

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Meeting Venue

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 - 1. Duffy
 - 2. James
 - 3. Lazzara
 - 4. Lepore
 - 5. Lora
 - 6. Deputy Director Bartlett
 - 7. Director Best
- C. Invocation by: Freeholder Lora
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: September 13, 2016
- G. Approval of Proclamation:

1. Passaic County Board of Chosen Freeholders wishes to recognize Eula "Mae" McCall a resident of Passaic County Preakness Healthcare Center on celebrating her 100th birthday.
2. Passaic County Board of Chosen Freeholders wishes to recognize Martha Braccini a resident of Passaic County Preakness Healthcare Center on celebrating her 100th birthday.
3. Passaic County Board of Chosen Freeholders wishes to recognize Anna Maglicane a resident of Passaic County Preakness Healthcare Center on celebrating her 100th birthday.
4. Passaic County Board of Chosen Freeholders wishes to congratulate Accurate Box Company on their Ribbon Cutting Ceremony.

H. Freeholder Reports:

1. Freeholder Director Theodore O. Best Jr.
2. Freeholder Deputy Director John W. Bartlett
3. Freeholder Terry Duffy
4. Freeholder Bruce James
5. Freeholder Cassandra "Sandi" Lazzara
6. Freeholder Pat Lepore
7. Freeholder Hector C. Lora

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CSBG NON-DISCRETIONARY, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CDBG, ALL AS NOTED IN THE RESOLUTION

3. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BEYER FORD LLC OF MORRISTOWN, NJ FOR ONE (1) GALION HEAVY DUTY MODEL 100U SERIES CUSTOM STEEL DUMP BODY AND ACCESSORIES FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

4. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LANIGAN ASSOCIATES INC OF RED BANK, NJ FOR B-CON CONTROL KITS FOR THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

5. RESOLUTION AWARDED CONTRACT TO LAN ASSOCIATES, INC. FOR ENGINEERING AND BUILDING ASSESSMENT SERVICES AS IT PERTAINS TO 930 NORTH RIVERVIEW DRIVE, TOTOWA, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

HEALTH AND COMMUNITY AFFAIRS

6. RESOLUTION AUTHORIZING THE EXECUTION OF AN EVENTS AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND CENTER CITY PARTNERS, LLC, TO ALLOW THE PASSAIC COUNTY HEALTH DEPARTMENT TO HOLD FREE EYE/HEALTH SCREENINGS ON THE FOURTH THURSDAY OF EVERY MONTH AT THE CENTER CITY MALL IN PATERSON, NEW JERSEY, FROM JANUARY THROUGH OCTOBER 2017, ALL AS NOTED IN THE RESOLUTION

7. RESOLUTION AUTHORIZING THE AGREEMENT FOR THE USE OF STATE MOSQUITO CONTROL COMMISSION EQUIPMENT, ALL AS NOTED IN THE RESOLUTION

8. RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF "RIGHT TO KNOW" GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH, ALL AS NOTED IN THE RESOLUTION

9. RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR EMERGENCY PREPAREDNESS LINGS GRANT FOR THE PASSAIC COUNTY DEPARTMENT OF HEALTH, TOTAL AMOUNT OF \$10,000 (\$5,000 TO PASSAIC COUNTY HEALTH DEPARTMENT AND \$5,000 TO CITY OF PATERSON HEALTH DEPARTMENT/SUB-GRANTEE) FOR ZIKA OUTREACH, EDUCATION, PREVENTION AND PREPAREDNESS INITIATIVE BUDGET PERIOD AUGUST 1, 2016 TO JUNE 30, 2017, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

10. RESOLUTION AUTHORIZING THE THIRD OF THREE (1) YEAR OPTIONS TO RENEW CONTRACT TO ACULABS, INC., TO PROVIDE LABORATORY SERVICES FOR THE PERIOD OF NOVEMBER 1, 2016 THROUGH OCTOBER 31, 2017 FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION
11. RESOLUTION AMENDING R-2015-965, DATED DECEMBER 30, 2015, TO ACCEPT ADDITIONAL FUNDING IN THE AMOUNT OF \$67,386.00 FOR A TOTAL AWARD OF \$319,796.00, UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG) FOR CALENDAR YEAR 2016, ALL AS NOTED IN THE RESOLUTION
12. RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT OF ONE YEAR TO ADL DATA SYSTEMS, INC., FOR THE MAINTENANCE OF PROPRIETARY SOFTWARE FOR CLINICAL AND FINANCIAL SYSTEMS FOR PREAKNESS HEALTHCARE CENTER COMMENCING OCTOBER 14, 2016 TO OCTOBER 13, 2017 IN THE AMOUNT OF \$36,754.00, ALL AS NOTED IN THE RESOLUTION
13. RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2016-0525, DATED JUNE 28, 2016 TO INCLUDE MANDATORY INFORMATION WITHIN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION
14. RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2016-0563, DATED JUNE 28, 2016 TO INCLUDE MANDATORY INFORMATION WITHIN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION
15. RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-00395) FOR CARE PERSPECTIVES, INC., IN THE AMOUNT OF \$50,000.00 THROUGH DECEMBER 31, 2016
16. RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-01082) FOR DELTA T. GROUP NORTH JERSEY, INC., IN THE AMOUNT OF \$10,000.00 FOR THE ESTIMATED COSTS OF CNA's THROUGH DECEMBER 31, 2016
17. RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-00412) FOR DELTA T. GROUP NORTH JERSEY, INC., IN THE AMOUNT OF \$5,000.00 FOR THE ESTIMATED COSTS OF NURSING STAFF THROUGH DECEMBER 31, 2016

HUMAN SERVICES

18. **AMENDED**

RESOLUTION AUTHORIZING THE SECOND ONE-YEAR OPTION OF THREE TO MEDCARE MEDICAL SUPPLY, INC., FOR ENTERAL NUTRITION SERVICES FOR PREAKNESS HEALTHCARE CENTER COMMENCING NOVEMBER 1, 2016 THROUGH OCTOBER 31, 2017, ALL AS NOTED IN THE RESOLUTION

19. RESOLUTION AUTHORIZING AN INCREASE OF FUNDS TO TOWNE NURSING STAFF, INC., IN THE AMOUNT OF \$70,000.00 PURSUANT TO PURCHASE REQUISITION R6-00062, ALL AS NOTED IN THE RESOLUTION

20. RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS17AAA006 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, ALL AS NOTED IN THE RESOLUTION

21. RESOLUTION AUTHORIZING THE EXECUTION OF THE WDB/CHIEF ELECTED OFFICIAL AGREEMENT, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

22. RESOLUTION FOR AWARD OF CONTRACT TO DRILL CONSTRUCTION CO. INC. AS IT PERTAINS TO THE PASSAIC COUNTY POLICE ACADEMY BUILDING, BUILDING ENVELOPE REPAIRS PROJECT, IN THE TOWNSHIP OF WAYNE, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION

23. RESOLUTION ADOPTING A CONSENTING RESOLUTION AUTHORIZING 15 -MINUTE PARKING ON EAST 33RD STREET (BETWEEN BROADWAY AND 13TH AVENUE, WEST SIDE, FROM 8:00 A.M. TO 6:00 P.M.) IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

24. RESOLUTION ADOPTING A CONSENTING RESOLUTION APPROVING MODIFICATIONS TO THE SIGNALIZED INTERSECTION OF BERDAN AVENUE/GEOFFREY WAY IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

25. RESOLUTION ADOPTING A CONSENTING RESOLUTION APPROVING MODIFICATIONS TO THE SIGNALIZED INTERSECTION OF RATZER ROAD/VALLEY ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

26. RESOLUTION ADOPTING A CONSENTING RESOLUTION APPROVING MODIFICATIONS TO THE SIGNALIZED INTERSECTION OF VALLEY ROAD/BARBOUR POND DRIVE IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

27. RESOLUTION AUTHORIZING A SECOND AMENDMENT TO THE CONTRACT FOR JOHN MILNER ARCHITECTS AS IT CONCERNS THE RESTORATION AND REHABILITATION OF THE DEY MANSION VISITORS' CENTER IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
28. RESOLUTION FOR CHANGE ORDER #1 FOR FREESPAN STRUCTURES INC. AS IT PERTAINS TO THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT STORAGE SHED STRUCTURE IN HALEDON, NJ, ALL AS NOTED IN THE RESOLUTION
29. RESOLUTION AUTHORIZING FINAL PAYMENT TO DOWNES TREE SERVICE, INC. FOR THE RESTORATION OF THE RIPARIAN CORRIDOR ALONG THE GOFFLE BROOK AND THE BEAUTIFICATION OF GOFFLE BROOK PARK PROJECT IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
30. RESOLUTION TO AWARD CONTRACT TO STORR TRACTOR COMPANY OF SOMERVILLE, NEW JERSEY FOR SPARE PARTS, EQUIPMENT AND SUPPLIES PURCHASED BY THE PARKS DEPARTMENT FOR THE PREAKNESS VALLEY GOLF COURSE IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

31. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDS IN CONNECTION WITH A PROJECT ENTITLED "FFY16 STATE HOMELAND SECURITY PROGRAM (SHSP-LOCAL SHARE), ALL AS NOTED IN THE RESOLUTION
32. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE" SUBGRANT NUMBER VAWA-45-15, ALL AS NOTED IN THE RESOLUTION
33. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR CONTINUATION GRANT FUNDING FOR THE COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM, ALL AS NOTED IN THE RESOLUTION
34. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

September 13, 2016

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day at the Passaic County Public Safety Academy at 6:15 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

<p>Members Present Duffy James Lazzara Lepore Lora Deputy Director Bartlett Director Best</p>	<p>Members Absent</p>
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Invocation: Lead by Freeholder Lora

Pledge of Allegiance:

Approval of Minutes;

Motion made by Freeholder Lepore, second by Freeholder Duffy, that the minutes for August 16, 2016, be approved which the motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Lepore, second by Freeholder James, to suspend the regular order of business, which the motion was carried on a roll call of seven votes in the affirmative.

Bond Ordinance: 2016-09

Director Best reported that Bond Ordinance #2016-09 together with notice of this hearing was published as required by law.

Motion made by Freeholder Lepore, second by Freeholder Bartlett, that the Public Hearing be opened, which motion was carried on a roll call of seven votes in the affirmative.

Director Best asked, if there was anyone present who desired to be heard?

At this time the following people appeared before the Board.

1. Jeff Fischer, Haledon
2. John Barmore, Haledon
3. Charles Carabello, Bloomingdale
4. Lauren Van Winkle, Woodland Park

Motion made by Freeholder Duffy, second by Freeholder James, that the Public hearing be closed, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Lora, second by Freeholder James, that Bond Ordinance #2016-09 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven votes in the affirmative.

Motion made by Freeholder Duffy, second by Freeholder Lazzara to resume the regular Order of Business, which motion was carried on a roll call of seven votes in the affirmative.

Proclamation:

A Motion was made by Freeholder James, second by Freeholder Bartlett, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

At this time Director Best asked if there was any Freeholder Reports.

1. Freeholder Director Theodore O. Best, Jr.
2. Freeholder Deputy Director John W. Bartlett
3. Freeholder Terry Duffy
4. Freeholder Bruce James
5. Freeholder Cassandra "Sandi" Lazzara
6. Freeholder Pat Lepore
7. Freeholder Hector C. Lora

COMMUNICATION:

A Motion was made by Freeholder Bartlett, second by Freeholder Duffy, to add communication Communication C-1 to the consent agenda and the motion was carried on a roll call of seven votes in the affirmative.

A Motion was made by Freeholder Bartlett, second by Freeholder James, for approval of Communication C-1 and the motion was carried on a roll call of seven votes in the affirmative.

ORAL PORTION:

Duffy: Motion to open the public portion.
Lazzara: Second.

ROLL CALL: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Lora, Yes: Bartlett, Yes; Director Best, Yes:

At this time the following people appeared before the Board:

1. Anthony Vancheri
2. Richard Jaretsky
3. Alexis Kurjian
4. Jan Fredericks
5. Maria Depaulis

Duffy: Motion to close the Public Portion of the Meeting.
Lepore: Second

ROLL CALL: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes: Lora, Yes: Bartlett, Yes; Director Best, Yes:

Consent Agenda Resolutions:

A Motion was made by Freeholder James, second by Freeholder Lora to add Resolution N-60 and N-61 to the consent agenda, and the motion was carried on roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Lepore, second by Freeholder Duffy to adopt Resolutions N-1 through N-61, and the motion was carried on roll call with seven (7) votes in the affirmative with Freeholder James recusing himself on Resolution N-59 and Director Best recusing himself on Resolution N-17.

“End of Consent Agenda”**New Business:****Personnel:**

A motion was made by Freeholder Bartlett, second by Freeholder James, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

Bills:

Motion made by Freeholder Bartlett, seconded by Freeholder James, that

Current Fund	5-01	74,377.69
Current Fund	6-01	6,352,507.84
HUD Budget Expenditures	6-25	<u>14,646.34</u>
Year Total:		6,367,154.18
General Capital Fund Budget	C-04	2,303,238.52
State/Federal Grant Fund	G-01	1,779,603.47
Open Space Trust Fund FY2016 Budget	O-16	18,440.82
Professional Liability Trust	T-19	1,228,294.28
Trust Fund Other	T-20	30,169.03
Municipal Forfeiture Fund	T-22	33,027.76
Prosecutor's Confiscated Funds	T-23	6,015.25
Para Transit Trust Fund	T-24	<u>360.66</u>
Year Total:		1,354,918.91
Private Industry Council	Z-81	<u>9,830.59</u>
Total of All Funds:		11,907,564.18
Current Fund	6-01	23,332,820.29
Payroll Agency Deductions	6-05	4,735,924.09
HUD Budget Expenditures	6-25	22,491.12
General Capital Fund Budget	C-04	1,300,000.00
State/Federal Grant Fund	G-01	1,226,166.75
Ded Trust Empl Off Duty Police	T-13	104,091.00
Confiscated Trust Fund	T-15	5,728.50
Professional Liability Trust	T-19	10,709.96
Professional Liability Trust	T-20	121.04
Private Industry Council	Z-81	17,801.84
Total All Funds		\$30,755,854.59

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

Payroll Certification:

A motion was made by Freeholder Bartlett, seconded by Freeholder James, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

Departmental Reports

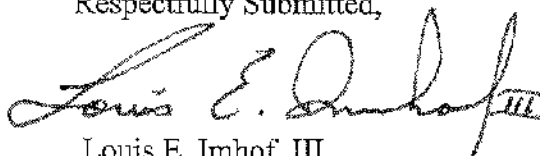
Departmental Reports were received and filed in the Office of the Clerk of the Board.

Adjournment

Motion made by Freeholder Duffy, seconded by Freeholder James that the regular meeting be adjourned at 7:15 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Arndra Lisa Hill

Passaic County Board of Chosen Freeholders

OFFICE OF THE
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CSBG NON-DISCRETIONARY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160768						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-1						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2016 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) CSBG Non-Discretionary (2016-05235-0093-01)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$155,133.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2016

In the sum of \$155,133.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, CSBG Non-Discretionary (2016-05235-0093-01)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$155,133.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, CSBG Non-Discretionary (2016-05235-0093-01)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

September 27, 2016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Sep 27, 2016 - 5:30 PM

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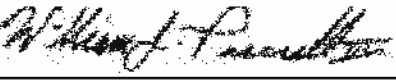
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CDBG, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20160769						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-2						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2016 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Community Development Block Grant (CDBG) [B-16-UC-34-0112]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$810,869.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2016

In the sum of \$810,869.00

Which item is now available as revenue from a grant award from the U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-16-UC-34-0112]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$810,869.00 be and the same is hereby appropriated under the caption U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-16-UC-34-0112]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

September 27, 2016

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Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
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Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BEYER FORD LLC OF MORRISTOWN, NJ FOR ONE (1) GALION HEAVY DUTY MODEL 100U SERIES CUSTOM STEEL DUMP BODY AND ACCESSORIES FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160770						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-3						
CAF #	c-04-55-140-001-9A0						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BEYER FORD LLC OF MORRISTOWN, NJ FOR ONE (1) GALION HEAVY DUTY MODEL 100U SERIES CUSTOM STEEL DUMP BODY AND ACCESSORIES FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID

WHEREAS, there exists a need for one (1) Galion Heavy Duty Model 100U Series Custom Steel Dump Body and Accessories for the Passaic County Road Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-16-027 for One (1) Galion Heavy Duty Model 100U Series Custom Steel Dump Body and Accessories for for the County of Passaic Road Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on August 2, 2016 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Beyer Bros Corp; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its August 3, 2016 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the delivery of the vehicles is to be soon after the signing of contract; and

WHEREAS, the contract period for any additional purchases, if any, will be twelve (12) months after award of contract; and

WHEREAS, a certificate is attached hereto, indicating that \$81,786.00 in funds are available as recorded in purchase requisition # R6-05581 in budget account #C-04-55-140-001-9A0 for the within contemplated expenditure; and

WHEREAS, Beyer Ford LLC of Morristown, NJ has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Beyer Ford LLC of Morristown, NJ for the product referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$81,786.00

APPROPRIATION: C-04-55-140-001-9A0

PURPOSE: Resolution authorizing award of contract to Beyer Ford LLC of Morristown


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccounty.org

September 8, 2016

Mr. Michael Marinello, Purchasing Director
Passaic County Procurement Center
495 River Street
Paterson, New Jersey 07524

Re: (1) Galion Heavy Duty Model 100U Series Custom Steel Dump Body
And accessories
Bid #SB-16-027

Dear Mr. Marinello:

Please be advised that I have reviewed the bids received by your department for the above referenced (1) Galion Heavy Duty Model 100U Series Custom Steel Dump Body and Accessories, which is to be purchased for the Passaic County Road Department. I have discussed this purchase with the Public Works Committee at their meeting of June 6, 2016, and I am therefore recommending that the bid be awarded to the lowest responsible bidder, and only bidder, Beyer Ford, LLC, 170 Ridgedale Avenue, Morristown, New Jersey 07962, in the amount of \$81,786.00.

If you should have any question with respect to this matter, or I can be of additional assistance, please feel free to contact me.

Very truly yours,

Kenneth A. Simpson
Passaic County Supervisor of Roads

KAS/esc

COUNTY OF PASSAIC
 ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISITION	
NO.	R6-05581

S H I P T O	COUNTY OF PASSAIC ROAD DEPARTMENT 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
V E N D O R	VENDOR #: 10908 BEYER FORD, LLC 170 RIDGEDALE AVENUE MORRISTOWN, NJ 07960

ORDER DATE: 09/08/16
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT - PATERSON ONE - GALION HEAVY DUTY MODEL 1000 SERIES CUSTOM STEEL DUMP BODY AND ACCESSORIES AS CONTAINED IN BID # SB-16-027, JULY 20, 2016 DELIVER TO: PASSAIC COUNTY ROAD DEPT. ATTN: KENNETH SIMPSON 307 PENNSYLVANIA AVENUE PATERSON, NEW JERSEY 07503 973-881-4500 AS PER PASSAIC COUNTY CONTRACT AS PER RESOLUTION NO.	C-04-55-140-001-9A0	81,786.0000	81,786.00
			TOTAL	81,786.00

Introduced on: September 27, 2016
 Adopted on: September 27, 2016
 Official Resolution#: R20160770

 REQUESTING DEPARTMENT

 DATE



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccounty.org

September 8, 2016

Mr. Michael Marinello, Purchasing Director
Passaic County Procurement Center
495 River Street
Paterson, New Jersey 07524

Re: (1) Galion Heavy Duty Model 100U Series Custom Steel Dump Body
And accessories
Bid #SB-16-027

Dear Mr. Marinello:

Please be advised that I have reviewed the bids received by your department for the above referenced (1) Galion Heavy Duty Model 100U Series Custom Steel Dump Body and Accessories, which is to be purchased for the Passaic County Road Department. I have discussed this purchase with the Public Works Committee at their meeting of June 6, 2016, and I am therefore recommending that the bid be awarded to the lowest responsible bidder, and only bidder, Beyer Ford, LLC, 170 Ridgedale Avenue, Morristown, New Jersey 07962, in the amount of \$81,786.00.

If you should have any question with respect to this matter, or I can be of additional assistance, please feel free to contact me.

Very truly yours,

Kenneth A. Simpson
Passaic County Supervisor of Roads

KAS/esc

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

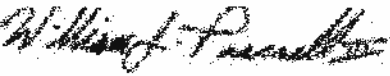
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LANIGAN ASSOCIATES INC OF RED BANK, NJ FOR B-CON CONTROL KITS FOR THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20160771						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-4						
CAF #	G-01-41-846-015-223						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LANIGAN ASSOCIATES INC OF RED BANK, NJ FOR B-CON CONTROL KITS FOR THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT AS PER BID

WHEREAS, there exists a need for B-Con Control Kits for a UASI project for the Passaic County Office of Emergency Management; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-16-033 for B-Con Control Kits for the Passaic County Office of Emergency Management in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 2, 2016 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Lanigan Associates Inc of Red Bank, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 15, 2016 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be twenty-four (24) months after signing of contract for an estimated award of \$184,800.00 on as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that \$184,800.00 in funds are available as recorded in purchase requisition # R6-05662 in budget account #G-01-41-846-015-223 for the within contemplated expenditure; and

WHEREAS, Lanigan Associates Inc of Red Bank, NJ has indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Lanigan Associates Inc of Red Bank, NJ for the product referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$184,800.00

APPROPRIATION: G-01-41-846-015-223

PURPOSE: Resolution authorizing award of contract to Lanigan Associates Inc. of Red Bank NJ for B-Con control Kits for the Passaic County office of Emergency Management.



Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr



Police Academy
214 Oldham Road
Wayne, NJ 07470-2205
Tel: 973-595-6411
Fax: 973-595-6874

County of Passaic

Department of Public Safety



Weights & Measures
Consumer Protection
1310 Rt. 23 North
Wayne, NJ 07470
Tel: 973-305-5881
Fax: 973-628-4796



Emergency Management
300 Oldham Road
Wayne, NJ 07470-2205
Tel: 973-904-3621
Fax: 973-904-3843

Robert A. Lyons, Director

September 13, 2016

Mr. Michael Marinello, Q.P.A., R.P.P.O
Passaic County Purchasing & Procurement
495 River Street
Paterson, NJ 07524

Dear Mr. Marinello:

A review committee was convened for the purpose of evaluating bids that were submitted on September 2, 2016 to the Purchasing Department for BID# SB-16-033, B-CON Control Kits for the Passaic County Office of Emergency Management.

After a thorough review of the submitted bids, it is recommended that the bid be awarded to Lanigan Associates Inc. due to them being the lowest, responsive and responsible bidder.

Please feel free to contact me if you need additional information. Thank you for your time and assistance in this matter.

Yours truly,

Edward Murphy, Jr.
Domestic Preparedness Planner
County of Passaic
Office of Emergency Management

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Edward Murphy
 Telephone #: 973-904-3625 Date: 09/13/2016

DESCRIPTION OF RESOLUTION:

The Passaic County Office of Emergency Management, request a resolution to purchase 1400, B-Con Control Kits for a UASI project. This purchase is being made under County bid SB-16-033. The total purchase price is \$184,800.00 and this purchase is funded by the FY-15 UASI, Homeland Security Grant.(acct# G-01-41-848-015-223) will fund the purchase as per requisition # R6-05662

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: \$ 184,800.00

REQUISITION # R6-05662
ACCOUNT# G-01-41-848-015-223

4. COMMITTEE REVIEW: DATE

<input checked="" type="checkbox"/>	Administration & Finance	_____
<input type="checkbox"/>	Public Works / Buildings & Grounds	_____
<input type="checkbox"/>	Planning & Economic Development	_____
<input type="checkbox"/>	Health, Human Services & Community Affairs	_____
<input type="checkbox"/>	Law & Public Safety	_____
<input type="checkbox"/>	Energy	_____
<input type="checkbox"/>	Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

Introduced on: September 27, 2016
 Adopted on: September 27, 2016
 Official Resolution#: R20160771



Police Academy
214 Oldham Road
Wayne, NJ 07470-2205
Tel: 973-595-6411
Fax: 973-595-6874

County of Passaic

Department of Public Safety



Weights & Measures
Consumer Protection
1310 Rt. 23 North
Wayne, NJ 07470
Tel: 973-305-5881
Fax: 973-628-4796



Emergency Management
300 Oldham Road
Wayne, NJ 07470-2205
Tel: 973-904-3621
Fax: 973-904-3843

Robert A. Lyons, Director

September 13, 2016

Mr. Michael Marinello, Q.P.A., R.P.P.O
Passaic County Purchasing & Procurement
495 River Street
Paterson, NJ 07524

Dear Mr. Marinello:

A review committee was convened for the purpose of evaluating bids that were submitted on September 2, 2016 to the Purchasing Department for BID# SB-16-033, B-CON Control Kits for the Passaic County Office of Emergency Management.

After a thorough review of the submitted bids, it is recommended that the bid be awarded to Lanigan Associates Inc. due to them being the lowest, responsive and responsible bidder.

Please feel free to contact me if you need additional information. Thank you for your time and assistance in this matter.

Yours truly,

Edward Murphy, Jr.
Domestic Preparedness Planner
County of Passaic
Office of Emergency Management

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
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Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO LAN ASSOCIATES, INC. FOR ENGINEERING AND BUILDING ASSESSMENT SERVICES AS IT PERTAINS TO 930 NORTH RIVERVIEW DRIVE, TOTOWA, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20160772						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-5						
CAF #	6-01-20-102-001-233						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AWARDING CONTRACT TO LAN ASSOCIATES,
INC. FOR ENGINEERING AND BUILDING ASSESSMENT
SERVICES AS IT PERTAINS TO 930 NORTH RIVERVIEW
DRIVE, TOTOWA, NEW JERSEY**

WHEREAS by Resolution R-2016-585 dated July 19, 2016 the Board of Chosen Freeholders of the County of Passaic authorized the purchase of 27,847 square feet of space that the County of Passaic currently leases from Tulfra Realty at 930 North Riverview Drive, Totowa, New Jersey as a condominium; and

WHEREAS in furtherance of that purchase there exists a need for the County of Passaic to have a professional engineer conduct a building condition assessment for those portions of the buildings the County is seeking to purchase at 930 North Riverview Drive; and

WHEREAS LAN Associates, Inc., 445 Godwin Avenue, Suite #9, Midland Park, NJ 07432 submitted a proposal dated August 30, 2016 for the necessary building assessment services to be provided for a fee of \$14,650.00 in connection with the necessary building conditions assessment, and is being recommended by the Office of the Passaic County Counsel, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid was reviewed by the Freeholder members of the Freeholder Finance and Administration Committee and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of

contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS said LAN Associates, Inc. has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-16-067, dated January 26, 2016 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consultant Engineering and Building Assessment Services for the above-mentioned building assessment review and report for 930 North Riverview Drive, Totowa, NJ, be awarded to LAN Associates, Inc. in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature

and require knowledge of an advanced type training,
which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be
published in the NORTH JERSEY HERALD & NEWS.

Dated: September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$14,650.00

APPROPRIATION: 6-01-20-102-001-233

PURPOSE: Resolution awarding contract to Lan Associates, Inc for Engineering and building assessment services as it pertains to 930 North Riverview Drive, Totowa, NJ



Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr



SINCE 1965

ENGINEERING • PLANNING • ARCHITECTURE • SURVEYING, INC.
446 GODWIN AVE. STE. 9, MIDLAND PARK, NEW JERSEY 07432

P. 201-447-6400 • F. 201-447-1233 • WWW.LAN-NJ.COM

August 30, 2016

County of Passaic
Office of the County Engineer
Passaic County Administration Building
401 Grand Avenue – 4th Floor
Paterson, NJ 07505 - 2023

Attention: Mr. Steven J. Edmond, PE,
Passaic County Engineer

Via Email: stevee@passaiccountynj.org

Subject: Request for Quotation -
Building Conditions Assessment
930 Riverview Drive,
Block 169, Lot 6
Totowa, NJ 07512
LAN Ref #2.20012.0 - #7268

Dear Mr. Edmond:

Pursuant to your Request for Quotations (RFQ), made Attachment #1, LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN) is pleased to provide our proposal to perform a Building Conditions Assessment at the above-referenced property. Based on our review of the RFQ, we understand that the scope of services includes visual assessments of the following building elements:

- Site
- Building Envelope
- Interiors
- Building Structure
- Mechanical Systems
- Electrical Systems
- Plumbing Systems
- Comprehensive Assessment of the Roof
- Comprehensive Assessment of the Solar Panels

Our services would consist of a walk-through of the building with particular attention paid to the above items. The inspections will be visual in nature, and will also include the performance of roof core samples and subsequent patching. We will identify areas of concern during our inspection, and include recommendations, when possible. We will prepare a written report of our findings with a summary of any problem areas, and will estimate budgetary costs for repair work needed. The inspection will be performed by a NJ-licensed Professional Engineer or Registered Architect with experience in building evaluations. Specifically not included in our services will be review of underground or hidden systems, environmental assessments, hazardous building material identification or sampling, or land use permitting issues.

LAN ASSOCIATES

2

For the above services, LAN proposes a lump sum fee of \$14,650.

The completed report will be submitted within three weeks of award of the contract.

We appreciate having this opportunity to present our proposal to you, and look forward to our continued relationship with Passaic County. Should you have any questions concerning this proposal please do not hesitate to contact me directly at 201-447-6400, or via email at steven.ramiza@lan-nj.com.

Respectfully submitted,

LAN Associates Engineering, Planning,
Architecture, Surveying, Inc.



Steven J. Ramiza, P.E.
Vice President

SR:kah P:\200-AE\20000-20099\20012\20012.0\Admin\Proposal\200120Lp7268\200120Lp7268.docx8/30/2016 11:56 AM

- Attachments: #1 - Request for Quotations
#2 - Hourly Rate Schedule (2016)
#3 - Copies of Professional Licenses
#4 - Organizational Chart
#5 - Resumes of K. Karle & S. Secora

cc: File # #2.20012.0 - #7268 w/att.



County of Passaic

Administration Building, Room 214
401 Grand Street • Paterson, New Jersey 07505-2023

WILLIAM J. PASCRELL, III
County Counsel

TEL: (973) 881-4466
FAX: (973) 881-4072

September 22, 2016

michaelg@passaiccountynj.org
County of Passaic
Michael H. Glovin, Deputy County Counsel
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: 930 N. RIVERVIEW DRIVE, UNIT #1 AND #2, TOTOWA, NJ
REVIEW OF TWO PROPOSALS
DUE DILIGENCE BUILDING CONDITION ASSESSMENT**

Dear Mike:

In connection with the above-referenced matter, the County of Passaic received two responses from the following companies: (1) EBI Consulting dated September 16, 2016; and (2) LAN Associates dated August 30, 2016. I have had an opportunity to review both proposals.

The EBI Consulting proposal generated a fee estimated of \$9,100.00 for a due diligence report including roof assessment. Also, there were optional estimates that were also provided for mechanical, electrical, plumbing, and life safety survey for \$4,275.00 and electrical equipment IR Scan for \$1,925.00, for a total of \$7,200.00. It is my opinion that the County should have these additional inspections. Therefore, the total fee of EBI would be \$16,300.00.

On the other hand, LAN Associates proposed a lump sum of 14,650.00 for all services, including inspections concerning site, building envelope, interiors, structure, mechanical systems, electrical systems, plumbing systems, roof and solar panels.

After reviewing both reports, it is my opinion that the proposal from LAN was more thorough and comprehensive, and the lump sum fee covered all appropriate inspections concerning the structural and integrity of the property at issue. When factoring the total cost for the LAN proposal compared to the EBI proposal, the LAN proposal is \$1,650.00 less. I feel that LAN will give the appropriate County officials the confidence and knowledge that will be needed to make informed decisions with regard to the purchase at issue.

Therefore, I recommend LAN Associates to perform the due diligence building condition assessment.

Very truly yours,

JOHN D. POGORELEC, JR.
ASSISTANT COUNTY COUNSEL

jdp:mc

visit our website @ www.passaiccountycounsel.org



Passaic County Department of Engineering
August 22, 2016

**Request for Quotations to Perform a Building Conditions Assessment
of 930 Riverview Drive, Totowa, NJ 07512**

Part I OVERVIEW

The intent of this Request for Quotations (RFQ) is to select a qualified company that will prepare a Building Conditions Assessment for 930 Riverview Drive, Totowa, NJ 07512, Block 169, Lot 6. This 17.3 acre property is owned by 10 Clifton Associates, LLC (Tulfra Real Estate) and is sub-divided into office suites with some storage capacity. The front of the property facing Riverview Drive is currently empty but will be utilized as a self-storage facility in the near future. Passaic County plans to purchase two condominium units: Suites 200 and 250. Please note attached maps and photographs in Appendix 1.

The County of Passaic, Department of Engineering will oversee the work of the company selected.

Part II SCOPE OF WORK

The selected company will be required to prepare a Building Conditions Assessment Report related to the condition of major systems and critical building elements.

The selected company must perform a visual survey and site interviews, if possible, in accordance with ASTM Standards. The client shall provide reasonable access to all parts of the buildings being surveyed.

The following building elements will be included within the survey:

1. **Site** – Visual assessment of adjacent site infrastructure including accessibility, sidewalk conditions, parking lot condition, access drives, landscaping, site drainage and utilities.
2. **Building Envelope** – Visual assessment of the exterior structure including exterior walls, roof, windows, exterior doors, and gutters.
3. **Interiors** - Visual assessment of the building interiors including wall surfaces, ceilings, flooring, stairs, elevators, and interior doors.
4. **Building Structure** – Visual assessment of framing elements and slab condition where visible.
5. **Mechanical Systems** – Visual assessment of major components such as boilers/furnaces, air handling units, pumps, heat rejection equipment, ductwork, HVAC piping, terminal devices, ventilation systems, solar panels, and temperature controls.
6. **Electrical Systems** – Visual assessment of major components such as main panel, secondary panels, and incoming service voltage and size; emergency power systems; fire alarm systems and lighting systems.

7. **Plumbing Systems** – Visual assessment of domestic water, sanitary waste, storm, plumbing fixtures, and fire suppression systems including domestic water heaters and any pumps.
8. **Comprehensive Assessment of the Roof and its condition** – Provide a comprehensive assessment of the condition of the roof, identify condition of roofing materials, age of roof, amount of insulation under membrane and any potential locations for leaking such as seams, flashing locations, etc.
9. **Comprehensive Assessment of the condition of the existing solar panels located on the roof**- Provide a comprehensive assessment of the condition of the existing solar panels, status of inverters, identify if the solar panels are leased or owned by the current owner, if leased, secure a copy of the lease, age of panels, and summary of potential maintenance obligations.

Part III: Special Provisions

1. The assessment is visual and representative in accordance with ASTM Standards
2. Proposal must include man lifts, bucket trucks, ladders, or other equipment needs, as applicable.
3. The intent of the study is not to evaluate code deficiencies, however, code deficiencies should be noted if found during the course of the work.

Part IV: Report Contents

The selected company will provide a Building Conditions Assessment Report that summarizes the observations made and identifies necessary immediate remediation measures needed to maintain the building in its current condition or to prevent further deterioration. The company will define the order of magnitude costs to implement these measures. Aesthetic improvements, technology improvements, programmatic, sustainability, or state of good repair projects should not be included.

Part V: RFQ Response Requirements

All companies responding to this RFQ must provide a brief description of the methodology that your company will use to plan and execute the Building Conditions Assessment.

Please provide the following cost and time of completion information:

- A lump sum cost for the completion of the Building Conditions Assessment.
- Hourly Labor Rates for each staff member that will work on the project including support, field, management staff, etc.
- Other Direct Costs including equipment, field instrumentation, travel and other supplies that would be used throughout the development of the Building Conditions Assessment.
- Copies of professional licenses.
- Estimated date of completion of the Building Conditions Assessment.

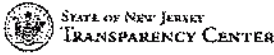
Proposed Staffing:

Provide a table of staffing; include identification of principal in charge and other staff proposed to perform the work. Set forth roles and responsibilities, including a professional resume for each person included in the table along with billing rates.

All quotations are due by **September 8, 2016, 4:00 PM** to the Passaic County Department of Engineering, 401 Grand Street, Paterson, NJ 07505, 4th Floor. Quotations can be emailed to: stevea@passaiccountynj.org

Appendix I
Maps and Photographs

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160772



YOURMONEY.NJ.GOV

Return to: [NJ Public Access to Property Tax](#)

Property Tax Information As of January 10, 2016

Tax List Details

[Return to Public Access to Property Tax](#) | [Map of Property](#)

Tax Year: **2015**

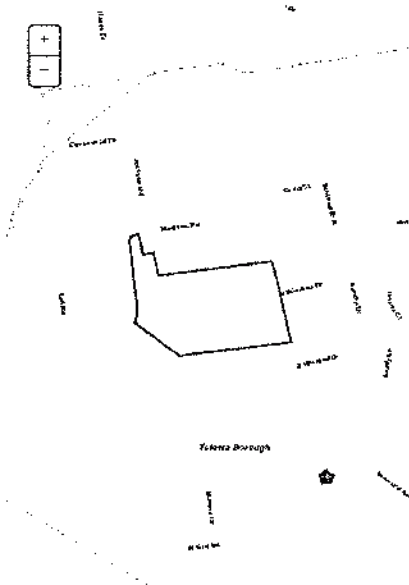
OWNER INFORMATION

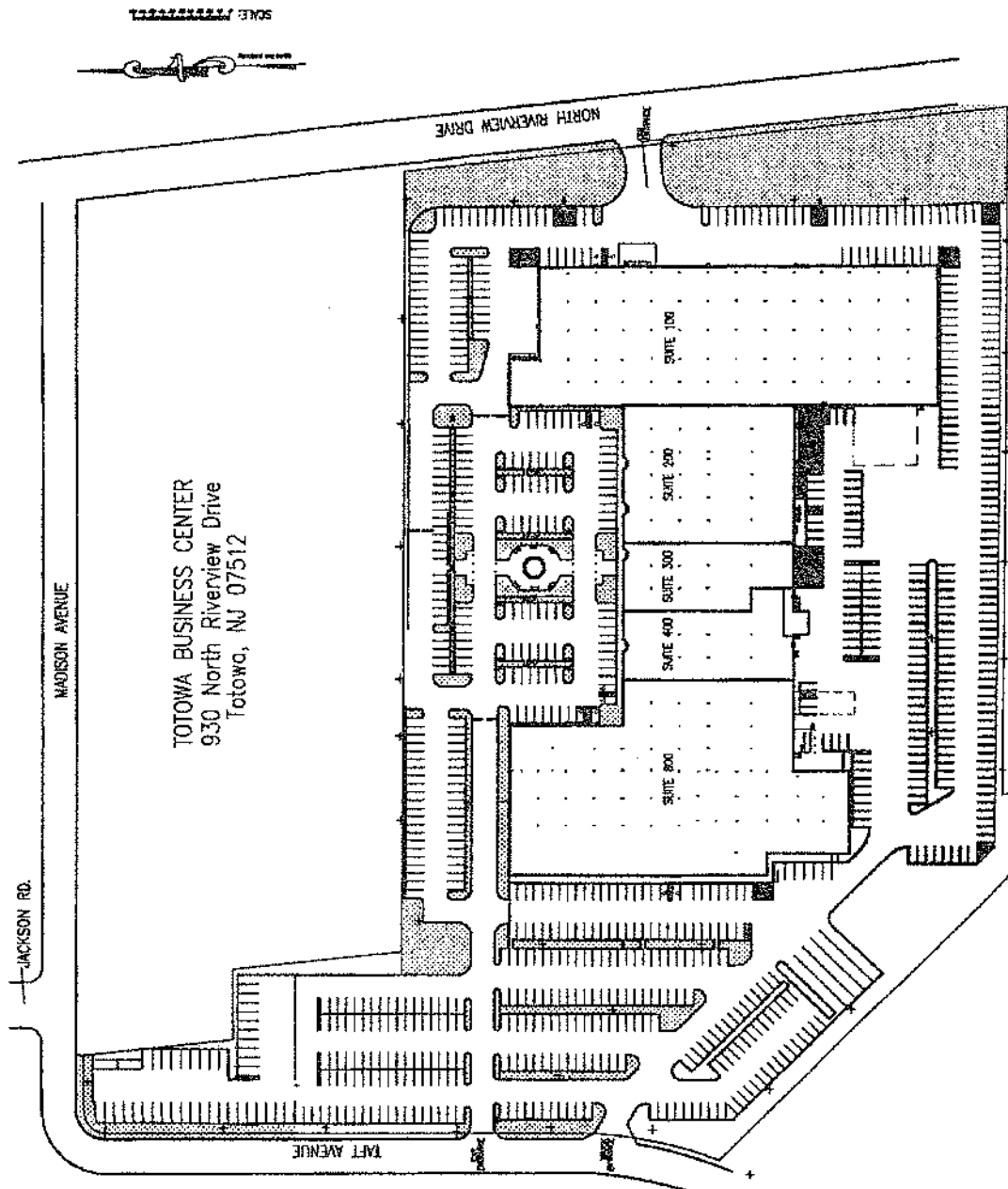
Owner Name: **10 CLIFTON ASSOC LLC**
Owner Address: **87 WEST PASSAIC ST**
ROCHELLE PARK NJ 07662

PROPERTY INFORMATION

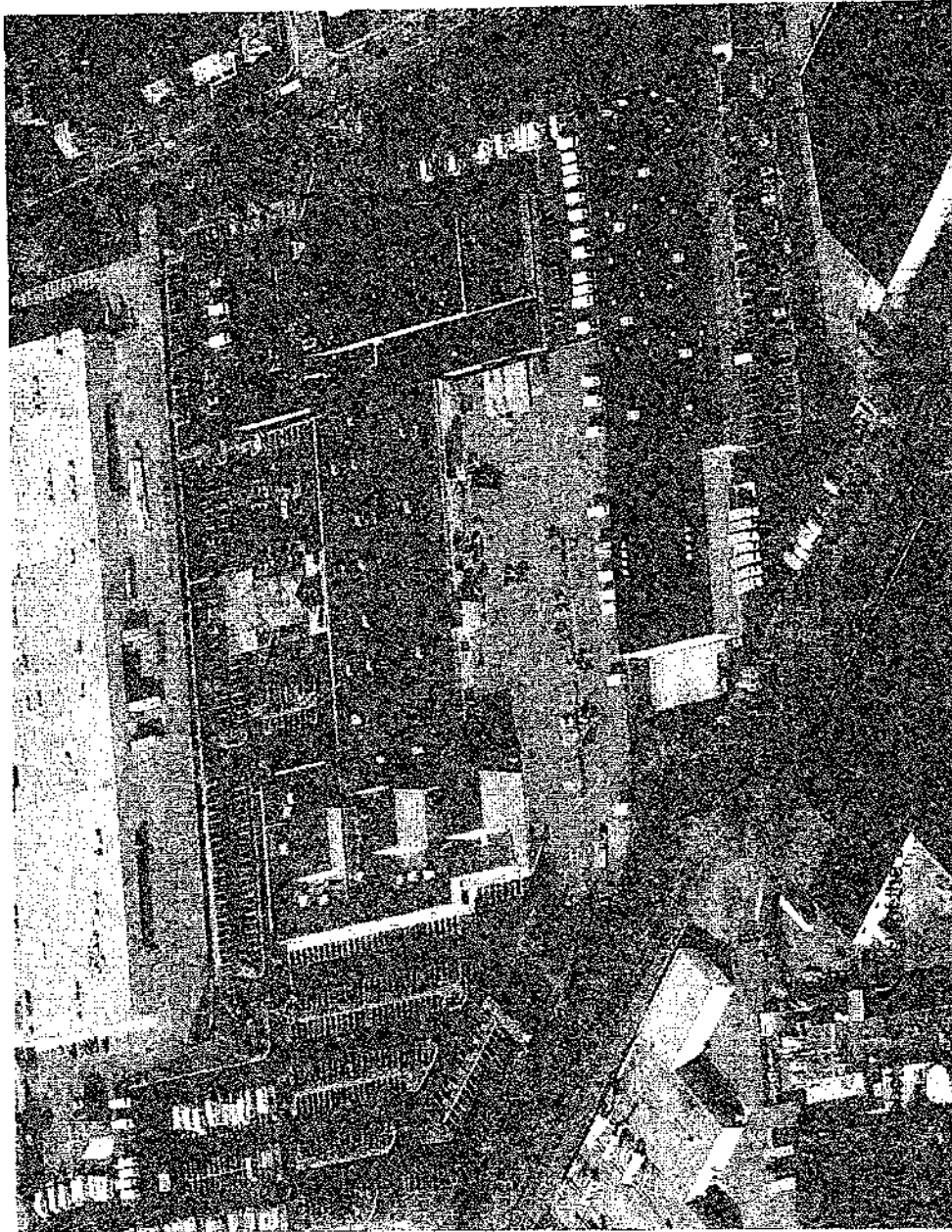
Street Address: **830 NORTH RIVERVIEW DRIVE**
County: **PASSAIC**
TOTOWA BORO
Block Number: **189**
Lot Number: **6**
Qualifier:
Property Class: **INDUSTRIAL**
Land Description: **17.3 ACRE**
Building Description: **2 B**
Acreage: **17.3**
Land Value: **\$10,380,000.00**
Building Value: **\$14,044,700.00**
Net Value: **\$24,424,700.00**
Prior Year Tax Amount: **\$557,860.15**

Property Map





Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160772



Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160772

Property Details

Total Size: 225,654 RSF

Availabilities: Approximately 105,253 RSF

Parking: 5 per 1,000 SF

- Comments:
1. As part of our green initiative, we have installed solar panels up to 310 KW to accommodate parking lot lighting and a major tenant in the complex. We have the capability to increase the solar panels up to 3 fold as demand warrants.
 2. On-site back up diesel generator
 3. On-site management office
 4. Outdoor seating area
 5. Immediate access to I-80, Routes 46 and 23
 6. Restaurants, shopping, and hotels are located within one mile
 7. Existing cafe equipment installed on the second floor
 8. Elevator to the second floor
 9. I-1, I-2 zoning uses include medical, retail, research, manufacturing, and warehousing
 10. No loss factor
 11. Outside of historical flood zone
 12. Verizon Fios and Cablevision Optimum connectivity available



LAN ASSOCIATES

SINCE 1986

ENGINEERING • PLANNING • ARCHITECTURE • SURVEYING, INC.
 445 GODWIN AVE. STE. 9, MIDLAND PARK, NEW JERSEY 07432
 P. 201-447-6468 • F. 201-447-1233 • WWW.LAN-NJ.COM

HOURLY RATE SCHEDULE FOR 2016

<u>Job Description</u>	<u>(\$)/Hour</u>
Principal	250
Senior Architect	150
Senior Engineer	150
Licensed Surveyor	150
Safety Professional	150
Senior Scientist	150
Senior Construction Observer	125
Architect	98
Engineer	98
Construction Observer	98
Scientist	98
Senior Drafter	85
Survey Technician	78
Drafter	78
Office Manager	72
Field Technician	60
Clerical	55

Notes:

- Hourly rates include direct labor, computer costs, overhead, general and administrative costs, local travel, and profit. Out-of-pocket expenses such as reproduction costs, laboratory analysis, sampling and testing, etc. will be billed at actual cost, plus an 18% markup.
- Costs for professional sub-contractors are subject to an 8% markup.
- Travel out of the metropolitan area (CT, NY, NJ) including plane, hotel, and lodging is subject to a 12% markup. Local travel and routine document reproduction are included in the above hourly rates.
- For forensic services or professional testimony, a separate proposal and hourly rate(s) will apply.
- Payment is due within thirty (30) days. Invoices aged in excess of thirty (30) days are subject to a 1-1/2% markup per month. Invoices over ninety (90) days old are subject to attorney review for collection. The client will be responsible for all legal fees necessary to collect the account.

Proposal # _____

Accepted by: _____

Date: _____

X:\M06-41\lan\spencer\lan\LAN\hr\Rates\2015\2015 Rates-HJ.docx

Introduced on: September 27, 2016
 Adopted on: September 27, 2016
 Official Resolution#: R20160772

State of New Jersey

Division of Consumer Affairs

State Board of Professional Engineers and Land Surveyors

THIS CERTIFIES THAT

LAN ASSOC., ENG., PLANNING, ARCHT.

445 GODWIN AVENUE

Suite 9

Midland Park NJ 07432

Has met the requirements of the State Board of Professional Engineers and Land Surveyors and is hereby issued a

CERTIFICATE OF AUTHORIZATION

to offer the following services

Engineering & Land Surveying

06/26/2002

Person in Responsible Charge

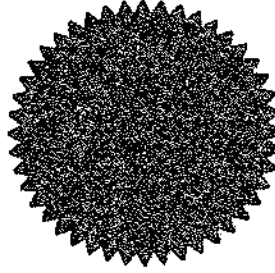
Matthew Michael Webb

For the names of other Responsible Charge Licensees, go to: <http://www.niconsumeraffairs.com/pels/certmpt.pdf>

Date: August 2, 2016

Certificate No. 24GA27937500

Expiration Date: 08/31/2018



Janice Lane
Executive Director

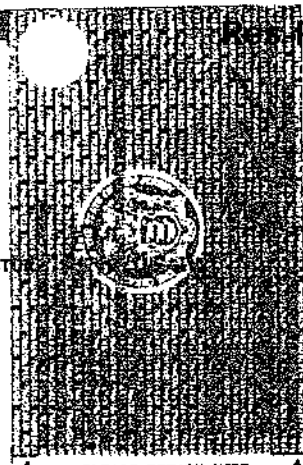
State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Architects

HAS LICENSED

LAN ASSOCIATES ENGINEERING PLANNING ARCHITECTURE
Kenneth H Karle
445 BODWIN AVENUE
Midland Park NJ 07432

FOR PRACTICE IN NEW JERSEY AS A(N): Certificate of Authorization



12/19/2015 TO 01/31/2018
VALID

21AC00012400
LICENSE/REGISTRATION/CERTIFICATION #

Kenneth H. Karle
ACTING DIRECTOR

Signature of Licensee/Registrant/Certificate Holder

PLEASE DETACH HERE
IF YOUR LICENSE/REGISTRATION/
CERTIFICATE ID CARD IS LOST
PLEASE NOTIFY:
Board of Architects
P.O. Box 45001
Newark, NJ 07101

PLEASE DETACH HERE

LAN ASSOCIATES ENGINEERING PLANNING ARCHITECTURE SURVEYING/REGISTRATION DATE 2018
YOUR LICENSE/REGISTRATION/CERTIFICATE NUMBER IS 21AC 00012400 PLEASE USE IT IN ALL
CORRESPONDENCE TO THE DIVISION OF CONSUMER AFFAIRS USE THIS SECTION TO REPORT ADDRESS
CHANGES. YOU ARE REQUIRED TO REPORT ANY ADDRESS CHANGES IMMEDIATELY TO THE ADDRESS NOTED
BELOW.

Board of Architects
P.O. Box 45001
Newark, NJ 07101

PRINT YOUR NEW ADDRESS OF RECORD BELOW.
YOUR ADDRESS OF RECORD IS THE ADDRESS THAT WILL PRINT ON
YOUR LICENSE/REGISTRATION/CERTIFICATE AND IT MAY BE MADE
AVAILABLE TO THE PUBLIC.

HOME
BUSINESS

TELEPHONE
INCLUDE AREA CODE

PRINT YOUR NEW MAILING ADDRESS BELOW
YOUR MAILING ADDRESS IS THE ADDRESS THAT WILL BE USED BY
THE DIVISION OF CONSUMER AFFAIRS TO SEND YOU ALL
CORRESPONDENCE

HOME
BUSINESS

TELEPHONE
INCLUDE AREA CODE

If the law governing your profession requires the current license/registration/certificate to be displayed, it should be
within reasonable proximity of your original license/registration/certificate at your principal office or place of business.



Department of Law and Public Safety
Division of Consumer Affairs
New Jersey State Board of Architects

**Certificate of Authorization
for Architectural Services**

Whereas,

LAN Associates, Engineering, Planning, Architecture, Surveying, Inc.

*has met the requirements to provide architectural services in the
State of New Jersey pursuant to N.J.S.A. 45:3-18 and has designated*

Kenneth H. Karle, Registered Architect, License No. AI 08906

as the licensee in responsible charge.

Now, therefore,

LAN Associates, Engineering, Planning, Architecture, Surveying, Inc.
Certificate of Authorization No. 124

*is hereby authorized to provide architectural services in the State of New Jersey
commencing forthwith and for terms which are renewable biennially in January of even-numbered years.*

Paul J. DeMassi, President

James S. Hsu, Executive Director

BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY.

State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Architects

HAS LICENSED

Kenneth H. Karle
343 Landi Court
Myckoff, NJ 07481

FOR PRACTICE IN NEW JERSEY AS A(N): Registered Architect

07/06/2015 TO 07/31/2017

VALID

21A100890600

LICENSE/REGISTRATION/CERTIFICATION #

[Signature]
Signature of Licensee/Registrant/Certificate Holder

[Signature]
ACTING DIRECTOR

07/06/2015 TO 07/31/2017
VALID

21A100890600

SIGNATURE

THIS IS TO CERTIFY THAT THE
New Jersey Office of the Attorney General
Division of Consumer Affairs
Board of Architects
HAS LICENSED
Kenneth H. Karle
Registered Architect

PLEASE DETACH HERE
IF YOUR LICENSE/REGISTRATION
CERTIFICATE ID CARD IS LOST

PLEASE NOTIFY:
Board of Architects
P.O. Box 45001
Newark, NJ 07101

PLEASE DETACH HERE

THIS DOCUMENT IS PRINTED ON WATERMARKED PAPER WITH A FULL COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY.

**State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs**

THIS IS TO CERTIFY THAT THE
Board of Prof. Engineers & Land Surveyors

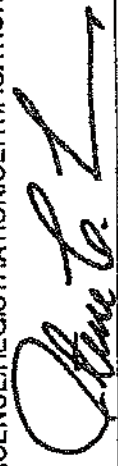
HAS LICENSED

**KENNETH H. KARLE
445 Godwin Avenue
LAN Associates
Midland Park, NJ 07432**

FOR PRACTICE IN NEW JERSEY AS A(N): Professional Engineer

24GE03067200
LICENSE/REGISTRATION/CERTIFICATION #

04/04/2016 TO 04/30/2018
VALID



ACTING DIRECTOR



Signature of Licensee/Registrant/Certificate Holder

State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Prof. Engineers & Land Surveyors

HAS LICENSED


STEPHEN J. SECORA
LAN ASSOCIATES ENGINEERING PLANNI
445 Godwin Avenue
Midland Park NJ 07432

FOR PRACTICE IN NEW JERSEY AS A(N): Professional Engineer

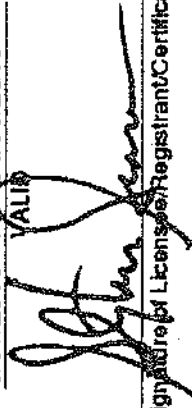
03/03/2016 TO 04/30/2018

VALID

24GE03443800
LICENSE/REGISTRATION/CERTIFICATION #



ACTING DIRECTOR



Signature of Licensee/Registrant/Certificate Holder



**ENGINEERING
PLANNING
ARCHITECTURE
SURVEYING**

LICENSES & CERTIFICATIONS

Registered Architect:
NJ #08906 / NY #018039
CT #11883 / ME #ARC3267

Professional Planner: NJ #3177

Professional Engineer:
NJ #30872 / NY #878160

ASHERA Inspector: #WLA1052528812
Mgmt Planner: #WLA205276809

LEED® Accredited Professional

AWARDS & ACHIEVEMENTS

Learning by Design, Outstanding Project, Adaptive Reuse, John Hill School, Spring 2013.

Learning by Design, Outstanding Project, Adaptive Reuse, Cresskill High School, 2011.

AECOC, Engineering Excellence Distinguished Award, Asbury Tower, March 2010.

Learning by Design, Outstanding Project, HB Whitehouse Middle School, 2010

American School & University, Educational Design Excellence, Fair Lawn High School, 2008.

Good Neighbor Award for design of Van Dyk's Park Place Assisted Living, Hawthorne, NJ by NJ Business and Industry Assn, 2002.

American School & University, Bronze Citation for Interiors; Published in August, 2000.

ORGANIZATIONS/AFFILIATIONS

American Institute of Architects, Architects League

American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE)

U.S. Green Building Council

PRESENTATIONS & PUBLICATIONS

Designing a Culture of Care for the Next Generation, Leading Age Conference, June 2016.

Public Works Construction Briefing, Rutgers University, NJ

LAN, the Leader in Education Building, Celebrates 50th Anniversary, NJ Biz, 2015
(<http://buff.ly/1kSfFaT>)

Architectural & Engineering Trends in NJ, 2015
(<http://buff.ly/1QSeFoD>)

EDUCATION

Pennsylvania State University, 1978, BS (Architecture, with distinction)

Kenneth H. Karle

PRESIDENT
AIA, PE, PP, LEED® AP

EXPERIENCE

As President of the corporation, Mr. Karle is responsible for overall management of 80 employees in two (2) offices in New Jersey & New York. He is also in charge of architectural design, master planning, conceptual design, feasibility planning, and project management for all of LAN's major design projects.

Mr. Karle has worked on projects which have included site plan design, new construction, major renovation, energy conservation, and planning studies for public agencies, school districts, commercial and industrial clients.

Mr. Karle has presented testimony as a Registered Architect, Professional Engineer or Professional Planner before numerous Planning Boards and Boards of Adjustment and has also served as an expert witness in Federal and State court on construction litigation. Mr. Karle has also been retained by private parties to serve as an independent mediator in construction disputes.

Mr. Karle serves as architect, engineer, or planner of record for:

Educational K-12: Mr. Karle serves as architect or engineer of record for more than two (2) dozen school districts. Current or recent major projects include the new Monroe School at Edison, NJ (\$20M); Alpine School Performing Arts Center (\$4M); Mamaronck, NY school renovations, two phases (\$41M); Ridgewood, NJ additions and renovations (\$40M); Prospect Park Elementary School additions, three phases (\$13M); North Haledon new Elementary School and Middle School addition (\$28M); Fair Lawn School additions and renovations (\$32M); Verona School additions and renovations (\$31M); Cresskill School District renovations and additions (\$30M); Wanaque Schools renovations (\$18M); Ramsey new elementary school and renovations, two phases (\$37M); Demarest and New Milford School additions (\$20M); Passaic High School science wing addition (\$7M); Bloomfield Schools renovations (\$12M). The above represents major renovation, addition or construction of new schools at 55 separate sites. All school projects have never required relocation of students even though two entire elementary schools have been replaced on the same site and four separate projects have added a second floor over existing classroom space.

Senior Housing: Recently completed was the \$26 million replacement of the building exterior and interior renovation of a 26 story oceanfront senior living building in Asbury Park, NJ, MEP system design for a new 8 story luxury senior living building in Red Bank, NJ, three (3) assisted living self-contained buildings (120 units in Hawthorne; 95 units in Wyckoff; 40 units in North Haledon) including all site planning. The combined construction cost of these projects was \$29.5 million. Currently in design is a new \$90 million senior living continuing care retirement community in northern New Jersey.

Condominium & Housing: Mr. Karle has designed numerous renovations for condominium projects arising out of defects and litigations for issues such as water infiltration, roofing, EIFS, and MEP systems for low rise and high rise buildings. Projects for the NJ Housing and Mortgage Finance Agency have included chiller and boiler replacements, domestic hot water systems, window, and roofing replacements at low and high rise residential buildings in Newark, Jersey City, and elsewhere.

Site Planning & Planning Board: Mr. Karle has served as engineer-of-record for the Midland Park, Prospect Park, and Hawthorne Planning Boards. Mr. Karle has also consulted on site development issues for the State of New Jersey, Department of Parks & Recreation and the State of New Jersey, Juvenile Justice Commission.

Commercial: Computer facilities, office space, and commercial designs for such Fortune 500 companies as Best Foods Baking Group, Paramount Pictures, Gulf & Western, Bendix, Girl Scouts of America, Executive Jet Aviation, Delta Air Lines, and others.

Roofing: Mr. Karle serves as architect of record for many large roof replacements each year and has served as an expert witness for several failed roofing system litigations. One project of note was the replacement of the Bleshman School roof, Paramus, NJ while the building remained occupied by severely handicapped students.



SINCE 1965

ENGINEERING • PLANNING • ARCHITECTURE • SURVEYING, INC.
446 GODWIN AVE. STE. 9, MIDLAND PARK, NEW JERSEY 07432

P. 201-447-6400 • F. 201-447-1233 • WWW.LAN-NJ.COM

August 30, 2016

County of Passaic
Office of the County Engineer
Passaic County Administration Building
401 Grand Avenue – 4th Floor
Paterson, NJ 07505 - 2023

Attention: Mr. Steven J. Edmond, PE,
Passaic County Engineer

Via Email: stevee@passaiccountynj.org

Subject: Request for Quotation -
Building Conditions Assessment
930 Riverview Drive,
Block 169, Lot 6
Totowa, NJ 07512
LAN Ref #2.20012.0 - #7268

Dear Mr. Edmond:

Pursuant to your Request for Quotations (RFQ), made Attachment #1, LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN) is pleased to provide our proposal to perform a Building Conditions Assessment at the above-referenced property. Based on our review of the RFQ, we understand that the scope of services includes visual assessments of the following building elements:

- Site
- Building Envelope
- Interiors
- Building Structure
- Mechanical Systems
- Electrical Systems
- Plumbing Systems
- Comprehensive Assessment of the Roof
- Comprehensive Assessment of the Solar Panels

Our services would consist of a walk-through of the building with particular attention paid to the above items. The inspections will be visual in nature, and will also include the performance of roof core samples and subsequent patching. We will identify areas of concern during our inspection, and include recommendations, when possible. We will prepare a written report of our findings with a summary of any problem areas, and will estimate budgetary costs for repair work needed. The inspection will be performed by a NJ-licensed Professional Engineer or Registered Architect with experience in building evaluations. Specifically not included in our services will be review of underground or hidden systems, environmental assessments, hazardous building material identification or sampling, or land use permitting issues.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF AN EVENTS AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND CENTER CITY PARTNERS, LLC, TO ALLOW THE PASSAIC COUNTY HEALTH DEPARTMENT TO HOLD FREE EYE/HEALTH SCREENINGS ON THE FOURTH THURSDAY OF EVERY MONTH AT THE CENTER CITY MALL IN PATERSON, NEW JERSEY, FROM JANUARY THROUGH OCTOBER 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution#		R20160773					
Meeting Date		09/27/2016					
Introduced Date		09/27/2016					
Adopted Date		09/27/2016					
Agenda Item		k-6					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING THE EXECUTION OF AN EVENTS AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND CENTER CITY PARTNERS, LLC, TO ALLOW THE PASSAIC COUNTY HEALTH DEPARTMENT TO HOLD FREE EYE/HEALTH SCREENINGS ON THE FOURTH THURSDAY OF EVERY MONTH AT THE CENTER CITY MALL IN PATERSON, NEW JERSEY, FROM JANUARY THROUGH OCTOBER 2017

WHEREAS the Passaic County Health Department as part of its mission to promote the general health of the citizens of Passaic County operate free eye/health screenings on the fourth Thursday of every month at the Center City Mall in Paterson, New Jersey; and

WHEREAS the Center City Mall in the City of Paterson a shopping center in the County has offered to allow the Health Department to hold these screenings free of charge from January through October 2017, for County residents as long as the County of Passaic agrees to post an insurance certificate insuring Center City Partners, LLC and its owners Alma Realty Corporation; and

WHEREAS the Freeholders members of the Committee for Health has reviewed this matter on September 20, 2016 and recommends that it be approved by the full Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the preparation of the necessary Insurance Certificate to allow the Passaic County Health Department to hold free eye/health screenings and other health outreach services at the Center City Mall in Paterson, New Jersey, from January through October 2017; and

BE IT FURTHER RESOLVED that the Risk Manager of the County of Passaic be authorized to prepare and forward the Insurance Certificate on behalf of the Passaic County Health Department.

JDP:lc

Dated: September 27, 2016

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Charlene W. Gungil
Telephone #: 973-881-4398 Date: 8/24/16

DESCRIPTION OF RESOLUTION:

Request to provide eye/health screenings at the Center City Mall, on the fourth Thursday of every month under the ALMA Realty Corp. A Certificate of Insurance is required to proceed with this project which will be free of charge to the Health Department.

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____

REQUISITION # _____

ACCOUNT # _____

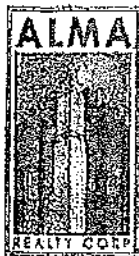
4. COMMITTEE REVIEW: DATE
- | | |
|--|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify: _____

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160773



August 23, 2016

Re: Passaic County Health Services Outreach

Dear Ms. Sherry Papaleo,

Center City Partners, LLC dba Center City Mall, approves Passaic County Health Department's request to perform healthcare outreach and services within Center City Mall. The premises will be provided free of charge due to the non-profit and community service affiliation of the outreach. A certificate of insurance is required for each event. Passaic County assumes all risk and liability from any occurrence and/or claim that arises from their use of the space.

The following details must be included on certificate of insurance from all organizations and medical entities: Certificate holder & additionally insured sections must list both companies below.

Center City Partners, LLC
302 Main Street
Suite 201
Paterson, NJ 07505
977-345-4040

Alma Realty Corp
3110 37th Avenue
Suite 500
Long Island City, NY 11101

Location of event must be listed as insured premises:

301 Main Street
Paterson, NJ 07505
973-345-4040

We look forward to hosting the Passaic County Health Department's outreach events in the best interests of the community at large. We are available at your convenience for any questions or concerns.

Sincerely,
Ekaterina Valiotis

A handwritten signature in black ink, appearing to read "E. Valiotis", is written over the typed name. Below the signature, the title "Director of Property Management" is printed.

Director of Property Management

Alma Realty Corporation//302 Main Street Paterson, NJ 07505//Ph. 973.345.4040// Fx.973.345.4411

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160773



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Passaic County Department of Finance Office of Self-Insurance 401 Grand St., Room 532 Paterson NJ 07505		CONTACT NAME: Vickan Sarkisian PHONE (A/C, No. Ext.): 973-754-8380 FAX (A/C, No.): 973-225-3728 E-MAIL ADDRESS: vickens@passaiccounty.nj.org	
INSURED Board of Chosen Freeholders County of Passaic 401 Grand Street Paterson NJ 07505		INSURER(S) AFFORDING COVERAGE INSURER A: Insurance Fund Commission of Passaic County INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSUR	TYPE OF INSURANCE	ADDRESS	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
CLASS		INSUR (WAIVED)		(MM/DD/YYYY)	(MM/DD/YYYY)	
A	GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Per occurrence) \$
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC					GENERAL AGGREGATE \$ 1,000,000
	AUTOMOBILE LIABILITY					PRODUCTS - COMP/OP AGG \$ 1,000,000
	<input type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Per accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				PROPERTY DAMAGE (Per accident) \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				\$
	DED	RETENTION \$				EACH OCCURRENCE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N				AGGREGATE \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		N/A			WC STATUTORY LIMITS OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 All operations and properties of the County of Passaic to the extent permitted under NJSA 40 and NJSA 34
 Coverage includes all public employees of the County of Passaic to the extent of NJSA 59
 Passaic County Health Department to hold free health screenings and outreach services at the mall on:
 January 26th, February 23rd, March 23rd, April 27th, May 26th, June 22nd, July 27th, August 24th, September 28th and October 26th, 2017.

CERTIFICATE HOLDER Center City Partners, LLC Alma Realty Corp. 301 Main Street Paterson NJ 0806	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

Introduced on: September 27, 2016
 Adopted on: September 27, 2016
 Official Resolution#: R20160773

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AGREEMENT FOR THE USE OF STATE MOSQUITO CONTROL COMMISSION EQUIPMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution#	R20160774						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-7						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING THE AGREEMENT FOR THE
USE OF STATE MOSQUITO CONTROL COMMISSION
EQUIPMENT**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to protecting the health and safety of all residents of the County of Passaic (the “County”) to the maximum extent practicable; and

WHEREAS the Board is aware of the health dangers posed by mosquito-borne illnesses, and has long maintained an aggressive program for Mosquito Control under the auspices of the County Health Department; and

WHEREAS the State of New Jersey and the County wish to enter into a State Use Agreement for the use of four pieces of the State Mosquito Control Commission-assigned equipment attached hereto as **Schedule “A”**; and

WHEREAS the Health Department and the County agree to comply with the Agreement and the Guidelines as set forth by the State of New Jersey; and

WHEREAS the Board is desirous of accepting said equipment and ensures compliance with all applicable requirements in connection therewith; and

WHEREAS the Health Committee meeting considered this matter at its meeting of September 20, 2016 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the offer from the State of New Jersey Mosquito Control Commission for the County's use of one (1) 2008 UVL Machine (Curtis Dyna-Jet L30); one (1) 1995 UVL MACHINE (Clarke Beecomist Pro-Mist 15 MP, Radar and Cab Control); one (1) 1992 ULV Machine (Clarke Beecomist Pro-Mist 15 MP, Radar and Cab Control) and one (1) 2004 Revco Ultra Low Temp. Freezer and it agrees to provide insurance for same; and

BE IT FURTHER RESOLVED that this Equipment Use Agreement be effective July 1, 2016 continuing through June 30, 2017; and

BE IT FINALLY RESOLVED that all necessary Officers and Employees be and hereby are authorized and directed to take such actions and execute such documents as are required to effectuate the purpose of this Resolution.

JDP:lc

Dated: September 27, 2016

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Joseph Pezzillo, Mosquito Control Division
Telephone #: (973) 305-5754

DESCRIPTION OF RESOLUTION:

Resolution ratifying Passaic County Mosquito Control's 'Equipment Use Agreement' for Fiscal Year 17 (2016-17) with the NJ State Mosquito Control Commission, and to authorize a new agreement to insure the following equipment:

- Curtis Dyna-Jet L30 spray machine (Serial No. L30-380)
- Beecomist Pro-Mist 15MP spray machine (Serial # 1502431193)
- Beecomist Pro-Mist 15MP spray machine (Serial # 1501350791)
- Revco Ultra Low Temp. Freezer (Serial No. P120-207082-PO)

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Variable ; according to repair needs

REQUISITION # n/a

ACCOUNT# 6-01-27-180-002-219 (equipment maintenance)

4. COMMITTEE REVIEW:

DATE

___ Administration & Finance _____

___ Public Works / Buildings & Grounds _____

___ Planning & Economic Development _____

___ Health, Human Services & Community Affairs _____

___ Law & Public Safety _____

___ Energy _____

___ Other Specify: _____

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify:



State of New Jersey

MAIL CODE 501-03

DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE MOSQUITO CONTROL COMMISSION
PO BOX 426
TRENTON, NJ 08625-0426
TELEPHONE: 609-292-3649 FAX: 609-633-0630

CHRIS CHRISTIE
Governor

KIM GUADAÑO
Lt. Governor

BOB MARTIN
Commissioner

TO: All Mosquito Control Agencies and Commissions;
NJDEP, Division of Fish and Wildlife; NJDOA, Division of Animal Health;
Rutgers University, NJ Agricultural Experiment Station

FROM: Steve Csorgo Jr., Assistant Biologist
NJ State Mosquito Control Commission

DATE: June 29, 2016

RE: Equipment Use Agreement for Fiscal Year FY17 (2016-2017)

Attached, please find an Equipment Use Agreement and a list of equipment assigned to your county mosquito control agency/division/department/commission through the NJ State Mosquito Control Commission's Equipment Use Program. This agreement needs to be signed and returned to my office along with the accompanying "Location Schedule" and additional required items, listed below. The past policy requires the return of the above-mentioned documents to the Office of Mosquito Control Coordination within 45 days as required by the NJ State Mosquito Control Commission. Please return the completed packets, signed and dated, to the Office of Mosquito Control Coordination by August 15, 2016.

1. Location Schedule -- please list the projects, by location, where this equipment will be used during the upcoming year. New this year please fill out and return for each piece of Water Management Equipment (Equipment that digs or moves soil) the new "Water Management Permit Compliance Checklist for LUR Permits" Any questions on this new checklist please contact Joe or Steve. (Return)
2. Insurance statement. (Return)
3. Schedule A -- the list of SMCC equipment assigned to your county (Keep for your office)
4. Permits -- copy of each water management permit relating to the planned projects requiring equipment. (Return)
5. Certified Pesticide Applicator registration -- for pesticide application equipment. (Send list)
6. NJMVC Boaters license for all operating a NJ State Mosquito Control Commission Boat. (send list)

Once the Equipment Use Agreement has been signed by all parties, a copy will be sent to you.

Also enclosed is a copy of the "Guidelines for Use and Repairs to State Owned Equipment" for your information. Please keep this for your records, and please follow these guidelines when any repair is required. The "Affidavit for Repairs of the State Mosquito Control Commission-Assigned Equipment" needs only to be signed and returned to this office when repairs are made to the equipment. If you have any questions concerning the Equipment Use Agreements, please call me at (609) 292-3649, cell (609) 678-6544 or email me at steve.csorgo@den.nj.gov. Thank you.

Attachments
cc: SMCC

New Jersey is an Equal Opportunity Employer. Printed on Recycled Paper and Recyclable

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160774

New Jersey Department of Environmental Protection

STATE EQUIPMENT USE AGREEMENT

THIS AGREEMENT is made and entered into this 1st day of JULY by and between the STATE MOSQUITO CONTROL COMMISSION hereinafter referred to as the LESSOR, and the PASSAIC COUNTY MOSQUITO CONTROL DIVISION, hereinafter referred to as the LESSEE.

WHEREAS, THE LESSEE is submitting to the LESSOR a request to use the State Mosquito Control Commission-assigned equipment as listed and described on the attached Schedule A, for purposes of mosquito control, for a period of time to commence as of July 1, 2016 and continue in full force and effect until June 30, 2017.

WHEREAS, THE LESSOR has agreed to provide said equipment to the LESSEE for said purpose;

WHEREAS THE LESSEE agrees to follow the procedures and guidelines for the use, maintenance and repair of said mosquito control equipment as outlined in the Guidelines Regarding the Use and Repairs to State Owned Mosquito Control Equipment (the "Guidelines") (attached as Exhibit 2);

WHEREAS, THE LESSEE further agrees to complete the Location Schedule For State Mosquito Control Commission Equipment (the "Location Schedule") (Exhibit 1) and this Agreement along with Schedule A, and return the completed forms to the Lessor within forty-five (45) days of receipt of the forms by the Lessee;

AND WHEREAS, the Lessee further agrees to follow the terms and conditions of this Agreement and the Location Schedule as well as the Guidelines;

AND, WHEREAS, THE LESSEE agrees to complete the State Mosquito Control Commission, Affidavit For Repairs of State Mosquito Control Commission-Assigned Equipment ("Affidavit of Repairs") (Exhibit 3), and follow its terms and conditions when purchasing parts and/or services for the equipment listed on Schedule A;

NOW THEREFORE, in consideration of the mutual promises, terms and conditions as contained herein, the LESSOR and the LESSEE (the "Parties") covenant and agree as follows:

LESSEE'S LIABILITY:

1. The LESSEE for itself, its agents, representatives, employees, and insurers, hereby assumes liability for any and all claims that may arise from the transportation, use, storage, or any other occasion relating to the equipment, and covenants to indemnify, protect and hold harmless the LESSOR, the State of New Jersey, its agents, representatives and/or employees, from any and all liability, claims and/or actions, for personal injury and/or injury to real property, which may in any manner arise out of, or result from the use, transportation, storage or any other circumstance relating to this equipment by the LESSEE, its agents, employees, and/or third-parties, as long as the equipment is within the possession and/or control of the LESSEE.
2. The LESSEE shall assume liability in accordance with this Agreement, immediately upon assuming physical possession of the equipment, regardless of the location of the equipment.

3. The LESSEE specifically covenants to reimburse the LESSOR in the amount of the equipment's replacement value, or replace the equipment, at the sole option of the LESSOR, should such equipment be destroyed, lost, or abandoned by reasons of any or all causes, excepting acts of God, during the term of the Agreement, regardless of the location of the equipment.

MAINTENANCE, REPAIRS AND DAMAGES:

1. The LESSEE agrees to assume responsibility for all routine maintenance of the equipment, as described in the Guidelines (Exhibit 2), maintain written records of said routine maintenance in accordance with reasonable maintenance practices, and furnish said records to the LESSOR upon request.
2. The LESSEE also agrees to pay for all damages or individual repairs made upon such equipment, up to and including the deductible amount of \$1,000.00. The LESSOR will reimburse the LESSEE for all amounts expended in excess of \$1,000.00 for such repairs, if the LESSOR determines, at its sole discretion, that said repairs are not the result of the LESSEE'S negligence and/or failure to follow procedures for routine maintenance in accordance with the Guidelines (Exhibit 2).
3. The LESSEE agrees to follow the procedures for major repairs in excess of \$1,000.00 to Commission-owned equipment as outlined in the LESSORS Guidelines.
4. Reimbursement to the LESSEE for such major repairs will be dependent upon a determination by the LESSOR, at its sole discretion, that the LESSEE followed the procedures outlined in the Guidelines, and upon receipt by the LESSOR of a signed notarized Affidavit of Repairs (Exhibit 3), stating that repairs have been made and that all work was accomplished pursuant to the purchasing regulations applicable to public agencies.

TERM/TERMINATION OF AGREEMENT:

1. This Agreement shall remain in effect for a period of time to commence as of July 1, 2016 and continue until June 30, 2017, unless otherwise terminated by the LESSOR in accordance with the terms of this agreement.
2. Upon termination of this Agreement, the LESSEE, by its agent, representative or assign, must present the LESSOR with a signed statement certifying the equipment to be in good repair and operational.
3. This Agreement may only be terminated after a designated representative of the LESSOR has inspected the equipment, found same to be in good repair and the LESSOR agrees, in writing, to the termination of the Agreement. Should said equipment be found not to be in good repair, the LESSEE will continue to assume liability and the Agreement will continue in effect.
4. This Agreement may be terminated upon the sole action of the LESSOR should the LESSOR find misuse, abuse, neglect, failure to follow procedures for routine maintenance as described in the Guidelines and/or negligence with respect to the equipment, or should the LESSOR find that an emergency need for the equipment exists elsewhere.

- 5. It is specifically understood that upon termination of this Agreement the LESSEE will store the equipment until such time as arrangements have been made and agreed upon, by and between the LESSOR and the LESSEE, for transportation of the equipment to another location, and that liability in accordance with the terms of this Agreement shall not shift from the LESSEE until such time as physical possession, custody and/or control is assumed by the LESSOR or a subsequent LESSEE of the same equipment.
- 6. It is further understood by the LESSEE that the equipment may be inspected annually by the LESSOR, and that the LESSOR retains the right, at its own discretion, to inspect the equipment at any time and/or location, during the course of this Agreement. The LESSEE retains no option for renewal of the Agreement. Such renewal is at the sole option of the LESSOR, and shall be made through an agreement signed by both parties.

AMENDMENT/MODIFICATION OF AGREEMENT:

- 1. Upon request of the LESSEE, the LESSOR may amend or modify the list of equipment described in the attached Schedule A during the term of this Agreement, without having to obtain signatures from the parties.
- 2. No amendments or modifications may be made to this Agreement or the attached Exhibits 1 through 3 (except for the attached Schedule A as indicated in paragraph 1, above) unless made in writing and signed by the Parties to the Agreement.

This Agreement may be signed in counterparts, each original signed page to become part of the original document.

BY: *[Signature]*
 AUTHORIZED ADMINISTRATOR
 TITLE

DATE: 7/26/2016

BY: _____
 REPRESENTATIVE OF THE STATE
 MOSQUITO CONTROL COMMISSION

DATE: _____

BY: _____
 ASSISTANT COMMISSIONER
 NATURAL AND HISTORIC RESOURCES
 NEW JERSEY DEPARTMENT OF ENVIRONMENTAL
 PROTECTION

DATE: _____

Form ADM-028
7/1/00
AGF/PJ

SCHEDULE A

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION EQUIPMENT

STATE MOSQUITO CONTROL COMMISSION EQUIPMENT USE PROGRAM

PASSAIC COUNTY

SMCC NO.	YEAR	EQUIPMENT DESCRIPTION	SERIAL NO.
26	2008	ULV Machine (Curtis Dyna-Jet L30, with Dyna-Trax GPS spray recording and vehicle monitoring system)	L30-380 12462
29	1995	ULV Machine (Clarke Beecomist Pro-Mist 15 MP, Radar and Cab Control)	1502431193
39	1992	ULV Machine (Clarke Beecomist Pro-Mist 15 MP, Radar and Cab Control)	1501350791
124	2004	Revco Ultra Low Temp. Freezer	P120-207082-PO

Updated 07-25-14

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160774

EXHIBIT 1

New Jersey Department of Environmental Protection

LOCATION SCHEDULE FOR
STATE MOSQUITO CONTROL COMMISSION EQUIPMENT

Equipment ULV Machine (Curtis Dyna-Jet L30 w/Dyna-Trax GPS)
 Serial Number L30-380 12462
 Primary Storage Location Passaic County Mosquito Control, 1310 State Route 23, Wayne, NJ 07470

Note: This form must be filled in completely and returned to the Office of Mosquito Control Coordination each year with your completed Equipment Use Agreement form and proof of insurance. For the State Mosquito Control Commission ATVs you must furnish a copy of your Special Use Permit at the time of filing this form. All forms must be completed and returned within forty-five (45) days of receipt by the Lessee.

Please list all projects on which the above-listed equipment will be used.

If said equipment is used to a non-listed project during the year, please advise the SMCC via conventional or electronic mail.

If equipment is used for insecticide application, please list all insecticides to be used.

Adulticiding applications throughout Passaic County, as needed
- Fytanox ULV mosquito insecticide
- DVET Dual-Action adulticide

Items listed below are required for all state-owned equipment.

- Insurance Statement: Attach proof of Liability and Comprehensive Insurance
- Permit Statement: Attach copy of Federal and/or State Water Management Permit (if equipment is used for water management projects)
- Certified Applicator Registration # 29528B
(if equipment is used for insecticide application)
- Boating Safety Certificate # _____
(mandatory for all operators of State-owned watercraft)

Signature [Signature] Date 7/26/2016

County Mosquito Control Commission / Agency or New Jersey Agricultural Experiment Station

ADM-612
Location
10/7/08

EXHIBIT 1

New Jersey Department of Environmental Protection

LOCATION SCHEDULE FOR STATE MOSQUITO CONTROL COMMISSION EQUIPMENT

Equipment ULV Machine (Clarke Beecomist Pro-Mist 15 MP)

Serial Number 1502431193

Primary Storage Location Passaic County Mosquito Control, 1310 State Route 23, Wayne, NJ 07470

Note: This form must be filled in completely and returned to the Office of Mosquito Control Coordination each year with your completed Equipment Use Agreement form and proof of insurance. For the State Mosquito Control Commission ATVs you must furnish a copy of your Special Use Permit at the time of filing this form. All forms must be completed and returned within forty-five (45) days of receipt by the Lessee.

Please list all projects on which the above-listed equipment will be used. If said equipment is used to a non-listed project during the year, please advise the SMCC via conventional or electronic mail.

If equipment is used for insecticide application, please list all insecticides to be used.

Adulticiding applications throughout Passaic County, as needed
• Fyfanon ULV mosquito insecticide
• DVET Dual-Action adulticide

Items listed below are required for all state-owned equipment.

- Insurance Statement: Attach proof of Liability and Comprehensive Insurance
- Permit Statement: Attach copy of Federal and/or State Water Management Permit (if equipment is used for water management projects)
- Certified Applicator Registration # 29528B
(if equipment is used for insecticide application)
- Boating Safety Certificate # _____
(mandatory for all operators of State-owned watercraft)

Signature *Joseph A. Hajj* Date 7/26/2016

County Mosquito Control Commission / Agency or New Jersey Agricultural Experiment Station

ADM-042
Location
10/1/08

EXHIBIT 1

New Jersey Department of Environmental Protection

LOCATION SCHEDULE FOR STATE MOSQUITO CONTROL COMMISSION EQUIPMENT

Equipment ULV Machine (Clarke Beecomist Pro-Mist 15 MP)

Serial Number 1501350791

Primary Storage Location Passaic County Mosquito Control, 1310 State Route 23, Wayne, NJ 07470

Note: This form must be filled in completely and returned to the Office of Mosquito Control Coordination each year with your completed Equipment Use Agreement form and proof of insurance. For the State Mosquito Control Commission ATVs you must furnish a copy of your Special Use Permit at the time of filing this form. All forms must be completed and returned within forty-five (45) days of receipt by the Lessee.

Please list all projects on which the above-listed equipment will be used. If said equipment is used to a non-listed project during the year, please advise the SMCC via conventional or electronic mail.

If equipment is used for insecticide application, please list all insecticides to be used.

Adulticiding applications throughout Passaic County, as needed
• Fyfanon ULV mosquito insecticide
• DVEET Dual-Action adulticide

Items listed below are required for all state-owned equipment.

- Insurance Statement: Attach proof of Liability and Comprehensive Insurance
- Permit Statement: Attach copy of Federal and/or State Water Management Permit (if equipment is used for water management projects)
- Certified Applicator Registration # 29528B
(if equipment is used for insecticide application)
- Boating Safety Certificate # _____
(mandatory for all operators of State-owned watercraft)

Signature [Signature] Date 7/26/2016

County Mosquito Control Commission / Agency or New Jersey Agricultural Experiment Station

ADM-042
Last Edition
10/7/08

EXHIBIT 1

New Jersey Department of Environmental Protection

LOCATION SCHEDULE FOR
STATE MOSQUITO CONTROL COMMISSION EQUIPMENT

Equipment Revco Ultra Low Temp. freezer

Serial Number P120-207082-90

Primary Storage Location Passaic County Mosquito Control, 1310 State Route 23, Wayne, NJ 07470

Note: This form must be filled in completely and returned to the Office of Mosquito Control Coordination each year with your completed Equipment Use Agreement form and proof of insurance. For the State Mosquito Control Commission ATVs you must furnish a copy of your Special Use Permit at the time of filing this form. All forms must be completed and returned within forty-five (45) days of receipt by the Lessee.

Please list all projects on which the above-listed equipment will be used.
If said equipment is used to a non-listed project during the year, please advise the SMCC via conventional or electronic mail.

If equipment is used for insecticide application, please list all insecticides to be used.

Storage of mosquito specimens; preserving potential viral content prior
to testing of specimens

Items listed below are required for all state-owned equipment.

- Insurance Statement: Attach proof of Liability and Comprehensive Insurance
- Permit Statement: Attach copy of Federal and/or State Water Management Permit (if equipment is used for water management projects)
- Certified Applicator Registration # _____
(if equipment is used for insecticide application)
- Boating Safety Certificate # _____
(mandatory for all operators of State-owned watercraft)

Signature [Signature] Date 7/26/2016

County Mosquito Control Commission / Agency or New Jersey Agricultural Experiment Station

ADM-042
Lodocus
10/7/04

EXHIBIT 1

New Jersey Department of Environmental Protection

**GUIDELINES REGARDING THE USE AND REPAIRS TO
STATE OWNED MOSQUITO CONTROL EQUIPMENT**

I. PURPOSE

To establish mandatory guidelines and procedures to be followed by Lessees of State-owned mosquito control equipment, for its use, maintenance, authorization for repair and reimbursement for repair. Use refers to the proper and authorized utilization of the equipment, for mosquito control purposes only.

II. DEFINITIONS

"Commission" shall mean the State Mosquito Control Commission.

"Program Director" shall mean the representative of the Commission designated to manage State-owned mosquito control equipment.

"Lessee" shall mean any County commission, government or agency, its representatives, agents and/or employees, or the New Jersey Agricultural Experiment Station, its representatives, agents and/or employees, who have entered a State Equipment Use Agreement for use of State-owned mosquito control equipment.

"Routine Maintenance" shall mean the performance of service to State-owned equipment, as required at regular intervals, in order to minimize or prevent the loss of, or to prolong the use of such equipment, by replacement and/or repair of any of its wearable or component parts.

"Repair" shall mean the restoration of impaired State-owned equipment to good or sound condition, after loss, damage or normal use, but not resulting from neglect or failure to perform routine maintenance.

III. POLICY

Lessees are responsible for making all repairs (including routine maintenance as defined herein) to State-owned equipment assigned for their use. Payment for these repairs is subject to a deductible amount as specified in form ADM-038. Lessees shall pay for all repairs costing an amount equal to or less than the deductible amount of \$1,000. The Commission will pay for the cost of repairs over and above the deductible amount, providing the following conditions are met:

1. The repairs are not a result of negligence on the part of the Lessee, its representatives, agents, employees and/or assigns or any third-party while in the Lessee's custody or control, and/or the result of failure to follow procedures for routine maintenance of the equipment in accordance with these Guidelines.
2. The Lessee must obtain approval from the Commission prior to making any repairs (excepting emergency repairs).

3. The Lessee, upon approval of the Commission, shall assume the initial cost of the repairs and then submit receipts for these repairs to the Commission for reimbursement.

The Commission is under no obligation to pay for any repairs if the Lessee fails to follow the provisions of these Guidelines.

IV. APPROVAL PROCEDURE FOR NON-EMERGENCY REPAIRS

- | | |
|----------------------|---|
| Lessee | 1. Send a letter to the Program Director indicating the repairs needed. Send a written estimate, along with the letter. If repairs total \$2,500 or more, obtain three (3) written estimates, prepared by vendors, and send them along with the letter. |
| Program Director | 2. Make an on-site inspection of the equipment and make your recommendation regarding the repairs in writing.

3. Submit your recommendations along with the Lessee's letter and estimate(s) to the Commission Secretary. |
| Commission Secretary | 4. Review the Program Director's recommendations, the Lessee's letter, and the estimate(s) with the Commission at the next meeting.

5. Send a letter to the Lessee stating the Commission's approval or disapproval to proceed with the repairs. |

V. PROCEDURE FOR NON-EMERGENCY REPAIRS AND REIMBURSEMENT

- | | |
|----------------------|---|
| Lessee | 1. Upon approval from the Commission, make the necessary repairs. Request reimbursement for repair costs over or above the \$1,000 deductible amount by completing Form ADM-041 and N.J. Department of Treasury Form PV6/93. Send Forms PV6/93 and ADM-041 along with receipts for repairs to the Commission Secretary. |
| Program Director | 2. Make a follow up inspection of the repairs made and report your findings to the Commission at the next meeting. |
| Commission | 3. If repairs have been made satisfactorily, approve reimbursement to the Lessee for the amount over the \$1,000 deductible. |
| Commission Secretary | 4. Upon approval by the Commission, prepare NJ Department of Treasury Form AO3/93 and send it along with Forms PV6/93 and ADM-041 and receipts to the Chief, Bureau of Central Services and Property Management. |

VI. PROCEDURE FOR EMERGENCY REPAIRS (*Applies Only When Repairs Total Less Than \$2,500*)

Lessee

1. Contact the Program Director indicating the emergency nature of the repairs needed.

NOTE: If repairs total \$2,500 or more, this procedure does not apply. Section IV, PROCEDURE FOR NON-EMERGENCY REPAIRS, must be followed.

2. Proceed with the repairs and complete Forms PV6/93 and ADM-041 for reimbursement. Send Forms PV6/93 and ADM-041 along with receipts for repairs to the Commission Secretary.

Program Director

3. Make an inspection of the repairs made. Prepare a written report of the emergency nature of the repairs and submit it to the Commission Secretary.

Commission Secretary

4. Review Form PV6/93 and the Program Director's report with the Commission at the next meeting to determine whether to reimburse the Lessee.
5. If reimbursement is approved, process Forms PV6/93 and Form AG3/93 to reimburse the Lessee for the amount over the \$1,000 deductible.

NOTE: If reimbursement is disapproved, send a letter to the Lessee advising of this decision.

gdb
7/1/05

EXHIBIT 3

New Jersey Department of Environmental Protection

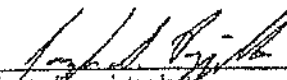
AFFIDAVIT FOR REPAIRS OF
STATE MOSQUITO CONTROL COMMISSION-ASSIGNED EQUIPMENT

I hereby certify that the purchase procedures used to obtain parts and/or services for the equipment indicated below, are in conformity with all governing New Jersey Statutes and Rules promulgated in accordance therewith.

EQUIPMENT

Type: ULV Machine (Curtis Dyna-Jet L30)

Serial Number: L30-380 12462

Signed by: 
Director/ Superintendent
County Mosquito Control Commission/Agency
New Jersey Agricultural Experiment Station

Date: 7/26/2016

ADM-041
7/16/03
rep/llc

EXHIBIT 3

New Jersey Department of Environmental Protection

AFFIDAVIT FOR REPAIRS OF

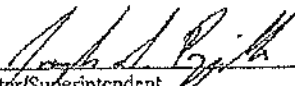
STATE MOSQUITO CONTROL COMMISSION-ASSIGNED EQUIPMENT

I hereby certify that the purchase procedures used to obtain parts and/or services for the equipment indicated below, are in conformity with all governing New Jersey Statutes and Rules promulgated in accordance therewith.

EQUIPMENT

Type: ULV Machine (Clarke Beecomist Pro-Mist 15 MP)

Serial Number: 1502431193

Signed by: 
Director/Superintendent
County Mosquito Control Commission/Agency
New Jersey Agricultural Experiment Station

Date: 7/26/2016

ADM-041
7/16/03
10/24/08

EXHIBIT 3

New Jersey Department of Environmental Protection

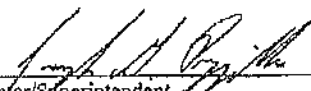
AFFIDAVIT FOR REPAIRS OF
STATE MOSQUITO CONTROL COMMISSION-ASSIGNED EQUIPMENT

I hereby certify that the purchase procedures used to obtain parts and/or services for the equipment indicated below, are in conformity with all governing New Jersey Statutes and Rules promulgated in accordance therewith.

EQUIPMENT

Type: ULV Machine (Clarke Beccomist Pro-Mist 15 MP)

Serial Number: 1501350791

Signed by: 
Director/Superintendent
County Mosquito Control Commission/Agency
New Jersey Agricultural Experiment Station

Date: 7/26/2016

ADM-041
7/16/03
copy/ES

EXHIBIT 3

New Jersey Department of Environmental Protection

AFFIDAVIT FOR REPAIRS OF

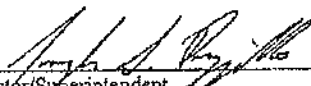
STATE MOSQUITO CONTROL COMMISSION-ASSIGNED EQUIPMENT

I hereby certify that the purchase procedures used to obtain parts and/or services for the equipment indicated below, are in conformity with all governing New Jersey Statutes and Rules promulgated in accordance therewith.

EQUIPMENT

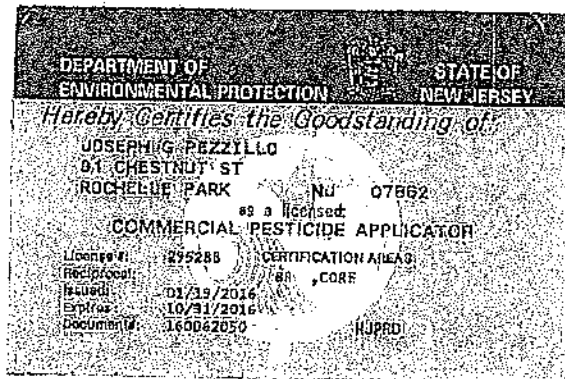
Type: Revco Ultra Low Temp freezer

Serial Number: P120-207082-PO

Signed by: 
Director/Superintendent
County Mosquito Control Commission/Agency
New Jersey Agricultural Experiment Station

Date: 7/26/2016

ADM-01
1/16/03
rep/ffa



Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160774

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF "RIGHT TO KNOW" GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

Official Resolution#		R20160775					
Meeting Date		09/27/2016					
Introduced Date		09/27/2016					
Adopted Date		09/27/2016					
Agenda Item		k-8					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF “RIGHT TO KNOW” GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH

WHEREAS the New Jersey Department of Health, Division of Epidemiology Occupational and Environmental Health is providing grant monies to improve the health communication network in Passaic County; and

WHEREAS this system will enable the Passaic County Department of Health to alert citizens of any and all potential health problems within Passaic County; and

WHEREAS the New Jersey Department of Health has made funds available to the Passaic County Department of Health to continue the implementation of the Right To Know Program in the sum of \$15,213.00, the amount of \$3,803.25 will be dispersed quarterly beginning July 1, 2016 to June 30, 2017, including the first two quarterly allocations of (\$3,803.25) for the state fiscal year of 2017; and

WHEREAS the said State Department of Health has been supporting the Right to Know Program in the Passaic County Department of Health for the past several years; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of accepting the funds to further protect the health, safety and welfare of the Passaic County residents; and

WHEREAS this matter was reviewed and approved by the Freeholders on the Health Committee meeting;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the Director of the Passaic County Health Department, to enter into an agreement necessary for the receipt of funding the above referenced Right to Know grant provided by the New Jersey Department of Health; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: September 27, 2016

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Charlene W. Gungil July 7, 2016
Telephone #: (973) 881-4396

DESCRIPTION OF RESOLUTION: The New Jersey Department of Health has awarded a grant to the Passaic County Department of Health in the amount of \$15,213.00 dispersed quarterly in the amount of \$3,803.25 beginning 7/1/16 to continue the implementation of the Right to Know Program.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF AWARD: \$ 15,213.00
REQUISITION #
ACCOUNT#

4. COMMITTEE REVIEW: DATE
- | | | |
|---|--|-------|
| <input type="checkbox"/> Administration & Finance | | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | | _____ |
| <input type="checkbox"/> Planning & Economic Development | | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | | _____ |
| <input type="checkbox"/> Law & Public Safety | | _____ |
| <input type="checkbox"/> Energy | | _____ |
| <input type="checkbox"/> Other Specify: _____ | | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____



State of New Jersey
DEPARTMENT OF HEALTH
PO BOX 360
TRENTON, N.J. 08825-0360
www.nj.gov/health

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CATHLEEN D. BENNETT
Acting Commissioner

March 22, 2016

John Pogorelec
County Counsel
Passaic County
401 Grand Street
Paterson, NJ 07505

Dear Mr. Pogorelec,

SUBJECT: LETTER OF INTENT

The New Jersey Department of Health, Division of Epidemiology, Environmental, and Occupational Health intends to process your Grant application for 2017 Right to Know Letter of Agreement in the amount of \$ 15, 213.00. The award is contingent upon the fully executed award signed by the Department's Approval Officer and the availability of funds. This award will be effective for the grant period 7/1/2016 through 6/30/2017.

Please consider this letter as notice of the Department's intent to fund in accordance with the legal provisions of such grant, and that the Notice of Grant Award document will be processed as soon as possible.

The Department will not be able to provide cash payments for any costs incurred by carrying out the items of this grant application until a fully executed Notice of Grant Award has been processed. Upon completion of this process, payment will be made in accordance with the grant provisions.

The Grantee recognizes and agrees that funding under a grant agreement is expressly dependent upon the availability of funds to the Department, appropriated by the State Legislature from State or federal revenue, or such other funding sources as may be applicable. The Department shall not be held liable for any breach of this agreement, resulting from the absence of available funding appropriations.

Project Category	Funding Amount	Budget Period
2017 RTK LOA	\$ 15, 213.00	7/1/2016 - 6/30/2017

The grant award will further be contingent upon the fiscal and programmatic completeness of your application, as well as the fulfillment of any current grant objectives, if applicable. Grant applications are to be completed on-line via the System for Administering Grants Electronically (SAGE). "Terms and Conditions" as well as Cost Controlling Initiatives will apply and may be found under "Management Activities" within each application. SAGE can be accessed at www.sage.nj.gov. Paper applications will not be accepted. SAGE will be open for 2017 RTK LOA applications on 3/24/2016 and close on 4/14/2016.

If you have any questions or are in need of assistance, contact Eva McGovern, Program Management Officer at (609-984-2202) or Laura Colazzo, Grant Management Officer at 609-826-4905.

Sincerely,

Gary Centofanti, Acting Program Manager
Consumer, Environmental & Occupational Health Service



County of Passaic

Department of Health
18 Clark Street • Paterson, New Jersey 07505

CHARLENE W. GUNGIL
DIRECTOR/HEALTH OFFICER

TEL: 973-881-4396
FAX: 973-225-0212

7 January 2016

Ms. Eva McGovern
State of New Jersey
Department of Health & Senior Services
Worker and Community Right to Know Program
PO Box 368
Trenton, New Jersey 08625-0360

re: RTK Letter of Agreement

Dear Ms. McGovern:

Below are the proposed RTK outreach activities as per the existing RTK Agreement for Passaic County for the calendar year 2016 from January 1 through December 31, 2016 reported quarterly:

1. Maintain a file of RTK and CRTK surveys from covered employers
2. Maintain a file of Release and Pollution Prevention Reports
3. Maintain an online file of RTK Hazardous Substance List and HSFS provided by NJDOH
4. Update Central Files for all Passaic County Facilities with current information e.g. RTK Surveys & Safety Data Sheets.
5. File online with NJDOH 2015 RTK Surveys for Passaic County Facilities
6. Make RTK surveys, CRTK surveys, and HSFS available to the public
7. Research and respond to OPRA requests
8. Distribution of RTK and other environmental health educational materials
9. Media announcements in regional and community papers
10. Site visits to covered employers
11. Telephone consultations to covered employers
12. CEHA/CRTK investigations as per the NJDEP
13. Locate new covered employers and send names and addresses to NJDHSS/NJDEP
14. Participation in RTK seminars and workshops
15. Participation in emergency training workshops and drills
16. RTK/Haz Com training of county employees
17. Educate about the benefits of substitution to whenever possible greener and more sustainable products in the workplace, community and at home.
18. Educate about proper disposal of hazardous and infectious waste and about reduction of waste and recycling
19. NJDEP funded anti-idling surveillance/enforcement/education program

Sincerely,

Handwritten signature of Renee B. Allessio in cursive.

Renee B. Allessio
Right to Know Project Specialist
Passaic County Department of Health
renea@passaiccountynj.org
973-225-3651

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160775

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADDITIOANL FUNDING FOR EMERGENCY PREPAREDNESS LINGS GRANT FOR THE PASSAIC COUNTY DEPARTMENT OF HEALTH, TOTAOL AMOUNT OF \$10,000 (\$5,000 TO PASSAIC COUNTY HEALTH DEPARTMENT AND \$5,000 TO CITY OF PATERSON HEALTH DEPARTMENT/SUB-GRANTEE) FOR ZIKA OUTREACH, EDUCATION, PREVENTION AND PREPAREDNESS INITIATIVE BUDGET PERIOD AUGUST 1, 2016 TO JUNE 30, 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution#	R20160776						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-9						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING ADDITIOANL FUNDING FOR
EMERGENCY PREPAREDNESS LINCS GRANT FOR THE PASSAIC
COUNTY DEPARTMENT OF HEALTH, TOTAOL AMOUNT OF
\$10,000 (\$5,000 TO PASSAIC COUNTY HEALTH DEPARTMENT
AND \$5,000 TO CITY OF PATERSON HEALTH
DEPARTMENT/SUB-GRANTEE) FOR ZIKA OUTREACH,
EDUCATION, PREVENTION AND PREPAREDNESS INITIATIVE
BUDGET PERIOD AUGUST 1, 2016 TO JUNE 30, 2017**

WHEREAS the Passaic County Board of Chosen Freeholders has created the Passaic County Department of Health pursuant to N.J.S.A. 26:3A2-1 et seq., and the County Environmental Health Act (CEHA) N.J.S.A. 26:3A 2-21 et seq., to provide an array of public services; and

WHEREAS pursuant to letter dated August 8, 2016 from the State of New Jersey, Department of Health, Letter of Amendment, the Division of Public Health Infrastructure, Laboratories, and Emergency Preparedness is amending PHLP17LNC grant application for grant PHLP17LNC008, to increase \$10,000.00 for Zika Outreach, Education, Prevention and Preparedness Initiative, total grant is \$511,586.00, LINCS ELZ ZIKA funds must be spent and or obligated before June 30, 2017, funds will be distributed as follows:

Project Category	Current Funding Amount	Amended Funding Amount	Proposed Total Funding Amount	Budget Period
PHEP Base	\$406,505	\$0	\$406,505	7/16 - 6/17
PHEP CRI	\$95,081	\$0	\$95,081	7/16 - 6/17
ELC ZIKA	\$0	\$5,000	\$10,000	8/16 - 6/17
TOTAL GRANT AWARD			\$511,586	

WHEREAS this matter was reviewed and approved by the Health Committee Meeting on September 20, 2016;

NOW THEREFORE BE IT RESOVLED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Passaic County Health Department to accept additional funding from

the State of New Jersey, Department of Health, Letter of Amendment, the Division of Public Health Infrastructure, Laboratories, and Emergency Preparedness is amending PHLP17LNC grant application for grant PHLP17LNC008, to increase \$10,000.00 for Zika Outreach, Education, Prevention and Preparedness Initiative, total grant is \$511,586.00, LINC ELZ ZIKA funds must be spent and or obligated before June 30, 2017; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any necessary documents on behalf of the County of Passaic.

JDP:lc

Dated: September 27, 2016

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER Charlene W. Gungil September 21, 2016
Telephone #: (973) 881-4396

DESCRIPTION OF RESOLUTION: Additional Funding for
Emergency Preparedness LINCS Grant for the Passaic County
Department of Health, total amount \$10,000.00 (\$5,000.00 to Passaic
County Health Dept. & \$5,000.00 to City of Paterson Health Dept./Sub-
grantee) for Zika Outreach, Education, Prevention and Preparedness
initiative Budget Period 8/1/16-6/30/17.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER

3. AMOUNT OF Grant: \$10,000.00

***REQUISITION #
ACCOUNT#***

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160776



State of New Jersey
DEPARTMENT OF HEALTH
PO BOX 360
TRENTON, N.J. 08625-0360
www.nj.gov/health

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CATHLEEN D. BENNETT
Commissioner

August 8, 2016

Charlene Gungil
Passaic County Health Department
18 Clark Street
Paterson, NJ 07505

Dear Health Officer,

SUBJECT: LETTER OF AMENDMENT

The Division of Public Health Infrastructure, Laboratories, and Emergency Preparedness is amending your PHLP17LNC grant application for your grant: PHLP17LNC008. The increase of \$10,000 is for Zika Outreach, Education, Prevention and Preparedness Initiative. Pending the availability of funds the total grant award will be \$511,586. LINC'S ELC ZIKA funds must be spent and or obligated before 08/30/2017. The funds will be distributed as follows:

Project Category	Current Funding Amount	Amended Funding Amount	Proposed Total Funding Amount	Budget Period
PHEP Base	\$ 408,505	\$0	\$408,505	07/01/2016 -- 06/30/2017
PHEP CRI	\$ 95,081	\$0	\$ 95,081	07/01/2016 -- 06/30/2017
ELC ZIKA	\$ 0	\$ 5,000	\$ 10,000	08/01/15 -- 08/30/2017
TOTAL GRANT AWARD			\$511,586	

Funding under a grant agreement is expressly dependent upon the availability of funds to the Department, appropriated by the State Legislature from State or Federal revenue or such other funding sources as may be applicable. The Department shall not be held liable for any breach of this agreement, resulting from the absence of available funding appropriations.

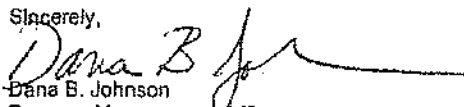
The grant award will further be contingent upon the fiscal and programmatic completeness of your application, as well as the fulfillment of the current grant objectives. Attachment C negotiations with your Program Management Officer regarding the specific objectives/deliverables for your grant should begin simultaneously with the preparation of this application. These specifics will be added to the official Attachment C, and utilized to monitor and evaluate grant performance.

The Department will not be able to provide cash payment until a fully executed Notice of Grant Award is in place.

Grant amendments are to be completed on-line via the System for Administering Grants Electronically (SAGE). "Terms and Conditions" as well as Cost Controlling Initiatives may be found under "Management Activities" within each application. SAGE can be accessed at nsage.intelliqrants.com. Paper applications will not be accepted.

If you have any questions or are in need of assistance, contact Jennifer Martinez, Program Management Officer at 609-308-8417 or Rina Warehall, Grant Management Officer at 609-826-4909.

Sincerely,


Dana B. Johnson
Program Management Office

cc: SAGE Application
Mauro Focarelli, Fiscal Management

Introduced on: September 27, 2016
Adopted on: FS-L4 September 27, 2016
Official Resolution#: JUN 16 R20160776

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE THIRD OF THREE (1) YEAR OPTIONS TO RENEW CONTRACT TO ACULABS, INC., TO PROVIDE LABORATORY SERVICES FOR THE PERIOD OF NOVEMBER 1, 2016 THROUGH OCTOBER 31, 2017 FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160777						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-10						
CAF #	6-01-27-172-001-213						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING THE THIRD OF THREE (1) YEAR
OPTIONS TO RENEW CONTRACT TO ACULABS, INC., TO
PROVIDE LABORATORY SERVICES FOR THE PERIOD OF
NOVEMBER 1, 2016 THROUGH OCTOBER 31, 2017 FOR
PREAKNESS HEALTHCARE CENTER**

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-12-720 on September 11, 2012 awarding a contract to Aculabs Inc., of East Brunswick, NJ for Laboratory Services, for a two year contract with three one (1) year options to renew, commencing November 1, 2012 through October 31, 2014, for Preakness Healthcare Center; and

WHEREAS on March 10, 2015 Resolution R-2015-0170 was passed exercising the first one-year option to renew; and

WHEREAS on October 27, 2015 Resolution R-2015-0779 was passed exercising the second one-year option to renew; and

WHEREAS the County is desirous of exercising the 3rd of three one-year option, in the amount of \$35,000.00 for the contract term November 1, 2016 through October 31, 2017; and

WHEREAS the Human Services Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached hereto, indicating that \$35,000.00 in funds are available in budget account # 6-01-27-172-001-213 for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the 3rd of three one-year renewal option with Aculabs, Inc., of New

Brunswick, NJ, to provide Laboratory Services for the period of November 1, 2016 through October 31, 2017 for Preakness Healthcare Center; and

BE IT FURTHER RESOLVED that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

JDP:lc

Dated: September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,000.00

APPROPRIATION: \$ 5,833.34 - 6-01-27-172-001-213
\$29,166.66 –* Contingent upon availability of
Funds in 2017 adopted budget.

PURPOSE: Resolution authorizing the third of three (1) year
options to renew contract to Aculabs, Inc., to provide
laboratory services for the period of November 1,
2016 through October 31, 2017.


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2015-965, DATED DECEMBER 30, 2015, TO ACCEPT ADDITIONAL FUNDING IN THE AMOUNT OF \$67,386.00 FOR A TOTAL AWARD OF \$319,796.00, UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG) FOR CALENDAR YEAR 2016, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20160778					
Meeting Date		09/27/2016					
Introduced Date		09/27/2016					
Adopted Date		09/27/2016					
Agenda Item		k-11					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AMENDING R-2015-965, DATED DECEMBER 30, 2015, TO ACCEPT ADDITIONAL FUNDING IN THE AMOUNT OF \$67,386.00 FOR A TOTAL AWARD OF \$319,796.00, UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG) FOR CALENDAR YEAR 2016

WHEREAS the County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county's disadvantaged and homeless citizens; and

WHEREAS pursuant to Resolution R-2015-965, dated December 30, 2015, the Board of Freeholders of the County of Passaic authorized the acceptance of CSBG grant funds from the State of New Jersey, in the amount of \$97,277.00; and

WHEREAS the purpose of this Resolution is to amend R-2015-965, dated December 30, 2015, to increase the award under the CSBG by \$67,386.00 for a total award of \$319,796.00 for calendar year 2016; and

WHEREAS this matter was discussed at the Freeholder Human Services Committee meeting and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED pursuant to the terms and conditions set forth above, the Board of Chosen Freeholders of the County of Passaic hereby amends R-2015-965, dated December 30, 2015, as referenced above; and

BE IT FURTHER RESOLVED that the Director and the Clerk of the Board are hereby authorized to sign any documents On behalf of the County of Passaic.

JDP:lc

Dated: September 27, 2016



State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 811
TRENTON, NJ 08625-0811

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHARLES A. RICHMAN
Commissioner

August 30, 2016

Ms. Sharron Hanrahan
Passaic County
Department of Human Services
401 Grand Street
Paterson, NJ 07505

Dear Ms. Hanrahan:

Passaic County will receive a FY16 non-discretionary Community Services Block Grant (CSBG), totaling \$319,796. Passaic has received their first allocation of \$97,277, your second allocation will total \$75,184, and your third allocation will total \$79,949 and your fourth allocation will total \$67,386. The grant total for Passaic County CSBG grant is \$319,796. The CSBG grant funds are available from 10/01/2015 through 09/30/2017. Passaic County's grant for this cycle is 01/01/2016 – 12/31/2016.

If you have any questions, please do not hesitate to contact me at (609) 633-7256.

Sincerely,

A handwritten signature in black ink that reads "Stephanie Dillahunt".

Stephanie Dillahunt
Grant Manager
CSBG
Division of Housing and Community Resources
Department of Community Affairs

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160778



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT OF ONE YEAR TO ADL DATA SYSTEMS, INC., FOR THE MAINTENANCE OF PROPRIETARY SOFTWARE FOR CLINICAL AND FINANCIAL SYSTEMS FOR PREAKNESS HEALTHCARE CENTER COMMENCING OCTOBER 14, 2016 TO OCTOBER 13, 2017 IN THE AMOUNT OF \$36,754.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160779						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-12						
CAF #	6-01-27-172-001-219						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT OF ONE YEAR TO ADL DATA SYSTEMS, INC., FOR THE MAINTENANCE OF PROPRIETARY SOFTWARE FOR CLINICAL AND FINANCIAL SYSTEMS FOR PREAKNESS HEALTHCARE CENTER COMMENCING OCTOBER 14, 2016 TO OCTOBER 13, 2017 IN THE AMOUNT OF \$36,754.00

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of extending contract of ADL Data Systems, Inc., for the maintenance of proprietary software for clinical and financial systems for Preakness Healthcare Center for a one year period commencing October 14, 2016 to October 13, 2017 in the amount of \$36,754.00; and

WHEREAS this matter was reviewed and approved by the Human Services Committee on September 15, 2016; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the contract extension to ADL Data Systems, Inc., for the maintenance of proprietary software for clinical and financial systems for Preakness Healthcare Center for a one year period commencing October 14, 2016 to October 13, 2017 in the amount of \$36,754.00; and

BE IT FURTHER RESOLVED that the Board hereby
authorizes the Director and Clerk to execute any necessary
documents to effectuate the above.

JDP:lc

Dated: September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$36,754.00

APPROPRIATION: \$ 9,188.49 - 6-01-27-172-001-219
\$27,565.51 –* Contingent upon availability of
Funds in 2017 adopted budget.

PURPOSE: Resolution authorizing an extension of contract of one
year to ADL Data Systems, Inc., for the maintenance
of proprietary software for clinical and financial
systems for Preakness Healthcare Center commencing
October 14, 2016 to October 13, 2017.


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to extend contract of ADL Data Systems, Inc. for the maintenance of proprietary software for clinical and financial systems for Proakness Healthcare Center for one year.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 36,754
REQUISITION # N/A
ACCOUNT# 6-01-27-172-001-219

P.O. # 16-00415 was established as a Blanket Purchase Order for 2016. ADL Data Systems, Inc. is the current vendor based on previous contract.

4. COMMITTEE REVIEW: DATE
- | | |
|---|--|
| <input type="checkbox"/> Administration & Finance | |
| <input type="checkbox"/> Public Works / Buildings & Grounds | |
| <input type="checkbox"/> Planning & Economic Development | |
| <input type="checkbox"/> Health, Human Services & Community Affairs | |
| <input type="checkbox"/> Law & Public Safety | |
| <input type="checkbox"/> Energy | |
| <input type="checkbox"/> Other Specify: _____ | |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2016-0525, DATED JUNE 28, 2016 TO INCLUDE MANDATORY INFORMATION WITHIN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160780						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-13						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2016-0525, DATED JUNE 28, 2016 TO INCLUDE MANDATORY INFORMATION WITHIN THE RESOLUTION

WHEREAS pursuant to Resolution R-2016-0525, dated June 28, 2016 the Board of Chosen Freeholders authorized the Passaic County Division of Weatherization to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$357,316.00 (DOE WEATHERIZATION 2016) to carry out the Weatherization Assistance Program (WAP); and

WHEREAS the purpose of this Resolution is to include mandatory language, which reads as follows:

WHEREAS the Passaic County Division of Weatherization desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$357,316.00 (DOE WEATHERIZATION 2016) to carry out the Weatherization Assistance Program (WAP); the purpose of the WAP is to install energy efficiency measures in the homes of income-eligible persons, especially homes occupied by the elderly, persons with disabilities, and children. Funds are targeted to the most cost-effective conservation measures, determined from an on-site energy audit of the building. The program is intended to reduce energy consumption and to reduce the impact of higher energy costs on low-income families; and

WHEREAS the grant term will be one year; the grant term will cover the period of January 1, 2016 through June 30, 2017; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

BE IT FURTHER RESOLVED 1) that the Passaic County Division of Weatherization does hereby authorize the application for such grant; and 2) recognize and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Passaic County Division of Weatherization and the New Jersey Department of Community Affairs; and

BE IT FURTHER RESOLVED that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors ins aid titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

<u>Sam Yodice, Director</u>	<u>Theodore O. Best, Jr.</u>
<u>Weatherization & Home Energy</u>	<u>Freeholder Director</u>
<u>County of Passaic County</u>	<u>County of Passaic</u>

JDP:lc

Dated: September 27, 2016

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # : Sam Yodice; 973-569-4710

2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

AMEND Resolution: PASSAIC COUNTY DIVISION OF WEATHERIZATION IS REQUESTING TO AMEND THE FOLLOWING RESOLUTION: R 2016-0525; 6/282016

SEE ATTACHED FOR MANDATORY INFORMATION TO BE INCLUDED WITHIN RESOLUTION

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$ 357,316.00

BUDGET ACCOUNT #: _____

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:	<u>DATE</u>
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	_____
<u>X</u> Health, Human Services & Community Affairs	9/15/2016
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: _____	_____

5. DISTRIBUTION LIST:

___ Administration
 ___ Finance
 ___ Counsel
 ___ Clerk to Board
 ___ Other(s) Specify: _____



Sam Yodice
Director

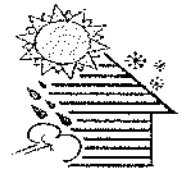
COUNTY OF PASSAIC
BOARD OF CHOSEN FREEHOLDERS

HOME ENERGY & WEATHERIZATION ASSISTANCE PROGRAMS

PATERSON OFFICE
200 MEMORIAL DR.
Room 125 - 1st Floor
PATERSON, NJ 07505

TOTOWA OFFICE
930 RIVERVIEW DR.
Suite 250
TOTOWA, NJ 07512

PASSAIC OFFICE
330 PASSAIC ST.
City Hall - 1st Floor
PASSAIC, NJ 07055



TEL: 973.569.4032
FAX: 973.256.2067

RESOLUTION

R 2016-0525; 6/28/2016

Amendment

Whereas, the PASSAIC COUNTY DIVISION OF WEATHERIZATION desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately **\$357,316.00 (DOE WEATHERIZATION 2016)** to carry out the Weatherization Assistance Program (WAP); The purpose of the WAP is to install energy efficiency measures in the homes of income-eligible persons, especially homes occupied by the elderly, persons with disabilities, and children. Funds are targeted to the most cost-effective conservation measures, determined from an on-site energy audit of the building. The program is intended to reduce energy consumption and to reduce the impact of higher energy costs on low-income families.

Whereas, the grant term will be one year; the grant term will cover the period of **JULY 1, 2016 through JUNE 30, 2017.**

Be it therefore RESOLVED, 1) that the PASSAIC COUNTY DIVISION OF WEATHERIZATION does hereby authorize the application for such a grant; and, 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the PASSAIC COUNTY DIVISION OF WEATHERIZATION and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Sam Yodice, Director

Weatherization & Home Energy

County of Passaic

Theodore O. Best Jr.,

Freeholder Director

County of Passaic

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2016-0563, DATED JUNE 28, 2016 TO INCLUDE MANDATORY INFORMATION WITHIN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160781						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-14						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2016-0563, DATED JUNE 28, 2016 TO INCLUDE MANDATORY INFORMATION WITHIN THE RESOLUTION

WHEREAS pursuant to Resolution R-2016-0563, dated June 28, 2016 the Board of Chosen Freeholders authorized the Passaic County Division of Weatherization to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$651,795.00 (LIHEAP WEATHERIZATION 2016) to carry out the Weatherization Assistance Program (WAP); and

WHEREAS the purpose of this Resolution is to include mandatory language, which reads as follows:

WHEREAS the Passaic County Division of Weatherization desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$651,795.00 (LIHEAP WEATHERIZATION 2016) to carry out the Weatherization Assistance Program (WAP); the purpose of the WAP is to install energy efficiency measures in the homes of income-eligible persons, especially homes occupied by the elderly, persons with disabilities, and children. Funds are targeted to the most cost-effective conservation measures, determined from an on-site energy audit of the building. The program is intended to reduce energy consumption and to reduce the impact of higher energy costs on low-income families; and

WHEREAS the grant term will be one year; the grant term will cover the period of January 1, 2016 through December 30, 2016; and

WHEREAS this matter was reviewed and approved by the

BE IT THEREFORE RESOLVED 1) that the Passaic County Division of Weatherization does hereby authorize the application for such grant; and 2) recognize and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Passaic County Division of Weatherization and the New Jersey Department of Community Affairs; and

BE IT FURTHER RESOLVED that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors ins aid titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

<u>Sam Yodice, Director</u>	<u>Theodore O. Best, Jr.</u>
<u>Weatherization & Home Energy</u>	<u>Freeholder Director</u>
<u>County of Passaic County</u>	<u>County of Passaic</u>

JDP:lc

Dated: September 27, 2016

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # : Sam Yodice: 973-569-4710

2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

AMEND Resolution: PASSAIC COUNTY DIVISION OF WEATHERIZATION IS REQUESTING TO AMEND THE FOLLOWING RESOLUTION: R 2016-0563; 6/282016

SEE ATTACHED FOR MANDATORY INFORMATION TO BE INCLUDED WITHIN RESOLUTION

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$

BUDGET ACCOUNT #: _____

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:	<u>DATE</u>
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	_____
<u>X</u> Health, Human Services & Community Affairs	9/15/2016
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: _____	_____

5. DISTRIBUTION LIST:

___ Administration
 ___ Finance
 ___ Counsel
 ___ Clerk to Board
 ___ Other(s) Specify: _____

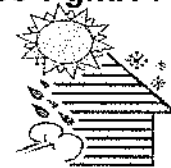


Sam Yodice
Director

COUNTY OF PASSAIC

BOARD OF CHOSEN FREEHOLDERS

Res-Pg:k.14-5



TEL: 973.569.4032
FAX: 973.256.2067

HOME ENERGY & WEATHERIZATION ASSISTANCE PROGRAMS

PATERSON OFFICE
200 MEMORIAL DR.
Room 125 – 1st Floor
PATERSON, NJ 07505

TOTOWA OFFICE
930 RIVERVIEW DR.
Suite 250
TOTOWA, NJ 07512

PASSAIC OFFICE
330 PASSAIC ST.
City Hall - 1st Floor
PASSAIC, NJ 07055

RESOLUTION R 2016-0563; 6/28/2016

Amendment

Whereas, the PASSAIC COUNTY DIVISION OF WEATHERIZATION desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately **\$651,795.00, (LIHEAP WEATHERIZATION 2016)** to carry out the Weatherization Assistance Program (WAP); The purpose of the WAP is to install energy efficiency measures in the homes of income-eligible persons, especially homes occupied by the elderly, persons with disabilities, and children. Funds are targeted to the most cost-effective conservation measures, determined from an on-site energy audit of the building. The program is intended to reduce energy consumption and to reduce the impact of higher energy costs on low-income families.

Whereas, the grant term will be one year; the grant term will cover the period of **January 1, 2016 through December 31, 2016.**

Be it therefore RESOLVED, 1) that the PASSAIC COUNTY DIVISION OF WEATHERIZATION does hereby authorize the application for such a grant; and, 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the PASSAIC COUNTY DIVISION OF WEATHERIZATION and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Sam Yodice, Director
Weatherization & Home Energy
County of Passaic

Theodore O. Best Jr.,
Freeholder Director
County of Passaic

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-00395) FOR CARE PERSPECTIVES, INC., IN THE AMOUNT OF \$50,000.00 THROUGH DECEMBER 31, 2016

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160782						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-15						
CAF #	6-01-27-172-001-213						
Purchase Req. #	R6-00026						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING
PURCHASE ORDER (16-00395) FOR CARE PERSPECTIVES,
INC., IN THE AMOUNT OF \$50,000.00**

WHEREAS on December 8, 2015 by Resolution R-2015-0904 (I-11) a qualifying list of providers of nursing staffing agencies was established; and

WHEREAS on February 23, 2016 by Resolution R-2016-0140 (n-14), the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Care Perspectives, Inc., of Milford, NJ to provide Interim Director of Nursing of Record for Preakness Healthcare Center for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget on an as-needed basis in the amount of \$150,000.00; and

WHEREAS there is a need for increasing said funds for the estimated costs of Interim Director of Nursing of Record through December 31, 2016; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to \$200,000.00; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Care Perspectives, Inc., Milford, NJ, to provide Interim Director of Nursing of Record for Preakness Healthcare

Center for the estimated costs of Interim Director of Nursing of Record through December 31, 2016 in the amount of \$200,000.00 as recorded in Purchase Requisition R6-00026; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: September 27, 2016

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION: To increase the existing Purchase Order (16-00395) for Care Perspectives, Inc. for the estimated costs through December 31, 2016.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$200,000.00

REQUISITION # R6-00026

4. COMMITTEE REVIEW:

DATE

- | | |
|---|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160782

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION: To increase the existing Purchase Order (16-00395) for Care Perspectives, Inc. for the estimated costs through December 31, 2016.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$200,000.00

REQUISITION # R6-00026

4. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: September 27, 2016
 Adopted on: September 27, 2016
 Official Resolution#: R20160782

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda:

RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-01082) FOR DELTA T. GROUP NORTH JERSEY, INC., IN THE AMOUNT OF \$10,000.00 FOR THE ESTIMATED COSTS OF CNA's THROUGH DECEMBER 31, 2016

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160783						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-16						
CAF #	6-01-27-172-001-213						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-01082) FOR DELTA T. GROUP NORTH JERSEY, INC., IN THE AMOUNT OF \$10,000.00 FOR THE ESTIMATED COSTS OF CNA's

WHEREAS on December 8, 2015 by Resolution R-2015-0904 (I-11) a qualifying list of providers of nursing staffing agencies was established; and

WHEREAS on February 9, 2016 by Resolution R-2016-0079 (n-9), the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Delta T. Group North Jersey, Inc., of Woodbridge, NJ, for Nursing Staff for Preakness Healthcare Center for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget on an as-needed basis in the amount of \$15,000.00; and

WHEREAS there is a need for increasing said funds for the estimated costs of CNA's through December 31, 2016; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to \$25,000.00; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Delta T. Group North Jersey, Inc., of Woodbridge, NJ, for Nursing Staff for Preakness Healthcare Center for the estimated costs of CNAs through December 31, 2016 in the

amount of \$25,000.00 as recorded in Purchase Requisition R6-00916; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 6-01-27-172-001-213

PURPOSE: Resolution authorizing an increase of funds to Delta T. Group North Jersey, Inc., in the amount of \$25,000.00



Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION: To increase the existing Purchase Order (16-01082) for Delta T Group North Jersey, Inc. for the estimated costs of CNAs through December 31, 2016.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$25,000_

REQUISITION # R6-00916

- | | |
|---|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160783

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-00412) FOR DELTA T. GROUP NORTH JERSEY, INC., IN THE AMOUNT OF \$5,000.00 FOR THE ESTIMATED COSTS OF NURSING STAFF THROUGH DECEMBER 31, 2016

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160784						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-17						
CAF #	6-01-27-172-001-213						
Purchase Req. #	R6-00060						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING AN INCREASE TO THE EXISTING PURCHASE ORDER (16-00412) FOR DELTA T. GROUP NORTH JERSEY, INC., IN THE AMOUNT OF \$5,000.00 FOR THE ESTIMATED COSTS OF NURSING STAFF THROUGH DECEMBER 31, 2016

WHEREAS on December 8, 2015 by Resolution R-2015-0904 (I-11) a qualifying list of providers of nursing staffing agencies was established; and

WHEREAS on January 26, 2016 by Resolution R-2016-0044 (I-18), the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Delta T. Group North Jersey, Inc., of Woodbridge, NJ, for Nursing Staff for Preakness Healthcare Center for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget on an as-needed basis in the amount of \$25,000.00; and

WHEREAS there is a need for increasing said funds for the estimated costs of RNs through December 31, 2016; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to \$30,000.00; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Delta T. Group North Jersey, Inc., of Woodbridge, NJ, , for Nursing Staff for Preakness Healthcare Center for the estimated costs of RNs through December 31, 2016 in the

amount of \$30,000.00 as recorded in Purchase Requisition R6-00060; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,000.00

APPROPRIATION: 6-01-27-172-001-213

PURPOSE: Resolution authorizing an increase of funds to Delta T.
Group North Jersey, Inc.


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Conrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION: To increase the existing Purchase Order (16-00412) for Delta T Group North Jersey, Inc. for the estimated costs of nursing staff through December 31, 2016.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$30,000__

REQUISITION # R6-00060

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160784

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM


Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: AMENDED

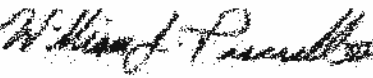
RESOLUTION AUTHORIZING THE SECOND ONE-YEAR OPTION OF THREE TO MEDCARE MEDICAL SUPPLY, INC., FOR ENTERAL NUTRITION SERVICES FOR PREAKNESS HEALTHCARE CENTER COMMENCING NOVEMBER 1, 2016 THROUGH OCTOBER 31, 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20160785						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-18						
CAF #	6-01-27-172-001-M01						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

AMENDED
RESOLUTION AUTHORIZING THE SECOND ONE-YEAR
OPTION OF THREE TO MEDCARE MEDICAL SUPPLY, INC.,
FOR ENTERAL NUTRITION SERVICES FOR PREAKNESS
HEALTHCARE CENTER COMMENCING NOVEMBER 1, 2016
THROUGH OCTOBER 31, 2017

WHEREAS, the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-14-821 on October 28, 2014 awarding a contract to Medicare Medical Supply, Inc., d/b/a MMS Inc., of Neptune, NJ, to provide Enteral Nutrition Services for Preakness Healthcare Center; and

WHEREAS on October 27, 2015 Resolution R-2015-0781 (k-15) was passed exercising the first one-year option to renew; and

WHEREAS the County is desirous of exercising the 2nd extension option at the price of \$31,500.00 for the contract term November 1, 2016 through October 31, 2017; and

WHEREAS the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached hereto, indicating that \$31,500.00 in funds are available in budget account #6-01-27-172-001-M01 for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the 2nd one-year renew to Medicare Medical Supply, Inc., d/b/a MMS, Inc., of Neptune, NJ for Enteral Nutrition Services for Preakness Healthcare Center; and

BE IT FURTHER RESOLVED that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

JDP:lc

Dated: September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$31,500.00

APPROPRIATION: \$5,250.00 - 6-01-27-172-001-M01
\$26,250.00- *contingent upon availability of
Funds in 2017 adopted budget.

PURPOSE: Resolution authorizing the second one-year option of
three to Medicare Medical Supply, Inc., for the
Maintenance of Proprietary software for enteral
nutrition services.


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution authorizing the second of three (1) year options to renew contract pursuant to Request for Proposal (R-14-821) to Medicare Medical Supply Inc. d/b/a MMS, Inc for Enteral Nutrition Services for the period of 11/01/16 to 10/31/17 for Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 31,500
REQUISITION # N/A
ACCOUNT# 6-01-27-172-001-M01

P.O. # 16-02069 was established as a Blanket Purchase Order for 2016. MMs Ins. is the current vendor based on previous contract.

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:
 Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

Introduced on: September 27, 2016
 Adopted on: September 27, 2016
 Official Resolution#: R20160785

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE OF FUNDS TO TOWNE NURSING STAFF, INC., IN THE AMOUNT OF \$70,000.00 PURSUANT TO PURCHASE REQUISITION R6-00062, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160786						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-19						
CAF #	6-01-27-172-001-213						
Purchase Req. #	R6-00062						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING AN INCREASE OF FUNDS TO
TOWNE NURSING STAFF, INC., IN THE AMOUNT OF
\$70,000.00 PURSUANT TO PURCHASE REQUISITION R6-
00062**

WHEREAS on December 8, 2015 by Resolution R-2015-0904 (I-11) a qualifying list of providers of nursing staffing agencies was established; and

WHEREAS on January 26, 2016 by Resolution R-2016-0045 (I-20), the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Towne Nursing Staff, Inc., of Lakewood, NJ, for Nursing Staff for Preakness Healthcare Center for the estimated costs for the first quarter of 2016 within the parameters of the established temporary budget on an as-needed basis in the amount of \$25,000.00; and

WHEREAS there is a need for increasing said funds for the estimated costs of RNs through December 31, 2016; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to \$70,000.00; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Towne Nursing Staff, Inc., of Lakewood, NJ, for Nursing Staff for Preakness Healthcare Center for the estimated costs of RNs through December 31, 2016 in the amount of \$70,000.00 as recorded in Purchase Requisition R6-00062; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$45,000.00

APPROPRIATION: 6-01-27-172-001-213

PURPOSE: Resolution authorizing an increase of a previously awarded contract to Towne Nursing Staff, Inc.,


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION: To increase the existing Purchase Order (16-00413) for Towne Nursing Staff, Inc. for the estimated costs of nursing staff through December 31, 2016.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$70,000_

REQUISITION # R6-00062

4. COMMITTEE REVIEW:

DATE

- Administration & Finance _____
- Public Works / Buildings & Grounds _____
- Planning & Economic Development _____
- Health, Human Services & Community Affairs _____
- Law & Public Safety _____
- Energy _____
- Other Specify: _____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160786

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS17AAA006 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160787						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-20						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING THE EXECUTION OF THE
AFORESAID GRANT AGREEMENT DOAS17AAA006
FROM THE NEW JERSEY DEPARTMENT OF HUMAN
SERVICES, DIVISION OF AGING SERVICES FOR 2017
IN THE AMOUNT OF \$2,637,089 TO CARRY OUT
SERVICES AND PROGRAMS FOR THE ELDERLY
THROUGH THE DEPARTMENT OF SENIOR SERVICES**

WHEREAS the Passaic County Area Agency on Aging has obtained a Grant Agreement DOAS17AAA006 from the New Jersey Department of Human Services, Division of Aging Services for 2017 in the amount of \$2,637,089.00, which is available at this time to carry out a program to develop a comprehensive and coordinated system of services for the elderly under the Older Americans Act of 1965, as amended; and

WHEREAS these funds for said agreement are set forth in Policy Memorandum 2016-15, I-12, 2017 Area Plan Contract; Contract Application Provisions; Advanced Planning Documents; Intent to Fund/Initial Distribution of Title III, and Related State Match, State Funded and other Federal Programs, for Execution of the 2017-2018 Area Plan Contract (APC), 2017 Area Plan contract Funding Allocations Services, dated August 17, 2016 will be distributed as follows: Title IIIB, \$304,510.00; Title IIIC1, \$328,511.00; Title IIIC2, \$187,935.00; Title IIID, \$16,380.00; Title IIIE, \$120,148.00; with an accompanying New Jersey State Match of \$80,374.00 and an additional grant from the State of New Jersey for the Weekend Home Delivered Meals Program of \$59,576.00; Safe Housing and Transportation Program of \$67,451.00; Adult Protective Service of \$326,065.00, Social Service

Block Grant of \$545,054.00; State Home Delivered Meals of \$166,360.00; Care Management Quality Assurance of \$23,810.00; Medicaid Match of \$33,098.00; COLA of \$328,122.00; NSIP (USDA) of \$49,695.00; and

WHEREAS included is a spreadsheet showing 50% of anticipated Federal Title III-B, C-1, C-2, D, E and related State Match, as well as 100% for State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Service Block Grant (SSBG), Care Management Quality Assurance (CMQA), Supplemental Funds (Formerly known as COLA - Cost of Living Adjustment), State Home Delivered Meals (SHDM) and Medicaid reimbursement. Also included is the initial 30% allocation of Nutrition Services Incentive Program (NSIP) and 100% allocation of the anticipated Medicaid reimbursement amount; and

WHEREAS the balance of Title III, State Match and NSIP funds will be distributed to AAAs in the midyear and final amendments once the notice of grant award is received from the Administration on Aging; and

WHEREAS this matter has been recommended by the County's Area Aging Director and was reviewed and recommended for approval by the Freeholder Human Services Committee;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above and in the aforementioned 2017 Initial Allocation, the Director and Clerk to the Board be, and

they hereby are, authorized to execute the aforesaid Grant Agreement DOAS17AAA006 to carry out the terms thereof, subject to the actual receipt of the above stated funds from the New Jersey Department of Human Services, Division of Aging Services.

JDP:lc

Dated: September 27, 2016

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER: **Mary Kuzinski**
Telephone #: **973-569-4070**

DESCRIPTION OF RESOLUTION: Resolution authorizing the execution of Grant Agreement #DOAS17AAA006 from the New Jersey Department of Human Services, Division of Aging Services for 2017 in the amount of \$2,637,089 to carry out services and programs for the elderly through the Department of Senior Services.

Whereas the total sum to be paid are as follows:

- 2. CERTIFICATION INFORMATION Account:
- 3.

ATTACH A COPY OF *THE REQUISITION FROM EDMUND*:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION.

- 4. AMOUNT OF EXPENDITION:
- 5. BUDGET ACCOUNT:
- 6.
- 7. COMMITTEE REVIEW:

	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

- 8. DISTRIBUTION LIST:
- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:



State of New Jersey
 DEPARTMENT OF HUMAN SERVICES
 DIVISION OF AGING SERVICES
 PO BOX 807
 TRENTON, N.J. 08625-0807
 www.nj.gov/humanservices

CHRIS CHRISTIE
 Governor

KIM GUADAGNO
 Lt. Governor

ELIZABETH CONNOLLY
 Acting Commissioner

NANCY E. DAY
 Director

DATE: August 17, 2016

NUMBER: 2016-15, I-12

TYPE: Policy Memorandum

SUPERSEDES: None

SUBJECT: 2017 Area Plan Contract Update

DISTRIBUTION CODE: I

- Contract Application Provisions
- Advance Planning Document
- Intent to Fund/Initial Distribution of Title III and Related State Match, State Funded and other Federal Programs for Execution of the 2017 Area Plan Contract (APC)
- 2017 Area Plan Contract Funding Allocations Services
- 2017 APC Instruction Guide

EFFECTIVE: Immediately

APPLICABILITY: Executive Directors, Area Agencies on Aging (AAA)

BACKGROUND: Pursuant to the Older Americans Act (OAA) of 1965 (42 U.S.C. §§ 3001 et seq.) as amended, specifically the Older Americans Act amendments of 2000 (Pub. L. No. 106-501) and the OAA amendments of 2006 (Pub. L. No. 109-365), and the Older Americans Act Reauthorization Act of 2016 (P.L. 114-144, enacted April 19, 2016), each Area Agency on Aging (AAA) is required to submit for approval to the Division of Aging Services (DoAS), an Area Plan Contract (APC). The Area Plan provides a comprehensive and coordinated system of support services for seniors in its planning and service area as a requirement to receive OAA funds.

All New Jersey Department of Human Services' applications for contract funding, including the 2017 APC must be completed and submitted online via the Department's System for Administering Grants Electronically (SAGE).

POLICY: The 2017 APC Update contract application shall be prepared as per guidelines in this Policy Memorandum, documents attached to this memo, as well as documents located in the SAGE portal including:

- Terms and Conditions
- 2017 Administrative Requirements, Supplemental Provisions, and Subcontract Requirements
- 2017 Area Plan Contract Application Forms
- 2017 APC Instruction Guide

Introduced on:

September 27, 2016

Adopted on:

September 27, 2016

Official Resolution#:

R20160787

2017 APC CONTRACT APPLICATION PROVISIONS:

Completed APC contract applications must be submitted in SAGE by **4:00 PM on October 17, 2016**. *(Please note that SAGE cannot accommodate due date extensions)*. Deficient or incomplete APC contract applications will be recorded as overdue and returned to the AAA for correction. Late applications may impact payments. The Department will not provide cash payments for any costs incurred in carrying out the terms of this contract until a fully executed Notice of Grant Award from DoAS has been processed. Upon completion of this process, payments will be made in accordance with the Contract provisions.

The 2017 APC represents the second year of the 2016-2018 APC cycle. It is necessary for AAAs to submit new applications, schedules, certification forms, and other documents as specified. With the inception of SAGE, each APC is a one-year contract; therefore, effective dates of this contract period are January 1, 2017, through December 31, 2017.

DoAS will be processing the APC contract applications to provide continued support to AAAs for the provision of comprehensive services for senior citizens. The formula utilized for the distribution of FFY17 Title III funds and related State match is detailed in our State Plan on Aging and in PM 92-13, III-6 "Funding Formula", PM 93-4, III-2. "Supplemental Funding Formula", and PM 2001-8, III-7, "Title III E, National Family Caregiver Support Program." Non-Title III funds are distributed based upon funding formulas established through policy memoranda issued at the inception of each program.

All APC funds shall follow the protocol for OAA Title III protocol as the funds leverage services provided under the contract. These requirements shall apply to every service funded in total or in part under the APC regardless of whether the service is provided by the AAA, by a governmental source or by a subcontracted agency. AAAs shall ensure compliance with APC funds.

All programs and services funded in total or in part under the APC, January 1, 2017, through December 31, 2017, must be included in an Integrated Program Summary (IPS). Only the official name of an agency, as written on its business registration certificate, is permitted in APCs. DoAS will accept a minimal number of "To Be Determined" IPSs if a service or provider has not been determined by the APC submission due date. *(Please note that TBD IPSs must include: funding source, funding amount, and either a provider or taxonomy service and service code. Omission of both a provider and taxonomy service on the TBD IPS will cause the APC application to be rejected and returned to the AAA for revision and may impact payments)*.

If circumstances warrant a waiver from Federal and/or State Guidelines for the 2017 APC contract period, new direct service, priority, and/or proprietary waivers must be submitted in compliance with PM 91-9, III-4 "Waiver Forms & Procedures for Area Agencies on Aging". All new waiver requests shall be submitted on DoAS waiver forms online in SAGE as part of the 2017 APC application. Waiver requests must be submitted with all required substantiating documents and include original signatures of all parties. If a waiver is needed after submission of the 2017 APC, the AAA is required to promptly notify DoAS Office on AAA Administration in order to clarify the need for the waiver and submit completed waiver forms with signatures and required documents without delay prior to the AAA contracting with the provider. The AAA will be notified of waiver approval. Unless otherwise specified, approved waivers will remain in effect for the remainder three-year contract period ending December 31, 2018, as long as circumstances under which the original waiver was granted. *(AAAs can obtain original waiver forms from the SAGE grants management portal. Details on obtaining and completing the forms along with submission in SAGE are included in the 2017 APC Application Instruction Guide.)*

When the AAA proposes to contract with another Government Agency (such as a State, county, municipal agency) the AAA is required to submit a completed signed Request for Governmental Agency Service Provider with all required substantiation to DoAS. The AAA must receive DoAS approval prior to the contracting with the governmental provider. Unless otherwise stated, approved governmental providers are valid for the remainder of the 2016-2018 area plan cycle, as long as there are no changes in circumstances under which the original governmental agency services request was approved and no additional services will be provided. Changes in circumstances affecting service provision include but are not limited to administrative and fiscal oversight, capacity to serve the anticipated number of clients, cost of service and/or proposals to add services. A change in circumstance necessitates AAAs to submit a new Request for Governmental Agency Service Provider with all required justifications and must be approved by DoAS prior to the AAA contracting with the provider and provision of services. The AAA must submit the signed Request for Governmental Agency Service Provider forms in SAGE with the 2017 APC Contract Application. (Details on obtaining and completing the forms along with submission in SAGE are included in the 2017 APC Contract Application Instruction Guide.)

The AAA shall make every effort to maintain the privacy of personal and confidential information that may be provided by participants in the course of accessing services and supports. The AAA shall require all current users and future users of SAMS to sign a confidentiality agreement promulgated by DoAS prior to accessing SAMS and shall notify DoAS when SAMS user IDs must be deactivated upon a user's departure. The AAA shall review the confidentiality agreements signed by SAMS users as part of its monitoring/auditing process. Further details are outlined in 2017 Administrative Requirements, Subcontract Requirements and Supplemental Provisions document.

Intent to Fund:

This Policy Memorandum serves as the DoAS formal intent to fund AAAs for the 2017 APC Contract Year, contingent upon DoAS approval and as outlined in the approved APC.

Attachments:

This memorandum also includes Advance Planning Document attachments and establishes the initial allocation for APC 2017. Based upon 2014 - 2017 New Jersey State Strategic Plan on Aging, census figures are to be updated every two years using the American Community Survey (ACS) demographic updates. For the 2017 Advance Planning Document, we are using the 2009-2013 ACS figures. *Please note that the required Maintenance of Effort (MOE) figure will be calculated for your county for the 2017 APC based on the AAAs certification amounts from the prior year. (Procedures for the 2017 APC Funding Sources are also attached to this Policy Memorandum.)*

Attachments A-1 and A-2 are the advance planning figures at the anticipated 100% Federal Funds and 100% State funding level. These amounts may vary depending upon the actual allocation of federal and State dollars. Please note that the top row of Attachment A indicates the allocation code for each program. Be sure to use the correct codes when preparing all IPS documents as well as the Quarterly Program Reports (QPR A and B). County contracts with providers can be executed using the 100% funding level if allowed by your county.

Attachments B-1 and B-2 show the initial APC allocations at the anticipated 50% Federal Funds and 100% State funding level and are based upon the availability of funds. The balance of FFY17 funds will be included in the one-year amendment when a grant award is received from AoA. SFY18 funds will be fully available for payment once a signed State budget is in effect after July 1, 2017. Any FFY17 funds due in this contract period will be allocated upon the availability of these funds.

Initial IPS documents in SAGE must be established at the level included on attachment B1 and B2. Local, other, and participant contributions can be included at a percentage equivalent to the initial allocation or higher. Full MOE and match requirement must be allocated by the time the AAA processes the mid-year amendment.

When completing an IPS for services to be delivered by the AAA, the Agency Name field on the IPS must begin with the letters "AAA" followed by the AAA's agency name. For example, services provided by Hunterdon County Area Agency on Aging should be entered in the Agency Name field on the IPS as follows: AAA Hunterdon. *See instruction booklet for additional details.*

Included is a spreadsheet showing 50% of anticipated Federal Title III B, C1, C2, D, E and related State Match, and 100% anticipated State funding, which includes State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Service Block Grant (SSBG), Care Management Quality Assurance (CMQA), Supplemental Funds (*formerly known as COLA-Cost of Living Adjustment*), Community Based Senior Program (CBSP), and State Home Delivered Meals (SHDM). Also included are the initial allocation of the Nutrition Services Incentive Program (NSIP) and 100% allocation of the anticipated Medicaid reimbursement amount. The balance of the Title III, State Match, and NSIP funds will be distributed to AAAs in the mid-year and final amendments once the notice of grant award is received from the Administration on Aging.

The NJ Division of Local Government Services is cognizant of these authorizations and will approve corresponding county budget appropriations for those counties receiving funds under this PM.

The 2017 APC Procedures for Funding Sources and Instruction Guide for APC submission are also attached to this Policy Memorandum.

Contract Application Review:

2017 APC contract applications will be accepted for review once the county and AAA agree to comply with all Federal, State, local and other laws, regulations, and policies during the term of the 2017 APC contract year. As part of the review process, AAAs will be notified through SAGE of any required changes to the APC application. APC approval is based on complete, accurate and substantive information per instructions. Notification of the Department's final acceptance of the plan will also be communicated via SAGE.

Notice of Grant Award:

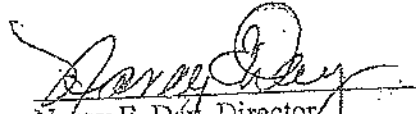
An executed Notice of Grant Award will be available in SAGE upon approval by DoAS. AAAs will be notified by a message in SAGE when the application is fully approved. AAAs will then be able to print a copy of the signed contract documents located in SAGE. Paper copies of contracts will no longer be mailed. Please be advised that the Department will not provide cash payments for any costs incurred in carrying out the terms of this contract until a fully executed Notice of Grant Award from DoAS has been processed. Upon completion of this process, payments will be made in accordance with the contract provisions.

A resolution accepting the obligations of the APC is not required by DoAS for execution of this contract. AAAs planning on submitting resolutions should ensure they comply with county requirements for local resolution procedures, with language that allows the county to accept any and all funding. A sample is

Any proposed changes to the APC as well as changes in AAA staff, office location, phone, fax, or email, should be communicated in writing to the Assistant Division Director, Office of AAA Administration, as soon as possible.

Questions regarding the APC programmatic documents should be directed to Stephanie Rietze at (609) 588-6530 or Stephanie.Rietze@dhs.state.nj.us. For questions regarding this Policy Memorandum or fiscal matters, contact either Anthony Garofalo, Contract Administrator, at (609) 588-6529 or Anthony.Garofalo@dhs.state.nj.us or Bruce Sutton, Supervising Contract Administrator, at (609) 588-6789 or Bruce.Sutton@dhs.state.nj.us.

Thank you for your cooperation in the APC process.


Nancy E. Day, Director
Division of Aging Services

NED/TZ/bas/smr
Attachments

DEPARTMENT OF HUMAN SERVICES
 DIVISION OF AGING SERVICES
 2017 INITIAL ALLOCATION

Allocation Percentage is Approximately: 50.00%
 Allocations Listed Represent Approximate Percentages Based Upon the Availability of FY 17 and FY18 Funding.

Attachment B-1

COUNTY	Allocation Code:					Federal Totals	STATE MATCH 50%		
	02 50% B	03 50% C1	04 50% C2	10 50% D	08 50% E		TITLE III A-D	TITLE III E	TOTAL
Atlantic	174,952	188,617	107,728	9,564	68,960	549,821	25,458	20,688	46,146
Bergen	547,334	589,905	336,413	28,580	216,127	1,718,360	79,529	64,837	144,366
Burlington	218,928	235,904	134,368	11,401	85,407	687,008	31,797	25,922	57,719
Camden	282,584	304,620	173,958	14,936	112,105	888,198	41,087	33,632	74,719
Cape May	78,191	74,339	42,171	9,612	27,420	231,733	10,816	8,225	19,042
Cumberland	91,334	98,456	56,279	7,557	35,451	290,077	13,428	10,935	24,363
Essex	510,247	550,907	315,755	26,990	204,252	1,608,051	74,319	61,276	135,595
Gloucester	127,277	137,065	78,049	7,259	50,288	359,938	18,510	15,087	33,597
Hudson	412,978	445,924	255,971	22,103	165,613	1,302,589	60,192	49,583	109,875
Hunterdon	78,191	66,566	29,608	6,429	19,025	189,819	9,571	5,708	15,279
Mercer	194,179	209,365	119,500	10,355	76,984	610,383	28,238	23,095	51,333
Middlesex	408,484	440,496	251,704	21,320	161,967	1,283,951	59,399	48,591	107,990
Munmouth	313,150	337,254	191,951	16,687	123,730	982,772	45,478	37,118	82,596
Morris	228,516	246,106	139,978	12,025	89,752	716,378	33,175	26,926	60,101
Ocean	386,283	415,634	236,031	20,448	152,126	1,210,522	56,033	45,637	101,670
Passaic	304,510	328,511	187,935	16,380	120,148	957,484	44,330	36,044	80,374
Salem	78,312	66,586	22,299	9,316	14,395	190,899	9,344	4,319	13,663
Somerset	162,065	163,904	93,492	9,337	59,780	477,576	22,119	17,934	40,053
Sussex	78,227	66,566	33,086	7,363	21,216	206,528	9,808	6,383	16,191
Union	313,633	336,348	193,546	16,669	125,314	987,510	45,646	37,594	83,240
Warren	78,357	66,566	31,349	6,816	20,272	203,660	9,704	6,082	15,786
TOTALS	5,057,712	5,371,520	3,031,376	290,148	1,982,392	15,703,148	727,981	585,717	1,313,698

* Allocation Code for Title III Admin - 01, SHTP Admin - 12 and SSBG Admin - 21

DEPARTMENT OF HUMAN SERVICES
 DIVISION OF AGING SERVICES
 2017 INITIAL ALLOCATION

Allocation Codes:	06	11	14	20	19	17	35	43	NON-TITLE III FUNDS ALLOCATED	NON-TITLE III FUNDS AUTHORIZED	GRAND TOTAL AUTHORIZED		
COUNTY	100% SWHDM	100% SHTP	100% APS	100% SSBG	100% SHDM	100% CMOA	100% Medicaid	approx. 30% NSIP	100% CBSP	100% Supplemental Funds	NON-TITLE III FUNDS ALLOCATED	NON-TITLE III FUNDS AUTHORIZED	GRAND TOTAL AUTHORIZED
Atlantic	33,985	40,329	191,887	366,920	0	23,810	18,957	59,430	180,544	187,176	1,182,094	1,152,094	1,701,915
Bergen	105,478	125,341	474,878	812,499	0	23,810	58,014	145,429	65,472	580,803	2,537,190	2,537,190	4,285,550
Burlington	42,363	50,268	181,862	176,550	0	23,810	23,563	34,776	0	231,018	822,029	822,029	1,185,980
Camden	54,963	65,371	305,707	786,559	46,605	23,810	30,457	45,908	0	299,814	1,733,913	1,733,913	2,622,111
Cape May	13,175	15,405	78,487	128,922	7,287	23,810	7,321	27,193	8,455	73,428	403,035	403,035	634,768
Cumberland	17,798	21,183	120,385	482,458	1,087	23,810	8,815	18,695	79,245	97,094	895,903	895,903	1,185,980
Essex	97,898	116,952	580,325	1,440,915	146,871	23,810	55,050	57,885	0	542,687	3,198,008	3,198,008	4,886,059
Gloucester	24,981	29,632	137,056	158,480	20,044	23,810	13,680	36,810	0	133,581	611,941	611,941	1,011,579
Hudson	79,946	96,566	514,263	1,622,931	75,053	23,810	44,845	137,629	0	440,272	3,144,000	3,144,000	4,446,589
Hunterdon	13,000	11,232	72,637	75,342	20,057	23,810	5,202	10,419	0	50,476	297,494	297,494	487,313
Mercer	37,220	44,266	208,476	561,167	0	23,810	20,908	39,858	0	206,311	1,193,349	1,193,349	1,883,732
Middlesex	80,402	95,660	375,782	513,809	25,402	23,810	44,166	78,156	0	433,927	1,779,074	1,779,074	3,063,025
Monmouth	60,424	71,847	314,983	720,492	0	23,810	33,588	79,450	0	328,982	1,715,922	1,715,922	2,698,694
Morris	44,263	52,451	199,488	36,533	11,566	23,810	24,607	97,760	0	240,645	850,224	850,224	1,586,602
Ocean	74,482	88,136	375,711	227,542	0	23,810	41,306	56,432	0	402,471	1,391,552	1,391,552	2,602,084
Passaic	59,576	67,451	326,065	545,054	186,360	23,810	33,098	48,695	0	328,122	1,679,605	1,679,605	2,637,089
Salem	13,000	7,907	71,880	230,076	15,373	23,810	3,895	7,307	0	36,711	425,542	425,542	616,430
Somerset	30,050	35,692	117,764	216,530	15,851	23,810	16,495	31,086	0	181,581	690,922	690,922	1,168,500
Sussex	13,000	12,565	74,965	12,805	19,488	23,810	5,812	7,676	0	58,456	242,856	242,856	449,384
Union	60,498	72,088	311,415	456,442	16,598	23,810	33,798	86,627	0	333,524	1,480,981	1,480,981	2,468,991
Warren	13,000	11,868	73,032	103,728	37,310	23,810	6,538	9,754	26,682	53,991	376,519	376,519	600,979
TOTALS	970,000	1,131,000	5,109,000	9,742,934	625,000	500,010	630,857	1,117,986	380,385	5,221,000	26,621,863	26,621,863	42,325,911

Attachment B-2

8/25/2016 (079 9) Initial 2010 Updated work Census CAP-17_Formula Changes 50% Base 200% pov 75+ 30 25 15 20 10 kisk

Introduced on: September 22
 Adopted on: September 22
 Official Resolution#: R20160787

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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401 Grand Street
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTOIN AUTHORIZING THE EXECUTION OF THE WDB/CHIEF ELECTED OFFICIAL AGREEMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20160788						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-21						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTOIN AUTHORIZING THE EXECUTION OF THE
WDB/CHIEF ELECTED OFFICIAL AGREEMENT**

WHEREAS the mission of the Workforce Development Board is to ensure that optional investments are made in Passaic County to support workforce development, training and job preparation for residents; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of Authorizing the execution of the WDB/Chief Elected Official Agreement; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the execution of the WDB/Chief Elected Official Agreement; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute said Agreement.

JDP:lc

Dated: September 27, 2016

WDB/CHIEF ELECTED OFFICIAL AGREEMENT

WHEREAS the Governor of the State of New Jersey has designated the County of Passaic, hereinafter referred to as “County”, a local workforce investment area in compliant with the Workforce Innovation and Opportunity Act of July 2014, hereinafter referred to as “WIOA”;

WHEREAS WIOA requires that the County establish a Workforce Development Board, hereinafter referred to as the “WDB”, and the Passaic County Board of Chosen Freeholders, hereinafter referred to as the Local Board, following WIOA and in the best interest of the County, have appointed the members;

WHEREAS for purposes of administering the WIOA and for entering into and implementing agreements in accordance with WIOA, the Chief Local Elected Official is the Freeholder Director;

WHEREAS the County of Passaic, a designated workforce area, has created and continues to maintain a One-Stop delivery system that enhances the range and quality of workforce development services; and

WHEREAS Section 107 of WIOA requires that the WDB and County enter into an agreement that sets forth the respective roles and

responsibilities of each party as partners in the administration of workforce development programs operated in the local workforce investment area; and

WHEREAS the WDB and the County are willing to work in partnership to foster the implementation of the ACT, its regulations and guidelines, as mandated by WIOA;

NOW THEREFORE BE IT AGREED UPON that each party involved will be responsible for specific duties as follows:

1. **Passaic County:**

- The Chief Elected Official in the local area shall serve as the Fiscal Agent/local grant recipient for, and shall be liable for any misuse of, the grant funds allocated to the local area under Section 3 (9) of the Workforce Innovation and Opportunity Act of 2014.
- The local grant recipient or an entity designated as the fiscal agent shall disburse such funds for WIOA activities at the direction of the local board pursuant to the requirements of this title, if the direction does not violate a provision of WIOA. The local grant recipient or entity designated as fiscal agent shall disburse the funds immediately on receiving such direction from the local board.
- Consistent with WIOA and with guidelines prepared and issued by the State Employment and Training Commission, appoint individuals to the WDB that represent the following entities:

Private Sector (Business)
The County Economic Development Agency
County Vocational/Technical School
County Superintendent of Schools
County Division of Social Services

Workforce New Jersey Manager
County College
Vocational Rehabilitation
One-Stop Operations
Adult Education/Literacy Representative
Community Based Organizations
Organized labor

Membership appointments will be made by the Board of Chosen Freeholders. Recommendation for membership is a joint effort of local elected officials, the business community, the local community, labor federations, and current WDB members.

Provisions for Removal of Members:

- (1) Unacceptable attendance record
- (2) Moving their business or residence (either one must remain in the County) out of the Passaic County Workforce Area, or
- (3) A change in employment that affects the required sector they represent on the WDB.

- Have approval authority over all plans and grant applications, and modifications that are prepared by the WDB for submission to a State, Federal or private funding authority.
- Utilize funds available to the workforce area through WIOA and other workforce development grants to provide the WDB with adequate financial support and in-kind resources in order to adequately perform the mandated responsibilities.
- Freeholder Director to designate a member of the Board of Chosen Freeholders to act as a liaison to the WDB.
- In cooperation with the WDB, provides guidance to assist in the ongoing operation of One Stop Career Center, including but not limited to, developing memorandums of understanding with WIOA partners, and conducting oversight of the One-Stop Career Center.

- The CEO retains the rights as the overseer of the activities of the Workforce Development Board to have said WDB report all plans and activities to the CEO.

- The CEO retains the right in accordance with applicable laws and regulations directly and by way of delegation to designated personnel:
 - To direct all operations of the County;
 - To direct all employees of the County;
 - To hire, promote, transfer, assign and retain employees in positions within the County, and to suspend, demote, discharge, or take other disciplinary action against employees;
 - To determine the methods, means, and personnel by which operations are to be conducted;
 - Approve designation or certification of the operator of the One-Stop Career Center;
 - To contract and/or sub-contract work including but not limited to professional and other specialized services;
 - To take whatever action may be necessary to comply with State and Federal law and regulations;
 - To maintain the efficiency of the government operations entrusted to it.

- Rights, Benefits, and Privileges of Employees: A full time Workforce Development Board staff shall adhere to and be covered by the terms and conditions of employment as set forth by the Passaic County Board of Chosen Freeholders. All matters affecting the wages, hours, and other terms and conditions of employment which are not specifically governed by this agreement, remain with the discretion of the County.

2. **Workforce Development Board**

In accordance with WIOA section 107 (a) the local Workforce Development Board is responsible for:

- Developing workforce development plans and conducting oversight of the four core programs at/of the One-Stop Career Center, youth activities, and employment and training activities under Title I, II, III, and IV of WIOA in partnership with the Chief Elected Official.
- Perform oversight of programs operated under WIOA and other workforce development programs serving a similar purpose thereto.
- Developing a budget for the purpose of carrying out the duties of the WDB, subject to the approval of the Chief Elected Official.
- Negotiating and reaching agreement on local performance measures with the Chief Elected Official and the Governor.
- Assisting the Governor in developing the State-wide employment statistics system under the Wagner-Peyser Act.
- Coordinating workforce investment activities with economic development strategies and developing employer linkages.
- Promoting private sector involvement in the State-wide workforce investment system through effective connecting, brokering and coaching activities through intermediaries such as the One-Stop operator in the local area or through other organizations to assist such employers in meeting hiring needs.
- Create strategic planning and workforce investment system; prioritize with other Workforce Development Boards that serve a similar purpose.

- WDBs which are part of State designated region for regional planning must carry out the regional planning responsibilities required by the State in accordance with WIOA statewide rapid response activities, as described in section 134(a)(2)(A); A description of the replicated cooperative agreements (as defined in section 107(d)(11) between the local board or other local entities described in section 101(a)(11)(B) of the Rehabilitation Act of 1973 (29 U.S.C. 721(a)(11)(B) and the local office of a designated State agency or designated State unit administering programs carried out under title I of such Act (20 U.S.C. 720 et seq.) (other than section 112 or part C of that title (29 U.S.C. 732, 741) and subject to section 121 (f) in accordance with section 101(a)(11) of such Act (20 U.S.C. 721(a)(11) with respect to efforts that will enhance the provisions to individuals with disabilities and to other individuals, such as cross training of staff, technical assistance, use and sharing of information, cooperative efforts with employers, and other efforts at cooperation, collaboration, and coordination.
- The WDB must conduct business in an open manner as required by WIOA 107(e), by making available to the public, on a regular basis through open meetings, information about the activities of the WDB, including information about the local plan before submission of the plan, and about membership, the designation of the One-Stop Operator, and the award of grants or contracts to eligible providers of youth activities, and on request, minutes of formal meetings of the WDB (WIOA Section 107(e)).

NOW THEREFORE after the above responsibilities have been delineated for each party involved, the Chief Elected Official of the County and the Passaic County WDB, enter into this Agreement on this ___ day of _____, 2016.

It is understood that this Agreement shall in no way limit or otherwise infringe upon Passaic County's or the WDB's ability to exercise options available under WIOA or the applicable regulations.

This Agreement shall become effective _____ and shall remain in effect unless mutually modified or terminated by all parties hereto mentioned.

Passaic County

Passaic County WDB

Theodore "TJ" Best, Director
Board of Chosen Freeholders,
Chief Local Elected Official

, Chair
Workforce Development Board

Date

Date

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO DRILL CONSTRUCTION CO. INC. AS IT PERTAINS TO THE PASSAIC COUNTY POLICE ACADEMY BUILDING, BUILDING ENVELOPE REPAIRS PROJECT, IN THE TOWNSHIP OF WAYNE, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160789						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-22						
CAF #	C-04-55-137-001-908						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

Res. Pg. k 22-2

**RESOLUTION FOR AWARD OF CONTRACT TO DRILL
CONSTRUCTION CO. INC. AS IT PERTAINS TO THE PASSAIC
COUNTY POLICE ACADEMY BUILDING, BUILDING ENVELOPE
REPAIRS PROJECT, IN THE TOWNSHIP OF WAYNE, NEW
JERSEY AS PER BID**

WHEREAS bids for the Passaic County Police Academy Building, Building Envelope Repairs Project, at 214 Oldham Road in the Township of Wayne, NJ were received on August 18, 2016; and

WHEREAS the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

WHEREAS Drill Construction Co. Inc. submitted a bid for the above-mentioned project and the County Engineer has recommended an award in the sum of \$62,930.00 as per the terms of the attached letter dated September 12, 2016 as the lowest responsible bidder; and

WHEREAS this matter was discussed by members of the Public Works and Buildings & Grounds Committee at their meeting on September 12, 2016 and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Passaic County Police Academy Building, Building Envelope Repairs Project, at 214 Oldham Road in the Township of Wayne, NJ as noted above to Drill Construction Co. Inc. in the amount of \$62,930.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$62,930.00

APPROPRIATION: C-04-55-137-001-908

PURPOSE: Resolution for award of contract to Drill Construction Co. Inc. as it pertains to the Passaic County Police Academy Building Envelope Repairs.


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 12, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Passaic County Police Academy Building
Building Envelope Repairs
214 Oldham Road Wayne, NJ
AWARD OF CONSTRUCTION CONTRACT

Dear Members of the Board:

Bids for the construction of the above referenced project were received on August 18, 2016. The project is for masonry repairs to the building and providing waterproofing installation of thru wall flashing, a new steel lintel for an existing HVAC duct and installation of new gutter and downspouts. Five (5) bidders submitted bids. The following is a summary of the bids received:

<u>Name of Bidder</u>	<u>Amount</u>
1. Drill Construction Co. Inc. 80 Main Street, Ste. 570 West Orange, NJ 07052	\$62,930.00
2. Woop Brothers Contracting LLC 53 Main Street Franklin, NJ 07416	\$305,000.00
3. Dobtol Construction, LLC 210 River St. Suite 21 Hackensack, NJ 07601	\$347,400.00
4. SMAC Corp. 431 N. Midland Ave. Suite A Saddle Brook, NJ 07663-5527	\$515,973.00
5. Askari Construction Inc. 416 Woodbury Dr. Wyckoff, NJ 07481-1514	\$686,786.00

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160789



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 12, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Passaic County Police Academy Building
Building Envelope Repairs
214 Oldham Road Wayne, NJ
AWARD OF CONSTRUCTION CONTRACT

Dear Members of the Board:

Bids for the construction of the above referenced project were received on August 18, 2016. The project is for masonry repairs to the building and providing waterproofing installation of thru wall flashing, a new steel lintel for an existing HVAC duct and installation of new gutter and downspouts. Five (5) bidders submitted bids. The following is a summary of the bids received:

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5. Askari Construction Inc. 416 Woodbury Dr. Wyckoff, NJ 07481-1514	\$686,786.00

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160789

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING A CONSENTING RESOLUTION AUTHORIZING 15-MINUTE PARKING ON EAST 33RD STREET (BETWEEN BROADWAY AND 13TH AVENUE, WEST SIDE, FROM 8:00 A.M. TO 6:00 P.M.) IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160790					
Meeting Date		09/27/2016					
Introduced Date		09/27/2016					
Adopted Date		09/27/2016					
Agenda Item		k-23					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	<				<		
Bartlett		<					
Duffy	<		<		<		
James	<				<		
Lazzara	<				<		
Lepore	<			<	<		
Lora	<				<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION ADOPTING A CONSENTING RESOLUTION
AUTHORIZING 15-MINUTE PARKING ON EAST 33RD STREET
(BETWEEN BROADWAY AND 13TH AVENUE, WEST SIDE, FROM
8:00 A.M. TO 6:00 P.M.) IN THE CITY OF PATERSON, NEW
JERSEY**

WHEREAS the City of Paterson adopted Ordinance 16-057 that establishes a 15-minute parking zone on East 33rd Street (between Broadway and 13th Avenue, West Side, from 8:00 a.m. to 6:00 p.m.), where parking is already permitted; and

WHEREAS the County of Passaic received the final copy of the referenced Ordinance and a request for a consenting Resolution, in light of the fact that East 33rd Street is a County road; and

WHEREAS said Resolution was discussed at the September 12, 2016 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution establishing a 15-minute parking zone on East 33rd Street (between Broadway and 13th Avenue, West Side, from 8:00 a.m. to 6:00 p.m.), where parking is already permitted.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize a consenting Resolution, as specified in the attached letter from the County Traffic Engineer dated September 14, 2016.

September 27, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:k.23-3

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 14, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *City of Paterson Ordinance 16-057*
15 Minute Parking on East 33rd Street (Between Broadway and 13th Avenue, West Side)
(8:00 AM to 6:00 PM)

Dear Members of the Board:

Our office received from the City of Paterson the final copy of the referenced Ordinance. It establishes a 15-minute parking zone at the referenced location (8:00 AM to 6:00 PM), where parking is already permitted. Since East 33rd Street is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the September 12, 2016 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

Charles Silverstein, P.E.
County Traffic Engineer

CSS/sl
Attachment

cc: County Administrator
County Counsel
PWC Chair

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160790

Ordinance of the City of Paterson, N.J.

Res-Pg:k.23-4

No. 3 1st Reading No. 3

Date August, 16., 2016

No. 16-057 ... Public Hearing
(2nd Rdg. & Final Passage)

Date to Mayor August, 16., 2016

Date Returned August, 16., 2016

Division Traffic Engineering

Date Submitted to Council JULY 26, 2016

Factual Contents Certified to By *H. Yu*

TITLE: ORDINANCE ESTABLISHING 15 MINUTE
PARKING SPACES ON EAST 33RD STREET
BETWEEN BROADWAY AND 13TH AVENUE

Chauhan
Title Date

(DPW.ord.15min.plg.e33.st.052616)

Approved As To Form and Legality
on Basis of Facts Set Forth

John J. Angulo 7/8/16
1st Asst. CORPORATION COUNSEL Date

COUNCILPERSON . ANDRE SAYEGH Moved the Following Ordinance:

WHEREAS, there is a need for 15 minute parking spaces in front of the merchants located on the westerly side of East 33rd Street immediately south of Broadway; and

WHEREAS, N.J.S.A. 39:4-197(1)(f) authorizes a municipality to enact an ordinance regulating street parking; and

WHEREAS, it is deemed that the need for 15 minute parking spaces is feasible and warranted based on the field physical and engineering situation at the location and the surrounding area, and is therefore so recommended by the City Traffic Engineer.

NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON, NEW JERSEY AS FOLLOWS:

SECTION 1. No person shall park a vehicle upon any of the following streets or parts of streets during the time described for longer than the time limit as specified:

STREET	SIDE	TIME	LIMIT	LOCATION
E. 33 rd St	West	8am-6pm	15 Min	Beginning at 85 ft south of the southerly Curb line of Broadway and extending 84 feet southerly there from.

SECTION 2. Unless another penalty is expressly provided by state law, including but not limited to N.J.S.A. 39:4-203, any person convicted of a violation of this Ordinance or any supplement thereto, shall be liable to a penalty of not less than fifty (\$50.00) dollars or more than two hundred (\$200.00) dollars or imprisonment for a term not exceeding fifteen (15) days or both.

SECTION 3. The Director of the Department of Public Works or the Director's designee is hereby directed to erect and maintain the regulatory signs as required by law, and the effectiveness of this Ordinance is contingent upon such signs being erected.

SECTION 4. All ordinances or portions of Ordinances inconsistent herewith are repealed to the extent of such inconsistency only.

SECTION 5. If any part of this Ordinance shall be declared to be invalid or inoperative, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this Ordinance.

SECTION 6. This Ordinance shall take effect upon passage, approval and publication as required by law, subject to passage of a concurring ordinance or resolution by the Passaic County Board of Chosen Freeholders.

SECTION 7. The City Clerk shall have this Ordinance codified and incorporated in the official copies of the Paterson Code, but non-codification shall in no way affect the validity of the Ordinance.

SECTION 8. The City Clerk and the Corporation Counsel may change any chapter numbers, article numbers and section numbers if codification of this Ordinance reveals a conflict between those numbers and the existing Code, in order to avoid confusion and possible accidental repealers of existing provisions.

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160790

**ORDINANCE ESTABLISHING 15 MINUTE
PARKING SPACES ON EAST 33RD STREET
BETWEEN BROADWAY AND 13TH AVENUE**

SECTION 9. The City Clerk and the Corporation Counsel may correct any clerical errors in the printing, publication and codification of this Ordinance, provided both concur with the correction being made and both certify in writing to the Municipal Council as to the specifics of the clerical correction no later than seven (7) days before the correction is made, or, where a legal deadline for publication applies, no later than the date of the next Regular Meeting. The said certifications shall also be prominently posted no later than the date of the next regular meeting, and thereafter shall be annexed to the corrected original Ordinance and retained by the City Clerk.

SECTION 10. All or parts of the prior resolutions which are inconsistent with this Ordinance are hereby repealed.

STATEMENT OF PURPOSE

The purpose of this Ordinance is to establish 15 minute parking spaces on East 33rd Street between Broadway and 13th Avenue.

SECONDED BY COUNCILPERSON . . . DOMINGO, "ALEX" MENDEZ

Do Not Use Space Below This Line

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. COTTON, RUBY N.	X			
2. DAVILA, MARITZA	X			
3. JACKSON, MICHAEL	X			
4. KHALIQUE, SHAHIN	X			
5. MCKOY, WILLIAM C.	X			
6. MENDEZ, DOMINGO A.	X			
7. MORRIS, KENNETH				X
8. SAYEGH, ANDRÉ	X			
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on JULY 26, 2016 Adopted on second and final reading after hearing on August 16, 2016

Approved [Signature] Reconsidered Over
Rejected By [Signature] By Council Ride
Date [Signature] Vota Aye NAY

Introduced on: September 24, 2016
Adopted on: September 27, 2016 Council President [Signature] City Clerk SONIA L. GORDON ACTING
Official Resolution # 120160790 MCKOY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
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401 Grand Street
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Tel: 973-881-4402
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING A CONSENTING RESOLUTION APPROVING MODIFICATIONS TO THE SIGNALIZED INTERSECTION OF BERDAN AVENUE/GEOFFREY WAY IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160791						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-24						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION ADOPTING A CONSENTING RESOLUTION
APPROVING MODIFICATIONS TO THE SIGNALIZED
INTERSECTION OF BERDAN AVENUE/GEOFFREY WAY IN THE
TOWNSHIP OF WAYNE, NEW JERSEY**

WHEREAS the Township of Wayne adopted Ordinance 34-2016 (final copy) that approves the modifications to the signalized intersection of Berdan Avenue/Geoffrey Way; and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Berdan Avenue is a County road; and

WHEREAS said Resolution was discussed at the September 12, 2016 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution approving modifications to the signalized intersection of Berdan Avenue/Geoffrey Way in the Township of Wayne, NJ.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to the consenting Resolution approving modifications to the signalized intersection of Berdan Avenue/Geoffrey Way in the Township of Wayne, NJ, as specified in the attached letter from the County Traffic Engineer dated September 14, 2016.

September 27, 2016

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160791



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:k.24-4

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 14, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *Township of Wayne Ordinance 34-2016*
Modifications to the Signalized Intersection of Berdan Avenue/Geoffrey Way

Dear Members of the Board:

Our office received from the Township of Wayne the final copy of the referenced Ordinance. It approves the modifications to the intersection of Berdan Avenue/Geoffrey Way. Since Berdan Avenue is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the September 12, 2016 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the Township of Wayne.

Very truly yours,

Charles Silverstein, P.E.
County Traffic Engineer

CSS/sl
Attachment

cc: County Administrator
County Counsel
PWC Chair

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160791

LEGAL NOTICE
ORDINANCE NO.34
2016
TOWNSHIP OF WAYNE
COUNTY OF PASSAIC
STATE OF NEW JERSEY

AN ORDINANCE APPROVING MODIFICATIONS TO A
TRAFFIC CONTROL SIGNAL AT BERDAN AVENUE/GEOFFREY WAY

BE IT ORDAINED by the Municipal Council of the Township of Wayne in the County of Passaic, State of New Jersey, as follows:

SECTION 1. That the intersection of Berdan Avenue and Geoffrey Way shall be controlled by a Traffic Control Signal in accordance with the Traffic Signal As-Built Plan bearing the last revision date of November 3, 2014.

SECTION 2. That the Traffic Control Signal shall be in accordance with the provisions of the Manual on Uniform Traffic Control Devices, Title 39 of the Revised Statutes and the New Jersey Administrative Code, AND SHALL BE OPERATED IN CONFORMANCE WITH THE DESIGNATED PLAN.

SECTION 3. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. This ordinance shall take effect twenty (20) days after final passage and publication as prescribed by law and the adoption of a concurring Resolution by the County of Passaic.

ATTEST:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF AN ORDINANCE ADOPTED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF WAYNE AT A REGULAR MEETING HELD ON JULY 20, 2016.



PAUL V. MARGIOTTA
TOWNSHIP CLERK



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING A CONSENTING RESOLUTION APPROVING MODIFICATIONS TO THE SIGNALIZED INTERSECTION OF RATZER ROAD/VALLEY ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160792						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-25						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION ADOPTING A CONSENTING RESOLUTION
APPROVING MODIFICATIONS TO THE SIGNALIZED
INTERSECTION OF RATZER ROAD/VALLEY ROAD IN THE
TOWNSHIP OF WAYNE, NEW JERSEY**

WHEREAS the Township of Wayne adopted Ordinance 35-2016 (final copy) that approves the modifications to the signalized intersection of Ratzer Road/Valley Road; and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Valley Road and Ratzer Road are County roads; and

WHEREAS said Resolution was discussed at the September 12, 2016 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution approving modifications to the signalized intersection of Ratzer Road/Valley Road in the Township of Wayne, NJ.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to the consenting Resolution approving modifications to the signalized intersection of Ratzer Road/Valley Road in the Township of Wayne, NJ, as specified in the attached letter from the County Traffic Engineer dated September 14, 2016.

September 27, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:k.25-3

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 14, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *Township of Wayne Ordinance 35-2016*
Modifications to the Signalized Intersection of Ratzer Road/Valley Road

Dear Members of the Board:

Our office received from the Township of Wayne the final copy of the referenced Ordinance. It approves the modifications to the intersection of Ratzer Road/Valley Road. Since Valley Road and Ratzer Roads are County roads, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the September 12, 2016 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the Township of Wayne.

Very truly yours,

A handwritten signature in black ink, appearing to read "Charles Silverstein".

Charles Silverstein, P.E.
County Traffic Engineer

CSS/sl
Attachment

cc: County Administrator
County Counsel
PWC Chair

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160792

LEGAL NOTICE
ORDINANCE NO.35
2016
TOWNSHIP OF WAYNE
COUNTY OF PASSAIC
STATE OF NEW JERSEY

AN ORDINANCE APPROVING MODIFICATIONS TO A
TRAFFIC CONTROL SIGNAL AT RATZER ROAD/VALLEY ROAD

BE IT ORDAINED by the Municipal Council of the Township of Wayne in the County of Passaic, State of New Jersey, as follows:

SECTION 1. That the intersection of Ratzler Road and Valley Road shall be controlled by a Traffic Control Signal in accordance with the Traffic Signal As-Built Plan bearing the last revision date of October 2, 2013.

SECTION 2. That the Traffic Control Signal shall be in accordance with the provisions of the Manual on Uniform Traffic Control Devices, Title 39 of the Revised Statutes and the New Jersey Administrative Code, AND SHALL BE OPERATED IN CONFORMANCE WITH THE DESIGNATED PLAN.

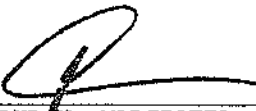
SECTION 3. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. This ordinance shall take effect twenty (20) days after final passage and publication as prescribed by law and the adoption of a concurring Resolution by the County of Passaic.

ATTEST:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF AN ORDINANCE ADOPTED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF WAYNE AT A REGULAR MEETING HELD ON JULY 20, 2016.



PAUL V. MARGIOTTA
TOWNSHIP CLERK



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING A CONSENTING RESOLUTION APPROVING MODIFICATIONS TO THE SIGNALIZED INTERSECTION OF VALLEY ROAD/BARBOUR POND DRIVE IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160793						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-26						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION ADOPTING A CONSENTING RESOLUTION
APPROVING MODIFICATIONS TO THE SIGNALIZED
INTERSECTION OF VALLEY ROAD/BARBOUR POND DRIVE IN
THE TOWNSHIP OF WAYNE, NEW JERSEY**

WHEREAS the Township of Wayne adopted Ordinance 33-2016 (final copy) that approves the modifications to the signalized intersection of Valley Road/Barbour Pond Drive; and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Valley Road is a County road; and

WHEREAS said Resolution was discussed at the September 12, 2016 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution approving modifications to the signalized intersection of Valley Road/Barbour Pond Drive in the Township of Wayne, NJ.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to the consenting Resolution approving modifications to the signalized intersection of Valley Road/Barbour Pond Drive in the Township of Wayne, NJ, as specified in the attached letter from the County Traffic Engineer dated September 14, 2016.

September 27, 2016



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 14, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *Township of Wayne Ordinance 33-2016*
Modifications to the Signalized Intersection of Valley Road/Barbour Pond Drive

Dear Members of the Board:

Our office received from the Township of Wayne the final copy of the referenced Ordinance. It approves the modifications to the intersection of Valley Road/Barbour Pond Drive. Since Valley Road is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the September 12, 2016 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the Township of Wayne.

Very truly yours,

Charles Silverstein, P.E.
County Traffic Engineer

CSS/sl
Attachment

cc: County Administrator
County Counsel
PWC Chair

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160793

LEGAL NOTICE
ORDINANCE NO.33
2016
TOWNSHIP OF WAYNE
COUNTY OF PASSAIC
STATE OF NEW JERSEY

AN ORDINANCE APPROVING MODIFICATIONS TO A TRAFFIC
CONTROL SIGNAL AT VALLEY ROAD/BARBOUR POND DRIVE

BE IT ORDAINED by the Municipal Council of the Township of Wayne in the County of Passaic, State of New Jersey, as follows:

SECTION 1. That the intersection of Valley Road and Barbour Pond Drive shall be controlled by a Traffic Control Signal in accordance with the Traffic Signal As-Built Plan bearing the last revision date of August 15, 2014.

SECTION 2. That the Traffic Control Signal shall be in accordance with the provisions of the Manual on Uniform Traffic Control Devices, Title 39 of the Revised Statutes and the New Jersey Administrative Code, AND SHALL BE OPERATED IN CONFORMANCE WITH THE DESIGNATED PLAN.

SECTION 3. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

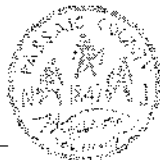
SECTION 5. This ordinance shall take effect twenty (20) days after final passage and publication as prescribed by law and the adoption of a concurring Resolution by the County of Passaic.

ATTEST:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF AN ORDINANCE ADOPTED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF WAYNE AT A REGULAR MEETING HELD ON JULY 20, 2016.



PAUL V. MARGIOTTA
TOWNSHIP CLERK



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SECOND AMENDMENT TO THE CONTRACT FOR JOHN MILNER ARCHITECTS AS IT CONCERNS THE RESTORATION AND REHABILITATION OF THE DEY MANSION VISITORS' CENTER IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160794						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-27						
CAF #	C-04-55-102-000-902						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING A SECOND AMENDMENT TO
THE CONTRACT FOR JOHN MILNER ARCHITECTS AS IT
CONCERNS THE RESTORATION AND REHABILITATION OF
THE DEY MANSION VISITORS' CENTER IN THE TOWNSHIP
OF WAYNE, NEW JERSEY**

WHEREAS a professional architectural consultant services contract was awarded to John Milner Architects by Resolution R-10-732 dated September 28, 2010, as it concerns the Restoration and Rehabilitation of the Dey Mansion Visitors' Center in the Township of Wayne, NJ; and

WHEREAS by Resolution 2015-0879 dated November 24, 2015, the contract for professional services was modified to include additional out-of-scope work which was unanticipated at the time they were hired; and

WHEREAS due to mechanical, electrical, and plumbing changes in the layout of the Visitors' Center, the consultant is again required to perform extra work not included in the original scope for the Project; and

WHEREAS John Milner Architects has submitted a proposal for revised additional consulting architectural services, which is detailed in their September 7, 2016 proposal in the amount of \$11,850.00; and

WHEREAS the Passaic County Engineer by letter dated September 15, 2016 is recommending that said John Milner Architects be awarded a contract modification to perform the additional revised architectural consulting services for an amount of \$11,850.00 pursuant to its proposal dated September 7, 2016 (copy of letter and proposal attached hereto and made a part hereof);

WHEREAS the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on September 12, 2016 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a second amendment to the original professional architectural consulting services contract for John Milner Architects for providing additional architectural consulting services for the Restoration and Rehabilitation of the Dey Mansion Visitors' Center in Wayne, NJ for additional mechanical, electrical and plumbing work outside the original scope of the project as set forth above and in its revised additional services proposal attached hereto.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$11,850.00

APPROPRIATION: C-04-55-102-000-902

PURPOSE: Resolution authorizing a second amendment to the contract for John Milner Architects as it concerns the restoration and rehabilitation of the Dey Mansion visitors' center in the Township of Wayne, NJ



Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 15, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Dey Mansion Visitors Center
Wayne, NJ Passaic County
CONTRACT MODIFICATION John Milner Architects

Members of the Board,

Attached for your approval are contract modifications for John Milner Architects for additional consulting services for the Dey Mansion Visitors Center. Due to changes in the layout of the Visitors Center that includes mechanical, electrical, and plumbing changes, John Milner Architects has submitted a proposal for \$11,850.00 for additional services.

The County Of Passaic has a contract with John Milner Architects for the Restoration and Rehabilitation of the Dey Mansion.

This matter was discussed at the Public Works Committee meeting on September 12, 2016.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution for an additional total of \$11,850.00 for additional services.

Sincerely,

Steve Edmond PE
County Engineer

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

\\passaic.local\departments\Engineering\Users\andrew_r\My Documents\PC Dey Mansion\Visitors Center\BCF -Contract Modifications John Milner Architects.docx

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160794



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 15, 2016

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Dey Mansion Visitors Center
Wayne, NJ Passaic County
CONTRACT MODIFICATION John Milner Architects

Members of the Board,

Attached for your approval are contract modifications for John Milner Architects for additional consulting services for the Dey Mansion Visitors Center. Due to changes in the layout of the Visitors Center that includes mechanical, electrical, and plumbing changes, John Milner Architects has submitted a proposal for \$11,850.00 for additional services.

The County Of Passaic has a contract with John Milner Architects for the Restoration and Rehabilitation of the Dey Mansion.

This matter was discussed at the Public Works Committee meeting on September 12, 2016.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution for an additional total of \$11,850.00 for additional services.

Sincerely,

Steve Edmond PE
County Engineer

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

\\passaic.local\departments\Engineering\Users\andrew_r\My Documents\PC Dey Mansion\Visitors Center\BCF -Contract Modifications John Milner Architects.docx

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160794

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR FREESPAN STRUCTURES INC. AS IT PERTAINS TO THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT STORAGE SHED STRUCTURE IN HALEDON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160795						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-28						
CAF #	various						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION FOR CHANGE ORDER #1 FOR FREESPAN
STRUCTURES INC. AS IT PERTAINS TO THE PASSAIC
COUNTY OFFICE OF EMERGENCY MANAGEMENT
STORAGE SHED STRUCTURE IN HALEDON, NJ**

WHEREAS a contract was awarded to FreeSpan Structures Inc. for the project known as the Passaic County Office of Emergency Management Storage Shed Structure in Haledon, New Jersey; and

WHEREAS it is now necessary that a change order be made in order to extend the length of the building and provide two means of access with the addition of another man-door, as evidenced in attached letter from the Office of the Passaic County Engineer dated September 15, 2016; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 12, 2016 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 15, 2016 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See September 15, 2016 letter attached hereto

Addition	\$ 19,255.00
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REASON FOR CHANGE

See September 15, 2016 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 128,100.00
Previous Additions	\$ -0-
Total	\$ 128,100.00
Previous Deductions	\$ -0-
Net Prior to This Change	\$ 128,100.00
Amount of This Change Add	\$ 19,255.00
Contract Amount to Date	\$ 147,355.00

September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,255.00

APPROPRIATION: \$13,013.07 – C-04-55-105-010-901
\$ 6,241.93 - C-04-55-107-304-901

PURPOSE: Resolution for Change Order #1 for Freespan Structures Inc. as it pertains to the Passaic County Office of Emergency Management.


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016.

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 15, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Passaic County Office of Emergency Management
Storage Shed Structure
Haledon, NJ
Change Order #1-FreeSpan Structures Inc.

Members of the Board:

This Office is in receipt of Change Order #1 in the amount of \$19,255.00 addition to the above referenced project.

This Change Order addresses additional scope requested by the County to extend the length of the building and provide two means of access with the addition of another man-door.

This Change Order was reviewed and discussed at the Public Works Committee meeting of September 12, 2016 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #1 in the amount of \$19,255.00 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_t\My Documents\PC Office of Emergency Management\Storage shed-structure\Construction\Change Orders\C.O#1 ADD.docx

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160795



FreeSpan Structures Inc.

FREESPAN STRUCTURES, INC.

P.O BOX 123

Brielle, NJ 08730

(732)-528-7747

cgilligan@freespanstructuresinc.com

September 7, 2016

Andrew Thompson, County Architect
County of Passaic
401 Grand Street, Room 524
Paterson, NJ 07505-2023

email: AndrewT@passaiccountynj.org
SteveE@passaiccountynj.org

Re:
Proposal for building changes
Passaic County Office of Emergency Management
Storage Shed Structure (Project C-16-008)
Haledon, NJ

Dear Mr. Thompson,

In accordance with a request from Steve Edmond, Passaic Co. Engineer, the following proposal incorporates the changes requested:

1. Revise the base bid building to a 46'x60' (in lieu of 42' x 66')..... \$128,100.00 (original bid amount remains unchanged).
2. Add a second mandoor to an endwall.....Add..... \$955.00
3. Extend the 46' wide building 12' (two bays)Add ...\$18,300.00

Total adjusted contract amount.....\$147,355.00

Please instruct me if there is anything required by Freespan Structures to implement this change. As soon as this becomes formalized, the building order will be placed and the shop drawing and submittal stage will get underway.

If there are any questions, please call.

Very truly yours,


 Freespan Structures, Inc.
 Charles Gilligan, PE

Proposal accepted by

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160795

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 (Add)
 PROJECT No. C-16-008
 DATE: September 15, 2016

PROJECT TITLE: OFFICE OF EMERGENCY MANAGEMENT
 LOCATION: HALEDON, NJ
 DATE OF CONTRACT: AUG. 16, 2016
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: FREE SPAN STRUCTURES INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Increases</u>					
<u>1</u>	<u>Add second man-door to opposite endwall</u> <u>Extend the 60' length of the building by (2) 12 foot</u>	<u>1</u>	<u>EA</u>	<u>\$955</u>	<u>\$ 955.00</u>
<u>2</u>	<u>long bays</u>	<u>1</u>	<u>EA</u>	<u>\$18,300</u>	<u>\$ 18,300.00</u>
<u>Supplementals</u>					
<u>Total Supplementals</u>					
<u>Total Adds</u>					<u>\$ 19,255.00</u>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....
 ORIGINAL DATE FOR COMPLETION..... November 14, 2016
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 0 Calendar Days
 NEW DATE FOR COMPLETION IS..... November 14, 2016

2. REASON FOR CHANGE

Labor charge for installation of additional reinforcing for roof structure. Interior electrical work needed due to unforeseen safety hazard. Exterior electrical work needed due to faulty existing electrical work that would not pass inspection.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 15, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Passaic County Office of Emergency Management
Storage Shed Structure
Haledon, NJ
Change Order #1-FreeSpan Structures Inc.

Members of the Board:

This Office is in receipt of Change Order #1 in the amount of \$19,255.00 addition to the above referenced project.

This Change Order addresses additional scope requested by the County to extend the length of the building and provide two means of access with the addition of another man-door.

This Change Order was reviewed and discussed at the Public Works Committee meeting of September 12, 2016 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #1 in the amount of \$19,255.00 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_t\My Documents\PC Office of Emergency Management\Storage shed-structure\Construction\Change Orders\C.O#1 ADD.docx

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160795

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO DOWNES TREE SERVICE, INC. FOR THE RESTORATION OF THE RIPARIAN CORRIDOR ALONG THE GOFFLE BROOK AND THE BEAUTIFICATION OF GOFFLE BROOK PARK PROJECT IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20160796					
Meeting Date		09/27/2016					
Introduced Date		09/27/2016					
Adopted Date		09/27/2016					
Agenda Item		k-29					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

Res-Po.K.29-2

**RESOLUTION AUTHORIZING FINAL PAYMENT TO DOWNES
TREE SERVICE, INC. FOR THE RESTORATION OF THE
RIPARIAN CORRIDOR ALONG THE GOFFLE BROOK AND THE
BEAUTIFICATION OF GOFFLE BROOK PARK PROJECT IN THE
BOROUGH OF HAWTHORNE, NEW JERSEY**

WHEREAS a contract was awarded to Downes Tree Service, Inc. for the Restoration of the Riparian Corridor Along the Goffle Brook and the Beautification of Goffle Brook Park Project in the Borough of Hawthorne, NJ by Resolution R-12-727 on September 11, 2012; and

WHEREAS by letter dated September 13, 2016 the Office of the County Engineer advised the Passaic County Board of Chosen Freeholders that they recommended approval of the final payment to Downes Tree Service, Inc.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$151,977.50, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$61,130.90; and

WHEREAS this matter was discussed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on September 12, 2016 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Downes Tree Service, Inc. for the Restoration of the Riparian Corridor Along the Goffle Brook and the Beautification of Goffle Brook Park in the Borough of Hawthorne, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to ~~make payment~~ to said company on the next bill list.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

September 13, 2016

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: Restoration of the Riparian Corridor Along the Goffle Brook
And the Beautification of Goffle Brook Park
Borough of Hawthorne, Passaic County

**Final Acceptance and Final Payment
Downes Tree Service, Inc.**

Dear Members of the Board:

The Restoration of the Riparian Corridor Along the Goffle Brook and the Beautification of Goffle Brook Park in the Borough of Hawthorne has been completed, and conforms to the construction plans, standard specifications and County Engineer Standards.

Final Payment and Acceptance for this project was discussed at the Public Works Committee meeting of September 12, 2016 and recommended to the Full Board.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project and authorize the Director of Finance to issue the Final Payment in the amount of \$61,130.90 to Downes Tree Service, Inc. subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

JCP

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160796

K:\Users\jonathan_n\Goffle Brook Park Restoration and Beautification\BCF_Board Final Acceptance Letter_2016_09_13.doc

PARTIAL PAYMENT

Res-Pg:k.29-4



COUNTY OF PASSAIC
401 GRAND STREET - ROOM 439
PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 12-10419

PAYEE Downes Tree Service

CONTRACT NO. _____

ADDRESS 65 Royal Avenue

DEPARTMENT Engineering

Hawthorne, New Jersey 07506

VENDOR # 04368

DATE		
MONTH	DAY	YR
08		

ACCOUNT NUMBER
C-04-55-974-000-901, 986-004-901,
113-403-901

CHECK NUMBER

DESCRIPTION	AMOUNT
FOR THE RESTORATION OF THE RIPARIAN CORRIDOR ALONG GOFFLE BROOK AND THE BEAUTIFICATION OF GOFFLE BROOK PARK	
<u>PAYMENT # 17 (FINAL)</u>	
Original Contract Amount	\$2,945,296.45
Adjusted Contract Amount	\$3,056,544.90
Contract Completed to Date	\$3,056,544.90
Less Amounts Previously Paid	(\$2,995,414.00)
Amount Due this Invoice	\$61,130.90
Balance of Contract	\$0.00

Jonathan Pera, P.E., Principal Engineer

AMOUNT OF PAYMENT IN WORD Sixty One Thousand One Hundred Thirty Dollars and ninety cents \$ 61,130.90

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) After payment appears in the check register, place check number on your file copy and attach to your copy.
introduced on: September 27, 2016
 Approved on: September 27, 2016
 File # 160796

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AWARD CONTRACT TO STORR TRACTOR COMPANY OF SOMERVILLE, NEW JERSEY FOR SPARE PARTS, EQUIPMENT AND SUPPLIES PURCHASED BY THE PARKS DEPARTMENT FOR THE PREAKNESS VALLEY GOLF COURSE IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20160797						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-30						
CAF #	6-01-28-198-001-219						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION TO AWARD CONTRACT TO STORR TRACTOR COMPANY OF SOMERVILLE, NEW JERSEY FOR SPARE PARTS, EQUIPMENT AND SUPPLIES PURCHASED BY THE PARKS DEPARTMENT FOR THE PREAKNESS VALLEY GOLF COURSE IN WAYNE, NJ

WHEREAS the Passaic County Parks Department previously purchased certain Toro equipment from Storr Tractor Company, of Somerville, New Jersey, through the Middlesex Regional Co-Op; and

WHEREAS the Parks Department is reporting that Storr Tractor Company is the only vendor that is authorized to sell parts in this area for said Toro equipment; and

WHEREAS spare parts, equipment and supplies need to be purchased or have already been purchased from Storr Tractor Company that is estimated to be an additional \$10,000.00 which will bring the purchase of those needed parts over the monetary threshold established under the New Jersey Pay-to-Play Law (N.J.S.A. 19:44A-20.3) et seq.) in 2016; and

WHEREAS the said Parks Department is requesting Board action to ensure that it be able to pay said Storr Tractor Company for the parts and supplies needed to operate the equipment in Passaic County Parks and Golf Course; and

WHEREAS the said Board by Resolution R-06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy in this case in order to allow this vendor to be paid for

the supplies and equipment needed by the Passaic County Parks Department at the Preakness Valley Golf Course; and

WHEREAS the Freeholder members of the Committee for Public Works and Buildings & Grounds reviewed this matter at its September 12, 2016 meeting and are recommending approval by the entire Board; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Storr Tractor of Somerville, New Jersey in the amount of \$10,000.00 to pay for parts and supplies purchased for repairs made to the Toro equipment in conformity with the request of the Passaic County Parks Department; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

September 27, 2016

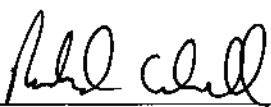
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 6-01-28-198-001-219

PURPOSE: Resolution to award contract to Storr Tractor Company of Somerville, NJ for spare parts, equipment and supplies.


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr



COUNTY OF PASSAIC

Department of Parks
209 Totowa Road
Wayne, NJ 07470

Preakness Valley Golf Course
973-881-4922/4922

NICK ROCA
Parks Director

PUBLIC WORKS

BRUCE JAMES
*Freeholder
Committee Chair*

TJ BEST
Freeholder Director

TERRY DUFFY
Freeholder

ANTHONY J. De NOVA
County Administrator

September 16, 2016

To: Monica Chacon

From: Darryl Sparta

Date: September 16, 2016

Re: Resolution Request

At the Public Works meeting held on September 12, 2016 the resolution request for over the threshold additional amount of \$10,000.00 for calendar year 2016 was approved. The resolution request is for Storr Tractor 3191 Route 22 Somerville, NJ 08876. When repairs have to be made to Toro equipment the only vendor that is authorized to sell parts in this area is Storr Tractor. The Toro equipment was purchased through Middlesex County Co-op however the parts are not part of the contract.

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Nick Rocas
 Telephone #: 973-881-4922 Date: 8/29/16

DESCRIPTION OF RESOLUTION:
Star Tractor is over threshold. Need resolutions
for invoices to cover equipment repairs (Tore)

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 10,000

REQUISITION # R6-05394
ACCOUNT # 6-01-28-198-001-219

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>9/12/16</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Introduced on: September 27, 2016
 Adopted on: September 27, 2016
 Official Resolution#: R20160797



COUNTY OF PASSAIC

Department of Parks
209 Totowa Road
Wayne, NJ 07470

Preakness Valley Golf Course
973-881-4922/4922

NICK ROCA
Parks Director

PUBLIC WORKS

BRUCE JAMES
Freeholder
Committee Chair

TJ BEST
Freeholder Director

TERRY DUFFY
Freeholder

ANTHONY J. De NOVA
County Administrator

September 16, 2016

To: Monica Chacon

From: Darryl Sparta

Date: September 16, 2016

Re: Resolution Request

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Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDS IN CONNECTION WITH A PROJECT ENTITLED "FFY16 STATE HOMELAND SECURITY PROGRAM (SHSP-LOCAL SHARE), ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160798						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-31						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDS IN CONNECTION WITH A PROJECT ENTITLED "FFY16 STATE HOMELAND SECURITY PROGRAM (SHSP-LOCAL SHARE)

WHEREAS the Passaic County Prosecutor's Office wishes to apply to the New Jersey Office of Homeland Security and Preparedness (OHSP) for funds in connection with a project entitled "FFY16 State Homeland Security Program (SHSP-Local Share)" for the period of September 1, 2016 to August 31, 2019, and

WHEREAS the goals of this Program will be to enhance the County's ability to prevent, detect, deter, respond to and recover from threats and acts of terrorism; and

WHEREAS it is anticipated that funding for this project will be \$ 353,237.36 with no County match required; and

WHEREAS the Freeholder Law and Public Safety Committee has considered this matter at its meeting of September 20, 2016 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to participate with the New Jersey Office of Homeland Security and Preparedness (OHSP) to the greatest extent possible for the operation of the said Passaic County FFY 16 State Homeland Security Grant Program: and

BE IT FURTHER RESOLVED that the Director of the Office of Homeland Office Security and Preparedness be and is hereby requested to accept the application on behalf of Passaic County, and the Passaic County Director of Finance be authorized to accept the funds in connection with said project from the said Director of the Office of Homeland Security and Preparedness and make disbursements in accordance with the application herein; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk of Board, County Counsel, Finance Director and all other necessary

officers and employees be and hereby are authorized to execute such other documents as are necessary to effectuate this Resolution.

Dated: September 27, 2016



CHRIS CHRISTIE
GOVERNOR

KIM GUADAGNO
LT. GOVERNOR

State of New Jersey
Office of Homeland Security and Preparedness
PO Box 091
TRENTON, NJ 08625-0091

CHRIS RODRIGUEZ
DIRECTOR

September 1, 2016

Mr. Anthony J. DeNova
Passaic County Administrator
401 Grand Avenue
Paterson, NJ 07505

RE: FFY16 State Homeland Security Program (SHSP-Local Share)
(CFDA #97.067, Award #EMW-2016-SS-00052-S01)

Dear County Administrator DeNova:

The New Jersey Office of Homeland Security and Preparedness (OHSP) is pleased to advise you that Passaic County has been awarded \$353,237.36 for approved projects from the federal FFY16 SHSP. The main purpose of this funding is to build, maintain and sustain national preparedness capabilities.

This total, \$353,237.36, will be available to you as the subrecipient for reimbursement for allowable expenditures upon the completion of the requirements listed below.

- 1.) Return of a signed FFY16 Grant Agreement and required attachments (A through F) by October 14, 2016, to Ms. Kathleen Wynn, Grants Management Bureau, OHSP, at the above address.
- 2.) The awarding of these funds is conditioned upon your county's full participation with the OHSP Grant Tracking System (GTS). Your grant coordinator will be contacted by our grant liaison once the system is ready to accept entries for your approved projects.

Once these requirements are satisfied, spending authority will be granted and a fully executed Grant Agreement will be returned for your records. Failure to complete these requirements within the prescribed time frames may cause this award to be rescinded and any expenditure will be ineligible for reimbursement.

The attached Grant Agreement sets forth the certifications, terms, conditions and assurances required of the subrecipient before OHSP will authorize the subrecipient to make program expenditures eligible for reimbursement. Please review the Grant Agreement carefully. It is important that the Grant Agreement and required federal certifications are completed and returned to OHSP by October 14, 2016. It is extremely important to implement the activities in the approved Project Proposal and Annex in a timely manner to avoid reprogramming of any awarded funds.

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160798

Mr. Anthony J. DeNova
 Page 2
 September 1, 2016

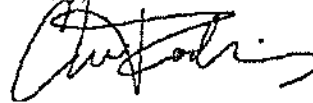
The FFY16 SHSP grant program has a thirty-six (36) month period of performance (September 1, 2016 to August 31, 2019). On or about February 1, 2018, OHSP will conduct a mid-term financial and programmatic review to determine progress in meeting stated objectives/goals and expenditure activity (at least 50% of these funds should be legally/contractually obligated). As referenced within the Grant Agreement, please note that 100% of these funds shall be legally/contractually obligated by February 1, 2019. Final reimbursement packages are to be completed and forwarded to OHSP by July 31, 2019. Reimbursement request packages are to be submitted to OHSP on a quarterly basis, reference Section IX, A in the attached Grant Agreement.

OHSP recognizes there may be extraordinary circumstances that necessitate an extension on a case-by-case basis. FEMA has informed us, however, that they will only approve extensions based upon compelling legal, policy or operational challenges. Therefore, it is critical to observe the above provided performance dates.

During the period of performance for this grant, any intended changes must be submitted to OHSP using the Project Proposal and Annex. Once the revised Project Proposal and Annex have been reviewed and approved, spending authority for the documented changes will be granted. All programmatic changes must be approved by the County Working Group (CWG) from where the project was funded.

If you have any questions regarding this agreement, please contact Brian Doering, County Grant Liaison, at 609 584-4827. Thank you for your support as we continue working collectively to ensure the safety of our citizens.

Sincerely,



Chris Rodriguez, Director
 Office of Homeland Security and Preparedness

CR/kw
 Enclosures

cc: Daniel Morocco, Grants Management Bureau Chief, OHSP
 Robert Kilmurray, Grants Management Deputy Bureau Chief, OHSP
 Jared Maples, Administration, OHSP
 Randall Richardson, Chief Fiscal Officer, OHSP
 Joseph Dolina, SHSP Grant Coordinator, OHSP
 Brian Doering, County Grant Liaison, OHSP
 Prosecutor Carmelia M. Valdes, County Working Group Chair
 Edward J. Murphy, Domestic Preparedness Planner
 Theodore O. Best, Jr., Freeholder Director
 Todd Stanley, Passaic County Prosecutor's Office
 Denis Doohan, Risk Mitigation Planner

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY -DOMESTIC VIOLENCE ADVOCATE" SUBGRANT NUMBER VAWA-45-15, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#		R20160799					
Meeting Date		09/27/2016					
Introduced Date		09/27/2016					
Adopted Date		09/27/2016					
Agenda Item		k-32					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	<				<		
Bartlett		<					
Duffy	<		<		<		
James	<				<		
Lazzara	<				<		
Lepore	<			<	<		
Lora	<				<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY
PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A
PROJECT IDENTIFIED AS "COUNTY OFFICE OF VICTIM
WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE"
SUBGRANT NUMBER VAWA-45-15**

WHEREAS the New Jersey Division of Criminal Justice has been designated by the Governor to implement the grant programs under the STOP Violence Against Women Act (VAWA) Formula Grant, Grant No. VAWA-45-15; and

WHEREAS the Passaic County Prosecutor's Office wishes to apply for funding for a project named "County Office of Victim Witness Advocacy-Domestic Violence Advocate " for the period of October 30, 2016 through October 29, 2017, and

WHEREAS approximately \$32,572.00 in VAWA funding is anticipated for the within project, and a \$ 10,857.00 in-kind County salary match is required, for a total of \$ 43,429.00, all as outlined in the attached letter dated August 1, 2016 from the New Jersey Division of Criminal Justice; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter at its meeting of September 20, 2016; and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that:

- 1) As a matter of policy Passaic County wishes to participate to the fullest extent possible with the Department of Law and Public Safety, Division of Criminal Justice.
- 2) The Division of Criminal Justice will receive funds on behalf of all prospective subgrantees.

- 3) The Division of Criminal Justice shall be responsible for reviewing all applications and making recommendations to the Attorney General for selection of subgrant award recipients.
- 4) The Division of Criminal Justice is authorized to initiate allocations to each subgrantee.
- 5) The Director of the Board and all necessary parties are authorized to sign and execute the application and forms necessary to received funding under this grant.

Dated: September 27, 2016



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE
PO BOX 085
TRENTON, NJ 08625-0085
TELEPHONE: (609) 984-6500

CHRIS CHRISTIE
Governor

CHRISTOPHER S. PORRINO
Acting Attorney General

KIM GUADAGNO
Lieutenant Governor

ELIE HONG
Director

August 1, 2016

Honorable Camelia M. Valdes
Passaic County Prosecutor's Office
401 Grand Street
7th Floor
Paterson, NJ 07505

Re: **STOP Violence Against Women Act (VAWA) Grant Program**
Project Title: County Office of Victim Witness Advocacy - DV Advocate
Subgrant Number: VAWA-45-15

Dear Prosecutor Valdes:

The Division of Criminal Justice is accepting applications for the STOP Violence Against Women Act (VAWA) Grant Program to support funding for the **County Office of Victim Witness Advocacy - DV Advocate**. Pending the availability of VAWA funding, your agency will receive continued funding, contingent upon submission of an annual application, compliance with grant conditions, and performance of victim services.

The federal subgrant award will be in the amount of \$32,572. Matching funds in the amount of \$10,857 are required. The match may be cash or in-kind services.

Your grant is scheduled to run for twelve months, from 10/30/16 through 10/29/17. Approval for expenditures for the grant cannot be authorized until a fully executed subgrant award/contract is completed. All required reports for your previous grant must be current and on file with the Division's State Office of Victim Witness Advocacy (SOVWA) prior to the start of your continuation grant.

A VAWA application package has been emailed to the Victim Witness Coordinator. Please ensure that all items on the application checklist are completed prior to submitting your application. The completed application, must be submitted by September 23rd, 2016. Please send your completed application to the attention of your Grants Analyst, Jessica Guglich.



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Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160799



For further assistance in preparing your application or if you have any questions, please contact Jessica Guglich at (609) 292-8249.

Sincerely,



Phoenix Smith, Chief
State Office of Victim Witness Advocacy

c: ✓ Joan Nixon, Victim Witness Coordinator
Todd Stanley, Fiscal Contact Person
Jessica Guglich, DCJ Program Analyst
Marilyn Easley, SOVWA

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR CONTINUATION GRANT FUNDING FOR THE COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160800						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-33						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY
PROSECUTOR'S OFFICE TO APPLY FOR CONTINUATION
GRANT FUNDING FOR THE COUNTY PROSECUTOR
INSURANCE FRAUD REIMBURSEMENT PROGRAM**

WHEREAS the Office of Insurance Fraud Prosecutor has been designated by the New Jersey Legislature to implement funding reimbursement for anti-insurance fraud activities, pursuant to N.J.S.A. 17:33A-28 and

WHEREAS the Passaic County Prosecutor wishes to apply for continuation grant funding for the County Prosecutor Insurance Fraud Reimbursement Program in the amount of Two Hundred and Fifty Thousand Dollars (\$250,000.00) for the period of January 1, 2017 through December 31, 2017; and

WHEREAS no Passaic County match funds are required for participation in this program; and

WHEREAS the project is a joint effort between the Office of Insurance Fraud Prosecutor and the Passaic County Prosecutor for the purpose described in the application; and

WHEREAS the Freeholder Law and Public Safety Committee has considered this matter at its meeting of September 20, 2016 and recommended this resolution to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that:

- (1) As a matter of public policy, the County of Passaic wishes to participate to the fullest extent possible with the Office of Insurance Fraud Prosecutor.

- (2) The Attorney General has allocated funds dedicated for the purpose of reimbursing County Prosecutors for anti-insurance fraud activities.
- (3) The Office of Insurance Fraud Prosecutor shall be responsible for the receipt, review and approval of the applications for said funding.
- (4) The Office of Insurance Fraud Prosecutor shall indicate allocations to each applicant as authorized.

Dated: September 27, 2016



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lieutenant Governor

State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE INSURANCE FRAUD PROSECUTOR
PO BOX 094
TRENTON, NJ 08625-0094
TELEPHONE: (609) 984-6500

CHRISTOPHER S. PORRINO
Attorney General

CHRISTOPHER IJ
Acting Insurance Fraud Prosecutor

September 12, 2016

To: All County Prosecutors

Re: *Availability of Funding for the County Prosecutor Insurance Fraud Reimbursement Program (January 1, 2017 to December 31, 2017 - Cycle 17)*

Dear Prosecutor:

The Office of the Insurance Fraud Prosecutor (OIFP) is accepting applications for funding for anti-insurance fraud efforts under the County Prosecutor Insurance Fraud Reimbursement Program. *See N.J.S.A. 17:33A-28.* The next program cycle will run from January 1, 2017 through December 31, 2017. Funds will be awarded to continue existing programs as well as to support new initiatives.

As in prior years, the 2017 projected maximum allocation for each County is \$250,000. Primary consideration will be given to salaries/wages and fringe benefits. Due to budgetary constraints, the rates for fringe benefits are capped at the existing State of New Jersey rates, charged to Federal, dedicated and Non-State Programs, which is 45.25% for staff enrolled in the Public Employees' Retirement System (PERS) and 52.75% for staff enrolled in the Police and Firemen's Retirement System (PFRS).

Also, for Cycle 17, consideration will be given towards White Collar or Insurance Fraud Training. A County may use up to \$5,000 of allocated funds for training and travel related expenses. Any training or travel related expenses in excess of \$5,000 will be the responsibility of the County. A County's use of any grant funds under this program for allowable travel is controlled by the current State Travel regulations, State Circular 16-11-OMB, which can be found on the State website: <http://www.state.nj.us/infobank/circular/circindx.htm>. OIFP reserved the right to deny reimbursement for any training of travel related expenses that do not comply with State Circular 16-11-OMB. Exceptions to this policy may be considered on a case-by-case basis when justified by extenuating circumstances.

OIFP will evaluate applications based upon the criteria set forth in the Reimbursement Application package, and on the productivity and effectiveness of the county program. OIFP reserves the right to allocate funds in amounts other than those requested by the applicants. Failure to submit a timely application or the submission of an incomplete application may result in rejection of the application.



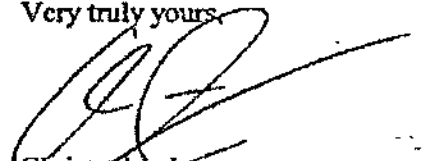
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Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160800



By copy of this letter, your designated program representative can find 2017 Application, Program Requirements, and Forms on the OIFP website at www.nj.gov/oag/insurancefraud/cpifrp. Completed applications must be received by 5:00 p.m. on Friday, October 28, 2016. If you have any questions concerning the Reimbursement Program, please contact Program Analyst Tracy A. Abbate at (609) 292-2546 or abbatet@njdcj.org.

Very truly yours,



Christopher La
Acting Insurance Fraud Prosecutor

c: Cheryl Maccaroni, DAG, Legal Adviser, County Reimbursement Program
Lynn Belletier, Chief of Staff
Tracy A. Abbate, Program Analyst
Robert Marks, Manager, Financial Management
Sally Trappe, Fiscal Analyst
Michelle Seremeta, Budget Analyst

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160801						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-34						
CAF #							
Purchase Req. #	R6-05694;R6-05695; R6-05728						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

WHEREAS the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the

applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the Freeholder Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase of Computer Hardware and Software
Using Agency:	Passaic County Prosecutor's Office
Purchase Price:	\$ 37,620.86
Vendor:	SHI Inc.
Authority:	New Jersey State Contract
Contract #:	89851
Account:	Prosecutor Local Forfeiture Account
Account #:	T-23-56-850-000-801
Requisition #:	R6-05694

Description: Purchase of Computer Hardware and Software
 Using Agency: Passaic County Prosecutor's Office
 Purchase Price: \$ 48,999.55
 Vendor: PKA Technologies Inc.
 Authority: New Jersey State Contract
 Contract #: 40116
 Account: Prosecutor Local Forfeiture Account
 Account #: T-23-56-850-000-801
 Requisition #: R6-05695

Description: Purchase of Computer Infrastructure Consulting
 Using Agency: Passaic County Prosecutor's Office
 Purchase Price: \$ 3,375.00
 Vendor: NetQ Multimedia Company
 Authority: New Jersey State Contract
 Contract #: 88739
 Account: Prosecutor Local Forfeiture Account
 Account #: T-23-56-850-000-801
 Requisition #: R6-05728

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: September 27, 2016

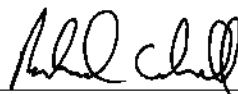
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$89,977.41

APPROPRIATION: T-23-56-850-000-801

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Prosecutor's Office.



Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE CONVERSION EQUIPMENT FOR RIFLES FOR THE PASSAIC COUNTY SHERIFF'S OFFICE VEHICLES THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160802						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-35						
CAF #	C-04-55-140-001-9A7						
Purchase Req. #	R6-05514						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

**RESOLUTION AUTHORIZING PURCHASE CONVERSION
EQUIPMENT FOR RIFLES FOR THE PASSAIC COUNTY
SHERIFF'S OFFICE VEHICLES THROUGH STATE
CONTRACT**

WHEREAS the Passaic County Sheriff's Office has requested the purchase of conversion equipment for rifles from Lawmen Supply Company in the amount of \$6,669.00 through State Contract #81295; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on September 20, 2016, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to

the terms set forth above, it hereby authorizes the purchase of conversion equipment for rifles for the Passaic County Sheriff's Office from Lawmen Supply Company through State Contract # 81295; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,669.00

APPROPRIATION: C-04-55-140-001-9A7

PURPOSE: Resolution authorizing purchase conversion equipment for rifles for the Passaic County Sheriff's office vehicles.


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr

LAWMEN SUPPLY COMPANY

1484 E. Lebanon Road, Rt 10
Dover, DE 19901

Quote

Date: 8/26/2016
Quote #: QT1029942
Expires: 9/30/2016
Sales Rep: Durie, Jason H
PO #:
Shipping Method: FedEx Ground
Shipping Code (2):

Bill To
Passaic Co Sheriff Dept
11 MARSHALL STREET
Paterson NJ 07605

Ship To
PASSAIC COUNTY SHERIFF
11 Marshall Street
Paterson NJ 07505

Item	Alt Item #	Units	Description	Qty	Unit Sales	Amount
5308990			Bolt Conversion 5.56 mm M4 / M16 / AR15 w/o Sporter Block /C	20	333.45	6,669.00

New Jersey State Contract A81295

Subtotal	6,669.00
Shipping Cost (FedEx Ground)	0.00
Total	\$6,669.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



Introduced on: QT1029942 September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160802

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF SERVERS AND SOFTWARE FOR THE PASSAIC COUNTY SHERIFF'S OFFICE VEHICLES THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20160803						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-36						
CAF #	C-04-55-140-001-9A7						
Purchase Req. #	R6-05776						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING PURCHASE OF SERVERS AND SOFTWARE FOR THE PASSAIC COUNTY SHERIFF'S OFFICE VEHICLES THROUGH STATE CONTRACT

WHEREAS the Passaic County Sheriff's Office has requested the purchase of servers and software required for disaster recovery and high availability to insure minimal down time for existing applications and services, from PKA Technologies, Inc. in the amount of \$171,199.42 through State Contract #40116; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced State Contract and the attached quotation, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on September 20, 2016, and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of servers and software required for disaster recovery for the Passaic County Sheriff's Office from PKA Technologies, Inc., through State Contract # 40116; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: September 27, 2016

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$171,199.42

APPROPRIATION: C-04-55-140-001-9A7

PURPOSE: Resolution authorizing purchase of servers and software for the Passaic County Sheriff's office vehicles through state contract.


Richard Cahill, Chief Financial Officer

DATED: September 27, 2016

RC:fr

R65
05774



One Executive Blvd.
Suite 101
Suffern, NY 10901

800-486-8461
875-957-0170
845-957-0130 - fax
www.pkatech.com

Quote # 10476 Version #

Date: Wednesday, August 24, 2016
Attention: Deniz Majajah
Company: Passaic County Sheriff's Dept.
Location: 435 Hamburg Turnpike
Wayne NJ 07470
Project: 3PAR Project for Disaster Recovery

MA #: MNIVP-124 (HPE) NJ SPA #: M-0483-E-40116 - PKA ID # 10031532

Final Quote
Quote Expiration: September 30, 2016

Qty	Prod #	Description	List Price	Ext List	Net Price	Ext Net
2	Q1W937A	HPE SN3000B 24/12 FC Switch	\$ 8,150.00	\$ 16,300.00	\$ 3,709.76	\$ 7,419.52
32	AJ716B	HPE 8Gb Short Wave B-Series SFP+ 1 Pack	\$ 180.00	\$ 5,760.00	\$ 84.68	\$ 2,709.76
3PAR Fiber Switch Software						
2	TC391AAE	HPE SN3000B SAN Switch 12-port Upg E-LTU	\$ 7,830.00	\$ 15,660.00	\$ 3,597.12	\$ 7,194.24
Vmware/SRM						
1	PKA HA1141A	Vmware/SRM Configuration Integration Implementation	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00
-1	PROMO1	PKA/HPE Year End Promotion			\$ 13,300.00	\$ (13,300.00)

Important Notes

Please be aware that the discounted pricing noted herein is "config based" and is only valid when the entire config, as quoted, is purchased in total. "Config based" configurations cannot be broken apart and have to be re-priced when any changes are made to any part of the configuration.

Pricing is final and expires on the noted expiration date.
Quote ID #

Net Price	\$ 13,300.00
Ext Net	\$ (13,300.00)
Grand Total	\$ 0.00

This is a quote only and does not constitute an offer. It is subject to the terms and conditions of our standard terms and conditions. All prices are in US dollars and are subject to change without notice. This quote is valid for 30 days from the date of issue. If you have any questions, please contact your sales representative.

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Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160803



One Executive Blvd.
Suite 101
Suffern, NY 10901

800-469-6661
875-357-0170
845-357-0120 - fax
www.pkatech.com

Quote #	10476	Version	1
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Date: Wednesday, August 24, 2016

Attention: Deniz Majajah

Company: Passaic County Sheriff's Dept.

Location: 435 Hamburg Turnpike
Wayne NJ 07470

Project: 3PAR Project for Disaster Recovery

MA #: MNNVP-194 (HPE) MIS PA #: M-0483-C-40116 - PKA ID # 10081532

Type: Final Quote

Quote Expiration: September 30, 2016

Qty	Prod #	Description	List Price	Est List	Net Price	Ext Net
3PAR Installation and Service Support						
1	HA114A1 SXP	HPE Startup 3PAR 8200 2N Storage Bas SVC	\$ 3,000.00	\$ 3,000.00	\$ 2,165.11	\$ 2,165.11
2	H1K92A5 9LJ	HPE B-Series 8/8 and 8/24 Switch Support	\$ 2,299.00	\$ 4,598.00	\$ 1,434.42	\$ 2,868.84
1	H1K92A5 UZ9	HPE SD Rec Mgr StoreServe 7200 Support	\$ 2,550.00	\$ 2,550.00	\$ 1,315.50	\$ 1,315.50
1	H1K92A5 YTB	HPE 3PAR StoreServ 8200 2N Base Support	\$ 3,269.00	\$ 3,269.00	\$ 1,340.44	\$ 1,340.44
5	H1K92A5 YTI	HPE 3PAR 8000 Drive End Support	\$ 1,169.00	\$ 5,845.00	\$ 479.34	\$ 2,396.70
56	H1K92A5 YTV	HPE 3PAR 8000 1.2TB 10K SFF HDD Support	\$ 342.00	\$ 19,152.00	\$ 140.23	\$ 7,852.88
16	H1K92A5 YU6	HPE 3PAR 8000 4TB 7.2K LFF HDD Support	\$ 386.00	\$ 6,176.00	\$ 158.27	\$ 2,532.32
1	H1K92A5 YUA	HPE 3PAR 8200 OS Suite Base Support	\$ 8,973.00	\$ 8,973.00	\$ 3,679.33	\$ 3,679.33
48	H1K92A5 YUB	HPE 3PAR 8200 OS Suite Drive Support	\$ 60.00	\$ 2,880.00	\$ 24.61	\$ 1,181.28
1	H1K92A5 YUE	HPE 3PAR 8200 Replication Suite Base Supp	\$ 4,156.00	\$ 4,156.00	\$ 1,704.14	\$ 1,704.14
48	H1K92A5 YUF	HPE 3PAR 8200 Replication Ste Drive Supp	\$ 85.00	\$ 4,080.00	\$ 34.84	\$ 1,672.32
1	H1K92A5 YUQ	HPE 3PAR 8200 Dynamic Opt Base Support	\$ 1,137.00	\$ 1,137.00	\$ 466.22	\$ 466.22
48	H1K92A5 YUR	HPE 3PAR 8200 Dynamic Opt Drive Support	\$ 23.00	\$ 1,104.00	\$ 9.43	\$ 452.64
1	HA124A1 SWE	HPE RMC VMw for 3PAR Startup SVC	\$ 2,650.00	\$ 2,650.00	\$ 1,921.25	\$ 1,921.25
1	HA124A1 5Y4	HPE Startup 3PAR 8000 Dynamic Opt SVC	\$ 2,310.00	\$ 2,310.00	\$ 1,674.75	\$ 1,674.75
1	HA124A1 5Y5	HPE Startup 3PAR 8000 System Reportr SVC	\$ 1,750.00	\$ 1,750.00	\$ 1,268.75	\$ 1,268.75
1	HA124A1 5Y8	HPE Startup 3PAR 8K Rpl Ste VC-RC-PP SVC	\$ 7,600.00	\$ 7,600.00	\$ 5,510.00	\$ 5,510.00
1	HA113A1 SBY	HPE Rack and Rack Options Install SVC	\$ 550.00	\$ 550.00	\$ 436.17	\$ 436.17

These services are provided as a courtesy and do not constitute a contract. The services are provided on an as-is basis and are not guaranteed. The customer is responsible for the proper configuration and operation of the equipment. The services are provided on an as-is basis and are not guaranteed. The customer is responsible for the proper configuration and operation of the equipment. The services are provided on an as-is basis and are not guaranteed. The customer is responsible for the proper configuration and operation of the equipment.

Introduced on: September 27, 2016
 Adopted on: September 27, 2016
 Official Resolution#: R20160803

R65
05774



One Executive Blvd.
Suite 101
Suffern, NY 10901

800-486-8461
875-957-0170
845-957-0130 - fax
www.pkatech.com

Quote # 10476 Version #

Date: Wednesday, August 24, 2016
Attention: Deniz Majajah
Company: Passaic County Sheriff's Dept.
Location: 435 Hamburg Turnpike
Wayne NJ 07470
Project: SPAR Project for Disaster Recovery

MA #: MNIVP-134 (HPE) NJ SPA #: M-0483-E-40116 - PKA ID # 10031532

Final Quote
Quote Expiration: September 30, 2016

Qty	Prod #	Description	List Price	Ext List	Net Price	Ext Net
2	QW937A	HPE SN3000B 24/12 FC Switch	\$ 8,150.00	\$ 16,300.00	\$ 3,709.76	\$ 7,419.52
32	AJ716B	HPE 8Gb Short Wave B-Series SFP+ 1 Pack	\$ 180.00	\$ 5,760.00	\$ 84.68	\$ 2,709.76
SPAR Fiber Switch Software						
2	TC391AAE	HPE SN3000B SAN Switch 12-port Upg E-LTU	\$ 7,830.00	\$ 15,660.00	\$ 3,597.12	\$ 7,194.24
Vmware/SRM						
1	PKA HA1141A	Vmware/SRM Configuration Integration Implementation	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00
-1	PROMO1	PKA/HPE Year End Promotion			\$ 13,300.00	\$ (13,300.00)

Important Notes

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Pricing is final and expires on the noted expiration date.

Quote ID #

10476	10476	10476
Grand Total	Grand Total	Grand Total

This is a quote for information only. It is not a contract. You will receive a formal invoice when the order is placed. The invoice will be sent to the email address provided in the quote. If you have any questions, please contact your sales representative.

PKA is a registered provider of services under the New Jersey Consumer Fraud Act. The information contained herein is for informational purposes only and does not constitute an offer. The information contained herein is for informational purposes only and does not constitute an offer. The information contained herein is for informational purposes only and does not constitute an offer.

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160803

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXPENDITURE THE GRANT AWARD OF FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2016, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20160804						
Meeting Date	09/27/2016						
Introduced Date	09/27/2016						
Adopted Date	09/27/2016						
Agenda Item	k-37						
CAF #	G-01-41-838-016-PE1						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING THE EXPENDITURE THE GRANT AWARD OF FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2016

WHEREAS, the US Department of Housing and Urban Development awarded the County of Passaic a Community Development Block Grant (CDBG) in the amount of \$810,869 for FY 2016 and the grant award was accepted by the County of Passaic on September 13, 2016 via resolution R-2016--0761; and

WHEREAS, the County is cognizant of the conditions imposed by the US Department of Housing and Urban Development and has made the following grant allocations, consistent with the approved One Year Action Plan for FY 2016 adopted by the Passaic County Board of Chosen Freeholders resolution R-2016-560 on June 28, 2016:

Grantee	Project	Dollar Amount
Borough of Bloomingdale	Leary Avenue Reconstruction	\$ 75,000
Borough of Haledon	Belmont Avenue Town Square Park	\$100,000
Borough of Hawthorne	Repaving of Eighth Avenue	\$ 50,000
Borough of Pompton Lakes	ADA Compliant Curb Ramps	\$ 44,560
Borough of Prospect Park	Reconstruction of North 10 th Street between Haledon Avenue and Fairview Avenue	\$100,000
Borough of Totowa	Sanitary Sewer Lining Project Phase IV: Riverview Drive between Rosalie Street and Margaret Street	\$100,000

Grantee	Project	Dollar Amount
Borough of Wanaque	Reconstruction of Jenkins Avenue, Locust Street, Maple Avenue, Orchard Street	\$ 75,000
Borough of Woodland Park	Glover Avenue Sanitary Sewer Project	\$ 57,000
Catholic Family and Community Services	Project LINC	\$ 20,000
NewBridge Services	Project SAIL	\$ 12,135
Fair Housing Council of Northern NJ	Housing Discrimination Counseling	\$ 5,000
CASA	Court Appointed Advocacy for Child Abuse Victims	\$ 10,000
Administration		\$162,174
Total		\$810,869

; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee on September 21, 2016 and recommended for approval; and

WHEREAS, a certification is attached hereto to reflect the availability of funds;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of Passaic County that the above allocations are hereby authorized and approved for FY 2016; and

BE IT FURTHER RESOLVED, that the Passaic County Freeholder Director and Clerk to the Board are hereby authorized to execute all documents and certifications on behalf of the County of Passaic.

JRS/meg

Dated: September 27, 2016

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: **Deborah Hoffman, 973-569-4720**
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

RESOLUTION

3. RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2016
4. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: **\$810,869**

G-01-41-838-016-000

REQUISITION and PO NUMBERS already approved:

- | | | |
|----|---|------------------|
| 4. | COMMITTEE REVIEW: | <u>DATE</u> |
| | <input type="checkbox"/> Administration & Finance | _____ |
| | <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| | <input checked="" type="checkbox"/> Planning & Economic Development | <u>9/21/2016</u> |
| | <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| | <input type="checkbox"/> Law & Public Safety | _____ |
| | <input type="checkbox"/> Energy | _____ |
| | <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:
 - Administration
 - Finance
 - Counsel
 - Clerk to Board
 - Other(s) Specify: _____

Introduced on: September 27, 2016
 Adopted on: September 27, 2016
 Official Resolution#: R20160804

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 27, 2016 - 5:30 PM

Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING TO SUBMIT A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION, LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM, TO COMPLETE A BICYCLE PEDESTRIAN ELEMENT OF THE PASSAIC COUNTY MASTER PLAN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#		R20160805					
Meeting Date		09/27/2016					
Introduced Date		09/27/2016					
Adopted Date		09/27/2016					
Agenda Item		k-38					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Best Jr	✓				✓		
Bartlett		✓					
Duffy	✓		✓		✓		
James	✓				✓		
Lazzara	✓				✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 30, 2016

RESOLUTION AUTHORIZING TO SUBMIT A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION, LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM, TO COMPLETE A BICYCLE PEDESTRIAN ELEMENT OF THE PASSAIC COUNTY MASTER PLAN

WHEREAS, the New Jersey Bicycle and Pedestrian Transportation Plan has established a vision for New Jersey as a place where the New Jersey Department of Transportation's (NJDOT) Bikeway Grant Program provides funds to counties and municipalities to promote bicycling as an alternate mode of transportation in New Jersey in an effort to establish regionally connected bicycle networks; and

WHEREAS, The New Jersey and Pedestrian Transportation Master Plan has established a vision for New Jersey a place where people choose to walk or bicycle with confidence and a sense of security; and

WHEREAS, the Department of Transportation has taken steps to fulfill this vision through the adoption of a Complete Streets Policy through which the Department commits to the planning, design construction, maintenance and operation of facilities that will provide for the safe access and mobility of pedestrians, bicyclists and transit users of all ages and abilities; and

WHEREAS, in order to implement this policy and make New Jersey a better place to bicycle and walk, it is essential that infrastructure improvements be undertaken that address

the safety and access needs of non-motorized transportation modes; and

WHEREAS, the benefits of such improvements are maximized if they evolve from a rational planning process, in fulfillment of a local vision that complements the one expressed in the New Jersey Bicycle and Pedestrian Master Plan; and

WHEREAS, to assist in fulfilling this vision and to facilitate the implementation of capital projects that fulfill the safety and access needs of pedestrians and bicyclists, the Department of Transportation has created the Local Bicycle/Pedestrian Planning Assistance Program (LBPPAP); and

WHEREAS, the assistance program would help provide updates as well as offer an analysis of the underlying causes for crashes whether it be the types of crashes, severity of crashes and/or contributing factors for the County as whole and along priority corridors; and

WHEREAS, the complete Streets Guidelines will require a review to ensure that they include the most effective bicycle and pedestrian designs techniques and review how effective the County's implementation efforts; and

WHEREAS, there is still an outstanding need as the bicycle and pedestrian priority corridors only provide a framework for analyzing more detailed issues related to safe

travel, safety issues, preferred routes and barriers for implementation; and

WHEREAS, one of the specific recommendations in the Bicycle/Pedestrian and River Access Section of the Passaic County Master Plan was to develop a detailed Bicycle and Pedestrian Element of the Master Plan; and

WHEREAS, the new Master Plan Element would function as an action plan for bicycle and pedestrian improvements that builds off the success of the complete Streets Program; and

WHEREAS, the Passaic County Planning Department is seeking authorization to submit a grant application to the New Jersey Department of Transportation, Local Bicycle/Pedestrian Planning Assistance Program, in order to complete a Bicycle Pedestrian Element of the Passaic County Master Plan (see attached Passaic County Bicycle Pedestrian Element Proposal); and

WHEREAS, the County of Passaic wishes to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation, Local Bicycle/Pedestrian Planning Assistance Program, to complete the Bicycle Pedestrian Element of the Passaic County Master Plan; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on September 21, 2016 and was recommended to the full Board for approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Passaic County Department of Planning to submit a grant application to the New Jersey Department of Transportation, Local Bicycle/Pedestrian Planning Assistance Program, to complete the Bicycle/Pedestrian Element of the Passaic County Master Plan; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are hereby authorized to execute the grant agreement and any and all necessary documents on behalf of the County of Passaic with respect to the grant funds for the above stated project.

Dated: September 27, 2016

Passaic County Department of Planning and Economic Development
NJDOT Local Bicycle/Pedestrian Planning Assistance Program
Passaic County Bicycle Pedestrian Element Proposal
September 13, 2016
Preliminary Scope of Work

One of the specific recommendations in the Bicycle, Pedestrian and River Access section of the master plan was to develop a detailed Bicycle and Pedestrian Element of the master plan. This still is an outstanding need as the bicycle and pedestrian priority corridors only provide a framework for analyzing more detailed issues related to safe travel, safety issues, preferred routes and barriers to implementation. The new master plan element would function as an action plan for bicycle and pedestrian improvements that builds off the success of the Complete Streets Program implemented following the completion of the Transportation Element. The consultant will be briefed on what elements of the master plan have been completed by Passaic County Planning and Economic Development as a reference for the outstanding needs to be addressed in the action plan.

The Transportation Element was completed in October 2012 and highlighted existing conditions and safety trends through a series of maps that showed bicycle and pedestrian "crash hot spots" that would allow county planning and engineering staff to further investigate priority corridors for underlying causes and solutions. This data was gathered for a three year period between 2008 and 2011 and is need of updates. The assistance program would help provide these updates as well as offer an analysis of the underlying causes for these crashes whether it be the types of crashes, severity of crashes and/or contributing factors for the county as a whole and along priority corridors. In addition, the Complete Streets Guidelines will require a review to ensure that they include the most effective bicycle and pedestrian design techniques and review how effective the County's implementation efforts have been through field observations, discussion with local stakeholders and county staff. A specific emphasis area in reviewing the Complete Streets Guidelines will be refining the policy on using "sharrows" versus dedicated bicycle lanes. The guidance will include providing detailed preferences for each type of facility based on road profile (lane width and number of lanes), design speeds, context and Complete Streets Classification.

Bicycle stress level mapping that would assist in developing suitable routes and corridors to design, build and promote throughout the County. The analysis should focus on County roadways but can include

Introduced on: September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160805

Passaic County Department of Planning and Economic Development
NJDOT Local Bicycle/Pedestrian Planning Assistance Program
Passaic County Bicycle Pedestrian Element Proposal
September 13, 2016

other jurisdictions where bicycle planning activities have been completed or have been communicated by local stakeholders. The consultant team will be provided detailed mapping and Geographic Information System (GIS) data on roadway data and locations of where Complete Streets improvements have been completed as part of the county's annual resurfacing program, local safety projects, the Morris Canal Greenway project, and other capital investments. The information will be used to provide a gap analysis along corridors highlighted through the bicycle stress level mapping task and/or other high priority bicycle and pedestrian corridors.

That consultant will be asked to provide logical routes that provide connections to and from recreational opportunities, central business districts and mass transit hubs. In some cases these corridors have already been identified or are in the process of being designed by the county and will be provided to the consultant team. The corridor planning will also include consideration of potential bikeshare locations that would realistically be utilized by residents and visitors throughout the county. A process will be developed to measure demand for bicycle and pedestrian facilities and identify parameters for selecting routes that can be designed and implemented by county staff in the future. The consultant will also provide a methodology for tracking outcomes of the action plan including the types of data to be collected, stakeholder feedback and other types of data and information that meets current industry standards. The tools provided in the study should also help promote increased public engagement in bicycle and pedestrian issues.

Finally, the consultant team will provide an action plan for funding the improvements outlined in the plan. This can include a variety of federal, state and local sources that provide efficient use of funds. This will include insights into any strategies that will help make the county eligible for various funding sources that can apply to all phases of work including design, construction and inspection.

The County of Passaic wishes to express its interest in applying to the New Jersey Department of Transportation (NJDOT) Local Bicycle/Pedestrian Planning Assistance Program. The County intends to apply for assistance in developing a comprehensive bicycle and pedestrian master plan element that builds off the Transportation Element which outlined bicycle and pedestrian priority corridors throughout the county and highlights the need for a comprehensive bicycle and pedestrian element to further refine these concepts. The comprehensive master plan element would dovetail with the county's Complete Streets Policy and Guidelines which were adopted in 2014 and has been recognized with a Complete Streets Excellence Award from the NJDOT, FHWA and Rutgers University. The comprehensive master plan element would address county roadways to identify specific efforts that address barriers to safe pedestrian and bicycle travel, priority routes that would support more active lifestyles throughout the County and recommend specific projects for design and concept development as needed. The county would support the initiative through staff participation within the departments of Planning and Economic Development and Engineering. County staff would assist in gathering detailed information on roadway dimensions and conditions, connecting the consultant with officials and stakeholders that have participated in previous planning efforts, and review all technical and policy related materials produced as part of the effort. The work that has already been completed developing the Transportation Element and the county's Complete Streets program provides a strong foundation for participation, technical design and public participation. We look forward to your response and continuing to partner on fulfilling the NJDOT's vision of developing Complete Streets throughout the State of New Jersey.

Sincerely yours,

Freeholder Director

LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM

**Local Bicycle/Pedestrian Planning
Assistance Program
PROGRAM GUIDELINES**

Introduced on: ~~June 1, 2016~~ September 27, 2016
Adopted on: September 27, 2016
Official Resolution#: R20160805

LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM

LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM

Background

The New Jersey Bicycle and Pedestrian Transportation Master Plan has established a vision for New Jersey as a place where people choose to walk or bicycle with confidence and a sense of security...where both activities are a routine part of the transportation and recreation systems. The Department has taken steps to fulfill this vision through the adoption of a Complete Streets Policy through which the Department commits to the planning, design construction, maintenance and operation of facilities that will provide for the safe access and mobility of pedestrians, bicyclists and transit users of all ages and abilities.

In order to implement this policy and make New Jersey a better place to bicycle and walk, it is essential that infrastructure improvements be undertaken that address the safety and access needs of non-motorized transportation modes. The benefits of such improvements are maximized if they evolve from a rational planning process, in fulfillment of a local vision that complements the one expressed in the NJ Bicycle and Pedestrian Master Plan; a process that reflects a conscious and concerted effort to create livable communities and complete streets where the needs of vulnerable roadway users such as pedestrians and bicyclists are central.

To assist in fulfilling this vision, and to facilitate the implementation of capital projects that fulfill the safety and access needs of pedestrians and bicyclists; the Department has created the **Local Bicycle/Pedestrian Planning Assistance Program (LBPPAP)**. Under this program, the Department has retained the services, of several consultants with expertise in local bicycle and pedestrian planning. The services of these consultants are provided at no cost to counties and municipalities that demonstrate a need and desire to undertake planning activities that will lead to capital improvements to benefit the non-motorized transportation modes.

Municipalities (or counties) that determine they are interested in participating in this program should develop an application in accordance with the information provided below and submit the package to:

Elise Bremer-Nei, AICP/PP
Office of Bicycle & Pedestrian Programs
New Jersey Department of Transportation
1035 Parkway Avenue
P.O. Box 600
Trenton, NJ 08625-0300

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Evaluation Process/Selection Criteria

Since applications are accepted at any time, the Department does not, strictly speaking, review and evaluate applications on a competitive basis. The program is competitive only in that there may be more applicants than resources available to accommodate them. As such, we cannot guarantee that technical assistance will be available at any particular time. The evaluation process is intended to determine whether an application is to be accepted (or not) into the program. Applications will be evaluated in terms of the following selection criteria:

- Clarity of the presentation of the planning issues to be addressed
- Inclusion of supporting data, statistics and mapping to back up narrative provided
- Evidence of commitment of local staff/resources (mapping, providing data, setting up meetings, providing meeting space, etc.)
- Evidence that a significant pedestrian or bicycle safety issue is to be addressed
- Evidence that the planning effort includes consideration of improving non-motorized access to transit stops and stations
- Evidence that the planning effort is to be directed to the needs of special populations such as senior citizens, transportation disadvantaged, school children, etc.
- Evidence that the planning effort is to be directed towards the enhancement, vitality or economic viability of downtown or central business district (CBD) areas through the improvement of bicycle and pedestrian access and safety
- Documentation that the applicant municipality or county has an existing Complete Streets Policy or a commitment of their intention to adopt one
- Documentation of local support (A resolution of support from the governing body is required. Other documentation could include letters of support from public safety officials, the school board, etc.)
- Documentation of support/involvement of the county (if a municipal application)
- Documentation of support by the Transportation Management Association (TMA) and/or the Metropolitan Planning Organization (MPO)
- Documentation that other activities or projects have been undertaken to support bicycling or walking in the county or municipality, including Safe Routes to School programs

Other Considerations

Planning efforts to be undertaken through this program are to be locally driven. It is essential that applicants understand that this assistance is to be provided under a partnership arrangement, and that applicants must commit staff and/or financial resources to these efforts.

All studies undertaken must have a strong public outreach aspect, including continuing involvement by both the official representatives of the county or municipality as well as participation by local citizens.

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It is anticipated that study recommendations will be consistent with state of the practice guidelines for bicycle and pedestrian accommodations.

Communities participating in the program will be contacted periodically after the completion of the planning effort to provide information on progress made toward implementing study recommendations resulting outcomes. Specifically, we will be asking whether there has been an increase in safety due to the changes made, whether a Complete Streets policy has been adopted, as well as whether or not the community has seen an increase in bicyclists and pedestrians. Also, we will assist in determining whether the community is eligible for inclusion in the Bike Friendly Communities Program with the League of American Bicyclists. An important part of the process will be the identification of the contact person within the local government who will sign the Local Technical Assistance Scope Approval form. This person will not only agree to the goals and objectives of the study, but will also agree to serve as our liaison for the aforementioned progress reports.

Eligible Planning Activities

Examples of planning activities that may be eligible for this technical assistance program include but are not limited to:

- Evaluation of bicycle and/or pedestrian safety issues and the development of potential solutions
- Comprehensive bicycle and/or pedestrian plans or circulation elements
- Bicycle and/or pedestrian circulation studies focusing on key corridors or activity centers in the county or municipality, e.g. downtowns, key attractors (parks and other community facilities) shopping centers, etc.
- Planning location or feasibility assessments for shared use path projects including rail-trails and rail with trail
- Complete Streets policy development and implementation plan assistance.
- Sidewalk inventories
- Walkability audits
- Inventories or audits of bicycle compatible roadways and designated bicycle facilities.
- Bicycle suitability mapping
- Deficiency analyses, in terms of bicycle and/or pedestrian travel along selected routes to schools, transit facilities, downtown areas, etc., along with recommendations for mitigating those deficiencies
- Residential neighborhood traffic calming
- Safe Routes to School travel plans