.

E. SPECIAL INSTRUCTIONS

Prior to executing the Contract with the County, the Consultant shall provide the County with a copy of Errors and Omissions, Professional Liability Insurance and/or Professional Malpractice Insurance sufficient to protect the Consultant from any liability arising out of professional obligations performed pursuant to the requirements of the Contract. This insurance shall be in the amount of \$1,000,000.00 and in such policy form as shall be approved by the County and shall be in effect for the duration of the construction of the project.

Construction Management Services

The contractor performing the functions of a Construction Manager acts as an advisor to the County to assist with executing a project that is properly constructed, on time and on budget.

The Construction Management Service (CMS) contractor's roles and responsibilities include, but are not limited to, the following:

- The CMS contractor acts as the County's designated agent and maintains a coordinating relationship with the County, its clients, as well as, with the architect, engineers, construction contractors and other contractors supporting the County.
- The CMS contractor endeavors to obtain satisfactory performance from each of the construction contractors.
- The CMS ensures work is performed in accordance with the contract documents, to guard the County against defects and deficiencies.
- The CMS contractor reviews all certificates of inspections, tests, and approvals required by laws and regulations or contract documents.
- The CMS contractor reviews the construction constructor's certifications for compliance with the contract documents
- The CMS contractor's services includes performance of investigations, evaluation of site surveys; site evaluations, tests, evaluations, consultations, comprehensive planning, program management, conceptual designs, plans and specifications, value engineering, construction phase services, soils engineering, drawing reviews, preparation of operating and maintenance manuals and other related services
- The CMS contractor is expected to establish all necessary liaisons, coordination, and support with any project-related agencies and representatives of federal, state, regional, and local governments as appropriate for each task order.
- The CMS contractor may provide a Quality Control Superintendent (QCS) to ensure delivery of day-to-day construction management services throughout all phases of construction.
- The CMS contractor will provide inspectors who physically inspect work for compliance and adherence to construction contract requirements, recommend approvals or rejections of materials and workmanship and monitor labor and safety requirements. The CMS contractor should notify the construction contractor and the government agency orally and in writing when unsafe working conditions are observed.
- The CMS contractor should attempt to resolve problems, minimize claims, act to mitigate circumstances that could lead to claims, and advise the County of any potential disputes.
- The CMS contractor should exercise due diligence to ensure that work is performed in conformity with applicable requirements (codes, regulations, standards, construction contract plans, and specifications, etc.).

Tasks to be provided by the CMS contractor are as follows:

1. **Project Design Review Services** These services may include, but are not limited to, the following:
 - a. Run three job meetings with the County and the Consulting Architect (Comerro Coppa) and Consulting Engineer (Boswell Engineers). Determine that the project meets the needs of the using County Departments.
 - b. Review the construction staging of the project.
 - c. Provide a preliminary cost estimate, a cost estimate at 75% project design completion and a cost estimate at 100% project design completion.
 - d. Provide a value engineering review. Review and evaluate the Consultant responses.
 - e. Provide an energy review.
 - f. Provide a utility review.
 - g. Provide a constructability review.
 - h. Create a site logistics plan.
 - i. Create a master project schedule.
 - j. Set cost controls/monitoring for construction.
 - k. Provide a recommendation of the final plans to the County

2. **Project Procurement Phase Services** These services may include, but are not limited to, the following:
 - a. Assist in advertisement and notice of the project.
 - b. Assist the County in answering bid questions.
 - c. Attend and participate in up to two pre-bid site visits.
 - d. Attend and participate in pre-bid meetings
 - e. Prepare and issue solicitation amendments for review and approval by the County.
 - f. Perform a bid cost analysis upon receipts of the bids by the County and identify variances..

3. Project Construction Phase Services These services include, but are not limited to, the following:

- a. Assist County contracting officers.
- b. Establish temporary field offices.
- c. Set up job files, working folders, and record keeping.
- d. Maintain organized construction files.
- e. Schedule and conduct a pre-construction meetings.
- f. Schedule bi-weekly progress meetings with the General Contractor, Architect/Engineer and the County.
- g. Schedule weekly meetings with the General Contractor.
- h. Document actions taken and decisions made.
- i. Monitor the submittal review process.
- j. Review and monitor project schedules for construction progress with emphasis on milestone completion dates, phasing requirements, workflow, material deliveries, test dates.
- k. Assist in problem resolution and handling of disputed issues (including development of County position).
- l. Maintain marked-up sets of project plans and specifications for future as-built drawings.
- m. Perform daily and routine inspections of construction as work proceeds.
- n. Take action to identify work that does not conform to the contract requirements and notify the contractors when work requires correction.
- o. Compile through site inspections, lists of defects and omissions related to the work performed and provide these lists to the contractor for correction
- p. Review and process construction contractor payment requests (including preparation of necessary forms for payment processing).
- q. Monitor project financial data and budgetary cost accounting.
- r. Administer construction contract change orders (issuing proposal requests, preparing cost estimates, reviewing cost proposals, assisting County in negotiations, preparing change order packages for processing).
- s. Schedule, conduct, and document regular progress meetings with all interested parties to review project status, discuss problems, and resolve issues.
- t. Schedule, conduct, and document (prepare minutes, etc. for distribution) construction related project meetings.
- u. Monitor construction contractor compliance with established safety standards (note and report unsafe working conditions, failures to adhere to safety plan required by construction contract).
- v. Monitor construction contractor's compliance with contract labor standards.
- w. Coordinate construction activities with customer managers and occupying agency personnel.
- x. Monitor the design and construction clarification process and, when appropriate, remind the Architect/Engineer and other parties involved of the need for timely actions.

- y. Participate in all "partnering" activities during construction (workshops, meetings, etc.).
- z. Prepare special reports as needed and regular project status reports.
 - aa. Provide for progress and/or final photographs of project work.
 - bb. Maintain at the job site for the County, one record copy of all contracts, drawings, specifications, addenda, change orders, approved shop drawings, product data, working drawings, samples and similar required submittals. These records shall be made available to the County, and the Architect/Engineer and shall be delivered to the County upon completion of the project.
 - cc. Identify work and materials necessary for testing and/or quality control and schedule and coordinate with testing laboratories.
 - dd. Provide assistance in obtaining permits and certificates of occupancy.
 - ee. Evaluate the completion of all work of the Contractors and make recommendations to the Architect/Engineer and assist in conducting the final inspections.
 - ff. Develop implement and maintain project cost reporting and cost control. Track and update project budget. Maintain cost accounting records of force account work (time and material).
 - gg. Prepare monthly Construction Manger reports including progress, summary of work, construction costs, change orders, schedules, and recommended adjustments.
 - hh. Provide pre-occupancy evaluations.
 - ii. Collect and assembly all close out documents, keys, maintenance stocks, operating and maintenance manuals, guarantees and warranties.
 - jj. Monitor the daily manning of the project to assure compliance with Affirmative Action and participation in the project by minorities.

PROJECT CONSTRUCTION PHASE SERVICES – Con't.

CONSTRUCTION CONTRACT ADMINISTRATION.

1. Coordination and Communication. – Construction Management (CM) Consultant shall initiate contact with all parties involved in, or affected by, the construction process. This shall include the contractor, the County, County's Design Consultant, utilities, other municipal and governmental agencies, testing laboratory, local emergency services, and affected property owners. The CM Consultant shall establish clear lines of communication and responsibilities. A project directory, including contractor, and CM Consultant's 24-hour emergency telephone numbers, shall be developed.

CM Consultant shall review contract schedules, manpower utilization, material concerns, contractor questions, right-of-way details, coordination with the utility companies, and project status and advise the County for any potential delays of the work.

2. Preliminary Matters. – The Contractor will provide a field office to be utilized by CM Consultant and County representatives on a daily basis. CM Consultant will develop forms and procedures, acceptable to the County, for various administrative procedures. These will generally include forms and procedures for the receipt, logging, processing, filing and/or distribution of the following:
 - o Correspondence
 - o Shop Drawings
 - o Contractor Partial Payment Requisitions
 - o Requests of Information
 - o Citizen / Governmental Inquiries and Complaints
 - o Test Reports / Certifications / Samples
 - o Inspection Reports
 - o Meeting Minutes
 - o Corrective Action (Punchlist) Lists
3. Preconstruction Meeting. – CM Consultant shall schedule a Preconstruction Meeting to be attended by the contractor, the County, the design consultant, utility companies, and all others involved. CM Consultant will record, prepare, and distribute minutes of the meeting.
4. Equipment. – CM Consultant shall be properly attired and have all necessary personal protective gear available. This safety equipment shall include, but not limited to, proper footwear, hardhat, eye protection, ear protection, life vest (water), safety vest, harness, inclement weather gear, etc., as needed.

5. Review Field Conditions. – CM Consultant, in conjunction with the Contractor, will review the Contract Documents and, in particular, the contractor's means and methods

in relation to the actual field conditions to determine if interpretations, clarifications, and/or redesigns are necessary. Throughout the course of the project, the CM Consultant shall be proactive in anticipating, identifying, and resolving problems prior to their impacting cost and schedule. CM Consultant will provide recommendations to the County for resolution of those items not requiring major design changes.

6. Shop Drawings. – The Contractor will submit all shop drawings directly to the County’s Design Consultant. The Contractor will also send a copy to the County and a copy to the County’s CM Consultant. The County’s Design Consultant will approve, approve as noted, or reject the Contractor’s shop drawings.

The CM Consultant will monitor and track the shop drawing submittals and responses. The CM Consultant to determine if the shop drawing approval adjusts any contract pay item quantity. If the shop drawing approval alters a pay item Contract quantity, the CM Consultant shall notify the County immediately in writing. The CM Consultant shall inspect that the Contractor’s work conforms to the approved shop drawings.

7. Material Inspection and Testing

- a. Field Testing – CM CONSULTANT will arrange and oversee:
- Concrete testing for strength, slump, air, chloride permeability
 - Soil testing, for density and sample analysis, and compaction
 - Asphalt testing for air voids, density, thickness and compaction
 - Utility testing

8. Construction Schedule. – In conjunction with the County, CM Consultant shall review the Contractor’s proposed schedule for all project tasks and activities prior to issuance of Notice to Proceed.

The CM Consultant endeavors to achieve satisfactory performance from the Contractor, and recommends courses of action to the County when requirements of a Contract are not being fulfilled and the non-performing party will not take satisfactory corrective action.

9. Coordination. – CM Consultant shall continue the communication and coordination efforts initiated at the pre-construction meeting.

10. Quality Assurance / Quality Control. – Consultant’s inspection and construction contract administration will be in accordance with established quality control procedures. CM Consultant will monitor quality control procedures on a periodic basis. Corrective actions will be directed, if and as required.

11. Daily Inspection Reports. – CM Consultant shall prepare reports on a *daily* basis that will provide a clear and concise record of the day’s events. Quantities shall be measured on a daily basis. The reports will include weather, work performed,

location, pay quantities installed, work force and equipment at the site, visitors, directions given, questions asked and unusual reports or occurrences. The report will be in a format acceptable to the County. Copies will be provided to the County on a weekly basis.

12. Records. – CM Consultant to maintain records in accordance with NJDPM&C Construction Manual.

13. Review of Work, Rejection of Defective Work, Inspections and Tests. – CM Consultant to determine if the work is proceeding in accordance with the Contract documents and that completed work will conform to the Contract documents.

- a. The CM Consultant shall report to the County whenever he believes that any work is unsatisfactory, faulty, defective, does not conform to the contract documents, does not meet the requirements of any prior inspections, tests or approval required to be made or has been damaged prior to final payment. The CM Consultant shall advise the County when he believes work should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
- b. Advises the Contractor whenever he observes a condition or practice that is not in conformance with the specifications and may result in a safety problem. He shall also immediately advise the County of the situation and record all conversations on the daily inspection report.
- c. Verify that tests, equipment and systems startups and operating and maintenance instructions are conducted as required by the contract documents and in presence of the required personnel, and that the Contractor maintains adequate records thereof; observe, record, and report to the County appropriate details relative to the test procedures and startups.
- d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the outcome of these inspections, and report to the County.

14. Reports. – CM Consultant shall furnish the County periodic reports, as required, of progress of work and the Contractor's compliance with the approved progress schedule and schedule of shop drawing submissions. Consult with the County in advance of scheduled major tests, inspections, or start of important phases of the work. Report immediately to the County upon occurrence of any accident.

15. Requests for Information. – CM Consultant shall receive, log, and respond to contractor requests for clarification or other information to the extent possible within Consultant's expertise and responsibility. Requests that go beyond the scope of the construction contract, involve changes and/or have the potential to impact time or cost will be brought to the County's attention together with CM CONSULTANT's recommendation. The CM CONSULTANT determination will be recorded and transmitted to the contractor.

16. Permit Compliance. – CM Consultant shall be familiar with the Project's various permits. The CM Consultant shall notify the County if the Contractor is not in compliance with any of the permits conditions.

17. Progress Meetings. – Regularly scheduled meetings will be held with the contractor, and the County, on a bi-weekly basis to review job progress and resolve project issues. A particular focus of these meetings will be towards expediting construction in order to achieve early completion. CM Consultant to prepare, maintain, and circulate copies of the meeting minutes in a timely manner.

18. Photo Log. – CM Consultant shall take several daily photographs depicting progress. Additional photographs will be taken of unusual or critical items and/or to document claims, accidents, or other unusual occurrences. Photos will be logged, catalogued, and transmitted to the County upon project completion.

19. Contractor Partial Payment Requisitions. – CM Consultant shall receive and review Contractor prepared requests for periodic reimbursement. To facilitate the Consultant's review, a Payment Ledger shall be maintained throughout the course of the project. The Ledger will be based on daily quantity measurements and will provide a running total of quantities installed and payment earned. This Ledger, although based on information included in the Inspector's Reports, will be confirmed with the Contractor's records on a periodic basis. Upon agreement, CM Consultant shall recommend payment to the County who will prepare and process the actual Partial Payment Requisition. CM Consultant shall also provide such documentation as required for funding agency reimbursement to the County.

20. Change Orders. – CM Consultant will transmit to the Contractor changes or clarifications to the contract which are necessary to fulfill the intent of the contract and as authorized by the County. Where changes involve time or money, CM Consultant will negotiate same with the Contractor and provide recommendations to the County for final approval prior to implementation. Upon County approval and Contractor acceptance, the CM Consultant shall prepare a formal Change Order in a form acceptable to the County.

21. Contractor Claims. – CM Consultant shall receive, log and review Contractor claims for additional time and money and provide recommendations to the County as to merit and entitlement.

22. Certificates, Maintenance and Operations Manuals. – During the course of the work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by the Contractor are applicable to the items actually installed; and deliver this material to the County for his review prior to acceptance of the work.

23. Partial Completion. – At such time as the Contractor declares the project substantially complete, Consultant, in the presence of the Contractor and the County, will conduct



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 20, 2017

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re Nike Base Consolidation Facilities, Route 23, Wayne
Award of Consulting Services
Construction Management & Inspection
Cummings Corporation

Members of the Board:

The County has awarded the architectural and site improvement design services for the consolidation of various County Departments including but not limited to Operations (Paterson & Pompton Garages), Health Department and Sheriff's Motor Pool to be relocated to new facilities at the Nike Base and be incorporated with Rutgers Cooperative and 4H, Para Transit, Meals on Wheels and Mosquito Control.

It is now necessary for the County to award Design Review Services, consisting of energy review, constructability review, value engineering, cost estimating, award Bid Assistance Services, and award Construction Management and Inspection Services for the project. Cummings Corporation was contacted and submitted a proposal in the amount of \$430,977.00. Copy attached.

The above referenced matter was discussed at the Public Works Committee meeting of March 13, 2017 and an award of contract to Cummings Corporation is recommended to the full Board.

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170264

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ACCEPT GRANT FUNDS IN THE AMOUNT OF \$1,375,000.00 FROM GREEN ACRES AND CONFIRM MATCHING SHARE OF THE PROJECT IN THE AMOUNT OF \$1,375,000.00 FOR THE GARRET MOUNTAIN IMPROVEMENTS IN THE CITY OF PATERSON AND BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20170265						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-66						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ACCEPT GRANT FUNDS IN THE AMOUNT OF \$1,375,000.00 FROM GREEN ACRES AND CONFIRM MATCHING SHARE OF THE PROJECT IN THE AMOUNT OF \$1,375,000.00 FOR THE GARRET MOUNTAIN IMPROVEMENTS IN THE CITY OF PATERSON AND BOROUGH OF WOODLAND PARK, NEW JERSEY

WHEREAS on July 22, 2014, by Resolution No.:R-2014-0585, the Board of Chosen Freeholders Authorized County of Passaic apply for a grant to the State of New Jersey Department of Environmental Protection Green Acres Program for the Garret Mountain Improvement Project; and

WHEREAS the New Jersey Department of Environmental Protection, Green Acres Program (“State”) provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS recently Green Acres awarded the County of Passaic a grant in the amount of \$1,375,000.00 for the Garret Mountain Improvements, City of Paterson/Borough of Woodland Park, Passaic County, NJDEP Green Acres Project #1600-14-042

WHEREAS a requirement of said award is for the County to pass a Enabling Resolution which includes the grant amount of \$1,375,000 and the County’s match share of \$1,375,000.00 for the project; and

WHEREAS in order to facilitate the acceptance of the grant, the Director to the above named Board and/or the Passaic County Engineer should have authority to:

(a) Provide additional application information and furnish such documents as may be required; and

(b) Act as the authorized correspondent of the above named applicant; and

WHEREAS the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program; and

WHEREAS the applicant is willing to use the State's funds in accordance with such rules, regulations and applicable statutes and is willing to enter into an agreement with the State for the above named Project; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the County of Passaic authorizes the acceptance of the Green Acres Grant in the amount of \$1,375,000.00 in accordance with the terms and conditions contained therein.

BE IT FURTHER RESOLVED the County of Passaic agrees to and has allocated its matching share of the project in the amount of \$1,375,000.00.

BE IT FURTHER RESOLVED that the Director to the above named Board and/or the County Engineer is hereby authorized to execute an agreement and any amendment thereto with the State of New Jersey for the project known as Garret Mountain Improvements in the City of Paterson/Borough of Woodland Park, Passaic County NJDEP Green Acres Project #1600-14-042.

BE IT FURTHER RESOLVED in the event the State's funds are less than the total Project cost specified above, the County of Passaic shall fund the balance necessary to complete the Project.

BE IT FURTHER RESOLVED the County of Passaic agrees to comply with all applicable federal, state and local laws rules and regulations in its performance of the Project.

BE IT FURTHER RESOLVED This resolution shall take effect immediately.

BE IT FURTHER RESOLVED that the Clerk to the Board be authorized to forward a certified copy of this Resolution to the New Jersey Department of Environmental Protection Green Acres Program

March 28, 2017



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 16, 2017

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Garret Mountain Improvements
City of Paterson / Borough of Woodland Park
County of Passaic
Green Acres Enabling Resolution
Green Acres Project #1600-14-042

Dear Members of the Board:

In July 2014, the County of Passaic submitted a New Jersey Department of Environmental Protection Green Acres grant application for the proposed Garret Mountain Improvements project located within the City of Paterson and the Borough of Woodland Park. The Board of Chosen Freeholders adopted a Resolution (R20140585) to apply for a \$1,450,000.00 grant. The improvements include, but not limited to dredging of Barbour's pond, improvements to the existing bathrooms, construction of pavilions, repaving the roadway and parking areas, and trail improvements.

Recently, Green Acres awarded Passaic County a \$1,375,000.00 grant for the Garret Mountain Improvements. As a requirement of the Green Acres award, the County has to pass an Enabling Resolution which includes the grant amount of \$1,375,000.00, and the County's matching share of \$1,375,000.00 for the project.

This matter was discussed at the Public Works Committee meeting on March 13, 2017, and an enabling resolution is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution enabling Passaic County to accept the \$1,375,000.00 grant and providing a County match share of \$1,375,000.00 for the Garret Mountain Improvements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170265

Board of Chosen Freeholders

March 16, 2017

Page 2 of 2

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Parks

K:\Users\jonathan_p\Proposals\Garret Mt\BCF_Award_2017_03_16.doc

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170265

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF TWO TORO GROUNDS MASTER 7210 MOWERS THROUGH THE MIDDLESEX REGIONAL EDUCATION SERVICE COMMISSION (MRESC) FOR USE WITHIN THE PASSAIC COUNTY PARKS SYSTEM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170266							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-67							
CAF #	7-01-44-900-003 -000							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AUTHORIZING THE PURCHASE OF TWO TORO
GROUNDS MASTER 7210 MOWERS THROUGH THE
MIDDLESEX REGIONAL EDUCATION SERVICE COMMISSION
(MRESC) FOR USE WITHIN THE PASSAIC COUNTY PARKS
SYSTEM**

WHEREAS the County of Passaic is a member of the Middlesex Regional Education Service Commission (MRESC) a purchasing cooperative who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS Storr Tractor Co., 3191 Route 22, Somerville, NJ 08876 was awarded the MRESC contract for the purchase of two Toro Grounds Master 7210 mowers (Contract #65, Bid #MRESC 15/16-08) and the Director of the Passaic County Parks and Recreation has recommended the purchase of said two Toro Grounds Master 7200 mowers for the amount of \$25,784 each for a total price of \$51,568, pursuant to the terms of his memo dated March 22, 2017 (attached hereto and made a part hereof); and

WHEREAS this matter was discussed at the March 13, 2017 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of two Toro Grounds Master 7210 mowers in the total sum of \$51,568 from Storr Tractor Co. in

conformity with the terms and conditions as set forth in their bid with the Middlesex Regional Education Service Commission.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$51,568.00

APPROPRIATION: 7-01-44-900-003-000

PURPOSE: Resolution authorizing the purchase of two Toro
Grounds Master 7210 Mowers.



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr



County of Passaic

Parks Department
209 Totowa Road
Wayne, NJ 07470
Office (973) 881-4832
Fax (973) 872-2684

To: Monica Chacon
From: Darryl Sparta
Date: March 22, 2017
Re: Purchase of two new mowers for the Parks Department

The Passaic County Parks Department has obtained quotations for the purchase of two Toro Grounds Master 7210 mowers through the Middlesex Regional Education Services Contract. This is a NJ State approved Co-Op #65 MCESCCPS bid #MRESC 15/16-08.

Storr Tractor received the award from the MRESC Co-Op in the amount of \$25,784 each for a total of \$51,568. These funds are available and were budgeted for in the 2017 capital budget. My office has reviewed the quotation and the specifications for these mowers and finds them to be satisfactory.

These purchases were approved at the Public Works and Buildings and Grounds Committee held on March 13th 2017.

The above mentioned purchase will be used to cut the grass within the Passaic County Parks System. These are additional mowers and are not replacing older units.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution, approving and authorizing the Parks Department to proceed with purchasing these mowers.

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

NAME OF REQUESTER

Darryl Sparta, Director of Parks & Recreation
Telephone #: 973-872-6417
Date: March 23, 2017

1. DESCRIPTION OF RESOLUTION:

The Passaic County Parks Department has obtained quotations for the purchase of two Toro Grounds Master 7200 mowers through the Middlesex Regional Education Services Contract. This is a NJ State approved Co-Op #65 MCECCPS bid #MRESC 15/16-08. 2 Toro Groundsmaster 7210 at \$25,784.00 each.

2. CERTIFICATION INFORMATION:

REQUISITION # R7-02151
PO# TBD

3. AMOUNT OF EXPENDITURE: \$ \$51,568.00

ACCOUNT # 7-01-44-900-003-000

4. COMMITTEE REVIEW:

DATE

- Administration & Finance
- Public Works / Buildings & Grounds
- Planning & Economic Development
- Health, Human Services & Community Affairs
- Law & Public Safety
- Energy
- Other Specify: Board Committee Meeting

3/22/17

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____



County of Passaic

Parks Department
209 Totowa Road
Wayne, NJ 07470
Office (973) 881-4832
Fax (973) 872-2684

To: Monica Chacon
From: Darryl Sparta
Date: March 22, 2017
Re: Purchase of two new mowers for the Parks Department

The Passaic County Parks Department has obtained quotations for the purchase of two Toro Grounds Master 7210 mowers through the Middlesex Regional Education Services Contract. This is a NJ State approved Co-Op #65 MCESCCPS bid #MRESC 15/16-08.

Storr Tractor received the award from the MRESC Co-Op in the amount of \$25,784 each for a total of \$51,568. These funds are available and were budgeted for in the 2017 capital budget. My office has reviewed the quotation and the specifications for these mowers and finds them to be satisfactory.

These purchases were approved at the Public Works and Buildings and Grounds Committee held on March 13th 2017.

The above mentioned purchase will be used to cut the grass within the Passaic County Parks System. These are additional mowers and are not replacing older units.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution, approving and authorizing the Parks Department to proceed with purchasing these mowers.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF FOUR FORD TRUCKS THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR THE PASSAIC COUNTY DEPARTMENT OF PARKS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20170267							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-68							
CAF #	C-04-55-108-010-901							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION AUTHORIZING THE PURCHASE OF FOUR FORD TRUCKS THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR THE PASSAIC COUNTY DEPARTMENT OF PARKS

WHEREAS the County of Passaic is a member of the Morris County Cooperative Pricing Council (MCCPC) who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS Ditschman, Flemington, Ford, Lincoln, Mercury (DFFLM) of Flemington, New Jersey was awarded the MCCPC Contract #15-C for the purchase of all four new trucks; and

WHEREAS DFFLM has provided quotations for one Ford F-150 4x4 extended cab pickup truck (Contract #15-C, Item #12) in the amount of \$28,880, two Ford F-350 4x4 regular cab pickup trucks (Contract #15-C, Item #22) in the amount of \$42,644 each, and one Ford F-250 4x4 quad cab pickup truck (Contract #15-C, item #20) in the amount of \$45,124 to be used for transportation of Park staff and equipment in order to carry out daily maintenance responsibilities; and

WHEREAS the trucks are additional trucks to the Park fleet and are not replacements; and

WHEREAS the Passaic County Director of Parks and Recreation has recommended the purchase of said four Ford trucks as listed above pursuant to the terms of the memorandum dated March 22, 2017 (attached hereto and made a part hereof); and

WHEREAS this matter was discussed at the March 13, 2017 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

Res-Page 168-3

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of a Ford F-150 4x4 extended cab pick up truck in the amount of \$28,880, two Ford F-350 4x4 regular cab pickup trucks in the amount of \$42,644 each, and one Ford F-250 4x4 quad cab pickup truck in the amount of \$45,124 in conformity with the terms and conditions as set forth in their bid with the Morris County Cooperative Pricing Council.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

March 28, 2017

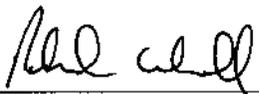
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$159,292.00

APPROPRIATION: \$28,880.00 - C-04-55-108-010-901
\$130,412.00- 7-01-44-900-003-000

PURPOSE: Resolution authorizing the purchase of four Ford Trucks.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr



County of Passaic

Parks Department
209 Totowa Road
Wayne, NJ 07470
Office (973) 881-4832
Fax (973) 872-2684

To: Monica Chacon
From: Darryl Sparta
Date: March 22, 2017
Re: The purchase of four new trucks for the Parks Department

The Passaic County Parks Department has obtained quotations for the purchase of 4 trucks through the Morris County Cooperative Pricing Council Contract #15-C. DFFLM (Ditschman, Flemington, Ford, Lincoln, Mercury) received the award from the MCCPC (Morris County Cooperative Pricing Council) for all four of the trucks and has provided quotations for one Ford F-150 4x4 extended cab pickup truck (item#12) in the amount of \$28,880, two Ford F-350 4x4 regular cab pickup trucks (item#22) in the amount of \$42,644 each, and one Ford F-250 4x4 quad cab pickup truck (item#20) in the amount of \$45,124. These funds are available and were budgeted in the 2017 capital budget. My office has reviewed the quotations and the specifications for these vehicles and finds them to be satisfactory.

These purchases were approved at the Public Works and Buildings & Grounds Committee meeting held on March 13th 2017.

The trucks will be used to transport park staff and equipment in order to carry out daily maintenance responsibilities. These are additional trucks to our fleet and are not replacements.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution, approving and authorizing the Parks Department to proceed with purchasing these vehicles.

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170267

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

NAME OF REQUESTER

Darryl Sparta, Director of Parks & Recreation
Telephone #: 973-872-6417
Date: March 23, 2017

1. DESCRIPTION OF RESOLUTION:

The Passaic County Parks Department has obtained quotations for the purchase of 4 trucks through the Morris County Cooperative Pricing Council Contract #15-C. DFFLM (Dilschman, Flemington, Ford, Lincoln, Mercury) received the award from the MCCPC (Morris County Cooperative Pricing Council) for all four of the trucks.

1 Ford F-150 4x4 extended cab pickup truck (item#12) in the amount of \$28,880.

2. CERTIFICATION INFORMATION:

REQUISITION # R7-02174
PO# TBD

3. AMOUNT OF EXPENDITURE: \$ 28,880

ACCOUNT # C-04-55-108-010-901

4. COMMITTEE REVIEW:

DATE

- Administration & Finance
- Public Works / Buildings & Grounds
- Planning & Economic Development
- Health, Human Services & Community Affairs
- Law & Public Safety
- Energy
- Other Specify: Board Committee Meeting

3/22/17

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

COUNTY OF PASSAIC

PARKS DEPT, CO OF PASSAIC
 (Q) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION	
NO.	R7-02174

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	VENDOR #: 07908 DITSCHMAN/FLEMINGTON FORD LINCOLN MERCURY 215 HIGHWAY 202 & 31 FLEMINGTON, NJ 08822

ORDER DATE: 03/20/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	2017 Ford F150 Super Cab 4x4 gasoline pick up truck	C-04-55-108-010-901	27,270.0000	27,270.00
1.00 EA	Options: Trailer tow package	C-04-55-108-010-901	1,195.0000	1,195.00
1.00 EA	Reverse sensing system	C-04-55-108-010-901	275.0000	275.00
1.00 EA	FOG LAMPS	C-04-55-108-010-901	140.0000	140.00
	MCCPC, CONTRACT # 15-C ITEM # 12 FOR THE PARK DEPARTMENT			
			TOTAL	28,880.00



REQUESTING DEPARTMENT _____ DATE _____

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170267

DFFLM, LLC., T/A DITSCHMAN/FLEMINGTON FORD

215 US HIGHWAY 202, FLEMINGTON, NJ 08822

PHONE: (908) 782-3673 / FAX: (908) 782-7305

Paul Yachimiak - pyachimiak@flemington.com

CUSTOMER**PASSAIC COUNTY PARKS****2017 FORD F150 SUPER CAB 4X4 PICKUP TRUCK****MCCPC, CONTRACT #15-C, ITEM #12****STANDARD EQUIPMENT****MECHANICAL**

- Engine: 5.0L V8
- Transmission: Electronic 6-Speed Automatic
- 3.73 Axle Ratio
- GVWR: 6,100 lbs Payload Package
- Electronic Transfer Case
- Part-Time Four-Wheel Drive
- 70-Amp/Hr 610CCA Maintenance-Free Battery
- 200 Amp Alternator
- Towing w/Harness and Trailer Sway Control
- 1660# Maximum Payload
- Gas-Pressurized Shock Absorbers
- Front Anti-Roll Bar
- Electric Power-Assist Speed-Sensing Steering
- 23 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Auto Locking Hubs
- Double Wishbone Front Suspension
- Leaf Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS

EXTERIOR

- Wheels: 17" Silver Steel
- Tires: P265/70R17 OWL A/T
- Regular Box Style
- Steel Spare Wheel
- Full-Size Spare Tire
- Clearcoat Paint
- Black Rear Step Bumper
- Black Front Bumper
- Black Manual Side Mirrors w/Convex Spotter
- Fixed Rear Window
- Variable Intermittent Wipers
- Tailgate Rear Cargo Access
- Manual Tailgate/Rear Door Lock
- Daytime Running Headlamps w/Delay-Off
- Cargo Lamp

INTERIOR

- Vinyl 40/20/40 Front Seat
- 4-Way Driver Seat
- 4-Way Passenger Seat
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tach, Trans Fluid Temp and Trip Odometer
- 6 Person Seating Capacity
- Front Cupholder
- Manual Air Conditioning
- Glove Box
- Full Cloth Headliner
- Urethane Gear Shift Knob
- Day-Night Rearview Mirror
- Passenger Visor Vanity Mirror
- 2 12V DC Power Outlets
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Pickup Cargo Box Lights
- Instrument Panel Bin
- Manual 1st Row Windows
- Outside Temp Gauge
- Analog Display
- Manual Adjustable Front Head Restraints

SAFETY

- Electronic and Roll Stability Control
- Dual Stage Driver And Passenger Side Airbags
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags

ENTERTAINMENT

- Radio: AM/FM Stereo w/4 Speakers
- Radio w/Aux Audio Input Jack
- Fixed Antenna
- 1 LCD Monitor In The Front

ADDITIONAL CONTRACT OPTIONS - Rustproof & Undercoating, Vinyl Floor Liners

Introduced on: March 28, 2017
 Adopted On: March 28, 2017
 Official Resolution#: R20170267

\$ 27,270.00

CONTRACT OPTIONS

Power Equipment Group	included
Molded Black Steps	included
Spare Tire	included
Brake Controller	included
Class IV Hitch	included
Reverse Alarm	included
Tough Bed Spray in Bed Liner	included
Ball & Pintle	included

ADDITIONAL FACTORY OPTIONS

Deduction for Rustproofing & Undercoating and Vinyl Floor Liners	\$	(250.00)
627 Heavy Duty Payload Package	\$	1,500.00
T7C LT245/75Rx17 BSW All Season Tires	\$	295.00
WG Cloth 40/Console/40 Front Seat	\$	295.00
86A XL Chrome Appearance Package	\$	515.00
861 XL Sport Appearance Package	\$	775.00
55A Off Road Package	\$	770.00
53A Trailer Tow Package	\$	1,195.00
68P Snow Plow Prep	\$	50.00
52B SYNC - Fleet Only	\$	420.00
655 Extended Range Fuel Tank	\$	395.00
595 Fog Lamps	\$	140.00
413 Skid Plates	\$	160.00
76C Rear View Camera	\$	250.00
54R Dual Power Heated Manual Folding Mirrors	\$	305.00
91V 110v/400w Outlet	\$	200.00
57Q Rear Window Defroster	\$	220.00
76R Reverse Sensing System	\$	275.00
50S Cruise Control	\$	225.00
91P 8-Way Power Driver Seat	\$	350.00
Factory Options Total	\$	8,085.00

ADDITIONAL TRUCK EQUIPMENT

Plows

Fisher 7.5' HT Minute Mount Snow Plow - 8' Bed Only	\$	5,200.00
Snow Deflector, Rubber (for Fisher Plow)	\$	375.00
Western 7.5 ft.HT Ultramount Snow Plow - 8' Bed Only	\$	5,200.00
Snow Deflector, Rubber (for Western Plow)	\$	375.00
Front Leveling Kit - Required with Snow Plow	\$	450.00

Work Caps and Lids

Jeraco Supreme series fiberglass cap, cab height, painted same color as cab	\$	2,900.00
Optional Carpeted Head Liner	\$	195.00
Roof Mounted Ladder Rack for Cap	\$	595.00
Jeraco Commercial Grade Aluminum Work Cap, White	\$	3,150.00
Optional Tool Storage Compartment Lights	\$	325.00

Introduced on: March 28, 2017

Adopted on: March 28, 2017

Official Resolution #: R20170267

Running Boards and Steps
 Factory Style Cab Steps

\$ 550.00

Tube Steps - Black	\$	425.00
Tube Steps - Stainless Steel	\$	525.00

Lighting & Accessories

Cab Roof Light, Mini Light Bar	\$	425.00
Cab Roof Light Bar, LED Amber	\$	1,595.00
Cab Roof Light Bar, LED Amber with Built in Traffic Advisor	\$	2,195.00
DOT 4 Amber LED's, 2 in Grille and 2 in Rear Tail Lights	\$	895.00
Safety Direction Traffic Advisor	\$	995.00
Cab Screen, Black	\$	495.00
Tool Box, Diamond Plate Aluminum, Cross Over Type, UWS Brand	\$	525.00
1300 lb. Capacity Lift Gate (tailgate and bumper are traded in)	\$	3,595.00
Aluminum Platform option add to above price	\$	600.00
Grille Mounted Jump Start Kit	\$	425.00
Back Up Camera or Sensor Relovation Kit - if vehicle is equipped with either option	\$	375.00
Rear Axle Timberen Load Boosters	\$	425.00
System 1 Aluminum Ladder Rack with Cab Window Screen	\$	1,850.00
DOT Safety Kit, 1st Aid Kit, Fire Extinguisher & Safety Triangles	\$	175.00

Options Total \$ **34,835.00**

Total Price with Options \$ **70,190.00**

Date 3/6/2017

Quote is good for 60 Days
Please sign here to accept

Handwritten signature and amount: \$70,190

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

NAME OF REQUESTER

Darryl Sparta, Director of Parks & Recreation
 Telephone #: 973-872-6417
 Date: March 23, 2017

1. DESCRIPTION OF RESOLUTION:

The Passaic County Parks Department has obtained quotations for the purchase of 4 trucks through the Morris County Cooperative Pricing Council Contract #15-C. DFFLM (Ditschman, Flemington, Ford, Lincoln, Mercury) received the award from the MCCPC (Morris County Cooperative Pricing Council) for all four of the trucks.

2 Ford F-350 4x4 regular cab pickup trucks (item#22) in the amount of \$42,644 each

2. CERTIFICATION INFORMATION:

REQUISITION # R7-02158
 PO# TBD

3. AMOUNT OF EXPENDITURE: \$ 85,288.00

ACCOUNT # 7-0144-900-003-000

4. COMMITTEE REVIEW:

DATE

- Administration & Finance
- Public Works / Buildings & Grounds
- Planning & Economic Development
- Health, Human Services & Community Affairs
- Law & Public Safety
- Energy
- Other Specify: Board Committee Meeting

3/22/17

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

COUNTY OF PASSAIC

PARKS DEPT, CO OF PASSAIC
 (O) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION	
NO.	R7-02158 ✓

S H I P T O	Pick up
V E N D O R	VENDOR #: 07908 DITSCHMAN/FLEMINGTON FORD LINCOLN MERCURY 215 HIGHWAY 202 & 31 FLEMINGTON, NJ 08822

ORDER DATE: 03/20/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00 EA	2017 Ford F-350 Regular cab diesel 4x4 pick up. Options: Reverse vehicle Aid sensor Daytime Running Lights Western 8.5 foot Pro Plus Ultramount Snow Deflector for Western Plow DOT 4 Amber LED's Front axle Timbers Load Boosters MCCPC, CONTRACT # 15-C ITEM # 22 FOR THE PARK DEPARTMENT	7-01-44-900-003-000	42,644.0000	85,288.00
			TOTAL	85,288.00

REQUESTING DEPARTMENT _____ DATE _____

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170267

DFFLM, LLC., T/A DITSCHMAN/FLEMINGTON FORD

215 US HIGHWAY 202, FLEMINGTON, NJ 08822

PHONE: (908) 782-3673 / FAX: (908) 782-7305

Paul Yachimiak - pyachimiak@flemington.com

CUSTOMER**PASSAIC COUNTY PARKS****2017 FORD F350 REGULAR CAB DIESEL 4X4 PICK UP
MCCPC - CONTRACT #15-C, ITEM #22****STANDARD EQUIPMENT****Powertrain**

6.7L Diesel Engine

6 speed automatic transmission

Fuel Tank Capacity: 35.0gal.

Suspension/Handling

Front Mono-beam non-independent suspension

Rear rigid axle leaf suspension with HD shocks

Hydraulic power-assist steering

Front and rear 17" x 7.5" argent steel wheels

LT245/75SR17.0E BSW AS front and rear tires

Body Exterior

2 doors

Black door mirrors

Black bumpers

Trailer sway control

Roof Clearance Lights

Convenience

Manual air conditioning

Manual tilt steering wheel

Manual telescopic steering wheel

Day-night rearview mirror

Front cupholders

Passenger visor vanity mirror

Upfitter Switches

Seats and Trim

Seating capacity of 3

Front 40-20-40 vinyl split-bench seat

4-way driver seat adjustment

Manual driver lumbar support

4-way passenger seat adjustment

Center front armrest with storage

Entertainment Features

AM/FM stereo radio with 2 speakers

Fixed antenna

Lighting, Visibility and Instrumentation

Halogen aero-composite headlights

Variable intermittent front windshield wipers

Front reading lights

Tachometer and Oil pressure gauge

Outside temperature display

Low tire pressure warning

Trip odometer

Safety and Security

4-wheel ABS brakes

Brake assist

4-wheel disc brakes

AdvanceTrac w/Roll Stability Control

Dual front impact airbags

Dual seat mounted side impact airbags

Manually adjustable front head restraints

*Additional Contract Items - Rustproof & Undercoat, Vinyl Floor Liners***Base Price**

\$ 34,959.00

\$42,644

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170267

FACTORY OPTIONS

	Deduction for no Rustproof & Undercoat and Vinyl Floor Liners	\$	(300.00)
512	Spare Tire, Jack and Wheel		included
18B	Cab Steps		included
473	Snow Plow Package		included
76C	Exterior Back-up Chime		included
90L	Power Equip Group on XL		included
52B	Trailer Brake Controller (not available with Trailer Towing Package)		included
61S/62S	Splash Guards - Front & Rear		included
592	Roof Clearance Lights		included
66S	Upfitter Switches		included
67D	Extra HD Alternator		included
85S	Tough Bed Spray In Bedliner		included
	Ball & Pintle		included
X3E	Limited Slip Rear Axle, 3.73	\$	390.00
TBM	LT245/75Rx17E BSW All Terrain Tires	\$	165.00
4S	Cloth High Back Bucket Seats	\$	515.00
1S	Cloth 40/20/40 Split Bench Seat	\$	100.00
98R	Manual Regeneration	\$	250.00
64W	17" Cast Aluminum Wheels	\$	600.00
213	Electronic Shift on the Fly 4x4	\$	185.00
41P	Skid Plate Package	\$	100.00
61N	Wheel Well Liners - Front & Rear	\$	325.00
76S	Remote Start System	\$	195.00
871	Rear View Camera	\$	340.00
96V	XL Value Package	\$	720.00
91M	SYNC System - requires AM/FM/CD Radio	\$	640.00
585	AM/FM/CD Radio	\$	275.00
76R	Reverse Vehicle Aid Sensor	\$	245.00
525	Cruise Control	\$	235.00
17F	XL Décor Package	\$	220.00
942	Daytime Running Lights	\$	45.00
	Options Total	\$	5,245.00

ADDITIONAL TRUCK EQUIPMENT

Plows

Meyer 8.5 ft. Lot Pro	\$	5,100.00
Snow Deflector for Meyer Plow	\$	275.00
Boss 8.5 ft. Super Duty	\$	5,300.00
Snow Deflector for Boss Plow	\$	275.00
Fisher 8.5 ft. Minute Mount	\$	5,500.00
Snow Deflector for Fisher Plow	\$	375.00
Western 8.5 ft. Pro Plus Ultramount	\$	5,700.00
Snow Deflector for Western Plow	\$	375.00

Spreaders

Salt & Sand Stainless Steel Hopper Spreader, Gas Engine	\$	5,495.00
Salt & Sand Stainless Steel Hopper Spreader, Dual Electric	\$	5,695.00
Intelligent Sprayer with Variable Speed Controller	\$	2,995.00

Utility Bodies

Remove Bed & Bumper, Supply & Install Utility Body - Powder Coat White	\$	5,300.00
Painted any other Color - Single Stage	\$	850.00
Mast Bar Locks	\$	495.00
Back Up Camera or Sensor Re-location Kit, if equipped with Back Up Camera or Reverse Sensing	\$	375.00
Class IV Trailer Hitch	\$	425.00
7 Way RV Plug	\$	150.00

Work Caps and Lids

Jeraco Supreme series fiberglass cap, cab height, painted same color as cab	\$	2,995.00
Optional Carpeted Head Liner	\$	195.00
Roof Mounted Ladder Rack for Cap	\$	595.00
Jeraco Commercial Grade Aluminum Work Cap, White	\$	2,950.00
Optional Tool Storage Compartment Lights	\$	325.00

Running Boards and Steps

Factory Style Cab Steps	\$	550.00
Tube Steps - Black	\$	425.00
Tube Steps - Stainless Steel	\$	525.00
Stirrup Steps (Pair)	\$	449.00

Lighting & Accesssories

Cab Roof Light, Mini Lightbar	\$	425.00
Cab Roof Light Bar, LED Amber	\$	1,595.00
Cab Roof Light Bar, LED Amber with Built in Traffic Advisor	\$	2,195.00
DOT 4 Amber LED's, 2 in Grille and 2 in Rear Tail Lights	\$	895.00
Safety Direction Traffic Advisor	\$	995.00
Cab Screen, Black	\$	495.00
Tool Box, Diamond Plate Aluminum, Cross Over Type, UWS Brand	\$	525.00
1500 lb. Capacity Lift Gate (tailgate and bumper are traded in)	\$	3,595.00
Aluminum Platfrom Option for Liftgate	\$	600.00
Grille Mounted Jump Start Kit	\$	425.00
Front Axle Timberen Load Boosters	\$	425.00
Rear Axle Timberen Load Boosters	\$	425.00
Molded HD Vinyl Floor Mats	\$	95.00
System 1 Aluminum Ladder Rack with Cab Window Screen	\$	1,850.00
DOT Safety Kit, 1st Aid Kit, Fire Extinguisher & Safety Triangles	\$	175.00

Options Total \$ 68,404.00

Total Price with Options \$ 108,608.00

Date 3/6/2017

Quote is good for 60 Days
Please sign here to accept

\$ 42,644

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

NAME OF REQUESTER

Darryl Sparta, Director of Parks & Recreation
Telephone #: 973-872-6417
Date: March 23, 2017

1. DESCRIPTION OF RESOLUTION:

The Passaic County Parks Department has obtained quotations for the purchase of 4 trucks through the Morris County Cooperative Pricing Council Contract #15-C. DFFLM (Ditschman, Flemington, Ford, Lincoln, Mercury) received the award from the MCCPC (Morris County Cooperative Pricing Council) for all four of the trucks.

1 Ford F-250 4x4 quad cab pickup truck (item#20) in the amount of \$45,124.

2. CERTIFICATION INFORMATION:

REQUISITION # R7-02154
PO# TBD

3. AMOUNT OF EXPENDITURE: \$ 45,124

ACCOUNT # 7-01-44-900-003-000

4. COMMITTEE REVIEW:

DATE

- Administration & Finance
- Public Works / Buildings & Grounds
- Planning & Economic Development
- Health, Human Services & Community Affairs
- Law & Public Safety
- Energy
- Other Specify: Board Committee Meeting

3/22/17

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

COUNTY OF PASSAIC

PARKS DEPT, CO OF PASSAIC
 (O) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION

NO.

R7-02154

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	VENDOR #: 07908 DITSCHMAN/FLEMINGTON FORD LINCOLN MERCURY 215 HIGHWAY 202 & 31 FLEMINGTON, NJ 08822

ORDER DATE: 03/20/17
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	2017 Ford F-250 crew cab diesel 4x4 Options: Rear view camera Day time running lights Western 8 foot pro plus ultramount DOT 4 Amber LED's Front Axle Timbers Load Boosters MCCPC, CONTRACT # 15-C ITEM # 20 FOR THE PARK DEPARTMENT	7-01-44-900-003-000	45,124.0000	45,124.00
			TOTAL	45,124.00

REQUESTING DEPARTMENT

DATE

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170267

DFFLM, LLC., T/A DITSCHMAN/FLEMINGTON FORD

215 US HIGHWAY 202, FLEMINGTON, NJ 08822

PHONE: (908) 782-3673 / FAX: (908) 782-7305

Paul Yachimiak - pyachimiak@flemington.com

CUSTOMER**PASSAIC COUNTY PARKS****2017 FORD F250 CREW CAB DIESEL 4X4 PICK UP
MCCPC - CONTRACT #15-C, ITEM #20****STANDARD EQUIPMENT****Powertrain**

6.7L Diesel Engine

6 speed automatic transmission

Fuel Tank Capacity: 35.0gal.

Suspension/Handling

Front Mono-beam non-independent suspension

Rear rigid axle leaf suspension with HD shocks

Hydraulic power-assist steering

Front and rear 17" x 7.5" argent steel wheels

LT245/75SR17.0E BSW AS front and rear tires

Body Exterior

2 doors

Black door mirrors

Black bumpers

Trailer sway control

Roof Clearance Lights

Convenience

Manual air conditioning

Manual tilt steering wheel

Manual telescopic steering wheel

Day-night rearview mirror

Front cupholders

Passenger visor vanity mirror

Upfitter Switches

Seats and Trim

Seating capacity of 6

Front 40-20-40 vinyl split-bench seat

4-way driver seat adjustment

Manual driver lumbar support

4-way passenger seat adjustment

Center front armrest with storage

Entertainment Features

AM/FM stereo radio with 2 speakers

Fixed antenna

Lighting, Visibility and Instrumentation

Halogen aero-composite headlights

Variable intermittent front windshield wipers

Front reading lights

Tachometer and Oil pressure gauge

Outside temperature display

Low tire pressure warning

Trip odometer

Safety and Security

4-wheel ABS brakes

Brake assist

4-wheel disc brakes

AdvanceTrac w/Roll Stability Control

Dual front impact airbags

Dual seat mounted side impact airbags

Manually adjustable front head restraints

*Additional Contract Items - Rustproof & Undercoat, Vinyl Floor Liners***Base Price****\$ 37,444.00**

Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170267

45,124

FACTORY OPTIONS

	Deduction for no Rustproof & Undercoat and Vinyl Floor Liners	\$	(300.00)
512	Spare Tire, Jack and Wheel		included
18B	Cab Steps		included
473	Snow Plow Package		included
76C	Exterior Back-up Chime		included
90L	Power Equip Group on XL		included
52B	Trailer Brake Controller (not available with Trailer Towing Package)		included
61S/62S	Splash Guards - Front & Rear		included
592	Roof Clearance Lights		included
66S	Upfitter Switches		included
67D	Extra HD Alternator		included
85S	Tough Bed Spray In Bedliner		included
	Ball & Pintle		included
X3E	Limited Slip Rear Axle, 3.73	\$	390.00
TBM	LT245/75R17E BSW All Terrain Tires	\$	165.00
4S	Cloth High Back Bucket Seats	\$	615.00
1S	Cloth 40/20/40 Split Bench Seat	\$	315.00
98R	Manual Regeneration	\$	250.00
64W	17" Cast Aluminum Wheels	\$	600.00
213	Electronic Shift on the Fly 4x4	\$	185.00
41P	Skid Plate Package	\$	100.00
61N	Wheel Well Liners - Front & Rear	\$	325.00
76S	Remote Start System	\$	195.00
871	Rear View Camera	\$	340.00
96V	XL Value Package	\$	720.00
91M	SYNC System - requires AM/FM/CD Radio	\$	640.00
585	AM/FM/CD Radio	\$	275.00
525	Cruise Control	\$	235.00
17F	XL Décor Package	\$	220.00
942	Daytime Running Lights	\$	45.00
	Options Total	\$	5,315.00

ADDITIONAL TRUCK EQUIPMENT

Plows

Meyer 8 ft. Lot Pro	\$	5,000.00
Snow Deflector for Meyer Plow	\$	275.00
Boss 8 ft. Super Duty	\$	5,200.00
Snow Deflector for Boss Plow	\$	275.00
Fisher 8 ft. Minute Mount	\$	5,400.00
Snow Deflector for Fisher Plow	\$	375.00
Western 8 ft. Pro Plus Ultramount	\$	5,600.00
Snow Deflector for Western Plow	\$	375.00

Spreaders

Salt & Sand Stainless Steel Hopper Spreader, Gas Engine	\$	5,495.00
Salt & Sand Stainless Steel Hopper Spreader, Dual Electric	\$	5,695.00
Tailgate Spreader with Variable Speed Controller	\$	2,995.00

Utility Bodies

Remove Bed & Bumper, Supply & Install Utility Body - Powder Coat White	\$	5,300.00
Painted any other Color - Single Stage	\$	850.00
Mast Bar Locks	\$	495.00

Introduced by Camera March 20, 2017 location Kit, if equipped with Back Up Camera or Reverse Sensing
 Adopted by Council March 28, 2017
 Official Resolution#: R20170267

	\$	375.00
	\$	425.00



County of Passaic

Parks Department
209 Totowa Road
Wayne, NJ 07470
Office (973) 881-4832
Fax (973) 872-2684

To: Monica Chacon
From: Darryl Sparta
Date: March 22, 2017
Re: The purchase of four new trucks for the Parks Department

The Passaic County Parks Department has obtained quotations for the purchase of 4 trucks through the Morris County Cooperative Pricing Council Contract #15-C. DFFLM (Ditschman, Flemington, Ford, Lincoln, Mercury) received the award from the MCCPC (Morris County Cooperative Pricing Council) for all four of the trucks and has provided quotations for one Ford F-150 4x4 extended cab pickup truck (item#12) in the amount of \$28,880, two Ford F-350 4x4 regular cab pickup trucks (item#22) in the amount of \$42,644 each, and one Ford F-250 4x4 quad cab pickup truck (item#20) in the amount of \$45,124. These funds are available and were budgeted in the 2017 capital budget. My office has reviewed the quotations and the specifications for these vehicles and finds them to be satisfactory.

These purchases were approved at the Public Works and Buildings & Grounds Committee meeting held on March 13th 2017.

The trucks will be used to transport park staff and equipment in order to carry out daily maintenance responsibilities. These are additional trucks to our fleet and are not replacements.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution, approving and authorizing the Parks Department to proceed with purchasing these vehicles.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20170268							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-69							
CAF #	T-23-56-850-000 -803							
Purchase Req. #	R7-02105							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

WHEREAS the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the

applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the Freeholder Law and Public Safety Committee has considered this matter at its March 21, 2017 meeting and recommended this Resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase of Computer Infrastructure Maintenance Agreements
Using Agency:	Passaic County Prosecutor's Office
Purchase Price:	\$ 57,304.51
Vendor:	NWN Corporation
Authority:	New Jersey State Contract
Contract #:	87720
Account:	Prosecutor's Federal Justice Forfeiture Account
Account #:	T-23-56-850-000-803
Requisition #:	R7-02105

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$57,304.51

APPROPRIATION: T-23-56-850-000-803

PURPOSE: Resolution authorizing purchase of various items by
the Passaic County Prosecutor's office



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

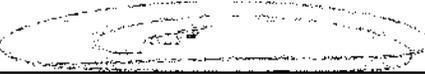
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF FORTY-FIVE LED MONITORS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

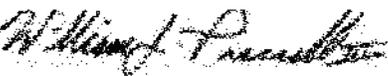
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:



William J. Pascrell, III, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20170269							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-70							
CAF #	7-01-25-157-001 -219							
Purchase Req. #	R7-01998							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AUTHORIZING PURCHASE OF FORTY-FIVE
LED MONITORS FOR THE PASSAIC COUNTY SHERIFF'S
OFFICE THROUGH STATE CONTRACT**

WHEREAS the Passaic County Sheriff's Office has requested the purchase of forty-five LED Monitors from CDW Government, Inc. in the amount of \$5,625.00, through State Contract #89974; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on March 21, 2017, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of

forty-five LED Monitors for the Passaic County Sheriff's Office from CDW Government, Inc., through State Contract # 89974; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: March 28, 2017

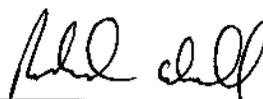
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,625.00

APPROPRIATION: 7-01-25-157-001-219

PURPOSE: Resolution authorizing purchase of forty-five led monitors for the Passaic county sheriff's office through state contract.



Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

QUOTE CONFIRMATION

DEAR FRED WILLS,

Thank you for considering CDW+G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
H5HM184	2/21/2017	H5HM184	9878180	\$5,625.00

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP vlt22 - LED monitor - 21.5" - Smart Buy	45	4174848	\$125.00	\$5,625.00
Mfg. Part#: V9667A6#ABA				
UNSPSC: 43211902				
Contract: New Jersey HP Inc NVP Computer Equipment (MNNVP-133 HQ483 89974)				

PURCHASER BILLING INFO	SUBTOTAL
Billing Address: COUNTY OF PASSAIC SHERIFF S DEPT ATTENTION SHANNAH THOMAS 495 RIVER STREET FL 2 ****VOUCHERS**** PATERSON, NJ 07524 Phone: (973) 754-6855 Payment Terms: Net 30 Days-Govt State/Local	\$5,625.00
	SHIPPING \$0.00
	GRAND TOTAL \$5,625.00
DELIVER TO	Please remit payments to:
Shipping Address: COUNTY OF PASSAIC SHERIFF S DEPT ATTENTION SHANNAH THOMAS 495 RIVER STREET FL 2 ****VOUCHERS**** PATERSON, NJ 07524 Phone: (973) 754-6855 Shipping Method: FEDEX Ground	CDW Government 75 Renaissance Drive Suite 1515 Chicago, IL 60672-1515

	Fred Wills	(866) 872-6645	fred@cdw.com
---	------------	----------------	--------------

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/contracttermsandconditionsandpolicies>
For more information, contact a CDW account manager

© 2017 CDW+G LLC, 260 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4233

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

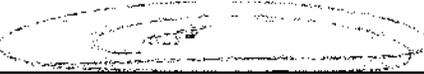
Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE FIRST ONE-YEAR OPTION TO RENEW THE CONTRACT WITH CORIZON HEALTH OF NEW JERSEY, LLC TO PROVIDE INSTITUTIONAL HEALTHCARE SERVICES FOR THE PASSAIC COUNTY JAIL, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20170270							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-71							
CAF #	7-01-25-157-005 -213							
Purchase Req. #	R7-00940							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

**RESOLUTION AUTHORIZING THE FIRST ONE-YEAR
OPTION TO RENEW THE CONTRACT WITH CORIZON
HEALTH OF NEW JERSEY, LLC TO PROVIDE
INSTITUTIONAL HEALTHCARE SERVICES FOR THE
PASSAIC COUNTY JAIL**

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R 2014 0286 on April 21, 2014, awarding a contract to Corizon Health of New Jersey, LLC to provide institutional healthcare services for the Passaic County Jail; and

WHEREAS the contract term is May 20, 2014 through May 19, 2017, with two (2) one-year options to renew; and

WHEREAS the County is desirous of exercising the first one-year option to renew, effective May 20, 2017 through May 19, 2018 for a fee of \$3,683,097.00; and

WHEREAS this matter was discussed at the Freeholder Law and Public Safety Committee meeting of March 21, 2017, and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the first one-year option to renew the agreement with Corizon Health of New Jersey, LLC to provide institutional healthcare services for the Passaic County Jail; and

BE IT FURTHER RESOLVED that the Office of the Passaic County Counsel forward official notification to Corizon Health of New Jersey, LLC of the action taken by this Board.

Dated: March 28, 2017

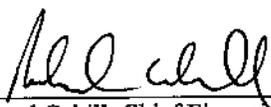
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,683,097.00

APPROPRIATION: \$2,270,403.00 – 7-01-25-157-005-213
\$1,412,694.00- * Contingent upon availability of
Funds in 2018 budget.

PURPOSE: Resolution authorizing the first one-year option to
renew the contract with Corizon Health of New
Jersey, LLC to provide institutional healthcare
services.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS TO ENGAGE A COMMUNITY DEVELOPMENT BLOCK GRANT CONSULTANT TO PERFORM AN ASSESSMENT OF FAIR HOUSING FOR A PASSAIC COUNTY CONSORTIUM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#		R20170271						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-72						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS TO ENGAGE A COMMUNITY DEVELOPMENT BLOCK GRANT CONSULTANT TO PERFORM AN ASSESSMENT OF FAIR HOUSING FOR A PASSAIC COUNTY CONSORTIUM

WHEREAS, there exists a need for Community Development Block Grant (CDBG) Consulting Services to perform an Assessment of Fair Housing (AFH) for the Passaic County Community Development Block Grant Consortium (Consortium) comprised of the County of Passaic (lead agency); the City of Clifton; the City of Passaic; the City of Paterson; the Passaic County Housing Agency; the City of Clifton Housing Authority; the City of Passaic Housing Authority; and the City of Paterson Housing Authority under the direction of the County of Passaic Division of Economic Development; and

WHEREAS the Passaic County Division of Economic Development is desirous of soliciting proposals from qualified Professional Planners to provide Consulting Services to perform an AFH for the Passaic County Consortium; and

WHEREAS pursuant to the provisions of the Local Public Contracts Law, specifically N.J.S.A. 40A:11-4.1, the County of Passaic is authorized to procure specified goods and services through competitive contracting; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.1 (i), a Professional Services Consultant to provide CDBG Services, to perform an Assessment of Fair Housing AFH, on behalf of the Passaic County Consortium, may be procured via competitive contracting if

authorized by resolution of the governing body as provided in N.J.S.A. 40A:11-4.3; and

WHEREAS the Board of Chosen Freeholders is desirous of soliciting proposals under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1, et seq., to acquire the necessary services as outlined above; and

WHEREAS the Planning and Economic Development Committee has considered this matter at its March 21, 2017 Committee meeting and recommended this Resolution to the full Board for adoption;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.3, that the County utilize competitive contracting to acquire the necessary Professional Planners to undertake an Assessment of Fair Housing (AFH) on behalf of the Passaic County Consortium under the County CDBG Program; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare or have prepared a competitive contract for said services, in accordance with N.J.S.A. 40A:11-4.4.

JRS/mcg

March 28, 2017

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Deborah Hoffman, Division of Economic Development
Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

**RESOLUTION
AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS
TO ENGAGE A COMMUNITY DEVELOPMENT BLOCK GRANT
CONSULTANT TO PERFORM AN ASSESSMENT OF FAIR HOUSING
FOR A PASSAIC COUNTY CONSORTIUM**

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Not applicable

REQUISITION # Not applicable

4. COMMITTEE REVIEW:

DATE

___ Administration & Finance

___ Public Works / Buildings & Grounds

Planning & Economic Development

3/21/2017

___ Health, Human Services & Community Affairs

___ Law & Public Safety

___ Energy

___ Other Specify: _____

5. DISTRIBUTION LIST:

Administration

___ Finance

Counsel

___ Clerk to the Board

Procurement

Introduced on: March 28, 2017

Adopted on: March 28, 2017

Official Resolution No. SP 170271

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$15,000.00 FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY (NJTPA), SUBREGIONAL SUPPORT PROGRAM, FOR FISCAL YEAR 2017-INTERSHIP PROGRAM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20170272							
Meeting Date	03/28/2017							
Introduced Date	03/28/2017							
Adopted Date	03/28/2017							
Agenda Item	I-73							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$15,000.00 FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY (NJTPA), SUBREGIONAL SUPPORT PROGRAM, FOR FISCAL YEAR 2017-INTERSHIP PROGRAM

WHEREAS, on February 10, 2017, Michael La Place, Director of Planning, received notice of an award of grant funds from the North Jersey Transportation Planning Authority, Sub-regional Support Program, for Fiscal Year 2017 Internship Program (See attached Notice of grant award); and

WHEREAS, the North Jersey Transportation Planning Authority indicates that it has reviewed and approved the County's funding request to apply \$15,000.00 of the FY-2017 Sub-regional Support Program allocation and that the total allocation is for the Internship Program (See attached); and

WHEREAS, accordingly the NJTPA/NJIT, it has distributed a subcontract, effective July 1, 2016 through June 30, 2017, which shall be executed by the County of Passaic for the reimbursement of the following approved FY-2017 STP Sub-regional Support Program items: * Internship Program; and

WHEREAS, NJTPA requires that quarterly invoices and reports documenting all of the approved reimbursable items, including the interns specific work efforts on the Program, be submitted to the NJTPA, to the attention of Peter Zambito and Pamela Lewis, in accordance with the NJTPA standard guidelines; and

WHEREAS, this matter was discussed at the Planning and Economic Development Committee on March 21, 2017 and recommended for approval to the full Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the acceptance of the total allocation of the FY 2017 for the Internship Program in the amount of \$15,000.00 from the North Jersey Transportation Planning Authority (NJTA) Subregional Support Program; and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board are hereby authorized to execute all necessary documents and agreements by and between the County of Passaic and the North Jersey Transportation Planning Authority as set forth above.

Dated: March 28, 2017

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Michael Lysicatos (973)569-4047
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution to accept \$15,000.00 in funding awarded by the NJTPA through the FY 2017 Subregional Support Program. The grant is provided to fund internships that support transportation planning activities that support the goals of Passaic County within the region.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: N/A _____

BUDGET ACCOUNT #:N/A _____

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED ON THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE
- | | | |
|-------------------------------------|--|------------------|
| <input type="checkbox"/> | Administration & Finance | _____ |
| <input type="checkbox"/> | Public Works / Buildings & Grounds | _____ |
| <input checked="" type="checkbox"/> | Planning & Economic Development | <u>3/21/2017</u> |
| <input type="checkbox"/> | Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> | Law & Public Safety | _____ |
| <input type="checkbox"/> | Energy & Sustainability | _____ |
| <input type="checkbox"/> | Other(s) Specify: _____ | _____ |

1. DISTRIBUTION LIST:
- Administration
- Finance
- Counsel
- Clerk to Board
- Other(s) Specify: _____

Defining the Vision. Shaping the Future.



One Newark Center, 17th floor, Newark, NJ 07102
(973) 639-8400 • fax (973) 639-1953 • www.njtpa.org

Peter S. Palmer, Chair
Mary K. Murphy, Executive Director

February 10, 2017

Mr. Michael La Place
Director
Passaic County Planning Board
County Administration Building
930 Riverview Drive, Suite 250
Totowa, NJ 07512

RE: FY 2017 STP Program for the County of Passaic
Subregional Support Program

Dear Mr. La Place:

The North Jersey Transportation Planning Authority (NJTPA) has reviewed and approved the County's funding request to apply \$15,000.00 to your FY 2017 Subregional Support Program allocation. The total allocation is for the Internship Program.

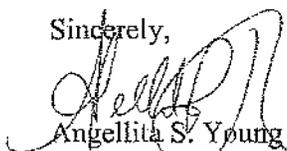
Accordingly, the NJTPA/NJIT has distributed a subcontract, effective July 1, 2016 through June 30, 2017, which shall be executed by the County of Passaic for the reimbursement of the following approved FY 2017 STP Subregional Support Program items:

- Internship Program

Quarterly invoices and reports documenting all of the approved reimbursable items, including the interns specific work efforts on this program, are required to be submitted to the NJTPA, to the attention of Peter Zambito and Pamela Lewis, in accordance with the NJTPA's standard guidelines.

Thank you for your continued support of the NJTPA STP Program. If there are any questions regarding the authorized program outlined above, please do not hesitate to contact Peter Zambito at (973) 639-8441 or me at (973) 639-8434.

Sincerely,



Angellita S. Young
Director, Finance and Administration

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170272 *The Metropolitan Planning Organization for Northern New Jersey*

cc: Michael Lysicatos, Passaic County
Helen Willis, Passaic County
E. Johnson, NJTPA
P. Lewis, NJTPA
L. Goldman, NJTPA
D. Greenfeld, NJTPA
M. Kelly, NJTPA
A. Magnuson, NJTPA
P. Zambito, NJTPA

Program Request Form (see standard request form included in the *QUARTERLY REPORTING EXHIBITS*).

- *All requests must be submitted by September 30, 2016.*
- For budgeting purposes, each subregion is also requested to *submit a preliminary estimate of how they plan to utilize the Subregional Support Program funding* in advance, with their draft STP work programs submittals *on November 6, 2015* (utilizing the form provided in the work program budget template file, a copy of which is included in *SECTION VI*)
- The guidelines of each specific support type are provided below. All requests must meet federal eligibility requirements.
- The CTS shall be utilized to track and invoice all *reimbursable* costs in the subregional support program budget. It should also be used to monitor all internship program staff time and labor costs. All authorized items and their associated costs shall also be reported quarterly (see *QUARTERLY REPORTING EXHIBITS* for a sample invoice and Subregional Support Program Quarterly Progress Report).

Technology Library

The technology library provides subregions with the technical resources needed to create regionally significant products for use in transportation planning. The following are guidelines for the technology library:

- Requests must note the items needed and provide a rationale for how they will support the goals and objectives of the STP and/or Subregional Study Programs. These requests must support only subregional staff assigned to the STP grant and/or the Subregional Study grant with reasonable percentages of their overall time, and adequate justification of the use of the hardware/software to support the Subregional programs.
- All requested hardware and software must be compatible with NJTPA technology to ensure that the NJTPA can provide the necessary technical support, and if approved will be purchased by the NJTPA.
- Requests for traffic and pedestrian data collection services - including intersection turning movement counts and video recordings, roadway volume counts, classification counts, speed counts, gap counts, and O-D surveys - will be evaluated and, if approved, procured by the subregion (in accordance with Federal Acquisition Regulations and Code of Federal Regulations (2 CFR Part 200)).
- Software upgrade and maintenance warranties are not eligible under this program but can be supported through the STP budget.

Internship Program

This program was developed to support subregional efforts on a short-term basis. It also provides a valuable training opportunity for planning students in New Jersey. The interns

must conduct regionally significant transportation planning work that furthers the goals and objectives of the NJTPA's RTP. The following are guidelines for the internship program:

- Interns will be supported up to the maximum hours for a standard work week as established by each subregion. The NJTPA will not reimburse for overtime or for any hours that exceed the subregion's standard work week.
- All requests must be submitted in writing describing specifically the tasks to be undertaken by the intern and the products to be completed. The request must also identify the number of hours per week and hourly wage rate.
- Quarterly Reporting Requirements for the Internship Program include:
 1. Progress Report, noting all tasks and products completed by intern for the quarter.
 2. The NJTPA online Cost Tracking System's (CTS) Employee Time Summary Report, Time Summary by Task Report and Intern Time Keeping Report.
 - The subregions issued a subcontract for this Internship Program will be responsible for paying the interns and invoicing the NJTPA quarterly for reimbursement using the NJTPA's online Cost Tracking System (CTS). The Cost Tracking System's Intern Time Keeping Report signed by the intern's supervisor will be accepted in place of the subregion's internal timesheets or certified payroll summary; however, internally approved timesheets for interns must be kept on file and be made available upon request.
 - The subregions assigned an intern hired by the NJIT/NJTPA must also submit approved timesheets (generated by the CTS), with hours worked by task, on a biweekly basis.

Subregional Training\Professional Development

Any individual training requests must be submitted, in writing, to the STP Program Manager and must support the goals of the Subregional Transportation Planning program. Allowable expenses include the costs of training seminars, sessions and workshops, course materials, and reference manuals in a variety of transportation technical areas, designed to meet the needs of subregional staff in the development of their professional skills and knowledge of the federal requirements, and to ensure proper performance and oversight of the grant program. This subregional training activity does not include general attendance at conferences (attendance at conferences, however, can be supported through the core STP Program budget); the only exception to this will be if a formal training course is offered at the same time and place as a conference event (which normally requires separate registration). To be eligible for reimbursement detailed course descriptions and curriculum must be provided in advance for NJTPA approval. The NJTPA will continue to offer additional regional training sessions, which the RTAC membership will be invited to participate in.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) GRANT AS FUNDED BY THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) DISASTER RECOVERY FUNDING THROUGH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#		R20170273						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-74						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) GRANT AS FUNDED BY THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) DISASTER RECOVERY FUNDING THROUGH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS

WHEREAS, the Board of Chosen Freeholders of Passaic County adopted resolution R-12-585 on July 17, 2012 to authorize Passaic County to submit an application for \$11,854,865 in grant funds to the NJ Department of Community Affairs for US Housing and Urban Development (USHUD) CDBG-DR funds on behalf of the nine municipalities (Borough of Bloomingdale, Borough of Hawthorne, Township of Little Falls, City of Passaic, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park) impacted by disasters in 2011; and

WHEREAS, the County of Passaic was awarded a grant by the New Jersey Department of Community Affairs (NJDCA) for US Housing and Urban Development (USHUD) Disaster CDBG-DR funds of \$11,854,865 on behalf of those municipalities in Passaic County impacted by disasters during 2011; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-12-970 on December 11, 2012 accepting the grant from the New Jersey Department of Community Affairs (NJDCA) for US Housing and Urban Development (USHUD) Disaster Recovery CDBG-DR funds; and

WHEREAS, the Passaic County Board of Chosen

Freeholders adopted resolution R-2013-396 on June 11, 2013 authorizing the execution of sub-recipient agreements with the participating municipalities; and

WHEREAS, several budget amendments have been

authorized by the Passaic County Board of Chosen Freeholders:

- Resolution R- 2013-523 was adopted on July 16, 2013
- Resolution, R-2013-742 was adopted on September 24, 2013
- Resolution R-2014-513 was adopted on June 24, 2014
- Resolution R-2014-0666 was adopted on August 19, 2014;
- Resolution R-2016-1030 was adopted on December 13, 2016; and

WHEREAS, resolution R-2016-1030 resulted in the current

amended CDBG-DR budget of:

Municipality	Original Grant Budget Amount	Revised Total Grant Budget Amount as of August 19, 2014, R-2014-0666	Proposed Revision to Total Grant Budget Amount for Consideration on December 13, 2016 Additions/Subtractions	Proposed Total Revised Budget as of December 13, 2016
Bloomingtondale (County Grant)	\$200,000	\$ 200,000	+\$ 20,000	\$ 220,000
Hawthorne	\$821,602	\$ 841,602	-\$163,942	\$ 677,660
Little Falls	\$2,000,000	\$2,035,000		\$2,035,000
Passaic	\$2,000,000	\$2,040,000	+\$297,890	\$2,337,890
Paterson	\$2,000,000	\$2,075,000	+\$ 37,000	\$2,112,000
Pompton Lakes	\$560,000	\$ 584,000		\$ 584,000
Totowa	\$900,000	\$ 925,000		\$ 925,000
Wayne	\$2,000,000	\$2,035,000		\$2,035,000
Woodland Park	\$823,263	\$ 848,263	-\$109,948	\$ 738,315
Passaic County Administration	\$550,000	\$ 271,000	-\$ 81,000	\$ 190,000
Grand Totals	\$11,854,865	\$11,854,865		\$11,854,865

; and

WHEREAS, many municipalities have completed their

projects and have funds remaining in their grants and several

municipalities are requesting additional funding to complete their projects; and

WHEREAS, the Passaic County Board of Chosen Freeholders seek to amend the CDBG-DR budget to reallocate funds as needed and the revised budget will now be:

Municipality	Original Grant Budget Amount	Revised Total Grant Budget Amount adopted December 13, 2016, Resolution R-2016-1030	Proposed Additions/Subtractions for consideration on March 28, 2017	Revised Total Grant Budget Amount considered on March 28, 2017
Bloomingtondale (County Grant)	\$200,000	\$ 220,000	-\$663.00	\$ 219,337
Hawthorne	\$821,602	\$ 677,660	+\$146.00	\$ 677,806
Little Falls	\$2,000,000	\$2,035,000	-\$659,425	\$ 1,375,575
Passaic	\$2,000,000	\$2,337,890	+\$1,402,854	\$ 3,740,744
Paterson	\$2,000,000	\$2,112,000	-\$75,000	\$ 2,037,000
Pompton Lakes	\$560,000	\$ 584,000	0	\$ 584,000
Totowa	\$900,000	\$ 925,000	-\$83,900	\$ 841,100
Wayne	\$2,000,000	\$2,035,000	-\$581,012	\$ 1,453,988
Woodland Park	\$823,263	\$ 738,315	-\$3,000	\$ 735,315
Passaic County Administration	\$550,000	\$ 190,000	0	\$ 190,000
Grand Totals	\$11,854,865	\$11,854,865		\$11,854,865

;and

WHEREAS, the objective of the CDBG-DR grant to the County of Passaic is to rebuild safer and stronger communities and implement disaster related activities that address recovery efforts including, but not limited to, property acquisition, substantial rehabilitation, public infrastructure projects and the prevention of further damage to areas affected by flooding; and

WHEREAS, this matter was discussed at the Planning and Economic Development Committee at its meeting of March 21, 2017, and recommended to the whole Board for approval; and

NOW, THEREFORE, BE IT RESOLVED, that the Freeholder Director and Clerk to the Board are hereby amends the CDBG-DR budget and are authorized to execute all agreements, documents and certifications on behalf of the County of Passaic to implement the grant award from the New Jersey Department of Community Affairs under the CDBG-DR Program.

Dated: March 28, 2017

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: **Deborah Hoffman, 973-569-4720**
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

RESOLUTION

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO
THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR)
GRANT AS FUNDED BY THE US DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT (USHUD) DISASTER RECOVERY FUNDING THROUGH THE
NJ DEPARTMENT OF COMMUNITY AFFAIRS**

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$11,854,865

BUDGET NUMBERS:

G-01-41-774-013-000 to G-01-41-774-013-PE1

4. **COMMITTEE REVIEW:**

	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>3/21/2017</u>
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to Board
 Other(s) Specify: _____



State of New Jersey
 DEPARTMENT OF COMMUNITY AFFAIRS
 101 SOUTH BROAD STREET
 PO Box 806
 TRENTON, NJ 08625-0806

CHRIS CHRISTIE
 Governor

KIM GUADAGNO
 Lt. Governor

CHARLES A. RICHMAN
 Commissioner

March 10, 2017

The Honorable Cassandra Lazzara

Freeholder
 County of Passaic
 Administration Building
 401 Grand Street
 Paterson, New Jersey 07505-2027

Re: CDBG - Disaster Recovery 2013
 Revision #: 2013-02300-0277-08
 Total Award Amount: \$11,854,865.00

Dear Freeholder Lazzara:

The New Jersey Department of Community Affairs hereby revises Agreement 2013-02300-0277-07 dated January 28, 2016 with this Revision, 2013-02300-0277-08, between the Department and County of Passaic.

The purpose of this revision is to:

- modify the budget to reflect a change in the use of funds already awarded in the total award amount of **\$11,854,865.00**. Execution of this revision will implement the new budget attached and designated as **Section B**.
- modify the grant/loan award period of the Agreement. The revised grant/loan award period is contained on the attached revised '**AGREEMENT DATA SHEET**'.

You may retrieve this Revision by selecting '**Grant Amendments/Revisions**' under the History section of the **SAGE System's** Grant Menu. Please contact your Program Manager should you have any questions. Thank you.

Sincerely,

Janel Winter
 Division Director

Division of Housing and Community
 Resources



Introduced on: March 28, 2017
 Adopted on: March 28, 2017
 Official Resolution#: R20170273

AGREEMENT DATA SHEET

(X) GRANT () LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME: **CDBG - Disaster Recovery 2013**
 PROJECT TITLE: **Passaic County CDBG-Disaster Recovery**
 SERVICE AREA(S): **Borough of Bloomingdale, Borough of Hawthorne, Borough of Pompton Lakes, Borough of Totowa, Borough of Woodland Park, City of Passaic, City of Paterson, Township of Little Falls, County of Passaic**

RECIPIENT INFORMATION

AGENCY NAME: **County of Passaic**
 ADDRESS: **Administration Building
 401 Grand Street
 Paterson, New Jersey 07505-2027**
 CHIEF FINANCIAL OFFICER: **Mr. Richard Cahill**
 VENDOR ID #: **V-226002466-99**
 TELEPHONE NUMBER: **(973) 881-4402**
 CHARITIES REGISTRATION #: **EX0000000**
 (Nonprofit Agencies Only)
 DUNS: **063148811**

STATE INFORMATION

DEPARTMENT: **NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**
 DIVISION: **Division of Housing and Community Resources**
 ADDRESS: **101 South Broad Street, 5th Floor
 PO Box 806
 Trenton, NJ 08625-0806**
 CONTACT PERSON: **Terence Schrider**
 TELEPHONE NUMBER: **(609) 633-6283**

FEDERAL INFORMATION:

FEDERAL AWARD AGENCY NAME: **Department of Housing and Urban Development**
 CFDA: **Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii**

FUNDING AMOUNT AND SOURCE OF FUNDS

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (Federal Funds) Federal Award #: B-12-DT-34-0001	2013-100-022-8020-156-F292-12DR-6120 Total Amount Federal Award: \$15,598,506.00	\$11,854,865.00 Federal Award Date: 9/28/2012	14.228
SUBTOTAL		\$11,854,865.00	
OTHER FUNDS		\$0.00	
TOTAL		\$11,854,865.00	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD: **January 01, 2013 THROUGH: December 31, 2017**
 LENGTH OF AWARD PERIOD: **5 Years**
 LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: **March 31, 2018**

PURPOSE OF GRANT/LOAN

Introduced: This award provides funding to Passaic County to undertake eleven projects in nine communities
 Adopted on: cover necessary expenses for disaster recovery from the impacts of Hurricane Irene in 2011.
 Official Resolution#: R20170273



The Board of Chosen Freeholders

County of Passaic

Cassandra "Sandi" Lazzara
FREEHOLDER DIRECTOR

TEL: (973) 881-7896
FAX: (973) 742-3746

February 10, 2017

Mr. Charles A. Richman
Commissioner
New Jersey Department of Community Affairs
101 South Broad Street
PO Box 800
Trenton, NJ 08625-0800

Re: Passaic County CDBG-DR Grant - Request for Grant Extension until December 31, 2017
for the City of Passaic, City of Paterson, Township of Little Falls and the Township of
Wayne, NJ

Dear Commissioner Richman:

The State of New Jersey was awarded a CDBG Disaster Recovery Grant (CDBG-DR) to address severe damages to our communities as a result of Hurricane Irene (date of event August 28, 2011) from the US Department of Housing and Urban Development (USHUD). In 2013, the New Jersey Department of Community Affairs (NJDCA) entered into an agreement with the County of Passaic which received 80% of New Jersey's allocation. We worked with the nine County of Passaic municipalities impacted by Irene by entering into sub-recipient agreements with each municipality to implement the activities outlined in the NJDCA Action Plan submitted to and approved by USHUD.

All of our municipalities have worked diligently to accomplish the goals outlined in the CDBG-DR Action Plan. Today, 85% of the grant funds have been expended and only approximately \$1.8 million remain to be expended. The municipalities of Bloomingdale, Hawthorne, Pompton Lakes, Totowa, and Woodland Park have completed their final activities under the grant.

The original deadline of this grant was December 31, 2015 and the NJDCA, recognizing the challenges facing the accomplishment of our objectives extended the grant until December 31, 2016 for eight of the municipalities and the grant deadline for the public facilities project in the City of Passaic was extended to June 30, 2017. The overall Passaic County grant deadline was extended to September 30, 2017 to permit us time to process all outstanding payments.

On November 23, 2016 you provided another grant extension for only two months, until February 28, 2017, for acquisition activities in the Township of Little Falls, Township of Wayne and City of Paterson. In spite of our request for an extension until June 30, 2017. The delay in

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170273

your response to Freeholder Director Best's correspondence dated September 23, 2016 has made it impossible to implement any new buy-out activities with a February 28, 2017 deadline.

At this time, the County of Passaic again requests an extension of the grant deadline - now to December 31, 2017 for the City of Paterson, Township of Little Falls and the Township of Wayne to enable them to complete their property buyout activities. This grant extension will permit our three municipalities to close on all identified properties, finalize procurement activities, demolish all structures acquired, and process payments to vendors. We anticipate that all grant funds will be expended by providing this grant extension to December 31, 2017. **We feel strongly that these communities should be given the opportunity to utilize all of their grant awards to acquire homes that have experienced severe repetitive flooding, thus removing families from life threatening events.** In addition, an extension of the grant for the City of Passaic to December 31, 2017 will permit them to complete Phase IV of the McDanold Brook public facilities project. The Passaic County grant will also need to be extended to December 31, 2017 to permit us to process all payments and reports.

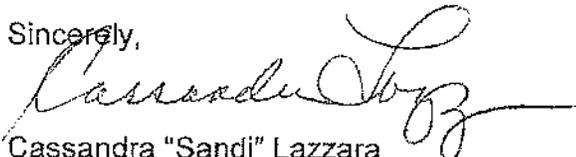
We are aware that the CDBG-DR federal grant does not have a deadline and that all grant funds must be expended. We believe that our request is reasonable and consistent with the intent of the grant award to Passaic County from the US Department of Housing and Urban Development.

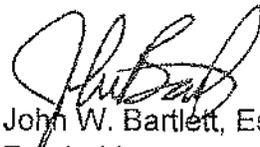
The Passaic County CDBG-DR grant has made a significant positive impact on our communities, removing residents from areas experiencing severe repetitive flooding and enabling them to rebuild their lives after experiencing this serious disaster. In addition, we greatly appreciate the continued partnership of NJDCA and its staff, Mr. Terence Schrider and Mr. R. Bruce Benton who have worked tirelessly with the County of Passaic as we implement our objectives. Their guidance has been invaluable.

Thank you for your consideration of this request.

Please do not hesitate to contact Deborah Hoffman, Director, Passaic County Division of Economic Development, 973-569-4720 with any questions. I look forward to your response.

Sincerely,


Cassandra "Sandi" Lazzara
Freeholder Director


John W. Bartlett, Esq.
Freeholder
Planning and
Economic Development

cc: Anthony J. De Nova, County Administrator, County of Passaic
Terence Schrider, NJDCA, Division of Housing and Community Resources

Introduced on: R. Bruce Benton, NJDCA, Division of Housing and Community Resources
Adopted on: March 28, 2017
Official Resolution#: R20170273
Annexed to: Uebbing, Director, Community Planning & Development Division, USHUD

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: AUTHORIZING THE COUNTY OF PASSAIC TO ACCEPT A NO-COST GRANT EXTENSION OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY GRANT FROM THE NJ DEPARTMENT OF COMMUNITY AFFAIRS UNTIL DECEMBER 31, 2017 FOR THE COUNTY OF PASSAIC AND THE CITY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#		R20170274						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-75						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

AUTHORIZING THE COUNTY OF PASSAIC TO ACCEPT A NO-COST GRANT EXTENSION OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY GRANT FROM THE NJ DEPARTMENT OF COMMUNITY AFFAIRS UNTIL DECEMBER 31, 2017 FOR THE COUNTY OF PASSAIC AND THE CITY OF PASSAIC

WHEREAS, the Board of Chosen Freeholders of Passaic County adopted resolution R-12-585 on July 17, 2012 to authorize Passaic County to submit an application for \$11,854,865 in grant funds to the NJ Department of Community Affairs for US Housing and Urban Development (USHUD) CDBG-DR funds on behalf of the nine municipalities (Borough of Bloomingdale, Borough of Hawthorne, Township of Little Falls, City of Passaic, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park) impacted by disasters in 2011; and

WHEREAS, the County of Passaic adopted resolution R-2012-970 on December 11, 2012 accepting the grant award from the New Jersey Department of Community Affairs (NJCA) for US Housing and Urban Development (USHUD) Disaster Recovery (CDBG-DR) funds of \$11,854,865 to end on December 31, 2015 on behalf of those municipalities in Passaic County impacted by disasters during 2011; and

WHEREAS, the objective of the CDBG-DR grant to the County of Passaic is to rebuild safer and stronger communities and implement disaster related activities that address recovery efforts including, but not limited to, property acquisition,

substantial rehabilitation, public infrastructure projects and the prevention of further damage to areas affected by flooding; and

WHEREAS, the NJ Department of Community Affairs (NJDCA) extended the CDBG-DR grant deadline to September 30, 2017 for the County of Passaic; June 30, 2017 for the City of Passaic and December 31, 2016 for the Borough of Bloomingdale, Borough of Hawthorne, Township of Little Falls, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2015-855 on November 24, 2015 accepting a grant extension to permit all municipalities to complete their scope of work by December 31, 2016, except for the City of Passaic whose CDBG-DR grant was extended to June 30, 2017; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2016-1031 on December 13, 2016 accepting a grant extension to permit the Township of Wayne, the Township of Little Falls and the City of Paterson to complete their scope of work by February 28, 2017; and

WHEREAS, the Passaic County Freeholder Director requested an extension of the CDBG-DR grant until December 31, 2017 for the County of Passaic and the City of Passaic (note attached letter) and the Commissioner of the NJDCA responded on March 10, 2017 and extended the CDBG-DR grant period for

the County of Passaic and the City of Passaic until December 31, 2017 (note attached letter); and

WHEREAS, this matter was discussed at the Planning and Economic Development Committee on March 21, 2017 and recommended that the grant extensions be approved; and

NOW, THEREFORE, BE IT RESOLVED, that the Freeholder Director and Clerk to the Board are hereby authorized to execute all documents and certifications to accept the CDBG-DR Program grant extensions to December 31, 2017 on behalf of the County of Passaic and the City of Passaic.

Dated: March 28, 2017

Deborah Hoffman

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER & Tel #: **Deborah Hoffman, 973-569-4720**
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

RESOLUTION

AUTHORIZING THE COUNTY OF PASSAIC TO ACCEPT A NO-COST GRANT EXTENSION OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY GRANT FROM THE NJ DEPARTMENT OF COMMUNITY AFFAIRS UNTIL DECEMBER 31, 2017 FOR THE COUNTY OF PASSAIC AND THE CITY OF PASSAIC

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$11,854,865

BUDGET NUMBERS:

G-01-41-774-013-000 to G-01-41-774-013-PE1

4. **COMMITTEE REVIEW:**

	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>3/21/2017</u>
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to Board
 Other(s) Specify: _____



The Board of Chosen Freeholders

County of Passaic

Cassandra "Sandi" Lazzara
FREEHOLDER DIRECTOR

TEL: (973) 881-7896
FAX: (973) 742-3746

February 10, 2017

Mr. Charles A. Richman
Commissioner
New Jersey Department of Community Affairs
101 South Broad Street
PO Box 800
Trenton, NJ 08625-0800

Re: Passaic County CDBG-DR Grant - Request for Grant Extension until December 31, 2017
for the City of Passaic, City of Paterson, Township of Little Falls and the Township of
Wayne, NJ

Dear Commissioner Richman:

The State of New Jersey was awarded a CDBG Disaster Recovery Grant (CDBG-DR) to address severe damages to our communities as a result of Hurricane Irene (date of event August 28, 2011) from the US Department of Housing and Urban Development (USHUD). In 2013, the New Jersey Department of Community Affairs (NJDCA) entered into an agreement with the County of Passaic which received 80% of New Jersey's allocation. We worked with the nine County of Passaic municipalities impacted by Irene by entering into sub-recipient agreements with each municipality to implement the activities outlined in the NJDCA Action Plan submitted to and approved by USHUD.

All of our municipalities have worked diligently to accomplish the goals outlined in the CDBG-DR Action Plan. Today, 85% of the grant funds have been expended and only approximately \$1.8 million remain to be expensed. The municipalities of Bloomingdale, Hawthorne, Pompton Lakes, Totowa, and Woodland Park have completed their final activities under the grant.

The original deadline of this grant was December 31, 2015 and the NJDCA, recognizing the challenges facing the accomplishment of our objectives extended the grant until December 31, 2016 for eight of the municipalities and the grant deadline for the public facilities project in the City of Passaic was extended to June 30, 2017. The overall Passaic County grant deadline was extended to September 30, 2017 to permit us time to process all outstanding payments.

On November 23, 2016 you provided another grant extension for only two months, until February 28, 2017, for acquisition activities in the Township of Little Falls, Township of Wayne and City of Paterson in spite of our request for an extension until June 30, 2017. The delay in

Introduced on: March 28, 2017
Adopted on: March 28, 2017
Official Resolution#: R20170274

your response to Freeholder Director Best's correspondence dated September 23, 2016 has made it impossible to implement any new buy-out activities with a February 28, 2017 deadline.

At this time, the County of Passaic again requests an extension of the grant deadline - now to December 31, 2017 for the City of Paterson, Township of Little Falls and the Township of Wayne to enable them to complete their property buyout activities. This grant extension will permit our three municipalities to close on all identified properties, finalize procurement activities, demolish all structures acquired, and process payments to vendors. We anticipate that all grant funds will be expended by providing this grant extension to December 31, 2017. **We feel strongly that these communities should be given the opportunity to utilize all of their grant awards to acquire homes that have experienced severe repetitive flooding, thus removing families from life threatening events.** In addition, an extension of the grant for the City of Passaic to December 31, 2017 will permit them to complete Phase IV of the McDanold Brook public facilities project. The Passaic County grant will also need to be extended to December 31, 2017 to permit us to process all payments and reports.

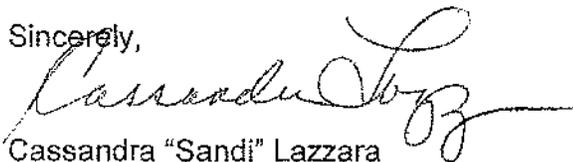
We are aware that the CDBG-DR federal grant does not have a deadline and that all grant funds must be expended. We believe that our request is reasonable and consistent with the intent of the grant award to Passaic County from the US Department of Housing and Urban Development.

The Passaic County CDBG-DR grant has made a significant positive impact on our communities, removing residents from areas experiencing severe repetitive flooding and enabling them to rebuild their lives after experiencing this serious disaster. In addition, we greatly appreciate the continued partnership of NJDCA and its staff, Mr. Terence Schrider and Mr. R. Bruce Benton who have worked tirelessly with the County of Passaic as we implement our objectives. Their guidance has been invaluable.

Thank you for your consideration of this request.

Please do not hesitate to contact Deborah Hoffman, Director, Passaic County Division of Economic Development, 973-569-4720 with any questions. I look forward to your response.

Sincerely,


Cassandra "Sandi" Lazzara
Freeholder Director


John W. Bartlett, Esq.
Freeholder
Planning and
Economic Development

cc: Anthony J. De Nova, County Administrator, County of Passaic
Terence Schrider, NJDCA, Division of Housing and Community Resources
R. Bruce Benton, NJDCA, Division of Housing and Community Resources

Introduced on: ~~March 23, 2017~~
Adopted on: ~~March 23, 2017~~
Official Resolution#: R20170274

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING A ONE (1)-YEAR MAINTENANCE AGREEMENT BY ADL DATA SYSTEMS, INC. FOR SPECIAL ASSIGNMENT TO ASCERTAIN CASH RECEIPTS IN PREAKNESS HEALTHCARE CENTER'S FINANCIAL COMPUTER SYSTEM AND NEEDED ADDITIONAL TRAINING FOR A TOTAL OF \$22,000.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#		R20170275							
Meeting Date		03/28/2017							
Introduced Date		03/28/2017							
Adopted Date		03/28/2017							
Agenda Item		I-76							
CAF #									
Purchase Req. #									
Result		Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.	
Lazzara	✓				✓				
James	✓				✓				
Akhter	✓				✓				
Bartlett	✓				✓				
Best Jr.	✓		✓		✓				
Duffy	✓				✓				
Lepore	✓			✓	✓				

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

Res No. 76-2

RESOLUTION AMENDING A ONE (1)-YEAR MAINTENANCE AGREEMENT BY ADL DATA SYSTEMS, INC. FOR SPECIAL ASSIGNMENT TO ASCERTAIN CASH RECEIPTS IN PREAKNESS HEALTHCARE CENTER'S FINANCIAL COMPUTER SYSTEM AND NEEDED ADDITIONAL TRAINING FOR A TOTAL OF \$22,000.00

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-08-816 dated October 14, 2008 authorized an award of contract to ADL Data Systems, Inc. of Hawthorne, New York for the purchase, installation and training related to the clinical/financial software for the Preakness Healthcare Center which was secured through a competitive contract process; and

WHEREAS that original award of contract included a provision for said ADL Data Systems to provide maintenance services for the software which had been renewed yearly by the said Board, the latest by Resolution R-2016-0779 dated September 27, 2016, through September 26, 2017 in the amount of \$36,754.00; and

WHEREAS in order to do some additional work, it is now necessary to have said ADL go into the software system and post cash receipts of private patients; and

WHEREAS said ADL has provided a proposal to do this work and has estimated that it will take eight (8) days of intensive work at \$1,200.00 per day for a total cost of \$9,600.00 with a total of not more than \$12,000.00 (copy of proposal attached hereto and made a part hereof); and

WHEREAS the Passaic County Administration and Executive Director of said Preakness has suggested that ADL also provide additional training on its system so staff in the future can

\$10,000.00 (copy of that proposal also attached hereto and made a part hereof);

WHEREAS in light of the fact that the performance of this task involves proprietary software supplied by ADL Data Systems, it is an exception to bidding pursuant to N.J.S.A. 40A:11-5(1)(dd); and

WHEREAS this matter has been reviewed by the Freeholder members of the Finance and Administration Committee who have recommended this to the full Board; and

WHEREAS a certification is attached here indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT REVOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to its Resolution R-2016-0779 dated September 27, 2016 to permit ADL Data Systems, Inc. to perform a special task to find and post cash receipts from the clinical/financial software computer system at the Preakness Healthcare Center for the sum of \$12,000.00 and \$10,000.00 in additional training for a total upset fee of \$22,000.00, in conformity with its attached proposal.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as County Counsel be authorized to execute all necessary documents to effectuate this amendment.

Dated: March 28, 2017

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: 22,000.00

APPROPRIATION: 7-01-27-172-001-233

PURPOSE: Resolution amending a one year maintenance agreement by ADL Data Systems, Inc. for special assignment and training.


Richard Cahill, Chief Financial Officer

DATED: March 28, 2017

RC:fr

ADL Data Systems, Inc.

9 Skyline Drive Hawthorne, NY 10532 (914) 591-1800 Fax (914) 591-1818

Facility:

Preakness Healthcare

Project: Posting cash receipts from 2012 to current

Background:

Cash receipts going back to February 2012 need to be posted to the system. Non-Private cash receipts have been entered in batches. Preakness Healthcare has requested from ADL to post these cash receipts and reorder the cash receipts within the actual month the cash was deposited. Any cash receipts prior to January 2012 will have to be removed from the batches prior to posting. Private cash receipts have not been entered in batches in ADL. ADL is requested to enter and post all the Private cash receipts.

Timeline:

Requirements:

Preakness is to create a control spread sheet with the file names of the batches per month and total amount for each month.

Work to be completed

Review Cash Batches

- Remove cash prior to January 2012
- Post special receipt batch in current database to balance to the monthly cash
- Create a batch to post prior year payments to history database

Enter and post monthly cash receipts

Re-Order the cash receipts batches in the correct month and year deposited

ADL will reconcile to the total cash receipts presented in the control spread sheet

Enter and post Private Cash Receipts for each Month

Re-Order the cash receipt batches in the correct month and year deposited

Comment

ADL estimates 10 days of work. If less time is required, facility will be credited towards the training quote.



QUOTATION

Date: 03/22/17
 Quote #: 3222017
 Expiration Date: 6/22/2017

FACILITY	PREPARED BY:
Preakness Healthcare	Olinda Montoro ADL Data Systems, Inc. olindam@adldata.com
SOLUTION	
Financial - Cash Reciepts Project	

PAYMENT TERMS
 Full payment/Purchase Order due with signed quote. Sales tax/shipping additional (when applicable)

Qty	Description	Unit Cost	Total Cost
5	Days Review C/R batches for prior 2012 cash and remove	\$ 1,200.00	\$ 6,000.00
5	Days post cash batches and re-order to the correct posting month	\$ 1,200.00	\$ 6,000.00
	Enter and post Private Cash		
	*Work will not exceed 10 days		
	SUBTOTAL		\$ 12,000.00
	SALES TAX		
	TOTAL		\$ 12,000.00

THANK YOU FOR YOUR BUSINESS!

To accept this quotation, please sign, print, and send scanned copy to olindam@adldata.com, or fax to 914-591-1818:

Signature: _____ Print Name: _____

Title: _____ Date: _____

ADL Data Systems, Inc.
9 Skyline Drive Hawthorne, NY 10532 (914) 591-1800 Fax (914) 591-1818

Facility:
Preakness Healthcare

Project: Training

Timeline:

Requirements:

Training room should have desktops for each employee who is attending the training as well as one for the trainer

Projector

Work to be completed

The following are the training topics:

ADT

- Preadmission and Waiting Lists
- ADT/Registration
- Capturing Information
- Entering Payment and Insurance Coverage
- ADT history
- Expect Income/Resident Liability
- Printing and Review Census after Closing

Ancillary Charges

- Charge Master Table
- Overview of Charges
 - Ancillary Charges
 - Rehabilitation charges
- Print and Verify Charge Registers

Cash Receipts

- Entering and Posting Cash Receipts (Deposits)
- Entering and posting Miscellaneous Cash Receipts (Non-Patient)
- Processing Electronic 835 Files
 - Extracting and Posting 835 Receipts
- Print and reading cash receipts ledgers

Billing Process Overview

- Error Tracking Tool (Missing data)
- Verification Medicare Setup Dates
- Verification of Charges
- Medicare Part B Billing
- Medicaid Billing
- Medicare Part A Billing
- Private/HMO's

Month Process/ Reports Overview

- Cash Receipts
- Trust Fund
- Charge Register
- Resident Ledgers
- Balance reports
- Aging Reports
- Sales journals reports
- Verify reports
- Set for new month
- Merge Special File Transactions

Ledgers/Financial Adjustments/Rebilling Process

- Resident Ledgers
- Financial Adjustments
- Rebilling Process

Comment



QUOTATION

Date: 03/24/17
 Quote #: 3242017
 Expiration Date: 6/24/2017

FACILITY	PREPARED BY:
Preakness Healthcare	Olinda Montoro
SOLUTION	ADL Data Systems, Inc.
A/R Training	olindam@adldata.com

PAYMENT TERMS
 Full payment/Purchase Order due with signed quote. Sales tax/shipping additional (when applicable)

Qty	Description		Unit Cost	Total Cost
10	Account Receivable Training		\$ 1,000.00	\$ 10,000.00
	** Actual days Trained will be billed			
	*** Not to exceed 10 days			
	SUBTOTAL			\$ 10,000.00
	SALES TAX			
	TOTAL			\$ 10,000.00

THANK YOU FOR YOUR BUSINESS!
 To accept this quotation, please sign, print, and send scanned copy to olindam@adldata.com, or fax to 914-591-1818:

Signature: _____ Print Name: _____

Title: _____ Date: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 28, 2017 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION STRONGLY OPPOSING THE ELIMINATION OF FUNDING FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AS WELL AS SPENDING CUTS AND/OR THE ELIMINATION OF FUNDING FOR OTHER VITAL DOMESTIC PROGRAMS CONTAINED IN PRESIDENT TRUMP'S PROPOSED 2018 BUDGETARY PLAN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#		R20170276						
Meeting Date		03/28/2017						
Introduced Date		03/28/2017						
Adopted Date		03/28/2017						
Agenda Item		I-77						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2017

RESOLUTION STRONGLY OPPOSING THE ELIMINATION OF FUNDING FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AS WELL AS SPENDING CUTS AND/OR THE ELIMINATION OF FUNDING FOR OTHER VITAL DOMESTIC PROGRAMS CONTAINED IN PRESIDENT TRUMP'S PROPOSED 2018 BUDGETARY PLAN

WHEREAS United States President Donald Trump released his 2018 budgetary plan calling for the elimination of critical funding for Community Development Block Grants (CDBG) along with spending cuts and/or the elimination of other vital domestic programs; and

WHEREAS federal funding of CDBGs is critically important to State and County agencies, which depend heavily on such funding to support vital programs such as Meals on Wheels, homeowner weatherization, construction of low-income housing, energy assistance, flood control projects, senior citizen transportation, recreation and employment training programs; and

WHEREAS in addition, the proposed spending plan would cut the U.S. Department of Agriculture's budget by Twenty-One (21%) including the elimination of \$200 million from the McGovern-Dole International Food for Education program, reduce spending for Women, Infants and Children nutrition assistance from \$6.4 billion to \$6.2 billion; eliminate the U.S. Commerce Department's Economic Development Administration, which distributes grants in struggling communities; cut \$3.7 billion from the U.S. Department of Education in grants for teacher training, after-school and summer programs along with aid

programs to first-generation and low-income student ; eliminate the Energy Star Weatherization Assistance Program administered by the U.S. Energy Department; cut \$667 million from grant programs to state and local agencies, including pre-disaster mitigation grants and counterterrorism funding administered through the U.S. Department of Homeland Security; eliminate \$3 billion in Community Development Block Grant funding from the U.S. Department of Housing and Urban Development; eliminate the Senior Community service Employment Program, which helps low-income seniors find work from the U.S. labor Department's budget; eliminate funding for many new transit projects and support for long-distance Amtrak trains from the U.S. Department of Transportation's budget and cut \$1 million of loan guarantees available to small business owners from the Small Business Administration's budget and the elimination of federal funding toward major infrastructure ventures in this state including the long awaited Gateway Project; and

WHEREAS proposed cuts to CDBG funding as well as cuts and/or the elimination of funding for other vital programs will have a devastating impact on Passaic County's most vulnerable populations and cause a foreseeable hardship on the county's operating budget; and

WHEREAS the Board of Chosen Freeholders recognizes the complexities of prioritizing a budget while at the same time understands the need to preserve programs, which greatly benefit

those who are less fortunate and elderly residents in Passaic County and throughout this state and country; and

WHEREAS President Trump's proposed budgetary cuts will seriously undermine Passaic County's ability to provide essential services to its growing population; and

WHEREAS the County of Passaic Board of Chosen Freeholders urge the Trump Administration to revisit its proposal to eliminate CDBG funding and reduce and/or eliminate funding on other essential domestic programs, which are a tremendous asset to the residents of Passaic County; and

WHEREAS County of Passaic wants to avoid any potential disruption in federally funded programs that directly benefit our residents;

NOW THEREFORE BE IT RESOLVED that the Passaic County Board of Chosen Freeholders strongly opposes proposed budgetary cuts to Community Development Block Grant Funds and other vital domestic programs funded by the federal government contained in President Trump's proposed 2018 budget plan; and

BE IT FURTHER RESOLVED that the Clerk of the Board is hereby instructed to send copies of this Resolution to the offices of the President of the United States, Mick Mulvaney, director of the U.S. Office of Management and Budget along with the Members of the Passaic County Congressional Delegation in Washington, D.C.

Dated: March 28, 2017