

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Meeting Venue

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 1. Duffy
 2. James
 3. Lazzara
 4. Lepore
 5. Lora
 6. Deputy Director Bartlett
 7. Director Best
- C. Invocation by: Freeholder Lora
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: December 30, 2015
 1. Approval of Minutes: January 6, 2016

G. Approval of Proclamation:

1. Passaic County Board of Chosen Freeholders wishes to recognize and congratulate Sebastian Alejandro Vera for receiving the distinguished Award for Eagle Scout.
2. Passaic County Board of Chosen Freeholders wishes to recognize and congratulate Austin M. Espie for receiving the distinguished Award for Eagle Scout.
3. Passaic County Board of Chosen Freeholders wishes to recognize and congratulate the Passaic County Technical Institute Varsity Football Team who emerged victors in the 2015 State Sectional Finals.

H. Freeholder Reports:

1. Freeholder Director Theodore O. Best Jr.
2. Freeholder Deputy Director John W. Bartlett
3. Freeholder Terry Duffy
4. Freeholder Bruce James
5. Freeholder Cassandra "Sandi" Lazzara
6. Freeholder Pat Lepore
7. Freeholder Hector C. Lora

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. Resolution: 2/3 votes

1. RESOLUTION AUTHORIZING TRANSFER NUMBER V, ALL AS NOTED IN THE RESOLUTION

L. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION REAPPOINTING GEORGE SILVA, ALICE SZEPIETOWSKI, MEAGHAN TUOHEY AND JAMIE DYKES TO FIVE YEAR TERMS AS BOARD OF TRUSTEE MEMBERS OF FRIENDS OF THE PASSAIC COUNTY PARKS EFFECTIVE RETROACTIVE TO JANUARY 1, 2016, ALL AS NOTED IN THE RESOLUTION

2. RESOLUTION AUTHORIZING A PUBLIC HEARING AS REQUIRED UNDER N.J.S.A. 40:12-15.3 FOR COUNTY OPEN SPACE RECREATION AND FARMLAND AND HISTORIC PRESERVATION TRUST FUND EXPENDITURES, ALL AS NOTED IN THE RESOLUTION

3. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MAUMEE EXPRESS INC OF ABINGDON, VA FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION DAYS FOR PASSAIC COUNTY AS PER BID, ALL AS NOTED IN THE RESOLUTION

4. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE 2016 GROCERIES AND CANNED GOODS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

5. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO OLIVER PACKAGING AND EQUIPMENT COMPANY OF WALKER, MI FOR TRAY PURCHASE WITH PRESENT SEALER, TRAY PURCHASE WITH REPLACEMENT PNEUMATIC OR ELECTRIC SEALER FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION

6. RESOLUTION AWARDING A CONTRACT TO AMAN A. VAZIR, MD OF WOODLAND PARK, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER ADMISSION ATTENDING PHYSICIANS RFQ-16-046 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

7. RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT PSYCHOLOGICAL EXAMINATIONS TO ESTABLISH FITNESS FOR DUTY SERVICES RFQ-16-044 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

8. RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER WOUND SPECIALIST PHYSICIANS RFQ-16-045 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

9. RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-15-025 GPS TRACKING DEVICE AND ALCOHOL MONITORING PROGRAM FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(d), ALL AS NOTED IN THE RESOLUTION
10. RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC WORKS ASSET MANAGEMENT SOFTWARE FOR THE COUNTY OF PASSAIC ROADS DIVISION AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION
11. RESOLUTION AUTHORIZING THE APPOINTMENTS AND RE-APPOINTMENT TO THE PASSAIC COUNTY OPEN SPACE & FARMLAND PRESERVATION TRUST FUND ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION
12. RESOLUTION QUALIFYING A POOL OF ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS LANDSCAPE ARCHITECT, ENVIRONMENTAL HEALTH AND SAFETY/ENGINEERING CONSULTANT SERVICES RFQ-16-031 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION

HEALTH AND COMMUNITY AFFAIRS

13. RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN AN AMOUNT TO BE DETERMINED UNDER THE GRANT NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS TO HELP SUPPORT THE MEDICAL RESERVE CORP OF PASSAIC COUNTY HOUSED AND OPERATED BY THE PASSAIC COUNTY HEALTH DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

14. RESOLUTION AUTHORIZING THE ALLOCATION OF 2016 CASINO REVENUE AND TITLE III FUNDS TO THE MUNICIPALITIES OF PATERSON, CLIFTON AND PASSAIC FOR THE PURPOSE OF PROVIDING SENIOR TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES, ALL AS NOTED IN THE RESOLUTION
15. RESOLUTION AMENDING R-15-239 DATED APRIL 14, 2015 TO REFLECT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (DFD) IN THE AMOUNT OF \$98,000.00 FOR INTENSIVE CASE MANAGEMENT (ICM) SERVICES TO BE PROVIDED TO ELIGIBLE CLIENTS BY CATHOLIC FAMILY-HISPANIC FAMILY SERVICES FOR CONTRACT SH16016, ALL AS NOTED IN THE RESOLUTION
16. RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW TO CARE PERSEPECTIVE, INC., TO PROVIDE AN INTERIM DIRECTOR OF NURSING OF RECORD AT PREAKNESS HEALTHCARE CENTER, COMMENCING APRIL 1, 2016 TO MARCH 31, 2017, IN THE AMOUNT OF \$60,000.00, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

17. RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW TO RESPIRATORY HEALTH SERVICES, LLC., TO PROVIDE RESPIRATORY SERVICES FOR PREAKNESS HEALTHCARE CENTER, COMMENCING APRIL 1, 2016 TO MARCH 31, 2017, IN THE AMOUNT OF \$75,000.00, ALL AS NOTED IN THE RESOLUTION

18. RESOLUTION TO ESTABLISH PURCHASE ORDERS FOR DELTA-T NORTH JERSEY GROUP, FOR THE ESTIMATED COSTS FOR THE FIRST QUARTER OF 2016, WITHIN THE PARAMETERS OF THE ESTABLISHED TEMPORARY BUDGET, TO PROVIDE NURSING AGENCY STAFF ON AN AS NEEDED BASIS FOR PREAKNESS HEATLHCARE CENTER, ALL AS NOTED IN THE RESOLUTION

19. RESOLUTION TO ESTABLISH PURCHASE ORDERS FOR NURSING NETWORK, LLC, FOR THE ESTIMATED COSTS FOR THE FIRST QUARTER OF 2016, WITHIN THE PARAMETERS OF THE ESTABLISHED TEMPORARY BUDGET, TO PROVIDE NURSING AGENCY STAFF ON AN AS NEEDED BASIS FOR PREAKNESS HEATLHCARE CENTER, ALL AS NOTED IN THE RESOLUTION

20. RESOLUTION TO ESTABLISH PURCHASE ORDERS FOR TOWNE NURSING STAFF, INC., FOR THE ESTIMATED COSTS FOR THE FIRST QUARTER OF 2016, WITHIN THE PARAMETERS OF THE ESTABLISHED TEMPORARY BUDGET, TO PROVIDE NURSING AGENCY STAFF ON AN AS NEEDED BASIS FOR PREAKNESS HEATLHCARE CENTER, ALL AS NOTED IN THE RESOLUTION

21. RESOLUTION AUTHORIZING THE INITIAL DESIGNATION OF THE PASSAIC COUNTY LOCAL AREA AS IT PERTAINS TO WORKFORCE DEVELOPMENT, ALL AS NOTED IN THE RESOLUTION

22. RESOLUTION AUTHORIZING THE ACCEPTANCE OF MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF SOCIAL SERVICES, ONE-STOP LEAD OPERATOR, COUNTY OF PASSAIC FISCAL AGENT & THE ONE-STOP OPERATORS CONSORTIUM , ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

23. RESOLUTION FOR CHANGE ORDER #4 FOR SIMPLEXGRINNELL LP AS IT PERTAINS TO THE PASSAIC COUNTY JAIL NEW FIRE DETECTION/ALARM AND SUPPRESSION PROJECT PHASE 2 IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

24. RESOLUTION AWARDDING CONTRACT TO ALAIMO GROUP FOR THE DESIGN AND PREPARATION OF CONSTRUCTION DOCUMENTS AS IT RELATES TO THE GARRET MOUNTAIN IMPROVEMENTS IN THE CITY OF PATERSON AND BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

25. RESOLUTION AUTHORIZING REJECTION OF ALL BIDS FOR THE WEST MILFORD SALT STORAGE PROJECT IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

26. RESOLUTION FOR CHANGE ORDER #1 TO J. FLETCHER CREAMER & SON, INC. AS IT PERTAINS TO THE ON CALL DRAINAGE PIPE REPLACEMENT PROJECT ON GRAND STREET & MAIN STREET IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

27. RESOLUTION FOR CHANGE ORDER #18 FOR KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE PASSAIC COUNTY JAIL HVAC UPGRADES PROJECT PHASE 2 IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

28. RESOLUTION FOR CHANGE ORDER #5 FOR DELL-TECH INC. AS IT PERTAINS TO THE DEY MANSION RESTORATION AND REHABILITATION PROJECT IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

29. RESOLUTION AUTHORIZING FINAL PAYMENT TO ZUCCARO, INC. FOR THE GOFFLE ROAD/ROCK ROAD/BRAEN AVENUE INTERSECTION IMPROVEMENTS IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

30. RESOLUTION AUTHORIZING FINAL PAYMENT TO DELL-TECH INC. FOR THE LAMBERT CASTLE ROOF REPLACEMENT PROJECT AT GARRET MOUNTAIN IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

31. RESOLUTION AUTHORIZING FINAL PAYMENT TO P.M. CONSTRUCTION CORP. FOR THE RINGWOOD AVENUE PHASE III PROJECT IN THE BOROUGH OF WANAQUE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

32. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO EXECUTE THE GREEN TRUST PRELIMINARY ASSESSMENT CERTIFICATION FOR THE WEASEL BROOK PARK IMPROVEMENTS NJDEP GREEN ACRES PROJECT #1600-12-059 IN THE CITY OF CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION

33. RESOLUTION No.2 AUTHORIZING AN OFFER OF PURCHASE AND SALE OF ADDITIONAL PARCELS NEEDED FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

34. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

35. RESOLUTION AUTHORIZING THE EXECUTION OF A FEDERAL EQUITABLE SHARING AGREEMENT ON BEHALF OF THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

36. RESOLUTION AUTHORIZING PURCHASE BALLISTIC VESTS FROM ATLANTIC UNIFORM COMPANY FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

PLANNING AND ECONOMIC DEVELOPMENT

37. RESOLUTION AUTHORIZING APPOINTMENT OF MEMBERS, OF THE ATTACHED LISTS, TO BROWNFIELD COMMISSION, COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC COMMITTEE AND MOTION PICTURE AND TV FILM COMMISSION, FOR A TERM OF ONE YEAR, ALL AS NOTED IN THE RESOLUTION

38. RESOLUTION APROVING A PUBLIC MEETING ON THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY-2016 APPLICATION, ALL AS NOTED IN THE RESOLUTION

39. RESOLUTION AUTHORIZING A REQUEST OF GRANT FUNDS FROM THE ARTPLACE AMERICA – NATIONAL CREATIVE PLACEMAKING FUND GRANT, THROUGH THE FRIENDS OF THE PASSAIC COUNTY PARKS INC., TO INSTALL A MURAL ON THE FAÇADE OF THE NEW COURT HOUSE AT 71 HAMILTON STREET, WHICH FACES HAMILTON STREET, AS A PHASED ENHANCEMENT TO THE COURT HOUSE PLAZA AND A CONTRIBUTING ASSET TO THE SURROUNDING HISTORIC DISTRICT, ALL AS NOTED IN THE RESOLUTION

40. RESOLUTION AUTHORIZING A REQUEST OF GRANT FUNDS, FROM THE DR SCHOLL FOUNDATION OF NORTHBROOK, ILLINOIS, THROUGH THE FRIENDS OF THE PASSAIC COUNTY PARKS INC, FOR A SMALL SUM TO ASSIST THE COUNTY IN MARKETING THE PASSAIC COUNTY PARKS SYSTEM, ALL AS NOTED IN THE RESOLUTION

LATE STARTERS

41. RESOLUTION QUALIFYING A POOL OF ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS LANDSCAPE ARCHITECT, ENVIRONMENTAL HEALTH AND SAFETY/ENGINNERING CONSULTANT SERVICES RFQ-16-031 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION

LATE STARTERS

42. RESOLUTION FOR CHANGE ORDER #2 (FINAL) FOR J. FLETCHER CREAMER & SON, INC. AS IT PERTAINS TO THE ON CALL DRAINAGE PIPE REPLACEMENT PROJECT ON GRAND STREET & MAIN STREET IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

43. RESOLUTION AUTHORIZING A THIRD AMENDMENT TO THE MASTER SERVICES AGREEMENT BETWEEN ADP, INC. AND THE COUNTY OF PASSAIC FOR THE PURCHASE OF A HUMAN RESOURCES SOFTWARE SYSTEM, ALL AS NOTED IN THE RESOLUTION

M. 12. New Business:

1. Guaranty Ordinance No. 2016-01:
2. Receipt of the Filed Supplemental Debt Statement from the CFO
3. An Ordinance authorizing the Guaranty by the County of Passaic, State of New Jersey of Lease purchase obligations of the Passaic County Improvement Authority in an aggregate principal amount not to exceed \$15,000,000 to be issued pursuant to the 2016-2017 Passaic County Banc Program
4. Motion to approve on first reading Guaranty Ordinance No. 2016-01_____
5. Personnel
6. Bills
7. Certification of Payroll
8. Receipt of Departmental Reports

N. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

December 30, 2015

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholder's Chambers at 10:26 a.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

Members Present	Members Absent
Bartlett	Deputy Director James
Best	
Cotroneo	
Duffy	
Lepore	
Director Lora	

Invocation: Lead by Director Lora

Pledge of Allegiance: Lead by Freeholder Duffy

Approval of Minutes:

A motion was made by Freeholder Duffy, second by Freeholder Cotroneo, that the minutes for December 8, 2015, be approved which the motion was carried on a roll call of six votes in the affirmative with Freeholder Deputy Director Bruce James being absent.

Proclamation:

A motion was made by Freeholder Bartlett, second by Freeholder Duffy, for approval of proclamations and the motion was carried on a roll call of six votes in the affirmative with Freeholder Deputy Director Bruce James being absent.

Communications: None

Oral Portion:

Duffy: Motion to open the Public Portion.
Best: Second

Roll Call: Bartlett, Yes: Best, Yes: Cotroneo, Yes: Duffy, Yes: Lepore, Yes: James, Absent: Director Lora, Yes:

At this time there was no one to appear for the oral portion:

Duffy: Motion to close the Public Portion of the meeting.
Lepore: Second

Roll Call: Bartlett, Yes: Best, Yes: Cotroneo, Yes: Duffy, Yes: Lepore, Yes: James, Absent: Director Lora, Yes:

2/3 Vote

A motion was made by Freeholder Bartlett, seconded by Freeholder Cotroneo to approve K-1, and the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Deputy Director Bruce James being absent.

Consent Agenda Resolutions:

A motion was made by Freeholder Duffy, second by Freeholder Lepore to add L-59 and L-60 with amendments to L-2 and L-26 the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Deputy Director Bruce James being absent.

A motion was made by Freeholder Best, second by Freeholder Cotroneo to adopt Resolution L-1 thru L-60, Freeholder Bartlett recused himself from L-17 and the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Deputy Director Bruce James being absent.

“End of Consent Agenda”

New Business:

Personnel:

A motion was made by Freeholder Bartlett, seconded by Freeholder Best, that all Personnel matters be approved that was submitted by the office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finances Department and New Jersey Department of Personnel accordingly, which motion was approved, with five (5) votes in the affirmative Freeholder Director Lora abstain and Freeholder Deputy Director Bruce James being absent.

Bills:

Motion made by Freeholder Bartlett, seconded by Freeholder Best, that

Current Fund	4-01	1,223.97
Current Fund	5-01	10,419,419.19
Payroll Agency Deductions	5-05	2,129,905.78
HUD Budget Expenditures	5-25	10,392.39

Year Total: 12,560,941.33

General Capital Fund Budget	C-04	15,050.00
State/Federal Grand Fund	G-01	1,047,324.98
Ded Trust Empl Off Duty Police	T-13	48,664.50
Professional Liability Trust	T-19	5,784.96
Trust Fund Other	T-20	9,792.00
Municipal Forfeiture Fund	T-22	3,100.00

Private Industry Council	Z-81	8,803.75
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Year Total: 1,138,520.19

Current Fund	4-01	57,351.04
Current Fund	5-01	4,133,769.62
HUD Budget Expenditures	5-25	4,997.97
General Capital Fund Budget	C-04	2,442,185.32
State/Federal Grant Fund	G-01	1,149,422.31
Passaic Co Open Space Trst Fun	T-16	580,733.61
Register of Deeds Trust	T-17	534.82
Professional Liability Trust	T-19	132,819.24
Trust Fund Other	T-20	94,825.34
Municipal Forfeiture Fund	T-22	116,253.45

Prosecutor's Confiscated Funds	T-23	5,018.32
Para Transit Trust Fund	T-24	150.00
Private Industry Council	Z-81	4,840.67
Total of All Funds:		8,722,901.71

Be approved which motion was carried on roll call with six (6) votes in the affirmative with Freeholder Deputy Director Bruce James being absent.

Payroll Certification:

A motion was made by Freeholder Bartlett, seconded by Freeholder Best, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with six (6) votes in the affirmative with Freeholder Deputy Director Bruce James being absent.

Departmental Reports

Departmental Reports were received and filed in the Office of the Clerk of the Board.

Adjournment

A motion was made by Freeholder Duffy, seconded by Freeholder Cotroneo that the regular meeting be adjourned at 10:40 a.m., and the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Deputy Director Bruce James being absent.

(The proceedings of this meeting were both audio and video tape recorded)

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Josetta Elam

MINUTES

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
179th RE-ORGANIZATION MEETING
JANUARY 6, 2016**

The Re-Organization Meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 2:30 P.M.

Louis E. Imhof, III, Clerk of the Board Called the meeting to order, read the Open Public Meeting law.

At this time Mr. Imhof, III, called for everyone to stand for the flag salute

Invocation was given by Freeholder Hector C. Lora.

Mr. Anthony J. DeNova, III, introduced the Honorable Ernst M. Caposela, A.J.S.C. New Jersey Superior Court, Passaic Vicinage.

Louis E. Imhof, III Clerk of the Board stated for the record that the Freeholders Office is in receipt of the certified Oaths of Office for Freeholder Bartlett, Lazzara and Lora for a 3 year term beginning January 1, 2016 thru December 31, 2018.

At this time the Clerk called for a roll call:

Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Lora, Yes:

At this, time Louis E. Imhof, III, Clerk of the Board called for nominations for Director for the year 2016.

Freeholder Lepore made a motion to nominate Freeholder Best, for Director of the Board of Chosen Freeholder for the year 2016.

Freeholder Duffy seconded the nomination

At this time Louis E. Imhof, III, Clerk of the Board asked is there any other nominations?

Freeholder Lepore made a motion to close the nominations.

Freeholder Duffy seconded the nomination.

At this time the Clerk called for a roll call:

Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Lora, Yes:

Freeholder James moves to vote upon the nomination for Freeholder Director

Freeholder Lepore seconded the move to vote upon the nomination for Freeholder Director

At this time the Clerk called for a roll call:

Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Lora, Yes:

At this time Louis E. Imhof, III Clerk of the Board called for nominations for Deputy Director for the year 2016.

Freeholder Lazzara made a motion to nominate Freeholder Bartlett for Deputy Director for the Year 2016.

Freeholder Lora seconded the nomination

At this time Louis E. Imhof, III, Clerk of the Board asked is there any other nominations?

Freeholder Lazzara made a motion to close the nominations.

Freeholder Lora seconded the nomination.
At this time the Clerk called for a roll call:

Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Lora, Yes:

Freeholder Lazzara moves to vote upon the nomination for Freeholder Deputy Director

Freeholder Lora seconded the move to vote upon the nomination for Freeholder Deputy Director

At this time the Clerk called for a roll call:

Bartlett Abstained: Best, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Lora, Yes:

Freeholder Theodore O. Best, Jr. was administered the oath of allegiance for Director for the Year 2016, by the Honorable Ernest M. Caposela, A.J.S.C.

Freeholder John W. Bartlett was administered the oath of allegiance for Deputy Director for the Year 2016 by the Honorable Ernest M. Caposela, A.J.S.C.

Oral Portion:

James: Motion to open the public portion.
Lepore: Second.

Roll Call: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Lora, Yes:

At this time no one appeared before the Board.

Duffy : Motion to close the public portion.
Lepore: Second.

Roll Call: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Lora, Yes:

Consent Agenda Resolutions:

Motion made by Freeholder Duffy, seconded by Freeholder Lazzara, that Resolutions S-1 through S-25 be adopted, which the motion was carried on roll call of seven (7) votes in the affirmative

“End of Consent Agenda”

Mr. Anthony J. DeNova, County Administrator, asked the Honorable Ernest M. Caposela, A.J.S.C., to administer the Oath of Allegiance to the newly appointed commissioners.

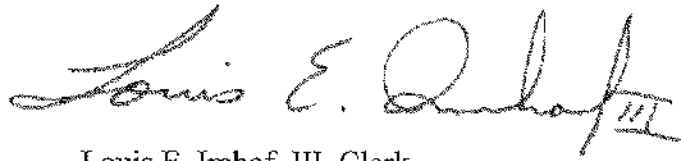
Director Best invited everyone to the Swearing In Ceremony this evening at Passaic County Technical Institute starting at 5:45 p.m.

Adjournment

Motion made by Freeholder Duffy, seconded by Freeholder Lora that the meeting be adjourned which motion was approved with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,

A handwritten signature in cursive script that reads "Louis E. Imhof, III". The signature is written in black ink and is positioned above the printed name.

Louis E. Imhof, III, Clerk
Of The Board of Chosen Freeholders

Prepared by: Arndra Lisa Hill

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING TRANSFER NUMBER V, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20160026						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	k-1						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

COUNTY OF PASSAIC

STATE NEW JERSEY

Resolution Authorizing Transfers Between
Appropriations # 5

WHEREAS, transfers are permitted between appropriations during the last two months of the fiscal year per N.J.S.A. 40A:4-58 and during the first three months of the succeeding year per N.J.S.A. 40A:4-51, and

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic, in the State of New Jersey by not less than 2/3's vote of the full membership thereof, between 2015 Budget Appropriations as follows:

<u>ACCOUNT</u>	<u>TITLE</u>	<u>FROM</u>	<u>TO</u>
	<u>Finance</u>		
5-01-20-103-001-101	Salary & Wage	40,000	
	<u>Building & Grounds</u>		
5-01-20-112-001-101	Salary & Wage	350,000	
	<u>Group Life</u>		
5-01-20-120-002-C02	Other Expenses	29,000	
	<u>Other Insurance Premiums</u>		
5-01-20-120-005-I01	Other Expenses	124,000	
	<u>Debt Service Fees</u>		
5-01-20-125-001-211	Other Expenses	12,000	
	<u>Mosquito Division</u>		
5-01-26-151-002-101	Salary & Wage	50,000	
	<u>Engineering</u>		
5-01-26-153-001-101	Salary & Wage	125,000	
	<u>Payroll & Bank Processing Fees</u>		
5-01-20-103-006-213	Other Expenses		40,000
	<u>Group Hospitalization</u>		
5-01-20-120-001-C02	Other Expenses		100,000

	<u>Dental Plans</u>			
5-01-20-120-009-I01	Other Expenses	65,000		
	<u>Building & Grounds</u>			
5-01-20-112-001-207	Other Expenses	200,000		
5-01-20-112-001-213	Other Expenses	20,000		
5-01-20-112-001-235	Other Expenses	255,000		
	<u>Water</u>			
5-01-31-224-001-U02	Other Expenses	50,000		
		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; border-top: 1px solid black;">730,000</td> <td style="width: 50%; text-align: center; border-top: 1px solid black;">730,000</td> </tr> </table>	730,000	730,000
730,000	730,000			

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REAPPOINTING GEORGE SILVA, ALICE SZEPIETOWSKI, MEAGHAN TUOHEY AND JAMIE DYKES TO FIVE YEAR TERMS AS BOARD OF TRUSTEE MEMBERS OF FRIENDS OF THE PASSAIC COUNTY PARKS EFFECTIVE RETROACTIVE TO JANUARY 1, 2016, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20160027					
Meeting Date		01/26/2016					
Introduced Date		01/26/2016					
Adopted Date		01/26/2016					
Agenda Item		I-1					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION REAPPOINTING GEORGE SILVA, ALICE SZEPIETOWSKI, MEAGHAN TUOHEY AND JAMIE DYKES TO FIVE YEAR TERMS AS BOARD OF TRUSTEE MEMBERS OF FRIENDS OF THE PASSAIC COUNTY PARKS EFFECTIVE RETROACTIVE TO JANUARY 1, 2016

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to promoting the use and enjoyment of the Passaic County Parks by as many residents as possible; and

WHEREAS the Board of Chosen Freeholders has previously adopted a resolution (R-08-742, dated 9/8/08) creating a not-for-profit corporation for the purpose of raising supplemental funds to defray the cost of park programs and improvements; and

WHEREAS the resulting corporation, Friends of Passaic County Parks, has undertaken an initiative to provide a series of Recreational Activities for the enjoyment and enrichment of Passaic County residents; and

WHEREAS the Board had previously appointed several dedicated Passaic County citizens to positions as trustees of “Friends of Passaic County Parks” to further develop the cause and mission of the organization; and

WHEREAS the Board is desirous of reappointing some of those dedicated citizens whose terms as trustees are expiring for new five (5) year terms as follows: George Silva, Alice Szepietowski, Meaghan Tuohey and Jamie Dykes; and

WHEREAS the Administration, Finance and Personnel Committee considered those reappointments at its meeting of

January 13, 2016 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby reappoints George Silva, Alize Szepietowski, Meaghan Tuohey and Jamie Dykes to five (5) year terms as Board of Trustee members of Friends of Passaic County Parks effective retroactive to January 1, 2016.

BE IT FURTHER RESOLVED that the Freeholder Director, County Administrator, Clerk to the Board and all other necessary officers and employees be and are hereby authorized and directed to take such further actions and execute such documents as are necessary to effectuate the purpose of this resolution; and

January 26, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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401 Grand Street
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Tel: 973-881-4402
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A PUBLIC HEARING AS REQUIRED UNDER N.J.S.A. 40:12-15.3 FOR COUNTY OPEN SPACE RECREATION AND FARMLAND AND HISTORIC PRESERVATION TRUST FUND EXPENDITURES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160028						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-2						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING A PUBLIC HEARING AS
REQUIRED UNDER N.J.S.A. 40:12-15.3 FOR COUNTY OPEN
SPACE RECREATION AND FARMLAND AND HISTORIC
PRESERVATION TRUST FUND EXPENDITURES**

WHEREAS the voters of the County of Passaic did approve at the General Election of November 5, 1996, two ballot questions which authorized Passaic County Officials to acquire land for conservation and preservation of open space and farmland by the establishment of an “Open Space and Farmland Preservation Trust Fund”, pursuant to Chapter 283 of the Public Laws of 1991, and authorized by Chapter 24 of the Public Laws of 1997; and

WHEREAS the County Board of Chosen Freeholders created the Open Space Advisory Committee (“OSAC”) to review and administer applications made to the Trust Fund; and

WHEREAS the County Board of Chosen Freeholders authorized the open space tax levy to carry out the results of the 1996 Referendum, notably to establish a fund in support of a dedicated fund to invest public money into preserving, protecting, and promoting public recreation, including park development, open space acquisition, playground installation, and farmland preservation; and

WHEREAS subsequent to the approval of the ballot questions the New Jersey State Legislature repealed operative provisions of that act substituting them with provisions adopted pursuant to NJSA 40:12-15.1 et seq. establishing the County

Open Space Recreation and Farmland and Historic Preservation Trust Fund; and

WHEREAS via Resolution No. R20140402 the County Board of Chosen Freeholders amended the approved expenditures of the Trust Fund as thirty five percent (35%) Passaic County Board of Chosen Freeholders, forty five percent (45%) Municipal/Not for Profit Projects, five percent (5%) Farmland Preservation Projects, ten percent (10%) Discretionary/Administrative, and five percent (5%) Historic Preservation; and

WHEREAS the said Board is now desirous of amending the Rules and Regulations of the Trust Fund to streamline spending, increase efficiency, maximize investment in the County Park System and increase grant awards to municipalities and qualified not-for-profit organizations in the following ways:

1. The County Engineer or his/her designee shall be added as a permanent and voting member of the Open Space Advisory Committee and act as a technical expert in evaluating grant applications presented to the OSAC.
2. The Administrator's Office, working in conjunction with the Engineering, Finance, Parks, and Planning Departments shall develop a one (1) year budget for the Trust Fund that will outline all of the spending out of the OSTF for that fiscal year and be approved by separate resolution by the Board of Chosen Freeholders.
3. The Administrator's Office, working in conjunction with the Engineering, Finance, Parks, and Planning Department

shall develop a five (5) year capital budget outlining spending priorities for the County from the OSTF to maximize outside sources of funding, increase investment in the County Park System, and ensure timely completion of projects that shall be approved by separate resolution by the Board of Chosen Freeholders.

4. The Municipal/Not for Profit subaccount shall be increased by five percent (5%) and comprise fifty percent (50%) of the Trust Fund tax receipts collected. Grant awards, as approved by the Rules and Regulations of the Trust Fund, shall be given to municipalities and qualified not-for-profit organizations as approved by the OSAC and Board of Chosen Freeholders.

5. The Passaic County Board of Chosen Freeholders, Farmland Preservation, Discretionary/Administrative, and Historic Preservation sub-accounts of the Trust Fund shall be consolidated into a General Fund comprising fifty percent (50%) of the Trust Fund tax receipts collected. The General Fund will be appropriated on a yearly basis and used to improve the County Park System, preserve open space and farmland in the County, and invest in other areas as prescribed by the Rules and Regulations of the Trust Fund and the laws of the State of New Jersey.

6. Municipalities applying for grant awards from the Trust Fund shall be required to provide a monetary match comprising twenty percent (20%) of the amount being requested. The match

can be a budget appropriation, grant award, or monies collected from a local open space tax levy.

7. Municipalities and not-for-profit organizations awarded grants shall be restricted from reallocating funding to a different project unless: (1) A hearing is held by the OSAC with the applicant present to discuss the changes; and (2) the Board of Chosen Freeholders passes a subsequent resolution approving the reallocation.

WHEREAS pursuant to the provisions of N.J.S.A. 40A:12-15.3 if a county takes any action that involves or impacts the expenditure of more than \$100,000.00 for any proposed project of use, it shall on the proposed project of use and/or in this case change the funding percentages prior to adopting a Resolution authorizing the changes hold a public hearing; and

WHEREAS the Passaic County Board of Chosen Freeholders is desirous of holding a hearing on the proposed changes to the Trust Fund Rules and Regulations set forth above so that formal action may be taken by the Freeholders for approval after the hearing on the proposed Rules and Regulation amendment; and

WHEREAS those proposed Rules and Regulations to the said Passaic County Open Space Trust Fund have been extensively reviewed by the Freeholder Committee for Finance & Administration at several meetings and is recommended to the Board for approval.

NOW THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes a public hearing as

required under N.J.S.A. 40:12-15.3 for County Open Space Recreation and Farmland and Historic Preservation Trust Fund Rules and Regulations changes; and

BE IT FURTHER RESOLVED that a public hearing shall take place on February 23, 2016 at the Freeholder meeting room of the Passaic County Administration Building at 5:30 p.m., 401 Grand Street, Paterson, NJ.

BE IT FURTHER RESOLVED by the Board of Chosen Freeholders that the notice shall comply with the provisions of the statute as follows:

In addition to any other applicable requirements of law, rule or regulation, the governing body of the county shall provide notice of the public hearing required approximately 30 days before the date of the hearing as follows:

(1) By mailing or otherwise providing a copy of the notice to: (a) the county clerk and to the municipal clerk of every municipality in which the land or lands affected by the proposed project or use are located; and (b) any person who requests in writing of the governing body to receive in advance such notices; and

(2) By publishing the notice in a daily or weekly newspaper of general circulation in the county and each municipality in which the land or lands to be affected by the proposed project or use are located.

January 26, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MAUMEE EXPRESS INC OF ABINGDON, VA FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION DAYS FOR PASSAIC COUNTY AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
RECYCLING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160029						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-3						
CAF #	G-01-41-761-012-213						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MAUMEE EXPRESS INC OF ABINGDON, VA FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION DAYS FOR PASSAIC COUNTY AS PER BID

WHEREAS, there exists a need for household hazardous waste and collection for the County of Passaic; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-15-051 Household Hazardous Waste Collections Days for Passaic County in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on December 22, 2015 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Maumee Express Inc of Abingdon, VA; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 13, 2016 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be from January 1, 2016 through December 31, 2017 with one two-year option to renew as per the County of Passaic for an estimated two year price of \$148,205.75; and

WHEREAS, a certificate is attached hereto, indicating that \$145,402.00 in funds are available in the budget account #G-01-41-761-012-213 and \$2,803.75 in budget account #G-01-41-761-012-PE1 for the within contemplated expenditure; and

WHEREAS, Maumee Express Inc indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Maumee Express Inc of Abingdon, VA for the services referenced above in an amount not to exceed \$148,205.75; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$148,205.75

APPROPRIATION: \$145,402.00 – G-01-41-761-012-213
\$ 2,803.75 – G-01-41-761-012-PE1

PURPOSE: Resolution authorizing award of contract to Maumes Express Inc. of Abingdon, Va for Household Hazardous Waste Collection Days for Passaic County from January 1, 2016 through December 31, 2017.


Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr

PASSAIC COUNTY
Office of Solid Waste & Recycling Programs
 Interoffice Memorandum

To: Michael Marinello, Director of Procurement
 From: Nina Seiden, Solid Waste & Recycling Programs Manager
 Date: January 7, 2016

RE: Household Hazardous Waste Drop-off Collection & Disposal

Bid proposals for the drop-off collection and disposal of Household Hazardous Waste for Passaic County's residents were received on December 22, 2015 at 10:30 am at the Passaic County Procurement Center, located at 495 River Street, Paterson, from the following contractors:

Clean Venture/Cycle Chem
MXI Environmental Services LLC

The proposals were reviewed, tabulated and evaluated to determine the lowest bid price per car for a 2-year contract with one 2-year option to renew, period beginning January 1, 2016 and ending on December 31, 2017 (or December 31, 2019 if 2-year option is implemented.)

I recommend the following bidder be awarded the Household Hazardous Waste contract based on the "lowest" 2-year bid price per car:

MXI Environmental Services LLC

Year 1 (3 Events) - \$32.99 per car
 Estimated Total Cars: 2,200
Estimated Total = \$72,578.00

Year 2 (3 Events) - \$33.99 per car
 Estimated Total Cars: 2,225
Estimated Total = \$75,627.75

As there is always the possibility that solid waste fees and/or other conditions may change, I would request for the contract to contain language allowing Passaic County to "opt out" of the one 2-year option portion 90 days before the expiration of the first two year bid period.

cc: Charlene Gungil, Director, Department of Health
 Jose Santiago, Assistant County Counsel
 Carmen Santana, Principal Purchasing Assistant

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER: Nina Seiden
Telephone #: (973) 305-5736
Date: 1/7/16

DESCRIPTION OF RESOLUTION:

Resolution awarding 2016 Household Hazardous Waste Bid (# SB-15-051) to MXI Environmental Services LLC for the drop-off collection and disposal of Household Hazardous Waste generated by the residents of Passaic County. Contract will consist of one 2-year term followed by one 2-Year renewal option.

- 2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

- 3. AMOUNT OF EXPENDITURE: \$ 148,205.75

REQUISITION #: _____

ACCOUNT #: G-01-41-761-012-213: \$145,402.00 and G-01-41-761-012-PE1: \$2,803.75 Total: \$148, 205.75

- 4. COMMITTEE REVIEW: DATE
- ___ Administration & Finance _____
- ___ Public Works / Buildings & Grounds _____
- ___ Planning & Economic Development _____
- ___ Health, Human Services & Community Affairs _____
- ___ Law & Public Safety _____
- ___ Energy _____
- ___ Other Specify: _____ _____

- 5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160029
 Specify: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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Cassandra "Sandi" Lazzara
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE 2016 GROCERIES AND CANNED GOODS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160030						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-4						
CAF #	Various accounts						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE 2016 GROCERIES AND CANNED GOODS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for groceries and canned goods for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-15-045 2016 Groceries and Canned Goods for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on December 3, 2015 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 13, 2016 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from February 1, 2016 through January 31, 2017 for an estimated award of \$674,274.88 with purchases to be made on an as-needed basis from the following vendors:

Driscoll Foods – (\$61,913.78) Bid Item #: 3, 4, 5, 22, 28, 29, 30, 31, 39, 42, 43, 45, 52, 54, 70, 73, 78, 83, 84, 87, 105, 110, 115, 116, 126, 139, 159, 169, 175, 176, 177, 178, 183, 189, 197, 208, 221, 228, 230, 231, 236, 259, 260, 261, 269, 275, 281, 285, 290, 296, 302 prices available to Cooperative #38PCCP

Karetas Foods Inc. – (\$127,982.30) Bid Item #: 1, 8, 19, 25, 26, 27, 34, 35, 38, 41, 47, 48B, 50, 51, 53, 58, 59, 64, 65, 66, 71, 82, 85, 89, 96, 99, 101, 102, 103, 108, 118, 123, 135, 143, 152, 156, 158, 172, 173, 209, 212, 214, 217, 222, 224, 234, 237, 253, 263, 267, 268, 272, 278, 283, 291, 293, 299 prices not available to Cooperative #38PCCP

H. Schrier & Co., Inc. – (\$254,652.90) Bid Item #: 2, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 23, 24, 36, 37, 46, 49, 61, 63, 68, 69, 72, 74, 75, 76, 77, 79, 80, 81, 88, 90, 97, 104, 107, 109, 111, 112, 113, 120, 121, 122, 131, 133, 134, 136, 140, 145, 146, 147, 148, 149, 157, 160, 162, 163, 166, 168, 171, 184, 185, 186, 188, 190, 196, 198, 203, 204, 205, 206, 207, 210, 211, 223, 225, 226, 227, 229, 232, 233, 235, 239, 240, 241, 265, 273, 274, 276, 280, 294, 297 prices available to Cooperative #38PCCP

Mivila Foods – (\$187,471.00) Bid Item #: 32, 33, 40, 44, 48A, 48C, 48D, 55, 56, 57, 60, 62, 67, 86, 91, 92, 93, 94, 95, 98, 100, 106, 114, 117, 124, 125, 127, 128, 129, 130, 137, 138, 142, 150, 161, 165, 170, 175, 182, 187, 191, 192, 193, 194, 195, 200, 213, 218, 219, 220, 238, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 254, 255, 256, 257, 258, 262, 270, 271, 277, 279, 282, 284, 286, 287, 288, 289, 292, 295, 298, 300, 301, 303 prices available to Cooperative #38PCCP

Acme Food Products Co. – (\$31,552.90) Bid Item #: 132, 141, 144, 151, 153, 154, 155, 164, 167, 199, 201, 202, 215, 216 prices not available to Cooperative #38PCCP

Sea Breeze – (\$10,702.00) Bid Item #: 304 prices available to Cooperative #38PCCP

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the items referenced above in an amount not to exceed \$674,274.88 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$674,284.88

APPROPRIATION: Various Accounts

PURPOSE: Resolution authorizing award of contract to the vendors listed below for the 2016 groceries and canned goods for the County of Passaic Departments and Institutions as per bid. Contract period is from February 1, 2016 through January 31, 2017.


Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, RPPO, County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, RPPS
Carmen Santana, Principle Purchasing Agent
Joseph Barbieri, Assistant Purchasing Agent

Date: January 15, 2016

Re: 2016 Groceries and Canned Goods Award Spreadsheet (SB-15-045)

Driscoll Foods – (\$61,913.78) Bid Item #: 3, 4, 5, 22, 28, 29, 30, 31, 39, 42, 43, 45, 52, 54, 70, 73, 78, 83, 84, 87, 105, 110, 115, 116, 126, 139, 159, 169, 175, 176, 177, 178, 183, 189, 197, 208, 221, 228, 230, 231, 236, 259, 260, 261, 269, 275, 281, 285, 290, 296, 302,

Karetas Foods Inc. – (\$127,982.30) Bid Item #: 1, 8, 19, 25, 26, 27, 34, 35, 38, 41, 47, 48B, 50, 51, 53, 58, 59, 64, 65, 66, 71, 82, 85, 89, 96, 99, 101, 102, 103, 108, 118, 123, 135, 143, 152, 156, 158, 172, 173, 209, 212, 214, 217, 222, 224, 234, 237, 253, 263, 264, 266, 267, 268, 272, 278, 283, 291, 293, 299.

H. Schrier & Co., Inc. – (\$254,652.90) Bid Item #: 2, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 23, 24, 36, 37, 46, 49, 61, 63, 68, 69, 72, 74, 75, 76, 77, 79, 80, 81, 88, 90, 97, 104, 107, 109, 111, 112, 113, 120, 121, 122, 131, 133, 134, 136, 140, 145, 146, 147, 148, 149, 157, 160, 162, 163, 166, 168, 171, 184, 185, 186, 188, 190, 196, 198, 203, 204, 205, 206, 207, 210, 211, 223, 225, 226, 227, 229, 232, 233, 235, 239, 240, 241, 265, 273, 274, 276, 280, 294, 297.

Mivila Foods – (\$187,471.00) Bid Item #: 32, 33, 40, 44, 48A, 48C, 48D, 55, 56, 57, 60, 62, 67, 86, 91, 92, 93, 94, 95, 98, 100, 106, 114, 117, 124, 125, 127, 128, 129, 130, 137, 138, 142, 150, 161, 165, 170, 175, 182, 187, 191, 192, 193, 194, 195, 200, 213, 218, 219, 220, 238, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 254, 255, 256, 257, 258, 262, 270, 271, 277, 279, 282, 284, 286, 287, 288, 289, 292, 295, 298, 300, 301, 303.

Acme Food Products Co. – (\$31,552.90) Bid Item #: 132, 141, 144, 151, 153, 154, 155, 164, 167, 199, 201, 202, 215, 216.

Sea Breeze – (\$10,702.00) Bid Item #: 304.

Items 6, 7, 119, 179, 180, 181 were not bid on.

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract pursuant to Bid (SB-15-045) 2016 Groceries and Canned Goods for Preakness Healthcare Center and Meals on Wheels, for the period of February 1, 2016 through January 31, 2017.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A ***REQUISITION***. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 674,627.88
REQUISITION # To be determined
ACCOUNT#

- | | | |
|----|--|-------------|
| 4. | COMMITTEE REVIEW: | <u>DATE</u> |
| | <u> </u> Administration & Finance | _____ |
| | <u> </u> Public Works / Buildings & Grounds | _____ |
| | <u> </u> Planning & Economic Development | _____ |
| | <u> </u> Health, Human Services & Community Affairs | _____ |
| | <u> </u> Law & Public Safety | _____ |
| | <u> </u> Energy | _____ |
| | <u> </u> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:
- Administration
 - Finance
 - Counsel
 - Clerk to the Board
 - Procurement

Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO OLIVER PACKAGING AND EQUIPMENT COMPANY OF WALKER, MI FOR TRAY PURCHASE WITH PRESENT SEALER, TRAY PURCHASE WITH REPLACEMENT PNEUMATIC OR ELECTRIC SEALER FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160031						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-5						
CAF #	6-01-27-172-001-M02						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO OLIVER PACKAGING AND EQUIPMENT COMPANY OF WALKER, MI FOR TRAY PURCHASE WITH PRESENT SEALER, TRAY PURCHASE WITH REPLACEMENT PNEUMATIC OR ELECTRIC SEALER FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID

WHEREAS, there exists a need for meal trays for Meals-On-Wheels transportable meal preparation at the Passaic County Preakness Healthcare Center; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-15-050 Tray Purchase with Present Sealer, Tray Purchase with Replacement Pneumatic or Electric Sealer, Buy Out Option at end of two years for the Passaic County Preakness Healthcare Center in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on November 24, 2015 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Oliver Packaging and Equipment Company of Walker MI; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its December 16, 2015 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be from January 1, 2016 through December 31, 2017 for an estimated two year price of \$127,608.00; and

WHEREAS, a certificate is attached hereto, indicating that \$63,804.00 in funds are available in the budget account #6-01-27-172-001-M02 for the within contemplated expenditure with the remainder contingent upon adoption of future years budget; and

WHEREAS, Oliver Packaging and Equipment Company has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Oliver Packaging and Equipment Company for the goods referenced above in an amount not to exceed \$127,608.00; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$127,608.00

APPROPRIATION: \$63,804.00 - 6-01-27-172-001-M02
\$63,804.00 - *Subject to inclusion and adoption
of future year budgets.

PURPOSE: Resolution authorizing award of contract to Oliver
Packaging and Equipment company of Walker, MI for
Tray Purchases from January 1, 2016 through
December 31, 2017.


Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, RPPO, County Purchasing Agent

Fr: Joseph Barbieri, Assistant Purchasing Agent

CC: Nick Naumov, RPPS
Carmen Santana, Principle Purchasing Agent
Lucinda Corrado, Executive Director

Date: December 17, 2015

Re: Recommendation for award of 2016 Tray Purchase with Replacement Pneumatic or Electric Sealer, Buy out option at end of two years.

Mrs. Corrado, Executive Director of PHC, reviewed the line item bid and submitted the award recommendation below. Oliver Packaging and Equipment Company was recommended for award based on a responsive and responsible bid. Oliver Packaging and Equipment was the only bid received.

Tray W 8.625" x L 6.5" x D 1.5" 520 cases 800/case \$202.00/case \$105,040.
Tray W 8.625" x L 6.5" x D 1.875" 104 cases 800/case \$217.00/case \$22,568
Total for two years is \$127,608.

Buy out option will not be utilized.

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Oliver Packing and Equipment Company for Tray Purchase with use of replacement Pneumatic / Electric Sealer for two year period to Bid # SB-15-050 for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 127,608 for two years

REQUISITION # Available in 2016
ACCOUNT# 6-01-27-172-001-M02

- | | | |
|----|--|-------------|
| 4. | COMMITTEE REVIEW: | <u>DATE</u> |
| | ___ Administration & Finance | _____ |
| | ___ Public Works / Buildings & Grounds | _____ |
| | ___ Planning & Economic Development | _____ |
| | ___ Health, Human Services & Community Affairs | _____ |
| | ___ Law & Public Safety | _____ |
| | ___ Energy | _____ |
| | ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO AMAN A. VAZIR, MD OF WOODLAND PARK, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER ADMISSION ATTENDING PHYSICIANS RFQ-16-046 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160032						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-6						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AWARDING A CONTRACT TO AMAN A. VAZIR,
MD OF WOODLAND PARK, NJ FOR THE PASSAIC COUNTY
PREAKNESS HEALTHCARE CENTER ADMISSION ATTENDING
PHYSICIANS RFQ-16-046 AS PER QUALIFICATION**

WHEREAS, there exists a need for Admission Attending Physicians for the County of Passaic Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-16-046 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on December 22, 2015 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Aman A. Vazir, MD of Woodland Park, NJ is qualified to perform the necessary services, from January 1, 2016 through December 31, 2016 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 13, 2016 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

January 26, 2016



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: January 11, 2016

RE: RFQ-16-046 Admissions Attending Physicians

A Request for Qualification for Admissions Attending Physicians to expand the pool was issued and a response was received by:

- Aman A. Vazir, MD

It is our recommendation to qualify and award contract to:

- Aman A. Vazir, MD

LC/jm

CC: Nick Naumov, Materials Management

Carmen Santana, Principle Purchasing Agent

Joseph Barbieri, Assistant Purchasing Agent

Freeholder Sandi Lazzara, Chair Human Services Committee

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution # R20160032



305 Oldham Road, Wayne, NJ 07470
Phone: (973) 317-7020 www.passaiccountynj.org/Preakness

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to expand pool pursuant to RFQ to Aman A. Vazir, M.D. to provide timely clinical services for residents who are admitted to Preakness Healthcare Center but are not under the care of an attending physician with privileges at Preakness Healthcare Center, at time of admission for the period of 1/1/16 to 12/31/16.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. **RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER**

3. AMOUNT OF EXPENDITURE: \$ Fees are billed to resident or 3rd party insurance.
REQUISITION # N/A
ACCOUNT# N/A

- | | |
|---|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

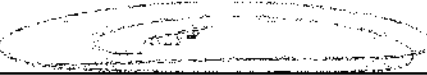
Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

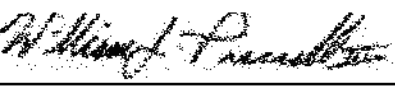
Agenda: RESOLUTION AWARDDING A CONTRACT TO A LIST OF PROVIDERS FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT PSYCHOLOGICAL EXAMINATIONS TO ESTABLISH FITNESS FOR DUTY SERVICES RFQ-16-044 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20160033						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-7						
CAF #	6-01-25-157-005-213						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT PSYCHOLOGICAL EXAMINATIONS TO ESTABLISH FITNESS FOR DUTY SERVICES RFQ-16-044 AS PER QUALIFICATION

WHEREAS, there exists a need for Psychological Examinations to Establish Fitness for Duty Services for the Passaic County Sheriff's Department; and

WHEREAS, the County issued public solicitation RFQ-16-044 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on December 18, 2015 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following vendors are qualified to perform the necessary services, from January 1, 2016 through December 31, 2016 on an as-needed basis:

- Dr. Susan A. Furnari
- The Institute for Forensic Psychology
- Metropolitan Center for Forensic Psychology Inc.

WHEREAS, a certificate is attached hereto, indicating that funds are available in budget account #6-01-25-157-005-213 for the within contemplated expenditure with an amount not to exceed \$80,000.00; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 13, 2016 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5

(1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

January 26, 2016


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$80,000.00

APPROPRIATION: 6-01-25-157-005-213

PURPOSE: Resolution authorizing a contract to a list of providers
for the Passaic County Sheriff's Department
Psychological Examinations from January 1, 2016
through December 31, 2016


Richard Cahill, Chief Financial Officer

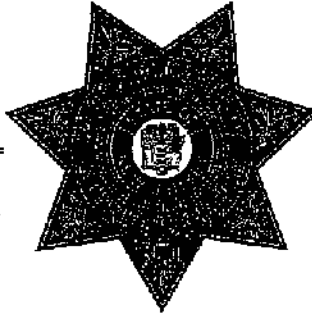
DATED: January 26, 2016

RC:fr

PASSAIC COUNTY SHERIFF'S OFFICE

Sheriff Richard H. Berdnik

Undersheriff Joseph C. Dennis
Undersheriff Mario Recinos
Undersheriff Leonard Lovely



Chief William McCrary
Chief John Lazzara
Warden Michael Tolericco, CPM, CJM
Deputy Warden Kevin Dickson

TO: Michael Marinello

FROM: Gary F. Giardina

SUBJECT: RFQ-16-044 Psychological Exams

DATE: December 21, 2015

Sir:

It is our recommendation that all three vendors; Metropolitan Center for Forensic Psychology, The Institute For Forensic Psychology and Dr. Susan Furnari be accepted for Bid# RFQ-16-044 to be used to establish fitness for duty for the Passaic County Sheriff's Office for calendar year 2016.

Sincerely,

A handwritten signature in cursive script that reads "Gary F. Giardina".

Gary F. Giardina
Business Administrator

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER: Passaic County Sheriff's Office
- 2. Business Administrator Gary F. Giardina
Telephone #: 973-389-5900 ext. 2321
Date: 01-19-2016

DESCRIPTION OF RESOLUTION: Psychological examinations for the Passaic County Sheriff's Office for Calendar year 2016

CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

- 3. AMOUNT OF EXPENDITURE: \$ Not to exceed 80K

REQUISITION # To be created
ACCOUNT # 6-01-25-157-005-213

- 4. COMMITTEE REVIEW: DATE
- Administration & Finance _____
- Public Works / Buildings & Grounds _____
- Planning & Economic Development _____
- Health, Human Services & Community Affairs _____
- Law & Public Safety _____
- Energy _____
- Other Specify: _____ _____

- 5. DISTRIBUTION LIST:
- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R2016003

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda:

RESOLUTION AWARDING A CONTRACT TO A LIST OF PROVIDERS FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER WOUND SPECIALIST PHYSICIANS RFQ-16-045 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20160034					
Meeting Date		01/26/2016					
Introduced Date		01/26/2016					
Adopted Date		01/26/2016					
Agenda Item		I-8					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AWARDING A CONTRACT TO A LIST OF
PROVIDERS FOR THE PASSAIC COUNTY PREAKNESS
HEALTHCARE CENTER WOUND SPECIALIST PHYSICIANS
RFQ-16-045 AS PER QUALIFICATION**

WHEREAS, there exists a need for Wound Specialist Physicians for the County of Passaic Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-16-045 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on December 22, 2015 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following providers are qualified to perform the necessary services, from January 1, 2016 through December 31, 2016 on an as-needed basis:

- Louis A. Gambetta, DPM
- Ayman E. Eraiba, MD

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 13, 2016 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

January 26, 2016



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RPPA, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: January 11, 2016

RE: RFQ-16-045 Wound Specialist Physicians Pool

A Request for Qualification for "Wound Specialist Physicians" was issued and responses were received by:

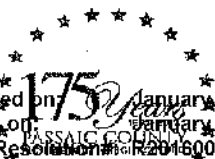
- Louis A. Gambetta, DPM
- Ayman E. Eraiba, MD

It is our recommendation to qualify and award contracts to Louis Gambetta, DPM and Ayman E. Eraiba, MD.

LC/jm

CC: Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent
Joseph Barbieri, Assistant Purchasing Agent
Freeholder Sandi Lazzara, Chair Human Services Committee

Introduced on January 26, 2016
Adopted on January 26, 2016
Official Resolution No. R20160034



COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contracts pursuant to RFQ to Louis A. Gambetta, DPM and Ayman E. Eraiba, MD to establish a pool of Wound Specialist Physicians for Preakness Healthcare Center residents for the period of 1/1/15 to 12/31/15.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE ***A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER***

3. AMOUNT OF EXPENDITURE: \$ Fees are billed to resident or 3rd party insurance.

REQUISITION # _____
ACCOUNT# _____

4. COMMITTEE REVIEW:	<u>DATE</u>
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	_____
___ Health, Human Services & Community Affairs	_____
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: _____	_____

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-15-025 GPS TRACKING DEVICE AND ALCOHOL MONITORING PROGRAM FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(d), ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20160035						
Meeting Date		01/26/2016						
Introduced Date		01/26/2016						
Adopted Date		01/26/2016						
Agenda Item		I-9						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	
Best Jr	✓				✓			
Bartlett	✓				✓			
Duffy	✓		✓		✓			
James	✓			✓	✓			
Lazzara	✓				✓			
Lepore	✓				✓			
Lora	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS
FOR RFP-15-025 GPS TRACKING DEVICE AND ALCOHOL
MONITORING PROGRAM FOR THE PASSAIC COUNTY
SHERIFF'S DEPARTMENT IN ACCORDANCE WITH N.J.S.A.
40A:11-13.2(d)**

WHEREAS bids were received by the County of Passaic on October 30, 2015 for RFP-15-025 GPS Tracking Device and Alcohol Monitoring Program for the Passaic County Sheriff's Department and

WHEREAS subsequent to the receipt of bids on October 30, 2015, the rejection of this bid is requested as the technical specifications must be substantially revised; and

WHEREAS the Purchasing Department now recommends that the Board of Chosen Freeholders reject this bid in accordance with the provisions of N.J.S.A. 40A:11-13.2(d); and

WHEREAS N.J.S.A. 40A:11-13.2(d) provides that bids can be rejected when the governing body of the contracting unit decides to substantially revise the specifications of the goods or services; and

WHEREAS the Administration and Finance Committee considered this matter at its meeting of January 13, 2016 and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to cancel the GPS Tracking Device and Alcohol Monitoring Program for the Passaic County Sheriff's Department Bid pursuant to the provisions of N.J.S.A. 40A:11-13.2(d);

January 26, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC WORKS ASSET MANAGEMENT SOFTWARE FOR THE COUNTY OF PASSAIC ROADS DIVISION AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20160036						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-10						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC WORKS ASSET MANAGEMENT SOFTWARE FOR THE COUNTY OF PASSAIC ROADS DIVISION AS A COMPETITIVE CONTRACT

WHEREAS the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

WHEREAS software is necessary to assist the County in its tracking of all maintenance activity, snow plowing operations, and fleet maintenance including fuel cost tracking; and

WHEREAS the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

WHEREAS the Freeholder Finance Committee has reviewed this matter at its January 13, 2016 meeting and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1 – 4.5 that the County utilize competitive contracting to provide Public Works Asset Management Software the County of Passaic Roads Division; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare a Request for Proposal for said services, in accordance with N.J.S.A. 40A:11-4.4.

January 26, 2016

Passaic County Board of Chosen Freeholders

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William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE APPOINTMENTS AND RE-APPOINTMENT TO THE PASSAIC COUNTY OPEN SPACE & FARMLAND PRESERVATION TRUST FUND ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160037						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-11						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AUTHORIZING THE APPOINTMENTS AND RE-APPOINTMENT TO THE PASSAIC COUNTY OPEN SPACE & FARMLAND PRESERVATION TRUST FUND ADVISORY COMMITTEE

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted a Resolution on September 3, 1997 establishing an Advisory Committee relative to a previously adopted resolution, which authorizes the establishment of an “Open Space and Farmland Preservation Trust Fund” as a result of being voted upon by the voters of Passaic County; and

WHEREAS pursuant to the provisions of the Resolution adopted on December 11, 2012 as amended, appointments were made to the said Advisory Committee; and

WHEREAS said appointments recently expired, and it is now necessary to appoint and re-appoint members to the said Advisory Committee; and

WHEREAS the Board is desirous of making the following appointments to the said Advisory Committee: Bhupendra V. Gadhavi replacing Raymond Egatz; Amy Jolin; Maria Cordonnier replacing Cassandra “Sandi” Lazzara who will become the Freeholders’ liason and reappointing Maria Flynn; and

WHEREAS this matter was reviewed and approved by the Freeholder Administration & Finance Committee meeting on January 13, 2016;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following

named individuals are hereby appointed to said Advisory Committee for a period of three (3) years commencing January 1, 2016 and terminating December 31, 2018:

1. Bhupendra V. Gadhavi – (Wayne)
2. Amy Jolin – (Ringwood)
3. Maria Cordonnier – (Little Falls); and

BE IT FURTHER RESOLVED that said Board hereby re-appoints Maria Flynn (Woodland Park) for a new three (3) year term, retroactive to January 1, 2016 and terminating December 31, 2018.

JDP:lc

Dated: January 26, 2016

Mr. Bhupendra V. Gadhavi

Senior Business / IT Transformation and Management Advisory Consultant, Certified Cloud Professional

Mobile: (973) 727 5102 Email: Bhupendra_gadhavi@acetechglobal.com US Citizen**Executive Summary**

Visionary and goal oriented Senior Executive creating business growth via entrepreneurial and management consulting experience through leadership of high performance teams. Over thirty two years of extensive experience having deployed numerous innovative Strategies, Formal Methodologies and Technologies towards the commissioning of various business critical solutions in a wide spectrum of industries globally. Assisting ambitious organizations realize their true potential by capitalizing on Business/IT transformation and alignment initiatives through proven practice, portfolio and program management strategies.

Core Competencies

C- Level Strategic Initiatives	Business/IT Transformation initiatives	Portfolio/Program/Project Management
Business Development	Business Process Management	Methodologies Best Practices Deployment
Product Development & Management	Product Branding and Marketing	Audit, Compliance, Governance and COE
Merger & Acquisitions - IT setup	BPM & Systems Integration	SMAC Model adoption, Cloud Migration
Mobile, Social Media and IoT	SAP Solutions Manager (BPM)	SAP Security implementation/GRC
SAP ERP SD/MM/FICO/P2P	SAP HANA & COGNOS Analytics	Contracts and SLA management
User Acceptance Testing & Training	GBS/ESM, Sourcing: Global/ Local	Human Resource Management
UDI/Serialization		

Selected Achievements

- Spearheaded the development of a revolutionary patented software product for healthcare practitioners and providers
- Created business presence and assisted towards an annual revenue of \$4.5 million for a global services firm
- Established Joint Venture initiatives for IT Products/Services as Global Business Services Initiatives.
- Pioneered the development and marketing of a patented Lottery Ticket Management System to resolve industry wide misappropriation practices of retail level sales. A forecasted benefit of minimum \$50 million annually nationwide
- Spearheaded implementation of SAP ERP FI/CO, CRM/HR, SD, MM, Procure to Pay, O2C, R2R for a global initiative
- Managed a UDI/Serialization consulting initiative for a Medical Device Manufacturing client
- Managed SAP Security Authorization Concept as part of Governance Risk and Compliance initiative
- Established and Operated a start-up IT services practice in United Kingdom with projected annual revenues of £2 million
- Implemented trouble shooting and corrective measures at a telecommunications company to identify and remediate revenue losses to a competitor in excess of \$3 million.
- Cloud assessments to help clients migrate systems to the Cloud, realizing benefits in excess of \$5 million annually
- Proposed use of SAP Solutions Manager, Big Data Analytics and in-memory processing by capitalizing on existing data landscapes, business warehousing and intelligence in the SAP roadmap.
- Elevated a software company's product and service offerings profile of 12 solutions related supply chain management, logistics, warehousing, distribution and analytics with a SaaS model development.
- Advisory role on the development of a SaaS based time management solution through biometrics and big data analytics Aligning and Managing the strategic product portfolio, applications and technology stack with Corporate Strategies
- Steering the deployment of methodologies (Agile & Waterfall) and compliance framework across programs
- Building and Directing scalable cross functional and global shared business services teams
- Advisory business consultant for IT transformation initiatives by company's clients
- Building and Managing business development initiatives and client relationships
- Active and important contributing member of the C-suite management team to help realize business vision
- Vendor and Contract Management

Introduced on: January 26, 2016

Adopted on: January 26, 2016

Official Resolution#: R20160037

Mr. Bhupendra V. Gadhavi

Education

- Bachelor of Science Degree with Honors in Computer Science, University of Hertfordshire, England, UK
- Certified Cloud Master from the New Jersey Institute of Technology, USA.
- Certification in Managing Information Technology Projects from The George Washington University, USA
- Over 20 CPE Learning Credits - KPMG.
- Project and Productivity Management Certification - Keane Inc. (NTT Data)
- Structured Techniques by Ed Yourdon and Tom DeMarco – Course certification - Texaco UK

Community Service

- Sunday School Teacher and Volunteer at the Vivekananda Vidyapith in Wayne, New Jersey as part of value based, character building education for children from KG through 12th Grade
- Citation received from the Office of the Hudson County Executive for Community Service in New Jersey

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160037

Mr. Bhupendra V. Gadhavi

Maria Martini Cordonnier

Mc52195@aol.com

Summary: Experienced Senior Sales, Merchandising and Marketing Executive with a strong background in product and brand development, with the ability to form strong relationships with customers and cross functional partners.

Experience

Miss Elaine, Inc - February 2013 – February 2014

Director of Business Development

Directed sales and development of a private label intimate apparel business that complimented but did not compete with existing Miss Elaine brands in order to maximize business and volume opportunity.

Identified customer base not serviced by existing brands and develop product to sell to that customer.

Brought additional sourcing opportunities to the table to assist in achieving product and sales goals.

Burlen, Division of Delta Galil – February 2011 – February 2013

Senior VP Sales and Merchandising

Managed sales, merchandising, and product development for a \$24 million private label sleepwear/innerwear business with 12 direct reports

- managed product development from inception to production to product delivery
- Maintained close working relationships with factory partners across multiple countries and cultures.
- negotiated pricing and delivery with factory partners

Developed sales and product strategies overseeing 5 Account Executives

- worked closely with all Key Accounts to develop business.
- managed Inventory and replenishment programs for all programs

Russel Newman Brands – March 2008 – February 2011

VP of Sales and Merchandising – Branded and Private Label

Managed all aspects of a \$30 million private label business including inventory management and product replenishment with 6 direct reports

Partnered with Account Corporate Management to determine product assortment and development including sourcing, styling and pricing

St. Eve International - March 1995 - March 2008

VP of Sales

Worked directly with accounts, designers and factories to develop new product and establish new businesses

Launched Intimate Apparel Private Label Business with key accounts/major retailers (Macys, American Eagle Outfitters, Express Stores)

Education – Hofstra University BA Liberal Arts

Organizations and Community Activities:

League of Women Voters

Rotary Club of Passaic County

Ethics Committee of the Township of Little Falls

Committee to Review Potential Use of Little Falls “Old Police Station”

Little Falls Alliance for a Better Community

AMY KATHLEEN JOLIN

125 Upper Lakeview Avenue, Ringwood, New Jersey 07456

office: (973) 962-4864

cell: 862-228-0146

amyjolin@optonline.net

WORK EXPERIENCE**NONPROFIT CONSULTANT, Ringwood, NJ**

12/99—present

- Mission-driven executive delivering strategic, development, communications, and organizational consulting services to nonprofit clients
- Specializing in goal-oriented outcome-driven projects during crisis or transitional business periods
- Excellent writer with emotional intelligence and creative development strategies

MAJOR CLIENTS**Diaspora Community Services, Brooklyn, NY***Director of Development and Communications*

9/15—present

- Interim Development Director for community health care services with \$5million budget focusing on chronic illness, ending HIV, sexuality education, and transitional housing for homeless teens
- Responsible for designing a long-term development plan and a communications strategy during a period of leadership upheaval and rebranding
- Implemented data management systems, designed individual donor campaign, expanded corporate giving strategy, increased NYC legislative distributions

Newark Public School District, Newark, NJ*Federal Perkins Grant Manager, Career and Technical Education*

5/14—6/15

- Executive-level consulting with educational team in Career and Technical Education (CTE) Office to coordinate, design, and deliver workshops, conferences, clinics, and seminars for 10 public urban high schools during school turnaround transitions
- Execute reporting, compliance, and distribution of \$500k federal Perkins Grant
- Built custom summer internship experience to maximize limited funding and to serve 30 urban youths at industry host locations for career specific work experiences

Hackensack Riverkeeper, Hackensack, NJ*Development Director*

9/13—4/14

- Development Consultant to create development plan for 40% organizational growth to reach \$1million budget
- Managed annual funds, increased major donor gifts through wealth research, and established endowment planning
- Provided strategic leadership on regional fundraising events, galas, and regional festivals
- Assumed primary writing tasks for grants and promotional materials

City Green, Clifton, NJ*Program Director*

full time 9/10-9/13; part time 1/15-present

- Directed the development of school garden programming into 55 northern NJ urban public, charter, and private schools.
- Designed and implemented comprehensive professional development program for Paterson Public School teachers to integrate environmental science as a project-based learning strand into all disciplines with alignment to Common Core standards
- Developed, designed, and produced comprehensive environmental science-based curriculum series, consisting of 40 customizable cross-discipline units
- Designed system of analytics for evaluating impact of training and curriculum materials

Academic Publishing Houses**Pearson Education, Prentice Hall, McGraw Hill, and Houghton Mifflin***Writer/Editor*

12/99—9/10

- Writer and curriculum developer of academic textbooks for K-12 in disciplines of sustainability, science, language arts, math, and health
- Followed project-based work plans to ensure highest quality print and on-line curriculum programs within strict budgets and timelines

EDUCATION**Columbia University, New York, NY***Masters of Arts, Liberal Studies*

5/02

Boston University, Boston, MA*Bachelor of Arts, English Literature*

5/91

Introduced on:

January 26, 2016

Adopted on:

January 26, 2016

Official Resolution#: R20160037

PUBLIC SERVICES

Eat Local, Inc. Ringwood, NJ	2006—present
<i>President of the Board of Directors</i>	
Founder of nonprofit. Responsible for recruiting vendors, managing staff, advertising, fundraising, and writing grants with a focus on food security.	
Ringwood Community Garden Director	2010—present
Ringwood Service Unit Manager, Girl Scouts of America	2014—present
Ringwood Environmental Commissioner	2003—2008
Ringwood Planning Board Member	2004—2008
Sustainable West Milford Board Member	2008—present
Newsletter Editor At Community Church	2011—present

AUTHORED TITLES

Dirt to Table: A School Garden Manual, City Green, 2009
Make a Difference: An Environmental Club Manual. City Green, 2009
Student Thesaurus. Mondo Publishing, 2007
Writer's Style Guide Mondo Publishing, 2007
All About Treehouses, and *Living With Dolphins*, Mondo Publishing, 2008

Passaic County Board of Chosen Freeholders

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A POOL OF ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS LANDSCAPE ARCHITECT, ENVIRONMENTAL HEALTH AND SAFETY/ENGINNERING CONSULTANT SERVICES RFQ-16-031 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20160038					
Meeting Date		01/26/2016					
Introduced Date		01/26/2016					
Adopted Date		01/26/2016					
Agenda Item		I-12					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION QUALIFYING A POOL OF ENGINEERS,
ARCHITECTS, LAND SURVEYORS, PLANNERS LANDSCAPE
ARCHITECT, ENVIRONMENTAL HEALTH AND
SAFETY/ENGINEERING CONSULTANT SERVICES RFQ-16-031
AS PER QUALIFICATIONS**

WHEREAS, there exists a need for Engineers, Architects, Land Surveyors, Planners Landscape Architect, Environmental Health and Safety/Engineering Consultant Services for the Passaic County Engineering Department; and

WHEREAS, the County issued public solicitation RFQ-16-031 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 17, 2015 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following vendors are qualified to perform the necessary services, from January 1, 2016 through December 31, 2016 on an as-needed basis:

ALAIMO GROUP CONSULTING, ENGINEERS
AMY S. GREEN ENVIRONMENTAL CONSTR.
ASSOCIATED TECHNOLOGY, INC.
BECHT ENGINEERING BT, INC.
BOSWELL ENGINEERING
CHA CONSULTING
CLARKE CATON HINTZ
CME ASSOC.
COMERRO COPPA ARCHITECTS PC
CONCORD ENGINEERING
CONTROL POINT ASSOC
CONVERSE CONSULTANTS
CP PROFESSIONAL SERVICES
CREW ENGINEERS, INC.
CUMMING CONSTRUCTION MGMT
D & B ENGINEERS & ARCHITECTS, PC
DEWBERRY
DMR ARCHITECTS
DONOHUE ENGINEERING
EI ASSOCIATES
FASTTECH CONSULTING ENGINEERS

FKA ARCHITECTS
FRENCH & PARRELLO ASSOC, PA
GEOD CORP.
GPI
GTS CONSUTANTS
H2M ARCHITECTS & ENGINEERS
HARDESTY & HANOVER, LLC
HATCH MOTT MACDONALD
IH ENGINEERS, P.C.
JM SORGE INC.
JMT INC.,
JRS ARCHITECT, PC
KELLER & KIRKPATRICK
KS ENGINEERING
LANGAN
LAN ASSOCIATES
LCA ENGINEERING ASSOC
LEWIS BERGER
MASER CONSULTING
MCLAREN ENGINEERING GROUP
MICHAEL BAKER INTERNATIONAL
M-TEC
NAIK CONSUTLTING GROUP
NAJARIAN ASSOCIATES
NEGLIA ENGINEERING ASSOC
NETTA ARCHITECTS
NV5-NORTHEAST, INC
PARSONS BRINKERHOFF
PENNONI ASSOCIATES INC.
PRESTIGE ENVIRONMENTAL INC.
PS&S, LLC
REMINGTON & VERNICK ENGINEERS
RICHARD GRUBB & ASSOC
ROBINSON AERIAL SURVEY
RSC ARCHITECTS
SETTEMBRINO ARCHITECTS
STRUNK-ALBERT ENGINEERING
SUBURBAN CONSULTING ENG. INC.
T & M ASSOCIATES
TRAN SYSTEMS CORP.
TRC
USA ARCHITECTS
VAN CLEEF ENGR. ASSOC.
WAYNE A NEVILLE AIA

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 13, 2016 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

January 26, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN AN AMOUNT TO BE DETERMINED UNDER THE GRANT NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS TO HELP SUPPORT THE MEDICAL RESERVE CORP OF PASSAIC COUNTY HOUSED AND OPERATED BY THE PASSAIC COUNTY HEALTH DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution#		R20160039					
Meeting Date		01/26/2016					
Introduced Date		01/26/2016					
Adopted Date		01/26/2016					
Agenda Item		I-13					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN AN AMOUNT TO BE DETERMINED UNDER THE GRANT NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS TO HELP SUPPORT THE MEDICAL RESERVE CORP OF PASSAIC COUNTY HOUSED AND OPERATED BY THE PASSAIC COUNTY HEALTH DEPARTMENT

WHEREAS the National Association of County and City Health Officers located in Washington, DC received a grant from the United States Department of Health and Human Services (NACCHO) among other things to assist it in building the capacity of local Medical Reserve Corps (MRC) units around the US; and

WHEREAS the Board of Freeholders is desirous of applying for and receiving said grant from NACCHO; and

WHEREAS this matter was reviewed and approved by the Health Committee on January 19, 2016;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Health Department to apply for and receive grant dollars as set forth in the resolution; and

BE IT FURTHER RESOLVED that the Passaic County Health Officer is hereby authorized to execute the Agreement on behalf of the Passaic County Health Department.

JDP:lc

Dated: January 26, 2016

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Charlene W. Gungil
Telephone #: (973) 881-4396

DESCRIPTION OF RESOLUTION: To apply for and receive grant and the amount to be determined under The Grant National Association of County and City Health Officials (NACCHO).

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF AWARD: \$ Amount to be determined
REQUISITION #
ACCOUNT#

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

___ Administration
___ Finance
___ Counsel
___ Clerk to the Board
___ Procurement

Specify:

NACCHO

National Association of County & City Health Officials

The National Connection for Local Public Health

Request for Applications

2015-2016 Medical Reserve Corps Challenge Awards

Introduction

The National Association of County and City Health Officials (NACCHO) is pleased to announce a funding opportunity for 2015-2016: Medical Reserve Corps (MRC) Challenge Awards. Funding for this opportunity is made available through a cooperative agreement between NACCHO and the Department of Health and Human Services' Office of the Assistant Secretary for Preparedness and Response (ASPR) (grant #1 HITEP150026-01-00). Through this competitive funding opportunity, selected units will receive MRC Challenge Awards of up to \$15,000.

Applications for the MRC Awards will be available online through NACCHO's MRC Awards website at <http://mrcnaccho.org>.

Through this request for applications (RFA), NACCHO will provide detailed information pertaining to the MRC Challenge Awards in the following categories:

- I: Challenge Award Overview and Description of Focus Areas
- II: Proposal Content
- III: Eligibility Requirements
- IV: Evaluation and Scoring
- V: Reporting Requirements
- VI: Important Dates

I. Challenge Awards Overview and Description of Focus Areas

The 2015-2016 MRC Challenge Awards aim to focus innovation towards areas that are aligned with nationally recognized health initiatives, are significant at the local level, and demonstrate capability within the MRC network. Proposals may draw from ASPR's National Health Security Strategy (NHSS), the six Surgeon General's Priorities which includes the National Prevention Strategy (NPS), CDC's Winnable Battles, and the strategic plans of other partner organizations. The challenge is for MRC units to address community needs in an innovative way and then share their results with the hope that beneficial practices and initiatives can be replicated nationwide amongst the network of MRC units. Proposed projects may be designed to employ a number of approaches, such as educational programs, formation of unique partnerships and coalitions, community outreach, and creation of innovative tools or systems. Unit leaders can also use this opportunity to evaluate their programs and translate the processes and outcomes through research. As you consider project ideas for your Challenge Award proposal, it is strongly encouraged that you search for nearby universities or other academic institutions that can

assist you with developing research methods and goals and analyzing the data obtained. We would encourage MRC units to consider collaborating with others within the MRC Network to submit an application on behalf of a group of units and/or community partners. If you choose to partner as a group, only one unit can submit an application and that unit must agree to be the fiscal manager of the award.

There are four focus areas for the 2015-2016 MRC Challenge Awards, and units can only submit a proposal for one of the focus areas. The focus areas are:

- Community Resiliency
- Partners for Empowered Communities
- Chronic Disease Prevention
- Mental and Emotional Wellbeing

Community Resiliency

Health security depends on a resilient nation able to withstand and recover from the adverse health effects of incidents. At the core of a resilient nation are individuals and communities that are knowledgeable about what they can do to protect themselves and capable of doing so. Community resilience is the first of the NHSS priorities and is a recurring theme in the National Prevention Strategy. Specific priorities in the NHSS include:

NHSS Priority 1.1- Encourage social connectedness through multiple mechanisms to promote community health resilience, emergency response, and recovery.

NHSS Priority 1.2- Enhance coordination of health and human services through partnerships and other sustained relationships.

NHSS Priority 4.3 - Ensure that the integrated, scalable system can meet the access and functional needs of at-risk individuals.

Questions to Consider: What makes a community more resilient? How can you create innovative pathways for people to connect with each other and their community at large? How can you explore innovative ways to ensure all community stakeholders are involved in building resiliency? How can technology strengthen connections and faster resilience?

Examples in this focus area from past award cycles include:

- The **Jackson County Health Department MRC** promotes community resiliency through their 2014-2015 Challenge Award project by utilizing MRC staff & volunteers to serve as "Disaster Risk Reduction (DRR) Ambassadors." Through this project, the MRC trains community and business leaders on disaster risk reduction, continuity of operations planning, creating communication toolkits, and developing model DRR ordinances. The MRC also educates officials on how to properly communicate DRR strategies to their staff and constituents, implement policies that promote DRR in the community, and increase the overall resiliency of Jackson County.

- The **Maui County Health Volunteers** aims to increase resiliency in their community by addressing the health needs of their vulnerable populations. This Challenge Award project works to establish and enrich relationships with key community stakeholders to better understand the cultural communication gaps around public health and emergency preparedness. The MRC works to build capacity by creating a comprehensive health and preparedness resource directory containing documents and recordings inclusive to the 19 languages spoken in the community.

Partners for Empowered Communities

Through collaboration with partner and stakeholder organizations like AmeriCorps VISTA , HOSA- Future Health Professionals, 4-H and many others, MRC units can build awareness for public health initiatives such as access to care, health literacy, health equity, and emotional/mental well-being, as well as better preparing for, responding to, and recovering from emergencies. Partnerships are essential for MRC success, and allow units to integrate into community initiatives. Some priorities that address partnerships include:

NHSS Priority 4.1 - Define and strengthen healthcare coalitions and regional planning alliances across all incident phases.

NHSS Priority 4.4 - Strengthen competency and capability-based health-security-related workforce education.

NHSS Priority 4.5 - Expand outreach to increase the numbers of trained workers and volunteers with appropriate qualifications and competencies.

NHSS Priority 4.6 - Effectively manage and use nonmedical volunteers and affiliated, credentialed, and licensed (when applicable) healthcare workers.

Questions to Consider: Who are the key actors in health and safety in your community? What are the major areas in your community in need of change and uplifting ideas? Who can you work with in your community to educate others and empower community change?

Examples in this focus area from past award cycles include:

- The **Florida Keys MRC** in cooperation with their Area Health Education Center (AHEC), Junior MRC, Monroe County School District, the local Federally Qualified Community Health Center, and the Florida Department of Health has developed a School Health Initiative program addressing the lack of primary care facilities in the Florida Keys. The project funds a part-time primary care clinic operated by rotating MRC volunteer clinicians and a mid-level provider (PA/NP) at Marathon High School (including the elementary & middle school) to provide access to primary care walk-in services for non-emergency situations. The clinic also provides a shadowing and service learning experience to Junior MRC/Health Careers students.
- The **Ledge Light MRC** works with the Ledge Light Health District (LLHD), Senior Housing and Center Directors, Health Care Professionals, Hospitals and EMS from 9 communities on a

district-wide falls prevention coalition. Falls in seniors aged 65 years and older is a pressing public health issue and a leading cause of unintentional injuries requiring hospitalization. Trained MRC volunteers provide home safety and personal evaluations during home visits to determine potential fall risks. A personal falls risk assessment is completed, postural blood pressure readings are done by the health care professional in the team, and a written plan is provided within a week to the client(s) with suggestions, resources and referrals.

Chronic Disease Prevention

Chronic diseases such as heart disease, stroke, arthritis, and diabetes are among the most prevalent, costly, and preventable of all health problems. The prolonged course of illness and disability from chronic diseases results in extended pain and suffering as well as in decreased quality of life for millions of Americans. Many of these conditions disproportionately affect those who are most susceptible in steady state and during times of crisis. Specific priorities addressing chronic diseases include:

NPS Priorities: Tobacco Free Living, Healthy Eating, Active Living

NHSS Priority 1.3 - Build a culture of resilience by promoting physical, behavioral health, and social health; leveraging health and community systems to support health resilience; and increasing access to information and training to empower individuals to assist their communities following incidents.

CDC Winnable Battles: The current Winnable Battles (Tobacco; Nutrition, Physical Activity and Obesity; Food Safety; Healthcare-Associated Infections; Motor Vehicle Injuries; Teen Pregnancy; HIV in the U.S.) have been chosen based on the magnitude of the health problem and our ability to make significant progress in outcomes.

Questions to Consider: What chronic disease is most prevalent in your community? What is the level of knowledge around chronic illness and its effects in your community? What tools are in place to help prevent chronic disease and are they accessible to your community?

Examples in this focus area from past award cycles include:

- Working with your local health department or housing organization to assist in delivering evidence-based programs like the National Diabetes Prevention Program. Through a community assessment, **North Central Idaho Medical Reserve Corps** determined a high rate of diabetes and pre-diabetes amongst their population and a need for a prevention program in their area. This evidence-based program teaches participants how to track physical activity, make healthy food choices, lose weight, think positive and commit to lifestyle changing goals.

Kittitas County Medical Reserve Corps utilized data from their Washington State Youth Health survey to guide their award project, Teens Against Tobacco. The survey showed a correlation between behaviors such as tobacco and marijuana use with lower grades in school, empowering their MRC to implement this peer education model. MRC volunteers as well as partner agencies

were oriented to this model and developed curriculum for teens to become educators, teaching their peers to stay tobacco and drug free.

Mental and Emotional Wellbeing

Mental and emotional well-being is essential to overall health. We should strive to create communities where individuals, families, schools, faith-based organizations, and workplaces take action to promote emotional health and reduce the likelihood of mental illness, substance abuse, and suicide. Positive mental health allows people to realize their full potential, cope with the stresses of life, work productively, and make meaningful contributions to their communities. Projects in this focus area can address the following:

NHSS Priority 1.3 - Build a culture of resilience by promoting physical, behavioral health, and social health; leveraging health and community systems to support health resilience; and increasing access to information and training to empower individuals to assist their communities following incidents.

NPS Priority: Preventing Drug Abuse and Excessive Alcohol Use

Questions to Consider: What are the challenges in your community surrounding mental and emotional wellbeing? In what ways can you foster social connectedness and community engagement for those dealing with mental and emotional disorders?

Examples in this focus area from past award cycles include:

- The **Eau Claire MRC** is working with their local Mental Health Action Team (MHAT), a partnership of key governmental, healthcare, educational, not-for-profit organizations, mental health providers and consumers in the county, to improve access to Mental Health Services and increase awareness of Mental Health. Collectively, they are committed to making community change in how mental health is perceived in Eau Claire County. The MRC and MHAT are using Question, Persuade, and Refer (QPR) training, an evidenced based crisis intervention for suicide prevention to the community, to help change the culture in how to approach conversations about mental health.
- The **Hennepin County MRC** is working with the University of Minnesota to provide advanced behavioral health training for volunteers. This training will enhance the capacity of MRC volunteers to support behavioral health responses after disasters. The project focuses on the psychological impact of disasters on family members and the overall operation of a Family Assistance Center. Volunteers are trained in three behavioral health-related functions: Family Briefers (FB), Ante mortem Interviewers (AI), and Family Liaisons (FL). Role-specific training and tools related to FAC functions will be shared with MRC units throughout the state and country through a toolkit.

II: Proposal Content

Proposals for Challenge Awards should address the following:

- Project Description:
 - Project focus area and goals
 - Target audience
 - Project benefits and impact
 - Level of innovation/creativity
- Work Plan:
 - Implementation plan
 - Project timeline
 - Project sustainability plans
- Evaluation:
 - An explanation of how applicants will obtain and report data, as well as measure success and community impact from the execution of the project
- Budget:
 - Detailed Line item budget*

III: Eligibility Requirements

Minimum eligibility requirements for the MRC Challenge Awards include the following:

1. MRC units must have an account at NACCHO's MRC Awards website (<http://mrcnaccho.org>) before applications open.
2. Applicants must have fully updated their unit profiles on the MRC Program Office website (www.medicalreservecorps.gov) between October 1 and December 31, 2015.
 - a. A fully updated unit profile is one in which all questions have been answered or updated (particularly unit leader contact information, numbers of volunteers, and activity reports, if applicable). The MRC Program Office strongly encourages units to update their unit profiles with any previously unreported activities for the calendar year, as well as new activities.
 - b. All information on the unit profile must be current as of December 31, 2015.

* MRC units should minimize administrative costs in line item budget

3. Applicants must be eligible to receive federal funds through their housing/sponsoring agency or be a 501(c) (3) non-profit organization.
4. New MRC units applying for an FY2015-2016 MRC Challenge Award must be registered with the MRC Program Office by December 31, 2015. Likewise, prospective MRC units who are interested in applying for an award must follow the MRC Program Office's registration process, have submitted their prospective unit's application for registration, and have been confirmed by their Regional Coordinator no later than December 31 to be eligible.
 - a. A prospective MRC unit is considered to be in the registration process after it has completed and submitted the online MRC registration form found on the MRC website (<https://medicalreservecorps.gov/leaderFldr/HowToStartAnMRC>).
 - b. A prospective MRC unit which has applied for a NACCHO MRC Award **will not be awarded** funding until it is an approved and registered MRC unit.

IV: Evaluation and Scoring

Applicants for the MRC Challenge Awards must meet the basic eligibility requirements in order to be considered for an award.

Applications for the Challenge Awards will be evaluated based on answers to questions in four broad areas:

1. Project Information (50 points possible)
2. Work Plan (30 points possible)
3. Evaluation (10 points possible)
4. Budget (10 points possible)

Applications may receive a maximum of 100 points.

V: Reporting Requirements:

All awardees will be expected to complete two progress reports: an interim report at six months and a final report at twelve months. NACCHO will provide awardees with specific guidelines and requirements at the time of award. NACCHO will use the information contained in these reports to determine progress toward meeting the award goals and objectives. NACCHO is also interested in ensuring that Challenge Award projects can be sustained. Therefore, progress reports should include plans to ensure the sustainability of efforts initiated under the award.

Awardees will also be encouraged to report success through conference presentations, media articles, and research papers.

VI: Important Dates

October 1, 2015 through December 31, 2015	Applicants must have fully updated their unit profiles on the MRC Program Office website (www.medicalreservecorps.gov).
October 30, 2015	Release of FY2015-2016 MRC Challenge Awards Request for Applications (RFA).
December 31, 2015	Date by which <i>new MRC units</i> must be registered with the MRC Program Office in order to be eligible for a MRC Challenge Award. Also, date by which prospective MRC units in the process of registering must have applied for MRC registration in order to be eligible for a FY2015-2016 MRC Challenge Award.
January 5, 2016	MRC Challenge Award applications open.
February 2, 2016	MRC Challenge Award applications close.
February 3, 2016	Application review period begins.
March 18, 2016	Application review period ends.
Week of March 21, 2016	Notice of Awards released to awardees Contracts available for download from NACCHO's MRC Awards website at http://mrcnaccho.org .
April 22, 2016	Last day to request a change in the contract language. Requested revisions must be submitted in writing to mrc@naccho.org . No revisions to the contract may be made after this date.
June 30, 2016	Date by which NACCHO must receive signed contracts and Certification of Non Debarment forms. Unfortunately, no contract extensions may be granted.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ALLOCATION OF 2016 CASINO REVENUE AND TITLE III FUNDS TO THE MUNICIPALITIES OF PATERSON, CLIFTON AND PASSAIC FOR THE PURPOSE OF PROVIDING SENIOR TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160040						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-14						
CAF #	G-01-41-803-016-213						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING THE ALLOCATION OF
2016 CASINO REVENUE AND TITLE III FUNDS TO THE
MUNICIPALITIES OF PATERSON, CLIFTON AND
PASSAIC FOR THE PURPOSE OF PROVIDING SENIOR
TRANSPORTATION SERVICES TO THE ELDERLY AND
RESIDENTS WITH DISABILITIES**

WHEREAS the Passaic County Para-Transit System has obtained funds for the 2016 Senior Citizens and Disabled Residents Transportation Assistance Program through NJ Transit and funds from the Passaic County Area Agency on Aging through the Area Plan Grant for taking Passaic County Seniors to and from all Nutrition sites; and

WHEREAS the Passaic County Para-Transit System has received \$808,074.00 from NJ Transit to be distributed as follows:

City of Paterson	\$ 155,540.00
City of Clifton	\$ 105,203.00
City of Passaic	\$ 44,982.00
Para-Transit of Passaic County	\$502,349.00

WHEREAS the Passaic County Para-Transit System will allocate the following funds to municipalities to provide senior transportation services to and from their municipal Nutrition Sites and the Passaic County Day Care Program to be distributed as follows:

City of Paterson	\$ 46,460.00
City of Clifton	\$ 24,960.00
City of Passaic	\$ 15,420.00

WHEREAS the funds allocated to the Para-Transit System of the County of Passaic will provide the aforesaid services to other portions of Passaic County; and

WHEREAS this matter was reviewed and approved by the Human Services Committee of January 14, 2016; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Office of County Counsel to develop the agreements between the County of Passaic and the municipalities for the provision of transportation services for the senior citizens and the disabled citizens set forth above; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are hereby authorized to execute the said Agreements on behalf of Passaic County.

JDP:lc

Dated: January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$392,565.00

APPROPRIATION: G-01-41-803-016-213

PURPOSE: Resolution authorizing the allocation of 2016 Casino Revenue and Tittle III funds to the Municipalities of Paterson, Passaic and Clifton for calendar year 2016.


Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: **Mary Kuzinski**
Telephone #: **973-569-4070**

DESCRIPTION OF RESOLUTION: Resolution authorizing the allocation of 2016 Casino Revenue and Title III Funds to the municipalities of Paterson, Clifton and Passaic for the purpose of providing transportation services to the elderly and residents with disabilities.

Whereas the total sum to be paid are as follows:

2. CERTIFICATION INFORMATION Account: **G-01-41-803-016-200**

3. ATTACH A COPY OF *THE REQUISITION FROM EDMUND*:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

4. AMOUNT OF EXPENDITION:

5. BUDGET ACCOUNT:

- 6.

7. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

8. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: Specify:
 Adopted on: **January 26, 2016**
 Official Resolution#: **R20160040**

December 3, 2015

Mr. John McGill
Passaic County Paratransit Office
Dept of Senior, Disabled & Veteran Svcs
1310 Route 23 North
Wayne, NJ 07470

Dear Mr. McGill:

Enclosed is the fiscal year 2016 Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP) Agreement. Your allocation for fiscal year 2016 is **\$808,074.00**. In addition, if you have indicated that you are adding closeout dollars from previous casino revenue contracts at the beginning of the contract year, that figure is indicated in Section 3A on page 2. Together your allocation and closeout, if any, brings your FY2016 contract total to **\$808,074.00**.

Coordination continues to be of critical importance (see Section 5S, COORDINATION). We continue to stress the necessity to satisfy both federal and state requirements to coordinated services through the development and updating of a Coordinated Human Services Transportation Plan (CHSTP). As a recipient of SCDRTAP funds you should remain active in the CHSTP process and participate in the updating of your local plans so that all local transportation projects, especially those seeking funding through casino revenue funds or FTA funded grants, are clearly identified and prioritized.

Review the Agreement carefully; the following sections must be completed on all three copies:

- **Section 4(A) on Page 3 (Contractor's Designated Purchasing Agent);**
- **Section 5(D) on Page 7 (Notification Address of Contractor);**
- **Section 5(T) on Page 12 (Modification) The appropriate official must sign (type in name, title, date, and attest);**
- **Exhibit E on Pages 30 & 31 (Annual Affidavit of Compliance with NJ TRANSIT'S Code of Ethics for Vendors and State of New Jersey Ethics Law) The appropriate official must sign (type in name, title, date, with raised seal).**

Please return all three signed original agreements as soon as possible for execution by NJ TRANSIT. Do not date the agreements on the top of page one of the contract, this will be done after NJ TRANSIT executes. You will receive one fully executed original agreement with your 2016 reimbursement request forms.

We understand that you continue to have incredible pressures placed upon your program as funding continues to drop while demand continues to grow. I would like to acknowledge the great job you have done over the past several years to maximize efficiency during this difficult period.

NJ TRANSIT thanks you for your continued efforts and we look forward to working together with you in the year ahead. Should you have any questions or need assistance please do not hesitate to call your Regional Program Administrator.

Sincerely,

Steven R. Fittante

Steven R. Fittante, Director
Local Programs and Minibus Support

cc: Janelle Rivera, Manager, Local Programs Support
Isabel Hernandez, Regional Program Assistant

Introduced on: *May 19, 2016*
Adopted on: *January 26, 2016*
Official Resolution#: *R2016040*

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-15-239 DATED APRIL 14, 2015 TO REFLECT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (DFD) IN THE AMOUNT OF \$98,000.00 FOR INTENSIVE CASE MANAGEMENT (ICM) SERVICES TO BE PROVIDED TO ELIGIBLE CLIENTS BY CATHOLIC FAMILY-HISPANIC FAMILY SERVICES FOR CONTRACT SH16016, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20160041					
Meeting Date		01/26/2016					
Introduced Date		01/26/2016					
Adopted Date		01/26/2016					
Agenda Item		I-15					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AMENDING R-15-239 DATED April 14, 2015 TO REFLECT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (DFD) IN THE AMOUNT OF \$98,000.00 FOR INTENSIVE CASE MANAGEMENT (ICM) SERVICES TO BE PROVIDED TO ELIGIBLE CLIENTS BY CATHOLIC FAMILY-HISPANIC FAMILY SERVICES FOR CONTRACT SH16016

WHEREAS the Board of Chosen Freeholders of the County of Passaic wishes to specifically amend R-15-239, dated April 14, 2015 to authorize the execution of the application and agreement by the County of Passaic; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is hereby desirous of amending R-15-239 dated April 14, 2015 to reflect additional funding from the State of New Jersey, Division of Family Development (DFD) in the amount of \$98,000.00 for Intensive Case Management (ICM) Services to be provided to eligible clients by Catholic Family-Hispanic Family Services for Contract SH16016; and

WHEREAS this matter was discussed by the Freeholders on the Human Services Committee and they are recommending to the full Board for approval;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Amendment of R-15-239 dated April 14, 2015 to reflect additional funding from the State of New Jersey, Division of Family Development (DFD) in the amount of \$98,000.00 for Intensive Case Management (ICM) Services to be provided to eligible clients by Catholic Family-Hispanic Family Services for Contract SH16016 from \$1,045,019.00 to \$1,143,019.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: January 26, 2016



State of New Jersey

DEPARTMENT OF HUMAN SERVICES
DIVISION OF FAMILY DEVELOPMENT
PO BOX 716
TRENTON, NJ 08625-0716
(609) 588-2400

ELIZABETH CONNOLLY
Acting Commissioner

NATASHA JOHNSON
Director

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

December 8, 2015

Honorable Hector C. Lora, Freeholder Director
Passaic County Administration Building
401 Grand Street, 2nd Floor
Paterson, NJ 07505

Re: Contract No.: SH16016
MODIFICATION No. 1

Dear Freehold Director Lora:

Your contract with the Division of Family Development (DFD) under the Social Services for the Homeless (SSH) program is being modified. DFD is providing additional funding of \$98,000 for Intensive Case Management (ICM) services to the eligible clients as detailed in the DFDI. The agreed upon vendor to provide the service in your county is ~~Catholic Family - Hispanic Family Services~~. The revised contract ceiling will now be \$1,143,019. The additional funding of \$98,000 is allocated as follows:

Previous Ceiling	\$1,045,019
Full Time Employee	\$ 70,000
Fringe and Indirect	\$ 28,000
Revised Ceiling	\$1,143,019

Please submit a Contract Modification Form P1.10 and a revised Annex B to complete this modification. The Contract Modification forms can be downloaded from the DFD website at <http://www.state.nj.us/humanservices/dfd/info>. The modification package should be submitted to DFD no later than December 22, 2015.

If you have any questions regarding the modification please contact your Contract Administrator, Jennie Goodman, at 609-588-6287.

Sincerely,

SIGNED

Natasha Johnson
Director

Introduced on: dr January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160041

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW TO CARE PERSEPECTIVE, INC., TO PROVIDE AN INTERIM DIRECTOR OF NURSING OF RECORD AT PREAKNESS HEALTHCARE CENTER, COMMENCING APRIL 1, 2016 TO MARCH 31, 2017, IN THE AMOUNT OF \$60,000.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160042						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-16						
CAF #	6-01-27-172-001-213						
Purchase Req. #	R6-00026						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING THE FIRST ONE YEAR
OPTION TO RENEW TO CARE PERSEPECTIVE, INC.,
TO PROVIDE AN INTERIM DIRECTOR OF NURSING
OF RECORD AT PREAKNESS HEALTHCARE CENTER,
COMMENCING APRIL 1, 2016 TO MARCH 31, 2017,
IN THE AMOUNT OF \$60,000.00**

WHEREAS pursuant to Resolution R-15-0196, dated March 24, 2015, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract with four (4) one year options to renew to Care Perspective, Inc., to provide an interim Director of Nursing of Record at Preakness Healthcare Center, for a period of one year with four (4) one year options to renew; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the first one year option to renew commencing April 1, 2016 to March 31, 2017, in the amount of \$60,000.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on January 14, 2016 and recommended to the full Board for approval;

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it does hereby authorizes the first one (1) year option to renew to Care Perspectives, Inc., to provide an interim Director of Nursing of

Record at Preakness Healthcare Center, for commencing April 1, 2016 to March 31, 2017 in the amount of \$60,000.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute any and all documents necessary to memorialize the action taken herein.

JDP:lc

Dated: January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,000.00

APPROPRIATION: \$45,000.00 - 6-01-27-172-001-213
\$15,000.00 - *subject to inclusion and adoption
of future year budgets.

PURPOSE: Resolution authorizing the first one year option to
renew to care perspective, Inc. to provide an interim
director of nursing of record from April 1, 2016 to
March 31, 2017.00



Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Recommendation to exercise the first (1) year option to renew contract with Care Perspectives, Inc. to provide an interim Director of Nursing of Record at Preakness Healthcare Center in accordance with N.J.A.C. 8:39-25.1 for the period from April 1, 2016 to March 31, 2017. This Purchase Order is for the estimated costs for the first quarter of 2016 (R-15-196) within the parameters of the established temporary budget. This Purchase Order will increase as the full 2016 budget becomes available.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$60,000
REQUISITION # R6-00026
ACCOUNT# 6-01-27-172-001-213

4. COMMITTEE REVIEW: DATE
- | | |
|---|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:
- Administration
 - Finance
 - Counsel
 - Clerk to the Board
 - Procurement

COUNTY OF PASSAIC
 PREAKNESS HEALTH, Co of Passaic
 (Q) 973-585-2195
 305 OLDHAM RD-ATTN:JOAN BEAMON
 WAYNE, NJ 07470

REQUISITION	
NO.	R6-00026

S H I P T O	
V E N D O R	VENDOR #: 11370 CARE PERSPECTIVES, INC 171 CHURCH ROAD MILFORD, NJ 08848

ORDER DATE: 01/11/16
 DELIVERY DATE: 01/11/16
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Enc'16 To Be Paid In Partial Payments Only!!!! Reso#R-	6-01-27-172-001-213	60,000.0000	60,000.00
			TOTAL	60,000.00

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160042

REQUESTING DEPARTMENT

DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector O. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lupera

401 Grand Street
Paterson, New Jersey 07605

Tel: 973-881-4402
Fax: 973-742-3740

Anthony J. De Nova III
Administrator
William J. Pasorelli, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

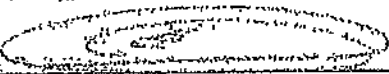
Date: Mar 24, 2015 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07606

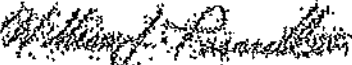
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CARE PERSPECTIVES INC OF PHILLIPSBURG, NJ FOR RFP MANAGEMENT CONSULTANT FOR NURSING SERVICES FOR THE PASSAIC COUNTY BREAKNESS HEALTHCARE CENTER AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
BREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pasorelli, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20160196								
Meeting Date	03/24/2015								
Introduced Date	03/24/2015								
Adopted Date	03/24/2015								
Agenda Item	a-4								
CAF #	5-01-27-172-001-213								
Purchase Req. #									
Result	Adopted								
FREEHOLDER	Mr. Lora	Mr. James	Mr. Bartlett	Mr. Best Jr	Mr. Cotroneo	Mr. Duffy	Mr. Lupera	Mr. Imhof	Mr. Pasorelli
Lora	✓					✓			
James		✓							
Bartlett	✓					✓			
Best Jr	✓					✓			
Cotroneo	✓					✓			
Duffy	✓		✓			✓			
Lupera	✓			✓	✓				

PRESENT = present ABSENT = absent
MOVED = moved SECONDED = seconded
AYE = yes NAY = no ABSTAIN = abstain

Dated: March 25, 2015

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160042

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CARE PERSPECTIVES INC OF PHILLIPSBURG, NJ FOR RFP MANAGEMENT CONSULTANT FOR NURSING SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER COMPETITIVE CONTRACT

WHEREAS, on March 6, 2015 proposals were received and opened for RFP-15-010 Management Consultant for Nursing Services for the Passaic County Preakness Healthcare Center as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A:11-4.1 et seq. and

WHEREAS, at the Board of Chosen Freeholders meeting of January 29, 2015 Resolution R20150051 was passed authorizing the use of competitive contracting pursuant to NJSA 40A:11-4.3; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Care Perspectives Inc of Phillipsburg, NJ for their proposal for the RFP Management Consultant for Nursing Services for the Passaic County Healthcare Center; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be from April 1, 2015 through March 31, 2016 with four one-year options to renew as per the County of Passaic; and

WHEREAS, a certificate is attached hereto, indicating that \$150,000.00 in funds are available in the budget account #5-01-27-172-001-213 for the within contemplated expenditure contingent upon adoption of 2015 budget; and

Res-Pg:o.4-3

WHEREAS, the remaining cost of \$150,000.00 for the 1st year option \$150,000.00 for the 2nd year option \$150,000.00 for the 3rd year option and \$150,000.00 for the 4th year option is contingent upon adoption in future years budgets; and

WHEREAS, Care Perspectives Inc has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Care Perspectives Inc of Phillipsburg, NJ; and

BE IT FURTHER RESOLVED that the Clerk of this Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Management Consultant for Nursing Services for the Passaic County Prekness Healthcare Center as a competitive contract.

March 23, 2015

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 150,000.00

APPROPRIATION: 5-01-27-172-001-213 \$112,500.00

\$37,500.00 Contingent upon necessary funds being appropriated in future year budgets.

PURPOSE:

To award a contract to Care Perspectives Inc. of Phillipsburg, NJ for RFP Management Consultant for Nursing Services for the Passaic County Prokness Healthcare Center from April 1, 2015 Through March 31, 2016

Richard Cahill, Chief Financial Officer

DATED: March 24, 2015

Introduced on: March 24, 2016
Adopted on: March 24, 2016
Official Resolution#: R20150198

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160042



County of Passaic

Procurement Center
495 River Street, Paterson, NJ 07524

Res-Pg:0.4-5

mmarinello@passaiccounty.org
Tel: (973) 247-3300
Fax: (973) 742-0295

Michael Marinello, QPA
Purchasing Agent

March 18, 2015

Board of Chosen Freeholders
Administration Building

Re: Management Consultant for Nursing
Services for the Passaic County
Practness Healthcare Center

Contract Period: April 1, 2015 through March 31, 2016 with four-one year option to renew as per the County of Passaic

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30am, on March 6, 2015 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Care Perspectives Inc.	Bid upon Intellin Nursing Director \$150.00 per hour
	Bid upon Consulting Services \$150.00 per hour

This was solicited in a Fair and Open Process; Competitive proposals were received and evaluated by a review committee established by Passaic County, and it is their recommendation that a contract be awarded Care Perspectives Inc of Phillipsburg, NJ as per the attached memo.

This competitive contract award is recommended on the basis of the review committee evaluation and final score.

Sincerely,

Michael Marinello, QPA, CCPO
Purchasing Agent

Introduced on: March 24, 2015
Adopted on: March 24, 2015
Official Resolution#: R20150186
Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160042



Prealness Healthcare Center

A Legacy of Caring

To: Michael Marchetto, CPA, RFP, County Purchasing Agent

By: Lucinda Corrado, Executive Director

Date: March 16, 2015

Re: Committee Results -- RFP Management Consultant for Nursing Services

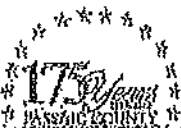
A Selection Committee was convened for the purpose of evaluating proposals for the RFP 15-010 Management Consultant for Nursing Services for Passaic County Prealness Healthcare Center submitted to the Purchasing Department on March 6, 2015.

Each proposal was evaluated by the Selection Committee utilizing the following criteria: Management 40%, Technical Specifications 30%, Cost 30%. Committee results are attached.

Based on the attached rankings, the committee recommends that the contract be awarded to Caro Perspectives Inc. for a one year contract from April 1, 2015 to March 31, 2016 with four (4) one-year options to renew. Prealness Healthcare Center will pay Caro Perspectives Inc. the total of \$150,000 for the first year and the total of \$600,000 for the four (4) one year options to renew (\$150,000 year 1; \$150,000 year 2; \$150,000 year 3; \$150,000 year 4) if the options are exercised and awarded.

L.C./m

CC: Human Services Committee, Resholder Best, Chairperson
 Matthew Jordan, Deputy County Administrator
 Tom Williamson, Fiscal Officer
 Janet Mahoney, Assistant Executive Director



Introduced on: March 24, 2015
 Adopted on: March 24, 2015
 Official Resolution#: R20160199

385 Oldham Road, Wayne, NJ 07470

Phone: (973) 317-7020 www.passaiccounty.org/Prealness

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160042

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Luolinda Corrado
Telephone #: 973-586-2132

DESCRIPTION OF RESOLUTION: Recommend to award contract to Qato Personnel Inc. for Management Consultant for Nursing Services for Pretness Healthcare Center for a one-year contract from April 1, 2016 to March 31, 2016 with four one-year options to renew.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDWARDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 180,000

REQUISITION #

ACCOUNT# 6-01-27-172-001-213

P.O. # 16-00429 was established as a Blanket Purchase Order for 2016

4. **COMMITTEE REVIEW:**

DATE

- | | |
|---|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. **DISTRIBUTION LIST:**

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

Introduced on: March 24, 2016
Adopted on: March 24, 2016
Official Resolution#: R20160198

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160042

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW TO RESPIRATORY HEALTH SERVICES, LLC., TO PROVIDE RESPIRATORY SERVICES FOR PREAKNESS HEALTHCARE CENTER, COMMENCING APRIL 1, 2016 TO MARCH 31, 2017, IN THE AMOUNT OF \$75,000.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160043						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-17						
CAF #	6-01-27-172-001-213						
Purchase Req. #	R6-00031						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING THE FIRST ONE YEAR
OPTION TO RENEW TO RESPIRATORY HEALTH
SERVICES, LLC., TO PROVIDE RESPIRATORY
SERVICES FOR PREAKNESS HEALTHCARE CENTER,
COMMENCING APRIL 1, 2016 TO MARCH 31, 2017,
IN THE AMOUNT OF \$75,000.00**

WHEREAS pursuant to Resolution R-15-0198, dated March 24, 2015, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract with four (4) one year options to renew to Respiratory Health Services, LLC, to provide Respiratory Services for Preakness Healthcare Center, for a period of one year with four (4) one year options to renew; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the first one year option to renew commencing April 1, 2016 to March 31, 2017, in the amount of \$75,000.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on January 14, 2016 and recommended to the full Board for approval;

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it does hereby authorizes the first one (1) year option to renew to Respiratory Health Services, LLC, to provide Respiratory Services for

Preakness Healthcare Center, for commencing April 1, 2016 to March 31, 2017 in the amount of \$75,000.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute any and all documents necessary to memorialize the action taken herein.

JDP:lc

Dated: January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: \$56,250.00 - 6-01-27-172-001-213
\$18,750.00 - *subject to inclusion and adoption
of future year budgets.

PURPOSE: Resolution authorizing the first one year option to
renew to Respiratory Health Services LLC., from
April 1, 2016 to March 31, 2017.00


Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Recommend to exercise the first (1) year option to renew contract with Respiratory Health Services for Respiratory Services for Preakness Healthcare Center for a one-year period from April 1, 2016 to March 31, 2017. This Purchase Order is for the estimated costs for the first quarter of 2016 (R-15-198) within the parameters of the established temporary budget. This purchase order will increase as the full 2016 budget becomes available.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 75,000

REQUISITION # R6-00031
ACCOUNT# 5-01-27-172-001-213

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Introduced on: January 26, 2016
Adopted on: January 28, 2016
Official Resolution#: R20160043

COUNTY OF PASSAIC
 PREAKNESS HEALTH, Co of Passaic
 (O) 973-585-2195
 305 OLDHAM RD-ATTN:JOAN BEAMON
 WAYNE, NJ 07470

REQUISITION	
NO.	R6-00031

S H I P T O	
V E N D O R	VENDOR #: 02315 RESPIRATORY HEALTH SERVICES 515 FAIRMONT AVENUE-SUITE 600 ATTN: KATHILEEN PONIATOWSKI TOWSON, MD 21286

ORDER DATE: 01/11/16
 DELIVERY DATE: 01/11/16
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Enc'16 To be paid in Partial Payments Only Reso#R-2015-0198/3-24-15 Professional Service	6-01-27-1/2-001-213	75,000.0000	75,000.00
			TOTAL	75,000.00

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160043

 REQUESTING DEPARTMENT DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cofroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RESPIRATORY HEALTH SERVICES LLC OF KENNETH SQUARE, PA FOR RFP RESPIRATORY THERAPY SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160198								
Meeting Date	03/24/2015								
Introduced Date	03/24/2015								
Adopted Date	03/24/2015								
Agenda Item	0-6								
CAF #	5-01-27-172-0014-213								
Purchase Req. #									
Result	Adopted								
FREEHOLDER	MR. LORA	MR. JAMES	MR. BARTLETT	MR. BEST	MR. COFRONEO	MR. DUFFY	MR. LEPORE	MR. PASCRELL	MR. DE NOVA
Lora	✓					✓			
James		✓							
Bartlett	✓					✓			
Best Jr	✓					✓			
Cofroneo	✓					✓			
Duffy	✓		✓			✓			
Lepore	✓			✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: March 25, 2016

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160043

Res-Pg:0.6-2

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
RESPIRATORY HEALTH SERVICES LLC OF KENNETH SQUARE,
PA FOR RFP RESPIRATORY THERAPY SERVICES FOR THE
PASSAIC COUNTY BREAKNESS HEALTHCARE CENTER AS
PER COMPETITIVE CONTRACT**

WHEREAS, on January 29, 2015 proposals were received and opened for RFP-15-004 Respiratory Therapy Services for the Passaic County Breakness Healthcare Center as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

WHEREAS, at the Board of Chosen Freeholders meeting of September 13, 2005 Resolution R-05-480 was passed authorizing the use of competitive contracting pursuant to NJSA 40A;11-4.3; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Respiratory Health Services LLC of Kenneth Square, PA for their proposal for the RFP Respiratory Therapy Services for the Passaic County Healthcare Center; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its March 11, 2015 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be from April 1, 2015 through March 31, 2016 with four one-year options to renew as per the County of Passaic; and

WHEREAS, a certificate is attached hereto, indicating that \$943,200.00 in funds are available in budget account #5-01-27-172-001-213 for the within contemplated expenditure, \$130,000.00 as recorded in purchase requisition #R5-00399 with the remainder contingent upon adoption of 2015 budget ; and

WHEREAS, the remaining cost of \$962,100 for the 1st year option \$983,300.00 for the 2nd year option \$1,000,920.00 for the 3rd year option and \$1,020,936.00 for the 4th year option is contingent upon adoption in future years budgets; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Respiratory Health Services LLC of Kenneth Square, PA; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Respiratory Therapy Services for the Passaic County Preakness Healthcare Center as a competitive contract.

March 24, 2015

Introduced on: March 24, 2015
 Adopted on: January 26, 2016
 Official Resolution#: R20160043

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 943,200.00

APPROPRIATION: \$652,984.65 5-01-27-172-001-213*
 *Subject to inclusion and adoption of 2015 budget.

290,215.35- *Contingent upon necessary funds
 Being appropriated in future budgets.

PURPOSE: To authorize award of contract to Respiratory Health Services LLC of Kenneth Square, for Respiratory Therapy Services for the Passaic County Breakness Healthcare Center from April 1, 2015 through March 31, 2016.



David Rivera, Acting Treasurer

DATED: March 24, 2015

Introduced on: March 24, 2015
 Adopted on: March 24, 2015
 Official Resolution#: R2016043
 Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160043



County of Passaic
Procurement Center
495 River Street, Paterson, NJ 07624

mmarinello@passaiccounty.org
Tel: (973) 247-3300
Fax: (973) 742-8295

Michael Marinello, QPA
Purchasing Agent

March 17, 2015

Board of Chosen Freeholders
Administration Building

Re: Respiratory Therapy Services for
the Passaic County Freekness
Healthcare Center

Contract Period: April 1, 2015 through March 31, 2016 with four one-year option to renew as per the County of Passaic

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30am, on January 29, 2015 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Aeris Consulting & Management LLC	Prices subject to tally
Respiratory Health Services LLC	Prices subject to tally

This was solicited in a Fair and Open Process. Competitive proposals were received and evaluated by a review committee established by Passaic County, and it is their recommendation that a contract be awarded Respiratory Health Services of Kenneth Square, PA. as per the attached memo.

This competitive contract award is recommended on the basis of the review committee evaluation and final score.

Sincerely,

Michael Marinello, QPA, CCPO
Purchasing Agent

Introduced on: March 24, 2016
Adopted on: March 24, 2016
Official Resolution#: R20160198
Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160043

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lyolnda Conrado
Telephone #: 973-585-2192

DESCRIPTION OF RESOLUTION: Recommend to award contract to Respiratory Health Services for Respiratory Services for Freakness Healthcare Center for a one-year contract from May 1, 2016 to April 30, 2018 with four one-year options to renew.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 943,200

REQUISITION # RE-00399
ACCOUNT# 8-01-27-172-001-213

4. COMMITTEE REVIEW:	DATE
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

COUNTY OF PASSAIC
 PREAKNESS HEALTH, Co of Passaic
 (O) 973-585-2195
 305 OLDHAM RD-ATTN:JOAN BEAMON
 WAYNE, NJ 07470

REQUISITION ^{Res-Pg:0.6-7}	
NO.	R5-00399

S H I P T O	
V E N D O R	VENDOR #: 02315 RESPIRATORY HEALTH SERVICES 515 FAIRMONT AVENUE-SUITE 600 ATTN: KATHLEEN PONIATOWSKI TOWSON, MD 21286

ORDER DATE: 01/21/15
 DELIVERY DATE: 01/21/15
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Enc 15 To be paid in Partial Payments only Reso#R- Professional Service	S-01-27-172-001-213	130,000.0000	130,000.00
			TOTAL	130,000.00

Introduced on: March 24, 2015
 Adopted on: March 24, 2015
 Official Resolution#: R20160043
 Adopted on: January 26, 2016

 REQUESTING DEPARTMENT DATE



Pretnness Healthcare Center

A Legacy of Caring

To: Michael MacInnes, QPA, RFPO, County Purchasing Agent

By: Lucinda Carrido, Executive Director

Date: March 10, 2015

Re: Committee Results -- RFP Respiratory Therapy Services

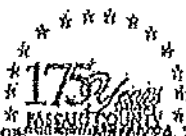
A Selection Committee was convened for the purpose of evaluating proposals for the RFP 15-004 Respiratory Therapy Services for Passaic County Pretnness Healthcare Center submitted to the Purchasing Department on January 29, 2015.

Each proposal was evaluated by the Selection Committee utilizing the following criteria: Management 20%, Technical Specifications 50%, Cost 30%. Committee results are attached.

Based on the attached rankings, the committee recommends that the contract be awarded to Respiratory Health Services for a one year contract from May 1, 2015 to April 30, 2016 with four (4) one-year options to renew. Pretnness Healthcare Center will pay Respiratory Health Services the total of \$943,200 for the first year and the total of \$3,967,256 for the four (4) one-year options to renew (\$962,100 year 1; \$983,300 year 2; \$1,000,920 year 3; \$1,020,936 year 4) if the options are exercised and awarded.

LC/jm

CC: Human Services Committee, Freshford Best, Chairperson
Matthew Jordan, Deputy County Administrator
Tom Williamson, Fiscal Officer
Janet Mahoney, Assistant Executive Director



Introduced on: March 24, 2015
Adopted on: March 24, 2015
Official Resolution#: R20150188
Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160043

905 Oldham Road, Wayne, NJ 07470
Phone: (973) 317-7020 www.passaiccounty.org/Pretnness

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO ESTABLISH PURCHASE ORDERS FOR DELTA-T NORTH JERSEY GROUP, FOR THE ESTIMATED COSTS FOR THE FIRST QUARTER OF 2016, WITHIN THE PARAMETERS OF THE ESTABLISHED TEMPORARY BUDGET, TO PROVIDE NURSING AGENCY STAFF ON AN AS NEEDED BASIS FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160044						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-18						
CAF #	6-01-27-172-001-213						
Purchase Req. #	R6-00060						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION TO ESTABLISH PURCHASE ORDERS FOR DELTA-T NORTH JERSEY GROUP, FOR THE ESTIMATED COSTS FOR THE FIRST QUARTER OF 2016, WITHIN THE PARAMETERS OF THE ESTABLISHED TEMPORARY BUDGET, TO PROVIDE NURSING AGENCY STAFF ON AN AS NEEDED BASIS FOR PREAKNESS HEALTHCARE CENTER

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of establishing Purchase Orders for Delta-T North Jersey Group, for the estimated costs for the first quarter of 2016, within the parameters of the established temporary budget, to provide nursing agency staff on an as needed basis for Preakness Healthcare Center; and

WHEREAS the amount of the expenditure is \$25,000.00; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure;

WHEREAS this matter was reviewed and approved by the Human Services Committee on January 14, 2016;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the establishment of Purchase Orders for Delta-T North Jersey Group, for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget to provide nursing agency staff on an as needed basis for Preakness Healthcare Center.

JDP:lc

Dated: January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: \$12,500.00 - 6-01-27-172-001-213
\$12,500.00 - *subject to inclusion and adoption
of 2016 budget.

PURPOSE: Resolution to establish purchase orders for Delta-T
North Jersey Group, for the estimated costs for the
first quarter of 2016.


Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to establish Purchase Orders for Delta-T North Jersey Group for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget, to provide nursing agency staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 12,500

REQUISITION # R6-00060
ACCOUNT# 6-01-27-172-001-213

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

___ Administration
___ Finance
___ Counsel
___ Clerk to the Board
___ Procurement

Specify: _____

COUNTY OF PASSAIC
 PREAKNESS HEALTH, Co of Passaic
 (O) 973-585-2195
 305 OLDHAM RD-ATTN:JOAN BEAMON
 WAYNE, NJ 07470

REQUISITION	
NO.	R6-00060

S H I P T O	
V E N D O R	VENDOR #: 10946 DELTA-T GROUP NORTH JERSEY, INC ONE WOODBRIDGE CENTER SUITE 225 WOODBIDGE, NJ 07095

ORDER DATE: 01/11/16
 DELIVERY DATE: 01/11/16
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Enc'16 To Be Paid In Partial Payments only!!! "Agency Nursing Staff" Reso#R-	6-01-27-172-001-213	12,500.0000	12,500.00
			TOTAL	12,500.00

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160044

REQUESTING DEPARTMENT _____ DATE _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO ESTABLISH PURCHASE ORDERS FOR NURSING NETWORK, LLC, FOR THE ESTIMATED COSTS FOR THE FIRST QUARTER OF 2016, WITHIN THE PARAMETERS OF THE ESTABLISHED TEMPORARY BUDGET, TO PROVIDE NURSING AGENCY STAFF ON AN AS NEEDED BASIS FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160045						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-19						
CAF #	6-01-27-172-001-213						
Purchase Req. #	R6-00057						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION TO ESTABLISH PURCHASE ORDERS FOR NURSING NETWORK, LLC, FOR THE ESTIMATED COSTS FOR THE FIRST QUARTER OF 2016, WITHIN THE PARAMETERS OF THE ESTABLISHED TEMPORARY BUDGET, TO PROVIDE NURSING AGENCY STAFF ON AN AS NEEDED BASIS FOR PREAKNESS HEALTHCARE CENTER

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of establishing Purchase Orders for Nursing Network, LLC, for the estimated costs for the first quarter of 2016, within the parameters of the established temporary budget, to provide nursing agency staff on an as needed basis for Preakness Healthcare Center; and

WHEREAS the amount of the expenditure is \$25,000.00; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure;

WHEREAS this matter was reviewed and approved by the Human Services Committee on January 14, 2016;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the establishment of Purchase Orders for Nursing Network, LLC for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget to provide nursing agency staff on an as needed basis for Preakness Healthcare Center.

JDP:lc

Dated: January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: 6-01-27-172-001-213

PURPOSE: Resolution to establish purchase orders for Nursing Network, LLC for the estimated costs for the first quarter of 2016.



Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:ft

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to establish Purchase Orders for Nursing Network, LLC for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget, to provide nursing agency staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000

REQUISITION # R6-00057
ACCOUNT# 6-01-27-172-001-213

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

COUNTY OF PASSAIC
 PREAKNESS HEALTH, Co of Passaic
 (O) 973-585-2195
 305 OLDHAM RD-ATTN:JOAN BEAMON
 WAYNE, NJ 07470

REQUISITION	
NO.	R6-00057

S H I P T O	COUNTY OF PASSAIC PREAKNESS HEALTHCARE CENTER 305 OLDHAM ROAD WAYNE, NJ 07470
	VENDOR #: 11482
V E N D O R	NURSING NETWORK, LLC 8 BOBBINK COURT CLIFTON, NJ 07013-1504

ORDER DATE: 01/11/16
 DELIVERY DATE: 01/11/16
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Enc'16 TO BE PAID IN PARTIAL PAYMENTS ONLY!!! RESO#R- NURSING STAFF AGENCY"	6-01-27-172-001-213	25,000.0000	25,000.00
			TOTAL	25,000.00

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160045

REQUESTING DEPARTMENT

DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO ESTABLISH PURCHASE ORDERS FOR TOWNE NURSING STAFF, INC., FOR THE ESTIMATED COSTS FOR THE FIRST QUARTER OF 2016, WITHIN THE PARAMETERS OF THE ESTABLISHED TEMPORARY BUDGET, TO PROVIDE NURSING AGENCY STAFF ON AN AS NEEDED BASIS FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160046						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-20						
CAF #	6-01-27-172-001-213						
Purchase Req. #	R6-00062						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION TO ESTABLISH PURCHASE ORDERS FOR TOWNE NURSING STAFF, INC., FOR THE ESTIMATED COSTS FOR THE FIRST QUARTER OF 2016, WITHIN THE PARAMETERS OF THE ESTABLISHED TEMPORARY BUDGET, TO PROVIDE NURSING AGENCY STAFF ON AN AS NEEDED BASIS FOR PREAKNESS HEALTHCARE CENTER

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of establishing Purchase Orders for Towne Nursing Staff, Inc., for the estimated costs for the first quarter of 2016, within the parameters of the established temporary budget, to provide nursing agency staff on an as needed basis for Preakness Healthcare Center; and+

WHEREAS the amount of the expenditure is \$25,000.00; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure;

WHEREAS this matter was reviewed and approved by the Human Services Committee on January 14, 2016;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the establishment of Purchase Orders for Towne Nursing Staff, Inc., for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget to provide nursing agency staff on an as needed basis for Preakness Healthcare Center.

JDP:lc

Dated: January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: 6-01-27-172-001-213

PURPOSE: Resolution to establish purchase orders for Towne Nursing Staff, Inc for the estimated costs for the first quarter of 2016.



Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to establish Purchase Orders for Towne Nursing Staff, Inc. for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget, to provide nursing agency staff on an as needed basis for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000

REQUISITION # R6-00062
ACCOUNT# 6-01-27-172-001-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

COUNTY OF PASSAIC
 PREAKNESS HEALTH, Co of Passaic
 (Q) 973-585-2195
 305 OLDHAM RD-ATTN:JOAN BEAMON
 WAYNE, NJ 07470

REQUISITION	
NO.	R6-00062

SHIP TO	
VENDOR	VENDOR #: 10783 TOWNE NURSING STAFF, INC. 5140 HIGHWAY 9 SOUTH HOWELL, NJ 07731

ORDER DATE: 01/11/16
 DELIVERY DATE: 01/11/16
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Enc'16 To Be Paid In Partial Payments Only!!!! "Agency Nursing Staff" Reso#R-	6-01-27-172-001-213	25,000.0000	25,000.00
			TOTAL	25,000.00

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160046

REQUESTING DEPARTMENT _____ DATE _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE INITIAL DESIGNATION OF THE PASSAIC COUNTY LOCAL AREA AS IT PERTAINS TO WORKFORCE DEVELOPMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160047						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-21						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING THE INITIAL DESIGNATION
OF THE PASSAIC COUNTY LOCAL AREA AS IT PERTAINS TO
WORKFORCE DEVELOPMENT**

WHEREAS the mission of the Workforce Development Board is to ensure that optional investments are made in Passaic County to support workforce development, training and job preparation for residents; and

WHEREAS the Workforce Development Board is requesting initial designation of the Passaic County Local Area, as outlined under the Workforce Innovation and Opportunity Act (WIOA) of 2014 as more fully set forth in the attached communication; and

WHEREAS as required in WIOA Section 106 (b)(2), the Passaic County Local Area was designated as a local area under the Workforce Investment Act of 1998, and functioned as a local area for the 2 year period preceding the enactment of WIOA in July 2014; and

WHEREAS the Passaic County Local Area also confirms that it has sustained fiscal integrity in this time period and meets the requirements of fiscal integrity as defined in SETC Policy #2015-02; and

WHEREAS this matter was reviewed and approved at the Human Services Committee on January 14, 2016;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the Workforce Development Board of Passaic County to seek permission requesting initial designation of the Passaic County Local Area, as

outlined under the Workforce Innovation and Opportunity Act (WIOA) of 2014; and

BE IT FURTHER RESOLVED that the Director and Clerk are authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: January 26, 2016

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Christopher C. Irving, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization requesting the initial designation of the Passaic County Local Area.

Please see attach.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS: N/A

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #: N/A **ACCOUNT#:** N/A

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

Planning & Economic Development

Health, Human Services & Community Affairs

1/14/16

5. **DISTRIBUTION LIST:**

Administration

Finance

Counsel

Clerk to the Board



County of Passaic

200 Memorial Drive
Paterson, New Jersey 07505

DEPARTMENT OF WORKFORCE DEVELOPMENT BOARD

Christopher C. Irving, Executive Director

TEL: (973)-569-4020

FAX: (973)742-3030

www.wibpc.org

December 28, 2015

Dennis M. Bone, Chairman
New Jersey State Employment and Training Commission
PO Box 940
Trenton, NJ 08625-0940

Chairman Bone:

On behalf of the Passaic County Local Area and the Workforce Development Board of Passaic County, we are formally requesting the initial designation of the Passaic County Local Area, as outlined under the Workforce Innovation and Opportunity Act (WIOA) of 2014.

- As required in WIOA Section 106(b)(2), the Passaic County Local Area was designated as a local area under the Workforce Investment Act of 1998, and functioned as a local area for the 2-year period preceding the enactment of WIOA in July 2014.

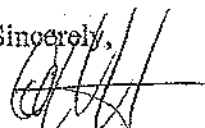
Under the prior Workforce Investment Act (WIA) of 1998, the Passaic County Local Area performed successfully and met or exceeded the required WIA performance measures for each of the last 2 consecutive years. The performance measures are recorded as Program Year 2012 (July 1, 2012 - June 30, 2013) and Program Year 2013 (July 1, 2013 - June 30, 2014).

- The Passaic County Local Area also confirms that it has sustained fiscal integrity in this time period and meets the requirements of fiscal integrity as defined in SETC Policy #2015-02.

As part of this request, the Passaic County Local Area acknowledges that it does not, by itself, constitute a labor market area, and therefore commits to participate in New Jersey's regional coordination efforts, including regional planning, regional resource allocation and regional coordination of services, as part of the region identified by the State.

We thank you for your consideration of this request and look forward to serving the workforce system of New Jersey under the Workforce Innovation and Opportunity Act.

Sincerely,



Everton Scott

Chairperson

Workforce Development Board of Passaic County

cc: Harold J. Wirths, NJLWD Commissioner
Aaron R. Fichtner, NJLWD Deputy Commissioner
SETC Executive Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF SOCIAL SERVICES, ONE-STOP LEAD OPERATOR, COUNTY OF PASSAIC FISCAL AGENT & THE ONE-STOP OPERATORS CONSORTIUM , ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

WORKFORCE DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20160048						
Meeting Date		01/26/2016						
Introduced Date		01/26/2016						
Adopted Date		01/26/2016						
Agenda Item		I-22						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	
Best Jr	✓				✓			
Bartlett	✓				✓			
Duffy	✓		✓		✓			
James	✓			✓	✓			
Lazzara	✓				✓			
Lepore	✓				✓			
Lora	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF
MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF
SOCIAL SERVICES, ONE-STOP LEAD OPERATOR, COUNTY OF
PASSAIC FISCAL AGENT & THE ONE-STOP OPERATORS
CONSORTIUM**

WHEREAS the mission of the Workforce Development Board is to ensure that optional investments are made in Passaic County to support workforce development, training and job preparation for residents; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authoring the acceptance of the Memorandum of Understanding between the Board of Social Services, One-Stop Lead Operator, County of Passaic Fiscal Agent & the One-Stop Operator's Consortium (attached hereto and made a part hereof); and

WHEREAS this matter was reviewed and approved at the Human Services Committee on January 14, 2016;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk and the appropriate County Officials to execute the Memorandum of Understanding between the Board of Social Services, One-Stop Lead Operator, County of Passaic Fiscal Agent & the One-Stop Operator's Consortium (attached hereto and made a part hereof).

JDP:lc

Dated: January 26, 2016

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Christopher C. Irving, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to accept the new MOU between the Board of Social Services, One-Stop Lead Operator, County of Passaic Fiscal Agent & the One-Stop Operators Consortium with amended name change.

Please see attachment.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS: N/A

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE:

REQUISITION #: N/A

ACCOUNT#: N/A

4. COMMITTEE REVIEW:

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

1/14/16

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to the Board

Procurement

specify: _____

MEMORANDUM OF UNDERSTANDING

Between the

WORKFORCE DEVELOPMENT BOARD OF PASSAIC COUNTY¹,

the

PASSAIC COUNTY BOARD OF SOCIAL SERVICES,

the

PASSAIC COUNTY ONE STOP OPERATORS CONSORTIUM²,

the

PASSAIC COUNTY ONE STOP LEAD OPERATOR,

and the

PASSAIC COUNTY FISCAL AGENT

This Memorandum of Understanding ("Agreement") is entered into as of this fourteenth day of May, 2014, by and among the Workforce Development Board of Passaic County (WDB), the Partners of the Passaic County One Stop Operators Consortium (Partners), the Passaic County One Stop Manager (Lead Operator), and the Passaic County Fiscal Agent (Fiscal Agent) pursuant to Section 121 (c) and (d), and Section 117 (d) (3) of the Workforce Innovation and Opportunity Act (WIOA) of 2014.

The Passaic County Board of Chosen Freeholders has appointed the members to the Workforce Development Board of Passaic County to perform the functions assigned to such Boards under WIOA Section 117. The Board is the official Workforce Development Board of Passaic County for the Passaic County Workforce Investment Area.

The One Stop Operators Consortium (of Partners) in Passaic County is: the Passaic County Workforce Development Center, Workforce New Jersey Employment Service, New Jersey Division of Vocational Rehabilitation Services, New Jersey Unemployment Insurance, and Passaic County Board of Social Services, Passaic County Community College and Passaic County Department of Human Services. This consortium of partners is entering into this Memorandum of Understanding with the Workforce Development Board of Passaic County to carry out their responsibilities as "One Stop Partner" as defined in WIOA Section 121 and to participate

Federal Register, Vol. 64, No.72; Sections 662.230, 662.300, 662.310

Federal Register, Vol. 64, No.72; Sections 662.200, 662.400, 662.410

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160048

with other such partners and the One Stop Lead Operator in creating a comprehensive One Stop system for job-seeking and employer customers in Passaic County.

The Passaic County One Stop Manager, hereinafter referred to as the Passaic County One Stop Lead Operator is: Director of Passaic County Workforce Development Center. The Lead Operator is entering into this Memorandum of Understanding with the Workforce Development Board of Passaic County to carry out the responsibilities of the "One Stop Operator" as defined in WIOA Sections 121, 122, 129 and 134 and to assist the Partners in creating a comprehensive One Stop system for job-seeking and employer customers in Passaic County.

The Passaic County Fiscal Agent for the Workforce Development Board of Passaic County is the Passaic County Workforce Development Center. The Fiscal Agent is entering into this Memorandum of Understanding with the Workforce Development Board of Passaic County to carry out the responsibilities of the "Fiscal Agent" as defined in WIOA Section 117 (d) (3) and to assist the One- Stop Operators Consortium and One-Stop Lead Operator in creating a comprehensive One Stop system for job-seeking and employer customers in Passaic County.

NOW, THEREFORE, the Workforce Development Board of Passaic County (WDBPC), Passaic County One Stop Operators Consortium, Passaic County One-Stop Lead Operator, and Fiscal Agent agree as follows:

- 1) **Guiding Documents:** The Consortium of Partners, Lead Operator, WDBPC and Fiscal Agent agree to provide, support and oversee services in the One Stop system in accordance with the New Jersey Unified Workforce Investment Plan, the WDB's Three Year Strategic Plan of Passaic County.
- 2) **Guiding Principles:** The Consortium of Partners, Lead Operator, WDBPC and Fiscal Agent agree to carry out the following principles in the provision, support and oversight of services in the One Stop system. The One Stop system includes all services related to promoting the employment and career advancement of local residents and the development of a strong workforce for local businesses that are provided out of One Stop Career Centers or by Partners.

Commitment

- Work in partnership on all elements of the "One Stop" (consensus when possible) system.
- Demonstrate a commitment to the One Stop delivery system.
- Have leadership from the private sector.
- Involve employer community and obtain employer ownership of One Stop system.
- Ensure all agencies co-communicate.
- Ensure consistent and uniform communication of One Stop services and customer products.
- Ensure access to One-Stop services by expanding the scope, breadth and reach of One Stop services.
- Ensure all rules, policies and procedures are compliant with professional and ethical guidelines, laws and practices.
- Ensure consistent and timely progress towards achieving the goals of collocation, chartering and credential.

Customer Quality

- Quality and high performance must become standards.
- Customer service and quality control should be part of every phase of the operation.
- Customer needs drive program decisions.
- The One Stop system is customer-driven and outcome-based.

Policy

- Develop a means to assure the use of the One Stop Center in Passaic County in recognition of the County's ethnic demographics.
- Develop performance measures that reflect planned results in accordance with WDBPC plans, goals and objectives, consistent with Federal and State rules, regulations and policies.
- Create performance-based effort at all levels for all individuals.
- Deliver high performance, maintain accountability and increase sustainability of the One Stop system.
- Broaden use of technology as a means of delivering, tracking and communicating One Stop services.

Level of Service

- Services delivered in a seamless, timely fashion to facilitate a fast track system to employment.
- Provide easy access to a full range of employment information, including training opportunities for specific jobs as well as related supportive services available regardless of funding source for any interested, and where appropriate, eligible customer.
- Full utilization of available resources while maximizing the strengths and minimizing the weaknesses of each resource.
- Services responsive to all populations' recognition of the unique and varying needs of "customers" as the focus of resource development for a One Stop System.
- Develop Individual Service Strategies using tools recognized and identified in the WDBPC plans and supported by compassionate, understanding, qualified, and cross-

trained customer service representatives including One Stop Navigators, Employment Case Managers and all other professional staff.

Structure

- Standardize client service processes among partners -- quick and efficient universal intake, eligibility and assessment for one stop services.
- Integrate common tasks for intake, applicant pool, assessment, shared job orders, common data base, and customer support.
- Simplify all entry aspects through complete coordination.
- Provide a service delivery system that facilitates communication within the components of the One Stop system for purpose of eliminating gaps in services.
- Utilize a central clearinghouse for client information.
- Incorporate all major agencies that assist families in linking families to education/training.
- Develop a One Stop system that is a broad network of services.
- Develop a One Stop system that includes off-hour access for customers.
- Increase self-sufficiency and customer independence - individuals must be able to navigate through the Public Access Area on their own or with minimal assistance. Provide for staff training.

Employers

- Meet employers expectations for workplace skills consistent with the needs of the local and regional job market.
- Develop appropriate access and ongoing assessment of employer staffing needs.
- Engage employers to become part of the One Stop process.
- Ensure the employment effort is effective through active business participation and "ownership" of the system with a required responsibility and accountability on the part of the customer.

Technology

- Develop and embrace new technology as a tool of the "One Stop" — with strong private sector participation and input.
- Incorporate state-of-the-art technology, consistent with available funds, to enable partners to interact for the best interest of the customer and maintain confidentiality agreements.
- Conduct One Stop functions in a quick and efficient manner utilizing WNJPIN and other Internet-based services as appropriate.
- Increase use of technology and minimize paperwork burden.
- Move towards our goal that will be to incorporate programmatically accessible technology and systems that meet the needs of Individuals with Disabilities.

3) Management Structure and Guidelines:

- A) The Consortium of Partners and Lead Operator agree to maintain and actively participate through the One Stop Partners Committee as a One Stop Management

- Team comprised of the, key decision-makers from each of the Partners and the Lead Operator.
- B) The Consortium of Partners and Lead Operator agree to work with the Workforce Development Board of Passaic County to identify and provide for at least one comprehensive site and a "site team" comprised of mid-level management and front line staff to facilitate day-to-day operations.
 - C) The Consortium of Partners and Lead Operator agree to work with the Workforce Development Board of Passaic County to identify and designate a site manager for each satellite to serve as the liaison and facilitate the day-to-day operations.
 - D) The Consortium of Partners, Fiscal Agent and Lead Operator agree to collaboratively and cooperatively assist the WDBPC in directing allocation of resources and providing budget and spending recommendations to the Passaic County Board of Chosen Freeholders.
 - E) The WDBPC, Consortium of Partners, Fiscal Agent and Lead Operator agree to respect each other's organizational practices, management structure and regulatory requirements in the provision of the services under this agreement.
 - F) The Fiscal Agent agrees to abide by standard, generally accepted accounting principles and internal fiscal management practices established by Passaic County and acknowledged by the Board of Trustees for Passaic County Workforce Development Center.
 - G) The Fiscal Agent agrees that, pursuant to WIOA Section 117, (d) (3), the Passaic County Board of Chosen Freeholders is ultimately responsible and liable for grant administration under the Workforce Innovation and Opportunity Act of 2014 and as developed, future reauthorizations of this ACT. The Board of Chosen Freeholders constitute the "Contracting Entity" and the WDBPC (or its agents), the contracting agent under Local Public Contracting Law: NJSA:11-2.1.
 - H) The Fiscal Agent agrees, pursuant to WIOA Section 117, (d) (3), to disburse all funds at the direction of the One Stop Board of Trustees; to report performance results and monthly expenditures, balances and carryover amounts at levels of aggregation deemed essential for oversight by the One Stop Board of Trustees, and to participate collaboratively and cooperatively in an annual One Stop operations budget process.

- I) The Consortium of Partners agrees to cooperate with the Lead Operator in the implementation, coordination, reporting and continuous improvement efforts related to the One Stop system.
- J) The Consortium of Partners, Lead Operator and Fiscal Agent agree to provide reports and information, and to attend meetings in ADA accessible buildings as appropriate and deemed essential upon request of the WDBPC and/or its standing and ad hoc committees.
- K) The Consortium of Partners, Lead Operator and Fiscal Agent agree to hold all meetings, trainings and special events in ADA accessible buildings and deemed essential upon the request of the WDBPC and/or its standing and ad hoc committees. The Fiscal Agent will support the WDBPC, Consortium of Partners and Lead Operator by providing relevant information and alerting them to potential issues.
- L) The Fiscal Agent, in partnership with the One Stop Board of Trustees will oversee the procurement and purchasing process including the development of Requests for Proposals, evaluation of and timely delivery of responses, and contract development, contract administration and Federal, State and local reporting and ensure compliance to established WDBPC policies and procedures.

4) Roles and Responsibilities: The Consortium of Partners, WDBPC, Lead Operator, and Fiscal Agent agree to the following roles and responsibilities in carrying out the mission of the One Stop system. The Consortium of Partners, WDBPC, Lead Operator, and Fiscal Agent commit to fulfilling their corresponding roles described below and that are consistent with WIOA Public Law 105-220, August 7, 1998 and future reauthorizations of this ACT.

Chief Elected Official (CEO)

- Approve One Stop Board of Trustees selection of One Stop Operators and, when necessary, approve WDBPC recommendation on the termination with just cause of the One Stop Operators.
- Review WDBPC plans and resource allocations, providing input as warranted and approvals as necessary.
- Review number and type of One Stop sites recommended by the WDBPC

Workforce Development Board of Passaic County³

- Develop strategic vision for local One Stop system and local workforce system.
- Facilitate groups/teams/partners on common workforce issues.
- Facilitate, develop and update plans including the "To-Work" Consolidation

Plan, the Three-Year Strategic Plan, Literacy Plan and One Stop Implementation Plan.

- Develop a One Stop Business Plan and revise as needed.
- Determine the number and type of One Stop sites; select and achieve charter status of the One Stop sites.
- Select/Approve One Stop Operators and, when necessary; terminate with just cause with the agreement of the CEO.
- Facilitate planning and coordination between TANF, Welfare-to-Work and WIOA and integration of education, employment and economic development activities and services.
- Facilitate development of a One Stop Policy and Procedures Manual.
- Facilitate planning for coordination between Partners.
- Review and make recommendations to the One Stop Board of Trustees of One Stop operations including full implementation of One Stop Policy and Procedure Manuals and WDBPC plans.
- Establish standards for the performance of the One Stop system including Customer and Employer Satisfaction factors that are consistent with Federal and State rules and regulations.
- Oversee the implementation of mechanisms to measure One Stop performance against established standards.
- Establish communication standards and ensure compliance for consistency and reach in marketing and communicating One Stop services and activities.
- Develop and oversee publication of One Stop information provided to the general public.
- Negotiate performance standards with the State of New Jersey in collaboration with the CEO and with input from the One-Stop Operators Consortium of Partners.
- Monitor performance of the One Stop system against established standards on a regular basis.
- Develop budget for and oversee the use of WIOA, Work First New Jersey (TANF and GA/Food Stamps Employment and Training), Welfare-to-Work, Supplemental Literacy funds, and other "to-work" funding streams.
- Review expenditures related to the operation of the One Stop Career Centers and the funding streams overseen by the WDBPC against the operating budget.
- Establish standards for the development and use of technology in delivering and communicating One Stop services and activities, and the sharing and maintenance of data related to serving One Stop Customers and Employers consistent with WDBPC plans and Federal and State rules and regulations.
- Establish standards and protocols for WDBPC and One Stop staff training and organizational development of the Passaic County One Stop Consortium of Partners consistent with WDBPC plans and Federal and State rules and regulations.

- Facilitate and produce WDBPC committee meetings and reports.
- Develop a conflict resolution process to resolve issues between and/or among One Stop partners.
- Recruit additional partners.
- Recommend staffing levels sufficient to conduct the business of WDBPC.
- Foster and maintain strong ties to the community and maintain ongoing dialogue with employer community to ensure employer needs are met and local residents are effectively and sufficiently served.
- Seek and secure additional sources of revenue.
- Develop and oversee a coordinated outreach strategy for employers in order to increase their use of One Stop services and participation in WDBPC activities.
- Network and develop strategic alliances and partnerships with the broader business and economic development community.

Fiscal Agent

- Oversee all expenditures associated with the operation of the One Stop Career Centers and to-work funding streams that support this operation and overseen by the One Stop Board of Trustees.
- Process all invoices/accounts payable and perform related accounting functions for One Stop operations.
- In partnership with the WDBPC Director, coordinate and develop materials for submission by the WDBPC Director to the Board of Chosen Freeholders to obtain all necessary approvals.
- Coordinate/conduct procurement and purchasing activities in partnership with the WDBPC for One Stop Career Centers and to-work funding streams for the One Stop Delivery System overseen by the WDBPC.
- Assist WDBPC Director in compiling budgets and presenting them to WDBPC for approval and subsequent endorsement by the Passaic County Board of Chosen Freeholders and the One Stop Board of Trustees.
- Provide WDBPC Director, Consortium Partners and Lead Operator information on contract performance and progress on a regular and timely manner such that corrective action can be taken.
- Prepare, analyze and submit fiscal and performance reports to the WDBPC Director, Consortium of Partners and Lead Operator monthly and as needed in a timely manner such that corrective action can be taken.
- Prepare and submit fiscal and performance reports to the State as required with simultaneous copies to the WDBPC Director and in accordance with all WDBPC policies and procedures.
- Alert the WDBPC Director, Consortium Partners, and Lead Operator by reporting under-obligated and under- expended funding streams.
- Oversee and coordinate all Federal, State and local performance and fiscal audits for to-work funds overseen by the WDBPC for the One-Stop Delivery System.
- In partnership with the WDBPC, assist the WDBPC Director in coordinating and obtaining Resource Sharing Agreements among the One Stop Operators

Consortium of Partners for the delivery and operation of One Stop Career Centers and provision of services and activities.

- Respond to inquiries in a timely fashion.

- Advise WDBPC, Lead One Stop Operator and Consortium Partners of any new fiscal requirements or procedures mandated by local, State or Federal regulations impacting One Stop operations.

One Stop Operators Consortium of Partners

- Implement and monitor operations consistent with the Memorandum of Understanding, WDBPC plans, and One Stop Policy and Procedure manuals.
- Fully support the development and complete the implementation of WDBPC plans and One Stop Policy and Procedure Manuals.
- Continually assess and improve the day-to-day ability of the One-Stop system to meet the changing needs of job seeker and employer customers.
- Implement required actions to meet performance and customer satisfaction standards.
- Ensure job seekers have the information and assistance they need to successfully enter and advance in the labor market.
- Ensure employers have seamless access to available skilled workers.
- Share assessment information to improve job match selection, related services, and training needs.
- Coordinate employer contacts for job orders and job development and share information with partners.
- Facilitate the sharing and maintenance of data in accordance with WDBPC plans, policies and procedures and Federal and State rules and regulations.
- Outreach to Job Seekers and in partnership with the WDBPC, to the Employer Community.
- In partnership with the WDBPC, participate in developing and overseeing publication of One-Stop information provided to the general public and ensuring consistency with Federal and State rules and regulations.
- Distribute written information on programs and services, as requested.
- Foster and maintain strong ties to the community.
- Define Site Team and Site Manager responsibilities and ensure consistency and compliance to WDBPC policies and procedures for the operation and delivery of One Stop services and activities.
- Respond quickly to requests for assistance.
- Safeguard confidential information.
- Prevent and detect fraud wherever possible.
- Advise Consortium Partners of any new fiscal requirements or procedures mandated by local, State or Federal regulations impacting One Stop operations.
- Define and provide means to meet common operational needs and goals-- i.e., training, technical assistance, additional resources, etc.

- Support the achievement of performance outcomes identified in WDBPC plans, and goals and objectives of various funding streams.
- Recruit customers to meet enrollment goals.
- Report enrollment and service performance results to the Lead Operator in a timely manner and in accordance with WDBPC plans, policies and procedures.
- Assist the Lead Operator in creating an ongoing program of staff development and customer service training for all levels of the One Stop system.
- Keep all staff informed of changes to the policies, procedures and standards of operating and delivering services and activities through the One Stop sites.
- Deliver Core Services and Intensive Services as defined under WIOA and mandated by allocated and/or contracted funding streams in accordance with WDBPC plans, policies and procedures and consistent with Federal and State rules and regulations.
- Clearly communicate the strategic plans, goals and objectives, policies, procedures and standards of the WDBPC to Consortium Partner staff.
- Follow the One Stop conflict resolution process to resolve issues between/ among partners as defined in this Memorandum of Understanding.

One Stop Lead Operator

- Implement and monitor day-to-day One Stop operations and ensure consistency with the Memorandum of Understanding, WDBPC plans, and One Stop Policy and Procedure Manuals.
- Support the development and complete implementation of WDBPC plans and One Stop Policy and Procedure manuals.
- Evaluate the day-to-day processes, procedures and customer flow issues at One-Stop Career Centers including identifying areas for improvement, and developing and implementing improvement processes with the assistance of the Consortium Partners.
- Continually assess One-Stop Career Center services and the ability to meet the needs of Job Seeker and Employer Customers with input from the Consortium Partners.
- Identify and communicate to WDBPC Director new service needs or changes in existing services to better meet Customer needs and eliminate duplication.
- Develop and implement a coordinated job development strategy in partnership with Consortium Partners and in accordance with WDBPC plans, goals and objectives.
- Implement a coordinated outreach strategy in accordance with WDBPC plans, goals and objectives for employers in order to increase their use of One-Stop services and participation in WDBPC activities.
- Facilitate information sharing and communication among Consortium Partners.
- Serve as a liaison between the WDBPC and the One Stop Management Team.
- Convene Consortium Partners to discuss pertinent issues of the One Stop system.
- Facilitate Consortium Partners to resolve program and process

coordination issues, using the One Stop conflict resolution process as defined and updated.

- Identify and coordinate common staff development activities and training needs for all levels of the One Stop system.
- Adhere to WDBPC policies and procedures including the One-Stop Policy and Procedures Manual.
- Ensure training for all One-Stop Career Center staff. Make recommendations to the One Stop Partners Committee.
- Coordinate day-to-day One-Stop activities and staffing schedules
- Coordinate day-to-day use of One-Stop Center space, equipment and resources.
- Maintain One-Stop Career Center resources to ensure they are current and accurate.
- Manage maintenance of One-Stop Career Center facilities, equipment and furniture.
- Provide the WDBPC regular and requested updates on activities of the One-Stop Career Centers.
- Support the Consortium Partners in the achievement of performance outcomes identified in WDBPC plans and goals and objectives of various funding streams.
- Coordinate recruitment efforts to assist Consortium Partners in meeting enrollment goals as needed.
- Assist WDBPC Director in negotiating/renegotiating Memorandums of Understanding, contracts and resource sharing plans with Consortium Partners.
- Monitor the Consortium Partners regarding their day-to-day commitments articulated in the Memorandum of Understanding, Resource Sharing Agreement and other guiding documents including the WDBPC plans.
- Collect, analyze and submit MIS reports regularly and as requested by the WDBPC including One Stop performance outcomes to the WDBPC Director and Consortium Partners.
- Establish report and maintain tracking system for Core Services including customer satisfaction, in accordance with WDBPC plans, policies and procedures and Federal and State rules and regulations.
- Deliver Core Services to One Stop Customers in accordance with WDBPC plans, policies and procedures and Federal and State rules and regulations.
- Establish report and maintain tracking system for Intensive Services including customer satisfaction.
- Deliver designated Intensive Services to One Stop Customers in accordance with WDBPC plans, policies and procedures and Federal and State rules and regulations.
- Develop, in partnership with Consortium Partners and in accordance with WDBPC plans, goals and objectives, a One Stop Service Matrix for distribution to Consortium Partners and WDBPC.
- Alert the WDBPC Director to any programs that are under-enrolled or under-performing in a timely manner and participate in corrective action planning.

5) **One Stop Site Requirements:** The Consortium Partners, Lead Operator and Fiscal Agent agree that all One Stop sites, including at least one comprehensive site will meet and/or exceed the following criteria:

A) *Partner Commitment:* All Consortium Partners will

- Contribute resources to the operation of One Stop sites, including at least one comprehensive site as required by Federal and State rules and regulations and in accordance with WDBPC plans, goals and objectives.
- Actively support and implement the WDBPC's One-Stop vision, mission, Business Plan, Policy and Procedure manuals and Customer Bill of Rights.
- Agree to sign a Memorandum of Understanding that includes minimum standards of service— both qualitative and quantitative.
- Provide designated services according to the One Stop Service Matrix.

B) *Comprehensive One Stop Site Job Seeker Services:* Comprehensive One Stop sites will, at minimum, provide access to the following services:

- i) *Core Services* - Services that all Customers can access on their own or with minimal assistance and are consistent with the definition of WIOA Core Services including:
- Orientation to One Stop Services, which provides information on how to access other core and intensive services.
 - Job Search Services including access to online services including WNJPIN and ATB, staff-assisted job search/job matching, workshops on job search techniques, and written, video and/or electronic information on job search techniques.
 - Assessments including self-directed assessment and assessment workshops on how to use assessment results.
 - Online and written labor market information, workshops on how to use labor market information, easily accessible and understandable information on the local labor market, and information on various local demand occupations.
 - Written materials and workshops on Financial Planning.
 - Written materials and workshops on educational opportunities including information on GED testing.
 - Written materials and workshops on Financial Aid.
 - Written materials on certifications and licensures.
 - Written materials on where to find legal services, citizenship services and other supportive services.
 - Equipment that is accessible to all customers and will support their job search and career planning processes including computers connected to printers and Internet, fax machines, telephones, photocopiers, TV/VCRs and tape recorders and the Passaic County One Stop Literacy Data Bank.
- ii) *Intensive Services* - For customers who need more than Core Services to successfully reach their employment and/or career goals. Intensive Services are those services in which

Customers work one-on-one with a One Stop staff person to develop a service plan. These services are structured and required activities for Customers in which staff assistance is focused and intentional. Customers often must complete an application, meet eligibility requirements and/or provide documentation. These services, as supported by WIOA, include:

- WIOA Adult and Dislocated Worker services.
- TANF, GA/Food Stamp services.
- Vocational Rehabilitation services.
- Unemployment Insurance Assistance.
- Wagner-Peyser services to targeted populations such as Veterans, WDP, and PROs.
- Referral to Consortium Partner Intensive Services
- Referral and acquisition of Eligible Training Provider Services and Supportive Services.

C) *Consortium Partner and Remote One Stop Site Job Seeker Services:* The Consortium Partners and Lead Operator agree to consult with the WDBPC Director in defining the minimum services to be offered at one or more satellite sites. Once identified, these standards will be incorporated into this Memorandum of Understanding and automatically become a part thereof. In the interim, Consortium Partner sites are required to submit monthly Public Access area reports (as defined by the WDB) to the One Stop Lead Operator for submission to the WDBPC Director.

D) *Employer Services:* The Consortium Partners agree to engage in Process Mapping for employer services in partnership with the WDBPC Director, which is an intensive and comprehensive functional analysis of the operating policies and procedures for employer services. It is agreed that these policies and procedures will be developed into a written Policies and Procedures Manual and will also serve as a template for staff training. Once completed, these operating policies and procedures will be affixed to this Memorandum of Understanding and automatically become a part thereof.

E) *Characteristics of the Public Access Area:* The Public Access Areas in comprehensive and satellite sites will be characterized by:

- Professional, respectful, patient and helpful staff.
- Staff who are knowledgeable, and in particular know how to access One Stop Services and are computer literate.
- Comfortable, welcoming, inviting environment and decor.
- Easily navigated without assistance.
- Easy to obtain assistance when needed.
- Available to the general public and employers during business hours and non-traditional hours where possible.
- Spacious and clean environment.
- Significant personal contact.
- Consistently working technology/equipment and insures proper usage of equipment.

- Professional, yet not intimidating.
- Empowers customers to develop their own "services plan".
- Offers assistance in developing a "services path".
- Promotes and circulates all official written materials.
- Secure environment.
- Use LWD and/or WDBPC designated signage.
- Promote universal access for usage by Individuals with Disabilities.

F) *Customer Services Procedures:* The Consortium Partners and Lead Operator agree that all services will be offered in accordance with the following:

- Policies and Procedures Operations Manual developed for Core Services, through process mapping and WDBPC planning activities and affixed to this Memorandum of Understanding depicting how Core and Intensive Services will be provided to One Stop customers. It is understood that plans, policies and procedures are living documents that will be revised as continuous improvement efforts are implemented. The Consortium Partners and Lead Operator agree that the formal draft of the policies procedures operations manual will be maintained by the Lead Operator and WDBPC Director and only revised with the mutual consent of all Consortium Partners.
- Intensive and comprehensive functional analysis of the operating policies and procedures for intensive and employer services conducted by the Consortium Partners and Lead Operator in partnership with the WDBPC Director. The Consortium Partners and Lead Operator agree to participate in ongoing planning and analysis and that these policies and procedures will be developed into a written Policies and Procedures Operations Manual that will also serve as a template for staff training and be consistent with WDBPC plans, goals and objectives and Federal and State rules and regulations. Once completed, these operating policies and procedures will be affixed to this Memorandum of Understanding and automatically become a part thereof.
- All staff that interact with Customers in the One Stop system will be adequately trained on the One Stop Policies and Procedures Operations Manual.
- Staff will make and accept referrals to and from all One-Stop Consortium partners and members. Referral process will be identified within the One Stop Policies and Procedures Operations Manual.
- Customer information and job leads will be shared, in accordance with confidentiality policies. This information will be shared through commonly used software systems when they are available. This includes job orders being shared through WNJPEI, America's Job Bank, America's Talent Bank, AOSOS and local data base systems.

6) **Site Locations:** WDBPC will work towards the goal that the standard will be that all One Stop sites in Passaic County will be ADA accessible and that "Individuals with Disabilities" will

have "universal access" to the sites. The WDBPC will provide monitoring to ensure that all sites are ADA compliant. The WDBPC has designated the following One Stop sites:

- A) *Comprehensive One Stop Sites:* The Partners agree that the comprehensive site 200 Memorial Dr. Paterson, New Jersey (or an alternate site in or in close proximity to downtown Paterson) where core and intensive services will be provided by the Consortium Partners. A Resource Sharing Agreement between Partners for the comprehensive site will be developed and affixed as a component of this Memorandum of Understanding. Source of funds for the delivery of One-Stop activities and services through One Stop Career Centers are:
- i. Passaic County Workforce Development Center: Federal and State to-work funding streams from WIOA, WDP, WLL
 - ii. Workforce New Jersey Employment Services: Federal and State funding streams from Wagner-Peyser and WLL
 - iii. New Jersey Unemployment Insurance: Federal funds for unemployment insurance
 - iv. New Jersey Division of Vocational Rehabilitation Services: Federal funds for vocational rehabilitation services
 - v. Passaic County Department of Human Services: Federal, State and local funds for to-work, social and supportive services
 - vi. Passaic County Board of Social Services: Federal, State and local funds for to-work, social and supportive services
 - vii. Passaic County Community College: Federal, State and local funds for to-work and educational services
- B) *Partner Sites:* The WDBPC currently recognizes the need for additional partner sites such as Faith-Based/Grass Roots organizations. The WDBPC will officially designate Partner sites once the minimum service requirements are identified. We will work towards the goal that the standard will be that any additional partner sites (such as a faith-based/grass roots organization) and/or training sites are ADA accessible and provide "universal access" for Individuals with Disabilities.
- C) *Remote One Stop Sites:* The WDBPC currently recognizes the need for additional One Stop sites in Passaic County. The WDBPC will officially designate remote sites once the minimum service requirements are identified and One Stop site locations/service deliverers are determined.

7) **Resource Sharing Agreements:** The One Stop Operators Consortium of Partners and the Lead Operator with the assistance of the Fiscal Agent and WDBPC will identify the resources needed to operate each One Stop Career Center. The Consortium Partners and Lead Operator will identify the resources they will each commit to the operation of the site. This Resource Sharing Agreement will include a Service Matrix for the site, which will outline the core, intensive and training services each of the Consortium Partners is committed to providing. A Resource Sharing Agreement will be developed for each comprehensive and as appropriate, satellite sites and affixed to the Memorandum of Understanding. Each Consortium Partner and the Lead Operator shall remain liable for its own contribution to the provision of services and

operating costs of the One Stop comprehensive and satellite sites as defined in this agreement and the Resource Sharing Plan and consistent with the availability of funds. The Consortium Partners and Lead Operator acknowledge that the Resource Sharing Agreement may be revised from time to time with the consent of the WDBPC Director, each Consortium Partner and the Fiscal Agent.

8) One Stop System Outcomes: The Consortium Partners, Lead Operator and WDBPC will identify outcomes for specific services offered through the One Stop Career Centers and the One Stop system. These include core performance standards and customer satisfaction standards as prescribed by the U.S. Department of Labor and the NJ Department of Labor and Workforce Development, a locally developed Customer Satisfaction Program as well as any additional requirements promulgated by the State of New Jersey. These outcomes will be developed through Process Mapping and agreed to by the Consortium Partners, Lead Operator and WDBPC Director, and endorsed by the WDBPC Board. As such they will become affixed to this Memorandum of Understanding.

9) Evaluation of One Stop System: The Consortium Partners and Lead Operator also agree to participate in the planning and administration of a Performance Evaluation system that will be developed by the WDBPC Executive Committee, in consultation with the One Stop Partners Committee. It will review the ability of the One Stop System and each One Stop Career Center to meet the outcomes identified in the Memorandum of Understanding and WDBPC plans. The Consortium Partners, Lead Operator, WDBPC Director and Fiscal Agent agree that this evaluation process will be designed to a) ensure that the State performance requirements are met; b) ensure that local standards are met; c) provide information from which to identify and implement continuous improvement efforts; and d) ensure continuity and consistency in measuring, tracking and reporting of outcomes. If shortcomings are found, Partners will collaborate with WDBPC to develop solutions and favorable outcomes.

10) Nondiscrimination: All parties to this agreement certify that they are equal opportunity employers. All agree that they will not discriminate in their employment practices or services on the basis of gender, age, race, color, creed, religion, national origin, disability or veteran's status, or on the basis of any other classification protected under State or Federal law. The parties hereby certify that they have in place policies and procedures to address these issues and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law.

The parties further certify that they are currently in compliance with all applicable State and Federal laws and regulations regarding these issues and that they are unaware of any claims currently pending against them before any court or administrative body relative to alleged violation of such laws.

11) Termination: This Agreement shall be in effect for the period of time beginning on the date first written above and ending until a new MOU is required by the LWD or SETC, subject to earlier termination or extension only as provided herein.

This Agreement may be terminated by any party hereto before expiration of the Term only for "cause" (defined to be a substantial or repeated breach of another party's obligations hereunder) and only upon giving to each other party thirty (30) days advance notice of the proposed termination specifying the cause therefore. If during the first ten (10) day of that 30-day notice period each party claimed to be in breach gives notice to the other parties informing them of its

intent to cure the breach, and if it fully does so within the 30-day notice period (or, for a breach which cannot reasonably be fully cured within such period, promptly commences and continues in good faith to implement the cure), this Agreement shall not be terminated.

Indemnity: Each party hereto which itself or whose employees, elected and/or appointed officials, officers, agents or representatives (collectively, "related persons") through any act or neglect connected with performance hereunder, cause(s) or contribute(s) to any losses, does hereby indemnify, hold harmless and agree to defend each other party and its related persons from and against all such losses. As used herein, "Losses" shall mean all claims and awards of damages due to death, personal injury or property damage, and all costs and expenses incurred defending such claims (including without limitation attorneys' fees, discovery costs and court costs at trial and on appeal).

Each party hereto shall purchase and maintain in effect all commercially reasonable or legally required forms and amounts of insurance coverage applicable to its activities in providing services described herein; premises liability insurance for facilities accommodating those employees and services; and general liability insurance covering all associated activities of the party and its related persons.

12) Miscellaneous:

- A) This Agreement fully expresses all agreements and understanding of the parties hereto relating to its subject matter and there exists no prior or contemporaneous agreement or understanding regarding this subject, which is not Stated herein.
- B) The parties to this Agreement are each an independent contractor of the others, and none shall be considered or construed to be the agent or employee of another.
- C) This Agreement is personal as between the parties hereto, and shall not be assignable in whole or in part; any attempt to assign any right or obligation hereunder shall be void at its inception.
- D) Any notice permitted or required hereunder shall be given in writing, and shall be effective (a) immediately upon delivery in person or by facsimile with the appropriate receipt, or (b) three (3) days mailings by U.S. Mail properly addressed and with sufficient postage affixed.
- E) This agreement is subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et. seq., the New Jersey Contractual Liability Act, N.J.S.A. 59: 13-1 et seq., and the availability of New Jersey Workforce Development Partnership funds."
- F) This agreement is subject to availability of Federal, State and local funds.

Signatures.

Workforce Development Board of Passaic County
Christopher C. Irving, Executive Director

Passaic County Workforce Development Center
Lauren Murphy, Lead One-Stop Operator

Passaic County Fiscal Agent
Richard Cahill, Chief Financial Officer

New Jersey Department of Labor and Workforce Development
Marcia McNeel, Manager

New Jersey Unemployment Insurance
Linda Guziejewski, Manager

New Jersey Division of Vocational Rehabilitation Services
Rosemary Petrizzo, Manager

Passaic County Department of Human Services
Pamela L. Owen, Esq., Director

Passaic County Board of Social Services
Tony DeSintone, Director

Passaic County Community College
Dr. Steven Rose, President

Endorsed by:

Passaic County Board of Chosen Freeholder
Hector Lora, Director

Workforce Development Board of Passaic County Chairman
Everton Scott

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #4 FOR SIMPLEXGRINNELL LP AS IT PERTAINS TO THE PASSAIC COUNTY JAIL NEW FIRE DETECTION/ALARM AND SUPPRESSION PROJECT PHASE 2 IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160049						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-23						
CAF #	C-04-55-991-007-901						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION FOR CHANGE ORDER #4 FOR
SIMPLEXGRINNELL LP AS IT PERTAINS TO THE PASSAIC
COUNTY JAIL NEW FIRE DETECTION/ALARM AND
SUPPRESSION PROJECT PHASE 2 IN PATERSON, NJ**

WHEREAS a contract was awarded to SimplexGrinnell LP for the project known as the Passaic County Jail New Fire Detection/Alarm and Suppression Phase 2 in Paterson, NJ; and

WHEREAS it is now necessary that a change order be made for additional costs to address the Marshall Street & Main Street water flow and tamper switches for Phase II, as evidenced in attached letter dated January 12, 2016; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on January 11, 2016 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 4 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated January 12, 2016 and attached hereto, be and the same is hereby approved:

1. DESCRIPTION AND VALUE OF CHANGE

See January 12, 2016 letter attached hereto

Addition	\$ 10,023.40
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REASON FOR CHANGE

See January 12, 2016 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 1,894,400.00
Previous Additions	\$ 23,959.73
Total	\$ 1,918,359.73
Previous Deductions	\$ 21,714.00
Net Prior to This Change	\$ 1,896,645.73
Amount of This Change Add	\$ 10,023.40
Contract Amount to Date	\$ 1,906,669.13

January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,023.40

APPROPRIATION: C-04-55-991-007-901

PURPOSE: Resolution for change order #4 for Simplex Grinnell LP as it Pertains to the Passaic County Jail New Fire Detection/Alarm and Suppression Project Phase 2 in Paterson, NJ


Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:l.23-5

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

January 12, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: County Of Passaic
PC Jail New Fire Detection / Alarm and Suppression Phase 2
Change Order #4 – Simplex-Grinnell.

Members of the Board:

This Office is in receipt of Change Order #4 in the amount of \$10,023.40 addition to the above referenced project.

This Change Order represents additional costs to address the following for the Marshall Street & Main Street water flow and tamper switches for Phase II. SimplexGrinnell LP will supply and install all materials and labor, supervision to provide equipment terminations, testing and final programming for the Fire Alarm water flow and tamper switches in stairwells 1, 2 and 3.

This Change Order was reviewed and discussed at the Public Works Committee meeting of January 11, 2016 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #4 in the amount of \$10,023.40 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET
Attachment

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160049

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4 (Add)
 PROJECT No.

DATE: January 7, 2016

PROJECT TITLE: PASSAIC COUNTY JAIL- NEW FIRE DETECTION / ALARM AND SUPPRESION PHASE 1
 LOCATION: 11 MARSHALL STREET PATERSON, NEW JERSEY 07501
 DATE OF CONTRACT: MARCH 18TH 2010
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: SIMPLEXGRINNELL

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ADDITIONS:</u> ITEM No. DESCRIPTION	<u>QUANTITY/ UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1 SimplexGrinnell Electrician	3	667 \$	5,336.00
2 SimplexGrinnell Technician	20	132 \$	2,640.00
3 SimplexGrinnell Project Coordinator / Mgr	2	148 \$	740.00
TOTAL			\$ 8,716.00
<u>EXTRAS</u>			
TOTAL EXTRAS			\$ -
Overhead and Profit 15%			\$ 1,307.40
TOTAL ADDITIONAL			\$ 10,023.40

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$ 10,023.40
ORIGINAL DATE FOR COMPLETION.....	April 30, 2011
CURRENT DATE FOR COMPLETION (BASED ON CO # 3).....	August 23, 2011
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	August 23, 2011

2. REASON FOR CHANGE

Items 1-3

1- Passaic County Jail- Terminations, Testing and final programming for the Fire Alarm Water Flow and Tamper Switches for Phase II- Stairwells 1,2 & 3
 Marshall Street & Main Street Water Flow and Tamper Switches for Phase II
 SimplexGrinnell LP will supply and install all materials and labor, supervision and equipment

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160049

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4 (Add)
PROJECT No.

DATE: January 7, 2016

PROJECT TITLE:PASSAIC COUNTY JAIL- NEW FIRE DETECTION / ALARM AND SUPPRESION PHASE 1
LOCATION: 11 MARSHALL STREET PATERSON, NEW JERSEY 07501
DATE OF CONTRACT: MARCH 18TH 2010
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: SIMPLEXGRINNELL

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 1,894,400.00
PREVIOUS ADDITIONS.....	\$ 23,959.73
SUBTOTAL.....	\$ 1,918,359.73
PREVIOUS DEDUCTIONS.....	\$ (21,714.00)
NET PRIOR TO THIS CHANGE.....	\$ 1,896,645.73
AMOUNT OF THIS CHANGE..... ADD.....	\$ 10,023.40
CONTRACT AMOUNT TO DATE.....	\$ 1,906,669.13

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR SIMPLEXGRINNELL

Date: 1/7/2016

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Architect)

Reviewed By and Recommended
for Processing By: _____ Date _____

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
Theodore J. Best, Freeholder - Director

January 6, 2016

Passaic County Engineer
401 Grand Street – Room 524
Paterson, NJ 07505-2023
Attn: Andrew Thompson
973-881-4424 Office
973-742-3936 Fax

Project: Passaic County Jail- Fire Alarm

Re: Passaic County Jail (Terminations, Testing and final programming for the Fire Alarm Water Flow and Tamper Switches for Phase II Stairwells 1,2 & 3 – (Fire Alarm Change Order # 1)

Gentlemen:

SimplexGrinnell L.P. is happy to provide you with our Cost Proposal for the Passaic County Jail – Marshall Street & Main Street Water Flow and Tamper Switches for Phase II

SimplexGrinnell LP will supply and install all materials and labor, supervision and equipment in the amount of **\$10,023.40**

Water Flow and Tamper Switches Scope of Work for Marshall Street & Main Street for Phase II

Proposal Pricing

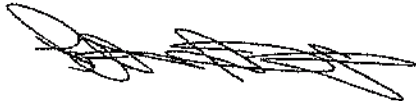
SimplexGrinnell Electrician @ \$667.00 per location x 8 Locations	\$ 5,336.00
SimplexGrinnell Technician @ \$132.00 x 2.5 Hours per location 20 Hrs.	\$ 2,640.00
SimplexGrinnell Project Coordinator / Manager @ \$148.00 x 4 Hrs.	\$ 740.00
Sub Total (1)	<u>\$ 8,716.00</u>
SimplexGrinnell Overhead and Profit 15%	\$ 1,307.40

SimplexGrinnell total Proposal cost **\$ 10,023.40**
This price

*Price is subject to change due to any (RFI), changes to the drawings, Specifications Etc or Information Coming in After Original Proposal Date that could reflect an additional cost, Labor Material, or Equipment for the above mentioned and priced (SOW) Scope of work. This price does not include any as-built drawings, Permits or recertification with the county or local AHJ.

If I can be of further assistance with the explanation of this proposal, contact me at your convenience.

Sincerely;



Peter Dalton
Project Manager

CC:
Paul Giordano

Introduced on: January 26, 2016
Adopted on: January 26, 2016

Official Resolution#: R20160049

Safer. Smarter. Tyco.™

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO ALAIMO GROUP FOR THE DESIGN AND PREPARATION OF CONSTRUCTION DOCUMENTS AS IT RELATES TO THE GARRET MOUNTAIN IMPROVEMENTS IN THE CITY OF PATERSON AND BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160050						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-24						
CAF #	T-16-56-850-000-801						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AWARDING CONTRACT TO ALAIMO GROUP FOR THE DESIGN AND PREPARATION OF CONSTRUCTION DOCUMENTS AS IT RELATES TO THE GARRET MOUNTAIN IMPROVEMENTS IN THE CITY OF PATERSON AND BOROUGH OF WOODLAND PARK, NEW JERSEY

WHEREAS there exists a need for Professional Consultant Design Engineering services as it concerns the preparation of construction documents for the Garret Mountain Improvements in the City of Paterson and Borough of Woodland Park, NJ; and

WHEREAS Alaimo Group, 200 High Street, Mt. Holly, NJ 08060 submitted a proposal for the necessary engineering consulting services to be provided for a fee of \$260,000.00, which is being recommended by the Office of the Passaic County Engineer in a letter to the Board dated January 12, 2016, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at a meeting on January 11, 2016 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Alaimo Group has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2015-0054, dated January 29, 2015 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consultant Design Engineering Services for the above-mentioned project be awarded to Alaimo Group in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$260,000.00

APPROPRIATION: T-16-56-850-000-801

PURPOSE: Resolution awarding contract to Alaimo Group for the Design and Preparation of Construction Documents as it relates to the Garret Mountain Improvements in the City of Paterson and Borough of Woodland Park, New Jersey



Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 12, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Garret Mountain Improvements
City of Paterson / Borough of Woodland Park
County of Passaic
AWARD OF CONSULTING DESIGN SERVICES

Dear Members of the Board:

The County of Passaic requested proposals for the Garret Mountain Improvements located within the City of Paterson and the Borough of Woodland Park. The work included under this proposal includes the inspection of the existing park, restrooms, pavilions, roadway, trails, drainage, design and preparation of construction plans and specifications for the park improvements.

One proposal was requested and received from Alaimo Group of Mt. Holly, New Jersey in the amount of \$260,000.00.

This matter was discussed at the Public Works Committee meeting on January 11, 2016, and an award of contract to Alaimo Group is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Alaimo Group in the amount of \$260,000 for the Garret Mountain Improvements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance



Alaimo Group

200 High Street, Mt Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452
2 Market Street, Paterson, New Jersey 07501 Tel: 973-523-6200 Fax: 973-523-1765

December 21, 2015

County of Passaic
Administration Building
401 Grand Street, Room 524
Paterson, NJ 07505

Attention: Steven J. Edmond, P.E.
County Engineer

Re: Proposal for Consulting Engineering
Garret Mountain Improvements
City of Paterson, Borough of Woodland Park,
Passaic County
Our File No. MH-15-116

Dear Mr. Edmond:

Alaimo Group is pleased to submit this proposal to provide Professional Consulting Engineering Services for the Garret Mountain Improvements project in Paterson and Woodland Park, Passaic County. In preparation for this proposal, Alaimo Group conducted a site/field visit, issued pertinent questions to the County and reviewed the associated replies, studied the project site via various programs; and, thoroughly reviewed the Outline of Consulting Services Required which is attached hereto without any edits. We do note, however, a potential *If and When Directed* cost item is included should a Phase I Archeological and/or Architectural Historic Survey or Application for Project Authorization become an additional permitting requirement.

We are confident that we are capable of performing the work as requested in an efficient, yet thorough and timely manner. We propose an experienced project team that will dedicate the necessary manpower and resources to meet the County's specified project schedule – completion of Phases I – III within 150 calendar days with the exclusion of Agency and County review time.

Alaimo Group proposes to provide the requested services (excluding the potential *If and When Directed* cost item) for the Total Fee Amount/Lump Sum Amount of \$260,000. A fee schedule is attached by major category. A corresponding column of the associate fees for designated *If and When Directed* cost items is also included. Not included in our fees and considered a reimbursable out of pocket expense are any permit fees.

We appreciate your consideration of Alaimo Group for these services and look forward to working with the County of Passaic on this project. Please call me should you have any questions.

Very truly yours,

ALAIMO GROUP



Richard A. Alaimo, P.E., P.P.
President

RAA/TSM/glm
Attachment

c: Mr. Miles Powell II, Director of Business Development, Alaimo Group

**Fee Breakdown Summary
For
Garret Mountain Improvements**

<u>Service</u>	<u>Base Proposal</u>	<u>If and When Directed Item</u>
A. Site Inspection	\$ 5,000	
B. Field Survey	\$ 20,000	
C. Utility Engineering	\$ 5,000	
D. Geotechnical Engineering	N/A	
E. Right-of-Way	N/A	
F. Permits	\$ 15,000	\$10,000
G. Cost Estimate	\$ 10,000	
H. Construction Contract Documents	\$185,000	
I. Bidding Process & Award of Contract	\$ 5,000	
J. Construction Consultation & Inspection Services	<u>\$ 15,000</u>	
TOTAL FEE/LUMP SUM AMOUNT	\$260,000	

Garret Mountain Improvements

GARRET MOUNTAIN IMPROVEMENTS
CITY OF PATERSON / BOROUGH OF WOODLAND PARK
COUNTY OF PASSAIC

OUTLINE OF CONSULTANT SCOPE OF SERVICES
DATED NOVEMBER 25, 2015

The project consists of full Consulting Engineering Services, including labor, equipment and every other item of expense necessary to inspect the existing park, restrooms, pavilions, roadway, trails, drainage (roadway/trails), design, and prepare the final construction plans and specifications for the park improvements for Garret Mountain in the City of Paterson and Borough of Woodland Park. The Consultant shall visit the project site and become familiar with the project before submitting the proposal.

PROJECT DESCRIPTION

Existing

The Garret Mountain Reservation is a sprawling 568 acre County owned park traversing the City of Paterson and the Borough of Woodland Park. The park consists of open fields, trails, forest areas, restrooms, pavilions, access roadway, pond, parking areas, and a basketball court.

Proposed

The County proposes the following improvements to Garret Mountain:

1. Great Meadow Restroom Improvements:
 - a. Enlarge structure and roof to meet ADA compliance.
 - b. Enlarge sanitary holding tank
 - c. Replace fixtures as needed.
2. Rocky Hollow Picnic Grove Restroom Improvements:
 - a. New bathroom fixtures (sinks, toilets, urinals, mirrors, doors, etc...)
 - b. Minor repairs as needed to structure.
 - c. Provide electrical power to bathroom from closest utility pole.
3. Tower Picnic Grove Restroom Improvements:
 - a. New bathroom fixtures (sinks, toilets, urinals, mirrors, doors, etc.)
 - b. Provide new roof and minor repairs as needed to structure.
 - c. Provide electrical power to bathroom from closest utility pole.
4. Two new pavilions (approximately 20' x 40' each) on existing concrete slabs by Great Meadow.
5. One new pavilion on existing concrete slab in Rocky Hollow Picnic Grove.
6. One new pavilion on existing concrete slab in Tower Picnic Grove.
7. Approximately 25 new tables, 15 benches, and 16 litter receptacles located throughout park.
8. Improve access roadway drainage at up to approximately 4 locations.
9. Repave the access roadway (approximately 2.8 miles and 25' wide) throughout the park and the various parking areas (approximately 10 areas).

Garret Mountain Improvements

10. New roadway line striping and pavement marking symbols for pedestrians and vehicles along main access roadway and parking areas.
11. Install / replace guiderail as needed.
12. Upgrade trails (approximately 3 miles long by 6' wide) with crushed stone and/or asphalt pavement. Up to 8 locations along trails where drainage improvements area required.
13. Improve park signage for trails, bathrooms, and facilities.

A. Site Inspection

1. A field investigation shall be conducted at the beginning of the Project to ascertain the existing condition the park, restrooms, pavilions, access roadway, parking areas, and park signage. The Consultant is to advise the County Engineer if any immediate temporary repairs are required. The Consultant shall submit an inspection summary letter for the project site.
2. Consultant to take and label photographs of the entire project limits to establish a photographic record of the project area during the design phase of the project. The Consultant to submit a hard copy and two CDs of those photographs (with a labeling system).

B. Field Survey

1. The Team Leader for the field survey work shall be a New Jersey Licensed Professional Land Surveyor. The fieldwork shall include a ground survey in sufficient scope to accomplish this project. The Consultant is required to arrange and provide any necessary traffic control (including, but not limited to, traffic directors – flaggers, and police traffic control), which shall be in accordance with the MUTCD and County and Municipal Police. All costs associated with traffic control, *including police traffic control* is to be included in the consultant's cost proposal.
2. Provide for all and any survey work as may be required. Survey traverse and level runs shall originate and terminate on Control Monuments and Bench Marks that have been established by an approved agency.
3. Horizontal control shall be tied to the NAD 83 New Jersey Plane Coordinate System.
4. Vertical control shall be tied to North American Vertical Datum – NAVD 1988. Please note, NJDEP permit drawings may require to be converted to the National Geodetic Vertical Datum (NGVD) and/or provide the conversion equation between the two vertical datums.
5. Establish control points as necessary to reference the project baseline
6. Topography shall be 1 foot contour intervals.
7. Establishment of Project / Stream Center Line (CL). Project CL should be ROW CL, when possible. Project CL will be Stream CL. Project CL shall be tied to ROW through station/offsets.

Garret Mountain Improvements

8. Base mapping will be prepared to depict existing site conditions, limits of work, and means of access. Field survey will be performed detailing planimetric features pertinent to the preparation of base mapping for the proposed project.
9. Consultant to perform a survey of existing features, including existing roadway elements, utility poles, drainage structures, bridges, walkways, guide rail, fences, signs, and limits of wooded areas.
10. In performing the survey work, horizontal and vertical baseline control points will be established in the field for Contractor's reference during construction.
11. The field survey shall include, but not limited, to the following areas:
 - i. Great Meadow Restroom – Approximately 200' in all directions around existing restroom.
 - ii. Locate closest electric pole to the Rocky Hollow and Tower restrooms,
 - iii. All new pavilions – Approximately 75' in all directions around the proposed pavilion sites.
 - iv. Access road drainage improvements at up to 4 locations.
 - v. Trail drainage improvement sites up to 8 locations.
 - vi. Multi-tiered parking area off the entrance from Mountain Avenue.

C. Utility Engineering

1. Determine the location (horizontal and vertical) of all utility facilities within the project limits. Utility mark-outs shall be made through coordination with the individual utility companies. Utility locations, as field markup by the utility companies, are to be recovered by survey and shown on the plans.
2. The Consultant shall contact the utility companies that may be affected by the construction to verify current or future facilities at the project site. Prepare utility verification plan and conflict identification plan for each utility and send to the utility owners. The Consultant shall request if the utility has any proposed future utility plan for the project area.
3. The County requires the Consultant to coordinate and attend at least two (2) utility meeting with all involved utility companies prior to finalizing the project. If available, the County will attend the field meeting. Consultant to coordinate with utility to determine any potential issues and if temporary / permanent relocation(s) is required. The Consultant to prepare and submit meeting minutes of the field meeting(s) to all utilities and the County.
4. The Consultant shall notify each utility in writing when the Contract Plans are finalized.

Garret Mountain Improvements

5. All copies of correspondence between the Consultant and each utility shall be submitted to the County Engineer in a timely manner.
6. No test pits are anticipated during the design phase.

D. Geotechnical Engineering

1. No geotechnical investigation is anticipated for this project. The Consultant is to advise the County if a geotechnical investigation is required for this project.

E. Right-of-Way

1. It is anticipated that all work will be performed within the limits of the County Park.

F. Permits.

1. Obtain the necessary design and construction approvals for all agencies having jurisdiction, i.e. NJDEP, Dam Safety, Soil Erosion and Sediment Control, Stormwater Management, Green Acres, etc. under design phase. County reimburses all permit review fees as out of contract, out of pocket expenses.
2. NJDEP – Freshwater Wetlands and Flood Hazard Area Permits
 - a. NJDEP FWW and FHA permits area not anticipated for this project.
3. Soil Erosion and Sediment Control
 - a. Consultant to obtain the approval certification from the Hudson-Essex-Passaic Soil Conservation District.
4. Green Acres
 - a. Garret Mountain Park is in the Green Acres / Open Space database. The Consultant is to coordinate with Green Acres and submit *at a minimum*, the proposed plan and narrative describing the project need and benefit; and the time duration of any portion of the park that would be closed to the general public. It is anticipated that since this project would be a park enhancement, that a formal approval from the Commissioner of DEP and the State House Commission would not be required. However, the Consultant is to confirm.
 - b. The County has received a grant from NJDEP Green Acres Program that will be applied to this project. Consultant to perform / prepare all of the Green Acres Grant documentation that will be required, such as a Preliminary Assessment Report. Consultant to prepare the Preliminary Assessment Report.
 1. The NJDEP Green Acres grant includes dredging of the pond. The design / bid documents for the pond dredging are being prepared separately and is not included in this RFP. However, the dredging

Garret Mountain Improvements

portion is to be included in the various Green Acres grant documentation, such as the Preliminary Assessment Report, which is included in this RFP.

- c. Consultant to prepare the construction schedule outlining the anticipated project timeline, which will be submitted to Green Acres.
 - d. A copy of the construction drawings, signed and sealed, and technical specifications are to be submitted to the County for submission to Green Acres.
 - e. A construction sign prepared according to the Green Acres details must be included in the Contract Plans. The sign is to be installed and maintained for the full duration of the construction phase. Final details of the sign is to be coordinate with Green Acres.
- 5. Historic Preservation Office (HPO)
 - a. Consultant is to determine if any coordination with the HPO is required for this project. Consultant to address any HPO requirements.
 - 6. Highlands Permit
 - a. Highlands Permit is not anticipated for this project.
 - 7. Waterfront Development Permit
 - a. Waterfront Development Permit is not anticipated for this project.
 - 8. Coast Guard
 - a. Coast Guard Permit is not anticipated for this project.
- G. Cost Estimate
- 1. Prepare an Engineer's Estimate of Construction Cost estimate upon the completion of each phase. Two sets of the calculations used to derive the Estimate of Quantities shall be submitted to the County with the final plans.
 - 2. Two (2) sets of properly signed and sealed Engineer's Estimate shall be furnished to the County Engineer. Additionally, two (2) sets and a digital MS-Excel copy of the Engineer's Estimate shall be furnished to the County Engineer for County review prior to submittal of final documents.
- H. Construction Contract Documents
- 1. A start-up meeting will be scheduled with the engineering, park and planning staff of Passaic County to review and discuss the scope of work. Progress meetings will be held with the County for project status updates and discussion of issues to be expedited. A minimum of three (3) additional progress meetings is anticipated. The Consultant is to prepare the meeting(s) minutes.

Garret Mountain Improvements

2. Consultant to inspect the existing restrooms in the park. The Consultant is to prepare the necessary drawings and specifications to have the restrooms meet current standards (i.e. sinks, toilets, openings, etc.). The Great Meadow Restroom structure and roof are to be enlarge to meet ADA compliance. The Great Meadow Restroom sanitary holding tank is be replaced and/or enlarged. If the Contractor will ultimately be required to obtain a municipal building permit, the Consultant's plans must be sufficient for the permit approval.
3. Consultant to design and prepare plans for the new pavilions. Consultant to design footings. Consultant to present various pavilion options (styles / sizes) for County review prior to final selection of the pavilions. If the Contractor will ultimately be required to obtain a municipal building permit, the Consultant's plans must be sufficient for the permit approval.
4. Repair / replacement of up to 4 isolated sections of the drainage system along the paved access roadway within the park. Work to consist of new replacement drainage pipes, new/repair inlets, and stone / rip-rap swales. Consultant to coordinate with County personnel on exact location of access roadway drainage improvements.
5. Along the trails, localized repairs and drainage improvements will be required. It is anticipated up to 8 locations will require drainage improvements. Drainage improvements can consist of the following: cross drains, stone / rip-rap swales, etc. Due to the existing topography of the site, sections of the trail will be required to be paved with asphalt. Other sections of the trail may require crush stone, other material, or natural state. Consultant to coordinate with County personnel on exact location of the trail drainage improvements and repairs.
6. Benches, trash receptors, and/or picnic tables to be installed at various locations in the park. Some existing benches, trash receptors and/or picnic tables may be required to be removed. Consultant to coordinate with County personnel on removal of existing items, and location of new items.
7. Consultant to prepare options for a railing / barrier to be installed in the multi-tiered parking area off of the entrance from Mountain Avenue.
8. Consultant shall prepare mounted presentation boards (including color renderings) and other documents for one (1) public information meeting. The Consultant shall send a representative to the public information meeting to discuss the project and provide minutes to the meeting.
9. Prepare final plans and specifications based upon the design criteria.
10. Upon obtaining all necessary construction permits, the final design will commence and will result in completed construction documents. Submission of the documents will be made at the 30% (concept), 60%, 90%, and 100% levels of completion for review and

Garret Mountain Improvements

comments the County. The Consultant to provide three hard copies (2 full size sets and one half size set) and one PDF copy of each submission document, per submission. Plans, supplemental specifications and design calculations will be submitted for review and comment prior to final submission. After incorporating the review comments in the plans, final submissions will be made.

11. Final Structure Design Plans:

- a. All plans will be prepared on 24 x 36 drafting film. Two (2) sets of properly signed and sealed final plan sets along with one (1) set of mylars, archival quality mylar and ink plans, shall be furnished to the County Engineer. Additionally, two (2) sets of half size plans shall be furnished to the County Engineer.
- b. Two (2) CD ROM discs of all final documents in both PDF/A and native file formats, including CADD drawing files compatible with MicroStation SE or AutoCAD 2000 (Consultant shall also supply appropriate drawing pen tables and fonts), Supplemental Technical Specifications, Estimate of Quantities, and Engineer's Estimate shall be furnished to the County Engineer. Additionally, the Consultant shall provide electronic coordinate point files for the project. This file shall include Point Number, N, E. Elevation, Project CL points, Traverse Points, Base Points, Working points, and all other related project points required for layout.

12. Estimate of Quantities and Supplemental Technical Specifications:

- a. Final Estimate of Quantities shall be included on the Plans as well as in the Bid Proposal. Two (2) sets of all calculations used to derive the Estimate of Quantities shall be presented to the County Engineer.
- b. Two (2) sets and a digital MS-Excel copy of the Engineer's Estimate shall be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. For the final documents, two (2) sets of properly signed and sealed Engineer's Estimates shall be furnished to the County Engineer.
- c. The Consultant will include Supplemental Technical Specifications to the NJDOT Standard Specifications for Road and Bridge Construction (2007 Edition with amendments and modifications) and the County's Standard Specifications for the bridge project. Two (2) copies of the Specifications shall be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. Two (2) sets of properly signed and sealed Technical Specifications shall be furnished to the County Engineer.

13. Project Design Reports:

- a. Prepare and provide to the County an Engineering Report containing all calculations.
- b. Prepare and provide to the County an Engineer's Certification and a QA/QC Certification.

Garret Mountain Improvements

- L. Bidding Process & Award of Contract
Assist the County during the bidding phase, review of bids, and make a recommendation of an award of contract.
- J. Construction Consultation and Inspection Services
1. Consultant to attend the pre-construction meeting, and prepare meeting minutes of construction meeting.
 2. Consultant to attend utility meeting with the utilities, contractor, and County.
 3. The Consultant shall include the cost of review and approval of all shop drawings and working drawings, as received from the Contractor or their representatives, after the award of construction contracts.
 4. The Consultant shall include the cost of reviewing and addressing any Contractor's Request for Information (RFI) during the construction phase.
 5. Provide consultation and periodic inspection services (approximate 5 site visits) during the construction phase as required by the County Engineer.
 6. Perform a final inspection of the project at the completion of the Contractor's work and file a Report with the County Engineer.

Design Criteria

All work performed on this structure shall conform to the following standards and specifications.

1. Standard Specifications for Highway Bridges-AASHTO, latest edition
2. Standard Specification for Roadways -AASHTO, latest edition.
3. N.J.D.O.T. Design Manual Bridges and Structures, latest edition
4. N.J.D.O.T. Design Manual Roadways, latest edition.
5. N.J.D.O.T. Standard Specifications for Road and Bridge Construction
7. Applicable ASTM Standards
8. Applicable ADA Standards.
9. Any and all Standards of any Agency having jurisdiction on this project.
10. Plans shall be prepared in accordance with standard engineering practices and shall include:
 - a. Title Sheet, Key Map, Index of Sheets, etc.
 - b. Estimate of Quantities
 - c. Typical Sections
 - d. Construction Plans,
 - e. Profiles
 - f. Tie, Horizontal and Vertical Control Sheet

Garret Mountain Improvements

- g. Maintenance and Protection of Traffic
- h. Construction Details
- i. Structural Plans and Details
- j. Utility Relocation Plan

11. Preparation of Supplemental Specifications that modify standard items or are additional non-standard items, shall conform and follow the format (including paragraph numbering) as in the NJDOT Standard Specifications for Road and Bridge Construction, 2007 edition as amended.

DRAWINGS SPECIFICATIONS AND REPORTS

The Consultant shall provide and pay for all copies of Plans, Specifications and Reports used for reviews and approvals.

Passaic County will be responsible for only the reproduction costs required for bidding process and award of contract. The Engineer shall furnish to the County, one (1) complete set of reproducible Plans (mylars) and Specifications.

The following shall be included with Final Plan submission:

1. Two sets of the Design and Quantity Calculations
2. Two Copies of the Engineer's Estimated Cost
3. CADD disk with all project drawings and photographs.

Additional / Extra Work:

If, during any part of the Project, it becomes apparent that additional work by the Consultant is needed, the following procedures shall apply:

1. The Consultant must notify the County Engineer in writing, as soon as it is evident that additional or extra work may be necessary.
2. The Consultant must submit a proposal to the County Engineer for all additional / extra work and that no work shall be done until Contract Modifications area executed.
3. The County will only reimburse for work that has been specifically authorized by Agreement (s) or Contract Modifications.
4. The Consultant shall not be paid for any work which exceeds the Contract ceilings as set forth in Agreement(s) or Contract Modifications.

Garret Mountain Improvements

PROJECT TIME

- | | | |
|----|---|-------------------|
| 1. | Written Proposal Due | December 23, 2015 |
| 2. | Award of Contract: | 1 Month |
| 3. | Consultant Starts Design Work: | 20 Days |
| 4. | All work under this proposal will be completed within 150 calendar days with the exclusion of the NJDEP and County review time. | |
| 5. | It is the County's intention to start construction in 2016 (May vary based upon the discretion of the County Engineer). | |

NOTE: If you CANNOT adhere to the above schedule, you should decline to present proposal. After accepting an award to design the project and failing for any reason to maintain the prescribed schedule, will only result in your firm being precluded from providing Consulting Engineering Services on future projects.

METHOD OF PAYMENT

The Consultant will be paid on a proportion of his lump sum fee upon completion and approval by the County, of the following phases. Interim partial payments to the maximum of 50% of a phase can be requested every 30 days. Interim partial payments are to include a description of the work completed for that period.

Phase I - 2 Months (Field survey, investigation of the condition of project site, utilities, concept plans)	(30%)	(30%)
Phase II - 3 Months (Preparation and submission to Permits Preliminary Plans, Green Acres documentation)	(60%)	(30%)
Phase III - 3 Months (Final Plans and Specifications)	(80%)	(20%)
Phase IV - 1 Months (Plan and Specification Revisions)	(89%)	(9%)
Bidding Phase Assistance	(90%)	(1%)
Phase V - Construction Phase (Clarification during bidding phase, Shop Drawings, Preconstruction Meeting Field Visits, and Final Inspection)	(100%)	(10%)

Garret Mountain Improvements

All permit filing fees and costs in connection with this project will be reimbursed to the Consultant upon submission of a voucher for payment, supported by the attachment of a cancelled check. County reimburses all permit review fees as out of contract, out of pocket expenses. Do not include the permit filing fees in the lump sum proposal fee.

All costs for mileage, printing, postage, phone, etc., is to be included in your lump sum fee and will not be separately reimbursed.

Prior to submitting a Proposal, the Consultant shall visit the site of the project to make a personal inspection in order to ascertain the extent of the Scope of Services required. For the duration of the project, the Consultant may be required to attend various meetings with the County, City of Paterson, Borough of Woodland Park, or other affected agencies. All costs arising from these meetings shall be included in the Lump Sum Cost Proposal.

Prior to executing a contract with the County, the Consultant shall provide the County with a copy of Errors and Omissions, Professional Liability Insurance and/or Professional Malpractice Insurance sufficient to protect the Consultant from any liability arising out of professional obligations performed pursuant to the requirements of the Contract. This insurance shall be in the amount of \$1,000,000 and in such policy form as shall be approved by the County and shall be in effect for the duration of the design and construction of the project.

PROPOSAL

The Engineer shall submit the above Outline as his Proposal for his Consulting Engineering Services. Should the Engineer wish to amend, alter, limit, condition or make additions to the above Outline as his Proposal, he shall do so by placing asterisks on the portion of the Outline of which the Engineer wishes to change and provide an addendum to that section stating the changes, the reasons for and the consequences of each change.

The Engineer shall submit three (3) original proposals to the County Engineer at 401 Grand Street, Paterson, New Jersey 07505 no later than 12 noon at the Written Proposal Due date. The Proposal shall include your fee, based upon a LUMP SUM AMOUNT.



STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION

NOTICE OF CONSULTANT PREQUALIFICATION

FIRM: RICHARD A. ALAIMO ASSOCIATION
OF ENGINEERS, INC.
ADDRESS: 200 HIGH STREET
MOUNT HOLLY, NJ 08060

INITIAL REVISED RENEWAL
DATE OF ISSUE: NOVEMBER 20, 2015
EXPIRATION DATE: NOVEMBER 15, 2017
FEDERAL ID NUMBER: 221 991 642

MBE WBE SBE VOB

The Experience Questionnaire (FORM 48A), submitted by your firm, has been reviewed. As a result of this review, your firm may be invited to submit proposals for projects involving the checked discipline(s) having a not to exceed Construction Cost Estimate (CCE) as noted. For the purposes of this form, NA = no fixed amount.

<input type="checkbox"/> ARCHITECTURE		<input checked="" type="checkbox"/> ROOFING CONSULTANT	3 MILLION
<input checked="" type="checkbox"/> ELECTRICAL ENGINEERING	3 MILLION	<input type="checkbox"/> ACOUSTICS	
<input checked="" type="checkbox"/> HVAC ENGINEERING	3 MILLION	<input type="checkbox"/> ASBESTOS DESIGN	
<input checked="" type="checkbox"/> PLUMBING ENGINEERING	3 MILLION	<input type="checkbox"/> ASBESTOS SAFETY MONITORING	
<input checked="" type="checkbox"/> CIVIL ENGINEERING	25 MILLION	<input type="checkbox"/> CLAIMS ANALYSIS	
<input checked="" type="checkbox"/> SANITARY ENGINEERING	5 MILLION	<input type="checkbox"/> TELECOMMUNICATIONS	
<input checked="" type="checkbox"/> STRUCTURAL ENGINEERING	10 MILLION	<input type="checkbox"/> EXHIBIT/INTERPRETATIVE DESIGN	
<input checked="" type="checkbox"/> MECH. ENG. (ELEV., CONVEYORS, ETC.)	1 MILLION	<input checked="" type="checkbox"/> FEASIBILITY PLANNING	1 MILLION
<input type="checkbox"/> SOILS ENGINEERING		<input checked="" type="checkbox"/> FIRE DETECTION SYSTEMS	\$500,000
<input checked="" type="checkbox"/> FIRE PROTECTION ENGINEERING	1 MILLION	<input type="checkbox"/> FIRE PROTECTION SYSTEMS	
<input checked="" type="checkbox"/> ENVIRONMENTAL ENGINEERING	10 MILLION	<input type="checkbox"/> FOOD SERVICE	
<input type="checkbox"/> MARINE ENGINEERING		<input checked="" type="checkbox"/> HYDRAULICS/PNEUMATICS	5 MILLION
<input type="checkbox"/> LANDSCAPE DESIGN		<input checked="" type="checkbox"/> HYDROLOGY	NA
<input checked="" type="checkbox"/> PLANNING	10 MILLION	<input type="checkbox"/> SECURITY SYSTEMS	
<input checked="" type="checkbox"/> LAND SURVEYING	NA	<input checked="" type="checkbox"/> SITE PLANNING	25 MILLION
<input type="checkbox"/> AERIAL SURVEYING		<input type="checkbox"/> HISTORIC PRESERVATION CONSULTANT	
<input type="checkbox"/> HYDROGRAPHIC SURVEYING		<input type="checkbox"/> ENERGY AUDITING	
<input checked="" type="checkbox"/> FIRE & LIFE SAFETY RENOVATIONS	1 MILLION	<input checked="" type="checkbox"/> TRAFFIC	NA
<input type="checkbox"/> BUILDING COMMISSIONING		<input checked="" type="checkbox"/> TRANSPORTATION	5 MILLION
<input checked="" type="checkbox"/> BOILER/STEAM LINES/HIGH PRESSURE SYS.	\$500,000	<input checked="" type="checkbox"/> WASTE/WATER TREATMENT	3 MILLION
<input checked="" type="checkbox"/> DAM/LEEVE DESIGN	\$500,000	<input checked="" type="checkbox"/> ENERGY MANAGEMENT CONTROL SYSTEM	5 MILLION
<input checked="" type="checkbox"/> BARRIER FREE/ADA DESIGN	25 MILLION	<input checked="" type="checkbox"/> RENEWABLE ENERGY CONSULTANT	1 MILLION
<input checked="" type="checkbox"/> ESTIMATING/COST ANALYSIS	NA	<input checked="" type="checkbox"/> CONSTRUCTION FIELD INSPECTION	10 MILLION
<input type="checkbox"/> INTERIOR DESIGN/SPACE PLANNING		<input checked="" type="checkbox"/> PROJECT MANAGEMENT	10 MILLION
<input checked="" type="checkbox"/> ROOFING INSPECTION	3 MILLION	<input checked="" type="checkbox"/> ENVIRONMENTAL CONSULTANT	NA
<input checked="" type="checkbox"/> CONSTRUCTION MANAGEMENT	5 MILLION	<input checked="" type="checkbox"/> STORAGE TANK REMOVAL	NA
<input type="checkbox"/> CPM		<input type="checkbox"/> STORAGE TANK INSTALLATION	
<input type="checkbox"/> ARCHAEOLOGY		<input type="checkbox"/> PERIMETER SECURITY FENCING	
<input type="checkbox"/> GEOLOGY		<input type="checkbox"/> INDOOR AIR QUALITY TESTING	
<input checked="" type="checkbox"/> VALUE ENGINEERING	NA	<input checked="" type="checkbox"/> LANDFILL CLOSURE	NA
<input type="checkbox"/> HISTORIC PRESERVATION/RESTORATION		<input type="checkbox"/> LEAD PAINT EVALUATION	

PREPARED BY:

Pamela Sullivan
PAMELA SULLIVAN
MANAGER, PREQUALIFICATION UNIT

APPROVED BY:

Richard S. Floodmand
RICHARD S. FLOODMAND
DEPUTY DIRECTOR

NOTE: THIS IS AN ORIGINAL DOCUMENT. IT MAY BE REQUIRED AS PROOF OF YOUR PREQUALIFICATION STATUS.

PLEASE RETAIN THIS FORM FOR YOUR RECORDS.

Adopted on: January 26, 2016

Official Resolution#: R20160050



CERTIFICATE OF LIABILITY INSURANCE

Res-Pg:1.24-21

DATE (MM/DD/YYYY)
12/23/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Clarke Insurance Agency 211 High Street Mount Holly NJ 08060		CONTACT NAME: Kevin Robinson PHONE (AG, Ho, Ext): (609) 267-1441 X 108 FAX (AG, Ho, Ext): (888) 445-9145 E-MAIL ADDRESS: kavin@clarkeinsurance.com	
		INSURER(S) AFFORDING COVERAGE NAIC #	
		INSURER A: Travelers Indemnity of Ct. 25682	
		INSURER B: Travelers Indemnity Co. 25658	
		INSURER C: Travelers Property & Casualty 36161	
		INSURER D: RLI Insurance Company 13056	
		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: 12.23.2014 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (EA occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	Y	P-630-420N8086	12/28/2014	12/28/2015	MED EXP (Any one person) \$ 5,000
	GENL AGGREGATE LIMIT APPLIES PER:						
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMPROP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS			P-810-332D5353	12/28/2014	12/28/2015	BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						Underinsured motorist \$ 1,000,000
	<input type="checkbox"/> NON-OWNED AUTOS						EACH OCCURRENCE \$ 5,000,000
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR						AGGREGATE \$ 5,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			PSM-CUP-332D353	12/28/2014	12/28/2015	\$
	DED <input type="checkbox"/> RETENTION \$						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A	PJUB-5070B135	12/28/2014	12/28/2015	EL EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						EL DISEASE - EA EMPLOYEE \$ 1,000,000
D	PROFESSIONAL LIABILITY			RDP0015258	5/17/2014	5/17/2015	EL DISEASE - POLICY LIMIT \$ 1,000,000
							EACH OCCURRENCE 5,000,000
							AGGREGATE 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The certificate holder has been added as an Additional Insured in regards to general liability.

CERTIFICATE HOLDER ***INSUREDS REFERENCE COPY***	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Lawrence Clarke/LRC

08/19/04

Taxpayer Identification# 222-948-731/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-1730.

I wish you continued success in your business endeavors.

Sincerely,
John E. Tully
John E. Tully, C.P.A.
Acting Director

**STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE**

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
PO BOX 387
TRENTON, NJ 08646-0352

TAXPAYER NAME: THE ALAIMO GROUP, INC.	TRADE NAME:
TAXPAYER IDENTIFICATION#: 222-948-731/000	SEQUENCE NUMBER: 0998355
ADDRESS: 200 HIGH STREET MOUNT HOLLY, NJ 08060	ISSUANCE DATE: 08/19/04
EFFECTIVE DATE: 12/23/88	<i>John E. Tully</i> Acting Director

FORM-BRC(08-01) This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

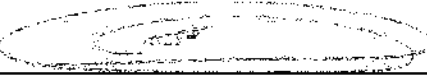
Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

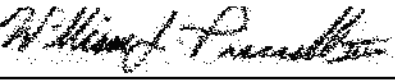
Agenda: RESOLUTION AUTHORIZING REJECTION OF ALL BIDS FOR THE WEST MILFORD SALT STORAGE PROJECT IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160051						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-25						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING REJECTION OF ALL BIDS FOR
THE WEST MILFORD SALT STORAGE PROJECT IN THE
TOWNSHIP OF WEST MILFORD, NEW JERSEY**

WHEREAS bids were received by the County of Passaic on December 22, 2015 for the West Milford Salt Storage Project in the Township of West Milford, NJ; and

WHEREAS the Passaic County Engineer has requested the rejection of this solicitation in accordance with the provisions of N.J.S.A. 40A:11-13.2(a), in light of the fact that all bids exceeded the engineer's estimate and the budget for this project (see correspondence attached hereto and made a part hereof); and

WHEREAS N.J.S.A. 40A:11-13.2(a) provides that a contracting unit may reject all bids when the lowest bid substantially exceeds the cost estimates for the goods or services; and

WHEREAS the Office of the Passaic County Engineer further requests authorization to revise the plans and specifications, and authorize the re-bidding of this project; and

WHEREAS the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at a meeting on January 11, 2016 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the rejection of

all bids received for the West Milford Salt Storage Project in accordance with the provisions of N.J.S.A. 40A:11-13.2(a); and

BE IT FURTHER RESOLVED that revisions to the plans and specifications and a re-bidding of this project is further authorized.

January 26, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 12, 2016

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: West Milford Salt Storage Project
Township of West Milford, Passaic County
Receipt of Construction Bids
Reject Bids, Revise Specifications & Plans, Authorize Re-bid

Members of the Board:

Bids for the construction of the above referenced project were received on December 22, 2015. One bid was received with \$2,298,950.00 for Bid #1 and \$2,737,180 for Bid #2. All bids exceeded the engineer's estimate of \$975,595.00 and \$1,301,327.00 respectively and the budget for the project. It is recommended that the County reject the bids, revise the specifications and plans and authorize a re-bid.

This matter was discussed with the Public Works Committee during the January 11, 2016 meeting, and a rejection of bids, revision to the plans and specifications and authorization of a rebid is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution rejecting the bids received on December 22, 2015 and authorizing revisions to the plans and specifications and authorizing the re-bidding of the West Milford Salt Storage Project.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: County Administrator
County Counsel
Purchasing
PWC Chair

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160051

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III

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William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 TO J. FLETCHER CREAMER & SON, INC. AS IT PERTAINS TO THE ON CALL DRAINAGE PIPE REPLACEMENT PROJECT ON GRAND STREET & MAIN STREET IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160052						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-26						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION FOR CHANGE ORDER #1 TO J. FLETCHER
CREAMER & SON, INC. AS IT PERTAINS TO THE ON CALL
DRAINAGE PIPE REPLACEMENT PROJECT ON GRAND
STREET & MAIN STREET IN PATERSON, NJ**

WHEREAS a contract was awarded to J. Fletcher Creamer & Son, Inc. for the project known as the On Call Drainage Pipe Replacement on Grand Street and Main Street in Paterson, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a decrease in the contract amount due to as built quantities; and

WHEREAS this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee at a meeting on January 11, 2016 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated January 12, 2016 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 1

DESCRIPTION AND VALUE OF CHANGE

See letter January 12, 2016 attached hereto

Deduction	\$ 7,893.75
-----------	-------------

REASON FOR CHANGE

See letter January 12, 2016 attached hereto

1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 39,290.00
Previous Additions	-0-
Total	39,290.00
Previous Deductions	-0-
Net Prior to This Change	39,290.00
Amount of This Change	7,893.75
Contract Amount to Date	31,396.25

January 26, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 12, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: On Call Drainage Pipe Replacement
Grand Street & Main Street, Paterson
Change Order #1 (Deduct)

Members of the Board:

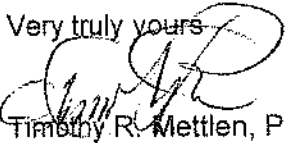
Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting a decrease in the contract amount due to As-built Quantities.

The construction contract for this project, in the amount of \$39,290.00 was awarded by Resolution R-2015-0748 on October 13, 2015 to J. Fletcher Creamer & Son, Inc, Hammonton, NJ. From bids received for the On Call Drainage Project 2015-2017.

The total amount of the decrease is \$7,893.75, resulting in a new contract amount of \$31,396.25.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of January 11, 2016.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of -\$7,893.75.

Very truly yours

Timothy R. Mettlen, P.E.
Assistant County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160052

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 (Deduct)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: January 11, 2016

PROJECT TITLE: On Call Drainage Pipe Replacement
 LOCATION: Grands St & Main St, Paterson
 DATE OF CONTRACT: November 13, 2015
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: J. Fletcher Creamer & Son, Inc, 101 E. Broadway, Hackensadck, NJ 07601

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Reductions					
2	Restoration HMA Top Course	-1.97	Ton	\$ 375.00	\$ (738.75)
3	15" DIP	-9	LF	\$ 195.00	\$ (1,755.00)
4	Reconstruct inlet	-2	Unit	\$ 2,700.00	\$ (5,400.00)
	Total				\$ (7,893.75)
Total Deducts					\$ (7,893.75)

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	(7,893.75)
ORIGINAL DATE FOR COMPLETION.....		December 15, 2015
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		0 Calendar Days
NEW DATE FOR COMPLETION IS.....		December 15, 2015

2. REASON FOR CHANGE

Item 4
 Correction for incorrect Unit Price in the original contract.

Items 2
 As-built quantities.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 (Deduct)
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: January 11, 2016

PROJECT TITLE: On Call Drainage Pipe Replacement
LOCATION: Grands St & Main St, Paterson
DATE OF CONTRACT: November 13, 2015
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: J. Fletcher Creamer & Son, Inc, 101 E. Broadway, Hackensadck, NJ 07601

3. STATEMENT OF CONTRACT AMOUNT

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT (\$39,290.00), PREVIOUS ADDITIONS (\$-), TOTAL (\$39,290.00), PREVIOUS DEDUCTIONS (\$-), NET PRIOR TO THIS CHANGE (\$39,290.00), AMOUNT OF THIS CHANGE (\$7,893.75), and CONTRACT AMOUNT TO DATE (\$31,396.25).

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR J. Fletcher Creamer & Son, Inc

SIGNATURE DATE

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: (County Inspector) Date

Reviewed By and Recommended for Processing By: (Project Engineer) Date

Recommend for Approval By: (County Engineer) Date

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE DATE: Freeholder - Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #18 FOR KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE PASSAIC COUNTY JAIL HVAC UPGRADES PROJECT PHASE 2 IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160053						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-27						
CAF #	C-04-55-991-007-901						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION FOR CHANGE ORDER #18 FOR KAPPA
CONSTRUCTION CO. AS IT PERTAINS TO THE PASSAIC
COUNTY JAIL HVAC UPGRADES PROJECT PHASE 2 IN
PATERSON, NJ**

WHEREAS a contract was awarded to Kappa Construction Co. for the project known as the Passaic County Jail HVAC Upgrades Phase 2 in Paterson, NJ; and

WHEREAS it is now necessary that a change order be made which addresses work necessary to provide installation of four (4) 24"x24" security type access doors to provide provision for installation of duct detectors, as evidenced in attached letter dated January 12, 2016; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on January 11, 2016 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 18 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated January 12, 2016 and attached hereto, be and the same is hereby approved:

1. DESCRIPTION AND VALUE OF CHANGE

See January 12, 2016 letter attached hereto

Addition	\$ 4,800.00
----------	-------------

REASON FOR CHANGE

See January 12, 2016 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 5,510,000.00
Previous Additions	\$ 389,214.41
Total	\$ 5,899,214.41
Previous Deductions	\$ 24,046.00
Net Prior to This Change	\$ 5,875,168.41
Amount of This Change Add	\$ 4,800.00
Contract Amount to Date	\$ 5,879,968.41

January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,800.00

APPROPRIATION: C-04-55-991-007-901

PURPOSE: Resolution for change order #18 for Kappa
Construction Co. as it Pertains to the Passaic County
Jail HVAC Upgrades project Phase 2 in Paterson, NJ



Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

January 12, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: County Of Passaic
PC Jail HVAC Upgrades Phase 2
Change Order #18 – Kappa Construction.

Members of the Board:

This Office is in receipt of Change Order #18 in the amount of \$4,800.00 addition to the above referenced project.

This Change Order addresses work necessary to provide for installation of four (4) 24"x24" security type Access Door to provide provision for installation of duct detectors..

This Change Order was reviewed and discussed at the Public Works Committee meeting of January 11, 2016 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #18 in the amount of \$4,800.00 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET
Attachment

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

18 (ADD)

DATE: January 7, 2016

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
 LOCATION: Paterson, NJ
 DATE OF CONTRACT: June 26, 2012
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Additions					
1	Install (4) 24"x24" security type Access Door.	4.00	EA	\$ 1,200.00	\$ 4,800.00
					\$ -
	Sub-Total				\$ 4,800.00
Supplementals					
	Total Deductions				\$ 4,800.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

Deduct to THE AMOUNT OF CONTRACT.....	\$	4,800.00
CURRENT DATE FOR COMPLETION.....		February 3, 2015
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	Calendar Days
NEW DATE FOR COMPLETION IS.....		February 3, 2015

2. REASON FOR CHANGE

Item 1

Install (4) 24"x24" security type Access Door to provide provision for installation of duct detectors.

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505

18 (ADD)

DATE: January 7, 2016

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
LOCATION: Paterson, NJ
DATE OF CONTRACT: June 26, 2012
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	5,510,000.00
PREVIOUS ADDITIONS.....	\$	389,214.41
TOTAL.....	\$	5,899,214.41
PREVIOUS DEDUCTIONS.....	\$	24,046.00
NET PRIOR TO THIS CHANGE.....	\$	5,875,168.41
AMOUNT OF THIS CHANGE..... ADD.....	\$	4,800.00
CONTRACT AMOUNT TO DATE.....	\$	5,879,968.41

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Kappa Construction Corp.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Architect)

Reviewed By and Recommended
for Processing By: _____ Date 12/2/13
(Consulting Engineer)

Recommend for Approval By: _____ Date _____
(County Engineer)

Introduced on: January 26, 2016
Approved by: January 26, 2016
Official Resolution#: R20160055
BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

18 (ADD)

DATE: January 7, 2016

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2

LOCATION: Paterson, NJ

DATE OF CONTRACT: June 26, 2012

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

SIGNATURE _____

DATE: _____

Theodore J. Best, Freeholder - Director

**HVAC Upgrades at Passaic County Jail
Kappa Construction Corp.
Proposal # 59**

The following proposal is provided at the request of the Owner, to install four (4) 24"x24" security type access door to facilitate the work of the Passaic County Jail's Fire Alarm Contractor. The access doors will be installed in the Marshall Street side of the 4th Floor wing, for RTU-6 Return ductwork mains. The access doors will be installed in locations per the attached sketch.

<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Subcontract</u>	<u>Unit Price</u>	<u>Total</u>
1 - Install (4) 24"x24" security type Access Door.	-----	-----	-----	4,800.00	4,800.00
	=====	=====	=====	=====	=====
	-----	-----	-----	4,800.00	4,800.00
Payroll Burden @ 26.87%	-----	-----	-----	-----	00.00
Overhead @ 10%					00.00
Profit @ 10%					00.00
Bond @ 1.25%					00.00

					Total Proposal # 59
					4,800.00

As a result of the aforementioned work, we request that our Contract Time be increased by Zero (0) Days.

File - PCJ 12/17/15

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #5 FOR DELL-TECH INC. AS IT PERTAINS TO THE DEY MANSION RESTORATION AND REHABILITATION PROJECT IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160054						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-28						
CAF #	C-04-55-991-007-901						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION FOR CHANGE ORDER #5 FOR DELL-TECH
INC. AS IT PERTAINS TO THE DEY MANSION
RESTORATION AND REHABILITATION PROJECT IN
WAYNE, NEW JERSEY**

WHEREAS a contract was awarded to Dell-Tech Inc. for the project known as the Dey Mansion Restoration and Rehabilitation in Wayne, NJ; and

WHEREAS it is now necessary that a change order be made which addresses various work items discovered as unforeseen and also additional requirements from PSE&G, as evidenced in attached letter dated January 12, 2016; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on January 11, 2016 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 5 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated January 12, 2016 and attached hereto, be and the same is hereby approved:

1. DESCRIPTION AND VALUE OF CHANGE

See January 12, 2016 letter attached hereto

Addition	\$ 26,801.56
----------	--------------

REASON FOR CHANGE

See January 12, 2016 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 1,278,120.00
Previous Additions		\$ 103,625.00
Total		\$ 1,381,745.00
Previous Deductions		\$ -0-
Net Prior to This Change		\$ 1,381,745.00
Amount of This Change	Add	\$ 26,801.56
Contract Amount to Date		\$ 1,408,546.56

January 26, 2016

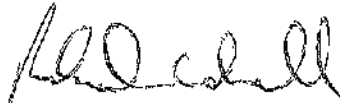
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$26,801.56

APPROPRIATION: C-04-55-102-000-901

PURPOSE: Resolution for change order #5 for Dell-Tech Inc. as it pertains to the Dey Mansion restoration and Rehabilitation Project in Wayne, New Jersey.



Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 12, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Dey Mansion Restoration and Rehabilitation
Wayne, NJ
Passaic County
Supplemental Change Order #5 -Dell Tech Inc.

Members of the Board:

This Office is in receipt of Supplemental Change Order #4 in the amount of \$26,801.56 addition to the above referenced project.

This Change Order addressed various work items discovered as unforeseen or issues that needed to be addressed due to requirements from PSE&G. Included were items needing repair not included in the construction documents.

This Change Order was reviewed and discussed at the Public Works Committee meeting of January 11, 2016 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #5 in the amount of \$26,801.56 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET
cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_1\My Documents\PC Dey Mansion\Construction\Change Orders\C.O #5 ADD.docx

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160054

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 5 (Add)
 PROJECT No. C-14-017
 DATE: December 14, 2015

PROJECT TITLE: DEY MANSION RESTORATION AND REHABILITATION
 LOCATION: WAYNE, NJ
 DATE OF CONTRACT: SEPT. 29, 2014
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: DELL-TECH INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Increases</u>					
<u>Total Extras</u>					\$ -
<u>Supplementals</u>					
<u>S-131</u>	Installation of additional spaced sheathing due to change in Cypress shingles exposure	1	EA		\$13,248.00
<u>S-132</u>	Installation of 2 additional brick steps at intersection of brick and paver walkways	1	EA		\$1,667.50
<u>S-133</u>	Installation of dry laid stone window well	1	EA		\$1,897.50
<u>S-134</u>	Installation of electric hand hole	1	EA		\$4,353.56
<u>S-134</u>	Installation of additional rafter stainless steel rod reinforcement (material only)	1	EA		\$5,635.00
<u>Total Supplementals</u>					\$ 26,801.56
<u>Total Adds</u>					\$ 26,801.56

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....
 ORIGINAL DATE FOR COMPLETION..... October 23, 2015
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 30 Calendar Days
 NEW DATE FOR COMPLETION IS..... November 22, 2015

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160054

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 5 (Add)
PROJECT No. C-14-017.
DATE: December 14, 2015

PROJECT TITLE: DEY MANSION RESTORATION AND REHABILITATION
LOCATION: WAYNE, NJ
DATE OF CONTRACT: SEPT. 29, 2014
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: DELL-TECH INC.

Various items were discovered as unforeseen items or issues that needed to be addressed or items needed for repair not included in the construction documents

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 5 (Add)
PROJECT No. C-14-017
DATE: December 14, 2015

PROJECT TITLE: DEY MANSION RESTORATION AND REHABILITATION
LOCATION: WAYNE, NJ
DATE OF CONTRACT: SEPT. 29, 2014
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: DELL-TECH INC.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 1,278,120.00
PREVIOUS ADDITIONS.....	\$ 103,625.00
TOTAL.....	\$ 1,381,745.00
PREVIOUS DEDUCTIONS.....	\$ -
NET PRIOR TO THIS CHANGE.....	\$ 1,381,745.00
AMOUNT OF THIS CHANGE (Add).....	\$ 26,801.56
CONTRACT AMOUNT TO DATE.....	\$ 1,408,546.56

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR -DELL TECH INC.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Architect)

Reviewed By and Recommended
for Processing By: _____ Date _____
(County Architect)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____

Introduced on: January 26, 2016 Hector Lora, Freeholder - Director
Adopted on: January 26, 2016
Official Resolution#: R20160054

CHANGE ORDER

G701

Distributed To:

- Owner Contractor
- Architect Subcontractor
- Field Other

Res-Pg:l.28-9

PROJECT: Restoration & Rehabilitation of The Dey Mansion
 199 Totowa Road
 Wayne, NJ

CHANGE ORDER NO: 5

DATE: November 18, 2015

TO: County of Passaic
 495 River Street
 Paterson, NJ 07524

PROJECT NO:

CONTRACT DATE:

CONTRACT FOR:

The contract is changed as follows:

#	COST	DESCRIPTION
1	13,248.00	Installation of additional spaced sheathing due to change in Cypress shingles exposure (40 pcs x 52 ft x 2
2		@ \$3/ft + 16 pcs x 8 ft vertical framing x 2 sides @ \$4/ft)
3	1,667.50	Installation of 2 additional brick steps at intersection of brick and paver walkways \$1,450 x 15% o&p
4	1,897.50	Installation of dry laid stone window well @ W117 \$1,650 x 15% o&p

16,813.00 TOTAL

The original Contract Sum was		\$	1,278,120.00
Net change by previously authorized Change Orders	0, 1, 2, 3, 4	\$	143,778.20
The Contract Sum prior to this Change Order was		\$	1,421,898.20
The Contract Sum will be increased by this Change Order in the amount of		\$	16,813.00
The new Contract Sum including this Change Order will be		\$	1,438,711.20
The Contract Time will be increased by		() days.
The date of Substantial Completion as of the date of this Change Order			

Accepted By:

Dell-Tech Inc.

CONTRACTOR

OWNER

OTHER

By:

By:

By:

Introduced on: January 26, 2016

Adopted on: January 26, 2016

Official Resolution#: R20160054

Date

Date

CHANGE ORDER

G701

Distributed To:

- Owner Contractor
- Architect Subcontractor
- Field Other

Res-Pg:1.28-10

PROJECT: Restoration & Rehabilitation of The Dey Mansion
 199 Totowa Road
 Wayne, NJ

CHANGE ORDER NO: 6

DATE: November 18, 2015

PROJECT NO:

TO: County of Passaic
 495 River Street
 Paterson, NJ 07524

CONTRACT DATE:

CONTRACT FOR:

The contract is changed as follows:

#	COST	DESCRIPTION
1	-10,965.48	Installation of electrical hand hole \$6,393.56 (material cost) x 15% o&p + \$1,400 (labor cost) = \$8,752.59 x
2	-756.00	Delivery and installation by Dell Tech Inc.

~~-10,815.48~~ TOTAL

4,353.56

The original Contract Sum was		\$	1,278,120.00
Net change by previously authorized Change Orders	0, 1, 2, 3, 4, 5	\$	160,591.20
The Contract Sum prior to this Change Order was		\$	1,438,711.20
The Contract Sum will be increased by this Change Order in the amount of		\$	10,815.48
The new Contract Sum including this Change Order will be		\$	1,449,526.68
The Contract Time will be increased by		()	days.
The date of Substantial Completion as of the date of this Change Order			

Accepted By:

Dell-Tech Inc.

CONTRACTOR

OWNER

OTHER

By:

By:

By:

Introduced on: January 26, 2016

Adopted on: January 26, 2016

Official Resolution#: R20160054

Date

Date

CHANGE ORDER

G701

Distributed To:

- Owner
- Contractor
- Architect
- Subcontractor
- Field
- Other

PROJECT: Restoration & Rehabilitation of The Dey Mansion
 189 Totowa Road
 Wayne, NJ

CHANGE ORDER NO: 7

DATE: November 16, 2015

TO: County of Passaic
 495 River Street
 Paterson, NJ 07524

PROJECT NO:

CONTRACT DATE:

CONTRACT FOR:

The contract is changed as follows:

#	COST	DESCRIPTION
1	5,635.00	installation of additional rebar galvanized rod reinforcement 14 pcs x \$350 (material cost) x 15%
2		

5,635.00 TOTAL

The original Contract Sum was	\$	1,278,120.00
Net change by previously authorized Change Orders 0, 1, 2, 3, 4, 5, 6	\$	171,406.68
The Contract Sum prior to this Change Order was	\$	1,449,526.68
The Contract Sum will be increased by this Change Order in the amount of	\$	5,635.00
The new Contract Sum including this Change Order will be	\$	1,455,161.68
The Contract Time will be increased by	Seven (7) days.	
The date of Substantial Completion as of the date of this Change Order		

Accepted By:

Dell-Tech Inc.

CONTRACTOR

OWNER

OTHER

By:

By:

By:

Date

Date

Date

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160054

12/14/15

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO ZUCCARO, INC. FOR THE GOFFLE ROAD/ROCK ROAD/BRAEN AVENUE INTERSECTION IMPROVEMENTS IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160055						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-29						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

R20160055-2

RESOLUTION AUTHORIZING FINAL PAYMENT TO ZUCCARO, INC. FOR THE GOFFLE ROAD/ROCK ROAD/BRAEN AVENUE INTERSECTION IMPROVEMENTS IN THE BOROUGH OF HAWTHORNE, NEW JERSEY

WHEREAS a contract was awarded to Zuccaro, Inc. of Saddle Brook, New Jersey for the Goffle Road/Rock Road/Braen Avenue Intersection Improvement Project in the Borough of Hawthorne, NJ; and

WHEREAS by letter on December 15, 2015 the Office of the County Engineer advised the County Counsel that they recommended approval of the final payment to Zuccaro, Inc.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$18,223.72, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$16,859.48; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee meeting on December 14, 2015 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Zuccaro, Inc. for the Goffle Road/Rock Road/Braen Avenue Intersection Improvement Project in the Borough of Hawthorne, New Jersey be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

January 26, 2016



County of Passaic

Administration Building
401 Grand Street - Paterson, New Jersey 07505

Res-Pg:l.29-3

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

December 15, 2015

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Goffle Road/Rock Road/Braen Avenue Intersection Improvements
Borough of Hawthorne
Acceptance, Release of Retainage and Final Payment

Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing **Acceptance, Release of Retainage and Final Payment** for the Goffle Road/Rock Road/Braen Avenue Intersection Improvements Project.

The construction contract for this project, in the amount of \$384,123.50 was awarded by Resolution R-14-219 on March 25, 2014 to Zuccaro, Inc., Saddle Brook, NJ. All contract requirements, including construction and corrective actions were completed by October 15, 2015. Change Order 5 resulted in a Final Contract amount of \$364,474.25 and completion date of October 15, 2015. This is a reduction in the contact price of 5.14%.

This was a joint project with the Borough of Hawthorne. Hawthorne was responsible for design engineering and the County was responsible for construction and construction engineering.

Upon acceptance, the final payment for this project will be \$16,859.48.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of December 14, 2015.

Very truly yours

Timothy R. Metten, P.E.
Assistant County Engineer

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160055



PARTIAL PAYMENT

COUNTY OF PASSAIC
401 GRAND STREET - ROOM 439
PATERSON, NEW JERSEY 07505

PURCHASE ORDER NUMBER 14-03596

Zuccaro, Inc.

CONTRACT NO. _____

248 Alberta Drive

DEPARTMENT Engineering

Saddle Brook, New Jersey 07663

VENDOR # 11001

DATE			ACCOUNT NUMBER	CHECK NUMBER	
MONTH	DAY	YR	C-04-55-116-001-910		
12	10	2015			

FOR THE COFFLE/BRAEN INTERSECTION IMPROVEMENT PROJECT

PAYMENT # 5 (Final)

Original Contract Amount	\$384,214.50	
Adjusted Contract Amount	\$364,474.25	
Contract Completed to Date	\$364,474.25	
Less Amounts Previously Paid	-\$347,614.77	
Amount Due this Invoice	\$ 16,859.48	\$16,859.48
Balance of Contract	\$ 0.00	

Tim Mettlen, P.E., Asst. County Engineer

AMOUNT OF PAYMENT IN WORDS

Sixteen Thousand Eight Hundred Fifty Nine Dollars and forty eight cents

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) ~~Fill out form; attach any necessary invoices.~~
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) After payment appears in the check register, place check number on your file copy and place in your paid file.

DEPARTMENT CERTIFICATION

~~It is hereby certified that the goods or services~~
have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

PASSAIC COUNTY
DEPARTMENT OF ENGINEERING
PAYMENT VOUCHER

All Bills must be itemized, have the Special Voucher Number, and be presented Promptly to the Department ordering same

December 9, 2015

County of Passaic

To: Address:	Zuccaro, Inc.	Departmental Approval Rec'd & Chk'd by	TRM
	64 Commerce St Garfield, NJ 07026	Signature	
		Title	

Date	Special Voucher #	Quantity	Article	Amount
			Goffle Rd/Rock Rd/Braen Ave Intersection Improvements Furnishing of all Labor, Equipment, and Materials for work performed to 9/15/2015 as per Payment Estimate # 5 Final	\$ 16,859 48

Amount of Bill (In Words): **SIXTEEN THOUSAND EIGHT HUNDRED FIFTY NINE Dollars and FORTY EIGHT Cents**

CLAIMANT'S SIGNATURE AND DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that all articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with his knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I also certify that all Certified Payroll Certificates and Manning's Reports up to and including the most recent work period have previously been filed with the Office of County Counsel, or are enclosed, with this Payment Estimate Certificate.

- If marked to the left by an [X], the Passaic County Engineering Division has confirmed that the Payroll Certificates and Mannings Reports are filed up to date.

<p>Inspector's Certification I CERTIFY THAT I HAVE INSPECTED THE WORK, QUALITY OF MATERIALS, QUANTITY OF MATERIALS AND EQUIPMENT INVOLVED IN THIS CLAIM FOR PAYMENT BY CONTRACTOR, AND I FURTHER CERTIFY THAT SAID WORK AND MATERIALS HAVE BEEN COMPLETED AND PLACED IN ACCORDANCE WITH ALL PASSAIC COUNTY STANDARDS AND JOB SPECIFICATIONS</p>	Date	Signature of Claimant
	Voucher Number:	Official Position
		Account of:
		\$
		Payee
Signature of Inspector	Date	Address

Passaic County Division of Engineering
 Intersection Improvement Goffier/Rock/Braen
 Estimate # 5 Final

Date 12/9/2015

Prepared by TRM

Work Performed Through October 15, 2015

Item	Description	Contract Quantity	Units	Unit Price	CO Quantity	CO #s	Quantity Previously Allowed	Quantity This Estimate	Quantity to Date	Amount to Date
1	Construction Layout	1	LS	\$ 6,000.00	0.00		1	0.00	1.00	\$ 6,000.00
2	Construction Signs	200	SF	\$ 20.00	-12.00		188	0.00	188.00	\$ 3,760.00
3	Drums	25	Unit	\$ 25.00	0.00		25	0.00	25.00	\$ 625.00
4	Traffic Cones	200	Unit	\$ 5.00	0.00		200	0.00	200.00	\$ 1,000.00
5	Allowance for Police Traffic Directors	30,000	Allowance	\$ 1.00	0.00		24204	0.00	24204.00	\$ 24,204.00
6	Clearing Site	1	LS	\$ 15,000.00	0.00		1	0.00	1.00	\$ 15,000.00
7	Roadway Excavation Unclassified	180	CY	\$ 28.00	-32.60		147.4	0.00	147.40	\$ 4,127.20
8	DGA Base Course, 6" Thick	175	SY	\$ 22.00	-54.00		121	0.00	121.00	\$ 2,662.00
9	HMA Milling 3" or Less	3,600	SY	\$ 6.00	177.00		3777	0.00	3777.00	\$ 22,862.00
10	HMA Base Course 25H64	50	Ton	\$ 95.00	0.74		50.74	0.00	50.74	\$ 4,820.30
11	HMA Intermediate Course 12.5H64	25	Ton	\$ 95.00	-25.00		0	0.00	0.00	\$ -
12	HMA Surface Course 9.5H64	535	Ton	\$ 95.00	-130.87		404.13	0.00	404.13	\$ 38,392.35
13	15" RCP Class V	80	LF	\$ 85.00	-6.00		74	0.00	74.00	\$ 6,290.00
14	Inlet, Type B	1	UN	\$ 2,400.00	1.00		2	0.00	2.00	\$ 4,800.00
15	Reset Existing Casing	8	UN	\$ 250.00	-2.00		6	0.00	6.00	\$ 1,500.00
16	Bicycle Safe Grate	4	UN	\$ 300.00	0.00		4	0.00	4.00	\$ 1,200.00
17	Curb Piece	4	UN	\$ 300.00	0.00		4	0.00	4.00	\$ 1,200.00
18	Concrete Sidewalk, 4" Thick	150	SY	\$ 62.00	103.10		253.1	0.00	253.10	\$ 15,692.20
19	Concrete Sidewalk Reinforced 6" Thick	115	SY	\$ 65.00	-66.10		48.9	0.00	48.90	\$ 3,178.50
20	HMA Driveway 6" Thick	55	SY	\$ 32.00	-19.00		36	0.00	36.00	\$ 1,152.00
21	Concrete Driveway, 6" Thick	25	SY	\$ 66.00	35.00		60	0.00	60.00	\$ 3,960.00
22	Detectable Warning Surface	8	SY	\$ 175.00	-1.80		6.3	0.00	6.30	\$ 1,102.50
23	9"x18" Concrete Vertical Curb	800	LF	\$ 19.00	-102.00		698	0.00	698.00	\$ 13,262.00
24	Traffic Stripes, Long Life, Epoxy Resin 4"	2,020	LF	\$ 0.85	348.00		1974	394.00	2368.00	\$ 2,012.80
25	Traffic Stripes, Long Life, Epoxy Resin 6"	700	LF	\$ 1.20	-25.50		597.5	77.00	674.50	\$ 809.40
26	Traffic Markings, Thermoplastic	1,150	SF	\$ 4.00	-177.00		973	0.00	973.00	\$ 3,892.00
27	Regulatory & Warning Signs	195	SF	\$ 42.00	49.50		193.5	51.00	244.50	\$ 10,269.00
28	1 1/2" Rigid Nonmetallic Conduit	50	LF	\$ 35.00	-50.00		0	0.00	0.00	\$ -
29	2" Rigid Metallic Conduit	85	LF	\$ 36.00	-15.00		70	0.00	70.00	\$ 2,520.00
30	3" Rigid Metallic Conduit	525	LF	\$ 48.00	-169.00		356	0.00	356.00	\$ 17,088.00
31	18"x36" Junction Box	7	UN	\$ 1,500.00	0.00		7	0.00	7.00	\$ 10,500.00
32	Foundation, Type SFT	4	UN	\$ 2,000.00	0.00		4	0.00	4.00	\$ 8,000.00
33	Foundation, Type P-MC	1	UN	\$ 2,200.00	0.00		1	0.00	1.00	\$ 2,200.00
34	Foundation, Type SFK	2	UN	\$ 2,000.00	0.00		2	0.00	2.00	\$ 4,000.00
35	Meter Cabinet, Type T	1	Unit	\$ 1,850.00	0.00		1	0.00	1.00	\$ 1,850.00
36	Service Wire, #6 AWG	100	LF	\$ 2.00	-7.00		93	0.00	93.00	\$ 186.00

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160055

37	Ground Wire, #8 AWG	600	LF	\$	2.00	-20.00		580	0.00	580.00	\$	1,160.00
38	Controller, 8 Phase w/Battery Backup System	1	UN	\$	25,000.00	0.00		1	0.00	1.00	\$	25,000.00
39	Traffic Signal Standard, Aluminum	6	UN	\$	1,800.00	0.00		6	0.00	6.00	\$	10,800.00
40	Traffic Signal Mast Arm, Aluminum	6	UN	\$	2,000.00	0.00		6	0.00	6.00	\$	12,000.00
41	Traffic Signal Cable, 2 Conductor	250	LF	\$	3.00	-10.00		240	0.00	240.00	\$	720.00
42	Traffic Signal Cable, 5 Conductor	730	LF	\$	3.00	-5.00		725	0.00	725.00	\$	2,175.00
43	Traffic Signal Cable, 10 Conductor	1,400	LF	\$	4.00	-13.00		1387	0.00	1387.00	\$	5,548.00
44	Traffic Signal Head	11	UN	\$	1,150.00	0.00		11	0.00	11.00	\$	12,650.00
45	Pedestrian Signal Head	6	SF	\$	950.00	0.00		6	0.00	6.00	\$	5,700.00
46	Accessible Pedestrian Push Button Station	2	UN	\$	675.00	0.00		2	0.00	2.00	\$	1,350.00
47	Image Detector	3	UN	\$	4,700.00	0.00		3	0.00	3.00	\$	14,100.00
48	Controller Turn-on	1	UN	\$	2,200.00	0.00		0	1.00	1.00	\$	2,200.00
49	APS Central Control Unit	1	UN	\$	3,700.00	0.00		1	0.00	1.00	\$	3,700.00
50	Tree Removal, over 12" to 18" Diameter	3	UN	\$	500.00	-1.00		2	0.00	2.00	\$	1,000.00
51	Topsoiling 4" thick	700	SY	\$	10.00	-175.00		525	0.00	525.00	\$	5,250.00
52	Fertilizing & Seeding Type A-3	700	SY	\$	1.00	-175.00		525	0.00	525.00	\$	525.00
53	Straw Mulching	700	SY	\$	1.00	-175.00		525	0.00	525.00	\$	525.00
54	Excavation, Test Pit	100	CY	\$	50.00	-85.00		15	0.00	15.00	\$	750.00
55	Video Inspection of Pipe	300	LF	\$	5.00	-140.00		160	0.00	160.00	\$	800.00
56	Cleaning Existing Pipe, 12" Diameter	300	LF	\$	10.00	-120.00		180	0.00	180.00	\$	1,800.00
S-1	15" HDPE	-	LF	\$	82.00	144.00		144	0.00	144.00	\$	11,808.00
S-2	Remove Stripes	-	LF	\$	9.20	380.00		0	380.00	380.00	\$	3,496.00
S-3	Remove 4 RPMS	-	LS	\$	1,500.00	1.00		0	1.00	1.00	\$	1,500.00

	Amount Allowed	\$	364,474.25
	Retainage		
	Previously Paid	\$	347,614.77
	Amount Due	\$	16,859.48

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160055

Passaic County Division of Engineering
 Intersection Improvement Goffle/Rock/Braen

Estimate # 5 Final

Zuccaro, Inc.

12/9/2015

Work Performed Through October 15, 2015

Prepared by TRM

Item	Description	Contract Quantity	Units	Unit Price	CO Quantity	CO #s	Signature	Quantity Previously Allowed	Quantity This Estimate	Quantity to Date	Amount to Date
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3	Drums	25	Unit	\$ 25.00	0.00			25	0.00	25.00	\$ 625.00
4	Traffic Cones	200	Unit	\$ 5.00	0.00			200	0.00	200.00	\$ 1,000.00
5	Allowance for Police Traffic Directors	30,000	Allowance	\$ 1.00	0.00			24204	0.00	24204.00	\$ 24,204.00
6	Clearing Site	1	LS	\$ 15,000.00	0.00			1	0.00	1.00	\$ 15,000.00
7	Roadway Excavation Unclassified	180	CY	\$ 28.00	-32.60			147.4	0.00	147.40	\$ 4,127.20
8	DGA Base Course, 6" Thick	175	SY	\$ 22.00	-54.00			121	0.00	121.00	\$ 2,662.00
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10	HMA Base Course 25H64	50	Ton	\$ 95.00	0.74			50.74	0.00	50.74	\$ 4,820.30
11	HMA Intermediate Course 12.5H64	25	Ton	\$ 95.00	-25.00			0	0.00	0.00	\$ -
12	HMA Surface Course 9.5H64	535	Ton	\$ 95.00	-130.87			404.13	0.00	404.13	\$ 38,392.35
13	15" RCP Class V	80	LF	\$ 85.00	-6.00			74	0.00	74.00	\$ 6,290.00
14	Inlet, Type B	1	UN	\$ 2,400.00	1.00			2	0.00	2.00	\$ 4,800.00
15	Reset Existing Casting	8	UN	\$ 250.00	-2.00			6	0.00	6.00	\$ 1,500.00
16	Bicycle Safe Grate	4	UN	\$ 300.00	0.00			4	0.00	4.00	\$ 1,200.00
17	Curb Piece	4	UN	\$ 300.00	0.00			4	0.00	4.00	\$ 1,200.00
18	Concrete Sidewalk, 4" Thick	150	SY	\$ 62.00	103.10			253.1	0.00	253.10	\$ 15,692.20
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20	HMA Driveway 6" Thick	55	SY	\$ 32.00	-19.00			36	0.00	36.00	\$ 1,152.00
21	Concrete Driveway, 6" Thick	25	SY	\$ 66.00	35.00			60	0.00	60.00	\$ 3,960.00
22	Detectable Warning Surface	8	SY	\$ 175.00	-1.80			6.3	0.00	6.30	\$ 1,102.50
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24	Traffic Stripes, Long Life, Epoxy Resin 4"	2,020	LF	\$ 0.85	348.00			1974	394.00	2368.00	\$ 2,012.80
25	Traffic Stripes, Long Life, Epoxy Resin 6"	700	LF	\$ 1.20	-25.50			597.5	77.00	674.50	\$ 809.40
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27	Regulatory & Warning Signs	195	SF	\$ 42.00	49.50			193.5	51.00	244.50	\$ 10,269.00
28	1 1/2" Rigid Nonmetallic Conduit	50	LF	\$ 35.00	-50.00			0	0.00	0.00	\$ -
29	2" Rigid Metallic Conduit	85	LF	\$ 36.00	-15.00			70	0.00	70.00	\$ 2,520.00
30	3" Rigid Metallic Conduit	625	LF	\$ 48.00	-169.00			356	0.00	356.00	\$ 17,088.00
31	18"x36" Junction Box	7	UN	\$ 1,500.00	0.00			7	0.00	7.00	\$ 10,500.00
32	Foundation, Type SFI	4	UN	\$ 2,000.00	0.00			4	0.00	4.00	\$ 8,000.00
33	Foundation, Type P-MC	1	UN	\$ 2,200.00	0.00			1	0.00	1.00	\$ 2,200.00
34	Foundation, Type SFK	2	UN	\$ 2,000.00	0.00			2	0.00	2.00	\$ 4,000.00
35	Meter Cabinet, Type T	1	Unit	\$ 1,850.00	0.00			1	0.00	1.00	\$ 1,850.00
36	Service Wire, #6 AWG	100	LF	\$ 2.00	-7.00			93	0.00	93.00	\$ 186.00

37	Ground Wire, #8 AWG	600	LF	\$	2.00	-20.00			580	0.00	500.00	\$	1,150.00
38	Controller, 8 Phase w/Battery Backup System	1	UN	\$	25,000.00	0.00			1	0.00	1.00	\$	25,000.00
39	Traffic Signal Standard, Aluminum	6	UN	\$	1,800.00	0.00			6	0.00	6.00	\$	10,800.00
40	Traffic Signal Mast Arm, Aluminum	6	UN	\$	2,000.00	0.00			6	0.00	6.00	\$	12,000.00
41	Traffic Signal Cable, 2 Conductor	250	LF	\$	3.00	-10.00			240	0.00	240.00	\$	720.00
42	Traffic Signal Cable, 5 Conductor	730	LF	\$	3.00	-5.00			725	0.00	725.00	\$	2,175.00
43	Traffic Signal Cable, 10 Conductor	1,400	LF	\$	4.00	-13.00			1387	0.00	1387.00	\$	5,548.00
44	Traffic Signal Head	11	UN	\$	1,150.00	0.00			11	0.00	11.00	\$	12,650.00
45	Pedestrian Signal Head	6	SF	\$	950.00	0.00			6	0.00	6.00	\$	5,700.00
46	Accessible Pedestrian Push Button Station	2	UN	\$	675.00	0.00			2	0.00	2.00	\$	1,350.00
47	Image Detector	3	UN	\$	4,700.00	0.00			3	0.00	3.00	\$	14,100.00
48	Controller Turn-on	1	UN	\$	2,200.00	0.00			0	1.00	1.00	\$	2,200.00
49	APS Central Control Unit	1	UN	\$	3,700.00	0.00			1	0.00	1.00	\$	3,700.00
50	Tree Removal, over 12" to 18" Diameter	3	UN	\$	500.00	-1.00			2	0.00	2.00	\$	1,000.00
51	Topsailing 4" Thick	700	SY	\$	10.00	-175.00			525	0.00	525.00	\$	5,250.00
52	Fertilizing & Seeding Type A-3	700	SY	\$	1.00	-175.00			525	0.00	525.00	\$	525.00
53	Straw Mulching	700	SY	\$	1.00	-175.00			525	0.00	525.00	\$	525.00
54	Excavation, Test Pit	100	CY	\$	50.00	-85.00			15	0.00	15.00	\$	750.00
55	Video Inspection of Pipe	300	LF	\$	5.00	-140.00			160	0.00	160.00	\$	800.00
56	Cleaning Existing Pipe, 12" Diameter	300	LF	\$	10.00	-120.00			180	0.00	180.00	\$	1,800.00
S-1	15" HDPE	-	LF	\$	82.00	144.00			144	0.00	144.00	\$	11,808.00
S-2	Remove Stripes	-	LF	\$	9.20	380.00			0	380.00	380.00	\$	3,496.00
S-3	Remove 4 RPMS	-	LS	\$	1,500.00	1.00			0	1.00	1.00	\$	1,500.00

													\$	304,474.25
													\$	347,614.77
													\$	16,859.48

Amount Allowed
Retainage
Previously Paid
Amount Due

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO DELL-TECH INC. FOR THE LAMBERT CASTLE ROOF REPLACEMENT PROJECT AT GARRET MOUNTAIN IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160056						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-30						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AUTHORIZING FINAL PAYMENT TO DELL-TECH INC. FOR THE LAMBERT CASTLE ROOF REPLACEMENT PROJECT AT GARRET MOUNTAIN IN PATERSON, NEW JERSEY

WHEREAS a contract was awarded to Dell-Tech Inc. of Trenton, New Jersey for the Lambert Castle Roof Replacement Project at Garret Mountain in Paterson, NJ; and

WHEREAS by letter on September 28, 2015 the Office of the County Engineer advised the County Counsel that they recommended approval of the final payment to Dell-Tech Inc.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$430,601.16, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$9,494.02; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee meeting on July 15, 2015 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Dell-Tech Inc. for the Lambert Castle Roof Replacement Project at Garret Mountain in Paterson, New Jersey be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

January 26, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:l.30-3

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 28, 2015

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: County Of Passaic
Lambert Castle Roof Replacement
Acceptance and Final Payment
Dell Tech Inc.

Members of the Board:

The Roof Replacement at Lambert Castle at Garret Mountain has been completed and conforms to the as-built documents.

Final payment and acceptance for this contract was discussed at the Public Works Committee meeting of July 15th, 2015 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing the acceptance of the Roof Replacement at Lambert Castle and directing the Director of Finance to issue Final Payment in the amount of \$9,494.02 subject to any requirements deemed necessary by County Counsel.

Very truly yours,

A handwritten signature in black ink, appearing to read "S. Edmond".

Steven J. Edmond, P.E.
County Engineer

/AET

Attachment

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160056

PARTIAL PAYMENT



COUNTY OF PASSAIC
401 GRAND STREET - ROOM 439
PATERSON, NEW JERSEY 07505

Dell-Tech
930 New York Avenue
Trenton, New Jersey

PURCHASE ORDER NUMBER 14-09001
CONTRACT NO.
DEPARTMENT Engineering
VENDOR # 10155

DATE			ACCOUNT NUMBER	CHECK NUMBER	
MONTH	DAY	YR			
09	28	2015	T-16-56-850-000-901 C-044-55-976-000-901		

LAMBERT CASTLE ROOF REPLACEMENT
PAYMENT # 8 (FINAL)

Original Contract Amount	\$416,300.00
Adjusted Contract Amount	\$430,601
Contract Completed to Date	\$430,601
Less Amounts Previously Paid	-\$421,107
Amount Due this Invoice	\$ 9,494
Balance of Contract	\$ 0

July 15th 2015

9-28-15

Andrew Thompson, AIA, County Architect

AMOUNT OF PAYMENT IN WORDS

Nine Thousand Four Hundred Ninety Four Dollars and two cents

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) After payment appears in the check register, place check number on your file copy and place in your paid file.

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

G702 APPLICATION and CERTIFICATE for PAYMENT

To: County of Passaic
 401 Grand Street Room 524
 Paterson, NJ 07505
 From: Dell-Tech Inc.
 930 New York Ave.
 Trenton, NJ 08638
 Project: Construction of Lambert Castle
 Roof Replacement
 3 Valley Road
 Paterson, NJ 07505
 Application No: 9
 App. Date: December 16, 2013
 Period to:
 Project No:
 Contract Date:
 Distribution to:
 OWNER
 CONSTRUCTION MGR.
 ARCHITECT
 CONTRACTOR
 OTHER
 Contract For: Lambert Castle Roof Replacement
 Via Architect: Jack Nigro, Superintendent

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continguation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM
2. Net Change By Change Orders
3. CONTRACT SUM TO DATE
4. TOTAL COMPLETED AND STORED TO DATE
5. RETAINAGE:
 - a. 02% of Completed Work
 - b. 02% of Stored Material

416,300.00	0.00
14,301.16	0.00
430,601.16	0.00
430,601.16	0.00
0.00	
430,601.16	
421,107.14	
9,494.02	
0.00	

CONTRACTOR: Dell-Tech Inc.

By:  Date: April 30, 2014

State of: New Jersey County of: Mercer

Subscribed and sworn before me this 30th day of April 2014

Ziggy Rabeiga personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are true, accurate to the best of his/her knowledge and belief.

Notary Public:  My Commission Expires Aug. 5, 2018
 ID # 2049049
 STATE OF NEW JERSEY

ARCHITECT'S CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	14,301.16	0.00
Total approval this Month	0.00	0.00
TOTALS	\$ 14,301.16	\$ 0.00
NET CHANGES by Change Order	\$ 14,301.16	

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

Application No: 9

App. Date: December 16, 2013

Period to:

Project No:

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items may apply.

A=Line Item Number	B=Description of Work	C=Schedule of Values	D=Work Completed		E=Materials Stored & Used Prior + Current	G=Total Completed and Stored To Date	H=Balance to Finish	I=Retainage
			From Previous Application(s)	This Period				
1	General conditions	8,500.00	8,500.00	0.00		8,500.00	0.00	0.00
2	Bonds & insurance	20,500.00	20,500.00	0.00		20,500.00	0.00	0.00
3	Submittals	3,000.00	3,000.00	0.00		3,000.00	0.00	0.00
4	Submittals (skylights)	15,700.00	15,700.00	0.00		15,700.00	0.00	0.00
5	Mobilization	6,000.00	6,000.00	0.00		6,000.00	0.00	0.00
6	Temp. facilities & controls	4,000.00	4,000.00	0.00		4,000.00	0.00	0.00
7	Removal of skylights & debris	16,000.00	16,000.00	0.00		16,000.00	0.00	0.00
8	New standing seam roof, flashings	149,500.00	99,500.00	0.00	50,000.00	149,500.00	0.00	0.00
9	Installation of 1/2" density board	4,500.00	4,500.00	0.00		4,500.00	0.00	0.00
10	Installation of 2" insulation board	9,000.00	9,000.00	0.00		9,000.00	0.00	0.00
11	Installation of new EPDM roofing	54,000.00	54,000.00	0.00		54,000.00	0.00	0.00
12	Installation of new paver system	7,500.00	6,750.00	750.00		7,500.00	0.00	0.00
13	Installation of new skylights	75,300.00	0.00	0.00	75,300.00	75,300.00	0.00	0.00
14	Installation of venting cupola/crown	13,000.00	0.00	0.00	13,000.00	13,000.00	0.00	0.00
15	Installation of gutters & leaders	9,000.00	9,000.00	0.00		9,000.00	0.00	0.00
16	Installation of 2x12 framing	2,700.00	2,700.00	0.00		2,700.00	0.00	0.00
17	Installation of 2x10 framing	2,700.00	2,700.00	0.00		2,700.00	0.00	0.00
18	Installation of 3/4" plywood	2,400.00	2,400.00	0.00		2,400.00	0.00	0.00
19	Installation of 16" metal coping	11,500.00	11,500.00	0.00		11,500.00	0.00	0.00
20	Cleanup & closeout	1,500.00	1,350.00	150.00		1,500.00	0.00	0.00
21	CO#1 Masonry repairs	14,301.16	14,301.16	0.00		14,301.16	0.00	0.00
GRAND TOTAL:			430,601.16	291,401.16	900.00	430,601.16	0.00	0.00

A=Line Item Number B=Brief Item Description C=Total Value of Item D=Total of D and E From Previous Application(s) (If Any) E=Total Work Completed For This Application
 F=Materials Purchased and Stored for Project G=Total of All Work Completed and Materials Stored for Project H=Remaining Balance of Amount to Finish I=Amount Withheld from G

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO P.M. CONSTRUCTION CORP. FOR THE RINGWOOD AVENUE PHASE III PROJECT IN THE BOROUGH OF WANAUKE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160057						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-31						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

Res-14-1.31-2

RESOLUTION AUTHORIZING FINAL PAYMENT TO P.M. CONSTRUCTION CORP. FOR THE RINGWOOD AVENUE PHASE III PROJECT IN THE BOROUGH OF WANAQUE, NEW JERSEY

WHEREAS a contract was awarded to P.M. Construction Corp. of Hillside, New Jersey for the Ringwood Avenue Phase III Project in the Borough of Wanaque, NJ; and

WHEREAS by letter on January 12, 2016 the Office of the County Engineer advised the County Counsel that they recommended approval of the final payment to P.M. Construction Corp.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$307,091.22, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$122,836.49; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee meeting on January 11, 2016 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by P.M. Construction Corp. for the Ringwood Avenue Phase III Project in Wanaque, New Jersey be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

January 26, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

January 12, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Ringwood Avenue Phase III
Borough of Wanaque
Acceptance and Release of Retainage

Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing **Acceptance and Release of Retainage** for the **Ringwood Avenue Phase III** Project.

The construction contract for this project, in the amount of \$6,287,127.00 was awarded by Resolution R-11-485 on June 28, 2011 to P.M. Construction Corporation, Hillside, NJ. Substantial completion for this contract was June 20, 2014 and all contract requirements, including construction and corrective actions were completed by November 24, 2015. Change Order 22 resulted in a Final Contract amount of \$6,141,824.46 and completion date of November 24, 2012.

This is a decrease of 2.3% in the contract price


This is a joint project with Passaic County and the Borough of Wanaque. Funding for this project is derived from the following sources.

- Borough of Wanaque - \$3,749,977.96
- NJDOT County Aid Allotment - \$2,339,828.00
- Passaic County - \$52,018.50

Upon acceptance, the final payment for this project will be \$122,836.49.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of January 11, 2016.

Very truly yours



Timothy R. Mettlen, P.E.
Assistant County Engineer

cc: County Administrator
County Counsel
Finance Director

Introduced on: ~~January 29, 2016~~ January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160057

PARTIAL PAYMENT



COUNTY OF PASSAIC
 401 GRAND STREET - ROOM 439
 PATERSON, NEW JERSEY 07506
 P.M. Construction
 1310 Central Avenue
 Hillside, N.J.

PURCHASE ORDER NUMBER 11-08169
CONTRACT NO. _____
DEPARTMENT Engineering
VENDOR # 09526

DATE			ACCOUNT NUMBER	CHECK NUMBER	
MONTH	DAY	YR	C-04-55-990-001-901		
01	20	2016			

RINGWOOD AVENUE IMPROVEMENTS, PHASE III
PAYMENT # 27 (final)

Original Contract Amount	\$6,287,127.00	
Adjusted Contract Amount	\$6,141,824.46	
Contract Completed to Date	\$6,141,824.46	
Less Amounts Previously Paid	-\$6,018,987.97	
Amount Due this Invoice	\$ 122,836.49	\$122,836.49
Balance of Contract	\$ 0.00	

Tim Mettlen, P.E., Asst. County Engineer

AMOUNT OF PAYMENT IN WORDS

One Hundred Twenty Two Thousand Eight Hundred Thirty Six Dollars and forty nine cents

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) ~~Fill out form; attach any necessary invoices.~~
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) After payment appears in the check register, place check number on your file copy and place in your paid file.

DEPARTMENT CERTIFICATION

~~It is hereby certified that the goods or services~~
 have been received or rendered, and this voucher is
 hereby recommended for payment.

Approved by: _____

Department: _____

**PASSAIC COUNTY
DEPARTMENT OF ENGINEERING
PAYMENT VOUCHER**

All Bills must be itemized, have the Special Voucher Number, and be presented Promptly to the Department ordering same

January 20, 2016

County of Passaic

To: Address:	P.M. Construction Corp. 1310 Central Avenue Hillside, NJ 07205	Departmental Approval Rec'd & Chk'd by _____ TRM
		Signature
		Title

Date	Special Voucher #	Quantity	Article	Amount
			Ringwood Avenue, Phase III Boroughs of Wanaque & Ringwood Furnishing of all Labor, Equipment, and Materials for work performed to 11/30/2015 as per Payment Estimate # 27 Final	\$ 122,836 49

Amount of Bill (In Words): **ONE HUNDRED TWENTY TWO THOUSAND EIGHT HUNDRED THIRTY SIX Dollars and FORTY NINE Cents**

CLAIMANT'S SIGNATURE AND DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that all articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with his knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I also certify that all Certified Payroll Certificates and Manning's Reports up to and including the most recent work period have previously been filed with the Office of County Counsel, or are enclosed, with this Payment Estimate Certificate.

- If marked to the left by an [X], the Passaic County Engineering Division has confirmed that the Payroll Certificates and Mannings Reports are filed up to date.

Inspector's Certification I CERTIFY THAT I HAVE INSPECTED THE WORK, QUALITY OF MATERIALS, QUANTITY OF MATERIALS AND EQUIPMENT INVOLVED IN THIS CLAIM FOR PAYMENT BY CONTRACTOR, AND I FURTHER CERTIFY THAT SAID WORK AND MATERIALS HAVE BEEN COMPLETED AND PLACED IN ACCORDANCE WITH ALL PASSAIC COUNTY STANDARDS AND JOB SPECIFICATIONS	Date	Signature of Claimant
	Voucher Number:	Official Position
		Account of:
		\$
	Signature of Inspector	Date

Passaic County Division of Engineering
Ringwood Avenue Phase III

Estimate # 27 & Final

Date Prepared 1/20/2016

Work Performed Through 11/30/2015

Prepared by TRM

Signature _____

Item	Description	Contract Quantity	Units	Unit Price	CO Quantity	CO #s	Quantity Previously Allowed	Quantity This Estimate	Quantity to Date	Amount to Date
1	Performance Bond & Payment Bond	1	LS	\$ 50,000.00			1.00	0.00	1.00	\$ 50,000.00
2	Mobilization	1	LS	\$150,000.00			1.00	0.00	1.00	\$ 150,000.00
3	Field Office, Type C, Setup	1	LS	\$ 85,000.00			1.00	0.00	1.00	\$ 85,000.00
4	Field Office, Type C Maintenance	24	Month	\$ 600.00	3.00		27.00	0.00	27.00	\$ 16,200.00
5	Telephone Service	1	LS	\$ 3,000.00	0		1.12	0.00	1.12	\$ 3,350.00
6	Construction Layout	1	LS	\$ 65,000.00			1.00	0.00	1.00	\$ 65,000.00
7	Clearing Site	1	LS	\$140,000.00			1.00	0.00	1.00	\$ 140,000.00
7A	Police Traffic Directors	18,000	Allow	\$ 1.00	(4,710.24)		0.74	0.00	0.74	\$ 13,289.75
8	Traffic Director, Flagger	10,000	MH	\$ 68.00	(1,348.50)		8,651.50	0.00	8651.50	\$ 688,302.00
9	Construction Signs	400	SF	\$ 25.00			400.00	0.00	400.00	\$ 10,000.00
10	Breakaway Barricade	40	Unit	\$ 25.00			40.00	0.00	40.00	\$ 1,000.00
11	Drum	100	Unit	\$ 25.00	(50.00)		50.00	0.00	50.00	\$ 1,250.00
12	Traffic Cone	200	Unit	\$ 25.00			200.00	0.00	200.00	\$ 5,000.00
13	Inlet Type A	7	Unit	\$ 2,800.00	1		8.00	0.00	8.00	\$ 22,400.00
14	Inlet Type D1 Double	6	Unit	\$ 5,000.00			6.00	0.00	6.00	\$ 30,000.00
15	Inlet Type D1	28	Unit	\$ 3,500.00	5.00		33.00	0.00	33.00	\$ 115,500.00
16	Inlet Type E	2	unit	\$ 3,500.00	(2.00)		-	0.00	0.00	\$ -
17	Inlet Type B Double	5	Unit	\$ 5,000.00	(1.00)		4.00	0.00	4.00	\$ 20,000.00
18	Manhole, 72" Diameter	13	Unit	\$ 5,000.00	(11.00)		2.00	0.00	2.00	\$ 10,000.00
19	14"x23" Reinforced Concrete Elliptical Pipe, CL-V	3,144	LF	\$ 118.00	(648.00)		2,496.00	0.00	2496.00	\$ 294,528.00
20	No Bid Item	-	LS	\$ -			-	0.00	0.00	\$ -
21	18" Reinforced Concrete Pipe, CL-IV	3,240	LF	\$ 98.00	(225.00)		3,015.00	0.00	3015.00	\$ 295,470.00
22	No Bid Item	-	LS	\$ -			-	0.00	0.00	\$ -
23	Reconstructed Inlet, Type A Use New Casting	6	Unit	\$ 1,400.00	2.00		8.00	0.00	8.00	\$ 11,200.00
24	Reconstructed Manhole Use New Casting	7	Unit	\$ 1,400.00	16.00		23.00	0.00	23.00	\$ 32,200.00
25	New Bicycle Safe Grate	51	Unit	\$ 600.00	14.00		65.00	0.00	65.00	\$ 39,000.00
26	Retrofitting Curb Piece	63	Unit	\$ 400.00	(2.00)		61.00	0.00	61.00	\$ 24,400.00
27	Concrete Sidewalk, 4" thick	6,400	SY	\$ 40.00	266.65		6,666.65	0.00	6666.65	\$ 266,664.00
28	Concrete Sidewalk with Brick Soldier Course	1,350	SY	\$ 50.00	(190.40)		1,159.60	0.00	1159.60	\$ 57,980.00
29	Reset Brick Pavers	45	SY	\$ 60.00	36.10		81.10	0.00	81.10	\$ 4,866.00
30	Concrete Sidewalk, Reinforced, 6" thick	1,850	SY	\$ 60.00	341.90		2,191.90	0.00	2191.90	\$ 131,514.00
31 Alt A-1	9"x18" White Concrete Vertical Curb	22,200	LF	\$ 20.00	596.58		22,796.58	0.00	22796.58	\$ 455,931.60
32	Reconstructed Inlet Type B	61	Unit	\$ 1,200.00	(2.00)		59.00	0.00	59.00	\$ 70,800.00
33	Concrete Steps	5	CY	\$ 250.00	(5.00)		-	0.00	-	\$ -
34	Curb Ramp Type B	54	Unit	\$ 1,200.00	(7.00)		47.00	0.00	47.00	\$ 56,400.00
35	Curb Ramp Type 7	20	Unit	\$ 1,500.00	(6.00)		14.00	0.00	14.00	\$ 21,000.00
36	No Bid Item	-	LS	\$ -			-	0.00	-	\$ -
37	No Bid Item	-	LS	\$ -			-	0.00	-	\$ -
38	Detectable Warning Surface	74	SY	\$ 200.00	(19.10)		54.90	0.00	54.90	\$ 10,980.00
39	HMA Milling 3"	49,000	SY	\$ 3.00	(1,842.27)		47,457.73	0.00	47,457.73	\$ 142,373.19
40	HMA Pavement Repair, If & Where Directed	1,500	SY	\$ 28.00	(1,500.00)		-	0.00	-	\$ -
41	No Bid Item	-	LS	\$ -			-	0.00	-	\$ -
42	HMA 9.5M/4 Surface Course 3" thick	8,500	TN	\$ 73.00	(509.43)		7,990.57	0.00	7,990.57	\$ 583,311.61
43	No Bid Item	-	LS	\$ -			-	0.00	-	\$ -
44	Traffic Stripes Long-Life, Thermoplastic, 4"	59,500	LF	\$ 0.75	24,796.0		84,296.00	0.00	84,296.00	\$ 63,222.00
45	No Bid Item	-	LS	\$ -			-	0.00	-	\$ -
46	Traffic Markings, Thermoplastic	700	SF	\$ 5.00	(262.00)		438.00	0.00	438.00	\$ 2,190.00
47	RPM Bi-directional Amber Lens	400	Unit	\$ 30.00	(179.00)		221.00	0.00	221.00	\$ 6,630.00
48	Reset Existing Castings	16	Unit	\$ 250.00	(8.00)		8.00	0.00	8.00	\$ 2,000.00
49	Reset Water Valve Box	57	Unit	\$ 100.00			57.00	0.00	57.00	\$ 5,700.00
50	Reset Manhole, Sanitary Sewer, Using New Casting	42	Unit	\$ 900.00	4.00		46.00	0.00	46.00	\$ 41,400.00
51	DGA Base Course, 4" thick, If & Where Directed	150	SY	\$ 12.00			150.00	0.00	150.00	\$ 1,800.00
52	Topsoiling 4" thick	4,000	SY	\$ 4.00			4,000.00	0.00	4,000.00	\$ 16,000.00
53	Fertilizing and Seeding, Type A	4,000	SY	\$ 0.25			4,000.00	0.00	4,000.00	\$ 1,000.00
53A	Straw Mulch	4,000	SY	\$ 1.00			4,000.00	0.00	4,000.00	\$ 4,000.00
54	Modular Block Retaining Wall, Variable Height, If & V	2,000	SF	\$ 25.00	(1,552.69)		447.31	0.00	447.31	\$ 11,182.75
55	Regulatory Sign (Type R1-2)	1	Unit	\$ 500.00	(1.00)		-	0.00	-	\$ -
56	Aluminum Handrail, If & Where Directed	18	LF	\$ 200.00	(18.00)		-	0.00	-	\$ -
57	Inlet Filter, Type 1	400	SF	\$ 2.50	(460.00)		-	0.00	-	\$ -
58	Silt Fence	1,000	LF	\$ 4.00	(1,000.00)		-	0.00	-	\$ -
59	Asphalt Price Adjustment	-	Allow	\$ 1.00	(24,737.23)		(24,737.23)	0.00	(24,737.23)	\$ (24,737.23)
60	No Bid Item	-	LS	\$ -			-	0.00	-	\$ -
61	Traffic Control Truck with Mounted Crash Cushion	1	Unit	\$ 46,000.00			1.00	0.00	1.00	\$ 46,000.00
62	64"x80" ARRA Sign with 84"x18" Plaque	1	Unit	\$ 2,500.00			1.00	0.00	1.00	\$ 2,500.00
S-1	2 @ Video Detection Systems (Warren Hagstrom & C	-	LS	\$ 35,200.00	1.00		1.00	0.00	1.00	\$ 35,200.00
S-2	12" DIP for Drainage Crossings	-	LF	\$ 150.60			-	0.00	-	\$ -
S-3	Type B Inlet	-	Unit	\$ 3,800.00	1.00		1.00	0.00	1.00	\$ 3,800.00
S-4	Modified Initial Water Main Tie-in (E-1)	-	LS	\$ 2,358.77	1.00		1.00	0.00	1.00	\$ 2,358.77
S-5	Repair & Recovery from unmarked water service (E-3)	-	LS	\$ 1,785.40	1.00		1.00	0.00	1.00	\$ 1,785.40
S-6	Repair & Recovery from unmarked water lateral (E-3)	-	LS	\$ 2,856.65	1.00		1.00	0.00	1.00	\$ 2,856.65
S-7	Repair Existing Sanitary Lateral (E-9)	-	LS	\$ 1,950.00	1.00		1.00	0.00	1.00	\$ 1,950.00
S-8	Recover from mis-marked water lateral (E-12)	-	LS	\$ 1,300.76	1.00		1.00	0.00	1.00	\$ 1,300.76

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160057

Item	Description	Contract Quantity	Units	Unit Price	CO Quantity	CO #s	Quantity Previously Allowed	Quantity This Estimate	Quantity to Date	Amount to Date
S-9	Shut off & recover from unmarked service (E-13)	-	LS	\$ 1,595.88	1.00		1.00	0.00	1.00	\$ 1,595.88
S-10	Repair & recover from unmarked water service (E-14)	-	LS	\$ 797.94	1.00		1.00	0.00	1.00	\$ 797.94
S-11	Replacement 4" Water Service	-	Unit	\$ 6,023.59	1.00		1.00	0.00	1.00	\$ 6,023.59
S-12	Twin 16" DIP for Drainage Crossings	-	LF	\$ 245.56	60.00		60.00	0.00	60.00	\$ 14,733.60
S-13	Twin 12" DIP for Drainage Crossing	-	LF	\$ 199.70	180.00		180.00	0.00	180.00	\$ 35,946.00
S-14	Sanitary Force Main Manhole	-	Unit	\$ 11,910.00	1.00		1.00	0.00	1.00	\$ 11,910.00
S-15	Installation of 2 modified inlets at 83+38 & 85+54	-	Unit	\$ 8,725.50	2.00		2.00	0.00	2.00	\$ 17,451.00
S-16	Replace 6" Water Service - Borough Hall	-	LS	\$ 8,809.12	1.00		1.00	0.00	1.00	\$ 8,809.12
S-17	Replaca Sewer Service - Borough Hall	-	LS	\$ 28,000.00	1.00		1.00	0.00	1.00	\$ 28,000.00
S-18	Flowable Fill for Borough Services	-	CY	\$ 122.16	25.00		25.00	0.00	25.00	\$ 3,054.00
S-19	4" Gate Valve - Station 131+00	-	Unit	\$ 849.40	1.00		1.00	0.00	1.00	\$ 849.40
S-20	6" Gate Valve - Station 131+00	-	Unit	\$ 1,040.00	1.00		1.00	0.00	1.00	\$ 1,040.00
S-21	Inlet Type B Modified (Stn 109+00) (X-15)	-	Unit	\$ 4,600.00	1.00		1.00	0.00	1.00	\$ 4,600.00
S-22	Hand Removal of Clay Pipe under Gas Main (X-15)	-	LF	\$ 14.00	300.00		300.00	0.00	300.00	\$ 4,200.00
S-23	Return to R&R Drop Curbs & Sidewalks (X-23)	-	LS	\$ 7,760.00	1.00		1.00	0.00	1.00	\$ 7,760.00
S-24	Variable Message Board (X-22)	-	Unit	\$ 1,181.85	2.00		2.00	0.00	2.00	\$ 2,383.70
S-25	Reset Inlet Type A w/Riser (X-24)	-	Unit	\$ 500.00	1.00		1.00	0.00	1.00	\$ 500.00
S-26	Modify Existing Inlet near Quick Check Driveway	-	LS	\$ 2,022.04	1.00		1.00	0.00	1.00	\$ 2,022.04
S-27	Seal Old Utility Joints	-	LS	\$ 1,996.50	1.00		1.00	0.00	1.00	\$ 1,996.50
S-28	Construct Inlet/Drainage at New Location at #80	-	LS	\$ 14,977.26	1.00		1.00	0.00	1.00	\$ 14,977.26
S-29	Repair Mis-marked Water Main Break Ringwood & S	-	LS	\$ 4,242.76	1.00		1.00	0.00	1.00	\$ 4,242.76
S-30	Repair to Sidewalks Damaged due to Excessive Load	-	LS	\$ 12,121.24	1.00		1.00	0.00	1.00	\$ 12,121.24
S-31	Repair to Sidewalks Damaged due to Excessive Load	-	LS	\$ 6,807.52	1.00		1.00	0.00	1.00	\$ 6,807.52
S-32	Gas Trench Crack Seal	-	LS	\$ 17,232.87	1.00		1.00	0.00	1.00	\$ 17,232.87
101	12" DIP Class 52	11,870	LF	\$ 82.00	(214.00)		11,856.00	0.00	11686.00	\$ 955,792.00
102	8" DIP Class 52	500	LF	\$ 65.00	(196.00)		304.00	0.00	304.00	\$ 19,760.00
103	Utility Crossings, If & Where Directed	34	Unit	\$ 1,000.00	23.00		57.00	0.00	57.00	\$ 57,000.00
104	Trench Stabilization, If & Where Directed	500	LF	\$ 30.00	(500.00)		-	0.00	0.00	\$ -
105	Rock Excavation	600	CY	\$ 100.00	(520.58)		79.42	0.00	79.42	\$ 7,942.00
106	Test Pits	150	CY	\$ 50.00	32.33		182.33	0.00	182.33	\$ 9,116.50
107	13/4" Replacement Water Service	162	Unit	\$ 1,400.00	(7.00)		155.00	0.00	155.00	\$ 217,000.00
108	1" Replacement Water Service	8	Unit	\$ 1,800.00	-		8.00	0.00	8.00	\$ 14,400.00
109	1 1/4" Replacement Water Service	2	Unit	\$ 2,000.00	(2.00)		-	0.00	0.00	\$ -
110	1 1/2" Replacement Water Service	3	Unit	\$ 2,200.00	3.00		6.00	0.00	6.00	\$ 13,200.00
111	2" Replacement Water Service	1	Unit	\$ 3,000.00	2.00		3.00	0.00	3.00	\$ 9,000.00
112	4" Replacement Water Service	6	Unit	\$ 3,200.00	1.00		6.00	0.00	6.00	\$ 19,200.00
113	6" Replacement Water Service	3	Unit	\$ 3,400.00	2.00		5.00	0.00	5.00	\$ 17,000.00
114	Water Main Tie In, Detail A	4	Unit	\$ 11,000.00	1.00		5.00	0.00	5.00	\$ 55,000.00
115	Water Main Tie-in, Detail B	6	Unit	\$ 10,000.00	-		6.00	0.00	6.00	\$ 60,000.00
116	Water Main Tie-in, Detail C	3	Unit	\$ 11,000.00	(1.00)		2.00	0.00	2.00	\$ 22,000.00
117	Water Main Tie-in, Detail D	1	Unit	\$ 11,000.00	-		1.00	0.00	1.00	\$ 11,000.00
118	Water Main Tie-in, Detail E	1	Unit	\$ 11,000.00	-		1.00	0.00	1.00	\$ 11,000.00
119	Water Main Tie-in, Type F	1	Unit	\$ 8,000.00	-		1.00	0.00	1.00	\$ 8,000.00
120	Water Main Tie-in, Type G	2	Unit	\$ 9,000.00	(1.00)		1.00	0.00	1.00	\$ 9,000.00
121	Water Main Tie-in, Detail J	2	Unit	\$ 13,000.00	-		2.00	0.00	2.00	\$ 26,000.00
122	Water Main Tie-in, Detail J	1	Unit	\$ 12,000.00	-		1.00	0.00	1.00	\$ 12,000.00
123	Water Main Tie-in, Detail K	3	Unit	\$ 12,000.00	-		3.00	0.00	3.00	\$ 36,000.00
124	Water Main Tie-in, Detail L	1	Unit	\$ 13,000.00	-		1.00	0.00	1.00	\$ 13,000.00
125	Water Main Tie-in, Detail M	2	Unit	\$ 12,000.00	(1.00)		1.00	0.00	1.00	\$ 12,000.00
126	New fire hydrant	20	Unit	\$ 5,500.00	4.00		24.00	0.00	24.00	\$ 132,000.00
127	12" Gate Valve, Complete Installation	5	Unit	\$ 2,000.00	1.00		6.00	0.00	6.00	\$ 12,000.00
128	Reconnect to Existing Fire Hydrant/Standpipe	2	Unit	\$ 2,500.00	(1.00)		1.00	0.00	1.00	\$ 2,500.00
129	Temporary By-pass Water Main & Services	1	LS	\$ 50,000.00	-		1.00	0.00	1.00	\$ 50,000.00
130	Bridge Crossing	1	LS	\$ 60,000.00	-		1.00	0.00	1.00	\$ 60,000.00
131	Record Drawings	1	LS	\$ 10,000.00	-		1.00	0.00	1.00	\$ 10,000.00

Amount Allowed		\$ 6,141,824.46
Retainage		
Previously Paid		\$ 6,018,987.97
Withheld for Inspector OT		
Amount Due		\$ 122,836.48

Introduced on: January 26, 2016
 Adopted on: January 26, 2016
 Official Resolution#: R20160057

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO EXECUTE THE GREEN TRUST PRELIMINARY ASSESSMENT CERTIFICATION FOR THE WEASEL BROOK PARK IMPROVEMENTS NJDEP GREEN ACRES PROJECT #1600-12-059 IN THE CITY OF CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160058					
Meeting Date		01/26/2016					
Introduced Date		01/26/2016					
Adopted Date		01/26/2016					
Agenda Item		I-32					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC
TO EXECUTE THE GREEN TRUST PRELIMINARY
ASSESSMENT CERTIFICATION FOR THE WEASEL BROOK
PARK IMPROVEMENTS NJDEP GREEN ACRES PROJECT
#1600-12-059 IN THE CITY OF CLIFTON, NJ**

WHEREAS, The County of Passaic previously approved and passed the Green Acres Enabling Resolution R-2015-525, authorizing the County to receive Grant Funds in the amount of \$309,900 for the Weasel Brook Park Improvements, City of Clifton, Passaic County, NJDEP Green Acres Project #1600-12-059; and

WHEREAS, the County has been approved by the NJDEP GREEN ACRES to receive said grant which is to be used to restore the Weasel Brook Park's ballfield for multi-purpose use, a new Americans with Disabilities Act-compliant playground, restroom/comfort facility upgrades, court game improvements, and the dredging the lake for enhanced recreation and water conservation purposes; and

WHEREAS, the Grant is a matching grant and the County has previously allocated a match of the \$309,900.00 for this project; and

WHEREAS, NJDEP Green Acres Park Development Team reviewed the results of a Geophysical Survey for this project and the Preliminary Assessment which identified areas of concern where addressed to the NJDEP's satisfaction; and

WHEREAS, Green acres is now in a position to move forward; and

WHEREAS, the Grant also requires the County's Chief Executive Officer to execute the Green Trust Preliminary Assessment Certification which states that County has also reviewed the report and has also determined it is ready to proceed with the project; and

WHEREAS, this matter was presented and reviewed by the Freeholder Committee for Public Works and Building & Grounds at its January 11, 2016 meeting at which time it was recommended to the full Board for approval; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Director, Clerk to the above named Board, and County Counsel are hereby authorized to execute the Green Trust Preliminary Assessment Certification for the Weasel Brook Park Improvements, NJDEP Green Acres Project #1600-12-059.

January 26, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 20, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Weasel Brook Park Improvements
City of Clifton, Passaic County
NJDEP Green Acres Project #1600-12-059
**Resolution to Execute Green Trust Preliminary Assessment Certified by
Chief Executive Officer**

Dear Members of the Board:

The County of Passaic has received a NJDEP Green Acres grant for the Weasel Brook Park Improvements in Clifton (Project #1600-12-059). The project consists of the restoration of ball fields for multi-purpose use, a new ADA accessible playground, restroom upgrades, court game improvements, and pond dredging for enhanced recreation and water conservation purposes. The Green Acres grant is a matching grant of \$309,900. The County has previously allocated a match of \$309,900 for this project. The grant also requires the County of Passaic execute a Green Trust Preliminary Assessment Certified by the County's Chief Executive Officer for this particular grant and project. Refer to attached December 22, 2015 letter from the NJDEP Green Acres Program.

This matter was discussed with the Public Works Committee on January 11, 2016 and recommended for approval to the full Board.

Therefore, I recommend that the Board of Chosen Freeholders adopt a Resolution authorizing the execution of the Green Trust Preliminary Assessment Certified by the County's Chief Executive Officer and any other supporting documentation for the Weasel Brook Park Improvements Project and to further authorize the Director and Clerk to execute the Certification.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160058



ORIGINAL COPY
RETURN TO
FILE
C:JP

State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION

CHRIS CHRISTIE
Governor

BOB MARTIN
Commissioner

KIM GUADAGNO
Lt. Governor

GREEN ACRES PROGRAM
MAIL CODE 501-01
P.O. BOX 420
TRENTON, NEW JERSEY 08625-0420
TEL: 609-984-0500 FAX: 609-984-0608

December 22, 2015

Jonathan Pera, Principal Engineer
Administration Building
401 Grand Street
Paterson, NJ 07505

Subject: Project # 1600-12-059
Project: Weasel Brook Park Improvements
Clifton City, Passaic County

Dear Mr. Pera:

We have received and reviewed the "Results of Geophysical Surveys" document prepared for the Weasel Brook Park Improvements project. The potential area of concern identified in the Preliminary Assessment Report has been addressed to the Department's satisfaction, and Green Acres can now participate in this acquisition.

Enclosed please find a PAR Certification form, which is to be signed by the County's Chief Executive Officer and returned to Green Acres within thirty (30) days.

Please contact me at (609) 984-0619 or cecile.murphy@dep.nj.gov if you have any questions.

Sincerely,


Cecile M. Murphy, Project Manager
Park Development Team

Enclosure

COUNTY OF PASSAIC
ENGINEERING DEPARTMENT
15 DEC 28 PM 1:32

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
GREEN TRUST PRELIMINARY ASSESSMENT CERTIFICATION

File Number	<u>1600-12-059</u>
Name of Project	<u>Weasel Brook Park Improvements</u>
Applicant	<u>Passaic County</u>
Municipality	<u>Clifton City</u>
County	<u>Passaic</u>
Parcel Number (if applicable)	<u>N/A</u>
Block and Lot Reference	<u>Block 21.01, Lot 1 and Block 21.02, Lot 28</u>

Certification by chief executive officer: I hereby certify on behalf of the «APPLICAN» that we have reviewed the Preliminary Assessment Report and the manner in which the areas of concern have been addressed and have determined to proceed with the acquisition/development of the above-referenced property.

Date: _____ Name (Typed) _____

Title: _____ Signature _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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Anthony J. De Nova III

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William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION No.2 AUTHORIZING AN OFFER OF PURCHASE AND SALE OF ADDITIONAL PARCELS NEEDED FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160059						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-33						
CAF #	C-04-55-113-110-901						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION No.2 AUTHORIZING AN OFFER OF PURCHASE AND SALE OF ADDITIONAL PARCELS NEEDED FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK, NEW JERSEY

WHEREAS the County of Passaic is planning to undertake a project known as the Replacement of the Two Bridges Road Bridge over the Pompton River and West Belt Extension in the Township of Wayne (Passaic County) and the Borough of Lincoln Park (Morris County) which requires that the County obtain property and easements owned by public and private parties; and

WHEREAS this project, which involves a bridge owned jointly by the County of Morris and County of Passaic and the Extension of the West Belt has qualified for Federal Aid through the New Jersey Department of Transportation; and

WHEREAS pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisitions through bona fide negotiations with the affected property owners; and

WHEREAS the firm of Value Research Group, LLC of Livingston, New Jersey has completed some real property appraisal reports relative to the value of the lands that need to be acquired and the value of damages associated with the acquisition of the necessary lands and easements; and

WHEREAS the subject matter of the necessary acquisitions and easements from the public entities and private parties is identified hereafter as to the square footage to be used as easements, lot and block number as well as the record title

holders with the compensation set forth in the appraisal reports;
and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of obtaining the needed easements through offers of Purchase and Sale to the record title holder of the parcel, based upon the established values as provided by the said firm of Value Research Group, LLC as follows:

1. Parcel #8 and #8B, E8A and E8B, Township of Wayne
(owner), Fairfield Road, Block 302, Lots 73 and Block 308,
Lot 6 in the Township of Wayne, NJ consisting of two fee
takings of 10,070 square feet of land, a slope easement of
518 square feet of land and a drainage easement of 1,848
square feet. Total valuation with damage to the remainder
of property - \$3,000.00.
2. Parcel #10A, 10B, X10C, 10D, 10E and 11 – McGregor
Realty, LLC, West Belt Extension, Block 302, Lots 72 and 73,
Township of Wayne, NJ consisting of six fee takings totaling
5.053 acres (220,111 square feet) of land, six slope
easements totaling 13,308 of square feet of land, two
drainage easements totaling 4,084 square feet of land and
one ditch easement totaling 27,660 square feet.
Total valuation with damage to the remainder of property -
\$54,500.00.

WHEREAS these prospective property acquisitions were discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its January 11, 2016 meeting

at which time was recommended that this offer be approved by the entire Board; and

WHEREAS it is now necessary that the Office of the County Counsel prepare and forward an offer of Purchase and Sale to the property owners identified above; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the aforesaid offer of Purchase and Sale regarding the aforesaid acquisition based upon the above-mentioned dollar values.

BE IT FURTHER RESOLVED that the said Board hereby directs the County Counsel to draft and forward the above-mentioned documents to the said owner of the needed property and the Director and Clerk of said Board are hereby authorized to execute same on behalf of the County of Passaic.

January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$57,500.00

APPROPRIATION: C-04-55-113-110-901

PURPOSE: Resolution No.2 Authorizing an offer of Purchase and Sale of Additional Parcels needed for the Two Bridges Road Bride and West Belt Extension Project.



Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:l.33-6

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 20, 2016

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of Two Bridges Road Bridge and West Belt Extension
Township of Wayne and Borough of Lincoln Park
Passaic and Morris County
Authorization to Make Offers for Acquisition of Parcels #8, 8B, E8A and E8B –
Wayne Township

Members of the Board:

The County received Federal Funds to replace the existing Two Bridges Road Bridge over the Pompton River and to extend the West Belt Road. Louis Berger was selected to perform the design, and the design is being finalized.

The existing bi-county (Passaic and Morris) Two Bridges Road Bridge will be maintained as pedestrian bridge and a new bridge crossing the Pompton River will be built upstream from the existing bridge. The existing West Belt will be extended to the new bridge crossing the Pompton River.

The construction of the project requires that the County obtains partial fee takings and easements from Block 302, Lot 73 and Block 308, Lot 6 located on Fairfield Road and owned by Wayne Township.

The partial fee taking and easements consists of two fee takings that will cover 10,070 square feet of land, a slope easement that will cover 518 square feet of land and a drainage easement covering 1,848 square feet.

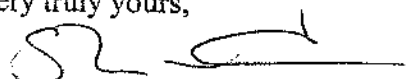
The Value Research Group, LLC of Livingston New Jersey has completed the appraisal report for these takings and the value of compensation was computed to be \$3,000.00.

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160059

This prospective property acquisition was discussed at the Public Works Committee meeting of January 11, 2016 and recommended that this offer be approved by the full Board.

Based upon the above, I recommend that the Board of Chosen Freeholders adopt a Resolution authorizing the County Counsel to prepare and forward an offer of Purchase and Sale to Wayne Township.

Very truly yours,



Steven J. Edmond, P.E.
County Engineer

SJE:AM:am

Attachment

cc: County Administrator
County Counsel
Director of Finance
PWC Chair



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:l.33-8

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 20, 2016

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of Two Bridges Road Bridge and West Belt Extension
Township of Wayne and Borough of Lincoln Park
Passaic and Morris County
Authorization to Make Offers for Acquisition of Parcels #10A, 10B, X10C 10D
10E and 11
Owner: McGregor Realty LLC

Members of the Board:

The County received Federal Funds to replace the existing Two Bridges Road Bridge over the Pompton River and to extend the West Belt Road. Louis Berger was selected to perform the design, and the design is being finalized.

The existing bi-county (Passaic and Morris) Two Bridges Road Bridge will be maintained as pedestrian bridge and a new bridge crossing the Pompton River will be built upstream from the existing bridge. The existing West Belt will be extended to the new bridge crossing the Pompton River.

The construction of the project requires that the County obtains partial fee takings and easements from Block 302, Lots 2 and 72 and Block 308, Lot 6 located in Wayne at the proposed West Belt extension and owned by McGregor Realty.

The partial fee taking and easements consists of six fee takings totaling 5.053 acres (220,111 square feet) of land, six slope easements totaling 13,308 square feet of land, two drainage easements totaling 4,084 square feet of land and one ditch easement totaling 27,660 square feet.

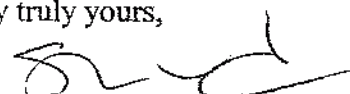
The Value Research Group, LLC of Livingston New Jersey has completed the appraisal report

Introduce on these takings and the value of compensation was computed to be \$54,500.
Adopted on: January 26, 2016
Official Resolution#: R20160059

This prospective property acquisition was discussed at the Public Works Committee meeting of January 11, 2016 and recommended that this offer be approved by the full Board.

Based upon the above, I recommend that the Board of Chosen Freeholders adopt a Resolution authorizing the County Counsel to prepare and forward an offer of Purchase and Sale to McGregor Realty of 174 Delawanna Avenue, Clifton, NJ.

Very truly yours,



Steven J. Edmond, P.E.
County Engineer

SJE:AM:am

Attachment

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160060						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-34						
CAF #	T-22-56-850-022-802						
Purchase Req. #	R6-00086						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

WHEREAS the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase of fifty Mossberg Shotguns
Using Agency:	Paterson Police Department
Purchase Price:	\$ 22,515.00
Vendor:	Lawmen Supply Company of NJ
Authority:	New Jersey State Contract
Contract #:	81295
Account:	Paterson PD Federal Forfeiture Account
Account #:	T-22-56-850-022-802
Requisition #:	R6-00086

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,515.00

APPROPRIATION: T-22-56-850-022-802

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Prosecutor's Office.



Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A FEDERAL EQUITABLE SHARING AGREEMENT ON BEHALF OF THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20160061						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-35						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING THE EXECUTION OF A
FEDERAL EQUITABLE SHARING AGREEMENT ON BEHALF
OF THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

WHEREAS the Passaic County Prosecutor's Office as a law enforcement agency of the State of New Jersey conducts joint law enforcement operations with departments and agencies of both the State of New Jersey and the United States; and

WHEREAS from time to time these joint operations lead to the seizure of certain monies and assets which are subject to civil forfeiture proceedings under State and Federal law; and

WHEREAS therefore these assets are shared among the law enforcement agencies conducting the operations which led to the said asset seizures; and

WHEREAS pursuant to the federal regulations dealing with the sharing of these assets, participating law enforcement agencies and the governing bodies that fund these agencies are required on an annual basis to execute a Federal Equitable Sharing Agreement which imposes certain certification and reporting requirements on the law enforcement agency and local governing body; and

WHEREAS the Passaic County Prosecutor's Office has represented that the confiscated funds in its possession are being properly handled and accounted for; and

WHEREAS this matter was received by the Freeholder Committee for Law and Public Safety at its January 19, 2016 meeting, who is now recommending that the agreement be executed on behalf of the Prosecutor's Office;

NOW THEREFORE IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of a Federal Equitable Sharing Agreement on behalf of the Passaic County Prosecutor's Office, which will be valid for the period of January 1, 2016 through December 31, 2016 and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board be authorized to execute same on behalf of the Passaic County Prosecutor's Office.

Dated: January 26, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

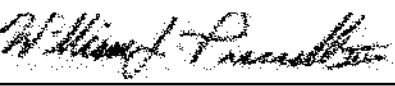
Agenda: RESOLUTION AUTHORIZING PURCHASE BALLISTIC VESTS FROM ATLANTIC UNIFORM COMPANY FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20160062						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-36						
CAF #	Acct. # G-01-41-875-						
Purchase Req. #	R5-07657						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AUTHORIZING PURCHASE BALLISTIC VESTS FROM ATLANTIC UNIFORM COMPANY FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT

WHEREAS the Passaic County Sheriff's Office has requested the purchase of ballistic vests through State Contract #81348, from Atlantic Uniform Company, at a cost of \$910.80 per vest; and

WHEREAS the said Sheriff's Office will purchase approximately 49 vests over the course of several months for a total sum of \$44,954.52; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and the attachment hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on January 19, 2016, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of ballistic vests from Atlantic Uniform Company, in accordance with the terms of the applicable State Contract #81348; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$44,954.52

APPROPRIATION: G-01-41-875-015-223

PURPOSE: Resolution authorizing purchase of Ballistic Vests from Atlantic Uniform Company for the Passaic County Sherriff's Office through State Contract



Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING APPOINTMENT OF MEMBERS, OF THE ATTACHED LISTS, TO BROWNFIELD COMMISSION, COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC COMMITTEE AND MOTION PICTURE AND TV FILM COMMISSION, FOR A TERM OF ONE YEAR, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#		R20160063					
Meeting Date		01/26/2016					
Introduced Date		01/26/2016					
Adopted Date		01/26/2016					
Agenda Item		I-37					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING APPOINTMENT OF MEMBERS,
OF THE ATTACHED LISTS, TO BROWNFIELD COMMISSION,
COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC
COMMITTEE AND MOTION PICTURE AND TV FILM
COMMISSION, FOR A TERM OF ONE YEAR**

WHEREAS The Passaic County Board of Chosen Freeholders adopted Resolution R-2015-154 on February 14, 2015 appointing members to the Passaic County Brownfield Commission, Motion Picture and TV Film Commission and the Passaic County Comprehensive Economic Development Strategic Committee; and

WHEREAS it has been brought to the attention of the Board of Chosen Freeholders of the County of Passaic that certain persons who serve on the advisory boards, commissions or committees had terms that expired during calendar year 2015 and that action is recommended to appoint or replace persons; and

WHEREAS the Freeholder Committee for Planning and Economic Development at its meeting of January 20, 2016, in consultation with the Freeholder Director, reviewed these new appointments and is recommending to the full Board that these persons be appointed to their respective advisory boards, committees or commissions, for a period of one year from January 1, 2016 to December 31, 2016, as follows:

- 1. Brownfields Commission**
- 2. Comprehensive Economic Development Strategic Committee**
- 3. Motion Picture and TV Film Commission;**

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby

appoints the individuals listed on the Advisory Committees and Commissions as set forth above and attached.

JRS/meg

January 26, 2016

Brownfield Commission Members 2016

County of Passaic
Brownfield Commission Members

2016

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP	TELEPHONE	EMAIL
Gianfranco	Archimede	PERC Coordinator	City of Paterson Passaic River Institute - Montclair University	125 Ellison Street	Paterson	NJ	07505	9733211212	
Kirk	Barrett	Director	Brinkerhoff Environmental Services	Richardson Hall 1913 Atlantic Avenue, Suite R5	Montclair	NJ	07439	9736557117	kirk.barrett@montclair.edu
Laura A.	Brinkerhoff	President/CEO	Stanford Risk Management Services	10 Thomas Road	Manassquan	NJ	08736	7322232225	john@stanford-riskmgmt.com
John	Campanile	President		20 Kaywin Avenue	Lafayette	NJ	07848	9733833260	
Frederick	Ciscitelli			300 Pompton Road	Hawthorne	NJ	07506	9734278525	
Patrick	Dedeo	Director of External Relations	William Paterson University	66 East 3rd Street	Wayne	NJ	07470	9737202224	
Dean	DeGhetto			26 Columbia Turnpike	Clifton	NJ	07011	9733473900 ext. 355	ddeggetti@hotmail.com
Rose	DeLorenzo	LSRP	Matrix New World Engineering	412 Mount Kemble Avenue, PO Box 1946	Florham Park	NJ	07932	9735859034	rdelorenzo@matrixnewworld.com
Joseph	Dempsey	Geologist	Louis Berger Group, Inc.	412 Mount Kemble Avenue, PO Box 1946	Morrisstown	NJ	07962-1946		
Joseph	Dempsey	Geologist	Louis Berger Group, Inc.	412 Mount Kemble Avenue, PO Box 1946	Morrisstown	NJ	07962-1946		

County of Passaic
Brownfield Commission Members

2016

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP	TELEPHONE	EMAIL
Laura	Dodge	President	Excel Environmental Resources, Inc.	111 North Center Drive	North Brunswick	NJ	08902	7325459525	
Barbara	Dunn	Executive Director	Paterson Habitat for Humanity	148 N 1st Street	Paterson	NJ	07522	9735956868 x.101	director@patersonhabitat.org
Jamie	Dykes	President	Greater Paterson Chamber of Commerce	100 Hamilton Plaza	Paterson	NJ	07505	9738817300	
Jamie	Dykes	President	Tri-County Chamber of Commerce	PO Box 2420	Wayne	NJ	07470	9733103525	
Amy	Ferdinand	Director, Environmental Health and Safety	Montclair State University	1 Normal Avenue	Upper Montclair	NJ	07043	9736554367	ferdinhanda@mail.montclair.edu
Ruben	Gomez	Director, Economic Development	City of Paterson	155 Market Street	Paterson	NJ	07505	9733211212	
Ferayl	Guler	Commissioner Bloomingdale Environmental Commission	Borough of Bloomingdale	40 Coptolene Ave	Bloomingdale,	NJ	07403	973.864.4347	fay.guler@ychoo.com
Rayna	Laisa	Chairwoman Director, Community Development	Hawthorne Environmental Commission	89 Minerva Avenue	Hawthorne	NJ	07506	9734308412	rayna8001@yahoo.com
Barbara	McLannon	Director, Community Development	City of Paterson	125 Ellison Street	Paterson	NJ	07505	9733211212	
Wanda	Morahan, Esq.		Sedita, Campisano & Campisano, LLC	Wayne Plaza I, 145 Route 46 West, suite 102	Wayne	NJ	07470	9737870299	wmorahan@sccllegal.com

County of Passaic
Brownfield Commission Members

2016

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP	TELEPHONE	EMAIL
Angelo	Morresi, Esq.		William Paterson University SBDC	43 Bennett Avenue	Cedar Grove	NJ	07009	9732395626	
Kathleen	Muldoon	Director	LAN Associates	131 Ellison Street	Paterson	NJ	07505	9737548695	muldoonk@wpunj.edu
Steven	Raniza	Environmental Engineering	Passaic County Community College	445 Godwin Avenue	Midland Park	NJ	07432	2014476400	sr@lan-nj.com
Steven	Rose	President	Passaic County Community College	One College Boulevard	Paterson	NJ	07505	9736846900	
Everton	Scott	Regional Public Affairs Manager	PSE&G	150 Circle Avenue	Clifton	NJ	07011	9734943691	everton.scott@pseg.com
Dan	Shiver	President	Shiver Real Estate Agency	52 13th Avenue	Paterson	NJ	07504	9736845505	danshiver@aol.com
Charles	Stebbins	Sr. Project Manager/Sr. Geologist	Dewberry	600 Parsippany Road	Parsippany	NJ	07054	973739.9400	cstebbins@dewberry.com
Charles	Stebbins	Manager/Sr. Geologist	Dewberry	600 Parsippany Road	Parsippany	NJ	07064	973.739.9400	cstebbins@dewberry.com
Harry	Swanson	Director of Economic Development	City of Clifton	900 Clifton Avenue	Clifton	NJ	07013	9734705200	
John	Szabo	Director, Economic Development Commission	Township of Wayne	475 Valley Road	Wayne	NJ	07470	9736941800	
Brian	Tangora	President	North Jersey Chamber of Commerce	205 Route 46 West, Suite 7	Totowa	NJ	07512	9734709300	

County of Passaic
Brownfield Commission Members

2016

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP	TELEPHONE	EMAIL
Robert	Taylor	Chairman, Economic Development Commission	Montclair State University - Department of Earth and Environmental Studies	Malloy Hall	Upper Montclair	NJ	07043	9736554129	
Richard	Weisglas	Director, Passaic River Institute, Associate Professor, Department of Biology and Molecular Biology Chair, Hawthorne, Economic Development Commission	Borough of Ringwood	60 Margaret King Avenue	Ringwood	NJ	07456	9738397352	
Melvin	Wu, Ph.D.		Montclair State University	1 Normal Avenue	Montclair	NJ	07043	973-655-5423	wum@mail.montclair.edu
Barbara	Zakur		Hawthorne	445 Lafayette Avenue	Hawthorne	NJ	07506		

Comprehensive Economic Development
Strategic Committee Members
2016

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160063

County of Passaic
Comprehensive Economic Development Strategic Committee
2016

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP	TELEPHONE	EMAIL
Mark	Bucchieri	External Affairs Manager	Verizon	9 Gates Avenue	Montclair Upper	NJ	07042	9737443639	
Susan	Cole	President	Montclair State University	1 Normal Avenue	Montclair	NJ	07043	9736554000	coles@mail.montclair.edu
Edward	Condit	President & CEO	St. Mary's Hospital North Jersey Federal	350 Boulevard	Passaic	NJ	07055 07512-2207	Marie Rivas 9733654568	
Lourdes	Cortez	President/CEO	Credit Union Cuellar, Villalobos and Associates	711 Union Boulevard	Totowa	NJ	07055	9737859200	
Rafael	Cuellar	CEO/President	County of Passaic	298 Passaic Street	Passaic	NJ	07055	9734700016	
Anthony	De Nova	Administrator	County of Passaic	401 Grand Street	Paterson	NJ	07505	9738814405	
Darlene	DeRitter	Vice President	TD Bank	1000 MacArthur Boulevard, 3rd Floor	Mahwah	NJ	07430	2012368613	
Michael	Deutsch	Director of Planning	City of Paterson	125 Ellison Street	Paterson	NJ	07505	9733211343	
Teri	Duda	Senior Vice President	Berkeley College	44 Rifle Camp Road	Woodland Park	NJ	07424	9732785400, ext 1220	
Barbara	Dunn	Executive Director	Paterson Habitat for Humanity	146 N. 1st Street	Paterson	NJ	07522	9735956868, ext. 101	director@patersonhabitat.org
Jamie	Dykes	President	Greater Paterson Chamber of Commerce	100 Hamilton Plaza	Paterson	NJ	07505	9738817300	
Steve	Edmond	County Engineer	County of Passaic	401 Grand Street	Paterson	NJ	07505		
Ricardo	Fernandez	Business Administrator	City of Passaic	330 Passaic Street	Passaic	NJ	07055	9733655514	
Nicole	Fox	Executive Director	Passaic County Improvement Authority	930 Riverview Drive, Suite 250	Totowa	NJ	07512	9738814550	

County of Passaic
Comprehensive Economic Development Strategic Committee
2016

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP	TELEPHONE	EMAIL
Ruben	Gomez	Director of Economic Development	City of Paterson	125 Ellison Street	Paterson	NJ	07505	9733211212	
Lisa	Hirsh	President/CEO	Accurate Box Company	86 Fifth Avenue	Paterson	NJ	07524	9733452000	
Christopher	Irving	Executive Director	Passaic County Workforce Development Center	200 Memorial Drive 1051 Bloomfield Avenue - PO Box 1276	Paterson	NJ	07505	9733403400	
George	Jacobs	President	Jacobs Enterprises, Inc.	76 Ward Street, PO Box 6903	Clifton	NJ	07002	9735915222	
James	Kuykendall	Pastor	Agape Christian Ministries Church		Paterson	NJ	07509	9732784390	agapecnministries@aol.com
Michael	La Place	Director, Department of Planning and Economic Development	County of Passaic	930 Riverview Drive, Suite 250	Totowa	NJ	07512		
Barbara	McLennon	Director, Department of Community Development	City of Paterson	125 Ellison Street	Paterson	NJ	07505	9733211212	
Adrian	Micu	President/CEO	Haler America	1800 Valley Road	Wayne	NJ	07470		
Kenneth	Morris	Director, External Affairs	St. Joseph's Hospital & Medical Center	703 Main Street	Paterson	NJ	07501	9737542873	
Kathleen	Muldoon	Regional Director	William Paterson University Small Business Development Center	131 Ellison Street	Paterson	NJ	07505	9737548695	
Bernadette	Mueller	CRA & Community Development Officer	Valley National Bank	1460 Valley Road	Wayne	NJ	07470	9733058800, ext. 5463	RdeFrance@valleynationalbz ank.com

County of Passaic
Comprehensive Economic Development Strategic Committee
2016

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP	TELEPHONE	EMAIL
Marie	Perel	President	ARC Properties, Inc.	1401 Broad Street	Clifton	NJ	07013	9732497000	mperel@arcproperties.com
Michael	Powell	Executive Director, Continuing Education and Workforce Development	Passaic County Community College	100 College Boulevard	Paterson	NJ	07505		
Steven	Rose	President	Passaic County Community College	One College Boulevard	Paterson	NJ	07509	9736845900	
Michael	Seeve	President	Mountain Development Corp.	Three Garret Mountain Plaza, Suite 204	Woodland Park	NJ	07424	9732799000	
Slamack	Shojai	Dean, Cotsakos College of Business	William Paterson University	1600 Valley Road, Suite 4056	Wayne	NJ	07474	9737202964	
Kevin	Slavin	President & CEO	St. Joseph's Hospital & Medical Center	703 Main Street	Paterson	NJ	07501	9737542010	
George	Sous	Director External Affairs	PSE&G	80 Park Plaza, 10-C	Newark	NJ	07101	2019784689	
Joe	Buga	UEZ	City of Passaic	330 Passaic Street	Passaic	NJ	07055	9733655520	uez@cityofpassaicnj.gov
Harry	Swanson	Director of Economic Development	City of Clifton	900 Clifton Avenue	Clifton	NJ	07013	9734705200	

January 26, 2016

January 26, 2016

Introduced on:

Adopted on:

Official Resolution#: R20160063

County of Passaic
Comprehensive Economic Development Strategic Committee
2016

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP	TELEPHONE	EMAIL
John	Szabo	Director, Economic Development Committee	Township of Wayne North Jersey Chamber of Commerce	475 Valley Road 205 Route 46 West, Suite 7	Wayne	NJ	07470	9736941800	
Brian	Tangora	President	Montclair State University - Department of Earth and Environmental Studies	Malory Hall	Upper Montclair	NJ	07043	9736564129	
Robert	Taylor	Professor	William Paterson University Center for Continuing and Professional Education	1600 Valley Road	Wayne	NJ	07470	9737202463	
Bernadette	Tierian	Executive Director	Passaic County Office of Emergency Management	300 Oldham Road	Wayne	NJ	07470	7328222008 (cell) or 9735428444 (home)	trivedideepak@gmail.com
Deepak	Trivedi		Alma Realty Corp.	60 Brook Terrace	Wayne	NJ	07470	9733454040	trivedideepak@gmail.com
Maryann	Trommelen		Passaic County Office of Emergency Management	300 Oldham Road	Wayne	NJ	07470	9739043621	maryann@passaiccountynj.org
Ekatrina "Kat"	Vallotis		Alma Realty Corp.	302 Main Street	Paterson	NJ	07505	9733454040	ev@almarealty.com
George	Waitis	President	Crown Roll Leaf, Inc.	91 Illinois Avenue	Paterson	NJ	07503	9737424000	
Kathleen	Waldron	President	William Paterson University	300 Pompton Road	Wayne	NJ	07470	9737202224	waldron@wpunj.edu and santanielod@wpunj.edu
Michael	Weber	Director, Emergency Management	Public Service Electric and Gas	80 Park Plaza, 10-C	Newark	NJ	07101	9734616684	michael.weber@pseg.com

County of Passaic
Comprehensive Economic Development Strategic Committee
2016

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP	TELEPHONE	EMAIL
Howard	Weinberg	Executive Vice President	Jones Lang LaSalle	Morris Corporate Center III, Bldg. D, Floor 1, 400 Interpace Parkway	Parlpany	NJ	07054	9734041488	
Lesley	Weiner	President	Heritage Financial Advisors	999 Riverview Drive - Suite 301	Totowa	NJ	07512	9738900800	
Richard	Weisglas	Chairman	Ringwood Economic Development Commission	60 Margaret King Avenue	Ringwood	NJ	07456	9738397352	
Barbara	Zakur	Chair, Hawthorne Economic Development Committee		110 Diamond Bridge Avenue	Hawthorne	NJ	07506	9733565880	babszakur@gmail.com
Yvonne	Zuidema	President & CEO	United Way of Passaic County	Center City Mall, 301 Main Street	Paterson	NJ	07505	9732790059	yvonnez@unitedwaypassaic.org

Passaic County Motion Picture and
Television Film Commission Members
2016

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160063

County of Passaic
Passaic County Motion Picture and Television Film Commission Members
2016

Revised 1/20/16

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP	EMAIL
Tom	Arnold	Manager	Fabian 8 Theater	Main Street Square Mall	Paterson	NJ	07505	fabian8cinema@gmail.com
Robert	Artis			75 North 17th Street	Park Prospect	NJ	07508	artis2@optonline.net
Paul	Bailey	President	Muse Corp	1349 Macopin Road	West Milford	NJ	07480	muscorppltd@hotmail.com
Demetrius	Balevski	President External Affairs	Infinity Photography	36 Main Street	Little Falls	NJ	07424	infinitybvdnm@optonline.net
Mark	Bocchieri	Manager	Verizon	9 Gates Avenue	Montclair	NJ	07042	mark.a.bocchieri@verizon.com
Angelo	Bolanos	President	Three Burros Productions	3 Garfield Avenue	Paterson	NJ	07522	angelo.bolanos@gmail.com
Carl	Burrows	President	St. Joseph's Children's Hospital, Medical Missions for Children	37 11th Avenue	Hawthorne	NJ	07506	carlburrows@optonline.net
Marie	Callendo	Director, Giggles Children's Theater		35 Getty Avenue, Building 400	Paterson	NJ	07503	mcallendo@mmissions.org
Roxanne	Camilleri	Director Marketing Director/	Clifton Arts Center	City of Clifton 900 Clifton Avenue	Clifton	NJ	07013	
Dolores	Choteborsky	Director of Volunteers	Preakness Hospital	305 Oldham Road	Wayne	NJ	07470	doloresc@passaiccounty.nj.org
Bill	Cress	President	Cress Photo	28 Worcester Drive	Wayne	NJ	07470	billcress@ix.netcom.com
William	De Block	Freelance Broadcast Professional		32 Terrace Avenue	North Haledon	NJ	07508	bottledb@aol.com
Patrick	Deleo	Director of External Relations	William Paterson University	300 Pompton Road	Wayne	NJ	07470	DEDEEO@WPUNJ.EDU
Jamie	Dykes	President	Greater Paterson Chamber of Commerce	100 Hamilton Plaza	Paterson	NJ	07505	
Damian	Emile	TV/Film Producer	True Life Media	322-6 Ryerson Avenue	Paterson	NJ		damianemile@yahoo.com
Della	Fischer	Adresss		79 Montgomery Street	Paterson	NJ	07501	dellafischer27@yahoo.com
Ruben	Gomez	Director, Economic Development	City of Paterson	125 Elision Street - 2nd Floor	Paterson	NJ	07505	rgomez@paterson.nj.gov
Darnell	Greene	Media Industries, Broadcast	The Classic Soul Network	16 Evergreen Road	Hewitt	NJ	07421	
Harry	Haines, PhD	Journalism	Montclair State University		Upper Montclair	NJ	07043	hainesh@mail.montclair.edu

County of Passaic
Passaic County Motion Picture and Television Film Commission Members
2016

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP	EMAIL
Pete	Jacalone	Principal	THR Productions, Ltd. City of Paterson	PO Box 370 125 Ellison Street - 2nd Floor	Mount Freedom	NJ	07970	hodd00009@aol.com
Marcia Albert Angelo	Julian-Solorrio Kahwaty		Golden Girl Film Works	45 Morningside Circle 114 Straight Street, Apt. 5f	Paterson Little Falls	NJ	07505	msolorrio@patersonnj.gov alkahwaty@gmail.com
Tanasha "Chyana" Marvellen	Lyons	President		266 Terhune Drive	Paterson Wayne Woodland Park	NJ	07501	billion1219@aol.com mlyons@hawthornenj.org
Ross Bob	Marshall Nicholson		Hyde Music	67 Haverhill Avenue 20 Hyde Road	Stockholm	NJ	07424	foss909@gmail.com hydemusic@yahoo.com
Risa	Pappas	Adjunct Professor	William Paterson University	Hobart Hall Room 304, 300 Pomplon Road	Wayne	NJ	07470	risapappas@kittergoosefilms.com
Anthony	Pemberton	Director of Montclair State University Film Program	Montclair State University	Department of Art & Design	Upper Montclair	NJ	07043	pemberton@mail.montclair.edu
Alan	Rowe Kelly	Executive Producer Regional Public Affairs Manager	SouthPaw Pictures	24 Mill Street, Apt. 326	Paterson	NJ	07501	alatrovekelly@gmail.com
Everton	Scott		PSE&G	160 Circle Avenue	Clifton	NJ	07011	everton.scott@pseg.com
Gary	Steele		West Milford Cable TV	27 North Glenwood Road	West Milford	NJ	07480	garysteele@optonline.net
Howard	Stein	Theater Administration	Institute	45 Reinhardt Road	Wayne	NJ	07470	hstein@pcit.tec.nj.us
Michele	Svedrofsky		North Jersey Chamber of Commerce	1024 Colfax Avenue 205 Route 46 West, Suite 7	Pompton Lake	NJ	07442	michele.svedrofsky@gmail.com
Brian	Tangora	President Freelance Videographer	Taylor Video Productions	350 East 41st Street	Paterson	NJ	07504	taylorvideo@aol.com
Michael	Taylor	Director of Community Development	City of Passaic	330 Passaic Street	Passaic	NJ	07055	mtaylortv@aol.com
Ronald Maureen	Van Renssaler Wacha	PCTI	PCTI	45 Reinhardt Road	Wayne	NJ	07670	rvanrensaler@cityofpassaicnj.gov mwacha@pcit.tec.nj.us

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING A PUBLIC MEETING ON THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY-2016 APPLICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20160064						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-38						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION APROVING A PUBLIC MEETING ON THE
PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK
GRANT FY-2016 APPLICATION**

WHEREAS, the Passaic County Board of Chosen Freeholders, on September 9, 2008, adopted resolution R-08-760 which adopted the Citizen Participation Plan under 24 CFR Part 91, Sec 91.105, for the Community Development Block Grant Program; and

WHEREAS, the plan allows for a 10-day period of notification of a public meeting to discuss the FY 2016 Community Development Block Grant (CDBG) application, which is due to Passaic County on March 14, 2016; and

WHEREAS, the Department of Planning and Economic Development seeks to have a public meeting on the CDBG-FY 2016 application on February 5, 2016, at 1:00 p.m., at the offices of the Department of Planning and Economic Development, 930 Riverview Drive, Totowa, NJ, Suite 250; and

WHEREAS, the Department of Planning and Economic Development seeks approval for the publication of the advertisement in a newspaper of local circulation, announcing the public meeting to discuss the FY 2016 CDBG application (notice attached); and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on January 20, 2016 and was recommended to the full Board for approval; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the action of the Department of Planning and Economic Development as set forth above; and

BE IT FURTHER RESOLVED that the said Board hereby authorizes the publication for the February 5, 2016 public meeting, at 1:00 p.m., at the offices of the Department of Planning and Economic Development, 930 Riverview Drive, Totowa, NJ, Suite 250, as detailed above and attached.

JRS/mcg

January 26, 2016

NOTICE OF PUBLIC MEETING PASSAIC COUNTY, NEW JERSEY CDBG Program

Notice is hereby given that Passaic County, NJ in accordance with the Citizen Participation Plan, will hold a public meeting on February 5, 2016 at 1 p.m. in the Passaic County Department of Planning and Economic Development, Suite 250, 930 Riverview Drive, Totowa, NJ. The purpose of the meeting is to share information on how to complete the FY 2016 CDBG application to request funding, HUD rules and requirements governing CDBG funding and to obtain input on the County's housing and community development needs.

Municipalities or Agencies wishing to request CDBG funding must do so in writing by 4:00 p.m. March 14, 2016. The County intends to submit its application for FY 2016 funds to HUD on or about July 15, 2016. The County anticipates that its FY 2016 CDBG Program allocation will be \$800,000, but allocation figures are not yet known. Funds may be allocated to projects in the twelve participating communities of the County: Bloomingdale, Haledon, Hawthorne, Little Falls, North Haledon, Pompton Lakes, Prospect Park, Ringwood, Totowa, Wanaque, West Milford and Woodland Park and to eligible non-profit agencies serving low income populations.

All interested individuals and organizations are invited to attend this meeting and offer their comments on the housing and community development needs of the County. Individuals who are non-English speaking or disabled and require the information in an alternate format or who require special accommodations at the public meeting, may contact the Division of Economic Development at 973-569-4720 or ecodev@passaiccountynj.org (TTY Users: NJ Telecommunications Relay 7-1-1). This meeting will also be available via webinar, contact the Division of Economic Development for the web link.

La información será proporcionada en español a petición.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A REQUEST OF GRANT FUNDS FROM THE ARTPLACE AMERICA – NATIONAL CREATIVE PLACEMAKING FUND GRANT, THROUGH THE FRIENDS OF THE PASSAIC COUNTY PARKS INC., TO INSTALL A MURAL ON THE FAÇADE OF THE NEW COURT HOUSE AT 71 HAMILTON STREET, WHICH FACES HAMILTON STREET, AS A PHASED ENHANCEMENT TO THE COURT HOUSE PLAZA AND A CONTRIBUTING ASSET TO THE SURROUNDING HISTORIC DISTRICT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#		R20160065					
Meeting Date		01/26/2016					
Introduced Date		01/26/2016					
Adopted Date		01/26/2016					
Agenda Item		I-39					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AUTHORIZING A REQUEST OF GRANT FUNDS FROM THE ARTPLACE AMERICA – NATIONAL CREATIVE PLACEMAKING FUND GRANT, THROUGH THE FRIENDS OF THE PASSAIC COUNTY PARKS INC., TO INSTALL A MURAL ON THE FAÇADE OF THE NEW COURT HOUSE AT 71 HAMILTON STREET, WHICH FACES HAMILTON STREET, AS A PHASED ENHANCEMENT TO THE COURT HOUSE PLAZA AND A CONTRIBUTING ASSET TO THE SURROUNDING HISTORIC DISTRICT

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to promoting the use and enjoyment of the Passaic County Park System by as many residents as possible; and

WHEREAS on September 9, 2008, the Board of Chosen Freeholders adopted Resolution R-08-742, creating a not-for-profit corporation for the purpose of raising supplemental funds to defray the cost of park programs and improvements; and

WHEREAS the resulting corporation, Friends of Passaic County Parks, has undertaken an initiative to provide a series of Recreational Activities for the enjoyment and enrichment of Passaic County residents; and

WHEREAS Art Place America is looking to fund creative placemaking projects where art plays an essential and integrate role in place-based community planning and development; and

WHEREAS the Court House Plaza project lays the foundation for the County’s placemaking initiatives in and around the Passaic County Administrative complex and offers a venue for the public to be exposed to and identify with future placemaking endeavors; and

WHEREAS the County is desirous of applying for a grant to install a mural on the façade of the “new Court House” (71 Hamilton Street) which faces Hamilton Street as a phased enhancement of the Court House Plaza and as a contributing asset to the surrounding historic district; and

WHEREAS a mural project meets the goal of having artists, arts organizations and artistic activities featured and add vitality to the proposed project and the existing Court House Plaza and addresses the four points for placemaking of making projects accessible, engaging the public in activities around the mural, creating a comfortable space to enjoy art, and locating the project in a sociable place; and

WHEREAS this matter was reviewed by the Freeholder Planning and Economic Development Committee at its meeting on January 20, 2016 and was recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a request for grand funds from ArtPlace America, through the Friends of the Passaic County Parks Inc., to install a mural on the façade of the New Court House at 71 Hamilton Street, as a phased enhancement to the Court House Plaza and as a contributing asset to the surrounding historic district, as set forth above.

January 26, 2016

Introduced on: January 26, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160065

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A REQUEST OF GRANT FUNDS, FROM THE DR SCHOLL FOUNDATION OF NORTHBROOK, ILLINOIS, THROUGH THE FRIENDS OF THE PASSAIC COUNTY PARKS INC, FOR A SMALL SUM TO ASSIST THE COUNTY IN MARKETING THE PASSAIC COUNTY PARKS SYSTEM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#		R20160066					
Meeting Date		01/26/2016					
Introduced Date		01/26/2016					
Adopted Date		01/26/2016					
Agenda Item		I-40					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION AUTHORIZING A REQUEST OF GRANT FUNDS, FROM THE DR SCHOLL FOUNDATION OF NORTHBROOK, ILLINOIS, THROUGH THE FRIENDS OF THE PASSAIC COUNTY PARKS INC, FOR A SMALL SUM TO ASSIST THE COUNTY IN MARKETING THE PASSAIC COUNTY PARKS SYSTEM

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to promoting the use and enjoyment of the Passaic County Parks by as many residents as possible; and

WHEREAS on September 9, 2008, the Board of Chosen Freeholders adopted Resolution R-08-742, creating a not-for-profit corporation for the purpose of raising supplemental funds to defray the cost of park programs and improvements; and

WHEREAS the resulting corporation, Friends of Passaic County Parks, has undertaken an initiative to provide a series of Recreational Activities for the enjoyment and enrichment of Passaic County residents; and

WHEREAS, the Dr. Scholl Foundation of North Brook, Illinois, makes contributions in areas that they believe are important to the future of our nations’ vitality and success, and they look for projects that keep our communities strong, diverse and vibrant; and

WHEREAS, the County is desirous of applying for a small amount of grant funding, through the Friend of the Passaic County Parks, to assist the County with the marketing of the Passaic County Parks System; and

WHEREAS, this matter was reviewed by the Freeholder Planning and Economic Development Committee at its meeting January 20, 2016, and was recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a request for grant funds from the Dr. Scholl Foundation of North Brook, Illinois, through the Friends of the Passaic County Parks, to assist the County in marketing the Passaic County Parks System.

January 26, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A POOL OF ENGINEERS, ARCHITECTS, LAND SURVEYORS, PLANNERS LANDSCAPE ARCHITECT, ENVIRONMENTAL HEALTH AND SAFETY/ENGINNERING CONSULTANT SERVICES RFQ-16-031 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#		R20160067					
Meeting Date		01/26/2016					
Introduced Date		01/26/2016					
Adopted Date		01/26/2016					
Agenda Item		I-41					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION QUALIFYING A POOL OF ENGINEERS,
ARCHITECTS, LAND SURVEYORS, PLANNERS LANDSCAPE
ARCHITECT, ENVIRONMENTAL HEALTH AND
SAFETY/ENGINEERING CONSULTANT SERVICES RFQ-16-031
AS PER QUALIFICATIONS**

WHEREAS, there exists a need for Engineers, Architects, Land Surveyors, Planners Landscape Architect, Environmental Health and Safety/Engineering Consultant Services for the Passaic County Engineering Department; and

WHEREAS, the County issued public solicitation RFQ-16-031 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 17, 2015 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following vendors are qualified to perform the necessary services, from January 1, 2016 through December 31, 2016 on an as-needed basis:

ALAIMO GROUP CONSULTING, ENGINEERS
AMY S. GREEN ENVIRONMENTAL CONSTR.
ASSOCIATED TECHNOLOGY, INC.
BECHT ENGINEERING BT, INC.
BOSWELL ENGINEERING
CHA CONSULTING
CLARKE CATON HINTZ
CME ASSOC.
COMERRO COPPA ARCHITECTS PC
CONCORD ENGINEERING
CONTROL POINT ASSOC
CONVERSE CONSULTANTS
CP PROFESSIONAL SERVICES
CREW ENGINEERS, INC.
CUMMING CONSTRUCTION MGMT
D & B ENGINEERS & ARCHITECTS, PC
DEWBERRY
DMR ARCHITECTS
DONOHUE ENGINEERING
EI ASSOCIATES
FASCHICH CONSULTING ENGINEERS

FKA ARCHITECTS
FRENCH & PARRELLO ASSOC, PA
GEOD CORP.
GPI
GTS CONSUTANTS
H2M ARCHITECTS & ENGINEERS
HARDESTY & HANOVER, LLC
HATCH MOTT MACDONALD
IH ENGINEERS, P.C.
JM SORGE INC.
JMT INC.,
JRS ARCHITECT, PC
KELLER & KIRKPATRICK
KC ENGINEERING
KS ENGINEERING
LANGAN
LAN ASSOCIATES
LCA ENGINEERING ASSOC
LCA INC.
LEWIS BERGER
MASER CONSULTING
MCLAREN ENGINEERING GROUP
MICHAEL BAKER INTERNATIONAL
M-TEC
NAIK CONSUTLTING GROUP
NAJARIAN ASSOCIATES
NEGLIA ENGINEERING ASSOC
NETTA ARCHITECTS
NV5-NORTHEAST, INC
PARSONS BRINKERHOFF
PENNONI ASSOCIATES INC.
PRESTIGE ENVIRONMENTAL INC.
PS&S, LLC
REMINGTON & VERNICK ENGINEERS
RICHARD GRUBB & ASSOC
ROBINSON AERIAL SURVEY
RSC ARCHITECTS
SETTEMBRINO ARCHITECTS
STRUNK-ALBERT ENGINEERING
SUBURBAN CONSULTING ENG. INC.
T & M ASSOCIATES
TRAN SYSTEMS CORP.
TRC
USA ARCHITECTS
VAN CLEEF ENGR. ASSOC.
WAYNE A NEVILLE AIA

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 13, 2016 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

January 26, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 (FINAL) FOR J. FLETCHER CREAMER & SON, INC. AS IT PERTAINS TO THE ON CALL DRAINAGE PIPE REPLACEMENT PROJECT ON GRAND STREET & MAIN STREET IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20160068						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-42						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

RESOLUTION FOR CHANGE ORDER #2 (FINAL) FOR J. FLETCHER CREAMER & SON, INC. AS IT PERTAINS TO THE ON CALL DRAINAGE PIPE REPLACEMENT PROJECT ON GRAND STREET & MAIN STREET IN PATERSON, NJ

WHEREAS the County of Passaic did, on the date of October 13, 2015 adopt Resolution R-2015-0748, awarding a contract to J. Fletcher Creamer & Son, Inc., in the sum of \$53,990.30 for the project known as the On Call Drainage Pipe Replacement on Grand Street & Main Street in Paterson, NJ; and

WHEREAS the County has adopted subsequent Change Orders amending the contract price; and

WHEREAS it has now been determined that the contract must be further amended to provide for an adjustment to reflect the as-built quantities and additional work required for infield redesign of the project due to underground constraints for a total additional amount of \$53,990.30; and

WHEREAS this proposed Change Order No.2 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

WHEREAS the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the

- i) an explanation of the factual circumstances which necessitate issuance of the change order;
 - ii) a statement indicating why these circumstances could not have been foreseen;
 - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
 - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

WHEREAS the County of Passaic is in receipt of a certification from the County Engineer dated January 22, 2016, see copy attached hereto; and

WHEREAS the Office of the County Engineer has also submitted a letter dated January 22, 2016 requesting the adoption of Change Order No. 2, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Passaic County Administrator has filed a memorandum with the Board of Chosen Freeholders dated January 22, 2016 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

WHEREAS this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) but is being considered because it would be impractical to award a new contract for this additional work; and

WHEREAS this matter was discussed and approved at the Public Works and Buildings & Grounds Committee meeting of January 11, 2016 at which time said Committee specifically authorized this amendment; and

WHEREAS a certification is attached hereto to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves an amendment to the contract awarded to J. Fletcher Creamer & Son, Inc., for the project known as the On Call Drainage Pipe Replacement on Grand Street & Main Street in Paterson, NJ, which was recommended for approval by the Office of the Passaic County Engineer by letter dated January 22, 2016 and attached here, be and the same is hereby approved:

CHANGE ORDER NO. 2 (Final)

1. DESCRIPTION AND VALUE OF CHANGE

See January 22, 2016 letter attached hereto

Addition	\$ 53,990.30
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REASON FOR CHANGE

See January 22, 2016 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 39,290.00
Previous Additions	\$ -0-
Total	\$ 39,290.00
Previous Deductions	\$ 7,893.75
Net Prior to This Change	\$ 31,396.25
Amount of This Change Add	\$ 53,990.30
Contract Amount to Date	\$ 85,386.55

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County; and

BE IT FURTHER RESOLVED that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

BE IT FURTHER RESOLVED that the said Clerk to the ^{Res Pg: 1.42-6}

Board shall report this action to the Division of Local
Government Affairs of the Department of Community Affairs of
the State of New Jersey in its annual audit.

Dated: January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$53,990.30

APPROPRIATION: C-04-55-973-000-901

PURPOSE: Resolution for change order #2 for J. Fletcher Creamer & Son, Inc as it pertains to the On Call Drainage Pipe Replacement Project on Grand Street & Main Street in Paterson, NJ


Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova
County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: adenova@passaiccountynj.org

MEMORANDUM

To: All Passaic County Board of Chosen Freeholders

From: Anthony J. De Nova, County Administrator

Date: January 22, 2016

Re: Request that the Board of Chosen Freeholders, of the County of Passaic Review and Approve Change Order #2 for the On Call Drainage Pipe Replacement Project Awarded to J. Fletcher Creamer & Son, Inc.

In my capacity as Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order for the above-referenced contract above the 20% increase in contract award price, which is permitted under the Local Public Contract Law. By way of background to the request I received a letter on January 22, 2016, from Assistant County Engineer, Timothy R. Mettlen, (copy attached), along with proposed and certification dated January 22, 2016, from Passaic County Engineer, Steve Edmond, outlining the various facts and conditions that contributed to this project exceeding the 20% limitation on change orders.

Upon excavation of the final stage of the project, it was discovered that underground conditions were not anticipated at the time of the award. At the direction of the project manager and after consultation with outside agencies, Creamer was directed to stop working on the project, expose the excavation and assist with the investigation which resulted in a redesign of the project with significant additions in quantities, time and material costs. This included more than four (4) times the anticipated cost in traffic control and a significant amount in deep excavation that was not planned for in the assignment.

After review, I am satisfied that this stoppage and unanticipated investigation and excavation was unforeseeable and that this approval is in the best interest of the County of Passaic. Under these circumstances, I join in the recommendations of both the County Engineer and Freeholders of the Public Works Committee, that this change order in excess of 20% in the amount of \$53,990.30 be taken up and adopted by the Board, bringing the final award of contract price of \$85,386.55.

Anthony J. De Nova
County Administrator

Page 2

Enc.

cc: Public Works Freeholder Committee Members:
Freeholder Bruce James, Chair
Freeholder Director T.J. Best
Freeholder Terry Duffy
William J. Pascrell, III, County Counsel
Steven J. Edmond, P.E., County Engineer



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders
FROM: Steven J. Edmond, P.E., County Engineer
DATE: January 22, 2016
SUBJECT: J. Fletcher Creamer & Son, Inc.
On Call Drainage Pipe Replacement

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

Contractor: J. Fletcher Creamer & Son, Inc.

Summary of Change Order:

Original Contract Amount	\$ 39,290.00
Previous Additions	\$ -----
Total	\$ 39,290.00
Previous Deductions	\$ (7,893.75)
Net Prior to This Change	\$ 31,396.25
Amount of This Change	\$ 53,990.30
Contract Amount to Date	\$ 85,386.55

This is to request a change order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11.9. I do hereby certify to the following:

1. *Explanation of the Factual Circumstances which necessitate issuance of the change order:*

This contract was awarded from On-Call quotes received and accepted from multiple bidders. This On-Call contract was awarded to J. Fletcher Creamer & Son as the most advantageous (lowest cost) for this specific assignment.

Upon excavation of the final stage of the project, it was discovered that underground conditions were not as anticipated at the time of the award. At the direction of the project manager, Creamer was directed to secure the excavation and stand by while the project manager consulted with the various outside

agencies involved in the excavation – primarily the City of Paterson. During the consultation and subsequent investigation, the contractor was directed to return to the site to expose the excavation and assist in the investigation. Upon completion of the investigation and alternative design, the contractor returned to the site to complete the investigation.

Assistance in the investigation completion of the redesigned project involve significant additions in quantities currently in the contract as well as Time and Material cost in assisting with the investigation. This included more than four times the anticipated cost in Traffic Control and a significant amount of deep excavation that was not planned for in the assignment.

2. Statement indicating why these circumstance could not have been foreseen:

It is usually impossible to determine the true condition, amount or even location of underground installations roadways prior to construction.

3. Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules.

This project was awarded off of an on call unit price quote. Additional work on this project would have been awarded to the same contractor based on unit prices. This was an emergency project that effectively strangled traffic on two major arterials in downtown Paterson.

Changing contractors in mid-project to any of the other contractors from the on call list would have required additional delays in the project while the county went through the process of awarding said contract.

Any further delays in the project would result in the excavation remaining through the winter season.

4. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 et. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.

Respectfully,



Steven J. Edmond, P.E.
County Engineer

(original to be retained by the Clerk to the Freeholder Board with a certified copy of the Resolution; signed duplicate to be kept by appropriate official)



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 22, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: On Call Drainage Pipe Replacement
Grand Street & Main Street, Paterson
Change Order #2 (Add-Final)

Members of the Board:

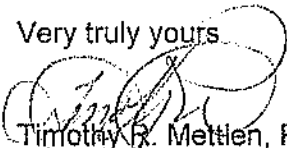
Attached for your approval is Change Order #2 to be issued to the Contractor, reflecting an increase in the contract amount due to As-built Quantities and additional work required for in-field redesign of the project due to underground constraints.

The construction contract for this project, in the amount of \$39,290.00 was awarded by Resolution R-2015-0748 on October 13, 2015 to J. Fletcher Creamer & Son, Inc, Hammonton, NJ, from bids received for the On Call Drainage Project 2015-2017. All but one item in this change order is under unit prices received in that bid.

The total amount of the increase is \$53,990.30 which causes the contract to exceed the original contract by more than 20%. Attached is documentation required by N.J.S.A.C 5:30-11.9. This addition results in a final contract amount of \$85,386.55.

This matter was discussed with the Public Works and Buildings and Grounds Committee at their meeting of January 11, 2016.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #2 in the amount of \$53,990.30.

Very truly yours

Timothy R. Mettlen, P.E.
Assistant County Engineer

Attachment
TRM

cc: County Administrator
County Counsel

Introduced on: January 20, 2016
Adopted on: January 26, 2016
Official Resolution#: R20160068

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 (Add-Final)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: January 11, 2016

PROJECT TITLE: On Call Drainage Pipe Replacement
 LOCATION: Grands St & Main St, Paterson
 DATE OF CONTRACT: November 13, 2015
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: J. Fletcher Creamer & Son, Inc, 101 E. Broadway, Hackensadck, NJ 07601

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
Extras					
4	Reconstruct inlet	2	Unit	\$ 1,700.00	\$ 3,400.00
5	Concrete Class B	7	CY	\$ 650.00	\$ 4,550.00
6	Manhole 4"	1	Unit	\$ 4,800.00	\$ 4,800.00
7	Traffic Control	13464	Allow	\$ 1.00	\$ 13,464.00
8	Deep Excavation >5' (Pipe) Bid Item 24	16	LF	\$ 600.00	\$ 9,600.00
9	Deep Excavation >5' (Structure) Bid Item 37	7	VF	\$ 1,000.00	\$ 7,000.00
10	Base Course HMA Bid Item 39	8.58	Ton	\$ 300.00	\$ 2,574.00
	Total				\$ 45,388.00
Supplementals					
S-1	Construction Support of Design Change	1	LS	\$ 8,602.30	\$ 8,602.30
	Total				\$ 8,602.30
Total Adds					\$ 53,990.30

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	53,990.30
ORIGINAL DATE FOR COMPLETION.....		January 0, 1900
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	Calendar Days
NEW DATE FOR COMPLETION IS.....		January 0, 1900

2. REASON FOR CHANGE

Item 4
 Correction for incorrect Unit Price in the original contract.

Items 5, 6, 7 & 8, 9, 10
 As Built quantities and items principally resulting for the install of a new, deep manhole over the existing sanitary sewer line.

Item S-1
 Construction support of engineering design to locate and relocate storm sewer connection to the main line.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 (Add-Final)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: January 11, 2016

PROJECT TITLE: On Call Drainage Pipe Replacement
 LOCATION: Grands St & Main St, Paterson
 DATE OF CONTRACT: November 13, 2015
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: J. Fletcher Creamer & Son, Inc, 101 E. Broadway, Hackensadck, NJ 07601

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	39,290.00
PREVIOUS ADDITIONS.....	\$	-
TOTAL.....	\$	39,290.00
PREVIOUS DEDUCTIONS.....	\$	(7,893.75)
NET PRIOR TO THIS CHANGE.....	\$	31,396.25
AMOUNT OF THIS CHANGE.....	\$	53,990.30
CONTRACT AMOUNT TO DATE.....	\$	85,386.55

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR _____ 0
 SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
 (County Inspector)

Reviewed By and Recommended for Processing By: _____ Date _____
 (Project Engineer)

Recommend for Approval By: _____ Date _____
 (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY
 SIGNATURE _____ DATE: _____
 Freeholder - Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 26, 2016 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A THIRD AMENDMENT TO THE MASTER SERVICES AGREEMENT BETWEEN ADP, INC. AND THE COUNTY OF PASSAIC FOR THE PURCHASE OF A HUMAN RESOURCES SOFTWARE SYSTEM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20160069						
Meeting Date	01/26/2016						
Introduced Date	01/26/2016						
Adopted Date	01/26/2016						
Agenda Item	I-43						
CAF #	6-01-20-103-006-213						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓		✓		✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: January 29, 2016

**RESOLUTION AUTHORIZING A THIRD AMENDMENT TO THE
MASTER SERVICES AGREEMENT BETWEEN ADP, INC. AND
THE COUNTY OF PASSAIC FOR THE PURCHASE OF A HUMAN
RESOURCES SOFTWARE SYSTEM**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) previously adopted Resolution R-03-628, dated December 9, 2003, awarding a Contract to Automatic Data Processing, Inc. (ADP) for purchase of a Human Resources and Payroll Software System for a three (3) year period, which provided for the purchase of necessary software and support services; and

WHEREAS the Board subsequently adopted Resolution R-12-968 dated December 11, 2012 authorizing an amendment to the Master Services Agreement to provide services for an additional three (3) year period, which term expired January 31, 2016; and

WHEREAS the County has obtained a new proposal from ADP to continue the existing services for an additional three (3) year period commencing on February 1, 2016 and terminating on January 31, 2019 with an automatic two (2) year option through January 31, 2021 to be exercised unless the said Freeholder Board finds that the services are not being performed in an effective and efficient manner as set forth in N.J.S.A. 40A:11-5; and

WHEREAS the cost to the County for the desired goods and services is \$175,000.00 for year one, based on the Pricing Exhibit/Service and Fee Schedule received from ADP (copy attached), with annual increases of no more than 2% in years

two through five, resulting in costs of \$178,500.00 (year two), \$182,070.00 (year three), \$185,711.00 (year four), and \$189,426.00 (year five) for an approximate total savings of \$112,000.00 for the three-year contract plus two year option term; and

WHEREAS ADP's software is proprietary in nature, and said updates and related support services are therefore exempt from public bidding pursuant to N.J.S.A. 40A:11-59(1)(dd); and

WHEREAS the said Board, by R-06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

WHEREAS the local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of contract for exempt goods and/or services and the contracts themselves must be available for public inspection; and

WHEREAS the Administration, Finance and Personnel Committee reviewed this matter at its meeting of January 13, 2016 and recommended this resolution to the full Board for adoption, with the understanding that the recipient has not made or will make political contributions as set forth under the Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1); and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes another amendment to the Masters Services Agreement by and between the County of Passaic and ADP Corporation for the above-referenced goods and services at the prices indicated above and in the attached schedule; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(1)(dd) of the Local Public Contracts Law in that it concerns the provision of goods and/or the performance of services for the update or maintenance of proprietary computer hardware or software; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: January 26, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$175,000.00

APPROPRIATION: \$120,000.00 - 6-01-20-103-006-213
\$ 55,000.00 - *Contingent upon availability of
In 2016 adopted budget.

PURPOSE: Resolution authorizing a third amendment to the master services agreement between ADP, Inc. and the county of Passaic for the purchase of a Human Resources Software System.


Richard Cahill, Chief Financial Officer

DATED: January 26, 2016

RC:fr



FIFTH AMENDMENT
Client: County of Passaic

FIFTH AMENDMENT
TO
MASTER SERVICES AGREEMENT
BETWEEN
ADP, LLC
AND
COUNTY OF PASSAIC

This Fifth Amendment (the "Fifth Amendment"), made as of _____, _____ ("Fifth Amendment Effective Date") between ADP, LLC ("ADP"), and County of Passaic ("Client") contains changes, modifications, revisions and additions to the terms and conditions of the Master Services Agreement dated February 11, 2004 (the "Agreement"), between Client and ADP.

Now, therefore, in consideration of the mutual covenants contained in the Agreement and herein, and for other good and valuable consideration, ADP and Client hereby agree as follows:

1. **Renewal of Agreement.** Section 3 of Annex Z is hereby amended by deleting the first paragraph in Section 3 in its entirety and replacing it with the following:

"The termination date is that date which is the third anniversary of the Fifth Amendment Effective Date. Thereafter the Agreement will automatically extend for an additional two-year period"
2. **Fee Changes.** Section 4 of Annex Z is hereby amended by deleting the second paragraph in its entirety and replacing with the following:

"The fees set forth in Annex Z will remain fixed for one year following the Fifth Amendment Effective Date. Thereafter, ADP may modify the fees for the Services on an annual basis by 2% with 30 days prior written notice."
3. **Ongoing Services Fees.** The table of Ongoing Services Fees set forth in Section 5.2 of Annex Z is hereby amended by deleting the reference "\$1.86", pertaining to the Payroll Processing Pays, in its entirety, and replacing such reference with "\$1.78".
4. **Counterparts & Signatures.** This Fifth Amendment may be executed in multiple original copies, identically worded, and each such executed copy constitutes an original. Facsimile signatures, electronic signatures in connection with the electronic signature delivery system utilized by ADP and signatures transferred in .pdf or a similar format for scanned copies of documents are original signatures for all purposes of this Fifth Amendment and the Agreement.
5. **Effect of Amendment.** All other terms and conditions of the Agreement shall remain in full force and effect. In the event of any conflict between the terms and

1909950-01-W-2



FIFTH AMENDMENT
Client: County of Passaic

conditions of this Fifth Amendment and the terms and conditions of the Agreement, this Fifth Amendment shall prevail. The terms defined in the Agreement and used in this Fifth Amendment shall have the same respective meanings as set forth in the Agreement, unless clearly otherwise defined in this Fifth Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Fifth Amendment to be duly executed by its authorized representatives as of the date first above written.

ADP, LLC

COUNTY OF PASSAIC

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

1909950-01-W-2

Introduced on: January 26, 2016
Adopted on: January 26, 2016

Official Resolution#: R20160069 AMD1667004-008 *1 *146994966601511704811107594262291542969338997141*W*2**]

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Rate	<u>1.78</u>	<u>1.82</u>	<u>1.85</u>
Estimated Pays per each payroll	2,200	2,200	2,200
	<u>x26</u>	<u>x26</u>	<u>x26</u>
Annual pays	<u>57,200.00</u>	<u>57,200.00</u>	<u>57,200.00</u>
Annual base costs	<u>101,816.00</u>	<u>103,852.32</u>	<u>105,929.37</u>
2015 Base cost	2.07		
Annual Pays	<u>57,200.00</u>		
	<u>118,404.00</u>		
Projected base cost savings	16,588.00		
<u>2015 Costs</u>			
Projected 2015 Total Costs	192,000.00		
Projected New Contract costs	<u>175,000</u>	<u>178,500</u>	<u>182,070</u>

<u>2019</u>	<u>2020</u>
<u>1.89</u>	<u>1.93</u>
2,200	2,200
<u>x26</u>	<u>x26</u>
<u>57,200.00</u>	<u>57,200.00</u>
<u>108,047.95</u>	<u>110,208.91</u>

185,711 189,426

From: Johnson, Dewayne (ES) [mailto:Dewayne.Johnson@ADP.com]
Sent: Monday, January 11, 2016 12:04 PM
To: Cahill, Richard
Cc: Ingold, Sean (ES); Ramella, Devon (ES); O'Neil, Scott (ES); Jaipaul, Natasha (ES)
Subject: RE: contract - Count of Passaic

Good morning Richard. Any questions, or are we set to move forward? Let me know please.

Thanks

Dewayne

From: Johnson, Dewayne (ES)
Sent: Thursday, January 07, 2016 4:20 PM
To: 'Cahill, Richard'
Cc: Ingold, Sean (ES); Ramella, Devon (ES); O'Neil, Scott (ES); Jaipaul, Natasha (ES)
Subject: RE: contract - Count of Passaic

Hi Richard, please see below terms of your renewal.

If we execute the amendment prior to the end of the month we'll avoid the Feb 1 price increase. Instead we will be reducing the rate on 2/1.

Let me know you're in agreement and I will have the terms drafted into an amendment for your signoff and we'll be all set.

5 year Renewal	Savings over the term
Pricing:	
Annual increase reduction From 5% to 3% (all 5 years)	~\$22,000
Reduction in Per Pay From \$2.07 to \$1.78	~\$90,000
Product	
Free Enterprise <i>upgrade</i> From version 5.03 to 5.04	

Est. Package Value	\$112,000
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Thanks

Dewayne

From: Cahill, Richard [mailto:rcahill@passaiccountynj.org]
Sent: Thursday, January 07, 2016 12:43 PM
To: Johnson, Dewayne (ES)
Cc: Ingold, Sean (ES); Ramella, Devon (ES); O'Neil, Scott (ES)
Subject: RE: contract - Count of Passaic
 Official Resolution#: R20160069

**No Associated
Documents**

**COUNTY OF PASSAIC, STATE OF NEW JERSEY
ORDINANCE NO. 2016-01**

**AN ORDINANCE AUTHORIZING THE GUARANTY BY
THE COUNTY OF PASSAIC, STATE OF NEW JERSEY OF
LEASE PURCHASE OBLIGATIONS OF THE PASSAIC
COUNTY IMPROVEMENT AUTHORITY IN AN
AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED
\$15,000,000 TO BE ISSUED PURSUANT TO THE 2016-
2017 PASSAIC COUNTY BANC PROGRAM**

WHEREAS, The Passaic County Improvement Authority (the "Authority") has been duly created by resolution of the County of Passaic, State of New Jersey (the "County"), duly adopted December 31, 2002, as a public body corporate and politic under and pursuant to the County Improvement Authorities Law, constituting Chapter 183 of the Laws of 1960 of the State of New Jersey, as amended and supplemented, N.J.S.A. 40:37A-44 et seq. (the "Act"); and

WHEREAS, the Authority is authorized, pursuant to the provisions of the Act, to lease to any governmental unit, all or any part of any public facility for such consideration and for such period or periods of time and upon such other terms and conditions as it may fix and agree upon; and

WHEREAS, the Authority is authorized, pursuant to the provisions of the Act, to enter into agreements to lease, as lessee, public facilities for such term and under such conditions as the Authority may deem necessary and desirable to fulfill its purposes; and

WHEREAS, the Authority desires to finance capital equipment, personal property and or real property acquisitions for various municipalities, school districts, authorities and/or fire districts, all located in the County, and for the County itself (collectively, the "Applicants"), through lease purchase obligations under its 2016/2017 Capital Equipment Lease Program which authorizes property acquisitions in an amount not to exceed \$15,000,000 (the "Program"); and

WHEREAS, under the Authority's Program, the Authority will enter into Master Lease/Purchase Program Agreement (the "Lease") by and between the Authority, as lessee, and a lessor to be determined, as lessor (the "Lessor"), to finance the purchase of certain capital equipment, personal property and or real property (the "Equipment") requested by the Applicants; and

WHEREAS, upon application to the Authority's Program, and approval of the Applicant's application, the Authority will sublease the Equipment to Applicants pursuant to the terms of Tax-Exempt Lease Purchase Agreements (collectively, the "Subleases") by and between the Authority, as sublessor, and each Participant, as sublessee (collectively, the "Project"); and

WHEREAS, the sublease payments, which shall either be subject to annual appropriation or subject to a general obligation of said Participant, made to the Authority by the Applicants under the applicable Subleases will be sufficient to make the lease payments due under the Lease to the Lessor by the Authority; and

WHEREAS, the Authority will assign its rights and obligations as lessor under each Sublease to the Lessor pursuant to an Assignment Agreement (the "Assignment Agreement") by and between the Lessor, sublessor and sublessee; and

WHEREAS, during the term of the Sublease, title to the Equipment will be vested in the Lessor, and upon the expiration of the terms of the Lease and the Sublease, the Participant shall purchase all of the Lessor's right, title and interest in, and to, the Equipment for a nominal fee; and

WHEREAS, pursuant to N.J.S.A. 40:37A-80, the County is authorized to unconditionally guarantee (the "Count Guaranty") the punctual payment of the principal of and interest on any obligations issued by the Authority for the purpose of aiding the Authority in the planning, undertaking, acquisition, construction or operation of a public facility, by ordinance duly adopted by the Board of Chosen Freeholders of the County in the manner provided in the Local Bond Law of the State of New Jersey, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"); and

WHEREAS, to provide an inducement to the Lessor and Applicants to participate in the Program and to provide security to the Lessor for the lease payments due under the Lease, the County desires to provide for the guaranty of the Obligations of the Authority under the Lease in accordance with the provisions of N.J.S.A. 40:37A-80.

WHEREAS, the Local Finance Board, Division of Local Government Services, Department of Community Affairs issued positive findings on February 10, 2016 with respect to the Program and its consent to the County Guaranty of the Authority's lease payment obligations (the "Obligations") under the Lease; and

WHEREAS, in order to implement the County Guaranty, and in accordance with the terms of that certain agreement entitled the Guaranty Agreement by and between the County and the Authority (the "Guaranty Agreement"), the County intends to appropriate moneys and pay the Authority's Obligations to the Lessor to the extent the lease payments made by the Authority to the Lessor under the Lease are not sufficient;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, (not less than two-thirds of all the members thereof affirmatively concurring), as follows:

SECTION 1. Pursuant to and in accordance with the terms of N.J.S.A. 40:37A-80, the County is hereby authorized and does hereby unconditionally and irrevocably guarantee the punctual payment of the lease purchase obligations of the Authority due under the Lease in an aggregate principal amount of not to exceed \$15,000,000 at any one time outstanding (the "Obligations") for the purpose of providing security for the Obligations (collectively, the "Guaranty"), as described in the preamble hereof, such Obligations to be dated, to bear such rate or rates of interest and to be otherwise as provided or established in or by the Lease in a manner which is consistent with the exercise of its public responsibility. The Guaranty authorized herein shall be given solely in accordance with the Guaranty Agreement (the "Guaranty Agreement") to be executed by and between the County and the Authority, the form of which Guaranty Agreement is incorporated by reference herein and hereby approved. The full faith and credit of the County of Passaic, State of New Jersey are hereby pledged for the full and punctual performance of said Guaranty.

SECTION 2. The Freeholder-Director or Deputy Freeholder-Director of the County are each hereby authorized and directed to execute on the Lease, by manual or facsimile signature, and to affix the seal of the County, language evidencing such Guaranty by the County of the full and punctual payment of the Obligations thereon. The certificate of Guaranty shall be in substantially the following form:

"GUARANTY OF THE COUNTY OF PASSAIC, STATE OF
NEW JERSEY

The payment of the Lease Payments due to the occurrence of a Sublessee Event of Nonappropriation or nonpayment, shall be fully, irrevocably and unconditionally guaranteed by the County of Passaic, New Jersey (the "County") in accordance with the provisions of N.J.S.A. 40:37A-80 and the guaranty ordinance of the County finally adopted pursuant thereto, and the County is fully, irrevocably and unconditionally liable for the payment, when due, of the Lease Payments from each Sublessee, and, if necessary, the County shall levy *ad valorem* taxes upon all the taxable property within the County, without limitation as to rate or amount, in order to make such payments.

IN WITNESS WHEREOF, the County has caused this Guaranty to be executed by the manual or facsimile signature of its County [Deputy] Freeholder Director and the seal of the County of Passaic to be impressed, imprinted or otherwise reproduced hereon, all as of the date of the within Obligations.

(SEAL)

COUNTY OF PASSAIC,
STATE OF NEW JERSEY

By: _____
, (Deputy) Director
of the Board of Chosen
Freeholders"

SECTION 3. The Freeholder-Director or Deputy Freeholder-Director of the County are each hereby authorized and directed to execute and deliver the Guaranty Agreement, containing the additional terms and conditions as may be agreed to between the Authority and the County as reflected in this Guaranty Ordinance, and the Freeholder-Director or the Deputy Freeholder-Director are each hereby authorized and directed to execute and deliver the Guaranty Agreement on behalf of the County and the Clerk of the Board of Chosen Freeholders is hereby authorized and directed to attest to such signatures and to attest to the seal of the County thereon, and said officers are hereby authorized and directed to execute and deliver any and all further instruments and documents and to do and perform such other acts and things as may be necessary and advisable to secure the performance by the County of its obligations under the Guaranty Agreement and to fully effectuate the same and the purpose of this Guaranty Ordinance. Upon execution and delivery of the Lease, the Freeholder-Director or Deputy Freeholder-Director or Chief Financial Officer shall report in writing to the Board of Chosen Freeholders setting forth the terms of the Lease so executed and delivered and the Obligations guaranteed by the Guaranty.

SECTION 4. The following additional matters are hereby found, determined and declared by the County:

(a) the maximum principal amount of the Obligations of the Authority hereby and hereunder guaranteed by the Guaranty shall not exceed \$15,000,000 at any one time Outstanding;

(b) the purpose described in this Guaranty Ordinance is not a current expense of the County and no part of the cost thereof has been or shall be assessed on property specially benefited thereby;

(c) the Sublease shall mature no later than fifteen (15) years from the date of execution and delivery;

(d) the Guaranty authorized herein shall remain effective until all the Obligations shall have been paid or payment duly provided for in accordance with its

terms notwithstanding the occurrence of any other event or until it is no longer Outstanding; and

(e) pursuant to the provisions of N.J.S.A. 40:37A-56, the County hereby consents to the undertaking of the Project by the Authority, the entering into the Guaranty Agreement, the financing of the Project by the Authority and the entering into any agreement by the Authority, including the Lease and the Sublease.

SECTION 5. This Guaranty Ordinance may be adopted notwithstanding any statutory or other debt limitation, including particularly any limitation or requirement under or pursuant to the Local Bond Law, but the amount of Obligations guaranteed pursuant to this Guaranty Ordinance, being an amount not in excess of \$15,000,000, shall be reflected in the debt statements of the County in the manner provided in N.J.S.A. 40:37A-80.

The amount of the Obligations guaranteed pursuant to this Guaranty Ordinance and included in the gross debt of the County shall be deducted from, and is deemed to be a deduction from, such gross debt under and for all purposes of the Local Bond Law (a) from and after the time of the execution and delivery of the Lease until the end of the fiscal year beginning next after the completion and expiration of the Lease, and (b) in any annual debt statement filed pursuant to the Local Bond Law as of the end of such fiscal year or any subsequent fiscal year if the revenues or other receipts or moneys of the Authority relative to the Project in such year are sufficient to pay its Obligations under the Lease, including the expenses of administration of the Program, all bonds of the County or any municipality issued as provided in N.J.S.A. 40:37A-79, and all bonds of the Authority issued under the Act, or shall be deducted as otherwise provided by law,

SECTION 6. The Clerk of the Board of Chosen Freeholders of the County is hereby authorized and directed to cause the publication of the text of this Guaranty Ordinance in full after introduction and final adoption in accordance with applicable law and to arrange for the public hearing thereon on February 23, 2016 and the final adoption thereof.

SECTION 7. Subsequent to the effective date of this ordinance, the Clerk of the Board of Chosen Freeholders is hereby authorized and directed to send originally certified copies of the authorization proceedings reflecting the adoption of this ordinance and an originally certified copy of this ordinance to representatives of the Authority.

SECTION 8. This ordinance shall take effect twenty (20) days after the first publication hereof after final adoption, as provided by law.