

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Meeting Venue

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 - 1. Duffy
 - 2. James
 - 3. Lazzara
 - 4. Lepore
 - 5. Lora
 - 6. Deputy Director Bartlett
 - 7. Director Best
- C. Invocation by: Freeholder Lora
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: August 16, 2016
- G. Motion to suspend the regular order of business:

H. Bond Ordinance 2016-09:

1. Bond Ordinance providing an appropriation of \$30,000,000 for the construction of the new Academy School to house a STEM Academy and an Academy of Medical Arts for an by the County of Passaic, New Jersey, and authorizing the issuance of \$30,000,000 Bonds or Notes for the County for financing part of the cost thereof
2. Motion to open the public hearing_____
3. Director: Does anyone present desire to be heard on Bond Ordinance 2016-09
4. Motion to close the public hearing_____
5. Motion to adopt Bond Ordinance 2016-09_____

I. Motion to resume the regular order of business:

J. Approval of Proclamation:

1. Passaic County Board of Chosen Freeholders wishes to recognize the Borough of North Haledon Governing Body on their celebration of a Street Naming Dedication Ceremony in honor of the late Sgt. Thomas Alan Ackerman.
2. Passaic County Board of Chosen Freeholders wishes to recognize St. Joseph's Hospital for celebrating their 150th Anniversary in Passaic County.
3. Passaic County Board of Chosen Freeholders wishes to recognize Larry Storch for the 51st Anniversary of Corporal Agarn from Passaic, and the show F Troop which first aired on television on September 14, 1965.

K. Freeholder Reports:

1. Freeholder Director Theodore O. Best Jr.
2. Freeholder Deputy Director John W. Bartlett
3. Freeholder Terry Duffy
4. Freeholder Bruce James
5. Freeholder Cassandra "Sandi" Lazzara
6. Freeholder Pat Lepore
7. Freeholder Hector C. Lora

L. Communications: Amended

1. St. Michael The Archangel Cathedral Chapel requesting permission to hang two banners advertising their annual Parish Festival on September 25, 2016, all as noted in the communication.

M. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

N. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PASSAIC COUNTY GREEN, ALL AS NOTED IN THE RESOLUTION
2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) GERO-PSYCH, ALL AS NOTED IN THE RESOLUTION
3. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ENTER INTO A FORMAL CONTRACT OF SALE FOR THE PURCHASE OF 930 N. RIVERVIEW DRIVE, TOTOWA, NJ, ALL AS NOTED IN THE RESOLUTION
4. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR JANITORIAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
5. RESOLUTION AUTHORIZING THE SOLICITATION OF A NJTPA PASSAIC COUNTY GREEN INFRASTRUCTURE PLAN CONSULTANT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION
6. RESOLUTION AUTHORIZING THE SOLICITATION OF AN OPERATOR FOR THE PREAKNESS VALLEY GOLF COURSE FOR THE PASSAIC COUNTY PARKS DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION
7. RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ENTER INTO A CONTRACT AT THE CONCLUSION OF THE ONLINE REVERSE AUCTION FOR THE PURCHASE OF NATURAL GAS AS A COMMODITY, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

8. RESOLUTION EXERCISING THE ONE YEAR OPTION TO RENEW FOR SB-16 -026 PAPER GOODS, BAG LINERS, FOOD SERVICE SUPPLY AND RELATED PRODUCTS (BULK PURCHASE) AS NEEDED FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

9. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NEW CHISWICK ELECTRIC CO INC OF SPRINGFIELD, NJ AND ALTERNATE AWARD TO UNIVERSAL ELECTRIC MOTOR SERVICE INC OF HACKENSACK, NJ FOR MOTOR PUMPS, INSPECTION, OVERHAUL, REWIND AND REPAIR FOR THE COUNTY OF PASSAIC BUILDINGS AND GROUNDS DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

10. RESOLUTION AUTHORIZING A SECOND LEASE ADDENDUM BY AND BETWEEN THE COUNTY OF PASSAIC AND BASCOM CORPORATION, ALL AS NOTED IN THE RESOLUTION

11. RESOLUTION AWARDED CONTRACT TO LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, INC. FOR ENVIRONMENTAL ENGINEERING SERVICES AS IT PERTAINS TO PHASE I – ENVIRONMENTAL SITE ASSESSMENT AT 930 NORTH RIVERVIEW DRIVE, TOTOWA, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

12. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HONEYWELL BUILDING SOLUTIONS OF MORRIS PLAINS, NJ FOR RFP DEVELOP AND IMPLEMENT AN ENERGY SAVINGS PLAN THROUGH AN ENERGY SAVINGS IMPROVEMENT PROGRAM AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

13. RESOLUTION AUTHORIZING THE SOLICITATION OF CONTRACTORS FOR UPGRADES AND REPAIRS OF RESIDENTIAL HEATING SYSTEMS FOR THE PASSAIC COUNTY WEATHERIZATION DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

14. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FOUND DESIGN, LLC TO ASSIST THE COUNTY OF PASSAIC IN THE DEVELOPMENT OF A WAYFINDING PLAN, ALL AS NOTED IN THE RESOLUTION

15. RESOLUTION REASSIGNING A MATTER ENTITLED NORTHEAST REMSCO CONSTRUCTION, INC. VS. COUNTY OF PASSAIC TO THE LAW FIRM OF CONNELL FOLEY LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

16. RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COUNTY OF PASSAIC AND THE NEW YORK-NEW JERSEY TRAIL CONFERENCE OUTLINING THE SAID CONFERENCE'S ROLE IN DEVELOPING, BLAZING AND MAINTAINING THE PASSAIC COUNTY PARK SYSTEM, ALL AS NOTED IN THE RESOLUTION

17. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO PARTNER WITH THE NEW JERSEY COMMUNITY DEVELOPMENT CORPORATION AS A GREAT FALLS NEIGHBORHOOD AND TO SIGN A MEMORANDUM OF UNDERSTANDING, ALL AS NOTED IN THE RESOLUTION

18. RESOLUTION TO PURCHASE VIA STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

HEALTH AND COMMUNITY AFFAIRS

19. RESOLUTION TO APPLY FOR AND ACCEPT A GRANT FOR APPROXIMATELY \$1,102,920.00 FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO CARRY OUT AND ADMINISTER THE LIHEAP ASSISTANCE AND UNIVERSAL SERVICE FUND PROGRAMS

HUMAN SERVICES

20. RESOLUTION AUTHORIZING THE ONE YEAR OPTION TO RENEW CONTRACT TO MALACHY MECHANICAL FOR THE PROVISION OF PREVENTIVE MAINTENANCE AND SERVICE OF DIETARY/FOOD SERVICES EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017, IN THE AMOUNT OF \$65,000.00, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

21. RESOLUTION AUTHORIZING FINAL PAYMENT TO RITACCO CONSTRUCTION, INC. FOR THE REPLACEMENT OF THE CLINTON ROAD BRIDGE NO. 1600-175 OVER MOSSMAN'S BROOK PROJECT IN THE TOWNSHIP OF WEST MILFORD, NJ, ALL AS NOTED IN THE RESOLUTION

22. RESOLUTION AUTHORIZING FINAL PAYMENT TO TILCON NEW YORK INC. FOR THE MORRIS COUNTY CO-OP RESURFACING PROJECT ON HALEDON AVENUE & HOPPER STREET IN PATERSON AND PROSPECT PARK, NJ AND WEST BROADWAY IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

23. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO CONVERSE CONSULTANTS OF WHIPPANY, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER THE PASSAIC RIVER PROJECT IN THE CITY OF PATERSON, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

24. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE MORRIS CANAL GREENWAY PHASE II BROWERTOWN ROAD PROJECT IN LITTLE FALLS AND WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

25. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO CONVERSE CONSULTANTS OF WHIPPANY, NJ FOR ON-CALL TESTING SERVICES FOR THE REPLACEMENT OF COLFAX AVENUE CULVERT STRUCTURE NO. 1600-184 OVER ACID BROOK PROJECT IN THE BOROUGH OF POMPTON LAKES, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

26. RESOLUTION FOR CHANGE ORDER #6 (CORRECTION) TO TEC-CON CONTRACTORS, INC. AS IT PERTAINS TO THE PASSAIC COUNTY COURT HOUSE PLAZA IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

27. RESOLUTION FOR CHANGE ORDER #7 TO NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION

28. RESOLUTION AUTHORIZING FINAL PAYMENT TO TEC-CON CONTRACTORS, INC. FOR THE PASSAIC COUNTY COURT HOUSE PLAZA PROJECT IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

29. RESOLUTION AWARDING CONTRACT TO DENVILLE LINE PAINTING, INC. FOR 2016 PAVEMENT MARKING PROGRAM, ALL AS NOTED IN THE RESOLUTION

30. RESOLUTION FOR AWARD OF CONTRACT TO SUN VALLEY SERVICES AS IT PERTAINS TO THE PASSAIC COUNTY CAMP HOPE NEW CONCRETE PAD, UTILITIES AND PAVILION IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION

31. RESOLUTION FOR CHANGE ORDER #8 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

32. RESOLUTION FOR CHANGE ORDER #1 FOR KONKUS CORP. AS IT PERTAINS TO THE REPLACEMENT OF PREAKNESS AVENUE BRIDGE & CULVERT PC #136 & PC #137 OVER SINGAC BROOK IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

33. RESOLUTION AUTHORIZING THE PURCHASE OF A FORD F-450 DIESEL 4-WHEEL DRIVE MASON TRUCK WITH QUAD CAB AND WESTERN PLOW THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR THE PASSAIC COUNTY DEPARTMENT OF PARKS, ALL AS NOTED IN THE RESOLUTION

34. RESOLUTION AUTHORIZING THE PURCHASE OF PARTS TO EQUIP TWO PASSAIC COUNTY PARK'S DEPARTMENT SURPLUS MILITARY TRUCKS WITH PLOWS AND SPREADERS FOR USE AS BACK UP SNOW PLOW VEHICLES BY THE ROAD DEPARTMENT DURING SNOW RELATED EMERGENCIES FROM CLIFFSIDE BODY COMPANY THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

35. RESOLUTION AUTHORIZING THE PURCHASE OF PLOW BLADES FOR SNOW PLOWING VEHICLES AND TRUCKS FOR USE BY THE ROAD DEPARTMENT DURING SNOW RELATED EMERGENCIES FROM CLIFFSIDE BODY COMPANY THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

36. RESOLUTION AUTHORIZING THE PURCHASE OF MOTOR AND TRUCK OIL, HYDRAULIC FLUID AND GREASE FOR USE BY THE PASSAIC COUNTY ROAD DEPARTMENT FROM DAVID WEBER OIL COMPANY, INC. THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

37. RESOLUTION AUTHORIZING PURCHASE OF ONE 2017 FORD EXPLORER VEHICLE THROUGH STATE CONTRACT FROM BEYER OF MORRISTOWN FOR USE AT THE PASSAIC COUNTY ROAD DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

38. RESOLUTION AUTHORIZING THE PURCHASE OF VEHICLE AND TRUCK PARTS FOR USE BY THE PASSAIC COUNTY ROAD DEPARTMENT FROM DOVER BRAKE & CLUTCH COMPANY THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

39. RESOLUTION AWARDDING CONTRACT TO CREW ENGINEERS, INC. FOR PROFESSIONAL ENGINEERING SERVICES AS IT PERTAINS TO THE LAMBERT CASTLE FIRE PROTECTION SYSTEM IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

40. RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2016-0686 WHICH AUTHORIZED A CONTRACT TO FREESPAN STRUCTURES, INC. AS IT PERTAINS TO THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT STORAGE SHED STRUCTURE IN THE BOROUGH OF HALEDON, NJ AS PER BID TO CORRECT THE AMOUNT OF THE BID STATED THEREIN, ALL AS NOTED IN THE RESOLUTION
41. RESOLUTION AWARDED CONTRACT TO HARRY L. SCHWARZ & CO. FOR PROFESSIONAL APPRAISAL CONSULTING SERVICES RELATING TO THE REPLACEMENT OF THE GROVE STREET CULVERT OVER THE WEASEL BROOK STRUCTURE NO. 1600-068 IN THE CITY OF CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION
42. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE PASSAIC VALLEY WATER COMMISSION AND THE COUNTY OF PASSAIC FOR THE RELOCATION OF A WATER MAIN FOR THE REPLACEMENT OF THE EIGHTH STREET BRIDGE PROJECT, ALL AS NOTED IN THE RESOLUTION
43. RESOLUTION RECOMMENDING AN AWARD OF CONTRACT FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE HIGH FRICTION SURFACE TREATMENT PROJECT IN BLOOMINGDALE, RINGWOOD, WANAQUE, AND WEST MILFORD, NJ TO BOSWELL ENGINEERING UPON RECEIPT OF APPROVAL FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION, ALL AS NOTED IN THE RESOLUTION
44. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO KEY-TECH LABORATORIES OF KEYPORT, NJ FOR ON-CALL TESTING SERVICES FOR THE BLACK OAK RIDGE ROAD & POMPTON PLAINS CROSSROAD INTERSECTION IMPROVEMENTS PROJECT AS PER BID, ALL AS NOTED IN THE RESOLUTION
45. RESOLUTION RECOMMENDING AN AWARD OF CONTRACT FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE CENTERLINE RUMBLE STRIPS PROJECT IN VARIOUS MUNICIPALITIES OF PASSAIC COUNTY TO BOSWELL ENGINEERING UPON RECEIPT OF APPROVAL FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

46. RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM STATE OF NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS UNDER THE FFY16 URBAN AREAS SECURITY INITIATIVE (UASI-LOCAL SHARE) GRANT PROGRAM (CFDA#97.067, AWARD # EMW-2016-SS-00052-S01), ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

47. RESOLUTION AUTHORIZING PURCHASE OF FOUR (4) VANS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
48. RESOLUTION AUTHORIZING PURCHASE OF TWO (2) BALLISTIC SHIELDS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
49. RESOLUTION AUTHORIZING PURCHASE OF TWENTY-SEVEN BALLISTIC VESTS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
50. RESOLUTION AUTHORIZING PURCHASE OF RIOT EQUIPMENT FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
51. RESOLUTION AUTHORIZING PURCHASE OF FIRE ALARM MAINTENANCE SERVICES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
52. RESOLUTION AUTHORIZING PURCHASE OF SIX (6) PROTECH TITAN ASSAULT VESTS AND ACCESSORIES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
53. RESOLUTION AUTHORIZING PURCHASE OF EMERGENCY EQUIPMENT FOR PASSAIC COUNTY SHERIFF'S OFFICE VEHICLES THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
54. RESOLUTION AUTHORIZING THE EXECUTION OF A USE AND OCCUPANCY AGREEMENT BETWEEN PASSAIC COUNTY AND THE STATE OF NEW JERSEY TO FACILITATE THE OPERATION OF THE BROADBAND TECHNOLOGY OPPORTUNITIES PROGRAM, ALL AS NOTED IN THE RESOLUTION

PLANNING AND ECONOMIC DEVELOPMENT

55. RESOLUTION ACCEPTING GRANT AWARD FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY-2016, ALL AS NOTED IN THE RESOLUTION

PLANNING AND ECONOMIC DEVELOPMENT

56. RESOLUTION AUTHORIZING AN AMENDMENT TO THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY-2013 ACTION PLAN IN ORDER TO REALLOCATE FUNDING TO THE BOROUGH OF WOODLAND PARK FOR THE FY 2016 PROJECT TO CONSTRUCT A NEW SANITARY SEWER MAIN ALONG GLOVER AVENUE, ALL AS NOTED IN THE RESOLUTION

57. RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2016-624 ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$132,048.00 FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, FOR FISCAL YEAR 2017, UNIFIED PLANNING WORK PROGRAM (UPWP) SUBREGIONAL TRANSPORTATION PLANNING PROGRAM, WITH A COUNTY IN-KIND MATCH OF \$33,012.00, TO BE AMENDED AS "COUNTY MATCH OF \$33,012.00", ALL AS NOTED IN THE RESOLUTION

58. RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2016-623 ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$240,000 FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, FOR FISCAL YEAR 2017-2018 (SSP), PROJECT ENTITLED: PASSAIC COUNTY GREEN INFRASTRUCTURE PLAN, WITH A COUNTY IN-KIND MATCH OF \$60,000 TO BE AMENDED AS "COUNTY MATCH OF \$60,000", ALL AS NOTED IN THE RESOLUTION

59. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MERCER PLANNING ASSOCIATES TO CONDUCT A FISCAL IMPACT ANALYSIS IN ACCORDANCE WITH THE NEW JERSEY HIGHLANDS COUNCIL TRANSFER OF DEVELOPMENT RIGHTS GRANT RECEIVED BY THE COUNTY OF PASSAIC TO DETERMINE THE FEASIBILITY OF TRANSFERRING DEVELOPMENT RIGHT CREDITS IN THE CITY OF PATERSON AS A RECEIVING ZONE FOR HIGHLANDS DEVELOPMENT COMMUNITIES, ALL AS NOTED IN THE RESOLUTION

LATE STARTERS

60. RESOLUTION AUTHORIZING AN INCREASE OF FUNDS TO NURSING NETWORK, LLC, IN THE AMOUNT OF \$135,000.00 PURSUANT TO REQUISITION R6-00057, ALL AS NOTED IN THE RESOLUTION

61. RESOLUTION AUTHORIZING AN INCREASE OF FUNDS TO NURSING NETWORK, LLC, IN THE AMOUNT OF \$60,000.00 PURSUANT TO REQUISITION R6-02804, ALL AS NOTED IN THE RESOLUTION

- O. 12. New Business:
 1. Personnel
 2. Bills
 3. Certification of Payroll

4. Receipt of Departmental Reports

P. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

August 16, 2016

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in in the Freeholder's Chambers at 6:43 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

Members Present	Members Absent
Duffy	
James	
Lazzara	
Lepore	
Lora	
Deputy Director Bartlett	
Director Best	

Invocation: Lead by Freeholder Lora

Pledge of Allegiance: Lead by Freeholder Lazzara

Approval of Minutes;

Motion made by Freeholder Duffy, second by Freeholder Lazzara, that the minutes for July 19, 2016, be approved which the motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder James, second by Freeholder Bartlett, to suspend the regular order of business, which the motion was carried on a roll call of seven votes in the affirmative.

Bond Ordinance: 2016-08

Director Best reported that Bond Ordinance #2016-08 together with notice of this hearing was published as required by law.

Motion made by Freeholder Lora, second by Freeholder Lazzara, that the Public Hearing be opened, which motion was carried on a roll call of seven votes in the affirmative.

Director Best asked, if there was anyone present who desired to be heard?

At this time no one appeared before the Board.

Motion made by Freeholder Duffy, second by Freeholder Lepore, that the Public hearing be closed, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Lepore, second by Freeholder James, that Bond Ordinance #2016-08 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven votes in the affirmative.

Proclamation:

A Motion was made by Freeholder Lepore, second by Freeholder Lazzara, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

At this time Director Best asked if there was any Freeholder Reports.

- 1. Freeholder Director Theodore O. Best, Jr.
- 2. Freeholder Deputy Director John W. Bartlett
- 3. Freeholder Terry Duffy
- 4. Freeholder Bruce James
- 5. Freeholder Cassandra "Sandi" Lazzara
- 6. Freeholder Pat Lepore
- 7. Freeholder Hector C. Lora

COMMUNICATION:

Motion made by Freeholder Lepore and seconded by Freeholder Lora to approve the Communication Letter L-1 which motion was carried on a roll call of seven votes in the affirmative.

ORAL PORTION:

Lepore: Motion to open the public portion.
James: Second.

ROLL CALL: Duffy, Yes; James, Yes; Lazzara, Yes; Lepore, Yes; Lora, Yes; Bartlett, Yes; Director Best, Yes;

At this time the following people appeared before the Board:

- 1. Robert Isaiah, Paterson
- 2. Charles Caraballo, Bloomingdale
- 3. Jay Cohen, Wanaque
- 4. Tafari Anderson, Clifton

Duffy: Motion to close the Public Portion of the Meeting.
James: Second

ROLL CALL: Duffy, Yes; James, Yes; Lazzara, Yes; Lepore, Yes; Lora, Yes; Bartlett, Yes; Director Best, Yes;

Consent Agenda Resolutions:

A motion was made by Freeholder James, second by Freeholder Bartlett to add Resolutions N-77 through N-79 and to amend Resolution N-34 and the motion was carried on roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Lepore, second by Freeholder Lazzara to adopt Resolutions N-1 through N-79 and the motion was carried on roll call with seven (7) votes in the affirmative with Freeholder Director Best abstaining on Resolutions N-46 and N-71.

"End of Consent Agenda"**New Business:****Bond Ordinance No.2016-09:**

A motion was made by Freeholder James, second by Freeholder Lepore to approve Bond Ordinance 2016-09 on first reading and the motion was carried on roll call with seven (7) votes in the affirmative.

Personnel:

A motion was made by Freeholder Bartlett, second by Freeholder James, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

Bills:

Motion made by Freeholder Bartlett, seconded by Freeholder James, that

Current Fund	5-01	11,348.86
Current Fund	6-01	6,552,449.08
HUD Budget Expenditures	6-25	8,858.19

Year Total:		<u>6,561,307.27</u>
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General Capital Fund Budget	C-04	1,484,349.08
State/Federal Grant Fund	G-01	1,375,159.09
Open Space Trust Fund FY2016 Budget	O-16	72,964.66
DED Trust Empl Off Duty Police	T-13	254,990.00
Passaic Co Open Space Trst Fun	T-16	32,666.09
Professional Liability Trust	T-19	296,853.65
Trust Fund Other	T-20	54,829.14
Municipal Forfeiture Fund	T-22	59,205.03
Prosecutor's Confiscated Funds	T-23	<u>78,658.89</u>

Year Total:		<u>777,202.80</u>
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Private Industry Council	Z-81	7,282.67
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Total of All Funds:		<u>10,289,614.43</u>
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Current Fund	5-01	526.29
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Current Fund	6-01	21,096,788.42
Payroll Agency Deductions	6-05	5,796,164.09
HUD Budget Expenditures	6-25	22,199.93

General Capital Fund Budget	C-04	130,000.00
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State/Federal Grant Fund	G-01	1,567,997.75
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Ded Trust Empl Off Duty Police	T-13	99,650.00
Confiscated Trust Fund	T-15	5,283.86
Professional Liability Trust	T-19	10,709.96
Professional Liability Trust	T-20	121.04

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Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: Motion to adopt Bond Ordinance 2016-09_____

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

COMMITTEE NAME

Official Resolution#	2016-0009						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	h-5						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓				✓		
James	✓			✓	✓		
Lazzara	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

2016-09

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$30,000,000 FOR THE CONSTRUCTION OF A NEW ACADEMY SCHOOL TO HOUSE A STEM ACADEMY AND AN ACADEMY OF MEDICAL ARTS FOR AND BY THE COUNTY OF PASSAIC, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$30,000,000 BONDS OR NOTES OF THE COUNTY FOR FINANCING PART OF THE COST THEREOF

WHEREAS, The Board of Education of the Passaic County Technical Institute (the "Board of Education") has determined by a resolution duly adopted on April 23, 2016 that \$30,000,000 is necessary for capital improvements to certain of the facilities of the County Technical Institutes and has delivered a statement to that effect to each member of the Board of School Estimate;

WHEREAS, The Board of School Estimate has determined by a resolution adopted August 16, 2016 that \$30,000,000 is necessary for the improvement specified in the statement of the Board of Education and a certificate to that effect has been delivered to the Board of Education and the Board of Chosen Freeholders of the County of Essex;

BE IT ORDAINED, BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvements described in Section 3 of this bond ordinance (the "Improvements") are hereby authorized to be undertaken by the County of Passaic, New Jersey (the "County") as general improvements. For the said Improvements there is hereby appropriated the amount of \$30,000,000. No down-payment is required pursuant to N.J.S.A. 18A-54-31.

SECTION 2:

In order to finance the cost of the Improvements not covered by the application of the Down payment, negotiable bonds of the County are hereby authorized to be issued in the principal amount of \$30,000,000 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the County are hereby authorized to be issued in the principal amount not exceeding \$30,000,000 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3:

(a) The Improvements authorized and the purposes for which obligations are to be issued hereunder are for the construction of a New Academy School to house a STEM

Academy (Science, Technology, Engineering, Math) and an Academy of Medical Arts, including all work and materials necessary or incidental thereto and in accordance with the improvements described in the resolutions of the Board of Education and the Board of School Estimate described above.

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$30,000,000.

(c) The estimated cost of the improvements is \$30,000,000, which amount represents the initial appropriation made by the County.

SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the County (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Board of Chosen Freeholders of the County at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the County is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Clerk of the Board of Chosen Freeholders and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the County may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the Improvements, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 30 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk of the Board of Chosen Freeholders and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the County, as defined in the Local Bond Law, is increased by the authorization of Bonds and Notes provided in this bond ordinance by \$30,000,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$6,000,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7:

Any funds received from time to time by the County as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the County authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the County as funds applicable only to the payment of obligations of the County authorized by this Bond Ordinance.

SECTION 8:

In accordance with N.J.S.A. 18A:54-31, the Board of Education has duly prepared and delivered to the Board of School Estimate a statement of the money necessary for the improvements described in Section 3(a) hereof. The Board of School Estimate has duly prepared a certificate of such amount and the certificate has been duly filed with the Board of Education and the Board of Chosen Freeholders of the County of Passaic.

SECTION 9:

The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the County, and the County shall be obligated to levy ad valorem taxes upon all the taxable property within the County for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 10:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PASSAIC COUNTY GREEN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160707						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-1						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2016 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Passaic County Green Infrastructure Plan [2017-NJIT- UPWP-SSP]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$240,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2016

In the sum of \$240,000.00

Which item is now available as revenue from a grant award from the North Jersey Transportation Planning Authority and New Jersey Institute of Technology, Passaic County Green Infrastructure Plan [2017-NJIT- UPWP-SSP]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$240,000.00 be and the same is hereby appropriated under the North Jersey Transportation Planning Authority and New Jersey Institute of Technology, Passaic County Green Infrastructure Plan [2017-NJIT- UPWP-SSP]

BE IT FURTHER RESOLVED that a like sum of \$60,000.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2016 under the caption of "County Matching Funds" and is hereby appropriated under the caption of:

Passaic County Green Infrastructure Plan "County Matching Funds [6-01-30-203-001-M03]"

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

September 13, 2016

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160707

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
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Pasquale "Pat" Lepore
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) GERO-PSYCH, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160708						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-2						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2016 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Preakness Gero-Psych [M30409]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$338,210.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2016

In the sum of \$338,210.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, Division of Mental Health Services, Preakness Gero-Psych [M30409]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$338,210.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Human Services, Division of Mental Health Services, Preakness Gero-Psych [M30409]

BE IT FURTHER RESOLVED, that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

September 13, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ENTER INTO A FORMAL CONTRACT OF SALE FOR THE PURCHASE OF 930 N. RIVERVIEW DRIVE, TOTOWA, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160709						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-3						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ENTER INTO A FORMAL CONTRACT OF SALE FOR THE PURCHASE OF 930 N. RIVERVIEW DRIVE, TOTOWA, NJ

WHEREAS pursuant to Resolution 2016 0585 dated July 19, 2016, the Board of Chosen Freeholders of the County of Passaic authorized the purchase of 27,847 square feet of space that it currently leases at 930 N. Riverview Drive, Totowa NJ for the sum of Three Million Six Hundred Thousand Dollars (\$3,600,000.00), and further authorized the Office of the Passaic County Counsel and the Office of the County Administrator to negotiate a Purchase and Sale Agreement for these premises; and

WHEREAS the Office of the Passaic County Counsel and the Office of the Passaic County Administrator have been negotiating terms with the Seller for the purchase at issue; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of entering into a binding contract with the Seller for the within referenced purchase; and

WHEREAS the terms and conditions in the aforesaid Contract are being finalized by the Office of the Passaic County Counsel; and

WHEREAS this matter was reviewed and approved by the Freeholder Finance and Administration Committee on Sept 1, 2016;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the County to enter into a formal contract with the Seller in regard to the purchase of 930 N. Riverview Drive, Totowa, NJ for the sum of Three Million Six Hundred Thousand Dollars (\$3,600,000.00), subject to due diligent structural and environmental testing to be arranged by the appropriate County Officials; and

BE IT FURTHER RESOLVED that the appropriate County officials are hereby authorized to execute the Purchase and Sale Agreement and any and all relevant Closing documentation as required under law.

Dated: September 13, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR JANITORIAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160710						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-4						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR JANITORIAL SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for janitorial supplies for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-16-018 Janitorial Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on July 7, 2016 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its August 3, 2016 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from September 1, 2016 through August 31, 2017 for a total estimated award of \$235,338,87 with purchases to be made on an as-needed basis from the following vendors:

Jersey Paper Plus (45 items) **\$ 93,377.40**

Line item: 1, 2, 5, 7, 9, 10, 13, 14, 16, 18, 19, 20, 21, 23, 24, 26, 29, 30, 32, 33, 34, 35, 37, 48, 51, 52, 55, 57, 58, 59, 60, 67, 68, 70, 74, 75, 77, 79, 80, 97, 105, 106, 109, 112 and 118 prices available to Cooperative #38PCCP

Pariser Industries, Inc. (12 items) **\$ 26,096.50** prices available to Cooperative #38PCCP

Line item: 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93 and 94

Calico Industries, Inc. (10 items) **\$ 7,483.54**

Line item: 22, 28, 40, 41, 44, 46, 47, 61, 99 and 100 prices available to Cooperative #38PCCP

Mooney General Paper Co. (9 items) **\$ 22,071.80**

Line item: 3, 4, 25, 43, 50, 56, 64, 78 and 82 prices available to

Mivila Foods (5 items) \$ 1,176.60

Line item: 6, 12, 38, 63 and 102 prices available to Cooperative #38PCCP

W. B. Mason Co., Inc. (14 items) \$ 40,277.90

Line item: 15, 31, 36, 39, 42, 53, 54, 62, 69, 71, 72, 73, 76 and 96 prices available to Cooperative #38PCCP

E.A. Morse & Co., Inc. (4 items) \$ 733.34

Line item: 45, 49, 98 and 101 prices available to Cooperative #38PCCP

Donna Jenna Ent., LLC (1 item) \$ 459.00

Line item: 81 prices not available to Cooperative #38PCCP

Bob Barker Company, Inc. (1 item) \$ 2,319.60

Line item: 113 prices available to Cooperative #38PCCP

United Sales USA Corp. (1 item) \$ 7,253.65

Line item: 66 prices available to Cooperative #38PCCP

All Clean Janitorial Supply Co., Inc. (1 item) \$ 7,138.00

Line item: 17 prices available to Cooperative #38PCCP

Circle Janitorial Supplies, Inc. (4 items) \$ 21,982.10

Line item: 8, 11, 103 and 104 prices available to Cooperative #38PCCP

Veritiv Operating Co. (1 item) \$ 4,969.44

Line item: 65 prices not available to Cooperative #38PCCP

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget account for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$235,338.87 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$235,338.87

APPROPRIATION: *All Account on need basis

PURPOSE: Resolution authorizing award of contract to various vendors for janitorial supplies for the County of Passaic departments and institutions as per Bid.


Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr



County of Passaic

Procurement Center
495 River Street, Paterson, NJ 07524

Res-Pg:n.4-5

NNaumov@passaiccountynj.org

Tel: (973) 247-3306

Fax: (973) 742-8295

Nicola F. Naumov
Deputy Purchasing Agent

MEMORANDUM (REV. 1)

TO: Michael Marinello, Director of Procurement
Carmen Santana, Principal Purchasing Assistant

DATE: September 7, 2016

RE: Recommendation for award, 2017 Janitorial Supplies for Buildings and Grounds, Preakness Healthcare Center, the Passaic County Jail and any other County Department or Institution.

Department Heads reviewed the spreadsheets containing each vendor's line item bid and obtained samples as needed. The following recommendation is submitted, based on the lowest responsive and responsible bidder.

Jersey Paper Plus (45 items) \$ 93,377.40

Line item: 1, 2, 5, 7, 9, 10, 13, 14, 16, 18, 19, 20, 21, 23, 24, 26, 29, 30, 32, 33, 34, 35, 37, 48, 51, 52, 55, 57, 58, 59, 60, 67, 68, 70, 74, 75, 77, 79, 80, 97, 105, 106, 109, 112 and 118.

Pariser Industries, Inc. (12 items) \$ 26,096.50

Line item: 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93 and 94.

Calico Industries, Inc. (10 items) \$ 7,483.54

Line item: 22, 28, 40, 41, 44, 46, 47, 61, 99 and 100.

Mooney General Paper Co. (9 items) \$ 22,071.80

Line item: 3, 4, 25, 43, 50, 56, 64, 78 and 82.

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Line item: 6, 12, 38, 63 and 102.

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Line item: 15, 31, 36, 39, 42, 53, 54, 62, 69, 71, 72, 73, 76 and 96.

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Line item: 45, 49, 98 and 101.

Donna Jenna Ent., LLC (1 item) \$ 459.00

Line item: 81.

Bob Barker Company, Inc. (1 item) \$ 2,319.60

Line item: 113

United Sales USA Corp. (1 item) \$ 7,253.65

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160710



County of Passaic

Procurement Center
495 River Street, Paterson, NJ 07524

Res-Pg:n.4-6

NNaumov@passaiccountynj.org

Tel: (973) 247-3306

Fax: (973) 742-8295

Nicola F. Naumov
Deputy Purchasing Agent

MEMORANDUM (REV. 1)

TO: Michael Marinello, Director of Procurement
Carmen Santana, Principal Purchasing Assistant

DATE: September 7, 2016

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Line item: 6, 12, 38, 63 and 102.

W. B. Mason Co., Inc. (14 items) \$ 40,277.90

Line item: 15, 31, 36, 39, 42, 53, 54, 62, 69, 71, 72, 73, 76 and 96.

E.A. Morse & Co., Inc. (4 items) \$ 733.34

Line item: 45, 49, 98 and 101.

Donna Jenna Ent., LLC (1 item) \$ 459.00

Line item: 81.

Bob Barker Company, Inc. (1 item) \$ 2,319.60

Line item: 113

United Sales USA Corp. (1 item) \$ 7,253.65

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160710

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE SOLICITATION OF A NJTPA PASSAIC COUNTY GREEN INFRASTRUCTURE PLAN CONSULTANT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160711						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-5						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING THE SOLICITATION OF A NJTPA
PASSAIC COUNTY GREEN INFRASTRUCTURE PLAN
CONSULTANT AS A COMPETITIVE CONTRACT**

WHEREAS the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

WHEREAS the Passaic County Planning Department is in need of a consultant for the NJTPA Passaic County Green Infrastructure Plan; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.1(m) these consulting services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40a:11-4.3; and

WHEREAS the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

WHEREAS the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1-4.5 that the County utilize competitive contracting for consulting services NJTPA Passaic County Green Infrastructure Plan; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare a Request for Proposal for said services in accordance with N.J.S.A. 40A:11-4.4.

September 13, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE SOLICITATION OF AN OPERATOR FOR THE PREAKNESS VALLEY GOLF COURSE FOR THE PASSAIC COUNTY PARKS DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160712						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-6						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING THE SOLICITATION OF AN OPERATOR FOR THE PREAKNESS VALLEY GOLF COURSE FOR THE PASSAIC COUNTY PARKS DEPARTMENT AS A COMPETITIVE CONTRACT

WHEREAS the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

WHEREAS the Passaic County Parks Department is in need of an operator at the Passaic County Preakness Valley Golf Course facility; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.1(b)(2) these services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40a:11-4.3; and

WHEREAS the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

WHEREAS the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1-4.5 that the County utilize competitive contracting for the operation of the facilities at the Preakness Valley Golf Course for the Passaic County Parks Department; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare a Request for Proposal for said services in accordance with N.J.S.A. 40A:11-4.4.

September 13, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Deputy Director John W. Bartlett
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ENTER INTO A CONTRACT AT THE CONCLUSION OF THE ONLINE REVERSE AUCTION FOR THE PURCHASE OF NATURAL GAS AS A COMMODITY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160713						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-7						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ENTER INTO A CONTRACT AT THE CONCLUSION OF THE ONLINE REVERSE AUCTION FOR THE PURCHASE OF NATURAL GAS AS A COMMODITY

WHEREAS, the County of Passaic (County) previously passed Resolution R2014-0465 on June 24, 2014 and entered into an agreement with Concord Engineering Group, Inc., (Concord), for energy procurement services through the means of an approved on-line bid pursuant to the Local Unit Electronic Technology Pilot Program and Study Act, (P.L. 2001, c.30) in order to purchase energy supply; and

WHEREAS, Concord is an approved on-line purchasing agent with the Department of Community Affairs E-Procurement Pilot Program (authorized under P.L. 2001, c.30) for both Online Receipt of Bids and Reverse Auctions; and

WHEREAS, as a result of the volatile nature of the energy procurement process, upon the conclusion of the reverse auction, the County will need to expeditiously approve and enter into a contract with the lowest responsible bidder or bidders to supply the County with its natural gas supply needs in response to the Request for Bids solicited by the County; and

WHEREAS, the County reserves the right to award a contract to a single bidder or contracts to multiple bidders, if it is deemed to be in the County's best interest to do so, price and other factors considered; and

WHEREAS, given the need to promptly enter into such contract upon the conclusion of the auction, the County desires to have the County Administrator, upon consultation and recommendation from Concord, approve and enter into a contract with the selected vendor(s); and

WHEREAS, participation in the program is facilitated by submission of contract documentation to determine responsibility and eligibility to participate in the process prior to the date of auction; and

WHEREAS, the Freeholder Finance Committee has reviewed this matter at its meeting of September 1, 2016 and recommends this resolution for the full board for adoption; and

NOW THEREFORE, BE IT RESOLVED, that the County hereby authorizes its County Administrator, upon consultation with Concord, to determine the responsible bidders(s) eligible to participate in the process and, upon completion of the auction to select and enter into the contract with the responsible bidder(s) submitting the most advantageous bids to the County, price and other factors considered; and

BE IT FURTHER RESOLVED, the determination will be subject to the condition that the County will not proceed with any bidder or bidders if the bid pricing received does not result in a savings utilizing the respective utility benchmark; and

- 1- The County Administrator is hereby authorized and directed to execute any documents necessary to carry out the purpose of the Resolution.
- 2- All Resolutions and parts of Resolutions inconsistent herewith are hereby repealed.
- 3- If any portion of this Resolution shall be deemed invalid by any court of competent jurisdiction, the remainder shall survive in full force and effect.
- 4- This Resolution shall be effective immediately upon adoption and publication in accordance with law.

September 13, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
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Pasquale "Pat" Lepore
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION EXERCISING THE ONE YEAR OPTION TO RENEW FOR SB-16-026 PAPER GOODS, BAG LINERS, FOOD SERVICE SUPPLY AND RELATED PRODUCTS (BULK PURCHASE) AS NEEDED FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20160714					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-8					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION EXERCISING THE ONE YEAR OPTION TO RENEW FOR SB-16-026 PAPER GOODS, BAG LINERS, FOOD SERVICE SUPPLY AND RELATED PRODUCTS (BULK PURCHASE) AS NEEDED FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R20150620 on September 8, 2015, awarding contracts for the provision of bag liners, food service supply and related products (bulk purchase); and

WHEREAS the contract term is September 1, 2015 through August 31, 2016 with a one-year option to renew; and

WHEREAS the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to renew to the full Board for adoption; and

WHEREAS for the period September 1, 2016 through August 31, 2017 the County will exercise the second option year, of the vendors listed below:

Appco Paper & Plastic Corp: Items (6) estimated **\$47,004.50**
Line items: 13, 14, 16, 17,46A, & 46B prices not available to Cooperative #38PCCP

Central Poly Corp: Items (6) estimated **\$166,150.00**
Line items: 41A, 41B, 41C, 41D, 41E, & 41F prices available to Cooperative #38PCCP

Interboro Packaging Corp: Items (1) estimated **\$2,210.00**
Line items: 2 prices available to Cooperative #38PCCP

Jersey Paper Plus: Items (16) estimated **\$143,780.00**
Line items:
9,15,18A,18B,18C,18D,20A,20B,21,22,23,24,25,26,27,& 42
prices available to Cooperative #38PCCP

Metropolitan Foods: Items (07) estimated **\$20,359.30**
DBA Driscoll Foods
Line items: 4A, 4B, 4C, 4D, 4E, 40, & 19 prices available to Cooperative #38PCCP

Mivila Foods: Items (2) estimated **\$8,081.25**
Line items: 8 & 30 prices available to Cooperative #38PCCP

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160714

Penn Jersey: Items (4) estimated **\$20,622.50**

Line items: 5,12A, 12B, & 12C prices available to Cooperative #38PCCP

Singer Equipment Co: Items (19) estimated **\$61,482.70**

Line items:
10A,10B,10C,10D,10E,10F,3A,3B,3C,3D,3E,3F,3I,3J,6,43,& 45
prices not available to Cooperative #38PCCP

Spruce Industries: Items (1) estimated **\$9,939.00**

Line items: 44 prices available to Cooperative #38PCCP

Triple A Supplies: Items (2) estimated **\$31,408.00**

Line items: 28 & 29 prices available to Cooperative #38PCCP

United Sales Cop.: Items (1) estimated **\$14,455.00**

Line items: 11 prices available to Cooperative #38PCCP

W.B. Mason: Items (1) estimated **\$119.50**

Line items: 7 prices not available to Cooperative #38PCCP

XL Plastics: Items (1) estimated **\$28,450.00**

Line items: 41G prices available to Cooperative #38PCCP; and

WHEREAS a certification is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the one-year renewal term with the vendors listed above for the provision of bag liners, food service supply and related products (bulk purchase). Purchases will be made on an as-needed basis in an amount not to exceed of \$554,061.75 in accordance with N.J.A.C. 5:30-11.10(a) open ended contracts; and

BE IT FURTHER RESOLVED that the Office of the Passaic County Counsel forward official notification to the referenced

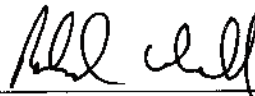
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$554,061.75

APPROPRIATION: *All Account on need basis

PURPOSE: Resolution exercising the one year option to renew for SB-16-026 paper goods, bag liners, food service supply and related products (Bulk Purchase) as needed for the County of Passaic departments and institutions as per bid.



Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NEW CHISWICK ELECTRIC CO INC OF SPRINGFIELD, NJ AND ALTERNATE AWARD TO UNIVERSAL ELECTRIC MOTOR SERVICE INC OF HACKENSACK, NJ FOR MOTOR PUMPS, INSPECTION, OVERHAUL, REWIND AND REPAIR FOR THE COUNTY OF PASSAIC BUILDINGS AND GROUNDS DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20160715					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-9					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	<				<		
Bartlett	<				<		
Duffy	<			<	<		
James	<				<		
Lazzara	<				<		
Lepore	<		<		<		
Lora	<				<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NEW CHISWICK ELECTRIC CO INC OF SPRINGFIELD, NJ AND ALTERNATE AWARD TO UNIVERSAL ELECTRIC MOTOR SERVICE INC OF HACKENSACK, NJ FOR MOTOR PUMPS, INSPECTION, OVERHAUL, REWIND AND REPAIR FOR THE COUNTY OF PASSAIC BUILDINGS AND GROUNDS DEPARTMENT AS PER BID

WHEREAS, there exists a need for motor pumps, inspection, overhaul, rewind and repair services for the County of Passaic Buildings and Grounds Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-16-029 for Motor Pumps, Inspection, Overhaul, Rewind and Repair for the County of Passaic Buildings and Grounds Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on August 2, 2016 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Chiswick Electric Co Inc at \$37.00 per hour and as an alternate award to Universal Electric Motor Services at \$38.50 per hour; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 1, 2016 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from August 1, 2016 through July 31, 2018 on as-needed basis; and

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

WHEREAS, Chiswick Electric Co Inc and Universal Electric Motor Services have indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Chiswick Electric Co Inc and Universal Electric Motor Services for the service referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: Chiswick Electric \$37.00 per hour
Universal Electric \$38.50 per hour

APPROPRIATION: *All accounts on a need basis

PURPOSE: Resolution authorizing award of contract to new Chiswick Electric Co. Inc. of Springfield, NJ and alternate award to Universal Electric Motor Services Inc. for motor pumps, for our buildings and grounds department.


Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr



County of Passaic

Administration Building

317 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
PAGER: (973) 308-0157
FAX: (973) 754-1988
E-MAIL: jackn@passaiccountynj.org

August 31, 2016

Ms. Monica Chacon, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey

Re: Awarding of contract for Motors, Pumps Inspection
& Repair in various locations throughout the County.

Dear Ms. Chacon:

Bids were received for the above referenced project on August 29, 2016. The Public Works Committee reviewed said bids at their Meeting held on August 29, 2016 and approved an award of contract to Chiswick Electric Company.

In the amount of \$37.00/HR for Motors, Pumps Inspection and Repair off Bid # SB-16-029.

Please prepare the necessary Resolution to be placed on the next Board of Chosen Freeholders' Meeting Scheduled for September 13, 2016.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jack Nigro", with a long horizontal flourish extending to the right.

Jack Nigro,
Superintendent of Buildings & Grounds

JN/IT

Enclosure

Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160715



County of Passaic

Administration Building

317 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (973) 592-2168
PAGER: (973) 308-0157
FAX: (973) 754-1988
E-MAIL: jackn@passaiccountynj.org

August 31, 2016

Ms. Monica Chacon, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey

Re: Awarding of contract for Motors, Pumps Inspection
& Repair in various locations throughout the County.

Dear Ms. Chacon:

Bids were received for the above referenced project on August 29, 2016. The Public Works Committee reviewed said bids at their Meeting held on August 29, 2016 and approved an award of contract to Chiswick Electric Company.

In the amount of \$37.00/HR for Motors, Pumps Inspection and Repair off Bid # SB-16-029.

Please prepare the necessary Resolution to be placed on the next Board of Chosen Freeholders' Meeting Scheduled for September 13, 2016.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jack Nigro", with a long, sweeping underline.

Jack Nigro,
Superintendent of Buildings & Grounds

JN/IT

Enclosure

Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160715

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A SECOND LEASE ADDENDUM BY AND BETWEEN THE COUNTY OF PASSAIC AND BASCOM CORPORATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160716						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-10						
CAF #	6-01-20-112-001-235						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING A SECOND LEASE ADDENDUM
BY AND BETWEEN THE COUNTY OF PASSAIC AND BASCOM
CORPORATION**

WHEREAS the County of Passaic has been leasing approximately 116,000 square feet of office and warehouse space at 501 River Street in the City of Paterson from the Bascom Corporation at the rate of \$8.13 per square foot plus \$1.24 per square foot for taxes for a total of \$9.37 per square foot, which lease expires on March 31, 2018; and

WHEREAS the County of Passaic Administration and Bascom have been discussing a three (3)-year lease addendum and an arrangement by which the County of Passaic would purchase the entire premises at the end of the three-year period, which would be on or about April 1, 2021; and

WHEREAS this lease addendum and the proposed purchase arrangement is laid out in the attached Memorandum of Agreement which allows the County to lease an additional 34,000 square feet for the Department of Building & Grounds at the Bascom Corporation (copy of Second Addendum to Real Estate Lease is attached hereto and made a part hereof); and

WHEREAS under the attached Memorandum, the rent for the premises would increase 2% a year over the additional three (3)-year period; and

WHEREAS the Freeholder of the Finance & Administration Committee reviewed this Second Addendum at its September 1, 2016 meeting and is recommending that the Second Addendum

lease and proposed purchase arrangement be approved by the full Board; and

WHEREAS a certification is attached hereto indicating the availability of funds.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Second lease addendum for the period April 1, 2018 through March 31, 2021 of the premises at 501 River Street in the City of Paterson and approves the proposed procedure by which the County of Passaic would buy the entire premises on or about April 1, 2021 pursuant to the terms and conditions set forth therein.

BE IT FURTHER RESOLVED that the County Administrator as well as the County Counsel be authorized to execute the attached Memorandum of Agreement on behalf of the County of Passaic.

Dated: September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,389,000.00

APPROPRIATION: *Contingent upon availability of funds in future years budget.

PURPOSE: Resolution authorizing a 2nd lease addendum by and between the county of Passaic and Bascom corporation commencing on April 1, 2018 through March 31, 2021.



Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr

CARLIN & WARD

ATTORNEYS AT LAW
A PROFESSIONAL CORPORATION

25A VREELAND ROAD
P.O. BOX 751
FLORHAM PARK, NEW JERSEY 07932

SCOTT A. HEIART

978-377-3350
FAX: 978-377-5826
E-MAIL: scott.heiart@carlinward.com
WEBSITE: www.carlinward.com

August 23, 2016

VIA FEDERAL EXPRESS

Matthew P. Jordan, Esq.
Deputy County Administrator
County of Passaic
401 Grand Street, Room 205
Paterson, NJ 07505-2023

Re: Second Addendum to Real Estate Lease Between
Bascom Corporation and County of Passaic
501 River Street Paterson, New Jersey 07524
Block 2903 Lot 25 (the "Property")
Our File No. 40396-03

Dear Mr. Jordan:

We represent Bascom Corporation with respect to the above referenced Property. We previously wrote to County Counsel back in April 2016 about certain issues regarding the terms of the current tenancy between the County of Passaic and Bascom and did not receive a response to same. We have subsequently been instructed to direct our correspondence to you for review and discussion. In that regard, we are in receipt of the March 22, 2016 "Resolution Authorizing a Lease Addendum by and between the County and Bascom Corporation" and the accompanying Memorandum of Agreement executed by the parties. Based upon our review of the Resolution and Memorandum of Agreement we feel that it is both prudent and necessary to have the County and Bascom enter into a formal Second Addendum to the Lease.

Enclosed herewith for your review is a proposed Second Addendum to the Lease. The basis for the Second Addendum is as follows: (1) for consistency purposes it changes the address of the Property as set forth in the Memorandum of Agreement from 495 River Street Paterson New Jersey 07542 (incorrect zip code) to 501 River Street Paterson New Jersey 07524 which is the address used and referenced in the original lease and the subsequent addendum thereto; (2) it establishes a commencement date for the County's tenancy of the additional 34,000 square feet of space; and (3) it corrects certain typographical and other clerical errors contained in the Memorandum of Agreement such as the implication that the Lease which is already in effect does not commence until April 1, 2018. It also clarifies the appropriate rent to be applied for the remainder of the Lease and the method for determining the fair market value for purposes of the County's purchase of the Property.

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160716

2016 AUG 24 A 10:19
COUNTY ADMINISTRATOR

Matthew P. Jordan, Esq.
August 23, 2016
Page 2

We ask that you review the enclosed Second Addendum and if it meets with the County's approval have same executed with two originals provided to our office. In turn, we will have Bascom's President, John Fressie, execute both signed copies and return to you a fully signed copy for the County's records.

We appreciate your prompt attention to this matter and should you have any questions please contact me at your earliest convenience.

Yours very truly,

CARLIN & WARD, P.C.

By: 

SCOTT A. HELART

SAH:at
Enclosure
cc: John Fressie

**SECOND ADDENDUM TO REAL ESTATE LEASE BETWEEN BASCOM
CORPORATION AND PASSAIC COUNTY**

THIS SECOND ADDENDUM TO LEASE ("Second Addendum") is effective as of September 1, 2016 by and between the County of Passaic ("County") and Bascom Corporation ("Bascom")(collectively the "Parties")

WHEREAS, the County is a tenant at the facility located at 501 River Street Paterson, New Jersey 07524 (the "Property") by way of a lease executed by both Parties in April 2001, (the "Lease"); and

WHEREAS, the County and Bascom signed an addendum to the Lease dated March 14, 2008 ("First Addendum"); and

WHEREAS, on March 22, 2016 the County adopted Resolution No. R20160209 (the "Resolution") authorizing that a second addendum to the Lease (the "Second Addendum") be entered by and between the Parties, a copy of the Resolution is annexed hereto as **Exhibit A**; and

WHEREAS, the terms of the Second Addendum were generally set forth in a March 2016 Memorandum of Agreement (the "MOA") between the Parties, a copy of which is annexed hereto as **Exhibit B**; and

WHEREAS, the Parties are desirous of formally memorializing those terms and clarifying certain issues in this Second Addendum; and

NOW THEREFORE IT IS AGREED AS FOLLOWS:

1. The Lease term is hereby extended through March 31, 2021, whereupon Bascom agrees to sell the County the Property based upon the terms set forth in Paragraph 3 herein. The Rent Schedule which is annexed to the MOA shall be controlling regarding the rental payments due and owing from the County from April 1, 2016 – March 31, 2021.
2. The County is desirous of and has the right to rent an additional 34,000 square feet of space in the Property (the "Additional Space") from Bascom. The commencement of the County's tenancy of the Additional Space ("AS Commencement Date") shall be as follows: January 1, 2017; or in the event the Additional Space is not available to the County as of January 1, 2017, the AS Commencement Date shall commence fourteen (14) days from the date in which Bascom provides written notice to the County that the Additional Space has become available and is no longer encumbered by the prior tenant. Rent on the Additional Space will be calculated using the Rent Per Square Foot numbers as set forth in the Rent Schedule attached to the MOA. The AS Commencement Date is controlling for purposes of the payment of rent and taxes regardless of when the County actually uses or occupies the Additional Space as of the AS Commencement Date.

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160718

3. The purchase price for the Property will be determined by three appraisals, one appraisal each to be obtained by the County and Bascom, the third appraisal to be mutually agreed upon by the parties and paid for by the County. The Fair Market Value of the Property shall be based on the Property's Highest and Best Use as of January 1, 2021. The Fair Market Value of the Property shall be determined by taking the average of the aforementioned three appraisals. The County shall have the sole right to purchase the Property based upon the Fair Market Value as calculated herein. The process of appraising the Property shall begin on or about January 1, 2021 with a closing date for the purchase/sale of the Property being no later than April 1, 2021.
4. All existing open invoices owed by the County to Bascom either for rent or taxes shall be paid in full by September 1, 2016 the effective date of this Second Addendum.
5. Taxes shall be adjusted yearly and based upon Bascom submitting tax bills at the beginning of the calendar year to the County to verify amounts invoiced by same.
6. Once the County becomes the sole tenant of the Property as of the AS Commencement Date, it becomes the sole obligation of the County to pay the taxes on the Property directly to the City of Paterson on a timely basis. Bascom is required to, in writing, instruct the City of Paterson that all future tax bills must be sent to the following address: "County of Passaic, C/O Finance Department, Room 439, Paterson, New Jersey 07505."
7. The Parties agree that except as modified by this Second Addendum, the Lease and all covenants, amendments, terms and conditions thereof shall remain in full force and effect and are hereby ratified and confirmed in all respects. The Parties further agree that the covenants, amendments, terms and conditions contained in this Second Addendum shall bind and inure to the benefit of the Parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, each party has caused his Second Addendum to be executed as of the date set forth below, and pending full ratification by the Passaic County Board of Chosen Freeholders.

COUNTY OF PASSAIC

BASCOM CORPORATION

ANTHONY J. DENOVA, III
COUNTY ADMINISTRATOR

JOHN FRESSIE
PRESIDENT

Dated:

Dated:

EXHIBIT A

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160716

**RESOLUTION AUTHORIZING A LEASE ADDENDUM BY AND
BETWEEN THE COUNTY OF PASSAIC AND BASCOM
CORPORATION**

WHEREAS the County of Passaic has been leasing approximately 116,000 square feet of office and warehouse space at 501 River Street in the City of Paterson from the Bascom Corporation at the rate of \$8.13 per square foot plus \$1.24 per square foot for taxes for a total of \$9.37 per square foot, which lease expires on March 31, 2018; and

WHEREAS the County of Passaic Administration and Bascom have been discussing a three (3)-year lease addendum and an arrangement by which the County of Passaic would purchase the entire premises at the end of the three-year period, which would be on or about April 1, 2021; and

WHEREAS this lease addendum and the proposed purchase arrangement is laid out in the attached Memorandum of Agreement which has been signed and dated by the President of the Bascom Corporation (copy of Memorandum of Agreement and Appendix A is attached hereto and made a part hereof); and

WHEREAS under the attached Memorandum, the rent for the premises would increase 2% a year over the additional three (3)-year period; and

WHEREAS the Freeholder members of the Finance & Administration Committee have reviewed this Memorandum and is recommending that the additional lease and proposed purchase arrangement be approved by the full Board; and

WHEREAS a certification is attached hereto indicating the availability of funds.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a lease addendum for the period April 1, 2018 through March 31, 2021 of the premises at 501 River Street in the City of Paterson and approves the proposed procedure by which the County of Passaic would buy the entire premises on or about April 1, 2021 pursuant to the terms and conditions set forth therein.

BE IT FURTHER RESOLVED that the County Administrator as well as the County Counsel be authorized to execute the attached Memorandum of Agreement on behalf of the County of Passaic.

March 22, 2016

Introduced on: March 22, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160716

Res-Pg:l.11-4

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,222,296.00

APPROPRIATION: 916,722.00 - 6-01-20-112-001-235
305,574.00- *Contingent upon availability of
Funds in future year budgets.

PURPOSE: Resolution authorizing a lease addendum by and
between the County of Passaic and Bascom
Corporation.


Richard Cahill, Chief Financial Officer

DATED: March 22, 2016

RC:ft

Introduced on: March 22, 2016
Adopted on: March 22, 2016
Official Resolution#: R20160209

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160716

EXHIBIT B

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160716

Mar. 9. 2016 5:19PM

Bascom Corp 0/3 034 2244

No. 2851 P. 5 Res-Pg:1.11-5

MEMORANDUM OF AGREEMENT
COUNTY OF PASSAIC -AND- BASCOM CORPORATION

WHEREAS, the County of Passaic ("County") has been a tenant of the Bascom Corporation ("Bascom") at the Warehouse Facility located at 495 River Street, Paterson, New Jersey 07542 ("Property") since a lease was executed by both parties in April 2001; and

WHEREAS, the County and Bascom signed an addendum to the lease on March 14, 2008 ("First Addendum"); and

WHEREAS, the County and Bascom are desirous of updating the terms of the lease again, to among other items, extend the length of the lease and insert a mechanism for the County to purchase the Property, as set forth herein; and

NOW THEREFORE LET IT BE AGREED AS FOLLOWS:

1. The lease term shall be amended to begin April 1, 2018 and end March 31, 2021, whereupon Bascom agrees to sell the County the Property based upon the terms as set forth herein. The County has the sole right to rent an additional 34,000 square feet if and when it becomes available, and rent on the additional square feet will be leased upon the Rent Schedule attached hereto as Appendix A.
2. The purchase price for the subject leased property will be determined by three appraisals, one appraisal each to be obtained by the County and by Bascom, the third appraisal to be mutually agreed upon by the parties. Based upon the results of the three appraisals, the average fair market value will be determined with the County exercising the sole right to purchase the subject leased property. The process of selling-purchasing the subject leased property shall begin on or about January 1, 2020.
3. All other terms of the lease shall remain unaffected by this Memorandum of Agreement.
4. All existing open invoices owed by the County to Bascom shall be paid in full before the Memorandum of Agreement is fully executed.
5. The Rent Schedule is as attached hereto as Appendix A of this Memorandum of Agreement. Taxes shall be adjusted yearly and based upon Bascom submitting tax bills at the beginning of each calendar year to the County to verify amounts invoiced by same.

MEMORANDUM OF AGREEMENT
COUNTY OF PASSAIC AND BASCOM CORPORATION
PAGE 1 of 3

CERTIFIED TO BE A TRUE COPY

ANTHONY BENEVENTO

Introduced on: March 22, 2016
Adopted on: March 22, 2016
Official Resolution#: R20160205

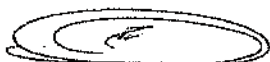
Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160716

6. Once the County becomes the sole tenant of the Property, it becomes the obligation of the County to pay the taxes on the building directly to the City of Paterson on a timely basis. Bascom is required to, in writing, instruct the City of Paterson that all future tax bills must be sent to the following address: "County of Passaic, C/O Finance Department, Room 439, Paterson, New Jersey 07505."

7. Bascom agrees that except as modified by this Addendum, the lease and all covenants, amendments, terms and conditions thereof shall remain in full force and effect and are hereby ratified and confirmed in all respects. Bascom further agrees that the covenants, amendments, terms and conditions contained in this Addendum shall bind and inure to the benefit of the parties hereto and their respective successors and assigns.


IN WITNESS WHEREOF, each party has caused this Memorandum to be executed as of the date set forth below, and pending full ratification by the Passaic County Board of Chosen Freeholders:

COUNTY OF PASSAIC

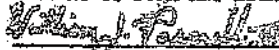


ANTHONY J. DENOVA, III
COUNTY ADMINISTRATOR

BASCOM CORPORATION

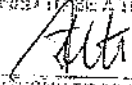

3/9/16
JOHN FESSIE
PRESIDENT
3/15/16

APPROVED AS TO FORM AND LEGALITY

BY: 
WILLIAM S. PASCRELL, III
COUNTY COUNSEL

DATE: 3.29.16

CERTIFIED TO BE A TRUE COPY


ANTHONY J. DENOVA, III

CARLIN & WARD

ATTORNEYS AT LAW
A PROFESSIONAL CORPORATION

25A VREELAND ROAD
P.O. BOX 751
FLORHAM PARK, NEW JERSEY 07932

SCOTT A. HEIART

973-377-3350
FAX: 973-377-5826
E-MAIL: scott.heiart@carlinward.com
WEBSITE: www.carlinward.com

August 23, 2016

VIA FEDERAL EXPRESS

Matthew P. Jordan, Esq.
Deputy County Administrator
County of Passaic
401 Grand Street, Room 205
Paterson, NJ 07505-2023

Re: Second Addendum to Real Estate Lease Between
Bascom Corporation and County of Passaic
501 River Street Paterson, New Jersey 07524
Block 2903 Lot 25 (the "Property")
Our File No. 40396-03

COUNTY ADMINISTRATOR
2016 AUG 24 AM 10:19

Dear Mr. Jordan:

We represent Bascom Corporation with respect to the above referenced Property. We previously wrote to County Counsel back in April 2016 about certain issues regarding the terms of the current tenancy between the County of Passaic and Bascom and did not receive a response to same. We have subsequently been instructed to direct our correspondence to you for review and discussion. In that regard, we are in receipt of the March 22, 2016 "Resolution Authorizing a Lease Addendum by and between the County and Bascom Corporation" and the accompanying Memorandum of Agreement executed by the parties. Based upon our review of the Resolution and Memorandum of Agreement we feel that it is both prudent and necessary to have the County and Bascom enter into a formal Second Addendum to the Lease.

Enclosed herewith for your review is a proposed Second Addendum to the Lease. The basis for the Second Addendum is as follows: (1) for consistency purposes it changes the address of the Property as set forth in the Memorandum of Agreement from 495 River Street Paterson New Jersey 07542 (incorrect zip code) to 501 River Street Paterson New Jersey 07524 which is the address used and referenced in the original lease and the subsequent addendum thereto; (2) it establishes a commencement date for the County's tenancy of the additional 34,000 square feet of space; and (3) it corrects certain typographical and other clerical errors contained in the Memorandum of Agreement such as the implication that the Lease which is already in effect does not commence until April 1, 2018. It also clarifies the appropriate rent to be applied for the remainder of the Lease and the method for determining the fair market value for purposes of the County's purchase of the Property.

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160716

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AWARDDING CONTRACT TO LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, INC. FOR ENVIRONMENTAL ENGINEERING SERVICES AS IT PERTAINS TO PHASE I - ENVIRONMENTAL SITE ASSESSMENT AT 930 NORTH RIVERVIEW DRIVE, TOTOWA, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160717						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-11						
CAF #	6-01-20-102-001-233						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AWARDING CONTRACT TO LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, INC. FOR ENVIRONMENTAL ENGINEERING SERVICES AS IT PERTAINS TO PHASE I – ENVIRONMENTAL SITE ASSESSMENT AT 930 NORTH RIVERVIEW DRIVE, TOTOWA, NEW JERSEY

WHEREAS by Resolution R-2016-585 dated July 19, 2016 the Board of Chosen Freeholders of the County of Passaic authorized the purchase of 27,847 square feet of space that the County of Passaic currently leases from Tulfra Realty at 930 North Riverview Drive, Totowa, New Jersey as a condominium; and

WHEREAS in furtherance of that purchase there exists a need for the County of Passaic to have a professional environment engineer conduct a Phase I Environmental Site Assessment for the entire property at 930 North Riverview Drive; and

WHEREAS Langan Engineering and Environmental Services, Inc., River Drive Center 1, 619 River Drive, Elmwood Park, NJ 07407 submitted a proposal for the necessary consulting services to be provided for a fee of \$2,100.00 in connection with the necessary Phase I Environmental Site Assessment, was is being recommended by the Passaic County Engineer, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid was discussed at Freeholder Finance and Administration Committee on September 1, 2016 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of

contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Langan Engineering and Environmental Services, Inc. has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-16-067, dated January 26, 2016 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consultant Design Engineering Services for the above-mentioned Phase I, Environmental Site Assessment for 930 North Riverview Drive, Totowa, NJ, be awarded to Langan Engineering and Environmental Services, Inc. in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;

- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,100.00

APPROPRIATION: 6-01-20-102-001-233

PURPOSE: Resolution awarding contract to Langan Engineering and Environmental Services Inc. for environmental engineering services as it pertains to Phase I- Environmental Site Assessment at 930 North Riverview Drive, Totowa, New Jersey


Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr



Technical Excellence
 Practical Experience
 Client Responsiveness

26 August 2016

Steven Edmond, PE
 Passaic County Department of Engineering
 401 Grand Street (4th floor)
 Paterson, NJ 07505
 Email: stevee@passaiccountynj.org

**Re: Request for Quotations to Perform Environmental Services:
 Phase I Environmental Site Assessment for
 930 Riverview Drive, Totowa, NJ 07512
 Block 169, Lot 6**

Dear Mr. Edmond:

Langan Engineering and Environmental Services, Inc. (Langan) has prepared this response to the Passaic County Department of Engineering's 9 August 2016 Request for Quotations to Perform Environmental Services: Phase I Environmental Site Assessment for 930 Riverview Drive, Totowa, NJ 07512 (The "Site"). We understand that the 17.3 acre property is owned by 10 Clifton Associates, LLC and sub-divided into office suites with some storage capacity. Passaic County plans to purchase two condominium units: Suites 200 and 250.

Langan will perform an ASTM Phase I Environmental Site Assessment (ESA) for the Site in compliance with the scope and limitations of ASTM International Standard E1527-13. We understand that the Phase I ESA is for due diligence purposes prior to a potential property acquisition.

We have attached our statement of qualifications for due diligence services. A discussion of our methodology is provided herein, followed by our cost, estimated schedule and resumes.

METHODOLOGY

Our Phase I ESA will cover the entire Site as defined (Block 169, Lot 6). We will document the condition of each building on the Site. We fully understand that the two suites that Passaic County is interested in are Suites 200 and 250.

Phase I ESA

In order to determine the presence/absence of recognized environmental conditions at the property, we will perform a Phase I ESA. The Phase I ESA will adhere to the standard industry practice including the ASTM Standard (E1527-05) and the All Appropriate Inquiry (AAI) Rule (40 CFR part 312). The Phase I will include the following tasks.

- **Visual Inspection** - Visual inspection of accessible areas of the property by Langan EP. We understand that access to the properties will be arranged by the county. The inspection will serve to identify if there are visually apparent signs of environmental conditions on or adjacent to the properties. We will include a visual inspection for mold and asbestos. Our EP will record the presence of petroleum products and hazardous materials located on the Site. Color photographs will be taken during the visual inspection.
- **Interviews** – Our EP will interview knowledgeable personnel associated with the property to ascertain current and previous property usage and operations. We understand that there may be multiple knowledgeable persons because of the number of suites. We understand that arrangements for our interviews will be facilitated by the county. We will also interview applicable regulating agencies. Our interviews will be documented in our report.
- **Regulatory Review and Historic Research** – We will perform a records search and background review to ascertain usage and ownership history of the property. Current and/or historical aerial photographs, topographic maps, and Sanborn Fire Insurance Maps will be obtained and reviewed, as needed. Our review will be documented in our report.

We will contact, as needed, the respective local and/or county building, fire, and health departments, and the NJDEP, for information regarding documentation of environmental concerns on or near the property.

We will retain EDR, an environmental database search company to provide summaries of the required environmental databases in accordance with the ASTM standard.

We will provide the County with a User Questionnaire as required by ASTM to be included in the Phase I ESA report.

- **Report** – We will prepare a Phase I Environmental Site Assessment Report documenting our investigative findings. The report will provide an overall environmental assessment of the property, including a discussion of the geology and hydrogeology of the area and the results of our interviews, records search and background review. Our report will show the site location on a USGS topographic map.

A separate letter will be provided, if requested, of recommendations or subsequent measures which we may suggest to correct, alleviate, or mitigate any environmental condition that may be uncovered during our preliminary investigation.

QUALIFICATIONS

The Langan personnel who will perform this Phase I ESA meets the definition of *Environmental Professional* as defined in Subsection 312.10 of 40 Code of Federal Regulations (CFR) 312. They have the specific qualifications based on education, training, and experience to assess a

Proposal for Phase I ESA
Passaic County Department of Engineering
Totowa, New Jersey

26 August 2016
Page 3 of 4

They have the specific qualifications based on education, training, and experience to assess a property of the nature, history, and setting of the subject property. They will develop and perform the all appropriate inquiries in conformance with the standards and practices set forth in 40 CFR Part 312. A statement of their qualifications will be included in the Phase I ESA.

The two EPs who will complete this Phase I ESA are listed in the attached Table of Staffing along with a description of their roles, responsibilities and billing rates. Professional resumes are attached.

LUMP SUM COST

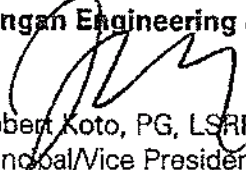
We will invoice our services at the completion of the Phase I ESA in accordance with our Terms and Conditions. Our cost to perform the Phase I ESA is \$2,100 and can be completed in two to three weeks after completion of the visual reconnaissance.

EXCLUSIONS

The scope of work does not include obtaining a title survey or performing a lien search. File reviews at governmental offices if needed will be performed as authorized on a time and materials basis.

Should you have any questions or require further information regarding this submission, do not hesitate to contact the undersigned by telephone at 973-560-4566.

Sincerely,
Langan Engineering & Environmental Services


Robert Koto, PG, LSRP
Principal/Vice President

Attachments: Table of Staffing
Resumes
Terms and Conditions

NJ Certificate of Authorization No: 24GA27996400
Wangan.com\data\PAR\other\RYK\Phase I NJ 2016 Passaic County.docx

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160717

LANGAN



Technical Excellence
 Practical Experience
 Client Responsiveness

26 August 2016

Steven Edmond, PE
 Passaic County Department of Engineering
 401 Grand Street (4th floor)
 Paterson, NJ 07505
 Email: stevee@passaiccountynj.org

**Re: Request for Quotations to Perform Environmental Services:
 Phase I Environmental Site Assessment for
 930 Riverview Drive, Totowa, NJ 07512
 Block 169, Lot 6**

Dear Mr. Edmond:

Langan Engineering and Environmental Services, Inc. (Langan) has prepared this response to the Passaic County Department of Engineering's 9 August 2016 Request for Quotations to Perform Environmental Services: Phase I Environmental Site Assessment for 930 Riverview Drive, Totowa, NJ 07512 (The "Site"). We understand that the 17.3 acre property is owned by 10 Clifton Associates, LLC and sub-divided into office suites with some storage capacity. Passaic County plans to purchase two condominium units: Suites 200 and 250.

Langan will perform an ASTM Phase I Environmental Site Assessment (ESA) for the Site in compliance with the scope and limitations of ASTM International Standard E1527-13. We understand that the Phase I ESA is for due diligence purposes prior to a potential property acquisition.

We have attached our statement of qualifications for due diligence services. A discussion of our methodology is provided herein, followed by our cost, estimated schedule and resumes.

METHODOLOGY

Our Phase I ESA will cover the entire Site as defined (Block 169, Lot 6). We will document the condition of each building on the Site. We fully understand that the two suites that Passaic County is interested in are Suites 200 and 250.

Phase I ESA

In order to determine the presence/absence of recognized environmental conditions at the property, we will perform a Phase I ESA. The Phase I ESA will adhere to the standard industry practice including the ASTM Standard (E1527-05) and the All Appropriate Inquiry (AAI) Rule (40 CFR part 312). The Phase I will include the following tasks.

- **Visual Inspection** - Visual inspection of accessible areas of the property by Langan EP. We understand that access to the properties will be arranged by the county. The inspection will serve to identify if there are visually apparent signs of environmental conditions on or adjacent to the properties. We will include a visual inspection for mold and asbestos. Our EP will record the presence of petroleum products and hazardous materials located on the Site. Color photographs will be taken during the visual inspection.
- **Interviews** – Our EP will interview knowledgeable personnel associated with the property to ascertain current and previous property usage and operations. We understand that there may be multiple knowledgeable persons because of the number of suites. We understand that arrangements for our interviews will be facilitated by the county. We will also interview applicable regulating agencies. Our interviews will be documented in our report.
- **Regulatory Review and Historic Research** – We will perform a records search and background review to ascertain usage and ownership history of the property. Current and/or historical aerial photographs, topographic maps, and Sanborn Fire Insurance Maps will be obtained and reviewed, as needed. Our review will be documented in our report.

We will contact, as needed, the respective local and/or county building, fire, and health departments, and the NJDEP, for information regarding documentation of environmental concerns on or near the property.

We will retain EDR, an environmental database search company to provide summaries of the required environmental databases in accordance with the ASTM standard.

We will provide the County with a User Questionnaire as required by ASTM to be included in the Phase I ESA report.

- **Report** – We will prepare a Phase I Environmental Site Assessment Report documenting our investigative findings. The report will provide an overall environmental assessment of the property, including a discussion of the geology and hydrogeology of the area and the results of our interviews, records search and background review. Our report will show the site location on a USGS topographic map.

A separate letter will be provided, if requested, of recommendations or subsequent measures which we may suggest to correct, alleviate, or mitigate any environmental condition that may be uncovered during our preliminary investigation.

QUALIFICATIONS

The Langan personnel who will perform this Phase I ESA meets the definition of *Environmental Professional* as defined in Subsection 312.10 of 40 Code of Federal Regulations (CFR) 312. They have the specific qualifications based on education, training, and experience to assess a



Technical Excellence
 Practical Experience
 Client Responsiveness

26 August 2016

Steven Edmond, PE
 Passaic County Department of Engineering
 401 Grand Street (4th floor)
 Paterson, NJ 07505
 Email: stevee@passaiccountynj.org

**Re: Request for Quotations to Perform Environmental Services:
 Phase I Environmental Site Assessment for
 930 Riverview Drive, Totowa, NJ 07512
 Block 169, Lot 6**

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Phase I ESA

In order to determine the presence/absence of recognized environmental conditions at the property, we will perform a Phase I ESA. The Phase I ESA will adhere to the standard industry practice including the ASTM Standard (E1527-05) and the All Appropriate Inquiry (AAI) Rule (40 CFR part 312). The Phase I will include the following tasks.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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Cassandra "Sandi" Lazzara
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Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HONEYWELL BUILDING SOLUTIONS OF MORRIS PLAINS, NJ FOR RFP DEVELOP AND IMPLEMENT AN ENERGY SAVINGS PLAN THROUGH AN ENERGY SAVINGS IMPROVEMENT PROGRAM AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20160718					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-12					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	<				<		
Bartlett	<				<		
Duffy	<			<	<		
James	<				<		
Lazzara	<				<		
Lepore	<		<		<		
Lora	<				<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HONEYWELL BUILDING SOLUTIONS OF MORRIS PLAINS, NJ FOR RFP DEVELOP AND IMPLEMENT AN ENERGY SAVINGS PLAN THROUGH AN ENERGY SAVINGS IMPROVEMENT PROGRAM AS PER COMPETITIVE CONTRACT

WHEREAS, on July 21, 2016 proposals were received and opened for RFP-16-010 Develop and Implement an Energy Savings Plan through an Energy Savings Improvement Program as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

WHEREAS, at the Board of Chosen Freeholders meeting of May 24, 2016 Resolution R20160419 was passed Authorizing the use of competitive contracting pursuant to NJSA 40A; 11-4.3; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Honeywell Building Solutions of Morris Plains, NJ for their proposal Develop and Implement an Energy Savings Plan through an Energy Savings Improvement Plan; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 1, 2016 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the duration of the ESIP Agreement will be for a term not to exceed fifteen (15) years for energy conservation equipment or twenty (20) years for a combined heat and power or cogeneration project. The fifteen (15) or twenty (20) year terms, as appropriate, shall commence upon the completion of project construction unless otherwise provided in the bid specifications; and

WHEREAS, Honeywell Building Solutions has indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Honeywell Building Solutions of Morris Plains, NJ; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Develop and Implement an Energy Savings Plan through an Energy Savings Improvement Program as a competitive contract.

September 13, 2016



County of Passaic

Administration Building Room 205

401 Grand Street • Paterson, New Jersey 07505-2023

Matthew P. Jordan, Esq.

Deputy County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: matthewj@passaiccounty.org

MEMORANDUM

TO: Michael Marinello, QPA
Purchasing Agent

FROM: Matthew P. Jordan, Esq. *mpj/psk*
Deputy County Administrator

RE: Energy Savings Improvement Plan RFP

DATE: September 6, 2016

As you are aware, a Technical Review Committee ("Committee") was appointed by you comprised of myself, County Engineer Steve Edmond, County Architect Andrew Thompson, Superintendent of Buildings and Grounds Jack Nigro, and Division Manager of Buildings and Grounds Steve Orsini. In addition, T&M Associates, acting as the County of Passaic ("County") ESIP consultant, took part in the interview process and served as experts in the review of the received proposals.

Pursuant to the Local Public Contracts Law, the RFP was scored under the following criteria:

- I. Company Overview and Qualifications – 20%
- II. Approach to Energy Savings Plan Development and Implementation – 25%
- III. Ability to Implement Project – 15%
- IV. Project Comprehensibility and Energy Savings Projections – 25%
- V. ESCO Fees Proposal – 15%

The County received four (4) responses to the RFP. The Committee conducted interviews on August 23, 2016 and scored the proposals immediately thereafter. Attached to this memorandum is a summation of the rationale used by the Committee in scoring the proposals and the process by which the RFP was scored from T&M Associates. Based upon the scoring criteria as set forth in the RFP, the Committee recommends awarding the RFP to Honeywell Building Solutions.

Proposals

I. Honeywell Building Solutions.

- a. **Company Overview and Qualifications.** The respondent represented a strong body of work in successfully completing ESIP projects in New Jersey and the most experience to successfully complete the project. (18/20)
- b. **Approach to Energy Savings Plan Development and Implementation.** The respondent offered a comprehensive array of energy conservation measures using conservation estimates to best protect the County's interests and maximize savings as a result of the ESIP. (21/25)
- c. **Ability to Implement Project.** The respondent represented the most successfully completed ESIP projects in the State of New Jersey and demonstrated an unquestioned ability to execute the goals of the RFP. (13/15)

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160718

- d. **Project Comprehensibility and Energy Savings Projections.** The respondent offered a concise and conservative approach to its energy savings projections, preparing for worst case scenarios; to best protect the County's investment and ensure success of the ESIP. (23/25)
- e. **ESCO Fees Proposal.** The respondent's fees were on the higher end of those received, but the Committee concluded this was due to the fact that the respondent has the biggest market share of ESIP projects in New Jersey. (11/15)

TOTAL = 86/100

II. Johnson Controls.

- a. **Company Overview and Qualifications.** The respondent presented a body of work and management team with the capability of executing the goals of the RFP. (16/20)
- b. **Approach to Energy Savings Plan Development and Implementation.** The respondent presented a strong plan in its interview and demonstrated an ability to execute the goals of the RFP. However, the engineering costs seemed low, leaving the Committee to believe that cost projections were overly optimistic. (16/25)
- c. **Ability to Implement Project.** The respondent demonstrated an ability to execute the RFP based upon other successful ESIP's in the State of New Jersey and presented a strong case to the Committee during its interview. (13/15)
- d. **Project Comprehensibility and Energy Savings Projections.** The respondent's energy savings projections were reasoned, and the interview was strong, leaving the Committee with a belief that if chosen, the respondent could execute the RFP. (20/25)
- e. **ESCO Fees Proposal.** The respondent's fees were very competitive based upon the other proposals received to the RFP. (15/15)

TOTAL = 80/100

III. DCO Energy, LLC

- a. **Company Overview and Qualifications.** The respondent demonstrated an ability and the qualifications to execute the goals of the RFP. (16/20)
- b. **Approach to Energy Savings Plan Development and Implementation.** The approach presented by the respondent left the Committee with questions regarding the energy savings plan and its ability to implement the goals of the RFP. (14/15)
- c. **Ability to Implement Project.** The respondent presented the qualifications and experience to implement the project, but did not concisely demonstrate its process of implementation during the interview process. (12/15)
- d. **Project Comprehensibility and Energy Savings Projections.** The respondent's proposal and interview demonstrated a strong capacity for construction management, an important component of the RFP, but left the Committee underwhelmed with its experience in managing energy conservation measures. (18/25)
- e. **ESCO Fees Proposal.** The respondent's fees were competitive based upon the other proposals received to the RFP. (14/15)

TOTAL = 74/100

IV. Energy Services Group

- a. **Company Overview and Qualifications.** With no ESIP experience in New Jersey, the Committee did not feel comfortable that the respondent had the experience and expertise to manage the scope of services required in the RFP. (5/20)
- b. **Approach to Energy Savings Plan Development and Implementation.** The respondent's lack of experience in New Jersey left the Committee wary of its ability to develop an ESIP that would protect the County's investment and properly manage a project of this magnitude. (10/25)
- c. **Ability to Implement Project.** The respondent's lack of experience in New Jersey left the Committee uneasy about their ability to execute the goals of the RFP. (10/15)
- d. **Project Comprehensibility and Energy Savings Projections.** With no other ESIP in New Jersey by which to compare the respondent's work, the Committee was not confident that the respondent could deliver on its energy savings projections. (15/25)
- e. **ESCO Fees Proposal.** The respondent's fees were competitive based upon the other proposals received to the RFP. (12/15)

TOTAL = 52/100

Recommendation

Based upon the above cited scoring criteria as defined within the RFP, the Committee recommends awarding the RFP to Honeywell Building Solutions.

cc: Finance and Administration Committee
 Anthony J. DeNova, County Administrator
 Steve Edmond, County Engineer
 Andrew Thompson, County Architect
 Jack Nigro, Supervisor, Buildings and Grounds
 Steve Orsini, Division Manager, Buildings and Grounds
 Dan Swayze, T&M Associates
 Kanwar Bajaj, T&M Associates

Passaic County Board of Chosen Freeholders

OFFICE OF THE
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE SOLICITATION OF CONTRACTORS FOR UPGRADES AND REPAIRS OF RESIDENTIAL HEATING SYSTEMS FOR THE PASSAIC COUNTY WEATHERIZATION DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160719						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-13						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING THE SOLICITATION OF CONTRACTORS FOR UPGRADES AND REPAIRS OF RESIDENTIAL HEATING SYSTEMS FOR THE PASSAIC COUNTY WEATHERIZATION DEPARTMENT AS A COMPETITIVE CONTRACT

WHEREAS the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

WHEREAS the Passaic County Weatherization Department is in need of contractor(s) to upgrade and repair residential heating systems & other safety energy measures in eligible dwelling units on an as-needed basis; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.1(j) these services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40a:11-4.3; and

WHEREAS the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

WHEREAS the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1-4.5 that the County utilize competitive contracting for the services of upgrading and repairing residential heating systems for the Passaic County Planning Department; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare a Request for Proposal for said services in accordance with N.J.S.A. 40A:11-4.4.

September 13, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Deputy Director John W. Bartlett
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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FOUND DESIGN, LLC TO ASSIST THE COUNTY OF PASSAIC IN THE DEVELOPMENT OF A WAYFINDING PLAN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160720						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-14						
CAF #	O-16-56-715-000-603						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO
FOUND DESIGN, LLC TO ASSIST THE COUNTY OF PASSAIC IN
THE DEVELOPMENT OF A WAYFINDING PLAN**

WHEREAS the County of Passaic is in the process of implementing a portion of the Heritage Tourism Program, which is a part of the Passaic County Master Plan adopted by the Board of Chosen Freeholders of the County of Passaic; and

WHEREAS the Heritage Tourism Program will highlight the scenic and historic by-ways that provide connections and contribute to historic sites, open space, recreational facilities and other important visitor destinations throughout Passaic County; and

WHEREAS in order to accomplish this, an important element is the design and installation of a wayfinding system and, as such, the County seeks to retain a professional consultant to render services recommending design standards of a wayfinding signage system that will be integrated into a new tourism County website; and

WHEREAS to that end, the County of Passaic recently received proposals through a competitive contract in order to ascertain the best possible consultant to assist the County in the development of the Wayfinding Plan; and

WHEREAS seven (7) proposals from various different consultants were received and the duly appointed review committee, after meeting and reviewing same, based upon the criteria established prior to the receipt of the proposals is, by memo dated September 1, 2016, recommending the firm of Found Design, LLC (d.b.a. MERJE) of West Chester, Pennsylvania for the price of \$93,000.00 (recommendation memo dated September 1, 2016

attached hereto and made a part hereof); and

WHEREAS this matter was presented to the Freeholder Finance & Administration meeting on September 1, 2016 and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Found Design, LLC (d.b.a. MERJE) to assist the County of Passaic in the development and implementation of a Wayfinding Plan in conformity with the attached recommendation of the Wayfinding Plan RFP Review Committee and their proposal.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the Passaic County Counsel be authorized to execute an agreement on behalf of the County of Passaic.

September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$93,000.00

APPROPRIATION: O-16-56-715-000-603

PURPOSE: Resolution authorizing an award of contract to Found Design, LLC to Assist the County of Passaic in the Development of a Wayfinding Plan.


Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr



County of Passaic

Administration Building Room 205

401 Grand Street Paterson, New Jersey 07505-2023

Matthew P. Jordan, Esq.

Deputy County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: matthewj@passaiccountynj.org

MEMORANDUM

TO: Michael Marinello, QPA
Purchasing Agent

FROM: Matthew P. Jordan, Esq.
Deputy County Administrator

RE: Wayfinding Plan for Passaic County
RFP-16-013

DATE: September 1, 2016

As you are aware, a Technical Review Committee ("Committee") was appointed by you comprised of myself, Traffic Engineer Chuck Silverstein, Roads Division Supervisor Kenneth Simpson, and Planning and Economic Development Director Michael La Place to review and score RFP-16-013 (Wayfinding Plan for Passaic County). The Scope of Services is enclosed herein as Exhibit A.

Pursuant to the Local Public Contracts Law, the RFP was scored under the following criteria:

- I. Technical – 70%
- II. Management – 25%
- III. Cost – 5%

The County of Passaic ("County") received seven (7) responses to the RFP. The Committee convened on August 25, 2016 and September 1, 2016 to score the proposals. Based upon the scoring criteria as set forth in the RFP, the Committee recommends awarding the contract to Found Design, LLC (d.b.a. MERJE).

Proposals

I. Found Design, LLC (d.b.a. MERJE).

- a. **Technical.** The respondent represented the strongest proposal reviewed by the Committee, setting forth a number of comparable projects similar in size and scope to what the County was looking to accomplish in the specifications of the RFP. The respondent set forth a number of different creative examples of wayfinding options and a flexible proposal best positioning the County to accomplish the goals of the RFP in a timely and efficient manner. (69/70)
- b. **Management.** The management team set forth have executed a number of similar projects in New Jersey, with similar themes, and offers an array of skills and experience to accomplish the goals of the RFP. (23/25)
- c. **Cost.** The respondent's final cost was ninety three thousand dollars (\$93,000.00), the lowest presented by any respondents, with the County's option to include additional services as outlined in the RFP to enhance the project. (4/5)

Total = 92/100

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160720

II. Cloud Geshan Associates.

- a. **Technical.** The respondent represented an ability to accomplish the scope of services as outlined in the RFP, including representative projects in New Jersey. Representative projects demonstrated creative ability and experience to implement a project of this scale. Although some representative projects, the Committee felt as if the design work appeared formulaic at times. (63/70)
- b. **Management.** The management team presented by the respondent had experience managing a project of this scale and scope. However, the Committee was dismayed by a misrepresentation in the biographies of one of the principals, whereby the respondent stated they had published a reference manual on the topic at hand, when further researched turned up contrary information. (20/25).
- c. **Cost.** The respondent's final cost was one hundred forty eight thousand five hundred dollars (\$148,500.00). This figure was on the top end of the spectrum and the highest of all respondents. (1/5)

Total = 84/100

I. T&M Associates.

- a. **Technical.** The respondent represented an ability to accomplish the scope of services as outlined in the RFP, however, its expertise rested more in engineering than wayfinding projects. Moreover, the representative projects presented were limited, with the project completed for the City of Hoboken being the only comparable project to what the County was looking to accomplish in the scope of services of the RFP. (60/70)
- b. **Management.** The management team presented by the respondent had the experience to manage a project of this scale and scope. (20/25)
- c. **Cost.** The respondent's final cost was on the higher end of the spectrum at one hundred forty five thousand seven hundred and seventy eight dollars (\$145,778.00). (1/5)

Total = 81/100

III. ETM Associates, LLC

- a. **Technical.** The respondent lacked extensive experience implementing a project of this size and scope, specifically, with respect to a county government project. Moreover, the representative projects presented were unimaginative and lacked creativity. (57/70)
- b. **Management.** The bulk of the respondent's management experience cited was work done on behalf of different firms, which raised red flags to the Committee. However, there was a demonstrated experience level within the management team to accomplish the goals of the RFP. (20/25)
- c. **Cost.** The respondent's final cost was one hundred eighteen thousand nine hundred and ten dollars (\$118,910.00). This figure was a median value compared to other respondents. (3/5)

Total = 80/100

IV. AB Design, LLC.

- a. **Technical.** The respondent presented limited comparable projects covering a geographic area as required by the scope of the RFP and had limited New Jersey examples, raising questions about the respondent's ability to execute the goals of the project. (50/70)

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160720



County of Passaic

Administration Building Room 205

401 Grand Street Paterson, New Jersey 07505-2023

Matthew P. Jordan, Esq.

Deputy County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: matthewj@passaiccountynj.org

MEMORANDUM

TO: Michael Marinello, QPA
Purchasing Agent

FROM: Matthew P. Jordan, Esq.
Deputy County Administrator

RE: Wayfinding Plan for Passaic County
RFP-16-013

DATE: September 1, 2016

As you are aware, a Technical Review Committee ("Committee") was appointed by you comprised of myself, Traffic Engineer Chuck Silverstein, Roads Division Supervisor Kenneth Simpson, and Planning and Economic Development Director Michael La Place to review and score RFP-16-013 (Wayfinding Plan for Passaic County). The Scope of Services is enclosed herein as Exhibit A.

Pursuant to the Local Public Contracts Law, the RFP was scored under the following criteria:

- I. Technical – 70%
- II. Management – 25%
- III. Cost – 5%

The County of Passaic ("County") received seven (7) responses to the RFP. The Committee convened on August 25, 2016 and September 1, 2016 to score the proposals. Based upon the scoring criteria as set forth in the RFP, the Committee recommends awarding the contract to Found Design, LLC (d.b.a. MERJE).

Proposals

I. Found Design, LLC (d.b.a. MERJE).

- a. **Technical.** The respondent represented the strongest proposal reviewed by the Committee, setting forth a number of comparable projects similar in size and scope to what the County was looking to accomplish in the specifications of the RFP. The respondent set forth a number of different creative examples of wayfinding options and a flexible proposal best positioning the County to accomplish the goals of the RFP in a timely and efficient manner. (69/70)
- b. **Management.** The management team set forth have executed a number of similar projects in New Jersey, with similar themes, and offers an array of skills and experience to accomplish the goals of the RFP. (23/25)
- c. **Cost.** The respondent's final cost was ninety three thousand dollars (\$93,000.00), the lowest presented by any respondents, with the County's option to include additional services as outlined in the RFP to enhance the project. (4/5)

Total = 92/100

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160720

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION REASSIGNING A MATTER ENTITLED NORTHEAST REMSCO CONSTRUCTION, INC. VS. COUNTY OF PASSAIC TO THE LAW FIRM OF CONNELL FOLEY LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160721						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-15						
CAF #	T-19-56-850-000-801						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION REASSIGNING A MATTER ENTITLED NORTHEAST REMSCO CONSTRUCTION, INC. VS. COUNTY OF PASSAIC TO THE LAW FIRM OF CONNELL FOLEY LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY

WHEREAS the County of Passaic is currently undertaking a project known as the Replacement of the West Brook Road Bridge over the Wanaque Reservoir, and the County's contractor Northeast Remsco Construction, Inc. has demanded that two (2) matters in dispute be submitted to non-binding arbitration; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-511 dated June 28, 2016 authorized retaining the law firm of Podvey, Meanor, Catenacci, Hildner, Coccoziello & Chattman, P.C., which firm was included in the pool of qualified outside counsel/special litigation counsel to retain the County of Passaic for a fee not to exceed \$25,000.00; and

WHEREAS the partner at the firm handling this matter, J. Barry Coccoziello, Esq., recently notified the Passaic County Counsel that: 1) based upon the length and complexity in the first arbitration, legal fees for the second arbitration needed to be raised upward to \$15,000.00 to \$20,000.00, and 2) the firm of Podvey Meanor in September of 2016, for the most part, is dissolving and Mr. Coccoziello is joining the law firm of Connell Foley, LLP; and

WHEREAS as a consequence of this, the Board is desirous of reassigning this matter to Connell Foley, LLP for a fee not to exceed \$15,000.00; and

WHEREAS this Resolution is not subject to the requirements of the New Jersey Pay to Play Law inasmuch as it is under the monetary threshold set forth under that Law; and

WHEREAS the Freeholder Administration and Finance Committee at its September 1, 2016 meeting reviewed this matter and recommended this Resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess.

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

September 13, 2016

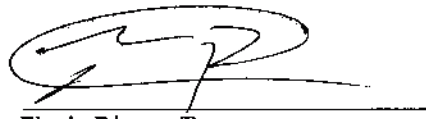
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution reassigning a matter entitled Northeast Remsco Construction, Inc. Vs. County of Passaic to the law firm of Connell Foley LLP.

A handwritten signature in black ink, appearing to be 'FR', written over a horizontal line.

Flavio Rivera, Treasurer

DATED: September 13, 2016

FOR NORTH
REMSCO

PODVEY **PM** MEANOR

August 30, 2016

J. Barry Cocozziello
Special Counsel

P: 973-623-6181
F: 973-623-6182

bcocozziello@podvey.com

RECEIVED

2016 SEP -1 P 2:28 PLEASE REPLY TO NEWARK

Re: County of Passaic, et als. ads. Colon, et als.
Our File No. 3536-11005

County of Passaic ads Northeast Remsco
Our File No. 3536-12821

PASSAIC COUNTY
COUNSEL'S OFFICE

William J. Pascrell, III, County Counsel
County of Passaic
401 Grand Street - Room 214
Paterson, New Jersey 07505

Dear Bill:

On September 1, 2016, I will be leaving Podvey Meanor to join the law firm of Connell Foley LLP. Beginning in September 2016, Podvey Meanor, with very limited exceptions, will no longer be practicing law and will begin to wind up its affairs.

If you would like me to continue to represent you at Connell Foley, please confirm your decision by signing below and returning a signed and dated copy to me. Upon receipt, we can then arrange the prompt transfer of your file to Connell Foley. Please be advised that you, of course, have the right to seek representation from a lawyer of your choosing.

You will remain liable to this firm for any unpaid attorney's fees and costs for previously invoiced services provided by Podvey Meanor and any additional services provided through August 31, 2016. To the extent any retained fees or costs currently held by this firm are not applied to the final invoice issued for services through August 31, 2016, they will be promptly returned to you or transferred to Connell Foley, as you designate.

Please retain a copy of this designation letter for your records.

Very truly yours,


J. Barry Cocozziello

I agree to have J. Barry Cocozziello, Esq. continue with my representation and ask that the file(s) be transferred to Connell Foley LLP.

Date: _____

Podvey, Meanor, Catenacci, Hildner, Cocozziello & Chattman, P.C. | Counsellors at Law

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160721
300 Third Avenue, 17th Floor, New York, NY 10022 | P: 212-880-2045 | F: 646-304-7879

www.podvey.com

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COUNTY OF PASSAIC AND THE NEW YORK-NEW JERSEY TRAIL CONFERENCE OUTLINING THE SAID CONFERENCE'S ROLE IN DEVELOPING, BLAZING AND MAINTAINING THE PASSAIC COUNTY PARK SYSTEM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20160722					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-16					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	<				<		
Bartlett	<				<		
Duffy	<			<	<		
James	<				<		
Lazzara	<				<		
Lepore	<		<		<		
Lora	<				<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING A MEMORANDUM OF
UNDERSTANDING BY AND BETWEEN THE COUNTY OF PASSAIC
AND THE NEW YORK-NEW JERSEY TRAIL CONFERENCE
OUTLINING THE SAID CONFERENCE'S ROLE IN DEVELOPING,
BLAZING AND MAINTAINING THE PASSAIC COUNTY PARK
SYSTEM**

WHEREAS the Passaic County Board of Chosen Freeholders (“Board”) operates an extensive Park system, including the Apshawa Preserve in West Milford, Friendship Park in Bloomingdale, Garret Mountain Reservation in Woodland Park and Paterson, Goffle Brook Park in Hawthorne, Pompton Aquatic Park in Pompton Lakes and Wayne, Preakness Valley Golf Club in Wayne, Rifle Camp Park in Woodland Park, SanCap Park in West Milford, Tranquility Ridge Park in Ringwood and West Milford, and Weasel Brook Park in Clifton (collectively, the “Passaic County Park System”); and

WHEREAS the New York-New Jersey Trail Conference, Inc. (NY-NJ-TC) is a non-profit volunteer-driven organization with its main offices in Mahwah, NJ whose mission includes the protection and maintenance of hiking and walking trails in the New York-New Jersey region and, to that end, recruits and deploys volunteers for trail maintenance and development; and

WHEREAS over the years said NY-NJ-TC has developed, blazed and maintained an extensive trail network in various Passaic County parks and reservations; and

WHEREAS said NY-NJ-TC has proposed that the County and said Conference enter into a Memorandum of Understanding outlining the rights and responsibilities of the two entities with regard to the Conference continuing to develop, blaze and maintain walking and hiking trails in the County’s Park System; and

WHEREAS while this Memorandum of Understanding is still being negotiated by and between the said Trail Conference and County Administration, approval to ultimately execute the MOU is being sought; and

WHEREAS this matter was discussed at the Freeholder Committee meeting for Finance & Administration on September 1, 2016 at which time it was recommended that execution of this MOU be authorized.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Memorandum of Understanding by and between the County of Passaic and the New York-New Jersey Trail Conference outlining the said Conference's role in developing, blazing and maintaining the Passaic County Park System.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the Passaic County Counsel be authorized to execute the MOU on behalf of the County of Passaic.

September 13, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO PARTNER WITH THE NEW JERSEY COMMUNITY DEVELOPMENT CORPORATION AS A GREAT FALLS NEIGHBORHOOD AND TO SIGN A MEMORANDUM OF UNDERSTANDING, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160723						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-17						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓						✓
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO PARTNER WITH THE NEW JERSEY COMMUNITY DEVELOPMENT CORPORATION AS A GREAT FALLS NEIGHBORHOOD AND TO SIGN A MEMORANDUM OF UNDERSTANDING

WHEREAS the New Jersey Community Development Corporation (NJCDC), a corporation located in the City of Paterson, has approached several entities in Passaic County, including the County of Passaic, about partnering and collaborating with them as a Great Falls Promise Neighborhood in making a grant proposal to the U.S. Department of Education for a Promise Neighborhoods funding grant with said NJCDC to be the lead agency; and

WHEREAS the role of the County of Passaic in this collaboration is a commitment to allocate needed resources to support and maintain safe family and community spaces such as parks and playgrounds with neighborhoods, as funding sources permit; and

WHEREAS because of the numerous partners and collaborators involved, as well as the looming deadline in submitting the grant application, the said NJCDC requested that all the partners sign the necessary Memorandum of Understanding (MOU) needed for the grant application; and

WHEREAS at the Freeholder Administration & Finance Committee meeting of September 1, 2016 the Committee reviewed the matter and authorized the Passaic County Administration to execute the MOU on behalf of the County of Passaic.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the

County of Passaic to partner and collaborate with the New Jersey Community Development Corporation and others as a Great Falls Neighborhood to allow said NJCDC to request funding and act as lead agency for the Promise Neighborhood from the U.S. Department of Education.

BE IT FURTHER RESOLVED that the said Board ratifies the action of the Passaic County Administrator in executing the necessary MOU to that effect on behalf of the County of Passaic.

September 13, 2016

GREAT FALLS PROMISE NEIGHBORHOOD**Memorandum of Understanding (MOU)****Between NJCDC and Consortium Partners, as Set Forth Herein**

This preliminary Memorandum of Understanding (MOU) is a non-binding expression of intent between New Jersey Community Development Corporation (NJCDC) and Project Partners (listed below) to collaborate as a Great Falls Promise Neighborhood (GFPN), as outlined in the proposal to the U.S. Department of Education (USDOE) for Promise Neighborhoods funding. NJCDC will serve as the lead agency of the GFPN.

WHEREAS NJCDC, as the lead agency, will be responsible for meeting the objectives set forth in the Promise Neighborhood proposal, including managing the award and distribution of grant funds, managing the coordination of partners including the Partnership Council, and leading efforts related to research, advocacy, resource development, data collection, family engagement, and implementation of school based youth services. As the lead agency, NJCDC will guide the implementation of the GFPN with a goal of ensuring that children living or going to school in the GFPN graduate high school career or college ready through the receipt of a continuum of “cradle to career” services. As the lead partner, NJCDC will develop data sharing agreements with relevant Project Partners. Moreover, NJCDC will work with the national evaluator designated by USDOE for Promise Neighborhoods to ensure that data collection and program design are consistent with plans to conduct a rigorous national evaluation of the Promise Neighborhoods programs; and

WHEREAS THE PARTNERSHIP COUNCIL, as the lead governing entity of the GFPN, shall be the key coordinating body to ensure that data and information is shared,

outcomes are evaluated, and programs effectively implemented. The Partnership Council shall work together to develop and implement sustainability funding for GFPN initiatives; and

WHEREAS PROJECT PARTNERS shall participate in the GFPN overall program development and management, and perform direct services in their respective areas to promote college-readiness;

NOW, THEREFORE, NJCDC and Project Partners have reached the following understanding: Project Partners commit to the GFPN theory of change. The GFPN theory of change is a community infrastructure built around offering accessible, quality programs through a pipeline of neighborhood full-service community schools with system-wide support for scalability over time. There are six critical components to the GFPN theory of change. The foundation is represented by two elements—**Early Childhood Education** and **Parent Engagement**. Preparing children and their parents for lifelong academic success leads to improved long-term outcomes. To ensure that the children and families of the GFPN remain engaged and are connected to needed resources, **Case Management** will be provided throughout the pipeline of programs. The GFPN will operate the Full-Service **Community Schools** model in neighborhood schools, offering youth, parent, and family services at the schools aimed at supporting students, parents, families, and school staff. **Transparent Macro-Level Data** will be made available through the evaluations of all GFPN programs. Data sharing will lead to **Community Wide Accountability** and the GFPN Partnership Council will use this data to determine the impact and direction of all programs, ensuring that the GFPN achieves the bold goals set forth.

Project Partners shall commit to becoming active collaborative partners of the GFPN by providing relevant programmatic solutions in the GFPN geographic zone, giving high priority to serving families in the GFPN pipeline, and tracking and sharing student or family data for families and children served through GFPN programs and initiatives. Subject to availability of funds and receipt of a Promise Neighborhood Implementation grant, Project Partners commit, but are not limited to, the following financial and programmatic commitments:

TARGET SCHOOL PARTNERS commit to high expectations, rigorous improvements, and data sharing.

1. **Paterson Public Schools (PPS):** PPS will continue a successful partnership with the lead agency, NJCDC, and is committed to partnering in the GFPN through our collective work in the following schools: Public School 2; Public School 3; Public School 5; Don Bosco Technology Middle School; International High School; Garrett Morgan Academy (GMA); and, the four academies located at the John F. Kennedy Educational Complex (the School of Science, Technology, Engineering and Mathematics, the School of Architecture and Construction Trades, the School of Education and Training, and the School of Education, Training, and the School of Business, Marketing, Technology, and Finance). Additionally, PPS will promote GFPN programs with district funded preschools located within the neighborhood including the Paterson Family Center, Michael's Energy Factory, Memorial Day 1, Memorial Day 2, La Vida, and El Mundo Del Nino. PPS will be represented on the GFPN Partnership Council. PPS will commit in-kind time of the Superintendent's designee in management of GFPN activities for early childhood and K to 12, principal and staff leadership at target schools, and program

participation in relevant school-based solutions. PPS agrees to share student data for the

evaluation strategy to be specified in data sharing agreements. PPS commits to providing pre-school screening services to GFPN children in GFPN district funded preschools. PPS commits to continued operating support of NJCDC's Paterson Family Center per the availability of funds. PPS commits to continued operation through of 21st Century Community Learning Centers Program at PS5 and International High School. PPS commits to the continued provision of medical services at PS5 through the school-based health clinic. PPS also agrees to offer in-kind program space and office space for program staff at all target schools. PPS agrees to providing security and maintenance services for school-based program and office spaces across all target schools. PPS agrees to the use of web based differentiated learning programs at target schools, to be funded by Promise Neighborhoods funds if awarded. PPS agrees to participation in relevant school-based solutions as outlined in the Promise Neighborhoods proposal. In total, PPS commits \$xxxxxxx in solutions and services to this project, pending the availability of funds.

2. **Community Charter School of Paterson (CCSP):** CCSP will maintain a successful partnership with the lead agency, NJCDC, and is committed to partnering in the GFPN. CCSP will commit in-kind time of the CEO, school administrators and staff leadership and also commit to program participation in relevant school-based solutions. CCSP agrees to share student data for the evaluation strategy to be specified in data sharing agreements. CCSP commits continued operation of its Full-Service Community Schools model. CCSP commits to continued operation of its 21st Century Community Learning Center Program. CCSP commits to the continued provision of health screening services.

CCSP agrees to the use of web based differentiated learning programs at target schools,

to be funded by Promise Neighborhoods funds if awarded. CCSP agrees to participation in relevant school-based solutions as outlined in the Promise Neighborhoods proposal. In total, CCSP commits \$1,100,000 in solutions and services to this project, pending the availability of funding.

GOVERNMENT PARTNERS commit to partnering with NJCDC on GFPN by serving on the Partnership Council, working to eliminate policy barriers and silos, providing in-kind resources, working to identify possible resources for the GFPN, and by evaluating promising practices that emerge from the GFPN. Moreover, Government Partners specifically commit to the following:

1. **The City of Paterson:** The City of Paterson will continue operation of the School-Based Youth Services program at the JFK Educational Complex and funding for summer employment programs for neighborhood youth, and funding for playgrounds. In total the City of Paterson commits to \$1,750,000 in funding for the GFPN subject to the availability of funding.
2. **Passaic County Workforce Development Center (PCWDC):** PCWDC commits to the provision of career counseling services for high school students, including provision of scholarships or tuition for career training programs. PCWDC also commits to continued access to education programs for high school drop outs supporting them to obtain their high school equivalency diploma.
3. **Passaic County:** The County of Passaic commits to the allocation of resources to support the creation and maintenance of safe family and community spaces, such as parks and playgrounds within the neighborhood, as funding sources permits.

GFPN SERVICE PROVIDER PARTNERS implementing a continuum of family support solutions with children and their families in the GFPN pipeline commit to effective and coordinated solutions leading to college attendance by providing services before birth and through high school graduation. Service provider partners commit to sharing participant data with NJCDC for the purposes of tracking effectiveness of programs. GFPN partners commit to using evidence-based models within the context of their individual organizational mission. Moreover, partners commit to tracking outcomes of children in GFPN. The following partners specifically commit:

1. **Partnership for Maternal and Child Health of Northern New Jersey (The Partnership):** The Partnership offers parenting education classes for parents and expectant parents. Should NJCDC be awarded funds through USDOE Promise Neighborhoods, The Partnership will implement the H.I.P.P.Y. program, an evidence-based home visiting program that works with families of preschoolers in their homes to support parents in their role as their child's most important teacher. Isn't there a value to this, or are we paying for it through the grant?
2. **St. Joseph's Regional Medical Center & Family Health Center (St. Joseph's):** St. Joseph's is a leading provider of health care with a special concern for the poor and underserved. Based in Paterson, St. Joseph's operates a Family Health Clinic that serves residents from the GFPN. St. Joseph's will provide charity care for uninsured GFPN children and their families and will provide health education programs for GFPN residents, which will be integrated into existing programs. St. Joseph's will be represented on the Partnership Council. In total St. Joseph's commits to \$1,000,000 in solutions and services to this project through charity care.

3. **New Destiny Family Success Center (New Destiny):** New Destiny will support the implementation of the Abriendo Puertas, an early childhood parent education program and will implement 24/7 Dad, a parent education program for fathers. In total, New Destiny commits to \$19,000 in solutions and services to this project. Should NJCDC be awarded funding through USDOE Promise Neighborhoods, New Destiny will expand its implementation of Abriendo Puertas and 24/7 Dad.
4. **Oasis:** Oasis implements a career and college readiness program and a Girls Teen Summit. In total, Oasis commits to \$425,000 in services to this project. Should NJCDC be awarded funding through USDOE Promise Neighborhoods, Oasis will expand its implementation of Career and College Readiness programs to reach more teens.
5. **Eva's Village (Eva's):** Eva's will receive referral of high school graduates to its culinary arts program. Through Eva's Hope Residence, (located in the GFPN), Eva's provides transitional housing for women and their children. Eva's will provide academic support, childcare, tutoring and enrichment programming to children. Should NJCDC be awarded funding through USDOE Promise Neighborhoods, NJCDC will provide Eva's Village funds to continue the implementation of these programs.
6. **Big Brothers Big Sisters of Northern NJ (BBBSNJ):** BBBSNJ provides mentoring for elementary school children in the neighborhood. Should NJCDC be awarded funding through USDOE Promise Neighborhoods, NJCDC will provide funds to BBBSNJ to implement mentoring programs to serve additional GFPN elementary schools.
7. **Community Food Bank of New Jersey (CFBNJ):** CFBNJ provides snacks and dinner for GFPN children during after school programs through Kids Café. In total, CFBNJ

commits to \$3,220,000 in services for this project to ensure healthy meals for students.

Should NJCDC be awarded funding through USDOE Promise Neighborhoods, CFBNJ will expand Kids Café to all neighborhood schools.

8. **City Connects:** City Connects is a program that creates a coordinated and comprehensive support plan for every child in a school and leverages a range of prevention, intervention and enrichment services that already exist in the schools and communities to support the child. Should NJCDC be awarded funding through USDOE Promise Neighborhoods, NJCDC will contract with City Connects to implement the City Connects model throughout all of the GFPN schools.

UNIVERSITY PARTNERS commit to partnering with NJCDC on GFPN by serving on the Partnership Council. The partners will also provide access and information to GFPN students on the Educational Opportunity Fund program, which provides financial assistance and support services to students from educationally and economically disadvantaged backgrounds who attend institutions of higher education in the State of New Jersey. University Partners will host college tours for prospective GFPN students. University Partners commit to connecting students seeking internships and work-study students to the GFPN to support the implementation of programs. University Partners also commit to promoting the availability of enrichment programs for GFPN high school students at their respective colleges.

1. **Montclair State University:** Montclair State University commits to providing interns and work study students to support the implementation of the GFPN. The total in kind value of students' time is \$252,000. Additionally, should NJCDC be awarded funding through USDOE Promise Neighborhoods, Montclair State University's Center for

1. **Research and Evaluation on Education and Human Services** will serve as the local evaluation partner.
2. **Passaic County Community College:** Passaic County Community College commits to providing interns to support the implementation of the GFPN. The total in kind value of students time is \$86,400.
3. **Berkeley College:** Berkeley College commits to providing interns and work study students to support the implementation of the GFPN. The total in kind value of students' time is \$242,400.

FUNDING PARTNERS commit to continued support, pending availability of funds and the lead partner's ability to meet deliverables to support aspects of the GFPN.

The Nicholson Foundation (Nicholson): The Nicholson Foundation is committed to the continued implementation of early childhood programs that support parents and caregivers of babies, toddlers and preschoolers to develop cognitively, socially and emotionally, so that they are entering school kindergarten-ready. Nicholson has provided NJCDC with past support totaling \$1.5 million to implement early childhood initiatives in the GFPN. The Nicholson Foundation remains committed to the work of the GFPN, and pending achievement of performance objectives and Board approval, The Nicholson Foundation will consider a continuation of funding that is consistent with its level of support to date. Nicholson will also continue to be represented as a member on the Partnership Council.

TECHNICAL ASSISTANCE PARTNERS commit to providing technical assistance to support the GFPN's implementation of evidence-based programs and best practices.

~~The Children's Aid Society National Center for Community Schools:~~ The National Center for Community Schools will provide technical assistance to GFPN school-based sites implementing the Full-Service Community Schools model. The Center will also provide technical assistance to support the implementation of Success Mentors initiative to help reduce chronic absenteeism.

-End of MOU Text-
-Signatures on Following Pages-

By: _____ Date: August 30, 2016
Robert Guarasci, CEO, New Jersey Community Development Corporation

By: _____ Date: August 30, 2016
Dr. Donnie Evans, State District Superintendent, Paterson Public Schools

By: _____ Date: August 30, 2016
Jose "joey" Torres, Mayor, City of Paterson

By: _____ Date: August 30, 2016
Mark Valli, CEO, Community Charter School of Paterson

By: _____ Date: August 30, 2016
Dr. Susan A. Cole, President, Montclair State University

By: _____ Date: August 30, 2016
Charlie Venti, President, The Nicholson Foundation

By: _____ Date: August 30, 2016
Kevin Slavin, President and CEO, St. Joseph's Regional Medical Center

By: _____ Date: August 30, 2016
Michael J. Smith, President, Berkley College

By: _____ Date: August 30, 2016
Dr. Steven Rose, President, Passaic County Community College

By: _____ Date: August 30, 2016
Jane Quinn, Vice President, Children's Aid Society

By: _____ Date: August 30, 2016
Lauren Murphy, Director, Passaic County Workforce Development Center

By: _____ Date: August 30, 2016
Anthony J. Denova, III, County Administrator, Passaic County

By: _____ Date: August 30, 2016
Ilise Zimmerman, Executive Director, Partnership for Maternal and Child Health
of Northern New Jersey

By: _____ Date: August 30, 2016
Carolyn McCombs, Executive Director, New Destiny Family Success Center

By: _____ Date: August 30, 2016
Jennifer Brady, Executive Director, Oasis

By: _____ Date: August 30, 2016
Marie Reger, Executive Director, Eva's Village

By: _____ Date: August 30, 2016
Lori Konya, President & CEO, Big Brothers Big Sisters of Northern New Jersey

By: _____ Date: August 30, 2016
Mary E. Walsh, Executive Director, City Connects

By: _____ Date: August 30, 2016
Debra Vizzi, President & CEO, Community Food Bank of New Jersey

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda:

RESOLUTION TO PURCHASE VIA STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
CLERK OF THE BOARD

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160724						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-18						
CAF #	6-01-20-101-001-213						
Purchase Req. #	R6-05481						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION TO PURCHASE VIA STATE CONTRACT

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Law & Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor:	Dell Marketing L.P.
State:	89850
Description:	Sunrise Systems – Meeting Mgr. Maint.
Using Agency:	Clerk of the Board
Amount:	\$12,176.52
Requisition	R6-05481
Account:	6-01-20-101-001-213

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

September 13, 2016

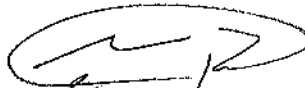
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,176.52

APPROPRIATION: 6-01-20-101-001-213

PURPOSE: Resolution authorizing purchase from Dell Marketing.



Flavio Rivera, Treasurer

DATED: September 13, 2016

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Louis E. Imhof, III
 Telephone #: 973-881-4412 Date: 8/6/16

DESCRIPTION OF RESOLUTION:
Sunrise Systems-RIM Meeting Manager Annual Maintenance and Support through June 30, 2017

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 12,176.52

REQUISITION # RG-05481
ACCOUNT # 6-01-20-101-001-213

4. COMMITTEE REVIEW:	<u>DATE</u>
<input checked="" type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160724

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION TO APPLY FOR AND ACCEPT A GRANT FOR APPROXIMATELY \$1,102,920.00 FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO CARRY OUT AND ADMINISTER THE LIHEAP ASSISTANCE AND UNIVERSAL SERVICE FUND PROGRAMS

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution#	R20160725						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-19						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION TO APPLY FOR AND ACCEPT A GRANT FOR
APPROXIMATELY \$1,102,920.00 FROM THE NEW JERSEY DEPARTMENT
OF COMMUNITY AFFAIRS TO CARRY OUT AND ADMINISTER THE LIHEAP
ASSISTANCE AND UNIVERSAL SERVICE FUND PROGRAMS**

WHEREAS the County of Passaic and the Division of Home Energy & Weatherization desires to apply for and accept a grant from the New Jersey Department of Community Affairs for approximately \$1,102,920.00 to carry out and administer the LIHEAP Assistance and United Service Fund Program; and

WHEREAS Low Income Home Energy Assistance (LIHEAP) in the amount of \$662,752.00; Universal Service Fund (USF) in the amount of \$441,168.00; and

WHEREAS LIHEAP is funded by the US Department of Health & Human Services (DHHS) to assist low-income families and individuals meet their home heating costs. USF was created by the State of New Jersey to provide financial assistance to low-income households with their energy costs. The Board of Public Utilities (BPU) provides funding for USF through the societal benefit charge. BPU makes payments for client energy costs directly to the utility company; and

WHEREAS this matter was reviewed and approved by the Health, Human Services & Community Affairs Committee on September 8, 2016;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the application for such grant; recognizes and accepts that the department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of such

grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the County of Passaic and the New Jersey Department of Community Affairs; and

BE IT FURTHER RESOLVED that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

Sam Yodice, Director
Home Energy & Weatherization
County of Passaic

Theodore "TJ" Best, Jr.
Director, Freeholder Director
County of Passaic

JDP:dmp

Dated: September 13, 2016

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # : Sam Yodice; 973-569-4710
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

WHEREAS,

the county of Passaic and the division of home Energy & weatherization desires to apply for and accept a grant from the New Jersey department of Community Affairs for approximately \$1,102,920.00 to carry out and administer the LIHEAP and USF Programs.

NAME OF GRANT PROGRAM: Low-Income Home Energy Assistance (LIHEAP) in the amount of \$662,752.00; Universal Service Fund in the amount of \$441,168.00

PURPOSE OF PROGRAM: LIHEAP is funded by the US Department of Health & Human Services (DHHS) to assist low-income families and individuals meet their home heating costs. USF was created by the State of New Jersey to provide financial assistance to low-income households with their energy costs. The Board of Public Utilities (BPU) provides funding for USF through the societal benefit charge. BPU makes payments for client energy costs directly to the utility company.

BE IT THEREFORE RESOLVED,

That the Passaic County Board of Chosen Freeholders does hereby

- (1) Authorize the application for such a grant; and,
- (2) Recognizes and accepts that the department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey department of community affairs, does further
- (3) Authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the department, does further
- (4) Authorize the expenditure of funds pursuant to the terms of the agreement between the county of Passaic and the New Jersey department of community affairs.

BE IT FURTHER RESOLVED: that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

<u>Sam Yodice, Director</u>	<u>Theodore Best, Freeholder Director</u>
<u>Home Energy & Weatherization</u>	<u>Board of Chosen Freeholders,</u>
<u>County of Passaic</u>	<u>County of Passaic</u>

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$ 1,102,920.00

BUDGET ACCOUNT #: TBD

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160725

4. COMMITTEE REVIEW: DATE
- Administration & Finance _____
 - Public Works / Buildings & Grounds _____
 - Planning & Economic Development _____
 - Health, Human Services & Community Affairs 9/8/16 – polled committee for 9/13/16
 - Law & Public Safety _____
 - Energy _____
 - Other Specify: _____

5. DISTRIBUTION LIST:
- Administration
 - Finance
 - Counsel
 - Clerk to Board
 - Other(s) Specify: _____

**** To be adopted on the 9/13/2016 Passaic County Board of Chosen Freeholder meeting.**

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE ONE YEAR OPTION TO RENEW CONTRACT TO MALACHY MECHANICAL FOR THE PROVISION OF PREVENTIVE MAINTENANCE AND SERVICE OF DIETARY/FOOD SERVICES EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017, IN THE AMOUNT OF \$65,000.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160726						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-20						
CAF #	ACCT #: 6-01-27-172-						
Purchase Req. #	po# 16-00423						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING THE ONE YEAR OPTION TO RENEW CONTRACT TO MALACHY MECHANICAL FOR THE PROVISION OF PREVENTIVE MAINTENANCE AND SERVICE OF DIETARY/FOOD SERVICES EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017, IN THE AMOUNT OF \$65,000.00

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-15-0619 on September 8, 2015, awarding a contract to Malachy Mechanical, of Bayonne, NJ for the provision of Preventive Maintenance and Service of Dietary/Food Services Equipment for Preakness Healthcare Center; and

WHEREAS the contract term is October 1, 2015 through September 30, 2016 with a one-year options to renew; and

WHEREAS the County of Passaic is desirous of exercising the one-year option, for the period October 1, 2016 through September 30, 2017, in the amount of \$65,000.00; and

WHEREAS the Human Services Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the one-year option to renewal term with Malachy Mechanical of Bayonne, NJ for the provision of Preventive Maintenance &

Service of Dietary/Food Service Equipment for Preakness
Healthcare Center; and

BE IT FURTHER RESOLVED that the Office of the Passaic
County Counsel forward official notification to the referenced
vendor of the within action taken by this Board.

JDP:lc

Dated: September 13, 2016

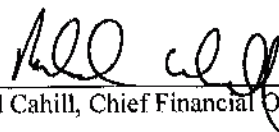
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$65,000.00

APPROPRIATION: \$16,250.00 - 6-01-27-172-001-219
\$48,750.00 - * Contingent upon availability of
Funds in 2017 adopted budget..

PURPOSE: Resolution authorizing the one year option to renew contract to Malachy Mechanical for the provision of preventive maintenance and service of dietary/food services equipment for Preakness Healthcare Center, Commencing October 1, 2016 Through September 30, 2017.


Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160726

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132 Date: 08/04/16

DESCRIPTION OF RESOLUTION:
Resolution authorizing the (1) one year option to renew contract to Malachy Mechanical for Preventative Maintenance and Service of Dietary/Food Service Equipment for Preakness Healthcare Center for a one year contract from October 1, 2016 to September 30, 2017

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 65,000

REQUISITION # PO 16-00423 was established as a blanket P.O for 2016
ACCOUNT # 6-01-27-172-001-219

4. COMMITTEE REVIEW:	<u>DATE</u>
<u>Administration & Finance</u>	_____
<u>Public Works / Buildings & Grounds</u>	_____
<u>Planning & Economic Development</u>	_____
<u>Health, Human Services & Community Affairs</u>	_____
<u>Law & Public Safety</u>	_____
<u>Energy</u>	_____
<u>Other Specify:</u> _____	_____

5. DISTRIBUTION LIST:
- Administration
 - Finance
 - Counsel
 - Clerk to the Board
 - Procurement

Specify:

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160726

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO RITACCO CONSTRUCTION, INC. FOR THE REPLACEMENT OF THE CLINTON ROAD BRIDGE NO. 1600-175 OVER MOSSMAN'S BROOK PROJECT IN THE TOWNSHIP OF WEST MILFORD, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160727						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-21						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING FINAL PAYMENT TO RITACCO CONSTRUCTION, INC. FOR THE REPLACEMENT OF THE CLINTON ROAD BRIDGE NO. 1600-175 OVER MOSSMAN'S BROOK PROJECT IN THE TOWNSHIP OF WEST MILFORD, NJ

WHEREAS a contract was awarded to Ritacco Construction, Inc. for the Replacement of the Clinton Road Bridge No. 1600-175 over Mossman's Brook Project in the Township of West Milford, NJ; and

WHEREAS by letter on August 9, 2016 the Office of the County Engineer advised the County Counsel that they recommended approval of the final payment to Ritacco Construction, Inc.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$46,219.24, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$23,643.44; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on August 1, 2016 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Ritacco Construction, Inc. for the Replacement of the Clinton Road Bridge No. 1600-175 over Mossman's Brook in the Township of West Milford, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 2, 2016

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**RE: Replacement of the Clinton Road Bridge No. 1600-175
Over Mossman's Brook
West Milford Township, Passaic Count
Final Acceptances and Final Payment
Ritacco Construction Inc.**

Dear Members of the Board:

The Replacement of the Clinton Road Bridge in the Township of West Milford Passaic County has been completed, and conforms to the construction plans, standard specifications and County Engineer Standards.

Final Payment and Acceptance for this project was discussed with the Public Works Committee of August 1, 2016, and recommended for approval to the full Board.

Based upon the above, I recommend that the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project and authorizing the Director of Finance to issue the Final Payment in the amount of \$23,643.44, subject to receipt from the contractor of a certified check in the amount of \$ 779.99 representing the County overtime inspector cost, and to any requirements deemed necessary by the County Counsel and availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

SJE:SG:sg
Attachment

cc: Public Works Committee, Chair
County Administrator

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160727

PAYMENT CERTIFICATE
COUNTY OF PASSAIC
OFFICE OF THE COUNTY ENGINEER
WORK PERFORMED & MATERIALS FURNISHED

Res-Pg:n.21-4
COUNTY OF PASSAIC
ENGINEERING DEPARTMENT
16 JUL -8 PM 12:27

Certificate No. 6

Sheet 1 of 1 Sheet

Date July 8, 2016

Road No. Clinton Road Bridge No. PC#175

Local Name Replacement of Clinton Road Bridge.

Contractor Ritacco Construction Inc.

Address 10 Lawrence Street, Belleville, NJ 07109

Work Performed & Materials Furnished to July 8, 2016
(Date)

1. Total Amount Allowed as per attached Estimate Certificate.....	\$ <u>924,384.89</u>
2. Less <u>0.0</u> % Retained on \$ <u>924,384.89</u>	\$ <u>-\$0.00</u>
3. Total Net Allowed.....	\$ <u>924,384.89</u>
4. Less Amount Previously Paid.....	\$ <u>900,741.45</u>
5. Total Amount Due This Payment.....	\$ <u>23,643.44</u>
6. Less Withholding for Inspector's overtime NOT Reimbursed to County to Date.. (If Any)	\$ <u>0.00</u>
7. Net Amount Due This Payment.....	\$ <u>23,643.44</u>

CONTRACT SUMMARY

8. Amount of Original contract.....	\$ <u>974,000.00</u>
9. Adjusted Amount based on APPROVED Change Orders-# <u>1 & #2</u>	<u>49,615.11</u>
10. Gross Allowed to Date (From Line 1).....	\$ _____
11. Amount to be Completed.....	\$ <u>0.00</u>

Prepared By Saad Jha Date July 8, 2016
(County Inspector)

Certified to by Giuseppe Gencarelli (Ritacco Construction Inc.)
(Contractor)

Title Project Engineer July 8, 2016

Recommended for APPROVAL by _____

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160727

Date _____ (County Engineer)

ESTIMATE # 6 Final
SHEET 1 OF 2

COUNTY OF PASSAIC
ESTIMATE CERTIFICATE

WORK PERFORMED AND MATERIALS FURNISHED

County of Clinton Road Bridge
Assman's Brook PC # 175
Township of West Milford

8/8/2016

ITEM #	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED + OR -	ADJUSTED CONTRACT QUANTITY	QUANTITY PREVIOUSLY ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICE	AMOUNT
1	PERFORMANCE BOND AND PAYMENT BOND	LS	1		1.00		0.00	1.00	\$7,500.00	\$ 7,500.00
2	OWNER'S AND CONTRACTOR'S PROTECTIVE LIABILITY INSURANCE	LS	1	-1.00	0.00		0.00	0.00	\$3,000.00	\$ -
3	PROGRESS SCHEDULE	LS	1		1.00		0.00	1.00	\$500.00	\$ 500.00
4	MOBILIZATION	LS	1		1.00		0.00	1.00	\$97,400.00	\$ 97,400.00
5	FIELD OFFICE TYPE C SET UP	UNIT	1	-1.00	0.00		0.00	0.00	\$1,000.00	\$ -
6	FIELD OFFICE TYPE C MAINTENANCE	MO	11	-11.00	0.00		0.00	0.00	\$102.90	\$ -
7	TELEPHONE SERVICE	LS	1	-1.00	0.00		0.00	0.00	\$6.01	\$ -
8	CONSTRUCTION LAYOUT	LS	1		1.00		0.00	1.00	\$10,000.00	\$ 10,000.00
9	CAUTION FENCE	LF	300	-200.00	100.00		0.00	100.00	\$2.00	\$ 200.00
10	HEAVY DUTY SILT FENCE, ORANGE	LF	1,800	-1300.00	500.00		0.00	500.00	\$4.00	\$ 2,000.00
11	FLOATING TURBIDITY BARRIER, TYPE 2	LF	400	-200.00	200.00		0.00	200.00	\$4.00	\$ 800.00
12	SEDIMENT CONTROL BAG	UNIT	2		2.00		0.00	2.00	\$100.00	\$ 200.00
13	CONSTRUCTION DRIVEWAY	TON	160		160.00		0.00	160.00	\$10.00	\$ 1,600.00
14	CONCRETE WASHOUT SYSTEM	LS	1		1.00		0.00	1.00	\$1,500.00	\$ 1,500.00
15	OIL ONLY EMERGENCY SPILL KIT, TYPE 1	UNIT	2		2.00		0.00	2.00	\$0.01	\$ 0.02
16	BREAKAWAY BARRICADE	UNIT	20	-20.00	0.00		0.00	0.00	\$0.01	\$ -
17	DRUM	UNIT	50	-35.00	15.00		0.00	15.00	\$0.01	\$ 0.15
18	TRAFFIC CONE	UNIT	30	-30.00	0.00		0.00	0.00	\$0.01	\$ -
19	CONSTRUCTION SIGNS	SF	500	-363.00	137.00		0.00	137.00	\$10.00	\$ 1,370.00
20	CONSTRUCTION IDENTIFICATION SIGN, 4' X 8'	UNIT	2	-2.00	0.00		0.00	0.00	\$500.00	\$ -
21	FLASHING ARROW BOARD, 2' X 4'	UNIT	2	-2.00	0.00		0.00	0.00	\$0.01	\$ -
22	PORTABLE VARIABLE MESSAGE SIGN	UNIT	2	-2.00	0.00		0.00	0.00	\$0.01	\$ -
23	TRAFFIC CONTROL TRUCK WITH MOUNTED CRASH CUSHION	UNIT	2	-2.00	0.00		0.00	0.00	\$0.01	\$ -
24	REMOVABLE BLACK LINE MARKING TAPE, 6"	LF	1,500	-1500.00	0.00		0.00	0.00	\$1.80	\$ -
25	TEMPORARY PAVEMENT MARKING TAPE, 4"	LF	150	-150.00	0.00		0.00	0.00	\$1.50	\$ -
26	TRAFFIC DIRECTOR, FLAGGER	HOURL	80	-80.00	0.00		0.00	0.00	\$0.01	\$ -
27	NO ITEM	-	0		0.00		0.00	0.00	\$ -	\$ -
28	ASPHALT PRICE ADJUSTMENT (FIXED PRICE)	FP	1	-2,192.173	-1,192.173		-1,192.173	-1,192.173	\$6,000.00	\$ (7,153.04)
29	FINAL CLEANUP	LS	1		1.00		0.00	1.00	\$1,500.00	\$ 1,500.00
30	CLEARING SITE	LS	1		1.00		0.00	1.00	\$26,000.00	\$ 26,000.00
31	CLEARING SITE, BRIDGE (STRUCTURE NO. 1600-175)	LS	1		1.00		0.00	1.00	\$75,000.00	\$ 75,000.00
32	STRIPPING	ACRE	1		1.00		0.00	1.00	\$4,000.00	\$ 4,000.00
33	EXCAVATION, TEST PIT	CY	100	-90.00	10.00		0.00	10.00	\$0.01	\$ 0.10
34	EXCAVATION, UNCLASSIFIED	CY	1,260		1,260.00		0.00	1,260.00	\$10.00	\$ 12,600.00
35	REMOVAL OF PAVEMENT	SY	1,450	-71.00	1,379.00		0.00	1,379.00	\$8.00	\$ 11,032.00
36	1-1 1/2 SOIL AGGREGATE	CY	75		75.00		0.00	75.00	\$40.00	\$ 3,000.00
37	1-1 1/2 SOIL AGGREGATE	CY	328	-28.00	300.00		0.00	300.00	\$20.00	\$ 6,000.00
38	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	SY	2,675	-113.00	2,562.00		0.00	2,562.00	\$8.00	\$ 20,496.00
39	COARSE AGGREGATE, SIZE NO. 1	CY	8		8.00		0.00	8.00	\$40.00	\$ 320.00
40	RMA MILLING, 3" OR LESS	SY	500	61.00	561.00		61.00	561.00	\$5.00	\$ 2,805.00
41	TACK COAT	GAL	350	-275.00	75.00		0.00	75.00	\$2.00	\$ 150.00
42	PRIME COAT	GAL	670	-670.00	0.00		0.00	0.00	\$1.00	\$ -

September 13, 2016
September 13, 2016
160727

450	1.5" MIX ASPHALT 9.5M84 SURFACE COURSE	TON	285	25.90	310.90	285.00	25.90	310.90	\$100.00	\$ 31,090.00
451	1.5" MIX ASPHALT 12.5M64 INTERMEDIATE COURSE	TON	360	-131.10	218.90	218.90	0.00	218.90	\$98.00	\$ 21,452.20
452	1.5" MIX ASPHALT 19M84 BASE COURSE	TON	465	-74.90	390.70	390.70	0.00	390.70	\$98.00	\$ 38,288.60
453	MAINTENANCE OF STREAM FLOW	LS	1		1.00	1.00	0.00	1.00	\$1,900.00	\$ 1,500.00
470	REINFORCEMENT STEEL, GALVANIZED	LB	9,750		9,750.00	9,750.00	0.00	9,750.00	\$1.50	\$ 14,625.00
481	CONCRETE FOOTING	CY	65		65.00	65.00	0.00	65.00	\$300.00	\$ 19,500.00
482	CONCRETE WING WALL	CY	32		32.00	32.00	0.00	32.00	\$700.00	\$ 22,400.00
490	CONCRETE PYLON	LF	13		13.00	13.00	0.00	13.00	\$400.00	\$ 5,200.00
510	GRASS STONE CHANNEL PROTECTION, 12" THICK (D50=5)	SY	497		497.00	497.00	0.00	497.00	\$160.00	\$ 79,720.00
520	SAFETY RAILING	LF	158	-11.00	147.00	147.00	0.00	147.00	\$160.00	\$ 23,520.00
530	PRECAST CONCRETE ARCH STRUCTURE	LS	1		1.00	1.00	0.00	1.00	\$393,478.00	\$ 393,478.00
540	VEGETATIVE SURFACE, HOT MIX ASPHALT	SY	205	47.20	252.20	205.00	47.20	252.20	\$90.00	\$ 22,698.00
550	STREAM GUIDE RAIL	LF	350	12.50	362.50	350.00	12.50	362.50	\$44.00	\$ 15,970.00
560	STREAM GUIDE RAIL, BRIDGE	LF	125	-13.00	112.00	112.00	0.00	112.00	\$131.00	\$ 14,672.00
570	RED GUIDE RAIL TERMINAL	UNIT	4		4.00	4.00	0.00	4.00	\$1,900.00	\$ 7,600.00
580	TRAFFIC MARKINGS, LINES, LONG LIFE, THERMOPLASTIC	L.F.	5,400	-1225.00	4175.00	4,175.00	0.00	4175.00	\$0.65	\$ 2,713.75
590	RPM, MONO-DIRECTIONAL, WHITE LENS	UNIT	34	8.00	42.00	34.00	8.00	42.00	\$44.00	\$ 1,848.00
600	RPM, BIDIRECTIONAL, AMBER LENS	UNIT	17	4.00	21.00	17.00	4.00	21.00	\$44.00	\$ 924.00
610	REMOVAL OF TRAFFIC STRIPES	LF	500	-500.00	0.00	0.00	0.00	0.00	\$2.00	\$ -
620	REGULATORY AND WARNING SIGN	SF	120		120.00	120.00	0.00	120.00	\$30.00	\$ 3,600.00
630	BRIDGE PLAQUE	UNIT	1		1.00	1.00	0.00	1.00	\$1,000.11	\$ 1,000.11
640	TEMPORARY TRAFFIC SIGNAL SYSTEM, LOCATION NO. 1	LS	1	-1.00	0.00	0.00	0.00	0.00	\$1,000.00	\$ -
650	TOPSOILING, 6" THICK	SY	1,500	-96.00	1404.00	1,404.00	0.00	1404.00	\$2.00	\$ 2,808.00
660	FERTILIZING AND SEEDING, TYPE A-3	SY	1,500	-96.00	1404.00	1,404.00	0.00	1404.00	\$0.50	\$ 702.00
670	STRAW MULCHING	SY	1,500	-96.00	1404.00	1,404.00	0.00	1404.00	\$0.50	\$ 702.00
680	SMALL DECIDUOUS TREE, 1 1/4-1 1/2" CALIPER, B&B	UNIT	35		35.00	35.00	0.00	35.00	\$200.00	\$ 7,000.00
690	DECIDUOUS SHRUB, 3-4' HIGH, B&B	UNIT	14		14.00	14.00	0.00	14.00	\$100.00	\$ 1,400.00
200	BORROW TOP SOIL	C.Y.		200.00	200.00		200.00		\$ 35.75	\$ 7,150.00
Total =										
924384.89										

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO TILCON NEW YORK INC. FOR THE MORRIS COUNTY CO-OP RESURFACING PROJECT ON HALEDON AVENUE & HOPPER STREET IN PATERSON AND PROSPECT PARK, NJ AND WEST BROADWAY IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160728					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-22					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING FINAL PAYMENT TO TILCON NEW YORK INC. FOR THE MORRIS COUNTY CO-OP RESURFACING PROJECT ON HALEDON AVENUE & HOPPER STREET IN PATERSON AND PROSPECT PARK, NJ AND WEST BROADWAY IN PATERSON, NJ

WHEREAS a contract was awarded to Tilcon New York Inc. for the Morris County CO-OP Resurfacing Project on Haledon Avenue & Hopper Street in Paterson and Prospect Park, NJ and West Broadway in Paterson, NJ; and

WHEREAS by letter dated July 7, 2016 the Office of the County Engineer advised the Passaic County Board of Chosen Freeholders that they recommended approval of the final payment to Tilcon New York Inc.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$1,463.02, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$17,855.52; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on July 11, 2016 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Tilcon New York Inc. for the Morris County CO-OP Resurfacing Project on Haledon Avenue & Hopper Street in Paterson and Prospect Park, NJ and West Broadway in Paterson, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

July 7, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Morris County CO-OP
Haledon Ave & Hopper St, Paterson/Prospect Park & W. Broadway, Paterson
Acceptance & Release of Retainage

Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing **Acceptance** and **Release of Retainage** for the Morris County COOP Resurfacing by TilconNY Haledon Ave & Hopper St, Paterson/Prospect Park & W. Broadway, Paterson.

The construction contract for this project, in the amount of \$24,2600.75 was awarded by Resolution R-2016-0472 to TilconNY, Parsippany, NJ. Change Order 1 resulted in a Final Contract amount of \$29,260.37.

Upon acceptance, the final payment for this project will be \$17,855.52.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of July 11, 2016.

Very truly yours

Timothy R. Mattien, P.E.
Assistant County Engineer

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee



COUNTY OF PASSAIC
 401 GRAND STREET - ROOM 439
 PATERSON, NEW JERSEY 07505

PARTIAL PAYMENT

Res-Pg:n.22-4

PAYEE Tilcon, New York
ADDRESS 625 Mount Hope Road
Wharton, N.Y. 07885

PURCHASE ORDER NO. 16-05290
CONTRACT NO. _____
DEPARTMENT Engineering
VENDOR # 01104

DATE		
MONTH	DAY	YR
07	07	2016

ACCOUNT NUMBER
 C-04-55-129-001-913

CHECK NUMBER

DESCRIPTION	AMOUNT
<u>ROAD RESURFACING HOPER STREET, WEST BROADWAY, PROSPECT PARK AND PATERSON</u>	
<u>PAYMENT # 2 (FINAL)</u>	
Original Contract Amount	\$24,600.75
Adjusted Contract Amount	\$29,260.37
Less Amount Previously Paid	(\$11,404.85)
Amount Due this Invoice	\$17,855.52
Balance of Contract	\$0.00
	\$17,855.52

Tim Mettlen, P.E., Asst. County Engineer

AMOUNT OF PAYMENT IN WORD Seventeen Thousand Eight Hundred Fifty Five Dollars & fifty two cents \$ 17,855.52

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) After payment appears in the check register, place check number on your file copy and place in your partial file.

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
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Tel: 973-881-4402
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO CONVERSE CONSULTANTS OF WHIPPANY, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER THE PASSAIC RIVER PROJECT IN THE CITY OF PATERSON, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160729						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-23						
CAF #	C-04-55-116-001-920						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO CONVERSE CONSULTANTS OF WHIPPANY, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER THE PASSAIC RIVER PROJECT IN THE CITY OF PATERSON, NJ AS PER BID

WHEREAS bids were received by the County of Passaic on January 30, 2015 for on-call testing services for construction, geotechnical and environmental material; and

WHEREAS Passaic County passed Resolution R-2015-0144 on February 24, 2015 awarding a contract to Converse Consultants of Whippany, New Jersey on an as-needed basis over a two-year period; and

WHEREAS the Passaic County Engineering Department by letter dated September 6, 2016 is recommending that said Converse Consultants be authorized to be paid an allowance for providing on-call geotechnical testing and laboratory services in the amount of \$3,210.00 for the Superstructure Reconstruction of Structure No. 1600-018 Spruce Street Bridge over the Passaic River Project in the City of Paterson, NJ in conformity with their competitive rates submitted under the On-call Testing Program for R-2015-0144 (copy of letter attached hereto and made a part hereof); and

WHEREAS the Public Works and Buildings & Grounds Committee discussed this matter at the August 29, 2016 meeting and recommend that it be approved by the entire Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of Converse Consultants of Whippany, NJ to conduct the needed professional testing services for the Superstructure Reconstruction of Structure No. 1600-018 Spruce Street Bridge over the Passaic River in the City of Paterson, NJ for the sum of \$3,210.00 in conformity with Board Resolution R-2015-0144 dated February 24, 2015 award of bid to them.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

September 13, 2016

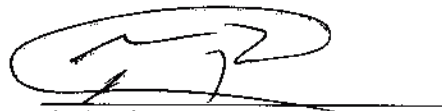
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,210.00

APPROPRIATION: C-04-55-116-001-920

PURPOSE: Resolution authorizing the award of contract to converse consultants for on-call geotechnical testing and laboratory services.



Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.23-5

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 6, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing for
Superstructure Reconstruction of Structure No. 1600-018
Spruce Street Bridge over Passaic River
City of Paterson, Passaic County
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2015-144, dated February 24, 2015, the County received bids for Construction & Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2015 and February 28, 2017. The bids from the various consultants were received on January 29, 2015 for the On-Call Testing Services.

The Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River project requires concrete testing services and laboratory testing services. Based on the anticipated geotechnical testing services and laboratory services, Converse Consultants was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$3,210.00. These costs were based upon the rates submitted by Converse Consultants for Resolution R-2015-144 mentioned above.

This matter was discussed during the Public Works Committee meeting on August 29, 2016, and an initial allowance of \$3,210.00 for Converse Consultants of Whippany, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to Converse Consultants in the amount of \$3,210.00 for the Geotechnical Testing and laboratory testing for the

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160729



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.23-6

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 6, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing for
Superstructure Reconstruction of Structure No. 1600-018
Spruce Street Bridge over Passaic River
City of Paterson, Passaic County
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2015-144, dated February 24, 2015, the County received bids for Construction & Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2015 and February 28, 2017. The bids from the various consultants were received on January 29, 2015 for the On-Call Testing Services.

The Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River project requires concrete testing services and laboratory testing services. Based on the anticipated geotechnical testing services and laboratory services, Converse Consultants was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$3,210.00. These costs were based upon the rates submitted by Converse Consultants for Resolution R-2015-144 mentioned above.

This matter was discussed during the Public Works Committee meeting on August 29, 2016, and an initial allowance of \$3,210.00 for Converse Consultants of Whippany, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to Converse Consultants in the amount of \$3,210.00 for the Geotechnical Testing and laboratory testing for the

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160729

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE MORRIS CANAL GREENWAY PHASE II BROWERTOWN ROAD PROJECT IN LITTLE FALLS AND WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160730					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-24					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

Res. Pg. n.24-2

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT
OF BIDS FOR THE MORRIS CANAL GREENWAY PHASE II
BROWERTOWN ROAD PROJECT IN LITTLE FALLS AND
WOODLAND PARK, NEW JERSEY**

WHEREAS the Passaic County Engineer's Office has received the Plans and Specifications for the Morris Canal Greenway Phase II Browertown Road Project in Little Falls and Woodland Park, NJ; and

WHEREAS the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

WHEREAS by letter dated August 31, 2016 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said Plans and Specifications and authorize the Director of Purchasing to advertise and receive bids; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at their meeting on August 29, 2016 who are recommending approval by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the Plans and Specifications for the aforementioned project and authorizes the Director of Purchasing to advertise and receive bids for this project.

September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.24-3

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Morris Canal Greenway Browertown Road Project
Approval of Plans and Specifications

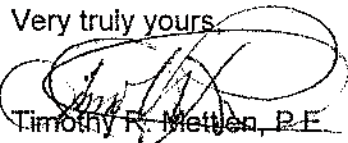
Members of the Board:

This office has completed Construction Plans and prepared Supplementary Specifications for the Morris Canal Greenway Browertown Road Project in the municipalities of Little Falls and Woodland Park.

These Plans and Specifications are in conformance with Passaic County and other Engineering Standards.

The above-mentioned Projects were discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of August 29, 2016.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Plans and Specifications, and authorize the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

Timothy R. Mettlen, P.E.
Assistant County Engineer

SJE/trm

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Purchasing

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160730

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO CONVERSE CONSULTANTS OF WHIPPANY, NJ FOR ON-CALL TESTING SERVICES FOR THE REPLACEMENT OF COLFAX AVENUE CULVERT STRUCTURE NO. 1600-184 OVER ACID BROOK PROJECT IN THE BOROUGH OF POMPTON LAKES, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160731					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-25					
CAF #		C-04-55-137-001-920					
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO CONVERSE CONSULTANTS OF WHIPPANY, NJ FOR ON-CALL TESTING SERVICES FOR THE REPLACEMENT OF COLFAX AVENUE CULVERT STRUCTURE NO. 1600-184 OVER ACID BROOK PROJECT IN THE BOROUGH OF POMPTON LAKES, NJ AS PER BID

WHEREAS bids were received by the County of Passaic on January 30, 2015 for on-call testing services for construction, geotechnical and environmental material; and

WHEREAS Passaic County passed Resolution R-2015-0144 on February 24, 2015 awarding a contract to Converse Consultants of Whippany, New Jersey on an as-needed basis over a two-year period; and

WHEREAS the Passaic County Engineering Department by letter dated August 31, 2016 is recommending that said Converse Consultants be authorized to be paid an allowance for providing professional testing services in the amount of \$3,295.00 for the Replacement of Colfax Avenue Culvert Structure No. 1600-184 over Acid Brook Project in the Borough of Pompton Lakes, NJ in conformity with their competitive bid received under the 2015-2017 On-call Testing Program (copy of letter attached hereto and made a part hereof); and

WHEREAS the Public Works and Buildings & Grounds Committee discussed this matter at the August 29, 2016 meeting and recommend that it be approved by the entire Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of Converse Consultants of Whippany, NJ to conduct the needed professional testing services for the Replacement of Colfax Avenue Culvert Structure No. 1600-184 over Acid Brook Project in the Borough of Pompton Lakes, NJ for the sum of \$3,295.00 in conformity with Board Resolution R-2015-0144 dated February 24, 2015 award of bid to them.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

September 13, 2016

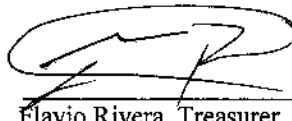
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,295.00

APPROPRIATION: C-04-55-137-001-920

PURPOSE: Resolution authorizing the award of contract to converse consultants for on-call testing services for the replacement of Colfax Avenue culvert Structure No. 1600-184.



Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.25-5

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Concrete Testing for
The Replacement of Colfax Avenue Culvert
Structure No. 1600-184 over Acid Brook
Borough of Pompton Lakes, Passaic County
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2015-144, dated February 24, 2015, the County received bids for Construction & Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2015 and February 28, 2017. The bids from the various consultants were received on January 29, 2015 for the On-Call Testing Services.

The Replacement of the Colfax Avenue Culvert Structure No. 1600-184 over Acid Brook project requires concrete testing services and laboratory testing services. Based on the anticipated concrete testing services and laboratory services, Converse Consultants was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, preparation of concrete test cylinders, transportation of concrete cylinders, reports, and preparation of test results for this project. The estimated cost of the work is \$3,295.00. These costs were based upon the rates submitted by Converse Consultants for Resolution R-2015-144 mentioned above.

This matter was discussed during the Public Works Committee meeting on August 29, 2016, and an initial allowance of \$3,295.00 for Converse Consultants of Whippany, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to Converse Consultants in the amount of \$3,295.00 for the Concrete Testing and laboratory testing for the Replacement of the Colfax Avenue Culvert (Structure No. 1600-184) subject to the availability of funds.

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160731



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.25-6

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Concrete Testing for
The Replacement of Colfax Avenue Culvert
Structure No. 1600-184 over Acid Brook
Borough of Pompton Lakes, Passaic County
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2015-144, dated February 24, 2015, the County received bids for Construction & Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2015 and February 28, 2017. The bids from the various consultants were received on January 29, 2015 for the On-Call Testing Services.

The Replacement of the Colfax Avenue Culvert Structure No. 1600-184 over Acid Brook project requires concrete testing services and laboratory testing services. Based on the anticipated concrete testing services and laboratory services, Converse Consultants was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, preparation of concrete test cylinders, transportation of concrete cylinders, reports, and preparation of test results for this project. The estimated cost of the work is \$3,295.00. These costs were based upon the rates submitted by Converse Consultants for Resolution R-2015-144 mentioned above.

This matter was discussed during the Public Works Committee meeting on August 29, 2016, and an initial allowance of \$3,295.00 for Converse Consultants of Whippany, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to Converse Consultants in the amount of \$3,295.00 for the Concrete Testing and laboratory testing for the Replacement of the Colfax Avenue Culvert (Structure No. 1600-184) subject to the availability of funds.

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160731

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #6 (CORRECTION) TO TEC-CON CONTRACTORS, INC. AS IT PERTAINS TO THE PASSAIC COUNTY COURT HOUSE PLAZA IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160732						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-26						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION FOR CHANGE ORDER #6 (CORRECTION) TO
TEC-CON CONTRACTORS, INC. AS IT PERTAINS TO THE
PASSAIC COUNTY COURT HOUSE PLAZA IN THE CITY OF
PATERSON, NEW JERSEY**

WHEREAS a contract was awarded to Tec-Con Contractors, Inc. for the project known as the Passaic County Court House Plaza in the City of Paterson, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a decrease in the contract amount for adjustments in the final cost due to required corrections in previous change orders; and

WHEREAS this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee via e-mail who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 6 (Correction) in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated August 30, 2016 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 6 (CORRECTION)

DESCRIPTION AND VALUE OF CHANGE

See letter August 30, 2016 attached hereto

Deduction \$ 9,950.88

REASON FOR CHANGE

See letter August 30, 2016 attached hereto

1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 780,290.00
Previous Additions		148,019.33
Total		928,309.33
Previous Deductions		228,644.85
Net Prior to This Change		699,664.85
Amount of This Change	Deduct	9,950.88
Contract Amount to Date		689,713.60

September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 30, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Passaic County Courthouse Plaza
Change Order #6 (Correction)

Members of the Board:

Attached for your approval is Change Order #6 (Correction) to be issued to the Contractor, reflecting a decrease in the contract amount for adjustments in the final cost for due to required corrections in previous change orders.

The total amount of the decrease is \$9,950.88 resulting in a new contract amount of \$689,713.60.

This Correction results in an 11.6% reduction in the overall cost of the project.

This matter was discussed electronically with the Public Works and Buildings and Grounds Committee during the week of August 29, 2016.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #6 in the amount of -\$9,950.88.

Very truly yours

Timothy R. Mettlen, P.E.
Assistant County Engineer

Attachment
TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160732

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
 PROJECT No.

6 (Correction)

DATE: August 29, 2016

PROJECT TITLE: Passaic County Courthouse Plaza
 LOCATION: City of Paterson
 DATE OF CONTRACT: May 2, 2015
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Tec-Con Contractors, Inc., 9 Dodd Street, East Orange, NJ 07017

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

Correction

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
CO 3 Correction					
11	Traffic Safety Services	4960	Allowance	\$ 1.00	\$ 4,960.00
11	Traffic Safety Services	-4690	Allowance	\$ 1.00	\$ (4,690.00)
CO 2 Correction					
19	Brick Veneer	-108.16	SF	\$ 117.00	\$ (12,654.72)
19	Brick Veneer	108.16	SF	\$ 24.00	\$ 2,595.84
CO 4					
54	Perennial, #1 Container	-9	Unit	\$ 18.00	\$ (162.00)
Total					\$ (9,950.88)
Total Reductions					\$ (9,950.88)

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	(9,950.88)
ORIGINAL DATE FOR COMPLETION.....		October 31, 2015
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	Calendar Days
NEW DATE FOR COMPLETION IS.....		October 31, 2015

2. REASON FOR CHANGE

Corrections

- Correction to Item 11 Units on CO 3
- Correction to Item 19 Unit Price on CO 2
- Correction to Item 54 contract quantity

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

6 (Correction)

DATE: August 29, 2016

PROJECT TITLE: Passaic County Courthouse Plaza
LOCATION: City of Paterson
DATE OF CONTRACT: May 2, 2015
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Tec-Con Contractors, Inc., 9 Dodd Street, East Orange, NJ 07017

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 780,290.00
PREVIOUS ADDITIONS.....	\$ 148,019.33
TOTAL.....	\$ 928,309.33
PREVIOUS DEDUCTIONS.....	\$ (228,644.85)
NET PRIOR TO THIS CHANGE.....	\$ 699,664.48
AMOUNT OF THIS CHANGE.....	\$ (9,950.88)
CONTRACT AMOUNT TO DATE.....	\$ 689,713.60

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Tec-Con Contractors, Inc.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Inspector)

Reviewed By and Recommended
for Processing By: _____ Date _____
(Project Engineer)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
Freeholder Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #7 TO NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160733					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-27					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION FOR CHANGE ORDER #7 TO NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHES OF RINGWOOD AND WANAQUE, NJ

WHEREAS a contract was awarded to Northeast Remsco Construction, Inc. for the project known as the Replacement of West Brook Road Bridge over the Wanaque Reservoir, Structure No. 1600-491, in the Boroughs of Ringwood and Wanaque, NJ; and

WHEREAS it is now necessary that a change order be made reflecting deductions in quantity for the drilled shaft in rock 114" diameter; and

WHEREAS this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee at a meeting on August 29, 2016 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 7 in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated August 31, 2016 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 7

DESCRIPTION AND VALUE OF CHANGE

See letter August 31, 2016 attached hereto

Deduction \$ 247,000.00

REASON FOR CHANGE

See letter August 31, 2016 attached hereto

1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 29,481,208.90
Previous Additions		828,743.40
Total		30,309,952.30
Previous Deductions		110,234.40
Net Prior to This Change		30,199,717.90
Amount of This Change	Deduct	247,000.00
Contract Amount to Date		29,952,717.90

September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.27-4

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of West Brook Road Bridge
Over the Wanaque Reservoir, Structure No. 1600-491
Borough of Ringwood and Wanaque, New Jersey
CHANGE ORDER # 7-Deductions

Members of the Board:

Attached for your Approval is Change Order # 7 to be issued to the Contractor, for deductions in quantity for the drilled shaft in rock 114" diameter.

The two piers of the West Brook Bridge are proposed to be constructed on drilled shafts drilled thru the soil and embedded into the rock by drilling a 114" diameter rock socket minimum 19 feet long. During the Construction of the Pier #2 (East Pier) North drilled shaft, the Contractor, due to his means and methods was not able to construct the 114" diameter rock socket but a smaller diameter, a 96" diameter. As a result, the quantity for the Pay Item 105 " Drilled Shaft in Rock 114" Diameter" had to be reduced by 19 feet. This change order reflects this deduction.

The total amount of this deleted work is computed to be \$247,000.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works Committee at their meeting of August 29, 2016.

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160733

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 7 to Northeast Remsco Construction, Inc. of Farmingdale, N.J. in the amount of \$247,000 (Two Hundred Forty Seven Thousands) deductions which results in a decrease to the adjusted Contract amount.

Very truly yours,



Steven J. Edmond, P.E.
County Engineer

Attachment

SJE:AM:am

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 7
 PROJECT No.
 DATE: 8/25/2016

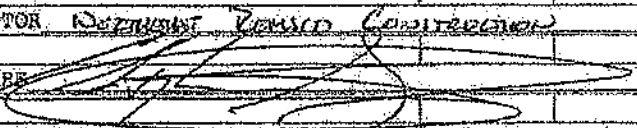
PROJECT Replacement of West Brook Road Bridge No. 1600491
 LOCATION: Borough of Ringwood and Wanage
 DATE OF CONTRACT: June 25, 2013
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Northeast Remsco Construction, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE					
ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
DEDUCTIONS					
105	Drilled Shaft in Rock, 114" Diameter	-19.00	L.F.	\$13,000.00	-\$247,000.00
TOTAL DEDUCTIONS					-\$247,000.00

Introduced on: **September 13, 2016**
 Adopted on: **September 13, 2016**
 Official Resolution#: **R20160733**

TOTAL DEDUCTIONS **-\$247,000.00**

COUNTY OF PASSAIC	
DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION 401 GRAND STREET PATERSON, NEW JERSEY 07505	CHANGE ORDER No. 7 PROJECT No. DATE: 8/25/2016
PROJECT: Replacement of West Brook Road Bridge No. 1600491	
LOCATION: Borough of Ringwood and Wanaque	
DATE OF CONTRACT: June 25, 2013	
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS	
CONTRACTOR: Northeast Remsco Construction, Inc.	
3. STATEMENT OF CONTRACT AMOUNT	
ORIGINAL CONTRACT AMOUNT.....	\$29,481,208.90
PREVIOUS ADDITIONS.....	\$828,743.40
TOTAL.....	\$30,309,952.30
PREVIOUS DEDUCTIONS.....	\$110,234.40
NET PRIOR TO THIS CHANGE.....	\$30,199,717.90
AMOUNT OF THIS CHANGE..... Deduct.....	-\$247,000.00
CONTRACT AMOUNT TO DATE.....	\$29,952,717.90
CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:	
I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.	
I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work except that NRC reserves it's right to pursue a claim based on alleged Differing Site Conditions.	
CONTRACTOR: <u>Northeast Remsco Construction</u>	
SIGNATURE: 	DATE: <u>9/1/2016</u>
You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.	
Reviewed By and Prepared By: <u>PAULINA J. HAVES</u>	Date: <u>9/1/2016</u>
(Resident Engineer)	
Reviewed By and Recommended for Processing By:	Date
(Project Engineer)	
Recommend for Approval By:	Date
(County Engineer)	
ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY	
SIGNATURE: <u>Theodor O. Best, Jr. Freeholder Director</u>	DATE:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO TEC-CON CONTRACTORS, INC. FOR THE PASSAIC COUNTY COURT HOUSE PLAZA PROJECT IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160734						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-28						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

Res Pg 018-2

RESOLUTION AUTHORIZING FINAL PAYMENT TO TEC-CON CONTRACTORS, INC. FOR THE PASSAIC COUNTY COURT HOUSE PLAZA PROJECT IN PATERSON, NEW JERSEY

WHEREAS a contract was awarded to Tec-Con Contractors, Inc. for the Passaic County Court House Project in the City of Paterson, NJ by Resolution R-2015-0297 on April 28, 2015; and

WHEREAS by letter dated August 30, 2016 the Office of the County Engineer advised the Passaic County Board of Chosen Freeholders that they recommended approval of the final payment to Tec-Con Contractors, Inc.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$689,713.60, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$13,794.27; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee via e-mail who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Tec-Con Contractors, Inc. for the Passaic County Court House Plaza Project in the City of Paterson, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

September 13, 2016

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160734



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 30, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Passaic County Court House Plaza
Acceptance & Release of Retainage

Members of the Board:


We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing **Acceptance, Release of Retainage** and **Final Payment** for the Passaic County Court House Plaza Project.

The construction contract for this project, in the amount of \$780,290.00 was awarded by Resolution R2015-0297 on April 28, 2015 to TEC CON Contractors, Inc, 9 Dodd Street, East Orange, NJ 07017. The contract has reached substantial completion all corrective actions and testing are complete.

The final payment for this project will be \$13,794.27.

This matter was discussed electronically with the Public Works and Buildings and Grounds Committee the week of August 29, 2016.

Very truly yours


Timothy R. Metten, P.E.
Assistant County Engineer

TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160734

PARTIAL PAYMENT



COUNTY OF PASSAIC
 401 GRAND STREET - ROOM 439
 PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 15-04603

CONTRACT NO. _____

PAYEE Tec Con Contractors

DEPARTMENT Engineering

ADDRESS 9 Dodd Street

VENDOR # 08162

East Orange, N.J.

DATE		
MONTH	DAY	YR
08	30	2016

ACCOUNT NUMBER
 T-16-56-850-000-801

CHECK NUMBER

DESCRIPTION	AMOUNT
<u>COURT HOUSE PLAZA # 8</u> (FINAL)	
Original Contract Amount	\$780,290.00
Adjusted Contract Amount	\$689,713.60
Contract Completed to Date	\$689,713.60
Less Amounts Previously Paid	(\$675,919.33)
Amount Due this Invoice	\$13,794.27
Balance of Contract	\$0.00

 Tim Mettlen, P.E., Assf. County Engineer

AMOUNT OF PAYMENT IN WORD Thirteen Thousand Seven Hundred Ninety Four Dollars and twenty seven cents \$ 13,794.27

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
 - 2.) Department head must approve all partial payments.
 - 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- Official Department reports in the check register, place check number on your file copy and place in your paid file.

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

**PASSAIC COUNTY
DEPARTMENT OF ENGINEERING
PAYMENT VOUCHER**

All Bills must be itemized, have the Special Voucher Number, and be presented Promptly to the Department ordering same

August 29, 2016

County of Passaic

To:	Tec-Con Contractors Inc	Departmental Approval
Address:	9 Dodd Street, East Orange, NJ 07017	Rec'd & Chk'd by <u>TRM</u>
		Signature
		Title

Date	Special Voucher #	Quantity	Article	Amount
			Court House Plaza	
			Furnishing of all Labor, Equipment, and Materials for work performed to 11/30/2015	
			as per Payment Estimate # 8 Final	\$13,794.27 27

Amount of Bill **THIRTEEN THOUSAND SEVEN HUNDRED NINETY FOUR Dollars and**
(In Words): **TWENTY SEVEN Cents**

CLAIMANT'S SIGNATURE AND DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that all articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with his knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I also certify that all Certified Payroll Certificates and Manning's Reports up to and including the most recent work period have previously been filed with the Office of County Counsel, or are enclosed, with this Payment Estimate Certificate.

[X] -- If marked to the left by an [X], the Passaic County Engineering Division has confirmed that the Payroll Certificates and Mannings Reports are filed up to date.

8-30-16
Date

[Signature]
Signature of Claimant
PRESIDENT
Official Position

Inspector's Certification
I CERTIFY THAT I HAVE INSPECTED THE WORK, QUALITY OF MATERIALS, QUANTITY OF MATERIALS AND EQUIPMENT INVOLVED IN THIS CLAIM FOR PAYMENT BY CONTRACTOR, AND I FURTHER CERTIFY THAT SAID WORK AND MATERIALS HAVE BEEN COMPLETED AND PLACED IN ACCORDANCE WITH ALL PASSAIC COUNTY STANDARDS AND JOB SPECIFICATIONS

Voucher Number: _____
Account of: _____
\$ _____

Payee

Address

Signature of Inspector Date

**PASSAIC COUNTY
DEPARTMENT OF ENGINEERING
PAYMENT VOUCHER**

All Bills must be itemized, have the Special Voucher Number, and be presented Promptly to the Department ordering same

August 29, 2016

County of Passaic

To: Tec-Con Contractors Inc
Address: 9 Dodd Street, East Orange, NJ 07017

Departmental Approval	
Rec'd & Chk'd by	TRM
Signature	
Title	

Date	Special Voucher #	Quantity	Article	Amount
			Court House Plaza Furnishing of all Labor, Equipment, and Materials for work performed to 11/30/2015 as per Payment Estimate # 8 Final	\$13,794.27 27

Amount of Bill **THIRTEEN THOUSAND SEVEN HUNDRED NINETY FOUR Dollars and**
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-- If marked to the left by an [X], the Passaic County Engineering Division has confirmed that the Payroll Certificates and Mannings Reports are filed up to date.

<p align="center">Inspector's Certification</p> <p>I CERTIFY THAT I HAVE INSPECTED THE WORK, QUALITY OF MATERIALS, QUANTITY OF MATERIALS AND EQUIPMENT INVOLVED IN THIS CLAIM FOR PAYMENT BY CONTRACTOR, AND I FURTHER CERTIFY THAT SAID WORK AND MATERIALS HAVE BEEN COMPLETED AND PLACED IN ACCORDANCE WITH ALL PASSAIC COUNTY STANDARDS AND JOB SPECIFICATIONS</p>	Date	Signature of Claimant
		Official Position
		Voucher Number:
		Account of:
		\$
		Payee
Signature of Inspector	Date	Address

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution: R20160734

Public Works Department
 Public Works Office
 1000 Peachtree Street, N.E.
 Atlanta, Georgia 30309
 Telephone: 404.206.7000
 Fax: 404.206.7001
 Website: www.atlantapublicworks.com

Estimate # 8
 Date Prepared 8/29/2016
 Prepared by FM/TM

Work Performed Through November 30, 2015

Line Item	Description	Contract Quantity	Units	Unit Price	CO Quantity	Quantity Previously Allowed	Quantity This Estimate	Quantity to Date	Amount to Date	Signature
1	Performance & Payment Bond	8,000	LS	\$ 1.00	-898.00	7102	0.00	7102.00	\$ 7,102.00	
2	Silt Fence	260	LF	\$ 6.00	-104.00	156	0.00	156.00	\$ 936.00	
3	Tree Protection Fence	30	LF	\$ 10.00	-30.00		0.00	0.00	\$ -	
4	Inlet Filter	6	Unit	\$ 80.00	-6.00		0.00	0.00	\$ -	
5	Construction Driveway	1	LS	\$ 1,200.00	0.00	1	0.00	1.00	\$ 1,200.00	
6	Concrete Washout System	1	LS	\$ 1,500.00	-1.00		0.00	0.00	\$ -	
7	Construction Layout	1	LS	\$ 4,000.00	0.00	1	0.00	1.00	\$ 4,000.00	
8	Breakaway Barricade	2	Unit	\$ 400.00	4.00	6	0.00	6.00	\$ 2,400.00	
9	Construction Signs	131	SF	\$ 30.00	-84.00	47	0.00	47.00	\$ 1,410.00	
10	Traffic Directors, Flaggers	40	MH	\$ 65.00	-10.50	25.5	4.00	29.50	\$ 1,917.50	
11	Traffic Safety Services	5,200	Allow	\$ 1.00	-4690.00	430	80.00	510.00	\$ 510.00	
12	Clearing Site	1	LS	\$ 100,000.00	0.00	1	0.00	1.00	\$ 100,000.00	
13	Excavation, Unclassified	215	CY	\$ 60.00	26.00	241	0.00	241.00	\$ 14,460.00	
14	Borrow Excavation	96	CY	\$ 60.00	-96.00		0.00	0.00	\$ -	
15	Subbase	10	CY	\$ 60.00	-10.00		0.00	0.00	\$ -	
16	HMA Milling 3" or Less	260	SY	\$ 10.00	110.40	260	110.40	370.40	\$ 3,704.00	
17	HMA 9.5M64 Surface Course 2" Thick	32	Ton	\$ 150.00	18.00	32	18.00	50.00	\$ 7,500.00	
18	Miscellaneous Concrete	70	CY	\$ 350.00	-29.01	40.03	0.96	40.99	\$ 14,346.50	
19	Brick Veneer	80	SF	\$ 24.00	109.04	188.16	0.88	189.04	\$ 4,536.96	
20	Granite Veneer	24	SY	\$ 800.00	3.00	24	3.00	27.00	\$ 21,600.00	
21	6" Schedule 40 PVC Pipe	18	LF	\$ 30.00	-18.00		0.00	0.00	\$ -	
22	12" Schedule 40 PVC Pipe	65	LF	\$ 80.00	-21.00	44	0.00	44.00	\$ 3,520.00	
23	12" Yard Drain	2	Unit	\$ 1,500.00	-1.00	1	0.00	1.00	\$ 1,500.00	
24	Trench Drain, Shallow	32	LF	\$ 120.00	-32.00		0.00	0.00	\$ -	
25	Inlet Converted to Manhole	1	Unit	\$ 2,500.00	0.00	1	0.00	1.00	\$ 2,500.00	
26	Reconstructed Inlet, Type B w/New Casting	1	Unit	\$ 2,000.00	0.00	1	0.00	1.00	\$ 2,000.00	
27	Temporary Chain Link Fence 6" High	360	LF	\$ 10.00	0.00	360	0.00	360.00	\$ 3,600.00	
28	Concrete Sidewalk, Reinforced, 6" Thick, Undyed	125	SY	\$ 108.00	460.03	585.03	0.00	585.03	\$ 63,183.24	
29	Concrete Sidewalk, Reinforced, 6" Thick, Dyed	450	SY	\$ 126.00	-450.00		0.00	0.00	\$ -	
30	Concrete Sidewalk, 6" Thick, Undyed	715	SY	\$ 99.00	494.41	1209.41	0.00	1209.41	\$ 119,731.59	
31	Concrete Sidewalk, 6" Thick, Dyed	484	SY	\$ 117.00	-484.00		0.00	0.00	\$ -	
32	Detectable Warning Surface	24	SF	\$ 35.00	16.00	32	8.00	40.00	\$ 1,400.00	
33	9"x18" Concrete Vertical Curb	275	LF	\$ 35.00	-98.25	176.75	0.00	176.75	\$ 6,186.25	
34	8"x18" Concrete Vertical Curb (Off Street)	860	LF	\$ 35.00	69.82	929.82	0.00	929.82	\$ 32,543.70	
35	Traffic Markings, Thermoplastic	65	SF	\$ 5.00	-6.50	58.5	0.00	58.50	\$ 292.50	

Item #	Description	30	SF	Unit	\$	10.00	-30.00		0.00	0.00	\$
36	Remove Traffic Markings	1	Unit	\$	5,000.00	-1.00			0.00	0.00	\$ -
37	Reset Fire Hydrant	6	Unit	\$	150.00	-6.00			0.00	0.00	\$ -
38	Reset Water Valve Box	5	Unit	\$	300.00	-2.00		3	0.00	3.00	\$ 900.00
39	Reset Manhole, Sanitary Sewer w/Existing Casting	2	Unit	\$	200.00	0.00		2	0.00	2.00	\$ 400.00
40	Reset Gas Valve Box	1,250	LF	\$	18.00	-425.00		825	0.00	825.00	\$ 14,850.00
41	Rigid Nonmetallic Conduit	16	Unit	\$	4,000.00	-5.00		11	0.00	11.00	\$ 44,000.00
42	Decorative Light Fixtures	1	Unit	\$	18,000.00	0.00		1	0.00	1.00	\$ 18,000.00
43	Meter Cabinet	3	UN	\$	800.00	-3.00		2	0.00	2.00	\$ 1,600.00
44	Reset Manhole Electrical w/Existing Casting	2	Unit	\$	800.00	0.00		1100	0.00	1100.00	\$ 7,700.00
45	Handhold for Fiber Optic Line	1,100	SY	\$	7.00	0.00		75	0.00	75.00	\$ 2,100.00
46	Topsoiling 6" thick	1,100	SY	\$	28.00	0.00		1100	0.00	1100.00	\$ 3,300.00
47	Rain Garden Soil Mix, 24" Thick	75	SY	\$	3.00	0.00		75	0.00	75.00	\$ 675.00
48	Fertilizing, Seeding, Mulching Turf	1,100	SY	\$	9.00	0.00		10	0.00	10.00	\$ 8,000.00
49	Fertilizing, Seeding, Mulching Rain Garden	75	SY	\$	800.00	0.00		11	0.00	11.00	\$ 5,940.00
50	Large Deciduous Tree, 3-3.5" Cal	10	UN	\$	540.00	0.00		15	0.00	15.00	\$ 600.00
51	Small Deciduous Tree 2.5-3" Cal	11	Unit	\$	40.00	0.00		15	0.00	15.00	\$ 600.00
52	Evergreen Shrub 12"-15" Spread	15	Unit	\$	40.00	0.00		110	0.00	119.00	\$ 2,142.00
53	Deciduous Shrub 12"-15" Spread	15	Unit	\$	18.00	0.00			0.00	0.00	\$ -
54	Perennial, #1 Container	119	Unit	\$	800.00	-29.00		9	0.00	9.00	\$ 9,000.00
55	Bollard	29	Unit	\$	1,000.00	0.00		14	0.00	14.00	\$ 18,200.00
56	Bollard Removable	9	Unit	\$	1,300.00	7.00		144.82	0.00	144.82	\$ 17,378.40
57	Benches	14	Unit	\$	120.00	-45.18		7	0.00	7.00	\$ 8,400.00
58	Railings	190	LF	\$	1,200.00	0.00			0.00	0.00	\$ -
59	Flagpoles	7	Unit	\$	5,000.00	-2.00		1	0.00	1.00	\$ 80,000.00
60	Garbage Can	2	Unit	\$	80,000.00	0.00		1	0.00	1.00	\$ 2,000.00
61	Sculpture	1	Unit	\$	2,000.00	1.00		1	0.00	1.00	\$ 4,500.00
S-1	Removal and Reinstall Proch Shed SS Building	-	SLS	\$	4,500.00	1.00			1.00	1.00	\$ 2,066.96
S-2	Subsurface Mods in Paver Area	-	LS	\$	2,066.96	1.00			5.00	5.00	\$ 440.00
S-3	PSE&G Service Costs	-	LS	\$	88.00	5.00			2.00	2.00	\$ 13,126.00
S-4	Knox Padlocks	-	Unit	\$	6,563.00	2.00			4.00	4.00	\$ 800.00
S-5	CCTV Poles	-	Unit	\$	200.00	4.00			305.00	305.00	\$ 915.00
S-6	Relocate Benches	-	Unit	\$	3.00	305.00					\$ 689,713.60
S-7	Paint Curbs	-	Unit	\$							\$ -
Amount Allocated											\$ 675,919.33
Retainage											\$ -
Previously Paid											\$ -
Inspector On											\$ 13,794.27
Amount Due											\$ -

Introductory
Adopted
Official Resolution #

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AWARDDING CONTRACT TO DENVILLE LINE PAINTING, INC. FOR 2016 PAVEMENT MARKING PROGRAM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160735						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-29						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AWARDING CONTRACT TO DENVILLE LINE PAINTING, INC. FOR 2016 PAVEMENT MARKING PROGRAM

WHEREAS the County of Passaic is a member of the Morris County Cooperative Pricing Council (MCCPC) who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS Denville Line Painting, Inc. recently submitted bids for pavement marking programs for its members to the MCCPC and the County Engineer has recommended an award in the sum of \$122,975.00 for various pavement marking items for 2016, as per the terms of the attached letter dated September 1, 2016 and the attached cost estimate; and

WHEREAS this matter was discussed at the August 29, 2016 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to Denville Line Painting, Inc. for the 2016 Pavement Marking Program in the amount of \$122,975.00 for various pavement marking items for 2016.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

September 13, 2016

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160735



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 1, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *2016 Pavement Marking Program - Contract Award*

Dear Members of the Board:

Passaic County is a member of the Morris County Cooperative Pricing Council (MCCPC). Denville Line Painting, Inc. was awarded MCCPC contract number 36 for various pavement marking items for 2016. Our office has reviewed the unit prices for the various items, and found them to be competitive with those paid in previous Passaic County pavement marking projects which were publicly bid. Therefore, we wish to award the 2016 Passaic County pavement marking program to Denville Line Painting, Inc., under MCCPC Contract number 36 for the striping of County roads in 2016.

The awarded unit prices are enclosed. *The total estimated cost of the project is \$122,975 (cost estimate enclosed).*

This project has been reviewed and recommended for approval at the Public Works Committee meeting of August 29, 2016.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the 2016 Pavement Marking Program to Denville Line Painting, Inc., and that the County Council be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl

cc: PWC Chair
County Administrator
County Counsel
Director of Finance
Director of Purchasing

Introduced on: ~~September 13, 2016~~
Adopted on: September 13, 2016
Official Resolution#: R20160735

Introduced on September 2016
 Adopted on September 2016
 Official Resolution No. 20160735

CITY OF PASSAIC, DEPARTMENT OF PUBLIC WORKS, ENGINEERING DIVISION
CONTRACT SUMMARY
NAME AND ADDRESS OF BIDDER
MORRIS COUNTY COOPERATIVE PRICING COUNCIL
PROJECT: 2016 PAVEMENT MARKING PROGRAM
 Denville Line Painting
 2 Green Pond Road
 Rockaway, NJ 07866

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	Yellow painted 4" centerline	L.F.	145,000	\$0.085	\$12,325.00
2	White painted 8" edge line	L.F.	18,000	\$0.170	\$3,060.00
3	30 mil spray thermo, yellow, 4"	L.F.	250,000	\$0.290	\$72,500.00
4	30 mil spray thermo, white, 4"	L.F.	75,000	\$0.290	\$21,750.00
5	Yellow 4" centerline, Epoxy	L.F.	14,500	\$0.300	\$4,350.00
6	White 4" edge line, Epoxy	L.F.	5,000	\$0.300	\$1,500.00
7	Thermoplastic Lines, 6"	L.F.	1,500	\$1.260	\$1,890.00
8	Thermoplastic Symbols	S.F.	400	\$6.000	\$2,400.00
9	Removal of Existing Striping	L.F.	2,000	\$1.600	\$3,200.00

LUMP SUM TOTAL = \$122,975.00

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO SUN VALLEY SERVICES AS IT PERTAINS TO THE PASSAIC COUNTY CAMP HOPE NEW CONCRETE PAD, UTILITIES AND PAVILION IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160736						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-30						
CAF #	C-04-55-140-001-908						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

Res-Pg: 030-2

RESOLUTION FOR AWARD OF CONTRACT TO SUN VALLEY SERVICES AS IT PERTAINS TO THE PASSAIC COUNTY CAMP HOPE NEW CONCRETE PAD, UTILITIES AND PAVILION IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY AS PER BID

WHEREAS bids for the Passaic County Camp Hope New Concrete Pad, Utilities and Pavilion in the Township of West Milford, New Jersey were received on August 25, 2016; and

WHEREAS the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

WHEREAS Sun Valley Services submitted a bid for the above-mentioned project and the County Engineer has recommended an award in the sum of \$179,600.00 as per the terms of the attached letter dated August 31, 2016 as the lowest responsible bidder; and

WHEREAS this matter was discussed by members of the Public Works and Buildings & Grounds Committee at their meeting on August 29, 2016 and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Passaic County Camp Hope New Concrete Pad, Utilities and Pavilion Project in the Township of West Milford, NJ as noted above to Sun Valley Services in the amount of \$179,600.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$179,600.00

APPROPRIATION: \$120,000.00 – C-04-55-140-001-908
\$ 59,600.00 - C-04-55-129-001-906

PURPOSE: Resolution for award of contract to Sun Valley
services as it pertains to the Passaic County Camp
Hope new concrete Pad.



Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Passaic County Camp Hope
New Concrete Pad, Utilities and Pavilion
Township of West Milford, Passaic County NJ
AWARD OF CONSTRUCTION CONTRACT

Dear Members of the Board:

Bids for the construction of the above referenced project were received on August 25, 2016. The project is to for the construction of a prefabricated pavilion, concrete pad for the pavilion and new utility lines for water, waste and electric for Camp Hope in West Milford, NJ.

Six (6) bidders submitted bids. The following is a summary of the bids received:

<u>Name of Bidder</u>	<u>Amount</u>
1. Sun Valley Services 60 Peachtree Avenue Hanover, NJ 07936	\$179,600.00
2. Alexander The Great Inc. 581 Route 46 Fairfield, NJ 07004	\$203,130.00
3. Woop Brothers Inc. 53 Main Street Franklin, NJ 07416	\$238,100.00
4. Your Way Construction Inc. 404 Coit Street Irvington, NJ 07111	\$248,965.00
5. Whirl Construction Inc. 187 Main Street Port Monmouth, NJ 07758	\$253,822.00
6. Zenith Construction Services Inc. 365 Thomas Boulevard Orange, NJ 07050	\$386,000.00



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.30-5

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

The lowest bid received was from Sun Valley Services Inc..

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Sun Valley Services Inc. in the amount of \$179,600.00 for the Camp Hope pavilion, concrete pad and utilities subject to the availability of funds.

Very truly yours,

A handwritten signature in black ink, appearing to read "S. J. Edmond".

Steven J. Edmond, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic.local\departments\Engineering\Users\andrew_\My Documents\PC Camp Hope\Swimming Pool Pavilion\Bid Docs C-16-002\BCF_Award_2016_08_31.docx

**COUNTY OF PASSAIC
 BID TALLY SHEET**

Res-Pg:n.30-6

Michael Marinello, QPA
 Purchasing Agent

William J. Pascrell, III, Esq.
 County Counsel

Jose Santiago, Esq.
 Assistant County Counsel

Michael Glovin
 Deputy County Counsel

Taken by Attorney _____
 Taken by _____
 Typed by _____

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM**. On **AUGUST 25, 2016** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For :
C-16-002 PASAIC COUNTY CAMP HOPE PAVILION CONCRETE PAD AND UTILITIES FOR SWIMMING POOL AND SPRAY PARK

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		DISC I/A IRAN	Bid Total
							PRIME	SUB		PRIME	SUB		
SUN VALLEY SERVICES C/O MATTHEW PENNISI HANOVER, NJ NO FAX GIVEN	ONE	X	X	X	X	X	12-5-16	1-27-17	COOPER PLUMB	X	X	X	TOTAL \$179,600.00
								4-30-18	BYRAN ELECT		X		

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160736

**COUNTY OF PASSAIC
BID TALLY SHEET**

Res-Pg:n.30-7

Michael Marinello, QPA
Purchasing Agent

William J. Pascrell, III, Esq.
County Counsel

Jose Santiago, Esq.
Assistant County Counsel

Michael Glovin
Deputy County Counsel

Taken by Attorney _____
Taken by _____
Typed by _____

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM**. On **AUGUST 25, 2016** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For :
C-16-002 PASAIC COUNTY CAMP HOPE PAVILION CONCRETE PAD AND UTILITIES FOR SWIMMING POOL AND SPRAY PARK

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		DISC I/A IRAN	Bid Total
							PRIME	SUB		PRIME	SUB		
ATG INC. C/O ALEXANDER MUFESKI 581 ROUTE 46 FAIRFIELD, NJ 07004 973-419-6384	ONE	X	X	X	X	X	9-28-16	6-9-18	PETER HYWELL	X	X	X	TOTAL \$203,130.00
								8-3-18	DK ELECT		X		

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160736

**CONSTRUCTION BID
COUNTY OF PASSAIC
BID TALLY SHEET**

Res-Pg:n.30-8

Michael Marinello, QPA
Purchasing Agent

William J. Pascrell, III, Esq.
County Counsel

Jose Santiago, Esq.
Assistant County Counsel

Michael Glovin
Deputy County Counsel

Taken by Attorney _____
Taken by _____
Typed by _____

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM**. On **AUGUST 25, 2016** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For :
C-16-002 PASAIC COUNTY CAMP HOPE PAVILION CONCRETE PAD AND UTILITIES FOR SWIMMING POOL AND SPRAY PARK

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		DISC I/A IRAN	Bid Total
							PRIME	SUB		PRIME	SUB		
WOOP BROTHERS 53 MAIN STREET FRANKLIN, NJ 07416	ONE	X	X	X	X	X	11-21-16	4-6-18	ALEX PLUMBING	X	X	X	<u>TOTAL</u> \$238,100.00
								3-26-17	BOZ ELECTRIC		X		

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160736

**COUNTY OF PASSAIC
BID TALLY SHEET**

Res-Pg:n.30-9

Michael Marinello, QPA
Purchasing Agent

William J. Pascrell, III, Esq.
County Counsel

Jose Santiago, Esq.
Assistant County Counsel

Michael Glovin
Deputy County Counsel

Taken by Attorney JOE GREER
Taken by NICK NAUMOV
Typed by THERESA SCUTTARO

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM**. On **AUGUST 25, 2016** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For :
C-16-002 PASAIC COUNTY CAMP HOPE PAVILION CONCRETE PAD AND UTILITIES FOR SWIMMING POOL AND SPRAY PARK

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		DISC I/A IRAN	Bid Total	
							PRIME	SUB		PRIME	SUB			
YOUR WAY CONSTRUCTION INC. 404 COIT ST. IRVINGTON, NJ 07111	ONE	X	X	X	X	X	2-11-18	4-11-18	QUALITY ELECTRIC	X	X	X	TOTAL \$248,965.00	

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160736

**COUNTY OF PASSAIC
BID TALLY SHEET**

Res-Pg:n.30-10

Michael Marinello, QPA
Purchasing Agent

William J. Pascrell, III, Esq.
County Counsel

Jose Santiago, Esq.
Assistant County Counsel

Michael Glovin
Deputy County Counsel

Taken by Attorney _____
Taken by _____
Typed by _____

PROCUREMENT DEPARTMENT

Bids received at **10:30 AM**. On **AUGUST 25, 2016** in the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524 For :
C-16-002 PASAIC COUNTY CAMP HOPE PAVILION CONCRETE PAD AND UTILITIES FOR SWIMMING POOL AND SPRAY PARK

Vendor	ACK OF ADDEND A	Disc. Stm. (Exh. I)	Non-Coil Aff (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	PUBLIC WORKS CERTIFICATE		List of Subcontractors	Business Reg. Certificate		DISC I/A IRAN	Bid Total
							PRIME	SUB		PRIME	SUB		
WHIRL CONSTRUCTION C/O GLENN COTTRELL P.O. BOX 110 187 MAIN ST. PORT MONMOUTH, NJ 07758 732-495-6133	ONE	X	X	X	X	X	2-13-17	2-24-17	GEORGE'S PLUMB	X	X	X	TOTAL \$253,822.00
								3-26-18	KERRIGAN ELECT		X		

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160736



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Passaic County Camp Hope
New Concrete Pad, Utilities and Pavilion
Township of West Milford, Passaic County NJ
AWARD OF CONSTRUCTION CONTRACT

Dear Members of the Board:

Bids for the construction of the above referenced project were received on August 25, 2016. The project is to for the construction of a prefabricated pavilion, concrete pad for the pavilion and new utility lines for water, waste and electric for Camp Hope in West Milford, NJ.

Six (6) bidders submitted bids. The following is a summary of the bids received:

<u>Name of Bidder</u>	<u>Amount</u>
1. Sun Valley Services 60 Peachtree Avenue Hanover, NJ 07936	\$179,600.00
2. Alexander The Great Inc. 581 Route 46 Fairfield, NJ 07004	\$203,130.00
3. Woop Brothers Inc. 53 Main Street Franklin, NJ 07416	\$238,100.00
4. Your Way Construction Inc. 404 Coit Street Irvington, NJ 07111	\$248,965.00
5. Whirl Construction Inc. 187 Main Street Port Monmouth, NJ 07758	\$253,822.00
6. Zenith Construction Services Inc. 365 Thomas Boulevard Orange, NJ 07050	\$386,000.00

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #8 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160737					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-31					
CAF #		C-04-55-113-111-901					
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION FOR CHANGE ORDER #8 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ

WHEREAS a contract was awarded to Northeast Remsco Construction, Inc. for the project known as the Replacement of West Brook Road Bridge over the Wanaque Reservoir, Structure No, 1600-491, in the Boroughs of Ringwood and Wanaque, New Jersey; and

WHEREAS it is now necessary that a change order be made for the addition of a new pay item “Drilled Shaft in Rock, 96” Diameter”, as evidenced in attached letter dated August 31, 2016; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on August 29, 2016 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 8 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated August 31, 2016 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 8

1. DESCRIPTION AND VALUE OF CHANGE

See August 31, 2016 letter attached hereto

Addition	\$ 247,000.00
----------	---------------

REASON FOR CHANGE

See August 31, 2016 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 29,481,208.90
Previous Additions		\$ 828,743.40
Total		\$ 30,309,952.30
Previous Deductions		\$ 357,234.40
Net Prior to This Change		\$ 29,952,717.90
Amount of This Change	Add	\$ 247,000.00
Contract Amount to Date		\$ 30,199,717.90

September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$247,000.00

APPROPRIATION: C-04-55-113-111-901

PURPOSE: Resolution for change order #8 for Northeast Remsco Construction, Inc. as it pertains to the replacement of West Brook Road Bridge over the Wanaque Reservoir.



Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.31-5

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of West Brook Road Bridge
Over the Wanaque Reservoir, Structure No. 1600-491
Borough of Ringwood and Wanaque, New Jersey
CHANGE ORDER # 8-Additions

Members of the Board:

Attached for your Approval is Change Order # 8 to be issued to the Contractor, for the addition of a new pay item " Drilled Shaft in Rock, 96" Diameter.

The two piers of the West Brook Bridge are proposed to be constructed on the drilled shafts drilled thru the soil and embedded into the rock by drilling a 114" diameter rock socket minimum 19 feet long. During the Construction of the Pier #2 (East Pier) North drilled shaft the Contractor, due to his means and methods was not able to construct the 114" diameter rock socket but a smaller diameter, a 96" diameter socket 25 feet in length to compensate for the reduction in the diameter size. This change order reflects the addition of this supplemental item.

The total amount of this supplemental work is computed to be \$247,000.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works Committee at their meeting of August 29, 2016.

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160737

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 8 to Northeast Remsco Construction, Inc. of Farmingdale N. J. in the amount of \$247,000 (Two Hundred Forty Seven Thousands) addition. Due to the fact that the amount of the addition matches the amount of the deduction the adjusted Contract amount remains unchanged.

Very truly yours,



Steven J. Edmond, P.E.
County Engineer

Attachment

SJE:AM:am

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

COUNTY OF PASSAIC					
DEPARTMENT OF PUBLIC WORKS			CHANGE ORDER No. 8		
ENGINEERING DIVISION			PROJECT No.		
401 GRAND STREET					
PATERSON, NEW JERSEY		07505	DATE: 8/25/2016		
PROJECT Replacement of West Brook Road Bridge No. 1600491					
LOCATION: Borough of Ringwood and Wanaque					
DATE OF CONTRACT: June 25, 2013					
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS					
CONTRACTOR: Northeast Remsco Construction, Inc.					

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>SUPPLEMENTAL ITEMS</u>					
S160	Drilled Shaft in Rock, 96" Diameter	25.00	L.F.	\$9,880.00	\$247,000.00
TOTAL SUPPLEMENTAL					\$247,000.00
TOTAL ADDITION AND SUPPLEMENTALS					\$247,000.00

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160737



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.31-9

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of West Brook Road Bridge
Over the Wanaque Reservoir, Structure No. 1600-491
Borough of Ringwood and Wanaque, New Jersey
CHANGE ORDER # 8-Additions

Members of the Board:

Attached for your Approval is Change Order # 8 to be issued to the Contractor, for the addition of a new pay item " Drilled Shaft in Rock, 96" Diameter.

The two piers of the West Brook Bridge are proposed to be constructed on the drilled shafts drilled thru the soil and embedded into the rock by drilling a 114" diameter rock socket minimum 19 feet long. During the Construction of the Pier #2 (East Pier) North drilled shaft the Contractor, due to his means and methods was not able to construct the 114" diameter rock socket but a smaller diameter, a 96" diameter socket 25 feet in length to compensate for the reduction in the diameter size. This change order reflects the addition of this supplemental item.

The total amount of this supplemental work is computed to be \$247,000.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works Committee at their meeting of August 29, 2016.

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160737

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR KONKUS CORP. AS IT PERTAINS TO THE REPLACEMENT OF PREAKNESS AVENUE BRIDGE & CULVERT PC #136 & PC #137 OVER SINGAC BROOK IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160738						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-32						
CAF #	C-04-55-129-001-903						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION FOR CHANGE ORDER #1 FOR KONKUS
CORP. AS IT PERTAINS TO THE REPLACEMENT OF
PREAKNESS AVENUE BRIDGE & CULVERT PC #136 & PC
#137 OVER SINGAC BROOK IN THE TOWNSHIP OF
WAYNE, NEW JERSEY**

WHEREAS a contract was awarded to Konkus Corp. for the project known as the Replacement of Preakness Avenue Bridge & Culvert PC #136 & PC #137 over Singac Brook in the Township of Wayne, New Jersey; and

WHEREAS it is now necessary that a change order be made for the relocation of a 12" water main, as evidenced in attached letter dated August 30, 2016; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on August 29, 2016 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated August 30, 2016 and attached hereto, be and the same is hereby approved:

1. DESCRIPTION AND VALUE OF CHANGE

See August 30, 2016 letter attached hereto

Addition	\$ 144,000.00
----------	---------------

REASON FOR CHANGE

See August 30, 2016 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,208,672.29
Previous Additions		\$ -0-
Total		\$ 2,208,672.29
Previous Deductions		\$ -0-
Net Prior to This Change		\$ 2,208,672.29
Amount of This Change	Add	\$ 144,000.00
Contract Amount to Date		\$ 2,352,672.29

September 13, 2016

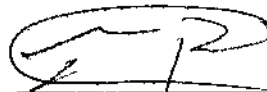
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$144,000.00

APPROPRIATION: C-04-55-129-001-903

PURPOSE: Resolution for change order #1 for Konkus Corp. as it pertains to the replacement of Preakness Avenue Bridge.



Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 30, 2016

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**RE: Replacement of Preakness Ave Bridge & Culvert PC #136 & PC#137 over Singac Brook
Township of Wayne, County of Passaic
Konkus Corporation.
CHANGE ORDER # 1**

Members of the Board:

Attached, for your approval, is the Change Order # 1 to be issued to the contractor, reflecting an **additional** cost in the amount of (\$144,000.00). This change order for the 12" water main Relocation.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of August 29, 2016.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 1 to the contractor, Konkus Corp. 245 Main Street Suit 202 Chester, New Jersey in the amount of \$144,000.00 (One Hundred Forty Four Thousand Dollars and Zero Cents), which results in an **Increase** to the adjusted Contract amount.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

Attachment
SJE:SG:sg

cc: Public Works, and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160738

KONKUS CORP.

Site Contractors
BRIDGE AND HIGHWAY CONTRACTOR
An Equal Opportunity Employer

August 26, 2016

Attn: Steve Edmond
Passaic County Engineering
401 Grand Street, Room 524
Paterson, NJ 07505

Cost Breakdown: Preakness Ave. Water Main Supply & Install - Rev.

Item	Unit	Unit Price	Quantity	Extended Price
Pipe support brackets	Unit	\$ 512.00	10	\$ 5,120.00
Pipe support rollers	Unit	\$ 950.00	10	\$ 9,500.00
12" DIP mechanical joint (bridge only)	LF	\$ 113.00	150	\$ 16,950.00
12" DIP push on	LF	\$ 85.00	350	\$ 29,750.00
Fittings with Megalugs	Unit	\$ 1,200.00	12	\$ 14,400.00
12" GAT lug	Unit	\$ 4,102.00	4	\$ 16,408.00
8" Gate valve	Unit	\$ 2,492.00	1	\$ 2,492.00
6" Gate valve	Unit	\$ 2,492.00	1	\$ 2,492.00
8" DIP	LF	\$ 71.00	47	\$ 3,337.00
6" DIP	LF	\$ 68.00	37	\$ 2,516.00
3/4" K copper SER wire	LF	\$ 40.00	37	\$ 1,480.00
Connection to existing main	Unit	\$ 9,860.00	2	\$ 19,720.00
Mobilization	LS	\$ 12,335.00	1	\$ 12,335.00
Water testing	LS	\$ 7,500.00	1	\$ 7,500.00
Total:				\$ 144,000.00

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER # 1
 PROJECT NUMBER _____
 DATE: August 30, 2016

PROJECT TITLE: **Replacement of Preakness Ave Bridge & Culvert PC#136 & PC#137 over Singac Brook**
 LOCATION **Township of Wayne, County of Passaic**

DATE OF CONTRACT _____

OWNER Passaic County board of chosen freeholders

CONTRACTOR Konkus Corporation

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ADDEITIONS

SUPPLEMENT

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
S1	12" Water Main Supply & Install	L.S.	1	\$ 144,000	\$ 144,000.00
			SUPPLEMENT		\$ 144,000.00

TOTAL ADDITIONS + \$ 144,000.00

TOTAL SUPPLEMENTAL + \$ 144,000.00

TOTAL VALUE OF ADDITIONS AND SUPPLEMENTALS + \$ 144,000.00

=====
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER # 1
PROJECT NUMBER _____
DATE August 30, 2016

PROJECT TITLE: Replacement of Preakness Ave Bridge & Culvert PC#136 & PC#137 over Singac Brook
LOCATION Township of Wayne, County of Passaic

=====
1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....+ \$ 144,000.00
ORIGINAL TIME FOR COMPLETION..... 360 Calendar Days _____
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.. 0.0 NO CHANGE _____
NEW DATE FOR COMPLETION IS..... _____

=====
2. REASON FOR CHANGE

Item Nos. **SI**

This change order incorporates the additions of pay item for the 12" Water Main Supply & Installation (New Relocation).



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 30, 2016

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**RE: Replacement of Preakness Ave Bridge & Culvert PC #136 & PC#137 over Singac Brook
Township of Wayne, County of Passaic
Konkus Corporation.
CHANGE ORDER # 1**

Members of the Board:

Attached, for your approval, is the Change Order # 1 to be issued to the contractor, reflecting an **additional** cost in the amount of (\$144,000.00). This change order for the 12" water main Relocation.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of August 29, 2016.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER # 1 to the contractor, Konkus Corp. 245 Main Street Suit 202 Chester, New Jersey in the amount of \$144,000.00 (One Hundred Forty Four Thousand Dollars and Zero Cents), which results in an **Increase** to the adjusted Contract amount.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

Attachment
SJE:SG:sg

cc: Public Works, and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160738

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF A FORD F-450 DIESEL 4-WHEEL DRIVE MASON TRUCK WITH QUAD CAB AND WESTERN PLOW THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR THE PASSAIC COUNTY DEPARTMENT OF PARKS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160739						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-33						
CAF #	C-04-55-140-001-9A1						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

Res. # R2016-33-2

RESOLUTION AUTHORIZING THE PURCHASE OF A FORD F-450 DIESEL 4-WHEEL DRIVE MASON TRUCK WITH QUAD CAB AND WESTERN PLOW THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR THE PASSAIC COUNTY DEPARTMENT OF PARKS

WHEREAS the County of Passaic is a member of the Morris County Cooperative Pricing Council (MCCPC) who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS Route 23 Automall, 1301 Route 23, Butler, New Jersey 07405, New Jersey was awarded the MCCPC contract for the purchase of a Ford F-450 diesel 4-wheel drive mason truck with quad cab and western plow (MCCPC Contract #15-F Item #2) to be used for transportation of employees which replaces a non-working truck that is being auctioned off; and

WHEREAS the Passaic County Assistant Parks Director has recommended the purchase of said Ford F-450 mason truck for the amount of \$65,593.35 pursuant to the terms of the memorandum dated August 30, 2016 (attached hereto and made a part hereof); and

WHEREAS this matter was discussed at the August 29, 2016 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of a Ford F-450 diesel 4-wheel drive mason truck with quad cab and western plow in the sum of

forth in their bid with the Morris County Cooperative Printing
Council. Res. n.33-3

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

September 13, 2016

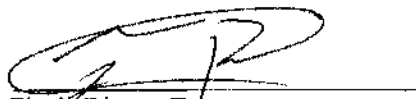
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$65,593.35

APPROPRIATION: C-04-55-140-001-9A1

PURPOSE: Resolution authorizing the purchase of a ford F-450 diesel 4-wheel drive mason truck with Quad Cab and western plow through the Morris County Cooperative pricing council for the Passaic County Department of Parks.



Flavio Rivera, Treasurer

DATED: September 13, 2016



COUNTY OF PASSAIC

Department of Parks
209 Totowa Road
Wayne, NJ 07470

Preakness Valley Golf Course
973-881-4922/4922

NICK ROCA
Parks Director

PUBLIC WORKS

BRUCE JAMES
Freeholder
Committee Chair

TJ BEST
Freeholder Director

TERRY DUFFY
Freeholder

ANTHONY J. De NOVA
County Administrator

August 30, 2016

To: Monica Chacon

From: Darryl Sparta

Date: August 29, 2016

Re: Resolution Request

At the Public Works meeting held on August 29, 2016 the resolution request to purchase a Ford F-450 diesel 4 wheel drive mason truck with crew quad and western plow was approved. It is being purchased from Route 23 Automall LLC 1301 Route 23 Butler, NJ 07405 through Morris County Contract 15F Item # 2 for the amount of \$65,593.35.

The truck is to be used for transportation of employees. It is replacing a non-working truck that is being auction off.

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

- 1). NAME OF REQUESTER & Tel #: Darryl Sparta 973-202-3368
- 2). DESCRIPTION OF RESOLUTION: PURCHASE ONE Ford F450 Diesel 4 Wheel Drive Mason Dump with crew quad, western plow. Route 23 Automall 130 Route 23 Butler, NJ 07405

3). CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$ 65,593.35

REQUISITION # R6-05389

BUDGET ACCOUNT #: C04-55-140-001-9A1

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:

DATE

- Administration & Finance _____
- Public Works / Buildings & Grounds 8/29/2016
- Planning & Economic Development _____
- Health, Human Services & Community Affairs _____
- Law & Public Safety _____
- Energy _____
- Other Specify: _____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to Board
- Other(s)
- Specify: _____



COUNTY OF PASSAIC

Department of Parks
209 Totowa Road
Wayne, NJ 07470

Preakness Valley Golf Course
973-881-4922/4922

NICK ROCA
Parks Director

PUBLIC WORKS

BRUCE JAMES
Freeholder
Committee Chair

TJ BEST
Freeholder Director

TERRY DUFFY
Freeholder

ANTHONY J. De NOVA
County Administrator

August 30, 2016

To: Monica Chacon

From: Darryl Sparta

Date: August 29, 2016

Re: Resolution Request

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The truck is to be used for transportation of employees. It is replacing a non-working truck that is being auction off.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF PARTS TO EQUIP TWO PASSAIC COUNTY PARK'S DEPARTMENT SURPLUS MILITARY TRUCKS WITH PLOWS AND SPREADERS FOR USE AS BACK UP SNOW PLOW VEHICLES BY THE ROAD DEPARTMENT DURING SNOW RELATED EMERGENCIES FROM CLIFFSIDE BODY COMPANY THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160740						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-34						
CAF #	6-01-26-151-001-222						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

Res. Pg: n.34-2

**RESOLUTION AUTHORIZING THE PURCHASE OF PARTS
TO EQUIP TWO PASSAIC COUNTY PARK'S DEPARTMENT
SURPLUS MILITARY TRUCKS WITH PLOWS AND
SPREADERS FOR USE AS BACK UP SNOW PLOW
VEHICLES BY THE ROAD DEPARTMENT DURING SNOW
RELATED EMERGENCIES FROM CLIFFSIDE BODY
COMPANY THROUGH STATE CONTRACT**

WHEREAS the Supervisor of Passaic County Roads has requested the purchase of parts to equip two Passaic County Park's Department Surplus Military trucks with plows and spreaders to be used as back up snow plowing vehicles by the Road Department during snow related emergencies pursuant to State Contract #88268 in the amount of \$44,104.00 from Cliffside Body Company, as indicated in more detail in the attached correspondence dated August 30, 2016; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Public Works and Buildings & Grounds Committee has considered this matter at the August 29, 2016 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of said parts to equip said Passaic County Park's Department Surplus Military trucks with plows and spreaders as described above and in the attached

correspondence in accordance with the terms of the applicable
State Contract; and Res-Pg:n.34-3

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$44,104.00

APPROPRIATION: 6-01-26-151-001-222

PURPOSE: Resolution authorizing the purchase of parts to equip two Passaic County Park's department surplus military trucks with plows and spreaders for use as back up snow plow vehicles.


Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:n.34-5

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL.: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccounty.org

August 30, 2016

Ms. Monica Chacon, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Cliffside Body Company

Dear Ms. Chacon:

At the August 29th, 2016 meeting of the Public Works Committee, a request was heard to authorize the purchase parts to equip two Passaic County Park's Department Surplus Military trucks with plows and spreaders to be used as back up snow plowing vehicles by the Road Department during snow related emergencies from Cliffside Body Company, a state contract vendor, in the amount of \$44,104.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic resolution request form and requisition are attached.

If you should have any questions, or I can be of addition assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160740

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISITION	
NO.	R6-05375

S H I P T O	
V E N D O R	VENDOR #: 07244 CLIFFSIDE BODY CO. 130 BROAD AVENUE FAIRVIEW, NJ 07022

ORDER DATE: 08/26/16
 DELIVERY DATE:
 STATE CONTRACT: 88268
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00	PARTS TO EQUIP TWO PARKS' DEPARTMENT SURPLUS MILITARY TRUCKS WITH PLOWS AND SPREADER TO BE USED AS BACK UP VEHICLES FOR SNOW EMERGENCIES MONROE MODEL MC5021 PLOW HITCH, MONARCH BUCHER ELECTRIC HYDRAULIC POWER UNIT, MONROE #00012602 ENGINE KIT VEHICLES -W902CG AND W899CG AS PER STATE CONTRACT NO. 88268	6-01-26-151-001-249	22,052.0000	44,104.00
			TOTAL	44,104.00

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160740

 REQUESTING DEPARTMENT DATE



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:n.34-7

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL.: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccounty.org

August 30, 2016

Ms. Monica Chacon, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Cliffside Body Company

Dear Ms. Chacon:

At the August 29th, 2016 meeting of the Public Works Committee, a request was heard to authorize the purchase parts to equip two Passaic County Park's Department Surplus Military trucks with plows and spreaders to be used as back up snow plowing vehicles by the Road Department during snow related emergencies from Cliffside Body Company, a state contract vendor, in the amount of \$44,104.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic resolution request form and requisition are attached.

If you should have any questions, or I can be of addition assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160740

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF PLOW BLADES FOR SNOW PLOWING VEHICLES AND TRUCKS FOR USE BY THE ROAD DEPARTMENT DURING SNOW RELATED EMERGENCIES FROM CLIFFSIDE BODY COMPANY THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160741						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-35						
CAF #	6-01-26-151-001-222						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

Res. Pg:n.35-2

**RESOLUTION AUTHORIZING THE PURCHASE OF PLOW
BLADES FOR SNOW PLOWING VEHICLES AND TRUCKS
FOR USE BY THE ROAD DEPARTMENT DURING SNOW
RELATED EMERGENCIES FROM CLIFFSIDE BODY
COMPANY THROUGH STATE CONTRACT**

WHEREAS the Supervisor of Passaic County Roads has requested the purchase of plow blades for snow plowing vehicles and trucks for use by the Road Department during snow related emergencies pursuant to State Contract #88268 in the amount of \$15,000.00 from Cliffside Body Company, as indicated in more detail in the attached correspondence dated August 30, 2016; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Public Works and Buildings & Grounds Committee has considered this matter at the August 29, 2016 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of said plow blades for snow plowing vehicles and trucks for use by the Passaic County Road Department as described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

and all other necessary officers and employees be and hereby
are authorized and directed to take such further actions and
sign such documents as are necessary to effectuate the
purpose of this resolution, including but not limited to
issuance of an appropriate Purchase Order.

September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: 6-01-26-151-001-222

PURPOSE: Resolution authorizing the purchase of plow blades for snow plowing vehicles and trucks for use by the road department during snow related emergencies from Cliffside Body Company.


Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:n.35-5

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL.: (973) 881-4500
FAX: (973) 762-2498
kenneths@passaiccounty.org

August 30, 2016

Ms. Monica Chacon, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Cliffside Body Company

Dear Ms. Chacon:

At the August 29th, 2016 meeting of the Public Works Committee, a request was heard to authorize the purchase of plow blades for snow plowing vehicles and trucks by the Road Department from Cliffside Body Company, a state contract vendor no. 88268, in the amount of \$15,000.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic resolution request form and requisition are attached.

If you should have any questions, or I can be of addition assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

A handwritten signature in black ink that reads "Kenneth A. Simpson".

Kenneth A. Simpson
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160741

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: KENNETH A. SIMPSON, SUPERVISOR OF ROADS
Telephone #: 973-881-4500 Date: 8-26-16

DESCRIPTION OF RESOLUTION:

AUTHORIZING THE PURCHASE OF PLOW BLADES FOR SNOW PLOWING
VEHICLES AND TRUCKS IN THE AMOUNT OF \$15,000.00 FROM
CLIFFSIDE BODY COMPANY, A STATE CONTRACT VENDOR #88268,
FOR CALENDAR YEAR 2016.

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER

3. AMOUNT OF EXPENDITURE: \$ 15,000.00

REQUISITION # R6-05374

ACCOUNT # 6-01-26-151-001-222

4. COMMITTEE REVIEW: DATE
- | | |
|--|----------------|
| <u> </u> Administration & Finance | _____ |
| <u>XX</u> Public Works / Buildings & Grounds | <u>8-29-16</u> |
| <u> </u> Planning & Economic Development | _____ |
| <u> </u> Health, Human Services & Community Affairs | _____ |
| <u> </u> Law & Public Safety | _____ |
| <u> </u> Energy | _____ |
| <u> </u> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

 Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160741



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:n.35-7

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL.: (973) 881-4500
FAX: (973) 762-2498
kenneths@passaiccounty.org

August 30, 2016

Ms. Monica Chacon, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Cliffside Body Company

Dear Ms. Chacon:

At the August 29th, 2016 meeting of the Public Works Committee, a request was heard to authorize the purchase of plow blades for snow plowing vehicles and trucks by the Road Department from Cliffside Body Company, a state contract vendor no. 88268, in the amount of \$15,000.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic resolution request form and requisition are attached.

If you should have any questions, or I can be of addition assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

A handwritten signature in black ink that reads "Kenneth A. Simpson".

Kenneth A. Simpson
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160741

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF MOTOR AND TRUCK OIL, HYDRAULIC FLUID AND GREASE FOR USE BY THE PASSAIC COUNTY ROAD DEPARTMENT FROM DAVID WEBER OIL COMPANY, INC. THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160742						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-36						
CAF #	6-01-26-151-001-L04						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

Res. Pg:n.36-2

**RESOLUTION AUTHORIZING THE PURCHASE OF MOTOR
AND TRUCK OIL, HYDRAULIC FLUID AND GREASE FOR
USE BY THE PASSAIC COUNTY ROAD DEPARTMENT
FROM DAVID WEBER OIL COMPANY, INC. THROUGH
STATE CONTRACT**

WHEREAS the Supervisor of Passaic County Roads has requested the purchase of motor and truck oil, hydraulic fluid and grease for use by the Passaic County Road Department pursuant to State Contract #81519 in the amount of \$25,000.00 from David Weber Oil Company, Inc., as indicated in more detail in the attached correspondence dated August 30, 2016; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Public Works and Buildings & Grounds Committee has considered this matter at the August 29, 2016 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of said motor and truck oil, hydraulic fluid and grease for use by the Passaic County Road Department as described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

and all other necessary officers and employees be and hereby
are authorized and directed to take such further actions and
sign such documents as are necessary to effectuate the
purpose of this resolution, including but not limited to
issuance of an appropriate Purchase Order.

September 13, 2016

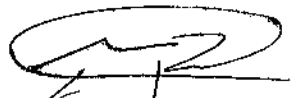
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: 6-01-26-151-001-L04

PURPOSE: Resolution authorizing the purchase of Motor and Truck Oil, Hydraulic Fluid and Grease for use by the Passaic County Road Department from David Weber Oil Company, Inc.



Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:n.36-5

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL.: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccounty.org

August 30, 2016

Ms. Monica Chacon, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – David Weber Oil Company, Inc.

Dear Ms. Chacon:

At the August 29th, 2016 meeting of the Public Works Committee, a request was heard to authorize the purchase of motor and truck oil, hydraulic fluid and grease from David Weber Oil Company, a state contract vendor no. 81519, for the Passaic County Road Department, in the amount of \$25,000.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic resolution request form and requisition are attached.

If you should have any questions, or I can be of addition assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160742

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: KENNETH A. SIMPSON, SUPERVISOR OF ROADS
Telephone #: 973-881-4500 Date: 8-26-2016

DESCRIPTION OF RESOLUTION:

AUTHORIZING THE PURCHASE OF MOTOR AND TRUCK OIL, HYDRAULIC FLUIDS AND GREASE FOR USE IN PASSAIC COUNTY VEHICLES AND TRUCKS FROM DAVID WEBER OIL COMPANY, STATE CONTRACT NO.81519, IN THE AMOUNT OF \$25,000.00 FOR CALENDAR YEAR 2016

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000.00

REQUISITION # R6-05377

ACCOUNT # 6-01-26-151-001-L04

4. COMMITTEE REVIEW: DATE
- | | |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>8/29/16</u> |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160742



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:n.36-7

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL.: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccounty.org

August 30, 2016

Ms. Monica Chacon, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – David Weber Oil Company, Inc.

Dear Ms. Chacon:

At the August 29th, 2016 meeting of the Public Works Committee, a request was heard to authorize the purchase of motor and truck oil, hydraulic fluid and grease from David Weber Oil Company, a state contract vendor no. 81519, for the Passaic County Road Department, in the amount of \$25,000.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic resolution request form and requisition are attached.

If you should have any questions, or I can be of addition assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160742

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF ONE 2017 FORD EXPLORER VEHICLE THROUGH STATE CONTRACT FROM BEYER OF MORRISTOWN FOR USE AT THE PASSAIC COUNTY ROAD DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160743						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-37						
CAF #	6-01-44-900-003-000						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING PURCHASE OF
ONE 2017 FORD EXPLORER VEHICLE THROUGH STATE
CONTRACT FROM BEYER OF MORRISTOWN FOR USE AT
THE PASSAIC COUNTY ROAD DEPARTMENT**

WHEREAS the Supervisor of Passaic County Roads has requested authorization to purchase one (1) 2017 Ford Explorer vehicle in the amount of \$27,500.00 from Beyer of Morristown pursuant to State Contract Vendor #83013; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Public Works and Buildings & Grounds Committee considered this matter at its August 29, 2016 meeting and is recommending this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the 2017 Ford Explorer vehicle described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby

are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

September 13, 2016


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$27,500.00

APPROPRIATION: 6-01-44-900-003-000

PURPOSE: Resolution authorizing purchase of one 2017 ford explorer vehicle through state contract from Beyer of Morristown for use at the Passaic County Road Department.



Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:n.37-5

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccounty.org

August 30, 2016

Ms. Monica Chacon, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Beyer of Morristown

Dear Ms. Chacon:

At the August 29th, 2016 meeting of the Public Works Committee, a request was heard to authorize the purchase of one (1) 2017 Ford Explorer from Beyer of Morristown, a state contract vendor no. 83013, for the Passaic County Road Department, in the amount of \$27,500.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic resolution request form and requisition are attached.

If you should have any questions, or I can be of addition assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160743

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, SUPERVISOR OF ROADS
Telephone #: 973-881-4500 Date: 8-26-16

DESCRIPTION OF RESOLUTION:

AUTHORIZING THE PURCHASE OF ONE 2017 FORD EXPLORER FROM
BEYER OF MORRISTOWN, A STATE CONTRACT VENDOR #83013, FOR
THE PASSAIC COUNTY ROAD DEPARTMENT IN THE AMOUNT OF \$27,500.00.

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 27,500.00

REQUISITION # R6-05341

ACCOUNT # 6-01-44-900-003-000

4. COMMITTEE REVIEW:	DATE
<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>8-29-16</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160743



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:n.37-7

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccounty.org

August 30, 2016

Ms. Monica Chacon, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Beyer of Morristown

Dear Ms. Chacon:

At the August 29th, 2016 meeting of the Public Works Committee, a request was heard to authorize the purchase of one (1) 2017 Ford Explorer from Beyer of Morristown, a state contract vendor no. 83013, for the Passaic County Road Department, in the amount of \$27,500.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic resolution request form and requisition are attached.

If you should have any questions, or I can be of addition assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160743

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF VEHICLE AND TRUCK PARTS FOR USE BY THE PASSAIC COUNTY ROAD DEPARTMENT FROM DOVER BRAKE & CLUTCH COMPANY THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160744						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-38						
CAF #	6-01-26-151-001-222						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

Res-Pg:n.38-2

**RESOLUTION AUTHORIZING THE PURCHASE OF VEHICLE
AND TRUCK PARTS FOR USE BY THE PASSAIC COUNTY
ROAD DEPARTMENT FROM DOVER BRAKE & CLUTCH
COMPANY THROUGH STATE CONTRACT**

WHEREAS the Supervisor of Passaic County Roads has requested the purchase of vehicle and truck parts for use by the Passaic County Road Department pursuant to State Contract #42094 in the amount of \$20,000.00 from Dover Brake & Clutch Company, as indicated in more detail in the attached correspondence dated August 30, 2016; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Public Works and Buildings & Grounds Committee has considered this matter at the August 29, 2016 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of said vehicle and truck parts for use by the Passaic County Road Department as described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160744

are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the

purpose of this resolution, including but not limited to **Res-Pg:n.38-3**
issuance of an appropriate Purchase Order.

September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: 6-01-26-151-001-222

PURPOSE: Resolution authorizing the purchase of vehicle and truck parts for use by the Passaic County Road department from Dover Brake & Clutch company through state contract.



Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:n.38-5

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccounty.org

August 30, 2016

Ms. Monica Chacon, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Dover Brake & Clutch Company, Inc.

Dear Ms. Chacon:

At the August 29th, 2016 meeting of the Public Works Committee, a request was heard to authorize the purchase of vehicle and truck parts from Dover Brake & Clutch Company, a state contract vendor no. 42094, for the Passaic County Road Department, in the amount of \$20,000.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic resolution request form and requisition are attached.

If you should have any questions, or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160744

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: KENNETH A. SIMPSON, SUPERVISOR OF ROADS
Telephone #: 973-881-4500 Date: 8-26-2016

DESCRIPTION OF RESOLUTION:

AUTHORIZING THE PURCHASE OF VEHICLE AND TRUCK PARTS FROM
DOVER BRAKE & CLUTCH COMPANY, INC., STATE CONTRACT #42094
IN THE ADDITIONAL AMOUNT OF \$20,000.00 FOR THE REMAINDER OF
CALENDAR YEAR 2016.

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 20,000.00

REQUISITION # R6-05175

ACCOUNT # 6-01-26-151-001-222

4. COMMITTEE REVIEW: DATE
- | | |
|--|----------------|
| <u> </u> Administration & Finance | _____ |
| <u>XX</u> Public Works / Buildings & Grounds | <u>8/29/16</u> |
| <u> </u> Planning & Economic Development | _____ |
| <u> </u> Health, Human Services & Community Affairs | _____ |
| <u> </u> Law & Public Safety | _____ |
| <u> </u> Energy | _____ |
| <u> </u> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

 Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: Specify
Adopted on: September 13, 2016
Official Resolution#: R20160744



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:n.38-7

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccounty.org

August 30, 2016

Ms. Monica Chacon, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Dover Brake & Clutch Company, Inc.

Dear Ms. Chacon:

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If you should have any questions, or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160744

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AWARDDING CONTRACT TO CREW ENGINEERS, INC. FOR PROFESSIONAL ENGINEERING SERVICES AS IT PERTAINS TO THE LAMBERT CASTLE FIRE PROTECTION SYSTEM IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160745						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-39						
CAF #	C-04-55-937-000-902						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AWARDING CONTRACT TO CREW ENGINEERS, INC. FOR PROFESSIONAL ENGINEERING SERVICES AS IT PERTAINS TO THE LAMBERT CASTLE FIRE PROTECTION SYSTEM IN PATERSON, NJ

WHEREAS there exists a need for Professional Consultant Engineering Services as it concerns the evaluation and operational recommendations for the fire sprinkler water supply for the fire protection system at Lambert Castle in Paterson, NJ; and

WHEREAS Crew Engineers, Inc., 1250 Route 23 North, Butler NJ 07405 submitted a proposal dated August 23, 2016 (a copy of which is attached) for the necessary consulting services to be provided for a fee not to exceed \$9,800.00 and is being recommended by the Office of the Passaic County Engineer in a letter to the Board dated September 8, 2016, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on August 29, 2016 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Crew Engineers, Inc. has been qualified as a pool professional engineer in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2016-0067, dated January 26, 2016 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consultant Engineering Services for the above-mentioned project be awarded to Crew Engineers, Inc. in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

September 13, 2016

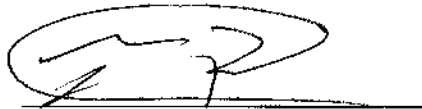
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,800.00

APPROPRIATION: C-04-55-937-000-902

PURPOSE: Resolution awarding contract to Crew Engineers, Inc.
for professional engineering services

A handwritten signature in black ink, appearing to read 'FR', is written over a horizontal line.

Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 8, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re Lambert Castle Fire Protection System
3 Valley Road, Paterson
Award of Consulting Services – Crews Engineers, Inc.

Members of the Board:

Lambert Castle is experiencing difficulties with the operations of the fire suppression system. In addition, several years ago the existing PVWC water distribution system was changed to a higher-pressure system, which may have eliminated the need for the Castle storage tanks and /or fire pumps. As such, the City of Paterson Fire Chief has requested a present evaluation and analysis of the operations of the system. Crew Engineering who provided previously design services for the fire protection system in 2001 was contacted and requested to submit a bid proposal. A proposal was received in the amount of not to exceed \$9,800.00 to perform this work. Copy of this proposal is attached.

The above referenced matter was discussed at the Public Works Committee meeting of August 29, 2016 and an award to Crew Engineering is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract for the Lambert Castle Fire Protection Consulting Services to Crew Engineers in the amount of not to exceed \$9,800.00 and authorize the Freeholder Director, County Counsel and Purchasing Director to execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

SJE:ibm

Attachment

cc: County Administrator

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution: R-2016-0746

PWC Chair

file
C:AT

ORIGINAL COPY

NJ Certificate of Authorization 24GA27920560

RETURN TO

FILE

A 8-24-16

16 AUG 24 AM 9:10

COUNTY OF PASSAIC
ENGINEERING DEPARTMENT

August 23, 2016

Steven Edmond, P.E.
Passaic County Engineer
Passaic County Administration Building
401 Grand Street, Room, 524
Paterson, NJ 07505

Re: Proposal for Professional Engineering Services
Lambert Castle Fire Protection Consulting Services
Paterson, NJ
Crew Proj No.: P2370

Dear Mr. Edmond:

Crew Engineers, Inc. (Crew) is pleased to present our Proposal for Professional Engineering Services for evaluation and operational recommendations of the fire sprinkler water supply for Lambert Castle's fire protection system. Crew has extensive water system design experience, including distribution mains, water tanks, booster pumping stations, and hydraulic water system analysis (see attached qualifications). As you are aware, Crew provided design services for this project during Lambert Castle's previous renovation in 2001. Crew can provide numerous references for our water-related design work, if requested. We are prepared to discuss any aspect of this Proposal at your convenience.

Project Understanding

The existing fire protection system is about 15 years old and is currently not in service. Crew's understanding is that the main water system pressure in the area has been switched from Valley Road to Thomas Terrace, which is at a higher pressure gradient. Passaic County has requested Crew to investigate different operational possibilities with regard to the fire protection water supply system at Lambert Castle considering the switchover in water supply to Thomas Terrace.

Crew made a site inspection on August 8, 2016 to investigate the current status of the fire pump that supplies pressure to Lambert Castle's fire sprinkler system. Crew's representative, Paul Fikslin, P.E., met with Mr. Steve Orsini, Division Manager for Building and Grounds. During the visit, the following observations were noted:

- According to Mr. Orsini, there were leaks at the fire pump when valves were previously opened that caused the basement to flood. Valves were not opened during the visit.
- Sprinkler equipment showed about 55 psi residual pressure on sprinkler gauges. This is believed to be air pressure since lines are typically dry and pressurized to detect leaks.
- A pressure gauge was screwed onto the outside 2-1/2-inch hydrant connections of the Castle. No water was available from these hydrant connections that were fed from the sprinkler side of fire pump in the basement. This verified that valves prior to the fire pump were closed.
- Pressure on the building side of the water meter (2-1/2-inch) is currently being reduced to about 50 psi per Mr. Orsini.

Mr. Orsini noted that water pressure coming into the building prior to the water meter is higher and he was working with the Passaic Valley Water Commission (PVWC) to provide him more information.

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160745



Stevèn Edmond, P.E.
 August 23, 2016
 Page 2

information about this and perform a markout. He indicated that he would relay the information to Crew and have us do another site visit after the markout.

- Mr. Orsini also confirmed that the incoming water supply has been switched from Valley Road water mains to Thomas Terrace water mains, which are at a higher pressure gradient. It was not clear if the fire pump was tied into the same water mains on Thomas Terrace.

Scope of Services

This Proposal presented by Crew will provide the following information to the Passaic County Engineering Department:

1. Evaluate the current condition of existing fire pump portion of the sprinkler water supply system located in the basement of the Lambert Castle building and at the well building. Determine items in need of repair or replacement. Mr. Orsini mentioned the well building, hydropneumatic tanks, and irrigation system are currently out of service.
2. Determine if the existing fire pump is operational and if the Thomas Terrace supply is sufficient to supply adequate suction pressure to the fire pump without additional water storage.
3. Determine if the fire pump can be eliminated altogether using the Thomas Terrace supply as a direct sprinkler system feed.
4. Evaluate size and capacity of any water mains currently on the site.
5. Recommend reconfiguration of the connection to City water with backflow prevention as required.
6. Make recommendations summarized in a letter report for needed repairs and optimization of the Lambert Castle fire protection system.

Crew will require Passaic County to provide the following information regarding the existing fire pump, water supply and controls:

- Pump curve for fire pump and jockey pump.
- Sprinkler system control setpoints for the fire pump, and jockey pump flow rate and pressure setting.
- Records of sprinkler test inspections.
- Drawings or markout of the current water supply system tie-in points from Thomas Terrace and known pipe sizes, including system pressures.
- Drawings showing hydrant locations in the vicinity of the above tie-in points.
- Information on any known non-operational equipment related to the fire protection system.

Cost Proposal

The cost of our engineering services indicated in the Scope of Services 1 through 6, as previously described, is as follows:

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160745



Celebrating our 20th Year of Engineering Excellence

Steven Edmond, P.E.
 August 23, 2016
 Page 3

Task	Fee
1-6 Consulting Services	\$9,800

The investigation and recommendation consulting services suggested budget amount listed above is based on 87 manhours.

Services that may not be included in the Scope of Services and that may involve additional manhour expenditure will be billed, when authorized by Passaic County, at our Standard 2016 Billing Rate Schedule, which is attached at the end of this Proposal.

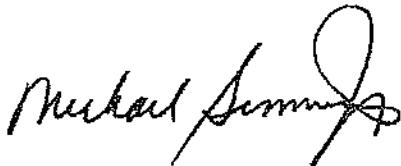
Due to the uncertain condition of the fire protection equipment at this time, Crew will bill Passaic County monthly for services provided based on actual time expended on the project by the various categories of personnel assigned to the project. A billing detail will be provided for such services. Additionally, we are attaching our Standard Terms and Conditions, and State of New Jersey Business Registration Certificate, which are considered an integral part of this Proposal for Engineering Services.

Crew appreciates the opportunity of presenting this Proposal for Professional Engineering Services for the Lambert Castle fire protection system to the Passaic County Engineering Department. We would be pleased to meet with you to discuss any aspect of the Proposal and to answer any questions or provide clarification regarding our understanding of the project and fee structure.

Two copies of the Proposal are enclosed. The return of one signed copy will confirm your acceptance of the Proposal and your authorization to Crew to proceed with the work.

Very truly yours,

CREW ENGINEERS, INC.



Michael Simone, Jr., P.E.

MS:js

Enclosure

E:\Wpdocs\PROP-M-Z\Passaic Cty\2370\2370.doc

Client hereby engages Crew Engineers, Inc. to perform the services described above for the compensation set forth and under Crew Engineers, Inc.'s Standard Terms and Conditions. Crew Engineers, Inc. shall be authorized to commence the services upon receipt of this letter. We agree

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160745



Celebrating our 20th Year of Engineering Excellence

Steven Edmond, P.E.
August 23, 2016
Page 4

that this letter, together with the listed enclosures, constitutes the entire agreement between the Passaic County and Crew Engineers, Inc. relating to the project.

ACCEPTED

**Passaic County Engineering Department
Paterson, New Jersey**

By: _____
Typed Name and Title

Signature



**CREW ENGINEERS, INC.
BILLING RATE SCHEDULE**

Crew Engineers, Inc. (Crew) will be compensated for professional services in accordance with the following hourly billing rates:

General Description	Hourly Billing Rates
Principal	\$165
Senior Project Manager	\$150
Project Manager	\$140
Senior Project Engineer	\$125
Project Engineer/Project Scientist	\$115
Chief Designer/Chief Surveyor/Senior Designer	\$95
Engineer/Scientist	\$95
Inspector/Field Technician	\$80
CADD Operator/Draftsperson	\$75
Technical Support/Technical Typist	\$60

The hourly billing rates indicated above are for the calendar year and are subject to revision and adjustments as of January 1 of each calendar year.

- Crew will bill the CLIENT monthly, with net payment due in 45 days. Past due invoices will be subject to a service charge at the rate of 1-1/2 percent per month. The bill shall consist of a summary of direct labor hours by personnel, plus a listing of reimbursable costs incurred. Unless CLIENT provides Crew with a written statement of any objections to the bill within 15 days of receipt, CLIENT shall be deemed to accept the bill as submitted.
- The above rates include *all* employees' wages, payroll burdens, overhead, and profit.
- CLIENT is charged for time actually spent on the project. Timesheets are available for inspection by prior arrangement.
- Non-project stenographic, general clerical and accounting work, general office expense, and general administrative costs are included in overhead. These costs are not billed separately.
- Normal and reasonable time for contract negotiations are also covered in overhead; however, extended contract negotiations or time spent resolving differences in terms and conditions, scopes of work, or change notices will be billed.

In addition to regular hourly billing rates listed above, the CLIENT will also pay for:

- Overtime at straight time rates for exempt employees to the extent an employee works more than 40 hours per week for CLIENT.
- Cost of a record set of reproducible originals or duplicates to be retained by Crew in cases where the CLIENT wants the originals and for the cost of postage and insurance for mailing such originals.
- Cost of any office space and accompanying services used by CLIENT'S representatives.
- All reproductions on behalf of the assignment at our standard rates or billed by outside services.
- All field office expenses.
- Cost for the use of special field equipment, safety equipment, and field sampling equipment or consumables in accordance with billing by outside services, plus 10% handling charges.
- Courier service.
- Travel and subsistence of Crew personnel incurred on behalf of the project. (Current rate for the use of vehicles is in accordance with the present IRS standard mileage rate.)
- Cost plus 15 percent of outside consulting and/or professional services - such as, analytical, drilling, legal, accounting, engineering, and other specialized services. Crew will obtain CLIENT'S approval

Introduced on September 13, 2016
Adopted on September 13, 2016
Official Resolution # R20160715

Sworn testimony equal to 1-1/2 times their hourly billing rate.

CREWWater
Wastewater
Environmental
Civil Engineering

Crew Engineers, Inc.

NJ Certificate of Authorization 24GA27920500

STANDARD TERMS AND CONDITIONS

1. STANDARD OF CARE. Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the Services are performed. Professional services are not subject to, and Crew can not provide, any warranty or guarantee, express or implied, including warranties or guarantees contained in any uniform commercial code. Any such warranties or guarantees contained in any purchase orders, requisitions or notices to proceed issued by Client are specifically objected to.

2. CHANGE OF SCOPE. The scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Client. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the Project progresses, facts discovered may indicate that scope must be redefined. Crew will promptly provide Client with an amendment to this Agreement to recognize such change, which shall be deemed approved if not objected to within 15 days of receipt by Client.

3. SAFETY. Crew has established and maintains programs and procedures for the safety of its employees. Unless specifically included as a service to be provided under this Agreement, Crew specifically disclaims any authority or responsibility for general job site safety and safety of persons other than Crew employees.

4. DELAYS. If events beyond the control of Client or Crew, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement, such schedule shall be amended to the extent necessary to compensate for such delay. In the event such delay exceeds 90 days, Crew shall be entitled to an equitable adjustment in compensation.

In the event Crew is delayed by Client and such delay exceeds 30 days, Crew shall be entitled to an extension of time equal to the delay and an equitable adjustment in compensation.

5. TERMINATION/SUSPENSION. Either party may terminate this Agreement upon 30 days' written notice to the other party. Client shall pay Crew for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination.

In the event either party defaults in its obligations under this Agreement (including Client's obligation to make the payments required hereunder), the non-defaulting party may provide 7 days' written notice stating its intention to suspend performance under the Agreement if cure of such default is not commenced and diligently continued. Failure of the defaulting party to commence cure within such time limit and diligently continue shall be cause to suspend performance under this Agreement.

6. OPINIONS OF CONSTRUCTION COST. Any opinion of construction costs prepared by Crew is supplied for the general guidance of the Client only. Since Crew has no control over competitive bidding or market conditions, Crew cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.

7. RELATIONSHIP WITH CONTRACTORS. Crew shall serve as Client's professional representative for the Services, and may make recommendations to Client concerning actions relating to Client's contractors, but Crew specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by Client's contractors.

8. CONSTRUCTION REVIEW. For projects involving construction, Client acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the project permits errors or omissions to be identified and corrected at comparatively low cost. Client agrees to hold Crew harmless from any claims resulting from performance of construction-related services by persons other than Crew.

9. INSURANCE. Crew will maintain insurance coverage for Professional, Comprehensive General, Automobile, Worker's Compensation, and Employer's Liability in amounts in accordance with legal, and Crew's business requirements. Certificates evidencing such coverage will be provided to Client upon request. For projects involving construction, Client agrees to require its construction contractor, if any, to include Crew as an additional insured on its policies relating to the Project. Crew's coverages referenced above shall, in such case, be excess over contractor's primary coverage.

10. INDEMNITIES. To the fullest extent permitted by law, Crew shall indemnify and save harmless Client from and against loss, liability, and damages sustained by Client, its agents, employees, and representatives by reason of injury or death to persons or damage to tangible property to the extent caused directly by the willful misconduct or failure to adhere to the standard of care described in Paragraph 1 above by Crew, its agents or employees.

Introduced on: September 13, 2016

Adopted on: September 13, 2016

On the Resolution of: 2016-0014

To the fullest extent permitted by law, Client shall defend, indemnify, and save harmless Crew, its agents, employees, and representatives from and against loss, liability, and damages (including reasonable litigation costs) arising from or relating to



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 8, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re Lambert Castle Fire Protection System
3 Valley Road, Paterson
Award of Consulting Services – Crews Engineers, Inc.

Members of the Board:

Lambert Castle is experiencing difficulties with the operations of the fire suppression system. In addition, several years ago the existing PVWC water distribution system was changed to a higher-pressure system, which may have eliminated the need for the Castle storage tanks and /or fire pumps. As such, the City of Paterson Fire Chief has requested a present evaluation and analysis of the operations of the system. Crew Engineering who provided previously design services for the fire protection system in 2001 was contacted and requested to submit a bid proposal. A proposal was received in the amount of not to exceed \$9,800.00 to perform this work. Copy of this proposal is attached.

The above referenced matter was discussed at the Public Works Committee meeting of August 29, 2016 and an award to Crew Engineering is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract for the Lambert Castle Fire Protection Consulting Services to Crew Engineers in the amount of not to exceed \$9,800.00 and authorize the Freeholder Director, County Counsel and Purchasing Director to execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

SJE:ibm

Attachment

cc: County Administrator

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution: R-2016-0746

PWC Chair

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2016-0686 WHICH AUTHORIZED A CONTRACT TO FREESPAN STRUCTURES, INC. AS IT PERTAINS TO THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT STORAGE SHED STRUCTURE IN THE BOROUGH OF HALEDON, NJ AS PER BID TO CORRECT THE AMOUNT OF THE BID STATED THEREIN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160746					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-40					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING AN AMENDMENT TO
RESOLUTION R-2016-0686 WHICH AUTHORIZED A
CONTRACT TO FREESPAN STRUCTURES, INC. AS IT
PERTAINS TO THE PASSAIC COUNTY OFFICE OF
EMERGENCY MANAGEMENT STORAGE SHED STRUCTURE IN
THE BOROUGH OF HALEDON, NJ AS PER BID TO CORRECT
THE AMOUNT OF THE BID STATED THEREIN**

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-0686 dated August 16, 2016 recommended an award of contract to Freespan Structures, Inc. for the Passaic County Office of Emergency Management Storage Shed Structure in the Borough of Haledon, NJ in the amount of \$128,000.00; and

WHEREAS the bid documents submitted by Freespan Structures, Inc. stated the amount of \$128,100.00 and Resolution R-2016-0686 incorrectly stated an award in the amount of \$128,000.00; and

WHEREAS based upon the above-stated explanation, the Office of the Passaic County Engineer recommends that the Passaic County Board of Chosen Freeholders authorize an amendment to Resolution R-2016-0686 which incorrectly stated the award of contract amount of \$128,000.00 and change the amount of the bid award stated therein to \$128,100.00, as per the bid documents submitted (see attached letter from the Office of the Passaic County Engineer dated August 31, 2016); and

WHEREAS the Freeholder Public Works and Buildings & Grounds Committee reviewed this matter at its August 29, 2016 meeting and is recommending this amendment.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby

authorizes an amendment to Resolution R-2016-0686 dated August 16, 2016 to correct the award of contract amount of \$128,000.00 stated therein to the correct amount of \$128,100.00 as per the bid documents submitted.

BE IT FURTHER RESOLVED that other than the change set forth above, all the terms and conditions set forth in the original Resolution R-2016-0686 shall remain in full force and effect.

September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

August 31, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505


PROJECT: Passaic County Office of Emergency Management
Storage Shed Structure
Haledon, NJ
**CORRECTION TO AWARD OF CONSTRUCTION
CONTRACT**

Dear Members of the Board:

This serves as notification for correction of an amount stated in Resolution R2016-0686 dated August 16, 2016. The resolution had the incorrect amount of \$128,000.00, as the per bid documents submitted it should have been \$128,100.00. The lowest bidder was Freespan Structures Inc.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution correcting the award of contract to Freespan Structures in the amount of \$128,100.00 for the Office of Emergency Management Storage Shed Structure subject to the availability of funds.

Very truly yours,


Steven J. Edmond, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic.local\departments\Engineering\Users\andrew_t\My Documents\PC Office of Emergency Management\Storage shed-structure\BCF_Award_2016_08_31-correction.docx

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160746

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AWARDDING CONTRACT TO HARRY L. SCHWARZ & CO. FOR PROFESSIONAL APPRAISAL CONSULTING SERVICES RELATING TO THE REPLACEMENT OF THE GROVE STREET CULVERT OVER THE WEASEL BROOK STRUCTURE NO. 1600-068 IN THE CITY OF CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160747						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-41						
CAF #	C-04-55-137-001-902						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AWARDING CONTRACT TO HARRY L. SCHWARZ
& CO. FOR PROFESSIONAL APPRAISAL CONSULTING
SERVICES RELATING TO THE REPLACEMENT OF THE
GROVE STREET CULVERT OVER THE WEASEL BROOK
STRUCTURE NO. 1600-068 IN THE CITY OF CLIFTON, NJ**

WHEREAS there exists a need for Professional Consultant Services as it concerns the preparation of appraisals on five parcels for one (1) Utility Easement; two(2) Utility Easements with Permanent Construction & Maintenance Easement and two (2) Permanent Construction & Maintenance Easements pertaining to the Replacement of County Culvert No. 1600-068, Grove Street over Weasel Brook in the City of Clifton; and

WHEREAS the completion this Project requires the County of Passaic to acquire utility easements and permanent construction and maintenance easements; and

WHEREAS Harry L. Schwarz & Co. of Dover, New Jersey has submitted a proposal dated July 28, 2016 for the necessary appraisal consulting services to be provided for a fee of \$4,250.00; and

WHEREAS the aforesaid proposal was reviewed by the Public Works and Buildings & Grounds Committee August 29, 2016 meeting and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Harry L. Schwarz & Co. has been qualified as a pool professional appraiser in a “Fair and Open” procedure

pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2016-0651, dated August 16, 2016 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Appraisal Consulting Services for the above-mentioned project be awarded to Harry L. Schwarz & Co. in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

September 13, 2016

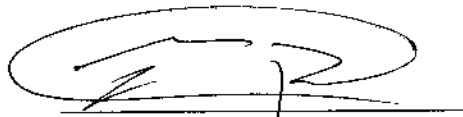
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,250.00

APPROPRIATION: C-04-55-137-001-902

PURPOSE: Resolution awarding contract to Harry L. Schwarz & Co. for professional appraisal consulting services.

A handwritten signature in black ink, consisting of stylized initials and a surname, enclosed within a hand-drawn oval. The signature is positioned above a horizontal line.

Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 30, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

**PROJECT: Replacement of the Grove Street Culvert
Over the Weasel Brook Structure No. 1600-068
City of Clifton, Passaic County NJ**

AWARD OF CONSULTING APPRAISAL SERVICES

Dear Members of the Board:

The replacement of County Culvert No. 1600-68, Grove Street over Weasel Brook in the City of Clifton, requires the County to acquire, Utility Easements, and permanent construction & maintenance easements on five (5) parcels. The County of Passaic requested proposals for appraisal services for one (1) Utility Easement, two (2) Utility Easements with permanent construction & maintenance easements, and two (2) permanent construction & maintenance easements

Six proposals were requested and received from the County appraisal pool for the above referenced project. The proposals are as follows:

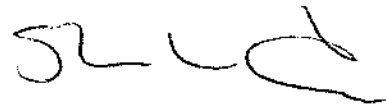
Harry L. Schwarz & Co. Dover, NJ	\$ 4,250.00
New Jersey Realty Advisory Group, LLC Jersey City, NJ	\$ 5,000.00
Lasser Sussman Associates, LLC Summit, NJ	\$ 8,800.00
Federal Appraisal and Consulting Whitehouse Station, NJ	\$ 9,000.00
PATJO Appraisal Service Inc. Kendall Park, NJ	\$10,500.00
Value Research Group, LLC Livingston, NJ	\$ 12,000.00

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160747

This matter was discussed at the Public Works Committee meeting on August 29, 2016, and an award of contract to Harry L. Schwarz & Co. is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Harry L. Schwarz & Co., in the amount of \$ 4,250.00 for the appraisal work necessary for the Replacement of Grove Street Culvert Over the Weasel Brook Structure No. 1600-068 in the City of Clifton, Passaic County, subject to the availability of funds.

Very truly yours,



Steven J. Edmond, P.E.
County Engineer

/sg

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

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County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

MEMORANDUM

June 27, 2016

To: Monica Chacon, assistant, County Counsel

From: Saad Ghattas, Principal Bridge Engineer

Re: Replacement of the Grove Street Culvert
Over the Weasel Brook Structure No. 1600-068
City of Clifton, Passaic County NJ

Utility Easements and Permanent Construction & Maintenance Easements

Enclosed, please find (6) sets of ROW documents), necessary for the construction of the above referenced project.

(General Property Parcel Maps (GPPM), individual parcel maps (IPM) and metes and bounds description for Five (5) Parcels:

- Parcel UE-1A & UE-1B (Utility Easements) one owner.
- Parcel UE-2A, UE-2B (Utility Easements) & Parcel E-2 (Permanent Construction and Maintenance Easement) one owner.
- Parcel E-3 (Permanent Construction and Maintenance Easement).
- Parcel UE-4 (Utility Easement) & Parcel E-4 (Permanent Construction and Maintenance Easement) one owner.
- Parcel E-5 (Permanent Construction and Maintenance Easement).

Would you kindly obtain appraisals for the above-mentioned Easements.

It is anticipated that these easements will be needed by December 2016.

SJE: SG/sg
Enclosur

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160747

HARRY L. SCHWARZ & CO.

\$4,250 Res-Pg:n.41-8

Established 1897
Licensed Real Estate Broker - New Jersey
Appraisals - Property Management - Consulting
28-30 North Sussex Street
P.O. Box 1008
Dover, New Jersey 07802-1008
Voice: (973) 366-5600 Fax: (973) 366-6594

Patricia A. Schwarz
President
Robert G. Schwarz, MAI, NJ-SCGREA
Chairman / Broker of Record (1967 to present)
Sidney M. Schwarz, MAI, SRPA, CPM
1935 to 2004
Harry L. Schwarz
1897 to 1965

BROKERAGE DIVISION:
S & R SCHWARZ & CO., INC., REALTORS
Licensed Real Estate Broker - New Jersey
Robert G. Schwarz, MAI, NJ-SCGREA
President / Broker of Record

July 28, 2016

Monica Chacon, Esq.
Assistant County Counsel, County of Passaic
Administration Building; Room 214
401 Grand Avenue
Paterson, New Jersey 07505-2023

RECEIVED
2016 AUG - 1 P 12:46
PASSAIC COUNTY
COUNSEL'S OFFICE

Re: Eminent Domain Appraisals: Utility Easements and Permanent
Construction and Maintenance Easements
Replacement of Grove Street Culvert over Weasel Brook
Structure No. 1600-068
City of Clifton, Passaic County, NJ

Dear Ms. Chacon:

In accordance with your written request dated July 15, 2016 and after reviewing available data, it is our understanding that the County of Passaic requires appraisals of the properties referenced below to estimate the just compensation for utility easements and construction and maintenance easements proposed on these properties.

Owner (per tax records) Parcel No.	Address	Block	Lot	Description of Property
Constancio Biason UE-1A & UE-1B	10 Catania Drive Clifton, NJ	27.10	35.02	.20± acre lot improved with single family residence
Victor Parada UE-2A, UE-2B & E-2	4 Catania Drive Clifton, NJ	27.10	35.01	0.23± acre lot improved with single family residence
Helen Tintle E-3	52 Grove Street Clifton, NJ	27.10	33	0.53± acre lot improved with single family residence
Walter Kosmenchuk UE-4 & E-4	57 Grove Street Clifton, NJ	27.13	8	0.35± acre lot improved with single family residence
Frank DeLisa E-5	53 Grove Street Clifton, NJ	27.13	7	0.23± acre lot improved with single family residence

Monica Chacon, Esq.
Assistant County Counsel, County of Passaic

July 28, 2016

Purpose of the Appraisal

The purpose of this assignment is to provide the County of Passaic with an estimate of Just Compensation for utility easements and construction and maintenance easements proposed on the properties listed above to aid the County of Passaic in an eminent domain acquisition. This valuation assignment will estimate the value of the land, the improvements to the land and damages to the remainders, if any, at the Highest and Best Use, in the "as is" condition as of the date of inspection.

Scope of Work

By acceptance of this assignment, we are acknowledging that we have the experience and knowledge to complete the assignment competently, in accordance with the competency provision in USPAP.

The value estimate will reflect our opinion of the just compensation due the property owners for the public taking on the subject property, as well as damages to the remainder, if any. The market value estimate is of the fee simple estate.

Prior to commencement of the assignment, each property owner will be notified in writing by certified mail, return receipt requested, offering them the opportunity to accompany us during the on-site inspection of the property. After an inspection of the subject properties and the neighborhood, we will prepare an appraisal of each property and report our estimate of Just Compensation using our narrative summary format. Since the properties are improved, the appraisals will consider those approaches to value appropriate for the type of assignment; namely, the Sales Comparison, also referred to as the Market Data Approach, and the Cost Approach and Income Approach, if the latter two approaches are determined to be a reliable indicators of value. Because of the age and/or condition of the improvements and the difficulty of accurately estimating accrued depreciation, the Cost Approach to value may not be appropriate and may not be used in the final valuation for this assignment. If it is determined that the improvements will not be adversely affected by the takings, then a "Land Only" appraisal will be prepared. This is not considered a departure from recognized valuation methodology according to the Uniform Standards of Professional Appraisal Practice. A "Before and After" value method will be utilized in either scenario.

The appraisal and report will be prepared in compliance with Standard 2.2(a) of the 2016-2017 Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation and the Professional Code of Ethics of the Appraisal Institute and the NJDOT appraisal guidelines. The appraisal will adequately identify the real estate and property interests to be appraised. The purpose and the intended use of the appraisal will be considered, as well as the effect on use and value of existing land use regulations and any reasonable and probable modifications of the land use regulations.

Monica Chacon, Esq.
Assistant County Counsel, County of Passaic

July 28, 2016

Scope of Work (Cont'd.)

The economic demand, physical adaptability of the real estate, the neighborhood trends and the Highest and Best Use will be analyzed and reported. The valuation process will include the collecting, verifying and analyzing of physical, functional and external market factors that may affect the value of the property under appraisal.

The scope of the work will include, but not be limited to, meeting with the property owners or their representatives to inspect the subject properties. The project maps prepared for the County of Passaic will be studied. The neighborhood will be evaluated and data gathered regarding state, county and local demographics and local area data. The City of Clifton Zoning ordinance, master plan, other mapped data, as well as the USGS and NJDEP prepared flood hazard and wetlands data, and the NJ Highlands maps and data will be analyzed.

We will research the local real estate market for comparable data. This involves seeking sales of similar tracts in Clifton and other nearby communities. Comparable real property sales and rentals, if used, will be collected from sources including, but not limited to, the Garden State Multiple Listing Service, Costar comparable data service, First American Corelogic data service, and the County Board of Taxation's SR-1A reports. Sales will be verified adequately and commensurate with the purpose of the assignment and analyzed. All data will be analyzed and conclusions as to market value will be based on our analysis of what might be expected in the local market for the subject properties, as of the value date.

If the Cost Approach is used, the Marshall and Swift, the NJ Tax Assessors Manual or similar service will be utilized to estimate the replacement cost of any improvements. The valuation estimate will assume that municipal, county, state and/or federal regulations under which the property or the current use might be governed are in compliance and that there are no environmental problems or issues that affect the value, except, if applicable, the presence and effect of the Highlands Preservation Act, wetlands and transition buffers, soil conditions and flood hazard zones.

Extraordinary Assumptions

An extraordinary assumption is an assumption that is specific to this particular appraisal assignment, which, if found to be false, could alter the appraiser's opinions or conclusions. Extraordinary assumptions are made so as to bring clarity to the opinion of value and to make the conclusions more meaningful. The appraisal may mention other assumptions, either general or specific to this assignment, throughout the report; however, for this assignment the appraisal fee quoted herein is based on the extraordinary assumption that improvements on any of the Subject Properties will be unaffected by the proposed utility easements and construction and maintenance easements, and the appraisals will be of "Land Value, Only." No other extraordinary assumptions will be made unless based on an independent professional NRE report

Monica Chacon, Esq.
Assistant County Counsel, County of Passaic

July 28, 2016

Extraordinary Assumptions (Cont'd.)

that might be prepared for and provided by the County of Passaic.

Hypothetical Conditions

A hypothetical condition is one which is contrary to what actually exists, but is supposed for the purposes of analysis. These conditions could be with regard to physical, legal or economic characteristics of the Subject Property; or about conditions external to the property. Typically a hypothetical condition may be presented to the appraiser by the client for the purposes of specificity of value or may be utilized by the appraiser for illustrative purposes. For this appraisal, no hypothetical conditions will be assumed unless reported by an independent professional whose NRE report will be prepared for and provided by the County of Passaic prior to commencement of the assignment.

Intended User and Intended Use

The appraisals and reports will be prepared for the County of Passaic as the intended user and it will be for the County of Passaic's sole and exclusive use in estimating Just Compensation for the purposes outlined herein. By acceptance of this proposal, the County of Passaic agrees to obtain written authorization from me before releasing the report to any other party or parties, except as require by law or to parties with an equitable interest in the property, or for any other use or purpose other than to aid in establishing the Just Compensation due the property owner for this eminent domain acquisition, which is the intended use of the appraisal. It is specifically understood that the appraisals will not be utilized for sale brochures or marketing, tax assessment appeals or mortgage lending or underwriting purposes.

The possession of the appraisal report, or any copy or portion thereof, by any representative of the client or any third party does not include or confer any rights of publication or redistribution of the report other than to such persons or entities identified in this agreement who shall be advised in writing of Harry L. Schwarz & Co's rights under this agreement prior to their receipt of the appraisal report. All rights, title and interest in any data gathered in the course of preparing the appraisals and reports, excluding any data furnished by or on the client's behalf, and the content of the report prepared pursuant to this agreement shall be vested in Harry L. Schwarz & Co.

Subject to the foregoing, the representatives of the client shall have the right to possess a copy of the report and to disclose the conclusions to the client's attorneys, accountants or other professional advisors as related to the property that is the object of this assignment, provided that such attorneys, accountants or advisors are advised in writing of Harry L. Schwarz & Co's rights under this Agreement prior to receipt of the appraisal report.

Monica Chacon, Esq.
Assistant County Counsel, County of Passaic

July 28, 2016

Appraisal Fees, Payment and Delivery of Report

We will provide the County of Passaic with appraisals and two (2) written appraisal reports and one electronic copy in PDF format for each of the five (5) properties that will meet the County's requirements. Our total fee for the preparation of the appraisals of the five properties and the written reports will be ~~Four Thousand Two Hundred Fifty (\$4,250.00) Dollars~~, based on a fee of \$850.00 for each single-family residential property, land only appraisal.

Any invoice for services rendered pursuant to this agreement is based upon the fees specified in this agreement. Invoices are considered due upon receipt and will be deemed delinquent if not paid within 30 days of the date of the invoice. The client will be assessed a late charge of 1-1/2% per month if payments are not received prior to the date the invoice is deemed delinquent as defined herein. Additional late charges will be assessed each additional month thereafter that an invoice remains unpaid in whole or in part. In the event collection efforts are pursued to recover unpaid balances owed by the client, the client agrees to pay all costs of collection, including, but not limited to, attorneys' fees at trial or on appeal.

Cancellation

The client may cancel this agreement at any time prior to the delivery of the appraisal report upon written notification to us. The client agrees to pay us for work completed on assignment prior to our receipt of their written cancellation notice, unless otherwise agreed upon between us in writing.

Other Costs, Expenses and Services

The appraisal fee does not include the cost of certain expenses that may be necessary for the preparation of the report; for example, but not limited to, structural and engineering studies of the improvements, environmental and wetlands studies or survey work.

If requested that we hire professionals to provide these services, an itemized bill for these expenses plus 15% for overhead and coordination will be presented upon the completion of the report. Any additional expenses or work contracted must be confirmed in writing prior to expenditure or proceeding. Payment for additional expenses, if incurred, will be due in full upon delivery of the report.

Legal counsel is beyond the scope of our services and is neither implied nor included. Preparation of any appeal forms, income or estate tax forms and/or representation as an advocate before the IRS, any State's Department of Treasury or Department of Taxation, the County Board of Taxation or in the New Jersey Tax Court or in Superior Court is neither offered, implied, inferred nor included.

Monica Chacon, Esq.
Assistant County Counsel, County of Passaic

July 28, 2016

Expert Testimony

The fee quoted does not include any depositions, completion of interrogatories, preparation for or expert valuation testimony in court or attendance before any board or agency of inquiry or any additional conferences and meetings regarding this matter after delivery of the appraisal and report.

After delivery of the appraisal and report should the client or the client's representatives wish us to testify in any proceeding, attend any conferences, prepare or complete interrogatories or depositions, or negotiate with any other party, an additional fee will be charged based on the number of hours spent for preparation, negotiating and/or testifying invoiced at the rate of \$800 per full day and \$500 per half day.

Any additional work requested will be invoiced on an hourly basis at the rates shown on the attached fee schedule. Payment terms are the same as for the written appraisal report.

Property Access

The client agrees to arrange or provide me or my staff with access to the property on 10-days prior notice. For this purpose only, notice may be given by telephone, fax or e-mail from our office to the primary client contact.

Delivery of Appraisal Reports

The appraisal report can be delivered within about four (4) to six (6) weeks of the date we are notified in writing that we have been retained to prepare the appraisal under the terms outlined above and receipt of any independent professional's NRE report, if prepared. The completion date can only be met if we receive any relevant information needed for the preparation of the appraisal in a timely manner; including, if available, surveys, wetlands, flood maps and environmental data, and engineering studies, and, if appropriate, a detailed 3-year history of the property's income and expenses and copies of all current or existing leases.

The foregoing estimated date of delivery or completion schedule does not constitute a guarantee that the assignment will be completed within such time periods; however, we will use commercially reasonable efforts to complete the assignment on or before the date of delivery or pursuant to the completion schedule. In the event we are unable to complete the assignment within the time set forth herein, we will provide the client's representatives with reasonable notice of any anticipated delays, and will in good faith agree with you upon an alternative date of delivery or completion schedule.

Monica Chacon, Esq.
Assistant County Counsel, County of Passaic

July 28, 2016

Confidentiality

Neither I nor any of my employees will provide a copy of the written appraisal report to, or disclose the results of the appraisal that has been prepared for the client in accordance with this agreement, with any party other than your representatives unless the authorizes to disclose such results, except as stipulated in the "Confidentiality Section" of the "ETHICS RULE" of the Uniform Standards of Professional Appraisal Practice (USPAP).

General In formation

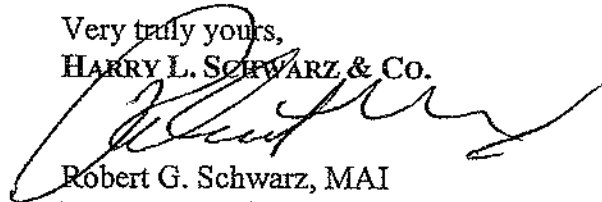
Additional copies of the summary appraisal report will be available at a cost of \$45.00 per copy plus delivery charges. The delivery method and delivery addresses for such additional copies must be specified by written notice.

For your review, herewith is included a copy of my **Professional Qualifications**, the **"Assumptions and Limiting Conditions"** and the **"Certification"** under which the appraisals will be prepared. Please review this proposal and the attachments.

Preparation of the appraisals will commence upon receipt of a signed copy of this letter, an initialed copy of the "Assumptions and Limiting Conditions", the "Certification" and the fee schedule.

Should you have any questions about any terms set forth in this letter or in the attachments, please contact me. I look forward to working with you on this assignment.

Very truly yours,
HARRY L. SCHWARZ & CO.



Robert G. Schwarz, MAI
NJ-SCGREA #42RG00017000

Attachments

proposals\Passaic Clifton Grove Street Culvert 2016 roposal
RGS:dm

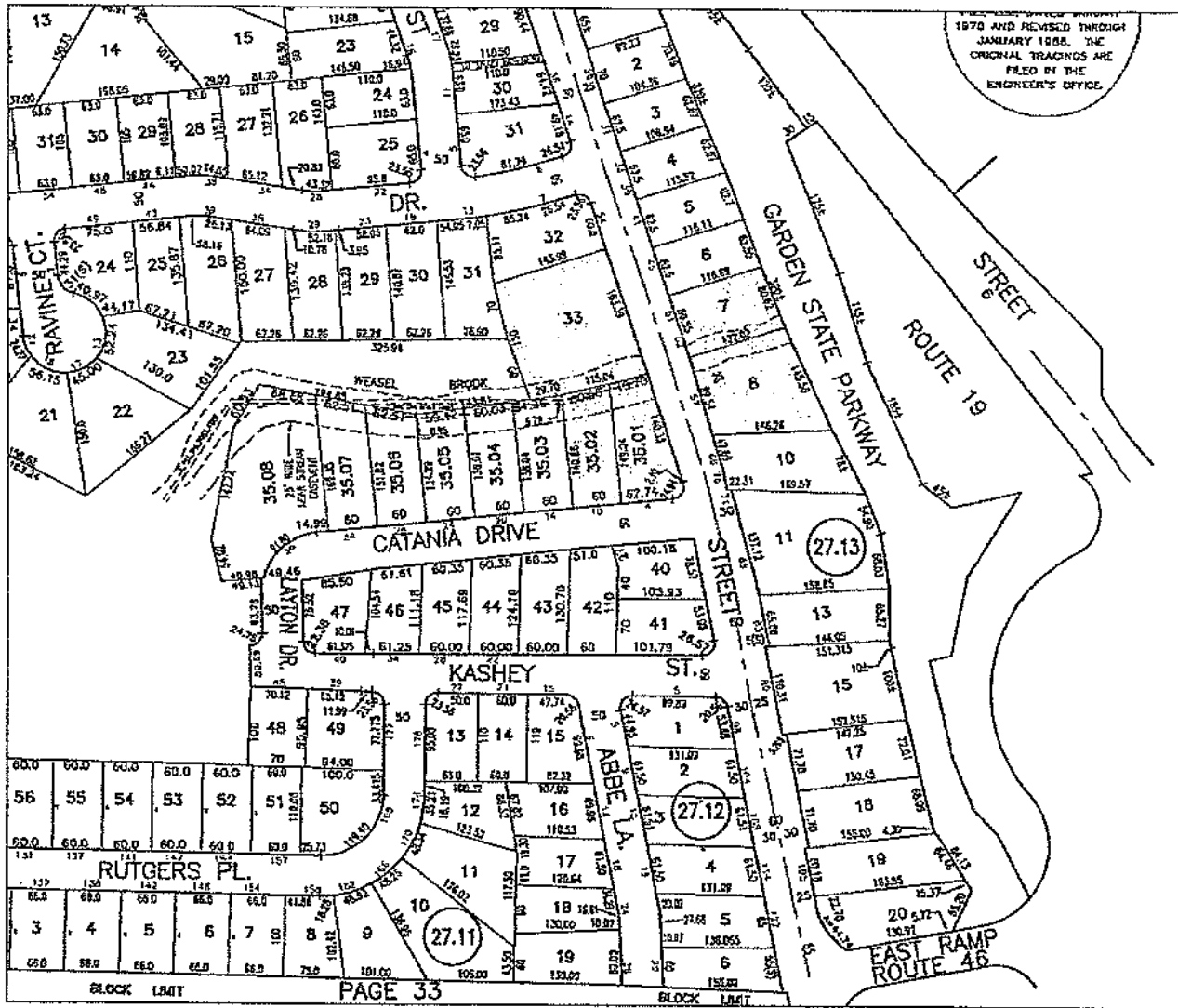
Accepted by:

_____ Date _____
Monica Chacon, Esq., Esq. for the County of Passaic

Monica Chacon, Esq.
Assistant County Counsel, County of Passaic

July 28, 2016

Tax Map of Subject Properties



Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160747

QualificationsEDUCATION

Graduate John J. Pershing College - Business Administration & Economics - 1971
 Real Estate Appraisal Courses sponsored by the Appraisal Institute at University of Tampa, University of Nebraska, University of Georgia, University of Indiana and University of Maryland, Rutgers University
 Graduate - Morristown School, Morristown, NJ - 1966

BUSINESS AFFILIATION

President - Harry L. Schwarz & Co., one of the oldest Real Estate firms in New Jersey, Est. July 1, 1897; specializing in Appraisals, Property Management, Real Estate Consulting
 President - S & R Schwarz & Co., Inc., Realtors; Residential, Commercial, Industrial Brokerage

TEACHING EXPERIENCE

Lecturer on Economics at Maureen J. Pershing College - 1970
 Taught the New Jersey Real Estate Salesperson Pre-licensing Course
 Arbitration mediator for the Morris County Board of Realtors

PROFESSIONAL MEMBERSHIPS & LICENSES

Designation, MAI; Appraisal Institute (1986)
 State Certified General Real Estate Appraiser - New Jersey
 Licensed Real Estate Broker - New Jersey
 NJ SADC Approved Appraiser; NJDOT Approved Appraisal; NJDEP Approved Appraiser
 Member North Central Jersey Boards of Realtors, New Jersey Association of Realtors, National Association of Realtors
 President, Morris County Board of Realtors - 1983

PARTIAL LIST OF CLIENTS:

Allamuchy Township	Argonaut Realty, Div. of GM	Chabad of NW NJ
Commonwealth Land & Title Co.	Conrail	Denville Township
Dover, Town of	Fulton Bank of NJ	GPU Energy/JCP&L Co
Hanover Township	Highlands State Bank.	Jefferson Township
Mendham Township	Merrill Creek Reservoir	Mobil Oil Corp.
Morris Cty Bd of Freeholders	Morris Cty Flood Mit. Comm	Morris Cty Park Commission
Morris Cty Preservation Trust	Morris Plains Borough	Mt. Arlington Borough
New Jersey Transit	Passaic County	Randolph Twp
Roxbury Township	Sparta Township	Spartan Oil Co
State of NJ- Green Acres	State of NJ, DOT	Sussex Co ARC
Trinity Lutheran Church	Valley National Bank	Wanaque Borough
Warren Cty Bd of Freeholders	Washington Township	West Morris Rgn'l School District
Many Private Estates, Attorneys, Accountants and Individuals		

EXPERIENCE:

Appraised homes, estates, factories, lakefront properties, restaurants and special purpose properties in Bergen, Gloucester, Morris, Passaic, Somerset, Sussex, Union, Warren Counties in New Jersey, Pike and Wayne Counties in Pennsylvania. Leased and sold homes, vacant land, estates, factories, stores and commercial properties in northern New Jersey. Qualified before Morris, Sussex, Warren, and Hunterdon County Boards of Taxation, Superior Court and Tax Court of New Jersey, Municipal Zoning Boards of Adjustment in Morris, Sussex and Warren Counties.

Qualifications

EDUCATION:

Bachelor of Science in Business Administration; Wake Forest University, 1983

Appraisal Institute Courses:

Real Estate Appraisal Principles; Basic Valuation Procedures; Capitalization Theory & Techniques, Part A & Part B; Uniform Standards of Professional Practice; USPAP Updates; Case Studies in Real Estate Valuation; Report Writing & Valuation Analysis; Litigation Valuation; Eminent Domain & Condemnation; Subdivision Analysis; Feasibility, Market Value & Investment Timing; Valuation of Detrimental Conditions in Real Estate; Analyzing Operating Expenses, etc.

Other Courses:

Various courses and seminars on topics ranging from tax appeals and use of appraisal manuals to environmental hazards and valuation issues

PAST & PRESENT BUSINESS AFFILIATIONS:

1988 to present - Staff Appraiser
Harry L. Schwarz & Co.
Dover, NJ

1984 to 1988 - Project Manager
Klusza & Associates, Inc.
Real Estate Appraisers & Consultants
Lakeland, FL

PROFESSIONAL AFFILIATIONS:

NJ Certified General Appraiser, License No. 42RG 00026200
Associate Member, Appraisal Institute
Affiliate member, Garden State Multiple Listing Service

PARTIAL LIST OF CLIENTS:

Boonton, Town of	Brownwood Realty	Chatham Borough
Church of Jesus Christ of Latter-Day Saints		Denville Township
East Hanover Bd of Ed	Gearhart Chevrolet	Grecco Realty
GPU Energy	Highlands State Bank	Kevil Chevrolet
Macedo Industrial Park	Mobil Oil Corp.	Morris County Park Commission
Passaic County	Morris County Vo-Tech	Fulton Bank of NJ
Spartan Oil Company	State of New Jersey, DOT	State of NJ- Green Acres
Valley National Bank	Vernon Township	Wharton Borough
Warren Cty Bd of Freeholders		
Many Private Estates, Attorneys, Accountants and Individuals		

EXPERIENCE:

Appraised homes, estates, multi-family properties, condominiums, shopping centers, office buildings, restaurants, mixed use properties, industrial properties, special purpose properties, and all types of vacant land, in Bergen, Essex, Hunterdon, Morris, Passaic, Somerset, Sussex, and Warren Counties in New Jersey

Assumptions & Limiting Conditions

It is assumed that title to the property is good and marketable. No survey has been made and the value estimate is given without regard to question of title, boundaries, encumbrances or encroachments. No responsibility is assumed for matters of a legal nature.

The appraiser herein, by reason of this appraisal, shall not be required to give testimony or to appear in court or at any hearing with regard to the property in question without special financial arrangements having been completed.

The by-laws and Regulations of the professional appraisal organizations with which the Appraiser is affiliated govern disclosure of the contents of the appraisal.

As required by the New Jersey State Board of Real Estate Appraisers, the Appraisal Institute and by applicable law, this appraisal has been made in accordance with the Uniform Standards of Professional Practice (USPAP) as promulgated by the Appraisal Foundation and as required by Title XI of the Financial Institutions Reform, Recovery and Enforcement Act of 1989 (FIRREA).

However, the "Departure Provisions" of the USPAP are invoked herein where the requirements of USPAP are non-applicable; such as, the requirements for the Cost Approach to Value and the Income Approach to Value techniques and the analyses in cases involving the appraisal of vacant land. Also, The "Departure Provisions" are invoked and the USPAP not applicable in cases where government agencies; such as, the New Jersey Department of Transportation, the New Jersey Department of Environmental Protection and others have their own formats, procedural handbooks and content requirements, as well as the appraisal content requirements set forth in the URAR formats approved by Fannie Mae, Freddie Mac and other federal agencies. Also, The "Departure Provisions" are invoked for cases involving the New Jersey Tax Court, County Tax Boards and other Courts in general where FIRREA is superseded by an official court jurisdiction, which wishes to consider a summary appraisal. These provisions are also invoked in cases where a client or attorney specifically requests a brief or summary type report in a non-federal related matter.

Neither all nor any part of the contents of this report, especially any conclusions as to the value, the identity of the Appraiser or the firm with which the Appraiser is connected, or any references to the professional appraisal organizations with which the Appraiser is affiliated, shall be disseminated to the public through advertising media, public relations media, new media, sales media or any other public means of communications without the prior written consent and approval of the undersigned.

Initial here _____

Assumptions & Limiting Conditions (Cont'd.)

In this appraisal assignment, the existence of toxic waste or potentially hazardous material, which may or may not be present on the property or adjoining properties, has not been considered unless specified within the body of this report. The Appraiser is not qualified to detect such substances.

If the subject property comes within the definitions of and is subject to the application of the New Jersey Environmental Cleanup Responsibility Act (ERCA) N.J.S.A. 13:IK-6 et. seq., the Industrial Site Recovery Act (ISRA), the Underground Storage Tank Act (USTA) or any other law or regulation promulgated by any Federal or State agencies, such conditions and responsibilities of the property owner as may be imposed by the provisions of these laws have not been taken into consideration in the appraisal process or the value estimate unless specified within this report. It is assumed that the owner can and will obtain a letter of Non-applicability from the Bureau of Industrial Site Evaluation or approval of a negative declaration from the New Jersey Department of Environmental Protection as required by law.

Any information in this report furnished by others is assumed to be reliable, but the Appraiser assumes no responsibility for its accuracy.

It is assumed that the municipal tax map and records and/or any documentation or maps provided by the client correctly delineate the property under appraisal.

Initial here _____

CERTIFICATION

I certify that, to the best of my knowledge and belief:

1. The statements of fact contained in this report are true and correct.
2. The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
3. I have no present or prospective interest in the property that is the subject of this report, and I have no personal interest with respect to the parties involved.
4. I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within a three-year period immediately preceding acceptance of this assignment.
5. I have no bias with respect to the property that is the subject of this report, and I have no bias with respect to the parties involved with this assignment.
6. My engagement in this assignment was not contingent upon developing or reporting predetermined results.
7. My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
8. My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the *Uniform Standards of Professional Appraisal Practice*.
9. I have made a personal inspection of the property that is the subject of this report.
10. No one provided significant real property appraisal assistance to the person signing this certification, except as may be set forth in the letter of transmittal of this report.
11. I certify that the use of this report is subject to the requirements of the Appraisal Institute relating to review by duly authorized representatives.
12. As of the date of this report, I, Robert G. Schwarz, have completed the requirements under the continuing education program of the Appraisal Institute and the State of New Jersey.

Robert G. Schwarz, MAI
NJ-SCGRE #42RG00017000

Initial here _____



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 30, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

**PROJECT: Replacement of the Grove Street Culvert
Over the Weasel Brook Structure No. 1600-068
City of Clifton, Passaic County NJ**

AWARD OF CONSULTING APPRAISAL SERVICES

Dear Members of the Board:

The replacement of County Culvert No. 1600-68, Grove Street over Weasel Brook in the City of Clifton, requires the County to acquire, Utility Easements, and permanent construction & maintenance easements on five (5) parcels. The County of Passaic requested proposals for appraisal services for one (1) Utility Easement, two (2) Utility Easements with permanent construction & maintenance easements, and two (2) permanent construction & maintenance easements

Six proposals were requested and received from the County appraisal pool for the above referenced project. The proposals are as follows:

Harry L. Schwarz & Co. Dover, NJ	\$ 4,250.00
New Jersey Reality Advisory Group, LLC Jersey City, NJ	\$ 5,000.00
Lasser Sussman Associates, LLC Summit, NJ	\$ 8,800.00
Federal Appraisal and Consulting Whitehouse Station, NJ	\$ 9,000.00
PATJO Appraisal Service Inc. Kendall Park, NJ	\$10,500.00
Value Research Group, LLC Livingston, NJ	\$ 12,000.00

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160747

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE PASSAIC VALLEY WATER COMMISSION AND THE COUNTY OF PASSAIC FOR THE RELOCATION OF A WATER MAIN FOR THE REPLACEMENT OF THE EIGHTH STREET BRIDGE PROJECT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160748					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-42					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	<				<		
Bartlett	<				<		
Duffy	<			<	<		
James	<				<		
Lazzara	<				<		
Lepore	<		<		<		
Lora	<				<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE PASSAIC VALLEY WATER COMMISSION AND THE COUNTY OF PASSAIC FOR THE RELOCATION OF A WATER MAIN FOR THE REPLACEMENT OF THE EIGHTH STREET BRIDGE PROJECT

WHEREAS the Eighth Street Bridge (Structure No. 1600004) over the Passaic River between the City of Passaic and the Borough of Wallington in Bergen County, New Jersey, a jointly owned Passaic and Bergen County Bridge has been identified as being structurally deficient due to the poor conditions of the superstructure; and

WHEREAS by R-2016-0348 dated April 26, 2016, a contract was awarded to Konkus Corporation (“County Contractor”) for the construction of the Replacement of the Eighth Street Bridge project; and

WHEREAS the Office of the Passaic County Engineer has received a Shared Services Agreement from the Passaic Valley Water Commission for use of the Eighth Street Bridge over the Passaic River to relocate an existing 8” water main that was installed on the sidewalk and remove and attach it to the new bridge; and

WHEREAS the County Contractor for the Replacement of the Eighth Street Bridge Project will perform several tasks for the Passaic Valley Water Commission, as explained in the letter from the Office of the Passaic County Engineer dated August 31, 2016, (attached hereto and made a part hereof); and

WHEREAS the Passaic Valley Water Commission will supply certain materials for the work and also reimburse the County for

the work performed by the County Contractor to relocate the water main; and

WHEREAS this matter has been reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its August 29, 2016 meeting and recommended for approval by the full Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Shared Services Agreement by and between the Passaic Valley Water Commission and the County of Passaic in order to permit the County Contractor on said project to relocate an 8" water main for the Passaic Valley Water Commission onto the new Eighth Street Bridge.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board be authorized to execute the said Agreement on behalf of the County of Passaic.

September 13, 2016

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160748



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.42-5

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Replacement of Eighth Street Bridge over
The Passaic River, Structure No. 1600004
City of Passaic and Borough of Wallington, Passaic and Bergen Counties
State Job Number: 7007319
Share Services Agreement-Passaic Valley Water Commission**

Dear Members of the Board:

This Office has received three (3) originals of the Share Services Agreement with Passaic Valley Water Commission for use of the Eighth Street Bridge over the Passaic River to install 8" water main.

The existing 8" water main that was installed on the sidewalk of the Eighth Street Bridge will be removed and attached to the new bridge. The County Contractor for the replacement of the Eighth Street Bridge will perform the following work for the Passaic Valley Water Commission as shown on the construction plans and the supplementary specifications:

- Pay Item No. 93 - 8" Water Pipe, Installation Only.
- Pay Item No. 93A - Relocate Water Meter Chamber.
- Pay Item No. 188 -- 8" Water Pipe Bridge, Installation Only.

Passaic Valley will supply pipes, valves, pipe hangers on bridge, pipe restraints rods, glands and all appurtenances.

Passaic Valley Water Commission will reimburse the County for the work performed by the County Contractor.

This Agreement was reviewed and discussed by the Public Works Committee at its meeting of August 29, 2016 and was recommended for approval to the full Board.

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160748

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing the Director and the Clerk to sign and execute the Share Services Agreement.

Very truly yours,


Steven J. Edmond, P.E.
County Engineer

SJE:AM:am

Attachment

Cc: County Administrator
County Counsel
Director of Finance
Public Works Chair

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION RECOMMENDING AN AWARD OF CONTRACT FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE HIGH FRICTION SURFACE TREATMENT PROJECT IN BLOOMINGDALE, RINGWOOD, WANAQUE, AND WEST MILFORD, NJ TO BOSWELL ENGINEERING UPON RECEIPT OF APPROVAL FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160749					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-43					
CAF #		C-04-55-137-001-902					
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION RECOMMENDING AN AWARD OF CONTRACT
FOR CONSTRUCTION ENGINEERING AND INSPECTION
SERVICES FOR THE HIGH FRICTION SURFACE
TREATMENT PROJECT IN BLOOMINGDALE, RINGWOOD,
WANAQUE, AND WEST MILFORD, NJ TO BOSWELL
ENGINEERING UPON RECEIPT OF APPROVAL FROM THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION**

WHEREAS there exists a need for Professional Consultant Environmental Design services and the Passaic County Engineer's Office has received competitive quality based proposals for construction engineering and inspection services for the High Friction Surface Treatment Project in Bloomingdale, Ringwood, Wanaque, and West Milford, NJ; and

WHEREAS as part of the Federal process for selecting professional engineering consultants, a multi-agency evaluation of the proposals was conducted with Boswell Engineering of South Hackensack, NJ being selected as having the best qualitative proposal; and

WHEREAS upon selection of the best proposal and said proposal being evaluated and recommended by the Office of the Passaic County Engineer, NJDOT-Local Aid, and NJTPA, negotiations were conducted with the consultant Boswell Engineering and a final fee was negotiated; and

WHEREAS the final fee negotiated and submitted to the NJDOT for approval was \$105,228.30.00 as evidenced in the attached proposal; and

WHEREAS by letter dated August 30, 2016 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve an award of contract to Boswell Engineering for the High Friction Surface Treatment Project in

Transportation; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at their meeting on August 29, 2016 who are recommending approval by the entire Board; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Boswell Engineering has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2016-067, dated January 26, 2016 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the award of contract to Boswell Engineering for construction engineering and inspection services for the High Friction Surface Treatment Project in Bloomingdale, Ringwood, Wanaque, and West Milford, NJ pending approval from the NJDOT.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Council are hereby authorized to

Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$105,228.30

APPROPRIATION: C-04-55-137-001-902

PURPOSE: Resolution recommending an award of contract for construction engineering and inspection services to Boswell Engineering.



Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 30, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: High Friction Surface Treatment
Bloomingdale, Ringwood, Wanaque, West Milford
Construction Engineering and Inspection Services

Members of the Board:

Passaic County has received competitive Quality Based proposals for Construction Engineering and Inspection Services for the High Friction Surface Treatment Project in the municipalities of Bloomingdale, Ringwood, Wanaque and West Milford.

Under the Federal Process for selecting professional engineering consultants, a multi-agency evaluation of the proposals was conducted and Boswell Engineering of South Hackensack, NJ, was selected as having the best qualitative proposal.

Upon selection of the best proposal, the Cost Proposal was evaluated by this office and negotiations conducted with the consultant. The final fee negotiated and submitted to NJDOT for approval was \$105,228.30.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of August 29, 2016.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Award of Contract to Boswell Engineering upon receipt of Approval from NJDOT.

Very truly yours,

Timothy R. Wetten, P.E.
Assistant County Engineer

SJE/trm

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Procurement

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160749

**Cost & Work Hour Proposal
Construction Engineering & Inspection Services
High Friction Surface Treatment
Ringwood Avenue/Greenwood Lake Turnpike & Glenwild Avenue
Bloomingdale, Ringwood, Wanaque & West Milford
County Of Passaic, New Jersey**

FEDERAL PROJECT NO. HSP-C00S (947)

COMPANY NAME: Boswell Engineering (A)

DATE: August 11, 2016
revised 8/25/16

Title/Name	Total Hours	Hourly Rate	Total Direct Labor
Project Engineer/Manager - Peter Pannucci, P.E.	50	\$80	\$4,000.00
Resident Engineer - Alex Bushong, P.E.	350	\$42	\$14,700.00
Senior Inspector - Garik Kuruzian, NICET IV	500	\$40	\$20,000.00
			\$38,700.00

Boswell Direct Labor Costs

a. Total Direct labor	\$ 38,700.00
b. Overhead (122.9)	\$ 47,562.30
c. Fixed Fee (.18)	\$ 6,966.00

Boswell Labor Cost \$ 93,228.30 (A)

	Total Hours	Hourly Rate	Total Direct Labor
	0	\$0.00	\$0.00

Direct Expenses	
Direct Expenses- Photographs	\$2,000.00
Mileage	\$1,000.00 <i>JKR</i>
On-Call Survey Verification	\$10,000.00
Testing	

Total Direct Expenses \$13,000.00 (B)

TOTAL CONTRACT AMOUNT (A + B) \$ ~~106,228.30~~ *105,228.30* *PK*

* The Estimated Fee of \$106,228.30 is based upon a sixty (60) work day construction duration as stipulated in the County of Passaic's Scope of Service.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 30, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: High Friction Surface Treatment
Bloomingdale, Ringwood, Wanaque, West Milford
Construction Engineering and Inspection Services

Members of the Board:

Passaic County has received competitive Quality Based proposals for Construction Engineering and Inspection Services for the High Friction Surface Treatment Project in the municipalities of Bloomingdale, Ringwood, Wanaque and West Milford.

Under the Federal Process for selecting professional engineering consultants, a multi-agency evaluation of the proposals was conducted and Boswell Engineering of South Hackensack, NJ, was selected as having the best qualitative proposal.

Upon selection of the best proposal, the Cost Proposal was evaluated by this office and negotiations conducted with the consultant. The final fee negotiated and submitted to NJDOT for approval was \$105,228.30.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of August 29, 2016.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Award of Contract to Boswell Engineering upon receipt of Approval from NJDOT.

Very truly yours,

Timothy R. Wetten, P.E.
Assistant County Engineer

SJE/trm

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Procurement

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160749

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO KEY-TECH LABORATORIES OF KEYPORT, NJ FOR ON-CALL TESTING SERVICES FOR THE BLACK OAK RIDGE ROAD & POMPTON PLAINS CROSSROAD INTERSECTION IMPROVEMENTS PROJECT AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160750					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-44					
CAF #		C-04-55-112-301-902					
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO
KEY-TECH LABORATORIES OF KEYPORT, NJ FOR ON-CALL
TESTING SERVICES FOR THE BLACK OAK RIDGE ROAD &
POMPTON PLAINS CROSSROAD INTERSECTION
IMPROVEMENTS PROJECT AS PER BID**

WHEREAS bids were received by the County of Passaic on January 30, 2015 for on-call testing services for construction, geotechnical and environmental material; and

WHEREAS Passaic County passed Resolution R-2015-0144 on February 24, 2015 awarding a contract to Key-Tech Laboratories of Keyport, New Jersey on an as-needed basis over a two-year period; and

WHEREAS the Passaic County Engineering Department by letter dated August 31, 2016 is recommending that said Key-Tech Laboratories be authorized to be paid an allowance for providing professional testing services in the amount of \$1,175.00 for the Black Oak Ridge Road & Pompton Plains Crossroad Intersection Improvements Project in conformity with their competitive bid received under the 2015-2017 On-call Testing Program and Proposal of Services/Fee Schedule dated April 7, 2015 (copy of letter and proposal attached hereto and made a part hereof); and

WHEREAS the Public Works and Buildings & Grounds Committee discussed this matter at the August 29, 2016 meeting and recommend that it be approved by the entire Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of Key-Tech Laboratories of Keyport, NJ to conduct the needed professional testing services for the Black Oak Ridge Road & Pompton Plains Crossroad Intersection Improvements Project for the sum of \$1,175.00 in conformity with Board Resolution R-2015-0144 dated February 24, 2015 award of bid to them.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,175.00

APPROPRIATION: C-04-55-112-301-902

PURPOSE: Resolution authorizing the award of contract to Key-Tech Laboratories of Keyport, NJ for on-call testing services.



Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Black Oak Ridge Road & Pompton Plains Crossroad Intersection
Improvements
Testing Services Contract – Key-Tech Laboratories

Members of the Board:

We respectfully request that the Board of Chosen Freeholders authorize a contract with Key-Tech Laboratories of PO Box 48, Keyport, NJ 07735 for the purpose of providing Testing Services for the subject project. Key-Tech provided a competitive bid under the 2015-2017 On-call Testing Program. Please award this contract under the competitive bid received from Key Tech and approved by Resolution 2015-0144, February 24, 2015.

The Public Works and Buildings & Grounds Committee, at their meeting of August 29, 2016, recommended that the full Board authorize this Testing Services Contract.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing a Contract with Key-Tech Laboratories in the amount of \$1,175.00.

Very truly yours

A handwritten signature in black ink, appearing to read "Anthony R. Metten".

Anthony R. Metten, P.E.
Assistant County Engineer

Encl: Proposal

TRM

cc: County Administrator
County Engineer
Public Works Committee
Finance

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160750

KEY-TECH

210 Maple Place

P.O. Box 48

Keyport, NJ 07735

Tel (732)888-8308

Fax (732)888-8307

April 7, 2015

OFFICE OF THE PASSAIC COUNTY ENGINEER
401 Grand Street
Paterson, NJ 07505

Attn: Mr. Timothy R. Mettlen, P.E.
Assistant County Engineer
Passaic County Engineer's Office

**Re: Passaic County 2015 Resurfacing Program
Black Oak Ridge Road and Pompton Plains Crossroad
Township of Wayne – Passaic County, NJ
Key-Tech Job No.: 15-330**

Dear Mr. Mettlen:

Enclosed please find our Proposal of Services/Fee Schedule for the above referenced project in response to your request dated April 5, 2015.

Our laboratory is inspected and/or certified, on an annual basis, by the Cement and Concrete Reference Laboratory (CCRL) and American Association of State Highway and Transportation Officials (AASHTO) each a division of the National Institute of Standards and Technology. Our laboratory has a 4.0 proficiency rating. We are fully committed to providing these services with the highest level of quality in our inspection force including an internal quality control assurance program.

Should you have any questions or require additional information please do not hesitate to contact this office.

Sincerely,



Douglas K. Reilly
GENERAL MANAGER
KEY-TECH LABORATORIES

RWS/JMC
DR/xp
Enc.

KEY-TECH

210 Maple Place P.O. Box 48 Keyport, NJ 07735 Tel (732)888-8308 Fax (732)888-8307

**Re: Passaic County 2015 Resurfacing Program
 Black Oak Ridge Road and Pompton Plains Crossroad
 Township of Wayne – Passaic County, NJ
 Key-Tech Job No.: 15-330**

COST ESTIMATE

Based upon the request dated November 4, 2015 from Mr. Timothy Mettlen, P.E., Assistant County Engineer, our cost estimate for budgeting purposes is, in accordance with our current Contracted rate is **\$ 1,175.00**

Please note that only the services required and authorized would be invoiced based upon our per diem/test rate listed below. Services beyond our original estimate would not be performed without client authorization.

FIELD / LABORATORY SERVICES:

Bituminous Concrete Core Drilling	\$ 850.00 per day	x	1 days	\$ 850.00
(Total of 1 Lot: 5 Surface Course Core Samples)				
Bulk Specific Gravity	\$ 35.00 per core	x	5 cores	\$ 175.00
Maximum Theo. Specific Gravity	\$ 75.00 per core	x	2 cores	\$ 150.00

TOTAL ESTIMATED COST **\$ 1,175.00**

AUTHORIZATION:

If the terms and conditions described above are acceptable to you, please sign one copy of this proposal and return it to our office.

ACCEPTED:

FOR: _____

BY: _____

TITLE: _____

DATE: _____



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

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FAX: (973) 742-3936
TDD: (973) 279-9786

August 31, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Black Oak Ridge Road & Pompton Plains Crossroad Intersection
Improvements
Testing Services Contract – Key-Tech Laboratories

Members of the Board:

We respectfully request that the Board of Chosen Freeholders authorize a contract with Key-Tech Laboratories of PO Box 48, Keyport, NJ 07735 for the purpose of providing Testing Services for the subject project. Key-Tech provided a competitive bid under the 2015-2017 On-call Testing Program. Please award this contract under the competitive bid received from Key Tech and approved by Resolution 2015-0144, February 24, 2015.

The Public Works and Buildings & Grounds Committee, at their meeting of August 29, 2016, recommended that the full Board authorize this Testing Services Contract.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing a Contract with Key-Tech Laboratories in the amount of \$1,175.00.

Very truly yours

A handwritten signature in black ink, appearing to read "Anthony R. Metten".

Anthony R. Metten, P.E.
Assistant County Engineer

Encl: Proposal

TRM

cc: County Administrator
County Engineer
Public Works Committee
Finance

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160750

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION RECOMMENDING AN AWARD OF CONTRACT FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE CENTERLINE RUMBLE STRIPS PROJECT IN VARIOUS MUNICIPALITIES OF PASSAIC COUNTY TO BOSWELL ENGINEERING UPON RECEIPT OF APPROVAL FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160751						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-45						
CAF #	C-04-55-137-001-902						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

Res. Pg. 45-2

**RESOLUTION RECOMMENDING AN AWARD OF CONTRACT
FOR CONSTRUCTION ENGINEERING AND INSPECTION
SERVICES FOR THE CENTERLINE RUMBLE STRIPS
PROJECT IN VARIOUS MUNICIPALITIES OF PASSAIC
COUNTY TO BOSWELL ENGINEERING UPON RECEIPT OF
APPROVAL FROM THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION**

WHEREAS the Passaic County Engineer's Office has received competitive quality based proposals for construction engineering and inspection services for the Centerline Rumble Strips Project in various municipalities throughout Passaic County, NJ; and

WHEREAS as part of the Federal process for selecting professional engineering consultants, a multi-agency evaluation of the proposals was conducted with Boswell Engineering of South Hackensack, NJ being selected as having the best qualitative proposal; and

WHEREAS upon selection of the best proposal and said proposal being evaluated and recommended by the Office of the Passaic County Engineer, NJDOT-Local Aid, and NJTPA, negotiations were conducted with the consultant Boswell Engineering and a final fee was negotiated; and

WHEREAS the final fee negotiated and submitted to the NJDOT for approval was \$89,657.00, as evidenced in the attached proposal; and

WHEREAS by letter dated August 30, 2016 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve an award of contract to Boswell Engineering for the Centerline Rumble Strips Project in various municipalities throughout Passaic County upon receipt of

approval from the New Jersey Department of Transportation,
and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at their meeting on August 29, 2016 who are recommending approval by the entire Board; and recommending approval by the entire Board; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Boswell Engineering has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2016-067, dated January 26, 2016 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the award of contract to Boswell Engineering for construction engineering and inspection services for the Centerline Rumble Strips Project in various municipalities throughout Passaic County pending approval from the NJDOT.

BE IT FURTHER RESOLVED that the Director, Clerk of

Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

September 13, 2016

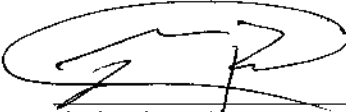
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$89,657.00

APPROPRIATION: C-04-55-137-001-902

PURPOSE: Resolution recommending an award of contract to Boswell Engineering for construction engineering and inspection services for the Centerline Rumble Strips Project.


Flavio Rivera, Treasurer

DATED: September 13, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 30, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Centerline Rumble Strips
Various Municipalities
Construction Engineering and Inspection Services

Members of the Board:

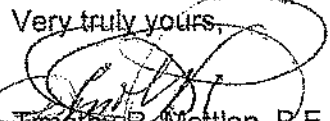
Passaic County has received competitive Quality Based proposals for Construction Engineering and Inspection Services for the Centerline Rumble Strip Project in various municipalities of Passaic County

Under the Federal Process for selecting professional engineering consultants, a multi-agency evaluation of the proposals was conducted and Boswell Engineering of South Hackensack, NJ, was selected as having the best qualitative proposal.

Upon selection of the best proposal, the Cost Proposal was evaluated by this office and negotiations conducted with the consultant. The final fee negotiated and submitted to NJDOT for approval was \$89,657.00.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of August 29, 2016.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Award of Contract to Boswell Engineering upon receipt of Approval from NJDOT.

Very truly yours,

 Timothy R. Mettlen, P.E.
 Assistant County Engineer

SJE/trm

cc: Chair, Public Works and Buildings & Grounds Committee
 County Administrator
 County Counsel
 Director of Finance
 Director of Procurement

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160751

Cost & Work Hour Proposal
Construction Engineering & Inspection Services
Centerline Rumble Strips
Various Municipalities
County Of Passaic, New Jersey

FEDERAL PROJECT NO. HSP-C00S (948)

COMPANY NAME: **Boswell Engineering (A)**

DATE: August 11, 2016
revised 8/25/16

Title/Name	Total Hours	Hourly Rate	Total Direct Labor
Project Engineer/Manager - Peter Pannucci, P.E.	50	\$80	\$4,000.00
Resident Engineer - Alex Bushong, P.E.	350	\$42	\$14,700.00
			\$0.00
			\$18,700.00

Boswell Direct Labor Costs

a. Total Direct labor	\$ 18,700.00
b. Overhead (122.9)	\$ 22,982.30
c. Fixed Fee (.18)	\$ 3,366.00

Boswell Labor Cost \$ 45,048.30 (A)

COMPANY NAME: **IH Engineers, P.C. (B)**

Title/Name	Total Hours	Hourly Rate	Total Direct Labor
Inspector - Kashif Jalali, NICET III	450	\$43.00	\$19,350.00

IH Direct labor Costs

a. Total Direct labor	\$19,350.00
b. Overhead (102.2)	\$19,775.70
c. Fixed Fee (.18)	\$3,483.00

IH Labor Cost \$42,608.70 (B)

Direct Expenses	
Direct Expenses- Photographs	\$2,000.00
Mileage	-\$1,000.00
Testing	

Total Direct Expenses \$3,000.00 (C)

TOTAL CONTRACT AMOUNT (A + B + C) \$ ⁸⁹90,657.00

* The Estimated Fee of \$90,657.00 is based upon a sixty (60) work day construction duration as stipulated in the County of Passaic's Scope of Service.



BOSWELL ENGINEERING

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160751



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

August 30, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Centerline Rumble Strips
Various Municipalities
Construction Engineering and Inspection Services

Members of the Board:

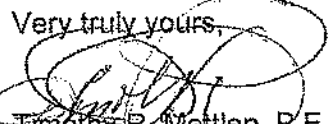
Passaic County has received competitive Quality Based proposals for Construction Engineering and Inspection Services for the Centerline Rumble Strip Project in various municipalities of Passaic County

Under the Federal Process for selecting professional engineering consultants, a multi-agency evaluation of the proposals was conducted and Boswell Engineering of South Hackensack, NJ, was selected as having the best qualitative proposal.

Upon selection of the best proposal, the Cost Proposal was evaluated by this office and negotiations conducted with the consultant. The final fee negotiated and submitted to NJDOT for approval was \$89,657.00.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of August 29, 2016.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Award of Contract to Boswell Engineering upon receipt of Approval from NJDOT.

Very truly yours,

 Timothy R. Mettlen, P.E.
 Assistant County Engineer

SJE/trm

cc: Chair, Public Works and Buildings & Grounds Committee
 County Administrator
 County Counsel
 Director of Finance
 Director of Procurement

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160751

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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Cassandra "Sandi" Lazzara
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM STATE OF NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS UNDER THE FFY16 URBAN AREAS SECURITY INITIATIVE (UASI-LOCAL SHARE) GRANT PROGRAM (CFDA#97.067, AWARD # EMW-2016-SS-00052-S01), ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#		R20160752					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-46					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM STATE OF NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS UNDER THE FFY16 URBAN AREAS SECURITY INITIATIVE (UASI-LOCAL SHARE) GRANT PROGRAM (CFDA#97.067, AWARD # EMW-2016-SS-00052-S01)

WHEREAS the County of Passaic is in receipt of notification from the State of New Jersey Office of Homeland Security and Preparedness that it has been awarded \$657,500.00 in grant funds under the FFY16 Urban Areas Security Initiative (UASI-Local Share), CFDA#97.067, Award # EMW-2016-SS-00052-S01), with no County match required, for the period of September 1, 2016 through August 31, 2019; and

WHEREAS the purpose of this award is to enhance the County's ability to build, maintain and sustain national preparedness capabilities as it concerns threats and acts of terrorism; and

WHEREAS the by letter dated September 1, 2016, a copy of which is attached hereto and made a part hereof, the State has identified specific projects for which the within identified funding is made available; and

WHEREAS the Freeholder Law and Public Safety Committee has considered this request on September 6, 2016 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to accept the grant funding in an effort to participate with the State of New Jersey Department of Homeland Security and Preparedness to the greatest extent possible for the

operation of the said Passaic County FFY 16 Urban Areas Security Initiative (UASI-Local Share); and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board, Finance Director and all other necessary officers and employees be and are hereby are authorized to execute such documents as are necessary to effectuate the terms of this Resolution.

Dated: September 13, 2016



CHRIS CHRISTIE
GOVERNOR

KIM GUADAGNO
LT. GOVERNOR

State of New Jersey
Office of Homeland Security and Preparedness
PO Box 091
TRENTON, NJ 08625-0091

CHRIS RODRIGUEZ
DIRECTOR

September 1, 2016

Mr. Anthony J. DeNova
Passaic County Administrator
401 Grand Avenue
Paterson, NJ 07505

RE: FFY16 Urban Areas Security Initiative (UASI-Local Share)
(CFDA #97.067, Award #EMW-2016-SS-00052-S01)

Dear County Administrator DeNova:

The New Jersey Office of Homeland Security and Preparedness (OHSP) is pleased to advise you that Passaic County is awarded \$657,500.00 from the FFY16 UASI-Local Share Grant Program. The main purpose of this funding is to enhance your agency's and the UASI region's ability to build, maintain and sustain national preparedness capabilities for the below listed projects which are outlined in the attached approved Project Proposals and Annexes.

	<u>Project Name</u>	<u>Amount</u>
1.	EOC/OEM Maintenance/Situational Awareness Enhancements	\$ 40,000.00
2.	RMP Salary (1 Year) - Doohan	\$ 81,500.00
3.	Meter Maintenance	\$ 10,000.00
4.	Unified Approach to Active Shooter Incidents	\$ 180,000.00
5.	Variable Message Boards	\$ 40,000.00
6.	Hooklift Retrofit Equipment	\$ 6,000.00
7.	Regional Portable Automated License Plate Readers	\$ 300,000.00
	TOTAL	\$ 657,500.00

These funds will be available to your agency for allowable program expenditures upon the completion of the requirements listed below:

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160752

Mr. Anthony J. DeNova
Page 2
September 1, 2016

- 1.) Return of a signed FFY16 Grant Agreement and required attachments (A through F) by October 14, 2016, to Kathleen Wynn, Grants Management Bureau, OHSP, at the above address.
- 2.) The awarding of these funds is conditioned upon your agency's full participation with the OHSP Grant Tracking System (GTS). Your grant GTS administrator will be contacted by our grant liaison once the system is ready to accept entries for your approved projects.

Once these requirements are satisfied, spending authority will be granted and a fully executed Grant Agreement will be returned for your records. Failure to complete these requirements within the prescribed time frames may cause this award to be rescinded and any expenditure will be ineligible for reimbursement.

The attached Grant Agreement sets forth the certifications, terms, conditions and assurances required of your agency before OHSP will authorize the agency to make program expenditures. Please review the Grant Agreement carefully. It is important that the Grant Agreement and required federal certifications are signed and returned to OHSP by October 14, 2016. It is extremely important to implement the activities in the approved Project Proposal(s) and Annex(es) in a timely manner to avoid reprogramming of any awarded funds.

The FFY16 UASI grant program has a thirty-six (36) month period of performance (September 1, 2016, to August 31, 2019). On or about **February 1, 2018**, OHSP will conduct a mid-term financial and programmatic review to determine progress in meeting stated objectives/goals and expenditure activity (at least 50% of these funds should be legally/contractually obligated). As referenced within the Grant Agreement, please note that 100% of these funds shall be legally/contractually obligated by **February 1, 2019**. Final reimbursement packages are to be completed and forwarded to OHSP by **July 31, 2019**. Reimbursement request packages are to be submitted to OHSP on a quarterly basis, reference Section IX, A in the attached Grant Agreement.

OHSP recognizes there may be extraordinary circumstances that necessitate an extension on a case-by-case basis. FEMA has informed us, however, that they will only approve extensions based upon compelling legal, policy or operation challenges. Therefore, it is critical to observe the above provided performance dates.

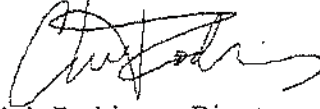
During the period of performance for this grant, any intended programmatic changes must be submitted to OHSP using the Project Proposal(s) and Annex(es). Once the revised Project Proposal and Annex have been reviewed and approved, spending authority for the documented changes will be granted. All programmatic changes must be approved by the

Mr. Anthony J. DeNova
Page 3
September 1, 2016

UASI Sub-Committee Chair from where the project was funded and the UASI Executive Committee.

If you have any questions regarding this agreement, please contact Brian Doering, Grant Liaison, at 609 584-4827. Thank you for your support as we continue working collectively to ensure the safety of our citizens.

Sincerely,



Chris Rodriguez, Director
Office of Homeland Security and Preparedness

CR/DM:kw

Enclosures

cc: Daniel Morocco, Grants Management Bureau Chief, OHSP
Robert Kilmurray, Grants Management Deputy Bureau Chief, OHSP
Lisa Conte, UASI Grant Coordinator, OHSP
Brian Doering, Grant Liaison, OHSP
Jared Maples, Administrator, OHSP
Randall Richardson, Chief Fiscal Officer, OHSP
Prosecutor Carmelia M. Valdes, County Working Group Chair
Edward J. Murphy, Domestic Preparedness Planner
Theodore O. Best, Jr., Freeholder Director
Denis Doohan, Risk Mitigation Planner
James Sheehan, UASI OMRI
Rachel Tkatch, UASI OMRI

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF FOUR (4) VANS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160753						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-47						
CAF #	C-04-55-140-001-9A7						
Purchase Req. #	R6-05412						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING PURCHASE OF FOUR (4)
VANS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE
THROUGH STATE CONTRACT**

WHEREAS the Passaic County Sheriff's Office has requested the purchase of four (4) 2017 Express 2500 Passenger Vans from Mall Chevrolet, Inc. in the amount of \$98,760.00 through State Contract #88229; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract and the attachment hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on September 6, 2016, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to

the terms set forth above, it hereby authorizes the purchase of four (4) 2017 Express 2500 Passenger Vans from Mall Chevrolet, Inc., for the Passaic County Sheriff's Department through State Contract # 88229; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$98,760.00

APPROPRIATION: C-04-55-140-001-9A7

PURPOSE: Resolution authorizing purchase of four (4) vans for the Passaic County Sheriff's office through state contract.


Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF TWO (2) BALLISTIC SHIELDS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160754						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-48						
CAF #							
Purchase Req. #	R6-04977						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING PURCHASE OF TWO (2)
BALLISTIC SHIELDS FOR THE PASSAIC COUNTY
SHERIFF'S OFFICE THROUGH STATE CONTRACT**

WHEREAS the Passaic County Sheriff's Office has requested the purchase of two (2) ballistic shields to be utilized by Sheriff's Office Courthouse personnel from Atlantic Tactical in the amount of \$6,844.00 through State Contract #82102; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract and the attachment hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on September 6, 2016, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of two (2) ballistic shields from Atlantic Tactical, for the Passaic County Sheriff's Office through State Contract # 82102; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,844.00

APPROPRIATION: \$5,000.00 – 6-01-22-130-001-223
\$1,844.00 – 6-01-22-130-001-203

PURPOSE: Resolution authorizing purchase of two (2) ballistic shields for the Passaic County Sheriff's office through state contract.



Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr



SALES QUOTE	
SQ-80472710	7/14/2016

REMIT TO: 763 Corporate Circle, New Cumberland, PA 17070



Customer Passaic County Sheriff ATTN: SHANNAN 495 River Street 2nd Floor PATERSON NJ 07524 Tel: (973)-247-3312		Contact		Ship To Passaic County Sheriff ATTN: SGT HERMAN 3 VALLEY RD PATERSON NJ 07501 Tel: (973)-934-9387			
Account 224161	Terms Voucher	Due Date 8/13/2016	Account Rep Rich Slack	Schedule Date 7/14/2016			
Quotation SQ-80472710	PO # Herman	Reference Quote - Shields	Ship VIA FDX G Ground	Page 1	Printed 7/14/2016		
Item	Description	Qty	Price	UM	Discount	Amount	
1	This is a Quote for Shannon/ Sgt. Herman						
2	325J-SHE-1 Protech NATO-2 20x34 Level 3 Shield - LEGEND: "SHERIFF" id ...	2	\$3,422.00	EA		\$6,844.00	
4	MSRP: \$3500.00 Discount: 41% NASC: \$3422.00						
5	SHIPPING/HANDLING - None pricing per NJ State Contract A92182	1	\$0.00	EA		\$0.00	
Thank you for giving us the opportunity to quote on your request. Please reference the above quote number when ordering or if you have any questions. Please feel free to call, fax, or email for any questions or other pricing requests you may have. Thank You Again, Rich Slack			Tax Details EXEMPT \$0.00 Payment Details 01/01/00 No Payment History		Taxable Total Tax \$0.00 Exempt \$6,844.00 Total \$6,844.00 Balance \$6,844.00		

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Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160754

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF TWENTY-SEVEN BALLISTIC VESTS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160755						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-49						
CAF #	6-01-25-157-001-223						
Purchase Req. #	R6-04968						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING PURCHASE OF TWENTY-SEVEN BALLISTIC VESTS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT

WHEREAS the Passaic County Sheriff's Office has requested the purchase of twenty-seven Armor Express ballistic vests to be utilized by specialized units within the Sheriff's Office, from Atlantic Uniform, Co., in the amount of \$24,591.60 through State Contract #81348; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract and the attachment hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on September 6, 2016, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of twenty-seven Armor Express ballistic vests from Atlantic Uniform, Co., for the Passaic County Sheriff's Office through State Contract # 81348; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$24,591.60

APPROPRIATION: 6-01-25-157-001-223

PURPOSE: Resolution authorizing purchase of twenty seven ballistic vests for the Passaic County Sheriff's Office through State Contract.


Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr



444 Washington Avenue
Belleville, NJ 07109
973-751-1242
973-751-2260 FAX
www.atlanticuniformco.com

65 Market Street
Newark, NJ 07102
973-273-0786
973-273-0767 FAX
atlanticuniform@gmail.com

QUOTE

Date: 6-30-2016
Expiration Date: 10-30-2016

To: Passaic County Sheriff's
Attn: Lt. Paul Statuto
Address: 435 Hamburg Turnpike, Wayne, NJ 07470
Phone: 973-881-4631
Fax:
Email: pstatuto@pcsheriff.org

Salesperson: Bob Leary
Cell: 973.294.0049
Phone: 973.273.0786
Fax: 973.273.0787
Email: bleary@atlanticuniformco.com

Shipping Terms	Date Promised	Payment Terms
FOB: Destination	30-60 days ARO	Net 30

Qty	Description	Unit Price	Line Total
27	ARMOR EXPRESS ballistic vest, Model HALO, threat level IIIA, NIJ .06 Body Armor Standard compliant (HLO-B-III A), with REVOLUTION carrier, with Arc-Shock 5"x8" ballistic trauma plate	\$910.80	\$24,591.60
	Pricing per NJ State Contract #81348, line 110, Authorized Vendor.		
	Amendments #42 and #146.		
Grand Total			\$24,591.60

Quotation prepared by: **Bob Leary**

Should you have any questions regarding this quote, please do not hesitate to contact us. This quote is for information purposes only. It does not constitute an order.

All orders must be accompanied by a purchase order if the department requires it and please send to the Belleville location

To accept this quotation, sign here and return:

Thank you for your business!

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160755

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF RIOT EQUIPMENT FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160756						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-50						
CAF #	C-04-55-140-001-9A7						
Purchase Req. #	R6-04976						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING PURCHASE OF RIOT
EQUIPMENT FOR THE PASSAIC COUNTY SHERIFF'S
OFFICE THROUGH STATE CONTRACT**

WHEREAS the Passaic County Sheriff's Office has requested the purchase of riot equipment to be utilized by Sheriff's Office Courthouse personnel from Atlantic Tactical in the amount of \$39,981.50 through State Contract #82102; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract and the attachment hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on September 6, 2016, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of riot equipment from Atlantic Tactical, for the Passaic County Sheriff's Office through State Contract # 82102; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$39,981.50

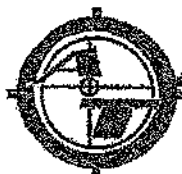
APPROPRIATION: C-04-55-140-001-9A7

PURPOSE: Resolution authorizing purchase of riot equipment by the Passaic County Sheriff's Office through State Contract.


Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr



ATLANTIC TACTICAL™
OUTFITTING AMERICA'S HEROES
 14 Worlds Fair Drive, Somerset NJ 08873
 732-377-9287 • FAX 732-537-0007



SALES QUOTE	
SQ-90136779	7/25/2016



REMIT TO: 783 Corporate Circle, New Cumberland, PA 17070

Customer Passaic County Sheriff ATTN: SHANNAN 495 River Street 2nd Floor PATERSON NJ 07524 Tel: (973)-247-3312		Contact		Ship To Passaic County Sheriff ATTN. SGT HERMAN 3 VALLEY RD PATERSON NJ 07501 Tel: (973)-934-9387		
Account 224161	Terms Voucher	Due Date 8/24/2016	Account Rep Rich Slack	Schedule Date 7/25/2016		
Quotation SQ-90136779	PO # Barbier	Reference Quote - Riot	Ship Via FDX G Ground	Page 1	Printed 7/28/2016	
Item	Description	Qty	Price	UM	Discount	Amount
1	This is a Quote for Sgt. Barbier					
2						
3	MON315 Monadnock MP-36 36" MonFac Riot Baton w/Rhurlled Grip MSRP: \$68.00 Discount: 30% NJSC: \$47.60	76	\$47.60	EA		\$3,617.60
4	MON-2448E Monadnock Clear Capture 24x48 RiotShield DECAL NOT included MSRP: \$235.00 Discount: 30% NJSC: \$164.50	40	\$164.50	EA		\$6,580.00
5						
6	856-LG-BK Protech PASGT Helmet w/Mesh Crown- SIZE:Large COLOR:Black MSRP: \$600.00 Discount: 30% NJSC: \$354.00	60	\$354.00	EA		\$21,240.00
7	856-XL-BK Protech PASGT Helmet w/Mesh Crown- SIZE:XLarge COLOR:Black MSRP: \$600.00 Discount: 30% NJSC: \$354.00	6	\$354.00	EA		\$2,124.00
8	856-MD-BK Protech PASGT Helmet w/Mesh Crown- SIZE:Med. COLOR:Black MSRP: \$600.00 Discount: 30% NJSC: \$354.00	6	\$354.00	EA		\$2,124.00
Thank you for giving us the opportunity to quote on your request. Please reference the above quote number when ordering or if you have any questions. Please feel free to call, fax, or email for any questions or other pricing requests you may have.				Page 1		
Thank You Again,				Sub Total:		\$35,685.60
				Running Sub Total:		\$35,685.60

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Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160756



SALES QUOTE	
SQ-90136779	7/25/2016



REMIT TO: 763 Corporate Circle, New Cumberland, PA 17070

Customer Passaic County Sheriff ATTN: SHANNAN 495 River Street 2nd Floor PATERSON NJ 07524 Tel: (973)-247-3312		Contact		Ship To Passaic County Sheriff ATTN. SGT HERMAN 3 VALLEY RD PATERSON NJ 07501 Tel: (973)-934-9387		
Account 224161	Terms Voucher	Due Date 8/24/2016	Account Rep Rich Slack	Schedule Date 7/25/2016		
Quotation SQ-90136779	PO # Barbier	Reference Quote - Riot	Ship Via FDX G Ground	Page 1	Printed 7/28/2016	
Item	Description	Qty	Price	UM	Discount	Amount
1	This is a Quote for Sgt. Barbier					
2						
3	MON315 Monadnock MP-36 36" MonFac Riot Baton w/Rhurlled Grip MSRP: \$68.00 Discount: 30% NJSC: \$47.60	76	\$47.60	EA		\$3,617.60
4	MON-2448E Monadnock Clear Capture 24x48 RiotShield DECAL NOT included MSRP: \$235.00 Discount: 30% NJSC: \$164.50	40	\$164.50	EA		\$6,580.00
5						
6	856-LG-BK Protech PASGT Helmet w/Mesh Crown- SIZE:Large COLOR:Black MSRP: \$600.00 Discount: 30% NJSC: \$354.00	60	\$354.00	EA		\$21,240.00
7	856-XL-BK Protech PASGT Helmet w/Mesh Crown- SIZE:XLarge COLOR:Black MSRP: \$600.00 Discount: 30% NJSC: \$354.00	6	\$354.00	EA		\$2,124.00
8	856-MD-BK Protech PASGT Helmet w/Mesh Crown- SIZE:Med. COLOR:Black MSRP: \$600.00 Discount: 30% NJSC: \$354.00	6	\$354.00	EA		\$2,124.00
Thank you for giving us the opportunity to quote on your request. Please reference the above quote number when ordering or if you have any questions. Please feel free to call, fax, or email for any questions or other pricing requests you may have.				Page 1		
Thank You Again,				Sub Total:		\$35,685.60
				Running Sub Total:		\$35,685.60

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Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160756

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF FIRE ALARM MAINTENANCE SERVICES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160757						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-51						
CAF #	6-01-25-157-001-213						
Purchase Req. #	R6-05235						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING PURCHASE OF FIRE ALARM
MAINTENANCE SERVICES FOR THE PASSAIC COUNTY
SHERIFF'S OFFICE THROUGH STATE CONTRACT**

WHEREAS the Passaic County Sheriff's Office has requested the purchase of fire alarm test and inspection maintenance services (parts and labor) for the Passaic County Jail Office in the amount of \$17,454.00 from Tyco Simplex Grinnell through State Contract #83717; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract and the attachment hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on September 6, 2016, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of fire alarm test and inspection maintenance services from Tyco Simplex Grinnell for the Passaic County Sheriff's Office through State Contract # 83717; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,454.00

APPROPRIATION: 6-01-25-157-001-213

PURPOSE: Resolution authorizing purchase of fire alarm maintenance services for the Passaic County Sheriff's office through state contract.


Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr

#5530



Service Solution

Customer:
Passaic County Sheriff
500 1st St
Paterson, NJ 07601
Team 013101-16 to 30 JUN 17

Billing Customer:
Passaic County Sheriff
495 River St 2nd Fl
Attn Shannon Thomas
PATERSON, NJ 07605-2016

Service Location:
Passaic County Jail
11 Marshall St.
ATTN: Workshop Supervisor
PATERSON, NJ 07501-1899

SimplexGrinnell
Sales Representative:
Dawn Johnson
200 FORGE WAY
ROCKAWAY, NJ 07866-2021
DawnJohnson@simplexgrinnell.com

Maintenance

INVESTMENT SUMMARY

(Excludes applicable Sales Tax - Service Solution Valid for 45 Days)

SERVICE/PRODUCT DESCRIPTION	QUANTITY	FREQUENCY	INVESTMENT
Recurring Annual Investment			
Fire Alarm Test & Inspect - Parts and Labor (Panel & Peripherals)			
SIMPLEX 4100U SYSTEM			
Main Fire Alarm Panel	1	Annual	
Fire Alarm Battery (each)	2	Annual	
Annunciator	13	Annual	
Smoke Detector Conventional	794	Annual	
Heat Detector Non-Restorable	41	Annual	
Gas Detector Conventional	10	Annual	
Pull Station	41	Annual	
Audio-Visual Notification Conventional	96	Annual	
Elevator Recall	3	Annual	
Fire Alarm Test & Inspect - Parts and Labor (Panel & Peripherals) Total:			\$17,454.00
Total Recurring Annual Investment:			\$17,454.00



Service Solution

SUMMARY OF SERVICES

Fire Alarm Test & Inspect - Parts and Labor (Panel & Peripherals) - SIMPLEX PROG 4100U SYSTEM

FIRE ALARM PANEL AND PERIPHERAL COMPONENT REPLACEMENT FOR FIRE ALARM SYSTEMS:
The Platinum Plan covers component replacement on the central processing unit, including reprogramming of system due to failure, replacement of circuit boards, and all components in the control panels, annunciator panels, transponders, printers, keyboards monitors, and peripheral devices (smoke detectors, pull stations, audible/visible units, door contacts, etc.) associated with system. Replacement of the entire fire alarm panel, batteries, faulty wiring and/or ground faults are not covered.

TEST AND INSPECTION OVERVIEW:

Our trained technicians will perform inspections and diagnostic tests for the accessible peripheral devices listed and currently connected to the facility fire alarm system. Tests will be scheduled in advance. (See "List of Equipment" page for equipment to be tested.)

DOCUMENTATION:

Accessible components and devices logged for:

- Location of each device tested, including system address or zone location
- Test results and applicable voltage readings
- Any discrepancies found noted (individually and on a separate summary page)

Inspection documentation provided to Customer's rep. NOTE: Certain additional services may be required by the respective Authority Having Jurisdiction (AHJ). AHJ or internal organizational requirements may be more restrictive than state/provincial requirements. The Building owners and managers should make themselves aware of applicable codes and references in order to ensure that contracted services fulfill requirements.

Smoke Detector Cleaning - 50% of Devices Annual

DETECTOR CLEANING SMOKE DETECTORS:

Accessible smoke detection devices will be cleaned using manufacturer's recommended procedures. Devices may be dismantled to expose the smoke chamber (where applicable.) NOTE: Certain types of analog smoke sensors will be cleaned as needed per panel readings.

Smoke Detector Sensitivity Testing - 50% of Devices Annual

SENSITIVITY TESTING FOR CONVENTIONAL SMOKE DETECTORS:

Smoke detector sensitivity testing will be performed on smoke detectors. Testing will be performed using UL/ULC approved sensitivity testing equipment. Devices performing outside the listed sensitivity range will be re-cleaned and re-tested, and, if necessary, noted and recommended for replacement. NOTE: Certain types of analog smoke sensors automatically satisfy this testing requirement through sensitivity reports printed from the fire alarm panel. Excludes duct smoke detectors.

Emergency Service (Normal Working Hours)

Emergency Service (Provided during normal working hours, Monday-Friday excluding our holidays). This service includes labor, travel, and mileage charges for repairs associated with normal wear and tear. Standard service will be provided within 24 hours of notification Monday through Friday, excluding our holidays, unless outlined in the agreement.

SERVICE COVERAGE:

Silver Service Plan - Labor charged at standard service rates up to and including overtime



Service Solution

Gold Parts Service Plan - Panel Parts included. Labor charged at standard service rates up to and including overtime

Gold Labor Service Plan - Panel Labor included. Parts not included

Gold Parts/Labor Service Plan - Parts and Labor included on Panel only

Platinum Service Plan - Parts and Labor included on covered system

tyco
SimplexGrinnell

Service Solution

SPECIAL PROVISIONS

This agreement is for Platinum Coverage 7:00 am to 4:30 pm including Panel, Parts and Labor for service calls. There is a separate agreement for the Annual Inspection and a separate optional agreement for 24/7 coverage. Please note platinum maintenance coverage excludes replacement of the entire fire alarm panel, faulty wiring and/or ground faults, vandalism, natural disaster (lightning, electrical storm, or other severe weather; water; accident; fire; and acts of God) is not covered.

NJ State Contract #83717

Normal Business Hours are Monday through Friday 7:00 am to 4:30 pm

Fire Alarm Technician Non-Software Based Conventional System Labor Rates:

Repair Services during Normal Business Hours \$91.00 per hour

Repair Services during Outside (Before 7:00 am and After 4:30 pm Monday through Friday) Business Hours \$159.25 per hour

Repair Services Weekends and Holidays Business Hours \$182.00 per hour

Fire Alarm Technician Software Based Addressable System Labor Rates:

Repair Services during Normal Business Hours \$112.00 per hour

Repair Services during Outside (Before 7:00 am and After 4:30 pm Monday through Friday) Business Hours \$196.00 per hour

Repair Services Weekends and Holidays Business Hours \$224.00 per hour

Travel time is permitted for all repairs and unscheduled service not covered in the PMA. Maximum travel time is 4 hours

Minimum charge for an Emergency and/or Priority Call is 3 hours (Inspection Deficiencies are excluded)

Parts

10% Discount on all Tyco/Simplex Parts

15% Markup on all Outside Purchase Parts

#5530



Service Solution

Customer:
Passaic County Sheriff
500 1st St
Paterson, NJ 07601
Tel: 973-271-1500
Fax: 973-271-1500

Billing Customer:
Passaic County Sheriff
495 River St 2nd Fl
Attn: Shannon Thomas
PATERSON, NJ 07605-2016

Service Location:
Passaic County Jail
11 Marshall St.
ATTN: Workshop Supervisor
PATERSON, NJ 07501-1899

SimplexGrinnell
Sales Representative:
Dawn Johnson
200 FORGE WAY
ROCKAWAY, NJ 07866-2021
DawnJohnson@simplexgrinnell.com

Maintenance

INVESTMENT SUMMARY

(Excludes applicable Sales Tax - Service Solution Valid for 45 Days)

SERVICE/PRODUCT DESCRIPTION	QUANTITY	FREQUENCY	INVESTMENT
Recurring Annual Investment			
Fire Alarm Test & Inspect - Parts and Labor (Panel & Peripherals)			
SIMPLEX 4100U SYSTEM			
Main Fire Alarm Panel	1	Annual	
Fire Alarm Battery (each)	2	Annual	
Annunciator	13	Annual	
Smoke Detector Conventional	794	Annual	
Heat Detector Non-Restorable	41	Annual	
Gas Detector Conventional	10	Annual	
Pull Station	41	Annual	
Audio-Visual Notification Conventional	96	Annual	
Elevator Recall	3	Annual	
Fire Alarm Test & Inspect - Parts and Labor (Panel & Peripherals) Total:			\$17,454.00

Total Recurring Annual Investment:

\$17,454.00

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF SIX (6) PROTECH TITAN ASSAULT VESTS AND ACCESSORIES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160758						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-52						
CAF #	C-04-55-140-001-9A7						
Purchase Req. #	R6-05259						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING PURCHASE OF SIX (6)
PROTECH TITAN ASSAULT VESTS AND ACCESSORIES
FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH
STATE CONTRACT**

WHEREAS the Passaic County Sheriff's Office has requested the purchase of six (6) Protech Titan Assault Vests and accessories to be utilized by the Sheriff's SWAT Team personnel from Atlantic Tactical in the amount of \$14,974.20 through State Contract #82102; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract and the attachment hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on September 6, 2016, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of six (6) Protech Titan Assault Vests, and accessories, from Atlantic Tactical, for the Passaic County Sheriff's Office through State Contract # 82102; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$14,974.20

APPROPRIATION: C-04-55-140-001-9A7

PURPOSE: Resolution authorizing purchase of six (6) Protech Titan Assault Vest and Accessories for the Passaic County Sheriff's office through state contract.


Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr



SALES QUOTE	
SQ-90136261	7/12/2016

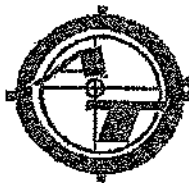
REMIT TO: 763 Corporate Circle, New Cumberland, PA 17070



Customer Passaic County Sheriff ATTN: SHANNAN 495 River Street 2nd Floor PATERSON NJ 07524 Tel: (973)-247-3312		Contact		Ship To Passaic County Sheriff ATTN. SGT HERMAN 3 VALLEY RD PATERSON NJ 07501 Tel: (973)-934-9387		
Account 224161	Terms Voucher	Due Date 8/11/2016	Account Rep Rich Slack	Schedule Date 7/12/2016		
Quotation SQ-90136261	PO # Herman	Reference Quote Protec	Ship VIA FDX G Ground	Page 1	Printed 7/13/2016	
Item	Description	Qty	Price	UM	Discount	Amount
1	This is only a quote					
2	Sgt Doug Herman					
3						
4	E14-MOL-TAG Protech Titan Assault Enhanced MR01 Level IIIA Vest-ATTACHMENT SYSTEM;MOLLE Attachment COLOR:Tactical Green MSRP: \$1580.00 Discount: 41% NJSC: \$932.20	6	\$932.20	EA		\$5,593.20
5	ZI6-MR-TAG Protech TAV Yoke (Ballistic) IIIA-VEST MODEL:MR01 COLOR:Tactical Green MSRP: \$560.00 Discount: 41% NJSC: \$330.40	6	\$330.40	EA		\$1,982.40
6	ZI5-MR-TAG Protech TAV Side Panel Set 6x10 IIIA-VEST MODEL:MR01 COLOR:Tactical Green MSRP: \$260.00 Discount: 41% NJSC: \$153.40	6	\$153.40	EA		\$920.40
7	ERT-MR01BICEP Protech Ballistic Sleeves (upperarm/bicep)-MR01 Blk MSRP: \$440.00	6	\$259.60	EA		\$1,557.60
Thank you for giving us the opportunity to quote on your request. Please reference the above quote number when ordering or if you have any questions. Please feel free to call, fax, or email for any questions or other pricing requests you may have.				Page 1		
Thank You Again,				Sub Total		\$10,053.60
				Running Sub Total		\$10,053.60

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Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160758



ATLANTIC TACTICAL™

OUTFITTING AMERICA'S HEROES

14 Worlds Fair Drive, Somerset NJ 08873
732-877-3297 • FAX 732-837-0007

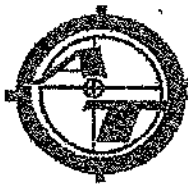


REMIT TO: 763 Corporate Circle, New Cumberland, PA 17070

SALES QUOTE	
SQ-90136261	7/12/2016



Customer Passaic County Sheriff ATTN: SHANNAN 495 River Street 2nd Floor PATERSON NJ 07524 Tel: (973)-247-3312		Contact		Ship To Passaic County Sheriff ATTN: SGT HERMAN 3 VALLEY RD PATERSON NJ 07501 Tel: (973)-934-9387		
Account 224161	Terms Voucher	Due Date 8/11/2016	Account Rep Rich Slack	Schedule Date 7/12/2016		
Quotation SQ-90136261	PO # Herman	Reference Quote Protecch	Ship Via FDX G Ground	Page 2	Printed 7/13/2016	
Item	Description	Qty	Price	UM	Discount	Amount
8	ERT-MR01GROIN Discount: 41% NJSC: \$259.60 Protech MR01 Standard Groin MSRP: \$230.00 Discount: 41% NJSC: \$135.70	5	\$135.70	EA		\$814.20
9	ABA232-QUOTE ID Patcher (Set- 1 Large, 1 Small) - Specify Lettering, Letter Color and Vest Color MSRP: \$20.00 Discount: 41% NJSC: \$11.80	6	\$11.80	EA		\$70.80
10	SAF856 Protech 2120-5 10"x12" Level III+ Ceramic/Spectra Rifle Plate 5.5 lbs. Multi-curved. Special Threats 7.62 x 51mm 180 gr. PSP 7.62 x 54mm LPS 7.62 x 39mm WSC SS109 (M855) MSRP: \$570.00 Discount: 41% NJSC: \$336.30	12	\$336.30	EA		\$4,035.60
11						
12	SHIPPING/HANDLING-none	1	\$0.00	EA		\$0.00
13	Quoted prices per NJ State contract					
Thank you for giving us the opportunity to quote on your request. Please reference the above quote number when ordering or if you have any questions. Please feel free to call, fax, or email for any questions or other pricing requests you may have.				Page 2		
Thank You Again,				Sub Total		\$4,920.60
				Running Sub Total		\$14,974.20



ATLANTIC TACTICAL™

OUTFITTING AMERICA'S HEROES

14 Worlds Fair Drive, Somerset NJ 08873
732-277-3297 • FAX 732-537-0007



SALES QUOTE

SQ-90136261 7/12/2016

REMIT TO: 763 Corporate Circle, New Cumberland, PA 17070



Customer		Contact		Ship To		
Passaic County Sheriff ATTN: SHANNAN 495 River Street 2nd Floor PATERSON NJ 07524 Tel: (973)-247-3312				Passaic County Sheriff ATTN. SGT HERMAN 3 VALLEY RD PATERSON NJ 07501 Tel: (973)-934-9387		
Account	Terms	Due Date	Account Rep	Schedule Date		
224161	Voucher	8/11/2016	Rich Slack	7/12/2016		
Quotation	PO #	Reference	Ship VIA	Page	Printed	
SQ-90136261	Herman	Quote Protec	FDX G Ground	1	7/13/2016	
Item	Description	Qty	Price	UM	Discount	Amount
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2	Sgt Doug Herman					
3						
4	E14-MOL-TAG Protech Titan Assault Enhanced MR01 Level IIIA Vest-ATTACHMENT SYSTEM;MOLLE Attachment COLOR:Tactical Green MSRP: \$1580.00 Discount: 41% NJSC: \$932.20	6	\$932.20	EA		\$5,593.20
5	ZI6-MR-TAG Protech TAV Yoke (Ballistic) IIIA- VEST MODEL:MR01 COLOR:Tactical Green MSRP: \$560.00 Discount: 41% NJSC: \$330.40	6	\$330.40	EA		\$1,982.40
6	ZI5-MR-TAG Protech TAV Side Panel Set 6x10 IIIA-VEST MODEL:MR01 COLOR:Tactical Green MSRP: \$260.00 Discount: 41% NJSC: \$153.40	6	\$153.40	EA		\$920.40
7	ERT-MR01BICEP Protech Ballistic Sleeves (upperarm/bicep)-MR01 Blk MSRP: \$440.00	6	\$259.60	EA		\$1,557.60
Thank you for giving us the opportunity to quote on your request. Please reference the above quote number when ordering or if you have any questions. Please feel free to call, fax, or email for any questions or other pricing requests you may have.				Page	1	
Thank You Again,				Sub Total		\$10,053.60
				Running Sub Total		\$10,053.60

Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF EMERGENCY EQUIPMENT FOR PASSAIC COUNTY SHERIFF'S OFFICE VEHICLES THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160759						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-53						
CAF #	T-22-56-850-012-802						
Purchase Req. #	R6-05472						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING PURCHASE OF EMERGENCY EQUIPMENT FOR PASSAIC COUNTY SHERIFF'S OFFICE VEHICLES THROUGH STATE CONTRACT

WHEREAS the Passaic County Sheriff's Office has requested the purchase of emergency equipment for Sheriff's Office vehicles from General Sales Administration t/a Major Police Supply in the amount of \$4,462.60 through State Contract #81330; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract and the attachment hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on September 6, 2016, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of emergency equipment for Passaic County Sheriff's Office vehicles from General Sales Administration t/a Major Police Supply through State Contract # 81330; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: September 13, 2016

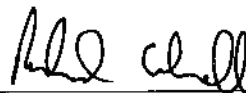
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,462.60

APPROPRIATION: T-22-56-850-012-802

PURPOSE: Resolution authorizing purchase of emergency equipment for Passaic County Sheriff's office vehicles through state contract.



Richard Cahill, Chief Financial Officer

DATED: September 13, 2016

RC:fr

GENERAL SALES ADMINISTRATION
 T/A MAJOR POLICE SUPPLY
 47 N. DELL AVENUE
 KENVIL, NJ 07847
 (973)584-7714 Fax (973)584-5022
 www.majorpolicesupply.com
 Brenda Sweeney 973-713-6685
 bsweeney@majorpolicesupply.com

Quotation

Quote Number:
 BS3347

Quote Date:
 Aug 19, 2016

Page:
 1

Quoted to:
 PASSAIC CNTY SHERIFF'S MOTOR POOL
 3 VALLEY ROAD
 BEHIND LAMBERTS CASTLE
 PATERSON, NJ 07503

4 VANS

Customer ID		Good Thru			
PASSAIC SHER		9/18/16			
Quantity	Item	Description	Unit Price	Extension	
		** STATE CONTRACT A81330 **			
		-- CHEVY VAN --			
8.00	MPS650-RB	MICROPULSE 6-LED LIGHTHEAD RB	76.32	610.56	
16.00	MPS600U-BR	MICROPULSE ULTRA LED LIGHTHEAD BR	76.32	1,221.12	
4.00	FHL-HL	HEADLIGHT FLASHER	37.10	148.40	
4.00	FHL-TAIL	TAILLIGHT FLASHER UNIV ALL	39.75	159.00	
8.00	MPS1200U-RB	MICROPULSE ULTRA LED LIGHTHEAD RB	87.45	699.60	
4.00	690002	PA300 SIREN	227.90	911.60	
4.00	ES100C	100W SPEAKER	158.47	633.88	
4.00	ESB-U	UNV SPEAKER BRACKET	19.61	78.44	
			Subtotal	4,462.60	
			Sales Tax		
			Total	4,462.60	

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A USE AND OCCUPANCY AGREEMENT BETWEEN PASSAIC COUNTY AND THE STATE OF NEW JERSEY TO FACILITATE THE OPERATION OF THE BROADBAND TECHNOLOGY OPPORTUNITIES PROGRAM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

POLICE ACADEMY

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160760						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-54						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	<				<		
Bartlett	<				<		
Duffy	<			<	<		
James	<				<		
Lazzara	<				<		
Lepore	<		<		<		
Lora	<				<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING THE EXECUTION OF A USE AND OCCUPANCY AGREEMENT BETWEEN PASSAIC COUNTY AND THE STATE OF NEW JERSEY TO FACILITATE THE OPERATION OF THE BROADBAND TECHNOLOGY OPPORTUNITIES PROGRAM

WHEREAS the State of New Jersey Office of Homeland Security and Preparedness (State) through a grant from U.S. Homeland Security has offered to provide secure and enhanced wireless communications services to public safety entities among them the City of Paterson, for a Program known as the Broadband Technology Opportunities Program (BTOP); and

WHEREAS as a part of the Program the State and City of Paterson have identified the Passaic County Public Safety Academy site in Haledon, NJ as a suitable location to place apparatus to facilitate this Program; and

WHEREAS while the Public Safety Academy facility is owned and operated by the Passaic County Community College, the site is owned by the County of Passaic; and

WHEREAS as a part of the Grant Program the State will place the appropriate apparatus on site at a location that has been identified by the County and take care of all costs for its erection and operation for at least three (3) years; and

WHEREAS in order to effectuate this Project the State has requested the County of Passaic execute a Use and Occupancy Agreement a copy of which is attached hereto and made a part hereof; and

WHEREAS this matter has been reviewed and is being recommended by the Freeholder Committee for Law & Public Safety;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby authorizes an agreement by and between the County of Passaic and State of New Jersey to allow the State to enter onto the property of the Passaic County Public Safety Academy in order to install the necessary apparatus to operate the Broadband Technology Opportunities Program and to service the equipment at the expense of the State for a period of three (3) years; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the Passaic County Counsel be authorized to execute the Use and Occupancy Agreement on behalf of Passaic County.

Dated: September 13, 2016

USE AND OCCUPANCY AGREEMENT

THIS AGREEMENT ("Agreement") is made as of the _____ day of _____, 2016 (the "Effective Date") by and between the STATE OF NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS ("State"), and _____, a _____ in New Jersey (the "Site Owner"), a municipality or county of the State of New Jersey (together, the "Parties;" individually, a "Party").

WHEREAS, both the State and Site Owner wish to make reliable, resilient, secure mobile broadband services available to State and local public safety personnel as soon as possible to further the purposes of Executive Order 5 (Corzine 2006) and N.J.S.A. A:9-65(c); and

WHEREAS, the Middle Class Tax Relief Act of 2012 ("Act"), Pub. L. No. 112-96 (2012), requires the First Responder Network Authority ("FirstNet"), an independent authority within the National Telecommunications and Information Administration ("NTIA") of the U.S. Department of Commerce, to design, deploy, operate and maintain a nationwide public safety broadband network ("NPSBN"), including coverage in New Jersey; and

WHEREAS, a major challenge in the deployment of any wireless network is the identification and approval of sites for the installation or hosting of network equipment; and

WHEREAS, the State has entered a Spectrum Manager Lease Agreement ("SMLA") with FirstNet authorizing the State to provide wireless communications services to public safety entities on the 700 MHz public safety broadband spectrum and the State has received a grant under the Broadband Technology Opportunities Program ("BTOP") from NTIA which the State has used, in part, to identify and evaluate telecommunications sites for use in a pilot network precursor to the NPSBN ("Pilot Network"); and

WHEREAS, public safety stakeholders, including, but not limited to, law enforcement, fire, and emergency medical service personnel, will benefit from the enhanced communication and data sharing ability provided by the Pilot Network and the NPSBN; and

WHEREAS, the enhanced communication and data sharing abilities will position public safety stakeholders to more effectively prepare, respond, assist, and mitigate the impact of natural and manmade emergencies and disasters and otherwise further the mission of protecting life, property, and/or the environment; and

WHEREAS, the State has identified one or more site(s) ("Site(s)") owned and controlled by Site Owner as well-situated for use in the Pilot Network in New Jersey; and

WHEREAS, the State and Site Owner both desire that such Site(s) be used for the Pilot Network and thus help provide network coverage for public safety users in the vicinity of the Site(s); and

WHEREAS, the State desires to have access to and use a portion of Site Owner's Site(s) and Site Owner desires to provide the State with access to and use of such portion of such Site(s) for use in the Pilot Network, subject to the terms and conditions set forth in this Agreement; and

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein, the State and Site Owner agree as follows:

1. PREMISES, USE, AND ACCESS

1.1. Purpose of Agreement

This Agreement sets the terms for the use and occupancy of a portion of Site Owner's Site(s) by the State (including, but not limited to, any of the State's employees, agents, representatives, contractors or service providers) (collectively, the "State Participants") for the purposes of developing, deploying, and providing wireless broadband service to public safety personnel, and associated activities contemplated in the Act and all other purposes associated therewith, incidental thereto or necessary therefor ("Permitted Purposes").

1.2. Individual Site Specifications

Attached as Exhibit A to this Agreement is an Individual Site Specification ("ISS"), in which each Site is described, and any additional terms and conditions applicable to each Site are set forth. Each ISS is subject to, and is incorporated into, the terms of this Agreement, unless otherwise provided in the ISS. When a term in the ISS conflicts with a term in this Agreement, the term in the ISS shall govern. Each ISS shall contain any Site-specific terms and conditions including, but not limited to: a description of the Site, a description of the existing structure(s) and/or facilities on the Site, a description of modifications the State intends to make to the Site (if any), the commencement date on which the State intends to occupy and use the Site(s), and any other Site-specific terms or conditions.

1.3. Grant of Use

The State Participants shall have the right to access, enter, and use the Site(s) for the Permitted Purposes. The State Participants shall not interfere with the Site Owner's pre-existing uses of the Site(s), or use the Site(s) for any purposes other than the Permitted Purposes. In exchange for the use and occupancy of Site Owner's Site, Site Owner is permitted to access the NPSBN created or deployed by the equipment in furtherance of the Permitted Purposes. However, Site Owner shall not use, access, move, alter, or otherwise interfere with any equipment placed on the Site(s).

1.4. Site Owner Reservation of Right of Use

Site Owner reserves for itself and its successors and assigns the right to use the Site(s) for any and all purposes that do not interfere with the State's ability to carry out the Permitted Purposes.

1.5. Notice of Access

Except in the case of an emergency, State shall provide Site Owner reasonable prior notice, under the circumstances, of any person or entity that will be accessing the Site(s) on behalf of State. In the case of an emergency, State shall provide follow-up notification as is reasonable under the circumstances.

2. TERM

The initial Term is three (3) years from the Effective Date. At least thirty (30) days prior to the expiration of the Initial Term, State shall give notice to Site Owner whether it intends to renew this Agreement. State may renew for two successive periods ("Renewal Term(s)") of one (1) year each. The combination of the Initial Term and any Renewal Term(s) are referred to as the "Term."

3. TERMINATION

Either Party may terminate this Agreement, or any ISS under this Agreement, at any time upon ninety (90) days' written notice to the other Party. If Site Owner exercises its right to terminate and the State is unable to locate a replacement site and move all of its equipment within the ninety (90) day period, then the State shall be entitled to extend the termination date for up to an additional ninety (90) days. Upon termination, State must remove all its equipment and repair any damage it may have caused to the Site(s), restoring the Site(s) to substantially the condition existing on the Commencement Date (as defined in the ISS), except for ordinary wear and tear and casualty.

4. EQUIPMENT

The State may place equipment on the Site(s), which shall include, but not be limited to, the equipment listed in the ISS. Any such equipment shall remain the property of the State, and the State shall be responsible for its removal upon termination or expiration of this Agreement.

5. MAINTENANCE, SUPPORT, AND UPKEEP

5.1.1. The Site

The Site Owner shall remain responsible for all of the regular maintenance and upkeep of the Site(s), including but not limited to 24-hour-per-day, 365-day-per-year physical security monitoring and surveillance, utilities, upkeep of access roads, parking and grounds associated with the Site(s). Maintenance shall include any and all steps necessary to ensure the Site(s) can be utilized for the Permitted Purposes. Any exceptions to this general rule, if any, for a particular Site shall be described in

the applicable ISS. Site Owner shall notify State immediately when the Site Owner becomes aware of any condition, including unauthorized physical access to the Site, that may impact the security or function of the State's equipment or the State's use of the Site(s) to pursue the Permitted Purposes.

5.1.2. Insurance

The Site Owner, at Site Owner's cost and expense, shall secure and maintain liability insurance covering the Site for bodily injury, property damage, and other damages imposed by law and assumed under this Agreement from insurance companies admitted or approved to do business in the State of New Jersey. The Site Owner expressly agrees that any insurance protection required herein or by the Agreement shall in no way limit the Site Owner's obligations assumed in the Agreement and shall not be considered to relieve the Site Owner from liability in excess of such coverage nor shall it preclude the State from taking such other actions as are available to it under other provisions of the Agreement or otherwise in law or equity.

The above required Commercial General Liability Insurance policy or its equivalent shall name the State, its officers, and employees as "Additional Insureds" and include the blanket additional insured endorsement or its equivalent. The coverage to be provided under these policies shall be at least as broad as that provided by the standard basic, unamended, and unendorsed Commercial General Liability Insurance occurrence coverage forms or its equivalent currently in use in the State, which shall not be circumscribed by any endorsement limiting the breadth of coverage.

The Site Owner shall, prior to the State's placement of the Equipment on Site Owner's Site, provide the State with a valid Certificate of Insurance as evidence of the Site Owner's insurance coverage in accordance with the foregoing paragraph and Section 6.2 of this Agreement. Such certificates of insurance shall specify that the insurance provided is of the types required above. Said insurance shall be maintained through the Term and Site Owner shall provide the State with new

certificates of insurance from time to time, so that the State is continuously in possession of evidence of the Site Owner's insurance in accordance with the foregoing provisions.

5.1.3. The Equipment

The State shall remain responsible for all maintenance, support, and upkeep of the equipment placed on the Site. The State, at its cost and expense, shall maintain a special vehicle insurance policy covering the equipment placed on the Site. Notwithstanding the placement of the equipment on Site Owner's Site, the equipment shall be subject to deployment at any time to provide NPSBN coverage, support, testing, demonstration, and training, as needed, at the discretion of the State. Deployment of the equipment off of the Site(s) shall not terminate this Agreement.

6. OTHER ITEMS

6.1. Agreement Assignable to Other State Agencies/Entities Upon Notice to Site Owner

Upon fifteen (15) days' written notice to Site Owner, the State may, at its discretion, assign this Agreement to another agency or instrumentality of the State of New Jersey. Such assignment, by its terms, may apply to all Sites included in this Agreement, or else a subset of such Sites.

6.2. Notices

6.2.1. Method

Site Owner and State shall make all notices and correspondence related to this Agreement in writing. E-mail communications fulfill this requirement.

6.2.2. Addresses

Site Owner and State shall send all notices and correspondence related to this Agreement to the following:

Site Owner	State
	Fred Scalera
	Office of Homeland Security and Preparedness
	State of New Jersey
	P.O. Box 091
	Trenton, New Jersey 08625

cc: Fred.Scalera@ohsp.state.nj.us

6.3. Compliance with Laws

State's use of the Site(s) shall at all times comply, in all material respects, with any applicable laws, rules, regulations, and requirements.

6.4. Hazardous Substances

Neither Site Owner nor State will permit the existence of any hazardous materials or substances on the Site(s), except in strict compliance with all applicable laws, ordinances, rules, regulations and policies governing such hazardous materials or substances.

6.5. Liability

Any claims against the State are subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 *et seq.*, the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 *et seq.* and the availability of appropriations. The State and the Site Owner hereby agree to allocate any and all third party claims as follows:

A. Subject to the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, *et seq.*, the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1, *et seq.*, and appropriations and the availability of funding, the State, at its own expense, shall be responsible for, and shall defend itself against, and hereby releases Site Owner for any and all suits, claims, losses, demands, expenses, or damages of whatsoever kind or nature, arising out of or in connection with any act or omission of the State, its employees, representatives, agents, independent contractors or invitees, related to this Agreement.

B. Site Owner shall be responsible for, at its own expense, and shall defend itself against, and hereby releases the State for any and all suits, claims, losses, demands, expenses, or damages of whatsoever kind or nature, arising out of or in connection with (i) the condition of the Site(s), and (ii) any act or omission of Site Owner, its employees, representatives, agents, independent contractors or invitees, related to this Agreement; provided, however, that nothing in this Section shall limit Site Owner's obligations under Section 5.1.1.

6.6. Force Majeure

In the event that either Party is delayed or hindered in or prevented from the performance of any act required hereunder by reason of strikes, lockouts, labor troubles, unavailability or excessive price of fuel, power failure, riots, insurrection, war, terrorist activities, chemical explosions, hazardous conditions, fire, weather or acts of God, or by reason of any other cause beyond the exclusive and reasonable control of the Party delayed in performing work or doing acts required under the terms of this Agreement, then performance of any such act shall be extended for a period equivalent to the period of such delay.

6.7. Choice of laws

This Agreement and any included ISSs shall be governed by and construed under the laws of the State of New Jersey.

6.8. Writing is Entirety of Agreement

This Agreement, along with any appendices and included ISSs, constitutes the entire Agreement of the Parties and shall supersede all prior agreements addressing the same subject matter.

6.9. Modification of Agreement

Neither this Agreement nor any ISS included in this Agreement may be modified, except in writing and signed by both Parties.

6.10. Severability

If any term or part of this Agreement is ruled by a court to be void or invalid, such ruling shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.

6.11. Approval to be Reasonable

In any case where the consent of either Party is to be given under this Agreement, such Party shall not unreasonably delay or unreasonably withhold its consent.

IN WITNESS WHEREOF, Site Owner and the State have executed this Agreement as of the Effective Date above.

(Site Owner)

By:

NAME:
TITLE:

New Jersey Office of Homeland Security &
Preparedness
(State)

By:

NAME:
TITLE:

Exhibit A

INDIVIDUAL SITE SPECIFICATION FORM

1. Site Description

1.1. Location (including mailing address, physical address, municipality and Lot and Block numbers)

1.2. Structure and Facilities (owned and maintained by Site Owner)

1.3. Description of Site(s) to be used by State (attach site plan, as necessary or appropriate)

2. Commencement Date

3. Equipment to be Placed (owned and maintained by State)

4. Site-specific Terms and Conditions

(Site Owner)

By:

NAME:

TITLE:

DATE:

New Jersey Office of Homeland Security &
Preparedness
(State)

By:

NAME:

TITLE:

DATE:

RESOLUTION AUTHORIZING USE AND OCCUPANCY AGREEMENT BETWEEN [MUNICIPALITY/COUNTY] AND THE STATE OF NEW JERSEY, OFFICE OF HOMELAND SECURITY AND PREPAREDNESS

WHEREAS, the State of New Jersey, Office of Homeland Security (“OHSP”), which is in, but not of, the Department of Law and Public Safety, is administering and coordinating a federal grant awarded to the State of New Jersey for the Broadband Technology Opportunity Program (“BTOP”) 700 MHz LTE Broadband Project (“BTOP Project”); and

WHEREAS, [MUNICIPALITY] desires to participate in the provision of the communication services provided by the BTOP Project and to further the interests of domestic preparedness; and

WHEREAS, OHSP and [MUNICIPALITY] desire to further the purpose of the BTOP Project by placing certain OHSP owned equipment within [the MUNICIPALITY] pursuant to the terms and conditions outlined in the Use and Occupancy Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the [MUNICIPALITY GOVERNING BODY] of the _____ of _____, in the County of _____, New Jersey, is hereby authorized and directed to:

- (1) execute the Use and Occupancy Agreement in the name of [MUNICIPALITY]; and
- (2) to execute the Use and Occupancy Agreement without competitive bidding in accordance with N.J.S.A. 40A:11-5(2) of the Local Public Contracts Law because said services are between a [Municipality/County] and the State of New Jersey and is excluded from competitive bidding and advertising; and
- (3) to file a copy of this RESOLUTION with the chief financial officer of the [LOCAL GOVERNMENT UNIT], the OHSP, and the Division of Local Government Services in the Department of Community Affairs, as required by N.J.S.A. 52:34-10.6(b).

Resolution No. _____

Offered by _____ Seconded by _____

Adopted _____ and certified as a correct and true copy of an original.

Municipal Clerk

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION ACCEPTING GRANT AWARD FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY-2016, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20160761						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-55						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION ACCEPTING GRANT AWARD FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY-2016

WHEREAS, the County of Passaic submitted the Five Year Consolidated Plan for the period of FY 2013-2017 to the US Department of Housing and Urban Development (USHUD); and

WHEREAS, on June 28, 2016, the Passaic County Board of Chosen Freeholders adopted Resolution R-2016-560 authorizing the Planning and Economic Development Department to submit an application to the US Department of Housing and Urban Development for financial assistance in the amount of \$810,869.00 to fund the Passaic County Community Development Block Grant Program for FY 2016; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on July 13, 2016 and was recommended to the full Board for approval;

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of Chosen Freeholders hereby accept the grant award in the amount of \$810,869.00 from the US Department of Housing and Urban Development, for the Passaic County FY 2016 Community Development Block Grant Program; and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board, as well as the Director of Economic Development, are hereby authorized to act as the authorized representatives of the County of Passaic and to execute all necessary documents and certifications.

JRS/meg

Dated: September 13, 2016

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160761

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER & Tel #: **Deborah Hoffman, 973-569-4720**
- 2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

**RESOLUTION
ACCEPTING GRANT AWARD FROM THE US DEPARTMENT
OF HOUSING AND URBAN DEVELOPMENT FOR THE
PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM (CDBG) FY-2016**

- 3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: **N/A**

REQUISITION and PO NUMBERS already approved:

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>8/31/2016</u>
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

- 5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to Board
 Other(s) Specify: _____



U.S. Department of Housing and Urban Development
 Newark Field Office - Region II
 Office of Community Planning and Development
 One Newark Center, 13th Floor
 Newark, NJ 07102-5260

SEP 01 2016

Mr. Michael La Place, Director
 Passaic County Planning Department
 Totowa Business Center
 930 Riverview Drive - Suite 250
 Totowa, New Jersey 07512

Dear Mr. La Place:

SUBJECT: FY 2016 Action Plan Approval
 Passaic County, New Jersey

I am pleased to transmit to you the approval of your Fiscal Year 2016 Action Plan. The grant assistance being approved with the Plan is as follows:

Community Development Block Grant (CDBG) Program	\$810,869
--	-----------

Enclosed are the funding approval documents which are the CDBG Funding Approval Agreement (HUD 7082) and special conditions. These documents constitute the contract between the Department of Housing and Urban Development (HUD) and the County of Passaic.

Please sign all three copies of the agreement. Retain one copy for your records and return the other two copies to the address above within 5 days. Failure to execute and return the grant agreement within 30 days of the date of this letter may be deemed rejection of the grant and cause for HUD to determine that the funds are available for reallocation to other grantees.

The Office of Community Planning and Development has developed a website that provides the current regulations for each of your entitlement grant programs. I recommend that you use this resource as your guide for the implementation of your programs and all reporting requirements.

<https://www.hudexchange.info/manage-a-program/>

Please be reminded that before committing HUD assistance to any activity or project you must complete an environmental review per 24 CFR Part 58. Specifically, 24 CFR §58.22(a) states that neither a recipient nor any participant in the development process may commit HUD assistance on an activity or project until HUD has approved the recipient's Request for Release of Funds (RROF) and the related certification from the responsible entity. Additionally, until the RROF is approved and notification of the release of funds is received, non-HUD funds may not be committed, nor may any activities or projects be undertaken, if the activity or project would

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160761

-2-

have an adverse environmental impact or limit the choice of reasonable alternatives. If the project or activity is exempt per §58.34 or categorically excluded (except in extraordinary circumstances) per §58.35(b), no request for release of funds (RROF) is required, but such determination must be documented in the environmental review record before committing HUD or non-HUD funds.

HUD has updated the Integrated Disbursement and Information System (IDIS) to begin phasing out the first-in-first-out (FIFO) accounting methodology. These changes ensure that IDIS both commits and disburses funds on a grant-specific basis, instead of using the FIFO (oldest money disbursed first) method that has been used for the CDBG Program to date. With these changes, grantees tied activity funding/commitment and draws to a specific grant in IDIS. Funds from pre-2015 grants continue to be committed and disbursed using the FIFO method.

For specific information and guidance concerning your grants and compliance with grant-based accounting requirements, please refer to the HUDExchange at:

<https://www.hudexchange.info/manage-a-program/grant-based-accounting/>

Please note that Federal agencies, including HUD, adopted 2 CFR Part 200 as requirements for Federal financial assistance programs by the interim final rule published December 19, 2014. Indirect costs are addressed in 200.414. With 2 CFR Part 200, grantees must accept a federally recognized indirect cost rate between the grantee and HUD or, if no such rate exists, either negotiate a rate between the grantee and HUD or establish a de minimis indirect cost rate (see also §200.331(a)(4)). **Your indirect cost plans must be attached to each 2016 grant agreement and your indirect cost rates must be declared on each 2016 grant agreement.**

Also, please note that:

- € If a non-Federal entity has never received a negotiated indirect cost rate, it may elect to charge a de minimis rate of 10% of modified total direct costs (MTDC) as defined in §200.68, which may be used indefinitely (§200.414(f)).
- € Non-Federal entities that have a federally negotiated indirect cost rate may apply for a one-time extension of the current rate for a period up to four years, subject to the review and approval of the cognizant agency for indirect costs. At the end of the four-year extension period, the non-Federal entity must negotiate a rate.

-3-

Please note the following items concerning the Annual Plan submission:

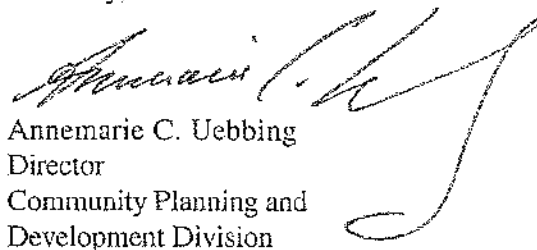
- € Although the County itself does not receive ESG funds, as Passaic County is the Continuum of Care (CoC) lead, Screen AP-10 should contain a description of the consultation with the CoC to determine how ESG funds are allocated, develop performance standards and evaluate outcomes of projects and activities assisted with ESG funds, and develop funding policies and procedures for the operation and administration of HMIS. Future Plan submissions should include this information.
- € Screen AP-10 in future Plan submissions should be expanded to more clearly identify and discuss how the following entities were included in the consultative process:
 1. Publicly funded institutions and systems of care that may discharge persons into homelessness.
 2. State and local health and child welfare agencies, including health department data on the addresses of housing units in which children have been identified as lead-poisoned.
 3. Adjacent units of general local government.

A primary goal of the Department is to reduce housing discrimination, affirmatively further fair housing through CPD programs and promote diverse, inclusive communities. To that end, we encourage your community to take all measures necessary to ensure compliance with the Fair Housing requirements associated with these funds. A copy of your Consolidated Plan/Annual Action Plan was provided to the Office of Fair Housing and Equal Opportunity for review

-4-

Please note that approval of your Action Plan does not constitute approval of the proposed activities within the Plan. Passaic County should review and document that each activity, funded with the aforementioned resources, complies with applicable requirements and HUD regulations. We look forward to working with you during the year to accomplish the goals you have set forth for the County, and to further refine and improve the Consolidated Plan development process. In the meantime, if you have any questions or desire assistance concerning this letter or other items related to the community development programs, please contact Mr. Arthur J. D'Amaro, Senior Community Planning & Development Representative, at (973) 776-7293 or via email at Arthur.J.D'Amaro@hud.gov.

Sincerely,



Annemarie C. Uebbing
Director
Community Planning and
Development Division

Enclosures

cc: Mr. Theodore O. Best, Jr., Freeholder Director
Passaic County Board of Chosen Freeholders

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160761

Funding Approval/Agreement

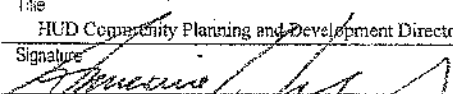
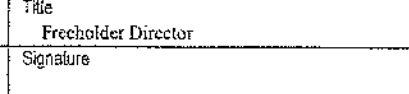
Title I of the Housing and Community Development Act (Public Law 930383)
 HI-00515R of 20515R

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Community Development Block Grant Program

OMB Approval No.
 2506-0193 (exp 5/31/2018)

1. Name of Grantee (as shown in item 5 of Standard Form 424) Passaic County	3a. Grantee's 9-digit Tax ID Number 226002466	3b. Grantee's 9-digit DUNS Number 063148811
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 401 Grand St Paterson, NJ 07505-2023	4. Date use of funds may begin (mm/dd/yyyy) 9/1/2016	
	5a. Project/Grant No. 1 B-16-UC-34-0112	5a. Amount Approved \$810,869.00
	5b. Project/Grant No. 2	5b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Ammemarie Webbing	Grantee Name Hon. Theodore O. Best, Jr.
Title HUD Community Planning and Development Director	Title Freeholder Director
Signature 	Signature 
Date (mm/dd/yyyy) SEP 01 2016	Date (mm/dd/yyyy)

7. Category of Title I Assistance for this Funding Action (check only one) <input checked="" type="checkbox"/> a. Entitlement, Sec 105(b) <input type="checkbox"/> b. State-Administered, Sec 106(d)(1) <input type="checkbox"/> c. HUD-Administered Small Cities, Sec 106(d)(2)(B) <input type="checkbox"/> d. Indian CDBG Programs, Sec 106(a)(1) <input type="checkbox"/> e. Surplus Urban Renewal Funds, Sec 112(b) <input type="checkbox"/> f. Special Purpose Grants, Sec 107 <input type="checkbox"/> g. Loan Guarantee, Sec 108	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 07/11/2016	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number
		9b. Date Grantee Notified (mm/dd/yyyy) 09/01/2016	
		9c. Date of Start of Program Year (mm/dd/yyyy) 09/01/2016	

11. Amount of Community Development Block Grant			
	FY (2015)	FY (2014)	FY ()
a. Funds Reserved for this Grantee	\$760,476.00	\$50,393.00	
b. Funds now being Approved	\$760,476.00	\$50,393.00	
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency 401 Grand St Paterson, NJ 07505-2023
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160761

8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2023. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2023.
- (b) If Funding Assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E - Cost Principles, attach a schedule in the format set forth below to the executed Grant Agreement that is returned to HUD. The schedule shall identify each department/agency that will carry out activities with the Funding Assistance, the indirect cost rate applicable to each department/agency (including if the de minimis rate is charged per 2 CFR §200.414), and the direct cost base to which the rate will be applied. Do not include indirect cost rates for subrecipients.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base*</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

*Specify the type of cost base utilized - e.g., Modified Total Direct Costs (MTDC). Do not include amounts.

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the Central Contractor Registration (CCR) database, and the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and Central Contractor Registration, and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business

Liability Relief and Brownsfield Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that that indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.

Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 930383)
 HI-00515R of 20515R

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Community Development Block Grant Program

OMB Approval No.
 2506-0193 (exp 3/31/2018)

1. Name of Grantee (as shown in item 5 of Standard Form 424) Passaic County	3a. Grantee's 9-digit Tax ID Number 226002466	3b. Grantee's 9-digit DUNS Number 063148811
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 401 Grand St Paterson, NJ 07505-2023	4. Date use of funds may begin (mm/dd/yyyy) 9/1/2016	
	5a. Project/Grant No. 1 B-16-UC-34-0112	6a. Amount Approved \$810,869.00
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Annemarie Uebbing	Grantee Name Hon. Theodore O. Best, Jr.
Title HUD Community Planning and Development Director	Title Freeholder Director
Signature 	Signature
Date (mm/dd/yyyy) SEP 07 2016	Date (mm/dd/yyyy)

7. Category of Title I Assistance for this Funding Action (check only one) <input checked="" type="checkbox"/> a. Entitlement, Sec 106(b) <input type="checkbox"/> b. State-Administered, Sec 106(d)(1) <input type="checkbox"/> c. HUD-Administered Small Cities, Sec 106(d)(2)(B) <input type="checkbox"/> d. Indian CDBG Programs, Sec 106(a)(1) <input type="checkbox"/> e. Surplus Urban Renewal Funds, Sec 112(b) <input type="checkbox"/> f. Special Purpose Grants, Sec 107 <input type="checkbox"/> g. Loan Guarantee, Sec 108	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 09/01/2016	10. Check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number	
		9b. Date Grantee Notified (mm/dd/yyyy) 09/01/2016		9c. Date of Start of Program Year (mm/dd/yyyy) 09/01/2016
11. Amount of Community Development Block Grant				
		FY (2018)	FY (2014)	FY ()
a. Funds Reserved for this Grantee		\$760,476.00	\$50,393.00	
b. Funds now being Approved		\$760,476.00	\$50,393.00	
c. Reservation to be Cancelled (11a minus 11b)				

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency 401 Grand St Paterson, NJ 07505-2023
12c. Name of Authorized Official for Designated Public Agency	
Title	
Signature	

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2023. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2023.
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<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base*</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

*Specify the type of cost base utilized - e.g., Modified Total Direct Costs (MTDC). Do not include amounts.

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the Central Contractor Registration (CCR) database, and the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and Central Contractor Registration, and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
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Liability Relief and Brownsfield Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that that indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.

Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 930383)
 HI-00515R of 20515R

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Community Development Block Grant Program

OMB Approval No.
 2506-0193 (exp 5/31/2018)

1. Name of Grantee (as shown in item 5 of Standard Form 424) Passaic County	3a. Grantee's 9-digit Tax ID Number 226002466	3b. Grantee's 9-digit OUNS Number 063148811
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 401 Grand St Paterson, NJ 07505-2023	4. Date use of funds may begin (mm/dd/yyyy) 9/1/2016	
	5a. Project/Grant No. 1 B-16-UC-34-0112	6a. Amount Approved \$810,869.00
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Annmarie Uebbing	Grantee Name Hon. Theodore O. Besl, Jr.
Title HUD Community Planning and Development Director	Title Freeholder Director
Signature 	Signature
Date (mm/dd/yyyy) SEP 01 2016	Date (mm/dd/yyyy)

7. Category of Title I Assistance for this Funding Action (check only one) <input checked="" type="checkbox"/> a. Entitlement, Sec 106(b) <input type="checkbox"/> b. State-Administered, Sec 108(d)(1) <input type="checkbox"/> c. HUD-Administered Small Cities, Sec 106(d)(2)(3) <input type="checkbox"/> d. Indian CDBG Programs, Sec 105(a)(1) <input type="checkbox"/> e. Surplus Urban Renewal Funds, Sec 112(b) <input type="checkbox"/> f. Special Purpose Grants, Sec 107 <input type="checkbox"/> g. Loan Guarantee, Sec 108	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 07/11/2016	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number
		Sb. Date Grantee Notified (mm/dd/yyyy) 01 2016	
		9c. Date of Start of Program Year (mm/dd/yyyy) 09/01/2016	
11. Amount of Community Development Block Grant			
a. Funds Reserved for this Grantee	FY (2016)	FY (2014)	FY ()
\$760,476.00	\$760,476.00	\$50,393.00	
b. Funds now being Approved			
\$760,476.00		\$50,393.00	
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency 401 Grand St Paterson, NJ 07505-2023
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160761

8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2023. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2023.
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<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base*</u>
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____

*Specify the type of cost base utilized - e.g., Modified Total Direct Costs (MTDC). Do not include amounts.

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- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY-2013 ACTION PLAN IN ORDER TO REALLOCATE FUNDING TO THE BOROUGH OF WOODLAND PARK FOR THE FY 2016 PROJECT TO CONSTRUCT A NEW SANITARY SEWER MAIN ALONG GLOVER AVENUE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#		R20160762					
Meeting Date		09/13/2016					
Introduced Date		09/13/2016					
Adopted Date		09/13/2016					
Agenda Item		n-56					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	<				<		
Bartlett	<				<		
Duffy	<			<	<		
James	<				<		
Lazzara	<				<		
Lepore	<		<		<		
Lora	<				<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING AN AMENDMENT TO THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY-2013 ACTION PLAN IN ORDER TO REALLOCATE FUNDING TO THE BOROUGH OF WOODLAND PARK FOR THE FY 2016 PROJECT TO CONSTRUCT A NEW SANITARY SEWER MAIN ALONG GLOVER AVENUE

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2013-464 on June 25, 2013 authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2013-2017 to the US Department of Housing and Urban Development in compliance with the rules and regulations governing the Community Development Block Grant Program; and

WHEREAS, the County of Passaic adopted Resolution R-2013-464 on June 25, 2013 authorizing the submission of the One Year FY 2013 Action Plan for a total grant amount of \$832,897.00; and

WHEREAS, the Department of Housing and Urban Development notified the County of Passaic that it will receive additional funding in the amount of \$69,290 due to the reallocation of FY 2011 funding within the New York-Jersey City-White Plains, NY-NJ Metropolitan Division; and

WHEREAS, the total CDBG grant is now \$902,187; and

WHEREAS, the Board of Chosen Freeholders of Passaic County allocated CDBG FY 2013 funding to municipalities and not-for-profit organizations via resolution R-2013-828 on October 22, 2013; and

WHEREAS, the Borough of Woodland Park was allocated \$198,000 to install ADA curb ramps throughout the Borough; and

WHEREAS, the contract amount for the installation of ADA curbs totaled \$152,912 and the final as built amount totaled \$140,718.88, resulting in an under expenditure of \$57,281.12; and

WHEREAS, the Borough of Woodland Park initially requested that \$51,776 of the FY 2013 allocation be re-allocated toward the demolition of an abandoned property located at 8 West 35th Street, Woodland Park; and

WHEREAS, the Board of Chosen Freeholders adopted Resolution R-2014-966 on December 9, 2014 authorizing the reallocation of funding for the demolition of 8 West 35th Street; and

WHEREAS, the Borough of Woodland Park subsequently requested that the demolition project be cancelled due to the sale of the home to a private developer and that the remaining CDBG FY 2013 funds be reallocated to support the implementation of the Woodland Park CDBG FY 2015 street improvement project, along Ray and Radcliff Avenues; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2015-705 on September 29, 2015 to cancel the demolition project and reallocate \$51,776 to the CDBG Woodland Park FY 2015 project; and

WHEREAS, the CDBG FY 2013 grant to Woodland Park has an unspent balance of \$5,505.12; and

WHEREAS, the Borough of Woodland Park is now requesting (see copy of letter attached) that the remaining CDBG FY 2013 funding of \$5,505.12 be re-programmed to the Woodland Park CDBG FY 2016 project to construct a new sanitary sewer main along Glover Avenue in the Borough; and

WHEREAS, the Passaic County Director of Economic Development is seeking approval to amend the CDBG FY 2013 Action Plan to allocate \$5,505.12 to the CDBG FY 2016 Woodland Park project; and

WHEREAS, the County is cognizant of the conditions that are imposed in the undertaking and implementation of this Federal Assistance program; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on August 31, 2016 and was recommended to the full Board for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the amendment of the CDBG FY 2013 Action Plan to re-allocate \$5,505.12 to the Woodland Park FY 2016 CDBG project for the construction of a new sanitary sewer main along Glover Avenue; and

BE IT FURTHER RESOLVED that the Freeholder Director is hereby authorized to act as the official representative of the

County of Passaic and execute all documents and certifications that may be needed to effectuate this action.

JRS/meg

Dated: September 13, 2016

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: **Deborah Hoffman, 973-569-4720**
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

RESOLUTION

RESOLUTION AUTHORIZING AN AMENDMENT TO THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY-2013 ACTION PLAN IN ORDER TO REALLOCATE FUNDING TO THE BOROUGH OF WOODLAND PARK TO THE FY 2016 PROJECT TO CONSTRUCT A NEW SANITARY SEWER MAIN ALONG GLOVER AVENUE

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: **\$5,505.12**

BUDGET ACCOUNT G-01-41-838-013-PE1; PO: 13-15905

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. **COMMITTEE REVIEW:**

	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>8/31/2016</u>
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to Board
 Other(s)
 Specify: _____

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160762



Borough of Woodland Park

Department of Administration

Kevin V. Galland
Administrator/Municipal Clerk

5 Brophy Lane
Woodland Park, NJ 07424
Office: (973) 345-8100 x 100
Fax: (973) 345-8194

September 1, 2016

Ms. Deborah Hoffman
Division Director, Economic Development
County of Passaic
930 Riverview Drive
Totowa, NJ 07512

RE: Passaic County FY2013 Community Development (CDBG) Award

Dear Ms. Hoffman:

In October of 2013, the Passaic County Board of Chosen Freeholders graciously awarded a FY2013 Passaic County CDBG to the Borough of Woodland Park (Borough) in the amount of \$198,000 to support the installation of ADA curb ramps in over 70 locations within the Borough.

A contract was awarded to AJM Corporation to install the referenced ADA curb ramps and the final cost of the project is \$140,718.88, leaving a balance of \$57,281.12. \$51,776.00 of that amount was reprogrammed to the FY2015 Project (resurfacing of Ray and Radcliffe Avenues) leaving a remaining balance of \$5,505.12.

At this time the Mayor and Council of the Borough of Woodland Park requests that the remaining balance of \$5,505.12 from the FY2013 Grant Award to the Borough be allocated to the Borough's FY2016 CDBG award for the construction of a sewer line along Glover Avenue to service the homes in that area.

If you have any questions regarding this request, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "K. Galland".

Kevin Galland

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2016-624 ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$132,048.00 FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, FOR FISCAL YEAR 2017, UNIFIED PLANNING WORK PROGRAM (UPWP) SUBREGIONAL TRANSPORTATION PLANNING PROGRAM, WITH A COUNTY IN-KIND MATCH OF \$33,012.00, TO BE AMENDED AS "COUNTY MATCH OF \$33,012.00", ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20160763						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-57						
CAF #	6-01-30-203-001-M03						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2016-624 ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$132,048.00 FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, FOR FISCAL YEAR 2017, UNIFIED PLANNING WORK PROGRAM (UPWP) SUBREGIONAL TRANSPORTATION PLANNING PROGRAM, WITH A COUNTY IN-KIND MATCH OF \$33,012.00, TO BE AMENDED AS “COUNTY MATCH OF \$33,012.00”

WHEREAS, the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-624 dated July 19, 2016 authorized acceptance of grand funds from the North Jersey Transportation Planning Authority for Fiscal Year 2017 Unified Planning Work Program (UPWP), Subregional Transportation Planning Program, for the North Jersey Transportation Planning Authority, Inc. (NJTPA); and

WHEREAS, that Resolution indicated that the County was required a county “in-kind match” of \$33,012 when it should have indicated a required county match of \$33,012, for a total of \$165,060; and

WHEREAS, this matter was discussed at the Planning and Economic Development Committee on August 31, 2016 and it is being recommended to the whole Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to Resolution R-2016-624 dated July 19, 2016 to correct the language error and to read as, acceptance of \$132,048.00 in grant funds with a county match of \$33,012.00, for a total of \$165,060.00; and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board are hereby authorized to execute all necessary documents and agreements by and between the County of Passaic and the North Jersey Transportation Planning Authority, Inc. and the New Jersey Institute of Technology, for Fiscal Year 2017 Unified Planning Work Program (UPWP), Subregional Transportation Planning Program.

JRS/meg

Dated: September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$33,012.00

APPROPRIATION: 6-01-30-203-001-M03

PURPOSE: Resolution authorizing an amendment to resolution R-2016-624 accepting grant funds with a change from in-kind Match to a hard cash match.



Flavio Rivera, Treasurer

DATED: September 13, 2016

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Michael Lysicatos (973)569-4040_____

2. DESCRIPTION OF RESOLUTION (PLEASE BE AS SPECIFIC AS POSSIBLE)

Amend Resolution R-20160624; dated 7/19/16 to change the language to read: "there is a required County match" and take out the language County in-kind match. This is the only change on the resolution.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: _____

BUDGET ACCOUNT #: _____

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED ON THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:	DATE
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Health, Human Services & Community Affairs	_____
___ Law & Public Safety	_____
___ Energy & Sustainability	_____
___ Planning & Eco. Development	8/31/16

4. DISTRIBUTION LIST:

___ Administration
 ___ Finance
 ___ Counsel
 ___ Clerk to Board
 ___ Other(s) Specify: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2016-623 ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$240,000 FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, FOR FISCAL YEAR 2017-2018 (SSP), PROJECT ENTITLED: PASSAIC COUNTY GREEN INFRASTRUCTURE PLAN, WITH A COUNTY IN-KIND MATCH OF \$60,000 TO BE AMENDED AS "COUNTY MATCH OF \$60,000", ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20160764						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-58						
CAF #	6-01-30-203-001-M03						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2016-623 ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$240,000 FROM THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, FOR FISCAL YEAR 2017-2018 (SSP), PROJECT ENTITLED: PASSAIC COUNTY GREEN INFRASTRUCTURE PLAN, WITH A COUNTY IN-KIND MATCH OF \$60,000 TO BE AMENDED AS “COUNTY MATCH OF \$60,000”

WHEREAS, the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-623 dated July 19, 2016 authorized acceptance of grand funds from the North Jersey Transportation Planning Authority for Fiscal Year 2017-2018 Unified Planning Work Program (UPWP), for a Sub-regional Studies project entitled: Passaic County Green Infrastructure Plan; and

WHEREAS, that Resolution indicted that the County was required a county “in-kind match” of \$60,000 when it should have indicated a required county match of \$60,000, for a total of \$300,000.00; and

WHEREAS, this matter was discussed at the Planning and Economic Development Committee on August 31, 2016 and it is being recommended to the whole Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to Resolution R-2016-623 dated July 19, 2016 to correct the language error and to read as, acceptance of \$240,000.00 in grant funds with a county match of \$60,000.00, for a total of \$300,000.00; and

BE IT FURTHER RESOLVED that the Freeholder Director and

documents and agreements by and between the County of Passaic and the North Jersey Transportation Planning Authority, Inc. and the New Jersey Institute of Technology, for Fiscal Year 2017-2018 Unified Planning Work Program (UPWP), Subregional Studies project entitled: Passaic County Greenway Infrastructure Plan.

Dated: September 13, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,000.00

APPROPRIATION: 6-01-30-203-001-M03

PURPOSE: Resolution authorizing an amendment to resolution R-2016-623 accepting grant funds with a change from in-kind Match to a hard cash match.



Flavio Rivera, Treasurer

DATED: September 13, 2016

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Michael Lysicatos (973)569-4040 _____

2. DESCRIPTION OF RESOLUTION (PLEASE BE AS SPECIFIC AS POSSIBLE)

Amend Resolution R-20160623; dated 7/19/16 to change the language to read: "there is a required County match" and take out the language County in-kind match.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: _____

BUDGET ACCOUNT #: _____

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED ON THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:

DATE

- Administration & Finance _____
- Public Works / Buildings & Grounds _____
- Health, Human Services & Community Affairs _____
- Law & Public Safety _____
- Energy & Sustainability _____
- Planning & Eco. Development 8/31/16

4. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to Board
- Other(s) Specify: _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Michael Lysicatos (973)569-4040 _____

2. DESCRIPTION OF RESOLUTION (PLEASE BE AS SPECIFIC AS POSSIBLE)

Amend Resolution R-20160623; dated 7/19/16 to change the language to read: "there is a required County match" and take out the language County in-kind match.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: _____

BUDGET ACCOUNT #: _____

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

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4. COMMITTEE REVIEW:

DATE

- ___ Administration & Finance _____
- ___ Public Works / Buildings & Grounds _____
- Health, Human Services & Community Affairs _____
- ___ Law & Public Safety _____
- ___ Energy & Sustainability _____
- ___ Planning & Eco. Development 8/31/16

4. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to Board
- ___ Other(s) Specify: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MERCER PLANNING ASSOCIATES TO CONDUCT A FISCAL IMPACT ANYALYSIS IN ACCORDANCE WITH THE NEW JERSEY HIGHLANDS COUNCIL TRAMFER OF DEVELOPMENT RIGHTS GRANT RECEIVED BY THE COUNTY OF PASSAIC TO DETERMINE THE FEASIBILITY OF TRANSFERRING DEVELOPMENT RIGHT CREDITS IN THE CITY OF PATERSON AS A RECEIVING ZONE FOR HIGHLANDS DEVELOPMENT COMMUNITIES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20160765						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-59						
CAF #	G-01-41-829-015-233						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓						✓
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MERCER PLANNING ASSOCIATES TO CONDUCT A FISCAL IMPACT ANALYSIS IN ACCORDANCE WITH THE NEW JERSEY HIGHLANDS COUNCIL TRANSFER OF DEVELOPMENT RIGHTS GRANT RECEIVED BY THE COUNTY OF PASSAIC TO DETERMINE THE FEASIBILITY OF TRANSFERRING DEVELOPMENT RIGHT CREDITS IN THE CITY OF PATERSON AS A RECEIVING ZONE FOR HIGHLANDS DEVELOPMENT COMMUNITIES

WHEREAS County of Passaic has been awarded a Transfer of Development Rights (TDR) Feasibility Grant by the New Jersey Highlands to determine the feasibility of transferring development credits to the City of Paterson from Highlands sending communities; and

WHEREAS, the New Jersey Highlands Council has prequalified three (3) consulting firms to conduct Fiscal Impact Analysis associated with the Highlands TDR Program; and

WHEREAS, the procurement competitive contracting process has been reviewed by the Passaic County Purchasing Department to ensure that it meets all requirements for procuring professional services needed with no issues; and

WHEREAS, the Passaic County Department of Planning and Economic Development requested proposals from the three firms provided by the New Jersey Highlands Council and the Review Committee meet and reviewed the said Proposals (see attached copy of Memorandum from Michael Lysicatos, dated September 1, 2016)

WHEREAS, the Review Committee recommended that the Passaic County accept the proposal submitted by Mercer Planning Associates (MPA) of Jersey City, New Jersey 07302, for a

total fee not to exceed of \$35,000.00, a copy of said proposal is attached hereto and made a part hereof; and

WHEREAS, this matter was discussed at the Planning and Economic Development Committee on August 31, 2016 and it is being recommended to the whole Board for approval; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Mercer Planning Associates (MPA) of Jersey City, New Jersey 07302, for a total fee not to exceed of \$35,000.00, in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

Dated: September 13, 2016

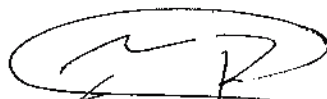
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,000.00

APPROPRIATION: G-01-41-829-015-233

PURPOSE: Resolution authorizing an award of contract to Mercer Planning Associates to conduct a fiscal impact analysis.



Flavio Rivera, Treasurer

DATED: September 13, 2016

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Michael Lysicatos, 973.569.4047
2. DESCRIPTION OF RESOLUTION (PLEASE BE AS SPECIFIC AS POSSIBLE)
Resolution authorizing to award a contract to Mercer Planning Associates to conduct a fiscal impact analysis in accordance with the New Jersey Highlands Council Transfer of Development Rights Grant received by the County to determine the feasibility of transferring development right credits in the City of Paterson as a receiving zone for Highlands development communities.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$35,000.00

BUDGET ACCOUNT #: G-01-41-829-015-233

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED ON THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:
- | COMMITTEE REVIEW: | DATE |
|---|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>8/31/2016</u> |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy & Sustainability | _____ |
| <input type="checkbox"/> Other(s) Specify: _____ | _____ |

4. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to Board
- Other(s) Specify: _____



County of Passaic


Department of Planning & Economic Development
930 Riverview Drive, Suite 250
Totowa, New Jersey 07512

www.passaiccountynj.org

MICHAEL LA PLACE AICP, PP
Director

(973) 569-4040
(973) 812-3450 fax

MEMORANDUM

TO: Freeholder Planning and Economic Development Committee
FROM: Michael Lysicatos 
Cc: Mathew Jordan, Esq., Deputy County Administrator
Michael La Place, Planning and Economic Development Director
Michael Marinello, QPA, Purchasing Agent
DATE: September 1, 2016
RE: New Jersey Highlands Transfer of Development Rights (TDR) Fiscal Impact Analysis Consultant Contract

The County has been awarded a Transfer of Development Rights (TDR) Feasibility Grant by the New Jersey Highlands to determine the feasibility of transferring development credits to the City of Paterson from Highlands sending communities. The receiving area would focus on the Eastside of Paterson in the area highlighted in the Madison Avenue Commuter Rail Corridor Study completed by the County Planning Department in partnership with the City of Paterson. In order to complete the TDR analysis the County would require consultant assistance in conducting a Fiscal Impact Analysis that would outline the type of development that current market would allow in the study area, how that development compared to the vision plan in the Madison Avenue Study and the overall feasibility of arranging for TDR credits

The New Jersey Highlands Council has prequalified three (3) consulting firms to conduct Fiscal Impact Analysis associated with the Highlands TDR program. Said procurement process has been reviewed by Passaic County Purchasing Department to ensure that it meets all requirements for procuring professional services with no issues. As such, the Passaic County Department of Planning and Economic Development

Passaic County Department of Planning and Economic Development
New Jersey Highlands Transfer of Development Rights – Fiscal Impact Analysis
September 1, 2016

requested proposals from the three firms provided by the New Jersey Highlands Council (Attachment A) with a scope of work attached to this memo for your reference (Attachment B). A Technical Review Committee scored the proposals based on the following criteria:

- A. Consultant Qualifications - 40 Points
- B. Technical Approach - 35 Points
- C. Project Schedule and Deliverables - 20 - Points
- D. Cost Proposal - 5 Points

Based upon the scoring criteria outlined above, the committee recommends Mercer Planning Associates be awarded a contract not to exceed \$35,000.00 as outlined in the contract with the NJ Highlands Council to conduct the TDR Fiscal Impact Analysis. The proposal is attached to this memo (Attachment C).

Attachment A

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160765

Fiscal Impact Consultants approved by the Highlands Council

1. Lead Consultant: Clarke, Caton and Hintz

100 Barrack Street, Trenton, NJ 08608

T: 609.883.8383, Ext.332

D: 609.477.7332

bmcmanus@cchnj.com

Project Team includes Integra Realty Resources, Value Research Group and the Land Use Law Center, Pace University

2. Lead Consultant: Mercer Planning Associates

344 Grove Street Suite 256, Jersey City, NJ 07302

P: 732-354-1316

F: 732-289-6131

cm Mercer@mercerplanning.com

www.mercerplanning.com

Project Team includes The Planning Center|DC&E

3. Lead Consultant: Urban Partners

829 Spruce Street, Suite 204, Philadelphia, PA 19107

Phone:(215) 829-1901

ihartling@urbanpartners.us

Attachment B

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160765

Passaic County Department of Planning and Economic Development

Highlands Transfer of Development Rights Feasibility Study

Passaic County/City of Paterson Real Estate Market Analysis (\$35,000.00)

July 27, 2016

The following is a revised scope of work to complete a Real Estate Market Analysis associated with New Jersey Highlands Council Transfer of Development Rights Feasibility Study. The revised scope of work expands the initial analysis to include potential for future redevelopment along the current NYS&W rail corridor with commuter rail service and determine the gap between current market and the future vision plan for the area. The revised scope of work also includes a revised project. The original scope of work called for \$20,000.00 to complete the study. A new budget of \$35,000.00 is being requested as part of the scope of work modification.

Project Overview

The revised scope of work includes analyzing the potential development under current market conditions surrounding the Madison Avenue rails station proposed as part of the Passaic-Bergen-Hudson Commuter Rail Service Restoration Project. The station was the focus of a Transit Oriented Development Study completed in 2009 entitled the Madison Avenue Commuter Rail Corridor Study. The scope of work entails conducting a Real Estate Market Analysis of the potential Highlands Transfer of Development Rights (TDR) receiving zone, including a discussion of the highest and best use of the zone and how that promotes the goals and uses outlined in the vision plan for the Madison Avenue Commuter Rail Corridor Study completed by Passaic County in partnership with the City of Paterson through a grant from the North Jersey Transportation Planning Authority (<http://www.passaiccountynj.org/DocumentCenter/View/305>). The study area for the analysis will utilize the same study area of the Madison Avenue Study with a focus on the properties adjacent to the proposed Madison Avenue rail station at the intersection of Ellison Street and Madison Avenue planned as part of the Passaic-Bergen-Hudson Commuter Rail Project. The Real Estate Market analysis does not need to meet all the requirements of a Real Estate Market Analysis under the State TDR Act.

Please include the goals of the Madison Avenue Commuter Rail Corridor Study, including urban design and zoning standards in determining the capacity for development in the Real Estate market Analysis. The core elements of the Madison Avenue Study is to promote transit supportive design that makes the most efficient use of the land to provide new opportunities for housing retail and flexible development space.

Current Market Analysis

The current market analysis shall outline the realistically achievable potential development assuming the availability of all necessary infrastructures and all of the provisions of the zoning ordinance including those related to density, lot size, and bulk requirements that coincide with the Madison Avenue Commuter Rail Corridor Study, hereon in referred to as the Madison Avenue Study. The nature of the

Passaic County Department of Planning and Economic Development
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July 7, 2016

development shall be consistent with the goals of the Madison Avenue Study (i.e. urban design standards, bulk/use standards, and transportation access and orientation) regardless of the scale of the development reflected in the current market conditions.

Gap Analysis

The current real estate market analysis will be used as the foundation for analyzing any disparity between current market conditions and the type and scale of development outlined in the Madison Avenue Study. The analysis should include potential funding avenues for meeting the need between existing demand and the vision plan of the Study.

Potential funding avenues should provide a cursory review of the most advantageous financing tools to potentially bridge a gap between current market conditions and the vision goals outlined in the Madison Avenue Commuter Rail Corridor Study. The analysis should highlight the tools best suited to the receiving zone based on the planning analysis and should include but not limited to:

- NJ EDA Economic Red development and Growth (ERG) Program
- Historic preservation tax credits
- Transit Village Program benefits
- NJ Environmental Infrastructure Trust Fund
- Hazardous Discharge Site Remediation Fund (HDSRF)
- Bond and Financing packages through the NJ EDA, Passaic County Improvement Authority and/or others
- Brownfields programs
- NJ EDA Real Estate Impact Fund
- Grow NJ
- Green building incentives and financing
- Transit Oriented Development (TOD) incentives

Attachment C

Introduced on: September 13, 2016
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August 3, 2016

County of Passaic
Department of Planning & Economic Development
Attn: Michael Lysicatos
401 Grand Street
Paterson, NJ 07505

Re: Passaic County/City of Paterson Municipal Fiscal Analysis

Dear Mr. Lysicatos,

Please accept our proposal to provide fiscal and real estate market analysis for the Passaic County/City of Paterson Municipal Fiscal Analysis. For this study, Mercer Planning Associates teamed with Placeworks to provide an optimal mix of local Highlands and New Jersey planning knowledge, a proven track record of TDR economic and fiscal analyses, and award-winning national TDR expertise.

In addition to fulfilling the requested scope of work, Passaic County will have access to some of the best minds in TDR program design and implementation. Mercer Planning Associates (MPA), under the leadership of its Principal, Courtenay Mercer, provides comprehensive planning and inter-governmental and stakeholder coordination services on complex land use projects throughout New Jersey, including two TDR programs in recent years. Coupled with Ms. Mercer's vast TDR experience as the former Director of Planning and State TDR Coordinator at the Office of Smart Growth, MPA is able to provide municipalities with intimate, hands-on knowledge about the design and implementation of a TDR program in New Jersey.

The Placeworks, with nationally renowned TDR expert Rick Pruetz, brings a fresh perspective to the Highlands TDR Program, with experience formulating twenty TDR programs across the United States. They have experience employing techniques that routinely conquer the kinds of hurdles to TDR implementation that the Highlands is currently encountering. Together, MPA and Placeworks (the MPA Team), understand why local municipalities may be reluctant to receive density from outside jurisdictions and, in response, have designed ways to strengthen incentives to participate in TDR. When we work on TDR programs, current real estate conditions and future market potential are proportionally balanced. Our experience has taught us that the resulting TDR program must be politically palatable and simple to implement and use. We look forward to bringing these strengths and more to the Paterson Real Estate Market Analysis.

Introduced on: September 13, 2016

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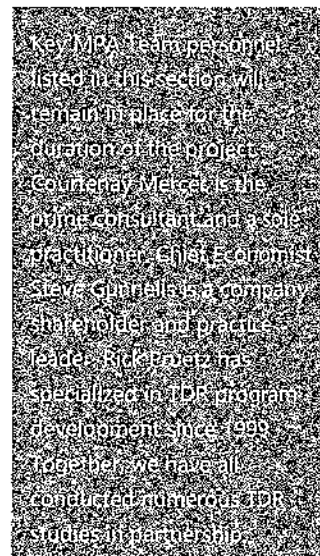
Firm Profiles & Experience

Mercer Planning Associates (MPA) is a boutique land use firm providing comprehensive planning services to government agencies, non-profits, and community groups. Capitalizing on the years of experience staff has in navigating regional and state government, MPA adeptly assists its clients in their efforts to implement smart growth principles. MPA has expertise in managing complex land use projects, throughout New Jersey including TDR.

MPA has overseen several TDR projects in the past few years, completing Highlands Municipal TDR Fiscal Analysis for Vernon Township, Sussex County, a Highlands TDR Feasibility Study for Oakland Borough, Bergen County, and serving as the lead planning consultant and project manager of a complex urban TDR program that includes several distinct project areas in Jersey City. These projects required a great deal of finesse to balance market demand with community objectives and developer aspirations. These TDR projects, Jersey City in particular, demonstrate MPA's ability to create simple and understandable TDR ratios and implementation stratagem, despite a complex scenario that includes variable market prices and demand, and a design that incorporates multiple use and density possibilities. Placeworks complements and completes a highly qualified team for the Highlands TDR Municipal Fiscal Analysis. Placeworks is a California-based planning firm established in 1975 that has produced hundreds of award-winning plans, land-use strategies, zoning codes, environmental review documents, and related products for cities, counties and regional agencies.

The firm's TDR experience includes 20 TDR programs. Our fiscal modeling accurately identifies the delta between baseline zoning conditions and TDR bonus options to assist municipalities overcome critical infrastructure impediments and assess cash in-lieu impact fees for TDR. Our TDR economic feasibility studies use a suite of pro forma finance models designed to specifically estimate TDR values under different regulatory conditions with infrastructure costs, impact fees, and other soft costs relative to each receiving-area jurisdiction. In partnership with Rick Pruetz, the firm has designed TDR programs in California, Georgia, Montana, Massachusetts, Nevada, Rhode Island, South Carolina, Utah, Virginia, and Washington.

MPA's strategic partnership with Placeworks will provide the Highlands Council with the assistance needed to transform the Highlands TDR program from a voluntary land use regulation to a program with successful transfers and permanent preservation. Many TDR programs are written by planning consultants accustomed to writing plans and codes with little consideration for market realities, which is why many TDR programs are not successful. On the other hand, many economists, appraisers, and real estate consultants do not understand the policies and programs required to start a TDR program.



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As a whole, the MPA Team has been involved in the Highlands TDR program from its inception and possesses cutting-edge skillsets for incorporating economic, fiscal, and planning policy analysis into TDR feasibility studies, thus ensuring that this fiscal and market analysis will be effective and successful in achieving Highlands Council objectives.

The following section describes our qualifications, collectively drawing on over 30 years of TDR experience. Detailed resumes are provided in *Addendum 1*.

Key Staff

Courtenay Mercer, AICP, PP, Principal, will serve as the project manager and New Jersey TDR technical advisor, as well as facilitate coordination between the MPA Team, the Highlands Council, and municipal officials, staff, and/or consultants. She is a land use planner with substantial public sector experience that enabled her to provide assistance to diverse and complex planning projects, and to work with all types of communities. Her project experience ranges from rural conservation planning to urban redevelopment. In addition to public and private sector planning work, Courtenay is involved with many civic and volunteer efforts, including public/government boards and non-profit organizations.

Courtenay Mercer offers a wealth of TDR experience through her roles as the former Director of Planning and State TDR Coordinator at the Office of Smart Growth (now Office for Planning Advocacy). In this capacity, Ms. Mercer was integrally involved with the formation and implementation of the State and Highlands TDR Programs. She authored the State TDR Real Estate Market Analysis Rule (N.J.A.C. 5:86-1 et al.), developed a statewide TDR outreach and education program, and served as the liaison to the Highlands Council during the drafting of the RMP—she was even “loaned” to the Highlands Council to lead TDR outreach until it was able to hire its own TDR Coordinator, and subsequently served as a key member of the Highlands TDR TAC. Ms. Mercer oversaw and provided technical assistance to every emerging TDR program under the State TDR Act, and several under the Highlands, including the two adopted and Plan Endorsed programs in Woolwich Township, Gloucester County, and Berkeley Township, Ocean County. Ms. Mercer’s intimate knowledge of the state’s TDR programs and vast professional relationships with key TDR advocates in government, non-profit, and the private sector allows the MPA Team to confidently serve the Highlands Council and its municipal partners as they study the implications and applicability of TDR at the community level.

As one of the NJ’s few TDR experts, she has spoken about TDR to diverse constituencies throughout New Jersey, at a national conference, and at workshops in several northeastern states. She also served as a designee on the State TDR Bank Board and the State Agriculture Development Committee. She is nationally recognized as a leader in this field and has contributed her knowledge to TDR research projects across the country.

Steve Gunnells, AICP, Chief Economist, will supervise the market and fiscal analysis. Steve’s career spans the spectrum of community planning and economic development. His experience and education enable him to synthesize regional economic and demographic trends into plans and projects for redevelopment and TDR receiving areas. Originally from the East Coast, Steve

has been involved in the James City County TDR Program Feasibility Study and the TDR Market Feasibility Study for the Southeastern Regional Planning and Economic Development District in Massachusetts. He communicates complex fiscal and economic subject matter clearly, using effective and understandable language.

Rick Pruetz, FAICP, will serve as a strategic advisor throughout the project. Rick has over 30 years of planning experience, and he has been a self-employed planning consultant specializing in TDRs since 1999. Rick has made TDR presentations and conducted TDR workshops in 40 communities and prepared TDR feasibility studies and related research for 24 communities. He independently wrote TDR ordinances for six communities, including Hiram Village/Township, Ohio; Gallatin County, Montana; and Santa Fe County, New Mexico.

As part of Placeworks team, Rick helped prepare successful TDR ordinances and inter-local agreements for Tacoma, Washington; Beaufort, South Carolina; and Livermore, California. Rick has presented alongside Courtenoy on TDR panels at American Planning Association conferences and was inducted into the American Institute of Certified Planners College of Fellows in 2004. In summary, the MPA team brings a variety of local experience, in-house tools, and national expertise to evaluate each key aspect of TDR market potential in the Highlands. We specialize in all facets of planning and implementing TDR programs, but we were one of the first to include the detailed pro forma economic analysis that is essential for program success. In addition, as planners, we understand how TDRs fit into local and comprehensive planning processes.

Project Understanding

With the authorization of the New Jersey Highlands Water Protection and Planning Council to establish the Highlands regional TDR program, the legislature instituted one of the largest and most complex TDR programs in the country. With candidate municipalities from across the State, challenges abound for inter-jurisdictional coordination and zoning code amendments for TDR and Regional Master Plan (RMP) implementation. Municipalities need to see fiscal benefits of TDR, and significant work is necessary to amend zoning codes for consistency with the RMP. Under the plan, TDR is a compensation mechanism for designated Preservation Areas that were rezoned for lower development potential. The capital required for compensation necessitates the identification of voluntary TDR receiving zones willing and able to accept additional density (and its associated impacts) from outside the jurisdiction.

For successful RMP and TDR implementation, the State and Highlands Council has created an incentive package for local municipalities. TDR receiving areas are permitted to charge impact fees of up to \$15,000 per unit, and receive grant assistance for implementation. The County of Passaic was awarded a planning assistance grant from the Highlands to assist the City of Paterson with a TDR and Market Feasibility Study related to the Madison Avenue Rail Corridor. The intent of the study is to evaluate the market potential of the proposed Madison Avenue rail station (at the intersection of Ellison Street and Madison Avenue), complete a gap analysis of current market demand compared to the proposed type and scale of development, and the fiscal impacts of adopting a TDR receiving zone.

Thank you for considering the MPA proposal for the Highlands TDR Municipal Fiscal Analysis. As demonstrated in the above qualifications and subsequent technical proposal, the MPA Team has the commitment and ability to perform the tasks outlined in this RFP. Should you have any questions or require additional information, please do not hesitate to contact our office at (732) 354-1316.

Sincerely,



Courtenay D. Mercer, AICP, PP
Principal

Enc.

Request for Proposals: Highlands TDR Municipal Fiscal Analysis

Technical Proposal & Addenda



Introduced on: September 13, 2016
Adopted on: September 13, 2016
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Technical Proposal

Detailed Approach

Based on the MPA Team's understanding and experience with the Highlands Water Protection and Planning Act (N.J.S.A. 13:20-1 et al.), the State TDR Act (N.J.S.A. 40:55D-137 et seq.), and the TDR Real Estate Market Analysis Rule (N.J.A.C. 5:86-1 et al.), and the Madison Avenue Rail Corridor Study, we will evaluate the market potential of the Madison Avenue rail station, complete a gap analysis of current market demand compared to the proposed type and scale of development, and the fiscal impacts of adopting a TDR receiving zone.

Based on the information in the scope of services and our extensive local and national experience with TDR programs, we have identified four key issues the Highlands TDR Municipal Fiscal Analysis should address.

Market Challenges

On national and regional levels, real estate markets, values, and rents are improving, and potential return rates on projects are once again viable for developers and investors. Capital is gradually returning to product types perceived as risky, including mixed use. With current economic conditions, the analysis might find a weak market for TDRs today, but this does not necessarily mean that there is no future for them. Increasing property values northern New Jersey, and the up-trending market may provide a window of opportunity for TDR. The MPA Team practices a forward-thinking approach that uses historic market rates and demand-based forecasting to project TDR values as well as assess current economic conditions.

Creation of a TDR Marketplace

All successful TDR programs are founded on a TDR marketplace with buyers and sellers, and in many cases, a TDR bank to manage variable TDR values and broker transactions. While there is an ample supply of sending-area TDRs, an innovative approach is necessary to gather support for TDRs in local municipalities. Our national experience has shown that success relies on a combination of carefully estimated exchange rates, a TDR bank or cash-in-lieu option that simplifies transactions, and incentives for TDR implementation furnished by the Highland Council and the state such as impact fees and grants.

Local TDR submarkets must be carefully crafted to maintain both objectivity and credibility, which may be challenging if they are bookended by constraints at both local and state levels. Local resistance to additional density is a typical constraint in regional TDR programs. State legislation that permits substantial impact fees in TDR receiving areas is a unique aspect, yet potential constraint, of the Highlands TDR Program.

Integration of Market Analysis, Planning, and Design

In a challenging economic environment, TDR market analyses—and indeed overall program design—need to be less linear and the process more iterative to identify the most effective combination of geographic areas, highest and best use development projects, and TDR pricing strategies. With economic, planning, and design expertise under one roof, the MPA Team, in



collaboration with the local planning consultant, can utilize an iterative process of pro forma prototype analysis to determine optimal combinations of geographic areas, TDR commodities, and pricing.

Consistent Fiscal and Market Analysis Methodology for the Highlands

The Highlands Council is wise to obtain one firm to exclusively conduct fiscal and market analyses for the TDR Feasibility Grant recipients, because a consistent methodology will improve upon the program's feasibility and credibility. A uniform fiscal and market analysis methodology offers three distinct advantages;

- The different receiving areas will be examined in the same light and the analysis can be standardized for consistency with the RMP program and state legislation.
- The analysis can be designed to account for the large differences in submarkets without altering or applying different methodologies.

Scope

The Highlands Water Protection and Planning Council provides funding opportunities to assist municipalities evaluate the feasibility of establishing voluntary Transfer of Development Rights (TDR) Receiving Zones in their communities. The grant program is used to inform the municipality about the infrastructure capacity, market potential and fiscal conditions associated with designating a TDR Receiving Zone in the community. The TDR Feasibility Grant is conducted in 4 phases, with the municipal consultant (selected under a separate RFP by the municipality) preparing Phase I, II and IV, and the Fiscal Analysis Consultant Team preparing Phase III.

In compliance with both NJ Highlands Council and County of Passaic deliverable expectations, below is the proposed scope of services to perform market and fiscal analyses as part of a Highlands Phase III TDR Feasibility Study for Paterson's Madison Avenue rail station study area:

1. Real Estate Market Analysis. Conduct a Real Estate Market Analysis (REMA) of the potential receiving zone(s), including a discussion of the highest and best use of the zone. The REMA shall identify the market demand for the proposed Receiving Zone, it does not have to meet all the requirements of a REMA under the State TDR Act.
 - a. A gap analysis, vis a vis a development pro forma, will be included to determine the disparity between current market demand compared to the proposed type and scale of development;
 - b. Up to three (3) sites within the proposed receiving zone may be included in the development pro forma analysis. If there are more than three (3) overall sites, the grantee should select up to three (3) sites that are representative of the overall types of sites proposed;
 - c. The analysis will include an overall discussion about available funding resources, and consider the three (3) most likely funding mechanisms in calculating the pro forma.
2. Fiscal Impact Analysis. Using information collected by the municipal consultants completing Phase I and II of the feasibility study, conduct a fiscal impact analysis of the development of the potential receiving zone(s). This shall include fiscal impacts on the



municipal government, developer, potential fiscal and economic impacts to the surrounding community, and those costs based on additional bond costs for infrastructure or other required investments.

- a. Include an analysis of the cost of providing parking for the proposed site;
 - b. Based upon community benefits identified by the municipality, conduct an analysis of the community benefits that may be created;
 - c. Calculation of developer ability to pay and amount of potential impact fees.
3. Transfer Ratio Demand Analysis. Based on infrastructure availability, market analysis, fiscal impacts, and physical limitations, develop the receiving side information for a transfer ratio. The results of the fiscal analysis will provide the demand side of the ratio, representing receiving zone development opportunity. The demand analysis will include the amount of development and the value of that development that can be supported.
- a. If the proposed density is not sufficient, provide calculation of density bonus by use type of balance available credits and increment of development;
4. Present findings of the Fiscal Analysis to the municipality at a public hearing, if desired by the municipality.

The MPA Team will performed the above services for an amount not to exceed \$35,000.



Similar Projects

Fiscal Impact Assessment

NJ Highlands Council

Project Team	Placeworks Regional Plan Association (former employer of C. Mercer)
Project Type	Regional Fiscal Analysis
Project Location	NJ Highlands Region
Date Completed	Ongoing
Services Provided	Financial Feasibility Analysis

The Highlands Act requires a fiscal impact assessment (FIA) that measures the overall economic health of the Region as compared to the rest of the State as a part of the six (6)-year RMP monitoring review report. The FIA provides both a retrospective analysis and prospective exploration of regional economic trends in the areas of population, real estate, economic growth and municipal finance from the 2004 legislation enactment through 2024. This FIA also provides a targeted assessment and detailed portrayal of municipal specific data in relation to regional trends through a "Municipal Fact Book".

Highlands TDR Feasibility Study

Township of Vernon, NJ

Project Team	Mercer Planning Associates Placeworks
Project Type	Transfer of Development Rights
Project Location	Vernon Township, Sussex County, NJ
Date Completed	May 2016
Services Provided	Financial Feasibility Analysis

Phase III of the Highlands Region TDR Feasibility Study for Vernon Township analyzed the financial feasibility of the development types desired in the Town Center in order to quantify the demand that development in a potential TDR receiving area would generate for the purchase of TDR credits. The study included analyses of the TDR sending zone, residential and retail market demand, development financial feasibility, and TDR program feasibility.



Highlands TDR Feasibility Study

Borough of Oakland Borough, NJ

Project Team	Mercer Planning Associates Integra Realty Resources Crow Engineers
Project Type	Transfer of Development Rights
Project Location	Oakland Borough, Bergen County, NJ
Date Completed	December 2011
Services Provided	Intergovernmental Coordination, Infrastructure and Build-out Analysis, Market Analysis

Through prior planning efforts, the Borough of Oakland embraced smart growth planning concepts that acknowledge the importance of protecting the community's critical resources, while also encouraging compact, mixed-use development. Key to the Borough's land use vision is the revitalization of its Central Business District as a cohesive "downtown." The realization of this revitalization, however, is contingent upon access to a wastewater treatment facility. Due to environmental constraints, the borough's ability to obtain approval of its Wastewater Management Plan has been tenuous. The Borough sought to investigate the feasibility of participating in the Highlands Regional Transfer of Development Rights (TDR) Program as a receiving community, which served a dual purpose in preserving critical resource lands within the borough and the region, while also enabling Oakland to obtain the wastewater management approvals necessary to support the revitalization of the Central Business District.

Urban TDR Program

Jersey City, NJ

Project Team	Mercer Planning Associates Integra Realty Resources
Project Type	Transfer of Development Rights
Project Location	Jersey City, Hudson County, NJ
Date Completed	December 2012
Services Provided	Intergovernmental Coordination, Public Outreach, Infrastructure Analysis, Build-out Analysis, Market Analysis, and TDR and Redevelopment Plans/Ordinances

Jersey City embarked on a comprehensive planning study to utilize Transfer of Development Rights (TDR) in an urban setting. The City hoped to capitalize on the tremendous demand for

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additional density in this growing metropolis “across the Hudson” to preserve and enhance community resources. The study included several growth areas, and innovative preservation concepts to restore existing parkland, acquire and develop new parkland, and permanently preserve, restore and/or adaptively reuse historic resources. The program included neighborhood-based transfers similar to other urban models, but also development rights transfers from critical “scattered sites” around the City to areas with demand and capacity. Given the nature of property in the City, the TDR receiving zones included areas in need of redevelopment or rehabilitation, and the Plan included detailed guidelines for new and infill development. The Jersey City project was unique on many levels, and therefore, a model for TDR throughout NJ and the nation.

Washington Boulevard Light Rail Corridor Plan

Southern California Association of Governments, CA

Project Team	Placeworks
Project Type	Corridor Plan
Project Location	Portions of Montebello, Commerca, Pico Rivera, Santa Fe Springs, Whittier, and unincorporated Los Angeles County
Date Completed	July 2012
Services Provided	Baseline Analysis, Stakeholder Outreach, Transportation Analysis, Economic Analysis, Infill Analysis, Site Design, Pro forma Analysis, Illustrative Modeling, Strategy and Implementation Development

To understand and assess the benefits and impacts of the alignment, Placeworks conducted a detailed baseline corridor analysis—summarizing existing land uses and plans, assessing transit connections and ridership, and performing a detailed market study of the corridor and station areas. After identifying stations for further analysis, Placeworks developed prototypes for the selected sites and provided policy and design recommendations and specific strategies to facilitate implementation of the development prototypes.

SOUTH COAST RAIL CORRIDOR TDR FEASIBILITY STUDY

Southeastern Regional Planning and Economic Development District, MA

Project Team	Placeworks
Project Type	Transfer of Development Rights
Project Location	Southeastern Massachusetts
Date Completed	December 2011



Services Provided	TDR Program Design, Economic Analysis, Policy and Regulatory Recommendations
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The South Coast Region in Bristol County, Massachusetts, is forecast to grow by over 20 percent within the next decade due to the region’s proximity to both the Boston Metropolitan Area to the north and attractive coastal areas to the southeast. As an alternative to sprawl, the South Coast Rail Corridor Plan will streamline growth into clusters of well-designed transit-oriented development. The Southeastern Regional Planning and Economic Development District and the Commonwealth of Massachusetts are considering the use of a voluntary regional TDR program to guide growth and promote economic development in proposed station areas and catalytic infill sites. Placeworks evaluated the market feasibility of instituting a TDR program in 11 specific locations. Most of these locations would involve inter-jurisdictional transfers. The analysis also looked at developing a regional TDR marketplace and providing implementation recommendations for the first regional TDR program in the state.

TDR PROGRAM

City of Tacoma, WA

Project Type	Transfer of Development Rights
Project Location	City of Tacoma, Washington
Date Completed	2012
Services Provided	TDR Program Design, Economic Analysis, Policy and Regulatory Recommendations, Implementation Ordinance, GIS Services

Tacoma is quickly becoming a national model for its sustainable vision and its livable and walkable communities. A TDR program is yet another example of the city taking concrete steps to encourage redevelopment and infill to accommodate sustainable growth. Placeworks designed Tacoma’s TDR program as a means to stimulate growth in Tacoma’s mixed-use centers while providing the city with a new tool to preserve open space and historic resources. The program will work in concert with a regional TDR program being developed for the entire Puget Sound region. This project is funded through an EPA grant to include Tacoma in the regional TDR program. The grant was awarded after a study by Placeworks, “Market Analysis for Regional Transfer of Development Rights in Central Puget Sound,” was completed for the Washington State Department of Commerce.



TDR Program Feasibility Study

James City County, VA

Project Type	Transfer of Development Rights
Project Location	James City County, Virginia
Date Completed	2011
Services Provided	TDR Program Design, Economic Analysis, Policy and Regulatory Recommendations

During a Comprehensive Plan update, community members expressed concerns that the high rate of development occurring in James City County, home of the famous Colonial Williamsburg, would spoil the area’s small-town rural character. This led to a review of the county’s suite of growth management tools and generated interest in a TDR program to preserve agricultural land and open space. Placeworks worked with the county to conduct a TDR feasibility study, which included fiscal analysis and pro forma economic analysis to evaluate the impacts associated with a TDR program and GIS analysis to determine the supply and capacity for TDR. Additionally, Placeworks developed draft transfer ratios, a program framework, and growth management policy recommendations.



References

Mercer Planning Associates

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Consultant Planner, Township of Vernon
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Placeworks

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Zoning Division, Collier County
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Community and Economic Development
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Sandy Conaty

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The Southeastern Regional Planning & Econ.
Development District, Massachusetts
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Addendum 1: Key Personnel Resumes

Introduced on: September 13, 2016
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Official Resolution#: R20160765



EDUCATION

Masters of City and Regional Planning, Bloustein School of Planning & Public Policy, Rutgers University, New Brunswick

BA, Political Science, Rutgers University, New Brunswick

ACCREDITATIONS, AFFILIATIONS & AWARDS

NJ Professional Planner

American Institute of Certified Planners

American Planning Association (APA)

Bloustein School of Planning & Public Policy Young Alumni Award

RELEVANT ACTIVITIES

Board of Directors, American Planning Association (2014-Present)

Co-Chair, Together North Jersey Efficient Task Force, (2016-Present)

Co-Chair, APA National Planning Conference Local Host Committee, (2015-Present)

Board Member, Downtown NJ (2014-Present)

Past-President, New Jersey Chapter of the APA (President 2007-2010, Treasurer 2004-2005)

Secretary-Treasurer, APA Chapter President's Council (2011-2014)

Member, NJ TDR Task Force

Member, NJ State Historic Preservation Plan Advisory Committee (2009-2010)

Trustee, The Fellowship for Mellor-Bodine House Museum (Treasurer 2002-2004)

Designee, State Agriculture Development Committee (2005-2007)

Designee, State TDR Bank Board (2005-2007)

Member, Highlands TDR Technical Advisory Committee (2005-2007)

Co-instructor, Rutgers Design Studio for Highlands TDR (2007)

Resource Team, RPA's NJ Mayors' Institute on Community Design (2006 & 2007)

Appointed, Middlesex Borough Planning Board (2008-2009), Zoning Board (2005-2006) and Redevelopment Committee Chair (2008-2009)

Designee, Highlands Task Force (2003)

ARTICLES & PRINT RESOURCES

NJ Transit Friendly Development Newsletter, Editorial Board Member, 2007, 2014-Present

Our Region's Success is Fragile, NJM Magazine, February 2015

The Complete Guide to Planning in New Jersey, Editorial Board, Organizing Committee & Contributor, 2010

NJ in Transition: What Does it Mean for Planning?, The Jersey Planner, Jan 2010

NJ's Response to Global Warming, The Jersey Planner, Jan 2009

The State of the State TDR Act, The Jersey Planner, March 2008

Courts Fluster Non-Contiguous Cluster, The Jersey Planner, March 2008

No More Garden State?, The Jersey Planner, May 2008

How About Some Real Economic Stimulus?, The Jersey Planner, July 2008

Courtenay D. Mercer, PP, AICP Principal

Courtenay Mercer is a land use planner with substantial public sector experience that enabled her to provide assistance to diverse and complex planning projects, and to work with all types of communities. Her project experience ranges from rural conservation planning to urban redevelopment. In addition to public and private sector planning work, Courtenay is involved with many civic and volunteer efforts, including public community boards and non-profit organizations.

Courtenay is the former Director of Planning at the NJ Office of Smart Growth, which staffs the State Planning Commission in developing and implementing the NJ State Plan. She was also the NJ Director of the Regional Plan Association, a non-profit research and advocacy organization working in the NY metropolitan area. She has overseen myriad projects, including traditional neighborhood design (TND) plans, transportation oriented development (TOD) projects, contaminated site cleanup and reuse plans, as well as rural and historic preservation projects.

One of Courtenay's core assets is her ability to coordinate diverse stakeholders and garner inter-governmental coordination for complex planning projects. Courtenay capitalizes on her vast public and non-profit sector experiences to assist her clients in attaining Regional, State and Federal-level assistance and approvals.

PROJECT EXPERIENCE

Transfer of Development Rights (TDR)

A national expert in TDR, Mercer launched and oversaw a statewide TDR Demonstration Program in which substantial financial and technical assistance was provided to a targeted group of projects in an effort to supply model TDR mechanisms. Mercer also created a TDR education and outreach program through which she explained the TDR concept and planning process to diverse constituencies. Notable TDR projects Mercer has managed:

- TDR Demonstration Program, NJ (Statewide)*
- Highlands TDR Fiscal Analysis, Highlands Region, NJ
- Urban TDR Plan, Jersey City, NJ
- TDR Feasibility Study & Implementation Plan, Kingwood, NJ
- Highlands TDR Feasibility Study, Oakland, NJ
- Highlands TDR Fiscal Analysis, Vernon, NJ

Highlands Fiscal Analysis, Highlands Region, NJ

Managing one of three prequalified firms providing fiscal analysis services related to Highlands TDR Receiving Zone, Highlands Center, and Highlands Redevelopment Area designation, as well as TDR Program technical assistance to the NJ Highlands Council.

Oakland, NJ

Served as the lead planning consultant and project manager of an infrastructure and market feasibility study to determine the Borough's ability to participate as a NJ Highlands Region TDR receiving area. The project includes infrastructure analysis and alternatives recommendations, as well as a market analysis to determine the rate of demand for additional development.

Vernon, NJ

Served as the lead planning consultant and project manager of the Phase III Highlands Region TDR Feasibility Study for Vernon Township in which the financial feasibility of the development types desired in the Town Center where

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PRESENTATIONS

Interconnecting Local Cities and Suburbs, Paterson Metropolitan Region Research Center Conference, 2016

Economic Impact of New Jersey's Transportation Future, New Start NJ Forum, 2016

Improving NJ's Infrastructure, New Leadership Council of NJ Policy Summit, 2016

Improving Transportation Across the Hudson, Saint Peter's University Forum, 2015

Fragile Success: Taking Stock of the NY Metro Region, Community Development Conference, 2015

Strategies for Implementing Regional Plans, APA Conference, 2015

Access to Workforce, APA-NJ Annual Conference, 2015

Preservation through Non-Contiguous Cluster, NJ Historic Conference, 2014

Planning & Preservation Field Workshop, NJ Historic Conference, 2012

Navigating New Careers in A Down Economy, APA-NJ Annual Conference, 2010

Infrastructure Investment Policy Forum, Rutgers University, 2009

Public Participatory GIS, APA-NJ Annual Conference, 2008

Abercorn Street: A Case Study in Community Development, APA-NJ Conference, 2007

The NJ State Plan, APA National Conference, 2007

Created the NJ TDR Outreach Program and presented *TDR 101* at innumerable municipal, county and state government agency meetings, public meetings and non-profit sponsored forums, 2004 to present (*notable TDR presentations*):

NJ State TDR Program, University of MD Land Use Forum for local Governments, 2007

Smart Growth Planning Through TDR, APA Conference, 2007

TDR: The NJ Model, Eastern CT Resource Conservation & Development Council, 2007

REGULATORY & LEGISLATIVE

NJ Plan Endorsement Guidelines, Co-Author, 2007

NJ TDR Real Estate Market Analysis Regulation (N.J.A.C. 5:86), Author - 2005

NJ TDR Planning Assistance Grant Guidelines & Regulation (N.J.A.C. 2:77), Co-Author, 2004

Oversaw the NJ Plan Endorsement Process, NJ Cross Acceptance Process, as well as the coordination of the NJ State Plan re-write ~ 2006-2007

Represented the NJ Department of Agriculture during the promulgation of the *Highlands Water Protection and Planning Act* (N.J.S.A. 13:20), 2004

Reviewed and provided comment on key land use regulations, including the *Water Quality Management Planning Rule* (N.J.A.C. 7:15), *Stormwater Management Rule* (N.J.A.C. 7:8), *NJ Highlands Rule* (N.J.A.C. 7:38) and the *Highlands Regional Master Plan (RMP)*

analyzed in order to quantify the demand that development in a potential TDR receiving area would generate for the purchase of TDR credits. The study included analyses of the TDR sending zone, residential and retail market demand, development financial feasibility, and TDR program feasibility.

Urban TDR Program, Jersey City, NJ

Served as the lead planning consultant and project manager of a complex urban TDR program that includes several distinct project areas. At completion, the City will have a mechanism in place to redevelop and increase density to more appropriate levels, while preserving historic structures and garnering capital funds for the acquisition and/or improvement of recreational lands. Services include public outreach, market analysis, and TDR and redevelopment planning.

Greater Dayton Neighborhood Revitalization Study, Newark NJ*

Managed the Greater Dayton Revitalization Study to explore the potential to transform Newark's Dayton neighborhood from a distressed, largely isolated area into a revitalized, transit-oriented community that is connected to the greater region around it. The Study includes significant stakeholder and public outreach to inform a set of implementable design and policy recommendations for the City of Newark to move forward with in anticipation of the PATH extension to the Northeast Corridor Rail Link Station (NEC Station) at Newark Liberty International Airport (EWR).

Strategic Growth Plan, Sussex County, NJ

Managed outreach and stakeholder coordination for an Economic Base Assessment and Strategic Growth Plan for the County of Sussex, including public relations, community engagement, stakeholder identification and coordination, and Steering Committee management.

Transit Access Study, Pompton Lakes, NJ

Provided coordination support to the project Steering Committee, production and distribution of the transit access survey, translation services, and public outreach and social media coordination to inform the planning of future transit facilities, bus routes, and services.

Freight Infrastructure and Land-Use Analysis, Morris County, NJ*

Provided comprehensive economic and land use analysis of the current distribution and warehousing industry in Morris County, in support of developing an optimal multi-modal freight plan.

Community and Economic Impact Analysis, US 219, North Central PA*

Provided comprehensive economic, demographic and land use analysis to determine the feasibility of a regional highway corridor expansion.

Local Demonstration Projects, Northern NJ

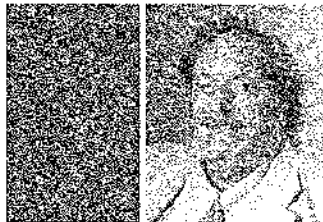
Managed community engagement and stakeholder coordination for the Together North Jersey regional planning consortium, including social media management, online community engagement, implementation planning assistance, and inter-governmental coordination.

Highlands Master Plan Monitoring Program, Northern NJ*

Managing the Highlands Regional Master Plan Monitoring Program Recommendation Report, which addresses the periodic Regional Master Plan (RMP) update required by the Highlands Act. The Program includes significant stakeholder and public outreach, as well as creating monitoring indicators and milestones, and a science and research agenda related to future implementation initiatives.

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*Work performed by Courtenay Mercer with another organization



STEVE GUNNELLS
Chief Economist

Steve's career spans the spectrum of community planning and economic development. He works with communities to bridge the gap between long-range planning, policies, and economic development; with community organizations and special districts to fund and implement priority projects; and with developers, to guide project decision-making and obtain entitlements based on sound economic and market analysis. Steve focuses on crafting plans, policies, and development projects that are grounded in regional and global economic realities. He helps his clients leverage market forces to achieve their goals. And most importantly, he uses his grasp of economics and real estate markets not only to overcome existing challenges but to help communities create visionary plans that capitalize on the possibilities, not just past trends.

As PlaceWorks' in-house economist, Steve plays a role in a great many of the firm's active projects. Before coming to PlaceWorks, Steve worked as a community planning and economic development consultant for communities and developers in Michigan and Ohio. He has also served as the field director for a consulting team on a World Bank project in Yemen, an Economic Development Fellow with the International Economic Development Council, and a county Planning Director in Virginia.

EDUCATION

- » MSc, Development Management, London School of Economics
- » Master of Urban and Environmental Planning, University of Virginia
- » BA, Urban Planning, Virginia Tech

AFFILIATIONS

- » American Planning Association
- » Urban Land Institute

Team member since 2007

HIGHLIGHTS OF EXPERIENCE

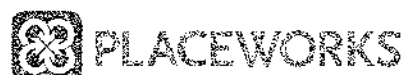
ECONOMIC & MARKET ANALYSIS

- » Fiscal Impact Analysis of the New Jersey Highlands Water Quality Protection and Regional Planning Act | Chester NJ
- » Economic Analysis for the Collier County Rural Fringe Mixed-Use District TDR Restudy | Naples FL
- » Evaluation of Irvine Business Complex TDR Program | Irvine CA
- » Transfer of Development Rights Feasibility Study for the Mariners Mile Master Plan | Newport Beach CA
- » Economic Analysis | Clovis CA
- » Economic, Market, and Fiscal Analysis | San Clemente CA
- » Market Analysis and Mixed-Use Development Feasibility Study | Chino CA
- » Downtown Market Assessment and TOD Feasibility Study | Fontana CA
- » Washoe County Economic Forecast & Analysis | Washoe County NV
- » Fresno Marketplace | Fresno CA
- » Economic & Market Analysis for Mixed-Use Projects | California Central Valley
- » Dale Foods Atwater Plan & Market Analysis | Atwater CA

ECONOMIC DEVELOPMENT PLANNING

- » Re-envisioning Chino: Implementing the 2025 General Plan | Chino CA
- » Economic Development Feasibility Study prepared for the California Community Foundation | El Monte CA
- » North Hemet Revitalization Plan | Riverside County CA
- » Economic Development Recommendations for the Southeast Industrial Area, SCAG Compass Blueprint Demonstration Project | Fullerton CA
- » Coachella Commercial Entertainment District Planning Study | Coachella CA
- » Economic Development Recommendations for Coachella Sphere of Influence, SCAG Compass Demonstration Project | Coachella CA

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STEVE GUNNELLS

Chief Economist

sgunnells@placeworks.com

COMPREHENSIVE PLANNING

- » San Clemente General Plan & EIR | San Clemente CA
- » Menifee General Plan & EIR | Menifee CA
- » Industry General Plan Update & EIR | Industry CA
- » Clovis General Plan Update & EIR | Clovis CA
- » Economic Development Element, El Monte General Plan | El Monte CA
- » Economic Development Element, The Ontario Plan | Ontario CA
- » Strategic Plan Update: Community Profile & Environmental Scan | Torrance CA
- » University Village Vision Plan and Specific Plan | Fullerton CA
- » North Orange County Cities Go Local Program | Orange County CA

URBAN & REGIONAL PLANNING

- » Life on State Corridor Plan, Wasatch Front Regional Council | Multi-jurisdictional, Salt Lake County, UT
- » 5600 West BRT Phase I Station Area Plan | Utah
- » Development Options around Transit Stations, SCAG Compass Demonstration Project | Azusa CA

PRIOR EXPERIENCE

- » Downtown Development Plan, Buena Vista Charter Township | Saginaw County MI
- » Downtown Development Plan and Tax Increment Financing Plan, Lyon Charter Township | Oakland County MI
- » Development Plan and Tax Increment Financing Plan, Van Buren Charter Township | Wayne County MI
- » Tax-Increment-Financing Plan, Detroit Artillery Armory Redevelopment | Oak Park MI
- » Economic Development Program | Richmond County VA
- » Overall Economic Development Program | Westmoreland County VA
- » Urban Development, Management, & Tourism Assessment, World Bank | Republic of Yemen

AWARDS

- » 2013 Best of the Best Award, ULI Orange County/Inland Empire | WRCOG Sustainability Framework
- » 2012 SCAG Compass Blueprint Recognition Award, Achievement in Sustainability | Re-envisioning Chino: Implementing the 2025 General Plan
- » Co-recipient of the Council of Virginia Archaeologists' Michael A. Hoffman Award for the acquisition and preservation of the Morgan Jones Kilm Site, a National Register site

SPEAKING ENGAGEMENTS

- » "Rail and TOD: Getting on the Right Track" | 2015 ULI OC/IE District Council | Santa Ana CA
- » "Economic Development for Planners" | 2011 Southern California Association of Governments' Toolbox Tuesdays | Los Angeles CA
- » "Employment Data in Three Easy Steps: Using the Census Bureau's On-the-Map Program for Local Planning Analysis" | 2010 Southern California Association of Governments' Toolbox Tuesdays | Los Angeles CA
- » "TOD and Downtown Development Opportunities" | 2010 Downtown Fontana Technical Advisory Roundtable | Fontana CA
- » "Tools to Build a Better Corridor" | 2010 Southern California Association of Governments' Toolbox Tuesdays | Los Angeles CA
- » "Mixed-Use Development: Myth or Must" (Panelist) | 2009 Developer Conference, Multifamily Executive Conference | Las Vegas NV

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Rick Pruetz, FAICP

Planning & Implementation Strategies

arje@attglobal.net

(310) 749-5535

General Planning Experience and Education

Rick Pruetz has a Master of Urban Planning degree earned in 1979 from the University of Wisconsin-Milwaukee and 33 years of planning experience. From 1999 to the present, he has been a self-employed planning consultant specializing in transfer of development rights, or TDR. From 1985 to 1999, he worked for the City of Burbank, California as the City Planner and Chief Assistant Community Development Director. He also worked as a planner for the City of Waukesha, Wisconsin from 1981 to 1984 and as a project planner for Camp Dresser & McKee from 1979 to 1981. In 2004, he was inducted into the American Institute of Certified Planners College of Fellows.

TDR Studies and Ordinances

Rick Pruetz prepared or participated in the preparation of TDR studies and ordinances for over 30 communities including Burbank, California, Milton, Georgia, Beaufort County, South Carolina, Gunnison County, Colorado, Livermore, California, Santa Fe County, New Mexico, Hiram, Ohio, Davis County, Utah, Gallatin County, Montana, Whatcom County, Washington, Newton County, Georgia, North Logan, Utah and Tacoma, Washington.

Books

- *Lasting Value: Open Space Planning and Preservation Successes*, APA, 2012.
- *The TDR Handbook: Designing and Implementing Transfer of Development Rights Programs*, (with Arthur C. Nelson and Doug Woodruff), Island Press, 2012.
- *Beyond Takings and Givings: Saving Natural Areas, Farmland and Historic Landmarks with Transfer of Development Rights and Density Transfer Charges*, Arje Press, 2003.
- *Saved By Development: Preserving Environmental Areas, Farmland and Historic Landmarks With Transfer of Development Rights*, Arje Press, 1997.
- *Putting Transfer of Development Rights to Work in California*, Solano Press, 1993.

Other Publications

Articles published by The Brookings Institution, *Land Use Policy*, *Journal of the American Planning Association*, *The Commissioner*, *Planning*, *Zoning Practice*, *Planning & Environmental Law*, *PAS Memo* and *California Planner*.

Website

www.SmartPreservation.net

Roles and Availability: Kirkland TDR Study & Financing Tool Evaluation

Rick Pruetz will assist in evaluation of alternative TDR incentives, exchange ratios and optional program approaches as well as preparation of a draft ordinance with proposed TDR policies and regulations. He will dedicate 10 percent of his time to this project.

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Michael Lysicatos, 973.569.4047

2. DESCRIPTION OF RESOLUTION (PLEASE BE AS SPECIFIC AS POSSIBLE)

Resolution authorizing to award a contract to Mercer Planning Associates to conduct a fiscal impact analysis in accordance with the New Jersey Highlands Council Transfer of Development Rights Grant received by the County to determine the feasibility of transferring development right credits in the City of Paterson as a receiving zone for Highlands development communities.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$35,000.00

BUDGET ACCOUNT #: G-01-41-829-015-233

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED ON THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:

DATE

Administration & Finance _____

Public Works / Buildings & Grounds _____

Planning & Economic Development 8/31/2016

Health, Human Services & Community Affairs _____

Law & Public Safety _____

Energy & Sustainability _____

Other(s) Specify: _____

4. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to Board

Other(s) Specify:



County of Passaic


Department of Planning & Economic Development
 930 Riverview Drive, Suite 250
 Totowa, New Jersey 07512

www.passaiccountynj.org

MICHAEL LA PLACE AICP, PP
 Director

(973) 569-4040
 (973) 812-3450 fax

MEMORANDUM

TO: Freeholder Planning and Economic Development Committee
 FROM: Michael Lysicatos 
 Cc: Mathew Jordan, Esq., Deputy County Administrator
 Michael La Place, Planning and Economic Development Director
 Michael Marinello, QPA, Purchasing Agent
 DATE: September 1, 2016
 RE: New Jersey Highlands Transfer of Development Rights (TDR) Fiscal
 Impact Analysis Consultant Contract

The County has been awarded a Transfer of Development Rights (TDR) Feasibility Grant by the New Jersey Highlands to determine the feasibility of transferring development credits to the City of Paterson from Highlands sending communities. The receiving area would focus on the Eastside of Paterson in the area highlighted in the Madison Avenue Commuter Rail Corridor Study completed by the County Planning Department in partnership with the City of Paterson. In order to complete the TDR analysis the County would require consultant assistance in conducting a Fiscal Impact Analysis that would outline the type of development that current market would allow in the study area, how that development compared to the vision plan in the Madison Avenue Study and the overall feasibility of arranging for TDR credits

The New Jersey Highlands Council has prequalified three (3) consulting firms to conduct Fiscal Impact Analysis associated with the Highlands TDR program. Said procurement process has been reviewed by Passaic County Purchasing Department to ensure that it meets all requirements for procuring professional services with no issues. As such, the Passaic County Department of Planning and Economic Development

Passaic County Department of Planning and Economic Development
New Jersey Highlands Transfer of Development Rights – Fiscal Impact Analysis
September 1, 2016

requested proposals from the three firms provided by the New Jersey Highlands Council (Attachment A) with a scope of work attached to this memo for your reference (Attachment B). A Technical Review Committee scored the proposals based on the following criteria:

- A. Consultant Qualifications - 40 Points
- B. Technical Approach - 35 Points
- C. Project Schedule and Deliverables - 20 - Points
- D. Cost Proposal - 5 Points

Based upon the scoring criteria outlined above, the committee recommends Mercer Planning Associates be awarded a contract not to exceed \$35,000.00 as outlined in the contract with the NJ Highlands Council to conduct the TDR Fiscal Impact Analysis. The proposal is attached to this memo (Attachment C).

Attachment A

Introduced on: September 13, 2016
Adopted on: September 13, 2016
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Fiscal Impact Consultants approved by the Highlands Council

1. Lead Consultant: Clarke, Caton and Hintz

100 Barrack Street, Trenton, NJ 08608

T: 609.883.8383, Ext.332

D: 609.477.7332

bmcmanus@cchnj.com

Project Team includes Integra Realty Resources, Value Research Group and the Land Use Law Center, Pace University

2. Lead Consultant: Mercer Planning Associates

344 Grove Street Suite 256, Jersey City, NJ 07302

P: 732-354-1316

F: 732-289-6131

cm Mercer@mercerplanning.com

www.mercerplanning.com

Project Team includes The Planning Center|DC&E

3. Lead Consultant: Urban Partners

829 Spruce Street, Suite 204, Philadelphia, PA 19107

Phone:(215) 829-1901

ihartling@urbanpartners.us

Attachment B

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160765

Passaic County Department of Planning and Economic Development

Highlands Transfer of Development Rights Feasibility Study

Passaic County/City of Paterson Real Estate Market Analysis (\$35,000.00)

July 27, 2016

The following is a revised scope of work to complete a Real Estate Market Analysis associated with New Jersey Highlands Council Transfer of Development Rights Feasibility Study. The revised scope of work expands the initial analysis to include potential for future redevelopment along the current NYS&W rail corridor with commuter rail service and determine the gap between current market and the future vision plan for the area. The revised scope of work also includes a revised project. The original scope of work called for \$20,000.00 to complete the study. A new budget of \$35,000.00 is being requested as part of the scope of work modification.

Project Overview

The revised scope of work includes analyzing the potential development under current market conditions surrounding the Madison Avenue rails station proposed as part of the Passaic-Bergen-Hudson Commuter Rail Service Restoration Project. The station was the focus of a Transit Oriented Development Study completed in 2009 entitled the Madison Avenue Commuter Rail Corridor Study. The scope of work entails conducting a Real Estate Market Analysis of the potential Highlands Transfer of Development Rights (TDR) receiving zone, including a discussion of the highest and best use of the zone and how that promotes the goals and uses outlined in the vision plan for the Madison Avenue Commuter Rail Corridor Study completed by Passaic County in partnership with the City of Paterson through a grant from the North Jersey Transportation Planning Authority (<http://www.passaiccountynj.org/DocumentCenter/View/305>). The study area for the analysis will utilize the same study area of the Madison Avenue Study with a focus on the properties adjacent to the proposed Madison Avenue rail station at the intersection of Ellison Street and Madison Avenue planned as part of the Passaic-Bergen-Hudson Commuter Rail Project. The Real Estate Market analysis does not need to meet all the requirements of a Real Estate Market Analysis under the State TDR Act.

Please include the goals of the Madison Avenue Commuter Rail Corridor Study, including urban design and zoning standards in determining the capacity for development in the Real Estate market Analysis. The core elements of the Madison Avenue Study is to promote transit supportive design that makes the most efficient use of the land to provide new opportunities for housing retail and flexible development space.

Current Market Analysis

The current market analysis shall outline the realistically achievable potential development assuming the availability of all necessary infrastructures and all of the provisions of the zoning ordinance including those related to density, lot size, and bulk requirements that coincide with the Madison Avenue Commuter Rail Corridor Study, hereon in referred to as the Madison Avenue Study. The nature of the

Passaic County Department of Planning and Economic Development
Highlands Transfer of Development Rights Feasibility Study
Passaic County/City of Paterson Real Estate Market Analysis
July 7, 2016

development shall be consistent with the goals of the Madison Avenue Study (i.e. urban design standards, bulk/use standards, and transportation access and orientation) regardless of the scale of the development reflected in the current market conditions.

Gap Analysis

The current real estate market analysis will be used as the foundation for analyzing any disparity between current market conditions and the type and scale of development outlined in the Madison Avenue Study. The analysis should include potential funding avenues for meeting the need between existing demand and the vision plan of the Study.

Potential funding avenues should provide a cursory review of the most advantageous financing tools to potentially bridge a gap between current market conditions and the vision goals outlined in the Madison Avenue Commuter Rail Corridor Study. The analysis should highlight the tools best suited to the receiving zone based on the planning analysis and should include but not limited to:

- NJ EDA Economic Red development and Growth (ERG) Program
- Historic preservation tax credits
- Transit Village Program benefits
- NJ Environmental Infrastructure Trust Fund
- Hazardous Discharge Site Remediation Fund (HDSRF)
- Bond and Financing packages through the NJ EDA, Passaic County Improvement Authority and/or others
- Brownfields programs
- NJ EDA Real Estate Impact Fund
- Grow NJ
- Green building incentives and financing
- Transit Oriented Development (TOD) incentives

Attachment C

Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160765



August 3, 2016

County of Passaic
 Department of Planning & Economic Development
 Attn: Michael Lysicatos
 401 Grand Street
 Paterson, NJ 07505

Re: Passaic County/City of Paterson Municipal Fiscal Analysis

Dear Mr. Lysicatos,

Please accept our proposal to provide fiscal and real estate market analysis for the Passaic County/City of Paterson Municipal Fiscal Analysis. For this study, Mercer Planning Associates teamed with Placeworks to provide an optimal mix of local Highlands and New Jersey planning knowledge, a proven track record of TDR economic and fiscal analyses, and award-winning national TDR expertise.

In addition to fulfilling the requested scope of work, Passaic County will have access to some of the best minds in TDR program design and implementation. Mercer Planning Associates (MPA), under the leadership of its Principal, Courtenay Mercer, provides comprehensive planning and inter-governmental and stakeholder coordination services on complex land use projects throughout New Jersey, including two TDR programs in recent years. Coupled with Ms. Mercer's vast TDR experience as the former Director of Planning and State TDR Coordinator at the Office of Smart Growth, MPA is able to provide municipalities with intimate, hands-on knowledge about the design and implementation of a TDR program in New Jersey.

The Placeworks, with nationally renowned TDR expert Rick Pruetz, brings a fresh perspective to the Highlands TDR Program, with experience formulating twenty TDR programs across the United States. They have experience employing techniques that routinely conquer the kinds of hurdles to TDR implementation that the Highlands is currently encountering. Together, MPA and Placeworks (the MPA Team), understand why local municipalities may be reluctant to receive density from outside jurisdictions and, in response, have designed ways to strengthen incentives to participate in TDR. When we work on TDR programs, current real estate conditions and future market potential are proportionally balanced. Our experience has taught us that the resulting TDR program must be politically palatable and simple to implement and use. We look forward to bringing these strengths and more to the Paterson Real Estate Market Analysis.

Introduced on: September 13, 2016

Adopted on: September 13, 2016

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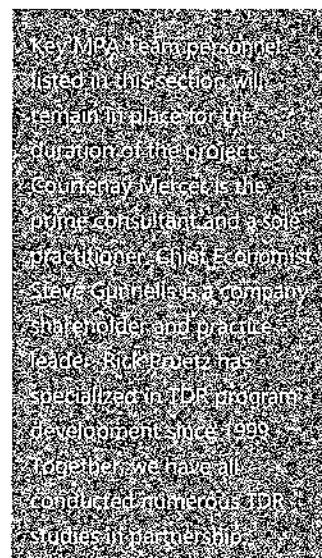
Firm Profiles & Experience

Mercer Planning Associates (MPA) is a boutique land use firm providing comprehensive planning services to government agencies, non-profits, and community groups. Capitalizing on the years of experience staff has in navigating regional and state government, MPA adeptly assists its clients in their efforts to implement smart growth principles. MPA has expertise in managing complex land use projects, throughout New Jersey including TDR.

MPA has overseen several TDR projects in the past few years, completing Highlands Municipal TDR Fiscal Analysis for Vernon Township, Sussex County, a Highlands TDR Feasibility Study for Oakland Borough, Bergen County, and serving as the lead planning consultant and project manager of a complex urban TDR program that includes several distinct project areas in Jersey City. These projects required a great deal of finesse to balance market demand with community objectives and developer aspirations. These TDR projects, Jersey City in particular, demonstrate MPA's ability to create simple and understandable TDR ratios and implementation stratagem, despite a complex scenario that includes variable market prices and demand, and a design that incorporates multiple use and density possibilities. Placeworks complements and completes a highly qualified team for the Highlands TDR Municipal Fiscal Analysis. Placeworks is a California-based planning firm established in 1975 that has produced hundreds of award-winning plans, land-use strategies, zoning codes, environmental review documents, and related products for cities, counties and regional agencies.

The firm's TDR experience includes 20 TDR programs. Our fiscal modeling accurately identifies the delta between baseline zoning conditions and TDR bonus options to assist municipalities overcome critical infrastructure impediments and assess cash in-lieu impact fees for TDR. Our TDR economic feasibility studies use a suite of pro forma finance models designed to specifically estimate TDR values under different regulatory conditions with infrastructure costs, impact fees, and other soft costs relative to each receiving-area jurisdiction. In partnership with Rick Pruetz, the firm has designed TDR programs in California, Georgia, Montana, Massachusetts, Nevada, Rhode Island, South Carolina, Utah, Virginia, and Washington.

MPA's strategic partnership with Placeworks will provide the Highlands Council with the assistance needed to transform the Highlands TDR program from a voluntary land use regulation to a program with successful transfers and permanent preservation. Many TDR programs are written by planning consultants accustomed to writing plans and codes with little consideration for market realities, which is why many TDR programs are not successful. On the other hand, many economists, appraisers, and real estate consultants do not understand the policies and programs required to start a TDR program.



As a whole, the MPA Team has been involved in the Highlands TDR program from its inception and possesses cutting-edge skillsets for incorporating economic, fiscal, and planning policy analysis into TDR feasibility studies, thus ensuring that this fiscal and market analysis will be effective and successful in achieving Highlands Council objectives.

The following section describes our qualifications, collectively drawing on over 30 years of TDR experience. Detailed resumes are provided in *Addendum 1*.

Key Staff

Courtenay Mercer, AICP, PP, Principal, will serve as the project manager and New Jersey TDR technical advisor, as well as facilitate coordination between the MPA Team, the Highlands Council, and municipal officials, staff, and/or consultants. She is a land use planner with substantial public sector experience that enabled her to provide assistance to diverse and complex planning projects, and to work with all types of communities. Her project experience ranges from rural conservation planning to urban redevelopment. In addition to public and private sector planning work, Courtenay is involved with many civic and volunteer efforts, including public/government boards and non-profit organizations.

Courtenay Mercer offers a wealth of TDR experience through her roles as the former Director of Planning and State TDR Coordinator at the Office of Smart Growth (now Office for Planning Advocacy). In this capacity, Ms. Mercer was integrally involved with the formation and implementation of the State and Highlands TDR Programs. She authored the State TDR Real Estate Market Analysis Rule (N.J.A.C. 5:86-1 et al.), developed a statewide TDR outreach and education program, and served as the liaison to the Highlands Council during the drafting of the RMP—she was even “loaned” to the Highlands Council to lead TDR outreach until it was able to hire its own TDR Coordinator, and subsequently served as a key member of the Highlands TDR TAC. Ms. Mercer oversaw and provided technical assistance to every emerging TDR program under the State TDR Act, and several under the Highlands, including the two adopted and Plan Endorsed programs in Woolwich Township, Gloucester County, and Berkeley Township, Ocean County. Ms. Mercer’s intimate knowledge of the state’s TDR programs and vast professional relationships with key TDR advocates in government, non-profit, and the private sector allows the MPA Team to confidently serve the Highlands Council and its municipal partners as they study the implications and applicability of TDR at the community level.

As one of the NJ’s few TDR experts, she has spoken about TDR to diverse constituencies throughout New Jersey, at a national conference, and at workshops in several northeastern states. She also served as a designee on the State TDR Bank Board and the State Agriculture Development Committee. She is nationally recognized as a leader in this field and has contributed her knowledge to TDR research projects across the country.

Steve Gunnells, AICP, Chief Economist, will supervise the market and fiscal analysis. Steve’s career spans the spectrum of community planning and economic development. His experience and education enable him to synthesize regional economic and demographic trends into plans and projects for redevelopment and TDR receiving areas. Originally from the East Coast, Steve

has been involved in the James City County TDR Program Feasibility Study and the TDR Market Feasibility Study for the Southeastern Regional Planning and Economic Development District in Massachusetts. He communicates complex fiscal and economic subject matter clearly, using effective and understandable language.

Rick Pruetz, FAICP, will serve as a strategic advisor throughout the project. Rick has over 30 years of planning experience, and he has been a self-employed planning consultant specializing in TDRs since 1999. Rick has made TDR presentations and conducted TDR workshops in 40 communities and prepared TDR feasibility studies and related research for 24 communities. He independently wrote TDR ordinances for six communities, including Hiram Village/Township, Ohio; Gallatin County, Montana; and Santa Fe County, New Mexico.

As part of Placeworks team, Rick helped prepare successful TDR ordinances and inter-local agreements for Tacoma, Washington; Beaufort, South Carolina; and Livermore, California. Rick has presented alongside Courtenoy on TDR panels at American Planning Association conferences and was inducted into the American Institute of Certified Planners College of Fellows in 2004. In summary, the MPA team brings a variety of local experience, in-house tools, and national expertise to evaluate each key aspect of TDR market potential in the Highlands. We specialize in all facets of planning and implementing TDR programs, but we were one of the first to include the detailed pro forma economic analysis that is essential for program success. In addition, as planners, we understand how TDRs fit into local and comprehensive planning processes.

Project Understanding

With the authorization of the New Jersey Highlands Water Protection and Planning Council to establish the Highlands regional TDR program, the legislature instituted one of the largest and most complex TDR programs in the country. With candidate municipalities from across the State, challenges abound for inter-jurisdictional coordination and zoning code amendments for TDR and Regional Master Plan (RMP) implementation. Municipalities need to see fiscal benefits of TDR, and significant work is necessary to amend zoning codes for consistency with the RMP. Under the plan, TDR is a compensation mechanism for designated Preservation Areas that were rezoned for lower development potential. The capital required for compensation necessitates the identification of voluntary TDR receiving zones willing and able to accept additional density (and its associated impacts) from outside the jurisdiction.

For successful RMP and TDR implementation, the State and Highlands Council has created an incentive package for local municipalities. TDR receiving areas are permitted to charge impact fees of up to \$15,000 per unit, and receive grant assistance for implementation. The County of Passaic was awarded a planning assistance grant from the Highlands to assist the City of Paterson with a TDR and Market Feasibility Study related to the Madison Avenue Rail Corridor. The intent of the study is to evaluate the market potential of the proposed Madison Avenue rail station (at the intersection of Ellison Street and Madison Avenue), complete a gap analysis of current market demand compared to the proposed type and scale of development, and the fiscal impacts of adopting a TDR receiving zone.

Thank you for considering the MPA proposal for the Highlands TDR Municipal Fiscal Analysis. As demonstrated in the above qualifications and subsequent technical proposal, the MPA Team has the commitment and ability to perform the tasks outlined in this RFP. Should you have any questions or require additional information, please do not hesitate to contact our office at (732) 354-1316.

Sincerely,



Courtenay D. Mercer, AICP, PP
Principal

Enc.

Request for Proposals: Highlands TDR Municipal Fiscal Analysis

Technical Proposal & Addenda



Introduced on: September 13, 2016
Adopted on: September 13, 2016
Official Resolution#: R20160765



Technical Proposal

Detailed Approach

Based on the MPA Team's understanding and experience with the Highlands Water Protection and Planning Act (N.J.S.A. 13:20-1 et al.), the State TDR Act (N.J.S.A. 40:55D-137 et seq.), and the TDR Real Estate Market Analysis Rule (N.J.A.C. 5:86-1 et al.), and the Madison Avenue Rail Corridor Study, we will evaluate the market potential of the Madison Avenue rail station, complete a gap analysis of current market demand compared to the proposed type and scale of development, and the fiscal impacts of adopting a TDR receiving zone.

Based on the information in the scope of services and our extensive local and national experience with TDR programs, we have identified four key issues the Highlands TDR Municipal Fiscal Analysis should address.

Market Challenges

On national and regional levels, real estate markets, values, and rents are improving, and potential return rates on projects are once again viable for developers and investors. Capital is gradually returning to product types perceived as risky, including mixed use. With current economic conditions, the analysis might find a weak market for TDRs today, but this does not necessarily mean that there is no future for them. Increasing property values northern New Jersey, and the up-trending market may provide a window of opportunity for TDR. The MPA Team practices a forward-thinking approach that uses historic market rates and demand-based forecasting to project TDR values as well as assess current economic conditions.

Creation of a TDR Marketplace

All successful TDR programs are founded on a TDR marketplace with buyers and sellers, and in many cases, a TDR bank to manage variable TDR values and broker transactions. While there is an ample supply of sending-area TDRs, an innovative approach is necessary to gather support for TDRs in local municipalities. Our national experience has shown that success relies on a combination of carefully estimated exchange rates, a TDR bank or cash-in-lieu option that simplifies transactions, and incentives for TDR implementation furnished by the Highland Council and the state such as impact fees and grants.

Local TDR submarkets must be carefully crafted to maintain both objectivity and credibility, which may be challenging if they are bookended by constraints at both local and state levels. Local resistance to additional density is a typical constraint in regional TDR programs. State legislation that permits substantial impact fees in TDR receiving areas is a unique aspect, yet potential constraint, of the Highlands TDR Program.

Integration of Market Analysis, Planning, and Design

In a challenging economic environment, TDR market analyses—and indeed overall program design—need to be less linear and the process more iterative to identify the most effective combination of geographic areas, highest and best use development projects, and TDR pricing strategies. With economic, planning, and design expertise under one roof, the MPA Team, in



collaboration with the local planning consultant, can utilize an iterative process of pro forma prototype analysis to determine optimal combinations of geographic areas, TDR commodities, and pricing.

Consistent Fiscal and Market Analysis Methodology for the Highlands

The Highlands Council is wise to obtain one firm to exclusively conduct fiscal and market analyses for the TDR Feasibility Grant recipients, because a consistent methodology will improve upon the program's feasibility and credibility. A uniform fiscal and market analysis methodology offers three distinct advantages;

- The different receiving areas will be examined in the same light and the analysis can be standardized for consistency with the RMP program and state legislation.
- The analysis can be designed to account for the large differences in submarkets without altering or applying different methodologies.

Scope

The Highlands Water Protection and Planning Council provides funding opportunities to assist municipalities evaluate the feasibility of establishing voluntary Transfer of Development Rights (TDR) Receiving Zones in their communities. The grant program is used to inform the municipality about the infrastructure capacity, market potential and fiscal conditions associated with designating a TDR Receiving Zone in the community. The TDR Feasibility Grant is conducted in 4 phases, with the municipal consultant (selected under a separate RFP by the municipality) preparing Phase I, II and IV, and the Fiscal Analysis Consultant Team preparing Phase III.

In compliance with both NJ Highlands Council and County of Passaic deliverable expectations, below is the proposed scope of services to perform market and fiscal analyses as part of a Highlands Phase III TDR Feasibility Study for Paterson's Madison Avenue rail station study area:

1. Real Estate Market Analysis. Conduct a Real Estate Market Analysis (REMA) of the potential receiving zone(s), including a discussion of the highest and best use of the zone. The REMA shall identify the market demand for the proposed Receiving Zone, it does not have to meet all the requirements of a REMA under the State TDR Act.
 - a. A gap analysis, vis a vis a development pro forma, will be included to determine the disparity between current market demand compared to the proposed type and scale of development;
 - b. Up to three (3) sites within the proposed receiving zone may be included in the development pro forma analysis. If there are more than three (3) overall sites, the grantee should select up to three (3) sites that are representative of the overall types of sites proposed;
 - c. The analysis will include an overall discussion about available funding resources, and consider the three (3) most likely funding mechanisms in calculating the pro forma.
2. Fiscal Impact Analysis. Using information collected by the municipal consultants completing Phase I and II of the feasibility study, conduct a fiscal impact analysis of the development of the potential receiving zone(s). This shall include fiscal impacts on the



municipal government, developer, potential fiscal and economic impacts to the surrounding community, and those costs based on additional bond costs for infrastructure or other required investments.

- a. Include an analysis of the cost of providing parking for the proposed site;
 - b. Based upon community benefits identified by the municipality, conduct an analysis of the community benefits that may be created;
 - c. Calculation of developer ability to pay and amount of potential impact fees.
3. Transfer Ratio Demand Analysis. Based on infrastructure availability, market analysis, fiscal impacts, and physical limitations, develop the receiving side information for a transfer ratio. The results of the fiscal analysis will provide the demand side of the ratio, representing receiving zone development opportunity. The demand analysis will include the amount of development and the value of that development that can be supported.
- a. If the proposed density is not sufficient, provide calculation of density bonus by use type of balance available credits and increment of development;
4. Present findings of the Fiscal Analysis to the municipality at a public hearing, if desired by the municipality.

The MPA Team will performed the above services for an amount not to exceed \$35,000.



Similar Projects

Fiscal Impact Assessment

NJ Highlands Council

Project Team	Placeworks Regional Plan Association (former employer of C. Mercer)
Project Type	Regional Fiscal Analysis
Project Location	NJ Highlands Region
Date Completed	Ongoing
Services Provided	Financial Feasibility Analysis

The Highlands Act requires a fiscal impact assessment (FIA) that measures the overall economic health of the Region as compared to the rest of the State as a part of the six (6)-year RMP monitoring review report. The FIA provides both a retrospective analysis and prospective exploration of regional economic trends in the areas of population, real estate, economic growth and municipal finance from the 2004 legislation enactment through 2024. This FIA also provides a targeted assessment and detailed portrayal of municipal specific data in relation to regional trends through a "Municipal Fact Book".

Highlands TDR Feasibility Study

Township of Vernon, NJ

Project Team	Mercer Planning Associates Placeworks
Project Type	Transfer of Development Rights
Project Location	Vernon Township, Sussex County, NJ
Date Completed	May 2016
Services Provided	Financial Feasibility Analysis

Phase III of the Highlands Region TDR Feasibility Study for Vernon Township analyzed the financial feasibility of the development types desired in the Town Center in order to quantify the demand that development in a potential TDR receiving area would generate for the purchase of TDR credits. The study included analyses of the TDR sending zone, residential and retail market demand, development financial feasibility, and TDR program feasibility.



Highlands TDR Feasibility Study

Borough of Oakland Borough, NJ

Project Team	Mercer Planning Associates Integra Realty Resources Crow Engineers
Project Type	Transfer of Development Rights
Project Location	Oakland Borough, Bergen County, NJ
Date Completed	December 2011
Services Provided	Intergovernmental Coordination, Infrastructure and Build-out Analysis, Market Analysis

Through prior planning efforts, the Borough of Oakland embraced smart growth planning concepts that acknowledge the importance of protecting the community's critical resources, while also encouraging compact, mixed-use development. Key to the Borough's land use vision is the revitalization of its Central Business District as a cohesive "downtown." The realization of this revitalization, however, is contingent upon access to a wastewater treatment facility. Due to environmental constraints, the borough's ability to obtain approval of its Wastewater Management Plan has been tenuous. The Borough sought to investigate the feasibility of participating in the Highlands Regional Transfer of Development Rights (TDR) Program as a receiving community, which served a dual purpose in preserving critical resource lands within the borough and the region, while also enabling Oakland to obtain the wastewater management approvals necessary to support the revitalization of the Central Business District.

Urban TDR Program

Jersey City, NJ

Project Team	Mercer Planning Associates Integra Realty Resources
Project Type	Transfer of Development Rights
Project Location	Jersey City, Hudson County, NJ
Date Completed	December 2012
Services Provided	Intergovernmental Coordination, Public Outreach, Infrastructure Analysis, Build-out Analysis, Market Analysis, and TDR and Redevelopment Plans/Ordinances

Jersey City embarked on a comprehensive planning study to utilize Transfer of Development Rights (TDR) in an urban setting. The City hoped to capitalize on the tremendous demand for

6 | P A G E



additional density in this growing metropolis “across the Hudson” to preserve and enhance community resources. The study included several growth areas, and innovative preservation concepts to restore existing parkland, acquire and develop new parkland, and permanently preserve, restore and/or adaptively reuse historic resources. The program included neighborhood-based transfers similar to other urban models, but also development rights transfers from critical “scattered sites” around the City to areas with demand and capacity. Given the nature of property in the City, the TDR receiving zones included areas in need of redevelopment or rehabilitation, and the Plan included detailed guidelines for new and infill development. The Jersey City project was unique on many levels, and therefore, a model for TDR throughout NJ and the nation.

Washington Boulevard Light Rail Corridor Plan

Southern California Association of Governments, CA

Project Team	Placeworks
Project Type	Corridor Plan
Project Location	Portions of Montebello, Commerca, Pico Rivera, Santa Fe Springs, Whittier, and unincorporated Los Angeles County
Date Completed	July 2012
Services Provided	Baseline Analysis, Stakeholder Outreach, Transportation Analysis, Economic Analysis, Infill Analysis, Site Design, Pro forma Analysis, Illustrative Modeling, Strategy and Implementation Development

To understand and assess the benefits and impacts of the alignment, Placeworks conducted a detailed baseline corridor analysis—summarizing existing land uses and plans, assessing transit connections and ridership, and performing a detailed market study of the corridor and station areas. After identifying stations for further analysis, Placeworks developed prototypes for the selected sites and provided policy and design recommendations and specific strategies to facilitate implementation of the development prototypes.

SOUTH COAST RAIL CORRIDOR TDR FEASIBILITY STUDY

Southeastern Regional Planning and Economic Development District, MA

Project Team	Placeworks
Project Type	Transfer of Development Rights
Project Location	Southeastern Massachusetts
Date Completed	December 2011



Services Provided	TDR Program Design, Economic Analysis, Policy and Regulatory Recommendations
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The South Coast Region in Bristol County, Massachusetts, is forecast to grow by over 20 percent within the next decade due to the region’s proximity to both the Boston Metropolitan Area to the north and attractive coastal areas to the southeast. As an alternative to sprawl, the South Coast Rail Corridor Plan will streamline growth into clusters of well-designed transit-oriented development. The Southeastern Regional Planning and Economic Development District and the Commonwealth of Massachusetts are considering the use of a voluntary regional TDR program to guide growth and promote economic development in proposed station areas and catalytic infill sites. Placeworks evaluated the market feasibility of instituting a TDR program in 11 specific locations. Most of these locations would involve inter-jurisdictional transfers. The analysis also looked at developing a regional TDR marketplace and providing implementation recommendations for the first regional TDR program in the state.

TDR PROGRAM

City of Tacoma, WA

Project Type	Transfer of Development Rights
Project Location	City of Tacoma, Washington
Date Completed	2012
Services Provided	TDR Program Design, Economic Analysis, Policy and Regulatory Recommendations, Implementation Ordinance, GIS Services

Tacoma is quickly becoming a national model for its sustainable vision and its livable and walkable communities. A TDR program is yet another example of the city taking concrete steps to encourage redevelopment and infill to accommodate sustainable growth. Placeworks designed Tacoma’s TDR program as a means to stimulate growth in Tacoma’s mixed-use centers while providing the city with a new tool to preserve open space and historic resources. The program will work in concert with a regional TDR program being developed for the entire Puget Sound region. This project is funded through an EPA grant to include Tacoma in the regional TDR program. The grant was awarded after a study by Placeworks, “Market Analysis for Regional Transfer of Development Rights in Central Puget Sound,” was completed for the Washington State Department of Commerce.



TDR Program Feasibility Study

James City County, VA

Project Type	Transfer of Development Rights
Project Location	James City County, Virginia
Date Completed	2011
Services Provided	TDR Program Design, Economic Analysis, Policy and Regulatory Recommendations

During a Comprehensive Plan update, community members expressed concerns that the high rate of development occurring in James City County, home of the famous Colonial Williamsburg, would spoil the area's small-town rural character. This led to a review of the county's suite of growth management tools and generated interest in a TDR program to preserve agricultural land and open space. Placeworks worked with the county to conduct a TDR feasibility study, which included fiscal analysis and pro forma economic analysis to evaluate the impacts associated with a TDR program and GIS analysis to determine the supply and capacity for TDR. Additionally, Placeworks developed draft transfer ratios, a program framework, and growth management policy recommendations.



References

Mercer Planning Associates

John Szabo, AICP, PP

Mayor (former)
Borough of Oakland, Bergen County
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Robert Cotter, FAICP, PP

Planning Director (former)
Jersey City Division of Planning
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Consultant Planner, Township of Vernon
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Placeworks

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Zoning Division, Collier County
2800 N. Horseshoe Dr.
Naples, FL 34104
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Ian Munce

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Community and Economic Development
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City of Tacoma, Washington
Phone: (253) 573-2478
imunce@ci.tacoma.wa.us

Sandy Conaty

Comprehensive Program Manager
The Southeastern Regional Planning & Econ.
Development District, Massachusetts
Phone: (508) 824-1367
sconaty@srpedd.org

Addendum 1: Key Personnel Resumes

Introduced on: September 13, 2016
Adopted on: September 13, 2016
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EDUCATION

Masters of City and Regional Planning, Bloustein School of Planning & Public Policy, Rutgers University, New Brunswick

BA, Political Science, Rutgers University, New Brunswick

ACCREDITATIONS, AFFILIATIONS & AWARDS

NJ Professional Planner

American Institute of Certified Planners

American Planning Association (APA)

Bloustein School of Planning & Public Policy Young Alumni Award

RELEVANT ACTIVITIES

Board of Directors, American Planning Association (2014-Present)

Co-Chair, Together North Jersey Efficient Task Force, (2016-Present)

Co-Chair, APA National Planning Conference Local Host Committee, (2015-Present)

Board Member, Downtown NJ (2014-Present)

Past-President, New Jersey Chapter of the APA (President 2007-2010, Treasurer 2004-2005)

Secretary-Treasurer, APA Chapter President's Council (2011-2014)

Member, NJ TDR Task Force

Member, NJ State Historic Preservation Plan Advisory Committee (2009-2010)

Trustee, The Fellowship for Mellor-Bodine House Museum (Treasurer 2002-2004)

Designee, State Agriculture Development Committee (2005-2007)

Designee, State TDR Bank Board (2005-2007)

Member, Highlands TDR Technical Advisory Committee (2005-2007)

Co-instructor, Rutgers Design Studio for Highlands TDR (2007)

Resource Team, RPA's NJ Mayors' Institute on Community Design (2006 & 2007)

Appointed, Middlesex Borough Planning Board (2008-2009), Zoning Board (2005-2006) and Redevelopment Committee Chair (2008-2009)

Designee, Highlands Task Force (2003)

ARTICLES & PRINT RESOURCES

NJ Transit Friendly Development Newsletter, Editorial Board Member, 2007, 2014-Present

Our Region's Success is Fragile, NJM Magazine, February 2015

The Complete Guide to Planning in New Jersey, Editorial Board, Organizing Committee & Contributor, 2010

NJ in Transition: What Does it Mean for Planning?, The Jersey Planner, Jan 2010

NJ's Response to Global Warming, The Jersey Planner, Jan 2009

The State of the State TDR Act, The Jersey Planner, March 2008

Courts Fluster Non-Contiguous Cluster, The Jersey Planner, March 2008

No More Garden State?, The Jersey Planner, May 2008

How About Some Real Economic Stimulus?, The Jersey Planner, July 2008

Courtenay D. Mercer, PP, AICP Principal

Courtenay Mercer is a land use planner with substantial public sector experience that enabled her to provide assistance to diverse and complex planning projects, and to work with all types of communities. Her project experience ranges from rural conservation planning to urban redevelopment. In addition to public and private sector planning work, Courtenay is involved with many civic and volunteer efforts, including public community boards and non-profit organizations.

Courtenay is the former Director of Planning at the NJ Office of Smart Growth, which staffs the State Planning Commission in developing and implementing the NJ State Plan. She was also the NJ Director of the Regional Plan Association, a non-profit research and advocacy organization working in the NY metropolitan area. She has overseen myriad projects, including traditional neighborhood design (TND) plans, transportation oriented development (TOD) projects, contaminated site cleanup and reuse plans, as well as rural and historic preservation projects.

One of Courtenay's core assets is her ability to coordinate diverse stakeholders and garner inter-governmental coordination for complex planning projects. Courtenay capitalizes on her vast public and non-profit sector experiences to assist her clients in attaining Regional, State and Federal-level assistance and approvals.

PROJECT EXPERIENCE

Transfer of Development Rights (TDR)

A national expert in TDR, Mercer launched and oversaw a statewide TDR Demonstration Program in which substantial financial and technical assistance was provided to a targeted group of projects in an effort to supply model TDR mechanisms. Mercer also created a TDR education and outreach program through which she explained the TDR concept and planning process to diverse constituencies. Notable TDR projects Mercer has managed:

- TDR Demonstration Program, NJ (Statewide)*
- Highlands TDR Fiscal Analysis, Highlands Region, NJ
- Urban TDR Plan, Jersey City, NJ
- TDR Feasibility Study & Implementation Plan, Kingwood, NJ
- Highlands TDR Feasibility Study, Oakland, NJ
- Highlands TDR Fiscal Analysis, Vernon, NJ

Highlands Fiscal Analysis, Highlands Region, NJ

Managing one of three prequalified firms providing fiscal analysis services related to Highlands TDR Receiving Zone, Highlands Center, and Highlands Redevelopment Area designation, as well as TDR Program technical assistance to the NJ Highlands Council.

Oakland, NJ

Served as the lead planning consultant and project manager of an infrastructure and market feasibility study to determine the Borough's ability to participate as a NJ Highlands Region TDR receiving area. The project includes infrastructure analysis and alternatives recommendations, as well as a market analysis to determine the rate of demand for additional development.

Vernon, NJ

Served as the lead planning consultant and project manager of the Phase III Highlands Region TDR Feasibility Study for Vernon Township in which the financial feasibility of the development types desired in the Town Center where

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PRESENTATIONS

Interconnecting Local Cities and Suburbs, Paterson Metropolitan Region Research Center Conference, 2016

Economic Impact of New Jersey's Transportation Future, New Start NJ Forum, 2016

Improving NJ's Infrastructure, New Leadership Council of NJ Policy Summit, 2016

Improving Transportation Across the Hudson, Saint Peter's University Forum, 2015

Fragile Success: Taking Stock of the NY Metro Region, Community Development Conference, 2015

Strategies for Implementing Regional Plans, APA Conference, 2015

Access to Workforce, APA-NJ Annual Conference, 2015

Preservation through Non-Contiguous Cluster, NJ Historic Conference, 2014

Planning & Preservation Field Workshop, NJ Historic Conference, 2012

Navigating New Careers in A Down Economy, APA-NJ Annual Conference, 2010

Infrastructure Investment Policy Forum, Rutgers University, 2009

Public Participatory GIS, APA-NJ Annual Conference, 2008

Abercorn Street: A Case Study in Community Development, APA-NJ Conference, 2007

The NJ State Plan, APA National Conference, 2007

Created the NJ TDR Outreach Program and presented *TDR 101* at innumerable municipal, county and state government agency meetings, public meetings and non-profit sponsored forums, 2004 to present (notable TDR presentations):

NJ State TDR Program, University of MD Land Use Forum for local Governments, 2007

Smart Growth Planning Through TDR, APA Conference, 2007

TDR: The NJ Model, Eastern CT Resource Conservation & Development Council, 2007

REGULATORY & LEGISLATIVE

NJ Plan Endorsement Guidelines, Co-Author, 2007

NJ TDR Real Estate Market Analysis Regulation (N.J.A.C. 5:86), Author - 2005

NJ TDR Planning Assistance Grant Guidelines & Regulation (N.J.A.C. 2:77), Co-Author, 2004

Oversaw the NJ Plan Endorsement Process, NJ Cross Acceptance Process, as well as the coordination of the NJ State Plan re-write ~ 2006-2007

Represented the NJ Department of Agriculture during the promulgation of the *Highlands Water Protection and Planning Act* (N.J.S.A. 13:20), 2004

Reviewed and provided comment on key land use regulations, including the *Water Quality Management Planning Rule* (N.J.A.C. 7:15), *Stormwater Management Rule* (N.J.A.C. 7:8), *NJ Highlands Rule* (N.J.A.C. 7:38) and the *Highlands Regional Master Plan (RMP)*

analyzed in order to quantify the demand that development in a potential TDR receiving area would generate for the purchase of TDR credits. The study included analyses of the TDR sending zone, residential and retail market demand, development financial feasibility, and TDR program feasibility.

Urban TDR Program, Jersey City, NJ

Served as the lead planning consultant and project manager of a complex urban TDR program that includes several distinct project areas. At completion, the City will have a mechanism in place to redevelop and increase density to more appropriate levels, while preserving historic structures and garnering capital funds for the acquisition and/or improvement of recreational lands. Services include public outreach, market analysis, and TDR and redevelopment planning.

Greater Dayton Neighborhood Revitalization Study, Newark NJ*

Managed the Greater Dayton Revitalization Study to explore the potential to transform Newark's Dayton neighborhood from a distressed, largely isolated area into a revitalized, transit-oriented community that is connected to the greater region around it. The Study includes significant stakeholder and public outreach to inform a set of implementable design and policy recommendations for the City of Newark to move forward with in anticipation of the PATH extension to the Northeast Corridor Rail Link Station (NEC Station) at Newark Liberty International Airport (EWR).

Strategic Growth Plan, Sussex County, NJ

Managed outreach and stakeholder coordination for an Economic Base Assessment and Strategic Growth Plan for the County of Sussex, including public relations, community engagement, stakeholder identification and coordination, and Steering Committee management.

Transit Access Study, Pompton Lakes, NJ

Provided coordination support to the project Steering Committee, production and distribution of the transit access survey, translation services, and public outreach and social media coordination to inform the planning of future transit facilities, bus routes, and services.

Freight Infrastructure and Land-Use Analysis, Morris County, NJ*

Provided comprehensive economic and land use analysis of the current distribution and warehousing industry in Morris County, in support of developing an optimal multi-modal freight plan.

Community and Economic Impact Analysis, US 219, North Central PA*

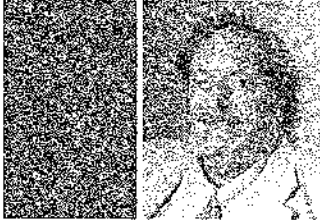
Provided comprehensive economic, demographic and land use analysis to determine the feasibility of a regional highway corridor expansion.

Local Demonstration Projects, Northern NJ

Managed community engagement and stakeholder coordination for the Together North Jersey regional planning consortium, including social media management, online community engagement, implementation planning assistance, and inter-governmental coordination.

Highlands Master Plan Monitoring Program, Northern NJ*

Managing the Highlands Regional Master Plan Monitoring Program Recommendation Report, which addresses the periodic Regional Master Plan (RMP) update required by the Highlands Act. The Program includes significant stakeholder and public outreach, as well as creating monitoring indicators and milestones, and a science and research agenda related to future implementation initiatives.



STEVE GUNNELLS
Chief Economist

Steve's career spans the spectrum of community planning and economic development. He works with communities to bridge the gap between long-range planning, policies, and economic development; with community organizations and special districts to fund and implement priority projects; and with developers, to guide project decision-making and obtain entitlements based on sound economic and market analysis. Steve focuses on crafting plans, policies, and development projects that are grounded in regional and global economic realities. He helps his clients leverage market forces to achieve their goals. And most importantly, he uses his grasp of economics and real estate markets not only to overcome existing challenges but to help communities create visionary plans that capitalize on the possibilities, not just past trends.

As PlaceWorks' in-house economist, Steve plays a role in a great many of the firm's active projects. Before coming to PlaceWorks, Steve worked as a community planning and economic development consultant for communities and developers in Michigan and Ohio. He has also served as the field director for a consulting team on a World Bank project in Yemen, an Economic Development Fellow with the International Economic Development Council, and a county Planning Director in Virginia.

EDUCATION

- » MSc, Development Management, London School of Economics
- » Master of Urban and Environmental Planning, University of Virginia
- » BA, Urban Planning, Virginia Tech

AFFILIATIONS

- » American Planning Association
- » Urban Land Institute

Team member since 2007

HIGHLIGHTS OF EXPERIENCE

ECONOMIC & MARKET ANALYSIS

- » Fiscal Impact Analysis of the New Jersey Highlands Water Quality Protection and Regional Planning Act | Chester NJ
- » Economic Analysis for the Collier County Rural Fringe Mixed-Use District TDR Restudy | Naples FL
- » Evaluation of Irvine Business Complex TDR Program | Irvine CA
- » Transfer of Development Rights Feasibility Study for the Mariners Mile Master Plan | Newport Beach CA
- » Economic Analysis | Clovis CA
- » Economic, Market, and Fiscal Analysis | San Clemente CA
- » Market Analysis and Mixed-Use Development Feasibility Study | Chino CA
- » Downtown Market Assessment and TOD Feasibility Study | Fontana CA
- » Washoe County Economic Forecast & Analysis | Washoe County NV
- » Fresno Marketplace | Fresno CA
- » Economic & Market Analysis for Mixed-Use Projects | California Central Valley
- » Dale Foods Atwater Plan & Market Analysis | Atwater CA

ECONOMIC DEVELOPMENT PLANNING

- » Re-envisioning Chino: Implementing the 2025 General Plan | Chino CA
- » Economic Development Feasibility Study prepared for the California Community Foundation | El Monte CA
- » North Hemet Revitalization Plan | Riverside County CA
- » Economic Development Recommendations for the Southeast Industrial Area, SCAG Compass Blueprint Demonstration Project | Fullerton CA
- » Coachella Commercial Entertainment District Planning Study | Coachella CA
- » Economic Development Recommendations for Coachella Sphere of Influence, SCAG Compass Demonstration Project | Coachella CA

Introduced on: **September 13, 2016**
Adopted on: **September 13, 2016**
Official Resolution#: **R20160765**





STEVE GUNNELLS

Chief Economist

sgunnells@placeworks.com

COMPREHENSIVE PLANNING

- » San Clemente General Plan & EIR | San Clemente CA
- » Menifee General Plan & EIR | Menifee CA
- » Industry General Plan Update & EIR | Industry CA
- » Clovis General Plan Update & EIR | Clovis CA
- » Economic Development Element, El Monte General Plan | El Monte CA
- » Economic Development Element, The Ontario Plan | Ontario CA
- » Strategic Plan Update: Community Profile & Environmental Scan | Torrance CA
- » University Village Vision Plan and Specific Plan | Fullerton CA
- » North Orange County Cities Go Local Program | Orange County CA

URBAN & REGIONAL PLANNING

- » Life on State Corridor Plan, Wasatch Front Regional Council | Multi-jurisdictional, Salt Lake County, UT
- » 5600 West BRT Phase I Station Area Plan | Utah
- » Development Options around Transit Stations, SCAG Compass Demonstration Project | Azusa CA

PRIOR EXPERIENCE

- » Downtown Development Plan, Buena Vista Charter Township | Saginaw County MI
- » Downtown Development Plan and Tax Increment Financing Plan, Lyon Charter Township | Oakland County MI
- » Development Plan and Tax Increment Financing Plan, Van Buren Charter Township | Wayne County MI
- » Tax-Increment-Financing Plan, Detroit Artillery Armory Redevelopment | Oak Park MI
- » Economic Development Program | Richmond County VA
- » Overall Economic Development Program | Westmoreland County VA
- » Urban Development, Management, & Tourism Assessment, World Bank | Republic of Yemen

AWARDS

- » 2013 Best of the Best Award, ULI Orange County/Inland Empire | WRCOG Sustainability Framework
- » 2012 SCAG Compass Blueprint Recognition Award, Achievement in Sustainability | Re-envisioning Chino: Implementing the 2025 General Plan
- » Co-recipient of the Council of Virginia Archaeologists' Michael A. Hoffman Award for the acquisition and preservation of the Morgan Jones Kilm Site, a National Register site

SPEAKING ENGAGEMENTS

- » "Rail and TOD: Getting on the Right Track" | 2015 ULI OC/IE District Council | Santa Ana CA
- » "Economic Development for Planners" | 2011 Southern California Association of Governments' Toolbox Tuesdays | Los Angeles CA
- » "Employment Data in Three Easy Steps: Using the Census Bureau's On-the-Map Program for Local Planning Analysis" | 2010 Southern California Association of Governments' Toolbox Tuesdays | Los Angeles CA
- » "TOD and Downtown Development Opportunities" | 2010 Downtown Fontana Technical Advisory Roundtable | Fontana CA
- » "Tools to Build a Better Corridor" | 2010 Southern California Association of Governments' Toolbox Tuesdays | Los Angeles CA
- » "Mixed-Use Development: Myth or Must" (Panelist) | 2009 Developer Conference, Multifamily Executive Conference | Las Vegas NV

Introduced on: **September 13, 2016**
 Adopted on: **September 13, 2016**
 Official Resolution#: **R20160765**

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Michael Lysicatos, 973.569.4047

2. DESCRIPTION OF RESOLUTION (PLEASE BE AS SPECIFIC AS POSSIBLE)

Resolution authorizing to award a contract to Mercer Planning Associates to conduct a fiscal impact analysis in accordance with the New Jersey Highlands Council Transfer of Development Rights Grant received by the County to determine the feasibility of transferring development right credits in the City of Paterson as a receiving zone for Highlands development communities.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$35,000.00

BUDGET ACCOUNT #: G-01-41-829-015-233

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED ON THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:

DATE

- Administration & Finance _____
- Public Works / Buildings & Grounds _____
- Planning & Economic Development 8/31/2016
- Health, Human Services & Community Affairs _____
- Law & Public Safety _____
- Energy & Sustainability _____
- Other(s) Specify: _____

4. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to Board
- Other(s) Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN INCREASE OF FUNDS TO NURSING NETWORK, LLC, IN THE AMOUNT OF \$135,000.00 PURSUANT TO REQUISITION R6-00057, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20160766						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-60						
CAF #	6-01-27-172-001-213						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

RESOLUTION AUTHORIZING AN INCREASE OF FUNDS TO NURSING NETWORK, LLC, IN THE AMOUNT OF \$135,000.00 PURSUANT TO REQUISITION R6-00057

WHEREAS on December 8, 2015 by Resolution R-2015-0904 (I-11) a qualifying list of providers of nursing staffing agencies was established; and

WHEREAS on January 26, 2016 by Resolution R-2016-0045 (I-19), the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Nursing Network, LLC of Clifton, NJ for Nursing Staff for Preakness Healthcare Center for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget on an as-needed basis in the amount of \$25,000.00; and

WHEREAS there is a need for increasing said funds for the estimated costs of RNs through December 31, 2016; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to \$135,000.00; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Nursing Network, LLC for the estimated costs of RNs through December 31, 2016 in the amount of \$135,000.00 as recorded in purchase requisition R6-00057; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:dmp

Dated: September 13, 2016

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION: To increase the existing Purchase Order (16-00411) for Nursing Network, LLC for the estimated costs of RNs through December 31, 2016.

- 2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

- 3. AMOUNT OF EXPENDITURE: \$135,000__

REQUISITION # R6-00057

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

- 5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160766
 Specify: _____

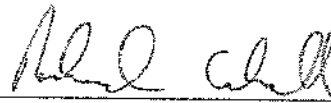
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$110,000.00

APPROPRIATION: 6-01-27-172-001-213

PURPOSE: To approve an increase in the purchase order issued to Nursing Network, LLC as it pertains to RN staffing from \$25,000 to \$135,000



Richard Cahill, Director of Finance

Dated: September 13, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 13, 2016 - 5:30 PM

Location: Passaic County Community College -
Public Safety A
300 Oldham Road
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN INCREASE OF FUNDS TO NURSING NETWORK, LLC, IN THE AMOUNT OF \$60,000.00 PURSUANT TO REQUISITION R6-02804, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20160767						
Meeting Date	09/13/2016						
Introduced Date	09/13/2016						
Adopted Date	09/13/2016						
Agenda Item	n-61						
CAF #	6-01-27-172-001-213						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett	✓				✓		
Duffy	✓			✓	✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 15, 2016

**RESOLUTION AUTHORIZING AN INCREASE OF FUNDS TO
NURSING NETWORK, LLC, IN THE AMOUNT OF \$60,000.00
PURSUANT TO REQUISITION R6-02804**

WHEREAS on April 26, 2016 by Resolution R-2016-0336 (o-14), the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Nursing Network, LLC of Clifton, NJ for Nursing Staff for Preakness Healthcare Center for the estimated costs for 2016 within the budget on an as-needed basis in the amount of \$25,000.00; and

WHEREAS there is a need for increasing said funds for the estimated costs of LPNs through December 31, 2016; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to \$60,000.00; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Nursing Network, LLC for the estimated costs of LPNs through December 31, 2016 in the amount of \$60,000.00 as recorded in purchase requisition R6-02804; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:dmp

Dated: September 13, 2016

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION: To increase the existing Purchase Order (16-03867) for Nursing Network, LLC for the estimated costs of LPNs through December 31, 2016.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$60,000__

REQUISITION # R6-02804

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board

Introduced on: September 13, 2016
 Adopted on: September 13, 2016
 Official Resolution#: R20160767

Specify: _____

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,000.00

APPROPRIATION: 6-01-27-172-001-213

PURPOSE: To approve an increase in the purchase order issued to Nursing Network, LLC as it pertains to LPN staffing from \$25,000 to \$60,000



Richard Cahill, Director of Finance

Dated: September 13, 2016